

Bush Fire Advisory Committee

Terms of Reference

Status Advisory Committee

Members: Voting Members (7)

1 Councillor

Chief Bush Fire Control Officer

5 Bush Fire Brigade Representatives, being:

- 1 Ajana/Binnu

1 Horrocks;

- 1 Isseka;

- 1 Port Gregory/Yalbatharra;

1 Sandy Gully/Alma

Non Voting representatives (5)

 Executive Manager of Community, Development & Regulation;

- Department of Biodiversity, Conservation and Attraction;

Department Fire and Emergency Services

- Northampton Volunteer Fire and Rescue Service

- Kalbarri Fire and Rescue Services

Proxies: 1 representative for each brigade and Councillor

Quorum: At least 4 Members of the Committee

Term of Appointment: Expires 18 October 2025

Office Responsible: Executive Manager Community, Development and Regulation

Meetings 3 meeting per year. The Chairperson or Shire Chief Executive

Officer may call supplementary meetings when required.

Functions of the Committee

To represent Volunteer Bush Fire Brigades within the Shire of Northampton and to make recommendations to Council on the following:

- 1. Advising the local government regarding all matters relating to the preventing, controlling and extinguishing of bush fires;
- 2. Annual bushfire budget and relevant financial matters;
- 3. Annual Review of the Shire's Annual Firebreak Notice;
- 4. Standards of equipment that should be provided and maintained under Brigade Control;
- 5. General Maintenance and capital works on Bushfire Brigade Stations;
- 6. Planning, setting standards and works program for fire prevention within the Shire;
- 7. Composition, formation, rationalisation or winding up of any Bush Fire Brigades within the Shire;
- 8. Preparation and periodical review of a Bush Fire Operational Procedure Manual to guide the management and co-ordination of Bush Fire Fighting resources within the Shire; and
- 9. Ensuring co-operation and co-ordination of bush fire brigades in their efforts and activities including training of brigade members.

MEMBERS UPDATED 24 OCTOBER 2023

Cr Karl Suckling	Councillor
Mr Rob McKenzie	Chief Bushfire Control Officer
Mr Kyle Carson	Ajana/Binnu BFB - Captain
Mr Lindsay Rowe	Horrocks BFB - Captain
TBC	Isseka BFB
Mr Joe Wood	Port Gregory/Yallabatharra – Captain
Mr Scott Bridgeman	Sandy Gully/Alama BFB - Captain

PROXIES

Cr	Councillor (proxy)
Mr Scott Bridgeman	Deputy CBFCO
Mr Len Simmons	Deputy CBFCO
Mr Damian Harris	Ajana/Binnu BFB – Deputy Captain
TBC	Horrocks BFB
TBC	Isseka BFB
TBC	Port Gregory/Yallabatharra
TBC	Sandy Gully/Alama BFB

Non Voting Members

Executive Manager Community, Development and Regulation	
Department Biodiversity Conversation and Attractions	
Department Fire & Emergency Services	
Northampton Volunteer Fire and Rescue Service	
Kalbarri Volunteer Fire and Rescue Service	
Shire of Northampton – Kalbarri Ranger	