

**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Northampton Council Chamber,  
Hampton Road, Northampton on the 20<sup>th</sup> November 2009**

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**11.1 OPENING**

The President thanked all members present for their attendance, welcomed all new Councillors and declared the meeting open at 1.00pm.

**11.2 PRESENT**

Cr G Wilson	President	Northampton Ward
Cr L Parker	Deputy President	Kalbarri Ward
Cr T Carson		Northampton Ward
Cr B Cripps		Northampton Ward
Cr G Leggett		Northampton Ward
Cr O Simkin		Northampton Ward
Cr S Stock-Standen		Northampton Ward
Cr J Booth		Kalbarri Ward
Cr P Gliddon		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mrs Monica Sullivan	Assistant Town Planner	
Mr Glenn Bangay	EHO/Building Surveyor	

**11.2.1 LEAVE OF ABSENCE**

Nil.

**11.2.2 APOLOGIES**

Cr S Penn	Kalbarri Ward
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**11.3 QUESTION TIME (1.03PM – 1.14PM)**

There were no members of the public present and therefore no questions were put to the Council.

**11.4 CONFIRMATION OF MINUTES**

**11.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 16<sup>th</sup> OCTOBER 2009**

Moved Cr Stock-Standen, seconded Cr Booth

That the minutes of the Ordinary Meeting of Council held on the 16<sup>th</sup> October 2009 be confirmed as a true and correct record subject to the following amendments:

- Minutes 10.10.6, 10.10.7 and 10.10.8 – insert the abbreviation “Cr” before the names of the seconder in each minute.

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- Minute 10.10.3 – change the word “advice” to “advise”.

CARRIED 9/0

11.4.1.1 BUSINESS ARISING FROM MINUTES
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MINUTE 10.10.8 – LITTLE BAY RESERVE 49842

Cr Leggett requested Council if he could speak to the minute, although he has a financial interest in the matter as is the current lessee of the Northampton Caravan Park.

The President advised Cr Leggett that as he has declared an interest he will need to leave the meeting room and the Council could then determine if he is to return to discuss the issue.

Cr Leggett left the meeting room at 1.09pm.

Moved Cr Simkin, seconded Cr Stock-Standen

That Cr Leggett be allowed to return to the meeting to address Council on the matter.

CARRIED 8/0

Cr Leggett returned to the meeting room at 1.16pm.

Cr Leggett raised concerns with the environmental impact on developing Little Bay as a camping area and inquired how Council is to manage the camping, ie will there be a caretaker etc.

President and CEO advised the meeting that the works being undertaken were to fence off existing camping areas to prevent further degradation of the bushland, to install toilet facilities to assist in health issues. All fencing and signage works are being paid for by a grant received from the Northern Agricultural Catchment Council. The works have in fact fenced off approximately six/seven camp sites.

A current works staff member based in Horrocks undertakes daily visits to Little Bay for refuse collection now and this will be the case in the future. The collection of proposed camping fees has not been determined by Council at this stage.

Re-iterated that camping at Little Bay has been ongoing for many years and the works being undertaken are an attempt to try and control the camping. In future Council will be requested to determine fees to recover costs for toilet maintenance and refuse collection. All camping will remain as low key and not to be further developed.

Management of the reserve area will be ongoing and if abused Council will need to consider the future of camping at the area.

MINUTE 10.14.1 – STRUCTURAL REFORM

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President advised Councillors that following on from the Council decision, that he has met with the President of the Shire of Chapman Valley and the Mayor of the City of Geraldton/Greenough on the proposed structural reform process.

**11.5 CONFIRMATION OF MINUTES**

**11.5.1 CONFIRMATION OF MINUTES – SPECIAL MEETING OF COUNCIL 20<sup>th</sup> OCTOBER 2009**

Moved Cr Gliddon, seconded Cr Simkin

That the minutes of the Special Meeting of Council held on the 20<sup>th</sup> October 2009 be confirmed as a true and correct record.

CARRIED 9/0

**11.6 WORKS REPORT**

**11.6.1 MAINTENANCE WORKS/PROGRAMMED WORKS (ITEM 6.1.1)**

Noted.

**11.7 HEALTH & BUILDING REPORT**

**11.7.1 INFORMATION ITEMS – HEALTH/BUILDING (ITEM 6.2.1)**

Noted.

**11.7.2 HALF WAY BAY COASTAL PRECENCT – REFUSE REMOVAL/DISPOSAL (ITEM 6.2.2)**

Moves Cr Booth, seconded Cr Leggett

That Council:

1. Provide a bulk waste removal service to a suitable area close to the cottage/camping area to Half Way Bay with the provision of suitable signage at the rubbish drop off area, at the entrance to the reserve and at the entrances to the existing refuse dump site and this be declared authorised expenditure;
2. Trial the service for an initial three month period and over the 2010 Easter holiday period with Council to review the use and cost effectiveness of the service following that period;
3. Introduce an annual fee to each shack owner at Half Way Bay to assist with the cost of the new refuse service;

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4. Implement the waste removal service before the Christmas holiday period commences; and
5. Make provision within the 2010/2011 budget the cost of providing an ongoing waste removal service for Half Way Bay.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

11.7.3 GREENWASTE WOODCHIPPING (ITEM 6.2.3)
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Moved Cr Stock-Standen, seconded Cr Cripps

That Council;

1. Accept the proposal from Midwest Tree Services:
2. For a trial period to commence on the 1st December 2009 and continue for the remainder of the current financial year;
3. Including a green waste verge collection in Jan/Feb 2010;
4. A report be prepared for the inclusion of the service in the 2010/2011 budget, if the service is deemed to be successful and provide a more efficient, environmentally friendly and professional waste collection service;
5. All wood chips stockpiled be made available for use by the general public free of charge; and
6. Mid West Tree Services be requested to advertise their services to residents where they can lop, chip and collect material from resident's properties for dispose at the refuse site, which will be at the resident's costs.

CARRIED 9/0

11.7.4 FOOD ACT 2008 AND FOOD REGULATIONS 2009 (ITEM 6.2.4)
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Moved Cr Simkin, seconded Cr Gliddon

That Council:

1. Adopts a charge of \$140 as the initial fee to register food premises within the Shire of Northampton, as per the provisions of the Food Act 2008.
2. That the charge of \$140 be advertised as per the requirements of Section 6.19 of the Local Government Act 1995.

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3. List for adoption an annual renewal fee of \$120 per food premises as part of Councils Fees and Charges when adopting the Annual Budget.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

<b>11.8 TOWN PLANNING REPORT</b>
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<b>11.8.1 PROPOSED ALTERATIONS – NORTHAMPTON MOTOR HOTEL – LOT 9 HAMPTON ROAD, NORTHAMPTON (ITEM 6.3.1)</b>
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Moved Cr Booth, seconded Cr Gliddon

That Council grant Planning Approval for alterations to the hotel located on Lot 9 (No. 220) Hampton Road, Northampton subject to the following conditions:

1. Development shall be in accordance with the attached approved plans dated 20 November, 2009 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;
2. If the development/use the subject of this approval is not substantially completed within a period of 2 years after the date of the determination the approval shall lapse and be of no further effect;
3. A building licence shall be issued by the local government prior to the commencement of any work on the site;
4. No signs are to be erected on the lot without the local government's approval;
5. All stormwater is to be disposed of on-site to the specifications and approval of the local government;
6. Demolition of premises that contain asbestos are to have asbestos removed in accordance with Worksafe WA & Health (Asbestos) Regulations 1992;
7. The Applicant / owner is to take measures so as to effectively control rodents by baiting for at least two weeks prior to the demolition of any buildings, using a licenced pesticide control operator;
8. Any new or replacement downpipes are to be round in profile in accordance with *the Northampton Town Planning Scheme Policies*; and
9. Any significant original fabric contained in the Former Ladies Parlour (such as window frames) be retrieved prior to demolition works commencing and reused on site where possible.

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Advice Note

- i. The Applicant is advised that, if and when future renovations occur, the existing windows on the single storey face brickwork addition should be replaced by openings of a more vertical emphasis.
- ii. In regard to Condition 3 above the Applicant is advised to liaise with the Shire's Building Surveyor in regard to obtaining a building licence for the roof replacement and the new balustrade to the balcony. A demolition licence is also required for all demolition works.

CARRIED 9/0

11.8.2	INFORMATION ITEM – APPLICATION FOR REVIEW OF DECISION – PROPOSED SINGLE DWELLING (FOUR) TRANSPORTABLE UNITS, LOT 1 NORTH WEST COASTAL HIGHWAY, OAKABELLA (ITEM 6.3.2)
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Noted.

11.8.3	SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.3)
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Noted.

11.8.4	PROPOSED SCHEME AMENDMENT TO TOWN PLANNING SCHEME NO. 6 – REZONING FROM “RURAL” TO “SEPCIAL RURAL” – LOTS 347 & 348 WANNERENOOKA ROAD, NORTHAMPTON – REFUND OF SCHEME AMENDEMENT FEE (ITEM 6.3.4)
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Moved Cr Gliddon, seconded Cr Booth

That Council:

1. Issue the proponents of Scheme Amendment No. 11 to *Town Planning Scheme No. 6 – Northampton* (Re-zoning of Lots 347 & 348 Wannerenooka Road, Northampton from “Rural” to “Special Rural”) a refund of \$2,420.00, being \$1,815.00 for the “Lodgement of Full Documentation” Fee and \$605.00 for the “Conclusion of Advertisement for Council Adoption” Fee;
2. Issue the \$2,420.00 refund to Mrs. V. Maskrey; and
3. Retain the “Request for Council Initiation Fee” of \$605.00 as this money is considered to have been expended by Council during the processing of the Scheme Amendment.

CARRIED 9/0

Mrs Monica Sullivan left the meeting at 2.18pm.



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**11.9 FINANCE REPORT**

**11.9.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)**

Moved Cr Simkin, seconded Cr Gliddon

That Municipal Fund Cheques 18094 to 18132 inclusive, totalling \$286,290.25; Municipal EFT payments numbered EFT7040 to EFT7145 inclusive totalling \$428,839.98, direct debits GJ03, GJ05, GJ06, GJ07 totalling \$2,897.00 and Trust Fund Cheques 1734 to 1736 inclusive totalling \$540.00, be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

**11.9.2 MONTHLY FINANCIAL STATEMENTS (ITEM 6.4.2)**

Moved Cr Gliddon, seconded Cr Parker

That Council adopts the Monthly Financial Report for the period ending 31 October 2009 and notes any material variances greater than \$5,000.

CARRIED 9/0

**11.9.3 AJANA HALL – UNAUTHORISED WORKS (ITEM 6.4.3)**

Moved Cr Stock-Standen, seconded Cr Parker

That Council:

1. Refer the payment back to the Ajana Hall Committee to clarify/determine who actually authorised the works; and
2. Pay all costs associated with the installation of the RCD's and this cost be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

**11.9.4 HORROCKS RETICULATION (ITEM 6.4.4)**

Moved Cr Stock-Standen, seconded Cr Leggett

That Council approve as authorised expenditure the short term option to tap into the existing two inch pipe that runs through the oval and behind the new basketball court area with similar two inch pipe and connect to a 9000lt storage tank to be situated at the eastern end of the tennis courts at a cost of approx \$2,500.00.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

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**11.10 ADMINISTRATION AND CORPORATE REPORT**

**11.10.1 CHRISTMAS/NEW YEAR CLOSING DOWN PERIODS (ITEM 6.5.1)**

Noted.

**11.10.2 2010 COUNCIL MEETING DATES (ITEM 6.5.2)**

Moved Cr Stock-Standen, seconded Cr Cripps

1. That Council holds their ordinary meetings on the following date:

January 22 <sup>nd</sup>	July 16 <sup>th</sup>
February 19 <sup>th</sup>	August 20 <sup>th</sup>
March 19 <sup>th</sup>	September 17 <sup>th</sup>
April 16 <sup>th</sup>	October 15 <sup>th</sup>
May 21 <sup>st</sup>	November 19 <sup>th</sup>
June 18 <sup>th</sup>	December 17 <sup>th</sup>

2. That all meetings commence at 1.00pm.
3. That the venues for all meetings to be held in January, April, July and October be held in the Allen Centre Meeting Room, Grey Street Kalbarri with all other meetings to be held at the Northampton Council Chambers, Northampton.

CARRIED 9/0

**11.10.3 ALLEN CENTRE – FRIENDLY BREAST FEEDING AREA (ITEM 6.5.3)**

Moved Cr Gliddon, seconded Cr Parker

That Council registers the Kalbarri and Northampton administration offices/libraries with the Australian Breastfeeding Association as Friendly Breastfeeding Venues.

CARRIED 9/0

**11.10.4 KALBARRI OVAL RESURFACING (ITEM 6.5.4)**

Moved Cr Booth, seconded Cr Gliddon

That Council install the Duralock PVC with UV resistance picket fence for the Kalbarri Oval boundary fence.

CARRIED 9/0

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AFTERNOON TEA ADJOURNMENT

Council adjourned for afternoon tea at 2.55pm and reconvened at 3.11pm with the following in attendance:

Cr Wilson, Cr L Parker, Cr Carson, Cr Cripps, Cr Leggett, Cr Simkin, Cr Stock-  
Standen, Cr Booth, Cr Gliddon, the Chief Executive Officer, Mr Garry Keeffe, the  
Principal Environmental Health Officer/Building Surveyor Mr Glenn Bangay.

11.10.5 RESERVE 9160 APPERTARRA (ITEM 6.5.5)

Moved Cr Carson, seconded Cr Cripps

That Council advice the Department of Regional Development and Lands that it has no objection granting freehold tenure to the current lessee of Reserve 9160 Appertarra.

CARRIED 9/0

Cr Leggett declared an interest in Item 6.5.6 as he is the current lessee of the caravan park and therefore may incur a financial gain or loss for the Council decision and left the meeting at 3.13pm.

11.10.6 DRAINAGE – NORTHAMPTON CARAVAN PARK (ITEM 6.5.6)

Moved Cr Simkin, seconded Cr Carson

That Council approve the expenditure of up to \$1,000 for drainage works to grey water disposal at the Northampton Caravan Park with the lessee being responsible for all labour requirements to undertake the works, subject to all drainage works being inspected and approved by the Councils Environmental Health Officer.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

Cr Leggett re-entered the meeting at 3.17pm.

11.10.7 HORROCKS FORESHORE WORK (ITEM 6.5.7)

No Action, item noted.

11.10.8 TENDER 5/2010 – BINNU HALL CONSTRUCTION (ITEM 6.5.8)

Moved Cr Simkin, seconded Cr Gliddon

That Council management obtain quotes from locally based building contractors and if those quotes exceed the budget for this project then Council Management proceed with the construction of the facility on an owner builder basis.

CARRIED 9/0

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**11.10.9 TENDER 6/2010 – ENRICHMENT SEAL KALBARRI AERODROME (ITEM 6.5.9)**

Moved Cr Gliddon, seconded Cr Booth

That Council provide delegated authority to the Northampton Shire Council members of the Kalbarri Airport Joint Venture Committee to award the tender for the bitumen enrichment seal of the runway and apron areas and for all required line marking.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

**11.10.10 ILLEGAL STRUCTURES RESERVE 12996 – QUAD BIKE COMPOUNDS (ITEM 6.5.10)**

Moved Cr Booth, seconded Cr Parker

1. That Council reiterates its previous decision and the compounds and the items being housed within them be removed from Reserve 12996 immediately;
2. The applicant be advised that if Council were to allow the current compounds to remain then a precedent would be set allowing other structures to also be located on the land which could encourage other illegal structures which will have to be removed and legally this is the current situation with the existing structures.

CARRIED 9/0

**11.10.11 PORT GREGORY PUBLIC TOILET (ITEM 6.5.11)**

Moved Cr Stock-Standen, seconded Cr Simkin

That Council:

1. That Council management obtain a cost for the installation of a colourbond fence to be placed on the boundary of Lot 500 and Lot 84 Port Street and refer these costs to the 18 December 2009 Council meeting.
2. The CEO respond to the owners of Lot 84 as per the comments provided within Item 6.5.11 off the Administrative and Corporate Report 20 November 2009.

CARRIED 9/0

Cr L Parker declared an impartiality interest in this matter due to the correspondent being his wife who is a teacher at the Kalbarri School.

11.10.12 BIODEGRADABLE BAGS – FINANCIAL ASSISTANCE (ITEM 6.5.12)

Moved Cr Gliddon, seconded Cr Booth

That Council:

1. Contribute \$500 to the Kalbarri District High School to allow printing of an environment message on 10,000 supplied biodegradable bags.
2. That Council seek a partnership with the Kalbarri District High School in an attempt to obtain an additional 10,000 bags to allow distribution throughout the whole shire and should this partnership be achieved then Council provide a further \$500 for the environment message to be placed on the additional bags.

CARRIED 9/0

**11.11 PRESIDENTS REPORT**

Since the last Council meeting the President, Cr Wilson reported on his attendance at the following:

- Teleconference meeting for the Rabbit Proof Fence Memorial project, unfortunately due to delays Northampton representatives were unable to continue with the meeting.
- Mid West Regional Road Group meeting with the CEO.
- Public information session at Horrocks for the proposed redevelopment of the Horrocks foreshore. Was overall disappointed with the manner and attitude of a number of residents.
- Thankyou dinner function for immediate past President George Parker and retiring Councillors.
- Batavia Coast Regional Council Meeting with the Deputy President and CEO. Shire of Mullewa have requested to be a member of the Council which was approved.
- Northampton RSL memorial and reunion function.
- Met with representatives from the City of Swan Aged Persons Homes Trust for the possible provision of aged care housing facilities being developed within the shire.
- With the CEO and Deputy President a Skywest Airlines stakeholder meeting.

**11.12 DEPUTY PRESIDENTS REPORT**

Since the last Council meeting the Deputy President, Cr Parker reported on his attendance at the following:

- Natural Resource Management conference which was held over three days and had onsite visits to the Coalseam, Nangetty and Dongara. Overall the conference was very informative.
- Thankyou dinner function for immediate past President George Parker and retiring Councillors.
- Coastal Conversation evening which discussed erosion and degradation of coastal areas.
- Batavia Coast Regional Council Meeting with the President and CEO.
- With the President and CEO a Skywest Airlines stakeholder meeting.

**11.13 COUNCILLORS REPORT**

**11.13.1 CR CRIPPS**

Cr Cripps reported on his attendance to a Northampton Community Centre meeting where plans for the redevelopment of the facilities function area were discussed and finalised. Costing of the redevelopment are to be presented to Council at their 18 December 2009 meeting.

Cr Cripps tabled draft plans for Councillors comment and input.

**11.13.2 CR SIMKIN**

Since the last Council meeting reported on his attendance to:

- Public information session at Horrocks for the proposed redevelopment of the Horrocks foreshore.

**11.13.3 CR GLIDDON**

Since the last Council meeting Cr Gliddon reported on her attendance to the following:

- Water wise information day held in Kalbarri.

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- Kalbarri Visitors Centre meeting.
- “Choose Respect” program community picnic held on the foreshore. Unfortunately there was minimal attendance by the younger teenage generation.
- Met with representatives from the City of Swan Aged Persons Homes Trust for the possible provision of aged care housing facilities being developed within the shire.
- The thankyou dinner function for immediate past President George Parker and retiring Councillors.

**11.13.3 CR BOOTH**

Cr Booth reported on her attendance to a meeting with representatives from the City of Swan Aged Persons Homes Trust for the possible provision of aged care housing facilities being developed within the shire.

**11.13.1 CR LEGGETT**

Cr Leggett reported on his attendance to the following:

- Northampton Tourist Association Meeting.
- Northern Agricultural Council Catchment seminar.
- Opening of the Centrelink Access Office at the Mooniemia Centre, Northampton.

**11.14 INFORMATION BULLETIN**

Noted.

**11.15 NEW ITEMS OF BUSINESS**

No new items of business raised.

**11.16 NEXT MEETING OF COUNCIL**

The next Ordinary Meeting of Council will be held at the Northampton Council Chamber, Hampton Road Northampton on Friday the 18<sup>th</sup> December 2009.

**11.17 CLOSURE**



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There being no further business, the President thanked all present for their attendance and declared the meeting closed at 4.20pm.