



~ **Minutes** ~

SPECIAL MEETING

13 February 2023

MINUTES – SPECIAL COUNCIL MEETING – 13 FEBRUARY 2023

1 OPENING

The President thanked all Councillors, guest and staff present for their attendance and declared the meeting open at 10:00am

Acknowledgement of Country

We would like to respectfully acknowledge the Yamatji People who are the Traditional Owners and First People of the land on which we meet. We would like to pay our respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of the Yamatji People.

2. PRESENT

Cr L Sudlow	President	Northampton Ward
Cr R Horstman	Deputy President	Northampton Ward
Cr T Hay	Northampton Ward	(via Teleconference)
Cr T Gibbs	Kalbarri Ward	
Cr D Pike	Kalbarri Ward	
Cr R Burges	Kalbarri Ward	
Maurice Battilana	Acting Chief Executive Officer	
Lydia Highfield	Recruitment Consultant	

PREVIOUSLY APPROVED LEAVE OF ABSENCE

Nil

APOLOGIES

Cr R Suckling

Northampton Ward

3 QUESTION TIME

Nil

4 DISCLOSURE OF INTEREST

Nil

5. REPORTS

5.1 ACTING CHIEF EXECUTIVE OFFICERS REPORT

COUNCIL RESOLUTION – CLOSE MEETING TO PUBLIC

Moved Cr Pike

Seconded Cr Horstman

Council close the meeting to the public in accordance with section 5.23(a) of the Local Government Act, 1995, as items relate to matters affecting an employee and the personal affairs of a person.

CARRIED UNANIMOUSLY 6/0

5.5.1 CEO RECRUITMENT & SELECTION

Location	Shire of Northampton
Applicant	CEO Recruitment & Selection Panel
Owner/Lessee	Not Applicable
File Reference	17.1.12
Date of Report	13 February 2022
Reporting Officer	Maurice Battilana, Acting CEO
Responsible Officer	Maurice Battilana, Acting CEO

COUNCIL RESOLUTION/PANEL RECOMMENDATION 1

Moved Cr Burges

Seconded Cr Horstman

Council:

- (a) Approves the making of an offer to the candidate named in Confidential Attachment 5.1.1(b) for the position of CEO at the Shire of Northampton as the person the Council believes to be most suitably qualified for the position, subject to Part (b) of this resolution;
- (b) Authorises the Shire President and the appointed independent recruitment consultant to conduct due diligence reference checking in relation to the preferred candidate;
- (c) Approves and is satisfied with the proposed terms of the CEO employment contract detailed in Confidential Attachment 5.1.1(b), being for a period of five (5) years inclusive of a Total Reward Package valued at \$266,983 calculated in accordance with the 2022 Salaries and Allowances Tribunal Local Government Determination Band 3 range.

CARRIED UNANIMOUSLY 6/0

COUNCIL RESOLUTION/PANEL RECOMMENDATION – 2

Moved Cr Horstman

Seconded Cr Pike

Council:

- (a) Authorises the Shire President to execute the CEO employment contract and apply the common seal in accordance with section 9.49A(1)(a) of the Local Government Act 1995, subject to the candidate agreeing to enter into the proposed terms of the CEO employment contract without amendment;**
- (b) Notes that subject to the candidate named in Confidential Attachment 5.1.1(b) accepting the proposed terms of the CEO employment contract, the candidate is appointed to the position of CEO at the Northampton;**
- (c) Notes that, if the candidate negotiates under clause 12 of Schedule 2 of the Local Government (Administration) Regulations 1996 terms different to the proposed terms, the Shire President will present the amended proposed contract to Council for approval before the contract is executed.**

CARRIED UNANIMOUSLY 6/0

CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 10:08am.