



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 19th August 2022 in the Meeting Room of the Allen Centre, Grey Street, Kalbarri, commencing at 1.00pm.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to be 'Garry L Keeffe', is placed above the typed name.

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER
12th August 2022



~ Agenda ~

19th August 2022

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 19th August 2022, at the

Allen Centre, Kalbarri commencing at 1.00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

12th August 2022

SHIRE OF NORTHAMPTON

DISCLAIMER

No responsibility whatsoever is implied or accepted by the **Shire of Northampton** for any act, omission, statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The **Shire of Northampton** disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation occurring during Council/Committee meetings, discussions or any decision recorded in the unconfirmed minutes of Council or Committee's of Council. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that persons or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for licence, any statement, limitation or approval made by a member or officer of the **Shire of Northampton** during the course of any meeting is not intended to be and is not taken as notice of approval from the **Shire of Northampton**. The **Shire of Northampton** warns that anyone who has lodged an application with the **Shire of Northampton** must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the **Shire of Northampton** in respect of the application.

Signed  _____

Date 12th August 2022

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

AGENDA
ORDINARY MEETING OF COUNCIL
19th August 2022

1. OPENING

2. PRESENT

- 2.1 Leave of Absence
- 2.2 Apologies

3. QUESTION TIME

4. DISCLOSURE OF INTEREST

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

5. CONFIRMATION OF MINUTES

- 5.1 Ordinary Meeting of Council – 15th July 2022
- 5.2 Special Budget Meeting of Council – 29th July 2022

6. RECEIVAL OF MINUTES

7. REPORTS

- 7.1 Works & Technical Services
- 7.2 Health/Building
- 7.3 Town Planning
- 7.4 Finance
- 7.5 Administrative & Corporate

8. COUNCILLORS & DELEGATES REPORTS

- 8.1 Presidents Report
- 8.2 Deputy Presidents Report
- 8.3 Councillors' Reports

9. NEW ITEMS OF BUSINESS FOR DECISION

10. NEXT MEETING

11. CLOSURE

TABLE OF CONTENTS

7.1	OPENING	3
7.2	PRESENT	3
7.2.1	LEAVE OF ABSENCE	3
7.2.2	APOLOGIES	3
7.3	QUESTION TIME	3
7.4	DISCLOSURE OF INTEREST	3
7.5	CONFIRMATION OF MINUTES	4
7.5.1	CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING FRIDAY 17 th JUNE 2022	4
7.6	RECEIVAL OF MINUTES	4
7.6.1	RECEIVAL OF MINUTES – SENIOR STAFF PERFORMANCE REVIEW COMMITTEE TUESDAY 12 th JULY 2022	4
7.6.2	SENIOR STAFF PERFORMANCE REVIEW – MANAGER FOR WORKS AND TECHNICAL SERVICES	5
7.6.3	SENIOR STAFF PERFORMANCE REVIEW – DEPUTY CHIEF EXECUTIVE OFFICER	5
7.6.4	SENIOR STAFF PERFORMANCE REVIEW – CHIEF EXECUTIVE OFFICER	6
7.11	ADMINISTRATION AND CORPORATE REPORT	7
7.11.1	GLANCE COVE STRATA ACCESS (ITEM 7.5.3)	7
7.7	WORKS & ENGINEERING REPORT	7
7.8	HEALTH & BUILDING REPORT	7
7.8.1	BUILDING STATISTICS FOR THE MONTH OF JUNE 2022 (ITEM 7.2.1)	7
7.8.2	MIDWEST REGIONAL WASTE CONTRACT – NEW CONTRACT	8
	(ITEM 7.2.2)	8
7.9	TOWN PLANNING REPORT	8
7.9.1	KALBARRI WILDERNESS CRUISES – LICENSE AGREEMENT FOR COMMERCIAL RECREATIONAL USE OF RESERVES 25307, MURCHISON RIVER FORESHORE, KALBARRI (ITEM 7.3.1)	8
7.9.2	PROPOSED REPURPOSED DWELLING – LOT 184 (NO. 7) PORANA PLACE, KALBARRI (ITEM 7.3.2)	10
7.9.3	RECONSIDERATION PURSUANT TO SECTION 31 OF THE STATE ADMINISTRATIVE TRIBUNAL ACT: PROPOSED CARPORTS AND OUTBUILDINGS FOR EXISTING GROUPED DWELLINGS – R-CODE	

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Northampton Council Chamber on
Friday 15th July 2022**

	VARIATIONS – LOT 238 (NO. 15) CARLTON CRESCENT, KALBARRI (ITEM 7.3.3)	14
7.9.4	SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.4)	16
7.10	FINANCE REPORT	17
7.10.1	ACCOUNTS FOR PAYMENT (ITEM 7.4.1)	17
7.10.2	MONTHLY FINANCIAL STATEMENTS – JUNE 2022 (ITEM 7.4.2)	17
7.11	ADMINISTRATION & CORPORATE REPORT	17
7.11.2	SALARIES & ALLOWANCES TRIBUNAL REVIEW DECISION (ITEM 7.5.1)	17
7.11.3	COMMUNITY DEVELOPMENT OFFICER/EVENTS COORDINATOR (ITEM 7.5.2)	18
7.11.4	CSRFF APPLICATION – NORTHAMPTON NETBALL CLUB (ITEM 7.5.4)	18
7.11.5	REQUEST FOR RENAMING OF A PORTION OF FROSTY GULLY ROAD (ITEM 7.5.5)	18
7.11.6	MOU BATAVIA LOCAL EMERGENCY MANAGEMENT COMMITTEE ARRANGEMENTS AND MEMBERSHIP (ITEM 7.5.6)	19
7.11.7	REGULAR PASSENGER TRANSPORT SERVICES – KALBARRI AIRPORT (ITEM 7.5.7)	19
7.11.8	OPERATIONAL RECOVERY PLAN – CYCLONE SEROJA (ITEM 7.5.8)	19
7.11.9	LOCAL GOVERNMENT WEEK CONFERENCE 2022	19
7.12	PRESIDENT’S REPORT	20
7.13	DEPUTY PRESIDENT’S REPORT	20
7.14	COUNCILLORS’ REPORTS	20
7.14.1	CR PIKE	20
7.14.2	CR STEWART	21
7.14.3	CR GIBB	21
7.14.4	CR BURGES	21
7.14.5	CR SUCKLING	21
7.15	NEW ITEMS OF BUSINESS	21
7.16	NEXT MEETING OF COUNCIL	22
7.17	CLOSURE	22

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Northampton Council Chamber on
Friday 15th July 2022

7.5 CONFIRMATION OF MINUTES

7.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING
FRIDAY 17th JUNE 2022

Moved Cr GIBB seconded Cr STEWART

That the minutes of the Ordinary Meeting of Council held on the 17th June 2022 be confirmed as a true and correct record.

CARRIED 7/0

7.6 RECEIVAL OF MINUTES

7.6.1 RECEIVAL OF MINUTES – SENIOR STAFF PERFORMANCE REVIEW
COMMITTEE TUESDAY 12th JULY 2022

Moved Cr SUCKLING seconded Cr STEWART

That Council discuss this item “*in-camera*” at 1.03pm

CARRIED 7/0

Mr Garry Keeffe, Mr Grant Middleton and Mrs Michelle Allen departed the meeting at 1.04pm

Moved Cr SUCKLING seconded Cr STEWART

That Council continue the meeting “*out of camera*” at 1.41 pm.

CARRIED 7/0

Mr Garry Keeffe re-entered the meeting at 1.41pm

Mr Grant Middleton and Mrs Michelle Allen re-entered to the meeting at 1.48pm.

Moved Cr SUCKLING seconded Cr STEWART

That the minutes of the Senior Staff Performance Committee Meeting held on the 12th July be received.

CARRIED 7/0

7.6.2 SENIOR STAFF PERFORMANCE REVIEW – MANAGER FOR WORKS AND TECHNICAL SERVICES
--

Moved Cr SUCKLING, seconded Cr STEWART

That Council adopt the Performance Review Panel's recommendations for the Manager for Works and Technical Services with the following amendments:

- 1 Award a salary increase of 3.3% being the CPI increase quarter to quarter as for December to March 2022 quarter effective as at the first pay period after 15 July 2022;
- 2 Propose to amend the employment contract as per the following:

Delete the wording – The annual cash salary shall be increased by 2% or the March quarter of the Perth based Consumer Price Index or a National Wage Increase whichever is the greater and is to apply as from the first pay period ending after the 30 June of each year

And replace with - The annual cash salary is to be determined by Council on an annual basis, and is to be at a minimum increase of 2%. In determining the increase, Council will consider the March quarter (calculated year on year) of the Perth based Consumer Price Index, whether there is a National Wage increase and the Shire's capacity to pay. The selected salary increase will apply from the first pay period ending after the 30 June of each year.

CARRIED 7/0

7.6.3 SENIOR STAFF PERFORMANCE REVIEW – DEPUTY CHIEF EXECUTIVE OFFICER
--

Moved Cr HORSTMAN, seconded Cr GIBB

That Council adopt the Performance Review Panel's recommendations for the Deputy Chief Executive Officer with the following amendments:

- 1 Award a salary increase of 3.3% being the CPI increase quarter to quarter as for December to March 2022 quarter effective as at the first pay period after 15 July 2022;
- 2 Propose to amend the employment contract as per the following:

Delete the wording – The annual cash salary shall be increased by 2% or the March quarter of the Perth based Consumer Price Index or a National Wage Increase whichever is the greater and is to apply as from the first pay period ending after the 30 June of each year

And replace with - The annual cash salary is to be determined by Council on an annual basis, and is to be at a minimum increase of 2%. In determining the increase, Council will consider the March quarter (calculated year on year) of the Perth based Consumer Price Index, whether there is a National Wage increase and the Shire's capacity to pay. The selected salary increase will apply from the first pay period ending after the 30 June of each year.

CARRIED 7/0

7.6.4 SENIOR STAFF PERFORMANCE REVIEW – CHIEF EXECUTIVE OFFICER

Moved Cr SUCKLING, seconded Cr STEWART

That Council adopt the Performance Review Panel's recommendations for the Manager for Works and Technical Services with the following amendments:

- 1 Award a salary increase of 3.3% being the CPI increase quarter to quarter as for December to March 2022 quarter effective as at the first pay period after 15 July 2022;
- 2 Propose to amend the employment contract as per the following:

Delete the wording – The annual cash salary shall be increased by 2% or the March quarter of the Perth based Consumer Price Index or a National Wage Increase whichever is the greater and is to apply as from the first pay period ending after the 30 June of each year

And replace with - The annual cash salary is to be determined by Council on an annual basis, and is to be at a minimum increase of 2%. In determining the increase, Council will consider any Salary Administrative Tribunal increase, the March quarter (calculated year on year) of the Perth based Consumer Price Index, whether there is a National Wage increase and the Shire's capacity to pay. The selected salary increase will apply from the first pay period ending after the 30 June of each year.

CARRIED 7/0

7.11 ADMINISTRATION AND CORPORATE REPORT

7.11.1 GLANCE COVE STRATA ACCESS (ITEM 7.5.3)

Moved Cr SUCKLING, seconded Cr HORSTMAN

That Council instructs Management to:

- a) Progress with investigating options that include purchase of the land or creation of an easement by Glance Cove Strata with options to be discussed with the Strata and then bought back to Council.
- b) Allow access as across a portion of Lot 19 as per access option 2 submitted by the Glance Cove Strata, effective as from 15 July 2022 to assist in the determination of the suitability of the location and future tenure option of land purchase or easement.

CARRIED 7/0

7.7 WORKS & ENGINEERING REPORT

Noted

7.8 HEALTH & BUILDING REPORT

7.8.1 BUILDING STATISTICS FOR THE MONTH OF JUNE 2022 (ITEM 7.2.1)

Noted.

**7.8.2 MIDWEST REGIONAL WASTE CONTRACT – NEW CONTRACT
(ITEM 7.2.2)**

Moved Cr STEWART, seconded Cr PIKE

That Council:

1. Rejects the tender submitted by Cleanway for the new Regional Waste Contract; and
2. Instructs Management to negotiate an extension of the existing contract for a period of twelve months and continue negotiations as part of the Midwest Regional Waste Group tender for refuse collection and disposal and report back to Council at the August 2022 Meeting.

CARRIED 7/0

7.9 TOWN PLANNING REPORT

**7.9.1 KALBARRI WILDERNESS CRUISES – LICENSE AGREEMENT FOR
COMMERCIAL RECREATIONAL USE OF RESERVES 25307,
MURCHISON RIVER FORESHORE, KALBARRI (ITEM 7.3.1)**

Moved Cr PIKE seconded Cr STEWART

That Council:

1. Grant Development Approval for the experiential use (River Boat Cruise - River Princess) of Reserve 25307, Murchison River Foreshore Kalbarri, subject to the following conditions:
 - a. This Development Approval is an approval for the proposed use for the purposes of the Shire of Northampton's *Local Planning Scheme No. 11 – Kalbarri* and the *Planning and Development Act (2005)* only and does not constitute an Agreement/License with the Shire of Northampton or the State of Western Australia in their capacities as management bodies of the reserve within which the use is proposed to be located;
 - b. The proposed River Boat Cruise that traverses the Murchison River and utilises Reserve 25307, shall be limited to one (1) motorised vessel for a period of three (3) years;

- c. The Applicant shall maintain required approvals with the Australian Maritime Safety Authority and Department of Transport and any other approvals that may be required with other governmental authorities;
- d. The Applicant shall maintain Public Liability Insurance coverage to a minimum of \$20 million, and forward a copy of this certificate to the Shire of Northampton to comply with the provisions of the Shire of Northampton's *Local Planning Policy – Commercial Recreational Tourism Activity*;
- e. The tour operations are not to interfere at any time with the operations of the Kalbarri Sea Search and Rescue;
- f. This Development Approval is subject to:
 - (i) In-principle approval of the Shire in its capacity as management body of the reserve within which the proposed use is to be located;
 - (ii) Approval of the Minister of Lands in accordance with the provisions of the *Land Administration Act (1997)*;
 - (iii) A license agreement being entered into by the applicant and the Shire in accordance with Council's *Local Planning Policy Commercial Recreational Tourism Activity*;
- g. This Development Approval shall remain valid whilst the agreement referred to herein remains current and valid, and on the expiration or in the termination of such License Agreement, this Development Approval shall cease to be valid.

Advice Notes

1. *The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business.*
2. *If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.*

3. *Authorise delegation to the Chief Executive Officer and Planning Officer for preparation and execution of the Licence Agreement referred to at Condition 1f (iii) above, with any disputes to be referred back to Council for final determination; and*
4. *Refer the License Agreement to the Department of Planning, Lands and Heritage for Ministerial consent.*

CARRIED 7/0

7.9.2 PROPOSED REPURPOSED DWELLING – LOT 184 (NO. 7) PORANA PLACE, KALBARRI (ITEM 7.3.2)
--

Moved Cr SUDLOW seconded Cr GIBB

That Council resolve to grant retrospective development approval for the proposed repurposed dwelling development upon Lot 184 (No. 7) Porana Place, Kalbarri subject to the following conditions:

- 1 Development shall be in accordance with the attached approved plan(s) dated 15 July 2022 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government;
- 2 If the development/use the subject of this approval is not substantially completed within a period of two (2) years after the date of this determination the approval shall lapse and be of no further effect;
- 3 Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and development approval for that use/addition;
- 4 A building permit shall be issued by the local government prior to the commencement of any work on site;
- 5 All stormwater is to be disposed of on-site to the specifications and approval of the local government;
- 6 Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;

- 7 Access, driveway, maneuvering and car parking areas to be paved/sealed, drained and thereafter maintained to the approval of the local government;
- 8 Installation of crossing places and verge gradients shall be to the standards and specification of the local government;
- 9 Bin storage and clothes drying areas shall be provided to the rear of the dwelling or screened from the view of the street, to the approval of the local government;
- 10 The storage of building materials associated with the relocated dwelling shall be to the rear of the dwelling or screened from public view. No long term storage of building materials shall be located forward of the dwelling;
- 11 The space between the ground level and the floor level of the relocated dwelling shall be suitably enclosed to the approval of the local government;
- 12 A materials and colour schedule for the dwelling shall be submitted prior to construction of the dwelling, and be to the approval of the local government. The materials and colours chosen shall be non-reflective and in keeping with the natural environment so as to lessen the visual impact of the repurposed dwelling on the amenity of the area;
- 13 All verandah posts, rafters, downpipes, gutters and fascia's are to be painted in colours, to the approval of the local government;
- 14 The Applicant shall undertake all of the building modifications and requirements as specified below;
 - i) The verandah/patio structure to be constructed on the northern elevation comprising steel uprights and solid colorbond roof cladding; and
 - ii) The verandah/patio structure to include wooden floor decking for the entire length and width of the north facing elevation.

- iii) Screening on a portion of the front (northern) and the full eastern side of the verandah/patio to be constructed utilising merbau timber battens on steel frame.
 - iv) Screening of air conditioner and hot water system on the western side of the dwelling to be constructed utilising merbau timber battens.
 - v) Colorbond cladding in the colour 'Surfmist'
 - vi) The roof of the dwelling and verandah will be clad in Colorbond Custom Orb in the colour 'Classic Cream'.
- 15 Prior to the commencement of the development/land use a formal landscaping plan shall be submitted to and approved by the local government. The approved landscaping plan is to be implemented in full prior to the commencement of the approved use and maintained thereafter to the approval of the local government and will include:
- i) The provision of two (2) car parking spaces to be provided forward of the dwelling, such that the carparking spaces are provided in direct association with the house and pedestrian path area, and be paved/sealed, drained and thereafter maintained to the approval of the local government;
 - ii) The landscaped area surrounding the repurposed dwelling to be landscaped effectively and maintained thereafter as shown on the attached approved plans dated 15 July 2022 and to include tree and shrub locations and varieties in relation to pedestrian path, retaining walls, driveway and roadway.
- 16 The Applicant shall lodge a Statutory Declaration with the Shire of Northampton prior to a Building Permit being issued, that provides a written and signed commitment to complete the required modifications to the approval of the local government and in accordance with, and acceptance of, Conditions 14, 15 and 17 of this approval;
-

- 17 A bond of \$10,000 shall be lodged with the Shire of Northampton prior to the issuance of a Building Permit, with the bond money to be repaid to the Applicant when the modifications as specified at Condition 14 and 15 are deemed to be completed (also refer to Condition 18 and Advice Note 5);
- 18 Should the works as specified at Conditions 14 and 15 not be undertaken or completed to the satisfaction of the local government within a period of 12 months from the date of this approval, being on or before the 15 July 2023, the Applicant will have forfeited their right to recover the bond as described within Condition 17; and
- 19 The Applicant/Owner shall include the minimum tree requirement, being one (1) tree with a minimum tree planting area of 2 metres by 2 metres within the street setback area of Lot 184 Porana Place, Kalbarri, so as to address the requirements of Clause 5.3.2 of the Residential Design Codes (2021).

Advice Notes:

- Note 1: *If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.*
 - Note 2. *Assessment of the application was based on the use of the dwelling for residential purposes and any changes to this use (eg. for tourist/holiday accommodation) purposes requires further application and development approval for that use.*
 - Note 3. *With regard to Condition No. 19, the minimum planting area is to be provided for each tree and shown on the site plan. The tree planting area is to be free of impervious surfaces and roof cover.*
 - Note 4. *Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.*
 - Note 5: *Should the Applicant fail to commence or complete the modifications specified at Condition 14 and 15 within the timeframes specified in Condition 18 the Applicant will have been deemed by the local government to have forfeited their bond. The Shire of Northampton may thereafter commence enforcement proceedings. These may include fines, prosecution, removal orders of the outbuilding and/or removal orders of the occupants. The Applicant is advised that, should delays to the modification works become likely, the Applicant should liaise immediately with the local government in order to seek a minor extension of approval and so as to avoid compliance measures being initiated by the local government.*
-

Note 6. *If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.*

CARRIED 7/0

<p>7.9.3 RECONSIDERATION PURSUANT TO SECTION 31 OF THE STATE ADMINISTRATIVE TRIBUNAL ACT: PROPOSED CARPORTS AND OUTBUILDINGS FOR EXISTING GROUPED DWELLINGS – R-CODE VARIATIONS – LOT 238 (NO. 15) CARLTON CRESCENT, KALBARRI (ITEM 7.3.3)</p>
--

Moved Cr GIBB seconded Cr STEWART

That Council:

Pursuant to Section 31 of the State Administrative Tribunal Act 2004 in respect of SAT Application DR 53 of 2022 resolves to RECONSIDER its decision dated 18 March 2022 and based upon additional information and revised plans SET ASIDE that decision and RESOLVE as follows:

To APPROVE the Development Application for alterations and additions to the grouped dwellings on Lot 238 (15) Carlton Crescent, Kalbarri as shown on the amended plans dated received on 4 July 2022 and 11 July 2022 subject to the following conditions :

1. Development shall be in accordance with the attached Approved Plans received 17 June 2022 and 4 July 2022 and subject to any modifications required as a consequence of any condition (s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the Local Government;
2. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and development approval for that use/addition;
3. A building permit shall be issued by the local government prior to the commencement of any work on site;

4. The applicant is to prepare, submit and adhere to stormwater and drainage plans to the approval of the Local Government, with all costs met by the applicant;
 5. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;
 6. The Applicant shall provide a materials and colour schedule for the carports and storerooms prior to construction of the carports and storerooms, which shall be to the approval of the local government. The colours chosen shall be non-reflective and in keeping with the natural coastal environment;
 7. The roof of the dwelling shall be constructed using coated metal sheeting(Colorbond) and the use of Zinalume is not permitted;
 8. Bin storage and clothes drying areas shall be provided and appropriately screened such that they are not visible from the view from the street/s, to the approval of the local government;
 9. Any lighting installed on the building, yard areas or car parking areas shall be located and designed in a manner that ensures:
 - a. all illumination is confined within the boundaries of the property; and
 - b. there shall not be any glare nuisance caused to adjoining residents or passing traffic, to the approval of the local government;
 10. Installation of crossing places and verge gradients shall be to the standards and specification of the local government (refer to Advice Note 1);
 11. All parking of vehicles including boats and trailers to be provided for within the property boundary and the street verge area to be kept free of vehicles;
 12. No panelling or screening shall be affixed to the side walls of the
-

carport structure, so that the carport maintains visual permeability at all times to enhance visibility of vehicles entering and exiting the street upon Lot 238 and adjoining lots;

13. The approved storeroom component is only to be used for general storage purposes to the approval of the local government and shall NOT be used for habitation, commercial or industrial purposes;

Advice Notes:

Note 1: With regard to Condition No 10, it is advised that the Applicant should liaise with the Shire of Northampton's Manager of Works and Technical Services to determine crossover, verge gradient and additional retaining requirements.

Note 2: If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 3: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

Note 4: Assessment of the application was based on the use of the dwelling for residential purposes and any changes to this use (eg. for tourist/holiday accommodation) requires further application and development approval for that use.

Note 5: Given that the matter is presently subject of an Application for Review to the State Administrative Tribunal, if an applicant or owner is aggrieved by this determination they can seek to have the matter listed for a hearing by the State Administrative Tribunal or request further mediation.

CARRIED 7/0

7.9.4 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.4)
--

Noted

7.10 FINANCE REPORT

7.10.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)

Moved Cr HORSTMAN seconded Cr BURGESS

That Municipal Fund Cheques 22229 to 22240 inclusive totalling \$82,190.62, Municipal EFT payments numbered EFT23654 to EFT23767 inclusive totalling \$425,748.46, Direct Debit payments numbered GJ01212 to GJ1218 inclusive totalling \$236,890.49 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

7.10.2 MONTHLY FINANCIAL STATEMENTS – JUNE 2022 (ITEM 7.4.2)

Moved Cr PIKE, seconded Cr STEWART

That Council adopts the Monthly Financial Report for the period ending 30 June 2022.

CARRIED 7/0

7.11 ADMINISTRATION & CORPORATE REPORT

**7.11.2 SALARIES & ALLOWANCES TRIBUNAL REVIEW DECISION
(ITEM 7.5.1)**

Moved Cr STEWART seconded Cr GIBB

That Council set the sitting fees and allowances for Councillors for 2022/2023 as per the following rates:

Per meeting fee

Council meetings	\$300
President	\$500

Council committee meetings

President and Elected Member	\$100
Community Committee Meeting	\$50

President Annual Allowance \$15,000
Deputy President Annual Allowance \$4,000

CARRIED 7/0

7.11.3 COMMUNITY DEVELOPMENT OFFICER/EVENTS COORDINATOR
(ITEM 7.5.2)

Moved Cr SUCKLING, seconded Cr STEWART

That Council defer this matter for further consideration at a later date.

CARRIED 7/0

7.11.4 CSRFF APPLICATION – NORTHAMPTON NETBALL CLUB (ITEM 7.5.4)

Moved Cr PIKE, seconded Cr BURGESS

That Council support the CSRFF application being submitted by the Northampton Netball Association for improvements to their amenities at the Northampton Community Center and contribute \$20,000 towards the project and this contribution be committed within the 2022/23 Budget.

CARRIED 7/0

7.11.5 REQUEST FOR RENAMING OF A PORTION OF FROSTY GULLY ROAD
(ITEM 7.5.5)

Moved Cr HORSTMAN seconded Cr SUCKLING

That Council submit a request to the Geographical Names Committee to change the section of the Frosty Gully Road from Normans' Well Road to the Northampton Nabawa Road to Frosty Gully East Road.

CARRIED 7/0

7.11.6 MOU BATAVIA LOCAL EMERGENCY MANAGEMENT COMMITTEE
ARRANGEMENTS AND MEMBERSHIP (ITEM 7.5.6)

Moved Cr STEWART, seconded Cr GIBB

That Council supports the formation of a Shire of Northampton only Local Emergency Management Committee and the withdrawal from the Batavia Local Emergency Management Committee.

CARRIED 7/0

7.11.7 REGULAR PASSENGER TRANSPORT SERVICES – KALBARRI AIRPORT
(ITEM 7.5.7)

Moved Cr STEWART, seconded Cr HORSTMAN

That Council submit an application to the Department of Transport to include the provision of regular passenger transport services to Kalbarri as part of the existing air service route from to Monkey Mia and Carnarvon

CARRIED 7/0

7.11.8 OPERATIONAL RECOVERY PLAN – CYCLONE SEROJA (ITEM 7.5.8)

Moved Cr SUDLOW, seconded Cr STEWART

That Council;

1. Endorse the Operational Recovery Plan, as presented, noting there may be some minor amendments to follow.
2. Defer the adoption or endorsement of the plan until finalised

CARRIED 7/0

7.11.9 LOCAL GOVERNMENT WEEK CONFERENCE 2022

Moved Cr SUDLOW, seconded Cr HORSTMAN

That Cr's Sudlow, Horstman, Pike, Stewart and Burges and the CEO attend the 2022 WA Local Government Convention.

CARRIED 7/0

7.12 PRESIDENT'S REPORT

Since the last Council meeting Cr SUDLOW reported on her attendance at:

19 – 22 June 2022	Australian Local Government Conference, Canberra
27 June 2022	Northern Country Zone Meeting, Mingenew
30 June 2022	Hon. Melissa Price MP, Kalbarri
30 June 2022	Review of Department of Fire and Emergency Services support measures, Zoom
30 June 2022	Regional Development Australia (Community Development Program)
5 July 2022	Funeral of former Councillor, Shane Krakouer, Kalbarri
6 July 2022	Jon Haines, Former Gold Coast Suns Football Manager (Teams Meeting)
12 July 2022	Senior Shire Staff Performance Review, Northampton Council Chambers

7.13 DEPUTY PRESIDENT'S REPORT

Since the last Council meeting Cr HORSTMAN reported on his attendance at:

19 – 22 June 2022	Australian Local Government Conference, Canberra
24 June 2022	Copenhagen Energy Offshore Windfarm, Northampton Council Chambers
30 June 2022	Hon. Melissa Price MP, Kalbarri
6 July 2022	Jon Haines, Former Gold Coast Suns Football Manager (Teams Meeting)
6 July 2022	Operational Area Support Group Meeting (Teams)
7 July 2022	Seroja Midway point interview (Zoom meeting)
12 July 2022	Senior Shire Staff Performance Review, Northampton Council Chambers

7.14 COUNCILLORS' REPORTS

7.14.1 CR PIKE

Since the last Council meeting Cr PIKE reported on his attendance at:

14 July 2022	Glance Cove Strata, Horrocks
--------------	------------------------------

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Northampton Council Chamber on
Friday 15th July 2022

7.14.2 CR STEWART

Since the last Council meeting Cr STEWART reported on his attendance at:

29 June 2022	Kalbarri Development Association
30 June 2022	Hon. Melissa Price MP, Kalbarri
5 July 2022	Funeral of former Councillor, Shane Krakouer, Kalbarri
12 July 2022	Senior Shire Staff Performance Review, Northampton Council Chambers
14 July 2022	Glance Cove Strata, Horrocks

7.14.3 CR GIBB

Since the last Council meeting Cr GIBB reported on his attendance at:

30 June 2022	Hon. Melissa Price MP, Kalbarri
14 July 2022	Glance Cove Strata, Horrocks

7.14.4 CR BURGESS

Since the last Council meeting Cr BURGESS reported on his attendance at:

30 June 2022	Hon. Melissa Price MP, Kalbarri
9 July 2022	Synergy, Energy disconnections (Kalbarri dwellings)

7.14.5 CR SUCKLING

Since the last Council meeting Cr SUCKLING reported on her attendance at:

8 June 2022	Su Groome DFES – Kalbarri Issues
5 July 2022	Funeral of former Councillor, Shane Krakouer, Kalbarri
12 July 2022	Senior Shire Staff Performance Review, Northampton Council Chambers

7.15 NEW ITEMS OF BUSINESS

Nil

7.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday 12th August 2022 commencing at 1.00pm at the Allen Centre, Kalbarri.

7.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 3.50pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 22 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 15th JULY 2022.

PRESIDING MEMBER: _____

DATE: _____

SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton Road, Northampton on 29 July 2022

1.0	OPENING	3
1.1	PRESENT	3
2.1	LEAVE OF ABSENCE	3
2.2	APOLOGIES	3
2.3	QUESTION TIME	3
3.0	SPECIFIC ITEMS	3
3.1	CYCLONE SEROJA INSURANCE CLAIM (ITEM 3.1)	3
3.2	LOCAL ROADS & COMMUNITY INFRASTRUCTURE PROJECTS (ITEM 3.2)	4
3.3	HORROCKS JETTY (ITEM 3.3)	4
3.4	AIR-CONDITIONING – OLD POLICE/COURT HOUSE BUILDING (ITEM 3.4)	4
3.5	KALBARRI OVAL PERIMETER FENCE (ITEM 3.5)	4
3.6	PLAYGROUND EQUIPMENT CAPITAL HILL (ITEM 3.6)	4
3.7	DUP GLASS STREET (ITEM 3.7)	5
3.8	BOLLARDS – MARY STREET, NORTHAMPTON (ITEM 3.8)	5
3.9	KALBARRI RECREATION JETTY (ITEM 3.9)	5
3.10	BASF WATER CHARGES (ITEM 3.10)	5
3.11	PLANT PURCHASES (ITEM 3.11)	5
3.12	REGIONAL ROAD GROUP PROJECTS (ITEM 3.12)	5
3.13	GREY STREET – ASPHALT RE-SEAL (ITEM 3.13)	6
3.14	DISABLED PEDESTRIAN RAMP (ITEM 3.14)	6
3.15	CYCLONE SEROJA CLAIMS (ITEM 3.15)	6
3.16	KALBARRI CAMP DINING/MESS HALL (ITEM 3.16)	6
3.17	SKYTRUST REPORTING SYSTEM – WORKS OCCUPATIONAL HEALTH & SAFETY (ITEM 3.17)	6
3.18	UTILITY PURCHASE AND SALES (ITEM 3.18)	6
3.19	KALBARRI AIR CHARTER LANDING ANNUAL LANDING FEE (ITEM 3.19)	6
3.20	RECREATION JETTY REPAIR - KALBARRI (ITEM 3.20)	6
4.0	DISCUSSION OF 2022/2023 DRAFT MUNICIPAL BUDGET	7
5.0	RATES, FEES & CHARGES (ITEMS 4 to 7)	8
5.1	SETTING OF RATE IN THE DOLLAR AND MINIMUMS (ITEM 4)	8
5.2	PORT GREGORY SPECIFIED AREA RATE (ITEM 5.1)	8
5.3	KALBARRI TOURISM SPECIFIED AREA RATE (ITEM 5.2)	8
5.4	DUE DATE FOR PAYMENT OF RATES, INCLUDING INSTALMENT OPTION	8
5.5	ADMINISTRATION FEE FOR INSTALMENT OPTION (ITEM 8)	8
5.6	SETTING OF INSTALMENT INTEREST CHARGE APPLICABLE TO INSTALMENT OPTION (ITEM 9)	9

SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 29 July 2022

5.7	SETTING OF PENALTY INTEREST APPLICABLE IF DEFAULT IS MADE ON INSTALMENT OPTION (ITEM 10)	9
5.8	REFUSE FEES (ITEM 6)	9
5.9	CONSIDERATION OF BONDS AND DEPOSITS AND RESERVE FUND 2022/2023 DRAFT BUDGETS (ITEM 7)	9
6.0	PLANT LOAN (NEW ITEM)	9
7.0	TENDERS FOR PLANT, VEHICLES, BITUMEN, GOODS & SERVICES (ITEM 8)	9
8.0	MATERIAL VARIANCE (ITEM 9)	10
9.0	KALBARRI MULTI-USE CENTRE CONCEPT PLANS (NEW ITEM)	10
10.0	CLOSURE	10

SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 29 July 2022

1.0 OPENING

The President thanked all Councillors and staff present for their attendance and declared the meeting open at 1.00pm.

In opening the meeting the President thanked staff for their effort in preparing the budget as presented.

1.1 PRESENT

Cr L Sudlow	President	Northampton Ward
Cr R Horstman	Deputy President	Northampton Ward
Cr D Pike		Kalbarri Ward
Cr T Hay		Northampton Ward
Cr T Gibb		Kalbarri Ward
Cr R Burges		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager Works and Technical Services	
Mrs Leanne Rowe	Finance Officer	

2.1 LEAVE OF ABSENCE

Nil

2.2 APOLOGIES

Cr P Stewart, Cr R Suckling

2.3 QUESTION TIME

No members of the public were present therefore no questions were put to Council.

3.0 SPECIFIC ITEMS

3.1 CYCLONE SEROJA INSURANCE CLAIM (ITEM 3.1)

Noted

SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 29 July 2022

3.2 LOCAL ROADS & COMMUNITY INFRASTRUCTURE PROJECTS (ITEM 3.2)

Moved Cr Gibb, seconded Cr Pike

That Council amend the LRCI programme by deleting the Porter Street Car Park and allocate these fund to the re-sealing of the Kalbarri Aerodrome runway and apron areas.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

3.3 HORROCKS JETTY (ITEM 3.3)

Moved Cr Horstman, seconded Cr Hay

That Council remove the provision of \$30,000 from the Draft Budget for the Horrocks Jetty pylon replacement.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

3.4 AIR-CONDITIONING – OLD POLICE/COURT HOUSE BUILDING (ITEM 3.4)

Moved Cr Hay, seconded Cr Sudlow

That Council remove the provision of \$7,000 from the Draft Budget for the air-conditioner installation.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

Noted

3.5 KALBARRI OVAL PERIMETER FENCE (ITEM 3.5)

Moved Cr Gibb, seconded Cr Hay

That Council not consider the inclusion of an alternative perimeter fence, being of galvanized pipe and chain link mesh fence, at the Kalbarri Oval in the Draft Budget.

CARRIED 6/0

3.6 PLAYGROUND EQUIPMENT CAPITAL HILL (ITEM 3.6)

Noted

SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 29 July 2022

3.7 DUAL USE PATHWAY GLASS STREET (ITEM 3.7)

Moved Cr Gibb, seconded Cr Horstman

That Council not include the construction of a dual use pathway along the northern side of Glass Street, Kalbarri, and this project be listed for consideration within the 2023/24 Corporate Business Planning review.

CARRIED 6/0

3.8 BOLLARDS – MARY STREET, NORTHAMPTON (ITEM 3.8)

Noted

3.9 KALBARRI RECREATION JETTY (ITEM 3.9)

Noted

3.10 BASF WATER CHARGES (ITEM 3.10)

Noted

3.11 PLANT PURCHASES (ITEM 3.11)

Moved Cr Sudlow, seconded Cr Gibb

That Council retain the Case Tractor for Councils own use and not donate the tractor to the Kalbarri Golf Club as previously determined.

CARRIED 6/0

3.12 REGIONAL ROAD GROUP PROJECTS (ITEM 3.12)

Moved Cr Pike, seconded Cr Burges

That Council amend the 2022/23 Regional Road Group project for the re-sealing of the Kalbarri Road to now undertake 6km of re-seal which will amend the draft 2022/23 Budget with a Councils own funding budget saving of \$74,000 and RRG funding be reduced from \$242,000 to \$138,000.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 29 July 2022

3.13 GREY STREET – ASPHALT RE-SEAL (ITEM 3.13)

Noted

3.14 DISABLED PEDESTRIAN RAMP (ITEM 3.14)

Noted

3.15 CYCLONE SEROJA CLAIMS (ITEM 3.15)

Noted

3.16 KALBARRI CAMP DINING/MESS HALL (ITEM 3.16)

Noted

3.17 SKYTRUST REPORTING SYSTEM – WORKS OCCUPATIONAL HEALTH & SAFETY
(ITEM 3.17)

Noted

3.18 UTILITY PURCHASE AND SALES (ITEM 3.18)

Noted

3.19 KALBARRI AIR CHARTER LANDING ANNUAL LANDING FEE (ITEM 3.19)

Moved Cr Horstman, seconded Cr Gibb

That Council increase the landing fee from \$15.00 to \$20.00 per landing for Skippers Aviation and increase the annual landing fee for Kalbarri Air Charter to \$3,750.00 plus GST.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

3.20 RECREATION JETTY REPAIR - KALBARRI (ITEM 3.20)

Noted

SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 29 July 2022

ADJOURNMENT

Council adjourned at 2.50pm for afternoon tea.

Meeting reconvened at 3:02pm with the following in attendance:

Cr Sudlow, Cr Horstman, Cr Pike, Cr Hay, Cr Gibb, Cr Burges, Garry Keefe, Grant Middleton, Neil Broadhurst and Leanne Rowe.

4.0 DISCUSSION OF 2022/2023 DRAFT MUNICIPAL BUDGET

Council reviewed the new items list to ensure that the draft budget for 2022/2023 could be adopted as a balanced budget. The following items were removed from the 2022/2023 Draft Budget:

Moved Cr Horstman, seconded Cr Gibb

That the following changes are made to the 2022/2023 Draft Budget.

Removal of Porter St Carpark - LRCI	\$ 93,600
Removal of Aircon installation at old Police Station building	\$ 7,000
Additional Landing Fees Item 3.19	\$ 1,486
Removal of website upgrade	\$ 20,000
Removal of RSL Hall acoustic ceiling provision	\$ 15,000
Removal of Kalbarri RSL monument provision	\$ 70,000
Removal of stairs from Horrocks beach - southern end	\$ 55,000
Removal of tree lopping - Northampton	\$ 6,000
Removal of tree lopping - Kalbarri	\$ 10,000
Removal of 3 x Gibson bench seats	\$ 1,500
Removal of cricket pitch reinstatement provision	\$ 12,000
Removal of (4) Solar lights - Allen Centre Car Park	\$ 30,000
Removal of Bruce Road - Reseal	\$ 44,000
Removal of Anchorage Lane - Reseal	\$ 13,000
Removal of John Street - Reseal	\$ 31,000
Removal of O'Connor & Lauder St Binu Seal	\$ 36,000
Removal of Free Roller	\$ 77,000
Removal of Lifting Jib and Forks	\$ 14,000
Removal of 22KVA Generator and Trailer	\$ 30,000
Reduction of KVC Grant request from \$60,000 to \$50,000	\$ 10,000
Reduced Reserve Transfer by	\$ 4,574
Reduced Asphalt Grey Street length	\$156,000

CARRIED BY AN ABSOLUTE MAJORITY 6/0

SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 29 July 2022

5.0 RATES, FEES & CHARGES (ITEMS 4 to 7)

Moved Cr Hay, seconded Cr Burges

5.1 SETTING OF RATE IN THE DOLLAR AND MINIMUMS (ITEM 4)

That the Draft Municipal Fund Budget for 2022/2023 be adopted as a balanced budget and the following charges be levied:

General Rates

The rate in the dollar for all rateable Gross Rental Value properties be set at \$0.08200 (8.200¢) and the rate in the dollar for all rateable Unimproved Value properties be set at \$0.009907 (0.9907¢) to achieve a 3% increase in rates revenue.

Minimum Rates

That the minimum rate on rateable Gross Rental Value and Unimproved Value properties be set at \$580.00 per assessment.

5.2 PORT GREGORY SPECIFIED AREA RATE (ITEM 5.1)

That the specified area rate in the dollar, for all rateable Port Gregory Gross Rental Value properties within the Port Gregory Townsite be set at \$0.040955 (4.0955¢) to raise approximately \$23,000 to fund the operating cost of maintaining the Port Gregory Water Supply.

5.3 KALBARRI TOURISM SPECIFIED AREA RATE (ITEM 5.2)

That the specified area rate in the dollar, for all rateable Kalbarri Gross Rental Value properties zoned Residential, Residential Development, Places of Public Assembly, Special Site, Special Rural, Commercial, Tourist Accommodation, Service Industry, Light Industry, Composite Light Industry, within the Kalbarri Town Planning Scheme No. 9 be set at \$0.001866 (0.1866¢), to raise approximately \$30,000 being for Tourism Infrastructure related projects and Tourism Promotional Advertising within the Kalbarri Ward.

5.4 DUE DATE FOR PAYMENT OF RATES, INCLUDING INSTALMENT OPTION

That the due date for the payment of rates be 7th October 2022 and the remaining due dates for rate instalment payments be 9th December 2022, 10th February 2023 and 15th April 2023.

5.5 ADMINISTRATION FEE FOR INSTALMENT OPTION (ITEM 8)

That an administration fee of \$5.00 per rate instalment payment be charged.

SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 29 July 2022

5.6 SETTING OF INSTALMENT INTEREST CHARGE APPLICABLE TO INSTALMENT OPTION (ITEM 9)

That an instalment interest rate of 5% per annum be charged on all rate assessments that are paid by instalments.

5.7 SETTING OF PENALTY INTEREST APPLICABLE IF DEFAULT IS MADE ON INSTALMENT OPTION (ITEM 10)

That a penalty interest rate of 7% per annum be applicable to the outstanding rates amount if a ratepayer defaults on the payment of a rates instalment.

5.8 REFUSE FEES (ITEM 6)

1. That the refuse fee for residential refuse collection be set at \$400.00 and the fee for business refuse collection be set at \$800.00.
2. That the refuse fee for Half Way Bay Cottages be set at \$263.64 per cottage plus GST.

5.9 CONSIDERATION OF BONDS AND DEPOSITS AND RESERVE FUND 2022/2023 DRAFT BUDGETS (ITEM 7)

That the Bonds and Deposits and Reserve Fund Budgets for 2022/2023 be adopted.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

6.0 PLANT LOAN (NEW ITEM)

Moved Cr Hay, seconded Cr Sudlow

That Council as part of the 2022/23 Budget raise a loan of \$200,000 for a term of 10 years for the purpose of purchase of plant, motor grader.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

7.0 TENDERS FOR PLANT, VEHICLES, BITUMEN, GOODS & SERVICES (ITEM 8)

Moved Cr Horstman, seconded Cr Gibb

That the Chief Executive Officer be authorised to call tenders, as per the requirements and provisions of the Local Government Act 1995, for the provision of goods and services approved within the 2022/2023 Budget.

CARRIED 6/0

SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 29 July 2022

8.0 MATERIAL VARIANCE (ITEM 9)

Moved Cr Horstman, seconded Cr Gibb

That the Budget Variance parameters for the 2022/2023 financial year be set at \$5,000 as per FM Reg 34 (5).

CARRIED 6/0

9.0 KALBARRI MULTI-USE CENTRE CONCEPT PLANS (NEW ITEM)

Moved Cr Burges, seconded Cr Gibb

That Council authorise the release of the concept plans for the Kalbarri Multi-Use entre to the public. With submissions to be provided by the 30 September 2022 and this project be reconsidered at the 21 October meeting of Council.

CARRIED 6/0

10.0 CLOSURE

There being no further business, the President thanked Councillors for their determination of the budget and declared the meeting closed at 3.44pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 12 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 19th AUGUST 2022

PRESIDING MEMBER: _____

DATE: _____

WORKS & ENGINEERING REPORT CONTENTS

7.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
7.1.2	OUTRIGHT SALE – FLEET VEHICLES #1 – 2021/2022 ONE (1) x 4WD UTILITY (FORD RANGER – NR10162 – P258) ONE (1) x 4WD UTILITY (ISUZU DMAX – NR10279 – P271)	4

7.1.1	INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM
--------------	---

REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	9th August 2022

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on Falcarragh, Ogilvie West, Yerina Springs, Blue Well, Golf Club access, Monegarry, Horan, Binu West, Hose, Murchison House Station, Kalbarri tip and Ogilvie East Road/s.
- Gravel Patching/Sheeting/Verge works carried out on Binu West, Ogilvie West and Chilimony Road/s.

Maintenance Items

- General – Various signage and road furniture works.
- Northampton – Bateman Street stormwater pipe clearance.
- Northampton – Culvert clearance
- Northampton - Extensive stormwater pipe clearance n Bateman Street.
- Northampton – Wet weather works including aggregate pickup from Geraldton, Yellow sand to stockpile and gravel stockpile at Horrocks.
- Northampton – Controlled burn of vegetation stockpile site from cyclone Seroja opposite Northampton oval.
- Northampton – Edna Bandy Centre – Reinststate drainage pipes.
- Kalbarri – Potholes various locations.
- Kalbarri – Whale removal from Jakes area.
- Kalbarri – Vegetation and dead tree removal etc. clean up at Peet Park.
- Horrocks – Assistance with Glance Street lookout opening.
- Horrocks – Community kitchen BBQ, old removed, new installed.

Other Items (Budget)

- Northampton – Gwalla Street / Second Avenue works sealed with concrete kerb installed. Backfilling and site tidy up works progressing.
- Parker Road/Wundi Road – Construction works commenced. Preliminary verge and earthworks. Gravel location identified.

Plant Items

- Northampton Fleet vehicles – Awarded – Sedan received; 3 x utilities received.

Staff Items

- Retirement of Norm Reynolds – last day at work 5th August. (Officially 4th November, On Long Service Leave to this date.)
- Three (3) x Vacant positions advertised (Northampton outside staff).
- Training - Asbestos Awareness/Airport management - inspection / SWMS / Hearing assessments / Drug and alcohol testing.

OFFICERS RECOMMENDATION

For Council information.

7.1.2	OUTRIGHT SALE - ONE (1) x 4WD UTILITY (FORD RANGER, ONE (1) x 4WD UTILITY (ISUZU DMAX)
--------------	---

REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	9th August 2022
APPENDICES:	1. Nil.

SUMMARY:

Council to determine ‘Outright Sale’ for the sale of One (1) 4WD Ford Ranger Utility and One (1) 4WD Isuzu DMax Utility from Council plant fleet as sale only basis.

BACKGROUND:

At the time of advertising for new 2021/2022 fleet vehicles the issue with supply and supply dates for new vehicles was discussed. Based on this information with extensive delays in receiving new vehicles and the implications with trade vehicle conditions/value possibly changing over the timeframe in receiving new vehicles the decision was made to advertise for new vehicles only and once received the trade vehicles be advertised on an ‘Outright Sale’ basis.

Advertising for sale of Councils existing 2 x plant items on an ‘Outright Sale’ only basis was carried out in the “Northampton News’ (August 2022), the Shire of Northampton social media page/s and via Gumtree closing 4:00pm Tuesday 9th August 2022.

In addition to this, copies of the advertisement and ‘Outright Sale’ information including vehicle details was forwarded to vehicle dealerships in Geraldton.

FINANCIAL & BUDGET IMPLICATIONS:

Three (3) of the original purchased vehicles were received within the 2021/2022 financial year with the fourth vehicle received at the commencement of the 2022/2023 financial year. Two of the original trade vehicles were sold via outright sale within the 2021/2022 financial year. The 2022/2023 budget allows for the outstanding payment of the last new utility and for the outright sale of two plant items via outright sale.

The 2022/2023 Budget makes the following provisions for the purchase (Expenditure) of the new utility and for the sale (Revenue) of two trade vehicles that have carried over to the 2022/2023 financial year. (All figures excluding GST).

Purchase of new utility

One (1) x 4WD Utility (Isuzu DMax) \$48,000.00

Trade/Sale of existing vehicles

One (1) x 4WD Utility (Ford Ranger – NR10162/P258) \$20,000.00

One (1) x 4WD Utility (Isuzu DMax – NR10279/P271) \$20,000.00

SUMMARY OF OFFERS FOR 'OUTRIGHT SALE':

Details of offers for 'OUTRIGHT SALE' as per below.
(All figure excluding GST).

1. One (1) x 4WD Utility (Ford Ranger – NR10162/P258)

One offer received

1.1 Drennan O'Malley Motors \$18,44.55 GST excl

2. One (1) x 4WD Utility (Isuzu DMax – NR10279/P271).

Two offers received.

2.1 Drennan O'Malley Motors \$24,990 GST excl

2.2 Mr. Clinton Maver \$11,000 GST excl

COMMENT:

The offer received from Drennan O'Malley is considered as reasonable and within market expectations and therefore recommend that the offer for purchase of both vehicles submitted by Drennan O'Malley be accepted.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.1.2

That Council accept:

- 1. The offer to purchase the 4WD Utility (Ford Ranger – NR10162/P258) submitted by Drennan O’Malley for \$18,444.55 (plus GST); and**
- 2. The offer to purchase the 4WD Utility (Isuzu DMax – NR10279/P271) submitted by Drennan O’Malley for \$24,990.00 (plus GST).**

HEALTH AND BUILDING REPORT CONTENTS

7.2.1	BUILDING STATISTICS FOR THE MONTH OF JULY 2022	2
-------	--	---

7.2.1	INFORMATION ITEM: BUILDING STATISTICS
--------------	--

DATE OF REPORT:	12th August 2022
RESPONSIBLE OFFICER:	Michaela Simpson – Manager of Building Services

1. BUILDING STATISTICS

Attached for Councils' information are the Building Statistics for July 2022.

OFFICER RECOMMENDATION – ITEM 7.2.1
--

For Council information.

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - JULY 2022						
Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Value
17-06-22	22039	Michael Wemm	Owner Builder	20 (Lot 23) Balaam Street, Kalbarri	Construct steel framed shed	\$ 18,000.00
06-07-22	22043	Mary Ash	Owner Builder	44 (Lot 173) Mitchell Street, Horrocks	Construct double brick garage	\$ 18,500.00
08-07-22	22047	Barry Ferguson and Margaret Taylor	Owner Builder	5 (Lot 193) Cassia Close, Kalbarri	Enclose rear verandah	\$ 5,000.00
12-07-22	22048	James and Tracy Mather	Owner Builder	6 (Lot 169) Stenodia Street Kalbarri	Construct retaining wall	\$ 3,500.00
20-07-22	22049	Anchor Plumbing & Roofing (Emma Fraser)	Geraldton Creative Landscapes	2 (Lot 247) Carlton Place, Kalbarri	Install fibreglass swimming pool and barrier fence	\$ 30,160.00
22-07-22	22051	Ann Lee-Steere	Connolly Creative Building Co	7 (Lot 62) Horan Way, Horrocks	Construct single storey timber framed dwelling with a retained concrete slab-on-ground with fibre cement cladding and timber roof frame structure lined with steel roof cladding	\$ 408,418.55
09-05-22	22CS356	Strata Plan 13323 - Murchison Apartments	Inserve Australia T/A Construct Services	Units 1-20, 32 Grey Street, Kalbarri	Remediation repairs to roof cover	\$ 362,088.92
17-05-22	22CS360	Roman Catholic Church	Pattersons Insurerbuild P/L (100275)	215 (Lot 200) Hampton Road, Northampton	Remediation repairs to roof covering	\$ 426,341.00
23-05-22	22CS362	Sean and Nina Bellairs	Terry Levett	54 (Lot 770) Glass Street, Kalbarri	Replace damaged timber fence with masonry fence	\$ 9,530.00
14-06-22	22CS380	KLK Farms T/A Chilimony Farms	Modularis Pty Ltd T/A Modular WA	1756 Chilimony Road, Ogilvie	Construct steel framed, three-bedroom modular dwelling with verandah and carport	\$ 347,203.00
16-06-22	22CS383	June Corringe	Geraldton Building Services and Cabinets	12 Mortimer Street, Kalbarri	Remove and replace asbestos roof sheeting with Colorbond	\$ 183,234.90
30-06-22	22CS397	Glenda Wilson	Murray River North Pty Ltd T/As TR Homes	31 (Lot 51) Third Avenue Northampton	Construct steel framed, three-bedroom modular dwelling	\$ 289,187.00

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - JULY 2022						
Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Value
06-07-22	22CS398	James Wilson	Gliss Holdings Pty Ltd	2 (Lot 1) Grey Street, Kalbarri	Remove asbestos fence and wall cladding on shed	\$ 4,000.00
06-07-22	22CS399	Wayne Smith and Donnelle Buckingham-Smith	Capricorn Blue Enterprises	32 (Lot 90) Harvery Place, Kalbarri	Remediation repairs to damaged rafters and roof covering	\$ 150,000.00
12-07-22	22CS400	Michael McIntyre	Bellaluca Construction & Stone	16 (Lot 227) Patrick Crescent, Kalbarri	Removal of asbestos fencing	\$ 8,461.55
12-07-22	22CS401	Iris and Louie Ioppolo	Bellaluca Construction & Stone	10 Balaam Street, Kalbarri	Removal of asbestos fencing	\$ 10,456.65
12-07-22	22CS402	Anne Pike	Bellaluca Construction & Stone	46 Smith Street, Kalbarri	Remove asbestos fencing, clear collapsed shed and remove asbestos roof from dwelling	\$ 43,505.00
15-07-22	22CS403	Pamela Colley	Bellaluca Construction & Stone	128 Hampton Road, Northampton	Remove asbestos from exterior of house	\$ 7,486.65
15-07-22	22CS404	David Darling	Ellis & Sons Construction	11 (Lot 240) Carlton Crescent, Kalbarri	Remove asbestos fence and steel garden shed	\$ 12,000.00
21-07-22	22CS406	Estate of Margaret King	Bellaluca Construction & Stone	13 (Lot 327) Maver Street, Kalbarri	Remove asbestos from walls, eaves and roof	\$ 41,782.40
21-07-22	22CS407	Aaron and Sally-Ann Mitchell-Bathgate	Bellaluca Construction & Stone	8 (Lot 209) Maver Street, Kalbarri	Remove asbestos from eaves and inside dwelling	\$ 14,960.00
25-07-22	22CS409	Tania Claxton and Michael McKeown	Hoseys Contracting	135 (Lot 39) Hampton Road, Northampton	Full demolition of dwelling	\$ 20,000.00
25-07-22	22CS410	Malcolm and Mary Holt	Inserve Australia T/A Construct Services	11 (Lot 820) Karina Mews, Kalbarri	Repairs to balcony, roof sheeting and garage, replace garden shed	\$ 389,733.00

TOWN PLANNING CONTENTS

7.3.1	STANDARD AMENDMENT – ADOPTION OF AMENDMENT NO. 2 TO LOCAL PLANNING SCHEME NO. 11 – KALBARRI TOWNSITE – PT LOT 511 PORTER STREET & LOT 997 NANDA DRIVE, KALBARRI	2
7.3.2	BASIC AMENDMENT – UPDATES TO SCHEME MAPS – LOCAL PLANNING SCHEME NO. 10 – AMENDMENT NO. 9.....	48
7.3.3	PROPOSED AMENDMENT TO MOBILE FOOD VEHICLE DEVELOPMENT APPROVAL– SALT SISTER – RESERVE 25307 GREY STREET, KALBARRI	56
7.3.4	SUMMARY OF PLANNING INFORMATION ITEMS.....	87

7.3.1 STANDARD AMENDMENT – ADOPTION OF AMENDMENT NO. 2 TO LOCAL PLANNING SCHEME NO. 11 – KALBARRI TOWNSITE – PT LOT 511 PORTER STREET & LOT 997 NANDA DRIVE, KALBARRI

LOCATION:	Pt Lot 511 Porter Street, Kalbarri Lot 997 Nanda Drive, Kalbarri
APPLICANT:	Shire of Northampton / Department of Planning, Lands and Heritage
OWNER:	State of Western Australia
FILE REFERENCE:	10.6.16.2
DATE OF REPORT:	30 June 2022
REPORTING OFFICER:	Hayley Williams - Consultant Planner
RESPONSIBLE OFFICER:	Garry Keeffe - Chief Executive Officer
<ol style="list-style-type: none"> 1. Scheme Amendment No. 2 – Report 2. Scheme Amendment No. 2 – Plans 3. Schedule of Submissions 	

AUTHORITY / DISCRETION:

Legislative *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

SUMMARY:

The advertising period for Local Planning Scheme Amendment No. 2 has concluded with a total of fifteen (15) submissions being received. While most of the submissions contained advice from other agencies, four (4) objections were received. The primary concern raised during the advertising period relate to the amenity impacts of future development, particularly about Workforce Accommodation. An objection was also raised regarding the Tourism zoning of Lot 997 Nanda Drive noting that there was no strategic basis for the proposed zoning under the *Kalbarri Townsite Local Planning Strategy*.

This report recommends that Council adopt the Scheme Amendment, subject to a number of modifications, particularly that Lot 997 is removed from the Amendment, and that it be forwarded to the Minister for Planning for final endorsement.

BACKGROUND:

Council at their Ordinary Meeting held on 18 February 2022 resolved:

“That Council:

1. Pursuant to Section 75 of the Planning and Development Act 2005, amend Shire of Northampton Planning Scheme No. 11 by:
 1. Rezoning portion of Lot 511 Porter Street, Kalbarri from ‘Special Use SU5’ to ‘Tourism’ and ‘Additional Use AU5’;
 2. Rezoning Lot 997 Nanda Drive, Kalbarri from ‘Public Purpose’ to ‘Tourism’ and ‘Additional Use AU6’;
 3. Inserting an ‘Additional Use (A5)’ for the purposes of Workforce Accommodation in Schedule 1 – Specified additional uses for zoned land in the Scheme area of the Scheme Text for a portion of Lot 511 Porter Street, Kalbarri;
 4. Inserting an ‘Additional Use (A6)’ for the purposes of Workforce Accommodation and Aged or Dependent Persons Dwelling in Schedule 1 – Specified additional uses for zoned land in the Scheme area of the Scheme Text for and Lot 997 Nanda Drive, Kalbarri;
 5. Amending the Scheme Maps accordingly.
2. Resolves, pursuant to the Regulation 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations), that Amendment 2 is a standard amendment in accordance with r.34(b), (e) and (g) as it is considered consistent with the Shire of Northampton Kalbarri Townsite Local Planning Strategy, it will have minimal impact on land in the Scheme are not subject of the amendment and its is not considered a complex or basic amendment.
3. Authorise Council officers to prepare the scheme amendment documentation and maps;
4. Authorise the affixing of the common seal to and endorse the signing of the amendment documentation;
5. Pursuant to Section 81 of the Planning and Development Act 2005, refers Amendment 2 to the Environmental Protection Authority;
6. Following receipt of advice from the EPA, advertise the proposed Scheme Amendment No. 2 for public comment for a period of 42 days in accordance with r.47 of the Planning and Development (Local Planning Schemes) Regulations 2015.”

The surge in domestic tourism, resulting from overseas travel restrictions associated with the COVID-19 pandemic, along with the impacts of Tropical Cyclone Seroja has placed significant pressure on the existing supply of accommodation within the Townsite of Kalbarri. In the past, existing accommodation providers have also accommodated the numerous workers that relocate to the area to work in the tourism and service industry itself. Not only has the increased tourism activity

caused accommodation options to tighten, the impact of Tropical Cyclone Seroja and the influx of workers assisting with recovery efforts has further compounded this issue.

Accordingly, the State and Shire are seeking to fast-track the development of appropriate workforce accommodation options to address this critical demand. In order to do this the Shire is working with the Department of Planning Lands and Heritage to identify and prepare land that is considered suitable for this purpose.

So far, the sites identified in conjunction with the Department of Planning, Lands and Heritage, are currently zoned for purposes other than 'Workforce Accommodation'. Therefore, in order to consider the use of these sites for this purpose an Amendment to the Scheme is required.

Proposal

The Amendment proposes to rezone the subject sites to 'Tourism' with an 'Additional Use' principally for Workforce Accommodation but with the inclusion of Aged or Dependent Persons Dwelling for Lot 997.

At present Workforce Accommodation is an 'X' use in the 'Tourism' zone as set out in Table 3 – Zoning Table of LPS11. Therefore, proposals for Workforce Accommodation cannot be considered for development approval. The amendment proposes to include the additional use of Workforce Accommodation and classify it as a 'D' use over both Lot 511 and Lot 997 which will enable the Shire to consider a development application for workforce accommodation.

The proposed permissibility of a 'D' use, for workforce accommodation in the Tourism zone, provides an additional opportunity for Tourism zoned land by accommodating a workforce that supports the tourism industry within Kalbarri.

Lot 511 will include 'Additional Use (A5)' for the purpose of Workforce Accommodation as well as a range of conditions to guide development approval. Given the size of the lot, it is not considered necessary to require the preparation of a Local Development Plan as any matters pertaining to the development of the site can be addressed during the Development Application process. 'Additional Use (A5)' will include a condition to address the density requirements of the site. R50 is proposed given the location of the subject land to a similar density code along Mortimer Street.

Lot 997 will include 'Additional Use (A6)' for the purpose of Workforce Accommodation. A range of conditions to guide development approval will also be provided. Given the size and the location of this lot, along with some of the

servicing and planning constraints it is considered appropriate to include a condition that may require the preparation of a Local Development Plan. 'Additional Use (A6)' will include a condition to address the density requirements of the site. R30 is proposed given the location is further away from the centre of the townsite and accords with other Tourism zones within LPS11.

'Additional Use (A6)' will also include another additional use, Aged or Dependent Persons Dwelling, with a proposed permissibility of an 'A' use. The inclusion of this use accords with proposals under the *Kalbarri Townsite Local Planning Strategy* and LPS11 to support the development of a Retirement Village within the vicinity of Lot 997. It also assists in providing additional flexibility to the zone to meet the objectives of the Local Planning Strategy.

COMMUNITY & GOVERNMENT CONSULTATION:

The Scheme Amendment was publicly advertised in accordance with the provisions of the *Planning and Development Act 2005* and *Planning and Development (Local Planning Schemes) Regulations 2015*. Advertising of the Scheme Amendment began on Friday 8th April and closed on Friday 27th May, 2022.

A total of fifteen (15) submissions were received from community members, Government Agencies and Service Authorities. Four (4) objections were submitted on the proposed Scheme Amendment relating to potential amenity impacts relating to the development of Workforce Accommodation and the introduction of the Tourism zone for Lot 997 without a strategic basis in the Kalbarri Townsite Local Planning Strategy.

A summary, comment and recommendation for each submission is attached in the 'Schedule of Submissions' (refer to **Appendix 2**).

A copy of the actual submissions are available to Council upon request.

FINANCIAL & BUDGET IMPLICATIONS:

The preparation of a Scheme Amendment will be covered under Council's 2022/23 budgetary provisions for Planning Consultant fees. Costs associated advertising will also be applicable.

The Department of Planning has also offered in-kind support to the preparation of amendment documentation.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Local: Shire of Northampton Local Planning Scheme No. 11 - Kalbarri Townsite

Lot 511 is zoned 'Special Use (SU5)' and Lot 997 is zoned 'Public Purpose'. When considering a change of zone to facilitate the development of 'Workforce Accommodation' it is considered appropriate to utilise the 'Tourism' zone with the inclusion of an Additional Use.

The objectives of the 'Tourism' zone are:

- *To promote and provide for tourism opportunities.*
- *To provide for a variety of holiday accommodation styles and associated uses, including retail and service facilities where those facilities are provided in support of the tourist accommodation and are of an appropriate scale where they will not impact detrimentally on the surrounding or wider area.*
- *To allow limited residential uses where appropriate.*
- *To encourage the location of tourist facilities so that they may benefit from existing road services, physical service infrastructure, other tourist attractions, natural features and urban facilities.*

The 'Tourism' zone in LPS No. 11 includes specific development requirements and car parking standards that would provide guidance to any proposed development in addition to anything specifically included as part of the conditions for the Additional Use.

The definition of 'Workforce Accommodation' means premises, which may include modular or relocatable buildings, used -

- (a) primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and
- (b) for any associated catering, sporting and recreation facilities for the occupants and authorised visitors.

'Aged or Dependent Persons Dwelling' has the same meaning given in the R-Codes, which is a dwelling for a person over the age of 55 years or a person with a recognised form of disability requiring special accommodation for independent living or special care.

This amendment and the provision of defined suitable sites for the development of Workforce Accommodation and Aged or Dependent Persons Dwelling ultimately assists the Shire of Northampton in promoting the regional development of the area and supports diversification of land uses.

POLICY IMPLICATIONS:

State: Mid West Regional Planning and Infrastructure Framework 2015

Workforce Accommodation – Position Statement 2018

Local: Kalbarri Townsite Local Planning Strategy 2010

Mid West Regional Planning and Infrastructure Framework 2015

The purpose of the *Mid West Regional Planning and Infrastructure Framework* is to establish a regional vision and basis for decision-making. The Planning and Infrastructure Framework introduces relevant planning initiatives that aim to address challenges for the region's prospects for economic development. The strategic goals of the Planning and Infrastructure Framework include:

- A globally competitive region;
- A strong and resilient Mid West region;
- Sustainable communities;
- Infrastructure planning and coordination; and
- Conservation.

Kalbarri is listed as a 'Sub-regional Centre' by the *Mid West Regional Planning and Infrastructure Framework*. Sub-regional centres support the population and economic activities within their surrounding hinterlands through the provision of goods and services.

The Planning and Infrastructure Framework notes an economic and employment challenge as attracting and retaining staff in the region. Additionally attracting residents and workforce through the provision of affordable housing is listed as an infrastructure challenge.

Workforce Accommodation – Position Statement 2018

The Western Australian Planning Commission (WAPC) has prepared a Position Statement on workforce accommodation to assist users of the planning system in

understanding the land use planning considerations for workforce accommodation. The purpose of the Position Statement is to:

- *outline the development requirements for workforce accommodation under the Planning and Development Act 2005 and associated regulations; and*
- *provide guidance to local governments on the role of the local planning framework in the planning and development of workforce accommodation.*

The WAPC's position is that where practicable, workforce accommodation should be provided in established towns, in locations suitable to its context, and to facilitate their ongoing sustainability. Planning and development of workforce accommodation should be consistent with local planning strategies and schemes, except where the *Mining Act 1978* and State Agreement Acts prevail.

Kalbarri Townsite Local Planning Strategy

The *Kalbarri Local Planning Strategy (LPS)* broadly addresses the need to recognise, build upon and promote tourism values for Kalbarri. The Strategic Vision and Objectives of the LPS are as follows:

STRATEGIC VISION

To develop a long term Strategy for the future development and enhancement of Kalbarri that recognises, builds upon and promotes the tourism and residential values of the location in an environmentally and economically sustainable manner.

STRATEGIC OBJECTIVES

To enhance Kalbarri's position as a premier family holiday destination within Western Australia while recognising the continuing value and importance of non-family Intrastate, Interstate and International visitors.

To broaden Kalbarri's economic and employment base by furthering Kalbarri's position as a desirable alternative residential and employment location within the Mid-West.

To protect and enhance Kalbarri's unique urban values and particularly its connectivity to the surrounding natural environment together with its compactness and high level of walkability.

Given the Strategy broadly supports building upon and promoting tourism in Kalbarri along with enhancing Kalbarri's position as a premier family holiday

destination it is considered appropriate to enable the rezoning of land for tourism purposes. Although development may initially take the form of ‘Workforce Accommodation’ this is considered essential in bolstering the accommodation stock in Kalbarri and supporting the effective operation of the tourism industry.

The Strategy recommends that the portion of Lot 511 subject of the Amendment be included as TC5A – Caravan Park. The use and development provisions for this precinct identify no density limit for the site and include a setback requirement of 3m heavily vegetated buffer to surrounding streets, and 5m heavily vegetated buffer to residential on northern boundary of Chalet / Cabin Park.

The inclusion of Aged or Dependent Persons Dwelling as an Additional Use for Lot 997 is also aligned with the strategic recommendation of the Strategy to include a site for this purpose along Nanda Drive. An extract of the Strategy is included below:

PRECINCT	RETIREMENT VILLAGE
Objective	<i>To provide for the accommodation needs of the over 55 population in self contained, self care accommodation in close proximity of all major services and facilities.</i>
	Use & Development Provisions
RV1	Self-funded Retirement Village : Over 55's self-funded Retirement Village. R60 net density inclusive of density bonuses. 5m metre vegetated screen buffer to Nanda Drive. Construct dual-use path from Village site to Retail centre along Gabba Gabba Creek edge – 50% contribution to cost of DUP as condition of development approval.
	Include the site in new Kalbarri Planning Scheme as Civic & Cultural, annotated for the purposes of Aged Persons Accommodation with a net density of R60. Development to be subject to Approval to Commence Development.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Planning for the Future 2016-2026

The following strategies, key outcomes and objectives are considered to support the development of workforce accommodation for the tourism industry.

1.1 *To maintain or grow our population through land development to attract and support residents, visitors, and business initiatives.*

1.1.1 *Population maintenance and growth through diversity in land zoning reflecting the diverse nature of residential needs.*

- 1.1.2 *Provision of effective town planning scheme to support visitor expectations or needs and appropriate business development support for local business initiatives.*
- 1.1.3 *To maintain a tourism strategy within budget possibilities to have tourist facilities of the highest standard that the Council can afford.*
- 1.1.4 *Support for visitor attraction and for community driven events-based and tourism.*

COMMENT:

The proposal to rezone land within the Scheme area for “Tourism” with an “Additional Use” for ‘Workforce Accommodation’ and ‘Aged or Dependent Persons Dwelling’ is considered to fall within the description of what constitutes a Standard Amendment under cl. 34(e)(f) of Part 5, Division 1 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. The public advertising of the Standard Amendment raised a number of issues for consideration. While these have been specifically addressed in the Schedule of Submissions (refer Appendix 2) the main issues are further discussed in detail below:

Tourism Zone

The *Kalbarri Townsite Local Planning Strategy* provides broad support for the proposal to amend the Scheme for ‘Tourism’ with an ‘Additional Use – Workforce Accommodation’ by acknowledging the importance of building upon and promoting tourism values. However, during the public advertising period concern was raised regarding the inclusion of Lot 997 within the ‘Tourism’ zone.

Tourism is Kalbarri’s most significant economic contributor, with demand fluctuating throughout the year. This demand also has a significant flow-on effect to other related sectors of the economy and job market, including in hospitality, accommodation and retail.

The recent surge in domestic tourism because of pandemic induced travel restrictions, along with the devastating impact of Tropical Cyclone Seroja in 2021 on local infrastructure, have combined to place significant pressure on the existing supply of accommodation within the town.

Consequently, the ability of businesses to attract and retain workers has been negatively impacted at a time when tourism demand is at its highest. The limited accommodation options available also threatens to impact ongoing recovery and reconstruction efforts.

Regardless of the above, it is considered that the strategic planning framework provides a basis for the inclusion of Lot 511 within the Tourism zone, however, there is less strategic reasoning for this zone to be extended to Lot 997. The *Kalbarri Townsite Local Planning Strategy* identifies a number of potential zones for the location around Nanda Drive, including an area set aside south of Lot 997 for a Self Funded Retirement Village with an R60 net density limit.

While the Shire of Northampton will continue to work collaboratively with the State to support the development of Crown land for a workforce accommodation facility on Lot 511, it is recommended that Lot 997 be removed from the Scheme Amendment.

An alternative to removing Lot 997 completely from the Scheme Amendment is to amend the zoning so that the Tourism zone is no longer applicable and instead of an Additional Use being applied, a Special Use zone for the dual purpose of Workforce Accommodation and Aged or Dependent Persons Dwelling is included for this site.

Amenity Impacts of Workforce Accommodation

The proposed Additional Use is consistent with WAPC's Position Statement on Workforce Accommodation, which recommends that proposals for workforce accommodation be considered on a case-by-case basis.

The Scheme Amendment includes specific conditions that will be considered when assessing development proposals within the subject lots. In this instance, there are several conditions that are over and above the standard provisions of the Scheme, including:

- Measures to manage visual amenity impacts (screening, fencing and landscaping etc.);
- Decommissioning/transitioning plans;
- Rubbish disposal;
- On-site carparking;
- Provision of a full-time on-site manager or caretaker;
- Development to be of a high standard and capable of being adapted and used for future residential and/or tourism purposes;
- Workforce accommodation subject to the R50 Density Code for Lot 511 and R30 for Lot 997.

In response to the submissions received raising concerns about the impact of 'Mining Camps' on the Kalbarri Townsite, it is apparent that a distinction needs to be made between this type of use and the broader use of Workforce Accommodation being put forward in collaboration with the Department of

Planning, Lands and Heritage. The Department of Planning, Lands and Heritage is part way through a Request of Interest process in which a proponent would be appointed to undertake the development and lease the land with the approval of the Department. It is considered this provides an additional layer of scrutiny over the development before it is submitted for development approval.

While the definition of Workforce Accommodation contained in the Scheme is primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis, in the case of Kalbarri and its current accommodation needs, it is being driven by a need to provide temporary accommodation for the tourism industry workforce. Furthermore, it is intended that any proposed development will be transitional in nature and needs to be considered in terms of being used for tourism accommodation or residential purposes in the future.

Wastewater Servicing Requirements for Lot 997

The submissions received raised a number of additional matters in regard to servicing, particularly for Lot 997 given its location on the periphery of the townsite.

Water Corporation and the Department of Health identified the need to connect both sites to reticulated sewerage in the first instance. However. It was noted that if this could not be accomplished for Lot 997, given a connection is approximately 260m away, then the following would be required to support the proposal for an onsite wastewater treatment system:

- A specific Site and Soil Evaluation (SSE) report is required for the above proposal to be undertaken by a qualified consultant that is conducted during the wettest seasonal time of the year (actually July/August) as per AS/NZS 1547-2012 requirements.
- The proposal appears to be located within a sewerage sensitive area as highlighted in the government Sewerage Policy. All onsite wastewater systems should be Secondary Treatment Systems (STS) that require a 1.5 metre vertical setback from perched or winter water tables. It is also noted parts of the development are in close proximity to creeks and winter creeks and should also have a 100m setback from these.
- The volume of the wastewater treatment system needs to accommodate the number of residents and patrons residing overnight visitors, staff and other amenities using the prescribed volumes based on the current health sewage legislation.
- The disposal area is required to be adequately sized based on the SSE report permeability findings for the natural soil.
- Plans detailing the proposed building envelopes, land application areas and exclusion zones for the proposal.

It is recommended that should Lot 997 be included for consideration as a Special Use site zone then a condition be included stating that should a connection to reticulated sewerage not be possible then a Site, Soil Evaluation (SSE) report is required to be undertaken.

Bushfire Planning Requirements

The Department of Fire and Emergency Services noted that exemptions from the requirements of State Planning Policy 3.7 – Planning in Bush Fire Prone Areas should be applied pragmatically by the decision maker.

Cl. 2.6 of the Guidelines for Planning in Bush Fire Prone Areas states, ‘Decision-makers can apply exemptions from the requirements of SPP 3.7 and these Guidelines where there is no intensification of land-use, and/or the proposal is not increasing the bushfire threat.’

Lot 997 Nanda Drive is currently zoned public purpose. To amend the zoning to allow for tourism uses with the Additional Use of Workforce Accommodation/Aged or dependent persons accommodation, it is considered that there is an intensification of the land use. As such a Bushfire Hazard Level Assessment should be prepared for the site prior to the site being rezoned.

In regard to Lot 511 Porter Street, the current zoning enables development of the land for tourism related purposes. Therefore, the rezoning isn’t considered to result in any intensification of use that would currently be permissible under the Scheme

Given the issues identified by the submissions concerning Lot 997 and the additional planning work required to establish the use of Lot 997 for accommodation purposes, such as: a Bushfire Hazard Level Assessment; and a Soil and Site Evaluation, it is recommended that Lot 997 be removed from draft Scheme Amendment No. 2.

VOTING REQUIREMENT:

Absolute Majority Required: No.

CONCLUSION:

It is recommended that Council endorse the Schedule of Submissions and adopt Scheme Amendment No. 2 to *Local Planning Scheme No. 11* to rezone portion of Lot 511 Porter Street, Kalbarri from ‘Special Use SU5’ to ‘Tourism’ and ‘Additional Use AU5’.

It is further recommended that Lot 997 Nanda Drive Kalbarri be removed from Scheme Amendment No. 2 and that Lot 997 retains its current zoning of ‘Public Purpose’.

OFFICER RECOMMENDATION – ITEM 7.3.1

ADOPT AMENDMENT

That Council:

- 1) **Endorse the ‘Schedule of Submissions’ for Amendment No. 2 to *Local Planning Scheme No. 11* as attached to Item 7.3.1 of the August Town Planning Report 2022;**
- 2) **In accordance with Regulation 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* determines to support with modification, including the removal of Lot 997, Amendment No. 2 for the purposes of:**
 - a) **Rezoning portion of Lot 511 Porter Street, Kalbarri from ‘Special Use SU5’ to ‘Tourism’ and ‘Additional Use AU5’;**
 - b) **Inserting an ‘Additional Use (A5)’ for the purposes of Workforce Accommodation in Schedule 1 – Specified additional uses for zoned land in the Scheme area of the Scheme Text for a portion of Lot 511 Porter Street, Kalbarri;**

No	Description of Land	Additional Use	Conditions
A5	Portion of Lot 511 Porter Street Kalbarri	'D' Use: Workforce Accommodation	<ol style="list-style-type: none"> 1. In considering an application for development approval, the local government shall consider the following matters in addition to that which it may have regard to under the Scheme <ul style="list-style-type: none"> • Number of units; • Occupancy limitations – number of persons occupying the site and employer; • Measures to manage visual amenity impacts (screening, fencing and landscaping etc.); • Decommissioning/transitioning plans; • Rubbish disposal; • On-site carparking; and • Stormwater drainage. 2. Provision of a full-time on-site manager or caretaker for the workforce accommodation.

				<p>3. Development is to be of a high standard and compliment the amenity of the built and natural environment in the area.</p> <p>4. A setback requirement to Woods Street of a minimum of 3 metres which includes a heavily vegetated buffer.</p> <p>5. Development should be designed so that it is capable of being adapted and used for future tourism and/or residential purposes.</p> <p>6. Development shall comply with the minimum and average lot sizes as per the R50 density code.</p>
--	--	--	--	--

c) Amending the Scheme Maps accordingly.

- 3) Authorise that the amendment documentation be signed and sealed by the Shire President and the Chief Executive Officer and then submitted to the Western Australian Planning Commission along with a request for the endorsement of the final approval by the Hon. Minister for Planning; and**
- 4) Advise those parties that made a submission of Council's decision.**

APPENDIX 1 - SCHEME AMENDMENT NO. 2 – REPORT



LOCAL PLANNING SCHEME NO. 11

AMENDMENT NO. 2

January 2022

Form No. 2A

Planning and Development Act 2005
RESOLUTION TO PREPARE AMENDMENT TO LOCAL PLANNING SCHEME
SHIRE OF NORTHAMPTON
LOCAL PLANNING SCHEME NO. 11 - AMENDMENT NO. 2

Resolved that the local government pursuant to section 75 of the Planning and Development Act 2005, amend the above Local Planning Scheme by:

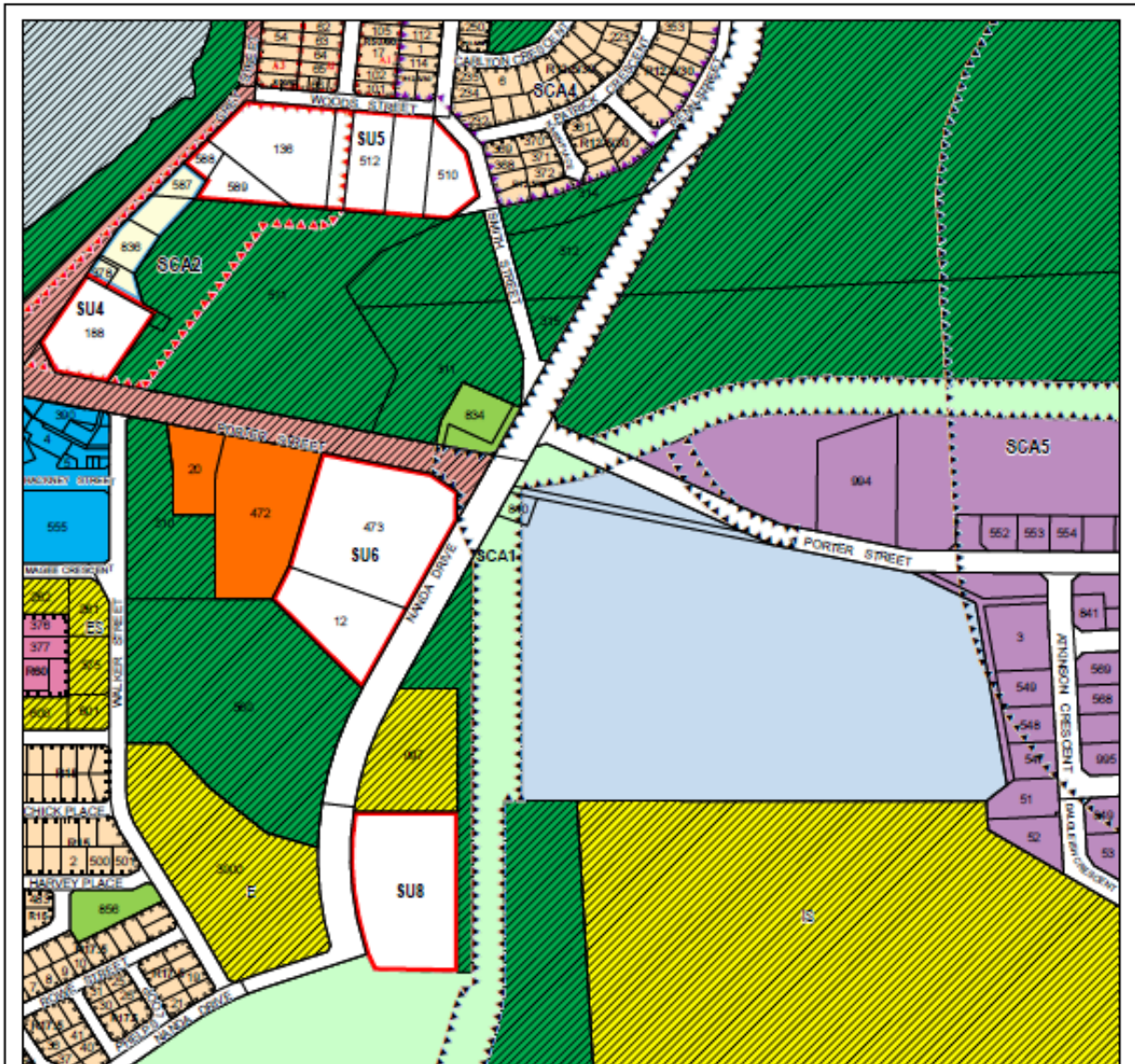
1. Rezoning portion of Lot 511 Porter Street, Kalbarri from 'Special Use SU5' to 'Tourism' and 'Additional Use AU5'.
2. Rezoning Lot 997 Nanda Drive, Kalbarri from 'Public Purpose' to 'Tourism' and 'Additional Use AU6'.
3. Inserting an 'Additional Use (A5)' for the purposes of Workforce Accommodation in Schedule 1 – Specified additional uses for zoned land in the Scheme area of the Scheme Text for a portion of Lot 511 Porter Street, Kalbarri;
4. Inserting an 'Additional Use (A6)' for the purposes of Workforce Accommodation and Aged or Dependent Persons Dwelling in Schedule 1 – Specified additional uses for zoned land in the Scheme area of the Scheme Text for Lot 997 Nanda Drive, Kalbarri;
5. Adding conditions relating to development within 'Additional Use (A5)' and 'Additional Use (A6)'; and
6. Amending the Scheme Maps accordingly.

The amendment is standard under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- (b) The amendment is consistent with the *Shire of Northampton Kalbarri Townsite Local Planning Strategy*.
- (e) The amendment will have a minimal impact on land in the scheme area that is no subject of the amendment.
- (g) The amendment is not a complex or basic amendment.

Dated this _____ day of _____ 2022

(Chief Executive Officer)



EXISTING SCHEME MAP

Legend

Cadastral with Lot number	Residential	Local Road	Special Control Area - General
R Codes	Rural	Public Open Space	Special Control Area - Infrastructure
LPS Zones	Service Commercial	Public Purposes	LPS Other
Centre	Special Use	Public Purposes : Education	Additional Uses
Commercial	Tourism	Public Purposes : Emergency Services	
General Industry	LPS Reserves	Public Purposes : Infrastructure Services	
Mixed Use	Drainage/Waterway	LPS Special Areas	
Private Clubs, Institutions and Place of Worship	Local Distributor Road	Special Control Area - Development Control Area/Plan	



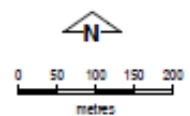
Department of Planning,
Lands and Heritage

Produced by Data Analytics,
Department of Planning, Lands and Heritage, Perth WA
Base information supplied by Western Australian
Land Information Authority SLIP 1190-2020-1

Shire of Northampton

Local Planning Scheme No. 11





Amendment No. 2





PROPOSED SCHEME AMENDMENT MAP

Legend

-  Cadastral with Lot number
- LPS Zones and Reserves Amendments**
 -  SUS Special Use
 -  Tourism
- LPS Other**
 -  A5 Additional Uses



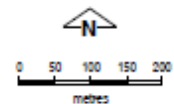
Department of Planning,
Lands and Heritage

Produced by Data Analytics,
Department of Planning, Lands and Heritage, Perth WA
Base information supplied by Western Australian
Land Information Authority SLIP 1180-2020-1

Shire of Northampton

Local Planning Scheme No. 11

Amendment No. 2



AMENDMENT REPORT

1.0 INTRODUCTION

The Local Planning Scheme Amendment Report has been prepared for the purpose of implementing an amendment to the *Shire of Northampton Local Planning Scheme No. 11* (LPS11) by rezoning a portion of Lot 511 Porter Street and Lot 997 Nanda Drive, Kalbarri to 'Tourism' and applying an 'Additional Use' (A5) and 'Additional Use (A6)' respectively in Schedule 1 of LPS11.

The 'Additional Use' relates to the inclusion of 'Workforce Accommodation' as a 'D' use, rather than an 'X' use within the 'Tourism' zone and includes conditions to guide assessment of proposals for workforce accommodation on the subject land and facilitate the coordinated development of these two sites.

It is also proposed to include the use Aged or Dependent Persons Dwelling as an Additional Use for Lot 997 Nanda Drive, Kalbarri.

2.0 SITE DETAILS

Location & Context

The portion of Lot 511 Porter Street, Kalbarri, subject of this amendment, is located within the townsite adjacent to the main recreation area and Murchison River Caravan Park. The subject land also has street frontage to Woods Street.

Lot 997 Nanda Drive, Kalbarri, is located to the edge of the townsite and is predominantly surrounded by vacant land except for Tudor Caravan Park and Sunsea Villas located to the north of the site.

Both sites are notated in **Figure 1**.

Figure 1 – Location Plan, Pt Lot 511 Porter Street and Lot 997 Nanda Drive, Kalbarri



Image supplied by Department of Planning Lands and Heritage 2022

Titles and Ownership

The ownership details are shown in the table below:

Lot	Street	Volume/Folio	Deposited Plan	Land Area	Owner
Pt Lot 511 (R25447)	Porter/Woods Street	3159/195	58244	6740m ²	State of WA
Lot 997 (R43170)	Nanda Drive	3103/454	191803	1.79ha	State of WA

Lot 511 is currently part of Reserve 25447 under the management of the Shire of Northampton. The Shire of Northampton has agreed to relinquish management of a portion of Lot 511, which will be excised from the broader reserve via Crown subdivision by the Department of Planning Lands and Heritage.

Lot 997 is currently part of Reserve 43170 set aside for the purposes of 'Short Term Accommodation for Construction Workers', with management order to the Shire of Northampton.

Site Physical Characteristics

Landform and vegetation

Lot 511 is relatively flat and largely cleared with a few mature trees. From a desktop investigation, the subject land does not contain any significant or protected vegetation.

Lot 997 is also relatively flat and has been partially cleared. A few areas of vegetation remain along Nanda Drive and along the eastern side of the lot. From a desktop investigation, the subject land does not contain any significant or protected vegetation.

Flora and fauna

Searches of both threatened flora and fauna have been previously undertaken as part of the preparation of the *Kalbarri Townsite Local Planning Strategy* which examined land within the townsite boundary. A copy of this document is provided to support the Scheme Amendment, however, it is noted that available information shows that there are not threatened species or habitats that are of significance on either lot.

Bushfire prone areas

Both Lot 511 and Lot 997 fall within an area declared bushfire prone by the Commissioner for Fire and Emergency Services, pursuant to s. 18P of the *Fire and Emergency Services Act 1998*. *State Planning Policy 3.7: Planning in Bushfire Prone Areas* (SPP 3.7) will apply to future developments. A detailed Bushfire Management Plan (BMP) will be prepared during later planning and design stages or as part of the LDP process for Lot 997.

Development of both lots would result in some clearing of vegetation to reduce the bushfire risk. Firebreaks, fire service access routes and/or emergency access ways are also

considerations for Lot 997 Nanda Drive, consistent with SPP 3.7 and the associated Guidelines.

Infrastructure

Lot 511 Porter Street Kalbarri

The site has limited services and utilities available and consultation with service providers will be required to determine detailed servicing requirements. Sewer, water and power connections are all closely available within Woods Street, while a telecommunications connection is also available nearby. Western Power infrastructure runs through the northern portion of the lot, including a power pole.

Lot 997 Nanda Drive, Kalbarri

The site currently has no services, including sewer, water and power. Information provided from service providers indicates the site can be serviced, with connections to water available across Nanda Drive near Sunsea Villas and wastewater being located at the intersection of Nanda Drive and Porter Street. Power is also available in the area but requires additional capacity to service the site.

3.0 PLANNING CONTEXT AND CONSIDERATIONS

State and Regional Planning Context

Mid West Regional Planning and Infrastructure Framework 2015

The purpose of the *Mid West Regional Planning and Infrastructure Framework* is to establish a regional vision and basis for decision-making. The Planning and Infrastructure Framework introduces relevant planning initiatives that aim to address challenges for the region's prospects for economic development. The strategic goals of the Planning and Infrastructure Framework include:

- A globally competitive region;
- A strong and resilient Mid West region;
- Sustainable communities;
- Infrastructure planning and coordination; and
- Conservation.

Kalbarri is listed as a 'Sub-regional Centre' by the *Mid West Regional Planning and Infrastructure Framework*. Sub-regional centres support the population and economic activities within their surrounding hinterlands through the provision of goods and services.

The Planning and Infrastructure Framework notes an economic and employment challenge as attracting and retaining staff in the region. Additionally attracting residents and workforce through the provision of affordable housing is listed as an infrastructure challenge.

Workforce Accommodation – Position Statement 2018

The Western Australian Planning Commission (WAPC) has prepared a Position Statement on workforce accommodation to assist users of the planning system in understanding the land use planning considerations for workforce accommodation. The purpose of the Position Statement is to:

- outline the development requirements for workforce accommodation under the *Planning and Development Act 2005* and associated regulations; and
- provide guidance to local governments on the role of the local planning framework in the planning and development of workforce accommodation.

The WAPC's position is that where practicable, workforce accommodation should be provided in established towns, in locations suitable to its context, and to facilitate their ongoing sustainability. Planning and development of workforce accommodation should be consistent with local planning strategies and schemes, except where the *Mining Act 1978* and State Agreement Acts prevail.

Local Planning Framework

Shire of Northampton Local Planning Scheme No. 11 (LPS11)

Lot 511 is zoned 'Special Use (SU5)' and Lot 997 is zoned 'Public Purpose' as depicted in Figure 2 below.

Figure 2 – Existing Zoning Plan, Local Planning Scheme No. 11 – Kalbarri Townsite

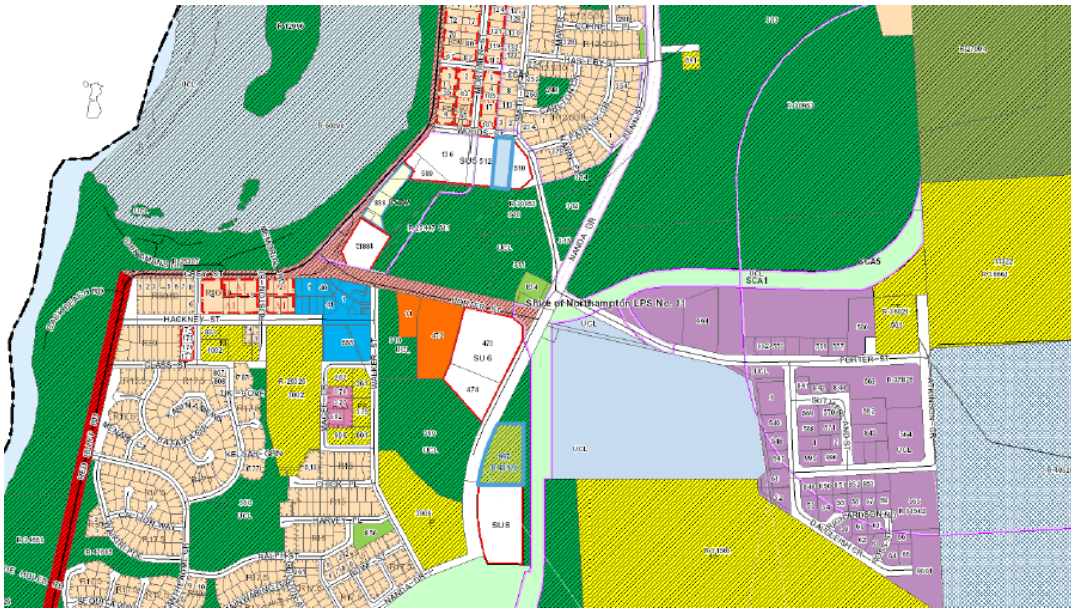


Image supplied by the Department of Planning, Lands and Heritage 2022.

When considering a change of zone to facilitate the development of ‘Workforce Accommodation’ it is considered appropriate to utilise the ‘Tourism’ zone with the inclusion of an Additional Use.

The objectives of the ‘Tourism’ zone are:

- *To promote and provide for tourism opportunities.*
- *To provide for a variety of holiday accommodation styles and associated uses, including retail and service facilities where those facilities are provided in support of the tourist accommodation and are of an appropriate scale where they will not impact detrimentally on the surrounding or wider area.*
- *To allow limited residential uses where appropriate.*
- *To encourage the location of tourist facilities so that they may benefit from existing road services, physical service infrastructure, other tourist attractions, natural features and urban facilities.*

The ‘Tourism’ zone in LPS No. 11 includes specific development requirements and car parking standards that would provide guidance to any proposed development in addition to anything specifically included as part of the conditions for the Additional Use.

The definition of ‘Workforce Accommodation’ means premises, which may include modular or relocatable buildings, used -

- (a) primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and
- (b) for any associated catering, sporting and recreation facilities for the occupants and authorised visitors.

‘Aged or Dependent Persons Dwelling’ has the same meaning given in the R-Codes, which is a dwelling for a person over the age of 55 years or a person with a recognised form of disability requiring special accommodation for independent living or special care.

This amendment and the provision of defined suitable sites for the provision of Workforce Accommodation and Aged or Dependent Persons Dwelling ultimately assists the Shire of Northampton in promoting the regional development of the area and supports diversification of land uses.

Kalbarri Townsite Local Planning Strategy

The *Kalbarri Townsite Local Planning Strategy* (LPS) broadly addresses the need to recognise, build upon and promote tourism values for Kalbarri. The Strategic Vision and Objectives of the LPS are as follows:

STRATEGIC VISION

To develop a long term Strategy for the future development and enhancement of Kalbarri that recognises, builds upon and promotes the tourism and residential values of the location in an environmentally and economically sustainable manner.

STRATEGIC OBJECTIVES

To enhance Kalbarri’s position as a premier family holiday destination within Western Australia while recognising the continuing value and importance of non-family Intrastate, Interstate and International visitors.

To broaden Kalbarri’s economic and employment base by furthering Kalbarri’s position as a desirable alternative residential and employment location within the Mid-West.

To protect and enhance Kalbarri’s unique urban values and particularly its connectivity to the surrounding natural environment together with its compactness and high level of walkability.

Given the Strategy broadly supports building upon and promoting tourism in Kalbarri along with enhancing Kalbarri’s position as a premier family holiday destination it is considered appropriate to enable the rezoning of land for tourism purposes. Although development may initially take the form of ‘Workforce Accommodation’ this is considered essential in bolstering the accommodation stock in Kalbarri and supporting the effective operation of the tourism industry.

The Strategy recommends that the portion of Lot 511 subject of the Amendment be included as TC5A – Caravan Park. The use and development provisions for this precinct identify no

density limit for the site and include a setback requirement of 3m heavily vegetated buffer to surrounding streets, and 5m heavily vegetated buffer to residential on northern boundary of Chalet / Cabin Park.

The inclusion of Aged or Dependent Persons Dwelling as an Additional Use for Lot 997 is also aligned with the strategic recommendation of the Strategy to include a site for this purpose along Nanda Drive. An extract of the Strategy is included below:

PRECINCT	RETIREMENT VILLAGE
Objective	<i>To provide for the accommodation needs of the over 55 population in self contained, self care accommodation in close proximity of all major services and facilities.</i>
	Use & Development Provisions
RV1	<p>Self-funded Retirement Village : Over 55's self-funded Retirement Village. R60 net density inclusive of density bonuses. 5m metre vegetated screen buffer to Nanda Drive. Construct dual-use path from Village site to Retail centre along Gabba Gabba Creek edge – 50% contribution to cost of DUP as condition of development approval.</p>
	<p>Include the site in new Kalbarri Planning Scheme as Civic & Cultural, annotated for the purposes of Aged Persons Accommodation with a net density of R60. Development to be subject to Approval to Commence Development.</p>

Temporary Accommodation Camps Local Planning Policy (LPP)

The Shire of Northampton adopted the *Temporary Accommodation Camps* LPP in 2014. The objectives of the LPP are:

- 1.1 *To ensure that applications for the development of temporary accommodation camps are assessed in a consistent, fair, thorough, and timely manner.*
- 1.2 *To provide guidance to staff, Councillors, other government agencies, landowners, developers, consultants, and the general public regarding the assessment of applications for temporary accommodation.*
- 1.3 *To ensure that developers are aware of the requirements in providing, managing and removal of camps.*
- 1.4 *To establish guidelines to be used in considering any applications proposed for the development of these camps.*

Generally, the LPP has been used to guide construction style camps for mining, however, it provides additional guidance for temporary accommodation for 'Any other work that requires a temporary resident work force', with more than 25 people for longer than 6 months.

'Type A' camps are those which are located close to urban residential areas. However, they tend to have higher densities and are considered more temporary in nature than what is proposed as part of the Scheme Amendment.

4.0 PROPOSAL

The Amendment proposes to rezone the subject sites to 'Tourism' with an 'Additional Use' principally for Workforce Accommodation but with the inclusion of Aged or Dependent Persons Dwelling for Lot 997.

At present Workforce Accommodation is an 'X' use in the 'Tourism' zone as set out in Table 3 – Zoning Table of LPS11. Therefore, proposals for Workforce Accommodation cannot be considered for development approval. The amendment proposes to include the additional use of Workforce Accommodation and classify it as a 'D' use over both Lot 511 and Lot 997 which will enable the Shire to consider a development application for workforce accommodation.

The proposed permissibility of a 'D' use, for workforce accommodation in the Tourism zone, provides an additional opportunity for Tourism zoned land by accommodating a workforce that supports the tourism industry within Kalbarri.

Lot 511 will include 'Additional Use (A5)' for the purpose of Workforce Accommodation as well as a range of conditions to guide development approval. Given the size of the lot, it is not considered necessary to require the preparation of a Local Development Plan as any matters pertaining to the development of the site can be addressed during the Development Application process. 'Additional Use (A5)' will include a condition to address the density requirements of the site. R50 is proposed given the location of the subject land to a similar density code along Mortimer Street.

Lot 997 will include 'Additional Use (A6)' for the purpose of Workforce Accommodation. A range of conditions to guide development approval will also be provided. Given the size and the location of this lot, along with some of the servicing and planning constraints it is considered appropriate to include a condition that may require the preparation of a Local Development Plan. 'Additional Use (A6)' will include a condition to address the density requirements of the site. R30 is proposed given the location is further away from the centre of the townsite and accords with other Tourism zones within LPS11.

'Additional Use (A6)' will also include another additional use, Aged or Dependent Persons Dwelling, with a proposed permissibility of an 'A' use. The inclusion of this use accords with proposals under the *Kalbarri Townsite Local Planning Strategy* and LPS11 to support the

development of a Retirement Village within the vicinity of Lot 997. It also assists in providing additional flexibility to the zone to meet the objectives of the Local Planning Strategy.

5.0 JUSTIFICATION

The proposal to rezone land within the Scheme area for “Tourism” with an “Additional Use” for ‘Workforce Accommodation’ and ‘Aged or Dependent Persons Dwelling’ is considered to fall within the description of what constitutes a Standard Amendment under cl. 34(e)(f) of Part 5, Division 1 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The *Kalbarri Townsite Local Planning Strategy* provides broad support to the proposal to amend the Scheme for ‘Tourism’ with an ‘Additional Use – Workforce Accommodation’ by acknowledging the importance of building upon and promoting tourism values.

Tourism is Kalbarri’s most significant economic contributor, with demand fluctuating throughout the year. This demand also has a significant flow-on effect to other related sectors of the economy and job market, including in hospitality, accommodation and retail.

The recent surge in domestic tourism because of pandemic induced travel restrictions, along with the devastating impact of Tropical Cyclone Seroja in 2021 on local infrastructure, have combined to place significant pressure on the existing supply of accommodation within the town.

Consequently, the ability of businesses to attract and retain workers has been negatively impacted at a time when tourism demand is at its highest. The limited accommodation options available also threatens to impact ongoing recovery and reconstruction efforts.

Accordingly, the Shire of Northampton is working collaboratively with the State to support the development of Crown land for a workforce accommodation facility which will provide an appropriate short-term solution as well as a long-term community asset to assist in diversifying the economy.

The proposed additional use is also consistent with WAPC’s Position Statement on Workforce Accommodation, which recommends that proposals for workforce accommodation be considered on a case-by-case basis.

The Scheme Amendment includes specific conditions that will be considered when assessing development proposals within the subject lots. In this instance, there are several conditions that are over and above the standard provisions of the Scheme, including:

- Measures to manage visual amenity impacts (screening, fencing and landscaping etc.);
- Decommissioning/transitioning plans;

- Rubbish disposal;
- On-site carparking;
- Provision of a full-time on-site manager or caretaker;
- Development to be of a high standard and capable of being adapted and used for future residential and/or tourism purposes;
- Workforce accommodation subject to the R50 Density Code for Lot 511 and R30 for Lot 997.

In regard to the inclusion of Aged or Dependent Persons Dwelling as an Additional Use for Lot 997 it is considered that both the strategic and statutory planning framework support this use in the location. Furthermore, it assists the Shire of Northampton in promoting the regional development of the area and supports diversification of land uses.

Amendment Type

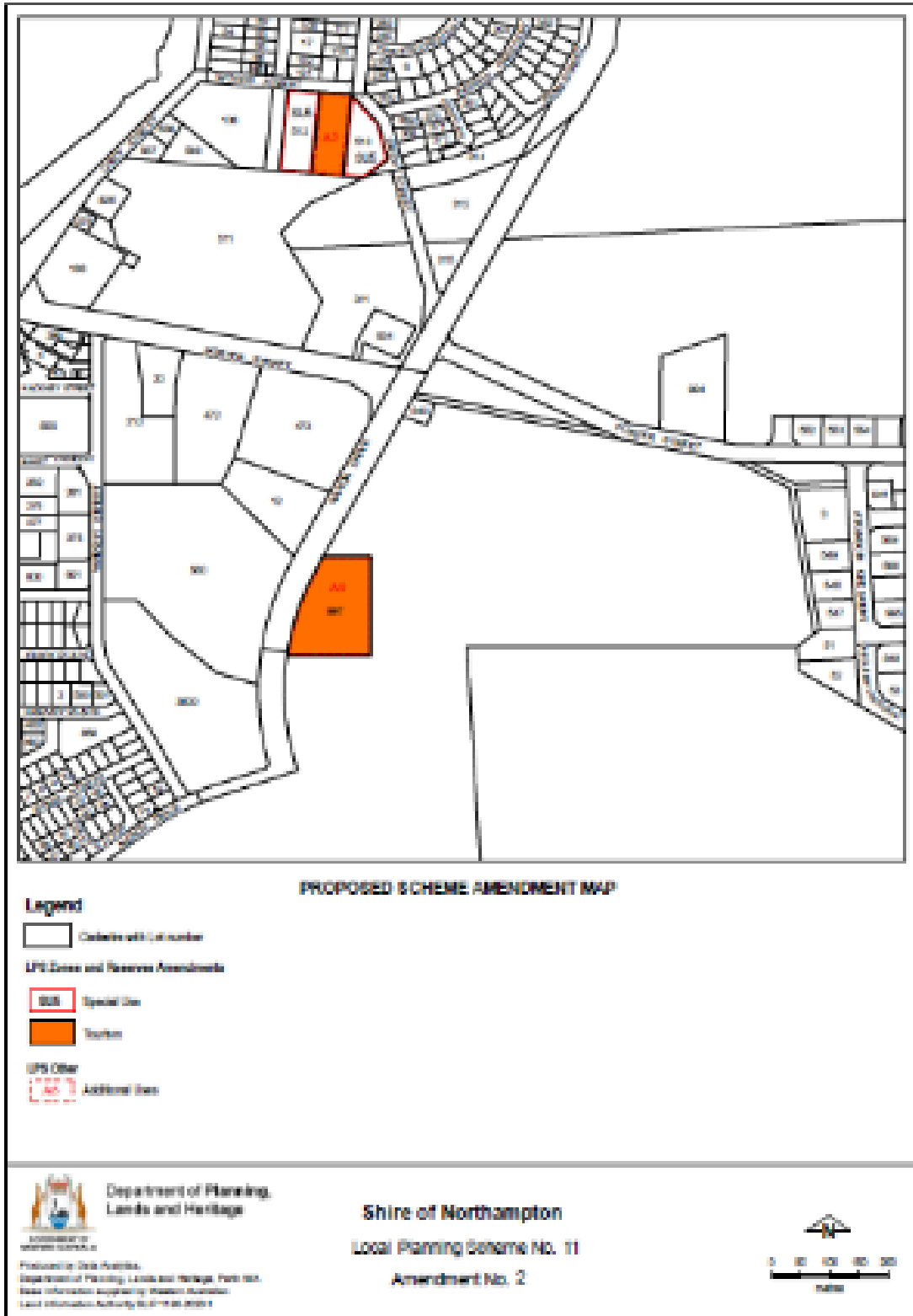
The amendment is standard under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- (b) The amendment is consistent with the *Shire of Northampton Kalbarri Townsite Local Planning Strategy*.
- (e) The amendment will have a minimal impact on land in the scheme area that is no subject of the amendment.
- (g) The amendment is not a complex or basic amendment.

6.0 CONCLUSION

The amendment has been prepared to facilitate opportunities for the development of Workers Accommodation within Kalbarri. It is also proposed to include an additional use of Aged or Dependent Persons Dwelling for Lot 997 to allow for further diversification opportunities should the need arise. The rezoning of land to 'Tourism' with the additional uses is supported by the strategic planning framework.

The proposed scheme amendment is considered to be a 'standard' amendment to the Shire of Northampton's Local Planning Scheme No. 11 as per the *Planning and Development (Local Planning Schemes) Regulations 2015*.



PLANNING AND DEVELOPMENT ACT 2005

RESOLUTION TO ADOPT AMENDMENT TO LOCAL PLANNING SCHEME
Shire of Northampton Local Planning Scheme No. 11
Amendment No. 2

Resolved that the Local Government pursuant to Section 75 of the *Planning and Development Act 2005*, amends the above Local Planning Scheme by –

6. Rezoning portion of Lot 511 Porter Street, Kalbarri from ‘Special Use SU5’ to ‘Tourism’ and ‘Additional Use AU5’;
7. Rezoning Lot 997 Nanda Drive, Kalbarri from ‘Public Purpose’ to ‘Tourism’ and ‘Additional Use AU6’;
8. Inserting an ‘Additional Use (A5)’ for the purposes of Workforce Accommodation in Schedule 1 – Specified additional uses for zoned land in the Scheme area of the Scheme Text for a portion of Lot 511 Porter Street, Kalbarri;

No	Description of Land	Additional Use	Conditions
A5	Portion of Lot 511 Porter Street Kalbarri	<u>'D' Use:</u> Workforce Accommodation	7. In considering an application for development approval, the local government shall consider the following matters in addition to that which it may have regard to under the Scheme <ul style="list-style-type: none"> • Number of units; • Occupancy limitations – number of persons occupying the site and employer; • Measures to manage visual amenity impacts (screening, fencing and landscaping etc.); • Decommissioning/transitioning plans; • Rubbish disposal; • On-site carparking; and • Stormwater drainage. 8. Provision of a full-time on-site manager or caretaker for the workforce accommodation. 9. Development is to be of a high standard and compliment the

				<p>amenity of the built and natural environment in the area.</p> <p>10. A setback requirement to Woods Street of a minimum of 3 metres which includes a heavily vegetated buffer.</p> <p>11. Development should be designed so that it is capable of being adapted and used for future tourism and/or residential purposes.</p> <p>12. Development shall comply with the minimum and average lot sizes as per the R50 density code.</p>
--	--	--	--	---

9. Amending the Scheme Maps accordingly.

COUNCIL ADOPTION

This Standard Amendment was adopted by resolution of the Council of the Shire of Northampton at the Meeting of the Council held on the _____ day of _____ 2022 and the Common Seal of Shire of Northampton was hereunto affixed by the authority of a resolution of the council in the presence of:

.....
SHIRE PRESIDENT

.....
CHIEF EXECUTIVE OFFICER

WAPC ENDORSEMENT (r. 63)

.....
DELEGATED UNDER S.16 OF
THE *PLANNING AND DEVELOPMENT ACT 2005*

DATE.....

APPROVAL GRANTED

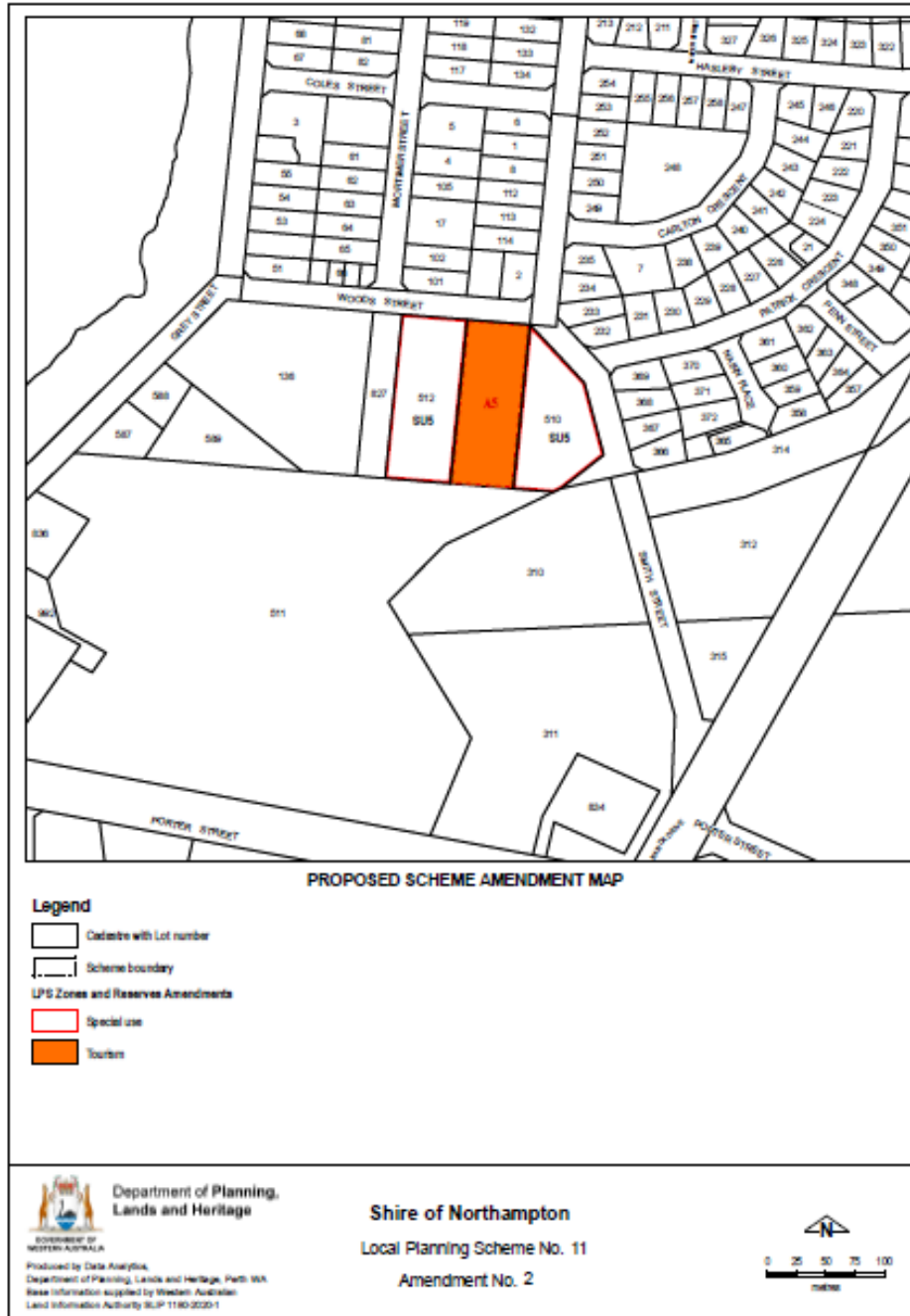
.....
MINISTER FOR PLANNING

DATE.....

APPENDIX 2 - SCHEME AMENDMENT NO. 2 – PLANS (EXISTING)



SCHEME AMENDMENT NO. 2 – PLANS (PROPOSED)



APPENDIX 3 – SCHEDULE OF SUBMISSIONS

Shire of Northampton – Local Planning Scheme No. 11 Amendment 2 (Workforce Accommodation)				
Submission No. & date received	Respondent	Nature of Submission	Shire Comment	Shire Recommendation
1. 13/04/2022	David Quimby	OBJECTION In favour of facility but concerned as to its proposed placement being directly across the road from the early learning/day care centre. What measures will be in place to ensure that persons with malicious intention towards young people and persons who have been convicted of child offences will not access this housing.	The location of Lot 511 Porter Street has frontage to Wood Street. It is situated between two lots that will retain the Special Use Site SU5 zoning. Therefore, should workforce accommodation be developed in this location there will be a buffer between this land use and the day care centre. Whilst social impacts on the amenity of a proposed development/rezoning can be considered, matters of policing are outside of the scope of planning.	Submission is dismissed.
2. 13/04/2022	Department of Water & Environmental Regulation, EIA Environmental Planning Branch	NO OBJECTION EPA determined that Amendment 2 did not require a formal assessment and that potential environmental impacts can be managed through existing planning controls and future planning processes. This decision was published on the EPA's website on 21 March 2022. For the purposes of Part IV of the EP Act, the amendment is defined as an 'assessed scheme amendment' and no further consideration of Amendment 2 is required by the EPA.	No response required	Submission noted
3. 22/04/2022	Department of Primary Industries & Regional Development, Land Use Planning	NO OBJECTION DPIRD does not object to the proposal as it is located within the Kalbarri town site and does not impact rural land or primary industries. The proposed changes will increase opportunities for tourism accommodation and development in Kalbarri while supporting existing use	No response required	Submission noted

		<p>on these areas. This will assist the town's recovery from Tropical Cyclone Seroja.</p> <p>Advice should be sought from the Department of Water and Environmental Regulation (DWER) in relation to the approvals required for the clearing and any impacts from the clearing.</p>		
4. 21/04/2022	Western Power	<p>NO RESPONSE</p> <p>Please check out the 'Planning your project' section of our website – we don't actually process submission: the information here (along with 'Dial Before You Dig') allows you to check that any work you need to do will not be impacted by proximity to our network. This section provides advice for 'Building near the electricity network' and paths to take if you find that your project will encroach on electrical assets, such as booking to 'Speak to an engineering expert'.</p> <p>Local Government Authorities can review our 'Strategic planning' information to determine if any electrical infrastructure is located.</p>	<p>This is a standard online response provided by Western Power to developers whose enquiries are directed to a 'pay for advice' online link. This response is inappropriate for a Local Government enquiry which is attempting to gather information on the capacity of the network for the potential development on Lot 511 or Lot 997 (Scheme Amendment). Determining the capability of an existing network and whether proposed future infrastructure will be necessary, requires access to strategic planning personnel within Western Power. This access is denied to Local Government. However it is noted access to power for both sites is possible from the existing network.</p>	<p>Submission noted. Further information required</p>
5. 28/04/2022	Sara-Jane Foulstone	<p>OBJECTION</p> <p>Disagrees with the planning scheme for Lot 997 Nanda Drive and it being zoned to tourism. I know it is being tendered for work accommodation but feel if it is zoned for tourism it won't be long until greedy pockets turn it to holiday accommodation. It is a very open unbuilt area and my family purchased here because of the quiet. Noise from the adjacent site to our property echoes badly and I know this from several tourists that have tried to use the area to camp previously. Tourists are not quiet like residents who don't have to be up early the next day for work. I am also concerned with an increase in traffic. Already we have constant car loads pulling up walking through out strata looking for that caravan park which is around the corner.</p>	<p>The 'Tourism' zone was applied to Lot 997 to facilitate a transitional use after the site had been utilised for 'Workforce Accommodation'.</p> <p>While the 'Tourism' zone is broadly consistent with the objectives of the Local Planning Strategy, it is considered the site has limitations in this capacity, specifically relating to amenity impacts. The Local Planning Strategy identifies land within the immediate vicinity for a 'Retirement Village' which may be considered a more appropriate transitional use for the site should 'Workforce Accommodation' not be required.</p>	<p>Submission upheld in part. Remove Lot 997 from Scheme Amendment No. 2 to Local Planning Scheme No. 11.</p>

6. 29/04/2022	Tourism WA	SUPPORT Tourism WA is very supportive of the proposal.	No response required.	Submission noted
7. 29/04/2022	Brett and Natasha Freeman	OBJECTION I live on Penn St Kalbarri. Worker's accommodation is a good idea, however, I have concerns about the aesthetic impact on our town. How would they look? Would they be better situated on the fringes of town? What concerns me most is on the map you used. Nanda drive is extended past the back of town to the highway. This concerns me greatly. Is this something you are considering or even planning? The Nanda Drive extension would bring unnecessary traffic noise to a quiet part of town. Also would encourage speeding and antisocial behaviour along the road. If a bypass road is considered necessary then I would suggest extending Porter St past the back of the golf course. This would limit the impact on town. Creating heavy vehicle access to the industrial area and beyond. I would like to know if this idea of extending Nanda Drive is in the planning as this would impact my well-being.	The potential aesthetic impact of any future development will be guided by the conditions tied to the Additional Use such as: 13. Development is to be of a high standard and compliment the amenity of the built and natural environment in the area. 14.A setback requirement to Woods Street of a minimum of 3 metres which includes a heavily vegetated buffer. The conditions to be included as part of the Additional Use are considered to adequately address aesthetics. Furthermore, the development is also required to consider transition to tourism and/or residential uses which would also require a high standard of amenity and appearance. The Amendment Plan includes the existing road network, including Nanda Drive. The Kalbarri Local Planning Strategy addresses the matter of an outer bypass for Kalbarri by placing Nanda Drive to the east of the Golf Course and is highlighted on the current Scheme as SCA1.	Upheld in part. Retain conditions for the Additional Use for Lot 511 that relate to visual amenity. Matter relating to Nanda Drive bypass is addressed by the current strategic planning framework.
8. 05/05/2022	Water Corporation	NO OBJECTION – ADVICE GIVEN <u>Water Supply</u> Reticulated water currently available to both areas. All water main extensions for development site must be laid within existing and proposed road reserves in accordance with Utility Providers Code (see plan). <u>Wastewater</u> Reticulated sewerage not immediately available. All sewer main extensions required for development site should be laid in accordance with Utility Providers Code of Practice (planning attached) <u>Servicing Demands</u>	Water Corporation have confirmed there is adequate water and sewer capacity for Lot 511. Lot 997 is also able to be serviced, however the site is more remotely located approximately 260 metres from wastewater infrastructure. It is noted that servicing of the site is possible for both lots however, there are greater access limitations for Lot 997 due to its location.	Remove Lot 997 from Scheme Amendment No. 2 to Local Planning Scheme No 11.

		<p>Corporations. Planning would not have allowed for water and wastewater demands to proposal given existing Public Purposes land use. In absence of proposed yields and demand for new land uses it is difficult to assess capacity issues and servicing. Developer will need to appoint a Consulting Engineer to progress any required main extensions/routes and submit proposal to Corporation for review.</p> <p><u>General</u></p> <p>Developer is expected to provide all water and sewerage reticulation if required. A contribution for water, sewerage and drainage headworks may also be required. Developer may also be required to fund new works or upgrading of existing works and protection of all works. Corporation may also require land being provided for works.</p> <p>Information provided above is subject to review and may change. If proposal has not proceeded within the next 6 months, please contact us to confirm that this information is still valid.</p>		
9. 06/05/2022	Department of Mines, Industry Regulation, Safety Resource and Environmental Regulation	<p>NO OBJECTION</p> <p>DMIRS has determined that this proposal raises no significant issues with respect to mineral and petroleum resources, geothermal energy and basic raw materials.</p>	No response required	Submission noted.
10. 28/04/2022	Department of Fire and Emergency Services	<p>NO OBJECTION – ADVICE GIVEN</p> <p>I refer to your letter dated 19 April 2022 regarding the referral of Local Planning Scheme No. 11 - Amendment No. 2 - Lot 511 Porter Street and Lot 997 Nanda Drive, Kalbarri.</p> <p>It is unclear from the documentation provided if the Shire of Northampton has applied <i>State Planning Policy 3.7 – Planning in Bushfire Prone Areas</i> (SPP 3.7) to this proposal.</p>	<p>Cl. 2.6 of the Guidelines for Planning in Bush Fire Prone Areas states, 'Decision-makers can apply exemptions from the requirements of SPP 3.7 and these Guidelines where there is no intensification of land-use, and/or the proposal is not increasing the bushfire threat.'</p> <p>Lot 997 Nanda Drive is currently zoned public purpose. To amend the zoning to allow for tourism uses with the additional use of workforce accommodation/aged persons accommodation, it is considered that there is an intensification of the land</p>	Remove Lot 997 from Scheme Amendment No. 2 to Local Planning Scheme No 11.

		<p>Exemptions from the requirements of SPP 3.7 should be applied pragmatically by the decision maker and are identified in <i>Guidelines for Planning in Bushfire Prone Areas (section 2.6)</i>.</p> <p>Should you apply SPP 3.7 then, we request the relevant information pursuant to this policy be forwarded to DFES to allow us to review and provide comment prior to the Shire's endorsement of the amendment.</p>	<p>use. As such a Bushfire Hazard Level Assessment should be prepared for the site prior to the site being rezoned.</p> <p>In regard to Lot 511 Porter Street, the current zoning enables development of the land for tourism related purposes. Therefore, the rezoning isn't considered to result in any intensification of use that would currently be permissible under the Scheme.</p>	
11. 23/05/2022	Department of Health	<p>NO OBJECTION - ADVICE <u>Water Supply and Wastewater Disposal</u></p> <p>No objection to proposal subject to all new development proposals being connected to reticulated sewerage in accordance with the Government Sewerage Policy. It appears Lot 511 Porter Street, Kalbarri has access to deep sewerage on the lot.</p> <p>In addition, the DOH needs to be satisfied the additional loading of wastewater production from the proposal will be adequately managed by the service provider's existing wastewater treatment plant, pump stations and infrastructure thereby minimising public health risk.</p> <p>It is recommended Lot 997 Nanda Drive, Kalbarri is also connected to deep sewerage that is located approximately 260 metres away. However if connection to deep sewerage cannot be accomplished the following will be required to further support the proposal for an onsite wastewater treatment system.</p> <ul style="list-style-type: none"> • A specific Site and Soil Evaluation (SSE) report is required for the above proposal to be undertaken by a qualified consultant that is conducted during the wettest seasonal time of the year (actually July/August) as per AS/NZS 1547-2012 requirements. • The proposal appears to be located within a sewerage sensitive area as highlighted in the government Sewerage Policy. All onsite wastewater systems should be Secondary 	<p>It is acknowledged Lot 511 Porter Street can be adequately serviced by reticulated water and sewerage.</p> <p>The Department of Health has recommended Lot 997 Nanda Drive, Kalbarri also be connected to deep sewerage which is 260 metres away. Should a connection to deep sewerage not be accomplished an onsite waste water treatment system will need to be supported by a number of measures including a specific Site and Soil Evaluation (SSE) Report which is conducted during the wettest seasonal time of the year.</p> <p>It is noted that servicing of the site is possible for both lots however, there are greater access limitations for Lot 997 due to its location.</p>	<p>Upheld in part. Remove Lot 997 from Scheme Amendment No. 2 to Local Planning Scheme No 11.</p>

		<p>Treatment Systems (STS) that require a 1.5 metre vertical setback from perched or winter water tables. It is also noted parts of the development are in close proximity to creeks and winter creeks and should also have a 100m setback from these.</p> <ul style="list-style-type: none"> • To investigate whether part of the lot is within a P3 Public Drinking Water Catchment Area. • The volume of the wastewater treatment system needs to accommodate the number of residents and patrons residing overnight visitors, staff and other amenities using the prescribed volumes based on the current health sewage legislation. • The disposal area is required to be adequately sized based on the SSE report permeability findings for the natural soil. • Plans detailing the proposed building envelopes, land application areas and exclusion zones for the proposal. <p><u>Medical Entomology</u> The subject land is in a region that occasionally experiences significant problems with nuisance and disease carrying mosquitoes. These mosquitoes can disperse several kilometres from breeding sites and are known carriers of Ross River virus (RRV) and Barmah Forest Viruses (BFV). Human cases of RRV and BFV diseases occur in most years for this general locality. Prior to development the DOH recommends a mosquito management plan be developed and approved by both the DOH and LG in which the proposal is based to ensure the risk to the community of exposure to nuisance and/or disease carrying mosquitoes is considered.</p>	<p>Both lots are <u>not</u> located within the P3 Public Drinking Water Catchment Area.</p> <p>A mosquito management plan can be prepared as part of the development application with direct input from the Shire of Northampton Health Department. It is not considered necessary to form part of the Scheme Amendment.</p>	
12. 24/05/2022	Department of Biodiversity,	<p>NO OBJECTION No objections to the proposal. It is anticipated that the Local Planning Scheme amendment and any associated</p>	No response required.	Submission noted.

	Conservation & Attractions	environmental impacts will be appropriately managed through the existing planning framework.		
13. 26/05/2022	Brett & Natasha Freeman	<p>OBJECTION <i>Second submission. Original submitted 29/04/2022</i></p> <p>I am writing to council to object to workers camp and Nanda Road extension as a concerned local rate payer. Although I agree with an Aged Care Facility, as a volunteer Ambulance Officer, I don't believe we have adequate hospital care or doctors to accommodate this proposal.</p> <ol style="list-style-type: none"> 1. Nanda Road Proposal ... this I STRONGLY appose too. Smith Street is already a racing car strip and the sound of heavy haulage trucks during the night can be heard from our house. I can't see why you would want to put a road in-between residential housing and the golf course. Many elderly residents ride their golf carts or goffers to the golf course or bowling club and now they must cross over another road, the safety of these people have not been considered, it's Ludicrous. Extending Nanda pass Penn Street not only goes pass the golf and bowling club but it also goes straight pass residential houses and will become a another race track. A road pass our house will devalue our house are we going to be compensated? An alternative proposal would be to have it on the other side of the golf course which will give semi-trailer/heavy haulage trucks easier access to the industrial area and away from residential area and ALL locals would be happy. PLEASE RECONCIDER CHANGING THE LOCATION AND DO NOT BUILD THIS ROAD ON THE PROPOSED SITE. 2. The accommodation for workers/miners ... the proposed area on the corner of Smith and 	<p>The Amendment Plan includes the existing road network, including Nanda Drive. The Kalbarri Local Planning Strategy addresses the matter of an outer bypass for Kalbarri by placing Nanda Drive to the east of the Golf Course and is highlighted on the current Scheme as SCA1.</p>	Submission dismissed.

Woods Street I think is a ridiculous idea. The proposed area is right across the road from a **Day Care Centre** and you want to put a miners camp there? Not a Smart Idea. We are **not** a mining town, why do you feel the need to destroy the town? Surely you have seen what mining camps have done to other small community especially with **Prime** land right in the **middle of town**? I have lived in these communities and it destroys them. Look how horrible and disgusting the mining accommodation already at the Motor Hotel again right on Prime land in the middle of town. If it is proposed site for workers/tradies, unfortunately the boat has sailed. It's way to late to start building accommodation for tradies, the time this is built we wouldn't need accommodation for tradies, let alone it will take away tradies who are already trying to fix cyclone damage. All this means is that locals will be waiting even longer, so please what is it really going to be what's the underlying reason for building this that we have not been told about? Kalbarri never had a shortage of accommodation for staff or tourist before the cyclone, the only reason there is a shortage now is because Insurance Companies are taking far to long to fix houses and a shortage Australia wide of building materials. Why can't more effort into getting Insurance Companies to fix houses or make right on peoples claims? Have a look around there are **so many empty** houses here doing nothing. These houses could be housing local residents and tradies, owners of these houses should be made to rent them out so many weeks of the year, rather than leaving them empty all year round. We have a housing shortage because of the out of towners buying up every house and leaving



The Shire and DPLH are guided in part by the WAPC's position statement on the location of workforce accommodation. This position statement is more applicable to mining camps but provides some useful guiding principles, which seeks to locate, where practicable, facilities in established towns, in suitable contextual locations (such as Lot 511), to ensure that local businesses and the community receive the full economic benefits of the additional population.

		<p>them empty, now you want to wreck our town by building mining accommodation. There are more feasible places to build these camps out of residential area to house miners. I am sure there is a better solution out of town to house mining camps.</p> <p>3. We moved to Kalbarri 22 years ago because of the lifestyle, landscape, quietness and rural atmosphere, knowing that we live in a National Park and that the town would not get built out to far. Now you wanting to turn it in to a filthy mining camp, go figure. If people wanted to live in a bigger town then they would of have moved to the city. Sick of City Slickers coming to town, liking it for what it is, move here, winge about issues, wanting changes to their likings, cause a ruckus and then most move on and we are here to pick up the piece. If they don't like it don't move here. There are reasons why people choose to live in Kalbarri and its definitely not wanting to live with mining camps within the middle of the town. Why fix something that's not broken? Please listen to the people.</p> <p>We look forward to receiving a reply addressing our concerns and hope that you reconsider your proposal.</p>	<p>The potential aesthetic impact of any future development will be guided by the conditions tied to the Additional Use such as:</p> <ol style="list-style-type: none"> 4. Development is to be of a high standard and compliment the amenity of the built and natural environment in the area. 5. A setback requirement to Woods Street of a minimum of 3 metres which includes a heavily vegetated buffer. <p>The conditions to be included as part of the Additional Use are considered to adequately address aesthetics. Furthermore, the development is also required to consider transition to tourism and/or residential uses which would also require a high standard of amenity and appearance.</p> <p>It is further noted Lot 511 is owned by the State of Western Australia and forms part of Request for Interest process which enables the State to consider suitable proposals before entering into a lease over the site. This provides an additional layer of scrutiny, however, it is noted that it will be the provisions within the Scheme that will provide the statutory framework for the consideration of Development Application.</p> <p>Refer comments previously stated.</p>	
<p>14. 27/05/2022</p>	<p>Allerding & Associates (on behalf of Kalbarri landowner – Tudor Caravan Park)</p>	<p>OBJECTION</p> <p>For the reasons expressed in this submission, we contend that in the interests of orderly and proper planning, the proposal for the rezoning of Lot 997 to accommodate tourism uses should not be supported on the basis that:</p> <ul style="list-style-type: none"> • Contrary to the assertions in the Shire's letter, activities associated with the rezoning of 997 Nanda Drive for tourist accommodation is not at all supported in any direct or in any significant indirect way in the Shire's Kalbarri Townsite Strategy (the Strategy). 	<p><i>The Kalbarri Townsite Local Planning Strategy</i> provides broad support to the proposal to amend the Scheme for 'Tourism' with an 'Additional Use – Workforce Accommodation' by acknowledging the importance of building upon and promoting tourism values. However, in the case of Lot 997 there is no specific mention of accommodating an additional lot for Tourism purposes in this location.</p>	<p>Submission upheld.</p> <p>Remove Tourism zone from Lot 997 and consider including Workforce Accommodation and Aged Persons Accommodation as a Special Use site.</p>

	<ul style="list-style-type: none"> • The Town already has extensive land that is already zoned for Caravan Parks/Tourism that have been strategically located, but are still yet to be fully developed; and • The provision of additional tourism development in an unplanned way, will prejudice the development and redevelopment of these existing and future planned parks, particularly following recent natural disasters through Cyclone Seroja which destroyed much of the tourism infrastructure in Kalbarri and many of these existing businesses are trying to rebuild and invest on the back of their planned designation for tourism purposes. <p>CONCLUSION</p> <p>The proposed Amendment, which converts a Public Purpose Reserve for tourism should not be approved by the Council due to the following:</p> <ul style="list-style-type: none"> • The proposal is occurring in an unplanned way on an unrecognised site where the Kalbarri townsite already has planned tourism sites that are recovering from the impacts of Cyclone Seroja; • Approving the rezoning is contrary to orderly and proper planning because it will impact on the redevelopment of these existing and planned sites and will prejudice the ability for other planned sites to give effect to further development when redevelopment post Cyclone Seroja remains in a vulnerable state; • The rezoning for 997 Nanda Drive is located on a site where there is no recognition for tourism accommodation uses under the Strategy contrary to the assertions made by the Shire’s correspondence; • The amendment is not capable of being approved as a standard amendment because it represents a complex amendment because it is not consistent, nor it could it reasonably be construed to be, consistent with the Shire’s Strategy. In any event, even if it were progressed as a complex amendment it should not be approved for the reasons expressed in this submission. 	<p>The Strategy and currently the Scheme does note the location of retirement village/aged or dependent persons dwelling/hospital adjacent to Lot 997. The Shire supports the view that the inclusion of Lot 997 within the Tourism zone is not appropriate. Should the Shire wish to pursue this lot for Workforce Accommodation/Aged or Dependent Persons Dwellings then it is considered that an alternative zone needs to be considered to ensure that the land is not used long term for tourism accommodation purposes.</p>	
--	--	---	--

<p>15. 1/07/2022</p>	<p>Department of Water and Environment Regulation</p>	<p>NO OBJECTION – ADVICE</p> <p>The Department has identified that the proposed scheme amendment has the potential to impact the environment and water resource values and management. In principle, the Department does not object to the proposal; however, key issues, recommendations and advice are provided below, and these matters should be addressed:</p> <p>Groundwater</p> <p>The proposed activities occur within proclaimed Gascoyne Groundwater areas and are subject to licensing requirements under the <i>Rights in Water and Irrigation (RIWI) Act 1914</i>. As such, any groundwater abstraction will require a licence to construct and/or alter a well and abstract water.</p> <p>There is an existing licence for this site (GWL158567), and any change in ownership of the land will require a transfer to the new landowner as well as any amendments for the intended use and water entitlement amount.</p> <p>It is recommended that the proponent contacts the Mid-West Gascoyne (MWG) Water Licensing team on 9965 7400 or midwestgascoyne@dwer.wa.gov.au for further advice.</p> <p>Sewerage Management</p> <p>This area is located in a sewage-sensitive area as defined by the <i>Government Sewerage Policy (Government of Western Australia, 2019) (GSP)</i>. The Department’s dataset indicates that the gravity sewer runs through this property and connects to a pump station and pressure main immediately to the west. Therefore, confirmation is required that the proposed land use can connect to reticulated sewerage.</p> <p>If the connection to reticulated sewerage is not available, then future development must comply with the measures outlined in the GSP, including minimum site requirements for on-site sewerage disposal including setbacks to water resources.</p> <p>Flood risk</p>	<p>The advice regarding the ground water and sewerage management is noted. As previously discussed in Submission No. 11 a connection to reticulated sewerage is possible for Lot 511. Limitations are noted in terms of proximity to infrastructure for Lot 997 and this site would be subject to additional requirements, including the preparation of an SSE should onsite waste water be deemed the only viable option.</p> <p>Given the varying concerns raised about the inclusion of Lot 997 in the submissions, it is considered that the lot be excluded from Amendment No. 2.</p>	<p>Remove Tourism zone from Lot 997 and consider including Workforce Accommodation and Aged Persons Accommodation as a Special Use site.</p>
--------------------------	---	---	--	--

		<p>Due to the proximity to the coast, storm surge is the dominant flood risk, and consideration may be required under <i>State Planning Policy 2.6 - Coastal Planning</i> (WAPC, 2006).</p> <p>Based on available inland flood mapping, the Department has no flood mapping for this area. However, flood inundation risk may be from a storm surge. Further guidance is provided within <i>Coastal hazard risk management and adaption planning guidelines</i> (DPLH, 2019).</p> <p>In the event there are modifications to the proposal that may have implications on aspects of the environment and/or water management, the Department should be notified to enable the implications to be assessed.</p>		
--	--	--	--	--

7.3.2 BASIC AMENDMENT – UPDATES TO SCHEME MAPS – LOCAL PLANNING SCHEME NO. 10 – AMENDMENT NO. 9

LOCATION:	Various
APPLICANT:	Shire of Northampton
FILE REFERENCE:	10.8.7.9
DATE OF REPORT:	7 August 2022
REPORTING OFFICER:	Hayley Williams - Senior Consultant Planner
RESPONSIBLE OFFICER:	Garry Keefe - Chief Executive Officer
APPENDICES:	

AUTHORITY / DISCRETION:

Legislative *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

SUMMARY:

A review of Local Planning Scheme No. 10 has identified a number of mapping administrative errors and anomalies, along with updating changes to property boundaries and PDWSA's. These amendments are considered to fall within the parameters of a Basic Amendment. It is recommended that Council amend the Scheme to correct the errors and anomalies and update the Scheme Maps.

BACKGROUND:

The Shire's Local Planning Scheme No.10 (LPS No.10) was gazetted on 6th January 2012 and on the 28th of February 2020 the Scheme text was updated to align it with the model and deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Ongoing use of LPS No.10 subsequent to the Amendment No. 6 has revealed a number of areas where refinements are required to correct minor errors, omissions or changes required on the scheme maps. The process for implementation of recommended changes is through an Omnibus Scheme Amendment which combines multiple minor changes to the Scheme that wouldn't be suitable to be processed individually. A total of seven (7) map based changes are proposed.

The inclusion of minor proposals to form an omnibus amendment provides an efficient and effective process to amend the Scheme, in terms of the number of proposals, public consultation, the Shire's resources and reporting to Council.

The omnibus proposals are collectively considered to meet the criteria of a "basic" Scheme Amendment. As per Clause 34, Part 5 of the *Planning and Development (Local Planning Scheme) Regulations 2015*.

COMMUNITY & GOVERNMENT CONSULTATION:

The Scheme Amendment will be referred to the Environmental Protection Authority in accordance with the requirements of the Planning and Development Act 2005, to determine whether it needs to be assessed under the Environmental Protection Act. The amendment will also be referred to the Western Australian Planning Commission.

Given the Scheme Amendment has been determined as a "Basic Amendment" no advertising of the amendment is required.

FINANCIAL & BUDGET IMPLICATIONS:

The preparation of a Scheme Amendment will be covered under Council's 2022/23 budgetary provisions for Planning Consultant fees. Given the Scheme Amendment has been deemed a 'Basic Amendment' there will be no associated advertising costs.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Local: Shire of Northampton Local Planning Scheme No. 10 – Northampton District

POLICY IMPLICATIONS:

Local: Northampton Local Planning Strategy

Nil.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Planning for the Future 2016-2026

Nil.

COMMENT & CONCLUSION:

There are seven (7) proposed mapping updates to the Scheme Maps for Local Planning Scheme No. 10 as outlined below:

Lot 254 Glance Street, Horrocks

Lot 254 currently has a split zoning, with the front portion of the Lot being zoned “Commercial” and the rear portion being zoned “Residential R20” (refer **Figure 1**). The zoning anomaly has occurred through the subdivision of residential lots along Glance Street. Lot 254 has been developed with a single dwelling on the rear portion of the lot and therefore the “Residential R20” zone is considered the most applicable.



Figure 1: Lot 254 Glance Street, Horrocks

Lot 1 Horan Way, Horrocks

A survey of retaining wall encroachments was undertaken by the Shire of Northampton between 2016-2018. Lot 1 had a retaining wall encroachment into Lot 9003, freehold land owned by the Shire of Northampton. This portion of freehold land was subdivided and amalgamated into Lot 61 Horan Way, however, the zoning has remained the same (refer **Figure 2**). Therefore, it is considered appropriate to rezone the small portion of land contained within Lot 1 from “Rural” to “Residential R20”.



Figure 2: Lot 1 Horan Way, Horrocks

Lots 20, 21 & 47 Mitchell Street, Horrocks

A survey of retaining wall encroachments was undertaken by the Shire of Northampton between 2016-2018. Lots 20, 21 and 47 all had significant retaining wall encroachments into Lot 9503, freehold land owned by the Shire of Northampton (refer **Figure 3**). The portion of freehold land was subdivided and amalgamated into the three adjoining lots to ensure the retaining wall encroachments were contained within the adjoining land parcels. However, the zoning ‘Local Scheme Reserve – Public Open Space’ has remained unchanged. It is therefore considered appropriate to rezone these small portions of land contained within Lots 20, 21 & 47 to ‘Residential R12.5’.



Figure 3: Lots 20, 21 & 47 Mitchell Street, Horrocks

Portion of Lot 10 Glance Street, Horrocks

An amendment to LPS No. 10 was gazetted on 24th January 2021. The amendment inserted an Additional Use of Caravan Park into Schedule 1 for portion of Lot 10 Glance Street. Whilst the Scheme text contains the correct provisions, the zoning map needs refers to “Additional Use 3” which relates to another additional use (refer **Figure 4**). Therefore, the zoning map is proposed to be amended to reflect the correct Additional Use notation, A4.



Figure 4: Pt Lot 10 Glance Street, Horrocks

Lots 21 & 22 Mary Street, Northampton

Lots 21 & 22 Mary Street are currently zoned ‘Special Use 2’ for ‘Roman Catholic School’. The Shire of Northampton has been working with the Department of Planning, Lands and Heritage and the Department of Fire and Emergency Services to establish an area of land for the location of the Volunteer Fire and Rescue Service depot. The vesting purpose and management order of Reserve 53748 has been amended to support this use and it is no longer necessary to retain the ‘Special Use’ for the Roman Catholic School (refer **Figure 5**). Therefore, it is proposed to rezone these two lots to ‘Public Purposes – Emergency Services’.



Figure 5: Lots 21 & 22 Mary Street Northampton

Lots 505 & 18, Northbrook Farmstay

The zoning map currently denotes Lots 505 and 18 (5800) North West Coastal Highway, Alma as being “Special Use”, however, as per Schedule 1 of LPS No. 10, it is allocated as Additional Use (A2) (refer **Figure 6**). The zoning map is incorrect and it is necessary to amend the zone to “Rural” with an Additional Use (A2).



Figure 6: Lots 505 & 18 North West Coastal Highway, Alma

Removal of SCA 3 for abolished PDWSA’s

The Yerina Springs and Northampton Public Drinking Water Source Areas (PDWSA) were abolished in 2015 and in 2016 the Port Gregory PDWSA was also abolished. The most recent update of the Scheme in 2020 was limited to updating the text in line with the Model Scheme Provisions and a number of existing anomalies have continued to be in effect. Given these water source protection areas are no longer required, the Special Control Areas are considered to be irrelevant. Therefore, the Scheme Amendment proposes the removal of the SCA3 over Northampton (refer **Figure 7a**), Yerina Springs and

Port Gregory (refer **Figure 7b**). However, the SCA3 will continue to be in effect over the Horroks PDWSA.

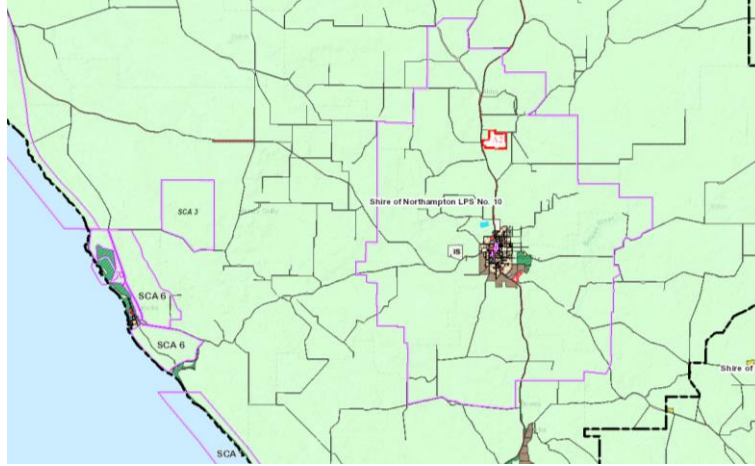


Figure 7a: SCA3 Northampton



Figure 7b: SCA3 Port Gregory and Yerina Springs.

The proposed amendments to the Scheme Maps are considered to be rectifying a number of administrative errors and anomalies as well as updating the Scheme Maps to align with changes in other documents, including removal of Public Drinking Water Source Areas for Northampton, Yerina Springs and Port Gregory.

VOTING REQUIREMENT:

Absolute Majority Required: No.

OFFICER RECOMMENDATION – ITEM 7.3.1

That Council:

- 1. Pursuant to Section 75 of the Planning and Development Act 2005, amend Shire of Northampton Planning Scheme No. 10 by:**
 - 1.1 Amending the Scheme Maps by:**
 - a) Rezoning a portion of Lot 254 Glance Street, Horrocks from “Commercial” zone to “Residential R20” zone;**
 - b) Rezoning a portion of Lot 1 Horan Way, Horrocks from “Rural” zone to “Residential R20” zone;**
 - c) Rezoning Lots 20, 21 and 47 Mitchell Street, Horrocks from ‘Local Scheme Reserve – Public Open Space’ zone to ‘Residential R12.5’;**
 - d) Modifying a portion of Lot 10 Glance Street, Horrocks from “Additional Use 3” (A3) to “Additional Use 4” (A4).**
 - e) Rezoning Lots 21 and 22 Mary Street, Northampton from ‘Special Use 2 to ‘Public Purposes – Emergency Services’;**
 - f) Rezoning Lots 505 and 18 North West Coastal Highway Alma, from “Special Use” zone to “Rural - Additional Use 2” (A2) zone; and**
 - g) Remove the SCA3 Public Drinking Water Source Protection over Yerina Springs, Northampton and Port Gregory.**
- 2. resolves, pursuant to the Regulation 35(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations), that Amendment 9 is a basic amendment in accordance with r.34(a) of the Regulations as it proposes to amend the Scheme map to correct administrative errors and anomalies, along with updating changes to property boundaries and PDWSA’s;**
- 3. authorise Council officers to prepare the scheme amendment documentation;**
- 4. authorise the affixing of the common seal to and endorse the signing of the amendment documentation;**
- 5. pursuant to Section 81 of the *Planning and Development Act 2005*, refers Amendment 1 to the Environmental Protection Authority;**
- 6. pursuant to r.58 of the Regulations, provides Amendment 1 to the Western Australian Planning Commission**

7.3.3 PROPOSED AMENDMENT TO MOBILE FOOD VEHICLE DEVELOPMENT APPROVAL– SALT SISTER – RESERVE 25307 GREY STREET, KALBARRI

LOCATION:	Reserve 25307 Grey Street, Kalbarri
APPLICANTS:	Cindy Watterson-Bolst and Raya Smyth
OWNER:	State of Western Australia / Shire of Northampton
FILE REFERENCE:	10.6.1.3/10.6.7/ R25307-A3731
DATE OF REPORT:	11 August 2022
REPORTING OFFICER:	Michelle Allen – Planning Officer
RESPONSIBLE OFFICER:	Garry Keeffe – Chief Executive Officer
APPENDICES:	
1.	Application Information
2.	Submission Schedule (from original application)

AUTHORITY / DISCRETION:

Executive *the substantial direction setting and oversight role of the Council. For example, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

A request to relocate the applicant’s mobile food vehicle to another area within Kalbarri from Reserve 52436 (adjacent to the Land-Backed wharf area) to Reserve 25307 (Sally’s Tree) has been received from the owner of ‘Salt Sister’ Mobile Food Vehicle who sells African, Spanish and/or Asian food together with water, soft drinks, juices and milk drinks

The proposed amendment has been referred to Council for their consideration due to the original application having been determined by Council, which therefore requires any proposed amendment to also be considered by Council. The proposed use is also to be undertaken on Shire-managed reserve land, which requires the approval of Council.

This report recommends conditional approval of the amendment to Development Approval 2022-045 to relocate from Reserve 52436 to Reserve 25307 for the purpose of operating a Mobile Food Vehicle as an interim measure to address the shortfall of available food options within Kalbarri and to address the safety concerns that have arisen at the previously approved location.

PLANS:

Figure 1. Location Plan of Reserve 25307 Grey Street, Kalbarri (Sally's Tree)

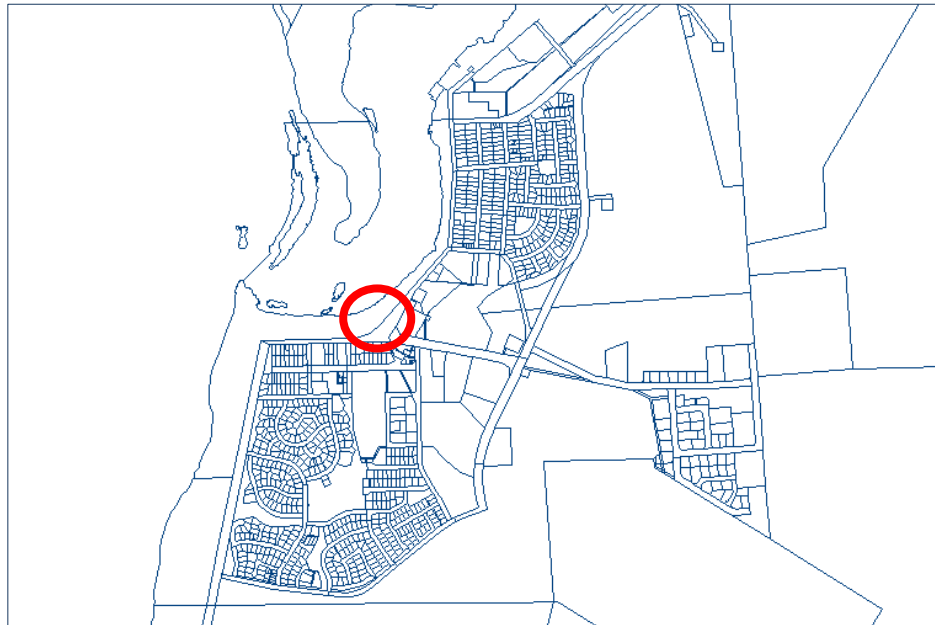


Figure 2. Site Plan of Reserve 25306 Grey Street, Kalbarri.



Figure 2. Site Plan of Reserve 52436 Grey Street, Kalbarri.



BACKGROUND:

Previously the Applicant has operated her Mobile Food Vehicle from Reserve 52436 and with recent safety concerns arising at the location together with an increased need for the availability of more food options within Kalbarri, this has resulted in the Applicant lodging an application to amend the recent approval to relocate to Reserve 25306 and to increase trading hours.

An Application for Development Approval seeking to operate a Mobile Food Vehicle for an annual period was received in May 2022 and approval was granted at Council's 17 June 2022 meeting. The mobile food van (Salt Sister) was granted approval to operate from Reserve 52436 Grey Street on the Kalbarri Foreshore. At the time Reserve 52436 was the applicant's preferred location and is a Shire approved location on the foreshore, according to the Local Planning Policy *Mobile Food Vehicles*. Council at their June meeting, considered the application and determined to approve the mobile food vehicle subject to a number of conditions, as per the following motion:

“That Council approves the Application for Development Approval for a food van to operate upon Reserve 52436 Grey Street, Kalbarri subject to the following conditions:

- 1. Development/use shall be in accordance with the attached approved plans dated 17 June 2022 and subject to any modifications required as a consequence of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;*
- 2. Any additions to, or change to, the approved use (not the subject of this consent/approval) requires further application and planning approval for that use/addition;*
- 3. This Development Approval and Mobile Food Vehicle Permit is valid until 16 June 2023, after which the further renewal of the approval by the local government is required annually. It is the responsibility of the operator to apply in good time before expiration, and the local government will not automatically re-issue approvals;*
- 4. That Council determines the application renewal fee of \$30 plus mobile food vehicle permit fee of \$250 for a three month period (as per Local Planning Policy – Mobile Food Vehicles) as the appropriate fee for this application;*
- 5. That it is the responsibility of the operator to pay the appropriate mobile food vehicle permit fee in good time before the expiration, and the local government will not automatically issue renewal notices;*
- 6. Should payment of the permit fee not be received by the due date, the current application will become void and no longer valid;*
- 7. The Mobile Food Vehicle Permit issued shall be displayed on the dash or another prominent visible location of the approved vehicle at all operating times;*
- 8. The approval is for one (1) Mobile Food Vehicle only;*
- 9. The approved hours of operation of this food van are between 4pm and 9pm, for a maximum of 6 days per week;*

10. *The Applicant shall at no time interfere or obstruct the operations and activities of Reserve 25307 and Reserve 52436, or any approved users of the Reserves, to the satisfaction of the local government;*
11. *Should substantiated ongoing complaints be received in relation to Condition No. (10), the Shire of Northampton reserves the right to review and/or revoke this Development Approval;*
12. *The Applicant shall obtain Public Liability Insurance coverage to a minimum of \$20 million, and forward a copy of this certificate to the Shire of Northampton, to comply with the provisions of the Shire of Northampton's Local Planning Policy – Mobile Food Vehicles;*
13. *No signage is permitted in relation to this Development Approval unless otherwise approved in writing by the local government;*
14. *This approval is issued only to C Watterson-Bolst and is NOT transferrable to any other person or to any other land parcel, without the further application and approval of the Shire of Northampton;*
15. *The food van is approved to sell African, Spanish and/or Asian food and will also sell water, softdrinks, juices and milk items only;*
16. *The Applicant is required to provide adequate rubbish disposal facilities, remove all rubbish associated with the operation and maintain clean and sanitary conditions at all times;*
17. *The land use permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibrations, waste product or otherwise;*
18. *The mobile food vehicle is required to be removed from the approved Reserve location at the close of business each day and is not permitted to be stored overnight upon any Reserve;*
19. *The use of a generator upon Reserve 52436 is only allowed during power outages and when the on-site power source is not*

accessible. At all other times, the Applicant shall utilise the power source provided by the Shire of Northampton;

20. The Application shall be wholly financially responsible for the use of electricity accessed via the metered outlet upon Reserve 52436;
21. The parking and storage of the commercial vehicle (mobile food vehicle) upon Lot 814 (No. 8) Karina Mews, Kalbarri shall be provided for within the property boundaries and the street verge areas are to be kept free of such vehicles, subject to;
 - (i) The van being stored within the property boundaries;
 - (ii) The food van not causing injury to or prejudicially affecting the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise; and
 - (iii) The Applicant meeting the requirements of Condition No. 22, as per below;
22. No food is to be prepared within the dwelling upon Lot 814 (No. 8) Karina Mews, Kalbarri and all food preparation shall be contained within the food vehicle, unless further application is made to, and approval is granted by the Shire of Northampton;
23. The parking and storage of the commercial food vehicle (food van) upon Lot 814 (No. 8) Karina Mews, Kalbarri requires annual approval, and the Applicant is advised that they must re-apply to the Shire of Northampton prior to the end of each financial year (30th June to gain approval for the parking of the food van upon this residential lot; and
24. The Shire of Northampton reserves the right to reposition the mobile food van's permitted trading area, to be undertaken in consultation with the Applicant, so as to improve the efficiency and effectiveness of the site's use, if required.

Advice Notes

1. The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business.

2. *The Applicant is advised that compliance with any and all governmental legislation and regulations, including but not limited to the Health Act and Regulations, the Food Act and Regulations and the Environmental Protection (Noise) Regulations, is required at all times.*
3. *If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.*
4. *If a commercial vehicle owner/driver, who has been granted approval to park a vehicle on a lot, wishes to replace the vehicle in a different location to that approved, a new application is required to be lodged with the local government.*

Since the decision of Council, the Applicant has made a request to relocate the mobile food vehicle to Sally's Tree under the floodlights within Reserve 25307 as illustrated on the site plan in **Figure 2** with additional application information presented at **Appendix 1**.

The Proposal:

The Applicant proposes to operate a Mobile Food Vehicle, known as 'Salt Sister', upon a portion of Reserve 25307 Grey Street Kalbarri (at Sally's Tree under the floodlights and adjacent to the power outlet), as marked in red in **Figure 2** above. The area shown in **Figure 3** was the applicant's previously approved area upon Reserve 52436.

Due to increased demand and limited available cafes operating, with no single café operating between 2pm and 4pm each day, the applicant is seeking to increase her operating hours which was originally approved between 4-00pm to 9-00pm for six nights a week. The applicant is currently seeking to operate from 10-00am to 7-00pm six days per week (in winter daylight hours) and extend the closing time in summer to 9-00 pm.

In consideration of the application the following information is also provided:

Lot Size	1,607m ²
Access & Frontage	Access via Grey Street
Services	Water and Power
Surrounding Land Uses	Reserves (Harbour Purposes)- immediately adjacent, and Recreation & Parklands further south and north), Special Control Area 3 – Anchorage Mixed Use Precinct Tourism, and Murchison River activities and uses

Parking of Mobile Food Vehicle

The Applicant has sought and been granted approval by the owner of Lot 814 (No. 8) Karina Mews, Kalbarri to utilise the site for parking of the mobile food vehicle.

COMMUNITY & GOVERNMENT CONSULTATION:

The application for the operation of the proposed mobile food vehicle was advertised in accordance with clause 64, Schedule 2 of the *Planning and Development (Local Planning Scheme) Regulations 2015*, for a period of 21 days from 27 April until 20 May 2022 as per the following:

- Public advertising - notice of the development placed in the Geraldton Guardian;
- 83 letters to adjacent land and business owners in the Anchorage Precinct;
- A Notice of the development was also advertised at each of the Shire's administration buildings in Kalbarri and Northampton;
- A Notice of the development was advertised upon the Shire's website and social media page; and
- A notice of the development was also advertised in the local Community Newsletter 'Kalbarri Town Talk'.

During the above advertising periods the following submissions were received:

- two (2) objections to the mobile food vehicle;
- one (1) submission from a government authority advising no objection; and
- fifteen (15) submissions from adjacent landowners to Reserves 26501 and 52436 supporting the proposed mobile food vehicle.

Two submissions were received objecting to the proposed development. The objections were in relation to the impact to existing and new food service businesses and wastewater contamination.

A submission schedule, including a summary of the submissions received and comments made from the advertising process at the time of the original application, is provided as **Appendix 2** to this report.

The application for the relocation of the mobile food van has not been advertised. Should Council consider that the relocation of the Salt Sister Mobile Food Van to the nominated area at Sally's Tree be a contentious location and therefore not a minor amendment, then public advertising of the proposal can be undertaken.

FINANCIAL & BUDGET IMPLICATIONS:

The applicant has paid a total sum of \$425-00 in respect of the application as follows:

- the sum of \$425.00 being payment of the advertising fee of \$375 associated with the application and the application fee of \$50.

Following the granting of approval, the applicant paid a 6 month permit fee of \$500 which is valid to 24 December 2022.

Should Council determine not to require the Applicant to lodge an Application for Development Approval for the proposed amendment, and instead determine the request on its merit as presented, then the usual fee required (being \$196) will not be charged to the Applicant.

Should Council require the Applicant to lodge a formal amendment by means of an Application for Development Approval, and then subsequently refuse the amendment, and the Applicant thereafter proceeds to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Planning and Development (Local Planning Scheme) Regulations 2015

Local: Shire of Northampton Local Planning Scheme No. 11

Shire of Northampton Local Planning Scheme No. 11 – Kalbarri Townsite

In relation to the operation of Mobile Food Vehicle upon land zoned ‘Reserve’, Clause 2.2 of the Scheme relates to Local Reserves and states the Reserve Name and Objectives.

Reserve 25307 is vested with the Shire of Northampton for ‘Recreation’ purposes and forms part of the Kalbarri Foreshore Reserve. The objective of the Reserve are as follows:

Reserve Name	Objectives
Public Open Space	<ul style="list-style-type: none"> • To set aside areas for public open space, particularly those established under the <i>Planning and Development Act 2005</i> s. 152. • To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage.

The operation of a food vehicle is considered to be a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table. Section 3.3.4 of the Scheme is applied in this instance:

“The local government may, in respect of a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table -

- (a) *determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government;*
- (b) *determine that the use may be consistent with the objectives of a particular zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or*

- (c) *determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone.”*

Therefore, for a ‘Use Not Listed’, it must be determined whether the proposal is considered to be consistent with the objectives of the ‘Foreshore’ and ‘Public Open Space’ reserves.

Planning and Development (Local Planning Scheme) Regulations 2015

The *Planning and Development (Local Planning Schemes) Regulations* (“the Regulations”) sets out the requirement for amending a development approval, as per the following:

77. **Amending or cancelling development approval**
- (1) *An owner of land in respect of which development approval has been granted by the local government may make an application to the local government requesting the local government to do any or all of the following —*
- (a) *to amend the approval so as to extend the period within which any development approved must be substantially commenced;*
 - (b) *to amend or delete any condition to which the approval is subject;*
 - (c) *to amend an aspect of the development approved which, if amended, would not substantially change the development approved;*
 - (d) *to cancel the approval.*
- (2) **An application under subclause (1) -**
- (a) ***is to be made in accordance with the requirements in Part 8 and dealt with under this Part as if it were an application for development approval; and***
 - (b) *may be made during or after the period within which the development approved must be substantially commenced.*
- (3) ***Despite subclause (2), the local government may waive or vary a requirement in Part 8 or this Part in respect of an application if the local government is satisfied that the application relates to a minor amendment to the development approval.***

- (4) *The local government may determine an application made under subclause (1) by -*
 - (a) *approving the application without conditions;*
or
 - (b) *approving the application with conditions; or*
 - (c) *refusing the application.*

Part 8 of the Regulations relate to the Application for Development Approval requirements, as per the following:

“Part 8 — Applications for development approval

62. Form of application

(1) An application for development approval must be -

- (a) made in the form of the “Application for development approval” set out in clause 86(1); and***
- (b) signed by the owner of the land on which the proposed development is to be located; and*
- (c) accompanied by any fee for an application of that type set out in the Planning and Development Regulations 2009 or prescribed under the Local Government Act 1995; and***
- (d) accompanied by the plans and information specified in clause 63.*

64. Advertising applications

(1) An application for development approval must be advertised under this clause if the proposed development -

- (a) relates to the extension of a non conforming use; or***
- (b) relates to a use if -***
 - (i) the use is not specifically referred to in the zoning table for this Scheme in respect of the zone in which the development is located; and*
 - (ii) the local government determines that the use may be consistent with the objective of that zone and that notice of the application should be given;*
or
- (c) does not comply with a requirement of this Scheme; or***
- (d) is a development for which the local government requires a heritage assessment to be carried out under clause 11(1);***
or
- (e) is of a type that this Scheme requires to be advertised.***

- (2) *The local government may waive a requirement for an application to be advertised in the circumstances set out in subclause (1)(c) if the local government is satisfied that the departure from the requirements of this Scheme is of a minor nature.*
- (3) **The local government may advertise, or require the applicant to advertise, an application for development approval in one or more of the following ways -**
- (a) **by giving notice of the proposed use or development to owners and occupiers of properties in the vicinity of the development who, in the opinion of the local government, are likely to be affected by the granting of development approval, including a statement that submissions may be made to the local government by a specified day being a day not less than 14 days from the day on which the notice is given to the person;**
 - (b) **by publishing a notice of the proposed use or development in a newspaper circulating in the Scheme area including a statement that submissions may be made to the local government by a specified day being a day not less than 14 days from the day on which the notice is published;**
 - (c) **by publishing a notice of the proposed use or development by electronic means in a form approved by the local government CEO including a statement that submissions may be made to the local government by a specified day being a day not less than 14 days from the day on which the notice is published;**
 - (d) **by erecting a sign or signs in a conspicuous place on the land the subject of the application giving notice of the proposed use or development for a period of not less than 14 days from the day on which the sign is erected including on each sign a statement that submissions may be made to the local government by a specified day being a day not less than 14 days from the day on which the sign is erected."**

POLICY IMPLICATIONS:

Local: Shire of Northampton Kalbarri Townsite Strategy 2012

Shire of Northampton Local Planning Policy – Mobile Food Vehicles 2019

Shire of Northampton Kalbarri Townsite Strategy

The strategic vision of the *Kalbarri Townsite Local Planning Strategy* is:

“To develop a long term Strategy for the future development and enhancement of Kalbarri that recognises, builds upon and promotes the tourism and residential values of the location in an environmentally and economically sustainable manner.”

The strategic objectives of the Strategy are:

- *“To enhance Kalbarri’s position as a premier family holiday destination within Western Australia while recognising the continuing value and importance of non-family Intrastate, Interstate and International visitors.*
- *To broaden Kalbarri’s economic and employment base by furthering Kalbarri’s position as a desirable alternative residential and employment location within the Mid-West.*
- *To protect and enhance Kalbarri’s unique urban values and particularly its connectivity to the surrounding natural environment together with its compactness and high level of walkability.”*

Local Planning Policy – Mobile Food Vehicles

The *Local Planning Policy for Mobile Food Vehicles* was adopted by Council at their 15 March 2019 Ordinary Meeting.

The *Local Planning Policy* states the following objectives:

- *“Provide guidance on the requirements for the operation of mobile food vehicles within the Shire of Northampton;*
- *Allow mobile food vehicles to operate in locations which support the activation of underutilised public spaces;*
- *Ensure mobile food vehicles operate in a way which complements existing food businesses within town sites;*
- *Ensure mobile food vehicles are of a temporary nature;*
- *Ensure mobile food vehicles do not unreasonably compromise the amenity of the surrounding residential area; and*
- *Ensure mobile food vehicle operators practise safe food handling in accordance with the Food Act 2008.”*

The Local Planning Policy also details the following sites as being suitable for mobile food vehicles, identifying the proposed site as being able to accommodate two mobile food vehicles:

“Kalbarri:

- *Reserve 52436, adjacent to the Kalbarri Land-Backed Wharf (Site C)*
- *Red Bluff Beach Road (Site D)”*

The Policy states the following in relation to proposed mobile food vehicles:

“3.4 Location and Siting

3.4.2 Alternative locations may be considered if they meet the purpose of this policy.

3.4.3 The following location requirements apply to all applications for mobile food vehicle permit:

- a) Mobile food vehicle permit holders are only permitted to trade in an approved location, which is to be at least 50m from an established food or beverage business and 500m from a business selling the same, or similar, food product during that business’ trading hours;*
- b) Mobile food vehicles are only permitted to trade at the locations detailed on their permits; and*
- c) Mobile food vehicles will be located so as not to obstruct pedestrian flow or vehicular traffic.*

3.6 Waste Management

3.6.1 The mobile food vehicle operator is required to maintain the mobile food vehicle and the surrounding area to a high standard and in accordance with the following requirements:

- a) When trading at an approved location the trade area must be cleaned frequently;*
- b) No waste or litter from the vehicle may be disposed of into Shire of Northampton’s rubbish bins. Mobile food vehicle operators must provide adequately sized bins for patrons use and remove all rubbish from the approved location at the end of trade;*
- c) A holding tank for wastewater must be located beneath the vehicle; and*

- d) *Waste water, solid waste, litter or any other pollutant must not be placed on the site or allowed to enter the stormwater system, and must be disposed of appropriately and in compliance with relevant legislation and local government requirements.*

3.7 Fixtures

3.7.1 *A mobile food vehicle may only be permitted to have temporary fixtures (subject to attaining the approval of the local government) such as tables, chairs, signs and umbrellas and be in accordance with the following:*

- a) *The fixtures are to be of a temporary nature and removed from the site at the end of trade each day;*
- b) *The mobile food vehicle and temporary fixtures must be kept in a safe and well-maintained condition at all times;*
- c) *All temporary fixtures relating to the mobile food vehicle should be sturdy and made of quality materials without sharp edges or other features likely to cause harm; and*
- d) *Any temporary fixtures relating to mobile food vehicles must not obstruct pedestrian flow or vehicular traffic.*

3.8 Noise

3.8.1 *The use of amplified noise is prohibited.*

3.8.2 *Generators must not have a manufacturer specified operational volume greater than 75dB. Noise emissions will be required to be monitored on an ongoing basis to ensure ageing equipment remains below this threshold, or compliance procedures may apply.*

3.8.3 *Notwithstanding the above provision (clause 3.8.2) all mobile food vehicle noise (including the generator) must comply with the assigned noise levels specified under the Environmental Protection (Noise) Regulations 1997.*

3.9 Advertising

3.9.1 *All advertising is to be fitted to the mobile food vehicle with the exception of one temporary A-frame sign and one tear drop banner and:*

- a) *Shall be located as close as practicable, and not exceeding 75m, from the location of the mobile food vehicle, with this location being subject to the approval of the Shire of Northampton;*
- b) *A-frame signs shall not exceed any dimension of 1m or an area of 1m² on any side;*
- c) *Shall be secured in accordance with any requirements of the Shire of Northampton; and*

A-frame signs and tear drop banners will be considered to be temporary fixtures and must comply with the requirements detail in cl. 3.7 of this policy.

3.10 Power

3.10.1 Mobile food vehicles need to be provided with their own power supply unless otherwise approved by Council. The use of generators upon Reserve 52436 will not be permitted except in emergency situations (e.g. power outages).

3.11 Public Risk Management

3.11.1 The permit holder assumes responsibility for any acts of negligence arising from their activity.

3.11.2 The mobile food vehicle permit holder assumes responsibility for any liability issues which may arise as a result of the operation of the mobile food vehicle being at the location.”

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Planning for the Future 2016-2026

- Strategy/s:
1. Promotion of industrial and commercial activities that add value to the existing industries and activities within the shire.
 2. Functionality of Marine facilities

Key Actions: 3.3.2 Protect existing marine/boating facilities

COMMENT:

A number of factors have been considered in relation to the proposed use, with each of these factors being detailed separately below.

Alignment with Statutory and Strategic Framework

Reserve 25307 is a Crown Reserve managed by the Shire of Northampton, located on the Murchison River foreshore having the purpose of “Foreshore Parklands” that provides for a range of active and passive recreational uses that are compatible with and/or support the amenity of the reservation. Whilst it is considered that the operation of a mobile food vehicle is consistent with the purpose of the Reserve, this location is not an approved location.

The Shire of Northampton’s *Kalbarri Townsite Strategy* seeks to enhance and develop Kalbarri as a tourist and family holiday destination, and it is considered that this application supports the strategy’s objectives. It is also considered that the proposal is consistent with the use and development provisions of the strategy.

With regard to Council’s adopted Policy, it is considered that the Applicant meets the objectives and provisions of the Policy and will be required to connect to a metred power outlet upon the Reserve, with which the Applicant will assume all power costs incurred.

Mobile Food Vehicle LPP

With regard to Council’s adopted Mobile Food Vehicles Policy, it is considered that the Applicant meets the majority of the objectives and provisions of the Policy.

Approval is sought to operate the vehicle at Sally’s Tree, (as shown in **Figure 2**) which is not a pre-approved location. Approval for one mobile food vehicle to operate in this area currently exists on market days thereby should Council consider granting approval to the applicant to relocate to Sally’s Tree upon Reserve 25307, the approval will not include Kalbarri Market Days.

The Policy states that alternative locations may be considered if they meet the purpose of the policy that identifies an approved location which has been determined to be at least 50m from an established business and 500m from a business selling the same or similar food product during that business’ trading hours.

The area nominated at Sally’s Tree (as shown in **Figure 2**) is situated more than 900 metres from the closest business selling similar food in the evenings and is considered to meet provisions of the LPP. Whilst this location is not an approved location, the dramatic reduction in the number of available food outlets within Kalbarri at present is having a negative impact on the locality.

Is the request a minor amendment?

Council must determine whether they consider the amendment to be a minor amendment under the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Under the deemed provisions of the Regulations, an amendment to an existing development approval is to be dealt with as if it were a new application for development approval, and therefore the usual assessment procedures would be undertaken including consultation in accordance with the Regulations. A development application fee would also typically be charged. In accordance with the Regulations, the Shire of Northampton usually charges a planning fee at 66% of the original application fee for any proposed amendment. This fee seeks to cover the cost of staff time to prepare the required correspondence and any reports and documents that may also be required to be prepared.

Council has the ability to waive or vary a requirement under the *Planning and Development (Local Planning Schemes) Regulations* in respect of an application if the local government is satisfied that the application relates to a minor amendment of the existing development approval. Therefore, Council must determine whether they consider the proposed amendment/s to be a minor amendment. This may be based upon whether the proposed amendment will result in the approved use becoming less compliant with the provisions and policies of Council and statutory or strategic documents. If the proposed amendment continues to meet the existing provisions, then Council may determine the amendment as a minor amendment.

If Council supports the Applicant's request, and considers the proposed amendments as minor amendments, they have the discretion to waive the requirements of the Regulations (as outlined above), and may not require the applicant to lodge an Application for Development Approval, or pay the required fee for assessment.

Summary

Previously due to the lack of available food services being experienced by tourists and locals on a day-to-day basis and during school holidays, Council determined a need to facilitate the availability of increased food options as an interim measure and at the end of that time (18 August 2022) to subsequently review the operations, the availability of food for tourists and locals and the impact to existing food businesses.

It is determined that currently the availability of food for tourists and locals is further restricted due to the recent and permanent closure of some regular food businesses and the increased construction activity currently being undertaken within the locality following Cyclone Seroja.

The proposal to operate on Reserve 25307 is in accordance with the *Mobile Food Vans Local Planning Policy* and is considered to accord with the direction previously set out by Council in response to recovery from Cyclone Seroja and to increase the availability of food services for tourists and locals. Granting approval for the mobile food van 'Salt Sister' to relocate and to operate for a longer period from 10am to 7pm for 6 days per week will enable the applicant to operate in accordance with this direction of Council as an interim measure to address the limited available food options available in Kalbarri and to address the safety concerns that have arisen at the previously approved location

Should Council consider granting approval it is recommended that regular review of mobile food permit operations and the impact to existing businesses is undertaken with consideration afforded to implementing interim measures as a response to address the current safety concerns highlighted and the current shortfall of available food options being experienced within Kalbarri

Therefore, it is recommended that Council approve the Application for Development Approval to operate the mobile food vehicle on Reserve 25307 (carparking area opposite the Kalbarri Riverview Resort), subject to a time limited approval period.

VOTING REQUIREMENT:

Absolute Majority Required. No.

CONCLUSION:

It is considered that the Application for Development Approval is consistent with the *Shire of Northampton's Local Planning Scheme and Kalbarri Townsite Strategy*. Whilst the application is consistent with the *Local Planning Policy – Mobile Food Vehicles*. Therefore, it is recommended that Council approve the Application for Development Approval, subject to the conditions detailed below including a time limited approval period.

OFFICER RECOMMENDATION – ITEM 7.3.2**APPROVAL**

That Council, having taken into consideration the provisions of the Shire of Northampton’s Local Planning Scheme No. 11 (Kalbarri) and the Shire’s Local Planning Policy *Mobile Food Vehicles*, grant approval for a mobile food vehicle to operate upon Reserve 25307, subject to the following conditions:

- 1. Development/use shall be in accordance with the attached approved plans dated 19 August 2022 and subject to any modifications required as a consequence of this approval the endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;**
- 2. Any additions to, or change to, the approved use (not the subject of this consent/approval) requires further application and planning approval for that use/addition;**
- 3. This Development Approval and Mobile Food Vehicle Permit is valid until 24 December 2022, after which the further renewal of the approval by the local government will be required. It is the responsibility of the operator to reapply in good time before expiration, and the local government will not automatically re-issue approvals;**
- 4. That Council determines the application renewal fee of \$30 plus mobile food vehicle permit fee of \$250 for a three month period (as per Local Planning Policy – *Mobile food Vehicles*) as the appropriate fee for this application;**
- 5. That it is the responsibility of the operator to pay the appropriate mobile food vehicle permit fee in good time before expiration, and the local government will not automatically issue renewal notices;**
- 6. Should payment of the permit fee not be received by the due date, the current application will become void and no longer valid;**
- 7. The Mobile Food Vehicle Permit issued shall be displayed on the dash or another prominent visible location of the approved vehicle at all operating times;**
- 8. The approval is for one (1) Mobile Food Vehicle only;**
- 9. The approved hours of operation of this food van are between 10am and 7pm during winter and 10am and 9pm during summer, for a maximum of 6 days per week;**

- 10. The Applicant shall at no time interfere or obstruct the operations and activities of Reserve 25307, or any approved users of the Reserves to the satisfaction of the local government;**
- 11. Should substantiated ongoing complaints be received in relation to Condition No. (10), the Shire of Northampton reserves the right to review and/or revoke this Development Approval;**
- 12. The Applicant shall obtain Public Liability Insurance coverage to a minimum of \$20 million, and forward a copy of this certificate to the Shire of Northampton, to comply with the provisions of the *Shire of Northampton's Local Planning Policy – Mobile Food Vehicles*;**
- 13. No signage is permitted in relation to this Development Approval unless otherwise approved in writing by the local government;**
- 14. This approval is issued only to C. Watterson-Bolst and is NOT transferable to any other person or to any other land parcel, without the further application and approval of the Shire of Northampton;**
- 15. The food van is approved to sell African, Spanish and/or Asian food and will also sell water, softdrinks, juices and milk items only;**
- 16. The Applicant is required to provide adequate rubbish disposal facilities, remove all rubbish associated with the operation and maintain clean and sanitary conditions at all times;**
- 17. The land use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise;**
- 18. The mobile food vehicle is required to be removed from the approved Reserve location at the close of business each day and is not permitted to be stored overnight upon any Reserve;**
- 19. The use of a generator upon Reserve 25307 is only allowed during power outages and when the on-site power source is not accessible. At all other times, the Applicant shall utilise the power source provided by the Shire of Northampton;**

- 20. The Applicant shall be wholly financially responsible for the use of electricity accessed via the metered outlet upon Reserve 25307;**
- 21. The parking and storage of the commercial vehicle (mobile food vehicle) upon Lot 814 (No. 8) Karina Mews, Kalbarri shall be provided for within the property boundaries and the street verge areas are to be kept free of such vehicles; subject to:**
- (i) the van being stored within the property boundaries; and**
 - (ii) the food van not causing injury to or prejudicially affecting the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise; and**
 - (iii) the Applicant meeting the requirements of Condition 22, as per below;**
- 22. No food is to be prepared within the dwelling upon Lot 814 (No. 8) Karina Mews, Kalbarri and all food preparation shall be contained within the food vehicle, unless further application is made to, and approval is granted by, the Shire of Northampton;**
- 23. The parking and storage of the commercial vehicle (food vehicle) upon Lot 814 (No. 8) Karina Mews, Kalbarri requires annual approval, and the Applicant is advised that they must re-apply to the Shire of Northampton prior to the end of each financial year (30th June) to gain approval for the parking of the food van upon this residential lot; and**
- 24. The Shire of Northampton reserves the right to reposition the mobile food vehicle's permitted trading area, to be undertaken in consultation with the Applicant, so as to improve the efficiency and effectiveness of the site's use, if required.**

Advice Notes

- 1. *The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business.***

- 2. *The Applicant is advised that compliance with any and all governmental legislation and regulations, including but not limited to the Health Act and Regulations, the Food Act and Regulations and the Environmental Protection (Noise) Regulations, is required at all times.***
- 3. *If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.***
- 4. *If a commercial vehicle owner/driver, who has been granted approval to park a vehicle on a lot, wishes to replace the vehicle with a different type of commercial vehicle, or park the vehicle in a different location to that approved, a new application is required to be lodged with the local government.***

APPENDIX 1 – APPLICATION INFORMATION

Good afternoon,

Thank you for your approval to work within the Shire of Northampton. Business has been booming with Salt Sister - Kalbarri. Within less than 4 weeks we have catered for 4 community groups, and traded at three local events as well as opening 5 evenings on the Kalbarri Foreshore.

The comments we have received have been so supportive and a lot of the local food businesses have come down to support us and encourage us.

We have really tried to be a support for the town and being smart about when to open so that there is always an option for locals, tourists and tradies. We are currently operating 4pm to 7.30pm 5 nights a week out of our allocated 4pm-9pm, 6 nights a week allowance.

We really endeavoured to bring life to the marina and we have gathered crowds that have been utilising the lovely new playpark, the "lobster pot" public loos and feeding those coming off the sunset cruises or walking their dog along the beautiful river beach. The area is improving slowly. However, it is not quite a bustling hub as of yet.

Which brings me to the pressing matter of staff safety in this area.

Unfortunately in beautiful Kalbarri the personal safety of the operator becomes an issue when the sun goes down. Having spoken to Kalbarri Police officers and business owner Cindy Watterson, due to multiple issues, we have had to buy CCTV, a flood light, had friends come down to create safety in numbers and having to stop serving and lock the hatch due to safety concerns. The Kalbarri Police have kindly increased patrols in this area but unfortunately, they are not able to be on duty at all times or be in two places at the same time given the nature of regional policing.

They have advised that the location is not a safe place to be trading and are very concerned about staff personal safety, especially carrying cash. They are also concerned about the hours that we are operating, even if we shut the hatch at 6pm staff would still be cleaning up and packing down the van in the dark.

Business owner Cindy Watterson has bought CCTV and a floodlight and is working on installing a safe for the cash float I am carrying.

I believe there is a duty of care from the Shire of Northampton here to be allowed to move locations - The Kalbarri Police have suggested at Sally's tree under the floodlights and with more foot and car traffic passing by.

They have also advised to move to lunchtime/daytime hours.

I really enjoy cooking up everyone's dinner and I know I will lose some customers by not operating later in the evening. We have also had huge success, and we physically cannot cook fast enough to keep up with demand. We only have a small fridge in the van and that is all the food we can pump out in one evening which equates to about 50 meals. In using this little van we are not competition to anyone – instead, a support.

We would like the option and choice to trade between 10AM and 7PM, 6 days per week. The 7PM closing time is dark now, however as daylight hours extend as we head into summer so we can therefore choose to remain open in the light when that time comes.

From speaking to other cafes this would be the most appropriate time to support them and given that there is no single cafe operating between 2pm and 4pm we would be supporting all of the accommodation operators who can not suggest anywhere to eat at international check in time of 2pm.

I really hope this email is read how it is meant to be, I am appealing to you as a young woman, carrying cash, who is frightened to unlock the door of the van to pack up each night. I am really upset about this situation, there has been too many near misses at this point and I really believe this needs to be actioned, with the support of Cindy and Kalbarri Police.

Thanks for your time - I look forward to your response.

Raya,

Salt Sister - Kalbarri.

APPENDIX 2. SCHEDULE OF SUBMISSIONS

No & Date Received	Respondent	Nature of Submission	Shire Comment	Shire Recommendation
1. 02/05/2022	Debbie Grove, Nautilus Retreat	<p>SUPPORT</p> <p>I feel the mobile food van would be a great asset to the Kalbarri community and visitors. The town lacks food outlets especially from 2pm onwards, when visitors are arriving after a long day of travelling.</p>	No response required	Submission noted
2. 02/05/2022	Rosemary Ralph, Kalbarri Fish n Chips	<p>OBJECTION</p> <p>I pay \$2500/month rent and power, water and gas. Also I pay business insurance and employ 5 staff and pay worker's compensation. The cost of running a business is very high. When food vans are granted these licences they pay a very minimal fee to the Shire to run the van. With no other overheads and usually they only operate when it suits them and over the busy periods that local businesses use to get them through the quiet times.</p> <ul style="list-style-type: none"> - If vans are going to continue being licensed in Kalbarri the shops will then become vacant as leases run out. Why would someone pay that amount of rent and overheads when they could then get a good van and pay minimal costs. When food vans are granted licences within the town there is no consideration taken to what impact this is having on established businesses within the town. 	<p>Whilst Council's LPP <i>Mobile Food Vehicles</i> provides guidance on the operation of mobile food vehicles within the foreshore area of Kalbarri and previously Council's LPP <i>Commercial Recreation Tourism Activity</i> has guided these developments since 2004.</p> <p>In adopting the <i>Mobile Food Vehicle LPP</i>, Council has gone from a three yearly approval process (<i>Commercial Recreation Licenses</i>) to an annual approval process. Thereby annual review of MFV permits ensures that suitability of sites and food on offer are regularly assessed in relation to proximity and impact to existing and new businesses.</p>	<p>Submission partly upheld</p> <p>Continued lack of available food options and the impact on visitor and residents' experiences is acknowledged by Council, who have sought to approve local approved mobile food vendors in two alternative locations as an interim measure to ease the burden on established businesses.</p> <p>Council has determined to undertake a review of mobile food vehicle operations on the foreshore at the end of the temporary approval period being 18 August 2022.</p>
3. 03/05/2022	Stephen Ross	<p>SUPPORT</p> <p>No supporting comments</p>	No response required	Submission noted

4. 03/05/2022	Val Ross	SUPPORT No supporting comments	No response required	Submission noted
5. 03/05/2022	Kalbarri Bikes & Scooters Pty Ltd	SUPPORT We support additional food outlets until the town is rebuilt and more permanent options are available.	No response required	Submission noted
6. 03/05/2022	Spitfire MKV Pty Ltd	SUPPORT We support additional food outlets until the town is rebuilt and more permanent options are available.	No response required	Submission noted
7. 04/05/2022	Melissa Finlay, Finlay's Kalbarri	SUPPORT Kalbarri needs to provide services for tourists.	No response required	Submission noted
8. 05/05/2022	John Schleicher & Felicity Graham	SUPPORT <i>We feel another food van is needed. Good on them for having a go.</i>	No response required	Submission noted
9. 06/05/2022	Chris and Sue Geraghty	SUPPORT We think something like this (particularly the later hours) is badly needed in Kalbarri. We were very upset to hear recently that a young couple from our community could not get a night meal take away or dine-in in Kalbarri a few weeks. We are more than aware that businesses are struggling for various reasons but situations like this will not help Kalbarri to recover.	No response required	Submission noted
10. 11/05/2022	Gemma Fenn	SUPPORT No supporting comments	No response required	Submission noted
11. 11/05/2022	Daniel Wolstenholme	SUPPORT No supporting comments	No response required	Submission noted
12. 19/05/2022	Caroline Davies	SUPPORT	No response required	Submission noted

		We need more food vans for tourism and locals need to be open for longer hours.		
13. 19/05/2022	Nicole Pavy	SUPPORT I believe it would be wonderful to have an additional food van. In our town of Kalbarri, I have worked at places for the last 5 ½ years where I am dealing with tourists and there is never enough food venues on offer. Would be nice to have another option to offer tourists and I believe locals will enjoy it as well. A lot of locals support Wild Indonesian Cuisine and hopefully Salt Sister will be the same. Good Luck. “Variety is the Spice of Life”.	No response required	Submission noted
14. 20/05/2022	Department of Planning Lands and Heritage	NO OBJECTION No objection raised to submitting a formal request to the Department requesting consent of the Minister for lands should the Council resolve to offer the applicant a Lease or Licence.	No response required	Submission noted
15 24/05/2022	Grant Ward & Tracy Grosvenor	SUPPORT We provide our support to “Salt Sister’s” application for a mobile food within Kalbarri. This option will be a welcome addition to town and compliment other food operators by providing a different option and style of food at a time of day when there are limited choices available. I believe it will help to fulfil visitors needs which is common feedback of our patrons. I look forward to supporting this local business.	No response required	Submission noted
16 25/05/2022	Glenn & Colleen Bubb trading as Pelly’s Cafe	OBJECTION – Late Submission A Food Van for every café in town. Are you trying to send us all out of business? Environmental Disaster – all their wastewater wherever in the sand. I’ve heard 50 metres and 400 metres from our café. No thanks.	Council’s LPP <i>Mobile Food Vehicles</i> provides guidance on the operation of mobile food vehicles within the foreshore area of Kalbarri and	Submission not upheld Continued lack of available food options and the impact on visitor and residents’ experiences is acknowledged by Council, who have sought to approve local approved mobile food vendors as

			<p>previously Council's LPP <i>Commercial Recreation Tourism Activity</i> has guided these developments since 2004. In addition to planning provisions, developments are required to meet environmental and health requirements.</p> <p>In adopting the Mobile Food Vehicle LPP, Council has gone from a three yearly approval process (<i>Commercial Recreation Licenses</i>) to an annual approval process. Thereby annual review of MFV permits ensures that suitability of sites and food on offer are regularly assessed in relation to proximity and impact to areas and existing and new businesses.</p>	<p>an interim measure to ease the burden on established businesses and to respond to visitor/local requests to facilitate available food venues.</p> <p>Council has determined to undertake a review of mobile food vehicle operations at the end of the temporary approval period being 18 August 2022.</p>
17 25/05/2022	Joe & Carol Goodwin, Kalbarri Backpackers	<p>SUPPORT</p> <p>This venture will be a fantastic addition to the eating venue options in Kalbarri. As accommodation owners there are limited options, at inconsistent times, to accommodate our clients. This business does not intend to clash with others, merely offering viable alternatives to menu, location and opening times.</p> <p>We thoroughly support this venture and look forward to it opening.</p>	No response required	Submission noted

<p>18. 06/06/2022</p>	<p>Steve McKenzie</p>	<p><i>SUPPORT – Late Submission</i> Good afternoon Peter, Can you please present this email to the next Shire of Northampton monthly meeting?</p> <p>I would like to add my support to Raya Shine with her food van Salt Sister. I believe that the hours need to be approved for Raya to operate her food van from 2pm to 8pm from Sunday through to Thursday.</p>	<p>No response required</p>	<p>Submission noted</p>
---------------------------	-----------------------	---	-----------------------------	-------------------------

7.3.4 SUMMARY OF PLANNING INFORMATION ITEMS

DATE OF REPORT: 11 August 2022
REPORTING OFFICER: Michelle Allen - Planning Officer

COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Planning Officer.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
052	Pattersons Insurerbuild Pty Ltd	LOT 200 (NO. 215) HAMPTON ROAD, NORTHAMPTON	REPAIRS TO CHURCH (CYCLONE SEROJA) – MI PLACE NO. 81 IN SCA4 TOWN CENTRE CONSERVATION PRECINCT	7 July 2022
053	JM & TM Mather	LOT 169 (NO. 6) STEMODIA STREET, KALBARRI	RETAINING WALL (R-CODE VARIATION)	8 July 2022
054	MJ Wemm	LOT 23 (NO. 20) BALAAM STREET, KALBARRI	OUTBUILDING (R-CODE VARIATION)	12 July 2022
055	Grant Ward	RESERVE 25307 MURCHISON RIVER FORESHORE, KALBARRI	RIVER BOAT CRUISES – ‘RIVER PRINCESS’	15 July 2022 Ordinary Meeting
056	JA Booth & IJ Bursnell	LOT 238 (NO. 15) CARLTON CRESCENT, KALBARRI	CARPORTS & OUTBUILDINGS FOR 2 GROUPED DWELLINGS – R-CODE VARIATIONS	15 July 2022 Ordinary Meeting
057	Sean Gorman	LOT 184 (NO. 7) PORANA PLACE KALBARRI	REPURPOSED DWELLING (R-CODE & LPP VARIATIONS)	15 July 2022 Ordinary Meeting
058	PK and JE Avery	LOT 156 (NO. 76) STEPHEN STREET, NORTHAMPTON	TEMPORARY SHIPPING CONTAINER	21 July 2022
059	GM Neilson & AJ Flutey	LOT 15 (NO. 32) FIFTH AVENUE, NORTHAMPTON	SINGLE HOUSE	28 July 2022
060	GM Seignior	LOT 681 (NO. 30) GANTHEAUME	CARPORT (R-CODE VARIATION)	29 July 2022

		CRESCENT, KALBARRI		
061	R Smith	LOT 755 (NO. 26) BATAVIA CIRCLE, KALBARRI	COMMERCIAL VEHICLE PARKING (JETTY FISH TRUCK)	3 August 2022
062	A Dott	LOT 478 (NO. 14) RALPH STREET, KALBARRI	COMMERCIAL BEHICLE PARKING (13 CAB)	3 August 2022
063	JP Howieson	LOT 41 (NO. 4) PHELPS LOOP KALBARRI	SINGLE HOUSE AND OUTBUILDING (R-CODE VARIATION)	9 August 2022
049- Amendment	Helen Reynolds	LOT 47 (NO. 189) HAMPTON ROAD NORTHAMPTON	(TWO (2) PYLON SIGNS – (The HAMPTON Gallery) – HERITAGE LISTED BUILDING MI PLACE NO. 103 IN SCA4 TOWN CENTRE CONSERVATION PRECINCT	9 August 2022

OFFICER RECOMMENDATION – ITEM 7.3.4

For Council Information

7.4.1	ACCOUNTS FOR PAYMENT	2
7.4.2	MONTHLY FINANCIAL STATEMENTS – JULY 2022	9
7.4.3	2022/2023 BUDGET ADOPTION	38
7.4.4	WAIVER OF 2022/2023 RATES	40

7.4.1 ACCOUNTS FOR PAYMENT

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10th August 2022
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton/Leanne Rowe
APPENDICES:	1. List of Accounts

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 19th August 2022, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.1

That Municipal Fund Cheques 22241 to 22252 inclusive totalling \$53,149.42, Municipal EFT payments numbered EFT23768 to EFT23868 inclusive totalling \$440,345.21, Direct Debit payments numbered GJ0101 to GJ0108 inclusive totalling \$256,454.07 be passed for payment and the items therein be declared authorised expenditure.

MUNICIPAL FUND CHEQUES

Chq #	Date	Name	Description	Amount
22241	12/07/2022	DEPARTMENT OF TRANSPORT	SPECIAL SERIES PLATES 558NR	200.00
22242	13/07/2022	SYNERGY	ELECTRICITY CHARGES	15442.25
22243	18/07/2022	AUSTRALIA POST	POSTAGE	239.42
22244	18/07/2022	BRIGETTE CARTER	REFUND FUNDS	162.50
22245	18/07/2022	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	12062.15
22246	18/07/2022	NORTHAMPTON FOOTBALL CLUB INC	WAFL GAME	10000.00
22247	18/07/2022	GERALDTON MOWER & REPAIR SPECIALISTS	MASPORT PETROL EDGER/PARTS	799.00
22248	18/07/2022	HOPPYS PARTS R US	LOCK REPAIR	36.90
22249	18/07/2022	KALBARRI GAS	ANNUAL CONTAINER SERVICE	68.00
22250	18/07/2022	SHIRE OF NORTHAMPTON	BCITF/BRB JUNE 2022 COMMISSION	306.50
22251	27/07/2022	SYNERGY	ELECTRICITY CHARGES	13654.80
22252	28/07/2022	PETTY CASH	RECOUP	177.90
				\$53,149.42

ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT23768	04/07/2022	HAYLEY R WILLIAMS DEVISE URBAN PLANNING	PLANNING SERVICES	4290.00
EFT23769	04/07/2022	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	GRAVEL PIT MTCE/GRAVEL	18150.00
EFT23770	07/07/2022	REBECCA MAY DAVIS	NCCA KMART/COLES REIMB GOODS	130.50
EFT23771	07/07/2022	ROBERT HORSTMAN	REIMB ALGA CONFERENCE TAX/UBER FARES	178.83
EFT23772	07/07/2022	ROBERT MCKENZIE	EUTHANIZE ANIMALS	540.00
EFT23773	07/07/2022	GAVIN JAMES NEWHILL	EUTHANIZE ANIMALS	160.00
EFT23774	07/07/2022	STAR TRACK EXPRESS	FREIGHT	20.94
EFT23775	07/07/2022	WOODS & ASSOCIATES INSURANCE BROKERS PTY LTD	NCCA LIABILITY INSURANCE	875.22
EFT23776	07/07/2022	TELSTRA	TELEPHONE CHARGES	1956.68
EFT23777	08/07/2022	GILGAI TAVERN	REFRESHMENTS	499.10
EFT23778	18/07/2022	ALLSAGE PTY LTD	BORE LEASE LOT 10792 GEORGE GREY DR KAL	1386.50
EFT23779	18/07/2022	AERODROME MANAGEMENT SERVICES	ARO TRAINING	1595.00
EFT23780	18/07/2022	AFGRI GERALDTON	PARTS	3765.74
EFT23781	18/07/2022	KALBARRI IGA	GOODS & CLEANING PRODUCTS	46.74
EFT23782	18/07/2022	AUST COMMUNICATIONS AND MEDIA AUTH	RENEW COMM SITE LICENCES	1492.00
EFT23783	18/07/2022	BLACKWOODS	ANTI SEIZE COMPOUND	51.00
EFT23784	18/07/2022	FLOW CONSULTING ENGINEERS	CHINAMANS CARPARK/SEAWALL INSPECT	6050.00
EFT23785	18/07/2022	BRUCE ROCK ENGINEERING	PIG TRAILER REPAIR CHASSIS RAIL	591.36
EFT23786	18/07/2022	BUILDING & CONST INDUSTRY TRAINING FUND	BCITF JUNE 2022	9055.92
EFT23787	18/07/2022	BUNNINGS (GERALDTON WAREHOUSE)	RAKES, SPADES, HANDLE	196.88
EFT23788	18/07/2022	CATERLAAS	PLANT REPAIRS	1963.59
EFT23789	18/07/2022	CLARKSON FREIGHTLINES	FREIGHT	289.71

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 AUGUST 2022

EFT #	Date	Name	Description	Amount
EFT23790	18/07/2022	CLEANAWAY OPERATIONS PTY LTD	RES/COMM 240 LT REFUSE COLL/SITE MTCE	37054.81
EFT23791	18/07/2022	BOC GASES AUSTRALIA	INDUSTRY GASES	68.55
EFT23792	18/07/2022	WINC AUSTRALIA PTY LTD	P/COPIER MTCE	1420.31
EFT23793	18/07/2022	TOLL TRANSPORT PTY LTD	FREIGHT	261.49
EFT23794	18/07/2022	HAYLEY R WILLIAMS DEVISE URBAN PLANNING	PLANNING SERVICES	3003.00
EFT23795	18/07/2022	SIMON DRAGE	NCCA FIX GATES	302.50
EFT23796	18/07/2022	IMELDA DRAGE	REIMB CROSSOVER	500.00
EFT23797	18/07/2022	GARY DUNGATE	NCC REINSTATE PAVING	5500.00
EFT23798	18/07/2022	EASTMAN POLETTI SHERWOOD ARCHITECTS PTY LTD	ARCHITECTURAL SERVICES	3641.00
EFT23799	18/07/2022	ENGIN	TELEPHONE CHARGES	322.36
EFT23800	18/07/2022	EVERYDAY LANDSCAPING	DINGO HIRE	110.00
EFT23801	18/07/2022	DPT OF MINES, INDUSTRY REG & SAFETY	BRB JUNE 2022	4277.12
EFT23802	18/07/2022	FIVE STAR BUSINESS EQUIPMENT AND COMMUNICATIONS	PHOTOCOPIER COUNT/MTCE	20.71
EFT23803	18/07/2022	GANTHEAUME BAY ELECTRICAL	PCYC MESS HALL UNDERGROUND ELECTRICAL SUBMAINS	4107.40
EFT23804	18/07/2022	GERALDTON LOCK & KEY SPECIALISTS	KEYS	14.30
EFT23805	18/07/2022	GERALDTON & MIDWEST SECURITY SERVICES	SECURITY SYSTEM - QUARTER	1182.84
EFT23806	18/07/2022	GERALDTON AUTO WHOLESALERS	VEHICLE SERVICE	706.11
EFT23807	18/07/2022	GERALDTON FUEL COMPANY PTY LTD	FUEL CARD PURCHASES	979.55
EFT23808	18/07/2022	GREAT SOUTHERN FUEL SUPPLY	DEPOT BOWSERS/FUEL CARD PURCHASES	29158.80
EFT23809	18/07/2022	HASLEBYS HARDWARE SUPPLIES	HARDWARE	1019.64
EFT23810	18/07/2022	C + J HANSON PLUMBING CONTRACTORS	FITZGERALD RES PLUMBING	1285.02
EFT23811	18/07/2022	HERSEY'S SAFETY PTY LTD	SPRAYER	48.40
EFT23812	18/07/2022	J HINE AND SON CONSTRUCTION	CYCLONE ALMA SCHOOL REPAIRS	64618.40
EFT23813	18/07/2022	ICON TOURISM CONSULTING	FEASIBILITY STUDY	3850.00
EFT23814	18/07/2022	SCOTT ALEXANDER JONES	PT GREG MOWING PARKS/PLAYGROUND	850.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 AUGUST 2022

EFT #	Date	Name	Description	Amount
EFT23815	18/07/2022	KALBARRI AUTO CENTRE	VEHICLE SERVICE	407.00
EFT23816	18/07/2022	KALBARRI EXPRESS FREIGHT	FREIGHT	43.50
EFT23817	18/07/2022	BP KALBARRI	BATTERY, TIMER, CEMENT	122.84
EFT23818	18/07/2022	KALBARRI WAREHOUSE	HARDWARE	183.15
EFT23819	18/07/2022	KALBARRI PEST CONTROL	VISUAL TERMITE INSP/URBAN PEST CONTROL	1670.00
EFT23820	18/07/2022	KALBARRI SITEWORKS	KAL TIP LOADER HIRE	132.00
EFT23821	18/07/2022	LAKELINE RESOURCES PTY LTD (MOSS)	P/GREG BOAT RAMP C/PARK REPAIRS	750.75
EFT23822	18/07/2022	MARKET CREATIONS AGENCY	ABLUTION PRIVACY SCREENS	1161.00
EFT23823	18/07/2022	LGRCEU	PAYROLL DEDUCTIONS	164.00
EFT23824	18/07/2022	MIDWEST KERBING	KERBING, GWALLA, SECOND, HKS ACCESS	40202.80
EFT23825	18/07/2022	MIDWEST MULCHING MOWING	FIRE PREVENTION MULCHING	9162.00
EFT23826	18/07/2022	MOOREVIEW PLANTS & TREES	TREES	339.60
EFT23827	18/07/2022	GRAHAM PETER MORPHETT	REIMB CROSSOVER	500.00
EFT23828	18/07/2022	NAPA	DEGREASER	171.23
EFT23829	18/07/2022	NORTHAMPTON IGA	GOODS & CLEANING PRODUCTS	53.20
EFT23830	18/07/2022	NORTHERN COUNTRY ZONE - WALGA	ANNUAL SUBS WALGA NTH COUNTRY ZONE	1500.00
EFT23831	18/07/2022	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	702.13
EFT23832	18/07/2022	NORTHAMPTON AUTO ELECTRICS	VEHICLE ELECTRICAL REPAIRS	494.90
EFT23833	18/07/2022	NOVUS AUTOGLASS MIDWEST	PLANT LH DOOR GLASS & TINT	1935.75
EFT23834	18/07/2022	GERALDTON CLEANPAK TOTAL SOLUTIONS	DISINFECTANTS, TOILET PAPERS	1264.31
EFT23835	18/07/2022	PEST-A-KILL WA	LYNTON STATION EXTERRA RENEWAL	1205.80
EFT23836	18/07/2022	PLATINUM ELECTRICIANS MIDWEST	MITCHELL ST HKS ELECTRICAL WORKS	7520.00
EFT23837	18/07/2022	THINKPROJECT AUSTRALIA PTY LTD	RAMM ANNUAL SUPPORT	9270.72
EFT23838	18/07/2022	REDINK HOMES PTY LTD	REFUND KERB DEPOSIT	500.00
EFT23839	18/07/2022	ROAD RUNNER MECHANICAL SERVICES	TRUCK REPAIRS	733.37
EFT23840	18/07/2022	LEANNE ROWE	REIMB UNIVERSITY FEES	1705.70
EFT23841	18/07/2022	PAUL SHERIFF	SYNERGYSOFT SUPPORT	110.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 AUGUST 2022

EFT #	Date	Name	Description	Amount
EFT23842	18/07/2022	STRATEGIC LEADERSHIP CONSULTING	CEO REVIEW	5610.00
EFT23843	18/07/2022	SPALDING ELECTRICAL SERVICES	SIGN SHED LIGHTING	2102.10
EFT23844	18/07/2022	FUELFIX PTY LTD	SMARTFILL LCD DISPLAY SCREEN	797.50
EFT23845	18/07/2022	TRISSET BOSS PTY LTD	RATE NOTICE PRINTING	2569.60
EFT23846	18/07/2022	LANDGATE	VALUATION EXPENSES	1118.64
EFT23847	18/07/2022	IT VISION	COMPUTER EXPENSES	38865.94
EFT23848	18/07/2022	VIZONA PTY LTD	STREET LIGHT	2098.80
EFT23849	18/07/2022	D & G WEBSTER	REIMB CROSSOVER GARNET WAY KALBARRI	500.00
EFT23850	18/07/2022	WESTRAC EQUIPMENT PTY LTD	PLANT GLASS DOOR	2023.79
EFT23851	18/07/2022	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	821.43
EFT23852	18/07/2022	WESTERN AUSTRALIAN TREASURY CORP	LOAN 153, GFEE	28077.29
EFT23853	18/07/2022	NORTHAMPTON TYRES	5 TYRES, PUNCTURE REPAIRS	3682.00
EFT23854	18/07/2022	WILLIAMS & HUGHES	PROFESSIONAL FEES LEASE	3570.22
EFT23855	18/07/2022	CT & L WOODCOCK & SON PTY LTD	DISINFECTANTS, TOILET PAPERS	1351.70
EFT23856	18/07/2022	JUNE MAXINE GORRINGE	RATE REFUND	647.84
EFT23857	22/07/2022	RICHARD BURGESS	COUNCIL FEES JUNE 2022	1198.02
EFT23858	22/07/2022	TREVOR GRAEME GIBB	COUNCIL FEES JUNE 2022	1896.04
EFT23859	22/07/2022	TIM HAY	COUNCIL FEES JUNE 2022	1089.11
EFT23860	22/07/2022	ROBERT HORSTMAN	COUNCIL FEES JUNE 2022	1500.00
EFT23861	22/07/2022	DESMOND PIKE	COUNCIL FEES JUNE 2022	1250.00
EFT23862	22/07/2022	SANDRA STOCK-STANDEN	COUNCIL FEES JUNE 2022	250.00
EFT23863	22/07/2022	PETER STEWART	COUNCIL FEES JUNE 2022	2078.94
EFT23864	22/07/2022	ROSLYN SUCKLING	COUNCIL FEES JUNE 2022	1393.56
EFT23865	22/07/2022	E E SUDLOW	COUNCIL FEES JUNE 2022	3307.92
EFT23866	22/07/2022	MIDWEST BOUNCE AND FUN	HKS LOOKOUT BOUNCY CASTLE	619.00
EFT23867	22/07/2022	DEBIE READER	HKS LOOKOUT FACEPAINTING	280.00
EFT23868	26/07/2022	AUSTRALIAN TAXATION OFFICE	JUNE 2022 BAS	32052.00
				\$440,345.21

DIRECT DEBITS

Jnl #	Date	Name	Description	Amount
	07/07/2022	PAYROLL	FN/E 6/07/2022	99076.00
	08/07/2022	SUPERCHOICE	SUPERANNUATION PAY FN/E 06/07/2022	24255.54
	21/07/2022	PAYROLL	FN/E 20/07/2022	101325.00
	21/07/2022	SUPERCHOICE	SUPERANNUATION PAY FN/E 20/07/2022	24253.72
GJ0101	31/07/2022	NATIONAL AUSTRALIA BANK	BANK FEES	33.26
GJ0102	31/07/2022	NATIONAL AUSTRALIA BANK	BANK MERCHANT FEES	524.20
GJ0103	31/07/2022	COMMONWEALTH BANK	BPOINT FEES	35.92
GJ0104	31/07/2022	NATIONAL AUSTRALIA BANK	BPAY	39.60
GJ0106	31/07/2022	NAB CEO CORPORATE CARD	BANK CHARGES	9.00
			ALGA REFRESHMENTS	625.86
			ALGA MEMBER EXPS	2,053.03
			ALGA ADMIN EXPS	1,303.25
			REFRESHMENTS	39.00
				<u>4030.14</u>
GJ0107	31/07/2022	NAB DCEO CORPORATE CARD	BANK CHARGES	9.00
			NCCA IINET	80.88
			KAL CHILD CARE IINET	79.99
			COMPUTER EXPS 2VNET/ADOBE	1,304.53
			TOWN PLANNING CONFERENCE EXP	381.68
				<u>1856.08</u>
GJ0108	31/07/2022	NAB CEO CORPORATE CARD	AUSHYGIENICS RAT TESTS	627.00
			CONFERENCE FLIGHT	298.11
			QANTAS MEMBERSHIP	99.50
				<u>1024.61</u>
				<u>\$256,454.07</u>

7.4.2 MONTHLY FINANCIAL STATEMENTS – JULY 2022

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10th August 2022
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton
APPENDICES:	Monthly Financial Report for July 2022

SUMMARY

Council to adopt the monthly financial reports as presented.

BACKGROUND:

This information is provided to Council in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 31 July 2021 are detailed from page 1 to page 27 per the attached Monthly Financial Report.

The budget figures listed in the finance report are to be treated as draft budget figures only pending the adoption of the budget.

FINANCIAL & BUDGET IMPLICATIONS:

The 31st July 2022 financial position is comprised of the following:

Total operating revenue has a deficit position of \$188,149 and operating expenditure has a surplus position of \$110,765 to the end of July 2022. The revenue deficit is largely associated with the Main Roads direct grant while the expenditure variance is spread across multiple programs and not considered significant at this stage of the year. It is anticipated that the variances reported in the July Finance Report will reconcile as the year progresses.

Investing and Financing variances will reconcile as the year progresses and it is anticipated there will be no significant budget variations.

Further explanations of material variations are detailed by reporting program in Note 15 of the Monthly Financial Report.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 Section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.2

That Council adopts the Monthly Financial Report for the period ending 31 July 2022.

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 July 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Monthly Summary Information	2
Statement of Financial Activity by Program	5
Statement of Financial Activity by Nature or Type	7
Note 1 Statement of Financial Activity Information	8
Note 2 Cash and Financial Assets	9
Note 3 Receivables	10
Note 4 Other assets	11
Note 5 Payables	12
Note 6 Rate Revenue	13
Note 7 Disposal of Assets	15
Note 8 Capital Acquisitions	16
Note 9 Borrowings	18
Note 10 Cash Reserves	20
Note 11 Other Liabilities	22
Note 12 Operating grants and contributions	23
Note 13 Non operating grants and contributions	24
Note 14 Bonds and Deposits	25
Note 15 Trust	26
Note 16 Variance	27

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2022**

SUMMARY INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 July 2022

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

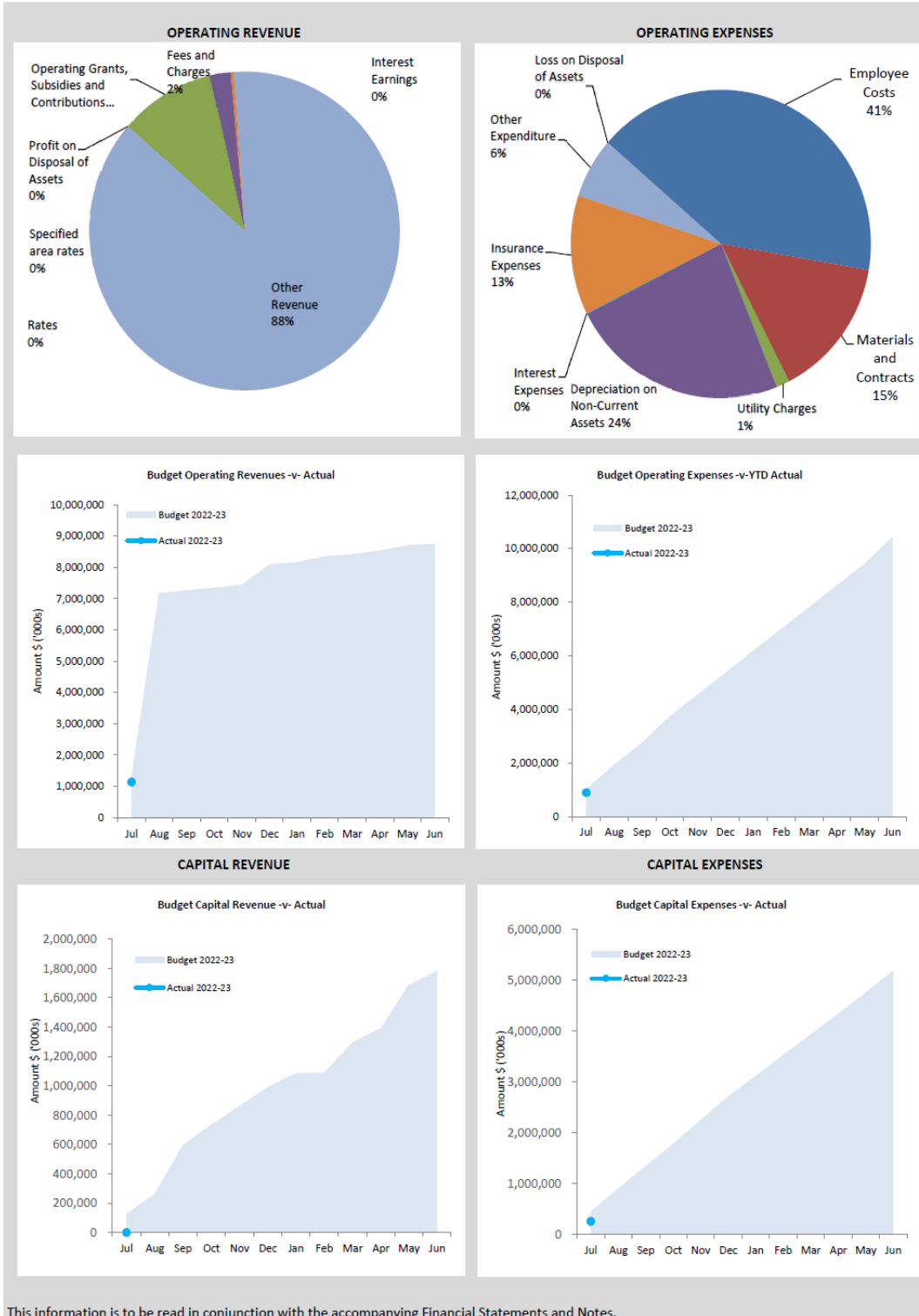
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2022

SUMMARY INFORMATION - GRAPHS



Please refer to the compilation report

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 JULY 2022**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE	ACTIVITIES
To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the Council for the provision of governance of the district.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH To provide an operational framework for environmental and community health.	Inspection of food outlets and their control, administration of health local laws and maintenance
EDUCATION AND WELFARE To provide services to disadvantaged persons, the elderly, children and youth.	Maintenance of child minding centre's, youth programs and Pioneer Lodge Self Supporting Loan.
HOUSING To provide and maintain shire housing.	Provision and maintenance of shire housing.
COMMUNITY AMENITIES To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.	Maintenance of public halls and buildings, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, other cultural facilities.
TRANSPORT To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES To help promote the shire and its economic wellbeing.	Tourism and area promotion including the maintenance and operation of camping facilities. Provision of Building Services and Port Gregory Water Supply.
OTHER PROPERTY AND SERVICES To monitor and control Shire's overhead operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	3,011,814	3,011,814	3,011,814	(0)	(0.00%)	
Revenue from operating activities							
Governance		115,722	12,142	22,691	10,549	86.88%	▲
General purpose funding	6	5,238,296	2,374	3,848	1,474	62.07%	
Law, order and public safety		101,588	8,463	11,976	3,513	41.51%	
Health		30,112	2,508	358	(2,150)	(85.71%)	
Education and welfare		59,943	34,785	34,444	(341)	(0.98%)	
Housing		71,636	5,969	2,692	(3,277)	(54.90%)	
Community amenities		1,061,727	18,904	34,009	15,105	79.91%	▲
Recreation and culture		30,233	2,517	23,289	20,772	825.28%	▲
Transport		319,506	220,268	0	(220,268)	(100.00%)	▼
Economic services		241,790	9,917	5,093	(4,824)	(48.64%)	
Other property and services		1,625,740	1,013,097	1,004,395	(8,702)	(0.86%)	▼
		8,896,293	1,330,944	1,142,795	(188,149)		▼
Expenditure from operating activities							
Governance		(1,005,116)	(103,526)	(102,720)	806	0.78%	
General purpose funding		(281,054)	(24,031)	(26,423)	(2,392)	(9.96%)	
Law, order and public safety		(416,715)	(52,083)	(45,147)	6,936	13.32%	▲
Health		(220,840)	(20,699)	(23,015)	(2,316)	(11.19%)	
Education and welfare		(92,081)	(38,390)	(16,223)	22,167	57.74%	▲
Housing		(77,697)	(11,294)	(10,532)	762	6.75%	
Community amenities		(1,949,451)	(166,893)	(93,780)	73,113	43.81%	▲
Recreation and culture		(1,662,042)	(168,494)	(144,966)	23,528	13.96%	▲
Transport		(4,010,413)	(324,906)	(297,609)	27,297	8.40%	▲
Economic services		(401,472)	(27,743)	(19,051)	8,693	31.33%	▲
Other property and services		(142,820)	(71,395)	(119,223)	(47,828)	(66.99%)	▼
		(10,259,701)	(1,009,454)	(898,689)	110,765		▲
Non-cash amounts excluded from operating activities	1(a)	2,245,350	175,647	211,971	36,324	20.68%	▲
Amount attributable to operating activities		881,942	497,137	456,078	(41,059)		▼
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,096,786	91,397	0	(91,397)	(100.00%)	▼
Proceeds from disposal of assets	7	244,000	36,332	0	(36,332)	(100.00%)	
Proceeds from self supporting loans	9	37,470	0	0	0	0.00%	
Purchase of property, plant and equipment	8	(4,984,264)	(435,181)	(229,232)	205,949	47.32%	▲
Amount attributable to investing activities		(3,606,008)	(307,452)	(229,232)	78,220		▲
Financing Activities							
Proceeds from new debentures	9	200,000	0	0	0	0.00%	
Transfer from reserves	10	205,000	17,083	0	(17,083)	(100.00%)	▼
Repayment of debentures	9	(202,648)	(16,887)	(22,943)	(6,056)	(35.86%)	▼
Transfer to reserves	10	(490,100)	(40,842)	0	40,842	100.00%	▲
Amount attributable to financing activities		(287,748)	(40,646)	(22,943)	17,703		▲
Closing funding surplus / (deficit)	1(c)	0	3,160,853	3,215,717			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 threshold. Refer to Note 16 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022-23 year is \$5,000 or 0.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 5

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 JULY 2022**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

GRANT REVENUE

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Assets that were acquired for consideration that was less than fair value principally to enable the Shire to further its objectives may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significant less than fair value. Such assets are not required to be remeasured at fair value.

Volunteer Services in relation have not been recognised in revenue and expenditure as the fair value of the services cannot be reliably estimated and the services would not have been purchased if they had not been donated.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995 . Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

EXPENSES

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	3,011,814	3,011,814	3,011,814	(0)	(0.00%)	
Revenue from operating activities							
Rates	6	4,717,499	0	0	0	0.00%	
Specified area rates	6	53,000	0	0	0	0.00%	
Operating grants, subsidies and contributions	12	1,133,783	269,298	114,443	(154,855)	(57.50%)	▼
Fees and charges		1,345,971	36,772	24,504	(12,268)	(33.36%)	▼
Interest earnings		40,000	1,958	3,848	1,890	96.51%	
Other revenue		1,468,540	1,000,000	1,000,000	0	0.00%	
Profit on disposal of assets	7	137,500	22,916	0	(22,916)	(100.00%)	▼
		8,896,293	1,330,944	1,142,795	(188,149)		▼
Expenditure from operating activities							
Employee costs		(4,033,035)	(408,572)	(371,574)	36,998	9.06%	▲
Materials and contracts		(2,681,458)	(225,150)	(132,573)	92,577	41.12%	▲
Utility charges		(339,634)	(28,282)	(12,929)	15,353	54.29%	▲
Depreciation on non-current assets		(2,382,850)	(198,563)	(211,971)	(13,408)	(6.75%)	▼
Interest expenses		(53,237)	(4,434)	(932)	3,502	78.99%	
Insurance expenses		(227,456)	(113,620)	(112,243)	1,377	1.21%	
Other expenditure		(542,031)	(30,833)	(56,467)	(25,634)	(83.14%)	▼
		(10,259,701)	(1,009,454)	(898,689)	110,765		▲
Non-cash amounts excluded from operating activities	1(a)	2,245,350	175,647	211,971	36,324	20.68%	▲
Amount attributable to operating activities		881,942	497,137	456,078	(41,059)		▼
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,096,786	91,397	0	(91,397)	(100.00%)	▼
Proceeds from disposal of assets	7	244,000	36,332	0	(36,332)	(100.00%)	▼
Proceeds from self-supporting loans	9	37,470	0	0	0	0.00%	
Payments for property, plant and equipment	8	(4,984,264)	(435,181)	(229,232)	205,949	(47.32%)	▲
Amount attributable to investing activities		(3,606,008)	(307,452)	(229,232)	78,220		▲
Financing Activities							
Proceeds from new debentures	9	200,000	0	0	0	0.00%	
Transfer from reserves	10	205,000	17,083	0	(17,083)	(100.00%)	▼
Repayment of debentures	9	(202,648)	(16,887)	(22,943)	(6,056)	(35.86%)	▼
Transfer to reserves	10	(490,100)	(40,842)	0	40,842	100.00%	▲
Amount attributable to financing activities		(287,748)	(40,646)	(22,943)	17,703		
Closing funding surplus / (deficit)	1(c)	0	3,160,853	3,215,717			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Actual (b)
Non-cash items excluded from operating activities			
		\$	\$
Adjustments to operating activities			
Add/Deduct: Profit/Loss on asset disposals	7	(137,500)	0
Add: Depreciation on assets		2,382,850	211,971
Total non-cash items excluded from operating activities		2,245,350	211,971

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2022	Year to Date 31 July 2022
Adjustments to net current assets			
Less: Reserves - restricted cash	10	(982,603)	(982,603)
Less: - Financial assets at amortised cost - self supporting loans	4	(35,627)	0
Less: Land Held for Resale		(235,000)	(235,000)
Add/Less: Adjustments		39,875	(27,516)
Add: Borrowings	9	196,293	22,943
Add: Provisions - Employee	11	718,085	718,085
Total adjustments to net current assets		(298,977)	(504,092)

(c) Net current assets used in the Statement of Financial Activity

Current assets			
Cash and cash equivalents	2	4,178,911	4,638,036
Financial assets at amortised cost	2	35,627	0
Rates receivables	3	218,904	34,185
Receivables	3	208,660	202,600
Other current assets	4	246,568	246,568
Less: Current liabilities			
Payables	5	(663,501)	(660,552)
Borrowings	9	(196,293)	(22,943)
Borrowings (New Loan)	9	0	0
Provisions	11	(718,085)	(718,085)
Less: Total adjustments to net current assets	1(b)	(298,977)	(504,092)
Closing funding surplus / (deficit)		3,011,814	3,215,717

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Cash Deposits	Municipal	3,654,183		3,654,183		NAB		At call
Petty Cash	Cash on Hand	1,250		1,250				
Investment	Reserves	0	982,603	982,603		NAB	2.30%	28/09/2022
Total		3,655,433	982,603	4,638,036	0			
Comprising								
Cash and cash equivalents		3,655,433	982,603	4,638,036	0			
		3,655,433	982,603	4,638,036	0			

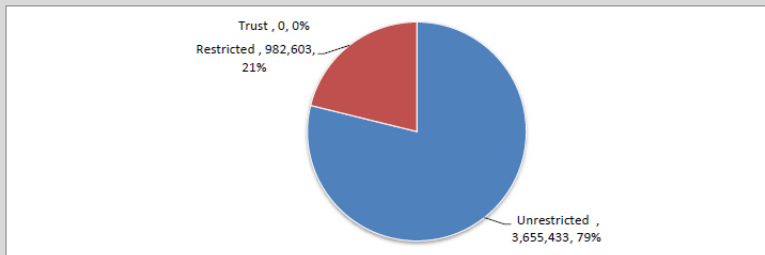
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash	Unrestricted
\$4.64 M	\$3.66 M

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

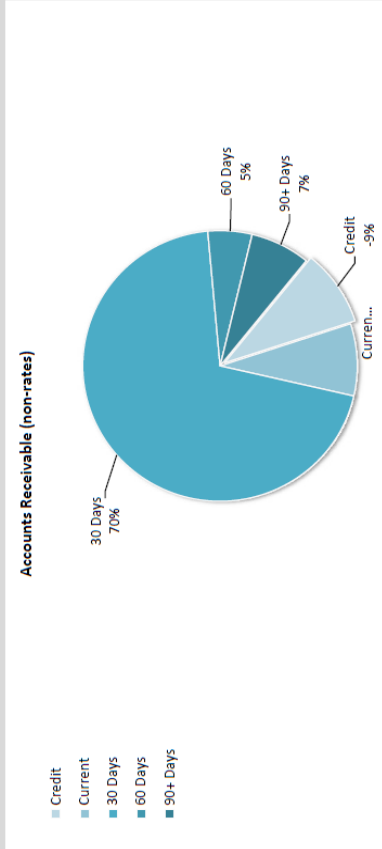
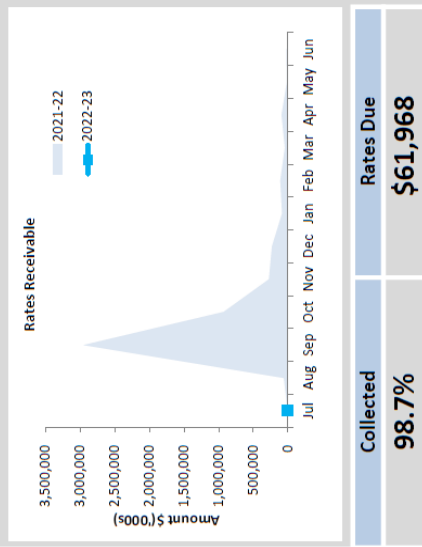
	31-Jul-22	30 Jun 2022
Rates receivable	\$ 61,968	\$ 104,870
Opening arrears previous years	0	4,709,139
Levied this year	(27,783)	(4,752,041)
Less - collections to date	34,185	61,968
Equals current outstanding		
Net rates collectable	34,185	61,968
% Collected	44.8%	98.7%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
Receivables - general	\$(15,468)	14,547	118,564	8,806	11,945	\$ 138,393
Percentage	(11.2%)	10.5%	85.7%	6.4%	8.6%	
Balance per trial balance	(15,468)	14,547	118,564	8,806	11,945	138,393
Sundry receivable		21,725				21,725
Rubbish Receivables		(8,656)				(8,656)
Accrued Income		51,137				51,137
Emergency Services Levy						
Total receivables general outstanding						202,600

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due	\$202,600
Over 30 Days	101%
Over 90 Days	8.6%

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 10

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 July 2021
Other current assets	\$	\$	\$	\$
Inventory				
Fuel & Materials	5,791	0	0	5,791
Land Held for Resale	235,000	0	0	235,000
Total other current assets				240,791
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

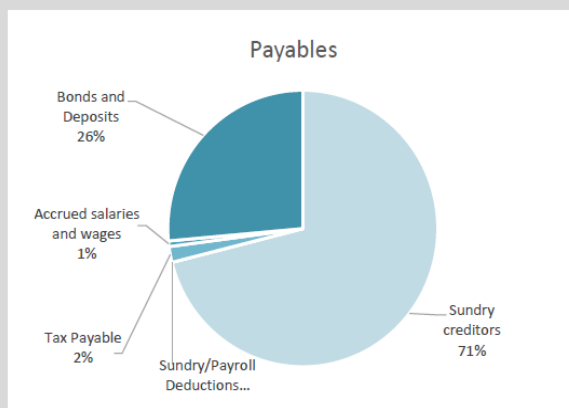
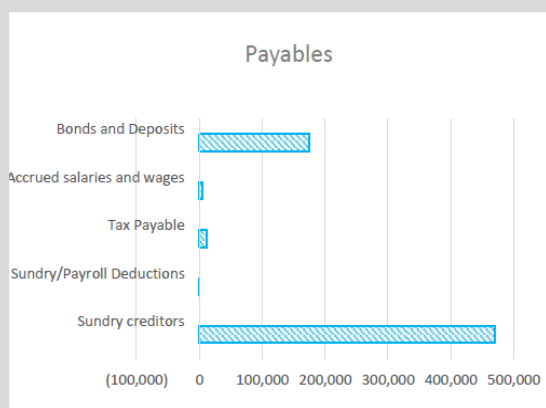
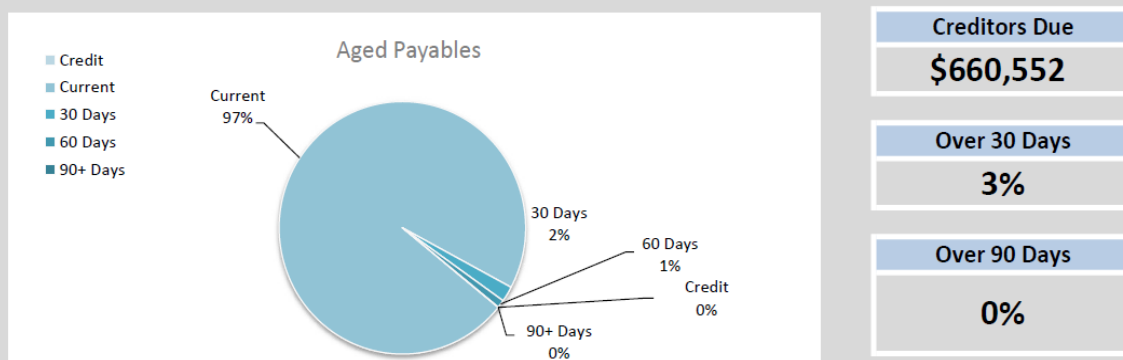
OPERATING ACTIVITIES
NOTE 5
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	455,438	9,315	4,776	(87)	469,442
Percentage	0%	97%	2%	1%	0%	
Balance per trial balance						
Sundry creditors	0	455,438	9,315	4,776	(87)	469,442
Sundry/Payroll Deductions		(40)				(40)
Tax Payable		12,146				12,146
Accrued salaries and wages		4,348				4,348
Bonds and Deposits		174,656				174,656
Total payables general outstanding	0	646,548	9,315	4,776	(87)	660,552

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

General rate revenue	RATE TYPE	Rate in \$ (cents)	Number of Properties	Budget			YTD Actual												
				Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Interim Rates	Back Rates	Total Revenue								
Gross rental value																			
General GRV		0.082000	1,399	19,295,690	1,583,482	0	0	1,583,482											
Unimproved value																			
General UV		0.009907	424	243,055,941	2,397,997	0	0	2,397,997											
Sub-Total			1,823	262,351,631	3,981,479	0	0	3,981,479	0	0	0	0	0	0	0	0	0	0	0
Minimum payment																			
Gross rental value																			
General GRV		580	1,197	3,678,781	694,260	0	0	694,260											
Unimproved value																			
General UV		580	72	75,235	41,760			41,760											
Sub-total			1,269	3,754,016	736,020	0	0	736,020	0	0	0	0	0	0	0	0	0	0	0
Total general rates								4,717,499											
Specified area rates																			
Kalbarri Tourism		0.001866		16,088,152	30,000	0	0	30,000											
Port Gregory Water Supply		0.040955		561,586	23,000	0	0	23,000											
Total specified area rates				16,649,738	53,000	0	0	53,000	0	0	0	0	0	0	0	0	0	0	0
Total								4,770,499											0

Please refer to the compilation report

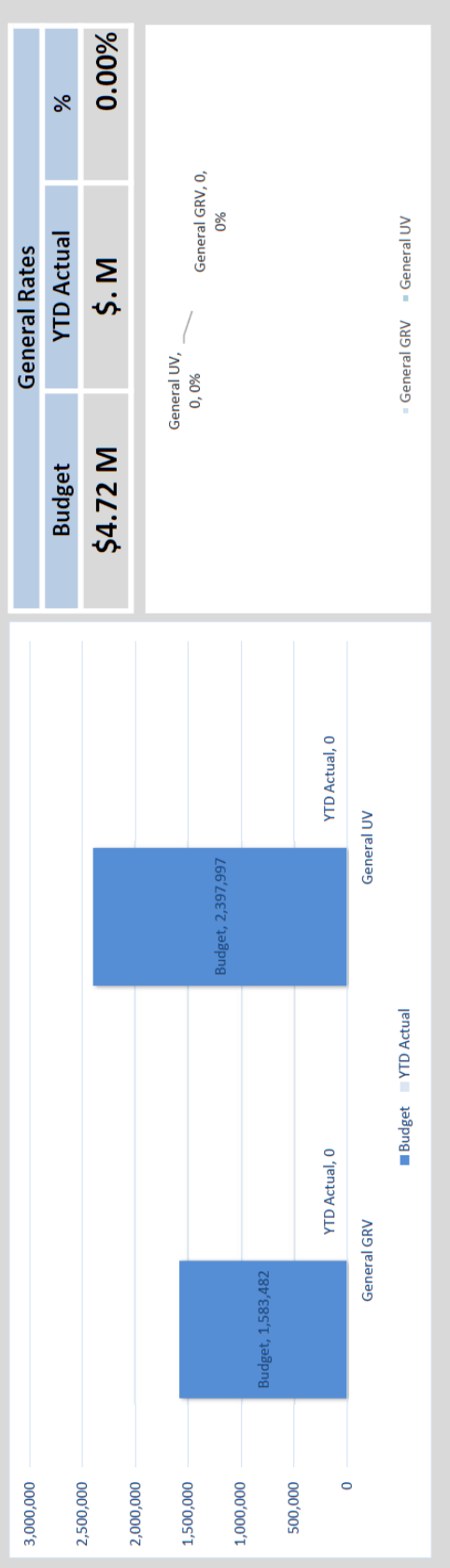
SHIRE OF NORTHAMPTON | 13

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. From 1 July 2019 prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



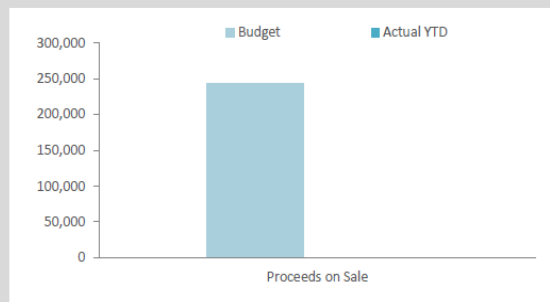
Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
41761	Toyota Prado - CEO	22,000	52,000	30,000	0		0		0
	Transport								
41769	P283 - Ute LH Kalbarri	11,000	12,000	1,000	0		0		0
41770	P284 - Ute LH Main't N'hpton	13,500	20,000	6,500	0		0		0
41758	P271 - Ute LH Road Construction	0	20,000	20,000	0		0		0
41716	P238 - Cat Grader 12M	60,000	140,000	80,000	0		0		0
		106,500	244,000	137,500	0	0	0	0	0

KEY INFORMATION



Proceeds on sale		
Annual Budget	YTD Actual	%
\$244,000	\$0	0%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

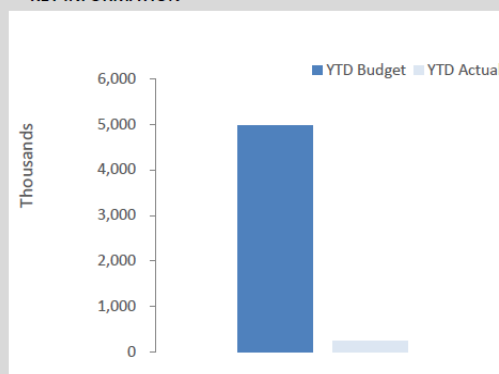
INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	596,410	51,593	157,209	105,616
Plant and equipment	865,300	88,382	48,462	(39,920)
Infrastructure - Roads	2,352,084	196,006	23,561	(172,445)
Infrastructure - Footpaths & Carparks	376,470	31,367	0	(31,367)
Infrastructure - Parks & Ovals	109,000	10,750	0	(10,750)
Infrastructure - Airport	630,000	52,500	0	(52,500)
Infrastructure - Other	55,000	4,583	0	(4,583)
Capital Expenditure Totals	4,984,264	435,181	229,232	(205,949)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,096,786	91,397	0	(91,397)
Borrowings	200,000	0	0	0
Other (disposals & C/Fwd)	244,000	36,332	0	(36,332)
Cash backed reserves				
Leave Reserve	242,810	242,810	236,560	(6,250)
Roadworks Reserve	29,956	29,956	29,456	(500)
Kalbarri Airport Reserve	635	635	205,535	204,900
Building/Housing Reserve	595,210	595,210	114,710	(480,500)
Kalbarri Tourism Rate Reserve	6,975	6,975	6,975	0
Computer and Office Equipment Reserve	34,111	34,111	33,861	(250)
Land Development Reserve	358,006	358,006	355,506	(2,500)
Contribution - operations	2,175,775	(960,251)	(753,371)	206,880
Capital funding total	4,984,264	435,181	229,232	(205,949)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



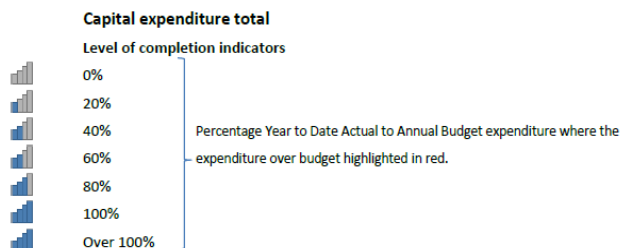
Acquisitions	Annual Budget	YTD Actual	% Spent
	\$4.98 M	\$.23 M	5%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$1.1 M	\$. M	0%































Please refer to the compilation report

SHIRE OF NORTHAMPTON | 16

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)



%	Account Description	Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
	Governance				
	Office Generator changeover switching	13,300	2,217	0	13,300
	CEO Vehicle	60,000	9,999	0	60,000
	Governance Total	73,300	12,216	0	73,300
	Health				
	Communities Amenities				
	Northampton Recreation Ground Ablutions	140,060	303	0	140,060
	Sallys Tree Ablutions outdoor showers	8,000	17	0	8,000
	Chinamans ablutions outdoor showers	8,000	17	0	8,000
	Seal Access Road to Horrocks Dump Point	27,500	2,291	23,561	3,939
	Communities Amenities Total	183,560	2,629	23,561	159,999
	Recreation And Culture				
	Horrock Foreshore - stairs and shower	24,000	2,000	0	24,000
	Kalbarri Recreation Jetty Repairs	65,000	5,417	0	65,000
	Port Gregory Carpark and BBQ	141,310	11,774	0	141,310
	Kalbarri Community Camp Kitchen	134,750	22,457	111,754	22,996
	NCC - Change Room Upgrade	40,000	6,666	0	40,000
	Stud Breeders Shed - Northampton	227,600	18,966	45,455	182,145
	Kalbarri Multi-Use Centre	30,000	2,500	0	30,000
	Horrocks North Holding Tanks	20,000	3,333	0	20,000
	Recreation And Culture Total	682,660	73,113	157,209	525,451
	Transport				
	Road Construction	2,324,584	193,715	0	2,324,584
	Footpath/Carpark Construction	235,160	19,593	0	235,160
	Maintenance Grader	440,000	36,666	0	440,000
	Back Hoe	230,000	19,167	0	230,000
	Ute Leading Hand M'tce Kalbarri	50,000	8,333	0	50,000
	Ute Leading Hand M'tce Northampton	48,000	8,000	48,462	(462)
	Safety Officer (50% share)	24,000	4,000	0	24,000
	Kalbarri Depot Ablution	8,000	666	0	8,000
	Airport - Runway and Apron Seal	630,000	52,500	0	630,000
	Transport Total	3,989,744	342,640	48,462	3,941,282
	Economic & Other Property and Services				
	Port Gregory Water Supply - Tank/Shed	55,000	4,583	0	55,000
	Economic & Other Property and Services Total	55,000	4,583	0	55,000
	Capital Expenditure by Program Total	4,984,264	435,181	229,232	4,755,032

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 17

FINANCING ACTIVITIES
NOTE 9
BORROWINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

Repayments - borrowings

Information on borrowings

Particulars	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments		
	1 July 2022	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing									
Loan 154 - Staff Housing	117,155	0	0	37,792	117,155	79,363	4,344		
Recreation and culture									
Loan 156 - RSL Hall Extensions	360,605	0	0	48,402	360,605	312,203	9,604		
Transport									
Loan 153 - Plant Purchases	46,346	0	0	22,943	23,403	0	1,606	932	
Loan 157 - Plant Purchases	276,264	0	0	32,638	276,264	243,626	6,120		
Loan 158 - Plant Purchases	0	0	200,000		0	200,000			
	800,370	0	200,000	22,943	777,427	835,192	21,674	932	
Self supporting loans									
Education and welfare									
Loan 155 - Pioneer Lodge	327,177	0	0	16,353	327,177	310,824	14,983	0	
Recreation and culture									
Loan 151 - Kalbarri Bowling Club	0	0	0	0	0	0	0	0	
Other property and services									
Loan 152 - Staff Housing (CEO)	254,835	0	0	21,117	302,907	233,718	16,580	0	
	582,012	0	0	37,470	630,084	544,542	31,563	0	
Total	1,382,382	0	200,000	22,943	1,407,511	1,379,734	53,237	932	
Current borrowings	202,648				22,943	202,648			
Non-current borrowings	1,179,734				22,943	1,179,734			
	1,382,382				22,943	1,382,382			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

FINANCING ACTIVITIES

NOTE 9

BORROWINGS

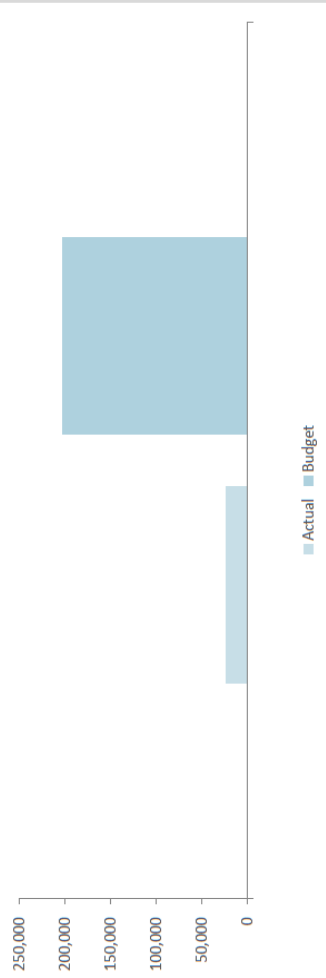
New borrowings 2022-23

Particulars	Amount Borrowed		Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
Loan 158 - Plant Purchases	\$ 100,000	\$ 100,000	WATC	Fixed	10	\$ 7,392	1.25	\$ 0	\$ 0	\$ 0
	0	100,000				7,392		0	0	0

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings (Principal Repayments)



Principal repayments	\$22,943
Interest earned	\$3,848
Reserves balance	\$0.98 M
Interest expense	\$932
Loans due	\$1.41 M

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 19

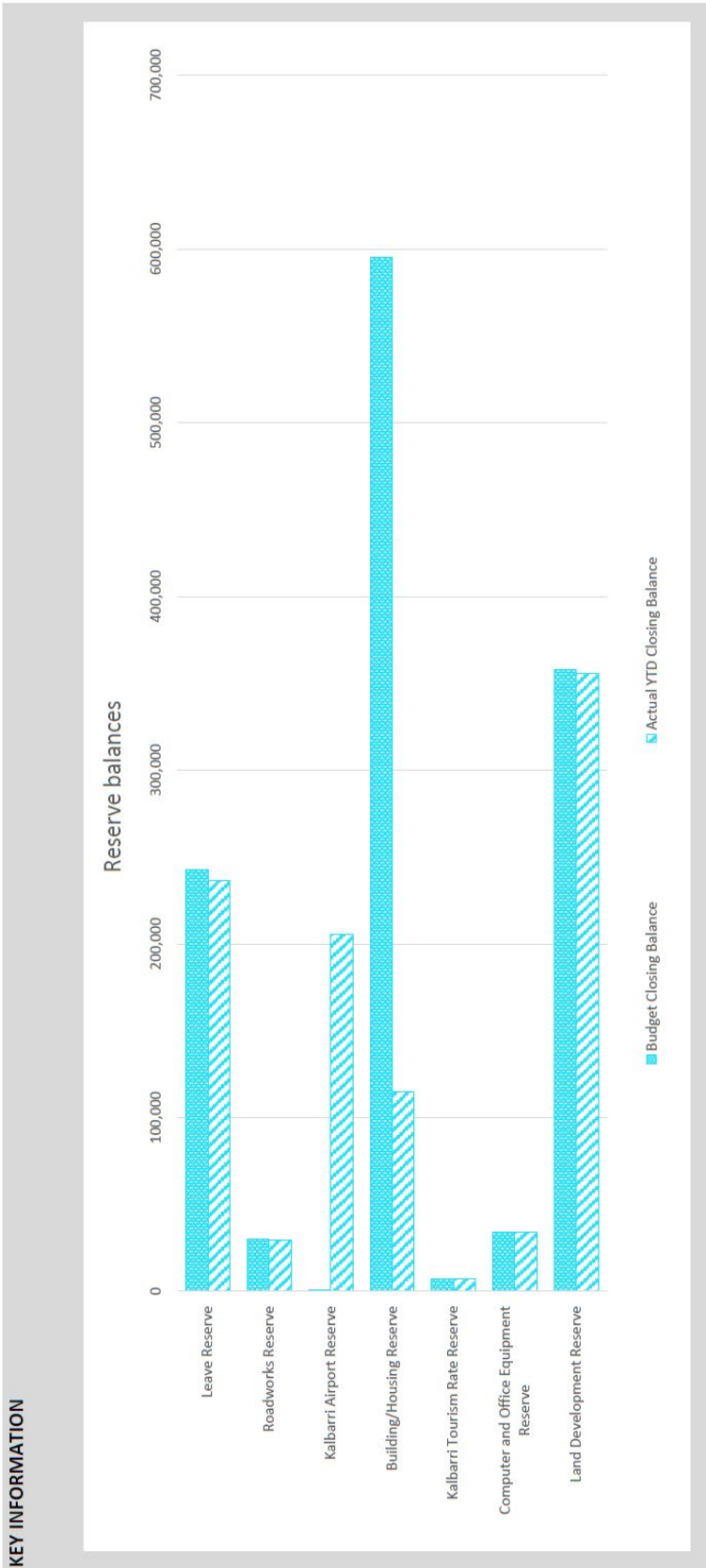
OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers		Actual Transfers		Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
				In (+)	Out (-)	In (+)	Out (-)				
Cash backed reserve											
Leave Reserve	\$ 236,560	\$ 1,250	\$ 0	\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 242,810	\$ 236,560
Roadworks Reserve	29,456	500	0	0	0	0	0	0	0	29,956	29,456
Kalbarri Airport Reserve	205,535	100	0	0	0	(205,000)	0	(205,000)	0	635	205,535
Building/Housing Reserve	114,710	500	0	480,000	0	0	0	0	0	595,210	114,710
Kalbarri Tourism Rate Reserve	6,975	0	0	0	0	0	0	0	0	6,975	6,975
Computer and Office Equipment Reserve	33,861	250	0	0	0	0	0	0	0	34,111	33,861
Land Development Reserve	355,506	2,500	0	0	0	0	0	0	0	358,006	355,506
	982,603	5,100	0	485,000	0	(205,000)	0	(205,000)	0	1,267,703	982,603

OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022



SHIRE OF NORTHAMPTON | 21

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2022	Liability Increase	Liability Reduction	Closing Balance 31 July 2022
		\$	\$	\$	\$
Provisions					
Annual leave		258,553			258,553
Long service leave		459,531			459,531
Total Provisions		718,085	0	0	718,085
Total other current assets		718,085			718,085
Amounts shown above include GST (where applicable)					

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

NOTE 12
OPERATING GRANTS AND CONTRIBUTIONS
OPERATING GRANTS, subsidies and contributions revenue

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

Description/Provider	Unspent operating grant, subsidies and contributions liability			Operating grants, subsidies and contributions revenue		
	Liability 1 Jul 2020	Increase in Liability (As revenue)	Liability 31 Jul 2022	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$
Operating grants and subsidies						
General purpose funding						
Grants Commission - General/ LRCH Phase 1, 2 & 2 unspent revenue from 20/21, 21, 22	0	0	0	280,291	0	(200,441)
Grants Commission - Roads/ Law, order, public safety	0	0	0	173,134	0	200,441
Emergency Services Levy - BFB	0	0	0	50,449	4,204	6,819
Emergency Services Levy - SES	0	0	0	35,439	2,953	4,790
Education and welfare						
NCCA Operational Grant/Fundraising	0	0	0	32,500	32,500	32,500
Transport						
MRD - Maintenance	0	0	0	201,476	201,476	0
	0	0	0	773,289	241,133	44,110

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 23

NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

Description/Provider	Unspent non operating grants, subsidies and contributions liability			Non operating grants, subsidies and contributions revenue				
	Liability 1 Jul 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Jul 2022	Current Liability 31 Jul 2022	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Transport								
ROADS TO RECOVERY FUNDING				0	0	453,484	37,790	0
LRCI - LITTLE BAY ROAD & PORTER ST CARPARK				0	0	290,302	24,191	0
WA BIKE NETWORK GRANT				0	0	61,000	5,083	0
REGIONAL ROAD GROUP FUNDING				0	0	92,000	7,667	0
RUNWAY RESEAL - LRCI GRANT				0	0	200,000	16,666	0
	0	0	0	0	0	1,096,786	91,397	0

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 24

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022**

**NOTE 14
BONDS AND DEPOSITS**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2022	Amount Received	Amount Paid	Closing Balance 31 Jul 2022
	\$	\$	\$	\$
Transportable House Bonds	4,500	200	0	4,700
Footpath Bonds	28,007	1,000	(500)	28,507
RSL Hall Retention	0	0	0	0
Jake Point Ablutions Retention	0	0	0	0
Building Levies (BCITF & BRB)	265	2,831	0	3,095
Community Bus Bond	5,200	0	0	5,200
Unclaimed Monies - Rates	5,179	0	0	5,179
BROC - Management Funds	1	0	0	1
RSL Hall Key Bond	430	230	0	660
Special Series Plates	3,520	310	(200)	3,630
Northampton Child Care Association	23,654	0	0	23,654
Horrocks Memorial Wall	515	0	0	515
One Life	940	0	0	940
Rubbish Tip Key Bond	1,800	0	0	1,800
RSL - Kalbarri Memorial	16,130	0	0	16,130
DOT - Department of Transport	0	26,709	(26,709)	0
Cyclone Seroja Donations	47,259	0	0	47,259
Rates - Overpaid	30,761	0	0	30,761
Horrocks Lookout	0	3,500	(874)	2,626
	168,161	34,780	(28,283)	174,657

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

NOTE 15
TRUST

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2022	Amount Received	Amount Paid	Closing Balance 31 Jul 2022
Trust				
Nomination Deposits	0	0	0	0
Public Open Space	0	0	0	0

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

NOTE 16
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$5,000 or 0.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	10,549	86.88%	▲ Permanent	Var due to LGIS members experience credit
Community amenities	15,105	79.91%	▲ Timing	Var associated sale of scrap metal in July.
Recreation and culture	20,772	825.28%	▲ Timing	Var associated with Beach emergency Number (BEN) contribution
Transport	(220,268)	(100.00%)	▼ Timing	Variance associated with Main Roads direct grant, will reconcile in August.
Other property and services	(8,702)	(0.86%)	▼ Permanent	Minor budget profile variance actuals and budget will reconcile
Expenditure from operating activities				
Law, order and public safety	6,936	13.32%	▲ Permanent	Minor budget profile variance, actuals and budget will reconcile
Education and welfare	22,167	57.74%	▲ Timing	Var due to finalNCCA payroll costs and workers compensation employee payments.
Community amenities	73,113	43.81%	▲ Permanent	Var due to lag in rubbish removal invoices.
Recreation and culture	23,528	13.96%	▲ Timing	Budget profile variance actuals and budget will reconcile
Transport	27,297	8.40%	▲ Timing	Variance due to muni roads underspend
Economic services	8,693	31.33%	▲ Timing	Minor budget profile variance, actuals and budget will reconcile
Other property and services	(47,828)	(66.99%)	▼ Permanent	Var due to Cyclone Seroja Expenses
Investing activities				
Non-operating grants, subsidies and contributions	(91,397)	(100.00%)	▼ Timing	Budget profile variance actuals and budget will reconcile
Capital acquisitions	205,949	47.32%	▲ Timing	Budget profile variance actuals and budget will reconcile
Financing activities				
Transfer from reserves	(17,083)	(100.00%)	▼ Permanent	Transfer's will be processed in September.
Repayment of debentures	(6,056)	(35.86%)	▼ Timing	Will reconcile, budget timing situation only
Transfer to reserves	40,842	100.00%	▲ Permanent	Transfer's will be processed in September.

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 27

7.4.3 2022/2023 BUDGET ADOPTION

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10th August 2022
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton
APPENDICES:	1. 2022/2023 ANNUAL BUDGET STATUTORY FORMAT (INCLUDED) 2. 2022/2023 ANNUAL BUDGET SCHEDULE FORMAT (HARDCOPY)

BACKGROUND:

At the Special Meeting of Council held on the 29th July 2022 Council considered a draft version of the 2022/2023 Budget. Following that meeting the 2022/2023 budget computations were finalised and the statutory budget documentation completed.

The statutory budget format for the 2022/2023 financial year is presented as a balanced budget for Council's consideration with a net current assets surplus position at the start of the 2022/2023 financial year (B/Fwd) of \$3,011,814.

The 2022/2023 B/Fwd position contains the following items of restricted and unrestricted cash:

Prepaid Financial Assistance Grant	\$1,884,110
Unspent Local Roads & Infrastructure Grant	\$490,300
Sports Federation Grant – NCC Ablutions	\$170,245

As per the Local Government Act 1995 and associated regulations, Council is requested to adopt the budget by absolute majority as per the officer recommendation.

The 2022/2023 statutory budget format and 2022/2023 detailed schedule format have been provided under separate cover.

BUDGET AMENDMENTS

There have been no significant changes made to the draft budget adopted by Council at the Special Meeting held on the 29th July 2022 with all changes being reflected in the final budget document.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.3

That Council in accordance with section 6.2 of the Local Government Act 1995 adopt the 2022/2023 budget as presented inclusive of the following:

Statutory Budget

Statutory Budget detail for 2022/2023 as presented on pages 1 to 26 including the following:

Statement of Comprehensive Income

Statement of comprehensive income as detailed on page 2 of the budget for the 2022/2023 financial year showing the projected “Total Comprehensive Income” amount of **-\$266,622.**

Statement of Cash Flows

Statement of Cash Flows detailed on page 3 of the budget for the 2022/2023 financial year showing a projected “Cash and Cash Equivalents at the End of the year” totaling **\$1,452,197.**

Rate Setting Statement

Rates Setting Statement detailed on page 4 of the budget for the 2022/2023 financial year showing balanced budget with a “Net current assets at the start of financial year” totalling **\$3,011,814 from 2021/2022.**

Fees and Charges

That Council adopts the Fees and Charges Schedule for the 2022/2023 Financial Year as presented in pages 124 – 135 of the Schedule Budget Format

2022/2023 Budget By Schedule Format

Detailed Schedule Budget format for 2022/2023 detailed on pages 1 to 136 of the supplementary information to the budget document showing a balanced budget totaling **\$13,553,863.**

7.4.4 WAIVER OF 2022/2023 RATES

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10th August 2022
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton

BACKGROUND:

The following properties are subject to rates as a result of lease agreements between the Shire of Northampton and the lessee. Historically these Clubs/Organisations have not been levied rates.

In accordance, with section 6.47 of the Local Government Act 1995, Council is requested to formally resolve, by an absolute majority, to waive the rates.

- Northampton Bowling Club – Northampton Town lot 39 (255) Hampton Road, (A2175);
- Northampton Golf Club – Portion of Reserve 23432 (A1974) and Crown Grant in Trust Volume 1620 Folio 052, (A1852);
- Northampton Community Centre – Portion of Reserve 23432, (A1974);
- Kalbarri Camp – Kalbarri Town Lot 500 Reserve No 35559, (A2457);
- Kalbarri Golf and Bowling Club – part of Reserve No 30953, (A2628);
- Kalbarri Sport and Recreation Club – part of Reserve No 25447, (A4824).
- Kalbarri Occasional Childcare Centre – Lot 233 (A1877) and 232 (A1878) Smith Street, Kalbarri,
- Northampton Child Care Association (REED) Edna Bandy Centre – Reserve 2038, Stephen Street Northampton, (A1693);
- Old School Community Centre – Lot 31, Robinson Street Northampton, (A4899;)
- Binu Tennis Club – Reserve 23699, Northwest Coastal Highway, Binu, (A3721);
- Pioneer Lodge Inc situated at Lot 7 (A2642) Robinson Street & 52 (A1894) Essex Street, Northampton;
- Kalbarri Aged Care (Community Housing) Lot 1001 Hackney Street, (A2941);

- Northampton Doctors Surgery at 51 (lot 10) Robinson Street, Northampton, (A1594);
- Kalbarri Doctors Surgery at 24 (lot 833) Hackney Street, Kalbarri, (A2398);
- LIA Units 4 Kitson Circuit Northampton, Unit 1, Unit 2, Unit 3, Unit 4, (A5039).
- Kalbarri Town Talk at 5 (lot 175) Kaiber Street, Kalbarri, (A2450);
- Horrocks Community Centre at lot 9503 North Court, Horrocks, (A4932).

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.4

That Council in accordance with section 6.47 of the Local Government Act 1995:

Waive the rates on the following lessees for the 2020/2021 financial year:

Northampton Bowling Club – Lot 39 (255) Hampton Road Northampton;

Northampton Golf Club – Portion of Reserve 23432 and Crown Grant in Trust Volume 1620 Folio 052;

Northampton Community Centre – Portion of Reserve 23432;

Kalbarri Camp – Kalbarri Town Lot 500 Reserve No 35559;

Kalbarri Golf and Bowling Club – part of Reserve No 30953;

Kalbarri Sport and Recreation Club – part of Reserve No 25447;

Kalbarri Occasional Childcare Centre – Lot 233 and 232 Smith Street, Kalbarri;

Northampton Child Care Centre (REED) Edna Bandy Centre – Reserve 2038, Stephen Street Northampton;

Old School Community Centre – Lot 475, Stephen Street Northampton;

Binnu Tennis Club – Reserve 23699, Northwest Coastal Highway, Binnu;

Doctors Surgery – 51 (lot 10) Robinson Street, Northampton;

Doctors Surgery – 24 (lot 833) Hackney Street, Kalbarri;

LIA Units 1 – 4 lot 83 (4) Kitson Circuit, Northampton;

Kalbarri Town Talk Lot 175 Kaiber Street, Kalbarri;

Horrocks Community Centre Lot 9503 North Court Horrocks.

Waive the rates on the following aged care accommodation:

**Pioneer Lodge Inc – Lot 7 Robinson Street & 52 Essex Street, Northampton;
and**

**Community Housing (Kalbarri Aged Care Units) Lot 1001 Hackney Street,
Kalbarri.**

SHIRE OF NORTHAMPTON
ANNUAL BUDGET
FOR THE YEAR ENDED 30 JUNE 2023

LOCAL GOVERNMENT ACT 1995

TABLE OF CONTENTS

Statement of Comprehensive Income by Nature or Type	2
Statement of Cash Flows	3
Rate Setting Statement	4
Index of Notes to the Budget	5

SHIRE'S VISION

A proud and unique community recognising the past and creating the future.

SHIRE OF NORTHAMPTON
STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE
FOR THE YEAR ENDED 30 JUNE 2023

	NOTE	2022/23 Budget	2021/22 Actual	2021/22 Budget
		\$	\$	\$
Revenue				
Rates	2(a)	4,770,499	4,630,284	4,646,218
Operating grants, subsidies and contributions	10	1,133,783	5,195,785	2,883,980
Fees and charges	14	1,345,971	1,519,592	1,254,773
Interest earnings	11(a)	40,000	34,748	51,500
Other revenue	11(b)	1,468,540	2,794,729	0
		8,758,793	14,175,138	8,836,471
Expenses				
Employee costs		(4,033,035)	(3,833,518)	(3,837,409)
Materials and contracts		(2,681,458)	(4,508,664)	(2,809,898)
Utility charges		(339,634)	(348,118)	(326,395)
Depreciation on non-current assets	6	(2,382,850)	(2,390,255)	(2,353,300)
Interest expenses	11(d)	(53,237)	(59,923)	(61,171)
Insurance expenses		(227,456)	(201,346)	(211,641)
Other expenditure		(542,031)	(520,684)	(510,817)
		(10,259,701)	(11,862,508)	(10,110,631)
		(1,500,908)	2,312,630	(1,274,160)
Non-operating grants, subsidies and contributions	10	1,096,786	804,611	981,656
Profit on asset disposals	5(b)	137,500	14,501	26,000
Loss on asset disposals	5(b)	0	(634,888)	(10,500)
		1,234,286	184,224	997,156
Net result for the period		(266,622)	2,496,854	(277,004)
Other comprehensive income				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus		0	7,700,841	0
Total other comprehensive income for the period		0	7,700,841	0
Total comprehensive income for the period		(266,622)	10,197,695	(277,004)

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAMPTON
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2023

	NOTE	2022/23 Budget	2021/22 Actual	2021/22 Budget
		\$	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		4,770,499	4,643,155	4,646,218
Operating grants, subsidies and contributions		1,133,783	5,125,559	2,883,980
Fees and charges		1,345,971	1,519,592	1,254,773
Interest received		40,000	34,748	51,500
Goods and services tax received		0	17,024	0
Other revenue		1,468,540	2,794,729	0
		8,758,793	14,134,807	8,836,471
Payments				
Employee costs		(4,033,035)	(3,801,466)	(3,837,409)
Materials and contracts		(2,681,458)	(4,452,584)	(2,809,898)
Utility charges		(339,634)	(348,118)	(326,395)
Interest expenses		(53,237)	(59,923)	(61,171)
Insurance paid		(227,456)	(201,346)	(211,641)
Other expenditure		(542,031)	(520,684)	(510,817)
		(7,876,851)	(9,384,121)	(7,757,331)
Net cash provided by (used in) operating activities	4	881,942	4,750,686	1,079,140
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	5(a)	(1,603,020)	(2,228,646)	(1,635,515)
Payments for construction of infrastructure	5(a)	(3,381,244)	(1,637,438)	(2,250,885)
Non-operating grants, subsidies and contributions		1,096,786	804,611	981,656
Proceeds from sale of property, plant and equipment	5(b)	244,000	125,795	157,000
Proceeds on financial assets at amortised cost - self supporting loans	7(a)	37,470	35,629	35,626
Net cash provided by (used in) investing activities		(3,606,008)	(2,900,049)	(2,712,118)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	7(a)	(202,648)	(196,293)	(196,293)
Proceeds from new borrowings	7(a)	200,000	0	100,000
Net cash provided by (used in) financing activities		(2,648)	(196,293)	(96,293)
Net increase (decrease) in cash held		(2,726,714)	1,654,344	(1,729,271)
Cash at beginning of year		4,178,911	2,524,567	2,522,523
Cash and cash equivalents at the end of the year	4	1,452,197	4,178,911	793,252

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAMPTON
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2023

	NOTE	2022/23 Budget	2021/22 Actual	2021/22 Budget
		\$	\$	\$
OPERATING ACTIVITIES				
Net current assets at start of financial year - surplus/(deficit)	3	3,011,814	1,548,264	1,846,346
Revenue from operating activities (excluding rates)		3,011,814	1,548,264	1,846,346
Specified area and ex gratia rates	2(a)(ii)	53,000	50,202	51,000
Operating grants, subsidies and contributions	10	1,133,783	5,195,785	2,883,980
Fees and charges	14	1,345,971	1,519,592	1,254,773
Interest earnings	11(a)	40,000	34,748	51,500
Other revenue	11(b)	1,468,540	2,794,729	0
Profit on asset disposals	5(b)	137,500	14,501	26,000
		4,178,794	9,609,557	4,267,253
Expenditure from operating activities				
Employee costs		(4,033,035)	(3,833,518)	(3,837,409)
Materials and contracts		(2,681,458)	(4,508,664)	(2,809,898)
Utility charges		(339,634)	(348,118)	(326,395)
Depreciation on non-current assets	6	(2,382,850)	(2,390,255)	(2,353,300)
Interest expenses	11(d)	(53,237)	(59,923)	(61,171)
Insurance expenses		(227,456)	(201,346)	(211,641)
Other expenditure		(542,031)	(520,684)	(510,817)
Loss on asset disposals	5(b)	0	(634,888)	(10,500)
		(10,259,701)	(12,497,396)	(10,121,131)
Non-cash amounts excluded from operating activities	3(b)	2,245,350	3,010,642	2,337,800
Amount attributable to operating activities		(823,743)	1,671,067	(1,669,732)
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions	10	1,096,786	804,611	981,656
Payments for property, plant and equipment	5(a)	(1,603,020)	(2,228,646)	(1,635,515)
Payments for construction of infrastructure	5(a)	(3,381,244)	(1,637,438)	(2,250,885)
Proceeds from disposal of assets	5(b)	244,000	125,795	157,000
Proceeds from financial assets at amortised cost - self supporting loans	7(a)	37,470	35,629	35,626
Amount attributable to investing activities		(3,606,008)	(2,900,049)	(2,712,118)
Amount attributable to investing activities		(3,606,008)	(2,900,049)	(2,712,118)
FINANCING ACTIVITIES				
Repayment of borrowings	7(a)	(202,648)	(196,293)	(196,293)
Proceeds from new borrowings	7(b)	200,000	0	100,000
Transfers to cash backed reserves (restricted assets)	8(a)	(490,100)	(159,783)	(117,075)
Transfers from cash backed reserves (restricted assets)	8(a)	205,000	16,790	0
Amount attributable to financing activities		(287,748)	(339,286)	(213,368)
Budgeted deficiency before general rates		(4,717,499)	(1,568,268)	(4,595,218)
Estimated amount to be raised from general rates	2(a)	4,717,499	4,580,082	4,595,218
Net current assets at end of financial year - surplus/(deficit)	3	0	3,011,814	0

This statement is to be read in conjunction with the accompanying notes.

INDEX OF NOTES TO THE BUDGET

Note 1	Basis of Preparation	6
Note 2	Rates	9
Note 3	Net Current Assets	12
Note 4	Reconciliation of cash	14
Note 5	Fixed Assets	15
Note 6	Asset Depreciation	17
Note 7	Borrowings	18
Note 8	Reserves	20
Note 9	Revenue Recognition	21
Note 10	Program Information	22
Note 11	Other Information	23
Note 12	Elected Members Remuneration	24
Note 13	Trust	25
Note 14	Fees and Charges	26

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2023

1 (a) BASIS OF PREPARATION

The annual budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this annual budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Financial reporting disclosures in relation to assets and liabilities required by the Australian Accounting Standards have not been made unless considered important for the understanding of the budget or required by legislation.

The local government reporting entity

All funds through which the Shire of Northampton controls resources to carry on its functions have been included in the financial statements forming part of this annual budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to the annual budget.

2021/22 actual balances

Balances shown in this budget as 2021/22 Actual are estimates as forecast at the time of preparation of the annual budget and are subject to final adjustments.

Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Initial application of accounting standards

During the budget year, the below revised Australian Accounting Standards and Interpretations are expected to be compiled, become mandatory and be applicable to its operations.

- *AASB 2020-3 Amendments to Australian Accounting Standards* - Annual Improvements 2018-2020 and Other Amendments
- *AASB 2020-6 Amendments to Australian Accounting Standards* - Classification of Liabilities as Current or Non-current - Deferral of Effective Date

It is not expected these standards will have an impact on the annual budget.

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- *AASB 2021-2 Amendments to Australian Accounting Standards* - Disclosure of Accounting Policies or Definition of Accounting Estimates
- *AASB 2021-6 Amendments to Australian Accounting Standards* - Disclosure of Accounting Policies: Tier 2 and Other Australian Accounting Standards

It is not expected these standards will have an impact on the annual budget.

Judgements, estimates and assumptions

The preparation of the annual budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- estimation of fair values of land and buildings and investment property
- impairment of financial assets
- estimation uncertainties and judgements made in relation to lease accounting
- estimated useful life of assets

Rounding off figures

All figures shown in this statement are rounded to the nearest dollar.

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2023

1 (b) KEY TERMS AND DEFINITIONS - NATURE OR TYPE

REVENUES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

FEES AND CHARGES

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

1 (c) KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

OBJECTIVE

ACTIVITIES

Governance

To provide a decision making process for the efficient allocation of scarce resources.

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district.

General purpose funding

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

Law, order, public safety

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

Health

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, administration of health local laws and maintenance 'of the Northampton and Kalbarri doctors surgery.

Education and welfare

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance of child minding centre's.

Housing

To provide and maintain housing.

Provision and maintenance of housing.

Community amenities

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and town planning schemes, cemetery and public conveniences.

Recreation and culture

To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.

Maintenance of public halls, civic centres, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and operation of library, museum and other cultural facilities.playgrounds.

Transport

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

Economic services

To help promote the Shire and its economic wellbeing.

Tourism and area promotion including the Little Bay camping areas. Port Gergory water supply and Building control.

Other property and services

To monitor and control Shire's overhead operating accounts.

Private works operation, plant repair and operation costs and engineering operation costs and misc major event costs

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2023

2. RATES AND SERVICE CHARGES

(a) Rating Information

Rate Description	Basis of valuation	Rate in	Number of properties	Rateable value	2022/23 Budgeted rate revenue	2022/23 Budgeted interim rates	2022/23 Budgeted back rates	2022/23 Budgeted total revenue	2021/22 Actual total revenue	2021/22 Budget total revenue
		\$		\$	\$	\$	\$	\$	\$	\$
(i) Differential general rates or general rates										
General GRV		8.20000	2,596	19,295,690	1,583,482			1,583,482	1,574,659	1,591,761
General UV		0.99070	496	243,055,941	2,397,997			2,397,997	2,339,853	2,338,452
Sub-Total			3,092	262,351,631	3,981,479	0	0	3,981,479	3,914,512	3,930,213
Minimum payment										
General GRV		580	1,197	3,678,781	694,260			694,260	636,755	630,540
General UV		580	72	75,235	41,760			41,760	28,815	34,465
Sub-Total			1,269	3,754,016	736,020	0	0	736,020	665,570	665,005
			4,361	266,105,647	4,717,499	0	0	4,717,499	4,580,082	4,595,218
Total amount raised from general rates								4,717,499	4,580,082	4,595,218
(ii) Specified area and ex gratia rates										
Specified area rates										
Port Gregory Water Supply					23,000			23,000	21,000	21,000
Kalbarri Tourism Rate					30,000			30,000	29,202	30,000
Total specified area rates				0	53,000	0	0	53,000	50,202	51,000
Total specified area and ex gratia rates								53,000	50,202	51,000
Total rates								4,770,499	4,630,284	4,646,218

All land (other than exempt land) in the Shire of Northampton is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Northampton.

The general rates detailed for the 2022/23 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

2. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Single full payment	7-10-2022	0	0.0%	7.0%
Option two				
First instalment	7-10-2022	5	5.0%	7.0%
Second instalment	9-12-2022	5	5.0%	7.0%
Option three				
First instalment	7-10-2022	5	5.0%	7.0%
Second instalment	9-12-2022	5	5.0%	7.0%
Third instalment	10-02-2023	5	5.0%	7.0%
Fourth instalment	15-04-2023	5	5.0%	7.0%

	2022/23 Budget revenue	2021/22 Actual revenue	2021/22 Budget revenue
	\$	\$	\$
Instalment plan admin charge revenue	15,000	14,965	20,000
Unpaid rates and service charge interest earned	10,000	8,495	16,500
	25,000	23,460	36,500

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2023

2. RATES AND SERVICE CHARGES (CONTINUED)

(c) Specified Area Rate

	Budgeted rate applied to costs	Budgeted rate set aside to reserve	Reserve Amount to be applied to costs	Purpose of the rate	Area or properties rate is to be imposed on
Specified area rate	\$	\$	\$		
Port Gregory Water Supply	23,000	0	0	The specified area rate for the Port Gregory Water Supply is levied on all rateable Port Gregory Gross Rental Value designated properties for the operation of the Port Gregory water supply. The amount required has been estimated as the cost to operated the water supply for 2022/2023.	
Kalbarri Tourism Rate	30,000	0	0	The specified area rate for Kalbarri Tourism is levied on all rateable Kalbarri Gross Rental Value designated properties in accordance with the Kalbarri Town Planning Scheme No. 9	
	53,000	0	0		

(d) Service Charges

The Shire did not raise service charges for the year ended 30th June 2023.

2. RATES AND SERVICE CHARGES (CONTINUED)

(e) Waivers or concessions

The Shire does not anticipate any waivers or concessions for the year ended 30th June 2023.

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2023

3. NET CURRENT ASSETS

Note	2022/23 Budget 30 June 2023	2021/22 Actual 30 June 2022	2021/22 Budget 30 June 2022	
	\$	\$	\$	
(a) Composition of estimated net current assets				
Current assets				
Cash and cash equivalents - unrestricted	4	(787,432)	2,224,382	(163,433)
Cash and cash equivalents - restricted	4	2,239,629	1,954,529	956,685
Financial assets - unrestricted		37,740	35,627	35,627
Receivables		427,563	427,563	677,086
Inventories		246,568	246,568	240,791
		2,164,068	4,888,669	1,746,756
Less: current liabilities				
Trade and other payables		(663,501)	(663,501)	(490,296)
Long term borrowings	7	(402,648)	(196,293)	(196,291)
Employee provisions		(718,084)	(718,084)	(787,109)
		(1,784,233)	(1,577,878)	(1,473,696)
Net current assets		379,835	3,310,791	273,060
Less: Total adjustments to net current assets	3.(c)	(379,835)	(298,977)	(273,060)
Net current assets used in the Rate Setting Statement		0	3,011,814	0

3. NET CURRENT ASSETS (CONTINUED)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

Note	2022/23 Budget 30 June 2023	2021/22 Actual 30 June 2022	2021/22 Budget 30 June 2022	
	\$	\$	\$	
Adjustments to operating activities				
Less: Profit on asset disposals	5(b)	(137,500)	(14,501)	(26,000)
Add: Loss on disposal of assets	5(b)	0	634,888	10,500
Add: Depreciation on assets	6	2,382,850	2,390,255	2,353,300
Non cash amounts excluded from operating activities		2,245,350	3,010,642	2,337,800

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Cash - restricted reserves	8	(1,267,703)	(982,603)	(956,685)
Less: Current assets not expected to be received at end of year				
- Current portion of self supporting loans receivable		(37,470)	(35,627)	(35,627)
- Land held for resale		(235,000)	(235,000)	(235,000)
- Other liabilities - Adjustment to current non current liabilities		39,605	39,875	
Add: Current liabilities not expected to be cleared at end of year				
- Current portion of borrowings		402,648	196,293	196,291
- Current portion of employee benefit provisions		718,085	718,085	757,961
Total adjustments to net current assets		(379,835)	(298,977)	(273,060)

3 (d) NET CURRENT ASSETS (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire of Northampton becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Shire of Northampton contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire of Northampton contributes are defined contribution plans.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

4. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	Note	2022/23 Budget	2021/22 Actual	2021/22 Budget
Cash at bank and on hand		\$ 469,594	\$ 3,196,308	\$ (46,358)
Term deposits		982,603	982,603	839,610
Total cash and cash equivalents		1,452,197	4,178,911	793,252
Held as				
- Unrestricted cash and cash equivalents	3(a)	(787,432)	2,224,382	(163,433)
- Restricted cash and cash equivalents	3(a)	2,239,629	1,954,529	956,685
		1,452,197	4,178,911	793,252
Restrictions				
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:				
- Cash and cash equivalents		2,239,629	1,954,529	956,685
		2,239,629	1,954,529	956,685
The restricted assets are a result of the following specific purposes to which the assets may be used:				
Financially backed reserves	8	1,267,703	982,603	956,685
Other provisions		971,926	971,926	
		2,239,629	1,954,529	956,685
Reconciliation of net cash provided by operating activities to net result				
Net result		(266,622)	2,496,854	(277,004)
Depreciation	6	2,382,850	2,390,255	2,353,300
(Profit)/loss on sale of asset	5(b)	(137,500)	620,387	(15,500)
Share of profit or (loss) of associates accounted for using the equity method		0	0	0
(Increase)/decrease in receivables		0	160,110	
(Increase)/decrease in inventories		0	(5,777)	
Increase/(decrease) in payables		0	93,909	
Increase/(decrease) in contract liabilities		0	(200,441)	
Non-operating grants, subsidies and contributions		(1,096,786)	(804,611)	(981,656)
Net cash from operating activities		881,942	4,750,686	1,079,140

SIGNIFICANT ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 3 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2023

5. FIXED ASSETS

(a) Acquisition of Assets

The following assets are budgeted to be acquired during the year.

Asset class	Reporting program					2022/23	2021/22	2021/22
	Governance	Community amenities	Recreation and culture	Transport	Economic services	Budget total	Actual total	Budget total
	\$	\$	\$	\$	\$	\$	\$	\$
<i>Property, Plant and Equipment</i>								
Buildings		156,060	573,660	8,000		737,720	1,499,018	466,500
Land and Buildings						0	0	400,000
Furniture and equipment						0	24,404	
Plant and equipment	73,300			792,000		865,300	705,224	769,015
	73,300	156,060	573,660	800,000	0	1,603,020	2,228,646	1,635,515
<i>Infrastructure</i>								
Infrastructure - roads		27,500		2,324,584		2,352,084	1,149,578	1,718,625
Infrastructure - footpaths/carparks				235,160		235,160	192,528	274,684
Infrastructure - water supply					55,000	55,000	6,617	5,500
Infrastructure - parks and ovals			109,000			109,000	288,715	252,076
Other infrastructure - Airport				630,000		630,000		
	0	27,500	109,000	3,189,744	55,000	3,381,244	1,637,438	2,250,885
Total acquisitions	73,300	183,560	682,660	3,989,744	55,000	4,984,264	3,866,084	3,886,400

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document as follows:

SIGNIFICANT ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

SHIRE OF NORTHAMPTON
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2023

5. FIXED ASSETS

(b) Disposals of Assets

The following assets are budgeted to be disposed of during the year.

	2022/23 Budget Net Book Value	2022/23 Budget Sale Proceeds	2022/23 Budget Profit	2022/23 Budget Loss	2021/22 Actual Net Book Value	2021/22 Actual Sale Proceeds	2021/22 Actual Profit	2021/22 Actual Loss	2021/22 Budget Net Book Value	2021/22 Budget Sale Proceeds	2021/22 Budget Profit	2021/22 Budget Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
By Program												
Governance	22,000	52,000	30,000	0		0	0	0		0	0	0
Health		0	0	0	10,023	9,545	0	(478)	11,000	15,000	4,000	0
Recreation and culture		0	0	0	35,295	0	0	(35,295)		0	0	0
Transport	84,500	192,000	107,500	0	109,726	116,250	14,501	(7,977)	130,500	142,000	22,000	(10,500)
Economic services		0	0	0	591,138	0	0	(591,138)		0	0	0
	106,500	244,000	137,500	0	746,182	125,795	14,501	(634,888)	141,500	157,000	26,000	(10,500)
By Class												
<i>Property, Plant and Equipment</i>												
Buildings		0			35,295	0		(35,295)		0		
Plant and equipment	106,500	244,000	137,500		119,749	125,795	14,501	(8,455)	141,500	157,000	26,000	(10,500)
<i>Infrastructure</i>												
Infrastructure - parks and ovals		0			591,138	0		(591,138)		0		
	106,500	244,000	137,500	0	746,182	125,795	14,501	(634,888)	141,500	157,000	26,000	(10,500)

A detailed breakdown of disposals on an individual asset basis can be found in the supplementary information attached to this budget document as follows:

- Staff housing program
- Plant replacement program

SIGNIFICANT ACCOUNTING POLICIES

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

6. ASSET DEPRECIATION

By Program

Governance
Law, order, public safety
Health
Education and welfare
Housing
Community amenities
Recreation and culture
Transport
Economic services

By Class

Buildings
Furniture and equipment
Plant and equipment
Infrastructure - roads
Infrastructure - footpaths/carparks
Infrastructure - drainage
Infrastructure - water supply
Infrastructure - parks and ovals
Other infrastructure - Airport

2022/23 Budget	2021/22 Actual	2021/22 Budget
\$	\$	\$
55,000	54,487	44,000
73,500	73,054	80,000
18,000	18,162	21,000
4,000	3,970	4,000
34,000	33,830	32,000
52,950	52,596	56,300
460,000	461,032	438,000
1,661,500	1,660,054	1,640,000
23,900	33,070	38,000
2,382,850	2,390,255	2,353,300
405,000	394,981	411,000
29,700	28,072	18,000
485,000	485,733	504,000
1,119,000	1,118,786	1,087,800
69,000	69,312	62,100
71,500	71,328	71,400
950	911	2,200
160,000	178,394	154,100
42,700	42,738	42,700
2,382,850	2,390,255	2,353,300

SIGNIFICANT ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings	30 to 80 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 20 years
Infrastructure - roads	20 to 80 years
Infrastructure - footpaths/carparks	20 - 30 years
Infrastructure - drainage	50 - 80 years
Infrastructure - water supply	30 to 75 years
Infrastructure - parks and ovals	10 to 60 Years
Other infrastructure - Airport	10 to 50 Years

AMORTISATION

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful live and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2023

7. INFORMATION ON BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget Principal 1 July 2022	2022/23 Budget New Loans	2022/23 Budget Principal Repayments	Budget Principal outstanding 30 June 2023	2022/23 Budget Interest Repayments	Actual Principal 1 July 2021	2021/22 Actual New Loans	2021/22 Actual Principal Repayments	Actual Principal outstanding 30 June 2022	2021/22 Actual Interest Repayments	Budget Principal 1 July 2021	2021/22 Budget New Loans	2021/22 Budget Principal Repayments	Budget Principal outstanding 30 June 2022	2021/22 Budget Interest Repayments
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Education and welfare																		
Housing																		
Staff Housing	154	WATC	3.27%	117,155		(37,792)	79,363	(4,344)	153,741		(36,586)	117,155	(5,773)	153,741		(36,586)	117,155	(5,773)
Recreation and culture																		
RSL Hall Development	156	WATC	2.06%	360,605		(48,402)	312,203	(9,604)	408,025		(47,420)	360,605	(10,920)	408,025		(47,420)	360,605	(10,920)
Transport																		
Plant Purchases	153	WATC	4.02%	46,346		(46,346)	0	(1,606)	90,884		(44,538)	46,346	(3,787)	90,884		(44,538)	46,346	(3,787)
Plant Purchases	157	WATC	1.60%	276,264		(32,638)	243,626	(6,120)	308,386		(32,122)	276,264	(6,864)	308,386		(32,122)	276,264	(6,864)
Plant Purchases	158	WATC	3.60%	0	200,000		200,000		0	100,000		0		0	100,000		100,000	0
Other property and services																		
				800,370	200,000	(165,178)	835,192	(21,674)	961,036	0	(160,666)	800,370	(27,344)	961,036	100,000	(160,666)	900,370	(27,344)
Self Supporting Loans																		
Education and welfare																		
Pioneer Lodge	155	WATC	3.95%	327,177	0	(16,353)	310,824	(14,983)	342,903	0	(15,726)	327,177	(15,723)	342,904	0	(15,726)	327,178	(15,723)
Other property and services																		
Staff Housing	152	NAB	5.24%	254,835	0	(21,117)	233,718	(16,580)	274,736	0	(19,901)	254,835	(16,856)	274,738	0	(19,901)	254,837	(18,104)
				582,012	0	(37,470)	544,542	(31,563)	617,639	0	(35,627)	582,012	(32,579)	617,642	0	(35,627)	582,015	(33,827)
				1,382,382	200,000	(202,648)	1,379,734	(53,237)	1,578,675	0	(196,293)	1,382,382	(59,923)	1,578,678	100,000	(196,293)	1,482,385	(61,171)

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.
The self supporting loan(s) repayment will be fully reimbursed.

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2023

7. INFORMATION ON BORROWINGS

(b) New borrowings - 2022/23

Particulars/Purpose	Institution	Loan type	Term (years)	Interest rate	Amount borrowed budget	Total interest & charges	Amount used budget	Balance unspent
Plant Loan 158	WATC	Fixed	10	3.6%	\$ 200,000	\$ 45,808	\$ 200,000	\$ 0
					200,000	45,808	200,000	0

(c) Unspent borrowings

The Shire had no unspent borrowing funds as at 30th June 2022 nor is it expected to have unspent borrowing funds as at 30th June 2023.

(d) Credit Facilities

	2022/23 Budget	2021/22 Actual	2021/22 Budget
	\$	\$	\$
Undrawn borrowing facilities			
credit standby arrangements			
Bank overdraft limit	0	0	0
Bank overdraft at balance date	0	0	0
Credit card limit	10,000	10,000	10,000
Credit card balance at balance date	(2,500)	(3,235)	(2,500)
Total amount of credit unused	7,500	6,765	7,500
Loan facilities			
Loan facilities in use at balance date	1,379,734	1,382,382	1,482,385

SIGNIFICANT ACCOUNTING POLICIES

BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

8. RESERVE ACCOUNTS

(a) Reserve Accounts - Movement

	2022/23 Budget Opening Balance	2022/23 Budget Transfer to	2022/23 Budget Transfer (from)	2022/23 Budget Closing Balance	2021/22 Actual Opening Balance	2021/22 Actual Transfer to	2021/22 Actual Transfer (from)	2021/22 Actual Closing Balance	2021/22 Budget Opening Balance	2021/22 Budget Transfer to	2021/22 Budget Transfer (from)	2021/22 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by legislation												
(a) Leave reserve	236,560	6,250	0	242,810	230,764	5,796	0	236,560	230,764	6,250	0	237,014
(b) Roadworks Reserve	29,456	500	0	29,956	29,140	316	0	29,456	29,140	500	0	29,640
(c) Kalbarri Airport Reserve	205,535	100	(205,000)	635	105,473	100,062	0	205,535	105,473	100,100	0	205,573
(d) Computer Office Equipment Reserve	33,861	250	0	34,111	33,698	163	0	33,861	33,698	250	0	33,948
(e) House and Building Reserve	114,710	480,500	0	595,210	131,364	136	(16,790)	114,710	131,364	500	0	131,864
(f) Land Development Reserve	355,506	2,500	0	358,006	309,171	46,335	0	355,506	309,171	2,500	0	311,671
(g) Tourism Infrastructure Reserve	6,975	0	0	6,975	0	6,975	0	6,975	0	0	0	0
(h) Kalbarri Specified Area Reserve	0	0	0	0	0	0	0	0	6,975	0	0	6,975
	982,603	490,100	(205,000)	1,267,703	839,610	159,783	(16,790)	982,603	839,610	117,075	0	956,685
Restricted by council												
	0	0	0	0	0	0	0	0	0	0	0	0
	982,603	490,100	(205,000)	1,267,703	839,610	159,783	(16,790)	982,603	839,610	117,075	0	956,685

(b) Financially Backed Reserves - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Leave reserve	Future Use	To be used to fund annual and long service leave requirements
(b) Roadworks Reserve	Future Use	To be used to fund major reseals of bitumen roads and other major road construction works including footpath construction
(c) Kalbarri Airport Reserve	2022/2023	To be used for the maintenance and construction of the Kalbarri Airport
(d) Computer Office Equipment Reserve	Future Use	To be used to for the purchase and upgrade of office equipment and computers
(e) House and Building Reserve	Future Use	To be used for the construction of new housing and upgrades to buildings under Council control
(f) Land Development Reserve	Future Use	To be used for the development of Council land for sale on the open market.
(g) Tourism Infrastructure Reserve	Future Use	To be used for the development of Tourism Infrastructure.
(h) Kalbarri Specified Area Reserve	Future Use	To be used for Kalbarri Tourism advertising

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2023

9. REVENUE RECOGNITION

SIGNIFICANT ACCOUNTING POLICIES

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Revenue recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Specified area rates	Rates charge for specific defined purpose	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Service charges	Charge for specific service	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants with no contractual commitments	General appropriations and contributions with no specific contractual commitments	No obligations	Not applicable	Not applicable	Cash received	On receipt of funds	Not applicable	When assets are controlled
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Adopted by council annually	Apportioned equally across the collection period	Not applicable	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by council annually	Based on timing of entry to facility	Not applicable	On entry to facility
Airport landing charges	Permission to use facilities and runway	Single point in time	Monthly in arrears	None	Adopted by council annually	Applied fully on timing of landing/take-off	Not applicable	On landing/departure event
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Adopted by council annually, set by mutual agreement	Applied fully based on timing of provision	Returns limited to repayment of transaction price	Output method based on goods

10. PROGRAM INFORMATION

Income and expenses	2022/23 Budget	2021/22 Actual	2021/22 Budget
Income excluding grants, subsidies and contributions	\$	\$	\$
Governance	59,300	29,936	13,500
General purpose funding	4,757,499	4,614,831	4,646,718
Law, order, public safety	13,700	13,902	13,500
Health	12,112	11,962	16,612
Education and welfare	22,443	41,235	65,723
Housing	51,636	40,465	68,240
Community amenities	1,000,127	1,085,512	872,942
Recreation and culture	12,833	12,364	12,460
Transport	114,280	18,672	25,241
Economic services	230,040	310,295	223,555
Other property and services	1,488,540	2,814,680	20,000
	7,762,510	8,993,854	5,978,491
Operating grants, subsidies and contributions			
Governance	56,422	55,375	42,030
General purpose funding	480,797	3,759,691	835,071
Law, order, public safety	87,888	106,732	77,666
Health	18,000	15,594	16,500
Education and welfare	37,500	194,890	134,000
Housing	20,000	28,448	8,000
Community amenities	61,600	9,515	321,600
Recreation and culture	17,400	80,322	683,450
Transport	205,226	191,153	191,559
Economic services	11,750	17,912	8,000
Other property and services	137,200	736,153	566,104
	1,133,783	5,195,785	2,883,980
Non-operating grants, subsidies and contributions			
Community amenities	0	0	83,461
Recreation and culture	0	1,500	88,044
Transport	1,096,786	803,111	810,151
	1,096,786	804,611	981,656
Total Income	9,993,079	14,994,250	9,844,127
Expenses			
Governance	(1,005,116)	(952,661)	(917,940)
General purpose funding	(281,054)	(255,093)	(281,435)
Law, order, public safety	(416,715)	(439,050)	(371,591)
Health	(220,840)	(216,852)	(221,420)
Education and welfare	(92,081)	(281,251)	(247,577)
Housing	(77,697)	(89,406)	(80,882)
Community amenities	(1,949,451)	(1,771,257)	(1,611,155)
Recreation and culture	(1,662,042)	(1,828,606)	(1,898,598)
Transport	(4,010,413)	(3,483,046)	(3,853,340)
Economic services	(401,472)	(960,251)	(428,844)
Other property and services	(142,820)	(2,219,923)	(208,349)
Total expenses	(10,259,701)	(12,497,396)	(10,121,131)
Net result for the period	(266,622)	2,496,854	(277,004)

11. OTHER INFORMATION

	2022/23 Budget	2021/22 Actual	2021/22 Budget
	\$	\$	\$
The net result includes as revenues			
(a) Interest earnings			
Investments			
- Reserve funds	5,100	3,259	5,100
- Other funds	9,900	8,029	9,900
Late payment of fees and charges *	15,000	14,965	20,000
Other interest revenue (refer to Note 2(b))	10,000	8,495	16,500
	40,000	34,748	51,500
* The Shire has resolved to charge interest under section 6.13 for the late payment of any amount of money at 5%.			
(b) Other revenue			
Reimbursements and recoveries	1,468,540	2,794,729	0
	1,468,540	2,794,729	0
The net result includes as expenses			
(c) Auditors remuneration			
Audit services	38,000	40,800	40,800
Other services	4,400	3,700	4,400
	42,400	44,500	45,200
(d) Interest expenses (finance costs)			
Borrowings (refer Note 7(a))	53,237	59,923	61,171
	53,237	59,923	61,171

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2023

12. ELECTED MEMBERS REMUNERATION

	2022/23 Budget	2021/22 Actual	2021/22 Budget
	\$	\$	\$
Cr Sudlow (President)			
President's allowance	15,000	14,000	0
Meeting attendance fees	4,750	5,350	3,500
Annual allowance for ICT expenses	500	500	500
Travel and accommodation expenses		802	0
	20,250	20,652	4,000
Cr Horstman (Deputy President)			
Deputy President's allowance	4,000	3,500	0
Meeting attendance fees	3,500	2,250	0
Annual allowance for ICT expenses	500	500	0
	8,000	6,250	0
Cr Hay			
Meeting attendance fees	3,500	2,500	3,500
Annual allowance for ICT expenses	500	500	500
Travel and accommodation expenses		356	
	4,000	3,356	4,000
Cr Pike			
Meeting attendance fees	3,500	3,250	3,500
Annual allowance for ICT expenses	500	500	500
	4,000	3,750	4,000
Cr Suckling			
Meeting attendance fees	3,500	3,100	3,500
Annual allowance for ICT expenses	500	500	500
Travel and accommodation expenses		152	
	4,000	3,752	4,000
Cr Stewart			
Meeting attendance fees	3,500	3,400	3,500
Annual allowance for ICT expenses	500	500	500
Travel and accommodation expenses		877	
	4,000	4,777	4,000
Cr Gibb			
Meeting attendance fees	3,500	2,000	0
Annual allowance for ICT expenses	500	500	0
Travel and accommodation expenses		396	0
	4,000	2,896	0
Cr Burgess			
Meeting attendance fees	3,500	1,250	0
Annual allowance for ICT expenses	500	500	0
Travel and accommodation expenses		396	0
	4,000	2,146	0
Cr Stock-Standen			
Meeting attendance fees		1,750	3,500
Annual allowance for ICT expenses		500	500
Travel and accommodation expenses		208	
	0	2,458	4,000
Cr Simkin			
President's allowance			14,000
Meeting attendance fees		2,500	7,300
Annual allowance for ICT expenses			500
Travel and accommodation expenses		792	
	0	3,292	21,800
Cr Krakouer			
President's allowance			3,500
Meeting attendance fees		1,500	3,500
Annual allowance for ICT expenses			500
Travel and accommodation expenses		2,152	
	0	3,652	7,500
CR Smith			
Meeting attendance fees		1,000	3,500
Annual allowance for ICT expenses			500
	0	1,000	4,000
Total Elected Member Remuneration	52,250	57,981	57,300
President's allowance	15,000	14,000	14,000
Deputy President's allowance	4,000	3,500	3,500
Meeting attendance fees	29,250	29,850	35,300
Annual allowance for ICT expenses	4,000	4,500	4,500
Travel and accommodation expenses	0	6,131	0
	52,250	57,981	57,300

13. BONDS AND DEPOSITS (EX TRUST FUNDS)

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Detail	Balance 30 June 2022	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2023
	\$	\$	\$	\$
Transportable House Bonds	4,500	0	(4,500)	0
Footpath Bonds	28,007	0	(28,007)	0
Building Levies (BCITF & BRB)	265	40,000	(40,265)	0
Community Bus Bond	5,200	2,000	(2,000)	5,200
Unclaimed Monies - Rates	5,179	0	(5,179)	0
RSL Hall Key Bond	430	400	(830)	0
Special Series Plates	3,520	2,000	(5,520)	0
Northampton Child Care Association	23,654	0	(23,654)	0
Horrocks Memorial Wall	515	0	(515)	0
One Life	940	0	(940)	0
Rubbish Tip Key Bond	1,800	0	0	1,800
RSL - Kalbarri Memorial	16,130	0	0	16,130
DOT - Department of Transport	0	250,000	(250,000)	0
Cyclone Seroja Donations	47,259	0	(23,219)	24,040
Sale of Land	30,761	0	0	30,761
	168,160	294,400	(384,629)	77,931

14. FEES AND CHARGES

	2022/23 Budget	2021/22 Actual	2021/22 Budget
	\$	\$	\$
By Program:			
Governance	29,300	29,936	13,500
Law, order, public safety	13,700	13,903	13,500
Health	12,112	11,962	12,612
Education and welfare	22,443	41,235	65,723
Housing	51,636	40,465	68,240
Community amenities	1,000,127	1,085,512	872,942
Recreation and culture	12,833	12,364	12,460
Transport	6,780	4,171	3,241
Economic services	177,040	260,093	172,555
Other property and services	20,000	19,951	20,000
	1,345,971	1,519,592	1,254,773

The subsequent pages detail the fees and charges proposed to be imposed by the local government.

ADMINISTRATION & CORPORATE REPORT

7.5.1	WARD REVIEW	2
7.5.2	OUTDOOR SHOWERS	8

7.5.1	WARD REVIEW								
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">FILE REFERENCE:</td> <td>4.1.12</td> </tr> <tr> <td>DATE OF REPORT:</td> <td>1 August 2022</td> </tr> <tr> <td>REPORTING OFFICER:</td> <td>Garry Keeffe</td> </tr> <tr> <td>APPENDICES:</td> <td>1. Ward Review Discussion Paper</td> </tr> </table>		FILE REFERENCE:	4.1.12	DATE OF REPORT:	1 August 2022	REPORTING OFFICER:	Garry Keeffe	APPENDICES:	1. Ward Review Discussion Paper
FILE REFERENCE:	4.1.12								
DATE OF REPORT:	1 August 2022								
REPORTING OFFICER:	Garry Keeffe								
APPENDICES:	1. Ward Review Discussion Paper								

SUMMARY:

Council to note report and proposed advertising calling submissions for a review of ward boundaries and representation within the Shire of Northampton.

BACKGROUND

Schedule 2.2 of the Local Government Act 1995 requires local governments with wards to carry out a review of their ward boundaries and the number of Councillors for each ward from time to time so that no more than eight years elapse between successive reviews. The last review of ward boundaries in the Shire of Northampton was undertaken in May 2014.

COMMENT:

As per statements being made by the current Minister for Local Government, under the review of the Local Government Act local governments within the Salaries and Allowances Tribunal, Bands 4 and 3 are not to have wards and their elected member numbers are to be in a range of 5 to 7.

Due to the above proposal, the Department of Local Government Sport and Cultural Industries were requested to reconsider the need for a ward review for the Shire of Northampton due to the above impending changes. The advice is that as the current Act is still in place Council must abide by that and therefore a ward review must be undertaken

The current situation is that the Northampton Shire Council has two wards with nine elected members.

When undertaking a ward review the Council must consider the following factors, however this now seems irrelevant due to the impending changes.

- community interests;
- physical and topographical features;
- demographic trends;
- economic factors; and
- the ratio of Councillors to electors in the various wards.

On completing a review the Council is to make a report in writing to the Local Government Advisory Board and may propose (by absolute majority) to the board that the making of an order to amend the ward boundaries and/or ratio of Councillors to electors in the various wards or no change at all.

The Advisory Board will then review Council's decision and make a recommendation to the Minister for changes recommended by Council.

The Minister may accept or reject the recommendation of the Advisory Board. If the recommendation is accepted the Minister could make a recommendation to the Governor to make the appropriate order.

The Act is silent on what occurs if the Minister rejects the recommendations. However, it is understood that the Minister will refer it back to the Advisory Board for further review who may in turn refer it back to the Local Government Authority.

All changes will come into effect for the October 2023 Bi-annual election. If the Council resolves to adopt 7 elected members, then all members whose terms expire in 2025 will retain their seats until that term ends, which in this case will be four, and therefore three positions will be up for election.

COMMUNITY CONSULTATION:

Before conducting the review, Council is to give local public notice that a review is to be carried out. This notice is to advise that submissions may be made by a date at least 42 days from the date of the first notice.

The purpose of the public notice is to inform the community that Council intends to conduct a review. It is not to try to sell Council's preferred option.

Whilst Council may have a preferred option, the public notice must not limit the possible responses and suggestions from the community.

GOVERNMENT CONSULTATION:

All decisions relating to a ward review must be reported to the Local Government Advisory Board.

FINANCIAL & BUDGET IMPLICATIONS:

The main costs that will be incurred other than staff time will be advertising costs however these costs can be managed within current budget provisions.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – Schedule 2.2

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.1

That Council undertake advertising, advising that a review of its ward boundaries and representation is to be conducted and call for submissions on the review as per the requirements of Schedule 2.2 of the Local Government Act 1995 with all submissions to be received by Monday 9 October 2022.

APPENDICES 1 – Ward Review Discussion Paper for Public



SHIRE OF NORTHAMPTON

DISCUSSION PAPER

REVIEW OF WARDS AND REPRESENTATION

Background

The Shire of Northampton has resolved to undertake a review of its ward system to comply with the requirements of the *Local Government Act 1995* (the Act).

Schedule 2.2 of the Act requires local governments with wards to carry out a review of the ward boundaries and the number of councillors for each ward from time to time so that no more than eight years elapse between successive reviews.

The last review of ward boundaries in the Shire of Northampton was undertaken in May 2014 to comply with amendments to the Local Government Act where the maximum number of elected members per local government is to be nine.

Current Situation

Currently the Shire of Northampton has 9 Councillors elected from (2) wards as follows:

Ward Name	No of electors	No of councillors	Councillor to elector ratio	% Ratio deviation
Ward Northampton	1,170	5	234	4.53%
Ward Kalbarri	1,036	4	259	-5.67%
Totals	2,206	9	245	

The above ratios are based on the number of electors at the October 2022 election.

The Kalbarri Ward includes the townsite of Kalbarri and the Kalbarri National Park. The Northampton Ward is the balance of the Shire.

Review Process

The Minister for Local Government through proposed legislation changes to be made, has advised that the maximum number of elected members for Councils that are classed as Band 3 and 4 as determined by the Salaries and Administrative Tribunal is to be a maximum of seven and a minimum of five.

In addition the Minister has also indicated that as part of the reform of the Local Government Act 1995, that no wards for Band 3 and 4 local governments are to apply.

Therefore this review is to now advise that the future representation of the Council will be seven Councillors and no words.

The Local Government Act also stipulates the following process for the review:

- Council resolves to undertake the review.
- Public submission period opened.
- Information provided to the community for discussion.
- Public submission period closes.
- Council considers all submissions and relevant factors and makes a decision.
- Council submits a report to the Local Government Advisory Board (LGAB) for its consideration.
- (If a change is proposed) LGAB submits the proposal to the Minister for Local Government.

If the Minister approves any changes then these are most likely to be in place for the next bi-annual election to be held in October 2023.

Factors to be considered

When considering changes to wards and representation, Schedule 2.2 of the Act specifies factors that must be taken into account by a local government as part of the review process:

1. Community of interest
2. Physical and topographic features
3. Demographic trends
4. Economic factors
5. Ratio of Councillors to Electors in the various wards.

The Local Government Advisory Board offers the following interpretation of these factors.

1. Community of interest

The term community of interest has a number of elements. These include a sense of community identity and belonging, similarities in the characteristics of the residents of a community and similarities in the economic activities. It can also include dependence on the shared facilities in an area as reflected in catchment areas of local communities, schools and sporting teams, or the circulation areas of local newspapers.

Neighbourhoods, suburbs and towns are important units in the physical, historical and social infrastructure and often generate a feeling of community and belonging.

2. Physical and topographic features

These may be natural or man made features that will vary from area to area. Water features such as rivers and catchment boundaries may be relevant considerations.

Coastal plain and foothills regions, parks and reserves may be relevant as may other man made features such as railway lines and roads.

3. Demographic trends

Several measurements of the characteristics of human populations, such as population size, and its distribution by age, sex, occupation and location provide important demographic information. Current and projected population characteristics will be relevant as well as similarities and differences between areas within the local government.

4. Economic factors

Economic factors can be broadly interpreted to include any factor that reflects the character of economic activities and resources in the area. This may include the industries that occur in a local government area, the rates paid by different sections and the distribution of community assets and infrastructure such as road networks.

5. Ratio of Councillors to Electors in the various wards

Due to the direction of no wards this factor is to no longer be considered.

With the pending changes to the Local Government Act and associated Regulations the above factors are now unlikely to be considered by the Local Government Advisory Board or Minister for Local Government.

If the Council request seven Councillors and no wards, the situation at the October 2023 election will be that four elected members will continue their terms to 2025, and an election will be held to elect three members whose terms expire in October 2023. Two positions will be made redundant.

Public submissions

Members of the community are invited to make a written submission about any aspect of ward boundaries and representation and lodge it to:

Chief Executive Officer
Shire of Northampton
PO Box 61
NORTHAMPTON WA 6535

Phone: (08) 99341202 Fax: (08) 99341072

Submissions will also be accepted by email: ceo@northampton.wa.gov.au

All submissions must be received by 4.00 pm on Monday 9th October 2022.

Thank you for your interest and involvement in this review. Council welcomes your comments on any matters that may assist it to make informed and responsible decisions for the benefit of the people of the Shire of Northampton.

CR ELIZABETH SUDLOW
PRESIDENT

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

7.5.2 OUTDOOR SHOWERS

LOCATION:	Kalbarri and Horrocks Foreshores
FILE REFERENCE:	11.1.4
DATE OF REPORT:	3 August 2022
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Outdoor Shower Designs

SUMMARY:

Council to determine design of outdoor showers for locations in Horrocks and Kalbarri.

BACKGROUND:

Council approved within its 2022/23 Budget the purchase and installation of showers at various locations in Kalbarri and near the main beach access at Horrocks.

COMMENT:

To allow for the immediate purchase and installation of the outdoor showers, Council is requested to select a design as per the examples provided at Appendices 1.

With the Aquafil design, the Council may have its own plate design or can select standard designs from the company itself. Council is requested to also determine this.

Only two designs have been provided as these were the ones presented at April 2022 meeting.

FINANCIAL & BUDGET IMPLICATIONS:

The 2022/23 Budget makes provision for the purchase and installation of the outdoor showers.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Community Strategic Plan 2016-2026

3. Our People			
3.1	To support our local communities in a place management approach to services, facilities, and lifestyle enhancement		
	Key Outcomes	Objectives	Success Measures
3.1	Providing community and recreation facilities within budget constraints	Asset development and management plans in place	Community satisfaction and level of facility use
3.2	Support community action groups wherever practicable to achieve positive outcomes in their locality to enhance lifestyle	Each community has a progress or community association that is supported by Council	Level of activity or number of community projects in each locality
3.3	Advocate for services or facilities the Shire cannot provide	Increased services or facilities	Reduction of the gaps in services or facilities

VOTING REQUIREMENT:

Simple Majority Required:

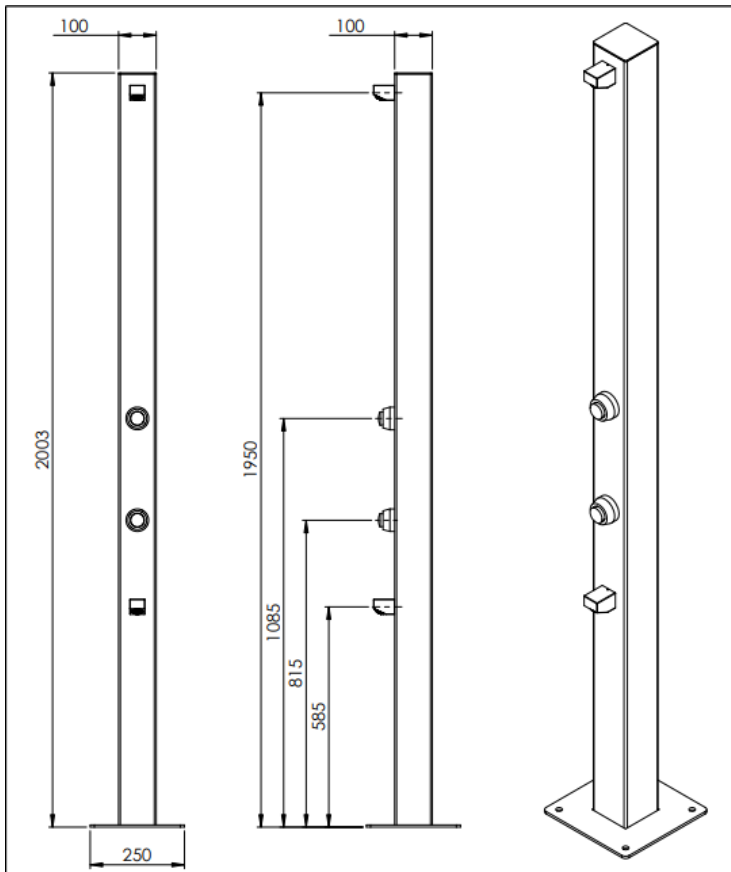
OFFICER RECOMMENDATION – ITEM 7.5.2

That Council determine the design style for the new outdoor showers.

APPENDICES 1 – Beach Shower Types

Beach Solo

Single Shower and Foot wash



Aquafil

Single shower & foot wash



Single shower & foot washer