



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 16th August in the Council Chambers, Northampton commencing at 1.00pm.

The agenda for the above-mentioned meeting is enclosed.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to read 'G. Keeffe', is placed above the name of the Chief Executive Officer.

**GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER**

9th August 2013





~ Agenda ~

16th August 2013

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire Council will be held on Friday the 16th August 2013 , at The Council Chambers, Northampton commencing at 1.00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

9th August 2013



SHIRE OF NORTHAMPTON

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Signed _____



Date 9th August 2013

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

AGENDA
ORDINARY MEETING OF COUNCIL
16th August 2013

1. OPENING

2. PRESENT

- 2.1 Leave of Absence
- 2.2 Apologies

3. QUESTION TIME

4. CONFIRMATION OF MINUTES

- 4.1 Ordinary Meeting of Council – 19th July 2013

5. RECEIVAL OF MINUTES -

- 5.1 Special Budget Meeting of Council – 24th July 2013

6. REPORTS

- 6.1 Works
- 6.2 Health & Building
- 6.3 Town Planning
- 6.4 Finance
- 6.5 Administration & Corporate

7. COUNCILLORS & DELEGATES REPORTS

- 7.1 Presidents Report
- 7.2 Deputy Presidents Report
- 7.3 Councillors' Reports

8. INFORMATION BULLETIN

9. NEW ITEMS OF BUSINESS

10. NEXT MEETING

11. CLOSURE



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Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on 19 July 2013

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7.1 OPENING

The President thanked all Councillors and members present for their attendance and declared the meeting open at 1.00pm.

7.2 PRESENT

Cr G Wilson	President	Northampton Ward
Cr B Cripps	Deputy President	Northampton Ward
Cr S Stock-Standen		Northampton Ward
Cr C Simkin		Northampton Ward
Cr T Carson		Northampton Ward
Cr J Booth		Kalbarri Ward
Cr D Pike		Kalbarri Ward
Cr M Scott		Kalbarri Ward
Cr P Gliddon		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager Works & Technical Services	
Mr Glenn Bangay	Principal EHO/Building Surveyor	
Mrs Kathryn Jackson	Acting Principal Planner	

7.2.1 LEAVE OF ABSENCE

Nil

7.2.2 APOLOGIES

Nil

7.3 QUESTION TIME

Nil

7.4 CONFIRMATION OF MINUTES

7.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 21st JUNE 2013

Moved Cr STOCK-STANDEN, seconded Cr SCOTT

That the minutes of the Ordinary Meeting of Council held on the 21st June 2013 be confirmed as a true and correct record.

CARRIED 9/0

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7.4.2 BUSINESS ARISING FROM MINUTES

Nil

7.5 RECEIVAL OF MINUTES

**7.5.1 RECEIVAL OF MINUTES –BUSH FIRE ADVISORY COMMITTEE MEETING
29th MAY 2013**

Moved Cr GLIDDON, seconded Cr SCOTT

That the minutes of the Bush Fire Advisory Committee held on the 29th May 2013 be received.

CARRIED 9/0

7.5.2 RESTRICTED AND PROHIBITED BURNING FOR 2013/2014

Moved Cr BOOTH, seconded Cr CARSON

That the following restricted and prohibited burning timeframes be adopted for 2013/2014 as recommended by the Bush Fire Advisory Committee.

Restricted Period	15/09/2013 - 14/10/2013
Prohibited Burning	15/10/2013 - 01/03/2014
Restricted Period	02/03/2014 - 15/04/2014

CARRIED 9/0

7.6 WORKS REPORT

**7.6.1 MAINTENANCE WORKS/CONSTRUCTION WORKS PROGRAM (ITEM
6.1.1)**

Noted

Mr Neil Broadhurst left the meeting at 1.15pm.

7.7 HEALTH/BUILDING REPORT

7.7.1 BUILDING STATISTICS (ITEM 6.2.1)

Noted

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7.7.2 PROVISION OF REFUSE REMOVAL SERVICES TENDER 4/2013
BUILDING STATISTICS (ITEM 6.2.2)

Moved Cr STOCK-STANDEN, seconded Cr BOOTH

That Council;

1. Award Tender 4/2013 to Veolia Environmental Services for the tendered amounts, including clarifications, for a two year term with an option of a further three year extension , subject to mutual agreement between the Shire of Northampton and Veolia Environmental Services; and the tender to commence on the 1st July 2013;
2. Give the Chief Executive Officer authority to seek legal advice on certain changes to the Tender Agreement proposed by Veolia Environmental Services and to negotiate other proposed changes to the Tender Agreement as requested by Veolia Environmental Services;
3. Advise Veolia Environmental Services that they are required to substantially upgrade the appearance and maintenance of the commercial front loader bins used on Council reserves and those that are provided to the commercial premises, the current bins are in need of replacement and/or repair.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

7.8 TOWN PLANNING REPORT

7.8.1 PROPOSED FENCE – KALBARRI (ITEM 6.3.1)

Moved Cr BOOTH, seconded Cr CARSON

That Council grant formal planning approval for a 1.8m high colorbond fence to be constructed along the front property boundary of Lot 474 (No.116) Nanda Drive, Kalbarri subject to the following conditions:

- a) Development shall be in accordance with the attached approved plan(s) dated 19 July 2013 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;

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- b) Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition;
- c) The front verge being landscaped effectively and maintained thereafter to the approval of the Local Government within 12 months from the completion of the dwelling;
- d) Any soils disturbed or deposited on site shall be stabilised to the approval of the Local Government;
- e) If the development/use the subject of this approval is not substantially completed within a period of 2 years after the date of the determination the approval shall lapse and be of no further effect;

Advice Notes:

- 1 Where an approval has lapsed, no development/use shall be carried out without the further approval of the local government having first been sought and obtained.
- 2 If an applicant is aggrieved by this determination there is a right (pursuant to the *Planning and Development Act 2005*) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.

CARRIED 9/0

7.8.2 PROPOSED DWELLING – NORTHAMPTON 6.3.2)
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Moved Cr STOCK-STANDEN, seconded Cr SIMKIN

That Council grant formal planning approval for a prefabricated dwelling to be located upon Lot 53 (No.110) West Street, Northampton subject to the following conditions:

- a) Development shall be in accordance with the attached approved plan(s) dated 19 July 2013 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;
- b) Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition;
- c) The walls and roof of the dwelling are to clad in coated metal sheeting (colorbond) of a colour and finish that is to the approval of the Local Government;

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- d) All verandah posts, rafters, downpipes, gutters and fascias are to be painted or constructed in the same colours and/or materials that are complementary and/or matching to the walls and roof of the proposed dwelling to the approval of the Local Government;
- e) The front setback area being landscaped effectively and maintained thereafter to the approval of the Local Government within 12 months from the completion of the dwelling;
- f) Any soils disturbed or deposited on site shall be stabilised to the approval of the Local Government;
- g) Installation of crossing place/s to the standards and specifications of the Local Government;
- h) All stormwater is to be disposed of onsite to the approval of the Local Government;
- i) A building licence shall be issued by the Local Government prior to the commencement of any work on the site.
- j) If the development/use the subject of this approval is not substantially completed within a period of 2 years after the date of the determination the approval shall lapse and be of no further effect;

Advice Notes:

- 1 Where an approval has lapsed, no development/use shall be carried out without the further approval of the local government having first been sought and obtained.
- 2 If an applicant is aggrieved by this determination there is a right (pursuant to the *Planning and Development Act 2005*) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.

CARRIED 9/0

Moved Cr SIMKIN, seconded Cr SCOTT

That due to the commercial confidential nature of item 6.3.3 that the meeting progress "in camera" at 1.41pm.

CARRIED 9/0

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Moved Cr BOOTH, seconded Cr SCOTT

That Council no longer proceed "in camera" at 1.50pm.

CARRIED 9/0

7.8.3	RESERVE 35206 GEORGE GREY DRIVE, YALLABATHARRA "WAGOE" – CONFIDENTIAL ITEM (ITEM 6.3.3)
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Moved Cr GLIDDON, seconded Cr SCOTT

That Council refund \$3000+GST to 'Wagoe Chalets' as the Department of Lands have advised the Shire of Northampton that it does not have a Management Order for Reserve 35206 and is therefore unable to enter into a licence agreement for the use of the reserve.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

Mrs Kathryn Jackson left the meeting at 1.52pm.

7.9 FINANCE REPORT

7.9.1	ACCOUNTS FOR PAYMENT (ITEM 6.4.1)
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Moved Cr STOCK-STANDEN, seconded Cr SIMKIN

That Municipal Fund Cheques 19754 to 19798 inclusive, totalling \$68,867.04, Municipal EFT payments numbered EFT11314 to EFT11411 inclusive totalling \$299,635.82, Direct Debit payments GJ12-02 to GJ12-07 totalling \$3,640.44 Trust Fund Cheques 1910-1910, totalling \$55,000.00 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

7.9.2	MONTHLY FINANCIAL STATEMENTS (ITEM 6.4.2)
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Moved Cr SIMKIN, seconded Cr BOOTH

That Council adopts the un-audited Monthly Financial Report for the period ending 30 June 2013.

CARRIED 9/0

7.10 ADMINISTRATION & CORPORATE REPORT

7.10.1 TENDER 2/2013 – KALBARRI SKATE PARK (ITEM 6.5.1)

Moved Cr BOOTH, seconded Cr STOCK-STANDEN

That Council accepts the tender submitted by Convic to undertake the construction of the Kalbarri Skate Park and it be based on the Mt Eliza Skate Park design

CARRIED 9/0

Cr Cripps declared an interest in item 6.5.2 and left the meeting at 2.13pm

7.10.2 TENDER 3/2013 – SALE OF SURPLUS PROPERTIES (ITEM 6.5.2)

Moved Cr STOCK-STANDEN, seconded Cr SCOTT

That Council does not accept the property tenders as they are well below market value and lists the properties for sale with a local Real Estate Agency

CARRIED 8/0

Cr Cripps rejoined the meeting at 2.17pm

7.10.3 HANGAR SITE LEASE – KALBARRI AERODROME (ITEM 6.5.3)

Moved Cr BOOTH, seconded Cr PIKE

That Council approves the lease of 176m² of land at the Kalbarri Aerodrome to Greg McFarlane for a period of 10 years at a lease fee of \$2.00 per square metre and that rates not be levied on the area of land under lease.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

Cr Cripps declared an interest in item 6.5.4 and left the meeting at 2.21pm

7.10.4 SPORTING SCHOLARSHIP – PATRICK CRIPPS (ITEM 6.5.4)

Moved Cr GLIDDEN, seconded Cr BOOTH

That Council not approve the scholarship application as it does not comply with scholarship guidelines.

CARRIED 7/1

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Cr Cripps rejoined the meeting at 2.24pm

7.10.5 UNPAID RATES – TRANSFER LAND TO CROWN (ITEM 6.5.5)

Moved Cr CARSON, seconded Cr PIKE

That Council:

1. Write off the outstanding rate debt on Victoria Location 1146 to the value of \$12,543.46.
2. Make application to the Minister for Local Government to have Victoria Location 1146 revested in the Crown.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

7.10.6 MID WEST ECONOMIC SUMMIT (ITEM 6.5.6)

Moved Cr PIKE, seconded Cr STOCK-STANDEN

That Council approve the attendance of Councillor Booth to the 2013 Mid West Economic Summit and the expenditure for registration be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

7.10.7 TOURISM TOUCH SCHEME NETWORK (ITEM 6.5.7)

Moved Cr GLIDDEN, seconded Cr CRIPPS

That Council:

Confirm its involvement in the Touchscreen Network including promotional material associated with the Shire.

Obtain a quotation for the installation of a Touchscreen in Northampton.

CARRIED 9/0

7.10.8 FEES AND CHARGES (ITEM 6.5.8)

Moved Cr SCOTT, seconded Cr CARSON

That Council charge Taylor's Roadshow a fee of \$200.00 for the use of the Kalbarri Foreshore.

CARRIED 9/0

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Northampton on 19 July 2013

7.11 PRESIDENTS REPORT

Since the last Council meeting Cr Wilson reported on his attendance at the following:

WALGA North Zone meeting in Mingenew on 24th June with the CEO.

WALGA Forum in Geraldton with the CEO. Survey results from the forum will be independently assessed for presentation to WALGA.

7.12 DEPUTY SHIRE PRESIDENTS REPORT

Since the last Council meeting Cr Cripps with the President met with Graham Leggett on 24th June in relation to illegal camping.

7.13 COUNCILLORS REPORT

7.13.1 CR BOOTH

Since the last Council meeting Cr Booth reported on her attendance at the Kalbarri Visitor Centre General Meeting and Kalbarri Visitor Centre Budget Meeting for 2013/2014.

7.13.2 CR SCOTT

Since the last Council meeting Cr Scott reported on his attendance at a Foreshore Development workshop. Cr Scott advised that a full report on the Foreshore proposals will be received in several weeks.

7.14 INFORMATION BULLETIN

Noted

7.15 NEW ITEMS OF BUSINESS

7.15.1 AGED CARE

Moved Cr STOCK-STANDEN, seconded Cr PIKE

That the President corresponds to the State and Federal Ministers for the age expressing concern of the lack of aged care in the form of hospice care and independent living units within the area from Northampton to Carnarvon

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resulting in many families having to relocate those needing care to Geraldton or Perth. The Shire of Northampton formally requests both state and federal government to seriously consider funding an aged care hospice facility in Kalbarri, expand the facilities in Northampton and construct independent living units in Northampton and Kalbarri.

The correspondence to also include that from the Shire's perspective both state and federal governments have not been responsible in providing such facilities to lessen the burden on existing facilities in Geraldton and they should act immediately to resolve this issue.

CARRIED 9/0

7.15.2 VIEWING PLATFORM – PINK LAKES

Moved Cr BOOTH, seconded Cr PIKE

That BASF Australia Ltd be approached in relation to their commitment to build a viewing platform at Pink Lakes.

CARRIED 9/0

7.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council be held on 16th August 2013 commencing at 1.00pm at the Council Chambers, Northampton

7.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 3.00pm.

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Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 24 July 2013

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Road, Northampton on 24 July 2013

1.0 OPENING

The President thanked all Councillors and members present for their attendance and declared the meeting open at 1.00pm.

1.1 PRESENT

Cr G Wilson	President	Northampton Ward
Cr B Cripps	Deputy President	Northampton Ward
Cr S Stock-Standen		Northampton Ward
Cr C Simkin		Northampton Ward
Cr T Carson		Northampton Ward
Cr J Booth		Kalbarri Ward
Cr D Pike		Kalbarri Ward
Cr M Scott		Kalbarri Ward
Cr P Gliddon		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager Works & Technical Services	
Mr Glenn Bangay	Principal EHO/Building Surveyor	

2.1 LEAVE OF ABSENCE

Nil

2.2 APOLOGIES

Nil

3.0 QUESTION TIME

Nil

4.0 DISCUSSION OF 2013/2014 DRAFT MUNICIPAL BUDGET

4.1 NEW ITEMS WITHIN THE BUDGET

Moved Cr Pike, seconded Cr Booth

That the contribution of \$10,500 for the installation of solar panels at the Kalbarri Golf Club be retained in the 2013/2014 Budget.

CARRIED BY AN ABSOLUTE MAJORITY 5/4

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Road, Northampton on 24 July 2013

AFTERNOON TEA ADJOURNMENT

Council adjourned for afternoon tea at 3.02pm and reconvened at 3.15pm with the following in attendance:

Cr Wilson, Cr Cripps, Cr Stock-Standen, Cr Carson, Cr Simkin, Cr Gliddon, Cr Booth, Cr Scott, Cr Pike, Chief Executive Officer Garry Keeffe, Deputy CEO Grant Middleton, Manager Works & Technical Services Neil Broadhurst and Principal EHO/Building Surveyor Glenn Bangay

4.2	SETTING OF RATE IN THE DOLLAR AND MINIMUMS
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Moved Cr CRIPPS, seconded Cr SIMKIN

That the Draft Municipal Fund Budget for 2013/2014 be adopted as a balanced budget and the following charges be levied:

General Rates

The rate in the dollar for all rateable Gross Rental Value properties be set at \$0.06741 and the rate in the dollar for all rateable Unimproved Value properties be set at \$0.9844.

Minimum Rates

That the minimum rate on rateable Gross Rental Value and Unimproved Value properties be set at \$450.00 per assessment.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

4.3	SPECIFIED AREA RATES – SETTING OF RATE IN THE DOLLAR AND STATING OF THE PURPOSE OF THE SPECIFIED RATE
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Moved Cr GLIDDON, seconded Cr BOOTH

That the specified area rate in the dollar, for all rateable Port Gregory Gross Rental Value properties within the Port Gregory Townsite be set at \$0.027996 to raise approximately \$14,250 to fund the operating cost of maintaining the Port Gregory Water Supply.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

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4.4	REFUSE FEES
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Moved Cr CRIPPS, seconded Cr CARSON

That Council set the refuse charges for 2013/2014 as follows:

Kalbarri Domestic Collection	\$330
Kalbarri Commercial Collection (Double)	\$660
Northampton & Other Domestic Collection	\$330
Northampton & Other Commercial Collection (Double)	\$660

Separate Billing

Front Loader Bins – Port Gregory/Kalbarri – Pickup \$24.00/m³

CARRIED BY AN ABSOLUTE MAJORITY 9/0

4.5	DUE DATE FOR PAYMENT OF RATES, INCLUDING INSTALMENT OPTION
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Moved Cr BOOTH, seconded Cr SCOTT

That the due date for the payment of rates be 1st October 2013 and the remaining due dates for rate instalment payments be 3rd December 2013, 4th February 2014 and 8th April 2014.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

4.6	DISCOUNT APPLICABLE TO GENERAL RATES AND DATE BY WHICH PAYMENT IS REQUIRED TO CLAIM DISCOUNT
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Moved Cr GLIDDON, seconded Cr STOCK-STANDEN

That a discount of 6% be allowed on general rates, applicable to all rate assessments that are paid by 4:30pm on 1st October 2013.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

4.7	ADMINISTRATION FEE FOR INSTALMENT OPTION
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Moved Cr SCOTT, seconded Cr CARSON

That an administration fee of \$5.00 per rate instalment payment be charged.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

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Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 24 July 2013

4.8	SETTING OF INSTALMENT INTEREST CHARGE APPLICABLE TO INSTALMENT OPTION
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Moved Cr GLIDDON, seconded Cr BOOTH

That an instalment interest rate of 5% per annum be charged on all rate assessments that are paid by instalments.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

4.9	SETTING OF PENALTY INTEREST APPLICABLE IF DEFAULT IS MADE ON INSTALMENT OPTION
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Moved Cr CARSON, seconded Cr PIKE

That a penalty interest rate of 10% per annum be applicable to the outstanding rates amount if a ratepayer defaults on the payment of a rates instalment.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

4.10	SETTING OF LATE PAYMENT PENALTY INTEREST APPLICABLE TO ALL OVERDUE RATES
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Moved Cr PIKE, seconded Cr CARSON

That a late payment penalty of 10% per annum be charged on all rates outstanding after 1st October 2013, where no instalment option was taken.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

5.0	CONSIDERATION OF TRUST AND RESERVE FUND 2013/2014 DRAFT BUDGETS
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Moved Cr STOCK-STANDEN, seconded Cr SCOTT

That the Trust Budget and Reserve Fund Budget for 2013/2014 be adopted.

CARRIED BY AN ABSOLUTE MAJORITY 9/0



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Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 24 July 2013

6.0 TENDERS FOR PLANT, VEHICLES, BITUMEN, GOODS & SERVICES

Moved Cr PIKE, seconded Cr GLIDDON

That the Chief Executive Officer be authorised to call tenders, as per the requirements and provisions of the Local Government Act 1995, for the provision of goods and services as approved within the 2013/2014 Budget.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

7.0 ADDITIONAL INFORMATION

Nil.

8.0 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 3.51 pm.

WORKS & ENGINEERING REPORT CONTENTS

6.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
6.1.2	GREY STREET UPGRADE CONCEPT PLANS	3

6.1.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM

REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	7th August 2013
APPENDICES:	1. Nil.

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on Bowes River, Rose Hill, Horan, Rob, Sandy Gully, Swamps, Little Bay, White Cliffs, Warribanno Chimney, Hulme, Eastough, Ogilvie West, Monegarry and Ajana East Roads.
- General verge maintenance works and gravel sheeting carried out on Warribanno Chimney, Monegarry and Eastough Roads.

Maintenance Items

- Various street signage works.
- Northampton tip site works – Establishing materials storage area.
- Bowes River Road – Clear stock Grid and repair fencing
- Bowes River carpark area – Replace fencing.
- Horrocks foreshore fencing and shelter removal.
- Kalbarri – Pothole works – Various locations.

Other Items (Budget)

- Northampton light industrial area sub division continuing.
- Northampton – Guide Park – Car park construction/sealing.
- Kalbarri – Northern Boat ramp car park area continuing.

Plant Items

- Kalbarri airport generator –
- Aggregate spreader box/s works. – Dtrans

Staff/Personnel Items

- Chainsaw training undertaken (1 only).
- Hearing Test undertaken (2 yearly – all outside staff)
- Kalbarri Ranger Appointment.

OFFICER RECOMMENDATION – ITEM 6.1.1

For Council information.

6.1.2 GREY STREET UPGRADE – CONCEPT PLANS

REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	7th August 2013
APPENDICES:	1. 2 x Drawings
	61-28723-C001
	61-28723-SK001

BACKGROUND:

Scope of works to enhance the Grey Street area from the Clotworthy Road intersection north to the Anchorage caravan Park.

Shire of Northampton has been successful in securing funds within the Black Spot Funding and Roads to Recovery allocation for 2013/2014. GHD has been appointed to produce concept drawings and ultimately final design drawings for the approval process and ultimately the construction phase of the project (commence February 2014).

Concept plans are presented for Council information/comment.

CONCLUSION

Council is requested to review the drawings and consider any comments relevant to the concept plans as per the attached.

FINANCIAL AND BUDGET IMPLICATIONS:

Shire of Northampton has been successful in securing funds within the Black Spot Funding and Roads to Recovery allocation for 2013/2014.

VOTING REQUIREMENT:

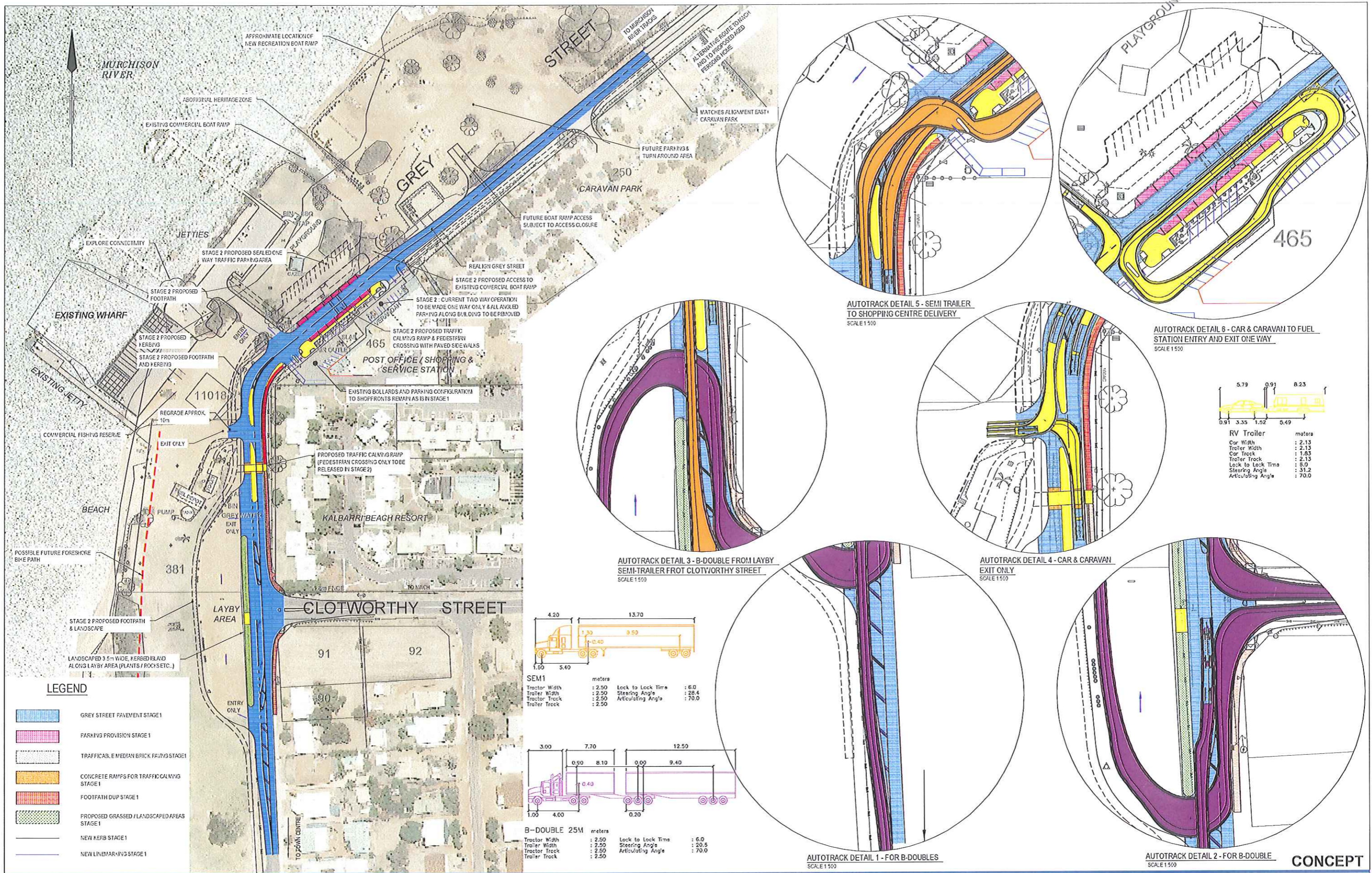
Nil.

OFFICER RECOMMENDATION – ITEM 6.1.3

For Council information/comment.



SHIRE OF NORTHAMPTON
WORKS & ENGINEERING REPORT – 16 AUGUST 2013



C	GREY STREET ALIGNMENT REVISED FOR BOAT RAMP ACCESS	EC	30/07/13
B	STAGE 1 & 2 CONCEPT FOR CLIENT APPROVAL	EC	19/07/13
A	CONCEPT ISSUED FOR CLIENT COMMENTS AND APPROVAL	EC	
No	Revision	Note: * indicates signatures on original issue of drawing or last revision of drawing	Drawn Job Manager Project Director Date

Scale bars: 0 10 20 30 40 50m (SCALE 1:1000 AT ORIGINAL SIZE), 0 5 10 15 20 25m (SCALE 1:500 AT ORIGINAL SIZE)

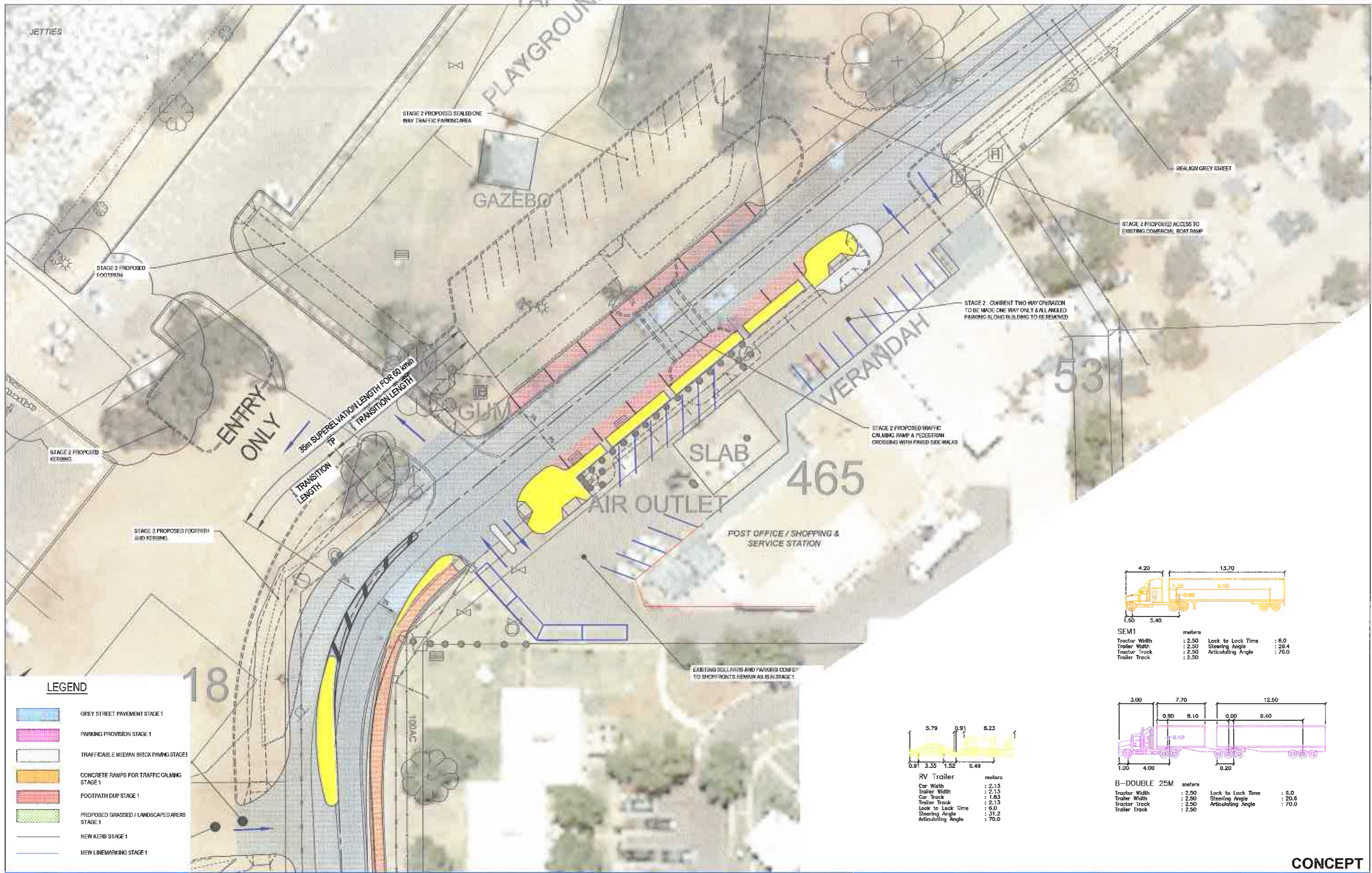
GHD
 GHD House, 233 Adelaide Tce Perth WA 6004
 PO Box Y3109 Perth WA 6532 Australia
 T 61 8 6222 6222 F 61 8 6222 6555
 E perma@ghd.com.au W www.ghd.com

DO NOT SCALE	Drawn E CLASSE	Designer E CLASSE
Conditions of Use: This document may only be used by GHD's client (and any other person who GHD has agreed can use this document) for the purpose for which it was prepared and must not be used by any other person or for any other purpose.	Drafting Check	Design Check
	Approved (Project Director)	Date
	Scale: 1:1000 1:500	This Drawing must not be used for construction unless signed as Approved

CONCEPT

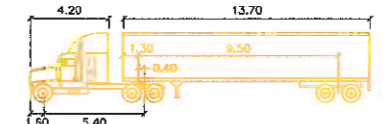
Client: **SHIRE OF NORTHAMPTON**
 Project: **UPGRADING OF GREY STREET**
 Title: **CONCEPTUAL MASTER PLAN & TURNING TEMPLATES**

Original File: **A1**
 Drawing No: **61-28723-C001**
 Rev: **C**

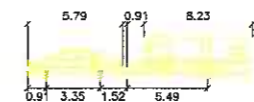


LEGEND

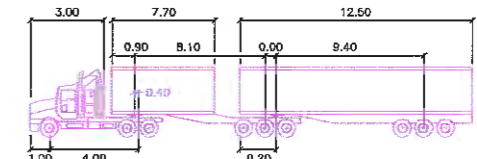
- GREY STREET PAVEMENT STAGE 1
- PARKING PROVISION STAGE 1
- TRAFFICABLE MEDIUM BRICK PAVING STAGE 1
- CONCRETE RAMPS FOR TRAFFIC CALMING STAGE 1
- FOOTPATH DUP STAGE 1
- PROPOSED GRASSED / LANDSCAPED AREAS STAGE 1
- NEW KERB STAGE 1
- NEW LINEMARKING STAGE 1



SEM1		meters	
Tractor Width	: 2.50	Lock to Lock Time	: 6.0
Tractor Width	: 2.50	Steering Angle	: 28.4
Tractor Track	: 2.50	Articulating Angle	: 70.0
Trailer Track	: 2.50		



RV Trailer		meters	
Car Width	: 2.13		
Trailer Width	: 2.13		
Car Track	: 1.83		
Trailer Track	: 2.13		
Lock to Lock Time	: 6.0		
Steering Angle	: 31.2		
Articulating Angle	: 70.0		



B-DOUBLE 25M		meters	
Tractor Width	: 2.50	Lock to Lock Time	: 5.0
Trailer Width	: 2.50	Steering Angle	: 20.6
Tractor Track	: 2.50	Articulating Angle	: 70.0
Trailer Track	: 2.50		

CONCEPT

No	Revision	Note: * Indicates signatures on original issue of drawing or last revision of drawing	Drawn	Job Manager	Project Director	Date
C		GREY STREET ALIGNMENT REVISED FOR BOAT RAMP ACCESS	EC			30/07/13
B		STAGE 1 & 2 CONCEPT FOR CLIENT REVIEW	EC			19/07/13
A		CONCEPT ISSUED FOR CLIENT COMMENTS AND APPROVAL	EC			

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 E perma@ghd.com.au W www.ghd.com

DO NOT SCALE	Drawn E CLAASE	Designer E CLAASE	Client
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	Approved (Project Director)	Date	Title
	Scale 1:250	This Drawing must not be used for Construction unless signed as Approved	

Client	SHIRE OF NORTHAMPTON
Project	UPGRADING OF GREY STREET
Title	CONCEPTUAL SHOPPING & SERVICE STATION PARKING CONFIGURATION - OPTION 1
Original Size	A1
Drawing No:	61-28723-SK001
Rev:	C

HEALTH AND BUILDING REPORT CONTENTS

6.2.1	BUILDING STATISTICS FOR THE MONTH OF JUNE 2013	2
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6.2.1	INFORMATION ITEM: BUILDING STATISTICS
	DATE OF REPORT: 7th AUGUST 2013
	RESPONSIBLE OFFICER: Glenn Bangay – Principal EHO/Building Surveyor

1. BUILDING STATISTICS

Attached for Councils' information are the Building Statistics for July 2013.

OFFICER RECOMMENDATION – ITEM 6.2.1
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For Council information.

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - JULY 2013

Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials 1. Floor 2. Wall 3. Roof	Area m2	Value	Fees 1. App Fee 2. BCITF 3. BRB 4. Other
9/07/2013	1136	G Clifton & I Pabst PO Box 302 KALBARRI	Owner/Builder	Lot 61 Tern Way KALBARRI	Patio	1. Brick 2. N/A 3. Poly	48	\$2,000	1. 90.00 2. 0.00 3. 40.50 4. 0.00
11/07/2013	1137	M & S Baldwin PO Box 614 KALBARRI	WA Country Builders PO Box 567 GERALDTON	Lot 16 Goodenia Way KALBARRI	Dwelling	1. Concrete 2. Brick 3. C/Bond	137	\$246,589	1. 468.52 2. 493.18 3. 221.93 4. 0.00
18/07/2013	1114	S Olman PO Box 217 NORTHAMPTON	Owner/Builder	Lot 55 Third Ave NORTHAMPTON	Additions	1. Concrete 2. Brick 3. Tile	38	\$20,000	1. 90.00 2. 0.00 3. 40.50 4. 0.00
18/07/2013	1138	L & I Browning 46 Gwalla St NORTHAMPTON	Owner/Builder	Lot 60 Gwalla St NORTHAMPTON	Patio	1. Brick 2. N/A 3. Zinc	58	\$8,000	1. 90.00 2. 0.00 3. 40.50 4. 0.00
27/07/2013	1141	M Troy 20 Dakota Ave MAYLANDS	Leo Ledger PO Box 204 KALBARRI	Lot 295 Mallard St KALBARRI	Demolition	1. N/A 2. N/A 3. Asbestos	N/A	\$2,200	1. 90.00 2. 0.00 3. 0.00 4. 0.00
27/07/2013	1142	S & M Flannery PO Box 278 KALBARRI	S & M Flannery PO Box 278 KALBARRI	Lot 221 Patrick Cres KALBARRI	Demolition	1. N/A 2. N/A 3. Asbestos	N/A	\$6,600	1. 90.00 2. 0.00 3. 0.00 4. 0.00
27/07/2013	1153	H & I Ralph PO Box 511 KALBARRI	H & I Ralph PO Box 511 KALBARRI	Lot 94 Mortimer St KALBARRI	Demolition	1. N/A 2. N/A 3. N/A	N/A	\$950	1. 90.00 2. 0.00 3. 0.00 4. 0.00
27/07/2013	1145	Dept of Housing 201 Marine Tce GERALDTON	J Jensen PO Box 61 MT MAGNET	Lot 197 Balaam Crt KALBARRI	Demolition	1. N/A 2. N/A 3. N/A	N/A	\$22,000	1. 90.00 2. 0.00 3. 0.00 4. 0.00
27/07/2013	1099	J Ashton & J Coram PO Box 502 NORTHAMPTON	J Ashton & J Coram PO Box 502 NORTHAMPTON	Lot 53 West St NORTHAMPTON	Dwelling	1. Concrete 2. C/Bond 3. C/Bond	106	\$50,000	1. 160.00 2. 45.00 3. 100.00 4. 0.00

27/07/2013	1144	A & K Venturini 20 Jarrod St COTTELSLOE	Plunkett Homes PO Box 2781 GERALDTON	Lot 251 Glance St HORROCKS	Dwelling	1. Concrete 2. Brick 3. C/Bond	194	\$321,000	1. 609.90 2. 288.90 3. 642.00 4. 0.00
30/07/2013	1139	Gliss Holdings P/L PO Box 64 KALBARRI	Gliss Holdings P/L PO Box 64 KALBARRI	Lot 378 Grey St KALBARRI	Additions	1. Concrete 2. Hardi Flex 3. N/A	6	\$2,600	1. 90.00 2. 40.50 3. 0.00 4. 0.00
30/07/2013	1152	M & S Flaunery 4 Patrick Crt KALBARRI	L Nairn PO Box 261 KALBARRI	Lot 221 Patrick Cres KALBARRI	Additions	1. Timber 2. C/Bond 3. C/Bond	38	\$80,000	1. 256.00 2. 72.00 3. 160.00 4. 0.00

TOWN PLANNING CONTENTS

6.3.1 PROPOSED OUTBUILDING – LOT 909 (NO. 15) MAINWARING DRIVE, KALBARRI 2

6.3.1	PROPOSED OUTBUILDING – LOT 909 (NO. 15) MAINWARING DRIVE, KALBARRI
<p>LOCATION: Lot 909 (No. 15) MAINWARING DRIVE, KALBARRI</p> <p>FILE REFERENCE: 10.6.1.1 / 15 MAI</p> <p>APPLICANT/OWNER: ME & ST Whyte</p> <p>DATE OF REPORT: 8 August 2013</p> <p>REPORTING OFFICER: Kathryn Jackson – Acting Principal Planner</p> <p>APPENDICES:</p> <ol style="list-style-type: none"> 1. Application for Planning Approval – Site Plan, Floor Plan & Elevations 2. Site photographs 	

AUTHORITY / DISCRETION:

Quasi-Judicial - when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.

SUMMARY:

Council is in receipt of an application for the construction of an outbuilding upon Lot 909 (No. 15) Mainwaring Drive, Kalbarri. The proposal is required to be placed before a meeting of Council as the outbuilding does not comply with the required front boundary setback as specified by the Residential Design Codes of Western Australia 2013 (R-Codes) and is positioned forward of the existing residence.

Figure 1 – Location for Lot 909 Mainwaring Drive, Kalbarri



BACKGROUND:

At the 19 December 2012 meeting of Council and application was presented which sought the approval of a 7.5m x 10m (75m²) outbuilding with a wall height of 3.6m and an apex height 4.m. The outbuilding was proposed to be located 2m from the primary street boundary and 1m from the side (western) boundary. At this meeting Council resolved:

“That Council:

- 1 *Proceed with a twenty one (21) day advertising period with affected adjoining landowners inviting comment regarding the construction of the proposed outbuilding upon Lot 909 (No.15) Mainwaring Drive, Kalbarri.*
- 2 *That Council delegate to the CEO the capacity to grant formal Planning Approval following the completion of a twenty one (21) day neighbour consultation period and should no written, author identified objections be received during that period for an outbuilding to be constructed upon Lot 909 (No. 15) Mainwaring Drive, Kalbarri and where an amended site plan is received detailing a minimum primary street setback of 4m and a side setback that is compliant with Table 2a of the Residential Design Codes, subject to the following:*

Conditions

- 1 *Development shall be in accordance with the attached approved plan(s) dated on (to be inserted on delegation) and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.*
- 2 *Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.*
- 3 *The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.*

- 4 *The approved outbuilding component (i.e. Class 10 area as classified by the Building Code of Australia) is only to be used for general and vehicle storage purposes and minor maintenance upon vehicles housed therein to the approval of the Local Government and shall NOT be used for habitation, commercial or industrial purposes.*

- 5 *The development shall be consistent or complementary in colour with existing development onsite, as shown on the attached approved plans, to the approval of the local government.*

- 6 *This approval is valid for a period of two (2) years from the date of approval and will deemed to have lapsed if the development has not substantially commenced before the expiration of this period.*

7. *A building permit shall be issued by the local government prior to the commencement of any work on the site; and*

8. *All stormwater is to be disposed of on-site to the specifications and approval of the local government; and*

Notes

- a) *Where an approval has so lapsed, no development/land use shall be carried out without the further approval of the local government having first been sought and obtained.*

 - b) *Should the applicant be aggrieved by the decision of the Council (in part or whole) a right of appeal exists to the State Administrative Tribunal within twenty eight (28) days from the date of the decision."*
-
- 3 *In the event that a written, author-identified objections to the proposal are received by the Shire during the 21 day neighbour consultation period then the application shall be returned to Council for consideration of those objections.*

 4. *Alternatively, advise the Applicant that should they wish to amend their plans to denote an outbuilding with a dimension of no more than 6m x 6m with a wall height no greater than*

2.6m then Council will consider granting planning approval to a reduced front setback of 2m.”

The applicant has now submitted amended plans for the construction of an outbuilding upon the property for Council’s further consideration. The outbuilding is proposed to be 7m x 10m (70m²) in area with a wall height of 3m and an overall height of 3.8m. The outbuilding is proposed to be setback 1m from the western (side) property boundary, 3m from the north-east corner of the outbuilding to the front (northern) property boundary and 4m from the north-west corner of the outbuilding to the front (northern) property boundary accounting for the rounded shape of the front boundary line.

The amended outbuilding application does not comply with the requirements of the R-Codes in relation to the specified setback of 4.5m between a garage and the front property boundary, and the application also does not comply with Section 4.2.6 of the Shire’s ‘Outbuildings’ Local Planning Policy as the outbuilding is proposed to be located in front of the front building line of the existing dwelling.

A copy of the amended site, floor and elevation plans for the proposal have been included as **Appendix 1** to this report.

CONSULTATION:

Clause 4.3 of the Shire’s ‘Outbuildings’ Local Planning Policy states:

“Any variation to any part of the above policy will require consultation with affected landowners and/or occupiers and their written neighbour consent to these variations should preferably be given.”

As per the requirements of the Policy, advertising of the application was undertaken with surrounding landowners with correspondence being sent out to each landowner with a copy of the proposed plans. At the conclusion of the advertising period two submissions had been received both in support of the application, one from a landowner adjacent to the property and the other from the landowner who owns two lots which adjoin Lot 909 to the West along Mainwaring Drive. The location of the submissions that were received in support of the proposal and also the location of those landowners who were written to during the advertising period but did not submit a response have been indicated within Figure 2 below.

Figure 2 – Advertising Plan



FINANCIAL & BUDGET IMPLICATIONS:

Nil. However should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

Lot 909 (No. 15) Mainwaring Drive, Kalbarri is zoned ‘Residential – R17.5’ under Town Planning Scheme No. 9 – Kalbarri (‘the Scheme’). The application is considered to meet the requirements of the Scheme in relation to colours, materials and land use.

Section 5.5.3 of the Scheme ‘Residential Development: Residential Design Codes of the Scheme’ states:

“Unless otherwise provided for in the Scheme the development of land for any of the residential purposes dealt with by the Residential Design Codes shall conform to the provisions of those codes.”

The R-Codes govern development on residential zoned land and are formulated using a modified “performance” approach. The Acceptable Development provisions contained in the R-Codes provide a means by which development can be “deemed-to-comply”, while the Performance Criteria allow the possibility of other ways of achieving an acceptable outcome.

In order to provide an appropriate assessment of the proposed outbuilding the following definitions are provided from the R-Codes:

Garage: *Any roofed structure, other than a carport, designed to accommodate one or more motor vehicles and attached to the dwelling.*

Outbuilding: *An enclosed non-habitable structure that is detached from any dwelling, but not a garage.*

As the proposed building is not attached to the dwelling the outbuilding is technically considered to fall within the definition of an “Outbuilding” under the R-Codes.

The “deemed to comply” provisions of Element 5.4.3 of the R-Codes require that outbuildings:

- i. Are not attached to a dwelling;*
- ii. Are non-habitable;*
- iii. Collectively do not exceed 60m² in area or 10% in aggregate of the site area, whichever is the lesser (unless a Local Planning Policy provides otherwise);*
- iv. Do not exceed a wall height of 2.4m (unless a Local Planning Policy provides otherwise);*
- v. Do not exceed a ridge height of 4.2m (unless a Local Planning Policy provides otherwise);*
- vi. Are not within the primary street setback area;*
- vii. Do not reduce the amount of open space required in Table 1; and*
- viii. Comply with the setback requirements of Table 1, but in areas coded R15 or less, the rear setback requirement is determined by Tables 2a and 2b.*

As the Shire has adopted an ‘Outbuildings’ Local Planning Policy clauses (iii), (iv) and (v) above are covered under this Policy and it should be noted that the application is considered to meet the requirements of the ‘Outbuildings’ Policy in relation to the outbuildings proposed area, wall and ridge heights.

In relation to clauses (vi) and (viii) the primary street setback for buildings with a ‘Residential R17.5’ zoning is 6m. Therefore the outbuilding does not comply with this requirement. However given the design of the outbuilding, its location at the front of the property to the side of the residence and the access to the structure being directly off the street it is considered more appropriate to assess the application as a “garage” as this is how the building will be perceived from the street and used by the landowners.

Element 5.2.1 of the R-Codes states that garages are required to be setback 4.5m from the front property boundary. As this application proposes the construction of the outbuilding 3m at its closest point to 4m at its furthest point from the front property boundary it is considered that the 0.5-1.5m variation to the front setback

would not be detrimental to the streetscape nor set an undesirable precedent for future applications. It is also considered that the outbuilding matches with the colours and materials of the dwelling upon the site and with the inclusion of a panelled 'wood' look double width roller door the structure will not appear out of context with the existing development upon the site or other structures already present in the street.

POLICY IMPLICATIONS:

The objectives of the Local Planning Policy – Outbuildings are:

- “3.1 To allow for a regional variation to the Residential Design Codes for Element 10 – Incidental Development.*
- 3.2 To provide clear definition of what constitutes an “outbuilding”.*
- 3.3 To ensure that outbuildings are not used for habitation or commercial purposes by controlling building bulk (size and height).*
- 3.4 To limit the visual impact of outbuildings.*
- 3.5 To encourage the construction of outbuildings in materials and colours that complement the landscape and amenity of surrounding areas.”*

Clause 4.2.2a of the Scheme states:

“Residential R10 and high density – 120m² in area or 20% in aggregate of the site area, whichever is the lesser, with a maximum wall height of 3.0m and a total maximum height of 4.5m measured from natural ground level.”

Clause 4.2.6 of the Local Planning Policy, clearly states:

“Regardless of zoning, on lots of 4ha or less, an outbuilding is to be located entirely behind any existing dwelling on the lot unless the outbuilding is consistent in design and constructed in the same materials and colours as the dwelling.”

From the last application, the applicant has reduced the wall height of the outbuilding from 3.6m to 3m which complies with the Shire's 'Outbuildings' Local Planning Policy which specifies a maximum wall height of 3m. The overall dimensions of the outbuilding have also been reduced from 7.5m x 10m (75m²) to 7m x 10m (70m²) which also complies with the Shire's 'Outbuildings' Policy which specifies a maximum outbuilding size of 120m².

In relation to Clause 4.2.6 the outbuilding is proposed to be constructed of coated metal sheeting (colorbond) in the same colour as the roof and feature panels of the existing residence “shale grey” which is a light grey/beige colour. The 5m wide roller door of the outbuilding is to be installed in a material that imitates the texture and colour of panelled cedar, which will match in with the cedar coloured features of the house and the front fence which is currently being stained to a matching colour.

In addition, the outbuilding would be constructed at a finished floor level (FFL) approximately 0.5m lower than the FFL of the residence which matches with the existing verge and road height. Given the curved front boundary of the property and the 1.8m high front fence it is considered that the garage would not appear ‘bulky’ in the streetscape. Photographs taken by Shire staff at an onsite inspection have been included as **Appendix 2** to elaborate upon the proposal.

A Local Planning Policy shall not bind Council in respect of any application for Planning Consent but Council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

STRATEGIC IMPLICATIONS:

Nil.

COMMENT:

With the reduction in wall height from 3.6m to 3m and the increase in the front setback distance from 2m to 3m (at closest point) it is considered that the applicant has now addressed previous concerns regarding the impact of the structure on the streetscape. It is recommended that Council support the construction of the outbuilding to these amended specifications.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.3.1	APPROVAL
That Council grant formal Planning Approval for the construction of an outbuilding upon Lot 909 (No. 15) Mainwaring Drive, Kalbarri subject to the following:	
Conditions	
1	Development shall be in accordance with the attached approved plan(s) dated 16 August 2013 and subject to any modifications

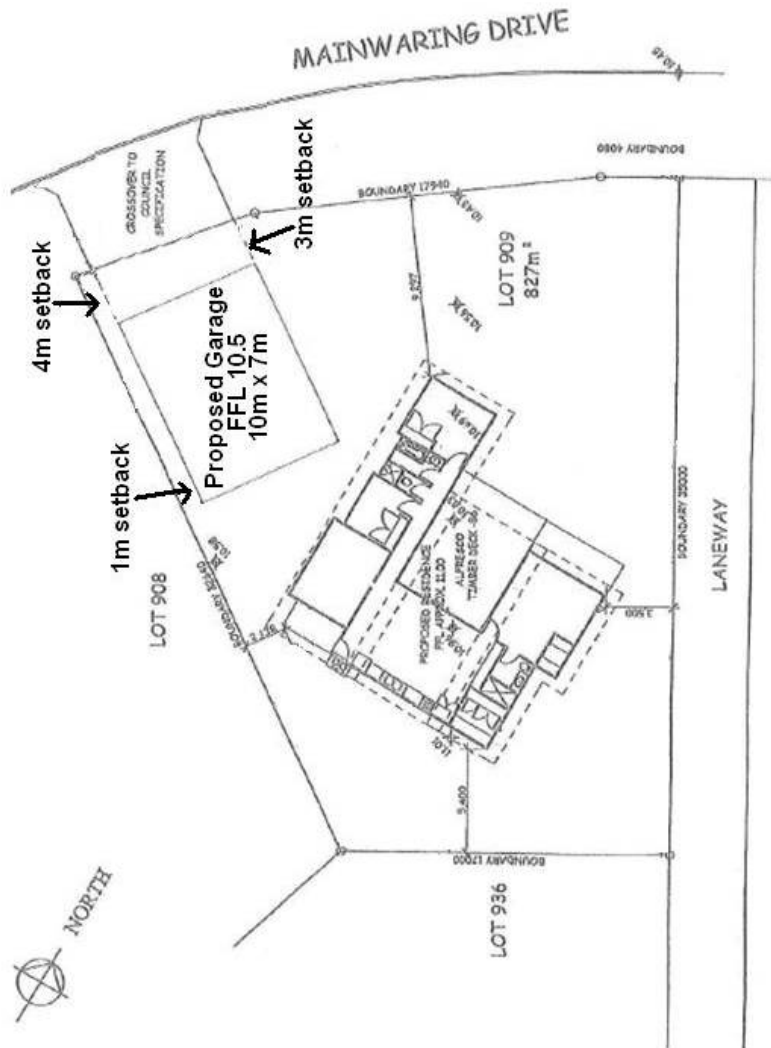
required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government;

- 2 Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition;**
- 3 The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise;**
- 4 The approved outbuilding component (i.e. Class 10 area as classified by the Building Code of Australia) is only to be used for general and vehicle storage purposes and minor maintenance upon vehicles housed therein to the approval of the Local Government and shall NOT be used for habitation, commercial or industrial purposes;**
- 5 The development shall be consistent or complementary in colour with existing development onsite, as shown on the attached approved plans, to the approval of the local government;**
- 6 This approval is valid for a period of two (2) years from the date of approval and will deemed to have lapsed if the development has not substantially commenced before the expiration of this period;**
- 7. A building permit shall be issued by the local government prior to the commencement of any work on the site; &**
- 8. All stormwater is to be disposed of on-site to the specifications and approval of the local government.**

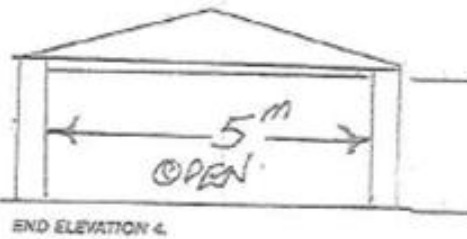
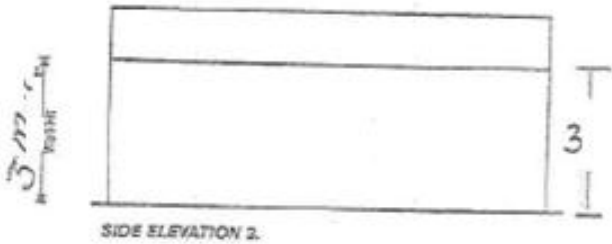
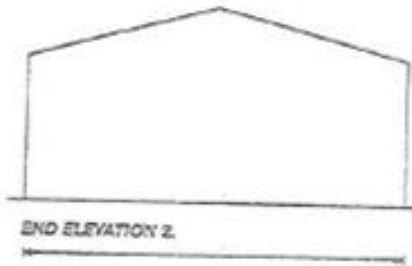
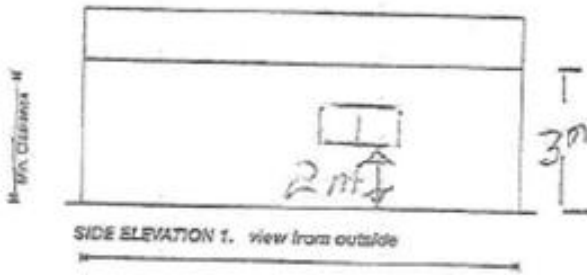
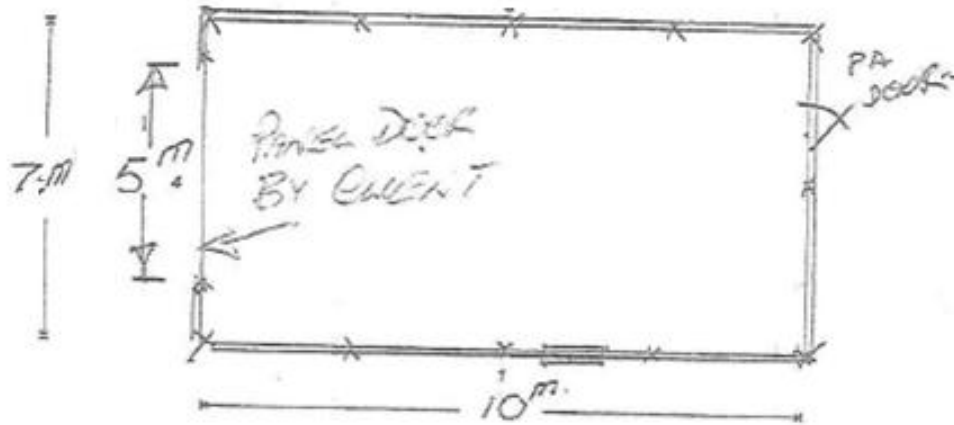
Notes

- a) Where an approval has so lapsed, no development/land use shall be carried out without the further approval of the local government having first been sought and obtained; &**
- b) Should the applicant be aggrieved by the decision of the Council (in part or whole) a right of appeal exists to the State Administrative Tribunal within twenty eight (28) days from the date of the decision.**

APPENDIX 1



	PLAN	INDIVIDUAL	LOCATION	PROPOSED RESIDENCE FOR M & S WHYTE LOT 909 MAINWARING DVE, KALBARRI	TITLE	SITE PLAN	DATE	05/05/09	DRAWN	DP/PEH	JOB NO.		REV	A	
													SHEET	1	OF



APPENDIX 2



Above: View looking south from Mainwaring Drive towards Lot 909

Below: View looking east from Mainwaring Drive towards Lot 909





Above: Front elevation of existing house

Below: 1.8m high fence erected along front boundary to be stained cedar in colour





Above: Example of the same style of roller door to be used on proposed outbuilding



SHIRE OF NORTHAMPTON
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6.4.1

ACCOUNTS FOR PAYMENT

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 August 2013
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Leanne Rowe/Grant Middleton
APPENDICES:	1. List of Accounts

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 16th August 2013, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.1

That Municipal Fund Cheques 19799 to 19826 inclusive, totalling \$45,619.89, Municipal EFT payments numbered EFT11412 to EFT11490 inclusive totalling \$530,280.06, Direct Debit payments GJ01-01 to GJ01-06 totalling \$4,672.93 Trust Fund Cheques 1911-1911, totalling \$1,388.00 be passed for payment and the items therein be declared authorised expenditure.



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Chq #	Date	Name	Description	Amount
19799	11-07-2013	NORMAN REYNOLDS	REFUND RATES	500.00
19800	24-07-2013	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	196.55
19801	29-07-2013	TELSTRA	TELEPHONE CHARGES	2937.62
19802	29-07-2013	SYNERGY	ELECTRICITY	25959.54
19803	06-08-2013	PETTY CASH - NORTHAMPTON	RECOUP	160.55
19804	06-08-2013	AFGRI EQUIPMENT AUST PTY LTD	PARTS	353.51
19805	06-08-2013	AUSTRALIA POST	POSTAGE	186.12
19806	06-08-2013	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY	LICENCE RENEWAL	1323.00
19807	06-08-2013	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	818.71
19808	06-08-2013	B P ROADHOUSE NORTHAMPTON	REFRESHMENTS	594.00
19809	06-08-2013	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	3408.18
19810	06-08-2013	DEPT OF TRANSPORT	VEHICLE LICENSE	24.50
19811	06-08-2013	CONSTRUCTION EQUIPMENT AUSTRALIA	PARTS	347.86
19812	06-08-2013	COVS PARTS PTY LTD	PARTS	633.92
19813	06-08-2013	GERALDTON MOWER & REPAIR SPECIALISTS	PARTS	7.00
19814	06-08-2013	CONCEPT ONE	SUPERANNUATION CONTRIBUTIONS	553.62
19815	06-08-2013	BILGOMAN AUTO TECH	SERVICE	1210.99
19816	06-08-2013	KALBARRI GAS	GAS ANNUAL RENTAL	222.50
19817	06-08-2013	KALBARRI CABINETS & SUPPLIES	BUILDING REPAIRS	1039.50
19818	06-08-2013	MARINA HOME & LEISURE	TORCH	174.95
19819	06-08-2013	LOCAL GOVERNMENT SUPERVISORS ASSOC. WA INC	MEMBERSHIPS/SUPERVISORS CONF	1805.50
19820	06-08-2013	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	953.08
19821	06-08-2013	MURCHISON SURVEYS	BOAT HIRE SEA SEARCH RESCUE SURVEY	676.50
19822	06-08-2013	ONE PATH INTERGRA	SUPERANNUATION CONTRIBUTIONS	43.87
19823	06-08-2013	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	529.65
19824	06-08-2013	REST SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	286.05



SHIRE OF NORTHAMPTON
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Chq #	Date	Name	Description	Amount
19825	06-08-2013	TELSTRA	TELEPHONE CHARGES	134.53
19826	06-08-2013	YOUNG MOTORS P/L	PARTS	538.09
				<hr/>
				\$45,619.89
				<hr/>



SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 AUGUST 2013

ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT11412	18-07-2013	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	13,118.12
EFT11413	18-07-2013	T & J NEWMAN	CONTRACT CLEANER - KALBARRI	1,082.30
EFT11414	18-07-2013	M SPARLING	TELSTRA LINE RENTAL REIMBURSEMENT	36.95
EFT11415	18-07-2013	NEIL BROADHURST	REIM TELSTRA ACC	119.44
EFT11416	18-07-2013	STEVE WILLIAMS	TELSTRA LINE RENTAL REIMBURSEMENT	49.90
EFT11417	17-07-2013	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 153	23,982.95
EFT11418	19-07-2013	AUSTRALIAN TAXATION OFFICE	JUNE 2013 BAS	54,766.17
EFT11419	24-07-2013	CIVIL AVIATION SAFETY AUTHORITY	EXEMPTION AGAINST CASR 139.040	570.00
EFT11420	25-07-2013	AUSTRALIAN TAXATION OFFICE	GST BALANCE	34,888.87
EFT11421	01-08-2013	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	12,486.98
EFT11422	01-08-2013	T & J NEWMAN	CONTRACT CLEANER - KALBARRI	1,082.30
EFT11423	01-08-2013	E & S KOPPENSTEINER	REIMB TELSTRA	72.00
EFT11424	01-08-2013	KEVIN BROWN	TELSTRA LINE RENTAL REIMB	44.95
EFT11425	01-08-2013	GRANT MIDDLETON	REIMB MOBILE PHONE REPAIRS	95.00
EFT11426	01-08-2013	DATATRAX PTY LTD	TOURISM TOUCHSCREEN - FULL MOTION VIDEO ADVERTISEMENT KALB & NTON FIRST Q PAYMENT	890.00
EFT11427	02-08-2013	AUSTRALIAN TAXATION OFFICE	GST BALANCE	524.96
EFT11428	02-08-2013	LGIS INSURANCE BROKING	2013/14 INSURANCE	56,197.97
EFT11429	02-08-2013	LGISWA	2013/14 INSURANCE	116,863.91
EFT11430	06-08-2013	ABROLHOS ELECTRICS	BBQ REPAIRS	801.79
EFT11431	06-08-2013	ANGIE'S CAFE	REFRESHMENTS	185.00
EFT11432	06-08-2013	BEAUREPAIRES	TYRE	576.53
EFT11433	06-08-2013	RAY BLICK PLUMBING & GAS SERVICE	PLUMBING	754.00
EFT11434	06-08-2013	BROADCAST AUSTRALIA	POWER RECOVERY	104.24



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EFT #	Date	Name	Description	Amount
EFT11435	06-08-2013	BUNNINGS BUILDING SUPPLIES	PLANTS	164.71
EFT11436	06-08-2013	CHRISTIE PARKSAFE	HORROCKS BBQ NEW ELEMENT	135.30
EFT11437	06-08-2013	CJD EQUIPMENT P/L	PARTS	432.76
EFT11438	06-08-2013	COASTAL PLUMBING & GAS FITTING	PLUMBING	392.26
EFT11439	06-08-2013	BS & JA COCKRAM	KALBARRI & NORTHAMPTON CAT POUNDS (MATERIALS DEPOSIT)	8,000.00
EFT11440	06-08-2013	STAPLES	PHOTOCOPIER MTCE	654.53
EFT11441	06-08-2013	COURIER AUSTRALIA	FREIGHT	143.58
EFT11442	06-08-2013	THE DOG TIDY COMPANY	DEGRADABLE BAG ROLLS	1,425.00
EFT11443	06-08-2013	D-TRANS	PLANT REPAIRS	11,007.72
EFT11444	06-08-2013	DURACK INSTITUTE OF TECHNOLOGY	STAFF TRAINING	842.00
EFT11445	06-08-2013	ENVIRONMENTAL HEALTH AUSTRALIA (NSW) INC	I'M ALERT ONLINE D SUBSCRIPTION 2013- 2014	330.00
EFT11446	06-08-2013	GERALDTON EXTINGUISHER SERVICE & SALES	DCP FIRE EXTINGUISHER	198.00
EFT11447	06-08-2013	ATOM SUPPLY	SURVEY STAFF	144.68
EFT11448	06-08-2013	GERALDTON & MIDWEST SECURITY SERVICES	SECURITY SYSTEM	525.80
EFT11449	06-08-2013	GERALDTON SHEETMETAL AND ROOFING	CUSTOM ORB, RIDGE CAPPING	2,838.62
EFT11450	06-08-2013	GERALDTON AUTO WHOLESALERS	SERVICE	302.80
EFT11451	06-08-2013	GERALDTON DIESEL INJECTION SERVICE	SERVICE PERKINS FUEL PUMP	1,267.18
EFT11452	06-08-2013	GNC CONCRETE & PRECAST	CONCRETE PRODUCTS	11,411.40
EFT11453	06-08-2013	HASLEBYS HARDWARE SUPPLIES	TOOL KIT, HARDWARE, EARMUFFS	2,585.22
EFT11454	06-08-2013	JASON SIGNMAKERS	SIGNS	1,960.20
EFT11455	06-08-2013	KALBARRI HARDWARE & BUILDING SUPPLIES	HARDWARE	3,097.97
EFT11456	06-08-2013	KALBARRI EXPRESS FREIGHT	FREIGHT	190.08
EFT11457	06-08-2013	KALBARRI B P SERVICE STATION	HARDWARE	35.80
EFT11458	06-08-2013	KALBARRI LAWNMOWING SERVICE	LAWN MOWING	430.00



SHIRE OF NORTHAMPTON
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EFT #	Date	Name	Description	Amount
EFT11459	06-08-2013	KALBARRI REFRIGERATION AND AIRCONDITIONING SERVICE	REPAIR AIRCON	1,464.19
EFT11460	06-08-2013	KALBARRI SITEWORKS	PLANT HIRE	220.00
EFT11461	06-08-2013	MAINLINE ELECTRICAL CONTRACTING	LIA - TELSTRA PIT	729.22
EFT11462	06-08-2013	MARKET CREATIONS	ADVERTISING - GTON PROPERTY GUIDE	337.92
EFT11463	06-08-2013	LGRCEU	PAYROLL DEDUCTIONS	310.40
EFT11464	06-08-2013	GERALDTON TOYOTA	VEHCILE SERVICE	990.29
EFT11465	06-08-2013	MIDWEST KERBING	KERBING	13,926.00
EFT11466	06-08-2013	MIDWEST TREE SERVICES	TREE LOPPING	2,563.00
EFT11467	06-08-2013	MURCHISON CONCRETE	CULVERT HEADWALL	12,567.50
EFT11468	06-08-2013	NORTHAMPTON IGA & LIQUOR STORE	REFRESHMENTS	155.25
EFT11469	06-08-2013	NORTHAMPTON NEWSAGENCY	STATIONERY/NEWSPAPERS	488.16
EFT11470	06-08-2013	NORTHAMPTON AUTO ELECTRICS	PLANT ELECTRICAL REPAIRS	783.90
EFT11471	06-08-2013	NORTHAMPTON PHARMACY	MEDICATIONS	55.45
EFT11472	06-08-2013	NORTHAMPTON FAMILY STORE	PROTECTIVE CLOTHING	56.95
EFT11473	06-08-2013	PEST-A-KILL	PEST CONTROL	1,205.80
EFT11474	06-08-2013	PRIME MEDIA GROUP LTD	REDISCOVER KALBARRI ADVERTISING	5,214.00
EFT11475	06-08-2013	PURCHER INTERNATIONAL	PLANT REPAIRS/PARTS	8,714.70
EFT11476	06-08-2013	QUANTUM SURVEYS	LEASE AREA SURVEYS, HALFWAY BAY	34,672.00
EFT11477	06-08-2013	HOLCIM AUSTRALIA PTY LTD	AGGREGATE	6,810.54
EFT11478	06-08-2013	RNR CONTRACTING PTY LTD	BITUMEN SEALING	15,004.46
EFT11479	06-08-2013	SUN CITY PRINT & DESIGN	STATIONERY	2,969.50
EFT11480	06-08-2013	OWEN SIMKIN	WATER CUSTODIAN	39.90
EFT11481	06-08-2013	STAR TRACK EXPRESS	FREIGHT	72.00
EFT11482	06-08-2013	THE BANGAY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	3,120.30
EFT11483	06-08-2013	2V NET IT SOLUTIONS	COMPTER MTCE	132.00
EFT11484	06-08-2013	TRISSET BOSS PTY LTD	RATE NOTICES	2,079.00
EFT11485	06-08-2013	LANDGATE	VALUATION EXPENSES	72.00



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EFT #	Date	Name	Description	Amount
EFT11486	06-08-2013	VERLINDENS ELECTRICAL GERALDTON	ELECTRICAL	1,055.45
EFT11487	06-08-2013	IT VISION	13/14 RENEW ANNUAL FEE	26,921.40
EFT11488	06-08-2013	WESTRAC EQUIPMENT PTY LTD	CUTTING EDGES, PARTS	10,386.55
EFT11489	06-08-2013	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	557.79
EFT11490	06-08-2013	FRANK ZAPPIA CONCRETE	LIA & CAT POUNDS	8,794.50
				<u>\$530,280.06</u>



SHIRE OF NORTHAMPTON
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DIRECT DEBITS – MUNICIPAL ACCOUNT

Jnl #	Date	Name	Description	Amount
GJ01-01	31/07/13	BANK FEES	FEEs	328.29
GJ01-02	31/07/13	COMPUTER EXPENSES	WESTNET	70.99
GJ01-03	31/07/13	BPOINT	FEEs	53.24
GJ01-05	31/07/13	CORPORATE CARD	WESTNET	104.94
			BANK CHARGES	9.00
			AUSLEC - ENTRY STATEMENT ELECT WIRE	99.00
			METRO HOTEL - ACCOMM TRAINING	522.73
			REFRESHMENTS	312.09
			PALM RESORT - ACCOMM	125.00
			OFFICE EXP	105.00
GJ01-06	31-07-13	MACQUARIE	COMPUTER/PHOTOCOPIER LEASE	1277.76
				2942.65
				<u><u>\$4,672.93</u></u>



SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 AUGUST 2013

TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
1911	23/07/2013	NORTHAMPTON COMMUNITY CENTRE	KIDSPORT	1388.00
				\$1,388.00

6.4.2 MONTHLY FINANCIAL STATEMENTS

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 August 2013
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton/Garry Keefe
APPENDICES:	1. Monthly Financial Report for July 2013 2. Schedule Format provided as separate attachment

SUMMARY

Council to adopt the monthly financial reports as presented inclusive of the Draft 2013/2014 Budget. The schedule format normally included as part of the monthly financial statements will be included in the August financial statements.

BACKGROUND:

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity including the draft 2013/2014 budget for the period ending 30 June 2013 are attached, and include:

1. Income Statement by Function/Activity
2. Income Statement by Nature or Type
3. Statement of Financial Activity
4. Variance Explanation
5. Notes to and Forming Part of the Statement

FINANCIAL & BUDGET IMPLICATIONS:

Due to the formal Budget adoption being scheduled for the 16 August 2013 Council Meeting the budget amounts displayed in the financial statements are only draft pending formal budget adoption.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.2

That Council adopts the Monthly Financial Report for the period ending 31 July 2013.

SHIRE OF NORTHAMPTON
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 JULY 2013

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Notes to and Forming Part of the Statement	16 - 24
Schedule Format	N/A

**SHIRE OF NORTHAMPTON
INCOME STATEMENT BY FUNCTION/ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 JULY 2013**

	YTD ACTUAL 2013/14 \$	YTD BUDGET 2013/14 \$	ANNUAL BUDGET 2013/14 \$	ACTUAL 2012/13 \$
REVENUE				
Governance	1,113	1,969	18,150	74,755
General Purpose Funding	4,207	371,266	4,455,227	4,855,578
Law, Order & Public Safety	431	5,478	65,764	194,688
Health	383	2,775	33,300	56,544
Education & Welfare	4,719	4,628	55,545	51,926
Housing	1,812	2,007	24,096	24,461
Community Amenities	7,287	69,943	839,398	936,557
Recreation & Culture	30,323	85,980	1,031,851	678,102
Transport	82	98,666	1,310,628	1,353,431
Economic Services	3,878	11,887	142,683	143,634
Other Property & Services		15,452	185,469	671,926
TOTAL OPERATING REVENUE	54,235	670,051	8,162,111	9,041,602
EXPENSES				
Governance	(6,844)	(18,460)	(223,951)	(387,114)
General Purpose Funding	(6,690)	(7,795)	(93,580)	(261,945)
Law, Order & Public Safety	(17,572)	(29,560)	(298,602)	(326,274)
Health	(9,252)	(16,949)	(203,467)	(239,773)
Education & Welfare	(1,353)	(6,245)	(75,013)	(109,097)
Housing	(913)	(7,217)	(86,689)	(119,889)
Community Amenities	(53,698)	(100,099)	(1,201,547)	(1,105,700)
Recreation & Culture	(54,503)	(108,571)	(1,321,403)	(1,391,964)
Transport	(110,027)	(241,273)	(3,050,721)	(2,592,884)
Economic Services	(6,012)	(16,732)	(200,885)	(231,310)
Other Property & Services	24,066	(44,077)	(611,293)	(265,962)
TOTAL OPERATING EXPENSES	(242,797)	(596,978)	(7,367,151)	(7,031,911)
BORROWING COSTS EXPENSE				
Recreation & Culture	0	(1,498)	0	(6,510)
Transport	(16,035)	(13,601)	(7,948)	(50,560)
Other Property and Services	0	(2,227)	0	(22,243)
TOTAL BORROWING COSTS EXPENSE	(16,035)	(17,326)	(7,948)	(79,314)
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	(204,597)	55,747	787,012	1,930,377

**SHIRE OF NORTHAMPTON
INCOME STATEMENT BY NATURE OR TYPE
FOR THE PERIOD 1 JULY 2013 TO 31 JULY 2013**

	YTD ACTUAL 2013/14 \$	YTD BUDGET 2013/14 \$	ANNUAL BUDGET 2013/14 \$	ACTUAL 2012/13 \$
REVENUE				
Rates	0	298,014	3,576,181	3,391,103
Operating Grants, Subsidies and Contribution	34,194	95,794	1,276,256	2,133,865
Non Operating Grants, Subsidies and Contributions	0	171,084	2,053,052	2,176,188
Fees and Charges	15,833	89,618	1,075,622	1,174,277
Interest Earnings	4,207	11,874	142,500	135,666
Other		0	0	27,160
Profit on Asset Disposal				
TOTAL OPERATING REVENUE	54,235	666,384	8,123,611	9,038,259
EXPENSES				
Employee Costs	(164,201)	(192,970)	(2,316,079)	(2,113,305)
Materials and Contracts	(70,740)	(201,475)	(2,280,550)	(2,208,585)
Utilities Charges (Electricity, Gas, Water etc.)	(26,718)	(26,894)	(322,960)	(340,250)
Depreciation on Non Current Assets	3,467	(162,211)	(1,946,640)	(1,737,412)
Interest Expenses	(7,948)	(5,934)	(71,233)	(79,314)
Insurance Expenses	0	(19,934)	(244,270)	(266,957)
Other Expenditure	7,308	(4,886)	(193,367)	(365,402)
Loss on Asset Disposal		3,667	38,500	3,343
TOTAL OPERATING EXPENSES	(258,832)	(610,637)	(7,336,599)	(7,107,882)
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	(204,597)	55,747	787,012	1,930,377

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 JULY 2013

	NOTE	2013/14 YTD Actual \$	2013/14 YTD Budget \$	2013/14 Full Year Budget \$	Variences Budget to Actual Y-T-D %
Operating					
Revenues					
Governance	1,2	1,113	1,969	44,650	43.48%
General Purpose Funding		4,207	72,233	866,796	94.18%
Law, Order, Public Safety		431	5,478	65,764	92.12%
Health		383	2,775	33,300	86.21%
Education and Welfare		4,719	4,628	55,545	(1.98%)
Housing		1,812	2,007	24,096	9.72%
Community Amenities		7,287	69,943	839,398	89.58%
Recreation and Culture		30,323	85,980	1,040,533	64.73%
Transport		82	98,666	1,310,628	99.92%
Economic Services		3,878	11,887	142,683	67.37%
Other Property and Services		0	15,452	510,500	100.00%
		<u>54,235</u>	<u>371,018</u>	<u>4,933,893</u>	
Expenses					
Governance	1,2	(6,844)	(18,460)	(797,608)	62.93%
General Purpose Funding		(6,690)	(7,795)	(93,580)	14.18%
Law, Order, Public Safety		(17,572)	(29,560)	(308,602)	40.56%
Health		(9,252)	(16,949)	(203,467)	45.41%
Education and Welfare		(1,353)	(6,245)	(75,013)	78.34%
Housing		(913)	(7,217)	(86,689)	87.36%
Community Amenities		(53,698)	(100,099)	(1,202,467)	46.35%
Recreation & Culture		(54,503)	(110,069)	(1,359,476)	50.48%
Transport		(126,062)	(254,874)	(3,190,169)	50.54%
Economic Services		(6,012)	(16,732)	(200,885)	64.07%
Other Property and Services		24,066	(46,304)	(3,136)	151.97%
		<u>(258,832)</u>	<u>(614,304)</u>	<u>(7,521,092)</u>	
Adjustments for Non-Cash (Revenue) and Expenditure					
(Profit)/Loss on Asset Disposals	4	0	(3,667)	(38,500)	100.00%
Depreciation on Assets	2(a)	(3,467)	167,087	2,005,044	102.07%
Plant Depreciation		0	0		
Capital Revenue and (Expenditure)					
Purchase Land Held for Resale	3	(80,439)	(833)	(683,912)	(9556.55%)
Purchase Land and Buildings	3	0	(7,578)	(1,225,365)	100.00%
Purchase Infrastructure Assets - Roads	3	(15,627)	(159,742)	(1,917,009)	90.22%
Purchase Infrastructure Assets - Parks & Other	3	(23,524)	(40,128)	(314,750)	41.38%
Purchase Infrastructure Assets - Footpath	3	0	(6,892)	(82,730)	100.00%
Purchase Plant and Equipment	3	0	(50,551)	(604,842)	100.00%
Purchase Furniture and Equipment	3	(9,774)	(625)	(43,264)	(1463.90%)
Proceeds from Disposal of Assets		0	13,542	162,500	100.00%
Proceeds from Sale of Land			0	0	#DIV/0!
Repayment of Debentures	5	(16,035)	(16,203)	(194,433)	1.03%
Proceeds from New Debentures	5	0	0	0	#DIV/0!
Self-Supporting Loan Principal Income		0	3,957	47,488	100.00%
Transfers to Reserves (Restricted Assets)	6	0	(8,967)	(107,600)	100.00%
Transfers from Reserves (Restricted Assets)	6	0	5,595	67,143	100.00%
Transfers from Grants Restricted Assets			0		
Transfers from Land Sales	6	0	0	0	
Transfer to Land Sales		0	0	0	
ADD Net Current Assets July 1 Br/Fwd	7		1,955,498	1,955,498	
LESS Net Current Assets Year to Date	7	3,208,468	0	0	
Amount Raised from Rates	8	<u>(3,561,931)</u>	<u>1,607,208</u>	<u>(3,561,931)</u>	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 JULY 2013

Variance Explanation (>= \$5,000)

Operating

Revenues

General Purpose Funding	↓ (\$68,026)	General Underspends associated with Budget Profile
Law, Order, Public Safety	↓ (\$5,047)	General Underspends associated with Budget Profile
Community Amenities	↓ (\$62,656)	General Underspends associated with Budget Profile
Recreation and Culture	↓ (\$55,657)	General Underspends associated with Budget Profile
Transport	↓ (\$98,584)	General Underspends associated with Budget Profile
Economic Services	↓ (\$8,009)	General Underspends associated with Budget Profile
Other Property and Services	↓ (\$15,452)	General Underspends associated with Budget Profile

Expenses

Governance	↓ (\$11,616)	Actuals and Budget will converge as the year progresses
Law, Order, Public Safety	↓ (\$11,988)	Actuals and Budget will converge as the year progresses
Health	↓ (\$7,697)	Actuals and Budget will converge as the year progresses
Housing	↓ (\$6,304)	Actuals and Budget will converge as the year progresses
Community Amenities	↓ (\$46,401)	Actuals and Budget will converge as the year progresses
Recreation & Culture	↓ (\$55,566)	Actuals and Budget will converge as the year progresses
Transport	↓ (\$128,812)	Actuals and Budget will converge as the year progresses
Economic Services	↓ (\$10,720)	Actuals and Budget will converge as the year progresses
Other Property and Services	↓ (\$70,370)	Actuals and Budget will converge as the year progresses

**Adjustments for Non-Cash
(Revenue) and Expenditure**

(Profit)/Loss on Asset Disposals	↓ (\$3,667)	No items disposed during July 2013
Depreciation on Assets	↓ (\$170,554)	No depreciation run for July due to Plant & Equip Revaluation

Capital Revenue and (Expenditure)

Purchase Land Held for Resale	↑ \$79,606	Budget profile for works = January - June
Purchase Land and Buildings	↓ (\$7,578)	No expenditure during July
Purchase Infrastructure Assets - Roads	↓ (\$144,115)	Road Program will commence later in the year
Purchase Infrastructure Assets - Parks & Other	↓ (\$16,604)	Kalbari Boat Ramp expenditure only
Purchase Plant and Equipment	↓ (\$50,551)	No expenditure during July
Purchase Furniture and Equipment	↑ \$9,149	Hampton Gardens expenditure

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 JULY 2013

3. ACQUISITION OF ASSETS	2013/14 YTD \$	2013/14 Budget \$
The following assets are budgeted to be acquired during the year:		
<u>By Program</u>		
Governance		
Server Replacement		35,764
Replace DCEO Vehicle		38,200
Law, Order, Public Safety		
Kalbarri & Northampton Cat Pounds		19,800
Horrocks & Binnu Fire Sheds		12,500
Replace Kalbarri Ranger Vehicle		40,000
Health		
Replace Airconditioners - Northampton Doctors Surgery		8,100
Install Pergola to front of Kalbarri Doctors Surgery		7,500
Education and Welfare		
Timber Patio to rear of Kalbarri Childcare Facility		10,750
Recreation and Culture		
Supply/Erect picnic shelter- Marina Playground		10,750
Fish Cleaning Stations - Kalbarri		30,000
Beach access platform - Horrocks		12,200
Kalbarri Northern Boat Ramp	23,524	172,800
Horrocks Jetty Access Ladders		12,000
Kalbarri Skate Park Redevelopment & Ablutions		456,630
Northampton Netball Court Upgrade		65,500
Kalbarri Tennis & Netball Courts		644,585
Hampton Gardens car park & pathway	9,774	7,500
Lions Playground Northampton		30,000
Sally's Tree Playground Kalbarri		30,000
Port Gregory Shade Shelters		17,000
Transport		
Road Construction	15,627	1,917,009
Footpath Construction	0	82,730
Loader - Northampton		299,000
Tip Truck - Kalbarri		123,000
Replace Works Managers Vehicle		62,242
Front Deck Mower - Northampton		42,400
Other Property and Services		
Northampton Light Industrial Area	48,919	618,412
Horrocks Stage 3 Subdivision		10,000
Halfway Bay Cottages	31,520	55,500
	<u>129,364</u>	<u>4,871,872</u>
<u>By Class</u>		
Land Held for Resale	80,439	683,912
Land and Buildings	0	1,225,365
Infrastructure Assets - Roads	15,627	1,999,739
Infrastructure Assets - Parks and Ovals	23,524	314,750
Plant and Equipment	0	604,842
Furniture and Equipment	9,774	43,264
	<u>129,364</u>	<u>4,871,872</u>

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 JULY 2013

4. DISPOSALS OF ASSETS

The following assets are budgeted to be disposed of during the year.

<u>By Program</u>	Net Book Value	Sale Proceeds	Profit(Loss)	Profit(Loss)
	2013/14	2013/14	2013/14	2013/14
	YTD	YTD	YTD	BUDGET
	\$	\$	\$	\$
Administration			0	(5,500)
Law, Order & Public Safety			0	(7,000)
Transport			0	51,000
	0	0	0	38,500

<u>By Class</u>	Net Book Value	Sale Proceeds	Profit(Loss)	Sale Proceeds
	2013/14	2013/14	2013/14	2012/13
	YTD	YTD	BUDGET	BUDGET
	\$	\$	\$	\$
Toyota Kluga (DCEO)- Asset 41708			0	(5,500)
Ford Ranger Utility (Kal Ranger)- Asset 41693			0	(7,000)
Nidssan Patrol (MWS) - Asset 41700			0	6,000
Front Deck Mower (Kalbarri) - Asset 41689			0	(31,500)
Volvo Loader (Northampton) - Asset 41674			0	66,500
Mitsubishi Tip Truck (Kalbarri) - Asset 40063			0	10,000
	0	0	0	38,500

<u>Summary</u>	2013/14 YTD \$	2013/14 BUDGET \$
Profit on Asset Disposals		82,500
Loss on Asset Disposals		(44,000)
	0	38,500

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 JULY 2013

5. INFORMATION ON BORROWINGS
(a) Debenture Repayments

Particulars	Principal 01-Jul-13	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2013/14 Budget	2013/14 Actual	2013/14 Budget	2013/14 Actual	2013/14 Budget	2013/14 Actual
Other Property	408,887		13,240	0	395,638	408,887	26,730	0
152 - Staff Housing*								
Recreation & Culture	12,103		2,746	0	9,357	12,103	746	0
147 - Kalbarri Bowling Club*								
148 - Kalbarri Library Extensions	123,471		12,529	0	110,716	123,471	2,500	0
151 - Kalbarri Bowling Club*	22,710		2,705	0	20,005	22,710	1,322	0
Transport	296,987		51,241	0	245,746	296,987	20,943	0
149 - Plant Purchases	79,579		79,579	0	0	79,579	3,419	0
150 - Plant Purchases	390,000		32,393	16,035	357,607	373,965	15,573	7,948
153 - Plant Purchases								
	1,333,737	0	194,433	16,035	1,139,069	1,317,702	71,233	7,948

* Self supporting loan
All debenture repayments were financed by general purpose revenue except loans 147, 151 & 152 which are self supporting loans.

5. INFORMATION ON BORROWINGS CONT

(b) New Debentures

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
AS AT 31 JULY 2013

	2014 YTD \$	2014 Budget \$	2013 Actual \$
6. RESERVES - CASH BACKED			
(a) Leave Reserve			
Opening Balance	100,143	100,143	94,180
Amount Set Aside / Transfer to Reserve		5,600	5,963
Amount Used / Transfer from Reserve		46,480	-
	<u>100,143</u>	<u>152,223</u>	<u>100,143</u>
(b) Roadwork's Reserve			
Opening Balance	49,920	49,920	46,948
Amount Set Aside / Transfer to Reserve			2,972
Amount Used / Transfer from Reserve			-
	<u>49,920</u>	<u>49,920</u>	<u>49,920</u>
(c) Kalbarri Airport Reserve			
Opening Balance	20,533	20,533	19,311
Amount Set Aside / Transfer to Reserve		1,200	1,223
Amount Used / Transfer from Reserve		(17,700)	-
	<u>20,533</u>	<u>4,033</u>	<u>20,533</u>
(d) Computer and Office Equipment Reserve			
Opening Balance	27,081	27,081	25,469
Amount Set Aside / Transfer to Reserve		1,600	1,612
Amount Used / Transfer from Reserve		-	-
	<u>27,081</u>	<u>28,681</u>	<u>27,081</u>
(e) Plant Reserve			
Opening Balance	5,988	5,989	5,632
Amount Set Aside / Transfer to Reserve		300	357
Amount Used / Transfer from Reserve		-	-
	<u>5,988</u>	<u>6,289</u>	<u>5,988</u>
(f) House and Building Reserve			
Opening Balance	54,539	54,539	51,291
Amount Set Aside / Transfer to Reserve		3,000	3,248
Amount Used / Transfer from Reserve		-	-
	<u>54,539</u>	<u>57,539</u>	<u>54,539</u>
(g) Kalbarri Aged Persons Accommodation Reserve			
Opening Balance	186,104	186,104	175,023
Amount Set Aside / Transfer to Reserve		10,000	11,081
Amount Used / Transfer from Reserve		16,720	-
	<u>186,104</u>	<u>212,824</u>	<u>186,104</u>

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
AS AT 31 JULY 2013

6. RESERVES - CASH BACKED (continued)	2014 YTD \$	2014 Budget \$	2013 YTD \$
(h) Bridge Reconstruction Reserve (combined with Roadworks Reserve)			
Opening Balance	-	-	-
Amount Set Aside / Transfer to Reserve	-	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
(i) Northampton Aged Persons Reserve			
Opening Balance	106,657	106,657	100,307
Amount Set Aside / Transfer to Reserve	-	6,000	6,351
Amount Used / Transfer from Reserve	-	-	-
	<u>106,657</u>	<u>112,657</u>	<u>106,657</u>
(j) Town Planning Scheme Reserve			
Opening Balance	23,282	23,282	21,896
Amount Set Aside / Transfer to Reserve	-	504	1,386
Amount Used / Transfer from Reserve	-	(22,400)	-
	<u>23,282</u>	<u>1,386</u>	<u>23,282</u>
(k) Community Bus Reserve			
Opening Balance	0	-	0
Amount Set Aside / Transfer to Reserve	-	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>0</u>	<u>-</u>	<u>0</u>
(l) Townscape Car Park Reserve			
Opening Balance	5,385	5,385	5,065
Amount Set Aside / Transfer to Reserve	-	300	321
Amount Used / Transfer from Reserve	-	-	-
	<u>5,385</u>	<u>5,685</u>	<u>5,385</u>
(m) Refuse Management Reserve			
Opening Balance	-	-	353
Amount Set Aside / Transfer to Reserve	-	-	7
Amount Used / Transfer from Reserve	-	-	(360)
	<u>-</u>	<u>-</u>	<u>-</u>
(n) Sport and Recreation Reserve			
Opening Balance	5,585	5,585	5,252
Amount Set Aside / Transfer to Reserve	-	300	333
Amount Used / Transfer from Reserve	-	-	-
	<u>5,585</u>	<u>5,885</u>	<u>5,585</u>
(o) Coastal Management Reserve			
Opening Balance	94,627	94,627	88,992
Amount Set Aside / Transfer to Reserve	-	5,500	5,634
Amount Used / Transfer from Reserve	-	-	-
	<u>94,627</u>	<u>100,127</u>	<u>94,627</u>

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
AS AT 31 JULY 2013

6. RESERVES - CASH BACKED (continued)	2014 YTD \$	2014 Budget \$	2013 YTD \$
(p) Kalbarri Youth Activities Reserve			
Opening Balance	-	-	775
Amount Set Aside / Transfer to Reserve	-	-	16
Amount Used / Transfer from Reserve	-	-	(791)
	<u>-</u>	<u>-</u>	<u>-</u>
(q) Specified Area Rate Reserve			
Opening Balance	2,201	2,201	12,452
Amount Set Aside / Transfer to Reserve	-	700	349
Amount Used / Transfer from Reserve	-	-	(10,600)
	<u>2,201</u>	<u>2,901</u>	<u>2,201</u>
(r) Footpath Reserve			
Opening Balance	-	-	440
Amount Set Aside / Transfer to Reserve	-	-	9
Amount Used / Transfer from Reserve	-	-	(450)
	<u>-</u>	<u>-</u>	<u>-</u>
(s) POS Reserve			
Opening Balance	-	-	-
Amount Set Aside / Transfer to Reserve	-	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
(t) Northampton Industrial Units			
Opening Balance	-	-	304,907
Amount Set Aside / Transfer to Reserve	-	-	6,419
Amount Used / Transfer from Reserve	-	-	(311,326)
	<u>-</u>	<u>-</u>	<u>-</u>
(u) Northampton 150th Anniversary Reserve			
Opening Balance	21,048	21,048	10,000
Amount Set Aside / Transfer to Reserve	-	820	11,048
Amount Used / Transfer from Reserve	-	(21,868)	-
	<u>21,048</u>	<u>-</u>	<u>21,048</u>
(v) Land Development Reserve			
Opening Balance	505,289	505,289	339,193
Amount Set Aside / Transfer to Reserve	-	-	166,096
Amount Used / Transfer from Reserve	-	(10,000)	-
	<u>505,289</u>	<u>495,289</u>	<u>505,289</u>
TOTAL CASH BACKED RESERVES	<u>1,208,382</u>	<u>1,235,439</u>	<u>1,208,382</u>

SHIRE OF NORTHAMPTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 JULY 2013

7. NET CURRENT ASSETS	2013/14 YTD Actual \$	Brought Forward 01-Jul \$
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash on Hand - Unrestricted	1,350	1,350
Cash - Unrestricted	2,024,477	2,404,269
Cash - Reserves Restricted	1,208,382	1,208,382
Rates Outstanding	243,192	248,962
Refuse Charge Debtors	35,411	36,643
Sundry Debtors	7,950	17,648
Emergency Services Levy	48,164	48,660
GST Recievable	13,976	0
Provision for Doubtful Debts - Loc 1146 Drage Rd	(4,730)	(12,543)
Restricted Cash 14/15 Ogilvie East Re-Seal	(76,000)	(76,000)
Accrued Income / Prepaid Exp	(2,067)	
Inventories	11,287	11,287
	3,511,392	3,888,658
LESS: CURRENT LIABILITIES		
Less: Cash - Reserves - Restricted	(1,208,382)	(1,208,382)
Payables and Provisions	(156,420)	(165,644)
GST Payable	-	(34,889)
Prepaid Rates		(29,911)
Outstanding Violaia Accounts	(350,000)	(275,000)
Restricted Cash Transfer - inc in Muni Balance		(87,787)
June Creditors Paid in July		(131,546)
Underspent Capital and Operational Works	1,406,401	
Accrued Interest on Debentures		
Accrued Wages and Salaries	5,477	
Current Employee Benefit Provn	(443,836)	(443,836)
Add back: component of leave liability not required to be funded	443,836	443,836
Adjustment - Net Current Position	(302,924)	(1,933,160)
NET CURRENT ASSET POSITION	3,208,468	1,955,498

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
STATEMENT OF FINANCIAL ACTIVITY

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2013/14 YTD Rate Revenue \$	2013/14 YTD Interim Rates \$	2013/14 YTD Back Rates \$	2013/14 YTD Total Revenue \$	2012/13 Actual \$
Differential General Rate								
General GRV	0.067410	1,549	19,662,087				0	1,227,040
General UV	0.009844	463	194,708,403				0	1,805,064
Sub-Totals		2,012	214,370,490	0	0	0	0	3,032,104
Minimum Rates								
General GRV	450	988	5,201,246				0	450,450
General UV	450	56	1,980,199				0	22,243
Sub-Totals		1,044	7,181,445	0	0	0	0	472,693
Specified Area Rates (Note 9)								
Write-offs							0	3,504,797
Discounts							0	37,820
Totals							0	3,542,617
							0	(52,870)
							0	(146,226)
							0	3,343,521

SHIRE OF NORTHAMPTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 JULY 2013

9. TRUST FUNDS

Funds held at balance date over which the Shire has no control and which are not included in the financial statements are as follows:

	Balance 01-Jul-13 \$	Amounts Received \$	Amounts Paid (\$)	Balance 31-Jul-13 \$
Town Planning - Security Bonds	5,000			5,000
Galena Donations	431			431
Transportable Housing Bond	16,515			16,515
Footpath Deposits	49,820	500		50,320
Horrocks Retention Fee - Parking/Stage 2	1,800			1,800
Retentions - Subdivisions	164,737			164,737
Building Levies (BCITF & BRB)	9,850	2,789		12,639
Community Bus Bond	4,600			4,600
Safer WA Funds	4,330			4,330
Northampton Cemetery Funds	920			920
Unclaimed Monies - Rates	3,002			3,002
DOLA - Parks & Gardens Development	-			0
Aged Unit Bond	1,506			1,506
Council Housing Bonds	1,460			1,460
BROC - Management Funds	1,174			1,174
Kalbarri Youth Space Project Funds	1,125			1,125
Burning Off Fees	216			216
RSL Hall Key Bond	430			430
Peet Park Donations	-			0
Willa Guthurra	-			0
Special Series Plates	1,090			1,090
Auction	-			0
Kidsport	17,219		(1,388)	15,831
Public Open Space	-			0
ReDone (Kalbarri Park/Beach Shelters)	10,785			10,785
NCCA	11,000			11,000
End of Year Adjustment	(274)			(274)
	<u>306,737</u>			<u>308,638</u>

6.4.3 2013/2014 BUDGET ADOPTION

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 August 2013
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton
APPENDICES:	1. 2013/2014 ANNUAL BUDGET STATUTORY FORMAT 2. 2013/2014 ANNUAL BUDGET SCHEDULE FORMAT

BACKGROUND:

At the Special Meeting of Council held on the 24th July 2013 Council considered a draft version of the 2013/2014 Budget.

The 2013/2014 statutory budget format and 2013/2014 detailed schedule format have been provided under separate cover.

The statutory budget format for the 2013/2014 financial year is presented as a balanced budget for Council's consideration with a B/Fwd position of \$1,955,498.

The B/Fwd position contains the following items of restricted cash:

Financial Assistance Grants – Pre-paid	\$715,171
Royalties for Regions (Ogilvie East Rd)	\$375,478
Cat Pound Grant	\$ 8,900
Kalbarri Town Planning Scheme Review	\$ 40,000
CLGF – Kalbarri Skate Park	\$456,637
Rediscover Kalbarri – Specified Area Rate	\$ 9,018
R4R Grant – NR Light Industrial Area	\$237,328
Horrocks Fire Shed – works to be completed	\$ 5,500
<u>TOTAL RESTRICTED CASH</u>	\$1,848,032

As per the Local Government Act 1995 and associated regulations, Council is requested to adopt the budget by absolute majority as per the officer recommendation.

BUDGET AMENDMENTS

There have been no changes made to the draft budget adopted by council at the special Meeting held on the 24th July 2013.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.3

Income Statement

That the operating statement as detailed on page 2 of the budget for the financial year ending 30 June 2014, showing projected net profit of \$1,193,459, be adopted.

Statement of Cash Flows

That the Statement of Cash Flows detailed on page 4 of the budget for the financial year ending 30 June 2014, showing a projected cash at year end of \$1,755,187, be adopted.

Rate Setting Statement

That the Rates Setting Statement detailed on page 6 of the budget for the financial year ending 30 June 2014, showing an Estimated Surplus figure B/Fwd of \$1,955,498 from 2012/2013, be adopted.

Statutory Budget

That the 2013/2014 Statutory Budget detail's presented on pages 7 to 37 be adopted.

2013/2014 Budget By Schedule Format

That the budget program schedules for 2013/2014 detailed on pages 1 to 137 of the supplementary information to the budget document showing a projected nil closing current position, be adopted.

6.4.4 WAIVER OF 2013/2014 RATES

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 August 2013
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton

BACKGROUND:

The following properties are subject to rates as a result of lease agreements between the Shire of Northampton and the lessee. Historically these Clubs/Organisations have not been levied rates.

In accordance, with section 6.47 of the Local Government Act 1995, Council is requested to formally resolve, by an absolute majority, to waive the rates.

- Northampton Bowling Club – Portion of Reserve 23432 and Crown Grant in Trust Volume 1620 Folio 052, (A1974);
- Northampton Golf Club – Portion of Reserve 23432 and Crown Grant in Trust Volume 1620 Folio 052, (A1974);
- Northampton Community Centre – Portion of Reserve 23432, (A1974);
- The Federation of Western Australian Police and Citizens Youth Clubs Inc – Kalbarri Town Lot 468 Reserve No 35559, (A2457).
- Kalbarri Golf and Bowling Club – part of Reserve No 30953, (A2628);
- Kalbarri Sport and Recreation Club – part of Reserve No 25447, (A4824).
- Kalbarri Occasional Childcare Centre – Lot 233 and 232 Smith Street, Kalbarri, (A1877).
- Edna Bandy Centre – Reserve 2038, Stephen Street Northampton, (A1693)
- Old School Community Centre – Lot 31, Robinson Street Northampton, (A4899)
- Binu Tennis Club – Reserve 23699, Northwest Coastal Highway, Binu, (A3721)
- Pioneer Lodge Inc situated at Lot 7 Robinson Street, Northampton, (A2642)

- Kalbarri Aged Care Units owned jointly by Homeswest and the Shire of Northampton situated at Lot 1001 Hackney Street, (A2941).

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.4

That Council in accordance with section 6.47 of the Local Government Act 1995:

Waive the rates on the following lessees:

Northampton Bowling Club – Portion of Reserve 23432 and Crown Grant in Trust Volume 1620 Folio 052;

Northampton Golf Club – Portion of Reserve 23432 and Crown Grant in Trust Volume 1620 Folio 052;

Northampton Community Centre – Portion of Reserve 23432

The Federation of Western Australian Police and Citizens Youth Clubs Inc – Kalbarri Town Lot 468 Reserve No 35559.

Kalbarri Golf and Bowling Club – part of Reserve No 30953;

Kalbarri Sport and Recreation Club – part of Reserve No 25447.

Kalbarri Occasional Childcare Centre – Lot 233 and 232 Smith Street, Kalbarri.

Edna Bandy Centre – Reserve 2038, Stephen Street Northampton

Old School Community Centre – Lot 475, Stephen Street Northampton

Binnu Tennis Club – Reserve 23699, Northwest Coastal Highway, Binnu

Waive the rates on the following aged care accommodation:

Pioneer Lodge Inc – Lot 7 Robinson Street, Northampton; and

Homeswest and the Shire of Northampton Lot 1001 Hackney Street, Kalbarri.

ADMINISTRATION & CORPORATE REPORT

6.5.1	LIONS CLUB PROPOSAL	2
6.5.2	SALE OF LAND – OVERDUE RATES	5

6.5.1 LIONS CLUB PROPOSAL

LOCATION:	Northampton
FILE REFERENCE:	10.1.1
DATE OF REPORT:	8 August 2013
REPORTING OFFICER:	Grant Middleton
APPENDICES:	1. Letter from the Lions Club of Northampton

SUMMARY:

Council to consider the proposal submitted by the Lions Club of Northampton for the collection & disposal of vehicles for scrap metal.

BACKGROUND:

The Lions Club of Northampton has requested permission for the club to organise the collection and disposal of vehicles for scrap metal.

The clubs request involves Council considering permission for the use of the existing rubbish refuse site for the storage and collection of vehicle bodies. The project will coincide with the drum muster collection operation and the club would like to administer the site.

The correspondence states that the scrap metal project and Drum Muster Collection will complement each other and help clean the Shire and surrounding district of dumped metal and plastics.

COMMENT:

There are a several issues that council will need to consider in relation to the Lions Club proposal.

- There is a cost incurred by Council in relation to the collection, transport and management of car bodies at the refuse site.
- The refuse site is under the management of Shire staff and handing over part of the site for the Lions Club to administer is not feasible.
- Council earns income from the sale of scrap metal which offsets the cost of managing the refuse site.

Acting CEO Mr Grant Middleton discussed the issues associated with the request with Mr Clive Woodcock on Thursday 7th August 2013 and explained the issues the request posed Council.

The Lions Club proposal disadvantages the Shire in relation to potential revenue earning from the sale of scrap metal and potentially compromises management of the refuse site.

An alternate arrangement may be to provide a storage facility next to the existing vehicle storage site for vehicle/machinery bodies collected by the Lions Club. The Lions Club will be responsible for transporting the vehicle/machinery bodies to the site and any revenue generated by the Shire selling vehicles collected by the Lions Club can be distributed to the Lions Club either in full or on a percentage basis of 50% to 75% of applicable revenue. By retaining a portion of the revenue Council's bottom line will not be adversely impacted by the Lions Club fund raising efforts.

COMMUNITY CONSULTATION:

Clive Woodcock – Secretary of the Northampton Lions Club

FINANCIAL & BUDGET IMPLICATIONS:

Council received \$45,000 from the sale of scrap metal during 2012/2013.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.1

For Council consideration

APPENDICES 1

**THE LIONS CLUB OF NORTHAMPTON WESTERN AUSTRALIA 201 WI
Box 123 Northampton WA 6535**



Date: August 2013

To: Northampton Shire Council
PO Box 61
Northampton WA 6535

NORTHAMPTON SHIRE COUNCIL				
File:				
- 7 AUG 2013				
Admin	Eng	Health	Town Plan	Range

Dear Councillors

The Lions Club of Northampton would like to present this letter asking for shire support and permission for the club to organising collection & disposal of disgarded vehicles for scrap metal.

The Lions club would like to ask the council to consider permission for the use of the existing rubbish refuge site for the storage and collection of old vehicles. We understand that the site is already being used for this purpose but the Lions Club would like the opportunity in administrating the site. This project would coincide with our Drum Muster Collection operation that has a reputation as being the cleanest collection point in the state, the club has collected and registered in excess of 60,000 empty containers.

We think that scrap metal project and Drum Muster Collection will complement each other and help clean the shire and surrounding district of dumped metal and plastics from our environment.

The Lions Club has a duty to our community in supporting local projects and the demand is becoming greater. The Lions club needs to look at other avenues for fund raising large sums of money and to ease this burden on the likes of the shire. Ivan Teakle has just been inducted in as our President and he has projects that he would like to support for his term in office. These include Pioneer Lodge (which was founded by past Lions members) & Royal Flying Doctor along with ongoing support groups such as Ambulance, Hospital Care Alerts, Schools, Sporting & Historical groups.

The Lions Club know that they can operate this proposed venture very successfully as we have proved with past projects and with this scrap metal proposal in mind are prepared to review this transition on annually bases with the Northampton Shire.

The Club is very excited about this project and look forward to your councillor's response.

Yours Sincerely
Clive Woodcock
Secretary for the Northampton Lions Club

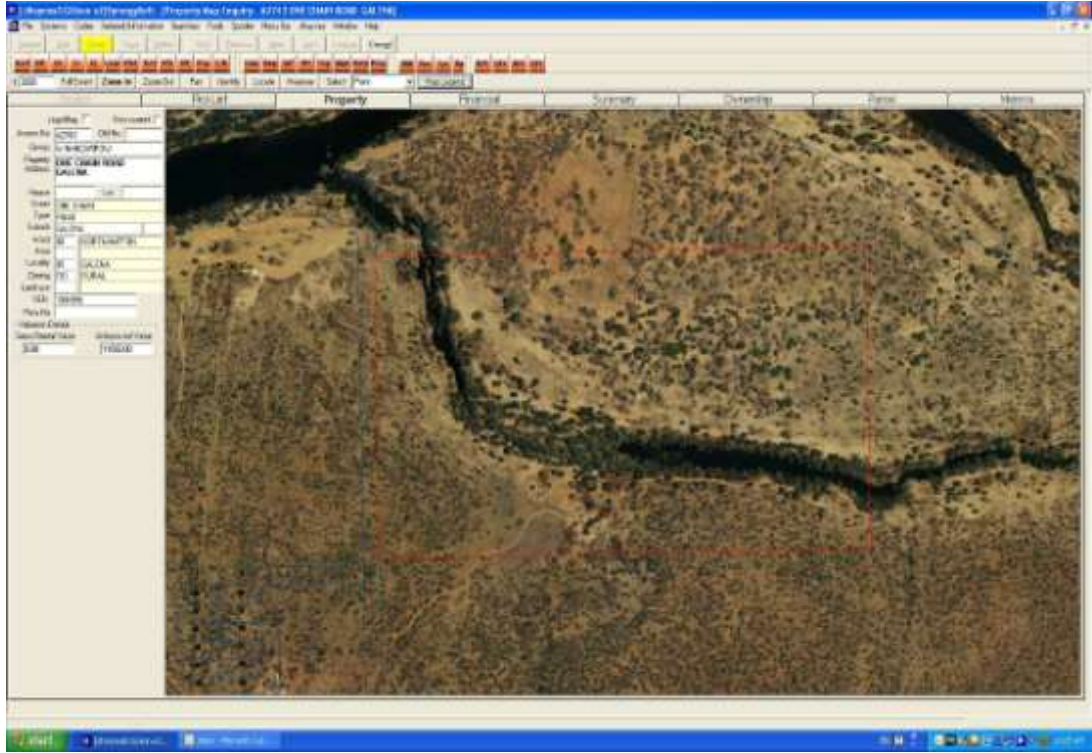
6.5.2 SALE OF LAND – OVERDUE RATES

LOCATION:	Lot 14 One Chain Road, Galena
FILE REFERENCE:	3.1.8
DATE OF REPORT:	10 August 2013
REPORTING OFFICER:	Grant Middleton

SUMMARY:

Council to consider recommendation to proceed to exercise the power of sale in respect of lot 14 One Chain Road, Galena.

LOCALITY PLANS:



BACKGROUND:

For a number of years Council staff has been endeavoring to recoup unpaid rates on the above property but all to no avail.

Council approved at the Ordinary Meeting of Council on 19 September 2012 to commence the process of selling the property to recover unpaid rates.

The certificate of title lists Mr William Nancarrow as the Registered Proprietor. From information provided by Councils solicitors has confirmed that Mr Nancarrow died in 1995.

The property abuts the Galena Bridge camping grounds and encompasses a tributary of the Murchison River.

As per the requirements of the Local Government Act a period of three years has now passed since any payment of rates has been made which now allows Council the option of selling the land by auction.

COMMENT:

McLeods Barristers & Solicitors have been providing guidance to staff throughout this process and undertaken the required background checks. On receipt of the relevant meeting minutes McLeods will provide staff with the prescribed notices and further directions on advancing the sale process.

FINANCIAL & BUDGET IMPLICATIONS:

There are rates and penalty interest outstanding as of 8/08/2013 totalling \$16,313.39 with penalty interest accruing at \$4.05 per day. Any revenue generated by the sale of property will clear any associated outstanding rates and interest.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.2

That Council:

- 1. Authorise the Chief Executive Officer or Acting Chief Executive to proceed to exercise the power of sale in respect of lot 14 One Chain Road, Galena without having within the period of 3 years prior to the exercise of the power of sale, attempted under s.6.56 to recover the money due to it by reason of the shire having made reasonable efforts to locate the owner of the property and having been unable to do so.**