



**File No:** 4.1.14

**NOTICE OF ORDINARY MEETING OF COUNCIL**

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 17<sup>th</sup> May 2013 in the Council Chambers, Northampton commencing at 1.00pm.

The agenda for the above-mentioned meeting is enclosed.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to read 'G. Keeffe', is positioned above the name of the Chief Executive Officer.

**GARRY L KEEFFE  
CHIEF EXECUTIVE OFFICER**

**10<sup>th</sup> May 2013**





# ~ Agenda ~

**17<sup>th</sup> May 2013**

## **NOTICE OF MEETING**

Dear Elected Member

The next ordinary meeting of the Northampton Shire Council will be held on Friday the 17<sup>th</sup> May 2013 , at The Council Chambers, Northampton commencing at 1.00pm.

**GARRY KEEFFE**  
**CHIEF EXECUTIVE OFFICER**

**10<sup>th</sup> May 2013**



**SHIRE OF NORTHAMPTON**

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Signed \_\_\_\_\_



Date 10<sup>th</sup> May 2013

**GARRY L KEEFFE**  
**CHIEF EXECUTIVE OFFICER**

**AGENDA**  
**ORDINARY MEETING OF COUNCIL**  
**17<sup>th</sup> May 2013**

**1. OPENING**

**2. PRESENT**

- 2.1 Leave of Absence
- 2.2 Apologies

**3. QUESTION TIME**

**4. CONFIRMATION OF MINUTES**

- 4.1 Ordinary Meeting of Council – 19<sup>th</sup> April 2013

**5. RECEIVAL OF MINUTES -**

Nil

**6. REPORTS**

- 6.1 Works
- 6.2 Health & Building
- 6.3 Town Planning
- 6.4 Finance
- 6.5 Administration & Corporate

**7. COUNCILLORS & DELEGATES REPORTS**

- 7.1 Presidents Report
- 7.2 Deputy Presidents Report
- 7.3 Councillors' Reports

**8. INFORMATION BULLETIN**

**9. NEW ITEMS OF BUSINESS**

**10. NEXT MEETING**

**11. CLOSURE**

**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,**  
**Northampton on the 19 April 2013**

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**4.1 OPENING**

The President thanked all Councillors and members present for their attendance and declared the meeting open at 1.00pm.

**4.2 PRESENT**

Cr G Wilson	President	Northampton Ward
Cr B Cripps	Deputy President	Northampton Ward
Cr T Carson		Northampton Ward
Cr C Simkin		Northampton Ward
Cr P Gliddon		Kalbarri Ward
Cr M Scott		Kalbarri Ward
Cr J Booth		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager Works & Technical Services	
Mrs Hayley Williams	Principal Planner	
Mrs Kristy Williams	Consultant	

**4.2.1 LEAVE OF ABSENCE**

Nil

**4.2.2 APOLOGIES**

Cr S Stock-Standen, Cr D Pike,

**4.3 QUESTION TIME**

Nil

**4.4 CONFIRMATION OF MINUTES**

**4.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 19<sup>th</sup>  
MARCH 2013**

Moved Cr GLIDDON, seconded Cr CARSON

That the minutes of the Ordinary Meeting of Council held on the 19<sup>th</sup> March 2013 be confirmed as a true and correct record.

CARRIED 7/0

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4.4.2 BUSINESS ARISING FROM MINUTES

Nil

**4.5 RECEIVAL OF MINUTES**

Nil

**4.6 ADMINISTRATION & CORPORATE REPORT**

4.6.1 WORKFORCE PLAN (ITEM 6.5.1)

Moved Cr SIMKIN, seconded Cr SCOTT

That Council formally adopts the Workforce Plan as presented.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

4.6.2 CORPORATE BUSINESS PLAN & LONG TERM FINANCIAL PLAN (ITEM 6.5.2)

Council and Management considered the Draft Corporate Business Plan and revised and amended the Draft Strategic Plan (Planning for the Future 2012 – 2022).

Consultant Kristy Williams departed the meeting at 2.06pm

4.6.3 REGIONAL ROAD GROUP FUNDING & BLACK SPOT FUNDING 2013/2014 (ITEM 6.5.3)

Moved Cr BOOTH, seconded Cr GLIDDON

That Council secure provision within the 2013/2014 Budget for the following Regional Road Group projects:

Northampton Nabawa Road	\$ 5,740
Kalbarri/Ajana Road	\$45,300
George Grey Drive	\$60,633

CARRIED 7/0



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4.6.4 NORTHAMPTON LIGHT INDUSTRIAL AREA – RENAME STREET (ITEM 6.5.4)

Moved Cr WILSON, seconded Cr SCOTT

That Council submits to the Geographical Names Committee the following names for the street within the Northampton Light Industrial development in preference order:

1. Kitson Circuit – Kitson is the type of two locomotives that were first used to construct the railway line from Geraldton to Northampton
2. Marion Circuit – Marion was the name of the ship that Joseph Horrocks came to Western Australia in. Joseph Horrocks commenced the mining operations at Gwalla which is opposite the industrial site.

CARRIED 7/0

6.4.5 KALBARRI FORESHORE PARKLAND REDEVELOPMENT PROPOSAL (ITEM 6.5.5)

Moved Cr CRIPPS, seconded Cr CARSON

That Council not support the request to use wood furniture in the Kalbarri Foreshore and continue using Replas furniture.

CARRIED 7/0

6.4.6 NORTHAMPTON 150<sup>TH</sup> ANNIVERSARY (ITEM 6.5.6)

Moved Cr SIMKIN, seconded Cr SCOTT

That Council endorses the recommendation of the Northampton 150<sup>th</sup> Anniversary Committee to adopt the logo as presented for the 150<sup>th</sup> Anniversary of Northampton.

CARRIED 7/0

6.4.7 LOCAL GOVERNMENT WEEK CONFERENCE 2013 (ITEM 6.5.7)

Moved Cr GLIDDON, seconded Cr SCOTT

That Cr Carson, Cr Wilson, Cr Scott, Cr Simkin, Cr Pike and the Acting CEO (Deputy CEO) attend the 2013 WA Local Government Conference.

CARRIED 7/0

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**4.7 WORKS REPORT**

4.7.1 MAINTENANCE WORKS/CONSTRUCTION WORKS PROGRAM (ITEM 6.1.1)

Noted

4.7.2 NORTHAMPTON – WANNERENOOKA BOREFIELD BORE/MINE SHAFT COVER (ITEM 6.1.2)

Moved Cr CARSON, seconded Cr SIMKIN

That Council approves the replacement of the steel cover/s at the Wannerenooka borefield location with cost approved as authorized expenditure (\$2,780.00 plus GST). Funds required to be sourced from the Parks, Reserves, Garden General provision as listed within the 2012/2013 budget.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

4.7.3 GRAVEL PAYMENTS EASTOUGH ROAD - HULME (ITEM 6.1.3)

Noted

Mr Broadhurst left the meeting at 2.39 pm.

**4.8 HEALTH/BUILDING REPORT**

4.8.1 BUILDING STATISTICS (ITEM 6.2.1)

Noted

**4.9 TOWN PLANNING REPORT**

**4.9.1 SHIPPING CONTAINER – LOT 27 (NO. 6) KESTREL AVENUE, KALBARRI  
(ITEM 6.3.1)**

Moved Cr BOOTH, seconded Cr SCOTT

That Council:

1. REFUSE to grant Planning Approval to the location of one (1) shipping container on Lot 27 (No. 6) Kestrel Avenue, Kalbarri for the following reasons:
  - a. The shipping container does not comply with the provisions of the *Shire of Northampton Local Planning Policy – Use of Shipping Containers*, in particular:
    - i. There is no approved building permit for a single residential dwelling on Lot 27 (No. 6) Kestrel Avenue, Kalbarri;
    - ii. The shipping container is not considered to be temporary as it has been on the subject property for longer than 3 months;
    - iii. The shipping container is considered to have an adverse effect on the visual amenity of the area and the Applicant/Owner has provided no mitigation measures to reduce the amenity impact as part of their application, such as being painted in muted tones or screening;
    - iv. The Applicant/Owner has not provided any submissions from adjoining landowners in support of the application.
2. Notify the Applicant/Owner that they are required to remove the shipping container from Lot 27 (No. 6) Kestrel Avenue, Kalbarri within 21 days of receiving this notice and should this not occur then Council will commence prosecution proceedings without any further notice in accordance with *Town Planning Scheme No. 9 (Kalbarri Townsite)* and the *Planning and Development Act (2005)*.

Advice Notes:

1. If an applicant is aggrieved by this determination there is a right (pursuant to the *Planning and Development Act 2005*) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.

CARRIED 7/0

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4.9.2	PROPOSED KALBARRI QUADBIKE SAFARIS LICENCE AGREEMENT – RESERVE 12996 (North/South), UCL, LOTS 3034 & 13 MURCHISON HOUSE STATION, AJANA-KALBARRI ROAD, KALBARRI 6.3.2)
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Moved Cr SCOTT, seconded Cr SIMKIN

That Council:

- 1 Grant Planning Approval for a Commercial Recreational Tourism Activity (Quadbike Tours) over Reserves 12996 (North/South) and Lots 3034 and 13 Ajana-Kalbarri Road, Kalbarri subject to the following conditions:
  - a This Planning Approval is an approval for the proposed use for the purposes of the Shire of Northampton's *Town Planning Scheme No. 9 – Kalbarri* and the *Planning and Development Act (2005)* only and does not constitute an approval of the proposed use by the Shire in its capacity as management body of the reserve within which the use is proposed to be located;
  - b Approval of the Minister of Lands in accordance with the provisions of the *Land Administration Act (1997)*;
  - c A licence agreement being entered into by the applicant and the Shire in accordance with Council's Local Planning Policy – Commercial Recreational Tourism Activity on Crown Reserves;
  - d This Planning Approval shall remain valid whilst the licence agreement referred to in Condition (c) remains current and valid, and on the expiration or in the termination of such licence agreement, this Planning Approval shall cease to be valid; &
  - e. The Applicant is required to attend "Nanda Cultural Awareness Training" as provided by the Yamatji Land and Sea Council in consultation with the relevant Indigenous Group prior to the Licence Agreement being formally endorsed.

Advice Notes:

- i The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business; and

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- ii. The Applicant is advised of the following publication containing valuable information about the protection of sensitive water sources; *Water Quality Protection Note 44 Roads near sensitive water resources.*
  
- 2 Authorise delegation to the Chief Executive Officer and Principal Planner for preparation and execution of the agreement with any disputes to be referred back to Council for final determination.

CARRIED 7/0

4.9.3 SINGLE RESIDENTIAL TRANSPORTABLE DWELLING – LOT 254 (NO. 41) GLANCE STREET, HORROCKS (ITEM 6.3.3)
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Moved Cr CARSON, seconded Cr GLIDDON

That Council grant formal planning approval for a single residential transportable dwelling on Lot 254 (No. 41) Glance Street, Horrocks subject to the following conditions;

- a) Development shall be in accordance with the attached approved plan(s) dated 19 April, 2013 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the Local Government;
- b) Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition;
- c) Any soils disturbed or deposited on site shall be stabilised to the approval of the Local Government;
- d) Installation of crossing place/s to the standards and specifications of the Local Government;
- e) A building permit shall be issued by the Local Government prior to the commencement of any work on the site;
- f) If the development/use the subject of this approval is not substantially completed within a period of 2 years after the date of the determination the approval shall lapse and be of no further effect;
- g) All stormwater is to be disposed of onsite to the approval of the local government;
- h) Access and car parking areas to be paved, drained and thereafter maintained to the approval of the local government;

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- i) The retaining wall is to be located entirely within property boundary and should the exact boundary position be unable to be verified it is recommended that the services of a licensed surveyor be employed;
- j) In the case of the retaining wall on the property boundary, the finish of the retaining wall on the affected adjoining landowner's side is to be finished to a forked/pointed standard to the approval of the Local Government; and
- h) A landscaping plan is to be submitted for approval by the local government, and once approved, prior to the commencement of the approved use, the approved landscaping plan is to be implemented in full and maintained thereafter to the approval of the local government.

Advice Notes:

- 1) Where an approval has lapsed, no development/use shall be carried out without the further approval of the local government having first been sought and obtained.
- 2) If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.

CARRIED 7/0

4.9.4 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.4)
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Noted

Hayley Williams left the meeting at 2.55pm. Prior to Hayley Williams departure from the meeting the President wished Hayley the best on behalf of the entire Council with her pending birth and maternity leave.

AFTERNOON TEA ADJOURNMENT

Council adjourned for afternoon tea at 2.55pm and reconvened at 3.02pm with the following in attendance:

Cr Wilson, Cr Cripps, Cr Carson, Cr Simkin, Cr Gliddon, Cr Booth, Cr Scott, Chief Executive Officer Garry Keefe and Deputy CEO Grant Middleton.

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**4.10 FINANCE REPORT**

**4.10.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)**

Moved Cr CARSON, seconded Cr GLIDDON

That Municipal Fund Cheques 19645 to 19670 inclusive, totalling \$83,338.73, Municipal EFT payments numbered EFT11015 to EFT11091 inclusive totalling \$326,994.18, Direct Debit payments GJ09-14 to GJ09-19 totalling \$8,377.18 Trust Fund Cheques 1901-1902, totalling \$700.00 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**4.10.2 MONTHLY FINANCIAL STATEMENTS (ITEM 6.4.2)**

Moved Cr SIMKIN, seconded Cr SCOTT

That Council adopts the Monthly Financial Report for the period ending 31 March 2013 and notes any material variances greater than \$5,000.

CARRIED 7/0

**4.10.3 RATES WRITE OFF 6.4.3)**

Moved Cr BOOTH, seconded Cr CARSON

That Council write off outstanding rates, interest and ESL charges owing on assessment A3083 totalling \$2,181.36 in accordance with Section 6.12 of the Local Government Act as the parcel of land is no longer rateable.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**4.10.4 2013-2014 BUDGET - SUBMISSIONS 6.4.4)**

Moved Cr SIMKIN, seconded Cr GLIDDON

That Council consider the following projects for inclusion within the draft 2013/14 Budget.

1. Kalbarri Golf and Bowling Club -\$10,500
2. Kalbarri Arts & Craft Group (inc) - \$2,000

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3. Binu Balla Progress Association - \$500
4. Northampton Visitor Centre - \$5,000 (Additional Funding)
5. Monsignor Hawes Heritage Trail Signage - \$2,000
6. Architectural Survey for Old Roads Board Building to rectify rising damp issues - \$5,300

CARRIED 7/0

**4.11 PRESIDENTS REPORT**

Cr Wilson reported on his attendance to the following:

- Meeting with Midwest Development Commission in relation to Future Capital Works on 25/3/13
- Telstra Mobile Phone Towers Launch – Binu Hall on 27/3/13

**4.12 DEPUTY SHIRE PRESIDENTS REPORT**

Cr Cripps reported on his attendance to the following:

- Meeting with Midwest Development Commission in relation to Future Capital Works on 25/3/13
- Unveiling Gwalla Information Sign and Shelter on 19/4/13

**4.13 COUNCILLORS REPORT**

**4.13.1 CR GLIDDON**

Since the last Council meeting Cr Gliddon reported on her attendance to:

- Three Canoe and Cray Festival Meetings

**4.13.2 CR BOOTH**

Since the last Council meeting Cr Booth reported on her attendance to:

- Three Kalbarri Visitor Centre Meetings (Monthly/Special/General)



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4.13.3 CR SCOTT

Since the last Council meeting Cr Scott reported on his attendance to:

- Two Kalbarri Sport & Recreation Club Meetings
- Foreshore Development Meeting
- Telstra Mobile Phone Towers Launch – Binu Hall on 27/3/13

4.13.4 CR SIMKIN

Since the last Council meeting Cr Simkin reported on his attendance to:

- Telstra Mobile Phone Towers Launch – Binu Hall on 27/3/13
- Unveiling Gwalla Information Sign and Shelter on 19/4/13

4.13.5 CR CARSON

Since the last Council meeting Cr Carson reported on his attendance to:

- Unveiling Gwalla Information Sign and Shelter on 19/4/13

**4.15 INFORMATION BULLETIN**

Noted.

**4.16 NEW ITEMS OF BUSINESS**

Cr Cripps departed the meeting at 3.49pm

4.16.1 Kalbarri Oval Fence

Cr Scott advised Council of a proposal from KSRC and the Kalbarri Cormorants (Super Rules Football Team) to assist in financial support to replace the existing Kalbarri Oval fencing as the current fence is not suitable and continually being vandalised.

Moved Cr SCOTT, seconded Cr GLIDDON

That Council request KSRC to provide a formal approach to re-fence Kalbarri Oval including quotations and confirm formal commitment from KSRC and Kalbarri Cormorants

CARRIED 6/0

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<b>4.17 NEXT MEETING OF COUNCIL</b>
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The next Ordinary Meeting of Council be held on 17<sup>th</sup> May 2013 commencing at 1.00pm at the Northampton Council Chambers, Hampton Road, Northampton.

<b>4.18 CLOSURE</b>
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Cr Scott and Cr Gliddon advised that they will be apologies for the next Council Meeting to be held on 17<sup>th</sup> May 2013.

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 4.03pm.

## WORKS & ENGINEERING REPORT CONTENTS

6.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
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**6.1.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM**

<b>REPORTING OFFICER:</b>	<b>Neil Broadhurst - MWTS</b>
<b>DATE OF REPORT:</b>	<b>8<sup>th</sup> May 2013</b>
<b>APPENDICES:</b>	<b>1. Works Program</b>

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

**Specific Road Works**

- Maintenance grading carried out on Burges, Olivier, Drage, Baddera, Johnson, Horry, Blue Well, Rubbish Tip, Wundi, Parker, Nolba Stock and Ogilvie East Roads.

**Maintenance Items**

- Road verge chemical spraying – various.
- Various street signage works.
- Guide Park - Stormwater drainage installed.
- Tree pruning – Western Power requested areas.

**Other Items (Budget)**

- Northampton light industrial area sub division continuing
- Gwalla Cemetery tidy up for plaque unveiling
- Verge side pickup for Northampton, Kalbarri and Horrocks.
- Northampton oval fertilised and gypsum added prior to rainfall.
- Kalbarri – Porter Street works continuing.
- Kalbarri – Northern Boat ramp car park area continuing.
- Kalbarri – Shoulder widening works to Ajana Kalbarri Road.
- Kalbarri – Coastal carparks and access roads graded prior to school holidays.

**Plant Items**

- Nil.

**Staff/Personnel Items**

- Nil.

**OFFICER RECOMMENDATION – ITEM 6.1.1**

**For Council information.**

# SHIRE OF NORTHAMPTON

## WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2012/2013)

(May 2013)

2012/2013 Budget Works	Status	Comments
<b><u>Regional Road Group Projects</u></b>		
<b>Ajana - Kalbarri Road</b> Reseal - NWCH West	COMPLETED	
<b>Horrocks Road</b> Reseal works 2011/2012 (Stage 2)	COMPLETED	
<b><u>Roads To Recovery</u></b>		
<b>Kalbarri - Porter Street</b> Reconstruct, Drain and Kerb	COMMENCED	Majority of works complete. Culvert headwalls, kerb infill, slurry seal outstanding
<b>Northampton - Forrest Street</b> Reconstruct, Drain and Kerb	FUNDS TRANSFERRED	Funds to be reallocated to the completion of Batemen Street. November 2012 general meeting
<b>Northampton - Bateman Street</b> Widen, Stormwater drainage and kerb	COMPLETE	Pending minor works and Telstra repair works
<b><u>Black Spot Funding</u></b>		
<b>Kalbarri - Grey Street</b> Engineering costs		
<b><u>Royalties for Regions Funding</u></b>		
<b>Ogilvie East Road - Stage 1</b> Construct and Seal - Balance of 2011/2012 funding	COMPLETE	Complete to primerseal stage
<b>Ogilvie East Road - Stage 2</b> Construct and Seal	COMPLETE	Complete to primerseal stage
Cont.		

2012/2013 Budget Works	Status	Comments
<b><u>Regional Development</u></b>		
<b>Northampton</b> Northampton Light Industrial Area - 5 Lots	COMMENCED	Construction drawings received Service works installed, Gravel basecourse works continuing
<b><u>Recreational Boating Facility Fund</u></b>		
Kalbarri Northern Boatramp Car park area	COMMENCED	Design received, quotes for materials being sort. Works stopped at start of school holidays, to recommence on completion of Sub Divn
<b><u>MUNICIPAL FUND CONSTRUCTION</u></b>		
<b><u>2011/2012 Carry Over Works</u></b>		
<b>Northampton - Hampton Gardens Car Park</b>		
Reseal car park	COMPLETED	
<b>Northampton - Forrest Street</b>		
Reseal 2010/2011 works	WORKS DEFERRED	Relist for consideration 2013/2014 November 2012 general meeting
<b>Kalbarri - Hotel Car Park</b>		
Complete reseal	WORKS DEFERRED	Relist for consideration 2013/2014 November 2012 general meeting
<b>Kalbarri - Boat Hire Carpark</b>		
Complete reseal and assoc works	WORKS DEFERRED	Relist for consideration 2013/2014 November 2012 general meeting
<b>Kalbarri - Hackney Street</b>		
Complete reseal	WORKS DEFERRED	Relist for consideration 2013/2014 November 2012 general meeting
<b>Kalbarri - CBD Car park</b>		
Seal gravel car park		
<b>Kalbarri - Clotworthy Street</b>		
Drainage installation at Smith Street	COMPLETED	
<b>Rural - Binu West Road</b>		
Reseal 2010/2011 pavement repairs	COMPLETED	
<b>Rural - Yallabartharra Road</b>		
Construct and seal water crossing	COMPLETED	
Cont.		

2012/2013 Budget Works	Status	Comments
<b><u>New Works (2012/2013 Budget)</u></b>		
<b><u>Kalbarri</u></b>		
<b>Penn Street</b> Reseal plus replace kerb	COMMENCED	Kerbing component complete Slurry seal to be completed at same time as Porter Street works
<b>Walker Street - Maggee to Maggee</b> Reseal	WORKS DEFERRED	Relist for consideration 2013/2014 November 2012 general meeting
<b><u>Horrocks</u></b>		
<b>Stokes and Horan Street</b> Reseal	COMPLETED	
<b><u>Rural</u></b>		
<b>Ogilvie West Road</b> Realign bend, install culvert, gravel sheeting	WORKS DEFERRED	Relist for consideration 2013/2014 November 2012 general meeting
<b><u>MUNICIPAL FOOTPATHS</u></b>		
<b><u>Kalbarri Townsite</u></b>		
<b>Kalbarri - Walker Street</b> Hackney Street to Porter Street	COMPLETED	
<b>Kalbarri - Malaluca trail</b> Repairs to existing		Ongoing
Cont.		

2011/2012 Budget Works	Status	Comments
<b><u>OTHER WORKS - SPECIFIC / MAINTENANCE</u></b>		
<b>Binnu Waste Site</b> New industrial hole - Sand covering etc.	COMPLETED	
<b><u>OTHER WORKS - GRAVEL SHEETING</u></b>		
<i>Priority works</i>		
Ogilvie West Road - Staged works for bus route	COMPLETED	Stage 1 complete
Hatch Road - West of cross roads		
Binnu Refuse Site - access road.	COMPLETED	
<i>Other</i>		
Ogilvie West Road - Chilimony Road to Teakles corner		
Yerina Springs Road - 2 areas		
Harvey Road		
<b><u>OTHER WORKS - Foreshores/Parks/Gardens</u></b>		
<b>Horrocks Foreshore</b>		
Install upgraded reticulation system		Meeting undertaken onsite with contractor to price upgrade/improvements
<b><u>OTHER WORKS - Depots</u></b>		
<b>Kalbarri Depot</b>		
Replace doors and guttering	COMPLETED	
Cont.		



2011/2012 Budget Works	Status	Comments
<b><u>PLANT ITEMS - Major</u></b>		
<b>Northampton - Town maintenance vehicle</b> Send P202 To N/ton Tip, trade P120	COMPLETED	Ford Ranger recieved
<b>Kalbarri - Zero turn mower and trailer</b> Trade P138 Kubota F1900	COMPLETED	TORO 4820 received
<b><u>PLANT ITEMS - Minor/Other</u></b>		
Northampton - Motor operated compressor		
Kalbarri - New mower deck - P210	COMPLETED	
Northampton - Aluminium grave surround		
Northampton - 3 inch water/trash pump - Diesel	COMPLETED	
Northampton - Fuel storage cabinet		
Northampton - 3 x UHF hand held radios	COMPLETED	

## HEALTH AND BUILDING REPORT CONTENTS

<b>6.2.1</b>	<b>BUILDING STATISTICS FOR THE MONTH OF APRIL 2013</b>	<b>2</b>
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<b>6.2.1</b>	<b>INFORMATION ITEM: BUILDING STATISTICS</b>
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<b>DATE OF REPORT:</b>	<b>10<sup>th</sup> May 2013</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Glenn Bangay – Principal EHO/Building Surveyor</b>

**1. BUILDING STATISTICS**

Attached for Councils' information are the Building Statistics for April 2013.

<b>OFFICER RECOMMENDATION – ITEM 6.2.1</b>
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<b>For Council information.</b>
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**SHIRE OF NORTHAMPTON - BUILDING APPROVALS - APRIL 2013**

Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials 1. Floor 2. Wall 3. Roof	Area m2	Value	Fees
									1. App Fee 2. BCIF 3. BRB 4. Other
9/04/2013	13017	C & L Woodcock PO Box 179 NORTHAMPTON	N Haynes PO Box 391 NORTHAMPTON	Lot 33 Hampton Rd NORTHAMPTON	Verandah	1. Concrete 2. N/A 3. Zinc	26	\$3,000	2. 0.00 3. 40.50 4. 0.00
15/04/2013	13018	E & B Haskell PO Box 118 KALBARRI	L Ledger PO Box 204 KALBARRI	Lot 46 Hackney St KALBARRI	Dwelling <b>DEMOLITION</b>	1. Concrete 2. Asbestos 3. Asbestos	122	\$11,000	1. 90.00 2. 0.00 4. 0.00
15/04/2013	13019	P Gibbons 29 Bruce Road NORTHAMPTON	Owner/Builder	Lot 342 Bruce Rd NORTHAMPTON	Car Port	1. Concrete 2. C/Bond 3. Zinc	90	\$20,000	1. 90.00 2. 0.00 3. 40.50 4. 0.00
15/04/2013	13020	D Chadwick PO Box 17 WALKAWAY	Owner/Builder	Lot 45 Hackney St KALBARRI	Car Port	1. Concrete 2. N/A 3. C/Bond	36	\$1,000	1. 90.00 2. 0.00 3. 40.50 4. 0.00

**TOWN PLANNING CONTENTS**

**THERE IS NO REPORT FOR MAY 2013**

## FINANCE REPORT CONTENTS

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**6.4.1 ACCOUNTS FOR PAYMENT**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>7 May 2013</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Leanne Rowe/Grant Middleton</b>
<b>APPENDICES:</b>	<b>1. List of Accounts</b>

**SUMMARY**

Council to authorise the payments as presented.

**BACKGROUND:**

A list of payments submitted to Council on 17<sup>th</sup> May 2013, for confirmation in respect of accounts already paid or for the authority to those unpaid.

**FINANCIAL & BUDGET IMPLICATIONS:**

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

**POLICY IMPLICATIONS:**

Council Delegation F02 allows the CEO to make payments from the Muni and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

**VOTING REQUIREMENT:**

Absolute Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.1**

That Municipal Fund Cheques 19671 to 19699 inclusive, totalling \$59,264.55, Municipal EFT payments numbered EFT11092 to EFT11171 inclusive totalling \$295,014.52, Direct Debit payments GJ10-04 to GJ10-11 totalling \$7,790.58 Trust Fund Cheques 1903-1905, totalling \$1,170.00 be passed for payment and the items therein be declared authorised expenditure.



SHIRE OF NORTHAMPTON  
FINANCE REPORT – 17 May 2013

Chq #	Date	Name	Description	Amount
19671	17-04-2013	JESSICA BOOTH	PEET PARK - REIMB REFRESHMENTS	62.50
19672	17-04-2013	DEPARTMENT OF ENVIRONMENT	KALB REFUSE SITE RENEW LICENCE	700.80
19673	18-04-2013	SYNERGY	ELECTRICITY CHARGES	14634.74
19674	23-04-2013	PETTY CASH - NORTHAMPTON	PETTY CASH RECoup	181.90
19675	01-05-2013	PETTY CASH - KALBARRI	PETTY CASH RECoup	78.40
19676	01-05-2013	SHIRE OF NORTHAMPTON	GCLE PTY LTD - RETENTION	6292.24
19677	02-05-2013	HAMPTON LODGE	REFUND RSL FEES BOOKING CANCELLED	121.00
19678	06-05-2013	RJ & DA SUCKLING	REFUND BL OVERPAYMENT	226.00
19679	07-05-2013	AUSTRALIA POST	POSTAGE	438.05
19680	07-05-2013	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	334.62
19681	07-05-2013	B P ROADHOUSE NORTHAMPTON	REFRESHMENTS	308.00
19682	07-05-2013	BUDGET CAR AND TRUCK RENTAL	DIP MANAGEMENT - CAR HIRE	161.02
19683	07-05-2013	MIDWEST CHEMICAL & PAPER	CLEANING PRODUCTS	540.79
19684	07-05-2013	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	14332.02
19685	07-05-2013	DPT. OF ENVIRONMENT AND CONSERVATION	PORTER STREET WORKS DEPOT LICENSE	233.60
19686	07-05-2013	HARVEY NORMAN COMPUTER SUPERSTORE GERALDTON	STATIONERY	79.00
19687	07-05-2013	CONCEPT ONE	SUPERANNUATION CONTRIBUTIONS	342.00
19688	07-05-2013	BILGOMAN AUTO TECH	SERVICE	465.54
19689	07-05-2013	KALBARRI GAS	GAS	125.00
19690	07-05-2013	KALBARRI VOLUNTEER FIRE SERVICES	CATERING AND REFRESHMENTS	707.50
19691	07-05-2013	STATE LIBRARY OF WA	LOST/DAMAGE BOOK	101.20
19692	07-05-2013	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	565.98
19693	07-05-2013	NORTHAMPTON LIONS CLUB	DRUM MUSTER	514.52
19694	07-05-2013	NORTHAMPTON DOCTORS SURGERY	FLUVAX'S	259.00
19695	07-05-2013	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	305.67





SHIRE OF NORTHAMPTON  
FINANCE REPORT – 17 May 2013

19696	07-05-2013	REST SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	206.92
19697	07-05-2013	SYNERGY	ELECTRICITY CHARGES	13400.17
19698	07-05-2013	T-BONE & SONS BUTCHERS	GOODS	90.40
19699	07-05-2013	TELSTRA	TELEPHONE CHARGES	3455.97
				<u>\$59,264.55</u>

President:.....

Date: 21 JUNE 2013



SHIRE OF NORTHAMPTON  
FINANCE REPORT – 17 May 2013

**ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT**

EFT #	Date	Name	Description	Amount
EFT11092	11-04-2013	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	12583.23
EFT11093	11-04-2013	T & J NEWMAN	CONTRACT CLEANER	1082.30
EFT11094	11-04-2013	E & S KOPPENSTEINER	REIMB TELSTRA	72.82
EFT11095	11-04-2013	THOMAS LACHLAN	REIMB TABS FOR PHOTOMETER	112.00
EFT11096	16-04-2013	AUSTRALIAN TAXATION OFFICE	MARCH 2013 BAS	14805.45
EFT11097	16-04-2013	BS & JA COCKRAM	HKS FIRE SHED FIRST INSTALMENT	8000.00
EFT11098	19-04-2013	VERSO CONSULTING PTY LTD	AGED CARE PLAN	7975.00
EFT11099	24-04-2013	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	12747.30
EFT11100	24-04-2013	T & J NEWMAN	CONTRACT CLEANER	1082.30
EFT11101	24-04-2013	GLENN BANGAY	REIMB FUEL	185.44
EFT11102	24-04-2013	M SPARLING	TELSTRA LINE RENTAL REIMBURSEMENT	36.95
EFT11103	24-04-2013	STEVE WILLIAMS	TELSTRA LINE RENTAL REIMBURSEMENT	49.90
EFT11104	24-04-2013	HAYLEY WILLIAMS	REIMB 50% CHILD CARE	644.36
EFT11105	24-04-2013	NEIL BROADHURST	REIMB TELSTRA	151.80
EFT11106	30-04-2013	LEON DODDS	PAVING	1375.00
EFT11107	06-05-2013	BATAVIA COAST TRIMMERS	BINNU HALL SHADE SAIL PROJECT DOME	8800.00
EFT11108	07-05-2013	ABROLHOS ELECTRICS	SHADE SAIL	
EFT11109	07-05-2013	AIRPORT ALLIANCE CONTRACTING	BORE PUMP, RCD'S, SMOKE ALARMS	5179.13
EFT11110	07-05-2013	ALAN CRAGAN BOBCAT & EXCAVATOR HIRE	AFRU RADIO ADJUSTMENT	2926.00
EFT11111	07-05-2013	ALTORFER & STOW	EXCAVATOR HIRE	198.00
EFT11112	07-05-2013	BENARA NURSERIES	LEGAL FEES	1224.25
EFT11113	07-05-2013	RAY BLICK PLUMBING & GAS SERVICE	PLANTS	377.09
EFT11114	07-05-2013	CENTRAL WEST PUMP SERVICE	BINNU TOILETS - NEW TOILETS	1994.70
			HORROCKS COMMUNITY CTR RETIC CONTROLLER	530.20

President:.....

Date: 21 JUNE 2013



SHIRE OF NORTHAMPTON  
FINANCE REPORT – 17 May 2013

EFT #	Date	Name	Description	Amount
EFT11115	07-05-2013	CHAPMAN ANIMAL HOSPITAL	STERILISATION SUBSIDY	20.00
EFT11116	07-05-2013	CHEM CENTRE	SAMPLE OF WATER	315.70
EFT11117	07-05-2013	CHEFMASTER AUSTRALIA	BIN LINERS	586.35
EFT11118	07-05-2013	CLARKSON FREIGHTLINES	FREIGHT	776.88
EFT11119	07-05-2013	COASTAL PLUMBING & GAS FITTING	PLUMBING	894.30
EFT11120	07-05-2013	BS & JA COCKRAM	LITTLE BAY ROTTA LOO REPAIR WHIRLYBIRD, INSTALL NEW FANS & BATTERIES, TREAT PINE DECKING & RAILS	1396.38
EFT11121	07-05-2013	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	86.47
EFT11122	07-05-2013	CORAL COAST RETIC	INSTALL NEW PUMP	306.35
EFT11123	07-05-2013	COURIER AUSTRALIA	FREIGHT	103.33
EFT11124	07-05-2013	CRAMER & NEILL REFRIGERATION	AIRCON MAINTENANCE	330.00
EFT11125	07-05-2013	DTRANS	PARTS	893.75
EFT11126	07-05-2013	GCLE PTY LTD	LIA - PROGRESS CLAIM 3	54419.21
EFT11127	07-05-2013	GERALDTON MOWER & REPAIR SPECIALISTS	PARTS	55.00
EFT11128	07-05-2013	GERALDTON TYREPOWER	WHEEL ALIGNMENT	49.00
EFT11129	07-05-2013	GREAT NORTHERN RURAL SERVICES	WATER METER, RETIC	769.26
EFT11130	07-05-2013	GPC EARTHMOVING	LIA - ROCKBREAKER	3959.45
EFT11131	07-05-2013	HILLE, THOMPSON & DELFOS	LIA FEES: ASCON OF SERVICES	2178.00
EFT11132	07-05-2013	AJS HULME & CO	GRAVEL	3811.50
EFT11133	07-05-2013	JASON SIGNMAKERS	SIGNS	2106.72
EFT11134	07-05-2013	KALBARRI AUTO CENTRE	VEHICLE SERVICE	818.40
EFT11135	07-05-2013	KALBARRI MOTOR HOTEL	ACCOMMODATION	1456.00
EFT11136	07-05-2013	KALBARRI EXPRESS FREIGHT	FREIGHT	147.31
EFT11137	07-05-2013	KALBARRI SUPERMARKET	GOODS	834.89
EFT11138	07-05-2013	KALBARRI WAREHOUSE	HARDWARE	69.70
EFT11139	07-05-2013	KALBARRI LAWNMOWING SERVICE	LAWN MOWING	685.00



SHIRE OF NORTHAMPTON  
FINANCE REPORT – 17 May 2013

EFT #	Date	Name	Description	Amount
EFT11140	07-05-2013	KALBARRI NEWSAGENCY	MOBILE PHONE	79.00
EFT11141	07-05-2013	KALBARRI DOCTORS SURGERY	FLU VAX'S	111.00
EFT11142	07-05-2013	KALBARRI AUTO ELECTRICS	PLANT ELECTRICAL	353.45
EFT11143	07-05-2013	KALBARRI REFRIGERATION AND AIRCONDITIONING SERVICE	SERVICE AIRCON	1359.27
EFT11144	07-05-2013	KALBARRI SITEWORKS	BOBCAT HIRE	1045.00
EFT11145	07-05-2013	LGRCEU	PAYROLL DEDUCTIONS	310.40
EFT11146	07-05-2013	MIDWEST KERBING	CONCRETE KERBING	24288.00
EFT11147	07-05-2013	MIDWEST TREE SERVICES	VERGE CLEAN-UP	4686.00
EFT11148	07-05-2013	RELIANCE PETROLEUM	FUEL PURCHASES	25334.46
EFT11149	07-05-2013	M L COMMUNICATIONS	CORDLESS PHONE	56.45
EFT11150	07-05-2013	NORTHAMPTON IGA & LIQUOR STORE	REFRESHMENTS	146.01
EFT11151	07-05-2013	NORTHAMPTON NEWSAGENCY	NEWSPAPERS/STATIONERY	106.86
EFT11152	07-05-2013	CLEANPAK TOTAL SOLUTIONS	DISINFECTANT	92.57
EFT11153	07-05-2013	PGV ENVIRONMENTAL	CONSULTANT KALB AIRPORT	280.50
EFT11154	07-05-2013	PRIME MEDIA GROUP LTD	REDISCOVER KALBARRI GWN7 PARTS	69.30
EFT11155	07-05-2013	PURCHER INTERNATIONAL	PARTS	56.78
EFT11156	07-05-2013	QUANTUM SURVEYS	KALBARRI BOATRAMP CARPARK	1722.60
EFT11157	07-05-2013	HOLCIM AUSTRALIA PTY LTD	CRACKER DUST	201.03
EFT11158	07-05-2013	RNR CONTRACTING PTY LTD	KALBARRI PORTER SUPPLY & SPRAY PRIME/PRIMERSEAL	14275.06
EFT11159	07-05-2013	M R SCOTT TRANSPORT P/L	PORTER ST GRAVEL CARTAGE	18513.00
EFT11160	07-05-2013	OWEN SIMKIN	REIMBURSE TYRE DAMAGED	219.77
EFT11161	07-05-2013	STAMP IT RUBBER STAMP CO (WA)	STATIONERY.	27.78
EFT11162	07-05-2013	ST JOHN AMBULANCE GERALDTON	FIRST AID KIT	25.00
EFT11163	07-05-2013	MIDWEST AUTO GROUP	131NR SERVICES/REPAIRS	9296.77
EFT11164	07-05-2013	THE BANGAY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1911.02
EFT11165	07-05-2013	THURKLE'S DOZING	WET HIRE CAT D7R DOZER	18936.50



SHIRE OF NORTHAMPTON  
FINANCE REPORT – 17 May 2013

EFT #	Date	Name	Description	Amount
EFT11166	07-05-2013	2V NET IT SOLUTIONS	COMPUTER MTCE	198.00
EFT11167	07-05-2013	LANDGATE	ANNUAL ACCESS RENEWAL/VALUATIONS	1586.87
EFT11168	07-05-2013	VERLINDENS ELECTRICAL GERALDTON	ELECTRICAL	627.55
EFT11169	07-05-2013	WESTRAC EQUIPMENT PTY LTD	PARTS	33.50
EFT11170	07-05-2013	WOODCOCK CT & L	TURF SPECIAL, RABBIT, PUMP, SPRAYS	5429.85
EFT11171	07-05-2013	FRANK ZAPPIA CONCRETE	HORROCKS FIRE BRIGADE SHED FLOOR	4433.00
			<b>\$295,014.52</b>	

President:.....

Date: 21 JUNE 2013



SHIRE OF NORTHAMPTON  
FINANCE REPORT – 17 May 2013

**DIRECT DEBITS – MUNICIPAL ACCOUNT**

Jnl #	Date	Name	Description	Amount
GJ10-04	30/04/13	BANK FEES	APRIL FEES	171.69
GJ10-05	30/04/13	COMPUTER EXPENSES	WESTNET	169.99
GJ10-06	30/04/13	BPOINT	APRIL FEES	67.20
GJ10-08	30/04/13	CORPORATE CARD		1191.13
			COMP EXPS - RENEW NORTON - \$59.99	
			BENTLEY MOTEL - ACCOMM-SEMINAR - \$260.00	
			WESTNET - \$104.94	
			MURRAY HOTEL - ACCOMM-DIP MANAGEMENT - \$756.00	
			BANK FEES - \$10.20	
GJ10-09	30/04/13	MACQUARIE	COMPUTER/PHOTOCOPIER LEASE	2942.65
GJ10-10	30/04/13	WALGS	PAYMENT ERROR, REFUNDED	270.00
GJ10-11	30/04/13	NAB	CEO HOUSE LOAN - FACILITY FEE	2977.92
				<b>\$7,790.58</b>



SHIRE OF NORTHAMPTON  
FINANCE REPORT – 17 May 2013

TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
1903	18/04/13	NORTHAMPTON COMMUNITY CENTRE	KIDSPORT	750.00
1904	02/05/13	HAMPTON LODGE	REFUND RSL HALL BOND	220.00
1905	02/05/13	TOM POWELL	REFUND COMMUNITY BUS BOND	200.00
				<b>\$1,170.00</b>

President:.....

Date: 21 JUNE 2013

<b>6.4.2</b>	<b>MONTHLY FINANCIAL STATEMENTS</b>										
<table> <tr> <td><b>FILE REFERENCE:</b></td> <td><b>1.1.1</b></td> </tr> <tr> <td><b>DATE OF REPORT:</b></td> <td><b>7 May 2013</b></td> </tr> <tr> <td><b>DISCLOSURE OF INTEREST:</b></td> <td><b>Nil</b></td> </tr> <tr> <td><b>REPORTING OFFICER:</b></td> <td><b>Grant Middleton/Garry Keefe</b></td> </tr> <tr> <td><b>APPENDICES:</b></td> <td><b>1. Monthly Financial Report for April 2013 2. Schedule Format provided as separate attachment</b></td> </tr> </table>		<b>FILE REFERENCE:</b>	<b>1.1.1</b>	<b>DATE OF REPORT:</b>	<b>7 May 2013</b>	<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>	<b>REPORTING OFFICER:</b>	<b>Grant Middleton/Garry Keefe</b>	<b>APPENDICES:</b>	<b>1. Monthly Financial Report for April 2013 2. Schedule Format provided as separate attachment</b>
<b>FILE REFERENCE:</b>	<b>1.1.1</b>										
<b>DATE OF REPORT:</b>	<b>7 May 2013</b>										
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>										
<b>REPORTING OFFICER:</b>	<b>Grant Middleton/Garry Keefe</b>										
<b>APPENDICES:</b>	<b>1. Monthly Financial Report for April 2013 2. Schedule Format provided as separate attachment</b>										

**SUMMARY**

Council to adopt the monthly financial reports as presented.

**BACKGROUND:**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 30 April 2013 are attached, and include:

1. Income Statement by Function/Activity
2. Income Statement by Nature or Type
3. Statement of Financial Activity
4. Variance Explanation
5. Notes to and Forming Part of the Statement
6. Schedule Format

**FINANCIAL & BUDGET IMPLICATIONS:**

The March Finance Report includes \$800,000 in R4R funding received in advance for the Ogilvie East Road project and subsequently included as restricted cash.

**STATUTORY IMPLICATIONS:**

Local Government (Financial Management) Regulation 34 1996  
Local Government Act 1995 section 6.4



**POLICY IMPLICATIONS:**

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

**VOTING REQUIREMENT:**

Simple Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.2**

**That Council adopts the Monthly Financial Report for the period ending 30 April 2013.**

**SHIRE OF NORTHAMPTION**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2012 TO 30 APRIL 2013**

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Income Statement by Function/Activity	11
Income Statement by Nature or Type	12
Statement of Financial Activity	13
Variance Explanation	14
Notes to and Forming Part of the Statement	15 - 23
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**SHIRE OF NORTHAMPTON**  
**INCOME STATEMENT BY FUNCTION/ACTIVITY**  
**FOR THE PERIOD 1 JULY 2012 TO 30 APRIL 2013**

	YTD ACTUAL 2012/13 \$	ANNUAL BUDGET 2012/13 \$	ACTUAL 2011/12 \$
<b>REVENUE</b>			
Governance	72,375	12,600	29,786
General Purpose Funding	3,930,029	4,293,133	4,889,209
Law, Order & Public Safety	117,605	102,610	171,666
Health	49,639	62,729	33,957
Education & Welfare	55,094	55,500	53,627
Housing	21,559	20,280	17,923
Community Amenities	924,559	894,300	921,074
Recreation & Culture	218,293	775,919	1,774,258
Transport	1,363,739	979,523	1,640,232
Economic Services	135,309	105,306	129,016
Other Property & Services	458,301	752,570	198,272
<b>TOTAL OPERATING REVENUE</b>	<u>7,346,501</u>	<u>8,054,470</u>	<u>9,859,019</u>
<b>EXPENSES</b>			
Governance	-324,861	-414,730	-367,852
General Purpose Funding	-169,482	-249,673	-218,700
Law, Order & Public Safety	-301,031	-256,786	-271,096
Health	-196,568	-209,359	-206,778
Education & Welfare	-93,477	-78,365	-101,928
Housing	-104,264	-108,568	-128,330
Community Amenities	-964,133	-1,545,977	-1,577,387
Recreation & Culture	-1,159,177	-1,335,273	-1,469,453
Transport	-2,157,356	-3,029,232	-2,536,013
Economic Services	-175,894	-272,812	-180,177
Other Property & Services	-192,208	-67,126	-197,580
<b>TOTAL OPERATING EXPENSES</b>	<u>-5,838,450</u>	<u>-7,567,901</u>	<u>-7,255,294</u>
<b>BORROWING COSTS EXPENSE</b>			
Recreation & Culture	-5,791	-8,873	-11,194
Transport	-26,278	-29,978	-37,801
Other Property and Services	-22,243	-13,214	-20,565
<b>TOTAL BORROWING COSTS EXPENSE</b>	<u>-54,312</u>	<u>-52,065</u>	<u>-69,560</u>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<u>1,453,739</u>	<u>434,504</u>	<u>2,534,165</u>

<b>SHIRE OF NORTHAMPTON</b> <b>INCOME STATEMENT BY NATURE OR TYPE</b> <b>FOR THE PERIOD 1 JULY 2012 TO 30 APRIL 2013</b>
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	YTD ACTUAL 2012/13 \$	ANNUAL BUDGET 2012/13 \$	ACTUAL 2011/12 \$
<b>REVENUE</b>			
Rates	3,393,732	3,413,970	3,096,958
Operating Grants, Subsidies and Contribution	1,106,499	1,089,031	2,121,894
Non Operating Grants, Subsidies and Contributions	1,602,292	2,200,730	3,197,496
Fees and Charges	1,128,210	1,129,732	1,255,911
Interest Earnings	88,609	221,007	184,245
Other	27,160	0	2,514
Profit on Asset Disposal		4,000	91,433
<b>TOTAL OPERATING REVENUE</b>	<u>7,346,501</u>	<u>8,058,470</u>	<u>9,950,451</u>
<b>EXPENSES</b>			
Employee Costs	-1,771,260	-2,362,964	-2,206,930
Materials and Contracts	-1,821,737	-2,609,588	-2,415,463
Utilities Charges (Electricity, Gas, Water etc.)	-285,338	-331,840	-306,071
Depreciation on Non Current Assets	-1,484,792	-1,600,715	-1,554,508
Interest Expenses	-54,312	-51,435	-69,560
Insurance Expenses	-266,957	-241,662	-229,154
Other Expenditure	-157,472	-425,762	-563,393
Loss on Asset Disposal	-50,894	0	-71,207
<b>TOTAL OPERATING EXPENSES</b>	<u>-5,892,762</u>	<u>-7,623,966</u>	<u>-7,416,286</u>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<u>1,453,739</u>	<u>434,504</u>	<u>2,534,165</u>

**SHIRE OF NORTHAMPTON**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2012 TO 30 APRIL 2013**

	NOTE	2012/13 YTD Actual \$	2012/13 YTD Budget \$	2012/13 Full Year Budget \$	Variences Budget to Actual Y-T-D %
<b><u>Operating</u></b>					
<b>Revenues</b>					
	1,2				
Governance		72,375	10,500	12,600	(589.28%)
General Purpose Funding		536,298	732,636	879,163	26.80%
Law, Order, Public Safety		117,605	85,508	102,610	(37.54%)
Health		49,639	52,274	62,729	5.04%
Education and Welfare		55,094	46,250	55,500	(19.12%)
Housing		21,559	16,900	20,280	(27.57%)
Community Amenities		924,559	745,250	894,300	(24.06%)
Recreation and Culture		218,293	646,599	775,919	66.24%
Transport		1,363,739	970,436	1,164,523	(40.53%)
Economic Services		135,309	87,755	105,306	(54.19%)
Other Property and Services		458,301	621,763	746,115	26.29%
		<u>3,952,771</u>	<u>4,015,871</u>	<u>4,819,045</u>	
<b>Expenses</b>					
	1,2				
Governance		-324,861	-345,608	-414,730	6.00%
General Purpose Funding		-169,482	-208,061	-249,673	18.54%
Law, Order, Public Safety		-301,031	-213,988	-256,786	(40.68%)
Health		-196,568	-174,466	-209,359	(12.67%)
Education and Welfare		-93,477	-65,304	-78,365	(43.14%)
Housing		-104,264	-90,473	-108,568	(15.24%)
Community Amenities		-964,133	-1,288,314	-1,545,977	25.16%
Recreation & Culture		-1,164,968	-1,120,122	-1,344,146	(4.00%)
Transport		-2,183,634	-2,336,729	-2,804,075	6.55%
Economic Services		-175,894	-227,343	-272,812	22.63%
Other Property and Services		-214,451	-66,950	-80,340	(220.32%)
		<u>(5,892,762)</u>	<u>(6,137,359)</u>	<u>(7,364,831)</u>	
<b><u>Adjustments for Non-Cash (Revenue) and Expenditure</u></b>					
(Profit)/Loss on Asset Disposals	4	-50,894	-3,333	-4,000	(1426.82%)
Depreciation on Assets	2(a)	1,484,792	1,333,929	1,600,715	(11.31%)
Plant Depreciation		0	0		
Accrued Expenses		1,296	0		
<b><u>Capital Revenue and (Expenditure)</u></b>					
Purchase Land Held for Resale	3	0	0		
Purchase Land and Buildings	3	-311,094	-1,294,317	-1,553,180	75.96%
Purchase Infrastructure Assets - Roads	3	-1,147,620	-1,250,047	-1,500,056	8.19%
Purchase Infrastructure Assets - Parks & Other	3	-107,644	-212,292	-254,750	49.29%
Purchase Infrastructure Assets - Footpath	3	-17,824	-21,011	-25,213	15.17%
Purchase Plant and Equipment	3	-37,263	-46,792	-56,150	20.36%
Purchase Furniture and Equipment	3	-10,145	-43,585	-52,302	76.72%
Proceeds from Disposal of Assets		0	3,333	4,000	100.00%
Proceeds from Sale of Land		80,000	0	0	#DIV/0!
Repayment of Debentures	5	-117,811	-129,333	-155,199	8.91%
Proceeds from New Debentures	5	390,000	325,000	390,000	(20.00%)
Self-Supporting Loan Principal Income		16,374	9,429	11,315	(73.65%)
Transfers to Reserves (Restricted Assets)	6	-107,092	-100,189	-120,227	(6.89%)
Transfers from Reserves (Restricted Assets)	6	321,926	305,194	366,233	(5.48%)
Transfers from Grants Restricted Assets			0		
Transfers from Land Sales	6	0	0	0	
Transfer to Land Sales		0	0	0	
ADD Net Current Assets July 1 B/Fwd	7	-2,781	480,630	480,630	
LESS Net Current Assets Year to Date	7	1,039,642	0	0	
<b>Amount Raised from Rates</b>	<b>8</b>	<u><b>-2,598,005</b></u>	<u><b>-2,764,870</b></u>	<u><b>-3,413,970</b></u>	

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF NORTHAMPTON**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2012 TO 30 APRIL 2013**

**Variance Explanation (>= \$5,000)**

**Operating**

**Revenues**

Governance	●	\$61,875	Includes rebates and Superannuation repayment from CEO
General Purpose Funding	●	(\$196,338)	Variance associated with FAG's and interest on investments
Law, Order, Public Safety	●	\$32,097	Add Revenue associated with SES Grant funding (Shed/Boat)
Education and Welfare	●	\$8,844	Includes Northampton Occasional Childcare Grant = \$12k
Community Amenities	●	\$179,309	Timing issue associated with Annual Rubbish Removal Fee's
Recreation and Culture	●	(\$428,306)	Non recieval of Kalbarri Skate Park Grant funding
Transport	●	\$393,303	Pre-payment of grant funding for Ogilvie East and Fuel Rebate
Economic Services	●	\$47,554	Living Communities Grant \$18k, Spec Area Rate Rev timing.
Other Property and Services	●	(\$163,461)	Northampton Light industrial area grant funding lag.

**Expenses**

Governance	●	\$20,748	Underspend associated with ABC allocation.
General Purpose Funding	●	\$38,579	Annual VGO valuations will be paid May/June
Law, Order, Public Safety	●	(\$87,042)	Add Exp associated with SES Shed/Boat Project.
Health	●	(\$22,102)	Depreciation Toyota Prado, no prior depreciation due to error.
Education and Welfare	●	(\$28,173)	Add exp Northampton Occasional Child Care Grant
Housing	●	(\$13,791)	Depreciation Kalbarri House, no prior depreciation due to error.
Community Amenities	●	\$324,181	Veolia charging issues and TPS Scheme underspend
Recreation & Culture	●	(\$44,846)	Catch up Depreciation due to asset load error.
Transport	●	\$153,095	Muni Roadworks Underspend
Economic Services	●	\$51,449	Visitor Centre Grant add \$40k
Other Property and Services	●	(\$147,501)	Allocated emp expenses, Add insurance compared to budget.

**Adjustments for Non-Cash  
(Revenue) and Expenditure**

(Profit)/Loss on Asset Disposals	●	(\$47,561)	Write-off Capital Items < \$5k capitalisation threshold.
Depreciation on Assets	●	(\$150,863)	Additional depreciation due to asset register audit and fix.

**Capital Revenue and (Expenditure)**

Purchase Land and Buildings	●	\$983,223	Northampton L.I.A in progress but under projected spend.
Purchase Infrastructure Assets - Roads	●	\$102,427	Underspend due to delay's in finalising works programme.
Purchase Infrastructure Assets - Parks & Other	●	\$104,647	Deleay in exp associated with Kalbari Boat Ramp
Purchase Plant and Equipment	●	\$9,529	Minor purchase's funded under Op's as per Accounting Policy.
Purchase Furniture and Equipment	●	\$33,440	Underspend due to delays in completing projects.
Proceeds from Sale of Land	●	\$80,000	Unbudgeted Revenue from Land Sale
Repayment of Debentures	●	\$11,522	Timing Issue with Repayments and Budget Load
Proceeds from New Debentures	●	\$65,000	Timing variance between budgets and actual

**SHIRE OF NORTHAMPTON  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2012 TO 30 APRIL 2013**

3. ACQUISITION OF ASSETS	2012/13 YTD \$	2012/13 Budget \$
The following assets are budgeted to be acquired during the year:		
<b><u>By Program</u></b>		
<b>Governance</b>		
Laptop Computer		2200
Photocopier Upgrade		
Office Furniture		
<b>Law, Order, Public Safety</b>		
Horrocks Fire Shed	11,000	37,100
<b>Health</b>		
Workstation & Hutch (Glenn)		-
<b>Recreation and Culture</b>		
2 Solar Lights for Horrocks Foreshore	6,758	10,000
Disabled Access Fishing Platform		10,000
Kalbarri Northern Boat Ramp	75,190	234,750
Kalbarri Skate Park Redevelopment and Ablution	400	456,630
2 Solar Lights for Hampton Gardens	10,145	10,000
Guide Park Redevelopment	25,697	40,102
<b>Transport</b>		
Road Construction	1,147,620	1,500,056
Footpath Construction	17,824	25,213
Utility	23,533	30,000
Mower (1)		12,100
Mower (2)	5,815	5,600
Toro Titan Turn Mower and Attachments (P245)	7,915	
Aluminium grave surround		1,800
Pump		1,500
Fuel Storage Cabinet		1,250
3 Handheld Two Way Radios		2,100
Compressor		1,800
<b>Other Property and Services</b>		
Northampton Light Industrial Area	299,694	1,059,450
	<b>1,631,590</b>	<b>3,441,651</b>
<b><u>By Class</u></b>		
Land Held for Resale		
Land and Buildings	311,094	1,553,180
Infrastructure Assets - Roads	1,147,620	1,500,056
Infrastructure Assets - Parks and Ovals	107,644	254,750
Infrastructure Assets - Footpaths	17,824	25,213
Plant and Equipment	37,263	56,150
Furniture and Equipment	10,145	52,302
	<b>1,631,590</b>	<b>3,441,651</b>

**SHIRE OF NORTHAMPTON**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2012 TO 30 APRIL 2013**

**4. DISPOSALS OF ASSETS**

The following assets are budgeted to be disposed of during the year.

<b>By Program</b>	<b>Net Book Value</b>	<b>Sale Proceeds</b>	<b>Profit(Loss)</b>	<b>Sale Proceeds</b>
	<b>2012/13 YTD \$</b>	<b>2012/13 YTD \$</b>	<b>2012/13 BUDGET \$</b>	<b>2012/13 BUDGET \$</b>
<b>Law, Order, Public Safety</b>				
Transport Write-off - Toyota Landcruiser (SES), Water Tank (Isseka), Rotamould Firefighter Spray Unit	17,809	0		
<b>Housing</b>				
Write-off - 2000 Gallon Water Tank	561			
<b>Recreation and Culture</b>				
Kubota Mower (asset no 41556)	0	0	2,500	2,500
Write-off - John Deere Zero Turn Motor, Deutscher Mower, Sthil Brush Cutter	7,519			
<b>Transport</b>				
Toyota Hilux (asset no 40139)	0	0	1,500	1,500
Write-off - Challenge Pallet Forks, Work Platform Ladder, Bagshaw Free Roller, Boom Spray, Emission Spray Unit, Fuel Bund - Kalbarri, Jack Hammer	19,912			
<b>Other Property &amp; Other Services</b>				
Rake St Subdivision	80,000	74,908	0	0
	<b>125,802</b>	<b>74,908</b>	<b>1,500</b>	<b>1,500</b>

<b>By Class</b>	<b>Net Book Value</b>	<b>Sale Proceeds</b>	<b>Profit(Loss)</b>	<b>Sale Proceeds</b>
	<b>2012/13 YTD \$</b>	<b>2012/13 YTD \$</b>	<b>2012/13 BUDGET \$</b>	<b>2012/13 BUDGET \$</b>
<b>Plant and Equipment</b>				
Toyota Hilux (asset no 40139)	0	0	1,500	1,500
Kubota Mower (asset no 41556)	0	0	2,500	2,500
Write-off Capital Items < \$5k capitalisation threshold.	45,802			
<b>Land Held for Resale</b>				
Rake St Subdivision	80,000	74,908	0	0
	<b>125,802</b>	<b>74,908</b>	<b>4,000</b>	<b>4,000</b>

<b>Summary</b>	<b>2012/13 YTD \$</b>	<b>2012/13 BUDGET \$</b>
Profit on Asset Disposals		4,000
Loss on Asset Disposals	-50,894	0
	<u>-50,894</u>	<u>4,000</u>



**SHIRE OF NORTHAMPTON**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2012 TO 30 APRIL 2013**

**5. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-12	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2012/13 Budget	2012/13 Actual \$	2012/13 Budget	2012/13 Actual \$	2012/13 Budget	2013/13 Actual \$
<b>Other Property</b>	422,067		6,455	6,455	408,877	415,612	13,214	22,243
152 - Staff Housing*								
<b>Recreation &amp; Culture</b>	14,682		2,552	1,310	12,130	13,372	830	505
147 - Kalbarri Bowling Club*	153,430		20,720	20,720	132,709	132,710	6,597	4,654
148 - Kalbarri Library Extensions	25,261		2,308	1,216	22,953	24,045	1,446	632
151 - Kalbarri Bowling Club*								
<b>Transport</b>	344,701		47,714	12,660	296,987	332,041	23,937	21,564
149 - Plant Purchases	155,029		75,450	75,449	79,579	79,580	6,041	4,714
150 - Plant Purchases	0	390,000		0	390,000	0		0
153 - Plant Purchases								
	1,115,170	390,000	155,199	117,811	1,343,235	997,359	52,065	54,312

\* Self supporting loan

All debenture repayments were financed by general purpose revenue except loans 147, 151 & 152 which are self supporting loans.

**5. INFORMATION ON BORROWINGS CON'T**

(b) New Debentures

Loan funding totalling \$390,000 received 18/1/2013 for plant loan 153.

**SHIRE OF NORTHAMPTON**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**AS AT 30 APRIL 2013**

	2013 YTD \$	2013 Budget \$	2012 Actual \$
<b>6. RESERVES - CASH BACKED</b>			
<b>(a) Leave Reserve</b>			
Opening Balance	94,180	89,113	83,481
Amount Set Aside / Transfer to Reserve	1,983	10,600	10,699
Amount Used / Transfer from Reserve	-	-	-
	<u>96,163</u>	<u>99,713</u>	<u>94,180</u>
<b>(b) Roadwork's Reserve</b>			
Opening Balance	46,948	46,947	1,694
Amount Set Aside / Transfer to Reserve	988	2,500	114
Amount Used / Transfer from Reserve	-	(17,333)	-
	<u>47,936</u>	<u>32,114</u>	<u>1,808</u>
<b>(c) Kalbarri Airport Reserve</b>			
Opening Balance	19,311	19,310	18,090
Amount Set Aside / Transfer to Reserve	407	1,200	1,220
Amount Used / Transfer from Reserve	-	(11,500)	-
	<u>19,717</u>	<u>9,010</u>	<u>19,310</u>
<b>(d) Computer and Office Equipment Reserve</b>			
Opening Balance	25,469	25,470	23,860
Amount Set Aside / Transfer to Reserve	536	1,600	1,610
Amount Used / Transfer from Reserve	-	-	-
	<u>26,005</u>	<u>27,070</u>	<u>25,470</u>
<b>(e) Plant Reserve</b>			
Opening Balance	5,632	5,632	83,480
Amount Set Aside / Transfer to Reserve	119	300	5,632
Amount Used / Transfer from Reserve	-	-	(83,480)
	<u>5,750</u>	<u>5,932</u>	<u>5,632</u>
<b>(f) House and Building Reserve</b>			
Opening Balance	51,291	51,292	48,050
Amount Set Aside / Transfer to Reserve	1,080	3,000	3,242
Amount Used / Transfer from Reserve	-	-	-
	<u>52,371</u>	<u>54,292</u>	<u>51,292</u>
<b>(g) Kalbarri Aged Persons Accommodation Reserve</b>			
Opening Balance	175,023	175,023	151,002
Amount Set Aside / Transfer to Reserve	3,685	26,720	24,021
Amount Used / Transfer from Reserve	-	-	-
	<u>178,708</u>	<u>201,743</u>	<u>175,023</u>

**SHIRE OF NORTHAMPTON**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**AS AT 30 APRIL 2013**

6. RESERVES - CASH BACKED (continued)	2013 YTD \$	2013 Budget \$	2012 Actual \$
<b>(h) Bridge Reconstruction Reserve (combined with Roadworks Reserve)</b>			
Opening Balance	-	-	45,823
Amount Set Aside / Transfer to Reserve	-	-	3,091
Amount Used / Transfer from Reserve	-	-	(3,775)
	<u>-</u>	<u>-</u>	<u>45,139</u>
<b>(i) Northampton Aged Persons Reserve</b>			
Opening Balance	100,307	100,307	93,968
Amount Set Aside / Transfer to Reserve	2,112	6,000	6,339
Amount Used / Transfer from Reserve	-	-	-
	<u>102,418</u>	<u>106,307</u>	<u>100,307</u>
<b>(j) Town Planning Scheme Reserve</b>			
Opening Balance	21,896	21,896	33,627
Amount Set Aside / Transfer to Reserve	461	504	2,269
Amount Used / Transfer from Reserve	-	(22,400)	(14,000)
	<u>22,357</u>	<u>-</u>	<u>21,896</u>
<b>(k) Community Bus Reserve</b>			
Opening Balance	0	-	13,797
Amount Set Aside / Transfer to Reserve	-	-	931
Amount Used / Transfer from Reserve	-	-	(14,728)
	<u>0</u>	<u>-</u>	<u>-</u>
<b>(l) Townscape Car Park Reserve</b>			
Opening Balance	5,065	5,065	4,745
Amount Set Aside / Transfer to Reserve	107	300	320
Amount Used / Transfer from Reserve	-	-	-
	<u>5,171</u>	<u>5,365</u>	<u>5,065</u>
<b>(m) Refuse Management Reserve</b>			
Opening Balance	353	352	330
Amount Set Aside / Transfer to Reserve	7	20	22
Amount Used / Transfer from Reserve	-	-	-
	<u>360</u>	<u>372</u>	<u>352</u>
<b>(n) Sport and Recreation Reserve</b>			
Opening Balance	5,252	5,253	14,289
Amount Set Aside / Transfer to Reserve	111	300	964
Amount Used / Transfer from Reserve	-	-	(10,000)
	<u>5,363</u>	<u>5,553</u>	<u>5,253</u>
<b>(o) Coastal Management Reserve</b>			
Opening Balance	88,992	88,992	83,368
Amount Set Aside / Transfer to Reserve	1,873	5,500	5,624
Amount Used / Transfer from Reserve	-	-	-
	<u>90,866</u>	<u>94,492</u>	<u>88,992</u>

**SHIRE OF NORTHAMPTON**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**AS AT 30 APRIL 2013**

6. RESERVES - CASH BACKED (continued)	2013 YTD \$	2013 Budget \$	2012 Actual \$
<b>(p) Kalbarri Youth Activities Reserve</b>			
Opening Balance	775	775	726
Amount Set Aside / Transfer to Reserve	16	50	49
Amount Used / Transfer from Reserve	-	-	-
	<u>791</u>	<u>825</u>	<u>775</u>
<b>(q) Specified Area Rate Reserve</b>			
Opening Balance	12,452	12,452	11,665
Amount Set Aside / Transfer to Reserve	262	700	787
Amount Used / Transfer from Reserve	(10,600)	-	-
	<u>2,114</u>	<u>13,152</u>	<u>12,452</u>
<b>(r) Footpath Reserve</b>			
Opening Balance	440	440	412
Amount Set Aside / Transfer to Reserve	9	20	28
Amount Used / Transfer from Reserve	-	-	-
	<u>450</u>	<u>460</u>	<u>440</u>
<b>(s) POS Reserve</b>			
Opening Balance	-	-	135,467
Amount Set Aside / Transfer to Reserve	-	-	-
Amount Used / Transfer from Reserve	-	-	(135,467)
	<u>-</u>	<u>-</u>	<u>-</u>
<b>(t) Northampton Industrial Units</b>			
Opening Balance	304,907	304,907	318,425
Amount Set Aside / Transfer to Reserve	6,419	10,093	21,482
Amount Used / Transfer from Reserve	(311,326)	(315,000)	(35,000)
	<u>-</u>	<u>-</u>	<u>304,907</u>
<b>(u) Northampton 150th Anniversary Reserve</b>			
Opening Balance	10,000	10,000	10,000
Amount Set Aside / Transfer to Reserve	211	10,820	-
Amount Used / Transfer from Reserve	-	-	-
	<u>10,211</u>	<u>20,820</u>	<u>10,000</u>
<b>(v) Land Development Reserve</b>			
Opening Balance	339,193	339,193	-
Amount Set Aside / Transfer to Reserve	86,708	40,000	339,193
Amount Used / Transfer from Reserve	-	-	-
	<u>425,901</u>	<u>379,193</u>	<u>339,193</u>
<b>TOTAL CASH BACKED RESERVES</b>	<u>1,092,651</u>	<u>1,056,413</u>	<u>1,307,486</u>

## SHIRE OF NORTHAMPTON

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2012 TO 30 APRIL 2013

7. NET CURRENT ASSETS	2012/13 YTD	Brought Forward
Composition of Estimated Net Current Asset Position	Actual	1-Jul
	\$	\$
<b>CURRENT ASSETS</b>		
Cash on Hand - Unrestricted	1,350	1,350
Cash - Unrestricted	2,055,090	402,633
Cash - Reserves Restricted	1,092,651	1,307,486
Rates Outstanding	281,156	293,041
Refuse Charge Debtors	49,202	48,495
Sundry Debtors	116,109	275,030
Emergency Services Levy	51,415	32,903
GST Recievable	35,805	0
Provision for Doubtful Debts	(4,730)	-4,730
Accrued Income / Prepaid Exp	(2,067)	13,828
Inventories	18,556	9,686
	<u>3,694,538</u>	<u>2,379,722</u>
<b>LESS: CURRENT LIABILITIES</b>		
Less: Cash - Reserves - Restricted	(1,092,651)	(1,307,486)
Less: Cash - Restricted (RFR Advance Funding)	(800,000)	
Less: Cash - Restricted (Property Sales Revenue)	(80,000)	
Payables and Provisions	(220,563)	-585,328
GST Payable	(465,044)	-425,363
Accrued Interest on Debentures	-	-7,661
Accrued Wages and Salaries	3,363	-56,665
Current Employee Benefit Provn	-443,836	-443,836
Add back: component of leave liability not required to be funded	443,836	443,836
Adjustment - Net Current Position		
	<u>(2,654,896)</u>	<u>(2,382,503)</u>
<b>NET CURRENT ASSET POSITION</b>	<u><u>1,039,642</u></u>	<u><u>-2,781</u></u>

SHIRE OF NORTHAMPTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

STATEMENT OF FINANCIAL ACTIVITY

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2012/13 YTD Rate Revenue \$	2012/13 YTD Interim Rates \$	2012/13 YTD Back Rates \$	2012/13 YTD Total Revenue \$	2011/12 Actual \$
Differential General Rate								
General GRV	0.057589	1,540	21,264,544	1,224,604	2,404	0	1,227,008	1,046,599
General UV	0.008385	460	215,272,900	1,805,064			1,805,064	1,565,084
<b>Sub-Totals</b>		<b>2,000</b>	<b>236,537,444</b>	<b>3,029,668</b>	<b>2,404</b>	<b>0</b>	<b>3,032,072</b>	<b>2,611,683</b>
<b>Minimum Rates</b>	<b>\$</b>							
General GRV	450	1,001	5,335,418	450,450		0	450,450	550,440
General UV	450	47	948,676	21,150	1,072	-30	22,192	27,270
<b>Sub-Totals</b>		<b>1,048</b>	<b>6,284,094</b>	<b>471,600</b>	<b>1,072</b>	<b>-30</b>	<b>472,642</b>	<b>577,710</b>
Specified Area Rates (Note 9)								
Write-offs							3,504,714	3,189,393
Discounts							37,821	32,121
<b>Totals</b>							<b>3,542,535</b>	<b>3,221,514</b>
							<b>-2,578</b>	<b>0</b>
							<b>-146,226</b>	<b>-125,000</b>
							<b>3,393,731</b>	<b>3,096,514</b>

## SHIRE OF NORTHAMPTON

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2012 TO 30 APRIL 2013

## 9. TRUST FUNDS

Funds held at balance date over which the Shire has no control and which are not included in the financial statements are as follows:

	Balance 1-Jul-12 \$	Amounts Received \$	Amounts Paid (\$)	Balance 30-Jun-13 \$
Town Planning - Security Bonds	5,000			5,000
Galena Donations	431			431
Transportable Housing Bond	21,275		-5,520	15,755
Footpath Deposits	49,820	2,000	-5,500	46,320
Horrocks Retention Fee - Parking/Stage 2	1,800			1,800
Retentions - Subdivisions	176,154		-17,709	158,445
Building Levies (BCITF & BRB)	183	18,692	-16,355	2,520
Community Bus Bond	4,600	1000	-800	4,800
Safer WA Funds	4,330			4,330
Northampton Cemetery Funds	920			920
Unclaimed Monies - Rates	6,301	1,230	-4,528	3,002
DOLA - Parks & Gardens Development	8,261		-8,261	0
Aged Unit Bond	1,406	100		1,506
Council Housing Bonds	1,460			1,460
BROC - Management Funds	1,174			1,174
Kalbarri Youth Space Project Funds	1,125			1,125
Burning Off Fees	216			216
RSL Hall Key Bond	630	880	-860	650
Peet Park Donations	4,288		-4,288	0
Willa Guthurra	-			0
Special Series Plates	870	220		1,090
Auction	-			0
Kidsport	24,679		-5,622	19,058
Public Open Space	48,328		-48,328	0
ReDone (Kalbarri Park/Beach Shelters)	-	10,785		10,785
End of Year Adjustment	(274)			-274
	<u>362,977</u>			<u>280,113</u>

**Shire of Northampton  
Schedule Format  
30 April 2013  
Summary**

	Ytd Actual 30/04/2013	Ytd Budget 30/04/2013	Annual Budget 30/06/2013
<b>Operating Revenue</b>			
Governance	-72,375	-10,500	-12,600
General Purpose Funding	-3,930,029	-4,128,697	-4,293,133
Law, Order, Public Safety	-117,605	-85,510	-102,610
Health	-49,639	-52,280	-62,729
Education and Welfare	-55,094	-46,250	-55,500
Housing	-21,559	-16,900	-20,280
Community Amenities	-924,559	-745,250	-894,300
Recreation and Culture	-217,595	-646,590	-775,919
Transport	-123,543	-104,450	-125,328
Economic Services	-135,309	-87,750	-105,306
Other Property and Services	-158,301	-72,980	-87,570
<b>Total Revenue</b>	<b>-5,805,608</b>	<b>-5,997,157</b>	<b>-6,535,275</b>
<b>Operating Expenditure</b>			
Governance	324,861	345,450	414,730
General Purpose Funding	169,482	208,070	249,673
Law, Order, Public Safety	283,221	213,990	256,786
Health	196,568	174,460	209,359
Education and Welfare	86,227	65,300	78,365
Housing	103,703	90,490	108,568
Community Amenities	964,133	1,288,310	1,545,977
Recreation and Culture	1,157,975	1,120,130	1,344,146
Transport	2,163,722	2,552,700	3,063,210
Economic Services	175,894	227,370	272,812
Other Property and Services	209,359	66,920	80,340
<b>Total Expenditure</b>	<b>5,835,145</b>	<b>6,353,190</b>	<b>7,623,966</b>
Profit/Loss Sale of Asset	50,894	-3,330	-4,000
<b>Net (Profit)/Loss</b>	<b>29,537</b>	<b>356,033</b>	<b>1,084,691</b>



**Schedule Format**  
**30 April 2013**  
**General Purpose Revenue - Schedule 3**

	YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013	
<b>RATES</b>				
<i>Operating Revenue</i>				
0263	LEGAL CHARGES - RATES	-8,259	-7,500	-9,000
4033	RATE EQUIVALENT PAYMENTS	-13,604	-11,250	-13,500
0264	LEGAL CHARGES RATES (NO GST)	-1,483	0	0
4501	GENERAL RATES LEVIED	-3,504,745	-3,468,817	-3,501,270
4560	LESS DISCOUNT ALLOWED	146,226	104,170	125,000
4511	PLUS NON PAYMENT PENALTY	-31,019	-15,000	-18,000
4541	BACK RATES	30	0	0
4591	INSTALMENT PENALTY INTRST	-14,256	-10,000	-12,000
4530	EXCESS PAID TO TRUST	0	0	0
4711	PENS. DEF. RATES INTEREST	-1,122	-2,080	-2,500
4570	LESS RATES WRITTEN OFF	2,578	0	0

Total Operating Income	-3,425,654	-3,410,477	-3,431,270
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<i>Operating Expenditure</i>				
4012	RATES SALARIES	40,879	40,420	48,500
4022	SUPERANNUATION	6,346	6,070	7,280
4032	OFFICERS INSURANCE	2,900	2,420	2,900
4052	PRINTING & STATIONERY RAT	5,367	3,670	4,400
4062	POSTAGE & FREIGHT	1,502	1,330	1,600
4072	VALUATION EXPENSES	2,714	48,750	58,500
4082	RATES LEGAL EXPENSES	11,284	8,330	10,000
4102	BUILDING MAINT - RATING	333	380	450
4172	ANNUAL & LS LEAVE ACCRUAL	0	0	0

Total Operating Expenditure	71,327	111,370	133,630
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**GENERAL PURPOSE GRANT FUNDING**

<i>Operating Revenue</i>				
4611	GRANTS COMMISSION	-255,138	-305,070	-366,087
4621	GRANTS COMMISSION (ROADS)	-207,025	-256,060	-307,269
0223	- INSTALMENT FEES	0	0	0
4603	INTEREST ON INVESTMENTS	-42,211	-157,090	-188,507

Total Operating Income	-504,374	-718,220	-861,863
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<i>Operating Expenditure</i>				
4642	ADMIN ALLOC TO GP FUNDING	98,155	96,700	116,043

**Schedule Format  
30 April 2013  
Governance / Members - Schedule 4**

		YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
<b>GOVERNANCE</b>				
	<i>Operating Income</i>			
0013	CONTRIBUTIONS	-838	-170	-200
	<i>Operating Expenditure</i>			
0012	MEMBERS TRAVELLING	4,119	5,000	6,000
0022	CONFERENCE EXPENSES	9,216	14,920	17,900
0032	ELECTION EXPENSES	2,506	830	1,000
0052	ALLOWANCES	11,000	9,170	11,000
0062	MEMBERS EXPENSES OTHER	8,526	12,740	15,290
0072	REFRESHMENTS & RECEPTIONS	9,807	11,670	14,000
0092	ADMIN ALLOC TO GOVERNANCE	168,266	165,780	198,932
0102	INSURANCE	3,781	5,420	6,500
0112	SUBSCRIPTIONS	16,455	21,700	26,045
0122	PUBLIC RELATIONS	0	830	1,000
0132	MEETING ATTENDANCE FEES	8,400	14,350	17,220
0142	ASSET DEPRECIATION	261	260	315
0152	COUNCIL CHAMBERS MAINT	1,085	1,130	1,350
	<i>Total Operating Expenditure</i>	243,420	263,800	316,552
<b>ADMINISTRATION</b>				
	<i>Operating Income</i>			
0133	CONTRIBUTIONS	-55,662	-830	-1,000
0153	REBATES AND COMMISSIONS	-7,431	-1,000	-1,200
0233	- OTHER CHARGES	-851	-580	-700
0243	- PHOTOCOPYING	-973	-1,670	-2,000
0253	- INFO SEARCH FEE	-6,620	-6,250	-7,500
0283	PROFIT/LOSS SALE OF ASSET	0	0	0
	<i>Total Operating Income</i>	-71,536	-10,330	-12,400
	<i>Operating Expenditure</i>			
0272	- SALARIES - MUNICIPAL	326,216	329,880	395,850
0282	- LONG SERVICE LEAVE	0	0	0
0302	ADMIN SUPERANNUATION	44,678	55,860	67,030
0312	- INSURANCE	30,835	39,540	47,447
0332	- CONFERENCES & SEMINAR	4,526	7,370	8,840
0342	- TRAINING COSTS	9,301	2,500	3,000
0372	- OFFICE MAINTENANCE	36,296	31,780	38,150
0382	- ACCRUED ANNUAL LEAVE	0	0	0
0392	ACCRUED LS LEAVE	0	0	0
0402	INT ON LOANS	0	0	0
0408	CONSULTANCY - FINANCIAL PLANS	3,135	6,670	8,000
0412	COMMUNITY CENSUS	0	0	0
0422	- PRINTING & STATIONERY	10,104	13,330	16,000

Schedule Format  
30 April 2013  
Law, Order and Public Safety - Schedule 5

		YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
<b>FIRE PREVENTION</b>				
<i>Operating Revenue</i>				
0583	EMERGENCY SERVICES LEVY	-62,059	-81,340	-97,610
0584	REIMBURSEMENTS	-2,440	0	0
0585	KALBARRI SES - EQUIPMENT PURCHASE REVEI	-39,927	0	0
0613	VOLY FIRE CONTRIB - NPTON	0	0	0
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0673	FIRE INFRINGEMENTS	-1,155	-420	-500
	<b>Total Operating Revenue</b>	<b>-105,582</b>	<b>-81,760</b>	<b>-98,110</b>
0335	DISPOSAL OF ASSETS	16,126	0	0
0683	PROFIT/LOSS SALE OF ASSET	1,684	0	0
<i>Operating Expenditure</i>				
1042	FIRE INSURANCE	10,750	8,960	10,750
1052	COMM. MTCE AND REPAIRS	4,900	3,470	4,150
1062	FIRE CONTROL EXP. OTHER	23,438	16,590	19,900
1072	AERIAL INSPECTIONS	1,541	1,250	1,500
1082	FIRE FIGHTING	3,291	4,080	4,900
1122	BURN OFF FEE REFUND	0	0	0
1132	ADMIN ALLOC TO FIRE PREVN	14,022	13,820	16,578
1142	KALBARRI SES OPERATIONS	29,000	24,170	29,000
1144	KALBARRI SES - EQUIPMENT PURCHASE	40,010	0	0
1152	PORT GREGORY FIRE SHED	287	40	60
1154	ISSEKA FIRE SHED	227	40	60
1156	HORROCKS FIRE SHED	571	140	170
1158	BINNU FIRE SHED	0	4,220	5,070
1304	ASSET DEPRECIATION	15,800	10,420	12,500
1104	FIRE BRIGADE HQ/EX RAILWAY STN	1,482	2,150	2,582
	<b>Total Operating Expenditure</b>	<b>145,317</b>	<b>89,350</b>	<b>107,220</b>
<i>Capital Revenue</i>				
0525	GOVERNMENT GRANTS	0	0	0
<i>Capital Expenditure</i>				
0338	LAND & BUILDINGS	11,000	30,920	37,100
0334	PLANT & EQUIPMENT	0	0	0
	<b>Total Capital Expenditure</b>	<b>11,000</b>	<b>30,920</b>	<b>37,100</b>

**ANIMAL CONTROL**

Schedule Format  
30 April 2013  
Law, Order and Public Safety - Schedule 5

		YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
	<b><i>Operating Revenue</i></b>			
0763	- FINES AND PENALTIES	-2,461	-170	-200
0773	- DOG REGISTRATION	-4,352	-3,330	-4,000
0783	- REIMBURSEMENTS/OTHER	0	0	0
0803	- IMPOUNDING FEES	-80	-170	-200
0833	MISC GRANTS	-2,535	0	0
	<b><i>Total Operating Revenue</i></b>	<b>-9,428</b>	<b>-3,670</b>	<b>-4,400</b>
	<b><i>Operating Expenditure</i></b>			
1162	CONTROL EXPENSES OTHER	14,740	12,420	14,900
1172	ADMIN ALLOC TO ANIMAL CON	21,033	20,720	24,866
	<b><i>Total Operating Expenditure</i></b>	<b>35,774</b>	<b>33,140</b>	<b>39,766</b>
	<b><i>Capital Expenditure</i></b>			
1164	DOG POUND CAGES	0	0	0

**OTHER LAW, ORDER AND PULIC SAFETY**

	<b><i>Operating Revenue</i></b>			
0843	ILLEGAL CAMPING FINES	-2,595	-80	-100
	<b><i>Operating Expenditure</i></b>			
1212	SALARIES (RANGER)	78,094	70,000	84,000
1232	CONTROL EXPENSES OTHER	12,572	7,750	9,300
1242	FLOOD CONTROL EXPENSES - KALBARRI	0	0	0
4122	ABANDONED VEHICLES	0	0	0
4132	LAW & ORDER ASSET DEPRECN	11,464	13,750	16,500
	<b><i>Total Operating Expenditure</i></b>	<b>102,130</b>	<b>91,500</b>	<b>109,800</b>

Schedule Format  
30 April 2013  
Education and Welfare - Schedule 6

		YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
<b>PRE-SCHOOL</b>				
<i>Operating Revenue</i>				
1043	GRANT - NOCCA BUILDING	0	0	0
1103	REIMBURSMENTS	-12,409	-420	-500
	<i>Total Operating Revenue</i>	-12,409	-420	-500
<i>Operating Expenditure</i>				
1312	NORTHAMPTON CHILD CARE CENTRE	31,471	20,520	24,615
1314	YOUTH PROGAM	0	2,500	3,000
1412	ASSET DEPRECIATION	5,172	5,250	6,300
3202	KALBARRI CHILD CARE CENTRE	3,992	5,140	6,170
	<i>Total Operating Expenditure</i>	40,635	33,410	40,085
<b>WELFARE</b>				
<i>Operating Revenue</i>				
0853	AGED UNITS RENTAL INCOME	-42,685	-45,830	-55,000
<i>Operating Expenditure</i>				
2362	AGED HOUSING MAINT	45,592	31,890	38,280

Schedule Format  
30 April 2013  
Health - Schedule 7

		YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
<b>PREVENTATIVE SERVICES</b>				
<i>Operating Revenue</i>				
1673	- FOOD VENDORS	-280	-500	-600
1763	CONTRIBUTIONS	-30,716	-13,330	-16,000
1764	PROFIT/LOSS ON SALE ASSET	0	0	0
	<b>Total Operating Revenue</b>	-30,996	-13,830	-16,600
<i>Operating Expenditure</i>				
2012	SALARIES	98,228	85,160	102,188
2022	HEALTH SUPERANNUATION	15,211	12,780	15,330
2032	ACCRUED ANNUAL & LS LEAVE	0	0	0
2042	CONTROL EXPENSES OTHER	8,738	12,450	14,950
2052	VEHICLE RUNNING EXPENSES	15,336	16,660	20,000
2082	HEALTH BUILDING MAINT	148	170	200
2102	ADMIN ALLOC TO HEALTH	21,033	20,720	24,866
	<b>Total Operating Expenditure</b>	158,694	147,940	177,534
<i>Capital Revenue</i>				
1375	PROCEEDS SALE OF ASSET	0	0	0
1396	GOVERNMENT GRANTS	0	0	0
	<b>Total Capital Revenue</b>	0	0	0
<i>Capital Expenditure</i>				
1324	PLANT AND EQUIPMENT - HLT	0	0	0
<b>OTHER HEALTH</b>				
<i>Operating Revenue</i>				
2023	LEASE - KALBARRI SURGERY	-13,333	-29,570	-35,489
2033	RENTAL LOT 43 BATEMAN STREET (D)	-1,885	-4,230	-5,070
2043	REIMBURSEMENTS - OTHER	-1,539	-420	-500
2093	RENT LOT 14 CALLION WAY	-1,885	-4,230	-5,070
	<b>Total Operating Revenue</b>	-18,642	-38,450	-46,129
<i>Operating Expenditure</i>				
2312	DOCTOR SURGERY - KALBARRI	4,772	2,000	2,400
2342	DOCTORS SURGERY - NORTHAMPTON	5,565	9,520	11,425
2382	ASSET DEPRECIATION	27,536	15,000	18,000
	<b>Total Operating Expenditure</b>	37,874	26,520	31,825

Schedule Format  
30 April 2013  
Health - Schedule 7

		YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
	<i>Capital Revenue</i>			
2083	LAND SALES RESERVE	0	0	0
	<i>Capital Expenditure</i>			
0834	LAND & BUILDINGS	0	0	0
1644	FURNITURE AND EQUIPMENT	0	0	0
	<i>Total Capital Expenditure</i>	0		0

Schedule Format  
30 April 2013  
Housing - Schedule 9

		YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
<b>STAFF HOUSING</b>				
<i>Operating Revenue</i>				
2833	CONTRIBUTIONS	-5,625	0	0
2843	RESIDENTIAL RENTAL	-15,935	-16,900	-20,280
2853	CHARGES - STAFF RENTALS	0	0	0
	<b>Total Operating Revenue</b>	-21,559	-16,900	-20,280
2873	PROFIT/LOSS ON SALE ASSET	561	0	0
<i>Operating Expenditure</i>				
3162	- LOT 71 MITCHELL	382	0	0
3172	- OVAL RESIDENCE	5,678	4,580	5,500
3192	- LOT 10 ESSEX	0	0	0
3212	- LOT 454 FITZGERALD	5,871	5,060	6,070
3222	ASSET DEPRECIATION	32,162	25,830	31,000
3232	- LOT 43 BATEMAN ST	9,834	4,870	5,850
3242	LOT 42 BATEMAN STREET	6,999	5,040	6,050
3252	ADMIN ALLOC TO STAFF HOUS	14,022	13,820	16,578
3282	605 SALAMIT PLACE	9,084	8,670	10,410
	<b>Total Operating Expenditure</b>	84,033	67,870	81,458
<i>Capital Expenditure</i>				
2494	LAND & BUILDINGS - STAFF HOUSING	0	0	0
<b>HOUSING OTHER</b>				
<i>Operating Revenue</i>				
3013	LEASE - GEHA RESIDENCES	0	0	0
<i>Operating Expenditure</i>				
3442	RESIDENCE - LOT 6 ROBINSON ST	2,938	7,050	8,450
3452	LOT 11 HAMPTON ROAD	5,203	5,350	6,410
3482	LOT 74 SEVENTH AVENUE	7,581	6,800	8,150
3492	14 CALLION WAY KALBARRI - DOCTO	3,948	3,420	4,100
	<b>Total Operating Expenditure</b>	19,670	22,620	27,110
<i>Capital Revenue</i>				
2455	LAND SALES RESERVE	0	0	0
<i>Capital Expenditure</i>				
3034	43 BATEMAN STREET	0	0	0



**Schedule Format**  
**30 April 2013**  
**Community Amenities - Schedule 10**

		YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
<b>SANITATION - HOUSEHOLD</b>				
<i>Operating Revenue</i>				
3253	- KALBARRI RESIDENTIAL	-362,496	-299,750	-359,700
3263	- OTHER RESIDENTIAL	-214,628	-176,550	-211,860
3273	- 240 LITRE CARTS	-4,635	-3,330	-4,000
	<b>Total Operating Revenue</b>	<b>-581,759</b>	<b>-479,630</b>	<b>-575,560</b>
<i>Operating Expenditure</i>				
3812	DOMESTIC REFUSE COLLECT.	249,616	329,860	395,830
3826	DEPRECIATION - REFUSE SITES	4,035	4,580	5,500
3832	PURCHASE OF 240L CARTS	2,415	3,330	4,000
3854	NORTHAMPTON REFUSE SITE	110,612	142,970	171,550
3856	KALBARRI REFUSE SITE MAINTENANCE	153,348	262,210	314,650
3858	BINNU REFUSE SITE MAINTENANCE	10,324	4,630	5,550
3860	PORT GREGORY REFUSE SITE MAINTENANCE	377	1,000	1,200
3861	LUCKY BAY REFUSE COLLECTION	5,454	15,000	18,000
3888	ACCRUED INTEREST ON LOANS	0	0	0
3890	INTEREST ON LOANS	0	0	0
3892	ADMIN ALLOC TO SANITATION	21,033	20,720	24,866
	<b>Total Operating Expenditure</b>	<b>557,215</b>	<b>784,300</b>	<b>941,146</b>
<i>Capital Expenditure</i>				
3304	REFUSE - FURNITURE & EQUIP	0	0	0
<b>SANITATION - OTHER</b>				
<i>Operating Revenue</i>				
3323	REFUSE SITE FEES -OTHER	-27,617	-12,500	-15,000
3343	- INDUSTRIAL	-142,007	-138,670	-166,400
3353	- COMMERCIAL	-8,750	-6,460	-7,750
3373	- CARAVAN PARKS	-62,700	-52,250	-62,700
3383	INDUSTRIAL REFUSE COLLECTION - GST	-33,185	-27,530	-33,040
3405	REIMBURSMENTS - DRUMMUSTER	-4,575	-3,330	-4,000
	<b>Total Operating Revenue</b>	<b>-278,834</b>	<b>-240,740</b>	<b>-288,890</b>
<i>Operating Expenditure</i>				
3722	IND/COMM REFUSE COLLECT	0	0	0
3772	STREET REFUSE COLLECT/LITTER	78,451	75,000	90,000
3774	DRUM MUSTER	4,543	3,330	4,000
	<b>Total Operating Expenditure</b>	<b>82,995</b>	<b>78,330</b>	<b>94,000</b>

Schedule Format  
30 April 2013  
Community Amenities - Schedule 10

	YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
<i>Capital Expenditure</i>			
3335	0	0	0
3336	0	0	0
	<b>Total Capital Expenditure</b>	<b>0</b>	<b>0</b>
<b>SANITATION - SEWERAGE</b>			
<i>Operating Revenue</i>			
3543	-452	-830	-1,000
3553	-509	-830	-1,000
	<b>Total Operating Revenue</b>	<b>-1,660</b>	<b>-2,000</b>
<b>TOWN PLANNING AND REGIONAL DEVELOPMENT</b>			
<i>Operating Revenue</i>			
3743	-15,007	-16,670	-20,000
3823	-40,169	-130	-150
3935	0	0	0
	<b>Total Operating Revenue</b>	<b>-16,800</b>	<b>-20,150</b>
<i>Operating Expenditure</i>			
4202	62,775	73,940	88,730
4212	6,752	6,660	7,990
4232	0	250	300
4242	2,805	1,670	2,000
4252	2,190	1,990	2,390
4262	1,101	1,670	2,000
4272	4,479	5,000	6,000
4282	0	0	0
4302	505	4,590	5,500
4322	2,847	1,670	2,000
4342	0	0	0
4372	3,921	90,000	108,000
4382	8,400	2,880	3,460
4402	5,031	5,830	7,000
4472	0	0	0
4482	0	0	0
4852	185	210	250
4862	0	830	1,000
4872	28,044	27,630	33,155
	<b>Total Operating Expenditure</b>	<b>224,820</b>	<b>269,775</b>

Schedule Format  
30 April 2013  
Community Amenities - Schedule 10

		YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
	<b>Capital Revenue</b>			
3905	PROCEEDS OF ASSETS	0	0	0
7480	TOWN PLANNING SCHEME RESERVE TO MUNI	0	-18,670	-22,400
	<b>Total Capital Revenue</b>	0	-18,670	-22,400
	<b>Capital Expenditure</b>			
4014	PLANT & EQUIPMENT	0	0	0
<b>OTHER COMMUNITY AMENITIES</b>				
	<b>Operating Revenue</b>			
3802	LAND SALES RESERVE	0	0	0
3853	CHARGES - CEMETERY FEES	-5,425	-3,330	-4,000
3863	REIMBURSEMENTS	-1,202	-1,250	-1,500
3883	FUNERAL DIRECTORS LICENSE	-200	-170	-200
3893	BUS HIRE	-1,003	-1,670	-2,000
	<b>Total Operating Revenue</b>	-7,830	-6,420	-7,700
	<b>Operating Expenditure</b>			
4422	NORTHAMPTON CEMETERY MAIN	17,582	17,130	20,537
4432	ASSET DEPRECIATION	853	830	1,000
4442	TOWN PARK TOILETS	8,785	9,100	10,924
4452	ASSET DEPRECIATION	20,885	35,000	42,000
4462	KALBARRI CEMETERY MAINT	17,637	12,090	14,520
4572	KINGS PARK TOILETS	9,012	8,850	10,624
4582	LIONS PARK TOILETS NPTON	11,031	10,010	12,004
4592	SALLY'S TREE TOILETS	15,534	19,990	23,998
4652	JETTY TOILETS -KALBARRI	7,710	8,450	10,148
4732	HORROCKS TOILETS/CHGROOMS	25,638	28,850	34,624
4752	PORT GREGORY TOILET BLOCK	12,271	11,900	14,274
4802	CHINAMANS TOILET BLOCK	9,751	10,450	12,548
4807	BINNU TOILETS	28,187	14,240	17,104
4812	RED BLUFF TOILET BLOCK	4,602	7,300	8,751
4766	PROFIT/LOSS SALE OF ASSET	0	0	0
4842	COMMUNITY BUS	5,411	6,670	8,000
	<b>Total Operating Expenditure</b>	194,887	200,860	241,056
	<b>Capital Expenditure</b>			
3344	PUBLIC AMENITIES	0	0	0

Schedule Format  
30 April 2013  
Recreation and Culture - Schedule 11

		YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
<b>PUBLIC HALLS</b>				
<i>Operating Revenue</i>				
4043	REIMBURSEMENTS	-11,514	-5,000	-6,000
4053	CHARGES - HALL HIRE	-815	-1,250	-1,500
4063	ALLEN COMM. CENTRE	-1,740	-830	-1,000
	<b>Total Operating Revenue</b>	<b>-14,069</b>	<b>-7,080</b>	<b>-8,500</b>
<i>Operating Expenditure</i>				
4672	- PORT GREGORY HALL	1,742	2,290	2,750
4682	- ALMA HALL	917	790	950
4692	- BINNU HALL	7,367	6,650	7,985
4702	- RSL HALL	11,518	16,060	19,260
4704	OGILVIE HALL/SCHOOL	57	250	300
4712	- AJANA HALL	7,034	5,870	7,050
4772	- ALLEN COMM. CENTRE	45,170	55,180	66,204
4782	- HORROCKS COMM. CENTRE	15,977	20,080	24,100
4792	ASSET DEPRECIATION	52,553	45,830	55,000
4832	ADMIN ALLOC TO HALLS	7,011	6,910	8,289
3534	DEPRECIATION	0	0	0
	<b>Total Operating Expenditure</b>	<b>149,346</b>	<b>159,910</b>	<b>191,888</b>
<i>Capital Expenditure</i>				
3515	BINNU HALL	0		0
<b>SWIMMING AREAS AND BEACHES</b>				
<i>Operating Revenue</i>				
3973	CONTRIBUTIONS	-5,002	-2,080	-2,500
3975	CONTRIBUTIONS/DONATIONS	-16,197	0	0
3976	TRUST BOND CONTRIBUTION - CAPITAL HILL/I	0	0	0
4293	KALBARRI JETTY BERTH FEES	-500	-1,250	-1,500
4303	RESERVE LEASES - KALBARRI FORESHORE	-6,387	-4,010	-4,810
4523	GRANTS	0	-146,720	-176,063
	<b>Total Operating Revenue</b>	<b>-28,085</b>	<b>-154,060</b>	<b>-184,873</b>
<i>Operating Expenditure</i>				
3982	ASSET DEPRECIATION	32,727	15,000	18,000
4952	- KALBARRI F/SHORE RES.	122,987	114,660	137,600
4972	- HORROCKS F/SHORE RES.	35,488	48,310	57,980
5012	- PORT GREGORY F/SHORE	4,089	3,030	3,630
5042	ENVIROFUND GRANTS - HUTT RIVER	0	0	0
6742	- HORROCKS FORESHORE	682	0	0

Schedule Format  
30 April 2013  
Recreation and Culture - Schedule 11

	YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
<b>Total Operating Expenditure</b>	195,974	181,000	217,210
<b>Capital Income</b>			
4526 LAND SALES RESERVE	0	0	0
<b>Capital Expenditure</b>			
3664 FORESHORE INFRASTRUCTURE	6,758	16,670	20,000
3669 LITTLE BAY REDEVELOPMENT	0	0	0
3670 HORROCKS FORESHORE SEAWALL	0	0	0
3674 KALBARRI BOAT RAMP UPGRADE	75,190	195,630	234,750
4527 LITTLE BAY REDEVELOPMENT GRANT	0	0	0
3672 ZUYTDORP MEMORIAL	0	0	0
<b>Total Capital Expenditure</b>	81,948	212,300	254,750
<b>OTHER RECREATION AND SPORT</b>			
<b>Operating Revenue</b>			
4333 - EDUCATION DEPT - OVAL	-2,557	-2,130	-2,557
4423 LEASES & RENTALS	-3,653	-3,050	-3,660
4433 INTEREST REMBURSEMENT	-1,670	-1,960	-2,357
4453 REIMBURSEMENTS- REC. CTRE	0	-6,250	-7,500
4455 TRUST BOND CONTRIBUTION - CAPITAL HILL	-100,016	-41,670	-50,000
4457 KIDSPORT PROGRAM - REIMBURSEMENT	0	0	0
4383 CONTRIBUTIONS	-3,373	-7,000	-8,400
4473 GRANTS	-48,300	-392,530	-471,030
<b>Total Operating Revenue</b>	-159,570	-454,590	-545,504
4393 PROFIT/LOSS ON SALE	7,519	0	0
<b>Operating Expenditure</b>			
4962 - KALBARRI OVAL RESERVE	42,350	44,280	53,130
4969 KALBARRI SKATE PARK	0	0	0
4982 - HORROCKS OVAL RESERVE	2,877	2,990	3,605
4992 - PARKS, RES, GARDENS GEN	165,399	127,660	153,200
4998 PARKS & GARDENS - PORT GREGORY	1,930	2,630	3,150
5002 ADMIN ALLOC TO OTHER REC	28,044	27,630	33,155
5022 - LIONS PARK	7,033	9,460	11,350
5032 - BI-CENTENIAL PARK	6,855	5,910	7,082
5072 - N'TON REC. CENTRE	59,421	58,510	70,200
5082 - KALBARRI REC CENTRE	8,160	5,080	6,100
5092 - HORROCKS REC CENTRE	7,382	7,220	8,660
5102 INT ON LOANS - LOAN 135	5,791	7,720	9,268
5112 NORTHAMTPON BOWLING CLUB	0	40	50

Schedule Format  
30 April 2013  
Recreation and Culture - Schedule 11

		YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
5115	KALBARRI GOLF & BOWLING CLUB	1,514	0	0
5122	- NORTHAMPTON REC OVAL	84,109	81,210	97,450
5142	EXHIBITION HALL NPTN OVAL	0	0	0
5162	BINNU RECREATION AREA	116	80	100
5169	NORTHAMPTON GOLF CLUBHOUSE	0	0	0
5172	ASSET DEPRECIATION	227,949	183,330	220,000
5192	REC - ACCRUED ANNUAL LEAV	0	0	0
5212	ACCRUED INTEREST ON LOANS	0	0	0
	<b>Total Operating Expenditure</b>	648,930	563,750	676,500
	<b>Capital Revenue</b>			
3775	SS LOAN - BOWL CLUBS	-2,526	-4,050	-4,860
3777	LAND SALES RESERVE	0	0	0
	<b>Total Capital Revenue</b>	-2,526	-4,050	-4,860
	<b>Capital Expenditure</b>			
3624	PRINCIPAL ON LOANS	23,246	21,320	25,580
3654	SKATE PARK CONSTRUCTION	0	0	0
3714	LAND & BUILDING	400	380,530	456,630
3715	FURNITURE & EQUIPMENT	35,842	41,750	50,102
3734	PLANT & EQUIPMENT	0	0	0
	<b>Total Capital Expenditure</b>	59,488	443,600	532,312

**TELEVISION AND RADIO REBROADCASTING**

	<b>Operating Expenditure</b>			
5232	T.V. RECEIVER STATION	2,469	6,050	7,250
5242	ASSET DEPRECIATION	0	1,250	1,500
	<b>Total Operating Expenditure</b>	2,469	7,300	8,750

**LIBRARIES**

	<b>Operating Revenue</b>			
4613	CHARGES - LOST BOOKS	-135	-80	-100
4623	REIMBURSEMENTS	-94	-80	-100
4653	INTERNET ACCESS FEE - KALBARRI	-734	-420	-500
	<b>Total Operating Revenue</b>	-964	-580	-700
	<b>Operating Expenditure</b>			
5312	SALARIES	31,451	51,920	62,300
5322	LIBRARY SUPERANNUATION	2,424	4,680	5,610

**Schedule Format**  
**30 April 2013**  
**Recreation and Culture - Schedule 11**

		YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
5332	LIBRARY OPERATING OTHER	2,920	5,000	6,000
5334	LIBRARY INTERNET SEVICE	1,879	2,000	2,400
5342	LIBRARY BUILDING MTCE	1,254	1,330	1,600
5352	ACCRUED ANNUAL LEAVE	0	0	0
5372	ASSET DEPRECIATION	0	420	500
5402	ADMIN ALLOC TO LIBRARIES	42,066	41,440	49,733
	<b>Total Operating Expenditure</b>	<b>81,995</b>	<b>106,790</b>	<b>128,143</b>

**OTHER CULTURE**

**Operating Revenue**

4703	150 YEAR CELEBRATIONS - BRICKS REVENUE	-1,110	0	0
4713	MOONIEMIA CENTRE REIMB	0	-830	-1,000
4763	GRANT - OLD RAILWAY STATION WORKS	-13,797	-28,700	-34,442
4773	CHARGES - OLD POLICE STN	0	-750	-900
4793	GOVERNMENT GRANTS	0	0	0
	<b>Total Operating Revenue</b>	<b>-14,907</b>	<b>-30,280</b>	<b>-36,342</b>

**Operating Expenditure**

1712	NORTHAMPTON NEWS BUILDING	3,084	4,850	5,830
5512	OLD RAILWAY STATION	46,205	57,660	69,190
5522	OLD POLICE STATION	4,334	5,290	6,350
5532	CHIVERTON HOUSE	6,070	11,190	13,430
5542	MOONIEMIA CENTRE	525	2,960	3,550
5552	KALBARRI ART & CRAFT CNTR	4,367	4,780	5,725
5572	HIST PROJECTS/HERITAGE SITES	6,329	4,380	5,250
5582	OLD ROADS BOARD BUILDING	1,274	3,290	3,950
5592	LYNTON HISTORICAL SITE	1,780	1,650	1,980
5622	DONATIONS BY COUNCIL	0	0	0
5652	ASSET DEP'N CULTURE	5,294	5,330	6,400
5662	150 YEAR CELEBRATIONS - BRICKS EXPENDITL	0	0	0
	<b>Total Operating Expenditure</b>	<b>79,261</b>	<b>101,380</b>	<b>121,655</b>

Schedule Format  
30 April 2013  
Transport - Schedule 12

	YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
<b>CONSTRUCTION OF ROADS, BRIDGES AND DEPOTS</b>			
<i>Capital Expenditure</i>			
5030	374,176	167,970	201,561
5060	32,033	136,580	163,894
5090	17,824	21,010	25,213
5150	29,121	41,670	50,000
5180	0	0	0
5210	470,416	276,330	331,591
5214	0	0	0
5215	241,874	476,670	572,010
5224	88,110	102,640	123,164
	<b>Total Capital Expenditure</b>	<b>1,222,870</b>	<b>1,467,433</b>
<i>Capital Revenue</i>			
5205	-320,676	-267,230	-320,675
5206	0	0	0
5208	0	0	0
5207	-18,666	-27,220	-32,667
5209	-800,000	-333,330	-400,000
5481	-100,853	-84,040	-100,853
5483	0	0	0
7485	0	-14,440	-17,333
5561	0	0	0
	<b>Total Capital Revenue</b>	<b>-726,260</b>	<b>-871,528</b>
<b>MAINTENANCE OF ROADS, BRIDGES AND DEPOTS</b>			
<i>Operating Expenditure</i>			
5982	77,122	75,980	91,177
5992	26,278	26,290	31,542
6002	0	0	0
6262	0	270	315
5850	1,037,608	1,360,010	1,632,011
5860	5,657	4,720	5,660
5910	15,721	13,270	15,925
5920	3,000	3,330	4,000
5930	26,255	21,490	25,780
5950	179	280	340
5960	92,902	86,830	104,200
5980	39	420	500
5990	298,484	241,670	290,000
6000	0	0	0
6010	0	0	0



Schedule Format  
30 April 2013  
Transport - Schedule 12

		YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
3994	DEPRECIATION	678,826	650,000	780,000
	<b>Total Operating Expenditure</b>	2,262,072	2,484,560	2,981,450
	<b>Operating Revenue</b>			
6281	- MRD MAINTENANCE	-117,548	-97,960	-117,548
6351	DIRECTIONAL ADVERT SIGNS	-282	-420	-500
	<b>Total Operating Revenue</b>	-117,830	-98,380	-118,048

**ROAD PLANT PURCHASES**

	<b>Operating Revenue</b>			
4265	CONTRIBUTIONS	0	0	0
	<b>Total Operating Revenue</b>	0	0	0
4405	PROFIT/LOSS ON SALE ASSET	19,912	0	0
	<b>Operating Expenditure</b>			
3610	LESS PLANT DEPN WRITTEN BACK	-142,034	0	0
4285	- UTILITIES (PROFIT/LOSS SALE OF AS	0	-1,250	-1,500
4315	- MACHINERY (DISPOSAL OF ASSET)	0	-2,080	-2,500
	<b>Capital Revenue</b>			
4345	LOAN PROCEEDS	-390,000	-325,000	-390,000
	<b>Capital Expenditure</b>			
4214	ROAD PLANT/MACHINERY	0	0	0
4224	UTILITIES (VEHICLES)	23,533	25,000	30,000
4254	OTHER EQUIPMENT	13,731	21,790	26,150
	<b>Total Capital Expenditure</b>	37,263	46,790	56,150

**AERODROMES**

	<b>Operating Revenue</b>			
5113	CHARGES - LANDING FEES	-5,164	-5,620	-6,740
5133	HANGAR SITE LEASE	-550	-450	-540
5183	CITY OF GN/GRN - OPERATING CONTF	0	0	0

Schedule Format  
30 April 2013  
Transport - Schedule 12

		YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
	<b><i>Total Operating Revenue</i></b>	-5,713	-6,070	-7,280
	<b><i>Operating Expenditure</i></b>			
5912	ASSET DEPRECIATION	19,038	20,000	24,000
5932	KALBARRI AIRPORT MTCE	23,970	33,390	40,060
5935	OLD KALBARRI AIRPORT	675	14,750	17,700
	<b><i>Total Operating Expenditure</i></b>	43,684	68,140	81,760
	<b><i>Capital Revenue</i></b>			
5,163	Airport Reserve	0	-9,580	-11,500

Schedule Format  
30 April 2013  
Economic Services - Schedule 13

	YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
<b>TOURISM AND AREA PROMOTION</b>			
<i>Operating Revenue</i>			
5543	0	0	0
5563	-45,350	-37,790	-45,350
5573	-4,387	-3,130	-3,756
5593	-30,034	-25,000	-30,000
	<b>Total Operating Revenue</b>	<b>-79,771</b>	<b>-65,920</b>
<i>Operating Expenditure</i>			
6322	0	0	0
6362	783	1,010	1,200
6372	84,162	123,340	148,000
6382	0	0	0
6392	506	0	0
	<b>Total Operating Expenditure</b>	<b>85,451</b>	<b>124,350</b>
<b>BUILDING CONTROL</b>			
<i>Operating Revenue</i>			
5653	-17,991	-12,500	-15,000
5673	-4,286	-1,080	-1,300
5713	-670	-1,080	-1,300
5733	-140	-80	-100
	<b>Total Operating Revenue</b>	<b>-23,087</b>	<b>-14,740</b>
<i>Operating Expenditure</i>			
6412	36,336	51,760	62,109
6422	5,626	7,770	9,320
6432	3,338	5,000	6,000
6442	7,696	13,030	15,635
6452	0	0	0
6462	0	0	0
6472	229	170	200
6492	172	170	200
5195	0	0	0
6512	14,022	13,820	16,578
	<b>Total Operating Expenditure</b>	<b>67,420</b>	<b>91,720</b>
<i>Capital Expenditure</i>			
5124	0	0	0

Schedule Format  
 30 April 2013  
 Economic Services - Schedule 13

		YTD Actual	YTD Budget	Annual Budget
		30/04/2013	30/04/2013	30/06/2013
<b>OTHER ECONOMIC SERVICES</b>				
<i>Operating Revenue</i>				
5933	REIMBURSMENTS	-6,664	-670	-800
5943	GRANT - LIVING COMMUNITIES PROGRA	-18,000	0	0
5993	PT GREGORY SPEC AREA RATE	-7,787	-6,420	-7,700
<i>Total Operating Revenue</i>		-32,451	-7,090	-8,500
<i>Operating Expenditure</i>				
6752	- PORT GREGORY	23,022	11,300	13,570

Schedule Format  
30 April 2013  
Other Property and Services - Schedule 14

		YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
<b>PRIVATE WORKS</b>				
	<i>Operating Revenue</i>			
6153	- PLANT HIRE	-35,460	-16,670	-20,000
	<i>Operating Expenditure</i>			
6912	PRIVATE WORKS - SCH 14	13,981	12,860	15,425
<b>OTHER PROPERTY AND SERVICES</b>				
	<i>Operating Revenue</i>			
6590	SELF SUPPORTING LOAN REIMBURSEMENTS - CEO	-19,910	-14,230	-17,080
5613	CONTRIB - COTTAGE SURVEYS	0	-41,080	-49,290
	<i>Total Operating Revenue</i>	-19,910	-55,310	-66,370
7025	PROFIT / LOSS ON SALE	5,092	0	0
	<i>Operating Expenditure</i>			
6659	INTEREST ON LOANS - CEO HOUSE (SELF SUPPORT)	22,243	8,850	10,625
6768	HALF WAY BAY COTTAGES	0	45,240	54,290
7065	PROFIT LOSS LAND HELD FOR RESALE VALUE	0	0	0
	<i>Total Operating Expenditure</i>	22,243	54,090	64,915
	<i>Capital Revenue</i>			
6591	SELF SUPPORTING LOAN - REIMB CEO PRINCIPAL	-13,848	0	0
6654	LOAN FUND PROCEEDS - SELF SUPPORTING LOAN	13,190	0	0
7015	PROCEED FROM SALE ASSET	-74,908	0	0
7045	MWDC GRANT - NORTHAMPTON LIA	-300,000	-554,170	-665,000
7490	NORTHAMPTON INDUSTRIAL UNITS TFR TO MUNI	0	-262,500	-315,000
	<i>Total Capital Revenue</i>	-375,566	-816,670	-980,000
	<i>Capital Expenditure</i>			
7035	SALE / DISPOSAL ACCOUNT	74,908	0	0
6574	SUBDIVISIONS	0	0	0
6758	NORTHAMPTON INDUSTRIAL UNITS	299,694	882,880	1,059,450
6592	PRINCIPAL ON LOANS - CEO HOUSE (SELF SUPPORT)	6,455	5,380	6,455
6664	LOAN PAYMENT - SELF SUPPORING (CEO)	0	0	0
	<i>Total Capital Expenditure</i>	381,056	888,260	1,065,905

**PUBLIC WORKS OVERHEADS**

*Operating Expenditure*

**Schedule Format**  
**30 April 2013**  
**Other Property and Services - Schedule 14**

		YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
7112	ENGINEERING SALARIES	86,215	87,800	105,360
7122	ENGINEERING BUILD MAINT	148	170	200
7132	ENG. OFFICE & OTHER EXP.	19,722	15,880	19,050
7142	VEHICLE RUNNING EXPENSES	8,704	7,500	9,000
7152	SUPERANNUATION OF WORKMEN	147,215	166,800	200,164
7162	SICK AND HOLIDAY PAY	179,194	141,670	170,000
7172	INSURANCE ON WORKS	75,042	37,920	45,500
7182	LONG SERVICE LEAVE	3,812	0	0
7192	PROTECTIVE CLOTHING	18,517	16,670	20,000
7202	PUBLIC LIABILITY INSURANC	0	17,500	21,000
7222	ACCRUED ANNUAL LEAVE	0	0	0
7232	ADMIN ALLOC TO PWOH	42,066	41,440	49,733
7242	STAFF TRAINING	11,644	17,500	21,000
7252	ALLOWANCES	3,584	3,330	4,000
7282	FRINGE BENEFIT TAX	0	3,750	4,500
7302	LESS ALLOC. TO WKS & SRVS	-607,824	-557,930	-669,507
	<b>Total Operating Expenditure</b>	-11,961	0	0

**PLANT OPERATION**

	<b>Operating Revenue</b>			
6423	CONTRIBUTIONS	-47,854	-830	-1,000
6433	INSURANCE CLAIMS - VEHICLES	-7,226	-170	-200
6443	DIESEL FUEL REBATE	-30,330	0	0
	<b>Total Operating Revenue</b>	-85,410	-1,000	-1,200
	<b>Operating Expenditure</b>			
7312	FUELS AND OILS	212,100	300,000	360,000
7322	TYRES AND TUBES	13,873	33,330	40,000
7332	PARTS AND REPAIRS	192,157	191,670	230,000
7342	REPAIR WAGES	81,430	83,330	100,000
7352	INSURANCE AND LICENSES	62,494	41,250	49,500
7362	EXPENDABLE TOOLS/STORES	3,226	6,670	8,000
7382	ADMIN ALLOC TO PLANT OP'N	28,044	27,630	33,155
7502	LESS ALLOC. TO WKS & SRVS	-424,424	-683,890	-820,655
	<b>Total Operating Expenditure</b>	168,901	-10	0

**MATERIALS**

	<b>Capital Expenditure</b>			
6620	MATERIALS PURCHASED	201,642	0	0
6630	STOCK RECEIVED CONTROL	0	0	0
6750	LESS MATERIALS ALLOCATED	-192,772	0	0

Schedule Format  
30 April 2013  
Other Property and Services - Schedule 14

	YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
<b>Total Capital Expenditure</b>	8,871	0	0
<b>SALARIES AND WAGES</b>			
<b>Operating Revenue</b>			
6941 REIMB. - WORKERS COMPENS.	-17,522	0	0
<b>Operating Expenditure</b>			
6810 GROSS SALARIES FOR YEAR	697,138	720,830	865,000
6820 GROSS WAGES FOR YEAR	1,162,033	1,154,170	1,385,000
6830 WORKERS COMPENSATION	24,204	0	0
6890 SALARIES ALLOC FRM SCH 20	-697,138	-720,840	-865,000
6900 WAGES ALLOC FRM SCH 20	-1,170,042	-1,154,180	-1,385,000
<b>Total Operating Expenditure</b>	16,195	-20	0

**Schedule Format**  
**30 April 2013**  
**Funds Transfers/Reserve Funds**

**RESERVE TRANSFERS**

	YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
<i>Schedule 15 Reserves</i>			
7120	988	0	0
7130	407	0	0
7140	119	0	0
7150	107	0	0
7160	111	0	0
7170	3,685	13,930	16,720
7190	86,708	0	0
7210	536	0	0
7220	1,080	0	0
7240	1,983	4,170	5,000
7250	0	0	0
7260	0	0	0
7270	16	0	0
7271	1,873	0	0
7280	9	0	0
7290	2,112	0	0
7300	461	0	0
7301	-10,338	0	0
7303	0	0	0
7305	6,419	0	0
7325	211	8,330	10,000
7180	7	0	0
7320	0	0	0
7380	0	0	0
7410	0	0	0
7470	0	0	0
7435	-311,326	0	0
7445	0	0	0
Net Transfers to Reserve	-214,834	26,430	31,720
<i>Schedule 23 Reserves</i>			
9300	0	0	0
9641	0	0	0
9651	0	0	0
9691	0	0	0
9702	0	0	0
9711	0	0	0
9741	0	0	0
9751	0	0	0
9791	0	0	0



## Schedule Format

30 April 2013

## Trust Funds

## TRUST FUND

	YTD Actual 30/04/2013	YTD Budget 30/04/2013	Annual Budget 30/06/2013
8261 RETENTIONS	17,709	0	0
8281 HOUSING BONDS	520	0	0
8301 FOOTPATH DEPOSITS	3,500	0	0
8421 COMMUNITY BUS BOND	-200	0	0
8423 WILA GUTHARRA	0	0	0
8440 UNCLAIMED MONIES	3,299	0	0
8510 BUILDING TRAINING FUND	0	0	0
8511 BUILDING TRAINING FUND	-2,337	0	0
8540 TRANSPORTABLE HOUSE BONDS	5,000	0	0
8551 BURNING OFF FEES	0	0	0
8781 RSL HALL KEY BOND - INCOM	-20	0	0
8821 AGED PERSONS UNITS BONDS	-100	0	0
8841 DEPT TPT - SPEC PLATES	-220	0	0
8890 PEET PARK DONATIONS - INC	4,288	0	0
8896 KIDSPORT - EXPENSES	5,622	0	0
8891 PEET PARK DONATIONS - EXP	0	0	0
8892 AUCTION - INCOME	0	0	0
8893 AUCTION - EXPENSES	0	0	0
8894 PUBLIC OPEN SPACE (POS)	48,328	0	0
Trust Fund Movement	85,388	0	0
107,110 Trust Fund Bank Movement	-13,733		
Difference	99,121		

<b>6.4.2</b>	<b>DEBTORS WRITE OFF</b>
<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>10 May 2013</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Grant Middleton</b>

### SUMMARY

Council to approve the write off of Debtors totalling \$1,178.40 as presented.

### BACKGROUND:

The Finance Officer regularly reviews outstanding items in the Aged Debtors Ledger and follows up on any outstanding debts greater than 30 days. The debtors listed below have been outstanding for more than 5 months and are considered unrecoverable.

### Debtor Details

UNRECOVERABLE DEBTORS					
DEBTOR NUMBER	NAME	DETAILS	AMOUNT	INVOICE RAISED	REASON
DSIM10	AMANDA SIMPSON	LOST LIBRARY BOOKS	\$14.30	23-11-12	LEFT ADDRESS/AREA
DBLE01	MARIANNE BLEWETT-MCMAHON	LOST LIBRARY BOOKS	\$40.70	19-11-12	HAVE BEEN SENDING OUT STATEMENTS, NO CONTACT
DFRE01	MISS SAMANTHA FREEMAN	LOST LIBRARY BOOKS	\$9.90	19-11-12	HAVE BEEN SENDING OUT STATEMENTS, NO CONTACT
DJON03	MR TYSON JONES	LOST LIBRARY BOOKS	\$41.80	19-11-12	HAVE BEEN SENDING OUT STATEMENTS, NO CONTACT
DIOP01	MRS MELANIE IOPPOLO	LOST LIBRARY BOOKS	\$38.50	19-11-12	LEFT ADDRESS/AREA
DRWH01	RICHWOOD HOLDINGS PTY LTD	REFUSE CHARGES	\$49.50	14-07-10	NO RESPONSE TO CORRESPONDANCE

DEBTOR NUMBER	NAME	DETAILS	AMOUNT	INVOICE RAISED	REASON
DMIL04	PATRICIA MILLER	TOWING VEHICLE	\$50.00	06-07-12	NO CONTACT MADE BY DEBTOR
DCOX02	NATALIE COX	DOG FINE	\$933.70	07-08-09	SHOULDN'T HAVE BEEN RAISED. (IS INCORRECT AMOUNT THAT WAS OWED TO COUNCIL, AND SHOULD'VE BEEN PAID THROUGH FINES ENFORCEMENT
<b>TOTAL</b>			<b>\$1,178.40</b>		

**FINANCIAL & BUDGET IMPLICATIONS:**

The writing off of this debt will result in a loss of income of \$1,178.40 for Council

**STATUTORY REQUIREMENTS**

*Local Government Act 1995 – Section 6.12 allows Council write-off any amount of money*

**VOTING REQUIREMENT:**

Absolute Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.3**

**That Council write off outstanding Debtors totalling \$1,178.40 in accordance with Section 6.12 of the Local Government Act as the revenue is considered un-recoverable.**

**6.4.4 2013-2014 BUDGET - SUBMISSIONS**

**FILE REFERENCE:** 1.1.1  
**DATE OF REPORT:** 7 May 2013  
**DISCLOSURE OF INTEREST:** Nil  
**REPORTING OFFICER:** Grant Middleton

**SUMMARY:**

Council to consider budget submissions for the public for funding in the 2013/2014 Budget.

**BACKGROUND:**

The public advertising period for the lodgement of Budget submissions for projects to be considered in Councils 2013/2014 Budget closed on the 29th March 2013.

The submissions detailed below have been received and Council is requested to consider if these projects are to be included within the 2013/2014 Draft Budget for consideration. All road and footpath requests have not been included in this report as they will be dealt with at a later date. It is also suggested that all applicant's requests which can obtain funding (i.e. Playgrounds,) be informed to actively pursue these grants to offset expenditure requirements. In some cases it may be prudent to defer items until 2013/2014 whilst funding is being sought.

**1. Kalbarri Visitor Centre –\$10,000 (additional)**

The Kalbarri Visitor Centre has requested an additional contribution of \$10,000 for the 2013/2014 Financial Year. Currently Council contributes \$20,000, the additional funding will increase the annual contribution to \$30,000

*Management comment – The Visitor Centre has had a challenging and difficult year and appear to be trading out of a poor financial position.*

**2. Midwest Academy of Sport - \$5,000**

The Midwest Academy of Sport has suggested an annual commitment of \$5,000 commencing in the 2013/2014 Financial Year. MWAS requires a total annual budget of approximately \$300,000 - \$400,000 in order to be financially viable. The organisation relies on partnerships with corporate organizations, State Government and Local Government Authorities within the Midwest.

*Management comment – Council currently contributes to local athletes and any additional funding would be a financial impost on Council unless funding provided to MWAS was allocated direct to athletes residing in the Shire in lieu of the current arrangement.*

**VOTING REQUIREMENT:**

Simple Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.4**

**That Council consider the above projects for inclusion within the draft 2013/14 Budget.**

<b>6.4.5</b>	<b>2012/2013 BUDGET REVIEW</b>
<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>7 May 2013</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>Budget Review</b>

**BACKGROUND:**

Local Governments are required to conduct a budget review between 1 January and 31 March each financial year.

**COMMENT:**

The intention of the legislation is to ensure local governments conduct at least one budget review between six and nine months into the financial year.

A Budget review is a detailed comparison of the year to date actual results with the adopted or amended budget. It establishes whether a local government continues meeting its budget commitments, is in receipt of income and incurs expenditure in accordance with the adopted budget.

The first budget review was presented to Council at the Council Meeting held on the 22<sup>nd</sup> February 2013 and reviewed financial postings up to the 31 December 2012. This budget review considered Councils financial position up to and including the 31 March 2013.

The main driver for the completion of two budget reviews is due to issues associated with closing the 2011/2012 financial accounts that flowed through to the 2012/2013 budget process. This budget review provides Council with the opportunity to determine what projects may need to be deleted or those that have been deleted to be reconsidered.

The review as at 31<sup>st</sup> March 2013 shows that with the measures Council has already undertaken, the estimated result at 30 June 2013 will be a surplus of \$320,202 as detailed. Additionally this review provides the opportunity for Council to allocate part of the projected surplus funds at 30 June 2013 to the Plant Reserve and Leave Reserve. The plant reserve transfer totals \$105,284 and is associated with the net difference between the ATO Fuel Tax Credit and the payment to AITS for conducting the review. The leave reserve transfer is due to the repayment of overpaid superannuation contributions totalling \$46,480 received during the 2012/2013 financial year.

**STATUTORY IMPLICATIONS:**

*General Financial Management of Council  
Local Government (Financial Management) Regulation 33A 1996*

Regulation 33A (2) and (3) of the FM Regulations requires the results of the budget review to be submitted to Council within 30 days of the review. Council is then to consider the review and determine whether or not to adopt the review, any part of the review and any recommendations made in the review.

**FINANCIAL & BUDGET IMPLICATIONS:**

Main implications will be changes to the 2012/2013 Budget if further projects need to be deleted.

**VOTING REQUIREMENT:**

Absolute Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.5**

**That Council**

- 1. In accordance with regulation 33A of the Local Government (Financial Management) Regulations 1996 adopt the review of the 2012/2013 Budget and note any variances or recommendations.**
- 2. Approve the allocation of \$105,284 to the plant reserve pending surplus funds being available at 30 June 2013.**
- 3. Approve the allocation of \$46,480 to the leave reserve pending surplus funds being available at 30 June 2013.**

**2012/2013 BUDGET REVIEW AS AT 31 MARCH 2013**

Acc No	Item	Reason	Variance
<b>EXPENDITURE</b>			
<b>Schedule 3</b>			
140520	Printing & Stationary	Additional Rate Notices more than expected	\$ 970
<b>Schedule 4</b>			
<b>Members</b>			
100220	Conference Exp	Savings on LG week attendance	-\$ 2,900
		Expected Savings on other expend	-\$ 5,000
101320	Election Exp	Additional exp, advertising for extraordinary two vacancies, budgeted for one vacancy	\$ 1,500
101120	Donations	Living Communities Grant approved by Council at August 2012 meeting, omitted from budget	\$ 5,000
100620	Members Other	Savings expected as no costs incurred for legal fees	-\$ 3,000
<b>Administration</b>			
102720	Salaries	Expected Savings due to no DCEO	-\$ 9,870
103020	Superannuation	Expected Savings due to no DCEO	-\$ 4,150
103320	Conference Exp	No attendance to LGMA Conference - savings	-\$ 3,500
103420	Training Expenses	Due to new LG Act planning and new staff expect additional expenditure	\$ 2,000
		Additional cost for employees additional studies being undertaken	\$ 3,000
103720	NR Office Expenses	Repaint works deleted - Nov 2012 Meeting	-\$ 4,000
		Extra costs incurred for	
		Airconditioner mntce	\$ 1,050
		Electrical repairs	\$ 2,450
		Plumbing repairs	\$ 530
		Bird Mesh installation	\$ 830
104950	NR Office Security	Budget does not reflect actuals	\$ 600
104420	Advertising	DCEO Position Advertising - additional cost	\$ 3,365
104920	Office Exp Other	Interest from ATO due to late BAS returns	\$ 5,000
105020	Computer Exp	New UPS & Virus removal	\$ 5,650
106720	Audit Expenses	Additional audit costs for:	
		Audit of R4R and other grants used	\$ 4,675
106920	Legal Expenses	KVC Grant agreement legal costs unexpected	\$ 3,500
		Northampton Child Care Agreement advice	\$ 650
101340	Office Equip Purchasers	Kalbarri Photocopier purchased end of 2011/12 but paid for in 2012/13 no budget prov	\$ 4,200
<b>Schedule 5</b>			
<b>Fire Prevention</b>			
101520	Communications	Major repair to repeater control	\$ 2,750
110620	Fire Control General	Additional costs expected due to extra firebreaks installed by contractor	\$ 5,000



Acc No	Item	Reason	Variance
<b>Schedule 5 (continued)</b>			
Animal Control			
112320	Relief Ranger	additional time required as staff on leave	\$ 6,280
<b>Schedule 6</b>			
Welfare			
113120	NR Child Care	Repaint works deleted - Nov 2012 Meeting	-\$ 1,500
		Kitchen Bench Top extensions - deleted	-\$ 600
		Grant to NR Child Care to assist operations (note net amount \$5,700 of \$12,000 grant was previously budgeted items for the Centre)	\$ 6,300
		Replace storm damaged fence	\$ 2,215
103200	Kalbarri Child Care	Incorrect allocation made in insurance budget	\$ 760
1314	Scholarship Grant	\$3,000 budget to date no expenditure incurred a savings is expected but could change if an application is received before 30 June 2012	-\$ 3,000
<b>Schedule 7</b>			
Health/Medical Services			
123120	Kalbarri Dr's Surgery	Half cost for rent revaluation	\$ 1,360
		Aircon & electrical repairs	\$ 1,050
123420	Northampton Dr's Surgery	Items deferred by Council at Nov meeting	-\$ 4,600
<b>Schedule 9</b>			
Staff Housing			
132120	Lot 454 Fitzgerald Street	No budget provision for insurance expenses	\$ 1,560
132820	Lot 605 Salamat Place	Repaint works deleted - Nov 2012 Meeting	-\$ 1,250
132420	Lot 42 Bateman	Extra water costs, to be checked for leaks	\$ 1,150
Housing Other			
134420	Lot 6 Robinson St	Repaint works deleted - Nov 2012 Meeting	-\$ 3,000
134520	Lot 11 Hampton Rd	Repaint works deleted - Nov 2012 Meeting	-\$ 2,500
134820	Lot 74 Seventh Ave	Re-oil external timbers - deleted Nov 2012	-\$ 2,500
132320	Lot 43 Bateman St	\$4,434 fence repair, insur claim, excess shown Tree loping and paving repairs from storm	\$ 1,000 \$ 1,110
<b>Schedule 10</b>			
Refuse			
138580	Binnu Refuse Site	New pit dug not budgeted for	\$ 2,970
138560	Kalbarri Refuse Site	Site Clean up by casual labour - not to occur Dozer hire for pit, new pit dug June 2012 provision not required	-\$ 3,500 -\$ 6,000
Planning			
142020	Planner Salaries	Expected savings due to Principal Planner reduced hours & will be on maternity leave from May and using relief 3 days per week	-\$ 8,500
142120	Planner Superannuation	Expected savings due above	-\$ 1,750
142620	Conference Expenses	Not expected to use provision	-\$ 1,400

Acc No	Item	Reason	Variance
<b>Schedule 10 (continued)</b>			
143020	Legal Expenses	\$5,000 provision, no expenditure incurred to date therefore could be savings but not accounting for it at this stage	
143720	Town Planning Schemes	Bridgeman Rd precinct - owner to incur expenses	-\$ 4,000
		Review Kalbarri Costal Strategy - deferred	-\$ 25,000
143820	Control Expenses Other	Employee entitlements not budgeted for	
		Child Care allowance 50% of the cost	\$ 4,800
		Home Electricity Costs	\$ 3,200
		Telephone Expenses	\$ 1,400
<b>Other Community Amenities</b>			
145920	Sally's Tree Toilets	Items deleted at Nov 2012 Meeting	-\$ 6,250
147320	Horrocks Toilets	Items deleted at Nov 2012 Meeting	-\$ 5,000
148120	Red Bluff Toilets	Post & Rail fence deleted at Nov 2012 meeting	-\$ 500
148070	Binnu Toilets	New leach drain extra cost for rock breaker	\$ 10,420
<b>Schedule 11</b>			
147020	RSL Hall	Items deleted at Nov 2012 Meeting	-\$ 3,550
147720	Allen Centre	Items deleted at Nov 2012 Meeting	-\$ 1,500
147820	Horrocks Comm Kitchens	Corrosion treatment deleted Nov 2012 meeting	-\$ 3,500
150120	Pt Gregory Foreshore	Extra costs for sand removal in parking area	\$ 2,445
150220	Lions Park	Defer playground repairs and consider replacement in 2013/14	-\$ 4,700
150720	NR Community Centre	Repairs to playground soft fall	\$ 3,250
150820	Kalbarri Recreation Centre	Items deleted at Nov 2012 Meeting	-\$ 1,250
		New hot water systems, approved	\$ 2,225
		Vandalised fence repairs	\$ 875
151220	Northampton Rec Oval	Extra costs have incurred for the following:	
		Wannernooka bore repair	\$ 2,000
		General pump repairs	\$ 995
		Tennis Court fence repairs	\$ 1,550
150920	Horrocks Rec/Comm Centre	Costs for estimate on new facility	\$ 1,400
152320	TV Receiver Kalbarri	Now digital no additional expenses expected	-\$ 2,250
<b>Schedule 12</b>			
<b>Road Construction</b>			
Projects deferred to 2013/14 at Nov 2012 meeting - cash cost only shown as savings			
150600	Kalbarri Hotel Car Park reseal		-\$ 11,650
	Kalbarri Boat Hire reseal		-\$ 17,600
	Hackney Street reseal		-\$ 11,150
	Forrest Street reseal		-\$ 7,900
	Walker Street reseal		-\$ 6,750
	Ogilvie East Road bend alignment near Chilimony Rd		-\$ 13,950
14224	Utility Purchase	Nett Budget \$28,500 actual \$23,533	-\$ 4,960

Acc No	Item	Reason	Variance
<b>Schedule 12 (continued)</b>			
159320	Kalbarri Airport - number of items will change due to airport now not being a certified airport, the following budget variations are expected		
	Sundry Costs - additional due to application fee to change registration		\$ 900
	Electrical Checks/Repairs - expect savings		\$ 500
	Security Assessment - now not required due to registration change		-\$ 3,000
	Airport Survey - now not required due to registration change		-\$ 6,300
	Generator operations - expect extra cost due to radiator repair		\$ 1,180
	Slashing - extra costs incurred		\$ 500
<b>Schedule 13</b>			
163720	Kalbarri Visitors Centre - to date only claimed \$40,000 out of the \$80,000 expect a savings as KVC indicate they will not require the balance		-\$ 40,000
164420	Building Control	Laptop docking station deferred - Nov 2012 meeting	-\$ 500
167520	Pt Gregory Water Supply	extra costs for major electrical repair	\$ 5,450
		Extra costs for pipe repairs	\$ 1,800
<b>Schedule 13</b>			
171420	Engineer Vehicle Exp	Due to recent major repair required extra cost to be incurred, estimate only	\$ 8,000
<b><u>Other Items that affect the 2012-13 Budget</u></b>			
	Insurance - additional expenditure incurred		\$ 20,765
	<b>ESTIMATED SAVINGS IN EXPENDITURE</b>		<b>-\$ 101,650</b>

**2012/2013 BUDGET REVIEW AS AT 31 MARCH 2013**

Acc No	Item	Reason	Variance
<b><u>INCOME</u></b>			
<b>Schedule 3</b>			
145010	Rates Levied	Additional rates levied due to changes	\$ 3,300
145110	Late Payment Penalty	Additional penalties raised	\$ 10,805
145910	Instalment Penalty Interest	Additional penalties raised	\$ 2,256
145600	Discount Allowed	Extra discount claimed	-\$ 21,200
145700	Rates Written Off	Approved by Council	-\$ 2,578
146110	Financial Assistance Grant	Grant reduced after budget adopted	-\$ 25,900
146210	Untied FAG Road Grant	Grant reduced after budget adopted	-\$ 31,235
146030	Interest on Investments	Previous years land sales account interest was recorded in this account but now a reserve reduced income will occur	-\$ 60,000
<b>Schedule 4</b>			
101530	Rebates & Commissions	Rebate from insurance for members due to low claims - rebate was not expected	\$ 6,840
101330	Reimbursements	Overpayment of super to CEO (Council contrib)	\$ 46,480
<b>Schedule 5</b>			
10584	Fire Control - Reimbursements	Income from fire break installation	\$ 2,440
106730	Fire Infringements	Additional income received to date	\$ 655
107630	Dog Control Fines	Additional income received to date	\$ 2,160
108430	Illegal Camping Fines	Additional income received to date	\$ 2,030
108330	Cat Act	Grant received for Cat Act training	\$ 2,535
<b>Schedule 6</b>			
117630	Health & Building Services	Chapman Valley & Shark Bay additional income received to date	\$ 3,330
<b>Schedule 7</b>			
120230	Doctor Surgery's Leases	Oct 2012 meeting Council resolved not to levy lease fee for balance of year	-\$ 22,155
120330	Lot 43 Bateman St	Oct 2012 meeting Council resolved not to levy rent for balance of year	-\$ 3,185
120930	Lot 14 Callion Way	Oct 2012 meeting Council resolved not to levy rent for balance of year	-\$ 3,185
<b>Schedule 10</b>			
132530	Kalbarri Residential Refuse	Additional charges levied to date	\$ 3,050
132630	Other Residential	Additional charges levied to date	\$ 2,770
133230	Refuse Site Fees	Additional income received to date	\$ 12,530
137430	Town Planning Fees	actual versus budget to date shows shortfall	-\$ 5,000

Acc No	Item	Reason	Variance
<b>Schedule 11</b>			
144550	Transfer balance of Capital Hill Trust funds for gardener - Nov 2012 meeting		\$ 37,467
142930	Kalbarri Jetty Fees	Kalbarri River Queen & Curic no longer operate	-\$ 1,000
139750	Contributions/Reimburse	Electricity costs for wharf precinct costs were being charged to Council	\$ 15,940
143030	Reserve Fees	Extra fee, Kalbarri Sky Dive	\$ 1,500
139730	Little Bay Camping Fees	Extra income received to date	\$ 830
144730	Hampton Garden Lights	Budget for \$6,000 being part of old grant held in Trust but actual is \$4,330	-\$ 1,670
	Guide Park Project	Grant from Lotteries not within budget	\$ 19,190
		Grant from Royalties not within budget	\$ 36,874
<b>Schedule 12</b>			
174850	Transfer from Road Reserve to assist with projects - Nov 2012 meeting		\$ 46,950
<b>Schedule 13</b>			
15630	Building Permit Fees	Budget \$15,000, raised \$15,534 based on current trend expect additional income	\$ 5,000
156730	Swimming pool Inspections	Additional fees levied	\$ 2,480
<b>Schedule 14</b>			
	Private Works	Estimated additional net income Budget provides net of \$4,575 Current status is net of \$18,890	\$ 14,315
164230	Sale of Scrap	Metal sales from refuse sites	\$ 46,400
164330	Insurance - Vehicle Claims	Claims received to date	\$ 7,000
169410	Insurance - Workers Comp	Claims received to date	\$ 17,520
164430	Diesel Fuel Rebate	Claim not budgeted for Feb & Mar BAS Claim for previous years not claimed \$105,280 less expense for claim investigation \$33,270	\$ 27,800 \$ 72,010
<b>Other Items that affect the 2012-13 Budget</b>			
	Outstanding debts written off - November 2012 meeting		-\$ 36,675
	Change in opening balance brought forward as at 1 July 2012		-\$ 17,620
	Outstanding debts written off - February 2013 meeting		-\$ 1,735
	<b>ESTIMATED ADDITIONAL INCOME TO BE RECEIVED</b>		<b>\$ 216,019</b>

<b>Summary</b>	Savings in Expenditure	\$ 101,650
	Increase in Income	\$ 216,019
	<b>Estimated Surplus at 30 June 2013</b>	<b>\$ 317,669</b>

**ADMINISTRATION & CORPORATE REPORT**

6.5.1	REVIEW OF DELEGATIONS & POLICIES	2
6.5.2	FUTURE RENT/LEASES DOCTORS SURGERIES & RESIDENCES	3
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**6.5.1 REVIEW OF DELEGATIONS & POLICIES**

<b>FILE REFERENCE:</b>	<b>4.2.4</b>
<b>DATE OF REPORT:</b>	<b>2 May 2013</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>

**SUMMARY:**

Council to review its Delegations and Policies. Councillors are advised to refer to their Delegation and Policy Manual.

**6.5.1.1 REVIEW OF DELEGATIONS**

Section 5.46(2) of the Local Government Act 1995 requires all local governments to at least once each financial year undertake a review of their delegations.

Throughout the year since the last review no new delegations were adopted or amended. There are no new proposed delegations.

**RECOMMENDATION 1**

That all current delegations as reviewed to remain in force.

**6.5.1.2 REVIEW OF POLICIES**

Throughout the year Council made one new policy being the use for the Corporate Credit Card which was at the request of the Department of Local Government

There are no further new policies proposed.

**STATUTORY IMPLICATIONS:**

*State: Local Government Act 1995 – Section 5.46(2)*

**VOTING REQUIREMENT:**

*Absolute Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.1**

- 1. That all current delegations as reviewed to remain in force.**
- 2. That all current policies as reviewed remain.**

**6.5.2 FUTURE RENT/LEASES DOCTORS SURGERIES & RESIDENCES**

<b>LOCATION:</b>	<b>Northampton &amp; Kalbarri</b>
<b>FILE REFERENCE:</b>	<b>7.2.1 &amp; 7.2.2</b>
<b>CORRESPONDENT:</b>	<b>Dr G Finlay</b>
<b>DATE OF REPORT:</b>	<b>6 May 2013</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Letter from Dr Findlay 2.</b>

**SUMMARY:**

Council to determine level of rents and leases on Council owned premises used by Dr Findlay

Due to the commercial sensitive nature of this matter involving a private business, this matter is to be discussed *in-camera* and therefore a separate report on this matter has been provided to Councillors only.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.2**

**For Council determination.**



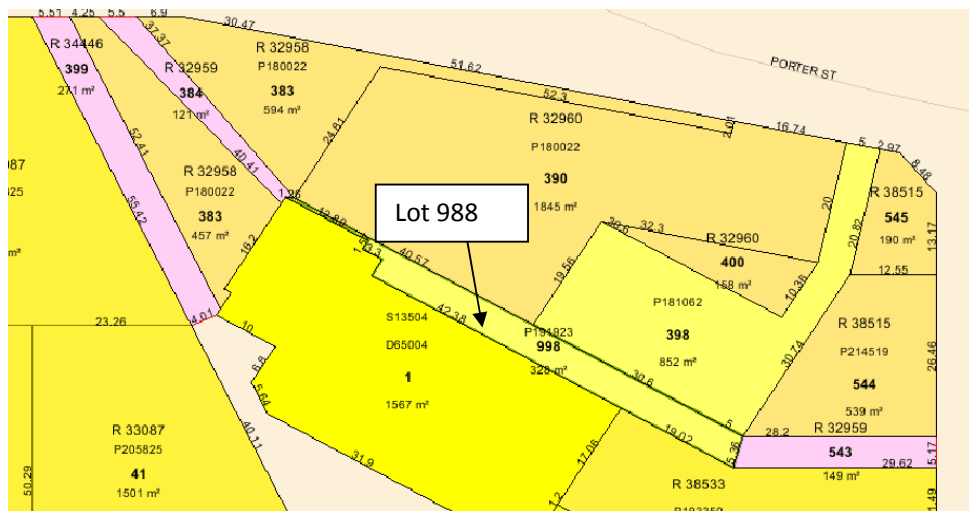
**6.5.3 LEASE LOT 998 PORTER STREET – PUBLIC ACCESS WAY**

<b>LOCATION:</b>	<b>Lot 998 Porter Street, Kalbarri</b>
<b>FILE REFERENCE:</b>	<b>9.2.3</b>
<b>CORRESPONDENT:</b>	<b>Dept of Regional Development &amp; Lands</b>
<b>DATE OF REPORT:</b>	<b>6 May 2013</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>

**SUMMARY:**

Council in November 2012 considered an offer from the Department of Regional Development and Lands (DRDL) to take over the management of Lot 998, being a Public Access Way.

**LOCALITY PLANS:**



**BACKGROUND:**

In 2011 the DRDL indicated that the current lessee was considering surrendering the lease due to the significant lease fee being levied by the DRDL. Advice has again been received that the lessee does intend to surrender the lease.

The DRDL state that if the surrender proceeds would Council be prepared to accept the management of the lot and including it into Reserve 32959 “Pedestrian Access Way” or if a separate Reserve for the purpose of “Mall” is required accept a Management Order for a reserve for that purpose over Lot 998.

**COMMENT:**

Following are pictures of the area which shows that there are items of infrastructure located on the PAW which would come into Council possession if Council were to accept the management of the PAW.





The PAW in the past has been under some discussion through the Kalbarri Development Association to beautify the area with sculptures etc to showcase Kalbarri, such as gorges, animals that used to roam the area, types of plants etc. This project did not proceed due to the current lessee not being in favour of the proposal. With Council management the area could be developed to improve the streetscape; however this would come at a cost to Council and will be an additional expenditure item within our current budget to develop and maintain the area.

The DRDL are requesting if Council will confirm that they are prepared to accept a Management Order over Lot 998 as a Reserve for the purpose of “Mall”

**COMMUNITY CONSULTATION:**

No community consultation undertaken.

**FINANCIAL & BUDGET IMPLICATIONS:**

The cost to take over the management of this particular area will be nil, however as stated earlier the ongoing maintenance of the area will be at the cost of Councils and will need to include budget provision for the maintenance and upgrading of the area.

It is considered that maintenance of the area will be relatively minimal and be incorporated into existing maintenance works/operations; however upgrades will need to be considered at annual budget determinations.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.3**

**That Council confirms to the Department of Regional Development and Lands that it is prepared to take accept a Management Order over Lot 998 for the purpose of “Mall”.**

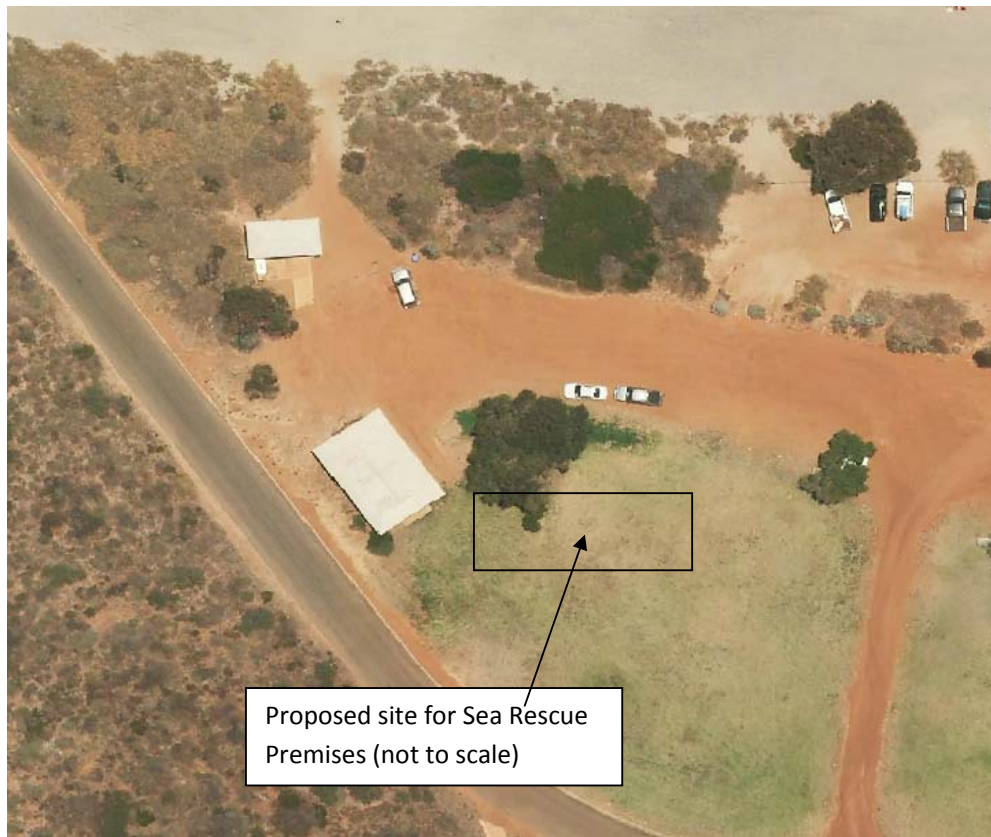


<b>6.5.4</b>	<b>PROPOSED KALBARRI VOLUNTEER SEA SEARCH &amp; RESCUE PREMISES</b>	
	<b>FILE REFERENCE:</b>	<b>5.1.6</b>
	<b>CORRESPONDENT:</b>	<b>Kalbarri Volunteer Sea Search &amp; Rescue</b>
	<b>DATE OF REPORT:</b>	<b>6 May 2013</b>
	<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
	<b>APPENDICES:</b>	<b>1. Plans of proposed new premises</b>

**SUMMARY:**

Council to provide “in-principle” support for the location of a new facility on Recreation Reserve 25307 to allow the Kalbarri Volunteer Sea Search and Rescue to finalise plans and submit a grant application to cover the costs of the new premises.

**LOCALITY PLANS:**



**BACKGROUND:**

The Kalbarri Sea Search and Rescue group need to relocate from their existing premises due to the building being too small for their operations and also the building floods when the Murchison River is in flood.

The group met with the CEO to discuss possible locations for a new facility and one criteria that they wished to meet is their need to view the Murchison River mouth as it is in the mouth where a majority of their resources occur and in many cases no persons are monitoring this section apart from the group.

One possible site selected is an area near Chinaman's public toilets. The land is relatively flat and due to its location will not impeded on views from premises located on Grey Street. It will require the removal of some large trees.

During the discussion the CEO indicated to the group to prepare plans and those plans should have a facility with a low roof and try to blend in with the area and then present the plans to Council to assist in determining this matter. Preliminary plans are attached.

**COMMENT:**

There is no doubt a need for the Sea Search and Rescue to relocate. Their current premises are not suitable and are subject to flooding.

The plans as mentioned are preliminary only and allow for discussion purposes only. It's the site that needs determination to allow further development of the plans, advertising seeking public comment etc.

From a planning perspective the design of the building is non-obtrusive. Council needs to take into account the Kalbarri Foreshore and Coastal Management Plan and the draft Kalbarri Foreshore Landscape Plan.

The KFCMP states the following:

**A. Chinaman's Beach and Point**

Theme: Beach Recreation and Residential Outlook.

- Reconfigure the Chinaman's Point car park to make better use of existing space as recommended in the 1983 Coastal Management Plan.

- Undertake short term spoil deposit on Chinaman's Beach at the western end adjacent to the car park, monitor the sediment movement patterns at the mouth of the river and investigate the long term suitability of spoil to extend Chinaman's Beach.
- Investigate options for protecting the car park area from erosion. Retain existing car park configuration.
- Retain grass cover.
- Priority of maintenance staff to ensure retention of existing native vegetation.

The draft KFLP recommends no changes to the area.

Further details of materials type, colour of materials/landscaping/parking issues all need to be addressed.

The Councils Building Surveyor made the following comments on the building design:

- Possible allowance to be made for external, secure storage for fuels and oils;
- Provision of hand basins either in the WC's or directly outside the WC doors;
- The doors to the crew bay areas are only 2410 wide, it is questioned if this width provides sufficient access for future storage of wider or higher equipment, suggest at least one door, on the high side of the skillion roof, be 3m wide and a minimum of 3m high;
- Ensure the proposed floor level provides sufficient height to connect the effluent drainage into the existing septic system;
- Suggest that the building be made wider than the 7m as indicated.

The above suggestions have been supplied to the group and they have passed them onto the designer to consider their incorporation into the design.

#### **COMMUNITY CONSULTATION:**

No community consultation has taken place yet but this will occur once Council has indicated that it would support the new location and detailed plans and computer images on how the premises will look are received.

The process from here is for Council to inspect the site with members of the group at the Kalbarri Council meeting to be held 21 June 2013 and for Council then to determine if “in-principle” support is to be given to allow for the completion of the detailed plans etc.

**GOVERNMENT CONSULTATION:**

The plans are being provided by the Department of Fire and Emergency Services and therefore Council officers will be in consultation with that department should the project progress.

**FINANCIAL & BUDGET IMPLICATIONS:**

There will be no cost to the Council for this development. The group indicated that they will receive 100% funding for a new premises. This has not yet been confirmed but will be provided once the site has been determined.

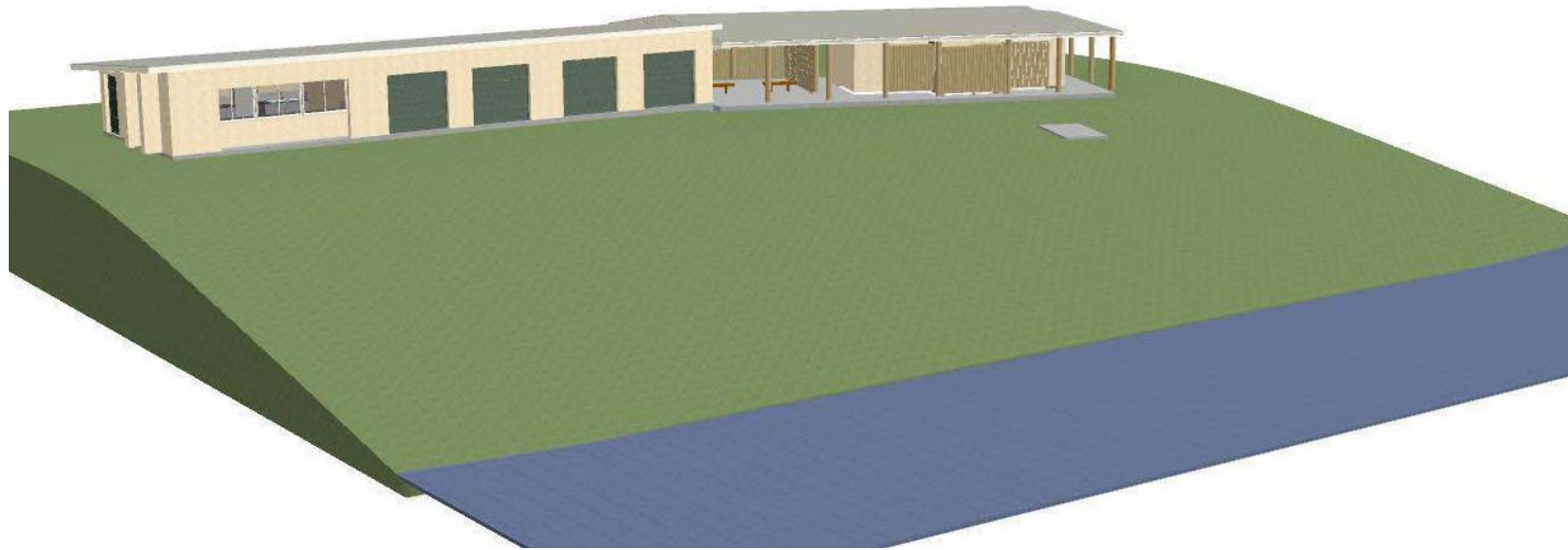
**VOTING REQUIREMENT:**

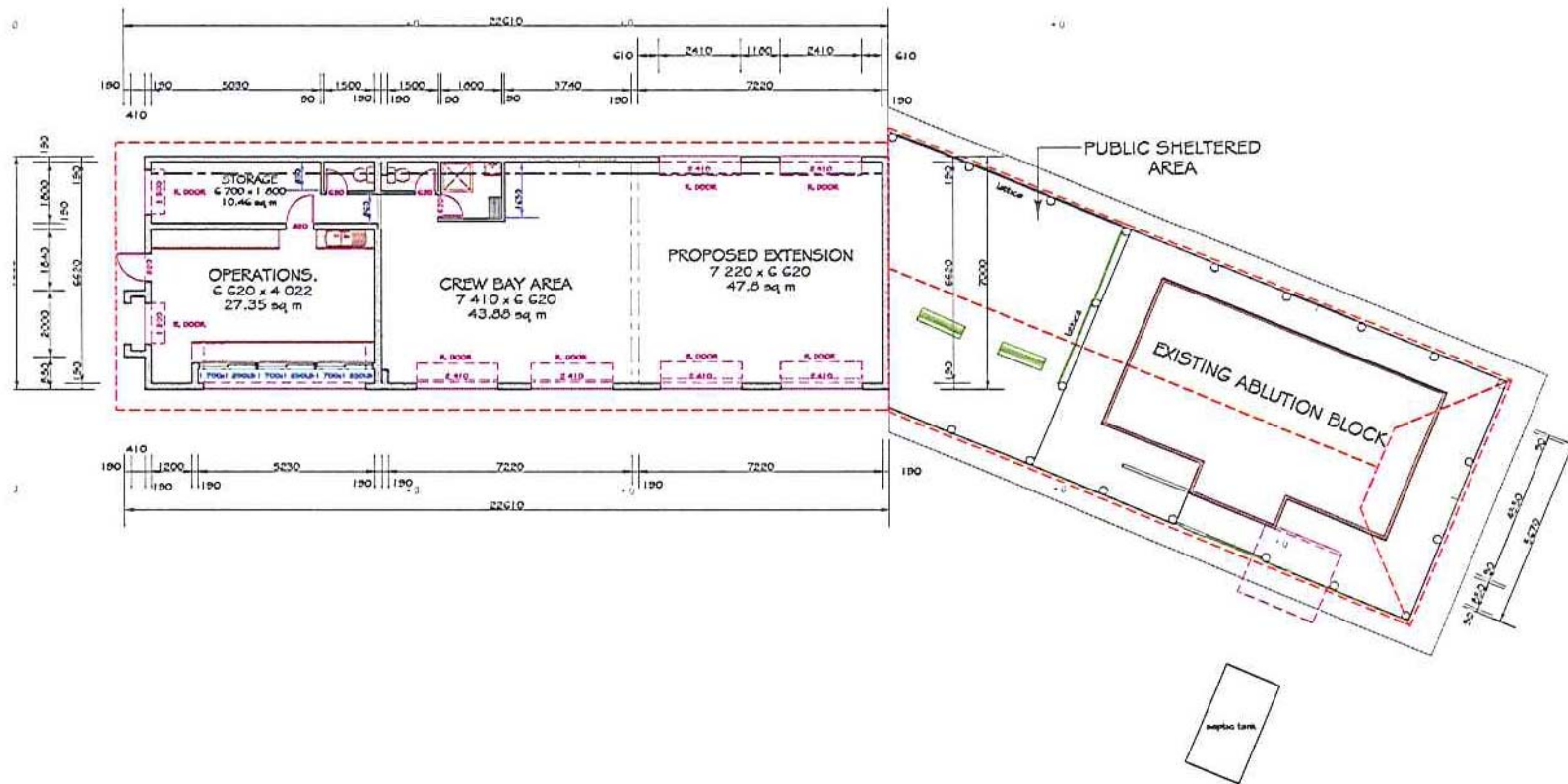
*Simple Majority Required:*

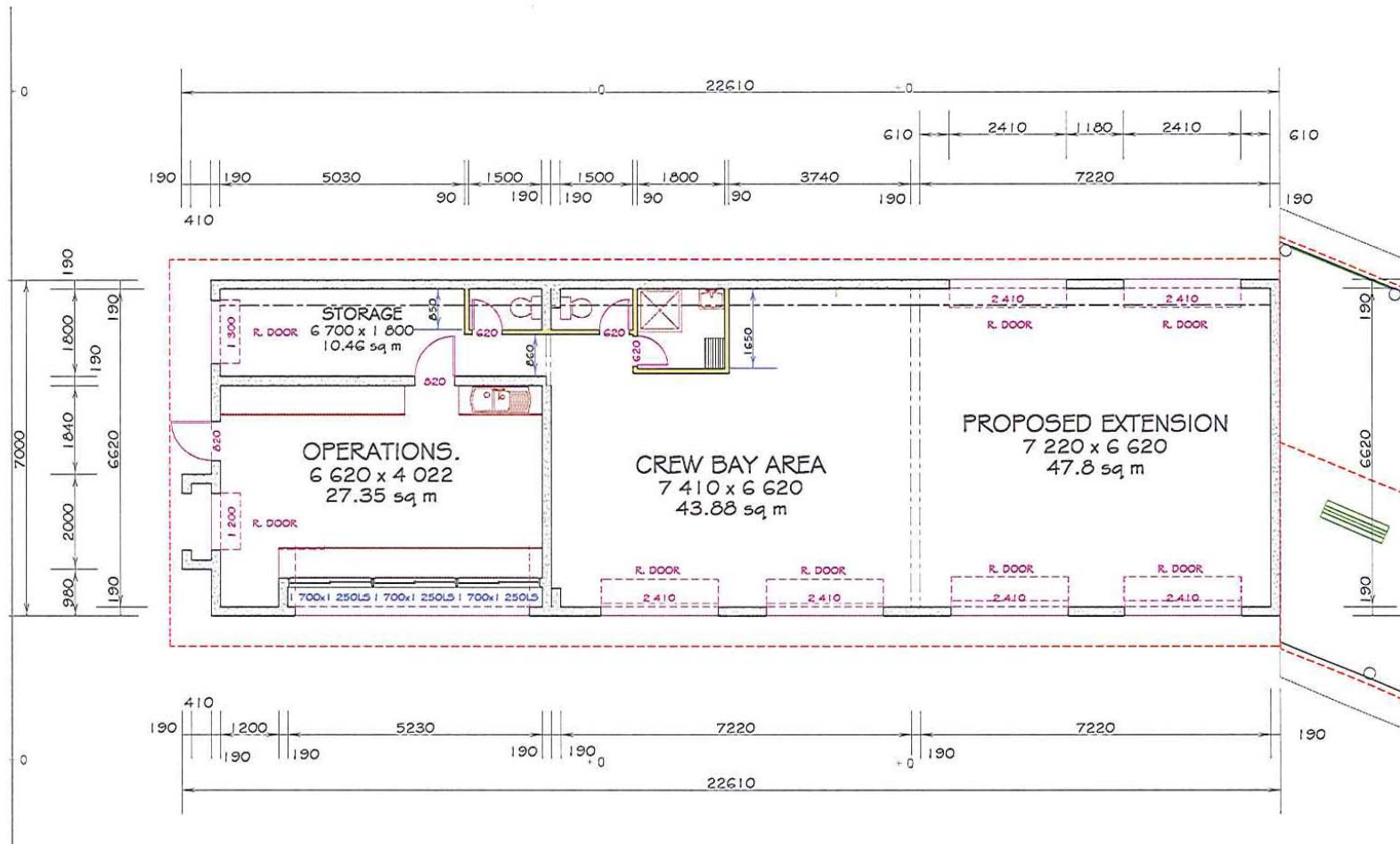
**OFFICER RECOMMENDATION – ITEM 6.5.4**

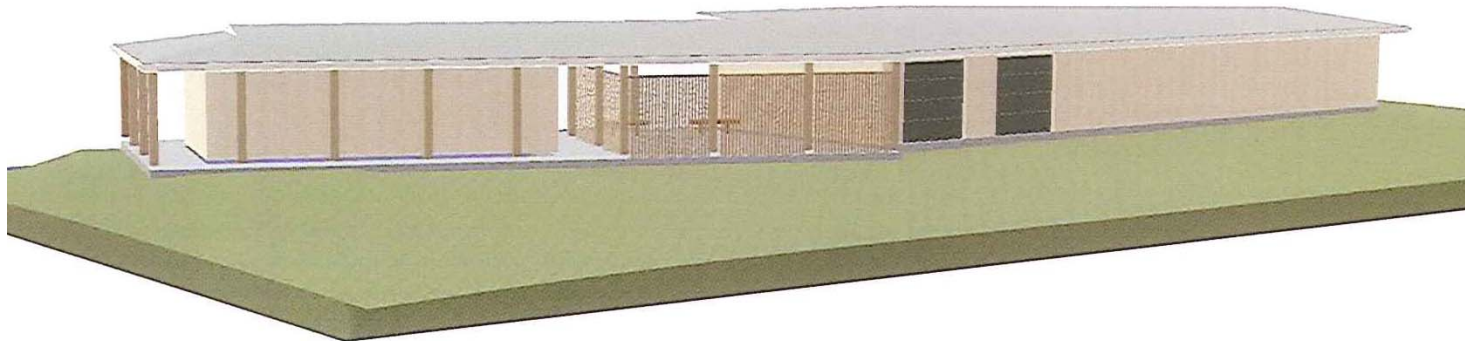
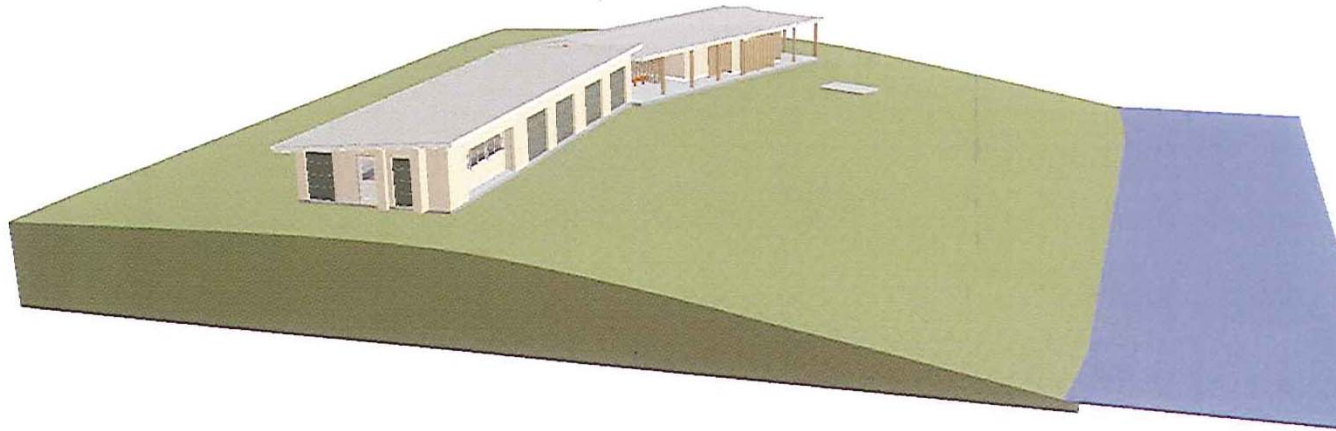
**That Council considers this matter at the 21 June meeting of Council following an onsite meeting with members of the Kalbarri Sea Search and Rescue Group.**











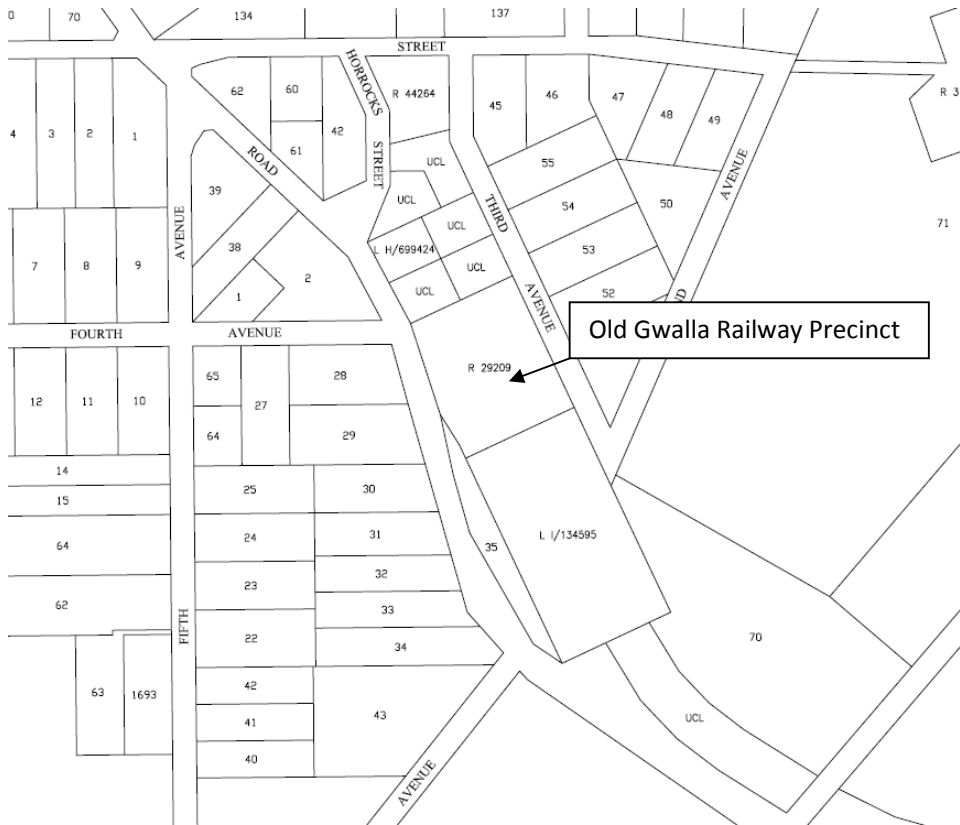
**6.5.5 GWALLA RAILWAY PRECINCT**

<b>LOCATION:</b>	<b>Third Avenue, Northampton</b>
<b>FILE REFERENCE:</b>	<b>11.3.3</b>
<b>CORRESPONDENT:</b>	<b>Fiends of the Railway Inc</b>
<b>DATE OF REPORT:</b>	<b>7 May 2013</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>

**SUMMARY:**

Council to consider approving minor earthworks to areas of the old Gwalla Railway Station precinct.

**LOCALITY PLANS:**



**BACKGROUND:**

A request has been received from the Northampton Friends of the Railway Inc seeking Council permission to undertake additional works on the site. Within their correspondence they state the need to continue the development of the site which will require some excavation.

The reason this matter is being presented to Council for consideration is that the CEO does not wish to provide approval to any body or person to undertake excavation no matter how large or small on a heritage site.

In addition the group received the following advice from Dr Kelly Fleming, Senior State Heritage Officer from State Heritage WA on a recent visit to the site with the group:

*"I have discussed P9006 Gwalla Railway Station (fmr) with my manager and I can now provide you with a summary on the status of the place.*

*The Heritage Councils Register Committee considered P9006 Gwalla Railway Station (fmr) for the State Register in December 2006 where it was resolved that, based on the available evidence, the place was unlikely to meet the threshold for the State Register.*

*As discussed with you on site, additional evidence for structural elements associated with P9006 has now been revealed. However, instead of taking the place back to the Register Committee for them to re-consider it as an individual place, this information will be incorporated into the assessment of P12059 Geraldton – Northampton Railway Precinct. This precinct has not been prioritised for assessment at this time.*

*In the meantime, with regard to your queries regarding who has legal jurisdiction over the site, as the place is not currently on the State Register of Heritage Places, referral of development occurring at the site is not statutory, that is the place is not currently afforded the protection of the Heritage of Western Australia Act 1990. However, Section 10 of the Act notes that all public authorities shall assist the Heritage Council in carrying out its functions. This means that you should continue to liaise with the Shire of Northampton with regard to any works referred to us is not statutory, we may be able to advise more generally. I would however suggest, a qualified archaeologist, that uncontrolled ground disturbance may result in the loss on information about the site that could be instrumental in later interpretation and analysis.*

**COMMENT:**

As mentioned in the background Mr Bob Taylor met with the CEO with a proposal to undertake further works that did include excavation, to allow clear identification where walls of buildings etc are on the site. The CEO upon the advice provided by Dr Flemming advised Mr Taylor that approval would not be provided by the CEO and that an approach to Council will need to be made.



The CEO at the meeting advised Mr Taylor that weed control and placement of interpretation signage was not an issue but had concerns with excavation by untrained personnel and further any proposed excavation works.

The earthworks proposed are the use of a bobcat to level existing area of surface to a depth of 100mm maximum to remove rocks and stockpile those rocks to establish walk trails. Some of these works have been undertaken on the south end.

It was also advised to Mr Taylor that all proposed works would be referred to our Heritage Advisor for comment.

The land is under the control of Council.

**GOVERNMENT CONSULTATION:**

Any works to the site should be referred to the State Heritage Office for consideration and comment.

**STATUTORY IMPLICATIONS:**

*State: Heritage of Western Australia Act 1990*

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.5**

**For Council consideration.**

<b>6.5.6</b>	<b>HERITAGE ADVISORY SERVICES</b>	
	<b>FILE REFERENCE:</b>	<b>11.3.6</b>
	<b>CORRESPONDENT:</b>	<b>State Heritage Office &amp; Tanya Henkel</b>
	<b>DATE OF REPORT:</b>	<b>7 May 201</b>
	<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>

**SUMMARY:**

Council to engage the services of Tanya Henkel to continue providing heritage advisory service to the Shire of Northampton.

**BACKGROUND:**

Due to the significant heritage nature of our shire, Council needs sound professional advice to inform in its decision-making process on any matters that may affect heritage sites/buildings and cultural heritage etc.

Previously the Heritage Council engaged the services of advisors and then sought a 50% contribution from the Council for the service. This has now changed.

As from 1 July 2013 Local Governments will be required to engage their own heritage advisors, however the Heritage Council will provide the 50% subsidy. In association with the WA Local Government Association (WALGA), a Preferred Supplier Panel, which will list consultants who have been approved to offer Heritage Advisory Services has been developed. It is also advised however that the Council does not need to engage a person on the preferred supplier list and this will not jeopardize the 50% grant for the service.

The role of the Heritage Advisor remains much the same as within the current service, except that there is a clearer reporting line with the contractor reporting to the local government. This means that they are able to provide independent advice about State Registered places, which is currently excluded.

**COMMENT:**

Tanya Henkel has been working as the Mid West Heritage Advisor since 1993, during which time she has provided advice and assistance to the Shire of Northampton on a wide diversity of heritage issues.



In addition Tanya has provided far-reaching advice to local community groups and property owners on heritage related matters. Tanya's involvement with the original compilation of the Shire's Municipal Inventory has resulted in her having a thorough understanding of the district's heritage places and brought her into contact with numerous private property owners. Given Tanya's long standing working relationship with the Heritage Council of WA and the State Heritage Office, she has developed a comprehensive insight into State heritage legislation and policy as well as a sound understanding of the principles of the Burra Charter which sets the benchmark for heritage conservation in Australia. Furthermore Tanya's wide-ranging experience in the region over a twenty year period has resulted in her developing an extensive network of contacts which is invaluable to the ongoing delivery of a quality heritage service.

Tanya has provided the following scope of works to continue as our heritage advisor.

#### Planning

- Provide advice in relation to Development and Planning Applications – provision of formal report outlining recommendation. Work includes preliminary advice to property owners, as requested, prior to submission of applications to ensure heritage issues are addressed in a satisfactory manner.
- Advice and assistance with the review and upgrade of the Shire's Municipal Inventory.
- Advise on review of heritage provisions in Town Planning Scheme, including possible identification of Heritage Precincts.
- Assist in the development of a Heritage Strategy for the Shire, as per recommended framework from the State Heritage Office.

#### Tourism & Community Development

Provide advice and assistance with the development, review and maintenance of heritage trails and interpretive signage throughout the shire.

#### Shire Owned Heritage Property Management & Maintenance

Assistance to relevant staff members with preparation of maintenance schedules for Shire owned heritage places, including implementation of recommendations outlined in conservation plans as well as the recurrent reviews of conservation plans.

General

- Keep Shire staff and relevant community groups and individuals informed of heritage funding opportunities, heritage education seminars and events etc via regular email circulars.
- Provide advice to State Government Agencies, community groups, local museums, property owners and managers on a range of issues pertaining to heritage within the Shire.
- Advise and support property owners and community groups with funding applications and incentives for heritage projects, including conservation planning and works, interpretation planning and implementation, heritage tourism projects etc.
- Advise prospective property purchasers and real estate agents on implications of heritage listing etc.
- Ongoing role in cross regional heritage tourism projects such as the Mons Hawes Heritage Trail (attendance at Board meetings), Geraldton to Northampton Railway Trail, ensuring that Shire's heritage assets are highlighted.

**FINANCIAL & BUDGET IMPLICATIONS:**

The current contract which expires at the end of June 2013, allows for 8hrs per month of heritage advice for the Shire of Northampton, inclusive of one regional trip per month. This is part funded by the State Heritage Office on a 50-50 basis, with the State Heritage Office covering disbursements.

It is considered that this allocation of hours is ample. Tanya states that based on the last 6 months of monthly reports, it is quite feasible that this allocation of hours could be slightly reduced. This would depend on what roles and responsibilities the Shire would like the Heritage Adviser to address.

The current hourly rate is set at \$111.21 (ex GST) and travel rate \$82.72 (ex GST), and increases on a yearly basis in line with the Consumer Price Index (CPI). This rate includes all remote office expenses such as office equipment (inclusive of computer, laser colour printer), telephone – landline, Next G (Telstra) mobile, and fax, high speed internet connection, provision of quality digital photographic and video equipment, meals and sundries during regional trips, superannuation payments, professional indemnity (\$1 million coverage) and public liability insurance (\$10 million coverage) as well as vehicle and office equipment insurance.

Current disbursements cover accommodation and travel costs associated with monthly regional trips (eg mileage or taxi/flight/hire car combination).

Additionally, should the Shire of Irwin decide to continue utilising Tanya's services, then the disbursement costs would be part shared on a pro-rata basis. There is also a possibility that the Shire of Chapman Valley may commence a heritage service.

The hourly rate and travel rate is subject to negotiation depending on what costs and disbursements are to be incurred under the contract arrangement. Bi-monthly trips could be actioned using a combination of fly and drive arrangements.

Based on the hypothetical 12 month plan incorporating a maximum of 8hrs per month and bi-monthly regional visits an indicative cost-breakdown of the service could be as follows:

Hours:	8hrs x \$111.21 x 12months	\$10,676.16 (1)
Disbursements:	Mileage	
	1,000kms @ 94.3c per km x 6 trips	\$ 5,658.00
	Pro rata based on shared arrangement with Geraldton	\$ 1,131.00 (2)
Accommodation		
	2 nights x 6 trips x \$140	\$ 1,680.00
	Pro rata based on shared arrangement with Geraldton	\$ 336.00
	<b>TOTAL:</b>	<b>\$12,143.16</b>

The estimates are provided GST exclusive.

Notes to Estimate

1. Please note that this figure is an overestimate as some of the hours would be travel time and therefore charged at the lower rate.

2. Once again this figure is on the high side as it is based on only the City of Greater Geraldton enlisting Tanya's services. If the Shires of Irwin and Chapman Valley are also included the disbursement costs will reduce. If taxi, flights and hire car option is selected then the figures are approximately  $\$200 + \$350 + \$404 = \$954$  per trip, pro rata arrangement with Geraldton +  $\$190.80$  per trip or  $\$1,144.80$  over 6 trips.

As stated within the estimate it is considered that the service can be reduced to bi-monthly visits which is suffice for this Council needs and therefore a revised estimate has been requested however at the time of compiling the report it was not available and will be presented at the meeting.

#### **GOVERNMENT CONSULTATION:**

With the changes the CEO has submitted a funding application to the Heritage Council for 50% of the estimated heritage advisory costs. Once Council has determined this matter the Heritage Council will be advised of the outcome and who our advisor will be.

#### **STATUTORY IMPLICATIONS:**

*State: Heritage of Western Australia Act 1990*

#### **STRATEGIC IMPLICATIONS:**

*Local: Shire of Northampton Planning for the Future 2012-2022*

Strategic Section – Social/Community

Strategy - Increased Recognition of Indigenous and European heritage.

Key Actions:

- 4.1.1 Identify appropriate locations for the development of facilities to showcase Indigenous and European heritage.
- 4.1.2 Identify and manage significant cultural heritage sites.
- 4.1.3 Recognise key physical features that contribute to the character and amenity of the region.
- 4.1.4 Maintain and review the Municipal Heritage inventory.

Measures of Success:

- Establishment of facility to showcase heritage;
- Number of cultural heritage sites and physical locations identified, secured and promoted

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.6**

**That Council engage the services of Tanya Henkel to continue as our Heritage Advisor for 2013/2014 on a bi-monthly basis and provision be made within the 2013/14 budget for this service and an extra provision to cover possible extra visits should that be required.**

**6.5.7 WINDING UP – NORTHAMPTON LAND CONSERVATION DISTRICT COMMITTEE**

<b>LOCATION:</b>	<b>Northampton District</b>
<b>FILE REFERENCE:</b>	<b>10.3.1</b>
<b>CORRESPONDENT:</b>	<b>Dept of Agriculture and Food</b>
<b>DATE OF REPORT:</b>	<b>6 May 2013</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>

**SUMMARY:**

Council to support the proposal to wind up the Northampton LCDC

**BACKGROUND:**

The Northampton LCDC was a statutory committee established under the Soil and Conservation Act 1945 to manage activities in the Northampton Land Conservation District that was proclaimed by the Governor in 1990. Members of the LCDC are appointed by the Commissioner and duly gazetted.

The Northampton LCDC ceased to exist when the members' term of appointment expired on 30 September 2013. Since that time the Northampton LCDC has had no authority to operate. As it is apparent that there is a lack of interest in continuing the Northampton LCDC the Deputy Commissioner of Soil and Land Conservation must move to have it wound up.

Before the Commissioner presents his recommendation to the Minister, he needs to obtain support of the proposal from the local governments within the district.

**STATUTORY IMPLICATIONS:**

*State: Soil and Conservation Act – sections 22 and 23.*

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.7**

**That Council supports the winding up of the Northampton Land Conservation District Committee.**

**SHIRE OF  
NORTHAMPTON**

*Late Items*

**17<sup>th</sup> May 2013**

## HEALTH AND BUILDING REPORT CONTENTS

6.2.3	SALE OF COUNCIL OWNED PROPERTY – NORTHAMPTON	2
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**6.2.3 SALE OF COUNCIL OWNED PROPERTY. NORTHAMPTON**

<b>DATE OF REPORT:</b>	<b>15<sup>th</sup> May 2013</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Glenn Bangay – Principal EHO/Building Surveyor</b>

**SUMMARY:**

Council to sell by tender the two properties situated at Lot 11 Hampton Road and Lot 6 Robinson Street Northampton.

**BACKGROUND:**

The two dwellings situated on Lot 6 Robinson Street and Lot 11 Hampton Road Northampton are rented out to private individuals at a rate of \$130.00 per week. The property on Hampton Road has normally been rented to the local police or to school teachers, the local police have recently been provided with two new houses in Wannerenooka Street and the local teachers do not find the house suitable. Both buildings have had significant maintenance works done over the last two years and the buildings are in good condition.

The rear yard on the property in Hampton Road requires a considerable amount of work and landscaping to bring it to a suitable and presentable standard. The building is of timber framed and brick construction.

The front and rear yards of the property on Lot 11 Robinson Street are well maintained by the current tenant, the building is of timber framed and asbestos clad construction.

The rental return on these properties just covers their annual operating expenses. Market appraisals for each property have been received and will remain confidential to ensure it does not have an affect on the tender process.

Section 3.58 of the Local Government Act requires the Local Government call tenders for the purchase of property that it wishes to dispose of.

*“3.58. Disposing of property  
(1) In this section —*

*dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;*

*property includes the whole or any part of the interest of a local government in property, but does not include money.*

(2) *Except as stated in this section, a local government can only dispose of property to:*

- (a) *the highest bidder at public auction; or*
- (b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender."*

The revenue received from the sale of these properties can either be placed in the Housing and Building Reserve Fund or the Land Development Reserve Fund.

**STATUTORY IMPLICATION:**

Local Government Act 1995 Part 3 Division 3 Sec 3.58

**VOTING REQUIREMENT:**

*Simple majority required:*

**OFFICER RECOMMENDATION – ITEM 6.2.3**

**That the properties at Lot 11 Hampton Road and Lot 6 Robinson Street Northampton be advertised for sale by public tender, as per the requirements of the Local Government Act 1995**

**ADMINISTRATION & CORPORATE REPORT**

6.5.8	MARQUEE USE POLICY	2
6.5.9	REIMBURSEMENT OF PLANT PURCHASE COSTS FOR WATER USAGE	5
6.5.10	REYNOLDS STREET CLEANUP	7
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<b>6.5.8</b>	<b>MARQUEE USE POLICY</b>	
	<b>LOCATION:</b>	<b>Kalbarri</b>
	<b>FILE REFERENCE:</b>	<b>4.2.4 &amp; 11.1.10</b>
	<b>DATE OF REPORT:</b>	<b>15 May 2013</b>
	<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
	<b>APPENDICES:</b>	<b>1. 2.</b>

**SUMMARY:**

This matter is to be considered in conjunction with Item 6.5.1

Council to adopt a policy for the use of a marquee that is being purchased by a grant by Council on behalf of the Kalbarri Sport and Recreation Club (KSRC).

**BACKGROUND:**

A grant application has been submitted on behalf of the Kalbarri community through the KSRC for the purchase of a marquee that can be used at community events.

The grant is being auspiced by the Council as to obtain funding the marquee needs to be a Council asset. However the Council will only be administering the booking arrangements. The KSRC will be responsible for storage, maintenance, erection of marquee, cleaning of marquee etc.

Fees levied for the hire of the marquee are to be forwarded onto the KSRC.

For the grant to progress a policy on the use of the marquee must be forwarded to the funding agency, Lotterywest, which is the reason for this report.

**COMMENT:**

Cr Booth has been involved in the funding application on behalf of the KSRC and has provide a draft policy which has been edited to suit this situations needs and is presented for Council consideration.

Policy Subject: Event Marquee - Community Access and Usage Policy

Objectives: To provide fair and equitable arrangement for the use of the community marquee by local community or commercial/private groups.

Policy Statement: The use of the Event Marquee as follows:

Not for profit community groups located within the Shire of Northampton will be allowed free use of the marquee for community events as outlined in the funding agreement with Lotterywest.

**Guidelines:**

**Administration**

All marquee bookings are to be undertaken by Shire Staff in the Kalbarri Shire Office. Shire Staff will manage booking dates/times, collection of any fees or charges and are to advise the Kalbarri Sports and Recreation Club Inc of booking details.

**Bookings and Charges**

Bookings of the marquee will be taken during normal Shire Office (Kalbarri) hours of business.

Bookings are not confirmed until the relevant hire form with all necessary information is returned along with payment of the appropriate hire and bond.

Hire fee and bond to be determined by the Kalbarri Sport and Recreation Club Inc and to be revised on annual basis and any change to be provided in writing to the Shire CEO.

The first confirmed booking of the marquee for any date will take priority.

It is the responsibility of the hirer wishing to book their intended future use of the marquee to register their booking details in good time.

All income received from the hire, erection or dismantling of the marquee is to be forwarded to the Kalbarri Sport and Recreation Club Inc.

**Erection of Marquee**

The hirer is responsible for the erection and dismantling of the marquee however if the marquee is to be erected and dismantled by the Kalbarri Sport and Recreation Club Inc, then a fee as determined by the Kalbarri Sport and Recreation Club will apply.

**Bond**

Should the marquee be returned in an unsatisfactory condition or be damaged in any manner than forfeiture of the bond will occur.

The Kalbarri Sport and Recreation Club Inc are to advise the Kalbarri Shire office staff if a bond is to be refunded or not.

**Storage and Maintenance**

The Event Marquee will be stored and maintained by the Kalbarri Sport and Recreation Club Inc.

**FINANCIAL & BUDGET IMPLICATIONS:**

Apart from staff time for undertaking booking arrangements and receipt of hire fees, there are no other costs to Council.

**STATUTORY IMPLICATIONS:**

*State: Local Government Act 1995 – Section 5.46*

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.8**

**That Council formally adopt the draft policy (or as amended) for the administration of the community marquee based in Kalbarri as presented.**

<b>6.5.9</b>	<b>REIMBURSEMENT OF PLANT PURCHASE COSTS FOR WATER USAGE</b>	
	<b>LOCATION:</b>	<b>Binnu Primary School</b>
	<b>FILE REFERENCE:</b>	<b>18.1.3</b>
	<b>CORRESPONDENT:</b>	<b>Binnu Primary School</b>
	<b>DATE OF REPORT:</b>	<b>15 May 2013</b>
	<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>

**SUMMARY:**

Council to consider a request for reimbursement of plant costs in recognition of water being used from the schools bore for Council facilities.

**BACKGROUND:**

The water supply to Council owned facilities, being the Binnu Hall and public toilets, comes from a bore that is under the management of the Binnu School. There is no formal arrangement for the use and all maintenance of the bore is undertaken by the Binnu School/community. Council does not pay for any water usage.

Recently a leak occurred at the public toilets that resulted in the depletion of water storage levels at the school. As a result the school claims that they lost a large number of plants/shrubs some of which had been established for over 18 years as well as plants purchased in 2012.

As a result they have purchased 330 replacement plants at a cost of \$800 and are now requesting if Council could reimburse them the cost as recognition of the water used by Council.

**COMMENT:**

As stated in the background, Council does not pay for any water consumption and the arrangement in place has been working satisfactory for many years. The leak did occur at the new public toilets which was very significant, however what effect that had to water storage levels cannot be determined.

However as a measure of good will it is recommended that Council reimburse the new plant costs as requested.

**FINANCIAL & BUDGET IMPLICATIONS:**

The cost incurred would be part of our parks and gardens annual budget however will require Council approval for the expenditure.

**STATUTORY IMPLICATIONS:**

*Local Government Act 1995 – Section 6.8, authorising unbudgeted expenditure.*

**VOTING REQUIREMENT:**

*Absolute Majority Required: - As there is no provision for this expenditure within the 2012/2013 Budget, Council needs to approve the expenditure by an absolute majority as per Section 6.8 of the Local Government Act 1995.*

**VOTING REQUIREMENT:**

*Absolute Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.11**

**That Council reimburse the Binnu Primary School \$800.00 for replacement plants as requested as part of Councils contribution for water use from the Binnu School water supply for use on Council owned facilities in Binnu.**



**6.5.10 REYNOLDS STREET CLEANUP**

<b>LOCATION:</b>	<b>Reynolds Street, Northampton</b>
<b>FILE REFERENCE:</b>	<b>11.1.7</b>
<b>CORRESPONDENT:</b>	<b>Northampton Botanic Line</b>
<b>DATE OF REPORT:</b>	<b>15 May 2013</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>

**SUMMARY:**

Council to consider a request to undertake a cleanup of the Reynolds Street reserve to allow progression of the Northampton Botanic Line.

**LOCALITY PLANS:**



**BACKGROUND:**

Council considered this proposal in April 2010, however then it was to consider a cost of \$6,336 plus GST, to undertake a survey of the road reserve to ensure its accurate location in association with neighbouring property. Council did not progress with the survey due to budget constraints at the time and no further request for the survey has been made from the group.

The Northampton Botanic Line still intends to continue their botanical walk in this road reserve. When this was considered in April, Council management advised that to ensure planting is undertaken in the correct alignment a survey of the area in question should take place to make sure there are no encroachment concerns to neighbouring properties now and in the future.

It was also brought to the attention of Council that the road reserve provides access to the rear of all properties along it. Further as some of the lots on the western side have potential to be subdivided the road reserve would provide the legal access, however the lots on the eastern side do not have subdivision potential under the current scheme.

#### **COMMENT**

The request now is for Council to clean up the road reserve. A cost utilising only Council plant has been determined and equates to \$7,000 with a three to four day work period.

Although there is no concern in having the area cleaned there is still concern that once cleaned the Northampton Botanical Group still wish to plant along the alignment which may inhibit on access to rear of properties. Also when cleaned it could be construed that the Botanic Line Group would have ownership/management of the road reserve which is not what should be intended.

It is suggested that Council consider the clean up but advise the Northampton Botanic Line that they are not to undertake any planting without a plan being developed to allow Council and neighbouring properties the opportunity to view the plan and at this stage defer any decision to survey the alignment of the area.

#### **COMMUNITY CONSULTATION:**

Neighbouring land owners to the proposal to plan the area to be given the opportunity to comment on a planting programme.

#### **FINANCIAL & BUDGET IMPLICATIONS:**

Cost for cleanup would be absorbed in our general road maintenance budget.

#### **VOTING REQUIREMENT:**

*Simple Majority Required:*

#### **OFFICER RECOMMENDATION – ITEM 6.5.10**

**That Council undertake the cleanup of the Reynolds Street Road Reserve and that the Northampton Botanic Line Group be requested to submit a tree planting design/programme for the area to allow Council and neighbouring landowners to comment on their proposal.**

**6.5.11 WORKS STAFF COLLECTIVE EMPLOYMENT AGREEMENT**

<b>FILE REFERENCE:</b>	<b>17.1.14</b>
<b>DATE OF REPORT:</b>	<b>15 May 2013</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Staff Response to first comments by CEO</b>

**SUMMARY:**

Council to consider a revised Collective Employment Agreement.

**BACKGROUND:**

The existing Collective Employment Agreement expires 30 June 2013 and therefore a new agreement must be negotiated and entered into and to commence as from 1<sup>st</sup> July 2013.

A revised agreement with new conditions/requests has been received from the work staff and the content of this agreement was discussed at a meeting held 15 May 2013 involving Works Staff representatives – Leo Ryan, Dale Maver, Sean Boyce and Jan Verbaant and Council representatives – Cr Gordon Wilson, Garry Keeffe, Neil Broadhurst and Grant Middleton.

It was intended to have this matter brought to Councils attention earlier, however the revised agreement was only received by Council management on 17 April 2013 and did not allow enough time to be presented at the April meeting.

If Council consider that this matter is unable to be determined at the May meeting as a late item then it will be represented at the June meeting and if negotiations progress after 1 July 2013 then any changes will be back dated to the 1<sup>st</sup> July 2013.

**NEW AGREEMENT**

From the meeting held 15 May the following matters were resolved/discussed and are now brought to Council for consideration for either adoption or alternatively to instruct the negotiating panel to continue negotiations with the works staff.

Clauses not shown in the following remain unchanged from the previous agreement.

Clause 5 – Date & Period of Operation

Staff Request: Agreement to be changed for the term to be reduced to 2 years, previous agreement was 3 years.

Revised Outcome: From discussions the works staff agreed to the continuation of a 3 year term. From a management perspective it is considered that it should be a 4 year term, and certainly not 2 years. Reason being is that Council as they are aware, are required to produce four year plans for all its operations which formulate annual budgets and to have a collective employment agreement over the four year term assists in the forwarding planning process.

Clause 8 - Indexation

Staff Request: Requesting an annual increase to a minimum of 5% by either a direct increase, CPI or National Wage case whichever is 5%. Previous agreement only allowed for CPI increase as per March quarter.

Revised Outcome: That an annual increase of 4% apply and no other increases though National Wage Case increases or CPI to apply.

Clause 9.2 – Wages

Staff Request: Request is for all truck drivers who are required to tow trailers, either pig trailers hire hired semi trailers, to be paid at a higher rate than Level 3 which is their current level. Request is that all truck drivers be on a Level 4.

Revised Outcome: The change in level then places truck drivers on the same level as maintenance grader operators where previously this was not the case. The situation arose where two current truck drivers are on a level 4 because previously they were maintenance grader operators but due to change in work force they became truck drivers so they have to stay on that level as cannot be decreased.

In discussion the works staff claim that grader operators have no concerns that their level of pay will be same as the truck drivers.

But then other situations arise where a person on a Level 3 has different skills that are brought to the work place and probably should be on a higher rate than a Level 3. In this case there needs to be a negotiation between the staff member and management.

End result Change the benchmark wage from Level 3 to Level 4 for truck drivers that tow trailers.

Clause 10 – Cost of Living Allowance

Staff Request: All employees in Kalbarri to be paid \$100 per week to cover costs of extra living expenses etc.

Revised Outcome: It is not the decision of Council that the employees reside in Kalbarri, it is the decision of the individual. It is fortunate no doubt that they were able to obtain employment with the Council and have continued employment, but it's not a Council directive.

It was considered that the request is excessive and agreed that an allowance of \$50 per week be presented for Council consideration.

Clause 11 – Leading Hand Allowance

Staff Request: Introduction of a leading hand allowance when an employee supervises staff.

The request though in some circumstances is supported, has been made on the basis of the Award that states rates where for full time Leading Hands. In some cases where the number of employees to be supervised is more than five the rate of pay far exceeds the current full time leading hand rates.

**Revised Outcome:** That where an employee is required to supervise three or more staff on a specific task/job for a period of one day or longer then that employee be paid at the Senior Leading Hand Rate subject to Management approval.

Clause 12 – Service Allowance

**Staff Request:** Service allowance – new request. Basically requesting an additional payment for each year serviced. It is claimed by staff that it would keep employees in the position and recognises their ongoing service to Council.

The initial request was for the following fortnightly rates to apply and be indexed by the wage increase as per Clause 8.

After completion of 1 year service	\$32/fortnight	\$832/pa
After completion of 2 years service	\$36/fortnight	\$936/pa
After completion of 3 years service	\$40/fortnight	\$1,040/pa
After completion of 4 years service	\$45/fortnight	\$1,170/pa
After completion of 5 years service	\$50/fortnight	\$1,300/pa
After completion of 6 years service	\$56/fortnight	\$1,456/pa
After completion of 7 years service	\$63/fortnight	\$1,638/pa
After completion of 8 years service	\$71/fortnight	\$1,846/pa
After completion of 9 years service	\$79/fortnight	\$2,054/pa
After completion of 10 years service	\$89/fortnight	\$2,314/pa
After completion of 11 years service	\$99/fortnight	\$2,574/pa
After completion of 12 years service	\$111/fortnight	\$2,886/pa
Over 12 years service	\$125/fortnight	\$3,250/pa

**Revised Outcome:** The above rates are excessive and in reality such a payment is made where a Council has difficulty in retaining staff and has a high turnover. This is not the case with this Council as we do not have a high turnover and in the work force section and we have never had a problem in employing new staff.

From the negotiations the following was developed for Council consideration:

5 to 9 years service	\$50/fortnight
9 to 10 years service	\$90/fortnight
20 plus years service	\$130/fortnight

No indexation is to apply and at this stage will only apply to full time employees.

Clause 13 – Attendance Bonus Payments

Current agreement is that each employee is paid \$150 each six month period if during that period:

- No sick leave claim is submitted by the employee without a medical certificate.
- No unauthorised absences from the workplace are recorded against the employee during the 6 month period.
- No more than four weeks paid leave is taken by the employee during the 6 month period.
- No unpaid leave is taken by the employee during the 6 month period.

Staff Request: Requested the allowance of 2 days sick for the period without the need to produce a medical certificate, before it had to be none.

Also they have deleted the other three dot points from the previous agreement.

Revised Outcome: If Council agrees to either or all of the other requests, namely service payment and payout of sick leave (refer Clause 19) then this Clause to be deleted from the agreement.

The processing of this clause is an administrative nightmare and according to works staff is of no real benefit. It did however reduce the days of “sickies” which is always going to occur.

Clause 14 – Travel Allowance

Staff Request: New request for \$50 per day while staff away working, either in Kalbarri or away attending training etc.

Claim is made due to inconvenience and interruption of employee’s lives when away from home, need to arrange for certain jobs/actions to be done at their own properties etc.



**Revised Outcome:** No compromise reached, for Council determination or provide the negotiating team to undertake further negotiations if other requests are accepted.

Also it was not determined if this applies to only full time staff or if it pro-rata for part time staff.

Clause 15 – Public Holiday/RDO Allowance

**Staff Request:** Current agreement provides that where an employee is required to work on their RDO then normal rates apply, the staff are now requesting that overtime rates apply at double time and a half

**Revised Outcome:** An RDO is already paid for as the staff members are paid a set amount of standard hours per week but work additional hours to achieve the RDO which is two every month, therefore the current hour for hour payment should still apply.

The end result is that this request be left for further consideration once Council has determined other requests.

Clause 17 – Additional Skills Allowance

**Staff Request:** New request, not specific on type of skills. Staff are requesting that where a staff member is using additional/learnt skills to assist in Council works then that should be recognised. Proposal is for increments in the wage scale levels to be determined.

**Revised Outcome:** This is supported subject to staff to develop increment levels for further consideration.

There is no large cost for Council in this request and basically rewards an employee who does use skills over and above what the position requires.



Clause 19 – PERSONAL (SICK) LEAVE ENTITLEMENTS/CASHING OUT

**Staff Request:** Introduction of new sub clauses requesting full payout of all personal leave upon retirement, requesting 9 days of unpaid leave per year, requesting payment in lieu of the 2<sup>nd</sup> January and Easter Tuesday public holidays that were deleted some years ago when a review of Awards relating to all local government employees was undertaken.

**Revised Outcome:** From the discussions on the above the following was negotiated and is presented for Council determination:

Delete the 9 days of unpaid leave. As it reads it can be taken as an entitlement. If an employee needs extra time off due to family commitments, sickness etc then it is arranged with management and unlikely ever to be rejected in special circumstances.

In relation for the payment or recognition of the two public holidays that have once been deleted, this request has now been deleted.

Payment of sick leave, the option negotiated is that an employee be entitled to the payout of a maximum of 8 weeks sick leave upon retirement only and be paid at the rate of the time of retirement.

This payment does not apply to employees who resign or if employment is terminated by Council.

It is also considered that this clause should/could apply to all staff not just works staff and if so then it becomes a general policy of Council.

To ensure adequate funds are available at the time a payment is made, Council will need to increase the Staff Leave Reserve Fund.

Clause 20 – TIME IN LIEU

**Staff Request:** Requesting to accumulate 4 days, an increase from 3 days and want it accrued at overtime rates where currently it is hour for our as per the Award.

**Revised Outcome:** The accruing of overtime to be taken as time off in lieu from a management perspective is not supported and overtime worked should simply be paid at the time.

When a staff member takes time off in lieu of overtime worked it results in that employee not being on the ground and therefore loss of productivity results.

It is also an administrative issue and a compliance issue where employees at times accrue over the 3 days allowed. This has been raised by Council auditors in the past. The current Award does not make provision for the accruing of overtime worked.

Council is requested that no negotiations be taken on this request and that this Clause be deleted.

**FINANCIAL IMPLICATIONS:**

With the above requests obviously there is a cost. And that cost will grow annually and Council will need to make provision within each budget for the period of the revised agreement.

Taking into account above requests the immediate cash cost effect will be for:

- 4% pay increase each year
- Changing of employment level for two/three staff from a level 3 to level 4
- \$50/week for Kalbarri based staff
- Service Pay

For the purpose of this exercise costs for extra duties, allowance for extra skills and pay out of sick leave have not been included as at this stage will be very difficult to estimate.

The agreement only relates to works staff, which includes cleaners, but does not include the two rangers and it is considered that if some of the requests are approved then they should also apply to the rangers, and possibly some administrative staff. For this exercise the costs provided include all works staff and the two rangers.

2013/2014

4% Pay Increase:	\$ 49,215
Service Allowance	\$ 34,736
Kalbarri Living Allowance	\$ 11,960

Additional Super 0.25% of total gross salary plus Above increases	\$ 3,198
Additional Super 9% on increases only	\$ 8,631

TOTAL \$107,740

2014/2015

4% Pay Increase:	\$ 51,183
Service Allowance	\$ 39,936
Kalbarri Living Allowance	\$ 11,960

Additional Super 0.25% of total gross salary plus Above increases	\$ 3,457
Additional Super 9% on increases only	\$ 9,277

TOTAL \$115,813

**CONCLUSION**

As stated earlier Council does have the option on deferring this matter to the June meeting however any decision made will require inclusion within the 2013/14 Budget and if it can be considered at the May meeting then that will assist in negotiations being completed and the agreement endorsed at the June Council meeting.

**OFFICER RECOMMENDATION – ITEM 6.5.11**

**For Council consideration.**