



**File No:** 4.1.14

**NOTICE OF ORDINARY MEETING OF COUNCIL**

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 15<sup>th</sup> October 2021 at the Council Chambers, Northampton commencing at 1.00pm.

- 11am – Presentation on Drought Resilience Planning Project by Northern Agricultural Catchment Council.

A handwritten signature in blue ink, appearing to read 'Garry L. Keeffe', is positioned above the typed name.

**GARRY L KEEFFE**  
**CHIEF EXECUTIVE OFFICER**  
**8<sup>th</sup> October 2021**



# ~ Agenda ~

**15<sup>th</sup> October 2021**

## **NOTICE OF MEETING**

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 15<sup>th</sup> October 2021, at

The Council Chambers, Northampton commencing at 1.00pm.

**GARRY KEEFFE**  
**CHIEF EXECUTIVE OFFICER**

**8<sup>th</sup> October 2021**

## SHIRE OF NORTHAMPTON

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Signed  \_\_\_\_\_

Date 8<sup>th</sup> October 2021

**GARRY L KEEFFE**  
**CHIEF EXECUTIVE OFFICER**

**AGENDA**  
**ORDINARY MEETING OF COUNCIL**  
**15<sup>th</sup> October 2021**

**1. OPENING**

**2. PRESENT**

- 2.1 Leave of Absence
- 2.2 Apologies

**3. QUESTION TIME**

**4. DISCLOSURE OF INTEREST**

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

**5. CONFIRMATION OF MINUTES**

- 5.1 Ordinary Meeting of Council – 17<sup>th</sup> September 2021

**6. RECEIVAL OF MINUTES**

**7. REPORTS**

- 7.1 Works & Technical Services
- 7.2 Health & Building
- 7.3 Town Planning
- 7.4 Finance
- 7.5 Administration & Corporate

**8. COUNCILLORS & DELEGATES REPORTS**

- 8.1 Presidents Report
- 8.2 Deputy Presidents Report
- 8.3 Councillors' Reports

**9. NEW ITEMS OF BUSINESS FOR DECISION**

**10. NEXT MEETING**

**11. CLOSURE**



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**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Northampton Council Chamber on  
Friday 17<sup>th</sup> September 2021**

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**9.1 OPENING**

The President thanked all Councillors and staff present for their attendance and declared the meeting open at 1.15pm.

**9.2 PRESENT**

Cr C Simkin	President	Northampton Ward
Cr S Krakouer		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Cr S Smith		Kalbarri Ward
Cr S Stock-Standen		Northampton Ward
Cr D Pike		Kalbarri Ward
Cr R Suckling		Northampton Ward
Cr L Sudlow		Northampton Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager of Works and Technical Services	
Mrs Michelle Allen	Planning Officer	

**9.2.1 LEAVE OF ABSENCE**

Nil

**9.2.2 APOLOGIES**

Cr T Hay

Northampton Ward

**9.3 QUESTION TIME**

Nil

**9.4 DISCLOSURE OF INTEREST**

Cr S Krakover declared a financial interest in Item 7.3.2 Temporary Approval for Local Mobile Food Vendors as Cr Krakover has a financial interest in a similar business and may incur a gain or loss from the decision of Council.

Cr L Sudlow declared an impartiality interest in Item 7.5.9 Northampton Agricultural Society Exhibition Hall as Cr Sudlow is a financial member of the Northampton District Agricultural Society.

Cr R Suckling declared an impartiality interest in Item 7.5.9 Northampton Agricultural Society Exhibition Hall as Cr Suckling is a financial member of the Northampton District Agricultural Society.

**9.5 CONFIRMATION OF MINUTES**

**9.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING  
FRIDAY 20<sup>th</sup> AUGUST 2021**

Moved Cr SUCKLING seconded Cr SUDLOW

That the minutes of the Ordinary Meeting of Council held on the 20<sup>th</sup> August 2021 be confirmed as a true and correct record.

CARRIED 8/0

**9.6 WORKS & ENGINEERING REPORT**

**9.6.1 INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS  
PROGRAM (ITEM 7.1.1)**

Noted

9.6.2 OCCUPATIONAL HEALTH AND SAFETY COMPLIANCE OFFICER (ITEM 7.1.2)
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Moved Cr STOCK-STANDEN seconded Cr STEWART

That Council:

1. Endorse the introduction of a shared Occupational Safety & Health Compliance Officer with the Shire of Chapman Valley as part of the Shire of Northampton's organisational structure.
2. Approve an allocation of \$50,000 for costs associated with employing shared Occupational Safety & Health Compliance Officer with the Shire of Chapman Valley and (if necessary) to obtain external consultancy/contract assistance in 2021/2022. If additional funds are required in this financial year then this matter be brought back to Council for consideration of additional budget variation(s) to accommodate the new position.
3. Authorise the Chief Executive Officer to work with the Shire of Chapman Valley to:
  - (a) establish a Position Description and Remuneration Package for the Occupational Safety & Health Compliance Officer position; and
  - (b) undertake a recruitment and selection process for the Occupational Safety & Health Compliance Officer position.
4. Allocate funds in future Budgets to cover costs for the ongoing employment of an Occupational Safety & Health Compliance Officer.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

Neil Broadhurst departed the meeting at 1.40pm.

**9.7 HEALTH & BUILDING REPORT**

**9.7.1 BUILDING APPROVALS (ITEM 7.2.1)**

Noted.

**9.8 TOWN PLANNING REPORT**

**9.8.1 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.1)**

Noted.

Cr S Krakouer declared a financial interest in Item 7.3.2 Temporary Approval for Local Mobile Food Vendors as Cr Krakouer has a financial interest in a similar business and may incur a financial gain or loss from the decision of Council.

**9.8.2 TEMPORARY APPROVAL FOR LOCAL MOBILE FOOD VENDORS TO OPERATE DURING 2021 SEPTEMBER/OCTOBER SCHOOL HOLIDAYS (ITEM 7.3.2)**

Cr Krakouer departed the meeting at 1.43pm.

Moved Cr SUCKLING, seconded Cr SUDLOW

1. Upon receipt of an application, provide temporary approval to Shire of Northampton based licensed food vendors, to operate their mobile food vehicles from Friday 24 September to Sunday 30 January 2022.
2. That approved Shire of Northampton based mobile food vendors be permitted to operate from 5.00pm to 9.00pm each day within the carparking area at the intersection of Clotworthy and Grey Streets and at Sally's Tree, adjacent to the boat ramp parking area.
3. Following the completion of the approved period for mobile food vendors to operate, after 30 January 2022, advertising is conducted seeking public comment on the activity with review of submissions to be undertaken by Council.

CARRIED 7/0

Cr Krakouer returned to the meeting at 1.58pm.

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**9.9 FINANCE REPORT**

**9.9.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)**

Moved Cr SMITH, seconded Cr STOCK-STANDEN

That Municipal Fund Cheques 22107 to 22118 inclusive totalling \$68,693.70, Municipal EFT payments numbered EFT22519 to EFT22627 inclusive totalling \$657,477.49, Trust Fund Cheques 2627 to 2636, totalling \$20,041.28, Direct Debit payments numbered GJ0201 to GJ0206 inclusive totalling \$248,908.34 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

**9.9.2 MONTHLY FINANCIAL STATEMENTS – AUGUST 2021 (ITEM 7.4.2)**

Moved Cr STOCK-STANDEN, seconded Cr KRAKOUER

That Council adopts the Monthly Financial Report for the period ending 31<sup>st</sup> August 2021.

CARRIED 8/0

**9.10 ADMINISTRATION & CORPORATE REPORT**

**9.10.1 SPECIAL MEETING OF COUNCIL (ITEM 7.5.1)**

Moved Cr STOCK-STANDEN seconded Cr SUDLOW

That a Special Meeting of Council be held on Monday 18 October 2021 commencing at 9.30am to be held at the Northampton Council Chamber, Hampton Road Northampton, with the order of Business to be:

1. Swearing in of Councillors
2. Election of President
3. Election of Deputy President
4. Election of Committees
5. Election/Appointment of Delegates

CARRIED 8/0

9.10.2 KALBARRI CHILDCARE CENTRE – LEASE RENEWAL (ITEM 7.5.2)

Moved Cr SUDLOW, seconded Cr STEWART

That Council renew the lease for Lots 232 and 233 Smith Street, Kalbarri, to the Kalbarri Child Care Centre for a further term of ten years at an annual rent of \$1 per annum.

CARRIED 8/0

9.10.3 GENERAL PURPOSE AND ROAD GRANT (ITEM 7.5.3)

Noted

9.10.4 GRANT – NORTHAMPTON COMMUNITY CENTRE CHANGEROOMS  
(ITEM 7.5.4)

Noted

9.10.5 LOT 454 FITZGERALD STREET RESIDENCE (ITEM 7.5.5)

Moved Cr SMITH, seconded Cr SUCKLING

That Council approve the replacement of the eaves at Lot 454 Fitzgerald Street at a cost of \$8,153 plus GST and this be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

9.10.6 WITTECARRA CREEK - DRAIN (ITEM 7.5.6)

Moved Cr SMITH, seconded Cr SUCKLING

That Council, after consideration of advice provided by both the Department of Water and Environmental Regulation and the Department of Biosecurity, Conservation and Attractions, not support the request to open up the sand bar to allow Wittecarra Creek to drain.

CARRIED 8/0



**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Northampton Council Chamber on**  
**Friday 17<sup>th</sup> September 2021**

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9.10.7 REPLACEMENT OF BUILDING – HALF WAY COTTAGE – LEASE 16  
(ITEM 7.5.7)

Moved Cr KRAKOUER seconded Cr STEWART

That Council as per Clause 11 of the Lease Agreement for Half Way Bay Cottage lease area 16, approve of the replacement of the existing dwelling as per the plan presented.

CARRIED 8/0

9.10.8 KALBARRI COMMUNITY CAMP DINING & GAMES HALL (ITEM 7.5.8)

Moved Cr SUCKLING, seconded Cr STEWART

That Council accept the revised increase in cost for the construction of the kitchen, dining and games building for the Kalbarri Community Camp as submitted by Ausco Modular and progress with the project.

CARRIED 8/0

Cr L Sudlow declared an impartiality interest in Item 7.5.9 Northampton Agricultural Society Exhibition Hall as Cr Sudlow is a financial member of the Northampton District Agricultural Society.

Cr R Suckling declared an impartiality interest in Item 7.5.9 Northampton Agricultural Society Exhibition Hall as Cr Suckling is a financial member of the Northampton District Agricultural Society.

9.10.9 NORTHAMPTON AGRICULTURAL SOCIETY EXHIBITION HALL (ITEM  
7.5.9)

Moved Cr STEWART, seconded Cr STOCK-STANDEN

That Council advise the Northampton District Agricultural Society that the Exhibition Hall will not be replaced as it is deemed an uneconomical use of funds to replace a building that is used one day a year and that options will be explored to improve access to the indoor stadium of the Northampton Community Centre from the oval level.

CARRIED 7/1

Cr Sudlow wished for her name to be recorded as voting against the motion.

9.10.10 CYCLONE SEROJA – COUNCIL PROPERTY & INFRASTRUCTURE  
DAMAGE (ITEM 7.5.10)

Noted

9.10.11 WORKS STAFF COLLECTIVE EMPLOYMENT AGREEMENT (ITEM  
7.5.11)

Moved Cr STOCK-STANDEN, seconded Cr STEWART

That Council:

1. Not support the inclusion of Rangers in the collective agreement due to them being employed under different conditions at time of employment, ie times of work, do not work a nine day fortnight etc, and are not entitled to some of the conditions within the proposed collective agreement.
2. Approves an annual wage increase of 2.5% or National Wage case whichever is the greater and this also to apply to employees not within the collective agreement.
3. Amend the Travel Allowance paid to staff who are required to stay overnight away from their normal place of residence to \$40 per day.
4. Not pay employees a meal allowance when staff members are living away from home and that the current arrangement where Council pays for all meals and accommodation to remain.
5. Not approve an increase to the current emergency call-back fee of \$50 in addition to any overtime payments which are payable in accordance with the Award, after a minimum of 3 hours.
6. Approve that time in lieu be allowed to be accrued to a maximum of 5 days and if not taken within 6 months all time accrued will be paid out at normal time. The accrual of time in lieu to be hour for hour and not at overtime rates.
7. Not approve an additional \$2.00 per hour for any staff members who have Airport Reporting Officer qualifications and/or duties.

CARRIED 8/0

**9.10.12 UPDATE OF COUNCIL POLICY 2.11 - FINANCIAL HARDSHIP POLICY  
& PROCEDURES – RATES DEBTORS**

Moved Cr SIMKIN, seconded Cr SMITH

That Council amend Policy 2.11 Financial Hardship Policy and Procedures – Rates Debtors, to include reference to Rates Notice charges for the 2021/22 financial year.

CARRIED 8/0

**9.11 PRESIDENT'S REPORT**

Since the last Council meeting Cr SIMKIN reported on his attendance at:

29/08/2021 Opening of artificial turf bowling greens, Northampton Bowling Club

30/08/2021 Western Australian Infrastructure Information Session, Geraldton

16/09/2021 Western Power Microgrid Consultation Meeting, Kalbarri

**9.12 VICE PRESIDENT'S REPORT**

Since the last Council meeting Cr KRAKOUER reported on his attendance at:

16/09/2021 Western Power Microgrid Consultation Meeting, Kalbarri

**9.13 COUNCILLORS' REPORTS**

**9.14.1 CR SUDLOW**

Since the last Council meeting Cr SUDLOW reported on her attendance at:

29/08/2021 Opening of artificial turf bowling greens, Northampton Bowling Club

9.1.4.2 CR PIKE

Since the last Council meeting Cr PIKE reported on his attendance at:

8/09/2021 Honourable Sandra Carr MLC, Zoom meeting  
23/08/2021 Hydrogen Meeting, Kalbarri

9.1.4.3 CR SMITH

Since the last Council meeting Cr SMITH reported on his attendance at:

16/09/2021 Western Power Microgrid Consultation Meeting, Kalbarri

**9.14 NEW ITEMS OF BUSINESS**

9.1.4.1 LETTER OF THANKS TO EMERGENCY SERVICES

Cr Stock-Standen suggested that Council should acknowledge the efforts made by the local Emergency Service groups in Kalbarri and Northampton following Cyclone Seroja.

Moved Cr STOCK-STANDEN, seconded Cr SMITH

That Council write to the Kalbarri and Northampton Emergency Services groups acknowledging their efforts in the clean-up and assistance provided to the communities following Cyclone Seroja.

CARRIED 8/0

9.1.4.2 SPEED SIGNAGE

Cr Sudlow raised concern at the speed that vehicles travel through the main street of Northampton suggesting additional signage should be erected to remind drivers to slow down.

Moved Cr SUDLOW seconded Cr STEWART

That Council write to Main Roads WA requesting that they erect large fixed 'Reduce Speed Now' signage at the entrances into Northampton and Kalbarri .

CARRIED 8/0

<b>9.14.3</b> <b>DIGITAL MEDIA CONFERENCE EQUIPMENT</b>
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Cr Simkin suggested that Council consider the installation of television screens, video equipment, cameras and speakers to provide easy and adaptable video conferencing capabilities to the Shire's Council Chambers.

Moved Cr SIMKIN seconded Cr SUDLOW

That quotations for the installation of video conferencing equipment, including television screens, cameras and speakers for the Northampton and Kalbarri Council Chambers, be obtained and be presented to Council for further consideration.

CARRIED 8/0

<b>9.14.4</b> <b>ALLEN CENTRE CAR PARK LIGHTING</b>
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Cr Pike raised concern at the lack of lighting available at night in the new car parking area adjacent to the Allen Centre Kalbarri and suggested that Council should investigate options to improve lighting at night in this area.

Moved Cr PIKE seconded Cr STEWART

That Council investigate the cost to install solar lighting in the car parking area adjacent to the Allen Centre Kalbarri and present to Council for further consideration.

CARRIED 8/0

<b>9.15</b> <b>NEXT MEETING OF COUNCIL</b>
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The next Ordinary Meeting of Council will be held on Friday 15<sup>th</sup> October 2021 commencing at 1.00pm at the Council Chambers, Northampton.

**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Northampton Council Chamber on**  
**Friday 17<sup>th</sup> September 2021**

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**9.16 CLOSURE**

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 3.25pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 11 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 17<sup>th</sup> SEPTEMBER 2021.

PRESIDING MEMBER: \_\_\_\_\_

DATE: \_\_\_\_\_

**WORKS & ENGINEERING REPORT CONTENTS**

7.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
7.1.2	REQUEST FOR QUOTE (RFQ - 03/2022) SUPPLY OF FLEET VEHICLES – 2021/2022 ONE (1) x 4 WHEEL ARTICULATED LOADER	4

<b>7.1.1</b>	<b>INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM</b>
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<b>REPORTING OFFICER:</b>	<b>Neil Broadhurst - MWTS</b>
<b>DATE OF REPORT:</b>	<b>7<sup>th</sup> October 2021</b>

Since 11<sup>th</sup> April 2021, Works when possible have basically surrounded the effects of cyclone Seroja. Vegetation removals, roadside furniture replacement including signs and guideposts etc have all been prioritized and progressing. These works shall continue. However, with the onset of the 2021 harvest day labour crew works have been targeted in this area.

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

**Specific Road Works**

- Maintenance grading carried out on Wundi, Parker, Isachar Back, Binu West, Erriary, Yerina Springs, Hose, Ogilvie West, Maggee, Telegraph, Bandy, Elliot, and Olivia Road/s.
- Gravel Patching/Sheeting/Verge works carried out on Isachar Back, Bandy, Elliot, Hose, Ogilvie West, Maggee, Yerina Springs, Erriary, Binu West, Blue Well, Horry and Chilimony Road/s.

**Maintenance Items**

- General – Various signage and road furniture works mainly surrounding cyclone Seroja works.
- Northampton Toilets – Numerous septic/leech drain pump outs continuing due to use and increase in groundwater amounts.
- Northampton – Community Centre – Drainage issue surrounding groundwater and possible reticulation water leakage.
- Northampton – Wheel of May line serviced and cleared.
- Northampton – Kings Park Garden reinstatement works.
- Northampton – Firebreaks installed/maintained to ensure all LGA comply.
- Northampton and Kalbarri – Oval renovation works undertaken.
- Northampton and Kalbarri – Potholes works undertaken.
- Northampton Football figures – Assistance with site works.
- Kalbarri – Seroja clean-up utilising contractors in southern subdivision areas.
- Kalbarri – Seroja reinstatement works – Progress with the southern foreshore area surrounding the Sandspit bore area. Power to site to be reinstated, bore infrastructure reinstated, reticulation to be checked and repaired with onset of warmer weather.



**Other Items (Budget)**

- Kalbarri – Allen Centre Long vehicle parking area. Asphalt works completed. Brick paving completed. Dual Use Pathway completed. Planting of selected plants completed. White lining and pavement marking outstanding.
- Kalbarri – Grey Street widening works completed to a kerbed bitumen finish. installed. Paving completed. Grass reinstatement works outstanding.

**Plant Items**

- Nil.

**OFFICERS RECOMMENDATION**

**For Council information.**

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<b>7.1.2</b>	<b>REQUEST FOR QUOTE – (RFQ – 03/2022). SUPPLY OF FLEET VEHICLES – 2021/2022 ONE (1) x 4 WHEEL ARTICULATED WHEEL LOADER</b>
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<b>REPORTING OFFICER:</b>	<b>Neil Broadhurst - MWTS</b>
<b>DATE OF REPORT:</b>	<b>7th October 2021</b>
<b>APPENDICES:</b>	<b>1. Nil.</b>

**SUMMARY:**

Council to determine quotes for the supply of One (1) New 4 Wheel Articulated Loader Truck and/or sale of Councils existing loader as a trade or sale only basis.

**BACKGROUND:**

Trade vehicle – 2013 Komatsu 4 Wheel Articulated Loader (P252 – NR10101 – 8500 hours August 2021).

Management utilized the West Australian Local Government (WALGA) Preferred Supply Panel – Contract Number RFQ 023\_11 Documentation and Specifications to advertise the quote.

Documentation was prepared in requesting a 4 Wheel Articulated Loader (as per existing loader fleet specifications). An identical sized/powered plant item was requested for the loader. Option to supply the plant item as with an IT/Quick release tool carrier was also requested.

Quotes (Request for Quote) for the supply of one new 4 Wheel Articulated Loader and /or sale of Councils 4 Wheel Articulated Loader as a trade or sale only basis closed 4:00pm Wednesday 29th September 2021.

**FINANCIAL & BUDGET IMPLICATIONS:**

The 2021/2022 Budget made the following provisions for the purchase of new and trade vehicles. (All figure excluding GST)

Purchase of New.

4 Wheel Articulated Loader. (Vehicle 1)	\$ 330,000
<b>Total</b>	<b>\$ 330,000 (exc GST)</b>

Proceeds from Sale (Trades)

4Wheel Articulated Loader (Trade 1)	\$ 85,000
<b>Total</b>	<b>\$ 85,000 (exc GST)</b>

Available funds as per within 2021/2022 budget \$245,000 (exc GST)

The transfer and fitting of communication devices and flashing lights etc. are all included in the above quote.

**SUMMARY OF QUOTES:**

Due to the confidentiality matter included in this item a separate report is provided

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 7.1.2.**

**For Council Determination.**

# SHIRE OF NORTHAMPTON

## WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2020/2021)

(October 2021)

2021/2022 Budget Works	Job No	Status	Comments
<b><u>REGIONAL ROAD GROUP PROJECTS - 150300</u></b>			
<b>Kalbarri Road</b> Reseal works 28.00 - 38.00 slk	RR14		
<b>Northampton Nabawa Road</b> Reseal works 0.00 - 4.38 slk	RR15		
<b><u>ROADS TO RECOVERY - 152100</u></b>			
<b>Ogilvie East Road</b> Reseal works 0.00 - 3.20 slk	RT36		
<b>Kalbarri Road</b> Reseal 28.00 - 38.00 slk	RT37		
<b>Northampton Nabawa Road</b> Reseal works 0.00 - 4.38 slk	RT38		
<b>Port Gregory Road</b> Reseal works 0.00 - 5.32 slk	RT39		
<b><u>MUNICIPAL FUND CONSTRUCTION - 150600</u></b>			
<b>Carried Over from 2019/2020</b>			
<b><u>Kalbarri</u></b>			
<b>Karina Mews</b> Reseal and replace concrete kerbing 210m	R982		
<b>Smith Street</b> Asphalt reseal and replace concrete kerbing 0.40 - 0.66 slk	R990		
Cont.			
2021/2022 Budget Works	Job No	Status	Comments

<b><u>MUNICIPAL FUND CONSTRUCTION - 150600</u></b>			
<b>New Projects</b>			
<b><u>Northampton</u></b>			
<b>Gwalla Street</b> Construct, Seal and Drainage	R326		
<b>Second Avenue</b> Construct, Seal and Drainage	R327		
<b>Forrest Street</b> Reseal 0.42 - 1.37 slk	R328		
<b>Brook Street</b> Reseal 0.00 - 0.?? slk	R329		
<b>Harney Street</b> Reseal 0.00 - 0.?? slk	R331		
<b><u>Kalbarri</u></b>			
<b>Grey Street</b> Stage 1 Asphalt reseal	R330		
<b>Richardson Street</b> Reseal 0.000 - 0.??slk	R333		
<b>Daglish Crescent</b> Reseal 0.030 - 0.00 - 0.?? Slk	R334		
<b>Grey Street</b> Construct parrallel parking - Wood street north on west side.	R996	Commenced	
<b><u>Horrocks</u></b>			
<b>Glance Street</b> Reseal xx -xx slk	R223		
<b>Mitchell Street</b> Seal access to dump point	5044		
Cont.			
<b>2021/2022 Budget Works</b>	<b>Job No</b>	<b>Status</b>	<b>Comments</b>

<b>Rural</b>			
<b>Port Gregory Road</b> Reseal works 0.00 - 5.32 slk	R332		
<b><u>MUNICIPAL FOOTPATHS - 150900</u></b> <b>Carried Over from 2019/2020</b>			
<b>Northampton - Stephen Street</b> Replace DUP from NWCH to West Street	F702		
<b>Kalbarri - Grey Street</b> Replace DUP at front of Allen Centre	F707		
<b><u>MUNICIPAL FOOTPATHS - 150900</u></b> <b>New Projects</b>			
<b>Kalbarri - Malaluca Pathway</b> Maintenance of existing	08/T379		
<b>Kalbarri -Grey Street</b> Replace old asphalt with concrete opposite Allen Centre	F715		
<b><u>OTHER WORKS - Depots/Ovals/Parks/Gardens etc</u></b>			
<b>Northampton - Oval renovation</b> Undertake Verti mowing	F016		October 2021
<b>Northampton Tip Site</b> Turn Contamination site - 2 actions per year	3854/08		
<b>Northampton Cemetery Site - Memorial Tree area</b> Stage 2 - Shelter and Paving to south	4422/08		Works commenced
<b>Northampton - Community Centre</b> Install drainage pipe	08/D003	COMPLETE	
<b>Kalbarri - Oval Renovation</b> Undertake Verti Drain	F003		October 2021
<b>Binnu Tip Site</b> Establish new site/trenches Cont.	3858/08		
<b>2021/2022 Budget Works</b>	<b>Job No</b>	<b>Status</b>	<b>Comments</b>
<b><u>PLANT ITEMS - Major</u></b>			

<b>Northampton - New Loader (Construction)</b> Purchase new - trade/sell existing P252 Loader	4214/99		Advertised - October General meeting
<b>Northampton - New Maintenance Truck</b> Purchase New - trade/sell P234	4214/99	COMPLETE	Delivered by -Purcher International
<b>Northampton - Load Covers 1 x Truck, 1 x Trailer</b> Install and fit Load Covers	4214/99		
<b>Horrocks - New Zero Turn Mower</b> New mower	4214/99		
<b><u>PLANT ITEMS - Minor/Other/Sundry tools</u></b>			
Northampton - Set of hand held 2-way radios	7362/02		
Northampton - Tip site generator	7362/02		
Northampton - Chainsaw small rechargeable	7362/02		
Northampton Maintenance - Stihl power sweeper	7362/02		
Northampton - Manager of Works Dash Cam	7362/02		
Northampton - Tip Site water tank	7362/02		
Kalbarri - Chainsaw small rechargeable	7362/02		
Kalbarri - Ranger Ute storage box	7362/02		

## HEALTH AND BUILDING REPORT CONTENTS

7.2.1	BUILDING STATISTICS FOR THE MONTH OF SEPTEMBER 2021	2
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<b>7.2.1</b>	<b>INFORMATION ITEM: BUILDING STATISTICS</b>
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<b>DATE OF REPORT:</b>	<b>8<sup>th</sup> October 2021</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Deb Carson – Manager of Building Services</b>

**1. BUILDING STATISTICS**

Attached for Councils' information are the Building Statistics for September 2021.

<b>OFFICER RECOMMENDATION – ITEM 7.2.1</b>
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<b>For Council information.</b>
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<b>SHIRE OF NORTHAMPTON - BUILDING APPROVALS - SEPTEMBER 2021</b>						
<b>Approval Date</b>	<b>App. No.</b>	<b>Owner</b>	<b>Builder</b>	<b>Property Address</b>	<b>Type of Building</b>	<b>Value</b>
04/08/2021	21CS071	Joseph & Carol Zawada	Inserve Australia T/AS Construct Services	17 (Lot 510) Chick Place KALBARRI	Re Roof covering	\$ 132,978.33
04/08/2021	21CS073	Felicity Reade-Evans	Inserve Australia T/AS Construct Services	3 (Lot 15) Hackney Street KALBARRI	Replace cyclone damaged Dwelling roof frame & sheeting	\$ 260,020.45
04/08/2021	21CS076	PA & SM Kerr	Inserve Australia T/AS Construct Services	24 (Lot 218) Auger Street KALBARRI	Cyclone repair - new roof cover	\$ 183,888.67
04/08/2021	21CS078	Cooperative Bulk Handling Ltd	Georgio Zampin T/A Zampin Contractors	20 (Lot 140) Bruce Road NORTHAMPTON	Construct new timber patio	\$ 18,300.00
04/08/2021	21CS079	Cooperative Bulk Handling Ltd	Georgio Zampin T/A Zampin Contractors	2 (Lot 11) Binnu Road West, BINNU	Construct new timber patio	\$ 18,300.00
06/08/2021	21CS084	D Wedgewood	Gliss Holdings Pty Ltd	29 (Lot 213) Smith Street KALBARRI	Remove 108 lineal meters of ACM fencing	\$ 3,600.00
06/08/2021	21CS085	R Sullivan	AJ Grant Pty Ltd	5 (Lot 915) Mainwaring Drive, KALBARRI	Replace cyclone damaged metal roof	\$ 156,668.00
09/08/2021	21073	Charlie Messina	Charlie Messina	6 Orabanda Way, KALBARRI	New patio	\$ 4,300.00
09/08/2021	21079	Robert & Veronica Reynolds	Redink Homes Midwest	1 (Lot 6) Rumex Road, KALBARRI	Single-storey brick and colorbond Dwelling	\$ 400,616.00
10/08/2021	21075	EM & G Fairfield	O/B	10 (Lot 210) Maver Street, KALBARRI	Construction of new outbuilding	\$ 11,980.00
10/08/2021	21CS046	Natasha Piwowarski	Capricorn Blue Enterprises	14 (Lot 869) Sequita Way, KALBARRI	Demolish house and clear site	\$ 19,800.00
12/08/2021	21078	Chae Abbott	O/B	4 (Lot 709) Adair Close, KALBARRI	Construct steel-framed and clad shed	\$ 19,000.00
17/08/2021	21077	JB & CJ Dawe	O/B	3 (Lot 730) Orabanda Way, KALBARRI	Construction of new patio	\$ 15,000.00
17/08/2021	21CS083	Hendrik & Nacy Reker	Reker Homes	10 (Lot 333) Cornell Place, KALBARRI	Demolish dwelling and clear site	\$ 29,000.00
17/08/2021	21CS088	Peter Coleman	WA Insurance Builders Pty Ltd	7 (Lot 24) Barlow Street, NORTHAMPTON	Replace roof battens and colorbond cladding	\$ 235,359.74
17/08/2021	21CS090	RM Gibson & CJ Drage	Kingston Building Australia	3 (Lot 717) Granada Court, KALBARRI	Repair timber battens, replace roof cladding	\$ 68,979.00
17/08/2021	21CS093	Sheila Den Exter	OCS Building Maintenance	25 Horrocks Road, NORTHAMPTON	Repair roof battens & ceilings, replace cladding	\$ 113,529.00

<b>SHIRE OF NORTHAMPTON - BUILDING APPROVALS - SEPTEMBER 2021</b>						
<b>Approval Date</b>	<b>App. No.</b>	<b>Owner</b>	<b>Builder</b>	<b>Property Address</b>	<b>Type of Building</b>	<b>Value</b>
17/08/2021	21CS094	Sheila Den Exter	OCS Building Maintenance	225 (Lot 21) Hampton Road, NORTHAMPTON	Repair roof battens & ceilings, replace cladding to rear	\$ 40,656.00
18/08/2021	21CS086	L Sheffer	N Visser	10 (Lot 258) Hasleby Street, KALBARRI	Remove ACM from walls and roof	\$ 8,500.00
20/08/2021	21CS087	E & J McClintock	N Visser	4043 (Lot 11) George Grey Drive, YALLABATHARRA	Remove ACM from walls and roof	\$ 30,000.00
26/08/2021	21072	TJ & PK Carson	Carimor Sheds Pty Ltd	Loc 10144 Magee Road, WEST BINNU	Construct steel-framed and clad shed	\$ 58,000.00
26/08/2021	21076	ME & DL Ross	O/B	31 (Lot 810) Batavia Circle, KALBARRI	Ensuite addition to house	\$ 16,500.00
26/08/2021	21CS091	AB Young & SF Greaves	Johns Lyng Insurance Building Solutions	33 (Lot 49) Hackney Street, KALBARRI	Replace roof battens, ceilings & cladding	\$ 333,370.00
26/08/2021	21CS104	CJG Ingham	Kingston Building Australia	423A (Lot 6) Starling Road, BOWES	Replace roof battens, cladding and ceilings	\$ 243,679.00
26/08/2021	21CS105	K & LT McWhirter	Kingston Building Australia	19 (Lot 954) Gliddon Ave, KALBARRI	Replace roof battens, cladding & ceilings, rebuild alfresco	\$ 120,486.00
26/08/2021	21CS106	Jamie-Lee Loffler	AJ Grant Pty Ltd	11 (Lot 180) Glass Street, KALBARRI	Replace roof cladding & ceilings on dwelling	\$ 121,458.00
27/08/2021	21CS056	Bruce Matthews	WA Insurance Builders Pty Ltd	7 (Lot 242) Carlton Crescent, KALBARRI	Remove ACM roof, repair roof, walls and ceilings	\$ 109,404.82
27/08/2021	21CS077	Shire of Northampton	Demoliton WA	Reserve no. 25307 Grey Street, KALBARRI	Demolish 2 x toilet blocks. Chinaman's & Sally's Tree Toilets	\$ 20,000.00
27/08/2021	21CS095	Shire of Northampton	Geraldton Building Services & Cabinets	Lot 192 Port Street, PORT GREGORY	Replace ACM roof, awning, cladding and ceiling	\$ 171,275.60
27/08/2021	21CS096	Melissa & Warrick Finlay	Inserve Australia T/AS Construct Services	16 (Lot 477) Ralph Street, KALBARRI	Repair roof battens & ceilings, replace roof, construct patio	\$ 143,698.93

<b>SHIRE OF NORTHAMPTON - BUILDING APPROVALS - SEPTEMBER 2021</b>						
<b>Approval Date</b>	<b>App. No.</b>	<b>Owner</b>	<b>Builder</b>	<b>Property Address</b>	<b>Type of Building</b>	<b>Value</b>
27/08/2021	21CS101	Cheryl Wright & Ronald Mills	Inserve Australia T/AS Construct Services	91 (Lot 273) Explorer Ave, KALBARRI	Replace roof battens & sheeting, rebuild skillion roof verandah & pitched roof patio	\$ 83,464.30
30/08/2021	21CS089	O & K Craggs	Inserve Australia T/AS Construct Services	41 (Lot 22) Fifth Street, NORTHAMPTON	Replace asbestos roof with colorbond repair roof	\$ 182,986.46
30/08/2021	21CS108	DC & RR Stieg & BP & CG Harris	Batavia timber & Salvage	21 (Lot 78) Port Street, PORT GREGORY	Demolish Shed and clear site	\$ 16,280.00
30/08/2021	21CS110	AN Martin-Carabes	OBS Building Maintance	70 (Lot 70) Seventh Avenue, NORTHAMPTON	Replace roof sheeting and repair ceilings to dwelling	\$ 53,179.00
31/08/2021	21085	Cherylanne Eley	Suncity Solar	16 Clotworthy Street, KALBARRI	Installation of roof mounted solar panels	\$ 8,545.00
31/08/2021	21090	E & J McClintock		4043 (Lot 11) George Grey Drive, YALLABATHARRA	Construct new Steel Framed and clad shed	\$ 50,000.00
31/08/2021	1935	Steven J Wedderburn	O/B	40 (Lot 763) Glass Street, KALBARRI	Brick pier walls & C/bond garage and timber & C/bond roof verandah attached to rear & front of dwelling	\$ 65,000.00
31/08/2021	21CS092	W & D Smith	Capricorn Blue Enterprises	1 (Lot 53) Dagleish Crescent, KALBARRI	Replace warehouse shed	\$ 230,000.00
31/08/2021	21CS107	CJ & PJ Hasleby	Wheatbelt Steel Pty Ltd	291 Frosty Gully Road, EAST BOWES	Construct new shed to replace shed	\$ 102,300.00

**TOWN PLANNING REPORT  
OCTOBER 2021**

7.3.1	RENEWAL OF LICENSE AGREEMENT - CANOE SAFARI TOURS.....	2
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**7.3.1 RENEWAL OF LICENSE AGREEMENT - CANOE SAFARI TOURS**

<b>LOCATION:</b>	<b>Reserves 12996, 25307 &amp; 26591, and Lot 1545 – Murchison River Foreshore</b>
<b>APPLICANT:</b>	<b>JC &amp; KM Deadman</b>
<b>OWNER:</b>	<b>State of Western Australia / Shire of Northampton</b>
<b>FILE REFERENCE:</b>	<b>10.6.7</b>
<b>DATE OF REPORT:</b>	<b>8 October 2021</b>
<b>REPORTING OFFICER:</b>	<b>Michelle Allen, Planning Officer</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Garry Keeffe, Chief Executive Officer</b>
<b>APPENDICES:</b>	
1.	<b>Application Details</b>
2.	<b>Schedule of Submissions</b>

**AUTHORITY / DISCRETION:**

**Quasi-Judicial**      *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

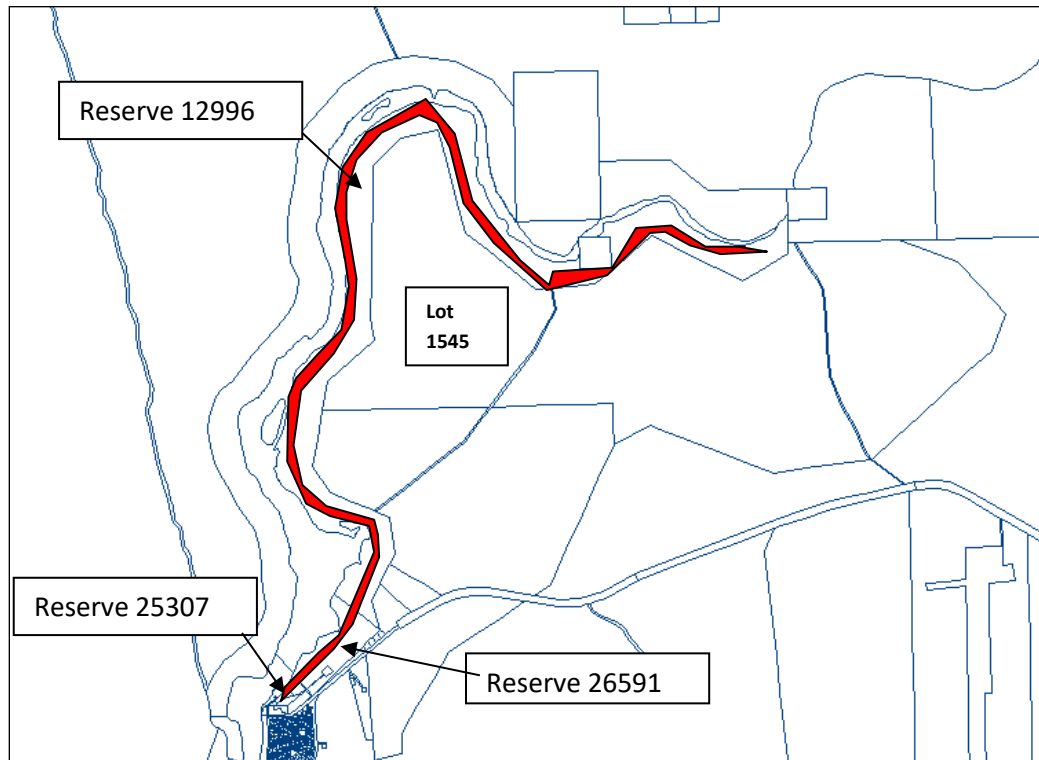
**SUMMARY:**

An application has been received for the renewal of Use-Hire Site License Agreement 2018-004 for a further three (3) year period in accordance with Council policy. The existing license agreement is for the provision of supervised canoe safari tours, and no changes to the existing use is proposed.

The proposal was advertised for a period of 21 days, and during that period eight (8) submissions were received, all being from governmental agencies, with no objections received in relation to the proposal. One authority sought an extension to consider the application and subsequently tabled an objection to the application.

This report recommends approval of the application subject to conditions, including that the Applicant enters into a License Agreement with the Shire of Northampton and is subject to receiving the approval of the Minister of Lands.

**LOCATION PLAN:**



**BACKGROUND:**

In adopting the *Local Planning Policy - Commercial Recreational Tourism Activity on Crown Reserves* in December 2004, Council acknowledged long time existing tour operators by issuing twelve (12) month approvals for canoe safaris, horse riding tours, and river boat cruises.

Subsequently, a License Agreement for the canoe tours was first endorsed by Council in April 2005.

The previous License Agreement was first approved in June 2018 and again in November 2018 following sale of the canoe business to the current owners and took effect from the 21<sup>st</sup> November 2018 until expiry on the 21<sup>st</sup> December 2021.

**The Proposal:**

The operation consists of canoe safaris traversing the Murchison River utilising three four-wheel drive trucks with two trailers for fourteen (14) canoes and one guide vessel kayak for staff use only.

The operational hours of the safari tours are from 6.00am to 7.00pm seven days a week. Two tours are to be conducted daily.

The tour starts at the existing boat hire lease area carpark on the Reserve 25307 (Murchison River foreshore) and then traverses Reserve 26591, Lot 1545 (Murchison House Station) and Reserve 12996. On some days weather conditions may dictate the start and finish points of the traversed track be reversed.

Refreshments are to be served from the existing stone structure at Nanny Goat's Well (Reserve 12996).

Storage of equipment will be within a privately leased lot in the industrial area as per previous arrangements.

Full details are provided by the applicant in the **Appendix 1**.

**COMMUNITY & GOVERNMENT CONSULTATION:**

The renewal application was advertised for a period of 21 days (from 12 July to 3 August 2021) in accordance with Section 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, with a notice placed in the Geraldton Guardian, on the Shire website and notices made available at both the Northampton and Kalbarri Shire offices. The application was also forwarded to the following governmental agencies for consideration:

- Department of Water and Environmental Regulation;
- Department of Planning, Lands and Heritage;
- Yamatji Marlpa Aboriginal Corporation;
- Department of Biodiversity, Conservation and Attractions;
- Department of Mines, Industry Regulation and Safety;
- Department of Transport;
- Department of Jobs, Tourism, Science and Innovation;
- Department of Primary Industries and Regional Development; and
- Nanda Aboriginal Corporation.



As the Native Title Representative Body for the area, the application was forwarded by the Yamatji Marlpa Aboriginal Corporation to the Nanda Aboriginal Corporation for their consideration. The Nanda Aboriginal Corporation requested and was granted an extension of time to consider the application until 13 August 2021.

During the advertising period, a total of eight (8) submissions were received, all being from governmental departments and authorities, of which one provided an objection to the continuing proposed use. No submissions were received from the general public.

Copies of the submissions received are included in **Appendix 2**.

### **FINANCIAL IMPLICATIONS:**

The applicant has paid a development application fee of \$447.00.

A Reserve User fee of \$1,500 is required from the Applicant for the use of the reserves for a three-year period (should Council grant Development Approval) from 21 December 2021 to 21 December 2024. The Applicant will also be required to pay the License Agreement document preparation fee of \$150.

Alternatively, should Council refuse this application and the Applicant proceeds to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

### **STATUTORY IMPLICATIONS:**

*State: Planning and Development Act 2005*

*State: Yamatji Nation Agreement 2020*

*Local: Shire of Northampton Local Planning Scheme No. 11*

Reserves 12996, 25307 and 26591 are vested with the Shire for the purposes of “Parkland and Recreation”, “Parklands” and “Recreation” respectively.

Lot 1545 is under a pastoral lease to Murchison House Station and are shown on *Local Planning Scheme No. 11 – Kalbarri* as a “Local Scheme Reserve”.

*Clause 2.2 Local Reserves of the Scheme provides the following objectives for Reserves situated on the Foreshore:*

Foreshore	<ul style="list-style-type: none"> <li>• To set aside areas for foreshore reserved abutting a body of water or water course, particularly those required pursuant to State Coastal Planning Policy 2.6 - State Coastal Planning Policy and any other Commission policy.</li> <li>• To provide for the protection of natural values, a range of active and passive recreational uses, cultural and community activities, activities promoting community education of the environment and/or uses that are compatible with and/or support the amenity of the reservation.</li> </ul>
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### Yamatji Nation Agreement

The Yamatji Nation Indigenous Land Use Agreement (*Yamatji Nation Agreement*) was conclusively registered on 26 October 2020. This means that non-exclusive native title rights and interests are recognised over culturally significant parcels of land in the Agreement area which includes Reserve 12996, Reserve 25307 and Reserve 26591.

According to Tribunal File No. WDC2018/011 – *Nanda People and Nanda #2*, native title and interests do not exist in relation to Reserve 12996, Reserve 25307 and Reserve 26591.

### **POLICY IMPLICATIONS:**

*Local: Shire of Northampton Kalbarri Townsite Local Planning Strategy  
Shire of Northampton Kalbarri Coastal Management Strategy  
Shire of Northampton Local Planning Policy – Commercial Recreational Tourism Activity*

### Shire of Northampton Kalbarri Townsite Local Planning Strategy

The *Kalbarri Townsite Strategy* emphasises the importance of tourism to Kalbarri and states:

*“It is considered that Kalbarri’s long term security of visitors lies heavily in expanding and promoting the Intrastate family tourist market and, in particular, heightening the range of experiences and services available to families. This requires not only the provision of accommodation, attractions, and entertainment but, more importantly, the “packaging” of these into a “whole of family” (eg Club Med) experience where the parents have the opportunity to enjoy their holiday as much as the children.”*

### Shire of Northampton Kalbarri Coastal Management Strategy

The objectives for this Strategy relate to environmental protection, protection of assets and facilitating ongoing human uses of the coast. The objectives of this Strategy are to:

- *“Protect and maintain the environmental and cultural values of the Kalbarri coast. To ensure significant landscape, environmental features and conservation values are preserved and/or enhanced. This includes maintaining the coastal environment and the social, environmental and economic services which they currently provide.*
- *Protect and maintain the environmental and cultural values of the Murchison River. To conserve areas of geological, environmental and cultural significance, minimise the impact of human activities on the values and preserve the important cultural and recreational values of the River Reserve.*
- *Protect and enhance the attraction of Kalbarri as a tourist destination- To ensure that Kalbarri can continue to support a local tourist economy and to enhance Kalbarri’s position as a premier holiday destination within Western Australia;*
- *Protect and maintain facilities and access for commercial and recreational use- To facilitate ongoing, sustainable public access and recreational use of the area for current and future generations. Ensure the facilities are adequate to meet the current needs of the community, visitors and local industry; and*
- *Manage public safety and protect infrastructure- To ensure public safety and the protection of infrastructure from damage by coastal and fluvial forces.”*

The riverine area of Kalbarri is an important and sacred area for the local Nanda people, and the areas accessed by the proposed tour are nearby to cultural sites. The Strategy states the following in relation to Aboriginal Heritage:

*“The area is an important and sacred area for the local Nanda people with many Dreaming stories associated with the natural features such as the rocks, hills, Murchison River, streams and springs. The Nanda believe that the landscape and features in the area were formed by the activities of their ancestors and the Beemarra river serpent during the Dreamtime. The Nanda hold long standing, traditional knowledge of the landscape and natural resources in the study area.*

*The study area contains a number of cultural sites that are important to the Nanda people ... some of which are registered with the Department of Aboriginal Affairs”*

The Strategy continues to emphasise the Aboriginal Heritage of the area, stating:

*“It is important to note that the cultural values associated with the foreshore environment are not represented only by the registered aboriginal heritage sites. The land and water environment of coastal areas contains many sustaining values associated with the use and enjoyment of the land that are important to the region’s Aboriginal community.”*

Commercial Recreational Tourism Activity - Local Planning Policy (2019)

The application has been lodged under Council’s ‘Commercial Recreational Tourism Activity’ Local Planning Policy.

The objectives of the Policy are as follows:

- *“To ensure that commercial activities on reserves do not diminish the recreational amenity of residents or visitors who are attracted to the Shire for its natural beauty and environment;*
- *To ensure ecologically sustainable use and protection of reserves for the benefit and enjoyment of future generations;*
- *To retain reserves (where appropriate) as places for passive and/or active recreation for residents and visitors;*
- *To regulate the level and intensity of commercial activities on reserves as necessary to ensure that it does not destroy the value and nature of the activity and the resource on which it is based;*
- *To enable appropriate (limited) opportunities for commercial tourism operators to provide services and facilities to the public to enhance their visit to the Shire; and*
- *To provide criteria for assessing and determining applications.”*

Section 3.3.3 of the Policy states the following in relation to water-based activities:

*“3.3.3.1 Permission will be given to the use of the beach area for guided tours/hiring of water-based equipment, provided the applicant is prepared to comply with the terms of any licence of the relevant authority of the water body.*

- 3.3.3.2 *The activities are not to dominate the main informal water-based activity, conflict with the designated water-based activity or create a public danger.*
- 3.3.3.3 *All activities must be located adjacent to constructed public carpark areas and public conveniences.*
- 3.3.3.4 *The activity is not to damage, or lead to the degradation of, the coastal or marine environment.*
- 3.3.3.5 *All activities are not to create a public nuisance to nearby residents, or affect residential amenity and is not to create public nuisance to other regular water-based activities.*
- 3.3.3.6 *In the case of jet ski hire activity and other motorized craft, signage shall give adequate notice of warning that the particular area is not suitable for informal recreation use.”*

Furthermore Section 3.4.2 of the Policy states the following in relation to activities and locations:

*“3.4.2.1 Based on experience of the impacts of previous/similar activities (within or outside the Shire), the fragile nature of certain areas, and/or the dominant public use of certain areas, Council is of the view that certain activities should not be supported in certain areas and also that a restriction on the number of certain activities in certain areas should be prescribed.*

*3.4.2.2 These restrictions are attached to this policy and are based on knowledge and experience at this time and may be amended from time to time by Council as further knowledge and experience is accumulated.”*

#### **COMMENT**

The proposal to operate canoe safari tours is considered to be consistent with the objectives of *Local Planning Scheme No. 11 – Kalbarri*, the *Local Planning Policy – Commercial Recreational Tourism Activity*, and the *Kalbarri Townsite Local Planning Strategy*.

This proposal is for a continuation of a tour business that has operated successively for the past forty (40) years with a number of different owners in that time. The current owners have operated the tour business for the past three years. No changes have been made with regard to the operations of the canoe tours. It is noted that upon past advertising of the proposal in May 2018, no objections were received from referral agencies or the local community.

At close of advertising of the current proposal on 3 August 2021, no objections were received from the referral agencies or the local community. However, the Nanda Aboriginal Corporation had sought and was granted an extension of time to consider the proposal and forwarded an objection to the application on 12 August 2021.

The objection cites the area around the Murchison River as being of *'particular significance to all Nanda people as it contains a number of culturally sensitive sites. The canoes in the commercial activity in question impact on our sites. The Chairperson cannot comment any further until the next Board meeting in September 2021'*.

No further communication has been forthcoming from the Nanda Aboriginal Corporation to either the Applicant or Shire Officers.

The Applicant's past tour activities demonstrate a high degree of care for the ecologically sustainable use of the reserves and utilises existing tracks for vehicle access. The tours are considered suitably low-impact, and do not detract from the amenity of the site or reduce the opportunity for others to use the Reserves. The present operators have been conducting the tours since 2018 and no recent incidents or complaints have been registered against this tour operator. Furthermore, it is considered that the Applicant demonstrates adequate safety measures and displays cultural respect for Aboriginal Heritage sites and this is supported by the absence of any complaints or incident reports being received by the Shire of Northampton. However, so as to mitigate any risks where heritage sites may be present, it is considered that the applicant should take measures so as to comply with the *Aboriginal Heritage Act 1972* (see Advice Notes 1 and 2).

**VOTING REQUIREMENT:**

*Simple Majority Required.*

**CONCLUSION:**

Based upon the above, it is recommended that Council approve the Development Application and enter into a new Use / Hire Site License Agreement for the canoe safari tours until 21 December 2024, in accordance with Council Policy, subject to the conditions outlined below.

OFFICER RECOMMENDATION – ITEM 7.3.4	APPROVAL
<b>That Council:</b>	
<p><b>1. Grant Development Approval for an experiential use (canoe safaris) over Reserves 12996, 25307 &amp; 26591 and Lot 1545, Murchison River Foreshore, Kalbarri subject to the following conditions:</b></p>	
<p><b>a) This Development Approval is an approval for the proposed use for the purposes of the Shire of Northampton's <i>Local Planning Scheme No. 11 – Kalbarri</i> and the <i>Planning and Development Act (2005)</i> only and does not constitute and approval of the proposed use by the Shire in its capacity as management body of the reserve within which the use is proposed to be located;</b></p>	
<p><b>b) This Development Approval is subject to:</b></p>	
<p><b>(i) In-principle approval of the Shire in its capacity as management body of the reserve within which the proposed use is to be located;</b></p>	
<p><b>(ii) Approval of the Minister of Lands in accordance with the provisions of the <i>Land Administration Act (1997)</i>; and</b></p>	
<p><b>(iii) A license agreement being entered into by the applicant and the Shire in accordance with Council's <i>Policy 9.2 – Requirements for License Agreements to Use Crown Reserves for Commercial, Recreational and Tourism Activities</i>;</b></p>	
<p><b>c) This Development Approval shall remain valid whilst the License Agreement referred to in Condition (b)(iii) remains</b></p>	

current and valid, and on the expiration or in the termination of such License Agreement, this Development Approval shall cease to be valid.

2. Authorise delegation to the Chief Executive Officer and Planning Officer for the preparation and execution of the License Agreement, with any disputes to be referred back to Council for final determination.

**Advice Notes:**

- Note 1:** *The Applicant is advised that this development approval does not negate the requirement for any additional approvals which may be required under separate legislation including but not limited to Environmental Protection Act 1986, Fire and Emergency Services Act 1998 and Aboriginal Heritage Act 1972, It is the Applicant's responsibility to obtain any additional approvals required before the use lawfully commences.*
- Note 2.** *The Applicant is advised that they should undertake due diligence and take into consideration the State's Aboriginal Heritage when planning specific developments associated with the proposal so as to mitigate any risks where heritage sites may be present. More information is available at <https://www.wa.gov.au/organisation/departments-of-planning-lands-and-heritage/aboriginal-heritage>*
- Note 3.** *If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect;*
- Note 4.** *Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.*
- Note 5:** *If an Applicant or Owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.*



## APPENDIX 1 – APPLICATION DESCRIPTION AND DETAILS

June 2021

Ms Hailey Williams  
Principle Planner  
Shire of Northampton  
PO BOX 61  
Northampton WA 6535

Attention: Ms Debbie Carson

To whom it may concern

**RE: KALBARRI BOAT HIRE & CANOE SAFARI RENEWAL OF LICENSE AGREEMENT – CANOE TOURS - 2018-001 RESERVES 12996 & 26591 & LOTS 1267 & 202, MURCHISON RIVER FORESHORE, KALBARRI.**

The following information is provided for the existing licence to operate, to the owners of Kalbarri Boat Hire & Canoe Safaris, as of the 19<sup>th</sup> September 2018.

There are no changes to the current agreement for a period of 3 years in accordance with council renewal policy.

### BACKGROUND

- 1.1 This is a request for a renewal of the existing lease to Kalbarri Boat Hire & Canoe Safaris
- 1.2 Approval from the shire to conduct the current canoe tour on the reserve and foreshore areas as stated in attachments and tour operation details. Reserve 12996 and 26591
- 1.3 The tour has been running for over 40 years within the reserve. The tour allows for the direct benefit to future visiting population and resident population of Kalbarri in the form of controlled access to the river reserve. The tours success relies on Kalbarri Boat Hire & Canoe Safaris ability to protect and preserve the beautiful and diverse natural environment. The tour aims to deliver an eco friendly outlook. This aims to protect the environment whilst offering increased access to recreational activities within the shire, namely canoeing on the Murchison River.
- 1.4 The canoe tour allows for all visitors and local resident's of Kalbarri; direct access to outdoor recreational activity with the added benefit of direct supervision of a well organised tour company. Kalbarri Boat Hire & Canoe Safaris always aims to increase the general public's access to tourism activities with minimal impact to the environment.
- 1.5 The tour at all times considers the safety of the visitors to the shire and allows public access to tourists. The tour access to the reserve is well controlled and regulated. We have current liability insurance as per requirement of shire, Kalbarri Boat Hire & Canoe Safaris has had a faultless safety record, and we will continue to strive to maintain it.

### OPERATOR'S HISTORY IN TOURISM

As stated the tour has operated in Kalbarri for over 40 years. The tour in its current form has been operated by Jason & Kat Deadman for almost 3 years, and we have purchased property in Kalbarri, and now call it home. We both take pride in our business, and promoting local businesses, employment and developing infrastructure within the shire. It has been our priority to ensure that our facilities and equipment have been constantly renewed or improved and maintained.

This increases safety for the tour and our customers. Significant financial investment has been made to ensure a quality product. Kalbarri Boat Hire & Canoe Safaris continues to ensure training standards are continuously met.

Despite a general downturn in tourism within the town due to TC Seroja, the business is still operating successfully. Through good business management strategy; we continue to provide employment opportunities and a quality product to visitors to the shire. Kalbarri Boat Hire & Canoe Safaris has received no infringements to the previous lease. Nil complaints on operational issues from the shire during their almost 3-year lease holding have been noted, and we continue to improve and grow the business within the shire guidelines for future.

#### **ABOUT THE OWNERS**

*Maverick Marine (WA) Pty Ltd ATF Kalbarri Boat Hire Trust- T/A Kalbarri Boat Hire  
Directors are Jason and Kathleen Deadman.*

Jason is a trade qualified mechanical fitter, first class machinist, that having done his trade time and a further 16 yrs in the Marine industry, therefore became a qualified Marine Engineer class2. His years of experience will assist with the ongoing first class maintenance and management of the company.

*Kat has an extensive background within an Office environment, including various Office Manager Roles including Compliance Manager, HR Manager, Accounts Manager, Workplace Relations Manager, Injury Management Manager, and having completed various Certifications on many levels, including a Diploma BSB41412 Certificate IV in Work Health and Safety.*

*Kat is also a committee member of Kalbarri Visitors Centre, and Kalbarri Development Association, and is working towards becoming a volunteer St Johns Ambulance driver to assist the community.*

#### **BUSINESS OBJECTIVES**

Kalbarri Boat Hire & Canoe Safaris aims to meet these objectives as follows:

- 2.1 The tour whilst a commercial activity allows for enhancement of the access to the recreational amenity/reserve for all participants
- 2.2 The tour is ecologically sustainable as per the track record of operating for over 40 years thus far
- 2.3 The tour maintains the Shires aim to retain the reserve for recreation use.
- 2.4 As the tour is the only canoe-based activity approved to use this side of the reserve.
- 2.5 The level of intensity of commercial use is well controlled whilst still allowing for commercial tourism.
- 2.6 This application is directly following the required criteria's set for applications to the Shire.

#### **APPLICATION OF POLICY**

3.1-3.5 This is an application to access 'recreational reserves' as stated in the attachment A

**MATTERS TO BE CONSIDERED IN APPLICATION:** Kalbarri Boat Hire & Canoe Safaris meet the criteria as follows

- 4.1 The reserve has effectively sustained this form of recreational activity for over 40 years. Kalbarri Boat Hire & Canoe Safaris has conducted the tour in this format for the last 11 years within minimal impact to environment, and we strive to maintain this for many years to come.
- 4.2 As operators, the tour success relies on the protection of the natural environment, therefore we do all we can to protect the environment.

4.3-4-7 The tour has been able to operate within the reserve without restricting any other forms of use of the reserve. It enhances tourist access to this part of the Murchison River in a responsible & controlled manner.

4.8 We've not received any breaches from council regarding the canoe tour in the past, and as its current format we will remain the same as what we endeavour to maintain is as follows;

#### **TOUR FORMAT AND OPERATIONAL DETAILS**

Kalbarri Boat Hire & Canoe Safaris currently operates from:

Our existing licence on Kalbarri Foreshore Reserve 25307 Situated on Grey Street.

The tour operates within the current use/hire site licence agreement no: 2018-001 Portion of Reserves 12996 & 26591 & Lots 12678 & 202.

This was issued and renewed by the Department for Planning and Infrastructure Land Asset Management Services, Midwest region. It is under this current agreement that we wish to reissue the lease for a further 3 years, with no changes from the existing lease/licence.

#### **The Tour/Service**

**The tour remains unchanged from previous applications and is as follows**

The tour begins at Kalbarri Boat Hire homebase

Instruction on duty of care and safety drill/issue of lifejackets/registration of customer

4wd to start point Gregory rocks (approximately 30min)

Safety drill at rivers edge

Canoe tour begins approx 45min-1 hour paddle downriver

Customers met at Nanny goat well for breakfast/lunch

Canoeing further down river 20 min

Break and meeting point

Canoe down river 15-20 min

Collection point and canoe exit from river

Entry and exit points of river at fixed points where possible to reduce erosion and increase safety aspects/rescue points

20-30 minute 4wd back to car park of Kalbarri Boat Hire

Both morning and afternoon tours available with flexibility of time start due to seasonal adjustments, weather conditions and group sizes.

#### **The Route**

**The route is unchanged** from that previously approved by shire as outlined in attachment A

Due to seasonal changes and weather conditions and the safety of track access, the outline of tracks used is difficult to define exactly. At all times the tour adheres to the marked route when possible.

#### **The Equipment in Use**

At present the Canoe Safari existing lease/licence has the approval to use

i) two trailers

ii) three 4wd trucks

iii) 14 canoes

The reissue of this application lease is for the same requirement use of equipment as in previous applications over the last 10+ years.



All equipment has been inspected or updated in the last 3 months, as per our maintenance schedule. All equipment has been approved for use and surveyed by AMSA.

#### **Safety issues**

All staff employed by Kalbarri Boat Hire & Canoe Safaris has relevant qualifications required to operate TC plated vehicles.

In addition, staff are required to have Current Senior first aid certificates, Bronze medallions and Skippers tickets.

All peak seasonal times the staff have access to knowledge of Registered nurse.

Safety practice procedures education and training is given on induction of all staff, and regular training is also scheduled when necessary.

4wd trucks are fitted with two-way radio for safety communication.

First aid equipment as per inspection by DPI inspection requirements, and recovery equipment for every vehicle is onboard accordingly.

#### **Permitted hours and days of operation for tours**

This reissue application remains the same as previous years, being 6am to 7pm, Sunday to Saturday inclusive.

At present we currently operate two tour slots of 0715-1145 and 1230-1630. However due to seasonal changes and school groups times we require the flexibility to adjust tour times as necessary.

We aim to operate all year round, despite some months Kalbarri Boat Hire & Canoe Safaris receives very minimal profit. This is indicative of the dedication of this tour company to provide quality product and promote Kalbarri as an all year round tourist destination. It also increases the professionalism of the tour/lease and provides consistent employment in the shire.

#### **Signage**

The tour does not require any additional or changes to signage.

#### **Environmental issues**

Once again to highlight the shires criteria for application; The success of the tour and business relies solely on the natural environment. The tour and our staff are designed around eco-friendly principles. Great respect to the environment is given when conducting tours and staff training in these matters given on induction.

The canoes have minimal effect on the river eco system and there is little to no erosion caused by the tour. The tour respects and recognises the natural and cultural significance and complies with the Aboriginal heritage act.

The canoes, equipment and rubbish are removed from the reserve at the end of each tour. We report any issues noticed on the reserve to Shire and to the Ranger, collect rubbish left by others, and follow Shire guidelines for recreational and commercial use.

Kalbarri Boat Hire & Canoe Safari storage of equipment is carried out in the light industrial with a private leased lot.

**Land based Activities.** Kalbarri Boat Hire & Canoe Safaris operations are relevant to the following  
4.2 The main road of Grey Street is used to access the reserve with licensed vehicles only, nil change to existing lease

4.2.2 The 4wd vehicles are required to use the car park on Grey Street adjacent to our approved licensed area of Kalbarri Boat Hire

4.2.3 The river bank is accessed where appropriate via canoe and foot only

4.2.4 The tour creates nil public nuisances in the context of noise, traffic or any other restriction to other recreational users of the reserve

**4.4 Information on applicant** As previously stated Kalbarri Boat Hire & Canoe Safaris address these criteria as follows

- a) The tour is requesting reissue of lease; our activities as a business operation have always been of a high professional standard
- b) The tour has an overall history of more than 40 years to being environmentally sustainable. Previous lease for 11 years with acceptable environmental management.
- c) As stated in background history of ownership of Mr John Morganas prior owner, and ourselves for the past 3 years, we will strive to maintain both our impeccable history.
- d) All records of current ownership will display prompt payment of fees. All application documentation, conditions adhered too will continue as per previous, faultless records.
- e) Nil accidents in previously lease time and again, we will strive to maintain this. A respect for duty of care and legal responsibility in professional management of the business is always paramount Public liability insurance current.

Please accept this application. Kalbarri Boat Hire & Canoe Safaris wishes to thank you for your recent assistance and emails regarding this renewal application.

Should you require any additional information, please do not hesitate to contact me.

My email is [kalbarriboathire@yahoo.com](mailto:kalbarriboathire@yahoo.com) or my mbl is 0438 97 4488

The route for the operational areas is unchanged. I have included copies of maps of current routes used for your reference.

Please find enclosed the application fee documentation.

Yours sincerely

Jason & Kathleen Deadman



**Mrs Kathleen Michelle Deadman**

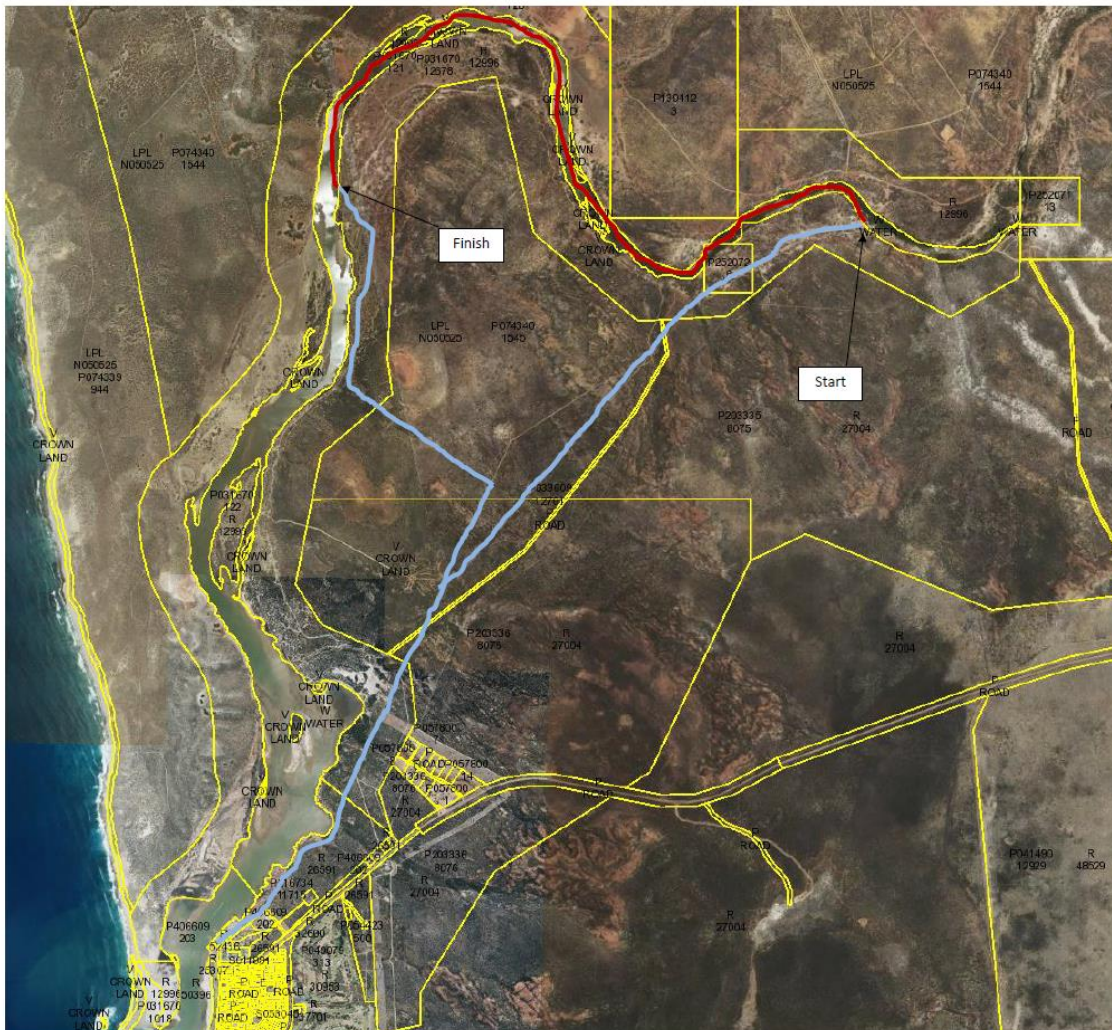
Director/Owner: Kalbarri Boat Hire & Canoe Safaris

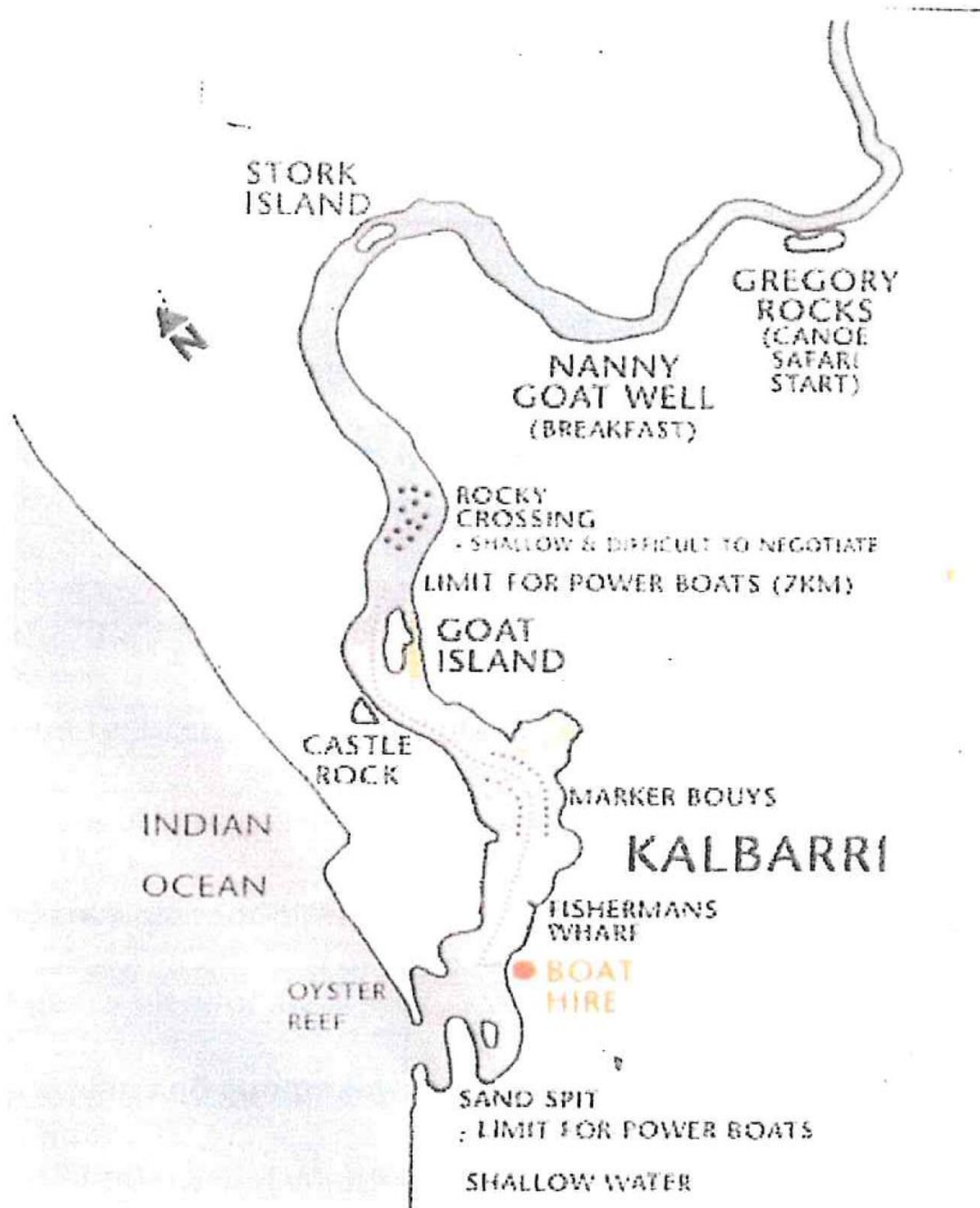


**Mr Jason Charles Deadman**

Director/Owner: Kalbarri Boat Hire & Canoe Safaris





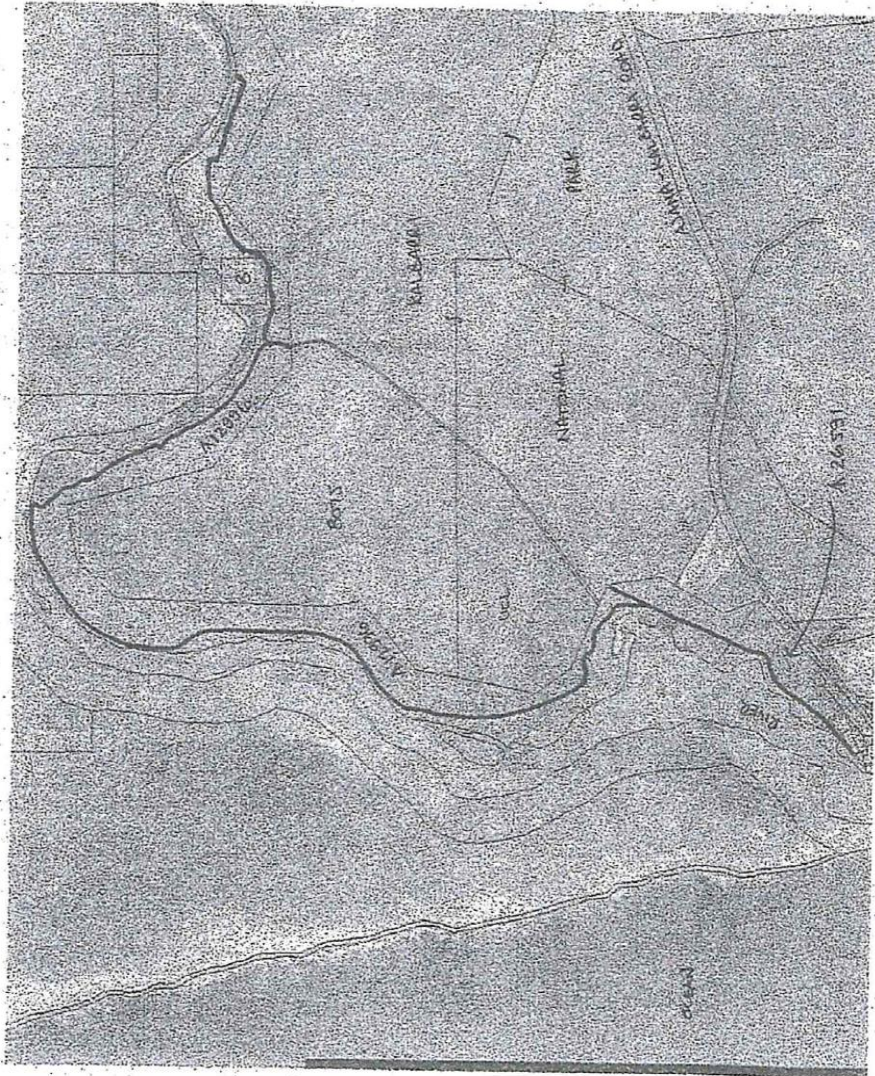




- 8 -

CANOE SAFARI TOUR ROUTE  
RESERVES 12996 & 26591  
KALBARRI

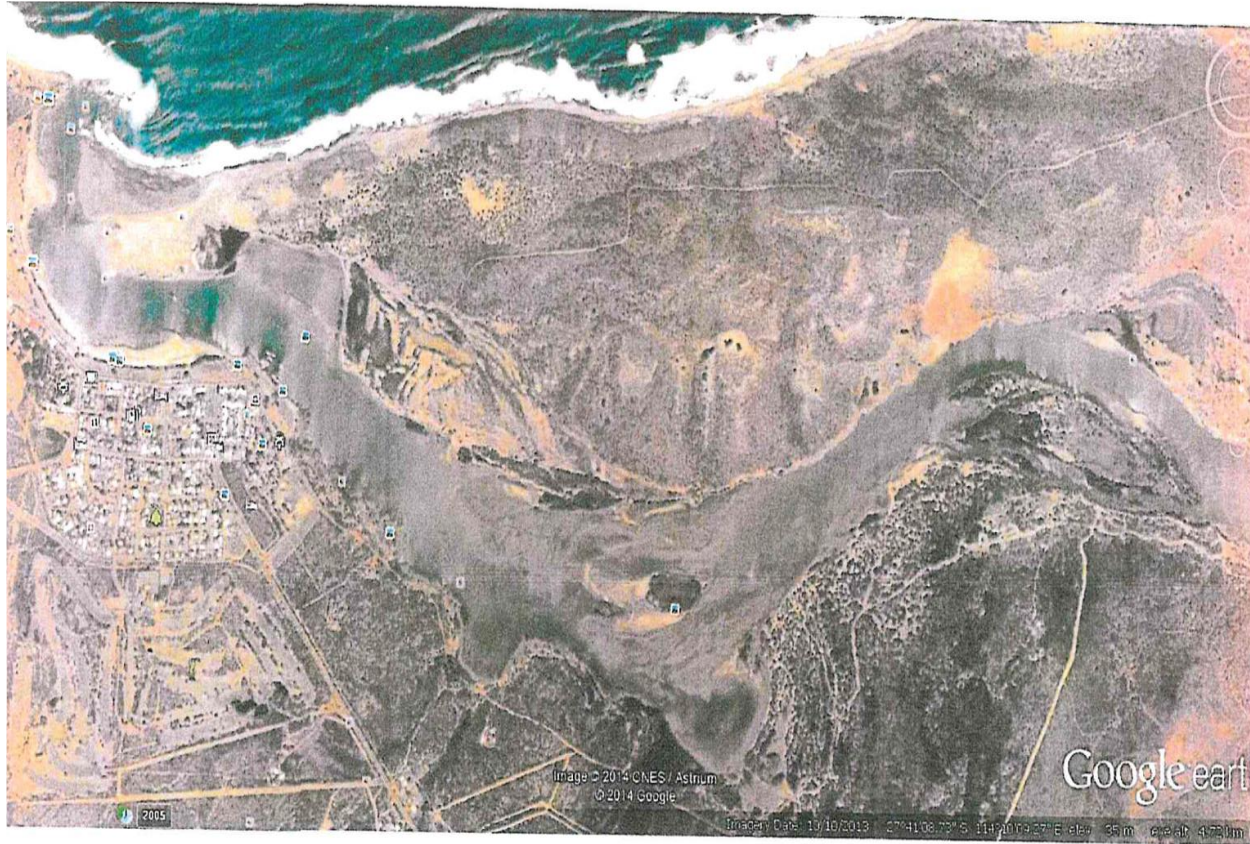
APPROVED ROUTE  
BY SHIRE



"ANNEXURE A"

1/3





ANNEXURE 'A'

$\frac{2}{3}$

## APPENDIX 2 – SCHEDULE OF SUBMISSIONS

Submission No. & date received	Respondent	Nature of Submission	Shire Comment	Shire Recommendation
1 (19.07.2021)	Department of Water & Environmental Regulation, Mid West Gascoyne Region	In the event there are modifications to the proposal that may have implications on aspects of environment and/or water management, the Department should be notified to enable the implications to be assessed.	No objection	Submission noted
2 (20.07.2021)	Department of Transport, Geraldton	The Department of Transport supports the continuation of the Kalbarri Boat Hire – Canoe Safari Tours in its current capacity.	Support	Submission noted
3. (20.07.2021)	Department of Mines, Industry Regulation and Safety – Land Use Planning	The Department of Mines, Industry Regulation and Safety has determined that this proposal raises no significant issues with respect to mineral and petroleum resources, geothermal energy, and basic raw materials.	No objection	Submission noted.
4. (21/07/2021).	Department of Jobs, Tourism, Science & Innovation	Tourism WA, an agency within the Department, is aware of the services this operator provides to visitors. Tourism WA has reviewed the documentation and supports this application.	Support	Submission noted.
5. (23.07.2021)	Department of Primary Industries & Regional Development – Agricultural Resource Management & Assessment	The Department of Primary Industries and Regional Development has no objections to the application for renewal of the Commercial Recreational Tourism Activity as long as it does not impact on the pastoral business activities conducted by Murchison House Station.	No objection	Submission noted

6. 26/07/2021	Department of Primary Industries and Regional Development, Geraldton	The Department of Primary Industries and Regional Development has no comment and wished to advise for the activity to continue as previously.	No objection	Submission noted
7. (05.03.2021)	Department of Biodiversity, Conservation & Attractions – Parks & Wildlife Service	No objections to the proposal and it is anticipated that the Kalbarri Boat Hire – Canoe Safari Tours and any associated environmental impacts will be appropriately managed through the existing planning framework.	No objection	Submission noted
8. (03.07.2021) and (12.08/2020)	Nanda Aboriginal Corporation	Request for extension of time to consider application after receipt from Yamatji Marlpa Aboriginal Corporation. Extension granted to Friday 13 August 2021. <b>OBJECTION</b> The area around the Murchison River is of particular significance to all Nanda People as it contains a number of culturally sensitive sites. The canoes in the commercial activity in question impact on our sites. The Chairperson cannot comment any further until the next Board meeting in September 2021.	Objection	Submission not upheld  According to <i>Tribunal File No. WDC2018/011 – Nanda People and Nanda #2</i> , native title and interests do not exist in relation to Reserves 12996, 25307 and 26591.  The following conditional Advice Notes are recommended:  <u>Advice Note 1.</u> <i>The Applicant is advised that this development approval does not negate the requirement for any additional approvals which may be required under separate legislation including but not limited to Environmental Protection Act 1986, Fire and Emergency Services Act 1998 and Aboriginal Heritage Act 1972, It is the Applicant's responsibility to obtain any additional approvals required before the use lawfully commences.</i>  <u>Advice Note 2.</u> <i>The Applicant is advised that they should undertake due diligence and take into consideration the State's Aboriginal Heritage when planning specific</i>

				<p><i>developments associated with the proposal so as to mitigate any risks where heritage sites may be present. More information is available at <a href="https://www.wa.gov.au/organisation/department-of-planning-lands-and-heritage/aboriginal-heritage">https://www.wa.gov.au/organisation/department-of-planning-lands-and-heritage/aboriginal-heritage</a></i></p>
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**7.3.2 SUMMARY OF PLANNING INFORMATION ITEMS**

**DATE OF REPORT:** 8 October 2021  
**REPORTING OFFICER:** Michelle Allen – Planning Officer

**COMMENT:**

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Planning Officer.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
077	WA INSURANCE BUILDERS	LOT 50 NORTH WEST COASTAL HIGHWAY, BOWES	SINGLE HOUSE	9 September 2021
078	HALSALL & ASSOCIATES	LOT 101 GLANCE STREET, HORROCKS	CARAVAN AND CHALET PARK – RETAINING WALLS	15 September 2021
079	AUSSIE SHEDS GROUP (C MAVER)	LOT 358 (NO. 73) BATEMAN STREET, NORTHAMPTON	OUTBUILDING (LPP VARIATION)	15 September 2021
080	JA & C DALGLEISH	LOT 30 (NO. 12) ERWOOD ROAD, NORTHAMPTON	TEMPORARY SHIPPING CONTAINER (TIME EXTENSION)	15 September 2021
081	JM WALSH & MS CLOSE	LOT 4 (NO. 128) STEPHEN STREET, NORTHAMPTON	FRONT FENCE (R-CODE VARIATION)	23 September 2021
082	W SMITH & D BUCKINGHAM-SMITH	LOT 45 (NO. 41) HACKNEY STREET, KALBARRI	OUTBUILDING AND REPLACEMENT PATIO (CYCLONE SEROJA)	28 September 2021
083	DM COTTERILL	LOT 348 (NO. 168) WANNERENOOKA ROAD, NORTHAMPTON	REPURPOSED ANCILLARY ACCOMMODATION	28 September 2021
085	L CRICKMAY	LOT 473 (NO. 10) PORTER STREET, KALBARRI	THREE ENSUITE HOLIDAY ACCOMMODATION UNITS	6 October 2021
086	P CROGAN, SIMPLE LIFE PROJECTS	LOT 348 (NO. 2) PENN STREET, KALBARRI	ADDITIONS TO SINGLE HOUSE (R-CODE VARIATION)	6 October 2021

**OFFICER RECOMMENDATION – ITEM 7.3.2**

**For Council Information**

7.4.1	ACCOUNTS FOR PAYMENT	2
7.4.2	MONTHLY FINANCIAL STATEMENTS – SEPTEMBER 2021	10

**7.4.1 ACCOUNTS FOR PAYMENT**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>6<sup>th</sup> October 2021</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Grant Middleton/Leanne Rowe</b>
<b>APPENDICES:</b>	<b>1. List of Accounts</b>

**SUMMARY**

Council to authorise the payments as presented.

**BACKGROUND:**

A list of payments submitted to Council on 15<sup>th</sup> October 2021, for confirmation in respect of accounts already paid or for the authority to those unpaid.

**FINANCIAL & BUDGET IMPLICATIONS:**

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

**POLICY IMPLICATIONS:**

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

**VOTING REQUIREMENT:**

Absolute Majority Required:

**OFFICER RECOMMENDATION – ITEM 7.4.1**

**That Municipal Fund Cheques 22119 to 22127 inclusive totalling \$61,394.17, Municipal EFT payments numbered EFT22628 to EFT22728 inclusive totalling \$949,911.54, Trust Fund Cheques 2637 to 2644, totalling \$5,657.20, Direct Debit payments numbered GJ0303 to GJ0312 inclusive totalling \$383,049.23 be passed for payment and the items therein be declared authorised expenditure.**



SHIRE OF NORTHAMPTON  
FINANCE REPORT – 15 OCTOBER 2021

**MUNICIPAL FUND CHEQUES**

<b>Chq #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
22119	03-09-2021	RIGHT 4 THE ROAD	BUS ANNUAL INSPECTIONS	405.60
22120	09-09-2021	SYNERGY	ELECTRICITY CHARGES	17412.49
22121	21-09-2021	DEPARTMENT OF TRANSPORT	REMAKE PLATE 111NR	124.60
22122	23-09-2021	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	19006.15
22123	23-09-2021	GERALDTON MOWER & REPAIR SPECIALISTS	PARTS	319.40
22124	23-09-2021	MCLEODS BARRISTERS & SOLICITORS	LEGAL FEES	2794.05
22125	23-09-2021	SHIRE OF NORTHAMPTON	CYCLONE OLD SCHOOL SITE BA 21CS118	800.63
22126	28-09-2021	SHIRE OF NORTHAMPTON	DOT VEHICLE LICENCES 30 SEPT 2022	15531.25
22127	30-09-2021	KALBARRI PARK INVESTMENTS PTY LTD	REFUND TRANSPORTABLE BOND	5000.00
				<b>\$61,394.17</b>



**ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT**

<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT22628	02-09-2021	HAYLEY R WILLIAMS DEVISE URBAN PLANNING	PLANNING SERVICES	4290.00
EFT22629	02-09-2021	J HINE AND SON CONSTRUCTION	CYCLONE REPAIRS NCC, PT GREG AMBUL	54124.40
EFT22630	16-09-2021	MANDY REILLY	NCCA REIMB GOODS	73.65
EFT22631	16-09-2021	AUSTRALIAN TAXATION OFFICE	BAS AUGUST 2021	18107.00
EFT22632	20-09-2021	LEON DODDS	ALLEN CENTRE PAVING	2400.00
EFT22633	14-09-2021	AJC FABRICATION PTY LTD	CRAYPOT STRUCTURE	33000.00
EFT22634	14-09-2021	HAYLEY R WILLIAMS DEVISE URBAN PLANNING	PLANNING SERVICES	4504.50
EFT22635	23-09-2021	PURCHER INTERNATIONAL	NEW 2021 FUSO FIGHTER (P303)	145766.50
EFT22636	23-09-2021	AFGRI GERALDTON	PLANT PARTS	3168.91
EFT22637	23-09-2021	AW CRAGAN & ALLCAPRI PTY LTD	BOCAT WORKS VARIOUS SITES NTON	3025.00
EFT22638	23-09-2021	KALBARRI IGA	GOODS	112.68
EFT22639	23-09-2021	ARROW BRONZE	NICHE WALL PLAQUES	1296.68
EFT22640	23-09-2021	AUSTRALIA POST	POSTAGE	2599.30
EFT22641	23-09-2021	BATAVIA TIMBER & SALVAGE	CYCLONE NTON RAM SHED DEMOLITION	40040.00
EFT22642	23-09-2021	BATAVIA FENCING	FENCING BOWLING CLUB, CYCLONE OFFICE	34414.00
EFT22643	23-09-2021	BATAVIA COAST TRIMMERS	NCC REINSTALL SHADE SAILS	631.50
EFT22644	23-09-2021	RUSSELL WAYNE BERRY	CYCLONE KCCA REPLACE FENCING	5561.60
EFT22645	23-09-2021	BLACKWOODS	SAFETY STEPS	194.16
EFT22646	23-09-2021	BLOOM MEDIA MANAGEMENT	NCCA ADVERTISING	60.00
EFT22647	23-09-2021	RICHARD PAUL BRYDEN	CROSSOVER REIMBURSEMENT	500.00
EFT22648	23-09-2021	BUNNINGS (GERALDTON WAREHOUSE)	ALLEN CTR CARPARK PLANTS	675.38
EFT22649	23-09-2021	CAT WEST PTY LTD	EMULSION, KAL ALLEN CTR CARPARK	125967.99
EFT22650	23-09-2021	CENTRAL WEST PEST CONTROL	PEST CONTROL	120.00
EFT22651	23-09-2021	PAUL EDMOND CLARK	RATE REFUND	665.31
EFT22652	23-09-2021	CLEANAWAY OPERATIONS PTY LTD	REFUSE COLLECTION, SITE MTCE	36120.16

SHIRE OF NORTHAMPTON  
FINANCE REPORT – 15 OCTOBER 2021

EFT #	Date	Name	Description	Amount
EFT22653	23-09-2021	BOC GASES AUSTRALIA	INDUSTRY GASES	68.64
EFT22654	23-09-2021	COOL COAST MAINTENANCE	KAL TRAILER REPAIR	40.00
EFT22655	23-09-2021	CORSIGN WA PTY LTD	SIGNS	913.00
EFT22656	23-09-2021	TOLL TRANSPORT PTY LTD	FREIGHT	348.84
EFT22657	23-09-2021	SIMON DRAGE	BUILDING MAINTENANCE	2486.00
EFT22658	23-09-2021	WA ELECTORAL COMMISSION	ELECTROL VOTING SCREENS	45.00
EFT22659	23-09-2021	ENGIN	ENGIN CHARGES	478.34
EFT22660	23-09-2021	FENN PLUMBING & GAS	KAL DUMP POINT/ALLEN CENTRE PLUMBING	700.88
EFT22661	23-09-2021	FIVE STAR BUSINESS EQUIPMENT AND COMMUNICATIONS	PHOTOCOPIER COUNT/MTCE	1414.11
EFT22662	23-09-2021	FORPARK AUSTRALIA	MARINA PLAYGROUND	95571.30
EFT22663	23-09-2021	FREEMANS LIQUID WASTE PTY LTD	SEPTIC & LEACH DRAIN PUMPS	5550.00
EFT22664	23-09-2021	GANTHEAUME BAY ELECTRICAL	ALLEN CTR CARPARK	302.50
EFT22665	23-09-2021	GERALDTON TV & RADIO SERVICE CO.	TV RECEPTION REPAIRS	394.25
EFT22666	23-09-2021	GERALDTON LOCK & KEY SPECIALISTS	KEYS	543.50
EFT22667	23-09-2021	GERALDTON NATURAL LIMESTONE	CYCLONE LIMESTONE WALL KAL BOAT HIRE	57508.00
EFT22668	23-09-2021	GERALDTON & MIDWEST SECURITY SERVICES	SECURITY SYSTEM - QUARTER	788.56
EFT22669	23-09-2021	GERALDTON AUTO WHOLESALERS	VEHICLE SERVICE	547.72
EFT22670	23-09-2021	GERALDTON PROPERTY INSPECTIONS	PROPERTY INSPECTION 45 SEVENTH AVE	510.00
EFT22671	23-09-2021	GERALDTON TOWING SERVICES	TOW PLANT FOR REPAIRS	594.00
EFT22672	23-09-2021	GERALDTON FUEL COMPANY PTY LTD	FUEL CARD PURCHASES	503.01
EFT22673	23-09-2021	GHS SOLUTIONS / GERALDTON HIRE	CYCLONE HKS JETTY T PIECE, FENCING	38653.40
EFT22674	23-09-2021	GREAT SOUTHERN FUEL SUPPLY	DEPOTS FUEL PURCHASES, FUEL CARDS	26534.37
EFT22675	23-09-2021	GUARDIAN PRINT & GRAPHICS	RATES STATIONERY	195.00
EFT22676	23-09-2021	HASLEBYS HARDWARE SUPPLIES	BACKPACK SPRAYER, HARDWARE	1398.57
EFT22677	23-09-2021	C + J HANSON PLUMBING CONTRACTORS	VARIOUS PLUMBING	1886.12
EFT22678	23-09-2021	TANYA HENKEL	HERITAGE ADVISORY SERVICES	2328.42

SHIRE OF NORTHAMPTON  
FINANCE REPORT – 15 OCTOBER 2021

EFT #	Date	Name	Description	Amount
EFT22679	23-09-2021	HERSEY'S SAFETY PTY LTD	PPE, PARTS	437.36
EFT22680	23-09-2021	HOSEY'S CONTRACTING	CYCLONE NTON TIP ASBESTOS REMOVAL	2021.20
EFT22681	23-09-2021	JOHNS LYNG GROUP - INSURANCE BUILDING SOLUTIONS (WA) PTY LTD	CYCLONE KAL CAMP DEMOTION, DEBRI	13165.61
EFT22682	23-09-2021	KALBARRI AUTO CENTRE	2 TYRES	396.00
EFT22683	23-09-2021	KALBARRI EXPRESS FREIGHT	FREIGHT	398.09
EFT22684	23-09-2021	KALBARRI WAREHOUSE	POTTING MIX, SOIL, FERTILISER	346.10
EFT22685	23-09-2021	KALBARRI AUTO ELECTRICS	KAL RUBBISH TRUCK BATTERY	1117.40
EFT22686	23-09-2021	KALBARRI VISITOR CENTRE	ANNUAL OPERATING SUBSIDY	50000.00
EFT22687	23-09-2021	KOMATSU AUSTRALIA PTY LTD	KOMATSU LOADER REPAIRS	9755.17
EFT22688	23-09-2021	KALBARRI PEST CONTROL (BC DIGGINS & KP LAW)	VISUAL TERMITE INSP/URBAN PEST CONTROL	660.00
EFT22689	23-09-2021	MARKETFORCE	ADVERTISING	703.72
EFT22690	23-09-2021	LGRCEU	PAYROLL DEDUCTIONS	164.00
EFT22691	23-09-2021	MIDWEST KERBING	ALLEN CTR DUP	12105.50
EFT22692	23-09-2021	MIDWEST AERO MEDICAL AIR AMBULANCE	MEDICAL	366.75
EFT22693	23-09-2021	M L COMMUNICATIONS	CYCLONE BINNU REPEATER SITE REPAIRS	5858.97
EFT22694	23-09-2021	FLICK ANTICIMEX PTY LTD	SANITARY SERVICES	8622.90
EFT22695	23-09-2021	NORTHAMPTON IGA	GOODS, REFRESHMENTS	300.38
EFT22696	23-09-2021	NORTHAMPTON COMMUNITY CENTRE	SPORTS ADMINISTRATION	650.00
EFT22697	23-09-2021	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	1302.04
EFT22698	23-09-2021	NORTHAMPTON AUTO ELECTRICS	PLANT BATTERY	973.00
EFT22699	23-09-2021	NORTHAMPTON FAMILY STORE	UNIFORMS	6230.28
EFT22700	23-09-2021	GERALDTON CLEANPAK TOTAL SOLUTIONS	CLEANING PRODUCTS	2127.94
EFT22701	23-09-2021	PLATINUM ELECTRICIANS MIDWEST	CYCLONE OLD SCHOOL REPAIRS, NCC	8636.66
EFT22702	23-09-2021	RAC BUSINESSWISE	BUSINESS WISE ASSIST	756.00
EFT22703	23-09-2021	ROAD RUNNER MECHANICAL SERVICES	VEHICLE SERVICE	3419.22
EFT22704	23-09-2021	MIDWEST SWEEPING CONTRACTORS	STREET SWEEPING	6451.50
EFT22705	23-09-2021	SIMPLE LIFE PROJECTS	CYCLONE BLUE HOLE TOILETS ROOF	1679.70

SHIRE OF NORTHAMPTON  
FINANCE REPORT – 15 OCTOBER 2021

EFT #	Date	Name	Description	Amount
EFT22706	23-09-2021	SPALDING ELECTRICAL SERVICES	HKS NORTH PUMP TIMER REPAIR	281.60
EFT22707	23-09-2021	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	GRAVEL STOCKPILE	5324.00
EFT22708	23-09-2021	TOTALLY WORKWEAR - GERALDTON	SAFETY BOOTS	166.55
EFT22709	23-09-2021	TOTAL TOILETS	CYCLONE KAL FSHORE PORTABLE TOILETS	13490.83
EFT22710	23-09-2021	DATATRAX PTY LTD	QUARTERLY	395.00
EFT22711	23-09-2021	TRISSET BOSS PTY LTD	RATES STATIONERY	706.20
EFT22712	23-09-2021	LANDGATE	VALUATION EXPENSES	27.20
EFT22713	23-09-2021	WESTRAC EQUIPMENT PTY LTD	PLANT REPAIRS/PARTS	3064.43
EFT22714	23-09-2021	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	1383.55
EFT22715	23-09-2021	WILLIAMS & HUGHES	LEGAL FEES	2229.92
EFT22716	23-09-2021	WINDOWISE KALBARRI	PLANT REPAIR WINDOW	557.01
EFT22717	23-09-2021	WOODLANDS DISTRIBUTORS PTY LTD	DOGGY BAGS	1445.40
EFT22718	23-09-2021	CT & L WOODCOCK & SON PTY LTD	CARGO NETS, STEEL, BOOTS, FERTILISER	10251.45
EFT22719	23-09-2021	WURTH AUSTRALIA PTY LTD	PARTS	255.93
EFT22720	23-09-2021	XAP TECHNOLOGIES PTY LTD	NCCA KIDSXAP MONTHLY SUBSCRIPTION	139.00
EFT22721	23-09-2021	JANICE ANN KEENAN	RATE REFUND	330.38
EFT22722	30-09-2021	GLENN BANGAY	REIMB NASH STANDARDS	200.00
EFT22723	30-09-2021	RIC DAVEY	REIMB MEAL EXP RANGER CONFERENCE	58.45
EFT22724	30-09-2021	HAYLEY R WILLIAMS DEVISE URBAN PLANNING	PLANNING SERVICES	4290.00
EFT22725	30-09-2021	HALAM HOME HANDYMAN SERVICES	CALLION WAY RES RETIC SYSTEM	4461.65
EFT22726	30-09-2021	KEVIN JOHN MOSS	REIMB FUEL	31.98
EFT22727	30-09-2021	MANDY REILLY	NCCA REIMB INK CARTRIDGES	150.10
EFT22728	01-09-2021	TELSTRA	TELEPHONE CHARGES	4303.17
				<b>\$949,911.54</b>

**TRUST FUND CHEQUES**

<b>Chq #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
2637	08-09-2021	STEPHNE PRONK	REFUND KAL BUS BOND	200.00
2638	15-09-2021	DEPARTMENT OF TRANSPORT	SPECIAL SERIES PLATES 588NR	200.00
2639	24-09-2021	DEPARTMENT OF TRANSPORT	SPECIAL SERIES PLATES 1994NR	200.00
2640	30-09-2021	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	BCITF AUGUST 2021	3444.96
2641	30-09-2021	SHIRE OF NORTHAMPTON	BCITF COMMISSION AUGUST 2021	148.50
2642	30-09-2021	SHIRE OF NORTHAMPTON	BRB COMMISSION AUGUST 2021	65.00
2643		CANCELLED		
2644	30-09-2021	DEPT OF MINES INDUSTRY REGULATION	BRB AUGUST 2021	1398.74
				<b>\$5,657.20</b>

SHIRE OF NORTHAMPTON  
FINANCE REPORT – 15 OCTOBER 2021

**DIRECT DEBITS**

Jnl #	Date	Name	Description	Amount
	02-09-2021	PAYROLL	FN/E 01/09/2021	98150.00
	07-09-2021	SUPERCHOICE	SUPERANNUATION FN/E 01/09/2021	23693.02
	16-09-2021	PAYROLL	FN/E 15/09/2021	93866.00
	16-06-2021	SUPERCHOICE	SUPERANNUATION FN/E 15/09/2021	22709.32
	30-09-2021	PAYROLL	FN/E 29/09/2021	99713.00
	30-09-2021	SUPERCHOICE	SUPERNNATIONAL FN/E 29/09/2021	23722.72
GJ0303	30-09-2021	NATIONAL AUSTRALIA BANK	BANK FEES	120.03
GJ0304	30-09-2021	NATIONAL AUSTRALIA BANK	BANK MERCHANT FEES	293.30
GJ0305	30-09-2021	COMMONWEALTH BANK	BPOINT FEES	66.23
GJ0306	30-09-2021	NATIONAL AUSTRALIA BANK	BPAY	920.48
GJ0308	30-09-2021	NAB CEO CORPORATE CARD	BANK CHARGES	9.00
			SEROJA FUNDRAISER FLIGHTS/ACCOMM	1,472.97
			FUEL NR1	221.04
				<u>1703.01</u>
GJ0309	30-09-2021	NAB DCEO CORPORATE CARD	BANK CHARGES	9.00
			NCCA IINET	81.64
			KAL CHILD CARE IINET	82.32
			COMPUTER EXPS 2VNET/ADOBE/CABLE	839.73
				<u>1012.69</u>
GJ0311	30-09-2021	NATIONAL AUSTRALIA BANK	SS LOAN 152 PRINCIPAL 6 SEPT 2021	9782.73
GJ0312	30-09-2021	NATIONAL AUSTRALIA BANK	SS LOAN 152 INTEREST 6 SEPT 2021	7296.70
				<u><u>\$383,049.23</u></u>

**7.4.2 MONTHLY FINANCIAL STATEMENTS – SEPTEMBER 2021**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>6<sup>th</sup> October 2021</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Grant Middleton</b>
<b>APPENDICES:</b>	<b>Monthly Financial Report for September 2021</b>

**SUMMARY**

Council to adopt the monthly financial reports as presented.

**BACKGROUND:**

This information is provided to Council in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 30 September 2021 are detailed from page 1 to page 26 per the attached Monthly Financial Report.

**FINANCIAL & BUDGET IMPLICATIONS:**

The 30<sup>th</sup> September 2021 financial position is comprised of the following:

Total operating revenue has a surplus position of \$1,573,056 and operating expenditure has a deficit position of \$456,944 to the end of September 2021.

The surplus revenue position is due to the \$1,750,000 insurance payment from LGIS received during August. The additional expenditure compared to budget relates predominately to Cyclone Seroja insurance repairs which will be offset by insurance revenue.

There has been a number of buildings severely damaged during cyclone Seroja. This has resulted buildings that have been destroyed by cyclone Seroja being written off during 2020/2021. Also, buildings and structures that require their values impaired (reduced) to reflect the cost of significant repairs being undertaken will be processed during the current financial year once repairs have been completed.

Investing and Financing variances will reconcile as the year progresses and it is anticipated there will be no significant budget variations.

Further explanations of material variations are detailed by reporting program in Note 15 of the Monthly Financial Report.

### Cyclone Seroja

DFRAWA - Cyclone Seroja clean-up and emergency works for 2020/2021 totalled \$980,429 which includes contractor costs and \$405,024 of Shire labour, overhead's and internal plant costs. We have been reimbursed \$234,117 for the provision of emergency generators and asbestos clean up works. Additionally our DRFA claim has been accessed and a reimbursement of \$472,004 has been approved for payment. This means that most of our allowable costs have been claimed with a few outstanding costs such as relief staff to be resolved. Whilst a reasonable proportion of costs have been reimbursed some costs such as parkland and foreshore clean-up costs were excluded from the payment as they are ineligible under the DFRAWA category A & B funding arrangements.

DFRAWA - Cyclone Seroja clean-up works for 2021/2022 has had less impact on our financial position. To the end of September we have spent \$99,213. Staff will liaise with DFES to determine the extent of reimbursement for current year expenditure.

Insurance (LGIS) – Repairs to building and infrastructure is ongoing and progressing. Expenditure for 2020/2021 totalled \$338,837 and we have expended \$644,414 on repairs to the end of September this financial year. This expenditure has been offset by a prepayment from LGIS of \$500,000 in 2020/2021 and we have received a further payment of \$1,750,000 during 2021/2022.

### **STATUTORY IMPLICATIONS:**

Local Government (Financial Management) Regulation 34 1996  
Local Government Act 1995 Section 6.4

### **POLICY IMPLICATIONS:**

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

### **VOTING REQUIREMENT:**

Simple Majority Required:

### **OFFICER RECOMMENDATION – ITEM 7.4.2**

**That Council adopts the Monthly Financial Report for the period ending 30 September 2021.**



**SHIRE OF NORTHAMPTON**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 30 September 2021**

LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021**

**SUMMARY INFORMATION**

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 30 September 2021

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

**SIGNIFICANT ACCOUNTING POLICES**

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**CRITICAL ACCOUNTING ESTIMATES**

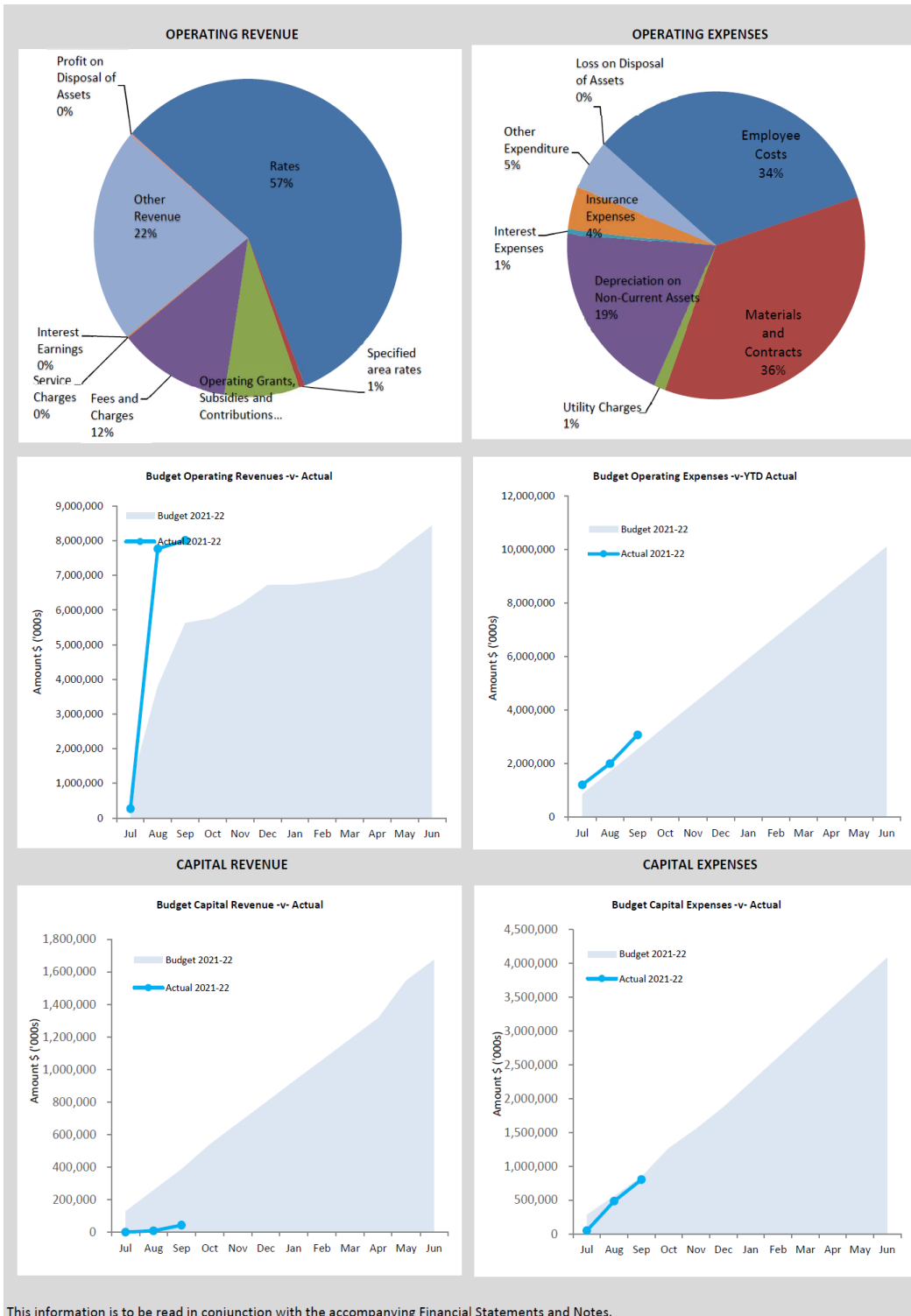
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

SUMMARY INFORMATION - GRAPHS



Please refer to the compilation report

**KEY TERMS AND DESCRIPTIONS**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2021**

**STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE	ACTIVITIES
To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the Council for the provision of governance of the district.
<b>GENERAL PURPOSE FUNDING</b> To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
<b>LAW, ORDER, PUBLIC SAFETY</b> To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
<b>HEALTH</b> To provide an operational framework for environmental and community health.	Inspection of food outlets and their control, administration of health local laws and maintenance
<b>EDUCATION AND WELFARE</b> To provide services to disadvantaged persons, the elderly, children and youth.	Maintenance of child minding centre's, operational costs associated with the Northampton Child Care Association.
<b>HOUSING</b> To provide and maintain shire housing.	Provision and maintenance of shire housing.
<b>COMMUNITY AMENITIES</b> To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
<b>RECREATION AND CULTURE</b> To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.	Maintenance of public halls and buildings, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, other cultural facilities.
<b>TRANSPORT</b> To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
<b>ECONOMIC SERVICES</b> To help promote the shire and its economic wellbeing.	Tourism and area promotion including the maintenance and operation of camping facilities. Provision of Building Services and Port Gregory Water Supply.
<b>OTHER PROPERTY AND SERVICES</b> To monitor and control Shire's overhead operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,846,346	1,846,346	1,846,346	0	0.00%	
<b>Revenue from operating activities</b>							
Governance		55,530	13,878	32,373	18,495	133.27%	▲
General purpose funding	6	5,481,789	4,812,055	4,912,096	100,041	2.08%	▲
Law, order and public safety		91,166	22,782	26,868	4,086	17.94%	
Health		33,112	9,270	583	(8,687)	(93.71%)	▼
Education and welfare		199,723	49,926	74,846	24,920	49.91%	▲
Housing		76,240	19,056	13,280	(5,776)	(30.31%)	▼
Community amenities		1,278,003	866,344	763,624	(102,720)	(11.86%)	▼
Recreation and culture		612,449	153,099	27,710	(125,389)	(81.90%)	▼
Transport		206,300	195,300	203,291	7,991	4.09%	▲
Economic services		231,555	146,502	95,071	(51,431)	(35.11%)	▼
Other property and services		586,104	146,517	1,858,041	1,711,524	1168.14%	▲
		8,851,971	6,434,729	8,007,785	1,573,056		▲
<b>Expenditure from operating activities</b>							
Governance		(917,940)	(252,557)	(221,875)	30,682	12.15%	▲
General purpose funding		(281,435)	(74,527)	(73,826)	701	0.94%	
Law, order and public safety		(371,591)	(99,291)	(135,832)	(36,541)	(36.80%)	▼
Health		(221,420)	(56,406)	(53,495)	2,911	5.16%	
Education and welfare		(247,577)	(62,957)	(81,089)	(18,132)	(28.80%)	▼
Housing		(80,882)	(21,950)	(19,952)	1,998	9.10%	
Community amenities		(1,611,155)	(405,497)	(388,023)	17,474	4.31%	▲
Recreation and culture		(1,898,598)	(488,754)	(378,763)	109,991	22.50%	▲
Transport		(3,842,840)	(962,287)	(856,619)	105,668	10.98%	▲
Economic services		(428,844)	(107,814)	(107,338)	476	0.44%	
Other property and services		(208,349)	(86,372)	(758,544)	(672,172)	(778.23%)	▼
		(10,110,631)	(2,618,412)	(3,075,356)	(456,944)		▼
Non-cash amounts excluded from operating activities	1(a)	2,337,800	580,557	581,224	667	0.11%	
Amount attributable to operating activities		1,079,140	4,396,874	5,513,653	1,116,779		▲
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	13	981,656	246,537	1,500	(245,037)	(99.39%)	▼
Proceeds from disposal of assets	7	157,000	78,498	35,000	(43,498)	(55.41%)	▼
Proceeds from self supporting loans	9	35,626	8,904	7,786	(1,118)	(12.56%)	▼
Purchase of property, plant and equipment	8	(3,886,400)	(791,736)	(763,323)	28,413	3.59%	▲
Amount attributable to investing activities		(2,712,118)	(457,797)	(719,037)	(261,240)		▼
<b>Financing Activities</b>							
Proceeds from new debentures	9	100,000	0	0	0	0.00%	
Repayment of debentures	9	(196,293)	(49,073)	(39,616)	9,458	19.27%	▲
Transfer to reserves	10	(117,075)	(29,269)	(112,555)	(83,286)	(284.56%)	▼
Amount attributable to financing activities		(213,368)	(78,342)	(152,171)	(73,829)		▼
Closing funding surplus / (deficit)	1(c)	0	5,707,081	6,488,792			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 0.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 5

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021**

**NATURE OR TYPE DESCRIPTIONS**

**REVENUE**

**RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**GRANT REVENUE**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Assets that were acquired for consideration that was less than fair value principally to enable the Shire to further its objectives may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significance less than fair value. Such assets are not required to be remeasured at fair value.

Volunteer Services in relation have not been recognised in revenue and expenditure as the fair value of the services cannot be reliably estimated and the services would not have been purchased if they had not been donated.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**EXPENSES**

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Loss on the disposal of fixed assets.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 6



STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	1,846,346	1,846,346	<b>1,846,346</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Rates	6	4,595,218	4,595,218	<b>4,607,078</b>	11,860	0.26%	▲
Specified area rates	6	51,000	51,000	<b>51,076</b>	76	0.15%	
Operating grants, subsidies and contributions	12	2,883,980	856,383	<b>630,426</b>	(225,957)	(26.39%)	▼
Fees and charges		1,254,773	910,882	<b>944,346</b>	33,464	3.67%	▲
Interest earnings		51,500	13,500	<b>10,358</b>	(3,142)	(23.28%)	
Other revenue		0	0	<b>1,750,000</b>	1,750,000	0.00%	
Profit on disposal of assets	7	15,500	7,746	<b>14,501</b>	6,755	87.21%	▲
		<b>8,851,971</b>	<b>6,434,729</b>	<b>8,007,785</b>	1,573,056		▲
<b>Expenditure from operating activities</b>							
Employee costs		(3,837,409)	(981,773)	<b>(1,031,098)</b>	(49,325)	(5.02%)	▼
Materials and contracts		(2,809,898)	(706,327)	<b>(1,095,794)</b>	(389,467)	(55.14%)	▼
Utility charges		(326,395)	(81,534)	<b>(39,677)</b>	41,857	51.34%	▲
Depreciation on non-current assets		(2,353,300)	(588,303)	<b>(595,725)</b>	(7,422)	(1.26%)	▼
Interest expenses		(61,171)	(15,288)	<b>(15,896)</b>	(608)	(3.98%)	
Insurance expenses		(211,641)	(105,798)	<b>(136,745)</b>	(30,947)	(29.25%)	▼
Other expenditure		(510,817)	(139,389)	<b>(160,421)</b>	(21,032)	(15.09%)	▼
		<b>(10,110,631)</b>	<b>(2,618,412)</b>	<b>(3,075,356)</b>	(456,944)		▼
Non-cash amounts excluded from operating activities	1(a)	2,337,800	580,557	<b>581,224</b>	667	0.11%	
<b>Amount attributable to operating activities</b>		<b>1,079,140</b>	<b>4,396,874</b>	<b>5,513,653</b>	1,116,779		▲
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	13	981,656	246,537	<b>1,500</b>	(245,037)	(99.39%)	▼
Proceeds from disposal of assets	7	157,000	78,498	<b>35,000</b>	(43,498)	(55.41%)	▼
Proceeds from self-supporting loans	9	35,626	8,904	<b>7,786</b>	(1,118)	(12.56%)	
Payments for property, plant and equipment	8	(3,886,400)	(791,736)	<b>(763,323)</b>	28,413	(3.59%)	▲
<b>Amount attributable to investing activities</b>		<b>(2,712,118)</b>	<b>(457,797)</b>	<b>(719,037)</b>	(261,240)		▼
<b>Financing Activities</b>							
Proceeds from new debentures	9	100,000	0	<b>0</b>	0	0.00%	
Repayment of debentures	9	(196,293)	(49,073)	<b>(39,616)</b>	9,458	19.27%	▲
Transfer to reserves	10	(117,075)	(29,269)	<b>(112,555)</b>	(83,286)	(284.56%)	▼
<b>Amount attributable to financing activities</b>		<b>(213,368)</b>	<b>(78,342)</b>	<b>(152,171)</b>	(73,829)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>5,707,081</b>	<b>6,488,792</b>			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>		\$	\$
<b>Adjustments to operating activities</b>			
Add/Deduct: Profit/Loss on asset disposals	7	(15,500)	(14,501)
Add: Depreciation on assets		2,353,300	595,725
<b>Total non-cash items excluded from operating activities</b>		<b>2,337,800</b>	<b>581,224</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	Year to Date 30 September 2021
<b>Adjustments to net current assets</b>			
Less: Reserves - restricted cash	10	(839,610)	(952,165)
Less: - Financial assets at amortised cost - self supporting loans	4	(35,627)	(7,786)
Less: Land Held for Resale		(235,000)	(235,000)
Add/Less: Adjustments			171,136
Add: Borrowings	9	196,293	39,616
Add: Provisions - Employee	11	757,961	718,085
<b>Total adjustments to net current assets</b>		<b>(155,983)</b>	<b>(266,114)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>			
Cash and cash equivalents	2	2,558,150	5,251,344
Rates receivables	3	253,928	1,927,387
Receivables	3	423,158	211,491
Other current assets	4	240,791	284,396
<b>Less: Current liabilities</b>			
Payables	5	(490,296)	(162,010)
Borrowings	9	(196,293)	(39,616)
Provisions	11	(787,109)	(718,085)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(155,983)</b>	<b>(266,114)</b>
<b>Closing funding surplus / (deficit)</b>		<b>1,846,346</b>	<b>6,488,792</b>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

OPERATING ACTIVITIES  
NOTE 2  
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
<b>Cash on hand</b>								
Cash Deposits	Municipal	4,297,729		4,297,729		NAB		At call
Petty Cash	Cash on Hand	1,450		1,450				
Investment	Reserves	0	952,165	952,165		NAB	0.28%	28/09/2021
Cash Deposits	Trust	0	132,481	132,481	132,481	NAB		At Call
<b>Total</b>		<b>4,299,179</b>	<b>1,084,646</b>	<b>5,383,825</b>	<b>132,481</b>			
<b>Comprising</b>								
Cash and cash equivalents		4,299,179	1,084,646	5,383,825	132,481			
		4,299,179	1,084,646	5,383,825	132,481			

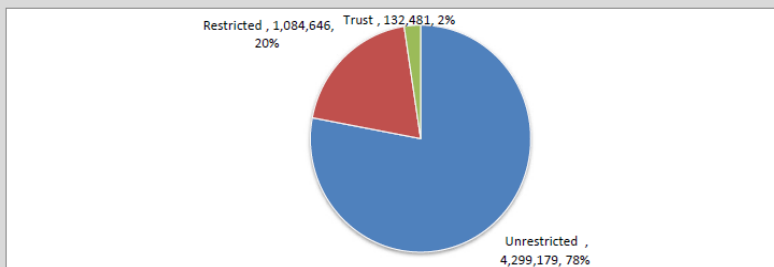
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash	Unrestricted
<b>\$5.38 M</b>	<b>\$4.3 M</b>

OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

	30-Sep-21	30 Jun 2021
<b>Rates receivable</b>	<b>\$ 1,927,387</b>	<b>\$ 104,870</b>
Opening arrears previous years	104,870	211,013
Levied this year	4,658,155	4,709,139
Less - collections to date	(2,835,638)	(4,815,282)
Equals current outstanding	<b>1,927,387</b>	<b>104,870</b>
<b>Net rates collectable</b>	<b>1,927,387</b>	<b>104,870</b>
% Collected	59.5%	97.9%

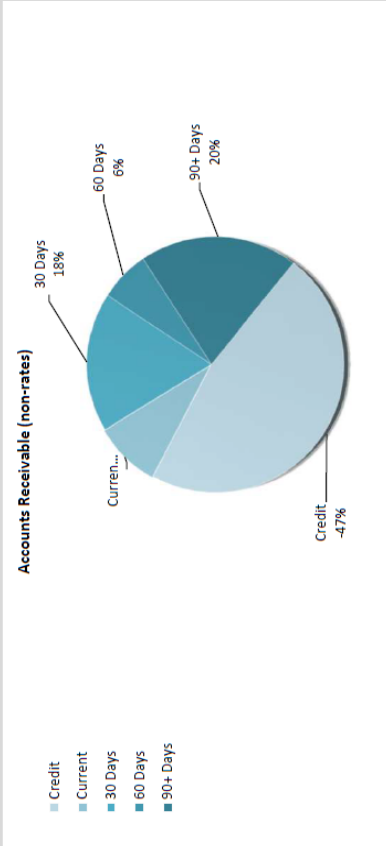
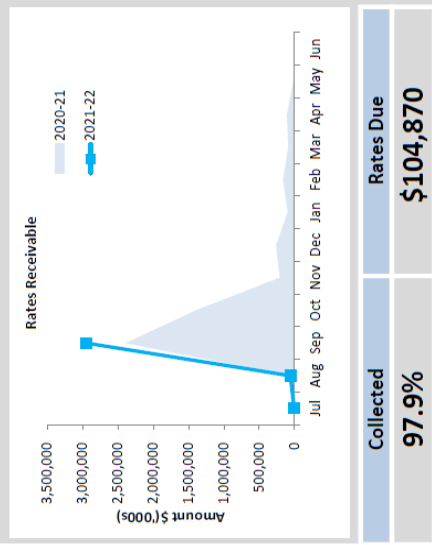
  

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
Receivables - general	(19,316)	3,564	7,525	2,697	8,226	2,695
Percentage	(716.6%)	132.2%	279.2%	100%	305.2%	
<b>Balance per trial balance</b>	<b>(19,316)</b>	<b>3,564</b>	<b>7,525</b>	<b>2,697</b>	<b>8,226</b>	<b>2,695</b>
Sundry receivable		78,562				78,562
GST receivable		273,274				273,274
Rubbish Receivables		(8,656)				(8,656)
Accrued Income		(134,386)				(134,386)
Emergency Services Levy						
<b>Total receivables general outstanding</b>						<b>211,491</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



<b>Debtors Due</b>	<b>\$211,491</b>
<b>Over 30 Days</b>	<b>684%</b>
<b>Over 90 Days</b>	<b>305.2%</b>

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

**OPERATING ACTIVITIES**  
**NOTE 4**  
**OTHER CURRENT ASSETS**

	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 30 September 2021
<b>Other current assets</b>	\$	\$	\$	\$
<b>Inventory</b>				
Fuel & Materials	5,791	0	43,605	49,396
Land Held for Resale	235,000	0	0	235,000
<b>Total other current assets</b>				<b>284,396</b>
<b>Amounts shown above include GST (where applicable)</b>				

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

OPERATING ACTIVITIES

NOTE 5

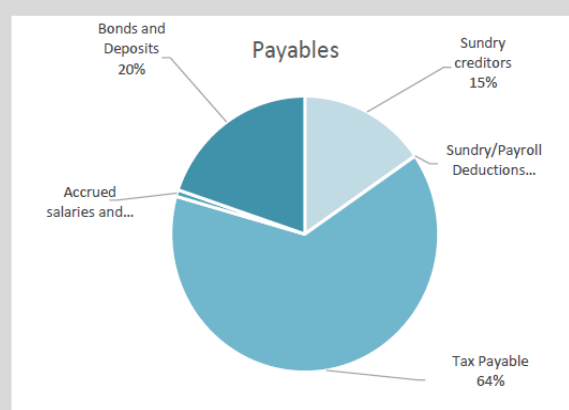
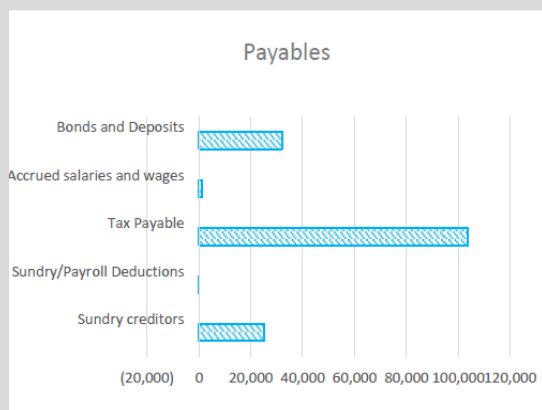
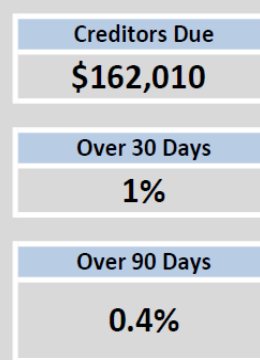
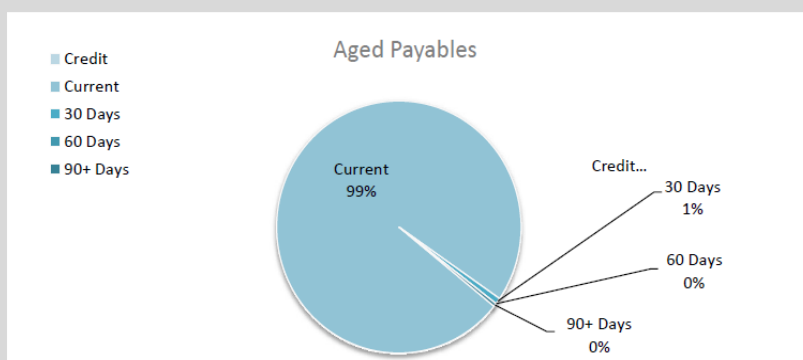
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	24,646	201	0	103	24,950
Percentage	0%	98.8%	0.8%	0%	0.4%	
<b>Balance per trial balance</b>						
Sundry creditors	0	24,646	201	0	103	24,950
Sundry/Payroll Deductions		(40)				(40)
Tax Payable		103,759				103,759
Accrued salaries and wages		1,250				1,250
Bonds and Deposits		32,091				32,091
<b>Total payables general outstanding</b>	<b>0</b>	<b>161,707</b>	<b>201</b>	<b>0</b>	<b>103</b>	<b>162,010</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



**OPERATING ACTIVITIES**  
**NOTE 6**  
**RATE REVENUE**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2021**

RATE TYPE	Rate in \$ (cents)	Number of Properties	Budget			YTD Actual			Total Revenue \$
			Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Interim Rates	
<b>General rate revenue</b>									
<b>Gross rental value</b>									
General GRV	0.079956	1,459	20,058,557	1,591,761	0	0	1,591,761	1,603,612	1,603,612
<b>Unimproved value</b>									
General UV	0.011983	428	203,434,031	2,338,452	0	0	2,338,452	2,338,748	2,338,748
<b>Sub-Total</b>		<b>1,887</b>	<b>223,492,588</b>	<b>3,930,213</b>	<b>0</b>	<b>0</b>	<b>3,930,213</b>	<b>3,942,360</b>	<b>3,942,360</b>
<b>Minimum payment</b>									
<b>Gross rental value</b>									
General GRV	565	1,116	3,390,741	630,540	0	0	630,540	636,755	635,903
<b>Unimproved value</b>									
General UV	565	61	789,227	34,465			34,465	28,815	28,815
<b>Sub-total</b>		<b>1,177</b>	<b>4,179,968</b>	<b>665,005</b>	<b>0</b>	<b>0</b>	<b>665,005</b>	<b>665,570</b>	<b>664,718</b>
<b>Total general rates</b>							<b>4,595,218</b>		<b>4,607,078</b>
<b>Specified area rates</b>									
Kalbarri Tourism	0.001821		16,484,984	30,000	0	0	30,000	30,076	30,076
Port Gregory Water Supply	0.037394		561,586	21,000	0	0	21,000	21,000	21,000
<b>Total specified area rates</b>			<b>17,046,570</b>	<b>51,000</b>	<b>0</b>	<b>0</b>	<b>51,000</b>	<b>51,076</b>	<b>51,076</b>
<b>Total</b>							<b>4,646,218</b>		<b>4,658,155</b>

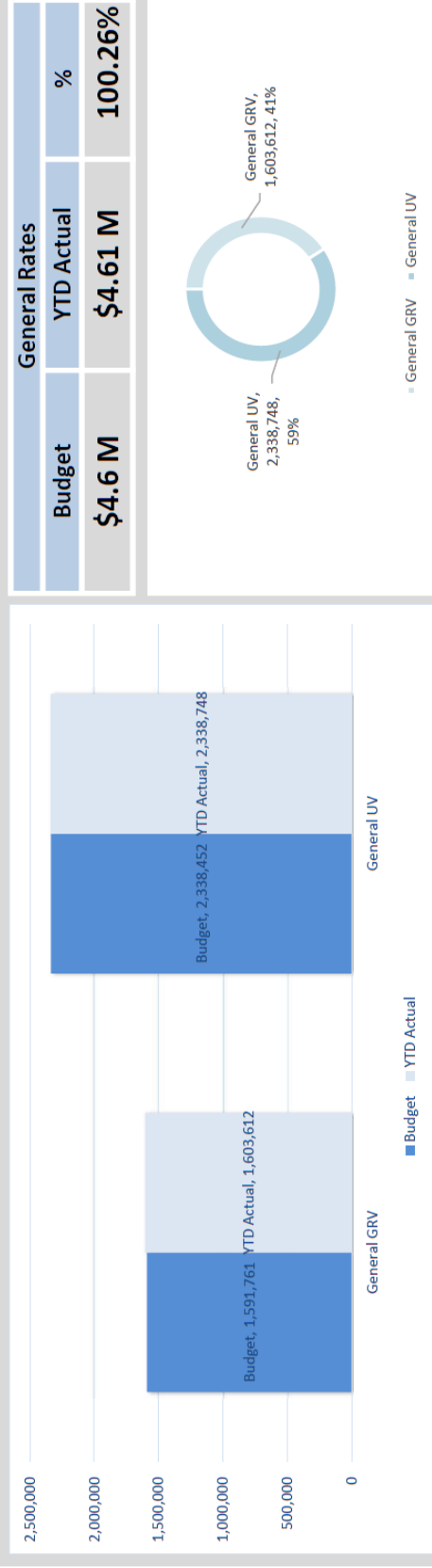
Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. From 1 July 2019 prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Please refer to the compilation report

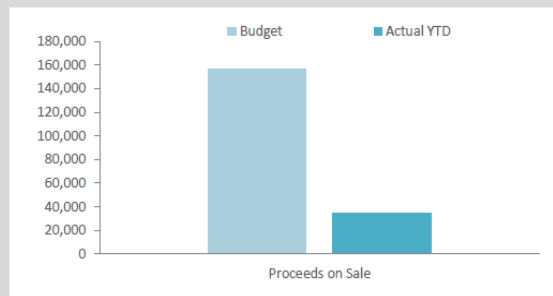
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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

OPERATING ACTIVITIES  
NOTE 7  
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Health</b>								
41768	P282 - Kia Optima - EHO	11,000	15,000	4,000	0			0	0
	<b>Transport</b>								
41770	P284 - Ute LH Main't N'hpton	15,000	10,000	0	(5,000)			0	0
41758	P271 - Ute LH Road Construction	2,000	10,000	8,000	0			0	0
41676	P198 - Ute M'tce Grader Op	2,500	2,000	0	(500)			0	0
41736	P252 - Heavy Loader N'hpton	90,000	85,000	0	(5,000)			0	0
41715	P234 - M'tce Truck N'hpton	21,000	35,000	14,000	0	20,499	35,000	14,501	0
		<b>141,500</b>	<b>157,000</b>	<b>26,000</b>	<b>(10,500)</b>	<b>20,499</b>	<b>35,000</b>	<b>14,501</b>	<b>0</b>

KEY INFORMATION



Proceeds on sale		
Annual Budget	YTD Actual	%
<b>\$157,000</b>	<b>\$35,000</b>	<b>22%</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

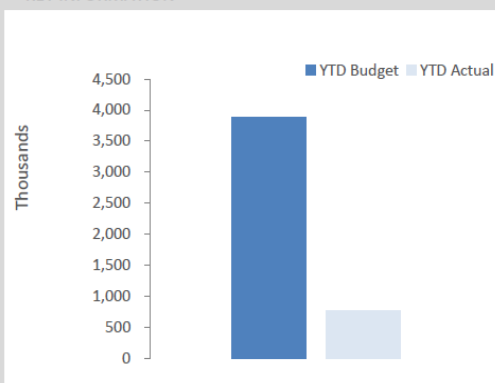
INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	866,500	105,123	353,515	248,392
Furniture and equipment	10,000	2,499	0	(2,499)
Plant and equipment	759,015	150,249	169,021	18,772
Infrastructure - Roads	1,718,625	429,639	18,684	(410,955)
Infrastructure - Footpaths & Carparks	274,684	39,840	125,683	85,843
Infrastructure - Parks & Ovals	252,076	63,012	96,420	33,408
Infrastructure - Other	5,500	1,374	0	(1,374)
<b>Capital Expenditure Totals</b>	<b>3,886,400</b>	<b>791,736</b>	<b>763,323</b>	<b>(28,413)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	981,656	246,537	1,500	(245,037)
Borrowings	100,000	0	0	0
Other (disposals & C/Fwd)	157,000	78,498	35,000	(43,498)
Cash backed reserves				
Leave Reserve	237,014	237,014	235,904	(1,110)
Roadworks Reserve	29,640	29,640	29,195	(445)
Kalbarri Airport Reserve	205,573	205,573	205,483	(90)
Building/Housing Reserve	131,864	131,864	131,419	(445)
Kalbarri Tourism Rate Reserve	6,975	6,975	6,975	0
Computer and Office Equipment Reserve	33,948	33,948	33,728	(220)
Land Development Reserve	311,671	311,671	309,461	(2,210)
Contribution - operations	1,691,059	(489,984)	(225,342)	264,642
<b>Capital funding total</b>	<b>3,886,400</b>	<b>791,736</b>	<b>763,323</b>	<b>(28,413)</b>

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION

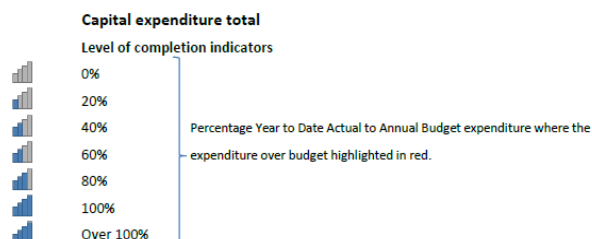


<b>Acquisitions</b>	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>% Spent</b>
	<b>\$3.89 M</b>	<b>\$0.76 M</b>	<b>20%</b>
<b>Capital Grant</b>	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>% Received</b>
	<b>\$0.98 M</b>	<b>\$0 M</b>	<b>0%</b>



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS (CONTINUED)



%	Account Description	Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
	<b>Governance</b>				
	Photocopier Northampton Office	10,000	2,499	0	10,000
	<b>Governance Total</b>	<b>10,000</b>	<b>2,499</b>	<b>0</b>	<b>10,000</b>
	<b>Health</b>				
	EHO Vehicle	34,000	16,998	0	34,000
	<b>Education and Welfare Total</b>	<b>34,000</b>	<b>16,998</b>	<b>0</b>	<b>34,000</b>
	Purchase of Lot 72 Seventh Avenue Northampton	0	0	323,515	(323,515)
	<b>Communities Amenities</b>				
	Marina Ablutions	156,000	0	30,000	126,000
	Sallys Tree ablutions	160,000	0	0	160,000
	Chinamans Ablutions	130,000	0	0	130,000
	Memorial Tree (LR&I Funding)	17,100	4,275	0	17,100
	Install Dump Point Horrocks	5,000	1,248	0	5,000
	Seal Access Road to Horrocks Dump Point	24,825	6,198	0	24,825
	<b>Communities Amenities Total</b>	<b>492,925</b>	<b>11,721</b>	<b>30,000</b>	<b>462,925</b>
	<b>Recreation And Culture</b>				
	Horrocks Playground Equipment	5,720	1,428	6,438	(718)
	Pump Tracks Horrocks & Northampton	120,000	29,997	0	120,000
	Marina Playground	104,256	26,064	89,983	14,274
	Allen Centre - Tourist Bus Carpark	117,064	441	125,683	(8,619)
	Kalbarri Community Camp Kitchen	400,000	99,999	0	400,000
	<b>Recreation And Culture Total</b>	<b>747,040</b>	<b>157,929</b>	<b>222,104</b>	<b>524,936</b>
	<b>Transport</b>				
	Road Construction	1,693,800	423,441	18,684	1,675,116
	Footpath/Carpark Construction	157,620	39,399	0	157,620
	Maintenance Truck C/Over	167,515	41,878	169,021	(1,506)
	Truck & Trailer Tarpaulins	25,000	6,250	0	25,000
	Heavy Loader - Northampton	330,000	82,498	0	330,000
	Zero Turn Mower - Horrocks	10,500	2,625	0	10,500
	Ute Leading Hand Maintenance	52,000	0	0	52,000
	Ute Road Construction	55,000	0	0	55,000
	Ute Maintenance Grader	40,000	0	0	40,000
	Kalbarri Depot Ablution	20,500	5,124	0	20,500
	<b>Transport Total</b>	<b>2,551,935</b>	<b>601,215</b>	<b>187,705</b>	<b>2,364,230</b>
	<b>Economic &amp; Other Property and Services</b>				
	Purchase Vehicle Building Surveyor	45,000	0	0	45,000
	Monitoring system - Port Gregory Water Supply	5,500	1,374	0	5,500
	<b>Economic &amp; Other Property and Services Total</b>	<b>50,500</b>	<b>1,374</b>	<b>0</b>	<b>50,500</b>
	<b>Capital Expenditure by Program Total</b>	<b>3,886,400</b>	<b>791,736</b>	<b>763,323</b>	<b>3,123,077</b>

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 17

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

FINANCING ACTIVITIES  
NOTE 9  
BORROWINGS

Repayments - borrowings

Particulars	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
<b>1 July 2021</b>	\$	\$	\$	\$	\$	\$	\$	\$
<b>Housing</b>								
Loan 154 - Staff Housing	189,159	0	0	36,586	189,159	152,573	0	5,773
<b>Recreation and culture</b>								
Loan 156 - RSL Hall Extensions	454,484	0	0	47,420	454,484	407,064	0	10,920
<b>Transport</b>								
Loan 153 - Plant Purchases	133,684	0	0	44,538	111,637	89,146	1,827	3,787
Loan 157 - Plant Purchases	340,000	0	0	32,122	340,000	307,878	0	6,864
Loan 158 - Plant Purchases	0	100,000	0	0	0	100,000	0	0
	1,117,327	0	0	160,666	1,095,280	1,056,661	1,827	27,344
<b>Self supporting loans</b>								
<b>Education and welfare</b>								
Loan 155 - Pioneer Lodge	358,026	0	0	15,726	350,240	342,300	6,772	15,723
<b>Recreation and culture</b>								
Loan 151 - Kalbarri Bowling Club	0	0	0	0	0	0	0	0
<b>Other property and services</b>								
Loan 152 - Staff Housing (CEO)	293,742	0	0	19,901	302,907	273,841	7,297	18,104
	651,768	0	0	35,627	653,147	616,141	14,069	33,827
<b>Total</b>	1,769,095	0	0	196,293	1,748,427	1,672,802	15,896	61,171
Current borrowings	196,293				39,616			
Non-current borrowings	1,572,802				1,708,811			
	1,769,095				1,748,427			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

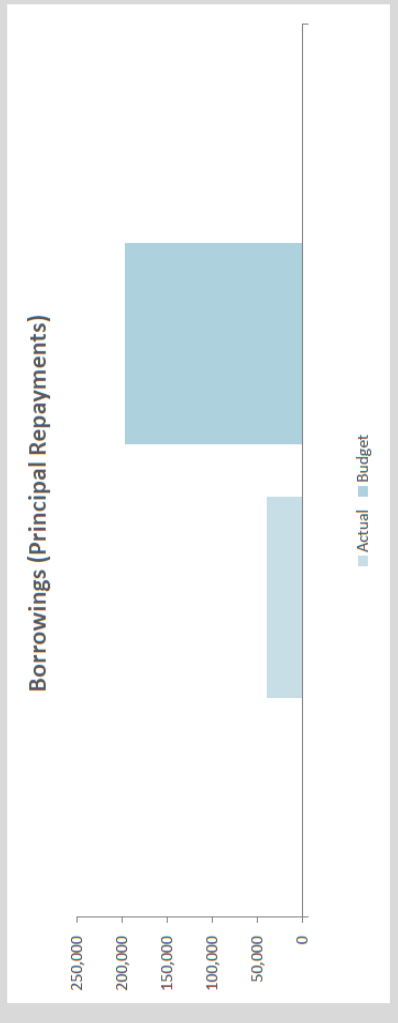
New borrowings 2021-22

FINANCING ACTIVITIES  
NOTE 9  
BORROWINGS

Particulars	Amount Borrowed		Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
Loan 158 - Plant Purchases	\$ 0	\$ 100,000	WATC	Fixed	10	\$ 7,392	1.25%	\$ 0	\$ 0	\$ 0
	0	100,000				7,392	1.25	0	0	0

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

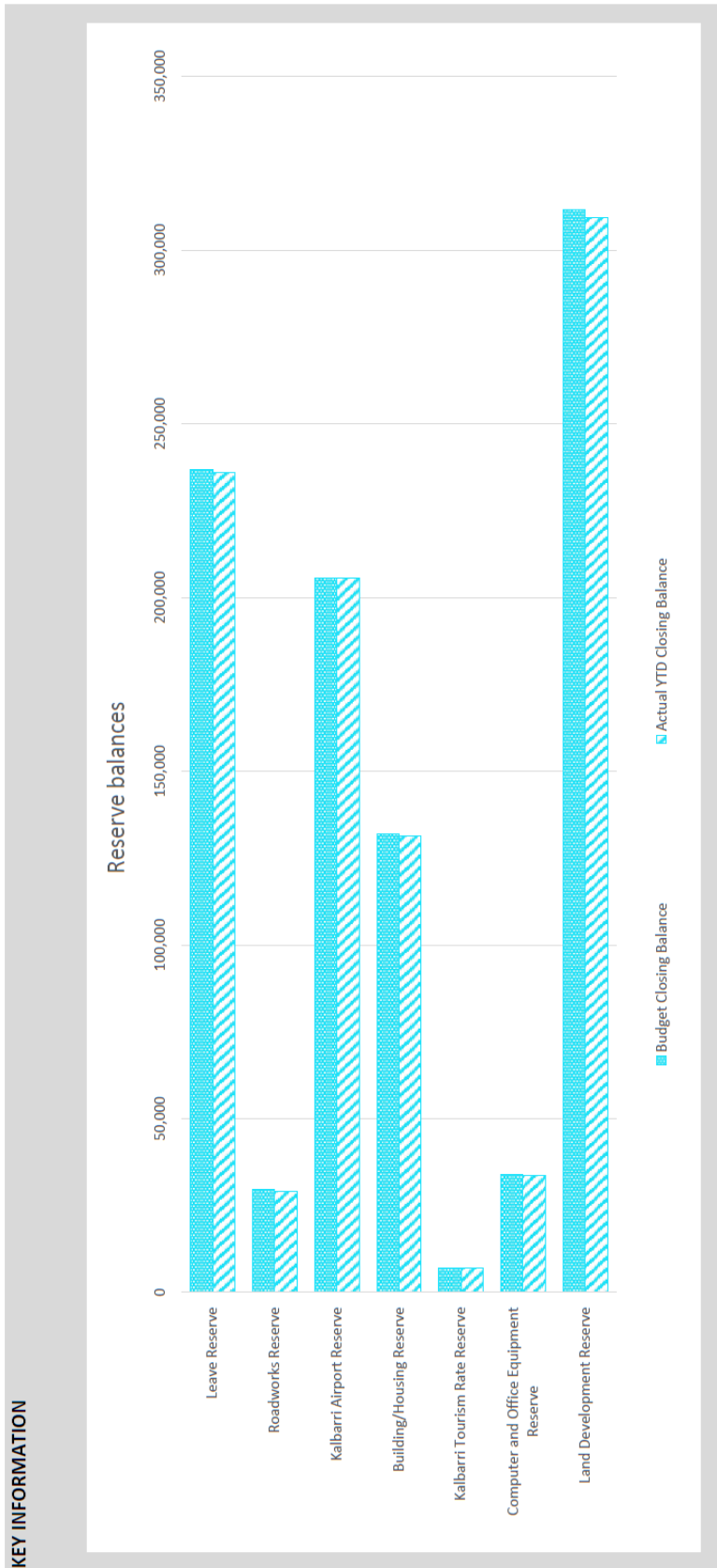
OPERATING ACTIVITIES  
NOTE 10  
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 230,764	\$ 1,250	\$ 140	\$ 5,000	\$ 5,000	\$ 0	\$ 0	\$ 237,014	\$ 235,904
Roadworks Reserve	29,140	500	55	0	0	0	0	29,640	29,195
Kalbarri Airport Reserve	105,473	100	10	100,000	100,000	0	0	205,573	205,483
Building/Housing Reserve	131,364	500	55	0	0	0	0	131,864	131,419
Kalbarri Tourism Rate Reserve	0	0	0	6,975	6,975	0	0	6,975	6,975
Computer and Office Equipment Reserve	33,698	250	30	0	0	0	0	33,948	33,728
Land Development Reserve	309,171	2,500	290	0	0	0	0	311,671	309,461
	<b>839,610</b>	<b>5,100</b>	<b>580</b>	<b>111,975</b>	<b>111,975</b>	<b>0</b>	<b>0</b>	<b>956,685</b>	<b>952,165</b>

Please refer to the compilation report

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

OPERATING ACTIVITIES  
NOTE 11  
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2021	Liability Increase	Liability Reduction	Closing Balance 30 September 2021
		\$	\$	\$	\$
<b>Provisions</b>					
Annual leave		258,553			258,553
Long service leave		459,531			459,531
<b>Total Provisions</b>		718,085	0	0	718,085
<b>Total other current assets</b>		<b>718,085</b>			<b>718,085</b>
Amounts shown above include GST (where applicable)					

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee benefits**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Operating grants, subsidies and contributions revenue

Unspent operating grant, subsidies and contributions liability

Description/Provider	Unspent operating grant, subsidies and contributions liability			Operating grants, subsidies and contributions revenue		
	Liability 1 Jul 2020	Increase in Liability (As revenue)	Liability 30 Sep 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>						
General purpose funding						
Grants Commission - General/	0	0	0	426,350	106,587	195,743
Grants Commission - Roads/	0	0	0	357,000	89,250	93,750
Law, order, public safety						
Emergency Services Levy - BFB	0	0	0	44,445	11,110	0
Emergency Services Levy - SES	0	0	0	31,221	7,805	0
Education and welfare						
NCCA Operational Grant/Fundraising	0	0	0	72,000	18,000	35,000
Transport						
MRD - Maintenance	0	0	0	187,809	187,809	187,809
	0	0	0	1,118,825	420,561	512,302

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 23



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

NOTE 13  
NON-OPERATING GRANTS AND CONTRIBUTIONS

Description/Provider	Unspent non operating grants, subsidies and contributions liability			Non operating grants, subsidies and contributions revenue		
	Liability 1 Jul 2020	Increase in Liability (As revenue)	Liability 30 Sep 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>						
<b>Recreation and culture</b>						
Pump Tracks (LRCI Grant)	0		0	86,544	21,636	0
Backyard Cricket Grant (Library)			0	1,500	1,500	1,500
Marina Ablutions (Kalbarri)			0	83,461	20,865	0
<b>Transport</b>						
Regional Road Group Funding			0	356,667	89,166	0
Roads to Recovery Funding			0	453,484	113,370	0
	0	0	0	981,656	246,537	1,500

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 24

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021**

**NOTE 14  
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2021	Received	Paid	30 Sep 2021
	\$	\$	\$	\$
Building Levies (BCITF & BRB)	7,920	20,334	(19,535)	8,718
Community Bus Bond	5,600	200	(800)	5,000
Unclaimed Monies - Rates	5,179	0	0	5,179
BROC - Management Funds	1	0	0	1
RSL Hall Key Bond	430	0	0	430
Special Series Plates	1,540	1,550	(1,000)	2,090
Northampton Child Care Association	12,797	10,074	0	22,871
Horrocks Memorial Wall	204	0	(150)	54
One Life	940	0	0	940
Rubbish Tip Key Bond	1,400	200	0	1,600
Horrocks - Skatepark	1,050	0	0	1,050
RSL - Kalbarri Memorial	16,130	0	0	16,130
DOT - Department of Transport	0	86,182	(86,182)	0
Cyclone Seroja Donations	23,219	26,540	(12,500)	37,259
Sale of Land	0	30,761	0	30,761
Nomination Deposits	0	400	0	400
	<b>76,409</b>	<b>176,241</b>	<b>(120,167)</b>	<b>132,482</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

**NOTE 15**  
**EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 0.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
Governance	18,495	133.27%	▲ Permanent	Var due to reimb of lease costs & ATO refund
General purpose funding	100,041	2.08%	▲ Permanent	Variance due to additional FAG's funding
Health	(8,687)	(93.71%)	▼ Timing	EHO billings not raised at this stage
Education and welfare	24,920	49.91%	▲ Timing	Var associated with NCCA operational grant payment
Housing	(5,776)	(30.31%)	▼ Permanent	Var due to reduced residential rental income
Community amenities	(102,720)	(11.86%)	▼ Timing	Var associated with insurance reimbursement for replacement of buildings (Ablutions)
Recreation and culture	(125,389)	(81.90%)	▼ Timing	Var associated with insurance reimbursement for replacement of buildings (Kalbarri Camp)
Transport	7,991	4.09%	▲ Timing	Minor variance
Economic services	(51,431)	(35.11%)	▼ Timing	Var due to lease debtors not being raised
Other property and services	1,711,524	1168.14%	▲ Timing	Var due to recieval of LGIS Insurance pre-payment
<b>Expenditure from operating activities</b>				
Governance	30,682	12.15%	▲ Timing	Var is considered short term and will reconcile as the year progresses
Law, order and public safety	(36,541)	(36.80%)	▼ Permanent	Var largely due to Kalbarri SES reimbursement for outboard motors
Education and welfare	(18,132)	(28.80%)	▼ Timing	Var due to increased NCCA payroll expenses
Community amenities	17,474	4.31%	▲ Timing	Var due to lag in refuse collection payments
Recreation and culture	109,991	22.50%	▲ Timing	Minor variance across multiple accounts, actuals and budget will converge
Transport	105,668	10.98%	▲ Timing	Variance due to muni roads underspend, actuals and budget should reconcile as year progresses
Other property and services	(672,172)	(778.23%)	▼ Timing	Var due to the costs associated with cyclone Seroja insurance and recovery works
<b>Investing activities</b>				
Non-operating grants, subsidies and contributions	(245,037)	(99.39%)	▼ Timing	Var due to non op grant budget profile
Capital acquisitions	28,413	3.59%	▲ Timing	Further Plant purchase to be completed in coming months
<b>Financing activities</b>				
Repayment of debentures	9,458	19.27%	▲ Timing	Will reconcile, budget timing situation only
Transfer to reserves	(83,286)	(284.56%)	▼ Timing	Transfers to be processed September 2021

**ADMINISTRATION & CORPORATE REPORT**

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7.5.2	SUPERANNUATION FOR ELECTED MEMBERS.....	9
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**7.5.1**

**CAR PARK LIGHTING**

<b>LOCATION:</b>	<b>ALLEN CENTRE CAR PARK</b>
<b>FILE REFERENCE:</b>	<b>12.1.3</b>
<b>DATE OF REPORT:</b>	<b>30 September 2021</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Plan of lighting 2. Specifications of Lighting</b>

**SUMMARY:**

Council to determine proposed car park lighting for car parks at Allen Centre, Kalbarri

**LOCALITY PLANS:**

Refer to Appendices.

**BACKGROUND:**

At the September meeting of Council, the Council requested that Management undertake research and obtain costings for the installation of lighting at the Allen Centre Car Parks.

Whilst attending the recent Local Government Convention, exhibitors who are WALGA preferred suppliers had on display various options and one supplier , Vizona, has provided a quote. A second quote from another firm, Earthtrack, is being sought however was not available at the time of compiling this report.

For the supply and installation of seven solar panel light towers the overall cost is \$48,465 plus GST.

**COMMENT:**

The quote as stated is for seven towers, however it is considered that seven towers may not be warranted at this early stage, and it is suggested that four to five would be sufficient and not install the two as shown as Appendices 1 that are on the east side of the new long vehicle car park.

**FINANCIAL & BUDGET IMPLICATIONS:**

There is no provision for this purchase within the 2021/22 Budget. Depending on the urgency it is recommended that the installation of the towers be deferred until 2022/23 Budget for further consideration.

**STATUTORY IMPLICATIONS:**

*Local Government Act 1995 – Section 6.8, authorising unbudgeted expenditure.*

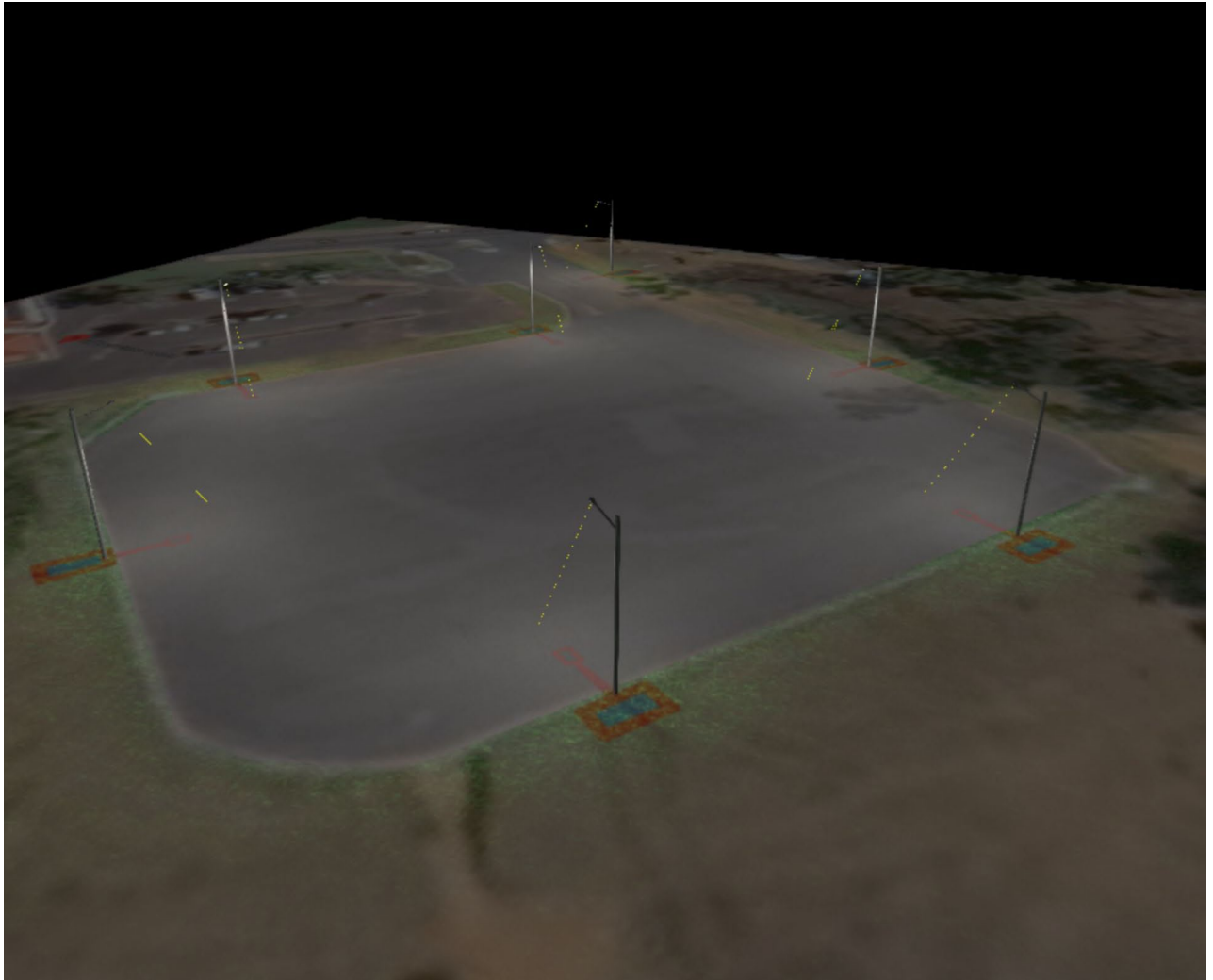
**VOTING REQUIREMENT:**

*Absolute Majority Required:* - As there is no provision for this expenditure within the 2021/2022 Budget, if is to progress with the light installation then Council needs to approve the expenditure by an absolute majority as per Section 6.8 of the Local Government Act 1995.

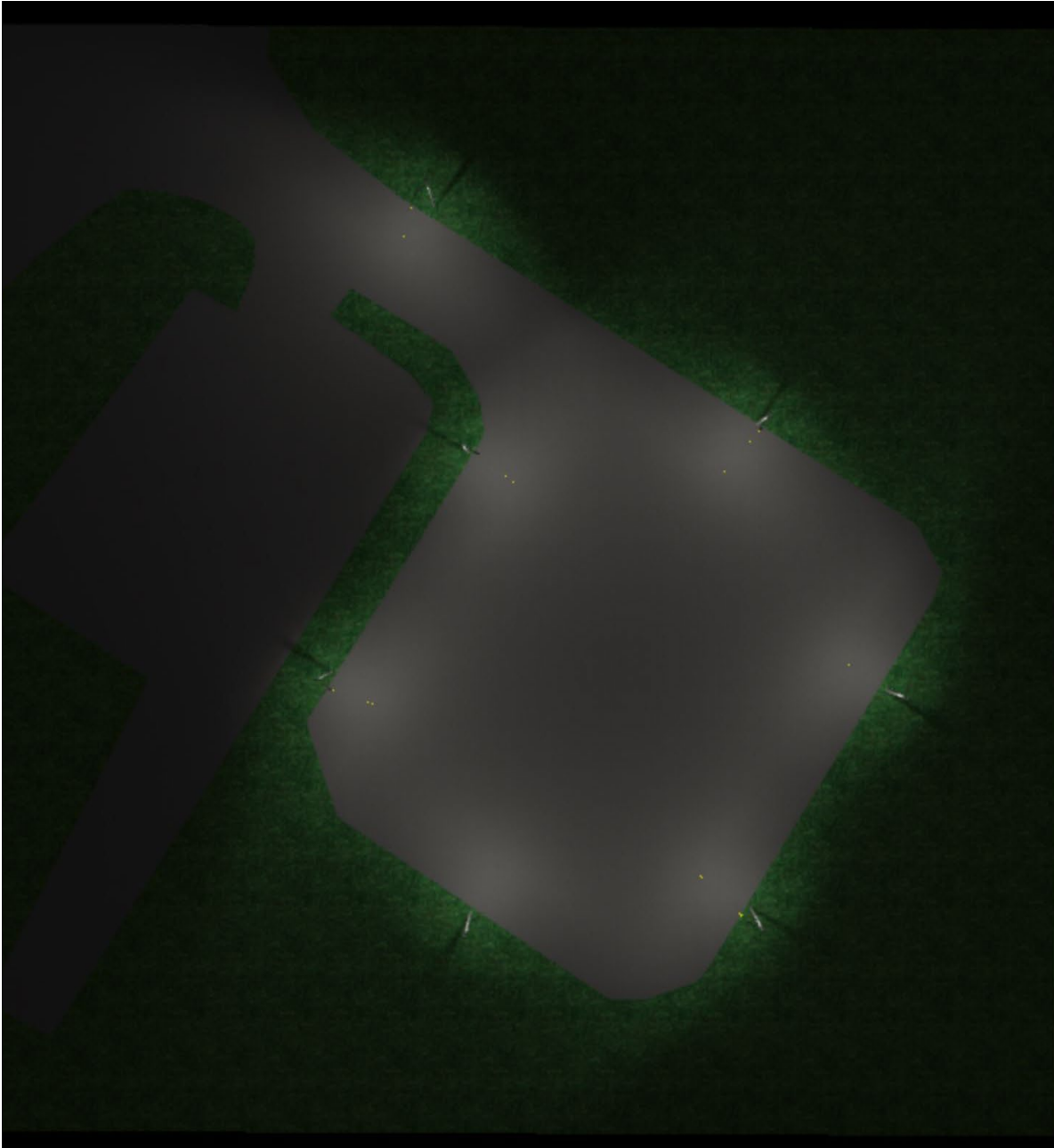
**OFFICER RECOMMENDATION – ITEM 7.5.1**

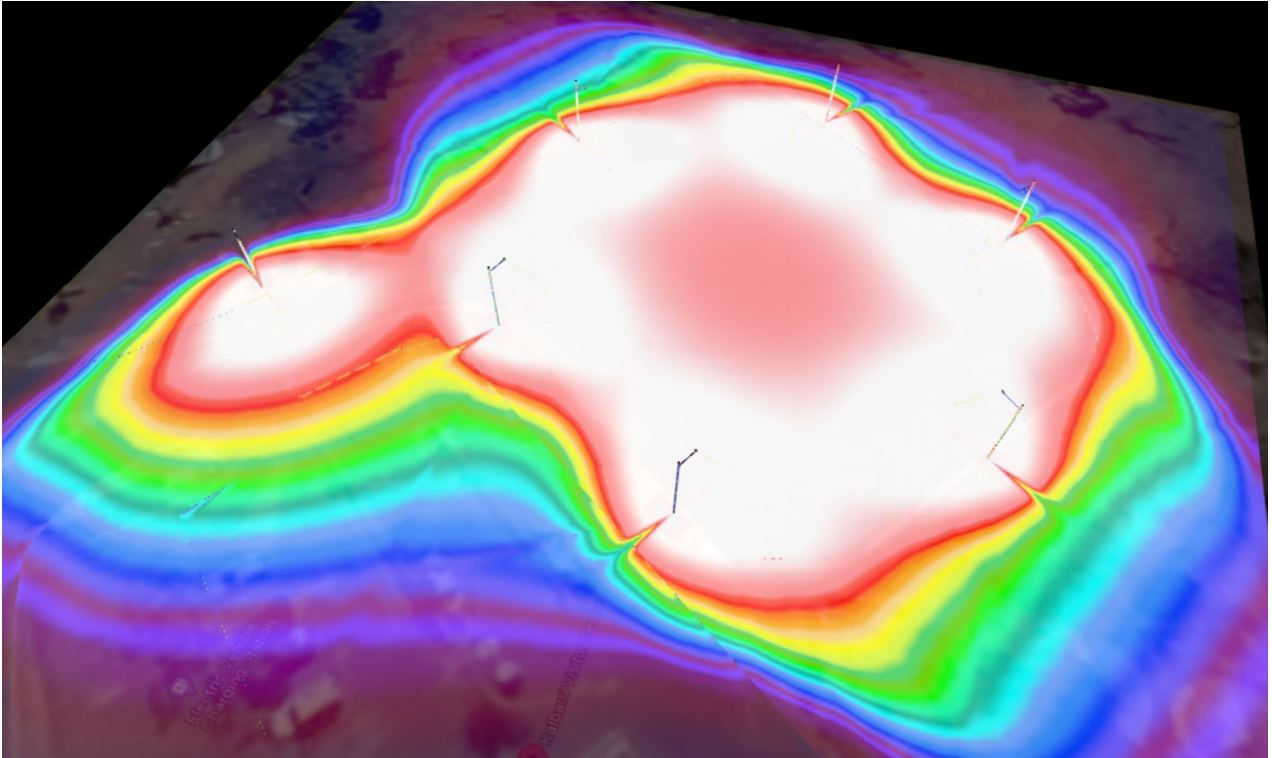
**That Council defer the installation of solar lighting towers at the Allen Centre car parks for consideration in the 2022/23 Budget.**

**APPENDICES 1 – Car Park Lighting Plan**









**APPENDICES 2 – Solar Light Specifications**

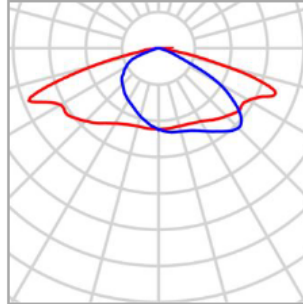
Allen Centre Carpark | Kalbarri WA



**Luminaire list**

$\Phi_{total}$ 104965 lm	$P_{total}$ 702.8 W	Luminous efficacy 149.4 lm/W
-----------------------------	------------------------	---------------------------------

**EcoEdge 100W**

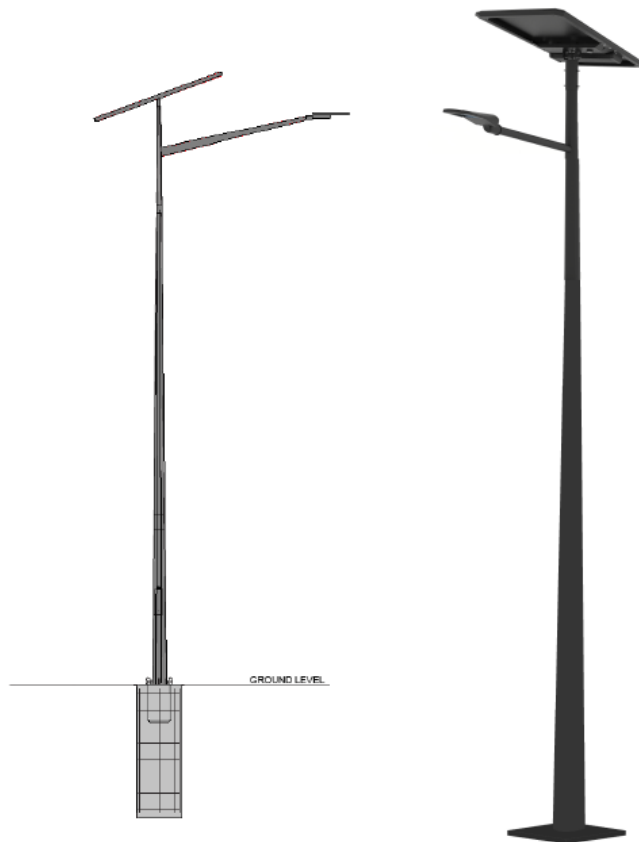
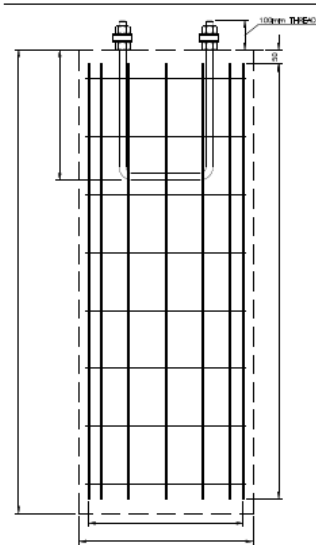


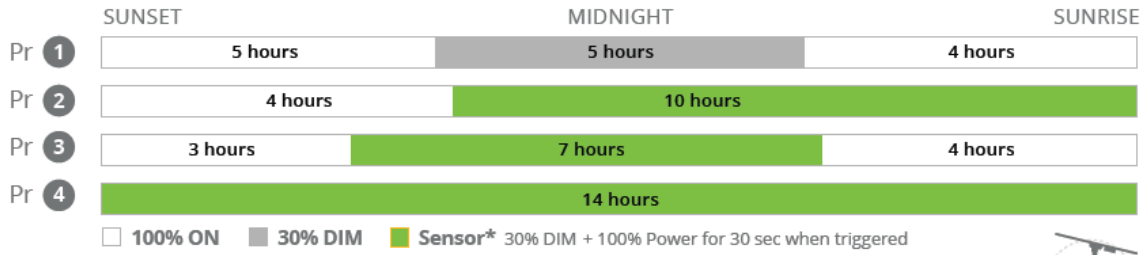
pcs.	7
Article No.	EE100W
Article name	EcoEdge 100W

P	100.4 W
$\Phi_{Luminaire}$	14995 lm
Luminous efficacy	149.4 lm/W

**8.5m Octagonal Pole**

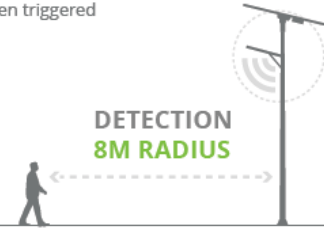
pcs.	7
Article No.	O85SSA
Article name	Octagonal 8.5m Single Straight Arm Pole





**MICROWAVE MOTION SENSOR**

360° coverage, invisible and integrated in luminaire housing. 8m wave radius.



LED	
Type:	EcoEdge
Wattages	30W   40W   50W   60W   80W
Lumens	150lm/W
CCT	3000K to 6000K (Standard 4000K)
Ingress Protection	IP66 & Water-proof
LED Lifecycle	50,000+ hours
Working Temperature	-10°C to 70°C (Optional -40°C to 70°C)
Solar Panel	5 Bus-bars cells   Mono-crystalline Solar Panel
Solar Panel Power	285 Watts/ 36Volts
Beam Angle	102.5°   116.7°   147.5°
Battery	LiFePO <sub>4</sub> - Lithium Iron Phosphate
Battery Capacity	58.5AH / 25.6Volts
CRI	>70
Wind Load Rate	180km/h
Sensor	Microwave 360° Motion Sensor

**7.5.2 SUPERANNUATION FOR ELECTED MEMBERS**

<b>FILE REFERENCE:</b>	<b>4.1.1</b>
<b>CORRESPONDENT:</b>	<b>WA Local Government Association</b>
<b>DATE OF REPORT:</b>	<b>4 October 2021</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. WALGA Draft Policy Proposal</b>

**SUMMARY:**

Council to determine if it supports or does not support Elected Members being eligible for Superannuation.

**BACKGROUND:**

WALGA is seeking feedback on a draft policy proposal, as per the attached paper, to advocate for Elected Members to be required to be paid superannuation.

The recommended advocacy approach is to propose that the *Local Government Act 1995* be amended to facilitate the payment of superannuation to Elected Members in addition to fees and allowances

This approach avoids the problems associated with the current arrangements around the need to withhold income tax and pay fringe benefits tax.

Feedback from the Local Government sector will inform a State Council agenda item, which will be considered at November Zone meetings and the 1 December meeting of State Council. Following a State Council decision, advocacy will be undertaken with the Minister for Local Government.

**COMMENT:**

The Draft Policy Proposal was forwarded to all elected members with some providing feedback that the payment of superannuation to elected members not be supported, however the feedback received to date came from only four elected members.

As per the draft policy proposal, WALGA are seeking elected members response to two specific questions:

1. *“Should Local Governments be enabled or required to pay superannuation to Elected Members?”*
  
2. WALGA Staff Recommendation to State Council?

*“That the Local Government Act 1995 be amended to require Local Governments to pay Elected Members, into a nominated superannuation account, an amount equivalent to the superannuation guarantee determined with reference to fees and allowances paid to each Elected Member.”*

**FINANCIAL & BUDGET IMPLICATIONS:**

As defined in the proposal the superannuation is on the fees and allowances paid to the elected member. For the Shire of Northampton the fees and allowances paid are:

	Annual <u>Allowance</u>	<u>Sitting Fees</u>	Communication <u>Allowance</u>
President	\$14,000	\$500	\$500
Deputy President	\$ 3,500	\$250	\$500
Councillors		\$250 Council \$100 Committee	\$500

For 2019/21 total payments made for fees and allowances was:

Sitting Fees	\$25,600
President Allowance	\$14,000
Deputy President Allowance	\$ 3,500
Communication Allowance	\$ 4,500
<b>Total payments</b>	<b>\$47,600</b>

Based on the 2019/20 expenditure the total superannuation payment based on the now 10% compulsory contribution would be \$4,760.

Based on the above the cost to Council is not that great in the context of the Councils overall budget.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 7.5.2**

**Council provides the following response to the Western Australian Local Government Associations (WALGA) Draft Superannuation for Elected Members Policy Proposal:**

**1. WALGA Question –**

*“Should Local Governments be enabled or required to pay superannuation to Elected Members?”*

**Council Response (to be inserted).**

**2 WALGA Staff Recommendation to State Council?**

*“That the Local Government Act 1995 be amended to require Local Governments to pay Elected Members, into a nominated superannuation account, an amount equivalent to the superannuation guarantee determined with reference to fees and allowances paid to each Elected Member.”*

**Council Response (to be inserted).**

## APPENDICES 1 – Draft Superannuation Policy Proposal



### Entitlement to Superannuation

Elected Members, like all workers, should be entitled to payment of superannuation. Payment of superannuation to Elected Members would address a historical anomaly that has seen Elected Members denied a benefit enjoyed by the broader workforce.

Given community expectations and the time commitment of serving on or leading a Council, many Elected Members are sacrificing opportunities for paid work to serve their community on Council.

As has been well documented through recent Inquiries into Local Government, “the role of a Councillor is challenging. Councillors are responsible for overseeing a complex business – that provides a broad range of functions, manages significant public assets, and employs in some cases hundreds of staff – all in a political and publicly accountable environment.”<sup>1</sup>

It is crucial to the functioning of Local Government that Elected Members are appropriately remunerated for their time and contribution.

Payment of superannuation to Elected Members aligns with the objective of the superannuation system, which is “to provide income in retirement to substitute or supplement the Age Pension.”<sup>2</sup>

In addition, it is hoped that payment of superannuation would lead to greater interest and more nominations to serve on Council from women and younger people, leading to greater representation on Councils by people from traditionally underrepresented demographics.

### Current Arrangements

Under current arrangements, Elected Members can voluntarily decide to have all or a portion of their allowances paid into a superannuation fund.

In addition, under the *Superannuation Guarantee (Administration) Act 1992* (Cth), Local Governments can unanimously resolve to be considered an ‘eligible local governing body’ through the *Taxation Administration Act 1953* (Cth).

As a consequence of such a resolution, Elected Members would then be treated similarly to employees and the Local Government would be required to make superannuation

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contributions in addition to payment of allowances. However, a resolution of this nature also has significant implications: pay as you go (PAYG) tax would be required to be withheld for remission to the Australian Taxation Office (ATO), and Fringe Benefit Tax (FBT) would be applicable to all benefits provided to Elected Members. For these reasons, Local Governments in Australia typically do not pursue this course of action.

## Other Jurisdictions

Approaches in other jurisdictions are mixed, however the issue of superannuation entitlements for Elected Members has increasingly been the subject to public debate in other states of Australia.

In New South Wales, following a state-led discussion paper and consultation process, amendments to the Local Government Act have been put forward that would enable Councils to resolve to pay superannuation contributions from July 2022.

This mirrors the approach in Queensland where, under the state's Local Government Act, Councils may resolve to pay superannuation contributions to Elected Members.

Elected Members in Victoria are paid a cash loading equivalent to the superannuation guarantee, but this is not required to be paid into a superannuation fund.

No superannuation is paid in Tasmania, South Australia or the Northern Territory.

## Proposed Approach

The recommended advocacy approach is to propose that the *Local Government Act 1995* be amended to facilitate the payment of superannuation to Elected Members in addition to fees and allowances.

This approach avoids the problems associated with the current arrangements around the need to withhold income tax and pay fringe benefits tax.

A fundamental question relates to whether the proposed amendment to the Local Government Act should *require* Local Governments to pay superannuation, or whether the decision to pay superannuation should be a decision of Council.

Under the principle of general competence, Local Governments should be empowered to manage their own affairs and the case could be made that this ought to extend to the payment of superannuation to Elected Members. However, as the superannuation system is underpinned by its universality, and there is potential for payment of superannuation to

become a political debate around the Council table, a strong case can be made for the payment of superannuation to Elected Members to be a legislative requirement.

On balance, it is posited that, to achieve the objectives of the superannuation system and to avoid politicisation of the decision at a local level, payment of superannuation should be a universal entitlement for Elected Members and therefore a requirement of Local Governments contained in the Local Government Act.

*Feedback is sought from Members on this specific issue:*

*Should Local Governments be enabled or required to pay superannuation to Elected Members?*

*Why is that approach preferred?*

As is the case in other jurisdictions, the Salaries and Allowances Tribunal should not consider the payment of superannuation as part of their deliberative process. Specifically, payment of superannuation, equivalent to the superannuation guarantee, should be over and above the fees and allowances determined by the Salaries and Allowances Tribunal.

## Costs

There will be a cost associated with the payment of superannuation to Elected Members. These costs will be particularly noticeable in the first year when superannuation becomes payable.

The table below identifies the maximum possible cost of paying superannuation based on the current Salaries and Allowances Tribunal (SAT) determination<sup>3</sup>, and the current superannuation guarantee of ten percent.

The second column in the table identifies the maximum number of Elected Members currently elected to at least one Local Government in each SAT band in Western Australia. The third column then assumes that the maximum allowances are paid to all Councillors, the Mayor or President and the Deputy Mayor or Deputy President. From this, the maximum superannuation liability, based on the current SAT determination and the current superannuation guarantee of ten percent, per SAT band is calculated.



It is acknowledged that the actual liability for each Local Government is likely to be less than the maximum due to fewer Elected Members than the maximum listed in the second column, and / or paying less than the maximum allowances to Elected Members. In this way, the table below represents the **maximum** potential cost to Local Governments in each band.

Band	Maximum number of Elected Members (currently)	Maximum fees and allowances	Maximum Superannuation liability
1	15	\$603,199	\$60,320
2	13	\$389,101	\$38,910
3	11	\$235,208	\$23,521
4	11	\$139,653	\$13,965

While the costs are acknowledged, it is argued that on balance the benefits of paying superannuation to Elected Members as outlined in this paper outweigh the costs.

## Recommendation

**WALGA recommends to the Minister for Local Government:**

**That the *Local Government Act 1995* be amended to require Local Governments to pay Elected Members, into a nominated superannuation account, an amount equivalent to the superannuation guarantee determined with reference to fees and allowances paid to each Elected Member.**

## Process for Consultation

This paper has been prepared as a *Draft Policy Position Paper*. Feedback is sought from members in regards to the recommendation put forward by this paper.

Comments or submissions should be made to Tim Lane, Manager Strategy and Association Governance, at [tlane@walga.asn.au](mailto:tlane@walga.asn.au) by **Friday, 22 October**.

State Council's Governance Policy Team will meet in late October to consider member comments and submissions and provide guidance to inform a State Council agenda item, which will be considered at November Zone meetings and the 1 December meeting of State Council.

Following a State Council decision, advocacy will be undertaken with the Minister for Local Government.

**7.5.3**

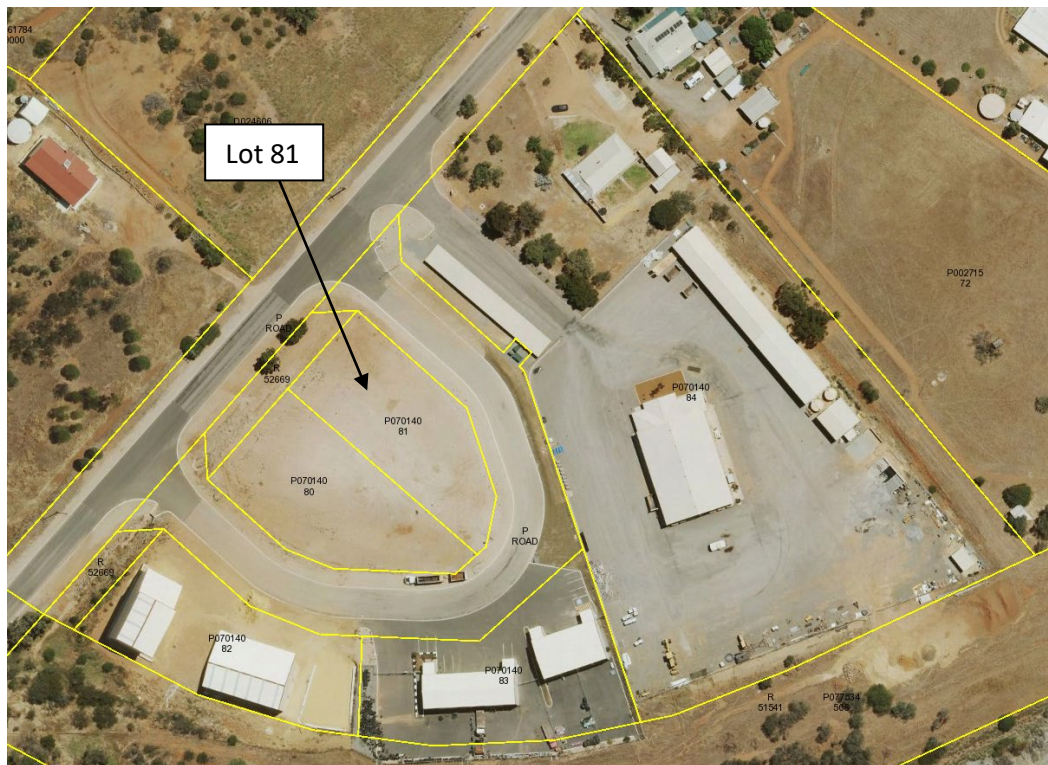
**REQUEST TO LEASE – LOT 81 SEVENTH AVE/KITSON CIRCUIT, NORTHAMPTON**

<b>LOCATION:</b>	<b>Lot 81 Seventh Ave/Kitson Circuit</b>
<b>FILE REFERENCE:</b>	<b>10.8.2.3</b>
<b>CORRESPONDENT:</b>	<b>John Van Maanen</b>
<b>DATE OF REPORT:</b>	<b>4 October 2021</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>

**SUMMARY:**

Council to approve the leasing of Lot 81 Seventh Avenue/Kitson Circuit, Northampton.

**LOCALITY PLANS:**



**BACKGROUND:**

Mr John Van Maanen of Munda Steel wishes to lease Lot 81 located at the Northampton Light Industrial Area for the purpose of a laydown and storage area for fabrication equipment, machinery, steel supplies and workspace, basically a metal fabrication/engineering business.



He is requesting a five year lease with the option to purchase the lot at the end of the lease term.

**COMMENT:**

Lot 81 has been vacant since the light industrial area was developed with the exception of it and Lot 80 being used by Western Power as a lay down area for their requirements in the recovery of Cyclone Seroja.

The business proposed is supported and as per the request the proposal is to lease the lot for five years with the option to purchase the lot and the end of the lease term. A valuation for the annual lease will need to be obtained. As an indication when the neighbouring Lot was leased to Landmark (now Nutrien) the annual rent was \$2,000 per annum, note only the land itself is valued.

The proponent will be required to construct a workshop and commercial grade security fencing around the lot, and it is recommended that the conditions of the lease require that the fence to be constructed within six months and that the workshop construction time frame be within two years from the commencement of the lease term.

**FINANCIAL & BUDGET IMPLICATIONS:**

There will be minimal cost to Council as the proponent will be required to pay for all fees in the preparation of the lease documents.

**STATUTORY IMPLICATIONS:**

*State: Local Government Act 1995 – Section 3.58*

Under Section 3.58, leasing of land has the same meaning as selling land and therefore the following applies:

(1) *In this section —*

**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;

**property** includes the whole or any part of the interest of a local government in property, but does not include money.

(2) *Except as stated in this section, a local government can only dispose of property to —*

- (a) *the highest bidder at public auction; or*
  - (b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*
- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
- (a) *it gives local public notice of the proposed disposition —*
    - (i) *describing the property concerned; and*
    - (ii) *giving details of the proposed disposition; and*
    - (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*
- and*
- (b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*
- (4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*
- (a) *the names of all other parties concerned; and*
  - (b) *the consideration to be received by the local government for the disposition; and*
  - (c) *the market value of the disposition —*
    - (i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*
    - (ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*

The Local Government (Functions and General) Regulations 1996 provide that a disposition as per the above is exempt if

- (i) its market value is less than \$5 000; and
  - (ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee.
-

As no other person/s has shown any interest in the leasing or purchasing of this lot, the Council could determine that the ownership of Lot 81 would be of no significant benefit to any other person other than Mr Van Maanen and therefore advertising as per Section 3.58 would not be required.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 7.5.3**

**That Council:**

- 1. Approve the leasing of Lot 81 Seventh Avenue/Kitson Circuit Northampton to John Van Maanen for the purpose of a laydown and storage area for fabrication equipment, machinery, steel supplies and workspace subject to:**
  - (a) that the lessee to construct a commercial grade security fence on the boundary of Lot 81 within six months from the commencement of the lease term; and**
  - (b) that the lessee to construct a light industrial shed on the lot with the same material and colours as existing sheds in the area within two years from the commencement of the lease.**
- 2. That Council determine that the leasing of Lot 81 has no significant benefit to any other person as the lot has been vacant for many years and no other person/s have shown an interest in either leasing or purchasing the lot and therefore determine it be exempt from advertising requirements as per Section 3.58 of the Local Government Act 1995.**

**7.5.4 CHANGE OF BOUNDARY – RESERVE 36615 PORT GREGORY**

<b>LOCATION:</b>	Reserve 36615 – Port Street, Gregory
<b>FILE REFERENCE:</b>	9.1.4 & 9.2.3
<b>DATE OF REPORT:</b>	4 October 2021
<b>REPORTING OFFICER:</b>	Garry Keeffe

**SUMMARY:**

Council to seek formal approval for a change in reserve boundaries at POTT Gregory.

**LOCALITY PLANS:**

See Appendices.

**BACKGROUND:**

At the 2021/22 Budget meeting, a proposal was presented for the upgrade of the shelters and BBQ area at the car park at Port Gregory. It was reported to Council that the area of land that the shelters and BBQ area and a part of the current car park were not on land under the management of Council but on both unallocated crown land and land under the management of the Department of Transport.

The Council resolved

1. *Not progress with the proposed Port Gregory Car Park Improvement works and that the gravel works to the area be undertaken to control water run off with the option of removing the shelter that is being undermined, and*
2. *The CEO to commence a process with the various government departments that have an interest in reserves in this area to re-align the reserve boundaries to allow for the for the whole of the car park area to be included in Councils existing reserve.*

**COMMENT:**

The CEO first approached the Department for Planning Lands and Heritage on the boundary change proposal who suggested that Council:



1. Enter into negotiations with the Department of Transport to discuss the feasibility of excising its encroachments from Reserve 36615.
2. The Shire could resolve to commence procedures to widen the foreshore severance of Port Street, including the facilities situated both on Reserve 36615 and on the adjoining UCL into the dedicated Port Street road reserve pursuant to section 56 of the LAA and regulation 8 of the Land Administration Regulations.
3. Alternatively, for Shire facilities upon the adjoining UCL, the Shire could consider requesting the land be reserved for “Carpark and Community Amenities”, with the care, control and management of the new reserve placed in the Shire of Northampton.

As advised at the budget meeting there are three parcels of land that are involved, Reserve 36615, Council road reserve (Port Street) and unallocated crown land as per the below plan:



From the DPLH response, the Department of Transport was contacted on the proposal for them to relinquish a part of their Reserve 36615 into the existing road reserve. The DOT advised that subject to the approval from DOT's Property Manager and Executive Director, that they would support the proposal as per below plan on the following basis. :

1. The original intent of this car park was for commercial fisherman's use for access to the Port Gregory Jetty and this use and access is to be continued albeit more for general public.
2. It has historically been a shared area and acknowledge has had its complications in regard to repair and maintenance.
3. DOT sees no operational concerns with the proposal.
4. Road access is maintained to the jetty.

Based on the above advice the following plan is now the preferred option to progress.



As reported above the DPLH provide other options in regard to the small portion of UCL where the actual BBQ's and Shelters are located. It is recommended that Council progress with the option to commence procedures to widen the foreshore severance of Port Street, including the facilities situated both on Reserve 36615 and on the adjoining UCL into the dedicated Port Street road reserve pursuant to section 56 of the LAA and regulation 8 of the Land Administration Regulations.

Basically Section 56 relates to the creation of a road reserve.

This option then places all the area currently controlled by Council into one reserve, being the road reserve as opposed to the other option where two reserves will need to be created.

With the support of the DOT, Council can now resolve to progress with the change in boundary changes to this area as per the officer's recommendation.

#### **FINANCIAL & BUDGET IMPLICATIONS:**

The change in boundary may require surveying which will be a cost to Council however it is considered this cost can be accommodated in the 2021/22 Budget.

#### **STATUTORY IMPLICATIONS:**

*State: Land Administration Act & Regulations*

#### **VOTING REQUIREMENT:**

*Simple Majority Required:*

#### **OFFICER RECOMMENDATION – ITEM 7.5.4**

**That Council commence procedures to widen the foreshore severance of Port Street, including the facilities situated both on Reserve 36615 and on the adjoining UCL into the dedicated Port Street road reserve pursuant to section 56 of the *Land Administration Act* and Regulation 8 of the *Land Administration Regulations*.**



**7.5.5 VIDEO CONFERENCING SYSTEM**

<b>LOCATION:</b>	<b>Northampton Council Chamber and Allen Centre Meeting Room</b>
<b>FILE REFERENCE:</b>	<b>4.1.1</b>
<b>DATE OF REPORT:</b>	<b>4 October 2021</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Details of Video Conferencing System</b>

**SUMMARY:**

Council to determine purchase of video conferencing system for the Northampton Council Chamber and Allen Centre Meeting Room.

**BACKGROUND:**

At the September meeting of Council, Council resolved that quotations for the installation of video conferencing equipment, including television screens, cameras and speakers for the Northampton and Kalbarri Council Chambers, be obtained and be presented to Council for further consideration.

**COMMENT:**

At the WALGA Local Government Week Convention, there were several exhibitors displaying video conferencing equipment. Three exhibitors that are WALGA preferred suppliers, have been approached to provide quotes for a mobile screen set up that includes microphone, speaker ,minimum 65” television screen, fully integrated with Council computer system.

To date only one quote has been received being a product from Fujifilm, for a:

65” screen with built in-camera, speaker, microphone, 50W soundbar with 4k camera installed on top of screen all mounted on a mobile stand with lockable wheels.

The supplier indicates that the microphone and camera have an 8 metre transmission length which would suit both premises.

Should the other quotes arrive prior to the Council meeting they will be presented accordingly.

**FINANCIAL & BUDGET IMPLICATIONS:**

The cost for the above system is normally \$9,593 exclusive of GST however the supplier has provided a reduce price of \$8,645 exclusive of GST. For delivery, set up and training there is an additional cost of \$1,310 exclusive of GST.

There is no provision for this purchase within the 2021/22 Budget therefore if the purchase is to occur the Council needs to approve it as authorised expenditure.

**STATUTORY IMPLICATIONS:**

*Local Government Act 1995 – Section 6.8, authorising unbudgeted expenditure.*

**VOTING REQUIREMENT:**

*Absolute Majority Required:* - As there is no provision for this expenditure within the 2021/2022 Budget and if Council is to progress with this purchase then Council needs to approve the expenditure by an absolute majority as per Section 6.8 of the Local Government Act 1995.

**OFFICER RECOMMENDATION – ITEM 7.5.5**

**For Council determination.**

## APPENDICES 1 – Fujifilm Video Conference System

### Why Choose the Fujifilm Newline meeting room solution?

#### Hardware:

- Instead of a room with 3-6 devices with 4-8 cables and connections to manage, **the Fujifilm Newline VNC has just 1 cable**. From an IT manager's perspective, they would know that the biggest problem with any meeting room is users unplugging cables, meetings not working, and your team having to fix that problem.
- Easy to use, easy to install, easy to move from room to room. **It is truly mobile**.
- **Interactive touch display** – With Zoom whiteboard, Teams whiteboard, Windows Ink, those can only work if you have an interactive touch display.
- **Windows 10 PC** in-built for meetings with no laptop required. Staff can sign in with their standard login.
- **Annotate over any meeting content** or use as a simple digital whiteboard and flipchart.
- Record annotations, sound and vision of any meeting, and easily send to all meeting participants.
- Install on mobile stand and use for other rooms
- Commercial grade display for **24/7 operation, 50,000-hour life**
- **3 years onsite warranty included**. Every other solution on the market will charge around \$1,000 per annum.
- **2 x cameras**. Once used at eye level for sit down meetings and the top camera used when presenting.
- **1 device, 1 manufacturer, 1 number to call**
- Switch between Teams/Zoom or **bring your own laptop and use the in-built mic/camera/speaker**. Competitors' solutions will allow you to use the screen but not the display's camera and inbuilt microphone.
- **8m microphone reach. A very important part of the solution**. You need a solution that has a microphone that reaches/hears the furthest person. Standard meeting room is 6m long. Competitive solutions only have microphones that reach 3-5m, which means they are unsuitable for medium to bigger meeting spaces.



#### Brand:

Fujifilm has been reliably offering office technology to Australian businesses for 40 years. Fujifilm has a proven track record of reliable hardware, dependable support and ethical business operation. Fujifilm employs 1,100 people in Australia including over 200 support personnel. This is easily the biggest office technology support network in Australia. We have branches almost everywhere.

Newline is a multi-awarded American company that has been manufacturing quality interactive displays for over 20 years. The Newline brand has a very large market share in USA, Canada, Europe and Asia, and is now being introduced into Australia by Fujifilm. Fujifilm has undertaken Newline to manufacture a line of meeting room solutions exclusively for Fujifilm to offer to its clients.

The partnership between Fujifilm and Newline is groundbreaking in this sector and will offer a solution that is reliable, well-featured, and then, well installed and supported.

### **FUJIFILM Business Innovation Newline Meeting Room Solution**

Introducing the Newline VNC UCD Panel Range (option of 65", 75" or 86" displays)



#### **Included Features:**

- All-in-one – Camera/Microphone/Speaker/PC/Touchscreen/mobile stand
- True 4K Infrared Touch screen display
- Includes 1 x 1080p camera at base of screen, built in 4-way microphone array with two x 13w speakers.
- Optically bonded screen with tempered glass
- 65", 75", 86" screen sizes available
- Wide color gamut / Blue light filtering
- Multi OS & Wireless Presentation which supports up to 4 devices connected to display simultaneously
- Screen annotation and markup
- Video and Screen recording – 4K wide angle view and audio recording up to 8m
- Windows & Android enabled and supports BYOD

#### **Optional Accessories**

- |  |                     |
|--|---------------------|
| • Optional Integrated Windows 10 i5 PC (OPS) with 8GB Ram, 128GB | Included            |
| • Optional Soundbar (50w) with second 4K camera (on top)         | \$590 (recommended) |

**Newline Benefits and enhancements**









Everything you need for a collaborative meeting or video conference + ITS MOBILE.



The total solution – all in one mobile device



THE **SMART** MEETING ROOM SOLUTION

-   
 Built-in camera & microphone Array
-   
 Superior Touch
-   
 Maximum Viewing Angle
-   
 Object Recognition
-   
 Go Wireless
-   
 Android/Win  
 MacOS/Chrome  
 Compatibility
-   
 USB-Type C  
 Connection
-   
 Ultra  
 Lightweight



Operate using the Android OS or BYOD or use embedded Windows PC



Onboard windows PC



Onboard Android OS



Touch display – write, magnify, insert, drag, open, close....

**Accurate and responsive multi-touch display**

With up to 20 points of touch, get a highly responsive, lag-free multi-touch experience on VNC series. It allows your team to work and write at the same time together without any limits.



Share your screen to the display wirelessly (even when not video conferencing)

**Quadro-View Support**

Now you can bring your own devices such as computer, tablets and smart phones to present and project wirelessly with the PTC series by sharing your images or presentation slides through wireless projection. Maximum of 4 devices can be projected at the same time in real time that provides an easy and instant interaction. It can support Window/Mac/iOS/Android devices.



## Value from Innovation

### Android Operating System

Use the standard Android operating system for meetings not requiring a PC or video conference.

### Meeting Minutes/Recording

**Store & Manage all lesson records:**

- Whiteboarding Record
- Screen Annotation Record
- Voice Recording
- Screen Recording

**Share meeting record by:**

- E-mails
- USB Flash Drives
- Various Cloud Drives
- Local Servers
- FTP
- QR Code



### Simple Plug & Play File Management

**Open / Manage Files from:**

- USB Flash Drive
- Cloud Drive
- Internal Server

**Support Various Document Type**

**For:**

- Viewing
- Editing
- Saving
- Storing



## Specifications

	<b>PTC</b>	<b>VNC</b>	<b>RSC</b>
Panel Size	65", 75", 86"	65", 75", 86"	65", 75", 86"
Resolution	4K	4K	4K
Points of Touch	20 Points	20 Points	20 Points
Optical Bonding	√	√	X
Air Cushion Tempered	√	√	X
Hardware Blue-Light Filter	√	√	√
Built-in Camera	Top X 1 / Bottom X 1	Bottom X 1 (Optional Top Camera X 1)	Bottom X 1
Touch/ Writing Technology	P-Capacitive Touch	Infrared Touch	Infrared Touch
Camera Resolution	4K + 1080P	1080P (Optional Camera: 4K)	1080P
Speaker	Soundbar : 50W	2 x 13W (Optional Soundbar: 50W)	2 x 13W
Built-in Mic (Range)	Microphone Array (8M)	Microphone Array (8M)	Microphone Array (8M)
Echo Cancelation	√	√	√
Noise Reduction	√	√	√

### **ANDROID MODULE**

System Support	Android 8.0	Android 8.0	Android 8.0
CPU	Android: A72 X 2 + A53 X 2	Android: A72 X 2 + A53 X 2	Android: A72 X 2 + A53 X 2
GPU	MaliG51 (4)	MaliG51 (4)	MaliG51 (4)
RAM	4G	4G	3G
ROM	32G	32G	16G

### **WINDOWS MODULE (OPTIONAL)**

System Support	WIN 10
CPU	Intel i5 / i7
RAM	8G
ROM	128G / 256G SSD

**Mobile Meeting Room Solution: Fujifilm Newline VNC 65" Unified Collaborative Display**

Quantity	Model	Description
One (1)	TT-6519VNC	65" Newline UCD Solution
Includes: 65" VNC Display with camera, speaker & microphone, Mobile Stand, Integrated Windows 10 i5 PC, Soundbar (50w speaker with 2 <sup>nd</sup> camera on top)		
Notes:		
WALGA Pricing	\$ 9,593.00 ex GST	
Less further discount	\$ 948.00 ex GST	
Nett Price	\$ 8,645.00 ex GST	
Regional Delivery and Installation	\$ 1,310.00 ex GST	
Price	<b>\$ 9,955.00 ex GST</b>	
Or 36 Month Rental @	<b>\$305.00 per month ex GST</b>	



**Optional Accessories:**

Windows 10 i5 integrated PC (OPS)	Included
Mobile Stand (capacity 100kgs, up to 86" display)	Included

**Support**

Remote support available 9am-5pm Monday-Friday. Response time within 2 hours  
On-site support available.

**7.5.6 REQUEST FOR FINANCIAL ASSISTANCE – CREATIVE OBSESSIONS**

<b>LOCATION:</b>	<b>Lot 42 Hampton Road, Northampton</b>
<b>FILE REFERENCE:</b>	<b>11.1.1 &amp; 9.2.4</b>
<b>CORRESPONDENT:</b>	<b>Northampton Creative Obsessions</b>
<b>DATE OF REPORT:</b>	<b>4 October 2021</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Copy of groups correspondence</b>

**SUMMARY:**

Council to consider a request from the Northampton based Creative Obsessions group for financial assistance for the operation of their new premises.

**BACKGROUND:**

A request from the correspondent has been received seeking financial assistance with an upfront grant of \$20,000 to assist the group in purchasing Lot 42 Hampton Road Northampton and for ongoing operational financial assistance of \$5,000 per annum.

Refer to their letter at Appendices 1.

**COMMENT:**

A similar request, focused on Council purchasing the above property, was received and considered at the meeting of Council held 21 May 2021 where the Council resolved not to purchase the property as the Council was not in a financial position to undertake such a purchase, particularly following the event of cyclone Seroja.

In regard to the ongoing grant of \$5,000 per year, it appears from their correspondence that this is an operational grant. The Council does not provide operational grants to any other similar type of community organisations with the exception of the two visitors centres and the two day care centres.

Also within their advice there was no term of years this financial assistance was required for, and the group has been asked to clarify the term.

If Council supports the annual grant of \$5,00 per annum, then this will no doubt have a flow on effect where other community groups will seek the same assistance and will become a financial burden on the Councils already stretched and limited financial resources.

The group have been advised that Council has already adopted its 2021/22 Budget and it is unlikely that any financial assistance would be forthcoming in 2021/22.

**FINANCIAL & BUDGET IMPLICATIONS:**

There is no provision for this grant request within the 2021/22 Budget therefore if the request is approved the Council needs to approve the grant as authorised expenditure.

**STATUTORY IMPLICATIONS:**

*Local Government Act 1995 – Section 6.8, authorising unbudgeted expenditure.*

**VOTING REQUIREMENT:**

*Absolute Majority Required:* - As there is no provision for this expenditure within the 2021/2022 Budget, Council needs to approve the expenditure by an absolute majority as per Section 6.8 of the Local Government Act 1995.

**OFFICER RECOMMENDATION – ITEM 7.5.6**

**For Council determination.**



## APPENDICES 1 – Northampton Creative Obsessions Correspondence



### Submission to the Northampton Shire

September 2021

Northampton Creative Obsessions Incorporated (NCOI) is a “not for profit” community arts group. We have five groups operating under NCOI banner, some of which have been in operation for over twenty years. NCOI currently works out of Studio One on Hampton Road, which also serves as a Gallery, and is open to the public almost daily. We outgrew these premises as member numbers increased.

NCOI's steadfast belief in the Arts in our community, coupled with our commitment to successful past projects, gave us an intense desire to own a permanent Arts Centre on which to build, so ensuring that the future of the Arts is secure for generations to come. Because of this belief, we took the initiative and purchased a significant historical building in which to house our Gallery and Studio, which we will transform into a vibrant Arts Centre.

By acquiring these new premises NCOI will be able to:

- Having more space means more room to grow thus offering encouragement to other art groups to join, allowing for the expansion of creative talent.
- Attend to the needs and hold adult and junior art/craft workshops/classes. The junior workshops will provide a pathway to future career prospects in the art field. These young folk are the future for a bigger, bolder and brighter Arts forum in our town.
- Provide better opportunity to create events which enhance our community, in turn benefiting the business sector of the town.
- We have members who are award-winning artists who have been recognised by the media. This puts our town on the map. These artists have won art competitions at the local, state, national and international levels. Credit for such a small community.
- Our textile art group, All Stitched Up, are just completing an exhibition piece, soon to be exhibited in the Geraldton Regional Art Gallery. This is part of the Indian Ocean Rim Triennial, so it's another international event we are involved in. Recognition for our town.
- We are listed as a participant in an Art Trail designed to encompass the Mid-West. This is still in the planning stages.
- We have already raised the profile of Northampton through past events such as the Airing of the Quilts festival and the Ewe Turn Project event. Photographs from the Ewe Turn are used for promotional advertising on the banners as one enters town, on the tourist brochures, postcards sold at the Visitors Centre, and on Shire pamphlets. Credit for this must be attributed to the NCOI.
- In the current climate, as we face the recovery after the impact of cyclone Seroja, on top of the Covid pandemic still dominating the world, we feel there is a real need to nurture the mental health of our community. This new Community Creative Art Centre will be beneficial to those needs.

To build a strong foundation as a springboard to develop the diversity of the arts, and to make this Art space as unique and vital as our town is, NCOI wishes to embrace the support of the Shire through a funding programme. NCOI is seeking an upfront grant of \$20,000 to initiate this venture, thereafter an annual grant of \$5000. We also request that the current minimal rate structure that the Freemasons have enjoyed to continue, as, like the Freemasons, we are a not-for-profit group.

Since our inception as an Art & Craft establishment we have shown initiative and given to our community. We believe it is the strength of these united groups under the NCOI umbrella, that keeps the arts thriving in Northampton, that they do play an important role in our society.

On behalf of the NCOI members, please consider our request. Thank you.

Yours sincerely,  
The Committee Members,  
Northampton Creative Obsessions Incorporated

**7.5.7 CAMPFIRES – REQUEST FOR BAN**

<b>LOCATION:</b>	<b>Half Way Bay, Lucky Bay &amp; Little Bay</b>
<b>FILE REFERENCE:</b>	<b>5.1.1</b>
<b>CORRESPONDENT:</b>	<b>Port Gregory/Yallabatharra Bush Fire Brigade</b>
<b>DATE OF REPORT:</b>	<b>7 October 2021</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Copy of Brigade Correspondence</b>

**SUMMARY:**

Council to determine a request for the banning of camp fires a Half Way Bay, Lucky Bay and Little Bay during the restricted and prohibited burning periods.

**BACKGROUND:**

The Port Gregory/Yallabatharra Bush Fire Brigade is requesting Council to ban open campfires during the restricted and burning periods, being 15<sup>th</sup> October to 14<sup>th</sup> April of each year.

Council at its 16 December 2016 meeting resolved that campfires be allowed at Lucky Bay and Little Bay during Low, Mild and High Fire Danger periods (Restricted Periods) between the hours of 6pm and 7am only, and fire must be in a contained, portable vessel and not in sand or in-ground pits.

**COMMENT:**

The original decision was determined on the basis that campfires in these location within contained fire pits did not pose a major fire risk due to the vegetation nature of the area, primarily being already cleared and on beach sand with minimal grass coverage.

Following this decision concrete fire pits were purchased and placed at various locations at Lucky Bay but not Little Bay or at Half Way camp area.

With Luck Bay, although the are is no longer under the control of Council, the Bush Fires Act that governs fire breaks/control will still apply however policing such a practice will be very difficult for Council rangers due to that area now being under the management of the Department of Biosecurity, Conservation and Attractions and they need to police such activity if a change is made to campfires by Council.



**STATUTORY IMPLICATIONS:**

*State: Bush Fires Act – 1954*

**Section 25.** No fire to be lit in open air unless certain precautions taken

(1) Subject to subsection (1aa) and section 25A, during the restricted burning times or during the prohibited burning times a person shall not light or use a fire in the open air for a purpose not specifically mentioned or provided for in this Act, save and except in accordance with and subject to the following provisions —

- (a) a fire for the purpose of camping or cooking shall not be lit within 3 m of a log or stump and unless and until a space of ground around the site of the fire having a radius of at least 3m from the site as the centre, is cleared of all bush and other inflammable material, and when for any day, or any period of a day, the fire danger forecast by the Bureau of Meteorology in Perth in respect of the locality wherein it is desired to light or use a fire for such purpose is “catastrophic”, “extreme”, “severe” or “very high”, such fire shall not be lit on that day or during that period unless and until the approval in writing of the local government for that locality has been obtained so to do;

Note subsection (1aa) relates to use of gas appliances for cooking as not deemed to be a campfire and Section 25A relates to the Minister for Emergency Services providing an exemption to open fires.

There are further provisions to allow a local government to set aside certain areas where no campfires are allowed.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 7.5.7**

**For Council determination.**

**APPENDICES 1 – Port Gregory/Yallabatharra Correspondence**

**POSTED**  
LCR32683

**PORT GREGORY/YALABATHARRA BUSH FIRE BRIGADE**

G. Horsman,  
P.O. Box 178,  
Northampton. 6535  
5<sup>th</sup> October, 2021,

NORTHAMPTON SHIRE COUNCIL				
File: 5.1.1				
06 OCT 2021				
Admin	Eng	Hlth Bldg	Town Plan	Rang
GK				

Northampton Shire Office,  
P.O. Box 61,  
Northampton. 6535  
Northampton Shire CEO

Dear Garry

At our recent AGM 22/9/21 the Half Way Bay/ Lucky Bay and Little Bay camping areas were discussed regarding being able to have open fires during the restricted and prohibited fire periods. Being 15<sup>th</sup> October through to the 14<sup>th</sup> April each year. A motion was moved to that these areas fall into the same restrictions as the rest of the Shire as per Northampton Shires First and Final Firebreak notice section BARBEQUES AND INCINERATORS AND CAMPERS.

Our Brigade is responsible for these areas we request that the Shire update the signage at the entrance to both campgrounds stating the rules, permits and penalties as per the Shire brochure.

Your cooperation on this matter would be appreciated.

Regards



Greg Poett,  
Fire Captain



Greg Horsman  
Administration

Cc: Rob McKenzie

CBFCO Shire of Northampton