



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 20th August 2021 in the Meeting Room of the Allen Centre, Grey Street, Kalbarri, commencing at 1.00pm.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to be 'Garry L Keeffe', is placed above the name and title.

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

13th August 2021



~ Agenda ~

20th August 2021

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 20th August 2021, at the

Allen Centre, Kalbarri commencing at 1.00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

13th August 2021

SHIRE OF NORTHAMPTON

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Signed  _____

Date 13th August 2021

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

AGENDA
ORDINARY MEETING OF COUNCIL
20th August 2021

1. OPENING

2. PRESENT

- 2.1 Leave of Absence
- 2.2 Apologies

3. QUESTION TIME

4. DISCLOSURE OF INTEREST

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

5. CONFIRMATION OF MINUTES

- 5.1 Ordinary Meeting of Council – 16th July 2021
- 5.2 Special Meeting of Council – 2021/2022 Budget – 23rd July 2021

6. RECEIVAL OF MINUTES

7. REPORTS

- 7.1 Works & Technical Services
- 7.2 Health/Building
- 7.3 Town Planning
- 7.4 Finance
- 7.5 Administrative & Corporate

8. COUNCILLORS & DELEGATES REPORTS

- 8.1 Presidents Report
- 8.2 Deputy Presidents Report
- 8.3 Councillors' Reports

9. NEW ITEMS OF BUSINESS FOR DECISION

10. NEXT MEETING

11. CLOSURE

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SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Northampton Council Chamber on
Friday 16th July 2021**

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7.1 OPENING

The President thanked all Councillors and staff present for their attendance and declared the meeting open at 1.00pm and acknowledged the presence of members of the public in the gallery

7.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr S Krakouer		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Cr S Smith		Kalbarri Ward
Cr S Stock-Standen		Northampton Ward
Cr D Pike		Kalbarri Ward
Cr T Hay	1-30pm – 3.25pm	Northampton Ward
Mr Garry Keefe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager of Works and Technical Services	
Mrs Michelle Allen	Planning Officer	

7.2.1 LEAVE OF ABSENCE

Nil

7.2.2 APOLOGIES

Cr R Suckling	Northampton Ward
Cr L Sudlow	Northampton Ward

7.3 QUESTION TIME

7.3.1 CHAD SMITH

Chad Smith's question was directed to Council asking if they were prepared to consider the request favourably to place the AFL Figures at the Miners Arms Hotel on Hampton Road.

Shire President responded advising that the matter is to be determined by Council later in the meeting when the agenda item is presented.

7.3.2 BARBARA DOWLING-CASLEY

Barbara Dowling-Casley's question was directed to the CEO, Garry Keeffe, asking why Council was considering a new position for placement of the AFL Figures when they had been asked by the CEO previously to survey the community on this matter and the community's response for a preferred site being the Lions Park was now being ignored for a different site.

CEO, Garry Keeffe, responded that no direction had been forthcoming from him. The matter had previously been presented to Council by the Northampton Tourist Association who had been asked to survey the community and provide findings back to Council. The matter has been reconsidered by the Northampton Tourist Association and a different site was now considered more appropriate and as a consequence was being re-presented to Council by the Northampton Tourist Association, the Northampton Football Club and the AFL Legends Committee Representatives.

7.3.3 NEVILLE TOMELTY

Neville Tomelty did not ask a question but provided more information on the matter of the AFL Figures stating that as the current owner of the Miners Arms Hotel he would consider placing a caveat on the land title to ensure the area was reserved for this purpose in the future.

7.4 DISCLOSURE OF INTEREST

Nil

7.5 CONFIRMATION OF MINUTES

**7.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING
FRIDAY 18th JUNE 2021**

Moved Cr STEWART seconded Cr PIKE

That the minutes of the Ordinary Meeting of Council held on the 18th June 2021 be confirmed as a true and correct record.

CARRIED 7/0

7.6 WORKS & ENGINEERING REPORT

7.6.1 INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 7.1.1)

Noted

7.6.2 HORROCKS – BEACH ACCESS RAMP - MODIFICATIONS TO EXISTING SEALED CARPARK AREA (ITEM 7.1.2)

Moved Cr STOCK-STANDEN seconded Cr SMITH

That Council defer this matter to the 20 August 2021 meeting and request the Manager for Works and Technical Services inspect the site and provide further plans and recommendations for improvement works to include retention of the sealed section of the Horrocks beach access carpark area and installation of sand bags at bottom of the dune on the north side to aid stormwater control for the sealed area of the carpark area.

CARRIED 7/0

7.6.3 LOAD RESTRAINT – UNRESTRAINED LOAD – INFRINGEMENT NOTICE/S KALBARRI ROAD – REMOVAL OF VERGE MATERIAL FOLLOWING CYCLONE SEROJA (ITEM 7.1.3)

Moved Cr KRAKOUER seconded Cr STEWART

That Council direct Management to apply for an ‘Adjudication of Leniency’ regarding the two traffic infringements received relating to unsecured loads while undertaking works on 8th July 2021 on the Kalbarri Road.

If this application is not favourably received and the infringements are ruled/adjudicated to stand as is, then payment of the infringements be approved and paid in full by Council.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

Neil Broadhurst left the meeting at 1.48pm.

7.7 HEALTH & BUILDING REPORT

7.7.1 BUILDING APPROVALS (ITEM 7.2.1)

Noted.

7.8 TOWN PLANNING REPORT

**7.8.1 DRAFT NORTHAMPTON LOCAL PLANNING STRATEGY –
CONCLUSION OF PUBLIC ADVERTISING & FINAL ADOPTION (ITEM
7.3.1)**

Moved Cr STEWART, seconded Cr STOCK-STANDEN

That Council pursuant to cl. 14 of the *Planning and Development (Local Planning Schemes) Regulations 2015* resolve to:

1. Determine the submissions in accordance with the Schedule of Submission – Appendix 1 attached to the Town Planning Report 16 July 2021;
2. Support the Northampton Local Planning Strategy with proposed modifications detailed in the Schedule of Submissions – Appendix 1 attached to the Town Planning Report 16 July, 2021; and
3. Submit a copy of the advertised local planning strategy, the schedule of submissions received and proposed modifications to the Western Australian Planning Commission for endorsement.

CARRIED 7/0

**7.8.2 PROPOSED SHORT TERM EXPANSION MOTEL ACCOMMODATION –
THIRTY ONE (31) MOTEL UNITS, LAUNDRY, PARKING BAYS – LOT
188 (NO. 60) JEFFREY BROWNE WAY, KALBARRI (ITEM 7.3.2)**

Moved Cr HAY, seconded Cr STOCK-STANDEN

That Council grant formal development approval for a limited time period of the proposed transportable motel units on Lot 188 (No. 40) Jeffrey Browne Way, Kalbarri consisting of thirty-one (31) one-bedroom motel units with ensuites and one laundry building in total, subject to the following conditions:

1. Development shall be in accordance with the attached approved plan(s) dated 16 July 2021 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the Local Government;
2. Any additions to or change of use of any part of the building or land (not the subject of this approval) requires further application and development approval for that use/addition;
3. Development approval is granted to four (4) accommodation pods and one (1) laundry unit to be located adjacent to the southern boundary of the lot as marked in 'RED' on the attached approved plans dated 16 July 2021 for a temporary period of two years expiring on 16 July 2023. After expiry of the temporary approval period, should operations continue the Applicant/Owner will be subject to a renewed Application for Development Approval and approval may or may not be granted based on compliance with relevant Planning Legislation and Policies;
4. Development approval is granted to five (5) transportable motel units on wheels to be located adjacent to the eastern side boundary of the lot as marked in "RED' on the attached approved plans dated 16 July 2021 for a temporary period expiring on 30 April 2022. After expiry of the temporary approval period, should operations continue the Applicant/Owner will be subject to a renewed Application for Development Approval and approval may or may not be granted based on compliance with relevant Planning Legislation and Policies;
5. Prior to the issuing of a building permit, further detail be provided to the local government, demonstrating an adequate potable water supply to the approval of the Water Corporation is available for the proposed development
6. Prior to the issuing of a building permit, further detail be provided to the local government, demonstrating an adequate power supply to the approval of Western Power is available for the proposed development. Should connection to the electricity network not be available further detailed information be provided to the local government, demonstrating the means of power supply.

7. Due to the close proximity to the town centre, all mechanical service systems (including air conditioners and generators), are to be designed and installed to prevent emitted noise levels from exceeding the relevant decibel levels as set out in the Environmental Protection (Noise) Regulations 1997 (as amended).
8. Prior to the issuing of a building permit, a detailed wastewater disposal application shall be completed that pertains to the proposed development which is to the approval of the Department of Health WA and the local government.
9. A building permit shall be issued by the local government prior to the commencement of any work on the site;
10. A detailed schedule of external finishes, materials and colours to be used in the construction of the development shall be submitted prior to lodgment of an application for a building permit and shall be of non-reflective materials consistent or complimentary in colour with the surrounding natural landscape features to the approval of the Local Government;
11. All stormwater is to be disposed of on-site to the specifications and approval of the local government. On application for a building permit a detailed design of stormwater collection and disposal system of developed areas is to be supplied to the approval of the Local Government (refer to Advice Note 5);
12. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;
13. Installation of crossing places, verge gradients and designated car parking areas shall be constructed, line marked and drained to the standards and specification of the local government (refer to Advice Note 5);
14. All parking of vehicles to be provided for within the property boundary and the street verge area is to be kept free of vehicles;
15. The Owner/Applicant shall install a boundary fence to match the existing fence on the southern boundary to a height of 2.1 metres upon the eastern side boundary and fencing and gates on the western side of the development as marked in 'RED' on the attached approved plan(s) dated 16 July 2021 so as to minimise visual impacts;

16. Prior to the commencement of the development/land use a landscaping plan shall be submitted to and approved by the local government. The approved landscaping plan shall include details pertaining to fencing, pathways, screening, shade and plantings and is to be implemented in full prior to the commencement of the approved use and maintained thereafter to the approval of the local government. Plantings are to include fast growing trees and shrubs;
17. Any lighting device/s is to be positioned and shielded as not to cause any direct, reflected or incidental light to encroach beyond the property boundaries or cause any glare nuisance to any passing motorists;
18. The site shall be so ordered and maintained as not to prejudicially affect the amenity of the locality by reason of appearance;
19. Bin storage and clothes drying areas shall be provided and appropriately screened such that they are not visible from the street/s, to the approval of the local government;
20. A Bushfire Attack Level (BAL) assessment, in accordance with *State Planning Policy 3.7 Planning in Bushfire Prone Areas* be undertaken and submitted, with any further conditions from this assessment addressed, prior to lodgement of an application for a building permit, to the approval of the local government;
21. A separate area shall be set aside for the loading and unloading of vehicles, from the existing and proposed car parking areas, to the approval of the local government; and
22. An overall carparking plan shall be provided to include designated parking areas and bays for all uses on the site and to include vehicle access/egress points from all public roads, to the approval of the Local Government.
23. At the cessation of the Development Approval, all temporary structures, waste disposal facilities and drainage facilities shall be permanently removed from the site to the approval of the local government;
24. At the end of the approval period, the site shall be left in a neat and tidy condition following the removal of the structures.

25. Prior to the issue of any building permit for a repurposed or second-hand structure the local government shall require the lodging of;
- (a) A bond amount equivalent to 20% of the estimated value of the approved works to be undertaken to ensure the building presentation is of an acceptable standard, with a minimum amount of \$5,000;
 - (b) A statutory declaration, signed by the applicant(s) and appropriately witnessed, indicating that the bond will be forfeited to Council if the approved installation works are not carried out within the approved timeframe; and
 - (c) Bond monies will only be refunded (if not forfeited) after works required to prevent forfeiture have been carried out to the approval of the Building Surveyor.

Advice Note

1. If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect;
2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained;
3. With regard to Condition No's. 3 and 5 the landowner/proponent is required to make arrangements accordingly to the approval of the Department of Health WA and the Local Government;
4. With regard to Conditions No. 8 and 10, it is advised the Applicant/Owner should liaise with the Shire of Northampton's Manager of Works and Technical Services to determine crossover, verge gradient, car parking design and drainage requirements for developed areas.
5. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of determination.

CARRIED 7/0

**7.8.3 PROPOSED CARAVAN TEMPORARY ACCOMMODATION – LOT 29
(NO. 109) HAMPTON ROAD, NORTHAMPTON (ITEM 7.3.3)**

Moved Cr PIKE, seconded Cr STEWART

That Council, having taken into consideration the provisions of the Shire of Northampton's *Local Planning Scheme No. 10 (Northampton)*, the Shire's Local Planning Policy *Caravans for Temporary Accommodation*, the current circumstances of the applicant and Planning Exemptions afforded after Cyclone Seroja, grant approval for a caravan to be placed on Lot 29 (No. 109) Hampton Road (North West Coastal Highway), Northampton, subject to the following conditions:

1. Development/use shall be in accordance with the attached approved plans dated 16 July 2021 and subject to any modifications required as a consequence of this approval the endorsed plan(s) shall not be modified or altered without the prior written approval of the local government.
2. Any additions to, or change to, the approved use (not the subject of this consent/approval) requires further application and planning approval for that use/addition.
3. This Development Approval is valid until 16 July 2022, after which time no further extensions of time will be granted to use the caravan on Lot 29 (No. 109) Hampton Road, Northampton for temporary accommodation purposes and after which time penalties may apply in accordance with the Planning and Development Act 2005.
4. This approval is issued only to R. Pearce and is NOT transferable to any other person or to any other land parcel, without the further application and approval of the Shire of Northampton.
5. The Applicant is required to provide verification of current Owner Builder Registration to the local government;
6. Continuation of approved plan for payment of a bond of \$5,000 shall be lodged with the Shire of Northampton prior to occupation of the caravan on site with the bond money to be repaid to the Applicant upon completion of the dwelling to lock-up stage.
7. The approval is for one (1) Caravan with Annexe, one (1) portable chemical toilet and one (1) portable shower only.

8. The caravan and ablution facilities are to be positioned on the lot so as to be not visible from Hampton Road and will include visual screening measures, to the approval of the local government.
9. The ablution facilities (toilet and shower) are to be connected to the new septic system for the proposed dwelling.
10. The Applicant is required to provide a Project Plan with proposed timelines for completion of elements of the project. The Project Plan is to be regularly reviewed and adjusted, if necessary, in conjunction with the Building Surveyor at quarterly intervals to the approval of the local government.
11. Should substantiated ongoing complaints be received in relation to the placement of the caravan on Lot 29 (No. 109) Hampton Road, Northampton, the Shire of Northampton reserves the right to review and/or revoke this Development Approval.
12. The Applicant is required to provide adequate rubbish disposal facilities, remove all rubbish associated with the operation and maintain clean and sanitary conditions at all times.
13. The land use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.
14. The use of a generator upon Lot 29 (No. 109) Hampton Road is only allowed during power outages and when the on-site power source is not accessible. At all other times, the Applicant shall utilise the power source available on site.

Advice Notes

1. If the development/use the subject of this approval is not substantially commenced within a two (2) year period, the approval will lapse and be of no further effect.
2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

3. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.
4. The Applicant is advised that compliance with the Building Act 2011 and Building Regulations 2012, including but not limited to the requirement for a current Building Permit is required at all times.
5. The Applicant is advised that compliance with any and all governmental legislation and regulations, including but not limited to the Health Act and Regulations and the Environmental Protection (Noise) Regulations, is required at all times.

CARRIED 4/3

Cr Hay wish to have his name recorded as voting against the motion.
Cr Stock-Standen wished to have her name recorded as voting against the motion.

7.8.4 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.4)
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Noted.

7.9 FINANCE REPORT

7.9.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)

Moved Cr SMITH, seconded Cr KRAKOUER

That Municipal Fund Cheques 22082 to 22096 inclusive totalling \$75,423.29, Municipal EFT payments numbered EFT22175 to EFT22362 inclusive totalling \$1,084,461.37, Trust Fund Cheques 2605 to 2620, totalling \$12,376.11, Direct Debit payments numbered GJ1201 to GJ1208 inclusive totalling \$233,195.75 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

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Friday 16th July 2021

7.9.2 MONTHLY FINANCIAL STATEMENTS – JUNE 2021 (ITEM 7.4.2)

Moved Cr SMITH, seconded Cr STOCK-STANDEN

That Council adopts the Monthly Financial Report for the period ending 30th June 2021.

CARRIED 7/0

7.10 ADMINISTRATION & CORPORATE REPORT

7.10.1 SENIOR STAFF PERFORMANCE REVIEWS (ITEM 7.5.1)

Moved Cr STOCK-STANDEN seconded Cr HAY

That Council adopt the Performance Review Panel reports for the Deputy Chief Executive Office and Manager for Works and Technical Services.

CARRIED 7/0

7.10.2 RESIDENCE – SEVENTH AVENUE, NORTHAMPTON (ITEM 7.5.2)

Moved Cr STEWART, seconded Cr HAY

That Council

1. Defers the matter of the future of the residence on Lot 84 (No. 69) Seventh Avenue to the 20 August Meeting of Council meeting.
2. Authorises the Chief Executive Officer to negotiate a purchase price for Lot 72 (No. 45) Seventh Avenue, Northampton and refer to Councillors for further consideration.

CARRIED 7/0

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Northampton Council Chamber on
Friday 16th July 2021

7.10.4 OFFER FOR FUNDING OF CYCLONE MEMORIAL MONUMENT (ITEM 7.5.3)

Moved Cr PIKE, seconded Cr SMITH

That Council thanks the Australian Business Enterprise Centre but declines their offer as it considers funding for a memorial to Cyclone Seroja is not appropriate and the ABEC be requested that funding be considered to the Kalbarri War Memorial upgrade project.

CARRIED 7/0

7.10.5 INTEREST TO PURCHASE LOT 520 CHICK PLACE, KALBARRI (ITEM 7.5.4)

Moved Cr SMITH, seconded Cr STEWART

That Council support Mr Booth's request to purchase Lot 520 Chick Place, Kalbarri and relinquishes the Management Order drawn in favour of Council for the purpose of "Housing" on this lot and advise the Department of Planning Lands and Heritage accordingly.

CARRIED 7/0

7.10.6 BINNU WATER SUPPLY (ITEM 7.5.5)

Moved Cr STOCK-STANDEN, seconded Cr STEWART

That Council defer this matter until such time as costs for relocation of the water Tanks, installation of water pipes and ongoing maintenance costs are provided by the Department of Education.

CARRIED 7/0

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Northampton Council Chamber on
Friday 16th July 2021

7.10.7 AFL STATUES (ITEM 7.5.6)

Moved Cr STOCK-STANDEN, seconded Cr HAY

That Council supports the location for the placement of the AFL statues at the area identified on the Miners Arms Hotel property by the Northampton Tourist Association and they be advised that all future upkeep and maintenance of the statues is to be the responsibility of the Northampton Tourist Association.

CARRIED 7/0

7.10.8 REQUEST TO PURCHASE UNMADE SECTION OF CARSON STREET, ISSEKA (ITEM 7.5.7) AND PROPOSED ROAD CLOSURE – UNMADE ROAD EAST OGILVIE (ITEM 7.5.8)

Moved Cr SMITH seconded Cr HAY

That Council formally approve, as per the provisions of Section 58 of the *Land Administration Act 1997* and associated Regulations, the closure of a portion of Carson Street, being the eastern section from the western boundary of Lot 45 Carson Street, Isseka and the closure of a portion of unmade road reserve that traverses through the property of Peter Allen, being lots 106, 109 and 4079.

CARRIED 7/0

7.10.9 BUSINESS EMPLOYEES' ACCOMMODATION (ITEM 7.5.9)

Moved Cr SMITH, seconded Cr STEWART

That Council:

1. Acknowledges the request to amend the purpose of Crown Reserve 35559 is linked to the recent damage of Cyclone Seroja and necessity to house "Service Workers";
2. Acknowledges the requirement to use Crown Reserve 35559 to house "Service Workers" is time limited and will not exceed five (5) years;
3. Acknowledges the original purpose of Crown Reserve 35559, being "Community Purposes & Recreational Camp", is to be retained and the Shire proposes to rebuild the camp facilities;

4. Approves the area of Crown Reserve 35559 proposed to be used for “Service Workers” is comparatively small and limited to ten (10) accommodation units; and
5. Remains committed to pursuing a long-term multiuser accommodation facility, with its preference being Lot 997, Nanda Drive.

CARRIED 7/0

MEETING ADJOURNMENT

President adjourned the meeting at 2.55pm to allow for a Citizenship ceremony to be conducted.

Meeting reconvened at 3.06pm with the following in attendance:

Cr Simkin, Cr Krakouer, Cr Stock-Standen, Cr Hay, Cr Pike, Cr Stewart, Cr Smith, Garry Keeffe, Grant Middleton and Michelle Allen.

7.11 PRESIDENT’S REPORT

Since the last Council meeting Cr SIMKIN reported on his attendance at:

08/07/2021 Dinner function hosted Crown Perth in Kalbarri to thank the volunteers and front line workers in the aftermath of cyclone Seroja.

08/07/2021 Kalbarri Chamber of Commerce & Industry meeting, Kalbarri

7.12 VICE PRESIDENT’S REPORT

Since the last Council meeting Cr KRAKOUER reported on his attendance at:

08/07/2021 Kalbarri Chamber of Commerce & Industry meeting, Kalbarri

7.13 COUNCILLORS’ REPORTS

7.14.1 CR STEWART

Since the last Council meeting Cr STEWART reported on his attendance at:

30/06/2021 Kalbarri Development Association meeting, Kalbarri

7.14 NEW ITEMS OF BUSINESS

No new items of business were raised by members.

7.15 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday 20th August 2021 commencing at 1.00pm at the Allen Centre, Kalbarri.

7.16 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 3.25pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 18 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 16th JULY 2021.

PRESIDING MEMBER: _____

DATE: _____

SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton Road, Northampton on 23 July 2021

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SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
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1.0 OPENING

The President thanked all Councillors and staff present for their attendance and declared the meeting open at 1.00pm.

In opening the meeting the President thanked staff for their effort in preparing the budget as presented.

1.1 PRESENT

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr D Pike		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Cr T Hay		Northampton Ward
Cr R Suckling		Northampton Ward
Cr Stock-Standen		Northampton Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager Works and Technical Services	
Mrs Leanne Rowe	Finance Officer	

2.1 LEAVE OF ABSENCE

Nil

2.2 APOLOGIES

Cr S Smith, Cr L Sudlow

2.3 QUESTION TIME

No members of the public were present therefore no questions were put to Council.

3.0 SPECIFIC ITEMS

3.1 LOCAL HEALTH PLAN (ITEM 3.1)

Noted

SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 23 July 2021

3.2 KALBARRI RSL MEMORIAL UPGRADE/RENEWAL (ITEM 3.2)

Moved Cr STEWART, seconded Cr PIKE

That Council remove the net provision of \$42,070 from the budget for RSL monument and consider the redevelopment of the monument as part of the new Kalbarri Foreshore Plan.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

3.3 PLANT REPLACEMENT PROGRAMME (ITEM 3.3)

Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That Council remove the draft budget allocations for the Back Hoe (2nd Machine) of \$205,000 and the 2WD Light Truck of \$55,000 from the 2021/2022 Budget.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

3.4 BUILDING CONTROL (ITEM 3.4)

Moved Cr PIKE, seconded Cr STEWART

That Council employ a full time Building Surveyor at an overall extra cost of \$40,000 to be included in the 2021/2022 budget.

CARRIED BY AN ABSOLUTE MAJORITY 6/1

Cr Suckling voted against the motion

3.5 GREGORY WATER SUPPLY MONITORING SYSTEM (ITEM 3.5)

Moved Cr STEWART, seconded Cr SUCKLING

That Council authorise the installation of the (Option 1) within the 2021/22 Budget which is a monitoring system only and can incorporate existing by using a mobile telephone or computer application to determine that tanks are full or empty and that pumps are on or off.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 23 July 2021

3.6 PORT GREGORY CAR PARK – IMPROVEMENT WORKS (ITEM 3.6)

Moved Cr HAY, seconded Cr STOCK-STANDEN

That Council:

1. Not progress with the proposed Port Gregory Car Park Improvement works and that the gravel works to the area be undertaken to control water run off with the option of removing the shelter that is being undermined, and
2. The CEO to commence a process with the various government departments that have an interest in reserves in this area to re-align the reserve boundaries to allow for the for the whole of the car park area to be included in Councils existing reserve.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

3.7 NORTHAMPTON REFUSE SITE – CONTAMINATED SOIL TESTING (ITEM 3.7)

Noted

3.8 PURCHASE OF LOT 72 SEVENTH AVENUE, NORTHAMPTON (ITEM 3.8)

Moved Cr SIMKIN, seconded Cr PIKE

That Council approve the purchase of Lot 72 Seventh Avenue, Northampton for a purchase price of \$320,000 with the purchase to be funded from the insurance payout of the damaged residence on Lot 84 Seventh Avenue, and other insurance payouts to be received for declared for already approved demolished or to be demolished buildings.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

4.0 DISCUSSION OF 2021/2022 DRAFT MUNICIPAL BUDGET

Council reviewed the new items list to ensure that the draft budget for 2021/2022 could be adopted as a balanced budget.

The following items were removed from the 2021/2022 Draft Budget:

Port Gregory W/S monitoring system - savings	- \$7,500
Solarspan at the Allen Centre	- \$16,000
Kalbarri - DUP cut down lawn edging	-\$25,000
Horrocks - DUP cut down lawn edging	-\$11,220
Building Reserve Transfer	-\$10,000
Attachment for claw bucket (trees)	-\$30,000

SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 23 July 2021

4.1 RESERVE FUNDS – PHOTOCOPIER PURCHASE

Moved Cr STOCK-STANDEN, seconded Cr KRAKOUER

That Council authorise the use of \$10,000 for the office equipment reserve for the purchase of a photocopier.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

4.2 LOAN FUNDS – PLANT PURCHASE

Moved Cr SUCKLING, seconded Cr STOCK-STANDEN

That Council authorise a loan of \$100,000 for the purchase of Plant (Loader) be included in the 2021/2022 budget.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

4.3 COUNCILLOR FEES AND ALLOWANCES

Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That Council set the sitting fees for Councillors for 2021/2022 as per the following rates:

Per meeting fee

Council meetings	\$250
President	\$500

Council committee meetings

President and Elected Member	\$100
Community Committee Meeting	\$50

CARRIED 7/0

4.4 COUNCILLOR FEES AND ALLOWANCES

Moved Cr STEWART, seconded Cr KRAKOUER

That Council set the allowances for Councillors for 2021/2022 as per the following rates:

President Annual Allowance	\$14,000
Deputy President Annual Allowance	\$3,500

CARRIED 7/0

SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 23 July 2021

4.5 SETTING OF RATE IN THE DOLLAR AND MINIMUMS (ITEM 4)

Moved Cr HAY, seconded Cr SUCKLING

That the Draft Municipal Fund Budget for 2021/2022 be adopted as a balanced budget and the following charges be levied:

General Rates

The rate in the dollar for all rateable Gross Rental Value properties be set at \$0.079956 (7.9956¢) and the rate in the dollar for all rateable Unimproved Value properties be set at \$0.011493 (1.1493¢) to achieve a 0% increase in rates revenue.

Minimum Rates

That the minimum rate on rateable Gross Rental Value and Unimproved Value properties be set at \$565.00 per assessment.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

5.0 SPECIFIED AREA RATES – SETTING OF RATE IN THE DOLLAR AND STATING OF THE PURPOSE OF THE SPECIFIED RATE (ITEM 5.0)

5.1 PORT GREGORY SPECIFIED AREA RATE (ITEM 5.1)

Moved Cr STEWART, seconded Cr HAY

That the specified area rate in the dollar, for all rateable Port Gregory Gross Rental Value properties within the Port Gregory Townsite be set at \$0.037394 (3.7394¢) to raise approximately \$21,000 to fund the operating cost of maintaining the Port Gregory Water Supply and increase the BASF contribution from \$1,500 to \$5,000.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

5.2 KALBARRI TOURISM SPECIFIED AREA RATE (ITEM 5.2)

Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That the specified area rate in the dollar, for all rateable Kalbarri Gross Rental Value properties zoned Residential, Residential Development, Places of Public Assembly, Special Site, Special Rural, Commercial, Tourist Accommodation, Service Industry, Light Industry, Composite Light Industry, within the Kalbarri Town Planning Scheme No. 9 be set at \$0.001821 (0.1821¢), to raise approximately \$30,000 being for Tourism Infrastructure related projects and Tourism Promotional Advertising within the Kalbarri Ward.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 23 July 2021

Minute number 5.3 to 5.6 adopted by en bloc resolution

5.3	DUE DATE FOR PAYMENT OF RATES, INCLUDING INSTALMENT OPTION
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Moved Cr Suckling, seconded Cr Stewart

That the due date for the payment of rates be 1st October 2021 and the remaining due dates for rate instalment payments be 3rd December 2021, 4th February 2022 and 8th April 2022.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

5.4	ADMINISTRATION FEE FOR INSTALMENT OPTION (ITEM 8)
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Moved Cr Suckling, seconded Cr Stewart

That an administration fee of \$5.00 per rate instalment payment be charged.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

5.5	SETTING OF INSTALMENT INTEREST CHARGE APPLICABLE TO INSTALMENT OPTION (ITEM 9)
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Moved Cr Suckling, seconded Cr Stewart

That an instalment interest rate of 5% per annum be charged on all rate assessments that are paid by instalments.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

5.6	SETTING OF PENALTY INTEREST APPLICABLE IF DEFAULT IS MADE ON INSTALMENT OPTION (ITEM 10)
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Moved Cr Suckling, seconded Cr Stewart

That a penalty interest rate of 7% per annum be applicable to the outstanding rates amount if a ratepayer defaults on the payment of a rates instalment.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton Road, Northampton on 23 July 2021

Minute number 6.0 to 9.0 adopted by en bloc resolution

6.0 REFUSE FEES (ITEM 6)

Moved Cr HAY, seconded Cr Stewart

1. That the refuse fee for residential refuse collection be set at \$335.00 and the fee for business refuse collection be set at \$670.00.
2. That the refuse fee for Half Way Bay Cottages be set at \$263.64 per cottage plus GST.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

7.0 CONSIDERATION OF TRUST AND RESERVE FUND 2021/2022 DRAFT BUDGETS (ITEM 7)
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Moved Cr HAY, seconded Cr Stewart

The Trust and Reserve Fund Budgets for 2021/2022 be adopted.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

8.0 TENDERS FOR PLANT, VEHICLES, BITUMEN, GOODS & SERVICES (ITEM 8)

Moved Cr HAY, seconded Cr Stewart

That the Chief Executive Officer be authorised to call tenders, as per the requirements and provisions of the Local Government Act 1995, for the provision of goods and services as approved within the 2021/2022 Budget.

CARRIED 7/0

9.0 MATERIAL VARIANCE (ITEM 9)

Moved Cr HAY, seconded Cr Stewart

That the Budget Variance parameters for the 2021/2022 financial year be set at \$5,000 as per FM Reg 34 (5).

CARRIED 7/0

SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 23 July 2021

10.0 CLOSURE

There being no further business, the President thanked Councillors for their determination of the budget and declared the meeting closed at 2.18pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 6 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 20th AUGUST 2021

PRESIDING MEMBER: _____

DATE: _____

WORKS & ENGINEERING REPORT CONTENTS

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7.1.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM

REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	12th July 2021

Since 11th April 2021, Works when possible have basically surrounded the effects of cyclone Seroja. The effects have been widespread from road and verge rubbish collection, road opening works, parks, gardens, and foreshore tidy up, tree and vegetation lopping and removals, roadside furniture replacement and maintenance works to signs and guideposts etc. These works continue, however are progressing into the areas outside of the main town and road network areas.

The extra workload requirements have been coordinated while continuing to undertake the routine duties such as cleaning of toilets, maintenance of parks and gardens and road maintenance grading activities.

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on Ajana East, Horry, Blue Well, Frosty Gully, James, Yallabartharra, Olivier, Burges, Isachar Back, Teakle, Ajana Back, Brooks, Blue Well, Harvey, Bowes Springs, Elliot, Isseka East and Normans Well Road/s.
- Gravel Patching/Sheeting/Verge works carried out on Frosty and Isseka Back Road/s.

Maintenance Items

- General – Various signage and road furniture works mainly surrounding cyclone Seroja works.
- General – Chemical spraying to various road verge areas when weather conditions permit.
- Northampton – Stormwater pit clearance works following cyclone Seroja and general rainfall events.
- Frosty Gully Road – Gravel sheeting preparation works.
- Northampton Depot clean-up.
- Northampton Toilets – Numerous septic/leech drain pump outs due to use but mainly increase in groundwater amounts.
- Commencement of preparation works for Northampton Show. - 11th September.
- Northampton and Kalbarri areas – Western Power tree line clearances.
- Northampton Depot and office – Fence line clearance works for install of new security fencing.

Other Items (Budget)

- Kalbarri – Allen Centre Long vehicle parking area. Asphalt works commenced. Brick paving completed. Dual Use Pathway reinstatement and pavement marking works after this. Planting of selected plants while conditions ideal.
- Kalbarri – Grey Street widening works completed to a kerbed bitumen finish. installed. Paving completed. White lining and grass reinstatement works outstanding.

Plant Items

- Nil.

OFFICERS RECOMMENDATION

For Council information.

7.1.2	REQUEST FOR QUOTE (RFQ) (01/2022) ANNUAL SUPPLY OF AGGREGATE – 2021/2022 AND 2022/2023 FINANCIAL YEARS
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REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	12th August 2021
APPENDICES:	1. Nil.

SUMMARY:

Due to the confidential nature of this subject a separate report is provided

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.1.2

For Council determination

7.1.3	REQUEST FOR QUOTE (RFQ) (02/2022) ANNUAL SUPPLY OF BITUMEN – 2021/2022 AND 2022/2023 FINANCIAL YEARS
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REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	12th August 2021
APPENDICES:	1. Nil.

SUMMARY:

Due to the confidential nature of this subject a separate report is provided

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.1.3

For Council determination

HEALTH AND BUILDING REPORT CONTENTS

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7.2.1	INFORMATION ITEM: BUILDING STATISTICS
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DATE OF REPORT:	13th August 2021
RESPONSIBLE OFFICER:	Deb Carson – Manager of Building Services

1. BUILDING STATISTICS

Attached for Councils' information are the Building Statistics for July 2021.

OFFICER RECOMMENDATION – ITEM 7.2.1
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For Council information.

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - JULY 2021						
Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Value
02-07-21	21058	Michael Stephenson	Simple Life Nominees (B/R 14232)	1 (Lot 6) Rowe Street, Kalbarri	Steel frame, cfc&C/bond ext walls, C/bond roof 4xBed Dwelling	\$ 329,407.00
06-07-21	21CS034	Allan Walker	Noel Visser	220 (Lot 604) Hampton Rd (cnr Mary St), Northampton	Demolish 2 Blocks of 4 x Accommodation Rooms at N'ton Motor Hotel	\$ 16,500.00
06-07-21	21CS036	SM Findlay & TNH Garratt	Kingston Building Australia (B/C13901)	50 (Lot 501) Walker St, Kalbarri	Demolition of roof cladding	\$ 9,821.25
06-07-21	21CS040	VL & NJF D'Espeissis	Presidential Group (BC103023)	5 (Lot 364) Penn St, Kalbarri	Roof & Wall Repairs to Shed & attached Carport	\$ 9,570.00
06-07-21	21CS041	St John Ambulance Western Australia Ltd	Coral Coast Homes (WA) Pty Ltd (B/R 13179)	243 (Lot 4) Hampton Road, Northampton	Replace Damaged Roof Cladding & Frame & Ceilings of Sub-Centre	\$ 50,000.00
11-07-21	21CS038	CI & GH Cremasco	WA Insurance Builders Pty Ltd (100985)	3 (Lot 39) Banksia St, Kalbarri	Reroof Dwelling	\$ 133,767.00
12-07-21	21CS025	L&P Lofler	Gliss Holdings Pty Ltd (WR313)	9 (Lot 181) Glass Street, Kalbarri	Remove ACM Fence 55m2	\$ 3,000.00
12-07-21	21CS026	Gliss Holdings Pty Ltd	Gliss Holdings Pty Ltd (WR313)	34 (Lot 3) Hackney Street, Kalbarri	Remove ACM Fence plus cladding off dwelling	\$ 9,700.00
12-07-21	21CS027	J&M Cronshaw	Gliss Holdings Pty Ltd (WR313)	8 (Lot 169) Hackney St, Kalbarri	Remove ACM Roof 79m2	\$ 3,200.00
12-07-21	21CS028	Shire of Northampton	John Gillard (10722)	313 (Lot 121) Rochester St, Kalbarri	Construct steel frame & C/bond cladd Shed	\$ 60,000.00
12-07-21	21CS029	N. Blackburn & E Matheson	Capricorn Blue (BR12684/WR2347)	21 (Lot 488) Harvey Place, Kalbarri	Demolish dwelling & ACM Fence west 100m2	\$ 23,100.00
12-07-21	21CS035	Graham Stonehouse	Graham Stonehouse & Batavia Timber & Salvage (WAD288 & WR379)	99 (Lot 102) West Street, Northampton	Demolish damaged Dwelling & Shed inclis remove ACM cladding	\$ 19,000.00
13/07/2021	21CS048	DJ & KA Duff	Inserve Australia T/A Construct Services (13655)	12 (Lot 334) Cornell Place, Kalbarri	Replace ACM roof cover with Colorbond	\$ 139,539.29
14-07-21	21CS055	Donnelle Buckingham Smith	Russell Hughes (WR 1942)	41 (Lot 45) Hackney Street, Kalbarri	Remove ACM fencing 108m2	\$ 2,000.00

SHIRE OF NORTHAMPTON

HEALTH AND BUILDING REPORT – 20th AUGUST 2021

Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Value
15-07-21	21CS043	Andrew Teakle - Allew Pty Ltd	CSS Contracting	119 Rose Hill Road, Sandy Gully	Replace damaged steel frame & Zinc clad Workshop & Machinery Sheds	\$ 70,000.00
15-07-21	21CS044	Kalbarri Investments Pty Ltd	Tyler Harries (DB-L 44122)	Tudor Holiday Park, 10 (Lot 473) Porter St, Kalbarri	Rebuild damaged steel & C/bond BBQ shelter	\$ 31,207.42
20-07-21	21064	Jay Hunt	BA18 Cert Build Compliance - building works already completed	8 (Lot 517) Chick Place, Kalbarri	Re-roof Dwelling	\$ 89,603.00
20-07-21	21CS053	Alison Lamb	Presidential Group (BC103023)	24 (Lot 155) Centrolepis Circuit, Kalbarri	Replace timber battens & C/bond roof on	\$ 12,760.00
20-07-21	21CS065	Phillip Richards	Presidential Group	5 (Lot 237) Waitzia Way, Kalbarri	Repair roof battens, C/bond clad & damaged ceilings on dwelling	\$ 19,000.00
20/07/2021	21CS047	Gary Hicks	AJ Grant Building Pty Ltd (100480)	27 (Lot 12) Fourth Avenue, Northampton	Replace damaged roof tiles & battens on dwelling	\$ 120,564.00
20/07/2021	21CS049	A & D Cowey	AJ Grant Building Pty Ltd	16 (Lot 870) Sequita Way, Kalbarri	Replace roof battens & cladding on dwelling, repair shed doors, & replace damed fence	\$ 129,845.00
20/07/2021	21CS050	LG & TN Nash	John Lyng Insurance Building Solutions (WA) Pty Ltd (101004)	16 (Lot 818) Karina Mews, Kalbarri	Replace roof battens, cladding & ceilings on dwelling & repairs to rear patio	\$ 333,538.00
20/07/2021	21CS051	CP Alexandra & HW Wong	Kingston Building Australia Pty Ltd (BC 13901)	50 (Lot 521) Magee Crescent, Kalbarri	Repair roof frame, C/bond cladding & ceilings on dwelling	\$ 160,601.00
20/07/2021	21CS066	Patricia Kelly	AJ Grant Building Pty Ltd	61 (Lot 41) Robinson St, Northampton	Replace C/bond roof cladding on dwelling	\$ 67,571.00
20/07/2021	21CS067	Janice Studders	AJ Grant Building Pty Ltd	6 (Lot 285) Gould St, Kalbarri	Replace roof battens, roof	\$ 97,629.00
20/7/2021	21CS052	Corhen Pty LTd	Kingston Building Australia Pty Ltd (BC 13901)	4 (Lot 859) Gallant Close, Kalbarri	Repair roof battens, roof sheeting & ceilings on dwelling	\$ 72,889.00
21-07-21	21CS070	Christopher & Ann Beard	Inserve Australia T/AS Construct Services (BC 13655)	30 (Lot 681) Gantheaume Crescent, Kalbarri	Repair roof battens, replace roof	\$ 214,588.58
28-07-21	1923	Michael Lee	Norwest Building Group	47 (Lot 385) West Street, Northampto	Steel frame & C/bond clad Storage Shed	\$ 34,930.00

Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Value
28-07-21	21057	GH Shepherd	GS Weston (BP/BC 7380)	48 (Lot 42) Gwalla Street, Northampton	Construct steel Shed with 1x open bay & f&r Lean-tos	\$ 68,215.00
28-07-21	21066	Peter & Leanne Boland	Kingspan Water & Energy (Thinkwater Geraldton)	60 (Lot 303) Explorer Avenue, Kalbarri	Rainwater Tank 58,640Lt steel	\$ 8,000.00
28-07-21	21CS054	Jetrio Pty Ltd	OCS Building Maintance (12132)	44 (Lot 472) Porter Street, Kalbarri	Replace roof battens, cladding & ceilings on Caretakers Accom & Reception Office Palm Resort	\$ 159,684.29
28-07-21	21CS060	Tracy Mauger	Demolition Investments T/A Batavia Timber & Salvage Pty Ltd. (WR 379)	54 (Lot 110) Mary St, Northampton	Remove ACM clad Dwelling	\$ 31,350.00
28-07-21	21CS063	David Harley Booth	David Harley Booth	4 (Lot 519) Chick Place, Kalbarri	Demolish timber frame Dwelling & metal Shed	\$ 30,000.00
28-07-21	21CS075	Gwendoline Elizabeth Barnden	Batavia Timber & Salvage (WAD288 & WR379)	14 Gwalla Street, Northampton	Demolition of asbesto workshop/shed	\$ 16,280.00
29-07-21	21CS045	Kevin & Janice Keenan	Gavin Duffy	5 (Lot 183) Glass Street, Kalbarri	Demolish house & clear site incl ACM	\$ 19,000.00
29-07-21	21CS068	Northampton Pistol Club	Gary Turner (B/R 13314)	76 (Lot 1) Rosser Road, Wundi	Re-roof kitchen & rebuild separation wall at Nton Pistol Club	\$ 30,000.00
29-07-21	21CS069	Daniel Rhodes	Gliss Holdings (WARA313)	8 (Lot 95) Mortimer Street, Kalbarri	Remove ACM fence on south side	\$ 2,000.00
29-07-21	21CS080	Shire of Northampton	Batavia Timber & Salvage (WAD288 & WR379)	Harvey Rd, Northampton	Demolition of Breeders Shed	\$ 40,040.00
30-07-21	21060	M Close & J Walsh	Daisy's Stone & Brickwork	128 (Lot 4) Stephen Street, Northampton	Retaining wall along front boundary	\$ 7,000.00
30-07-21	21071	Summerstar Pty Ltd	Holtro Group Pty Ltd (103165)	Horrocks Beach Caravan Park 1 Glance Street, Horrocks	Repairs to cyclone damaged Ablution Block & Laundry Roof	\$ 90,000.00
30-07-21	21CS058	Rebecca Wemyss & Ryan Dawes	Ryan Dawes	Lot 168 Forrest Street, Northampton	construct free-standing patio	\$ 10,000.00

TOWN PLANNING CONTENTS

AUGUST 2021

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**7.3.1 FORMER GERALDTON – NORTHAMPTON RAILWAY ALIGNMENT –
PROPOSED STATE HERITAGE REGISTER ENTRY**

LOCATION:	Shire of Northampton
FILE REFERENCE:	11.3.3
DATE OF REPORT:	6 August 2021
REPORTING OFFICER:	Hayley R Williams – Consultant Planner
RESPONSIBLE OFFICER:	Garry Keeffe – Chief Executive Officer
APPENDICES:	
	1. Correspondence from the Department of Planning Lands and Heritage

AUTHORITY / DISCRETION:

Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*

SUMMARY:

The Department of Planning, Lands & Heritage (DPLH) have written to Council advising that it considers the former Geraldton-Northampton railway alignment has cultural heritage significance and should be entered onto the State Register of Heritage Places. This report recommends that Council oppose this registration and request the DPLH undertake further discussion with relevant parties.

BACKGROUND:

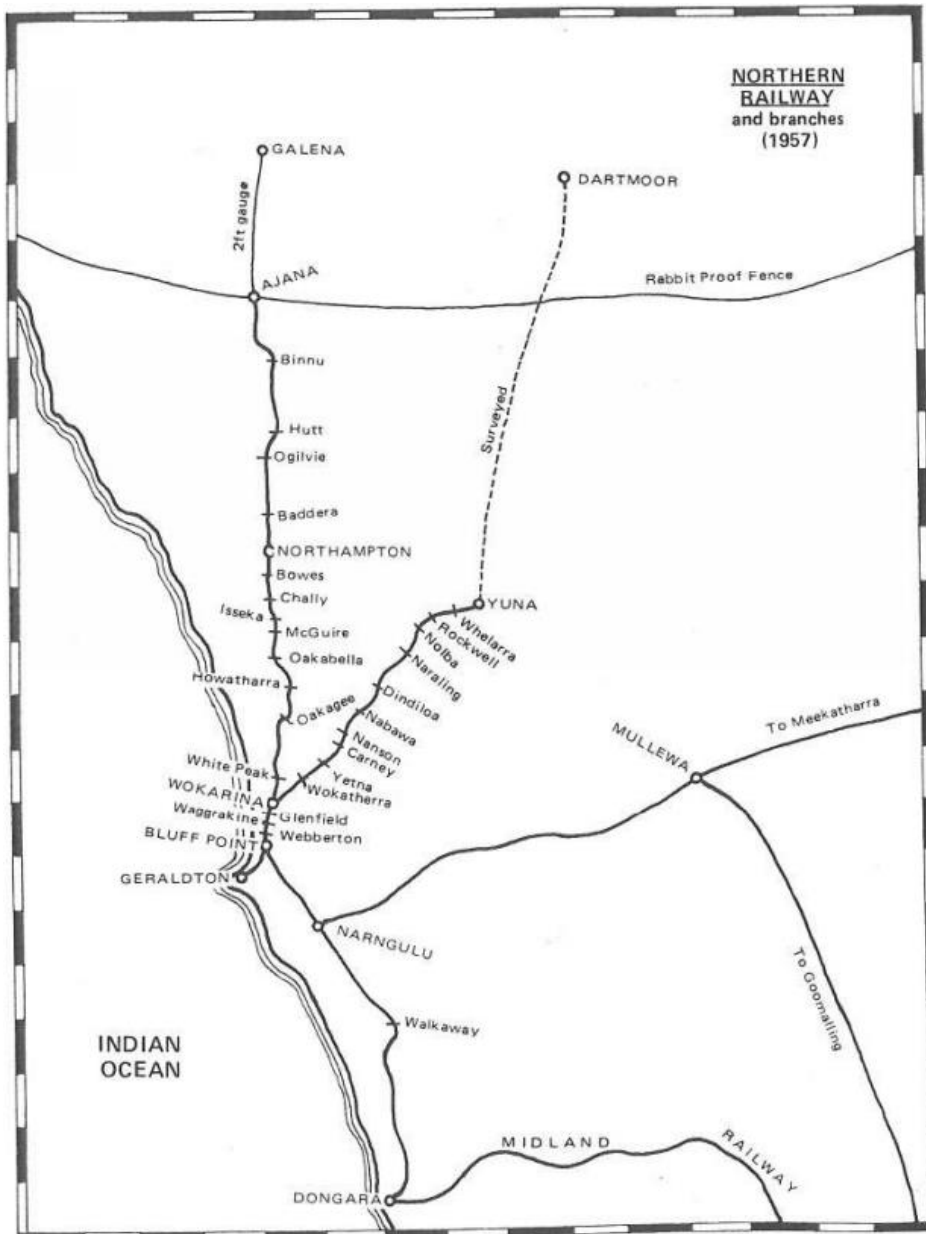
The DPLH wrote to the Shire on 23 July 2021 advising that it considered that the former Geraldton-Northampton railway alignment, commencing at the Geraldton Port at its southern end and terminating at Gwalla Station in the Northampton townsite at its northern end, has cultural heritage significance and should be entered onto the State Register of Heritage Places.

The DPLH have advised that submissions in relation to this matter must be received by 6 September 2021.

A copy of the DPLH's correspondence and its supporting information including maps has been provided as **Appendix 1**.

Construction of the Geraldton-Northampton railway commenced in 1874 as the State Government's first railway and was opened in 1879 to service the Northampton mining industry and to expand export during this period of the state's development. The cost of the railway was almost triple the original estimate and by time of its completion the price of lead had fallen and the mining industry collapsed, with the pastoral (sheep) and agricultural (wheat) industries emerging as the primary economic drivers, although the mining industry did experience a resurgence in the 1910's-1920's when the price of lead regained (leading to the decision to extend the line northward to Ajana). The railway instead relied on general freight and passengers and due to the steep grades, pronounced curves and numerous (10-15) stopping places on-route the train journey typically took 3 hours to travel the 50km distance. The railway was realigned in several locations during the early 20th century to rectify problems experienced with the line. Following an investigation into non-paying railways, the Geraldton-Ajana railway closed in 1957 and dismantling of the rails began in 1961 with the majority being sold overseas as scrap metal.

Figure 10.1.2 – Railway alignments at time of closure in 1957



COMMUNITY & GOVERNMENT CONSULTATION:

Part 3 Division 2 Section 42 – Entry in register of the *Heritage Act 2018* states that:

“42 Entry in register

- (1) As soon as practicable after receiving a direction under section 41(1)(a) in relation to a place, the Council must make an entry in the register in relation to the place in accordance with section 36(2).
- (2) The Council must —

- (a) *publish in the Gazette a notice in relation to the entry in the register setting out a land description of the place and any other prescribed particulars; and*
 - (b) *give notice in accordance with section 163 of the entry in the register to —*
 - (i) *each owner of the place; and*
 - (ii) *each person prescribed for the purposes of this subsection; and*
 - (c) *give statutory notification of the entry in the register; and*
 - (d) *notify the Valuer-General of the entry in the register.*
- (3) *The Council may publish, in accordance with the regulations, an advertisement in relation to the entry in the register.”*

“163 Notices and statutory notification

- (1) *Unless this Act provides otherwise, notice may be given to a person —*
 - (a) *by giving the person notice in writing; or*
 - (b) *if permitted under the regulations, by giving the person notice by means of an electronic communication (as defined in the Electronic Transactions Act 2011 section 5(1)); or*
 - (c) *if permitted under the regulations, by publishing an advertisement in accordance with the regulations; or*
 - (d) *in another prescribed way.*
- (2) *Notice must be given within the period, if any, specified in the regulations.*
- (3) *A requirement under this Act to give statutory notification of an event is satisfied, subject to and in accordance with regulations, by taking steps to have the event registered, recorded or noted by the Registrar of Titles, the Registrar of Deeds and Transfers, or another person or agency, as appropriate to the case, under —*
 - (a) *the Mining Act 1978; or*
 - (b) *the Registration of Deeds Act 1856; or*
 - (c) *the Transfer of Land Act 1893; or*
 - (d) *any other written law dealing with the registration of interests in or affecting land.”*

As part of the Shire’s engagement process, a referral was made to the Shire’s Heritage Advisor seeking comment on the proposed entry to the register. The key points raised are summarised below:

- **General:** The curtilage for the place is extensive, covering a distance of approximately 50 kms, involving 3 local government areas, multiple owners and leaseholders and numerous land uses. It is acknowledged that

the preparation of the Register documentation would have been challenging given the distance involved, the lack of access to parts of the alignment due to over grown vegetation and the archaeological nature of much of the remnant features.

- **Heritage Places:** The precinct includes a large number of identified heritage places inclusive of State Registered places, locally listed places and previously unidentified features. The places include the 2 existent Railway Stations in Geraldton, numerous sidings, bridges, culverts, cuttings, embankments, alignments and other archaeological remnants of the historic railway extending to its northernmost point at the Gwalla Railway Station site.
- **Non-contiguous curtilage:** The curtilage of the precinct is not continuous. There are three notable gaps in the alignment within the City of Greater Geraldton's jurisdiction. Of concern is that this disparate decision excludes the rail platform extending northwards from the Third Geraldton Railway Station. It is noted that there is no explanation as to why these three areas have been omitted. I recommend that the Shire enquire as to the reasoning behind these breaks in the curtilage as the explanation may help to inform its response to the proposal.
- **Omitted Places:** Although mentioned in the documentation, the curtilage does not include the site of the Second Geraldton Railway Station nor the Bluff Point Gatekeeper's Quarters, both in the City of Greater Geraldton. Once again there is no explanation as to why these places have not been included and I would recommend that the Shire similarly ask why this is the case.
- **Date of Assessment(s):** The documentation states that the documentary evidence was prepared in 2013 and the physical evidence was compiled in 2014. 7 years have passed since this time and therefore the currency of the documentation is queried. In addition the assessment of the Bowes River Railway Bridge (1879) on page 30 is based on an assessment from 2005. It may be relevant to seek clarification from DPLH so that the Shire can feel confident with the currency of the documentation which forms the basis of the Registration.
- **Non Assessment of Sections of Alignment:** It is noted that certain sections of the alignment were not able to be assessed either as a result of inaccessibility or due to time constraints. Given the importance and implications of the proposed Registration it is suggested that assurances be sought from DPLH as to the completeness of the documentation.
- **Heritage Agreement (Section 9, page 4):** It is noted that the Heritage Agreement for the Geraldton Railway Station (fmr) P1052 is not included in this section.
- **Fast Facts – Ongoing land use and referral requirements:** While the attached "Fast Facts" addresses the question as to whether an owner/leaseholder can make changes to their property if it is entered in

the State Register, it fails to make mention of whether owners/leaseholders can **continue** to use the subject land for existing and often long-term uses (eg cropping, market gardening, dam, access tracks etc). It is suggested that more clarity should be sought with regards to this issue. Furthermore, while the process for referral of proposed development by the LGA to the HCWA is noted, it is considered that further advice about what constitutes development needs to be made clear. For example a farmer creating an additional access track across the curtilage, the City installing street furniture or new paving treatment along Marine Terrace, a market gardener building a storage shed etc. This precinct registration has potential to create considerable administration and referral requirements unless some additional detail regarding referral needs is provided.

- **Aerial Mapping of the Curtilage:** For ease of understanding and clarity of location it is suggested that symbols could be added to show the location of the major remnant bridge structures along the alignment. Similarly it would be helpful if the Legend could be expanded to include an explanation of the various abbreviated land descriptors such as P Road and C Closed Road. Another helpful inclusion would be a notation within the Physical Evidence to cross reference the relevant Aerial map. For example when reading about the Wokarina Siding on page 21 there would be a reference to the relevant map so the reader could quickly get a visual of the place and locality.
- **Typos:**
 - Section 12.1 p.7 – “Original Railway Station, Geraldton (No. 1) **in in...**”
 - Section 12.3 p.7 – “As an archaeological... as **much/many** of the sites....”
 - Geraldton Railway Station (fmr) (No. 3) p.19 – Chapman **Street/Road**
 - Page 32 – reference to the “local Rail Heritage WA members” should more accurately say members of the Northampton Friends of the Railway.

Shire of Northampton staff have contacted counterparts at the City of Greater Geraldton and Shire of Chapman Valley and it is understood that the other local governments along the former Geraldton-Northampton railway alignment share its concerns and will be making recommendation to their respective Councils to also object to the proposed listing on the State Heritage Register in its current form.

FINANCIAL & BUDGET IMPLICATIONS:

Nil.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Local: Shire of Northampton Local Planning Scheme No. 10 – Northampton District

Section 45 of the now repealed *Heritage of Western Australia Act 1990* required every local government to compile a Municipal Inventory of places within its district which in its opinion are, or may become, of cultural heritage significance. The Shire of Northampton's initial Municipal Inventory of Heritage Places was prepared in 1993/94. Council undertook a review of its Municipal Inventory in 2004/05 and then most recently in 2014/15.

The *Heritage Act 2018* replaced the 1990 legislation and required that local governments update their Municipal Inventories into Local Heritage Surveys. Given a review was completed in 2015, it is anticipated that another review will occur closer to 2025.

The *Planning and Development (Local Planning Schemes) Regulations 2015* also introduced the requirement that local governments “*must establish and maintain a Heritage List to identify places within the Scheme area that are of cultural heritage significance and worthy of built heritage conservation*”. Council amended the existing Heritage List in accordance with the 2015 review, which saw the inclusion of all places with a Management Category of 1 or 2, with the addition of some lower management categories where they were considered to contribute significantly to a streetscape or the environment.

Part 5 Division 1 of the *Heritage Act 2018* defines a proposal as follows:

“proposal means —

- (a) an application for development approval; or*
- (b) a proposal, project, plan, programme, policy, public work, operation or undertaking for or relating to the development of any land owned, occupied or managed by a public authority; or*
- (c) any other proposal by a public authority to exercise any of its powers in a way that would or might significantly affect the physical character of any land; or*
- (d) a submission or application relating to the development of land of a kind prescribed to be a proposal for the purposes of Division 2;”*

Part 5 Division 2 – Referral of proposals of the *Heritage Act 2018* states:

“Subdivision 1 — Proposals that must be referred

72 Proposals to which Subdivision applies

- (1) *This Subdivision applies to a proposal that, if implemented, would or would be likely to, affect —*
 - (a) *a registered place; or*
 - (b) *a place that is the subject of a heritage agreement to which the Council is a party; or*
 - (c) *a place that is the subject of a protection order, if the terms of the order give the Council discretion to authorise works that the order would otherwise prohibit.*
- (2) *For the purposes of subsection (1), a proposal may affect a place even if it is not directly related to that place.”*

“73 Referral of certain proposals to Council

- (1) *A decision-maker considering a proposal to which this Subdivision applies must refer the proposal to the Council for its advice.*
- (2) *The decision-maker must refer the proposal under subsection (1) as soon as practicable after it becomes aware of the proposal.”*

“75 Decision on referred proposal

- (1) *In respect of a referred proposal, a decision-maker must not make a decision that would, or would be likely to, adversely affect to a significant extent a place mentioned in section 72(1) (even though the decision is not directly related to that place) unless —*
 - (a) *the decision-maker has used its best endeavours to ensure that each person involved in the implementation of the proposal will take all measures to minimise any adverse effect that they can reasonably take; and*
 - (b) *the decision-maker has complied with section 73; and*
 - (c) *the decision-maker has either received advice on the referred proposal from the Council under section 74 or waited the prescribed period to receive advice; and*
 - (d) *subject to subsection (2), the decision made is consistent with advice received from the Council.*
- (2) *Subsection (1)(d) does not apply if the decision-maker finds that there is no feasible and prudent alternative to the decision made.”*

Note: References in the above extract from the *Heritage Act 2018* to ‘Council’ are to the Heritage Council of WA and not a local government Council.

Entry of a place upon the State Register of Heritage Places is reserved for places of State cultural heritage significance and is the highest recognition afforded at the State level. There are 30 sites on the State Register within the Shire of Northampton and include buildings as well as mining and rail heritage.

The places currently listed on the Shire of Northampton's Local Government Inventory (now known as Local Heritage Survey) that form part of this assessment are:

- Place No. 134 Gwalla Railway Station (fmr) Management Category 1;
- Place No. 142 Bowes River Railway Bridges Management Category 1;
- Place No. 143 McGuires Creek Railway Bridges Management Category 1; and
- Place No. 155 Railway Siding Ryans Landing/Chally Management Category 5.

POLICY IMPLICATIONS:

Nil.

STRATEGIC IMPLICATIONS:

Nil.

COMMENT:

Whilst the former Geraldton-Northampton railway does have a level of historic interest it is considered that the registering of the entire 50km length is excessive and a blunt legislative instrument that will result in future bureaucracy and unnecessary delays and higher costs for all parties be they adjoining landowners, or local governments and state government departments.

Rather than adopt the approach of writing to parties and providing 48 days notice that a 50km stretch of land is being considered for entry onto the State Register of Heritage Places it is suggested that it would have been appropriate for the DPLH to instead pursue a collaborative approach and convene meetings involving key parties who will ultimately have to administer any registration such as the Shire of Chapman Valley, City of Greater Geraldton, Shire of Northampton, Development WA and Main Roads WA to discuss this matter further. It is also suggested that rather than seek to register the entire 50km length that the DPLH instead re-examine individual sites along the former Geraldton-Northampton railway that might be considered to have cultural heritage significance rather than the entire alignment.

There is no urgency in relation to this matter and the clock should effectively be stopped by DPLH to allow for an improved consultation and outcome.

The registering of the entire 50km length of the former Geraldton-Northampton railway alignment is opposed based on the following:

- placement of the alignment on the State Register of Heritage Places will mean that any development or subdivision application that may affect the site must be referred to the DPLH for comment, and this will include development and subdivision by private landowners adjacent to the site. What this will entail is that any application within vicinity of the former Geraldton-Northampton rail alignment will be subject to an introduced level of Perth-centralised bureaucracy that will result in cost and delays for local government and applicants alike. The full impact of this can only be truly understood when it is considered that the former rail corridor is not just a 50km length that runs through farming land but also the Geraldton urban area, the White Peak rural residential area, the Howatharra and Isseka townsites and the southern extent of the Northampton townsite;
- the rail alignment is contained within Crown Reserve for almost its entire 50km length (excepting an approximately 600m length in Bluff Point across 2 lots owned by the Catholic Church and the State Government through Development WA, and a 500m length in White Peak across a lot owned by the State Government through Development WA) and is not therefore under

- threat through private subdivision or development that might warrant/hasten placement on a State Register;
- the registration will introduce an unwelcome and unnecessary additional level of bureaucracy and delay to the troubled and long-overdue Northampton Bypass and Geraldton Outer Bypass/Oakajee-Narngulu Infrastructure Corridor projects, which intersect with the former Geraldton-Northampton rail alignment at 2 locations, north of White Peak Road and south-east of the Northampton townsite;
 - the placement of the alignment on the State Register will mean that any development within the entire 50km corridor must be referred to the DPLH for comment, and this will include the most mundane and trivial of works including roadworks, street furniture, signage etc. in the Geraldton CBD, ongoing leases of portions of the alignment in rural areas for long-standing cropping and grazing uses and farm access tracks improvements crossing the alignment;
 - the Shire of Northampton Heritage Inventory as adopted by Council does not recognise or make recommendation that the entire rail alignment should be registered at a state level, all 3 local government documents do recognise individual railway sites but do not consider it appropriate that the entire corridor be listed upon the State Register;
 - the DPLH documentation provided in support of the registration is out of date and incomplete with the most recent site information dating back to visits in 2014, and some from 2005, further the documentation acknowledges that not all of the former railway alignment was visited;
 - the registration documentation and curtilage omits some key sites along the former railway alignment such as the second Geraldton Railway Station and the Bluff Point Gatekeeper's Quarters, this underlines that the registration process would be better served by a collaborative approach with local government and other key agencies and landowners to identify individual railway heritage sites of merit rather than the entire 50km corridor;
 - portions of the alignment comprise the committed land package of the Yamatji Nation Indigenous Land Use Agreement and it is not considered appropriate that this land should be encumbered by administration and referral requirements imposed subsequent to the Agreement's signing.

VOTING REQUIREMENT:

Absolute Majority Required: No.

OFFICER RECOMMENDATION – ITEM 7.3.1

NOT SUPPORT

That Council:

- 1. Advise the Department of Planning, Lands & Heritage that it objects to the proposed registration of the former Geraldton-Northampton railway alignment in its entirety upon the State Register of Heritage Places.**
- 2. Advise the City of Greater Geraldton, Shire of Chapman Valley, Development WA and Main Roads WA of Council's objection.**
- 3. Request that the Department of Planning, Lands & Heritage arrange a meeting with representatives of the Shire of Northampton, City of Greater Geraldton, Shire of Chapman Valley, Development WA and Main Roads WA to discuss this matter further and invite the Department to bring for discussion at this meeting individual sites along the former Geraldton-Northampton railway alignment that might be considered to have cultural heritage significance rather than the entire alignment.**

7.3.2 PROPOSED PERMANENT PLACEMENT OF THREE (3) SHIPPING CONTAINERS AS A REPURPOSED OUTBUILDING - LOT 26 (NO. 26) MARY STREET, NORTHAMPTON

LOCATION:	Lot 26 (No. 26) Mary Street, Northampton
FILE REFERENCE:	10.8.1.3 / A3618
DATE OF REPORT:	12 August 2021
APPLICANT:	St Mary's School, Northampton
OWNER:	St Mary's Catholic Church, Northampton
REPORTING OFFICER:	Michelle Allen
RESPONSIBLE OFFICER:	Garry Keeffe
APPENDICES:	
1.	Site Plan
2.	Application Letter
3.	Detailed Site Plan
4.	Floor Plan and Elevations of Repurposed Shipping Containers
5.	Site Photos
6.	Side Elevation

AUTHORITY / DISCRETION:

Quasi-Judicial *When Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

Council is in receipt of an application for Development Approval for the permanent placement of three (3) shipping containers upon Lot 26 (No. 26) Mary Street, Northampton to be repurposed as an outbuilding for use by St Mary's Primary School, Northampton.

As the proposal is for the permanent placement of shipping containers that may have visual amenity impacts upon the area which sits adjacent to two State Heritage Registered Places and must comply with the Shire's LPP *Shipping Containers*, it has been referred to Council for consideration.

This report recommends conditional approval for the proposed development and use.

Figure 1 – Location Plan – Lot 26 (No. 26) Mary Street, Northampton

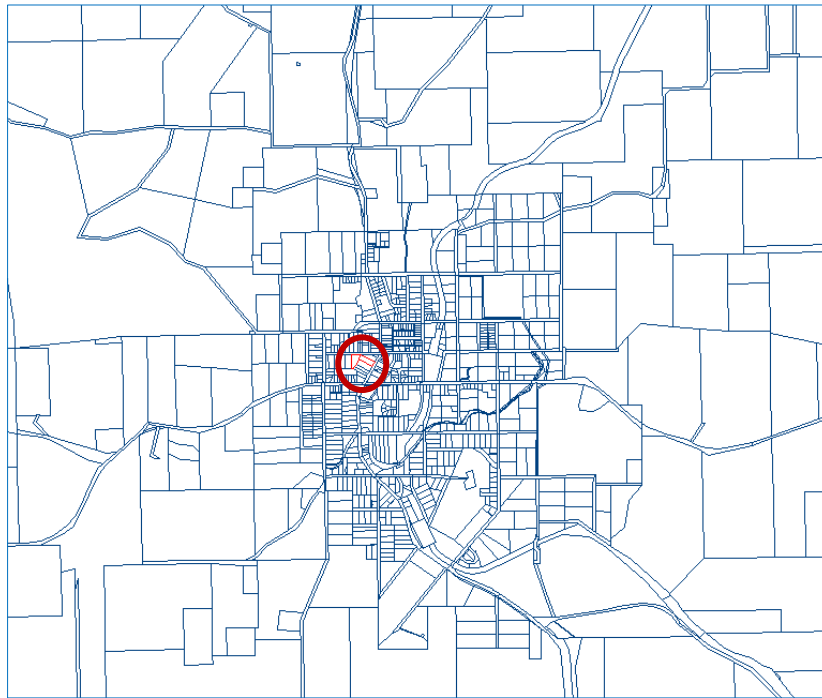


Figure 2 – Site Plan – Lot 26 (No. 26) Mary Street, Northampton



BACKGROUND:

An Application for Development Approval has been received for the permanent placement of three (3) shipping containers to be repurposed as an 'Outbuilding' for the use of St Mary's Primary School upon Lot 26 (No. 26) Mary Street, Northampton.

St Mary's School sits upon two lots located within a Special Use Site (S2) – *Roman Catholic School* and a Special Control Area - *Town Centre Conservation (SCA4)* with a portion of the lot located within the town's Commercial zone precinct.

The Proposal:

The proposal is for the permanent placement of three shipping containers to sit beside each other on the cleared site of the former Catholic Presbytery and be positioned to the eastern side of the area, parallel to the main school building and setback on an angle to Mary Street in a similar alignment as the former Presbytery building (as shown in **Appendices 1, 3 and 5**).

The premium grade shipping containers will each measure 6.1 metres in length, 2.44 metres in width and 2.59 metres in height and be covered with a steel gabled roof structure with approximately 600mm eave/overhang on the northern and southern sides. The maximum height of the structure, including the roof building will be 3.2 metres high. The purpose of erecting three shipping containers under cover of a gabled roof is to provide three affordable separate storage compartments for the school that take on the appearance of an outbuilding.

The proposed location of the shipping containers will meet boundary setback provisions and be positioned a significant distance from Hampton Road and two State Registered Places. The selected position on site will be adjacent to the school playground area enabling active utilisation of the storage spaces by school staff.

Repurposing measures are proposed for the shipping containers as follows:

- A colorbond roof structure over the shipping containers with a 10 degree pitch to include cladding infill in the gable area above the containers (as shown in **Appendix 4**);
- Colour palette of the shipping containers and roof structure will complement adjacent school buildings and utilise colours of Deep Ocean (roof) and Classic Cream (walls);
- Murals will be painted on the sides of the shipping containers to reflect the history of the site, the wider school and indigenous people (as shown in **Appendix 6**; and

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- Murals will be painted on the sides of the shipping containers to reflect the history of the site, the wider school and indigenous people (as shown in **Appendix 6**; and
- Landscaping measures are proposed to include hedging to match existing plantings on the eastern side and to further include rose plantings adjacent to the existing carpark.

The subject lot is currently located within a Special Use Site (S2 – Roman Catholic School) and due to the impact of Cyclone Seroja, demolition of the former Presbytery building and associated outbuilding infrastructure on the site has been undertaken.

In consideration of the application the following information is provided:

Lot Size	4755m ²
Existing Development	Primary School
Access & Frontage	Access via Mary Street
Services	Water, Phone and Power
Surrounding Land Uses	S2 Special Use Site (Roman Catholic School), SCA4 Special Control Area (Town Centre Conservation), Residential, Commercial Precinct

To support the application, the Applicant has provided the following:

- A completed Application for Development Approval with landowner's signature;
- Floor plan and Elevations (attached at **Appendix 4**);
- Detailed site plan showing location of proposed structure in relation to existing school buildings (as shown at **Appendix 3**);
- A description of the application proposal (attached at **Appendix 2**);
- Site photos (attached at **Appendix 5**); and
- Side Elevation drawing depicting proposed mural location.

COMMUNITY/ GOVERNMENT CONSULTATION:

Given the potential for amenity impacts from the proposed development, the application has been advertised in accordance with Section 64 of the **Planning and Development (Local Planning Schemes) Regulations 2015** which states:

"(3) *The local government may advertise, or require the applicant to advertise, an application for development approval in one or more of the following ways-*

- (a) *by giving notice of the proposed use or development to owners and occupiers of properties in the vicinity of the development who, in the opinion of the local government, are likely to be affected by the granting of development approval, including a statement that submissions may be made to the local government by a specified day being a day not less than 14 days from the day on which the notice is given to the person;*
- (b) *by publishing a notice of the proposed use or development in a newspaper circulating in the Scheme area including a statement that submissions may be made to the local government by a specified day being a day not less than 14 days from the day on which the notice is published;*

- (c) *by publishing a notice of the proposed use or development by electronic means in a form approved by the local government CEO including a statement that submissions may be made to the local government by a specified day being a day not less than 14 days from the day on which the notice is published;*
- (d) *by erecting a sign or signs in a conspicuous place on the land the subject of the application giving notice of the proposed use or development for a period of not less than 14 days from the day on which the sign is erected including on each sign a statement that submissions may be made to the local government by a specified day being a day not less than 14 days from the day on which the sign is erected."*

In accordance with the above, and with consideration of the Shire of Northampton's **Local Planning Policy - Consultation for Planning Proposals**, a Level C 'Consultation with Owners and Occupiers of Nearby Land' was considered appropriate, as per the following Policy provisions:

"Where a proposed land use or development is determined by the local government as having the potential to impact on not only the use or enjoyment of land adjoining the application site but also other neighbouring land, the owners/occupiers of those neighbouring properties will be consulted.

a. *Method of Consultation*

- i. *The owners/occupiers of properties determined as being potentially affected by a development proposal (generally owners of all land within a radius of 60m of the boundary of the application site for land within an urban area or within an existing settlement) will be consulted in writing providing a minimum of 14 days (or such other period as may be prescribed by the relevant legislation) for the lodgement of any submissions.*
- ii. *Dependent upon the level of impact in the area, the local government may also publish a notice of the development proposal in a newspaper circulating in the area inviting comment within a specified period."*

As per the above, correspondence was sent to nine adjacent landowners of the subject lot and three government departments and authorities, with submissions invited between 12 July 2021 and closing on 3 August 2021.

At the conclusion of the advertising period, there were two letters of support from adjacent landowners and one submission from Department of Planning, Lands and Heritage advising that the proposed development was separated sufficiently from the state registered places of *St Marys in Ara Coeli Church* and *Convent of the Sacred Heart (fmr)* and would not impact on the identified cultural heritage significance of those places.

FINANCIAL & BUDGET IMPLICATIONS:

The estimated cost of the development is \$20,000 which would typically incur a development application fee of \$147-00. Payment of the application fee has not been sought due to the destruction on site occurring as a direct result of Cyclone Seroja.

Should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

State: Heritage Act 2018

Local: Shire of Northampton Local Planning Scheme No. 10 – Northampton

Lot 26 is zoned Special Use 2 (S2) and Clause 21 of the Scheme sets out requirements for Special Use Zones as:

SPECIAL USE ZONES

- (1) Schedule 2 sets out –
 - (a) special use zones for specified land that are in addition to the zones in the zoning table; and
 - (b) the classes of special use that are permissible in that zone; and
 - (c) the conditions that apply in respect of the special uses.
- (2) A person must not use any land, or any structure or buildings on land, in a special use zone except for a class of use that is permissible in that zone and subject to the conditions that apply to that use.

Note: Special use zones apply to special categories of land use which do not comfortably sit within any other zone in the Scheme.

According to the Shire of Northampton's *Local Planning Scheme No. 10 – Northampton*, Special Use Zone 2 (S2) applies to the land known as Lot 26 (No. 26) Mary Street, Northampton as follows:

S2	Reserve 107 & Lots 21 & 26, Mary Street,	Roman Catholic School	As determined by the local government.
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Portion of Lot 26 is also contained within Special Control Area 4 – Town Centre Conservation. The purpose and objective of the SCA is:

(SCA 4) Town Centre Conservation	<p>(a) To ensure all development is in accordance with either established heritage principles or with their context; and</p> <p>(b) To ensure all development will accord with objectives and guidelines established for the Special Control Area.</p>	<p>(1) Development approval is required to construct or extend a dwelling or other building, or to carry out any other form of development.</p> <p>(2) In considering any subdivision or development application, the local government is to have regard to the objectives and guidelines set out in Schedule 6 of the Scheme.</p>
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Schedule 6 of the Shire of Northampton's *Local Planning Scheme No. 10 – Detailed Design and Streetscape Policy* provides guidelines for the Town Centre Conservation Special Control Area with objectives as follows:

- *To seek to retain and conserve the significance of places of heritage value by establishing guidelines for new development on sites or places of heritage or some other value to the community.*
- *To ensure that new developments on sites adjacent to places of significance do not diminish the significance of places so adjoined.*
- *To ensure that new development is sympathetic to adjacent places of value and the overall objectives of Townscape.*
- *To maintain the particular character of Northampton Town Centre and ensure future development is in harmony with the character.*
- *To encourage development that is generally sympathetic to its context.*
- *To ensure that transportable, prefabricated or relocated buildings achieve an acceptable standard.*

Part 5 Division 1 of the *Heritage Act 2018* defines a proposal as follows:

“proposal means —

- (a) an application for development approval; or
- (b) a proposal, project, plan, programme, policy, public work, operation or undertaking for or relating to the development of any land owned, occupied or managed by a public authority; or
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“Subdivision 1 — Proposals that must be referred

72 Proposals to which Subdivision applies

- (1) This Subdivision applies to a proposal that, if implemented, would, or would be likely to, affect —
 - (a) a registered place; or
 - (b) a place that is the subject of a heritage agreement to which the Council is a party; or
 - (c) a place that is the subject of a protection order, if the terms of the order give the Council discretion to authorise works that the order would otherwise prohibit.
- (2) For the purposes of subsection (1), a proposal may affect a place even if it is not directly related to that place.”

73 Referral of certain proposals to Council

- (1) A decision-maker considering a proposal to which this Subdivision applies must refer the proposal to the Council for its advice.
- (2) The decision-maker must refer the proposal under subsection (1) as soon as practicable after it becomes aware of the proposal.”

75 Decision on referred proposal

- (1) In respect of a referred proposal, a decision-maker must not make a decision that would, or would be likely to, adversely affect to a significant extent a place mentioned in section 72(1) (even though the decision is not directly related to that place) unless —
 - (a) the decision-maker has used its best endeavours to ensure that each person involved in the implementation of the proposal will take all measures to minimise any adverse

- effect that they can reasonably take; and*
- (b) *the decision-maker has complied with section 73; and*
- (c) *the decision-maker has either received advice on the referred proposal from the Council under section 74 or waited the prescribed period to receive advice; and*
- (d) *subject to subsection (2), the decision made is consistent with advice received from the Council.*
- (2) *Subsection (1)(d) does not apply if the decision-maker finds that there is no feasible and prudent alternative to the decision made.”*

Note: References in the above extract from the *Heritage Act 2018* to ‘Council’ are to the Heritage Council of WA and not a local government Council.

POLICY IMPLICATIONS:

Local: Shire of Northampton’s Local Planning Policy – Shipping Containers

Council adopted the *Shipping Containers Local Planning Policy* on 16 June 2006.

In particular this policy has the following objectives:

- *To ensure an acceptable quality of development is achieved that does not detrimentally affect the amenity and streetscape of the locality.*
- *To establish guidelines for the assessment of proposals to place shipping containers or other similar re-locatable storage units on land within the municipality.*

The Local Planning Policy also includes a list of Policy Measures at 3.2. These are outlined below:

3.2.1 *The placement of a shipping container or similar relocatable storage unit on land, other than industrial land and rural land greater than 20 hectares in area, requires the development approval of the local government as it is considered to fall within the definitions of ‘building’ and therefore, ‘development’ under the Scheme.*

3.2.2 *In general, development approval to a maximum of 12 months will only be granted where the structure is being used for the temporary storage of plant, machinery and/or building equipment on a building site, a building permit has*

been issued and remains current, and construction of a dwelling has commenced.

3.2.3 *It is considered that shipping containers (or other similar relocatable storage units) can have an adverse effect on the visual amenity of an area, and therefore there is a need to ensure appropriate development standards in order to safeguard the visual impact of shipping containers on the streetscape.*

3.2.4 *For the purposes of assessment and approval, the local government will classify a shipping container or other similar relocatable storage units as an outbuilding ancillary to the approved use of the land.*

3.2.5 *The permanent use and placement of shipping containers in Residential zoned areas is not supported.*

3.2.6 *Other than industrial and rural zoned land (for properties greater than 20 hectares in area) the local government will generally not support:*

- a) *more than one (1) shipping container on a property; and*
- b) *a container that exceeds 6.0m in length, 2.4m in width, and 2.6m in height.*

3.2.7 *In order for the local government to issue development approval, the applicant must address that the proposed shipping container or other similar relocatable storage unit will (at a minimum):*

- a) *not result in a detrimental impact on the amenity of the land or any adjoining land or development;*
- b) *not impinge on any boundary setbacks, as required by the Scheme, or be located in front of the building line, or be visually prominent from any public road;*
- c) *not compromise any associated approved development or use by:*
 - *impinging on any car parking bays required to satisfy the minimum car parking requirement for the associated approved development or use;*
 - *being located within an existing service yard or bin storage area;*

- *obstructing any existing access or visual truncation provided to an accessway, pedestrian or traffic;*
- d) *be in good repair with no visible rust marks, a uniform colour to complement the building to which it is ancillary or surrounding natural landscape features; and*
- e) *be appropriately screened (vegetation or otherwise), where considered necessary by the local government, in order to meet a. above and the objectives of this policy.*

The application of this Local Planning Policy is considered relevant given that the development proposes to use shipping containers and it is therefore necessary to ensure that these units are upgraded in a manner to meet acceptable aesthetic and amenity requirements in the locality.

A Local Planning Policy shall not bind Council in respect of any application for Planning Consent but council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

STRATEGIC IMPLICATIONS:

Nil

COMMENT:

The proposed development of Lot 26 for the permanent placement of three shipping containers to be repurposed as an outbuilding is considered to comply with *Local Planning Scheme No. 10 – Northampton* and the *Shire of Northampton's Local Planning Policy - Shipping Containers* for the following reasons:

- The shipping containers will be covered with a gabled roof structure including infill measures to the gable area above the containers on both the western and eastern elevations;
- The proposed development will not impinge on any boundary setbacks or be visually prominent from Hampton Road due to the location on site and the landscaping measures proposed as part of the development;
- The containers will be purchased in premium condition and have no visible rust marks;
- All outside surfaces of the shipping containers will be painted in a uniform colour to complement the adjacent school buildings to which it is ancillary;
- Artwork murals will be applied to the sides of the containers to reflect the history of the school and presbytery and be in a storyboard format connecting local indigenous people and utilising local artists; and

- Appropriate screening in the form of mature hedging plants currently exists on the eastern side of the proposed site. Additional hedge plantings are proposed for the surrounding elevations together with rose plantings, in the same colours as roses that were historically at the presbytery. These measures are proposed to address the existing and future amenity of the locality.

The Applicant has endeavoured to modify the appearance of the shipping containers such that they take on the appearance of an outbuilding. The addition of architectural features such as a pitched roof, infill gable measures as well as the use of murals and landscaping features to screen the structure are considered sufficient modifications to the shipping containers so as to repurpose and enhance the elevations of the proposed development to a desirable standard and level of amenity.

In considering the Town Centre Conservation SCA4 objectives contained within the *Local Planning Scheme No. 10 - Northampton*, the selected site meets the objectives. The proposed development will sit adjacent to places of significance and will not diminish those places as advised by the Department of Planning, Lands and Heritage in correspondence as follows:

The proposal does not impact on the identified cultural heritage significance of 'St Mary's in Ara Coeli Church and Convent of the Sacred Heart (fmr).

VOTING REQUIREMENT:

Absolute Majority Required: No.

CONCLUSION:

It is recommended that Council grant development approval to the proposed Repurposed Shipping Containers development upon Lot 26 (No. 26) Mary Street, Northampton subject to the conditions outlined below. These conditions aim to reduce the visual impact of the proposed development upon the amenity of the area and place appropriate control measures over the repurposed shipping containers for outbuilding use.

OFFICER RECOMMENDATION – ITEM 7.3.2**APPROVAL**

That Council grant development approval to the permanent placement of three shipping containers to be repurposed as an outbuilding upon Lot 26 (No. 26) Mary Street, Northampton subject to the following conditions:

- 1. Development shall be in accordance with the attached approved plan(s) dated [insert date] and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government;**
- 2. If the development/use the subject of this approval is not substantially completed within a period of two (2) years after the date of this determination the approval shall lapse and be of no further effect;**
- 3. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and development approval for that use/addition;**
- 3. A building permit shall be issued by the local government prior to the commencement of any work on the site;**
- 4. All stormwater is to be disposed of onsite to the specifications and approval of the local government;**
- 5. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;**
- 6. The shipping containers shall be in good repair with no visible rust marks and be of a uniform colour to complement the surrounding buildings and natural landscape features;**
- 7. The shipping containers shall be covered with a gabled roof with a maximum overall height of 3.2 metres and extend to a maximum overhang on eaves of 600mm;**
- 8. The Applicant shall provide to the Shire of Northampton, photographs of each elevation of the shipping containers, prior to placement of the containers upon Lot 26 (No. 26) Mary Street, Northampton with the condition of each shipping container to be to the approval of the local government;**

- 9. The repurposed outbuilding is only to be used for general storage purposes to the approval of the Local Government and shall NOT be used for habitation, commercial or industrial purposes;**
- 10. The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise;; and**
- 11. Prior to the commencement of the development/land use a landscaping plan shall be submitted to and approved by the local government. The approved landscaping plan is to be implemented in full prior to the commencement of the approved use and maintained thereafter to the approval of the local government and will include:**
 - a) The area adjacent to the side and rear elevations of the outbuilding to be landscaped effectively and maintained thereafter as a screening measure;**
 - b) The area adjacent to the northern elevation (carpark) to be landscaped effectively to include rose plantings and maintained thereafter as a landscaping measure; and**
 - c) The applicant shall provide to the Shire of Northampton, plans of murals for each elevation of the shipping container structure, prior to placement of the containers upon Lot 26 (No. 26) Mary Street, Northampton to the approval of the local government.**

Advice Notes:

Note 1: If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

Note 3. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.

APPENDIX 1 – SITE PLAN



APPENDIX 2 – APPLICATION LETTER



St Mary's School PO
Box 138
NORTHAMPTON WA 6535
PHONE 08 9996 7100
ADMIN@SMSN.WA.EDU.AU
WWW.SMSN.WA.EDU.AU

22/6/2021

St Mary's School Shipping Container Proposal

The proposal pertains to the placement of permanent shipping containers, located on the previous site of The St Mary's Presbytery. The proposal is designed to give due consideration to the history and heritage of the site and original house, whilst utilising the space as a purposeful area for the school into the future.

The final design would keep in line with the current colour scheme of the school and have a link back to the heritage of the original presbytery.

Location and Positioning: Consideration has been given to the position of the sea containers. This location is the furthest point from the St Mary's Church and Old Convent, 85 metres from the school fence line on the east boundary. It would also be very hard to see from either of these buildings due to elevation changes and hedge planting.

The containers are also set back from the street, 45 metres from the nearest house on the north side of Mary St and 45 metres from the St Mary's Principal residence to the west.

The containers would be located behind an existing hedge, providing cover from the school. The surrounding sides would be planted with hedging. The west face would be planted with hedging and with roses in the same colours as the roses planted previously at the presbytery. The location of the containers has been made given due consideration to the proximity to a heritage site and its location within a mix use area. The containers will sit on concrete blocks set flush with the ground, as is standard for permanent containers to provide level footing for the structure.

Design: As displayed on top elevation, the containers would be designed to fit into the style of the existing buildings with the same roof colour (Deep Ocean) and wall colour (Classic Cream). This wall colour would replicate the original presbytery. The design of the roof structure will be gabled to keep in line with surrounding buildings. This will have an approximate overhang of 60cm and approximate roof angle of 30 degrees.

Artwork designed by the students would provide decoration to the walls of the containers. The artwork would depict the story of the school and presbytery in a storyboard format, there would also be a connection with the local indigenous people, utilising local artists. This would keep the story of the original presbytery 'alive' for future generations, whilst providing a rich educative process for our students.

Faith - Respect – Challenge - Teamwork



St Mary's School PO

Box 138

NORTHAMPTON WA 6535

PHONE 08 9996 7100

ADMIN@SMSN.WA.EDU.AU

WWW.SMSN.WA.EDU.AU

Location of doors: The location of the doors would swing towards the existing hedging on the east side, which already screen the front side of the container.

Intended use: The containers would provide much needed storage to our school; all our external sheds were destroyed in Cyclone Seroja. This would be a great opportunity to provide the school with practical storage spaces that provide dedicated storage for different aspects of our school operation.

Through collaboration with our staff and parent representatives' bodies we have collated the following reasons why we believe storage containers are a better option than storage sheds:

- They are vermin proof, waterproof and fire resistant.
- They provide a more secure storage solution than garden shed, which held the schools' items prior to Cyclone Seroja. All our sheds were destroyed during the cyclone.
- Due to their design, they are flexible and can be moved onto site easily.
- The timeframe to build is greatly shortened.
- They provide a better option in terms of cost effectiveness.
- They incorporate a Modular build philosophy which uses the principles of sustainability and upcycling.
- We are able to design them using murals and paintings, which is an engaging and socially educative process for our students.
- We can select the location that best fits with the surrounding buildings.

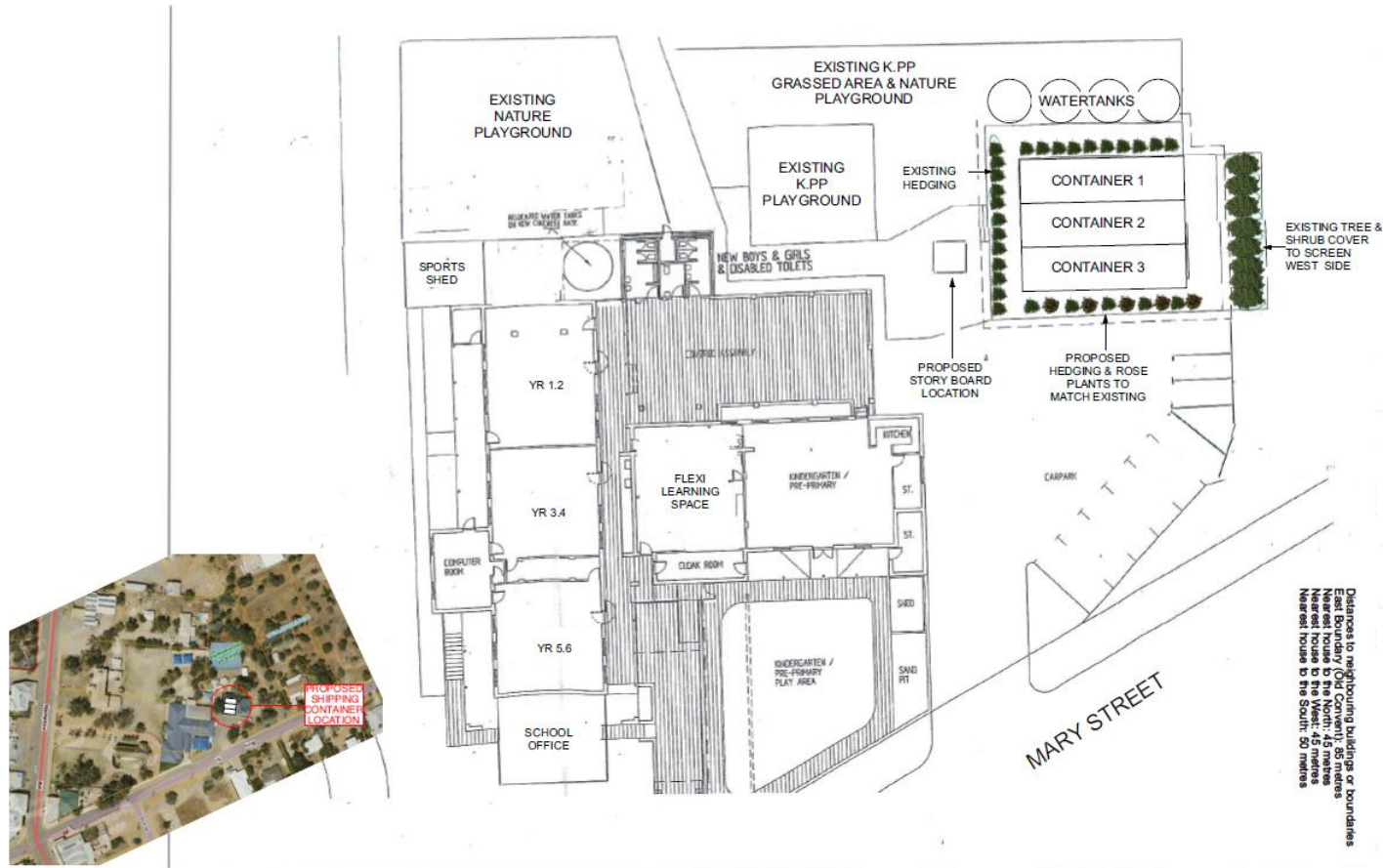
I hope that the information above has outlined our intention to create a space at St Mary's School which fits into the surrounding area, is considerate of heritage and history and utilises a practical, relevant and common-sense approach to storage, following a devastating natural disaster.

Please feel free to contact me on 99967100 if you require any further information.

Regards,

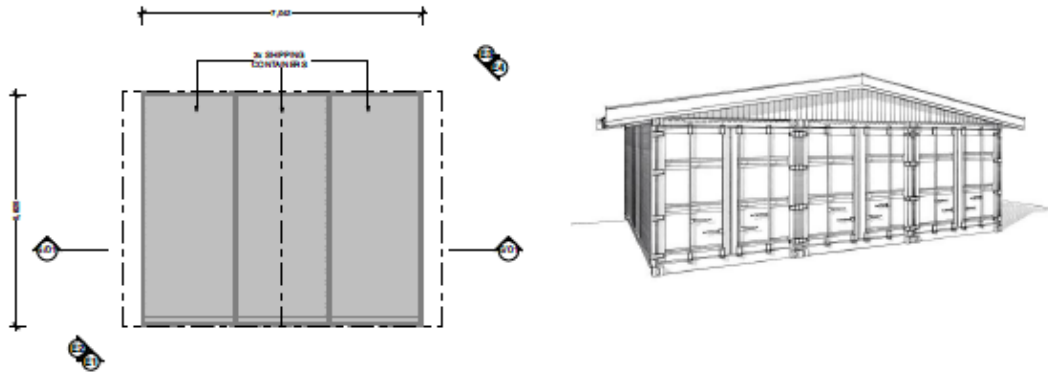
Ben Will

APPENDIX 3 – DETAILED SITE PLAN



CLIENT:		
ST MARY'S SCHOOL - NORTHAMPTON		
PROJECT ADDRESS:		
26 MARY STREET, NORTHAMPTON		
SITE PLAN	Revision	Sheet 1
	Date 6/7/21	

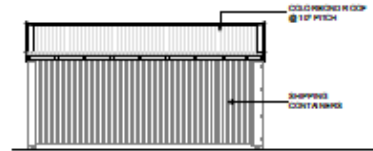
APPENDIX 4 – FLOOR PLAN AND ELEVATIONS OF REPURPOSED SHIPPING CONTAINERS



GROUND FLOOR PLAN
1:100



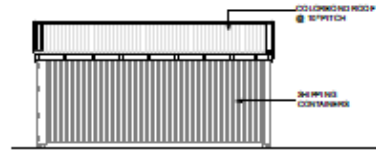
ELEVATION 1
1:100



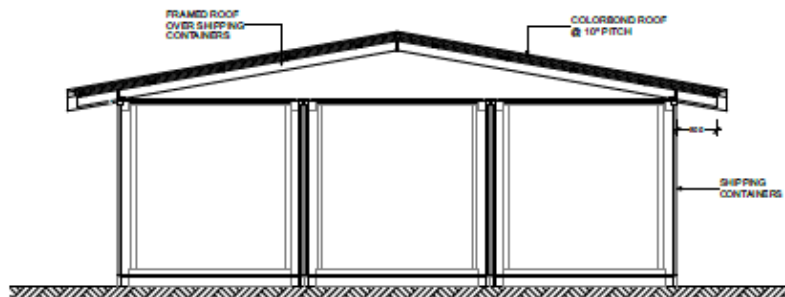
ELEVATION 2
1:100



ELEVATION 3
1:100



ELEVATION 4
1:100



SECTION 1
1:50

CLIENT	ST MARY'S SCHOOL - NORTHAMPTON
PROJECT ADDRESS	26 MARY STREET, NORTHAMPTON
PROPOSED SHED	Revision
	Date 6/7/21 Sheet 2

APPENDIX 5 – SITE PHOTOS



From carpark looking to school playground

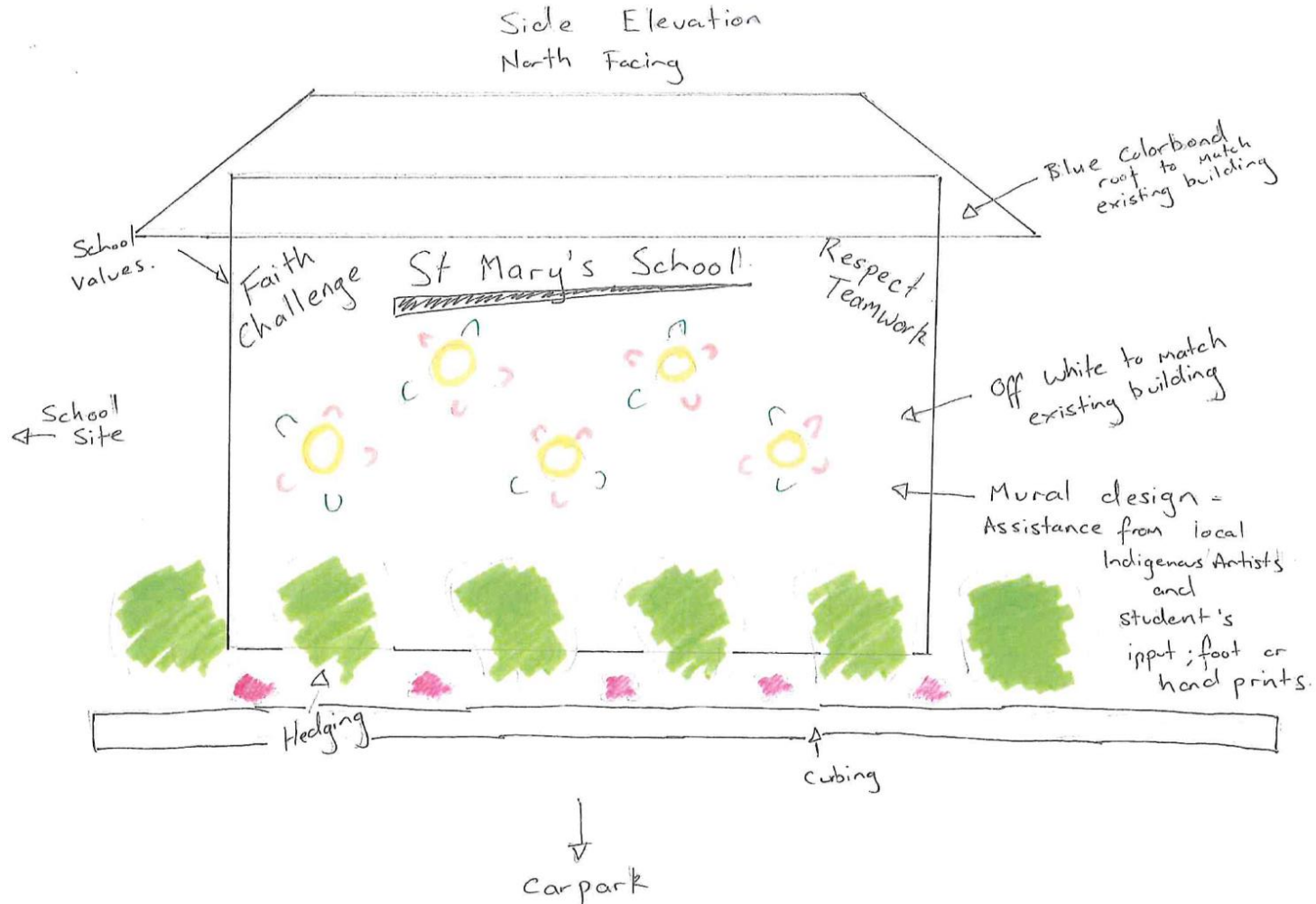


Western side of site up to school



Existing hedge in front of proposed structure

APPENDIX 6 – SIDE ELEVATION



7.3.3 SUMMARY OF PLANNING INFORMATION ITEMS

DATE OF REPORT: 11 August 2021
REPORTING OFFICER: Michelle Allen – Planning Officer

COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Planning Officer.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
061	R Martin	LOT 762 (NO. 38) GLASS STREET, KALBARRI	ANNUAL RENEWAL – COMMERCIAL VEHICLE PARKING (BUS)	13 July 2021
062	Logic IT Solutions	TELECOMMUNICATIONS INFRASTRUCTURE	LOT 331 (NO. 9880) NORTH-WEST COASTAL HIGHWAY, AJANA	19 July 2021
063	Shunya Pty Ltd	SHORT TERM EXPANSION MOTEL ACCOMMODATION – 31 UNITS, LAUNDRY, PARKING BAYS	LOT 188 (NO. 60) JEFFREY BROWNE WAY, KALBARRI	16 July 2021 Ordinary Meeting
064	RS Pearce	CARAVAN TEMPORARY ACCOMMODATION (TWELVE MONTHS)	LOT 29 (NO. 109) HAMPTON ROAD, NORTHAMPTON	16 July 2021 Ordinary Meeting
065	Redink Homes Midwest	SINGLE DWELLING – R-CODE VARIATION	LOT 6 (NO. 1) RUMEX ROAD, KALBARRI	23 July 2021
067	WA Country Builders	SINGLE DWELLING – R-CODE VARIATION	LOT 42 (NO. 22) JACQUES BOULEVARD, KALBARRI	23 July 2021
2021-018 (amendment)	I Spelman	SINGLE DWELLING & RETAINING WALLS (R-CODE VARIATIONS)	LOT 67 (NO. 2) HORAN WAY, HORROCKS	26 July 2021
068	C Abbott	OUTBUILDING – R-CODE VARIATION	LOT 709 (NO. 4) ADAIR CLOSE, KALBARRI	5 August 2021
069	CBE Carpentry & Renovations	CARPORT (CYCLONE SEROJA) R-CODE VARIATION	LOT 1 (NO. 7C) NAIRN PLACE, KALBARRI	5 August 2021
Exemption Approval 004	PJ Coleman	SHIPPING CONTAINER (CYCLONE SEROJA – TWELVE MONTHS)	LOT 24 (NO. 7) BARLOW STREET, NORTHAMPTON	19 July 2021

Exemption Approval 005	PH Cripps	CARAVAN TEMPORARY ACCOMMODATION (CYCLONE SEROJA – TWELVE MONTHS)	LOT 10154 (NO. 2779) BINNU WEST ROAD, NORTHAMPTON	5 August 2021
Exemption Approval 006	KA Maver	CARAVAN TEMPORARY ACCOMMODATION (CYCLONE SEROJA – TWELVE MONTHS)	LOT 19 (NO. 77) ROBINSON STREET, NORTHAMPTON	9 August 2021
Exemption Approval 007	G Hancock	CARAVAN TEMPORARY ACCOMMODATION (CYCLONE SEROJA – TWELVE MONTHS)	LOT 3066 (NO. 1553) NABAWA NORTHAMPTON ROAD, NORTHAMPTON	9 August 2021
2021-063 (amendment)	Shunya Pty Ltd	SHORT TERM EXPANSION MOTEL ACCOMMODATION – 31 UNITS, LAUNDRY, PARKING BAYS	LOT 188 (NO. 60) JEFFREY BROWNE WAY, KALBARRI	16 July 2021 Ordinary Meeting Amended Plans 9 August 2021

OFFICER RECOMMENDATION – ITEM 7.3.3

For Council Information

7.4.1	ACCOUNTS FOR PAYMENT	2
7.4.2	MONTHLY FINANCIAL STATEMENTS – JULY 2021	13
7.4.3	2021/2022 BUDGET ADOPTION	41
7.4.4	WAIVER OF 2021/2022 RATES	43

7.4.1 ACCOUNTS FOR PAYMENT

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10th August 2021
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton/Leanne Rowe
APPENDICES:	1. List of Accounts

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 20th August 2021, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.1

That Municipal Fund Cheques 22097 to 22106 inclusive totalling \$52,022.12, Municipal EFT payments numbered EFT22363 to EFT22518 inclusive totalling \$1,071,193.67, Trust Fund Cheques 2622 to 2626, totalling \$7,936.52, Direct Debit payments numbered GJ0101 to GJ0107 inclusive totalling \$231,355.48 be passed for payment and the items therein be declared authorised expenditure.

MUNICIPAL FUND CHEQUES

Chq #	Date	Name	Description	Amount
22097	14-07-2021	WATER CORPORATION	WATER USE & SERVICE CHARGES	15543.41
22098	15-07-2021	GERALDTON MOWER & REPAIR SPECIALISTS	PARTS	99.20
22099	15-07-2021	KALBARRI GAS	ANNUAL CONTAINER SERVICE	68.00
22100	15-07-2021	MCLEODS BARRISTERS & SOLICITORS	LEGAL FEES	4433.18
22101	15-07-2021	SHIRE OF NORTHAMPTON	BA 21CS028 NEW SHED	120.00
22102	15-07-2021	BRADLEY SMITH BUILDERS	REFUND KERB DEPOSIT BA1707	500.00
22103	15-07-2021	WBS MODULAR PTY LTD T/AS EVOKE LIVING HOMES	REFUND KERB DEPOSIT BA1865	500.00
22104	15-07-2021	WARREN TAYLOR HOMES	REFUND KERB DEPOSIT BA1631	500.00
22105	22-07-2021	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	178.35
22106	30-07-2021	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	30079.98
				\$52,022.12

ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT22363	08-07-2021	RIC DAVEY	REIMB RAIN GUAGE FOR AIRPORT	26.94
EFT22364	08-07-2021	HAYLEY R WILLIAMS DEVISE URBAN PLANNING	PLANNING SERVICES	4290.00
EFT22365	15-07-2021	ALLSAGE PTY LTD	LEASE PT 10792 KAL WATER BORE	1237.35
EFT22366	15-07-2021	ABROLHOS ELECTRICS	CYCLONE KALB FSHORE BBQ ELEC BOARD	1569.48
EFT22367	15-07-2021	AIRPORT LIGHTING SPECIALISTS PTY LTD	KAL AIRPORT PAPI GLASS	1677.50
EFT22368	15-07-2021	KALBARRI IGA	CYCLONE GOODS NTON WORKS STAFF	120.55
EFT22369	15-07-2021	AUSTRALIA POST	POSTAGE	288.81
EFT22370	15-07-2021	AUSTRALIAN COMM AND MEDIA AUTHORITY	RENEW COMMS LIC FIRES SERVICES	1492.00
EFT22371	15-07-2021	GRADING SERVICES AUSTRALIA PTY LTD (BAILEY'S GRAVEL)	GRAVEL SWAMPS ROAD	880.00
EFT22372	15-07-2021	BARRON BUILDING SURVEYING	BUILDING SURVEYING SERVICES	5004.07
EFT22373	15-07-2021	BLACKWOODS	SUNDRY TOOLS/SLINGS	1140.07
EFT22374	15-07-2021	BLACKTOP CONSULTING ENGINEERING	CYCLONE NTON RAM SHED ENGIN CHECK	6050.00
EFT22375	15-07-2021	BLOOM MEDIA MANAGEMENT	NCCA ADVERTISING	150.00
EFT22376	15-07-2021	BLUESTAR EARTHMOVING	CYCLONE EXHIBIT HALL/TIP/ EXCAV HIRE	5577.00
EFT22377	15-07-2021	CATERLAAS	GRADERS REPAIRS	18539.87
EFT22378	15-07-2021	CENTRAL WEST PUMP SERVICE	CYCLONE KAL FSHORE BORE/ PT GREG WAT	7376.60
EFT22379	15-07-2021	COASTAL ELECTRICAL & SOLAR	CYCLONE KALB PLATFORM SOLAR LIGHT	220.00
EFT22380	15-07-2021	BOC GASES AUSTRALIA	INDUSTRY GASES	119.70
EFT22381	15-07-2021	WINC AUSTRALIA PTY LTD	P/COPIER MTCE	1087.04
EFT22382	15-07-2021	CORSIGN WA PTY LTD	CYCLONE REPLACE STREET SIGNS	2356.20
EFT22383	15-07-2021	TOLL TRANSPORT PTY LTD	FREIGHT - LIBRARY	54.64
EFT22384	15-07-2021	DANTHONIA DESIGNS	LED NOTICEBOARD INSTALL	13198.35
EFT22385	15-07-2021	DEPARTMENT OF TRANSPORT	RECOUP WATER CHARGES	317.11
EFT22386	15-07-2021	GARY DUNGATE	CYCLONE OPS STONWORK,REINST PAV	3344.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 20 AUGUST 2021

EFT #	Date	Name	Description	Amount
EFT22387	15-07-2021	ENGIN	ENGIN CHARGES	410.58
EFT22388	15-07-2021	FENN PLUMBING & GAS	CYCLONE KAL PCYC, SAL TREE/CHINA PLUM	2397.53
EFT22389	15-07-2021	FIVE STAR BUSINESS EQUIPMENT AND COMMUNICATIONS	PHOTOCOPIER COUNT/MTCE	1942.29
EFT22390	15-07-2021	FREEMANS LIQUID WASTE PTY LTD	HAMP GARDEN PUMP SEPTICS	2705.00
EFT22391	15-07-2021	GANTHEAUME BAY ELECTRICAL	CYCLONE REDBLUFF WATER EXC HIRE	302.50
EFT22392	15-07-2021	GERALDTON BUILDING SERVICES & CABINETS	CYCLONE COUNCIL BUILDINGS REPAIRS	11437.50
EFT22393	15-07-2021	GERALDTON LOCK & KEY SPECIALISTS	KEYS	188.01
EFT22394	15-07-2021	ATOM GERALDTON	LIFTING CHAIN	264.55
EFT22395	15-07-2021	GERALDTON & MIDWEST SECURITY SERVICES	SECURITY SYSTEM - QUARTER	788.56
EFT22396	15-07-2021	GERALDTON GLASS SERVICE	CYCLONE KAL SPORT&REC DOORS/WINDS	24057.00
EFT22397	15-07-2021	GERALDTON FUEL COMPANY PTY LTD	FUEL CARD PURCHASES	465.31
EFT22398	15-07-2021	GHS SOLUTIONS / GERALDTON HIRE	CYCLONE KCC TEMPORARY FENCING	148.50
EFT22399	15-07-2021	GILGAI TAVERN	CYCLONE KALB NTON CREW MEALS	611.50
EFT22400	15-07-2021	GLENEVA FARMING PTY LTD	GRAVEL	2402.40
EFT22401	15-07-2021	GREAT NORTHERN RURAL SERVICES	CALLION RES RETIC	829.51
EFT22402	15-07-2021	GREAT SOUTHERN FUEL SUPPLY	DEPOTS FUEL PURCHASES	13265.43
EFT22403	15-07-2021	HASLEBYS HARDWARE SUPPLIES	HARDWARE	1331.59
EFT22404	15-07-2021	J HINE AND SON CONSTRUCTION	CYCLONE COUNCIL BUILDINGS REPAIRS	94471.37
EFT22405	15-07-2021	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PLANT PARTS	254.68
EFT22406	15-07-2021	HOSEXPRESS	HYDRAULIC CYLINDER	444.42
EFT22407	15-07-2021	AJS HULME & CO	CYCLONE GRAVEL, LOADER HIRE	9451.20
EFT22408	15-07-2021	JCB CONSTRUCTION EQUIPMENT AUST (CFC, CEA, JCB)	PLANT PARTS	1822.31
EFT22409	15-07-2021	SCOTT ALEXANDER JONES	PORT GREGORY MOWING	1080.00
EFT22410	15-07-2021	KALBARRI EXPRESS FREIGHT	FREIGHT	107.69
EFT22411	15-07-2021	KALBARRI WAREHOUSE	CABLE TIES, SUPERWASH,VINYL TUBING	570.80

SHIRE OF NORTHAMPTON
FINANCE REPORT – 20 AUGUST 2021

EFT #	Date	Name	Description	Amount
EFT22412	15-07-2021	KALBARRI CARRIERS	CYCLONE FLOATING JETTING FREIGHT	2346.58
EFT22413	15-07-2021	KALBARRI NEWSAGENCY	STATIONERY	88.95
EFT22414	15-07-2021	KALBARRI REFRIG AND AIRCON SERVICE	BUIDINGS SERVICE AIRCONS	435.00
EFT22415	15-07-2021	KALBARRI SITEWORKS	KAL GREY ST KERB BACKFILL	264.00
EFT22416	15-07-2021	LAKELINE RESOURCES PTY LTD	PG WATER REPAIR PIPELINE	841.50
EFT22417	15-07-2021	LGIS RISK MANAGEMENT	REGIONAL RISK CO-ORDINATOR 20/21	6494.71
EFT22418	15-07-2021	MARK ARMSTRONG ELECTRICAL	KAL AIRPORT, CYCLONE KAL REC LIGHTS	5907.00
EFT22419	15-07-2021	LGRCEU	PAYROLL DEDUCTIONS	102.50
EFT22420	15-07-2021	MODUS AUSTRALIA	SALLY'S TREE & CHINAMANS ABLUTIONS	52499.70
EFT22421	15-07-2021	NORTHAMPTON IGA	REFRESH, NCCA GOODS	334.83
EFT22422	15-07-2021	NORTHAMPTON COMMUNITY CENTRE	SPORTS ADMINISTRATION	1300.00
EFT22423	15-07-2021	NORTHAMPTON NEWSAGENCY	NEWSPAPERS, STATIONERY, NCCA STAT	1067.64
EFT22424	15-07-2021	NORTHAMPTON AUTO ELECTRICS	PLANT ELECTRICAL	464.60
EFT22425	15-07-2021	NORTHAMPTON PHARMACY	2021 STAFF FLU VACCINES	270.00
EFT22426	15-07-2021	NORTHAMPTON BOWLING CLUB	REFUND REIMBURSEMENT FUNDS	10432.94
EFT22427	15-07-2021	GERALDTON CLEANPAK TOTAL SOLUTIONS	ABLUTION SUPPLIES	1201.61
EFT22428	15-07-2021	PLATINUM ELECTRICIANS MIDWEST	NPTN ARTS AND CRAFTS REPAIR	579.71
EFT22429	15-07-2021	PRIME MEDIA GROUP	KVC ADVERTISING	5065.50
EFT22430	15-07-2021	QUANTUM SURVEYS	ALLEN CTR CPARK SURVEY	9834.00
EFT22431	15-07-2021	THINKPROJECT AUSTRALIA PTY LTD	RAMM SUPPORT/MTCE	8779.09
EFT22432	15-07-2021	LEANNE ROWE	REIMB UNI COURSE FEES	1552.10
EFT22433	15-07-2021	PAUL SHERIFF	SYNERGYSOFT SUPPORT	880.00
EFT22434	15-07-2021	SMS GROUP WA	CYCLONE NTON REFUSE GRADER	440.00
EFT22435	15-07-2021	STATEWIDE BEARINGS	MOWER PARTS	49.50
EFT22436	15-07-2021	STAR TRACK EXPRESS	FREIGHT	135.82
EFT22437	15-07-2021	PG & FJ TAYLOR	GRAVEL	766.50
EFT22438	15-07-2021	TOTAL TOILETS	CYCLONE KALB FSHORE PORTABLE TOILETS	10908.45
EFT22439	15-07-2021	REBECCA TRAVIS (NCCA)	NCCA REIMB WAIVER	112.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 20 AUGUST 2021

EFT #	Date	Name	Description	Amount
EFT22440	15-07-2021	TRISSET BOSS PTY LTD (LEADERPRESS)	STATIONERY	3781.80
EFT22441	15-07-2021	VAC WEST INDUSTRIAL	CYCLONE KALB CLEARING DRAINAGE	16191.73
EFT22442	15-07-2021	LANDGATE	VALUATION EXPENSES	176.00
EFT22443	15-07-2021	IT VISION	COMPUTER EXPENSES	34893.93
EFT22444	15-07-2021	WALTONS ROOF TILING GERALDTON	CYCLONE BATE/FITZ RES REPAIR ROOF	3850.00
EFT22445	15-07-2021	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS	5723.81
EFT22446	15-07-2021	WA LOCAL GOVERNMENT ASSOC (WALGA)	MEMBERSHIPS/SUBSCRIPTIONS 21/22	27677.62
EFT22447	15-07-2021	WESTERN POWER	ANNUAL LICENCE FEE 21/22	305.74
EFT22448	15-07-2021	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	838.02
EFT22449	15-07-2021	WA TREASURY CORPORATION	LOAN 153, GFEE	28645.19
EFT22450	15-07-2021	WESTSIDE FENCING AND GATES	CYCLONE SALAMIT RES FENCING	4584.36
EFT22451	15-07-2021	NORTHAMPTON TYRES	SUPPLY AND FIT 13 TYRES	9795.00
EFT22452	15-07-2021	WIDEGLIDE CONSTRUCTIONS	CYCLONE 7 HACKNEY CLEAR DEBRIS	880.00
EFT22453	15-07-2021	CT & L WOODCOCK & SON PTY LTD	HARDWARE, GAS, RAPIDSET	2691.70
EFT22454	15-07-2021	XAP TECHNOLOGIES PTY LTD	NCCA KIDSXAP MONTHLY SUBSCRIPTION	139.00
EFT22455	22-07-2021	NEIL BROADHURST	REIMB FUEL	61.29
EFT22456	22-07-2021	HAYLEY R WILLIAMS DEVISE URBAN PLANNING	PLANNING SERVICES	3932.50
EFT22457	22-07-2021	ROBERT MCKENZIE	REIMB UNIFORMS (SIGNAL ONE)	257.75
EFT22458	22-07-2021	GRANT MIDDLETON	REIMB SYNERGY	241.11
EFT22459	22-07-2021	TELSTRA	TELEPHONE CHARGES	832.48
EFT22460	26-07-2021	RAY WHITE GERALDTON	DEPOSIT NTON 45 SEVENTH AVENUE	5000.00
EFT22461	30-07-2021	ABROLHOS ELECTRICS	CYCLONE KAL PCYC, FSHORE, ALLEN ELECT	9289.17
EFT22462	30-07-2021	AW CRAGAN & ALLCAPRI PTY LTD	NTON VARIOUS PLANT HIRE	2843.50
EFT22463	30-07-2021	ARNELLE ENTERPRISES PTY LTD	CYCLONE OVAL, FITZ, 2 BATE RES FENCING	38519.00
EFT22464	30-07-2021	AUSSIE SHEDS GROUP	CYCLONE NTON LIA ROLLERS DOORS, SHEET	53168.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 20 AUGUST 2021

EFT #	Date	Name	Description	Amount
EFT22465	30-07-2021	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	SEALING AGG AND DUST	3702.60
EFT22466	30-07-2021	LIBERTY NORTHAMPTON	FUEL	124.61
EFT22467	30-07-2021	BRUCE ROCK ENGINEERING	PLANT PARTS	168.56
EFT22468	30-07-2021	BUNNINGS (GERALDTON WAREHOUSE)	NPTN CEMETERY TIMBER	534.49
EFT22469	30-07-2021	CAT WEST PTY LTD	CYCLONE KAL ROAD VERGE CLEAN UP TRAFFIC CONTROL	6978.07
EFT22470	30-07-2021	CENTRAL WEST PUMP SERVICE	WOM BORE PUMP	5225.00
EFT22471	30-07-2021	CLEANAWAY OPERATIONS PTY LTD	DOM/COMM REFUSE COLLECT/SITE MTCE	37131.60
EFT22472	30-07-2021	COASTAL ELECTRICAL & SOLAR	CYCLONE KAL DEPOT GENSET SETUP/DISCONNECT	778.80
EFT22473	30-07-2021	WINC AUSTRALIA PTY LTD	P/COPIER MTCE	1254.59
EFT22474	30-07-2021	TOLL TRANSPORT PTY LTD	FREIGHT	97.48
EFT22475	30-07-2021	EASTOUGH CARPENTRY	NCCA GATE AND FENCE REPAIRS	555.50
EFT22476	30-07-2021	ECO-FLORA CRANE, TRUCK & EXCAVATOR SERVICES	GRADE MURCHISON HOUSE STATION RD	784.00
EFT22477	30-07-2021	ELITE CARPET DRY CLEANING	FITZG ST RES CARPET CLEAN	320.00
EFT22478	30-07-2021	FENN PLUMBING & GAS	ALLEN CNT TOILET REPAIRS	347.11
EFT22479	30-07-2021	FREEMANS LIQUID WASTE PTY LTD	VAROUS LEACH DRAIN PUMPS	8322.00
EFT22480	30-07-2021	GANTHEAUME BAY ELECTRICAL	KAL SPORT/REC CHECK/TEST LIGHTS	275.00
EFT22481	30-07-2021	GHS SOLUTIONS / GERALDTON HIRE	HKS TEMPORARY FENCING	1483.24
EFT22482	30-07-2021	DAVID GRAY & CO PTY LTD	SULO BINS	524.37
EFT22483	30-07-2021	C + J HANSON PLUMBING CONTRACTORS	RAKE PL SEPTIC PUMP/HKS CRTS PLUMB	4837.69
EFT22484	30-07-2021	J HINE AND SON CONSTRUCTION	CYCLONE PG AMBULANCE REBUILD CLAIM	88000.00
EFT22485	30-07-2021	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PLANT PARTS	52.77
EFT22486	30-07-2021	JOHNS LYNG GROUP - INSURANCE BUILDING SOLUTIONS (WA) PTY LTD	CYCLONE PORTER ST ENGINEERS REPORT	4694.58
EFT22487	30-07-2021	KALBARRI AUTO CENTRE	KAL RUBBISH TRUCK SERVICE/TYRES	880.00
EFT22488	30-07-2021	KALBARRI STATE EMERGENCY SERVICE	ESL INSTALMENT	5728.50
EFT22489	30-07-2021	KALBARRI EXPRESS FREIGHT	FREIGHT	187.55

SHIRE OF NORTHAMPTON
FINANCE REPORT – 20 AUGUST 2021

EFT #	Date	Name	Description	Amount
EFT22490	30-07-2021	KALBARRI CARRIERS	FREIGHT	366.85
EFT22491	30-07-2021	KALBARRI AUTO ELECTRICS	TRANSFER WEARN COMMS	1276.50
EFT22492	30-07-2021	KALBARRI REFRIG AND AIRCON SERVICE	CYCLONE KCC REPLACE AIRCON, SERVICES	1707.25
EFT22493	30-07-2021	KARLOVARSKA PTY LTD CT ELECTRICAL SOLUTIONS	CYCLONE CALLION WAY RES ELEC GENSET	3512.86
EFT22494	30-07-2021	KALBARRI CONSTRUCTION	CYCLONE CHINAMANS/SALLYS REM DEBRI	2827.00
EFT22495	30-07-2021	KOMATSU AUSTRALIA PTY LTD	PLANT PARTS	203.09
EFT22496	30-07-2021	LGISWA	LGIS 21/22 INSURANCE	199273.08
EFT22497	30-07-2021	LGIS INSURANCE BROKING	LGIS 21/22 INSURANCE	693.00
EFT22498	30-07-2021	LIMITLESS PROMOTIONS	DOG AND CAT TAGS	345.00
EFT22499	30-07-2021	LOCAL HEALTH AUTHORITY'S ANALYTICAL COMMITTEE	ANALYTICAL SERVICES	728.74
EFT22500	30-07-2021	IT VISION USER GROUP INC	ANNUAL SUBSCRIPTION 21/22	748.00
EFT22501	30-07-2021	LGRCEU	PAYROLL DEDUCTIONS	102.50
EFT22502	30-07-2021	MIDWEST KERBING	KAL GREY, ALLEN, HACKNEY KERBING	22715.00
EFT22503	30-07-2021	MIDWEST GROUNDWATER	CYCLONE NTON OVAL TANK REPLACE ROOF	2178.00
EFT22504	30-07-2021	NAPA	PLANT PARTS	388.30
EFT22505	30-07-2021	NORTHERN COUNTRY ZONE - WALGA	ANNUAL SUBSCRIPTION 21/22	1000.00
EFT22506	30-07-2021	NORTHAMPTON COMMUNITY CENTRE	SPORTS ADMINISTRATION	650.00
EFT22507	30-07-2021	KALBARRI PALM RESORT	NTON CONST CREW ACCOMM	1738.00
EFT22508	30-07-2021	PLATINUM ELECTRICIANS MIDWEST	OVAL/FITZ RES ELECT, CYCLONE KIT LIGHTS	5493.65
EFT22509	30-07-2021	ROAD RUNNER MECHANICAL SERVICES	PLANT PARTS	627.97
EFT22510	30-07-2021	SUN CITY PRINT & DESIGN	STATIONERY	495.00
EFT22511	30-07-2021	THE SHEARING SHED CAFE	REFRESHMENTS	227.50
EFT22512	30-07-2021	SIMPLE LIFE PROJECTS	CYCLONE KAL DR SURGERY ROOF REPAIRS	13393.60
EFT22513	30-07-2021	STAR TRACK EXPRESS	FREIGHT	245.54
EFT22514	30-07-2021	2V NET IT SOLUTIONS	COMPTER MTCE	574.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 20 AUGUST 2021

EFT #	Date	Name	Description	Amount
EFT22515	30-07-2021	TOTAL TOILETS	CYCLONE KAL FSHOR PORTABLE TOILETS	8895.05
EFT22516	30-07-2021	LANDGATE	VALUATION EXPENSES	763.14
EFT22517	30-07-2021	WIDEGLIDE CONSTRUCTIONS	KAL BOBCAT SWEEPER	1430.00
EFT22518	30-07-2021	WREN'S PLACE	REFRESHMENTS	266.50
				\$1,071,193.67

TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
2622	07-07-2021	DEPAR FOR PLANNING & INFRASTRUCTURE	SPECIAL SERIES PLATES 115NR	200.00
2623	23-07-2021	DEPT OF MINES INDUSTRY REG & SAFETY	BRB JUNE 2021	4027.88
2624	23-07-2021	SHIRE OF NORTHAMPTON	BRB COMMISSION JUNE 2021	75.00
2625	23-07-2021	BUILDING & CONST INDUSTRY TRAINING FUND	BCITFJUNE 2021	3485.14
2626	23-07-2021	SHIRE OF NORTHAMPTON	BCITF COMMISSION JUNE 2021	148.50
				\$7,936.52

DIRECT DEBITS

Jnl #	Date	Name	Description	Amount
	08-07-2021	PAYROLL	FN/E 07/07/2021	91564.00
	08-07-2021	SUPERCHOICE	SUPERANNUATION FN/E 07/07/2021	21251.09
	22-07-2021	PAYROLL	FN/E 21/07/2021	90109.00
	26-07-2021	SUPERCHOICE	SUPERANNUATION FN/E 21/07/2021	25807.71
GJ0101	31-07-2021	NATIONAL AUSTRALIA BANK	BANK FEES	134.83
GJ0102	31-07-2021	NATIONAL AUSTRALIA BANK	MERCHANT FEES	631.61
GJ0103	31-07-2021	COMMONWEALTH BANK	BPOINT FEES	49.44
GJ0104	31-07-2021	NATIONAL AUSTRALIA BANK	BPAY	41.36
GJ0106	31-07-2021	NAB CEO CORPORATE CARD	BANK CHARGES	9.00
			TELE EXP PHONE MITCHELL&BROWN	738.95
			REFRESHMENTS SILCOX	<u>42.50</u>
				790.45
GJ0107	31-07-2021	NAB DCEO CORPORATE CARD	BANK CHARGES	9.00
			NCCA IINET	81.32
			KAL CHILD CARE IINET	79.99
			2V NET COMPUTER EXPS OFFICE 365	<u>805.68</u>
				<u>975.99</u>
				<u>\$231,355.48</u>

7.4.2 MONTHLY FINANCIAL STATEMENTS – JULY 2021

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10th August 2021
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton
APPENDICES:	Monthly Financial Report for July 2021

SUMMARY

Council to adopt the monthly financial reports as presented.

BACKGROUND:

This information is provided to Council in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 31 July 2021 are detailed from page 1 to page 26 per the attached Monthly Financial Report.

FINANCIAL & BUDGET IMPLICATIONS:

The 31st July 2021 financial position is comprised of the following:

Total operating revenue has a deficit position of \$114,585 and operating expenditure has a deficit position of \$234,392 to the end of July 2021.

The additional expenditure compared to budget relates predominately to Cyclone Seroja insurance repairs which will be offset by insurance revenue. Additionally there has been ongoing recovery clean up works for cyclone Seroja in July 2021. Staff have submitted a claim (DFRAWA) for funds expended during 2020/2021. Reduced revenue compared to budget is considered short term and will reconcile as the year progresses.

There has been a number of buildings severely damaged during cyclone Seroja. This has resulted in reduced building depreciation posted into July due to the accounting treatment required to comply with accounting standards. Damaged buildings will either be written off in the asset register or have their values impaired (reduced) to reflect the cost of significant repairs being undertaken.

Investing and Financing variances will reconcile as the year progresses and it is anticipated there will be no significant budget variations.

Further explanations of material variations are detailed by reporting program in Note 15 of the Monthly Financial Report.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 Section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.2

That Council adopts the Monthly Financial Report for the period ending 31 July 2021.

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 July 2021

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2021**

SUMMARY INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 July 2021

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2021

SUMMARY INFORMATION - GRAPHS



**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 JULY 2021**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

KEY TERMS AND DESCRIPTIONS	ACTIVITIES
<p>GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.</p>	<p>Includes the activities of members of council and the administrative support available to the Council for the provision of governance of the district.</p>
<p>GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.</p>	<p>Rates, general purpose government grants and interest revenue.</p>
<p>LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer and environmentally conscious community.</p>	<p>Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.</p>
<p>HEALTH To provide an operational framework for environmental and community health.</p>	<p>Inspection of food outlets and their control, administration of health local laws and maintenance</p>
<p>EDUCATION AND WELFARE To provide services to disadvantaged persons, the elderly, children and youth.</p>	<p>Maintenance of child minding centre's, operational costs associated with the Northampton Child Care Association and Kalbarri Aged Care Housing maintenance.</p>
<p>HOUSING To provide and maintain shire housing.</p>	<p>Provision and maintenance of shire housing.</p>
<p>COMMUNITY AMENITIES To provide services required by the community.</p>	<p>Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.</p>
<p>RECREATION AND CULTURE To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.</p>	<p>Maintenance of public halls and buildings, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, other cultural facilities.</p>
<p>TRANSPORT To provide safe, effective and efficient transport services to the community.</p>	<p>Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.</p>
<p>ECONOMIC SERVICES To help promote the shire and its economic wellbeing.</p>	<p>Tourism and area promotion including the maintenance and operation of camping facilities. Provision of Building Services and Port Gregory Water Supply.</p>
<p>OTHER PROPERTY AND SERVICES To monitor and control Shire's overhead operating accounts.</p>	<p>Private works operation, plant repair and operation costs and engineering operation costs.</p>

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,846,346	1,846,346	1,846,346	0	0.00%	
Revenue from operating activities							
Governance		55,530	4,626	27,541	22,915	495.36%	▲
General purpose funding	6	5,481,789	5,000	3,799	(1,201)	(24.02%)	
Law, order and public safety		91,166	7,594	1,185	(6,409)	(84.39%)	▼
Health		33,112	3,090	583	(2,507)	(81.12%)	
Education and welfare		199,723	16,642	11,187	(5,455)	(32.78%)	▼
Housing		76,240	6,352	4,572	(1,780)	(28.03%)	
Community amenities		1,278,003	45,734	19,023	(26,711)	(58.41%)	▼
Recreation and culture		612,449	51,033	1,237	(49,796)	(97.58%)	▼
Transport		206,300	190,306	188,318	(1,988)	(1.04%)	
Economic services		231,555	9,444	13,347	3,903	41.33%	
Other property and services		586,104	48,839	3,282	(45,557)	(93.28%)	▼
		8,851,971	388,660	274,075	(114,585)		▼
Expenditure from operating activities							
Governance		(917,940)	(93,733)	(108,611)	(14,878)	(15.87%)	▼
General purpose funding		(281,435)	(23,904)	(29,514)	(5,610)	(23.47%)	▼
Law, order and public safety		(371,591)	(46,917)	(59,733)	(12,816)	(27.32%)	▼
Health		(221,420)	(20,224)	(19,472)	752	3.72%	
Education and welfare		(247,577)	(22,431)	(24,855)	(2,424)	(10.81%)	
Housing		(80,882)	(9,666)	(10,780)	(1,114)	(11.53%)	
Community amenities		(1,611,155)	(138,973)	(144,815)	(5,842)	(4.20%)	▼
Recreation and culture		(1,898,598)	(181,990)	(124,961)	57,029	31.34%	▲
Transport		(3,842,840)	(322,915)	(257,657)	65,258	20.21%	▲
Economic services		(428,844)	(36,792)	(12,182)	24,610	66.89%	▲
Other property and services		(208,349)	(74,552)	(413,910)	(339,358)	(455.20%)	▼
		(10,110,631)	(972,097)	(1,206,489)	(234,392)		▼
Non-cash amounts excluded from operating activities	1(a)	2,337,800	193,519	195,280	1,761	0.91%	
Amount attributable to operating activities		1,079,140	(389,918)	(737,134)	(347,216)		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	981,656	83,179	1,500	(81,679)	(98.20%)	▼
Proceeds from disposal of assets	7	157,000	26,166	0	(26,166)	(100.00%)	
Proceeds from self supporting loans	9	35,626	2,968	0	(2,968)	(100.00%)	
Purchase of property, plant and equipment	8	(3,886,400)	(263,912)	(25,298)	238,614	90.41%	▲
Amount attributable to investing activities		(2,712,118)	(151,599)	(23,798)	127,801		▲
Financing Activities							
Proceeds from new debentures	9	100,000	0	0	0	0.00%	
Repayment of debentures	9	(196,293)	(16,358)	(22,047)	(5,689)	(34.78%)	▼
Transfer to reserves	10	(117,075)	(9,756)	0	9,756	100.00%	▲
Amount attributable to financing activities		(213,368)	(26,114)	(22,047)	4,067		
Closing funding surplus / (deficit)	1(c)	0	1,278,715	1,063,366			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 0.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 JULY 2021**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

GRANT REVENUE

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Assets that were acquired for consideration that was less than fair value principally to enable the Shire to further its objectives may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significant less than fair value. Such assets are not required to be remeasured at fair value.

Volunteer Services in relation have not been recognised in revenue and expenditure as the fair value of the services cannot be reliably estimated and the services would not have been purchased if they had not been donated.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995 . Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

EXPENSES

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,846,346	1,846,346	1,846,346	0	0.00%	
Revenue from operating activities							
Rates	6	4,595,218	0	0	0	0.00%	
Specified area rates	6	51,000	0	0	0	0.00%	
Operating grants, subsidies and contributions	12	2,883,980	345,388	226,754	(118,634)	(34.35%)	▼
Fees and charges		1,254,773	38,190	46,633	8,443	22.11%	▲
Interest earnings		51,500	2,500	687	(1,813)	(72.51%)	
Profit on disposal of assets	7	15,500	2,582	0	(2,582)	(100.00%)	
		8,851,971	388,660	274,075	(114,585)		▼
Expenditure from operating activities							
Employee costs		(3,837,409)	(357,415)	(335,820)	21,595	6.04%	▲
Materials and contracts		(2,809,898)	(234,434)	(462,904)	(228,470)	(97.46%)	▼
Utility charges		(326,395)	(27,178)	(682)	26,496	97.94%	▲
Depreciation on non-current assets		(2,353,300)	(196,101)	(195,280)	821	0.42%	
Interest expenses		(61,171)	(5,096)	(1,827)	3,269	64.15%	
Insurance expenses		(211,641)	(105,798)	(136,745)	(30,947)	(29.25%)	▼
Other expenditure		(510,817)	(46,075)	(73,231)	(27,156)	(58.94%)	▼
		(10,110,631)	(972,097)	(1,206,489)	(234,392)		▼
Non-cash amounts excluded from operating activities	1(a)	2,337,800	193,519	195,280	1,761	0.91%	
Amount attributable to operating activities		1,079,140	(389,918)	(737,135)	(347,217)		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	981,656	83,179	1,500	(81,679)	(98.20%)	▼
Proceeds from disposal of assets	7	157,000	26,166	0	(26,166)	(100.00%)	▼
Proceeds from self-supporting loans	9	35,626	2,968	0	(2,968)	(100.00%)	
Payments for property, plant and equipment	8	(3,886,400)	(263,912)	(25,298)	238,614	(90.41%)	▲
Amount attributable to investing activities		(2,712,118)	(151,599)	(23,798)	127,801		▲
Financing Activities							
Proceeds from new debentures	9	100,000	0	0	0	0.00%	
Repayment of debentures	9	(196,293)	(16,358)	(22,047)	(5,689)	(34.78%)	▼
Transfer to reserves	10	(117,075)	(9,756)	0	9,756	100.00%	▲
Amount attributable to financing activities		(213,368)	(26,114)	(22,047)	4,067		
Closing funding surplus / (deficit)	1(c)	0	1,278,715	1,063,366			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Actual (b)
Non-cash items excluded from operating activities			
		\$	\$
Adjustments to operating activities			
Add/Deduct: Profit/Loss on asset disposals	7	(15,500)	0
Add: Depreciation on assets		2,353,300	195,280
Total non-cash items excluded from operating activities		2,337,800	195,280

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	Year to Date 31 July 2021
Adjustments to net current assets			
Less: Reserves - restricted cash	10	(839,610)	(839,610)
Less: - Financial assets at amortised cost - self supporting loans	4	(35,627)	0
Less: Land Held for Resale		(235,000)	(235,000)
Add/Less: Adjustments			(18,114)
Add: Borrowings	9	196,293	22,047
Add: Provisions - Employee	11	757,961	787,109
Total adjustments to net current assets		(155,983)	(283,568)

(c) Net current assets used in the Statement of Financial Activity

Current assets			
Cash and cash equivalents	2	2,558,150	1,469,031
Rates receivables	3	253,928	104,484
Receivables	3	423,158	418,928
Other current assets	4	240,791	240,791
Less: Current liabilities			
Payables	5	(490,296)	(77,143)
Borrowings	9	(196,293)	(22,047)
Provisions	11	(787,109)	(787,109)
Less: Total adjustments to net current assets	1(b)	(155,983)	(283,568)
Closing funding surplus / (deficit)		1,846,346	1,063,366

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Cash Deposits	Municipal	627,971		627,971		NAB		At call
Petty Cash	Cash on Hand	1,450		1,450				
Investment	Reserves	0	839,610	839,610		NAB	0.28%	28/09/2021
Cash Deposits	Trust	0	102,566	102,566	102,566	NAB		At Call
Total		629,421	942,176	1,571,597	102,566			
Comprising								
Cash and cash equivalents		629,421	942,176	1,571,597	102,566			
		629,421	942,176	1,571,597	102,566			

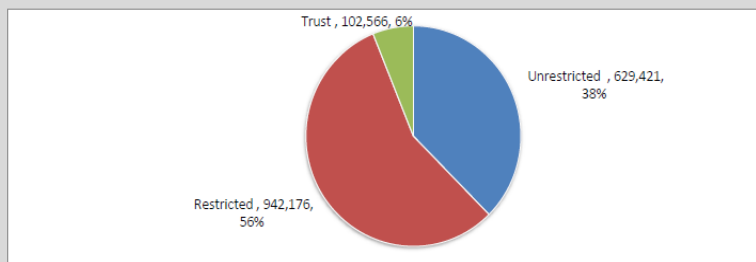
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash	Unrestricted
\$1.57 M	\$0.63 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

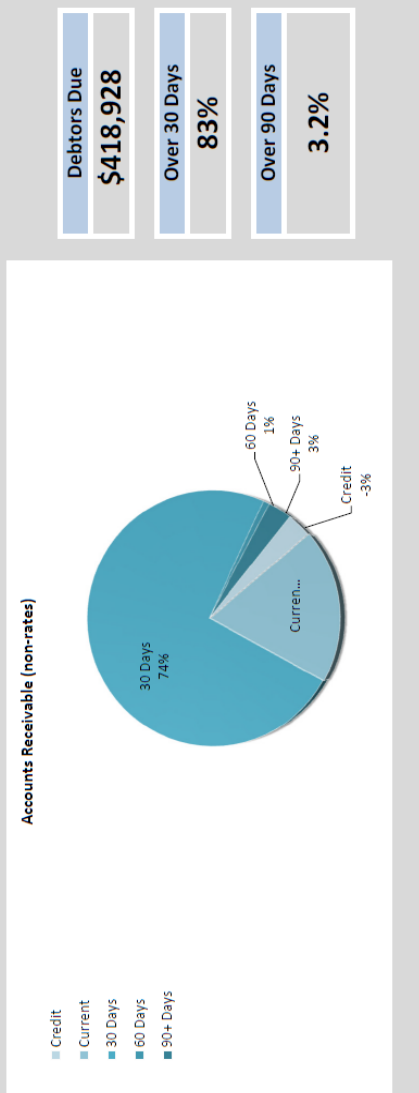
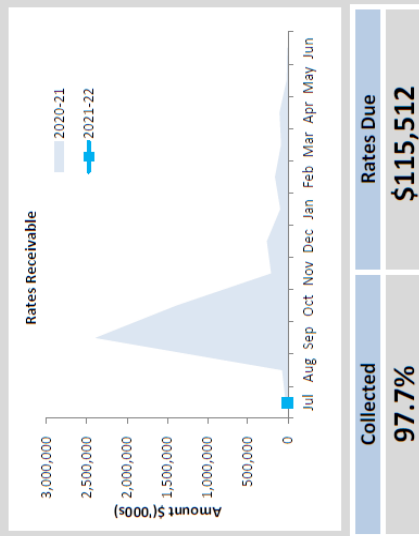
	31-Jul-21	30 Jun 2021
Rates receivable	\$ 115,512	\$ 211,013
Opening arrears previous years	0	4,709,139
Levied this year	(11,028)	(4,804,640)
Less - collections to date	104,484	115,512
Equals current outstanding		
Net rates collectable	104,484	115,512
% Collected	9.5%	97.7%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
Receivables - general	(10,351)	63,218	247,686	2,641	9,973	313,166
Percentage	(3.3%)	20.2%	79.1%	0.8%	3.2%	
Balance per trial balance						
Sundry receivable	(10,351)	63,218	247,686	2,641	9,973	313,166
GST receivable		63,957				63,957
Rubbish Receivables		18,570				18,570
Accrued Income		(18,585)				(18,585)
Emergency Services Levy		41,820				41,820
Total receivables general outstanding						418,928

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due	\$418,928
Over 30 Days	83%
Over 90 Days	3.2%

Collected	97.7%
Rates Due	\$115,512

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 July 2021
Other current assets	\$	\$	\$	\$
Inventory				
Fuel & Materials	5,791	0	0	5,791
Land Held for Resale	235,000	0	0	235,000
Total other current assets				240,791
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

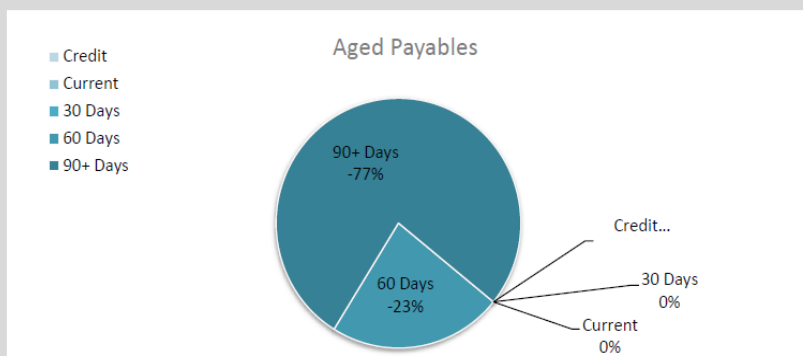
OPERATING ACTIVITIES
NOTE 5
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	0	0	(19)	(62)	(81)
Percentage	0%	0%	0%	23%	77%	
Balance per trial balance						
Sundry creditors	0	0	0	(19)	(62)	(81)
Sundry/Payroll Deductions		(40)				(40)
Sundry creditors		40,427				40,427
Accrued salaries and wages		1,146				1,146
Bonds and Deposits		35,691				35,691
Total payables general outstanding	0	77,224	0	(19)	(62)	77,143

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Creditors Due

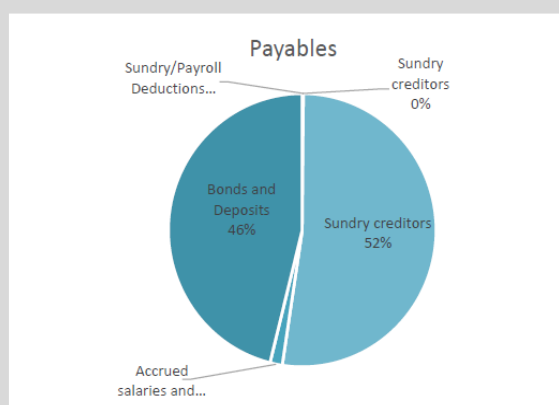
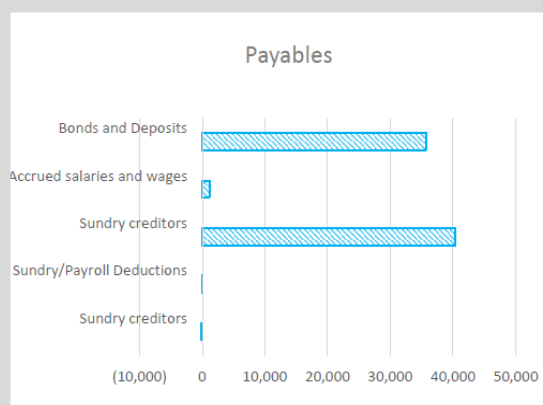
\$77,143

Over 30 Days

100%

Over 90 Days

77%



OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

General rate revenue	RATE TYPE	Rate in \$ (cents)	Number of Properties	Budget			YTD Actual				
				Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Interim Rates	Back Rates	Total Revenue
				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
General GRV		0.079956	1,459	20,058,557	1,591,761	0	0	1,591,761			0
Unimproved value		0.011983	428	203,434,031	2,338,452	0	0	2,338,452			0
Sub-Total			1,887	223,492,588	3,930,213	0	0	3,930,213	0	0	0
Minimum payment											
Gross rental value											
General GRV		565	1,116	3,390,741	630,540	0	0	630,540			0
Unimproved value		565	61	789,227	34,465			34,465			0
Sub-total			1,177	4,179,968	665,005	0	0	665,005	0	0	0
Total general rates								4,595,218			0
Specified area rates											
Kalbarri Tourism		0.001821		16,484,984	30,000	0	0	30,000	0	0	0
Port Gregory Water Supply		0.037394		561,586	21,000	0	0	21,000	0	0	0
Total specified area rates				17,046,570	51,000	0	0	51,000	0	0	0
Total								4,646,218			0

Please refer to the compilation report

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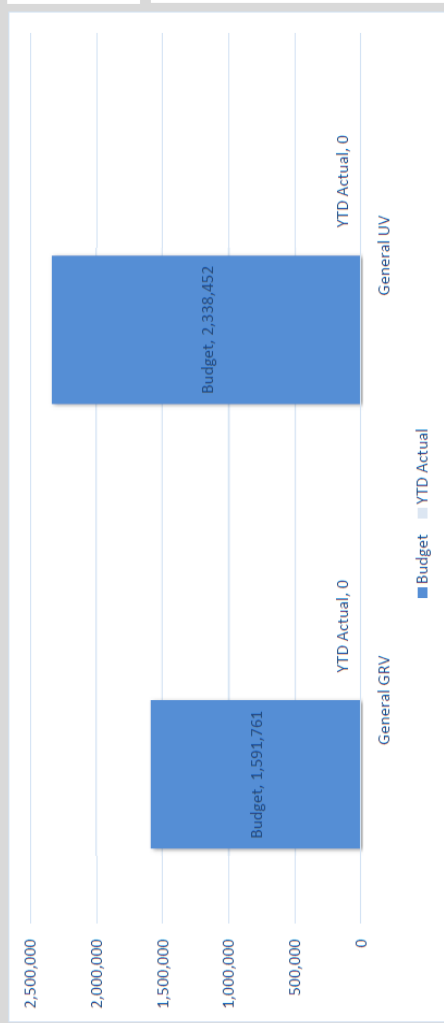
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. From 1 July 2019 prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

General Rates		
Budget	YTD Actual	%
\$4.6 M	\$ M	0.00%



Please refer to the compilation report

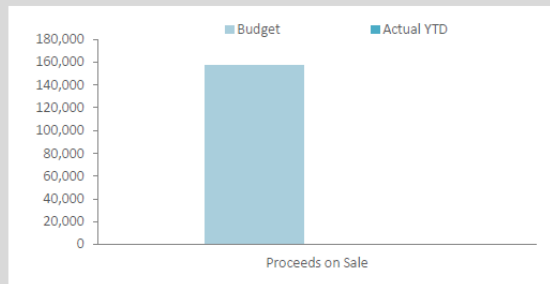
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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Health								
41768	P282 - Kia Optima - EHO	11,000	15,000	4,000	0			0	0
	Transport								
41770	P284 - Ute LH Main't N'hpton	15,000	10,000	0	(5,000)			0	0
41758	P271 - Ute LH Road Construction	2,000	10,000	8,000	0			0	0
41676	P198 - Ute M'tce Grader Op	2,500	2,000	0	(500)			0	0
41736	P252 - Heavy Loader N'hpton	90,000	85,000	0	(5,000)			0	0
41715	P234 - M'tce Truck Northampton	21,000	35,000	14,000	0			0	0
		141,500	157,000	26,000	(10,500)	0	0	0	0

KEY INFORMATION



Proceeds on sale		
Annual Budget	YTD Actual	%
\$157,000	\$0	0%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

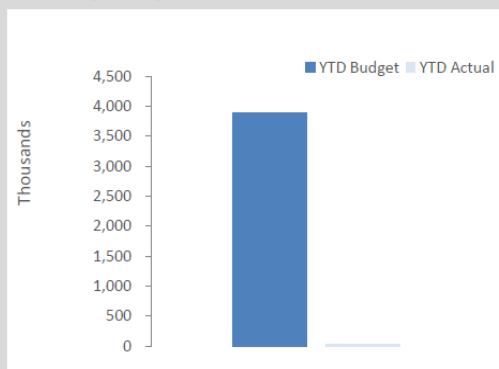
INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	866,500	35,041	5,000	(30,041)
Furniture and equipment	10,000	833	0	(833)
Plant and equipment	759,015	50,083	0	(50,083)
Infrastructure - Roads	1,718,625	143,213	13,750	(129,463)
Infrastructure - Footpaths & Carparks	274,684	13,280	5,200	(8,080)
Infrastructure - Parks & Ovals	252,076	21,004	1,348	(19,656)
Infrastructure - Other	5,500	458	0	(458)
Capital Expenditure Totals	3,886,400	263,912	25,298	(238,614)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	981,656	83,179	1,500	(81,679)
Borrowings	100,000	0	0	0
Other (disposals & C/Fwd)	157,000	26,166	0	(26,166)
Cash backed reserves				
Leave Reserve	237,014	237,014	230,764	(6,250)
Roadworks Reserve	29,640	29,640	29,140	(500)
Kalbarri Airport Reserve	205,573	205,573	105,473	(100,100)
Building/Housing Reserve	131,864	131,864	131,364	(500)
Kalbarri Tourism Rate Reserve	6,975	6,975	0	(6,975)
Computer and Office Equipment Reserve	33,948	33,948	33,698	(250)
Land Development Reserve	311,671	311,671	309,171	(2,500)
Contribution - operations	1,691,059	(802,118)	(815,812)	(13,694)
Capital funding total	3,886,400	263,912	25,298	(238,614)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

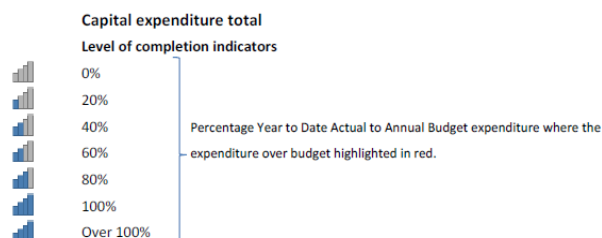
KEY INFORMATION




































Acquisitions	Annual Budget	YTD Actual	% Spent
	\$3.89 M	\$0.03 M	1%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$0.98 M	\$0 M	0%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)



%	Account Description	Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
	Governance				
	Photocopier Northampton Office	10,000	833	0	10,000
	Governance Total	10,000	833	0	10,000
	Health				
	EHO Vehicle	34,000	5,666	0	34,000
	Education and Welfare Total	34,000	5,666	0	34,000
	Purchase of Lot 72 Seventh Avenue Northampton	0	0	5,000	(5,000)
	Communities Amenities				
	Marina Ablutions	156,000	0	0	156,000
	Sallys Tree ablutions	160,000	0	0	160,000
	Chinamans Ablutions	130,000	0	0	130,000
	Memorial Tree (LR&I Funding)	17,100	1,425	0	17,100
	Install Dump Point Horrocks	5,000	416	0	5,000
	Seal Access Road to Horrocks Dump Point	24,825	2,066	0	24,825
	Communities Amenities Total	492,925	3,907	0	492,925
	Recreation And Culture				
	Horrocks Playground Equipment	5,720	476	1,348	4,372
	Pump Tracks Horrocks & Northampton	120,000	9,999	0	120,000
	Marina Playground	104,256	8,688	0	104,256
	Allen Centre - Tourist Bus Carpark	117,064	147	5,200	111,864
	Kalbarri Community Camp Kitchen	400,000	33,333	0	400,000
	Recreation And Culture Total	747,040	52,643	6,548	740,492
	Transport				
	Road Construction	1,693,800	141,147	13,750	1,680,050
	Footpath/Carpark Construction	157,620	13,133	0	157,620
	Maintenance Truck C/Over	167,515	13,959	0	167,515
	Truck & Trailer Tarpaulins	25,000	2,083	0	25,000
	Heavy Loader - Northampton	330,000	27,499	0	330,000
	Zero Turn Mower - Horrocks	10,500	875	0	10,500
	Ute Leading Hand Maintenance	52,000	0	0	52,000
	Ute Road Construction	55,000	0	0	55,000
	Ute Maintenance Grader	40,000	0	0	40,000
	Kalbarri Depot Ablution	20,500	1,708	0	20,500
	Transport Total	2,551,935	200,405	13,750	2,538,185
	Economic & Other Property and Services				
	Purchase Vehicle Building Surveyor	45,000	0	0	45,000
	Monitoring system - Port Gregory Water Supply	5,500	458	0	5,500
	Economic & Other Property and Services Total	50,500	458	0	50,500
	Capital Expenditure by Program Total	3,886,400	263,912	25,298	3,861,102

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 17

FINANCING ACTIVITIES
NOTE 9
BORROWINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

Repayments - borrowings

Particulars	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
1 July 2021	\$	\$	\$	\$	\$	\$	\$	\$
Housing								
Loan 154 - Staff Housing	189,159	0	36,586	152,573	189,159	152,573	5,773	5,773
Recreation and culture								
Loan 156 - RSL Hall Extensions	454,484	0	47,420	407,064	454,484	407,064	10,920	10,920
Transport								
Loan 153 - Plant Purchases	133,684	0	22,047	44,538	111,637	89,146	1,827	3,787
Loan 157 - Plant Purchases	340,000	0	32,122	307,878	340,000	307,878	6,864	6,864
Loan 158 - Plant Purchases	0	100,000	0	100,000	0	100,000	0	0
	1,117,327	0	22,047	160,666	1,095,280	1,056,661	1,827	27,344
Self supporting loans								
Education and welfare								
Loan 155 - Pioneer Lodge	358,026	0	15,726	342,300	358,026	342,300	0	15,723
Recreation and culture								
Loan 151 - Kalbarri Bowling Club	0	0	0	0	0	0	0	0
Other property and services								
Loan 152 - Staff Housing (CEO)	293,742	0	19,901	273,841	302,907	273,841	0	18,104
	651,768	0	35,627	616,141	660,933	616,141	0	33,827
Total	1,769,095	0	22,047	196,293	1,756,213	1,672,802	1,827	61,171
Current borrowings	196,293				22,047			
Non-current borrowings	1,572,802				1,734,166			
	1,769,095				1,756,213			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

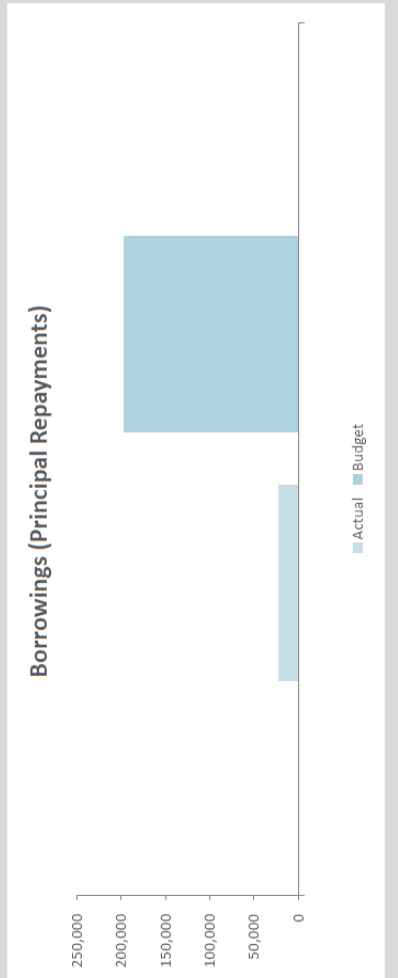
New borrowings 2021-22

FINANCING ACTIVITIES
NOTE 9
BORROWINGS

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	\$	\$						Actual	Budget	
Loan 158 - Plant Purchases	0	100,000	WATC	Fixed	10	7,392	1.25	0	0	0
	0	100,000				7,392		0	0	0

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal repayments	\$22,047
Interest earned	\$687
Reserves balance	\$0.84 M
Interest expense	\$1,827
Loans due	\$1.76 M

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 19

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

Cash backed reserve

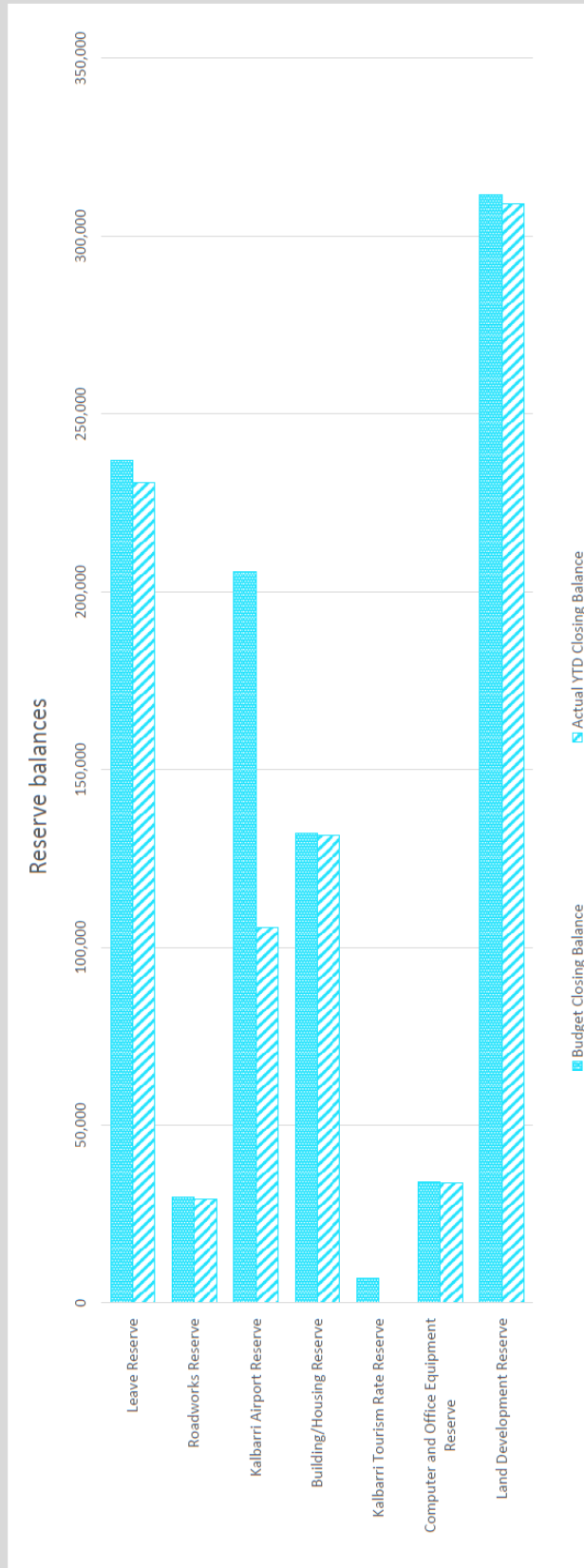
Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 230,764	\$ 1,250	\$ 0	\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 237,014	\$ 230,764
Roadworks Reserve	29,140	500	0	0	0	0	0	29,640	29,140
Kalbarri Airport Reserve	105,473	100	0	100,000	0	0	0	205,573	105,473
Building/Housing Reserve	131,364	500	0	0	0	0	0	131,864	131,364
Kalbarri Tourism Rate Reserve	0	6,975	0	0	0	0	0	6,975	0
Computer and Office Equipment Reserve	33,698	250	0	0	0	0	0	33,948	33,698
Land Development Reserve	309,171	2,500	0	0	0	0	0	311,671	309,171
	839,610	12,075	0	105,000	0	0	0	956,685	839,610

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 20

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

KEY INFORMATION



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2021	Liability Increase	Liability Reduction	Closing Balance 31 July 2021
		\$	\$	\$	\$
Provisions					
Annual leave		296,048			296,048
Long service leave		491,060			491,060
Total Provisions		787,109	0	0	787,109
Total other current assets		787,109			787,109
Amounts shown above include GST (where applicable)					

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021**

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Operating grants, subsidies and contributions revenue

Description/Provider	Unspent operating grant, subsidies and contributions liability			Operating grants, subsidies and contributions revenue		
	Liability 1 Jul 2020	Increase in Liability (As revenue)	Liability 31 Jul 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$
Operating grants and subsidies						
General purpose funding						
Grants Commission - General/	0	0	0	426,350	0	0
Grants Commission - Roads/	0	0	0	357,000	0	0
Law, order, public safety						
Emergency Services Levy - BFB	0	0	0	44,445	3,703	0
Emergency Services Levy - SES	0	0	0	31,221	2,602	0
Education and welfare						
NCCA Operational Grant/Fundraising	0	0	0	72,000	6,000	0
Transport						
MRD - Maintenance	0	0	0	187,809	187,809	187,809
	0	0	0	1,118,825	200,114	187,809

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 23

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS

Description/Provider	Unspent non operating grants, subsidies and contributions liability			Non operating grants, subsidies and contributions revenue		
	Liability 1 Jul 2020	Increase in Liability	Liability 31 Jul 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	(b) \$
Non-operating grants and subsidies						
Recreation and culture						
Pump Tracks (LRCI Grant)	0		0	86,544	7,212	0
Backyard Cricket Grant (Library)			0	1,500	1,500	1,500
Marina Ablutions (Kalbarri)			0	83,461	6,955	0
Transport						
Regional Road Group Funding			0	356,667	29,722	0
Roads to Recovery Funding			0	453,484	37,790	0
	0	0	0	981,656	83,179	1,500

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 24

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021**

**NOTE 14
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2020	Received	Paid	30 Jun 2021
	\$	\$	\$	\$
Building Levies (BCITF & BRB)	183	45,520	(37,783)	7,920
Community Bus Bond	4,600	3,400	(2,400)	5,600
Unclaimed Monies - Rates	4,044	1,135	0	5,179
BROC - Management Funds	1	0	0	1
RSL Hall Key Bond	230	430	(230)	430
Special Series Plates	0	4,340	(2,800)	1,540
Northampton Child Care Association	16,547	(3,750)	0	12,797
Horrocks Memorial Wall	0	500	(296)	204
One Life	1,440	0	(500)	940
Rubbish Tip Key Bond	1,800	0	(400)	1,400
Horrocks - Skatepark	1,050	0	0	1,050
RSL - Kalbarri Memorial	17,326	0	(1,196)	16,130
DOT - Department of Transport	0	234,981	(234,981)	0
Cyclone Seroja Donations	0	23,319	(100)	23,219
Rates - Overpaid	0	135,437	(135,437)	0
	47,220	445,312	(416,123)	76,409

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021**

**NOTE 15
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 0.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	22,915	495.36%	▲ Permanent	Var due to ATO refunds
Law, order and public safety	(6,409)	(84.39%)	▼ Permanent	Var due to ESL budget profile
Education and welfare	(5,455)	(32.78%)	▼ Timing	Minor variance associated with NCCA operational grant
Community amenities	(26,711)	(58.41%)	▼ Permanent	Var associated with insurance payment budget for replacement of buildings (Ablutions)
Recreation and culture	(49,796)	(97.58%)	▼ Permanent	Var associated with insurance payment budget for replacement of buildings (Kalbarri Camp)
Other property and services	(45,557)	(93.28%)	▼ Permanent	Var associated with debris cleanup costs for the cyclone Seroja DFRAWA claim
Expenditure from operating activities				
Governance	(14,878)	(15.87%)	▼ Timing	Var due to payment of synergy licence fees and insurance in July
General purpose funding	(5,610)	(23.47%)	▼ Permanent	Minor short term variance
Law, order and public safety	(12,816)	(27.32%)	▼ Permanent	Var due to insurance payment made during July
Community amenities	(5,842)	(4.20%)	▼ Timing	Minor variance across multiple accounts
Recreation and culture	57,029	31.34%	▲ Timing	Budget and actuals will converge as the year progresses
Transport	65,258	20.21%	▲ Permanent	Variance due to muni roads underspend, actuals and budget will reconcile as year progresses
Economic services	24,610	66.89%	▲ Permanent	Budget and actuals will converge as the year progresses
Other property and services	(339,358)	(455.20%)	▼ Permanent	Var due to the costs associated with cyclone Seroja recovery works
Investing activities				
Non-operating grants, subsidies and contributions	(81,679)	(98.20%)	▼ Timing	Var due to non op grant budget profile
Capital acquisitions	238,614	90.41%	▲ Timing	Purchase of the maintenance truck will be finalised August 2021
Financing activities				
Repayment of debentures	(5,689)	(34.78%)	▼ Timing	Will reconcile, budget timing situation only
Transfer to reserves	9,756	100.00%	▲ Timing	Transfers to be processed August 2021

7.4.3 2021/2022 BUDGET ADOPTION

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10th August 2021
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton
APPENDICES:	1. 2021/2022 ANNUAL BUDGET STATUTORY FORMAT (INCLUDED) 2. 2021/2022 ANNUAL BUDGET SCHEDULE FORMAT (HARDCOPY)

BACKGROUND:

At the Special Meeting of Council held on the 23rd July 2021 Council considered a draft version of the 2021/2022 Budget. Following that meeting the 2021/2022 budget computations were finalised and the statutory budget documentation completed.

The statutory budget format for the 2021/2022 financial year is presented as a balanced budget for Council's consideration with a net current assets surplus position at the start of the 2021/2022 financial year (B/Fwd) of \$1,846,346.

The 2021/2022 B/Fwd position contains the following items of restricted cash:

Prepaid Financial Assistance Grant	\$903,939
Unspent Local Roads & Infrastructure Grant	\$200,441
ESL BFB/SES Grant 21/22 received 20/21	\$10,484
Cyclone Seroja Insurance advance not expended	\$170,245

As per the Local Government Act 1995 and associated regulations, Council is requested to adopt the budget by absolute majority as per the officer recommendation.

The 2021/2022 statutory budget format and 2021/2022 detailed schedule format have been provided under separate cover.

BUDGET AMENDMENTS

There have been no significant changes made to the draft budget adopted by Council at the Special Meeting held on the 23rd July 2021 with all changes being reflected in the final budget document.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.3

That Council in accordance with section 6.2 of the Local Government Act 1995 adopt the 2021/2022 budget as presented inclusive of the following:

Statutory Budget

Statutory Budget detail for 2021/2022 as presented on pages 1 to 29 including the following:

Statement of Comprehensive Income

Statement of comprehensive income as detailed on pages 2 & 4 of the budget for the 2021/2022 financial year showing the projected “Total Comprehensive Income” amount of **-\$277,004.**

Statement of Cash Flows

Statement of Cash Flows detailed on page 6 of the budget for the 2021/2022 financial year showing a projected “Cash and Cash Equivalents at the End of the year” totaling **\$793,252.**

Rate Setting Statement

Rates Setting Statement detailed on page 6 of the budget for the 2021/2022 financial year showing a “Net current assets at start of financial year” totaling **\$1,846,346 from 2020/2021.**

Fees and Charges

That Council adopts the Fees and Charges Schedule for the 2021/2022 Financial Year as presented in pages 120 – 131 of the Schedule Budget Format

2021/2022 Budget By Schedule Format

Detailed Schedule Budget format for 2021/2022 detailed on pages 1 to 132 of the supplementary information to the budget document showing a balanced budget totaling **\$11,957,099.**

7.4.4 WAIVER OF 2021/2022 RATES

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10th August 2021
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton

BACKGROUND:

The following properties are subject to rates as a result of lease agreements between the Shire of Northampton and the lessee. Historically these Clubs/Organisations have not been levied rates.

In accordance, with section 6.47 of the Local Government Act 1995, Council is requested to formally resolve, by an absolute majority, to waive the rates.

- Northampton Bowling Club – Northampton Town lot 39 (255) Hampton Road, (A2175);
- Northampton Golf Club – Portion of Reserve 23432 (A1974) and Crown Grant in Trust Volume 1620 Folio 052, (A1852);
- Northampton Community Centre – Portion of Reserve 23432, (A1974);
- Kalbarri Camp and Community Hall – Kalbarri Town Lot 500 Reserve No 35559, (A2457);
- Kalbarri Golf and Bowling Club – part of Reserve No 30953, (A2628);
- Kalbarri Sport and Recreation Club – part of Reserve No 25447, (A4824).
- Kalbarri Occasional Childcare Centre – Lot 233 (A1877) and 232 (A1878) Smith Street, Kalbarri,
- Northampton Child Care Association (Edna Bandy Centre) – Reserve 2038, Stephen Street Northampton, (A1693);
- Old School Community Centre – Lot 31, Robinson Street Northampton, (A4899;)
- Binnu Tennis Club – Reserve 23699, Northwest Coastal Highway, Binnu, (A3721);
- Pioneer Lodge Inc situated at Lot 7 (A2642) Robinson Street & 52 (A1894) Essex Street, Northampton;
- Kalbarri Aged Care (Department of Housing) Lot 1001 Hackney Street, (A2941);

- Northampton Doctors Surgery at 51 (lot 10) Robinson Street, Northampton, (A1594);
- Kalbarri Doctors Surgery at 24 (lot 833) Hackney Street, Kalbarri, (A2398);
- LIA Units 4 Kitson Circuit Northampton, Unit 1, Unit 2, Unit 3, Unit 4, (A5039).
- Kalbarri Town Talk at 5 (lot 175) Kaiber Street, Kalbarri, (A2450);
- Horrocks Community Centre at lot 9503 North Court, Horrocks, (A4932).

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.4

That Council in accordance with section 6.47 of the Local Government Act 1995:

Waive the rates on the following lessees for the 2020/2021 financial year:

Northampton Bowling Club – Lot 39 (255) Hampton Road Northampton;

Northampton Golf Club – Portion of Reserve 23432 and Crown Grant in Trust Volume 1620 Folio 052;

Northampton Community Centre – Portion of Reserve 23432;

Kalbarri Camp and Community Hall – Kalbarri Town Lot 500 Reserve No 35559;

Kalbarri Golf and Bowling Club – part of Reserve No 30953;

Kalbarri Sport and Recreation Club – part of Reserve No 25447;

Kalbarri Occasional Childcare Centre – Lot 233 and 232 Smith Street, Kalbarri;

Northampton Child Care Centre (Edna Bandy Centre) – Reserve 2038, Stephen Street Northampton;

Old School Community Centre – Lot 475, Stephen Street Northampton;

Binnu Tennis Club – Reserve 23699, Northwest Coastal Highway, Binnu;

Doctors Surgery – 51 (lot 10) Robinson Street, Northampton;

Doctors Surgery – 24 (lot 833) Hackney Street, Kalbarri;

LIA Units 1 – 4 lot 83 (4) Kitson Circuit, Northampton;

Kalbarri Town Talk Lot 175 Kaiber Street, Kalbarri;

Horrocks Community Centre Lot 9503 North Court Horrocks.

Waive the rates on the following aged care accommodation:

**Pioneer Lodge Inc – Lot 7 Robinson Street & 52 Essex Street, Northampton;
and**

**Department of Housing (Kalbarri Aged Care Units) Lot 1001 Hackney Street,
Kalbarri.**

ADMINISTRATION & CORPORATE REPORT

7.5.1	KALBARRI COMMUNITY CAMP DINNING & GAMES HALL	2
7.5.2	PROPOSED MULTI PURPOSE COMMUNITY CENTRE – PUBLIC CONSULTATION.....	12

7.5.1

KALBARRI COMMUNITY CAMP DINNING & GAMES HALL

LOCATION:	Lot 500 Anchorage Lane, Kalbarri
FILE REFERENCE:	11.1.13 & 5.1.8
CORRESPONDENT:	Ausco Modular
DATE OF REPORT:	28 July 2021
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Plans and Specifications

SUMMARY:

Council to accept the quote form Ausco Modular for the supply of a Dinning and Games Hall for the Kalbarri Community Camp.

LOCALITY PLANS:



BACKGROUND:

As previously reported to Council the Kalbarri Community Camp Dining and Games room suffered catastrophic damage from cyclone Seroja and has since been removed from site.

The Council at their May 2021 meeting resolved:

“That options for construction of a new mess and hall to replace the now demolished facility be investigated and those options be discussed with the Kalbarri Camp and Community Hall Committee for a preferred option to be adopted and then be referred to Council for further consideration.”

During discussion on this building the Council also indicated that a modular type of construction be investigated as it was considered that this type of construction would be quicker than the standard brick and mortar construction where long delays in building from these materials is occurring.

The CEO approached three companies who construct modular type buildings with only one responding and providing a firm quote and design, being Ausco Modular.

Their proposed design and quote are attached.

COMMENT:

It is noted that the quote is for the provision of the building only. In regard to the kitchen fit out and associated plumbing this will be undertaken when the new building is in place. Some of this equipment will be at Council cost and others will be at the Kalbarri Community Camp cost through their own content's insurance claim.

The design and specifications were forwarded to the Kalbarri Community Camp Committee who have approved of them, and the Council can now progress with the construction of the facility.

FINANCIAL & BUDGET IMPLICATIONS:

All costs associated with this rebuild will be covered by Council insurance claim on the now demolished building. The balance of the insurance payout for this building is \$410,029. Note that the option of \$4,500 for tie downs for the units has been added to the quote provided.

In addition the Council can utilise part of the insurance payout for the community hall to assist with the rebuild of \$370,000 plus additional costs for kitchen fit out.

STATUTORY IMPLICATIONS:

*State: Local Government Act 1995 – Tender Regulations
State of Emergency Act*

Under the provisions of the Local Government Act, public tenders must be invited for the provision of services over \$250,000. However with the COVID epidemic this requirement was changed to allow local governments to proceed with such works without the need to call public tenders. This action is to encourage job creation. With Western Australia still under the State Emergency Act, Council does not need to call public tenders and can progress with the new building.

VOTING REQUIREMENT:

Absolute Majority Required.

OFFICER RECOMMENDATION – ITEM 7.5.1

That Council accept the quote submitted from Ausco for the supply and installation of a mess and games hall for the Kalbarri Community Camp at an estimated cost of \$410,029 and that Council utilise the insurance payout for the now demolished mess and games hall and community hall to cover any shortfall in the building construction and installation.

APPENDICES 1 – Specifications of Building

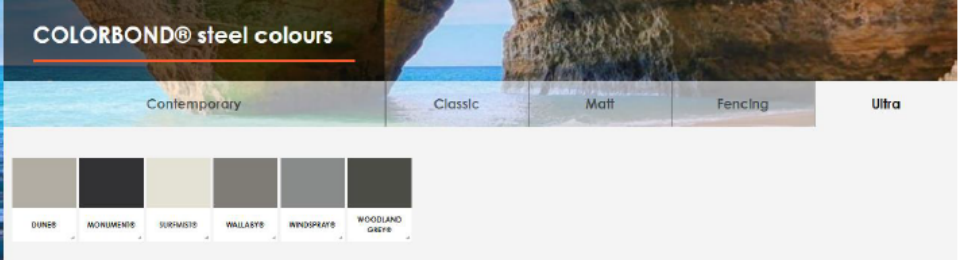
Schedule A Pricing Schedule

	ITEM	DESCRIPTION	PRICE \$
Design	1.0	Prelims, Engineering and Building Certification – as noted	\$ 19,201
Manufacture	2.0	Mess Hall 20.0m x 12.0m (x1 off) – Region B	\$ 237,736
	2.1	3 coat marine paint treatment to chassis – optional price	\$30,625
Transport	3.0	Building Transport to Kalbarri	\$ 23,635
Install	4.0	As per scope of works (Schedule E) – including crane	\$ 94,332
	TOTAL excluding GST		\$ 405,529

Schedule B Inclusions, Exclusions & Clarifications

Inclusions and Clarifications

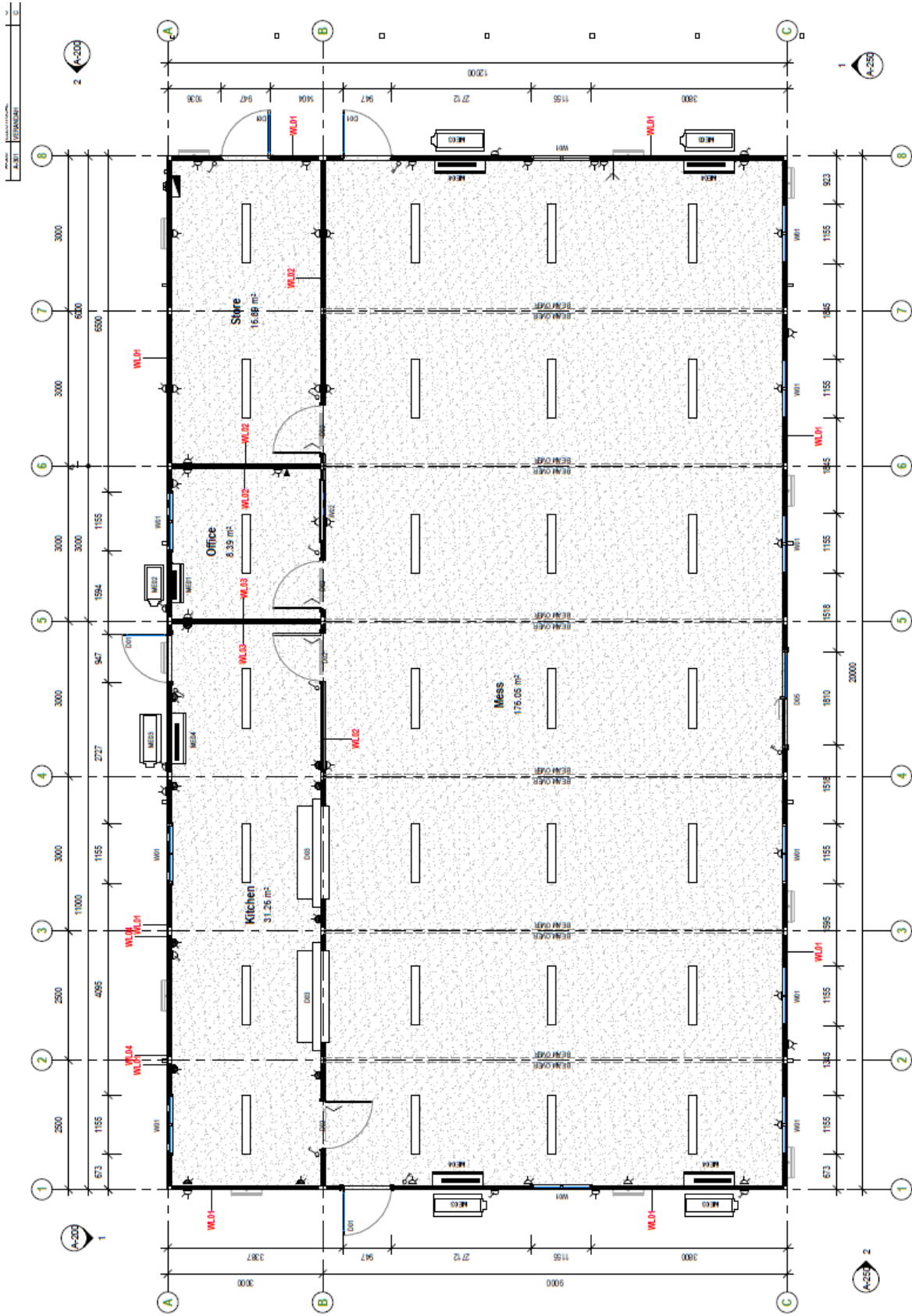
- Building Manufactured to Region B
- Pricing based on Ausco drawing 4061094 L01 Mess Hall (B) 20210712
- All finishes will be as per Ausco Standard (attached for reference schedule C)
- Steel chassis – **painted 3 coat paint system (optional pricing as not considered necessary)**
- **15mm Plywood Flooring – subject to availability. If not available at time of construction procurement, alternative material may be required which could increase building cost.**
- Exterior Cladding MESA ULTRA (vertical colorbond) – colour options below

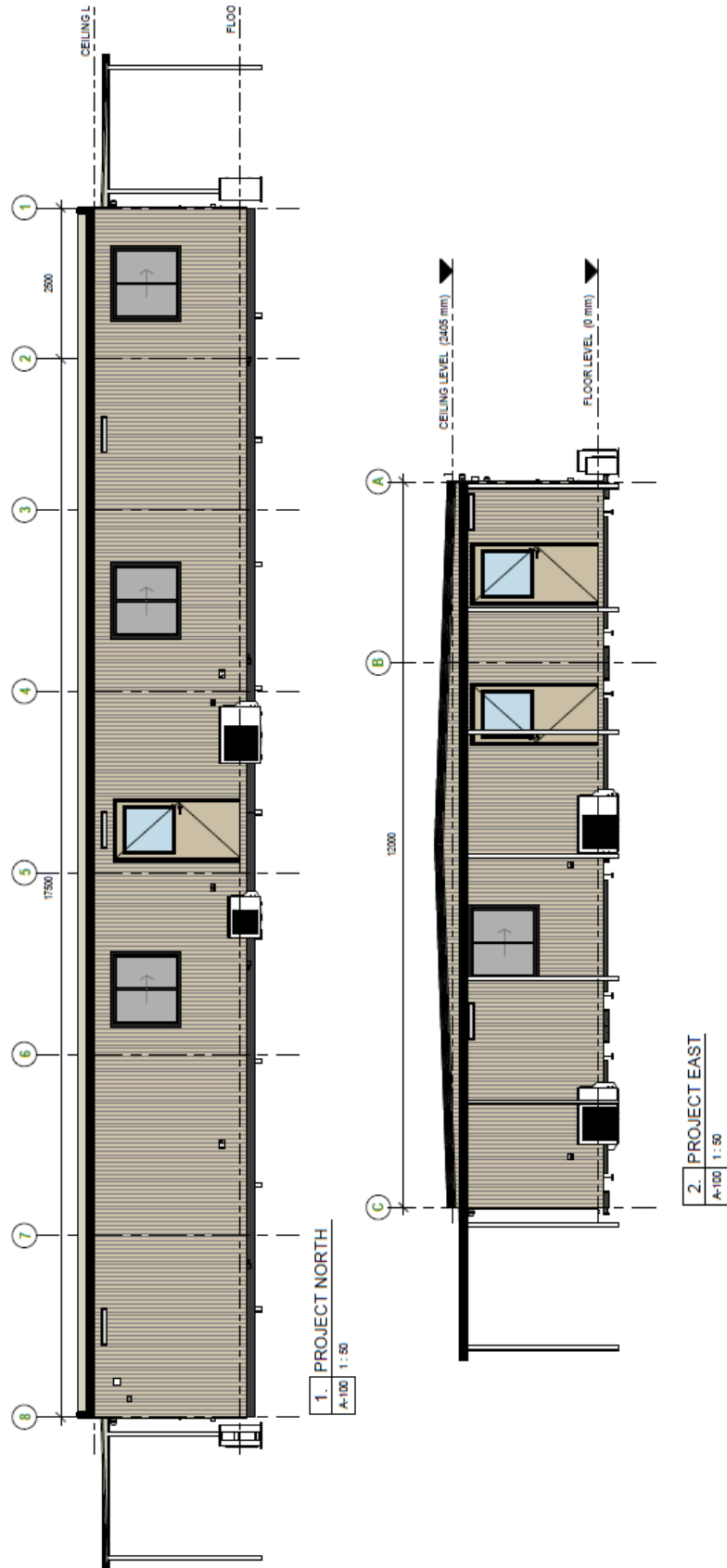


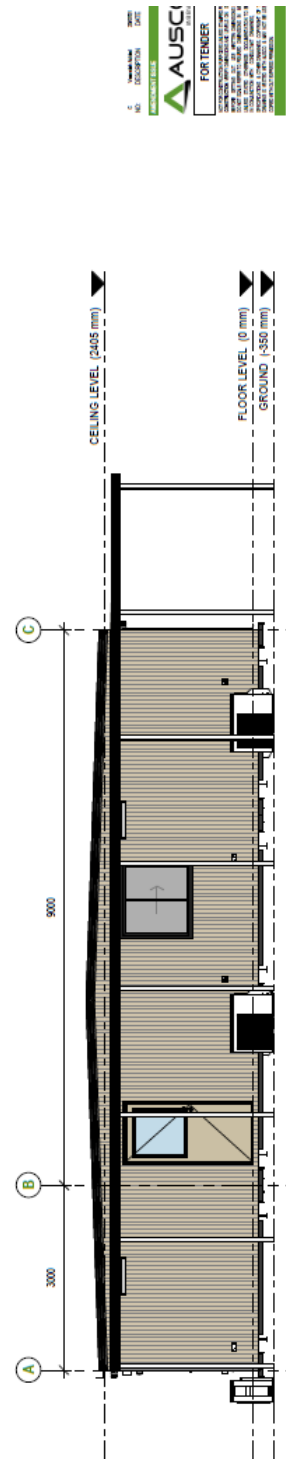
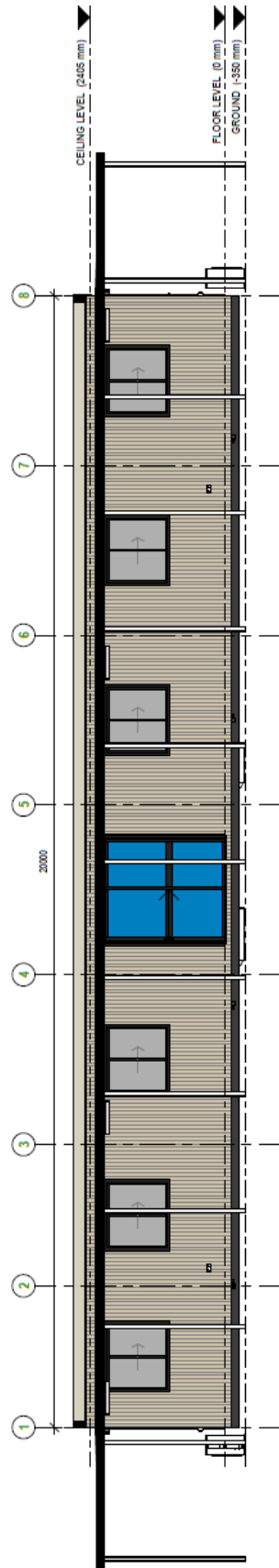
- 2400 ceiling height
- Steel stud frame will be 75mm G500 lipped C Steel Stud @ 400 CTRS – insulation will be to suit.NCC2019 Section J Compliance
- Sisalation Wrapping, Ceiling and floor insulation.
- Floors supplied with Armstrong Accolade Safe 2mm vinyl – colour Sand Grey
- Interior walls – prefinished plywood – Polyply. Colour Mirage Pearl
- Ceiling prefinished plywood – Polyply. Colour Mirage Pearl
- Electrical to AS3000
- Plumbing to AS3500
- X28 off LED Batten lighting internally and externally
- X28 off 2 gang GPO (10A)
- X11 off 1 Gang GPO (15A)
- X11 External lights (LED)
- X1 off double data point
- X2 off emergency exit lights
- Daikin Air Conditioning via split air con x5 off 7kW and x1 off 2.5kW allowed – heads installed with packed in building for site installation (after concrete paths installed)
- Ventilation via standard wall mounted fans – no MEP design or Engineering allowed for. Fresh air via operable windows (not fans)
- Standalone 240V fire detection (compliant with NCC) – **x6 off hard-wired smoke detectors**
- X11 off 1075mm x 1155mm windows c/w Security screens (amplimesh)
- X1 off double glass sliding door 2093mm x 2086mm **including security screen**

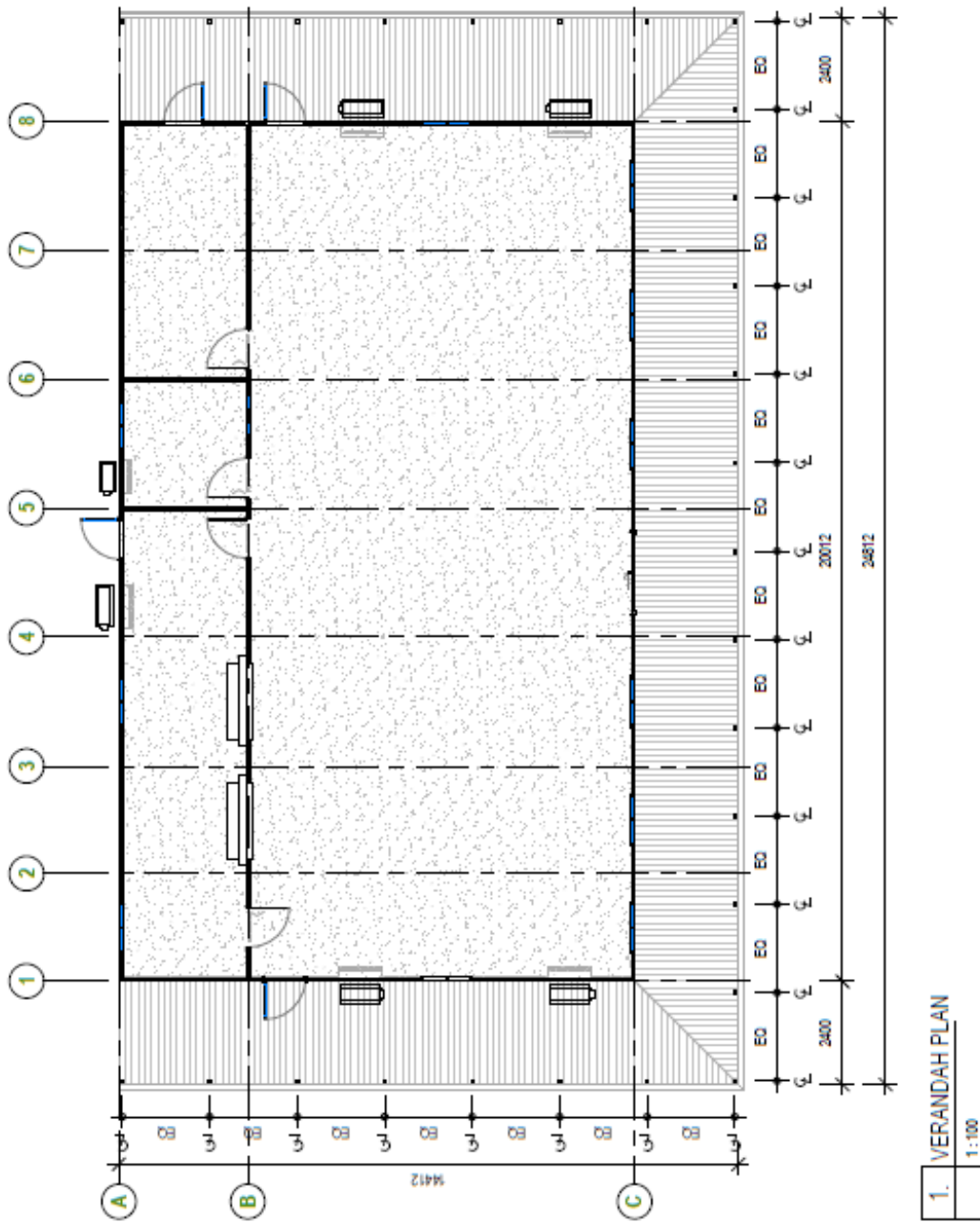
<ul style="list-style-type: none"> • X4 off plain metal external single door – c/w door closer • Verandah, • Gutters and Downpipes • Roller door (x2 off from kitchen) • Plumbing provision for future fixtures (by Shire) <p>Excluded from scope of supply, or no allowance made</p> <ul style="list-style-type: none"> • Window treatments • Viewing panel on external doors • Building eaves • Security screen on sliding door • A/C in stores • Loose Furniture • Plumbing fixtures • Kitchen cabinetry • Appliances and whitegoods • Hot water System • Air Con Controller • Masterkey system – building supplied with construction barrels in doors • Development Approvals • Security system • Fire detection connected to building security system • Fire System, Fire panel, Fire Engineering and site connection/commissioning • Comms equipment: data rack, patch panels, FOBOT, etc. (Ausco have allowed data points plus data tails in location to be nominated by customer)
<p>Installation SOW (details in Schedule E - attached separately)</p> <p>Includes</p> <ul style="list-style-type: none"> • JHA/SWMS • Site Pegging to mark out location • Land Level and complex buildings – mechanically and electrically • Above ground block footings • Crane c/w rigger/dogman • Building skirt • Supply and Install veranda (3 sides) with engineered cyclonic fixings and bitumen coating to post bottom • Mobe/Demobe./Flights and Messing <p>Excludes</p> <ul style="list-style-type: none"> • Surveys, bulk earthworks and pad levelling • Pad compaction to 100Kpa • Supply of bedding sand, clean fill, gravel, stone – assumed not required • Temp fencing • Services connections to building • A/C condenser install • A/C Condenser cages • Ramps and stairs • Concrete path • Staff Accommodation – assumed by Shire • Site power • Special inductions and medicals • Works to clear way for truck access • Dust suppression • Roads, kerbing, carparks • Landscaping • Supply or location of underground services • Hard digging, rock breaking, dewatering • BAL assessment • Building tie down (optional cost \$4500+ GST)
<p>Development Approval, Building Permit and Occupancy Certificates and all associated fees are not included in scope of supply. Ausco Modular is not the registered builder on the Project. If included in the quotation, Ausco Modular can provide these services including:</p> <ul style="list-style-type: none"> • Certificate of Design Compliance • Certificate of Construction Compliance • Occupancy permit
<p>Documentation which will be provided</p> <ul style="list-style-type: none"> • Structural Engineering for building, verandah and footings • Energy Efficiency assessment • Letter of Design Compliance to NCC2019 • As Built Drawings – PDF only

<ul style="list-style-type: none"> • Building Document pack (Standard package of information supplied with all buildings including First Time Quality (FTQ), Packing List, Statutory Electrical Test reports, Plumbing and A/C test reports & transport manifest <p>Exclusion</p> <ul style="list-style-type: none"> • Building permit and Shire package • Certificate of Design Compliance • Certificate of Construction Compliance • Development Approval plus associated fees • Letter of Construction Compliance
<p>Indicative Schedule (Subject to factory capacity & schedule at time of order placement).</p> <ul style="list-style-type: none"> • GA Drawing prepare and issue to customer for approval customer – 2 weeks from agreed T&C/Purchase Order accepted • Customer approval – typically 2 weeks <p>Procurement & Engineering commences when signed drawings received (Design Freeze). Typically, only one design review cycle included prior to Design Freeze. Changes after this may lead to delivery delays.</p> <ul style="list-style-type: none"> • Building Engineering 4 weeks • Materials Procurement 5/6 weeks • Building manufacture 6 weeks (subject to materials availability and lead time) • Installation 1 Week <p>Based on current manufacturing schedule, and award within July, building would be installed Feb 2022. This could only be confirmed at time of award.</p>
<p>Transport (Steel Floors)</p> <p>Inclusions</p> <ul style="list-style-type: none"> • Load building modules at Ausco Factory • Transport to Kalbarri • Transport Permits (excludes line lifts) • 1 hour only for truck on site to unload • Crane to unload modules <p>Exclusions</p> <ul style="list-style-type: none"> • No allowances have been made for Traffic Management • Access into site will need to be wide enough for building and truck to fit without any damage • Access will need to be suitable for loaded truck • Client to let us know of any under or above ground services • Line Lifts - All Western Power line lifts will be charged at cost + 10% • Site specific safety inductions for drivers
<p>Commercial Clarifications</p> <ol style="list-style-type: none"> 1. The above pricing does not include GST 2. This pricing is to subject to Ausco Modular Standard Terms and Conditions, along with agreed payment term, or until mutually agreed T&C are in place. 3. Ausco Modular request 35% deposit, 45% when building ready to deliver and 20% upon completion of installation 4. Defects Liability Period 12 months from PC 5. Payment terms at 30 days EOM 6. No allowance for LD or Bank Guarantees
<p>Notwithstanding anything to the contrary in this Contract, Ausco Modular shall be granted an extension of time to the Date for Practical Completion/Completion if it suffers any delay or disruption to its supply chain or programme whatsoever in connection with COVID-19, regardless of whether such delay or disruption was foreseeable. Ausco Modular will use commercially reasonable endeavours to mitigate the effects of such delay or disruption however, where a delay can be mitigated by sourcing from an alternative supplier or by procuring an alternate item, the parties agree that Ausco Modular will have no obligation to use such alternative supplier or item (as the case may be) unless and until both parties agree on a reasonable variation for any cost and time impacts. If no agreement is reached within a reasonable period, but no longer than 5 days, then the extension of time granted will continue until such time as the original supplier or item is available to supply at the original price. Such extension of time will be deemed a compensable cause of delay and Ausco Modular shall be entitled to recover its direct, evidenced and reasonable costs and/or expenses incurred as a result of the delay.</p>









7.5.2

PROPOSED MULTI PURPOSE COMMUNITY CENTRE – PUBLIC CONSULTATION

LOCATION:	Kalbarri
FILE REFERENCE:	11.1.1 7 5.1.8
DATE OF REPORT:	10 August 2021
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to determine process for community consultation for a proposed multi-purpose Community Centre.

BACKGROUND:

Council at their May 2021 meeting resolved as part of a review of damaged buildings from Cyclone Seroja that as a result of the demolition of the community hall at the Kalbarri Community Hall and Camp that consideration for a multipurpose Community Centre be considered and be located in a central area of Kalbarri, to accommodate provision for seniors, children’s gymnastics, arts and crafts facilities and general community use and be cyclone rated to allow for provision of an evacuation Centre for emergencies.

COMMENT:

Obviously due to the continuing recovery phase from the cyclone, to date no formal community consultation has taken place for this proposal. Council is now requested to consider what direction it wishes to take in the level of community consultation to progress the project to allow for designs to be prepared and approved which will then allow for grant applications to be submitted to assist in funding the project.

Options to be considered are to either hold a public meeting first to collect ideas or request the community first by advertising etc to forward ideas of what the Community Centre should include and its location. The second option would then allow for preliminary designs to be prepared and available at a public meeting to further discuss.

A factor in the community consultation is that elections for local governments are to be held in October and it is considered that new elected Councillors need to be involved in the process, therefore the current Council may wish to defer community consultation until after the October elections. This is recommended if a public meeting is to be held first.

FINANCIAL & BUDGET IMPLICATIONS:

Costs for the preparation for designs/plans will be reimbursed from the insurance payout of the now demolished community hall.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Community Strategic Plan 2016-2026

Apart from the provision of services to the community there is no direct strategy in relation to a Community Centre in the Strategic Plan or the Corporate Business Plan.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.2

For Council determination.