
TABLE OF CONTENTS

5.1	OPENING	4
5.2	PRESENT	4
5.2.1	LEAVE OF ABSENCE	4
5.2.2	APOLOGIES	4
5.3	QUESTION TIME	4
5.4	DISCLOSURE OF INTEREST	4
5.5	CONFIRMATION OF MINUTES	5
5.5.1	CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING FRIDAY 19 th MARCH 2021	5
5.5.2	BUSINESS ARISING FROM MINUTES	5
5.6	RECEIVAL OF MINUTES	5
5.6.1	ANNUAL BUSH FIRE ADVISORY COMMITTEE MEETING	5
5.6.2	ENDORSEMENT OF BUSH FIRE ADVISORY COMMITTEE MEETING CHANGES – 31 st MARCH 2021	5
5.7	WORKS & ENGINEERING REPORT	7
5.7.1	INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 7.1.1)	7
5.8	HEALTH & BUILDING REPORT	7
5.8.1	BUILDING STATISTICS (ITEM 7.2.1)	7
5.9	TOWN PLANNING REPORT	7
5.9.1	PROPOSED DEVELOPMENT APPROVAL AND LICENSE AGREEMENT RENEWAL – MOBILE FOOD VEHICLE – JETTY FISH TRUCK – RESERVE 52436 GREY STREET, KALBARRI (ITEM 7.3.1)	7
5.9.2	LOCAL HERITAGE SURVEY REVIEW (ITEM 7.3.2)	11
5.9.3	REQUEST TO MODIFY LOCATION OF BUILDING ENVELOPE – LOT 11 (NO.8) RANCH COURT, KALBARRI (ITEM 7.3.3)	12
5.9.4	ADDENDUM – DRAFT DISASTER AND EMERGENCY LOCAL PLANNING POLICY – ADOPTION (ITEM 7.3.4)	12
5.9.5	PROPOSED FRONT FENCE – R-CODE VARIATIONS – LOT 606 (NO.4) SALAMIT PLACE, KALBARRI (ITEM 7.3.5)	13
5.9.6	SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.6)	14
5.9.7	PROPOSED EMERGENCY ACCOMMODATION – LOT 997 (RESERVE 43170) NANDA DRIVE, KALBARRI (ITEM 7.3.7)	14
5.10	FINANCE REPORT	17
5.10.1	ACCOUNTS FOR PAYMENT (ITEM 7.4.1)	17

**Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
Friday 21st May 2021**

5.10.2	MONTHLY FINANCIAL STATEMENTS – MARCH 2021 (ITEM 7.4.2) AND APRIL 2021 (ITEM 7.4.3)	17
5.10.3	BUDGET SUBMISSIONS 2021-2022 (ITEM 7.4.4)	17
5.11	ADMINISTRATION & CORPORATE REPORT	18
5.11.1	REQUEST TO PURCHASE UNMADE SECTION OF CARSON STREET, ISSEKA (ITEM 7.5.1)	18
5.11.2	PROPOSED ROAD CLOSURE – UNMADE ROAD EAST OGILVIE (ITEM 7.5.2)	18
5.11.3	REQUEST TO PURCHASE UNMADE SECTION OF ELLIOTT STREET, ISSEKA (ITEM 7.5.3)	19
5.11.4	KALBARRI RSL WAR MEMORIAL (ITEM 7.5.4)	19
5.11.5	BEAUTIFICATION OF COASTAL DUNE AREA – GLANCE STREET, HORROCKS (ITEM 7.5.5)	19
5.11.6	KALBARRI DISTRICT HIGH SCHOOL BUS (ITEM 7.5.6)	20
5.11.7	NORTHAMPTON MASONIC LODGE PROPERTY (ITEM 7.5.7)	20
5.11.8	PROPOSED LITTLE BAY AND LITTLE BAY LOOKOUT ROAD RESERVES (ITEM 7.5.8)	20
5.11.9	CYCLONE SEROJA – COUNCIL PROPERTY & INFRASTRUCTURE DAMAGE (ITEM 7.5.9)	20
5.11.10	ACCOMMODATION FOR WORKERS PROPOSAL – LOT 997 NANDA DRIVE, KALBARRI (ITEM 7.5.10)	22
5.11.11	CYCLONE SEROJA – COUNCIL PROPERTY & INFRASTRUCTURE DAMAGE (ITEM 7.5.11)	22
5.11.12	CORPORATE BUSINESS PLAN REVIEW (ITEM 7.5.12)	22
5.11.12.1	ABLUTIONS PORT GREGORY PARK AND PLAYGROUND	22
5.11.12.2	KALBARRI WORKS DEPOT – ABLUTION	23
5.11.12.3	RSL HALL – NORTHAMPTON	23
5.11.12.4	PORT GREGORY HALL	23
5.11.12.5	CAPITAL BUILDING RENEWAL – PREVIOUS PROJECTS	23
5.11.12.6	SEALING OF PORT GREGORY BBQ AREA AT CAR PARK	24
5.11.12.7	KALBARRI FORESHORE REDEVELOPMENT	24
5.11.12.8	PUMP TRACK – GUIDE PARK	24
5.11.12.9	BITUMEN SEAL OF BALANCE OF BINNU WEST ROAD	25
5.11.12.10	KERB MAVER STREET, KALBARRI	25
5.11.12.11	BITUMEN SEAL SECOND AVENUE, NORTHAMPTON	25
5.11.12.12	BITUMEN SEAL MURCHISON HOUSE STATION ROAD	25
5.11.12.13	DEFERMENT OF 2020/21 PROGRAMMED ROADWORKS	26

**Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
Friday 21st May 2021**

5.11.12.14	OVERFLOW CARPARK – PORT GREGORY	26
5.11.12.15	CHINAMAN’S BEACH ENTRANCE & CARPARK	26
5.11.12.16	KALBARRI LAND BACK WHARF PARKING AREA	26
5.11.12.17	JAKES POINT CAR PARKING AREA	27
5.11.12.18	FOOTPATH FROM HACKNEY STREET TO GREY STREET KALBARRI	27
5.11.12.19	FOOTPATH – PORTER STREET, KALBARRI	27
5.11.12.20	FOOTPATH – BLUE HOLES, KALBARRI	27
5.11.12.21	FOOTPATH – GREGORY TOWNSITE	28
5.11.12.22	FOOTPATH – RED BLUFF ROAD PATHWAY	28
5.11.12.23	AUGER STREET – MORTIMER TO SMITH, KALBARRI	28
5.11.12.24	GREY STREET PATHWAY REPLACEMENT, KALBARRI	28
5.11.12.25	PLANT REPLACEMENT PROGRAM	29
5.11.12.26	KALBARRI AERODROME – RUNWAY RESEAL	29
5.11.12.27	TOURISM PROMOTION SIGNS	29
5.11.13	BITUMEN SEAL DAGLEISH CRESCENT AND RICHARDSON STREET, KALBARRI (ITEM 3.2.1)	29
5.11.14	AMENDED PURCHASING POLICY FOR EXPENDITURE RELATED TO CYCLONE SEROJA (ITEM 7.5.13)	30
5.11.15	UPDATE DELEGATION FOR BUILDING LICENCES	31
5.12	PRESIDENT’S REPORT	31
5.13	DEPUTY PRESIDENT’S REPORT	31
5.14	COUNCILLORS’ REPORTS	32
5.14.1	CR STEWART	32
5.14.2	CR SUDLOW	32
5.14.3	CR SMITH	32
5.14.4	CR HAY	32
5.15	NEW ITEMS OF BUSINESS	33
5.16	NEXT MEETING OF COUNCIL	33
5.17	CLOSURE	33

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
Friday 21st May 2021

5.1 OPENING

The President thanked all Councillors and staff present for their attendance and declared the meeting open at 1.00pm

5.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr R Suckling		Northampton Ward
Cr S Smith		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Cr D Pike		Kalbarri Ward
Cr L Sudlow		Northampton Ward
Cr S Stock-Standen		Northampton Ward
Cr T Hay		Northampton Ward
Mr Garry Keefe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Works and Technical Services Manager	
Mrs Michelle Allen	Planning Officer	

5.2.1 LEAVE OF ABSENCE

Nil

5.2.2 APOLOGIES

Nil

5.3 QUESTION TIME

Nil

5.4 DISCLOSURE OF INTEREST

Nil

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
Friday 21st May 2021

5.5 CONFIRMATION OF MINUTES

5.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING FRIDAY 19th MARCH 2021

Moved Cr SUDLOW seconded Cr SUCKLING

That the minutes of the Ordinary Meeting of Council held on the 19th March 2021 be confirmed as a true and correct record.

CARRIED 9/0

5.5.2 BUSINESS ARISING FROM MINUTES

Nil

5.6 RECEIVAL OF MINUTES

5.6.1 ANNUAL BUSH FIRE ADVISORY COMMITTEE MEETING

Moved Cr STOCK-STANDEN, seconded Cr PIKE

That the minutes of the Annual Bush Fire Advisory Committee meeting held on Wednesday 31st March 2021 be received.

CARRIED 9/0

5.6.2 ENDORSEMENT OF BUSH FIRE ADVISORY COMMITTEE MEETING CHANGES – 31st MARCH 2021

Moved Cr HAY, seconded Cr PIKE

That the following changes be adopted for 2021/2022 as recommended by the Bush Fire Advisory Committee:

1. Implement the following restricted and prohibited burning times:

Restricted Period	1/09/2021 - 14/10/2021
Prohibited Burning	15/10/2021 - 14/02/2022
Restricted Period	15/02/2022 - 7/04/2022

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
Friday 21st May 2021

2. Appoint the following Deputy Bush Fire Control Officers:

Mr Len Simmons - Deputy Chief Bush Fire Control Officer – North
Mr Scott Bridgeman - Deputy Chief Bush Fire Control Officer – South

3. Appoint the following Fire Control Officers:

Rob McKenzie - Chief Bush Fire Control Officer/Captain Isseka BFB
Len Simmons - Deputy Chief Bush Fire Control Officer/Captain Kalbarri VFRS
Scott Bridgeman - Deputy Chief Bush Fire Control Officer/Captain Sandy Gully/Alma BFB
Dean (Greg) Teakle - Captain - Northampton VFRS
Stan Sutherland - Kalbarri VFRS
Kyle Carson - Captain - Ajana/Binnu BFB
Greg Poett - Captain - Port Gregory/Yallabatharra BFB
Lindsay Rowe - Captain - Horrocks BFB
Matt Johnson - Captain – Ogilvie BFB
Kyle Carson - Captain - Ajana/Binnu BFB
Damian Harris – Deputy Captain - Ajana/Binnu BFB
Todd Henville - Lieutenant - Ajana/Binnu BFB
Glen Reynolds - Lieutenant - Ajana/Binnu BFB
Jerome Drew – Admin Officer - Ajana/Binnu BFB

4. Appoint the following Permit Issuing Officers:

Garry Keeffe – Chief Executive Officer
Grant Middleton - Deputy CEO
Rob McKenzie - Chief Bush Fire Control Officer/Captain Isseka BFB
Ric Davey – Kalbarri Ranger
Len Simmons - Deputy Chief Bush Fire Control Officer/Captain Kalbarri VFRS
Scott Bridgeman - Deputy Chief Bush Fire Control Officer/Captain Sandy Gully/Alma BFB
Dean (Greg) Teakle - Captain - Northampton VFRS
Stan Sutherland - Lieutenant - Kalbarri VFRS
Greg Poett - Captain - Port Gregory/Yallabatharra BFB
Lindsay Rowe - Captain - Horrocks BFB
Matt Johnson - Captain – Ogilvie BFB
Kyle Carson - Captain - Ajana/Binnu BFB
Damian Harris – Deputy Captain - Ajana/Binnu BFB
Todd Henville - Lieutenant - Ajana/Binnu BFB

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
Friday 21st May 2021

Glen Reynolds - Lieutenant - Ajana/Binnu BFB
Jerome Drew – Admin Officer - Ajana/Binnu BFB

CARRIED 9/0

5.7 WORKS & ENGINEERING REPORT

**5.7.1 INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION
WORKS PROGRAM (ITEM 7.1.1)**

Noted

5.8 HEALTH & BUILDING REPORT

5.8.1 BUILDING STATISTICS (ITEM 7.2.1)

Noted.

5.9 TOWN PLANNING REPORT

**5.9.1 PROPOSED DEVELOPMENT APPROVAL AND LICENSE
AGREEMENT RENEWAL – MOBILE FOOD VEHICLE – JETTY
FISH TRUCK – RESERVE 52436 GREY STREET, KALBARRI
(ITEM 7.3.1)**

Moved Cr STOCK STANDEN, seconded Cr SUCKLING

That Council, having taken into consideration the provisions of the Shire of Northampton's Local Planning Scheme No. 11 (Kalbarri) and the Shire's Local Planning Policies *Mobile Food Vehicles* grant approval for a mobile food vehicle to operate upon Reserve 52436, subject to the following conditions:

1. Development/use shall be in accordance with the attached approved plans dated 16 April 2021 and subject to any modifications required as a consequence of this approval the endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
Friday 21st May 2021

2. Any additions to, or change to, the approved use (not the subject of this consent/approval) requires further application and planning approval for that use/addition;
3. This Development Approval and Mobile Food Vehicle Permit is valid until 15 April 2022, after which the further renewal of the approval by the local government is required annually. It is the responsibility of the operator to apply in good time before expiration, and the local government will not automatically re-issue approvals;
4. That Council determines the application renewal fee of \$30 plus mobile food vehicle permit fee of \$250 for a three month period (as per Local Planning Policy – *Mobile food Vehicles*) as the appropriate fee for this application;
5. That it is the responsibility of the operator to pay the appropriate mobile food vehicle permit fee in good time before expiration, and the local government will not automatically issue renewal notices;
6. That the scheduled quarterly payment fee of \$250 per three month period is due and payable on the following dates:
 - 16 July 2021;
 - 15 October 2021;
 - 14 January 2022; and
 - 15 April 2022.
7. Should payment of the permit fee not be received by the due date, the current application will become void and no longer valid;
8. The Mobile Food Vehicle Permit issued shall be displayed on the dash or another prominent visible location of the approved vehicle at all operating times;
9. The approval is for one (1) Mobile Food Vehicle only;

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
Friday 21st May 2021

10. The Applicant shall at no time interfere or obstruct the operations and activities of the commercial fishing activities upon the Kalbarri Land-Backed Wharf, or any approved users of the land-backed wharf, to the satisfaction of the local government;
 11. Should substantiated ongoing complaints be received in relation to Condition No. (10), the Shire of Northampton reserves the right to review and/or revoke this Development Approval;
 12. The Applicant shall obtain Public Liability Insurance coverage to a minimum of \$20 million, and forward a copy of this certificate to the Shire of Northampton, to comply with the provisions of the *Shire of Northampton's Local Planning Policy – Mobile Food Vehicles*;
 13. The approved hours of operation of this food van are between 9am and 5pm, 7 days per week;
 14. This approval allows the following signs:
 - Reserve 52436 - two (2) portable A-Frame or flag signs:
 - (i) one sign to be located immediately adjacent to the food van upon Reserve 52436; and
 - (ii) the location of the second sign to be determined by the local government so as not to conflict with the entry statement to the land-backed wharf;
 15. The approved signs as per Condition No. (14) must be removed at the end of trading each day and shall only be displayed when trading is currently being undertaken;
 16. No further signs shall be permitted in relation to this Development Approval;
 17. This approval is issued only to R. Smith and is NOT transferable to any other person or to any other land parcel, without the further application and approval of the Shire of Northampton;
-

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
Friday 21st May 2021

18. The food van is approved to sell fresh and frozen seafood items only;
19. The Applicant is required to provide adequate rubbish disposal facilities, remove all rubbish associated with the operation and maintain clean and sanitary conditions at all times;
20. The land use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise;
21. The mobile food vehicle is required to be removed from the approved Reserve locations at the close of business each day and is not permitted to be stored overnight upon any Reserve;
22. The use of a generator upon Reserve 52436 is only allowed during power outages and when the on-site power source is not accessible. At all other times, the Applicant shall utilise the power source provided by the Shire of Northampton;
23. The Applicant shall be wholly financially responsible for the use of electricity accessed via the metered outlet upon Reserve 52436;
26. No food is to be prepared within the dwelling upon Lot 755 (No. 26) Batavia Circle, Kalbarri and all food preparation shall be contained within the food vehicle, unless further application is made to, and approval is granted by, the Shire of Northampton;
27. The parking and storage of the commercial vehicle (food vehicle) upon Lot 755 (No. 26) Batavia Circle, Kalbarri requires separate annual approval, and the Applicant is advised that they must re-apply to the Shire of Northampton prior to the end of each financial year (30th June) to gain approval for the parking of the food van upon this residential lot; and

28. The Shire of Northampton reserves the right to reposition the mobile food vehicle's permitted trading area, to be undertaken in consultation with the Applicant, so as to improve the efficiency and effectiveness of the site's use, if required.

Advice Notes

1. *The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business.*
2. *The Applicant is advised that compliance with any and all governmental legislation and regulations, including but not limited to the Health Act and Regulations, the Food Act and Regulations and the Environmental Protection (Noise) Regulations, is required at all times;*
3. *If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.*
4. *If a commercial vehicle owner/driver, who has been granted approval to park a vehicle on a lot, wishes to replace the vehicle with a different type of commercial vehicle, or park the vehicle in a different location to that approved, a new application is required to be lodged with the local government.*

CARRIED 9/0

5.9.2 LOCAL HERITAGE SURVEY REVIEW (ITEM 7.3.2)

Noted.

5.9.3 REQUEST TO MODIFY LOCATION OF BUILDING
ENVELOPE – LOT 11 (NO.8) RANCH COURT, KALBARRI
(ITEM 7.3.3)

Moved Cr SUDLOW, seconded Cr SMITH

That Council resolve to approve the relocation of the building envelope on Lot 11 (No. 8) Ranch Court, Kalbarri subject to:

1. The subdivision guide plan being amended at the cost of the Applicant/Landowner.

CARRIED 9/0

5.9.4 ADDENDUM – DRAFT DISASTER AND EMERGENCY LOCAL
PLANNING POLICY – ADOPTION (ITEM 7.3.4)

Moved Cr STEWART, seconded Cr SUDLOW

That Council:

1. Pursuant to Schedule 2 – Deemed Provisions, Part 2, cl 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* resolves to:
 - a. Adopt the draft Local Planning Policy ‘*Disaster and Emergency Recovery/ (Appendix 1) and advertise the adopted policy as follows with:*
 - Notices displayed at both the Northampton and Kalbarri Shire offices; and
 - Notice made available on the Shire of Northampton website.
 - b. Adopt a twelve (12) month planning exemption period for Temporary Planning Exemptions within the townsites of Kalbarri and Northampton for properties where homes have been made uninhabitable due to the impact of Cyclone Seroja;
 - c. Amend the Shire’s Delegation Register TP01 Town Planning to include delegated authority to the Chief

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
Friday 21st May 2021

Executive Officer for the issuing of temporary development applications and planning exemptions following emergency disasters; and

- d. Notes the *Emergency Temporary Accommodation Information Sheet – Planning Exemption Guidelines*.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

5.9.5	PROPOSED FRONT FENCE – R-CODE VARIATIONS – LOT 606 (NO.4) SALAMIT PLACE, KALBARRI (ITEM 7.3.5)
-------	--

Moved Cr HAY, seconded Cr SUCKLING

That Council grant formal development approval for a 1.8m high brushwood fence to be constructed along the front and side property boundary of Lot 606 (No. 4) Salamit place, Kalbarri, subject to the following conditions:

1. Development shall be in accordance with the attached approved plan(s) dated 21 May 2021 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;
2. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and development approval for that use/addition:
3. The fence height shall be limited to 1.8 metres in height as marked in 'RED' on the attached approved plan(s) dated 21 May 2021;
4. A building permit shall be issued by the local government prior to the commencement of any work on the site;
5. Any soils disturbed or deposited on site shall be stabilized to the approval of the Local Government;

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
Friday 21st May 2021

6. The materials used in the construction of the fence shall be as per the schedule of materials provided to the local government. This schedule shall not be modified or altered without the prior written approval of the local government;

Advice Notes:

1. Where an approval has lapsed, no development/use shall be carried out without the further approval of the local government having first been sought and obtained.
2. If the development/use the subject of this approval is not substantially completed within a period of 2 years after the date of the determination the approval shall lapse and be of no further effect;
3. If an applicant is aggrieved by this determination there is a right (pursuant to the *Planning and Development Act 2005*) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.

CARRIED 9/0

5.9.6 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.6)
--

Noted.

5.9.7 PROPOSED EMERGENCY ACCOMMODATION – LOT 997 (RESERVE 43170) NANDA DRIVE, KALBARRI (ITEM 7.3.7)

Moved Cr SIMKIN, seconded Cr SUCKLING

That Council advise the Applicant that it is prepared to consider granting conditional approval for a period of three (3) years for the proposed temporary Emergency Accommodation on Lot 997 (Reserve 43170) Nanda Drive Kalbarri subject to the Development

Application and grants delegated authority to the Chief Executive Officer to issue the approval subject to conditions that address potential amenity impacts, bushfire planning and servicing requirements which will not be restricted to but shall include the following:

1. A Bushfire Attack Level (BAL) assessment, in accordance with *State Planning Policy 3.7 Planning in Bushfire Prone Areas* be undertaken and submitted, with any further conditions from this assessment addressed, prior to lodgment of an application for a building permit, to the approval of the local government;
2. A Risk Management Plan shall be prepared which will not be restricted to but shall include the following details:
 - demonstration of available water capacity for fire-fighting purposes;
 - preparation and implementation of an Emergency Evacuation Plan (EEP);
 - establishment of strategic firebreaks around the proposed temporary development;
 - power and water servicing requirements and measures to be implemented to manage and mitigate interruptions to supplies;
 - noise management and mitigation measures to be implemented; and
 - acknowledgement that the site may be indefensible and structures on the site could be destroyed.
3. Any additions to or change of use of any part of the buildings or land (not the subject of this approval) requires further application and development approval for that use/addition;
4. A building permit shall be issued by the local government prior to the commencement of any work on the site;
5. Prior to the issuing of a building permit, a detailed wastewater disposal application shall be completed with full working drawings/plans of the system that pertains to proposed development;

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
Friday 21st May 2021

6. Prior to the issuing of a building permit, a Water Resource Management Plan is to be prepared and approved, in consultation with the Department of Health WA and the Local Government. The approved Water Resource Management Plan shall demonstrate an adequate and sustainable water supply for the proposed development for Lot 977 (Reserve 43170) Nandra Drive, Kalbarri for both potable and non-potable purposes;
7. All stormwater is to be disposed of on-site to the specifications and approval of the local government. On application for a building permit a detailed design of stormwater collection and disposal system of developed areas is to be supplied to the approval of the Local Government;
8. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;
9. Vehicle access roads and designated car parking areas shall be constructed and drained to a compacted gravel standard, and thereafter maintained to the approval of the Local Government;
10. A separate area shall be set aside for the loading and unloading of vehicles, from car parking areas, to the approval of the local government;
11. An overall carparking plan shall be provided to include designated parking areas and bays for all uses on the site and to include vehicle access/egress points from the public road, to the approval of the Local Government; and
12. The planning fee of \$1024-00 shall be waived as the development is assisting with the recovery from Cyclone Seroja

CARRIED BY AN ABSOLUTE MAJORITY 9/0

5.10 FINANCE REPORT

5.10.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)

Moved Cr STOCK STANDEN, seconded CR STEWART

That Municipal Fund Cheques 22058 to 22071 inclusive totalling \$70,694.09, Municipal EFT payments numbered EFT21889 to EFT22074 inclusive totalling \$1,449,495.71, Trust Fund Cheques 2589 to 2603, totalling \$9,203.89, Direct Debit payments numbered GJ0904 to GJ01010 inclusive totalling \$564,296.28 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

**5.10.2 MONTHLY FINANCIAL STATEMENTS – MARCH 2021
(ITEM 7.4.2) AND APRIL 2021 (ITEM 7.4.3)**

Moved Cr KRAKOUER, seconded Cr SMITH

That Council adopts the Monthly Financial Report for the period ending 31 March 2021 and 30 April 2021.

CARRIED 9/0

5.10.3 BUDGET SUBMISSIONS 2021-2022 (ITEM 7.4.4)

Moved Cr STOCK-STANDEN, seconded Cr STEWART

That Council make provision for the following projects within the draft 2021/2022 Budget.

- Northampton Visitor Centre – operational grant, \$35,000.
- Kalbarri Visitor Centre – operational grant, \$50,000.
- Kalbarri Visitor Centre – raising of a Specified Area Rate for Kalbarri Ward properties for tourism promotion, \$30,000.
- Kalbarri Childcare – erection of shade sale, \$3,000.

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
Friday 21st May 2021

- Northampton Active Seniors – request for reduced fee of 25 cents per kilometre for bus trips to the swimming pool in Geraldton each week, \$1,000 per annum.

CARRIED 9/0

5.11 ADMINISTRATION & CORPORATE REPORT

5.11.1 REQUEST TO PURCHASE UNMADE SECTION OF CARSON STREET, ISSEKA (ITEM 7.5.1)

Moved Cr HAY seconded Cr SUCKLING

That Council support the disposal of a section of unmade Carson Street to be purchased by the neighbouring landowners Lane and Rochelle Hose and undertake the road closure procedure as per Section 58 of the *Land Administration Act 1997*.

CARRIED 9/0

5.11.2 PROPOSED ROAD CLOSURE – UNMADE ROAD EAST OGILVIE (ITEM 7.5.2)

Moved Cr SUDLOW, seconded Cr SUCKLING

That Council supports the closure of unnamed and unmade road that traverses through Lots 109 and 4079 Ogilvie East Road as requested by Mr Peter Allen, and not support the closure of the same road reserve that bounds Lots 4340, 4343 and 8385, and undertake advertising to close this section of road as per the requirements of Section 58 of the *Land Administration Act 1997*.

CARRIED 9/0

5.11.3 REQUEST TO PURCHASE UNMADE SECTION OF ELLIOTT STREET,
ISSEKA (ITEM 7.5.3)

Moved Cr SMITH, seconded Cr HAY

That Council formally approve, as per the provisions of Section 58 of the *Land Administration Act 1997* and associated Regulations, the closure of a portion of Elliot Road, being the eastern section from the western boundary of Lot 40 Elliott Road, Isseka.

CARRIED 9/0

5.11.4 KALBARRI RSL WAR MEMORIAL (ITEM 7.5.4)

Moved Cr SUCKLING, seconded Cr STEWART

Due to the majority response received from the public in favour of construction of a new structure, that Management obtain costs for a cairn to be at a height of 3 metres and for the construction of seating built into the existing southern section of the memorial area as per design submitted by Mr Colin Baker and this project be listed for further consideration in the 2021/2022 Budget.

CARRIED BY ABSOLUTE MAJORITY 9/0

5.11.5 BEAUTIFICATION OF COASTAL DUNE AREA – GLANCE STREET,
HORROCKS (ITEM 7.5.5)

Moved Cr HAY, seconded Cr STOCK-STANDEN

That Council accept a Management Order for unmanaged crown reserve, for the purpose of recreation, being the western section of land along Glance Street from Lot 202 to Lot 20 Glance Street, Horrocks as per the plan at Appendices 1 of the report.

CARRIED 9/0

5.11.6 KALBARRI DISTRICT HIGH SCHOOL BUS (ITEM 7.5.6)

Moved Cr PIKE, seconded Cr STEWART

That Council advise the Kalbarri District High School that it will not be seeking an equity payout on the sale proceeds of the school-controlled bus.

CARRIED 9/0

5.11.7 NORTHAMPTON MASONIC LODGE PROPERTY (ITEM 7.5.7)

Moved Cr SMITH, seconded Cr STEWART

That Council advises at this stage it is not in a position to own, control and manage the Northampton Masonic Lodge property due to the costs being incurred from the impacts of Cyclone Seroja and as the property is proposed for future community use that members of the Lodge consider renting the premises directly to the Northampton Creative Obsessions Group Inc.

CARRIED 9/0

5.11.8 PROPOSED LITTLE BAY AND LITTLE BAY LOOKOUT ROAD
RESERVES (ITEM 7.5.8)

Moved Cr SUDLOW, seconded Cr SUCKLING

That Council approve of the purchase price of \$25,000 for the area of privately owned land required for the creation of road reserves to Little Bay and Little Bay Lookout.

CARRIED 9/0

5.11.9 CYCLONE SEROJA – COUNCIL PROPERTY & INFRASTRUCTURE
DAMAGE (ITEM 7.5.9)

Moved Cr STEWART, seconded Cr SMITH

Due to the impacts of Cyclone Seroja, Council supports the following actions in relation to Council properties and infrastructure:

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
Friday 21st May 2021

1. Ajana Hall - be demolished and not be replaced due to its limited use.
2. Port Gregory Hall – that upon receipt of quotes to repair and reclad the existing building, that Council reconsiders the options of repair or renew the building, and should renewal be the preferred option then consultation be undertaken with the community on a new building proposal.
3. Sally’s Tree Ablutions - be demolished and options for new unisex designed ablutions be obtained and be presented to Council for further determination.
4. Kalbarri Community Hall & Camp – that Council undertake repairs to the roof of the accommodation unit and the disabled ablution block that has been damaged.

That options for construction of a new mess and hall to replace the now demolished facility be investigated and those options be discussed with the Kalbarri Camp and Community Hall Committee for a preferred option to be adopted and then be referred to Council for further consideration.

5. Community Hall – that the community hall, now demolished, not be replaced and consideration for a multipurpose community centre be considered and be located in the central area of Kalbarri, to accommodate provision for seniors, children’s gymnastics, arts and crafts facilities and general community use and be cyclone rated to allow for provision of an evacuation centre for emergencies.

Council to undertake community consultation on the above proposal and Council to determine at the July meeting when a community meeting is to be held on this proposal.

6. Coastal Car Parks and Associated Infrastructure to be made safe with no further work to be undertaken for twelve months so monitoring of the area can be undertaken before future options are considered.

CARRIED 9/0

Council adjourned for afternoon tea at 3.08pm.

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
Friday 21st May 2021

Meeting reconvened at 3.14pm with the following in attendance:

Cr Simkin, Cr Krakouer, Cr Stock-Standen, Cr Suckling, Cr Hay, Cr Pike, Cr Smith, Cr Sudlow, Cr Stewart, Garry Keeffe, Grant Middleton, Neil Broadhurst and Michelle Allen.

5.11.10 ACCOMMODATION FOR WORKERS PROPOSAL – LOT 997 NANDA DRIVE, KALBARRI (ITEM 7.5.10)

Moved Cr SUCKLING, seconded Cr KRAKOUER

That Council formally accept a Management Order for Lot 997, Crown Reserve 43170, for the purpose of Temporary Accommodation with power to lease for a period of five years.

CARRIED 9/0

5.11.11 CYCLONE SEROJA – COUNCIL PROPERTY & INFRASTRUCTURE DAMAGE (ITEM 7.5.11)
--

Moved Cr STEWART, seconded Cr PIKE

That Council note that amendments to damaged GRV properties is to occur which will have an effect on the current rate income base and that a nil rate increase to apply for 2021/22.

CARRIED 9/0

5.11.12 CORPORATE BUSINESS PLAN REVIEW (ITEM 7.5.12)
--

5.11.12.1 ABLUTIONS PORT GREGORY PARK AND PLAYGROUND
--

Moved CR KRAKOUER seconded CR PIKE, that:

Council not approve the construction of new ablutions at the existing park and playground area due to the high water table and the inability to provide sufficient depth for operation of a septic tank and leach drain system.

CARRIED 9/0

5.11.12.2 KALBARRI WORKS DEPOT – ABLUTION

Moved CR KRAKOUER seconded CR PIKE, that:

Council approve the provision of a new ablution building with dual facilities for male and female at the Kalbarri works Depot at an estimated cost of \$20,000 and this purchase be undertaken in the 2021/2022.

CARRIED 9/0

5.11.12.3 RSL HALL – NORTHAMPTON

Moved CR KRAKOUER seconded CR PIKE, that:

Council supports the proposal to refurbish the wooden floor of the RSL Hall and list it in 2021/22 of the Corporate Business Plan and defers consideration for installation of an acoustic ceiling to 2022/23.

CARRIED 9/0

5.11.12.4 PORT GREGORY HALL

Moved CR KRAKOUER seconded CR PIKE, that:

Due to the unknown future of the Port Gregory Hall the installation of “thermal break insulation” be deferred for further consideration once the future of the hall has been determined.

CARRIED 9/0

5.11.12.5 CAPITAL BUILDING RENEWAL – PREVIOUS PROJECTS

Moved CR KRAKOUER seconded CR PIKE, that:

Due to receipt of external funding through the Local Roads and Community Infrastructure Program, the following changes to previously listed projects occurring in the Corporate Business Plan be made:

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
Friday 21st May 2021

- Kings Park Ablutions – works completed in 2020/21.
- Kalbarri Marina Ablutions – now scheduled for 2020/21 and into 2021/22 at a revised cost of \$148,000.
- Rear Patio Allen Centre – be scheduled for 2021/22

CARRIED 9/0

5.11.12.6 SEALING OF PORT GREGORY BBQ AREA AT CAR PARK

Moved CR KRAKOUER seconded CR PIKE, that:

As this area is subject to sand drift and is situated on land not under Council control, this project shall not be undertaken at this stage and be reconsidered in the 2023/24.

CARRIED 9/0

5.11.12.7 KALBARRI FORESHORE REDEVELOPMENT

Moved CR KRAKOUER seconded CR PIKE, that:

1. Defer all proposed works for the upgrade of the Kalbarri foreshore parkland until such time a plan for future works has been developed.
2. The provision of gym equipment proposed to be located on the Kalbarri foreshore parkland no longer be considered and the project be deleted from the Corporate Business Plan.

CARRIED 9/0

5.11.12.8 PUMP TRACK – GUIDE PARK

Moved CR KRAKOUER seconded CR PIKE, that:

Due to Cyclone Seroja, commencement of the Horrocks and Lions Park Pump Track projects will not occur until after 30 June 2021 and the Corporate Business Plan be amended accordingly.

CARRIED 9/0

5.11.12.9 BITUMEN SEAL OF BALANCE OF BINNU WEST ROAD

Moved CR KRAKOUER seconded CR PIKE, that:

Council not support the bitumen seal of the balance of the West Binnu Road as traffic volumes do not warrant the level of expenditure required for this project and this expenditure is beyond the financial capacity of the Council.

CARRIED 9/0

5.11.12.10 KERB MAVER STREET, KALBARRI

Moved CR KRAKOUER seconded CR PIKE, that:

Council list for consideration the installing of kerb and drainage in Maver Street, Kalbarri, in 2024/25 of the Corporate Business Plan.

CARRIED 9/0

5.11.12.11 BITUMEN SEAL SECOND AVENUE, NORTHAMPTON

Moved CR KRAKOUER seconded CR PIKE, that:

Council lists the reconstruction and bitumen sealing of Second Avenue, Northampton in 2021/22 Budget at an estimated cost of \$78,000.

CARRIED 9/0

5.11.12.12 BITUMEN SEAL MURCHISON HOUSE STATION ROAD

Moved CR KRAKOUER seconded CR PIKE, that:

Council lists for consideration for a reconstructed gravel road of Murchison House Station Road at an estimated cost of \$393,000 in 2025/26 of the Corporate Business Plan and continue the current road maintenance program.

CARRIED 9/0

5.11.12.13 DEFERMENT OF 2020/21 PROGRAMMED
ROADWORKS

Moved CR KRAKOUER seconded CR PIKE, that:

Due to Cyclone Seroja, that Council defers the following programmed works to 2021/22 of the Corporate Business Plan:

- Karina Mews - reseal and replace kerbing \$41,000
- Smith Street - asphalt reseal and replace kerbing \$90,000
- Glance Street – reseal \$22,000

CARRIED 9/0

5.11.12.14 OVERFLOW CARPARK – PORT GREGORY

Moved CR KRAKOUER seconded CR PIKE, that:

Council defers consideration of any proposed car parks for Port Gregory until car park designs are implemented for the Hutt Lagoon Pink Lake.

CARRIED 9/0

5.11.12.15 CHINAMAN'S BEACH ENTRANCE & CARPARK

Moved CR KRAKOUER seconded CR PIKE, that:

Due to damage caused by Cyclone Seroja to this area that no decision on car park upgrades be made.

CARRIED 9/0

5.11.12.16 KALBARRI LAND BACK WHARF PARKING AREA

Moved CR KRAKOUER seconded CR PIKE, that:

Council lists the bitumen sealing of unsealed sections at the Kalbarri land back wharf to commence in 2021/22.

CARRIED 9/0

5.11.12.17 JAKES POINT CAR PARKING AREA

Moved CR KRAKOUER seconded CR PIKE, that:

Council defers the reconstruction and bitumen sealing of the Jakes Point Car Park to 2025/26 of the Corporate Business Plan until the natural elements redefine the beach front area to determine future car park construction works.

CARRIED 9/0

5.11.12.18 FOOTPATH FROM HACKNEY STREET TO GREY STREET
KALBARRI

Moved CR KRAKOUER seconded CR PIKE, that:

Council lists construction of a footpath along Kaiber Street, Kalbarri to commence in 2022/23 within the Corporate Business Plan.

CARRIED 9/0

5.11.12.19 FOOTPATH – PORTER STREET, KALBARRI

Moved CR KRAKOUER seconded CR PIKE, that:

Council not provide for the construction of a footpath on Porter Street, Kalbarri in the Corporate Business Plan.

CARRIED 9/0

5.11.12.20 FOOTPATH – BLUE HOLES, KALBARRI

Moved CR KRAKOUER seconded CR PIKE, that:

Council lists construction of a footpath on Blue Holes Road for consideration beyond 2025 in the Corporate Business Plan.

CARRIED 9/0

5.11.12.21 FOOTPATH – GREGORY TOWNSITE

Moved CR KRAKOUER seconded CR PIKE, that:

Council not provide for the construction of new footpaths within the Port Gregory townsite, as requested, as traffic numbers do not warrant the level of expenditure.

CARRIED 9/0

5.11.12.22 FOOTPATH – RED BLUFF ROAD PATHWAY

Moved CR KRAKOUER seconded CR PIKE, that:

Council defers the construction of a dual use pathway along Red Bluff Road in 2022/23 of the Corporate Business Plan due to funding impending for this project.

CARRIED 9/0

5.11.12.23 AUGER STREET – MORTIMER TO SMITH, KALBARRI

Moved CR KRAKOUER seconded CR PIKE, that:

Council defers consideration for construction of a pathway, at an estimated cost of \$29,000, to 2023/24 in the Corporate Business Plan.

CARRIED 9/0

5.11.12.24 GREY STREET PATHWAY REPLACEMENT, KALBARRI

Moved CR KRAKOUER seconded CR PIKE, that:

Council supports the re-construction of the section of dual use pathway in concrete from the end of the existing northern section to meet up with new dual use pathway that intersects with Grey and Port Streets, Kalbarri and Council list these works in 2021/22 Draft Budget.

CARRIED 9/0

5.11.12.25 PLANT REPLACEMENT PROGRAM

Moved CR KRAKOUER seconded CR PIKE, that:

Council adopts the revised Plant Replacement Program, as presented.

CARRIED 9/0

5.11.12.26 KALBARRI AERODROME – RUNWAY RESEAL

Moved CR KRAKOUER seconded CR PIKE, that:

Council defers the re-sealing of the Kalbarri airstrip and apron areas until 2022/23 and that a provision of \$100,000 to be transferred to the Kalbarri Airport Reserve fund be listed in the 2021/22 Draft Budget.

CARRIED 9/0

5.11.12.27 TOURISM PROMOTION SIGNS

Moved CR KRAKOUER seconded CR PIKE, that:

Council defers consideration of the installation of promotional signage for Kalbarri to 2022/23.

CARRIED 9/0

5.11.13 BITUMEN SEAL DAGLEISH CRESCENT AND RICHARDSON STREET,
KALBARRI (ITEM 3.2.1)

Moved Cr SMITH, seconded Cr STEWART

That Council lists the bitumen seal works for Dagleish Crescent and Richardson Street, Kalbarri for the 2021/22 Budget.

CARRIED 9/0

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
Friday 21st May 2021

5.11.14	AMENDED PURCHASING POLICY FOR EXPENDITURE RELATED TO CYCLONE SEROJA (ITEM 7.5.13)
---------	---

Moved Cr SUCKLING, seconded Cr SUDLOW

That Council adopt the following purchasing policy and it be retrospective for all expenditure related to damage to Council owned/controlled assets and infrastructure as a result of Cyclone Seroja:

Amount of Purchase	Policy
Up to \$100,000	No quotations required prior to purchase if expenditure is solely related to damage caused by Cyclone Seroja or where that expenditure relates to an insurance claim that has been approved by Local Government Insurance Services or is recoverable from the Disaster Recovery Funding Arrangements WA.
\$100,000 - \$250,000	if expenditure is solely related to damage caused by Cyclone Seroja, quotes be obtained if required under the direction and approval of Local Government Insurance Services or is recoverable from the Disaster Recovery Funding Arrangements WA.
\$250,000 and above	if expenditure is solely related to damage caused by Cyclone Seroja, either: <ul style="list-style-type: none"> • quotes be obtained under the direction of and approval of Local Government Insurance Services, • conduct a public tender process, or apply discretion to engage with a tender exempt opportunity under <i>Regulation 11(2) of the Local Government (Functions and General) Regulations</i>

CARRIED 9/0

5.11.15	UPDATE DELEGATION FOR BUILDING LICENCES
---------	---

CEO advised that to assist with the recovery from Cyclone Seroja that the previously retired Building Surveyor, Mr Glenn Bangay, has been re-employed on a part time basis to assist with the assessing and issuing of building applications/licences and demolition licenses and as such will require delegated authority for the issuing of licences/permits and therefore the delegations relating to these needs to be amended accordingly.

Moved CR PIKE seconded CR SUCKLING

That Council amend the Shire of Northampton Delegation Register for Delegation B01 - Demolition Permits and Delegation B05 - Building Permits to include part-time Building Surveyor having delegated authority.

CARRIED 9/0

5.12 PRESIDENT'S REPORT

Since the last Council meeting Cr SIMKIN reported on his attendance at:

- 16/04/2021 Hon. Scott Morrison MP, Prime Minister – Kalbarri
- 18/04/2021 His Excellency Governor General of Australia, David Hurley and Mrs Hurley – Kalbarri
- 25/04/2021 Anzac Day ceremonies – Kalbarri and Northampton
- 13/05/2021 Hon. Kim Beazley, Governor of Western Australia – Kalbarri
- 17/05/2021 Hollamby Foundation Scholarship presentation to Hannah Cross – Geraldton Universities Centre
- 20/05/2021 Bushfire Local Emergency Management Committee meeting with Cr Tim Hay, DCEO Grant Middleton and Melissa Price MP.

5.13 DEPUTY PRESIDENT'S REPORT

Since the last Council meeting Cr KRAKOUER reported on his attendance at:

- 14/05/2021 Humanihut Pty Ltd - Kalbarri

5.14 COUNCILLORS' REPORTS

5.14.1 CR STEWART

Since the last Council meeting Cr STEWART reported on his attendance at:

04/04/2021 Kalbarri Visitor Association meeting
16/05/2021 Hon. Alannah McTiernan MP - Kalbarri

5.14.2 CR SUDLOW

Since the last Council meeting Cr SUDLOW reported on her attendance at:

16/04/2021 Hon. Mia Davies MP, Hon. Shane Love and National Party of WA members visiting Northampton following Cyclone Seroja.

5.14.3 CR SMITH

Since the last Council meeting Cr SMITH reported on his attendance at:

14/05/2021 Humanihut Pty Ltd – Kalbarri

5.14.4 CR HAY

Since the last Council meeting Cr HAY reported on his attendance at:

16/04/2021 Hon. Mia Davies MP, Hon. Shane Love and National Party of WA members visiting Northampton following Cyclone Seroja.

20/05/2021 Bushfire Local Emergency Management Committee meeting with Shire President Craig Simkin, DCEO Grant Middleton and Melissa Price MP.

5.15 NEW ITEMS OF BUSINESS

Cr Stock-Standen suggested that Council should investigate and consider an appropriate way to publicly thank all those volunteers for their astounding service and devotion following Cyclone Seroja.

Moved CR STOCK-STANDEN seconded CR SUCKLING

That Council undertake a public notice thanking all the volunteers for their astounding service and devotion in assisting with the clean-up following Cyclone Seroja.

CARRIED 9/0

5.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday 18th June 2021 commencing at 1.00pm at the Council Chambers, Northampton.

5.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 4.32pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 25 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 21st MAY 2021.

PRESIDING MEMBER: _____

DATE: _____