



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 21st May 2021 in the Meeting Room of the Allen Centre, Grey Street, Kalbarri, commencing at 1.00pm.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to be 'Garry L KEEFFE', is shown within a light blue rectangular box.

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

14th May 2021



~ Agenda ~

21st May 2021

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 21st May 2021, at the

Allen Centre, Kalbarri commencing at 1.00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

14th May 2021

SHIRE OF NORTHAMPTON

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Signed  _____

Date 14th May 2021

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

AGENDA
ORDINARY MEETING OF COUNCIL
21st May 2021

1. OPENING

2. PRESENT

- 2.1 Leave of Absence
- 2.2 Apologies

3. QUESTION TIME

4. DISCLOSURE OF INTEREST

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

5. CONFIRMATION OF MINUTES

- 5.1 Ordinary Meeting of Council – 19th March 2021

6. RECEIVAL OF MINUTES

- 6.1 Annual Bush Fire Advisory Committee Meeting – 31st March 2021

7. REPORTS

- 7.1 Works & Technical Services
- 7.2 Health/Building
- 7.3 Town Planning
- 7.4 Finance
- 7.5 Administrative & Corporate

8. COUNCILLORS & DELEGATES REPORTS

- 8.1 Presidents Report
- 8.2 Deputy Presidents Report
- 8.3 Councillors' Reports

9. NEW ITEMS OF BUSINESS FOR DECISION

10. NEXT MEETING

11. CLOSURE

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SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Northampton Council Chamber on
Friday 19th March 2021**

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SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Northampton Council Chamber on
Friday 19th March 2021**

3.1 OPENING

The President thanked all Councillors and staff present for their attendance and declared the meeting open at 1.00pm

3.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr R Suckling		Northampton Ward
Cr S Stock-Standen		Northampton Ward
Cr D Pike		Kalbarri Ward
Cr T Hay		Northampton Ward
Cr L Sudlow	1.20pm – 2.50pm	Northampton Ward
Mr Garry Keefe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager of Works and Technical Services	
Mrs Michelle Allen	Planning Officer	

3.2.1 LEAVE OF ABSENCE

Nil

3.2.2 APOLOGIES

Cr S Krakouer	Deputy President	Kalbarri Ward
Cr S Smith		Kalbarri Ward
Cr P Stewart		Kalbarri Ward

3.3 QUESTION TIME

Nil

3.4 DISCLOSURE OF INTEREST

CEO, Garry KEEFFE, declared a financial interest in Item 7.5.3 Standards for CEO Recruitment, Performance & Termination as the matter relates to his terms of employment and he therefore may incur a financial gain or loss from the decision of Council.

SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Northampton Council Chamber on Friday 19th March 2021

3.5 CONFIRMATION OF MINUTES

3.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING FRIDAY 19th FEBRUARY 2021

Moved Cr SUCKLING seconded Cr HAY

That the minutes of the Ordinary Meeting of Council held on the 19th of February 2021 be confirmed as a true and correct record.

CARRIED 5/0

3.6 RECEIVAL OF MINUTES

3.6.1 ANNUAL ELECTORS MEETING 17TH MARCH 2021

Moved Cr STOCK-STANDEN, seconded Cr PIKE

That the minutes of the Annual Electors Meeting held on the 17th March 2021 be received.

CARRIED 5/0

3.7 WORKS & ENGINEERING REPORT

3.7.1 INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 7.1.1)

Noted

3.7.2 NORTHAMPTON WHEEL OF MAY BOREFIELD – REQUEST FOR PURCHASE OF NEW TRANSFER PUMP (ITEM 7.1.2)

Moved Cr HAY, seconded Cr PIKE

That Council approve as authorised expenditure \$5,574.00 (excl. GST) for the supply and installation of one new transfer pump as quoted by Central West Pumps.

CARRIED BY AN ABSOLUTE MAJORITY 5/0

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Northampton Council Chamber on
Friday 19th March 2021

Cr SUDLOW entered the meeting at 1.20pm.

Neil Broadhurst left the meeting at 1.21pm.

3.8 HEALTH & BUILDING REPORT

3.8.1 BUILDING APPROVALS (ITEM 7.2.1)

Noted.

3.9 TOWN PLANNING REPORT

3.9.1 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.1)
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Noted.

3.10 FINANCE REPORT

3.10.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)
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Moved Cr SUCKLING, seconded Cr STOCK-STANDEN

That Municipal Fund Cheques 22045 to 22057 inclusive totalling \$95,024.68, Municipal EFT payments numbered EFT21750 to EFT21888 inclusive totalling \$663,279.73, Trust Fund Cheques 2581 to 2588, totalling \$112,870.61, Direct Debit payments numbered GJ0808 to GJ08142 inclusive totalling \$229,556.62 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

3.10.2 MONTHLY FINANCIAL STATEMENTS – FEBRUARY 2021 (ITEM 7.4.2)
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Moved Cr STOCK-STANDEN, seconded Cr SUDLOW

That Council adopts the Monthly Financial Report for the period ending 28th February 2021.

CARRIED 6/0

SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Northampton Council Chamber on
Friday 19th March 2021

3.10.3 2020/2021 BUDGET REVIEW (ITEM 7.4.3)

Moved Cr SUCKLING, seconded Cr SUDLOW

That Council in accordance with regulation 33A of the Local Government (Financial Management) Regulations 1996 adopt the review of the 2020/2021 Budget and note any variances or recommendations.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

3.11 ADMINISTRATION & CORPORATE REPORT

3.11.1 PROPOSED NEW ABLUTIONS – KALBARRI COMMERCIAL FISHING PRECINCT (ITEM 7.5.1)

Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That Council progress with the replacement of the Kalbarri Commercial Fishing Precinct public ablutions with the cray pot design structure surrounding the new ablution and all additional costs, estimated at \$48,000, for the project over the allocated grant of \$100,000 be committed within the 2021/22 Budget.

CARRIED 6/0

3.11.2 PUMP TRACK DESIGNS (ITEM 7.5.2)

Moved Cr SUDLOW, seconded Cr STOCK-STANDEN

That Council accept the quote from Three Chillies Design for the construction of two pump tracks, one at Northampton and one at Horrocks and the additional costs for design and accommodation be declared as authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

CEO, Garry KEEFFE, declared a financial interest in Item 7.5.3 Standards for CEO Recruitment, Performance & Termination as the matter relates to his terms of employment and he therefore may incur a financial gain or loss from the decision of Council.

3.11.3 STANDARDS FOR CEO RECRUITMENT, PERFORMANCE & TERMINATION (ITEM 7.5.3)

Moved Cr SIMKIN, seconded Cr SUCKLING

That Council:

1. Adopt and introduce the new *Standards for CEO Recruitment, Performance & Termination* as presented at Attachment 10.3.6(a) in accordance with the *Local Government (Administration) Amendment Regulations, 2021*.
2. Engage Shayne Silcox of Strategic Leadership Consulting to be the independent person to assist with the performance review of the CEO.

CARRIED 6/0

3.11.4 BEACH EMERGENCY NUMBERS (ITEM 7.5.4)

Moved Cr PIKE, seconded Cr SUCKLING

That Council lodge a funding submission for the supply of twelve Beach Emergency Number signs to be located at the following sites:

Bowes River –	Entry to first car park
Horrocks -	Whiting or Granny's Pool beach entrance
	Main jetty beach at walkway onto beach
	Boat launching access road
Little Bay –	On access road into main beach area
Port Gregory –	Access road to beach at jetty
Kalbarri -	Red Bluff car park
	Jakes Point car park area
	Blue Holes car park area
	Chinaman's near steps on entry to car park
	Sally's Tree beach area

CARRIED 6/0

SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Northampton Council Chamber on Friday 19th March 2021

3.11.5 CLAIM FOR DAMAGES TO BOAT TRAILER (ITEM 7.5.5)

Moved Cr HAY, seconded Cr SUDLOW

That Council not accept liability and will not pay the claim for damages to the boat trailer as requested.

CARRIED 6/0

3.11.6 NORTHAMPTON DOCTORS (ITEM 7.5.6)

Moved Cr SUDLOW, seconded Cr HAY

That an invitation be extended to Dr Findlay to meet with Council and discuss current servicing arrangements associated with the Northampton Doctors' practice prior to the next meeting of Council on 16 April 2021.

CARRIED 6/0

Moved Cr STOCK-STANDEN seconded Cr HAY

That Council delegates authority to the CEO, Shire President and Deputy Shire President to meet with Dr Findlay at another time if a meeting with Council cannot be arranged prior to the April Council meeting.

CARRIED 6/0

3.11.7 PORT GREGORY WATER SUPPLY – NUMBER 2 BORE (ITEM 7.5.6)

Moved Cr PIKE, seconded Cr SUDLOW

That Council approve the authorising of expenditure and use of the Port Gregory Water Supply Reserve Funds and expenditure additional to the reserve funds provision, by the Shire President as per Section 6.8 (c) of the Local Government Act 1995, as an emergency need for the drilling of a new bore for the Port Gregory Water Supply as recommended by the drilling contractor.

CARRIED BY ABSOLUTE MAJORITY 6/0

SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Northampton Council Chamber on Friday 19th March 2021

3.12 PRESIDENT'S REPORT

Since the last Council meeting Cr SIMKIN reported on his attendance at:

- 3/3/2021 Director General, Gail McGowan and Assistant Director General, David Saunders, Department Planning, Lands & Heritage – Northampton Shire Offices
- 5/3/2021 Regional Road Group Sub-Committee – Geraldton
- 11/3/2021 Hon. Premier, Mark McGowan, MLA – Kalbarri
- 17/3/2021 Annual Electors Meeting – Horrocks
- 18/3/2021 Chairman, Murray Criddle and CEO, Darryl Hockey – Western Australian Fishing Industry Council - Kalbarri

3.14 COUNCILLORS' REPORTS

3.14.1 CR PIKE

Since the last Council meeting Cr PIKE reported on his attendance at:

- 17/3/2021 Annual Electors Meeting - Horrocks

3.14.2 CR HAY

Since the last Council meeting Cr HAY reported on his attendance at:

- 17/3/2021 Annual Electors Meeting - Horrocks

3.14.4 CR STOCK-STANDEN

Since the last Council meeting Cr STOCK-STANDEN reported on her attendance at:

- 15/3/2021 Northampton Community Centre Committee Meeting – Northampton
- 17/3/2021 Annual Electors Meeting - Horrocks

3.15 NEW ITEMS OF BUSINESS

Cr Stock-Standen suggested that Council investigate and consider in association with landowners neighbouring Glance Street from Lot 218 south to Horan Way to beautify the slashed area on the west side of Glance Street. Cr Stock-Standen expressed concerned that the area now is untidy and needs to be attended to being located in a prominent residential area.

Moved Cr STOCK-STANDEN seconded Cr HAY

That Council, in association with local residents in the area, investigate options to improve the slashed area on the west side of Glance Street, including drainage improvements, along Glance Street from Lot 218 south to Horan Way.

CARRIED 6/0

3.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday 16th April 2021 commencing at 1.00pm at the Council Chambers, Northampton.

3.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 2.50pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 10 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 19TH MARCH 2021.

PRESIDING MEMBER: _____

DATE: _____

SHIRE OF NORTHAMPTON
Minutes of the Annual Bush Fire Advisory Committee Meeting held at the Northampton
Council Chambers, Northampton on Wednesday 31st March 2021.

1. OPENING - PRESENT

The Chief Fire Control Officer opened the meeting at 3.00pm with the following persons in attendance.

Rob McKenzie	Chief Bush Fire Control Officer - Shire of Northampton
Grant Middleton	Deputy CEO - Shire of Northampton
Greg Poett	Captain - Port Gregory/Yallabatharra BFB
Matt Dadd	AO Midwest DFES
Mathias Moerman	AO Midlands DFES
Matt Johnson	Captain – Ogilvie BFB
Greg Teakle	Captain - Northampton VFRS
Stan Sutherland	FCO - Kalbarri VFRS
Ric Davey	Ranger – Shire of Northampton
Mike Paxman	Senior Ranger - Parks and Wildlife
Len Simmons	Deputy Chief Bush Fire Control Officer
Jerome Drew	Admin Officer – Ajana/Binnu BFB

2. APOLOGIES

Lindsay Rowe	Captain - Horrocks BFB
Scott Bridgeman	Captain – Sandy Gully/Alma BFB
Kyle Carson	Captain - Ajana/Binnu BFB

3. CONFIRMATION OF MINUTES

Moved – Ric Davey, Seconded – Stan Sutherland

That the minutes of the Bush Fire Advisory Committee Meeting held on 27th May 2020 be confirmed as a true and accurate record.

CARRIED

4. BUSINESS ARISING FROM MINUTES

The following actions requested at the BFAC meeting held on 27th May 2020 have been completed.

- The business case for the Ogilvie BFB appliance has been submitted to DFES.
- The clearing works behind the Allen Centre in Kalbarri have been completed with funding from a BFRM MAF grant.

5. BRIGADE REPORTS

5.1 Chief Bush Fire Control Officer

Verbal Report from Rob McKenzie. There have been less turn outs this year and a lot less pole top fires than prior years. 3 x Header Fires

5.2 Brigade Reports

Northampton Volunteer Fire Service

Report from Greg Teakle is attached.

Kalbarri VFRS

Verbal Report from Len Simmons. The Kalbarri VFRS had 29 call outs during the year. COVID has kept things pretty quiet, community engagement has increased recently with the easing of restrictions.

Ajana/Binnu BFB

4 call outs, the Binnu East road fire required 3 units to attend.

Ogilvie BFB

1 Header Fire

5.3 Department of Fire and Emergency Services

Verbal Report from Matt Dadd & Mathias Moerman. Matt introduced Mathias Moerman, Mathias is the Area Officer for the Midlands area.

Matt Dadd thanked all the volunteers for their assistance during the year and the support for the Wooroloo bushfire. Matt advised that he and Ian Comben are currently acting in the District Officer roles. The positions are currently being advertised. Matt advised that everyone should take the time to review the "Safety Incident Investigation" report from the Neerabup fire which has recently been released. Matt advised that it had been a relatively quiet year from a regional fire perspective.

Mathias Moerman advised that design process had been completed for the Northampton VFRS Fire Station. Construction was tentatively scheduled for June 2021 but it was likely construction would occur later in 2021 or 2022 at the earliest.

SHIRE OF NORTHAMPTON

Minutes of the Annual Bush Fire Advisory Committee Meeting held at the Northampton Council Chambers, Northampton on Wednesday 31st March 2021.

Matt Dadd advised that the Geraldton regional office should be contacted in situations where mobile communications were compromised due to mobile towers losing power. The regional office have a direct line of communication with Telstra and where required Telstra can arrange for technicians and generators to be deployed to site.

5.4 Department of Biodiversity, Conservation & Attractions

Report from Mike Paxman is attached.

5.5 Other

Nil

5.5.1 Deputy Chief Fire Control Officer North

Len advised that the northern brigades have been a lot quieter in the last 12 months with less pole top fires.

5.5.2 Deputy Chief Fire Control Officer South

No Report

6. ELECTION OF OFFICERS

6.1 Chief Bush Fire Control Officer

Mr Rob McKenzie is a Council appointment to the CBFCO position.

6.2 Deputy Chief Bush Fire Control Officers

6.2.1 Deputy CBFCO North

Mr McKenzie called for nominations for Deputy Chief Bush Fire Control Officer - North. Jerome Drew nominated Len Simmons and Len accepted the nomination. There were no further nominations.

Moved – Rob McKenzie, Seconded – Ric Davey

That the Annual Bush Fire Advisory Committee recommends that Len Simmons be appointed to the position as Deputy Bush Chief Fire Control Officer North.

CARRIED

SHIRE OF NORTHAMPTON

Minutes of the Annual Bush Fire Advisory Committee Meeting held at the Northampton Council Chambers, Northampton on Wednesday 31st March 2021.

6.2.2 Deputy CBFCO South

Mr McKenzie called for nominations for Deputy Chief Bush Fire Control Officer - South. Rob McKenzie nominated Scott Bridgeman. There were no further nominations.

Moved – Rob McKenzie, Seconded – Len Simmons

That the Annual Bush Fire Advisory Committee recommend that Scott Bridgeman be appointed to the position as Deputy Chief Bush Fire Control Officer South subject to Scott Bridgeman accepting the nomination.

CARRIED

6.3 Fire Control Officers

Moved – Ric Davey, Seconded – Jerome Drew

That the Annual Bush Fire Advisory Committee recommend that the following be appointed as Fire Control Officers

Rob McKenzie - Chief Bush Fire Control Officer/Captain Isseka BFB
Len Simmons - Deputy Chief Bush Fire Control Officer/Captain Kalbarri VFRS
Scott Bridgeman - Deputy Chief Bush Fire Control Officer/Captain Sandy Gully/Alma BFB
Dean (Greg) Teakle - Captain - Northampton VFRS
Stan Sutherland - Kalbarri VFRS
Kyle Carson - Captain - Ajana/Binnu BFB
Greg Poett - Captain - Port Gregory/Yallabatharra BFB
Lindsay Rowe - Captain - Horrocks BFB
Matt Johnson - Captain – Ogilvie BFB
Kyle Carson - Captain - Ajana/Binnu BFB
Damian Harris – Deputy Captain - Ajana/Binnu BFB
Todd Henville - Lieutenant - Ajana/Binnu BFB
Glen Reynolds - Lieutenant - Ajana/Binnu BFB
Jerome Drew – Admin Officer - Ajana/Binnu BFB

CARRIED

SHIRE OF NORTHAMPTON
Minutes of the Annual Bush Fire Advisory Committee Meeting held at the Northampton
Council Chambers, Northampton on Wednesday 31st March 2021.

6.4 Permit Issuing Officers

Moved – Ric Davey, Seconded – Jerome Drew

That the Annual Bush Fire Advisory Committee recommend that the following be appointed as Permit Issuing Officers

Garry Keffe – Chief Executive Officer
Grant Middleton - Deputy CEO
Rob McKenzie - Chief Bush Fire Control Officer/Captain Isseka BFB
Ric Davey – Kalbarri Ranger
Len Simmons - Deputy Chief Bush Fire Control Officer/Captain Kalbarri VFRS
Scott Bridgeman - Deputy Chief Bush Fire Control Officer/Captain Sandy Gully/Alma BFB
Dean (Greg) Teakle - Captain - Northampton VFRS
Stan Sutherland - Lieutenant - Kalbarri VFRS
Greg Poett - Captain - Port Gregory/Yallabatharra BFB
Lindsay Rowe - Captain - Horrocks BFB
Matt Johnson - Captain – Ogilvie BFB
Kyle Carson - Captain - Ajana/Binnu BFB
Damian Harris – Deputy Captain - Ajana/Binnu BFB
Todd Henville - Lieutenant - Ajana/Binnu BFB
Glen Reynolds - Lieutenant - Ajana/Binnu BFB
Jerome Drew – Admin Officer - Ajana/Binnu BFB

CARRIED

7. GENERAL BUSINESS

7.1 First and Final Firebreaks Notice

The burning timeframes for 2021/2022 be retained per prior years as agreed for the Shire of Northampton, Shire of Chapman Valley and City of Greater Geraldton.

Moved – Rob McKenzie, Seconded – Stan Sutherland

That the burning timeframes be recommended to Council as follows:

Restricted Period	1/09/2021 - 14/10/2021
Prohibited Burning	15/10/2021 - 14/02/2022
Restricted Period	15/02/2022 - 7/04/2022

CARRIED

7.2 Bush Fire Risk Mitigation Grant Funding (MAF)

Further mitigation works have been completed with BFRM MAF grant funding. The area behind the Allen Centre has been mulched and this treatment has improved the area and reduced the fire risk significantly. A grant application will be progressed for MAF funding to complete the last section behind the Allen Centre adjacent to the football oval.

7.3 Ogilvie Fire Unit

The Business Case has been submitted to DFES with the assistance of Mathias Moerman for the supply of an appliance for the Ogilvie BFB. All requests for additional appliances are accessed based on merit. There may be a need for successive annual requests to get the appliance included in the DFES capital replacement program. Unfortunately there is a lack of data to support the business case which will make it difficult for the business case to progress. All BFB's are reminded of the requirement to report fires to "000" and complete the appropriate incident form for all turn-outs. A "High Season" appliance may be available for deployment if the need arises.

7.4 Other Business

A verbal summary of the fire mitigation burns planned for Kalbarri in May was provided by Len Simmons. The intention is to carry out a cool burn prior to the winter rains and create a mosaic of burnt ground to protect the Kalbarri townsite from a large bushfire overwhelming the towns fire fighting capabilities. The proposed mitigation burns are a joint operation with DBCA, DFES and local VFRS volunteers.

Greg Teakle raised the timing of the annual tip burn. Greg asked if the burn could be completed no earlier than September as any earlier the material had a high moisture content and didn't burn effectively. It was also suggested that this type of burn was more successful and generated less smoke when the heaps were smaller and there was less sand in the heaps. The heaps tend to smoulder for lengthy periods when sand is impregnated in the heaps so reducing sand should be a priority during the process.

Attendees were reminded everyone to ensure they ring triple zero "000" and complete incident reports when brigades are attending fires. If the captains are unable to complete the incident forms they should contact Rob McKenzie (CBFCO) and he will assist with the process.

8. CLOSURE

There being no further business the Chief Fire Control Officer thanked everyone for their attendance and declared the meeting closed at 4.15pm.

NORTHAMPTON VOLUNTEER FIRE AND RESCUE SERVICE

NORTHAMPTON SHIRE-BUSHFIRE REPORT 20/21

COVID restricted training and community engagement for the most of the year for the Brigade.

And as a consequence of COVID , the number of turn outs was also down on previous years.

Two members deployed to Wooroloo fires.

TOTAL TURNOUTS –(MAY TIL MARCH)

8+Road crash rescues

1+ Structural (assist Kalbarri. Stood down en route)

10+Scrub fires

1+ Flood rescue (assist SES and MullewaVFRS)

20

SHIRE OF NORTHAMPTON

Minutes of the Annual Bush Fire Advisory Committee Meeting held at the Northampton Council Chambers, Northampton on Wednesday 31st March 2021.



Department of Biodiversity,
Conservation and Attractions



Mike Paxman

08 99371140

Mike.paxman@dbca.wa.gov.au

Parks and Wildlife Fire Report – 2020/21 Season

Northampton Shire Fire Advisory

A.G.M. 31 March 2021

Bushfires- the Park has again experienced a very quiet fire season-continuing the trend of recent years.

Prescribed burns- Burning was constrained due to COVID 19 restrictions, however one prescribed burn was completed in the park during autumn 2020 – with about 3,000 hectares burnt in the large block on the park's southern boundary, immediately east of Grey Drive. This burn provides improved fire protection to southern neighbours, the Grey Drive and a 6km portion of the powerline into Kalbarri.

Further prescribed burns are planned for this autumn and will once again focus on improving protection to the Kalbarri Townsite as well as other critical infrastructure and assets. Most of these burns will be open edge burns and will help complement the fuel reduction strategies (including mulching and burning), which have been implemented previously.

Given the very dry weather conditions we have been experiencing it is requested that anyone conducting burns on lands adjoining the Park please contact us before lighting up.

Thanks again to members of the Kalbarri, Binnu/Ajana and Northampton Brigades for their continued support and assistance throughout the year. Particular thanks to the Kalbarri VFRS for providing valuable backup when park staff have been deployed at fires elsewhere within the region.

Mike Paxman
Senior Ranger
Kalbarri National Park

31 March 2021

WORKS & ENGINEERING REPORT CONTENTS

7.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
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7.1.1	INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM
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REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	12th May 2021

Since 11th April 2021, all works have basically surrounded the effects of cyclone Seroja. The effects have been widespread from road and verge rubbish collection, road opening works, parks, gardens, and foreshore tidy up, tree and vegetation lopping and removals, roadside furniture replacement and maintenance works to signs and guideposts etc. The scope of the works simply on reopening roads and public infrastructure has been enormous and will continue for the foreseeable future. The extra workload requirements have been coordinated while continuing to undertake the routine duties of facility cleaning and parks and gardens maintenance requirements.

Overall, the outside staff and contractors particularly in Northampton and Kalbarri have performed extremely well over this period considering the enormity of the event and have been commended on their efforts over this period.

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on Bishop Gully, Halfway, Hose, Box, Ogilvie West, Little Bay, Bowes River, Larrard, Suckling, Ogilvie West, Isachar Back, Rifle Range, Iseeka East, Pigeon Well, Wundi, Parker and Rose Hill Road/s.
- Gravel Patching/Sheeting/Verge works carried out on Box, Ogilvie West, Bishop Gully (Road and bore field access) and Halfway Road/s.

Maintenance Items

- General – Various signage works.
- General – Chemical spraying to various road verge areas.
- Northampton – Maintenance and Gardening crew enhancement to King's park front garden area.
- Northampton – Various Northampton townsite (Western Power) and rural road verge tree pruning works.
- Kalbarri – Various reticulation repairs and modification works surrounding construction works in the area.
- Port Gregory Road – Bitumen edge reinstatement works by shire staff.
- Port Gregory Water Supply – Various repair and improvement works.
- Port Gregory – Tip site improvements to hard stand area.

Other Items (Budget)

- Northampton – Essex Street Dual Use Pathway completed.
- Kalbarri – Allen Centre Long vehicle parking area. Works continuing to sealing and concrete kerb state by Easter. Asphalt works reprogrammed given the events of cyclone Seroja. White lining, Dual Use Pathway reinstatement and pavement marking works after this.
- Kalbarri – Grey Street widening works continuing when works currently to a bitumen finish. Concrete Kerbing, paving, whitelining and backfill works outstanding
- Kalbarri – Hackney Street Dual Use Pathway completed pending small amount of asphalt works.
- Kalbarri – Red Bluff Road Dual Use Pathway effectively completed pending backfilling and tidy up.
- Kalbarri townsite reseal works completed to Nanda, Browne, Jacques, Castaway, Charlton, Tern, Mariner, Pelican, Kestrel.
- Binu East Road reseal works completed (approx. 19 kms)

Plant Items

- Load Restraint infringement notice received – Actions taken to inform all outside staff to conform to legislation requirements.

OFFICERS RECOMMENDATION

For Council information.

SHIRE OF NORTHAMPTON

WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2020/2021)

(May 2021)

2020/2021 Budget Works	Job No	Status	Comments
<u>REGIONAL ROAD GROUP PROJECTS - 150300</u>			
Kalbarri Road Reseal works 18.00 - 28.00 slk	RR14	COMPLETE	
<u>ROADS TO RECOVERY - 152100</u>			
Binnu East Road Reseal works 0.00 - 14.40 slk	RT35	COMPLETE	
Stephen Street Asphalt Reseal 0.69 - 0.912 and 0.945 - 1.005 slk	RT34	COMPLETE	
<u>MUNICIPAL FUND CONSTRUCTION - 150600</u>			
Carried Over from 2019/2020			
<u>Northampton</u>			
Bateman Street Construct and Seal 210m	R971	COMPLETE	
Fifth Avenue Construct and Seal 230m	R986	COMPLETE	
<u>Kalbarri</u>			
Karina Mews Reseal and replace concrete kerbing 210m	R971		
Smith Street Asphalt reseal and replace concrete kerbing 0.40 - 0.66 slk	R986		
Cont.			
2020/2021 Budget Works	Job No	Status	Comments

<u>MUNICIPAL FUND CONSTRUCTION - 150600</u>			
New Projects			
<u>Northampton</u>			
Thornton Street Install concrete kerb to east side (Langleys)	R992	COMPLETE	
Fifth Avenue Reseal 0.20 - 0.57 slk	R999	COMPLETE	
<u>Kalbarri</u>			
Browne Boulevard Reseal 0.130 - 0.440 slk at 8.5m.	R993	COMPLETE	
Charlton Loop Reseal 0.000 - 0.631slk at 6.2	R995	COMPLETE	
Jacques Boulevard Reseal 0.030 - 0.528 slk at 7.4m	R997	COMPLETE	
Nanda Drive Reseal xx -xx slk	R998	COMPLETE	
Grey Street Construct parrallel parking - Wood street north on west side.	R996	Commenced	Works to a sealed stage Kerbing, linemarking, paving and backfill to be completed
<u>Horrocks</u>			
Glance Street Reseal xx -xx slk	R223		
<u>Rural</u>			
Binnu East Road (Council Contribution) Reseal works 0.00 - 14.40 slk	R235	COMPLETE	
Cont.			
2020/2021 Budget Works	Job No	Status	Comments
<u>MUNICIPAL FOOTPATHS - 150900</u>			

Carried Over from 2019/2020			
Northampton - Stephen Street Replace DUP from NWCH to West Street	F702		
Kalbarri - Grey Street Replace DUP at front of Allen Centre	F707		
Kalbarri - Grey Street Complete DUP infill	F710	COMPLETE	
Kalbarri - Glass Street Complete DUP infill	F711	COMPLETE	
Kalbarri - Malaluca Pathway Undertake identified reinstatement works	T379	COMPLETE	
<u>MUNICIPAL FOOTPATHS - 150900</u>			
New Projects			
Northampton - Essex Street Construct pathway from long vehicle parking to RSL entry	F712	COMPLETE	
Kalbarri - Red Bluff Road Construct pathway into Red Bluff on north side Red Bluff Road	F713	Commenced	
Kalbarri - Hackney Street Construct pathway ifrom school to post office north side	F714	COMPLETE	Council determined Pathway on South side September 2020
<u>CARPARK CONSTRUCTION</u>			
New Projects			
Kalbarri - Allen Centre Construct Carpark/Access - Bus and Long vehicle parking	3884	Commenced	Works to a sealed and kerbed stage Asphalt, linmarking and backfill to be completed
Kalbarri - Jacques Point Construct Carpark/Access - Toilet carpark and access road	3052	COMPLETE	Some tidy up works to complete
Kalbarri - Blue Holes car park area Install concrete kerbing and carpark area only DUP Cont.	R969 3594	COMPLETE	
2020/2021 Budget Works	Job No	Status	Comments
<u>OTHER WORKS - Depots/Ovals/Parks/Gardens etc</u>			

Northampton - Oval renovation Undertake Verti mowing	F016	COMPLETE	
Northampton Tip Site Turn Contamination site - 2 actions per year	3854/08		first turn January 2021
Northampton Cemetery Site - Memorial Tree area Stage 2 - Shelter and Paving to south	4422/08		Works commenced
Northampton - Oval Fertiliser pump Install pump system to existing infrastructure	F016		
Kalbarri - Oval Renovation Undertake Verti Drain	F003	COMPLETE	
Kalbarri Oval and Foreshore - 3 x Fertiliser Pumps Install pump system/s to existing infrastructure.	F001 F003	COMPLETE	
Kalbarri - Eco Flora Borefield Replace bore No 1 - Pump and Motor.	5282/08	COMPLETE	
Kalbarri - Post Office Area Install planter boxes to road closure area at Post Office.	4992/02	COMPLETE	
Kalbarri - Foreshore Tree lopping to 4 x large foreshore trees	F001	COMPLETE	
Horrocks - Killy Street Stormwater sump - Replace existing and install new fence.	T379	COMPLETE	
Horrocks - Jetty Repairs to lower platform and solar light poles x 2	4972/08	COMPLETE	
Horrocks - Memorial Wall Install Concrete DUP around memorial to exist DUP	4972/08	COMPLETE	
Binnu Tip Site Establish new site/trenches	3858/08		Works identified. Dozer to undertake when next in area.
Cont.			
2020/2021 Budget Works	Job No	Status	Comments
<u>PLANT ITEMS - Major</u>			
Northampton - New Truck (6 wheeler)	4214/99	COMPLETE	Delivered July 2020 - Carry over from 2019/2020

Purchase new - trade/sell existing P228 Truck			
Northampton - New Truck Trailer Purchase new - trade/sell existing P262 (NR9376) Trailer	4214/99	COMPLETE	Delivered July 2020 - Carry over from 2019/2020
Northampton - New Tractor Purchase new - existing P159 to Kalbarri Golf Course	4214/99		Replacement deferred pending Corporate Business Plan Review
Northampton - New Maintenance Truck Purchase New - trade/sell P234	4214/99		Works awarded -Purcher International - delivery June 2021
Northampton - Manager of Works and Technical Service Purchase New - trade/sell P277	4224/99	COMPLETE	Outstanding components to be completed
Northampton - Load Covers 4 x Trucks, 3 x Trailers Install and fit Load Covers	4214/99		Works awarded - Dtrans/BRE - Progressive supply and install - 2 x complete
<u>PLANT ITEMS - Minor/Other/Sundry tools</u>			
Northampton - Set of hand held 2-way radios	7362/02		
Northampton - Tip site generator		COMPLETE	
Northampton - Chainsaw small	7362/02		
Northampton Gardeners - New tipping trailer	4214/99	COMPLETE	
Northampton - 3 x Impact Wrench - Graders	7362/02	COMPLETE	
Northampton - 3 x Depot Office Desks.	T456	COMPLETE	
Kalbarri - Manual push fertiliser spreader	7362/02	COMPLETE	
Kalbarri - 1 x Rechargeable Rotary Hammer Drill	7362/02	COMPLETE	
Kalbarri - 1 x Whipper Snipper	7362/02	COMPLETE	

HEALTH AND BUILDING REPORT CONTENTS

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7.2.1	INFORMATION ITEM: BUILDING STATISTICS
	DATE OF REPORT: 14 th May 2021
	RESPONSIBLE OFFICER: Wendy Dallywater – Environmental Health Officer

1. BUILDING STATISTICS

Attached for Councils' information are the Building Statistics for March 2021.

OFFICER RECOMMENDATION – ITEM 7.2.1

For Council information.

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - MARCH 2021									
Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials	Area m2	Value	Fees
						1. Floor			1. App Fee
						2. Wall			2. BCITF
						3. Roof			3. BRB
									4. Other
16/03/2021	1909	S Gorman 33 Ada Court HAMILTON HILL	Tyrone Living PO Box 808 BALCATT	14 (Lot 11) Jasper Vista KALBARRI	Dwelling	1. Concrete & Timber 2. C/Bond & Brick 3. Mesh & Bamboo	19+7+77	\$184,779	1. \$351.08 2. \$0.00 3. \$253.15 4. \$575.00
17/03/2021	1919	R Ramonfosse & J Walker 7 Green St SANDSTONE	Conway WA Pty Ltd 19 Box St WEBBERTON	86 (Lot 59) West St NORTHAMPTON	Garage with Workshop	1. Concrete 2. Steel 3. C/Bond	120	\$50,986	1. \$163.15 2. \$101.97 3. \$69.85 4. \$24.00
23/04/2021	1892	C Hollow 52 Cowan Rd YORK	Simple Life Projects PO Box 147 KALBARRI	11 (Lot 61) Ruby Tce KALBARRI	Dwelling	1. Concrete 2. Timber 3. C/Bond	135+14	\$180,000	1. \$342.00 2. \$360.00 3. \$246.60 4. \$515.00
23/03/2021	1926	P & L Boland 12 Marmouth Loop BUTLER	Holtro Group PO Box 4 BASSENDEAN	60 (Lot 303) Explorer Ave KALBARRI	Dwelling	1. Steel & Timber 2. Timber 3. C/Bond	136	\$249,000	1. \$473.10 2. \$0.00 3. \$341.13 4. \$696.00
29/03/2021	1924	Pelican Shore Villas PO Box 12 KALBARRI	Weirdo's Carpentry PO Box 18 KALBARRI	U 14/22 (Lot 4) Grey St KALBARRI	Ballustrade and Handrail	1. N/A 2. Metal 3. N/A		\$5,000	1. \$105.00 2. \$0.00 3. \$61.65 4. \$10.00
30/03/2021	1921	B & C Pember PO Box 149 KALBARRI	Gliss Holdings Pty PO Box 64 KALBARRI	33 (Lot 118) Mortimer St KALBARRI	Remove Asbestos Fence	1. N/A 2. Asbestos 3. N/A	120	\$2,330	1. \$105.00 2. \$0.00 3. \$61.65 4. \$0.00
30/03/2021	1917	Chadd Gabby 87 Capel Drive CAPEL	Owner/Builder	58 (Lot 54) Mitchell St HORROCKS	Retaining Wall	1. N/A 2. Limestone 3. N/A	26	\$10,000	1. \$105.00 2. \$0.00 3. \$61.65 4. \$0.00

TOWN PLANNING CONTENTS

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7.3.1 PROPOSED DEVELOPMENT APPROVAL AND LICENSE AGREEMENT RENEWAL – MOBILE FOOD VEHICLE – JETTY FISH TRUCK – RESERVE 52436 GREY STREET, KALBARRI

LOCATION:	Reserve 52436 Grey Street, Kalbarri
APPLICANT:	Russell Smith
OWNER:	State of Western Australia / Shire of Northampton
FILE REFERENCE:	10.6.1.3/10.6.7/ R52436/A5176
DATE OF REPORT:	8 April 2020
REPORTING OFFICER:	Michelle Allen – Planning Officer Garry Keeffe – Chief Executive Officer
APPENDICES:	
1.	Application description
2.	Schedule of Submissions

AUTHORITY / DISCRETION:

Executive *the substantial direction setting and oversight role of the Council. For example, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

An Application for renewal of Mobile Food Vehicle Permit for an annual period has been received for the mobile food van (the Jetty Fish Truck) to operate from Reserve 52436 (adjacent to the Land-Backed Wharf). The Applicant sells fresh and frozen seafood from the mobile food van at the reserve location.

Advertising of the original proposal was undertaken in March/April 2019 with 21 days allowed for submissions to be made in respect of the application. During the advertising period two submissions were received, being:

- one (1) objection to the proposed storage of the commercial vehicle at the residential address (please note that the Applicant now intends to store the commercial vehicle in the Industrial area rather than the residential area); and
- one (1) submission from an adjacent landowner to Reserve 52436 supporting the proposed mobile food vehicle.

This report recommends conditional approval of the Application for Development Approval to utilise Reserve 52436 for the purpose of operating a Mobile Food Vehicle.

LOCALITY PLANS:

Figure 1. Location of Reserve 52436 Grey Street, Kalbarri

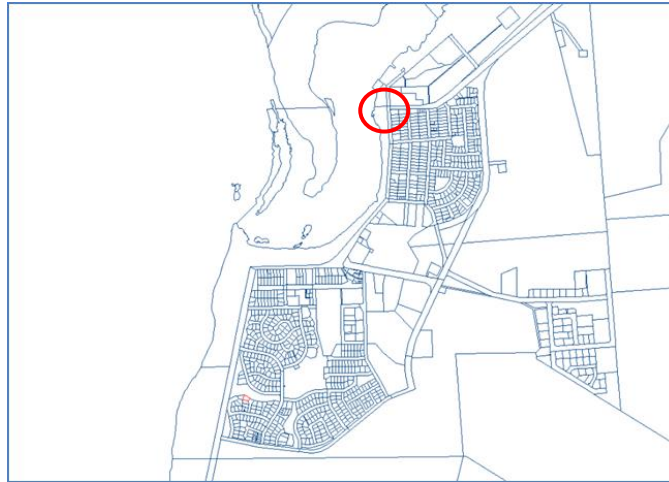


Figure 2. Site Plan of Reserve 52436 Grey Street, Kalbarri



Figure 3. Location of Lot 755 (No. 26) Batavia Circle, Kalbarri

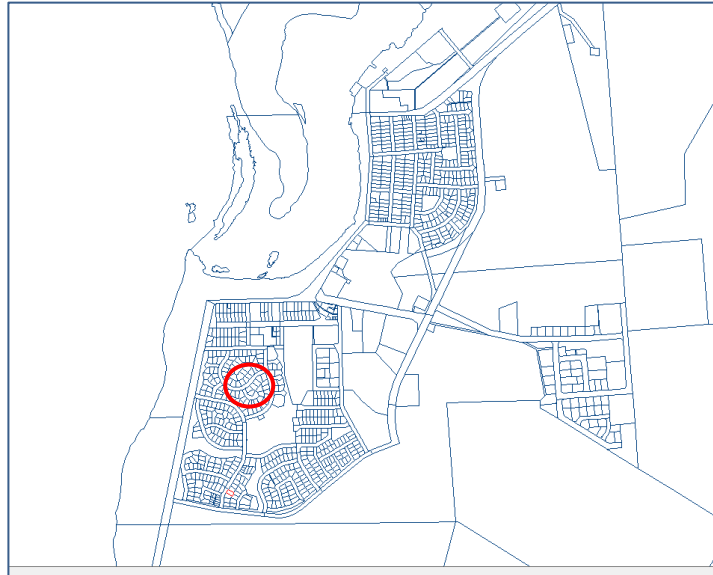


Figure 4. Site Plan of Lot 755 (No. 26) Batavia Circle, Kalbarri



BACKGROUND:

The Applicant formerly operated his Mobile Food Vehicle (the Jetty Fish Truck) from Reserve 50396, being the Kalbarri Land-backed Wharf. However, the Department of Transport, when reviewing the applicant's Use Agreement, advised the applicant he would not be able to connect to power or water on-site but would

be able to use a generator to supply power for his truck. As Council does not support the use of generators on a permanent basis along the Murchison River Foreshore, it was proposed to Mr Smith (the Applicant) that he could apply for use of the Reserve 52436 and connect to a metered power supply and utilise water from the adjacent ablution block.

Based upon this advice and the difficulty in negotiating a new agreement with the Department of Transport for the ongoing use of the Land-Backed Wharf area, the Applicant lodged a formal Application for Development Approval for Council's consideration at their meeting on 17 April 2019 where approval was granted for twelve months with expiry date being 17 April 2020. Since that time, renewal of the mobile food permit has been sought by the Applicant on an annual basis with the current permit due to expire on 16 April 2021.

The Proposal:

The Applicant is proposing to continue operating a Mobile Food Vehicle, known as the Jetty Fish Truck, upon a portion of Reserve 52436 Grey Street, Kalbarri (the reserve area immediately adjacent to the Kalbarri Land-Backed Wharf), as marked in red in **Figure 2**, above. This location is on a bitumen covered area and is located south-east of the fuel tank and south of the ablution block and will be approximately on a 3m x 6.5m land area. The Applicant shall at no time interfere or obstruct the operations and activities of the commercial fishing activities upon the Kalbarri Land-Backed Wharf, or any approved users of the land-backed wharf and will move the mobile food vehicle from this position when the area is required by the Fuel Truck who utilises that area when delivering fuel.

The mobile food vehicle is an Isuzu 300 medium diesel truck, has existing Environmental Health approvals, and has signage wrapped around its external façade, as shown in **Appendix 1**.

The fish truck will operate up to seven days per week between the hours of 9am and 5pm. On-site power will be accessed by the food van via a metered outlet upon Reserve 52436, except in instances where a generator is required (e.g. power outages).

The Applicant proposes to use free-standing signage, with the location of that signage proposed as follows:

- One sign N/W side of jetty on bitumen;
- One sign N/E side of jetty on bitumen; and
- Three flags.

In April 2020, approval was granted for the parking of the commercial vehicle (mobile food vehicle) outside of trading hours upon residential Lot 755 (No. 26) Batavia Circle, Kalbarri. All current commercial vehicle parking applications are due for annual renewal before 30 June each year. The Applicant will therefore be required to re-apply for Development Approval (for the commercial vehicle parking) before 30 June 2021.

In consideration of the application the following information is also provided:

Lot Size	8,175m ²
Access & Frontage	Access via Grey Street
Services	Water and Power
Surrounding Land Uses	Reserves (Harbour Purposes)- immediately adjacent, and Recreation & Parklands further south and north), Special Control Area 3 – Anchorage Mixed Use Precinct Tourism, and Murchison River activities and uses

COMMUNITY & GOVERNMENT CONSULTATION:

The original application for the operation of the proposed mobile food vehicle was advertised in 2019 in accordance with clause 64, Schedule 2 of the *Planning and Development (Local Planning Scheme) Regulations 2015*, for a period of 26 days from 15 March 2019 until 10th April 2019 as per the following:

- Public advertising - notice of the development placed in the Geraldton Guardian;
- 68 letters to adjacent land and business owners in the Anchorage Precinct;
- 4 letters to adjacent property owners to proposed home business (for the parking and storage of the commercial vehicle);
- A Notice of the development was also advertised at each of the Shire's administration buildings; and
- A Notice of the development was also advertised upon the Shire's website.

During the above advertising periods the following submissions were received:

- One (1) objection to the proposed storage of a commercial vehicle upon the residential landholding;
- One (1) submission of support for the proposed use of Reserve 52436;

A submission schedule, including a summary of the submissions received at that time and comments made from that advertising process in 2019, is provided as **Appendix 2** to this report.

FINANCIAL & BUDGET IMPLICATIONS:

The applicant has paid the sum of \$280.00 being payment of the development application renewal fee of \$30.00 for Site C and the mobile food vehicle permit fee of \$250 for a three month period (as per Local Planning Policy *Mobile food Vehicles*) to 16 July 2021.

The adoption of *Local Planning Policy – Mobile Food Vehicles (LPP)* in March 2019, the Applicant is required under the new LPP, to pay the following fees and charges:

- An Application renewal fee for Site C of \$30; and
- A permit fee (dependent on time period) as detailed in LPP *Mobile Food Vehicles (LPP)* as follows:
 - Three month permit = \$250;
 - Six month permit = \$500;
 - 12 month permit = \$1000; and
 - Temporary permit (less than three months) = \$100.

The Applicant has chosen to pay the mobile food vehicle permit fee for a three month period and to renew on a quarterly basis with the scheduled quarterly payment of \$250 due on the following dates:

- 16 July 2021;
- 15 October 2021;
- 14 January 2022; and
- 15 April 2022, which will also be scheduled date for annual renewal of the Mobile Food Vehicle application.

It is further noted, that should payment of the permit fee not be renewed quarterly, the current application will become void.

The Applicant will be required to pay for their own power use upon Reserve 52436.

Alternatively, should Council refuse this application and the Applicant proceeds to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Planning and Development (Local Planning Scheme) Regulations 2015

Local: Shire of Northampton Local Planning Scheme No. 11

Shire of Northampton Local Planning Scheme No. 11

The land is zoned 'Reserve – Public Open Space' under Local Planning Scheme No. 11 with the objectives of the Reserve being:

- *"To set aside areas for public open space, particularly those established under the Planning and Development Act 2005 s. 152.*
- *To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage."*

The land area is also a public reserve (Reserve 52436) that is vested with the Shire of Northampton for 'Fishing and Tourist Industries Purposes'. No objectives are specifically cited for this reserve and therefore the objectives would be considered to be activities that support and enhance fishing and tourism use and development.

The operation of a food vehicle is considered to be a 'Use Not Listed' under the Scheme and therefore does not fall within a defined use class under the Scheme Zoning Table. Section 3.3.4 of the Scheme is applied in this instance:

"The local government may, in respect of a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table -

- determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government;*
- determine that the use may be consistent with the objectives of a particular zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or*
- determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone."*

Therefore, for a 'Use Not Listed', it must be determined whether the proposal is considered to be consistent with the objectives of the 'Public Open Space' and 'Fishing and Tourist Industries Purposes' reserves.

Planning and Development (Local Planning Scheme) Regulations 2015

Clause 67 of Schedule 2 of the Regulations outlines a number of other matters that should be considered by local government when determining an application. The most relevant provisions are outlined below:

"In considering an application for development approval the local government is to have due regard to the following matters to the extent that, in the opinion of the local government, those matters are relevant to the development the subject of the application -

- (a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;*
- (c) any approved State planning policy;*
- (g) any local planning policy for the Scheme area;*
- (j) in the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve;*
- (m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;*
- (n) the amenity of the locality including the following -*
 - (i) environmental impacts of the development;*
 - (ii) the character of the locality;*
 - (iii) social impacts of the development;*
- (o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;*
- (q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;*
- (r) the suitability of the land for the development taking into account the possible risk to human health or safety;*
- (s) the adequacy of -*

- (i) *the proposed means of access to and egress from the site; and*
 - (ii) *arrangements for the loading, unloading, manoeuvring and parking of vehicles;*
- (t) *the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;*
- (u) *the availability and adequacy for the development of the following -*
 - (i) *public transport services;*
 - (ii) *public utility services;*
 - (iii) *storage, management and collection of waste;*
 - (iv) *access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities);*
 - (v) *access by older people and people with disability;*
- (v) *the potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses;*
- (w) *the history of the site where the development is to be located;*
- (x) *the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;*
- (y) *any submissions received on the application;*
- (za) *the comments or submissions received from any authority consulted under clause 66;*
- (zb) *any other planning consideration the local government considers appropriate.*

POLICY IMPLICATIONS:

Local: Shire of Northampton Kalbarri Townsite Strategy

Shire of Northampton Local Planning Policy – Mobile Food Vehicles

Shire of Northampton Kalbarri Townsite Strategy

The strategic vision of the Kalbarri Townsite Local Planning Strategy is:

“To develop a long term Strategy for the future development and enhancement of Kalbarri that recognises, builds upon and promotes the tourism and residential values of the location in an environmentally and economically sustainable manner.”

The strategic objectives of the Strategy are:

- *“To enhance Kalbarri’s position as a premier family holiday destination within Western Australia while recognising the continuing value and importance of non-family Intrastate, Interstate and International visitors.*
- *To broaden Kalbarri’s economic and employment base by furthering Kalbarri’s position as a desirable alternative residential and employment location within the Mid-West.*
- *To protect and enhance Kalbarri’s unique urban values and particularly its connectivity to the surrounding natural environment together with its compactness and high level of walkability.”*

The subject site sits adjacent to the ‘A1 – Fisherman’s Wharf’ planning area of the Anchorage Precinct under the *Shire of Northampton Kalbarri Townsite Strategy*. The *Strategy* identifies the following use and development provisions for the A1 – Fisherman’s Wharf site, as per the table below:

Planning Area	Use & Development Provisions
A1	<p>Fisherman’s Wharf :</p> <p>Land-backed Wharf with Restaurant / Kiosk / Fish & Chips / Outdoor Seating & AI Fresco Dining.</p> <p>Consider also inclusion of a Marine Interpretive Centre (Physical, European & Aboriginal use, Marine Flora & Fauna, Sea Horse Centre) as part of the Fisherman’s Wharf development. Alternatively, include in larger single Interpretive Centre with Visitor Centre incorporating the equivalent Terrestrial aspects.</p> <p>Require cash-in-lieu contributions to construction / upgrading of public carparks in vicinity and particularly POS area and Boat Trailer carparks in lieu of provision of on-site parking.</p> <p>Identify site boundaries in association with Department of Planning (DP) and State Land Services (SLS) and reserve appropriately with power to lease.</p> <p>Following completion of site definition prepare Detailed Local Structure Plan of site as basis for future subdivision, land and seabed leases and development approvals. Advertise Detailed Local Structure Plan for public comment for a minimum 28 days. Assess comments received and finalise for adoption by Council and WA Planning Commission.</p>

	<p>Rezone site under new Kalbarri Planning Scheme to Special Use Zone - Tourist Commercial and related provisions including an Interpretation of Tourist Commercial – minimum 42 day public advertising during rezoning period.</p> <p>Development to be subject to :</p> <ul style="list-style-type: none"> ▫ Approval by Council and WA Planning Commission of a Detailed Local Structure Plan of site and minimum 28 day public advertising period; and ▫ Approval to Commence Development including condition requiring payment of cash-in-lieu for parking prior to issue of a Building Licence.
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Local Planning Policy – Mobile Food Vehicles

The *Local Planning Policy for Mobile Food Vehicles* was adopted by Council at their 15 March 2019 Ordinary Meeting.

The *Local Planning Policy* states the following objectives:

- *“Provide guidance on the requirements for the operation of mobile food vehicles within the Shire of Northampton;*
- *Allow mobile food vehicles to operate in locations which support the activation of underutilised public spaces;*
- *Ensure mobile food vehicles operate in a way which complements existing food businesses within town sites;*
- *Ensure mobile food vehicles are of a temporary nature;*
- *Ensure mobile food vehicles do not unreasonably compromise the amenity of the surrounding residential area; and*
- *Ensure mobile food vehicle operators practise safe food handling in accordance with the Food Act 2008.”*

The Local Planning Policy also details the following sites as being suitable for mobile food vehicles, identifying the proposed site as being able to accommodate two mobile food vehicles:

“Kalbarri:

- *Reserve 52436, adjacent to the Kalbarri Land-Backed Wharf (Site C)*
- *Red Bluff Beach Road (Site D)”*

The Policy also states the following in relation to proposed mobile food vehicles:

“3.6 Waste Management

3.6.1 The mobile food vehicle operator is required to maintain the mobile food vehicle and the surrounding area to a high standard and in accordance with the following requirements:

- a) When trading at an approved location the trade area must be cleaned frequently;*
- b) No waste or litter from the vehicle may be disposed of into Shire of Northampton's rubbish bins. Mobile food vehicle operators must provide adequately sized bins for patrons use and remove all rubbish from the approved location at the end of trade;*
- c) A holding tank for wastewater must be located beneath the vehicle; and*
- d) Waste water, solid waste, litter or any other pollutant must not be placed on the site or allowed to enter the stormwater system, and must be disposed of appropriately and in compliance with relevant legislation and local government requirements.*

3.7 Fixtures

3.7.1 A mobile food vehicle may only be permitted to have temporary fixtures (subject to attaining the approval of the local government) such as tables, chairs, signs and umbrellas and be in accordance with the following:

- a) The fixtures are to be of a temporary nature and removed from the site at the end of trade each day;*
- b) The mobile food vehicle and temporary fixtures must be kept in a safe and well-maintained condition at all times;*
- c) All temporary fixtures relating to the mobile food vehicle should be sturdy and made of quality materials without sharp edges or other features likely to cause harm; and*
- d) Any temporary fixtures relating to mobile food vehicles must not obstruct pedestrian flow or vehicular traffic.*

3.8 Noise

3.8.1 The use of amplified noise is prohibited.

3.8.2 Generators must not have a manufacturer specified operational volume greater than 75dB. Noise emissions will be required to be

monitored on an ongoing basis to ensure ageing equipment remains below this threshold, or compliance procedures may apply.

3.8.3 Notwithstanding the above provision (clause 3.8.2) all mobile food vehicle noise (including the generator) must comply with the assigned noise levels specified under the Environmental Protection (Noise) Regulations 1997.

3.9 Advertising

3.9.1 All advertising is to be fitted to the mobile food vehicle with the exception of one temporary A-frame sign and one tear drop banner and:

- a) Shall be located as close as practicable, and not exceeding 75m, from the location of the mobile food vehicle, with this location being subject to the approval of the Shire of Northampton;*
- b) A-frame signs shall not exceed any dimension of 1m or an area of 1m² on any side;*
- c) Shall be secured in accordance with any requirements of the Shire of Northampton; and*

A-frame signs and tear drop banners will be considered to be temporary fixtures and must comply with the requirements detail in cl. 3.7 of this policy.

3.10 Power

3.10.1 Mobile food vehicles need to be provided with their own power supply unless otherwise approved by Council. The use of generators upon Reserve 52436 will not be permitted except in emergency situations (e.g. power outages).

3.11 Public Risk Management

3.11.1 The permit holder assumes responsibility for any acts of negligence arising from their activity.

3.11.2 The mobile food vehicle permit holder assumes responsibility for any liability issues which may arise as a result of the operation of the mobile food vehicle being at the location."

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Planning for the Future 2016-2026

- Strategy/s:
1. Promotion of industrial and commercial activities that add value to the existing industries and activities within the shire.
 2. Functionality of Marine facilities

Key Actions: 3.3.2 Protect existing marine/boating facilities

COMMENT:

A number of factors have been considered in relation to this proposed use, with each of these factors being detailed separately below.

Alignment with Statutory and Strategic Documents

Reserve 52436 is a Crown Reserve managed by the Shire of Northampton and having the purpose of “Fishing and Tourist Industries Purposes”. It is considered that the operation of a fish truck is consistent with the purpose of the Reserve.

The Shire of Northampton’s *Kalbarri Townsite Strategy* seeks to enhance and develop Kalbarri as a tourist and family holiday destination, and it is considered that this application supports the strategy’s objectives. It is also considered that the proposal is consistent with the use and development provisions of the strategy for the “Fisherman’s Wharf” Planning Area.

With regard to Council’s adopted Mobile Food Vehicles Policy, it is considered that the Applicant meets the objectives and provisions of the Policy and will be required to connect to a metred power outlet upon the Reserve, with which the Applicant will assume all power costs incurred.

Signage

The Applicant has proposed that signage be located on the north-west and north-east sides of the jetty on bitumen, and that three flags also be used adjacent to the fish truck. As per Council’s Local Planning Policy for Signage, it is recommended that the Applicant be approved for two A-Frame (or flag) signs, one to be located immediately adjacent to mobile food vehicle and the other to

be located within Reserve 52436 being determined in consultation with, and to the approval of, the Shire of Northampton.

VOTING REQUIREMENT:

Absolute Majority Required. No.

CONCLUSION:

It is considered that the Application for Development Approval is consistent with the *Shire of Northampton's Local Planning Scheme, Kalbarri Townsite Strategy and Local Planning Policies – Mobile Food Vehicles*. Therefore, it is recommended that Council approve the Application for Development Approval, subject to the conditions detailed below.

OFFICER RECOMMENDATION – ITEM 7.3.1	APPROVAL
<p>That Council, having taken into consideration the provisions of the Shire of Northampton's Local Planning Scheme No. 11 (Kalbarri) and the Shire's Local Planning Policies <i>Mobile Food Vehicles</i> grant approval for a mobile food vehicle to operate upon Reserve 52436, subject to the following conditions:</p>	
<p>1. Development/use shall be in accordance with the attached approved plans dated 16 April 2021 and subject to any modifications required as a consequence of this approval the endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;</p>	
<p>2. Any additions to, or change to, the approved use (not the subject of this consent/approval) requires further application and planning approval for that use/addition;</p>	
<p>3. This Development Approval and Mobile Food Vehicle Permit is valid until 15 April 2022, after which the further renewal of the approval by the local government is required annually. It is the responsibility of the operator to apply in good time before expiration, and the local government will not automatically re-issue approvals;</p>	

4. That Council determines the application renewal fee of \$30 plus mobile food vehicle permit fee of \$250 for a three month period (as per Local Planning Policy – *Mobile food Vehicles*) as the appropriate fee for this application;
5. That it is the responsibility of the operator to pay the appropriate mobile food vehicle permit fee in good time before expiration, and the local government will not automatically issue renewal notices;
6. That the scheduled quarterly payment fee of \$250 per three month period is due and payable on the following dates:
 - 16 July 2021;
 - 15 October 2021;
 - 14 January 2022; and
 - 15 April 2022.
7. Should payment of the permit fee not be received by the due date, the current application will become void and no longer valid;
8. The Mobile Food Vehicle Permit issued shall be displayed on the dash or another prominent visible location of the approved vehicle at all operating times;
9. The approval is for one (1) Mobile Food Vehicle only;
10. The Applicant shall at no time interfere or obstruct the operations and activities of the commercial fishing activities upon the Kalbarri Land-Backed Wharf, or any approved users of the land-backed wharf, to the satisfaction of the local government;
11. Should substantiated ongoing complaints be received in relation to Condition No. (10), the Shire of Northampton reserves the right to review and/or revoke this Development Approval;
12. The Applicant shall obtain Public Liability Insurance coverage to a minimum of \$20 million, and forward a copy of this certificate to the Shire of Northampton, to comply with the provisions of the *Shire of Northampton's Local Planning Policy – Mobile Food Vehicles*;
13. The approved hours of operation of this food van are between 9am and 5pm, 7 days per week;

- 14. This approval allows the following signs:**

Reserve 52436 - two (2) portable A-Frame or flag signs:
 - (i) one sign to be located immediately adjacent to the food van upon Reserve 52436; and**
 - (ii) the location of the second sign to be determined by the local government so as not to conflict with the entry statement to the land-backed wharf;**
- 15. The approved signs as per Condition No. (14) must be removed at the end of trading each day and shall only be displayed when trading is currently being undertaken;**
- 16. No further signs shall be permitted in relation to this Development Approval;**
- 17. This approval is issued only to R. Smith and is NOT transferable to any other person or to any other land parcel, without the further application and approval of the Shire of Northampton;**
- 18. The food van is approved to sell fresh and frozen seafood items only;**
- 19. The Applicant is required to provide adequate rubbish disposal facilities, remove all rubbish associated with the operation and maintain clean and sanitary conditions at all times;**
- 20. The land use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise;**
- 21. The mobile food vehicle is required to be removed from the approved Reserve locations at the close of business each day and is not permitted to be stored overnight upon any Reserve;**
- 22. The use of a generator upon Reserve 52436 is only allowed during power outages and when the on-site power source is not accessible. At all other times, the Applicant shall utilise the power source provided by the Shire of Northampton;**
- 23. The Applicant shall be wholly financially responsible for the use of electricity accessed via the metered outlet upon Reserve 52436;**

26. **No food is to be prepared within the dwelling upon Lot 755 (No. 26) Batavia Circle, Kalbarri and all food preparation shall be contained within the food vehicle, unless further application is made to, and approval is granted by, the Shire of Northampton;**
27. **The parking and storage of the commercial vehicle (food vehicle) upon Lot 755 (No. 26) Batavia Circle, Kalbarri requires separate annual approval, and the Applicant is advised that they must re-apply to the Shire of Northampton prior to the end of each financial year (30th June) to gain approval for the parking of the food van upon this residential lot; and**
28. **The Shire of Northampton reserves the right to reposition the mobile food vehicle's permitted trading area, to be undertaken in consultation with the Applicant, so as to improve the efficiency and effectiveness of the site's use, if required.**

Advice Notes

1. *The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business.*
2. *The Applicant is advised that compliance with any and all governmental legislation and regulations, including but not limited to the Health Act and Regulations, the Food Act and Regulations and the Environmental Protection (Noise) Regulations, is required at all times;*
3. *If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.*
4. *If a commercial vehicle owner/driver, who has been granted approval to park a vehicle on a lot, wishes to replace the vehicle with a different type of commercial vehicle, or park the vehicle in a different location to that approved, a new application is required to be lodged with the local government.*

APPENDIX 1. APPLICATION DESCRIPTION

The Jetty Fish Truck proposed to be sited upon Council Reserve 52436 Grey Street in Kalbarri, in an area to the north of the fuel tank and west of the ablution block to be approximately 3m x 6.5m. The Fish truck will sell fresh and frozen seafood products.

Proposed hours/days of business are: 7 days per week, 8am – 5pm

Number of staff: 2, plus 2 casuals

Proposed Signage - One sign N/W side of jetty on bitumen, one sign N/E side of jetty on bitumen, three flags

Noise emitting devices – Temporary Generator

Vehicle details: Isuzu 300 medium diesel truck – see photos below

Proposed storage of van outside of trading hours - 57 Gantheaume Crescent, Kalbarri-



PPENDIX 2. SCHEDULE OF SUBMISSIONS *(received at time of original Mobile Food Vehicle application in March/April 2019).*

No	Date Received	Submitter	Submission Detail	Comment/Recommendation
1	26/3/2019	Energy West Social Multiple units, Kalbarri Beach Resort	SUPPORT No further detail provided.	Noted.
2	3/4/2019	K Baldwin Lot 890 (No. 55) Gantheaume Cr, Kalbarri	OBJECTION 1. Waste from truck is discharged into garden in front of premises which emits offensive odour. 2. The proposal should have included an expiry date for when storage of the vehicle ceases, eg 6-12 months.	Noted. Odour impacts are a valid planning consideration, however the Applicant has now advised that the truck will be stored within the Industrial Area, rather than the Residential Area, and therefore impact upon adjoining landowners is expected to be minimised.

7.3.2 LOCAL HERITAGE SURVEY REVIEW

LOCATION:	Whole of Shire
FILE REFERENCE:	11.3.3
DATE OF REPORT:	28 March 2021
REPORTING OFFICER:	Hayley Williams – Consultant Planner
RESPONSIBLE OFFICER:	Garry Keeffe – Chief Executive Officer
APPENDICES:	
	1. Correspondence from the Heritage Council of Western Australia
	2. Place No. 165 – Gurka Mine
	3. Place No. 11 – Emu Barrier Fence

AUTHORITY / DISCRETION:

Legislative *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

SUMMARY:

Correspondence has been received from the Heritage Council regarding a review of government owned land included in the Shire of Northampton Local Heritage Survey (Municipal Heritage Inventory or MHI) that was recently undertaken by the Department of Planning, Lands and Heritage. At the conclusion of the review it was noted that a number of places would be unlikely to have cultural heritage significance that would be required to meet the condition for entry in the State Register under section 38 of the *Heritage Act 2018*, and therefore do not warrant a full assessment. This report is to provide information to Council on these places in context of the Local Planning Scheme's Heritage List and the Municipal Heritage Inventory.

BACKGROUND:

The Department of Planning, Lands and Heritage undertook a review of government owned land included within the Shire of Northampton Municipal Heritage Inventory (MHI), now known as the Shire's Local Heritage Survey.

As a result, the following places were considered by the Heritage Council, or by the Executive Director Heritage Services under direction from the Heritage Council, to determine if they warranted assessment for possible inclusion in the State Register under the *Heritage Act 2018*.

Information on each place, including that from the Shire's Local Heritage Survey available in the InHerit database (<http://inherit.stateheritage.wa.gov.au/public>), was provided to the Council or Executive Director to assist in their decision.

The following places were identified as not warranting a full assessment for inclusion on the State Register:

- P16294 Northampton-Ajana Railway Precinct
- P9056 Isseka Lead Mine Site, Near Isseka, Northampton
- P8920 Horrocks Beach, Horrocks Rd, Horrocks
- P8919 Hutt River Road Bridge, North West Coastal Highway, Northampton
- P8916 Port Gregory Townsite, Port Street, Port Gregory
- P8915 Binnu School, Binnu
- P4324 Gurkha Mine, Robbs Rd, Northampton
- P17831 Nooka Group, Northampton
- P17832 Yiapa Mine, Northampton
- P17833 Yuba School – site, Yuba
- P17837 Hutt Lagoon, Port Gregory
- P17838 Bowes River & Nokanena Brook, Northampton
- P17839 Oakabella Creek, Northampton
- P17850 Kathleen Hope Mine, North West Coastal Highway, Northampton
- P17853 Lucy Mine, Nonga Hill Road, Northampton
- P24861 Emu Barrier Fence, Ajana/ Kalbarri Rd, Northampton District

COMMUNITY & GOVERNMENT CONSULTATION:

The adoption of the Shire's Local Planning Scheme Heritage List in 2018/19 underwent extensive landowner and community engagement. The review of places by the Heritage Council of Western Australia does not seek to alter the Heritage List or the Shire of Northampton Local Heritage Survey, therefore no additional consultation is required.

FINANCIAL & BUDGET IMPLICATIONS:

Nil.

STATUTORY IMPLICATIONS:

*State: Planning and Development Act 2005
Heritage Act 2018*

Local: Shire of Northampton Local Planning Scheme No. 10 and 11

POLICY IMPLICATIONS:

Local: Shire of Northampton Heritage Conservation and Development Local Planning Policy

The Heritage Conservation and Development Local Planning Policy('LPP') was initially adopted in May 2016. A review of the LPP was completed in 2020 which included the extensive review of the Shire of Northampton Heritage List.

The objectives of the policy are:

- 3.1 To document, conserve and protect places of cultural heritage significance within the Shire of Northampton.
- 3.2 To ensure development does not adversely affect the significance of heritage places.
- 3.3 To ensure that sufficient information is provided to enable the local government to make informed decisions.
- 3.4 To ensure that heritage significance is given due weight in local planning decision making.
- 3.5 To guarantee that where a development is approved which involves the demolition of a heritage building within the Town Centre Precinct, that the development is actually constructed and within a specified timeframe.

- 3.6 To provide development and design guidance for development of places in the Heritage List and within the Town Centre Conservation Precinct (SCA 4) established pursuant to the Shire of Northampton Local Planning Schemes No. 10 and 11; and
- 3.7 To provide improved certainty to landowners and the community about the planning processes for heritage identification and protection in the Shire of Northampton.

A Local Planning Policy shall not bind Council in respect of any application for Planning Approval but Council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Planning for the Future 2016-2026

Nil.

COMMENT:

The places identified as not warranting a full assessment for inclusion on the State Register mostly included those places with a lower Management Category of 3, 4 or 5.

In accordance with the Heritage, Conservation and Development Local Planning Policy, generally the Shire of Northampton's Heritage List only includes those places with a Management Category of 1 or 2.

Of the places identified by the Heritage Council of Western Australia, there are two places that have a Management Category of 2 and therefore are already afforded protection by the Shire's Heritage List. These places are:

- 1. Gurka Mine, listed as ND33 on the Heritage List and known as Place No. 165 on the Shire's Local Heritage Survey (refer Appendix 2 for Place Record); and
- 2. Emu Barrier Fence, listed as ND20 on the Heritage List and known as Place No. 11 on the Shire's Local Heritage Survey (refer Appendix 3 for Place Record).

The list also included the Bowes River/Nokanena Brook and Oakabella Creek as not warranting a full assessment for inclusion on the State Register. However, both of these places are also included on the Shire's Heritage List.

The Heritage Council has advised that places of local heritage significance should continue to be recognised by inclusion in the Local Heritage Survey and/or protected by inclusion on the Heritage List. It is considered that both the Survey and List are affording the proper recognition and/or protection of the places identified.

VOTING REQUIREMENT:

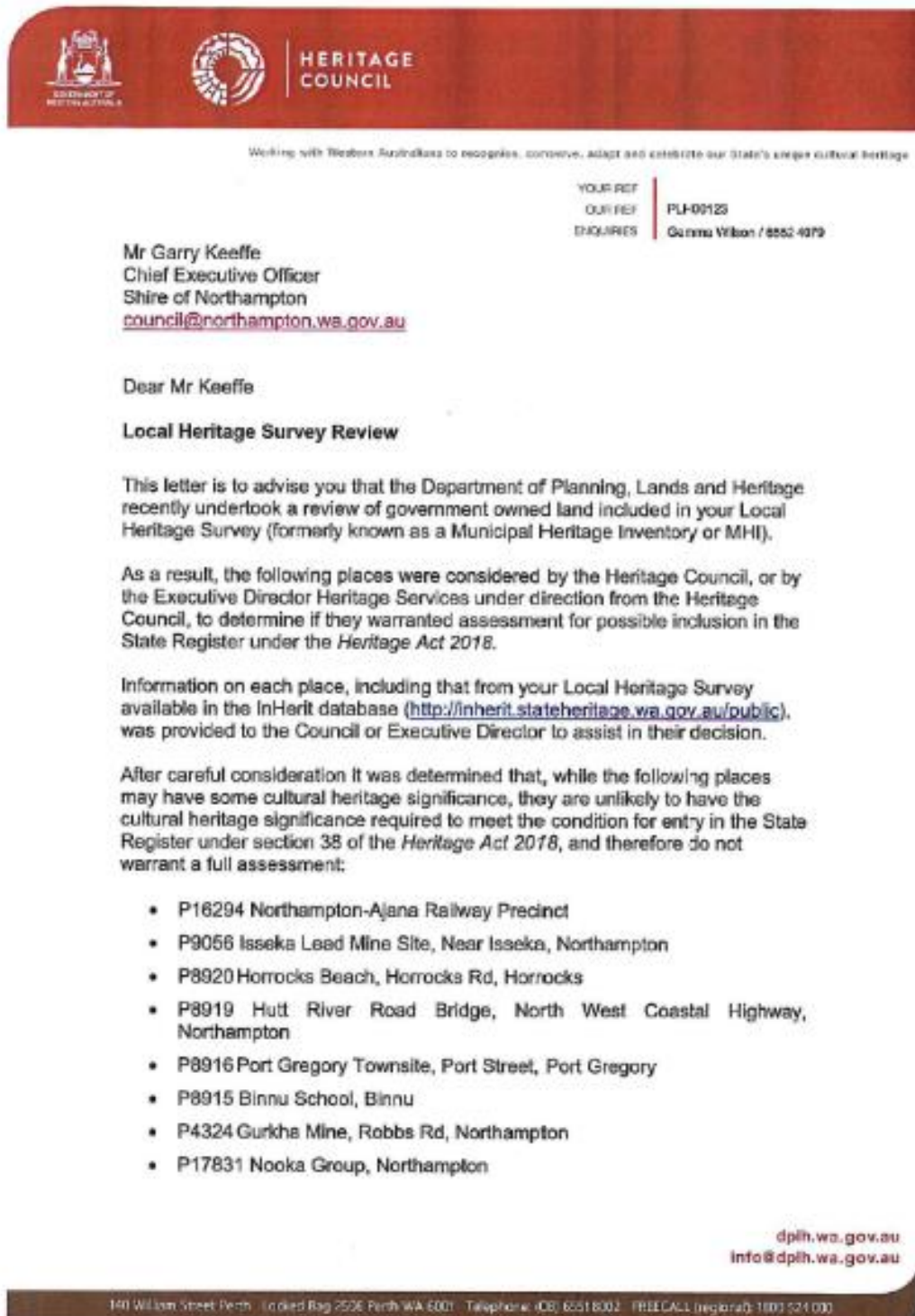
Simple Majority Required. No

CONCLUSION:

The majority of places identified by the Heritage Council of Western Australia, as not warranting assessment on the State Register, are of a lower management category that does not require inclusion on the Shire of Northampton's Heritage List. Where places are not included on the Heritage List, they are still being recognised by inclusion in the Local Heritage Survey

OFFICER RECOMMENDATION – ITEM 7.3.2	For Council information
<div style="border: 1px solid black; height: 100px; width: 100%;"></div>	

APPENDIX 1 – CORRESPONDENCE



- P17832 Yiapa Mine, Northampton
- P17833 Yuba School – site, Yuba
- P17837 Hutt Lagoon, Port Gregory
- P17838 Bowes River & Nokanena Brook, Northampton
- P17839 Oakabella Creek, Northampton
- P17850 Kathleen Hope Mine, North West Coastal Highway, Northampton
- P17853 Lucy Mine, Nonga Hill Road, Northampton
- P24861 Emu Barrier Fence, Ajana/ Kalbarri Rd, Northampton District

Places of local heritage significance should however continue to be recognised by inclusion in your Local Heritage Survey and/or protected by inclusion on your Heritage List. Where additional information was identified during this process, it has been added to the record for each place in the InHerit database.

If you would like to discuss the above, please contact Senior Heritage Officer Gemma Wilson, at the Department of Planning, Lands and Heritage on (08) 6552 4079.

Yours sincerely

A handwritten signature in blue ink, appearing to read "John Cowdell".

Hon. John Cowdell AM
Chair

19 March 2021

APPENDIX 2 – PLACE RECORD FOR GURKA MINE

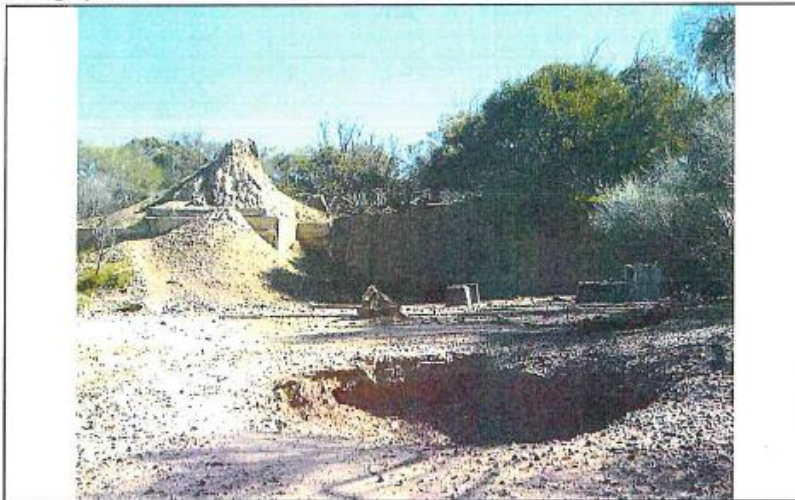
Northampton Shire Council Municipal Inventory Place Record

Place Details	Place Number: 165	Category: 2	HCWA No: 4324
	TPS No: 0	Assessment Date: 01/04/2004	Last Revision Date:
Name:	Gurkha Mine		
Fmr/Other Name:	Alma Mine		
Type of Place:	Mine		
Address:	Rob Road (see Description)		
Map Reference:	Geological Survey 'Northampton' Sheet 1841 - III zone 1 (1:50 000). Australia 1:100 000 topographic survey 'Northampton', Series R611, Sheet 1841, Edition 1-AAS		
Locality Name:		Area of Site:	.0000
GPS Northing:	6870041	GPS Easting:	266466

Photograph

Date of Photograph: 7/16/2000

Source: G.MacGill



General View

Ownership

Owner:

Owner Phone/Fax:

Address:

Place Details

PIN #:

Lot/Locn:

Reserve:

Assess No:

Occupied:

PubAccess:

Diagram/Plan:

Purpose:

Vesting:

Occupier:

Lease:

Vol/Folio:

Northampton Shire Council Municipal Inventory Place Record

Uses of the Place

Original Use: Mine

Current Use: Site Only

Description

Walls: N/A

Roof: N/A

Condition: Poor

Integrity: Low

Orig'l Fabric:

Modifications: Dismantled Mine

The mine is 9.6km N. Northampton, west of North West Coastal Highway on Rob Road via Chillimony Road, behind the (former) Alma School.

Remnants (see the site plan) comprise head frame footings, a two-compartment timber lined shaft with cage guides, a winding engine pad and crusher pad foundations. The foundations of two Wilfley tables are contained at a lower level within a 2.5m high concrete retaining wall. There are other treatment plant foundations at the upper level on the opposite side of the shaft.

The remnants are almost certainly principally of the 1952 phase of operation. A substantial quantity of tailings has been removed, confirming Kelly's 1954 eye witness account (Reference 2). The mine had its own Wilfley tables and other treatment plant. Presumably it became more economical to treat ore (or only tailings?) at the State Battery when it opened in 1954. The mine was also having ore treated at the North Baddera Mine from 1957 to 1960.

History

Const'n Date:

Source:

Architect:

Builder:

4. GURKHA MINE (FORMERLY KNOWN AS ALMA)-- 3): From Appendix A, The Northampton Mining District, H.P. Woodward, May 1901. --Alma Lead Mine This small lease ... a little nearer to Northampton than Ylpa, on the W side of the road, and is held by Mr Harvey, who has sunk a shaft to a depth of 42 feet, from which a little stoping has been done. The cap of the lode has also been opened by a series of small shafts and trenches. 28 tons of ore have been shipped from this mine. --From Appendix C, The Northampton Mining District, John Provis, June, 1903. --A shaft has been sunk 90 feet in soft, easy ground. ... This mine has produced 500 to 600 tons of galena.-- 2: (1962) being operated for treatment of the tailings (at the State Battery) when visited in 1954.--1): (1971). ... worked in a small way in about 1899, reopened in 1952 to become one of the larger mines in the field. Total production is 5240 tons of lead and 600 oz silver. lode strikes at about 30 degrees and dips 60-75 deg W. .. no exposures of the ore on the surface. . main shaft sunk to .. about 80m. Apart from the main shaft, there were other surface openings to provide ventilation or to act as sand passes.--4): Between August 1954 and August 1957 the mine sent 3580 tons of ore to the Northampton State Battery. 5) After the 1953 accident that closed the North Baddera mine, its treatment plant continued to operate at for another 3 years, processing ore from the Gurkha Mine which was about 7 km from Baddera and was also controlled by Jules Helsan. (Blockley's figures for the Northampton Mining & Development Co. are for the period 1948 to 1956 and include the Gurkha ore treated at North Baddera).

Historic Theme(s)

HCWA

303 Mining (including mineral processing)

AHC

3.11 Altering the environment

3.4.3 Mining

Statement of Significance

The place contains substantial evidence its mining history and is highly significant at the local level. The place has documented linkages with the Baddera Mines (MI 37) and the Northampton State Battery (MI 88), and also has general group value as one of a number of sites in the vicinity of Northampton.

Management Category: 2

CONSIDERABLE SIGNIFICANCE

Very important to the heritage of the locality.

Management Recommendation: Conservation of the place is highly recommended. Any proposed

Northampton Shire Council Municipal Inventory Place Record

change should not unduly impact on the heritage values of the place and should retain significant fabric wherever feasible.

Other Listings

Municipal Heritage Inventory 11/18/2005

Supporting Information

Bibliography:

1. Blockley, J.G., 1971: The Lead Zinc and Silver Deposits of Western Australia: Geological Survey of Western Australia Mineral Resources Bulletin 9.
2. Kelly, G.J., 1962: The History of Mining in the Geraldton District. Early Days: Journal and Proceedings of the Western Australian Historical Society 8(1): (1971) 78-96
3. Gibb Maitland, A., 1903: The Geological Features and Mineral Resources of Northampton: Geological Survey of Western Australia Bulletin 9.
4. Eastman and Polletti, Gerard MacGill, 2002: Former State Battery Northampton Western Australia, Conservation Plan: Department of Housing and Works, WA
5. MacGill, G. and Hartley, R., 2000: A Heritage Assessment of the Baddera Mines: Northampton Mineral Field, Heritage Council of Western Australia.

MINE DETAILS

Surface Workings

Open Pit: No

Open Slope: No

Shaft: 1

Comment:

Hoisting

Headframe: Yes

Winding H'se: No

Winder: Engine mounts only

Comment:

Processing Plant

Bins/Chutes: No

Tramway: No

Roads: No

Conveyors: No

Battery: No

Tailings: Yes

Crushers/Grinders: Crushing plant foundations contained within 2.5m concrete retaining wall

Classifiers: Foundations Only

Roasters: No

Mullock Heaps: Yes

Laboratory: No

Gold Room: No

Mine Infrastructure

Open Pit:

Boilers: No

Powerhouse: No

Compressors: No

Pumps: No

Magazine: No

Cooling Towers: No

General Infrastructure

Structure1:

Description:

Structure2:

Description:

Structure3:

Description:

Structure4:

Description:

Comments The remnants almost certainly are entirely of the 1952 phase of operation. A substantial quantity of tailings has been removed, confirming Kelly's eye witness account (Reference 3). Presumably on-site treatment was by gravity methods only, making it profitable to extract the residual lead at the State Battery when it opened in 1954.

APPENDIX 3 – PLACE RECORD FOR EMU BARRIER FENCE

Northampton Shire Council Municipal Inventory Place Record

Place Details	Place Number: 011	Category: 2	HCWA No: 5022
	TPS No: 0	Assessment Date: 14/09/2004	Last Revision Date: 01/08/2014

Name: Emu Barrier Fence
 Fmr/Other Name: No. 3 Rabbit Proof Fence
 Type of Place: Fence
 Address: Ajanai Kalbarri Rd
 Map Reference:
 Locality Name: Northampton District
 Area of Site:
 GPS Northing: 27°58'58"
 GPS Easting: 114°38'25"

Photograph

Date of Photograph: 16/08/2014 Source: TPG



View of a gate post in a remnant of the Rabbit Proof Fence

Ownership

Owner:
 Address:
 Owner Phone/Fax:

Place Details

PIN #:
 Lot/Locn: Various
 Diagram/Plan:
 Vol/Folio:
 Reserve:
 Purpose:
 Assess No:
 Vesting:
 Occupied:
 Occupier:
 PubAccess:
 Lease:

Northampton Shire Council Municipal Inventory Place Record

Uses of the Place

Original Use: Barrier Fence

Current Use: Fence

Description

Walls:

Roof:

Condition:

Integrity:

Orig'l Fabric:

Modifications

The woven rabbit wire mesh fence is supported now on a combination of timber posts and 'star' pickets. The wire mesh is taken down and buried into the ground to prevent rabbits from digging under it. The fence has been modified over the years to also act as an emu proof fence but is now generally in poor condition.

History

Const'n Date: 1906

Source:

Architect:

Builder:

The following documentary evidence has largely been obtained from 'History of the State Vermin Barrier Fences' by JS Crawford.

There is evidence of rabbits arriving in Australia as far back as 1788, and it is well known that others were liberated on islands around the coast, including some off the coast of Western Australia. However, they remained localised and it is now generally accepted that the rabbits which did spread originated from a small shipment of the wild type brought on the Clipper "Lightning" in 1859. They were released on "Barwon Park", the property of Thomas Austin, near Geelong in Victoria, and within three years, had reached pest proportions.

Twenty years later, rabbits had crossed the South Australian and New South Wales borders. By May, 1886, after travelling at 70 miles a year, they were in Queensland. The westerly branch which reached South Australia (SA) by 1880, had crossed to the other side of that State in 12 years. They were on the border, with some probably in Western Australia (WA) some 2 years later. Thus, thirty five years after the initial release near Geelong, they had spread to the border of WA, a distance of approximately 1,300 miles (on a direct course), having advanced at a rate of thirty seven miles a year

The No. 3 rabbit proof fence was one of three fences constructed as a barrier to hinder the growing rabbit plague in the north and east from entering the southern coastal and agricultural districts of Western Australia. The No. 3 Rabbit Proof fence stretched 275km from just north of Yalgoo where it joined the No. 2 Fence to the sea between the mouth of the Murchison River and Port Gregory.

Construction of the fence started on 16 November 1906 and was completed by 30 December 1907. Only onegang was employed on the construction of this fence.

In the records available, the No. 3 fence is referred to as being of lighter construction than the other two fences that were constructed in the State to combat this problem. From a plan recently unearthed, the difference between the specifications is revealed, the main points of difference being:- the fence posts were 18' apart, two and not three plain wires were used, one being at 18 inches above the ground, one 18 inches above that, with the barbed wire 12 inches above that, thus making the fence 4 feet high and not 3' 10", as with the other two fences.

The whole of the fence systems had been taken over by the Department by the end of 1907. In 1908, the staff for the fences comprised four sub-inspectors and many boundary riders, an approximate number cannot be determined from the conflicting remarks in various reports. Many of the boundary riders used camels.

However, this attempt to prevent the spread of rabbits failed and the fence was later used, with some initial success, to try and check the movement of emus, which had become a serious menace to the wheat farmers in the 1920s and 30s. Like the rabbits, the emu invasion worsened so that the government was forced to offer subsidies and bonuses per head of emu.

Northampton Shire Council Municipal Inventory Place Record

In 1956, Mr Porter, then a member of the Agriculture Protection Board, made a suggestion that an emu fence be constructed north from the No. 3 Fence to reach the Murchison River. The object was to stop emus migrating westwards from the pastoral areas, travelling along the No. 3 Fence and overrunning the farmlands north of the fence in the Ajana area. This fence proceeded north from the 123 mile 30 chain peg on the No. 3 Fence, to join the reinforced boundary fence of Mr Porter's property, a distance of 12 miles 24 chains.

At present the rabbit proof fence acts as lot boundaries in many instances.

Chronology Entries

30/12/1907 Construction was completed on the No. 3 Rabbit Proof Fence.

Historic Theme(s)

HCWA

100 Demographic settlement and mobility
200 Transport and communications
300 Occupations

AHC

3.3.5 Laying out boundaries
3.15.1 Dealing with hazards and disasters

Statement of Significance

The Rabbit Proof Fence has high historic significance for the role it played in the development of pastoral and farming properties in the district; social significance as being representative of the impact the rabbit plagues and emus had on the lives of farmers and as a remnant of the lonely and often eccentric lives of the men who patrolled the fence; and scientific significance as an attempt to control the biological plague of an introduced animal into the Australian environment.

Management Category: 2

CONSIDERABLE SIGNIFICANCE

Very important to the heritage of the locality.

Management Recommendation: Conservation of the place is highly recommended. Any proposed change should not unduly impact on the heritage values of the place and should retain significant fabric wherever feasible.

Other Listings

No other listings.

Supporting Information

Bibliography:

Crowley, F. K., Australia's Western Third, Heineman, Melbourne, 1960.
Suckling, A. J., History of the Northampton District, Teachers' Higher Certificate, n.d. [BL Acc Q994.12]
Porter, B., Pure Galena – A story of settlement in the Australian outback. Publicit, WA 2001, pp 53-56.
Crawford, J.S., History of the State Vermin Barrier Fence

Northampton Shire Council
Municipal Inventory Place Record

Date of Photograph: 1/09/1993 NR011-1

Source: Callow & Suba



View of a gate post in a remnant of the Rabbit
Proof Fence

7.3.3 REQUEST TO MODIFY LOCATION OF BUILDING ENVELOPE – LOT 11 (NO. 8) RANCH COURT, KALBARRI

LOCATION:	Lot 11 (No. 8) Ranch Court, Kalbarri
FILE REFERENCE:	10.6.1.1
APPLICANT:	WA Country Builders
OWNER:	JC Halsey and AM Thompson
DATE OF REPORT:	8 April 2021
REPORTING OFFICER:	Michelle Allen – Planning Officer
RESPONSIBLE OFFICER:	Garry Keeffe – Chief Executive Officer
APPENDICES:	
1.	Subdivision Guide Plan – Big River Ranch
2.	Locality Plan – Relocation Building Envelope
3.	Bushfire Attack Level (BAL) Certificate
4.	Schedule of Submissions

AUTHORITY / DISCRETION:

Quasi-Judicial

when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.

SUMMARY:

Correspondence has been received from abovementioned Applicant requesting Council consider modifying the location of the building envelope on Lot 11 (No. 8) Ranch Court, Kalbarri. The modification is requested by the landowner in order to position the dwelling on higher ground to achieve river views. The proposed modification is considered to comply with the *Local Planning Scheme No.11*, Subdivision Guide Plan and the Rural Residential zoning of the Big River Ranch with a variation to setbacks, such that the rear (northern) setback would be reduced from the specified distance of 30 metres to 15 metres. Additional variations to eastern, western and southern (front) setbacks are sought as a consequence. This report recommends conditional approval of the modification.

LOCALITY PLANS:

Figure 1 – Location Plan, Lot 11 (No. 8) Ranch Court, Kalbarri

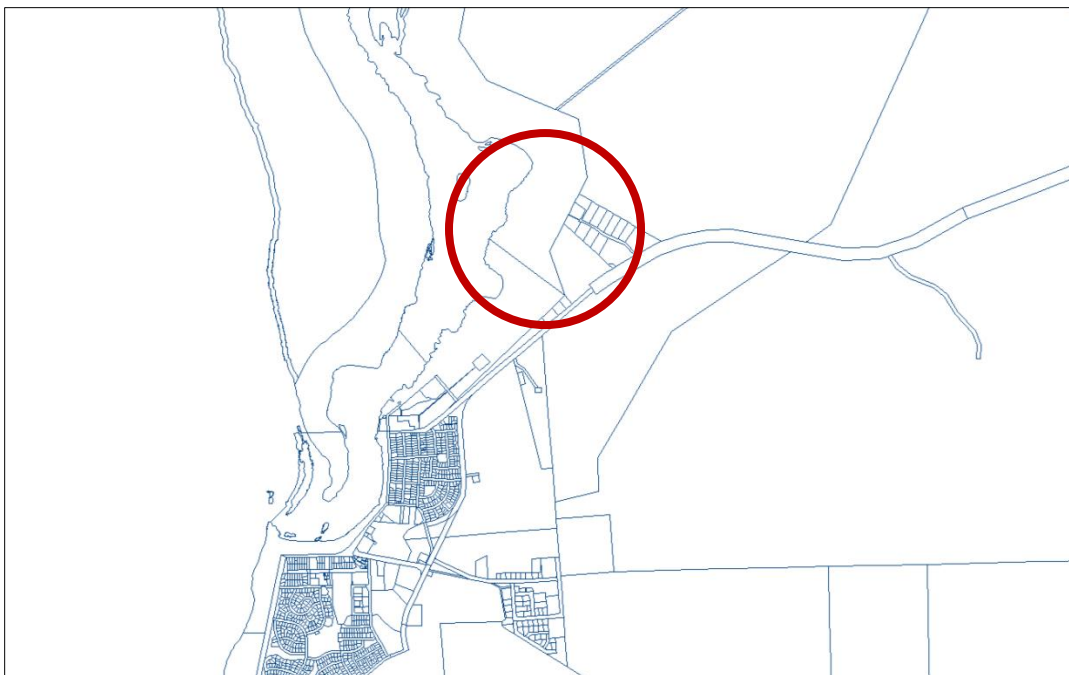


Figure 2 – Aerial Photograph, Lot 11 (No. 8) Ranch Court, Kalbarri



BACKGROUND:

Correspondence has been received from WA Country Builders requesting that Council consider the relocation of the building envelope on Lot 11 (No. 8) Ranch Court, Kalbarri.

Historically, Victoria Location 11493 Kalbarri-Ajana Road was subject of Scheme Amendment No. 37 to *Town Planning Scheme No. 4*. This Scheme Amendment rezoned the land from 'Special Site (Equestrian Centre/Resort) Zone' to 'Special Rural Zone' and 'Tourist Accommodation Zone'. A copy of the Subdivision Guide Plan is included in **Appendix 1**.

The land is currently zoned "Rural Residential" under *Local Planning Scheme No. 11 – Kalbarri Townsite*.

The Applicant has therefore requested to modify the building envelope so that it has the following setbacks:

Front (N):	11.6m
Side (W):	23m
Side (E):	12m
Rear (S):	15m

A copy of the proposed site plan detailing the building envelope is included within **Appendix 2**.

The total area of the proposed building envelope will remain the same as the existing envelope at approximately 980m².

COMMUNITY/GOVERNMENT CONSULTATION:

The proposed building envelope relocation was advertised to two adjoining landowners of Lot 11 (No. 8) Ranch Court, Kalbarri for a period of 14 days. Letters were also sent to the Department of Biodiversity, Conservation and Attractions (DBCA) and the Department of Water and Environmental Regulation (DWER) for their consideration. Consultation commenced on 25 March 2021 and concluded on 8 April 2021. During this time two (2) submissions from government agencies were received, and these are included in the Schedule of Submissions at **Appendix 3**. Both submissions had no objections to the proposal.

FINANCIAL & BUDGET IMPLICATIONS:

Nil.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Local: Shire of Northampton Local Planning Scheme No. 11 – Kalbarri

The land is currently zoned “Rural Residential” under *Local Planning Scheme No. 11 – Kalbarri Townsite*, with *Part 4 General Development Requirements* providing a number of specific clauses that relate to the subdivision and development of the land.

Clause 3.1 Zones states the following:

Zone Name	Objectives
Rural Residential	<ul style="list-style-type: none">• To provide for lot sizes in the range of 1 ha to 4 ha.• To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.• To set aside areas for the retention of vegetation and landform or other features which distinguish the land.

Clause 4.8 *Additional Site and Development Requirements* sets out requirements relating to development in the Scheme Area that are additional to those set out in the R-Codes, activity centre plans, local development plans or State or local planning policies.

4.8.1 Specific Development Requirements Table

a) The development requirements relating to setbacks and open space/ landscaping are set out in Table 4.

TABLE 4 - DEVELOPMENT REQUIREMENTS

Zone	Minimum Setbacks	Open Space/ Landscaping (% of site)
Rural Residential and Rural Smallholdings	Front/ Street – 10m Side – 5m Rear – 10m	Not Applicable

Clause 4.8.6 *Development in Special Residential, Rural Residential and Rural Smallholdings Zones* includes the following provisions:

- a) *Where defined on a structure plan, all buildings on a lot shall be erected within the building envelope.*
- b) *Notwithstanding sub-clause (a), the local government may permit a variation to the location of the defined building envelope on a lot if it is shown to the satisfaction of the local government that the proposed location of the building envelope will not be detrimental to the landscape or environment and satisfies the minimum setbacks.*
- c) *All buildings shall be sympathetic to existing landscape elements, namely landform and vegetation, in terms of their design, building height, materials and cladding colours. The local government may specify roof and wall materials and colours where, in the opinion of the local government, it is necessary so as not to prejudice the landscape amenity of the surrounding area.*
- d) *The local government may specify the type and number of stock that may be held on a lot so as to prevent overstocking, erosion, or other practices detrimental to the amenity of the surrounding area.*

Clause 4.8.14 *Setbacks from Watercourses* States the following:

- a) *Within the Scheme Area, Council shall not permit:*
 - (i) *the erection of any building on any land within 50 metres of the nearest definable bank of any watercourse with permanent water, or within 40 metres of the nearest definable bank of any seasonally flowing watercourse or within 75 metres of the nearest definable bank of a river or estuary unless specific*

approval to vary this requirement is granted by Council; and

- (ii) the installation of an effluent disposal system on any land within 100 metres of the nearest definable bank of any watercourse or wetland.*

A copy of the Subdivision Guide Plan dated 30 November 2016 is included within **Appendix 1**.

POLICY IMPLICATIONS:

State: State Planning Policy 3.7 – Planning in Bushfire Prone Areas

SPP3.7 has the following Policy objectives:

- “5.1 Avoid any increase in the threat of bushfire to people, property and infrastructure. The preservation of life and the management of bushfire impact are paramount.*
- 5.2 Reduce vulnerability to bushfire through the identification and consideration of bushfire risks indecision-making at all stages of the planning and development process.*
- 5.3 Ensure that higher order strategic planning documents, strategic planning proposals, subdivision and development applications take into account bushfire protection requirements and include specified bushfire protection measures.*
- 5.4 Achieve an appropriate balance between bushfire risk management measures and, biodiversity conservation values, environmental protection and biodiversity management and landscape amenity, with consideration of the potential impacts of climate change.”*

A copy of the Bushfire Attack Level (BAL) Certificate is included within **Appendix 3**.

COMMENT:

The proposed modifications to the location of the building envelope on Lot 11 (No. 8) Ranch Court, Kalbarri is considered to comply with the requirements set out in *Local Planning Scheme No. 11 – Kalbarri*.

The proposed building envelope does not impact on the Landscape Protection Area and is not considered to be detrimental to the landscape or environment. Neither the Department of Water and Environmental Regulation nor the Department of Biodiversity, Conservation and Attractions raised any concerns regarding the proposal. With the relocation of the building envelope the applicant achieves a BAL 19, under *State Planning Policy 3.7 – Planning in Bushfire Prone Areas*. The relocation of the building envelope involves no alteration to the area of the envelope therefore achieves compliance with the Subdivision Guide Plan in terms of the requirement for building envelopes to be a maximum total area of 2,000m² within the Rural Residential Zone, with the existing envelope being 980m².

All boundary setback distances meet the specified provisions of the *Local Planning Scheme No. 11 – Kalbarri* for lots in the 'Rural Residential' zone.

It is therefore recommended that Council grant approval to the proposed modification.

VOTING REQUIREMENT:

Absolute Majority Required: No.

CONCLUSION:

It is recommended that Council grant approval to the relocation of the building envelope on Lot 11 (No. 8) Ranch Court, Kalbarri in accordance with the attached plan (**Appendix 2**) detailing a rear setback of 15m, front setback of 116m, western side setback of 23m and eastern side setback of 12m.

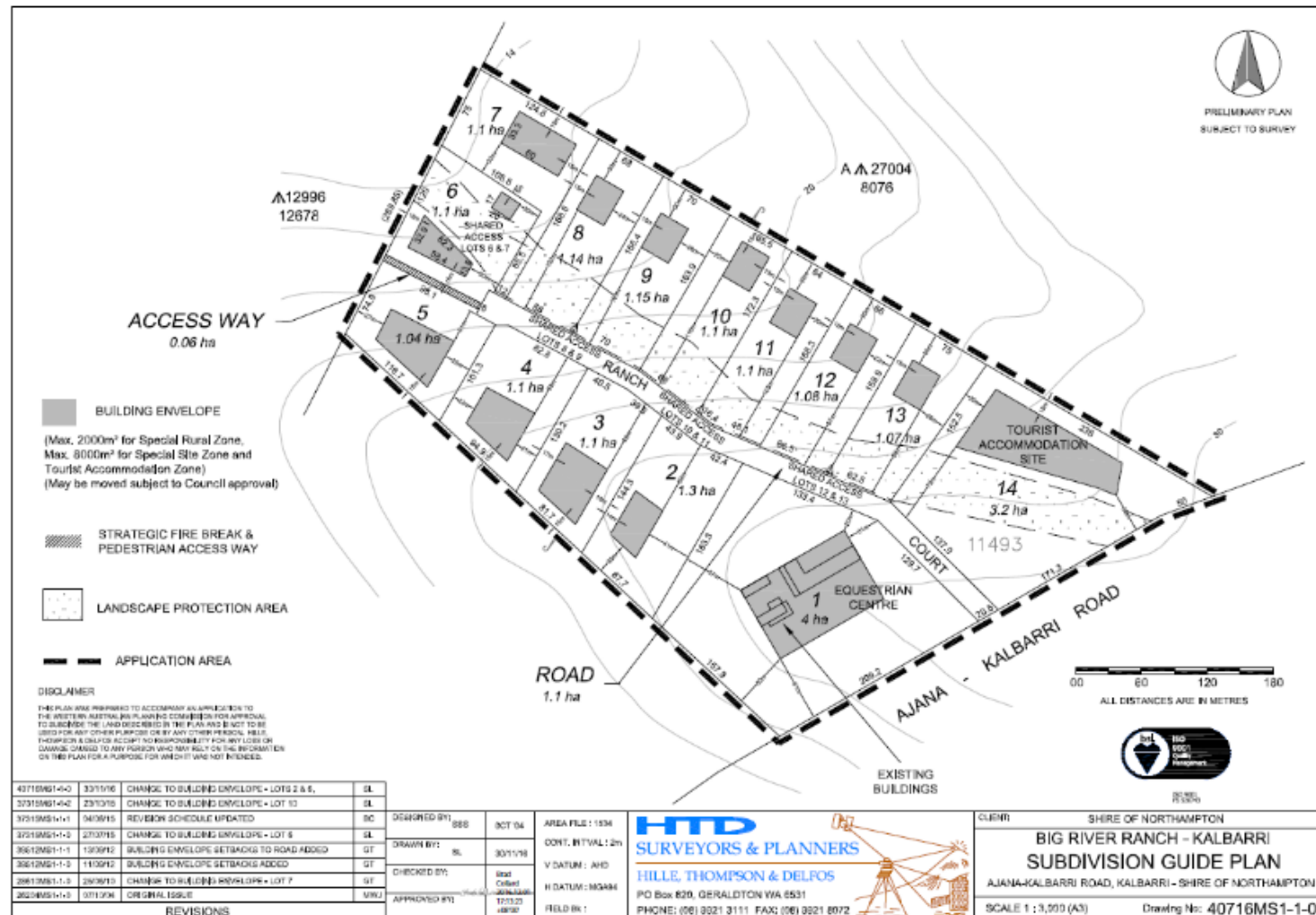
OFFICER RECOMMENDATION – ITEM 7.3.3

APPROVAL

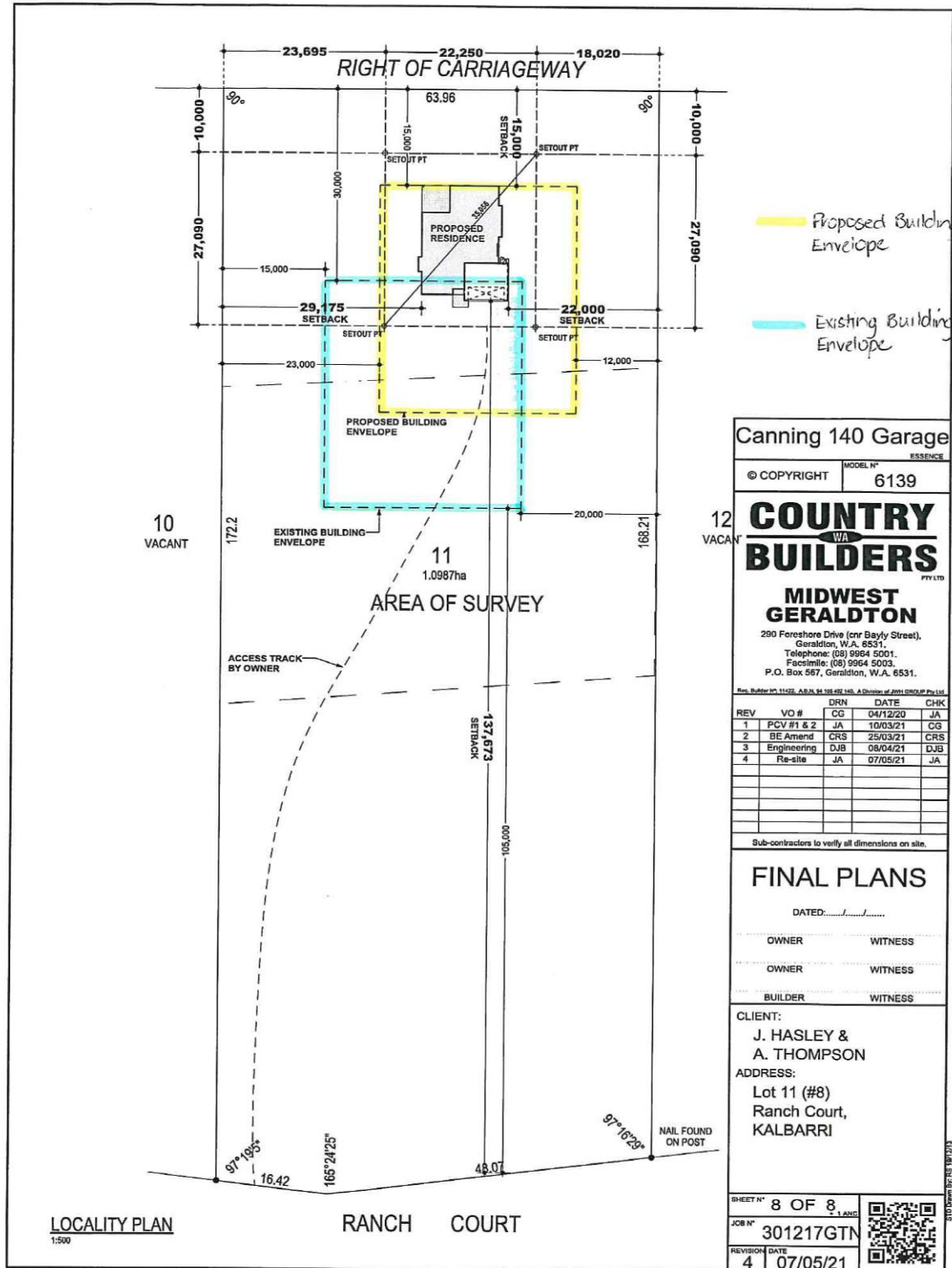
That Council resolve to approve the relocation of the building envelope on Lot 11 (No.8) Ranch Court, Kalbarri subject to:

- 1. The subdivision guide plan being amended at the cost of the Applicant/Landowner.**



APPENDIX 1 – SUBDIVISION GUIDE PLAN – BIG RIVER RANCH (30/11/2016)



APPENDIX 2 – LOCALITY PLAN SHOWING PROPOSED RELOCATED BUILDING ENVELOPE



APPENDIX 3 – BUSHFIRE ATTACK LEVEL (BAL) CERTIFICATE

Bushfire Attack Level (BAL) Certificate

Determined in accordance with AS 3959-2018

This Certificate has been issued by a person accredited by Fire Protection Association Australia under the Bushfire Planning and Design (BPAD) Accreditation Scheme. The certificate details the conclusions of the full Bushfire Attack Level Assessment Report (full report) prepared by the Accredited Practitioner.

Property Details and Description of Works

Address Details	Unit no	Street no	Lot no	Street name / Plan Reference
		8	11	Ranch Court
	Suburb			State
	Kalbarri			WA
Local government area	Shire of Northampton			
Main BCA class of the building	Class 1a	Use(s) of the building	Dwelling	
Description of the building or works	Single Dwelling			

Determination of Highest Bushfire Attack Level

AS 3959 Assessment Procedure	Vegetation Classification	Effective Slope	Separation Distance	BAL
Method 1	Class D Scrub	downslope 0-5	22m	BAL – 19

BPAD Accredited Practitioner Details

Name Kathryn Jackson	<div style="border: 1px solid black; padding: 10px; margin: 0 auto; width: 80%;"> <p>I hereby declare that I am a BPAD accredited bushfire practitioner.</p> <p>Accreditation No. 39140</p> <p>Signature <i>K Jackson</i></p> <p>Date 11/12/2020</p> </div>
Company Details WA Planning & Logistics	
I hereby certify that I have undertaken the assessment of the above site and determined the Bushfire Attack Level stated above in accordance with the requirements of AS 3959-2018.	

Authorised Practitioner Stamp

Reliance on the assessment and determination of the Bushfire Attack Level contained in this certificate should not extend beyond a period of 12 months from the date of issue of the certificate. If this certificate was issued more than 12 months ago, it is recommended that the validity of the determination be confirmed with the Accredited Practitioner and where required an updated certificate issued.

APPENDIX 4 - SCHEDULE OF SUBMISSIONS

No	Submitter	Property Address	Submission Detail	Comment/Recommendation
1.	Department of Water and Environmental Regulation PO Box 73, Geraldton WA 6530	No affected property address	- 25 March 2021 - DWER have no objection to the proposal.	- Noted.
2.	Department of Biodiversity, Conservation and Attractions PO Box 72 Geraldton WA 6530	No affected property address	- 31 March 2021 - DBCA have no objection to the proposal.	- Noted.

**7.3.4 EMERGENCY TEMPORARY ACCOMMODATION INFORMATION SHEET –
PLANNING EXEMPTION GUIDELINES – CYCLONE SEROJA**

FILE REFERENCE:	5.1.8.1
DATE OF REPORT:	11 May 2021
REPORTING OFFICER:	Hayley Williams – Consultant Planner
RESPONSIBLE OFFICER:	Garry Keeffe – Chief Executive Officer
APPENDICES:	
1. Draft Guidelines	
2. Department of Planning Lands and Heritage Planning Exemption Table	

AUTHORITY / DISCRETION:

Legislative *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

SUMMARY:

The Emergency Temporary Accommodation information sheet is aimed at guiding the provision of emergency accommodation on a temporary basis within the townsites of Kalbarri and Northampton as a result of the impacts of Cyclone Seroja in April 2021. The purpose of this report is for Council to consider and support the content of the information sheet and in particular agree upon the proposed planning exemption timeframe of 12 months. It is proposed the information will be transferred into a Local Planning Policy (LPP) once the Shire staff have liaised with the Department of Planning Lands and Heritage.

BACKGROUND:

In emergency situations, Clause 61(1) of the 'Deemed Provisions' of the *Planning and Development (Local Planning Scheme) Regulations 2015* permits local governments to issue a temporary exemption from the need to obtain development (planning) approval. An 'exemption' is not an approval but a temporary relaxation of requirements which is permitted for a maximum period of twelve (12) months. At the end of the twelve months, the exemption ceases and the structures will be required to be removed. Alternatively, should the owner want to retain the development on site then an Application for Development Approval will be required. The proposed development will be assessed against the normal planning framework and in some cases approval will not be granted.

It is also noted that in many cases, people will not need to apply for development approval for temporary accommodation (as per normal) as this requirement meets a form of exemption that local governments can apply if the structures are compliant with the Residential Design Codes, Local Planning Schemes and the Planning and Development Act 2005. However, exemptions will not apply to properties located within Special Control Areas, Heritage protected places and those located within Bushfire prone areas with ratings >BAL-40/BAL-FZ.

A copy of the Information Sheet is included in **Appendix 1**.

COMMUNITY & GOVERNMENT CONSULTATION:

There has been no formal community or government consultation on the Emergency Temporary Accommodation Information Sheet, however, the Department of Planning Lands and Heritage has provided information to the Shire with regard to planning exemptions (see **Appendix 2**).

FINANCIAL & BUDGET IMPLICATIONS:

The issuing of a planning exemption will not incur a fee. It is also recommended that at the end of the proposed twelve (12) month period, should an Application for Development Approval be lodged to formalise development, for example, in the case of a transportable dwelling, then Council may also wish to waive the planning fee associated with this part of the process.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Local: Shire of Northampton Local Planning Scheme No. 10 and 11

Clause 61(1) of the 'Deemed Provisions' of the *Planning and Development (Local Planning Scheme) Regulations 2015* permits local governments to issue a temporary exemption from the need to obtain development (planning) approval.

POLICY IMPLICATIONS:

The adoption of the information sheet into the format of a Local Planning Policy can proceed without the usual advertising and adoption requirements with permission from the WA Planning Commission.

Shire staff are currently liaising with the Department of Planning Lands and Heritage to prepare a Local Planning Policy that addresses "Emergency Planning" matters.

COMMENT:

The *Emergency Temporary Accommodation Information Sheet – Planning Exemption Guidelines for Cyclone Seroja* is considered to accord with the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* relating to planning exemptions. In summary the guidelines set out the following information:

- Planning exemption up to 12 months

The guidelines consider issuing an exemption for temporary works for a period of twelve (12) months under the Local Planning Scheme to be the most efficient and responsive mechanism to facilitate the provision of temporary accommodation immediately to those landowners who have lost homes or for construction workers involved in rebuilding and recovery works.

If there is a further need for accommodation structures after the initial exemption period of twelve (12) months, this is considered to be the responsibility of the applicant to submit a Development Application in good time before expiration of the exemption period. It is also recognised in the guidelines that Council will not automatically re-issue exemption approvals.

- Types of development considered for exemption

The guidelines set out the parameters and planning requirements for the consideration of a planning exemption for outbuildings, repurposed and second-hand dwellings, ancillary accommodation, caravans and motorhome.

In order to obtain the planning exemption, it is considered that some basic information is required to support the request including:

- Site Plan showing location of proposed structure together with plans and elevations of proposed works;
 - Photos submitted that clearly illustrate the condition and appearance of the entire building/caravan;
 - Statutory Declaration acknowledging conditions of planning exemption for emergency temporary accommodation.
- Next Steps including Health and Building requirements
The guidelines also include some additional information in the provision of general advice regarding the steps that following planning exemption. Given the extensive damage that has occurred to buildings and infrastructure it is necessary that sites where emergency temporary accommodation are being proposed meet health, building and safety requirements.
- Delegation to CEO to issue planning exemptions
As part of the suite of matters to be considered in regard to issuing planning exemptions for emergency temporary accommodation, the matter of delegation also needs to be considered. At present the Delegation Register makes no specific mention of delegated authority to the Chief Executive Officer for the issuing of planning exemptions. It is recommended that Council issue delegation to the CEO to issue a planning exemption for emergency temporary accommodation for up to a 12 month period in order to expedite the process.

VOTING REQUIREMENT:

Absolute Majority Required: *No.*

CONCLUSION:

OFFICER RECOMMENDATION – ITEM 7.3.4	ADOPTION
That Council:	
1. Adopt the Emergency Temporary Accommodation Information Sheet – Planning Exemption Guidelines;	
2. Adopt a 12 month Planning Exemption period for Emergency Temporary Accommodation within the Townsites of Kalbarri and Northampton and properties where homes have been lost due to Cyclone Seroja; and	
3. Grant delegation to the Chief Executive Officer to issue Planning Exemptions in accordance with the Guidelines in Appendix 1 of the Town Planning May 2021 Agenda Report.	

APPENDIX 1 - DRAFT GUIDELINES**EMERGENCY TEMPORARY
ACCOMMODATION - CYCLONE
SEROJA****Information Sheet – Planning
Exemption***Live Document*

7 May 2021

FURTHER INFORMATION

Shire of Northampton's Information Sheet – Cyclone Seroja Recovery (2021)
Repairing and Rebuilding houses damaged by Tropical Seroja – Cyclone Testing Station, James Cook University

<https://www.northampton.wa.gov.au/documents/cyclone-seroja>

INTRODUCTION

This information is aimed at guiding the provision of emergency accommodation on a temporary basis within the townsites of Kalbarri and Northampton as a result of the impacts of Cyclone Seroja in April 2021. The Shire of Northampton considers issuing an exemption for temporary works for a period of twelve (12) months under the Local Planning Scheme to be the most efficient and responsive mechanism to facilitate the provision of temporary accommodation immediately to those landowners who have lost homes or for construction workers involved in rebuilding and recovery works.

1.0 PLANNING EXEMPTION FOR TEMPORARY WORKS

In emergency situations, Clause 61(1) of the 'Deemed Provisions' of the *Planning and Development (Local Planning Scheme) Regulations 2015* permits local governments to issue a temporary exemption from the need to obtain development (planning) approval. An 'exemption' is not an approval but a temporary relaxation of requirements which is permitted for a maximum period of twelve (12) months. At the end of the twelve months, the exemption ceases and the structures will be required to be removed. Alternatively, should the owner want to retain the development on site then an Application for Development Approval will be required. The proposed development will be assessed against the normal planning framework and in some cases approval will not be granted.

2.0 GENERAL INFORMATION

A request for a Planning Exemption for emergency temporary accommodation must be made to the Shire of Northampton and will be considered on a case-by-case basis. The following provisions shall apply:

- 2.1 Applications for temporary accommodation will only be considered in respect of the landowners having lost a home and for workers involved in construction activity as a consequence of Cyclone Seroja.

- 2.2 The only forms of temporary accommodation to be considered shall be a caravan, a transportable dwelling or an outbuilding that shall be connected to an on-site effluent disposal system to the approval of the Shire's Health Officer.
- 2.3 Upon receipt and approval of supporting information, a Planning Exemption Letter for placement of the temporary accommodation on a lot will be issued for those applications exempt from obtaining development (planning) approval according to *Clause 61(1) of the deemed provisions of the Planning and Development Act 2015*.
- 2.4 Upon issuance of Planning Exemption letter, all applications shall require consideration by the Building and Health departments of the Shire of Northampton.
- 2.5 Location of accommodation structures on the lot shall not impact on access or egress to the site and shall not be placed within the primary street setback area.
- 2.5 Exemption for temporary accommodation shall be granted for a period not exceeding twelve (12) months with the commencement of any period deemed to commence from the date of issue of the Planning Exemption letter.
- 2.6 Prior to the granting of temporary works exemption for accommodation structures the applicant is to provide a Statutory Declaration (as attached) in which it is acknowledged that the exemption shall not exceed a period of twelve (12) months with the accommodation structure being vacated and removed at the expiration of that time.
- 2.7 The temporary works exemption will be issued to the applicant and is NOT transferrable to any other person or to any other land parcel, without further application and approval of the Shire of Northampton.
- 2.8 If there is a further need for accommodation structures after the initial exemption period of twelve (12) months, it is the responsibility of the applicant to submit a Development Application in good time before expiration of the exemption period. The Shire of Northampton will not automatically re-issue exemption approvals.
- 2.9 Should substantiated ongoing complaints be received in relation to this exempted temporary works, the Shire of Northampton reserves the right to review and/or revoke the Exemption;
- 2.10 The Applicant is required to indemnify and keep indemnified the Shire, its servants and agents against any claim or proceeding (and any cost and expenses incurred as a result) that may be made or brought by any person or corporation against the Shire, its servants and agents arising out of the exemption for temporary accommodation or temporary storage.

3.0 PLANNING REQUIREMENTS

In many cases, people will not need to apply for development approval for temporary accommodation (as per normal) as this requirement meets a form of exemption that local governments can apply if the structures are compliant with the Residential Design Codes, Local Planning Schemes and the Planning and Development Act 2005. However, exemptions will not apply to properties located within Special Control Areas, Heritage protected places and those located within Bushfire prone areas with ratings >BAL-40/BAL-FZ.

Outbuilding

An outbuilding used for temporary accommodation would not be approved on a vacant Residential zoned lot without a building permit being approved for a single house. Due to the impacts of Cyclone

Seroja, an exemption for a maximum period of twelve (12) months may be considered for those landowners who have lost homes on their land.

- An application to reside in an existing outbuilding must include a Structural Engineer's report verifying the existing structure is suitable for temporary accommodation purposes.
- An application to construct a new outbuilding for temporary accommodation purposes is required to be designed to habitation standards. Should the outbuilding be proposed to remain as a permanent structure after expiry of the exemption period, the development must comply with relevant Planning Legislation and Policy. (For example, an outbuilding on a vacant Residential zoned lot would not be approved if there is no building permit approved for a single house and it does not meet provisions within the Shire's Local Planning Policy *Outbuildings*). Therefore, if the applicant wishes to retain the outbuilding on the lot after the expiry of the exemption period, refitting it to remove components that make it habitable may be required. The following information shall be included in exemption application documentation:
 - Site Plan showing location of proposed structure together with plans and elevations of proposed dwelling.
 - Statutory Declaration acknowledging conditions of planning exemption for temporary structure.

Repurposed or Second-hand dwelling

The use of repurposed or second-hand dwellings for permanent residential accommodation purposes in the form of a single dwelling must comply with the Residential Design Codes of Western Australia and meet the provisions of the Shire's Local Planning Policy *Repurposed and Second-hand Dwellings*. Due to the impacts of Cyclone Seroja, an exemption for a maximum period of twelve (12) months may be considered for those landowners who have lost homes or have uninhabitable homes due to damage sustained. Should the applicant wish to construct another single dwelling on the lot, then the temporary accommodation would be required to be removed. The following information shall be included in exemption application documentation:

- Site Plan showing location of proposed structure together with plans and elevations of proposed dwelling.
- Photos must be submitted that clearly illustrate the condition and appearance of the entire building.
- Statutory Declaration acknowledging conditions of planning exemption for temporary accommodation.

Caravan/Motorhome

The use of caravans for temporary accommodation purposes in residential areas (even located within an outbuilding) in Residential zoned areas is not permitted, however due to the impacts of Cyclone Seroja, an exemption for a maximum period of twelve (12) months may be considered for those landowners who have lost homes on their land or have uninhabitable homes due to damage sustained. Caravans will not be granted approval on a long-term permanent basis. The proposed location of the caravan on the lot must be to the approval of the local government.

In accordance with *Part 2, Regulation 11 of Caravan Parks and Camping Ground Regulations 1997*, applicants will also be required to apply to the Minister if they wish to camp on the lot for longer than three (3) months in any twelve (12) month period.

The following information shall be included in planning exemption application documentation to the Shire:

- Site plan showing proposed location of caravan on the lot.
- Caravan type and dimensions.
- Photos showing appearance of caravan/motorhome.

- Statutory Declaration acknowledging conditions of planning exemption for temporary placement of caravan.

Ancillary Accommodation

Ancillary accommodation (sometimes referred to as a 'Granny Flat') is an "additional dwelling" and is 'ancillary' or 'secondary' to the main house on the property. Applications are considered after the completion of the main dwelling or where the main dwelling and the ancillary accommodation are built concurrently. In instances where an ancillary dwelling is proposed to be constructed to accommodate a landowner due to the impacts of Cyclone Seroja and prior to the re-construction of a single dwelling, an exemption for a maximum of twelve (12) months may be considered for those landowners who have lost homes. Should the ancillary dwelling be proposed to remain as a permanent structure after expiry of the exemption period, the development must comply with relevant Planning Legislation and Policy. (For example, an ancillary dwelling on a vacant Residential zoned lot would not be approved if there is no building permit granted for a single house and it does not comply with all other *Residential Design Code of WA* provisions and the Shire's Local Planning Policy *Ancillary Accommodation*). Therefore, if the applicant wishes to retain the ancillary dwelling on the lot after the expiry of the exemption period, it must comply with all R-Code provisions such as maximum plot ratio area of 70m², lot boundary setbacks and so on. The following information shall be included in exemption application documentation:

- Site Plan showing location of proposed structure together with plans and elevations of proposed ancillary dwelling.
- Statutory Declaration acknowledging conditions of planning exemption for temporary structure.

Please note – Exemption for development approval for temporary accommodation and storage will be issued for a maximum period of 12 months and at the end of the 12 month exemption period the landowner will need to apply for an Application for Development Approval. Approval may or may not be granted based on compliance with relevant Planning Legislation and Policy. Further information is available by contacting the Shire's Planning Officer, Michelle Allen, via email to cdo@northampton.wa.gov.au or by phone to 0899 341202.

Planning Exemption Application Form can be found within this Information Sheet and on the Shire's website at www.northampton.wa.gov.au.

4.0 NEXT STEPS

(To assist applicants, this section provides general advice only and further clarification from the Shire's Building and Health Officers should be sought by the applicant.)

Upon issuance of a Planning Exemption letter, all applications shall require consideration by the Building and Health Departments of the Shire of Northampton.

BUILDING REQUIREMENTS

Due to the nature of the cyclone and subsequent damage incurred, the Shire of Northampton considers that all applications for temporary accommodation will require a building application. To facilitate timely application processes, the following matters should be considered as part of the building application.

Site authorisation

Authorisation from the relevant authority that the site is safe and cleared from any known hazards and suitable for installation of a structure for temporary accommodation purposes shall be provided to the Shire as part of the building application.

- Copy of authorisation from the relevant authority that the site is safe and cleared from any known hazards and suitable for installation of a transportable dwelling for temporary accommodation or a shipping container for storage purposes shall be provided as part of the building application.
- All structures must have appropriate foundations and structural support to ensure that they are safe and stable and be in a location approved by the Shire. Where possible, it shall be located at least 2 metres clear of any sewer main and a suitable distance from each lot boundary. It must not be installed over any easement and shall not affect the means of egress from the location in an emergency. It shall be installed so that roof water is disposed of without causing a nuisance to adjoining owners.
- For temporary accommodation structures, ability for connection to mains power is to be verified by a qualified electrician. The use of a generator upon the approved land parcel will be permitted during power outages and when the on-site power source is not accessible. At all other times, the applicant shall utilise the power source provided.
- Temporary accommodation structures must meet minimum standards including structural wind loading requirements that apply to permanent buildings; adequate fire safety standards, such as smoke alarms and emergency exits and applicants must apply pest, dust and noise mitigation measures.

Further information is available by contacting the Shire's Consultant Building Surveyor, Chadwick Barron, via email to building@northampton.wa.gov.au or by phone to 0429 341201.

HEALTH REQUIREMENTS

The following matters should be considered.

- A potable water supply shall be available upon the approved land parcel, to the approval of the local government. (For example, a caravan will be required to have a reservoir for water or a bottled water supply.)
- Detailed plan to include location of effluent disposal system and ablution facilities (toilet, shower, laundry, kitchen sink).

Further information is available by contacting the Shire's Environmental Health Officer, Wendy Dallywater, via email to eho@northampton.wa.gov.au or by phone to 0429341228.

ENQUIRIES

Enquiries may be directed to the Shire of Northampton Planning Officer on 93341202, via email to cdo@northampton.wa.gov.au , or in person at the Shire Offices during office hours, Monday – Friday.

****Disclaimer**** - this information sheet is a guide only. Verification with original Local Laws, Acts, the Shire's Local Planning Scheme and other relevant documents is recommended for detailed references. The Shire of Northampton accepts no responsibility for errors or omissions.



PLANNING EXEMPTION FORM

TEMPORARY ACCOMMODATION

OWNER DETAILS:

Name: _____ Phone: _____

Lot No. _____ Street No. _____ Street: _____

Suburb: _____ Postcode: _____

Postal Address (if different): _____

LOCATION OF PROPOSED DEVELOPMENT:

Lot No. _____ Street No. _____ Street: _____

Suburb: _____ Postcode: _____

TYPE OF DEVELOPMENT (tick relevant):

☐ Outbuilding for temporary accommodation – New ☐ or Existing ☐☐ Outbuilding for storage – New ☐ or Existing ☐☐ Repurposed transportable dwelling for temporary accommodation☐ Secondhand transportable dwelling for temporary accommodation☐ Caravan☐ Other (please describe)

ACCOMMODATION DETAILS (ie - number of occupants, size of van etc.) -

POTABLE AND WASTEWATER DETAILS Give details of type of effluent disposal system (ie Caravan – water reservoir available on caravan or bottled water supply)

REASON FOR APPLICATION -

SUPPORTING INFORMATION

- ☐ Site Plan – showing proposed location of temporary structure on lot, existing structures on lot if remaining, street names, lot numbers, north point, location of effluent disposal system and ablution facilities.
- ☐ Plans of dwelling (including floor plan, elevations and sizes)
- ☐ Photos - of repurposed/second-hand dwelling, caravan etc.
- ☐ Structural Engineer's Report (for existing structures – outbuilding etc.)
- ☐ Statutory Declaration

Signature: _____ Date: _____

Exemption for development approval for temporary works will issued for a maximum period of 12 months, however at the end of the 12 month exemption period the landowner will need to apply for an Application for Development Approval and approval may or may not be granted based on compliance with relevant Planning Legislation and Policy.

WESTERN AUSTRALIA
Oaths, Affidavits and Statutory Declarations Act 2005
STATUTORY DECLARATION

File Ref: 5.1.8 (Property Ref: A_____) E/A 2021-_____

PROPOSED TEMPORARY ACCOMMODATION – Planning Exemption

I/We: _____

Address: _____

Occupation: _____

Sincerely declare as follows –

1. I am the registered landowner or entitled to be the registered proprietor of the land situated at _____ which is more particularly described as:

Lot _____ on Plan/Diagram (*circle applicable*) being the whole of the land in Certificate of Title Volume Folio ("the land").
2. I have applied to the Shire of Northampton ("the Shire") for planning exemption to provide temporary accommodation for a period not exceeding twelve (12) months on the land following after which I shall cease to occupy and use the temporary accommodation.
3. The Shire may grant an exemption approval for me to reside in temporary accommodation for a period not exceeding twelve (12) months commencing on _____ and expiring on, _____ subject to various conditions.
4. I acknowledge that should a further need for temporary accommodation or temporary storage be required after expiry of the exemption period, I shall submit a development application for temporary accommodation to the Shire in good time before expiration of the exemption period being _____. Should approval for a further term not be granted by the Shire, I shall cease to occupy the temporary accommodation and remove the structure/s from the land.

5. I am aware that it is on the basis of my above declarations that the Shire may grant exemption approval of my application to occupy the temporary accommodation and that in the event I occupy the temporary accommodation otherwise than in accordance with the terms of my exemption approval, that I may be prosecuted by the Shire and that the statements I have made in this statutory declaration may be tendered in evidence against me.

SCHEDULE

(Description of temporary accommodation)

This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular.

This declaration is made under the *Oaths, Affidavits and Statutory Declarations Act 2005* at:

Place: _____

In the State of Western Australia this _____ day of _____ 20

Signature of Declarant

Signature of Declarant

In the presence of:

Signature of Witness


In the presence of:

Signature of Witness

Name of Authorised Witness &
Qualification

Name of Authorised Witness &
Qualification

APPENDIX 3 – DEPARTMENT PLANNING LANDS AND HERITAGE – PLANNING EXEMPTION TABLE



Department of Planning,
Lands and Heritage

CYCLONE SEROJA RECOVERY

FREQUENTLY ASKED QUESTIONS ABOUT DEVELOPMENT

Do people need to apply for development approval to rebuild?
In many cases, no, as there are a number of exemptions local governments can apply.

The table below outlines the main exemptions that apply in every local government planning scheme. Individual schemes may include additional exemptions or considerations (such as special control areas). Please be in contact at disasterresponse@dplh.wa.gov.au if you require further information specific to your local government.

www.dplh.wa.gov.au

Type of development	Planning approval required	Condition/s (summarised)	Legislative reference
Demolition of any building or structure	No	• Unless located in a heritage protected place	Local Planning Scheme
Temporary works/ accommodation (such as caravans, dongas, temporary grouped dwellings, cafes, shops etc)	No	• Agreed with the local government (generally <12 months) • Unless bushfire prone >BAL-40 / BAL-FZ	LPS Regulations, Sch 2, p7, cl51(1)
Emergency works to buildings and structures for public safety and maintenance of essential services	No	• Unless located in a heritage protected place • Unless bushfire prone >BAL-40 / BAL-FZ	LPS Regulations, Sch 2, p7, cl51(1)
New single houses and associated structures on R-Coded land	No	• If compliant with the R-Codes • Unless located in a heritage protected place • Unless bushfire prone >BAL-40 / BAL-FZ	LPS Regulations, Sch 2, p7, cl51(1)
New single houses and associated structures on rural land	No	• If broadly compliant with the Scheme • Unless located in a heritage protected place • Unless bushfire prone >BAL-40 / BAL-FZ	Shire of Northampton LPS10, Sch A, cl51(k)
New grouped dwellings, short stay accommodation, tourist accommodation, workforce accommodation etc	No	• If broadly compliant with a previous approval • Unless located in a heritage protected place • Unless bushfire prone >BAL-40 / BAL-FZ	Local Planning Scheme
New commercial buildings	No	• If broadly compliant with a previous approval • Unless located in a heritage protected place • Unless bushfire prone >BAL-40 / BAL-FZ	Local Planning Scheme
Solar panels on the roof of a building	No	• Located parallel to the roof • Unless located in a heritage protected place	LPS Regulations, Sch 2, p7, cl51(1)
Signage	No	• If it replaces existing approved signage or signage that did not require approval	LPS Regulations, Sch 2, p7, cl51(1)
Public works	No	• Regard to the intent of the local planning scheme	Planning and Development Act, s6
Specified as exempt in a local planning policy	No	-	LPS Regulations, Sch 2, p7, cl51(1)

APRIL 2021



Department of Planning,
Lands and Heritage

CYCLONE SEROJA RECOVERY

www.dplh.wa.gov.au

Can I create a temporary local planning policy that exempts development associated with Cyclone Seroja?

Yes - typically a local planning policy would need to be advertised for 21 days, however the Western Australian Planning Commission can waive or vary this requirement. Please be in contact if this is an approach that might suit your local government.

Can I issue temporary development approvals?

Yes, there are two types of temporary mechanisms that can be used to permit development under the local planning scheme:

1. Temporary exemption under the local planning scheme - Clause 61(1) of the deemed provisions permits local governments to issue a temporary exemption from the need to obtain development approval. This is not an approval, but temporary relaxation of requirements (generally limited to <12 months). Works or uses are generally ceased/removed in the future, or permanent approval sought.
2. Temporary approval under the local planning scheme - This process involves a typical development application and approvals are issued for a finite period of time, otherwise known as time limited. At the expiration of this period, the works or use must be removed/ceased, or approval sought for an extension of time.

If I issue a temporary exemption from the need for approval, will I need to charge retrospective fees in the future?

No, the local government can waive or vary the fee at its discretion.

Do I still need to require development approvals if I'm in a bushfire prone area and the development is located in BAL-40 or BAL-FZ (deemed provisions Part 10A)?

Generally yes, however if the development was previously approved then the development can be rebuilt in line with that previous approval as development approval runs with the land. Please be in contact if clarification is required.

Bushfire practitioners can be engaged to carry out a holistic bushfire assessment of affected areas, such as townsites, to reduce the need for each landowner to prepare such an assessment. However, for rebuilding, this isn't necessary.

Do I still need to require development approvals if I'm in a heritage protected place?

Generally yes, however there are some exemptions under the Regulations and Heritage Act such as 'like for like' emergency works. Please be in contact to discuss your specific circumstances.

Is there anything else I can do to streamline processes?

Consider the use of emergency, temporary or additional delegations to allow local government officers to make decisions under delegated authority, so they do not need to go to Council meetings.

Who can I speak to if I have another question?

Enquiries relating to the Department of Planning, Lands and Heritage can be directed to Tim Reed, A/Planning Manager at disasterresponse@dplh.wa.gov.au or (08) 6551 9452.

APRIL 2021

**7.3.5 PROPOSED FRONT FENCE – R-CODE VARIATIONS – LOT 606 (NO. 4)
SALAMIT PLACE, KALBARRI**

LOCATION:	Lot 606 (No. 4) Salamat Place, Kalbarri
APPLICANT:	Gail Birmingham, Landwest Planning
OWNER:	CS Anderson
FILE REFERENCE:	10.6.1.1 / A2507
DATE OF REPORT:	10 May 2021
REPORTING OFFICER:	Michelle Allen – Planning Officer
RESPONSIBLE OFFICER:	Garry Keeffe – Chief Executive Officer
APPENDICES:	
1.	Site Plan
2.	Floor Plan – Single House Additions & Front Fence
3.	Location Plan - Proposed Front Boundary Fence
4.	Aerial View – Established Streetscape
5.	Application Letter
6.	Email Correspondence

AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

Council is in receipt of an application for a development consisting of additions to a single house including a fence to be constructed along the front and side property boundaries of Lot 606 (No. 4) Salamat Place, Kalbarri. Council consideration is required in relation to the fencing component of the application as the fence does not fully meet the requirements of the Local Planning Policy ‘Street Walls and Front Fences in Kalbarri Residential Area’ as it is proposed to be constructed of non-permeable materials and to exceed the length restriction and be more than 50% of the total frontage of the lot.

This report recommends Council support the applicant’s request for 1.8m high non-visually permeable front and side boundary fencing within the primary street setback area and grant development approval.

LOCALITY PLANS:

Figure 1. Locality plan of Lot 606 (No. 4) Salamat Place, Kalbarri

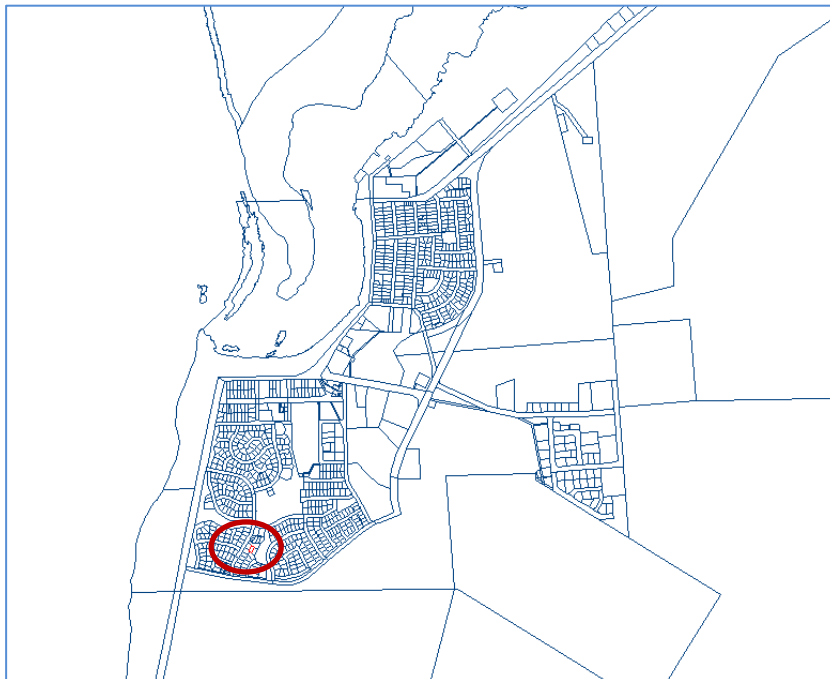


Figure 2. Locality plan of Lot 606 (No. 4) Salamat Place, Kalbarri



BACKGROUND:

An Application for Development Approval has been received from the landowners of Lot 606 (No. 4) Salamat Place, Kalbarri, for the construction of front and side fences along the front property boundaries of the lot. Whilst side boundary fences are typically not a matter requiring planning approval (rather they are a matter to be negotiated and determined between adjoining landholders in accordance with the *Dividing Fences Act 1961*), any boundary fence located within the primary street setback area (as determined by the *State Planning Policy 7.3 – Residential Design Codes*) is a matter for town planning consideration.

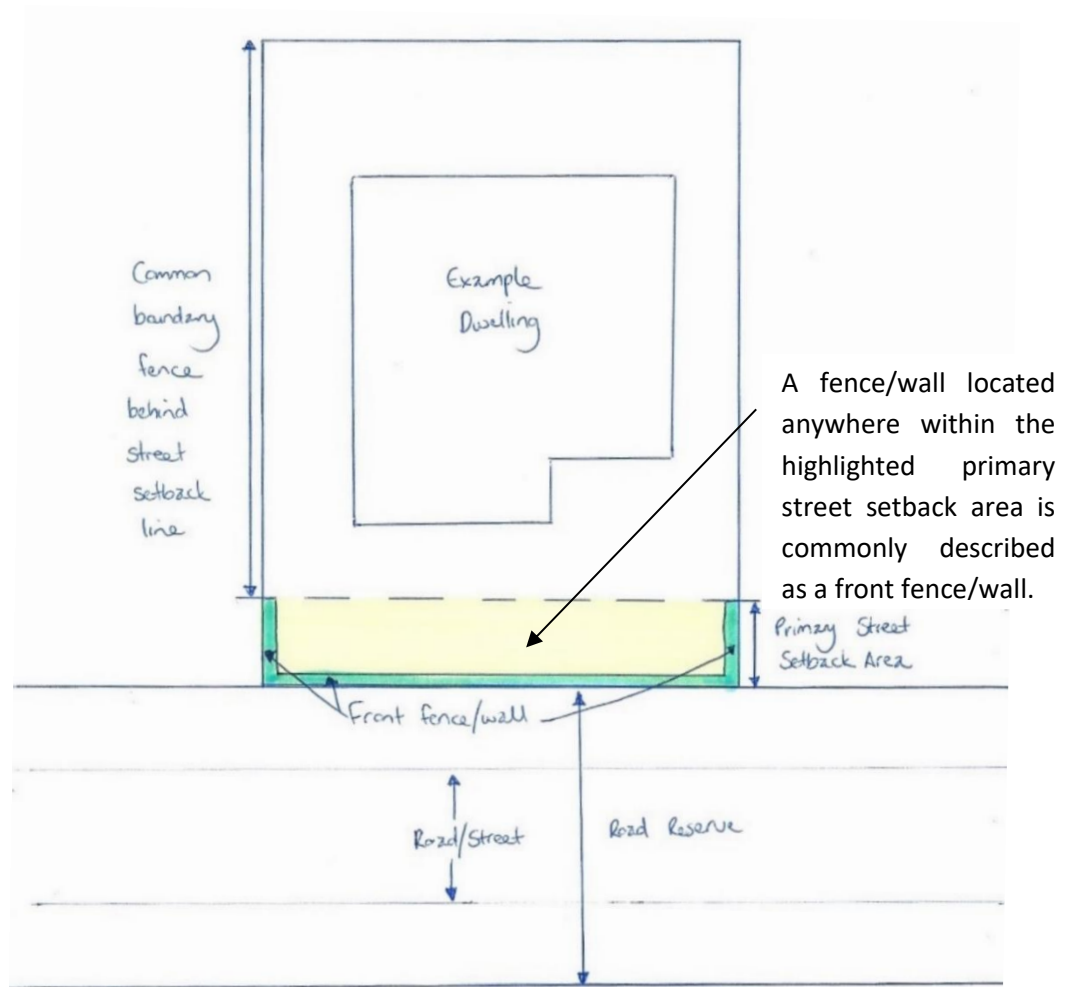
The new application is proposing a 1.8 metre fence comprised of brushwood materials, as shown in photos within application letter at **Appendix 5**.

The application was advertised to adjoining and adjacent landowners and after conclusion of the advertising period and during the assessment of the application, the Applicant was subsequently sent an email outlining the requirements of *Local Planning Policy – Street Walls and Front Fences in Kalbarri Residential Areas*. The email requested the Applicant consider the matter of non-compliance with provisions of the Local Planning Policy in respect to the non-permeable fencing materials and the length of lot frontage exceeding the 50% provision. The Applicant's response is provided at **Appendix 6**.

What constitutes a front fence or front wall?

Clarification is provided with regard to the definition/description of a front fence or wall. The term "front fence" is commonly used to describe a wall, screen or barrier that abuts a street boundary or is located within the primary street setback area. This includes fencing on the side (common) boundaries within the street setback area.

A front fence may, therefore, be located along the front boundary, OR run parallel with the front boundary but be set back some distance from the front boundary however still be located within the primary street setback area, OR may be the side (common) boundary fence that is located within the street setback area. A visual depiction of a street setback area is provided below:



A street setback area is defined as:

“The area between the street alignment and the street setback line as set out in Tables 1 and 4 or as established in a particular case in accordance with the provisions of design element 5.2.”

Therefore, the front and side (common) boundary fences (the subject of this application) are captured within the “front fence” provisions of both the R-Codes and the Local Planning Policy, as they are located within the primary street setback area.

The Proposal

The Application for Development Approval (as per Applicant's most recent advice) proposes front and side boundary fencing as per the following specifications (refer to **Appendices 1,2 and 3** for site plans/drawings):

- The front boundary fence will span the full front boundary length on the eastern side of the driveway and will include a 1.8m high rendered brick pier section on the north eastern corner to house the meter box.
- The front fence design comprises non-permeable brushwood fencing panels to 1.8m in height fixed to stainless steel frames and chosen by the applicant as a more suitable product in terms of future maintenance, coastal location and streetscape amenity.
- The solid fencing will make use of the north facing living area and provide privacy and security for the area. The outdoor living area has been located at the front of the lot within the primary setback area due to the orientation and design of the existing dwelling.
- The fence is not proposed for the entire front of the lot but will span 80% of the frontage and be set back 1.5m from the driveway with vehicle access and egress sightlines not being impacted.
- Salamat Place is a minor cul-de-sac comprising only seven (7) residential lots with low vehicle and pedestrian traffic volumes.

The fence at Lot 606 Salamat Place is proposed to be 1.8m high, to be constructed of non-permeable brushwood materials and to be located for a length greater than 50% of the total frontage of the lot therefore the application does not meet deem-to-comply provisions of the R-Codes and is seeking to vary the Local Planning Policy provisions.

Maintaining visual permeability for surveillance is partly addressed as there is room to enter the Salamat Place roadway itself with adequate visibility. The driveway entrance is located on the western side of the lot with the fence set back 1.5 metres from the driveway thus providing sufficient visibility to identify hazards during access and egress to/from the lot.

With regard to information provided by the Applicant (in relation to other high non-permeable fences located in front setback areas) it is acknowledged that several such precedents exist in the older established part of Kalbarri. This has been due to applicants responding to existing dwelling footprints and as such swimming pool/outdoor living areas being located within front street setback areas.

COMMUNITY & GOVERNMENT CONSULTATION:

This Application has been advertised to three adjoining and adjacent landowners for a period of 14 days, commencing on 17 March 2021 and concluding on 31 March 2021. During the advertising period no submissions were received.

FINANCIAL & BUDGET IMPLICATIONS:

The Applicant has paid a development application fee of \$640.00 under the Shire's 'Planning Services Fees 2020/2021'.

Additionally, should Council refuse this application or impose conditions to modify the proposed development as presented, and the Applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

State: Planning and Development (Local Planning Schemes) Regulations 2015

State: State Planning Policy 7.3 – Residential Design Codes Volume 1

Local: Shire of Northampton Local Planning Scheme No. 11

Shire of Northampton Local Planning Scheme No. 11

The land is zoned "Residential R17.5" under the *Shire of Northampton's Local Planning Scheme No. 11* with the objectives of the Residential Zone being:-

- *"To provide for a range of housing and a choice of residential densities to meet the needs of the community.*
- *To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.*
- *To provide for a range of non-residential uses, which are compatible with and complementary to residential development."*

The following relevant provisions also apply under the *Local Planning Scheme No. 11*:-

"Part 4: GENERAL DEVELOPMENT REQUIREMENTS

4.1 R-CODES

4.1.1 *The R-Codes, modified as set out in clause 4.2, are to be read as part of this Scheme.*

4.2 MODIFICATION OF R-CODES

The general site requirements are set out in Table 1 of the Residential Design Codes.”

State Planning Policy 7.3 - Residential Design Codes Volume 1 (2019)

Residential development including front fencing (and side returns within the primary street setback area) are governed by the Residential Design Codes (R-Codes). A front boundary fence is considered an associated structure of a Single House, where (in addition to the single house) developments of the following type should be considered:

“the erection or extension to a single house, ancillary dwelling, outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool”

The *Residential Design Codes* (R-Codes) are formulated using a modified “performance” approach. The “Deemed-to-Comply” provisions contained in the R-Codes provide a means by which development can be assessed as compliant, while the “Design Principles” allow the possibility of other ways of achieving an acceptable outcome.

In accordance with *State Planning Policy 7.3 Residential Design Codes Volume 1*, this Application for Development Approval was assessed under the following requirements:-

2.2.2 - *Where a proposal for a single house*:*

- (a) *does not satisfy the deemed-to-comply provisions; and*
- (b) *proposes to address a design principle of Part 5 of R-Codes Volume 1;*

an application for development approval under the scheme shall be made and determined prior to the issuing of a building permit.

Note:

** includes the erection or extension to a single house, ancillary dwelling, outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool –*

refer to schedule 2, clause 61 (c) and (d) of the Planning and Development (Local Planning Schemes) Regulations 2015 (as amended)."

2.4 Judging merit of proposals

Where a proposal does not meet deemed-to-comply provision(s) of the R-Codes Volume 1 and addresses design principle(s), the decision-maker is required to exercise judgement to determine the proposal.

Judgement of merit is exercised only for specific element(s) of a proposal which do not satisfy the relevant deemed-to-comply provision(s).

The R-Codes also specify the following in relation to Street Walls and Fences, with Section 5.2.4, sub-clause C4, stating:

"Front fences within the primary setback area that are visually permeable above 1.2m of natural ground level, measured from the primary street side of the front fence."

with the minimum Primary Street Setback distance being 6 metres for the Residential R17.5 zone, as specified by Table 1 of the R-Codes.

As the proposed fence does not meet the above Deemed-to-Comply provisions (proposing a solid non-visually permeable fence to a height of 1.8m with nil setback from the front lot boundary), Council must give consideration as to whether the proposed development is able to sufficiently address the Design Principles of the Residential Design Codes, as per the following provisions:

"P4 Front fences are low or restricted in height to permit surveillance (as per Clause 5.2.3) and enhance streetscape (as per clause 5.1.2), with appropriate consideration to the need:

- for attenuation of traffic impacts where the street is designated as a primary or district distributor or integrator arterial; and*
- for necessary privacy or noise screening for outdoor living areas where the street is designated as a primary or district distributor or integrator arterial."*

It is considered that the proposed solid boundary fence, to be located within the six (6) metre primary street setback area, sufficiently addresses the Design

Principles as specified above, and this is discussed further in the Comments section of this report.

The distinction between the R-Codes and the Local Planning Policy, with regard to front fences, is the following:

- the R-Codes (dealt with in this section) allows fences and walls within the street setback area to be higher than 1.2m, providing that the portion of fence above 1.2m is visually permeable. The R-Codes are a Statutory Policy.
- The Shire's Local Planning Policy (dealt with in 'policy' section below) varies the above R-Codes provisions and permits a street wall or fence up to 1.8m high provided the wall or fence meets certain provisions.

POLICY IMPLICATIONS:

Local: Shire of Northampton Local Planning Policy – Street Walls & Front Fences in Kalbarri Residential Areas

Shire of Northampton Local Planning Policy – Street Walls & Front Fences in Kalbarri Residential Areas

Council adopted a Local Planning Policy in August 2004 which guides Council's decision making on the matter of street walls and front fences in Kalbarri. This Policy was modified in February 2020 and applies to the residential land contained within the Scheme Area of the Kalbarri Local Planning Scheme No. 11, and is further broken into 3 areas:

- 3.3 *Established Northern Residential Areas*
- 3.4 *Brownes Farm R5 (2,000m²) Residential Area; and*
- 3.5 *Other Residential Areas.*

The objectives of the Policy are:

"To provide clarity and design guidance through a detailed framework to supplement the deemed to comply provisions of Clause 5.2.4 of the 'Residential Design Codes of Western Australia'".

The following provisions of the Local Planning Policy provides guidance for fences in the Established Northern Residential Areas, which is also the locality of the Applicant's land pertaining to this application:-

“3.3.1 These residential areas are located to the north and west of Nanda Drive and is the more established part of Kalbarri. High walls or fences have affected the streetscape.

3.3.2 The local government will allow a street wall or fence up to 1.8m high provided the wall or fence:

- (a) has contrasting forms of construction (eg. brick piers with contrasting infill or landscaping recesses) or be finished in a colour acceptable to the local government so that in the opinion of the local government the wall or fence enhances (or at the very least does not detract) from the streetscape;*
- (b) has a length of no more than 30% of the total frontage of the lot and is located from one side only (ie. no ‘middle’ fencing);*
- (c) is located so that at least one habitable room window of the dwelling has a clear view of the street; and*
- (d) has a truncation of 1.5m where it adjoins a driveway.*

A Local Planning Policy shall not bind Council in respect of any application for Planning Consent but Council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

STRATEGIC IMPLICATIONS:

Nil.

COMMENT:

It is considered that the application does not conflict with the objectives of *Local Planning Scheme No. 11 – Kalbarri* and that the design of the fence is considered to be of “high quality” and to a standard such that the amenity of the area is not impacted upon in a negative manner.

The design and placement of the proposed fence is considered to have merit and will provide privacy and security to the north facing outdoor living area designed to be located within the primary setback area in response to the location and design of the existing dwelling. Whilst the materials proposed are considered non-permeable the dwelling is located within a minor cul-de-sac consisting of seven (7) residential lots with low vehicle and pedestrian traffic volumes.

Additionally, it is noted that construction of a 1.8m high front fence in the area is not unusual with a number of residential lots varying the Local Planning Policy provisions in terms of visual permeability and height, with some utilising a combination of solid and panel slats to achieve visual permeability and an equal number utilising solid, non-permeable fencing materials. Given that these other solid fences already exist in the area and the fence being proposed is to be an acceptably high standard of design, it is not considered that the proposed fence would set an undesirable precedent or comprise the streetscape in this instance.

Furthermore, it is considered that it would be an improvement upon many of the fences which currently exist in the area which include a variety of designs and materials. Coupled with the diverse setback distances and dwelling designs in the immediate locality, it is considered that the design and placement of the fence as proposed will be adjacent to a north facing outdoor living area and will not detrimentally impact on the streetscape.

It is noted that the advertising period closed on 31 March 2021 with no objections being received from adjoining and adjacent landowners

VOTING REQUIREMENT:

Simple Majority Required.

CONCLUSION:

It is recommended that Council support the request of the Applicant for non-permeable brushwood fencing to be constructed along the front and side property boundaries of Lot 606 (No. 4) Salamat Place, Kalbarri and recommend that the Application for Development Approval be approved subject to conditions.

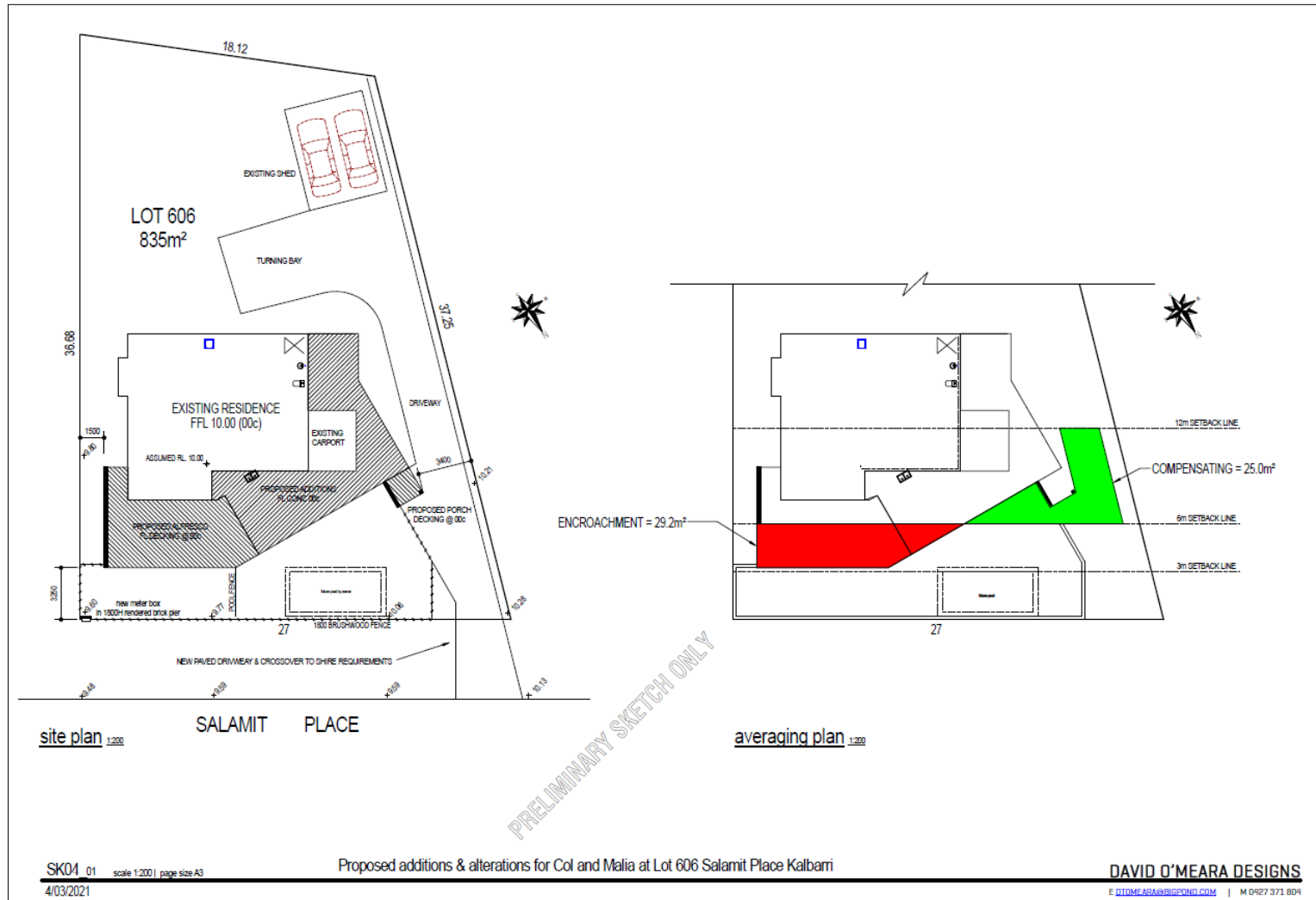
OFFICER RECOMMENDATION – ITEM 7.3.5	APPROVAL
That Council grant formal development approval for a 1.8m high brushwood fence to be constructed along the front and side property boundary of Lot 606 (No. 4) Salamat place, Kalbarri, subject to the following conditions:	
1. Development shall be in accordance with the attached approved plan(s) dated 21 May 2021 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;	

- 2. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and development approval for that use/addition:**
- 3. The fence height shall be limited to 1.8 metres in height as marked in 'RED' on the attached approved plan(s) dated 21 May 2021;**
- 4. A building permit shall be issued by the local government prior to the commencement of any work on the site;**
- 5. Any soils disturbed or deposited on site shall be stabilized to the approval of the Local Government;**
- 6. The materials used in the construction of the fence shall be as per the schedule of materials provided to the local government. This schedule shall not be modified or altered without the prior written approval of the local government;**

Advice Notes:

- 1. Where an approval has lapsed, no development/use shall be carried out without the further approval of the local government having first been sought and obtained.**
- 2. If the development/use the subject of this approval is not substantially completed within a period of 2 years after the date of the determination the approval shall lapse and be of no further effect;**
- 3. If an applicant is aggrieved by this determination there is a right (pursuant to the *Planning and Development Act 2005*) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.**

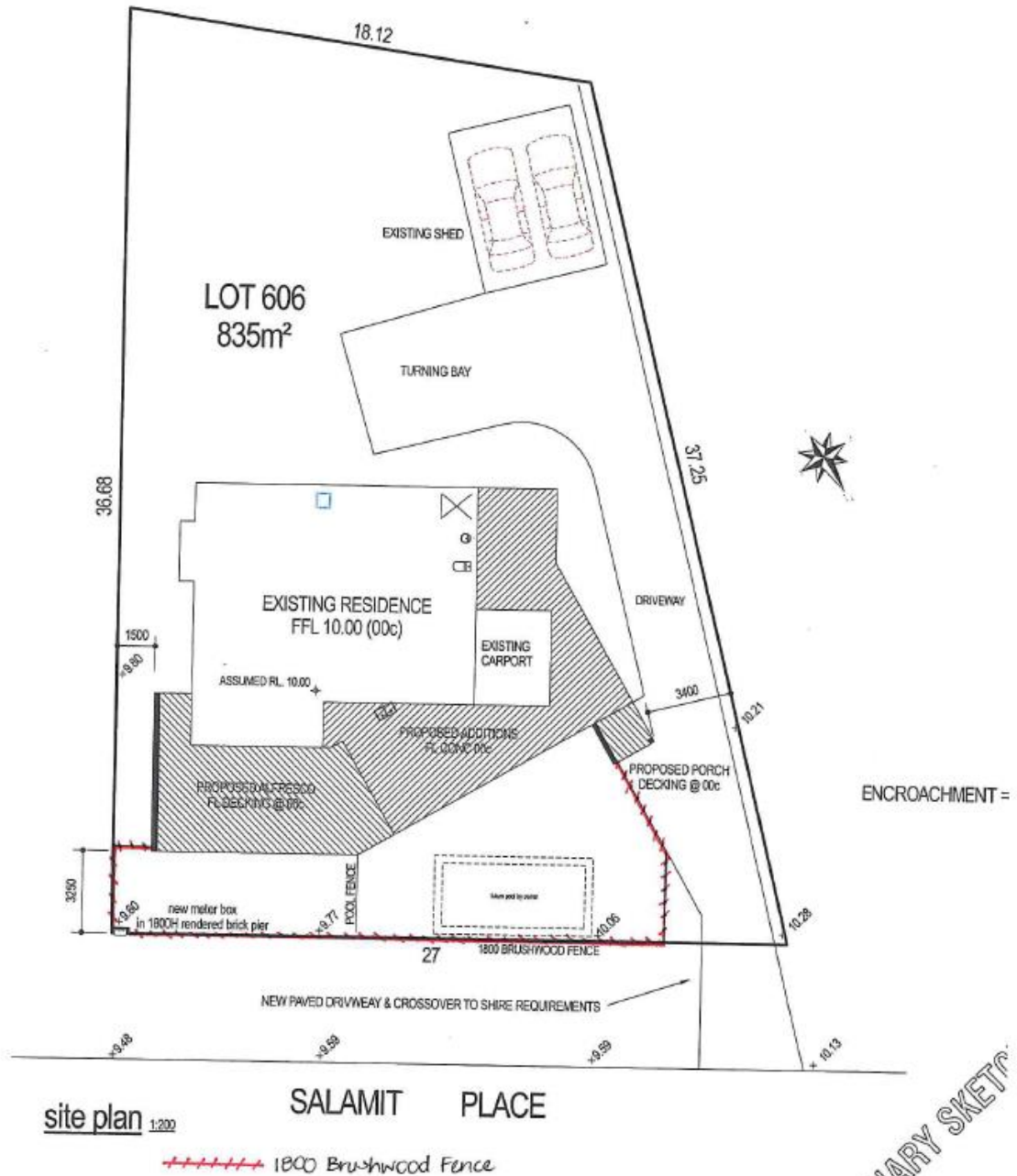
APPENDIX 1 – SITE PLAN



[illegible]

DAVID O'MEARA DESIGNS
E: DDO@DAVIDO'MEARA.COM | M: 0427 371 0061

APPENDIX 3 – LOCATION PLAN – FRONT BOUNDARY FENCE



PRELIMINARY SKETCH

SK04 01 scale 1:200 | page size A3

Proposed additions & alterations for Col and Malia at

APPENDIX 4 – AERIAL VIEW (ESTABLISHED STREETScape)



APPENDIX 5 – APPLICATION LETTER



Our Ref: 21130

05 March 2021

Chief Executive Officer
Shire of Northampton
PO Box 61
NORTHAMPTON WA 6535

Dear Sir

DEVELOPMENT APPLICATION ADDITIONS TO SINGLE DWELLING LOT 606 NO 4 SALAMIT PLACE, KALBARRI

On behalf of the owner of the above property, application for planning approval is sought. Approval is sought for concession to the following deemed to comply provisions under the Residential Design Codes, for the proposed additions to the existing dwelling.

Please find enclosed:

1. David O'Meara Designs Plan Set dated 04/03/2021.
2. Endorsed Application Form.
3. Adjoining landowner consent Lot 607 No 6 Salamat Place.

5.1.2 Street Setback

C2.1 (i) Buildings setback from the primary street in accordance with Table 1.

Minimum Street Setback: 6m (R17.5)

Actual setback: 3.25m (outdoor living area); 4m (dwelling)

C2.2 (iii) Reduced by up to 50% provided the area of encroachment is compensated by equal amount open space twice the setback distance.

Minimum compensating area required: 29.2m.

Actual compensating area achieved: 25.0m

5.3.1 Outdoor living areas

C1.1 Behind street setback area and have at least two-thirds of the required area without permanent roof cover

Alfresco full roof

Justification

- Adjoining lots have setback approximately 5.5m and 8m respectively. Dwellings on lots opposite Lot 606 are setback approximately 5m and 22m. This indicates that there is not a consistent pattern of setbacks in the cul-de-sac and as result, the proposed setback will not compromise an established setback pattern.

Telephone: (08) 9965 0550

Email: info@landwest.net.au

ABN:

18 492 913 035



- The additions will not create overlooking or privacy issues due to orientation, compliance with side setback requirements, and finished ground and floor levels.
- The additions include an outdoor living area with a preferable northern aspect and solid eastern elevation. This ensures both the outdoor and internal living areas are afforded suitable privacy. The design and layout will not lead to overlooking or loss of privacy to adjoining Lot 607 as dwelling will be behind the proposed alfresco area.
- The proposed additions and encroachment into the front setback area do not compromise other development requirements: sufficient parking, pedestrian access and surveillance opportunities are provided for.
- No existing or proposed internal service consumer mains will be impacted.
- The reduced setback allows the design to respond to lot configuration, which is not uniform. The lot has a frontage of 27metres and reduces to 18m at the rear. The narrowing of the lot reduces width available for redevelopment as the existing dwelling footprint is to be retained, and sufficient width is required to be maintained to allow vehicle access (min 3m width required, 3.4m achieved). Due to the above, the dwelling addition is not orientated at 90deg to the lot frontage. As a result of the design, the build will not cause significant bulk in the front setback area.
- The design is contemporary and will assist in creating a more varied and interesting streetscape. It will assist with modernisation and redevelopment of the existing dwelling.
- The orientation of the dwelling additions in relation to the street frontage, result in only a small portion of the structure encroaching into the front setback area.
- The open but covered outdoor living area is the predominant structure within the setback area, but within the maximum 50% reduction permissible (actual at 3.25m). Maximum roof area for outdoor living area is required to achieve maximum northern exposure and access to winter sun and ventilation which contributes to high level of thermal performance (see detail below).
- The deck will adjoin uncovered open areas and future pool, all which contribute to an outdoor living area which is usable and functional.
- The reduced setback concession will not impinge on the view of street from an opening to the street (entrance door). The location of the living areas at the front of the dwelling, together with orientation will contribute to both perceived and actual surveillance opportunities for the street frontage.

8 Anzac Terrace Geraldton WA 6730
Telephone: (08) 9965 0550
ABN:

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Email: info@landwest.net.au
18 492 913 035

Land Appraisal | Rezoning/Scheme Amendments | Small & Large Scale Subdivisions | Strata Schemes | Development Applications | Project Management



- The lot is orientated north south. The additions incorporate a new living area and outdoor living area at the northern aspect. This is to ensure high level of thermal performance is achieved by incorporating passive solar design principles, which require north face living areas including south facing louvre windows to allow cross ventilation, maximum north facing roof area for solar devices, and significant solar gain in living area, outdoor living, and master bedroom zones all which reduce a dependence on mechanical heating and cooling. The preliminary NatHERS rating is 8.9 stars, compare to the existing house rating of 5.3 stars.
- The design and orientation allow the outdoor living area to be protected from prevailing southerly winds.

5.2.4 Street walls and fences

C4 Front fences visually permeable

Fence 1800high non-permeable

Shire of Northampton Local Planning Policy: Street Walls and Front Fences Kalbarri 2020

Fence height/style northern residential area

Justification

- Brushwood material will blend sympathetically with verge vegetation. Whilst visually impermeable, the material is not solid in style or texture and will contribute to a positive streetscape.
- Brushwood has been chosen due to its environmental qualities - is created from a sustainable product (from Melaleuca species), is termite resistant, is low maintenance, and being fixed to stainless steel frames, will not be susceptible to rust in the high salt coastal location.
- The 1800mm height is required for the privacy of the outdoor living area.
- Fence is not proposed for the entire lot frontage. The driveway, carparking areas and entrance to dwelling will all be open and visible from the street frontage.
- Fence is set back 1.5 metres from driveway and vehicle access/egress sight lines will not be impacted.
- Salamat Place is a minor cul-de-sac with a negligible volume of traffic; there will be no impact on traffic function or visibility.
- Minimal pedestrian traffic in cul-de-sac; there will be no impact on pedestrian amenity, or public safety.

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- Will assist with minimising headlight glare to bedroom from vehicle movement to/from adjoining lots.

Adjoining landowner Lot 607 have viewed the dwelling plans and provided their consent to the proposal (see attached). The registered proprietor of Lot 605 is the Shire of Northampton.

The proposed dwelling additions have been designed to respond to the configuration of the lot and the most effective way to utilise the existing dwelling footprint. There is a strong emphasis on solar accessibility, which drives the addition of new living areas at the northern side of the existing dwelling. The design achieves an extremely high NATHERS energy rating as a result. The dwelling addition design will create a distinctive and contemporary residence whilst having a positive impact of the existing streetscape of Salami Place.

Please do not hesitate to contact our office with any further queries regarding the application.

Yours faithfully



Gail Bermingham

enc

8 Anzac Terrace Geraldton WA 6530
Telephone: (08) 9965 0550
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PO Box 1597 Geraldton WA 6531
Email: info@landwest.net.au
18 492 913 035

Land Appraisal | Rezoning/Scheme Amendments | Small & Large Scale Subdivisions | Strata Schemes | Development Applications | Project Management

APPENDIX 6 – EMAIL CORRESPONDENCE

From: Michelle Allen

Sent: Thursday, April 8, 2021 1:50 PM

To: Gail Bermingham <gail@landwest.net.au>

Subject: RE: Proposed Additions and Front Fence - Lot 606 (No. 4) Salamat Place, Kalbarri

Hello Gail

During assessment of the above development, I guess the main issue so far is to do with the front fence which is proposed to be brushwood fencing. I have some questions:

- 1) How permeable is the front fencing at 1.8m? I have seen brushwood fencing that isn't visually permeable at all.
- 2) If the fencing is not visually permeable then compliance with the Shire's Local Planning Policy *Street Walls and Front Fences in Kalbarri* which includes provisions in Clause 3.3 which states *'the local government will allow a street wall or fence up to 1.8m high provided the wall or fence has a length of no more than 50% of the total frontage of the lot and is located from one side only (ie. no 'middle' fencing')*.
- 3) The Clause also states that *"the local government will allow a street wall or fence up to 1.8m high provided the wall or fence is located so that at least one habitable room window of the dwelling has a clear view of the street"*. The door is probably sufficient but will be conditioned so that it is not glazed or covered with a blind.
- 4) Are any photos or elevations available to illustrate what the fencing is proposed to look like. I have seen brushwood fences look two ways – scraggly and permeable and dense and not permeable, hence the reason I ask.

I look forward to hearing from you regarding the above points.

Kind Regards,
Michelle Allen



Michelle Allen
Planning Officer

A: PO Box 61 Northampton WA 6535

P: (08) 9934 1202 F: (08) 9934 1072

E: cdo@northampton.wa.gov.au

From: Gail Bermingham <gail@landwest.net.au>
Sent: Friday, April 23, 2021 7:33 PM
To: Michelle Allen <cdo@northampton.wa.gov.au>
Cc: David O'Meara <dtomeara@bigpond.com>; kabseil@bigpond.net.au
Subject: RE: Proposed Additions and Front Fence - Lot 606 (No. 4) Salomit Place, Kalbarri

Hi Michelle

Sorry for delay in responding. I was away most of this past week and was waiting for confirmation that proponents were OK after cyclone and still wished to proceed with their application.

Please see responses below in red.

Let me know if you have any further queries.

Regards
Gail Bermingham



 gail@landwest.net.au
 8 Anzac Terrace Geraldton WA 6530
 (08) 9965 0550

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From: Michelle Allen <cdo@northampton.wa.gov.au>
Sent: Thursday, 8 April 2021 1:50 PM
To: Gail Bermingham <gail@landwest.net.au>
Subject: RE: Proposed Additions and Front Fence - Lot 606 (No. 4) Salomit Place, Kalbarri

Hello Gail

During assessment of the above development, I guess the main issue so far is to do with the front fence which is proposed to be brushwood fencing. I have some questions:

- 5) How permeable is the front fencing at 1.8m? I have seen brushwood fencing that isn't visually permeable at all.

As detailed in the application report, the fence will not be permeable. This is necessary to ensure privacy to the future pool area.

The product has been chosen as it is not a bulky or solid material and is a sustainable product both in terms of its production and ongoing maintenance in an exposed coastal location.

We note solid fencing on properties in both Gantheaume Crescent and Seakist Crescent which are not visually permeable, in acknowledgment of pool areas located in their respective front setback areas.

- 6) If the fencing is not visually permeable then compliance with the Shire's Local Planning Policy *Street Walls and Front Fences in Kalbarri* which includes provisions in Clause 3.3 which states *'the local government will allow a street wall or fence up to 1.8m high provided the wall or fence has a length of no more than 50% of the total frontage of the lot and is located from one side only (ie. no 'middle' fencing')*.

The front fencing is located from one side of the lot only. The length of fencing required is in response to need for privacy to living and outdoor living areas which have been located and orientated to the northern aspect to maximise passive solar design opportunities.

Additionally, the solid fencing provides security for the living areas of the dwelling which would otherwise be open and visible to the road.

The fencing will not impact on sight distance for the crossover, or sight lines to/from adjoining lots. It will not detrimentally impact on streetscape.

Overall, the front fence is not considered to have a discordant impact on the streetscape given the road is a cul-de-sac with negligible vehicle and pedestrian traffic, coupled with the varied dwelling and fencing design and material in the immediate locality.

- 7) The Clause also states that *"the local government will allow a street wall or fence up to 1.8m high provided the wall or fence is located so that at least one habitable room window of the dwelling has a clear view of the street"*. The door is probably sufficient but will be conditioned so that it is not glazed or covered with a blind.

The door includes a side-light window which provides passive surveillance opportunities.

- 8) Are any photos or elevations available to illustrate what the fencing is proposed to look like. I have seen brushwood fences look two ways – scraggly and permeable and dense and not permeable, hence the reason I ask.

Indicative photos attached to demonstrate high quality product proposed to be used.

The proponent proposes a high quality constructed and maintained fence to complement the proposed dwelling addition and improvements. The product has a long-life span, is low maintenance, has excellent thermal/heart absorption qualities, excellent strength properties in strong wind conditions and presents a softer, natural look. In event of dislocation, will not cause damage. It is considered by the proponent to be a superior product to use for fencing than masonry and/or metal materials.

I look forward to hearing from you regarding the above points.

In conclusion, we contend the proposed fencing does not compromise the visual amenity or the streetscape of the locality, impact on sight lines or vehicle access to adjoining lots and will afford the applicants both privacy and security.

Kind Regards,
Michelle Allen



Michelle Allen
Planning Officer

A: PO Box 61 Northampton WA 6535

P: (08) 9934 1202 F: (08) 9934 1072

E: cdo@northampton.wa.gov.au





Copyright © 2010 DAVEY Brushwood Fencing

7.3.6 SUMMARY OF PLANNING INFORMATION ITEMS

DATE OF REPORT: 8 APRIL 2021
REPORTING OFFICER: Michelle Allen – Planning Officer

COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Planning Officer.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
020	Chris Watt, Planned Form	LOT 204 (NO. 73) GLANCE STREET, HORROCKS	CARPORT – R-CODE VARIATIONS	16 March 2021
021	John (Brad) Gillard	LOT 7 (NO. 5) SALAMIT PLACE, KALBARRI	SINGLE HOUSE AND OUTBUILDING – R-CODE VARIATION	16 March 2021
022	ME Miles	LOT 248 (NO. 7) HAMERSLEY STREET, NORTHAMPTON	ONE (1) PERMANENT SHIPPING CONTAINER	18 March 2021
023	PK, JE & GS Avery	LOT 52 (NO. 68) STEPHEN STREET, NORTHAMPTON	SIGNAGE AND FLAGS – NORTHAMPTON CARAVAN PARK	18 March 2021
024	McAullay Builders	LOT 101 (NO. 76) MITCHELL STREET, HORROCKS	SINGLE DWELLING & OUTBUILDING (AMENDED PLANS)	23 March 2021
025	CR Gaby	LOT 54 (NO. 58) MITCHELL STREET, HORROCKS	RETAINING WALLS – R-CODE VARIATION	24 March 2021
026	Ray Stent	LOT 90 (NO. 5) GARNET WAY, KALBARRI	SINGLE HOUSE & OUTBUILDING – R-CODE VARIATION	30 March 2021
027	G Weston	LOT 42 (NO. 48) GWALLA STREET, NORTHAMPTON	OUTBUILDING	31 March 2021

029	Redink Homes Midwest	LOT 71 (NO. 16) BROWNE BOULEVARD, KALBARRI	SINGLE DWELLING – R-CODE VARIATION	6 April 2021
030	Teakle and Lalor	LOT 81 (NO. 27) PORT STREET, PORT GREGORY	OUTBUILDING	6 April 2021
031	JM & KL Lange	LOT 53 (NO. 5) DIAMOND VISTA, KALBARRI	SINGLE DWELLING & FRONT FENCE – R-CODE VARIATION	9 April 2021
032	H W Reker	LOT 35 (NO. 45) FLORA BOULEVARD, KALBARRI	SINGLE HOUSE – R-CODE VARIATION	21 April 2021
033	L Vrantzis	LOT 683 (NO. 25) WAIKIRI PARADE, KALBARRI	GARAGE – R-CODE VARIATION	23 April 2021
034	Norwest Building Group	LOT 340 (NO. 20) PENN STREET, KALBARRI	OUTBUILDING – R-CODE VARIATION	28 April 2021
035	Norwest Building Group	LOT 70 (NO. 70) SEVENTH AVENUE, NORTHAMPTON	OUTBUILDING	4 May 2021
036	Leander Crickmay	LOT 16 (NO. 32) MITCHELL STREET, HORROCKS	SINGLE DWELLING & ANCILLARY (RETROSPECTIVE)	4 May 2021
037	Phil Crogan (Simple Life Projects)	LOT 11 (UNIT 3/NO. 11) HACKNEY STREET, KALBARRI	GROUPED DWELLING – R-CODE VARIATION	5 May 2021

OFFICER RECOMMENDATION – ITEM 7.3.6

For Council Information

7.4.1	ACCOUNTS FOR PAYMENT	2
7.4.2	MONTHLY FINANCIAL STATEMENTS – MARCH 2021	14
7.4.3	MONTHLY FINANCIAL STATEMENTS – APRIL 2021	44
7.4.4	BUDGET SUBMISSIONS 2021-2022	76

7.4.1 ACCOUNTS FOR PAYMENT

FILE REFERENCE:	1.1.1
DATE OF REPORT:	9th May 2021
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Leanne Rowe/Grant Middleton
APPENDICES:	1. List of Accounts

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 21st May 2021, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.1

That Municipal Fund Cheques 22058 to 22071 inclusive totalling \$70,694.09, Municipal EFT payments numbered EFT21889 to EFT22074 inclusive totalling \$1,449,495.71, Trust Fund Cheques 2589 to 2603, totalling \$9,203.89, Direct Debit payments numbered GJ0904 to GJ01010 inclusive totalling \$564,296.28 be passed for payment and the items therein be declared authorised expenditure.

SHIRE OF NORTHAMPTON
FINANCE REPORT – 21 MAY 2021

MUNICIPAL FUND CHEQUES

Chq #	Date	Name	Description	Amount
22058	11-03-21	KALBARRI GAS	ANNUAL CONTAINER SERVICE	68.00
22059	11-03-21	MCLEODS BARRISTERS & SOLICITORS	LEGAL FEES	881.01
22060	16-03-21	SYNERGY	ELECTRICITY CHARGES	17,180.41
22061	22-03-21	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	188.45
22062	25-03-21	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	12,452.44
22063	25-03-21	CANCELLED		
22064	25-03-21	INFRINGEMENT PAYMENT CENTRE	UNRESTRAINED LOAD INFRINGEMENT	150.00
22065	25-03-2021	SYNERGY	ELECTRICITY CHARGES	17433.85
22066	06-04-2021	GAVIN JAMES NEWHILL	REFUND CAT REGISTRATION	28.33
22067	20-04-2021	GERALDTON MOWER & REPAIR SPECIALISTS	CHAINSAW MAINTENANCE/REPAIR	403.05
22068	20-04-2021	MCLEODS BARRISTERS & SOLICITORS	LEGAL FEES	11161.75
22069	29-04-2021	SHIRE OF NORTHAMPTON	PAYROLL DEDUCTIONS SUNDRY DEBTORS	10570.00
22070		CANCELLED		
22071	30-04-2021	GERALDTON MOWER & REPAIR SPECIALISTS	CHAINSAW SPARE PARTS	176.80
				<u>\$70,694.09</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 21 MAY 2021

ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT21889	16-02-2021	TELSTRA	TELEPHONE CHARGES	3108.36
EFT21890	04-03-2021	NEIL BROADHURST	REIMB MOB PHONE CASE	30.00
EFT21891	04-03-2021	RIC DAVEY	REIMB BUNNINGS WEEDER	33.23
EFT21892	04-03-2021	LEO RYAN	REIMB LAND LINE	39.90
EFT21893	02-03-2021	HAYLEY R WILLIAMS DEVISE URBAN PLANNING	PLANNING SERVICES	4004.00
EFT21894	11-03-2021	ABROLHOS ELECTRICS	ALLEN CTR POWER CABLE RELOC	2002.88
EFT21895	11-03-2021	ADMEDIA	KVC TV COMMERCIAL PRODUCTION	638.00
EFT21896	11-03-2021	KALBARRI IGA	KAL OFFICE/CONST CREW GOODS	369.73
EFT21897	11-03-2021	BATAVIA COAST TRIMMERS	NCC REINSTALL SHADE SAILS	550.00
EFT21898	11-03-2021	BARRON BUILDING SURVEYING	BUILDING SURVEYING SERVICES	2902.46
EFT21899	11-03-2021	BLACKTOP CONSULTING ENGINEERING	LYNTON CONVICT DEPOT INSPECT RUINS	1650.00
EFT21900	11-03-2021	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	KAL RD ANNUAL RESEAL PROGRAM	168653.83
EFT21901	11-03-2021	BR & YB MORGAN	SERVICE VEHICLES	766.00
EFT21902	11-03-2021	BUNNINGS (GERALDTON WAREHOUSE)	KAL PLANTS	291.79
EFT21903	11-03-2021	CATERLAAS	PLANT SERVICING	5491.24
EFT21904	11-03-2021	COASTAL ELECTRICAL & SOLAR	SALLYS TREE ELECTRICAL WORKS	495.00
EFT21905	11-03-2021	BOC GASES AUSTRALIA	INDUSTRY GASES	67.66
EFT21906	11-03-2021	CONCEPT MEDIA PTY LTD	KVC PRINT ADVERTISEMENTS	2359.36
EFT21907	11-03-2021	CORSIGN WA PTY LTD	SIGNS	352.00
EFT21908	11-03-2021	TOLL TRANSPORT PTY LTD	FREIGHT	11.89
EFT21909	11-03-2021	DANTHONIA DESIGNS	LED NOTICE BOARDS	28912.01
EFT21910	11-03-2021	SIMON DRAGE	BATEMAN RES/NCC MTCE	1661.00
EFT21911	11-03-2021	ELITE ELECTRICAL CONTRACTING	AIRCON REPAIRS	411.40
EFT21912	11-03-2021	ENGIN	ENGIN CHARGES	312.63
EFT21913	11-03-2021	JOHN JAMES CAMPBELL FLANNERY	RATE REFUND	1352.81
EFT21914	11-03-2021	GERALDTON FUEL COMPANY PTY LTD	FUEL CARD PURCHASES	329.82

SHIRE OF NORTHAMPTON
FINANCE REPORT – 21 MAY 2021

EFT #	Date	Name	Description	Amount
EFT21915	11-03-2021	GREAT NORTHERN RURAL SERVICES	HARDWARE/RETIC	622.93
EFT21916	11-03-2021	GREAT SOUTHERN FUEL SUPPLY	DEPOT FUEL / FUEL CARD PURCHASES	24921.92
EFT21917	11-03-2021	HASLEBYS HARDWARE SUPPLIES	HARDWARE/RETIC	2876.88
EFT21918	11-03-2021	C + J HANSON PLUMBING CONTRACTORS	VARIOUS PLUMBING	3247.52
EFT21919	11-03-2021	KALBARRI AUTO CENTRE	VEHICLE SERVICE/TYRES/BATTERIES	1801.80
EFT21920	11-03-2021	KALBARRI NEWSAGENCY	STATIONERY	58.85
EFT21921	11-03-2021	KALBARRI AUTO ELECTRICS	VEHICLE AIRCON SERVICE/BATTERIES	1276.00
EFT21922	11-03-2021	KALBARRI VISITOR CENTRE	KVC SEVEN NETWORK ADVERTISING	3500.20
EFT21923	11-03-2021	KALBARRI GRAVEL & SAND SUPPLIES	GRAVEL CARTAGE/STREET SWEEPING	10703.00
EFT21924	11-03-2021	KALBARRI KEBABS	NPTN CONST CREW MEAL	109.00
EFT21925	11-03-2021	NORTHAMPTON TOWING	TRANSPORT ISUZU DMAX	150.00
EFT21926	11-03-2021	LGRCEU	PAYROLL DEDUCTIONS	102.50
EFT21927	11-03-2021	MIDWEST MULCHING MOWING	KAL AERODROME MULCH/FIRE MITIGATION WKS	9570.00
EFT21928	11-03-2021	NATURE PLAYGROUNDS	NAT PGROUND FLYING FOX CABLE/SPRING	462.00
EFT21929	11-03-2021	NEVE CONTRACTING	PUMP TRACKS DESIGN	4400.00
EFT21930	11-03-2021	NORTHAMPTON IGA	GOODS/REFRESHMENTS	1121.46
EFT21931	11-03-2021	NORTHAMPTON NEWSAGENCY	NEWSPAPERS/STATIONERY	469.18
EFT21932	11-03-2021	NORTHAMPTON AUTO ELECTRICS	PLANT ELECTRICAL REPAIRS	1513.00
EFT21933	11-03-2021	KALBARRI PALM RESORT	NTON CONST CREW ACCOMM	2686.00
EFT21934	11-03-2021	PLATINUM ELECTRICIANS MIDWEST	LED NOTICE BOARD POWER BOARDS	3481.47
EFT21935	11-03-2021	PRIME MEDIA GROUP LTD	KVC TV ADVERTISING	1691.80
EFT21936	11-03-2021	LEANNE ROWE	REIMB UNI FEES ECONOMICS	1549.95
EFT21937	11-03-2021	SPALDING ELECTRICAL SERVICES	HKS FSHORE LIGHT POLE	5768.40
EFT21938	11-03-2021	2V NET IT SOLUTIONS	COMPTER MTCE	574.00
EFT21939	11-03-2021	TRAVELWEST PUBLICATIONS (HELLO PERTH)	KVC KALBARRI ON WA MAP PRINTING	975.00
EFT21940	11-03-2021	LANDGATE	VALUATION EXPENSES	126.06

SHIRE OF NORTHAMPTON
FINANCE REPORT – 21 MAY 2021

EFT #	Date	Name	Description	Amount
EFT21941	11-03-2021	WESTRAC EQUIPMENT PTY LTD	GRADER 2000 HR SERVICE	3518.35
EFT21942	11-03-2021	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	2394.40
EFT21943	11-03-2021	NORTHAMPTON TYRES	TYRE MTCE/4 TYRES	7484.00
EFT21944	16-03-2021	AUSTRALIAN TAXATION OFFICE	BAS FEBRUARY 2021	5379.00
EFT21945	16-03-2021	HAYLEY R WILLIAMS DEVISE URBAN PLANNING	PLANNING SERVICES	4290.00
EFT21946	18-03-2021	NEIL BROADHURST	REIMB GASSES	300.00
EFT21947	18-03-2021	RIC DAVEY	REIMB KALB SPORTS SHOP	30.00
EFT21948	18-03-2021	GRANT MIDDLETON	REIMB WESTNET	340.12
EFT21949	18-03-2021	KEVIN JOHN MOSS	REIMB FUEL	62.40
EFT21950	18-03-2021	MARTIN PARKER	REIMB GOODS (KALB)	70.10
EFT21951	18-03-2021	MICK SPARLING	REIMB PHONE REPAIRS/CABLE	180.00
EFT21952	18-03-2021	REBECCA TRAVIS (NCCA)	NCCA REIMB CLEANPAK GOODS	79.20
EFT21953	25-03-2021	AEROTURE	KVC EDITING SERVICES	1650.00
EFT21954	25-03-2021	AW CRAGAN & ALLCAPRI PTY LTD	EXCAVATOR/BOBCAT WORKS	3025.00
EFT21955	25-03-2021	ARROW BRONZE	CEMETERY PLAQUE	628.54
EFT21956	25-03-2021	AUSTRALIA POST	POSTAGE	578.56
EFT21957	25-03-2021	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	BINNU EAST RESEAL / VARIOUS AGG	424183.97
EFT21958	25-03-2021	LIBERTY NORTHAMPTON	FUEL	64.53
EFT21959	25-03-2021	CATERLAAS	PLANT SERVICING/REPAIRS	11390.04
EFT21960	25-03-2021	CLEANAWAY OPERATIONS PTY LTD	RES/COMM 240LT REFUSE COLL/SITE MTCE	41110.53
EFT21961	25-03-2021	COASTSIDE PLUMBING AND GAS	PG WATERLINE FIR VALVE	885.00
EFT21962	25-03-2021	CORSIGN WA PTY LTD	SIGN POSTS	1427.25
EFT21963	25-03-2021	TOLL TRANSPORT PTY LTD	FREIGHT	353.82
EFT21964	25-03-2021	DALTEX INVESTMENTS PTY LTD	OAKABELLA EAST RD GRAVEL	3950.10
EFT21965	25-03-2021	DANTHONIA DESIGNS	LED SIGN INSTALLATION	4127.75
EFT21966	25-03-2021	SIMON DRAGE	BUILDING MTCE	1882.20
EFT21967	25-03-2021	GARY DUNGATE	VARIOUS PAVING/CONC SLAB	2035.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 21 MAY 2021

EFT #	Date	Name	Description	Amount
EFT21968	25-03-2021	FENN PLUMBING & GAS	PLUMBING	121.00
EFT21969	25-03-2021	FIVE STAR BUSINESS EQUIPMENT AND COMMUNICATIONS	PHOTOCOPIER COUNT/MTCE	760.41
EFT21970	25-03-2021	MR AND DJ GARVIN	PG BORE #2 REDEVELOPMENT	6567.28
EFT21971	25-03-2021	GERALDTON & MIDWEST SECURITY SERVICES	SECURITY SYSTEM	780.00
EFT21972	25-03-2021	GREAT NORTHERN RURAL SERVICES	RETIC PARTS	508.84
EFT21973	25-03-2021	DAVID GRAY & CO PTY LTD	WHEELIE BINS	1481.92
EFT21974	25-03-2021	GREEN PLANET GRASS	NTPN BOWLING GREEN	34899.26
EFT21975	25-03-2021	HALAM HOME HANDYMAN SERVICES	KAL HOUSE RETIC REPAIRS	30.00
EFT21976	25-03-2021	HARVEST LEGAL	RATES REFUND	170.25
EFT21977	25-03-2021	HASLEBYS HARDWARE SUPPLIES	NCCA PLANTS/HARDWARE	52.10
EFT21978	25-03-2021	C + J HANSON PLUMBING CONTRACTORS	PLUMBING	613.15
EFT21979	25-03-2021	JR & A HERSEY PTY LTD	HARDWARE	826.98
EFT21980	25-03-2021	HOSEXPRESS	HYRDAULIC OIL STOCK	220.09
EFT21981	25-03-2021	AJS HULME & CO	GRAVEL	4312.00
EFT21982	25-03-2021	SCOTT ALEXANDER JONES	PG MOWING	580.00
EFT21983	25-03-2021	KALBARRI AUTO CENTRE	PLANT SERVICE/REPAIRS, 2 TYRES	3938.00
EFT21984	25-03-2021	KALBARRI EXPRESS FREIGHT	FREIGHT	41.14
EFT21985	25-03-2021	KALBARRI WAREHOUSE	HARDWARE	697.15
EFT21986	25-03-2021	KALBARRI CARRIERS	FREIGHT	82.23
EFT21987	25-03-2021	KALBARRI REFRIGERATION AND AIRCONDITIONING SERVICE	KAL DR SURGERY AIR CONDITIONING	5104.88
EFT21988	25-03-2021	KALBARRI KEBABS	NTON CREW MEALS	39.00
EFT21989	25-03-2021	LAKELINE RESOURCES PTY LTD	KAL GREY ST LOCATE SERVICES	1432.75
EFT21990	25-03-2021	LGRCEU	PAYROLL SERVICES	102.50
EFT21991	25-03-2021	MIDWEST KERBING	BLUE HOLES KERB/DUP, HACKNEY DUP	46926.00
EFT21992	25-03-2021	MIDWEST MULCHING MOWING	CHIL RD VERGE MULCH/KAL INTSECTS	26752.00
EFT21993	25-03-2021	NORTHAMPTON IGA	GOODS	98.72

SHIRE OF NORTHAMPTON
FINANCE REPORT – 21 MAY 2021

EFT #	Date	Name	Description	Amount
EFT21994	25-03-2021	NORTHAMPTON COMMUNITY CENTRE	SPORTS ADMINISTRATION	1300.00
EFT21995	25-03-2021	NORTHAMPTON NEWSAGENCY	NEWSPAPERS/STATIONERY	153.60
EFT21996	25-03-2021	GERALDTON CLEANPAK TOTAL SOLUTIONS	CLEANING GOODS	1410.07
EFT21997	25-03-2021	OFFICE OF THE AUDITOR GENERAL	JUNE 2020 AUDIT	44000.00
EFT21998	25-03-2021	KALBARRI PALM RESORT	NTON CONST CREW ACCOMM	2054.00
EFT21999	25-03-2021	PLATINUM ELECTRICIANS MIDWEST	NCC ELECTRICAL WORKS	1548.98
EFT22000	25-03-2021	PROBUILD TECHNOLOGIES	KAL OVAL FENCE	305.00
EFT22001	25-03-2021	THE SHEARING SHED CAFE	REFRESHMENTS	137.50
EFT22002	25-03-2021	SPALDING ELECTRICAL SERVICES	VARIOUS ELECTRICAL MTCE	1816.10
EFT22003	25-03-2021	PG & FJ TAYLOR	GRAVEL	2541.00
EFT22004	25-03-2021	2V NET IT SOLUTIONS	COMPTER MTCE	574.00
EFT22005	25-03-2021	WESTRAC EQUIPMENT PTY LTD	PARTS	318.07
EFT22006	25-03-2021	WILLIAMS & HUGHES	PROF SERVICE - LEASE	1401.40
EFT22007	25-03-2021	CT & L WOODCOCK & SON PTY LTD	HARDWARE, RETIC, TOILET GOODS	1212.35
EFT22008	25-03-2021	XAP TECHNOLOGIES PTY LTD	NCCA KIDSXAP MONTHLY SUBSCRIPTION	139.00
EFT22009	25-03-2021	FRANK ZAPPIA CONCRETE	ESSEX ST DUP INSTALL	7821.00
EFT22010	20-04-2021	KALBARRI IGA	KAL OFFICE/NTN CONST CREW GOODS	535.30
EFT22011	20-04-2021	ANGIES CAFE	NPTN CONST CREW GOODS	325.50
EFT22012	20-04-2021	AUSTRALIAN COMM AND MEDIA AUTH	NTA REPEATER LICENCE 1604294/1	45.00
EFT22013	20-04-2021	MT & HM BARNDEN	PORT GREG SHELTERS	15840.00
EFT22014	20-04-2021	BATAVIA FENCING	NTN CEMETERY NORTH FENCE	42350.00
EFT22015	20-04-2021	BLACKTOP CONSULTING ENGINEERING	KAL ABULTION DESIGN	3300.00
EFT22016	20-04-2021	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	AGG, BITUMEN SEALING KAL/BINNU EAST RD	133664.86
EFT22017	20-04-2021	CAT WEST PTY LTD	EMULSION	770.00
EFT22018	20-04-2021	CATERLAAS	PLANT SERVICING	2406.70
EFT22019	20-04-2021	CENTRAL WEST PUMP SERVICE	PG REINSTATE BORE	5461.50
EFT22020	20-04-2021	CHEM CENTRE EXPERT SOLUTIONS	WATER SAMPLES	220.00
EFT22021	20-04-2021	BOC GASES AUSTRALIA	INDUSTRY GASES	74.91

SHIRE OF NORTHAMPTON
FINANCE REPORT – 21 MAY 2021

EFT #	Date	Name	Description	Amount
EFT22022	20-04-2021	WINC AUSTRALIA PTY LTD	P/COPIER MTCE	412.69
EFT22023	20-04-2021	CORSIGN WA PTY LTD	GUIDE POSTS	4125.00
EFT22024	20-04-2021	TOLL TRANSPORT PTY LTD	FREIGHT SIGNS	25.16
EFT22025	20-04-2021	DPT. OF WATER & ENVIRONMENT REG	KAL REFUSE SITE ANNUAL LICENCE	1299.20
EFT22026	20-04-2021	SIMON DRAGE	RAILWAY CARRIAGE RELAY PAVERS	413.60
EFT22027	20-04-2021	FUEL MAINTENANCE AND ENGINEERING	NTN DEPT NEW FUEL TANK PIN PAD	611.05
EFT22028	20-04-2021	GANTHEAUME BAY ELECTRICAL	KAL MINI EXCAVATOR HIRE	1210.00
EFT22029	20-04-2021	GERALDTON BRICK	KAL GREY ST PAVERS	11091.30
EFT22030	20-04-2021	THE GREEN MAN TREE SERVICES	KAL TREE LOPPING	550.00
EFT22031	20-04-2021	GUARDIAN PRINT & GRAPHICS	BANNERS (EWE TURN)	2095.00
EFT22032	20-04-2021	HASLEBYS HARDWARE SUPPLIES	SEEDLINGS, HARDWARE	2443.12
EFT22033	20-04-2021	C + J HANSON PLUMBING CONTRACTORS	OVAL RES HWS	3142.72
EFT22034	20-04-2021	CJ AND PJ HASLEBY	GRAVEL	693.00
EFT22035	20-04-2021	HOSEXPRESS	PLANT HOSES	525.27
EFT22036	20-04-2021	ICON TOURISM CONSULTING	FEASIBILITY BUSINESS CASE - KAL AIRPORT	5775.00
EFT22037	20-04-2021	KALBARRI STATE EMERGENCY SERVICE	ESL INSTALMENT	8325.00
EFT22038	20-04-2021	KALBARRI EXPRESS FREIGHT	FREIGHT	90.75
EFT22039	20-04-2021	KALBARRI BP ROADHOUSE & HARDWARE	PLUG, FAUCET,REDUCER,ELBOW,PVC CAP	372.63
EFT22040	20-04-2021	KALBARRI CARRIERS	FREIGHT	259.88
EFT22041	20-04-2021	KALBARRI NEWSAGENCY	STATIONERY	25.95
EFT22042	20-04-2021	KALBARRI AUTO ELECTRICS	PLANT MTCE/SERVICE	650.50
EFT22043	20-04-2021	KALBARRI GRAVEL & SAND SUPPLIES	RED BLUFF DUP CLEAR, SUPPLY LOAM	3102.00
EFT22044	20-04-2021	LAKELINE RESOURCES PTY LTD	PT GREG REPAIR PIPELINE	866.25
EFT22045	20-04-2021	MARKETFORCE	ADVERTISING	375.99
EFT22046	20-04-2021	LGRCEU	PAYROLL DEDUCTIONS	205.00
EFT22047	20-04-2021	GERALDTON TOYOTA	NR1 SERVICE	396.28
EFT22048	20-04-2021	MODERN TEACHING AIDS PTY LTD	NCCA GOODS	518.71
EFT22049	20-04-2021	NATURE PLAYGROUNDS	NATUREPLAY FLYING FOX BRAKE	147.51

SHIRE OF NORTHAMPTON
FINANCE REPORT – 21 MAY 2021

EFT #	Date	Name	Description	Amount
EFT22050	20-04-2021	NORTHAMPTON IGA	GOODS	373.84
EFT22051	20-04-2021	NORTHAMPTON COMMUNITY CENTRE	SPORTS ADMINISTRATION	650.00
EFT22052	20-04-2021	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	600.89
EFT22053	20-04-2021	NORTHAMPTON AUTO ELECTRICS	PLANT ELECTRICAL	3335.80
EFT22054	20-04-2021	KALBARRI PALM RESORT	NTON CONST CREW ACCOMM	3476.00
EFT22055	20-04-2021	PRIME MEDIA GROUP	KVC TV ADVERTISING	1842.50
EFT22056	20-04-2021	PURCHER INTERNATIONAL	PARTS	253.03
EFT22057	20-04-2021	MIDWEST SWEEPING CONTRACTORS	STREET SWEEPING	6696.25
EFT22058	20-04-2021	SEVEN NETWORK (OPERATIONS) LTD	KVC ADVERTISING	794.20
EFT22059	20-04-2021	TUDOR HOUSE	AUSTRALIAN FLAGS	198.00
EFT22060	20-04-2021	LANDGATE	VALUATIONS/CERTIFICATE TITLES	149.30
EFT22061	20-04-2021	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	1276.96
EFT22062	20-04-2021	WHELLER PLAINS PASTORAL	GRAVEL	669.90
EFT22063	20-04-2021	WILLIAMS & HUGHES	LEGAL SERVICES	3705.09
EFT22064	25-03-2021	TELSTRA	TELEPHONE CHARGES	1111.11
EFT22065	01-04-2021	HAYLEY R WILLIAMS DEVISE URBAN PLANNING	PLANNING SERVICES	4111.25
EFT22066	01-04-2021	ELITE ELECTRICAL CONTRACTING	NTON BOWLING CLUB TURF RETICULATION	45267.18
EFT22067	01-04-2021	GREEN PLANET GRASS	NTON BOWLING CLUB TURF	53100.74
EFT22068	01-04-2021	LEO RYAN	REIMB LAND LINE RENTAL	39.90
EFT22069	01-04-2021	S AND J GLASS	NTON BOWLING CLUB PAVERS	4195.89
EFT22070	21-04-2021	WA TREASURY CORPORATION	LOAN 157 PRINCIPAL	18464.02
EFT22071	27-04-2021	HAYLEY R WILLIAMS DEVISE URBAN PLANNING	PLANNING SERVICES	7436.00
EFT22072	29-04-2021	GRANT MIDDLETON	REIMB UTILITIES	854.13
EFT22073	29-04-2021	LEO RYAN	REIMB LAND LINE RENTAL	39.90
EFT22074	30-04-2021	NORMAN REYNOLDS	REFUND RENT CYCLONE DAMAGED HOUSE	266.00
				\$1,449,495.71

SHIRE OF NORTHAMPTON
FINANCE REPORT – 21 MAY 2021

TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
2589	03-03-2021	DEPARTMENT OF TRANSPORT	SPECIAL SERIES PLATES 03NR	200.00
2590	03-03-2021	DEPARTMENT OF TRANSPORT	SPECIAL SERIES PLATES 04NR	200.00
2591	04-03-2021	MICHAELA SIMPSON	REFUND COMMUNITY BUS BOND	200.00
2592	08-03-2021	SENIORS GROUP NORTHAMPTON	REFUND COMMUNITY BUS BOND	200.00
2593	18-03-2021	KEVIN KELLY	REFUND KAL TIP KEY BOND	200.00
2594	18-03-2021	BUILDING & CONST INDUSTRY TRAIN FUND	BCITF FEBRUARY 2021	1023.50
2595	18-03-2021	SHIRE OF NORTHAMPTON	BCITF COMMISSION FEBRUARY 2021	16.50
2596	18-03-2021	DEPT OF MINES INDUSTRY REG & SAFETY BUILDING & ENERGY	BRB FEBRUARY 2021	1540.73
2597	18-03-2021	SHIRE OF NORTHAMPTON	BRB COMMISSION FEBRUARY 2021	40.00
2598	21-04-2021	BUILDING & CONST INDUSTRY TRAIN FUND	BCTIF MARCH 2021	2597.65
2599	21-04-2021	SHIRE OF NORTHAMPTON	BCTIF COMMISSION MARCH 2021	49.50
2600	21-04-2021	DEPT OF MINES INDUSTRY REG & SAFETY BUILDING ENERGY	BRB MARCH 2021	2523.11
2601	24-01-2021	SHIRE OF NORTHAMPTON	BRB COMMISSION MARCH 2021	65.00
2602	21-04-2021	BENITA DONDA	REFUND BUS BOND	200.00
2603	29-04-2021	WILSONS SIGN SOLUTIONS	HORROCKS MEMORIAL WALL - PLAQUE	147.90
				<u>\$9,203.89</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 21 MAY 2021

DIRECT DEBITS

Jnl #	Date	Name	Description	Amount
	04-03-2021	PAYROLL	FN/E 3/03/2021	87267.00
	04-03-2021	SUPERCHOICE	SUPERANNUATION FN/E 03/03/2021	19510.10
	18-03-2021	PAYROLL	FN/E 17/03/2021	92557.00
	22-03-2021	SUPERCHOICE	SUPERANNUATION FN/E 17/03/2021	21211.78
GJ0904	31-03-2021	NATIONAL AUSTRALIA BANK	BANK FEES	118.38
GJ0906	31-03-2021	COMMONWEALTH BANK	BPOINT FEES	115.12
GJ0907	31-03-2021	NATIONAL AUSTRALIA BANK	BPAY	137.28
GJ0908	31-03-2021	NAB CEO CORPORATE CARD	BANK CHARGES	9.00
			REFRESHMENTS	93.00
			OFFICE EXP FRAMES	24.00
			FLIGHT - TRAINING	1.58
			PLANT P100 FUEL	49.00
				176.58
GJ0909	31-03-2021	NAB DCEO CORPORATE CARD	BANK CHARGES	9.00
			NCCA IINET	81.76
			KAL CHILD CARE IINET	80.59
			2V NET COMPUTER EXPS OFFICE 365	616.26
			MRD PLANT PERMITS	432.00
				1219.61
GJ0912	31-03-2021	NATIONAL AUSTRALIA BANK	LOAN 152 PRINCIPAL	9768.36
GJ0913	31-03-2021	NATIONAL AUSTRALIA BANK	LOAN 152 INTEREST	7311.07
	01-04-2021	PAYROLL	FN/E 31/03/2021	82728.00
	19-04-2021	SUPERCHOICE	SUPERANNUATION FN/E 31/03/2021	19080.74
	16-04-2021	PAYROLL	FN/E 14/04/2021	82873.00
	19-04-2021	SUPERCHOICE	SUPERANNUATION FN/E 14/04/2021	18881.48

SHIRE OF NORTHAMPTON
FINANCE REPORT – 21 MAY 2021

Jnl #	Date	Name	Description	Amount
	29-04-2021	PAYROLL	FN/E 28/04/2021	97138.00
	29-04-2021	SUPERCHOICE	SUPERANNUATION FN/E 28/04/2021	19586.61
GJ1003	30-04-2021	NATIONAL AUSTRALIA BANK	BANK FEES	113.83
GJ1004	30-04-2021	NATIONAL AUSTRALIA BANK	BANK MERCHANT FEES	458.29
GJ1005	30-04-2021	COMMONWEALTH BANK	BPOINT FEES	53.90
GJ1006	30-04-2021	NATIONAL AUSTRALIA BANK	BPAY	139.04
GJ1008	30-04-2021	NAB CEO CORPORATE CARD	BANK CHARGES	15.30
			REFRESHMENTS	118.00
			NR1 FUEL	117.00
			TRAINING FLIGHT	414.44
			OFFICE EXP ZOOM	209.90
GJ1009	30-04-2021	NAB DCEO CORPORATE CARD	BANK CHARGES	9.00
			NCCA IINET	84.82
			KAL CHILD CARE IINET	80.29
			2V NET COMPUTER EXPS OFFICE 365	926.68
			COMP EXPS MITCHELL & BROWN	452.00
			MRD PLANT PERMIT	50.00
GJ1010	30-04-2021	NATIONAL AUSTRALIA BANK	LOAN 152 FACILITY FEE	1602.79
				1373.68
				<u>\$564,296.28</u>

7.4.2 MONTHLY FINANCIAL STATEMENTS – MARCH 2021

FILE REFERENCE:	1.1.1
DATE OF REPORT:	9th May 2021
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton
APPENDICES:	Monthly Financial Report for March 2021

SUMMARY

Council to adopt the monthly financial reports as presented.

BACKGROUND:

This information is provided to Council in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 31 March 2021 are detailed from page 1 to page 26 per the attached Monthly Financial Report.

FINANCIAL & BUDGET IMPLICATIONS:

The 31st March 2021 financial position is comprised of the following:

Total operating revenue has a surplus position of \$389,130 and operating expenditure has a deficit position of \$47,274 to the end of March 2021. The additional operating revenue is largely associated with the Local Roads Infrastructure Grant and the Northampton Bowling Club Synthetic Green. The expenditure variance is relatively minor and is associated with the expenditure associated with the non budgeted grant funded MAF Bush Fire Risk Mitigation works.

It is not anticipated that there will be any major revenue or expenditure variations this financial year. The March budget review details any known budget variations impacting on the financial position.

Investing and Financing variances will reconcile as the year progresses with no major variances anticipated.

Further explanations of material variations are detailed by reporting program in Note 15 of the Monthly Financial Report.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 Section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.2

That Council adopts the Monthly Financial Report for the period ending 31 March 2021.

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 March 2021

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2021**

SUMMARY INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 March 2021

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not inconsistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

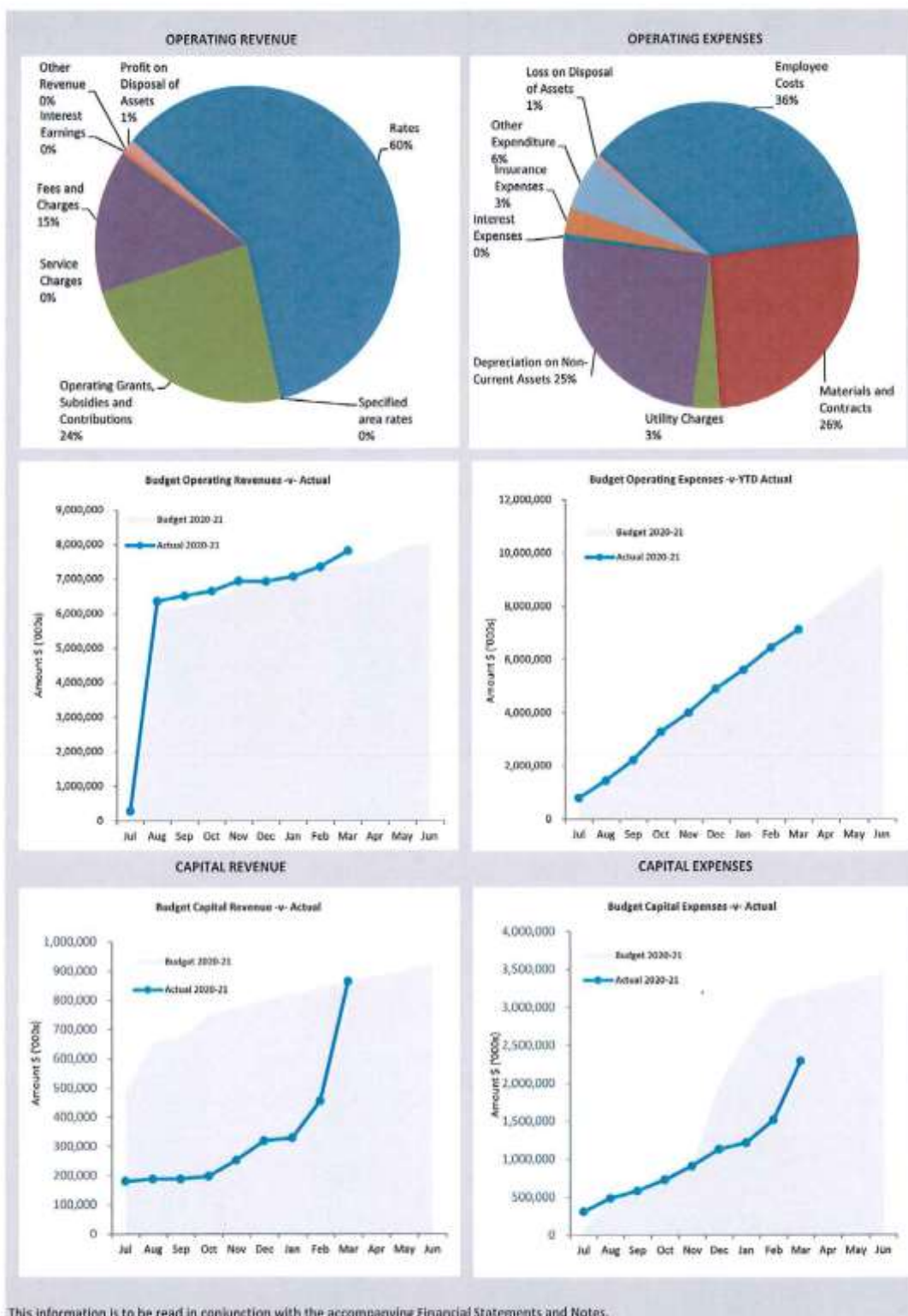
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2021

SUMMARY INFORMATION - GRAPHS



Please refer to the compilation report

SHIRE OF NORTHAMPTON | 3

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 MARCH 2021**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the Council for the provision of governance of the district.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH To provide an operational framework for environmental and community health.	Inspection of food outlets and their control, administration of health local laws and maintenance
EDUCATION AND WELFARE To provide services to disadvantaged persons, the elderly, children and youth.	Maintenance of child minding centre's, operational costs associated with the Northampton Child Care Association and Kalbarri Aged Care Housing maintenance.
HOUSING To provide and maintain shire housing.	Provision and maintenance of shire housing.
COMMUNITY AMENITIES To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.	Maintenance of public halls and buildings, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, other cultural facilities.
TRANSPORT To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES To help promote the shire and its economic wellbeing.	Tourism and area promotion including the maintenance and operation of camping facilities. Provision of Building Services and Port Gregory Water Supply.
OTHER PROPERTY AND SERVICES To monitor and control Shire's overhead operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,815,811	1,815,811	1,711,253	(104,558)	(5.76%)	
Revenue from operating activities							
Governance		81,900	64,538	107,919	43,381	67.22%	▲
General purpose funding	6	6,082,050	5,718,007	5,865,552	147,545	2.58%	▲
Law, order and public safety		75,621	56,682	78,223	21,541	38.00%	▲
Health		34,612	25,947	22,055	(3,892)	(15.00%)	▲
Education and welfare		216,658	162,468	186,396	23,928	14.73%	▲
Housing		77,836	58,365	55,643	(2,722)	(4.66%)	▲
Community amenities		868,847	832,464	816,817	(15,647)	(1.88%)	▼
Recreation and culture		30,065	22,527	118,031	95,504	423.95%	▲
Transport		233,646	231,634	238,401	6,767	2.92%	▲
Economic services		184,965	152,487	219,202	66,715	43.75%	▲
Other property and services		142,293	106,695	112,706	6,011	5.63%	▲
		8,028,493	7,431,814	7,820,944	389,130		▲
Expenditure from operating activities							
Governance		(857,374)	(644,593)	(657,034)	(12,441)	(1.93%)	▼
General purpose funding		(279,797)	(209,817)	(243,779)	(33,962)	(16.19%)	▼
Law, order and public safety		(364,629)	(273,255)	(311,852)	(38,597)	(14.13%)	▼
Health		(225,918)	(169,362)	(139,176)	30,186	17.82%	▲
Education and welfare		(265,537)	(199,071)	(194,381)	4,690	2.36%	▲
Housing		(77,979)	(58,329)	(63,141)	(4,812)	(8.25%)	▲
Community amenities		(1,621,783)	(1,215,837)	(1,178,451)	37,386	3.07%	▲
Recreation and culture		(1,754,968)	(1,315,521)	(1,307,749)	7,772	0.59%	▲
Transport		(3,756,978)	(2,817,612)	(2,667,971)	149,641	5.31%	▲
Economic services		(303,696)	(227,637)	(317,423)	(89,786)	(39.44%)	▼
Other property and services		(39,293)	(29,376)	(32,179)	(2,803)	(9.54%)	▲
		(9,547,952)	(7,160,410)	(7,113,136)	47,274		▲
Non-cash amounts excluded from operating activities	1(a)	2,190,000	1,630,077	1,736,997	106,920	6.56%	▲
Amount attributable to operating activities		670,541	1,901,481	2,444,805	543,324		▲
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	682,484	682,479	646,684	(35,795)	(5.24%)	▼
Proceeds from disposal of assets	7	206,000	154,494	182,864	28,370	18.36%	▲
Proceeds from self supporting loans	9	34,126	26,750	34,127	7,377	27.58%	▲
Purchase of property, plant and equipment	8	(3,263,345)	(3,033,510)	(2,164,389)	869,121	28.65%	▲
Amount attributable to investing activities		(2,340,735)	(2,169,787)	(1,300,715)	869,072		▲
Financing Activities							
Transfer from reserves	10	100,000	75,000	100,000	25,000	33.33%	▲
Repayment of debentures	9	(190,417)	(142,813)	(123,578)	19,235	13.47%	▲
Transfer to reserves	10	(55,200)	(41,400)	(39,179)	2,221	5.37%	▲
Amount attributable to financing activities		(145,617)	(109,213)	(62,757)	46,456		▲
Closing funding surplus / (deficit)	1(c)	0	1,438,292	2,792,586			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 threshold. Refer to Note 16 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 0.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 5

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 MARCH 2021**

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

GRANT REVENUE

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Assets that were acquired for consideration that was less than fair value principally to enable the Shire to further its objectives may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significant less than fair value. Such assets are not required to be remeasured at fair value.

Volunteer Services in relation have not been recognised in revenue and expenditure as the fair value of the services cannot be reliably estimated and the services would not have been purchased if they had not been donated.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage, rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995 - Regulation 54 of the Local Government (Financial Management) Regulations 1996*. Identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 6

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

BY NATURE OR TYPE

	Ref Note	Adopted Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening funding surplus / (deficit)	1(c)	1,815,811	1,815,811	1,711,253	(104,558)	(5.76%)	▼
Revenue from operating activities							
Rates	6	4,720,586	4,707,836	4,725,579	17,743	0.38%	▲
Operating grants, subsidies and contributions	12	2,000,206	1,527,918	1,865,919	338,001	22.12%	▲
Fees and charges		1,174,701	1,078,563	1,148,985	70,422	6.53%	▲
Interest earnings		82,500	67,247	41,999	(25,248)	(37.55%)	▼
Other revenue		0	0	3,738	3,738	0.00%	
Profit on disposal of assets	7	50,500	50,250	86,643	36,393	72.42%	▲
		8,028,493	7,431,814	7,872,863	441,049		▲
Expenditure from operating activities							
Employee costs		(3,675,853)	(2,756,304)	(2,612,892)	143,412	5.20%	▲
Materials and contracts		(2,513,572)	(1,884,348)	(1,867,600)	16,748	0.89%	▲
Utility charges		(346,790)	(259,902)	(216,542)	43,360	16.68%	▲
Depreciation on non-current assets		(2,240,500)	(1,680,327)	(1,771,721)	(91,394)	(5.44%)	▼
Interest expenses		(68,476)	(51,336)	(43,835)	7,501	14.61%	▲
Insurance expenses		(198,215)	(148,293)	(196,519)	(48,226)	(32.52%)	▼
Other expenditure		(504,546)	(379,900)	(404,028)	(24,128)	(6.35%)	▼
Loss on disposal of assets	7	0	0	(51,919)	(51,919)	0.00%	
		(9,547,952)	(7,160,410)	(7,165,055)	(4,645)		
Non-cash amounts excluded from operating activities	1(a)	2,190,000	1,630,077	1,736,997	106,920	6.56%	▲
Amount attributable to operating activities		670,541	1,901,481	2,444,805	543,324		▲
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	682,484	682,479	646,684	(35,795)	(5.24%)	▼
Proceeds from disposal of assets	7	206,000	154,494	182,864	28,370	18.36%	▲
Proceeds from self-supporting loans	9	34,126	26,750	34,127	7,377	27.58%	▲
Payments for property, plant and equipment	8	(3,263,345)	(3,033,510)	(2,164,389)	869,121	(28.65%)	▲
Amount attributable to investing activities		(2,340,735)	(2,169,787)	(1,300,715)	869,072		▲
Financing Activities							
Transfer from reserves	10	100,000	75,000	100,000	25,000	33.33%	▲
Repayment of debentures	9	(190,417)	(142,813)	(123,578)	19,235	13.47%	▲
Transfer to reserves	10	(55,200)	(41,400)	(39,179)	2,221	5.37%	
Amount attributable to financing activities		(145,617)	(109,213)	(62,757)	46,456		
Closing funding surplus / (deficit)	1(c)	0	1,438,292	2,792,586			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$
Adjustments to operating activities			
Add/Deduct: Profit/Loss on asset disposals	7	(50,500)	(34,724)
Add: Depreciation on assets		2,240,500	1,771,721
Total non-cash items excluded from operating activities		2,190,000	1,736,997

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30-06-2020	Year to Date 31 March 2021
Adjustments to net current assets			
Less: Reserves - restricted cash	10	(965,039)	(904,217)
Less: - Financial assets at amortised cost - self supporting loans	4	(36,391)	(35,156)
Less: Land Held for Resale		(235,000)	(235,000)
Add/Less: Adjustments			7,580
Add: Borrowings	9	190,417	123,578
Add: Provisions - Employee	11	757,961	787,109
Total adjustments to net current assets		(288,052)	(256,107)

(c) Net current assets used in the Statement of Financial Activity

Current assets			
Cash and cash equivalents	2	2,788,705	3,308,665
Financial assets at amortised cost	2	52,444	0
Rates receivables	3	351,374	292,877
Receivables	3	105,298	221,264
Other current assets	4	244,514	261,888
Less: Current liabilities			
Payables	5	(477,282)	(125,314)
Borrowings	9	(190,417)	(123,578)
Contract liabilities	11	(88,223)	0
Provisions	11	(787,109)	(787,109)
Less: Total adjustments to net current assets	1(b)	(288,052)	(256,107)
Closing funding surplus / (deficit)		1,711,253	2,792,586

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Cash Deposits	Municipal	1,401,320		1,401,320		NAB		At call
Petty Cash	Cash on Hand	1,450		1,450				
Investment	Reserves	0	904,218	904,218		NAB	0.70%	02/03/2021
Cash Deposits	Trust	0	74,844	74,844	74,844	NAB		At Call
Investment	Term Deposit	1,001,677		1,001,677		NAB	0.17%	06/04/2021
Total		2,404,447	979,062	3,383,509	74,844			
Comprising								
Cash and cash equivalents		2,404,447	979,062	3,383,509	74,844			
		2,404,447	979,062	3,383,509	74,844			

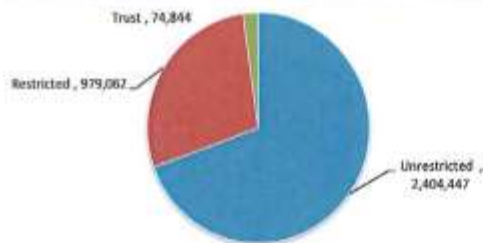
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows; and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash	Unrestricted
\$3.38 M	\$2.4 M

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates receivable	31-Mar-21	30 June 2020
Opening arrears previous years	\$ 211,013	\$ 251,835
Levied this year	4,715,579	4,574,430
Less - collections to date	(4,543,715)	(4,615,252)
Equals current outstanding	292,877	211,013
Net rates collectable	292,877	211,013
% Collected	94.1%	95.6%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
Receivables - general	(950)	25,160	4,020	2,612	18,443	49,285
Percentage	(1.9%)	51.1%	8.2%	5.3%	37.4%	
Balance per trial balance	(950)	25,160	4,020	2,612	18,443	49,285
Sundry receivable		96,739				96,739
GST receivable		33,785				33,785
Rubbish Receivables		(9,929)				(9,929)
Accrued Income		51,385				51,385
Emergency Services Levy						
Total receivables general outstanding						221,264

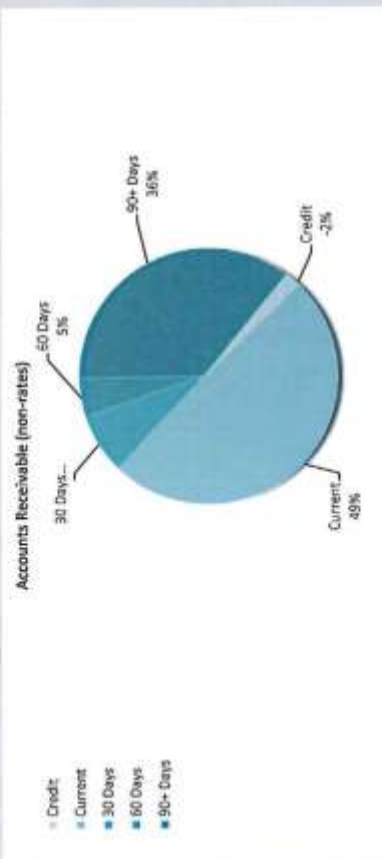
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
95.6%	\$211,013



Debtors Due	\$221,264
Over 30 Days	51%
Over 90 Days	37.4%

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 31 March 2021
Other current assets	\$	\$	\$	\$
Inventory				
Fuel & Materials	9,514	0	17,374	26,888
Land Held for Resale	235,000	0	0	235,000
Total other current assets				261,888
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

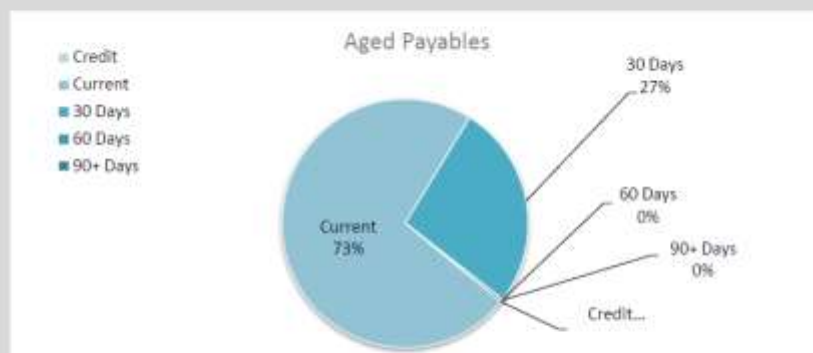
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

OPERATING ACTIVITIES
NOTE 5
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	19,213	7,026	0	(98)	26,141
Percentage	0%	73.5%	26.9%	0%	-0.4%	
Balance per trial balance						
Sundry creditors	0	19,213	7,026	0	(98)	26,141
Sundry/Payroll Deductions		8,193				8,193
Accrued salaries and wages		1,673				1,673
ATO liabilities		65,015				65,015
Bonds and Deposits		24,291				24,291
Total payables general outstanding	0	118,386	7,026	0	(98)	125,314
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Creditors Due

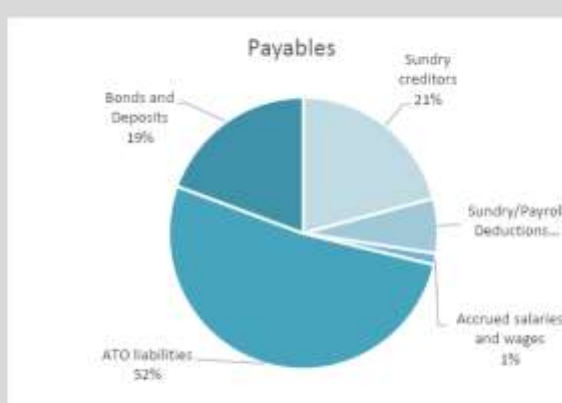
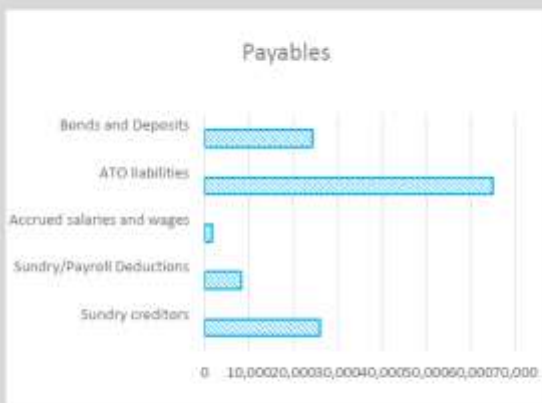
\$125,314

Over 30 Days

27%

Over 90 Days

-0.4%



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

General rate revenue	RATE TYPE	Rate in \$ (cents)	Number of Properties	Budget				YTD Actual			
				Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates
					\$	\$	\$	\$	\$	\$	\$
Gross rental value											
General GRV		0.079956	1,562	17,747,241	1,717,044	0	0	1,717,044	1,718,950	8,385	71
Unimproved value											
General UV		0.011983	437	193,618,765	2,351,382	0	0	2,351,382	2,347,585	(1,494)	34
Sub-Total			1,999	211,366,006	4,068,426	0	0	4,068,426	4,066,535	6,891	105
Minimum payment											
Gross rental value											
General GRV		565	993	7,016,922	561,045	0	0	561,045	574,605		0
Unimproved value											
General UV		565	71	3,347,659	40,115			40,115	26,555		
Sub-total			1,064	10,364,581	601,160	0	0	601,160	601,160	0	0
Discount								0			
Total general rates								4,669,586			
Specified area rates											
		Rate in \$ (cents)									
Kalbarri Tourism		0.001721		17,443,404	30,000	0	0	30,000	30,219	125	0
Port Gregory Water Supply		0.036904		569,036	21,000	0	0	21,000	21,002	0	0
Total specified area rates				18,012,440	51,000	0	0	51,000	51,221	125	0
Total								4,720,586			
											4,725,579

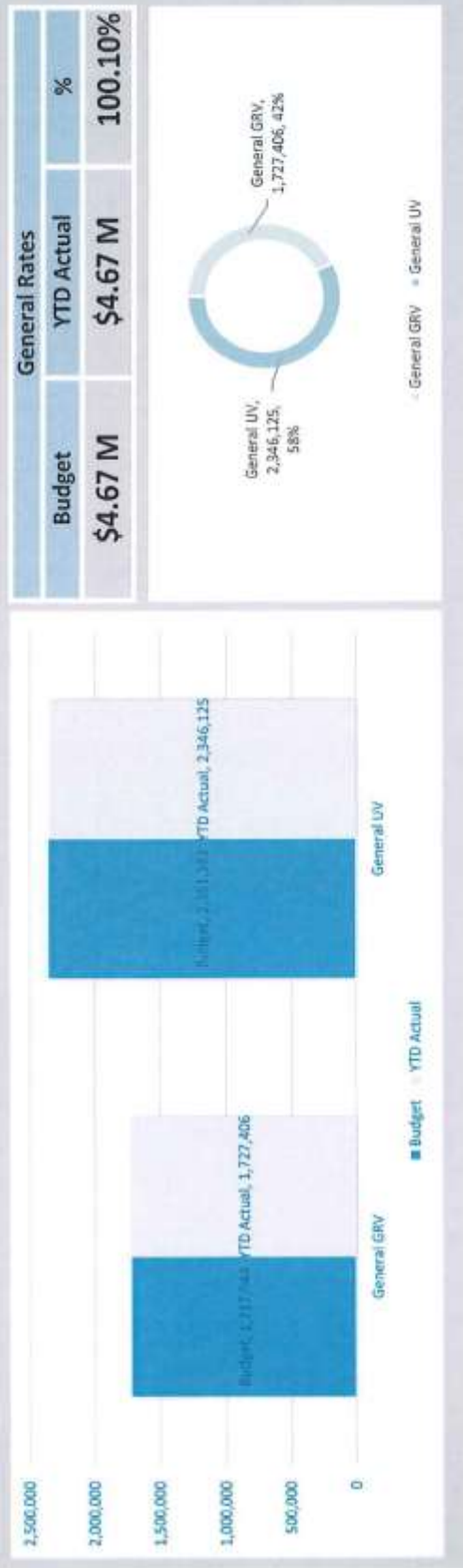
Please refer to the compilation report

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. From 1 July 2019 prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs, the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Please refer to the compilation report

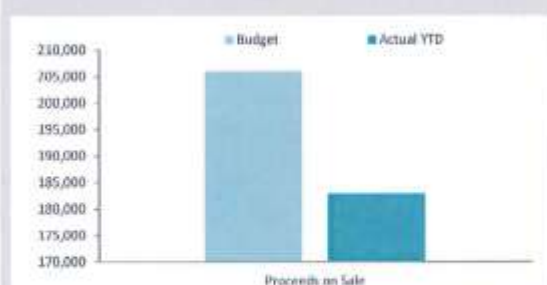
SHIRE OF NORTHAMPTON | 14

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
41761	P274 - Isuzu MUX - DCEO	8,500	21,000	12,500	0	6,798	20,909	14,112	0
	Community amenities								
30003	Kings Park Ablutions			0	0	47,513	0	0	(47,513)
	Transport								
41707	P228 - Northampton Tip Truck	30,000	71,000	41,000	0	30,884	71,000	40,116	0
41686	P207 - Pig Trailer Northampton	9,000	18,000	9,000	0	9,000	18,000	9,000	0
41596	P159 - Case Tractor - Northampton	3,000	0	0	(3,000)			0	0
41715	P234 - Fuse M/ice Truck Northampton	23,000	25,000	2,000	0			0	0
41763	P277 - Toyota Prado	30,000	31,000	1,000	0			0	0
	Economic Services								
41788	P301 - Landcruiser Ute Lucky Bay	52,000	40,000	0	(12,000)	50,088	45,682	0	(4,406)
41750	P264 - ISUZU MUX Build/Surveyor	0	0	0	0	3,858	27,273	23,415	0
		155,500	206,000	65,500	(15,000)	148,140	182,864	86,643	(51,919)

KEY INFORMATION



Proceeds on sale		
Annual Budget	YTD Actual	%
\$206,000	\$182,864	89%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

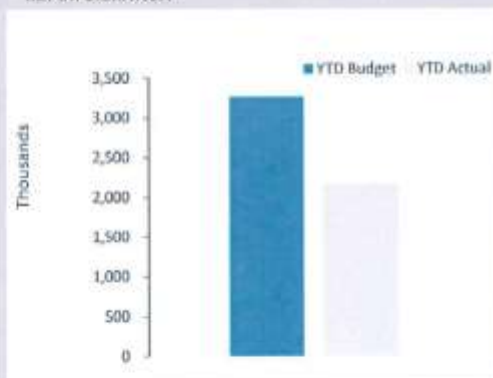
INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	334,090	334,084	326,481	(7,603)
Furniture and equipment	70,000	52,497	60,806	8,309
Plant and equipment	708,400	531,297	346,857	(184,440)
Infrastructure - Roads	1,366,195	1,347,266	981,992	(365,274)
Infrastructure - Footpaths & Carports	538,520	529,237	288,300	(240,937)
Infrastructure - Parks & Ovals	218,140	218,132	139,283	(78,849)
Infrastructure - Other	28,000	20,997	20,671	(326)
Capital Expenditure Totals	3,263,345	3,033,510	2,164,389	(869,121)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,500,386	1,500,386	994,023	(506,363)
Other (disposals & C/Fwd)	206,000	154,494	182,864	28,370
Cash backed reserves				
Leave Reserve	0	256,008	0	(256,008)
Roadworks Reserve	0	29,641	0	(29,641)
Kalbarri Airport Reserve	0	85,516	0	(85,516)
Building/Housing Reserve	0	121,865	0	(121,865)
Computer and Office Equipment Reserve	0	33,944	0	(33,944)
Land Development Reserve	0	364,161	0	(364,161)
Port Gregory Water Supply Reserve	0	36,500	0	(36,500)
Tourism Infrastructure Reserve	100,000	100,000	100,000	0
Contribution - operations	1,456,959	350,995	887,503	536,508
Capital funding total	3,263,345	3,033,510	2,164,389	(869,121)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.








KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$3.26 M	\$2.16 M	66%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$1.5 M	\$0.99 M	66%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)

<p>Capital expenditure total</p> <p>Level of completion indicators</p> <p>0% 20% 40% 60% 80% 100% Over 100%</p> <p>Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.</p>					
%	Account Description	Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
	Governance				
	LED Signage (LR&I Funding)	70,000	52,497	60,806	9,194
	DCEO Vehicle Replacement	43,000	32,247	43,101	(101)
	Governance Total	113,000	84,744	103,907	9,093
	Education and Welfare				
	NCCA Storage Shed	0	0	8,579	(8,579)
	Education and Welfare Total	0	0	8,579	(8,579)
	Communities Amenities				
	Jacques Point Ablutions	209,090	209,089	201,790	7,300
	Kings Park Point Ablutions	100,000	99,999	104,060	(4,060)
	Car Park for Jacques Point Ablutions	70,000	64,222	71,104	(1,104)
	Northampton Cemetery Fence	38,500	38,499	1,350	37,150
	Memorial Tree (LR&I Funding)	20,000	19,999	0	20,000
	Communities Amenities Total	437,590	431,808	378,303	59,287
	Recreation And Culture				
	Port Gregory Shelters	24,000	23,999	0	24,000
	Horrocks Shelter at Parkland BBQ	11,000	11,000	10,300	700
	Blue Holes Carpark Redevelopment R969	29,400	29,398	30,235	(835)
	Horrocks access steps from oval to HCC	7,500	7,497	6,500	1,000
	Northampton Bowling Club Synthetic Green	117,140	117,138	121,133	(3,993)
	Northampton Community Centre Solar Power	15,000	14,998	13,636	1,364
	Allen Centre Tourist Bus Park (LR&I Funding)	235,000	234,998	121,604	113,396
	Allen Centre Tourist Bus Park (LR&I Funding)	10,000	9,998	0	10,000
	RSL Hall Retention Adjustment	0	0	(1,584)	1,584
	Recreation And Culture Total	449,040	449,026	301,824	147,216
	Transport				
	Road Construction	1,366,195	1,347,266	981,992	384,203
	Footpath/Carpark Construction	204,120	200,619	65,357	138,763
	Tip Truck Northampton	225,200	168,900	228,639	(3,439)
	Small Tractor	83,000	62,250	0	83,000
	Maintenance Truck Northampton	140,000	105,000	0	140,000
	Truck and Trailer Tarpaulin	85,000	63,750	0	85,000
	Gardeners Tandem Tipping Trailer	7,000	5,250	8,591	(1,591)
	Works Manager Vehicle	60,000	45,000	1,325	58,675
	Airport - Install 2 x 22KVA Generators	28,000	20,997	20,671	7,329
	Transport Total	2,263,715	2,067,932	1,371,776	891,939
	Capital Expenditure by Program Total	3,263,345	3,033,510	2,164,389	1,107,535

Please refer to the compilation report

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

Repayments - borrowings

FINANCING ACTIVITIES
NOTE 9
BORROWINGS

Particulars	1 July 2020	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$
Information on borrowings									
Housing									
Loan 154 - Staff Housing	189,159	0	0	17,566	35,418	171,593	153,741	3,753	7,156
Recreation and culture									
Loan 156 - RSL Hall Extensions	454,484	0	0	23,110	46,459	431,374	408,025	6,277	12,210
Transport									
Loan 153 - Plant Purchases	133,684	0	0	42,800	42,800	90,884	90,884	5,405	5,789
Loan 157 - Plant Purchases	340,000	0	0	15,744	31,614	324,256	308,386	3,897	7,593
	1,117,327	0	0	99,220	156,291	1,018,107	961,036	19,331	32,748
Self supporting loans									
Education and welfare									
Loan 155 - Pioneer Lodge	358,026	0	0	15,122	15,122	342,903	342,904	15,238	16,435
Recreation and culture									
Loan 151 - Kalbarri Bowling Club	0	0	0	0	0	0	0	0	0
Other property and services									
Loan 152 - Staff Housing (CEO)	293,742	0	0	9,236	19,004	302,907	274,738	9,266	19,293
	551,768	0	0	24,358	34,126	645,811	617,642	24,504	35,728
Total	1,769,095	0	0	123,578	190,417	1,663,918	1,578,678	43,835	68,476
Current borrowings	190,417					123,578			
Non-current borrowings	1,578,678					1,540,340			
	1,769,095					1,663,918			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

New borrowings 2020-21

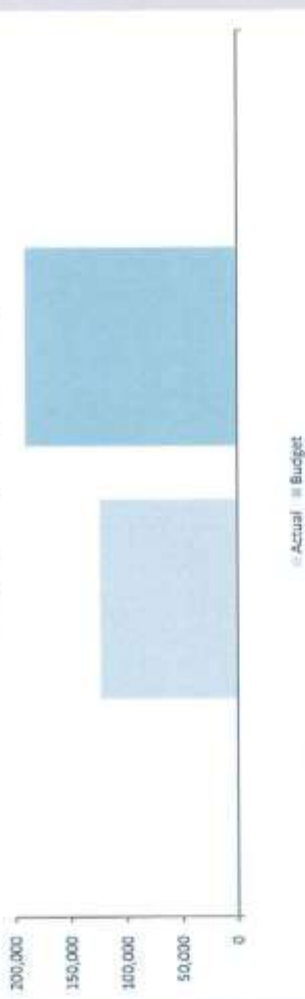
FINANCING ACTIVITIES
NOTE 9
BORROWINGS

Particulars	Amount Borrowed		Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$	%	\$	\$	\$

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings (Principal Repayments)



Principal repayments

\$123,578

Interest earned

\$41,999

Interest expense

\$43,835

Reserves balance

\$ 9 M

Loans due

\$1.66 M

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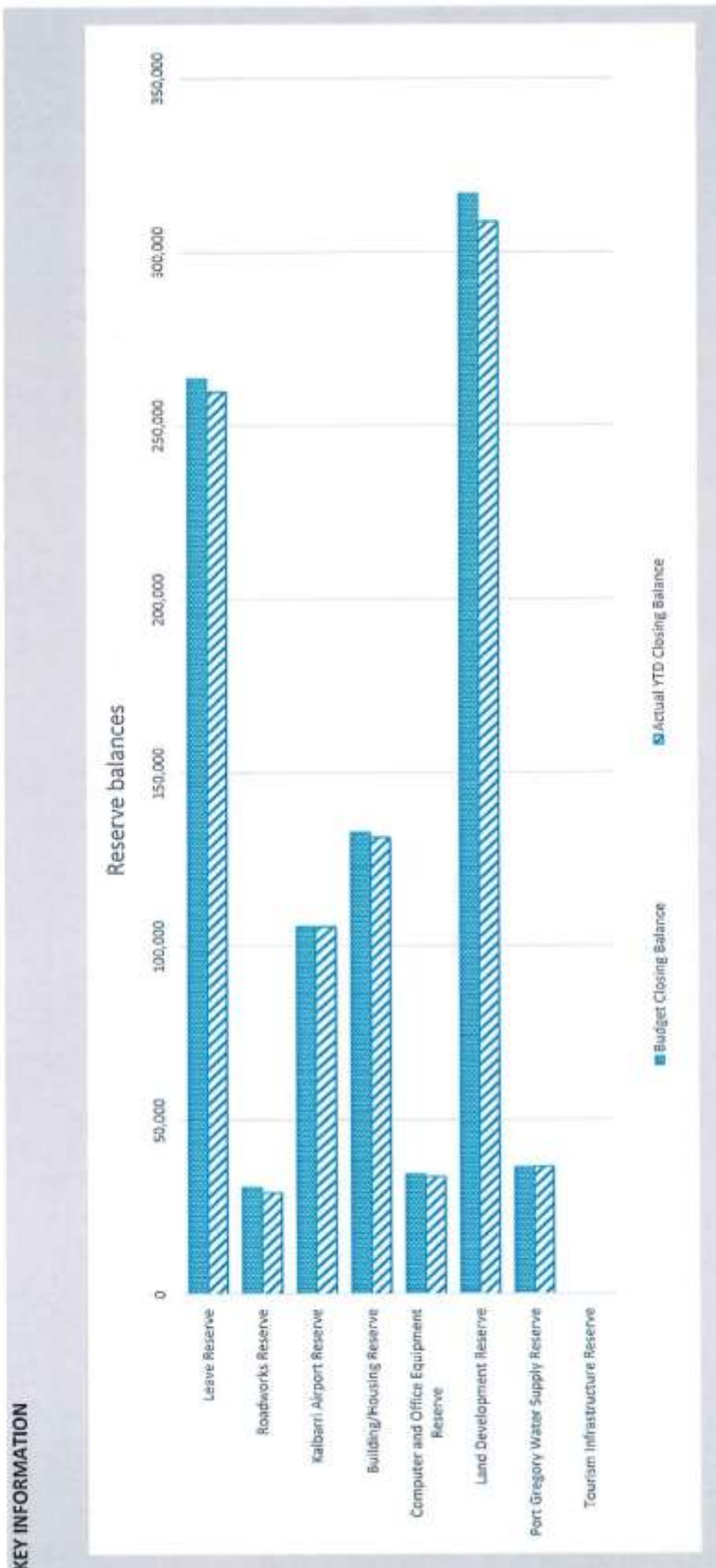
OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	253,511	5,000	1,033	5,000	5,000	0	0	263,511	259,544
Roadworks Reserve	28,639	2,000	413	0	0	0	0	30,639	29,052
Kalbarri Airport Reserve	85,422	200	41	20,000	20,000	0	0	105,622	105,463
Building/Housing Reserve	120,863	2,000	413	10,000	10,000	0	0	132,863	131,276
Computer and Office Equipment Reserve	33,446	1,000	207	0	0	0	0	34,446	33,653
Land Development Reserve	306,658	10,000	2,072	0	0	0	0	316,658	308,729
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0	36,500	36,500
Tourism Infrastructure Reserve	100,000	0	0	0	0	(100,000)	(100,000)	0	0
	965,039	20,200	4,179	35,000	35,000	(100,000)	(100,000)	920,239	904,217

Please refer to the compilation report



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 31 March 2021
		\$	\$	\$	\$
Contract liabilities					
Unspent grants, contributions and reimbursements - non-operating	13	15,326	0	15,326	0
Total unspent grants, contributions and reimbursements		15,326	0	15,326	0
Provisions					
Annual leave		296,048			296,048
Long service leave		491,060			491,060
Total Provisions		787,109	0	0	787,109
Total other current assets		802,435			787,109
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Description/Provider	Unspent operating grant, subsidies and contributions liability				Operating grants, subsidies and contributions revenue			
	Liability 1 Jul 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Mar 2021	Current Liability 31 Mar 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
Grants Commission - General/	0	0	0	0	0	463,588	347,691	345,640
Grants Commission - Roads/	0	0	0	0	0	334,355	250,764	244,536
Local Roads & Infrastructure Program	0	0	0	0	0	490,300	367,725	528,131
Law, order, public safety								
Emergency Services Levy - BFB	0	0	0	0	0	34,646	25,982	22,022
Emergency Services Levy - SES	0	0	0	0	0	24,975	18,730	17,725
Grant Revenue - BFRM	0	0	0	0	0	0	0	14,500
Education and welfare								
NCCA Operational Grant/Fundraising	0	0	0	0	0	88,223	66,159	88,223
Community amenities								
GRANT - CHARMAP	0	0	0	0	0	10,000	7,497	0
Transport								
MRD - Maintenance	0	0	0	0	0	176,655	176,655	176,655
	0	0	0	0	0	1,622,742	1,261,203	1,437,432

Please refer to the compilation report

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021**

**NOTE 14
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2020	Amount Received	Amount Paid	Closing Balance 31 Mar 2021
	\$	\$	\$	\$
Building Levies (BCITF & BRB)	183	26,407	(21,172)	5,418
Community Bus Bond	4,600	2,800	(2,000)	5,400
Unclaimed Monies - Rates	4,044	1,135	0	5,179
BROC - Management Funds	1	0	0	1
RSL Hall Key Bond	230	430	(230)	430
Special Series Plates	0	3,100	(2,000)	1,100
Northampton Child Care Association	16,547	(4,500)	0	12,047
Horrocks Memorial Wall	0	500	(148)	352
One Life	1,440	0	(500)	940
Rubbish Tip Key Bond	1,800	0	(200)	1,600
Horrocks - Skatepark	1,050	0	0	1,050
RSL - Kalbarri Memorial	17,326	0	(1,196)	16,130
DOT - Department of Transport	0	192,327	(165,993)	26,334
Rates - Overpaid	0	135,437	(135,437)	0
	47,220	357,636	(328,876)	75,980

NOTE 15
BUDGET AMENDMENTS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Opening Budget Surplus Adjustment C/FWD @ 30/06/2020		Opening Surplus(Deficit)	\$ (104,558)			\$ 0
	EXPENDITURE						
	<u>Schedule 3 - General Purpose Income</u>						
4562	Refund of Rates - incorrect ownership		Operating Expenses			(6,300)	(110,858)
4012	Increase in rates salary costs associated with handover		Operating Expenses			(15,000)	(125,858)
4012	LSL payout not included in 20/21 budget provision		Operating Expenses			(9,000)	(134,858)
4082	Increase rates recovery legal expenses		Operating Expenses			(25,000)	(159,858)
	<u>Schedule 4 - Members & Administration</u>						
0032	No extraordinary election held, savings		Operating Expenses	1,500			(158,358)
0022	Conference costs - expected savings (LG convention etc)		Operating Expenses	3,000			(155,358)
0342	Staff Training - Extra costs due to staff changes		Operating Expenses			(3,000)	(158,358)
0372	Northampton Office Maintenance - Rear office window replacement		Operating Expenses			(1,950)	(160,308)
0332	Conference Expenses - Minimal conferences attended by staff due to COVID-19		Operating Expenses	3,000			(157,308)
0408	Plant Revaluation - Change of Accounting Regulations now not required		Operating Expenses	8,000			(149,308)
	<u>Schedule 9 - Housing</u>						
3492	Callion Way Residence - Savings in blind replacements		Operating Expenses	1,550			(147,758)
3232	Lot 43 Bakeman - paving to rear. Bricks used were in stock, savings occurred		Operating Expenses	1,500			(146,258)
3442	Lot 6 Robinson St - Ceiling repair (collapsed)		Operating Expenses			(3,245)	(149,503)
3212	Lot 454 Fitzgerald St - Replace front fence section		Operating Expenses			(1,980)	(151,483)
	<u>Schedule 10 - Community Amenities</u>						
3854/3856	Northampton Refuse Site - Savings in plumbing storm water to tank from shed		Operating Expenses	2,260			(149,223)
3854	Northampton Refuse Site - Savings in soil cell testing after quotes received		Operating Expenses	10,380			(138,843)
3344	Kings Park Ablutions - Additional Plumbing & Electrical costs		Capital Expenses			(3,370)	(142,213)
	<u>Schedule 11 - Recreation & Culture</u>						
4692	Binnu Hall - Electrical repairs		Operating Expenses			(3,952)	(146,165)
4992	Parks & Gardens General - Wheel of May bore & transfer pump repairs (insurance)		Operating Expenses			(8,220)	(154,385)
4992	Parks & Gardens General - Savings in Kalb Post Office Lane planter pots		Operating Expenses	1,060			(153,325)
4992	Parks & Gardens General - Replace heritage plaques on Bicentennial Garden wall		Operating Expenses			(2,895)	(156,220)
4992	Parks & Gardens General - Old Railway Carriage Electrical Works		Operating Expenses			(1,290)	(157,510)

SHIRE OF NORTHAMPTON | 26

Please refer to the compilation report

NOTE 15
BUDGET AMENDMENTS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
4992	Parks & Gardens General - Capital Hill Parks - Bore Replacement		Operating Expenses			(3,775)	(161,285)
3664	Horrocks Community Kitchens - Extra cost for cladding etc		Capital Expenses			(1,976)	(163,261)
3714	Horrocks Oval steps to HCC - HCC requested ramp and not steps, savings occurred		Capital Expenses	1,000			(162,261)
3634	Northampton Community Centre - Plumbing and cool room freezer repairs		Operating Expenses			(6,840)	(169,101)
3634	Northampton Community Centre - Savings in Solar Panel Install		Capital Expenses	1,360			(167,741)
4952	Kalbarri Foreshore - Additional Costs for tree lopping		Operating Expenses			(1,250)	(168,991)
4952	Kalbarri Foreshore - Additional costs for mosquito treatment		Operating Expenses			(1,200)	(170,191)
4952	Kalbarri Foreshore - Electricity Pole Replacement - Chinaman's Bore supply		Operating Expenses			(4,100)	(174,291)
4952	Horrocks Foreshore - Memorial wall, lawn not installed, pathway installed		Operating Expenses	5,480			(168,811)
4972	Horrocks Foreshore - Additional ramp installation to main foreshore area		Operating Expenses			(1,400)	(170,211)
4972	Horrocks Foreshore - Extra cost for replacement of solar light		Operating Expenses			(4,595)	(174,806)
4972	Horrocks Jetty - Extra cost for replacement of solar light		Operating Expenses			(1,455)	(176,261)
4972	Horrocks Ablutions - Extra cost for cladding etc		Operating Expenses			(3,952)	(180,213)
5552	Kalbarri Arts & Crafts - Replace Flywire Doors		Operating Expenses			(2,365)	(182,578)
Schedule 12 - Transport							
4214	Purchase of Lot 21 Brook St, lot sold budget provision not required		Operating Expenses	20,000			(162,578)
4214	Maintenance Truck - Additional costs incurred		Capital Expenses			(17,515)	(180,093)
4214	Case Tractor - Plant replacement deferred to 2021/22		Capital Expenses	83,000			(97,093)
4214	Gardener Tipping Trailer - Cost more than original estimate		Capital Expenses			(1,635)	(98,728)
4624	Generator Replacement - Less cost than estimated - savings		Capital Expenses	4,461			(94,267)
5932	Aerodrome Manual Review - Legislation required review of current manual		Operating Expenses			(1,450)	(95,717)
5932	RPT Economic Feasibility Study - Quote higher than original estimate		Operating Expenses			(2,500)	(98,217)
Schedule 13 - Economic Services							
6402	Lucky Bay Accom Unit - Costs for repairs to solar/generator system		Operating Expenses			(1,600)	(99,817)
6752	Port Gregory Water Supply - Redevelop Bore #2 not pumping water quantity		Operating Expenses			(6,000)	(105,817)
6752	Port Gregory Water Supply - Fire Hydrant replacement		Operating Expenses			(1,610)	(107,427)
6752	Port Gregory Water Supply - Pipe Repairs more than budget provision		Operating Expenses			(6,950)	(114,377)
6442	Building Control - Reduced F&T & conference costs (Employee Retirement)		Operating Expenses	5,000			(109,377)
6412	Building Control - LSL payout not included in 20/21 budget provision		Operating Expenses			(13,000)	(122,377)
Schedule 14 - Public Works Overheads							

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Please refer to the compilation report

NOTE 15
BUDGET AMENDMENTS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Leave Reserve - Transfer for LSL payouts - not included in 20/21 Budget		Operating Revenue	\$	29,000	\$	\$ 17,412
				(104,558)	341,880	(219,910)	

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2021

NOTE 16
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 0.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	43,381	67.22%	▲ Permanent	Var due to insurance rebate/refunds
General purpose funding	147,545	2.58%	▲ Permanent	Increase due to Infrastructure Grant funding offset by reduced FAG's grant
Law, order and public safety	21,541	38.00%	▲ Permanent	Var due to BFRM Grant Revenue & SES APV contribution
Education and welfare	23,928	14.73%	▲ Timing	Var due to NCCA grant revenue/contributions
Community amenities	(15,647)	(1.88%)	▼ Permanent	Var due to disposal of Kings Park Ablutions offset by add planning fees/reimbursements
Recreation and culture	95,504	423.95%	▲ Permanent	Var due to insurance reimbursement Kalbarri Foreshore Power Pole
Transport	6,767	2.92%	▲ Timing	Actuals and budget will converge as the year progresses
Economic services	66,715	43.75%	▲ Permanent	Additional little Bay camping revenue and Building Fees plus profit on sale of MUX
Other property and services	6,011	5.63%	▲ Timing	Var due to sale of scrap metal
Expenditure from operating activities				
Governance	(12,441)	(1.93%)	▼ Timing	Will reconcile, budget timing situation only
General purpose funding	(33,962)	(16.19%)	▼ Permanent	Var due to legal fees and additional Rates salary
Law, order and public safety	(38,597)	(14.13%)	▼ Permanent	Var due to BFRM grant related expenditure
Health	30,186	17.82%	▲ Permanent	Reduced health control expenses inc health plan
Community amenities	37,386	3.07%	▲ Timing	Var due to lag in rubbish collection invoices
Recreation and culture	7,772	0.50%	▲ Timing	Minor variance actuals and budgets will converge
Transport	149,641	5.31%	▲ Permanent	Var due to reduced operation roadworks exp
Economic services	(89,786)	(39.44%)	▼ Permanent	Var due to additional building salaries, Pt Gregory non potable water supply costs and additional Little Bay wage costs
Investing activities				
Non-operating grants, subsidies and contributions	(35,795)	(5.24%)	▼ Timing	Will reconcile, budget timing situation only
Self-supporting loan principal	7,377	27.58%	▲ Timing	Will reconcile, budget timing situation only
Capital acquisitions	869,121	28.65%	▲ Timing	Roadworks and the purchase of the maintenance truck to be completed by June 2021
Financing activities				
Transfer from reserves	25,000	33.33%	▲ Timing	Budget timing issue, Transfers processed August 2020
Repayment of debentures	19,235	13.47%	▲ Timing	Will reconcile, budget timing situation only

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 30

7.4.3 MONTHLY FINANCIAL STATEMENTS – APRIL 2021

FILE REFERENCE:	1.1.1
DATE OF REPORT:	9th May 2021
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton
APPENDICES:	Monthly Financial Report for April 2021

SUMMARY

Council to adopt the monthly financial reports as presented.

BACKGROUND:

This information is provided to Council in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 30 April 2021 are detailed from page 1 to page 26 per the attached Monthly Financial Report.

FINANCIAL & BUDGET IMPLICATIONS:

The 30th April 2021 financial position is comprised of the following:

Total operating revenue has a surplus position of \$883,772 and operating expenditure has a surplus position of \$137,422 to the end of April 2021. The surplus revenue position is largely associated with the prepayment of \$500,000 from LGIS for cyclone Seroja related insurance works plus grant funding for the Local Roads Infrastructure and the Northampton Bowling Club Synthetic Green. The expenditure variance is relatively minor however this is expected to change as payments for the cost of recovery works are processed.

The March budget review details any known budget variations impacting on the operational financial position pre cyclone Seroja. However the full impact of costs associated with cyclone Seroja are not known. Whilst there is DRFAWA funding for emergency works and insurance for building and infrastructure reinstatement it to early in the recovery phase to determine the potential gap to return key assets and key infrastructure to pre cyclone condition.

Investing and Financing variances will reconcile as the year progresses with no major variances anticipated.

Further explanations of material variations are detailed by reporting program in Note 15 of the Monthly Financial Report.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 Section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.2

That Council adopts the Monthly Financial Report for the period ending 30 April 2021.

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 30 April 2021

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 APRIL 2021**

SUMMARY INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 April 2021

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not inconsistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

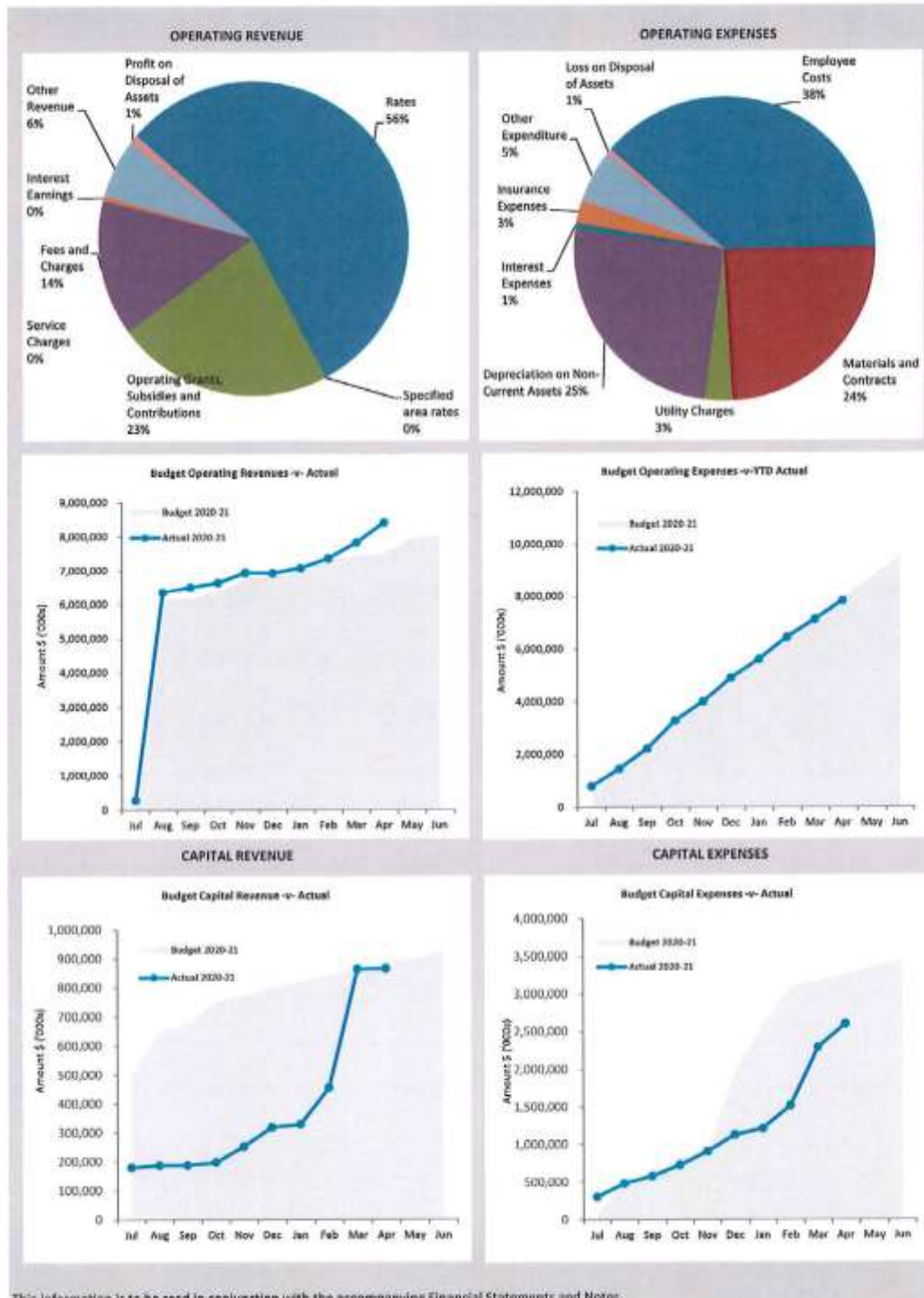
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 APRIL 2021

SUMMARY INFORMATION - GRAPHS



Please refer to the compilation report

SHIRE OF NORTHAMPTON | 3

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 APRIL 2021**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

ACTIVITIES

Includes the activities of members of council and the administrative support available to the Council for the provision of governance of the district.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, administration of health local laws and maintenance

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance of child minding centre's, operational costs associated with the Northampton Child Care Association and Kalbarri Aged Care Housing maintenance.

HOUSING

To provide and maintain shire housing.

Provision and maintenance of shire housing.

COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.

Maintenance of public halls and buildings, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, other cultural facilities.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

To help promote the shire and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of camping facilities. Provision of Building Services and Port Gregory Water Supply.

OTHER PROPERTY AND SERVICES

To monitor and control Shire's overhead operating accounts.

Private works operation, plant repair and operation costs and engineering operation costs.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,815,811	1,815,811	1,711,253	(104,558)	(5.76%)	
Revenue from operating activities							
Governance		81,900	70,320	109,900	39,580	56.29%	▲
General purpose funding	6	6,082,050	5,724,756	5,867,274	142,518	2.49%	▲
Law, order and public safety		75,621	62,980	112,047	49,067	77.91%	▲
Health		34,612	28,830	22,409	(6,421)	(22.27%)	▼
Education and welfare		216,658	180,520	193,313	12,793	7.09%	▲
Housing		77,836	64,850	65,361	511	0.79%	▲
Community amenities		868,847	844,577	826,424	(18,153)	(2.15%)	▼
Recreation and culture		30,065	25,030	118,181	93,151	372.16%	▲
Transport		233,646	232,215	238,565	6,350	2.73%	▲
Economic services		184,965	163,300	224,137	60,837	37.25%	▲
Other property and services		142,293	118,550	628,369	509,819	430.05%	▲
		8,028,493	7,515,928	8,405,981	890,053		▲
Expenditure from operating activities							
Governance		(857,374)	(715,437)	(724,047)	(8,610)	(1.20%)	▼
General purpose funding		(279,797)	(233,130)	(276,220)	(43,090)	(18.46%)	▼
Law, order and public safety		(364,629)	(309,154)	(331,638)	(22,484)	(7.27%)	▼
Health		(225,918)	(188,180)	(157,477)	30,703	16.32%	▲
Education and welfare		(265,537)	(221,190)	(206,939)	14,251	6.44%	▲
Housing		(77,979)	(64,810)	(70,216)	(5,408)	(8.34%)	▼
Community amenities		(1,621,783)	(1,350,930)	(1,244,917)	106,013	7.85%	▲
Recreation and culture		(1,754,968)	(1,461,690)	(1,388,555)	73,135	5.00%	▲
Transport		(3,756,978)	(3,130,680)	(2,830,232)	300,448	9.60%	▲
Economic services		(303,696)	(252,930)	(338,463)	(85,533)	(33.82%)	▼
Other property and services		(39,293)	(32,640)	(254,608)	(221,968)	(680.05%)	▼
		(9,547,952)	(7,960,771)	(7,823,313)	137,458		▲
Non-cash amounts excluded from operating activities	1(a)	2,190,000	1,816,780	1,930,936	114,156	6.28%	▲
Amount attributable to operating activities		670,541	1,371,937	2,513,603	1,141,666		▲
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	682,484	682,479	646,684	(35,795)	(5.24%)	▼
Proceeds from disposal of assets	7	206,000	171,660	182,864	11,204	6.53%	▲
Proceeds from self supporting loans	9	34,126	28,910	35,156	6,246	21.61%	▲
Purchase of property, plant and equipment	8	(3,263,345)	(3,112,052)	(2,448,933)	663,119	21.31%	▲
Amount attributable to investing activities		(2,340,735)	(2,229,003)	(1,584,229)	644,774		▲
Financing Activities							
Transfer from reserves	10	100,000	83,333	100,000	16,667	20.00%	▲
Repayment of debentures	9	(190,417)	(158,681)	(149,217)	9,464	5.96%	▲
Transfer to reserves	10	(55,200)	(46,000)	(39,179)	6,821	14.83%	▲
Amount attributable to financing activities		(145,617)	(121,348)	(88,395)	32,952		▲
Closing funding surplus / (deficit)	1(c)	0	837,398	2,552,232			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 threshold. Refer to Note 16 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 0.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 5

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 APRIL 2021**

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

GRANT REVENUE

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Assets that were acquired for consideration that was less than fair value principally to enable the Shire to further its objectives may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significantly less than fair value. Such assets are not required to be remeasured at fair value.

Volunteer Services in relation have not been recognised in revenue and expenditure as the fair value of the services cannot be reliably estimated and the services would not have been purchased if they had not been donated.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,815,811	1,815,811	1,711,253	(104,558)	(5.76%)	▼
Revenue from operating activities							
Rates	6	4,720,586	4,712,086	4,725,721	13,635	0.29%	▲
Operating grants, subsidies and contributions	12	2,000,206	1,570,705	1,915,956	345,251	21.98%	▲
Fees and charges		1,174,701	1,110,557	1,182,723	72,166	6.50%	▲
Interest earnings		82,500	72,330	43,119	(29,211)	(40.39%)	▼
Other revenue		0	0	503,738	503,738	0.00%	
Profit on disposal of assets	7	50,500	50,250	86,643	36,393	72.42%	▲
		8,028,493	7,515,928	8,457,900	941,972		▲
Expenditure from operating activities							
Employee costs		(3,675,853)	(3,062,560)	(3,022,309)	40,251	1.31%	▲
Materials and contracts		(2,513,572)	(2,093,720)	(1,917,872)	175,848	8.40%	▲
Utility charges		(346,790)	(288,780)	(234,417)	54,363	18.83%	▲
Depreciation on non-current assets		(2,240,500)	(1,867,030)	(1,965,660)	(98,630)	(5.28%)	▼
Interest expenses		(68,476)	(57,040)	(55,114)	1,926	3.38%	
Insurance expenses		(198,215)	(164,770)	(196,519)	(31,749)	(19.27%)	▼
Other expenditure		(504,546)	(426,871)	(431,424)	(4,553)	(1.07%)	
Loss on disposal of assets	7	0	0	(51,919)	(51,919)	0.00%	
		(9,547,952)	(7,960,771)	(7,875,232)	85,539		▲
Non-cash amounts excluded from operating activities	1(a)	2,190,000	1,816,780	1,930,936	114,156	6.28%	▲
Amount attributable to operating activities		670,541	1,371,937	2,513,603	1,141,666		▲
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	682,484	682,479	646,684	(35,795)	(5.24%)	▼
Proceeds from disposal of assets	7	206,000	171,660	182,864	11,204	6.53%	▲
Proceeds from self-supporting loans	9	34,126	28,910	35,156	6,246	21.61%	▲
Payments for property, plant and equipment	8	(3,263,345)	(3,112,052)	(2,448,933)	663,119	(21.31%)	▲
Amount attributable to investing activities		(2,340,735)	(2,229,003)	(1,584,229)	644,774		▲
Financing Activities							
Transfer from reserves	10	100,000	83,333	100,000	16,667	20.00%	▲
Repayment of debentures	9	(190,417)	(158,681)	(149,217)	9,464	5.96%	▲
Transfer to reserves	10	(55,200)	(46,000)	(39,179)	6,021	14.83%	▲
Amount attributable to financing activities		(145,617)	(121,348)	(88,395)	32,952		
Closing funding surplus / (deficit)	1(c)	0	837,398	2,552,232			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$
Adjustments to operating activities			
Add/Deduct: Profit/Loss on asset disposals	7	(50,500)	(34,724)
Add: Depreciation on assets		2,240,500	1,965,660
Total non-cash items excluded from operating activities		2,190,000	1,930,936

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30-06-2020	Year to Date 30 April 2021
Adjustments to net current assets			
Less: Reserves - restricted cash	10	(965,039)	(904,217)
Less: - Financial assets at amortised cost - self supporting loans	4	(36,391)	(35,156)
Less: Land Held for Resale		(235,000)	(235,000)
Add/Less: Adjustments			9,744
Add: Borrowings	9	190,417	149,216
Add: Provisions - Employee	11	757,961	787,109
Total adjustments to net current assets		(288,052)	(228,305)

(c) Net current assets used in the Statement of Financial Activity

Current assets			
Cash and cash equivalents	2	2,788,705	3,278,363
Financial assets at amortised cost	2	52,444	0
Rates receivables	3	351,374	159,689
Receivables	3	105,298	90,344
Other current assets	4	244,514	261,888
Less: Current liabilities			
Payables	5	(477,282)	(73,423)
Borrowings	9	(190,417)	(149,216)
Contract liabilities	11	(88,223)	0
Provisions	11	(787,109)	(787,109)
Less: Total adjustments to net current assets	1(b)	(288,052)	(228,305)
Closing funding surplus / (deficit)		1,711,253	2,552,232

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Cash Deposits	Municipal	1,370,738		1,370,738		NAB		At call
Petty Cash	Cash on Hand	1,450		1,450				
Investment	Reserves	0	904,218	904,218		NAB	0.70%	02/03/2021
Cash Deposits	Trust	0	48,521	48,521	48,521	NAB		At Call
Investment	Term Deposit	1,001,957		1,001,957		NAB	0.17%	06/04/2021
Total		2,374,145	952,739	3,326,883	48,521			
Comprising								
Cash and cash equivalents		2,374,145	952,739	3,326,883	48,521			
		2,374,145	952,739	3,326,883	48,521			

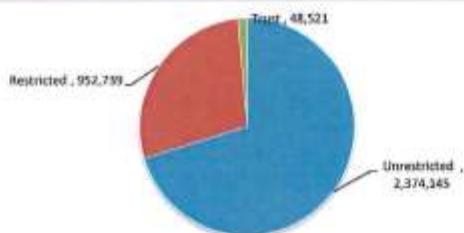
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash	Unrestricted
\$3.33 M	\$2.37 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

	30-Apr-21	30 June 2020
Rates receivable	\$	\$
Opening arrears previous years	211,013	251,835
Levied this year	4,725,721	4,574,930
Less - collections to date	(4,777,044)	(4,615,252)
Equals current outstanding	158,689	211,013
Net rates collectable	159,689	211,013
% Collected	96.8%	95.6%

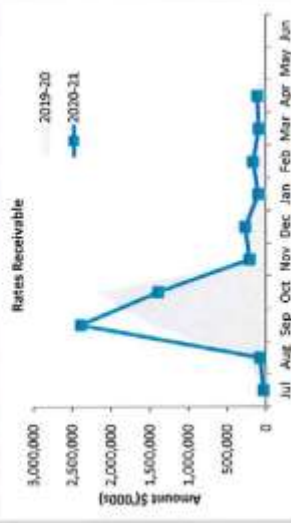
KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

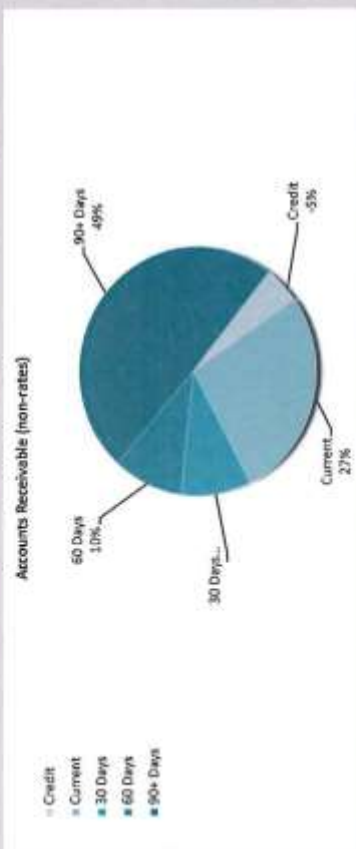
OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
Receivables - general	\$ (1,374)	\$ 7,766	\$ 2,780	\$ 2,870	\$ 14,401	\$ 26,442
Percentage	(5.2%)	29.4%	10.5%	10.9%	54.5%	
Balance per trial balance						
Sundry receivable						
Rubbish Receivables	(1,374)	7,766	2,780	2,870	14,401	26,442
Accrued Income		30,119				30,119
Emergency Services Levy		(9,929)				(9,929)
		43,712				43,712
Total receivables general outstanding						90,344
Amounts shown above include GST (where applicable)						

Total receivables general outstanding
Amounts shown above include GST (where applicable)



Collected	Rates Due
95.6%	\$211,013



Debtors Due	Over 30 Days	Over 90 Days
\$90,344	76%	54.5%

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 30 April 2021
Other current assets	\$	\$	\$	\$
Inventory				
Fuel & Materials	9,514	0	17,374	26,888
Land Held for Resale	235,000	0	0	235,000
Total other current assets				261,888
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

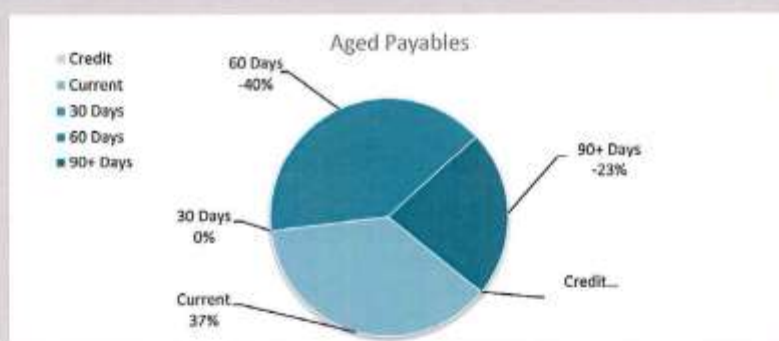
OPERATING ACTIVITIES
NOTE 5
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	103	0	(110)	(62)	(70)
Percentage	0%	-147.4%	0%	158.1%	89.2%	
Balance per trial balance						
Sundry creditors	0	103	0	(110)	(62)	(70)
Sundry/Payroll Deductions		643				643
Accrued salaries and wages		2,530				2,530
ATO liabilities		44,729				44,729
Bonds and Deposits		25,591				25,591
Total payables general outstanding	0	73,595	0	(110)	(62)	73,423

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Creditors Due

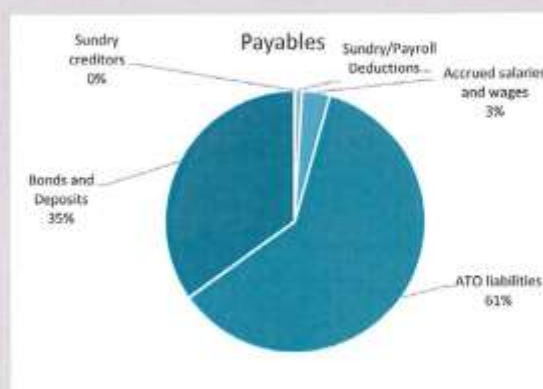
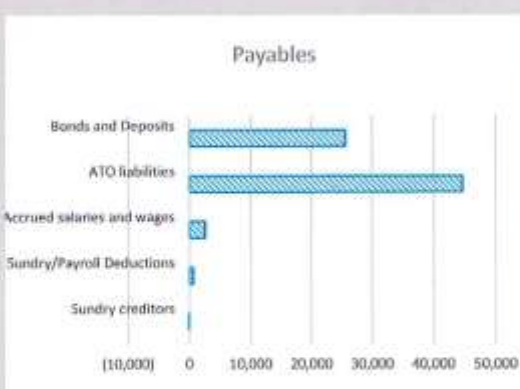
\$73,423

Over 30 Days

247%

Over 90 Days

89.2%



Please refer to the compilation report

SHIRE OF NORTHAMPTON | 12

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

General rate revenue											
RATE TYPE	Rate in \$ (cents)	Number of Properties	Budget				YTD Actual				
			Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
General GRV	0.079956	1,562	17,747,241	1,717,044	0	0	1,717,044	1,718,950	8,526	71	1,727,547
Unimproved value											
General UV	0.011983	437	193,618,765	2,351,382	0	0	2,351,382	2,347,585	(1,494)	34	2,346,125
Sub-Total		1,999	211,366,006	4,068,426	0	0	4,068,426	4,066,535	7,032	105	4,073,672
Minimum payment											
Gross rental value											
General GRV	565	993	7,016,922	561,045	0	0	561,045	574,605		0	574,605
Unimproved value											
General UV	565	71	3,347,659	40,115			40,115	26,555			26,555
Sub-total		1,064	10,364,581	601,160	0	0	601,160	601,160	0	0	601,160
Discount							0				(457)
Total general rates							4,669,586				4,674,375
Specified area rates											
Rate in \$ (cents)											
0.001721			17,443,404	30,000	0	0	30,000	30,219	125	0	30,344
0.036904			569,036	21,000	0	0	21,000	21,002	0	0	21,002
Total specified area rates			18,012,440	51,000	0	0	51,000	51,221	125	0	51,346
Total							4,720,586				4,725,721

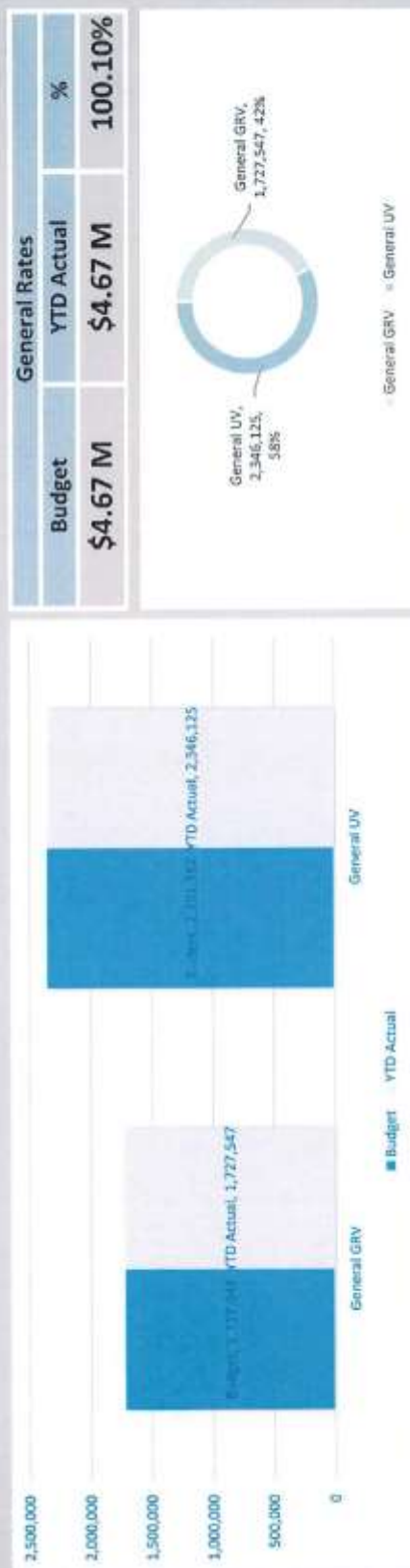
Please refer to the compilation report

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. From 1 July 2019, prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
41761	P274 - Isuzu MUX - DCEO	8,500	21,000	12,500	0	6,798	20,909	14,112	0
	Community amenities								
30003	Kings Park Ablutions			0	0	47,513	0	0	(47,513)
	Transport								
41707	P228 - Northampton Tip Truck	30,000	71,000	41,000	0	30,884	71,000	40,116	0
41686	P207 - Pig Trailer Northampton	9,000	18,000	9,000	0	9,000	18,000	9,000	0
41596	P159 - Case Tractor - Northampton	3,000	0	0	(3,000)			0	0
41715	P234 - Fuso M/Tice Truck Northampton	23,000	25,000	2,000	0			0	0
41763	P277 - Toyota Prado	30,000	31,000	1,000	0			0	0
	Economic Services								
41788	P301 - Landcruiser Ute Lucky Bay	52,000	40,000	0	(12,000)	50,088	45,682	0	(4,406)
41750	P264 - ISUZU MUX Build/Surveyor	0	0	0	0	3,858	27,273	23,415	0
		155,500	206,000	65,500	(15,000)	148,140	182,864	86,643	(51,919)

KEY INFORMATION



Proceeds on sale		
Annual Budget	YTD Actual	%
\$206,000	\$182,864	89%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

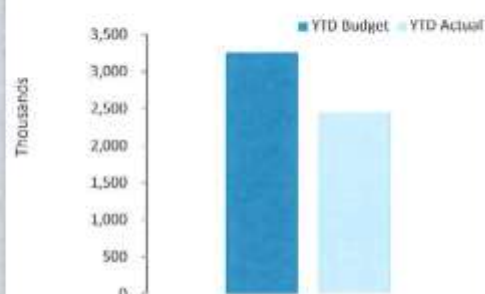
INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	334,090	334,084	326,481	(7,603)
Furniture and equipment	70,000	58,330	60,806	2,476
Plant and equipment	708,400	590,330	346,857	(243,473)
Infrastructure - Roads	1,366,195	1,354,902	1,103,068	(251,834)
Infrastructure - Footpaths & Carparks	538,520	532,944	305,627	(227,317)
Infrastructure - Parks & Ovals	218,140	218,132	285,423	67,291
Infrastructure - Other	28,000	23,330	20,671	(2,659)
Capital Expenditure Totals	3,263,345	3,112,052	2,448,933	(663,119)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	682,484	682,479	646,684	(35,795)
Other (disposals & C/Pwd)	206,000	171,660	182,864	11,204
Cash backed reserves				
Leave Reserve	263,511	263,511	259,544	(3,967)
Roadworks Reserve	30,639	30,639	29,052	(1,587)
Kalbarri Airport Reserve	105,622	105,622	105,463	(159)
Building/Housing Reserve	132,863	132,863	131,276	(1,587)
Computer and Office Equipment Reserve	34,446	34,446	33,653	(793)
Land Development Reserve	316,658	316,658	308,729	(7,928)
Port Gregory Water Supply Reserve	36,500	36,500	36,500	0
Contribution - operations	1,454,622	1,337,674	715,168	(622,506)
Capital funding total	3,263,345	3,112,052	2,448,933	(663,119)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$3.26 M	\$2.45 M	75%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$0.68 M	\$0.65 M	95%

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 11

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total Level of completion indicators					
	0%	Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.			
	20%				
	40%				
	60%				
	80%				
	100%				
	Over 100%				
%	Account Description	Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
Governance					
	LED Signage (LR&I Funding)	70,000	58,330	60,806	9,194
	DCEO Vehicle Replacement	43,000	35,830	43,101	(101)
	Governance Total	113,000	94,160	103,907	9,093
Education and Welfare					
	NCCA Storage Shed	0	0	8,579	(8,579)
	Education and Welfare Total	0	0	8,579	(8,579)
Communities Amenities					
	Jacques Point Ablutions	209,090	209,089	201,790	7,300
	Kings Park Point Ablutions	100,000	99,999	104,060	(4,060)
	Car Park for Jacques Point Ablutions	70,000	66,521	71,104	(1,104)
	Northampton Cemetery Fence	38,500	38,499	39,850	(1,350)
	Memorial Tree (LR&I Funding)	20,000	19,999	0	20,000
	Communities Amenities Total	437,590	434,107	416,803	20,787
Recreation And Culture					
	Port Gregory Shelters	24,000	23,999	14,400	9,600
	Horrocks Shelter at Parkland BBQ	11,000	11,000	10,300	700
	Blue Holes Carpark Redevelopment R969	29,400	29,398	30,235	(835)
	Horrocks access steps from oval to HCC	7,500	7,497	6,500	1,000
	Northampton Bowling Club Synthetic Green	117,140	117,138	214,373	(97,233)
	Northampton Community Centre Solar Power	15,000	14,998	13,636	1,364
	Allen Centre Tourist Bus Park (LR&I Funding)	235,000	234,998	138,454	96,546
	Allen Centre Tourist Bus Park (LR&I Funding)	10,000	9,998	0	10,000
	RSL Hall Retention Adjustment	0	0	(1,584)	1,584
	Recreation And Culture Total	449,040	449,026	426,314	22,726
Transport					
	Road Construction	1,366,195	1,354,902	1,103,068	263,127
	Footpath/Carpark Construction	204,120	202,027	65,835	138,285
	Tip Truck Northampton	225,200	187,667	228,639	(3,439)
	Tipping Trailer Northampton	65,200	54,333	65,200	(0)
	Small Tractor	83,000	69,167	0	83,000
	Maintenance Truck Northampton	140,000	116,667	0	140,000
	Truck and Trailer Tarpaulin	85,000	70,833	0	85,000
	Gardeners Tandem Tipping Trailer	7,000	5,833	8,591	(1,591)
	Works Manager Vehicle	60,000	50,000	1,325	58,675
	Airport - Install 2 x 22KVA Generators	28,000	23,330	20,671	7,329
	Transport Total	2,263,715	2,134,759	1,493,329	770,386
	Capital Expenditure by Program Total	3,263,345	3,112,052	2,448,933	822,991

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 17

FINANCING ACTIVITIES
NOTE 9
BORROWINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

Repayments - borrowings

Information on borrowings

Particulars	1 July 2020	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing									
Loan 154 - Staff Housing	189,159	0	0	17,566	35,418	171,593	153,741	3,753	7,156
Recreation and culture									
Loan 156 - RSL Hall Extensions	454,484	0	0	23,110	46,459	431,374	408,025	6,277	12,210
Transport									
Loan 153 - Plant Purchases	133,684	0	0	42,800	42,800	90,884	90,884	5,405	5,789
Loan 157 - Plant Purchases	340,000	0	0	31,614	31,614	308,386	308,386	6,491	7,593
	1,117,327	0	0	115,090	156,291	1,002,237	961,036	21,925	32,748
Self supporting loans									
Education and welfare									
Loan 155 - Pioneer Lodge	358,026	0	0	15,122	15,122	342,903	342,904	15,238	16,435
Recreation and culture									
Loan 151 - Kalbarri Bowling Club	0	0	0	0	0	0	0	0	0
Other property and services									
Loan 152 - Staff Housing (CEO)	293,742	0	0	19,004	19,004	302,907	274,738	17,951	19,293
	651,768	0	0	34,127	34,126	645,811	617,642	33,189	35,728
Total	1,769,095	0	0	149,217	190,417	1,648,048	1,578,678	55,114	68,476
Current borrowings	190,417					149,216			
Non-current borrowings	1,578,678					1,498,831			
	1,769,095					1,648,048			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

New Borrowings 2020-21

FINANCING ACTIVITIES
NOTE 9
BORROWINGS

Particulars	Amount Borrowed		Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$	%	\$	\$	\$

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Please refer to the compilation report

OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	253,511	5,000	1,033	5,000	5,000	0	0	253,511	259,544
Roadworks Reserve	28,639	2,000	413	0	0	0	0	30,639	29,052
Kalbarri Airport Reserve	85,422	200	41	20,000	20,000	0	0	105,622	105,463
Building/Housing Reserve	120,863	2,000	413	10,000	10,000	0	0	132,863	131,276
Computer and Office Equipment Reserve	33,446	1,000	207	0	0	0	0	34,446	33,653
Land Development Reserve	306,658	10,000	2,072	0	0	0	0	316,658	308,729
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0	36,500	36,500
Tourism Infrastructure Reserve	100,000	0	0	0	0	(100,000)	(100,000)	0	0
	965,039	20,200	4,179	35,000	35,000	(100,000)	(100,000)	920,239	904,217

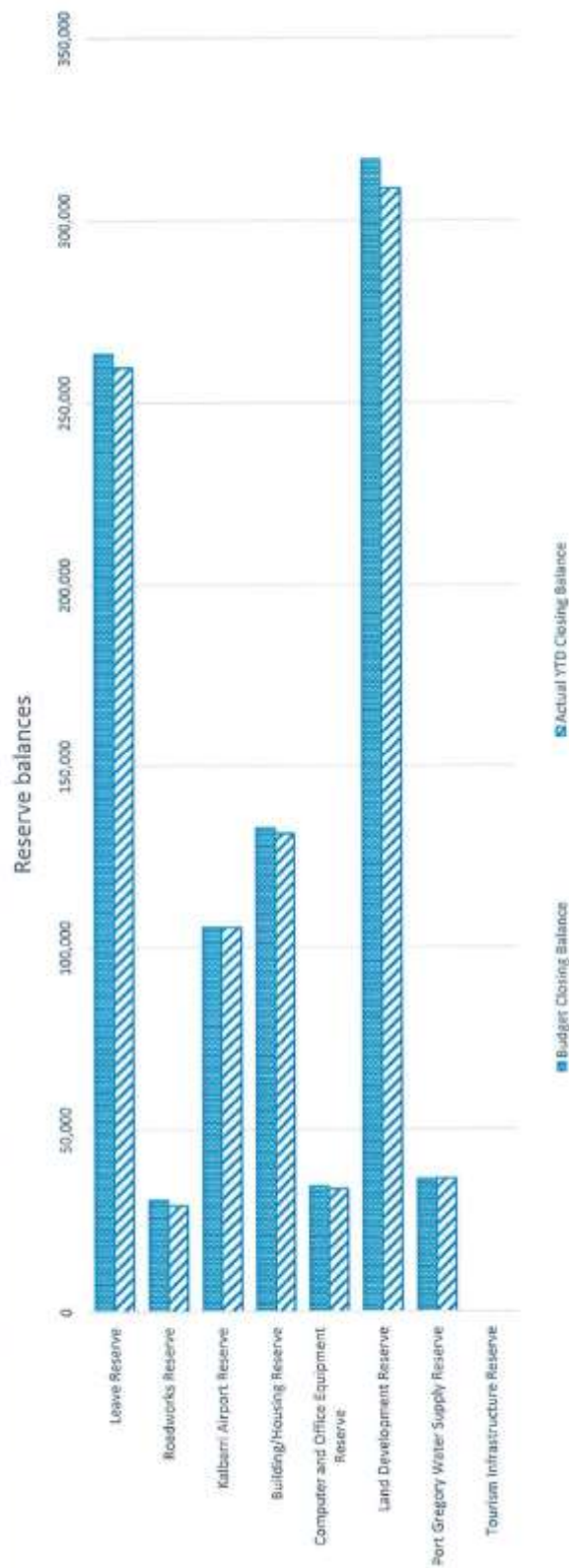
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SHIRE OF NORTHAMPTON | 20

OPERATING ACTIVITIES
 NOTE 10
 CASH RESERVES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 30 APRIL 2021

KEY INFORMATION



Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 30 April 2021
		\$	\$	\$	\$
Contract liabilities					
Unspent grants, contributions and reimbursements - non-operating	13	15,326	0	15,326	0
Total unspent grants, contributions and reimbursements		15,326	0	15,326	0
Provisions					
Annual leave		296,048			296,048
Long service leave		491,060			491,060
Total Provisions		787,109	0	0	787,109
Total other current assets		802,435			787,109
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Operating grants, subsidies and contributions revenue

Unspent operating grant, subsidies and contributions liability

Description/Provider	Unspent operating grant, subsidies and contributions liability				Operating grants, subsidies and contributions revenue			
	Liability 1 Jul 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Apr 2021	Current Liability 30 Apr 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
Grants Commission - General/	0	0	0	0	0	463,588	347,591	345,640
Grants Commission - Roads/	0	0	0	0	0	334,355	250,764	244,536
Local Roads & Infrastructure Program	0	0	0	0	0	490,300	367,725	528,131
Law, order, public safety								
Emergency Services Levy - BFB	0	0	0	0	0	34,646	28,869	33,033
Emergency Services Levy - SES	0	0	0	0	0	24,975	20,811	26,588
Grant Revenue - BFRM	0	0	0	0	0	0	0	28,400
Education and welfare								
NCCA Operational Grant/Fundraising	0	0	0	0	0	88,223	73,510	88,223
Community amenities								
GRANT - CHARMAP	0	0	0	0	0	10,000	8,330	0
Transport								
MIRD - Maintenance	0	0	0	0	0	176,655	176,655	176,655
	0	0	0	0	0	1,622,742	1,274,355	1,471,206

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS

Description/Provider	Unspent non operating grants, subsidies and contributions liability				Non operating grants, subsidies and contributions revenue			
	Liability 1 Jul 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Apr 2021	Current Liability 30 Apr 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Recreation and culture								
Northampton Community Centre				0		0	0	10,000
Transport								
Regional Road Group Funding	15,326		(15,326)	0		229,000	228,998	183,200
Roads to Recovery Funding	15,326		(15,326)	0	0	453,484	453,481	453,484
		0	(15,326)	0	0	682,484	682,479	646,684

Please refer to the compilation report

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 14
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2020	Amount Received	Amount Paid	Closing Balance 30 Apr 2021
	\$	\$	\$	\$
Building Levies (BCITF & BRB)	183	27,450	(26,407)	1,226
Community Bus Bond	4,600	3,200	(2,200)	5,600
Unclaimed Monies - Rates	4,044	1,135	0	5,179
BROC - Management Funds	1	0	0	1
RSL Hall Key Bond	230	430	(230)	430
Special Series Plates	0	3,100	(2,000)	1,100
Northampton Child Care Association	16,547	(3,750)	0	12,797
Horrocks Memorial Wall	0	500	(296)	204
One Life	1,440	0	(500)	940
Rubbish Tip Key Bond	1,800	0	(200)	1,600
Horrocks - Skatepark	1,050	0	0	1,050
RSL - Kalbarri Memorial	17,326	0	(1,196)	16,130
DOT - Department of Transport	0	203,831	(203,831)	0
Cyclone Seroja Donations	0	2,266	0	2,266
Rates - Overpaid	0	135,437	(135,437)	0
	47,220	373,599	(372,297)	48,522

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

Amendments to original budget since budget adoption. Surplus/(Deficit)

NOTE 15
BUDGET AMENDMENTS

GI Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Opening Budget Surplus Adjustment C/FWD @ 30/06/2020		Opening Surplus(Deficit)	\$ (104,558)	\$	\$	\$ 0
	EXPENDITURE						
	<u>Schedule 3 – General Purpose Income</u>						
4562	Refund of Rates - Incorrect ownership						
4012	Increase in rates salary costs associated with handover		Operating Expenses			(6,300)	(110,858)
4012	LSL payout not included in 20/21 budget provision		Operating Expenses			(15,000)	(125,858)
4082	Increase rates recovery legal expenses		Operating Expenses			(9,000)	(134,858)
	<u>Schedule 4 – Members & Administration</u>						
0032	No extraordinary election held, savings		Operating Expenses	1,500			(158,358)
0022	Conference costs - expected savings (LG convention etc)		Operating Expenses	3,000			(155,358)
0342	Staff Training - Extra costs due to staff changes		Operating Expenses			(3,000)	(158,358)
0372	Northampton Office Maintenance - Rear office window replacement		Operating Expenses			(1,950)	(160,308)
0332	Conference Expenses - Minimal conferences attended by staff due to COVID-19		Operating Expenses	3,000			(157,308)
0408	Plant Revaluation - Change of Accounting Regulations now not required		Operating Expenses	8,000			(149,308)
	<u>Schedule 9 – Housing</u>						
3492	Callion Way Residence - Savings in blind replacements		Operating Expenses	1,550			(147,758)
3232	Lot 43 Bateman - paving to rear. Bricks used were in stock, savings occurred		Operating Expenses	1,500			(146,258)
3442	Lot 6 Robinson St - Ceiling repair (collapsed)		Operating Expenses			(3,245)	(149,503)
3212	Lot 454 Fitzgerald St - Replace front fence section		Operating Expenses			(1,980)	(151,483)
	<u>Schedule 10 – Community Amenities</u>						
3854/3856	Northampton Refuse Site - Savings in plumbing storm water to tank from shed		Operating Expenses	2,260			(149,223)
3854	Northampton Refuse Site - Savings in soil cell testing after quotes received		Operating Expenses	10,380			(138,843)
3344	Kings Park Ablutions - Additional Plumbing & Electrical costs		Capital Expenses			(3,370)	(142,213)
	<u>Schedule 11 – Recreation & Culture</u>						
4592	Binnu Hall - Electrical repairs		Operating Expenses			(3,952)	(146,165)
4992	Parks & Gardens General - Wheel of May bore & transfer pump repairs (Insurance)		Operating Expenses			(8,220)	(154,385)
4992	Parks & Gardens General - Savings in Kalb Post Office Lane planter pots		Operating Expenses				(153,325)
4992	Parks & Gardens General - Replace heritage plaques on Bicentennial Garden wall		Operating Expenses	1,060			(156,220)
4992	Parks & Gardens General - Old Railway Carriage Electrical Works		Operating Expenses			(1,290)	(157,510)

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 26

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

Amendments to original budget since budget adoption, Surplus/(Deficit)

**NOTE 15
BUDGET AMENDMENTS**

GI Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
4992	Parks & Gardens General - Capital Hill Parks - Bore Replacement		Operating Expenses			(3,775)	(161,285)
3664	Horrocks Community Kitchens - Extra cost for cladding etc		Capital Expenses			(1,976)	(163,261)
3714	Horrocks Oval steps to HCC - HCC requested ramp and not steps, savings occurred		Capital Expenses		1,000		(162,261)
3634	Northampton Community Centre - Plumbing and cool room freezer repairs		Operating Expenses			(6,840)	(169,101)
3634	Northampton Community Centre - Savings in Solar Panel Install		Capital Expenses		1,360		(167,741)
4952	Kalbarri Foreshore - Additional Costs for tree lopping		Operating Expenses			(1,250)	(168,991)
4952	Kalbarri Foreshore - Additional costs for mosquito treatment		Operating Expenses			(1,200)	(170,191)
4952	Kalbarri Foreshore - Electricity Pole Replacement - Chinaman's Bore supply		Operating Expenses			(4,100)	(174,291)
4952	Horrocks Foreshore - Memorial wall, lawn not installed, pathway installed		Operating Expenses		5,480		(168,811)
4972	Horrocks Foreshore - Additional ramp installation to main foreshore area		Operating Expenses			(1,400)	(170,211)
4972	Horrocks Foreshore - Extra cost for replacement of solar light		Operating Expenses			(4,595)	(174,806)
4972	Horrocks Jetty - Extra cost for replacement of solar light		Operating Expenses			(1,455)	(176,261)
4972	Horrocks Ablutions - Extra cost for cladding etc		Operating Expenses			(3,952)	(180,213)
5552	Kalbarri Arts & Crafts - Replace Flywire Doors		Operating Expenses			(2,365)	(182,578)
Schedule 12 - Transport							
4214	Purchase of Lot 21 Brook St, lot sold/budget provision not required		Operating Expenses		20,000		(162,578)
4214	Maintenance Truck - Additional costs incurred		Capital Expenses			(17,515)	(180,093)
4214	Case Tractor - Plant replacement deferred to 2021/22		Capital Expenses		83,000		(97,093)
4624	Gardener Tipping Trailer - Cost more than original estimate		Capital Expenses			(1,635)	(98,728)
4624	Generator Replacement - Less cost than estimated - savings		Capital Expenses		4,461		(94,267)
5932	Aerodrome Manual Review - Legislation required review of current manual		Operating Expenses			(1,450)	(95,717)
5932	RPT Economic Feasibility Study - Quote higher than original estimate		Operating Expenses			(2,500)	(98,217)
Schedule 13 - Economic Services							
6402	Lucky Bay Accom Unit - Costs for repairs to solar/generator system		Operating Expenses			(1,600)	(99,817)
6752	Port Gregory Water Supply - Redevelop Bore #2 not pumping water quantity		Operating Expenses			(6,000)	(105,817)
6752	Port Gregory Water Supply - Fire Hydrant replacement		Operating Expenses			(1,610)	(107,427)
6752	Port Gregory Water Supply - Pipe Repairs more than budget provision		Operating Expenses			(6,950)	(114,377)
6442	Building Control - Reduced FBT & conference costs (Employee Retirement)		Operating Expenses		5,000		(109,377)
6412	Building Control - LSL payout not included in 20/21 budget provision		Operating Expenses			(13,000)	(122,377)
Schedule 14 - Public Works Overheads							

Please refer to the compilation report

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

Amendments to original budget since budget adoption. Surplus/(Deficit)

**NOTE 15
BUDGET AMENDMENTS**

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
7182	Long Service Leave - LSL payout not included in 20/21 budget provision		Operating Expenses	\$		\$ (9,000)	\$ (131,377)
INCOME							
4501	Rates - Income more than estimate		Operating Revenue		5,000		(126,377)
4611/4621	Financial Assistance Grant - Actual less than budget estimate		Operating Revenue			(11,040)	(137,417)
4603	Interest - Reduced interest from investments		Operating Revenue			(15,000)	(152,417)
0264	Legal Charges - Projected increased reimbursement of legal charges		Operating Revenue		15,000		(137,417)
Schedule 4 - Members & Administration							
0133	Contributions - Additional grant received for traineeship		Operating Revenue		10,000		(127,417)
0133	Contributions - Long Service Leave Contribution		Operating Revenue		2,580		(124,837)
0153	Rebates & Commissions - Insurance Rebate less vehicle Insurance claims 19/20		Operating Revenue		2,845		(121,992)
0253	Rates Information Searches - Projected additional income due to additional inquiries		Operating Revenue		10,000		(111,992)
0153	FBI Refund - Refund for 2020 FBI return		Operating Revenue		4,835		(107,157)
Schedule 7 - Law, Order, Public Safety							
1673	Health Services - Food vendors Fees due not budgeted for		Operating Revenue		1,280		(105,877)
Schedule 10 - Community Amenities							
3344	Refuse Charges - Additional charges levied for Business Collections		Operating Revenue		2,725		(103,152)
3323	Refuse Fees - Additional refuse fees for Northampton and Kalbarri Top sites		Operating Revenue		15,000		(88,152)
3405	Sanitation Other - Drum Muster reimbursement to be claimed		Operating Revenue		5,342		(82,810)
3763	Town Planning - CHMAP Grant, previously received but budgeted for in 20/21		Operating Revenue			(10,000)	(92,810)
3743	Town Planning - Town Planning Fees - projected additional income		Operating Revenue		20,000		(72,810)
3863	Other Community Amenities - Insurance Payment - Chinamans Toilet Block Roof		Operating Revenue		8,505		(64,305)
Schedule 11 - Recreation and Culture							
3973	Swimming Areas and Beaches - Insurance Payment - Power Pole Repairs		Operating Revenue		8,264		(56,041)
Schedule 13 - Economic Services							
5175	Building Control - Sale of MUX vehicle		Capital Revenue		27,273		(28,768)
5653	Building Control - Additional Building Fee Revenue		Operating Revenue		6,000		(22,768)
5613	Little Bay - Additional camping fees		Operating Revenue		10,000		(12,768)
5035	Lucky Bay - Sale of Toyota Landcruiser - extra sale proceeds		Capital Revenue		5,680		(7,088)
5973	Light Industrial Units		Operating Revenue			(4,500)	(11,588)
Reserve Fund							

Please refer to the compilation report

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

Amendments to original budget since budget adoption. Surplus/(Deficit)

**NOTE 15
BUDGET AMENDMENTS**

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Leave Reserve - Transfer for LSL payouts - not included in 20/21 Budget		Operating Revenue	(104,558)	29,000		17,412
					341,880	(219,910)	

Please refer to the compilation report

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 16
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 0.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	39,580	56.29%	▲ Permanent	Var due to insurance rebate/refunds
General purpose funding	142,518	2.49%	▲ Permanent	Increase due to Infrastructure Grant funding offset by reduced FAG's grant
Law, order and public safety	49,067	77.91%	▲ Permanent	Var due to BFRM Grant Revenue & SES APV contribution
Health	(6,421)	(22.27%)	▼ Permanent	Reduced EHO billings raised
Education and welfare	12,793	7.09%	▲ Timing	Var due to NCCA grant revenue/contributions
Community amenities	(18,153)	(2.15%)	▼ Permanent	Var due to disposal of Kings Park Ablutions offset by add planning fees/reimbursements
Recreation and culture	93,151	372.16%	▲ Permanent	Var due to insurance reimbursement Kalbarri Foreshore Power Pole
Transport	6,350	2.73%	▲ Timing	Actuals and budget will converge as the year progresses
Economic services	60,837	37.25%	▲ Permanent	Additional Little Bay camping revenue and Building Fees plus profit on sale of MUX
Other property and services	509,819	430.05%	▲ Permanent	Var due to LGIS advance insurance payment
Expenditure from operating activities				
Governance	(8,610)	(1.20%)	▼ Timing	Will reconcile, budget timing situation only
General purpose funding	(43,090)	(18.48%)	▼ Permanent	Var due to legal fees and additional Rates salary
Law, order and public safety	(22,484)	(7.27%)	▼ Permanent	Var due to BFRM grant related expenditure
Health	30,703	16.32%	▲ Permanent	Reduced health control expenses inc health plan
Education and welfare	14,251	6.44%	▲ Permanent	Var due to reduced NCCA expenses
Housing	(5,406)	(8.34%)	▼ Timing	Reallocation issue will reconcile by EOY
Community amenities	106,013	7.85%	▲ Timing	Var due to lag in rubbish collection invoices
Recreation and culture	73,135	5.00%	▲ Timing	Minor variance actuals and budgets will converge
Transport	300,448	9.60%	▲ Permanent	Var due to reduced operation roadworks exp
Economic services	(85,533)	(33.82%)	▼ Permanent	Var due to additional building salaries, Pt Gregory non potable water supply costs and additional Little Bay wage costs
Other property and services	(221,968)	(680.05%)	▼ Permanent	Var due to the costs associated with cyclone Seroja
Investing activities				
Non-operating grants, subsidies and contributions	(35,795)	(5.24%)	▼ Timing	Will reconcile, budget timing situation only
Self-supporting loan principal	6,246	21.61%	▲ Timing	Will reconcile, budget timing situation only
Capital acquisitions	663,119	21.31%	▲ Timing	Purchase of the maintenance truck has been delayed
Financing activities				
Transfer from reserves	16,667	20.00%	▲ Timing	Budget timing issue, Transfers processed August 2020
Repayment of debentures	9,464	5.96%	▲ Timing	Will reconcile, budget timing situation only
Transfer to reserves	6,821	14.83%	▲ Timing	Budget timing issue, Transfers processed August 2020

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 30

7.4.4 BUDGET SUBMISSIONS 2021-2022

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10th May 2021
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Garry Keffe/Grant Middleton
APPENDICES:	1. Detailed Budget Submissions

SUMMARY:

Council to consider budget submissions from groups or organisations for funding in the 2021/2022 Budget.

BACKGROUND:

The public advertising period for the lodgement of Budget submissions for projects to be considered in the 2021/2022 budget closed on 26th March 2021 and was part of the mailout “Notice to Residents” Corporate Business Plan and Long Term Financial Plan 2021/2022 Review.

The submissions detailed below have been received and Council is requested to consider if these projects are to be included within the 2021/2022 Draft Budget for consideration. Details of the funding requests have been provided as an attachment to this agenda item. There are no deferred projects from the 2020/2021 budget process that need to be considered for 2021/2022.

It is also suggested that applicants actively pursue alternate funding opportunities where projects can be funded from other sources to offset expenditure. In some cases it may be prudent to defer items until 2022/2023 whilst funding is being sought.

It is requested that Council consider the following projects for listing in the draft 2021/2022 budget.

New Budget Requests

1. Northampton Visitor Centre - \$35,000

The Northampton Tourist Association has requested an operating grant of \$35,000 for the 2021/2022 financial year.

Management comment – The request represents a \$10,000 increase from prior year funding. The group plans to upgrade the heritage walk, increase the use of screen based display and complete the AFL figures project. 2016/2017 - 2020/2021 budget allocation = \$25,000.

2. Kalbarri Visitor Centre - \$50,000

The Kalbarri Visitor Centre has requested funding totaling \$50,000 for their annual operational subsidy. They are currently a level 1 accredited Visitor

Centre and the visitor Centre currently has 109 internal and 62 external members.

Management comment – The Kalbarri Visitor Centre Operational Grant was \$25,000 2013/2014., \$30,000 – 2014/2015 - 2015/2016, \$35,000 2016/2017 – 2018/2019, \$50,000 – 2019/2020 – 2020/2021

3. Kalbarri Visitor Centre (Specified Area Rate) - \$30,000

There has been a request for funding of \$30,000 to continue with the funding to be utilised for TV, digital and print media campaigns.

Management comment – The Kalbarri Specified Area rate levied in previous years = \$30,000 from 2017/2018 – 2020/2021 for advertising and promotion, \$31,500 in 2016/2017 for advertising and promotion, \$30,000 in 2015/2016 comprising \$15,000 advertising and promotion and \$15,000 for entry statements.

4. Kalbarri Childcare - \$3,000

The Kalbarri Childcare has requested funding to erect a shade sail at the front of the childcare similar to the shade sale at the rear of the property.

Management comment – This is a Shire owned building that the Kalbarri childcare operate from. Apart from their annual \$2,000 grant from Council this group is self-sufficient.

5. Northampton Active Seniors - \$1,000

The Northampton Active Seniors have requested a reduced fee of 25 cents (\$0.25) per kilometre (km) for seniors to use the bus for trips to the swimming pool in Geraldton for aqua aerobics each week.

Management comment – Council approved the discounted fee for the 20/21 financial year. The financial impact of the reduced revenue is approximately \$500.00, this represents the reduced income when the hire is charged at 25 cents per km rather than the normal fee of 55 cents per km.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.4

That Council consider the above projects for inclusion within the draft 2021/2022 Budget.



Northampton Tourist Association (INC)
PO Box 289 Northampton WA 6535
Ph: 9934 1488
Email: info@northampton.com.au
ABN 22 162 089 380

Grant Middleton CPA
Deputy Chief Executive Officer
dceo@northampton.wa.gov.au

Dear Grant

Ref: Council's Annual Budget 2020/2021

The Northampton Tourist Association (Inc) wish to apply for funding for the forthcoming budget financial year 2021/2022.

We appreciate your financial assistance each year, in supporting us to showcase our town.

Note: We have increased our request to \$35,000.00.

- *We still have plans to upgrade the Heritage Walk,
- *Increase the use of our new screen and viewing area by engaging a photographer to cover the whole town's activities and surrounding industries in the Shire – eg Fishing, Farming, Mining and Volunteer Organisations, Wildflowers and other natural attractions.
- *Our main focus at present is the completion and erection of the AFL figures. So far this has gone well, but at quite an expense, with more to come in the final stage.

At this point COVID is still an unknown factor and we have certainly missed the interstate and overseas visitors.

We look forward to Council's continued support.

Yours faithfully

Justeen Varney
Treasurer
Northampton Tourist Association (Inc)
Ph: 99341121
Mob: 0427 924405
E: nokanena@bigpond.com

March 31 2021

historically beautiful

KALBARRI *Visitor Centre*

27th March 2021
Mr Garry Keefe
Chief Executive Officer
Shire of Northampton
PO Box 61 Northampton 6535

Dear Garry,

RE: Budget Submission – Kalbarri Visitor Centre – Operating Subsidy 2020-21

The Kalbarri Visitor Centre (KVC) wish to apply for an annual operating subsidy from the Shire of Northampton of \$50,000 for the 21-22 financial year.

Shire have been very supportive over recent years where previous operating subsidies have enabled the Visitor Centre to thrive and continue to support the community and its visitors. We have a strong team spirit and a supportive voluntary committee who are passionate about the KVC and tourism. Currently the KVC has 109 internal and 62 external members which demonstrates strong support for our services and the centre.

We are very proud of our Level 1 Accredited Visitor Centre and have a positive outlook for Kalbarri's future. The opening of the Skywalk was in good timing with the hard border in WA and covid lockdowns, which saw visitors flood to the regions and discover their own backyards, which brought great relief for many tourism businesses in Kalbarri.

We trust Council have many financial considerations and will review our request in favour, to continue this essential service to the town and the Shire of Northampton.

Thank you.

Warm Regards
Tracy Grosvenor
Manager

Kalbarri Visitor Centre

KALBARRI *Visitor Centre*

26th March 2021
Mr Garry Keefe
Chief Executive Officer
Shire of Northampton
PO Box 61 NORTHAMPTON 6535

Dear Garry,

RE: Budget Submission – Kalbarri Tourism Specified Area Rate 2021-22

We would sincerely like to thank Council for its ongoing support.

As Council will be aware, one of the primary roles of Kalbarri Visitor Centre is to promote and service the Kalbarri region as an attractive tourism destination within the shire. We have achieved this with approved funding granted by shire, and we thank you.

The Specified Area Rate funding is instrumental in promoting Kalbarri as a desirable tourism destination and assists to increase visitation to the town. Funds from 20-21 enabled the centre to create a new TV commercial and screen this on air, as well as various print mediums to promote Kalbarri, post covid19. We also created a 2min feature video, which placed us as finalists in the GWN7 Top Tourism Town for 2021, where winners will be announced May 5 and we are hopeful for a win for Kalbarri and the Shire.

We request an allocation of \$30,000 from the 2021-22 Kalbarri Tourism Specified Area Rate to be granted to the centre. This will allow us to continue marketing Kalbarri by means of TV, digital and print media to strengthen our presence, as one of the top holiday locations in WA.

Thank you for your consideration, we look forward to a favourable outcome.

Warm regards
Tracy Grosvenor
Manager

Kalbarri Visitor Centre



18th March 2021

Re: Budget Considerations for Kalbarri Childcare

Kalbarri Childcare would like to request the following considerations be made for expenditure in the 2021/2022 financial years for our venue located at 47 Smith Street.

We would also like to take this opportunity to sincerely thank the Shire of Northampton for the funding provided to us in 2020 for the repainting of the external fence and internal frames along with the renewed flywire on all windows. The spruce up has been warmly received by our staff and families.

Planned fundraising activities continue to prove challenging and with the uncertainty of the Easter markets taking place, our main source of external revenue is hampered. We appreciate that the Shire is also financially challenged at this time and would be **very willing to contribute a negotiated portion of the overall cost** of the following request.

This year we would like to undertake 2 maintenance projects on the property. These are:

Front Shade Sail Construction: the rear shade sail is over 15 years old and is in remarkable condition; allowing children to play safely year-round. We would like to erect something similar in the front play area as the existing shade is minimal.
Quote approximately-up to \$3000

Rendering Car-Park Facing Wall: we would like to see this rendered and re-painted with our business name and perhaps a mural by a local artist that incorporates the children's work.
Quote approximately-\$500

Unfortunately quotes from tradespeople are yet to arrive. We will forward them on as soon as they are made available to us.

Many thanks again for your consideration,

Nicole South and Marney Teasdale
Kalbarri Childcare.



SHIRE OF NORTHAMPTON

Submission Form 2021/2022

18 MAR 2021

Name: NORTHAMPTON ACTIVE SENIORS
Address: c/o 15 MARY ST
NORTHAMPTON
WA 6535
Email: Lyn-branke@yahoo.com.au
Phone Number:

Description of Request	Estimated Cost \$
To continue Kilometer reduction to 25 cents per Kilometer for Seniors use of Bus to Geraldton Pool for aqua aerobics Weekly.	\$1,000.00 Per full year
This has made it possible for us to run the bus weekly, any short fall in funds has been covered by Seniors.	
Thank you	

Please return this form by Friday 26th March 2021
PO Box 61 Northampton 6535 or Fax 99341072

ADMINISTRATION & CORPORATE REPORT

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7.5.12	CORPROATE BUSINESS PLAN REVIEW	61

7.5.1	REQUEST TO PURCHASE UNMADE SECTION OF CARSON STREET, ISSEKA												
<table> <tr> <td>LOCATION:</td><td>Isseka</td></tr> <tr> <td>FILE REFERENCE:</td><td>12.1.13</td></tr> <tr> <td>CORRESPONDENT:</td><td>Lorraine & Michelle Hose</td></tr> <tr> <td>DATE OF REPORT:</td><td>24 March 2021</td></tr> <tr> <td>REPORTING OFFICER:</td><td>Garry Keeffe</td></tr> <tr> <td>APPENDICES:</td><td>1. Letter from L & M Hose 2. Photo of road reserve area</td></tr> </table>		LOCATION:	Isseka	FILE REFERENCE:	12.1.13	CORRESPONDENT:	Lorraine & Michelle Hose	DATE OF REPORT:	24 March 2021	REPORTING OFFICER:	Garry Keeffe	APPENDICES:	1. Letter from L & M Hose 2. Photo of road reserve area
LOCATION:	Isseka												
FILE REFERENCE:	12.1.13												
CORRESPONDENT:	Lorraine & Michelle Hose												
DATE OF REPORT:	24 March 2021												
REPORTING OFFICER:	Garry Keeffe												
APPENDICES:	1. Letter from L & M Hose 2. Photo of road reserve area												

SUMMARY:

Council to support the sale of a portion of unmade section of Carson Street to neighbouring landowner.

LOCALITY PLANS:



BACKGROUND:

A request has been received from the owners of Lot 45 Carson Street, Isseka, to purchase the eastern unmade section of Elliott Road to be incorporated into their property.

COMMENT:

The section of unmade road is not required by the Council and subject to the statutory requirements to progress this request, ie road closure procedure, it is recommended that Council support the request.

The section of Road Reserve requested is used primarily as an access road to the neighbouring property as per photo at Appendices 1. The road reserve area is undulating, has a creek crossing and is subject to weather damage from large rain falls. As far as constructing the road it would have a number of difficulties in the control of drainage.

As stated by the landowners of Lot 45, they rarely use Carson Street as access to their property due to the condition of the road and use Rose Street in preference.

The first process is for Council to approve of the request and resolve to close the portion of road requested for purchase as per the requirements of Section 58 of the *Land Administration Act 1997* and Regulation 9 of the *Land Administration Regulations 1998*.

Section 58 requires:

- (1) *When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.*
 - (2) *When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.*
 - (3) *A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.*
 - (4) *On receiving a request delivered to him or her under subsection (2), the Minister may, if he or she is satisfied that the relevant local government has complied with the requirements of subsections (2) and (3) —*
 - (a) *by order grant the request; or*
 - (b) *direct the relevant local government to reconsider the request,*
-

having regard to such matters as he or she thinks fit to mention in that direction; or

(c) *refuse the request.*

(5) *If the Minister grants a request under subsection (4) —*

(a) *the road concerned is closed on and from the day on which the relevant order is registered; and*

(b) *any rights suspended under section 55(3)(a) cease to be so suspended.*

Regulation 9 – Local Government request to close road permanently

For the purposes of preparing and delivering under section 58(2) of the Act a request to the Minister to close a road permanently, a local government must include with the request —

(a) *written confirmation that the local government has resolved to make the request, details of the date when the relevant resolution was passed and any other information relating to that resolution that the Minister may require; and*

(b) *sketch plans showing the location of the road and the proposed future disposition of the land comprising the road after it has been closed; and*

(c) *copies of any submissions relating to the request that, after complying with the requirement to publish the relevant notice of motion under section 58(3) of the Act, the local government has received, and the local government's comments on those submissions; and*

(d) *a copy of the relevant notice of motion referred to in paragraph (c); and*

(e) *any other information the local government considers relevant to the Minister's consideration of the request; and*

(f) *written confirmation that the local government has complied with section 58(2) and (3) of the Act.*

Following the above process and confirmation by Council will allow for the disposal of the portion of the road reserve, the Department of Planning Lands and Heritage will then determine a purchase price for the land with the applicant. Council has no further involvement in this process.

FINANCIAL & BUDGET IMPLICATIONS:

There are no financial implications to Council as all costs associated with the closure and the land transfer is the responsibility of the applicant. The applicant as per Council policy 6.8, is also responsible for advertising costs.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.1

That Council support the disposal of a section of unmade Carson Street to be purchased by the neighbouring landowners Lane and Michelle Hose and undertake advertising to close this section of road as per the requirements of Section 58 of the *Land Administration Act 1997*.

APPENDICES 1 – Letter of Request, Lane & Michelle Hose

Garry Keefe

From: Lane & Rochelle Hosey <laneandrochelle@westnet.com.au>
Sent: 20 March, 2021 1:58 PM
To: Garry Keefe
Subject: Request to purchase balance of Carson St, Isseka

Dear Gary,

Lane and I are writing to request the purchase of the balance of Carson Street from our boundary at 44 Carson St, Isseka.

We understand there is a process that must be conducted by Council before this can be processed and hopefully passed by the Department of Planning, Lands and Heritage, and the due costs involved from Council and DPLH. Thank you for considering this purchase. We look forward to hearing from you with further details.

Kind regards,

Lane and Rochelle Hose

PO Box 479
Northampton
6535
Ph: 0488554068

Garry Keeffe

GK
12.1.13

From: Lane & Rochelle Hosey <laneandrochelle@westnet.com.au>
Sent: 14 March, 2021 1:25 PM
To: Garry Keeffe
Subject: Road Closure Elliot St Isseka

Hi Gary,

I am writing in regards to the partial road closure of Elliot St, Isseka. I am by no means in opposition of the closure but I would like some further information.

As you know we live on Carson St Isseka and I have requested previously to have Carson St repaired giving access to Rose St via North West Coastal Highway other than having to travel an extra 3km via Isseka East Road. I now realise Carson St entry via the highway is a potential "danger" spot when heading North and turning right from North West Coastal Highway due to the access being almost on a bend and the overtaking lane heading south having a small rise making it hard to see oncoming traffic, meaning you have to slow down to almost a stop. This is particularly dangerous when a Road Train is travelling behind usually meaning you need to go to the Parking bay near Elliot St, turn around and come back. There are many skid marks on NWCH at Carson St due to near misses and I believe there has been accidents there. Therefore I no longer think this is an appropriate option.

In seeing the potential of the purchase of Elliot St Lane and I would also like the same opportunity to purchase the land where Carson St passes by our property, 44 Carson St, Isseka. I understand that the road is very occasionally used by the Teakle family to run their sheep between their farms which we would agree to allow them access by placing gates at either end and keeping the fence in place to create a laneway. The only other traffic which uses this access is the occasional lost tourist who generally attempts to cross the creek and climb the hill which is full of deep gullies created by the rain, bottoming out their vehicles and sometimes caravans too!

Thank you for taking the time to consider our request. I look forward to hearing your response.

Kind regards,

Lane and Rochelle Hosey
0488554068

APPENDICES 2 – Photos of Section of Road Reserve



7.5.2	PROPOSED ROAD CLOSURE – UNMADE ROAD EAST OGILVIE												
<table><tr><td>LOCATION:</td><td>East Ogilvie</td></tr><tr><td>FILE REFERENCE:</td><td>12.1.13</td></tr><tr><td>CORRESPONDENT:</td><td>Peter Allen</td></tr><tr><td>DATE OF REPORT:</td><td>25th March 2021</td></tr><tr><td>REPORTING OFFICER:</td><td>Garry Keeffe</td></tr><tr><td>APPENDICES:</td><td>1. Plan of Road Reserve</td></tr></table>		LOCATION:	East Ogilvie	FILE REFERENCE:	12.1.13	CORRESPONDENT:	Peter Allen	DATE OF REPORT:	25th March 2021	REPORTING OFFICER:	Garry Keeffe	APPENDICES:	1. Plan of Road Reserve
LOCATION:	East Ogilvie												
FILE REFERENCE:	12.1.13												
CORRESPONDENT:	Peter Allen												
DATE OF REPORT:	25th March 2021												
REPORTING OFFICER:	Garry Keeffe												
APPENDICES:	1. Plan of Road Reserve												

SUMMARY:

Council to consider a request for the closure of an unmade road reserve that traverses through the property of Mr Peter Allen.

LOCALITY PLANS:

See Appendices 1.

BACKGROUND:

A request has been received from Mr Peter Allen to close the unmade and unnamed road reserve that traverses through his property as shown yellow on the locality plan at Appendices 1. Note Mr Allen owns property on both sides of the unmade road reserve.

Originally the closure was to relate to the section that traverses through his property, however Mr Allen then advised that the sections that neighbour Locations 8385, owned by Rowan Ford and Location 4343, owned by Matthew Johnson, coloured pink on the plan at Appendices 1 also to be considered. As a result of this advice these landowners were contacted to determine if they too were in favour of amalgamating the section of road reserve into their properties of which they both responded accepting the proposal.

COMMENT:

The section of unmade road that traverses through the property of Mr Allen's is not required by the Council and subject to the statutory requirements to progress this request, ie road closure procedure, it is recommended that Council support the request for this section only.

In regard to the balance of the road reserve that bounds Locations 8385 and 4343, has an effect on a legal access to location 4340, owned by Rangle Holdings Pty Ltd. The CEO has been in discussions with this landowner in respect to gaining access to this lot as there is no actual constructed road currently provides access. This was not previously a concern until the property now changing ownership.

The owners of Location 4340 were contacted on the proposed road closure and they oppose the closure of the section neighboring their property and Locations 8385 and 4343 as may negate legal access if required in the future. At present they are gaining access by arrangement with the owners of location 8385.

Location 4340 has access form the balance of unmade road reserve that traverses south from the Binu East Road (coloured blue on the plan at Appendices 1) and from the east off the Balla Whellarra Road. The most practicable access if a constructed road is to be undertaken is from the unmade road reserve off the Balla Whellarra Road as would be at less cost to Council (being the pink road).

A legal opinion obtained some years ago in the legal requirements for a local government having to construct rural roads stated that for the construction of unmade roads in rural areas a local government (ie must be outside of a townsite) has no statutory obligation to immediately construct a road in a rural area.

The advice further stated that:

- (a) A local government should ensure that each owner of a rural lot has unobstructed access to their lot along a road reserve; and
- (b) The timing of the “construction” of a road on an unmade road reserve is a matter to be dealt with within the usual budgetary arrangements.

Due to the issue of providing a legal access to location 4340 it is recommended that Council not approve the closure of this section as part of Mr Allen’s request.

STATUTORY REQUIREMENTS

The first process is for Council to approve of the request and resolve to close the portion of road requested for purchase as per the requirements of Section 58 of the *Land Administration Act 1997* and Regulation 9 of the *Land Administration Regulations 1998*.

Section 58 requires:

- (1) *When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.*
- (2) *When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.*
- (3) *A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.*
- (4) *On receiving a request delivered to him or her under subsection (2), the Minister may, if he or she is satisfied that the relevant local government has complied with the requirements of subsections (2) and (3) —*
 - (a) *by order grant the request; or*
 - (b) *direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or*
 - (c) *refuse the request.*
- (5) *If the Minister grants a request under subsection (4) —*
 - (a) *the road concerned is closed on and from the day on which the relevant order is registered; and*
 - (b) *any rights suspended under section 55(3)(a) cease to be so suspended.*

Regulation 9 – Local Government request to close road permanently

For the purposes of preparing and delivering under section 58(2) of the Act a request to the Minister to close a road permanently, a local government must include with the request —

- (a) *written confirmation that the local government has resolved to make the request, details of the date when the relevant resolution was passed and any other information relating to that resolution that the Minister may require; and*

- (b) *sketch plans showing the location of the road and the proposed future disposition of the land comprising the road after it has been closed; and*
- (c) *copies of any submissions relating to the request that, after complying with the requirement to publish the relevant notice of motion under section 58(3) of the Act, the local government has received, and the local government's comments on those submissions; and*
- (d) *a copy of the relevant notice of motion referred to in paragraph (c); and*
- (e) *any other information the local government considers relevant to the Minister's consideration of the request; and*
- (f) *written confirmation that the local government has complied with section 58(2) and (3) of the Act.*

Following the above process and confirmation by Council will allow for the disposal of the portion of the road reserve, the Department of Planning Lands and Heritage will then determine a purchase price for the land with the applicant. Council has no further involvement in this process.

FINANCIAL & BUDGET IMPLICATIONS:

There are no financial implications to Council as all costs associated with the closure and the land transfer is the responsibility of the applicant. The applicant as per Council policy 6.8, is also responsible for advertising costs.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.2

For Council determination.

7.5.3	REQUEST TO PURCHASE UNMADE SECTION OF ELLIOTT STREET, ISSEKA
LOCATION:	Isseka
FILE REFERENCE:	12.1.13
CORRESPONDENT:	Chad & Loretta Graham
DATE OF REPORT:	5 April 2021
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Photo of road reserve area

SUMMARY:

Council to formally approve the closure of unmade section of Elliott Street, Isseka to allow for amalgamation into the neighbouring landowner.

LOCALITY PLANS:



BACKGROUND:

Council at the February 2021 meeting resolved to support the closure of unmade section of Elliott Street, Isseka and for that portion to be amalgamated into Lot 40.

All advertising as per the provision of Section 58 of the *Land Administration Act 1997* and Regulation 9 of the *Land Administration Regulations 1998* has now been completed.

At the closure of the advertising period no submissions were received objecting the proposal.

Council can now forward this matter to the Department for Planning Lands and Heritage for processing.

STATUTORY IMPLICATIONS:

State: Section 58 of the *Land Administration Act 1997* and Regulation 9 of the *Land Administration Regulations 1998*.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.3

That Council formally approve, as per the provisions of Section 58 of the *Land Administration Act 1997* and associated Regulations, the closure of a portion of Elliot Road, being the eastern section from the western boundary of Lot 40 Elliott Road, Isseka.

7.5.4	KALBARRI RSL WAR MEMORIAL
LOCATION:	Memorial Drive, Kalbarri
FILE REFERENCE:	11.1.7
DATE OF REPORT:	6 April 2021
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Submissions Received

DECLARATION OF INTEREST:

The CEO declares an interest in this matter due to the company who has provided a quote for a new memorial cairn is a family member, being a sister-in law.

SUMMARY:

Council to determine what direction it wishes to take in regard to an upgrade to the Kalbarri RSL memorial.

BACKGROUND:

Council has considered the condition of the Kalbarri RSL memorial at their November 2020 and February 2021 meetings.

At the February 2021 meeting Council resolved:

“That Council advise Kalbarri residents of the proposal to replace the existing war memorial with a new memorial, being the central cairn and renewal of concrete pathways, and responses from residents received be presented at the April 2021 meeting for consideration by Council prior to progressing with the replacement of the war memorial.”

Subsequently advertising through local newsprints, website and the Kalbarri Face Book Notice Board was undertaken calling for submissions on the two options. Submission period closed 31st March 2021 with eleven submissions received and are at Appendices 1.

Of the submission received two were for retaining the existing structure, some with modifications, and seven to construct a new structure/cairn and two submissions to redevelop the whole area.

In regard to the submissions for redevelopment of the whole area, Mr Colin Baker submitted plans (see Appendices 2) requesting Council to undertake further upgrades with the inclusion of seating on the south side of the existing area. His suggestions are contained within his letter at Appendices 1.

The advert calling for submissions did not request for redevelopment of the area, the advert only requested submission on two proposals, renew or replace as per Council decision.

Other submissions that supported a new cairn also indicated that it needs to be taller, ie 3m, the draft concept has an overall height of 2.3m.

FINANCIAL & BUDGET IMPLICATIONS:

There is no provision for these works within the 2020/21 Budget however there are now some funds available, being the \$10,000 grant awarded from the Department of Veteran Affairs, and the Trust Funds being held for upgrades to the memorial are \$16,130 however \$3,200 is committed to the repainting of the naval gun on site leaving a balance of available funds of \$12,930, total income available \$22,930.

As stated above the total estimated cost is \$53,000. Funds available are \$22,930 leaving a balance of \$30,070. At the November 2020 meeting it was indicated that the provision of \$27,000 for the reseal of Charlton Loop could be utilised as at the time this is one project that could be deferred. However in reviewing our road re-seal program and as a result of lower bitumen and aggregate products costs, this and additional streets will now be re-sealed. Therefore this provision cannot be used for the RSL Memorial upgrade.

If Council progresses with the works then an additional \$30,070 will need to be approved as authorised expenditure.

The other alternative is for Council to defer the request for consideration in the 2021/22 Budget.

STATUTORY IMPLICATIONS:

Local Government Act 1995 – Section 6.8, authorising unbudgeted expenditure.

VOTING REQUIREMENT:

Absolute Majority Required if Council is to progress with either option in 2020/21.

As there is no provision for this expenditure within the 2020/21 Budget and to amend the budget to accommodate the expenditure, Council needs to approve the expenditure by an absolute majority as per Section 6.8 of the Local Government Act 1995.

OFFICER RECOMMENDATION – ITEM 7.5.4**For Council determination.**

APPENDICES 1 – Submissions Received**Garry Keeffe**

From: Mark Peach <mark.peach@bigpond.com>
Sent: 27 February, 2021 6:08 PM
To: Garry Keeffe
Subject: Kalbarri War Memorial

Dear Garry

My personal opinion is that the second option, to replace completely with little or no maintenance for many years would be the most viable option.

Best regards
Mark

GARRY KEEFFE
C. E. O.
SHIRE OF NORTHAMPTON.

NORTHAMPTON SHIRE COUNCIL				
File:				
19 MAR 2021				
Admin	Eng	Hlth Bldg	Town Plan	Rang

DEAR SIR

RE KALBARRI WAR MEMORIAL.

I AGREE WITH THE PROPOSAL TO
ERECT A CAIRN TO REPLACE THE EXISTING
MEMORIAL.

Yours faithfully

M. E. Gwynne

MARGARET GWYNNE
25 WILLIAMSON AVE
BELMONT 6104

94 CLIFTON PLACE
KALBARRI
(RATE PAYER)



KALBARRI WAR MEMORIAL

The Kalbarri War Memorial, primarily the main central section, has become in a state of deterioration with cracking to concrete areas, floor tiles etc, which if allowed to continue to deteriorate will affect the safety and integrity of the structure.

The responsibility of the war memorial was that of the Kalbarri RSL Group however due to low numbers of that group it has now become a matter for the Northampton Shire Council to resolve the issue to ensure the area is safe to all users as the memorial is on a crown reserve with the Council having management responsibility for that reserve.

Two proposals have been considered, first is to renew existing and undertake repairs, install new hand railing and seats, new floor tiles etc. Estimated cost for these works is \$42,500. These works are not considered long term as only remedy existing structural matters and may require future repairs/renewal.

The second proposal is to replace the central monument with a new cairn similar to the below picture. As part of these works it is also proposed that the concrete pathways to the new cairn also be renewed. Estimated cost for this proposal is \$53,000. Being a new structure this is considered a long term option with little to no maintenance requirements for many years.

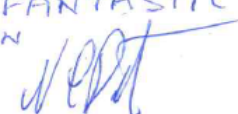


Note there are no other works proposed for the balance of the memorial area.

The Council is holding previously raised Kalbarri RSL Funds in Trust of \$12,930 to be used specifically for upgrades/improvements to the monument. In addition Council has been successful in obtaining a \$10,000 grant to progress with either upgrade. The balance of the cost will then need to be met by either Council or the community.

Residents are requested to provide comment on either of the above two proposals to allow Council to make a firm decision in which direction it should take in upgrading or replacing the main memorial. All submissions/comments can be directed to the CEO either by post to PO Box 61 Northampton or email ceo@northampton.wa.gov.au and must be submitted by Wednesday 31st March 2021

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

I THINK THIS IS A FANTASTIC
NORMAN DUTTON
IDEA (Second proposal) 

POSTED
ICR32011

GL
11-1-7

HJ & JA Hudson
PO box 378
Kalbarri WA 6536

9 March 2021

Mr Garry Keeffe
CEO
Shire of Northampton
PO Box 61
NORTHAMPTON WA 6535

Dear Mr Keeffe and Councillors

I write in regards to War Memorial repairs/renewal proposal.

We would like to support the proposal of a new cairn similar to displayed photo as this provides a long term solution to the problem of ongoing maintenance and is more aesthetically appealing.

Sincerely,

John and Judith Hudson

POSTED
16/3/2021

NORTHAMPTON SHIRE COUNCIL				
File: 16.1-7				
30 MAR 2021				
Admin	Eng	Hlth Bldg	Town Plan	Rang
OK				

PO Box 115,
KALBARRI. 6536

24th March 2021

C.E.O.,
Shire of Northampton,
PO Box 61,
Northampton. 6535

Dear Sir,

KALBARRI WAR MEMORIAL

Thank you for the opportunity to speak about Kalbarri's war memorial which I consider has been an eyesore since it was constructed. I understand that the initial submission was for a 'memorial garden seat', so someone wasn't paying attention back then!

I am in agreement with Plan 2 which is to replace the present structure with a smaller simpler shrine as per diagram. I am assuming the photo included in the Shire notice re the suggested plans is just to give us an idea. In keeping with the size of the area, the new shrine needs to be about 3m high. Another assumption: the plaques on the side of the present memorial will be replaced? Preferably with the correct information. Keep the rest of the area as it is.

I think that a shrine is a worthwhile symbol as a mark of respect for our forebears, but the fact remains that no service people left from this town (as there was no town at that time).

Yours faithfully,



Felicity Graham

POSTED
16R 32091

GK
11.1.7

PO Box 115
Kalbarri 6536

23rd March 2021

CEO
Shire of Northampton
PO Box 61
Northampton. 6535

Dear Sir,

Kalbarri War Memorial

I wrote to Council on the 19th May 2002 (ref 18.1.3/05429) stating why I thought the edifice should be pulled down.

I still think the same. Bulldoze the lot and put up a new one.

Yours faithfully,



John Schleicher

Garry Keefe

From: Graham Dunn <gandi@westnet.com.au>
Sent: 31 March, 2021 11:53 AM
To: Garry Keefe
Subject: War Memorial Kalbarri

In response to council's request for Kalbarri resident's preference for works on the war memorial, we would advise our preference is the second option of a new cairn as per your picture supplied.

Graham and Irene Dunn

Garry Keefe

From: Ric Davey <daveyreja@bigpond.com>
Sent: 25 March, 2021 8:25 PM
To: Garry Keefe
Subject: Kalbarri War Memorial

Garry

My comments on the War Memorial.

I can see that a new cairn similar to the one pictured would look good in the location with new footpaths made with of right material, ie polished grey fleck or imbedded pebble - not just grey concrete.

However I believe the old monument has some historical value having been built by the community (so I have been told) and has a nice character to it. I believe the concrete benches should be removed and not replaced as well as the steps to the upper level so the handrail wouldn't be needed. This should reduce the cost of restoration by a reasonable amount.

I am in favour of this option rather than replacing the existing one at this time. Once the old one is removed it can never be replaced whereas a new cairn can be build in future years.

Regards

Ric Davey

GK
11.1.7

Stephen and Val Ross

P.O. Box 82

Kalbarri. WA 6536

CEO Northampton Shire

Dear Gary,

In regards to the two proposals put forward by the shire for the Kalbarri War Memorial, we are of a strong opinion that the present structure should be repaired to keep its original shape which fits in with the rest of the area.

What is the height required from the ground before you need hand railings, if need be take the seats away, remove the railing and repair the base floor.

Out of respect for all the locals that put so much work into building the Anzac memorial we do hope it stays. If the shire decides to bulldoze it, we hope they give a bit more time on what will be put down there as the photo of the cairn in the town talk is far too small in height and would look so out of place in the area.

Does the shire know what happened or who removed the plaque that was on the top section of the Memorial.

Regards

Stephen and Val.

Po Box 65
KALBARRI 6536

POSTED
16/3/2021

GK
11.1.7

CEO Shire of Northampton
PO Box 61
Northampton

Dear Garry,

Re Kalbarri War Memorial.

I would like to suggest that consideration for extending the greater use of this area be explored.

It is a perfect location to be used as an amphitheatre with some landscaping changes – not much required as it is already a good shape and could be multi used by more than the current Anzac Day and Remembrance Day and any other memorial days it may currently be used.

I would like to see the central area levelled and replaced with limestone paving, polished concrete or similar and a decent sized central flat brass plaque to acknowledge it as a memorial area, might need to move the flagpoles to near the entrance also. This area could be used for school performances, concerts, weddings, plays, events, festivals and any sort of entertainment with a small amount of built-in seating planned to replace the sloped rock retaining wall, it could be limestone blocks or even just concrete. There is ample grass seating behind and around this area for a reasonable crowd. Something sympathetic to the beach and riverside setting we live here in.

If I remember correctly the original Shire permission was granted to build a seat. What we got was a construction of plumbing pipes on a pretty ordinary concrete plinth.

This is a great opportunity to be more inclusive and while acknowledging the purpose and reason for the memorial area is very important, it could be appreciated and used by all in a much more attractive setting. I have spoken to local and long-time residents who all have agreed with this idea.

I have always wondered why War Memorials are often built as long or short constructions/cairns/errections resembling a phallic symbol. There is probably a reason. We now have an opportunity to do something better.

Regards,

Margaret Burges
5 March 2021

POSTED
16R32077

NORTHAMPTON SHIRE COUNCIL				
File: 11-1-7				
29 MAR 2021				
Admin	Eng	Hlth Bldg	Town Plan	Rang
GR				

RSLWA Kalbarri Sub-Branch
PO Box 83
Kalbarri WA 6536
ABN:81 181 339 635
Email: kalbarrirsl@bigpond.com
Mb: 0457 316 460
27th March 2021

CEO Northampton Shire
PO Box 61
Northampton WA 6535

Subject: Kalbarri Memorial

Dear Garry,

The picture of the black cenotaph in the Town Talk February 2021 is soundly rejected by us. You will undoubtedly say that I thought it looked good. Yes it did, but, the colour was wrong, the height of the cenotaph was too low, and being on a blank bit of concrete with nothing else around it was frankly disrespectful to the diggers. However, it was of the shape that is used right throughout Australia, and the brass service badges on the front are excellent as they denote all three services.

The cenotaph should be at the minimum of three (3) meters in height and have a light/s shining on it during the hours of darkness. The surround area is also badly in need of maintenance or changing it is falling to pieces.

The quote that was given to us from Phil Cronin was to repair the cenotaph was about \$30,000. Some councillors went down to see for themselves the condition of the cenotaph and concluded it would be cheaper to replace it. How come the small black one would cost \$50,000? To leave the surrounding area in its present condition would be better than the one pictured in Town Talk.

Further attempts to get quotes for the whole refurbishments to the cenotaph and grounds should be made.

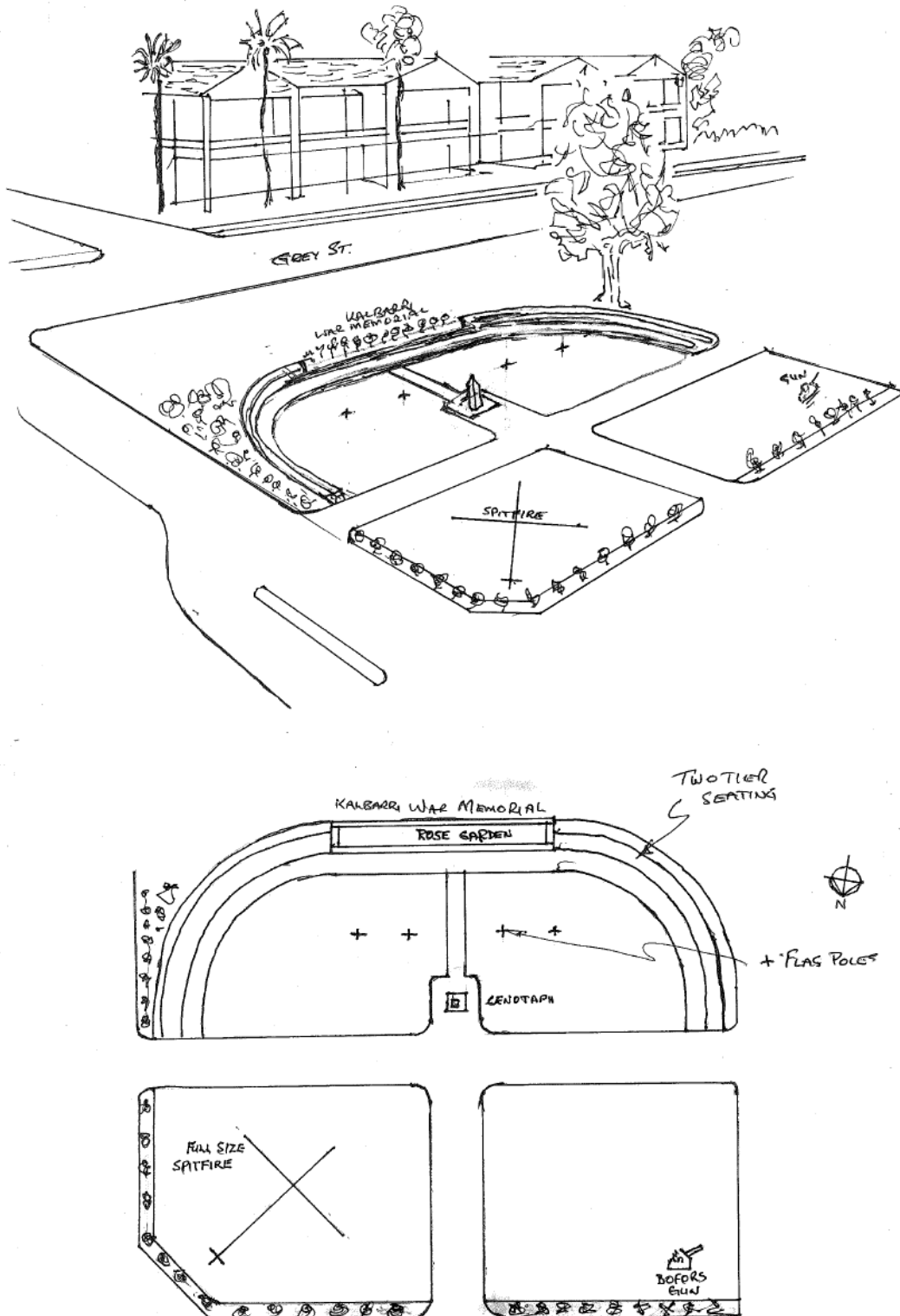
Drawings of the proposed upgrades to the memorial and surrounds have been forwarded to you.

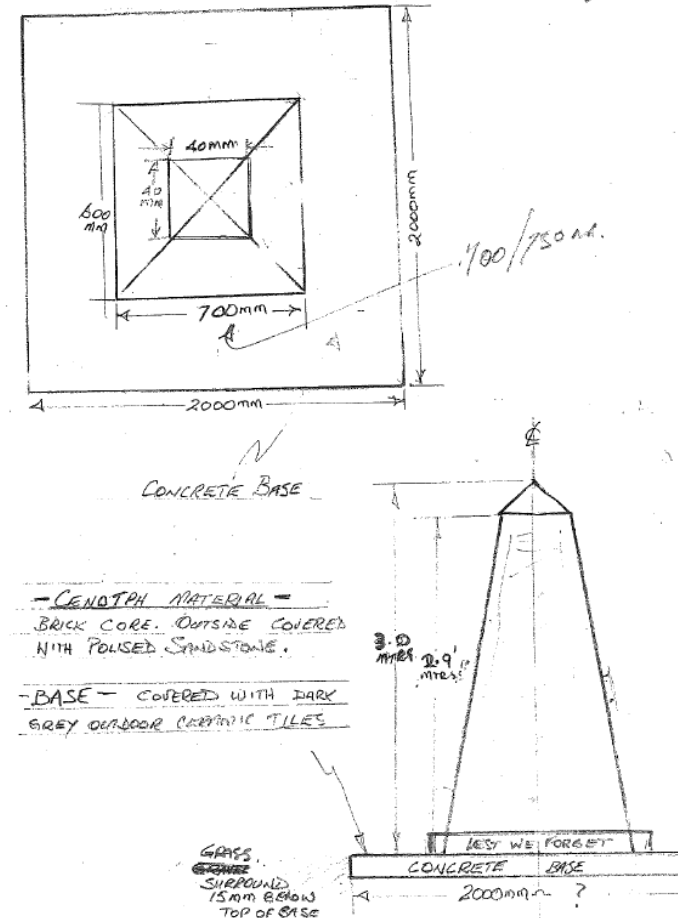
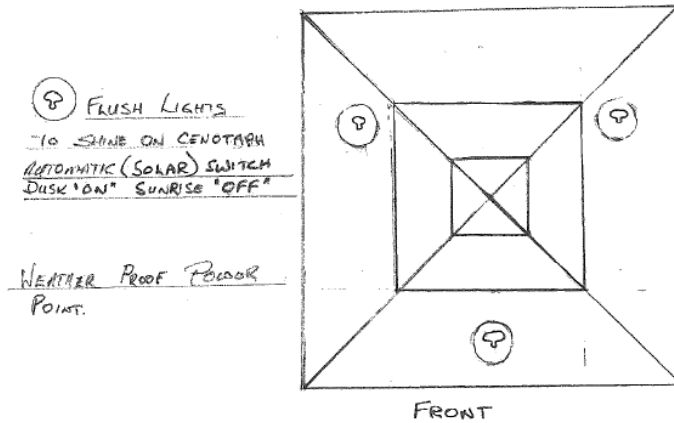
Regards



Colin Baker President

APPENDICES 2 – Plan for further upgrades, submitted by Colin Baker





CENOTAPH MATERIAL
BRICK CORE. OUTSIDE COVERED
WITH POLISHED SANDSTONE.

BASE COVERED WITH DARK
GREY OUTDOOR CERAMIC TILES

7.5.5 BEAUTIFICATION OF COASTAL DUNE AREA – GLANCE STREET, HORROCKS

LOCATION:	Glance Street, Horrocks
FILE REFERENCE:	9.2.3
CORRESPONDENT:	Department of Planning, Lands & Heritage
DATE OF REPORT:	25 March 2021
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to consider the acceptance of a Management Order for crown reserve located west of Glance Street for the purpose of parklands.

LOCALITY PLANS:

See Appendices 1.

BACKGROUND:

At the March 2021 meeting of Council, Cr Stock-Standen raised concerns on the current condition/outlook of the vacant land on the west side of Glance Street, Horrocks, in the area from Lot 218 Glance Street to Horan Way.

Council adopted the following:

That Council, in association with local residents in the area, investigate options to improve the slashed area on the west side of Glance Street, including drainage improvements, from Lot 218 south to Horan Way.

COMMENT:

As per the CEO email sent 22 March 2021, the area of land in question is vacant crown land and therefore the Council has no jurisdiction or management rights and cannot undertake any improvements to the land. The area of land is from Council lot 202 to privately owned lot 20.

An approach was made to the Department of Planning Lands and Heritage to see if they would approve a Management Order being drawn in favour of Council for this reserve for the purpose of parkland. They have responded advising they would support the issuing of a Management Order however request if Council would take the order for the whole reserve and not the portion of land in question for improvement works.

As per the plan at Appendices 1, the crown reserve traverses just south of the existing residential area and bounds with boundary of part lot 20 and it is

considered that it would be in the best interest of Council and Horrocks that Council accepts the Management Order for the whole reserve and extend its purpose to parkland and foreshore protection due to the boundary of the reserve being on the foreshore area.

This reserve was not identified for committed lands in the recent Yamatji Nation Land Title and therefore there are no known native title implications.

FINANCIAL & BUDGET IMPLICATIONS:

There are no financial implications for the issuing of the management order.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.5

That Council accept a Management Order for crown reserve, being the western section of land along Glance Street from Lot 202 to Lot 20 Glance Street, Horrocks as per the plan at Appendices 1 of the report.

APPENDICES 1 – Plan of Vacant Crown Reserve





7.5.6

KALBARRI DISTRICT HIGH SCHOOL BUS

FILE REFERENCE:	6.1.1 & 10.2.5
CORRESPONDENT:	Kalbarri District High School
DATE OF REPORT:	26 March 2021
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to consider if it requires an equity payout for sale of Kalbarri District High School bus if sold.

BACKGROUND:

In 2007 Council provided funding of \$24,000 towards the purchase of a combined Community Bus and Bus for use by the Kalbarri School. The school was required to house and maintain the bus and allow community use when not required by the school.

This arrangement changed very rapidly where ruling was provided by the education department that as the bus was under the control and management of the school only persons at the school who were qualified to, could drive the bus. This then limited the use to the general community and subsequently a community bus was purchased by Council.

In 2013 the school advised they were proposing to trade in the bus and requested if Council would be seeking any equity on the sale price of the bus. Council at their December 2013 meeting resolved that it would be seeking a 13.55% equity payout with that payment to be used for the beautification and landscaping of the recently constructed skate park. The sale of the bus did not occur.

The 13.55% amount was based on the \$24,000 contribution on the overall purchase price of \$177,000.

COMMENT:

The school has again advised they intend to lodge a business case to the Department of Education to replace the bus trade in the bus as is now 15 years of age.

The question if Council would be seeking an equity payout on the sale proceeds has again been raised.

Although the Council contributed to the original bus, the bus is no longer on our asset register due to its age and the value of the equity has been written off over the years. Therefore from a management perspective it is not recommended that Council now seek an equity from the sale proceeds if the bus does sell.

FINANCIAL & BUDGET IMPLICATIONS:

No financial implications if Council resolves not to seek an equity payout on the sale proceeds of the bus.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 –

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.6

That Council advise the Kalbarri District High School that it will not be seeking an equity payout on the sale proceeds of the school controlled bus.

7.5.7	NORTHAMPTON MASONIC LODGE PROPERTY
LOCATION:	Lot 42 Hampton Road, Northampton
FILE REFERENCE:	11.1.1
CORRESPONDENT:	Northampton Masonic Lodge & Northampton Creative Obsessions
DATE OF REPORT:	7 April 2021
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Northampton Creative Obsessions letter

SUMMARY:

Council to consider purchasing and/or accepting an offer for the ownership of the Northampton Masonic Lodge and allowing a community arts group to operate from the building.

LOCALITY PLANS:



BACKGROUND:

Advice has been received from the Northampton Masonic Lodge that their organisation is now non-operational and has been formally disbanded. As a result they are now offering their premises to Council to take ownership of the property. They are intending to list the property for sale at a value of \$150,000 however in initial discussions between the CEO and a member of the Lodge, indication given was that Council would not be in a position to purchase

the property, unless otherwise determined by the Council, and that it would be beneficial if the Lodge bequeathed the property to Council for community use.

The Northampton Creative Obsessions Group have shown an interest in the use of the building as will suit the needs of five other arts and craft groups that are currently using a small shop in the central town area. They advise the space they currently rent is now too small for all the group's operations, see Appendices 1.

They are requesting that Council purchase the building for the groups use.

COMMENT:

As advised discussions with the Lodge members and the CEO in bequeathing the property to Council have occurred and are still ongoing and at the time of compiling this report no response from the Lodge has been received on which direction they intend to take.

It is hoped that this will be resolved by the April meeting where a further report on the current status of the Lodge's offer will be known. Once received Council will be advised accordingly.

FINANCIAL & BUDGET IMPLICATIONS:

If the Council do consider purchasing the property, it is advised that there are no funds available within the current budget for such a purchase and there are no other identified surplus funds that could be used for this purchase. The only option available is the use of reserve funds and that being the Land Development Reserve Fund which has a current balance of \$307,164.

If the Council resolves to purchase the property and uses the above reserve funds, Council must advertise the intended change of purpose as per Section 6.11 (1)2 of the Local Government Act which states:

- (2) *Subject to subsection (3), before a local government —*
- (a) *changes* the purpose of a reserve account; or*
 - (b) *uses* the money in a reserve account for another purpose,*
- it must give one month's local public notice of the proposed change of purpose or proposed use.*

** Absolute majority required.*

Subsection 3 in the above is not applicable in this case nor are the Regulations relating to the use of Reserve Funds for another purpose.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – Section 6.11

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Community Strategic Plan 2016-2026

No specific strategy for this purpose and no provision within the long term financial plan of the Corporate Business Plan.

VOTING REQUIREMENT:

Simple or Absolute Majority Required – depending on which direction Council takes on the matter.

OFFICER RECOMMENDATION – ITEM 7.5.7

For Council determination.

APPENDICES 1 – Creative Obsessions Letter



A Proposal to the Northampton Shire to purchase the Northampton Freemason's Lodge

Delegation from NCOI committee presented to a meeting with Northampton Shire CEO, Garry Keefe on 29th March 2021

- We have been informed that the Northampton Freemason's Lodge will be placed on the market soon.
- Assessor valuation has not been done.
- Northampton Freemasons wish to sell the building themselves, so they can determine that their profits from the sale are put back into the local community. Other wise the grand freemason body will sell and absorb all profits – nothing to the Northampton community.
- On speaking with local Freemason secretary, he stated that their group made the decision yesterday and agreed to offer it first to the Northampton Shire giving them first expression of interest to buy the property.

The Arts Community of Northampton under the umbrella of Northampton Creative Obsessions Inc is currently renting the heritage listed building commonly known as Studio One from Dave and Annette Sellers. This is not suitable to our current or growing needs.

Problems with this current rental situation:

- Creative Obsessions has outgrown this space. It is used as an arts practice centre for four groups on different days of the week as well as a gallery. When a group has its full membership active on any day, the working space does not accommodate this. There's not enough space to cater for their needs.
- The building has an outdoor toilet where members must cross rough ground and drains to get to said toilet, a dangerous exercise. This is very inconvenient as it is like a third world country out there. This is a safety issue whenever the building is used which is currently five days a week. This also impacts on the ability to hold exhibitions safely at night- no lighting to the toilet. Therefore, it makes it difficult to promote our business.
- No kitchen facilities make it difficult to hold events or to cater to our own daily needs.
- Not enough storage space to accommodate current membership.
- Inability to make any improvements on the building because of heritage listed restrictions and the owners' lack of interest. They are trying to sell the building and are understandably not interested in improvements. We are often stonewalled if we apply to the owners to make changes.
- Whenever it rains the building is flooded.
- No parking for both members and visitors.

If we were able to acquire the Freemasons lodge it would eliminate all the above problems that we have with our current base. We are requesting that the arts movement is supported by the Shire in this venture as we are always trying to promote our town and add to its attraction. Over the years with both the Airing of the quilts and the Ewe Turn Events, we have put this little town "on the map". We continue to do this, and we know the businesses and tourists appreciate our efforts. We would love the Shire to support us in finding a place to call our own, so we can continue to promote our town. It has so much to offer and a strong art community willing to work to improve it.

Reasons for the Shire to help us acquire the Northampton Freemasons' Lodge

- It is still on the main street, so still allows us to catch the through traffic of visitors. Last year saw an enormous number of visitors to Studio One. This boosts our community and brings more profit to the local community and its businesses. We know through discussion with these visitors that Studio One is now a regular destination for many of them. Word is out that it is worth stopping in Northampton to visit Studio One.

- The space in this building would be adequate to our current needs and provides us opportunities to run both adult workshops and childrens' classes. We are keen to do this, but cannot do it where we are, due to the lack of space and necessary facilities. These ventures would further promote our town.
- It would allow us to invite artists from our mid-west region, the wider regions of both Western Australia and Australia, to run workshops. Over the years we have had many visiting art tutors running workshops in our town. We have had to hire other buildings to accommodate these. It would be great to hold them in our own building where these experts could have the opportunity to see our own gallery, and then spread the word about the amazing talent of our art community.
- This building has kitchen facilities and bathroom facilities such as inside toilets. These basic needs provide for us the chance to be much more flexible in holding any art events. We cannot sell ourselves as a major facilitator of both regional and state art events if we do not have the basic requirements to fulfil these opportunities.
- Our community has recognised national and international award-winning artists, plus added members who have been published, in well- respected magazines, both locally and within the Australian Arts Community. Owning our own space would help us promote art within our region and further afield. We support our sporting heroes so why not support and give due recognition to our talented artists.
- It gives the Shire the possible opportunity to employ an Arts Development Officer which should bring more money into the Shire.
- Opens up a possible venue to have Artists in Residence programs.
- We would be able to open our doors to the tourist community in more ways than just being a Gallery. The proximity of the Freemasons Lodge to the Caravan Park would allow us to create partnerships within the community and offer so much more to our visitors in the way of events. We are often asked by visitors if we run workshops. We could accommodate this and possibly value add by providing morning teas and lunches on these occasions. We would not be looking to take from the current food outlets at all, as this would only be offered in alliance with our tuition in the arts.
We could also hold exhibitions at times to catch the tourist season.
- This building has adequate parking facilities to accommodate members and visitors. There is room for caravans to park out the front and plenty of space inside the grounds for member parking.
- We would be able to rent the space to other community groups as a meeting venue (Ag Society already meets here) and also hire it to visiting art tutors.

How Does Northampton Creative Obsessions Inc Plan to Manage this Proposal:

Firstly, we have only just been informed of the local Freemasons wish to sell their building. So, this is our first step and there is a lot of work to be done to make a successful bid. We need to take this to our members for consultation and subsequent approval. Then if it is possible, because the Shire is willing to assist, we would begin working towards this goal. Over the years we have proved to our community that we can achieve the goals that we set.

We currently pay rent and power and water where we are now and would expect to transfer this money towards the new premises. Grant moneys are always available, and we would be more likely to put effort into chasing grant monies when we know we are going to benefit directly from them. And of course, we are always fund raising through various means.

We feel that we hold a really important place in the Northampton Community and are a direct draw card for attracting a lot of visitors to our town. We think we can continue to do this better if we are supported in acquiring our own place. We do not have the financial resources to do this alone and are asking for the Shire's support.

Ultimately our wish is for the Shire to purchase the building and then rent it to us.

7.5.8	PROPOSED LITTLE BAY AND LITTLE BAY LOOKOUT ROAD RESERVES										
	<table> <tr> <td>LOCATION:</td><td>Horrocks & Little Bay</td></tr> <tr> <td>FILE REFERENCE:</td><td>12.1.1</td></tr> <tr> <td>DATE OF REPORT:</td><td></td></tr> <tr> <td>REPORTING OFFICER:</td><td>Garry Keeffe</td></tr> <tr> <td>APPENDICES:</td><td>1. Plans of Native Title Sites</td></tr> </table>	LOCATION:	Horrocks & Little Bay	FILE REFERENCE:	12.1.1	DATE OF REPORT:		REPORTING OFFICER:	Garry Keeffe	APPENDICES:	1. Plans of Native Title Sites
LOCATION:	Horrocks & Little Bay										
FILE REFERENCE:	12.1.1										
DATE OF REPORT:											
REPORTING OFFICER:	Garry Keeffe										
APPENDICES:	1. Plans of Native Title Sites										

SUMMARY:

Update on progress of creation of the Little Bay and Little Bay Lookout Road Reserves and Council to adopt the valuation of land to be purchased for the two road reserves.

LOCALITY PLANS:

See Appendices 1.

BACKGROUND:

Council Management has been progressing with the creation of a road reserve to Little Bay and to widen the existing road reserve to the Little Bay lookout to allow legal public access. Currently access to both areas is through privately owned land and unallocated crown land.

COMMENT:

To create the two road reserves requires a formal subdivision to excise the required land. This process has been completed and is now with the Department of Planning Lands and Heritage for assessment and approval.

An issue has arisen in relation to the Little Bay Road Reserve where there has been identified two registered native title sites, being midden sites numbers 17164 and 18433. Midden sites are described as an occupation site where Aboriginal people left the remains of their meals. On the ground there is no evidence of the midden site as is part of the main track used by persons driving to and from Little Bay and have been for many years.

The advice from DPLH is that the matter has now been forwarded to the Registrar of Aboriginal Sites for consideration and advice. No advice has been received to date.

Part of the process in establishing the reserves is the requirement to purchase the land from the landowners and the crown. A valuation has been obtained for the area of land that is privately owned, a valuation of \$25,000 has been determined. The landowners have agreed to the purchase price which will only be paid upon the final approval of the subdivision to create the road reserve.

The rate per hectare for the privately owned land has been applied to the unallocated crown land and this has been referred to DPLH for their consideration.

FINANCIAL & BUDGET IMPLICATIONS:

A provision of \$60,000 has been made within the 2020/21 Budget for this matter. With the Native Title sites implication it is now unlikely that the matter will be finalised by 30 June 2021 and therefore additional provision will need to be provided for within the 2021/22 Budget.

No costs for the actual construction of the roads has been determined at this stage however will be for further Council consideration.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 & Land Administration Act

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Community Strategic Plan 2016-2026

Corporate Business Plan -

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.8

That Council approve of the purchase price of \$25,000 for the area of privately owned land required for the creation of road reserves to Little Bay and Little Bay Lookout.

APPENDICES 1 – Plan indicating Native Title Sites



7.5.9

CYCLONE SEROJA – COUNCIL PROPERTY & INFRASTRUCTURE DAMAGE

FILE REFERENCE:	5.1.8
DATE OF REPORT:	6 May 2021
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. List of Buildings & Infrastructure

SUMMARY:

Advice of damage assessment to buildings and infrastructure and Council to determine future of some buildings.

COMMENT:

A preliminary list of buildings and infrastructure was forwarded to Council for your information. The list at Appendices 1 is an updated version and is not too dissimilar to the previous list with the exception of foreshore car parks and access roads in Kalbarri being added.

A number of the buildings are being or will be attended to as time and builders permit with priorities being placed on well used community infrastructure such as sporting grounds, child care facilities, the doctors surgery, housing etc.

From the list the following comments are made:

Ajana Hall

The building is basically destroyed in part, The structural engineer comments are:

Extent and cause of damage sustained

The hall building has lost most of its main roof and attached awning. Battens (with roof sheeting attached) have parted at nailed connections to trusses. The awning roof posts have failed at the base connection where stirrups have corroded. There is termite damage in the timber walls, top plate and roof in some areas. The remaining wall and roof framing appears intact, and the stumped timber floor appears flat and in sound condition.

Recommendations

Recommendation is the roof and walls be repaired by reinstating damaged (including termite damaged) timber framing to current Australian Design Standards. The wall cladding shall be replaced or patched where damaged. Roof framing, sheeting and all connections should be checked / specified by a

Structural Engineer as compliant with current Australian Design Standards prior to reroofing. New batten connections to trusses or rafters shall be strapped or made with bugle head screws.

Management Comment

The insurable value of the hall is \$323,140. No costs for the repairs have been obtained at this stage and it is considered that the Council needs to determine the future of this building and the toilets and old sheds located on site.

It is unknown how often the hall has been used but on a recent visit prior to the cyclone, the hall was suffering damage with wall panel sheets missing and other parts coming off the building. It is considered that the Ajana Hall is not a required asset and it be demolished with proceeds from the insurable value be placed in a reserve fund to assist with funding other required infrastructure that has been damaged by cyclone Seroja.

Port Gregory Public Hall

At the time of compiling this report a structural engineers report has not been received and if received prior to the meeting will be forwarded accordingly.

The main damage has been the lifting of the front verandah structure that has lifted onto the roof of the main building resulting in roof structural and internal wall and ceiling damage.

Management Comment

The insurable value of the hall is \$407,438.

The hall is primarily lined with asbestos and it is recommended that the existing hall be demolished and that a new facility be constructed. Council will need to liaise with the community on this proposal and the type of structure to be constructed.

It is considered that a new building cost would be in excess of the insurable value and the shortfall is what will need to be determined once a design and costings for such a facility are known.

Preliminary repairs could be undertaken to the hall to secure and water-proof it but this will also require removal of damaged asbestos and the cleanup of any asbestos in the surrounds.

It is therefore recommended that Council not repair the hall at this stage and that a community meeting be held with Port Gregory residents to discuss a replacement building.

Sally's Tree Ablutions

The building walls are standing and that is all. The structural engineers report on the integrity of those walls has yet to be received and may require a total rebuild.

If a total rebuild is required, then the Council may wish to consider an alternative design for the building. This can only be determined when the structural engineers report has been received.

Further advice on this building will be provided in due course.

The insurable value of the ablutions is \$276,859.

Community Hall & Camp (ex PCYC)

The hall and mess hall buildings are both destroyed and beyond repair. The hall has since been demolished due to health concerns with the amount of asbestos in the building.

The Natures Window accommodation cabin has sustained damage. The hardwood timber roof purlin timbers have failed resulting in the roof sheeting being ripped from the cabin. The building has failed where the roof tie down rods cast into the masonry did not have enough weight to hold the roof down.

Recommendations

The structural engineer recommends the Natures Window cabin roof be replaced. Roof framing, sheeting and all connections should be checked / specified by a Structural Engineer as compliant with current Australian Design Standards prior to reroofing. New battens shall be designed to span the approximately 3.1m between trusses.

Management Comment

For an initial community sentiment on the future of this facility, the management committee of the facility have been contacted to determine if they wish to continue with the provision of the camp only. To date no response has been received.

For the hall it is recommended that this not be re-built at the current site and that an alternative option and use be considered. In Kalbarri there are other old buildings being used for arts and crafts etc, that have suffered some damage but are getting to the age they really should be replaced, for example those currently located at the Kalbarri Sport and Recreation Ground.

It is therefore suggested that Council consider the possibility of constructing a multipurpose community centre comprising of hall space, kitchens, ablutions, possible meeting rooms and rooms for the use by arts and crafts groups, seniors groups and others that can be identified. No doubt this facility will come at a large cost but in the current situation of collocating such uses into one building it is considered that apart from insurance payments there should be grant opportunities to also assist.

The first step in the process it is suggested that in the near future a community meeting be held to get ideas from the community of what such a centre could entail and where it is to be located. The only major concern for location is land availability and Council may need to acquire vacant crown land.

Coastal Car Parks & Associated Infrastructure

The majority of damage to the coastal areas where Council infrastructure has either been damaged or totally destroyed is in Kalbarri. The Horrocks jetty has also suffered damage to the platform and arrangements for its replacement will be made in due course.

In regard to the Kalbarri sector there are still some issues before redevelopment can occur. For Blue Holes the entire dune system has been washed away, with it part of the recently redeveloped car park, the new pathway recently installed and the shelters with table and bench seats and all associated fencing.

The area has been tidied up by staff and it is recommended that no future works be undertaken in this area until such time the drifting sand and tides in the area re-shape the foreshore dune. The current proposal is to simply install a fence along the current car park edge to prevent vehicle entering onto the beach and then just simply monitor it.

Chinaman's car park area has been severely damaged including the disabled fishing platform, associated fencing, a majority of the car park is missing, stairs to beach missing and other damage.

It will take some time to re-establish this area and for now it is fenced off until Council determine the future of this area. Again it is advisable to wait and see what the natural forces do in re-establishing the area before any major works commence.

FINANCIAL & BUDGET IMPLICATIONS:

Near all items that are to be repaired and/or demolished will be covered by Council insurer. There may be some cost that the Council will incur outside the insurance however this cannot be established at this stage.

STRATEGIC IMPLICATIONS:

Corporate Business Plan – Repair works and future of some buildings will have an impact on future proposals within the CBP. What that impact will be is too early to determine.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.9

For Council consideration.

APPENDICES 1 – List of Buildings & Infrastructure Damaged by Cyclone Seroja

Description	Description of Damage
Ajana	
Public Hall/Toilet Block	Buildings destroyed
Binnu	
Public Hall including toilets	Gutter and downpipe displaced
	Ridge capping missing
	Tennis court fence and gate damaged
Alma	
Alma Hall	Severe roof damage
	Chimney collapsed into the building
Horrocks Beach	
Community Kitchen	Louvres missing
Matt Burrell Pavilion & Kitchen	Guttering and Fascia
	Blinds
	End cladding sheets
Recreational Jetty	Extensive damage to jetty and end landing
Port Gregory	
Public Hall	Damaged ridge to the main roof
	Verandah roof and wall badly damaged
	Kitchen/Bar ceiling collapsed
Port Gregory Fire Shed/Ambulance	Fire Shed - sheet of wall cladding damaged
	Ambulance Shed - Roof missing
	Suspended ceiling missing
	Possible damage to fitted cupboards etc.
Kalbarri	
Community News/Arts & Crafts Building	Section of roof missing from the Top Deck
	Walls holed in various locations
Toilets Foreshore (Sally's Tree)	Roof missing
	Walls to be checked

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Toilets Chinamans Beach	Roof damaged
	Walls cracked
	Roof timbers cracked
Doctors Surgery	Guttering damaged
	Two broken windows
	Car port pillar out of alignment
	Verandah roof sheet damaged
	Reception & surgery ceilings cracked
Toilets Blue Holes	Perspex toilet roof sheets
Works Depot	Hole in roof sheeting over lean to
	Aerial and connectivity lost
Community Centre	Guttering damaged
	Aerials and antennas on roof damaged
Kalbarri Recreation Centre	Front sliding doors missing
	Windows missing
	Broken glass
	Ridge capping
	Front flashing
	Storage Shed roller doors and wall damage
Recreational Jetty	To be checked
Floating Finger Jetty	Extensive damage, pontoons on underside missing
Child Care Centre	Ceiling cracked
	Fencing
Gymnastics Hall/Camp School	Building destroyed
Dining Hall/Camp School	Building destroyed
Accommodation Dormitories	Roof Missing
	Potential internal damage
	Disabled toilet moved on footings
Ex St Johns Building - Value	Fencing damaged

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Tennis/Netball/Basketball Courts	Extensive fencing damage
Golf & Bowling Club	Fencing damaged around bowling club
	Shade shelters bent out of alignment
	Fencing around perimeter of the tennis court
	Machinery shed roof missing along with damaged wall cladding
	Storage shed behind machinery shed roof damage
	Freestanding toilet building
	Fencing around clubrooms
	Section of verandah missing
	Broken window
	Damaged roof sheets on main roof
2 Salamat Place	Three roller doors to garage
	One freestanding garage door
	Gate
	Fencing
	Bedroom ceiling
14 Callion Way	Carport ceiling
	Timber sills to front windows swollen
	Metal gate across driveway
	Security screens
	Fencing
Disabled Fishing Platform - Not listed or valued	Missing structure
Cemetery - Not listed or valued	Sections of fence missing
	Internal Shelter destroyed
Blue Holes	Car park, new footpath and shelter with table and bench seat
	destroyed
Chinaman's Beach	Car Park and disabled fishing platform destroyed.
Red Bluff	Access road severely damaged
Northampton	
Council Offices	Metal fencing sheets

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Chiverton House/Museum	Partial loss of roof sheeting to the rear courtyard
	Ridge capping missing
Chiverton House Machinery Sheds	Roofing to the courtyard outbuildings damaged
	Timber roof structure over exhibits collapsed
Railway Buildings	Impact damage to station building by falling tree
	Ladies waiting room total loss of roof sheeting
Old Depot/New Fire Sheds	Fascia missing off shed
	Super 6 fencing
	Guttering to the garage
Public Toilets Hampton Gardens	Guttering to entry statement archway
Northampton Country Club	Front door glass broken
	Netball court lights out of alignment
	Section of patio roof missing
Northampton Country Club (continued)	Court fencing
	Cricket nets badly damaged
	Concrete base of handrail damaged
	Aerial
	Airconditioning unit damaged
	External wall sheeting displaced
	Roof and stadium wall (up top) damaged
RSL Memorial Hall/Visitors Centre	Flashing to the roof
Stud Breeders Building	Roof sheets missing
	Wall sheets damaged
	Guttering
	Fibreglass sheeting to walls and roof damaged
Wool Shed	Missing whirlybirds off roof
	Wall cladding over serving hatch opening
Exhibition Hall	Destroyed
Old School Site	Historic Building - two metal chimneys

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	Fascia reattaching correctly
	Toilet Block - damage to roofing sheets
	Southern Classrooms - Significant roof damage
	Ceilings internally damaged
	Fascia needs replacing
	Vinyl floor to be checked for water damage
	Cabinetry to be checked for water damage
	Check box gutters for damage
	Shed side verandah and railings
	Roller door to shed needs replacing
	Downpipe and guttering
	Admin & Playgroup Building - Roof sheeting detached from roof frame
	Damaged fascia's
	Downpipes
	Main power line into the buildings
	Community Garden Infrastructure - Check reticulation etc.
	Boundary Fencing
Doctors Surgery	Extensive damage to tiles
Child Care Centre	Dented gutter to the shed
Depot	Car port roof section destroyed
	Roof sheeting of the main shed damaged
	Cladding down the side of the sliding door damaged
	Gable sheeting of the machinery shed damaged
	Roof sheeting damaged
	Guttering
	Fencing
Light Industrial Units	Roller doors x 8 destroyed
	Wall cladding sheets damaged
	Light fittings
	Cracked concrete floor
Bowling Club	Water cooler blown off the roof
	Clubhouse and kitchen ceiling damage
	Roof tiles and ridge capping
	Work shed roof sheets
	Collapsed roof of tank

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Bowling Club Synthetic Greens	Under construction so contractors works insurance
Golf Club Building and Sheds	Cottage extensively damaged
5, Bateman Street	Fencing
7, Bateman Street	Fencing
78, Robinson Street	Broken window
	Fencing to the rear
	Roof off carport
Oval Reserve House	Fencing
	Gutter and roof sheets damaged by fallen tree
3, Rake Place	Fencing
Lot 74 Seventh Avenue	Fencing
	Roof damage
	Verandah roof damaged
	Shed guttering
Lot 454 Fitzgerald Street	Extensive damage to roof tiles, fencing destroyed

7.5.10 ACCOMMODATION FOR WORKERS PROPOSAL – LOT 997 NANDA DRIVE, KALBARRI

LOCATION:	Lot 997 Nanda Drive, Kalbarri
FILE REFERENCE:	5.1.8 & 9.2.3
CORRESPONDENT:	Department of Planning Lands and Heritage
DATE OF REPORT:	12 May 2021
REPORTING OFFICER:	Garry Keefe

SUMMARY:

Council to consider the acceptance of a Management Order to be drawn in favour of Council for Lot 997 Nanda Drive for the purpose of temporary accommodation.

LOCALITY PLANS:



BACKGROUND:

As reported in previous meetings, the securing of Lot 997 has been an ongoing issue first for accommodation for employees of businesses in Kalbarri during and after the COVID period. The obtaining of the lot was not achieved due to the Department for Lands wanting to deal with the proponent on a commercial basis which then made it too restrictive and economically unviable.

As per my recent advice, a South Australian business is willing to set up a “pod hotel” (sent to Councillors previously) to assist with housing tradespersons but the

deal was for land to be secured. This is at no cost to Council or the community and will operate like a motel.

After a lot of negotiating with the Department of Lands they have finally advised that given the urgent need to establish workers accommodation in Kalbarri, the Department is willing to proceed with amending the reserve purpose and issuing a Management Order to the Shire with the power to lease for a period up to five years. This will enable the Shire to enter into a lease with the portable camp operator.

On the above advice Councillors were requested to provide support for the Management Order for five years and then this decision be ratified at the May meeting.

COMMENT:

It was pleasing to receive all Councillors responding to the request in favour of the acceptance of the Management order as proposed for Lot 997 and Council is to now formally adopt this proposal.

In respect to the pod hotel development further specific details have now been requested to allow for any Town Planning or Building requirements. Council does have the opportunity to provide concerns or stipulations to allow the officers to advise the proponents. One Councillor did have concern if a “wet mess” was to be included in the development and it is recommended that such a facility should not be allowed as Council needs to be mindful to ensure that the local businesses are supported by the proposal.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.10

That Council formally accept a Management Order for Lot 997, Crown Reserve 43170, for the purpose of Temporary Accommodation with power to lease for a period of five years.

7.5.11

RATING – CYCLONE DAMAGED PROPERTIES

LOCATION:	Northampton and Kalbarri Townsites
FILE REFERENCE:	3.1.3 & 5.1.8
DATE OF REPORT:	12 May 2021
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Advice on levying of rates in 2021/22 specifically for properties that have been damaged from cyclone Seroja.

BACKGROUND:

As previously reported to Councillors there is a concern on how Council is going to levy rates in 2021/22 and specially to properties in townsites that have either been totally destroyed, partially destroyed or severely damaged.

With the aftermath of cyclone Seroja there are many properties that are damaged and will not be habitable and some large business operations won't operate for a number of years. The concern is that as per the provision of Division 6 of the Local Government Act 1995, the local government must levy the rates on the GRV's that have previously been issued, which seems unfair due to the condition of the building.

A proposal was forwarded to the Department of Local Government and Communities if a mechanism can be established to have the Gross Rental Values (GRV's), particularly Northampton and Kalbarri, reviewed as a matter of urgency to ensure those that have lost buildings are not getting charged a rate that they really shouldn't be. The DLGC advice is to refer the matter to the Valuer General to determine if they could assist.

COMMENT:

I am pleased to advise that the Landgate will now request the Valuer General to review all our Gross Rental Value properties and revalue those that have been damaged in the category of total loss, partial loss and severely and moderately damaged to ensure that rating is equitable and fair to those property owners who have sustained such damage.

Management is now working with Landgate and the Valuer General to determine those properties. No doubt there may some that will be missed and if this does occur then we can adjust those accordingly by seeking a new GRV.

The amended GRV's will only apply in 2021/22 and should some buildings at 30 June 2022 are not at a stage of full reconstruction then the issue of a further revised GRV can be determined.

FINANCIAL & BUDGET IMPLICATIONS:

Under normal circumstances a local government is charged for the provision of amended valuations. Landgate has indicated that no charges will apply for the issuing of the revised GRV's.

With amended GRV's and those amendments will be a reduction on values then a reduction in the rate base revenue will also occur. A quick calculation has been undertaken of what the effect could be and the loss in rate revenue is estimated to be between \$85,000 up to \$100,000. This shortfall will need to be accommodated in the 2021/22 Budget where projects proposed will need to be deferred.

In addition due to the cyclone affecting the whole shire, a rate increase is not advisable. Again this will need to be determined by Council and it is requested that to assist with the budget preparation that Council determine that a nil rate increase for all properties within the shire is to apply.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – Division 6

STRATEGIC IMPLICATIONS:

Corporate Business Plan – Due to reduction in rate base income projects in the CBP will need to be deferred.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.11

That Council note that amendments to damaged GRV properties is to occur and that a nil rate increase in rates to apply in 2021/22.

7.5.12 CORPORATE BUSINESS PLAN REVIEW

FILE REFERENCE:	4.2.4 & 1.1.2
DATE OF REPORT:	12 May 2021
REPORTING OFFICER:	Garry Keeffe with assistance from all Senior staff

OPENING COMMNET:

The Council as per statutory requirements must review the Corporate Business Plan which includes projects for the future.

Due to the damage of cyclone Seroja a lot of Council financial and non-financial resources are going to be required to deal with the aftermath of the cyclone for a long period of time. Although the CBP review has been undertaken as per normal the Council needs to be very mindful that projects prosed for 2021/22 will need to be deferred which in sone cases can have a flow on effect to the timing of other projects.

The projects in this review have all been listed as unchanged, unless reported otherwise, and Council is requested to decide which ones should be undertaken and which ones should be deferred. Projects that are likely or are subject to grant funding should be retained.

If there are projects that the Council is adamant that they need to occur and have no other source of funding to assist with that project other than its own financial resources, then reserve funds can be used. If reserve funds are used and were not for that specific purpose, there are steps to be taken as per the provisions of the Local Government Act.

If through a financial year a local government wishes to change the purpose of a reserve, it must give local public notice for a period of one month outlining the reasons for the change of reserve fund purpose. However a local government is not required to give local public notice where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year, which would be the case for this CBP review.

The reserve fund balances at the time of compiling this report are as per the following:

Roadworks	\$ 28,739
Housing/Building	\$130,963
Computer/Office Equipment	\$ 33,496
Land Development Reserve	\$307,164

Kalbarri Aerodrome	\$105,432
Staff Leave	\$258,761

AGENDA REPORT SUMMARY:

That Council reviews the Corporate Business Plan, including Asset Management Plans.

AGENDA REPORT BACKGROUND:

Council is required to review the Corporate Business Plan and the Asset Management Plans each year. This will allow the corresponding year of the Corporate Business Plan to accurately inform the annual budget. Each review is to be carried out with consideration of changing internal, external, community and business environments.

Each year the Council's Annual Report must contain:

- i. An overview of the Strategic Community Plan and the Corporate Business Plan, which together constitute the Plan for the Future
- ii. Major initiatives to commence or continue in the next financial year
- iii. Any modifications that was made to the Strategic Community Plan during the financial year; and
- iv. Any significant modifications that was made to the Corporate Business Plan during the financial year.

AGENDA REPORT COMMENT:

Council is required to progress through each individual Asset Management Plans (that forms the basis of the Community Development Plan). The revised CBP will provide Council with the level of rate increases required for 2021/22 and beyond due to the inclusion and deletion of projects.

The current CBP requires a rate increase of 3% to 5% to achieve the currently listed projects and for normal operation. Once the review has been completed a revised CBP including the Long Term Financial Plan will then be presented to the Council for formal endorsement.

Council in reviewing the plans must also take into consideration new projects that have been received from the community as a result of recent advertising calling for submissions for the 2021/22 budget and future budgets. A list of community requests is presented at the opening of each CBP Classification report.

Within some areas updated costs have not been available however if projects are included within the 2021/22 budget then updated costs will be within the budget.

STRATEGIC PLAN PROJECTS

There are no projects identified in the current Community Strategic Plan that can be considered within the Corporate Business Plan.

COMMUNITY CONSULTATION

Community consultation was undertaken with a pamphlet outlining future works forwarded to all post office boxes with the shire also on Council website. Submissions were to be lodged to the CEO by 31st March 2021.

Fourteen submissions were received. Some of those related to operational/maintenance matters or where the works are outside the jurisdiction of the Council or being undertaken by other community and non-community groups and therefore these have not been included within this report.

A copy of the submissions are available from the CEO upon request.

CP1 CORPORATE BUSINESS PLAN REVIEW - BUILDINGS**CP 1.1 CAPITAL UPGRADE/NEW BUILDINGS****COMMUNITY REQUEST****1.1.1.1 Previously Approved Projects**

Request from the Port Gregory Progress Association for the construction of new ablutions at the existing park and playground area. Estimated cost of \$100,000 to \$170,000 depending on design and material type.

The location of a toilet in this vicinity will be difficult due to the high water table in the area which will affect the operations of a septic tank and leach drain system. This advice was provided to the PGPA who indicated that the water table tested recently was 1.6m deep, this is an insufficient depth and even by building up the area will not achieve a desirable outcome for a septic.

RECOMMENDATION – ITEM 1.1.1.1

That Council to determine if a public toilet is to be constructed at the Gregory Park/playground area and if so what financial year this be planned for.

STAFF COMMENT**1.1.2.1 Previously Approved Projects**

Changes to previously listed projects in the CBP have occurred due to external funding, primarily through the Local Roads and Community Infrastructure Program (LRCIP).

The Northampton Cemetery Memorial Tree shelter was scheduled to be undertaken in 2021/22 however due to the receipt of funding through the LRCIP this project has commenced and therefore can be removed from the CBP.

1.1.2.2 Kalbarri Works Depot - Ablution

It is recommended that Council provided new ablutions at the Kalbarri Works Depot. This has been considered in the past however not progressed and from a Management perspective it is considered this should occur.

Currently there is only one ablution pan which is not appropriate for a mixture of male and female staff.

A quote has been obtained to provide a transportable dual toilet with wash basin building which can be placed alongside the existing crib room. Works staff at Kalbarri are supportive of the proposed ablution facility.

Cost for the building is \$9,200 plus delivery (estimated \$400), plumbing is \$9,500 and electrical connection estimated at \$1,000, total cost \$19,700, round to \$20,000.



RECOMMENDATION – ITEM 1.1.2.2

That Council approve the provision of a new ablution building with dual facilities for male and female at the Kalbarri works Depot at an estimated cost of \$20,000 and this purchase be undertaken in 2021/22.

New Works Program – Buildings

Year	Description	Estimate
2021/22	Kalbarri Depot Ablutions	\$20,000
2021/22	Total	\$20,000

CP 1.2 CAPITAL UPGRADE BUILDING RENEWAL**COMMUNITY REQUEST****1.1.1 RSL Hall - Northampton**

The Northampton RSL Sub Branch have requested consideration for:

1. Installation of an acoustic ceiling
2. Hall floor to be re-sanded, holes repaired and re-polished.

In regard to the ceiling quotes have been requested however to date only one quote has been received, being \$10,000.

For the flooring, quotes have been requested however to date no quotes have been received and if received by the meeting date they will be provided. If no quotes are received then a provision for the works will need to be considered

RECOMMENDATION – ITEM 1.1.1

Council to determine if these works are to be progressed and in which year/s.

1.1.2 Port Gregory Hall

Port Gregory Progress Association has requested that the reflective insulation placed under the roof of the Port Gregory Hall be replaced as is starting to deteriorate and pieces are falling off.

A quote from a builder who inspected the premises indicated that replacing with reflective insulation is of no use and that “thermal break insulation” should be installed. Cost \$16,000.

The hall has been extensively damaged from cyclone Seroja. The existing structure has asbestos content and its integrity is being assessed by a structural engineer. Council will need to determine if a new hall, in association with the community is to be constructed.

RECOMMENDATION – ITEM 1.1.2

That due to the unknown future of the hall that the installation of “thermal break insulation” be deferred for further consideration once the future of the hall has been determined.

1.2 STAFF COMMENT

1.2.1 Previously Approved Projects

Changes to previously listed projects in the CBP have occurred due to external funding, primarily through the Local Roads and Community Infrastructure Program (LRCIP).

The following changes to the CBP due to receipt of LRCIP funding will occur:

- Kings Park Ablutions – works completed in 2020/21.
- Kalbarri Marina Ablutions, scheduled for 2022/23 now being undertaken in 2020/21 and into 2021/22 at a revised cost of \$148,000. CBP value amended from \$90,000. Works will commence prior to 2021/22.

Buildings - Projected 10 year Capital Renewal Works Program - Revised 2021

Planned Renewal Year	Asset ID	Works Description	Renewal Cost (\$)
2021/22	Ablution Allen Centre RSL Hall	Commercial Jetty Ablution Building Replace rear patio Refurbish Floor Install acoustic ceiling	\$ 50,000 \$16,000 TBA \$10,000 \$ 76,000
2022/23	Administration	Allen Centre Kalbarri - Guttering/Fascia's	\$40,000 \$40,000
2023/24	Health	Northampton Doctors Surgery - floor coverings	\$15,000 \$15,000

1.2.2 Five Year Building Upgrade Plan

Prior to the Principal Building/Health Surveyor retiring, a five year building maintenance plan was developed by the officer. The plan identified the following matters that will require budget provisions in the year where works are recommended in the following table.

As near all works are relatively minor they will be listed in the annual budgets that the works are proposed and not be included as part of the CBP review.

MAINTENANCE PROGRAM													
COA	PROPERTY DETAILS	2021/2022	COST	2022/2023	COST	2023/2024	COST	2024/2025	COST	2025/2026	COST	2026/2027	COST
4772	Allen Centre	Replace rear patio/gutters paint exterior timber	\$ 30,000	Replace A/C system with Split Systems	TBA								
1312	Northampton Day Care			Replace gutters d/pps	\$ 2,500			Repaint ext timber	\$ 1,000				
3202	Kalbarri Day Care					Repaint internal & external timber	\$ 3,000						
2342	Northampton Surgery			External paint Trim trees	\$ 1,500 \$ 800								
2312	Kalbarri Doctors Surgery	External paint/timber only	\$ 2,300					Internal paint	\$ 3,500				
3212	Lot 454 Fitzgerald St	External paint/Timber & eaves	\$ 1,500					Internal paint	\$ 3,500				
3172	Oval Residence	External paint/Timber & eaves	\$ 1,500	Internal paint	\$ 3,500								
3242	Lot 42 Bateman St	External paint/Timber & eaves	\$ 1,500	Internal paint	\$ 3,500								
3232	Lot 43 Bateman St	External paint/Timber & eaves	\$ 1,500			Internal paint	\$ 3,500						
3282	Lot 605 Salamat Pl	Replace side gate & renew shade cloth	\$ 3,000							Internal paint	\$ 2,500	External paint	\$ 1,500
3442	Lot 6 Robinson St			Internal paint	\$ 3,000								
3482	Lot 74 Seventh Ave	Replace A/C with splits	\$ 1,800										
3492	Lot 14 Callion Way	Reticulation repairs (Mark Murrie)	\$ 1,500	External paint	\$ 2,500								
5072	Northampton Community Centre	Brick pave area sth of comentators box approx 100m2	\$ 8,500										
5092	Horrocks Tennis/Rec Centre	Resurfacing of Courts						\$ 60,000					
5262	Kalbarri Camp School	Repair ext cladding on hall Repair ceiling support in hall	\$ 2,500 \$ 2,500	Paint external cladding on hall	\$ 3,000								
5082	Kalbarri Sport & Rec Centre			Replace B/strade west	\$ 2,500	Repaint external	\$ 2,500						
4672	Port Gregory Hall			Repairs to ACM wall cladding and paint	\$ 5,000								

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4702	RSL Hall Northampton & Northampton Visitor Centre	Refurbish Wooden Floor Repalce ceiling with acoustic panels	TBA										
3856	Kalbarri Refuse Site	Conc to oil tank	\$ 1,800										
3858	Binnu Refuse Site	Litter fencing E/works for new site	\$ 3,000 \$ 12,300										
3860	Port Gregory refuse Site	Dozer new trench/area	\$ 2,500										
4442	Hampton Gardens Ablutions	Repaint picnic shelters	\$ 1,000									Repaint picnic shelters	\$ 1,300
4572	Kings Park Ablutions	Repaint picnic shelters	\$ 1,250									Repaint picnic shelters	\$ 1,300
4582	Lions Park Ablutions	Repaint picnic shelters	\$ 2,000									Repaint picnic shelters	\$ 2,000
4592	Sallys Tree Ablutions					Repaint b/cue shelters	\$ 2,500						
4652	Marina Palyground					Repaint picnic shelters	\$ 1,300						
4732	Horrocks Ablutions			Repaint picnic shelters	\$ 1,500								
4802	Chinamans Ablutions					Repaint b/cue shelter	\$ 1,300						
4812	Red Bluff Ablutions					Repaint picnic shelter	\$ 800						
5582	Old Roads Board Building	Remove excess soil from rear walls and lay brick paving Convert lights to LED	\$ 2,000 \$ 1,000										
1712	Northampton News building	Repaint all external timber	\$ 2,000	Internal wall painting Trim all trees & clean gutters	\$ 1,500 \$ 1,300								
5910	Kalbarri Works Depot	New M/F ablution	\$ 20,500										
			\$ 107,450		\$ 32,100		\$ 14,900		\$ 8,000		\$ 2,500		\$ 6,100

CP2 CAPITAL - RECREATION

2.1 COMMUNITY REQUEST:

2.1.1 SEALING OF BBQ AREA – PORT GREGORY

The Port Gregory Progress Association is requesting that the gravel area where the BBQ's and shelters are located at the main car park area be concreted or paved. Estimated cost for paving as supplied by the Association is \$68,000.

Council is advised that this area is subject to sand drift and is on land that is not under the control of Council but that of the Department of Transport and as the case with other improvements in this area the Department's approval will be required.

RECOMMENDATION – ITEM 2.1.1

Council to determine if these works are to be progressed and in which year/s.

STAFF COMMENT

2.2.2 Kalbarri Foreshore Redevelopment

For the next phase of the project, being the final year, the following is proposed:

Stage 4 - 2020/21				
Playground Equipment new and renewal				
	Chinaman's - Play Ground Install	provisional sum		\$ 20,000
	Boat Pens - nature play	provisional sum		\$ 40,000
Rubbish Bin	Surrounds	Stainless	20 @ \$1,545	\$ 31,000
	Freight Costs			\$ 7,000
	Images designs			\$ 1,600
	Installation (concrete pad)		20 @ \$100	\$ 2,000
TOTAL STAGE 4				\$ 101,600

Due to the receipt of additional LRCIP funding Council at their December 2020 meeting resolved to progress with the renewal of playgrounds at Kalbarri Marina Park. The playgrounds are likely to be installed prior to 30 June 2021 and therefore the CBP has been amended accordingly. In addition stage 4 shown above will now be amended to:

Stage 4 - 2021/22					
Rubbish Bin	Surrounds	Stainless	20 @ \$1,545		\$ 31,000
	Freight Costs				\$ 7,000
	Images designs				\$ 2,000
	Installation (concrete pad)		20 @ \$100		\$ 2,000
TOTAL STAGE 4					\$ 42,000

For 2021/22 the CBP makes provision for the installation of gym equipment along the Kalbarri foreshore. With COVID-19 still a concern such equipment requires constant sanitization and in a number of local governments outdoor gym equipment is being removed for this reason. It is therefore recommended that gym equipment installation of any kind be deferred until such time the COVID-19 epidemic is combated.

The foreshore suffered severe damage from cyclone Seroja and sections will need to be redeveloped overtime. It is recommended that the above plan be deferred until such time a redevelopment plan/scope of works has been determined by Council in moving forward.

RECOMMENDATION – ITEM 2.2.2

That all proposed works for the upgrade of the Kalbarri foreshore parkland be deferred until such time a plan for future works has been developed.

2.2.3 Pump Track – Guide Park

Council at the December 2020 meeting resolved that due to additional LRCIP funding the pump track for Guide Park be progressed however the location be changed to the Lions Park thus retaining the existing BMX track at Guide Park.

In addition the Council also resolved to install a pump track at the Horrocks Community Centre.

Due to cyclone Seroja the commencement of these projects will now not occur until after 30 June 2021 and the CBP has been amended accordingly.

RECOMMENDATION – ITEM 2.2.3

For Council information.

Recreation - Capital Renewal

2021/22	Kalbarri Foreshore	Outdoor gym - Chinaman's area	\$60,000
	Horrocks Pump Track		\$50,000
	Northampton Pump Track		\$50,000
			\$160,000
2022/23	Guide Park	Skate park/pump track	\$50,000
			\$50,000

CP3 CORPORATE BUSINESS PLAN REVIEW – ROAD PROJECTS**ROAD PROJECT PROGRAM**

Council is reminded that Regional Road Group Funding can only be used on the roads of regional significance being Horrocks Road, Northampton-Nabawa Road, Ogilvie East Road, Balla Whellarra Road, Binnu East Road, Binnu West Road, Port Gregory Spur Road (section from George Grey Drive to Gregory) and the Kalbarri Ajana Road.

COMMUNITY REQUEST:**3.1.1 KEN MCGOWAN – BITUMEN SEAL BALANCE OF WEST BINNU ROAD**

Request is for the balance of the West Binnu Road currently unsealed to be bitumen sealed.

This project is a very large project that would take a number of years to complete and at a large cost. The West Binnu Road has been sealed to a point where it is considered is basically the end of the bulk haulage area for agricultural products and was achieved through Royalties for Regions grant funding. Such grant funding is no longer in existence for such road projects.

No traffic counts have been taken for the balance of the road and consider the traffic volume would be light and not justifying the balance of the road to be bitumen sealed.

No estimated costs have been prepared for this proposal at this stage and will be established if Council resolves to progress the proposal.

RECOMMENDATION – ITEM 3.1.1

Council to determine if these works are to be progressed and in which year/s.

3.1.2 G GALLOWAY – KERB MAVER STREET, KALBARRI

Request is to install kerb and drainage in Maver Street, Kalbarri.

Estimated cost to undertake these works is \$11,000.

RECOMMENDATION – ITEM 3.1.2

Council to determine if these works are to be progressed and in which year/s.

3.1.2 NICHOLAS TARCHINI – SECOND AVENUE, NORTHAMPTON – BITUMEN SEAL

Request is for Second avenue to be bitumen sealed.



This project has been considered previously but unfortunately has not been progressed. There are three residence along the Street, and it was intended to seal this street as part of the subdivision of Settlers Hill. However due to this development not progressing as originally proposed the Street has not been sealed.

This Street also intersects with Gwalla Street section to the Gwalla church and grave heritage site which is to be bitumen sealed also in 2021/22. Combining the two Streets into one works project will greatly assist in construction works and the drainage of both Gwalla and Second Avenue and it is therefore recommended that Council undertake the bitumen seal of Second Avenue in 2021/22.

Estimated cost is \$78,000 (exclusive of plant depreciation) cash cost of \$41,300.

RECOMMENDATION – ITEM 3.1.2

That Council undertake the reconstruction and bitumen sealing of Second Avenue, Northampton, in 2021/22 at an estimated cost of \$78,000.

3.1.3 CALLUM CARRUTH – BITUMEN SEAL MURCHISON HOUSE STATION ROAD

Callum Carruth has again requested that Murchison House Station Road be bitumen sealed or upgraded to a better gravel status.

The sealing of this road was raised in the 2019 review and Council did not support the project and therefore was not listed in the adopted Corporate Business Plan.

The cost estimates to bitumen seal is \$634,000 and for a reconstructed gravel road \$393,000.

RECOMMENDATION – ITEM 3.1.3

Council to determine if these works are to be progressed and in which year/s.

STAFF COMMENT

Due to cyclone Seroja the following programmed works will now be undertaken in 2020/21 and are to be deferred to 2021/22.

Karina Mews	Reseal and replace kerbing	\$41,000
Smith Street	Asphalt reseal and replace kerbing	\$90,000
Glance Street	Reseal	\$22,000

PROPOSED ROADWORKS 2021/22

Road Name	Works Description	2021-22	Funding Sources		
			Own Resources	- RRG	- R2R
<u>C/F from 2020/21</u>					
Karina Mews	Reseal and replace kerbing	\$ 41,000	\$ 41,000		
Smith Street	Asphalt reseal and replace kerbing	\$ 90,000	\$ 90,000		
Glance Street	Reseal	\$ 22,000	\$ 22,000		
<u>New Works</u>					
Gwalla Street	Construct and bitumen seal eastern section	\$ 128,000	\$ 128,000		
Forrest Street	Reseal (0.42 - 1.37 slk)	\$ 32,000	\$ 32,000		
Brook Street	Reseal	\$ 22,000	\$ 22,000		
Grey Street	Stage 1 - Asphalt reseal	\$ 251,000	\$ 251,000		
Ogilvie East Road	Reseal (0 - 3.2 SLK)	\$ 135,000			\$ 135,000

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Harney Street	Reseal (0-0.30 SLK)	\$ 13,000	\$ 13,000		
Kalbarri Road	Reseal (28-38 SLK)	\$ 353,000		\$ 235,300	\$ 117,700
Northampton-Nabawa Rd	Reseal (0 0 4.38 SLK) from NWCH	\$ 182,000		\$ 121,300	\$ 60,700
Port Gregory Rd	Reseal (0 - 5.32 SLK)	\$ 216,000	\$ 75,916		\$ 140,084
Pelican Road	Reseal (0 - 0.46 SLK)	\$ 19,500	\$ 19,500		
Estimated Cost		\$ 1,504,500	\$ 694,416	\$ 356,600	\$ 453,484

PROPOSED ROADWORKS 2021/22

Road Name	Works Description	2021-22	Funding Sources		
			Own Resources	RRG	R2R
<u>C/F from 2020/21</u>					
Karina Mews	Reseal and replace kerbing	\$ 41,000	\$ 41,000		
Smith Street	Asphalt reseal and replace kerbing	\$ 90,000	\$ 90,000		
Glance Street	Reseal	\$ 22,000	\$ 22,000		
<u>New Works</u>					
Gwalla Street	Construct and bitumen seal eastern section	\$ 128,000	\$ 128,000		
Forrest Street	Reseal (0.42 - 1.37 slk)	\$ 32,000	\$ 32,000		
Brook Street	Reseal	\$ 22,000	\$ 22,000		
Grey Street	Stage 1 - Asphalt reseal	\$ 251,000	\$ 251,000		
Ogilvie East Road	Reseal (0 - 3.2 SLK)	\$ 135,000			\$ 135,000

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Harney Street	Reseal (0-0.30 SLK)	\$ 13,000	\$ 13,000		
Kalbarri Road	Reseal (28-38 SLK)	\$ 353,000		\$ 235,300	\$ 117,700
Northampton-Nabawa Rd	Reseal (0 0 4.38 SLK) from NWCH	\$ 182,000		\$ 121,300	\$ 60,700
Port Gregory Rd	Reseal (0 - 5.32 SLK)	\$ 216,000	\$ 75,916		\$ 140,084
Pelican Road	Reseal (0 - 0.46 SLK)	\$ 19,500	\$ 19,500		
Estimated Cost		\$ 1,504,500	\$ 694,416	\$ 356,600	\$ 453,484

PROPOSED ROAD WORKS 2022/23

Road Name	Works Description	2022-23	Funding Sources		
			Own Resources	- RRG	- R2R
Bruce Road	Reseal	\$ 44,000	\$ 44,000		
Smith Street	Kerb and seal (0.0 to 0.40 & (0.66 to 0.77)	\$ 110,000	\$ 110,000		
Kalbarri Road	Reseal (38 - 48 SLK)	\$ 363,000	\$ 121,000	\$ 242,000	
Anchorage Lane	Reseal	\$ 13,000	\$ 13,000		
Essex Street	Reseal (0 - 0.27 SLK)	\$ 12,000	\$ 12,000		
John Street	Reseal (0.21 - 0.38 SLK) off Forrest	\$ 31,000	\$ 31,000		
O'Connor & Lauder Streets School route - Binnu	Seal O'Connor and section of Lauder	\$ 67,000	\$ 67,000		
Grey Street	Stage 2 - Asphalt reseal	\$ 304,000			\$ 304,000
Parker & Wundi	Construct and seal 2.3km of Parker & Wundi Roads	\$ 400,000	\$ 250,516		\$ 149,484
Estimated Cost		\$ 1,344,000	\$ 648,516	\$ 242,000	\$ 453,484

PROPOSED ROAD WORKS 2023/24

Road Name	Works Description	2023/24	Funding Sources		
			Own Resources	RRG	R2R
Balla Whelarra Road	Reseal	\$ 453,484	\$ 134,325		\$ 320,675
Kalbarri Road	Reseal (48 - 58 SLK)	\$ 372,000	\$ 124,000	\$ 248,000	
Burgess Street - Northampton	Construct and bitumen seal	\$ 60,000	\$ 60,000		
Binnu East Road	Reconstruct floodway at SLK 2.85	\$ 150,000	\$ 17,191		\$ 132,809
Estimated Cost		\$ 1,037,000	\$ 335,516	\$ 248,000	\$ 453,484

PROPOSED ROAD WORKS 2024/25

Road Name	Works Description	2024/25	Funding Sources		
			Own Resources	- RRG	- R2R
Forrest Street	Reseal (0.42 - 1.37 slk)	\$ 32,000	\$ 32,000		
Ogilvie East Road	Stage 1 - construct eastern 12km section	\$ 840,000	\$ 386,516		\$ 453,484
Binnu East Road	Reconstruct floodway at SLK 2.85	\$ 160,000	\$ 160,000		
Regional Road Group	Projects to be determined	\$ 300,000	\$ 100,000	\$ 200,000	
Estimated Cost		\$ 1,332,000	\$ 678,516	\$ 200,000	\$ 453,484

PROPOSED ROAD WORKS 2025/26

Road Name	Works Description	2025/26	Funding Sources		
			Own Resources	- RRG	- R2R
Ogilvie East Road	Stage 2 - construct eastern 12km section Re-seal Stage 1	\$ 840,000 \$ 240,000	\$ 386,516 \$ 74,000	\$ 160,000	\$ 453,484
Mortimer Street	Reconstruct and Drainage	\$ 80,000	\$ 80,000		
Estimated Cost		\$ 1,160,000	\$ 545,516	\$ 160,000	\$ 453,484

PROPOSED ROAD WORKS 2026/27

Road Name	Works Description	2026/27	Funding Sources		
			Own Resources	RRG	R2R
Nanda Drive	Construct unmade section from Walker onto Smith Street	\$ 360,000	\$ 85,000		\$ 275,000
Ogilvie East Road	Reseal Stage 2	\$ 250,000	\$ 84,000	\$ 166,000	
Chilimony Road	Realign and construct section north of Rob Road for 1km	\$ 275,000	\$ 96,516		\$ 178,484
Estimated Cost		\$ 885,000	\$ 265,516	\$ 166,000	\$ 453,484

3.3 CAR PARK DEVELOPMENT WORKS

COMMUNITY REQUESTS

3.3.1.1 OVERFLOW CAR PARK – PORT GREGORY

Port Gregory Progress Association is requesting that a gravel overflow car park be constructed on an area of land that forms part of the recreation oval/reserve area as per below plan. Estimated cost \$25,000.



The construction of any overflow car parking should not be considered until such time the overall development of parking etc for the Pink Lake viewing area has been completed as duplication of parking areas could occur.

In addition this area was not identified as an overflow parking area in the master plan for the Pink Lake development with the preferred option being the reserve on the corner of Pluschke Drive and Port Street.

RECOMMENDATION – ITEM 3.3.1.1

For Council consideration.

STAFF COMMENT**3.3.2.1 CHINAMAN'S ENTRANCE & CAR PARK**

Staff are recommending that consideration be given to the bitumen sealing of the entrance road and top section of the Chinaman's Beach Car Park.

The road and car park very well used, create a dust issue and are subject to drainage needs and is now the only foreshore car park unsealed.

The estimated cost for the re-construction and bitumen sealing is \$168,000.

RECOMMENDATION – ITEM 3.3.2.1

Council to determine if the bitumen sealing of the Chinaman's Beach access road and car park (top section) is to occur and what year these works are to be undertaken.

3.3.2.2 KALBARRI LAND BACK WHARF PARKING AREA

Staff are recommending that consideration be given to the bitumen sealing of the remaining unsealed section at the Kalbarri land back wharf precinct.

This area is subject to a relatively large volume of traffic for the fishing fleet and tourists and its use in its current state creates a dust issue for neighbouring properties. In addition in recent years improvements have been made to the precinct, entrance statement and soon to be constructed new toilets, and it is considered that the sealing of the unsealed areas would greatly enhance the area and negate the dust issues being experienced.

The estimated cost for the re-construction and bitumen sealing is \$188,000.

RECOMMENDATION – ITEM 3.3.2.2

Council to determine if the bitumen sealing of unsealed sections at the Kalbarri land back wharf is to occur and what year these works are to be undertaken.

3.3.2.3 JAKES POINT CAR PARKING AREA

Within the CBP it was proposed to re-construct and bitumen seal the Jakes Point car park in 2021/22 at an estimated cost of \$187,000.

Cyclone Seroja has severely damaged the car parking area and it is recommended that these works be deferred until such time the natural elements redefine the beach to allow for further consideration of the car parking area.

RECOMMENDATION – ITEM 3.3.2.3

That defer the reconstruction and bitumen sealing of the Jakes Point Car Park until the natural elements redefine the beach front area to determine future car park construction works.

CAR PARK DEVELOPMENT WORKS PROGRAM

CAR PARK	Works Description	Year Works Planned				
		- 2021/22	2022/23	2023/24	2024/25	2025/26
Back Beach	Seal access road & car park		\$ 150,000			
Jakes Beach	Seal access road & car park	\$ 187,000				
Porter Street	Skate Park Car Park				\$ 125,000	
Siphons	Seal access road & car park			\$ 115,000		
Estimated Cost		\$ 187,000	\$ 150,000	\$ 115,000	\$ 125,000	

CP4 CORPORATE BUSINESS PLAN REVIEW 2021 – FOOTPATHS**COMMUNITY REQUEST****4.1.1 FOOTPATH FROM HACKNEY STREET TO GREY STREET, KALBARRI**

Request is for the construction of a footpath, presuming along Kaiber Street, to link Hackney and Grey Streets. Submitter indicated difficulty in wheelchairs and mobility scooters requiring to go on the street particularly to travel to the medical centre and doctor's surgery.

A dual use pathway is proposed to be constructed on Kaiber Street in 2025 and the Council will need to determine if this project is to be brought forward. Estimated cost is \$73,000 as per current footpath plan.

RECOMMENDATION – ITEM 4.1.1

Council to determine if construction of a footpath along Kaiber Street, Kalbarri is to be brought forward due to the request.

4.1.2 FOOTPATH – PORTER STREET, KALBARRI

Request is for a footpath to be constructed along Porter Street from the intersection of Smith Street to Atkinson Crescent.

Reasoning stated is that as there are a number of persons residing in the industrial area that also have school children, the need of a footpath is required to separate pedestrian traffic from vehicle traffic on Porter Street.

To construct a footpath just in this section would also require the construction of a pathway along Nanda Drive and Porter Street from Nanda Drive to the footpath that ends at Tudor Caravan Park.

This is a very large project with a number of matters to take into account, such as drainage etc, to be established and therefore at this stage no costings have been undertaken, however if Council resolves to consider this project in the future then costings will be provided at a later date.

RECOMMENDATION – ITEM 4.1.2

Council to determine if this project is to be approved and what year it is to be progressed.

4.1.3 FOOTPATH – BLUE HOLES ROAD, KALBARRI

Three requests for a footpath to be constructed from the Malaleuca Trail to the Blue Holes.

Estimated cost for the project is \$37,000.

RECOMMENDATION – ITEM 4.1.3

Council to determine if this project is to be approved and what year it is to be progressed.

4.1.4 FOOTPATHS – GREGORY TOWNSITE

Request from the Port Gregory Progress Association for the construction of footpaths in the following areas.

- East side of Port Street from Pluschke Drive
- South side of Pluschke Drive to Henville Place
- North side of Port Gregory Road to Pink Lake – note this cannot be progressed due to Native Title implications and the proposed development of parking and pathways proposed. PGPA has been advised of this.

When determining footpaths, Council needs to take into consideration the traffic volumes versus pedestrian use. In many cases in all our towns, there are a number of streets that simply do not warrant footpaths as the volumes of pedestrian and vehicle traffic simply do not warrant a footpath and use of the road by pedestrians can be undertaken in a safe manner. There is the exception during peak holiday season when such volumes increase dramatically.

No costings for the above have been undertaken at this stage however if Council resolves to consider this project in the future, then costings will be provided at a later date.

RECOMMENDATION – ITEM 4.1.3

Council to determine if the footpaths in Gregory as proposed are to be progressed and what financial year they are to be progressed.

STAFF COMMENTS**4.2.1 Current Plan Status**

Again regrettably due to Cyclone Seroja new pathway projects being Stephen Street, Northampton and Grey Street, Kalbarri being the section in front of the Allen Centre will not progress in the current financial year and therefore will have to be re-scheduled to occur in 2021/22. This will result in all other projects now being deferred for another respective year and the plan now reflects this.

4.2.2 Red Bluff Road Pathway

The current plan proposes that a dual use pathway be constructed along Red Bluff Road from Red Bluff Beach Road through to the Eco Flora Resort.

At the 2019/20 review it was reported that an application would be submitted through the WA Bicycle Network Grants Program for this project. An application for a grant of \$61,000 was submitted however was unsuccessful. The Department of Transport indicated that over \$7.95m was applied for (\$4.83m in 2021-22; \$3.13m in 2022-23) with only \$1.2m available in 2021-22 after adjusting for the existing pre-committed grants.

They indicated that while our application was competitive, available grant funds are significantly oversubscribed and our project, although having much merit, scored just under the cut-off. Therefore, it has been recommended for the Reserve list to be brought online should additional grant funds become available.

Since the above advice, the Department has now requested if Council could undertake the project in 2022/23 of which the affirmative has been provided. The footpath plan has now been amended.

RECOMMENDATION – ITEM 4.2.2

For Council information.

4.2.3 Auger Street – Mortimer to Smith

The current plan has a provision in 2022/23 to construct a section of Auger Street from Smith to Mallard (refer to pathway plan) but no connectivity from Mortimer to Smith and therefore this section, at an estimated cost of \$29,000 has been included within the plan.

Council does have the option to amend the inclusion of this section as recommended.

RECOMMENDATION – ITEM 4.2.3

For Council consideration.

4.2.4 Grey Street Pathway Replacement

Along Grey Street from on the river side is a section of pathway, being of black asphalt, that needs to be replaced as is still popular in use, see below plan for location detail.

The upgrade of this pathway will also complete the improvements along the Grey Street foreshore area.

It is recommended that the pathway be constructed of red asphalt to blend in with other pathways constructed of the same material and be of a two metre width.

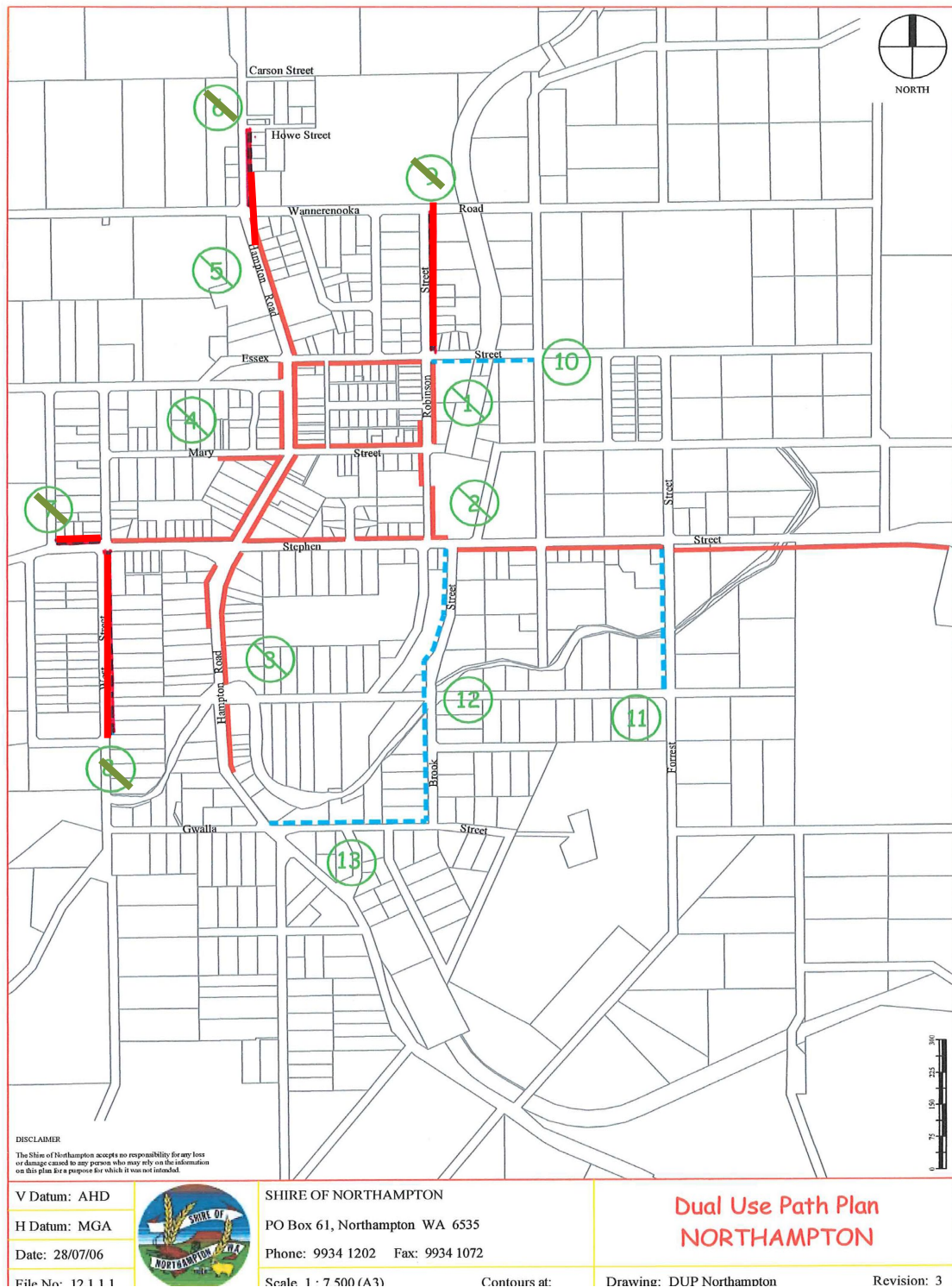
The estimated cost for the pathway is \$81,000 in red asphalt or \$57,000 in concrete.



RECOMMENDATION – ITEM 4.2.3

That Council progress with the re-construction of the section of dual use pathway from the end of the exiting northern section to meet up with new dual use pathway that intersects with Grey and Port Streets, Kalbarri and Council to determine what year these works are to progress.

Road Name	Works Description	2021/22	2022/23	2023/24	2024/25	Beyond 2025
<u>Carried Over from 2020/21</u>						
Stephen Street	Renew from Hampton Rd to West Street	\$ 57,000				
Grey Street, Kalbarri	Section in front of Allen Centre	\$ 50,000				
<u>Future Projects</u>						
Auger Street	Smith to Mallard		\$ 48,000			
	Mortimer to Smith		\$ 29,000			
Clotworthy Street	Grey to Smith (240)		\$ 53,000			
Hackney Street	Section from school to Post Office					
Callion Way	Waikiri to Gantheaume (230)					\$ 52,000
Gantheaume Crescent	Construct Dual Use Pathway Waikiri to Sequita (192)					\$ 43,000
George Grey Drive	Red Bluff to Eco Flora		\$ 123,000			
Hasleby Street	Construct Dual Use Pathway End of existing to Golf Club					\$ 38,000
Kaiber Street	Whole Street, east side					\$ 73,000
Nanda Drive	Red Bluff to Pederick (950)				\$ 210,000	
Nanda Drive & Porter St	Porter Street to Sun River Chalets					\$ 75,000
Orabanda Close	Batavia to Gantheaume (120)					\$ 27,000
Ralph Street	Gantheaume to Walker via Harvey (600)			\$ 124,000		
Sequita Way	Gallant to Gantheaume (180)					\$ 64,000
Essex Street	From long vehicle parking to RSL					
Total Estimated Cost		\$ 107,000	\$ 224,000	\$ 124,000	\$ 210,000	\$ 341,000



Note: Council has resolved not to progress with the Gwalla Street or the Brook Street pathways due to the difficult terrain on the road verge where pathways are to be placed



V Datum: AHD
H Datum: MGA
Date: 28/02/06
File No: 12.1.1.1



SHIRE OF NORTHAMPTON
PO Box 61, Northampton WA 6535
Phone: 9934 1202 Fax: 9934 1072
Scale 1 : 7,500 (A3)

Contours at:

Dual Use Path Plan KALBARRI

Drawing: DUP Kalbarri

Revision: 2

CP5 PLANT REPLACEMENT PROGRAM

The plant replacement program has been in operation for some years prior to the implementation of the Corporate Business Plan and to date has operated fairly efficiently with only some deferments being made due to changing circumstances at the time of replacement and budget restrictions.

5.1 Current Plan Status

With the 2020/21 programme there was a proposal to replace the Case Tractor. A report was presented to Council at the December 2020 meeting recommending that this tractor not be replaced in 2020/21 and that a second back hoe be considered for purchase in 2021/22. A price for this new machine has now been included within the 2021/22 programme.

It is considered that the Crew Cab Truck listed as number 6 in the 2020/21 year can be deferred until 2023/224. The vehicle has only traveled 70,000km and is in very good condition.

Updated quotes have been obtained for all vehicle replacements for 2020/21.

An approach has been received from the Kalbarri Golf Club that if the Case Tractor is to be replaced in 2020/21, that consideration be given to gift the club the tractor for their use on the golf course. If Council agrees to this, then the plant replacement plan values to delete the trade value will be required.

No other changes are proposed.

**Northampton Shire Council
Projected Capital Upgrade/New Works Program - Plant and Equipment**

Year	Item	Description	Est Purch Price	Estimate Sale Price	Estimate Nett
2021/22	1	2WD Car - EHO	\$ 34,000	\$ 15,000	\$ 19,000
	2	Loader Northampton	\$ 330,000	\$ 85,000	\$ 245,000
	3	Utility – LH Maintenance Northampton	\$ 52,000	\$ 10,000	\$ 42,000
	4	Utility – LH Road Construction	\$ 55,000	\$ 10,000	\$ 45,000
	5	Utility – Maintenance Grader	\$ 40,000	\$ 2,000	\$ 38,000
	6	Back Hoe (second machine)	\$ 205,000	No trade	\$ 205,000
	7	2WD Light Tuck – Dual Cab	\$ 85,000	\$ 30,000	\$ 55,000
		Total	\$801,000	\$152,000	\$649,000

Year	Item	Description	Est Purch Price	Estimate Sale Price	Estimate Nett
2022/23	1	4WD Wagon - CEO	\$ 60,000	\$ 30,000	\$ 30,000
	2	Utility - Kalbarri Leading Hand	\$ 48,000	\$ 14,000	\$ 34,000
	3	Utility - Northampton Mechanic	\$ 48,000	\$ 14,000	\$ 34,000
	4	Utility - Kalbarri Gardener	\$ 39,000	\$ 12,000	\$ 27,000
	5	Utility - Kalbarri Ranger	\$ 39,000	\$ 12,000	\$ 27,000
	6	Grader & Free Roller	\$ 420,000	\$ 100,000	\$ 320,000
		Total	\$ 654,000	\$ 182,000	\$ 472,000

Year	Item	Description	Est Purch Price	Estimate Sale Price	Estimate Nett
2023/24	1	Utility - Kalbarri M'tce	\$ 43,000	\$ 13,000	\$ 30,000
	2	4WD Wagon - Manager of Works	\$ 60,000	\$ 30,000	\$ 30,000
	3	AWD Car - Deputy CEO	\$ 40,000	\$ 20,000	\$ 20,000
	4	Utility - Northampton Gardener	\$ 43,000	\$ 13,000	\$ 30,000
	5	Utility - Northampton Ranger	\$ 52,000	\$ 10,000	\$ 42,000
	6	Multi Tyred Roller	\$ 190,000	\$ 10,000	\$ 180,000
	7	Loader - Kalbarri	\$ 234,000	\$ 70,000	\$ 164,000
		Total	\$ 662,000	\$166,000	\$496,000

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Year	Item	Description	Est Purch Price	Estimate Sale Price	Estimate Nett
2024/25	1	2WD Car - EHO	\$ 30,000	\$ 15,000	\$ 15,000
	2	Utility - Northampton Grader Operator	\$ 41,000	\$ 10,000	\$ 31,000
	3	Utility - Northampton Mntce/cleaner	\$ 41,000	\$ 10,000	\$ 31,000
	4	Utility - Northampton Grader Operator	\$ 41,000	\$ 10,000	\$ 31,000
	6	Tip Truck - Northampton	\$ 270,000	\$ 75,000	\$ 195,000
	5	Truck Trailer	\$ 100,000	\$ 30,000	\$ 70,000
		Total	\$ 523,000	\$150,000	\$373,000

Year	Item	Description	Est Purch Price	Estimate Sale Price	Estimate Nett
2025/26	1	4WD Wagon - CEO	\$ 60,000	\$ 30,000	\$ 30,000
	2	Utility - Kalbarri Ranger	\$ 40,000	\$ 15,000	\$ 25,000
	3	Loader/Backhoe	\$ 234,000	\$ 70,000	\$ 164,000
	4	Tip Truck - Northampton	\$ 272,000	\$ 82,000	\$ 190,000
		Total	\$ 606,000	\$ 197,000	\$ 409,000

Year	Item	Description	Est Purch Price	Estimate Sale Price	Estimate Nett
2026/27	1	4WD Wagon - Manager of Works	\$ 60,000	\$ 30,000	\$ 30,000
	2	AWD Car - Deputy CEO	\$ 40,000	\$ 20,000	\$ 20,000
	3	Utility - Northampton Ranger	\$ 52,000	\$ 10,000	\$ 42,000
	4	Utility - Leading Hand Main't Northampton	\$ 52,000	\$ 14,000	\$ 38,000
	5	Utility - Leading Cons't Northampton	\$ 54,000	\$ 14,000	\$ 40,000
	6	Grader Northampton	\$ 430,000	\$ 100,000	\$ 330,000
		Total	\$ 688,000	\$ 188,000	\$ 500,000

Year	Item	Description	Est Purch Price	Estimate Sale Price	Estimate Nett
2027/28	6	Loader Northampton	\$ 350,000	\$ 75,000	\$ 275,000
		Total	\$ 350,000	\$ 75,000	\$ 275,000

CP6 CORPORATE BUSINESS PLAN REVIEW 2021 – KALBARRI AERODROME

The re-seal of the runway and apron areas at the Kalbarri aerodrome was scheduled to occur in 2021/22. The estimated cost for the reseal is \$397,800 round to \$400,000.

In 2020/21 services of an aerodrome engineering consultant were engaged to provide a scope of works to allow tenders to be called for the resealing programme. In addition a grant application was submitted through the Regional Airport Development Scheme (RADS) however unfortunately the application was unsuccessful.

An application to the Regional Remote Airport Infrastructure Programme was also submitted and again regrettably was unsuccessful.

Council has in \$105,432 (plus interest on investment up to 30 June 2021)for this project therefore as no grant funding is forthcoming Council will need to allocate \$295,00 of its own resources.

If the Council considers that the investment of \$295,000 for 2021/22 is too large then its recommended that Council commit in the 2021/22 Budget a transfer of \$100,000 to the Airport Reserve Fund, and then the works be undertaken in 2022/23 where a budget allocation of \$195,000 would be required.

The engineer consultant has indicated that the runway is in need of a re-seal and should not be deferred for any long length of time.

RECOMMENDATION – ITEM CP6

That Council defer the re-sealing of the Kalbarri airstrip and apron areas until 2022/23 and that a provision of \$100,000 be transferred to the Kalbarri Airport Reserve fund in the 2021/22 Budget.

CP7 CORPORATE BUSINESS PLAN REVIEW 2021 – WORK FORCE PLAN

From a Management perspective there are no proposals for any major changes with the current level of staff.

A request however has been received for Council to employ an events coordinator to assist community groups to organise events. In recent times a number of annual events within the shire have folded due to the lack of volunteers to organise the event, namely the Canoe and Cray Carnival and Airing of the Quilts.

The employment of an events coordinator has been raised previously and from Managements perspective it is unlikely that the position would be of much success due to the small number of events held that would require such assistance. Many other smaller events occur and are run by the community or sporting groups.

If consideration to such a position is to be considered then It is possible to combine the Events Coordinator and the Community Development Office positions. The current status of the CDO is that its basically non existent with minimal contact by community groups requiring assistance and some that are wanting the CDO to undertake near all tasks of organising, getting grants which is not what the position was first developed for. It was to provide assistance to groups to find grants but in this current climate, information of a multitude of grants are now available on web sites and other avenues. We do distribute grant advices to various organisations through the shire.

The current officer is now primarily undertaking planning duties/requirements.

Costs for the employment of an Events Coordinator have not been established however if the Council wishes to consider such a position then costs will be presented for Council consideration.

Some minor changes to additional staff in the administration section on a part time basis is occurring to assist with cyclone Seroja matters, primarily in streamlining the building and Town Planning sector.

RECOMMENDATION – ITEM CP7

For Council determination.

CP8 TOURISM ACTIVITIES

A submission has been lodged requesting that Council also consider the installation of large photographic promotional signage for Kalbarri, same as ones recently installed for Northampton, Horrocks and Port Gregory.

Such signage depicting Kalbarri were installed on the North West Coastal Highway some years ago, but no others were progressed.

The cost for each of the signs that are have in place are \$3,000 to \$4,000 each depending on the type of design required.

If Council is to install such signs then the likely locations would be on the Kalbarri Road at the intersection of the North West Coastal Highway and on the Port Gregory Road prior to the George Grey turn off. There is no feasible reason why such signs should be located near Kalbarri as the traveler is already on their way to that destination as opposed to the Northampton, Horrocks and Gregory signs where it is endeavoring to entice traveler's to that destination.

CP9 LONG TERM FINANCIAL PLAN REVIEW 2021 – LOAN FUNDS**9.1 – LOAN FUNDS**

No loan funds are proposed for the near future of the CBP.