



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 18th December 2020 at the Council Chambers, Northampton commencing at 1.00pm.

A handwritten signature in blue ink, appearing to be 'G. Keeffe', is placed above the typed name.

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER
11th December 2020



~ Agenda ~

18th December 2020

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 18th December 2020, at

The Council Chambers, Northampton commencing at 1.00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

11th December 2020

SHIRE OF NORTHAMPTON

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Signed  _____

Date 11th December 2020

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

AGENDA
ORDINARY MEETING OF COUNCIL
18th December 2020

1. OPENING

2. PRESENT

- 2.1 Leave of Absence
- 2.2 Apologies

3. QUESTION TIME

4. DISCLOSURE OF INTEREST

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

5. CONFIRMATION OF MINUTES

- 5.1 Ordinary Meeting of Council – 20th November 2020

6. RECEIVAL OF MINUTES

7. REPORTS

- 7.1 Works & Technical Services
- 7.2 Health & Building
- 7.3 Town Planning
- 7.4 Finance
- 7.5 Administration & Corporate

8. COUNCILLORS & DELEGATES REPORTS

- 8.1 Presidents Report
- 8.2 Deputy Presidents Report
- 8.3 Councillors' Reports

9. NEW ITEMS OF BUSINESS FOR DECISION

10. NEXT MEETING

11. CLOSURE

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
Friday 20th November 2020

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11.1 OPENING

The President thanked all Councillors and staff present for their attendance and declared the meeting open at 1.00pm

11.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr R Suckling		Northampton Ward
Cr S Smith		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Cr D Pike		Kalbarri Ward
Cr S Stock-Standen		Northampton Ward
Cr T Hay		Northampton Ward
Cr L Sudlow		Northampton Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Works and Technical Services Manager	
Mrs Michelle Allen	Planning Officer	

11.2.1 LEAVE OF ABSENCE

Nil

11.2.2 APOLOGIES

Nil

11.3 QUESTION TIME

Nil

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11.4 DISCLOSURE OF INTEREST

Cr HAY declared a financial interest in Item No. 7.3.3 Proposed Single Dwelling and Outbuilding – Lot 242 (No. 28) Stokes Street, Horrocks as Cr HAY is the applicant and therefore may incur a financial gain or loss from the decision of Council.

Cr STOCK-STANDEN declared a financial interest in Item 7.5.6 Application to Clear Native Vegetation as Cr STOCK-STANDEN is employed by GMA Garnet Pty Ltd who operates a similar business as Australia Garnet Pty Ltd and may incur a gain or loss from the decision of Council.

11.5 CONFIRMATION OF MINUTES

**11.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING
FRIDAY 16TH OCTOBER 2020**

Moved Cr SUDLOW seconded Cr STEWART

That the minutes of the Ordinary Meeting of Council held on the 16th October 2020 be confirmed as a true and correct record.

CARRIED 9/0

11.6 RECEIVAL OF MINUTES

Nil

11.7 WORKS & ENGINEERING REPORT

**11.7.1 INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS
PROGRAM (ITEM 7.1.1)**

Noted

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11.7.2 REQUEST FOR QUOTE (RFQ – 01/2021) SUPPLY OF FLEET VEHICLES
– 2020/2021 ONE (1) X 4 WHEEL MAINTENANCE TRUCK
(ITEM 7.1.2)

Moved Cr KRAKOUER, seconded Cr PIKE

That Council purchase the FUSO truck with automatic transmission without bull bar and auger but with extended cab as quoted by Purcher International, and defer replacement of the Case Tractor until the 2021/2022 Budget.

CARRIED 9/0

11.7.3 KALBARRI – ALLEN CENTRE BUS/LONG VEHICLE CARPARK DESIGN –
OPTIONS FOR CONSIDERATION (ITEM 7.1.3)

Moved Cr SMITH seconded Cr SUCKLING

That Council adopt option 2 as the construction design / plan for the Allen Centre Bus / Long Vehicle parking area.

CARRIED 9/0

Neil Broadhurst left the meeting at 1.35pm.

11.8 HEALTH & BUILDING REPORT

11.8.1 BUILDING STATISTICS (ITEM 7.2.1)

Noted.

11.8.2 ROSS RIVER VIRUS OUTBREAK, KALBARRI (ITEM 7.2.2)

Cr KRAKOUER, seconded Cr SUDLOW

That Council notes the information on the outbreak of Ross River Virus in Kalbarri and costs incurred and future costs to be incurred for the treatment of mosquito larvae as directed by the Department of Health be declared as authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

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11.9 TOWN PLANNING REPORT

11.9.1 LOCAL PLANNING POLICY – HOLIDAY HOUSES 2020 (ITEM 7.3.1)

Moved Cr STOCK-STANDEN, seconded Cr STEWART

That Council:

1. Pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* resolve to:
 - a. Adopt the draft Local Planning Policy 'Holiday Houses' (Appendix 1) for public comment and advertise the policy for a period of 21 days;
 - b. Should no written, author-identified objections be received during the 21day advertising period, then adopt for final approval the amended Local Planning Policy and proceed to publish a notice to this effect in the local newspaper; and
 - c. Should there be any written, author-identified objections received during the advertising period, require staff to present to Council a further report.

CARRIED 9/0

11.9.2 DRAFT LOCAL PLANNING STRATEGY – INFORMATION PAPER (ITEM 7.3.2)

Noted

11.9.3 PROPOSED SINGLE DWELLING & OUTBUILDING – R-CODE VARIATIONS – LOT 242 (NO. 28) STOKES STREET, HORROCKS (ITEM 7.3.3)

Cr HAY declared a financial interest in Item 7.3.3 as Cr HAY is the applicant and therefore may incur a financial loss or gain from the decision of Council.

Cr Hay departed the meeting at 1.38pm.

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Moved Cr STEWART, seconded Cr SUCKLING

That Council grant development approval to amended plans as part of Appendices 2 and 3 of the Addendum Report for the proposed Single Dwelling and Outbuilding upon Lot 242 (No.28) Stokes Street, Horrocks subject to the following conditions:

1. Development shall be in accordance with the attached approved plan(s) dated [insert date] and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government;
2. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and development approval for that use/addition;
3. A building permit shall be issued by the local government prior to the commencement of any work on site;
4. The applicant is to prepare, submit and adhere to stormwater and drainage plans to the approval of the Local Government, with all costs met by the applicant;
5. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;
6. The Applicant shall provide a materials and colour schedule for the dwelling prior to construction of the dwelling, which shall be to the approval of the local government. The colours chosen shall be non-reflective and in keeping with the natural coastal environment;
7. The roof of the dwelling shall be constructed using coated metal sheeting (Colorbond) and the use of Zinalume is not permitted;
8. Bin storage and clothes drying areas shall be provided and appropriately screened such that they are not visible from the view from the street/s, to the approval of the local government;
9. Any lighting installed on the building, yard areas or car parking areas shall be located and designed in a manner that ensures:

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- (a) all illumination is confined within the boundaries of the property; and
 - (b) there shall not be any glare nuisance caused to adjoining residents or passing traffic, to the approval of the local government;
10. Installation of crossing places and verge gradients shall be to the standards and specification of the local government (refer to Advice Note 1);
11. The development/land use is to be located entirely within the property boundary;
12. All parking of vehicles including boats and trailers to be provided for within the property boundary and the street verge area to be kept free of vehicles;
13. The Applicant/Owner shall install and maintain visual screening to a height of 1.6 metres upon the northern side of the first floor balcony as marked in 'RED' on the attached approved plan(s) dated [insert date] so as to address the requirements of Clause 5.4.1 of the *Residential Design Codes (2019)*; and
14. The Applicant/Owner shall install a dividing fence to a height of 1.8 metres upon the northern side boundary as marked in 'RED' on the attached approved plans (s) dated [insert date] so as the address the requirements of Clause 5.4.1 of the *Residential Design Codes (2019)*;
15. The approved outbuilding component (i.e. named 'shed') is only to be used for general and vehicle storage purposes and minor maintenance upon vehicles housed therein to the approval of the Local government and shall NOT be used for habitation, commercial or industrial purposes; and
16. The construction of the outbuilding (but not including the laying of a cement pad) shall NOT be commenced prior to the construction of the dwelling unless the following can be satisfied:
- (a) A building permit for the dwelling and outbuilding has been issued;

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- (b) The Applicant has lodged a Statutory Declaration providing a commitment to commence construction of the dwelling within 6 months of the outbuilding;

AND

- (c) The Applicant has paid a bond of \$10,000 to the Shire of Northampton, that would be repaid to the Applicant upon satisfactory completion and final inspection of the dwelling.

Advice Notes:

Note 1: With regard to Condition No 10, it is advised that the Applicant should liaise with the Shire of Northampton's Manager of Works and Technical Services to determine crossover, verge gradient and additional retaining requirements.

Note 2: If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 3. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

Note 4. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination

CARRIED 8/0

Council amended the recommendation presented to allow for a nil setback and not 1.0m setback of the outbuilding on the northern side boundary as proposed by Shire Officers due to the reduction of height and roof pitch of the outbuilding which was considered to reduce the impact of building bulk on the adjoining property.

Cr HAY returned to the meeting at 1.56pm.

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11.9.4 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.4)

Noted.

11.10 FINANCE REPORT

11.10.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)

Moved Cr SMITH, seconded CR SIMKIN

That Municipal Fund Cheques 21985 to 21997 inclusive totalling \$68,626.41, Municipal EFT payments numbered EFT21286 to EFT21406 inclusive totalling \$849,062.77, Trust Fund Cheques 2558 to 2566, totalling \$26,392.40, Direct Debit payments numbered GJ0407 to GJ0415 inclusive totalling \$340,833.57 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

11.10.2 MONTHLY FINANCIAL STATEMENTS – OCTOBER 2020 (ITEM 7.4.2)

Moved Cr HAY, seconded Cr STOCK-STANDEN

That Council adopts the Monthly Financial Report for the period ending 31st October 2020.

CARRIED 9/0

11.11 ADMINISTRATION & CORPORATE REPORT

11.11.1 KALBARRI WAR MEMORIAL UPGRADE (ITEM 7.5.1)

Moved Cr STOCK-STANDEN, seconded Cr SUDLOW

That Cr's Simkin, Stewart, Pike and Hay and CEO meet with representatives of Kalbarri RSL to further discuss a complete redesign of the War Memorial Monument and advise that Council does not support a rebuild of the existing facility.

CARRIED 9/0

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11.11.2 NORTHAMPTON TOWN ENTRANCE BANNERS (ITEM 7.5.2)

Moved Cr SUCKLING, seconded Cr STEWART

That Council endorse the banner designs for placement on the banner poles on the entrance into Northampton as presented subject to the Creative Obsessions Group being responsible for the ongoing maintenance and repair/replacement of any damaged banners.

CARRIED 9/0

11.11.3 MANDATORY MODEL STANDARDS FOR CEO RECRUITMENT,
PERFORMANCE & TERMINATION (ITEM 7.5.3)

Moved Cr SMITH, seconded Cr SUCKLING

That Council presents a response to the Department of Local Government, Sport and Cultural Industries on the proposed changes as per comments made by the WA Local Government Association and Local Government Professionals Australia.

CARRIED 9/0

11.11.4 OUTSTANDING RATES AND CHARGES (ITEM 7.5.4)

Moved Cr STEWART, seconded Cr SUDLOW

That Council commence the selling of the following properties as per Division 6 of the Local Government Act 1995 to recover outstanding rates and charges:

1. Lot 516 Chick Place, Kalbarri, residential property owned by Sharon Johnson.
2. Unit 2 Lot 8 Smith Street, Kalbarri, residential unit owned by Scofield Investments Pty Ltd.
3. Lot 20 Robinson Street, Northampton. Residential property owned by Kim Morris.

CARRIED 9/0

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11.11.5 BUILDING SURVEYOR POSITION/OBLIGATIONS (ITEM 7.5.5)

Noted

11.11.6 APPLICATION TO CLEAR NATIVE VEGETATION (ITEM 7.5.6)

Cr STOCK-STANDEN declared a financial interest in Item 7.5.6 Application to Clear Native Vegetation as Cr STOCK-STANDEN is employed by GMA Garnet Pty Ltd who operates a similar business to Australia Garnet Pty Ltd and may incur a financial gain or loss from the decision of Council.

Cr STOCK-STANDEN left the meeting at 2.33pm.

Moved Cr HAY, seconded Cr SUCKLING

That Council advise Department of Mines, Industry Regulation and Safety that it has no objection to the application to clear native vegetation from the Australian Garnet Pty Ltd site but provides comment that dust suppression measures should be enforced to address potential dust issues for traffic on George Grey Drive and that rehabilitation of new mine areas be undertaken in a timely manner to also prevent dust emissions.

CARRIED 7/1

Cr PIKE wished for his name to be recorded as voting against the motion

Cr STOCK-STANDEN returned to the meeting at 2.36pm.

11.12 PRESIDENT'S REPORT

Since the last Council meeting Cr SIMKIN reported on his attendance at:

19/10/2020 Main Roads Regional Road Group Sub Committee Meeting, Geraldton

11.13 COUNCILLORS' REPORTS

11.14.1 CR SMITH

Since the last Council meeting Cr SMITH reported on his attendance at:

18/11/2020 Kalbarri Visitor Centre meeting, Kalbarri

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11.14.2 CR PIKE

Since the last Council meeting Cr PIKE reported on his attendance at:

19/11/2020 RoadWise meeting, Kalbarri

11.14.3 CR SUCKLING

Since the last Council meeting Cr SUCKLING reported on her attendance at:

14/11/2020 RSL Remembrance Dinner, Northampton

11.15 NEW ITEMS OF BUSINESS

7.15.1 CR PIKE

Cr Pike has received concern form road users that they keep missing the run off onto George Grey Drive form the Port Gregory Road, particularly at night time and suggested Council contact Main Roads WA to install solar lighting at the intersection.

Moved Cr PIKE, seconded Cr STEWART

That Council request Main Roads WA to consider the installation of solar powered lighting at the intersection of George Grey Drive and the Port Gregory Road to enhance the visibility of the intersection.

CARRIED 9/0

11.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday 18th December 2020 commencing at 1.00pm at the Council Chambers, Northampton.

11.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 2.47pm.



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THESE MINUTES CONSISTING OF PAGES 1 TO 13 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 18TH DECEMBER 2020.

PRESIDING MEMBER: _____

DATE: _____

WORKS & ENGINEERING REPORT CONTENTS

7.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
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7.1.1	INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM
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REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	9^h December 2020

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on Von Bibra, Murchison House Station, Well Siding, Larrard, Yerina Springs, Rifle Range, Pigeon Well, Horry, Isachar, Parker, Swamps, Yallabartharra, Ajana Back, Blue Well, Wundi, Frosty Gully, Jackson, Starling, Blue Well, Ajana East and Lucky Bay Road/s.
- Gravel Patching/Sheeting/Verge works carried out on Yallabartharra, Yerina Springs, Gwalla, Bishop Gully, Swamps and Blue Well Road/s.

Maintenance Items

- General – Various signage works.
- General – Kalbarri and Binu East Road preparation works for resealing works.
- General – Road verge mowing works – Entries to Kalbarri completed. Selected areas of Kalbarri Road, Binu East, Binu West, Chilimony, Harvey and Nabawa Road identified within 2020/21 works.
- Northampton – Various Northampton townsite and rural road verge tree pruning works.
- Northampton – Assistance with construction of Kings Park toilet block.
- Northampton, Kalbarri, Horrocks and Port Gregory – Various locations pothole and bitumen repair works. Including rural roads.
- Kalbarri – Murchison House Station Road – Left over bitumen prime applied to a prepared section of this road as a trial to enhance road and reduce maintenance.
- Kalbarri – Red Bluff Road – Selected areas shoulder graded.
- Rural Roads – Selective woody weed spraying.

Other Items (Budget)

- Northampton – Bateman Street and Fifth Avenue construction works. Works sealed and kerbed. Backfilling works to be completed.
- Northampton – Thornton Street kerbing and backfilling completed.
- Northampton – Stephen Street asphalt works completed.
- Kalbarri – Jakes Point access Road and carpark works commenced. Sealing completed, Concrete Kerbing, line marking, and site tidy up to be completed to allow completion of concrete dual use pathway.
- Kalbarri – Fore shore trees, 4 x identified trees within budget lopped plus some other small additional areas.
- Kalbarri – Allen Centre Long vehicle parking area. Works commenced to clear vegetation for earthworks to commence.

Plant Items

- Truck and trailer tarps for securing of loads – Works continuing for supply and fitting of truck and trailing tarp system/s. – Dtrans/BRE
- New Northampton Gardeners tipping trailer has been received.

OFFICERS RECOMMENDATION

For Council information.

SHIRE OF NORTHAMPTON

WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2020/2021)

(December 2020)

2020/2021 Budget Works	Job No	Status	Comments
<u>REGIONAL ROAD GROUP PROJECTS - 150300</u>			
Kalbarri Road Reseal works 18.00 - 28.00 slk	RR14		
<u>ROADS TO RECOVERY - 152100</u>			
Binnu East Road Reseal works 0.00 - 14.40 slk	RT35		
Stephen Street Asphalt Reseal 0.69 - 0.912 and 0.945 - 1.005 slk	RT34	COMPLETE	
<u>MUNICIPAL FUND CONSTRUCTION - 150600</u>			
Carried Over from 2019/2020			
<u>Northampton</u>			
Bateman Street Construct and Seal 210m	R971		Works completed to a resealed stage, backfilling concrete kerb outstanding
Fifth Avenue Construct and Seal 230m	R986		Works completed to a resealed stage, backfilling concrete kerb outstanding
<u>Kalbarri</u>			
Karina Mews Reseal and replace concrete kerbing 210m	R971		
Smith Street Asphalt reseal and replace concrete kerbing 0.40 - 0.66 slk	R986		
Cont.			
2020/2021 Budget Works	Job No	Status	Comments

<u>MUNICIPAL FUND CONSTRUCTION - 150600</u>			
New Projects			
<u>Northampton</u>			
Thornton Street Install concrete kerb to east side (Langleys)	R992		Concrete kerb installed, backfilling concrete kerb outstanding
Fifth Avenue Reseal 0.20 - 0.57 slk	R999	COMPLETE	
<u>Kalbarri</u>			
Browne Boulevard Reseal 0.130 - 0.440 slk at 8.5m.	R993		
Charlton Loop Reseal 0.000 - 0.631slk at 6.2	R995	Deferred	Removed/Deferred Council October 2020
Jacques Boulevard Reseal 0.030 - 0.528 slk at 7.4m	R997		
Nanda Drive Reseal xx -xx slk	R998		
Grey Street Construct parrallel parking - Wood street north on west side.	R996		
<u>Horrocks</u>			
Glance Street Reseal xx -xx slk	R223		
<u>Rural</u>			
Binnu East Road (Council Contribution) Reseal works 0.00 - 14.40 slk	R235		
Cont.			
2020/2021 Budget Works	Job No	Status	Comments
<u>MUNICIPAL FOOTPATHS - 150900</u>			

Carried Over from 2019/2020			
Northampton - Stephen Street Replace DUP from NWCH to West Street	F702		
Kalbarri - Grey Street Replace DUP at front of Allen Centre	F707		Incorporate with Allen Centre carpark works
Kalbarri - Grey Street Complete DUP infill	F710	COMPLETE	
Kalbarri - Glass Street Complete DUP infill	F711	COMPLETE	
Kalbarri - Malaluca Pathway Undertake identified reinstatement works	T379	COMPLETE	
<u>MUNICIPAL FOOTPATHS - 150900</u>			
New Projects			
Northampton - Essex Street Construct pathway from long vehicle parking to RSL entry	F712		
Kalbarri - Red Bluff Road Construct pathway into Red Bluff on north side Red Bluff Road	F713		
Kalbarri - Hackney Street Construct pathway ifrom school to post office north side	F714		Council determined Pathway on South side September 2020
<u>CARPARK CONSTRUCTION</u>			
New Projects			
Kalbarri - Allen Centre Construct Carpark/Access - Bus and Long vehicle parking	3884		Final design approved. Clearing works commenced
Kalbarri - Jacques Point Construct Carpark/Access - Toilet carpark and access road	3052		Works completed to reseal, Concrete kerbing to be installed plus completion of dual use pathway and site tidy up
Kalbarri - Blue Holes car park area Install concrete kerbing and carpark area only DUP Cont.	R969 3594		
2020/2021 Budget Works	Job No	Status	Comments
<u>OTHER WORKS - Depots/Ovals/Parks/Gardens etc</u>			

Northampton - Oval renovation Undertake Verti mowing	F016	COMPLETE	
Northampton Tip Site Turn Contamination site - 2 actions per year	3854/08		
Northampton Cemetery Site - Memorial Tree area Stage 2 - Shelter and Paving to south	4422/08		Works commenced
Northampton - Oval Fertiliser pump Install pump system to existing infrastructure	F016		
Kalbarri - Oval Renovation Undertake Verti Drain	F003	COMPLETE	
Kalbarri Oval and Foreshore - 3 x Fertiliser Pumps Install pump system/s to existing infrastructure.	F001 F003		
Kalbarri - Eco Flora Borefield Replace bore No 1 - Pump and Motor.	5282/08	COMPLETE	Works awarded
Kalbarri - Post Office Area Install planter boxes to road closure area at Post Office.	4992/02	COMPLETE	
Kalbarri - Foreshore Tree lopping to 4 x large foreshore trees	F001	COMPLETE	
Horrocks - Killy Street Stormwater sump - Replace existing and install new fence.	T379	COMPLETE	
Horrocks - Jetty Repairs to lower platform and solar light poles x 2	4972/08	COMPLETE	
Horrocks - Memorial Wall Install Concrete DUP around memorial to exist DUP	4972/08	COMPLETE	
Binnu Tip Site Establish new site/trenches	3858/08		Works identified. Dozer to undertake when next in area.
Cont.			
2020/2021 Budget Works	Job No	Status	Comments
<u>PLANT ITEMS - Major</u>			
Northampton - New Truck (6 wheeler)	4214/99	COMPLETE	Delivered July 2020 - Carry over from 2019/2020

Purchase new - trade/sell existing P228 Truck			
Northampton - New Truck Trailer Purchase new - trade/sell existing P262 (NR9376) Trailer	4214/99	COMPLETE	Delivered July 2020 - Carry over from 2019/2020
Northampton - New Tractor Purchase new - existing P159 to Kalbarri Golf Course	4214/99		Replacement deferred pending Corporate Business Plan Review
Northampton - New Maintenance Truck Purchase New - trade/sell P234	4214/99		Works awarded -Purcher International - delivery March 2021
Northampton - Manager of Works and Technical Service Purchase New - trade/sell P277	4224/99		Works awarded - Geraldton Toyota - delivery middle of December 2020
Northampton - Load Covers 4 x Trucks, 3 x Trailers Install and fit Load Covers	4214/99		Works awarded - Dtrans/BRE - Progressive supply and install
<u>PLANT ITEMS - Minor/Other/Sundry tools</u>			
Northampton - Set of hand held 2-way radios	7362/02		
Northampton - Tip site generator		COMPLETE	
Northampton - Chainsaw small	7362/02		
Northampton Gardeners - New tipping trailer	4214/99	COMPLETE	
Northampton - 3 x Impact Wrench - Graders	7362/02	COMPLETE	
Northampton - 3 x Depot Office Desks.	T456		
Kalbarri - Manual push fertiliser spreader	7362/02		Ordered - delivery January 2021
Kalbarri - 1 x Rechargeable Rotary Hammer Drill	7362/02	COMPLETE	
Kalbarri - 1 x Whipper Snipper	7362/02		Ordered - delivery January 2021



SHIRE OF NORTHAMPTON
BUILDING CONTROL REPORT – 18 DECEMBER 2020

BUILDING CONTROL REPORT

7.2.1	BUILDING STATISTICS – NOVEMBER 2020	2
7.2.2	WATER WHEELCHAIR STORAGE ROOM	5

7.2.1	INFORMATION ITEM: BUILDING STATISTICS
DATE OF REPORT:	11th December 2020
RESPONSIBLE OFFICER:	Glenn Bangay – Principal EHO/Building Surveyor

1. BUILDING STATISTICS

Attached for Councils' information are the Building Statistics for November 2020.

OFFICER RECOMMENDATION – ITEM 7.2.1

For Council information.

Attached for Councils' information are the Building Statistics for November 2020.

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - NOVEMBER 2020														
Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials			Area m2	Value	Fees			
						1. Floor	2. Wall	3. Roof			1. App Fee	2. BCITF	3. BRB	4. Other
04/11/2020	1856	Shire of Northampton PO Box 61 NORTHAMPTON	Mathew Wilson PO Box 213 NORTHAMPTON	14 (Lot 285) Stone Street NORTHAMPTON	Shade Shelter	1. Concrete	2. n/a	3. C/Bond	22	\$20,000	1. \$0.00	2. \$0.00	3. \$61.65	4. \$0.00
05/11/2020	1854	R Bryden & S Howe 5 Pattison Ridge Madora Bay WA 6210	Redink Homes Midwest PO Box 85 GERALDTON	7 (Lot 894) Seakist Retreat KALBARRI	Dwelling	1. Concrete	2. Brick	3. C/Bond	218	\$269,160	1. \$511.40	2. \$538.32	3. \$368.75	4. \$0.00
05/11/2020	1863	J Willmott PO Box 61 ENEABBA	Owner/Builder	33 (Lot 216) Stokes Street HORROCKS	Retaining Wall	1. n/a	2. n/a	3. n/a		\$20,000	1. \$105.00	2. \$0.00	3. \$61.65	4. \$0.00
05/11/2020	1864	J & B Rebola 12 Hillside Crescent MAYLANDS	Hosey's Contracting PO Box 479 NORTHAMPTON	24 (Lot 12) Mitchell Street HORROCKS	Demolition	1. n/a	2. n/a	3. n/a	50	\$4,000	1. \$105.00	2. \$0.00	3. \$61.65	4. \$0.00
10/11/2020	1858	I D Bell PO Box 509 KALBARRI	Owner/Builder	127 (Lot 283) Stiles Road KALBARRI	B/G Swimming Pool and Fencing	1. n/a	2. n/a	3. n/a	32	\$9,000	1. \$105.00	2. \$0.00	3. \$61.65	4. \$0.00
10/11/2020	1862	J McDonald PO Box 149 GERALDTON	Norwest Building Group 279 Place Road GERALDTON	50 (Lot 49) Jaques Boulevard KALBARRI	Garage	1. Concrete	2. C/Bond	3. C/Bond	105	\$32,200	1. \$105.00	2. \$64.40	3. \$61.65	4. \$20.00
10/11/2020	1869	K & A McRae PO Box 43 KALBARRI	Owner/Builder	29 (Lot 944) Crocos Circuit KALBARRI	Carport	1. Concrete	2. n/a	3. C/Bond	18	\$5,000	1. \$105.00	2. \$0.00	3. \$61.65	4. \$0.00
10/11/2020	1868	Northampton Mens Shed PO Box 423 NORTHAMPTON	Owner/Builder	67 (Lot 452) Mary Street NORTHAMPTON	Shed	1. Concrete	2. Zinc	3. Zinc	36	\$6,000	1. \$105.00	2. \$0.00	3. \$61.65	4. \$0.00
10/11/2020	1865	S Opie 232 Frangipani Street Tom Price	Evoke Living Homes 98 Byfield Street NORTHAM	9 (Lot 62) Ruby Terrace KALBARRI	Transportable Building	1. Concrete	2. C/Bond	3. C/Bond	141	\$247,658	1. \$470.55	2. \$0.00	3. \$339.29	4. \$520.00
11/11/2020	1852	R Hose Po Box 125 NORTHAMPTON	M Barnden PO Box 184 NORTHAMPTON	7 (Lot 691) Waikiri Pde KALBARRI	Retaining Wall	1. n/a	2. Concrete	3. n/a	9.5	\$4,070	1. \$105.00	2. \$0.00	3. \$61.65	4. \$0.00

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - NOVEMBER 2020									
Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials	Area m2	Value	Fees
						1. Floor 2. Wall 3. Roof			1. App Fee 2. BCITF 3. BRB 4. Other
11/11/2020	1853	J McClintock PO Box 31 KALBARRI	M Barnden PO Box 184 NORTHAMPTON	56 (Lot 53) Mitchell Street HORROCKS	Retaining Wall	1. n/a 2. Concrete 3. n/a	20.12	\$8,000	1. \$105.00 2. \$0.00 3. \$61.65 4. \$0.00
18/11/2020	1842	D Dooley & M Heane 5 Allnut Tce AUGUSTA	Owner/Builder	52 (Lot 258) Flora Boulevard KALBARRI	Residence Limestone Wall	1. Concrete 2. L/Stone 3. C/Bond	88	\$120,000	1. \$384.00 2. \$240.00 3. \$164.40 4. \$500.00
18/11/2020	1866	W & M Finlay Super Fund PO Box 716 KALBARRI	Owner/Builder	13 (Lot 376) Magee Crescent KALBARRI	Storage Room	1. Concrete 2. C/Bond 3. C/Bond	51	\$15,000	1. \$105.00 2. \$0.00 3. \$61.65 4. \$0.00
18/11/2020	1870	R Screaigh PO Box 376 KALBARRI	Owner/Builder	26 (Lot 807) Glass Street KALBARRI	Enclose Carport	1. Concrete 2. W/Tex 3. n/a	40	\$4,500	1. \$105.00 2. \$0.00 3. \$61.65 4. \$0.00
19/11/2020	1874	W & D Smith 26 Woodstock St NEWMAN	Capricorn Blue Ent P/L 26 Woodstock St NEWMAN	16 (Lot 336) Cornell Place KALBARRI	Demolition	1. n/a 2. n/a 3. n/a	166	\$19,000	1. \$105.00 2. \$0.00 3. \$61.65 4. \$0.00
19/11/2020	1875	W & D Smith 26 Woodstock St NEWMAN	Capricorn Blue Ent P/L 26 Woodstock St NEWMAN	16 (Lot 336) Cornell Place KALBARRI	C/Bond Roof and wall cladding	1. n/a 2. C/Bond 3. C/Bond	166	\$19,000	1. \$105.00 2. \$0.00 3. \$61.65 4. \$0.00

7.2.2 WATER WHEELCHAIR STORAGE ROOM

LOCATION:	Kalbarri Foreshore
FILE REFERENCE:	9.1.3
DATE OF REPORT:	3 December 2020
REPORTING OFFICER:	Glenn Bangay – Principal EHO/Building Surveyor
APPENDICES:	1. Sally’s Tree Ablution Block storage area plans 2. VMR brick storage area 3. Keter - Duotech storage shed brochure

BACKGROUND:

Within the 2020/21 Budget, Council made a provision of \$6,500, for the construction of a storage room to house the “water wheelchair” to be attached to the Sally’s Tree ablution block on the Kalbarri foreshore. The budget provision was calculated using a quote provided.

At the 2020/21 Budget Meeting the Council recommended that Management approach the Kalbarri Volunteer Marine Rescue to determine if a storage facility can be placed at their premises as the location is closer to the water’s edge and easily accessible as it was considered that the proposed location at the Sally’s Tree ablutions was located too far from the water and negated the need to traverse across a car park.

A second location adjoining the new VMR building was identified and plans were prepared for a structure to house the water wheelchair (See appendices 2) and quotations requested from local contractors. The only quotation received for the new structure is from Simple Life Projects for an amount of \$11,056.58 (Incl GST).

COMMENT:

Due to the quote for the revised location is greater than the budget provision, Management have identified a third alternative which is the purchase of a Keta Duotech UV resistant plastic weathered wooden texture wall finish, lockable storage shed, 2160mm (W) x 2180mm (L) x 2280mm (H), with heavy-duty floor panels and sturdy lockable double doors.

It consists of a steel reinforced double wall construction and roof that can withstand loads up to 200 kg/sqm. See Appendices 3.

The cost of the shed is \$1,599.00 (Incl GST). There will be extra costs for delivery and purchase of suitable locks and fitting, allowing \$250.00 for delivery and \$500.00 for purchase and fitting of suitable locks, the amount is well within the budgeted allocation.

To resolve the water wheelchair storage the above unit is now considered a better option.

The only other alternative to this issue is to not have a storage shed and that the water wheelchair remain in the meeting room at the Allen Centre where it is currently stored.

FINANCIAL & BUDGET IMPLICATIONS:

An effect of either additional expenditure, less expenditure or no expenditure could occur to the current budget depending on the decision the Council makes.

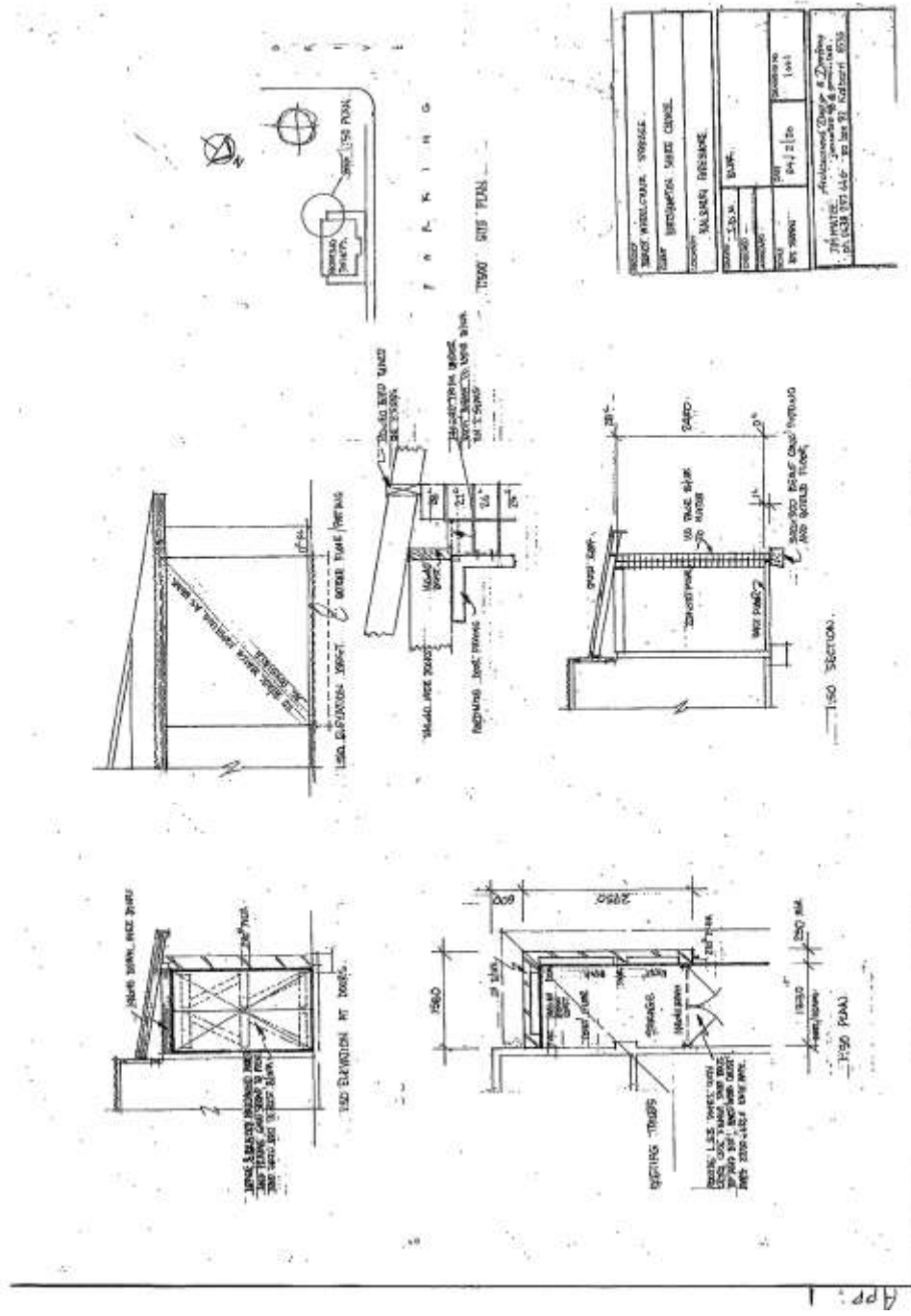
VOTING REQUIREMENT:

Simple Majority Required:

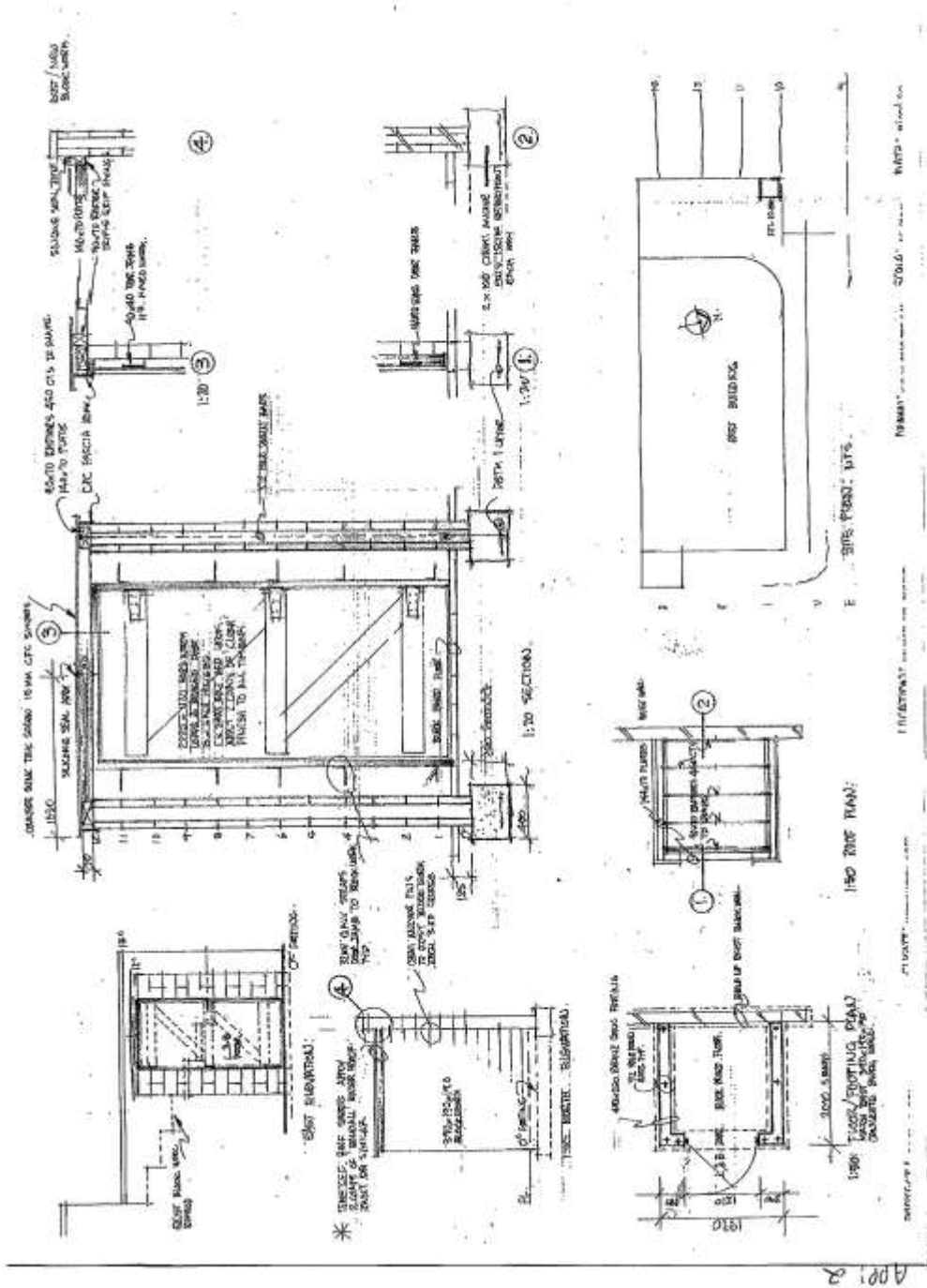
OFFICER RECOMMENDATION – ITEM 7.2.2

That Council authorise the change of the design of the water wheelchair and the purchase of the Keter 2160 x 2180 x 2260mm Artisan Shed from Bunnings and install the shed at a suitable location adjoining the new VMR building on the Kalbarri Foreshore.

APPENDICES 1 – Plans of proposed storage unit



APPENDICES 2 – Plans at VMR Location



APPENDICES 3 – Picture of Storage Shed



TOWN PLANNING CONTENTS

7.3.1	SUMMARY OF PLANNING INFORMATION ITEMS	2
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7.3.1 SUMMARY OF PLANNING INFORMATION ITEMS

DATE OF REPORT: 20 December 2020
REPORTING OFFICER: Michelle Allen – Planning Officer

COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Planning Officer.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
083	M Barnden (JA McClintock)	LOT 53 (No. 56) MITCHELL STREET, HORROCKS	RETAINING WALLS – R-CODE VARIATION	10 November 2020
084	M Barnden (RJ Hose)	LOT 691 (NO. 7) WAIKITI PARADE, KALBARRI	RETAINING WALL – R-CODE VARIATION	10 November 2020
085	WW FINLAY	LOT 376 (NO. 13) MAGEE CRESCENT, KALBARRI	OUTBUILDING (STORAGE)	13 November 2020
086	Banwall Pty Ltd	LOT 1 (NO. 43) GANTHEAUME CRESCENT, KALBARRI	GROUPED DWELLING – R-CODE VARIATION	19 November 2020
087	DM AFRICH	LOT 3 (NO. 1) SALAMIT PLACE, KALBARRI	GROUPED DWELLING – R-CODE VARIATION	19 November 2020
2016-063	HALSALL & ASSOCIATES	LOT 10646 (NO. 399) RED BLUFF ROAD, KALBARRI	AMENDMENT – CARAVAN & CHALET PARK, OFFICE & CARETAKER'S DWELLING	19 November 2020
088	McAULLAY BUILDERS (TR & SJ HAY)	LOT 242 (NO. 28) STOKES STREET, HORROCKS	SINGLE DWELLING AND OUTBUILDING – R-CODE VARIATION	20 November 2020
089	R J JACKSON	LOT 52 ANGLE STREET, ISSEKA	SINGLE HOUSE	25 November 2020

090	L CRICKMAY (MJ & KL STONE)	LOT 14 (NO. 30) FIFTH AVENUE, NORTHAMPTON	RETAINING WALL AND VERANDAH – R-CODE VARIATIONS	25 November 2020
091	GB RALPH	LOT 95 (NO. 25) SUTHERLAND STREET, KALBARRI	INDUSTRIAL OUTBUILDING (WAREHOUSE/STORAGE) – SECOND-HAND FRAME	26 November 2020
082	DM & ABC RHODES	LOT 95 (NO. 8) MORTIMER STREET, KALBARRI	BUILDING ADDITIONS FOR HOLIDAY ACCOMMODATION USE (BED AND BREAKFAST)	10 December 2020

OFFICER RECOMMENDATION – ITEM 7.3.1

For Council Information

LATE ITEMS – DECEMBER 2020

TOWN PLANNING

7.3.2	PROPOSED SIGNAGE – ENTRANCE TO KALBARRI BOAT PEN FACILITY – RESERVE 26591 LOT 202 GREY STREET, KALBARRI	2
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7.3.2 PROPOSED SIGNAGE – ENTRANCE TO KALBARRI BOAT PEN FACILITY – RESERVE 26591 LOT 202 GREY STREET, KALBARRI

LOCATION:	Reserve 26591 Lot 202 Grey Street, Kalbarri (Entrance to Kalbarri Boat Pen Facility)
FILE REFERENCE:	10.6.6 / A3786
APPLICANT:	K Ralph
OWNER:	State of Western Australia
DATE OF REPORT:	16 December 2020
REPORTING OFFICER:	Michelle Allen – Planning Officer
RESPONSIBLE OFFICER:	Garry Keeffe, Chief Executive Officer
APPENDICES:	
1.	Application
2.	Individual Signs

AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

An Application has been received for the installation of one large pylon multi-panel information sign upon Reserve 26591 adjacent to the entrance of the Kalbarri Boat Pen Facility on Grey Street, Kalbarri. The sign is for promotional purposes for a number of tourism and recreation activity providers. The Application requires approval from Council for the erection and management of the ‘multi-panel’ information sign.

LOCATION:

Figure 1. Location within Reserve 26591 Lot 202 Grey Street, Kalbarri

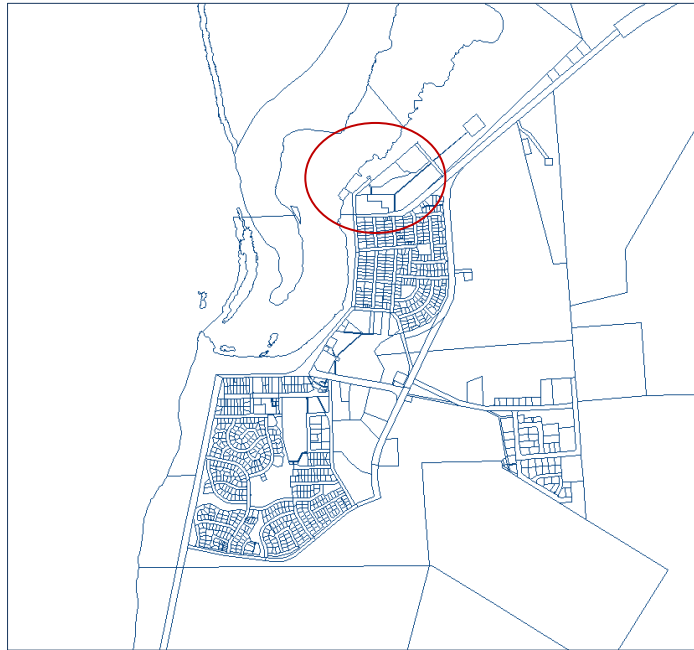


Figure 2. Site plan of Reserve 26591 Grey Street, Kalbarri showing proposed location of sign



BACKGROUND:

An application was received to install a large pylon multi-panel information sign at the entrance to the Kalbarri Boat Pen Facility within Reserve 26591 Grey Street, Kalbarri.

The Proposal:

An Application has now been received from Kate Ralph of Kalbarri Rock Lobster Tours and Charter for the installation of one large sign to be located at the entrance to the Kalbarri Boat Pen Facility as per the following detail:

Signage

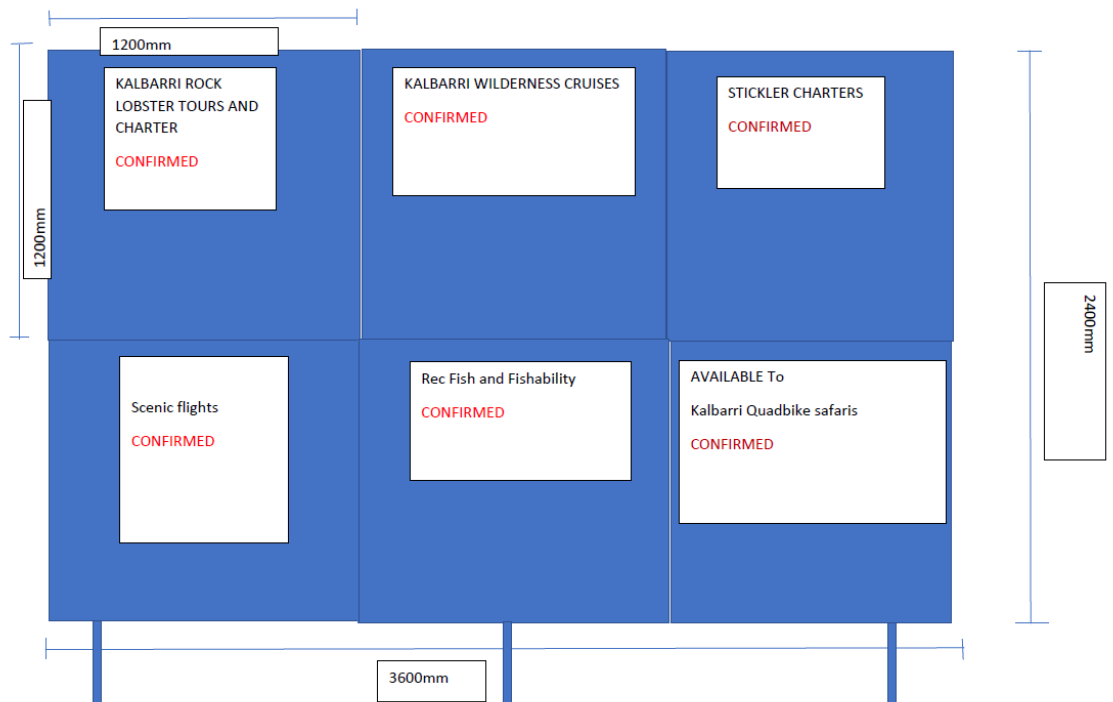
Location: At the entrance to the Kalbarri Boat Pen Facility located upon Reserve 26591 Grey Street, Kalbarri.

Size: 2400mm x 3600mm

Design: As per designs below. The sign will consist of six sections/parts each measuring 1200mm x 1200mm available for businesses to include advertising for their individual enterprise. Six businesses have agreed to be part of the sign proposal proposed by the applicant and include:

- Kalbarri Rock Lobster Tours and Charter;
- Kalbarri Wilderness Cruises;
- Stickler Charters;
- Scenic Flights;
- Fishability; and
- Kalbarri Quadbike Safaris.

Figure 3. Photograph of proposed sign as at 14 December 2020



STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Local: Shire of Northampton Local Planning Scheme No. 10

Shire of Northampton Local Planning Scheme No. 10

Local Planning Scheme No. 10 outlines a number of provisions in relation to advertising as per the following:

“5.11.5 Advertisements

All advertisements shall:

- (a) Be designed to be compatible with the proposed surroundings including buildings, landscaping and other advertisements; and*
- (b) Be erected or displayed in a position:*
 - so as to not obstruct the passage of or so as to create a hazard for vehicles or pedestrians;*
 - such that in the opinion of the local government, they would not adversely affect the amenity of the locality;*

-
- so as to not significantly obstruct or impede all or part of a view of a river, the sea or other place or feature which in the opinion of the local government is of significance to the district; and
 - where attached to a building, be incorporated into the architectural features of the building in placement, style, proportions, materials, colours and finish; and
- (c) Only contain the following information:
- the name of the occupier;
 - the business carried on in the premises;
 - the occupier's telephone number;
 - a description of the goods sold or offered for sale in the premises to which the advertisement is affixed or to which it relates; and
 - any other matter specifically approved by the local government."

POLICY IMPLICATIONS:

Local: Shire of Northampton Local Planning Policy – Signage

The Signage Local Planning Policy includes the following provisions:

5.0 SIGN STANDARDS

Signs or advertising devices (including an exempted sign) erected or displayed shall:

- (a) be securely fixed to any structure which supports it;
- (b) be structurally sound and capable of withstanding any forces to which it would be reasonably subjected to without collapsing, deforming or moving from the position on which it was erected or displayed;
- (c) be constructed and erected to the satisfaction of the Surveyor;
- (d) comply with the regulation 297 of the Road Traffic Code 2000;
- (e) be maintained in good order and clean condition;
- (f) other than a service or tourist direction sign, be directly associated with the approved use of the property on which it is displayed;
- (g) not be erected or displayed in a position:
 - (i) so as to obstruct the passage of or so as to create a hazard for vehicles or pedestrians;
 - (ii) that in the opinion of the Shire adversely affects the local amenity;
 - (iii) so as to significantly obstruct or impeded all or part of a view of a river, the sea or other place or feature which in Council's opinion is of significance to the district.

6.0 SIGN DESIGN & INFORMATION

6.1 Every sign shall be designed to be compatible with the proposed surroundings, including buildings, landscaping and other signs.

6.2 Every sign attached to buildings shall be incorporated into the architectural features of the building in placement, style, proportions, materials and finish and shall be designed, constructed, finished, installed and professionally maintained.

6.3 Every sign shall contain the following information only:

- (a) the name of the occupier;
- (b) the business carried on in the premises;
- (c) the occupier's telephone number;
- (d) a description of the goods sold or offered for sale in the premises to which the sign is affixed or to which it relates;
- (e) any other matter specifically approved by the Shire.

10.0 THOROUGHFARES/RESERVES UNDER THE CARE & CONTROL OF COUNCIL

10.1 Unless otherwise permitted in this Policy, no advertising sign or hoarding shall be permitted on thoroughfares/reserves under the care and control of the Council, unless approval is granted from the Shire.

10.2 Notwithstanding Clause 10.1 above an advertising sign shall not, without the written approval of the Council, be erected or displayed:

- (a) on or adjacent to a footpath which results in the pedestrian access being less than 2m in width;
- (b) over any footpath where the resulting vertical clearance between the sign and the footpath is less than 2.5m;
- (c) on or within 3m of a carriageway;
- (d) upon a dividing strip or traffic island;
- (e) so as to obstruct the passage, line of sight or create a hazard for vehicles or pedestrians;
- (f) on any landscaping feature on a thoroughfare/reserve, including street tree or furniture;
- (g) so as to significantly obstruct or impeded all or part of a view of a river, the sea or other place or feature which in Council's opinion is of significance to the district; or
- (h) in any other place that, in the opinion of the Shire, adversely affects the local amenity.

10.3 Where approval is given for the erection or display of a sign on thoroughfares/reserves under the care and control of the Council,

the owner of the device shall, prior to the erection or display of a sign, complete and return to Council an undertaking that shall require the owner of the device:

- (a) to indemnify and keep indemnified the Shire, its servants and agents against any claim or proceeding (and any cost and expenses incurred as a result) that may be made or brought by any person or corporation against the Shire, its servants and agents arising out of the erection, existence or operation of the advertisement; or any negligence of the Shire, its servants and agents in granting approval to erect or display the advertisement or in setting or failing to set conditions or giving or failing to give directions for the erection, existence or display of the advertisement.*
- (b) in respect of that device, effect and maintain a public liability insurance policy with a reputable insurer. The policy must include a Cross Liabilities Clause, and be in the joint names of the sign owner and the Shire. The sum insured for any single event shall be \$1M.*
- (c) to obtain approval from Main Roads WA where relevant.*

11.5 Information Panels

The Shire may provide tourist or other information panels or bays of varying sizes and charge fees for the inclusion of advertisements in such panels or bays.

11.6 Pylon Signs

11.6.1 A pylon sign shall:

- (a) not have any part more than 6,000mm above the level of the ground immediately below it;*
- (b) not exceed 4m² in area unless approved by the Shire;*
- (c) be supported on one or more piers or columns of brick, stone, concrete, timber or steel of sufficient size and strength to support the sign under all conditions;*
- (d) not be within 2,000mm of the side boundaries of the lot on which it is erected unless the lot on which the pylon sign is erected abuts an intersecting street or right-of-way, where the Shire may authorise the erection of the sign at a distance less than 2,000mm;*
- (e) not have any part less than 6,000mm from any part of another sign erected on the same lot.*

11.6.2 Where pylon signs are to be erected on a lot on which a factory tenement building or small shops are erected or are to be erected the Shire may require all the pylon signs to be incorporated into one sign in which case:

- (a) all of the constituent or infill signs are of an equal size; and
- (b) one constituent or infill sign is provided for each business, shop or unit on the lot.

It is considered that the proposed signage can comply with the provisions of the Local Planning Policy, as per the comments provided further within this report.

COMMENT:

The Application for Development Approval is considered to comply with the provisions of the Local Planning Scheme No. 10 and the Shire's Local Planning Policy for Signage.

Whilst under provision 11.6, a pylon sign should not exceed 4m² unless approved by the Shire, the proposed sign is a multi-panel pylon information sign representing six businesses/organisations. As such it is considered to meet provision 11.5 of the Local Planning Policy which grants discretion to Council to allow tourist or other information panels or bays of varying sizes for the inclusion of advertisements in such panels or bays.

The six final sign designs are still to be presented to Council together with the final placement of each panel on the sign.

Approval of the Pylon Sign would be subject to Council approving the individual designs/artwork and the most appropriate location at the entrance of the Boat Pen Facility. Subject to this approval, it is recommended that Council approve the Application for Development Approval for one multi-panel pylon sign, with a condition to be placed upon the approval that no further signs be allowed for the promotion of businesses/organisations in this area, that the signs must be maintained and secured appropriately, and that the Applicant/Proponents must maintain public liability insurance coverage for the sign.

VOTING REQUIREMENT:

Simple Majority Required.

CONCLUSION:

It is recommended that Council approve the installation of Sign in the location proposed.

OFFICER RECOMMENDATION – ITEM 7.3.3	APPROVAL
<p>That Council grant Development Approval for signage to be installed at the entrance to the Kalbarri Boat Pen Facility upon Reserve 26591 Lot 202 Grey Street, Kalbarri, subject to the following conditions:</p>	
<p>1. Development shall be in accordance with the attached approved plan(s) dated 18 December 2020 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;</p>	
<p>2. The approval is for one pylon sign to be located as per the attached approved plan(s) dated 18 December 2020 and to the approval of the local government. The endorsed sign designs shall not be modified or altered without the prior written approval of the local government;</p>	
<p>3. The cost to develop, construct, erect and maintain the sign shall be borne by the six businesses/organisations involved in the sign proposal;</p>	
<p>4. The final design/artwork of the sign shall be forwarded to the local government for approval prior to installation of the sign;</p>	
<p>4. The sign is to be maintained in good condition to the approval of the local government. Should the sign become in a state of disrepair, the Shire of Northampton reserves the right to remove the sign(s) at the cost of the Applicant/Proponents;</p>	
<p>5. The sign is to be securely fixed in position at all times;</p>	
<p>6. The Applicant/Proponents is required to indemnify and keep indemnified the Shire, its servants and agents against any claim or proceeding (and any cost and expenses incurred as a result) that may be made or brought by any person or corporation against the Shire, its servants and agents arising out of the erection, existence or operation of the advertisement; or any negligence of the Shire, its servants and agents in granting approval to erect or display the advertisement or in</p>	

setting or failing to set conditions or giving or failing to give directions for the erection, existence or display of the advertisement;

- 7. The Applicant/Proponents are required to maintain a public liability insurance policy with a reputable insurer to a minimum of \$1,000,000 for the coverage of the sign and provide copy to the local government;**
- 8. No further signs shall be permitted at the entrance to the Kalbarri Boat Pen Facility upon Lot 202 Grey Street, Kalbarri in relation to tourism providers.**

Advice Notes:

Note 1: If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.

APPENDIX 1 – APPLICATION

PROPOSAL FOR SIGNAGE AT KALBARRI FISHERMEN'S PEN CAR PARK

To Michelle and Garry,

24/11/20

Please see below our diagram of sign proposal on advice from shire and Department of transport for joint signage at kalbarri pens. We are hoping to have this placed in the area between the two pen gates. This sign will be constructed the same as VMR signs.

I have been in contact with the businesses below via email and phone and am waiting on them all to email there interest in having a sign in regards to signage approval at the Kalbarri pens for advertising.

The businesses mentioned in the diagram below have all been emailed this proposal as they run there business from the pens or in the river gorges. Each sign is 1200mm x 1200mm section with 6 spots available.

Once I receive letters of interest I will forward them to you asap. I have verbal confirmation from 3 business already.

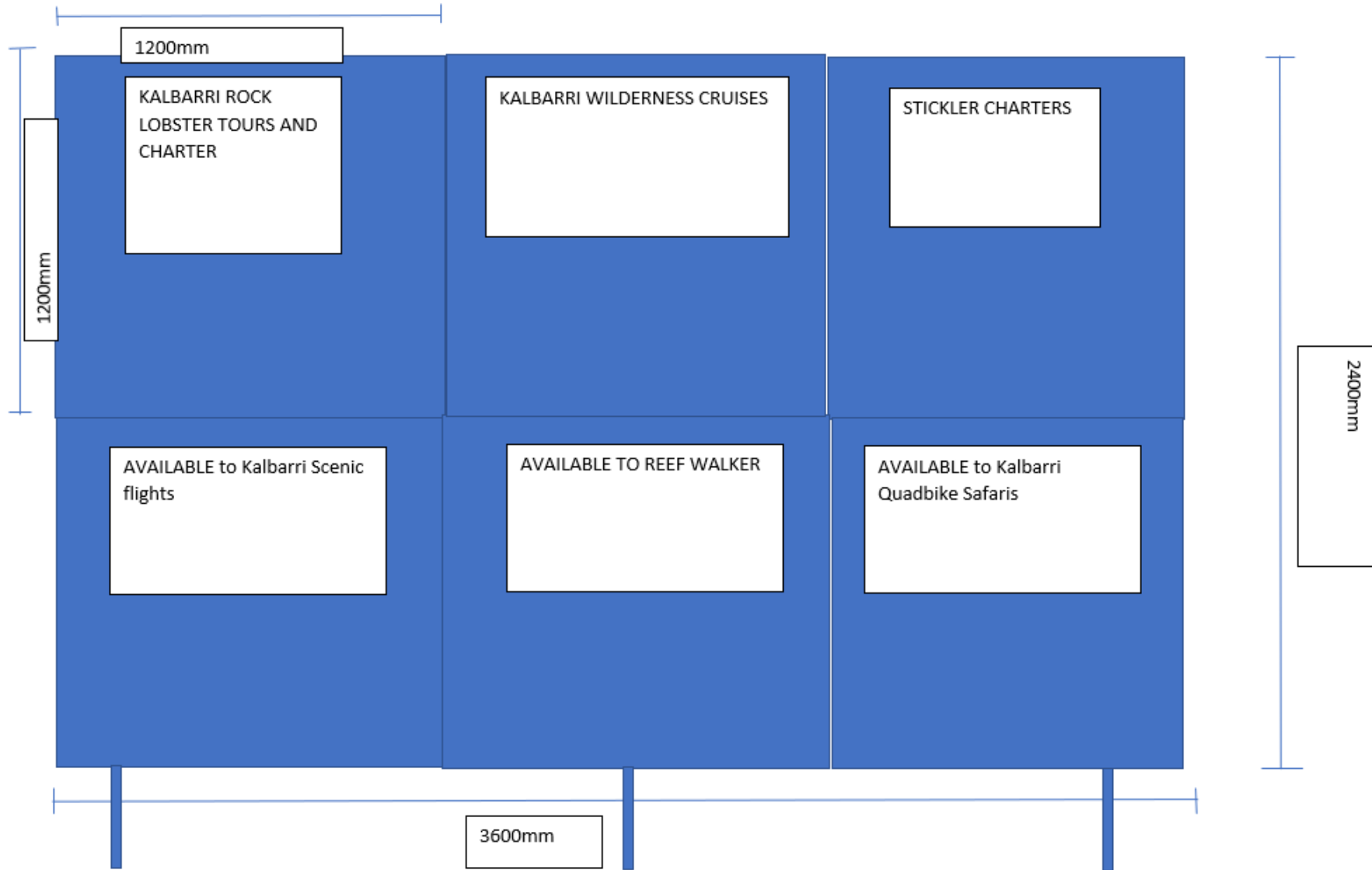
These business are asking when this will be installed as they want to get signs made, this is why I am sending this infor to you now so you can give input, feed back, ideas, and hopefully pre approval so we can try get this constructed before our busy holiday season.

Thankyou for your time I look forward to your reply

Yours sincerely,

Kate Ralph





From: Kate Ralph <km.ralph163@hotmail.com>
Sent: Monday, December 14, 2020 2:13 PM
To: Garry Keeffe <ceo@northampton.wa.gov.au>; Michelle Allen <cdo@northampton.wa.gov.au>
Subject: Signage Approval

To Garry & Michelle

Please see attached documents of signage to be approved for the Pen Sign.

Scenic flights apologise for not having there design finished the company they use are very busy, Fishabilty is still working on there design but will be something close to attachment. I will send these in to shire for approval once I receive.

We hope these that are attached can be taken to council on 18th for approval.

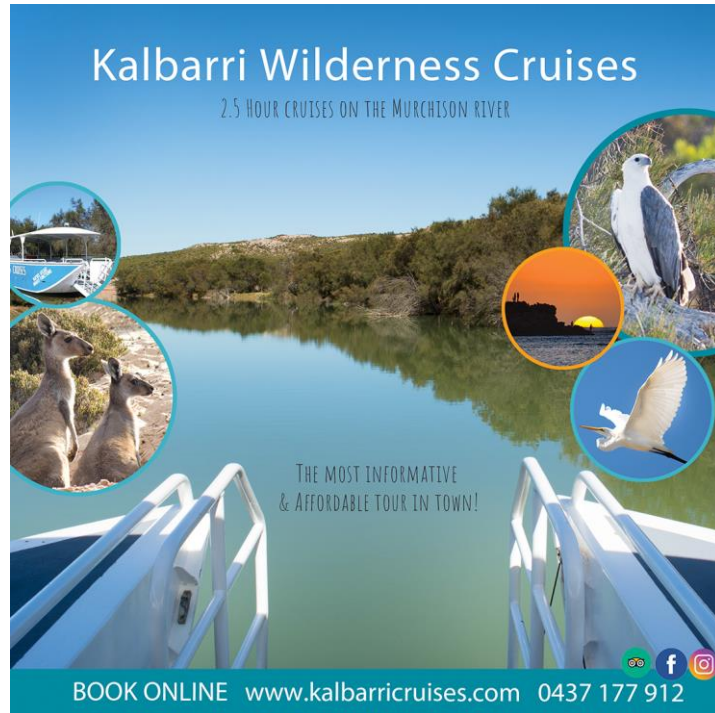
Thankyou for your time if you need anything else please let me know.

Kate Ralph.
0427010976

Sent from [Mail](#) for Windows 10

APPENDIX 2 – INDIVIDUAL SIGNS

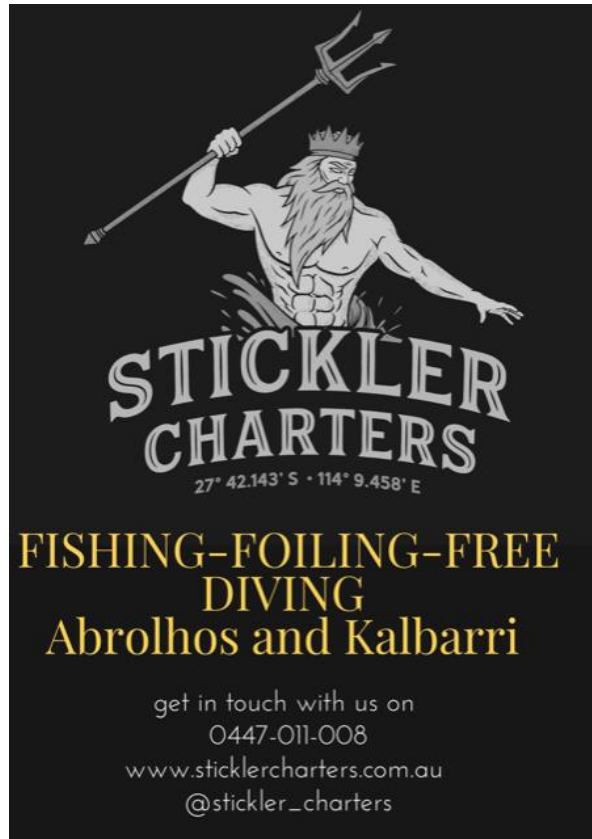
Kalbarri Wilderness Cruises



Kalbarri Rock Lobster Tours and Charters



Stickler Charters



Fishability

Upcoming Fishing events



Fishability promotes accessible and inclusive fishing experiences in Western Australia. For information on accessible fishing locations in the Kalbarri region view the Fishability map at fishability.org.au or find us on Facebook

Kalbarri Quad Bike Safaris

Kalbarri
**QUAD
BIKE
SAFARIS**

on our bike ... to the bush

**BOOK YOUR
ADVENTURE
TODAY**

*Experience fun, adventure
and nature in the stunning
Western Australian outback*

7.4.1	ACCOUNTS FOR PAYMENT	2
7.4.2	MONTHLY FINANCIAL STATEMENTS – NOVEMBER 2020	11

7.4.1 ACCOUNTS FOR PAYMENT

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10th December 2020
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Leanne Rowe/Grant Middleton
APPENDICES:	1. List of Accounts

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 18th December 2020, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.1

That Municipal Fund Cheques 21998 to 22015 inclusive totalling \$64,308.62, Municipal EFT payments numbered EFT21407 to EFT21530 inclusive totalling \$497,833.63, Trust Fund Cheques 2567 to 2572, totalling \$2,823.55, Direct Debit payments numbered GJ0504 to GJ0509 inclusive totalling \$232,792.58 be passed for payment and the items therein be declared authorised expenditure.

MUNICIPAL FUND CHEQUES

Chq #	Date	Name	Description	Amount
21998	02-11-2020	TEAKHILL HOLDINGS PTY LTD	REFUND DOG REGISTRATION PEPPER	30.00
21999	02-11-2020	TEAKHILL HOLDINGS PTY LTD	REFUND DOG REGISTRATION LILLY	62.50
22000	04-11-2020	SHIRE OF NORTHAMPTON	KALBARRI CAMP HALL REMOVE CLADDING	61.65
22001	04-11-2020	TELSTRA	TELEPHONE CHARGES	1927.64
22002	09-11-2020	SHIRE OF NORTHAMPTON	BA1856 SHED NTON CEMETERY	61.65
22003		Cancelled		
22004	09-11-2020	SYNERGY	ELECTRICITY CHARGES	2696.12
22005	10-11-2020	GERALDTON MOWER & REPAIR SPECIALISTS	PARTS	446.60
22006	10-11-2020	KLEENHEAT GAS	FACILITY /CYLINDER SERVICE CHARGE	85.80
22007	10-11-2020	MCLEODS BARRISTERS & SOLICITORS	LEGAL FEES	2365.88
22008	24-11-2020	TELSTRA	TELEPHONE CHARGES	213.30
22009	24-11-2020	SYNERGY	ELECTRICITY CHARGES	23465.08
22010	30-11-2020	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	18658.54
22011	30-11-2020	GERALDTON MOWER & REPAIR SPECIALISTS	PARTS	236.70
22012	30-11-2020	KLEENHEAT GAS	FACILITY/CYLINDER SERVICE FEE	85.80
22013	30-11-2020	MCLEODS BARRISTERS & SOLICITORS	LEGAL FEES	7312.36
22014	30-11-2020	RHONDA BARBETTI	UNIFORM EMBLEMS/ EMBROIDERY	772.00
22015	30-11-2020	GERALDTON SHEDS N HOMES	FINAL NCCA SHED PAYMENT	5827.00
				64308.62

ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT21407	03-11-2020	HAYLEY R WILLIAMS DEVISE URBAN PLANNING	PLANNING SERVICES	4290.00
EFT21408	03-11-2020	MIDWEST TREE SERVICES	KCC LOP & WOODCHIP TREES	3476.00
EFT21409	03-11-2020	AUSTRALIAN TAXATION OFFICE	BAS SEPT 2020	32228.10
EFT21410	06-11-2020	GHD PTY LTD	HORROCKS BEACH CHRMAP	4829.72
EFT21411	10-11-2020	AW CRAGAN & ALLCAPRI PTY LTD	FIFTH AVE RESEAL PREP/NTON CEM	506.00
EFT21412	10-11-2020	KALBARRI IGA	STAFF MEALS/GOODS	187.96
EFT21413	10-11-2020	ARROW BRONZE	NICHE WALL PLAQUE	293.97
EFT21414	10-11-2020	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	FIFTH ST RESEAL AGG	2427.72
EFT21415	10-11-2020	BUNNINGS (GERALDTON WAREHOUSE)	PLANTS	645.08
EFT21416	10-11-2020	CANNING BRIDGE AUTO LODGE	RATES TRAINING ACCOMM	720.00
EFT21417	10-11-2020	CHEM CENTRE EXPERT SOLUTIONS	WATER SAMPLE	220.00
EFT21418	10-11-2020	COFFEY SERVICES AUSTRALIA PTY LTD	STOCKPILE SAMPLING CONTAMINATED SITE	12783.10
EFT21419	10-11-2020	COASTAL ELECTRICAL & SOLAR	KAL DOSING PUMP POWER BOARD	1259.50
EFT21420	10-11-2020	PERTH COMPU-STOR	ARCHIVE BOXES	222.34
EFT21421	10-11-2020	CORSIGN WA PTY LTD	POSTS, CAPS	3744.95
EFT21422	10-11-2020	TOLL TRANSPORT PTY LTD	FREIGHT	454.81
EFT21423	10-11-2020	SIMON DRAGE	SLASHING/FIREBREAKS	2303.40
EFT21424	10-11-2020	ENGIN PTY LTD	ENGIN CHARGES	250.28
EFT21425	10-11-2020	FENN PLUMBING & GAS	CLEAR BLOCKAGE DUMP POINT	99.00
EFT21426	10-11-2020	FORPARK AUSTRALIA	KALB SPORT AND REC PLAYGROUND	1105.50
EFT21427	10-11-2020	ATOM GERALDTON	BATTERY	313.13
EFT21428	10-11-2020	GERALDTON TROPHY CENTRE	ACRYLIC MAGNETIC NAME BADGES	98.00
EFT21429	10-11-2020	GERALDTON FUEL COMPANY PTY LTD	FUEL CARD PURCHASE	407.27
EFT21430	10-11-2020	GILGAI TAVERN	NPTN ROAD CREW MEALS	357.00
EFT21431	10-11-2020	GREAT NORTHERN RURAL SERVICES	KAL OVAL RETIC PARTS	364.88

SHIRE OF NORTHAMPTON
FINANCE REPORT – 18 DECEMBER 2020

EFT #	Date	Name	Description	Amount
EFT21432	10-11-2020	GREAT SOUTHERN FUEL SUPPLY	DEPOT FUEL/FUEL CARDS	46747.92
EFT21433	10-11-2020	THE GREEN MAN TREE SERVICES	KAL TREE REMOVAL	275.00
EFT21434	10-11-2020	HASLEBYS HARDWARE SUPPLIES	CLOTHESLINE, HARDWARE	2016.64
EFT21435	10-11-2020	TANYA HENKEL	HERITAGE ADVISORY SERVICES	1800.35
EFT21436	10-11-2020	HOLLOMBY FOUNDATION	GUC SCHOLARSHIP 2021	2000.00
EFT21437	10-11-2020	KALBARRI AUTO CENTRE & CARS 4U2 HIRE	VEHICLE SERVICE	495.00
EFT21438	10-11-2020	KALBARRI EXPRESS FREIGHT	FREIGHT	343.64
EFT21439	10-11-2020	KALBARRI NEWSAGENCY	STATIONERY	68.80
EFT21440	10-11-2020	KALBARRI PEST CONTROL	WAGOE REPEATER BEE TREATMENT	220.00
EFT21441	10-11-2020	MARKETFORCE	ADVERTISING	703.28
EFT21442	10-11-2020	LGRCEU	PAYROLL DEDUCTIONS	102.50
EFT21443	10-11-2020	MIDWEST MULCHING MOWING	VERGE MULCHING	792.00
EFT21444	10-11-2020	MODERN TEACHING AIDS PTY LTD	NCCA HIGH CHAIRS	428.84
EFT21445	10-11-2020	MOORE	2020 NUTS & BOLTS WORKSHOP	1419.00
EFT21446	10-11-2020	NAPA	RAGS, CRC, DEGREASER	390.28
EFT21447	10-11-2020	NORTHAMPTON COMMUNITY CENTRE	SPORTS ADMINISTRATION	1300.00
EFT21448	10-11-2020	NORTHAMPTON NEWSAGENCY	NEWSPAPERS, STATIONERY	864.49
EFT21449	10-11-2020	KALBARRI PALM RESORT	NTON CONST CREW ACCOMM	948.00
EFT21450	10-11-2020	PROTECTOR FIRE SERVICES	FIRE EXTINGUISHER	214.50
EFT21451	10-11-2020	LEANNE ROWE	REIMB UNI FEES	1509.50
EFT21452	10-11-2020	SANFORD VETERINARY CLINIC	STERILASTION SUBSIDY	20.00
EFT21453	10-11-2020	THE SHEARING SHED CAFE	REFRESHMENTS	175.00
EFT21454	10-11-2020	PAUL SHERIFF	SYNERGYSOFT MTCE	440.00
EFT21455	10-11-2020	SPALDING ELECTRICAL SERVICES	HORROCKS JETTY LIGHT	1595.00
EFT21456	10-11-2020	2V NET IT SOLUTIONS	COMPTER MTCE	1694.00
EFT21457	10-11-2020	TOTALLY WORKWEAR - GERALDTON	SAFETY BOOTS	166.20
EFT21458	10-11-2020	LANDGATE	VALUATION EXPENSES	218.96
EFT21459	10-11-2020	IT VISION	TRAINING RATES	3410.00
EFT21460	10-11-2020	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	478.87

SHIRE OF NORTHAMPTON
FINANCE REPORT – 18 DECEMBER 2020

EFT #	Date	Name	Description	Amount
EFT21461	10-11-2020	WILLIAMS & HUGHES	LEGAL ADVICE	2145.00
EFT21462	10-11-2020	AT & DE WILSON PTY LTD	NTON OFFICE REPAIR WINDOW FRAMES	2904.00
EFT21463	10-11-2020	WREN OIL	OIL WASTE DISPOSAL	1446.50
EFT21464	10-11-2020	WURTH AUSTRALIA PTY LTD	DEPOT SUPPLIES	573.97
EFT21465	10-11-2020	AUSTRALIAN TAXATION OFFICE	BAS OCT 20	34601.00
EFT21466	12-11-2020	KEVIN JOHN MOSS	REIMB FUEL	102.96
EFT21467	12-11-2020	LEO RYAN	REIMB LAND LINE RENTAL	39.90
EFT21468	17-11-2020	HAYLEY R WILLIAMS DEVISE URBAN PLANNING	PLANNING SERVICES	4576.00
EFT21469	17-11-2020	JACQUELINE TEAKLE-BOM	NCCA REIMB SPOTLIGHT BLINDS	276.00
EFT21470	24-11-2020	DPT. OF WATER & ENVIRONMENT REG	INFRINGS RIGHTS WATER & IRRIGATION	900.00
EFT21471	24-11-2020	PURCHER INTERNATIONAL	PARTS	169.09
EFT21472	26-11-2020	GLENN BANGAY	REIMB NODE1	47.97
EFT21473	26-11-2020	NEIL BROADHURST	REIMB FUEL	117.42
EFT21474	26-11-2020	MIDWEST TREE SERVICES	KAL FSHORE TREE LOPPING	8855.00
EFT21475	26-11-2020	KEVIN JOHN MOSS	REIMB FUEL	31.20
EFT21476	26-11-2020	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	DOZER HIRE STOCKPILE/ PUSH GRAVEL	38236.00
EFT21477	26-11-2020	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 154	20658.33
EFT21478	27-11-2020	EASTOUGH CARPENTRY	HORROCKS INSTALL WALKWAY	2329.58
EFT21479	30-11-2020	ABCO PRODUCTS PTY LTD	SOAP DISPENSERS	205.39
EFT21480	30-11-2020	ABROLHOS ELECTRICS	BINNU HALL POWER POINTS INSP	907.50
EFT21481	30-11-2020	ANGIES CAFE	REFRESHMENTS	330.00
EFT21482	30-11-2020	AIR SAFETY NAVIGATORS	KAL AERODROME MANUAL UPDATE	1595.00
EFT21483	30-11-2020	AUSTRALIA POST	POSTAGE	1376.25
EFT21484	30-11-2020	BATAVIA TIMBER & SALVAGE	KINGS PARK TOILET BLOCK DEMOLITION	14520.00
EFT21485	30-11-2020	BATAVIA FENCING	HORROCKS - KILLY ST SUMP FENCE	11980.00
EFT21486	30-11-2020	CAT WEST PTY LTD	STEPHEN ST ASPHALT SEAL	64322.96
EFT21487	30-11-2020	CENTRAL WEST PUMP SERVICE	ECO FLORA SUBMERSIBLE BORE REPLACE	7942.50

SHIRE OF NORTHAMPTON
FINANCE REPORT – 18 DECEMBER 2020

EFT #	Date	Name	Description	Amount
EFT21488	30-11-2020	CITY ELECTRIC SUPPLY PTY LTD	LIGHT BOLLARDS	836.00
EFT21489	30-11-2020	CLEANAWAY OPERATIONS PTY LTD	RES/COMM 240LT COLLECTION, SITE MTCE	43067.14
EFT21490	30-11-2020	BOC GASES AUSTRALIA	INDUSTRY GASES	73.93
EFT21491	30-11-2020	WINC AUSTRALIA PTY LTD	P/COPIER MTCE	1087.23
EFT21492	30-11-2020	TOLL TRANSPORT PTY LTD	FREIGHT	71.69
EFT21493	30-11-2020	SIMON DRAGE	BATE/SEVENTH RESIDENCE MTCE	1049.73
EFT21494	30-11-2020	GARY DUNGATE	HAMPTON RD PAVERS REPAIRS	330.00
EFT21495	30-11-2020	EASTMAN POLETTI SHERWOOD ARCH	KAL JAKES POINT PUBLIC ABLUTIONS	7040.00
EFT21496	30-11-2020	FENN PLUMBING & GAS	SALLY TREE REPAIR TOLIET	363.00
EFT21497	30-11-2020	FIVE STAR BUSINESS EQUIPMENT AND COMMUNICATIONS	PHOTOCOPIER COUNT/MTCE	414.96
EFT21498	30-11-2020	FORPARK AUSTRALIA	HORROCKS PLAYGROUND HARDWARE	92.40
EFT21499	30-11-2020	FULTON HOGAN INDUSTRIES PTY LTD	FIFTH AVE BITUMEN SUPPLY & SPRAY	30939.19
EFT21500	30-11-2020	GANTHEAUME BAY ELECTRICAL	KAL JAKES PT WATERLINE EXCAV HIRE	302.50
EFT21501	30-11-2020	GERALDTON SIGN MAKERS	SIGNS 'BUILDING OUR FUTURE'	962.50
EFT21502	30-11-2020	GREAT NORTHERN RURAL SERVICES	PORT GREGORY WATER REPAIRS	515.99
EFT21503	30-11-2020	HASLEBYS HARDWARE SUPPLIES	KAL SPRINKLERS, HARDWARE	3972.87
EFT21504	30-11-2020	C + J HANSON PLUMBING CONTRACTORS	NCC REPAIR AND REPLACE CISTERNS	2885.92
EFT21505	30-11-2020	HOSEXPRESS	MALE SOCKETS	5.27
EFT21506	30-11-2020	INSTANT RACKING & SHELVING	ISSEKA BFB 2 DOOR CABINET	438.00
EFT21507	30-11-2020	KALBARRI EXPRESS FREIGHT	FREIGHT	157.30
EFT21508	30-11-2020	KALBARRI WAREHOUSE	HOSE, SPRINKLER, WATERING CAN	340.90
EFT21509	30-11-2020	KALBARRI AUTO ELECTRICS	MULTI WHEEL ROLLER ALTERNATOR	1524.10
EFT21510	30-11-2020	KALBARRI GRAVEL & SAND SUPPLIES	KALB CONSTRUCTION WORKS TRUCK HIRE	5288.00
EFT21511	30-11-2020	LAKELINE RESOURCES PTY LTD	PORT GREGORY PIPELINE VALVES	3594.25
EFT21512	30-11-2020	LANCE SMITH	PROPOSED PATIO NTON CEM	1485.00
EFT21513	30-11-2020	LGRCEU	PAYROLL DEDUCTIONS	205.00
EFT21514	30-11-2020	MIDWEST MULCHING MOWING	FIRE PREVENTION MULCHING NTON	2260.50
EFT21515	30-11-2020	M L COMMUNICATIONS	ISSEKA BFB UHF	549.96



SHIRE OF NORTHAMPTON
FINANCE REPORT – 18 DECEMBER 2020

EFT #	Date	Name	Description	Amount
EFT21516	30-11-2020	NORTHAMPTON COMMUNITY CENTRE	SPORTS ADMINISTRATION	650.00
EFT21517	30-11-2020	NORTHAMPTON AUTO ELECTRICS	PLANT ELECT REPAIRS	1526.40
EFT21518	30-11-2020	GERALDTON CLEANPAK TOTAL SOLUTIONS	TOILET PAPERS, BIN LINERS, URINAL TABS	620.52
EFT21519	30-11-2020	KALBARRI PALM RESORT	NTON CONST CREW ACCOMM	2765.00
EFT21520	30-11-2020	PLATINUM ELECTRICIANS MIDWEST	KINGS PARK ABLUTIONS	1406.92
EFT21521	30-11-2020	QUANTUM SURVEYS	DRAFTING SERVICES	825.00
EFT21522	30-11-2020	ROAD RUNNER MECHANICAL SERVICES	PARTS	525.27
EFT21523	30-11-2020	STAR TRACK EXPRESS	FREIGHT	234.88
EFT21524	30-11-2020	2V NET IT SOLUTIONS	COMPTER MTCE	574.00
EFT21525	30-11-2020	DATATRAX PTY LTD	FULL MOTION VIDEO ADVERT	395.00
EFT21526	30-11-2020	IT VISION	SYNERGYSOFT MTCE	275.00
EFT21527	30-11-2020	WEIRDO'S CARPENTRY & MAINTENANCE	ALLEN CENTRE/KAL CAMP MTCE	408.15
EFT21528	30-11-2020	WESTRAC EQUIPMENT PTY LTD	CUTTING EDGES	5686.68
EFT21529	30-11-2020	NORTHAMPTON TYRES	9 TYRES SUPPLY AND FIT, PUNCT REPAIR	2215.00
EFT21530	30-11-2020	CT & L WOODCOCK & SON PTY LTD	TOILET PAPERS, SANITISER, HARDWARE	4257.48
				<u>\$497,833.63</u>

TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
2567	03-11-2020	GIUDICE & BARNDON	KALBARRI RSL: PANEL	321.00
2568	11-11-2020	BUILDING & CONST INDUST TRAINING FUND	BCTF OCTOBER 2020	846.27
2569	11-11-2020	SHIRE OF NORTHAMPTON	BCTF COMMISSION OCTOBER 2020	33.00
2570	11-11-2020	DEPT MINES, INDUSTRY REGULATION SAFETY	BRB OCTOBER 2020	1368.28
2571	11-11-2020	SHIRE OF NORTHAMPTON	BRB COMMISSION OCTOBER 2020	55.00
2572	30-11-2020	DGUY CHARTERS	REFUND COMMUNITY BUS BOND	200.00
				\$2,823.55



SHIRE OF NORTHAMPTON
FINANCE REPORT – 18 DECEMBER 2020

DIRECT DEBITS

Jnl #	Date	Name	Description	Amount
	13-11-2020	PAYROLL	FN/E 12/11/2020	93589.40
	17-11-2020	SUPERCHOICE	SUPERANNUATION FN/E 12/11/2020	22145.05
	26-11-2020	PAYROLL	FN/E 26/11/2020	92133.00
	26-11-2020	SUPERCHOICE	SUPERANNUATION FN/E 26/11/2020	22343.40
GJ0504	30-11-2020	NATIONAL AUSTRALIA BANK	BANK FEES	109.65
GJ0505	30-11-2020	COMMONWEALTH BANK	BPOINT FEES	792.69
GJ0506	30-11-2020	NATIONAL AUSTRALIA BANK	BPAY	196.24
GJ0508	30-11-2020	NAB CEO CORPORATE CARD	BANK CHARGES	9.00
			OFFICE EXP	500.00
			REFRESHMENTS	58.00
				567.00
GJ0509	30-11-2020	NAB DCEO CORPORATE CARD	BANK CHARGES	9.00
			NCCA IINET	80.43
			KAL CHILD CARE IINET	80.43
			2V NET COMPUTER EXPS OFFICE 365	516.29
			TRAINING LG PROFESSIONALS	230.00
				\$232,792.58

7.4.2 MONTHLY FINANCIAL STATEMENTS – NOVEMBER 2020

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 th December 2020
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton
APPENDICES:	Monthly Financial Report for November 2020

SUMMARY

Council to adopt the monthly financial reports as presented.

BACKGROUND:

This information is provided to Council in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 30 November 2020 are detailed from page 1 to page 26 per the attached Monthly Financial Report.

FINANCIAL & BUDGET IMPLICATIONS:

The 30th November 2020 financial position is comprised of the following:

Total operating revenue has a positive variance of \$174,192 and operating expenditure has a negative variance of \$13,719. The additional revenue and minor expenditure overspend can be attributed to a variance between budget profiles and the actual revenue and income transacted to the end of November 2020. It is not anticipated that there will be any major revenue or expenditure variations this financial year.

Investing and Financing variances will reconcile as the year progresses with no major variances anticipated.

Further explanations of material variations are detailed by reporting program in Note 15 of the Monthly Financial Report.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 Section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.2

That Council adopts the draft Monthly Financial Report for the period ending 30 November 2020.

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 30 November 2020

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

SUMMARY INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 November 2020

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not inconsistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

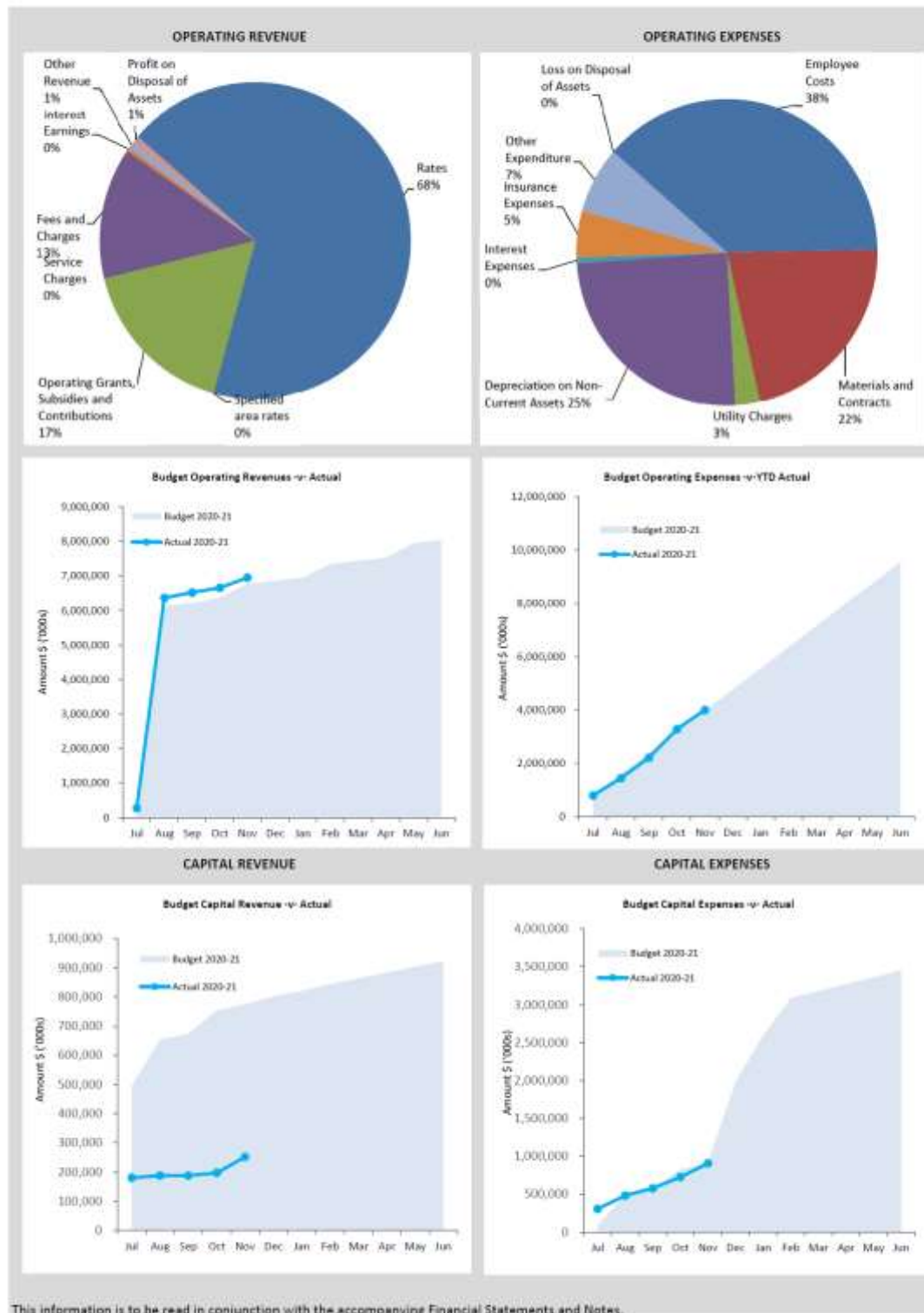
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 NOVEMBER 2020

SUMMARY INFORMATION - GRAPHS



Please refer to the compilation report

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 NOVEMBER 2020

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE	ACTIVITIES
To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the Council for the provision of governance of the district.
GENERAL PURPOSE FUNDING	
To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	
To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH	
To provide an operational framework for environmental and community health.	Inspection of food outlets and their control, administration of health local laws and maintenance
EDUCATION AND WELFARE	
To provide services to disadvantaged persons, the elderly, children and youth.	Maintenance of child minding centre's, operational costs associated with the Northampton Child Care Association and Kalbarri Aged Care Housing maintenance.
HOUSING	
To provide and maintain shire housing.	Provision and maintenance of shire housing.
COMMUNITY AMENITIES	
To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	
To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.	Maintenance of public halls and buildings, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, other cultural facilities.
TRANSPORT	
To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES	
To help promote the shire and its economic wellbeing.	Tourism and area promotion including the maintenance and operation of camping facilities. Provision of Building Services and Port Gregory Water Supply.
OTHER PROPERTY AND SERVICES	
To monitor and control Shire's overhead operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,815,811	1,815,811	1,815,811	0	0.00%	
Revenue from operating activities							
Governance		81,900	41,410	79,071	37,661	90.95%	▲
General purpose funding	6	6,082,050	5,367,451	5,359,179	(8,272)	(0.15%)	▼
Law, order and public safety		75,621	31,490	46,050	14,560	46.24%	▲
Health		34,612	14,415	12,725	(1,690)	(11.73%)	▼
Education and welfare		216,658	90,260	150,492	60,232	66.73%	▲
Housing		77,836	32,425	33,102	677	2.09%	▲
Community amenities		868,847	784,012	797,824	13,812	1.76%	▲
Recreation and culture		30,065	12,515	21,422	8,907	71.17%	▲
Transport		233,646	229,060	234,992	5,932	2.59%	▲
Economic services		184,965	109,235	148,007	38,772	35.49%	▲
Other property and services		142,293	59,275	62,876	3,601	6.06%	▲
		8,028,493	6,771,548	6,945,740	174,192		▲
Expenditure from operating activities							
Governance		(857,374)	(360,700)	(366,495)	(5,795)	(1.61%)	▼
General purpose funding		(279,797)	(116,565)	(153,840)	(37,275)	(31.98%)	▼
Law, order and public safety		(364,629)	(154,577)	(169,891)	(15,314)	(9.91%)	▼
Health		(225,918)	(94,090)	(76,156)	17,934	19.06%	▲
Education and welfare		(265,537)	(110,595)	(110,824)	(229)	(0.21%)	▼
Housing		(77,979)	(32,405)	(34,396)	(1,991)	(6.14%)	▼
Community amenities		(1,621,783)	(675,465)	(657,220)	18,245	2.70%	▲
Recreation and culture		(1,754,968)	(730,845)	(729,423)	1,422	0.19%	▲
Transport		(3,756,978)	(1,565,340)	(1,518,885)	46,455	2.97%	▲
Economic services		(303,696)	(126,465)	(192,932)	(66,467)	(52.56%)	▼
Other property and services		(39,293)	(16,320)	12,977	29,297	179.51%	▲
		(9,547,952)	(3,983,367)	(3,997,086)	(13,719)		▼
Non-cash amounts excluded from operating activities	1(a)	2,190,000	883,515	939,827	56,312	6.37%	▲
Amount attributable to operating activities		670,541	3,671,696	3,888,481	216,785		▲
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	682,484	671,729	146,274	(525,455)	(78.22%)	▼
Proceeds from disposal of assets	7	206,000	85,830	89,000	3,170	3.69%	▲
Proceeds from self supporting loans	9	34,126	17,570	16,723	(847)	(4.82%)	▼
Purchase of property, plant and equipment	8	(3,263,345)	(839,685)	(835,390)	4,295	0.51%	▲
Amount attributable to investing activities		(2,340,735)	(64,556)	(583,393)	(518,837)		▼
Financing Activities							
Transfer from reserves	10	100,000	41,667	100,000	58,333	140.00%	▲
Repayment of debentures	9	(190,417)	(79,340)	(71,220)	8,120	10.23%	▲
Transfer to reserves	10	(55,200)	(23,000)	(36,016)	(13,016)	(56.59%)	▼
Amount attributable to financing activities		(145,617)	(60,674)	(7,236)	53,437		▲
Closing funding surplus / (deficit)	1(c)	0	5,362,277	5,113,663			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 0.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 5

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

GRANT REVENUE

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Assets that were acquired for consideration that was less than fair value principally to enable the Shire to further its objectives may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significantly less than fair value. Such assets are not required to be remeasured at fair value.

Volunteer Services in relation have not been recognised in revenue and expenditure as the fair value of the services cannot be reliably estimated and the services would not have been purchased if they had not been donated.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

EXPENSES

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,815,811	1,815,811	1,815,811	0	0.00%	
Revenue from operating activities							
Rates	6	4,720,586	4,690,836	4,718,767	27,931	0.60%	▲
Operating grants, subsidies and contributions	12	2,000,206	1,034,710	1,167,247	132,537	12.81%	▲
Fees and charges		1,174,701	950,587	936,156	(14,431)	(1.52%)	▼
Interest earnings		82,500	45,415	28,772	(16,643)	(36.65%)	▼
Other revenue		0	0	45,682	45,682	0.00%	
Profit on disposal of assets	7	50,500	50,000	49,116	(884)	(1.77%)	
		8,028,493	6,771,548	6,945,740	174,192		▲
Expenditure from operating activities							
Employee costs		(3,675,853)	(1,531,280)	(1,532,583)	(1,303)	(0.09%)	
Materials and contracts		(2,513,572)	(1,046,860)	(867,975)	178,885	17.09%	▲
Utility charges		(346,790)	(144,390)	(106,486)	37,904	26.25%	▲
Depreciation on non-current assets		(2,240,500)	(933,515)	(988,943)	(55,428)	(5.94%)	▼
Interest expenses		(68,476)	(28,520)	(24,837)	3,683	12.91%	
Insurance expenses		(198,215)	(82,385)	(196,418)	(114,033)	(138.41%)	▼
Other expenditure		(504,546)	(216,417)	(279,844)	(63,427)	(29.31%)	▼
		(9,547,952)	(3,983,367)	(3,997,086)	(13,719)		▼
Non-cash amounts excluded from operating activities	1(a)	2,190,000	883,515	939,827	56,312	6.37%	▲
Amount attributable to operating activities		670,541	3,671,696	3,888,481	216,785		▲
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	682,484	671,729	146,274	(525,455)	(78.22%)	▼
Proceeds from disposal of assets	7	206,000	85,830	89,000	3,170	3.69%	
Proceeds from self-supporting loans	9	34,126	17,570	16,723	(847)	(4.82%)	
Payments for property, plant and equipment	8	(3,263,345)	(839,685)	(835,390)	4,295	(0.51%)	
Amount attributable to investing activities		(2,340,735)	(64,556)	(583,393)	(518,837)		▼
Financing Activities							
Transfer from reserves	10	100,000	41,667	100,000	58,333	140.00%	▲
Repayment of debentures	9	(190,417)	(79,340)	(71,220)	8,120	10.23%	▲
Transfer to reserves	10	(55,200)	(23,000)	(36,016)	(13,016)	(56.59%)	▼
Amount attributable to financing activities		(145,617)	(60,674)	(7,236)	53,437		
Closing funding surplus / (deficit)	1(c)	0	5,362,277	5,113,663			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Actual (b)
Non-cash items excluded from operating activities			
		\$	\$
Adjustments to operating activities			
Add/Deduct: Profit/Loss on asset disposals	7	(50,500)	(49,116)
Add: Depreciation on assets		2,240,500	988,943
Total non-cash items excluded from operating activities		2,190,000	939,827

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	Year to Date 30 November 2020
Adjustments to net current assets			
Less: Reserves - restricted cash	10	(965,039)	(901,055)
Less: Land Held for Resale		(235,000)	(235,000)
Add/Less: Adjustments			20,164
Add: Borrowings	9	190,417	119,198
Add: Provisions - Employee	11	735,158	787,109
Add: Movement in Provisions		22,806	0
Total adjustments to net current assets		(251,658)	(209,585)

(c) Net current assets used in the Statement of Financial Activity

Current assets			
Cash and cash equivalents	2	2,753,441	4,766,664
Financial assets at amortised cost	2	0	70,068
Rates receivables	3	325,425	959,096
Receivables	3	121,347	280,192
Other current assets	4	244,514	279,736
Less: Current liabilities			
Payables	5	(436,357)	(110,875)
Borrowings	9	(190,417)	(119,198)
Contract liabilities	11	(15,326)	(15,326)
Provisions	11	(735,158)	(787,109)
Less: Total adjustments to net current assets	1(b)	(251,658)	(209,585)
Closing funding surplus / (deficit)		1,815,811	5,113,663

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Cash Deposits	Municipal	847,869		847,869		NAB		At call
Petty Cash	Cash on Hand	1,450		1,450				
Investment	Reserves	0	901,056	901,056		NAB	0.70%	02/03/2021
Cash Deposits	Trust	0	44,926	44,926	44,926	NAB		At Call
Retention	Term Deposit	16,289		16,289		NAB	0.51%	18/12/2020
Investment	Term Deposit	1,000,000		1,000,000		NAB	0.67%	22/03/2021
Investment	Term Deposit	1,000,000		1,000,000		NAB	0.60%	06/01/2021
Investment	Term Deposit	500,000		500,000		NAB	0.50%	15/12/2020
Investment	Term Deposit	500,000		500,000		NAB	0.56%	15/02/2021
Total		3,865,608	945,982	4,811,590	44,926			
Comprising								
Cash and cash equivalents		3,865,608	945,982	4,741,521	44,926			
Financial assets at amortised cost		0	0	70,068	0			
		3,865,608	945,982	4,811,590	44,926			

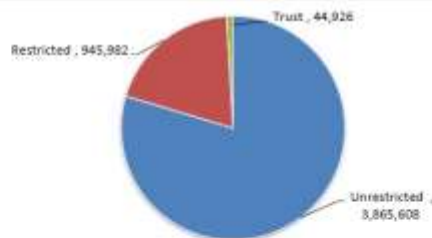
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash	Unrestricted
\$4.81 M	\$3.87 M

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

	30-Nov-20	30-Jun-2020
Rates receivable	\$	\$
Opening arrears previous years	211,013	251,836
Levied this year	4,718,767	4,574,430
Less - collections to date	(3,970,685)	(4,615,252)
Equals current outstanding	959,096	211,013

Net rates collectable	959,096	211,013
% Collected	80.5%	95.6%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
Receivables - general	(494)	21,481	16,256	33,153	5,892	76,288
Percentage	(0.6%)	28.2%	21.3%	43.5%	7.7%	
Balance per trial balance						
Sundry receivable	(494)	21,481	16,256	33,153	5,892	76,288
GST receivable						41,510
Rubbish Recievables						84,730
Accrued Income						(9,929)
Emergency Services Levy						87,592
Total receivables general outstanding						280,192

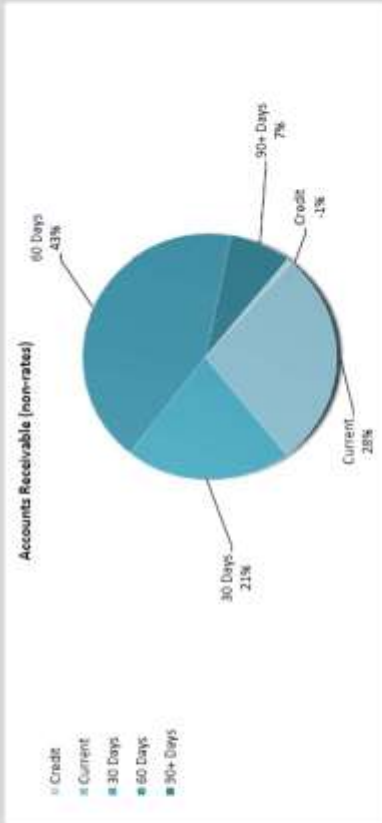
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	95.6%
Rates Due	\$211,013



Debtors Due	\$280,192
Over 30 Days	73%
Over 90 Days	7.7%

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 30 November 2020
Other current assets	\$	\$	\$	\$
Inventory				
Fuel & Materials	9,514	35,222	0	44,736
Land Held for Resale	235,000	0	0	235,000
Total other current assets				279,736

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

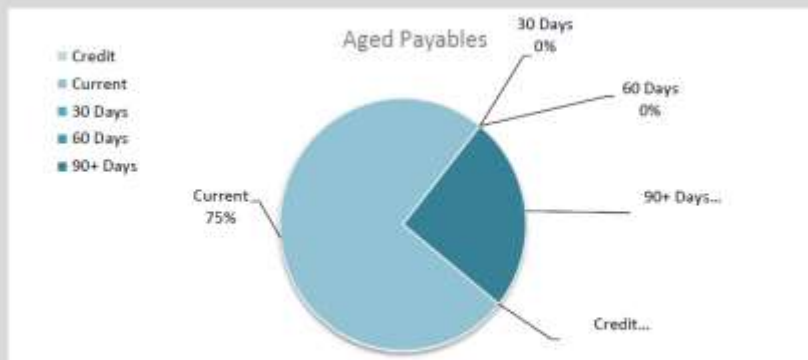
OPERATING ACTIVITIES
NOTE 5
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	186	0	0	62	248
Percentage	0%	74.9%	0%	0%	25.1%	
Balance per trial balance						
Sundry creditors	0	186	0	0	62	248
Sundry/Payroll Deductions		17,253				17,253
Accrued salaries and wages		2,663				2,663
ATO liabilities		56,430				56,430
Bonds and Deposits		34,281				34,281
Total payables general outstanding	0	110,813	0	0	62	110,875

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Creditors Due

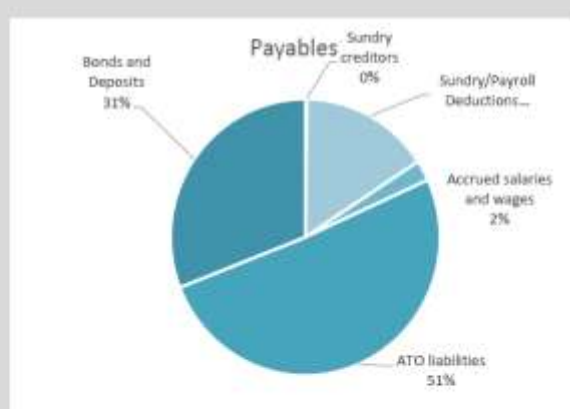
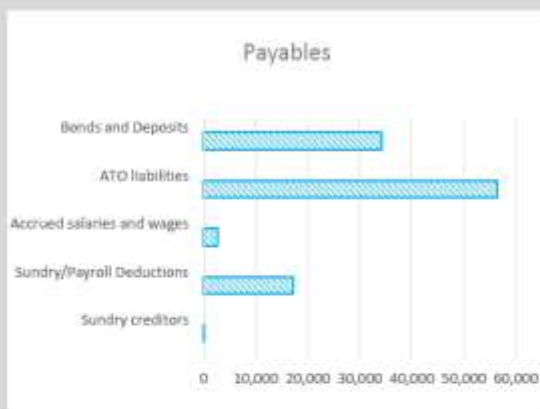
\$110,875

Over 30 Days

25%

Over 90 Days

25.1%



OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

General rate revenue	Rate in \$ (cents)	Number of Properties	Rateable Value	Budget			YTD Actual					
				Rate Revenue \$	Interim Rate \$	Back Rate \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$		
Gross rental value												
General GRV	0.079956	1,562	17,747,241	1,717,044	0	0	1,717,044	1,718,950	1,518	71	1,720,539	
Unimproved value												
General UV	0.011983	437	193,618,765	2,351,382	0	0	2,351,382	2,347,585	(1,874)		2,345,711	
Sub-Total		1,999	211,366,006	4,068,426	0	0	4,068,426	4,066,535	(356)	71	4,066,250	
Minimum payment												
Gross rental value												
General GRV	565	993	7,016,922	561,045	0	0	561,045	566,695		0	566,695	
Unimproved value												
General UV	565	71	3,347,659	40,115			40,115	34,465			34,465	
Sub-total		1,064	10,364,581	601,160	0	0	601,160	601,160	0	0	601,160	
Discount							0				(63)	
Total general rates							4,669,586				4,667,347	
Specified area rates												
Kalbarri Tourism	0.001721		17,443,404	30,000	0	0	30,000	30,321	100	0	30,421	
Port Gregory Water Supply	0.036904		569,036	21,000	0	0	21,000	21,000	0	0	21,000	
Total specified area rates			18,012,440	51,000	0	0	51,000	51,321	100	0	51,421	
Total							4,720,586				4,718,767	

Please refer to the compilation report

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

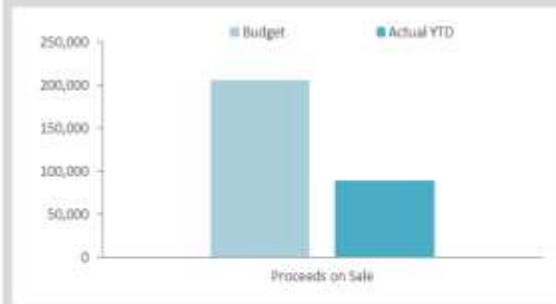
RATE TYPE	Rate in \$ (cents)	Number of Properties	Budget				YTD Actual						
			Rateable Value	Rate Revenue	Interim Rate	Back Rate	Rate Revenue	Interim Rates	Back Rates	Total Revenue			
General rate revenue													
Gross rental value													
General GRV	0.079956	1,562	17,747,241	1,717,044	0	0	1,717,044	1,718,950	1,518	71	1,720,539		
Unimproved value													
General UV	0.011983	437	193,618,765	2,351,382	0	0	2,351,382	2,347,585	(1,874)		2,345,711		
Sub-Total		1,999	211,366,006	4,068,426	0	0	4,068,426	4,066,535	(356)	71	4,066,250		
Minimum payment													
Gross rental value													
General GRV	565	993	7,016,922	561,045	0	0	561,045	566,695		0	566,695		
Unimproved value													
General UV	565	71	3,347,659	40,115			40,115	34,465			34,465		
Sub-total		1,064	10,364,581	601,160	0	0	601,160	601,160	0	0	601,160		
Discount							0				(63)		
Total general rates							4,669,586				4,667,347		
Specified area rates													
Kalbarri Tourism	0.001721		17,443,404	30,000	0	0	30,000	30,321	100	0	30,421		
Port Gregory Water Supply	0.036904		569,036	21,000	0	0	21,000	21,000	0	0	21,000		
Total specified area rates			18,012,440	51,000	0	0	51,000	51,321	100	0	51,421		
Total							4,720,586				4,718,767		

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
Governance									
41761	P274 - Isuzu MUX - DCEO	8,500	21,000	12,500	0			0	0
Transport									
41707	P228 - Northampton Tip Truck	30,000	71,000	41,000	0	30,884	71,000	40,116	0
41686	P207 - Pig Trailer Northampton	9,000	18,000	9,000	0	9,000	18,000	9,000	0
41596	P159 - Case Tractor - Northampton	3,000	0	0	(3,000)			0	0
41715	P234 - Fuso M/Tce Truck Northampton	23,000	25,000	2,000	0			0	0
41763	P277 - Toyota Prado	30,000	31,000	1,000	0			0	0
Economic Services									
41788	P301 - Landcruiser Ute Lucky Bay	52,000	40,000	0	(12,000)			0	0
		155,500	206,000	65,500	(15,000)	39,884	89,000	49,116	0

KEY INFORMATION




Proceeds on sale		
Annual Budget	YTD Actual	%
\$206,000	\$89,000	43%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

%	Account Description	Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
	Governance				
	LED Signage (FAG's LR&I Funding)	70,000	29,165	0	70,000
	DCEO Vehicle Replacement	43,000	17,915	0	43,000
	Governance Total	113,000	47,080	0	113,000
	Education and Welfare				
	NCCA Storage Shed	0	0	8,579	(8,579)
	Education and Welfare Total	0	0	8,579	(8,579)
	Communities Amenities				
	Jacques Point Ablutions	209,090	15,263	198,790	10,300
	Kings Park Point Ablutions	100,000	7,300	79,461	20,539
	Car Park for Jaques Point Ablutions	70,000	30,787	41,991	28,009
	Northampton Cemetery Fence	38,500	2,810	1,350	37,150
	Memorial Tree (FAG's LR&I Funding)	20,000	1,460	0	20,000
	Communities Amenities Total	437,590	57,620	321,593	115,997
	Recreation And Culture				
	Port Gregory Shelters	24,000	1,752	0	24,000
	Horrocks Shelter at Parkland BBQ	11,000	803	0	11,000
	Blue Holes Carpark Redevelopment R969	29,400	2,146	0	29,400
	Horrocks access steps from oval to HCC	7,500	547	0	7,500
	Northampton Bowling Club Synthetic Green	117,140	8,551	0	117,140
	Northampton Community Centre Solar Power	15,000	1,095	13,636	1,364
	Allen Centre Tourist Bus Park (FAG's LR&I Funding)	235,000	17,155	8,800	226,200
	Old School Roof Replacement (Seed Funding)	10,000	730	0	10,000
	Recreation And Culture Total	449,040	32,779	22,436	426,604
	Transport				
	Road Construction	1,366,195	388,478	142,214	1,223,981
	Footpath/Carpark Construction	204,120	24,813	26,102	178,018
	Tip Truck Northampton	225,200	93,833	228,594	(3,394)
	Small Tractor	83,000	34,583	0	83,000
	Maintenance Truck Northampton	140,000	58,333	0	140,000
	Truck and Trailer Tarpaulin	85,000	35,417	0	85,000
	Gardeners Tandem Tipping Trailer	7,000	2,917	0	7,000
	Works Manager Vehicle	60,000	25,000	0	60,000
	Airport - Install 2 x 22KVA Generators	28,000	11,665	20,671	7,329
	Transport Total	2,263,715	702,206	482,781	1,780,934
	Capital Expenditure by Program Total	3,263,345	839,685	835,390	2,436,534

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 17

FINANCING ACTIVITIES
NOTE 9
BORROWINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

Repayments - borrowings

Information on borrowings

Particulars	1 July 2020		New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Housing										
Loan 154 - Staff Housing	189,159	0	0	0	17,566	35,418	171,593	153,741	3,093	7,156
Recreation and culture										
Loan 156 - RSL Hall Extensions	454,484	0	0	0	46,459	46,459	454,484	408,025		12,210
Transport										
Loan 153 - Plant Purchases	133,684	0	0	0	21,187	42,800	112,497	90,884	2,687	5,789
Loan 157 - Plant Purchases	340,000	0	0	0	15,744	31,614	324,256	308,386	2,220	7,593
	<u>1,117,327</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>54,497</u>	<u>156,291</u>	<u>1,062,830</u>	<u>961,036</u>	<u>8,500</u>	<u>32,748</u>
Self supporting loans										
Education and welfare										
Loan 155 - Pioneer Lodge	358,026	0	0	0	7,487	15,122	350,538	342,904	7,071	16,435
Recreation and culture										
Loan 151 - Kalbarri Bowling Club	0	0	0	0	0	0	0	0	0	0
Other property and services										
Loan 152 - Staff Housing (CEO)	293,742	0	0	0	9,236	19,004	302,907	274,738	9,266	19,293
	<u>651,768</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>16,723</u>	<u>34,126</u>	<u>653,446</u>	<u>617,642</u>	<u>16,337</u>	<u>35,728</u>
Total	<u>1,769,095</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>71,220</u>	<u>190,417</u>	<u>1,716,276</u>	<u>1,578,678</u>	<u>24,837</u>	<u>68,476</u>
Current borrowings	190,417						119,198			
Non-current borrowings	<u>1,578,678</u>						<u>1,597,078</u>			
	<u>1,769,095</u>						<u>1,716,276</u>			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

FINANCING ACTIVITIES
NOTE 9
BORROWINGS

New borrowings 2020-21

Particulars	Amount Borrowed		Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate %	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$		\$	\$	\$

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal repayments	\$71,220
Interest earned	\$28,772
Reserves balance	\$9 M
Interest expense	\$24,837
Loans due	\$1.72 M

Please refer to the compilation report

OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 253,511	5,000	250	5,000	5,000	0	0	\$ 263,511	\$ 258,761
Roadworks Reserve	28,639	2,000	100	0	0	0	0	30,639	28,739
Kalbarri Airport Reserve	85,422	200	10	20,000	20,000	0	0	105,622	105,432
Building/Housing Reserve	120,863	2,000	100	10,000	10,000	0	0	132,863	130,963
Computer and Office Equipment Reserve	33,446	1,000	50	0	0	0	0	34,446	33,496
Land Development Reserve	306,658	10,000	506	0	0	0	0	316,658	307,164
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0	36,500	36,500
Tourism Infrastructure Reserve	100,000	0	0	0	0	(100,000)	(100,000)	0	0
	965,039	20,200	1,016	35,000	35,000	(100,000)	(100,000)	920,239	901,055

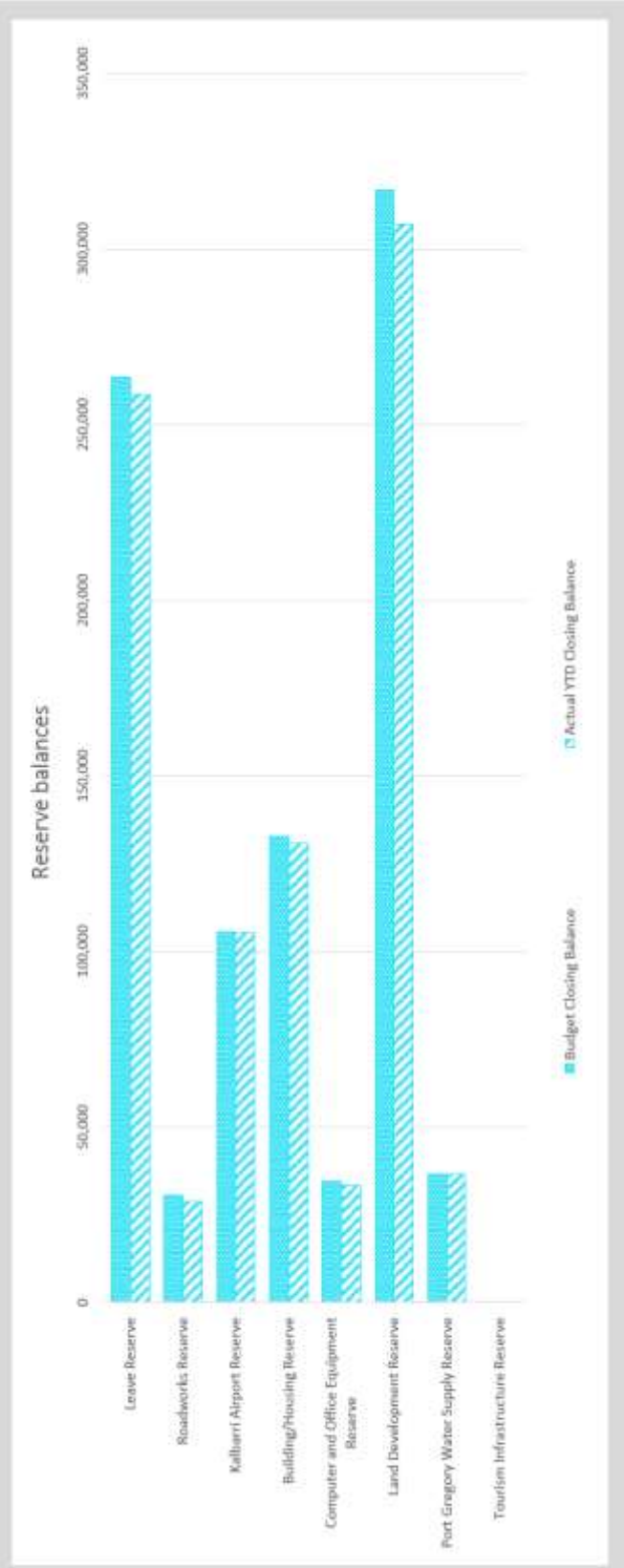
Please refer to the compilation report

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OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

KEY INFORMATION



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Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 30 November 2020
		\$	\$	\$	\$
Contract liabilities					
Unspent grants, contributions and reimbursements - non-operating	13	15,326	0	0	15,326
Total unspent grants, contributions and reimbursements		15,326	0	0	15,326
Provisions					
Annual leave		296,048			296,048
Long service leave		491,060			491,060
Total Provisions		787,109	0	0	787,109
Total other current assets		802,435			802,435
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Description/Provider	Unspent operating grant, subsidies and contributions liability			Operating grants, subsidies and contributions liability			Operating grants, subsidies and contributions revenue	
	Liability 1 Jul 2020	Increase in Liability (As revenue)	Liability Reduction 30 Nov 2020	Liability 30 Nov 2020	Current Liability 30 Nov 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
Grants Commission - General/	0	0	0	0	0	463,588	231,794	230,427
Grants Commission - Roads/	0	0	0	0	0	334,355	167,176	163,024
Local Roads & Infrastructure Program	0	0	0	0	0	490,300	245,150	245,151
Law, order, public safety								
Emergency Services Levy - BFB	0	0	0	0	0	34,646	14,435	11,011
Emergency Services Levy - SES	0	0	0	0	0	24,975	10,405	8,863
Grant Revenue - BFRM	0	0	0	0	0	0	0	14,500
Education and welfare								
NCCA Operational Grant/Fundraising	0	0	0	0	0	88,223	36,755	88,223
Community amenities								
GRANT - CHARMAP	0	0	0	0	0	10,000	4,165	0
Transport								
MRD - Maintenance	0	0	0	0	0	176,655	176,655	176,655
	0	0	0	0	0	1,622,742	886,535	937,853

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 23

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS

Description/Provider	Unspent non operating grants, subsidies and contributions liability				Non operating grants, subsidies and contributions revenue			
	Liability 1 Jul 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Nov 2020	Current Liability 30 Nov 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Transport								
Regional Road Group Funding	15,326		(15,326)	0		229,000	225,391	91,600
Roads to Recovery Funding	15,326	0	(15,326)	0		453,484	446,338	54,674
						682,484	671,729	146,274

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 24

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**NOTE 14
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2020	Amount Received	Amount Paid	Closing Balance 30 Nov 2020
	\$	\$	\$	\$
Building Levies (BCITF & BRB)	183	10,449	(7,658)	2,974
Community Bus Bond	4,600	2,000	(1,600)	5,000
Unclaimed Monies - Rates	4,044	0	0	4,044
BROC - Management Funds	1	0	0	1
RSL Hall Key Bond	230	430	(230)	430
Special Series Plates	0	1,860	(1,200)	660
Northampton Child Care Association	16,547	(4,500)	0	12,047
Horrocks Memorial Wall	0	0	(148)	(148)
One Life	1,440	0	(500)	940
Rubbish Tip Key Bond	1,800	0	0	1,800
Horrocks - Skatepark	1,050	0	0	1,050
RSL - Kalbarri Memorial	17,326	0	(1,196)	16,130
DOT - Department of Transport	0	114,672	(114,672)	0
Rates - Overpaid	0	24,559	(24,559)	0
	47,220	149,470	(151,763)	44,927

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

NOTE 15
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 0.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	37,661	90.95%	▲ Permanent	Var due to insurance rebate/refunds
General purpose funding	(8,272)	(0.15%)	▼ Permanent	Var due to FAG's budget profile
Law, order and public safety	14,560	46.24%	▲ Permanent	Var due to non budgeted BFRM Grant Revenue
Education and welfare	60,232	66.73%	▲ Timing	Var due to NCCA grant revenue
Community amenities	13,812	1.76%	▲ Timing	Var due to additional planning fees
Recreation and culture	8,907	71.17%	▲ Permanent	Var due to insurance reimbursement Kalbarri Foreshore Power Pole
Transport	5,932	2.59%	▲ Timing	Actuals and budget will converge as the year progresses
Economic services	38,772	35.49%	▲ Timing	Will reconcile, lease revenue not raised
Expenditure from operating activities				
Governance	(5,795)	(1.61%)	▼ Timing	Will reconcile, budget timing situation only
General purpose funding	(37,275)	(31.98%)	▼ Permanent	Var due to legal fees and add Rates salary
Law, order and public safety	(15,314)	(9.91%)	▼ Timing	Var due to the insurance payment budget profile
Health	17,934	19.06%	▲ Permanent	Will reconcile as year progresses
Community amenities	18,245	2.70%	▲ Timing	Var due to slight lag in rubbish collection invoices
Transport	46,455	2.97%	▲ Permanent	Actuals & budget will converge as year progresses
Economic services	(66,467)	(52.56%)	▼ Timing	Will reconcile, budget timing situation only
Other property and services	29,297	179.51%	▲ Permanent	Var due to the insurance payment budget profile
Investing activities				
Non-operating grants, subsidies and contributions	(525,455)	(78.22%)	▼ Timing	Will reconcile, budget timing situation only
Financing activities				
Transfer from reserves	58,333	140.00%	▲ Timing	Budget timing issue, Transfers processed August 2020
Repayment of debentures	8,120	10.23%	▲ Timing	Will reconcile, budget timing situation only
Transfer to reserves	(13,016)	(56.59%)	▼ Permanent	Budget timing issue, Transfers processed August 2020

ADMINISTRATION & CORPORATE REPORT

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7.5.1 2021 COUNCIL MEETING DATES

FILE REFERENCE:	4.1.1
DATE OF REPORT:	23 November 2020
REPORTING OFFICER:	Garry Keefe

SUMMARY:

Council to formally resolve/determine meeting dates for the 2021 calendar year to allow advertising of the dates and times.

BACKGROUND:

As per the provisions of Section 5.25(g) Regulation 12 of the Local Government Act 1995, Council must at least once each year give local public notice of the dates and the time and place at which ordinary Council meetings are to be held within the next 12 months. Currently all Council meetings are held on the third Friday of each month.

The following dates would apply for Friday meetings in 2021:

No meeting January	July 16 th
February 19 th	August 20 th
March 19 th	September 17 th
April 16 th	October 15 th
May 21 st	November 19 th
June 18 th	December 17 th

Place of meetings are also to be advised within the notice and Council must resolve venues for each meeting. It is recommended that the status quo remain.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 - Section 5.25(g) Regulation 12 of the Local Government Act 1995. Council must at least once each year give local public notice of the dates and the time and place at which ordinary Council meetings are to be held within the next 12 months.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.1

1. That Council holds their ordinary meetings on the following dates for 2021:

February 19th
March 19th
April 16th
May 21st
June 18th

July 16th
August 20th
September 17th
October 15th
November 19th
December 17th

2. That all meetings commence at 1.00pm.
3. That the February, May, August and November meetings be held at the Allen Centre in Kalbarri with all other meetings to be held at the Northampton Council Chambers.

7.5.2

LED SCREEN NOTICE BOARDS

LOCATION:	Northampton & Kalbarri
FILE REFERENCE:	18.1.3
DATE OF REPORT:	2 December 2020
REPORTING OFFICER:	Garry Keeffe

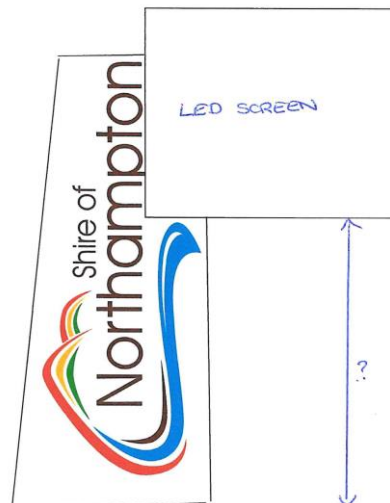
SUMMARY:

Council to approve a revised design for the LED notice boards.

BACKGROUND:

The purchase and installation of two large LED Notice boards for Northampton and Horrocks was considered at the July 2020 Council meeting and were approved to be purchased and installed as part of the funding Council received through the Local Road and Community Infrastructure Programme.

At the time the cost estimate for a LED screen with a shire of Northampton logo sign (shown below) was estimated at \$70,000 for two.

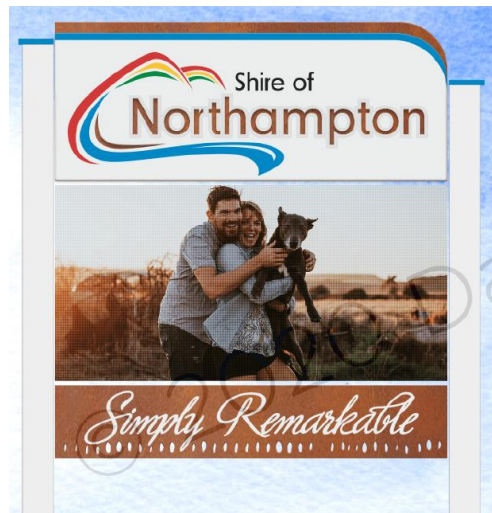


COMMENT:

The CEO has been pursuing quotes from regionally based sign makers and the result has not been favourable to provide a design similar to the above as the cost is prohibitive to the allocation Council has received through the grant. One regional sign maker advised that they were unable to undertake the manufacturing of the design and utilise a firm in the eastern states being Danthonia Designs which is the same firm that the CEO obtained the original

quotes from but again were a high cost. Danthonia have designed and installed large numbers of LED screen notice boards of various shapes and sizes and are an approved Preferred Supplier of the WA Local Government Association. Councillors are encouraged to look them up on their web site.

The design is obviously the issue with the overall cost and therefore the CEO has obtained a quote for an alternative design from Danthonia Designs who have now provided the below design.



The cost of the design is based on one sided LED screen for Northampton (due its location near the shire office, a double sided LED screen is not suitable), and a double sided LED screen for Kalbarri. The LED screen size is 1920 x 960, the overall width is 2240 and the overall height is 4260. Quote provided for the supply and installation of both is \$66,630 exclusive of GST. The grant allocation for the LED notice boards is \$70,000.

In addition to the above quote, costs will be incurred for electrical needs. The Kalbarri sign is proposed to be located on the front lawn area of the Allen Centre car park. This site is in close proximity to existing power supply and therefore costs will be relatively minimal.

The Northampton site is where the existing banner poles are located in the Northampton Shire Office Garden at the intersection of Hampton Road and Stephen Street. There is no close electricity source and will need to be provided from the Shire office to the site which will require trenching etc and will come at a cost. A quote has been obtained for these works and is estimated at \$3,164 however does not include cost of rock excavation which is an unknown and if rock is issue then additional costs will be incurred.

The new design is considered to be very simple but smart and depicts the shire emblem well.

FINANCIAL & BUDGET IMPLICATIONS:

Cost for the purchase and installation of the LED Screens has been included within 2020/21 Budget as part of the Local Road and Community Infrastructure Programme with a provision of \$70,000. The total estimated cost will be:

LED notice Boards	\$66,630
Electrical Northampton	\$ 3,164
Electrical Kalbarri	<u>\$ 500</u>
Estimate total cost	\$70,294

VOTING REQUIREMENT:

Absolute Majority Required – due to the project exceeding the allocated budget and grant received, Council will need to declare any additional expenditure for the electricity supply as authorised expenditure.

OFFICER RECOMMENDATION – ITEM 7.5.2

That Council accept the quote received from Danthonia Designs for the supply and installation of two LED Notice Boards at a total cost of \$66,630 and all additional electrical costs that exceed the \$70,000 budget and grant allocation be declared authorised expenditure.

7.5.3

BUILDING SURVEYOR SERVICES

FILE REFERENCE:	13.3.2
DATE OF REPORT:	2 December 2020
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Quotations received

SUMMARY:

Council to determine the engaging of a consultancy firm for a three month trial for building control services for the Shire of Northampton.

BACKGROUND:

As reported at the November meeting, due to the retiring of Councils current Principal Environmental Health Officer/Building Surveyor, the CEO was obtaining quotes from experienced and qualified consultants to undertake the building control services for the Shire.

The engaging of a consultancy as opposed to the employ of an officer is that at this stage it is not considered necessary to employ another person for this role and that a consultancy service is considered the best option due to the low number of building licences issued by Council.

COMMENT:

The CEO has obtained two firm quotes and are attached at Appendices 1.

Barron Building Services

The hourly rate is \$147 and travel costs are at \$1.15/km. The travel time does not include the \$147 per hour this only comes into effect when the consultant is in our shire undertaking the building control tasks.

The \$70 per hour to answer queries from clients etc is also pro-rata if only 15 minutes etc is spent on the phone attending to the queries then that is what is charged. To assist with the telephone queries it is proposed to provide the current building surveyor mobile telephone to accommodate this. This arrangement retains the building services contact number.

All other administrative needs such as office space, access to Council computer system are easily accommodated.

As part of the above rates they will also undertake swimming pool inspections.

Core SRM Australia

The hourly rate is \$125/hour, although the quote states \$140 which is one of their directors' rate. The travel is at a greater cost due to the need for the consultant to fly to Geraldton and then require a hire car and accommodation.

There is no reference to swimming pool inspections however this was not specifically requested to be quoted on.

All other administrative needs such as office space, access to Council computer system are easily accommodated.

Glenn Bangay

A proposal was submitted by Mr Bangay however he has withdrawn the proposal and does not wish to provide further building surveyor services.

FINANCIAL & BUDGET IMPLICATIONS:

From the quotes received the estimated annual costs for each will be:

Barron Building Services

Initially the estimated costs are based on a two day per month visit to the Shire.

Travel costs – 880km	\$ 1,012
Work hours – average 7hrs per day	\$ 2,058
Accommodation	<u>\$ 200</u>
Estimated cost per month	\$ 3,270
Cost per annum	\$39,240

Monthly tasks – using the average of licences issued in the past five years. Consultant advises on average one hour to assess a standard house, half hour for outbuildings, additions and alterations.

ADMINISTRATION & CORPORATE REPORT – 18 DECEMBER 2020

14 houses	14hrs	\$ 2,058
24 additions/alterations	12hrs	\$ 1,764
33 Outbuildings	17hrs	\$ 2,499
8 commercial/industrial	8hrs	\$ 1,176
Allowance for weekly contacts by applicants at 4 hours per week		\$30,576
Mobile telephone costs		\$ 1,100
Total estimated annual cost		\$78,413
	Round to	\$80,000

Cores SRM Australia

As per quote however amending the hourly rate from \$140/hour to \$125/hour, average annual cost -		\$128,460
	Round to	\$130,000

The current annual cost for the EHO/Building Surveyor for three working days per week is \$97,300 and consists of the following:

Salary	\$67,870
Superannuation	\$10,520
Insurances	\$ 3,370
Car Operating Expenses	\$ 3,000
Fringe Benefit Tax	\$ 7,500
Utilities Expenses	\$ 2,530
Conference Expenses	<u>\$ 2,500</u>
	\$97,290

The current vehicle provided will be sold after the retirement of the current officer.

In comparing the consultancy costs with the employment costs it is shown that the consultancy comes in at a lower cost however the number of hours worked per week required is less than the current employment arrangement.

The balance of employment costs for the remaining six months of the financial year will cater for the consultancy costs and then be budgeted for accordingly in future budgets.

Should the building activity increase to a point where an employee is required then the consultancy service can easily be reviewed and if necessary terminated.

The difficulty in establishing costs is the unknown amount of building applications that are to be received in the future and therefore the costs shown will no doubt vary. It is also difficult to establish the time frame that each consultant will actually spend on each individual application

OFFICERS RECOMMENDATION/SUMMARY

The CEO and the EHO (Wendy Dallywater) met with Chadwick Barron from Barron Building Services and throughout the meeting it was clear that they could provide the service we require, they can easily adjust to suit our needs and apart from some changes within the Council administration in processing of building applications, consider the service they offer will suit our needs.

The CEO is recommending that the quote submitted by Barron Building Services be accepted as they are closer to this shire and consider their price is the best of the options provided, and they be appointed to undertake Council building surveyor services for the period 1 January 2021 to 31 March 2021 and the arrangement be reviewed prior to that date.

COUNCIL DELEGATION

However to streamline the administration process in the issuing of a building permit, Council needs to approve delegated authority to both the CEO and the current Environmental Health Officer Ms Wendy Dallywater to authorise building permits on the Councils behalf when the application for that licence has been approved by the Consultant.

This requires an amendment to current Delegation B05 which currently states:

That pursuant to Section 25 of Building Act 2011 and Regulations 4 and 21 of the Building Regulations 2012, the Principal Building Surveyor is delegated authority to approve or refuse to approve plans and specifications, but where a plan and specification so submitted conforms to:

- a) *all Local Laws and Regulations in force in the district or part of the district in respect of building matters, and the Council's pre-determined policy in respect of building matters; and*
- b) *all Local Laws and schemes in force in the district or part of the district in respect of town and regional planning matters, and the Council's predetermined policy in respect of town and regional planning matters,*

The Principal Building Surveyor shall not refuse to approve that plan or those specifications without first obtaining the consent of the Council.

Furthermore, the issuing of a building permit under Section 25 of Building Act 2011 and Regulations 4 and 21 of the Building Regulations 2012 may be subject to such conditions as the Principal Building Surveyor considers necessary.

All licences issued under this delegated authority shall, in addition to any conditions imposed by the Principal Building Surveyor, contain and be subject to the following conditions:

- 1. The building licence is valid for a maximum period of twenty-four (24) months.*
- 2. Any other items considered appropriate*

Council is requested that as of 25th December 2020 that above delegation be deleted and replaced with the following:

That pursuant to Section 25 of Building Act 2011 and Regulations 4 and 21 of the Building Regulations 2012, the CEO and Environmental Health Officer are given delegated authority to endorse and issue building licences where Councils appointed Building Surveyor Consultant has provided approval for the plans and specifications that the building licence applies to.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 & Building Act 2011.

VOTING REQUIREMENT:

Due to the approval of a delegation to Council offices, the recommendation must be passed by an absolute majority.

OFFICER RECOMMENDATION – ITEM 7.5.3

That Council:

- 1. Accept that the quote provided and appoint Barron Building Services to undertake Council building surveyor services on a contract basis for a trial period as from the 25 December 2020 to 31 March 2021 and should the arrangement prove satisfactory to the building surveyor services then this appointment be extended to 31 December 2021 where at least one month prior to this date that a review of the appointment and re-appointment be undertaken by Council.**

- 2. That pursuant to Section 25 of Building Act 2011 and Regulations 4 and 21 of the Building Regulations 2012, the CEO (Mr Garry Keeffe) and Environmental Health Officer (Ms Wendy Dallywater) are given delegated authority to endorse and issue building licences where Councils appointed Building Surveyor Consultant has provided approval for the plans and specifications that the building licence applies to and has approved the issuing of that building licence.**

7.5.4 BATAVIA LOCAL EMERGENCY MANAGEMENT COMMITTEE – COUNCILLOR REPRESENTATIVE

FILE REFERENCE:	5.1.3
CORRESPONDENT:	Batavia Local Emergency Management Committee
DATE OF REPORT:	1 December 2020
REPORTING OFFICER:	Garry Keeffe/Grant Middleton
APPENDICES:	MOU Batavia Local Emergency Management Committee

SUMMARY:

Council to endorse the appointment of a Council committee representative for the Batavia Local Emergency Management Committee.

BACKGROUND:

The Batavia Local Emergency Management Committee (BLEMC) was established in 2015 with the intent to remove administrative duplications and deal with emergency management on a regional, rather than an individual local government basis. The current MOU was endorsed by Council on 17th July 2020.

The BLEMC includes the City of Greater Geraldton and the Shire of Northampton and Shire of Chapman Valley. This has been a successful collaborative approach to emergency management across the three local government authorities, with one of the focusses being to remove cross-boundary anomalies across the three local government authorities.

Cr Simkin has been the BLEMC representative since the establishment of the committee in 2015. From the inception of the BLEMC the local government Council representative was the President for the Shire’s of Northampton and Chapman Valley and the Mayor for the City of Greater Geraldton. However, there is no specific requirement in the MOU for the representative to be either the President or Deputy President which offers more flexibility and allows for any elected member to act as the local government representative and chair the meetings as required.

The Chair role and executive support functions rotate every two years with the Shire of Northampton currently assigned the Deputy Chair position on the BLEMC. The current chair of the BLEMC is CR Peter Humphrey for the Shire of Chapman Valley. Cr Humphrey was nominated as the Chapman Valley representative in 2019. The Shire of Chapman Valley will relinquish the Chair and executive officer duties in November 2021. For the period November

2021 to November 2023 the Shire of Northampton will assume responsibility to chair the meetings and executive officer functions.

The intention of appointing a new representative is to allow the new member time to become familiar with the meeting processes prior to assumption of the chair functions from November 2021.

COMMENT:

Councillors have been requested to consider if they were interested in being the Shire representative which would enable Cr Craig Simkin (President) to step away from the role but also allow time for the new incumbent to transition into the position. Cr Tim Hay has expressed an interest in being the Shire representative and if endorsed by Council Cr Hay will have three meetings in 2021 to acquaint himself with the committee and its role prior to the assumption of chair responsibilities.

The executive officer functions will be undertaken by the Deputy CEO Mr Grant Middleton. Mr Middleton has been a member of the committee from 2015 and has previously performed the executive officer functions for the Northampton Local Emergency Management Committee and Kalbarri Emergency Management Committee which operated prior to the formation of the Batavia Local Emergency Management Committee.

FINANCIAL & BUDGET IMPLICATIONS:

No financial implications envisaged. The regional approach to emergency management will reduce administrative burdens on each participating LGA.

STATUTORY IMPLICATIONS:

Emergency Management Act 2005 – Established BLEMC in 2015

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.4

That Council endorse Cr Hay as the representative for the Batavia Local Emergency Management Committee.

7.5.5 FEASIBILITY BUSINESS CASE – KALBARRI AIRPORT

LOCATION:	Kalbarri Airport
FILE REFERENCE:	12.2.3
CORRESPONDENT:	Icon Tourism
DATE OF REPORT:	3 December 2020
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Copy of Quote Proposal

SUMMARY:

Council to consider proposal submitted by Icon Tourism for the development of a Business/Economic Plan for the return of a regular passenger transport (RPT) air service to Kalbarri

BACKGROUND:

At the September and October 2019 meetings discussion occurred on a regular passenger transport (RPT) service to Kalbarri.

As reported at the October meeting and prior to COVID 19, there are two situations where an RPT service can apply, regulated and unregulated. A regulated service is a route that is regulated by the Department of Transport such as the Perth to Shark Bay route. A Kalbarri route at this stage would be classed as an unregulated route and no formal approvals from the Department of Transport are required. However if a service was to piggyback on a regulated service such as the one mentioned above then DOT approval is required.

The DOT advised at the time that they would not be in favour of a Kalbarri service piggy backing onto the Carnarvon, Shark Bay route. One of the main reasons given is that airlines nor passengers support three stops as adds time to the flights and can at times affect timetables.

During the debate on this matter a recommended option by a tourism consultant was that an economic business plan should first be developed to entice airlines to service Kalbarri. The consultant advised that without a business plan it is unlikely that neither the airline nor state government will consider a RPT service.

At the time it was indicated that the estimated cost for a consultant to undertake the business plan was \$15,000 and subsequently this provision was made in the adopted 2020/21 Budget.

COMMENT:

As recommended by the Council the CEO has requested Icon Tourism, Manny Papadoulis being the Executive Manager, to provide an estimate to undertake the business/economic plan.

A quote of \$17,500 (exclusive of GST) has now been received. The quote details are attached at Appendices 1.

The quote does not allow for a visit to the Shire and if required will be at the cost of Council. It is considered that at the completion of the business/economic plan that the consultant would be required to make a presentation to the Council however believe this could be undertaken through the Zoom facility or similar.

FINANCIAL & BUDGET IMPLICATIONS:

As stated, the budget provision is \$15,000, the quote received is \$17,500, an additional cost of \$2,500.

If Council resolve to appoint Icon Tourism to undertake the plan, then the additional expenditure will need to be approved as authorised expenditure and be carried by an absolute majority.

As per current Council policy it is recommended that at least two verbal quotes be obtained for expenses in the range of \$5,001 - \$19,999. Not knowing who else would be able to undertake the business/economic plan no other quotes have been sought.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Community Strategic Plan 2016-2026

A Key Imperative of the CSP is for the return of a regular passenger transport service to Kalbarri.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.5

That Council:

- 1. Engage Icon Tourism to prepare a Business/Economic Plan to encourage airlines to operate a regular passenger transport service to Kalbarri**
- 2. That the additional cost of \$2,500 to develop the plan be declared authorised expenditure.**

7.5.6 LOCAL ROADS & COMMUNITY INFRASTRUCTURE (LRCI) PROGRAM EXTENSION

FILE REFERENCE:	4.2.15
CORRESPONDENT:	Minister for Infrastructure, Transport and Regional Development
DATE OF REPORT:	3 December 2020
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to consider projects to be funded by the second round of the Local Roads and Community Infrastructure Program (LRCI Program).

BACKGROUND:

On 22 May 2020 the Australian Government announced a new \$500 million Local Roads and Community Infrastructure Program (LRCI Program).

Through the 2020/21 Budget, the Australian Government announced a \$1 billion extension of the LRCI Program, following strong community and local government support.

This program supports local councils to deliver priority local road and community infrastructure projects across Australia, supporting jobs and the resilience of local economies to help communities bounce back from the COVID-19 pandemic.

Councils will be able to access funding under the extension to the LRCI Program Extension from 1 January 2021.

Councils will be able to select the projects to be funded in their community according to priorities at the local level. Similar to the Roads to Recovery Program, Councils will need to submit a Work Schedule that outlines the project(s) they plan to undertake. As long as these projects are eligible local road or community infrastructure projects, they will receive funding.

Projects will need to deliver benefits to the community, such as improved accessibility, visual amenity and safety benefits.

Funding allocations for the LRCI Program are determined by formula and take into account road length and population, therefore the grant this Council is to receive for Phase 2 is \$404,256 which is less than what was received in 2020/21 being \$490,300.

As a reminder the first round of funding has been allocated to the following projects:

- Jakes Point toilet car park
- Allen Centre coach parking area
- LED Notice Boards
- Kings Park Ablutions
- Northampton Cemetery Memorial Tree Shelter

COMMENT:

The extension of the LRCI is certainly a welcome injection of funding to assist Council with bringing forward community road and infrastructure projects.

As per the allocation of the 2020/21 grant, projects in the Corporate Business Plan were considered and are now in the process of being undertaken, some nearing completion.

For projects that can be considered for the second phase of funding the following have been extracted from the Corporate Business Plan that were to occur from 2021/22:

2021/22 Projects

Kalbarri Foreshore Redevelopment –	Outdoor gym	\$60,000
	Bin surrounds	\$42,000
	Marina Playground	\$50,000
Footpaths –	Auger Street, from Smith to Mallard	\$50,000
	Clotworthy Street, Grey to Smith	\$53,000
	George Grey Dve – Red Bluff to Eco Flora	\$107,000
	(note this is pending outcome of a grant applic)	
Guide Park –	pump track/skate park upgrade	\$50,000

2022/23 Projects

Replace Commercial fishing precinct ablutions	\$90,000
(Note – a design for these toilets is currently being obtained and the costing may need to be revised)	
Footpath – Nanda Drive, from Red Bluff Rd to Pederick	\$210,000
Car Park Construction – Back Beach	\$150,000

2023/24 Projects

Car Park Construction – Siphons	\$115,000
Essex Street, north of Hampton Gardens	\$83,000

2024/25 Projects

Car Park Construction – Porter Street – Skate Park area	\$125,000
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Other projects not listed in the CBP that could also be considered are:

Replacement of Horrocks foreshore playground	\$100,000
Construct a pump track at the Horrocks Community Centre	\$50,000

Note no new road projects have been listed for consideration at this stage as it is recommended that infrastructure projects involving minimal Council staff and plant be the priority.

In regard to the two pump tracks, these have been under consideration for some years and the CEO has now progressed with developing plans in association with the Horrocks Community Centre and from those plans to construct similar in Northampton but not at Guide Park, the recommendation is that it be placed at the Lions Park in the back lawn area. The estimated costs provided of \$50,000 per track has been provided by a contractor who designed the pump track in Geraldton at Spalding Park.

To further progress designs a quote has been received from the designer of the Geraldton pump track to travel to both Northampton and Horrocks. The quote is at Appendices 1.

From the quote the total initial cost for inspection and preparation of sketched concept plans is \$5,350. Council is responsible for travel and fortunately we have three airfares available in credit due to flights being cancelled from previous meeting commitments in Perth that were cancelled due to the COVID-19 pandemic.

For the new ablution at the Kalbarri commercial fishing precinct, concept designs are being considered and will be presented to Council in due course. As with the pump tracks there will be a cost in the preparation of these designs. Advice received is that the costs for designs is eligible under the LRCI program if they are part of the delivery of a project funded, which in this case they would. Further funding for the new program can be drawn on as from the 1 January 2021, therefore if Council approves the above projects then all designs will be covered by the grant.

In addition projects can commence prior to 30 June 2021.

There could also be some changes to the eligibility of projects. The Department for Infrastructure, Transport and Regional Development is aiming to release Program Guidelines and related documentation prior to the Council meeting. These new guidelines will explicitly explain what activities will and will not be covered by the grant money.

From a Management perspective it is recommended that Council use the funds for projects that are community based infrastructure needs and ones that could be considered for deferment due to other priorities such as footpaths and road construction which form part of the normal annual budget. The following projects are considered to be the priorities:

- Kalbarri commercial precinct ablutions \$100,00
- Two pump tracks, Northampton and Horrocks \$100,00
- New playground equipment at the Marina Parkland \$100,00
- New playground equipment at Horrocks foreshore \$100,00

If Council adopts the recommended projects, then arrangements will be put in place to have the pump track designers visit the two sites to provide designs for further consideration by the community and Council.

FINANCIAL & BUDGET IMPLICATIONS:

As the grant funding covers the cost of the projects, there will be no financial cost to Council however will form part of the Councils 2021/22 Budget.

STRATEGIC IMPLICATIONS:

Corporate Business Plan – Projects listed for consideration are within the current CBP with exception of those that have been reported on in the above.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.6

For Council determination.

APPENDICES – Pump Track Design Quote

threechilliesdesign
unique | crafted | iconic

Shire of Northampton Pump Track Design Fee Proposal – 24/11/2020

The scope of services would be as follows:

1. Site visit to the areas identified for the tracks to understand constraints and possible layout of pump tracks
2. Preparation of sketch designs for the Shire of Northampton
3. Cost estimates for the design and construction of both facilities (pending direction from the Shire of Northampton)

Item Number	Description	Price (Ex GST)
1	Site Visit (2 days/ 1 night) \$1000/day Consultancy \$250 Accommodation \$100 Meal Allowance Flights (Not included) Car rental (Not included)	\$2,350.00
2	2 x Sketch Concepts Delivery of indicative 2D sketch concept plans showing a proposed design for each Site: <ul style="list-style-type: none"> • 1 x Northampton sketch concept • 1 x Horrocks sketch concept • Captures site meeting items • Illustrates design opportunities and constraints • Reflects project vision and goals for the Shire and user groups 	\$3,000.00
3	Cost for Design and Cost to Construct <ul style="list-style-type: none"> • 1 x Northampton Pump Track • 1 x Horrocks Pump Track 	TBC - pending direction from the Shire of Northampton

Please call either Paul Neve on 0418 830 370 or Paul Chauvel on 0468 920 757 if you have any questions.

7.5.7	REGENERATION ESTUARINE ENVIRONMENTS - PROJECT	
	FILE REFERENCE:	10.3.3
	CORRESPONDENT:	NACC - NRM
	DATE OF REPORT:	8 December 2020
	REPORTING OFFICER:	Garry Keeffe
	APPENDICES:	1. Project Proposal

SUMMARY:

Council to consider if it is to be involved and provide funding toward a regeneration estuarine project for Murchison River.

BACKGROUND:

A request has been received from NACC inviting Council to participate in the above project and to also consider financial assistance for the project.

Details of the project are at Appendices 1 and the amount of financial assistance they are seeking is \$30,000 to \$40,000 annually for a three year period which is \$90,000 to \$120,000 total financial outlay.

COMMENT:

The Murchison River environs are not under the control of Council with the exception where wetlands protrude onto Reserve 12996 which is a recreational reserve vested under the management of Council. The main body of the river is either under the control of the Department of Transport or Department of Biodiversity, Conservation and attractions.

It is considered that the outlay of \$30,000 to \$40,000 is very significant that will bring little benefit to the community and/or ratepayer but likely to bring benefit to the environment.

FINANCIAL & BUDGET IMPLICATIONS:

Should Council wish to participate then it will need to budget an amount with the 2021/22, 2022/23 and 2023/24 Budgets.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Community Strategic Plan 2016-2026

2	<i>Our Natural Environment</i>			
2.1	To support environmental protection and maintenance within Council jurisdiction, and form positive relationships government agencies, landowners, developers, and business enterprises.			
	Key Outcomes	Objectives	Success Measures	Timelines
2.1.1	Natural environment and biodiversity are conserved and protected	Protection of coastal land by managing access with designated entry and exit points Managing camping and litter	Well-managed environments that are protected and enjoyed by residents and visitors	Ongoing
2.1.2	Regional cooperation in land management and maintenance	A regional approach to showcasing the natural environment while supporting enterprise development and environmental conservation	Growth in eco-tourism and cooperative land management through a regional approach	Ongoing
2.1.3	Positive relationships with key environmental stakeholders	Working with key agencies and landowners for a common cause	Cooperation and collaboration across all stakeholder groups	Ongoing

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.7

For Council consideration.

APPENDICES 1 – Project Description



Supporting people to support the natural environment



Project Proposal - Description

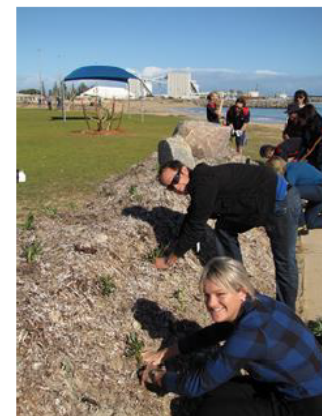


This project will address anthropogenic impacts on the coastal margins of WA at priority locations between Guilderton and Kalbarri, to improve and protect estuarine habitat. This is achieved by engaging local communities in Coastal Saltmarsh and Wetland conservation activities. Geographic boundaries of the project include the WA electorates of Moore and Geraldton.

Priority initiatives include surveying and revegetating poorly defined, yet extremely valuable, Threatened Ecological Communities of Subtropical and Temperate Coastal Saltmarsh and Wetlands across the Northern Agricultural Region (NAR). The significance of these areas is due to the impact that their vegetation condition has on estuarine biodiversity, mitigation of erosion and sediments movement and ecological and connection to commercial and recreational nearshore habitats.

Through engagement and partnership with recreational fishers, community groups, Aboriginal people and other relevant stakeholders the impacts of habitat loss, invasive weed species, erosion, sediments and urban debris can be mitigated.

- **Coastal Saltmarsh and Wetland Threatened Ecological Communities maintained or enhanced;**
 - 369Ha maintained or enhanced through remediation activities
 - 12 Community participation events to plan, undertake and monitor remediation activities
- **Nearshore marine habitat in the NAR is maintained or enhanced;**
 - 180Ha of debris removal or prevention of runoff to the marine environment
 - 30Ha of invasive species weed control
- **Community groups in the NAR have increased awareness and understanding;**
 - Community participation and promotion of monitoring regimes for 4 regional TEC's
 - Community participation and promotion of 8 flora and/or weed surveys 4 regional TEC's
- **The trajectory of EPBC Act listed migratory shorebirds is stabilised or improved**



Project Proposal - Rationale



Across the NAR. Land use change resulting in reduced or modified coastal vegetation, erosion, sediments and anthropogenic debris represent threats to the function and stability of estuarine and nearshore marine environments.

Saltmarsh and Wetland Ecological Communities at the mouth of catchments in the Northern Agricultural Regional are essential to the mitigation of sediments and erosion, regional fisheries productivity, and represent the final extent of influence for discharge from the rivers.

The condition and ecosystem service function of Subtropical and Temperate Coastal Saltmarsh and wetlands of the Northern Agricultural Region have direct and significant influence on nearshore fish species habitat, including that of the Western Rock Lobster. These areas capture and stabilise sediments, filter runoff and support the function of nearshore seagrass and reefs, which further stabilise the coastal fringe. They are the last line of natural filters for our region's rivers.

The priority areas have been identified based on multiple criteria;

- **Proximity to population centres with engaged and passionate coastcarers**
- **Level of exposure of estuarine and nearshore fishery habitat to impacts of landuse change in the adjacent catchment**
- **Exposure of Saltmarsh and Wetland Ecological Communities to pressures of urban development, uncontrolled access, invasive weed species and anthropogenic debris.**

Engagement with local community groups provides for local relevance and project ownership, which represents an opportunity to sustain outcomes in the long-term.



Project Proposal - Methodology



NACC NRM has strong relationships across the NAR community, providing support for coastcare and other community groups to drive and or participate in project activities. This includes ground-truthing and mapping, revegetation and weed control, access control and interpretive signage consultation and development. Community members will be supported to participate in planning, delivery.

Eight (8) flora and/or Weed surveys will be undertaken in partnership with community groups through the course of this project. Twelve (12) Community events to plan, undertake and monitor remediation activities will be completed, developing the capacity of community to sustain the project outcomes.

Engagement with the Midwest Aboriginal Ranger Program (coordinated by NACC NRM) also ensures that Aboriginal people will be involved in project delivery, including the opportunity to contribute traditional knowledge where appropriate. NACC NRM's photo monitoring tool, the Photomon app, will be incorporated to further engage and build community capacity in effective on-ground monitoring.

NACC NRM will undertake several key communication activities through print and electronic media including;

- **Promotion of project activities and events**
- **Promotion of on-ground activities, on-ground and event outcomes; and**
- **Provide a forum for community engagement and feedback through NACC NRM website and social media.**

Through the project there will be thirty six (36) communication materials produced to engage and inform community of project progress.



Project Proposal - Regional Alignment



This project supports the following Aspirations for the NRM plan of the Northern Agricultural Region (NAR)

<https://www.narvis.com.au/targets-regional-aspirations/>:

- Biodiversity and ecosystem integrity are maintained and improved at a landscape scale;
- Invasive species – (animal and plant pests, diseases) are effectively managed both at a local and regional scale;
- The community has a sufficient level of knowledge, ability and willingness to contribute to effective NRM; and
- Aboriginal cultural heritage is protected and valued by the wider community.

Within these aspirations the following Northern Agricultural Region Goals are embedded in the delivery of this project:

- Populations of all threatened plants, animals and ecological communities are maintained or increased;
- coastal and island vegetation protected and enhanced;
- Conservation of coastal, marine and estuarine biodiversity ecosystem function, including fish stocks, in a changing environment;
- Reduction in marine Debris;
- Increased community participation and capacity in the conservation of the region's natural resources; and
- Increased Aboriginal participation in NRM and working on country.



Project Outcomes & Outputs



- **Coastal Saltmarsh and Wetland Threatened Ecological Communities maintained or enhanced;**
 - 369Ha maintained or enhanced through remediation activities
 - Twelve (12) Community participation events to plan, undertake and monitor remediation activities
- **Nearshore marine habitat in the NAR is maintained or enhanced;**
 - 180Ha of debris removal or prevention of runoff to the marine environment
 - 30Ha of invasive species weed control
- **Community groups in the NAR have increased awareness and understanding;**
 - Engagement of at least four (4) groups in project planning and implementation
 - Thirty six (36) communication materials produced to engage broader community and promote project achievements
 - Community participation and promotion of monitoring regimes for four (4) regional TEC's
 - Community participation and promotion of eight (8) flora and/or weed surveys four (4) regional TEC's
- **The trajectory of EPBC Act listed migratory shorebirds is stabilised or improved**

1.0FTE new job in the region – Fishery Habitat Engagement Officer (to be engaged for the term of the project only)

Budget required ~\$170,300 p.a. for 3 years – which will leverage approximately 864 hours of volunteer time and \$300,000 NACC NRM in-kind plus contribution from Midwest Aboriginal Ranger Program funded by National Indigenous Australians Agency through NACC NRM.

Project Proposal – Services & Budget



Period	Description	COST	Period	COST	Period	COST
Year 1	Fishery Habitat Engagement Officer	1 \$ 82,816.00	Year 2	1 \$ 84,472.00	Year 3	1 \$ 86,162.00
	On-costs (20%)	1 \$ 16,563.20		1 \$ 16,894.40		1 \$ 17,232.40
	Vehicle (1200/month)	12 \$ 14,400.00		12 \$ 14,688.00		12 \$ 14,981.76
	Administration and office expenses	1 \$ 3,000.00		1 \$ 3,060.00		1 \$ 3,121.20
	Photomon App. Licence / maintenance	1 \$ 4,000.00		1 \$ 4,080.00		1 \$ 4,161.60
	Collecting, or synthesising baseline data	3 \$ 7,500.00				
	Community/stakeholder engagement	4 \$ 8,000.00		4 \$ 8,160.00		4 \$ 8,323.20
	Flora survey	4 \$ 10,000.00				
	monitoring regimes	4 \$ 6,000.00				4 \$ 6,242.40
	Debris removal	60 \$ 6,000.00		60 \$ 6,120.00		60 \$ 6,242.40
	Controlling access	4 \$ 6,000.00		4 \$ 6,120.00		2 \$ 3,121.20
	Remediating riparian and aquatic areas			15 \$ 18,360.00		15 \$ 18,727.20
	Weed distribution survey	2 \$ 2,000.00		2 \$ 2,040.00		
	Removing weeds (initial)	20 \$ 4,000.00		10 \$ 2,040.00		
	Removing weeds (follow-up)			20 \$ 4,080.00		10 \$ 2,080.80
	\$ 170,279.20	\$ 170,114.40	\$ 170,396.16			
			\$ 510,789.76			

Note: Fishery Habitat Engagement Officer role is not ongoing and will be engaged only for the term of the project.

7.5.8 DRAFT GUIDELINES & CRITERIA FOR IDENTIFICATION OF SIGNIFICANT LOCAL GOVERNMENT ROADS

FILE REFERENCE:	12.1.7
CORRESPONDENT:	Main Roads WA
DATE OF REPORT:	8 December 2020
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Draft Guidelines & Criteria for Identification of Significant Local Roads
	NOTE – forwarded under separate cover

SUMMARY:

Council to provide comment on the proposed above draft guidelines.

BACKGROUND:

Main Roads WA (MRWA) and the Western Australian Local Government Association (WALGA) have released *Draft Guidelines and Criteria for the Identification of Significant Local Government Roads* requesting comments by 11 December 2020.

COMMENT:

A copy of the *Draft Guidelines and Criteria for the Identification of Significant Local Government Roads* is provided at Appendices 1.

Below are some comments on the Draft Guidelines:

Document Section	Document Text	Comments
Significant Local Roads Amendments	Should a RRG agree to seek an amendment to the endorsed Significant Local Government Roads this must be documented on the attached Road Justification and Development Strategy Submission Form. After approval by the RRG, it must be sent to the Road Classification Manager at Main Roads to confirm the road/route meets the criteria. The Road Classification Manager will then submit the application to the State	This appears a long, bureaucratic process, yet perhaps necessary. The concern is the SAC having the final say and perhaps the right of veto after the application has been through the Technical Group, RRG and the Road Classification Manager at Main Roads to confirm the road/route meets the criteria.

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	Road Funds to Local Government Advisory Committee (SAC) for endorsement. If endorsed, the Road Classification Manager shall update the RRG Roads List.	Clarity is required to confirm the SAC does not have the right to reject an application if it has been through the Technical Group, RRG and MRWA check and endorsement process.
Significant Local Roads Amendments	If an affected road crosses into an adjoining Region, then agreement should be reached with the adjoining RRG on the proposed change and both RRGs must apply for the amendments submitting copies of the approved forms from the adjoining RRG with the application.	The concern is the neighbouring region(LGA) may not see the adjoining road/route as a priority resulting in an agreement not being reached. Perhaps there needs to be a process in place to remove LGA parochialism to ensure cross-regional roads/routes of significance are recognised for the betterment of the regional and State road transport network. This could a role for the SAC.
Criteria for Significant Local Roads – Network/Significant	Roads connecting areas of significant population (>500). ABS Census population of town (UCL).	Criteria connecting areas of significant population >500 is too high and appears to be totally arbitrary. Indigenous population criteria is only 250 or 50. If there has to be a population figure then it should be consistent for all population centres.
Criteria for Significant Local Roads – Traffic Volume	Has a PCU adjusted traffic AADT count of over 200 AADT. <i>(PCU = Passenger Car Unit.)</i> <i>(AADT = Annual Average Daily Traffic)</i>	Why has the arbitrary number of >200 AADT been chosen for the traffic volume? A lesser AADT is preferred;
Criteria for Significant Local Roads – Tourism	Roads that provide access to tourist attractions or recreation areas of State or regional significance as per the Tourism WA website link below, OR Roads that form part of a State tourist drive or way. Tourist Spot Map WA (Click on "MAP"	The concern here is the <i>Tourist Spot Map WA</i> become the determining factor for this criteria. How does a tourist or recreational attraction actually get onto (or removed from) this list?

	button).	Perhaps traffic volume, type and mix should be the determining factor, not a Tourist Spot Map, which there is no LGA control over the content.
Criteria for Significant Local Roads – Other Considerations	The development of parallel routes to roads already providing the network function should be avoided.	<p>This criteria has been too vague and open to interpretation in the past and should be expanded upon. Perhaps it has been left vague in the Draft Guidelines because any set criteria (e.g. distance separating parallel routes) will be challenged if a particular route is rejected.</p> <p>Maybe this section should state:</p> <p><i>“Parallel routes should be avoided; however, this is not to be a determining factor to reject an application if the LGA and RRG approve the proximity of a parallel route being appropriate and warranted.”</i></p>
Criteria for Significant Local Roads – Definitions	Regional Route – Shall be defined as a road that provides a connection between inter – regional routes (State Roads) or between inter – regional routes (State Roads) and areas of significant population. ABS population data by region. Must show more than 5000 within the relevant UCL	Regional route population is also too high. Very few regional and remote towns have a population higher than 5000.
Criteria for Significant Local Roads – Definitions	Regional Heavy Haulage Route – Over 100 RAV vehicles per day of RAV 2 NETWORK and above with anecdotal evidence supporting regional movement.	Regional Heavy Haulage of over 100 RAV vehicles per day is too high and should be reduced (to 50).
Ongoing Review &	Technical Group (if applicable) Considers for Submission to RRG.	The Flow Chart indicates the Technical Group has the power to reject an

<p>Update Process – Flow Chart</p>		<p>application. This should not be the case and the Technical Group should only have the role of considering applications and making a recommendation to the RRG via the Sub-RRG (if these are in existence).</p> <p>The Technical Group is not an elected body of LGA representations and should not be afforded to power to reject an application.</p>
<p><u>General Comments on the overall content of the Draft Guidelines:</u></p> <ol style="list-style-type: none"> 1) Guidelines do not state if roads currently on the RRG significant road list will stay or be reassessed under the new guidelines. Most Councils have spent and/or committed major investments on these routes, and they should remain on the list until and not be reassessed. The recommended removal of any specific road/route currently listed as a significant road, must be accompanied by a fully detailed analysis of the financial impact this many have on the local government authority, specifically for the those roads part way through upgrade works and future maintenance requirements (e.g. reseals). 2) There appears to be a bias towards roads connecting to significant tourist areas, which will be at the expense of heavy haulage transport routes, specifically in the Wheatbelt areas of the State. If there has to be a change of criteria, it should be on a level playing field. The criteria appears obscure and it is difficult to verify exactly what a relevant tourist attraction is. 3) Local governments have complied with medium to long term planning for road improvements under the current criteria, including obtaining clearing permits, commissioning engineering designs and carrying out safety audits. There appears to have been little regard for the extensive planning work that has been carried out when it is suggested roads meeting the current criteria yet not the revised criteria will no longer qualify for funding. 4) The Guidelines appears to be attempting to establish the concept of <i>One-Size-Fits-All</i>, which cannot be supported and is a concept local government (and WALGA) has been opposing strongly with the current Local Government Act Review process. It is important the unique individual circumstances of each region needs to be taken into consideration when Guidelines are being considered. The Draft Guideline are basically insinuating we do not have it right now and there is a need for change. This may not necessarily be the case in many RRG areas. 5) The submission period on the proposed guidelines must be extended for at least six months to ensure the local government industry has appropriate time to consideration and debate all proposed changes to the guidelines and an analysis has been undertaken on the effects of any changes on each local government authority. 		

State funding for local government roads is derived from (a diminished) 20% of licence revenue. This percentage has been reduced by the State Government over the years. The Draft Guidelines, if adopted could result in a large number of roads currently qualifying for funding through RRG's to be deleted from the program. The fact remains these roads will still need to be improved and maintained into the future if they are to be fit for purpose.

The removal of existing significant roads also sends the message to the State Government the demand/need for road funding is not as high as it actually is (i.e. once existing RRG significant roads have been upgraded/improved the demand for State funding will diminish). The truth is the Guidelines need to be relaxed to ensure more local government roads are added to the RRG significant road list (not removed) as this will send a strong message to the State of there being a significant unmet need for road grant funding to local government roads, not the opposite.

It is also worth noting the Wheatbelt of Western Australia already has the highest road fatality rate per capita in the State and has the oldest road pavement inventory in the State, so any reduction in funding on rural roads will only exacerbate this issue.

The other concern is the Draft Guidelines are basically insinuating we do not have it right now and there is a need for change. The Draft Guidelines appear to promote the concept of *One-Size-Fits-All*, which cannot be supported and is a concept local government (and WALGA) has been opposing strongly with the current Local Government Act Review process.

The Roads of Regional Significance for this Shire are:

- Horrocks Road
- Northampton – Nabawa Road
- Port Gregory Road (section from George Grey Drive to Gregory)
- Binnu East Road & Binnu West Road
- Balla-Whelarra Road
- Kalbarri Road
- George Grey Drive, section from Stiles Road to Red Bluff Road & Grey Street intersection
- White Cliffs Road

FINANCIAL & BUDGET IMPLICATIONS:

There could be a considerable financial impact on the Shire if any of its existing MWRRG recognised significant roads are reassessed as not being eligible under a newly established criteria. There could also be long term considerable financial impacts for future grant opportunities being removed if any of the existing recognised significant roads are deemed ineligible.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.8

Council submit the following comments to Main Roads WALGA and the Western Australian Local Government Association in the *Draft Guidelines and Criteria for the Identification of Significant Local Government Roads*

Document Section	Document Text	Comments
Significant Local Roads Amendments	Should a RRG agree to seek an amendment to the endorsed Significant Local Government Roads this must be documented on the attached Road Justification and Development Strategy Submission Form. After approval by the RRG, it must be sent to the Road Classification Manager at Main Roads to confirm the road/route meets the criteria. The Road Classification Manager will then submit the application to the State Road Funds to Local Government Advisory Committee (SAC) for endorsement. If endorsed, the Road Classification Manager shall update the RRG Roads List.	<p>This appears a long, bureaucratic process, yet perhaps necessary.</p> <p>The concern is the SAC having the final say and perhaps the right of veto after the application has been through the Technical Group, RRG and the Road Classification Manager at Main Roads to confirm the road/route meets the criteria.</p> <p>Clarity is required to confirm the SAC does not have the right to reject an application if it has been through the Technical Group, RRG and MRWA check and endorsement process.</p>
Significant Local Roads Amendments	If an affected road crosses into an adjoining Region, then agreement should be reached with the adjoining RRG on the proposed change and both RRGs must apply for the	The concern is the neighbouring region(LGA) may not see the adjoining road/route as a priority resulting in an agreement not being reached.

	amendments submitting copies of the approved forms from the adjoining RRG with the application.	Perhaps there needs to be a process in place to remove LGA parochialism to ensure cross-regional roads/routes of significance are recognised for the betterment of the regional and State road transport network. This could a role for the SAC.
Criteria for Significant Local Roads – Network/Significant	Roads connecting areas of significant population (>500). ABS Census population of town (UCL).	Criteria connecting areas of significant population >500 is too high and appears to be totally arbitrary. Indigenous population criteria is only 250 or 50. If there has to be a population figure then it should be consistent for all population centres.
Criteria for Significant Local Roads – Traffic Volume	Has a PCU adjusted traffic AADT count of over 200 AADT. <i>(PCU = Passenger Car Unit.)</i> <i>(AADT = Annual Average Daily Traffic)</i>	Why has the arbitrary number of >200 AADT been chosen for the traffic volume? A lesser AADT is preferred;
Criteria for Significant Local Roads – Tourism	Roads that provide access to tourist attractions or recreation areas of State or regional significance as per the Tourism WA website link below, OR Roads that form part of a State tourist drive or way. Tourist Spot Map WA (Click on “MAP” button).	The concern here is the <i>Tourist Spot Map WA</i> become the determining factor for this criteria. How does a tourist or recreational attraction actually get onto (or removed from) this list? Perhaps traffic volume, type and mix should be the determining factor, not a Tourist Spot Map, which there is no LGA control over the content.
Criteria for Significant Local Roads – Other	The development of parallel routes to roads already providing the	This criteria has been too vague and open to interpretation in the past and should be

<p>Considerations</p>	<p>network function should be avoided.</p>	<p>expanded upon. Perhaps it has been left vague in the Draft Guidelines because any set criteria (e.g. distance separating parallel routes) will be challenged if a particular route is rejected.</p> <p>Maybe this section should state:</p> <p><i>“Parallel routes should be avoided; however, this is not to be a determining factor to reject an application if the LGA and RRG approve the proximity of a parallel route being appropriate and warranted.”</i></p>
<p>Criteria for Significant Local Roads – Definitions</p>	<p>Regional Route – Shall be defined as a road that provides a connection between inter – regional routes (State Roads) or between inter – regional routes (State Roads) and areas of significant population. ABS population data by region. Must show more than 5000 within the relevant UCL</p>	<p>Regional route population is also too high. Very few regional and remote towns have a population higher than 5000.</p>
<p>Criteria for Significant Local Roads – Definitions</p>	<p>Regional Heavy Haulage Route – Over 100 RAV vehicles per day of RAV 2 NETWORK and above with anecdotal evidence supporting regional movement.</p>	<p>Regional Heavy Haulage of over 100 RAV vehicles per day is too high and should be reduced (to 50).</p>
<p>Ongoing Review & Update Process – Flow Chart</p>	<p>Technical Group (if applicable) Considers for Submission to RRG.</p>	<p>The Flow Chart indicates the Technical Group has the power to reject an application. This should not be the case and the Technical Group should only have the role of considering applications and making a recommendation to the RRG via the Sub-RRG (if these are in existence).</p>

		<p>The Technical Group is not an elected body of LGA representations and should not be afforded to power to reject an application.</p>
<p>General Comments on the overall content of the Draft Guidelines:</p> <ol style="list-style-type: none"> 1) Guidelines do not state if roads currently on the RRG significant road list will stay or be reassessed under the new guidelines. Most Councils have spent and/or committed major investments on these routes, and they should remain on the list until and not be reassessed. The recommended removal of any specific road/route currently listed as a significant road, must be accompanied by a fully detailed analysis of the financial impact this may have on the local government authority, specifically for those roads part way through upgrade works and future maintenance requirements (e.g. reseals). 2) There appears to be a bias towards roads connecting to significant tourist areas, which will be at the expense of heavy haulage transport routes, specifically in the Wheatbelt areas of the State. If there has to be a change of criteria, it should be on a level playing field. The criteria appears obscure and it is difficult to verify exactly what a relevant tourist attraction is. 3) Local governments have complied with medium to long term planning for road improvements under the current criteria, including obtaining clearing permits, commissioning engineering designs and carrying out safety audits. There appears to have been little regard for the extensive planning work that has been carried out when it is suggested roads meeting the current criteria yet not the revised criteria will no longer qualify for funding. 4) The Guidelines appears to be attempting to establish the concept of <i>One-Size-Fits-All</i>, which cannot be supported and is a concept local government (and WALGA) has been opposing strongly with the current Local Government Act Review process. It is important the unique individual circumstances of each region needs to be taken into consideration when Guidelines are being considered. The Draft Guideline are basically insinuating we do not have it right now and there is a need for change. This may not necessarily be the case in many RRG areas. 5) The submission period on the proposed guidelines must be extended for at least six months to ensure the local government industry has appropriate time to consideration and debate all proposed changes to the guidelines and an analysis has been undertaken on the effects of any changes on each local government authority. 		