

TABLE OF CONTENTS

3.1	OPENING	3
3.2	PRESENT	3
3.2.1	LEAVE OF ABSENCE	3
3.2.2	APOLOGIES	3
3.3	QUESTION TIME	3
3.4	DISCLOSURE OF INTEREST	3
3.5	CONFIRMATION OF MINUTES	4
3.5.1	CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 21 st FEBRUARY 2020	4
3.5.2	BUSINESS ARISING FROM MINUTES	4
3.6	RECEIVAL OF MINUTES	4
3.6.1	AUDIT COMMITTEE MEETING MINUTES	4
3.6.2	COMPLIANCE AUDIT RETURN 2019 and BUSINESS CONTINUITY/DISASTER RECOVERY PLAN	4
3.7	WORKS & ENGINEERING REPORT	5
3.7.1	INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 7.1.1)	5
3.8	HEALTH & BUILDING REPORT	5
3.8.1	BUILDING APPROVALS (ITEM 7.2.1)	5
3.9	TOWN PLANNING REPORT	5
3.9.1	PROPOSED CONTAINER DEPOSIT SCHEME INFRASTRUCTURE SITES – IN SHOP/OVER COUNTER RETURN POINT – LOT 537 (NO. 55) HACKNEY STREET, KALBARRI AND CONTAINER COLLECTION/STORAGE SITE – LOT 3 (NO. 8) ATKINSON CRESCENT, KALBARRI (ITEM 7.3.1)	5
3.9.2	SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.5)	7
3.10	FINANCE REPORT	8
9.10.1	ACCOUNTS FOR PAYMENT (ITEM 7.4.1)	8
9.10.2	MONTHLY FINANCIAL STATEMENTS – FEBRUARY 2020 (ITEM 7.4.2)	8
9.10.3	2019/2020 BUDGET REVIEW (ITEM 7.4.3)	8
9.10.4	ASSET VALUE WRITE OFF (ITEM 7.4.4)	9
3.11	ADMINISTRATION & CORPORATE REPORT	9
3.11.1	YAMATJI NATIONS LANDS – NATIVE TITLE (ITEM 7.5.2)	9
3.11.2	HORROCKS JETTY LIGHT (ITEM 7.5.3)	10

SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Council Chambers, Northampton on 20th March 2020

3.11.3	AFL FIGURES (ITEM 7.5.4)	10
3.11.4	LOCAL GOVERNMENT HOUSE DEED OF TRUST (ITEM 7.5.5)	11
3.11.5	COOLCALALAYA ROAD (ITEM 7.5.6)	11
3.11.6	TRAVEL CLAIM – CR SMITH (ITEM 7.5.7)	11
3.11.7	WITTECARRA CREEK SCULPTURES (ITEM 7.5.8)	12
3.11.8	PAYMENT OF EMPLOYEES IF QUARANTIED FOR COVID 19 (ITEM 7.5.9)	12
3.11.1	OUTSTANDING RATES & CHARGES (ITEM 7.5.1)	13
3.12	PRESIDENT’S REPORT	14
3.13	VICE PRESIDENT’S REPORT	14
3.14	COUNCILLORS REPORTS	14
3.14.1	CR SUDLOW	14
3.14.2	CR PIKE	15
3.14.3	CR STEWART	15
3.14.4	CR SMITH	15
3.14.5	CR HAY	15
3.14.6	CR SUCKLING	16
3.15	NEW ITEMS OF BUSINESS	16
3.16	NEXT MEETING OF COUNCIL	16
3.17	CLOSURE	16

3.1 OPENING

The President thanked all Councillors and staff present for their attendance and declared the meeting open at 1.00pm.

3.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr R Suckling		Northampton Ward
Cr T Hay		Northampton Ward
Cr S Smith		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Cr D Pike		Kalbarri Ward
Cr L Sudlow		Northampton Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mrs Michelle Allen	Planning Officer	

3.2.1 LEAVE OF ABSENCE

Nil

3.2.2 APOLOGIES

Cr S Stock-Standen

Northampton Ward

3.3 QUESTION TIME

None

3.4 DISCLOSURE OF INTEREST

Nil

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Council Chambers, Northampton on
20th March 2020

3.5 CONFIRMATION OF MINUTES

3.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 21st FEBRUARY 2020

Moved Cr SUDLOW, seconded Cr STEWART

That the minutes of the Ordinary Meeting of Council held on the 21st February 2020 be confirmed as a true and correct record.

CARRIED 8/0

3.5.2 BUSINESS ARISING FROM MINUTES

Nil

3.6 RECEIVAL OF MINUTES

3.6.1 AUDIT COMMITTEE MEETING MINUTES

Moved Cr SUCKLING, seconded Cr KRAKOUER

That the minutes of the Audit Committee Meeting held on the 20th March 2020 be received.

CARRIED 8/0

3.6.2 COMPLIANCE AUDIT RETURN 2019 and BUSINESS CONTINUITY/DISASTER RECOVERY PLAN

Moved Cr SMITH, seconded Cr SUDLOW

That Council adopt the recommendation of the Shire of Northampton Audit Committee to adopt the Compliance Audit Return 2019 and the Business Continuity/Disaster Recovery Plan as presented

CARRIED 8/0

3.7 WORKS & ENGINEERING REPORT

**3.7.1 INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS
PROGRAM (ITEM 7.1.1)**

Noted

3.8 HEALTH & BUILDING REPORT

3.8.1 BUILDING APPROVALS (ITEM 7.2.1)

Noted.

3.9 TOWN PLANNING REPORT

**3.9.1 PROPOSED CONTAINER DEPOSIT SCHEME INFRASTRUCTURE SITES –
IN SHOP/OVER COUNTER RETURN POINT – LOT 537 (NO. 55)
HACKNEY STREET, KALBARRI AND CONTAINER
COLLECTION/STORAGE SITE – LOT 3 (NO. 8) ATKINSON CRESCENT,
KALBARRI (ITEM 7.3.1)**

Moved Cr SUDLOW, seconded Cr SUCKLING

That Council

1. Grant Development Approval for an 'in shop / over the counter / bag drop' infrastructure site on Lot 537 (No. 55) Hackney Street, Kalbarri and for a 'container collection/storage' infrastructure site on Lot 3 (No. 8) Atkinson Crescent, Kalbarri subject to the following conditions:
 - (a) Development shall be in accordance with the attached approved plans dated 20 March 2020 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without prior written approval of the local government.

- (b) If the development/use the subject of this approval is not substantially completed within a period of two (2) years after the date of this determination the approval shall lapse and be of no further effect.
 - (c) The development must not result in any change to the approved land use in a way that would result in the use no longer complying with any of the relevant development standards and/or requirements of the Scheme.
 - (d) The land use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.
 - (e) The collection site/s must not restrict any vehicular or pedestrian access to or from, or entry to any building on, the land on which the infrastructure is located.
 - (f) The infrastructure must not obstruct the operation of, or access to, any utility services on the land on which the infrastructure is located or on adjacent land.
 - (g) The infrastructure must be located in an area to be visually unobtrusive, and must be secured, locked and immovable.
 - (h) The loading and/or unloading of collection containers by the Applicant at the in-shop site (Lot 537/No. 55 Hackney Street, Kalbarri) is to occur after the close of trading each day.
 - (i) The removal of collection containers from the waste storage facility site (Lot 3/No. 8 Atkinson Crescent, Kalbarri) shall occur on a regular basis, to the approval of the Local Government.
 - (j) No goods or materials are to be stored externally or in the areas set aside for parking, landscaping or within access driveways.
 - (k) The infrastructure must not display any advertising signage other than promotional or branding material approved under the operation of the container deposit scheme, and be consistent in colour and finish to that of nearby existing buildings and to the approval of the Local Government.
-

Advice Notes:

- Note 1: *If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.*
- Note 2: *Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.*
- Note 3: *If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14, an application must be made within 28 days of determination.*
- Note 4: *Any additions to or change of use of any part of the building or land (not the subject of this approval) requires further application and development approval for that use/addition.*
- Note 5: *To ensure compliance with all environmental health regulations, advice must be obtained from the Shire of Northampton's Environmental Health Officer.*

CARRIED 5/3

Cr Pike and Cr Simkin voted against the motion.

3.9.2 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.5)
--

Noted.

3.10 FINANCE REPORT

9.10.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)

Moved Cr SUCKLING, seconded Cr SUDLOW

That Municipal Fund Cheques 21850 to 21866 inclusive totalling \$50,476.88, Municipal EFT payments numbered EFT20390 to EFT20495 inclusive totalling \$434,609.89, Trust Fund Cheques 2500 to 2504, totalling \$1,003.94, Direct Debit payments numbered GJ08003 to GJ0812 inclusive totalling \$224,910.44 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

9.10.2 MONTHLY FINANCIAL STATEMENTS – FEBRUARY 2020 (ITEM 7.4.2)

Moved Cr STEWART, seconded Cr HAY

That Council adopts the Monthly Financial Report for the period ending 29th February 2020.

CARRIED 8/0

9.10.3 2019/2020 BUDGET REVIEW (ITEM 7.4.3)

Moved Cr HAY seconded Cr SUCKLING

That Council in accordance with regulation 33A of the Local Government (Financial Management) Regulations 1996 adopt the review of the 2019/2020 Budget and note any variances or recommendations.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Council Chambers, Northampton on
20th March 2020

9.10.4 ASSET VALUE WRITE OFF (ITEM 7.4.4)

Moved Cr KRAKOUER, seconded Cr SUCKLING

That Council write off the following Asset Values totalling \$6,845.03 in accordance with Section 6.12 of the Local Government Act.

1. 36604 NORTHAMPTON MAIN OFFICE AIRCONDITIONER	\$3,143.43
2. 41697 METRO COUNT ROAD CLASSIFIERS	\$533.87
3. 41728 KALBARRI MOWER TORO TITAN ZX8420 ZERO TURN	\$1,267.12
4. 41738 TORO TIMECUTTER MOWER	\$1,900.61

CARRIED BY AN ABSOLUTE MAJORITY 8/0

3.11 ADMINISTRATION & CORPORATE REPORT

3.11.1 YAMATJI NATIONS LANDS – NATIVE TITLE (ITEM 7.5.2)

Moved Cr SIMKIN, seconded Cr STEWART

That Council:

1. Formulate a letter of correspondence to Hon. Ben Wyatt MLA, (Treasurer, Minister for Finance, Aboriginal Affairs and Lands), seeking to meet with him to discuss the matters raised in previous correspondence sent to the Department of Premier and Cabinet on 6 March 2020.
2. Should a response be forthcoming from the Department of Premier and Cabinet or the Minister for Aboriginal Affairs prior to the April 2020 Council meeting that a Special Meeting of Council be convened to consider their response.
3. Should no response be received from the Department of Premier and Cabinet or the Minister for Aboriginal Affairs by the 1 May 2020 that Council immediately close the Lucky Bay camping area.

CARRIED 8/0

3.11.2 HORROCKS JETTY LIGHT (ITEM 7.5.3)

Moved Cr SUDLOW, seconded Cr STEWART

That Council replace the Horrocks Jetty light at a cost of \$3,510 GST exclusive and this be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

3.11.3 AFL FIGURES (ITEM 7.5.4)

Council adjourned the meeting at 1.43pm to undertake an inspection of the areas that the AFL figures are proposed or could be located within Northampton town.

Meeting reconvened at 2.09pm with the following in attendance:

Cr Simkin, Cr Krakouer, Cr Suckling, Cr Sudlow Cr Hay, Cr Pike, Cr Smith, Cr Stewart, Cr Hay, Cr Smith, Garry Keeffe, Grant Middleton and Michelle Allen.

Moved Cr STEWART, seconded Cr SUCKLING

That Council write a formal letter to the Northampton Tourist Association advising they do not support the placement of the AFL Figures at Sites 1 and 2, as proposed in their letter dated 19 February 2020, due to Heritage Precinct provisions and that Council:

1. Considers the following sites in Northampton to be suitable options for placement of the AFL figures:
 - (i) Essex Street on road verge in front of the RSL Hall;
 - (ii) Northampton Community Centre on Harvey Road, between the 60km sign and the entrance to the Centre;
 - (iii) The south wall of the Ram Shed; and
 - (iv) Around the new parking area of the Northampton Lions Park.
2. Considers the AFL figurines should be of an 'action' style design and not the current proposed 'standing' style design.

3. Instruct the Northampton Tourist Association to undertake community consultation on the final design style and location and provide the feedback from the community consultation to Council to allow a final decision on the project.

CARRIED 8/0

3.11.4 LOCAL GOVERNMENT HOUSE DEED OF TRUST (ITEM 7.5.5)

Moved Cr KRAKOUER seconded Cr SMITH

That Council provide consent to a variation to the Trust Deed for the Local Government House Trust (The Trust) as presented by the WA Local Government Association.

CARRIED 8/0

3.11.5 COOLCALALAYA ROAD (ITEM 7.5.6)

Moved Cr SUCKLING , seconded Cr STEWART

That Council advise the Shire of Murchison that it supports its proposal to seek a review of the Coolcalalaya Road to form part of the 2030 Road Strategy, as a Type 2 road, however also advises:

1. The current road maintenance grading programme to the station homestead is considered adequate for the low volume of vehicles using the road; and
2. That there are no future plans for any major upgrades to the road.

CARRIED 8/0

3.11.6 TRAVEL CLAIM – CR SMITH (ITEM 7.5.7)

Moved Cr SIMKIN, seconded Cr HAY

That Council determines no travel allowance be paid to Councillors for the RSL Hall redevelopment official opening.

CARRIED 6/2

Cr Smith and Cr Krakouer voted against the motion

3.11.7 WITTECARRA CREEK SCULPTURES (ITEM 7.5.8)

Moved Cr SMITH, seconded Cr SUCKLING

That Council will approve the placement of sculptures on Reserve 3550 Wittecarra Creek subject to the following:

1. That each sculpture be less than two (2) metres in height.
2. That the maximum number of four (4) sculptures is permitted at the site.
3. That prior to placement of sculptures, designs are to be submitted to the CEO who is given delegated authority to approve sculpture designs and placement.
4. That the Kalbarri Canoe and Cray Carnival Committee group is considered responsible for the maintenance of the sculptures; and
5. That Council reserves the right to remove the sculptures should they fall into a state of disrepair or are of a design that is not approved or considered appropriate.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

3.11.8 PAYMENT OF EMPLOYEES IF QUARANTIED FOR COVID 19 (ITEM 7.5.9)

Moved Cr SMITH, seconded Cr KRAKOUER

That Council grant up to 15 days of COVID 19 leave to all Shire of Northampton employees including casuals who:

1. Have contracted COVID 19.
2. Need to care for another person who has COVID 19 or is required to self-isolate, or cannot access school or other care arrangements because of COVID 19 or are otherwise prevented from working because of COVID 19.
3. Leave is available after an employee's existing paid personal, carers or sick leave credits have been exhausted.

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Council Chambers, Northampton on
20th March 2020

4. COVID 19 leave is paid leave, with pay calculated in the same way as for annual leave, excluding loading.
5. Does not affect existing annual leave or long service leave accruals.
6. COVID 19 leave is not accruable.

CARRIED 8/0

3.11.1 OUTSTANDING RATES & CHARGES (ITEM 7.5.1)

Moved Cr SUCKLING seconded Cr STEWART

That Council discuss this item “*in-camera*” at 2.42pm

Moved Cr HAY seconded Cr SUDLOW

That Council continue the meeting “*out of camera*” at 2.47 pm.

Moved Cr SMITH seconded Cr STEWART

That Council commence the selling of the following lots as per Division 6 of the Local Government Act 1995 to recover outstanding rates and charges:

1. Lot 791 Horrocks Road, Sandy Gully - Northescape Pty Ltd
2. Lot 31 Clematis Cres, Kalbarri - Agudo Pty Ltd
3. Unit 4 Lot 4 Smith Street, Kalbarri - WA Maisey
4. Lot 67 Coral Boulevard, Kalbarri - JC Melo
5. Part Lot 41 Clotworthy Street, Diesel & Dust Restaurant

CARRIED 8/0

3.12 PRESIDENT'S REPORT

Since the last Council meeting Cr SIMKIN reported on his attendance at:

02/02/2020	Northern Zone Meeting, Mingenew
04/03/2020	Grants Commission Hearing, Northampton
04/03/2020	Department Premier & Cabinet, Yamatji Nation Indigenous Land Use Agreement, Northampton
10/03/2020	National Party of WA, Geraldton
11/03/2020	Opening of RSL Hall redevelopment, Northampton
12/03/2020	Regional Road Group Sub-Group Meeting, Geraldton
19/03/2020	Community Strategic Planning Workshop, Kalbarri

3.13 VICE PRESIDENT'S REPORT

Since the last Council meeting Cr KRAKOUER reported on his attendance to the following:

04/03/2020	Department Premier & Cabinet, Yamatji Nation Indigenous Land Use Agreement, Northampton
11/03/2020	Opening of RSL Hall redevelopment, Northampton

3.14 COUNCILLORS REPORTS

3.14.1 CR SUDLOW

Since the last Council meeting Cr SUDLOW reported on her attendance at:

04/03/2020	Grants Commission Hearing, Northampton
04/03/2020	Department Premier & Cabinet, Yamatji Nation Indigenous Land Use Agreement, Northampton
11/03/2020	Opening of RSL Hall redevelopment, Northampton
16/03/2020	Community Strategic Planning Workshop, Northampton
17/03/2020	Community Strategic Planning Workshop, Port Gregory
17/03/2020	Community Strategic Planning Workshop, Horrocks
18/03/2020	Community Strategic Planning Workshop, Binu
19/03/2020	Community Strategic Planning Workshop, Kalbarri

3.1.4.2 CR PIKE

Since the last Council meeting Cr PIKE reported on his attendance at:

04/03/2020	Grants Commission Hearing, Northampton
11/03/2020	Opening of RSL Hall redevelopment, Northampton

3.1.4.3 CR STEWART

Since the last Council meeting Cr STEWART reported his attendance at:

26/02/2020	Kalbarri Visitors Association Meeting, Kalbarri
03/03/2020	Country Health Plan, Kalbarri
04/03/2020	Grants Commission Hearing, Northampton
04/03/2020	Department Premier & Cabinet, Yamatji Nation Indigenous Land Use Agreement, Northampton

3.1.4.4 CR SMITH

Since the last Council meeting Cr SMITH reported his attendance at:

04/03/2020	Grants Commission Hearing, Northampton
04/03/2020	Department Premier & Cabinet, Yamatji Nation Indigenous Land Use Agreement, Northampton
10/03/2020	Kalbarri Visitor Centre Meeting, Kalbarri
11/03/2020	Opening of RSL Hall redevelopment, Northampton

3.1.4.5 CR HAY

Since the last Council meeting Cr HAY reported his attendance at:

04/03/2020	Grants Commission Hearing, Northampton
04/03/2020	Department Premier & Cabinet, Yamatji Nation Indigenous Land Use Agreement, Northampton
17/03/2020	Community Strategic Planning Workshop, Port Gregory
17/03/2020	Community Strategic Planning Workshop, Horrocks
18/03/2020	Community Strategic Planning Workshop, Binu

3.14.6 CR SUCKLING

Since the last Council meeting Cr SUCKLING reported her attendance at:

26/01/2020	RSL Australia Day Breakfast, Northampton
31/01/2020	Meeting Procedures Training Day, Geraldton
19 & 26/02/2020	Northampton Tourist Association, Northampton
11/03/2020	Opening of RSL Hall redevelopment, Northampton
17/03/2020	Community Strategic Planning Workshop, Horrocks

3.15 NEW ITEMS OF BUSINESS

Moved Cr SUDLOW seconded CR SMITH

That due to the poor attendance by the public at the Community Strategic Planning Workshops recently held in the district, advertising be conducted to remind the community again that surveys can be submitted until the end of March 2020.

CARRIED 8/0

3.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday 17th April 2020 commencing at 1.00pm in the Council Chambers, Northampton.

3.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 3.01pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 16 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 20TH MARCH 2020.

PRESIDING MEMBER: _____

DATE: _____