



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 15th November 2019 in the Meeting Room of the Allen Centre, Grey Street, Kalbarri, commencing at 1.00pm.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to read "Garry L Keeffe".

**GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER**

8th November 2019



~ Agenda ~

15th November 2019

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 15th November 2019, at the

Allen Centre, Kalbarri commencing at 1.00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

8th November 2019

SHIRE OF NORTHAMPTON

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Signed  _____

Date 8th November 2019

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

**AGENDA
ORDINARY MEETING OF COUNCIL
15th November 2019**

1. OPENING

2. PRESENT

- 2.1 Leave of Absence
- 2.2 Apologies

3. QUESTION TIME

4. DISCLOSURE OF INTEREST

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

5. CONFIRMATION OF MINUTES

- 5.1 Ordinary Meeting of Council – 18th October 2019
- 5.2 Special Meeting of Council – 22nd October 2019

6. RECEIVAL OF MINUTES

- 6.1 Aggregate and Bitumen Tender Selection Committee - 19th October 2019

7. REPORTS

- 7.1 Works & Technical Services
- 7.2 Health/Building
- 7.3 Town Planning
- 7.4 Finance
- 7.5 Administrative & Corporate

8. COUNCILLORS & DELEGATES REPORTS

- 8.1 Presidents Report
- 8.2 Deputy Presidents Report
- 8.3 Councillors' Reports

9. NEW ITEMS OF BUSINESS FOR DECISION

10. NEXT MEETING

11. CLOSURE

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10.1 OPENING

The Deputy President thanked all Councillors and staff present for their attendance and declared the meeting open at 1.00pm.

10.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr R Suckling		Northampton Ward
Cr T Carson		Northampton Ward
Cr S Smith		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Cr D Pike		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager of Works & Technical Services	
Mrs Debbie Carson	Planning Officer	
Mrs Michelle Allen	Planning Officer	

10.2.1 LEAVE OF ABSENCE

Nil

10.2.2 APOLOGIES

Cr T Hay	Northampton Ward
Cr S Stock-Standen	Northampton Ward

10.3 QUESTION TIME

Nil

10.4 DISCLOSURE OF INTEREST

Nil

10.5 CONFIRMATION OF MINUTES

9.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 20TH SEPTEMBER 2019

Moved Cr SUCKLING, seconded Cr KRAKOUER

That the minutes of the Ordinary Meeting of Council held on the 20th September 2019 be confirmed as a true and correct record.

CARRIED 7/0

10.5.2 BUSINESS ARISING FROM MINUTES

Nil

10.6 RECEIVAL OF MINUTES

Nil.

10.7 WORKS & ENGINEERING REPORT

10.7.1 INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 7.1.1)

Noted

10.7.2 KALBARRI – POST OFFICE RELOCATION - TRAFFIC MODIFICATIONS / CONSIDERATIONS (ITEM 7.1.2)

Moved Cr SIMKIN, seconded Cr SMITH

That Council install ‘no parking’ restraint measures via bollards along the western side of the proposed location to remove parking from this immediate area and to allow safe movement of pedestrians and avoid trip hazards and these works be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

Mr Neil Broadhurst departed the meeting at 1.30pm.

10.8 HEALTH & BUILDING REPORT

10.8.1 BUILDING APPROVALS (ITEM 7.2.1)

Noted.

10.9 TOWN PLANNING REPORT

10.9.1 BASIC AMENDMENT – ADMINISTRATIVE – LOT 834 (NO. 51) PORTER STREET, KALBARRI & TEXTURAL AMENDMENT (ITEM 7.3.1)

Moved Cr STEWART, seconded Cr SUCKLING

That Council:

1. Pursuant to Section 75 of the Planning and Development Act 2005, amend Shire of Northampton Planning Scheme No. 11 by:
 - 1.1 Amending the Zoning Table by making the use class 'Place of Worship' a 'P' (permitted) use within the 'Private Clubs, Institutions and Places of Worship' zone; and
 - 1.2 Amend cl. 4.8.17(b) to include a reference to '4.8.17' rather than '4.8.16'.
2. resolves, pursuant to the Regulation 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations), that Amendment 1 is a basic amendment in accordance with r.34(a) of the Regulations as it proposes to amend the Scheme text to correct administrative errors;
3. authorise Council officers to prepare the scheme amendment documentation;
4. authorise the affixing of the common seal to and endorse the signing of the amendment documentation;
5. pursuant to Section 81 of the Planning and Development Act 2005, refers Amendment 1 to the Environmental Protection Authority;

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6. pursuant to r.58 of the Regulations, provides Amendment 1 to the Western Australian Planning Commission

CARRIED 7/0

10.9.2 FENCING STRATEGY (ITEM 7.3.2)

Moved Cr SMITH, seconded Cr SUCKLING

That Council:

1. Review the existing Local Planning Policy - Front Fencing in Kalbarri Residential Areas, with the view to removing the specific fencing requirements for the Browne Farm area given the shift in residential expectations, along with the expansion of the front fencing policy to residential areas within the townsites of Port Gregory and Horrocks;
2. Further examine front fencing within the townsite of Northampton due to the unique situation in Local Planning Scheme No.10 whereby design guidelines are included for fencing within SCA4 - Town Centre Conservation Area and given the rural nature of some parts of land within the gazetted townsite boundary;
3. Prepare Information Packages for Front Fencing and Dividing Fences, including illustrations to visibly demonstrate fencing requirements prescribed by the Residential Design Codes;
4. Develop a website page dedicated to outlining and explaining front fencing and dividing fences with links to Local Planning Policy, Information Packages and external bodies that regulate dividing fences;
5. Prepare an information flyer that addresses the above, to be published in local newspapers and forwarded to businesses/contractors that construct fencing in the local government area;
6. Review administrative procedures for Development Applications and Building Permits and the inclusion of Information Packages with a building permit, where development is exempt from obtaining development approval; and
7. Include a list of minor amendments to the Fencing Local Law for inclusion in the next review.

CARRIED 7/0

10.9.3 APPLICATION FOR DEVELOPMENT APPROVAL AND LICENSE AGREEMENT – SIGHTSEEING PINK LAKE AND COASTAL TOURS (ITEM 7.3.3)
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Moved Cr SUCKLING, seconded Cr STEWART

That Council grant Development Approval for an experiential use (sightseeing tours) over the land areas of Unallocated Crown Land as identified, subject to the following conditions:

1. This Development Approval is an approval for the proposed use for the purposes of the Shire of Northampton's Local Planning Scheme No. 10 – Northampton and the Planning and Development Act (2005) only;
2. The Applicant obtaining the signature of the Department of Planning, Lands and Heritage on the Application for Development Approval Form, relating to this application and approval;
3. This Development Approval is subject to the continuing Approval of the Minister of Lands by means of a valid License Agreement with the Department of Planning, Lands and Heritage (or relevant state lands authority) in accordance with the provisions of the Land Administration Act (1997);
4. This Development Approval shall remain valid whilst the License Agreement referred to above remains current and valid, and on the expiration or in the termination of such License Agreement, this Development Approval shall cease to be valid;
5. The proposed tour, to traverse the areas of Unallocated Crown Land as identified in the attached approved plans dated 18 October 2019, shall be limited to the provision of one (1) six-seater side-by-side buggy;
6. The Applicant shall provide an Emergency Management Plan to the Shire of Northampton, and be to the approval of the local government, prior to the commencement of the proposed use;
7. The Applicant shall contact the Shire of Northampton's Environmental Health Officer to ensure compliance with the Food Act (2008) prior to commencement of the proposed use;

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8. Tour times shall be limited to the hours of 8am and 5pm, Sunday to Saturday inclusive;
9. The Applicant shall comply with the requirements as set out by the Department of Biodiversity, Conservation and Attractions, to the satisfaction of the Local Government, for the protection of migratory bird species, and tours and tour participants shall not in any way interfere with those bird species;
10. The Applicant shall conduct the tours ONLY using existing pathways, roads and tracks as identified in the attached approved plans dated 18 October 2019, and shall not negatively impact, degrade or damage the natural amenity within the approved land locations in any way; and
11. The Applicant shall obtain Public Liability Insurance coverage to a minimum of \$20 million, and forward a copy of this certificate to the Shire of Northampton, to comply with the provisions of the Shire of Northampton's Local Planning Policy – Commercial Recreational Tourism Activity.

CARRIED 7/0

10.9.4 RETROSPECTIVE DEVELOPMENT APPROVAL – PROPOSED CHANGE OF USE OF PART OF STRUCTURE FROM 'OUTBUILDING' TO 'DWELLING' – LOT 4 (NO. 11) RANCH COURT, KALBARRI (ITEM 7.3.4)
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Moved Cr KRAKOUER, seconded Cr STEWART

That Council, having taken into consideration the provisions of the Local Planning Scheme No. 11 (Kalbarri Townsite) and the Shire's 'Outbuildings' Local Planning Policy and the Shire's 'Repurposed and Second-hand Dwellings' Local Planning Policy, grants retrospective development approval for the building upon Lot 4 (No. 11) Ranch Court, Kalbarri, comprising a forward habitable dwelling and rear outbuilding, subject to the following conditions:

1. Development shall be in accordance with the attached approved plan(s) dated 18 October 2019 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the Local Government;
 2. Any additions to or change of use of any part of the building or land (not the subject of this approval) requires further application and development approval for that use/addition;
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3. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;
 4. A building permit shall be issued by the local government prior to the commencement of any additional works on site;
 5. The Applicant shall undertake all of the building modifications and requirements as specified below;
 - a) The north-facing door to be replaced with a timber door;
 - b) The verandah/patio structure to be constructed comprising timber uprights and solid colourbond roof cladding in Ironstone colour;
 - c) The verandah/patio structure to include wooden floor decking for the entire length and width of the patio area;
 - d) Permanent, non-visually permeable, fixed screening to a height of at least 1.8 metres (as marked in RED on the attached approved plan(s) dated 18 October 2019) to be constructed and maintained to clearly delineate and separate the dwelling space from the rear outbuilding area and to screen the rear outbuilding area from view from the street, to the satisfaction of the local government;
 - e) The shipping (sea) container, currently located forward of the lot, to be either:
 - i) removed from Lot 4 (No. 11) Ranch Court, Kalbarri; or
 - ii) moved so as to be located wholly behind the dwelling or within the outbuilding such that it is not visible from view from the street; or
 - iii) externally modified to include wall and roof cladding so that the facades of the sea container are completely screened/covered, to the approval of the local government.
 6. The Applicant shall lodge a Statutory Declaration with the Shire of Northampton prior to a Building Permit being issued, that provides a written and signed commitment to complete the required modifications to the approval of the local government and in accordance with, and acceptance of, Condition No's 5, 7 and 8 of this approval;
 7. A bond of \$5,000 shall be lodged with the Shire of Northampton prior to the issuance of a Building Permit, with the bond money to be repaid to the
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Applicant when the modifications as specified at Condition No. 5 are deemed to be completed (also refer to Condition No. 8 and Advice Note 3);

8. Should the works as specified at Condition No. 5 not be undertaken or completed to the satisfaction of the local government within a period of 6 months from the date of this approval, being on or before the 18th April 2020, the Applicant will have forfeited their right to recover the bond as described within Condition No. 7.

CARRIED 7/0

10.9.5 PROPOSED INCREASE IN PATRON NUMBERS – FINLAY’S KALBARRI – LOT 376 (NO. 13) MAGEE CRESCENT, KALBARRI (ITEM 7.3.5)
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Moved Cr PIKE, seconded Cr CARSON

That Council grant Development Approval for the proposed increase in patron numbers upon Lot 376 (No. 13) Magee Crescent, Kalbarri, subject to the following conditions:

- a) Development shall be in accordance with the attached approved plan(s) dated 18 October 2019 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government;
- b) Any additions to or change of use of any part of the buildings or land (not the subject of this consent/approval) requires further application and development approval for that use/addition;
- c) The proponent is to implement and maintain reporting mechanisms for complaints concerning the operation of the development and specifically in relation to traffic, noise, dust and smoke. In the event of a substantiated complaint being received, the applicant is required to demonstrate mitigation response(s) to the approval of the local government. Such response(s) will be treated as conditions of approval/required modifications to the Management Plan;
- d) All parking of vehicles associated with the development shall be provided for within the property boundary of Lot 376 (No. 13) Magee Crescent, Kalbarri and within the property boundary of Lot 377 (No. 15) Magee Crescent, Kalbarri as marked in RED on the attached approved

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- plans dated [insert date], and the street verge area shall be kept free of vehicles;
- e) Staff carparking shall be limited to Lot 377 (No. 15) Magee Crescent, Kalbarri, as marked in RED on the attached approved plans dated 18 October 2019, so as to maximise available patron carparking upon Lot 376 (No. 13) Magee Crescent, Kalbarri;
 - f) This approval is valid only whilst the carparking agreement with the landowner of Lot 377 (No. 15) Magee Crescent, Kalbarri remains valid. Should the landowner of Lot 377 Magee Crescent revoke their consent for use of their land for carparking purposes, this Development Approval shall be considered void, and the Applicant shall be required to lodge a new Application for Development Approval, detailing how carparking requirements will be sufficiently addressed so as to accommodate 175 patrons associated with the Restaurant/Microbrewery upon Lot 376 (No. 13) Magee Crescent, Kalbarri;
 - g) Further to Condition (c) above, should substantiated, ongoing complaints be received in relation to any unapproved carparking (associated with this Development Approval) within the road reserve area or that encroaches upon or blocks adjacent landholdings, or in relation to noise, dust or smoke, and it is considered that management of the issue has not been sufficiently dealt with so as to mitigate the issue, then the Shire of Northampton reserves the right to revoke this approval;
 - h) The Applicant shall install and maintain signage (to be no larger than 1m² in size) within the defined carparking areas, so as to identify the overflow carparking location upon Lot 377, and to advise patrons that no parking within the road verge area is permitted;
 - i) The loading and/or unloading of vehicles is to occur on-site and in a manner that does not interfere with the parking of patrons' vehicles within the car park; and
 - j) This approval is subject to approval being granted by the Department of Racing, Gaming and Liquor for the increase in patron numbers from 100 to 175 persons. Should no approval be granted to increase the number of patrons under that Liquor License approval, then this development approval shall be considered to be void.

CARRIED 7/0

10.9.6 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.6)

Noted.

10.10 FINANCE REPORT

10.10.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)

Moved Cr SMITH, seconded Cr SUCKLING

That Municipal Fund Cheques 21753 to 21768 inclusive totalling \$56,743.94, Municipal EFT payments numbered EFT19832 to EFT19912 inclusive totalling \$257,681.54, Trust Fund Cheques 2455 to 2462, totalling \$3,051.82, Direct Debit payments numbered GJ0302 to GJ0310 inclusive totalling \$267,721.31 be passed for payment and the items therein be declared authorised expenditure

CARRIED BY AN ABSOLUTE MAJORITY 7/0

10.10.2 MONTHLY FINANCIAL STATEMENTS – SEPTEMBER 2019 (ITEM 7.4.2)

Moved Cr CARSON, seconded Cr PIKE

That Council adopts the Monthly Financial Report for the period ending 30 September 2019.

CARRIED 7/0

10.11 ADMINISTRATION & CORPORATE REPORT

10.11.1 SEALING AGGREGATE AND BITUMEN TENDERS (ITEM 7.5.1)

Moved Cr CARSON seconded Cr SMITH

That Council form a committee with membership being the CEO and Manager for Works and Technical Services and Cr Suckling, Cr Smith and Cr Simkin with delegated authority to determine tenders for the supply of road aggregate and bitumen products for Council road works program for 2019/20 and 2020/21.

CARRIED 7/0

10.11.2 POTENTIAL REGULAR PASSENGER TRANSPORT SERVICES TO
KALBARRI AERODROME (ITEM 7.5.2)

Moved Cr KRAKOUER, seconded Cr PIKE

That Council approach the Midwest Development Commission seeking financial assistance of \$15,000 for preparation of a business case to determine viability of the return of a regular passenger transport service to Kalbarri.

CARRIED 7/0

10.11.3 FINANCIAL ASSISTANCE REQUEST – KALBARRI ROCK LOBSTER FEST
(ITEM 7.5.3)

Moved Cr SUCKLING, seconded Cr STEWART

That Council not support the request of the Kalbarri Rock Lobster Fest Committee for financial assistance for the purchase of three portable drinking units and recommend that they consider hiring such units.

CARRIED 7/0

Council adjourned for afternoon tea at 2.53pm.

Meeting reconvened 3.01pm with the following in attendance:

Cr Simkin, Cr Krakouer, Cr Pike, Cr Stewart, Cr Smith, Cr Suckling, Cr Carson,
Garry Keefe, Grant Middleton, Debbie Carson and Michelle Allen.

10.11.4 FINANCIAL ASSISTANCE REQUEST – ANNUAL CHRISTMAS LUNCHEON
FOR SENIORS - NORTHAMPTON (ITEM 7.5.4)

Moved Cr STEWART, seconded Cr CARSON

That Council approves the request from the Lions Club of Northampton for financial assistance and provides the sum of \$500 to assist with provision of the Annual Christmas Luncheon for Seniors at Northampton and that this be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

10.11.5 ADDITIONAL STREET LIGHTING – ROBINSON STREET NORTHAMPTON
(ITEM 7.5.5)

Moved Cr STEWART, seconded Cr KRAKOUER

That Council approve the installation of two additional streetlights in Robinson Street, Northampton between Stephen and Mary Streets at a cost of \$4,521 and this be declared authorised expenditure.

CARRIED BY ABSOLUTE MAJORITY 7/0

10.11.6 OUTSTANDING RATES REPAYMENT REQUEST – V GILL (ITEM 7.5.6)

Moved Cr STEWART, seconded Cr SIMKIN

That Council continue to exercise its power of sale of Lot 158 Stephen Street, Northampton under Section 6.64 (1) (b) of the *Local Government Act 1995 Selling of Property for Non-payment of Rates* and Ms Gill be advised that only the full payment of all outstanding rates and charges by 31st December 2019 will prevent the sale of the property.

CARRIED 7/0

10.11.7 SUPPOSED INTERFERENCE WITH EXERCISE OF NATIVE TITLE RIGHTS AT
LUCKY BAY (ITEM 7.5.7)

Moved Cr STEWART, seconded Cr SMITH

That Council accept the invitation from the Yamatji Marlpa Aboriginal Corporation to meet with two to three representatives of the Hutt River Native Title Working Group to discuss apparent issues/concerns at Lucky Bay in either Geraldton or Northampton with Council representatives to be the President, Deputy-President and CEO and the Yamatji Marlpa Aboriginal Corporation be advised that Council will not accept any costs associated with meeting.

CARRIED 7/0

10.11.8 SIZE AND SCALE COMPLIANCE REGIME – LOCAL GOVERNMENT ACT REVIEW (ITEM 7.5.8)

Moved Cr SUCKLING, seconded Cr KRAKOUER

That Council provide the following comments to the Western Australian Local Government Association on the *Size & Scale Compliance Regime* concept as part of the current Local Government Act Review:

Reg 17A Financial Management Regs - Assets Valuations

Currently all assets are to be revalued every three years. A recent change has now seen the regulation amended to at least 3 years but no more than 5 years after the day on which the asset was last valued or revalued.

This is still considered onerous and a costly exercise in rural remote areas where asset values do not change a great deal. Therefore, the revaluation period should be linked to the LGA Band level, ranging hypothetically from 5 to 10 years depending on the Band level.

Reg 5.56 Planning for the Future -Integrated Planning & Reporting

The current requirements for Integrated Planning & Reporting (IPR) are too onerous and expensive, specifically for smaller LGAs with limited resources.

The most recent review undertaken by the DLGC has only exacerbated the resource requirements on LGAs to review their IPR.

There should be different levels of requirements placed on LGAs of different sizes & resource capacity. The current IPR set up has resulted in smaller LGAs having to increase rate revenue to obtain external services/consultants to step these LGAs through the process.

Long Term Financial Plans and Asset Management Plans linked to basic Strategic Community Plans or Corporate Business Plans is all that should be required for LGAs on the lower Band levels.

Workforce Plans are superfluous.

Audit Reg. 17 - CEO to review certain systems and procedures

Currently the CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to:

- (a) risk management; and
- (b) internal control; and
- (c) legislative compliance.

This is onerous and should be removed or amended. It is also confusing as to why this would need to go to the Audit Committee in the first instance then to Council. If this requirement is retained then the period for LGAs on the lower Bands should only have to do the reviews less often than those on the higher Band levels. Also, the outcomes of the reviews should go directly to Council with the Council then determining if any items raised needs further investigation and then putting this to the Audit Committee. This will remove the need to hold a Finance Committee Meeting for the sake of it and only have these meeting if/when needed.

In many instances the process is very onerous on the CEO and therefore external assistance is used which comes at a cost to the Council.

Different requirements for different Bands of local governments is important and the DLGC's expectations need to be amended to allow reviews to be done in house.

Reg 20 – Financial Reporting Requirements

Currently there is a *one size fits* all model for the annual financial reporting requirements. A scenario where there is a tiered process, which requires a higher level of financial reporting requirements for larger LG's (i.e. higher Band levels) and a lower requirement for those LGAs on the lower Bands (i.e. develop a "tiered" process on the level of financial reporting requirements for each LG and on the level of compliance).

Section 5.53 – Annual Report Requirements

Not dissimilar to the Financial Reporting requirements above (Item 4), there should be a tiered process, which requires a higher level of Annual Reporting requirements for larger LG's (i.e. higher Band levels) and a lower requirement for those LGAs on the lower Bands.

CARRIED 7/0

10.11.9 MANDATORY CODE OF CONDUCT FOR COUNCIL MEMBERS,
COMMITTEE MEMBERS AND CANDIDATES (ITEM 7.5.9)

Moved Cr STEWART, seconded Cr KRAKOUER

That Council

1. Submit the following to the Department of Local Government, Sport & Cultural Industries and the Western Australian Local Government Association on the Draft Consultation Papers and complete and grant delegation to the CEO to submit the survey as requested by the Department of Local Government, Sport and Cultural Industries.

Mandatory Code of Conduct for Council Members, Committee Members
& Candidates

Support the overall intention & content of the Draft Paper, yet has concerns with the proposed Complaint Handling Provisions requiring additional resources (either internal or external) to administer.

2. Support the draft submission from the WA Local Government Association as presented.
3. Council instructs the CEO to submit the survey as requested by the Department of Local Government, Sport and Cultural Industries.

CARRIED 7/0

10.11.10 STANDARDS AND GUIDELINES FOR LOCAL GOVERNMENT CEO,
RECRUITMENT AND SELECTION, PERFORMANCE REVIEW AND
TERMINATION (ITEM 7.5.10)

Moved Cr SIMKIN, seconded Cr STEWART

That Council

1. Submit the following to the Department of Local Government, Sport & Cultural Industries (DLG) and the Western Australian Local Government Association on the Draft Standards and Guidelines for Local Government CEO, Recruitment and Selection, Performance and Termination:
-

- (a) The recommendations throughout the Draft Paper will result in the need for a local government (without a dedicated internal HR section) to obtain the services of an external HR consultant to address the proposed changes;
 - (b) The ability for an LGA (without a dedicated internal HR section) to undertake the CEO recruitment process internally will basically not be possible, forcing such LGAs into using and paying for an external recruitment consultancy service;
 - (c) There appears to a contradiction with the recommendations being based upon a “One Size Fits All” approach, which was considered an important issue the Act Review was to try and address;
 - (d) Inclusion of external, independent person(s) on the CEO Selection Panel may also come at a cost to the LGA if this person does do this voluntarily;
 - (e) Section S1.11 states “*The local government must re-advertise the CEO position after each instance where a person has occupied the CEO position for ten (10) consecutive years*”. This recommendation is for the full recruitment process to occur, which is an unnecessary cost imposition upon a LGA if the Council is happy with the incumbent CEO. This should only occur by an Absolute Majority of Council and mandatory under legislation;
 - (f) It must also be understood the Council can advertise the position at the end of the incumbent CEO’s contract anyway, so the recommended new legislation is basically superfluous;
 - (g) When this proposed 10 year cycle commences? Is this from the date the legislation is passed or is it retrospective. The retrospective scenario could create an issue for those LGAs with CEO’s who’s 10 year period occurs around the same time or a CEO is part way through an existing, binding Contract of Employment;
 - (h) The Draft states “*It is recommended that the council seeks independent legal advice to ensure that the contract is lawful and able to be enforced. In particular, advice should be sought if there is any (even slight) doubt as to the meaning of the provisions of the contract.*” This is probably wise if the Model Contract is deviated from, yet will again incur additional cost on local government authorities;
 - (i) Section S2.6 states “*The council has endorsed the performance review assessment by absolute majority*”. This should be a Simple Majority;
-

- (j) The Draft states “...it is important to align the CEO’s performance criteria to the goals contained in the council’s Strategic Community Plan and Corporate Business Plan. Accordingly, as these plans are updated, the CEO’s performance criteria should be updated to reflect the changes”. Though this has merit, it must be clear the CEO does not have total control over the changes made to these Plans and this needs to be clear if aspects of the Plan implementation is linked to the performance review;
- (k) The Draft states “If a council lacks the resources and expertise to meet the expected standard of performance review, the council should engage an external facilitator to assist with the process of performance appraisal and the development of the performance agreement. The local government should ensure that the consultant has experience in performance management and, if possible, experience in local government or dealing with the performance management of senior executives. The consultant should not have any interest in, or relationship with, the council or the CEO”. This is yet another example of additional costs to the local government authority;
- (l) Part 4 of the Draft Paper refers to the establishment of Local Government Commissioner to monitor and enforce local government compliance with the proposed Standards. This is the establishment of another bureaucracy and it appears the Commission may have the ability to pass on costs to the local government authority by way of a levy. The concept of a levy should be opposed and the State Government should cover all costs for any Agency or Commission they introduce.

Is this a stepping stone to have all CEO’s appointed through the state government channels and not by the individual Council.

2. Council instructs the CEO to submit the survey as requested by the Department of Local Government, Sport and Cultural Industries.

CARRIED 6/1

Cr Pike voted against the motion

10.12 PRESIDENT'S REPORT

Since the last Council meeting Cr Simkin reported on his attendance at the following:

7/10/2019 Pink Lake Master Plan meeting at BASF mine site with CEO, Cr Krakouer, BASF representatives

16/10/2019 Pink Lake Master Plan Stakeholder meeting with CEO

10.14 COUNCILLORS REPORTS

10.14.1 CR SMITH

Since the last council meeting Cr SMITH reported his attendance at:

15/10/2019 Kalbarri Visitor Centre meeting

10.15 NEW ITEMS OF BUSINESS

10.15.1 PINK LAKE MASTER PLAN

CEO presented to Council options developed for vehicle parking and viewing sites of the Hutt Lagoon Pink Lake, as prepared by the landscape architect in consultation with the Hutt River Working Group.

Moved Cr KRAKOUER seconded Cr SUCKLING

That Council supports:

1. Development of a parking area along George Grey Drive north of the BASF mine site as the preferred site for day use only with no additional improvements required;
2. Node G be maintained for day use;
3. Node F be maintained for long vehicle car parking and incorporate the boardwalk;

4. Nodes B, C and E be developed as one area for 100 parking bays, viewing areas and also include ablution facilities; and
5. Node D to not be developed for parking at this time.

10.15.2 PROPOSED SPEED LIMIT CHANGE ON ENTRY TO KALBARRI

Cr Stewart raised with Council his concerns of speed limit along George Grey Drive near the intersection to the Natural Bridge and Island Rock access road as the sight distance on a northern approach is limited which was a factor in a near miss accident recently due to persons entering George Grey Drive being at low speed.

Moved Cr STEWART seconded Cr KRAKOUER

That Council request Main Roads WA that the 80 kilometre speed area that commences south of Stiles Road be relocated to the southern side of the entry to Island Rock/Natural Bridge access road.

CARRIED 6/1

10.15.3 VOTE OF THANKS

Moved Cr SIMKIN seconded Cr KRAKOUER

That Council acknowledge the contributions made and formally record a vote of thanks to the following people:

Cr Terry Carson for his ten years of service as a Councillor; and

Mrs Debbie Carson for her ten years of service as a Shire employee.

CARRIED 7/0

10.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday 15th November 2019 commencing at 1.00pm in the Allen Centre, Kalbarri.

10.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 4.04pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 21 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 15TH NOVEMBER 2019.

PRESIDING MEMBER: _____

DATE: _____

SHIRE OF NORTHAMPTON

Minutes of a Special Meeting of Council held at the Northampton Council Chambers, Northampton, on Tuesday 22nd October 2019 for the purpose of swearing in of Councillors and the Election of the President, Deputy President, Committees and Delegates.

10.1 PRESENT

Cr C Simkin	President	Northampton Ward
Cr S Smith		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Cr Hay		Northampton Ward
Cr Elect R Suckling		Northampton Ward
Cr Elect S Krakouer		Kalbarri Ward
Cr Elect D Pike		Kalbarri Ward
Mr G L Keeffe		Chief Executive Officer

10.2 APOLOGIES

Cr S Stock-Standen Northampton Ward

10.3 OPENING OF MEETING

The President, Cr Simkin declared the meeting open at 9:32 am.

10.4 QUESTION TIME

There were no members of the public present therefore no questions were raised.

10.5 SWEARING IN OF COUNCILLORS

Councillor Suckling took the Oath of Allegiance read and signed the declaration to the Office of Councillor.

Cr's Krakouer and Pike in turn took the Oath of Affirmation, read and signed the declaration to the Office of Councillor.

10.6 ELECTION OF PRESIDENT

The Chief Executive Officer called for nominations for the position of Shire President.

One nomination was received nominating Cr Simkin for Shire President. There being no further nominations Cr Simkin was elected to the position of Shire President for a two-year term.

Cr Simkin read aloud and signed the declaration to the Office of Shire President.

Cr Simkin thanked Councillors for their confidence in electing him to the office of President.

Minutes of a Special Meeting of Council held at the Northampton Council Chambers, Northampton, on Tuesday 22nd October 2019 for the purpose of swearing in of Councillors and the Election of the President, Deputy President, Committees and Delegates.

10.7 ELECTION OF DEPUTY SHIRE PRESIDENT
--

Cr Simkin took the chair and called for nominations for the position of Deputy Shire President.

CEO advised that two nomination have been received from Cr's Krakouer and Hay for the office of Deputy Shire President.

As a result an election by secret ballot was undertaken with the result being five votes for Cr Krakouer and two votes for Cr Hay Therefore Cr Krakouer was elected to the position of Deputy Shire President for a two-year term.

Cr Krakouer read aloud and signed the declaration to the Office of Deputy Shire President.

Cr Krakouer thanked the Councillors for their confidence in electing him to the office of Deputy Shire President.

10.8 ELECTION OF COMMITTEE'S

Moved Cr Suckling, seconded Cr Smith

That the below Councillors be appointed to their respective Committees for a two year term:

Audit Committee

Cr's Simkin, Krakouer, Suckling & Smith

Disability Services Committee

Cr's Stewart, Suckling & EHO

Staff Occupational, Health & Safety Committee

Cr's Krakouer & Hay

Senior Staff Employment Performance Review Committee

Cr's Simkin, Krakouer, Stewart, Smith & CEO

CARRIED BY ABSOLUTE MAJORITY 7/0

10.9 ELECTION OF DELEGATES

Moved Cr Smith, seconded Cr Pike

That the below Councillors be appointed to delegates of the respective organisation for a two-year term;

Minutes of a Special Meeting of Council held at the Northampton Council Chambers, Northampton, on Tuesday 22nd October 2019 for the purpose of swearing in of Councillors and the Election of the President, Deputy President, Committees and Delegates.

Northampton Visitors Centre

Cr Suckling

Kalbarri Development Association – (includes Kalbarri Foreshore Re Development Plan)

Cr Stewart – alternate Cr Krakouer

Kalbarri Visitors Centre

Cr Smith - alternate Cr Pike

Kalbarri Sport & Recreation Club

Cr Pike – alternate Cr Krakouer

Kalbarri Maritime Advisory Committee

Cr Pike, Cr Krakouer & CEO

Kalbarri Roadwise Committee

Cr Pike – alternate Cr Smith

Coastal Sub Group of the Regional Road Group

Cr's Simkin, Krakouer & CEO

CARRIED 7/0

10.10 CLOSURE

There being no further business for discussion, the President thanked those members present for their attendance and declared the meeting closed at 9.50am.

THESE MINUTES CONSISTING OF PAGES 1 TO 3 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 15 TH NOVEMBER 2019.
--

PRESIDING MEMBER: _____

DATE: _____

WORKS & ENGINEERING REPORT CONTENTS

1.1.1	TENDER (05/2020) ANNUAL SUPPLY OF AGGREGATE - 2019/2020 AND 2020/2021 FINANCIAL YEARS	2
1.1.2	REQUEST FOR QUOTE (RFQ) (06/2020) ANNUAL SUPPLY OF BITUMEN - 2019/2020 AND 2020/2021 FINANCIAL YEARS	6

1.1.1 TENDER (05/2020) – SUPPLY OF AGGREGATE 2019/2020 AND 2020/2021 FINANCIAL YEARS

FILE REFERENCE:	12.1.1
DATE OF REPORT:	28th October 2019
REPORTING OFFICER:	Neil Broadhurst

SUMMARY:

Committee to determine tenders for the supply of annual road aggregate requirements for financial year periods 2019/2020 and 2020/2021.

Council is advised that the specifications as advertised are for a supply period of 2 years being the 2019/2020 and 2020/2021 financial years.

BACKGROUND:

As per the requirements of the Local Government Act 1995 and associated delivery of services regulations for the supply and delivery of sealing aggregates were advertised and closed 4:00 pm Wednesday 23rd October 2019.

The Tender, due to local suppliers/s being not covered through the WALGA preferred suppliers' panel was advertised state-wide.

The Shire of Northampton's supply and delivery of aggregate requirements for the 2019/2020 and 2020/2021 financial year/s total approximately 4640 tonnes of 10mm aggregate and approximately 650 tonnes of 7mm aggregate This will be the approximate amount if all budget works are complete.

FINANCIAL & BUDGET IMPLICATIONS:

The 2019/2020 and 2020/2021 budgets make a provision for the purchase of aggregates as per the specifications for various road sealing and resealing projects.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995

General advertising of works;

1. Geraldton Guardian – Friday October 4, 2019.
2. The Weekend West Classifieds – Saturday October 5-6, 2019.

COMMENT:

Two (2) tenders were received.

Tenders assessed as follows:

Prices assessed on a simple quantity verses delivery price structure.
(All prices include GST.)

1. HOLCIM AUSTRALIA Pty Ltd.

10mm aggregate

\$42.70 per tonne delivered to Northampton Townsite. (525 tonne)	\$ 22,417.50
\$59.20 per tonne delivered to Kalbarri Townsite. (665 tonne)	\$ 39,368.00
\$44.00 per tonne delivered to Harvey/Horry Road. (450 tonne)	\$ 19,800.00
\$60.55 per tonne delivered to Kalbarri Road. (1100 tonne)	\$ 66,605.00
\$49.30 per tonne delivered to Binnu East Road. (1900 tonne)	\$ 93,670.00

7mm aggregate

\$44.90 per tonne delivered to Northampton Townsite. (100 tonne)	\$ 4,490.00
\$61.30 per tonne delivered to Kalbarri Townsite. (100 tonne)	\$ 6,130.00
\$46.20 per tonne delivered to Harvey/Horry Road. (450 tonne)	\$ 20,790.00

Total value of works - \$ 273,270.50. (inc GST)

Council has utilised Holcim previously with no previous concerns and are very experienced long-term aggregate suppliers.

2. BORAL RESOURCES (WA) Ltd.

10mm aggregate

\$41.36 per tonne delivered to Northampton Townsite. (525 tonne)	\$ 21,714.00
\$50.71 per tonne delivered to Kalbarri Townsite. (665 tonne)	\$ 33,722.15
\$41.69 per tonne delivered to Harvey/Horry Road. (450 tonne)	\$ 18,760.50
\$49.50 per tonne delivered to Kalbarri Road. (1100 tonne)	\$ 54,450.00
\$48.23 per tonne delivered to Binnu East Road. (1900 tonne)	\$ 91,637.00

7mm aggregate

\$43.56 per tonne delivered to Northampton Townsite. (100 tonne)	\$ 4,356.00
\$52.91 per tonne delivered to Kalbarri Townsite. (100 tonne)	\$ 5,291.00
\$43.89 per tonne delivered to Harvey/Horry Road. (450 tonne)	\$ 19,750.50

Total value of works - \$ 249,681.15. (inc GST)

Council have not utilised Boral Resources (WA) Ltd for the supply of sealing aggregate previously; however, are operators within the Mid-West area located on East Chapman Road, Geraldton.

CONCLUSION:

With Boral Resources (WA) Ltd rates being the lowest and best value for money received, due to their long term involvement in the industry plus Council having previously used them it is recommended that they be awarded the 2019/2020 and 2020/2021 Supply and Deliver Sealing Aggregate supply works under Shire of Northampton Tender number 05/2020.

Tender background checks have confirmed that Boral Resources (WA) Ltd materials are Main Roads WA specification compliant, and since re-entering the quarry market locally approximately 18 months ago have been used by Main Roads WA, Main Roads WA sealing contractors and other Local Government Authorities without any issue with product quality or supply.

The tendered rates submitted shall be managed within Council budget.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 1.1.1

That the tender submitted by Boral Resources (WA) Ltd for the supply of road aggregate for 2019/2020 and 2020/2021 be accepted.

**1.1.2 REQUEST FOR QUOTE (RFQ)(06/2020) – ANNUAL SUPPLY OF BITUMEN
2019/2020 AND 2020/2021 FINANCIAL YEAR/S.**

FILE REFERENCE:	12.1.1
DATE OF REPORT:	28th October 2019
REPORTING OFFICER:	Neil Broadhurst

SUMMARY:

Committee to determine quotes for the supply of annual road bitumen requirements for financial year period 2019/2020 and 2020/2021.

BACKGROUND:

As per the requirements of the Local Government Act 1995 and associated delivery of services regulations, quotes for the supply and delivery of bitumen were sent out and closed 4:00 pm Wednesday 23rd October 2019.

The Shire of Northampton Management Staff have utilised the Western Australian Local Government (WALGA) Preferred Supply Panel – Contract Number RFQ 026_11. (Road Building Supplies and Services – Sprayed Bitumen Surfacing). This allows council to request quotes direct from preferred suppliers rather than the need to advertise. All the major bitumen providers for the State of Western Australia were sent a copy of the required specifications.

The Shire of Northampton's supply and delivery of bitumen for the 2019/2020 and 2020/2021 financial years total approximately 525,000 litres of bitumen, 35,000 litres of 50/50 base course prime material and approximately 5000 tonnes (3500 cubic metres) of sealing aggregate requiring pre-coating. All specified amounts are provisional only. This will be the approximate amount if all budget works are complete.

Management included within the RFQ a component/quantity within the Service B provisions being an amount for 'Full Service' works being where the preferred contractor is engaged to undertake all works associated within a certain bitumen works area. Management included this provision given the very full road construction program approved by Council within the 2019/2020 and 2020/2021 budgets. This does not commit Council to accept these works as guaranteed 'Full Service' works but Council can consider this option as one that could be undertaken within budget and timeframe provisions. As part of the quote reviews the provision quantity given for Service B works as part of the RFQ is included in the calculations below.

FINANCIAL & BUDGET IMPLICATIONS:

The 2019/2020 and 2020/2021 budgets both make a provision for the purchase of bitumen as per the specifications for various road sealing and resealing projects.

As per with previous Bitumen Supply contracts the supply bitumen component is subject to rise and fall calculations based on the purchase price of bitumen at the time of bitumen order. This component is to be managed within the budget provisions of each works approved by Council.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – Preferred Supply Panel – Contract Number RFQ 026_11. (Road Building Supplies and Services – Sprayed Bitumen Surfacing)

COMMENT:

Five (5) quotes were received.

Quotes assessed as follows: (Approximate)

SCHEDULE A (Supply and Spray only) (within 2019/2020 and 2020/2021)

1. 10 mobilisations.
2. Supply and spray (525,000 litres 100% bitumen)

0 – 9,500 litres	(25,000 litres)
9,501 – 20,000 litres	(40,000 litres)
20,001 – 40,000 litres	(60,000 litres)
Greater than 40,000 litres	(400,000 litres).
3. Supply and spray (35,000 litres 50/50 material)

0 – 9,500 litres	(15,000 litres)
9,501 – 20,000 litres	(20,000 litres)
4. Pre-coating 3500 m3 of aggregate.

Quotes received are shown as per the above categories in the following table (all rates/prices are GST inclusive).

Contractor	Rate per litre (\$/litre) (Inc GST)				Pre Coating \$/per m3
	0-9,500	9,501 to 20,000	20,001 to 40,000	>40,000	
					<i>Shire loader</i>
<i>Fulton Hogan</i>					
100% Bitumen	1.27	1.34	1.27	1.27	16.17
50/50 MATERIAL	1.41	1.34	Na	Na	Shire Min 600m3
<i>Bitutek</i>					
100% Bitumen	1.70	1.47	1.38	1.35	18.58
50/50 MATERIAL	1.93	1.73	Na	Na	Shire Min 250m3
<i>Downer</i>					
100% Bitumen	1.60	1.45	1.57	1.57	15.60
50/50 MATERIAL	1.54	1.39	Na	Na	Shire Min 150m3
<i>Colas</i>					
100% Bitumen	1.62	1.33	1.30	1.27	16.27
50/50 MATERIAL	1.80	1.45	Na	Na	Shire Min 350m3
<i>Boral</i>					
100% Bitumen	1.17	1.13	1.11	1.12	16.00
50/50 MATERIAL	1.40	1.17	Na	Na	Contractor Min 469m3

Mobilisation Demobilisation prices are as follows;

Fulton Hogan	- \$2,790.00 per visit
Bitutek	- \$Nil. per visit
Downer	- \$2,119.43 per visit
Colas	- \$Nil. per visit
Boral	- \$ 935.00 per visit

SCHEDULE B (Supply ,Spray and Spread Aggregates – Full Service)

1. 2 mobilisations.
2. Rate per m2 over and above bitumen rate as per Schedule A. (215,000 m2)
3. Pre-coating 1550m3 of aggregate.

Quotes received are shown as per the above categories in the following table (all rates/prices are GST inclusive).

Contractor	Rate per m2 (Inc GST)	
	Rate	Pre Coating \$/per m3
<i>Fulton Hogan</i>	<i>0.65</i>	<i>Shire loader 18.60 Contractor Min 500m3</i>
<i>Bitutek</i>	<i>0.61</i>	<i>18.58 Contractor Min 250m3</i>
<i>Downer</i>	<i>0.74</i>	<i>15.60 Shire Min 150m3</i>
<i>Colas</i>	<i>0.79</i>	<i>12.76 Contractor Min 1550m3</i>
<i>Boral</i>	<i>0.51</i>	<i>16.00 Contractor Min 469m3</i>

Mobilisation Demobilisation prices are as follows;

Fulton Hogan	- \$ 11,940.00 per visit
Bitutek	- \$ 8,250.00 per visit
Downer	- \$ 18,029.55 per visit
Colas	- \$ 12,126.40 per visit
Boral	- \$ 8,767.00 per visit

Total value of works for the combined works within Schedule A and Schedule B works for each contractor as follows (GST inc);

Fulton Hogan	- \$ 994,455.00
Bitutek	- \$ 1,029,129.00
Downer	- \$ 1,166,232.30
Colas	- \$ 1,006,525.80
Boral	- \$ 850,784.00

Council has used Boral Resources (WA) Ltd previously with no concerns. All above companies are very experienced long-term bitumen suppliers.

The quoted rates submitted shall be managed within Council budget.

The Request for Quote (RFQ) has been prepared in such a way that the Shire of Northampton can choose between a 'supply and spray' works (part service) or 'supply spray and cover' (full service) works. As per previously described Shire management have allowed for a component of Schedule B works being full service (Shire provides aggregate only). It is intended that the progress of the roads program be monitored to ascertain the Shires capacity to undertake these works by day labour resources or have these works undertaken by the successful contractor at the applicable time.

The Request for Quote (RFQ) provides that if the first-choice supplier is unable to provide product at the time required then the second supplier can be called upon to meet the Shire of Northampton's requirements.

CONCLUSION:

With Boral Resources (WA) Ltd rates (and overall total price) being the best placed overall and due to their long-term involvement in the industry plus previous experience with the Shire of Northampton it is recommended that Boral Resources (WA) Ltd be awarded the 2019/2020 and 2020/2021 bitumen supply and spray works.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 1.1.2

That the quote submitted by Boral Resources (WA) Ltd for the supply and spray of Bituminous products for 2019/2020 and 2020/2021 bitumen be accepted.

SHIRE OF NORTHAMPTON

**Minutes of the Northampton Shire Council Aggregate and Bitumen Tender Selection Committee
held at the Northampton Council Chambers, Hampton Road, Northampton, on
Tuesday 29th October 2019**

1	OPENING	2
2	PRESENT	2
3	APOLOGIES	2
4	ELECTION OF CHAIRPERSON	2
5	QUESTION TIME	2
6	DETERMINATION OF AGGREGATE & BITUMEN TENDERS	2
7	CLOSE OF MEETING	3

SHIRE OF NORTHAMPTON

**Minutes of the Northampton Shire Council Aggregate and Bitumen Tender Selection Committee
held at the Northampton Council Chambers, Hampton Road, Northampton, on
Tuesday 29th October 2019**

1 OPENING

There being no Chairperson elected due to a newly formed Committee, the CEO declared the meeting open at 3.30pm.

2 PRESENT

Cr C Simkin	Northampton Ward (Member)
Cr R Suckling	Northampton Ward (Member)
Cr S Smith	Kalbarri Ward (Member)
Mr Garry Keeffe	Chief Executive Officer
Mr Neil Broadhurst	Manager of Works & Technical Services

3 APOLOGIES

Nil

4 ELECTION OF CHAIRPERSON

Being a new committee with no Chairperson elected, the CEO called for nominations for Chairperson.

Cr Suckling nominated Cr Simkin. There being no other further nominations Cr Simkin was elected to the position of Chairperson and took the chair.

5 QUESTION TIME

There were no members of the public present therefore no questions were put to the committee.

6 DETERMINATION OF AGGREGATE & BITUMEN TENDERS

There being no further business, the Chairperson thanked all present for their attendance and declared the meeting closed at 5.26pm.

Aggregate Tender

Moved Cr Smith seconded Cr Simkin

That the tender submitted by Boral Resources (WA) Ltd for the supply of road aggregate for 2019/20 and 2020/21 be accepted.

CARRIED 3/0

SHIRE OF NORTHAMPTON

**Minutes of the Northampton Shire Council Aggregate and Bitumen Tender Selection Committee
held at the Northampton Council Chambers, Hampton Road, Northampton, on
Tuesday 29th October 2019**

Bitumen Tender

Moved Cr Suckling seconded Cr Smith

That the tender submitted by Boral Resources (WA) Ltd for the supply and spray of bituminous products for aggregate for 2019/20 and 2020/21 bitumen requirements be accepted.

CARRIED 3/0

7	CLOSE OF MEETING
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There being no further business, the Chairperson thanked all present for their attendance and declared the meeting closed at 3.47pm

<p>THESE MINUTES CONSISTING OF PAGES 1 TO 3 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 15TH NOVEMBER 2019.</p> <p>PRESIDING MEMBER: _____</p> <p>DATE: _____</p>
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WORKS & ENGINEERING REPORT CONTENTS

7.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
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7.1.1	INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM
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REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	6th November 2019

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on Ralphs, Parker, Chisholm, Elliot, Pigeon Well, Walsh, Isachar, Isachar Back, Teakle, Percy, Normans Well, Frosty Gully, Pigeon Well, Rifle Range, Ivan's, Swamps, Rob, Yallabatharra and Isseka East Road/s.
- Gravel Patching/Sheeting/Verge works carried out on Isseka East and Frosty Gully Road/s.

Maintenance Items

- Northampton and Rural areas – General sign replacement and maintenance works.
- Northampton – Pruning of road verge vegetation.
- Northampton – Installation of 3 bin surrounds (themed artwork)
- Kalbarri – Mulching and pruning of identified/selected areas.
- Kalbarri – Relocation of seating at Nature Based playground area.
- Binu – Pipeline repairs to school/toilet.
- Horrocks and Port Gregory promotional signs installed.
- Horrocks – Enhancements to the entry road to the strata units north of boat ramp.
- Fire break grading – Binu School and Wheal of May reserve.

Other Items (Budget)

- Hatch Road – Works commenced to install sealed floodway including road sealing, concrete walls upstream and downstream plus rock protection works. Weather has resulted in works being stopped with outstanding works included for the 2019/2020 budget.
- Harvey/Horry Road – Works commenced to construct and seal approximately 3.5kms from end of existing bitumen up Muskerry Hill.
- Northampton cemetery fence line – removal of old and installation of new along Onslow Street section.
- Kalbarri – Depot area preparation works for new bus shed.
- Kalbarri – Works complete to Malaluca pathway (replacement of aged/damaged sections)

Plant Items

- Truck and Trailer 'Request for Quote' advertised, Closes 20th November 2019.

Staff/Personnel Items

- Julie Waterson (Kalbarri Gardener) – Continues to be on restricted duties under workers compensation claim.

For Council information.

SHIRE OF NORTHAMPTON

WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2019/2020)

(November 2019)

2019/2020 Budget Works	Job No	Status	Comments
<u>Regional Road Group Projects</u>			
Kalbarri Road (Shared funding - RTR) Shoulder Reconditioning works 46.00 - 54.00 slk	RR12	COMPLETE	Works awarded to RDH, Works completed 6th October 2019
Port Gregory Road Shoulder Reconditioning works - full length	RR13		
<u>Roads to Recovery</u>			
Binnu West Road (Carry over) Realign Chilimony Road intersection	RT25	COMPLETE	Completion of Grant extension
Kalbarri Road (Shared funding - RTR) Shoulder Reconditioning works 46.00 - 54.00 slk	RT29	COMPLETE	Works awarded to RDH, Works completed 6th October 2019
Port Gregory Road (Shared funding - RTR) Shoulder Reconditioning works - full length	RT26		
Harvey Road / Horry Road Construction and Bitumen seal (3.25km's)	RT32		Works commenced
Erwood Street and Thornton Avenue Construction and Bitumen seal	RT33		
<u>Commodity Route Funding</u>			
Harvey Road / Horry Road (Share funding R2R) Construction and Bitumen seal (3.25km's)	T727		Works commenced
Cont.			
2019/2020 Budget Works	Job No	Status	Comments

<u>MUNICIPAL FUND CONSTRUCTION</u>			
<u>Northampton</u>			
Northampton - Bateman Street Construct and Seal 210m	R971		
Northampton - Lions Park Construct and seal car park			
<u>Kalbarri</u>			
Kalbarri - Blue Holes access - c/park (C/Over 2018/2019) Construct access road and car park.	R989		
Kalbarri - Walker Street (C/Over 2018/2019) Reseal (0.107 - 0.370)	R979		
Kalbarri - Karina Mews Street (C/Over 2018/2019) Kerb replacement and Reseal	R982		
Kalbarri - Gantheaume Crescent Reseal (0.120 - 0.820)	R987		
Kalbarri - Patrick Crescent Reseal (0.000 - 0.330)	R988		
Kalbarri - Ralph Street Reseal (0.000 - 0.530)	R989		
Port Gregory Road Shoulder Reconditioning - Edge reinstatement provisions	R991		
<u>Rural</u>			
Hatch Road Install culvert and seal crossing	R985		
Cont.			
2019/2020 Budget Works	Job No	Status	Comments
<u>MUNICIPAL FOOTPATHS</u>			

Northampton - Stephen Street (C/Over 2018/2019) Replace DUP from NWCH to West Street	F702		
Kalbarri - Grey Street Replace DUP at front of Allen Centre			
Kalbarri - Glass Street Install DUP Tiki Cove to Medical Centre			
Kalbarri - Grey Street Install DUP Rushton Street to Red Bluff Road			
Kalbarri - Malaluca Pathway Undertake identified reinstatement works	T379	COMPLETE	
Port Gregory Install DUP Port Street to Lynton Avenue		COMPLETE	
Cont.			
MUNICIPAL FUND CONSTRUCTION	Job No	Status	Comments
<i>OTHER WORKS - Depots/Ovals/Parks/Gardens etc</i>			

Northampton - Hampton Gardens Replace stairs at toilet			
Northampton - Hampton Gardens Install paving and table/chairs on west side			
Northampton - Lions Park Ablutions Install pump and additional leach drains			Works/Quote within budget amount being finalised
Northampton - Oval renovation Undertake Verti mowing		COMPLETE	
Kalbarri - Grey Street/Red Bluff car park Install 3 x seats and concrete slabs		COMPLETE	
Kalbarri - Oval/Tennis court area Install safety barrier booth ends		COMPLETE	
Kalbarri Depot Remove loading ramp and repair fencing			
Kalbarri Depot Construct and install bus shed/shelter			
Kalbarri Depot Install cover/roof over concrete tank.			
Kalbarri - Blue Holes car park area Fence upgrade at completion of car park			
Binnu tip site Establish new site/trenches			
<u>PLANT ITEMS - Major</u>			
Northampton - New Truck (6 wheeler) Purchase new - trade/sell existing P228 Truck			Advertised - to be presented at December 2019 meeting
Northampton - New Truck Trailer Purchase new - trade/sell existing P262 (NR9376) Trailer Cont.			Advertised - to be presented at December 2019 meeting
2019/2020 Budget Works	Job No	Status	Comments
Northampton - New Vibe Roller Purchase new - trade/sell existing P204 (NR8941) Roller			

<p>Northampton - Utility - Gardener/Cleaner Purchase New - trade/sell P236 (NR9890)- N/ton utility</p>		
<p>Northampton - Utility - Northampton Ranger Purchase New - trade/sell P236- Horrocks utility</p>		Trade P236, P270 (NR9890) to Horrocks
<p>Northampton - Utility - Grader operator Purchase New - trade/sell P198 (NR82) - Nton tip utility</p>		Trade P198 (NR82), P259 to Northampton tip.
<p>Northampton - Utility - Grader operator Purchase New - trade/sell P202 (NR8245) - Kalbarri tip utility</p>		Trade P202, P259 (NR10197) to Kalbarri tip.
<p><u>PLANT ITEMS - Minor/Other/Sundry tools</u></p>		
Northampton - Set of hand held 2-way radios		
Northampton - Tip site generator		
Northampton - Chainsaw small		
Northampton Gardeners - R/charge extend hedge pruner	COMPLETE	
Northampton Gardeners - R/charge blower	COMPLETE	
Northampton Gardeners - R/charge garden shears	COMPLETE	
Northampton Gardeners - Battery charger	COMPLETE	
Northampton Gardeners - Petrol auger and bit	COMPLETE	
Northampton Gardeners - Felco secateurs x 2	COMPLETE	
Northampton Gardeners - Silvan backpack sprayer x 2	COMPLETE	
Northampton Gardeners - Folding tree pruning saw	COMPLETE	
Kalbarri - Rechargeable drill with batteries	COMPLETE	
Kalbarri - Rechargeable angle grinder/drill with batteries	COMPLETE	
Kalbarri - Gardener - Blower	COMPLETE	
Kalbarri - Manual push fertiliser spreader		
Kalbarri - Tow fertiliser spreader		
General - Valve/service locator		
General - Reticulation Fertiliser impregnation unit		

HEALTH AND BUILDING REPORT CONTENTS

7.2.1	BUILDING STATISTICS FOR THE MONTH OF OCTOBER 2019	2
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7.2.1	INFORMATION ITEM: BUILDING STATISTICS
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DATE OF REPORT:	8th November 2019
RESPONSIBLE OFFICER:	Glenn Bangay – Principal EHO/Building Surveyor

1. BUILDING STATISTICS

Attached for Councils' information are the Building Statistics for October 2019.

OFFICER RECOMMENDATION – ITEM 7.2.1
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For Council information.

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - OCTOBER 2019														
Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials			Area m2	Value	Fees			
						1. Floor	2. Wall	3. Roof			1. App Fee	2. BCIF	3. BRB	4. Other
01/10/2019	1713	TS Hay PO Box 142 NORTHAMPTON	C O'Connor PO Box 142 NORTHAMPTON	13 (Lot 600) Sanford Street PORT GREGORY	Annexe Extension	1. Concrete	2. C/Bond	3. C/Bond	3	\$1,200	1. 105.00	2. 0.00	3. 61.65	4. 0.00
02/10/2019	1720	TS Hay PO Box 142 NORTHAMPTON	MT Barnden PO Box 184 NORTHAMPTON	13 (Lot 600) Sanford Street PORT GREGORY	Annexe Extension	1. Concrete	2. H/Flex	3. Zinc	20	\$20,000	1. 105.00	2. 0.00	3. 61.65	4. 0.00
02/10/2019	1725	G Cooper PO Box 377 NORTHAMPTON	L Hese PO Box 479 NORTHAMPTON	88 (Lot 101) Stephen Street NORTHAMPTON	Removal of ACM	1. N/A	2. N/A	3. N/A	180	\$7,000	1. 105.00	2. 0.00	3. 61.65	4. 0.00
02/10/2019	1726	G Cooper PO Box 377 NORTHAMPTON	L Hese PO Box 479 NORTHAMPTON	88 (Lot 101) Stephen Street NORTHAMPTON	New Colorbond Roof	1. N/A	2. N/A	3. C/Bond	180	\$7,000	1. 105.00	2. 0.00	3. 61.65	4. 0.00
02/10/2019	1727	K Simkin PMB 67 GERALDTON	L Hese PO Box 479 NORTHAMPTON	5 (Lot 5) Fourth Ave HORROCKS	Removal of ACM	1. N/A	2. N/A	3. N/A	100	\$6,000	1. 105.00	2. 0.00	3. 61.65	4. 0.00
02/10/2019	1728	K Simkin PMB 67 GERALDTON	L Hese PO Box 479 NORTHAMPTON	5 (Lot 5) Fourth Ave HORROCKS	New Colorbond Roof	1. N/A	2. N/A	3. C/Bond	100	\$6,000	1. 105.00	2. 0.00	3. 61.65	4. 0.00
02/10/2019	1729	M Brown PO Box 686 KALBARRI	WA Country Builders PO Box 567 GERALDTON	8 (Lot 28) Kestrel St KALBARRI	Double Brick Dwelling	1. Concrete	2. Brick	3. C/Bond	259	\$269,532	1. 512.11	2. 539.06	3. 369.26	4. 736.00
03/10/2019	1730	W,H & R Hese PO Box 125 NORTHAMPTON	Conway WA Pty Ltd 239 Jandrol Rd RUDDS GULLY	1406 (Lot 6687) George Grey Drive YALLABATHARRA	S/F Shed	1. Concrete	2. Metal	3. Metal	120	\$80,000	1. 152.00	2. 160.00	3. 109.60	4. 15.00
03/10/2019	1722	Shire of Northampton PO Box 61 NORTHAMPTON	Owner/Builder	25 (Lot 500) Anchorage Lane KALBARRI	Transportable Ablution Block	1. Timber	2. C/Bond	3. C/Bond	7.5	\$20,000	1. 0.00	2. 0.00	3. 61.65	4. 0.00
10/10/2019	1709	C Guy & N Holmes 43 Balyarra Parkway BAYNTON	Owner/Builder	5 (Lot 199) Lawrence Loop KALBARRI	B/G F/glass Swimming Pool	1. F/Glass	2. N/A	3. N/A	12.5	\$20,000	1. 105.00	2. 0.00	3. 61.65	4. 0.00
15/10/2019	1731	Shire of Northampton PO Box 61 NORTHAMPTON	Owner/Builder	141 (Lot 558) Porter Street KALBARRI	Shed	1. Concrete	2. CGI	3. CGI	55	\$30,000	1. 0.00	2. 0.00	3. 61.65	4. 0.00
31/10/2019	1732	J Black & S & G Geraghty PO Box 70 MUKINBUDIN	L Ledger PO Box 204 KALBARRI	130 (Lot 85) Grey Street KALBARRI	Demo ACM Fence	1. N/A	2. N/A	3. N/A	N/A	\$950	1. 105.00	2. 0.00	3. 61.65	4. 0.00
31/10/2019	1734	A, C & A Armstrong 34 Kelvin Street MAYLANDS	Owner/Builder	30 (Lot 243) Stokes Street HORROCKS	S/F Shed	1. Concrete	2. C/Bond	3. C/Bond	38	\$13,500	1. 105.00	2. 0.00	3. 61.65	4. 0.00

TOWN PLANNING CONTENTS

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7.3.1 PROPOSED GARDEN CENTRE/TRADE SUPPLIES, WAREHOUSE/STORAGE & TRANSPORT DEPOT - LOTS 995 & 996 ATKINSON CRESCENT, KALBARRI

LOCATION:	Lots 995 & 996 (No. 26) Atkinson Crescent, Kalbarri
APPLICANT:	Hille, Thompson & Delfos
OWNER:	Kalbarri Logistics Pty Ltd
FILE REFERENCE:	10.6.1.2 – 29ATK/ A3404
DATE OF REPORT:	2 November 2019
REPORTING OFFICER:	Hayley Williams - Consultant Planner
RESPONSIBLE OFFICER:	Garry Keeffe - Chief Executive Officer
APPENDICES:	
1.	Application for Development Approval

AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

An Application for Development Approval has been received to support the subdivision of Lot 995 and 996 Atkinson Crescent, Kalbarri into three lots. The proposal therefore includes the consideration of the following uses for each lot:

- Proposed Lot 1 – Garden Centre & Trade Supplies
- Proposed Lot 2 – Warehouse/storage
- Proposed Lot 3 – Transport Depot

This report recommends approval of the uses for Proposed Lot 1, 2 and 3 subject to conditions.

LOCALITY PLANS:

Figure 1. Location Plan – Lots 995 & 996 (No. 29) Atkinson Crescent, Kalbarri

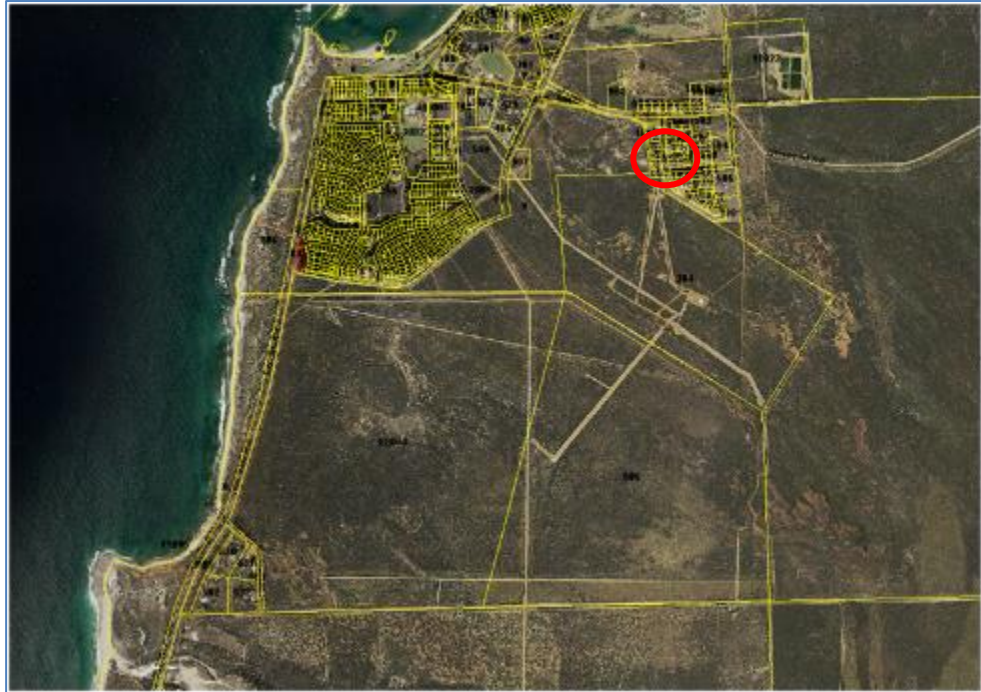


Figure 2. Site plan - Lot 995 & 996 (No. 29) Atkinson Crescent, Kalbarri



BACKGROUND:

Council at their Ordinary Meeting held on 19 July 2019 resolved that Council:

- 1) *Advise the Western Australian Planning Commission that it defers consideration of the Subdivision Application No. 158128, for the subdivision of Lots 995 & 996 (No. 29) Atkinson Crescent, Kalbarri into three (3) lots in its current configuration;*
- 2) *Advise the Western Australian Planning Commission that it would be willing to consider a three (3) lot subdivision where the following information is provided and amendments to the plan are made:*
 - a) *Proposed Lot 2 is increased in size to include additional land area, with the inclusion of the existing access on the adjacent Lot 3; or*
 - b) *A shared access arrangement is made between proposed Lot 2 and 3 to include additional access/egress in favour of Lot 2; and*
 - c) *Additional detail is provided on the plans demonstrating how the existing uses, 'Garden Centre', 'Bulky Goods Showroom' and 'Transport Depot' on proposed Lots 1 and 2 comply with the development requirements of Local Planning Scheme No. 11 with particular reference to landscaping, car parking, vehicular movement, storage and bin areas.*

Council subsequently received additional information and resolved at their August 2019 meeting:

That Council resolve to support the proposed three (3) lot subdivision on Lots 995 & 996 (No. 29) Atkinson Crescent, Kalbarri, subject to the following conditions:

1. *Written confirmation from the local government that all necessary local government approval(s) have been issued and that the whole of the buildings on Lots 1 and 2 and the use of Lot 3 have been completed in accordance with those approvals;*
2. *Other than buildings, outbuildings and/or structures shown on the approved plan for retention, all buildings, outbuildings and/or structures present on lot 2 at the time of subdivision approval being demolished and materials removed from the lot(s);*
3. *Suitable arrangements being made with the local government for the provision of vehicular crossover(s) to service the lot(s) shown on the approved plan of subdivision; and*

4. All buildings and effluent disposal systems having the necessary clearance from the new boundaries as required under the relevant legislation including the Local Planning Scheme, Building Act 2011, and National Construction Code Series/Building Code of Australia (as amended).

Advice Notes:

1. In regard to Condition No. 1 above, the Shire of Northampton advises the following:

- a. The common wall, including penetrations by services (including ceilings) and any openings in the common wall of the building traversing between Lot 1 and Lot 2 to comply with the "Fire Resistance Level" requirements of Section C (Fire Resistance) of the Building Code of Australia Vol 1;
- b. The provision of portable firefighting extinguishers in the buildings on Lot 1 and Lot 2, to comply with Section E (Services and Equipment), of the Building Code of Australia Vol 1;
- c. The provision of sanitary and other facilities in the buildings on Lot 1 and Lot 2, to comply with the requirements of Section F (Health and Amenity) Part F2 (Sanitary and Other Facilities) of the Building Code of Australia;
- d. If building works are required to comply with the above requirements, a certified building permit application is required to be submitted for approval for these works and on completion of the building works a Certificate of Building Compliance (BA 18) will be required to be submitted under Section 50 of the Act (Re-subdivision), by the certifying building surveyor;
- e. Suitable provision of car parking and vehicular access that meets the requirements of Local Planning Scheme No. 11 - Kalbarri Townsite shall be delineated on a plan for approval of the local government; and
- f. In relation to the use of proposed Lot 3 for "Transport Depot" the Applicant/Owner is required to obtain development approval.

2. In regard to Condition No. 2 development approval and/or a demolition licence may be required to be obtained from the local government prior to the commencement of demolition works.

On the 2nd September 2019 the Western Australian Planning Commission deferred consideration of the subdivision application subject to following matters being resolved:

- Development approval for the intended operations proposed on Lot 1 and 2 is required to be applied for and obtained from the local

government, to ensure the subdivision will not render existing development on the lots illegal in terms of statutory requirements.

An approval for a showroom (hardware and garden centre uses), warehouse and workshop has previously been approved for Lots 995 & 996. The uses of showroom and warehouse are proposed to remain, with this development application clarifying the onsite activities and demonstration how these uses can continue across separate titles of land and comply with the relevant statutory requirements.

Proposed Use of Lots

Proposed Lot 1 – Garden Centre & Trade Supplies

This use is existing and will continue with a garden centre and hardware store operational onsite. Previously this was approved as 'showroom' however it is more appropriate to term this 'garden centre' and 'trade supplies' to coincide with the definitions under *Local Planning Scheme No.11*.

The new lot would have its main access continue to be from Atkinson Crescent on its western boundary, where the main entrance to the retail area is located. There would be a maximum of 3-4 employees onsite at any one time.

Proposed Lot 2 – Warehouse/storage

This use was also previously approved and is operational upon the site. This premise will be used for the storage of goods only and not for any retail purposes. This area will not be open to the public and will not employ anyone onsite.

The site currently contains a 200m² outbuilding to the rear of the property and a 59m² outbuilding at the front of the property. The site will have 5 car parking bays and will have its only street access to Atkinson Crescent at its southern boundary.

Proposed Lot 3 – Transport Depot

This use has been operational onsite for many years. The use of 'transport depot' at this point in time involves the transportation of various goods for customers as a freight forwarding concern.

No buildings are required as part of this operation with goods stored temporarily upon the site before being loaded and transported to the desired location. This use involves a maximum of 3 trucks and a forklift with a maximum of three employees onsite at any one time. It is noted that the employees are not required

to be stationed on the lot for any long periods of time and does not therefore form their primary place of employment.

COMMUNITY & GOVERNMENT CONSULTATION:

Nil.

FINANCIAL & BUDGET IMPLICATIONS:

Nil.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Local: Shire of Northampton Local Planning Scheme No. 11 - Kalbarri Townsite

Lots 995 & 996 Atkinson Crescent, Kalbarri are zoned General Industry under Local Planning Scheme No. 11.

The objectives of the General Industry zone are:

- *To provide for a broad range of industrial, service and storage activities which, by the nature of their operations, should be isolated from residential and other sensitive land uses.*
- *To accommodate industry that would not otherwise comply with the performance standards of light industry.*
- *Seek to manage impacts such as noise, dust and odour within the zone.*

The land uses 'Garden Centre', 'Trade Supplies', 'Warehouse/Storage' and Transport Depot are all 'P' (permitted) uses within the 'General Industry' zone.

The Local Planning Scheme sets out the following minimum setbacks and open space requirements in the General Industry zone:

Zone	Minimum Setbacks	Open Space/ Landscaping (% of site)
General Industry, Service Commercial, Mixed Use, Tourism	Front/Street – 9m Side & Rear – Nil for Service Commercial & General Industry. Mixed Use, Tourist Park, Tourist Resort and Tourist Attractions – Nil or as determined by the local government	10%

The SchemLPS 11 also states that:

“Minimum lot sizes for subdivision are determined having regard to the relevant policies and standards of the Western Australian Planning Commission, the endorsed Local Planning Strategy, and the feasibility of development of lots based on their intended use and relevant development requirements under this Scheme.”

The proposed use of the lots and the existing development is considered to comply with the development requirements of the LPS11 with regards to setbacks, open space and landscaping.

The subject lots also fall within the Special Control Area SCA5 where the following additional provisions apply:

Name of Area	Purpose and Objectives	Additional Provisions
Kalbarri Waste Water Treatment Plant (SCA 5)	<ul style="list-style-type: none"> To minimise land use conflict and provide for compatible and beneficial land uses within SCA 5. 	<p>In considering any application for development the local government shall have regard to :</p> <p>(a) the Water Corporation's advice in relation to compatible and beneficial land uses for buffers; and</p> <p>(b) the potential odour impact of the waste water treatment plant and whether the proposal is compatible with the existing and proposed future use of the plant.</p>

The following car parking requirements apply under *Local Planning Scheme No. 11* for the existing land uses:

Garden Centre	1 / 100m ² of sales and display area
Trade Supplies	As determined by Local Government.
Warehouse/Storage	1/30m ² of GLA of Office +1 / 200m ² GLA and outdoor storage area
Transport Depot	1/ employee + visitor parking as determined by the local government

POLICY IMPLICATIONS:

Local: *Kalbarri Townsite Local Planning Strategy (2012)*

Kalbarri Townsite Local Planning Strategy

The strategic vision of the *Kalbarri Townsite Local Planning Strategy* is:

To develop a long term Strategy for the future development and enhancement of Kalbarri that recognises, builds upon and promotes the tourism and residential values of the location in an environmentally and economically sustainable manner.

The strategic objectives of the Strategy are:

- *To enhance Kalbarri’s position as a premier family holiday destination within Western Australia while recognising the continuing value and importance of non-family Intrastate, Interstate and International visitors.*
- *To broaden Kalbarri’s economic and employment base by furthering Kalbarri’s position as a desirable alternative residential and employment location within the Mid-West.*
- *To protect and enhance Kalbarri’s unique urban values and particularly its connectivity to the surrounding natural environment together with its compactness and high level of walkability.*

The land parcels fall within the Precinct “Service/Industrial Area” in the *Kalbarri Townsite Local Planning Strategy* and specifies the following objectives and planning provisions for that area:

PRECINCT	SERVICE / INDUSTRIAL AREA
Objective	<i>To maintain and maximise the opportunities for service and industrial activities to locate economically and effectively so as to maximise tourist service and alternative employment choices in Kalbarri.</i>
Planning Area	Use & Development Provisions
	<p>Service & Industrial Estate :</p> <p>Maintain the existing industrial area to accommodate service commercial and industrial based enterprises that will</p>

	<p>facilitate broadening of Kalbarri’s employment opportunities.</p> <p>Two storey building height limit.</p> <p>Implement basic streetscape landscape guidelines recognising maintenance and water requirements.</p> <p>Prohibit caretaker / residential dwellings.</p>
	<p>Review existing TPS9 development and zoning provisions to provide flexibility in lot sizes recognising that most enterprises will be small businesses – <u>consider small lot subdivision with communal access and parking. Incorporate revised provisions into new Kalbarri Planning Scheme.</u></p> <p>Review existing TPS9 provisions to ensure that development of existing and future lots maximises the achievable floorspace and flexibility of use. Incorporate revised provisions into new Kalbarri Planning Scheme.</p>

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Community Strategic Plan 2016-2026

The proposed subdivision addresses the following relevant strategies of the Community Strategic Plan:

- *Increased residential and industrial blocks available to support development*
- *Promotion of industrial and commercial activities that add value to the existing industry and activities within the region*
- *Promote the development of light industrial land.*

COMMENT:

An approval for a showroom (hardware/trade supplies and garden centre uses), warehouse and workshop has previously been approved for Lots 995 & 996. The uses of showroom and warehouse are proposed to remain, with the development application providing clarification of the onsite activities and demonstration of how these uses can continue across separate titles of land and comply with the relevant statutory requirements. The application demonstrates compliance with the development requirements of LPS11, with the exception of car parking, particularly for proposed Lot 1.

Carparking

Proposed Lot 1 – Garden Centre and Trade Supplies

The Scheme requires 1 per 100m² of sales and display area for a 'Garden centre' and for 'Trade Supplies' car parking is determined by the local government.

To simplify parking calculations the entire roofed area plus the shade house equals 730m² of area. This equates to the provision of 8 car parking bays.

The site plan includes 10 bays in total; 9 standard and 1 ambulant.

As the business has been existing for many years, car parking upon the site has occurred along the western property boundary with access from Atkinson Crescent and with vehicles pulling up to the verandah of the shop front. This is considered to be the most logical location going forward as its directly in front of the main entrance to the shop and has been used consistently in this manner, without issue, for a number of years. These bays are located approximately with 2/3 of the area within the property boundary and 1/3 of the car parking area within the road reserve.

It is considered that these bays should be supported to remain in this location as it is a safe and legible way to arrange car parking upon the site. Car parking could be located within proposed Lot 1 however by nature and by the established parking pattern, people will prefer to park at the front of the shop regardless of 'official' bays being present. To avoid indiscriminate parking along the road verges the car parking arrangement should remain in its current configuration. The only change proposed is an ambulant bay being marked and provided for in this area. Additional bays for staff and overflow are provided to the rear of the lot.

Proposed Lot 2 – Warehouse/Storage

The Scheme requires 1 per 30m² of GLA of Office + 1 per 200m² of GLA and outdoor storage area.

Based on a gross lettable area of 259m² only 3 bays are required. However, a total of 5 bays are proposed (4 standard and 1 ambulant) as this will provide for the use of warehouse/storage but provide for sufficient area should an office space or alternative use be applied for. This demonstrates that the lot is suitable to become its own area and can provide for its own parking based upon the use of 'Warehouse/Storage'.

Proposed Lot 3 – Transport Depot

Given the size of the site only 2-3 trucks are possible onsite at any one time and therefore 3 bays are considered sufficient to cover any employee vehicles. However, 5 car parking bays have been provided (4 standard and 1 ambulant), as should smaller vehicles or an increase in number of staff occur onsite then this would cover any additional light vehicle movements to and from the site.

VOTING REQUIREMENT:

Absolute Majority Required: No.

CONCLUSION:

It is recommended that Council formalise the use of the proposed Lots by approving the following uses subject to conditions:

- Proposed Lot 1 – Garden Centre & Trade Supplies;
- Proposed Lot 2 – Warehouse/storage; and
- Proposed Lot 3 – Transport Depot.

OFFICER RECOMMENDATION – ITEM 7.3.1	APPROVAL
That Council:	
<p>1. Grant development approval for the use of Lots 995 and 996 (No. 26) Atkinson Crescent, Kalbarri in accordance with the following:</p> <ul style="list-style-type: none"> a) Proposed Lot 1 - Garden Centre & Trade Supplies; and b) Proposed Lot 2 - Warehouse/storage; and c) Proposed Lot 3 - Transport Depot; 	
<p>2. The development approval is subject to the following conditions:</p> <ul style="list-style-type: none"> a) Development shall be in accordance with the attached approved plan(s) dated 15 November 2019 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government; b) Any additions to or change of use of any part of the building or land (not the subject of this approval) requires further application and development approval for that use/addition; c) The area set aside for the parking of vehicles together with the associated access as shown on the attached approved plan(s) shall; <ul style="list-style-type: none"> i) be installed to the approval of the local government prior to the finalisation of the Subdivision Application 	

- No. 158128;**
- ii) be thereafter maintained to the approval of the local government;
 - iii) be made available for such use at all times and not used for any other purpose unless otherwise approved in writing by the local government;
 - iv) be properly formed to such levels that it can be used in accordance with the approved plan(s) and use;
 - v) be drained and sealed to the approval of the local government;
 - vi) have the boundaries of all vehicle spaces clearly indicated on the ground in conformity with the approved plan(s); and
 - vii) be designed in accordance with AS2890.
- d) Installation of crossing places to the standards and specifications of the local government.

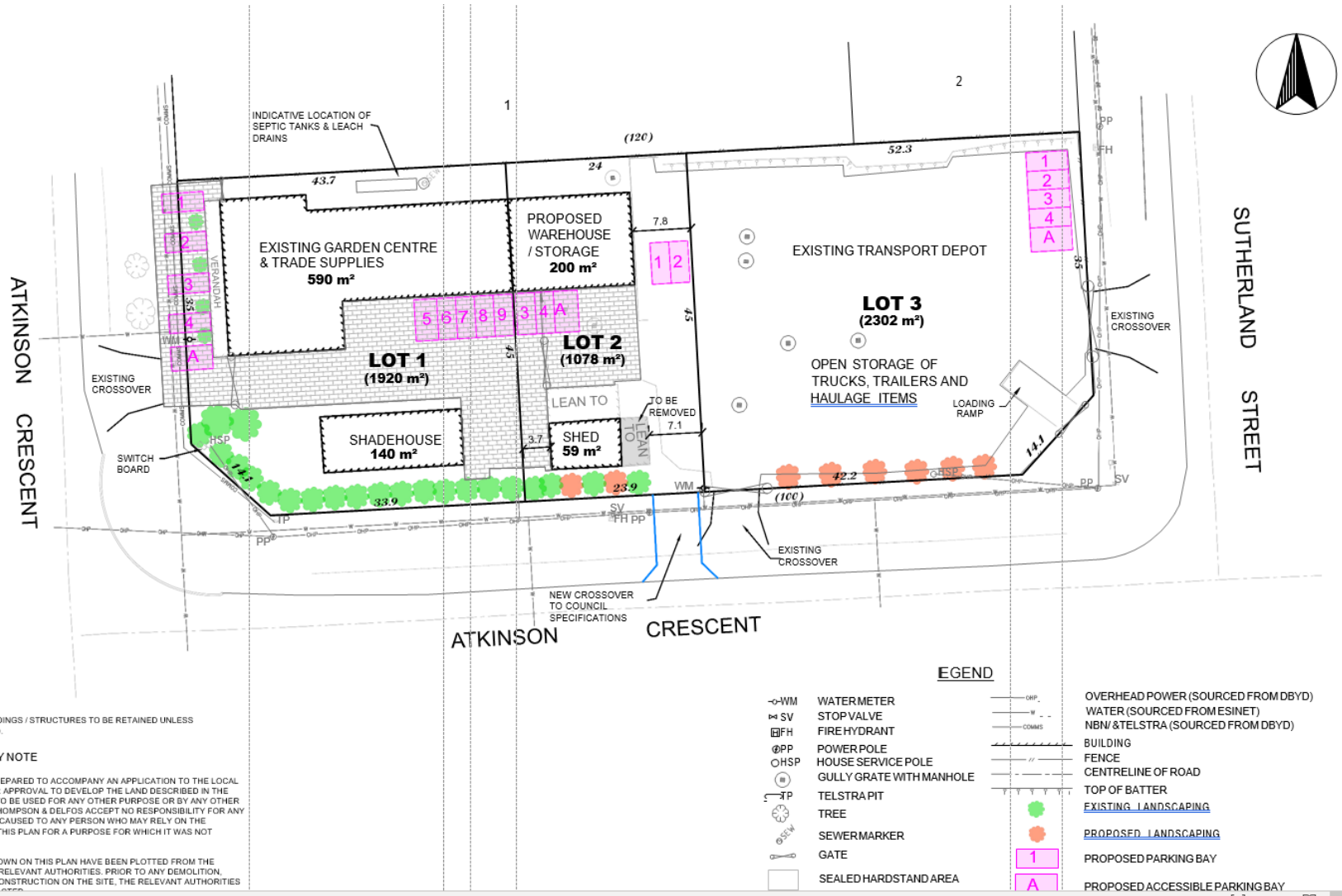
Advice Note

Note 1: If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect;

Note 2: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained; and

Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination

APPENDIX 1 – APPLICATION FOR DEVELOPMENT APPROVAL



NOTE: ALL BUILDINGS / STRUCTURES TO BE RETAINED UNLESS OTHERWISE NOTED.

EXPLANATORY NOTE

THIS PLAN WAS PREPARED TO ACCOMPANY AN APPLICATION TO THE LOCAL GOVERNMENT FOR APPROVAL TO DEVELOP THE LAND DESCRIBED IN THE PLAN AND IS NOT TO BE USED FOR ANY OTHER PURPOSE OR BY ANY OTHER PERSON. HILLE, THOMPSON & DELFOS ACCEPT NO RESPONSIBILITY FOR ANY LOSS OR DAMAGE CAUSED TO ANY PERSON WHO MAY RELY ON THE INFORMATION ON THIS PLAN FOR A PURPOSE FOR WHICH IT WAS NOT INTENDED.

THE SERVICES SHOWN ON THIS PLAN HAVE BEEN PLOTTED FROM THE RECORDS OF THE RELEVANT AUTHORITIES. PRIOR TO ANY DEMOLITION, EXCAVATION OR CONSTRUCTION ON THE SITE, THE RELEVANT AUTHORITIES SHOULD BE CONSULTED.

- ◊ WM WATERMETER
- ⊞ SV STOP VALVE
- ⊞ FH FIRE HYDRANT
- ⊞ PP POWER POLE
- ⊞ HSP HOUSE SERVICE POLE
- ⊞ GGM GULLY GRATE WITH MANHOLE
- ⊞ TP TELSTRA PIT
- ⊞ T TREE
- ⊞ SEM SEWERMARKER
- ⊞ G GATE
- ⊞ SEA SEALED HARDSTAND AREA

EGEND

- OHP OVERHEAD POWER (SOURCED FROM DBYD)
- W WATER (SOURCED FROM ESINET)
- COMMS NBN / TELSTRA (SOURCED FROM DBYD)
- BUILDING
- FENCE
- CENTRELINE OF ROAD
- TOP OF BATTER
- EXISTING LANDSCAPING
- PROPOSED LANDSCAPING
- PROPOSED PARKING BAY
- PROPOSED ACCESSIBLE PARKING BAY

7.3.2 ADOPTION OF SCHEME AMENDMENT NO. 5 TO LOCAL PLANNING SCHEME NO. 10 (NORTHAMPTON) - PT LOT 101 GLANCE STREET, HORROCKS

LOCATION:	Lot 101 Glance Street, Horrocks
FILE REFERENCE:	10.8.7.2 / A4967
APPLICANT:	Shire of Northampton
OWNER:	Shire of Northampton (lessee Summerstar Pty Ltd)
DATE OF REPORT:	7 October 2019
REPORTING OFFICER:	Hayley Williams – Senior Consultant Planner
APPENDIX:	
1.	Schedule of Submissions
2.	Photos from Affected Landowner Site (refer Submission No. 6)
3.	Submission from Department of Fire and Emergency Services

AUTHORITY / DISCRETION:

Legislative *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

SUMMARY:

The advertising period for Local Planning Scheme Amendment No. 5 has concluded with a total of eight (8) submissions being received. The primary concern raised during the advertising period relates to the compliance of the amendment site in relation to Bushfire Planning measures.

This report recommends that Council adopt the Scheme Amendment, subject to a number of modifications, and that it be forwarded to the Minister for Planning for final endorsement.

Figure 1. Location Plan for Lot 101 Glance Street, Horrocks

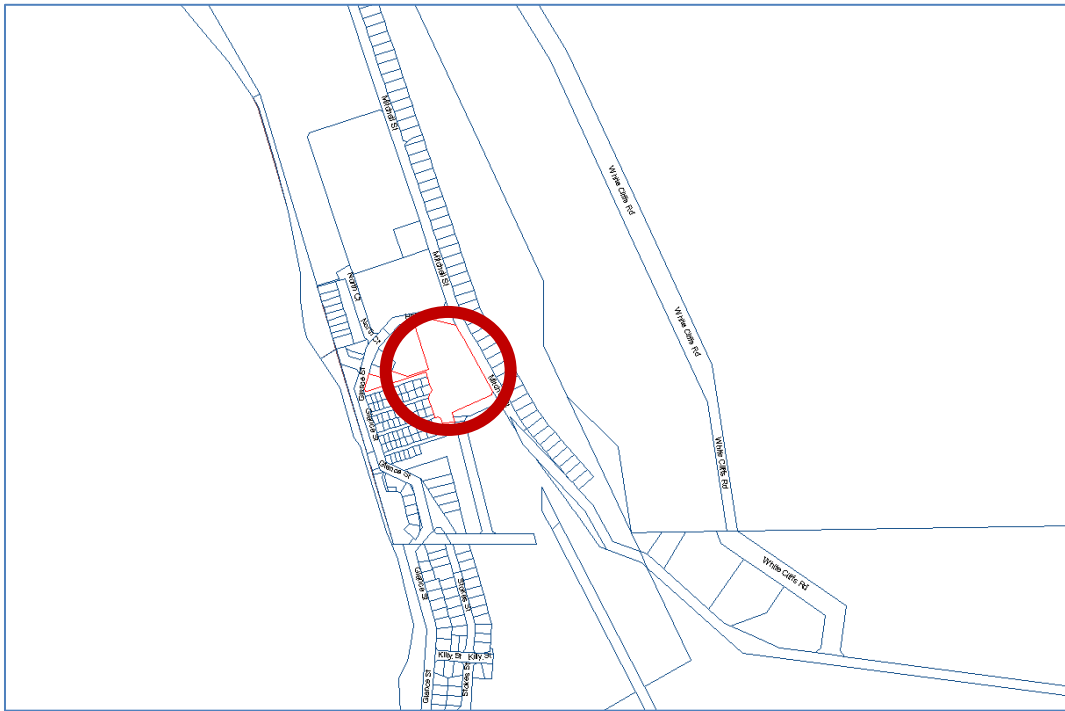


Figure 2. Site Plan for Lot 101 Glance Street, Horrocks



BACKGROUND:

Council at their Ordinary Meeting held on 15 March 2019, resolved to initiate a Scheme Amendment:

“That Council pursuant to Part 5 of the Planning and Development Act 2005 amend Shire of Northampton Local Planning Scheme No.10, subject to the preparation and lodgement of appropriate scheme amendment documentation, to:

1. *Amend Table 1 – Zoning Table by replacing the “X” use for use class ‘Caravan Park’ to an “A” use, within the Town Centre Zone.*
2. *The Amendment is considered to be a standard amendment under the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reasons:*
 - a) *an amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve; and*
 - b) *an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission.”*

The matter of Scheme Amendment No. 5 was put forward again, seeking to apply an Additional Use of 'Caravan Park' for Lot 101 Glance Street, Horrocks by amending Schedule 2 - Specified additional uses for zoned land in the Scheme area of Local Planning Scheme No. 10 (LPS10), as follows:

No	Description of Land	Location	Additional Use	Conditions
A4	HORROCKS Portion of Lot 101	Glance Street	'D' - Caravan Park	As determined by the local government.

It is considered that the proposed amendment will facilitate the use class 'Caravan Park' within the specific portion of Lot 101 rather than potentially allow this use in other areas zoned 'Town Centre' within the Scheme area. The targeted approach has been supported by the developer's Planning Consultant and the Department of Planning, Lands and Heritage.

COMMUNITY/GOVERNMENTAL CONSULTATION:

The Scheme Amendment was publicly advertised in accordance with the provisions of the *Planning and Development Act 2005* and *Planning and Development (Local Planning Schemes) Regulations 2015*. Advertising of the Scheme Amendment began on Friday 2nd August and closed on Friday 13th September, 2019.

A total of eight (8) submissions were received from community members, Government Agencies and Service Authorities. Two (2) objections were submitted on the proposed Scheme Amendment relating to potential impact upon views and not adequately meeting bushfire planning policy measures.

A summary, comment and recommendation for each submission is attached in the 'Schedule of Submissions' (refer to **Appendix 2**). A copy of the submission from the Department of Fire and Emergency Services is included in **Appendix 3**.

A copy of the actual submissions are available to Council upon request.

FINANCIAL & BUDGET IMPLICATIONS:

The preparation of a Scheme Amendment will be covered under Council's 2019/20 budgetary provisions for Planning Consultant fees) and advertising of the Scheme Amendment will incur additional costs (allocated within 2019/20 budgetary provisions for Town Planning advertising).

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Local: Shire of Northampton - Town Planning Scheme No. 10 - Northampton District

Town Planning Scheme No. 10

Town Planning Scheme No. 10 was gazetted in January 2012. The Scheme was drafted and finalised before the release of the *Planning and Development (Local Planning Schemes) Regulations 2015* ('LPS Regulations') which incorporated model provisions for local planning schemes, including standardised zones and use class classifications.

Clause 4.5 Additional Uses states:

“Despite anything contained in the Zoning Table, the land specified in Schedule 2 may be used for the specific use or uses that are listed in addition to any uses permissible in the zone in which the land is situated subject to the conditions set out in Schedule 2 with respect to that land.”

The current allocation of 'X' (not permitted) uses for 'Caravan Parks' except within the Caravan, Camping and Cabin zone is considered to be overly restrictive.

The use classification of "Caravan Park" is considered to address the objectives of the "Town Centre" zone which is:

“To accommodate a range of mixed uses in order to foster a sense of community and strong local identity.”

Therefore granting the portion of Lot 101 Glance Street, which is subject of the lease, with an Additional Use for "Caravan Park" allows for a range of mixed uses to be accommodated.

Planning and Development (Local Planning Schemes) Regulations

The *Planning and Development (Local Planning Schemes) Regulations* state the following to be considered a “Standard Amendment”:

“standard amendment means any of the following amendments to a local planning scheme –

- a) *an amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve;*
- b) *an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission”*

Therefore, it is considered that the proposed amendment fits within the "Standard Amendment" category, with the amendment therefore being required to be advertised in accordance with the Regulations for a “Standard” Scheme Amendment

POLICY IMPLICATIONS:

State: *State Planning Policy 3.7 - Planning in Bushfire Prone Areas (2015)*

Local: *Shire of Northampton Horrocks Beach Local Planning Strategy (2015)*

SPP 3.7 - Planning in Bushfire Prone Areas

The objectives of this policy are to:

- 5.1 *Avoid any increase in the threat of bushfire to people, property and infrastructure. The preservation of life and the management of bushfire impact are paramount.*
- 5.2 *Reduce vulnerability to bushfire through the identification and consideration of bushfire risks in decision-making at all stages of the planning and development process.*
- 5.3 *Ensure that higher order strategic planning documents, strategic planning proposals, subdivision and development applications take into account bushfire protection requirements and include specified bushfire protection measures.*
- 5.4 *Achieve an appropriate balance between bushfire risk management measures and, biodiversity conservation values, environmental protection and biodiversity management and landscape amenity, with consideration of the potential impacts of climate change.*

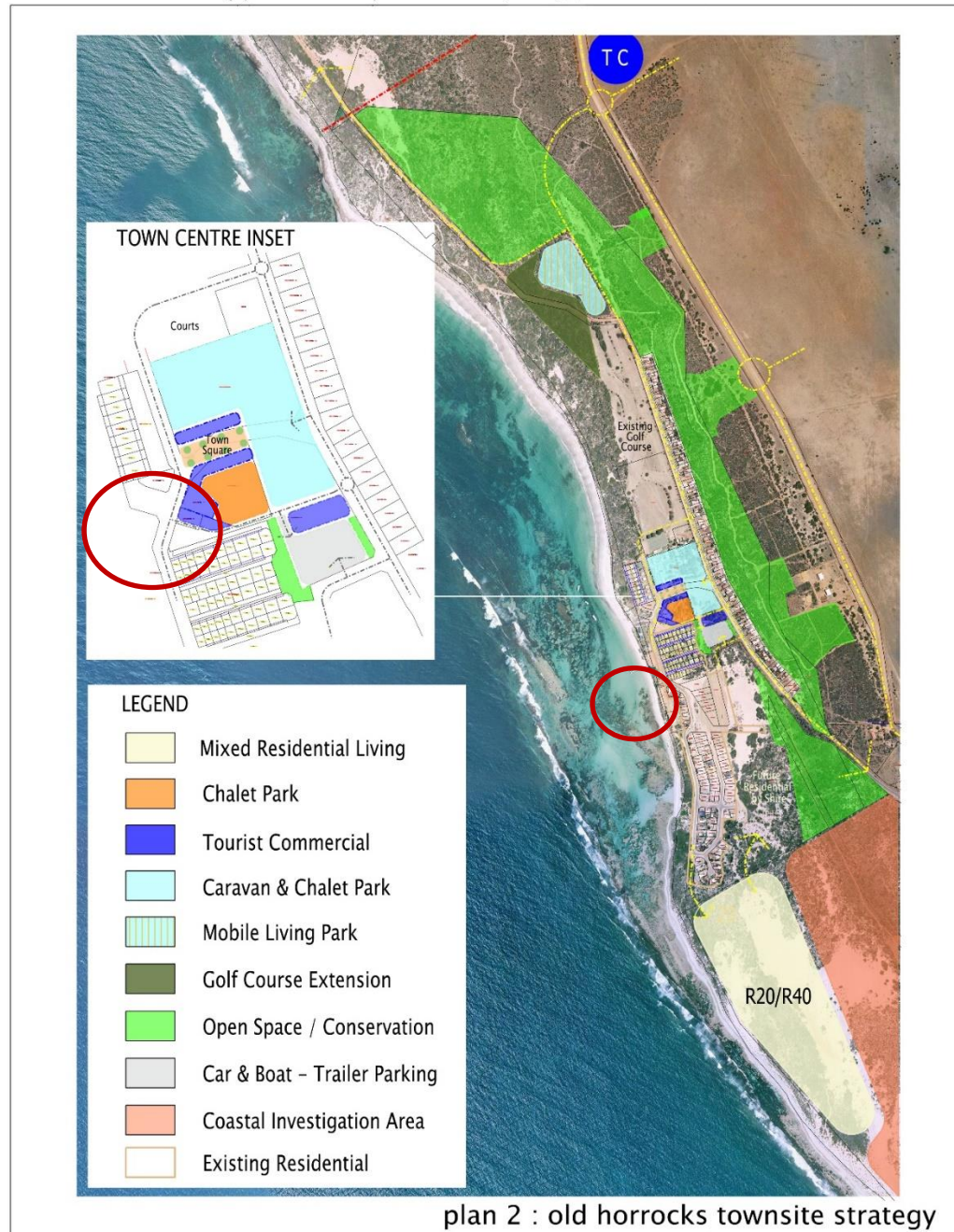
Clause 6.8 of the SPP states that the advice of the State/relevant authority/s responsible for emergency services is to be sought and considered in the preparation and determination of all strategic planning proposals, subdivision and development applications where:

- a) *compliance with these policy measures is unlikely to be achieved; and/or*
- b) *additional/alternative measures are proposed; and/or*
- c) *the application contains unavoidable development, or vulnerable or high-risk land uses.*

The Bushfire Management Plan prepared for the development site and included as part of Amendment No. 5 includes a policy measure that is unlikely to be achieved (two-way access) and another that proposes an alternative measure (asset protection zone outside of subject land). These are discussed in further detail in the Comment section of this report.

Horrocks Beach Local Planning Strategy

The portion of Lot 101 that is the subject of the Development Approval for a Caravan and Chalet Park is designated for future use as “a Caravan and Chalet Park” under the *Shire of Northampton Local Planning Strategy*, as per Plan 2 of the Horrocks Beach Local Planning Strategy and circled in red, below:



horrocks beach
local planning strategy



shire of northampton
CLIENT
SCALE
DATE
october 2015
083105-3-05
PLAN NO
REVISION
PLANNER
DRAWN

larry smith
planning

Tel: 0418-918908 Email: larrys@lsmith.com

The subject land that has been the impetus for this Scheme Amendment is located within Cell 4 – Old Horrocks Planning Area. The Cell 4 objectives and land use strategies are outlined below:

Cell Objectives	4	Cell 4 - Land Use Strategies	Cell 4 - Actions
<p>To provide for the expansion of existing tourist accommodation opportunities and experiences.</p> <p>To facilitate the development of a town centre and expansion of local convenience and tourist retail opportunities.</p>	<p>□ Caravan Chalet Park – The Strategy proposes the progressive re-location of existing and future permanent and semi-permanent vans into a new Mobile Living Park at the northern end of Mitchell Street, overlooking the Golf Course. The Strategy proposals for the Town centre also facilitate expansion of the Caravan Park into the land to the east of Horrocks Beach Chalets. The relocation of permanent vans to the Mobile Living Park and expansion of the Caravan Park to the south will facilitate a significant increase in tourist caravan sites as well as enable the development of improved chalet facilities.</p>	<p><i>Old Horrocks Town Centre Precinct:</i> Prepare Local Development Plan for core of Old Horrocks redevelopment around Mitchell Street and Ring Road to facilitate discussions with relevant parties.</p> <p>Facilitate establishment of Old Horrocks Town Square, extension of Horrocks Caravan Park east of Mitchell Street and reservation and construction of Ring Road and additional public parking.</p> <p>Investigate establishment of the Mobile Living Park and amend the Scheme accordingly for long-stay accommodation only. Consult with Caravan Park operator and permanent residents to define an acceptable schedule for staged development of the Mobile Living Park to allow progressive re-location of permanent and semi-permanent vans to the Mobile Living Park.</p>	

COMMENT:

Scheme Amendment No. 5 is considered to be supported by the aims, strategies and actions for Cell 4 – Old Horrocks within the *Horrocks Beach Local Planning Strategy*, and will allow for the development of a Caravan and Chalet Park upon Lot 101 Glance Street, Horrocks. Furthermore, the amendment to include "Caravan Park" via an 'Additional Use' zone use is consistent with the objectives of the Town Centre zone but limits the extent of this use to the subject site.

During the public advertising period the submissions received generally supported the inclusion of the additional use, however, two submission received raised an objection to the amendment relating to impact upon views and a recommendation from the Department of Fire and Emergency Services for a number of modifications to be made to the Bushfire Management Plan to address the policy measures of SPP3.7 and its supporting guidelines.

Visual Impact

A submission received raised concerns regarding the impact on ocean views from their residential zoned lot on Mitchell Street. It was requested that tree plantings be limited to a species with a maximum height of 4 metres.

Upon visiting the site of the affected landowner it was evident that views are currently impacted upon by existing mature vegetation contained within the current caravan park site and that of the Horrocks Beach Cottages site. Future planting within the proposed development site is considered to have little impact at the restricted heights and therefore it is recommended that the submission be dismissed.

Bushfire Planning Policy Measures

The submission received from the Department of Fire and Emergency Services (DFES) raised concern over the compliance of the prepared Bushfire Management Plan (BMP) with a number of policy measures stating:

It is critical that the bushfire management measures within the BMP are refined, to ensure they are accurate and can be implemented to reduce the vulnerability of the development to bushfire. The BMP requires modification for the following reasons:

1. The development design has not demonstrated compliance to:

- Element 1: Location*
- Element 2: Siting and Design*
- Element 3: Vehicular Access*

It is acknowledged that the caravan park has been developed prior to the introduction of the bushfire policy framework and the application for an extension to the existing land use was approved by the Shire at the Ordinary Council Meeting on the 15 March 2019. However, the bushfire management of the site should be improved, and the risk reduced through the development of this BMP. The BMP can then influence the appropriate bushfire management measures to reduce vulnerability and minimise the threat of bushfire to visitors, the site itself and surrounding locality.

A full review of the policy measures has been addressed in the Schedule of Submissions (refer **Appendix 1**).

In order to address the submission from DFES it is recommended that the BMP be modified to adequately address Element 2 - Siting and Design of Development, A2.1 Asset Protection Zone, by including both the road verge areas and land to the south

of the development site within the Asset Protection Zones and that the Shire agree in writing to the applicant/developer managing these areas in a low-fuel state on an ongoing basis for the life of the development.

In regard to adequately meeting the requirements of Element 3 - Vehicular Access it is not considered possible to modify the BMP to provide two different access routes to two different destinations given the existing public road network of the townsite of Horrocks. Constructing an alternative road connection from Mitchell Street to White Cliffs Road, north of the townsite is proposed within the *Horrocks Beach Local Planning Strategy* and approved Structure Plan, however, it is not considered to be a feasible option for infill development within the town centre.

It is proposed to improve evacuation efficiency and to give an alternative option the development proposal includes a secondary emergency evacuation access way at the rear of the site. As a secondary route is not available an open space refuge area has been designated on the Horrocks foreshore area. It is a publicly accessible area on the ocean that can provide shelter should evacuation from the Horrocks Townsite not be available. It is therefore recommended that this part of the submission be dismissed.

VOTING REQUIREMENT:

Absolute Majority Required: No

CONCLUSION:

It is recommended that Council endorse the Schedule of Submissions and adopt Scheme Amendment No. 5 to *Town Planning Scheme No. 10* to include an additional use of 'Caravan Park' for Lot 101 Glance Street, Horrocks by amending Schedule 2 - Specified additional uses for zoned land in the Scheme area of *Town Planning Scheme No. 10*.

OFFICER RECOMMENDATION – ITEM 7.3.2

ADOPTION

That Council:

- 1) **Endorse the 'Schedule of Submissions' for Amendment No. 5 to *Town Planning Scheme No. 10* as attached to Item 7.3.2 of the November Town Planning Report 2019;**

- 2) In accordance with Regulation 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* determines to support with modification Amendment No. 5 for the purposes of:
 - a) Inserting a new Additional Use of Caravan Park in 'Schedule 2 – Specified additional uses for zoned land in the Scheme area' of the Scheme Text for part of Lot 101 Glance Street, Horrocks; and**
 - b) Amending the Scheme Maps accordingly.****
- 3) Authorise that the amendment documentation be signed and sealed by the Shire President and the Chief Executive Officer and then submitted to the Western Australian Planning Commission along with a request for the endorsement of the final approval by the Hon. Minister for Planning; and**
- 4) Advise those parties that made a submission of Council's decision.**

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APPENDIX 1 – SCHEDULE OF SUBMISSIONS

The following submissions were received in relation to advertising of the proposed Scheme Amendment No. 5 Local Planning Scheme No 10. Northampton – Additional Use ‘Caravan Park’ (Standard Amendment) on Portion of Lot 101 Glance Street, Horrocks :-

No	Date Received	Submitter	Submission Detail	Comment/Recommendation
1.	09/08/2019	Water Corporation 629 Newcastle Street, Leederville WA 6007	No objection - It is noted in the amendment report that the proposed development will not be connected to the town’s reticulated sewerage system because of the cost and that wastewater from the proposed caravan park will be treated through on-site treatment systems. The Shire is advised to seek advice from the Health Department on this issue	- The Department of Health has been referred Amendment No. 5 for comment.
2.	12/08/2019	Department of Water and Environment Regulation 20 Gregory Street, Geraldton WA 6530	No objection - It is noted in the most recent approved (15/03/19) site layout for the Horrocks Beach Caravan Park that there will be 22 camping site rather than the original 24. - Summerstar currently hold a Ground Water Licence for their existing operation. The proponent should be made aware that if they intend to draw water for the new site they will need to speak with the departments	- The approved development includes 22 camping sites and 8 chalets. - Noted. The Applicant will be advised of the requirement to liaise with DWER for any amendments to their Water Licence.

			<p>water licencing team to amend their licence.</p> <ul style="list-style-type: none"> - The Department requests the proponent review the figures quoted in the May 2018 report for the effluent produced onsite and provide further details as part of their urban water management plan, as to the calculation method prior to final sign off of building proposal. The figures quoted in the May 2018 report seem low for 100% occupancy and do not include sufficient detail to verify the accuracy. 	<ul style="list-style-type: none"> - It is recommended that the proponent review the figures quote in the May 2018 report for the effluent produced onsite and provide further details as part of their Urban Water Management Plan as to the calculation method prior to the approval of a Building Permit.
3.	19/08/2019	<p>Tourism WA</p> <p>Level 9, 2 Mill Street PERTH WA 6000</p>	<p>Support</p> <ul style="list-style-type: none"> - Tourism WA supports the potential development of additional accommodation and camping in the Horrocks area. The Shire of Northampton was identified in the Brighthouse February 2012 report, “A Strategic Approach to Caravan & Camping Tourism in Western Australia” (prepared for Tourism WA) as a High priority area requiring additional Caravan and Camping infrastructure. Tourism WA has also witnessed the expanded growth in visitation to surrounding areas such as the Pink Lake. As a result Tourism is very supportive and pleased to see the proposed Scheme 	<ul style="list-style-type: none"> - Noted.

			Amendment along with the proposed development for Horrocks	
4.	04/09/2019	Department of Biodiversity, Conservation and Attractions 201 Foreshore Drive, Geraldton 6530	No objection DBCA has no objections to the proposed Scheme Amendment No. 5. It is anticipated that the scheme amendment and any associated environmental impacts will be appropriately managed through the existing planning framework.	Noted.
5.	05/09/2019	Department of Health 189 Royal Street, East Perth	No objection - Subject to suitable provision of an adequate on-site effluent disposal area at the development approval stage. - For on-site waste water disposal systems to be approved, a winter 'site and soil evaluation' is required.	- Noted for building permit.
6.	12/09/2019	Maree Hasleby 48 Mitchell Street, Horrocks	Objection - Concerns raised regarding the impact on ocean views to the south west. - Requested that tree plantings are limited to trees with a maximum of 4 metres in height.	- A site inspection has demonstrated that the current view to the south and west is currently impacted upon by existing mature trees within the Horrocks Cottages complex, current caravan park site and on-site vegetation. Future planting within the proposed development site will have little impact at the restricted heights and therefore the submission is dismissed. Refer Appendix 2 for photos. <i>Recommendation: That the submission be dismissed</i>

7.	14/08/2019	K & L Sale 40 Second Avenue, Horrocks	Support	Noted.
8.	19/09/2019	Department of Fire and Emergency Services 469 Wellington Street, Perth	Objection - A copy of DFES submission has been included as a separate attachment in Appendix 3 . A summary of the key points are included below: <ul style="list-style-type: none"> • A BHL assessment or BAL Contour Map was not prepared to accompany the strategic planning proposal. 	- The submission provided from DFES is noted and the BMP will be modified to the approval of the local government in order to adequately address the following matters: <ul style="list-style-type: none"> • The BMP was initially prepared for the Development Application. For strategic planning DFES normally require a BAL contour Map or BAL hazard map. The assessment outcome is exactly the same, showing the same BAL ratings for each element of the development. According to SPP3.7 this information can be provided in the form of a Bushfire Management Plan which has been prepared to support the development of the site subject to modifications required as part of this amendment process. This is considered appropriate given the minor nature of the amendment to include an Additional Use to the existing zone of 'Town Centre'.
8.	19/09/2019 continued	Department of Fire and Emergency Services	<ul style="list-style-type: none"> • Road verge vegetation - An enforceable mechanism is required to provide certainty that the proposed management measures can be achieved in perpetuity and that they are enforceable. 	<ul style="list-style-type: none"> • Alternative Solution - Asset Protection Zone to southern boundary As an additional protection measure for the site, an APZ is to be established to ensure that in the future should the local government not maintain the vegetation upon Plot 2 (See Figure 4) in a manner that would exclude it under clause 2.2.3.2(f) of

			<p>DFES acknowledge that a letter was provided by the Shire of Northampton as 'Attachment 2' of the BMP in relation to the management of vegetation outside of the subject land, but it is not considered an enforceable mechanism.</p>	<p>AS3959 that the development site would not be subject to a radiant heat impact exceeding a BAL-29 rating. The vegetation upon this plot if allowed to naturally reoccur would over the span off approximately 5-10 years become Class D – Scrub vegetation. Therefore, the width of the APZ is 13m wide to account for a BAL rating of no higher than BAL-29 along the southern edge of the site.</p> <p>The Asset Protection Zone sits upon land that is under the ownership and control of the Shire of Northampton. The implementation and maintenance of the APZ however is the responsibility of the developer for the life of the development. The APZ is to be implemented and maintained to the requirements of Schedule 1 of the Guidelines. Written confirmation of the local governments agreement for the developer to maintain the APZ is proposed. The APZ is to be expanded to include the road verge vegetation in order to address the concerns raised by DFES.</p> <p>Element 2 - Siting and Design of Development A2.1 - Asset Protection Zone, acceptable solution states that the APZ should be contained solely within the boundaries of the lot on which the building is situated, except in instances where the neighbouring lot or lots will be managed in a low-fuel state on an ongoing basis, in perpetuity. E2.1 - Explanatory further explains that the APZ may include public roads, waterways, footpaths, buildings, rocky outcrops, golf courses, maintained parkland as well as cultivated gardens in an urban context, but does not include grassland or vegetation on a neighbouring rural lot, farmland, wetland reserves and unmanaged public reserves. Considering the land to the south is freehold land in the ownership of the Shire and zoned 'Town Centre' and 'Residential R20' it is not considered to be an unmanaged public reserve and further more an APZ can be extended to a public road, which with the express permission of the Shire, can also include the management of the road reserve vegetation in a low-fuel state on an ongoing</p>
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				<p>basis as part of the implementation of the BMP and enforceable under the approved development application.</p> <p>It is recommended that the BMP be modified to include both the road verge areas and land to the south of the development site within the Asset Protection Zones and that the Shire agree in writing to the applicant/developer managing these areas in a low-fuel state on an ongoing basis for the life of the development.</p>
8.	19/09/2019 continued	Department of Fire and Emergency Services	<ul style="list-style-type: none"> DFES encourage the decision maker to consider provision of an Emergency Access Way or public road connection north of the intersection of Horrocks Street and Mitchell Street to White Cliffs Road to ensure an additional contingency measure for access is available if the single access/egress route from the site is blocked during a bushfire event. 	<p>This element cannot be achieved due to the existing public road network which has been developed with only one road, Mitchell Street, leading into and out of the townsite. Two different routes that would lead to two different destinations in terms of evacuation to different townsites is not possible from this site.</p> <p>To improve evacuation efficiency and to give an alternative option the development proposal includes a secondary emergency evacuation access way at the rear of the site. As a secondary route is not available an open space refuge area has been designated on the Horrocks foreshore area. It is a publicly accessible area on the ocean that can provide shelter should evacuation from the Horrocks Townsite not be available.</p> <p><i>Recommendation: The requirement for the Applicant/Owner or Council to install two-way access for the townsite of Horrocks is dismissed.</i></p>

**APPENDIX 2. Photos from Affected Landowner Site
(refer Submission No. 6)**



Views looking towards Lot 101 Glance St, from verge of affected landowner site



View from verandah/front door area of affected landowner site



View from affected landowner site, directly in front

APPENDIX 3. Submission from Department of Fire and Emergency Services



Government of **Western Australia**
Department of **Fire & Emergency Services**
Rural Fire Division



Our Ref: D11254

Your Ref: 10.8.7.2 – (A4967)

Debbie Carson
Shire of Northampton
cdo@northampton.wa.gov.au

Dear Ms Carson

RE: LOT 101 GLANCE STREET, HORROCKS – SHIRE OF NORTHAMPTON TOWN PLANNING SCHEME NO. 10 AMENDMENT NO. 5

I refer to your email dated 6 August 2019 regarding the submission of a Bushfire Management Plan (BMP) (Version 4), prepared by WA Planning & Logistics and dated 7 June 2019, for the above scheme amendment.

It should be noted that this advice relates only to *State Planning Policy 3.7 Planning in Bushfire Prone Areas* (SPP 3.7) and the *Guidelines for Planning in Bushfire Prone Areas* (Guidelines). It is the responsibility of the proponent to ensure that the proposal complies with all other relevant planning policies and building regulations where necessary. This advice does not exempt the applicant/proponent from obtaining necessary approvals that may apply to the proposal including planning, building, health or any other approvals required by a relevant authority under other written laws.

Assessment

- DFES acknowledges that this referral is a strategic planning proposal that seeks to include an additional use (Caravan Park) to zoned land within the Scheme.
- DFES received an email, dated 9 April 2019 from the Shire of Northampton requesting consideration of a BMP (Version 3), prepared by WA Planning & Logistics, dated 25 March 2019 for a development application for a proposed Chalet and Caravan Park.
- DFES provided a response, dated 9 May 2019 to the Shire for the proposed Chalet and Caravan Park.
- The BMP has been updated (Version 4) for the development application, which has been attached to the proposed scheme amendment.
- The previous advice provided by DFES, dated 9 May 2019 included a number of modifications which have not been addressed in the updated BMP.
- This referral to DFES for a scheme amendment has now demonstrated that the Chalet and Caravan Park was approved by Council at the Shire's at the Ordinary Council Meeting on the 15 March 2019, which was prior to the initial referral to DFES for the development application.
- DFES emphasises that SPP 3.7 should be applied prior to the issue of a planning approval.
- Consequently, there may be little influence DFES can advocate in relation to the application

of the full bushfire protection criteria if a planning approval has already been granted.

DFES Land Use Planning | L1, Albert Facey House, 469 Wellington Street WA 6000 | PO Box P1174 Perth WA 6844
Tel (08) 6551 4075 | advice@dfes.wa.gov.au | www.dfes.wa.gov.au

ABN 39 563 851 304

Assessment

1. Policy Measure 6.3 a) (i) Preparation of BAL Assessment

Issue	Assessment	Action
Strategic Planning Proposal	BHL / BAL Contour Map – Insufficient information A BHL assessment or BAL Contour Map was not prepared to accompany the strategic planning proposal.	Modification required.
Vegetation classification	Plot 2 & 5 – Insufficient information As per previous advice, evidence to support the exclusion of the road verge of Horrocks Street and vegetation south of the proposed development as managed to low threat in accordance with AS3959 is required. An enforceable mechanism is required to provide certainty that the proposed management measures can be achieved in perpetuity and that they are enforceable. DFES acknowledge that a letter was provided by the Shire of Northampton as 'Attachment 2' of the BMP in relation to the management of vegetation outside of the subject land, but it is not considered an enforceable mechanism.	Modification required. If unsubstantiated, the vegetation classification should be revised to apply the worst case scenario as per AS 3959, or the resultant BAL ratings may be inaccurate.

2. Policy Measure 6.3 c) Compliance with the Bushfire Protection Criteria

Element	Assessment	Action
Location	A1.1 & A2.1 – Not demonstrated	Modification required.
Siting & Design	As per previous advice, the BAL ratings cannot be validated for the reason(s) outlined in the above table.	

<p>Vehicular Access</p>	<p>P3 – Not demonstrated</p> <p>As per previous advice, the alternative solution proposed within the BMP is not supported by DFES as the solution does not provide two different access routes to two different destinations.</p> <p>Access in two different directions to two different destinations, in accordance with the acceptable solution, is not available until the intersection of Horrocks Road and White Cliffs Road, approximately 1100 metres from the subject site. This exceeds the acceptable maximum length of 200 metres for a dead-end road.</p> <p>DFES encourage the decision maker to consider provision of an Emergency Access Way or public road connection north of the intersection of Horrocks Street and Mitchell Street to White Cliffs Road to ensure an additional contingency measure for access is available if the single access/egress route from the site is blocked during a bushfire event.</p>	<p>Modification required.</p>
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Recommendation – not supported modification required

It is critical that the bushfire management measures within the BMP are refined, to ensure they are accurate and can be implemented to reduce the vulnerability of the development to bushfire. The BMP requires modification for the following reasons:

1. The development design has not demonstrated compliance to:
 - Element 1: Location
 - Element 2: Siting and Design
 - Element 3: Vehicular Access

It is acknowledged that the caravan park has been developed prior to the introduction of the bushfire policy framework and the application for an extension to the existing land use was approved by the Shire at the Ordinary Council Meeting on the 15 March 2019. However, the bushfire management of the site should be improved, and the risk reduced through the development of this BMP. The BMP can then influence the appropriate bushfire management measures to reduce vulnerability and minimise the threat of bushfire to visitors, the site itself and surrounding locality.

If you require further information, please contact me on telephone number 6551 4031.

Yours sincerely



Richard Trinh
SENIOR LAND USE PLANNING OFFICER

19 September 2019

7.3.3 SUMMARY OF PLANNING INFORMATION ITEMS

DATE OF REPORT: 15 November 2019
REPORTING OFFICER: Michelle Allen - Planning Officer

COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Principal Planner.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
075	T & S HAY	CROWNLAND, PORT GREGORY TOWNSITE	SIGHTSEEING – PINK LAKE AND COASTAL TOURS	18 October 2019 Ordinary Meeting
076	C & J DAWE	LOT 4 (NO. 11) RANCH COURT, KALBARRI	RETROSPECTIVE APPROVAL – CHANGE OF USE OF PART OF STRUCTURE FROM ‘OUTBUILDING’ TO ‘DWELLING’	18 October 2019 Ordinary Meeting
077	FINLAY’S KALBARRI	LOT 379 (NO. 13) MAGEE CRESCENT, KALBARRI	INCREASE IN PATRON NUMBERS	18 October 2019 Ordinary Meeting
078	CW & LT WOODCOCK	LOT 118 (NO. 214) HAMNPTON ROAD, NORTHAMPTON	FRONT FENCE	23 October 2019
079	GMA GARNET	LOT 6732 GEORGE GREY DRIVE, PORT GREGORY	TELECOMMUNICATIONS INFRASTRUCTURE	29 October 2019
080	B HULME	LOTS 4653 & 54 (NO. 1201) AJANA-KALBARRI ROAD, AJANA	LOW IMPACT RURAL TOURISM AND NATURE BASED CAMPING	30 October 2019
081	GLISS HOLDINGS PTY LTD	LOT 1 (NO. 10) PORTER STREET, KALBARRI	SHOP WORKS CONVERSION	1 November 2019

OFFICER RECOMMENDATION – ITEM 7.3.3 For Council information

7.4.1	ACCOUNTS FOR PAYMENT	2
7.4.2	MONTHLY FINANCIAL STATEMENTS – OCTOBER 2019	13

7.4.1 ACCOUNTS FOR PAYMENT

FILE REFERENCE:	1.1.1
DATE OF REPORT:	7 November 2019
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Leanne Rowe/Grant Middleton
APPENDICES:	1. List of Accounts

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 15th November 2019, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.1

That Municipal Fund Cheques 21769 to 21799 inclusive totalling \$97,678.33, Municipal EFT payments numbered EFT19913 to EFT20052 inclusive totalling \$1,314,750.55, Trust Fund Cheques 2463 to 2475, totalling \$10,251.26, Direct Debit payments numbered GJ0409 to GJ0416 inclusive totalling \$344,272.16 be passed for payment and the items therein be declared authorised expenditure.

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Chq #	Date	Name	Description	Amount
21769		CANCELLED CHEQUE		
21770	26-09-2019	RHONDA BARBETTI	UNIFORM EMBROIDERY	989.50
21771	26-09-2019	SHIRE OF NORTHAMPTON	DOT VEHICLE LICENSING TO 30 SEPT 2020	15273.65
21772	27-09-2019	SYNERGY	ELECTRICITY CHARGES	18365.65
21773	02-10-2019	SHIRE OF NORTHAMPTON	DOT VEHICLE LICENSE TO 30 SEPT 2020	386.10
21774	08-10-2019	ALEX READ	REFUND PLANNING FEES	958.00
21775	10-10-2019	AUSTRALIA POST	POSTAGE	222.87
21776	10-10-2019	GERALDTON MOWER & REPAIR SPECIALISTS	PULLEY, BELT	95.20
21777	10-10-2019	MCLEODS BARRISTERS & SOLICITORS	LEGAL FEES RECOVERY OF UNPAID RATES	4269.33
21778	10-10-2019	SHIRE OF NORTHAMPTON	DOT TRANSFER TOYOTA LCRAISER	4109.45
21779	10-10-2019	LANDGATE	VALUATION EXPENSES	52.40
21780	14-10-2019	WATER CORPORATION	WATER USE & SERVICE CHARGES	13165.42
21781	14-10-2019	SYNERGY	ELECTRICITY CHARGES	13378.11
21782	14-10-2019	TELSTRA	TELEPHONE CHARGES	827.55
21783	14-10-2019	DEPARTMENT OF PLANNING, LAND AND HERITAGE	PLANNING COMMISSION APPLICATION	639.00
21784	18-10-2019	TERRY CARSON	COUNCILLOR FEES	1508.91
21785	22-10-2019	LANDGATE	LEASE REGISTRATION - NTON MOTORS & MACH	349.40
21786	24-10-2019	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	172.75
21787	22-10-2019	SHIRE OF NORTHAMPTON	BA1721 ABLUTION PT GREGORY FIRE SHED	61.65
21788	22-10-2019	SHIRE OF NORTHAMPTON	BA1722 KALB CAMP DISABLE ABLUTION ADD	61.65
21789	22-10-2019	SHIRE OF NORTHAMPTON	BA1731 NEW SHED KALB WORKS DEPOT	61.65
21790	25-10-2019	MR D P KRAUSE	REFUND RENT OVERPAYMENT KAL AGED	280.00
21791	28-10-2019	RIGHT 4 THE ROAD	KAL COM BUS INSPECTION ANNUAL	188.35
Chq #	Date	Name	Description	Amount

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21792	29-10-2019	ALINTA ENERGY	DCEO GAS	174.50
21793	29-10-2019	TELSTRA	TELEPHONE CHARGES	1504.50
21794	30-10-2019	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	17769.18
21795	30-10-2019	GERALDTON MOWER & REPAIR SPECIALISTS	WHIP-SNIP HEADS	200.00
21796	30-10-2019	KLEENHEAT GAS	FACILITY FEE	79.20
21797	30-10-2019	SYNERGY	ELECTRICITY CHARGES	2399.06
21798	30-10-2019	CRAIG SIMKIN	REIMB FUEL	63.38
21799	30-10-2019	LANDGATE	VALUATION EXPENSES	71.92
				\$97,678.33

ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT19913	27-09-2019	DEVISE URBAN PLANNING	PLANNING SERVICES	3932.50
EFT19914	27-09-2019	J HINE & SON CONSTRUCTION	RSL HALL CLAIM #4	75514.79
EFT19915	08-10-2019	CL & MA BAKER	REFUND OVERPAYMENT RENT KAL AGED UNITS	60.00
EFT19916	08-10-2019	MICHEL + JOSIANNE SAUNIER	REFUND OVERPAYMENT RENT KAL AGED UNITS	280.00
EFT19917	08-10-2019	WENDY BONEHAM	REFUND OVERPAYMENT RENT KAL AGED UNITS	190.00
EFT19918	03-10-2019	GLENN BANGAY	REIMB WATER CORPORATION EXPENSES	218.14
EFT19919	03-10-2019	ROBERT MCKENZIE	REIMB ANIMAL EUTHANASIA	500.00
EFT19920	03-10-2019	GRANT MIDDLETON	REIMB PHONE/INET	320.98
EFT19921	03-10-2019	STEVE WILLIAMS	REIMB ANIMAL EUTHANASIA	60.00
EFT19922	10-10-2019	ABROLHOS ELECTRICS	BUILDING ELECTRICAL MTCE	834.68
EFT19923	10-10-2019	ALAN CRAGAN BOBCAT & EXCAVATOR HIRE	BOBCAT HIRE	1331.00
EFT19924	10-10-2019	BLACKWOODS	TRAFFIC CONES	838.86
EFT19925	10-10-2019	BLUESTAR EARTHMOVING	PG, HORRY RDS PLANT HIRE	25069.00
EFT19926	10-10-2019	BOSTON CONTRACTING	HORRY RD WATER CARTING	2586.38
EFT19927	10-10-2019	B P ROADHOUSE NORTHAMPTON	UNLEADED FUEL	139.75
EFT19928	10-10-2019	BUNNINGS BUILDING SUPPLIES	GLOVES	26.00
EFT19929	10-10-2019	CENTRAL WEST PUMP SERVICE	NTON OVAL SERVICE PUMP	1167.20
EFT19930	10-10-2019	CLARKSON FREIGHTLINES	FREIGHT	590.07
EFT19931	10-10-2019	CONCEPT MEDIA PTY LTD	KVC HAVE A GO NEWS	2071.88
EFT19932	10-10-2019	WINC AUSTRALIA PTY LTD	P/COPIER MTCE	765.40
EFT19933	10-10-2019	COURIER AUSTRALIA	FREIGHT	58.32
EFT19934	10-10-2019	CRAMER & NEIL REFRIGERATION	SERVICE EVAP AIRCON UNIT	530.53
EFT #	Date	Name	Description	Amount

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EFT19935	10-10-2019	DPT WATER & ENVIRONMENT REGULATION	NTON REFUSE SITE RENEW LICENCE L6878/1997/13	1218.00
EFT19936	10-10-2019	DEVISE URBAN PLANNING	PLANNING SERVICES	4290.00
EFT19937	10-10-2019	ENGIN PTY LTD	ENGIN CHARGES	276.67
EFT19938	10-10-2019	FENN PLUMBING & GAS	ALLEN CENTRE PLUMBING REPAIRS	154.00
EFT19939	10-10-2019	GERALDTON AUTO WHOLESALERS	2014 LANDCRUISER GXL 4X4 TRAYBACK	56155.00
EFT19940	10-10-2019	GLENEVA FARMING CO	GRAVEL	6837.60
EFT19941	10-10-2019	DAVID GRAY & CO PTY LTD	GREEN 240L BINS, SPARE PARTS	3050.85
EFT19942	10-10-2019	HALAM HOME HANDYMAN SERVICES	KAL AGED REPAIR RETIC	111.55
EFT19943	10-10-2019	HASLEBYS HARDWARE SUPPLIES	DYNAMIC LIFTER, RETIC, WETTASOIL,	2700.86
EFT19944	10-10-2019	J R & A HERSEY	GLOVES, GOODS	555.94
EFT19945	10-10-2019	HIPPOCKET WORKWEAR & SAFETY GERALDTON	EMBROIDERY	41.80
EFT19946	10-10-2019	JASON SIGNMAKERS	TAPE, SIGNS	2181.31
EFT19947	10-10-2019	KALBARRI LAWNMOWING SERVICE	LAWN MOWING, WEEDSPRAYING	700.00
EFT19948	10-10-2019	KALBARRI CARRIERS	FREIGHT REPEAT PLASTICS	908.05
EFT19949	10-10-2019	KALBARRI NEWSAGENCY	STATIONERY	44.40
EFT19950	10-10-2019	LGRCEU	PAYROLL DEDUCTIONS	102.50
EFT19951	10-10-2019	MW GROUP AFFILIATED AGRICULTURAL SOC	2019 MIDWEST DISTRICT DISPLAY	250.00
EFT19952	10-10-2019	MIDWEST TREE SERVICES	PORTER/RUSHTON TREE LOPPING	2508.00
EFT19953	10-10-2019	GERALDTON MIDWEST GARAGE DOORS	KALB CAMP ROLLER DOOR	1677.50
EFT19954	10-10-2019	M L COMMUNICATIONS	REPAIR HANDHELD RADIOS	224.99
EFT19955	10-10-2019	NATURE PLAYGROUNDS	KAL FSHORE PLAYGROUND EQUIP	274.67
EFT19956	10-10-2019	NORTHAMPTON IGA	GOODS, REFRESHMENTS	232.73
EFT19957	10-10-2019	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	972.10
EFT19958	10-10-2019	NORTHAMPTON AUTO ELECTRICS	PLANT ELECTRICAL REPAIRS	3682.40
EFT19959	10-10-2019	NORTHAMPTON PHARMACY	FLY REPLELLENT	239.88
EFT #	Date	Name	Description	Amount
EFT19960	10-10-2019	NORTHAMPTON TOURIST ASSOCIATION INC.	AUSTRALIA DAY BREAKFAST 2019	500.00

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EFT19961	10-10-2019	NORTHAMPTON FAMILY STORE	UNIFORMS	54.90
EFT19962	10-10-2019	NORTHAMPTON DISTRICT AGRICULTURAL SOCIETY	2019 NTON SHOW PRIZE DONATION	100.00
EFT19963	10-10-2019	NOVUS WINDSCREENS GERALDTON	SUPPLY/FIT 3 WINDSCREENS, STONECHIP	1892.00
EFT19964	10-10-2019	GERALDTON CLEANPAK TOTAL SOLUTIONS	ABLUTION PRODUCTS/CLEANING GOODS	2222.96
EFT19965	10-10-2019	OFFICE NATIONAL	STATIONERY	134.03
EFT19966	10-10-2019	THE PERTH MINT	2020 AUSTRALIAN CITIZENSHIP COINS	69.30
EFT19967	10-10-2019	PRINTLOGIC (WA) PTY LTD	KVC AUSTRALIA'S CORAL COAST HOLIDAY PLANNER ADVERTISING	1110.00
EFT19968	10-10-2019	PURCHER INTERNATIONAL	PARTS	711.81
EFT19969	10-10-2019	QUANTUM SURVEYS	HARVEY RD DESIGN MOD/SETOUT	9078.85
EFT19970	10-10-2019	RED DUST HOLDINGS	KALB RD SHOULDER RECONDITIONING	224190.83
EFT19971	10-10-2019	OWEN SIMKIN	REIMB FUEL	28.86
EFT19972	10-10-2019	TEAKLE & LALOR	RSL HALL CONTRACT ADMINISTRATION	3526.49
EFT19973	10-10-2019	TOTAL TOILETS	PUMP SEPTICS & DUMP POINT	2564.82
EFT19974	10-10-2019	CLEANAWAY CO PTY LTD	RES/COMM 240 LT COLLECTION, SITE MTCE	39950.02
EFT19975	10-10-2019	WBHO CIVIL PTY LTD	TRAINING TRAFFIC MANAGEMENT	3000.00
EFT19976	10-10-2019	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE	2508.86
EFT19977	10-10-2019	WA LOCAL GOVERNMENT ASSOC (WALGA)	ADVERT 2019 ELECTIONS, COUNCIL CONNECT	1865.00
EFT19978	10-10-2019	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	2391.29
EFT19979	10-10-2019	NORTHAMPTON TYRES	SUPPLY&FIT 11 TYRES, BALANCE, REPAIR	4661.50
EFT19980	10-10-2019	WILSONS SIGN SOLUTIONS	PERMABRASS PLAQUE	147.90
EFT19981	10-10-2019	WILLIAMS & HUGHES	HCC REGISTRATION OF LEASE SEARCH	52.40
EFT19982	10-10-2019	CT & L WOODCOCK	CAMLOCK, DISINFECT, DROPPERS	2484.20
EFT #	Date	Name	Description	Amount
EFT19983	10-10-2019	XAP TECHNOLOGIES PTY LTD	NCCA KIDSXAP MONTHLY SUBSCRIPTION	139.00
EFT19984	10-10-2019	FRANK ZAPPIA CONCRETE	PTGREG INSTALL CONC DUP	17523.00
EFT19985	10-10-2019	DEPARTMENT OF FIRE AND EMERGENCY	19/20 ESL	275809.68

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EFT19986	14-10-2019	GREAT SOUTHERN FUEL SUPPLY	DEPOT FUEL, FUEL CARD PURCHASES	56903.80
EFT19987	14-10-2019	AUSTRALIAN TAXATION OFFICE	SEPTEMBER 2019 BAS	64722.00
EFT19988	16-10-2019	WRENS PLACE	REFUND FEE RSL CHAIRS&TABLES	77.00
EFT19989	18-10-2019	AUSSIE SHEDS GROUP	KALB DEPOT SHED - 1ST KIT PAYMENT, PA DOOR	12550.00
EFT19990	18-10-2019	PAUL DOWNES	REFUND BOND	10000.00
EFT19991	18-10-2019	MICHEL + JOSIANNE SAUNIER	REFUND OVERPAYMENT RENT KAL AGED UNITS	280.00
EFT19992	22-10-2019	WENDY BONEHAM	REFUND OVERPAYMENT RENT KAL AGED UNITS	190.00
EFT19993	21-10-2019	WRENS PLACE	FUNCTION REFRESHMENTS	1743.50
EFT19994	17-10-2019	GLENN BANGAY	REIMB AIB WA CONFERENCE 2019 EXPS	2162.30
EFT19995	17-10-2019	RIC DAVEY	REIMB MEALS WA RANGER CONFERENCE	143.50
EFT19996	17-10-2019	FINLAYS KALBARRI	RATES REFUND	2505.66
EFT19997	17-10-2019	LEO RYAN	REIMB DODO LANDLINE RENTAL	39.90
EFT19998	17-10-2019	GI LB HG WILLIAMS	REIMB FIRE DAMAGED PRIVATE CAT LOADER	634.74
EFT19999	14-10-2019	LGISWA	LGIS INS 19/20 2ND INSTAL	102795.57
EFT20000	29-10-2019	BATAVIA FENCING	NTON CEMETERY SUPPLY\INSTALL FENCING	41320.00
EFT20001	29-10-2019	DEVISE URBAN PLANNING	PLANNING SERVICES	4290.00
EFT20002	30-10-2019	ABROLHOS ELECTRICS	KAL DR SURG REPAIR SECURITY LIGHT	625.79
EFT20003	30-10-2019	AFGRI EQUIPMENT AUST PTY LTD	PARTS	677.23
EFT20004	30-10-2019	AIRPORT LIGHTING SPECIALISTS PTY LTD	SPARE GLOBES	637.12
EFT20005	30-10-2019	ARROW BRONZE	NICHE WALL PLAQUE	520.52
EFT20006	30-10-2019	AUSSIE TREE SERVICES	TREE LOPPING	1681.90
EFT #	Date	Name	Description	Amount
EFT20007	30-10-2019	AUTO ELITE	VEHICLE SERVICE	297.00
EFT20008	30-10-2019	MT & HM BARNDEN	PT GREG FIRE SHED INSTALL TOILET FACILITIES	11000.00
EFT20009	30-10-2019	B P ROADHOUSE NORTHAMPTON	FUEL	148.62

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EFT20010	30-10-2019	JUPPS CARPETS & CERAMICS PTY LTD	KAL DR SURGERY SUPPLY&LAY VINYL/CARPET	6545.00
EFT20011	30-10-2019	WINC AUSTRALIA PTY LTD	P/COPIER MTCE	608.83
EFT20012	30-10-2019	COURIER AUSTRALIA	FREIGHT	37.15
EFT20013	30-10-2019	CRAMER & NEILL REFRIGERATION	AIR CONDITIONING MTCE	193.60
EFT20014	30-10-2019	SIMON DRAGE	DR HSE, CLEAR BEHIND SHED	300.00
EFT20015	30-10-2019	FENN PLUMBING & GAS	RED BLUFF TOT PLUMBING REPAIRS	610.50
EFT20016	30-10-2019	FIVE STAR BUSINESS EQUIPMENT	PHOTOCOPIER COUNT/MTCE	537.46
EFT20017	30-10-2019	FREEMANS LIQUID WASTE PTY LTD	VARIOUS PUMP SEPTICS/LEACH DRAINS	2648.00
EFT20018	30-10-2019	GERALDTON AUTO WHOLESALERS	VEHICLE SERVICE	1941.75
EFT20019	30-10-2019	GHD PTY LTD	HKS BCH CHRMAP	5982.79
EFT20020	30-10-2019	GNC QUALITY PRECAST GERALDTON	CULVERT MATERIALS	14169.10
EFT20021	30-10-2019	GREAT NORTHERN RURAL SERVICES	RETIC REPAIRS	35.71
EFT20022	30-10-2019	HALAM HOME HANDYMAN SERVICES	DR HOUSE INVESTIGATE & REPAIR RETIC	399.90
EFT20023	30-10-2019	C + J HANSON PLUMBING CONTRACTORS	PLUMBING REPAIRS	443.71
EFT20024	30-10-2019	HORROCKS COMMUNITY CENTRE INC	FUNCTION 2019 REFRESHMENTS	1226.50
EFT20025	30-10-2019	JASON SIGNMAKERS	SIGNS	192.72
EFT20026	30-10-2019	KALBARRI EXPRESS FREIGHT	FREIGHT	182.71
EFT20027	30-10-2019	KALBARRI WAREHOUSE	CEMENT, MARKER, PLIER,	369.20
EFT20028	30-10-2019	KOMATSU AUSTRALIA PTY LTD	LOADER REPAIRS (CYLINDER)	9969.06
EFT20029	30-10-2019	LOCAL GOVERNMENT SUPERVISORS ASSOC. WA INC	REGISTRATION LGSA CONFERENCE	1859.00
EFT20030	30-10-2019	LGRCEU	PAYROLL DEDUCTIONS	123.00
EFT20031	30-10-2019	M L COMMUNICATIONS	MOROROLA ANTENNA AIPORT RADIO	71.87
EFT #	Date	Name	Description	Amount
EFT20032	30-10-2019	MOORE STEPHENS	AUDIT ROADS TO RECOVERY JUNE 2019	2750.00
EFT20033	30-10-2019	NORTHAMPTON LIONS CLUB	DRUM MUSTER	525.50
EFT20034	30-10-2019	GERALDTON CLEANPAK TOTAL SOLUTIONS	CLEANING GOODS	98.07
EFT20035	30-10-2019	PURCHER INTERNATIONAL	PARTS	138.75

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EFT20036	30-10-2019	RSL WA INC	NTON RSL CONTRIBUTION	5000.00
EFT20037	30-10-2019	SAI GLOBAL LIMITED	SAI RENEWAL OF SUBSCRIPTION	2995.30
EFT20038	30-10-2019	SPALDING ELECTRICAL SERVICES	DEPOT COMPRESSOR REPLACE SWITCH	424.60
EFT20039	30-10-2019	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	FIRE TRUCK FIRST AID KIT SERVICES	301.02
EFT20040	30-10-2019	STRATAGREEN	LITTER GRABBERS	263.69
EFT20041	30-10-2019	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	VARIOUS CAT DOZER CONST WORKS, GRAVEL	61952.00
EFT20042	30-10-2019	2V NET IT SOLUTIONS	COMPTER MTCE - HOSTED SERVICES OCT	299.00
EFT20043	30-10-2019	CLEANAWAY CO PTY LTD	RES/COMM 240LT COLLECTION, SITE MTCE	37233.21
EFT20044	30-10-2019	TRAVELWEST PUBLICATIONS (HELLO PERTH)	KVC ADVERTISING AUST MAP	975.00
EFT20045	30-10-2019	WESTRAC EQUIPMENT PTY LTD	PARTS	254.76
EFT20046	30-10-2019	WILLIAMS & HUGHES	LEASE RENEWAL - NTON MOTORS & MACHINERY	2307.40
EFT20047	30-10-2019	CT & L WOODCOCK	GIFT 35YRS WORK ANN	42.00
EFT20048	31-10-2019	GLENN BANGAY	REIMB MEALS & PARKING AIB WA CONF	304.26
EFT20049	31-10-2019	TONY NICHOLS	REIMB GLASSES	278.00
EFT20050	31-10-2019	LEO RYAN	REIMB DODO LANDLINE RENTAL	39.90
EFT20051	31-10-2019	AJS HULME & CO	GRAVEL	24270.40
EFT20052	31-10-2019	TREVOR AND LILLA THOMSON	RATES REFUND	6710.00
				\$1,314,750.55

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TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
2463	03-10-2019	SUMMERSTAR PTY LTD	REFUND PLANNING FEES	5000.00
2464	08-10-2019	WILSONS SIGN SOLUTIONS	PERMABRASS PLAQUE	174.90
2465	09-10-2019	DEPT OF MINES, INDUSTRY REG & SAFETY	BRB SEPTEMBER 2019	1521.29
2466	09-10-2019	SHIRE OF NORTHAMPTON	BRB COMMISSION SEPT 2019	40.00
2467	09-10-2019	BUILDING AND CONSTRUCTION INDUSTRY	BCTF SEPTEMBER 2019	1882.07
2468	09-10-2019	SHIRE OF NORTHAMPTON	BCTF COMMISSION SEPTEMBER 2019	33.00
2469	14-10-2019	BEN WILLIAMS	REFUND COMMUNITY BUS BOND	200.00
2470	14-10-2019	NORTHERN AGRI GROUP	REFUND COMMUNITY BUS BOND	200.00
2471	18-10-2019	KALBARRI FIRE AND RESCUE	REFUND COMMUNITY BUS BOND	200.00
2472	17-10-2019	AMY SMITH	REFUND COMMUNITY BUS BOND	200.00
2473	17-10-2019	LIONS CLUB OF NORTHAMPTON	REFUND COMMUNITY BUS BOND	200.00
2474	18-10-2019	ELIZABETH RUSSELL	REFUND AGED CARE BOND	100.00
2475	24-10-2019	KALBARRI EDGE PL	REFUND KERB DEPOSIT	500.00
				\$10,251.26

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DIRECT DEBITS

Jnl #	Date	Name	Description	Amount
	03/10/2019	PAYROLL	FN/E 02/10/2019	90783.00
	7/10/2019	SUPERCHOICE	SUPERANNUATION FN/E 02/10/2019	21443.31
	17/10/2019	PAYROLL	FN/E 16/10/2019	92072.00
	21/10/2019	SUPERCHOICE	SUPERANNUATION FN/E 16/10/2019	21827.25
	31/10/2019	PAYROLL	FN/E 30/10/2019	89303.00
	31/10/2019	SUPERCHOICE	SUPERANNUATION FN/E 30/10/2019	21906.96
GJ0409	31/10/2019	NATIONAL AUSTRALIA BANK	BANK FEES	195.73
GJ0410	31/10/2019	NATIONAL AUSTRALIA BANK	BANK MERCHANT FEES	676.33
GJ0411	31/10/2019	NATIONAL AUSTRALIA BANK	BPOINT FEES	1010.62
GJ0412	31/10/2019	NATIONAL AUSTRALIA BANK	BPAY	704.00
GJ0414	31/10/2019	CEO CORPORATE CARD	BANK CHARGES	9.00
			REFRESHMENTS	51.50
			RANGER CONFERENCE ACCOMM	507.30
			TOWN PLANNING TRAINING EXPS	967.62
GJ0415	31/10/2019	DCEO CORPORATE CARD	BANK CHARGES	9.00
			NCCA IINET	80.14
			KAL CHILD CARE IINET	80.86
			2V NET COMPUTER EXPS OFFICE 365	403.04
GJ1016	31/10/2019	NATIONAL AUSTRALIA BANK	LOAN 152 CEO SS LOAN FACILITY FEE	573.04
				<u>\$2,241.50</u>
				<u>\$344,272.16</u>

7.4.2 MONTHLY FINANCIAL STATEMENTS – OCTOBER 2019

FILE REFERENCE:	1.1.1
DATE OF REPORT:	7 November 2019
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton
APPENDICES:	Monthly Financial Report for October 2019

SUMMARY

Council to adopt the monthly financial reports as presented.

BACKGROUND:

This information is provided to Council in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 31 October 2019 are listed below, and include:

Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Statement of Budget Amendments

Note 1 Significant Accounting Policies (presented with the budget)

Note 2 Explanation of Material Variances

Note 3 Net Current Funding Position

Note 4 Cash and Investments

Note 5 Budget Amendments (as per Budget Review process)

Note 6 Receivables

Note 7 Cash Backed Reserves

Note 8 Capital Disposals

Note 9 Rating Information

Note 10 Information on Borrowings

Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions
Appendix B	Detailed Schedules (separate presentation)

FINANCIAL & BUDGET IMPLICATIONS:

The 31 October 2019 financial position is comprised of the following:

Total operating revenue has a positive variance of \$164,440 and operating expenditure has a minor negative variance of \$196. The variances are not considered significant and generally relate to timing differences between budget and actuals. Any significant variances will be dealt with in the budget review process.

Investing and Financing variances will reconcile as the year progresses and it is anticipated there will be no significant budget variations.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.2

That Council adopts the Monthly Financial Report for the period ending 31 October 2019.

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 October 2019

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Monthly Summary Information	
Statement of Financial Activity by Program	
Statement of Financial Activity By Nature or Type	
Statement of Capital Acquisitions and Capital Funding	
Note 1	Significant Accounting Policies (Refer Budget Adoption)
Note 2	Explanation of Material Variances
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Budget Amendments (presented as per Budget Review process)
Note 6	Receivables
Note 7	Cash Backed Reserves
Note 8	Capital Disposals
Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions

SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 31 October 2019

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented in the Statement of Financial Activity as a surplus as at 31 October 2019 of \$5,170,276.

Items of Significance

The material variance adopted by the Shire of Northampton for the 2019/20 year is \$5,000. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Capital Expenditure

Infrastructure Assets - Roads ▼ -\$ 141,879 Actuals and budget will converge as the year progresses

Capital Revenue

Non-operating Grants, Subsidies and Contributions ▲ \$ 28,571 Actuals and budget will converge as the year progresses

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
Significant Projects				
Construct Extension to RSL Hall	36%	\$ 610,100	\$ 203,364	\$ 219,790
Blue Holes Carpark Redevelopment R969	0%	\$ 135,450	\$ 45,140	\$ -
Old School Building Upgrades	68%	\$ 77,935	\$ 25,976	\$ 52,865
Road Construction	41%	\$ 1,928,213	\$ 642,692	\$ 784,571
Footpath Construction	8%	\$ 297,403	\$ 99,128	\$ 24,003
Tip Truck Northampton	0%	\$ 250,000	\$ 83,332	\$ -
Tipping Trailer Northampton	0%	\$ 85,000	\$ 28,333	\$ -
Vibe Roller	0%	\$ 180,000	\$ 59,999	\$ -
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	39%	\$ 1,156,493	\$ 430,567	\$ 456,397
Non-operating Grants, Subsidies and Contributions	42%	\$ 1,500,386	\$ 606,003	\$ 634,574
	41%	\$ 2,656,879	\$ 1,036,570	\$ 1,090,971
Rates Levied	100%	\$ 4,703,547	\$ 4,676,039	\$ 4,703,741

% Compares current ytd actuals to annual budget

Financial Position		Closing (Audited)	
		Balance 30 June 2019	Current Year 31 Oct 2019
Adjusted Net Current Assets	296%	\$ 1,745,371	\$ 5,170,276
Cash and Equivalent - Unrestricted	214%	\$ 1,690,209	\$ 3,609,169
Cash and Equivalent - Restricted	68%	\$ 1,482,505	\$ 1,014,624
Receivables - Rates	424%	\$ 302,667	\$ 1,283,654
Receivables - Other	42%	\$ 99,260	\$ 41,796
Payables	22%	\$ 503,622	\$ 108,987

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

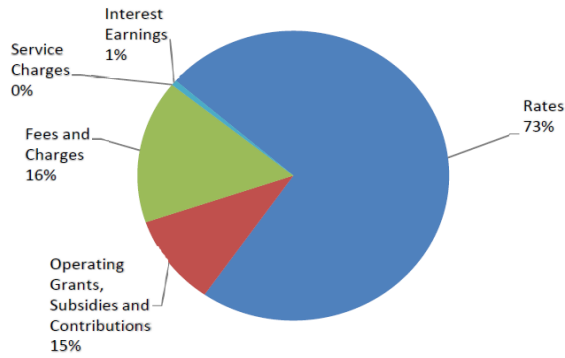
Preparation

Prepared by: Grant Middleton

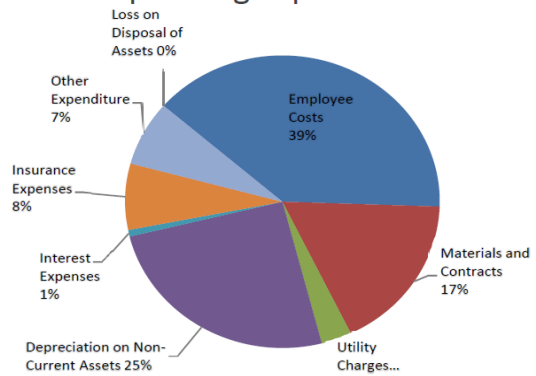
Date prepared: 7/11/2019

SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 31 October 2019

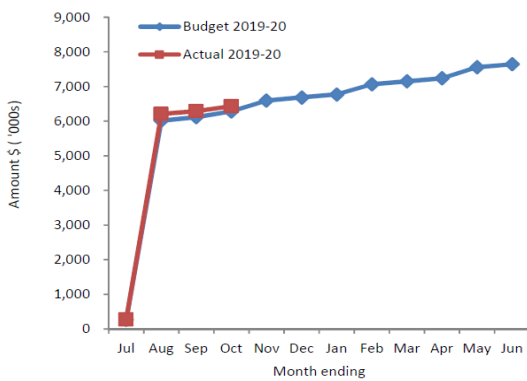
Operating Revenue



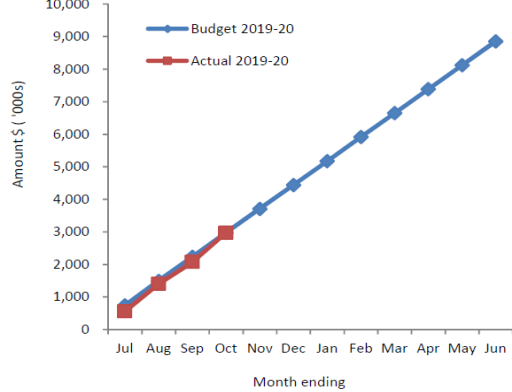
Operating Expenditure



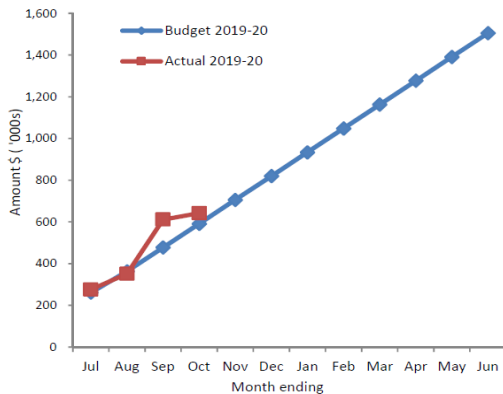
Budget Operating Revenues -v- Actual (Refer Note 2)



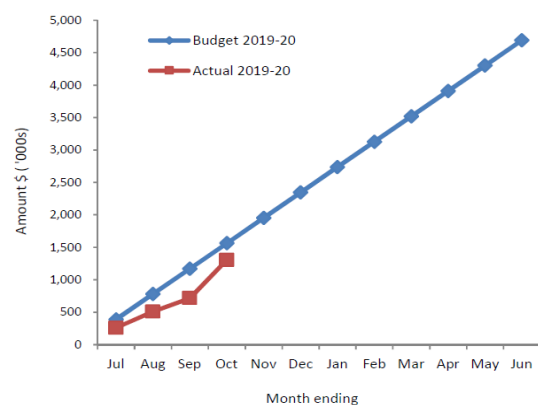
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 October 2019

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	3	1,734,648	1,734,648	1,734,648	0	0%	
Revenue from operating activities							
Rates	9	4,703,547	4,676,039	4,703,741	27,702	1%	▲
Operating Grants, Subsidies and Contributions	11	1,557,893	571,936	650,001	78,065	14%	▲
Fees and Charges		1,280,648	976,483	1,027,704	51,221	5%	▲
Interest Earnings		106,450	51,202	37,234	(13,968)	(27%)	▼
Other Revenue		0	0	0	0		
Profit on Disposal of Assets	8	0	0	11,844			
		7,648,538	6,275,660	6,430,524			
Expenditure from operating activities							
Employee Costs		(3,365,648)	(1,121,644)	(1,162,722)	(41,078)	(4%)	▼
Materials and Contracts		(2,164,572)	(721,164)	(514,149)	207,015	29%	▲
Utility Charges		(320,250)	(106,676)	(93,043)	13,633	13%	▲
Depreciation on Non-Current Assets		(2,149,300)	(716,404)	(748,135)	(31,731)	(4%)	▼
Interest Expenses		(64,877)	(21,616)	(21,348)	268	1%	▲
Insurance Expenses		(209,440)	(69,664)	(217,499)	(147,835)	(212%)	▼
Other Expenditure		(583,409)	(212,741)	(213,208)	(467)	(0%)	
Loss on Disposal of Assets	8	(8,720)	(9,576)	0			
		(8,866,216)	(2,979,485)	(2,970,105)			
Operating activities excluded from budget							
Add back Depreciation		2,149,300	716,404	748,135	31,731	4%	▲
Adjust (Profit)/Loss on Asset Disposal	8	8,720	9,576	(11,844)	(21,420)	(224%)	▼
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		940,342	4,022,155	4,196,711			
Investing activities							
Grants, Subsidies and Contributions	11	1,500,386	606,003	634,574	28,571	5%	▲
Proceeds from Disposal of Assets	8	116,900	68,460	28,364	(40,096)	(59%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(854,035)	(284,668)	(310,881)	(26,213)	(9%)	▼
Infrastructure Assets - Roads	13	(1,928,213)	(642,692)	(784,571)	(141,879)	(22%)	▼
Infrastructure Assets - Parks and Gardens	13	(443,450)	(147,812)	(48,209)	99,603	67%	▲
Infrastructure Assets - Footpaths/Carparks	13	(536,238)	(178,724)	(24,003)	154,721	87%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(751,400)	(250,460)	(138,656)	111,804	45%	▲
Furniture and Equipment	13	(21,500)	(7,164)	0	7,164	100%	▲
Amount attributable to investing activities		(2,917,550)	(837,057)	(643,382)			
Financing Activities							
Proceeds from New Debentures		365,000	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		36,391	12,120	7,200	(4,920)	(41%)	
Transfer from Reserves	7	58,694	19,565	0	(19,565)	(100%)	▼
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(157,325)	(52,442)	(36,405)	16,037	31%	▲
Transfer to Reserves	7	(60,200)	(20,067)	(88,495)	(68,429)	(341%)	▼
Amount attributable to financing activities		242,560	(40,824)	(117,700)			
Closing Funding Surplus (Deficit)	3	0	4,878,922	5,170,276	291,354	6%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 October 2019

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
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Revenue from operating activities							
Rates	9	4,703,547	4,676,039	4,703,741	27,702	1%	▲
Operating Grants, Subsidies and Contributions	11	1,557,893	571,936	650,001	78,065	14%	▲
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Interest Earnings		106,450	51,202	37,234	(13,968)	(27%)	▼
Other Revenue		0	0	0	0		
Profit on Disposal of Assets	8	0	0	11,844			
		7,648,538	6,275,660	6,430,524			
Expenditure from operating activities							
Employee Costs		(3,365,648)	(1,121,644)	(1,162,722)	(41,078)	(4%)	▼
Materials and Contracts		(2,164,572)	(721,164)	(514,149)	207,015	29%	▲
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Interest Expenses		(64,877)	(21,616)	(21,348)	268	1%	▲
Insurance Expenses		(209,440)	(69,664)	(217,499)	(147,835)	(212%)	▼
Other Expenditure		(583,409)	(212,741)	(213,208)	(467)	(0%)	
Loss on Disposal of Assets	8	(8,720)	(9,576)	0			
		(8,866,216)	(2,979,485)	(2,970,105)			
Operating activities excluded from budget							
Add back Depreciation		2,149,300	716,404	748,135	31,731	4%	▲
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Proceeds from Disposal of Assets	8	116,900	68,460	28,364	(40,096)	(59%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(854,035)	(284,668)	(310,881)	(26,213)	(9%)	▼
Infrastructure Assets - Roads	13	(1,928,213)	(642,692)	(784,571)	(141,879)	(22%)	▼
Infrastructure Assets - Parks and Gardens	13	(443,450)	(147,812)	(48,209)	99,603	67%	▲
Infrastructure Assets - Footpaths/Carparks	13	(536,238)	(178,724)	(24,003)	154,721	87%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(751,400)	(250,460)	(138,656)	111,804	45%	▲
Furniture and Equipment	13	(21,500)	(7,164)	0	7,164	100%	▲
Amount attributable to investing activities		(2,917,550)	(837,057)	(643,382)			
Financing Activities							
Proceeds from New Debentures		365,000	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		36,391	12,120	7,200	(4,920)	(41%)	
Transfer from Reserves	7	58,694	19,565	0	(19,565)	(100%)	▼
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(157,325)	(52,442)	(36,405)	16,037	31%	▲
Transfer to Reserves	7	(60,200)	(20,067)	(88,495)	(68,429)	(341%)	▼
Amount attributable to financing activities		242,560	(40,824)	(117,700)			
Closing Funding Surplus (Deficit)	3	0	4,878,922	5,170,276	291,354	6%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
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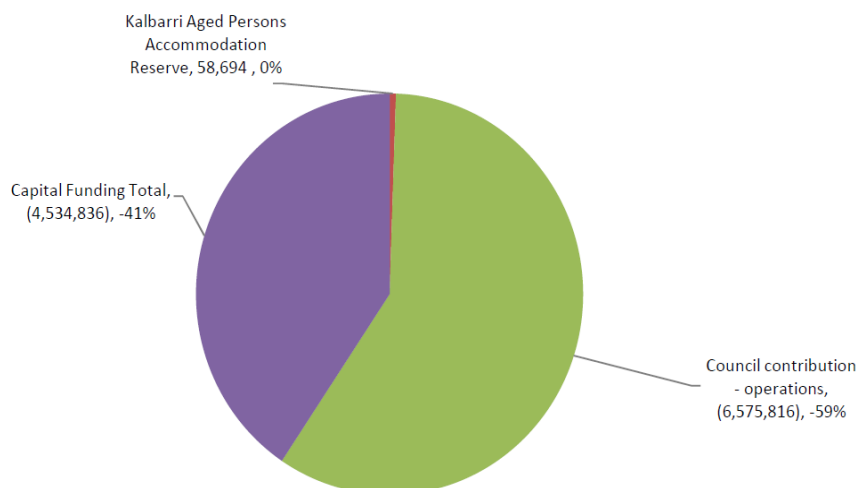
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 October 2019

Capital Acquisitions

	Note	YTD Actual New & Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Budget (d)	Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	(258,016)	(52,865)	(284,668)	(854,035)	(310,881)	(26,213)
Infrastructure Assets - Roads	13	0	(784,571)	(642,692)	(1,928,213)	(784,571)	(141,879)
Infrastructure Assets - Parks & Ovals	13	(48,209)	0	(147,812)	(443,450)	(48,209)	99,603
Infrastructure Assets - Footpaths	13	(24,003)	0	(178,724)	(536,238)	(24,003)	154,721
Plant and Equipment	13	0	(138,656)	(250,460)	(751,400)	(138,656)	111,804
Capital Expenditure Totals		(330,228)	(976,092)	(1,511,520)	(4,534,836)	(1,306,320)	205,200
Capital acquisitions funded by:							
Capital Grants and Contributions				606,003	1,500,386	634,574	
Borrowings				0	365,000	500,000	
Disposals				68,460	116,900	28,364	
Council contribution - Cash Backed Reserves							
Kalbarri Aged Persons Accommodation Reserve				19,565	58,694	0	
Council contribution - operations				(2,205,548)	(6,575,816)	(2,469,258)	
Capital Funding Total				(1,511,520)	(4,534,836)	(1,306,320)	

Budgeted Capital Acquisitions Funding



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.
The material variance adopted by Council for the 2019/20 year is \$5,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	16,033	67%	▲	Timing	Actuals and budget will converge as the year progresses
General Purpose Funding	(14,652)	0%	▼	Permanent	Var associated with reduced FAG's grant
Education and Welfare	62,962	70%	▲	Timing	Var due to NCCA grant profile & aged housing rent
Community Amenities	(16,398)	-2%	▼	Timing	Var due to budget profile, will reconcile
Recreation and Culture	39,943	147%	▲	Timing	Actuals and budget will converge as the year progresses
Transport	13,244	8%	▲	Timing	Actuals and budget will converge as the year progresses
Economic Services	64,560	47%	▲	Timing	Var due to budget profile, will reconcile
Operating Expense					
Governance	6,352	2%	▲	Timing	Var due to conf & councillor expenses, will reconcile
General Purpose Funding	(11,767)	-16%	▼	Permanent	Var due to legal fees
Law, Order and Public Safety	(22,060)	-20%	▼	Timing	Var due to timing issue with payments, will reconcile
Health	(21,938)	-39%	▼	Timing	Var due to additional salaries costs
Housing	(7,052)	-21%	▼	Timing	Actuals and budget will converge as the year progresses
Community Amenities	36,387	7%	▲	Timing	Var due to lag in rubbish collection costs invoices
Recreation and Culture	46,665	8%	▲	Timing	Actuals and budget will converge as the year progresses
Transport	31,650	3%	▲	Timing	Actuals and budget will converge as the year progresses
Economic Services	(17,436)	-11%	▼	Timing	Actuals and Budget will converge as the year progresses
Other Property and Services	(44,356)	-329%	▼	Timing	Actuals and Budget will converge as the year progresses
Capital Revenues					
Non-operating Grants, Subsidies and Contributions	28,571	5%	▲	Timing	Actuals and budget will converge as the year progresses
Proceeds from Disposal of Assets	(40,096)	-59%	▼	Timing	Actuals and budget will converge as the year progresses
Capital Expenses					
Land and Buildings	(26,213)	-9%	▼	Timing	RSL Hall construction to be completed late 2019
Infrastructure Assets - Roads	(141,879)	-22%	▼	Timing	Actuals and budget will converge as the year progresses
Infrastructure Assets - Parks and Gardens	99,603	67%	▲	Timing	Actuals and budget will converge as the year progresses
Infrastructure Assets - Footpaths/Carparks	154,721	87%	▲	Timing	Actuals and budget will converge as the year progresses
Plant and Equipment	111,804	45%	▲	Timing	Plant purchase normally completed by December
Furniture and Equipment	7,164	100%	▲	Timing	Desktop computers/iPads to be replaced early 2020
Financing					
Repayment of Debentures	16,037	31%	▲	Timing	Loan repayments are made bi-annually

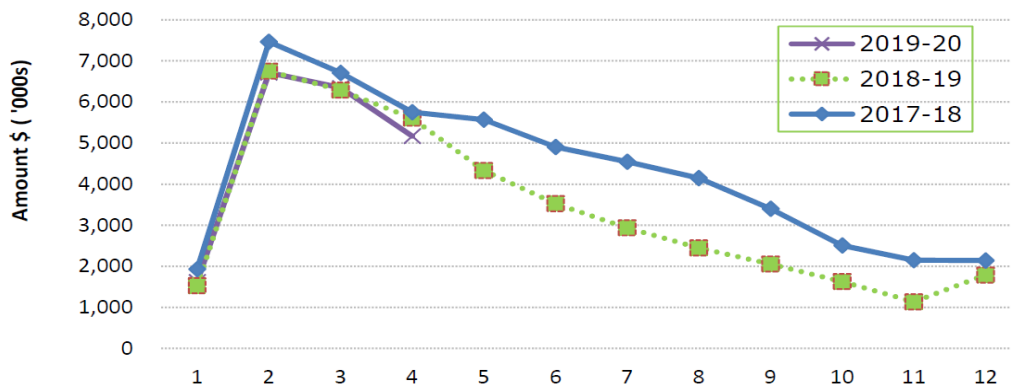
SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Note	Current Years (Budgeted) 30 June 2019	Current 31 Oct 2019
		\$	\$
Current Assets			
Cash Unrestricted	4	468,727	3,609,169
Cash Restricted	4	2,410,135	1,014,624
Receivables - Rates	6	307,864	1,283,654
Receivables - Other	6	106,854	41,796
Receivables - Rubbish		38,218	114,607
Emergency Services Levy		42,009	99,502
ATO Receivable		0	82,272
Inventories		8,023	90,549
Accruals/Adjustment		0	(9,093)
		<u>3,381,830</u>	<u>6,327,080</u>
Less: Current Liabilities			
Payables		(526,240)	(108,987)
Income Received in Advance		(194,813)	0
Provisions		0	(33,192)
		<u>(721,053)</u>	<u>(142,180)</u>
Less: Cash Reserves	7	(926,129)	(1,014,624)
Net Current Funding Position		1,734,648	5,170,276

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 4: Cash and Investments

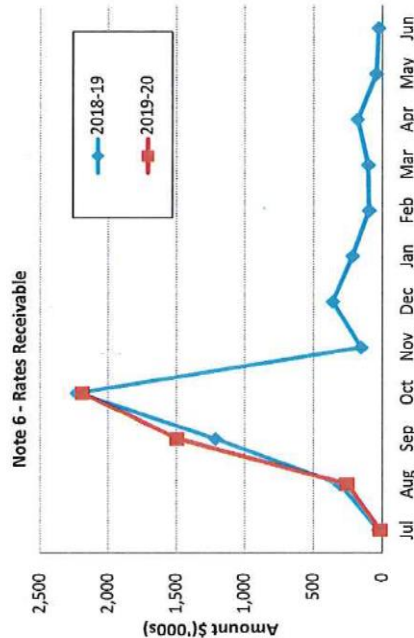
	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	1,091,466			1,091,466	National	-	At Call
Cash On Hand	1,650			1,650	N/A	Nil	On Hand
Trust Bank Account			45,452	45,452	National	-	At Call
OCDF - Binnu/White Cliffs		0		0	WATC	1.45%	N/A
(b) Term Deposits - Municipal							
GMI 1065****	1,000,000			1,000,000	National	1.71%	20-Feb-20
GMI 1066****	500,000			500,000	National	0.99%	18-Nov-19
GMI 1065****	500,000			500,000	National	1.27%	18-Dec-19
GMI 1065****	500,000			500,000	National	1.60%	17-Jan-20
GMI 1066**** (Retention)	16,053			16,053	National	1.47%	14-Oct-20
(c) Term Deposits - Reserves							
TD 16-236-****		1,014,624		1,014,624	National	1.08%	01-Nov-19
Total	3,609,169	1,014,624	45,452	4,669,246			

Comments/Notes - Investments

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

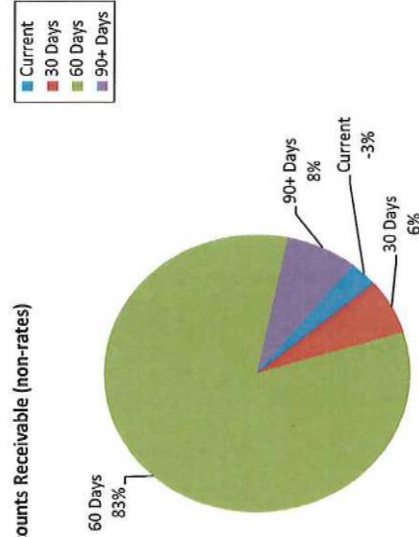
	31 Oct 2019	30 June 2019	Total
Note 6: Receivables			
Receivables - Rates Receivable	\$ 259,318	\$ 302,667	\$ 41,796
Opening Arrears Previous period	4,703,741	4,574,430	
Levied this year	(3,679,405)	(4,617,780)	
Less Collections to date	1,283,654	259,318	
Equals Current Outstanding	1,283,654	259,318	41,796
Net Rates Collectable	1,283,654	259,318	41,796
% Collected	74.14%	94.68%	0
Receivables - General	\$ (1,302)	\$ 36,828	\$ 3,385
Receivables - General			
Balance per Trial Balance			
Sundry Debtors			41,796
Receivables - Other			0
Total Receivables General Outstanding			41,796

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates

Note 6 - Accounts Receivable (non-rates)



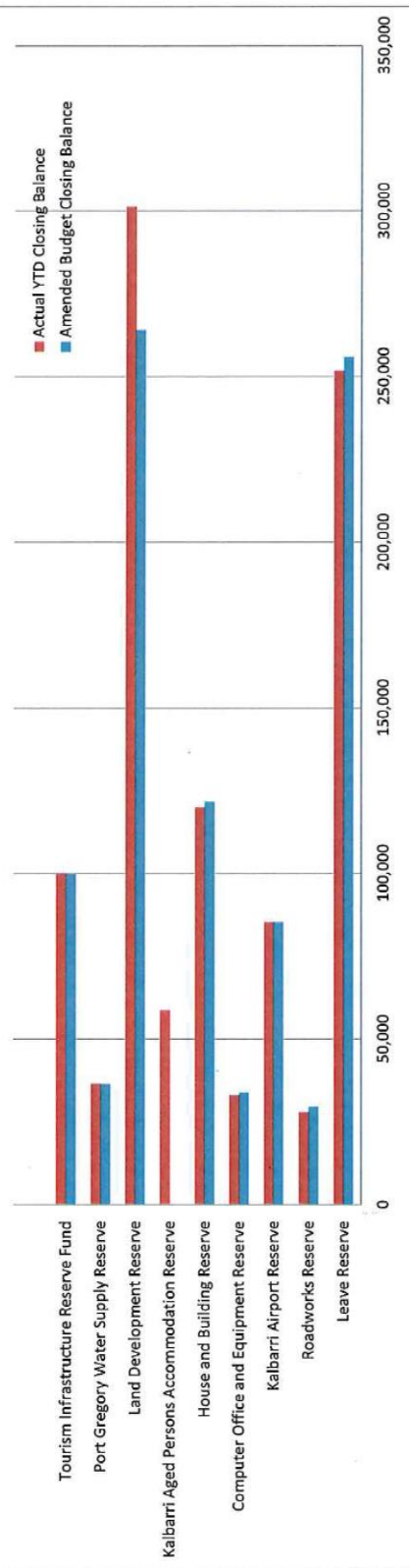
Comments/Notes - Receivables General

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 246,008	\$ 5,000	\$ 695	\$ 5,000	\$ 5,000	\$ 0	\$ 0	\$ 256,008	\$ 251,703
Roadworks Reserve	27,641	2,000	275	0	0	0	0	29,641	27,916
Kalbarri Airport Reserve	65,316	200	30	20,000	20,000	0	0	85,516	85,346
Computer Office and Equipment Reserve	32,944	1,000	140	0	0	0	0	33,944	33,084
House and Building Reserve	109,865	2,000	275	10,000	10,000	0	0	121,865	120,140
Kalbarri Aged Persons Accommodation Reserve	58,694	0	0	0	0	(58,694)	0	0	58,694
Land Development Reserve	249,161	15,000	52,080	0	0	0	0	264,161	301,241
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0	36,500	36,500
Tourism Infrastructure Reserve Fund	100,000	0	0	0	0	0	0	100,000	100,000
	926,129	25,200	53,495	35,000	35,000	(58,694)	0	927,635	1,014,624

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual			Amended Budget		
		Net Book Value	Proceeds	Profit (Loss)	Net Book Value	Proceeds	Profit (Loss)
		\$	\$	\$	\$	\$	\$
	Plant and Equipment						
P265	Ford Everest (CEO)	16,519	28,364	11,844	17,120	28,400	11,280
P269	Isuzu Dmax 4x2 (Grader Op Maint)				11,000	3,000	(8,000)
P259	Mazda BT50 4x2 ute (Grader Operator)				7,000	2,000	(5,000)
P244	Ford Ranger 2.2 T/D (M'tce Cleaner)				8,000	500	(7,500)
P236	Isuzu Dmax (Horrocks)				11,000	3,000	(8,000)
P228	Mitsubishi Fuso Tipper 2011				35,500	35,000	(500)
P207	Pig Trailer side/rear tipper				10,000	15,000	5,000
P204	Dynapac Vibe Roller				26,000	30,000	4,000
		16,519	28,364	11,844	125,620	116,900	20,280
				0			(29,000)

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

RATE TYPE	Number of Properties	Rate in \$	Rateable Value \$	YTD Actual			Amended Budget					
				Rate Revenue \$	Interim Rates \$	Back Rates \$	Rate Revenue \$	Interim Rate \$	Back Rate \$	Total Revenue \$		
Differential General Rate												
General GRV	1,565	0.079912	17,471,427	1,701,415			1,701,415	1,692,940	0	0	0	1,692,940
General UV	438	0.012610	177,062,768	2,355,757			2,355,757	2,355,757	0	0	0	2,355,757
Sub-Totals	2,003		194,534,195	4,057,172	0	0	4,057,172	4,048,697	0	0	0	4,048,697
Minimum Payment												
General GRV	1,015	565.00	7,299,852	570,650			570,650	573,475	0	0	0	573,475
General UV	71	565.00	3,203,562	34,465	1,236	1,236	35,701	40,115	0	0	0	40,115
Sub-Totals	1,086		10,503,414	605,115	0	1,236	606,351	613,590	0	0	0	613,590
Totals	3,089		205,037,609	4,662,287	0	1,236	4,663,523	4,662,287	0	0	0	4,662,287
Discounts/Concession							(1,245)					0
Amount from General Rates							4,662,279					4,662,287
Ex-Gratia Rates							0					0
Specified Area Rates							41,462					41,260
Totals							4,703,741					4,703,547

Comments - Rating Information

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 10: Information on Borrowings
(a) Debenture Repayments

Particulars	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
	01 Jul 2019	Loans	Actual	Budget	Actual	Budget	Actual	Budget
Recreation and Culture			\$	\$	\$	\$	\$	\$
Loan 156 - RSL Hall Extensions	500,000		0	45,516	500,000	454,484	0	10,771
Loan 148A - Kalbarri Library Extension	0		0	0	0	0	0	0
Transport								
Loan 153 - Plant Purchases	174,814		20,360	41,130	154,454	133,684	3,514	7,716
Loan 157 - Plant Purchases		365,000				365,000		
Other Property and Services								
Loan 154 - Staff Housing	223,447		0	34,288	223,447	189,159	0	8,497
Self Supporting Loans								
Loan 151 - Kalbarri Bowling Club	3,839		0	3,839	3,839	0	0	202
Loan 152 - Staff Housing	311,752		8,845	18,010	302,907	293,742	10,476	20,565
Loan 155 - Pioneer Lodge	372,568		7,200	14,542	365,368	358,026	7,358	17,126
	1,586,420	365,000	36,405	157,325	1,550,015	1,794,095	21,348	64,877

All debenture repayments were financed by general purpose revenue except loans 147, 151, 152 & 155 which are self supporting loans.

(b) New Debentures

No new debentures have been received during 2019/2020

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 11: Grants

Grant Provider	Type	Opening Balance (a)	Amended Operating	Amended Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected Revenue (c)+(e)	YTD Actual Revenue (c)	Unspent Grant (a)-(b)+(c)
		\$	\$	\$	\$	\$	\$	\$	\$	\$
General Purpose Funding										
Grants Commission - General	Operating	0	442,069	0	110,517	442,069	0	442,069	115,897	0
Grants Commission - Roads	Operating	0	397,616	0	99,404	397,616	0	397,616	83,589	0
Northampton Creative Arts	Non-operating	0	0	0	0	0	0	0	0	0
Law, Order and Public Safety										
FESA Grant - Operating Bush Fire Brigade	Operating	0	31,710	0	9,840	31,710	0	31,710	11,299	0
Dept. of Fire & Emergency Serv.	Operating	0	25,523	0	9,235	25,523	0	25,523	11,038	0
Grant FESA - SES	Operating	0	0	0	0	0	0	0	(15,202)	0
Dept. of Fire & Emergency Serv.	Operating	0	0	0	0	0	0	0	0	0
Department of Primary Industries	Operating	0	0	0	0	0	0	0	0	0
Bushfire Risk Mitigation Grant	Operating	0	0	0	0	0	0	0	0	0
Education and Welfare										
Education Department	Operating	0	62,000	0	20,864	62,000	0	62,000	62,000	0
NCCA Operating Grant	Operating	0	0	0	0	0	0	0	0	0
Community Amenities										
Coastal Management Plan Grant	Operating - Tied	0	25,000	0	8,332	25,000	0	25,000	0	0
Department of Planning	Operating	0	0	0	0	0	0	0	0	0
Recreation and Culture										
Heritage Advisory Services	Operating	0	0	0	0	0	0	0	0	0
Kalbarri Foreshore Redevelopment	Non-operating	0	0	0	0	0	0	0	0	0
Northampton Community Centre - Court Upgrade	Non-operating	0	0	134,417	44,804	134,417	0	134,417	0	0
Seniors Week	Operating	0	0	0	0	0	0	0	0	0
Old School Building Upgrade	Non-operating	0	0	12,493	12,493	12,493	0	12,493	0	52,865
BBQ/Shelter Donation	Non-operating	0	0	0	0	0	0	0	0	0
Transport										
RRG Grants - Capital Projects	Non-operating	0	0	306,666	102,220	306,666	0	306,666	234,448	16,528
Blackspot Funding	Non-operating	0	0	0	0	0	0	0	0	0
White Cliffs	Non-operating	0	0	146,326	146,326	146,326	0	146,326	146,326	0
Roads To Recovery	Non-operating	0	0	453,484	151,160	453,484	0	453,484	75,000	(258,228)
Harvey & Horry Roads	Non-operating	0	0	447,000	149,000	447,000	0	447,000	178,800	(43,327)
MRWA Maintenance Grants	Operating	0	172,575	0	172,575	172,575	0	172,575	172,575	0
WA Road Safety Commission	Non-operating	0	0	0	0	0	0	0	0	0
TOTALS										
		0	1,156,493	1,500,386	1,036,570	2,656,879	0	2,656,879	1,090,971	(735,612)
SUMMARY										
Operating		0	1,131,493	0	422,235	1,131,493	0	1,131,493	456,397	(15,202)
Operating - Tied		0	25,000	0	8,332	25,000	0	25,000	0	0
Non-operating		0	1,500,386	1,500,386	606,003	1,500,386	0	1,500,386	634,574	(720,410)
TOTALS										
		0	1,156,493	1,500,386	1,036,570	2,656,879	0	2,656,879	1,090,971	(735,612)
										(85,835)

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening	Amount	Amount	Closing Balance
	Balance			31 Oct 2019
	01 Jul 2019	Received	Paid	
	\$	\$	\$	\$
Town Planning - Security Bonds	0			0
Galena Donations	0		0	0
Transportable Housing Bond	0	0	0	0
Footpath Deposits	0	1,000	(500)	500
Horrocks Retention Fee - Parking/Stage 2	0		0	0
Retentions - Subdivisions	0		0	0
Building Levies (BCITF & BRB)	183	18,461	(10,228)	8,417
Community Bus Bond	4,800	1,000	(1,400)	4,400
Safer WA Funds	0			0
Northampton Cemetery Funds	0			0
Unclaimed Monies - Rates	4,044	80	3,036	7,160
Nomination Deposits	0	160	0	160
DOLA - Parks & Gardens Development	0			0
Aged Unit Bond	0	0	0	0
Council Housing Bonds	0	1,400	0	1,400
BROC - Management Funds	1			1
Kalbarri Youth Space Project Funds	0		0	0
Burning Off Fees	0		0	0
RSL Hall Key Bond	420	0	(420)	0
Peet Park Donations	0			0
Willa Guthurra	0			0
Special Series Plates	770	310	(970)	110
Auction	0			0
Kidsport	0	0	0	0
Public Open Space	0			0
ReDone (Kalbarri Park/Beach Shelters)	0		0	0
Northampton Child Care Association	22,235	0	(22,235)	0
Horrocks Memorial Wall	0	250	(175)	75
One Life	1,940	0	0	1,940
Conservation Incentives	0	0	0	0
Kalbarri Camp School	0	0	0	0
Roadwise Award Fundriser	0	0	0	0
Rubbish Tip Key Bond	1,400	0	0	1,400
Horrocks - Skatepark	1,050	0	0	1,050
RSL - Kalbarri Memorial	0	19,342	0	19,342
	36,842	42,003	(32,892)	45,953

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

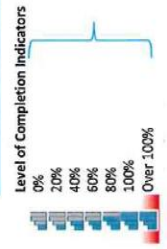
Note 13: Capital Acquisitions

Assets	Account	YTD Actual		Total YTD	Amended Budget		YTD Variance	Strategic Reference / Comment
		New/Upgrade	Renewal		Annual Budget	YTD Budget		
		\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
Government								
Replace Councillor iPads x 9	101340	0	0	0	(5,000)	(1,666)	1,666	
Replace Desktop computers x 11	101340	0	0	0	(16,500)	(5,498)	5,498	
Replace CEO Vehicle	101640	0	(54,275)	(54,275)	(54,100)	(18,032)	(36,243)	
Government Total		0	(54,275)	(54,275)	(75,600)	(25,196)	(29,079)	
Law and Order								
		0	0	0	0	0	0	
Law and Order Total		0	0	0	0	0	0	
Communities Amenities								
New ablutions at Blueholes	133440	0	0	0	(110,000)	(36,664)	36,664	
Northampton Cemetery Fence	133540	(37,564)	0	(37,564)	(48,500)	(16,167)	(21,397)	
Erect shelter at HCC Playground	133540	0	0	0	(25,000)	(8,333)	8,333	
Communities Amenities Total		(37,564)	0	(37,564)	(183,500)	(61,164)	23,600	
Recreation And Culture								
Construct Extension to RSL Hall	135140	(219,790)	0	(219,790)	(610,100)	(203,364)	(16,426)	
Replace Stairs Horrocks	136640	0	0	0	(18,000)	(6,000)	6,000	
Horrocks Information Shelter	136640	(7,800)	0	(7,800)	(7,800)	(2,600)	(5,200)	
Install Replas Seats Grey St/Red Bluff	136640	(2,846)	0	(2,846)	(6,600)	(2,200)	(646)	
Kalbarri Foreshore Parkland Redevelopment	136940	0	0	0	(127,300)	(42,432)	42,432	
Blue Holes Carpark Redevelopment R969	135940	0	0	0	(135,450)	(45,140)	45,140	
Northampton Community Centre Courts Upgrade	137540	0	0	0	(210,250)	(70,080)	70,080	
Kalbarri Camp School Disabled Ablutions	136340	(24,936)	0	(24,936)	(26,000)	(8,664)	(16,272)	
Lions Park - Asphalt Seal Car Park	138840	0	0	0	(103,385)	(34,456)	34,456	
Old School Building Upgrades	138040	0	(52,865)	(52,865)	(77,935)	(25,976)	(26,889)	
Recreation And Culture Total		(255,372)	(52,865)	(308,238)	(1,322,820)	(440,912)	132,674	

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Transport								
Road Construction	Various	0	(784,571)	(784,571)	(1,928,213)	(642,692)	(141,879)	
Footpath Construction	Various	(24,003)	0	(24,003)	(297,403)	(99,128)	75,125	
Bus Shed - Kalbarri Depot	151300	(13,289)	0	(13,289)	(30,000)	(10,000)	(3,289)	
Tip Truck Northampton	142140	0	0	0	(250,000)	(83,332)	83,332	
Tipping Trailer Northampton	142140	0	0	0	(85,000)	(28,333)	28,333	
Vibe Roller	142140	0	0	0	(180,000)	(59,999)	59,999	
Utility - Grader Operator x 2	142140	0	0	0	(82,000)	(27,333)	27,333	
Utility - Northampton Mtce/Cleaner	142240	0	(28,674)	(28,674)	(28,300)	(9,433)	(19,241)	
Utility - Northampton Ranger	142240	0	(659)	(659)	(52,000)	(17,333)	16,674	
Transport Total		(37,292)	(813,905)	(851,196)	(2,932,916)	(977,584)	126,388	
Economic Services/Other Property and Services								
Lucky Bay Caretaker vehicle	150540	0	(55,047)	(55,047)	(20,000)	(6,664)	(48,383)	
Other Property and Services Total		0	(55,047)	(55,047)	(20,000)	(6,664)	(48,383)	
Capital Expenditure by Program Total		(330,228)	(976,092)	(1,306,320)	(4,534,836)	(1,511,520)	205,200	
Capital Expenditure By Class								
Land Held for Resale	Various	0	0	0	0	0	0	
Land and Buildings	Various	(258,016)	(52,865)	(310,881)	(854,035)	(284,668)	(26,213)	
Infrastructure Assets - Roads	Various	0	(784,571)	(784,571)	(1,928,213)	(642,692)	(141,879)	
Infrastructure Assets - Footpaths/Carports	Various	(24,003)	0	(24,003)	(536,238)	(178,724)	154,721	
Infrastructure Assets - Parks and Ovals	Various	(48,209)	0	(48,209)	(443,450)	(147,812)	99,603	
Plant and Equipment	Various	0	(138,656)	(138,656)	(751,400)	(250,460)	111,804	
Furniture and Equipment	Various	0	0	0	(21,500)	(7,164)	7,164	
Capital Expenditure Total by Class		(330,228)	(976,092)	(1,306,320)	(4,534,836)	(1,511,520)	205,200	



Shire of Northampton
Schedule Format
2019/2020
Summary

	Ytd Actual 31/10/2019	Ytd Budget 31/10/2019	Annual Budget 30/06/2020
Operating Revenue			
Governance	-27,996	-20,048	-60,154
General Purpose Funding	-4,915,422	-4,930,074	-5,650,065
Law, Order, Public Safety	-29,125	-24,448	-73,383
Health	-11,740	-13,364	-40,112
Education and Welfare	-153,234	-90,272	-226,362
Housing	-18,432	-17,808	-53,436
Community Amenities	-783,888	-793,621	-866,277
Recreation and Culture	-67,063	-39,613	-93,911
Transport	-175,007	-175,099	-180,166
Economic Services	-200,858	-136,298	-274,600
Other Property and Services	-35,915	-40,844	-122,565
Total Operational Revenue	-6,418,680	-6,281,489	-7,641,031
Operating Expenditure			
Governance	310,661	326,477	924,552
General Purpose Funding	85,123	73,356	220,112
Law, Order, Public Safety	134,976	112,916	338,993
Health	77,998	56,060	168,239
Education and Welfare	101,600	104,960	314,994
Housing	40,616	33,564	100,877
Community Amenities	491,705	528,092	1,584,857
Recreation and Culture	503,263	549,928	1,650,663
Transport	992,966	1,015,152	3,045,655
Economic Services	173,368	155,932	467,989
Other Property and Services	57,828	13,472	40,565
Total Operating Expenditure	2,970,105	2,969,909	8,857,496
Capital Revenue			
Governance	16,519	-3,760	-11,280
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	-7,200	-4,844	-14,542
Housing	0	0	0
Community Amenities	0	0	0
Recreation and Culture	0	-33,587	-125,763
Transport	-634,574	-548,706	-1,353,476
Economic Services	0	0	0
Other Property and Services	50,000	0	0
Total Capital Revenue	-575,255	-590,897	-1,505,061

**Shire of Northampton
Schedule Format
2019/2020
Summary**

	Ytd Actual 31/10/2019	Ytd Budget 31/10/2019	Annual Budget 30/06/2020
Capital Expenditure			
Governance	54,275	25,196	75,600
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	7,200	4,844	14,542
Housing	0	11,428	34,288
Community Amenities	37,564	61,164	183,500
Recreation and Culture	308,238	457,360	1,372,175
Transport	871,557	991,292	2,974,046
Economic Services	55,047	6,664	20,000
Other Property and Services	8,844	6,000	18,010
Total Capital Expenditure	<u>1,342,725</u>	<u>1,563,948</u>	<u>4,692,161</u>
 Profit/Loss Sale of Asset	 16,519	 -3,760	 -11,280

**Schedule Format
2019/2020
General Purpose Revenue - Schedule 3**

	YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
RATES			
Operating Revenue			
0223	0	0	0
0263	0	0	0
0264	-15,675	-6,664	-20,000
4033	-748	0	-21,643
4501	-4,662,287	-4,662,287	-4,662,287
4511	-9,379	-20,000	-30,000
4541	-1,237	0	0
4560	0	0	0
4570	1,245	0	0
4591	-19,399	-12,000	-20,000
4711	0	-870	-1,450
	-4,707,480	-4,701,821	-4,755,380
Operating Expenditure			
4012	23,954	22,608	67,830
4022	3,915	3,500	10,510
4032	0	0	0
4052	1,995	1,748	5,250
4062	2,452	1,000	3,000
4072	503	4,164	12,500
4082	22,609	13,332	40,000
4102	228	56	178
4522	95	0	0
	55,753	46,408	139,268

GENERAL PURPOSE GRANT FUNDING

Operating Revenue			
4603	-8,456	-18,332	-55,000
4611	-115,897	-110,517	-442,069
4621	-83,589	-99,404	-397,616
	-207,942	-228,253	-894,685
Operating Expenditure			
4642	29,370	26,948	80,844

**Schedule Format
2019/2020
Governance / Members - Schedule 4**

		YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
GOVERNANCE				
Operating Income				
0013	CONTRIBUTIONS	-97	0	0
Operating Expenditure				
0012	MEMBERS TRAVELLING	765	3,332	10,000
0022	CONFERENCE EXPENSES	13,716	29,061	32,050
0032	ELECTION EXPENSES	1,947	2,164	6,500
0052	ALLOWANCES	0	5,832	17,500
0062	MEMBERS EXPENSES OTHER	1,027	9,000	27,000
0072	REFRESHMENTS & RECEPTIONS	6,094	5,000	15,000
0092	ADMIN ALLOC TO GOVERNANCE	64,588	59,260	177,785
0102	INSURANCE	3,708	1,232	3,707
0112	SUBSCRIPTIONS	19,078	19,660	58,990
0132	MEETING ATTENDANCE FEES	1,000	9,780	29,350
0152	COUNCIL CHAMBERS MAINT	461	288	894
	Total Operating Expenditure	112,384	144,609	378,776
ADMINISTRATION				
Operating Income				
0133	CONTRIBUTIONS	-1,000	-5,000	-15,000
0153	REBATES AND COMMISSIONS	-22,255	-11,284	-33,854
0233	- OTHER CHARGES	-288	-264	-800
0243	- PHOTOCOPYING	-1,116	-500	-1,500
0253	- INFO SEARCH FEE	-3,240	-3,000	-9,000
0293	GRANT - REVENUE (VARIOUS)	0	0	0
	Total Operating Income	-27,899	-20,048	-60,154
Operating Expenditure				
0174	DEPRECIATION	12,473	12,500	37,500
0272	- SALARIES - MUNICIPAL	184,149	173,564	520,700
0282	- LONG SERVICE LEAVE	0	0	0
0302	ADMIN SUPERANNUATION	27,215	24,452	73,360
0312	- INSURANCE	32,025	14,532	43,602
0332	- CONFERENCES & SEMINAR	2,320	2,500	7,500
0342	- TRAINING COSTS	1,627	2,664	8,000
0372	- OFFICE MAINTENANCE	11,503	14,652	43,997
0408	CONSULTANCY - FINANCIAL PLANS/VALUATIONS	0	1,000	3,000
0422	- PRINTING & STATIONERY	5,956	3,332	10,000
0432	- TELEPHONE	5,841	7,664	23,000
0442	- ADVERTISING	-32	832	2,500
0452	- OFFICE EQUIPT MTCE	4,243	3,000	9,000
0462	- BANK CHARGES	4,384	4,664	14,000
0482	- POSTAGE & FREIGHT	989	1,664	5,000
0492	- OFFICE EXPENSES OTHER	2,955	4,992	15,000
0495	OFFICE SECURITY EXPENSES	717	664	2,000

Schedule Format
2019/2020
Governance / Members - Schedule 4

		YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
0502	- COMPUTER EXPENSES	38,834	19,788	59,380
0512	ROUNDING ACCOUNT	0	0	0
0572	- VEHICLE RUNNING EXP.	2,816	4,164	12,500
0592	FRINGE BENEFITS TAX	6,250	8,332	25,000
0602	EXPENSES - GRANT RELATED	0	0	0
0672	- AUDIT FEES	2,500	14,632	43,900
0692	- LEGAL EXPENSES	6,698	3,332	10,000
0732	ADMIN UNIFORMS	0	1,000	3,000
0742	LESS ALLOCATED FROM GOVERNANCE	-353,464	-324,312	-972,939
0762	BAD DEBTS WRITE OFF	0	332	1,000
0942	ADMIN ALLOC TO GENERAL ADMIN	198,277	181,924	545,776
	Total Operating Expenditure	198,277	181,868	545,776
	Capital Income			
0283	PROFIT/LOSS SALE OF ASSET	16,519	-3,760	-11,280
	Total Capital Income	16,519	-3,760	-11,280
0175	PROCEEDS SALE OF ASSETS	-28,364	-9,464	-28,400
	Capital Expenditure			
0134	FURNITURE AND EQUIPMENT	0	7,164	21,500
0164	PLANT & EQUIPMENT	54,275	18,032	54,100
0184	PRINCIPAL ON LOANS	0	0	0
	Total Capital Expenditure	54,275	25,196	75,600

Schedule Format
2019/2020
Law, Order and Public Safety - Schedule 5

	YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020	
FIRE PREVENTION				
Operating Revenue				
0583	EMERGENCY SERVICES LEVY	-26,337	-20,408	-61,233
0584	REIMBURSEMENTS	0	0	0
0585	GRANT REVENUE	0	0	0
0613	VOLY FIRE CONTRIB - NPTON	0	0	0
0623	REIMBURSMENTS	0	-548	-1,650
0673	FIRE INFRINGEMENTS	0	-332	-1,000
0703	GRANT - EMERGENCY SERVICES VEHICLE AND	0	0	0
	Total Operating Revenue	-26,337	-21,288	-63,883
0335	DISPOSAL OF ASSETS	0	0	0
0683	PROFIT/LOSS SALE OF ASSET	0	0	0
Operating Expenditure				
1042	FIRE INSURANCE	8,200	2,732	8,200
1052	COMM. MTCE AND REPAIRS	1,801	1,372	4,120
1062	FIRE CONTROL EXP. OTHER ESL & NON ESL	15,202	18,000	54,033
1072	AERIAL INSPECTIONS	0	0	0
1082	FIRE FIGHTING	1,137	3,908	11,750
1104	FIRE BRIGADE HQ VFRS OLD DEPOT	1,612	1,008	3,038
1112	PRIVATE WORKS - FIRE PREV	0	0	0
1122	BURN OFF FEE REFUND	0	0	0
1132	ADMIN ALLOC TO FIRE PREVENTION	10,596	9,720	29,165
1142	KALBARRI SES OPERATIONS	16,542	10,968	32,920
1144	GRANT RELATED EXPENSE	0	0	0
1152	PORT GREGORY FIRE SHED	10,377	364	1,115
1154	ISSEKA FIRE SHED	203	176	553
1156	HORROCKS FIRE/AMBULANCE SHED	137	108	337
1158	BINNU FIRE SHED	42	76	242
1304	ASSET DEPRECIATION	18,498	15,000	45,000
	Total Operating Expenditure	84,346	63,432	190,473
Capital Revenue				
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0525	GOVERNMENT GRANTS	0	0	0
Capitla Expenditure				
0338	LAND & BUILDINGS	0	0	0
0334	PLANT & EQUIPMENT	0	0	0
0514	PLANT & EQUIPMENT	0	0	0
	Total Capital Expenditure	0	0	0

**Schedule Format
2019/2020
Law, Order and Public Safety - Schedule 5**

		YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
ANIMAL CONTROL				
Operating Revenue				
0763	- FINES AND PENALTIES	-100	-164	-500
0773	- DOG REGISTRATION	-1,553	-2,332	-7,000
0783	- REIMBURSEMENTS/OTHER	0	0	0
0803	- IMPOUNDING FEES	0	-164	-500
0833	MISC GRANTS	0	0	0
	Total Operating Revenue	-1,653	-2,660	-8,000
Operating Expenditure				
1162	DOG CONTROL EXPENSES	7,018	7,348	22,060
1172	ADMIN ALLOC TO ANIMAL CON	847	776	2,330
1192	CAT CONTROL EXPENSES	1,496	876	2,650
1202	NORTHERN BIO GROUP GROUP DOG/PIG CON	0	0	0
	Total Operating Expenditure	9,361	9,000	27,040
Capital Expenditure				
1164	DOG POUND CAGES	0	0	0
OTHER LAW, ORDER AND PULIC SAFETY				
Operating Revenue				
0843	ILLEGAL CAMPING FINES	-1,136	-500	-1,500
0873	PROFIT/LOSS FROM SALE OF ASSET	0	0	0
Operating Expenditure				
1212	SALARIES (RANGER)	31,350	33,000	99,000
1232	CONTROL EXPENSES OTHER	3,402	1,820	5,480
1242	FLOOD CONTROL EXPENSES - KALBARRI	0	0	0
4122	ABANDONED VEHICLES	42	0	0
4132	LAW & ORDER ASSET DEPRECN	6,475	5,664	17,000
	Total Operating Expenditure	41,269	40,484	121,480

**Schedule Format
2019/2020
Education and Welfare - Schedule 6**

		YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
PRE-SCHOOL				
Operating Revenue				
1103	NCCA - REIMBURSEMENTS	-22,235	-22,236	-22,236
1113	NCCA - SUSTAINABILITY FUNDING	0	-5,000	-15,000
1123	NCCA CCS REBATE	-19,827	-6,664	-20,000
1133	NCCA SESSION FEES	-22,257	-30,000	-90,000
1143	NCCA MEMBERSHIP REVENUE	0	0	0
1163	NCCA FUNDRAISING/GRANTS REVENUE	-62,000	-20,664	-62,000
	Total Operating Revenue	-126,319	-84,564	-209,236
Operating Expenditure				
1312	NCCA - BUILDING RELATED EXPENSES	3,554	6,292	18,911
1314	YOUTH PROGRAMS	0	664	2,000
1322	NCCA PAYROLL EXPENSES	47,330	43,996	131,990
1332	NCCA - GRANT RELATED EXPENSES	8,107	0	0
1342	NCCA - SUPERANNUATION	4,013	4,180	12,540
1352	NCCA TRUST TRANSFER (NET PROFIT)	0	0	0
1362	ADMIN ALLOCATED TO NORTHAMPTON CHILD C	2,675	2,452	7,364
1372	NCCA INSURANCE/MATERIALS ETC	4,067	14,152	42,470
1412	ASSET DEPRECIATION	2,152	2,164	6,500
3202	KALBARRI CHILD CARE CENTRE	1,236	4,564	13,725
	Total Operating Expenditure	73,134	78,464	235,500
Capital Revenue				
Capital Expenditure				
1316	LAND & BUILDINGS	0	0	0
WELFARE				
Operating Revenue				
0853	AGED UNITS RENTAL INCOME	-16,912	0	0
1173	SELF SUPPORTING LOAN INTEREST REIMBURSEM	-10,003	-5,708	-17,126
	Total Operating Revenue	-26,915	-5,708	-17,126
Operating Expenditure				
2362	KALBARRI AGED HOUSING MAINT	21,108	20,788	62,368
3012	INT ON LOANS	7,358	5,708	17,126
3062	PIONEER LODGE (8 UNITS) CONSTRUCTION COST	0	0	0
	Total Operating Expenditure	28,466	26,496	79,494
Capital Revenue				
0715	LOAN INCOME - AGED HOUSIN	0	0	0
0815	TRANSFER FROM AGED RESERV	0	0	0
1183	SELF SUPPORTING LOAN - REIMB PIONEER LODG	-7,200	-4,844	-14,542
1083	GRANTS	0	0	0

**Schedule Format
2019/2020
Education and Welfare - Schedule 6**

	<u>YTD Actual 31/10/2019</u>	<u>YTD Budget 31/10/2019</u>	<u>Annual Budget 30/06/2020</u>
<i>Total Capital Revenue</i>	-7,200	-4,844	-14,542

Schedule Format
2019/2020
Education and Welfare - Schedule 6

	YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
Capital Expenditure			
3052 PIONEER LODGE (CARPARK)	0	0	0
3114 PRINCIPAL ON LOANS	7,200	4,844	14,542
Total Capital Expenditure	<u>7,200</u>	<u>4,844</u>	<u>14,542</u>

**Schedule Format
2019/2020
Health - Schedule 7**

		YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
PREVENTATIVE SERVICES				
<i>Operating Revenue</i>				
1673	- FOOD VENDORS	-590	-332	-1,000
1753	REIMBURSEMENTS	0	0	0
1763	CONTRIBUTIONS	0	-8,832	-26,500
	Total Operating Revenue	-590	-9,164	-27,500
1764	PROFIT/LOSS ON SALE ASSET	0	0	0
<i>Operating Expenditure</i>				
2012	SALARIES	38,374	28,716	86,151
2022	HEALTH SUPERANNUATION	9,167	2,724	8,180
2042	CONTROL EXPENSES OTHER	6,973	6,032	18,110
2052	VEHICLE RUNNING EXPENSES	4,668	3,996	12,000
2082	HEALTH BUILDING MAINT	77	24	76
2092	MISC HEALTH RELATED EXPENDITURE	0	0	0
2102	ADMIN ALLOC TO HEALTH	467	428	1,286
	Total Operating Expenditure	59,726	41,920	125,803
1385	DISPOSAL OF ASSETS (P/L)	0	0	0
<i>Capital Revenue</i>				
1396	GOVERNMENT GRANTS	0	0	0
	Total Capital Revenue	0	0	0
1375	PROCEEDS SALE OF ASSET	0	0	0
<i>Capital Expenditure</i>				
1324	PLANT AND EQUIPMENT - HLT	0	0	0
OTHER HEALTH				
<i>Operating Revenue</i>				
2023	LEASE - DOCTORS SURGERY (NORTHA	-10,612	-3,536	-10,612
2033	RENTAL LOT 43 BATEMAN STREET (DC	0	0	0
2043	REIMBURSEMENTS - OTHER	-538	-664	-2,000
2093	RENT LOT 14 CALLION WAY	0	0	0
	Total Operating Revenue	-11,150	-4,200	-12,612
<i>Operating Expenditure</i>				
2053	PROFIT/LOSS SALE ASSET	0	0	0
2312	DOCTOR SURGERY - KALBARRI	9,884	6,196	18,600
2342	DOCTORS SURGERY - NORTHAMPTON	1,879	1,444	4,336
2382	ASSET DEPRECIATION	6,510	6,500	19,500
1375	PROCEEDS SALE OF ASSET	0	0	0
	Total Operating Expenditure	18,273	14,140	42,436

**Schedule Format
2019/2020
Health - Schedule 7**

		YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
	<i>Capital Revenue</i>			
2083	LAND SALES RESERVE	0	0	0
	<i>Capital Expenditure</i>			
0834	LAND & BUILDINGS	0	0	0
1644	FURNITURE AND EQUIPMENT	0	0	0
	<i>Total Capital Expenditure</i>	<u>0</u>	<u>0</u>	<u>0</u>

**Schedule Format
2019/2020
Housing - Schedule 9**

		YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
STAFF HOUSING				
Operating Revenue				
2833	CONTRIBUTIONS	0	0	0
2843	RESIDENTIAL RENTAL	-15,974	-15,476	-46,436
	Total Operating Revenue	-15,974	-15,476	-46,436
2873	PROFIT/LOSS ON SALE ASSET	0	0	0
Operating Expenditure				
3172	- OVAL RESIDENCE	14,812	4,816	14,464
3212	- LOT 454 FITZGERALD	948	1,100	3,327
3222	ASSET DEPRECIATION	10,726	10,000	30,000
3232	- LOT 43 BATEMAN ST	1,774	1,460	4,396
3242	LOT 42 BATEMAN STREET	1,224	1,176	3,546
3252	ADMIN ALLOC TO STAFF HOUS	470	428	1,293
3262	INTEREST ON LOANS	0	2,832	8,497
3282	605 SALAMIT PLACE	2,728	4,188	12,587
3432	LOT 23 RAKE PLACE NORTHAMPTON	1,532	1,732	5,210
	Total Operating Expenditure	34,215	27,732	83,320
Capital Revenue				
2425	LOAN LIABILITY - HOUSING	0	0	0
Capital Expenditure				
2494	LAND & BUILDINGS - STAFF HOUSING	0	0	0
2534	PRINCIPAL ON LOANS	0	11,428	34,288
	Total Capital Expenditure	0	11,428	34,288
HOUSING OTHER				
Operating Revenue				
3003	REIMBURSEMENTS - HOUSING OTHER	-2,458	-2,332	-7,000
	Total Operating Revenue	-2,458	-2,332	-7,000
Operating Expenditure				
3422	ESL PAYMENTS FOR MISC PROPERTY	0	0	0
3442	RESIDENCE - LOT 6 ROBINSON ST	2,703	968	2,919
3482	LOT 74 SEVENTH AVENUE	1,330	2,176	6,555
3492	14 CALLION WAY KALBARRI - DOCTO	2,368	2,688	8,083
	Total Operating Expenditure	6,401	5,832	17,557

**Schedule Format
2019/2020
Community Amenities - Schedule 10**

		YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
SANITATION - HOUSEHOLD				
Operating Revenue				
3253	KALBARRI RESIDENTIAL	-346,107	-342,035	-342,035
3263	OTHER RESIDENTIAL	-232,085	-231,485	-231,485
3273	240 LITRE CARTS	-1,040	-832	-2,500
	Total Operating Revenue	-579,232	-574,352	-576,020
Operating Expenditure				
3812	DOMESTIC REFUSE COLLECT.	116,046	128,332	385,000
3822	REFUSE SITE MAINTENANCE	0	0	0
3826	DEPRECIATION - REFUSE SITES	1,691	1,664	5,000
3832	PURCHASE OF 240L CARTS	3,174	1,000	3,000
3854	NORTHAMPTON REFUSE SITE	51,917	64,244	192,750
3856	KALBARRI REFUSE SITE MAINTENANCE	51,716	69,028	207,100
3858	BINNU REFUSE SITE MAINTENANCE	3,277	8,416	25,275
3860	PORT GREGORY REFUSE SITE MAINTENANCE	1,465	1,964	5,910
3861	LUCKY BAY REFUSE COLLECTION	2,903	7,664	23,000
3892	ADMIN ALLOC TO SANITATION	650	596	1,790
	Total Operating Expenditure	232,839	282,908	848,825
Capital Expenditure				
3304	REFUSE - FURNITURE & EQUIP	0	0	0
SANITATION - OTHER				
Operating Revenue				
3313	GRANTS - OTHER	0	0	0
3323	REFUSE SITE FEES - KALBARRI/NORTHAMPTON	-28,492	-60,000	-60,000
3343	BUSINESS REFUSE KALBARRI	-109,880	-114,570	-114,570
3353	REFUSE FEES - LUCKY BAY	-9,227	-9,227	-9,227
3383	BUSINESS REFUSE OTHER	-25,460	-8,484	-25,460
3403	REIMBURSEMENT- WHARF BINS (GST)	0	0	0
3405	REIMBURSEMENTS - DRUMMUSTER	0	-1,332	-4,000
	Total Operating Revenue	-173,060	-193,613	-213,257
Operating Expenditure				
3722	IND/COMM REFUSE COLLECT	0	0	0
3772	STREET REFUSE COLLECT/LITTER	36,923	38,328	115,000
3774	DRUM MUSTER	860	1,332	4,000
	Total Operating Expenditure	37,783	39,660	119,000

**Schedule Format
2019/2020
Community Amenities - Schedule 10**

	YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
Capital Expenditure			
3305	0	0	0
3335	0	0	0
3336	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>

SANITATION - SEWERAGE

Operating Revenue			
3543	-590	-332	-1,000
3553	-590	-332	-1,000
	<u>-1,180</u>	<u>-664</u>	<u>-2,000</u>

TOWN PLANNING AND REGIONAL DEVELOPMENT

Operating Revenue			
3743	-18,416	-10,000	-30,000
3763	0	-8,332	-25,000
3823	0	-64	-200
3833	0	0	0
3873	0	0	0
	<u>-18,416</u>	<u>-18,396</u>	<u>-55,200</u>

3935	0	0	0
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Operating Expenditure			
3925	0	0	0
4202	31,406	19,752	59,260
4212	5,007	1,876	5,630
4232	245	80	250
4242	941	332	1,000
4252	3,094	1,028	3,094
4262	0	0	0
4272	0	0	0
4282	31,785	29,332	88,000
4302	0	1,664	5,000
4372	5,657	20,664	62,000
4382	17,632	1,332	4,000
4852	102	32	102
4862	0	0	0
4872	5,694	5,224	15,674
	<u>101,563</u>	<u>81,316</u>	<u>244,010</u>

**Schedule Format
2019/2020
Community Amenities - Schedule 10**

	YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
Capital Revenue			
3905	0	0	0
3925	0	0	0
7480	0	0	0
Total Capital Revenue	0	0	0
Capital Expenditure			
4014	0	0	0
OTHER COMMUNITY AMENITIES			
Operating Revenue			
3802	0	0	0
3853	-1,500	-1,164	-3,500
3863	-6,057	-3,000	-9,000
3883	-300	-100	-300
3893	-4,143	-2,332	-7,000
Total Operating Revenue	-12,000	-6,596	-19,800
Operating Expenditure			
4422	6,630	8,628	25,911
4432	773	764	2,300
4442	7,784	7,172	21,552
4452	16,519	15,832	47,500
4462	5,307	6,704	20,150
4492	3,757	2,576	7,755
4572	9,717	6,108	18,352
4582	5,360	10,048	30,170
4592	10,442	10,284	30,865
4652	3,941	5,084	15,273
4732	10,685	11,880	35,673
4742	3,135	7,912	23,763
4752	9,062	6,188	18,595
4802	6,818	5,800	17,440
4807	9,738	12,696	38,099
4812	2,632	2,532	7,624
4766	0	0	0
4842	7,218	4,000	12,000
Total Operating Expenditure	119,520	124,208	373,022
Capital Revenue			
3865	0	0	0

Schedule Format
2019/2020
Community Amenities - Schedule 10

	YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
Capital Expenditure			
3324 KALBARRI CEMETERY DEVELOPMENT	0	0	0
3344 PUBLIC AMENITIES - BUILDINGS	0	36,664	110,000
3354 PUBLIC AMENITIES - OTHER	37,564	24,500	73,500
3360 HORROCKS COMMUNITY CENTRE	0	0	0
Total Capital Expenditure	37,564	61,164	183,500

**Schedule Format
2019/2020
Recreation and Culture - Schedule 11**

	YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
PUBLIC HALLS			
Operating Revenue			
4043	REIMBURSEMENTS -1,697	-1,800	-5,400
4053	CHARGES - HALL HIRE -402	-164	-500
4063	ALLEN COMM. CENTRE -155	-248	-750
	Total Operating Revenue -2,253	-2,212	-6,650
Operating Expenditure			
4672	- PORT GREGORY HALL 1,406	1,096	3,316
4682	- ALMA HALL 322	368	1,122
4692	- BINNU HALL 3,282	3,080	9,276
4702	- RSL HALL 7,521	6,396	19,221
4712	- AJANA HALL 2,132	2,536	7,625
4722	INTEREST ON LOANS PUBLIC HALLS, CIVIC CEN 0	3,588	10,771
4772	- ALLEN COMM. CENTRE 23,617	22,664	68,015
4782	- HORROCKS COMMUNITY KITCHENS 7,369	8,900	26,726
4792	ASSET DEPRECIATION 23,274	22,664	68,000
4832	ADMIN ALLOC TO HALLS 3,474	3,184	9,561
	Total Operating Expenditure 72,397	74,476	223,633
Capital Income			
4625	RSL LOAN FUNDS 0	0	0
Capital Expenditure			
3514	LAND & BUILDINGS 219,790	203,364	610,100
3515	BINNU HALL 0	0	0
3544	PRINCIPAL ON LOANS PUBLIC HALLS, CIVIC CE 0	15,172	45,516
	Total Capital Expenditure 219,790	218,536	655,616
SWIMMING AREAS AND BEACHES			
Operating Revenue			
3973	CONTRIBUTIONS 0	0	0
3975	CONTRIBUTIONS/DONATIONS 0	0	0
4303	RESERVE LEASES - KALBARRI FORESHORE -4,934	-1,644	-4,933
4535	REIMBURSEMENT/CONTRIBUTION 0	0	0
	Total Operating Revenue -4,934	-1,644	-4,933
Operating Expenditure			
3982	ASSET DEPRECIATION 14,060	18,332	55,000
4952	- KALBARRI F/SHORE RES. 54,049	63,968	191,931
4972	- HORROCKS F/SHORE RES. 26,257	21,984	65,984
5012	- PORT GREGORY F/SHORE 632	1,624	4,900
6742	- HORROCKS FORESHORE 2,315	0	0

**Schedule Format
2019/2020
Recreation and Culture - Schedule 11**

	<u>YTD Actual 31/10/2019</u>	<u>YTD Budget 31/10/2019</u>	<u>Annual Budget 30/06/2020</u>
Total Operating Expenditure	97,313	105,908	317,815
Capital Income			
4513 KALBARRI TOURISM SPECIFIED RATE RESERVE	0	0	0
4523 GRANTS	0	0	0
4526 LAND SALES RESERVE	0	0	0
Total Capital Income	0	0	0
Capital Expenditure			
3594 CAR PARK DEVELOPMENT	0	45,140	135,450
3664 FORESHORE INFRASTRUCTURE	10,646	10,800	32,400
3669 LITTLE BAY REDEVELOPMENT	0	0	0
3670 HORROCKS FORESHORE SEAWALL	0	0	0
3674 KALBARRI BOAT RAMP UPGRADE	0	0	0
3684 HORROCKS JETTY	0	0	0
3694 KALBARRI FORESHORE - DUP & BBQ	0	42,432	127,300
4527 MISC GRANT	0	0	0
3672 ZUYTDORP MEMORIAL	0	0	0
Total Capital Expenditure	10,646	98,372	295,150
OTHER RECREATION AND SPORT			
Operating Revenue			
4333 - EDUCATION DEPT - OVAL	-3,111	-1,036	-3,111
4373 CONTRIBUTIONS & DONATIONS	0	0	0
4383 CONTRIBUTIONS	0	0	0
4423 LEASES & RENTALS	-3,221	-1,072	-3,222
4433 INTEREST REIMBURSEMENT	-55	-64	-202
4453 REIMBURSEMENTS- REC. CTRE/GOLF CLUB	-53,046	-20,764	-62,300
Total Operating Revenue	-59,434	-22,936	-68,835
4393 PROFIT/LOSS ON SALE	0	0	0

Schedule Format
2019/2020
Recreation and Culture - Schedule 11

		YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
Operating Expenditure				
4962	- KALBARRI OVAL RESERVE	5,242	14,756	44,311
4969	KALBARRI SKATE PARK	3,929	3,700	11,135
4982	- HORROCKS OVAL RESERVE	1,166	1,084	3,271
4992	- PARKS, RES, GARDENS GEN	92,320	122,100	366,322
4998	PARKS & GARDENS - PORT GREGORY	590	564	1,700
5002	ADMIN ALLOC TO OTHER REC	6,578	6,036	18,108
5022	- LIONS PARK	3,480	7,524	22,600
5032	- BI-CENTENIAL PARK	338	2,428	7,300
5072	NORTHAMPTON COMMUNITY CENTRE	13,869	19,988	59,990
5082	- KALBARRI REC CENTRE	7,545	9,496	28,515
5092	HORROCKS - MATT BURRELL (TENNIS/BOWLS,	1,107	1,088	3,300
5102	INTEREST ON LOANS	0	64	202
5112	NORTHAMPTON BOWLING CLUB	0	0	0
5115	KALBARRI GOLF & BOWLING CLUB	5,119	1,704	5,119
5122	- NORTHAMPTON REC OVAL	26,072	31,272	93,842
5169	NORTHAMPTON SPORTS CLUBS (GOLF/BOWL	4,974	3,196	9,595
5172	ASSET DEPRECIATION	88,800	81,664	245,000
5262	KALBARRI CAMP SCHOOL - BUILDING/GROUN	5,269	2,744	8,242
	Total Operating Expenditure	266,398	309,408	928,552
Capital Revenue				
3735	GRANT REVENUE	0	12,493	12,493
3775	SS LOAN - BOWL CLUBS	0	-1,276	-3,839
4473	GRANTS	0	-44,804	-134,417
7395	TFR FROM KALBARRI TENNIS NETBALL RESERV	0	0	0
	Total Capital Revenue	0	-33,587	-125,763
Capital Expenditure				
3624	PRINCIPAL ON LOANS	0	1,276	3,839
3634	LAND AND BUILDINGS (OTH REC AND SPORT)	24,936	8,664	26,000
3654	SKATE PARK CONSTRUCTION	0	0	0
3714	OTHER INFRASTRUCTURE - KALBARRI/TENNIS	0	0	0
3715	FURNITURE & EQUIPMENT	0	0	0
3716	PARKS & OVALS INFRASTRUCTURE	0	0	0
3734	PLANT & EQUIPMENT	0	0	0
3744	MATCHING CONT - CSRFF	0	0	0
3754	INFRASTRUCTURE RECREATION	0	70,080	210,250
3884	CAR PARK CONSTRUCTION	0	34,456	103,385
	Total Capital Expenditure	24,936	114,476	343,474

TELEVISION AND RADIO REBROADCASTING

Operating Expenditure				
5232	T.V. RECEIVER STATION	0	0	0

**Schedule Format
2019/2020
Recreation and Culture - Schedule 11**

		YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
5242	ASSET DEPRECIATION	0	0	0
	Total Operating Expenditure	0	0	0

LIBRARIES

Operating Revenue				
4613	CHARGES - LOST BOOKS	0	-16	-50
4623	REIMBURSEMENTS	-224	-32	-100
4653	INTERNET ACCESS FEE - KALBARRI	-7	-80	-250
	Total Operating Revenue	-231	-128	-400

Operating Expenditure				
5312	SALARIES	18,065	16,708	50,130
5322	LIBRARY SUPERANNUATION	1,403	1,588	4,770
5332	LIBRARY OPERATING OTHER	3,156	1,916	5,754
5334	LIBRARY INTERNET SERVICE	150	164	500
5342	LIBRARY BUILDING MTCE	737	244	737
5402	ADMIN ALLOC TO LIBRARIES	186	168	510
	Total Operating Expenditure	23,696	20,788	62,401

OTHER CULTURE

Operating Revenue				
0913	REIMBURSEMENT/CONTRIBUTIONS	0	0	0
3735	GRANT REVENUE	0	-12,493	-12,493
4703	150 YEAR CELEBRATIONS - REVENUE (INC BRI	-10	0	0
4713	MOONIEMIA CENTRE REIMB	0	0	0
4743	GRANT REVENUE - INC SENIORS WEEK	0	0	0
4763	GRANTS	0	0	0
4773	CHARGES - OLD POLICE STN	-201	-200	-600
4793	CONTRIBUTIONS/REIMBURSEMENTS	0	0	0
	Total Operating Revenue	-211	-12,693	-13,093

Operating Expenditure				
1712	NORTHAMPTON NEWS BUILDING	744	1,208	3,645
5512	OLD RAILWAY STATION	4,455	9,116	27,385
5522	OLD POLICE STATION	2,431	4,120	12,386
5532	CHIVERTON HOUSE	4,954	5,144	15,469
5542	OLD SCHOOL SITE	2,689	1,144	3,445
5552	KALBARRI ART & CRAFT CNTR	991	580	1,751
5562	RAILWAY CARRIAGE - NORTHAMPTON	0	0	0
5572	HIST PROJECTS/HERITAGE SITES	1,600	1,332	4,000
5582	OLD ROADS BOARD BUILDING	744	764	2,315
5592	LYNTON HISTORICAL SITE	13,726	5,184	15,575
5612	GWALLA CEMETERY	0	0	0
5652	ASSET DEP'N CULTURE	9,738	9,332	28,000

**Schedule Format
2019/2020
Recreation and Culture - Schedule 11**

		YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
5662	GRANT EXP - INC SENIORS WEEK ETC	0	0	0
5682	LOT 175 KAIBER ST KALBARRI (EX ST JOHNS BL	1,387	1,424	4,291
	Total Operating Expenditure	43,459	39,348	118,262

**Schedule Format
2019/2020
Transport - Schedule 12**

	YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
CONSTRUCTION OF ROADS, BRIDGES AND DEPOTS			
Capital Expenditure			
5030	217,920	104,620	313,900
5034	9,007	8,264	24,792
5060	2,289	166,764	500,337
5090	24,003	99,128	297,403
5130	13,289	10,000	30,000
5150	0	0	0
5180	0	0	0
5204	0	0	0
5210	333,228	208,508	625,544
5214	222,127	154,536	463,640
5215	0	0	0
5224	20,360	13,708	41,130
Total Capital Expenditure	842,223	765,528	2,296,746
Capital Revenue			
5205	-75,000	-151,160	-453,484
5206	0	0	0
5207	0	0	0
5209	-146,326	-146,326	-146,326
5481	-234,448	-102,220	-306,666
5561	0	0	0
5208	0	0	0
5483	-178,800	-149,000	-447,000
7485	0	0	0
Total Capital Revenue	-634,574	-548,706	-1,353,476
MAINTENANCE OF ROADS, BRIDGES AND DEPOTS			
Operating Expenditure			
3994	350,707	338,332	1,015,000
5820	0	0	0
5850	455,034	491,916	1,475,774
5860	7,010	3,000	9,010
5910	7,201	4,936	14,842
5920	500	664	2,000
5930	14,352	13,860	41,626
5950	244	156	489
5960	34,252	40,000	120,000
5980	0	0	0
5982	4,440	4,072	12,222
5990	153,437	143,664	431,000
5992	3,514	2,572	7,716
6000	0	0	0

Schedule Format
2019/2020
Transport - Schedule 12

		YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
6002	REFUND OF OVERPAYMENT - MAIN ROADS OI	0	0	0
6262	MISC DEPOT/YARDS (EX APB DEPOT)	0	0	0
	Total Operating Expenditure	1,030,691	1,043,172	3,129,679

Operating Revenue

6223	CONTRIBUTION (INC STREET LIGHTING)	0	-1,248	-3,750
6281	- MRD MAINTENANCE	-172,575	-172,575	-172,575
6351	DIRECTIONAL ADVERT SIGNS	0	0	0
	Total Operating Revenue	-172,575	-173,823	-176,325

ROAD PLANT PURCHASES

Operating Expenditure

3610	LESS PLANT DEPN WRITTEN BACK	-73,402	-60,000	-180,000
4275	PROCEEDS SALE OF ASSETS	0	0	0
	Total Operating Expenditure	-73,402	-60,000	-180,000

4265	CONTRIBUTIONS	0	0	0
4285	- UTILITIES (PROCEEDS OF TRADE)	0	-5,664	-8,500
4315	- MACHINERY (PROCEEDS OF TRADE)	0	-53,332	-80,000
4345	LOAN LIABILITY - PLANT	0	0	-365,000
4395	DISPOSAL OF VEHICLES (P/L)	0	19,000	28,500
4405	DISPOSAL OF MACHINERY (P/L)	0	-5,664	-8,500
		0	-45,660	-433,500

Capital Expenditure

4034	LAND & BUILDINGS	0	0	0
4214	ROAD PLANT/MACHINERY	0	171,664	515,000
4224	UTILITIES (VEHICLES)	29,334	54,100	162,300
4234	TRUCKS	0	0	0
4244	BULLDOZER	0	0	0
4254	OTHER EQUIPMENT	0	0	0
	Total Capital Expenditure	29,334	225,764	677,300

AERODROMES

Operating Revenue

5113	CHARGES - LANDING FEES	-1,431	-944	-2,840
5133	HANGAR SITE LEASE	-1,001	-332	-1,001
	Total Operating Revenue	-2,432	-1,276	-3,841

Operating Expenditure

5902	ADMIN ALLOCATED TO AERODROMES	703	644	1,934
5912	ASSET DEPRECIATION	18,361	18,332	55,000
5932	KALBARRI AIRPORT MTCE	16,614	13,004	39,042
	Total Operating Expenditure	35,677	31,980	95,976

**Schedule Format
2019/2020
Transport - Schedule 12**

		YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
	Capital Revenue			
5163	Airport Reserve	0	0	0

**Schedule Format
2019/2020
Economic Services - Schedule 13**

	YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
RURAL SERVICES			
<i>Operating Revenue</i>			
5513	0	0	0
<i>Operating Expenditure</i>			
6232	0	0	0
TOURISM AND AREA PROMOTION			
<i>Operating Revenue</i>			
5543	0	0	0
5563	-67,169	-67,170	-67,170
5573	0	-1,580	-4,750
5583	0	0	0
5593	-30,202	-10,000	-30,000
5603	-37,304	-28,332	-85,000
5613	-5,439	-5,000	-15,000
	-140,115	-112,082	-201,920
<i>Operating Expenditure</i>			
6312	9,484	8,700	26,107
6352	2,649	4,620	13,875
6372	58,687	42,092	126,300
6392	8,399	8,332	25,000
6402	48,452	46,292	138,911
	127,672	110,036	330,193
<i>Capital Income</i>			
5005	0	0	0
5035	0	0	0
	0	0	0
5045	0	0	0
<i>Capital Expenditure</i>			
5016	0	0	0
5054	55,047	6,664	20,000
	55,047	6,664	20,000
BUILDING CONTROL			
<i>Operating Revenue</i>			
5653	-12,486	-6,664	-20,000
5673	-2,574	-1,000	-3,000
5713	-279	-1,000	-3,000
5733	0	0	0
	-15,339	-8,664	-26,000

**Schedule Format
2019/2020
Economic Services - Schedule 13**

		YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
	<i>Operating Expenditure</i>			
5195	DISPOSAL OF ASSET	0	0	0
6412	SALARIES	19,463	22,068	66,210
6422	BUILDING SUPERANNUATION	0	3,420	10,260
6432	VEHICLE RUNNING EXPENSES	1,009	1,164	3,500
6442	CONTROL EXPENSES OTHER	11,314	7,044	21,160
6472	BUILD CONTROL BUILD MAIN	77	24	77
6492	ASSET DEPN -ECON SERV BUI	4,044	4,000	12,000
6512	ADMIN ALLOC TO BUILD CONT	2,100	1,924	5,779
	<i>Total Operating Expenditure</i>	38,006	39,644	118,986
	<i>Capital Revenue</i>			
5175	PROCEEDS SALE OF ASSETS	0	0	0
5185	P/L ON SALE OF ASSET	0	0	0
	<i>Capital Expenditure</i>			
5124	PLANT AND EQUIPMENT	0	0	0
OTHER ECONOMIC SERVICES				
	<i>Operating Revenue</i>			
5933	REIMBURSEMENTS	-10	-664	-2,000
5943	GRANT - LIVING COMMUNITIES PROGRA	0	0	0
5973	LIA (KITSON CIRCUIT) UNITS ANNUAL RE	-31,134	-11,136	-33,420
5983	ELECTRICITY SUPPLY REIMBU	0	0	0
5993	PT GREGORY SPEC AREA RATE	-14,260	-3,752	-11,260
	<i>Total Operating Revenue</i>	-45,404	-15,552	-46,680
	<i>Operating Expenditure</i>			
6752	- PORT GREGORY	5,749	4,032	12,131
6812	KITSON CIRCUIT LIA INDUSTRIAL UNITS P	1,941	2,220	6,679
	<i>Total Operating Expenditure</i>	7,690	6,252	18,810

**Schedule Format
2019/2020
Other Property and Services - Schedule 14**

		YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
PRIVATE WORKS				
Operating Revenue				
6153	- PLANT HIRE	-3,211	-6,664	-20,000
Operating Expenditure				
6912	PRIVATE WORKS - SCH 14	713	6,660	20,000
OTHER PROPERTY AND SERVICES				
Operating Revenue				
5623	LEASE FEES - HALF WAY BAY COTTAGES	-16,000	-5,332	-16,000
6590	SELF SUPPORTING LOAN INTEREST REIMBURSEMENT	0	-6,852	-20,565
6653	NEW OTHER PROPERTY AND SERVICES	0	0	0
7045	NORTHAMPTON LIA (EX MWDC GRANT ETC)	0	0	0
	Total Operating Revenue	-16,000	-12,184	-36,565
Operating Expenditure				
5633	GRANTS & CONTRIBUTIONS	0	0	0
6659	INTEREST ON LOANS - CEO HOUSE (SELF SUPPORT)	10,476	6,852	20,565
6768	HALF WAY BAY COTTAGES	0	0	0
	Total Operating Expenditure	10,476	6,852	20,565
7025	PROFIT / LOSS ON SALE	0	0	0
7065	LOSS ON LAND HELD FOR RESALE VALUE	0	0	0
Capital Revenue				
5633	GRANTS & CONTRIBUTIONS	0	0	0
6591	SELF SUPPORTING LOAN - REIMB CEO PRINCIPAL LOAN LIABILITY	0	-6,000	-18,010
7015	PROCEED FROM SALE ASSET	0	0	0
7035	NORTHAMPTON INDUSTRIAL UNITS TFR TO MUNI	0	0	0
7490	LAND DEVELOPMENT RESERVE TRANSFER TO MUNI	50,000	0	0
7500	Total Capital Revenue	50,000	0	0
6654	SALE / DISPOSAL ACCOUNT	0	0	0
Capital Expenditure				
6574	SUBDIVISIONS	0	0	0
6758	NORTHAMPTON INDUSTRIAL UNITS	0	0	0
6592	PRINCIPAL ON LOANS - CEO HOUSE (SELF SUPPORT)	8,844	6,000	18,010
6664	LOAN PAYMENT	0	0	0
	Total Capital Expenditure	8,844	6,000	18,010

**Schedule Format
2019/2020
Other Property and Services - Schedule 14**

	YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
PUBLIC WORKS OVERHEADS			
Operating Expenditure			
7112	46,793	46,080	138,250
7122	157	24	77
7132	4,036	4,264	12,810
7142	4,093	3,332	10,000
7152	99,395	96,856	290,574
7162	67,679	100,000	300,000
7172	89,250	29,748	89,250
7182	21,467	6,664	20,000
7192	11,555	6,664	20,000
7232	2,763	2,532	7,606
7242	12,503	8,328	25,000
7252	50	832	2,500
7282	2,125	2,832	8,500
7302	-305,140	-308,188	-924,567
	56,725	-32	0

PLANT OPERATION			
Operating Revenue			
6323	0	0	0
6423	-136	0	0
6433	-62	-332	-1,000
6443	-16,506	-20,000	-60,000
	-16,704	-20,332	-61,000
Operating Expenditure			
7312	6,590	100,000	300,000
7322	19,930	10,000	30,000
7332	72,223	74,996	225,000
7342	45,055	41,328	124,000
7352	49,372	16,652	49,962
7362	5,894	6,220	18,660
7382	1,095	1,004	3,013
7502	-224,482	-250,208	-750,635
	-24,324	-8	0

**Schedule Format
2019/2020
Other Property and Services - Schedule 14**

		YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
MATERIALS (ASSETS)				
Capital Expenditure				
6620	MATERIALS PURCHASED	0	0	0
6630	STOCK RECEIVED CONTROL	82,525	0	0
6750	LESS MATERIALS ALLOCATED	0	0	0
	Total Capital Expenditure	<u>82,525</u>	<u>0</u>	<u>0</u>
SALARIES AND WAGES				
Operating Revenue				
6941	REIMB. - WORKERS COMPENS.	0	-1,664	-5,000
Operating Expenditure				
6810	GROSS SALARIES FOR YEAR	419,006	373,504	1,120,520
6820	GROSS WAGES FOR YEAR	743,276	685,772	2,057,322
6830	WORKERS COMPENSATION	17,157	0	0
6890	SALARIES ALLOC FRM SCH 20	-419,006	-373,504	-1,120,520
6900	WAGES ALLOC FRM SCH 20	-746,197	-685,772	-2,057,322
	Total Operating Expenditure	<u>14,237</u>	<u>0</u>	<u>0</u>

**Schedule Format
2019/2020
Funds Transfers/Reserve Funds**

RESERVE BANK ACCOUNTS

**Ytd Balance
31/10/2019**

0741	REFUSE MANAGEMENT BANK	0
0861	LEAVE RESERVE BANK	251,703
0801	ROADWORKS RESERVE BANK	27,916
0821	KALBARRI AERODROME BANK	85,345
0841	COMP & OFFICE EQUIP BANK	33,084
0881	HOUSE & BUILDING RESERVE	120,140
0871	KAL AGED PERSONS ACCOMM RESRV	58,694
0761	TOURISM INFRASTRUCTURE RESERVE BANK	100,000
0911	NPTON AGED PERSONS BANK	0
0961	TPS REVIEW RESERVE	0
0811	KALBARRI PARKLAND REDEVELOPMENT RESEF	0
0831	PLANT RESERVE BANK	0
0851	SPORT & RECREATION RESERVE	0
0893	PORT GREGORY WATER SUPPLY RESERVE	36,500
0791	PUBLIC AMENITIES RESERVE	0
1871	COASTAL MANAGEMENT RESERVE	0
0731	KAL TOURISM SPEC RATE RES	0
0891	FOOTPATH RESERVE	0
0901	TOWNSCAPE CARPARK RESERVE	0
0965	NORTHAMPTON INDUSTRIAL UNITS RESERVE	0
0091	MAJOR LAND TRANS BANK	301,242
0975	150TH ANNIVERSAY RESERVE BANK	0
1881	KAL BARRI TENNIS NETBALL RESERVE BANK	0
Total		1,014,624

**Schedule Format
2019/2020
Trust Funds**

TRUST FUND

	YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
EXPENSES			
8260	0	0	0
8280	0	0	0
8300	500	0	0
8320	0	0	0
8330	0	0	0
8340	0	0	0
8350	0	0	0
8360	0	0	0
8380	0	0	0
8390	0	0	0
8400	0	0	0
8420	1,400	0	0
8422	0	0	0
8430	0	0	0
8440	-3,036	0	0
8450	0	0	0
8460	0	0	0
8470	0	0	0
8480	0	0	0
8490	0	0	0
8500	0	0	0
8510	5,519	0	0
8520	0	0	0
8530	0	0	0
8540	0	0	0
8550	0	0	0
8560	0	0	0
8570	0	0	0
8580	0	0	0
8590	0	0	0
8602	0	0	0
8610	0	0	0
8620	0	0	0
8630	0	0	0
8640	770	0	0
8650	0	0	0
8660	0	0	0
8670	0	0	0
8680	0	0	0
8690	0	0	0
8700	0	0	0
8710	0	0	0
8720	0	0	0
8730	0	0	0

	YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
8740	NPTON TOWNSCAPE EXPENSE	0	0
8750	ROADWISE AWARD FUNDRAISER - EXPENSE	0	0
8760	KALBARRI T/SCAPE FUNDS - EXPENSE	0	0
8770	GWALLA WALLS FUND - EXPENSE	0	0
8780	RSL HALL KEY BOND - EXPENSE	420	0
8790	SAFER NPTON RDWISE FUNDS - EXPENSE	0	0
8800	PORT GREG/HORROCKS RD DEV - EXPENSE	0	0
8810	NABAWA RD FUNDING - EXPENSE	0	0
8820	AGED PERSONS UNITS BONDS - EXPENSE	0	0
8830	HORROCKS SKATE PARK - EXPENSE	0	0
8840	DEPT OF TPT (SPECIAL PLATES) - EXPENSE	200	0
8850	AGED UNITS RENTAL - EXPENSE	0	0
8860	BRB LEVY - EXPENSE	4,708	0
8870	KALBARRI SALLYS TREE PLAYGROUND - EXPENSE	0	0
8880	CDO GRANT - EXPENSE	0	0
8891	PEET PARK DONATIONS - EXPENSE	0	0
8893	AUCTION - EXPENSE	0	0
8896	KIDSPORT - EXPENSE	0	0
8897	NCCA - EXPENSE	22,235	0
8899	COMMUNITY SKATE PARK - EXPENSE	0	0
8901	HORROCKS MEMORIAL WALL - EXPENSE	175	0
8903	ONELIFE NORTHAMPTON - EXPENSE	0	0
8906	KALBARRI CAMP SCHOOL - EXPENSE	0	0
	TOTAL EXPENSES	32,892	0
	INCOME		
8261	RETENTIONS - INCOME	0	0
8281	RENTAL HOUSING BONDS - INCOME	-1,400	0
8301	FOOTPATH DEPOSITS - INCOME	-1,000	0
8311	SPARE - INCOME	0	0
8321	TAXATION INSTALMENTS - INCOME	0	0
8331	MISCELLANEOUS GOVT GRANT - INCOME	0	0
8341	KALBARRI YAC FUNDS - INCOME	0	0
8351	KALBARRI AIRPORT SECURITY - INCOME	0	0
8361	WA SENIORS - INCOME	0	0
8381	GALENA DONATIONS - INCOME	0	0
8391	SALE OF LAND (OUTSTANDING RATES) - INCOME	0	0
8401	CEMETERY FUNDRAISING - INCOME	0	0
8421	COMMUNITY BUS BOND INCOME	-1,000	0
8423	WILA GUTHARRA - INCOME	0	0
8431	RSL KALBARRI MEMORIAL - INCOME	-19,342	0
8441	RATES OVERPAID - INCOME	0	0
8451	UNCLAIMED MONIES - INCOME	0	0
8461	LEASE PAID IN ADVANCE - INCOME	0	0
8471	MISCELLANEOUS DEPOSITS - INCOME	-80	0
8481	NOMINATION DEPOSITS - INCOME	-160	0
8491	INTEREST ON HOUSING BOND - INCOME	0	0
8501	SPARE - INCOME	0	0
8511	BUILDING TRAINING FUND - INCOME	-18,461	0
8521	FOOTPATHS/CYCLEWAYS - INCOME	0	0

	YTD Actual 31/10/2019	YTD Budget 31/10/2019	Annual Budget 30/06/2020
8531	INTEREST ON F/PATH INVEST - INCOME	0	0
8541	TRANSPORTABLE HOUSE BONDS - INCOME	0	0
8551	BURN OFF FEES - INCOME	0	0
8561	HORROCKS WATER SUPPLY - INCOME	0	0
8571	SALE OF HISTORICAL BOOKS - INCOME	0	0
8581	TIP KEY BOND - INCOME	0	0
8591	HERITAGE GRANTS - INCOME	0	0
8601	REDONE (KALBARRI SHELTERS) - INCOME	0	0
8611	CONSERVATION INCENTIVES - INCOME	0	0
8621	TOWNSCAPE PROCESS RECORD - INCOME	0	0
8631	DROUGHT/FLOOD RELIEF FUND - INCOME	0	0
8641	SPECIAL ISSUE LICENSE PLATES - INCOME	-200	0
8651	GALENA MANAGEMENT PLAN - INCOME	0	0
8661	LCDC-LAND PLAN PROJECT - INCOME	0	0
8671	DOLA FOOTPATH GRANT - INCOME	0	0
8681	SPORT & REC STUDY KALBARRI - INCOME	0	0
8691	COASTWEST GRANTS - INCOME	0	0
8701	PORT KALB RETENTION FUNDS - INCOME	0	0
8711	FERAL ERADICATION GRANT - INCOME	0	0
8721	BINNU TOWNSITE BORE MONEY - INCOME	0	0
8731	LANDSCAPING DOLA - INCOME	0	0
8741	NPTON TOWNSCAPE - INCOME	0	0
8751	ROADWISE AWARD FUNDRAISER - INCOME	0	0
8761	KALBARRI T/SCAPE FUNDS - INCOME	0	0
8771	GWALLA WALLS FUND - INCOME	0	0
8781	RSL HALL KEY BOND - INCOME	0	0
8791	SAFER NPTN RDWISE FUND - INCOME	0	0
8801	PORT GREG/HORROCKS RD DEV - INCOME	0	0
8811	NABAWA ROAD FUNDING - INCOME	0	0
8821	AGED PERSONS UNITS BONDS - INCOME	0	0
8831	HORROCKS SKATE PARK - INCOME	0	0
8841	DEPT TPT (SPECIAL PLATES) - INCOME	-110	0
8851	AGED UNITS RENTAL - INCOME	0	0
8861	BRB LEVY - INCOME	0	0
8871	KALBARRI SALLYS TREE PLAYGROUND - INCOME	0	0
8881	CDO GRANT - INCOME	0	0
8890	PEET PARK DONATIONS - INCOME	0	0
8892	AUCTION - INCOME	0	0
8894	PUBLIC OPEN SPACE (POS) - INCOME	0	0
8895	KIDSPORT - INCOME	0	0
8898	NCCA - INCOME	0	0
8900	COMMUNITY SKATE PARK - INCOME	0	0
8902	HORROCKS MEMORIAL WALL - INCOME	-250	0
8904	ONELIFE NORTHAMPTON - INCOME	0	0
8905	KALBARRI CAMP SCHOOL - INCOME	0	0
	TOTAL INCOME	-42,003	0
	Trust Fund Movement	-9,111	0
0711	TRUST FUND BANK	8,611	
	Difference	-500	

ADMINISTRATION & CORPORATE REPORT

7.5.1	OCTOBER AGENDA – ITEM 7.3.5 – TOWN PLANNING REPORT	2
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7.5.1 OCTOBER AGENDA – ITEM 7.3.5 – TOWN PLANNING REPORT

FILE REFERENCE:	10.6.1.3
DATE OF REPORT:	1 November 2019
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to endorse the removal of agenda pages for Item 7.3.5 in relation to objections received due to the discovery that those objections are false.

BACKGROUND:

The October 2019 Town Planning Report, Agenda Item 7.3.5, referred to a planning approval for Finlay's in relation to additional patrons. The matter was referred to Council due to three objections being received.

As per the CEO's advice to Councillors on the 1st November 2019, it has been proven that the submissions from Raelene Latheam and Steve MacKenzie are not from those persons but from someone imposing as them. We are yet to establish if the submission from Bev Kemp is also fraudulent as is the same letter/print style and format with no signature.

If this was known before the October meeting the agenda item would not have been presented as the matter would have only been presented if genuine objections were received, if no objections then the staff had the delegated authority to approve the application.

This issue is concerning, and we are putting in steps to hopefully not have this situation arising again.

As a result of the above this agenda item has been removed from the formal website agenda and minute book and Council is requested to endorse this action.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – the Act only relates to change in minutes and not agenda pages within minutes. There is no change to the minute as the application was approved.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.1

That the removal of Agenda pages for Item 7.3.5 of the Town Planning Report from the minute book and Council web page by the CEO as a result of the discovery of those objections within the report being false, be endorsed

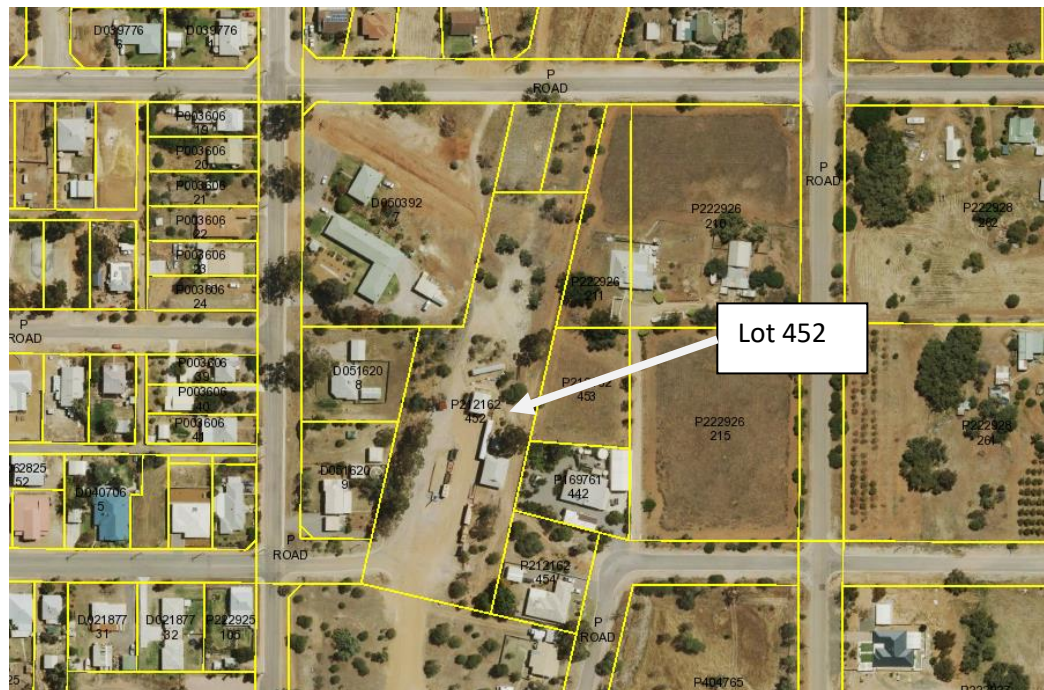
7.5.2 LEASE – NORTHAMPTON MEN'S SHED

LOCATION:	Lot 452, Mary Street, Northampton
FILE REFERENCE:	9.1.4
DATE OF REPORT:	30 October 2019
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Draft plan of area.

SUMMARY:

Council to approve entering into a lease for a portion of Lot 452 Mary Street, Northampton for use by the Northampton Men's Shed.

LOCALITY PLANS:



BACKGROUND:

The Northampton Men's Shed have been operating from the Heritage Railway Precinct now for some time and have a "Use Agreement" with Council to utilise the premises subject to the heritage values of the site being maintained. The men's shed operate their activities from the ex-fire station shed on the site.

As Council is aware, they are seeking funding for extension of the shed to accommodate their space needs, however Lotterywest have now advised that they will not support a grant unless the group has legal tenure over the area in the form of a lease agreement. The men's shed have subsequently requested a lease for an area at the site.

COMMENT:

The entering into a lease is normal practice for Council and community groups. In this case the lease area will not include the heritage areas of the railway precinct but that of the shed and extension to the north to accommodate shed extensions and storage, as per Appendices 1.

Advice from the heritage advisor has been received and there are no heritage impediments for the shed extension to the north of the existing shed however no such extensions will be supported south of the shed in the main heritage area.

The men's shed have taken over the maintaining and management of the railway precinct since the ending of the "Friends of the Railway" group.

A lease is supported, and Council is requested to approve a lease for a period of 10 years with a 10 year renewal option. It is considered that as this group is relatively new in their operations that a up front 21 year term is not feasible.

The lot is owned freehold by the Council therefore no Minister for Lands approvals are required for this lease.

FINANCIAL & BUDGET IMPLICATIONS:

As in all cases involving community groups, Council has covered the costs for lease agreement preparation and registration. With this lease there will be an additional cost for the survey of the area to be within the lease, estimated cost for this overall process is \$2,000 to \$3,000.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – Section 3.58 and Regulations

Council can determine that there is no requirement to advertise this lease renewal as under the *Local Government (Functions and General) Regulations 1996* it is considered that the land is of no use to any other person and therefore is exempt from advertising requirements.

The regulation states:

30. Dispositions of property excluded from Act s. 3.58
- (1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.
- (a) the land is disposed of to an owner of adjoining land (in this paragraph called the *transferee*) and —
- (i) its market value is less than \$5 000; and
 - (ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;
- (2) A disposition of land is an exempt disposition if —
- (b) the land is disposed of to a body, whether incorporated or not —
- (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
 - (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.2

That Council approve of the lease of portion of Lot 452 Mary Street as per proposed draft lease area to the Northampton Men's Shed Inc for a period of 10 years with a further 10 year renewal option.

APPENDICES 1 – Draft Plan of Lease Area



7.5.3 REQUEST FOR FUNDING – KALBARRI HOLIDAY GUIDE 2020

FILE REFERENCE:	13.2.2
CORRESPONDENT:	Kalbarri Visitors Centre
DATE OF REPORT:	4 November 2019
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to determine if it wishes to contribute towards a feature within the Kalbarri Holiday Guide 2020.

BACKGROUND:

In 2018/19 Council contributed towards a promotion of other areas of the Shire within the Kalbarri Holiday Guide of \$3,300 to assist with the production of the guide. The provision was subsequently approved in the 2018/19 Budget.

The KVC produces approximately 60,000 holiday guides annually to promote Kalbarri and some other parts of the Shire of Northampton. However, the “surrounding areas” are not overly promoted and with their publication the KVC consider that placing other areas of the shire within the planner will increase visitor awareness to these areas.

Unfortunately there is limited evidence of the promotion of other areas of the Shire, apart from information provided at the Northampton Visitors Centre and by individual tour/business operators. No other formal promotion like Kalbarri undertakes occurs for the balance of the shire.

COMMENT:

The KVC has now submitted a request if the Council can again assist with a further contribution of \$3,300 for the production of the guide for 2019/20.

No earlier request was received prior to the adoption of the 2019/20 Budget for the above and it was not known at the 2018/19 Budget meeting that this would be an ongoing commitment.

FINANCIAL & BUDGET IMPLICATIONS:

The cost to produce the planner is estimated at \$58,000 of which it is partially funded through the Specified Area Rate on the Kalbarri townsite. In addition there is a cost for warehouse and distribution fees of \$15,000.

Further within the 2019/20 Budget Council approved an additional \$15,000 in the KVC operational grant and would consider that this increase would adequately cover the guide publication considering the cost for its publication has only increased by \$4,000 as per the advice provided by the KVC.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Community Strategic Plan 2016-2026

A key strategy of the plan is “Increase support for tourism across the shire and enable tourism to become a major and sustainable industry for the shire.”

STATUTORY IMPLICATIONS:

Local Government Act 1995 – Section 6.8, authorising unbudgeted expenditure.

VOTING REQUIREMENT:

Absolute Majority Required: - As there is no provision for this expenditure within the 2019/2020 Budget, Council needs to approve the expenditure by an absolute majority as per Section 6.8 of the Local Government Act 1995.

OFFICER RECOMMENDATION – ITEM 7.5.3

For Council determination.

7.5.4 HORROCKS CARAVAN PARK REDEVELOPMENT

LOCATION:	Lot 121, Crown Reserve 29152, Glance Street, Horrocks
FILE REFERENCE:	10.5.1.3
CORRESPONDENT:	Halsall & Associates
DATE OF REPORT:	5 November 2019
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to consider approving the demolition of the eastern ablution block and replace with a new ablution block, subject to required approvals and conditions, at the Horrocks Caravan Park.

LOCALITY PLANS:



BACKGROUND:

At the August 2016 Council meeting, Council gave approval for an overall redevelopment of the Horrocks Caravan Park. Part of that redevelopment was the upgrade of existing ablutions including laundry areas.

Within the original application, the lessee intended to renovate the eastern ablution block. Upon review of this building they consider it may be better to

demolish the existing building and rebuild a new brick ablution and in doing so provide a small increase in the number of facilities as well as new laundry facilities.

Whilst the old building is being demolished and the new building being built in the same location, they are proposing a temporary ablution block to be located on two caravan/camping sites near the existing building and connected to the existing septic facilities.

COMMENT:

Reserve 29152 is a crown reserve with a Management Order drawn in favour of the Northampton Shire Council for the purpose of caravan park with power to lease. With the reserve being leased to Summerstar the ablution buildings are a Council asset and therefore Council endorsement of the above proposal is required before any demolition licence, planning approval and building approvals can be issued.

From a Health/Building perspective there are no concerns with the proposal and at this early stage there are no Town Planning concerns as the lessee is only seeking approval to demolish Council property which Council can approve subject to a demolition licence being issued.

The new ablution block will at the end of the lease become an asset of the Councils.

FINANCIAL & BUDGET IMPLICATIONS:

There are no financial implications for Council in this matter.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.4

That Council approve of the demolition of the eastern ablution block at the Horrocks Caravan Park to allow for the construction of a new ablution block subject to a demolition licence being approved and for the proposed new ablution block the submitting of a development application for assessment and approval and building permit being approved.

7.5.5	NORTHAMPTON CEMETERY UPGRADES	
	LOCATION:	Northampton Cemetery
	FILE REFERENCE:	10.2.1
	DATE OF REPORT:	6 November 2019
	REPORTING OFFICER:	Garry Keeffe
	APPENDICES:	1. Plan of Cemetery memorial Tree Area

SUMMARY:

Council to consider utilising surplus funds from the cemetery fence installation on stage 1 of the memorial tree area at the Northampton cemetery

LOCALITY PLANS:

Refer Appendices 1.

BACKGROUND:

At the 19th July 2019 meeting, Council approved a request from the Northampton Friends of the Cemetery for the preparation of a concept plan for the Northampton Cemetery’s Memorial Tree and contributed \$500 for this purpose. The adopted plan by the group is at Appendices 1.

The estimated cost of stage 1, being the first part of the brick paving, including new cement kerbing, has a cash cost estimate of \$12,500. Stage 2 which incorporates the shelter and additional paving has not been costed at this stage.

The Friends of the Cemetery are currently raising funds to assist with the project.

COMMENT:

In 2019/20 Council approved the replacement of a portion of the cemetery boundary fence, being the Onslow street side, with the Stone Street fence to be replaced in 2020/21.

The estimate for the fence replacement for 2019/20 was \$48,500 and was based on using a per meter rate from the overall cost of the fence replacement. The actual cost was \$37,564, a budget savings of \$10,936.

The contractor advised that in his original estimate he also made provision for the old fence removal and disposal, which they did not undertake.

With this savings it is recommended that Council progress with Stage 1 of the memorial tree area and approve the additional expenditure of \$1,564 (estimate) to complete the works.

By undertaking stage 1 the Friends of the Cemetery can then concentrate on Stage 2.

FINANCIAL & BUDGET IMPLICATIONS:

Financial implications are that a change of purpose of funds within the budget is required and approval for additional funds for the project which is not within the 2019/20 adopted budget.

STATUTORY IMPLICATIONS:

Local Government Act 1995 – Section 6.8, authorising unbudgeted expenditure.

VOTING REQUIREMENT:

Absolute Majority Required: - As there is no provision for this expenditure within the 2019/2020 Budget, Council needs to approve the expenditure by an absolute majority as per Section 6.8 of the Local Government Act 1995

OFFICER RECOMMENDATION – ITEM 7.5.1

That Council approve the progressing of Stage 1 of the Northampton Cemetery memorial tree area at an estimated cost of \$12,500 by utilising surplus funds of \$10,936 from the cemetery fence installation works and approve additional expenditure of an estimated \$1,564.

APPENDICES 1 – Plan of proposed Memorial Tree Area

