

TABLE OF CONTENTS

4.1	OPENING	3
4.2	PRESENT	3
4.2.1	LEAVE OF ABSENCE	3
4.2.2	APOLOGIES	3
4.3	QUESTION TIME	3
4.4	DISCLOSURE OF INTEREST	4
4.5	CONFIRMATION OF MINUTES	4
4.5.1	CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 15 TH MARCH 2019	4
3.5.2	BUSINESS ARISING FROM MINUTES	4
4.6	RECEIVAL OF MINUTES	4
4.6.1	ANNUAL BUSH FIRE ADVISORY COMMITTEE MEETING 13 TH MARCH 2019	4
4.7	WORKS & ENGINEERING REPORT	5
4.7.1	INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 7.1.1)	5
4.8	HEALTH & BUILDING REPORT	5
4.8.1	BUILDING APPROVALS (ITEM 7.2.1)	5
4.9	TOWN PLANNING REPORT	5
4.9.1	SCHEME AMENDMENT NO. 5 TO LOCAL PLANNING SCHEME NO. 10 (NORTHAMPTON) (ITEM 7.3.1)	5
4.9.2	REQUEST TO PURCHASE A PORTION OF LOT 9501 NORTH COURT, HORROCKS (ITEM 7.3.2)	6
4.9.3	REQUEST TO WAIVE DEVELOPMENT APPLICATION FEES (ITEM 7.3.3)	7
4.9.4	PROPOSED DEVELOPMENT APPROVAL AND LICENSE AGREEMENT – MOBILE FOOD VEHICLE – JETTY FISH TRUCK – RESERVE 52436 GREY STREET, KALBARRI (ITEM 7.3.4)	7
4.9.5	SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.5)	9
4.10	FINANCE REPORT	10
4.10.1	ACCOUNTS FOR PAYMENT (ITEM 7.4.1)	10
4.10.2	MONTHLY FINANCIAL STATEMENTS – MARCH 2019 (ITEM 7.4.2)	10
4.10.3	2018/2019 BUDGET REVIEW	10
4.11	ADMINISTRATION & CORPORATE REPORT	11
4.11.1	TENDERS – RSL HALL EXTENSIONS (ITEM 7.5.1)	11

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Northampton on
17th April 2019**

4.1.1.2	PINK LAKE VIEWING AREAS (ITEM 7.5.2)	11
4.1.1.3	CRICKET PITCH COVER (ITEM 7.5.3)	11
4.1.2	SHIRE PRESIDENT'S REPORT	12
4.1.3	DEPUTY PRESIDENT'S REPORT	12
4.1.4	COUNCILLORS' REPORTS	12
4.1.4.1	CR PIKE	12
4.1.4.2	CR SMITH	12
4.1.4.3	CR Stock-Standen	12
4.1.5	NEW ITEMS OF BUSINESS	13
4.1.5.1	KALBARRI MARKET DAY	13
4.1.5.2	NORTHAMPTON CEMETERY IMPROVEMENTS	13
4.1.6	NEXT MEETING OF COUNCIL	14
4.1.7	CLOSURE	14

4.1 OPENING

The President thanked all Councillors, staff and gallery present for their attendance and declared the meeting open at 1.00pm.

4.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr T Carson		Northampton Ward
Cr R Suckling		Northampton Ward
Cr T Hay		Northampton Ward
Cr S Smith		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Cr D Pike		Kalbarri Ward
Cr S Stock-Standen		Northampton Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	

4.2.1 LEAVE OF ABSENCE

Nil

4.2.2 APOLOGIES

Nil

4.3 QUESTION TIME

Frank Mauger addressed the meeting in relation to the condition of Parker/Wundi Roads. Claimed roads are in a dangerous condition and needs urgent works and requested Councillors to inspect the road.

Cr Simkin responded advising that as requested the Council will inspect the road. Further advised that Council endeavours to maintain its entire road network to the best of its ability and within the current resources it has.

CEO advised that a submission has been received for the upgrade to bitumen sealing of a portion of Parker Road for consideration within the Corporate Business Plan (CBP) review. Costings for such improvements are being undertaken and will be presented to the Council for determination when they review the CBP.

4.4 DISCLOSURE OF INTEREST

4.4.1 ADMINISTRATION & CORPORATE ITEM 7.5.2

Cr Hay advised that the correspondence received in relation to Pink Lake that has been reported on in Item 7.5.2 of the Administration and Corporate Report has come from the Port Gregory Progress Association and not the Port Gregory Caravan Park that Cr Hay owns and operates. The Port Gregory Caravan Park email account was utilised to send the information which had caused the confusion.

4.5 CONFIRMATION OF MINUTES

**4.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 15TH
MARCH 2019**

Moved Cr KRAKOUER, seconded Cr SMITH

That the minutes of the Ordinary Meeting of Council held on the 15th February 2019 be confirmed as a true and correct record.

CARRIED 9/0

3.5.2 BUSINESS ARISING FROM MINUTES

4.6 RECEIVAL OF MINUTES

**4.6.1 ANNUAL BUSH FIRE ADVISORY COMMITTEE MEETING 13TH MARCH
2019**

Moved Cr SUCKLING, seconded Cr STEWART

That the minutes of the Annual Bush Fire Advisory Committee Meeting held on the 13th March 2019 be received.

CARRIED 9/0

Moved Cr STOCK-STANDEN, seconded Cr STEWART

That the following changes be adopted for 2019/2020 as recommended by the Bush Fire Advisory Committee:

1. Appoint the following:

Mr Len Simmons as Deputy Chief Bush Fire Control Officer – North
Mr Scott Bridgeman as Deputy Chief Bush Fire Control Officer – South

2. Implement the following restricted and prohibited burning times:

Restricted Period	1/09/2019 – 14/10/2019
Prohibited Burning	15/10/2019 – 14/02/2020
Restricted Burning	15/02/2020 – 7/04/2020

CARRIED 9/0

4.7 WORKS & ENGINEERING REPORT

4.7.1 INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS
PROGRAM (ITEM 7.1.1)

Noted

4.8 HEALTH & BUILDING REPORT

4.8.1 BUILDING APPROVALS (ITEM 7.2.1)

Noted

4.9 TOWN PLANNING REPORT

4.9.1 SCHEME AMENDMENT NO. 5 TO LOCAL PLANNING SCHEME NO. 10
(NORTHAMPTON) (ITEM 7.3.1)

Moved Cr STEWART, seconded Cr SUCKLING

That Council resolve to:

1. Initiate proposed Amendment No. 5 to the Shire of Northampton Local Planning Scheme No. 10 by:
 - a) Inserting a new Additional Use of Caravan Park in Schedule 2 – Specified additional uses for zoned land in the Scheme area of the Scheme Text for part of Lot 101 Glance Street, Horrocks as follows:

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Northampton on
17th April 2019**

No	Description of Land	Location	Additional Use	Conditions
A4	HORROCKS Portion of Lot 101	Glance Street	'D' - Caravan Park	As determined by the local government.

- b) Modifying the Scheme Maps accordingly.
2. Accept the Amendment as a 'Standard Amendment' in accordance with Regulation 35 for the following reasons:
- a) an amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve; and
- b) an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission.
3. Refer the proposed Scheme Amendment to the Environmental Protection Authority (EPA) for advice in accordance with the provisions of the Planning and Development Act 2005.
4. Following receipt of advice from the EPA, advertise the proposed Scheme Amendment No. 5 for public comment for a period of 42 days in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015.

CARRIED 9/0

4.9.2 REQUEST TO PURCHASE A PORTION OF LOT 9501 NORTH COURT, HORROCKS (ITEM 7.3.2)
--

Moved Cr CARSON, seconded Cr SUCKLING

That Council accepts the offer from G. Harrison for the purchase of approximately 492m² of Lot 9501 North Court, Horrocks subject to the provision of Section 3.58 of the Local Government Act 1995 and associated Regulations and:

1. that the alignment of the eastern boundary of the proposed subdivided/amalgamated area shall continue in line with the planned eastern boundary of adjoining Lot 47 Mitchell Street, Horrocks; and
2. that all costs associated with the subdivision and amalgamation shall be met by the applicant.

CARRIED 9/0

Grant Middleton left the meeting at 1.29

Grant Middleton returned to the meeting at 1.32

4.9.3 REQUEST TO WAIVE DEVELOPMENT APPLICATION FEES (ITEM 7.3.3)

Moved Cr CARSON seconded Cr HAY

That Council not waive the Development Application Fee of \$2,985 as requested by the applicant and they be advised accordingly.

CARRIED 6/3

Cr Pike, Cr Suckling & Cr Stock-Standen voted against the motion.

4.9.4 PROPOSED DEVELOPMENT APPROVAL AND LICENSE AGREEMENT –
MOBILE FOOD VEHICLE – JETTY FISH TRUCK – RESERVE 52436 GREY
STREET, KALBARRI (ITEM 7.3.4)

Moved Cr SMITH, seconded Cr SUCKLING

That Council resolve to:

1. Determines the appropriate fee for this application and the use of Reserve 52436 as \$297 application fee plus \$500 for one year reserve user fee.
2. That Council approves the Application for Development Approval for a food van to operate upon Reserve 52436, subject to the following conditions:
 - a. Development/use shall be in accordance with the attached approved plans dated 17 April 2019 and subject to any modifications required as a consequence of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;
 - b. Any additions to, or change to, the approved use (not the subject of this consent/approval) requires further application and planning approval for that use/addition;
 - c. This Development Approval and Mobile Food Vehicle Permit is valid until 17 April 2020, after which the further renewal of the approval by the local government is required annually. It is the responsibility of the operator to apply in good time before expiration, and the local government will not automatically re-issue approvals;

- d. The Mobile Food Vehicle Permit issued shall be displayed on the dash or another prominent visible location of the approved vehicle at all operating times;
 - e. The approval is for one (1) Mobile Food Vehicle only;
 - f. The Applicant shall at no time interfere or obstruct the operations and activities of the commercial fishing activities upon the Kalbarri Land-Backed Wharf, or any approved users of the land-backed wharf, to the satisfaction of the local government;
 - g. Should substantiated ongoing complaints be received in relation to Condition No. (f), the Shire of Northampton reserves the right to review and/or revoke this Development Approval;
 - h. The Applicant shall obtain Public Liability Insurance coverage to a minimum of \$20 million, and forward a copy of this certificate to the Shire of Northampton, to comply with the provisions of the *Shire of Northampton's Local Planning Policy – Commercial Recreational Tourism Activity*;
 - i. The approved hours of operation of this food van are between 8am and 5pm, 7 days per week;
 - j. This approval allows the following signs:
Reserve 52436 - two (2) portable A-Frame or flag signs:
 - (i) one sign to be located immediately adjacent to the food van upon Reserve 52436; and
 - (ii) the location of the second sign to be determined by the local government so as not to conflict with the entry statement to the land-backed wharf;
 - k. The approved signs as per Condition No. (j) must be removed at the end of trading each day and shall only be displayed when trading is currently being undertaken;
 - l. No further signs shall be permitted in relation to this Development Approval;
 - m. This approval is issued only to R. Smith and is NOT transferable to any other person or to any other land parcel, without the further application and approval of the Shire of Northampton;
 - n. The food van is approved to sell fresh and frozen seafood items only;
 - o. The Applicant is required to provide adequate rubbish disposal facilities, remove all rubbish associated with the operation and maintain clean and sanitary conditions at all times;
-

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Northampton on
17th April 2019**

- p. The land use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise;
- q. The mobile food vehicle is required to be removed from the approved Reserve locations at the close of business each day and is not permitted to be stored overnight upon any Reserve;
- r. The use of a generator upon Reserve 52436 is only allowed during power outages and when the on-site power source is not accessible. At all other times, the Applicant shall utilise the power source provided by the Shire of Northampton;
- s. The Applicant shall be wholly financially responsible for the use of electricity accessed via the metred outlet upon Reserve 52436;
- t. The food van is permitted to be stored within the property boundaries of Lot 2 (No. 24) Sutherland Street, Kalbarri outside of trading hours; and
- u. The Shire of Northampton reserves the right to reposition the mobile food van's permitted trading area, to be undertaken in consultation with the Applicant, so as to improve the efficiency and effectiveness of the site's use, if required.

Advice Notes

- 1. The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business.
- 2. The Applicant is advised that compliance with any and all governmental legislation and regulations, including but not limited to the Health Act and Regulations, the Food Act and Regulations and the Environmental Protection (Noise) Regulations, is required at all times;
- 3. If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.

CARRIED 9/0

4.9.5 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.5)
--

Noted.

4.10 FINANCE REPORT

4.10.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)

Moved Cr STEWART, seconded Cr PIKE

That Municipal Fund Cheques 21638 to 21653 inclusive totalling \$62,606.99, Municipal EFT payments numbered EFT19104 to EFT19222 inclusive totalling \$520,316.88, Trust Fund Cheques 2416 to 2419, totalling \$628.80, Direct Debit payments numbered GJ0906 to GJ0909 inclusive totalling \$264,301.77 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

4.10.2 MONTHLY FINANCIAL STATEMENTS – MARCH 2019 (ITEM 7.4.2)

Moved Cr CARSON, seconded Cr HAY

That Council adopts the Monthly Financial Report for the period ending 31 March 2019.

CARRIED 9/0

4.10.3 2018/2019 BUDGET REVIEW

Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That Council in accordance with regulation 33A of the Local Government (Financial Management) Regulations 1996 adopt the review of the 2018/2019 Budget and note any variances or recommendations.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

4.11 2018/19 ROAD CONSTRUCTION PROGRAMME PROGRESS

Neil Broadhurst, Manager of r works & Technical Services entered the meeting at 1.50pm

Cr Carson requested Mr Broadhurst to provide an update on two car park reconstruction and sealing projects, being the Lions Park Car Park and Blue Holes Car Park, particularly with the use of contractors to allow the works to be completed within the current financial year.

Mr Broadhurst advised that he was unable to secure any contractors as none are available within the current financial year and the works will therefore have to be postponed to 2019/20.

Mr Broadhurst left the meeting at 1.58pm.

4.11 ADMINISTRATION & CORPORATE REPORT

4.11.1 TENDERS – RSL HALL EXTENSIONS (ITEM 7.5.1)

Moved Cr SUCKLING, seconded Cr STOCK-STANDEN

That Council resolve to progress with the redevelopment of the RSL Hall in its entirety and:

1. Award the tender to J Hine & Son Construction for the amount of \$579,984.
2. Include the use of loan funds of \$500,000 in the 2019/2020 Budget.
3. Secure a provision of \$100,000 cash within the 2019/2020 Budget for the project.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

4.11.2 PINK LAKE VIEWING AREAS (ITEM 7.5.2)

Moved Cr HAY, seconded Cr SIMKIN

That Council:

1. Not progress with any car parking/viewing platform areas for the Hutt Lagoon until such time the Master Plan for such developments has been completed and considered by Council.
2. Create a new reserve fund titled "Tourism Infrastructure Reserve Fund" with its purpose to assist funding for future tourism infrastructure development and immediately transfer \$100,000 from the municipal bank account into the new reserve bank account.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

4.11.3 CRICKET PITCH COVER (ITEM 7.5.3)

Moved Cr CARSON, seconded Cr SUCKLING

That Council contribute one third of the revised cost of \$12,440 plus one third of freight costs for supply of a cricket pitch cover and steel pallet for the covers storage and transportation requirements.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

4.12 SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Simkin reported on his attendance at the following:

4/4/19 Scholarship presentation for the Hollomby foundation at GUC Geraldton
5/4/19 Midwest Sports Forum – Geraldton

4.13 DEPUTY PRESIDENT'S REPORT

Since the last Council meeting Cr Krakouer reported on his attendance at the following:

25/3/19 WALGA Zone Meeting - Mingenew

4.14 COUNCILLORS' REPORTS

4.14.1 CR PIKE

Since the last Council meeting Cr Pike reported on his attendance at:

12/3/19 – 14/9/19 Roadwise Awards – Melbourne
26/3/19 – Roadwise meeting with Shane Love

4.14.2 CR SMITH

Since the last Council meeting Cr Smith reported on his attendance at:

25/3/19 – Regional Airfares Workshop - Geraldton
9/4/19 – Kalbarri Visitor Centre Meeting

4.14.3 CR Stock-Standen

Since the last Council meeting Cr Stock-Standen reported on her attendance at:

26/3/19 – Lions Club cheque presentation

4.15 NEW ITEMS OF BUSINESS

4.15.1 KALBARRI MARKET DAY

Cr Krakouer advised that the Kalbarri Markets had been provided approval by the CEO to operate for two consecutive two day periods, the Sunday and Monday over Easter and the following Sunday and Monday of the school holidays and requested Council to review this decision as two days of operation is considered detrimental to local businesses in Kalbarri.

CEO advised Cr Krakouer that before any further discussion can be held on this matter that he will be required to declare a financial interest as he owns a commercial property that could be affected by this decision and any revised decision of the Council.

Cr Krakouer declared a financial interest in the matter as the decision of Council could result in a financial benefit or loss for his business operations and left the meeting at 2.46pm.

Moved Cr SUCKLING, seconded Cr STOCK-STANDEN

That:

1. All future Market Days within the Shire of Northampton be provided approval to operate for one day only with the exception of the Kalbarri Canoe and Cray Carnival.
2. That the current approval provided to operate for two days over the Easter and School Holiday period to remain in place.

CARRIED 8/0

Cr Krakouer returned to the meeting at 3.02pm

4.15.2 NORTHAMPTON CEMETERY IMPROVEMENTS

Cr Suckling in association with the CEO reported on a proposal by Northampton Friends of the Cemetery to install a memorial tree where persons can place a memorial plaque in the shape of a tree leaf on a large steel tree in remembrance of their loved ones who are not buried or their ashes are not within the niche wall at the cemetery. A design was tabled.

CEO advised that a quote has been obtained for the manufacturing of the memorial tree of \$4,678 (GST exclusive) which is to be listed for consideration within the 2019/20 Budget.

Cr Suckling advised that the Northampton Friends of the Cemetery has now available \$2,000 to contribute towards the memorial tree.

Following discussion on the matter and the fact that a significant contribution was coming from the community, Council was in favour of progressing with the installation of the memorial tree immediately.

Moved Cr SUCKLING, seconded Cr STEWART

That Council progress with the manufacturing and installation of a memorial tree as per the presented design at the Northampton Cemetery and accept the contribution of \$2,000 from the "Northampton Friends of the Cemetery" for the project, and the additional expenditure of \$2,678 from Council for the cost of the memorial tree be declared as authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

4.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday 17th May 2019 commencing at 1.00pm at the Allen Centre, Kalbarri.

4.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 3.35pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 14 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 17TH MAY 2019

PRESIDING MEMBER: _____

DATE: _____