



**File No:** 4.1.14

**NOTICE OF ORDINARY MEETING OF COUNCIL**

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Wednesday 17<sup>th</sup> April 2019 in the Council Chambers, Northampton commencing at 1.00pm.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to read 'Garry L Keeffe', is placed above the name and title.

**GARRY L KEEFFE  
CHIEF EXECUTIVE OFFICER**

**10<sup>th</sup> April 2019**



# ~ Agenda ~

**17<sup>th</sup> April 2019**

## **NOTICE OF MEETING**

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Wednesday 17<sup>th</sup> April 2019, at

The Council Chambers, Northampton commencing at 1.00pm.

**GARRY KEEFFE**  
**CHIEF EXECUTIVE OFFICER**

**10<sup>th</sup> April 2019**

## SHIRE OF NORTHAMPTON

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No responsibility whatsoever is implied or accepted by the **Shire of Northampton** for any act, omission, statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The **Shire of Northampton** disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation occurring during Council/Committee meetings, discussions or any decision recorded in the unconfirmed minutes of Council or Committee's of Council. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that persons or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for licence, any statement, limitation or approval made by a member or officer of the **Shire of Northampton** during the course of any meeting is not intended to be and is not taken as notice of approval from the **Shire of Northampton**. The **Shire of Northampton** warns that anyone who has lodged an application with the **Shire of Northampton** must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the **Shire of Northampton** in respect of the application.

Signed  \_\_\_\_\_

Date 10<sup>th</sup> April 2019

**GARRY L KEEFFE**  
**CHIEF EXECUTIVE OFFICER**

**AGENDA**  
**ORDINARY MEETING OF COUNCIL**  
**17<sup>th</sup> April 2019**

**1. OPENING**

**2. PRESENT**

- 2.1 Leave of Absence
- 2.2 Apologies

**3. QUESTION TIME**

**4. DISCLOSURE OF INTEREST**

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

**5. CONFIRMATION OF MINUTES**

- 5.1 Ordinary Meeting of Council – 15<sup>th</sup> March 2019

**6. RECEIVAL OF MINUTES**

- 6.1 Annual Bush Fire Advisory Committee Meeting – 13<sup>th</sup> March 2019

**7. REPORTS**

- 7.1 Works & Technical Services
- 7.2 Health & Building
- 7.3 Town Planning
- 7.4 Finance
- 7.5 Administration & Corporate

**8. COUNCILLORS & DELEGATES REPORTS**

- 8.1 Presidents Report
- 8.2 Deputy Presidents Report
- 8.3 Councillors' Reports

**9. NEW ITEMS OF BUSINESS FOR DECISION**

**10. NEXT MEETING**

**11. CLOSURE**



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**3.1 OPENING**

The President thanked all Councillors, staff and gallery present for their attendance and declared the meeting open at 1.00pm.

**3.2 PRESENT**

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr T Carson		Northampton Ward
Cr R Suckling		Northampton Ward
Cr T Hay		Northampton Ward
Cr S Smith		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mrs Deb Carson	Planning Officer	

**3.2.1 LEAVE OF ABSENCE**

Nil

**3.2.2 APOLOGIES**

Cr Pike and Cr Stock-Standen

**3.3 QUESTION TIME**

Mrs Barbara Boulton (President of CWA Northampton) expressed the community's concern regarding the poor, messy and dangerous state of the Pink Lake viewing areas. Mrs Boulton advised that she had recently visited the Lake and asked when is something going to be done about the mess and who's responsibility is the management of the lake?

CEO Garry Keeffe advised that the Pink Lake is not land under the management or control of the Shire of Northampton (the Shire is limited to management of the Port Gregory road reserve, and Main Roads WA manages the George Grey Drive road reserve) and those areas that are not under road reserve are Unallocated Crown Land and the State's responsibility. Council is, however, progressing plans for a viewing platform at the southern end of George Grey Drive but this has been held up by the clearing permit approval process. To Reserve an additional portion of UCL land along the western side of the Lake (for the purpose of providing a second platform and improving management of the site) would require an application to proceed through the Native Title process. Council is currently seeking meetings with the Minister and have corresponded with the Department of the Premier and Cabinet, however no resolution has yet been reached.

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Shire President Craig Simkin agreed that rubbish at the site is an issue and emphasised that Council is pursuing the matter on behalf of the community, and thanked Mrs Boulton for raising the issue with Council.

Mrs Barbara Boulton also asked how the Northampton CWA goes about getting the Municipal Heritage Listing of the CWA Cottage on Essex Street removed.

Mrs Debbie Carson, Planning Officer, advised that the Cottage is not listed upon the Shire's Local Planning Scheme Heritage List nor the State's Heritage List, and explained that the inclusion on the Municipal Heritage Inventory, as a Category 3 building, did not require that management of the building adheres to a heightened level of heritage rules or conservation restrictions. Whilst the Shire encourages owners of Category 3 buildings to conserve and maintain the heritage values of a place wherever possible, there is no compliance requirement for strict adherence to heritage conservation practices, as may be required of a Category 1 or 2 building, such as those sites listed on the Local Planning Scheme and State Heritage Lists.

Ms Marieke Jansen (Executive Officer of the Northern Biosecurity Group - NBG) thereafter gave a presentation to Council regarding the activities of the group, and their plans for raising a Declared Pest Rate (DPR) for the 2019/20 Financial Year. The DPR will be collected through the Office of State Revenue. The on-ground activities of the Northern Biosecurity Group have, in the past twelve months, included feral pig control (including aerial shoots) and LPMTs (Licensed Pest Management Technicians) covering large areas baiting and trapping wild dogs. Cactus control is also part of the work of the NBG. The current NBG activities are funded until June 2019, and the group has now been formally recognised as a Recognised Biosecurity Group and plans to raise a Declared Pest Rate, with those rates being based upon Unimproved Land Values, and which will fund further biosecurity activities around the region.

CEO Garry Keefe departed the meeting at 1.32pm, returning at 1.39pm.

#### **3.4 DISCLOSURE OF INTEREST**

Cr Suckling declared a proximity interest in item 7.3.3 as the proposed development adjoins property within her ownership.

**3.5 CONFIRMATION OF MINUTES**

**3.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 15<sup>th</sup> FEBRUARY 2019**

Moved Cr SUCKLING, seconded Cr KRAKOUER

That the minutes of the Ordinary Meeting of Council held on the 15<sup>th</sup> February 2019 be confirmed as a true and correct record, subject to the following amendments:

- That the heading for Minute 2.11.2 “ABRI VOSSOS OLHOS FILM (ITEM 7.5.3)” be changed to “ABRI VOSSOS OLHOS FILM (ITEM 7.5.2)” – change Item number.
- Add Item 2.14.2 - Cr Pike reported on his attendance at the Kalbarri Roadwise Committee Meeting held on 6<sup>th</sup> February 2019.

CARRIED 7/0

**3.5.2 BUSINESS ARISING FROM MINUTES**

- Minute 2.11.4 Basis of Rates Ranch Court Subdivision - CEO Garry Keeffe advised that the basis of rates has now been approved by the Minister and will come into effect 1<sup>st</sup> July 2019.
- Minute 2.11.6 Kalbarri Public Access Way (PAW) Improvements - CEO Garry Keeffe advised that a draft design has been received for the Public Access Way (adjacent to the Gilgai Tavern in Kalbarri) however needs further design revision before final presentation to Council.

**3.6 RECEIVAL OF MINUTES**

Nil

**3.7 WORKS & ENGINEERING REPORT**

**3.7.1 INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 7.1.1)**

Noted

**3.8 HEALTH & BUILDING REPORT**

**3.8.1 BUILDING APPROVALS (ITEM 7.2.1)**

Noted

**3.9 TOWN PLANNING REPORT**

**3.9.1 LOCAL PLANNING POLICY REVIEW – MOBILE FOOD VEHICLES (ITEM 7.3.1)**

Moved Cr HAY, seconded Cr CARSON

That Council resolve to adopt for final approval the modified *Mobile Food Vehicles Local Planning Policy* as attached at Appendix 2 of Agenda Item 7.3.4, and proceed to publish a notice to this effect in the local newspaper.

CARRIED 7/0

**3.9.2 DRAFT POSITION STATEMENT - CONTAINER DEPOSIT SCHEME (ITEM 7.3.2)**

Moved Cr SUCKLING, seconded Cr STEWART

That Council:

1. Revoke Part 2 of Minute 2.9.3 to adopt the model Local Planning Policy for Container Deposit Scheme Infrastructure, in light of the new information presented by WALGA; and
2. Advise the Department of Planning, Lands and Heritage that they support the additional comments and proposed changes presented by WALGA in relation to the Position Statement – Container Deposit Schemes.

CARRIED 7/0

<b>3.9.3 PROPOSED CARAVAN AND CHALET PARK – LOT 101 GLANCE STREET, HORROCKS (ITEM 7.3.3)</b>
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Cr Suckling declared a proximity interest in Item 7.3.3, as she owns a property in close proximity to the proposed development, and departed the meeting at 2.11pm.

Moved Cr SMITH, seconded Cr STEWART

That Council grant development approval to the proposed Caravan and Chalet Park upon a portion of Lot 101 Glance Street, Horrocks, subject to the following conditions:

1. Development shall be in accordance with the attached approved plan(s) dated 15 March 2019 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the Local Government;
2. Any additions to or change of use of any part of the building or land (not the subject of this approval) requires further application and development approval for that use/addition;
3. A legal agreement to be formed between Summerstar Pty Ltd and the Shire of Northampton to ensure that when reticulated sewer is directly available at the property that Summerstar Pty Ltd will, at their expense, connect the site to the reticulated sewerage system. This agreement is to be at the cost of Summerstar Pty Ltd and to the specifications of the Local Government;
4. All stormwater and drainage is to be disposed of to the specifications and approval of the local government. On application for a building permit a detailed design of stormwater collection and disposal system of developed areas is to be supplied to the local government;
5. The crossover to the caravan park, the internal access roads and car parking areas are to be paved/sealed, kerbed, line marked, drained and thereafter maintained to the satisfaction of the local government;
6. Detailed plans of the proposed cross over, road construction and parking areas is required to be submitted to the local government prior to commencing work onsite;

7. Repair or reinstatement to the road pavement, road network, access way, kerbing, verge and dual use pathway to the requirements and approval of the local government;
  8. Any soils disturbed or deposited on site shall be stabilised to the approval of the Local Government;
  9. A Bushfire Management Plan and Emergency Evacuation Plan shall be prepared, and shall be to the further approval of the local government;
  10. All loading and unloading to take place within the boundaries of the premises and undertaken in a manner so as to cause minimum interference with other vehicular traffic;
  11. No additional signs are to be erected on the lot without the local government's approval;
  12. Any lighting device is to be positioned and shielded as not to cause any direct, reflected or incidental light to encroach beyond the property boundaries or cause any glare nuisance to any nearby residents or passing motorists;
  13. Rubbish storage areas are to be screened where they are visible from the street to the satisfaction of the local government;
  14. The ablution and laundry facilities are required to comply with the specifications of the Caravan and Camping Regulations 1997 to the satisfaction of the local government;
  15. Prior to commencement of the development/land use, the landowner/proponent shall enter into a legal agreement prepared by the local government's solicitors at the landowner/proponents cost with the local government, to ensure that the tourist accommodation shall only be used for short-stay accommodation purposes, with a maximum stay of 3 months occupancy per annum by any single tenant. The legal agreement shall charge the land and authorise the local government to lodge an absolute caveat to ensure that successors in title are likewise required to enter into a legal agreement in the same terms;
  16. A materials and colour schedule being submitted at the time of application for a building permit with such colours and materials to be to the approval of the local government;
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17. Fencing of perimeter boundaries, in particular fencing along the retained areas of the lease area, shall be visually permeable and to the requirements of the Building Code of Australia, and be to the approval of the local government;
  18. The emergency accessway shall be appropriated gated and locked, and fenced to restrict vehicular and pedestrian access for the purpose of emergency access only, to the approval of the local government;
  19. The Applicant shall provide an emergency accessway, to the west of the gated access, which is to be cleared, compacted and maintained so as to provide a 2WD access driveway from the western portion of Lot 101 to the park, to the approval of the local government;
  20. The central recreation area is to remain unreticulated so as to reduce the impact of constant watering on the leach drains to be located within this area;
  21. Vegetation species selected shall be in accordance with the attached approved plans dated 15 March 2019, with landscaping trees to not exceed 6 metres in height and to be limited in number as feature trees, and for the majority of the planted trees to be restricted to 2 to 3 metres in height, so as not to inhibit views of dwellings to the east;
  22. With regard to Condition No. 21, the lessee shall be wholly responsible to ensure compliance with this condition, and any and all costs associated with that compliance will be borne by the lessee with no costs to be incurred by the Shire of Northampton;
  23. The cost to relocate services (i.e water, communication or electrical services) that are required for the development to be undertaken, shall be born by the lessee, with no costs to be incurred by the Shire of Northampton;
  24. The driveway shall be reduced in width so as to eliminate one check-in bay, as marked in RED on the attached approved plans dated 15 March 2019, and any further changes to this driveway access shall be to the further approval of the Shire of Northampton;
  25. A ramp that meets the Australian Standards for Disabled Access, shall be provided to Chalet 6, and shall be to the approval of the local government;
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26. The clothes drying area associated with the laundry amenity shall be screened where it is visible from view from the street, to the satisfaction of the local government;
27. This approval is subject to approval of the required Scheme Amendment (to allow Caravan Park use within the Town Centre zone or as otherwise required by the WAPC). Should a Scheme Amendment for this purpose not be approved by the WAPC, then this Development Approval shall become void, and a new application for development approval shall be required.
- Note 1. With regard to Condition No. 17, the Applicant and lessee are advised that liaison with the Shire of Northampton's Building Surveyor, or other delegated person, is required to ensure compliance with the Building Code of Australia.
- Note 2. With regard to Condition No. 18, should the Applicant wish to connect to the existing internal road network (Fourth Avenue) of the adjacent Strata area for the emergency access, then the Applicant is advised that they will need to liaise with, and gain approval from, the Strata's Corporate Body, with any agreements negotiated to also be to the approval of the local government.
- Note 3. The proponent is advised that the proposed development is also required to provide a slop hopper/cleaner's sink within the laundry facility as per the requirements of the Caravan Park and Camping Grounds Regulations 1997.
- Note 4. The Applicant and developer are advised that onsite dust management must be undertaken in accordance with the Environmental Protection Act 1986.
- Note 5. The Applicant is advised to Dial-Before-You-Dig, as there is likely to be existing underground services within the development area. A copy of advice received from Telstra has also been received and forwarded for the Applicant's further information.
- Note 6. The Applicant is advised that they are required to maintain compliance at all times with relevant legislation and regulations including, but not limited to, the Caravan Parks and Camping Ground Regulations 1997.
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- Note 7. The Applicant and lessee are advised that they must liaise with the Shire of Northampton to achieve an appropriate stormwater solution for the stormwater outlet present along Mitchell Street.
- Note 8. If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 9. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
- Note 10. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.

CARRIED 6/0

Cr Suckling returned to the meeting at 2.30pm.

<b>3.9.4 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.4)</b>
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Noted.

<b>3.9.5 PROPOSED ALFRESCO AREA – PELICAN CAFÉ AND RESTAURANT -LOT 4 (NO. 94) GREY STREET, KALBARRI (ITEM 7.3.5)</b>
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Cr Krakouer declared a financial interest in Item 7.3.5 as how owns a business of a similar nature and may incur a financial gain or loss from the decision of Council, and departed the meeting at 2.31pm.

Moved Cr CARSON, seconded Cr SUCKLING

That Council approves the Application for Development Approval for an alfresco dining use upon the Grey Street Road Reserve immediately adjacent to Lot 4 (No. 94) Grey Street Kalbarri, subject to the following conditions:

1. Development shall be in accordance with the attached approved plan(s) dated 15 March 2019 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s)
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- shall not be modified or altered without the prior written approval of the local government;
2. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and development approval for that use/addition;
  3. The alfresco dining area shall be limited to the portion of Grey Street Road Reserve demarcated in the attached approved plans dated 15 March 2019;
  4. Temporary fixtures, such as tables and chairs, shall not be permanently fixed and must be removed from the road reserve area outside of trading hours, unless otherwise approved by the Shire of Northampton;
  5. When requested by the Local Government, the Applicant must temporarily remove the alfresco dining area furniture and equipment. The furniture and equipment may be replaced once directed by the Local Government;
  6. The alfresco dining area must be maintained in a clean and tidy condition to the satisfaction of the Local Government. The Applicant must ensure that any spillage of food and drinks are promptly cleaned from the ground and table surfaces, and that all rubbish is regularly removed, such that the area is maintained to ensure a high standard of amenity;
  7. The alfresco dining area must not be used in a manner to cause noise or nuisance to patrons or adjacent land owners or occupiers;
  8. The Applicant shall at all times ensure that chairs, tables, equipment and furniture are contained within the designated alfresco dining area, so as to allow for safe and unobstructed pedestrian movement along the adjacent Grey Street footpath, with a clearance of 1.0metres from the footpath to be maintained for this pedestrian access at all times.
  9. If the use of the reserve for alfresco dining, in association with a food premise, discontinues for a continuous period of 12 months or longer, then this development approval shall lapse and a new development approval shall be required;
  10. Pursuant to the Local Government Act 1995 and cl. 3.1.5 of the Shire of Northampton Local Planning Policy – Alfresco Dining, the Local Government must be indemnified against any damage which may arise from the proposed use of the reserve, and therefore public liability
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insurance cover to a minimum value of \$10 million must be held and maintained by the Applicant at all times.

11. The Applicant is required to indemnify and keep indemnified the Shire, its servants and agents against any claim or proceeding (and any cost and expenses incurred as a result) that may be made or brought by any person or corporation against the Shire, its servants and agents arising out of the approval, erection, existence or operation of the fence or signage;
  12. The Applicant shall prepare and implement a Complaints Handling Procedure and a Noise Management Plan, to the approval of the local government. Complaints that are received by the Applicant shall be recorded in a complaints register, with this register to be made available to the local government upon their request;
  13. The Applicant shall take reasonable steps to ensure that their contact details are made available to adjacent landowners, to the approval of the local government;
  14. The Shire of Northampton reserves the right to revoke this “Alfresco Dining” approval, or require appropriate measures to be taken, in the event that:
    - (a) excessive noise, behavior or other complaints are received; AND
    - (b) the local government determines that such complaints have been insufficiently managed or dealt with by the applicant (for example, that the Complaint and Noise Management Plan has not been enacted sufficiently);
  15. Any lighting installed for the purpose of providing additional light to the alfresco area shall be such that:
    - (a) all illumination is confined within the boundaries of the property and approved alfresco area; and
    - (b) there shall not be any glare nuisance caused to adjacent landholdings and occupiers or passing traffic, to the approval of the local government; and
  16. The sale of alcohol is restricted to within the restaurant building itself and the sale of alcohol is not allowed from within the approved alfresco area, as demarcated within the attached approved plans dated 15 March 2019.
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Advice Notes:

- Note 1: The Applicant is advised that a Permit to Conduct an Outdoor Eating Facility is also required, and the Applicant should liaise with the Shire's Environmental Health Officer if a permit has not yet been obtained.
- Note 2: If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect;
- Note 3. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
- Note 4: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.

CARRIED 6/0

Cr Krakouer returned to the meeting at 2.38pm.

3.9.6 PROPOSED SCHEME AMENDMENT TO LOCAL PLANNING SCHEME NO. 10 (NORTHAMPTON) – CHANGES TO ZONING TABLE TO ALLOW CARAVAN PARK USE CLASS WITHIN TOWN CENTRE ZONE (ITEM 7.3.6)
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Moved Cr SIMKIN, seconded Cr SUCKLING

That Council pursuant to Part 5 of the Planning and Development Act 2005 amend Shire of Northampton Local Planning Scheme No. 10, subject to the preparation and lodgment of appropriate scheme amendment documentation, to:

1. Amend Table 1 – Zoning Table by replacing the “X” use for use class ‘Caravan Park’ to an “A” use, within the Town Centre Zone.
2. The Amendment is considered to be a standard amendment under the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reasons:
  - a) an amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve; and

- b) an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission.

CARRIED 7/0

<b>3.10 FINANCE REPORT</b>
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3.10.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)
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Moved Cr SMITH, seconded Cr SUCKLING

That Municipal Fund Cheques 21620 to 21637 inclusive totalling \$57,463.81, Municipal EFT payments numbered EFT18985 to EFT19103 inclusive totalling \$498,477.54, Trust Fund Cheques 2408 to 2415, totalling \$2,560.65, Direct Debit payments numbered GJ0804 to GJ0810 inclusive totalling \$226,134.76 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

3.10.2 MONTHLY FINANCIAL STATEMENTS – FEBRUARY 2019 (ITEM 7.4.2)
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Moved Cr CARSON, seconded Cr STEWART

That Council adopts the Monthly Financial Report for the period ending 28 February 2019.

CARRIED 7/0

ADJOURNMENT

Council adjourned at 2.44pm.

Meeting reconvened at 2.52pm with the following in attendance:

Cr Simkin, Cr Krakouer, Cr Carson, Cr Suckling, Cr Hay, Cr Smith, Cr Stewart, Garry Keeffe, Grant Middleton and Debbie Carson.

**3.11 ADMINISTRATION & CORPORATE REPORT**

**3.11.1 NORTHAMPTON BOWLING CLUB – RENEWAL OF LEASE (ITEM 7.5.1)**

Moved Cr CARSON, seconded Cr SMITH

That Council:

1. Renew the existing lease on Lot 39 Hampton Road, Northampton Inc for a further term of 21 years and consider the Club's request for financial assistance towards their insurance costs.
2. Remove the clause in relation to the requirements for re-painting the lease premise every four years, and that repainting be required at the discretion of Council.

CARRIED 7/0

**3.11.2 2019 LOCAL GOVERNMENT ELECTIONS (ITEM 7.5.2)**

Moved Cr SUCKLING, seconded Cr STEWART

That Council not engage the services of the WAEC to conduct the October 2019 Ordinary Elections for the Shire of Northampton as a Postal Election.

CARRIED 7/0

**3.11.3 LAND & ROAD RESERVE TRANSFERS – KALBARRI WORKS DEPOT (ITEM 7.5.3)**

Moved Cr SUCKLING, seconded Cr SMITH

That Council formally approve of the closure of unnamed road reserve off Porter Street that is currently within the Kalbarri Works Depot as per the provisions of Section 58 of the *Land Administration Act 1997*.

CARRIED 7/0



3.11.4 WATER SUPPLY OUTLETS – NORTHAMPTON FOOTBALL CLUB (ITEM 7.5.4)

Moved Cr SUCKLING, seconded Cr SIMKIN

That Council not support the request from the Northampton Football Club to cover the cost to install two water taps proposed to be located at each of the coach's boxes at the Northampton Oval, as the existing taps at the Centre are considered adequate.

CARRIED 7/0

3.11.5 BUDGET CAPITAL WORKS PROGRESS (ITEM 7.5.5)

Moved Cr CARSON, seconded Cr STEWART

That Council authorise staff to obtain quotes for the Blue Holes road and carpark project and the Lions Park carpark project, with the CEO to advise Councillors of costs and any decision made by Council consensus to be ratified at the April Council meeting.

CARRIED 7/0

3.11.6 CRICKET PITCH COVER – FUNDING ASSISTANCE (ITEM 7.5.6)

Moved Cr HAY, seconded Cr CARSON

That Council support the request for funding assistance by the Northampton Football and Cricket Clubs, for the purchase of a new cricket pitch cover at the Northampton Oval, and declare one-third the project cost (being the final cost to Council) as authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

Moved Cr HAY, seconded Cr SUCKLING

That Council discuss this item *"in-camera"* at 3.20pm

CARRIED 7/0

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**3.11.7 RATES RECOVERY – LOT & HAMPTON ROAD, NORTHAMPTON**

Moved Cr SIMKIN, seconded Cr SUCKLING

That Council direct their legal representatives to prepare a counter offer for repayment of rates at a rate of \$800 per month in relation to the rates repayment associated with Lot 7 Hampton Road, Northampton, AS THE OFFER OF \$400 per month is considered insufficient to repay the outstanding debt in a timely period.

CARRIED 7/0

Moved Cr SMITH, seconded Cr HAY

That Council continue the meeting “*out of camera*” at 3.34pm

CARRIED 7/0

**3.12 SHIRE PRESIDENT’S REPORT**

Since the last Council meeting Cr Simkin reported on his attendance at the following:

12/3/2019 Meeting with Department of Transport re Port Gregory Jetty

**3.13 DEPUTY PRESIDENT’S REPORT**

Since the last Council meeting Cr Krakouer reported on his attendance at the following:

12/3/2019 Meeting with Department of Transport re Port Gregory Jetty

**3.14 COUNCILLORS’ REPORTS**

**3.14.1 CR SMITH**

Since the last Council meeting Cr Smith reported on his attendance at:

19/2/2019 Kalbarri Visitor Centre Meeting

14/3/2019 Kalbarri Visitor Centre Meeting

**3.14.2 CR STEWART**

Since the last Council meeting Cr Stewart reported on his attendance at:

19/2/2019 Conference for Town Planning Essentials

**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Council Chambers, Northampton on**  
**15<sup>th</sup> March 2019**

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**3.14.3 CR HAY**

Since the last Council meeting Cr Hay reported on his attendance at:

12/3/2019 Meeting with Department of Transport re Port Gregory Jetty

**3.14.4 CR SUCKING**

Since the last Council meeting Cr Suckling reported on her attendance at:

21/2/2019 Meeting at Horrocks Community Centre re new Skate and Scooter Park, where a new committee was formed comprising local representatives

**3.15 NEW ITEMS OF BUSINESS**

**3.15.1 NORTHAMPTON CEMETERY IMPROVEMENTS**

Cr Simkin advised that planning for the Northampton Cemetery grounds and fence is in progress and final plans will be presented for consideration as part of the Corporate Business Plan review.

**3.16 NEXT MEETING OF COUNCIL**

The next Ordinary Meeting of Council will be held on Wednesday the 17<sup>th</sup> April 2019 commencing at 1.00pm at the Council Chambers, Northampton.

**3.17 CLOSURE**

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 3.52pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 19 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 15<sup>th</sup> MARCH 2019

PRESIDING MEMBER: \_\_\_\_\_

DATE: \_\_\_\_\_

## SHIRE OF NORTHAMPTON

Agenda of the Annual Bush Fire Advisory Committee Meeting to be held at the Shire of Northampton Council Chambers, Hampton Road Northampton on Wednesday 13<sup>th</sup> March 2019 commencing at 3.00pm.

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### 1. OPENING - PRESENT

### 2. APOLOGIES

### 3. CONFIRMATION OF MINUTES

Confirmation of the Annual Bushfire Advisory Committee held at the Northampton Volunteer Fire & Emergency Building, Northampton on Wednesday 18<sup>th</sup> April 2018.

### 4. BUSINESS ARISING FROM MINUTES

### 5. REPORTS

#### 5.1 Chief Bush Fire Control Officer

#### 5.2 Brigades

#### 5.3 DFES

#### 5.4 DP&W

### 6. ELECTION OF OFFICERS

#### 6.1 Chief Bush Fire Control Officer

Currently – Rob McKenzie

#### 6.2 Deputy Chief Bush Fire Control Officers

##### 6.2.1 North

Currently – Len Simmons

##### 6.2.2 South

Currently – Michael Morris

## SHIRE OF NORTHAMPTON

Agenda of the Annual Bush Fire Advisory Committee Meeting to be held at the Shire of Northampton Council Chambers, Hampton Road Northampton on Wednesday 13<sup>th</sup> March 2019 commencing at 3.00pm.

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### 7. GENERAL BUSINESS

#### 7.1 First and Final Firebreaks Notice

Representatives from the Shire of Northampton, Shire of Chapman Valley and the City of Greater Geraldton have been working towards better alignment and removing cross boundary anomalies in relation to restricted and prohibited burning times. The attached documentation provides a snapshot of the existing and proposed restricted and prohibited dates.

##### Existing Restricted and Prohibited Burning dates

Restricted Period	1/09/2018 - 14/10/2018
Prohibited Burning	15/10/2018 - 1/03/2019
Restricted Period	2/03/2019 - 15/04/2019

##### Proposed Restricted and Prohibited Burning dates

Restricted Period	1/09/2019 - 14/10/2019
Prohibited Burning	15/10/2019 – 14/02/2020
Restricted Period	15/02/2020 - 7/04/2020

#### 7.2 Bush Fire Risk Mitigation Funding

The Shire of Northampton is administering funds for Bushfire Risk Mitigation. In the 2017/2018 financial year we acquitted total expenditure of \$93,840 and for the 2018/2019 financial year we have been allocated funds totalling \$187,450. The funding is for local government controlled land mitigation works but can be used for multi-tenure UCL land situations. As there is no process in place to manage the multi-tenure/UCL type funding requests Shire staff will continue to liaise with the Bushfire Risk Management Officer (Mathew Dadd) in Geraldton to resolve this issue.

#### 7.3 Other Business

Port Gregory Fire Shed – Toilet  
Replacement of Adjana/Binnu Light attack  
PPE replacement  
Fire notification “000”, and incident reports  
Training requirements and scheduling

### 8. CLOSURE

**Fire Notices – Current Dates**

LGA	Area/District	RBT (Permit Required)	PBT	RBT (Permit Required)
Chapman Valley	Zone 2 (Excludes Yuna Brigade Area)	07/09 → 20/10	21/10 → 14/02	15/02 → 29/3
	Zone 4 (Yuna Brigade Area)	14/08 → 30/09	01/10 → 31/01	01/02 → 14/03
City of Greater Geraldton	General Semi Rural & Central/Built Up Areas	15/03 → 17/10 (All of the year outside PBT Period)	18/10 → 14/03	15/03 → 17/10 (All of the year outside PBT Period)
	Broadacre (Excludes Mullewa District)	07/09 → 17/10	18/10 → 14/03	15/03 → 07/04
	Broadacre (Mullewa District)	01/10 → 31/10	01/11 → 28/02	01/03 → 15/03
Northampton		01/09 → 14/10	15/10 → 01/03	02/03 → 15/04

**Fire Notices – Proposed Dates**

LGA	Area/District	RBT (Permit Required)	PBT	RBT (Permit Required)
Chapman Valley	Zone 4 (Excludes Yuna Brigade Area)	01/09 → 14/10	15/10 → 14/02	15/02 → 07/04
	Zone 2 (Yuna Brigade Area)	01/09 → 14/10	15/10 → 14/02	15/02 → 07/04
City of Greater Geraldton	General Semi Rural & Central/Built Up Areas	01/09 → 14/10	14/02 → 15/02	15/02 → 07/04
	Broadacre (Excludes Mullewa District)	01/09 → 14/10	15/10 → 14/02	15/02 → 07/04
	Broadacre (Mullewa District)	01/10 → 31/10	01/11 → 28/02	01/03 → 15/03
Northampton		01/09 → 14/10	15/10 → 14/02	15/02 → 07/04





## SHIRE OF NORTHAMPTON

Minutes of the Annual Bush Fire Advisory Committee Meeting held at the Northampton Council Chambers Building, Northampton on Wednesday 18<sup>th</sup> April 2018.

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### 1. OPENING - PRESENT

The Chief Fire Control Officer opened the meeting at 2.10pm with the following persons in attendance.

Rob McKenzie	Chief Bush Fire Control Officer	Shire of Northampton
Grant Middleton	Deputy CEO	Shire of Northampton
Mike Raykos	District Fire Coordinator	DP&W
Mike Paxman	Senior Ranger	DP&W
Ric Davey	Kalbarri Ranger	Shire of Northampton
Kyle Carson	Captain	Ajana/Binnu BFB
Jerome Drew	Admin/BFB Officer	Ajana/Binnu BFB
Stan Sutherland	FCO	Kalbarri VFRS
Trevor Dunstan	BRPC	Shire of Irwin/ Carnamah/Northampton

### 2. APOLOGIES

Lindsay Rowe	Captain	Horrocks BFB
Len Simmons	Captain	Kalbarri VFRS
Michael Morris	Captain	Northampton VFS

### 3. CONFIRMATION OF MINUTES

Moved – Ric Davey, Seconded – Mike Paxman

That the minutes from the Bush Fire Advisory Committee Meeting held on 6<sup>th</sup> April 2017 and the minutes from the Special Bush Fire meeting held 10<sup>th</sup> October 2017, be confirmed as a true and accurate record.

CARRIED

### 4. BUSINESS ARISING FROM MINUTES

Nil

### 5. BRIGADE REPORTS

#### 5.1 Chief Bush Fire Control Officer

Rob McKenzie briefed attendees on the following:

Isseka – Attended fire north side of Coronation Beach. Replaced pump on light tanker, pump had been used incorrectly.

Horrocks – No fires attended.

Port Gregory/Yallabatharra – Pole fire on George Grey Drive north of Port Gregory turn off. Port Gregory Has a new captain – Greg Poet.

Ajana/Binnu – Truck Bay fire north of Galena Bridge. Impressive response from the brigade as they had the fire under control quickly and stood Kalbarri down as assistance was not required.



## SHIRE OF NORTHAMPTON

Minutes of the Annual Bush Fire Advisory Committee Meeting held at the Northampton Council Chambers Building, Northampton on Wednesday 18<sup>th</sup> April 2018.

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### **5.2 Brigade Reports**

#### **Northampton Volunteer Fire Service**

Total call outs attended = 18

Structural fires = 5, Electrical Fire = 1, Rescue (Commercial Premises) = 1, Traffic Accident = 2, Lightning strike = 1, Scrub fires = 6, Pole Fire = 1, Fire caused by campers = 1, Prescribed Burns = 39

#### **Kalbarri VFRS**

Total call outs attended = 21

Scrub Fires = 7, Pole Top Fires = 2, Fire Alarm (False = 4, Sinking Vessel = 1, Structural Fires = 2, Medical Assistance = 2, Road Crash Rescue = 4

#### **Ajana/Binnu BFB**

Structural (Shearing Shed) = 1, Lightning Strike = 2

### **5.3 Department of Parks and Wildlife**

Report from Mike Paxman attached.

### **5.4 Department of Fire and Emergency Services**

No Report

### **5.5 Bushfire Risk Planning**

Trevor Dunstan briefed attendees in relation to the Mitigation Activity (MAF) grant funding that has been secured by the Shire of Northampton. Grant funding totaling \$93,840 has been allocated to mitigation works involving mulching and parkland clearing activities. All works are scheduled to be completed by the end of April 2018. Further funding will be requested for high risk areas when round two opens for grant applications. Any known high risk areas should be sent to the Deputy CEO or CBFCO for possible inclusion in the next round.

#### **5.5.1 Deputy Chief Fire Control Officer North**

A copy of Len Simmons Full Report is attached.

#### **5.5.2 Deputy Chief Fire Control Officer South**

No Report

## SHIRE OF NORTHAMPTON

Minutes of the Annual Bush Fire Advisory Committee Meeting held at the Northampton Council Chambers Building, Northampton on Wednesday 18<sup>th</sup> April 2018.

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### **6. ELECTION OF OFFICERS**

Outgoing Chief Bush Fire Control Officer Rob McKenzie vacated the chair. Mr Grant Middleton, Deputy CEO, took the chair and declared all positions vacant.

#### **6.1 Chief Bush Fire Control Officer**

Mr Middleton called for nominations for Chief Bush Fire Control Officer. Ric Davey nominated Rob McKenzie and Rob McKenzie accepted the nomination. There were no further nominations.

Moved – Ric Davey, Seconded – Jerome Drew

That the Annual Bush Fire Advisory Committee recommends that Rob McKenzie be appointed to the position as Chief Bush Fire Control Officer.

CARRIED

Rob McKenzie resumed as meeting chair.

### **6.2 Deputy Chief Bush Fire Control Officers**

#### **6.2.1 North**

Mr McKenzie called for nominations for Deputy Chief Bush Fire Control Officer - North. Mike Paxman nominated Len Simmons, Len had indicated prior to the meeting that he would accept the nomination. There were no further nominations.

Moved – Mike Paxman, Seconded – Jerome Drew

That the Annual Bush Fire Advisory Committee recommends that Len Simmonds be appointed to the position as Deputy Bush Chief Fire Control Officer North.

CARRIED

#### **6.2.2 South**

Mr McKenzie called for nominations for Deputy Chief Bush Fire Control Officer - South. Jerome Drew nominated Michael Morris. Rob McKenzie contacted Michael and he accepted the nomination. There were no further nominations.

Moved – Jerome Drew, Seconded – Stan Sutherland

That the Annual Bush Fire Advisory Committee recommend that Michael Morris be appointed to the position as Deputy Chief Bush Fire Control Officer South.

CARRIED

Ensure DFES communications centre is notified of the appointed officers where required.

Action - CBFCO

## SHIRE OF NORTHAMPTON

Minutes of the Annual Bush Fire Advisory Committee Meeting held at the Northampton Council Chambers Building, Northampton on Wednesday 18<sup>th</sup> April 2018.

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### **7. GENERAL BUSINESS**

#### **7.1 First and Final Firebreaks Notice**

Discussion took place and it was agreed that the burning timeframes for 2018/2019 be retained as per the timeframes in 2017/2018.

Moved – Stan Sutherland, seconded – Kyle Carson

That the burning timeframes be recommended to Council as follows:

Restricted Period	1/09/2018 - 14/10/2018
Prohibited Burning	15/10/2018 - 1/03/2019
Restricted Period	2/03/2019 - 15/04/2019

CARRIED

#### **7.2 Burning Off and Fire Breaks on Council land**

The process was explained for seeking permission to burn on Council controlled land.

#### **7.3 Post Amalgamation discussion - Port Gregory/Yallabatharra BFB's**

Rob McKenzie gave a briefing on the process undertaken and how the combined brigade was currently operating. Despite initial resistance to the change the amalgamated brigade had good numbers and was demonstrating good progress.

#### **7.4 Other Business**

Fire information related signage to be replaced/updated at the Galena Bridge site.

Action - CBFCO

There was general discussion about the recent announcement of the Rural Fire Service Division made by the Premier Mark McGowan and the Emergency Services Minister Fran Logan.

Rob McKenzie reminded members to keep up to date with PPE and order equipment of a regular basis each year rather than putting in bulk orders. Jerome Drew advised that he had been working on replacing equipment and building up a small reserve of spare PPE for new members and replacement.

## SHIRE OF NORTHAMPTON

Minutes of the Annual Bush Fire Advisory Committee Meeting held at the Northampton Council Chambers Building, Northampton on Wednesday 18<sup>th</sup> April 2018.

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### 8. CLOSURE

There being no further business the Chief Fire Control Officer thanked everyone for their attendance and declared the meeting closed at 3.30pm.

## SHIRE OF NORTHAMPTON

### Minutes of the Annual Bush Fire Advisory Committee Meeting held at the Northampton Council Chambers Building, Northampton on Wednesday 18<sup>th</sup> April 2018.

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Government of Western Australia  
Department of Parks and Wildlife

Mike Paxman  
08 99371140  
Mike.paxman@dpaw.wa.gov.au

#### Parks and Wildlife Fire Report – 2017/18 Season

Northampton Shire Fire Advisory

A.G.M. 18 April 2018

**Bushfires-** the Park has once again experienced a quiet fire season with only two bushfires, both on November 16, resulting from lightning. Both fires were located south of the Murchison River and north of the Loop/Z Bend road. One of the fires was rapidly tracked and contained while the second fire was eventually contained due to the assistance of favourable weather conditions after burning approximately 6,500 HA of bush.

**Prescribed burns-** A number of prescribed burns were completed during autumn 2017 (assisted by Kalbarri VFRS volunteers and Parks and Wildlife staff from Geraldton) --with burns providing improved fire protection to: the powerline south of town; Park neighbours and other critical infrastructure including the Shire managed Kalbarri/Ajana Road and Park tourist roads.

Further prescribed burns are planned for the first week of May this year and will once again focus on improving protection to the Kalbarri Townsite as well as other critical infrastructure and assets. Most of these burns will be open edge burns and will help complement the fuel reduction mulching and scrub rolling which has continued to be implemented and maintained during this season.

The strong and coordinated combined agency approach to fire protection and mitigation has continued this year. Details of this program will be provided to the group (at today's meeting) by Parks and Wildlife Geraldton District Fire Coordinator Mike Raykos.

On behalf of the Department of Parks and Wildlife I wish to thank members of the Kalbarri, Binnu/Ajana and Northampton Brigades for their continued support and assistance throughout the year.

Mike Paxman

Senior Ranger  
Kalbarri National Park  
18 April 2018

## SHIRE OF NORTHAMPTON

**Minutes of the Annual Bush Fire Advisory Committee Meeting held at the Northampton Council Chambers Building, Northampton on Wednesday 18<sup>th</sup> April 2018.**

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### KALBARRI VOLUNTEER FIRE & RESCUE SERVICE

#### NORTHAMPTON SHIRE - BUSH FIRE A.G.M. REPORT

18/4/2018

Kalbarri has been working on a tenure blind mitigation program in conjunction with National Parks (DBAC), WaterCorp & the Shire to establish a 500 meter fire buffer around the perimeter of the town with great success and intends to have the buffer completed before the coming fire season.

There are still some overgrown areas of great concern within the town site on Shire land but funding for the mitigation of this land seems to be on track.

Brigade numbers are the best they have ever been and the winter training calendar is underway with a combined Northampton-Kalbarri 'Introduction to Fire Fighting' course being conducted today.

Generally a very quiet 12 months with scrub fire numbers being down due to a mild summer and few electrical storms, also a reduction in road crash rescue calls.

#### KALBARRI TOTAL TURN OUTS = 21 (April to April)

Scrub Fires x 7

Pole Top Fires x 2

Fire Alarms (false) x 4

Sinking Vessel x 1

Structural Fires x 2

Medical Assistance x 2

Road Crash Rescue x 4

Please tender my apologies for today's meeting but I was already committed to delivering the Intro to FF course today which will give us 8 additional qualified Fire Fighters in the district.

Regards



*Len Simmons*

*Captain, Kalbarri Volunteer Fire & Rescue Service.*

*Mob. 0417 902 321*

**WORKS & ENGINEERING REPORT CONTENTS**

7.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
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<b>7.1.1</b>	<b>INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM</b>
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<b>REPORTING OFFICER:</b>	<b>Neil Broadhurst - MWTS</b>
<b>DATE OF REPORT:</b>	<b>10th April 2019</b>

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

**Specific Road Works**

- Maintenance grading carried out on Ogilvie West, Yerina Springs, Binu West, Box, Swamps, Yallabartharra, Lucky Bay, Binu West, North, Chilimony, Kalbarri Tip and Murchison Station Access Road/s.
- Gravel Patching/Sheeting/Verge works carried out on Ogilvie West, Yerina Springs, Box, Erriary, Lucky Bay and Binu West Road/s.

**Maintenance Items**

- Northampton and Rural areas – General sign replacement and maintenance works.
- Northampton – Townsite verge, tree pruning vegetation works in general.
- Northampton – Northampton Community Centre, Tank removal and associated clean-up works following collapse of concrete tank March 16th. (Subject to insurance claim)
- Kalbarri – Porter Street, George Grey Drive and associated reseal areas either shoulder graded or shoulder reconditioned prior to planned reseal works.
- Kalbarri – Porter Street culvert replaced due to existing culvert collapsing.
- Kalbarri – Grey Street, Black Rock restaurant area, two pedestrian ramps replaced due to uneven surfaces and potential trip hazards.
- Taylor Road – Install culvert at low point.
- Kalbarri Road – Pothole and edge reinstatement works.
- Verge mowing/mulching works undertaken to Binu West, Binu East, George Grey Drive, Murchison House Station Access Road and various town areas at Kalbarri.



### **Other Items (Budget)**

- Northampton and Kalbarri tip site/s – New locks installed with keys distributed to limited/selected personnel and contractors.
- Chilimony Road (stage 3) – Reseal works, guidepost and signage installation works completed.
- Hatch Road – Works commenced to install sealed floodway including road sealing, concrete walls upstream and downstream plus rock protection works.
- Binu West/Chilimony Road Intersection realignment – Works have commenced. Preliminary vegetation clearing and bulk earthworks commenced. Survey alignment and levels placed onsite. Bulk earthworks and subgrade cut/fill progressing.
- Kalbarri – Completion of works to construct Grey Street car park south of IGA area. Connection and installation of foreshore dual use pathway to be undertaken after Easter.
- Northampton – Reseal works to Northampton Community Centre, Stephen Street and Onslow Street completed.
- Kalbarri – Dual Use Pathway works at Nanda Drive to connect through to Malaluca pathway completed.
- Kalbarri – Blue Holes toilet and water tank installation completed.
- Kalbarri – Jakes lookout area, installation of stairway commenced.

### **Plant Items**

- Nil.

### **Staff/Personnel Items**

- New Appointment – Gavin Newhill appointed permanent full time.

<b>For Council information.</b>
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# SHIRE OF NORTHAMPTON

## WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2018/2019)

(April 2019)

2018/2019 Budget Works	Job No	Status	Comments
<b><u>Regional Road Group Projects</u></b>			
<b>Kalbarri Road (Shared funding - RTR)</b> Shoulder Reconditioning works 13.00 - 23.00 slk	RR10	COMPLETE	
<b>George Grey Drive</b> Reseal			Included into 2018/2019 budget - September 2018 Works to be carried out April 2019
<b><u>Roads to Recovery</u></b>			
<b>Chilimony Road (Cover from 2017/2018)</b> Shoulder Reconstruction - Stage 3 (North of North Road)	RT17	COMPLETE	
<b>Chilimony Road</b> Reseal Stage 3	RT26	COMPLETE	
<b>Kalbarri Road (Shared funding - RRG)</b> Shoulder Reconditioning works 13.00 - 23.00 slk	RT29	COMPLETE	
<b>Binnu West Road</b> Realign Chilimony Road intersection	RT25		Surveys undertaking initial survey and design works Vegetation clearing and preliminary groundworks
<b>Hatch Road</b> Construct new floodway crossing	RT27		Commenced - Preliminary Vegetation and Drainage Works
<b>Porter Street (Shared funding - Muni)</b> Reseal (0.74 to 1.81 slk)	RT28		Works to be carried out April 2019
<b><u>Royalties for Regions Funding</u></b>			
<b>White Cliffs Road</b> Construct and seal - Stage 2	R4R7	COMPLETE	
<b>White Cliffs Road</b> Reseal - Stage 1 and 2 (Total 12.8kms)	R4R7	COMPLETE	
Cont.			
<b>2018/2019 Budget Works</b>	<b>Job No</b>	<b>Status</b>	<b>Comments</b>

<b><u>MUNICIPAL FUND CONSTRUCTION</u></b>			
<b><u>Northampton</u></b>			
<b>Northampton - Bateman Street</b> Construct and Seal 210m	R971		
<b>Northampton - Thornton/Erwood Street</b> Construct and Seal	R983		
<b>Northampton - Stephen Street</b> Reseal (1.385 - 2.100)	R974	COMPLETE	
<b>Northampton - Onslow Street</b> Reseal (0.000 - 1.320)	R975	COMPLETE	
<b>Northampton - NCC Car park area</b> Reseal and new lines etc	F016	COMPLETE	
<b>Northampton - Lions Park</b> Construct and seal car park			
<b>Northampton - Lions Park</b> Extend culvert	5022		
<b><u>Kalbarri</u></b>			
<b>Kalbarri - Atkinson Crescent</b> Reseal	R972		Works to be carried out April 2019
<b>Kalbarri - Stiles Road</b> Reseal	R973		Works to be carried out April 2019
<b>Kalbarri - Porter Street (Shared funding - RTR)</b> Reseal (0.740 - 1.810)	R976		Works to be carried out April 2019
<b>Kalbarri - Sutherland Street</b> Reseal (0.000 - 0.330)	R977		Works to be carried out April 2019
<b>Kalbarri - Walker Street</b> Reseal (0.107 - 0.820)	R979	REMOVED	Works removed from 2018/2019 budget
Cont.			
<b>2018/2019 Budget Works</b>	<b>Job No</b>	<b>Status</b>	<b>Comments</b>
<b><u>Kalbarri (cont)</u></b>			

<b>Kalbarri - Karina Mews Street</b> Kerb replacement and Reseal	R982		
<b>Kalbarri - Grey Street</b> Construct and seal car park south of IGA	R968	Commenced	Commencement of works to construct car park south of IGA Bitumen seal, concrete kerb and complete DUP works
<b>Kalbarri - Blue Holes access road</b> Construct access road and car park.	R969		Preliminary inspection undertaken for combined works with toilet installation
<b><u>Rural</u></b>			
<b>Von Bibra Road</b> Gravel sheet selected sections	R980	Commenced	Initial works undertaken due to road being impassible
<b><u>MUNICIPAL FOOTPATHS</u></b>			
<b>Northampton - Stephen Street</b> Replace DUP from NWCH to West Street	F702		Telstra infrastructure corrections required to lid heights
<b>Northampton - Hampton Road</b> Replace DUP from Stephen Street to Railway Tavern	F703		Local Contractor appointed - To commence March/April
<b>Kalbarri - Chinamens toilet area</b> Replace DUP to ablutions	F704	COMPLETE	
<b>Kalbarri - Nanda Drive</b> Install access to Malaluca Pathway	F705	COMPLETE	
<b>Kalbarri - Malaluca Pathway</b> Undertake identified reinstatement works	T379		
Cont.			
<b>MUNICIPAL FUND CONSTRUCTION</b>	<b>Job No</b>	<b>Status</b>	<b>Comments</b>
<b><u>OTHER WORKS - Depots/Yards/Ovals/Parks/ Gardens etc</u></b>			
<b>Northampton Depot</b>		COMPLETE	

Modifications to Dog pound			
<b>Northampton - Street Bin replacements/new</b> Victoria style 55 litre street bins		COMPLETE	
<b>Northampton - Kings Park</b> Install new table and seat arrangement		COMPLETE	
<b>Northampton - Oval renovation</b> Undertake Verti draining		COMPLETE	
<b>Northampton - Oval renovation</b> Undertake Verti mowing		COMPLETE	
<b>Kalbarri - Oval renovation</b> Undertake Verti draining		COMPLETE	
<b>Kalbarri Depot</b> Install materials bins		COMPLETE	
<b>Kalbarri - Opposite Rainbow Jungle</b> Install stairway		Commenced	Works to be carried out April 2019
<b>Rural - RAV4 Surveys</b> Survey assessments for road gradient identification. Rob Road - survey detour area for adequacy Horry Road - survey current alignment for adequacy	T379		Survey undertaken - waiting for results
Cont.			
<b>2018/2019 Budget Works</b>	<b>Job No</b>	<b>Status</b>	<b>Comments</b>
<b><u>PLANT ITEMS - Major</u></b>			
<b>Northampton - New Motor Grader</b> Purchase new - trade/sell P203 Motor Grader		COMPLETE	

<b>Northampton - New Free Roller</b> Purchase new - trade/sell existing roller		COMPLETE	Included with supply of new grader
<b>Northampton - Utility - Gardener</b> Purchase New - trade/sell P237 - N/ton Gardener utility		COMPLETE	
<b>Northampton - Construction water tank replacement</b> Replace tank part only		COMPLETE	Second hand complete unit purchased
<b>Kalbarri - Utility - Kalbarri Ranger</b> Purchase New - trade/sell P216 - Kalbarri Ranger utility		COMPLETE	
<b>Kalbarri - Utility - Kalbarri Gardener/Cleaner</b> Purchase New - trade/sell P235 - Kalbarri Gardener utility		COMPLETE	
<b>Kalbarri - Truck water tank</b> New water tank and attachments		COMPLETE	
<b><u>PLANT ITEMS - Minor/Other/Sundry tools</u></b>			
Northampton - Satelite phone for remote works			
Northampton - Set of hand held 2-way radios			
Northampton - Tip site generator			
Northampton Gardeners - Street sweep/broom		Complete	
Northampton Gardeners - Self propelled mower		Complete	
Northampton Gardeners - Small pressure cleaner			
Northampton Gardeners - Small fertiliser spreader		Complete	
Northampton Gardeners - Hedge pruners		Complete	
Northampton Gardeners - Backpack sprayer		Complete	
Kalbarri - Motorized broom		Complete	
Kalbarri - Concrete saw with trolley		Complete	
Horrocks - Backpack sprayer		Complete	

## HEALTH AND BUILDING REPORT CONTENTS

7.2.1	BUILDING STATISTICS FOR THE MONTH OF MARCH 2019	2
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<b>7.2.1</b>	<b>INFORMATION ITEM: BUILDING STATISTICS</b>
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<b>DATE OF REPORT:</b>	<b>10<sup>th</sup> April 2019</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Glenn Bangay – Principal EHO/Building Surveyor</b>

### **1. BUILDING STATISTICS**

Attached for Councils' information are the Building Statistics for March 2019.

<b>OFFICER RECOMMENDATION – ITEM 7.2.1</b>
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<b>For Council information.</b>
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SHIRE OF NORTHAMPTON  
HEALTH AND BUILDING REPORT – 17<sup>th</sup> APRIL 2019

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - MARCH 2019														
Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials			Area m2	Value	Fees			
						1. Floor	2. Wall	3. Roof			1. App Fee	2. BCITF	3. BRB	4. Other
07/03/2019	1667	Department of Housing & Works Locked Bag 22 East Perth 6892	Dept of Communities - Housing 201 Marine Terrace GERALDTON 6530	19 (Lot 17) Grey Street NORTHAMPTON	Retaining Wall	1. N/A	2. L/stone	3. N/A	10	\$20,000	1. 97.70	2. 0.00	3. 61.65	4. 0.00
07/03/2019	1668	T & L Reimann 39 Elliot Way BULGARRA	Simple Life Projects PO Box 147 KALBARRI	13A (Lot 161) Smith St KALBARRI	Remove ACM Roof & Front cladding	1. N/A	2. ACM	3. ACM	140	\$2,750	1. 97.70	2. 0.00	3. 61.65	4. 0.00
08/03/2019	1663	Helen Young 6/4 Centro Ave SUBIACO	Paul Meakins PO Box 473 KALBARRI	94-96 (Lot 4) Grey St KALBARRI	Alterations archway between two shops	1. N/A	2. F/cmnt	3. N/A	0.3	\$3,500	1. 97.70	2. 0.00	3. 61.65	4. 0.00
08/03/2019	1658	Allan Nicholson PO Box 446 NORTHAMPTON	Owner/Builder	48 (Lot 71) Bruce Road NORTHAMPTON	Caravan Port/ Carport	1. Gravel	2. N/A	3. Zinc	24	\$2,353	1. 97.70	2. 0.00	3. 61.65	4. 0.00
08/03/2019	1664	Bruce Cornell PO Box 101 NORTHAMPTON	Aussie Sheds Group 279 Place Road GERALDTON	38 (Lot 18) Essex St NORTHAMPTON	Colorbond Shed	1. Concrete	2. C/Bond	3. C/Bond	63	\$18,900	1. 97.70	2. 0.00	3. 61.65	4. 0.00

## TOWN PLANNING CONTENTS

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**7.3.1 SCHEME AMENDMENT NO. 5 TO LOCAL PLANNING SCHEME NO. 10 (NORTHAMPTON)**

<b>LOCATION:</b>	<b>Lot 101 Glance Street, Horrocks</b>
<b>FILE REFERENCE:</b>	<b>10.8.7.2 / A4967</b>
<b>APPLICANT:</b>	<b>Shire of Northampton</b>
<b>OWNER:</b>	<b>Shire of Northampton (lessee Summerstar Pty Ltd)</b>
<b>DATE OF REPORT:</b>	<b>7 April 2019</b>
<b>REPORTING OFFICER:</b>	<b>Hayley Williams – Senior Consultant Planner</b>
<b>APPENDIX:</b>	<b>1. Proposed 'Additional Use' zone for portion of Lot 101 subject of lease.</b>

**AUTHORITY / DISCRETION:**

**Legislative**      *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

**SUMMARY:**

The matter of Scheme Amendment No. 5 is put forward again, seeking to apply an Additional Use of 'Caravan Park' for Lot 101 Glance Street, Horrocks by amending Schedule 2 - Specified additional uses for zoned land in the Scheme area of Local Planning Scheme No. 10 (LPS10), as follows:

<b>No</b>	<b>Description of Land</b>	<b>Location</b>	<b>Additional Use</b>	<b>Conditions</b>
A4	HORROCKS Portion of Lot 101	Glance Street	'D' - Caravan Park	As determined by the local government.

It is considered that the proposed amendment will facilitate the use class 'Caravan Park' within the specific portion of Lot 101 rather than potentially allow this use in other areas zoned 'Town Centre' within the Scheme area. The targeted approach has been supported by the developer's Planning Consultation and the Department of Planning, Lands and Heritage.

This is still considered to be a "Standard Amendment" under the *Planning and Development (Local Planning Schemes) Regulations* and will therefore require the proposed Scheme Amendment to be advertised in accordance with Part 5, Division 3, clause 47 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

This report recommends that Council initiate the Scheme Amendment as a "Standard Amendment" for the purpose of advertising the Scheme Amendment for public comment.

**BACKGROUND:**

Council at their Ordinary Meeting held on 15 March 2019, resolved to initiate a Scheme Amendment:

*“That Council pursuant to Part 5 of the Planning and Development Act 2005 amend Shire of Northampton Local Planning Scheme No.10, subject to the preparation and lodgement of appropriate scheme amendment documentation, to:*

1. *Amend Table 1 – Zoning Table by replacing the “X” use for use class ‘Caravan Park’ to an “A” use, within the Town Centre Zone.*
2. *The Amendment is considered to be a standard amendment under the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reasons:*
  - a) *an amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve; and*
  - b) *an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission.”*

The matter of Scheme Amendment No. 5 is put forward again, seeking to apply an Additional Use of 'Caravan Park' for Lot 101 Glance Street, Horrocks by amending Schedule 2 - Specified additional uses for zoned land in the Scheme area of Local Planning Scheme No. 10 (LPS10), as follows:

<b>No</b>	<b>Description of Land</b>	<b>Location</b>	<b>Additional Use</b>	<b>Conditions</b>
A4	HORROCKS Portion of Lot 101	Glance Street	'D' - Caravan Park	As determined by the local government.

It is considered that the proposed amendment will facilitate the use class 'Caravan Park' within the specific portion of Lot 101 rather than potentially allow this use in other areas zoned 'Town Centre' within the Scheme area. The targeted approach has been supported by the developer's Planning Consultation and the Department of Planning, Lands and Heritage.

A plan detailing the extent of the 'Additional Use' zone is included in **Appendix 1**.

### **COMMUNITY & GOVERNMENT CONSULTATION:**

Advertising will take place in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* for a "Standard Amendment" and the Shire's *Local Planning Policy – Consultation for Planning Proposals*.

### **FINANCIAL & BUDGET IMPLICATIONS:**

The preparation of a Scheme Amendment will be covered under Council's 2018/19 budgetary provisions for Planning Consultant fees) and advertising of the Scheme Amendment will incur additional costs (allocated within 2018/19 budgetary provisions for Town Planning advertising).

### **STATUTORY IMPLICATIONS:**

State: *Planning and Development Act 2005*

*Planning and Development (Local Planning Schemes) Regulations 2015*

Local: *Shire of Northampton Local Planning Scheme No. 10*

#### **Local Planning Scheme No. 10**

*Local Planning Scheme No. 10* was gazetted in January 2012. The Scheme was drafted and finalised before the release of the *Planning and Development (Local Planning Schemes) Regulations 2015* ('LPS Regulations') which incorporated model provisions for local planning schemes, including standardised zones and use class classifications.

Clause 4.5 Additional Uses states:

*"Despite anything contained in the Zoning Table, the land specified in Schedule 2 may be used for the specific use or uses that are listed in addition to any uses permissible in the zone in which the land is situated subject to the conditions set out in Schedule 2 with respect to that land."*

The current allocation of 'X' (not permitted) uses for 'Caravan Parks' except within the Caravan, Camping and Cabin zone is considered to be overly restrictive.

The use classification of "Caravan Park" is considered to address the objectives of the "Town Centre" zone which is:

*"To accommodate a range of mixed uses in order to foster a sense of community and strong local identity."*

Therefore granting the portion of Lot 101 Glance Street, which is subject of the lease, with an Additional Use for "Caravan Park" allows for a range of mixed uses to be accommodated.

### **Planning and Development (Local Planning Schemes) Regulations**

The *Planning and Development (Local Planning Schemes) Regulations* state the following to be considered a "Standard Amendment":

*"standard amendment means any of the following amendments to a local planning scheme –*

- a) *an amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve;*
- (b) *an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission"*

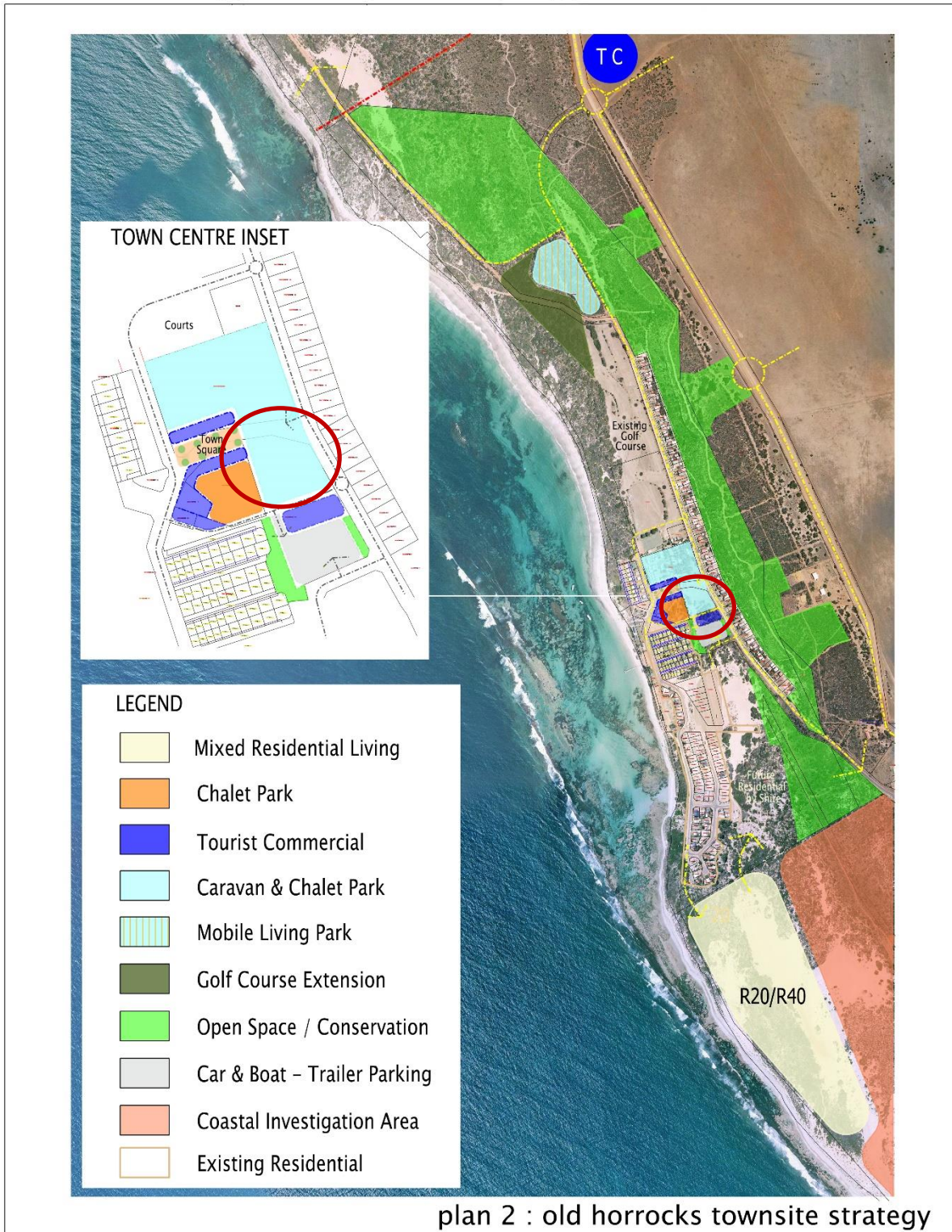
Therefore, it is considered that the proposed amendment fits within the "Standard Amendment" category, with the amendment therefore being required to be advertised in accordance with the Regulations for a "Standard" Scheme Amendment.

### **POLICY IMPLICATIONS:**

*Local: Shire of Northampton Local Planning Strategy (2009)*

The portion of Lot 101 that is the subject of the Development Approval for a Caravan and Chalet Park is designated for future use as "a Caravan and Chalet Park" under the *Shire of Northampton Local Planning Strategy*, as per Plan 2 of the Horrocks Beach Local Planning Strategy and circled in red, below:





The subject land that has been the impetus for this Scheme Amendment is located within Cell 4 – Old Horrocks Planning Area. The Cell 4 objectives and land use strategies are outlined below:

Cell Objectives	4	Cell 4 - Land Use Strategies	Cell 4 - Actions
<p>To provide for the expansion of existing tourist accommodation opportunities and experiences.</p> <p>To facilitate the development of a town centre and expansion of local convenience and tourist retail opportunities.</p>	<p>□ Caravan Chalet Park – The Strategy proposes the progressive re-location of existing and future permanent and semi-permanent vans into a new Mobile Living Park at the northern end of Mitchell Street, overlooking the Golf Course. The Strategy proposals for the Town centre also <b>facilitate expansion of the Caravan Park into the land to the east of Horrocks Beach Chalets</b>. The relocation of permanent vans to the Mobile Living Park and expansion of the Caravan Park to the south will facilitate a significant increase in tourist caravan sites as well as enable the development of improved chalet facilities.</p>	<p><i>Old Horrocks Town Centre Precinct:</i> Prepare Local Development Plan for core of Old Horrocks redevelopment around Mitchell Street and Ring Road to facilitate discussions with relevant parties.</p> <p>Facilitate establishment of Old Horrocks Town Square, extension of Horrocks Caravan Park east of Mitchell Street and reservation and construction of Ring Road and additional public parking.</p> <p>Investigate establishment of the Mobile Living Park and amend the Scheme accordingly for long-stay accommodation only. Consult with Caravan Park operator and permanent residents to define an acceptable schedule for staged development of the Mobile Living Park to allow progressive re-location of permanent and semi-permanent vans to the Mobile Living Park.</p>	

**COMMENT:**

The proposed amendment is considered to be supported by the aims, strategies and actions for Cell 4 – Old Horrocks within the *Horrocks Beach Local Planning Strategy*, and will allow for the development of a Caravan and Chalet Park upon Lot 101 Glance Street, Horrocks. Furthermore, the amendment to include "Caravan Park" via an 'Additional Use' zone use is consistent with the objectives of the Town Centre zone but limits the extent of this use to the subject site.

**VOTING REQUIREMENT:**

*Simple Majority Required.*

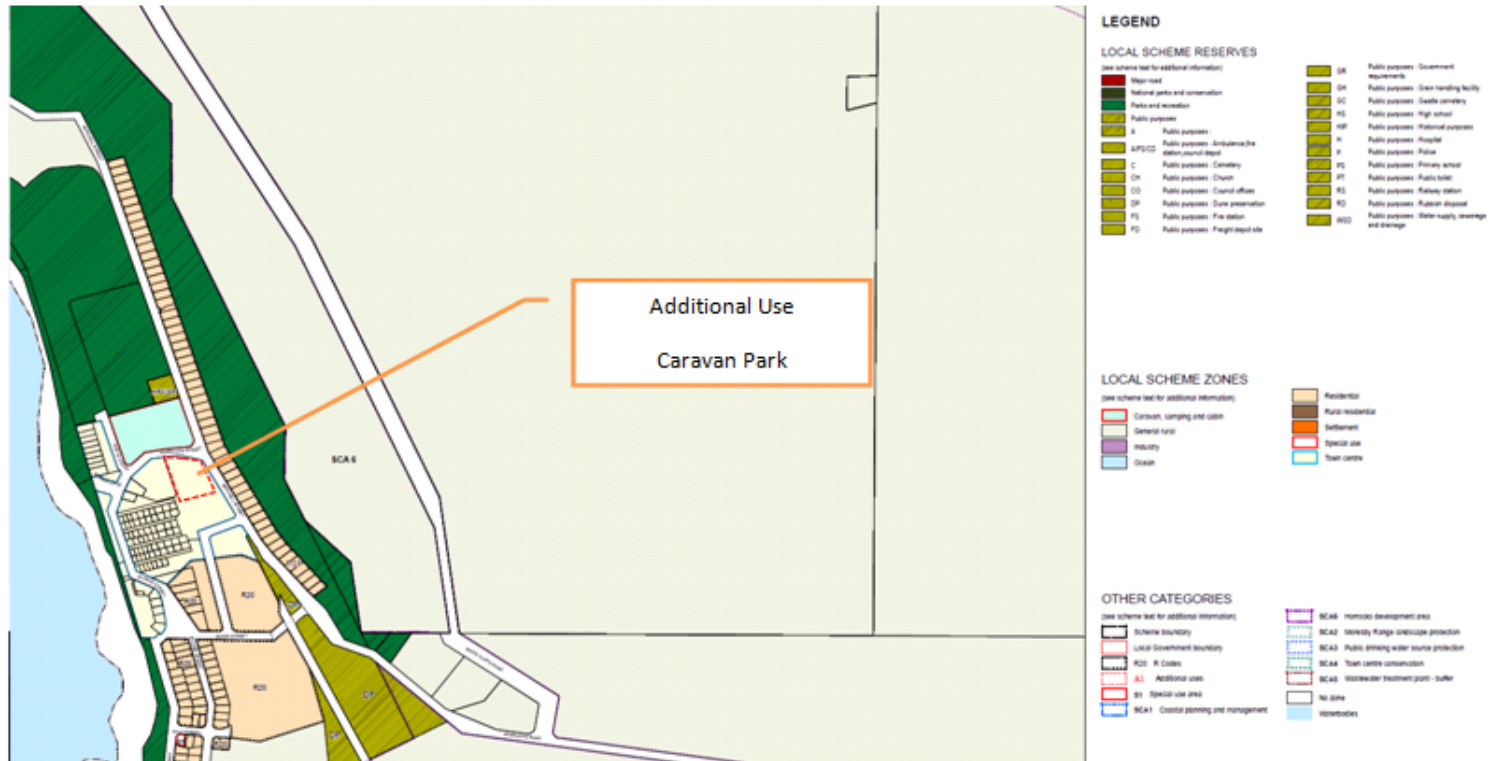


**CONCLUSION:**

That Council initiate Amendment No. 5 to the Shire of Northampton Local Planning No. 10 by way of including a new 'Additional Use' of Caravan Park in Schedule 2 for part of Lot 101 Glance Street, Horrocks.

<b>OFFICER RECOMMENDATION – ITEM 7.3.1</b>		<b>INITIATION</b>		
<b>That Council resolve to:</b>				
<b>1.</b>	<b>Initiate proposed Amendment No. 5 to the Shire of Northampton Local Planning Scheme No. 10 by:</b>			
	<b>a) Inserting a new Additional Use of Caravan Park in Schedule 2 – Specified additional uses for zoned land in the Scheme area of the Scheme Text for part of Lot 101 Glance Street, Horrocks as follows:</b>			
<b>No</b>	<b>Description of Land</b>	<b>Location</b>	<b>Additional Use</b>	<b>Conditions</b>
A4	HORROCKS Portion of Lot 101	Glance Street	'D'- Caravan Park	As determined by the local government
	<b>b) Modifying the Scheme Maps accordingly.</b>			
<b>2.</b>	<b>Accept the Amendment as a 'Standard Amendment' in accordance with Regulation 35 for the following reasons:</b>			
	<b>a) an amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve; and</b>			
	<b>b) an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission.</b>			
<b>3.</b>	<b>Refer the proposed Scheme Amendment to the Environmental Protection Authority (EPA) for advice in accordance with the provisions of the Planning and Development Act 2005.</b>			
<b>4.</b>	<b>Following receipt of advice from the EPA, advertise the proposed Scheme Amendment No. 5 for public comment for a period of 42 days in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015.</b>			

**APPENDIX 1 - ADDITIONAL USE ZONE FOR PORTION OF  
 LOT 101 GLANCE STREET, HORROCKS SUBJECT OF LEASE**



**7.3.2 REQUEST TO PURCHASE A PORTION OF LOT 9501 NORTH COURT, HORROCKS**

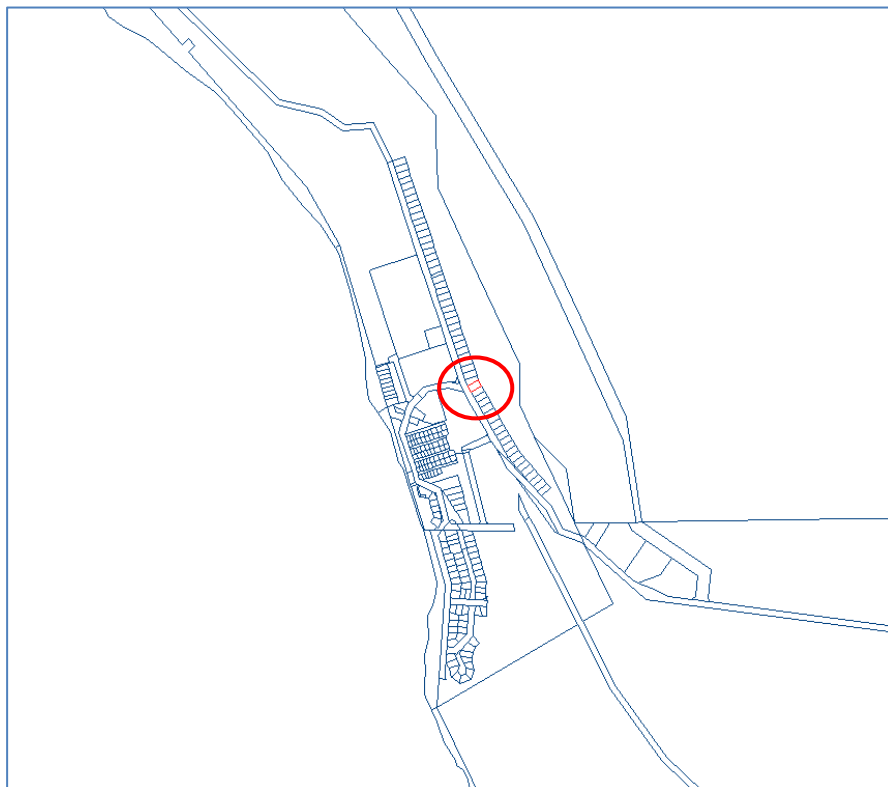
<b>LOCATION:</b>	<b>Lots 40 &amp; 42 Mitchell Street and Lot 9501 North Court, Horrocks</b>
<b>OWNER:</b>	<b>GJ Harrison, JE Harrison &amp; the Shire of Northampton</b>
<b>FILE REFERENCE:</b>	<b>9.1.4 / 10.5.3 / A747 / A720</b>
<b>DATE OF REPORT:</b>	<b>4 April 2019</b>
<b>APPENDIX:</b>	<b>1. Letter from landowner of Lot 42 (No. 21) Mitchell Street, Horrocks</b>

**SUMMARY:**

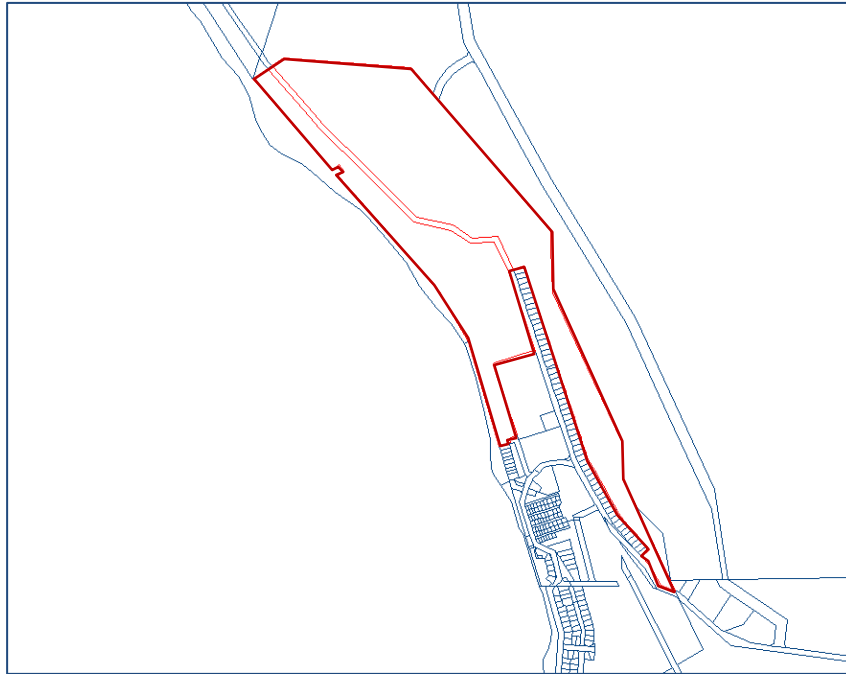
A request to purchase an area of Shire-owned land at Horrocks has been received from a Mitchell Street landowner. Council is therefore required to consider this request to sell approximately 480m<sup>2</sup> of Lot 9501 North Court to the adjacent property owner, at Lot 42 (No. 21) Mitchell Street, Horrocks to amalgamate into two separate lots, being Lots 40 and 42.

**LOCALITY PLANS:**

**Figure 1.** Location map of subject land in relation to Horrocks township



**Figure 2.** Lot 9501 North Court, Horrocks (outlined in red)



**Figure 3.** Lots 40 and 42 (outlined in red) showing location of land proposed to be purchased (hatched area)



**BACKGROUND:**

A request has been received from Mr Garry Harrison (“the applicant”), who is the owner of Lot 42 (No. 21) Mitchell Street, Horrocks, to purchase approximately 480m<sup>2</sup> of the neighbouring Council-owned land (Lot 9501 North Court). This land is located at the bottom of a steep ridge embankment and positioned directly behind the applicant’s, and the applicant’s daughter’s lot. The request for purchase has been made so as to align the property boundary with that planned for the neighbouring lot, Mrs Mary Ash’s, who is currently progressing a subdivision/amalgamation application with the Western Australian Planning Commission (WAPC) to amalgamate a small area of Lot 9501 into her residential lot.

The landowner has therefore requested that Council consider the subdivision and sale of an area of land to the rear of his, and his daughter’s, lots (which would need to be separate applications for subdivision/amalgamation with the WAPC, so as to improve the functionality and safety for the use of those rear areas.

**THE PROPOSAL:**

The area of land being requested is 12m x 40.2m spanning two residential lots (being Lot 40 and Lot 42) with this land area being located upon the eastern portion of Lot 9501. The land proposed to be purchased is proposed to have the same width alignment as the rear of the two residential lots as per the above proposal (refer to **Figure 3**). The applicant has proposed that the new area will be perfectly rectangular for ease of subdivision.

**FINANCIAL & BUDGET IMPLICATIONS:**

Costs that will be incurred for the subdivision and amalgamation of the land are professional and statutory planning fees, as well as survey costs for both lots. All costs are to be met by the applicant.

**STATUTORY IMPLICATIONS:**

*State: Local Government Act 1995 – Section 3.58*

*Local: Local Planning Scheme No. 10 - Northampton*

*Local Government Act 1995*

Section 3.58 requires that

- (2) Except as stated in this section, a local government can only dispose of property to —
  - (a) the highest bidder at public auction; or

- (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
- (a) it gives local public notice of the proposed disposition —
    - (i) describing the property concerned; and
    - (ii) giving details of the proposed disposition; and
    - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
  - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
- (a) the names of all other parties concerned; and
  - (b) the consideration to be received by the local government for the disposition; and
  - (c) the market value of the disposition —
    - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
    - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

The above procedures will occur if Council approves the request.

Local Planning Scheme No. 10

The subdivision and amalgamation of the land will require a rezoning from “Parklands and Recreation” to “Residential”.

**COMMENT/CONCLUSION:**

Lot 9501 is a 44.15 ha area comprising the Horrocks Community Centre, Horrocks Golf Course and proposed extension area, and a large parcel of unused and undeveloped land. The sale of a portion of this land, as per the landowner's request, would be expected to have minimal impact upon any future operations of the Shire of Northampton. Council has no current plans for the vacant area as the land area to the east of the Mitchell Street dwellings is a steep embankment and unsuitable for development. It is also considered that the clearing and retaining of this area in the future would have positive impacts in terms of bushfire management and prevention.

Lot 9501 North Court is zoned as "Parklands and Recreation" although is not a Reserve area, and Lots 40 and 42 Mitchell Street, Horrocks are zoned "Residential R12.5", under the *Shire of Northampton Local Planning Scheme No. 10*.

Whilst the applicant has proposed that the subdivided area be 12m in width, it would be beneficial to make the width 12.23m which will align with the corner of the proposed eastern residential boundary upon Lot 47 (immediately adjoining lot to the north). This minor variation to the land width will eliminate an unnecessary, additional irregularity to the existing lot pattern. This would therefore result in the subdivided area being approximately 492m<sup>2</sup>, rather than the proposed 480m<sup>2</sup>.

Usually where a rezoning is required, a Scheme Amendment would also be required, however due to the small land area, it may be considered to be able to be dealt with by means of an advice note in the approval (i.e. that the new zoning will need to be reflected in the Scheme maps at a future date), and that this be noted to be resolved as part of the next Local Planning Scheme review.

Should Council determine to approve the request, a land valuation will be sought and then (subject to a reasonable purchase price being offered by the applicant) the Shire will progress the subdivision and amalgamation application on the landowner's behalf.

**VOTING REQUIREMENT:**

*Simple Majority Required.*



**OFFICER RECOMMENDATION – ITEM 7.3.2**

**That Council accepts the offer from G. Harrison for the purchase of approximately 492m<sup>2</sup> of Lot 9501 North Court, Horrocks subject to the provision of Section 3.58 of the Local Government Act 1995 and associated Regulations and:**

- 1. that the alignment of the eastern boundary of the proposed subdivided/amalgamated area shall continue in line with the planned eastern boundary of adjoining Lot 47 Mitchell Street, Horrocks; and**
- 2. that all costs associated with the subdivision and amalgamation shall be met by the applicant.**



**APPENDIX 1. LETTER FROM LANDOWNER OF LOT 42 (NO. 21) MITCHELL STREET,  
HORROCKS INCLUDING A DRAWING OF THE PROPOSED LAND AREA TO BE PURCHASED.**

NORTHAMPTON SHIRE COUNCIL				
File: 9.1.4/10.5.3/A4932				
25 MAR 2019				
Admin	Eng	Hlth Bldg	Town Plan	Rang
			DC	

Garry Harrison  
PO Box 406  
NORTHAMPTON 6535 WA

Garry Keeffe  
Chief Executive Officer  
PO Box 61  
NORTHAMPTON 6535 WA

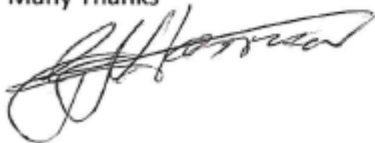
Monday 18<sup>th</sup> March 2019

**Re: 40 & 42 Mitchell Street, HORROCKS 6535 WA**

To Garry,

I would like to request to extend the back boundaries at 40 and 42 Mitchell Street, Horrocks. 40 Mitchell Street being my daughters land, Joanne Harrison. I would like to extend both boundaries back by 12 metres to keep them aligned with the next door neighbour. I spoke to Debbie Carson in regards to this request and she advised me to write a letter to the shire.

Many Thanks



Garry Harrison  
0428341043

40 and 42 Mitchell Street, HORROCKS 6535



# Request to extend the boundaries by  
12 metres each

**7.3.3 REQUEST TO WAIVE DEVELOPMENT APPLICATION FEES**

<b>FILE REFERENCE:</b>	<b>10.9.1 / A3108</b>
<b>APPLICANT:</b>	<b>Carbon Neutral Charitable Fund</b>
<b>OWNER:</b>	<b>Bush Heritage Australia</b>
<b>DATE OF REPORT:</b>	<b>5 April 2019</b>
<b>REPORTING OFFICER:</b>	<b>Debbie Carson – Planning Officer Garry Keeffe – Chief Executive Officer</b>
<b>APPENDICES:</b>	
1.	Letter of request for waive of fees

**AUTHORITY / DISCRETION:**

**Executive**                      *the substantial direction setting and oversight role of the Council. For example, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*

**SUMMARY:**

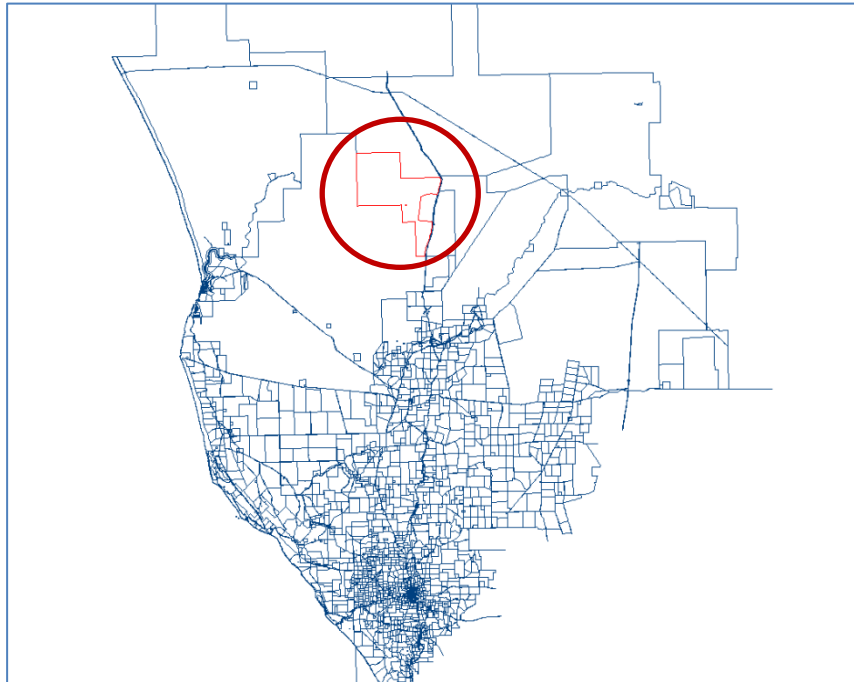
The Shire of Northampton is in receipt of an Application for Development Approval for an Agroforestry use (Rehabilitation and Conservation) upon Lot 167 North West Coastal Highway, Murchison North (Eurardy Station Reserve). The proposed activities will include the revegetation of the land using permanent native species and have a long-term Carbon Right and Carbon Covenant placed over the established area.

Whilst the Application for Development Approval is still being assessed and has not yet been determined, the Applicant has requested that Council consider waiving the calculated development application fee of \$2,985 (based upon an estimated cost of development of \$1,000,000), on the basis that the group is a not-for-profit community organisation with limited financial resources, and that the development (i.e. the vegetation) will not be sold for commercial gain.

This report requests that Council consider the fee waiver request.

## LOCALITY PLANS:

**Figure 1.** Location of Eurardy Station Reserve, Lot 167 North West Coastal Highway, Murchison North.



## BACKGROUND:

An Application for Development Approval was received on 4 April 2019 for the development of an Agroforestry use upon Lot 167 North West Coastal Highway, Murchison North, with this land parcel also known as Eurardy Station. This Application for Development Approval is currently being assessed, with necessary advertising and consultation processes underway.

Notwithstanding the above, the Applicant has made a written request to Council, asking for their consideration of a fee reduction/waiver, given that the Applicant is a Charitable Organisation and Not-For-Profit promoting environmental sustainability outcomes with limited financial resources.

## GOVERNMENT CONSULTATION:

Assessment of the application will be undertaken in accordance with Schedule 2 - Deemed Provisions, Part 8, cl 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, whereby the application will be advertised to relevant stakeholders for their comments and feedback.

**FINANCIAL & BUDGET IMPLICATIONS:**

Should Council determine to support the fee waiver request, then the application fee would be reduced from \$2,985 to nil.

**COMMENT/CONCLUSION:**

It is requested that Council considers the Applicant's request to waive the \$2,985 Development Application fee on the basis that the Applicant is a not-for-profit and charitable organisation.

**VOTING REQUIREMENT:**

*Simple Majority Required.*

**OFFICER RECOMMENDATION – ITEM 7.3.3**

**For Council consideration.**



**APPENDIX 1. LETTER OF REQUEST FROM APPLICANT**

**Debbie Carson**

---

**From:** Ray Wilson <ray@cncf.com.au>  
**Sent:** Friday, April 5, 2019 10:07 AM  
**To:** Debbie Carson  
**Subject:** RE: Shire approval for Biodiverse carbon project on Eurardy Station

Hello Debbie

In relation to the fees.

Carbon Neutral Charitable Fund is a NFP and registered environmental charity.

The work we're doing to restore cleared land, that is no longer farmed, at Eurardy will over time give us a resilient native woodland. This will reduce the on-going fire and weed burden from self-sown crop, turnip and radish. There will be no commercial harvest of timber.

We are therefore seeking your consideration to the standard fee be waived.

Thank you

Regards

**Ray Wilson**

Executive Director

Carbon Neutral Charitable Fund Limited



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**7.3.4 PROPOSED DEVELOPMENT APPROVAL AND LICENSE AGREEMENT – MOBILE FOOD VEHICLE – JETTY FISH TRUCK – RESERVE 52436 GREY STREET, KALBARRI**

<b>LOCATION:</b>	Reserve 52436 Grey Street, Kalbarri
<b>APPLICANT:</b>	Russell Smith
<b>OWNER:</b>	State of Western Australia / Shire of Northampton
<b>FILE REFERENCE:</b>	10.6.1.3/10.6.7/ R52436/A4760
<b>DATE OF REPORT:</b>	10 April 2019
<b>REPORTING OFFICER:</b>	Deb Carson – Planning Officer Garry Keeffe – Chief Executive Officer
<b>APPENDICES:</b>	
1.	Application description
2.	Schedule of Submissions

**AUTHORITY / DISCRETION:**

**Executive**      *the substantial direction setting and oversight role of the Council. For example, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*

**Quasi-Judicial**      *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

**SUMMARY:**

An Application for Development Approval has been received for a proposed mobile food van (the Jetty Fish Truck) to operate from Reserve 52436 (adjacent to the Land-Backed Wharf where the truck was formerly located). The Applicant proposed to sell fresh and frozen seafood from the mobile food van at the reserve location.

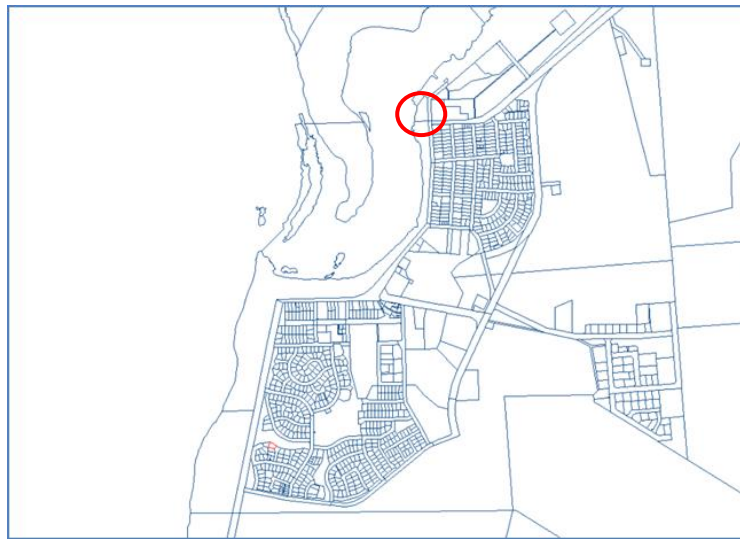
Advertising of the proposal was undertaken with 21 days allowed for submissions to be made in respect of the application. During the advertising period two submissions were received, being:

- one (1) objection to the proposed storage of the commercial vehicle at the residential address (please note that the Applicant now intends to store the commercial vehicle in the Industrial area rather than the residential area);
- one (1) submission from an adjacent landowner to Reserve 52436 supporting the proposed mobile food vehicle.

This report recommends conditional approval of the Application for Development Approval to utilise Reserve 52436 for the purpose of operating a Mobile Food Vehicle.

**LOCALITY PLANS:**

**Figure 1. Location of Reserve 52436 Grey Street, Kalbarri**

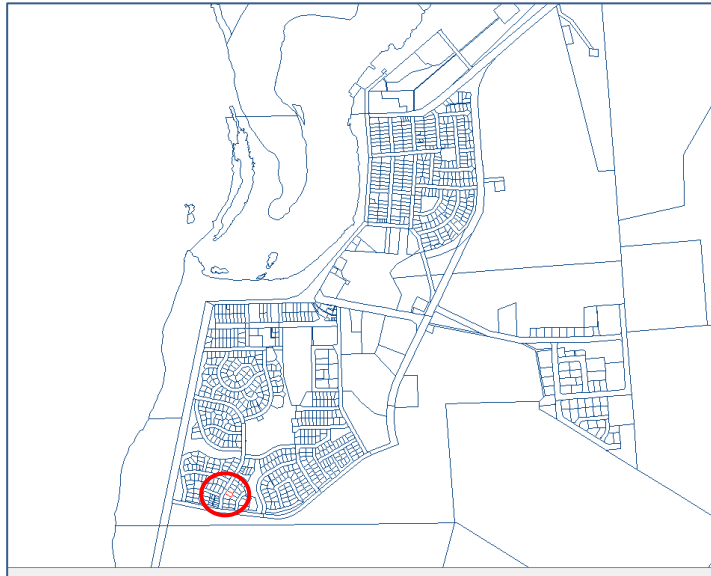


**Figure 2. Site Plan of Reserve 52436 Grey Street, Kalbarri**





**Figure 3. Location of Lot 889 (No. 57) Gantheaume Crescent, Kalbarri**



**Figure 4. Site Plan of Lot 889 (No. 57) Gantheaume Crescent, Kalbarri**



**BACKGROUND:**

The Applicant formerly operated his Mobile Food Vehicle (the Jetty Fish Truck) from Reserve 50396, being the Kalbarri Land-backed Wharf. However, the Department of Transport, when reviewing the applicant's Use Agreement, advised the applicant he would not be able to connect to power or water on-site, however that he would be able to use a generator to supply power for his truck. As Council does not support the use of generators on a permanent basis along the Murchison River Foreshore, it was proposed to Mr Smith (the Applicant) that he could apply for use of the Reserve 52436 and connect to a metred power supply and utilise water from the adjacent ablution block.

Based upon this advice and the difficulty in negotiating a new agreement with the Department of Transport for the ongoing use of the Land-Backed Wharf area, the Applicant has now lodged a formal Application for Development Approval for Council's consideration.

**The Proposal:**

The Applicant proposes to operate a Mobile Food Vehicle, known as the Jetty Fish Truck, upon a portion of Reserve 52436 Grey Street, Kalbarri (the reserve area immediately adjacent to the Kalbarri Land-Backed Wharf), as marked in yellow in **Figure 2**, above. This area is to the north of the fuel tank and west of the ablution block and will be approximately a 3m x 6.5m land area.

The mobile food vehicle is an Isuzu 300 medium diesel truck, has existing Environmental Health approvals, and has signage wrapped around its external façade, as shown in **Appendix 1**.

The fish truck will operate up to seven days per week between the hours of 8am and 5pm. On-site power will be accessed by the food van via a metred outlet upon Reserve 52436, except in instances where a generator is required (e.g. power outages).

The Applicant proposes to use free-standing signage, with the location of that signage proposed as follows:

- One sign N/W side of jetty on bitumen;
- one sign N/E side of jetty on bitumen; and
- three flags.

Outside of trading hours, the mobile food vehicle was proposed to be stored at the Applicant's place of residence, being Lot 889 (No. 57) Gantheaume Crescent,

Kalbarri, however the Applicant has now advised that the truck will be stored at Neptunes Seafood, located at Lot 2 (No. 24) Sutherland Street in the Industrial Area.

In consideration of the application the following information is also provided:

Lot Size	8,175m <sup>2</sup>
Access & Frontage	Access via Grey Street
Services	Water and Power
Surrounding Land Uses	Reserves (Harbour Purposes)- immediately adjacent, and Recreation & Parklands further south and north), Special Control Area 3 – Anchorage Mixed Use Precinct Tourism, and Murchison River activities and uses

#### COMMUNITY & GOVERNMENT CONSULTATION:

The application for the operation of the proposed mobile food van was advertised in accordance with clause 64, Schedule 2 of the *Planning and Development (Local Planning Scheme) Regulations 2015*, for a period of 26 days from 15 March 2019 until 10<sup>th</sup> April 2019 as per the following:

- Public advertising - notice of the development placed in the Geraldton Guardian;
- 68 letters to adjacent land and business owners in the Anchorage Precinct;
- 4 letters to adjacent property owners to proposed home business (for the parking and storage of the commercial vehicle);
- A Notice of the development was also advertised at each of the Shire's administration buildings; and
- A Notice of the development was also advertised upon the Shire's website.

During the above advertising periods the following submissions were received:

- One (1) objection to the proposed storage of a commercial vehicle upon the residential landholding;
- One (1) submission of support for the proposed use of Reserve 52436;

A submission schedule, including a summary of the submissions and comments made, is provided as **Appendix 2** to this report.

### **FINANCIAL & BUDGET IMPLICATIONS:**

The applicant has paid a development application fee of \$297.00 which at the time of application was the correct planning fee. Also at that time, the Applicant was advised that an annual Reserve User Fee of \$500.00 would apply, with a total of \$1500.00 being for the use of the Reserve for a three year period.

However, due to the recent adoption of *Local Planning Policy – Mobile Food Vehicles (LPP)*, the Applicant is now required under the new LPP, to pay the following fees and charges:

- An Application fee of \$50; and
- A 12 month permit of \$1,000.

The above fees can be varied by Council, should Council wish to impose the original quoted fee of \$797 (i.e the planning application fee of \$297 plus a one-year reserve user fee of \$500), with the difference between the two being \$253 (i.e. \$1,050 - \$797).

The Applicant will also be required to pay for their own power use upon Reserve 52436.

Alternatively, should Council refuse this application and the Applicant proceeds to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

### **STATUTORY IMPLICATIONS:**

*State: Planning and Development Act 2005*

*Planning and Development (Local Planning Scheme) Regulations 2015*

*Local: Shire of Northampton Local Planning Scheme No. 11*

#### Shire of Northampton Local Planning Scheme No. 11

The land is zoned 'Reserve – Public Open Space' under Local Planning Scheme No. 11 with the objectives of the Reserve being:

- *"To set aside areas for public open space, particularly those established under the Planning and Development Act 2005 s. 152.*
- *To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage."*

The land area is also a public reserve (Reserve 52436) that is vested with the Shire of Northampton for 'Fishing and Tourist Industries Purposes'. No objectives are specifically cited for this reserve and therefore the objectives would be considered to be activities that support and enhance fishing and tourism use and development.

The operation of a food van is considered to be a 'Use Not Listed' under the Scheme and therefore does not fall within a defined use class under the Scheme Zoning Table. Section 3.3.4 of the Scheme is applied in this instance:

*"The local government may, in respect of a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table -*

- (a) determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government;*
- (b) determine that the use may be consistent with the objectives of a particular zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or*
- (c) determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone."*

Therefore, for a 'Use Not Listed', it must be determined whether the proposal is considered to be consistent with the objectives of the 'Public Open Space' and 'Fishing and Tourist Industries Purposes' reserves.

As the Application also requires the approval of the Applicant's residential lot for use for Commercial Vehicle Parking, the following provisions of the *Local Planning Scheme No. 11* also apply, in relation to the proposed use of Lot 889 (No. 57) Gantheaume Crescent, Kalbarri.

Lot 889 Gantheaume Crescent is zoned "Residential R17.5" under *Local Planning Scheme No. 11 – Kalbarri* with the Scheme stating the following purposes and intent for the 'Residential' zone:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community.*
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.*

- *To provide for a range of non-residential uses, which are compatible with and complementary to residential development.*

The proposed use of the residential land falls under the definition of 'Commercial Vehicle Parking' which is defined under the Scheme as being:

*"premises used for parking of one or 2 commercial vehicles but does not include -*

- (a) any part of a public road used for parking or for a taxi rank;*  
*or*
- (b) parking of commercial vehicles incidental to the predominant use of the land"*

The use 'Commercial Vehicle Parking' is listed as an "A" use under the *Local Planning Scheme No. 11*, meaning that:

*"the use is not permitted unless the local government has exercised its discretion by granting development approval after giving special notice in accordance with clause 64 of the deemed provisions."*

As a 'Commercial Vehicle Parking' application, the length of any Development Approval for the commercial vehicle parking upon a residential lot (i.e. private residence) is limited to a twelve month period with an annual review, as per Clause 4.8.11 of the Scheme:

*"4.8.11 Parking of Boats and Commercial Vehicles*

- (a) The local government may permit the parking of only one commercial vehicle on a lot in the "Residential", Rural Residential" or "Environmental Conservation" zone provided -*
  - (i) the amenity of the neighbourhood in the opinion of the local government is not adversely affected;*
  - (ii) the vehicle forms an essential part of the occupation of an occupant of the dwelling;*
  - (iii) the vehicle does not exceed either 3 metres in height or 12 metres in length;*
  - (iv) any vehicle exceeding 8 metres in length is screened from public view; and*
  - (v) no major repairs to the vehicle is undertaken and any minor repairs, maintenance, service or cleaning of any commercial vehicle or truck is undertaken in an area screened from public view.*
- (b) Approval shall be issued on an annual basis only and if, in the opinion of the local government, the commercial vehicle is*

*causing a nuisance or annoyance to owners or occupiers of land in the locality, the local government may not re-issue an approval.*

- (c) *A vehicle shall be considered to be parked on a lot for the purposes of these provisions if it remains on that lot for more than one hour in aggregate over any period of twenty four hours, unless the vehicle is being used bona fide in connection with ongoing construction work legally being carried out on the lot.*
- (d) *Commercial vehicles which are parked temporarily on a property for the purpose of delivering or loading goods associated with domestic residential use are exempt from clause 4.8.10.*
- (e) *No person shall on any lot within the Residential Zone keep, park, repair or store any boat, trailer, caravan or any associated material not specifically for the immediate use by the occupant in front of the building setback line.”*

The Applicant would therefore be required to re-apply for Development Approval (for the commercial vehicle parking) annually, should an approval be granted by Council.

#### Planning and Development (Local Planning Scheme) Regulations 2015

Clause 67 of Schedule 2 of the Regulations outlines a number of other matters that should be considered by local government when determining an application. The most relevant provisions are outlined below:

*“In considering an application for development approval the local government is to have due regard to the following matters to the extent that, in the opinion of the local government, those matters are relevant to the development the subject of the application -*

- (a) *the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;*
- (c) *any approved State planning policy;*
- (g) *any local planning policy for the Scheme area;*
- (i) *in the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve;*
- (m) *the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited*



- to, the likely effect of the height, bulk, scale, orientation and appearance of the development;
- (n) the amenity of the locality including the following -
    - (i) environmental impacts of the development;
    - (ii) the character of the locality;
    - (iii) social impacts of the development;
  - (o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;
  - (q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;
  - (r) the suitability of the land for the development taking into account the possible risk to human health or safety;
  - (s) the adequacy of -
    - (i) the proposed means of access to and egress from the site; and
    - (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles;
  - (t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;
  - (u) the availability and adequacy for the development of the following -
    - (i) public transport services;
    - (ii) public utility services;
    - (iii) storage, management and collection of waste;
    - (iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities);
    - (v) access by older people and people with disability;
  - (v) the potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses;
  - (w) the history of the site where the development is to be located;
  - (x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;
  - (y) any submissions received on the application;
  - (za) the comments or submissions received from any authority consulted under clause 66;



- (zb) *any other planning consideration the local government considers appropriate.*

**POLICY IMPLICATIONS:**

*Local: Shire of Northampton Kalbarri Townsite Strategy*

*Local Planning Policy - Commercial Recreational Tourism Activity on Crown Reserves (2018)*

*Shire of Northampton Local Planning Policy – Mobile Food Vehicles*

Shire of Northampton Kalbarri Townsite Strategy

The strategic vision of the *Kalbarri Townsite Local Planning Strategy* is:

*“To develop a long term Strategy for the future development and enhancement of Kalbarri that recognises, builds upon and promotes the tourism and residential values of the location in an environmentally and economically sustainable manner.”*

The strategic objectives of the Strategy are:

- *“To enhance Kalbarri’s position as a premier family holiday destination within Western Australia while recognising the continuing value and importance of non-family Intrastate, Interstate and International visitors.*
- a)
  - *To broaden Kalbarri’s economic and employment base by furthering Kalbarri’s position as a desirable alternative residential and employment location within the Mid-West.*
  - b)
    - *To protect and enhance Kalbarri’s unique urban values and particularly its connectivity to the surrounding natural environment together with its compactness and high level of walkability.”*

The subject site sits adjacent to the ‘A1 – Fisherman’s Wharf’ planning area of the Anchorage Precinct under the *Shire of Northampton Kalbarri Townsite Strategy*. The Strategy identifies the following use and development provisions for the A1 – Fisherman’s Wharf site, as per the table below:

<b>Planning Area</b>	<b>Use &amp; Development Provisions</b>
<b>A1</b>	<p><b>Fisherman’s Wharf :</b></p> <p>Land-backed Wharf with Restaurant / Kiosk / Fish &amp; Chips / Outdoor Seating &amp; Al Fresco Dining.</p> <p>Consider also inclusion of a Marine Interpretive Centre (Physical, European &amp; Aboriginal use, Marine Flora &amp; Fauna, Sea Horse Centre) as part of the Fisherman’s Wharf development. Alternatively, include in larger single Interpretive Centre with Visitor Centre incorporating the equivalent Terrestrial aspects.</p> <p>Require cash-in-lieu contributions to construction / upgrading of public carparks in vicinity and particularly POS area and Boat Trailer carparks in lieu of provision of on-site parking.</p> <p>Identify site boundaries in association with Department of Planning (DP) and State Land Services (SLS) and reserve appropriately with power to lease.</p> <p>Following completion of site definition prepare Detailed Local Structure Plan of site as basis for future subdivision, land and seabed leases and development approvals. Advertise Detailed Local Structure Plan for public comment for a minimum 28 days. Assess comments received and finalise for adoption by Council and WA Planning Commission.</p>
	<p>Rezone site under new Kalbarri Planning Scheme to Special Use Zone - Tourist Commercial and related provisions including an Interpretation of Tourist Commercial – minimum 42 day public advertising during rezoning period.</p> <p>Development to be subject to :</p> <ul style="list-style-type: none"> <li>▫ Approval by Council and WA Planning Commission of a Detailed Local Structure Plan of site and minimum 28 day public advertising period; and</li> <li>▫ Approval to Commence Development including condition requiring payment of cash-in-lieu for parking prior to issue of a Building Licence.</li> </ul>

Local Planning Policy - Commercial Recreational Tourism Activity on Crown Reserves (2018)

The application has been lodged under Council’s ‘Commercial Recreational Tourism Activity on Crown Reserves’ Local Planning Policy.

The objectives of the Policy are as follows:

- *“To ensure that commercial activities on reserves do not diminish the recreational amenity of residents or visitors who are attracted to the Shire for its natural beauty and environment;*
- *To ensure ecologically sustainable use and protection of reserves for the benefit and enjoyment of future generations;*
- *To retain reserves (where appropriate) as places for passive and/or active recreation for residents and visitors;*
- *To regulate the level and intensity of commercial activities on reserves as necessary to ensure that it does not destroy the value and nature of the activity and the resource on which it is based;*
- *To enable appropriate (limited) opportunities for commercial tourism operators to provide services and facilities to the public to enhance their visit to the Shire; &*
- *To provide criteria for assessing and determining applications.”*

Section 3.3.1 of the Policy states the following in relation to land-based activities:

*“3.3.1.1 The natural systems should be able to sustain the form of recreation or activity which is proposed.*

*3.3.1.2 The activity should be compatible with the vesting purpose of the land and with the preservation values of the land...*

*3.3.2.6 All activities are to demonstrate that they will not create a public nuisance to adjacent residential areas in context of noise, traffic, etc. and not create a conflict with the main beachgoers.”*

#### Local Planning Policy – Mobile Food Vehicles

Whilst the *Local Planning Policy for Mobile Food Vehicles* had not been adopted by Council at the time that the Applicant lodged this application, it was adopted by Council at their 15 March 2019 Ordinary Meeting, and therefore the provisions of the Local Planning Policy are therefore considered to apply.

The *Local Planning Policy* states the following objectives:

- *“Provide guidance on the requirements for the operation of mobile food vehicles within the Shire of Northampton;*
- *Allow mobile food vehicles to operate in locations which support the activation of underutilised public spaces;*

- *Ensure mobile food vehicles operate in a way which complements existing food businesses within town sites;*
- *Ensure mobile food vehicles are of a temporary nature;*
- *Ensure mobile food vehicles do not unreasonably compromise the amenity of the surrounding residential area; and*
- *Ensure mobile food vehicle operators practise safe food handling in accordance with the Food Act 2008.”*

The Local Planning Policy also details the following sites as being suitable for mobile food vehicles, identifying the proposed site as being able to accommodate two mobile food vehicles:

*“Kalbarri:*

- *Reserve 52436, adjacent to the Kalbarri Land-Backed Wharf (Site C)*
- *Red Bluff Beach Road (Site D)”*

The Policy also states the following in relation to proposed mobile food vehicles:  
*“3.6 Waste Management*

*3.6.1 The mobile food vehicle operator is required to maintain the mobile food vehicle and the surrounding area to a high standard and in accordance with the following requirements:*

- a) When trading at an approved location the trade area must be cleaned frequently;*
- b) No waste or litter from the vehicle may be disposed of into Shire of Northampton’s rubbish bins. Mobile food vehicle operators must provide adequately sized bins for patrons use and remove all rubbish from the approved location at the end of trade;*
- c) A holding tank for wastewater must be located beneath the vehicle; and*
- d) Waste water, solid waste, litter or any other pollutant must not be placed on the site or allowed to enter the stormwater system, and must be disposed of appropriately and in compliance with relevant legislation and local government requirements.*

### *3.7 Fixtures*

*3.7.1 A mobile food vehicle may only be permitted to have temporary fixtures (subject to attaining the approval of the local government) such as tables, chairs, signs and umbrellas and be in accordance with the following:*

- a) *The fixtures are to be of a temporary nature and removed from the site at the end of trade each day;*
- b) *The mobile food vehicle and temporary fixtures must be kept in a safe and well-maintained condition at all times;*
- c) *All temporary fixtures relating to the mobile food vehicle should be sturdy and made of quality materials without sharp edges or other features likely to cause harm; and*
- d) *Any temporary fixtures relating to mobile food vehicles must not obstruct pedestrian flow or vehicular traffic.*

### 3.8 Noise

3.8.1 *The use of amplified noise is prohibited.*

3.8.2 *Generators must not have a manufacturer specified operational volume greater than 75dB. Noise emissions will be required to be monitored on an ongoing basis to ensure ageing equipment remains below this threshold, or compliance procedures may apply.*

3.8.3 *Notwithstanding the above provision (clause 3.8.2) all mobile food vehicle noise (including the generator) must comply with the assigned noise levels specified under the Environmental Protection (Noise) Regulations 1997.*

### 3.9 Advertising

3.9.1 *All advertising is to be fitted to the mobile food vehicle with the exception of one temporary A-frame sign and one tear drop banner and:*

- a) *Shall be located as close as practicable, and not exceeding 75m, from the location of the mobile food vehicle, with this location being subject to the approval of the Shire of Northampton;*
- b) *A-frame signs shall not exceed any dimension of 1m or an area of 1m<sup>2</sup> on any side;*
- c) *Shall be secured in accordance with any requirements of the Shire of Northampton; and*

*A-frame signs and tear drop banners will be considered to be temporary fixtures and must comply with the requirements detail in cl. 3.7 of this policy.*

### 3.10 Power

3.10.1 *Mobile food vehicles need to be provided with their own power supply unless otherwise approved by Council. The use of generators upon Reserve 52436 will not be permitted except in emergency situations (e.g. power outages).*

### 3.11 Public Risk Management

3.11.1 *The permit holder assumes responsibility for any acts of negligence arising from their activity.*

3.11.2 *The mobile food vehicle permit holder assumes responsibility for any liability issues which may arise as a result of the operation of the mobile food vehicle being at the location."*

## **STRATEGIC IMPLICATIONS:**

*Local: Shire of Northampton Planning for the Future 2016-2026*

- Strategy/s:
1. Promotion of industrial and commercial activities that add value to the existing industries and activities within the shire.
  2. Functionality of Marine facilities
- Key Actions: 3.3.2 Protect existing marine/boating facilities

## **COMMENT:**

A number of factors have been considered in relation to this proposed use, with each of these factors being detailed separately below.

### Alignment with Statutory and Strategic Documents

Reserve 52436 is a Crown Reserve managed by the Shire of Northampton and having the purpose of "Fishing and Tourist Industries Purposes". It is considered that the operation of a fish truck is consistent with the purpose of the Reserve.

The Shire of Northampton's *Kalbarri Townsite Strategy* seeks to enhance and develop Kalbarri as a tourist and family holiday destination, and it is considered that this application supports the strategy's objectives. It is also considered that the proposal is consistent with the use and development provisions of the strategy for the "Fisherman's Wharf" Planning Area.

With regard to Council's newly adopted Policy, it is considered that the Applicant meets the objectives and provisions of the Policy, and will be required to connect

to a metred power outlet upon the Reserve, with which the Applicant will assume all power costs incurred.

#### Parking and Storage of a Commercial Vehicle

The Applicant formerly proposed to park and store the fish truck at their place of residence, and an objection was received in relation to the proposed storage of the truck within the residential area. The objection was based upon odour impacts from waste being discharged into the garden of the residential premise. The Applicant has since advised that the truck will be stored at Neptune's Seafood, which is a commercial property located within the Industrial Area on Sutherland Street. The storage of commercial vehicles within the industrial area is preferred, and which also resolves any potential impact storage of the truck may have upon residential amenity.

#### Signage

The Applicant has proposed that signage be located on the north-west and north-east sides of the jetty on bitumen, and that three flags also be used adjacent to the fish truck. As per Council's Local Planning Policy for Signage, it is recommended that the Applicant be approved for two A-Frame (or flag) signs, one to be located immediately adjacent to mobile food vehicle and the other to be located within Reserve 52436, being determined in consultation with, and to the approval of, the Shire of Northampton.

#### **VOTING REQUIREMENT:**

*Simple Majority Required.*

#### **CONCLUSION:**

It is considered that the Application for Development Approval is consistent with the *Shire of Northampton's Local Planning Scheme, Kalbarri Townsite Strategy and Local Planning Policy – Mobile Food Vehicles*. Therefore, it is recommended that Council approve the Application for Development Approval, subject to the conditions detailed below.

It is also requested that Council determine the appropriate fee, being either the fee previously advised to Mr Smith (i.e. \$297 application fee plus \$500 1 year approval – total = \$797) or the new fee that has come into effect with the new *Local Planning Policy – Mobile Food Vehicles* (i.e. \$50 application fee plus \$1000 1 year permit – total = \$1,050).

**OFFICER RECOMMENDATION – ITEM 7.3.4**

**APPROVAL**

1. **That Council determines the appropriate fee for this application and the use of Reserve 52436 as either:**
  - a. **\$297 application fee plus \$500 1-year reserve user fee (as advised to Applicant and as per Local Planning Policy - Commercial Recreational Tourism Activity) OR**
  - b. **\$50 application fee plus \$1,000 1-year permit fee (as per the new Local Planning Policy – Mobile Food Vehicles); DELETE WHICHEVER DOES NOT APPLY (A or B)**
2. **That Council approves the Application for Development Approval for a food van to operate upon Reserve 52436, subject to the following conditions:**
  - a. **Development/use shall be in accordance with the attached approved plans dated 17 April 2019 and subject to any modifications required as a consequence of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;**
  - b. **Any additions to, or change to, the approved use (not the subject of this consent/approval) requires further application and planning approval for that use/addition;**
  - c. **This Development Approval and Mobile Food Vehicle Permit is valid until 17 April 2020, after which the further renewal of the approval by the local government is required annually. It is the responsibility of the operator to apply in good time before expiration, and the local government will not automatically re-issue approvals;**
  - d. **The Mobile Food Vehicle Permit issued shall be displayed on the dash or another prominent visible location of the approved vehicle at all operating times;**
  - e. **The approval is for one (1) Mobile Food Vehicle only;**
  - f. **The Applicant shall at no time interfere or obstruct the operations and activities of the commercial fishing activities upon the Kalbarri Land-Backed Wharf, or any approved users of the land-backed wharf, to the satisfaction of the local government;**
  - g. **Should substantiated ongoing complaints be received in relation to Condition No. (f), the Shire of Northampton reserves the right to review and/or revoke this Development Approval;**
  - h. **The Applicant shall obtain Public Liability Insurance coverage to a**



- minimum of \$20 million, and forward a copy of this certificate to the Shire of Northampton, to comply with the provisions of the *Shire of Northampton's Local Planning Policy – Commercial Recreational Tourism Activity*;
- i. The approved hours of operation of this food van are between 8am and 5pm, 7 days per week;
  - j. This approval allows the following signs:  
**Reserve 52436 - two (2) portable A-Frame or flag signs:**
    - (i) one sign to be located immediately adjacent to the food van upon Reserve 52436; and
    - (ii) the location of the second sign to be determined by the local government so as not to conflict with the entry statement to the land-backed wharf;
  - k. The approved signs as per Condition No. (j) must be removed at the end of trading each day and shall only be displayed when trading is currently being undertaken;
  - l. No further signs shall be permitted in relation to this Development Approval;
  - m. This approval is issued only to R. Smith and is NOT transferable to any other person or to any other land parcel, without the further application and approval of the Shire of Northampton;
  - n. The food van is approved to sell fresh and frozen seafood items only;
  - o. The Applicant is required to provide adequate rubbish disposal facilities, remove all rubbish associated with the operation and maintain clean and sanitary conditions at all times;
  - p. The land use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise;
  - q. The mobile food vehicle is required to be removed from the approved Reserve locations at the close of business each day and is not permitted to be stored overnight upon any Reserve;
  - r. The use of a generator upon Reserve 52436 is only allowed during power outages and when the on-site power source is not accessible. At all other times, the Applicant shall utilise the power source provided by the Shire of Northampton;
  - s. The Applicant shall be wholly financially responsible for the use of electricity accessed via the metred outlet upon Reserve 52436;
  - t. The food van is permitted to be stored within the property boundaries

**of Lot 2 (No. 24) Sutherland Street, Kalbarri outside of trading hours;  
and**

- u. The Shire of Northampton reserves the right to reposition the mobile food van's permitted trading area, to be undertaken in consultation with the Applicant, so as to improve the efficiency and effectiveness of the site's use, if required.**

**Advice Notes**

- 1. The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business.**
- 2. The Applicant is advised that compliance with any and all governmental legislation and regulations, including but not limited to the Health Act and Regulations, the Food Act and Regulations and the Environmental Protection (Noise) Regulations, is required at all times;**
- 3. If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.**

## APPENDIX 1. APPLICATION DESCRIPTION

The Jetty Fish Truck proposed to be sited upon Council Reserve 52436 Grey Street in Kalbarri, in an area to the north of the fuel tank and west of the ablution block to be approximately 3m x 6.5m. The Fish truck will sell fresh and frozen seafood products.

Proposed hours/days of business are: 7 days per week, 8am – 5pm

Number of staff: 2, plus 2 casuals

Proposed Signage - One sign N/W side of jetty on bitumen, one sign N/E side of jetty on bitumen, three flags

Noise emitting devices – Temporary Generator

Vehicle details: Isuzu 300 medium diesel truck – see photos below

Proposed storage of van outside of trading hours - 57 Gantheaume Crescent, Kalbarri-



**APPENDIX 2. SCHEDULE OF SUBMISSIONS**

<b>No</b>	<b>Date Received</b>	<b>Submitter</b>	<b>Submission Detail</b>	<b>Comment/Recommendation</b>
1	26/3/2019	Energy West Social Multiple units, Kalbarri Beach Resort	<b>SUPPORT</b> No further detail provided.	Noted.
2	3/4/2019	K Baldwin Lot 890 (No. 55) Gantheaume Cr, Kalbarri	<b>OBJECTION</b> 1. Waste from truck is discharged into garden in front of premises which emits offensive odour. 2. The proposal should have included an expiry date for when storage of the vehicle ceases, eg 6-12 months.	Noted. Odour impacts are a valid planning consideration, however the Applicant has now advised that the truck will be stored within the Industrial Area, rather than the Residential Area, and therefore impact upon adjoining landowners is expected to be minimised.

**7.3.5 SUMMARY OF PLANNING INFORMATION ITEMS**

**DATE OF REPORT:** 4 April 2019  
**REPORTING OFFICER:** Deb Carson – Planning Officer

**COMMENT:**

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Planning Officer.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
009	B & D Smith	LOT 213 (NO. 13) SANFORD STREET, PORT GREGORY – SITE 33	CARAVAN ANNEX EXTENSION	7 March 2019
010	Halsall & Associates	LOT 101 GLANCE STREET, HORROCKS	CARAVAN AND CHALET PARK	15 March 2019 Ordinary Meeting
011	Paul Meakins	LOT 4 (NO. 94) GREY STREET, KALBARRI	ALFRESCO AREA – PELICANS CAFÉ AND RESTAURANT	15 March 2019 Ordinary Meeting
012	AS & ML Fulwood	LOT 23 (NO. 10) BROWNE BOULEVARD, KALBARRI	TEMPORARY SHIPPING CONTAINER	21 March 2019
013	AN Martin-Carabes	LOT 70 (NO. 70) SEVENTH AVENUE, NORTHAMPTON	2 X SHIPPING (SEA) CONTAINERS	25 March 2019

**OFFICER RECOMMENDATION – ITEM 7.3.5**

**For Council Information**

7.4.1	ACCOUNTS FOR PAYMENT	2
7.4.2	MONTHLY FINANCIAL STATEMENTS – MARCH 2019	11
7.4.3	2018/2019 BUDGET REVIEW	31

**7.4.1 ACCOUNTS FOR PAYMENT**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>10 April 2019</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Leanne Rowe/Grant Middleton</b>
<b>APPENDICES:</b>	<b>1. List of Accounts</b>

**SUMMARY**

Council to authorise the payments as presented.

**BACKGROUND:**

A list of payments submitted to Council on 17<sup>th</sup> April 2019, for confirmation in respect of accounts already paid or for the authority to those unpaid.

**FINANCIAL & BUDGET IMPLICATIONS:**

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

**POLICY IMPLICATIONS:**

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

**VOTING REQUIREMENT:**

Absolute Majority Required:

**OFFICER RECOMMENDATION – ITEM 7.4.1**

**That Municipal Fund Cheques 21638 to 21653 inclusive totalling \$62,606.99, Municipal EFT payments numbered EFT19104 to EFT19222 inclusive totalling \$520,316.88, Trust Fund Cheques 2416 to 2419, totalling \$628.80, Direct Debit payments numbered GJ0906 to GJ0909 inclusive totalling \$264,301.77 be passed for payment and the items therein be declared authorised expenditure.**

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Chq #	Date	Name	Description	Amount
21638	07-03-2019	PETTY CASH - NCCA	PETTY CASH RECOUP	164.55
21639	12-03-2019	AUSTRALIA POST	POSTAGE	824.05
21640	12-03-2019	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	2662.08
21641	12-03-2019	GERALDTON MOWER & REPAIR SPECIALISTS	PARTS	245.00
21642	12-03-2019	KALBARRI GAS	GAS	203.00
21643	12-03-2019	MARINA HOME & LEISURE	KEYS CUT	22.50
21644	12-03-2019	MALCOLM PAUL RALPH	RATE REFUND	2231.47
21645	13-03-2019	TELSTRA	TELEPHONE CHARGES	501.39
21646	15-03-2019	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	179.70
21647	22-03-2019	TELSTRA	TELEPHONE CHARGES	1918.64
21648	22-03-2019	SYNERGY	ELECTRICITY CHARGES	29214.90
21649	27-03-2019	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	5819.66
21650	27-03-2019	GERALDTON MOWER & REPAIR SPECIALISTS	MOWER PARTS	579.40
21651	27-03-2019	MCLEODS BARRISTERS AND SOLICITORS	LEGAL FEES RECOVERY OF UNPAID RATES	17040.65
21652		CANCELLED		
21653	27-03-2019	NORTHAMPTON LIONS CLUB	NTON OVAL TANK CLEANUP	1000.00
				<b>\$62,606.99</b>



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**ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT**

EFT #	Date	Name	Description	Amount
EFT19104	07-03-2019	GLENN BANGAY	REIMB WESTNET	79.99
EFT19105	07-03-2019	DEVISE URBAN PLANNING	PLANNING SERVICES	4147.00
EFT19106	07-03-2019	RAELENE LEATHAM	REIMB FUEL LIBRARY TRAINING	156.00
EFT19107	07-03-2019	LEO RYAN	REIMB DODO LANDLINE	39.90
EFT19108	07-03-2019	KATHERINE TYNAN	REIMB GOODS 3YO PROGRAM	84.70
EFT19109	07-03-2019	AUSTRALIAN TAXATION OFFICE	BAS FEB 2019	15260.00
EFT19110	12-03-2019	AFGRI EQUIPMENT AUST PTY LTD	MOWER PARTS	684.88
EFT19111	12-03-2019	ALAN CRAGAN BOBCAT & EXCAVATOR HIRE	BOBCAT HIRE	1292.50
EFT19112	12-03-2019	KALBARRI IGA	GOODS	103.07
EFT19113	12-03-2019	BOSTON CONTRACTING	LUCKY BAY CART WATER	757.63
EFT19114	12-03-2019	B P ROADHOUSE NORTHAMPTON	FUEL	108.85
EFT19115	12-03-2019	BUNNINGS BUILDING SUPPLIES	SHELVING GARDENER SHED, SEEDLINGS	585.51
EFT19116	12-03-2019	CATWEST PTY LTD	KALBARRI GREY ST CARPARK EMULSION SEAL	10704.32
EFT19117	12-03-2019	CENTRAL WEST PEST CONTROL	NCCA PEST CONTROL RODENTS	120.00
EFT19118	12-03-2019	COLAS WESTERN AUSTRALIA PTY LTD	BITUMEN RESEALS	145585.01
EFT19119	12-03-2019	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	66.70
EFT19120	12-03-2019	WINC AUSTRALIA PTY LTD	P/COPIER MTCE	756.44
EFT19121	12-03-2019	COURIER AUSTRALIA	FREIGHT	93.90
EFT19122	12-03-2019	COVS PARTS PTY LTD	SPILLFIX, DEGREASER, CRC, WASH	1160.67
EFT19123	12-03-2019	DOAK-SMITH ARCHITECTURE	RSL HALL BCA ENERGY EFFICIENCY ASS	297.00
EFT19124	12-03-2019	D-TRANS	GRADER TOWHITCH MODIFICATION	1242.13
EFT19125	12-03-2019	ENGIN PTY LTD	ENGIN CHARGES	254.18
EFT19126	12-03-2019	EXTERIA	CUSTOM INFORMATION SHELTER HCC	5825.60
EFT19127	12-03-2019	FENN PLUMBING & GAS	BLUE HOLES ABL PLUMBING DRAINS/SEPTIC	8716.07

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EFT #	Date	Name	Description	Amount
EFT19128	12-03-2019	GERALDTON & MIDWEST SECURITY SERVICES	SECURITY SYSTEM	780.00
EFT19129	12-03-2019	GERALDTON AUTO WHOLESALERS	NTON RANGER UTE SERVICE	361.42
EFT19130	12-03-2019	GREAT NORTHERN RURAL SERVICES	WANN WATER LINE CONNECT TO NEW TANKS	1531.65
EFT19131	12-03-2019	J R & A HERSEY	DRILL PRESS STAND	88.00
EFT19132	12-03-2019	HILLE, THOMPSON & DELFOS	SUBDIVISION	880.00
EFT19133	12-03-2019	HORROCKS BEACH GENERAL STORE	FUEL HKS FIRE TRUCK	78.91
EFT19134	12-03-2019	KALBARRI AUTO CENTRE	KALB TIP VEHICLE SERVICE/TYRES	1474.00
EFT19135	12-03-2019	KALBARRI SES UNIT INC.	ESL 3RD Q	8625.00
EFT19136	12-03-2019	KALBARRI EXPRESS FREIGHT	FREIGHT	77.44
EFT19137	12-03-2019	KALBARRI SUPERMARKET	GREY ST CPARK/RESEAL NTON CREW GOODS	148.02
EFT19138	12-03-2019	KALBARRI B P SERVICE STATION	HARDWARE	483.23
EFT19139	12-03-2019	KALBARRI LAWNMOWING SERVICE	GARDENING, LAWNMOWING	735.00
EFT19140	12-03-2019	KALBARRI NEWSAGENCY	STATIONERY, HAT	72.85
EFT19141	12-03-2019	KALBARRI PEST CONTROL	VISUAL TERMITE INSPECT/PEST CONTROL	1630.00
EFT19142	12-03-2019	KALBARRI CHILDCARE INC	KAL CHILDCARE ANNUAL OPERATING GRANT	2000.00
EFT19143	12-03-2019	MARK ARMSTRONG ELECTRICAL	KAL AIRPORT REPAIRS AFRU	2512.40
EFT19144	12-03-2019	LGRCEU	PAYROLL DEDUCTIONS	97.00
EFT19145	12-03-2019	MODERN TEACHING AIDS PTY LTD	NCCA GOODS CUSHIONS, BOOKS	258.30
EFT19146	12-03-2019	NORTHAMPTON IGA & LIQUOR STORE	GOODS, REFRESH; NCCA GOODS	252.51
EFT19147	12-03-2019	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS, NCCA GOODS	733.08
EFT19148	12-03-2019	NORTHAMPTON AUTO ELECTRICS	PLANT ELECTRICAL	421.50
EFT19149	12-03-2019	NORTHAMPTON COMMUNITY NEWS INC	NCCA ADVERTISING	30.00
EFT19150	12-03-2019	KALBARRI PALM RESORT	NTON CREW ACCOMM	1738.00
EFT19151	12-03-2019	HOLCIM AUSTRALIA PTY LTD	RESEAL AGG, CONCRETE WORKS	8497.28
EFT19152	12-03-2019	LEANNE ROWE	REIMB UNI FEES	3176.50

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EFT #	Date	Name	Description	Amount
EFT19153	12-03-2019	SHAWNY'S COUNTRY KITCHEN	NTON CONST CREW MEALS	223.00
EFT19154	12-03-2019	SHEETMETAL CO	PORT GREG INSTALL PLAYGROUND	5720.00
EFT19155	12-03-2019	SPALDING ELECTRICAL SERVICES	WHEEL OF MAY WATER SUPPLY POWER LOSS	110.00
EFT19156	12-03-2019	TERPKOS ENGINEERING PTY LTD	RSL HALL ADDITION STRUCTURAL ENGINEERING	3520.00
EFT19157	12-03-2019	2V NET IT SOLUTIONS	COMPTER MTCE	299.00
EFT19158	12-03-2019	LANDGATE	VALUATION EXPENSES	92.20
EFT19159	12-03-2019	VISIMAX	SNAKE TONGS	71.55
EFT19160	12-03-2019	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	609.07
EFT19161	12-03-2019	NORTHAMPTON TYRES	10 TYRES, WHEEL ALIGN/BALANCE	6162.00
EFT19162	12-03-2019	WOODCOCK CT & L	RETIC, HARDWARE	1299.20
EFT19163	12-03-2019	XAP TECHNOLOGIES PTY LTD	NCCA KIDSXAP	139.00
EFT19164	13-03-2019	KATHERINE TYNAN	NCCA REIMB STORAGE UNITS	281.52
EFT19165	21-03-2019	MICHELLE BEVAN	NCCA REIMB PAINTS	50.19
EFT19166	21-03-2019	SAMANTHA CALDWELL	NCCA REIMB 2019 WEEKLY PROG, BOOMBOX	79.60
EFT19167	21-03-2019	RIC DAVEY	REIMB JACKET	39.00
EFT19168	21-03-2019	DEVISE URBAN PLANNING	PLANNING SERVICES	4290.00
EFT19169	21-03-2019	GRANT MIDDLETON	REIMB WESTNET PHONE/INTERNET	339.97
EFT19170	21-03-2019	NATURE PLAYGROUNDS	KAL FSHORE PGROUND SPRING	456.50
EFT19171	21-03-2019	EMILY WILLIAMS	NCCA REIMB CABINET	149.00
EFT19172	27-03-2019	ABROLHOS ELECTRICS	LUCKY BAY HOUSE REPLACE TV AERIAL, WIRING	1755.27
EFT19173	27-03-2019	AUTO ELITE	P282 KIA 45000KM SERVICE	333.00
EFT19174	27-03-2019	BATAVIA COAST TRIMMERS	NCC TAKE DOWN, REPAIR & REFIT SHADE SAIL	550.00
EFT19175	27-03-2019	BUNNINGS BUILDING SUPPLIES	PLANTER POTS PLANTS	506.04
EFT19176	27-03-2019	CENTRAL WEST PUMP SERVICE	WHEEL OF MAY NEW BORE PUMP, OVAL TANKS	7452.00

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EFT #	Date	Name	Description	Amount
EFT19177	27-03-2019	CHAPMAN ANIMAL HOSPITAL	STERILISATION SUBSIDY	30.00
EFT19178	27-03-2019	MIDWEST CHEMICAL & PAPER	KVC CLEANING GOODS	24.35
EFT19179	27-03-2019	COURIER AUSTRALIA	FREIGHT	231.17
EFT19180	27-03-2019	COVS PARTS PTY LTD	PARTS	260.50
EFT19181	27-03-2019	CRAMER & NEILL REFRIGERATION	SERVICE 6 SPLIT SYSTEM AIRCONS	242.00
EFT19182	27-03-2019	D-TRANS	PIG TRAILER BRAKE BOOSTER/PARTS	292.20
EFT19183	27-03-2019	EXTERIA	FREIGHT CUSTOM INFO SHELTER HCC	594.79
EFT19184	27-03-2019	FIVE STAR BUSINESS EQUIPMENT	PHOTOCOPIER COUNT/MTCE	323.18
EFT19185	27-03-2019	GANTHEAUME BAY ELECTRICAL	KALB BOWLING LIGHTING TO SYNTHETIC TURF	21615.00
EFT19186	27-03-2019	GERALDTON LOCK & KEY SPECIALISTS	KEYS	286.00
EFT19187	27-03-2019	GILGAI TAVERN	NTON CREW MEALS	1749.50
EFT19188	27-03-2019	GNC QUALITY PRECAST GERALDTON	LIONS PK CULVERT MATERIALS	1133.00
EFT19189	27-03-2019	GREAT NORTHERN RURAL SERVICES	VARIOUS RETIC	938.65
EFT19190	27-03-2019	GREAT SOUTHERN FUEL SUPPLY	DEPOT FUEL, FUEL CARD PURCHASES	24783.30
EFT19191	27-03-2019	PETER GROOM SETTLEMENTS	LEGAL EXPENSE	408.84
EFT19192	27-03-2019	HASLEBYS HARDWARE SUPPLIES	FUSILADE, WETTER, FERTILISER, HARDWARE	6085.05
EFT19193	27-03-2019	JASON SIGNMAKERS	SIGNS	711.70
EFT19194	27-03-2019	JONO DALE PLUMBING, GAS & AIR-CON	OVAL ABLUTIONS PLUMBING	1365.00
EFT19195	27-03-2019	KALBARRI EXPRESS FREIGHT	FREIGHT	157.30
EFT19196	27-03-2019	KALBARRI WAREHOUSE	HARDWARE, RETIC, PEAT&SOIL, POTTING MIX	377.00
EFT19197	27-03-2019	KALBARRI AUTO ELECTRICS	CASE TRACTOR SERVICE AIRCON	447.40
EFT19198	27-03-2019	KALBARRI PEST CONTROL	VISUAL TERMITE INSPECTION/PEST CONTROL	2000.00
EFT19199	27-03-2019	KEBODA STONE CONSTRUCTION	LYNTON CONVICT ST RUINS INSPECTION	330.00
EFT19200	27-03-2019	STATE LIBRARY OF WA	DDS FREIGHT RECOUP	621.76
EFT19201	27-03-2019	THE LUSCOMBE SYNDICATE	NCCA GOODS	314.81
EFT19202	27-03-2019	LGRCEU	PAYROLL DEDUCTIONS	123.00

**SHIRE OF NORTHAMPTON**  
**FINANCE REPORT – 17 APRIL 2019**

<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT19203	27-03-2019	MIDWEST MULCHING MOWING	VERGE MULCHING LINE OF SIGHT IMP	41613.00
EFT19204	27-03-2019	MIDWEST KERBING & CONCRETE	FSHORE CARPARK KERBING	9718.50
EFT19205	27-03-2019	MIDWEST GROUNDWATER	OVAL TANKS DEPOSIT RHINO WATER TANKS	8310.28
EFT19206	27-03-2019	MITCHELL & BROWN	PHONES CBFCO/ DCBFCO	1087.95
EFT19207	27-03-2019	MODERN TEACHING AIDS PTY LTD	NCCA BOOKS	88.80
EFT19208	27-03-2019	NATURE PLAYGROUNDS	KAL FSHORE PLAYGROUND CABLE	350.56
EFT19209	27-03-2019	RON NEUMANN	NANDA/CHINAMANS DUP	7020.00
EFT19210	27-03-2019	NORTHAMPTON AIR CONDITIONING	NTON BOWLING CLUB REPLACE AIRCON	4820.00
EFT19211	27-03-2019	ELAINE O'BYRNE	CROSSOVER REIMB	500.00
EFT19212	27-03-2019	KALBARRI PALM RESORT	NTON CREW ACCOMM	2607.00
EFT19213	27-03-2019	POOL & SPA MART	WATER TESTING CHEMICALS	467.50
EFT19214	27-03-2019	HOLCIM AUSTRALIA PTY LTD	KALB RESEAL AGG	30316.92
EFT19215	27-03-2019	MIDWEST SWEEPING CONTRACTORS	NTON RESEAL SWEEPING	2431.00
EFT19216	27-03-2019	SHAWNY'S COUNTRY KITCHEN	NTON CREW MEALS	237.00
EFT19217	27-03-2019	SIMPLE LIFE PROJECTS	BLUE HOLES ABLUTIONS CONSTRUCTION	20120.00
EFT19218	27-03-2019	STATE LAW PUBLISHER	ADVERTISING	163.35
EFT19219	27-03-2019	TEAKLE & LALOR	RSL PROPOSED ALTERATIONS ARCHIT SERV	12074.70
EFT19220	27-03-2019	2V NET IT SOLUTIONS	COMPUTER MTCE	1562.40
EFT19221	27-03-2019	TOX FREE AUSTRALIA PTY LTD	RES/COMM REFUSE COLLECTION, SITE MTCE	38288.67
EFT19222	27-03-2019	NORTHAMPTON TYRES	SUPPLY/FIT 8 TYRES, PUNCTURE REPAIR	3762.50
				<b><u>\$520,316.88</u></b>

SHIRE OF NORTHAMPTON  
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**TRUST FUND CHEQUES**

<b>Chq #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
2416	06-03-2019	DEPT OF MINES INDUSTRY REG & SAFETY	BRB FEB 2019	313.80
2417	06-03-2019	SHIRE OF NORTHAMPTON	BCTF COMMISSION FEB 2019	8.25
2418	06-03-2019	BUILDING & CONSTRUCTION IND TRAINING FUND	BCTF FEBRUARY 2019	291.75
2419	06-03-2019	SHIRE OF NORTHAMPTON	BRB FEBRUARY 2019	15.00
				<b>\$628.80</b>

SHIRE OF NORTHAMPTON  
FINANCE REPORT – 17 APRIL 2019

**DIRECT DEBITS**

Jnl #	Date	Name	Description	Amount
	07/03/2019	PAYROLL	FN/E 06/03/2019	108235.01
	07/03/2019	SUPERCHOICE	SUPERANNUATION FN/E 06/03/2019	25928.91
	13/03/2019	PAYROLL	ONE OFF PAY 20/03/2019 NCCA	1357.00
	21/03/2019	PAYROLL	FN/E 20/03/2019	89210.00
	22/03/2019	SUPERCHOICE	SUPERANNUATION FN/E 20/03/2019	21252.13
GJ0906	31/03/2019	CEO CORPORATE CARD	BANK CHARGES	9.00
			LG ACT FORUM EXPENSES	429.11
			FLIGHT CR TRAINING	391.52
				<u>829.63</u>
GJ0907	31/03/2019	DCEO CORPORATE CARD	BANK CHARGES	9.00
			NCCA IINET	82.33
			KAL CHILD CARE IINET	80.73
			COMPUTER EXPS OFFICE 365	237.60
				<u>409.66</u>
GJ0908	31-03-19	NAB	CEO LOAN INTEREST	8328.12
GJ0909	31-03-19	NAB	CEO LOAN PRINCIPAL	8751.31
				<u><u><b>\$264,301.77</b></u></u>

**7.4.2 MONTHLY FINANCIAL STATEMENTS – MARCH 2019**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>10 April 2019</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Grant Middleton</b>
<b>APPENDICES:</b>	<b>Monthly Financial Report for March 2019</b>

**SUMMARY**

Council to adopt the monthly financial reports as presented.

**BACKGROUND:**

This information is provided to Council in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 31 March 2019 are listed below, and include:

Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Statement of Budget Amendments

Note 1 Significant Accounting Policies (presented with the budget)

Note 2 Explanation of Material Variances

Note 3 Net Current Funding Position

Note 4 Cash and Investments

Note 5 Budget Amendments (as per Budget Review process)

Note 6 Receivables

Note 7 Cash Backed Reserves

Note 8 Capital Disposals

Note 9 Rating Information

Note 10 Information on Borrowings



Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions
Appendix B	Detailed Schedules (separate presentation)

### **FINANCIAL & BUDGET IMPLICATIONS:**

The 31 March 2019 financial position is comprised of the following:

Total operating revenue has a positive variance of \$458,720 which is due to the contra journal entry associated with the capitalisation of the Port Gregory Fire Truck. Also the receipt of additional direct road Grant funding and the Bush Fire Risk Mitigation Grant have contributed to the additional revenue position. While operating expenditure has a positive variance of \$942,762, this large underspend is due to a combination of grant related expenditure offsetting infrastructure (Roads) depreciation. The revaluation process has reduced Infrastructure Asset Valuations from \$151,479,993 to \$93,011,923 and subsequently the respective depreciation allocation has also reduced significantly. This reduction in depreciation is not unexpected and the impact for the first nine months is \$1,112,079.

Investing and Financing variances will reconcile as the year progresses and it is anticipated there will be no significant budget variations.

### **STATUTORY IMPLICATIONS:**

Local Government (Financial Management) Regulation 34 1996  
Local Government Act 1995 section 6.4

### **POLICY IMPLICATIONS:**

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

### **VOTING REQUIREMENT:**

Simple Majority Required:

### **OFFICER RECOMMENDATION – ITEM 7.4.2**

**That Council adopts the draft Monthly Financial Report for the period ending 31 March 2019.**

**SHIRE OF NORTHAMPTON**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 31 March 2019**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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SHIRE OF NORTHAMPTON  
Information Summary  
For the Period Ended 31 March 2019

## Key Information

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

### Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

### Statement of Financial Activity by reporting program

Is presented in the Statement of Financial Activity as a surplus as at 31 March 2019 of \$2,054,582.

### Items of Significance

The material variance adopted by the Shire of Northampton for the 2017/18 year is \$5,000. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

### Capital Expenditure

Infrastructure Assets - Roads ▲ \$ 209,240 Actuals and budget will converge as year progresses

### Capital Revenue

Non-operating Grants, Subsidies and Contributions ▲ \$ 245,524 Var due to White Cliff's grant funding (not in in budget)

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
<b>Significant Projects</b>				
Construct Extension to RSL Hall	5%	\$ 512,000	\$ 511,998	\$ 24,707
Kalbarri Foreshore DUP Pathway	92%	\$ 343,450	\$ 257,584	\$ 314,754
Blue Holes Carpark Redevelopment	2%	\$ 121,213	\$ 90,889	\$ 2,442
Lions Park - Asphalt Seal Car Park	0%	\$ 103,185	\$ 103,176	\$ -
Road Construction	67%	\$ 2,647,629	\$ 1,985,652	\$ 1,776,412
Footpath Construction	15%	\$ 115,400	\$ 86,517	\$ 16,787
Grader	80%	\$ 425,000	\$ 425,000	\$ 341,071
Pink Lake Viewing Platform	2%	\$ 123,000	\$ 92,250	\$ 2,827
<b>Grants, Subsidies and Contributions</b>				
Operating Grants, Subsidies and Contributions	87%	\$ 1,021,924	\$ 791,224	\$ 887,189
Non-operating Grants, Subsidies and Contributions	101%	\$ 1,123,008	\$ 891,159	\$ 1,136,683
	94%	\$ 2,144,932	\$ 1,682,383	\$ 2,023,872
Rates Levied	100%	\$ 4,622,864	\$ 4,612,739	\$ 4,606,750

% Compares current ytd actuals to annual budget

Financial Position		Closing (Audited)	
		Balance 30 June 2019	Current Year 31 Mar 2019
Adjusted Net Current Assets	118%	\$ 1,745,371	\$ 2,054,582
Cash and Equivalent - Unrestricted	83%	\$ 1,690,209	\$ 1,398,501
Cash and Equivalent - Restricted	77%	\$ 1,482,505	\$ 1,135,925
Receivables - Rates	180%	\$ 302,667	\$ 544,945
Receivables - Other	43%	\$ 99,260	\$ 42,553
Payables	19%	\$ 503,622	\$ 94,712

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

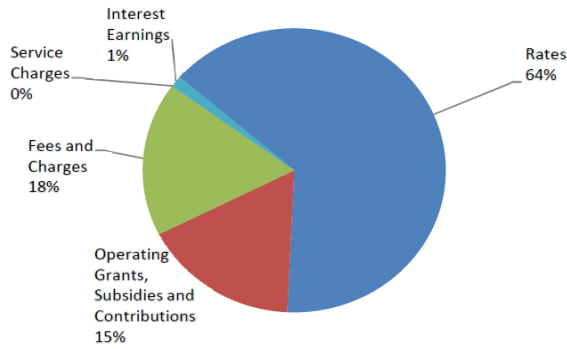
## Preparation

Prepared by: Grant Middleton

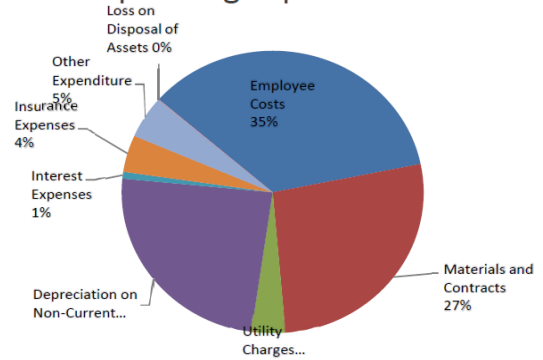
Date prepared: 3/4/2019

SHIRE OF NORTHAMPTON  
Information Summary  
For the Period Ended 31 March 2019

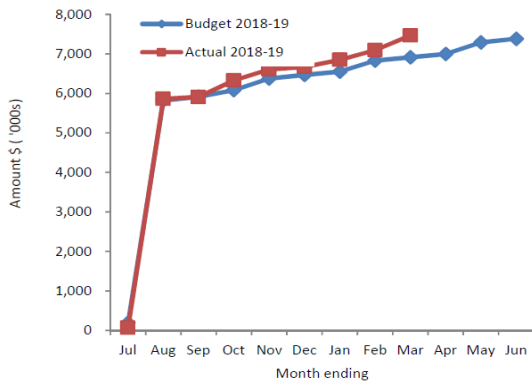
Operating Revenue



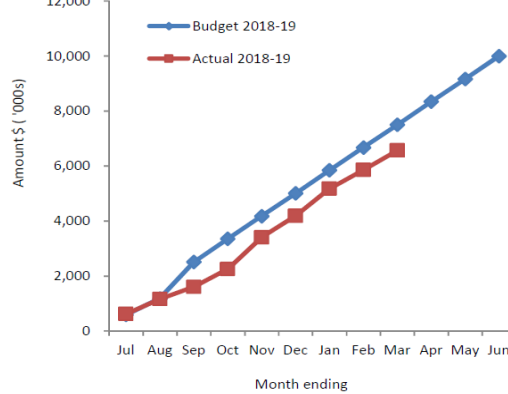
Operating Expenditure



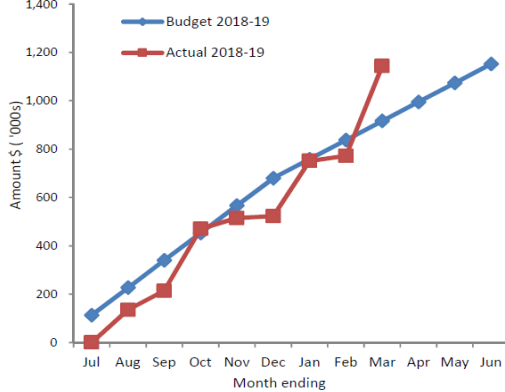
Budget Operating Revenues -v- Actual (Refer Note 2)



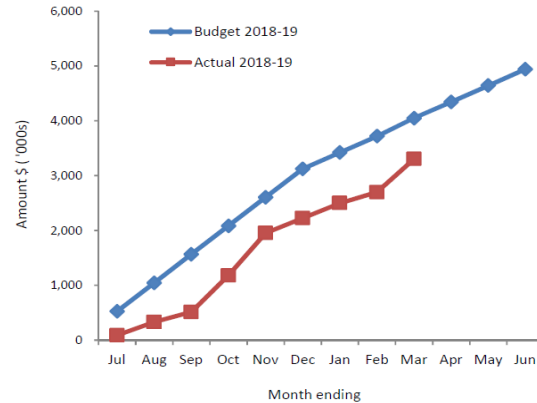
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF NORTHAMPTON  
STATEMENT OF FINANCIAL ACTIVITY  
(Statutory Reporting Program)  
For the Period Ended 31 March 2019

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	%	
<b>Opening Funding Surplus(Deficit)</b>	3	2,122,201	2,122,201	<b>1,745,371</b>	(376,830)	(18%)
<b>Revenue from operating activities</b>						
Governance		55,124	41,328	<b>53,521</b>	12,193	30% ▲
General Purpose Funding	9	5,554,571	5,308,590	<b>5,234,974</b>	(73,616)	(1%) ▼
Law, Order and Public Safety		70,395	52,767	<b>436,400</b>	383,633	727% ▲
Health		54,497	40,860	<b>29,039</b>	(11,821)	(29%) ▼
Education and Welfare		224,748	168,543	<b>187,671</b>	19,128	11% ▲
Housing		56,436	42,318	<b>44,762</b>	2,444	6% ▲
Community Amenities		908,527	872,610	<b>872,169</b>	(441)	(0%) ▼
Recreation and Culture		54,287	43,653	<b>66,946</b>	23,293	53% ▲
Transport		141,040	130,543	<b>175,687</b>	45,144	35% ▲
Economic Services		256,169	209,800	<b>224,582</b>	14,782	7% ▲
Other Property and Services		123,649	92,709	<b>136,692</b>	43,983	47% ▲
		<b>7,499,443</b>	<b>7,003,721</b>	<b>7,462,441</b>		
<b>Expenditure from operating activities</b>						
Governance		(870,344)	(657,337)	<b>(664,613)</b>	(7,276)	(1%) ▼
General Purpose Funding		(197,215)	(147,870)	<b>(164,298)</b>	(16,428)	(11%) ▼
Law, Order and Public Safety		(401,396)	(300,870)	<b>(368,362)</b>	(67,492)	(22%) ▼
Health		(210,093)	(157,509)	<b>(161,824)</b>	(4,315)	(3%) ▼
Education and Welfare		(302,645)	(226,908)	<b>(259,570)</b>	(32,662)	(14%) ▼
Housing		(83,305)	(62,316)	<b>(76,647)</b>	(14,331)	(23%) ▼
Community Amenities		(1,565,743)	(1,173,897)	<b>(1,043,769)</b>	130,128	11% ▲
Recreation and Culture		(1,665,110)	(1,248,120)	<b>(1,293,271)</b>	(45,151)	(4%) ▼
Transport		(4,222,934)	(3,166,475)	<b>(2,114,865)</b>	1,051,610	33% ▲
Economic Services		(443,493)	(332,514)	<b>(327,648)</b>	4,866	1% ▲
Other Property and Services		(44,649)	(33,363)	<b>(89,550)</b>	(56,187)	(168%) ▼
		<b>(10,006,927)</b>	<b>(7,507,179)</b>	<b>(6,564,417)</b>		
<b>Operating activities excluded from budget</b>						
Add back Depreciation		3,607,500	2,704,973	<b>1,592,893</b>	(1,112,080)	(41%) ▼
Adjust (Profit)/Loss on Asset Disposal	8	(35,000)	(26,235)	<b>(5,864)</b>	20,371	(78%) ▼
Adjust Provisions and Accruals		0	0	<b>0</b>	0	
<b>Amount attributable to operating activities</b>		<b>1,065,016</b>	<b>2,175,280</b>	<b>2,485,053</b>		
<b>Investing Activities</b>						
Non-operating Grants, Subsidies and Contributions	11	1,123,008	891,159	<b>1,136,683</b>	245,524	28% ▲
Proceeds from Disposal of Assets	8	164,000	163,992	<b>135,318</b>	(28,674)	(17%) ▼
Land Held for Resale		0	0	<b>0</b>	0	
Land and Buildings	13	(720,310)	(683,556)	<b>(129,438)</b>	554,118	81% ▲
Infrastructure Assets - Roads	13	(2,647,629)	(1,985,652)	<b>(1,776,412)</b>	209,240	11% ▲
Infrastructure Assets - Parks and Gardens	13	(615,785)	(482,265)	<b>(442,873)</b>	39,392	8% ▲
Infrastructure Assets - Footpaths/Carparks	13	(378,413)	(309,537)	<b>(87,290)</b>	222,247	72% ▲
Infrastructure Assets - Drainage	13	0	0	<b>0</b>	0	
Heritage Assets	13	0	0	<b>0</b>	0	
Plant and Equipment	13	(641,000)	(640,998)	<b>(858,199)</b>	(217,201)	(34%) ▼
Furniture and Equipment	13	(32,500)	(32,500)	<b>(9,748)</b>	22,752	70% ▲
<b>Amount attributable to investing activities</b>		<b>(3,748,629)</b>	<b>(3,079,357)</b>	<b>(2,031,959)</b>		
<b>Financing Activities</b>						
Proceeds from New Debentures		500,000	375,003	<b>0</b>	(375,003)	(100%) ▼
Proceeds from Advances		0	0	<b>0</b>	0	
Self-Supporting Loan Principal		34,794	26,082	<b>24,113</b>	(1,969)	(8%) ▼
Transfer from Reserves	7	227,064	170,298	<b>0</b>	(170,298)	(100%) ▼
Advances to Community Groups		0	0	<b>0</b>	0	
Repayment of Debentures	10	(134,246)	(100,685)	<b>(115,678)</b>	(14,993)	(15%) ▼
Transfer to Reserves	7	(66,200)	(49,650)	<b>(52,318)</b>	(2,668)	(5%) ▼
<b>Amount attributable to financing activities</b>		<b>561,412</b>	<b>421,048</b>	<b>(143,883)</b>		
<b>Closing Funding Surplus(Deficit)</b>	3	<b>(0)</b>	<b>1,639,172</b>	<b>2,054,582</b>	<b>415,410</b>	<b>25%</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON  
STATEMENT OF FINANCIAL ACTIVITY  
(By Nature or Type)  
For the Period Ended 31 March 2019

	Note	Amended Annual Budget	Amended YTD Budget	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus (Deficit)</b>	3	2,122,201	2,122,201	<b>1,745,371</b>	(376,830)	(18%)	▼
<b>Revenue from operating activities</b>							
Rates	9	4,622,864	4,612,739	<b>4,606,750</b>	(5,989)	(0%)	▼
Operating Grants, Subsidies and Contributions	11	1,454,405	1,102,654	<b>1,205,072</b>	102,418	9%	▲
Fees and Charges		1,265,424	1,157,848	<b>1,257,972</b>	100,124	9%	▲
Interest Earnings		121,750	104,245	<b>90,564</b>	(13,681)	(13%)	▼
Other Revenue		0	0	<b>296,219</b>	296,219		▲
Profit on Disposal of Assets	8	35,000	26,235	<b>8,549</b>			
		<b>7,499,443</b>	<b>7,003,721</b>	<b>7,465,126</b>			
<b>Expenditure from operating activities</b>							
Employee Costs		(3,003,415)	(2,252,052)	<b>(2,324,784)</b>	(72,732)	(3%)	▼
Materials and Contracts		(2,288,238)	(1,715,355)	<b>(1,764,138)</b>	(48,783)	(3%)	▼
Utility Charges		(359,390)	(269,361)	<b>(238,863)</b>	30,498	11%	▲
Depreciation on Non-Current Assets		(3,607,500)	(2,704,973)	<b>(1,592,893)</b>	1,112,080	41%	▲
Interest Expenses		(60,159)	(45,099)	<b>(50,972)</b>	(5,873)	(13%)	▼
Insurance Expenses		(251,088)	(187,983)	<b>(276,421)</b>	(88,438)	(47%)	▼
Other Expenditure		(437,137)	(332,356)	<b>(316,347)</b>	16,009	5%	▲
Loss on Disposal of Assets	8	0	0	<b>(2,685)</b>			
		<b>(10,006,927)</b>	<b>(7,507,179)</b>	<b>(6,567,101)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		3,607,500	2,704,973	<b>1,592,893</b>	(1,112,080)	(41%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(35,000)	(26,235)	<b>(5,864)</b>	20,371	(78%)	
Adjust Provisions and Accruals			0	<b>0</b>	0		
<b>Amount attributable to operating activities</b>		<b>1,065,016</b>	<b>2,175,280</b>	<b>2,485,053</b>			
<b>Investing activities</b>							
Grants, Subsidies and Contributions	11	1,123,008	891,159	<b>1,136,683</b>	245,524	28%	▲
Proceeds from Disposal of Assets	8	164,000	163,992	<b>135,318</b>	(28,674)	(17%)	▼
Land Held for Resale		0	0	<b>0</b>	0		
Land and Buildings	13	(720,310)	(683,556)	<b>(129,438)</b>	554,118	81%	▲
Infrastructure Assets - Roads	13	(2,647,629)	(1,985,652)	<b>(1,776,412)</b>	209,240	11%	▲
Infrastructure Assets - Parks and Gardens	13	(615,785)	(482,265)	<b>(442,873)</b>	39,392	8%	▲
Infrastructure Assets - Footpaths/Carparks	13	(378,413)	(309,537)	<b>(87,290)</b>	222,247	72%	▲
Infrastructure Assets - Drainage	13	0	0	<b>0</b>	0		
Plant and Equipment	13	(641,000)	(640,998)	<b>(858,199)</b>	(217,201)	(34%)	▼
Furniture and Equipment	13	(32,500)	(32,500)	<b>(9,748)</b>	22,752	70%	▲
<b>Amount attributable to investing activities</b>		<b>(3,748,629)</b>	<b>(3,079,357)</b>	<b>(2,031,959)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		500,000	375,003	<b>0</b>	(375,003)	(100%)	▼
Proceeds from Advances		0	0	<b>0</b>	0		
Self-Supporting Loan Principal		34,794	26,082	<b>24,113</b>	(1,969)	(8%)	
Transfer from Reserves	7	227,064	170,298	<b>0</b>	(170,298)	(100%)	▼
Advances to Community Groups		0	0	<b>0</b>	0		
Repayment of Debentures	10	(134,246)	(100,685)	<b>(115,678)</b>	(14,993)	(15%)	▼
Transfer to Reserves	7	(66,200)	(49,650)	<b>(52,318)</b>	(2,668)	(5%)	
<b>Amount attributable to financing activities</b>		<b>561,412</b>	<b>421,048</b>	<b>(143,883)</b>			
<b>Closing Funding Surplus (Deficit)</b>	3	<b>(0)</b>	<b>1,639,172</b>	<b>2,054,582</b>	<b>415,410</b>	<b>25%</b>	<b>▲</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

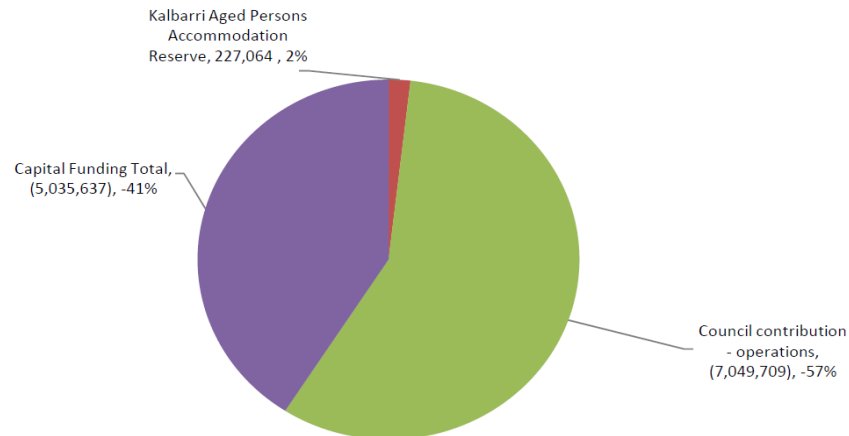
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON  
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING  
For the Period Ended 31 March 2019

Capital Acquisitions

	Note	YTD Actual New & Upgrade (a) \$	YTD Actual (Renewal Expenditure) (b) \$	YTD Budget (d) \$	Annual Budget \$	YTD Actual Total (c) = (a)+(b) \$	Variance (d) - (c) \$
Land and Buildings	13	(83,866)	(45,572)	(683,556)	(720,310)	<b>(129,438)</b>	554,118
Infrastructure Assets - Roads	13	(1,102,303)	(674,109)	(1,985,652)	(2,647,629)	<b>(1,776,412)</b>	209,240
Infrastructure Assets - Parks & Ovals	13	(442,873)	0	(482,265)	(615,785)	<b>(442,873)</b>	39,392
Infrastructure Assets - Footpaths	13	(87,290)	0	(309,537)	(378,413)	<b>(87,290)</b>	222,247
Plant and Equipment	13	(294,219)	(563,980)	(640,998)	(641,000)	<b>(858,199)</b>	(217,201)
<b>Capital Expenditure Totals</b>		<b>(2,010,552)</b>	<b>(1,293,409)</b>	<b>(4,134,508)</b>	<b>(5,035,637)</b>	<b>(3,303,961)</b>	830,547
<b>Capital acquisitions funded by:</b>							
Capital Grants and Contributions				<b>891,159</b>	<b>1,123,008</b>	<b>1,136,683</b>	
Borrowings				<b>375,003</b>	<b>500,000</b>	<b>0</b>	
Disposals				<b>163,992</b>	<b>164,000</b>	<b>135,318</b>	
Council contribution - Cash Backed Reserves							
Kalbarri Aged Persons Accommodation Reserve				170,298	227,064	0	
Council contribution - operations				<b>(5,734,960)</b>	<b>(7,049,709)</b>	<b>(4,575,962)</b>	
<b>Capital Funding Total</b>				<b>(4,134,508)</b>	<b>(5,035,637)</b>	<b>(3,303,961)</b>	

Budgeted Capital Acquisitions Funding





SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2019

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.  
The material variance adopted by Council for the 2018/19 year is \$5,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	12,193	30%	▲	Permanent	Var due to NCCA loss repayment from 16/17
General Purpose Funding	(73,616)	-1%	▼	Permanent	Var associated with general rates and penalty interest
Law, Order and Public Safety	383,633	727%	▲	Permanent	BRM Grant & Pt Gregory Fire Truck Capitalisation
Health	(11,821)	-29%	▼	Permanent	Var due to reduced Health/Building charging
Education and Welfare	19,128	11%	▲	Permanent	Var due to additional Kalbarri aged care unit rental
Recreation and Culture	23,293	53%	▲	Permanent	Var inc HCC shelter & golf course clearing contribution
Transport	45,144	35%	▲	Permanent	Var due to additional Direct Road Grant revenue
Economic Services	14,782	7%	▲	Permanent	Var due to add lease revenue for Kitson court properties
Other Property and Services	43,983	47%	▲	Permanent	Var largely due to add sale of scrap & Fuel rebate
<b>Operating Expense</b>					
Governance	(7,276)	-1%	▼	Timing	Actuals and budget will converge as year progresses
General Purpose Funding	(16,428)	-11%	▼	Permanent	Var due to legal expenses
Law, Order and Public Safety	(67,492)	-22%	▼	Permanent	Var due to BFRM grant related expenditure
Education and Welfare	(32,662)	-14%	▼	Permanent	Var due to NCCA payroll expenses, part grant funded
Housing	(14,331)	-23%	▼	Permanent	Var due to add housing related expenses
Community Amenities	130,128	11%	▲	Timing	Var due to lag in refuse invoices & TPS review costs
Recreation and Culture	(45,151)	-4%	▼	Timing	Actuals and budget will converge as year progresses
Transport	1,051,610	33%	▲	Permanent	Var due to reduced depreciation associated with Reval
Other Property and Services	(56,187)	-168%	▼	Permanent	Var due to add private works, plant fuel & repair costs
<b>Capital Revenues</b>					
Non-operating Grants, Subsidies and Contributions	245,524	28%	▲	Timing	Var due to White Cliff's grant funding (not in in budget)
Proceeds from Disposal of Assets	(28,674)	-17%	▼	Permanent	All Plant trades completed
<b>Capital Expenses</b>					
Land and Buildings	554,118	81%	▲	Timing	RSL Hall construction at tender stage
Infrastructure Assets - Roads	209,240	11%	▲	Timing	Actuals and budget will converge as year progresses
Infrastructure Assets - Parks and Gardens	39,392	8%	▲	Timing	Minor Variance, will reconcile
Infrastructure Assets - Footpaths/Carparks	222,247	72%	▲	Timing	Dup Kalbarri F'shore completed October 18, carparks to be constructed
Plant and Equipment	(217,201)	-34%	▼	Permanent	Savings from Grader and ute purchases plus Pt Gregory Fire Truck Capitalisation



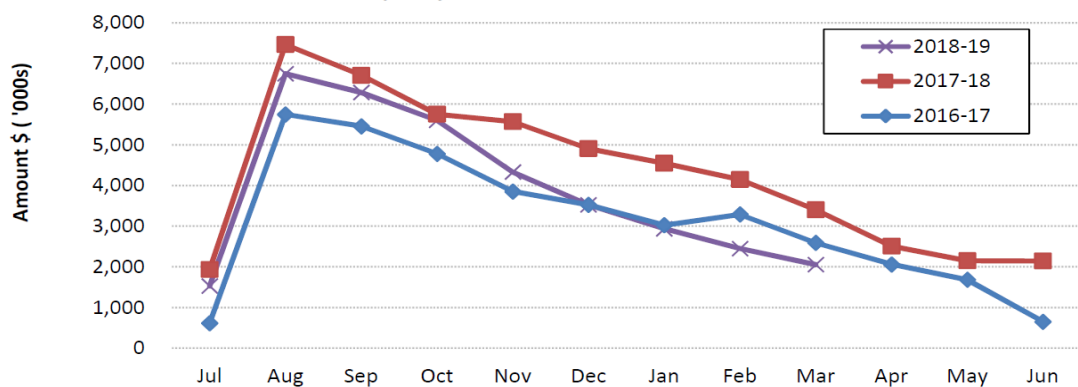
SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2019

**Note 3: Net Current Funding Position**

Positive=Surplus (Negative=Deficit)

	Note	Current Years (Budgeted) Closing 30 June 2019	Last Years (Audited) Closing 30 June 2019	Current 31 Mar 2019
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	373,792	1,690,209	1,398,501
Cash Restricted	4	2,766,120	1,482,505	1,135,925
Receivables - Rates	6	313,380	302,667	544,945
Receivables - Other	6	99,260	99,260	42,553
Receivables - Rubbish		45,247	45,247	54,835
Emergency Services Levy		37,346	37,346	58,111
ATO Receivable		31,353	0	77,654
Inventories		11,778	11,778	15,104
Accruals/Adjustment		0	0	7,815
		<u>3,678,276</u>	<u>3,669,012</u>	<u>3,335,443</u>
<b>Less: Current Liabilities</b>				
Payables		(553,622)	(503,622)	(94,712)
Income Received in Advance		(64,611)	(401,389)	(145,766)
Provisions/Accruals		0	(80,789)	(50,224)
		<u>(618,233)</u>	<u>(985,800)</u>	<u>(290,701)</u>
Less: Cash Reserves	7	(937,842)	(937,841)	(990,160)
<b>Net Current Funding Position</b>		<b>2,122,201</b>	<b>1,745,371</b>	<b>2,054,582</b>

**Note 3 - Liquidity Over the Year**



**Comments - Net Current Funding Position**

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2019

Note 4: Cash and Investments

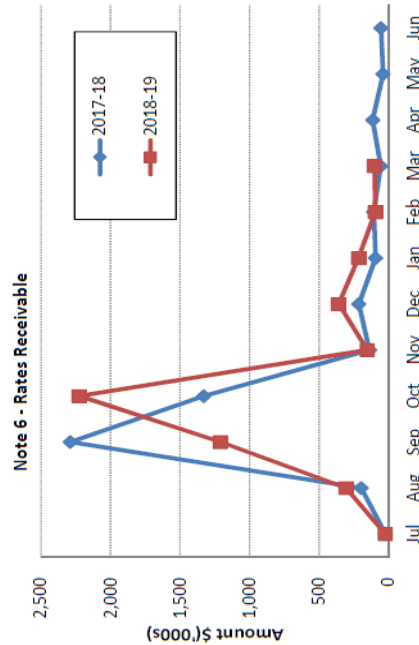
	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>(a) Cash Deposits</b>							
Municipal Bank Account	892,603			892,603	National	-	At Call
Trust Bank Account			52,592	52,592	National	-	At Call
OCDF - Horrocks				0	WATC	1.45%	N/A
OCDF - Binnu/White Cliffs		145,766		145,766	WATC	1.45%	N/A
Cash On Hand	1,450			1,450	N/A	Nil	On Hand
<b>(b) Term Deposits - Municipal</b>							
1060****	504,448			504,448	National	2.35%	08-Apr-19
1058****	0			0	National	2.68%	08-Mar-19
				0			
<b>(c) Term Deposits - Reserves</b>							
TD 16-236-****		990,159		990,159	National	1.90%	30-Apr-19
				0			
<b>Total</b>	<b>1,398,501</b>	<b>1,135,925</b>	<b>52,592</b>	<b>2,587,018</b>			

Comments/Notes - Investments

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2019

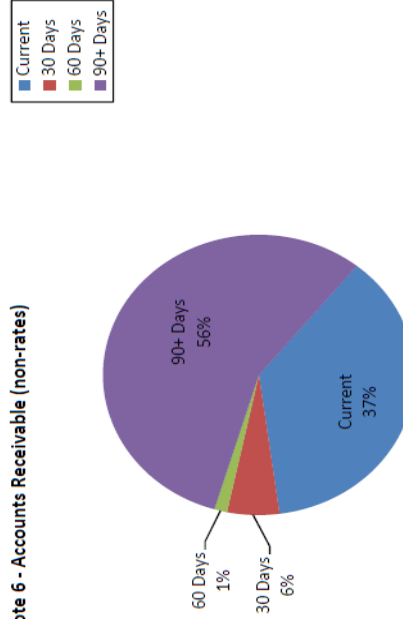
	31 Mar 2019	30 June 2018	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
<b>Note 6: Receivables</b>								
<b>Receivables - Rates Receivable</b>								
Opening Arrears Previous period	\$ 302,667	\$ 263,223						\$ 42,553
Levied this year	4,606,750	4,332,891						
Less Collections to date	(4,364,471)	(4,282,733)						
Equals Current Outstanding	<b>544,945</b>	<b>313,380</b>						
<b>Net Rates Collectable</b>	<b>544,945</b>	<b>313,380</b>						<b>42,553</b>
% Collected	88.90%	93.18%						
			Receivables - General	15,766	2,304	557	23,925	
			Balance per Trial Balance					42,553
			Sundry Debtors					0
			Receivables - Other					
			<b>Total Receivables General Outstanding</b>					<b>42,553</b>

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates

Note 6 - Accounts Receivable (non-rates)



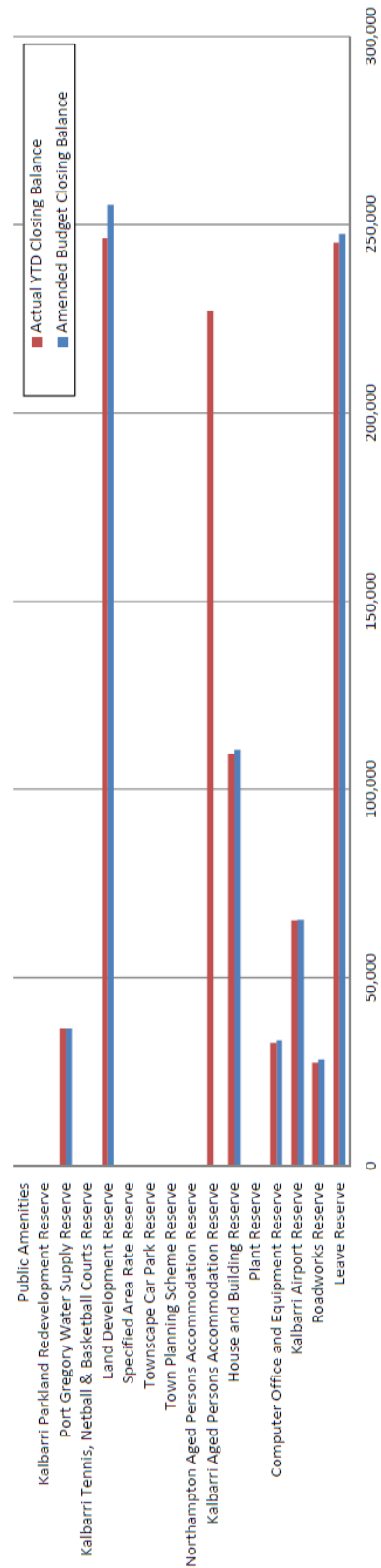
Comments/Notes - Receivables General

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2019

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 237,544	\$ 5,000	\$ 2,770	\$ 5,000	\$ 5,000	\$ 0	\$ 0	\$ 247,544	\$ 245,314
Roadworks Reserve	26,250	2,000	1,115	0	0	0	0	28,250	27,365
Kalbarri Airport Reserve	45,173	200	112	20,000	20,000	0	0	65,373	65,285
Computer Office and Equipment Reserve	31,905	1,500	830	0	0	0	0	33,405	32,735
Plant Reserve	0	0	0	0	0	0	0	0	0
House and Building Reserve	98,118	2,500	1,400	10,000	10,000	0	0	110,618	109,518
Kalbarri Aged Persons Accommodation Reserve	227,064	0	0	0	0	(227,064)	0	0	227,064
Northampton Aged Persons Accommodation Reserve	0	0	0	0	0	0	0	0	0
Town Planning Scheme Reserve	0	0	0	0	0	0	0	0	0
Townscape Car Park Reserve	0	0	0	0	0	0	0	0	0
Specified Area Rate Reserve	0	0	0	0	0	0	0	0	0
Land Development Reserve	235,288	20,000	11,091	0	0	0	0	255,288	246,379
Kalbarri Tennis, Netball & Basketball Courts Reserve	0	0	0	0	0	0	0	0	0
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0	36,500	36,500
Kalbarri Parkland Redevelopment Reserve	0	0	0	0	0	0	0	0	0
Public Amenities	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>937,842</b>	<b>31,200</b>	<b>17,318</b>	<b>35,000</b>	<b>35,000</b>	<b>(227,064)</b>	<b>0</b>	<b>776,978</b>	<b>990,160</b>

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2019

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and Equipment</b>								
P216	Isuzu Dmax (Kalbarri Ranger)	16,399	16,364		(35)	16,500	14,000		(2,500)
P237	Isuzu Dmax (Northampton Gardener)	10,498	10,000		(498)	10,000	13,000	3,000	
P235	Isuzu Dmax (Kalbarri Gardener)	12,606	10,455		(2,151)	12,500	10,000		(2,500)
P203	Caterpillar 121H Grader	89,951	98,500	8,549		90,000	127,000	37,000	
		<b>129,454</b>	<b>135,318</b>	<b>8,549</b>	<b>(2,685)</b>	<b>129,000</b>	<b>164,000</b>	<b>40,000</b>	<b>(5,000)</b>

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2019

RATE TYPE	Number of Properties	Rate in \$	Rateable Value \$	YTD Actual			Amended Budget					
				Rate Revenue \$	Interim Rates \$	Back Rates \$	Rate Revenue \$	Interim Rate \$	Back Rate \$	Total Revenue \$		
<b>Differential General Rate</b>												
General GRV	1,559	0.072300	17,443,168	1,645,341	(14,433)	844	1,631,752	1,644,791	0	0	0	1,644,791
General UV	448	0.013059	178,371,085	2,346,324	(2,070)	(29)	2,344,225	2,346,323	0	0	0	2,346,323
<b>Sub-Totals</b>	<b>2,007</b>		<b>195,814,254</b>	<b>3,991,665</b>	<b>(16,503)</b>	<b>815</b>	<b>3,975,977</b>	<b>3,991,114</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,991,114</b>
<b>Minimum Payment</b>												
General GRV	1,020	550.00	7,328,111	565,950			565,950	561,000	0	0	0	561,000
General UV	55	550.00	1,895,245	24,750			24,750	30,250	0	0	0	30,250
<b>Sub-Totals</b>	<b>1,075</b>		<b>9,223,355</b>	<b>590,700</b>	<b>0</b>	<b>0</b>	<b>590,700</b>	<b>591,250</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>591,250</b>
<b>Totals</b>	<b>3,082</b>		<b>205,037,609</b>	<b>4,582,365</b>	<b>(16,503)</b>	<b>815</b>	<b>4,566,677</b>	<b>4,582,364</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,582,364</b>
Discounts/Concession							(147)					0
<b>Amount from General Rates</b>							<b>4,566,530</b>					<b>4,582,364</b>
Ex-Gratia Rates							0					0
Specified Area Rates							40,220					40,500
<b>Totals</b>							<b>4,606,750</b>					<b>4,622,864</b>

Comments - Rating Information

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2019

**Note 10: Information on Borrowings**  
(a) Debenture Repayments

Particulars	01 Jul 2018	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Recreation and Culture</b>									
Loan 148A - Kalbarri Library Extension	26,733	26,733	26,733	(0)	(0)	913	939		
Loan 156 - RSL Hall Extensions	0	0	0	0	500,000	0	0		
<b>Transport</b>									
Loan 149 - Plant Purchases	0	0	0	0	0	0	0		
Loan 153 - Plant Purchases	214,339	39,525	39,525	174,814	174,814	8,927	9,561		
<b>Other Property and Services</b>									
Loan 154 - Staff Housing	256,641	16,462	33,194	240,179	223,447	5,061	9,789		
<b>Self Supporting Loans</b>									
Loan 151 - Kalbarri Bowling Club	7,459	1,784	3,621	5,675	3,838	251	444		
Loan 152 - Staff Housing	328,941	17,189	17,189	311,752	311,752	19,342	21,649		
Loan 155 - Pioneer Lodge	386,552	13,984	13,984	372,568	372,568	16,478	17,777		
	1,220,665	115,678	134,246	1,104,987	1,586,419	50,972	60,158		

All debenture repayments were financed by general purpose revenue except loans 147, 151, 152 & 155 which are self supporting loans.

(b) New Debentures

No new debentures have been received during 2018/2019

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2019

Note 11: Grants

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	YTD Actual Revenue (Expended) (c)	Unspent Grant (a)-(b)+(c)	
			\$	\$	\$	\$	\$		\$	\$	\$	
<b>General Purpose Funding</b>												
	Grants Commission - General	Operating	0	422,550	0	316,911	422,550	0	422,550	323,513	0	
	Grants Commission - Roads	Operating	0	386,769	0	290,076	386,769	0	386,769	247,157	0	
<b>Law, Order and Public Safety</b>												
	FESA Grant - Operating Bush Fire Brigade	Operating	0	27,323	0	20,674	27,323	0	27,323	18,023	0	
	Grant FESA - SES	Operating	0	26,122	0	19,403	26,122	0	26,122	17,607	(39,167)	
	Grant Feral Eradication	Operating	0	0	0	0	0	0	0	0	0	
	Bushfire Risk Mitigation Grant	Operating	0	0	0	0	0	0	0	93,725	(103,475)	
<b>Education and Welfare</b>												
	NCAA Fundraising	Non-operating	0	0	0	0	0	0	0	53,276	0	
<b>Community Amenities</b>												
	Coastal Management Plan Grant	Operating - Tied	0	60,000	0	45,000	60,000	0	60,000	25,000	0	
<b>Recreation and Culture</b>												
	Kalbarri Foreshore Redevelopment	Non-operating	0	0	171,725	171,720	171,725	0	171,725	137,382	(314,754)	
	Kalbarri Bowling Club	Non-operating	0	0	18,930	18,930	18,930	0	18,930	20,100	(2,442)	
	Kalbarri Bowling Club	Non-operating	0	0	5,000	5,000	5,000	0	5,000	0	0	
	Seniors Week	Operating	0	0	0	0	0	0	0	1,000	0	
	Building Upgrade Contribution											
	BBQ/Shelter Donation											
<b>Transport</b>												
	RRG Grants - Capital Projects	Non-operating	0	0	197,330	147,996	197,330	0	197,330	261,867	0	
	Grey St/Red Bluff Road Corner	Non-operating	0	0	0	0	0	0	0	0	(19,852)	
	White Cliffs	Non-operating	0	0	0	0	0	0	0	235,655	0	
	RRR - Binu West	Non-operating	0	0	730,023	547,515	730,023	0	730,023	428,403	(1,102,303)	
	DUP - Footpath Grant (Stephen Street)	Non-operating	0	0	0	0	0	0	0	0	0	
	MRWA Maintenance Grants	Operating	0	99,160	0	99,160	99,160	0	99,160	161,163	0	
	WA Road Safety Commission	Non-operating	0	0	0	0	0	0	0	0	0	
	Kalbarri Roadwise	Non-operating	0	0	0	0	0	0	0	0	0	
<b>TOTALS</b>			<b>0</b>	<b>1,021,924</b>	<b>1,123,008</b>	<b>1,682,383</b>	<b>2,144,932</b>	<b>0</b>	<b>2,144,932</b>	<b>2,023,872</b>	<b>(2,684,297)</b>	<b>(1,379,972)</b>
<b>SUMMARY</b>												
	Operating		0	961,924	0	746,224	961,924	0	961,924	862,189	(142,642)	0
	Operating - Tied		0	60,000	0	45,000	60,000	0	60,000	25,000	0	25,000
	Non-operating		0	0	1,123,008	891,159	1,123,008	0	1,123,008	1,136,683	(2,541,655)	(1,404,972)
<b>TOTALS</b>			<b>0</b>	<b>1,021,924</b>	<b>1,123,008</b>	<b>1,682,383</b>	<b>2,144,932</b>	<b>0</b>	<b>2,144,932</b>	<b>2,023,872</b>	<b>(2,684,297)</b>	<b>(1,379,972)</b>



SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2019

**Note 12: Trust Fund**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening	Amount	Amount	Closing Balance
	Balance			Received
	01 Jul 2018			
	\$	\$	\$	\$
Town Planning - Security Bonds	0			0
Galena Donations	0		0	0
Transportable Housing Bond	26,275	5,000	0	31,275
Footpath Deposits	30,820		(7,706)	23,114
Horrocks Retention Fee - Parking/Stage 2	0		0	0
Retentions - Subdivisions	30,683		(40,289)	(9,606)
Building Levies (BCITF & BRB)	182	898		1,080
Community Bus Bond	6,400	1,400	(1,000)	6,800
Safer WA Funds	0			0
Northampton Cemetery Funds	0			0
Unclaimed Monies - Rates	4,338	0	0	4,338
Nomination Deposits	0	0	0	0
DOLA - Parks & Gardens Development	0			0
Aged Unit Bond	0	200	(200)	0
Council Housing Bonds	520	5,000	(520)	5,000
BROC - Management Funds	1			1
Kalbarri Youth Space Project Funds	0		0	0
Burning Off Fees	0		0	0
RSL Hall Key Bond	650	690	(460)	880
Peet Park Donations	0			0
Willa Guthurra	0			0
Special Series Plates	1,430	1,240	(2,890)	(220)
Auction	0			0
Kidsport	2,937	0	(879)	2,058
Public Open Space	0			0
ReDone (Kalbarri Park/Beach Shelters)	0		0	0
Northampton Child Care Association	59,305	0	(37,069)	22,236
Horrocks Memorial Wall	765	0	(595)	170
One Life	3,513	0	(500)	3,013
Conservation Incentives	0	0	0	0
Kalbarri Camp School	0	0	0	0
Roadwise Award Fundriser	0	1,243	0	1,243
	<b>167,819</b>	<b>15,671</b>	<b>(92,108)</b>	<b>91,382</b>

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2019

Note 13: Capital Acquisitions

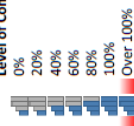
Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
<b>Government</b>								
Replace Kalbarri photo-copier	101340	0	(5,021)	(5,021)	(5,000)	(5,000)	(21)	
Replace Server	101340	0	0	0	(22,500)	(22,500)	22,500	
Replace Desktop computers	101340	0	(4,727)	(4,727)	(5,000)	(5,000)	273	
<b>Government Total</b>		<b>0</b>	<b>(9,748)</b>	<b>(9,748)</b>	<b>(32,500)</b>	<b>(32,500)</b>	<b>22,752</b>	
<b>Law and Order</b>								
Pt Gregory Fire Truck - Capitalisation	103340	(294,219)	0	(294,219)	0	0	(294,219)	
<b>Health Total</b>		<b>(294,219)</b>	<b>0</b>	<b>(294,219)</b>	<b>0</b>	<b>0</b>	<b>(294,219)</b>	
<b>Communities Amenities</b>								
New Ablutions at Blue Holes	133440	(30,205)	0	(30,205)	(105,000)	(78,750)	48,545	
<b>Communities Amenities Total</b>		<b>(30,205)</b>	<b>0</b>	<b>(30,205)</b>	<b>(105,000)</b>	<b>(78,750)</b>	<b>48,545</b>	
<b>Recreation And Culture</b>								
Construct Extension to RSL Hall	135140	(24,707)	0	(24,707)	(512,000)	(511,998)	487,291	
Install Steps (Carpark opp Rainbow Jungle)	136640	(5,837)	0	(5,837)	(18,840)	(14,125)	8,288	
Install Rock Wall for Erosion Control (near VMR)	136640	(21,950)	0	(21,950)	(25,000)	(18,743)	(3,207)	
Kalbarri Foreshore DUP Pathway	136940	(314,754)	0	(314,754)	(343,450)	(257,584)	(57,170)	
BBQ & Shelter - Kalbarri	136940	(22,754)	0	(22,754)	(23,695)	(17,771)	(4,983)	
Bitumen Seal Foreshore Carpark (South IGA)	135940	(68,062)	0	(68,062)	(38,615)	(28,955)	(39,107)	
Blue Holes Carpark Redevelopment	135940	(2,442)	0	(2,442)	(121,213)	(90,889)	88,447	
Kalbarri Bowling Club - Playing Lights	137540	(44,150)	0	(44,150)	(56,800)	(56,796)	12,646	
Port Gregory Playground	137540	(30,601)	0	(30,601)	(25,000)	(24,996)	(5,605)	
Lions Park - Asphalt Seal Car Park	137540	0	0	0	(103,185)	(103,176)	103,176	
Town Talk/Seebreese Kids Care Renovations	138040	0	(45,572)	(45,572)	(55,400)	(55,398)	9,826	
<b>Recreation And Culture Total</b>		<b>(535,257)</b>	<b>(45,572)</b>	<b>(580,829)</b>	<b>(1,323,198)</b>	<b>(1,180,431)</b>	<b>599,602</b>	
<b>Transport</b>								
Road Construction	Various	(1,102,303)	(674,109)	(1,776,412)	(2,647,629)	(1,985,652)	209,240	
Footpath Construction	Various	(16,787)	0	(16,787)	(115,400)	(86,517)	69,730	
Material Bins & Shed - Kalbarri Depot	150900	(19,852)	0	(19,852)	(42,000)	(31,500)	11,648	
Land Acquisition - Binnu West Road	142140	(9,101)	0	(9,101)	(5,910)	(5,910)	(3,191)	
Grader	142240	0	(341,071)	(341,071)	(425,000)	(425,000)	83,929	
Replacement Water Tank	142240	0	(30,000)	(30,000)	(26,000)	(26,000)	(4,000)	
Free Roller	142240	0	(57,619)	(57,619)	(54,000)	(54,000)	(3,619)	
Water Tank - Kalbarri (Binding)	142540	0	(14,395)	(14,395)	(14,000)	(14,000)	(395)	
Kalbarri Ranger Vehicle	142540	0	(45,174)	(45,174)	(45,000)	(44,999)	(175)	
Northampton Gardiner Vehicle	151300	0	(36,357)	(36,357)	(43,000)	(42,999)	6,642	
Kalbarri Gardiner Vehicle	151300	0	(39,363)	(39,363)	(34,000)	(33,999)	(5,364)	
<b>Transport Total</b>		<b>(1,148,043)</b>	<b>(1,238,089)</b>	<b>(2,386,132)</b>	<b>(3,451,939)</b>	<b>(2,750,577)</b>	<b>364,445</b>	

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2019

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<b>Economic Services/Other Property and Services</b>								
Pink Lake Viewing Platform	150160	(2,827)	0	(2,827)	(123,000)	(92,250)	89,423	
<b>Other Property and Services Total</b>		<b>(2,827)</b>	<b>0</b>	<b>(2,827)</b>	<b>(123,000)</b>	<b>(92,250)</b>	<b>89,423</b>	
<b>Capital Expenditure by Program Total</b>		<b>(2,010,552)</b>	<b>(1,293,409)</b>	<b>(3,303,961)</b>	<b>(5,035,637)</b>	<b>(4,134,508)</b>	<b>830,547</b>	
<b>Capital Expenditure By Class</b>								
Land and Buildings	Various	(83,866)	(45,572)	(129,438)	(720,310)	(683,556)	554,118	
Infrastructure Assets - Roads	Various	(1,102,303)	(674,109)	(1,776,412)	(2,647,629)	(1,985,652)	209,240	
Infrastructure Assets - Footpaths	Various	(87,290)	0	(87,290)	(378,413)	(309,537)	222,247	
Infrastructure Assets - Parks and Ovals	Various	(442,873)	0	(442,873)	(615,785)	(482,265)	39,392	
Plant and Equipment	Various	(294,219)	(563,980)	(858,199)	(641,000)	(640,998)	(217,201)	
Furniture and Equipment	Various	0	(9,748)	(9,748)	(32,500)	(32,500)	22,752	
<b>Capital Expenditure Total by Class</b>		<b>(2,010,552)</b>	<b>(1,293,409)</b>	<b>(3,303,961)</b>	<b>(5,035,637)</b>	<b>(4,134,508)</b>	<b>830,547</b>	

Level of Completion Indicators



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

**7.4.3 2018/2019 BUDGET REVIEW**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>10 April 2018</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe/Grant Middleton</b>
<b>APPENDICES:</b>	<b>Budget Review</b>

**BACKGROUND:**

The *Local Government (Financial Management) Regulations 1996* require a budget review to be completed between 1 January and 31 March each financial year.

The review of an annual budget for a financial year must:

- Consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
- Consider the local government's financial position as at the date of the review; and
- Review the outcomes for the end of the financial year that are forecast in the budget.

**COMMENT:**

The intention of the legislation is to ensure local governments conduct at least one budget review between six and nine months into the financial year.

A Budget review is a detailed comparison of the year to date actual results with the adopted or amended budget. It establishes whether a local government continues meeting its budget commitments, is in receipt of income and incurs expenditure in accordance with the adopted budget.

The current review is indicating an overall budget operating surplus of \$200,727.

Significant changes to items listed in the 2018/2019 Budget Review include the following:

**Expenditure**

- Legal Fees – Additional costs of \$6,640 associated with the MacKenzie legal action process.
- Consultancy Services - \$21,600 – Due to changes to the Local Government (Financial Management) Regulations 1996 and Local Government (Audit) Regulations 1996 the Financial Management and Risk Review to be completed this financial year. Previously Financial Management Reviews were required every 4 years and Reg 17 reviews every two years. Our auditor had undertaken the FM Review as part of the audit process thereby keeping costs to a minimum however this is

no longer allowed and we need to engage a separate audit firm whereby adding costs to the process.

- Northampton Street Urban Design – Savings of \$34,000 with project to be postponed so it can coincide or precede the Northampton by-pass.
- Road Works
  - Binnu West - Land purchase extra costs \$8,045
  - Robb Road – Savings Rav4 survey not required \$5,000
  - Bateman St – Works deferred cash cost savings \$31,000
  - Thornton & Erwood Street - Works deferred cash cost savings \$41,200
  - Karina Mews – Works deferred cash cost savings \$29,850
  - Little Bay Road – Survey delayed savings \$45,000
- Kalbarri Depot – Community Bus shed delayed expected savings \$20,000.
- Machinery Purchase – Overall savings of \$54,495 from the purchase of the machinery including Cat 12 Grader, utilities and water tanks.
- Airport – Additional costs for repairs to lighting activations \$5,300.
- Lucky Bay – Additional costs for pump out of ablutions and to exhaust system & steps \$7,790.
- Abri Vossos Olhos Film – Savings of \$10,000 as the production will not occur.
- Workers Compensation Insurance – Additional premium of \$11,066 for 2017/2018 due to due to additional casuals being engaged for road works

### **Income**

- Rates Reduction – Reduced revenue of \$16,528 due to GRV error at the Uniting Church.
- Financial Assistance Grant – Reduced revenue, actual \$48,425 less than budget estimate.
- Refuse Sites – Additional usage charges of \$9,600 to date.
- Direct Road Grant – Additional amount of \$62,000 received which was over the budget estimate.
- Whitecliffs RFR Road Construction Grant – Grant funding of \$372,823 received in 2018/2019 not included in the budget due to accounting treatment for OCDF revenue.
- Sale of Scrap – Increase of \$21,800 from the sale of scrap metal.

### **Summary**

The current budget review addresses the reduced carryover figure of \$376,860 as per the Annual Financial Statements for 2017/2018. Financial Management Regulation 33 (2A) (c) requires the outcomes for the end of the financial year to be part of the budget review process. The amount included in the 2018/2019 budget as a carryover was estimated at \$2,122,201 whereas the Annual Financial Statements for 2017/2018 detail a carryover amount of \$1,745,371.

The difference between the budgeted estimated carried forward figure and the actual carried forward figure as per the annual financials of \$376,860 is due to the budget treatment for the Whitecliff's OCDF grant income. The grant funding is classified as revenue received in advance which is treated as a liability in the general ledger and accordingly the income needed to be included in the 2018/2019 budget and the carry over figure reflect the liability. The budget review caters for this adjustment with only a minor variance impacting on the current position.

Adjustment to carryover figure from 2017/2018	\$376,860
Decreased Expenses 2018/2019	\$176,579
Increased Income 2018/2019	<u>\$401,008</u>
Estimated Deficit @ 30 June 2019	<u>\$200,727</u>

The budget review considers all relevant changes in expense and income plus allowing for the change in the carryover figure resulting in an estimated surplus amount of \$200,727.

### **STATUTORY IMPLICATIONS:**

*General Financial Management of Council  
Local Government (Financial Management) Regulation 33A 1996*

Regulation 33A (1) (2) (3) and (4) of the FM Regulations requires the results of the budget review to be submitted to Council within 30 days of the review. Council is then to consider the review and determine whether or not to adopt the review, any part of the review and any recommendations made in the review.

### **FINANCIAL & BUDGET IMPLICATIONS:**

Main implications will be changes to the 2018/2019 Budget if further projects need to be delayed or works brought forward.

### **VOTING REQUIREMENT:**

Absolute Majority Required:

### **OFFICER RECOMMENDATION – ITEM 6.4.3**

**That Council in accordance with regulation 33A of the Local Government (Financial Management) Regulations 1996 adopt the review of the 2018/2019 Budget and note any variances or recommendations.**

**APPENDICES 1 – 2018/19 Budget Review**

**2018/2019 BUDGET REVIEW**

Item	Reason	Variance
<b>EXPENDITURE</b>		
<b>Schedule 3</b>		
<u>Rates</u>		
Legal Fees	Additional costs for advice on MacKenzie legal action	\$ 6,640
<b>Schedule 4</b>		
<u>Members</u>		
Election Expenses	Less expenditure due to no extraordinary election	-\$ 1,500
Donation/Contributions	Extra donation to Northampton Friends of Railway for carriage relocation to Boyanup	\$ 4,320
Members Travelling	Additional claims for travel	\$ 2,000
Computer Expenses	Install comm's cabinet in Kalbarri Office	\$ 3,800
Consultancy Services	Conduct FM Review & Reg 17 Review to comply with legislation plus travell expenses	\$ 21,600
Consultancy Services	Conduct Fuel Tax Review - AIT Specialists	\$ 1,548
<b>Schedule 5</b>		
<u>Fire Control</u>		
Aerial inspection of Fire Breaks	Did not proceed with aerial inspection	-\$ 1,500
Port Gregory Fire Station	Roof replacement less than estimated	-\$ 3,055
Dog Control	Reduced cost for pound modification	-\$ 1,670
<b>Schedule 7</b>		
<u>Health</u>		
Northampton Doctors Surgery	Hot Water System replaced	\$ 1,250
<b>Schedule 9</b>		
<u>Housing</u>		
Fitzgerald Street Resid	Replace HWS	\$ 3,600
Rake Place Resid	Water consumption costs to be less than estimated due to change in tenant numbers, family to two persons	-\$ 3,000
	Airconditioner repairs	\$ 2,370
Callion Way Resid	Retaining wall & fence, balance of costs not covered by insurance	\$ 5,610
<b>Schedule 10</b>		
<u>Town Planning</u>		
Northampton Street Urban Design - not to be pursued until by-pass is known		-\$ 34,000
<u>Other Community Amenities</u>		
Chinaman's Ablutions	Install drain & sump for external shower - now not required as only need cleaning out	-\$ 1,300
Sally's Tree Ablutions	cistern replacements/repairs	\$ 2,105
Pt Gregory Ablutions	additional plumbing costs	\$ 1,092
<b>Schedule 11</b>		
<u>Public Halls &amp; Civic Centres</u>		
Allen Centre	Reduce cost in carpet renewal as areas not requiring replacement	-\$ 7,195
	Replace faulty cook top/oven	\$ 2,725
Alma Hall	Extra costs incurred for upgrade works	\$ 3,045
Ajana Hall	Toilet and septic repairs	\$ 3,160



**2018/2019 BUDGET REVIEW**

Item	Reason	Variance
<u>Swimming Areas &amp; Beaches</u>		
Rock Retaining Wall near VMR	Cost less than estimated as had geofabric blanket in stock	-\$ 3,050
BBQ & Shelter (Ralph Family)	Overall savings due to less electrical costs due to site selected closer to power source than original proposal	-\$ 2,150
Kalbarri Foreshore	Replace bore pump	\$ 5,630
Horrocks Foreshore Parkland	Additional Repairs to playground equipment	\$ 2,030
<u>Other Sport &amp; Recreation</u>		
Port Gregory Playground	extra cost approved for erection of equipment	\$ 5,200
Eco Flora Parks & Gardens	extra cost for bore & pumps	\$ 6,185
Kalbarri Camp School	extra electrical costs for switchboard upgrade	\$ 2,710
Northampton Bowlighn Club	Replace airconditioner - Council responsibility under the lease	\$ 4,820
<u>Other Culture</u>		
Chiverton House	Alloc made for general maintenance repaid to the Heritage Society second year not required as Council now pays for all maintenance	-\$ 5,000
Heritage Advisor	Advisor not been called upon as per previous years due to no development, estimated savings	-\$ 5,300
Old Roads Board Building	Less cost for renewal of door frame & architraves	-\$ 1,100
Kalbarri Town Talk	Replace fence	\$ 2,045
<b>Schedule 12</b>		
<u>Road Works</u>		
Binnu West Rd	land purchase for corner occurred after 30 June 2018 but not accounted for within 2018/19 Budget	\$ 8,045
Rob Road Survey	Survey for RAV 4 now not required	-\$ 5,000
Bateman Street	Deferred to 2019/20	Cash cost saving
Thornton & Erwood Street	Deferred to 2019/20	Cash cost saving
Karina Mews	Deferred to 2019/20	Cash cost saving
Little Bay Road	Progress has been slow, initial survey held up won't use all the provision in 2018/19 - expected savings	-\$ 45,000
<u>Depots</u>		
Kalbarri Community Bus Shed	Defer to 2019/20 due to land tenure requirements	-\$ 20,000
Northampton Depot	Replace high bay lights	\$ 2,900
Kalbarri Depot	WIFI connection	\$ 1,200
<u>Machinery Purchase</u>		
Machinery & Utility Purchases	Overall net savings	-\$ 54,495
<u>Kalbarri Airport</u>		
ARFU	Extra costs for repairs for lighting activations	\$ 5,300
<b>Schedule 13</b>		
Lucky Bay Camping Site	Extra cost for pump out of ablutions - vacuum pump required	\$ 4,240
Little Bay Camping Site	Extra cost for repairs to abluition exhaust fan system and steps	\$ 3,550
Tourism Promotion	Abri Vossos Olhos film not to occur	-\$ 10,000
<b>Schedule 14</b>		
<u>Public Works &amp; Overheads</u>		
Workers Compensation Insurance	Extra cost due to additional casual staff	\$ 11,066
<b>ESTIMATED EXPENDITURE SAVINGS</b>		<b>-\$ 176,579</b>



2018/2019 BUDGET REVIEW

Item	Reason	Variance
<b>INCOME</b>		
<b>Schedule 3</b>		
<b>Rates</b>		
Rates Levied	reduction due to new GRV error for manse at Uniting Church resulted need for reversal of rates levied as non rateable	-\$ 16,528
Instalment Interest Penalty	extra penalty raised	\$ 6,320
Financial Assistance Grant	actual less than budget estimate	-\$ 48,425
<b>Schedule 4</b>		
Fuel Tax	Plus additional Fuel Tax income	\$ 4,977
<b>Schedule 5</b>		
Dog & Cat Registrations	less registrations than budget estimate	-\$ 2,200
<b>Schedule 7</b>		
Charges for Health Services	less fees charged than budget estimate, expect less income	-\$ 7,000
<b>Schedule 10</b>		
Refuse Sites	Usage charges - additional income to date	\$ 9,600
LSL Contribution	Con't for H. Williams LSL from City of Greater Geraldton	\$ 2,225
<b>Schedule 12</b>		
Road Grant	Direct Maintenance grant, additional grant than estimated	\$ 62,000
Road Grant - RFR OCDF	Grant funding -Whitecliffs Road construction, income not included in the 2018/2019 budget due to accounting treatment for revenue received in advance.	\$ 372,823
<b>Schedule 13</b>		
Building Control	Kerb/footpath deposit reimbursed to Council from Trust	\$ 2,730
Lease Fee's	Caravan Park - Error in adopted Fee's and charges	-\$ 4,411
LIA Rent	Kitson Circuit - Error in adopted Fee's and charges	-\$ 4,413
<b>Schedule 14</b>		
Sale of Scrap	Additional collection resulted in additional income	\$ 21,800
Workers Comp Insurance	Additional claims received	\$ 1,510
<b>ESTIMATED ADDITIONAL INCOME TO BE RECEIVED</b>		<b>\$ 401,008</b>

<b>Summary</b>	Decrease in costs to be incurred	-\$ 176,579
	Increase in Income	\$ 401,008
	Opening Budget Deficit Adjustment C/FWD @ 30/06/2018	-\$ 376,860
	<b>Estimated Surplus at 30 June 2019</b>	<b>-\$ 200,727</b>

**Shire of Northampton  
Schedule Format  
2018/2019  
Summary**

	Ytd Actual 31/03/2019	Ytd Budget 31/03/2019	Annual Budget 30/06/2019
<b>Operating Revenue</b>			
Governance	-53,521	-41,328	-55,124
General Purpose Funding	-5,234,974	-5,308,590	-5,554,570
Law, Order, Public Safety	-436,400	-52,767	-70,395
Health	-29,039	-40,860	-54,497
Education and Welfare	-187,671	-168,543	-224,748
Housing	-44,762	-42,318	-56,436
Community Amenities	-872,169	-872,610	-908,527
Recreation and Culture	-66,946	-43,653	-54,287
Transport	-175,687	-104,308	-106,040
Economic Services	-224,582	-209,800	-256,169
Other Property and Services	-136,692	-92,709	-123,649
<b>Total Operational Revenue</b>	<b>-7,462,441</b>	<b>-6,977,486</b>	<b>-7,464,442</b>
<b>Operating Expenditure</b>			
Governance	664,613	657,337	870,344
General Purpose Funding	164,298	147,870	197,215
Law, Order, Public Safety	368,362	300,870	401,396
Health	161,824	157,509	210,093
Education and Welfare	259,570	226,908	302,645
Housing	76,647	62,316	83,305
Community Amenities	1,043,769	1,173,897	1,565,743
Recreation and Culture	1,293,271	1,248,120	1,665,110
Transport	2,114,865	3,166,475	4,222,934
Economic Services	327,648	332,514	443,493
Other Property and Services	89,550	33,363	44,649
<b>Total Operating Expenditure</b>	<b>6,564,417</b>	<b>7,507,179</b>	<b>10,006,927</b>
<b>Capital Revenue</b>			
Governance	0	0	0
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	-6,924	-10,485	-13,984
Housing	0	0	0
Community Amenities	-200	0	0
Recreation and Culture	-157,482	-561,360	-687,276
Transport	-925,925	-695,511	-927,353
Economic Services	0	0	0
Other Property and Services	0	0	0
<b>Total Capital Revenue</b>	<b>-1,090,531</b>	<b>-1,267,356</b>	<b>-1,628,613</b>

**Shire of Northampton  
Schedule Format  
2018/2019  
Summary**

	<b>Ytd Actual 31/03/2019</b>	<b>Ytd Budget 31/03/2019</b>	<b>Annual Budget 30/06/2019</b>
<b>Capital Expenditure</b>			
Governance	9,748	32,500	32,500
General Purpose Funding	0	0	0
Law, Order, Public Safety	294,219	0	0
Health	0	0	0
Education and Welfare	13,984	10,485	13,984
Housing	16,462	24,894	33,194
Community Amenities	30,205	78,750	105,000
Recreation and Culture	609,346	1,203,192	1,353,552
Transport	2,425,657	2,780,214	3,491,464
Economic Services	2,827	92,250	123,000
Other Property and Services	17,189	12,888	17,189
<b>Total Capital Expenditure</b>	<b><u>3,419,639</u></b>	<b><u>4,235,173</u></b>	<b><u>5,169,883</u></b>
 Profit/Loss Sale of Asset	 0	 0	 0

**Schedule Format**  
**2018/2019**  
**General Purpose Revenue - Schedule 3**

	YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
<b>RATES</b>			
<b>Operating Revenue</b>			
0223	0	0	0
0263	0	0	0
0264	-3,799	-14,994	-20,000
4033	-3,410	0	-21,137
4501	-4,565,862	-4,582,364	-4,582,364
4511	-23,491	-34,998	-35,000
4541	-815	0	0
4560	0	0	0
4570	147	0	0
4591	-21,777	-15,500	-15,500
4711	-1,428	-1,250	-1,250
	<b>Total Operating Income</b>	<b>-4,649,106</b>	<b>-4,675,251</b>
<b>Operating Expenditure</b>			
4012	48,577	49,383	65,850
4022	7,401	7,650	10,210
4032	0	0	0
4052	1,905	3,933	5,250
4062	2,822	2,250	3,000
4072	1,428	9,369	12,500
4082	38,882	14,994	20,000
4102	199	126	174
4522	154	0	0
	<b>Total Operating Expenditure</b>	<b>87,705</b>	<b>116,984</b>

**GENERAL PURPOSE GRANT FUNDING**

<b>Operating Revenue</b>			
4603	-43,868	-52,497	-70,000
4611	-323,513	-316,911	-422,550
4621	-247,157	-290,076	-386,769
	<b>Total Operating Income</b>	<b>-659,484</b>	<b>-879,319</b>
<b>Operating Expenditure</b>			
4642	62,930	60,165	80,231

**Schedule Format  
2018/2019  
Governance / Members - Schedule 4**

		YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
<b>GOVERNANCE</b>				
<b>Operating Income</b>				
0013	CONTRIBUTIONS	-126	0	0
<b>Operating Expenditure</b>				
0012	MEMBERS TRAVELLING	4,465	3,744	5,000
0022	CONFERENCE EXPENSES	18,649	19,048	19,050
0032	ELECTION EXPENSES	0	1,125	1,500
0052	ALLOWANCES	14,500	10,872	14,500
0062	MEMBERS EXPENSES OTHER	6,051	7,497	10,000
0072	REFRESHMENTS & RECEPTIONS	13,360	11,250	15,000
0092	ADMIN ALLOC TO GOVERNANCE	138,391	132,327	176,438
0102	INSURANCE	3,619	2,709	3,619
0112	SUBSCRIPTIONS	27,568	44,145	58,866
0132	MEETING ATTENDANCE FEES	12,700	17,883	23,850
0152	COUNCIL CHAMBERS MAINT	706	639	880
	<b>Total Operating Expenditure</b>	<b>240,009</b>	<b>251,239</b>	<b>328,703</b>
<b>ADMINISTRATION</b>				
<b>Operating Income</b>				
0133	CONTRIBUTIONS	-19,334	-7,497	-10,000
0153	REBATES AND COMMISSIONS	-26,601	-26,001	-34,674
0233	- OTHER CHARGES	-708	-558	-750
0243	- PHOTOCOPYING	-1,046	-522	-700
0253	- INFO SEARCH FEE	-5,705	-6,750	-9,000
0293	GRANT - REVENUE (VARIOUS)	0	0	0
	<b>Total Operating Income</b>	<b>-53,395</b>	<b>-41,328</b>	<b>-55,124</b>
<b>Operating Expenditure</b>				
0174	DEPRECIATION	26,738	23,625	31,500
0272	- SALARIES - MUNICIPAL	383,692	380,592	507,460
0282	- LONG SERVICE LEAVE	0	0	0
0302	ADMIN SUPERANNUATION	52,419	53,613	71,490
0312	- INSURANCE	36,002	31,104	41,488
0332	- CONFERENCES & SEMINAR	4,071	5,247	7,000
0342	- TRAINING COSTS	4,942	3,744	5,000
0372	- OFFICE MAINTENANCE	49,285	37,665	50,239
0408	CONSULTANCY - FINANCIAL PLANS/VALUATIONS	15,750	11,808	15,750
0422	- PRINTING & STATIONERY	7,036	9,747	13,000
0432	- TELEPHONE	18,801	14,094	18,800
0442	- ADVERTISING	3,504	2,997	4,000
0452	- OFFICE EQUIPT MTCE	6,401	7,497	10,000
0462	- BANK CHARGES	10,347	8,622	11,500
0482	- POSTAGE & FREIGHT	3,835	3,744	5,000
0492	- OFFICE EXPENSES OTHER	15,458	16,479	22,000
0495	OFFICE SECURITY EXPENSES	1,422	1,494	2,000

**Schedule Format**  
**2018/2019**  
**Governance / Members - Schedule 4**

		YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
0502	- COMPUTER EXPENSES	45,992	37,818	50,442
0512	ROUNDING ACCOUNT	-239	0	0
0572	- VEHICLE RUNNING EXP.	9,296	11,250	15,000
0592	FRINGE BENEFITS TAX	15,000	18,747	25,000
0602	EXPENSES - GRANT RELATED	0	0	0
0672	- AUDIT FEES	42,750	33,669	44,900
0692	- LEGAL EXPENSES	2,300	7,497	10,000
0732	ADMIN UNIFORMS	2,316	2,250	3,000
0742	LESS ALLOCATED FROM GOVERNANCE	-757,355	-724,176	-965,569
0762	BAD DEBTS WRITE OFF	0	747	1,000
0942	ADMIN ALLOC TO GENERAL ADMIN	424,842	406,224	541,641
	<b>Total Operating Expenditure</b>	<b>424,603</b>	<b>406,098</b>	<b>541,641</b>
	<b>Capital Income</b>			
0283	PROFIT/LOSS SALE OF ASSET	0	0	0
	<b>Total Capital Income</b>	<b>0</b>	<b>0</b>	<b>0</b>
0175	PROCEEDS SALE OF ASSETS	0	0	0
	<b>Capital Expenditure</b>			
0134	FURNITURE AND EQUIPMENT	9,748	32,500	32,500
0164	PLANT & EQUIPMENT	0	0	0
0184	PRINCIPAL ON LOANS	0	0	0
	<b>Total Capital Expenditure</b>	<b>9,748</b>	<b>32,500</b>	<b>32,500</b>

**Schedule Format**  
**2018/2019**  
**Law, Order and Public Safety - Schedule 5**

		YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
<b>FIRE PREVENTION</b>				
<b>Operating Revenue</b>				
0583	EMERGENCY SERVICES LEVY	-39,630	-43,074	-57,445
0584	REIMBURSEMENTS	0	0	0
0585	GRANT REVENUE	-93,725	0	0
0613	VOLY FIRE CONTRIB - NPTON	0	0	0
0623	REIMBURSEMENTS	0	-1,125	-1,500
0673	FIRE INFRINGEMENTS	-250	-369	-500
0703	GRANT - EMERGENCY SERVICES VEHICLE AND	-294,219	0	0
	<b>Total Operating Revenue</b>	<b>-427,824</b>	<b>-44,568</b>	<b>-59,445</b>
0335	DISPOSAL OF ASSETS	0	0	0
0683	PROFIT/LOSS SALE OF ASSET	0	0	0
<b>Operating Expenditure</b>				
1042	FIRE INSURANCE	14,918	11,187	14,918
1052	COMM. MTCE AND REPAIRS	950	2,700	3,616
1062	FIRE CONTROL EXP. OTHER ESL & NON ESL	39,167	42,759	57,043
1072	AERIAL INSPECTIONS	0	1,125	1,500
1082	FIRE FIGHTING	2,906	8,901	11,900
1104	FIRE BRIGADE HQ VFRS OLD DEPOT	2,617	1,593	2,140
1112	PRIVATE WORKS - FIRE PREV	19,602	0	0
1122	BURN OFF FEE REFUND	0	0	0
1132	ADMIN ALLOC TO FIRE PREVENTION	22,703	21,708	28,945
1142	KALBARRI SES OPERATIONS	26,890	27,000	36,000
1144	GRANT RELATED EXPENSE	103,475	0	0
1152	PORT GREGORY FIRE SHED	3,703	4,581	6,121
1154	ISSEKA FIRE SHED	559	288	392
1156	HORROCKS FIRE/AMBULANCE SHED	392	108	152
1158	BINNU FIRE SHED	172	27	47
1304	ASSET DEPRECIATION	31,413	29,997	40,000
	<b>Total Operating Expenditure</b>	<b>269,465</b>	<b>151,974</b>	<b>202,774</b>
<b>Capital Revenue</b>				
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0525	GOVERNMENT GRANTS	0	0	0
<b>Capital Expenditure</b>				
0338	LAND & BUILDINGS	0	0	0
0334	PLANT & EQUIPMENT	294,219	0	0
0514	PLANT & EQUIPMENT	0	0	0
	<b>Total Capital Expenditure</b>	<b>294,219</b>	<b>0</b>	<b>0</b>

**Schedule Format  
2018/2019  
Law, Order and Public Safety - Schedule 5**

		YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
<b>ANIMAL CONTROL</b>				
<b>Operating Revenue</b>				
0763	- FINES AND PENALTIES	-100	-747	-1,000
0773	- DOG REGISTRATION	-6,362	-6,147	-8,200
0783	- REIMBURSEMENTS/OTHER	0	0	0
0803	- IMPOUNDING FEES	-750	-180	-250
0833	MISC GRANTS	0	0	0
	<b>Total Operating Revenue</b>	<b>-7,212</b>	<b>-7,074</b>	<b>-9,450</b>
<b>Operating Expenditure</b>				
1162	DOG CONTROL EXPENSES	15,037	15,804	21,085
1172	ADMIN ALLOC TO ANIMAL CON	1,814	1,728	2,312
1192	CAT CONTROL EXPENSES	1,930	3,645	4,875
1202	NORTHERN BIO GROUP GROUP DOG/PIG CON	0	0	0
	<b>Total Operating Expenditure</b>	<b>18,781</b>	<b>21,177</b>	<b>28,272</b>
<b>Capital Expenditure</b>				
1164	DOG POUND CAGES	0	0	0
<b>OTHER LAW, ORDER AND PULIC SAFETY</b>				
<b>Operating Revenue</b>				
0843	ILLEGAL CAMPING FINES	-1,364	-1,125	-1,500
0873	PROFIT/LOSS FROM SALE OF ASSET	0	0	0
<b>Operating Expenditure</b>				
1212	SALARIES (RANGER)	62,162	108,171	144,250
1232	CONTROL EXPENSES OTHER	4,632	6,804	9,100
1242	FLOOD CONTROL EXPENSES - KALBARRI	0	0	0
4122	ABANDONED VEHICLES	990	0	0
4132	LAW & ORDER ASSET DEPRECEN	12,333	12,744	17,000
	<b>Total Operating Expenditure</b>	<b>80,117</b>	<b>127,719</b>	<b>170,350</b>



**Schedule Format  
2018/2019  
Education and Welfare - Schedule 6**

		YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
<b>PRE-SCHOOL</b>				
<b>Operating Revenue</b>				
1103	NCCA - REIMBURSEMENTS	-40,223	-18,936	-25,248
1113	NCCA - SUSTAINABILITY FUNDING (QUARTERLY)	-11,206	-33,750	-45,000
1123	NCCA CCB/CCR REBATE REVENUE (WEEKLY)	-5,485	-46,044	-61,393
1133	NCCA SESSION FEES (WEEKLY)	-73,999	-37,494	-50,000
1143	NCCA MEMBERSHIP REVENUE	-540	-1,494	-2,000
	<b>Total Operating Revenue</b>	<b>-131,453</b>	<b>-137,718</b>	<b>-183,641</b>
<b>Operating Expenditure</b>				
1312	NCCA - BUILDING RELATED EXPENSES	12,336	15,138	20,217
1314	YOUTH PROGAM	0	1,494	2,000
1322	NCCA OPERATING EXPENDITURE (PAYROLL/MAT	144,382	110,367	147,173
1332	NCCA - GRANT RELATED EXPENSES	17,050	0	0
1342	NCCA - SUPERANNUATION	9,410	8,415	11,220
1352	NCCA TRUST TRANSFER (NET PROFIT)	0	0	0
1362	ADMIN ALLOCATED TO NORTHAMPTON CHILD C	5,732	5,481	7,308
1412	ASSET DEPRECIATION	4,793	4,869	6,500
3202	KALBARRI CHILD CARE CENTRE	8,438	6,381	8,529
	<b>Total Operating Expenditure</b>	<b>202,141</b>	<b>152,145</b>	<b>202,947</b>
<b>Capital Revenue</b>				
1163	NCCA FUNDRAISING/GRANTS REVENUE	-53,276	0	0
<b>Capital Expenditure</b>				
1316	LAND & BUILDINGS	0	0	0
<b>WELFARE</b>				
<b>Operating Revenue</b>				
0853	AGED UNITS RENTAL INCOME	-47,236	-17,496	-23,330
1173	SELF SUPPORTING LOAN INTEREST REIMBURSEM	-8,982	-13,329	-17,777
	<b>Total Operating Revenue</b>	<b>-56,218</b>	<b>-30,825</b>	<b>-41,107</b>
<b>Operating Expenditure</b>				
2362	KALBARRI AGED HOUSING MAINT	40,951	61,434	81,921
3012	INT ON LOANS	16,478	13,329	17,777
3062	PIONEER LODGE (8 UNITS) CONSTRUCTION COST	0	0	0
	<b>Total Operating Expenditure</b>	<b>57,428</b>	<b>74,763</b>	<b>99,698</b>
<b>Capital Revenue</b>				
0715	LOAN INCOME - AGED HOUSIN	0	0	0
0815	TRANSFER FROM AGED RESERV	0	0	0
1183	SELF SUPPORTING LOAN - REIMB PIONEER LODG	-6,924	-10,485	-13,984
1083	GRANTS	0	0	0
	<b>Total Capital Revenue</b>	<b>-6,924</b>	<b>-10,485</b>	<b>-13,984</b>

**Schedule Format  
2018/2019  
Education and Welfare - Schedule 6**

	<b>YTD Actual 31/03/2019</b>	<b>YTD Budget 31/03/2019</b>	<b>Annual Budget 30/06/2019</b>
<b>Capital Expenditure</b>			
3052 PIONEER LODGE (CARPARK)	0	0	0
3114 PRINCIPAL ON LOANS	13,984	10,485	13,984
<b>Total Capital Expenditure</b>	<u>13,984</u>	<u>10,485</u>	<u>13,984</u>

**Schedule Format  
2018/2019  
Health - Schedule 7**

		YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
<b>PREVENTATIVE SERVICES</b>				
<i><b>Operating Revenue</b></i>				
1673	- FOOD VENDORS	-840	-747	-1,000
1753	REIMBURSEMENTS	0	0	0
1763	CONTRIBUTIONS	-16,280	-29,997	-40,000
	<b>Total Operating Revenue</b>	<b>-17,120</b>	<b>-30,744</b>	<b>-41,000</b>
1764	PROFIT/LOSS ON SALE ASSET	0	0	0
<i><b>Operating Expenditure</b></i>				
2012	SALARIES	92,729	87,255	116,350
2022	HEALTH SUPERANNUATION	15,625	13,518	18,030
2042	CONTROL EXPENSES OTHER	12,889	17,973	23,976
2052	VEHICLE RUNNING EXPENSES	9,510	8,802	11,750
2082	HEALTH BUILDING MAINT	85	54	75
2092	MISC HEALTH RELATED EXPENDITURE	6,934	7,497	10,000
2102	ADMIN ALLOC TO HEALTH	1,001	954	1,276
	<b>Total Operating Expenditure</b>	<b>138,773</b>	<b>136,053</b>	<b>181,457</b>
1385	DISPOSAL OF ASSETS (P/L)	0	0	0
<i><b>Capital Revenue</b></i>				
1396	GOVERNMENT GRANTS	0	0	0
	<b>Total Capital Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>
1375	PROCEEDS SALE OF ASSET	0	0	0
<i><b>Capital Expenditure</b></i>				
1324	PLANT AND EQUIPMENT - HLT	0	0	0
<b>OTHER HEALTH</b>				
<i><b>Operating Revenue</b></i>				
2023	LEASE - DOCTORS SURGERY (NORTHA	-10,497	-7,866	-10,497
2033	RENTAL LOT 43 BATEMAN STREET (DC	0	0	0
2043	REIMBURSEMENTS - OTHER	-1,422	-2,250	-3,000
2093	RENT LOT 14 CALLION WAY	0	0	0
	<b>Total Operating Revenue</b>	<b>-11,919</b>	<b>-10,116</b>	<b>-13,497</b>
<i><b>Operating Expenditure</b></i>				
2053	PROFIT/LOSS SALE ASSET	0	0	0
2312	DOCTOR SURGERY - KALBARRI	2,391	2,475	3,302
2342	DOCTORS SURGERY - NORTHAMPTON	6,158	3,987	5,334
2382	ASSET DEPRECIATION	14,501	14,994	20,000
1375	PROCEEDS SALE OF ASSET	0	0	0
	<b>Total Operating Expenditure</b>	<b>23,050</b>	<b>21,456</b>	<b>28,636</b>

**Schedule Format  
2018/2019  
Health - Schedule 7**

		YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
	<b><i>Capital Revenue</i></b>			
2083	LAND SALES RESERVE	0	0	0
	<b><i>Capital Expenditure</i></b>			
0834	LAND & BUILDINGS	0	0	0
1644	FURNITURE AND EQUIPMENT	0	0	0
	<b><i>Total Capital Expenditure</i></b>	<u>0</u>	<u>0</u>	<u>0</u>

**Schedule Format  
2018/2019  
Housing - Schedule 9**

		YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
<b>STAFF HOUSING</b>				
<b>Operating Revenue</b>				
2833	CONTRIBUTIONS	0	0	0
2843	RESIDENTIAL RENTAL	-34,616	-34,821	-46,436
	<b>Total Operating Revenue</b>	<b>-34,616</b>	<b>-34,821</b>	<b>-46,436</b>
2873	PROFIT/LOSS ON SALE ASSET	0	0	0
<b>Operating Expenditure</b>				
3172	- OVAL RESIDENCE	2,267	918	1,244
3212	- LOT 454 FITZGERALD	8,319	4,356	5,836
3222	ASSET DEPRECIATION	22,242	22,500	30,000
3232	- LOT 43 BATEMAN ST	2,469	2,628	3,522
3242	LOT 42 BATEMAN STREET	2,285	2,133	2,877
3252	ADMIN ALLOC TO STAFF HOUS	1,007	954	1,283
3262	INTEREST ON LOANS	5,282	7,335	9,789
3282	605 SALAMIT PLACE	6,706	6,597	8,811
3432	LOT 23 RAKE PLACE NORTHAMPTON	5,295	4,617	6,182
	<b>Total Operating Expenditure</b>	<b>55,871</b>	<b>52,038</b>	<b>69,544</b>
<b>Capital Revenue</b>				
2425	LOAN LIABILITY - HOUSING	0	0	0
<b>Capital Expenditure</b>				
2494	LAND & BUILDINGS - STAFF HOUSING	0	0	0
2534	PRINCIPAL ON LOANS	16,462	24,894	33,194
	<b>Total Capital Expenditure</b>	<b>16,462</b>	<b>24,894</b>	<b>33,194</b>
<b>HOUSING OTHER</b>				
<b>Operating Revenue</b>				
3003	REIMBURSMENTS - HOUSING OTHER	-10,146	-7,497	-10,000
	<b>Total Operating Revenue</b>	<b>-10,146</b>	<b>-7,497</b>	<b>-10,000</b>
<b>Operating Expenditure</b>				
3422	ESL PAYMENTS FOR MISC PROPERTY	0	0	0
3442	RESIDENCE - LOT 6 ROBINSON ST	1,976	1,980	2,658
3482	LOT 74 SEVENTH AVENUE	7,730	4,365	5,840
3492	14 CALLION WAY KALBARRI - DOCTO	11,071	3,933	5,263
	<b>Total Operating Expenditure</b>	<b>20,776</b>	<b>10,278</b>	<b>13,761</b>

**Schedule Format  
2018/2019  
Community Amenities - Schedule 10**

		YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
<b>SANITATION - HOUSEHOLD</b>				
<b>Operating Revenue</b>				
3253	KALBARRI RESIDENTIAL	-376,376	-377,520	-377,520
3263	OTHER RESIDENTIAL	-226,054	-225,390	-225,390
3273	240 LITRE CARTS	-1,934	-2,997	-4,000
	<b>Total Operating Revenue</b>	<b>-604,364</b>	<b>-605,907</b>	<b>-606,910</b>
<b>Operating Expenditure</b>				
3812	DOMESTIC REFUSE COLLECT.	272,498	299,997	400,000
3822	REFUSE SITE MAINTENANCE	0	0	0
3826	DEPRECIATION - REFUSE SITES	3,768	1,611	2,150
3832	PURCHASE OF 240L CARTS	2,340	2,250	3,000
3854	NORTHAMPTON REFUSE SITE	120,095	127,908	170,575
3856	KALBARRI REFUSE SITE MAINTENANCE	133,650	144,099	192,150
3858	BINNU REFUSE SITE MAINTENANCE	7,537	8,541	11,405
3860	PORT GREGORY REFUSE SITE MAINTENANCE	3,687	3,969	5,310
3861	LUCKY BAY REFUSE COLLECTION	15,285	17,244	23,000
3892	ADMIN ALLOC TO SANITATION	1,393	1,332	1,776
	<b>Total Operating Expenditure</b>	<b>560,253</b>	<b>606,951</b>	<b>809,366</b>
<b>Capital Expenditure</b>				
3304	REFUSE - FURNITURE & EQUIP	0	0	0
<b>SANITATION - OTHER</b>				
<b>Operating Revenue</b>				
3313	GRANTS - OTHER	0	0	0
3323	REFUSE SITE FEES - KALBARRI/NORTHAMPTON	-52,487	-40,000	-40,000
3343	BUSINESS REFUSE KALBARRI	-110,880	-112,860	-112,860
3353	REFUSE FEES - LUCKY BAY	-9,227	-9,227	-9,227
3383	BUSINESS REFUSE OTHER	-25,333	-18,810	-25,080
3403	REIMBURSEMENT- WHARF BINS (GST)	0	0	0
3405	REIMBURSEMENTS - DRUMMUSTER	0	-2,997	-4,000
	<b>Total Operating Revenue</b>	<b>-197,928</b>	<b>-183,894</b>	<b>-191,167</b>
<b>Operating Expenditure</b>				
3722	IND/COMM REFUSE COLLECT	0	0	0
3772	STREET REFUSE COLLECT/LITTER	81,785	78,741	105,000
3774	DRUM MUSTER	3,173	2,997	4,000
	<b>Total Operating Expenditure</b>	<b>84,958</b>	<b>81,738</b>	<b>109,000</b>

**Schedule Format  
2018/2019  
Community Amenities - Schedule 10**

	YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
<b>Capital Expenditure</b>			
3305	0	0	0
3335	0	0	0
3336	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>

**SANITATION - SEWERAGE**

<b>Operating Revenue</b>			
3543	-827	-1,305	-1,750
3553	-827	-936	-1,250
	<b>-1,654</b>	<b>-2,241</b>	<b>-3,000</b>

**TOWN PLANNING AND REGIONAL DEVELOPMENT**

<b>Operating Revenue</b>			
3743	-19,448	-22,500	-30,000
3763	-25,000	-45,000	-60,000
3823	-8,983	-108	-150
3833	0	0	0
3873	-2,225	0	0
	<b>-55,656</b>	<b>-67,608</b>	<b>-90,150</b>

3935	0	0	0
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<b>Operating Expenditure</b>			
3925	-200	0	0
4202	40,247	41,247	55,000
4212	6,071	3,915	5,230
4232	0	180	250
4242	2,208	747	1,000
4252	3,290	2,466	3,290
4262	0	0	0
4272	0	0	0
4282	70,590	65,997	88,000
4302	0	3,744	5,000
4372	25,905	108,000	144,000
4382	2,035	1,863	2,500
4852	114	63	85
4862	0	0	0
4872	12,201	11,664	15,555
	<b>162,461</b>	<b>239,886</b>	<b>319,910</b>

**Schedule Format  
2018/2019  
Community Amenities - Schedule 10**

	YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
<b>Capital Revenue</b>			
3905	0	0	0
3925	-200	0	0
7480	0	0	0
<b>Total Capital Revenue</b>	<b>-200</b>	<b>0</b>	<b>0</b>

<b>Capital Expenditure</b>			
4014	0	0	0

**OTHER COMMUNITY AMENITIES**

<b>Operating Revenue</b>			
3802	0	0	0
3853	-4,491	-2,619	-3,500
3863	-4,070	-5,247	-7,000
3883	-300	-225	-300
3893	-3,706	-4,869	-6,500
<b>Total Operating Revenue</b>	<b>-12,568</b>	<b>-12,960</b>	<b>-17,300</b>

<b>Operating Expenditure</b>			
4422	18,034	15,921	21,258
4432	1,723	1,575	2,100
4442	14,714	13,050	17,423
4452	35,315	35,244	47,000
4462	12,011	12,348	16,500
4492	5,950	6,138	8,193
4572	12,534	16,515	22,048
4582	14,118	16,974	22,663
4592	24,368	17,640	23,549
4652	7,590	10,872	14,518
4732	22,438	33,228	44,331
4742	105	0	0
4752	13,728	15,840	21,160
4802	12,717	13,644	18,227
4807	22,482	24,264	32,375
4812	5,420	4,572	6,122
4766	0	0	0
4842	12,851	7,497	10,000
<b>Total Operating Expenditure</b>	<b>236,097</b>	<b>245,322</b>	<b>327,467</b>

<b>Capital Revenue</b>			
3865	0	0	0



**Schedule Format**  
**2018/2019**  
**Community Amenities - Schedule 10**

		<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
		<b>31/03/2019</b>	<b>31/03/2019</b>	<b>30/06/2019</b>
	<b>Capital Expenditure</b>			
3324	KALBARRI CEMETERY DEVELOPMENT	0	0	0
3344	PUBLIC AMENITIES	30,205	78,750	105,000
3360	HORROCKS COMMUNITY CENTRE	0	0	0
	<b>Total Capital Expenditure</b>	<b>30,205</b>	<b>78,750</b>	<b>105,000</b>

**Schedule Format  
2018/2019  
Recreation and Culture - Schedule 11**

		YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
<b>PUBLIC HALLS</b>				
<b>Operating Revenue</b>				
4043	REIMBURSEMENTS	-8,901	-4,383	-5,850
4053	CHARGES - HALL HIRE	-488	-369	-500
4063	ALLEN COMM. CENTRE	-248	-558	-750
	<b>Total Operating Revenue</b>	<b>-9,637</b>	<b>-5,310</b>	<b>-7,100</b>
<b>Operating Expenditure</b>				
4672	- PORT GREGORY HALL	4,691	4,716	6,313
4682	- ALMA HALL	41,237	28,953	38,613
4692	- BINNU HALL	5,724	6,876	9,220
4702	- RSL HALL	11,733	13,851	18,513
4712	- AJANA HALL	7,747	6,228	8,326
4772	- ALLEN COMM. CENTRE	57,505	53,064	70,786
4782	- HORROCKS COMMUNITY KITCHENS	15,007	20,853	27,822
4792	ASSET DEPRECIATION	50,558	41,247	55,000
4832	ADMIN ALLOC TO HALLS	7,442	7,110	9,489
	<b>Total Operating Expenditure</b>	<b>201,645</b>	<b>182,898</b>	<b>244,082</b>
<b>Capital Income</b>				
4625	RSL SELF SUPPORTING LOAN FUNDS	0	-375,003	-500,000
<b>Capital Expenditure</b>				
3514	LAND & BUILDINGS	24,707	511,998	512,000
3515	BINNU HALL	0	0	0
	<b>Total Capital Expenditure</b>	<b>24,707</b>	<b>511,998</b>	<b>512,000</b>
<b>SWIMMING AREAS AND BEACHES</b>				
<b>Operating Revenue</b>				
3973	CONTRIBUTIONS	-8,138	0	0
3975	CONTRIBUTIONS/DONATIONS	0	0	0
4303	RESERVE LEASES - KALBARRI FORESHORE	-4,880	-3,654	-4,880
4535	REIMBURSEMENT/CONTRIBUTION	-6,243	-6,768	-9,035
	<b>Total Operating Revenue</b>	<b>-19,261</b>	<b>-10,422</b>	<b>-13,915</b>
<b>Operating Expenditure</b>				
3982	ASSET DEPRECIATION	28,423	41,247	55,000
4952	- KALBARRI F/SHORE RES.	150,109	131,247	175,025
4972	- HORROCKS F/SHORE RES.	43,362	43,182	57,594
5012	- PORT GREGORY F/SHORE	3,802	2,493	3,350
6742	- HORROCKS FORESHORE	1,534	0	0
	<b>Total Operating Expenditure</b>	<b>227,230</b>	<b>218,169</b>	<b>290,969</b>

**Schedule Format  
2018/2019  
Recreation and Culture - Schedule 11**

		YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
<b>Capital Income</b>				
4513	KALBARRI TOURISM SPECIFIED RATE RESERVE	0	0	0
4523	GRANTS	-137,382	-171,720	-171,725
4526	LAND SALES RESERVE	0	0	0
	<b>Total Capital Income</b>	<b>-137,382</b>	<b>-171,720</b>	<b>-171,725</b>
<b>Capital Expenditure</b>				
3594	CAR PARK DEVELOPMENT	70,504	119,844	159,828
3664	FORESHORE INFRASTRUCTURE	27,787	32,868	43,840
3669	LITTLE BAY REDEVELOPMENT	0	0	0
3670	HORROCKS FORESHORE SEAWALL	0	0	0
3674	KALBARRI BOAT RAMP UPGRADE	0	0	0
3684	HORROCKS JETTY	0	0	0
3694	KALBARRI FORESHORE - DUP & BBQ	337,508	275,355	367,145
4527	MISC GRANT	0	0	0
3672	ZUYTDORP MEMORIAL	0	0	0
	<b>Total Capital Expenditure</b>	<b>435,798</b>	<b>428,067</b>	<b>570,813</b>
<b>OTHER RECREATION AND SPORT</b>				
<b>Operating Revenue</b>				
4333	- EDUCATION DEPT - OVAL	-3,035	-2,268	-3,035
4373	CONTRIBUTIONS & DONATIONS	0	0	0
4383	CONTRIBUTIONS	-15,957	0	0
4423	LEASES & RENTALS	-3,071	-2,349	-3,143
4433	INTEREST REIMBURSEMENT	-35	-333	-444
4453	REIMBURSEMENTS- REC. CTRE/GOLF CLUB	-10,560	-9,747	-13,000
	<b>Total Operating Revenue</b>	<b>-32,659</b>	<b>-14,697</b>	<b>-19,622</b>
4393	PROFIT/LOSS ON SALE	0	0	0

**Schedule Format  
2018/2019  
Recreation and Culture - Schedule 11**

	YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
<b>Operating Expenditure</b>			
4962	27,847	30,852	41,164
4969	7,586	8,703	11,645
4982	12,296	1,908	2,570
4992	259,313	242,325	323,134
4998	3,845	7,191	9,600
5002	14,095	13,473	17,970
5022	20,300	20,160	26,910
5032	6,708	6,633	8,875
5072	89,301	101,529	135,397
5082	9,374	12,897	17,227
5092	1,930	2,997	4,033
5102	943	1,035	1,383
5122	88,743	94,005	125,363
5169	8,485	2,763	3,698
5172	189,539	183,744	245,000
5262	8,593	6,642	8,867
	<b>754,595</b>	<b>740,583</b>	<b>987,806</b>
<b>Capital Revenue</b>			
3735	0	12,000	12,000
3775	0	-2,709	-3,621
4473	-20,100	-23,928	-23,930
7395	0	0	0
	<b>-20,100</b>	<b>-14,637</b>	<b>-15,551</b>
<b>Capital Expenditure</b>			
3624	28,517	22,761	30,354
3654	0	0	0
3714	0	0	0
3715	0	0	0
3716	30,601	24,996	25,000
3734	0	0	0
3744	0	0	0
3754	44,150	56,796	56,800
3884	0	103,176	103,185
	<b>103,268</b>	<b>207,729</b>	<b>215,339</b>
<b>TELEVISION AND RADIO REBROADCASTING</b>			
<b>Operating Expenditure</b>			
5232	0	0	0
5242	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>

**Schedule Format  
2018/2019  
Recreation and Culture - Schedule 11**

	YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
<b>LIBRARIES</b>			
<b>Operating Revenue</b>			
4613	0	-36	-50
4623	-201	-72	-100
4653	-213	-369	-500
	<b>Total Operating Revenue</b>	<b>-413</b>	<b>-650</b>
<b>Operating Expenditure</b>			
5312	47,783	36,693	48,930
5322	3,118	3,474	4,640
5332	2,686	4,662	6,235
5334	374	369	500
5342	820	531	715
5402	398	378	507
	<b>Total Operating Expenditure</b>	<b>46,107</b>	<b>61,527</b>
<b>OTHER CULTURE</b>			
<b>Operating Revenue</b>			
0913	0	0	0
3735	-2,000	-12,000	-12,000
4703	-32	0	0
4713	0	0	0
4743	-2,193	0	0
4763	0	0	0
4773	-443	-747	-1,000
4793	-308	0	0
	<b>Total Operating Revenue</b>	<b>-12,747</b>	<b>-13,000</b>
<b>Operating Expenditure</b>			
1712	1,376	2,835	3,809
5512	1,402	3,096	4,163
5522	4,140	3,744	5,022
5532	7,895	10,917	14,587
5542	2,599	2,034	2,726
5552	1,031	1,098	1,486
5562	0	0	0
5572	1,321	5,994	8,000
5582	3,066	3,474	4,657
5592	4,097	4,464	5,975
5612	0	0	0
5652	21,155	20,997	28,000
5662	1,000	0	0
5682	5,542	1,710	2,301
	<b>Total Operating Expenditure</b>	<b>60,363</b>	<b>80,726</b>

**Schedule Format  
2018/2019  
Transport - Schedule 12**

	YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
<b>CONSTRUCTION OF ROADS, BRIDGES AND DEPOTS</b>			
<b>Capital Expenditure</b>			
5030	212,082	147,996	197,330
5034	19,299	18,450	24,605
5060	76,157	388,728	518,325
5090	16,787	86,517	115,400
5130	19,852	31,500	42,000
5150	0	0	0
5180	0	0	0
5204	9,101	5,910	5,910
5210	366,571	700,263	933,730
5215	1,102,303	730,215	973,639
5224	39,525	29,637	39,525
	<b>1,861,677</b>	<b>2,139,216</b>	<b>2,850,464</b>
<b>Capital Revenue</b>			
5205	-428,403	-547,515	-730,023
5206	0	0	0
5207	0	0	0
5209	-235,655	0	0
5481	-261,867	-147,996	-197,330
5561	0	0	0
7485	0	0	0
	<b>-925,925</b>	<b>-695,511</b>	<b>-927,353</b>
<b>MAINTENANCE OF ROADS, BRIDGES AND DEPOTS</b>			
<b>Operating Expenditure</b>			
3994	753,534	1,911,990	2,550,000
5820	10,500	0	0
5850	921,272	881,784	1,175,739
5860	6,873	6,651	8,873
5910	9,380	8,496	11,360
5920	2,000	1,494	2,000
5930	24,567	22,500	30,023
5950	439	351	488
5960	74,975	101,250	135,000
5980	0	0	0
5982	9,514	9,090	12,130
5990	324,899	288,670	385,000
5992	8,927	7,164	9,561
6000	0	0	0
6002	0	0	0
6262	0	0	0
	<b>2,146,880</b>	<b>3,239,440</b>	<b>4,320,174</b>

**Schedule Format  
2018/2019  
Transport - Schedule 12**

	YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
<b>Operating Revenue</b>			
6223	CONTRIBUTION (INC STREET LIGHTING) -3,152	-2,844	-3,800
6281	- MRD MAINTENANCE -161,163	-99,160	-99,160
6351	DIRECTIONAL ADVERT SIGNS 0	0	0
	<b>Total Operating Revenue</b>	<b>-102,004</b>	<b>-102,960</b>

**ROAD PLANT PURCHASES**

<b>Operating Expenditure</b>			
3610	LESS PLANT DEPN WRITTEN BACK -123,501	-152,172	-202,899
4275	PROCEEDS SALE OF ASSETS 0	0	0
	<b>Total Operating Expenditure</b>	<b>-152,172</b>	<b>-202,899</b>

4265	CONTRIBUTIONS -2,000	0	0
4285	- UTILITIES (PROCEEDS OF TRADE) -36,818	-36,996	-37,000
4315	- MACHINERY (PROCEEDS OF TRADE) -98,500	-126,996	-127,000
4395	DISPOSAL OF VEHICLES (P/L) 39,503	1,512	2,000
4405	DISPOSAL OF MACHINERY (P/L) 89,951	-27,747	-37,000
	<b>Total</b>	<b>-190,227</b>	<b>-199,000</b>

<b>Capital Expenditure</b>			
4034	LAND & BUILDINGS 0	0	0
4214	ROAD PLANT/MACHINERY 443,085	519,000	519,000
4224	UTILITIES (VEHICLES) 120,895	121,998	122,000
4234	TRUCKS 0	0	0
4244	BULLDOZER 0	0	0
4254	OTHER EQUIPMENT 0	0	0
	<b>Total Capital Expenditure</b>	<b>640,998</b>	<b>641,000</b>

**AERODROMES**

<b>Operating Revenue</b>			
5113	CHARGES - LANDING FEES -2,519	-1,566	-2,090
5133	HANGAR SITE LEASE -990	-738	-990
	<b>Total Operating Revenue</b>	<b>-2,304</b>	<b>-3,080</b>

<b>Operating Expenditure</b>			
5902	ADMIN ALLOCATED TO AERODROMES 1,506	1,431	1,919
5912	ASSET DEPRECIATION 40,901	41,236	55,000
5932	KALBARRI AIRPORT MTCE 49,079	36,540	48,740
	<b>Total Operating Expenditure</b>	<b>79,207</b>	<b>105,659</b>

<b>Capital Revenue</b>			
5163	Airport Reserve 0	0	0

**Schedule Format  
2018/2019  
Economic Services - Schedule 13**

	YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
<b>RURAL SERVICES</b>			
<i>Operating Revenue</i>			
5513	0	0	0
<i>Operating Expenditure</i>			
6232	0	0	0
<b>TOURISM AND AREA PROMOTION</b>			
<i>Operating Revenue</i>			
5543	0	0	0
5563	-66,439	-70,849	-70,849
5573	-4,712	-3,555	-4,750
5583	0	0	0
5593	-29,635	-22,500	-30,000
5603	-45,951	-48,744	-65,000
5613	-10,952	-9,369	-12,500
	<b>-157,689</b>	<b>-155,017</b>	<b>-183,099</b>
<i>Operating Expenditure</i>			
6312	20,322	19,431	25,910
6352	4,233	13,320	17,775
6372	70,228	102,969	137,300
6392	18,709	16,875	22,500
6402	94,266	86,445	115,297
	<b>207,758</b>	<b>239,040</b>	<b>318,782</b>
<i>Capital Income</i>			
5005	0	0	0
5035	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>
5045	0	0	0
<i>Capital Expenditure</i>			
5016	2,827	92,250	123,000
5054	0	0	0
	<b>2,827</b>	<b>92,250</b>	<b>123,000</b>
<b>BUILDING CONTROL</b>			
<i>Operating Revenue</i>			
5653	-17,100	-14,994	-20,000
5673	-2,624	-3,744	-5,000
5713	-3,130	-450	-600
5733	0	0	0
	<b>-22,854</b>	<b>-19,188</b>	<b>-25,600</b>



**Schedule Format  
2018/2019  
Economic Services - Schedule 13**

		YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
<b><i>Operating Expenditure</i></b>				
5195	DISPOSAL OF ASSET	0	0	0
6412	SALARIES	73,051	45,216	60,290
6422	BUILDING SUPERANNUATION	10,071	7,011	9,350
6432	VEHICLE RUNNING EXPENSES	2,628	2,619	3,500
6442	CONTROL EXPENSES OTHER	9,298	12,195	16,276
6472	BUILD CONTROL BUILD MAIN	97	54	75
6492	ASSET DEPN -ECON SERV BUI	9,008	9,000	12,000
6512	ADMIN ALLOC TO BUILD CONT	4,499	4,302	5,736
	<b><i>Total Operating Expenditure</i></b>	<b>108,652</b>	<b>80,397</b>	<b>107,227</b>
<b><i>Capital Revenue</i></b>				
5175	PROCEEDS SALE OF ASSETS	0	0	0
5185	P/L ON SALE OF ASSET	0	0	0
<b><i>Capital Expenditure</i></b>				
5124	PLANT AND EQUIPMENT	0	0	0
<b>OTHER ECONOMIC SERVICES</b>				
<b><i>Operating Revenue</i></b>				
5933	REIMBURSEMENTS	-940	-1,872	-2,500
5943	GRANT - LIVING COMMUNITIES PROGRA	0	0	0
5973	LIA (KITSON CIRCUIT) UNITS ANNUAL RE	-32,514	-25,848	-34,470
5983	ELECTRICITY SUPPLY REIMBU	0	0	0
5993	PT GREGORY SPEC AREA RATE	-10,585	-7,875	-10,500
	<b><i>Total Operating Revenue</i></b>	<b>-44,039</b>	<b>-35,595</b>	<b>-47,470</b>
<b><i>Operating Expenditure</i></b>				
6752	- PORT GREGORY	7,012	9,072	12,130
6812	KITSON CIRCUIT LIA INDUSTRIAL UNITS P	4,227	4,005	5,354
	<b><i>Total Operating Expenditure</i></b>	<b>11,239</b>	<b>13,077</b>	<b>17,484</b>

**Schedule Format  
2018/2019  
Other Property and Services - Schedule 14**

		YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
<b>PRIVATE WORKS</b>				
<b>Operating Revenue</b>				
6153	- PLANT HIRE	-21,127	-14,994	-20,000
<b>Operating Expenditure</b>				
6912	PRIVATE WORKS - SCH 14	42,842	17,226	23,000
<b>OTHER PROPERTY AND SERVICES</b>				
<b>Operating Revenue</b>				
5623	LEASE FEES - HALF WAY BAY COTTAGES	-16,000	-11,997	-16,000
6590	SELF SUPPORTING LOAN INTEREST REIMBURSEMENT	-19,342	-16,236	-21,649
6653	NEW OTHER PROPERTY AND SERVICES	-196	0	0
7045	NORTHAMPTON LIA (EX MWDC GRANT ETC)	0	0	0
	<b>Total Operating Revenue</b>	<b>-35,537</b>	<b>-28,233</b>	<b>-37,649</b>
<b>Operating Expenditure</b>				
5633	GRANTS & CONTRIBUTIONS	0	0	0
6659	INTEREST ON LOANS - CEO HOUSE (SELF SUPPORT)	19,342	16,236	21,649
6768	HALF WAY BAY COTTAGES	0	0	0
	<b>Total Operating Expenditure</b>	<b>19,342</b>	<b>16,236</b>	<b>21,649</b>
7025	PROFIT / LOSS ON SALE	0	0	0
7065	LOSS ON LAND HELD FOR RESALE VALUE	0	0	0
<b>Capital Revenue</b>				
5633	GRANTS & CONTRIBUTIONS	0	0	0
6591	SELF SUPPORTING LOAN - REIMB CEO PRINCIPAL	-17,189	-12,888	-17,189
	LOAN LIABILITY - SELF SUPPORTING LOAN	0	0	0
7015	PROCEED FROM SALE ASSET	0	0	0
7035	NORTHAMPTON INDUSTRIAL UNITS TFR TO MUNI	0	0	0
7490	LAND DEVELOPMENT RESERVE TRANSFER TO MUNI	0	0	0
7500	<b>Total Capital Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>
6654	SALE / DISPOSAL ACCOUNT	0	0	0
<b>Capital Expenditure</b>				
6574	SUBDIVISIONS	0	0	0
6758	NORTHAMPTON INDUSTRIAL UNITS	0	0	0
6592	PRINCIPAL ON LOANS - CEO HOUSE (SELF SUPPORT)	17,189	12,888	17,189
6664	LOAN PAYMENT	0	0	0
	<b>Total Capital Expenditure</b>	<b>17,189</b>	<b>12,888</b>	<b>17,189</b>

**Schedule Format  
2018/2019  
Other Property and Services - Schedule 14**

	YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
<b>PUBLIC WORKS OVERHEADS</b>			
<b>Operating Expenditure</b>			
7112	98,668	101,160	134,880
7122	175	54	78
7132	6,153	8,775	11,715
7142	7,966	9,000	12,000
7152	196,149	209,754	279,681
7162	201,689	206,244	275,000
7172	93,035	60,579	80,783
7182	4,815	14,994	20,000
7192	14,518	14,994	20,000
7232	5,920	5,661	7,548
7242	4,437	17,766	23,700
7252	2,506	5,805	7,750
7282	4,000	5,994	8,000
7302	-644,573	-660,843	-881,135
	<b>-4,542</b>	<b>-63</b>	<b>0</b>

<b>PLANT OPERATION</b>			
<b>Operating Revenue</b>			
6323	0	0	0
6423	-26,804	-3,744	-5,000
6433	0	-747	-1,000
6443	-46,715	-41,247	-55,000
	<b>-73,519</b>	<b>-45,738</b>	<b>-61,000</b>
<b>Operating Expenditure</b>			
7312	229,606	217,494	290,000
7322	26,816	20,997	28,000
7332	188,947	161,244	215,000
7342	95,937	92,988	124,000
7352	45,094	32,895	43,865
7362	11,384	9,630	12,846
7382	2,346	2,241	2,990
7502	-574,686	-537,525	-716,701
	<b>25,443</b>	<b>-36</b>	<b>0</b>

**Schedule Format  
2018/2019  
Other Property and Services - Schedule 14**

	YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
<b>MATERIALS (ASSETS)</b>			
<b>Capital Expenditure</b>			
6620	233,221	0	0
6630	0	0	0
6750	-229,895	0	0
	<u>3,326</u>	<u>0</u>	<u>0</u>
<b>Total Capital Expenditure</b>			
<b>SALARIES AND WAGES</b>			
<b>Operating Revenue</b>			
6941	-6,508	-3,744	-5,000
<b>Operating Expenditure</b>			
6810	912,195	830,169	1,106,900
6820	1,567,729	1,462,428	1,949,907
6830	16,923	0	0
6890	-912,195	-830,169	-1,106,900
6900	-1,578,187	-1,462,428	-1,949,907
	<u>6,465</u>	<u>0</u>	<u>0</u>
<b>Total Operating Expenditure</b>			

**Schedule Format  
2018/2019  
Funds Transfers/Reserve Funds**

**RESERVE BANK ACCOUNTS**

**Ytd Balance  
31/03/2019**

0741	REFUSE MANAGEMENT BANK	0
0861	LEAVE RESERVE BANK	245,314
0801	ROADWORKS RESERVE BANK	27,365
0821	KALBARRI AERODROME BANK	65,284
0841	COMP & OFFICE EQUIP BANK	32,735
0881	HOUSE & BUILDING RESERVE	109,518
0871	KAL AGED PERSONS ACCOMM RESRV	227,064
0761	BRIDGE RECON RES BANK	0
0911	NPTON AGED PERSONS BANK	0
0961	TPS REVIEW RESERVE	0
0811	KALBARRI PARKLAND REDEVELOPMENT RESEF	0
0831	PLANT RESERVE BANK	0
0851	SPORT & RECREATION RESERVE	0
0893	PORT GREGORY WATER SUPPLY RESERVE	36,500
0791	PUBLIC AMENITIES RESERVE	0
1871	COASTAL MANAGEMENT RESERVE	0
0731	KAL TOURISM SPEC RATE RES	0
0891	FOOTPATH RESERVE	0
0901	TOWNSCAPE CARPARK RESERVE	0
0965	NORTHAMPTON INDUSTRIAL UNITS RESERVE	0
0091	MAJOR LAND TRANS BANK	246,379
0975	150TH ANNIVERSAY RESERVE BANK	0
1881	KAL BARRI TENNIS NETBALL RESERVE BANK	0
<b>Total</b>		<b>990,159</b>

**Schedule Format  
2018/2019  
Trust Funds**

<b>TRUST FUND</b>		<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
		<b>31/03/2019</b>	<b>31/03/2019</b>	<b>30/06/2019</b>
<b>EXPENSES</b>				
8260	RETENTIONS	40,289	0	0
8280	HOUSING BONDS	520	0	0
8300	NORTHAMPTON CEMETERY FUNDS	0	0	0
8320	TAXATION INSTALMENTS	0	0	0
8330	MISCELLANEOUS GOVT GRANT	0	0	0
8340	KALBARRI YAC FUNDS	0	0	0
8350	KALBARRI AIRPORT SECURITY	0	0	0
8360	WA SENIORS	0	0	0
8380	GALENA DONATIONS	0	0	0
8390	SALE OF LAND - OUTSTANDING RATES	0	0	0
8400	CEMETERY PURCHASES	0	0	0
8420	COMMUNITY BUS BOND EXPENSE	1,000	0	0
8422	WILA GUTHARRA	0	0	0
8430	RATES REFUNDED	0	0	0
8440	UNCLAIMED MONIES	0	0	0
8450	LEASE PAID IN ADVANCE	0	0	0
8460	MISCELLANEOUS DEPOSITS	0	0	0
8470	NOMINATION DEPOSITS	0	0	0
8480	HOUSING BOND INTEREST EXP	0	0	0
8490	BATAVIA REGIONAL ORGANISATION OF COUNCILS FU	0	0	0
8500	KALBARRI YOUTH SPACE PROJECT	0	0	0
8510	BUILDING TRAINING FUND	0	0	0
8520	FOOTPATHS/CYCLEWAYS	0	0	0
8530	INTEREST ON F/PATH INVEST	0	0	0
8540	TRANSPORTABLE HOUSE BONDS	-5,000	0	0
8550	BURN OFF FEES	0	0	0
8560	HORROCKS WATER SUPPLY	0	0	0
8570	SALE OF HISTORICAL BOOKS	0	0	0
8580	TIP KEY BOND - EXPENSE	0	0	0
8590	HERITAGE GRANTS	0	0	0
8602	REDONE (KALBARRI PARK/BEACH SHELTERS)	0	0	0
8610	CONSERVATION INCENTIVES	0	0	0
8620	TOWNSCAPE PROCESS RECORD	0	0	0
8630	DROUGHT/FLOOD RELIEF FUND	0	0	0
8640	SPECIAL ISSUE LICENSE PLA	2,090	0	0
8650	GALENA MANAGEMENT PLAN	0	0	0
8660	LCDC-LAND PLANNING PROJEC	0	0	0
8670	DOLA - FOOTPATH & OTHER G	0	0	0
8680	SPORT & REC STUDY KALB.	0	0	0
8690	COASTWEST GRANTS	0	0	0
8700	PORT KALB RETENTION FUNDS	0	0	0
8710	FERAL ERADICATION GRANT - EXP	0	0	0
8720	BINNU TOWN BORE MONEY	0	0	0
8730	LANDSCAPING DOLA SUBDIVIS	0	0	0

		YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
8740	NPTON TOWNSCAPE EXPENSES	0	0	0
8750	ROADWISE AWARD FUNDRAISER - EXPENDITURE	0	0	0
8760	KALBARRI T/SCAPE FUNDS	0	0	0
8770	GWALLA WALLS FUND - EXP	0	0	0
8780	RSL HALL KEY BOND - EXPEN	460	0	0
8790	SAFER NPTON RDWISE FUNDS	0	0	0
8800	PORT GREG/HORROCKS RD DEV	0	0	0
8810	NABAWA RD FUNDING EXPEND	0	0	0
8820	AGED PERSONS UNITS BONDS	200	0	0
8830	HORROCKS SKATE PARK - EXPENDITURE	0	0	0
8840	DEPT OF TPT - SPEC PLATES	800	0	0
8850	AGED UNITS RENTAL EXPENSE	0	0	0
8860	BRB LEVY EXPENSE	0	0	0
8870	KALBARRI SALLYS TREE PLAYGROUND	0	0	0
8880	CDO GRANT	0	0	0
8891	PEET PARK DONATIONS - EXP	0	0	0
8893	AUCTION - EXPENSES	0	0	0
8896	KIDSPORT - EXPENSES	879	0	0
8897	NCCA - EXPENSES	37,069	0	0
8899	COMMUNITY SKATE PARK - EXPENSES	0	0	0
8901	HORROCKS MEMORIAL WALL - EXPENDITURE	595	0	0
8903	ONELIFE NORTHAMPTON - EXPENSES	500	0	0
8906	KALBARRI CAMP SCHOOL - EXPENDITURE	0	0	0
	<b>TOTAL EXPENSES</b>	<b>79,403</b>	<b>0</b>	<b>0</b>
	<b>INCOME</b>			
8261	RETENTIONS	0	0	0
8281	HOUSING BONDS	-5,000	0	0
8301	FOOTPATH DEPOSITS	7,706	0	0
8311	GROUP ASSURANCE	0	0	0
8321	TAXATION INSTALMENTS	0	0	0
8331	MISCELLANEOUS GOVT GRANT	0	0	0
8341	KALBARRI YAC FUNDS	0	0	0
8351	KALBARRI AIRPORT SECURITY	0	0	0
8361	WA SENIORS	0	0	0
8381	ASU UNION FEES	0	0	0
8391	MEU UNION FEES	0	0	0
8401	CEMETERY FUNDRAISING	0	0	0
8421	COMMUNITY BUS BOND INCOME	-1,400	0	0
8423	WILA GUTHARRA	0	0	0
8431	STAFF BANKING	0	0	0
8441	RATES OVERPAID	0	0	0
8451	UNCLAIMED MONIES	0	0	0
8461	LEASE PAID IN ADVANCE	0	0	0
8471	MISCELLANEOUS DEPOSITS	0	0	0
8481	NOMINATION DEPOSITS	0	0	0
8491	INTEREST ON HOUSING BOND	0	0	0
8501	RETAIL STUDY GRANT	0	0	0
8511	BUILDING TRAINING FUND	-898	0	0
8521	FOOTPATHS/CYCLEWAYS	0	0	0

	YTD Actual 31/03/2019	YTD Budget 31/03/2019	Annual Budget 30/06/2019
8531	INTEREST ON F/PATH INVEST	0	0
8541	TRANSPORTABLE HOUSE BONDS	0	0
8551	BURNING OFF FEES	0	0
8561	HORROCKS WATER SUPPLY	0	0
8571	SALE OF HISTORICAL BOOKS	0	0
8581	TIP KEY BOND - INCOME	0	0
8591	HERITAGE GRANTS	0	0
8601	KALBARRI ASSESMENT STUDY	0	0
8611	CONSERVATION INCENTIVES	0	0
8621	TOWNSCAPE PROCESS RECORD	0	0
8631	DROUGHT/FLOOD RELIEF FUND	0	0
8641	SPECIAL ISSUE LICENSE PLA	-800	0
8651	GALENA MANAGEMENT PLAN	0	0
8661	LCDC-LAND PLAN PROJECT	0	0
8671	DOLA GRANT FOR KAL FOOTPT	0	0
8681	SPORT & REC STUDY KALB.	0	0
8691	COASTWEST GRANTS	0	0
8701	PORT KALB RETENTION FUNDS	0	0
8711	FERAL ERADICATION GRANT - REV	0	0
8721	BINNU TOWNSITE BORE MONEY	0	0
8731	INCOME - LANDSCAPING DOLA	0	0
8741	NPTON TOWNSCAPE INCOME FD	0	0
8751	ROADWISE AWARD FUNDRAISER - INCOME	-1,243	0
8761	KALBARRI T/SCAPE FUNDS	0	0
8771	GWALLA WALLS FUND - INC	0	0
8781	RSL HALL KEY BOND - INCOM	-690	0
8791	SAFER NPTN RDWISE FUND IN	0	0
8801	PORT GREG/HORROCKS RD DEV	0	0
8811	NABAWA ROAD FUNDING	0	0
8821	AGED PERSONS UNITS BONDS	-200	0
8831	HORROCKS SKATE PARK - REVENUE	0	0
8841	DEPT TPT - SPEC PLATES	-440	0
8851	AGED UNITS RENTAL INCOME	0	0
8861	BRB LEVY RECEIVED	0	0
8871	KALBARRI SALLYS TREE PLAYGROUND	0	0
8881	CDO GRANT	0	0
8890	PEET PARK DONATIONS - INC	0	0
8892	AUCTION - INCOME	0	0
8894	PUBLIC OPEN SPACE (POS)	0	0
8895	KIDSPORT - INCOME	0	0
8898	NCCA - INCOME	0	0
8900	COMMUNITY SKATE PARK - INCOME	0	0
8902	HORROCKS MEMORIAL WALL - INCOME	0	0
8904	ONELIFE NORTHAMPTON - INCOME	0	0
8905	KALBARRI CAMP SCHOOL - INCOME	0	0
	<b>TOTAL INCOME</b>	<b>-2,965</b>	<b>0</b>
	Trust Fund Movement	76,437	0
0711	TRUST FUND BANK	-76,437	0
	Difference	0	0



**ADMINISTRATION & CORPORATE REPORT**

7.5.1	TENDERS – RSL HALL EXTENSIONS	2
7.5.2	PINK LAKE VIEWING AREAS	5

**7.5.1 TENDERS – RSL HALL EXTENSIONS**

<b>LOCATION:</b>	<b>Hampton Road Northampton</b>
<b>FILE REFERENCE:</b>	<b>11.1.9</b>
<b>DATE OF REPORT:</b>	<b>11 April 2019</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>

**SUMMARY:**

Council to determine future of project to extend RSL Hall to accommodate Northampton Visitors Centre and additional memorabilia display area.

**BACKGROUND:**

Council for a number of years has been progressing, in association with the Northampton RSL and Northampton Visitors Centre, extensions to the existing building to accommodate both the RSL and Visitors Centre.

Plans and specifications have been prepared and tenders were called which closed Wednesday 10 April 2019.

At the close of tenders, three tenders were received as per below:

PS Chester & Son	\$697,620
J Hine & Son Construction	\$579,984
Geraldton Building Services & Cabinets	\$725,500

**FINANCIAL & BUDGET IMPLICATIONS:**

All tender prices submitted exceed the budget estimate of \$512,000. To date to develop the project to tender invitation status, costs of \$31,010 have been incurred as per the following:

Advertising for tenders	\$ 643
Architect Fees	\$19,717
Structural Design/Compliance	\$ 4,370
Electrical Design/Compliance	\$ 4,660
Plumbing/ Hydraulic Design & Compliance	\$ 1,000
BAL Assessment	\$ 350
BCA Energy Efficiency Assessment	\$ 270

In addition to the above costs the power supply to the building must also be upgraded. The cost estimate for this from Western Power is \$13,799.

**COMMENT:**

The estimated budget for this project was \$512,000 of which a \$500,000 loan was to be raised to cover the cost of the project. \$6,000 of the estimate is Council wages and plant for car park reworks to repair any damage that may occur following construction.

Clearly from the tenders received the actual cost now far exceeds that of the Council budget allocation and in some regard the financial capacity of Council to continue with the project as it currently stands.

The high tender prices were not envisaged, however is a result of a number of additional requirements from when estimates were originally obtained when developing the project, these include re-wiring of all electrical needs, fire wall, additional cost for retaining of the new extension, provision for disabled needs etc.

The options available to Council are:

- Defer the project until grant funding can be identified
- Continue with the project and utilise funds that are to be unexpended within the 2018/19 Budget as identified within the budget review. However if this occurs it will mainly affect the 2019/20 budget as it is unlikely that if the project progresses that any works would commence substantially before 30 June 2019.
- Undertake some works, primarily the construction of the store room for tables and chairs to be stored outside the main hall area and reconstruct/refurbish the ablutions as per the tender specifications.

With the storeroom and ablutions upgrade these works have been requested in the past by the RSL. The appointed architect has been requested to provide a cost estimate for these works and the estimate will be presented at the April meeting if received. However as there are no clearly identified funds within the 2018/19 budget just for these improvements it is suggested that the works be deferred for further consideration within the 2019/20 budget.

Following the completion of the storeroom and ablutions then the Council can reconsider the extensions in future years.

**STATUTORY IMPLICATIONS:**

*State: Local Government Act 1995 – Local Government (Financial Management) Regulations 1996*

As per the provision of the above regulations. Council can extend the loan to meet the costs of the project however section 6.20(2)(a) of the *Local Government Act 1995* would need one month's public notice as the total required loan is not what was approved within the 2018/19 Budget.

**STRATEGIC IMPLICATIONS:**

Corporate Business Plan – Project is listed within the current Corporate Business Plan.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 7.5.1**

**That due to the high cost of the project that Council not continue with the construction of the extension to the RSL Hall to house the Northampton Visitors Center and additional memorabilia display area and that Management continue to investigate possible grant funding opportunities to achieve the project.**

**That Council consider within the 2019/20 Budget the construction of:**

- 1. Storeroom on the north side of the building to store tables and trestles, and**
- 2. Upgrade of ablutions as per the tender specifications.**

**7.5.2 PINK LAKE VIEWING AREAS**

<b>LOCATION:</b>	<b>Hutt Lagoon</b>
<b>FILE REFERENCE:</b>	<b>13.2.1</b>
<b>CORRESPONDENT:</b>	<b>Port Gregory Caravan Park Mid West Development Commission</b>
<b>DATE OF REPORT:</b>	<b>11 April 2019</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Scope of works for Master Plan 2. Port Gregory Caravan Park correspondence 3. Dept of Premier &amp; Cabinet Advice</b>

**SUMMARY:**

Council to review the proposal for the construction of car parking and viewing platform areas for Pink Lake and consider deferring any works until a Master Plan for the area has been developed.

**BACKGROUND:**

Council is fully aware of the background of the above.

In recent times the Council approved the installation of one car parking area with viewing platform in a southern part of George Grey Drive of which Management has progressed to the stage that a clearing permit has now been obtained, firm quotes for the platform and walkway have been obtained and works are ready to progress. However due to recent events Management has not progressed with any works and further consideration of the overall project will need to be considered by the Council.

It is pointed out that the southern parking and viewing area, although not the best site during summer, does have good views following the winter, was to be progressed first as was the easiest site to start the three prong approach. The second area was to the north of the BASF with the Gregory site to be pursued once land tenure issues were resolved. Both sites were inspected by Councillors prior to the July 2018 Council meeting who at the time supported the two sites. However with the northern site it was proposed to construct a viewing area on the northern side of George Grey Drive however GMA Garnet have since rejected this request and Council, if it wishes to progress with a northern site, now needs to look at a site on the lake side of George Grey Drive. One has been identified and also was viewed by Councillors.

With the Gregory site, it was advised at the March 2019 meeting that as the existing road reserve and car park area and areas to expand are not under

any land tenure of the Council, a Native Title Futures Act process must occur. A copy of the Department of Premier and Cabinets advice on this requirement is at Appendices 3.

**COMMENT:**

Master Plan Development

Since the above, advice has now been received from the Mid West Development Commission that they have now secured funding to engage the services of a Landscape Architect, in Steve Vigilante, to prepare an overall Master Plan of the area to ensure that all infrastructure for visitor's needs are planned and coordinated. The Master Plan will also assist in the submitting of grant applications through various grant opportunities to assist with works/infrastructure installation.

Mr Vigilante is a well recognised landscape architect for this region and undertook the planning works for the Lucky Bay camping node.

Details of the scope of works are at Appendices 2.

The MWDC has progressed with arranging stakeholder meetings which will involve a number of organisations. Final details of these meetings are yet to be provided.

Part of the Master Pan will also assist in the land tenure issues we are currently experiencing. Part of the consultation process will involve discussion with the Native Title Claimants of the area to try and resolve this issue.

With the above Master Plan proposal, it is now recommended to the Council that no progress be made on any viewing and car park areas as such works could now not fit in with an overall Master Plan.

Port Gregory Caravan Park Correspondence

The correspondent suggests three areas of improvement. In regard to the widening of the road near the 80km/hr signs these works will form part of the shoulder upgrades that will occur in 2019/20 however it is unlikely that any significant road widening can occur in the first part of the works. Reason for this is that the works are to be funded through the Mid West Regional Road Group and its criteria is that the width of shoulder works is a maximum of 1.2metres. It is therefore proposed that once the shoulder works are complete that widening of certain areas be revisited and such works will then be undertaken by the

---

Council (if approved) and ensures that the initial works are within the scope of the grant we will be receiving.

The remaining two suggestions will be forwarded to the Landscape Architect for his consideration.

The current status of the southern park area is that the clearing permit has been issued which is now valid for four years. No other works have progressed.

**FINANCIAL & BUDGET IMPLICATIONS:**

The 2018/19 Budget provided a provision of \$123,000 for the southern area. To date \$2,827 in platform design and clearing permit fees has been incurred. Some additional minor costs for the design finalisation and a change to the clearing permit will be also be incurred.

**STRATEGIC IMPLICATIONS:**

Corporate Business Plan – 2018/19 and 2019/20 a annual allocation of \$123,000 for development of two viewing areas.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 7.5.2**

**That Council not progress with any car parking/viewing platform areas for the Hutt Lagoon until such time the Master Plan for such developments has been completed and considered by the Council.**

## APPENDICES 1 – Port Gregory Caravan Park Correspondence

### Garry Keeffe

**From:** Port Gregory Caravan Park <admin@portgregorycaravanpark.com.au>  
**Sent:** 8 April, 2019 3:09 PM  
**To:** Garry Keeffe  
**Subject:** FW: Pink Lake Viewing Platform



**PORT GREGORY  
CARAVAN PARK**

Tim & Sam Hay  
Managers

A | 13 Sanford St Port Gregory WA 6535 P | PO Box 142 Northampton WA 6535  
T | 08 9935 1052 E | admin@portgregorycaravanpark.com.au  
W | www.portgregorycaravanpark.com.au

AUSTRALIA'S  
**CORAL COAST**  
Gold Member 17/18

**From:** Port Gregory Caravan Park <admin@portgregorycaravanpark.com.au>  
**Sent:** Monday, 8 April 2019 1:36 PM  
**To:** 'cr.simkin@northampton.wa.gov.au' <cr.simkin@northampton.wa.gov.au>  
**Cc:** 'Jane Poletti' <jane.poletti@westnet.com.au>  
**Subject:** Pink Lake Viewing Platform

Dear Northampton Shire Councillors

We are writing to you to ask to please reconsider the positioning of the viewing platform proposed on George Grey Drive, of the Pink Lake.

As we're sure you're aware, the visitor numbers to the Hutt Lagoon have exploded in recent times. The 'lookout' car park that is before the causeway is often brimming with cars and buses, not to mention the number of tourists pulling on to the shoulders of the road in both directions and wandering across to take photos. This poses many risks including the tourists doing U-turns without any regard for other passing vehicles, people literally standing in the middle of the road taking photos, doors opening and closing etc.

We are also concerned with the environmental issues occurring on the 'town' side of the lake, and at the lookout itself. There is an abundance of toilet paper, (and we acknowledge and thank you for erecting new toilet signs in the area), and other litter, but there are also people walking all over the sand dunes to get a better look.

Where the proposed or in development, viewing platform on the George Grey Drive road, near to BASF, the lake is more often than not just white salt from the lake drying out over the summer periods. The Port Gregory or 'western' side of the lake is actually pink all year round.

We have some suggestions for consideration, please see below – we feel these suggestions will provide a much more enjoyable view of the Pink Lake and will be more environmentally friendly.

- Widen the road near the 80km speed signs.
- Use the old road north of the pink lake lookout for a walkway or access.
- Develop the old road which runs east from the hall then south along the lake to the 50km sign.



The Port Gregory Progress Association would appreciate being involved with any proposed plans for the pink lake, as it is on our doorstep. We would welcome a councillor to join our next meeting, or like to have a representative to council next time this issue is discussed.

Kind Regards

Sam Hay on behalf of the Port Gregory Progress Association




**PORT GREGORY  
CARAVAN PARK**

**Tim & Sam Hay**  
Managers

A | 13 Sanford St Port Gregory WA 6535 P | PO Box 142 Northampton WA 6535  
T | 08 9935 1052 E | [admin@portgregorycaravanpark.com.au](mailto:admin@portgregorycaravanpark.com.au)  
W | [www.portgregorycaravanpark.com.au](http://www.portgregorycaravanpark.com.au)

AUSTRALIA'S  
**CORAL COAST**  
Gold Member 17/18

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 Virus-free. [www.avg.com](http://www.avg.com)

## APPENDICES 2 – Scope of Works for Master Plan

### Garry Keeffe

---

**From:** Fiona Shallcross <Fiona.Shallcross@mwdc.wa.gov.au>  
**Sent:** 9 April, 2019 3:01 PM  
**To:** Garry Keeffe; Henk van Niekerk  
**Subject:** pink lake plan  
**Attachments:** Proposal\_106\_MWDC\_Hutt Lagoon Visitor Access masterplan\_V2\_150319.pdf

Hi Garry, Henk

Just to let you know we found some funding to pay for Steve Vigilante (Landscape Architect) to pull together the Pink Lake plans discussed so far + undertake 3 stakeholder engagement sessions.

Ultimately we will end up with a well pulled together masterplan that we can use to secure funding for the infrastructure (REDS hopefully) and support any government processes.

The stakeholder sessions could be very targeted – appreciate your thoughts on this...i.e.

1. *stakeholder meeting one – present site analysis plan/s & literature review, gather stakeholder information to contribute to planning;*
  - a. Dedicate to Yamatji Marpla Aboriginal Corporation – they next meet on the 3<sup>rd</sup> May.
2. *stakeholder meeting two – present draft location/context/overview plans, gather stakeholder feedback, select priority visitor access development sites;*
  - a. Shire Northampton, BASF, MWCCI, MWDC, CoGG, TWA, Yamatji Marpla, DBCA, DoLHW...?
3. *stakeholder meeting three – review revised location/context/overview plans and draft site*
  - a. Shire Northampton, BASF, MWCCI, MWDC, CoGG, TWA, Yamatji Marpla, DBCA, DoLHW...?

I have provided Steve with as much info as possible i.e. proposed materials (REPLAS), boardwalk design/length, toilet design (i.e. Lucky Bay), need for reserve at Port Gregory site, list of key stakeholders to talk to.

I will hopefully come out with Steve in the next fortnight to visit you and take him to the sites we looked at so he can get the on the ground appreciation. He may also contact you in the meantime as I have advised you are number 1 stakeholders.

Attached is his accepted quote FYI.

Chat soon

Cheers

Fiona

**Fiona Shallcross** | Project Manager  
Mid West Development Commission  
20 Gregory Street Geraldton WA 6530  
t +61 (08) 99 568 594 mob 0417 926 660  
w [dpird.wa.gov.au](http://dpird.wa.gov.au) | [mwdc.wa.gov.au](http://mwdc.wa.gov.au)



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15<sup>th</sup> March 2019

**Job Number 106**  
**Hutt Lagoon Visitor Access Masterplan**  
**For Midwest Development Commission**  
**PO Box 238 Geraldton WA 6531**

**Attention: Fiona Shallcross – Project Manager**

Hi Fiona

Thanks for the opportunity to submit a fee proposal to develop a visitor access masterplan for the Hutt Lagoon/Pink Lake.

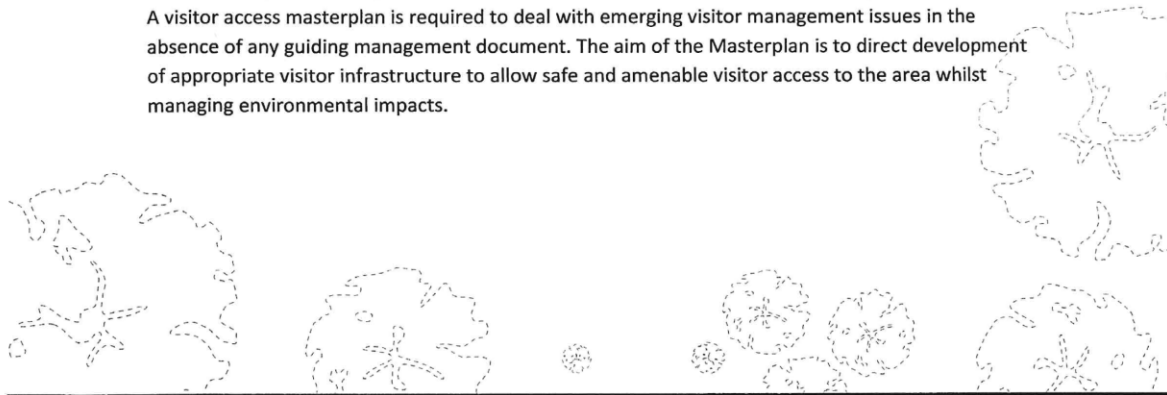
Below I have outlined my project understanding, proposed scope of work and fees for your consideration.

**Project Understanding**

The Midwest Development Commission in partnership with area stakeholders are looking to prepare a visitor access masterplan for the Hutt Lagoon/Pink Lake area. The area has been subject to recently increasing visitor numbers and the site doesn't have any formal plans for management of visitor access. Visitor access is currently unmanaged and there is no formal infrastructure or guidance for visitors for how to access/use the area. Local tour operators and other stakeholders have been increasingly concerned about visitor safety and environmental impacts arising from unmanaged visitor access to the area including vehicle/pedestrian safety on roadways, litter, unmanaged toileting, illegal camping, trespass on commercial lease areas, etc. The area has become an iconic visitor site due to the 'pink lake' and local/regional tour operators/marketing promote the site to visitors. The Hutt Lagoon is a significant wetland with key environmental values including fringing vegetation communities and migratory shore birds. The area does not currently have a management plan identifying values or prescribing management of threats to values. The lagoon sits within the Hutt River Native Title Claim (undetermined) and there are a number of registered Aboriginal Heritage sites to the south end of the lagoon.

Sites currently accessed by visitors are across a number of land tenures with multiple land managers.

A visitor access masterplan is required to deal with emerging visitor management issues in the absence of any guiding management document. The aim of the Masterplan is to direct development of appropriate visitor infrastructure to allow safe and amenable visitor access to the area whilst managing environmental impacts.



# Vigilante | LANDSCAPE ARCHITECTURE

## Scope of Work

### Visitor Access Masterplan

Duration 6 Weeks

#### Tasks

##### Stage One - Initiation

- Refine brief with area stakeholders;
- receive or purchase site aerial photography and desktop preparation of base plans including tenure etc
- desktop literature review;
- field visit – map area features, visitor access patterns/sites;
- prepare site analysis plan/s;
- stakeholder meeting one – present site analysis plan/s & literature review, gather stakeholder information to contribute to planning;

##### Stage Two – Area Concept Planning

- prepare draft location/context/overview plans detailing proposals for visitor access management/infrastructure development – including multiple site options as required;
- stakeholder meeting two – present draft location/context/overview plans, gather stakeholder feedback, select priority visitor access development sites;

##### Stage Three – Site Development Planning

- based on stakeholder feedback/selection of priority development sites prepare draft site development plans including preferred precedents/concepts for key structures/infrastructure/site materials, probable costs for site works/infrastructure/materials;
- stakeholder meeting three – review revised location/context/overview plans and draft site development plans, gather stakeholder feedback;

##### Stage Four – Masterplan

- Prepare draft masterplan document including graphic plans (location/context/overview/site development) & supporting written report (including final probable costs);
- Based on client/stakeholder feedback prepare final masterplan document;

#### Deliverables

- Inspections/meetings allowed for:
  - site visit x 1
  - stakeholder meetings x 3
- Site Analysis Plan/s
- Draft and then final location/context/overview plan/s
- Draft and then final masterplan document

Plans to be A3 colour; Masterplan report to be A4 colour. Allowance of 1 digital copy of final plans/report.

*Vigilante* | LANDSCAPE  
ARCHITECTURE

**Note:**

1. I propose AS4122-2014 Consultancy Agreement where required
2. Payment Terms 14 days

**Exclusions/Assumptions**

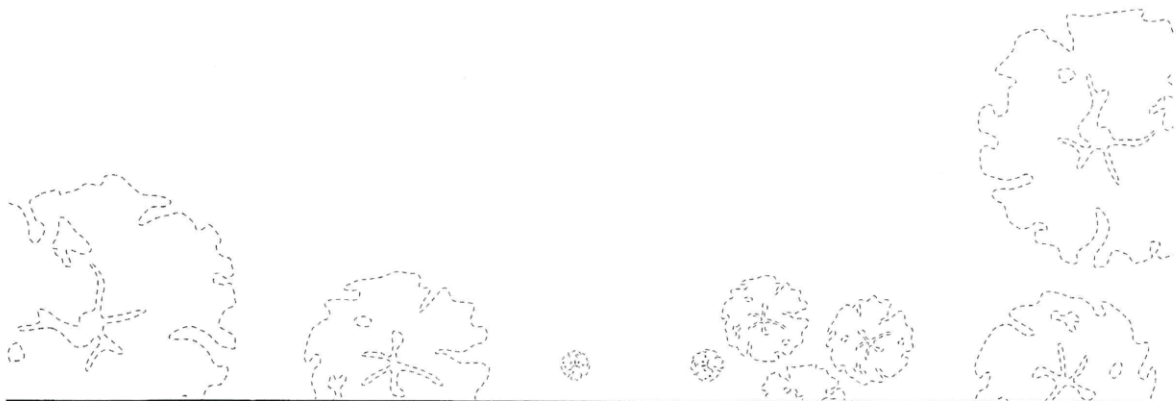
- Any scope of work not expressly identified in this submission are not allowed for in fee
- Where the project is aborted by the principal during any stage of the development, the fee for that stage will be paid proportional to the level of documentation achieved

I would be available to work on this project any time from March 2019.

I thank you for your invitation and look forward to potentially assisting you in delivery of this project

Regards

**Stephen Vigilante**





**APPENDICES 3 – Department of Premier and Cabinet Advice**



Government of Western Australia  
Department of the Premier and Cabinet  
Aboriginal Policy and Coordination Unit

**POSTED**  
12/29/2019

GL  
13-2-1

Our Ref: D1921449

Mr Garry L Keeffe  
CEO  
Shire of Northampton  
PO Box 61  
NORTHAMPTON WA 6535

Via email: [ceo@northampton.wa.gov.au](mailto:ceo@northampton.wa.gov.au)

Dear Mr Keeffe

I refer to our letter of 29 January 2019 and to the further information provided by you by email dated 7 February 2019.

Following receipt of the plans that you forwarded to us on 7 February 2019, we consulted with the Department of Planning, Lands and Heritage (DPLH) to determine the current tenure of the land and the process required for the valid extension of the existing Pink Lake car park and construction of a boardwalk (together "**the proposed works**").

We are advised by the DPLH that the area of the proposed works is primarily unsurveyed, unallocated Crown land. As a result, the Shire is required to apply to the DPLH for formal tenure, which would generally be the creation of a reserve for "car park and boardwalk" purposes, to enable the proposed works to proceed. If the proposed works are not done in accordance with the correct legal processes, they will be unauthorised structures under the *Land Administration Act 1997* (WA).

It is also the case that, the creation of new tenure and the construction of the proposed car park and boardwalk will likely be future acts under the *Native Title Act 1993* (Cth). The Department of the Premier and Cabinet is willing to liaise with DPLH about any native title processes that may be involved in the creation of the reserve, and assist with any consultations that may be required. We also suggest that you seek your own legal advice as to your obligations in this regard.

Please contact Claire Malavaux on 6552 6397 or via email at [claire.malavaux@dpc.wa.gov.au](mailto:claire.malavaux@dpc.wa.gov.au) should you wish to discuss any of the above further, or require further information.

Yours sincerely



Debbie Fletcher  
DIRECTOR, STATE AGREEMENTS

Dumas House, 2 Havelock Street, West Perth WA 60005  
Locked Bag 3001, West Perth, WA 6872  
Telephone (08) 6552 5333  
[admin@dpc.wa.gov.au](mailto:admin@dpc.wa.gov.au)  
ABN: 61 313 082 730 [www.dpc.wa.gov.au](http://www.dpc.wa.gov.au)