



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 15th March 2019 in the Council Chambers, Northampton commencing at 1.00pm.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to read 'Garry L Keeffe', is placed above the printed name.

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

8th March 2019



~ Agenda ~

15th March 2019

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 15th March 2019, at

The Council Chambers, Northampton commencing at 1.00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

8th March 2019

SHIRE OF NORTHAMPTON

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Signed  _____

Date 8th March 2019

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

**AGENDA
ORDINARY MEETING OF COUNCIL
15th March 2019**

1. OPENING

2. PRESENT

- 2.1 Leave of Absence
- 2.2 Apologies

3. QUESTION TIME

4. DISCLOSURE OF INTEREST

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

5. CONFIRMATION OF MINUTES

- 5.1 Ordinary Meeting of Council – 15th February 2019

6. RECEIVAL OF MINUTES

7. REPORTS

- 7.1 Works & Technical Services
- 7.2 Health & Building
- 7.3 Town Planning
- 7.4 Finance
- 7.5 Administration & Corporate

8. COUNCILLORS & DELEGATES REPORTS

- 8.1 Presidents Report
- 8.2 Deputy Presidents Report
- 8.3 Councillors' Reports

9. NEW ITEMS OF BUSINESS FOR DECISION

10. NEXT MEETING

11. CLOSURE

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
15th February 2019

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2.1 OPENING

The President thanked all Councillors, staff and gallery present for their attendance and declared the meeting open at 1.01pm.

2.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr S Stock-Standen		Northampton Ward
Cr T Carson		Northampton Ward
Cr R Suckling		Northampton Ward
Cr D Pike		Kalbarri Ward
Cr S Smith		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mrs Deb Carson	Planning Officer	

2.2.1 LEAVE OF ABSENCE

Nil

2.2.2 APOLOGIES

Cr Hay

2.3 QUESTION TIME

Nil

2.4 DISCLOSURE OF INTEREST

Cr Krakouer declared a financial interest in Item 7.3.3 as he operates a business of a similar nature and may incur a financial gain or loss from the decision.

Cr Stock-Standen declared an impartiality interest in Item 7.3.7 as she is employed by the company to whom the application relates.

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2.5 CONFIRMATION OF MINUTES

2.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 14th DECEMBER 2018

Moved Cr KRAKOUER, seconded Cr PIKE

That the minutes of the Ordinary Meeting of Council held on the 14th December 2018 be confirmed as a true and correct record.

CARRIED 8/0

2.5.2 BUSINESS ARISING FROM MINUTES

Nil

2.6 RECEIVAL OF MINUTES

2.6.1 ANNUAL ELECTOR'S MEETING – 16th JANUARY 2019

Moved Cr CARSON, seconded Cr STEWART

That the minutes of the Annual Electors Meeting held on the 16th January 2019 be received.

CARRIED 8/0

2.6.2 AUDIT COMMITTEE MEETING – 15th FEBRUARY 2019

Moved Cr SUCKLING, seconded Cr SMITH

That the minutes of the Audit Committee Meeting held on the 15th February 2019 be received.

CARRIED 8/0

2.6.3 COMPLIANCE AUDIT RETURN 2018

Moved Cr CARSON, seconded Cr SUCKLING

That Council adopt the Compliance Audit Return 2018 as presented.

CARRIED 8/0

2.7 WORKS & ENGINEERING REPORT

2.7.1 INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 7.1.1)

Noted

2.8 HEALTH & BUILDING REPORT

2.8.1 BUILDING APPROVALS (ITEM 7.2.1)

Noted

2.9 TOWN PLANNING REPORT

2.9.1 BROWNE FARM LOCAL STRUCTURE PLAN – MINOR AMENDMENTS – LOTS 9502 & 9505 GEORGE GREY DRIVE, KALBARRI (ITEM 7.3.1)

Moved Cr STOCK-STANDEN, seconded Cr STEWART

That Council accept the amended structure plan for assessment, seek comments from relevant public authorities and refer to the Western Australian Planning Commission a copy of the amended structure plan and details of the consultation arrangements, in accordance with the regulation 18(1)(b) and (c) of Part 4 of the 'Deemed Provisions' of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

CARRIED 8/0

2.9.2 THIRD PARTY APPEAL RIGHTS – REVIEW OF POLICY POSITION BY WALGA (ITEM 7.3.2)

Moved Cr PIKE, seconded Cr CARSON

That Council notify the Western Australian Local Government Association that it supports the preferred model of Third Party Appeals to the decisions made by a Development Assessment Panel, but does not support further expansion of Third Party Appeals without further consultation.

CARRIED 8/0

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2.9.3 DRAFT POSITION STATEMENT – CONTAINER DEPOSIT SCHEME (ITEM 7.3.3)

Moved Cr STOCK-STANDEN, seconded Cr STEWART

That Council:

1. Support the draft Position Statement for Container Deposit Scheme Infrastructure as presented; and
2. Adopt the model Local Planning Policy for Container Deposit Scheme Infrastructure, with hours to be amended in accordance with the Noise Abatement Act.

CARRIED 8/0

2.9.4 DRAFT POSITION STATEMENT ON TOURISM LAND USES IN BUSHFIRE PRONE AREAS (ITEM 7.3.4)

Moved Cr PIKE, seconded Cr STEWART

That Council support the draft Position Statement on Tourism Land Uses in Bushfire Prone Areas and correspond with the Western Australian Planning Commission to this effect.

CARRIED 8/0

2.9.5 INFORMATION ITEM – DRAFT COASTAL HAZARD RISK MANAGEMENT AND ADAPTATION PLAN – HORROCKS BEACH – SITE VISIT & COMMUNITY VALUES SURVEY (ITEM 7.3.5)

Noted.

2.9.6 REVIEW OF SHIRE OF NORTHAMPTON LOCAL PLANNING SCHEME NO. 10 HERITAGE LIST (ITEM 7.3.6)

Moved Cr SUCKLING, seconded Cr STOCK-STANDEN

That Council resolve to support their previous motion Minute 12.9.1 made on 14 December 2018, to include the Railway Bridge (Place No. 142), based upon the new information provided.

CARRIED 8/0

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Cr Stock-Standen declared an impartiality interest in Item 7.3.7 as she is employed by the company that is the subject of this application, and departed the meeting at 1.37pm.

2.9.7 REQUEST TO VARY A DEVELOPMENT APPROVAL CONDITION – PORT GREGORY SOLAR AND WIND FARM/ENERGY FACILITY – VIC LOCATION 6945 (NO. 4601) & LOCATION 6687 (NO.5540) OGILVIE ROAD WEST, YALLABATHARRA (ITEM 7.3.7)
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Moved Cr CARSON, seconded Cr SUCKLING

That Council support the request of the Applicant to reduce the required firefighting unit capacity, and approve the variation of Condition No. 7 of D/A 2017-104, such that the Condition is reworded to:

“The applicant is to prepare, submit and implement a Bushfire Management Plan to the approval of the Local Government. This Bushfire Management Plan shall include the following:

- (a) a perimeter road around the outside of the solar farm so as to provide multi-directional escape routes in the event of a small localised fire at that location;
- (b) a firefighting unit with a minimum 800L water capacity be present on site and located within close proximity to any personnel present, during the periods of construction and any maintenance undertaken within restricted and prohibited burning periods.

The requirement for asset protection zones at the base of the wind turbines is not required subject to the above measures being included with the final Bushfire Management Plan.”

CARRIED 7/0

Cr Stock-Standen returned to the meeting at 1.39pm.

2.9.8 PROPOSED CARPORT – R-CODE VARIATIONS – LOT 920 (NO. 12) GLIDDON AVENUE, KALBARRI (ITEM 7.3.8)

Moved Cr PIKE, seconded Cr KRAKOUER

That Council grant development approval to the proposed Carport upon Lot 920 (No. 12) Gliddon Ave, Kalbarri subject to the following conditions:

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15th February 2019

1. Development shall be in accordance with the attached approved plan(s) dated 15 February 2019 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the Local Government;
2. Any additions to or change of use of any part of the building or land (not the subject of this approval) requires further application and development approval for that use/addition;
3. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;
4. The carport is to be constructed of colours and materials that are complementary to the existing structure and adjacent developments, to the approval of the local government;
5. A Building Permit shall be issued by the local government prior to the commencement of any work on the site;
6. Any lighting device is to be positioned and shielded as not to cause any direct, reflected or incidental light to encroach beyond the property boundaries or cause any glare nuisance to any nearby residents or passing motorists, to the approval of the local government;
7. No vehicles, trailer or boat trailers associated with Lot 920 (No. 12) Gliddon Ave, Kalbarri are to be parked within the road reserve area, and all vehicles belonging to the landowner or permanent/semi-permanent residents are to be parked and stored wholly within the lot at all times; and
8. No paneling or screening shall be affixed to the side walls of the carport structure, so that the carport maintains visual permeability at all times to enhance visibility of vehicles entering and exiting the street upon Lot 920 and adjoining lots.

Advice Notes

- Note 1. If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

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Note 2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

Note 3. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.

CARRIED 8/0

2.9.9 SUMMARY OF PLANNING ITEMS (ITEM 7.3.9)
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Noted.

2.9.10 PROPOSED AMENDMENT TO MOBILE FOOD VAN DEVELOPMENT APPROVAL – RESERVE 52436 GREY STREET AND USE OF ROAD RESERVES (ITEM 7.3.10)
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Cr Krakouer declared a financial interest in Item 7.3.10, as he has a business of a similar nature and could incur a gain or loss from the decision of Council, and departed the meeting at 1.45pm.

Moved Cr STEWART, seconded Cr CARSON

That Council:

1. Refuse the request of the Applicant to sell coffee from the mobile food vehicle upon Reserve 52436, as the location is within 300 metres of business that sells products of a similar nature, and therefore does not align with Council's Policies for Trading in Public Places or Itinerant Food Vendors; and
2. Determine that the request to extend trading hours by two hours is a minor amendment to the existing development approval D/A 2018-070, and support the Applicant's request to trade between the hours of 7am and 9pm.

CARRIED 4/3

Cr's Suckling, Stock-Standen and Smith voted against the motion.

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Cr Krakouer returned to the meeting at 1.57pm.

2.10 FINANCE REPORT

2.10.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)

Moved Cr SIMKIN, seconded Cr STOCK-STANDEN

That Municipal Fund Cheques 21581 to 21619 inclusive totalling \$159,106.50, Municipal EFT payments numbered EFT18725 to EFT18984 inclusive totalling \$1,105,240.71, Trust Fund Cheques 2374 to 2407, totalling \$27,588.70, Direct Debit payments numbered GJ0608 to GJ0711 inclusive totalling \$440,830.15 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

2.10.2 MONTHLY FINANCIAL STATEMENTS – DECEMBER 2018 (ITEM 7.4.2)

Moved Cr CARSON, seconded Cr KRAKOUER

That Council:

1. Adopts the Monthly Financial Report for the period ending 31st December 2018; and
2. Adopts the Monthly Financial Report for the period ending 31 January 2019.

CARRIED 8/0

2.11 ADMINISTRATION & CORPORATE REPORT

2.11.1 NORTHAMPTON BOWLING CLUB – RENEWAL OF LEASE (ITEM 7.5.1)

Withdrawn

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2.11.2 ABRI VOSSOS OLHOS FILM (ITEM 7.5.3)

Moved Cr CARSON, seconded Cr SIMKIN

That Council not support the re-allocation of the \$10,000 budget provision to be used as a leverage to seek possible grant funding for possible workshops to create the Abri Vossos Olhos film as the Council considers that this is a clear change in direction of the intent of the \$10,000 for tourism promotion through the production of a film as originally proposed and the obtaining of grant funding may not occur and may not guarantee local content and could take a number of years to complete which could result in further requests to Council for future funding.

In addition Council considers that the \$10,000 can be better used for existing tourism promotion/infrastructure issues it currently is experiencing.

CARRIED 7/1

Cr Pike voted against the motion.

2.11.3 NORTHAMPTON RSL BRANCH – RSL HALL RENOVATIONS (ITEM 7.5.3)

Moved Cr SUCKLING, seconded Cr KRAKOUER

That Council approve of the proposed upgrade works to the kitchen area and installation of air-conditioning to the main hall area and commit a contribution of \$5,000 to the project within the 2019/20 Budget.

CARRIED 8/0

2.11.4 BASIS OF RATES – RANCH COURT SUBDIVISION (ITEM 7.5.4)

Moved Cr SUCKLING, seconded Cr SIMKIN

That Council request the Minister for Local Government to change the basis of rating for all properties in Ranch Court, Kalbarri from unimproved values to gross rental values as the use of GRV's is of benefit to the landowners in respect to the level of rates payable.

CARRIED 8/0

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2.11.5 CLOSURE OF PORTION OF MITCHELL STREET, HORROCKS (ITEM 7.5.5)

Moved Cr STOCK-STANDEN, seconded Cr SMITH

That Council approve of the closure of portion of road reserve, being 28m² of Mitchell Street, Horrocks as per the provisions of Section 58 of the *Land Administration Act 1997*.

CARRIED 8/0

2.11.6 KALBARRI PUBLIC ACCESS WAY (PAW) IMPROVEMENTS (ITEM 7.5.6)

Moved Cr PIKE, seconded Cr STEWART

That Council engage the services of Ecoscape to provide a detailed landscape plan of the Central Shopping precinct PAW area for streetscape improvements, including, shelters, seating and gardens at a cost of \$3,800 (exclusive of GST) and this be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

2.11.7 RELOCATION OF RAILWAY CARRIAGE (ITEM 7.5.7)

Moved Cr PIKE, seconded Cr STEWART

That Council support the request of the Northampton Friends of the Railway, and approve expenditure of \$4,320 towards the cost of relocating the railway carriage as requested, and this be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

2.12 SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Simkin reported on his attendance at the following:

30/1/2019 WALGA Local Government Act Review forum

2.13 DEPUTY PRESIDENT'S REPORT

Since the last Council meeting Cr Krakouer reported on his attendance at the following:

30/1/2019 WALGA Local Government Act Review forum

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2.14 COUNCILLORS' REPORTS

2.14.1 CR SMITH

Since the last Council meeting Cr Smith reported on his attendance at:

8/1/2019	Kalbarri Visitor Centre meeting
12/1/2019	MEEDAC Community forum

2.15 NEW ITEMS OF BUSINESS

2.15.1 FORMATION OF NEW SKATE AND SCOOTER PARK COMMITTEE – HORROCKS BEACH

Cr Stock-Standen advised that there will be a skate and scooter park committee meeting next Thursday 21 February 2019 at 5.30pm at the Horrocks Community Centre.

Cr Stock-Standen will update Council as new information regarding the committee and future projects comes to hand.

2.15.2 NOMINATION OF KALBARRI ROADWISE COMMITTEE FOR AUSTRALIAN AWARDS

Cr Pike advised that the Kalbarri Roadwise Committee have been nominated for the Australian Roadwise Awards and four Kalbarri Roadwise representatives will be attending the awards event in Melbourne. Cr Pike has requested that Council consider contributing to the travel and accommodation costs for those representatives to attend that event.

Moved Cr STOCK-STANDEN, seconded Cr STEWART

That Council support the request and approve an allocation of \$1,000 to be put towards the travel and accommodation expenses of the four representatives of the Kalbarri Roadwise Committee to attend the National Roadwise Awards in Melbourne, and this be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

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2.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday the 15th March 2019 commencing at 1.00pm at the Council Chambers, Northampton.

2.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 3.17pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 14 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 15th MARCH 2019

PRESIDING MEMBER: _____

DATE: _____

WORKS & ENGINEERING REPORT CONTENTS

7.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
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7.1.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM

REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	7th March 2019

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on Ogilvie West, Yerina Springs, Hose, Binu West, Walsh, Olivia, Teakle, Horry, Balaam, James and Blue Well Road/s.
- Gravel Patching/Sheeting/Verge works carried out on Ogilvie West, Yerina Springs, Box and Binu West Road/s.

Maintenance Items

- Northampton and Rural areas – General sign replacement and maintenance works.
- Northampton – Townsite verge, tree pruning vegetation works in general.
- Northampton – Lions Park, install rocks and timber to retaining area backfilling etc.
- Northampton – Wheel of May, Pump replacement due to sediment build up and wear.
- Kalbarri – Coastal car park maintenance works.
- Port Gregory – Playground equipment removed and new installed.
- Port Gregory - Water line repair due to burst main.
- Port Gregory – Community Centre reticulation and maintenance works.

Other Items (Budget)

- Chilimony Road (stage 3) shoulder reconditioning and widening works completed.
- White Cliffs Road – Remaining 7.2 kilometres resealed, pending general tidy up all works completed.
- Hatch Road – Works commenced to install sealed floodway including road sealing, concrete walls upstream and downstream plus rock protection works.
- Binnu West/Chilimony Road Intersection realignment – Works have commenced. Preliminary vegetation clearing and bulk earthworks commenced. Survey alignment and levels placed onsite.
- Kalbarri – Commencement of works to construct car park south of IGA area.
- Northampton – Reseal works to Northampton Community Centre, Stephen Street and Onslow Street completed pending minor follow up requirements due to bitumen truck break down.
- Kalbarri – Dual Use pathway works at Clinamen's toilet completed.
- Kalbarri – Dual Use Pathway works at Nanda Drive to connect through to Malaluca pathway commenced.

Plant Items

- Nil.

Staff/Personnel Items

- Retirement of Sue Koppensteiner – Last day at work 8th March 2019. Actual retirement date 15th May 2019. Small event in recognition of Sue's efforts to be held at Northampton Shire depot 15th March 2019.

For Council information.

SHIRE OF NORTHAMPTON

WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2018/2019)

(March 2019)

2018/2019 Budget Works	Job No	Status	Comments
<u>Regional Road Group Projects</u>			
Kalbarri Road (Shared funding - RTR) Shoulder Reconditioning works 13.00 - 23.00 slk	RR10	COMPLETE	
George Grey Drive Reseal			Included into 2018/2019 budget - September 2018 Works to be carried out March/April 2019
<u>Roads to Recovery</u>			
Chilimony Road (Cover from 2017/2018) Shoulder Reconstruction - Stage 3 (North of North Road)	RT17	COMPLETE	
Chilimony Road Reseal Stage 3	RT26		March/April
Kalbarri Road (Shared funding - RRG) Shoulder Reconditioning works 13.00 - 23.00 slk	RT29	COMPLETE	
Binnu West Road Realign Chilimony Road intersection	RT25		Surveys undertaking initial survey and design works Vegetation clearing and preliminary groundworks
Hatch Road Construct new floodway crossing	RT27		Commenced - Preliminary Vegetation and Drainage Works
Porter Street (Shared funding - Muni) Reseal (0.74 to 1.81 slk)	RT28		March/April
<u>Royalties for Regions Funding</u>			
White Cliffs Road Construct and seal - Stage 2	R4R7	COMPLETE	
White Cliffs Road Reseal - Stage 1 and 2 (Total 12.8kms)	R4R7	COMPLETE	
Cont.			
2018/2019 Budget Works	Job No	Status	Comments

MUNICIPAL FUND CONSTRUCTION**Northampton****Northampton - Bateman Street**
Construct and Seal 210m

R971

Northampton - Thornton/Erwood Street
Construct and Seal

R983

Northampton - Stephen Street
Reseal (1.385 - 2.100)

R974

March/April
Return works to complete fishtail and parking area**Northampton - Onslow Street**
Reseal (0.000 - 1.320)

R975

March/April
Return works to complete works**Northampton - NCC Car park area**
Reseal and new lines etc

F016

March/April
Return works to complete fishtail and parking area, lines to be remarked**Northampton - Lions Park**
Construct and seal car park**Northampton - Lions Park**
Extend culvert

5022

Kalbarri**Kalbarri - Atkinson Crescent**
Reseal

R972

March/April

Kalbarri - Stiles Road
Reseal

R973

March/April

Kalbarri - Porter Street (Shared funding - RTR)
Reseal (0.740 - 1.810)

R976

Budget amount reduced

Kalbarri - Sutherland Street
Reseal (0.000 - 0.330)

R977

March/April

Kalbarri - Walker Street
Reseal (0.107 - 0.820)

R979

REMOVED

Works removed from 2018/2019 budget

Cont.

2018/2019 Budget Works**Job No****Status****Comments****Kalbarri (cont)**

Kalbarri - Karina Mews Street Kerb replacement and Reseal	R982		
Kalbarri - Grey Street Construct and seal car park south of IGA	R968	Commenced	Commencement of works to construct car park south of IGA Bitumen seal, concrete kerb and complete DUP works
Kalbarri - Blue Holes access road Construct access road and car park.	R969		Preliminary inspection undertaken for combined works with toilet installation
<u>Rural</u>			
Von Bibra Road Gravel sheet selected sections	R980	Commenced	Initial works undertaken due to road being impassible
<u>MUNICIPAL FOOTPATHS</u>			
Northampton - Stephen Street Replace DUP from NWCH to West Street	F702		Telstra infrastructure corrections required to lid heights
Northampton - Hampton Road Replace DUP from Stephen Street to Railway Tavern	F703		Local Contractor appointed - To commence March/April
Kalbarri - Chinamens toilet area Replace DUP to ablutions	F704	COMPLETE	
Kalbarri - Nanda Drive Install access to Malaluca Pathway	F705	Commenced	Local Contractor appointed
Kalbarri - Malaluca Pathway Undertake identified reinstatement works	T379		
Cont.			
MUNICIPAL FUND CONSTRUCTION	Job No	Status	Comments
<u>OTHER WORKS - Depots/Yards/Ovals/Parks/ Gardens etc</u>			
Northampton Depot		COMPLETE	

Modifications to Dog pound			
Northampton - Street Bin replacements/new Victoria style 55 litre street bins		COMPLETE	
Northampton - Kings Park Install new table and seat arrangement		COMPLETE	
Northampton - Oval renovation Undertake Verti draining		COMPLETE	
Northampton - Oval renovation Undertake Verti mowing		COMPLETE	
Kalbarri - Oval renovation Undertake Verti draining		COMPLETE	
Kalbarri Depot Install materials bins		COMPLETE	
Kalbarri - Opposite Rainbow Jungle Install stairway			Alternative quote for works being sought Local Contractor appointed - Materials order (6-8 week delivery)
Rural - RAV4 Surveys Survey assessments for road gradient identification. Rob Road - survey detour area for adequacy Horry Road - survey current alignment for adequacy	T379		Survey undertaken - waiting for results
Cont.			
2018/2019 Budget Works	Job No	Status	Comments
<u>PLANT ITEMS - Major</u>			
Northampton - New Motor Grader Purchase new - trade/sell P203 Motor Grader		COMPLETE	

Northampton - New Free Roller Purchase new - trade/sell existing roller		COMPLETE	Included with supply of new grader
Northampton - Utility - Gardener Purchase New - trade/sell P237 - N/ton Gardener utility		COMPLETE	
Northampton - Construction water tank replacement Replace tank part only		COMPLETE	Second hand complete unit purchased
Kalbarri - Utility - Kalbarri Ranger Purchase New - trade/sell P216 - Kalbarri Ranger utility		COMPLETE	
Kalbarri - Utility - Kalbarri Gardener/Cleaner Purchase New - trade/sell P235 - Kalbarri Gardener utility		COMPLETE	
Kalbarri - Truck water tank New water tank and attachments		COMPLETE	
<u>PLANT ITEMS - Minor/Other/Sundry tools</u>			
Northampton - Satelite phone for remote works			
Northampton - Set of hand held 2-way radios			
Northampton - Tip site generator			
Northampton Gardeners - Street sweep/broom		Complete	
Northampton Gardeners - Self propelled mower		Complete	
Northampton Gardeners - Small pressure cleaner			
Northampton Gardeners - Small fertiliser spreader		Complete	
Northampton Gardeners - Hedge pruners		Complete	
Northampton Gardeners - Backpack sprayer		Complete	
Kalbarri - Motorized broom		Complete	
Kalbarri - Concrete saw with trolley		Complete	
Horrocks - Backpack sprayer		Complete	

HEALTH AND BUILDING REPORT CONTENTS

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7.2.1	INFORMATION ITEM: BUILDING STATISTICS
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DATE OF REPORT:	8th March 2019
RESPONSIBLE OFFICER:	Glenn Bangay – Principal EHO/Building Surveyor

1. BUILDING STATISTICS

Attached for Councils' information are the Building Statistics for February 2019.

OFFICER RECOMMENDATION – ITEM 7.2.1
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For Council information.

SHIRE OF NORTHAMPTON
HEALTH AND BUILDING REPORT – 15TH MARCH 2019

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - FEBRUARY 2019									
Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials	Area m2	Value	Fees
						1. Floor			1. App Fee
						2. Wall			2. BCITF
						3. Roof			3. BRB
									4. Other
07/02/2019	1659	E Mitchell PO Box 16 NORTHAMPTON	Lane Hose PO Box 479 NORTHAMPTON	46 (Lot 79) Glance St Horrocks	Remove ACM Roof some interior cladding off dwelling	1. n/a 2. ACM 3. ACM	245	\$3,500	1. 97.70 2. 0.00 3. 61.65 4. 0.00
07/02/2019	1661	J McClintock PO Box 31 KALBARRI	Lane Hose PO Box 479 NORTHAMPTON	56 (Lot 53) Mitchell St HORROCKS	Demolish Asbestos Shed	1. Concrete 2. ACM 3. ACM	100	\$8,000	1. 97.70 2. 0.00 3. 61.65 4. 0.00
11/02/2019	1662	Webb Somers Pty Ltd PO Box 1554 MARGARET RIVER	Owner/Builder 1006812	U2/24 Hasleby St KALBARRI	Dwelling with Garage and Alfresco	1. Concrete 2. HI/Plank 3. C/Bond	163	\$150,000	1. 480.00 2. 300.00 3. 205.50 4. 0.00

TOWN PLANNING CONTENTS

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7.3.1 LOCAL PLANNING POLICY REVIEW – MOBILE FOOD VEHICLES

LOCATION:	Whole of Shire
FILE REFERENCE:	10.4.11
APPLICANT:	Shire of Northampton
DATE OF REPORT:	9 January 2019
REPORTING OFFICER:	Deb Carson – Planning Officer Hayley Williams – Senior Consultant Planner
APPENDICES:	
1.	Schedule of Submissions
2.	Modified Local Planning Policy

AUTHORITY / DISCRETION:

Legislative *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

SUMMARY / BACKGROUND:

A review of the Shire of Northampton's Local Planning Policies is in progress to update the range of policies and address provisions and terminology within the newly adopted *Local Planning Scheme No. 11 - Kalbarri, the Planning and Development (Local Planning Schemes) Regulations* and other anomalies.

Due to the recent increase in the number of enquiries relating to Mobile Food Vehicles and the limited guidance that existing Shire Policies provide in relation to them, a new proposed *Local Planning Policy – Mobile Food Vehicles* was presented to Council for consideration at their December meeting.

A total of fourteen (14) submissions were received during the advertising period, including eight (8) clear objections.

Based upon the submissions received it is recommended that Council review the proposed locations for mobile food vehicles (and re-advertise the policy if necessary) before considering the local planning policy for final adoption.

COMMUNITY & GOVERNMENT CONSULTATION:

The proposed Local Planning Policy – Mobile Food Vehicles was advertised in accordance with Schedule 2 - Deemed Provisions, Part 2, cl 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* for a period of 35 days, commencing on the 21 December 2018 and closing on the 25th January 2019. A range of advertising was undertaken, including:

- A newspaper advert published in the Geraldton Guardian;
- Notices displayed at both the Northampton and Kalbarri Offices;
- Notice made available on the Northampton website;
- 63 x letters sent to adjacent landowners to the proposed approved sites and other relevant stakeholders including food retailers within Northampton, Horrocks and Kalbarri.

During the advertising period, a number of submissions were received, including:

- Four (4) submissions supporting the proposed Local Planning Policy
- Eight (8) submissions objecting to the proposed Local Planning Policy
- Two (2) submissions of indifference (i.e. the submitter neither supported nor objected to the proposed Local Planning Policy).

A Schedule of Submissions is included as **Appendix 1** to this report. The Schedule identifies the respondents, summarises the matters raised and provides individual comment upon the matters raised and a recommendation with regard to each.

A full copy of the submissions received are also available to Councillors at their request.

FINANCIAL & BUDGET IMPLICATIONS:

The cost of advertising the Local Planning Policies is covered by the Council's existing Planning budget allocation.

STATUTORY IMPLICATIONS:

*State: Planning and Development Act 2005
Planning and Development (Local Planning Schemes) Regulations 2015*

*Local: Shire of Northampton Local Planning Scheme No. 10
Shire of Northampton Local Planning Scheme No. 11*

The *Planning and Development (Local Planning Schemes) Regulations 2015* (LPS Regulations) outlines the procedure for making and adopting Local Planning Policies. These provisions are 'Deemed Provisions' and replace existing clauses contained with the Shire of Northampton Planning Schemes.

POLICY IMPLICATIONS:

A Local Planning Policy does not bind the local government in respect of any application for planning approval, but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

In most circumstances the Council will adhere to the standards prescribed in a Local Planning Policy, however, the Council is not bound by the Policy provisions and has the right to vary the standards and approve development where it is satisfied that sufficient justification warrants a concession and the variation granted will not set an undesirable precedent for future development.

The establishment of Local Planning Policies aid in guiding the type and standard of development the Council views as appropriate within particular areas of the Shire. Policies provide a consistent approach to approving land use and development, therefore, as a general rule it is important the Council not waiver from an adopted policy position without specific justification being provided and planning merit being identified.

STRATEGIC IMPLICATIONS:

Local Planning Policies are formulated and aligned within a strategic planning direction as set by Council and guide the type and standard of development Council views as appropriate within particular areas of the Shire. Policies also provide a consistent approach to approving land use and development.

COMMENT:

The objectives of the Local Planning Policy are to allow mobile food vehicles to operate in locations which support the activation of underutilised public spaces; ensure mobile food vehicles operate in a way which complements existing food

businesses within town sites, are of a temporary nature and do not unreasonably compromise the amenity of the surrounding residential area; and ensure that mobile food vehicle operators practise safe food handling in accordance with the Food Act 2008.

A number of issues have been raised during the advertising period, and these are summarised and discussed in further detail below.

Insurance of Food Vendors

The Draft Local Planning Policy cited a minimum Public Liability Insurance cover of \$10M for vendors under the Policy, however it is noted that other Policies such as the Local Planning Policy – Commercial Recreational Tourism Activity, requires a Public Liability Insurance cover of \$20M, for operators upon Crown Reserves. To align the policies and Council requirements with regard to vendor and operator insurances upon crown reserves, it is recommended that the Policy be amended to require insurance cover to \$20M, prior to adoption of the Policy, and the modified Local Planning Policy at **Appendix 2** reflects this proposed change.

Additional locations

One of the submissions received has proposed an additional location for the Mobile Food Vehicles, being Jakes Point, which is located upon Reserve 34550. This Reserve is vested with the Shire of Northampton for the purpose of Recreation and Parklands. Should Council determine to support this site as an additional approved location under the Local Planning Policy, it is recommended that further public consultation be undertaken, including targeted letters to any relevant stakeholders and adjacent landowners before adopting the final Local Planning Policy.

There are also a number of other locations that have been put forward for Council consideration, such as:

- Car park Road Reserve - Red Bluff Road (near Jakes Point)
- Kalbarri Industrial Area
- Kalbarri Oval
- Information bay, Ajana-Kalbarri Road
- Corner Seventh Avenue and Hampton Road, Northampton
- Corner Wannernooka Road and Hampton Road, Northampton

The selection of the approved locations needs to be considered in light of the objectives of the LPP which is to activate underutilised public spaces and complement existing food business within town centres. Often underutilised public spaces are those areas where there is an opportunity for people to

recreate and spend time, however, there is a low level of services provided in the location. This may also be reflected in the use of public spaces at certain times, such as a quiet town centre after the closure of established businesses.

Impact of Mobile Food Vehicles on Established Businesses

The primary concern raised through all submissions, which objected to the Local Planning Policy (LPP), was the potential impact that mobile food vehicles (MFVs) would have on established food and beverage businesses within the townsites. Whilst these concerns are acknowledged, two key objectives of the LPP are to:

- 2.3 *Ensure mobile food vehicles operate in a way which complements existing food businesses in town centres; and*
- 2.4 *Ensure mobile food vehicles are of a temporary nature*

Within the measures of the Policy these objectives are upheld with the specific selection and control of locations, the limitation of permits to either 3, 6 or 12 months periods and importantly the restriction of MFV permit holders to trade in an approved location, which is to be at least 50m from an established food or beverage business and 500m from a business selling the same or similar food product during that business' trading hours. These policy measures are considered to provide an adequate safeguard. However, should Council consider this matter needs to be further addressed for the townsites of Horrocks and Northampton (locations where the most concerns were raised), then further limitations could be applied to the operating hours of MFV's, to alleviate these concerns.

It is further noted at present, Council is considering applications for Mobile Food Vehicles (MFV's) on an ad-hoc basis. Whilst the LPP will provide a framework for assessing permit applications, it is also considered to provide greater control of MFV's by establishing a framework for Council to refuse applications that don't comply with the objectives of the policy.

VOTING REQUIREMENT:

Absolute Majority Required: No

CONCLUSION:

It is recommended that Council firstly determine whether to add the additional locations for inclusion in the Local Planning Policy or review the operating times of certain locations in Horrocks and Northampton. If so, then it is recommended that Council determine to re-advertise the amended Draft Local Planning Policy

for further public consideration. If Council determines not to include any additional proposed locations or alteration of operating times in Horrocks and Northampton for the operation of mobile food vehicles, then it is recommended that Council adopt the amended Local Planning Policy as included at **Appendix 2**, in response to the submissions received during the advertising period.

OFFICER RECOMMENDATION – ITEM 7.3.1

That Council:

1. Consider adopting the following additional proposed location for inclusion as a trading site within the Draft Local Planning Policy – Mobile Food Vehicles:

**Jakes Point Rd – Reserve 34550
Car park Road Reserve - Red Bluff Road (near Jakes Point)
Kalbarri Industrial Area
Kalbarri Oval
Information bay, Ajana-Kalbarri Road
Corner Seventh Avenue and Hampton Road, Northampton
Corner Wannernooka Road and Hampton Road, Northampton**

2. Consider including a restriction on operating times within the Northampton and Horrocks Townsites;

And advertise the proposed amendment pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 4 of the Planning and Development (Local Planning Schemes) Regulations 2015, with the matter to then be returned to Council for further consideration.

OR

1. Resolve to adopt for final approval the modified Mobile Food Vehicles Local Planning Policy as attached at Appendix 2 of Agenda Item 7.3.4, and proceed to publish a notice to this effect in the local newspaper.

SHIRE OF NORTHAMPTON
TOWN PLANNING REPORT – 15 MARCH 2019

No	Date Received	Submitter	Submission Detail	Comment
1.	20/12/18	M Grove	Support Supports the creation of a Policy controlling the use of food vendors Proposes Jakes Point as an ideal location as people are attracted to this area because of the surf and beach.	Noted. Council is requested to consider the inclusion of Jakes Point within the draft Local Planning Policy, and if supported, to re-advertise an amended draft Policy to adjacent landowners, stakeholders and the general public.
2.	8/1/19	S McKenzie	Objection There are food shops paying extremely high rents in Kalbarri and Kalbarri does not need an influx of food vans to make it harder for existing operators.	Locations included in the LPP have been selected to: 2.3 Ensure mobile food vehicles operate in a way which complements existing food businesses in town centres; Another key objective of the LPP is to: 2.4 Ensure mobile food vehicles are of a temporary nature; It is considered the above objectives will be achieved through controlling the specific location of MFV's, along with their operating times. The LPP also restricts MFV permit holders to trade in an approved location, which is to be at least 50m from an established food or beverage business and 500m from a business selling the same or similar food product during that business' trading hours. At present Council is considering applications for Mobile Food Vehicles (MFV's) on an ad-hoc basis. The LPP is considered to provide greater control of MFV's by establishing a framework for Council to refuse applications that don't comply with the objectives of the policy.
3.	8/1/19	Belair Gardens Caravan Park	Support No additional detail provided.	Noted. The owner of this park is also the owner of other Summerstar Caravan Parks including Red Bluff Caravan Park and Horrocks Beach Caravan Park, although it is not clear if the owner has directed this submission or if the submission has been made independently from the park owner.

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TOWN PLANNING REPORT – 15 MARCH 2019

No	Date Received	Submitter	Submission Detail	Comment
4.	8/1/19	Kalbarri Edge Resort	<p>Indifferent</p> <p>Objection based on cost comparisons between mobile food vendors (who will pay only \$1,000 plus insurance) compared with high cost of non-mobile businesses that must pay costs associated with licenses, legislation and other fees. Doesn't seem very equitable.</p>	<p>Locations included in the LPP have been selected to:</p> <p>2.3 Ensure mobile food vehicles operate in a way which complements existing food businesses in town centres;</p> <p>Another key objective of the LPP is to:</p> <p>2.4 Ensure mobile food vehicles are of a temporary nature;</p> <p>It is considered the above objectives will be achieved through controlling the specific location of MFV's, along with their operating times. The LPP also restricts MFV permit holders to trade in an approved location, which is to be at least 50m from an established food or beverage business and 500m from a business selling the same or similar food product during that business' trading hours.</p> <p>At present Council is considering applications for Mobile Food Vehicles (MFV's) on an ad-hoc basis. The LPP is considered to provide greater control of MFV's by establishing a framework for Council to refuse applications that don't comply with the objectives of the policy.</p> <p>The LPP ensures that MFV's are of a temporary nature, with permits only being approved for either a 3, 6 or 12 month period.</p>
5.	10/1/19	Water Corporation	<p>No objection</p> <p>The proposed Local Planning Policy does not appear to impact upon the Water Corporation's infrastructure or operations.</p>	Noted.
6.	25/01/2019	L Fisher	<p>Objection</p> <p>Existing cafes/restaurants rely heavily on 'tourist season' to sustain business through the quiet months.</p> <p>Sharing profits with vans from outside the Shire</p>	<p>Locations included in the LPP have been selected to:</p> <p>2.3 Ensure mobile food vehicles operate in a way which complements existing food businesses in town centres;</p>

SHIRE OF NORTHAMPTON
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			<p>will greatly impact ability of existing businesses to trade. Existing businesses support many community groups and charities. Without a profit, support to these groups can not continue. Large events may require more vendors but these should be run by local community groups, such as School P&C. Council needs to reconsider the policy, support local existing outlets so they can continue to support the community.</p>	<p>Another key objective of the LPP is to: 2.4 Ensure mobile food vehicles are of a temporary nature; It is considered the above objectives will be achieved through controlling the specific location of MFV's, along with their operating times. The LPP also restricts MFV permit holders to trade in an approved location, which is to be at least 50m from an established food or beverage business and 500m from a business selling the same or similar food product during that business' trading hours. Whilst the seasonality of business in Northampton is acknowledged, there are limited opportunities to support the activation of underutilised public spaces and support eating choices outside of the trading hours of existing premises. At present Council is considering applications for Mobile Food Vehicles (MFV's) on an ad-hoc basis. The LPP is considered to provide greater control of MFV's by establishing a framework for Council to refuse applications that don't comply with the objectives of the policy.</p>
7.	24/01/2019	A Softly	<p>Objection There are more than enough food outlets in Northampton Shire now. I cannot see the benefit of a mobile food van. It would likely hurt the current businesses and is not something required.</p>	See Comment #6 above
8.	25/01/2019	Delta Cave Pty Ltd	<p>Objection The businesses in the Shire of Northampton rely on the tourist market to make enough money to survive the months when people don't visit, so why would you allow a mobile business to operate anywhere?</p>	See Comment #6 above.

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			<p>We own the General Store at Horrocks (leased) and it operates 7 days from 7am until 7pm (in tourist season) and provide coffee, food and fuel.</p> <p>Are the businesses in the rest of the Shire all operating to capacity?</p> <p>I think the policy is wrong and no applications should be approved.</p>	
9.	25/01/2019	S Den Exter	<p>Objection</p> <p>Cafe trade is very seasonal in Northampton. Cafes need all the income they can earn during this period to help them survive the out of season period of extremely low income. Even two cafes in Northampton is one too many. Adding mobile food vans will definitely lead to their demise and vacant premises.</p>	See Comment #6 above.
10.	25/01/2019	H.G Williams	<p>Support</p> <p>The vehicle shall comply with kitchen conditions for the safe handling of food. It should not compete with opening hours of cafes in permanent buildings but may supplement facilities at halls eg. RSL, when other facilities are not available. Food vehicles cannot be of a temporary nature because standards required but their operation is/must be of a temporary nature.</p>	<p>Noted.</p> <p>Mobile Food Vans are required to hold a current Food Registration Certificate.</p> <p>See Comment #6 above.</p>
11.	18/01/2019	J Vaughan (Horrocks General Store)	<p>Objection based on operating hours</p> <p>I do not object to a Mobile Food Van operating in Horrocks after 7pm. I believe this will complement the existing food business as it closes at this time and will give residents another outlet for takeaway food.</p> <p>I do object to a Mobile Food Van operating within the hours of 7am and 7pm as this does not complement the existing food business.</p>	See Comment #6 above.

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			<p>Horrocks is a seasonal town with a very limited population and small visitor numbers. I believe that allowing a Mobile Food Van to trade during the hours of 7am-7pm would be detrimental to the existing food business.</p> <p>I believe waste management could become an issue. Will the Mobile Food Van have an adequate waste disposal plan? During the school holidays the shire bins overflow already, adding in another takeaway food site there will be even more waste and possibly litter if adequate bins are not provided.</p> <p>My opinion is the same for the proposed Northampton site, I believe that it should only be allowed to trade when the two existing cafes are closed, although I do believe that may have a detrimental effect on the three pubs in Northampton.</p>	<p>Council may wish to consider limiting the operating hours of MFV's to evening trading hours only for Northampton and Horrocks.</p> <p>The LPP includes the following measures and controls for MFV's:</p> <p>3.6.1 <i>The mobile food vehicle operator is required to maintain the mobile food vehicle and the surrounding area to a high standard and in accordance with the following requirements:</i></p> <ul style="list-style-type: none"> a) <i>When trading at an approved location the trade area must be cleaned frequently;</i> b) <i>No waste or litter from the vehicle may be disposed of into Shire of Northampton's rubbish bins. Mobile food vehicle operators must provide adequately sized bins for patrons use and remove all rubbish from the approved location at the end of trade;</i> c) <i>A holding tank for wastewater must be located beneath the vehicle; and</i> <p><i>Waste water, solid waste, litter or any other pollutant must not be placed on the site or allowed to enter the stormwater system, and must be disposed of appropriately and in compliance with relevant legislation and local government requirements.</i></p>
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SHIRE OF NORTHAMPTON
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No	Date Received	Submitter	Submission Detail	Comment
12.	25/01/2019	W Dallywater (Shire of Northampton EHO)	<p>Support (but more consideration of locations required)</p> <p>I support the Shire in developing an LPP for Mobile Food Vehicles (MFV). As Council has now granted approval for 2 MFV's to operate each day, it needs to provide direction in terms of approval process, operation and possible location for current and any future MFV's.</p> <p>The draft LPP needs to give more consideration to where MFV's can park and operate from.</p> <p>1) I do not support the inclusion of R52436 adjacent to the Kalbarri Land-Backed Wharf. I do not support this location for the following reasons: i) When Mr and Mrs Phylant applied to operate their MFV (Bean Drifting) in the Sally's Tree area in 2014, Council did not want them to trade within the main townsite areas as this would compete with the fixed commercial food premises. The Phylants were granted permission to trade from Jakes Point Road Carpark or the pull-in carpark off Red Bluff Road and the Red Bluff Beach Road Reserve and Kalbarri Industrial Area. The Phylants were also given permission to trade from the carpark adjacent to the Kalbarri Beach Resort and Sally's Tree area but only from 8.30pm to midnight. Thus the inclusion of R52436 is a complete change from the approval parameters used in granting permission to the Phylants.</p>	<p>Noted.</p> <p>1) The purpose of the draft LPP is to provide guidance and a framework for decision making on these matters. It is considered that previous decisions of Council to support the inclusion of land within R52436 and R25307 for MFV's were based upon the merits of each individual proposal and also on the basis of the key recommendations of the <i>Kalbarri Townsite Local Planning Strategy</i> for each planning precinct. These decisions were also based upon submissions received through community engagement.</p> <p>It is additionally noted that R52436 is located in an area known as the Anchorage Precinct under the <i>Kalbarri Townsite Local Planning Strategy</i>. The primary objective of this precinct is: <i>To enhance the visitor experience of the marine environment and provide for the development of a major tourist node based around Kalbarri's traditional industry.</i> Conversely, the Strategy recommends that R25307 contains no permanent commercial/tourism development, which is reflective of the community's views when undertaking consultation, associated with the preparation of the Strategy.</p>

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			<p>ii) The draft LPP does not include locations in Kalbarri that are approved locations where the Phylands can operate from - Jakes Point Road Carpark, the pull-in car park off Red Bluff Road, or the Kalbarri Industrial area and I believe these areas should be included in the Policy for consistency with an existing approval.</p> <p>iii) MFV's are traditionally/normally granted approval to operate on the edge of town so that they are not in direct competition with the fixed commercial food premises. Such locations are pull-in bays on the main entry roads into a townsite, or local government vacant land away from the shopping area of a townsite.</p> <p>iv) The area identified within Reserve 52436 where MFV's can park is approximately 100m from the closest fixed commercial food premises, and it is within a main part of town.</p> <p>v) Alternative locations could be the information bay on Ajana-Kalbarri Road primarily for the tourist trade; if Council is happy for a location within the townsite then the Sports Oval carpark would be a possible location and is approximately 250m from the closest takeaway food premises. If the industrial area is suitable then a location needs to be identified in the LPP.</p> <p>Plans and locations for the Northampton townsite are shown on the Maps included at the end of the submission table.</p>	<p>ii) Council is requested to consider the inclusion of Jakes Point within the draft Local Planning Policy, and if supported, to re-advertise an amended draft Policy to adjacent landowners, stakeholders and the general public. This is considered to be especially important given the previous objections to the location of a MFV at Jakes Point.</p> <p>iii) locating MFV sites within pull-in bays on the edge of a townsite is considered to be at odds with the objective of the draft LPP to activate underutilised public spaces. There is also the potential for these types of locations to allow people to access refreshment facilities without stopping and instead driving through/bypassing the town. While it is acknowledged these locations do not directly compete with existing businesses by way of proximity, they create a first stop opportunity which may have a negative impact on visitation to the towns, particularly to Northampton.</p> <p>iv)Refer comments above.</p> <p>v) Council is requested to consider the inclusion of these additional locations within the draft Local Planning Policy, and if supported, to re-advertise an amended draft Policy to adjacent landowners, stakeholders and the general public.</p>
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SHIRE OF NORTHAMPTON
TOWN PLANNING REPORT – 15 MARCH 2019

13.	15/01/2019	K Hasleby	<p>Objection</p> <p>It is with some concern that I have allowing food vans to come to Northampton from outside areas, we as a business, believe the community to be well catered for in this area.</p> <p>Three pubs do meals with the bottom pub looking to open a cafe to catch tourist turning off at Stephen Street.</p> <p>We also have Windy Hill Kitchen and two cafes. If a local person or business wishes to pursue this career in the town this would be supported. Other than that, food vans should only be held for market days and events such as the Northampton Show.</p>	See Comment #6 above
14.	17/01/2019	M Hasleby	<p>Support with additional conditions</p> <p>If the MFV is a local business or resident and not coming into our town from outside localities, I agree that they should be given an opportunity to capture business to help them stay afloat.</p> <p>It is difficult to try a and survive in small country towns and the local businesses are the ones that contribute to paying shire rates and rent to local owners. It is the local businesses in town that are always donating and contributing to all the local organisations and we need to ensure that they are all surviving.</p> <p>The town needs every shop to have a business in as this contributes to locals doing most their shopping in town. A town with empty shops like Carnamah/Three Springs and Mingenew does not promote a good look for a town and that is the last thing we need for Northampton.</p> <p>If outside businesses come into our town and not contribute to the town then it is not fair on local</p>	<p>A Local Planning Policy can not make this type of distinction in its application requirements.</p> <p>See Comment #6 above.</p>

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			<p>business who are trying to do the best for our small town in a difficult environment with Geraldton being so close to our town.</p> <p>I agree with the points raised in your planning letter and hope you will consider the above points in your submission as we need a vibrant and great shopping experiences for locals and tourists in our town.</p>	
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Submission 12 - Proposed locations - Northampton




Proposed Location A



Proposed Location B

APPENDIX 2 – MODIFIED LOCAL PLANNING POLICY

		<h2>Mobile Food Vehicles</h2> <h3>Local Planning Policy</h3>
Version 1		
<p>Scheme Provisions: LPS #11 3.2 Zoning Table 4.8.19 Outbuildings LPS #10 4.1 Zoning and Development Table</p>	<p>Other References: Shire of Northampton Local Planning Scheme No. 10 Shire of Northampton Local Planning Scheme No. 11 Planning and Development Act 2005 Shire of Northampton Itinerant Food Vendors Policy Shire of Northampton Trading in Public Places Policy Shire of Northampton Activities in Thoroughfares and Public Places and Trading Local Law 2017</p>	<p>Special procedural considerations:</p>

RESPONSIBILITY	Chief Executive Officer as per the Delegations Policy and Register.		
ADOPTION			

1.0 CITATION

This is a local planning policy prepared under the *Planning and Development (Local Planning Schemes) Regulations 2015* and the *Shire of Northampton Local Planning Schemes: No. 10 - Northampton District; and No. 11 - Kalbarri Townsite* ('the Scheme'). It may be cited as the Mobile Food Vehicles local planning policy.

The local government may prepare a local planning policy in respect of any matter related to the planning and development of the Scheme area. In making a determination under the Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with the Scheme.

2.0 OBJECTIVE

- 2.1 Provide guidance on the requirements for the operation of mobile food vehicles within the Shire of Northampton;
- 2.2 Allow mobile food vehicles to operate in locations which support the activation of underutilised public spaces;
- 2.3 Ensure mobile food vehicles operate in a way which complements existing food businesses within town sites;
- 2.4 Ensure mobile food vehicles are of a temporary nature;
- 2.5 Ensure mobile food vehicles do not unreasonably compromise the amenity of the surrounding residential area; and
- 2.6 Ensure mobile food vehicle operators practise safe food handling in accordance with the Food Act 2008.

3.0 POLICY STATEMENT

3.1 Definitions

'Itinerant food vehicle' means any vehicle selling food or drink from the roadway that travels from place to place to engage in trade, not staying in one location other than while executing a sale.

'Mobile food vehicle' includes any:

- a) Registered vehicle, caravan, trailer or any other method of transport from which food is sold; and
- b) Non-road registered vehicles such as, but not limited to, coffee carts, hotdog carts or similar vehicles.

'Permit holder' means the person(s) whose name is written on the mobile food vehicle permit issued by the Shire of Northampton.

3.2 Application of Policy

- 3.2.1 This Policy applies only to mobile food vehicles operating in the Shire of Northampton.

3.3 Permits

3.3.1 Mobile food vehicles operating in the Shire of Northampton are required to:

- a) Hold a valid Shire of Northampton Mobile Food Vehicle Permit (granted under the Shire's Activities in Thoroughfares and Public Places and Trading Local Law 2017);
- b) Hold a current Food Registration Certificate from a Western Australian Local Government; and
- c) To obtain any other relevant approvals.

3.3.2 As a condition of being granted approval for a mobile food vehicle permit, permit holders must:

- a) Display the permit on the dash or another prominent visible location of the approved vehicle at all operating times;
- b) Comply with the conditions stipulated on the mobile food vehicle permit issued by the Shire of Northampton; and
- c) Comply with the requirements set out within this policy, unless approved otherwise by the Shire of Northampton.

3.3.3 A mobile food vehicle permit is not required for the following:

- a) Trading at a Shire of Northampton approved community event (e.g. the Kalbarri Canoe and Cray Festival and Northampton District Agricultural Show);
- b) Trading as an itinerant food vehicle; and
- c) Catering for a private event on public land.

Trading as detailed above may be subject to separate permits/approvals.

3.3.4 Trading on privately owned land

The trading of a mobile food vehicle may be considered upon privately owned land (e.g. within caravan parks) on a case by case basis and will be subject to the requirements set out within the provisions of this Policy.

3.4 Location and Siting

3.4.1 The Shire of Northampton may consider approving up to two (2) applications upon each of the following locations for mobile food vehicles to operate at any one time:

Northampton:

- Hampton Gardens carparking area (Site A)

Horrocks:

- Carparking area upon Lot 202, Horrocks, south of the Jetty carpark (Site B)

Kalbarri:

- Reserve 52436, adjacent to the Kalbarri Land-Backed Wharf (Site C)
- Red Bluff Beach Road (Site D)

The above locations are shown on a map in **Appendix 1** of this Policy.

3.4.2 Alternative locations may be considered if they meet the purpose of this policy.

- 3.4.3 The following location requirements apply to all applications for a mobile food vehicle permit:
- a) Mobile food vehicle permit holders are only permitted to trade in an approved location, which is to be at least 50m from an established food or beverage business and 500m from a business selling the same, or similar, food product during that business' trading hours;
 - b) Mobile food vehicles are only permitted to trade at the locations detailed on their permits; and
 - c) Mobile food vehicles will be located so as not to obstruct pedestrian flow or vehicular traffic.

- 3.4.4 Payment of the application fee allows mobile food vans to operate at multiple locations within the Shire of Northampton in accordance with the following:
- a) Each location must be approved by the Shire prior to the commencement of trade; and
 - b) Each location a mobile food vehicle is permitted to operate is detailed on the permit.

- 3.4.5 The Shire of Northampton reserves the right to make any approved location unavailable for a set period of time, for works to be undertaken at or near the location or for any other reason the Shire deems necessary.

3.5 Management

- 3.5.1 The permit holder is responsible for ensuring all conditions of the permit are met.
- 3.5.2 A change of vehicle or food business ownership is subject to assessment by the Shire of Northampton and will require that the vehicle and food business owner comply with all conditions of the permit and the relevant legislation under the Food Act 2008 in order to facilitate a change in permit (holder).
- 3.5.3 Should a transfer of permit be requested, the request is subject to updated food business registration and insurance requirements.

3.6 Waste Management

- 3.6.1 The mobile food vehicle operator is required to maintain the mobile food vehicle and the surrounding area to a high standard and in accordance with the following requirements:
- d) When trading at an approved location the trade area must be cleaned frequently;
 - e) No waste or litter from the vehicle may be disposed of into Shire of Northampton's rubbish bins. Mobile food vehicle operators must provide adequately sized bins for patrons use and remove all rubbish from the approved location at the end of trade;
 - f) A holding tank for wastewater must be located beneath the vehicle; and
 - g) Waste water, solid waste, litter or any other pollutant must not be placed on the site or allowed to enter the stormwater system, and must be disposed of appropriately and in compliance with relevant legislation and local government requirements.

3.7 Fixtures

- 3.7.1 A mobile food vehicle may only be permitted to have temporary fixtures (subject to attaining the approval of the local government) such as tables, chairs, signs and umbrellas and be in accordance with the following:
- a) The fixtures are to be of a temporary nature and removed from the site at the end of trade each day;
 - b) The mobile food vehicle and temporary fixtures must be kept in a safe and well-maintained condition at all times;

- c) All temporary fixtures relating to the mobile food vehicle should be sturdy and made of quality materials without sharp edges or other features likely to cause harm; and
- d) Any temporary fixtures relating to mobile food vehicles must not obstruct pedestrian flow or vehicular traffic.

3.8 Noise

3.8.1 The use of amplified noise is prohibited.

3.8.2 Generators must not have a manufacturer specified operational volume greater than 75dB. Noise emissions will be required to be monitored on an ongoing basis to ensure ageing equipment remains below this threshold, or compliance procedures may apply.

3.8.3 Notwithstanding the above provision (clause 3.8.2) all mobile food vehicle noise (including the generator) must comply with the assigned noise levels specified under the *Environmental Protection (Noise) Regulations 1997*.

3.9 Advertising

3.9.1 All advertising is to be fitted to the mobile food vehicle with the exception of one temporary A-frame sign and one tear drop banner and:

- a) Shall be located as close as practicable, and not exceeding 75m, from the location of the mobile food vehicle, with this location being subject to the approval of the Shire of Northampton;
- b) A-frame signs shall not exceed any dimension of 1m or an area of 1m² on any side;
- c) Shall be secured in accordance with any requirements of the Shire of Northampton; and

A-frame signs and tear drop banners will be considered to be temporary fixtures and must comply with the requirements detail in cl. 3.7 of this policy.

3.10 Power

3.10.1 Mobile food vehicles need to be provided with their own power supply unless otherwise approved by Council. The use of generators upon Reserve 52436 will not be permitted except in emergency situations (e.g. power outages).

3.11 Public Risk Management

3.11.1 The permit holder assumes responsibility for any acts of negligence arising from their activity.

3.11.2 The mobile food vehicle permit holder assumes responsibility for any liability issues which may arise as a result of the operation of the mobile food vehicle being at the location.

3.12 Approval Process

3.12.1 Applications for a mobile food vehicle permit can be submitted year round. The following information is required:

- a) A completed Shire of Northampton mobile food vehicle permit application form as attached at **Appendix 2**;
- b) A site plan detailing the proposed location(s) and the internal layout of the mobile food vehicle;
- c) A list of nominated locations to operate from;
- d) A current Certificate of Currency (Public and Product Liability Insurance) for a minimum of \$20,000,000;
- e) A copy of the manufacturer's specifications for any generators to be used; and

- f) A copy of a current Food Registration Certificate issued by the local government where the mobile food vehicle is housed and/or where the majority of the food preparation activities are occurring.

3.13 Fees

3.13.1 The permit holder will be required to pay the fees and charges as prescribed in the Shire of Northampton adopted Fees and Charges.

3.13.2 Only a single payment of the permit holder fee is required per permit period, regardless of the number of approved locations within the Shire of Northampton.

3.13.3 Permits will not be issued until the required fee has been paid.

3.14 Permit Renewal and Cancellation

3.14.1 A mobile food vehicle permit may be cancelled or amended at the discretion of the Shire of Northampton or if the permit holder fails to comply with the permit conditions. Where a mobile food vehicle permit holder seeks to renew the permit, an application must be submitted at least one month prior to the expiry of the existing permit.

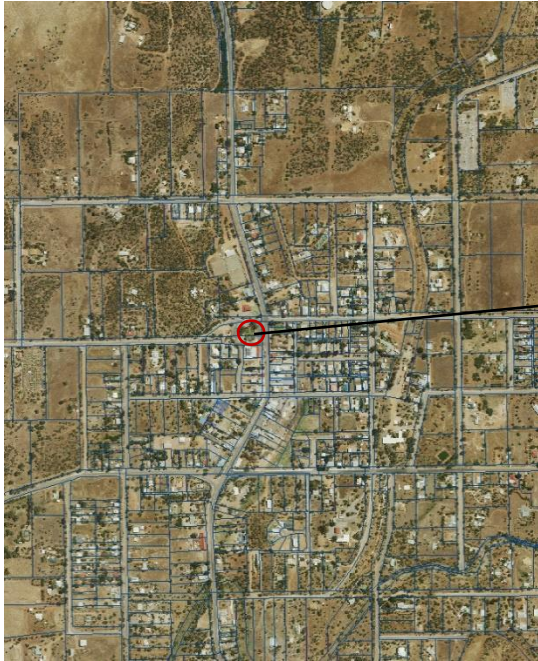
3.14.2 A renewal application is to include:

- a) A complete Shire of Northampton mobile food vehicle permit renewal form;
- b) A list of nominated locations to operate from;
- c) Details of any proposed changes to the mobile food vehicle or how it is operated;
- d) A copy of a current public liability insurance 'Certificate of Currency' for the amount of \$20,000,000; and
- e) A copy of a current Food Registration Certificate issued by the local government where the mobile food vehicle is housed and/or where the majority of the food preparation activities are occurring.

3.14.3 Renewal applications will be assessed on a case by case basis by the Shire of Northampton.

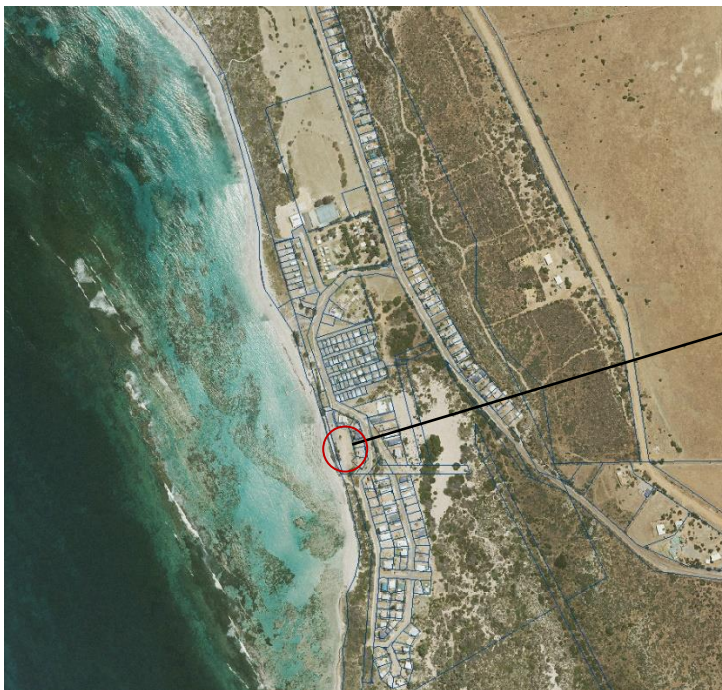
Appendix 1. Possible mobile food vehicle trading locations (subject to final siting approval by the Shire of Northampton)

Site A – Carparking area Hampton Gardens, Northampton



Proposed mobile food vehicle parking areas

Site B – Carparking area upon Lot 202, Horrocks.



Site C - Reserve 52436, adjacent to the Kalbarri Land-Backed Wharf, Kalbarri



Proposed mobile food vehicle parking areas

Site D - Red Bluff Beach Road, Kalbarri



Appendix 2. Mobile food vehicle permit application form

Application Form - Permit to Operate a Mobile Food Vehicle

Applicant Details

First Name:	Surname:
Business Name:	
Trading Name	
ABN or ACN: [] [] - [] [] [] - [] [] [] - [] [] []	
Postal Address:	
Contact Telephone:	
E-mail:	

Vehicle Details

Vehicle Registration:	Vehicle Colour:
Vehicle Make/Model:	

Proposed Trading Days/Dates

Proposed Trading Times

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Proposed Trading Location(s) (no additional fee for applying for multiple locations)

Northampton:

- Hampton Gardens carparking area (Site A)

Horrocks:

- Carparking area upon Lot 202, Horrocks, south of the Jetty carpark (Site B)

Kalbarri:

- Reserve 52436, adjacent to the Land-Backed Wharf (Site C)
 Red Bluff Beach Road (Site D)

- Other proposed location/s (please specify below):

Please state the address where the mobile food vehicle is proposed to be stored outside of trading hours (NB. You may require additional approval for the storage of the vehicle, which may require you to apply and renew annually):

Property Address:

Proposed Goods to be Sold:

Power and use of Generators

Do you intend to use a generator to supply power to your mobile food vehicle?

- No
 Yes – please specify sites where generator is proposed to be used:

Permit Type/Fees

Please select the preferred permit type.

- Three month permit = \$250
- Six month permit = \$500
- 12 month permit = \$1,000
- Temporary Permit (less than three months) = \$100

Successful applicants will be required to pay the fee(s) before start of operation.

The following non-refundable application fees will also be payable upon application:

- For applications upon Sites A, B, C or D: an application fee of \$50 (or renewal fee of \$30)
- For applications to use sites other than Sites A – D: an application fee of \$297, plus advertising expenses (for new applications and application renewals)

Attachments

A current Certificate of Currency for your public liability insurance, minimum \$10 million.

A floor plan detailing the internal layout of the mobile food vehicle, including dimensions and fittings.

Photographs of the external façades of the mobile food vehicle.

A site plan for any proposed trading locations, detailing the location of the vehicle in relation to other site features, infrastructure and lot boundaries. (NB. This is not required for Sites A – D, as specified above)

A site plan showing the location of the stored vehicle, outside of trading hours, detailing the distance from lot boundaries and other site features and buildings etc.

A current copy of the Applicant's Food Registration Certificate.

A copy of the manufacturer's specifications for any generators proposed to be used.

Starting Date of Permit

If your application is successful, what date would you prefer the permit to commence? (Please note that an application to trade upon a site not described as Site A, B, C or D may take up to three (3) months for a determination to be given)

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Declaration

If applicant is not the owner: I / we have notified the owner about this application.

I / we are authorised to sign on behalf of the applicant organisation.

Name (please print):	
Signature:	
Position / authority:	Date:

7.3.2 DRAFT POSITION STATEMENT - CONTAINER DEPOSIT SCHEME

LOCATION:	Whole of Shire
FILE REFERENCE:	10.4.1
DATE OF REPORT:	6 March 2019
REPORTING OFFICER:	Hayley R. Williams - Consultant Planner
RESPONSIBLE OFFICER:	Garry L Keefe – Chief Executive Officer
APPENDICES:	
	1. WALGA position statement and submission response

AUTHORITY / DISCRETION:

Advocacy when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

SUMMARY:

Council considered the draft Position Statement on Container Deposit Scheme Infrastructure at their Ordinary Meeting held on Friday 15th February, 2019. Since this meeting, the submission prepared by WALGA has become available which highlights a number of shortcomings of the draft Position Statement, but in particular shortcomings of the model Local Planning Policy.

Although the deadline for submissions closed on the 19th February, 2019, it is still considered opportune to respond to the Department of Planning Lands and Heritage, underscoring the shortfalls of the model local planning policy.

A copy of WALGA's draft submission is included in **Appendix 1**.

BACKGROUND:

The draft statement has been prepared to support the roll-out of Western Australia's container deposit scheme in early 2020. The draft statement sets out how container deposit scheme infrastructure should be considered and assessed in the Western Australian planning system.

The Western Australian Government is implementing a Container Deposit Scheme (CDS) to complement existing kerbside recycling services. The CDS provides for a refund to be paid to any person who returns an eligible beverage container through the scheme. The CDS operates by the return of containers via various container return points. In the context of the position statement, the return points are referred to as CDS infrastructure. The scheme is not intended to collect normal household waste.

The role of planning in the implementation of the CDS is to ensure that the infrastructure required to facilitate the scheme is established.

Council at their Ordinary Meeting held on Friday 15th February, 2019 resolved:

"That Council:

- 1. Support the draft Position Statement for Container Deposit Scheme Infrastructure as presented; and*
- 2. Adopt the model Local Planning Policy for Container Deposit Scheme Infrastructure, with hours to be amended in accordance with the Noise Abatement Act."*

COMMENT& CONCLUSION:

Whilst it is still recommended to support the overall objectives of the draft Position Statement, it is recommended that Council provide an additional response to the Department of Planning, Lands and Heritage supporting the submission prepared by WALGA.

VOTING REQUIREMENT:

Absolute Majority Required: No.

OFFICER RECOMMENDATION – ITEM 7.3.2

For Council consideration.

APPENDIX 1 - WALGA DRAFT SUBMISSION

**INTERIM SUBMISSION TO THE
DEPARTMENT OF PLANNING, LANDS AND HERITAGE**

Draft Position Statement: Container Deposit Scheme Infrastructure

INTRODUCTION

The Western Australian Local Government Association (WALGA) is the united voice of Local Government in Western Australia. The Association is an independent, membership-based group representing and supporting the work and interests of 138 Local Governments in Western Australia.

The Association provides an essential voice for 1,222 elected members and approximately 15,000 Local Government employees as well as over 2 million constituents of Local Governments in Western Australia. The Association also provides professional advice and offers services that provide financial benefits to the Local Governments and the communities they serve.

GENERAL COMMENTS

The Association welcomes the release of the draft Position Statement on Container Deposit Scheme (CDS) Infrastructure. The introduction of this Scheme has been advocated by the Association for many years as an important way to encourage an increase in resource recovery, a reduction in litter, a more appropriate distribution of waste management costs, and an increase in community awareness and involvement in waste management.

As part of the communication strategy when this Position Statement is finalised, it would be beneficial to include the possible locations of the CDS infrastructure, as this will enable those Local Governments to consider the adoption of the proposed Local Planning Policy. This will ensure that resources are not allocated to preparing a Local Planning Policy if the CDS infrastructure is unlikely to be established in their locality.

Type of Infrastructure proposed for exemption

The smooth transition of CDS into WA will require both the operators and the Local Governments to be clear on the various types of infrastructure being proposed and whether the size and scale of the infrastructure necessitates a Planning Approval or whether an exemption will be possible.

Therefore the inclusion in the Position Statement of 'indicative' pictures would assist in understanding the varying scales of infrastructure that has already been provided in Australia, and may be possibly established within WA. It is difficult to understand the exact implications of providing an 'Exemption' within a Local Planning Policy without a clear understanding of the scale and bulk of Collection Cages and the Reverse Vending machines.

Recommendation:

1. That the Position Statement provide a series of 'Indicative' diagrams or photographs of the types of CDS infrastructure that has been established in Australia, to provide a clearer understanding of the scale and bulk of the different types of infrastructure that may be granted an exemption through the Local Planning Policy.

Existing Local Planning Policies for Sea Containers

Currently many rural Local Governments have Sea Container policies, which may specify the specific Zones where sea containers are and aren't permitted. Examples from some of these existing policies state: -

- Sea containers will generally not be permitted in the Town Centre Zone, Special Use Zone and on Local Reserves (including road reserves) without Council specific approval.
- Residential, Special Residential, Mixed Use, Urban Development, Civic & Cultural, and Rural zones. The permanent use of a sea container is not acceptable in these zones under any circumstances.
- Commercial, Business, Service Industrial, Private Clubs/Recreation, Centre zones
The permanent use of sea containers may be acceptable in the above zones, with planning approval, provided:
 - The container is not visible from any street or adjoining property.
 - Where visible from an area internal to the site, the container is painted a colour that matches, or is complementary to, the colour of the existing buildings on the property.
 - The container is not located within any approved car parking or landscaped areas.

Given that the construction style of the Large Reverse vending machines will *generally have a similar front appearance to an automatic teller machine mounted onto a structure similar to a sea container* (Page2), it is unclear whether adopting a Local Planning Policy on CDS will conflict with the existing locational criteria specified within current Local Planning Policies on Sea Containers. This will need to be clarified to ensure that a Local Government does not prepare a Local Planning Policy that conflicts with an existing Local Planning Policy.

Recommendation:

2. That the Position Statement provide clear guidance on the interface with existing Local Planning Policies on Sea Containers, and whether amendments to an existing policy may be required when preparing a Local Planning Policy on CDS.

SPECIFIC COMMENT AND RECOMMENDATIONS

4.0 Policy Objectives

Within the document there are references to the model Local Planning Policy being 'Adopted' by a Local Government as part of the introduction of the CDS to Western Australia. The WA Planning Commission and the Department of Planning Lands and Heritage are unable to direct a Local Government to 'adopt' a Local Planning Policy, as the ability to prepare a Local Planning Policy resides with the Local Government.

Schedule 2, Part 1, Clause 3 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, states: -

3. Local planning policies
 - (1) The local government **may** prepare a local planning policy in respect of any matter related to the planning and development of the Scheme area. (emphasis added)

Unless the State is proposing to mandate the adoption of this Local Planning Policy through the introduction of a specific 'deemed provision', then the State can only ask a Local Government to 'consider the preparation and adoption' of the Local Planning Policy, as the terminology is that a Local Government 'may' prepare a Local Planning Policy.

Recommendation:

3. Throughout the Position Statement change the terminology that a Local Government will 'Adopt' the Local Planning Policy, to 'consider the preparation and adoption of a Local Planning Policy'.

6.0 Assessing CDS infrastructure

In Section 5.0 there is a clear differentiation between a small and large reverse vending machines, as follows: -

Reverse vending machines come in various sizes. Small reverse vending machines are a similar size to ‘traditional’ food and drink vending machines, and are likely to be located in shopping centres, train stations or other public places where people are likely to be returning one or two containers at a time.

Large reverse vending machines generally have a similar front appearance to an automatic teller machine mounted onto a structure similar to a sea container, with one area receiving glass and the other plastic and aluminium. The location of this form of infrastructure may vary, but it is likely that they will be placed within existing commercial or industrial premises. These machines allow for greater volume of returns and it is likely that participants would travel to these sites with a variety of eligible containers.

However, within the proposed model local planning policy and within the position statement, the reference is just as a ‘Reverse Vending machines’. To ensure that small vending machines are clearly exempt from planning approval, it would be appropriate to provide this distinction within the entire position statement and within the model Local Planning Policy.

Recommendation:

4. Inclusion of the following section in 6.0 of the Position Statement, before ‘Reverse Vending Machine’ to clearly differentiate between the small and large style of this infrastructure: -

Small reverse vending machines

Due to the small scale nature of this type of CDS, it is expected that the small reverse vending machines will be exempt from requiring any development approvals.

5. Throughout the position statement and the model Local Planning Policy, ensure that the reference to the exemptions from Planning Approval are for Collection Cages and ‘Large’ Reverse Vending machines, to avoid any confusion as to what the Local Planning Policy relates to.

Appendix 1 – Model Local Planning Policy

Specific changes to the policy provisions

The first part of the section specifies how the exemptions would be applied, more specifically mentioning the types of Zones where Development Approval is not required. This section reads that Large Vending machines may be located ‘Community and School sites’, which is not aligned with information provided in the draft Position Statement at Section 5 (Page2). The Position Statement does not state that Reverse vending machines would be located on community and school sites, only Collection Cages would be. It is therefore recommended in order to provide clarity, that this section be split into two categories.

Recommendation:

6. That the following section within policy provision be amended as follows: -

1. Specified exemption	
1.1	The development or operation of a <u>large</u> reverse vending machine or a container collection cage is development for which development approval is not required where it complies with all the development standards outlined below, and takes place on land in:

	(a) a commercial, light industry, general industry or service commercial zone; or (b) a residential or rural zone where the land is lawfully used for the purposes of: (i) a community facility; and/or (ii) an educational establishment.
INSERT NEW 1.2	The development or operation of a container collection cage is development for which development approval is not required where it complies with all the development standards outlined below, and takes place on land in: (a) a residential or rural zone where the land is lawfully used for the purposes of: (i) a community facility; and/or (ii) an educational establishment.

Within the section on Visual amenity, it is suggested that additional clarity be provided for an applicant, that any removal of vegetation may require a permit under separate legislation, to ensure that the proposed exemption doesn't inadvertently result in clearing without an approval. Further, a review of the existing Sea Container policies indicated specific requirements for the installation of landscaping as follows: *The applicant may also be required to plant a suitable vegetation screen of a minimum 2 metres in width, using suitable native endemic species, within 3 months of being granted approval.* A Local Government would not be able to seek any additional landscaping as the policy is worded as 'exempt from development approval'; this type of requirement would only be imposed where the removal of vegetation, landscaping or street tree is proposed, and hence the large reverse vending machine would not be exempt from requiring Development Approval.

Recommendation:

7. That the following section within policy provision be amended as follows: -

	<i>Visual amenity</i>
2.7	Where the development of a <u>large</u> reverse vending machine or container collection cage is proposed outdoors, placement of the equipment must not result in the removal of any vegetation, landscaping or street tree (<u>note: removal of native vegetation may also require a permit under the Clearing Regs of the EP Act 1986</u>)

As most of the material is likely to be recyclable e.g. non-eligible beverage containers, it is suggested that the following clause be amended to provide 2 recycling bins to 1 waste bin. Also the bin size hasn't been specified, therefore it should be the standard 240L bins being provided on site and the waste bins must be regularly serviced to prevent littering.

Recommendation:

8. That the following section within policy provision be amended as follows: -

2.10	Where the development or operation of a <u>large</u> reverse vending machine is proposed outdoors, and the equipment exceeds a development footprint of 10 square metres, bins for the removal of waste or recyclable materials are to be provided at a rate of 1 waste bin and <u>two (2) 0.5</u> recycling bins per 10 square metres of development footprint. <u>Bins provided should be 240L in size and serviced regularly.</u>
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For a CDS to be exempt from requiring Development Approval, it must not adversely affect the amenity of the area. This is a common planning approval requirement, therefore, if a Local Government receives a complaint about CDS infrastructure, then an operator may need to apply for a Development Approval to manage the specific concerns about the adverse impacts on the local amenity. It is suggested that a new clause be added to cover all environmental 'amenity' issues.

Recommendation:

9. That the following new clause be included, and provisions renumbered after this clause: -

	<i>Operational amenity</i>
New clause 2.11	Any activity is not to prejudicially affect the amenity of the locality due to the emission of light, noise, vibration, electrical interference, smell or waste products.

Clause 2.11 should be removed, as it stipulates that a Large Vending machine may be located in a 'residential or rural zone' which conflicts with the proposed wording of Clause 1.1 (b), which mentions these zones but then specifically only for 'Community and School sites'. As stated on Page 4 of this submission, this clause does not align with information provided in the draft Position Statement at Section 5 (Page2), which only states that Collection Cages would be located on community and school sites.

Recommendation:

10. That Clause 2.11 be deleted: -

2.11	Where the development or operation of a reverse vending machine is proposed in a residential or rural zone—the machine must operate only: (a) between 7.00 am and 11.00 pm on a Monday, Tuesday, Wednesday or Thursday, and (b) between 7.00 am and 12.00 am on a Friday or Saturday, and (c) between 8.00 am and 8.00 pm on a Sunday.
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Clauses 2.14 – 2.17 specifically mentions the size of the proposed collection cages and reverse vending machines that will be exempt in WA. There is no explanation in the position statement as to why these dimensions have been chosen, whether it has been based on other Schemes around Australia, or whether it is based on advice from the managers of the CDS project.

Development footprint – Collection cages

The Local Planning Policy states that where the development of a container collection cage is proposed outdoors, the cage must not:

- (a) have a development footprint of more than 15 square metres, and
- (b) be more than 3 metres in height.

3m high could pose some problems for servicing of the cages, however, a 3m x3m x 3m dimension could be exempt if an explanation is provided as to what these dimensions are based on. It is also suggested that an additional requirement be included to ensure that the collection cage is secured, locked and immovable.

Recommendation:

11. That the 3m x 3m x 3m dimensions of the collection cages be justified within the Position Statement, and an additional requirement be included to specify that a collection cage is secured, locked and immovable.

Development footprint –Large Reverse vending machines

In regards to large reverse vending machines (or sea containers), the sizes being specified for exemption have also not be justified within the Position Statement or in any of the discussions with the Department of Planning, Lands and Heritage.

The first draft Position Statement provided to WALGA, the dimensions for the development of a reverse vending machine, must:

- (i) not have a floor area of more than 50m²,
- (ii) not be more than 3m in height, 10m x 5m,
- (iii) not exceed 3 car parking spaces (if located in a car parking area).

The proposed 'exempted' dimensions in this public consultation version of the draft Position Statement have been increased to the following:

- (i) not have a floor area of more than 60m²,
- (ii) not be more than 3m in height, 10m x 6m,
- (iii) not exceed 4 car parking spaces (if located in a car parking area).

The standard dimensions for most common sized sea containers are: -

Length	Depth	Height	Floor Area
12.19m (40ft)	2.44m	2.59m	29.74m ²
6.05m (20ft)	(8ft)	(8ft 6 in)	14.76m ²
3.10m (10ft)			7.56m ²

The maximum height of 3m is therefore considered appropriate, the 6m depth would enable two 3m wide sea containers to be placed side by side, but it is not clear how the 10m length has been determined, given the dimensions above. Based on those sizes, two 6m long x 3 wide sea containers would result in a floor space of only 36m², so again it's not clear how 60m² has been chosen as the maximum exempted floor area size.

For example, a Standard Car parking bay dimension is

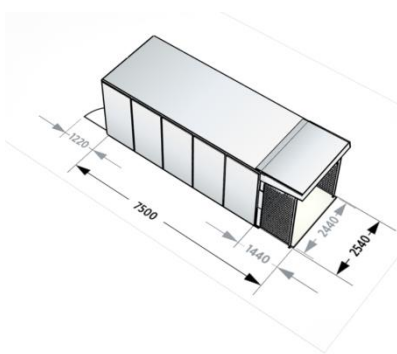
2.5m x 5.5m (or 13.75m²)

Therefore placing a 6m x 2.4m reverse vending machine in a single bay, would extend past the car bays footprint – as shown in the photo to the right

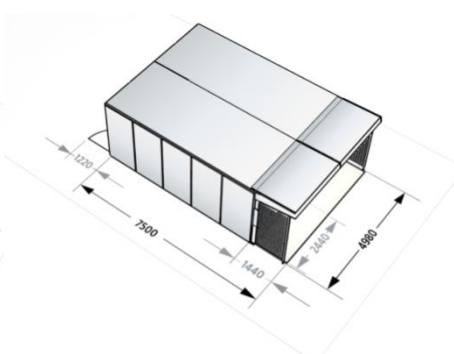
If a single Reverse Vending machine was placed in two tandem bays, then there would be space for customers to wait at the front of the machine, away from passing vehicles, and also to provide a space for a waste bin for any rejected items at the front of the machine.

Based on discussions with NSW operators, the current CDS infrastructure being installed in NSW is: -

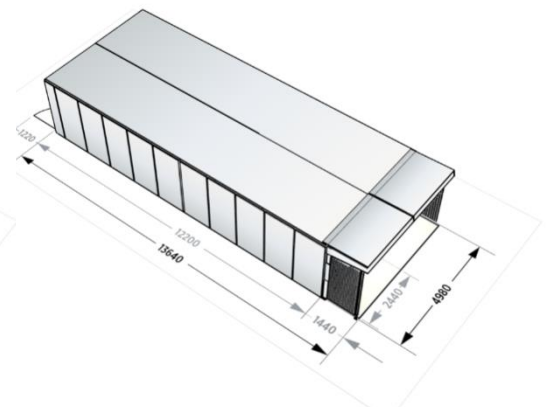
- Single Sea container 7.5m x 2.54m
19m²(2 car bays – 27.5m²)
- Double Sea container 7.5m x 4.98m
37m²(4 car bays – 55m²)
- Long Double Sea containers 13.64m x 4.98m
67.9m²(5 car bays - 68.75m²)



RVM Kiosk S1 (2 x RVMs, Short backroom)



RVM Kiosk S2 (4 x RVMs, Short backroom)



RVM Kiosk L2 (4 x RVMs, Long backroom)

The proposed exemptions within the model Local Planning Policy, 10m x 6m = 60m² and 4 car bays, enables two of the above three CDS infrastructure to be considered as exempt from Planning Approval when located within a car parking area. The 13.6m length of the 4 sea containers does not fit within 2 tandem car bays (only 11m long), so this development footprint would not easily be installed into an existing car parking area.

It is therefore recommended that the Single and Double sea containers be exempt from Planning Approval, as the sizes reflect the NSW examples of single and double CDS infrastructure, however, a larger proposal should not be exempt given the development footprint is much greater within an existing commercial centre, may affect existing vehicle and pedestrian movements, requiring different servicing requirements. As the development footprint for the single and double is no more than 4 car bays, it is recommended that this becomes the dimensions exempt, ie 11m long x 5 m wide = 55m², to enable the operators to provide infrastructure that fits within these car parking dimensions.

Recommendation:

12. That Clauses 2.15 and 2.16 be amended: -

2.15	Where the development of a reverse vending machine is proposed outside an existing building, on land not used for car parking – the machine must not: (a) have a development footprint of more than 5560 square metres, and (b) be more than three (3) metres in height, or have dimensions greater than 40 metres by six (6) metres : eleven (11) meters by five (5) meters.
2.16	Where the development of a reverse vending machine is proposed within an existing car park, the area occupied by the reverse vending machine must not exceed the greater of the following areas: (a) the area comprising four (4) car parking spaces, or (b) 5560 square metres.

Within the draft position statement it states the following: Car parking - is additional parking required to service the collection point? Will it impact the existing car parking requirements of the development site? (Page 3). There isn't a corresponding clause within the Local Planning Policy for an operator to specifically considered this, other than a clause that states that the infrastructure must not alter the conditions or requirements of any development approval which applies to the land (Clause 2.1 on Page 6), which would include car parking.

Clause 2.17 of the draft Local Planning Policy does provides anew clause for an operator to consider, but includes a discretionary component through a 'variation' to car parking provision as follows:

2.17	Notwithstanding 2.1, where the development of a reverse vending machine is proposed within an existing carpark, a variation to the car parking requirements under an existing development approval shall be supported in the following circumstances: (a) the development approval provides more car parking bays that that which is required to service the existing land use(s) under the Scheme; and (b) the variation seeks to reduce the number of car parking bays by no more than 10 percent, to a maximum of 16 bays.
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This new Clause is very unusual and could be ultra vires, as it may conflict with existing parking requirements in Local Planning Schemes. Has this proposed clause been checked with State Solicitors office that it is possible to include this specific level of discretion within a Local Planning Policy?

A quick review of several Local Planning Schemes shows different approaches to the consideration of a variation to car parking requirements, however, none of the clauses currently specify a percentage or a maximum number of bays, as each site must be considered on its merits. Existing Local Planning Schemes provide clauses that allow the consideration of a variation, or a relaxation of car parking standards, having regard to the nature of development, the number of vehicles likely to be

attracted to the development and the maintenance of desirable safety, convenience and amenity standards.

Clause 2.17 also fails to acknowledge the existing Cash-in-Lieu of parking Local Planning Scheme Provisions, which are considered in all discussions on variations to car parking requirements. Again, has this proposed clause been checked with State Solicitors office that it will or won't affect existing cash-in-lieu requirements?

Discussions between the operator and the individual local government would ensure that parking variations may be considered for a specific site based on the existing Local Planning Scheme requirements, rather than trying to provide a 10% reduction for all sites, without understanding the site context and the specific clauses in the Local Planning Scheme.

It is therefore recommended that Clause 2.17 be deleted, as there are too many variables and different existing Local Planning Scheme provisions to be able to provide a blanket exemption across all of WA, and the position paper does not provide any clarification that it is legally possible to include very specific variation percentages and maximum number of bays within a Local Planning Policy.

Recommendation:

13. That Clause 2.17 be deleted.

Additional Clauses

Based on the advice and feedback from the NSW operators of the CDS project, it is further recommended that additional clauses be included in the model Local Planning Policy that covers the following requirements: -

- Additional space for truck pick-ups and bins to be wheeled out;
- Must be located near a power source; and
- Compliance with disability access requirements (AS1428.2 – Enhanced and additional requirements – Buildings and Facilities).

Recommendation:

14. That the model Local Policy provides new clauses to ensure that an operator provides additional space for truck pick-ups and bins to be wheeled out, that the facility must be located near a power source, and that the design of the infrastructure complies with disability access requirements.

Additional Advice notes

The proposed model Local Planning Policy provides one advice note on the possible requirement for Building Permit application, however, it is recommended that two additional advice notes are provided, to ensure any operators are aware that a development approval may be required and the information that would be needed as part of that application, and that compliance actions may be undertaken by a Local Government if the operator fails to comply with the 'exemptions' that are provided for in the policy.

Recommendation:

15. That the following advice notes be included at the end of the model Local Planning Policy

<p>If an application for development approval is required, it shall be made on an Application for Development Approval form together with the following information:</p> <ol style="list-style-type: none">(i) A site plan showing the proposed location of the large reverse vending machine or container collection cage on the property and the location of any existing buildings/structures;(ii) Plans, dimensions and details of the large reverse vending machine or container collection cage(s);
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- (iii) Photographs of the proposed structure(s);
- (iv) Details of proposed modifications and other works to be carried out to improve appearance and address amenity concerns

***** Local Government to insert more specific requirements in accordance with Local Planning Scheme and/or Local Planning Policy requirements *****

Local Government reserves the right to instruct a landowner to remove infrastructure installed in accordance with this Policy, if any or all of the conditions of the exemptions, contained in the Local Planning Policy are not carried out to the satisfaction of the Local Government.

7.3.3 PROPOSED CARAVAN AND CHALET PARK – LOT 101 GLANCE STREET, HORROCKS

LOCATION:	Lot 101 Glance Street, Horrocks
FILE REFERENCE:	9.1.4 / A4967
APPLICANT:	Halsall & Associates
OWNER:	Shire of Northampton (Lessee – Summerstar Pty Ltd ATF)
DATE OF REPORT:	7 March 2019
REPORTING OFFICER:	Deb Carson – Planning Officer
APPENDICES:	
1.	Site Plan, Building Floor Plans and Elevation Plans

AUTHORITY / DISCRETION:

Executive *the substantial direction setting and oversight role of the Council. For example, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*

SUMMARY:

An Application for Development Approval has been received from Halsall and Associates on behalf of Summerstar Pty Ltd presenting a proposed development for caravan, camping and chalets on Lot 101 Glance Street, Horrocks.

Council considered an initial concept plan at their 16 February 2018 Ordinary Meeting, comprising 24 caravan park sites with onsite ensuite, 8 x 2-bedroom chalets, and a camp kitchen and laundry, and resolved to support the concept plan. Council also provided a number of probable conditions that would be required should a formal application for development approval be lodged, so as to assist the proponent in planning for the future development.

Some amendments have been made to the original concept plan, primarily in response to the layout of the lease area being moved southwards so as to avoid a roadside drainage area, and also in response to concerns raised by adjacent landowners.

Advertising of the proposal has been undertaken with 14 days allowed for submissions to be made in respect of the application. Public advertising closes at 4pm on Tuesday 12 March 2019, and therefore an Addendum to this report will be provided to Council following the closing deadline for submissions. The Addendum report will provide Council with a complete assessment which will address the application itself, summarise and address any submissions received during the advertising period, as well as provide a recommendation and conditions of approval that might be required for the proposed development.

BACKGROUND:

Council at its February 2017 meeting resolved to accept an expression of interest from Summerstar Pty Ltd for the lease of portion of Lot 101 Mitchell Street Horrocks.

A lease agreement was prepared by Council's legal advisors and the proponent thereafter requested that before proceeding with the lease, that a preferred concept plan be submitted to Council in order to ascertain costs associated with the development.

This concept plan was tabled at the 16 February 2018 Council Meeting, at which Council resolved the following:

That Council:

1. *Support in principle the concept plan for the development of Lot 101 Glance Street, Horrocks for 8 chalets and 24 ensuite sites for caravan/camping subject to the following conditions being applied to a Development Application when submitted and approved:*
 - a. *A legal agreement to be formed between Summerstar Pty Ltd and the Shire of Northampton to ensure that when reticulated sewer is directly available at the property that Summerstar Pty Ltd will, at their expense, connect the site to the reticulated sewerage system. This agreement is to be at the cost of Summerstar Pty Ltd and to the specifications of the Local Government;*
 - b. *All stormwater and drainage is to be disposed of to the specifications and approval of the local government. On application for a building permit a detailed design of stormwater collection and disposal system of developed areas is to be supplied to the local government;*
 - c. *The crossover to the caravan park, the internal access roads and car parking areas are to be paved/sealed, kerbed, line marked, drained and thereafter maintained to the satisfaction of the local government;*

- d. *Detailed plans of the proposed cross over, road construction and parking areas is required to be submitted to the local government prior to commencing work onsite;*
- e. *Repair or reinstatement to the road pavement, road network, access way, kerbing, verge and dual use pathway to the requirements and approval of the local government;*
- f. *Any soils disturbed or deposited on site shall be stabilised to the approval of the Local Government;*
- g. *The applicant is to implement the requirements of the Bushfire Management Plan dated [INSERT DATE] to the approval of the Department of Fire & Emergency Services and the local government;*
- h. *All loading and unloading to take place within the boundaries of the premises and undertaken in a manner so as to cause minimum interference with other vehicular traffic;*
- i. *No additional signs are to be erected on the lot without the local government's approval;*
- j. *Any lighting device is to be positioned and shielded as not to cause any direct, reflected or incidental light to encroach beyond the property boundaries or cause any glare nuisance to any nearby residents or passing motorists;*
- k. *Rubbish storage areas are to be screened where they are visible from the street to the satisfaction of the local government;*
- l. *The ablution facilities are required to comply with the specifications of the Caravan and Camping Regulations 1997 to the satisfaction of the local government;*
- m. *Prior to commencement of the development/land use, the landowner/proponent shall enter into a legal agreement prepared by the local government's solicitors at the landowner/proponents cost with the local government, to ensure that the tourist accommodation shall only be used for short-stay accommodation purposes, with a maximum stay*

of 3 months occupancy per annum by any single tenant. The legal agreement shall charge the land and authorise the local government to lodge an absolute caveat to ensure that successors in title are likewise required to enter into a legal agreement in the same terms; and

- n. A materials and colour schedule being submitted at the time of application for a building permit with such colours and materials to be to the approval of the local government.*
- 2. The proponent is advised that the proposed conditions are based upon the information submitted by Halsall and Associates in the Concept Plan/Report received 23 January 2018, noting there is no information pertaining to existing/proposed site levels, retaining, stormwater drainage or lighting.*
- 3. The proponent is advised that the proposed development is also required to provide a slop hopper/cleaner's sink within the laundry facility as per the requirements of the Caravan Park and Camping Grounds Regulations 1997.*
- 4. The proponent is further advised that the proposal not to connect the development to reticulated sewerage is to be referred to the relevant Government Departments/Agencies for their comment and support, including Department of Health and Water Corporation."*

An Application for Development Approval was thereafter received on 5 June 2018, with the site plan provided as part of that application being based upon the concept plan provided earlier in the year to Council.

However, during the assessment process of this application, it was identified that several of the northern-most campsites would be impacted by the existing drainage pit near the northern entry point to the lot, which had been inadvertently overlooked. Consultation between Shire staff and the lessee determined that the lease area should be moved 16 metres southward so as to avoid the drainage area, and a new lease area was thereafter prepared.

A copy of the Site Plan relating to the new lease area is included in **Appendix 1** for Council consideration. The original report in relation to the proposed development, prepared by Halsall and Associates and dated 30 May 2018 (and previously forwarded to Councillors), is also available for Councillors via dropbox.

The revised site plan includes two fewer campsites (now 22 campsites with ensuites), 8 x 2-bedroom chalets, a self-check-in kiosk, and a camp kitchen and laundry with clothes drying area. The camp kitchen and laundry areas have been relocated from the original concept plan to the south-eastern side of the lease area, so as to reduce any potential noise impacts upon adjacent landholdings to the south-west.

The Proposal:

The proposed development comprises the following to be located upon Lot 101 Glance Street, Horrocks:

- 22 camping sites, each to have an onsite ensuite
- 8 x 2-bedroom chalets
- 1 x camp kitchen
- 1 x laundry facility with clothes drying area
- 1 x automated check-in kiosk

A copy of the site plan, building floor plans and elevation plans are included at **Appendix 1**, for Council consideration.

The 2 x bedroom chalets will be centrally located and include one (1) chalet with disabled access ramp and features. Each chalet will have two car parking bays. This central area, bounded on four sides by the 7 metre wide internal road, also proposes to have a large area for the parking of guest boat trailers, and five (5) visitor carparking bays.

Along each of the four boundaries are proposed 22 x camping sites each approximately 10m x 12m. Each camping site proposes to contain an ensuite. Access to the park is via Glance Street, with the front entryway proposing to have two check in bay areas, an automated check-in kiosk and three (3) further visitor carparking bays.

A camp kitchen and laundry facility with screened clothes drying area is proposed to be located at the south-eastern corner of the lease area.

A gated emergency exit is proposed at the south-west corner of the lot. This exit point would utilise the narrow 3 metre strip of Shire owned land to the north of the Strata area and internal road. Alternatively, further negotiations with the Strata Committee may allow the Applicant to have gated access directly to the Strata's internal road known as Fourth Avenue.

Due to the substantial ground level differences between the Mitchell Street footpath and the subject lease area, a retained garden bed is proposed to run the expanse of the eastern boundary and part of the northern boundary. The retaining will be stepped to allow a 1 metre wide garden bed to separate the campsites from the footpath, and the eastern boundary of the lot is proposed to be fenced using 1.2 metre high ringlock fence.

In response to initial concerns raised by Mitchell Street residential landowners, the Applicant has since advised that vegetation species to be chosen for landscaping trees will not exceed 6 metres in height, with the majority of planted trees to be 2 to 3 metres, so as to not inhibit ocean views from dwellings to the east.

COMMUNITY & GOVERNMENT CONSULTATION:

The application for the proposed development has been advertised for 14 days, commencing on the 26 February 2019 and closing on 12 March 2019, in accordance with clause 64, Schedule 2 of the Planning and Development (Local Planning Scheme) Regulations 2015, as per the following:

- Public advertising - notice of the development placed in the Geraldton Guardian;
- 2 rounds of advertising (letters) to adjacent property and business owners (correspondence 26 June 2018 – 11 July 2018, and 26 February 2019 – 12 March 2019);
- 2 rounds of advertising (letters) to governmental agencies including:
 - Water Corporation;
 - Western Power;
 - Department of Planning, Lands and Heritage;
 - Department of Water and Environmental Regulation;
 - Department of Biodiversity, Conservation and Attractions;
 - Telstra;
 - Mainroads WA;
 - Department of Jobs, Tourism, Science and Innovation; and
 - Department of Health.
- A Notice of the development was advertised at each of the Shire's administration buildings; and
- A Notice of the development was advertised upon the Shire's website.

FINANCIAL & BUDGET IMPLICATIONS:

An Application for Development Approval fee of \$6,840 has been received for this application.

Should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Local: Shire of Northampton Local Planning Scheme No. 10 – Northampton District

Lot 101 is zoned “Town Centre” under *Local Planning Scheme No. 10*. The objective of the Town Centre zone is to accommodate a range of mixed uses in order to foster a sense of community and strong local identify.

Under the zoning table of the Scheme, a number of uses are permitted within the Town Centre zone including a variety of tourist accommodation uses and other predominantly commercial uses.

With respect to setbacks the front/street setbacks are nil with the rear setback assessed as if it was residential development under the Residential Design Codes. Further, open space and landscaping of the site is required to be at 10%. Plot ratio is one and this may be increased by 50% subject to certain matters being assessed.

Table 2 – Car Parking Requirements:

Use Class	Requirement	Proposed
Caravan Park	1/ caravan site + 1 visitor bay/ 5 caravan sites 22 + 4.4 visitor bays	22 + 8
Chalet	2/ chalet 8 Chalets = 16	16

POLICY IMPLICATIONS:

Local: Horrocks Beach Local Planning Strategy (2015)

The *Horrocks Beach Local Planning Strategy* (LPS) document was adopted by the WAPC on the 22nd October 2015 for the purpose of being a guide for future growth and development of Horrocks and expansion area to the south and east of the existing town site. The LPS makes specific reference to the area of land the subject of this development application being utilised for caravan and chalet park. Therefore, it is considered that the proposed development is in keeping with the *Shire's Horrocks Beach Local Planning Strategy*.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Planning for the Future 2013-2023

COMMENT/CONCLUSION:

The public advertising period and deadline for submissions remains open until 4pm Tuesday 12 March 2019.

Therefore, an Addendum to this report will be provided to Council prior to their meeting, so as to provide Council with a complete assessment which will detail and address all submissions received on the proposed development, the application's synergy with planning provisions, as well as provide a recommendation and any conditions of approval for the proposed development.

VOTING REQUIREMENT:

Simple Majority Required.

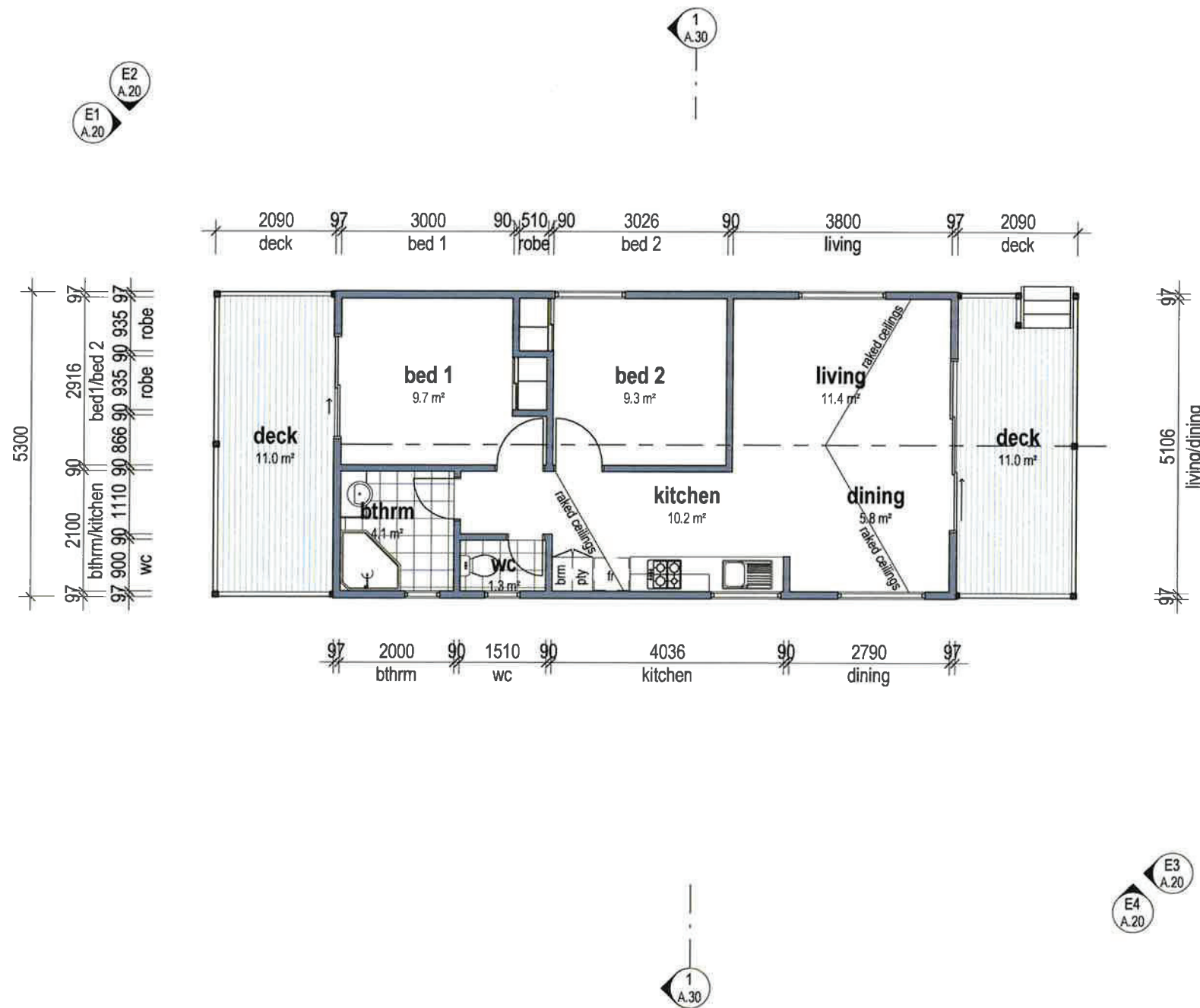
OFFICER RECOMMENDATION – ITEM 7.3.3

To be provided as Addendum to Council



WINDOW SCHEDULE				
W-NO.	DESCRIPTION	OPENING HEIGHT	OPENING WIDTH	REMARKS
W3	1200H - 1500W	1260	1560	
W4	1500H - 1200W	1560	1260	
W5	600H - 600W	660	660	
W6	1200H - 1500W	1260	1560	
W7	1000H - 1200W	1060	1260	
W8	450H - 600W	510	660	
W30	600H - 600W	660	660	

DOOR SCHEDULE				
D-NO.	DESCRIPTION	OPENING HEIGHT	OPENING WIDTH	REMARKS
D5	820			
D6	820			
D7	620			
D8	720			
D9		2183	3020	
D10		2183	1820	



NOTE:
 - ALL DRAWINGS TO BE READ IN CONJUNCTION WITH RELEVANT SPECIFICATIONS AND CONSULTANT DRAWINGS.
 - READ FIGURED DIMENSION IN PREFERENCE TO SCALE.
 - CHECK ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT AND REPORT ANY DISCREPANCIES TO OFFICE IMMEDIATELY.
 - ALL TIMBER AS PER AUSTRALIAN STANDARD 1684

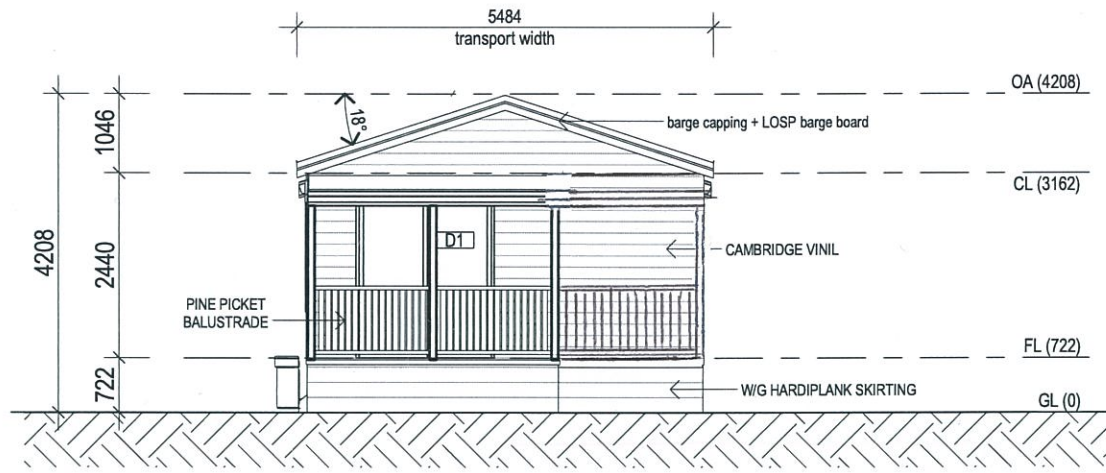


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 8 Keegan St, O'Connor W.A. 6163
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 Fax: (08) 9333 5111

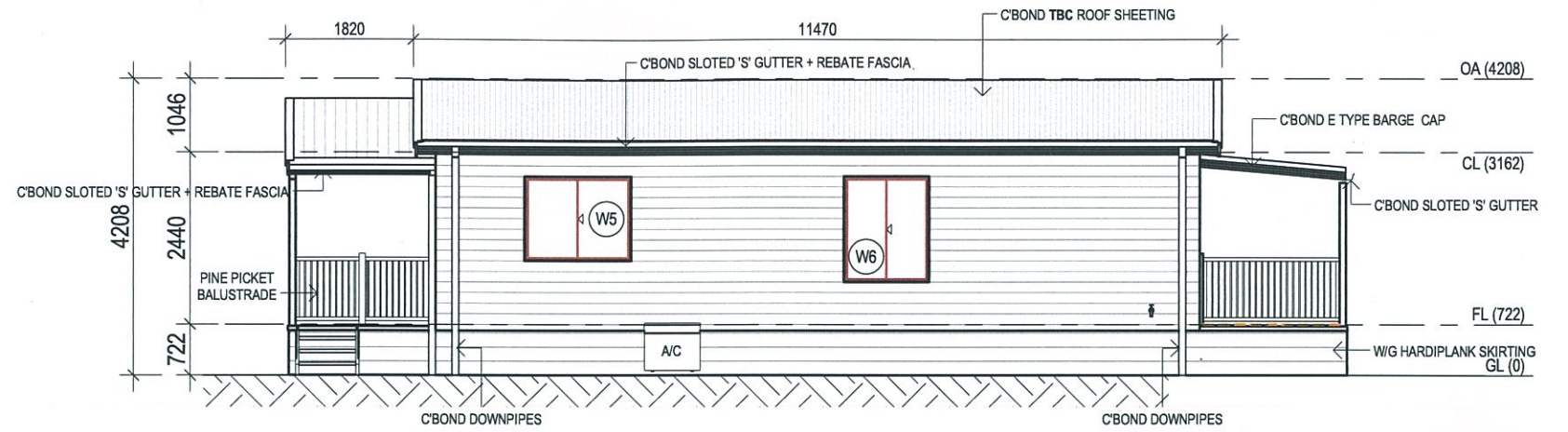
Client
JOHN LAYMAN
 Address
JURIEN BAY

Project
Q826
 Drawing
FLOOR PLAN - PLAN 2 "THE HORROCKS"

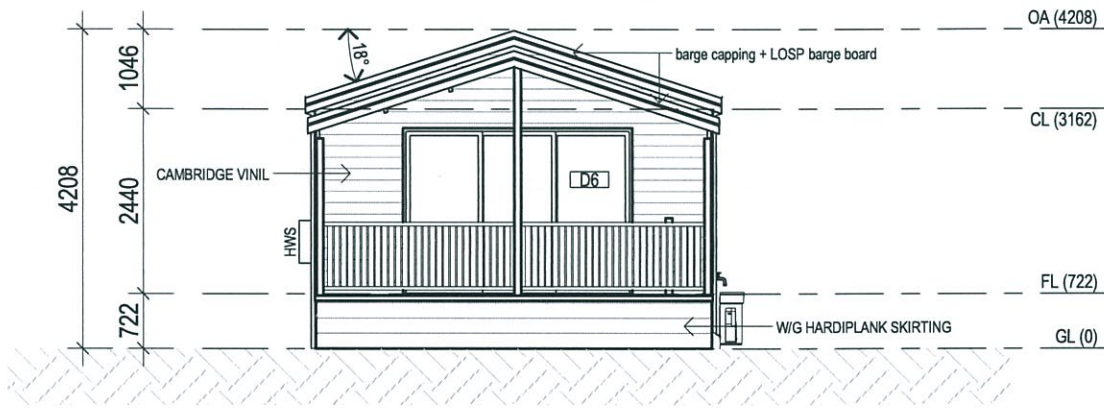
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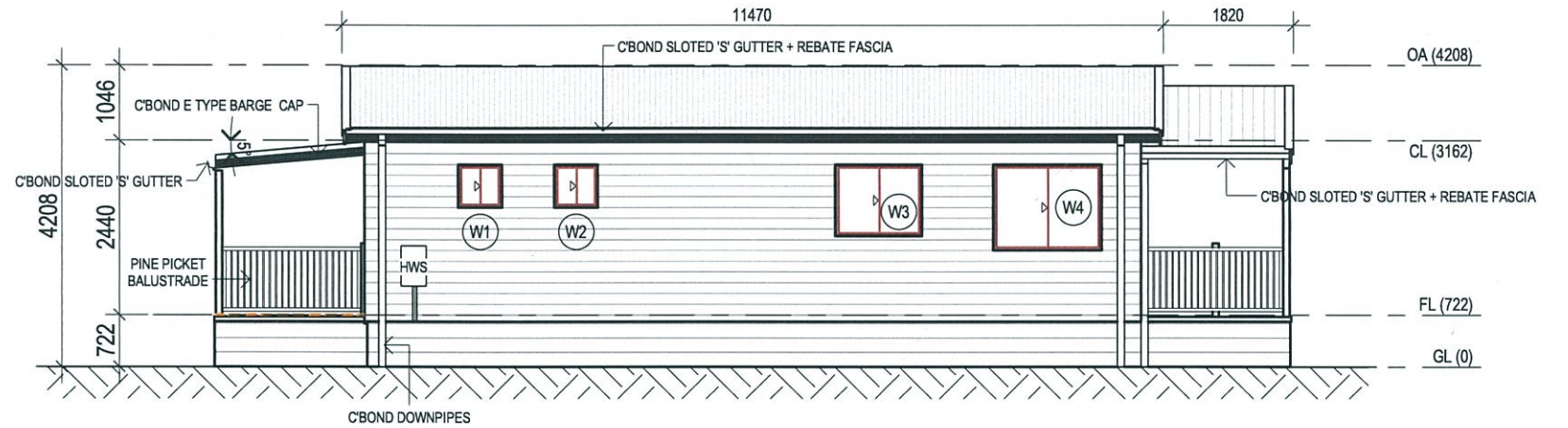
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E2
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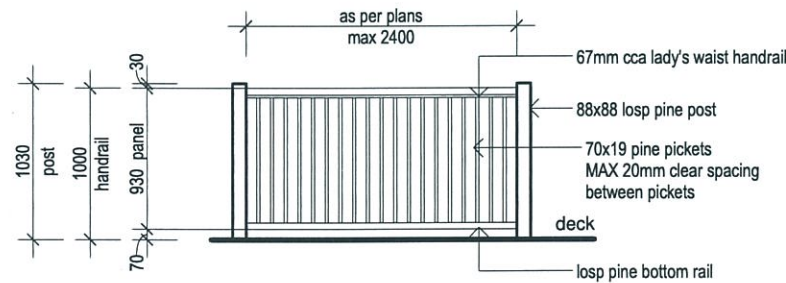


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E4
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CLADDING COLOUR:	TBC
WINDOW COLOUR:	TBC
ROOF SHEETING:	TBC
ROOF COLOUR:	TBC
GUTTERS:	C'BOND 'S' GUTTER
GUTTER COLOUR:	TBC
FASCIA:	C'BOND REBATE FASCIA
FASCIA COLOUR:	TBC
BARGE BOARD TYPE:	190 LOSP PRIMED PINE
BARGE COLOUR:	TBC
BARGE CAPS:	TBC
BARGE CAP COLOUR:	TBC
DOWNPIPES:	C'BOND 100x50
DOWNPIPE COLOUR:	TBC
PERIMETER SKIRTING:	W/G HARDIPLANK
SKIRTING COLOUR:	TBC
LIFTING GEAR REQ'D:	NO
INTERNAL LINING:	10mm GYPROCK
FLOOR:	22mm AQUATITE
VINYL COLOUR:	TBC
CARPET COLOUR:	TBC



1
BALUSTRADE DETAIL
1 : 50

NOTE:
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 - READ FIGURED DIMENSION IN PREFERENCE TO SCALE.
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 - ALL TIMBER AS PER AUSTRALIAN STANDARD 1684



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Ph: (08) 9333 5100
Fax: (08) 9333 5111

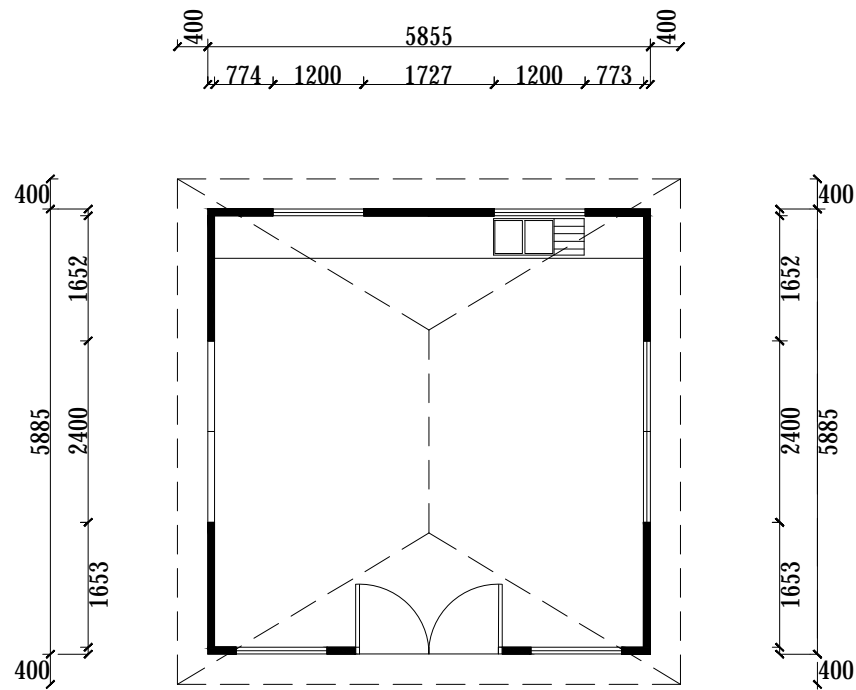
Client
JOHN LAYMAN
Address
HORROCKS

Project
THE HORROCKS
Drawing
ELEVATIONS - "THE HORROCKS"

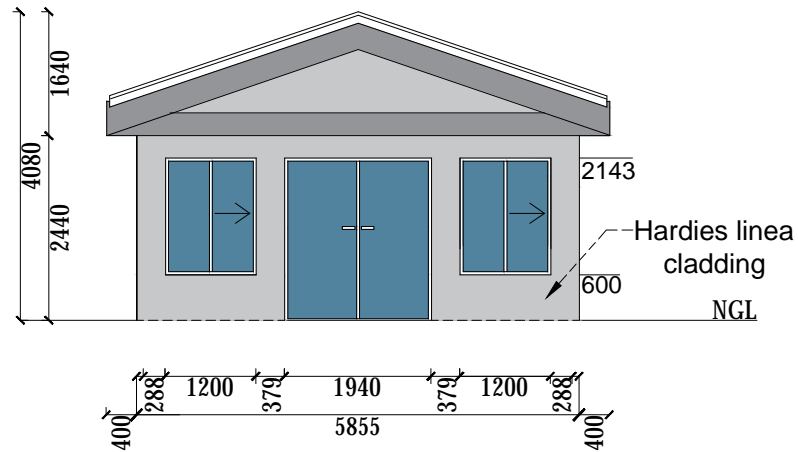
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FLOOR AREAS	
Total	32m ²

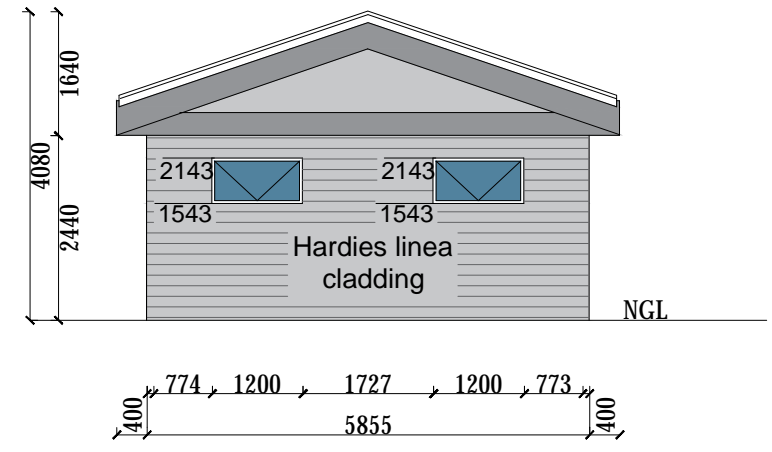
NOTE:
ALL DRAWINGS TO BE READ IN CONJUNCTION WITH ENGINEERS DETAILS



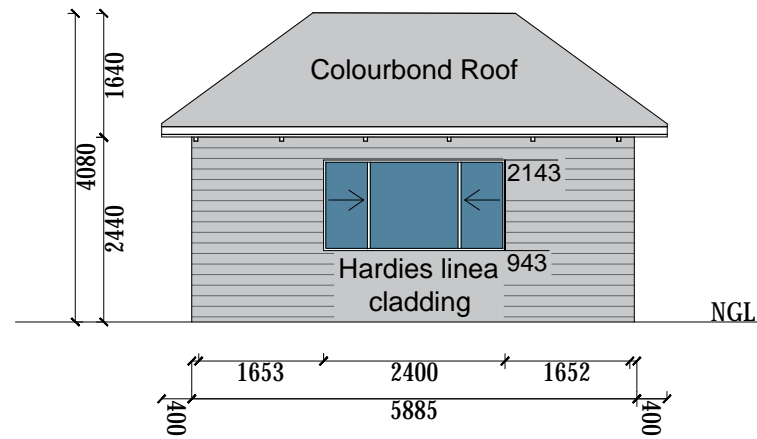
FLOOR PLAN
1:100



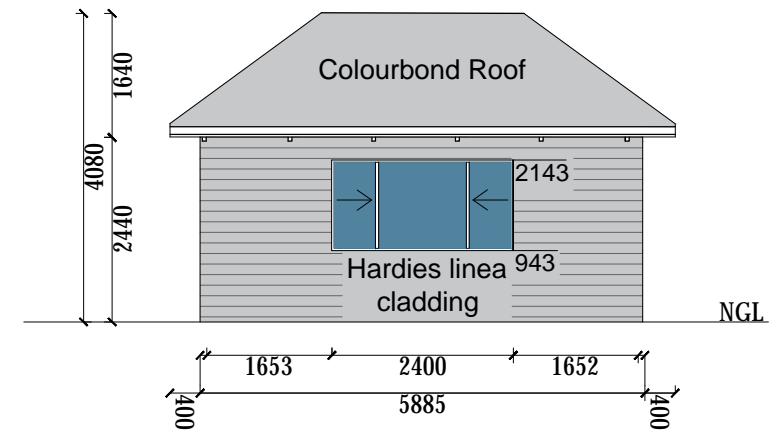
NORTH ELEVATION
1:100



SOUTH ELEVATION
1:100



EAST ELEVATION
1:100



WEST ELEVATION
1:100

fronds
Landscape Architecture

po box 534
margaret river wa 6285
m 0428569059
karin@fronds.com.au

Halsall & Associates
Town Planning Consultants
Margaret River
Phone: 0939 3079 or 0839 332 153
www.halsallandassociates.com.au or www.halsallandassociates.net.au

SHEET TITLE:
PROPOSED CAMP KITCHEN
FLOOR PLAN & ELEVATIONS

PROJECT ADDRESS:
Lot 101 Mitchell St
Horrocks WA 6535

CLIENT: LAYMAN

SCALE: 1:100 A3

DATE: 11 APRIL 2018



DRAWN BY: K KEMP

JOB No. HEOI-004

SHEET: 1/1 **REV.** 1

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ELECTRICAL LEGEND

-  CEILING LIGHT STANDARD
-  RECESSED CEILING LIGHT - 240V
-  RECESSED CEILING LIGHT - 12V
-  WALL LIGHT - 240V
-  WALL LIGHT - 12V
-  FLURO - 20W DOUBLE
-  FLURO - 40W DOUBLE
-  TWO-WAY SWITCH
-  THREE-WAY SWITCH
-  DIMMER SWITCH
-  SWITCH CABLE APPROXIMATE
-  MOTION SENSOR
-  SINGLE GPO - Noted Ht AFL
-  DOUBLE GPO - Noted Ht AFL
-  WATERPROOF GPO
-  EXHAUST FAN ON CEILING
-  EXHAUST FAN ON WALL
-  2x FAN / LIGHT / HEAT
-  4x FAN / LIGHT / HEAT
-  SMOKE DETECTOR
-  TV ANTENNA POINT
-  PHONE POINT
-  DATA POINT
-  CEILING SWEEP FAN
-  CEILING SWEEP FAN WITH LIGHT

GENERAL NOTES :

ELECTRICAL ITEMS :-
ITEMS DRAWN ARE NOMINAL ONLY TO REFLECT GENERIC COMPONENTS. OWNER MAY BE REQUIRED TO CONFIRM ELECTRICAL LAYOUT TO THE BUILDER AND/OR ELECTRICIAN FOR CORRECT SELECTIONS AND LOCATIONS.

T.V. POINTS :-
BUILDER TO PROVIDE COAXIAL CABLE IN ROOF SPACE FOR FUTURE CONNECTION. ANTENNA TO BE SUPPLIED AND FITTED BY OWNER AFTER COMPLETION.

PHONE POINTS :-
BUILDER TO PROVIDE TELEPHONE POINTS AS PER PLAN. OWNER TO CONNECT TO TELSTRA AFTER COMPLETION.

MEASUREMENTS :-
MEASUREMENTS ARE TAKEN TO THE CENTRELINE OF THE ITEM. MAKE NECESSARY ADJUSTMENTS FOR IRREGULAR SHAPED ITEMS.

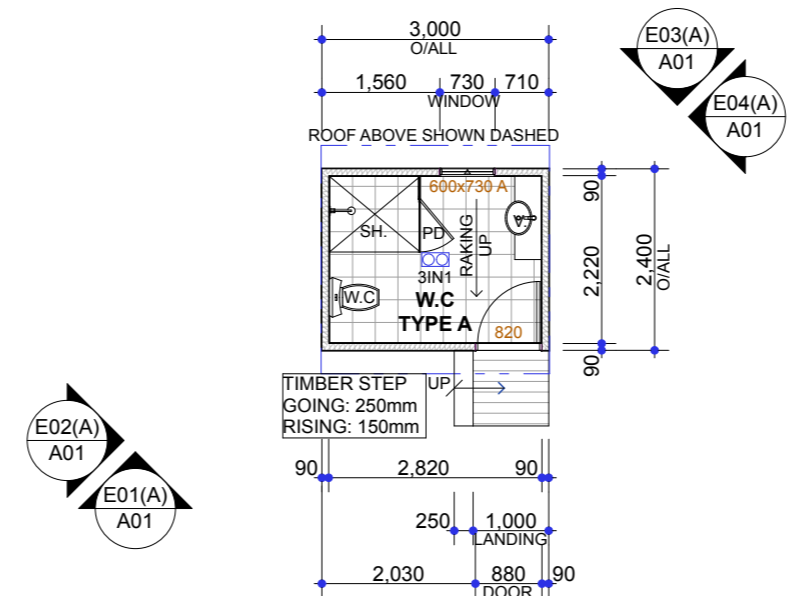
LOCATIONS :-
ITEM LOCATIONS MAY BE SUBJECT TO RELOCATION TO SUIT LOCATION OF STRUCTURAL COMPONENTS BEHIND LININGS. OWNER TO NOMINATE SPECIAL REQMTS RELATING TO LOCATION OF FURNISHINGS.

DIAGRAMMATIC LAYOUT ONLY :-
ELECTRICAL LAYOUT IS DRAWN SUBJECT TO AUSTRALIAN STANDARDS AND LOCATION OF CONDUITS, CABLES, LIGHTS, SWITCHES ETC MAY NOT REFLECT FINAL LOCATIONS ON SITE. ELECTRICIAN TO FOLLOW MANUFACTURER'S INSTALLATION INSTRUCTIONS AS APPLICABLE.

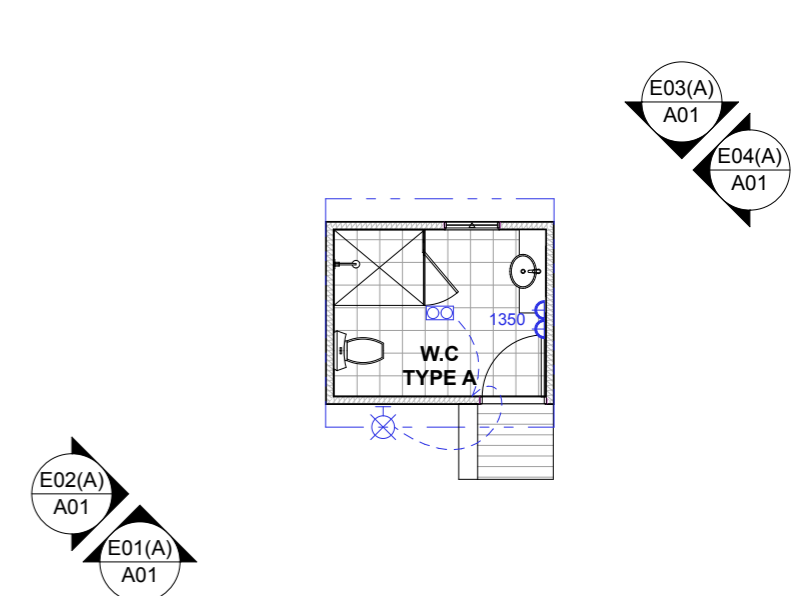
SMOKE ALARMS :-
SMOKE ALARMS TO BE INSTALLED TO COMPLY WITH AS3786 - 1993 SMOKE ALARMS, CONNECTED TO THE CONSUMER POWER MAINS AND HAVE A STAND BY POWER SUPPLY

RANGEHOODS:-
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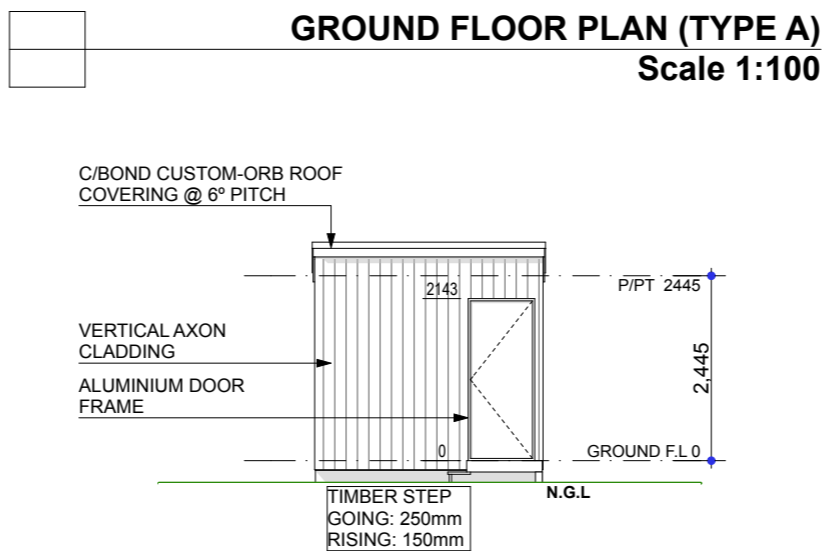
BATHROOM VENTILATION:-
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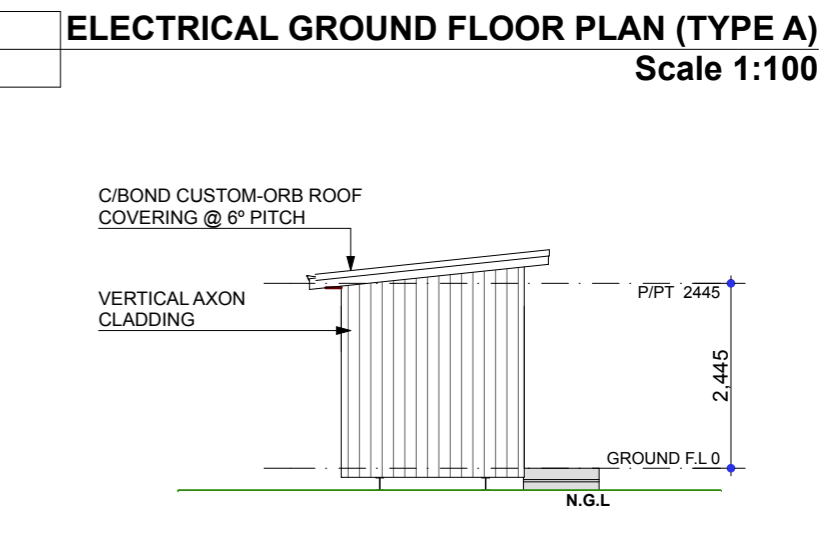
GROUND FLOOR PLAN (TYPE A)
Scale 1:100



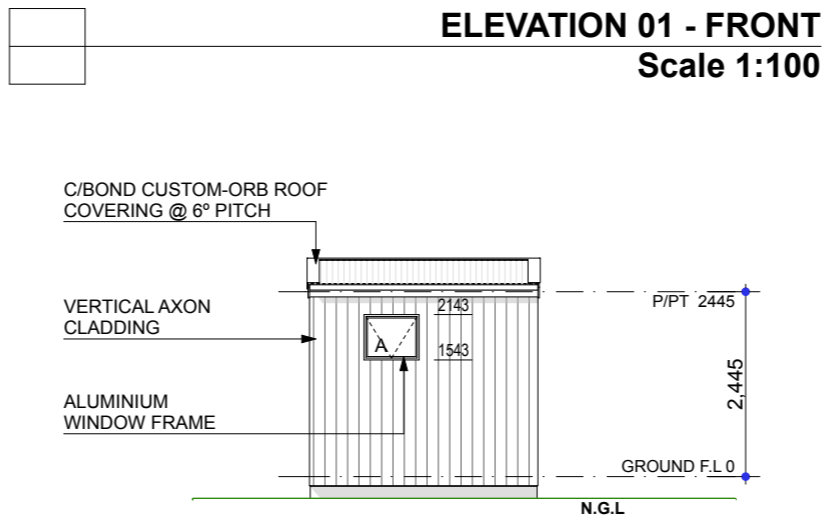
ELECTRICAL GROUND FLOOR PLAN (TYPE A)
Scale 1:100



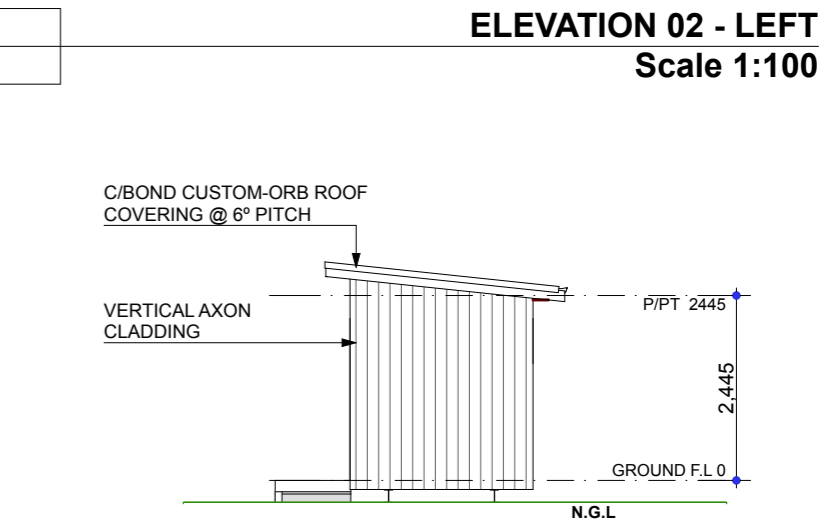
ELEVATION 01 - FRONT
Scale 1:100



ELEVATION 02 - LEFT
Scale 1:100



ELEVATION 03 - REAR
Scale 1:100





ELEVATION 04 - RIGHT
Scale 1:100

B	7/11/17	ISSUED FOR COMMENTS	CLIENT
A	06/11/17	ISSUED FOR COMMENTS	CLIENT
Rev.	Date	Item	Issued To

Drawn: KH	Date: 7/11/2017	Drawing Number: A01 of 02	Job No.: C-1683-17
Checked: RF	Scale: AS SHOWN	PAGE SIZE: A3	Stage / Rev: DD-B

ELECTRICAL LEGEND

-  CEILING LIGHT STANDARD
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-  SWITCH CABLE APPROXIMATE
-  MOTION SENSOR
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-  SMOKE DETECTOR
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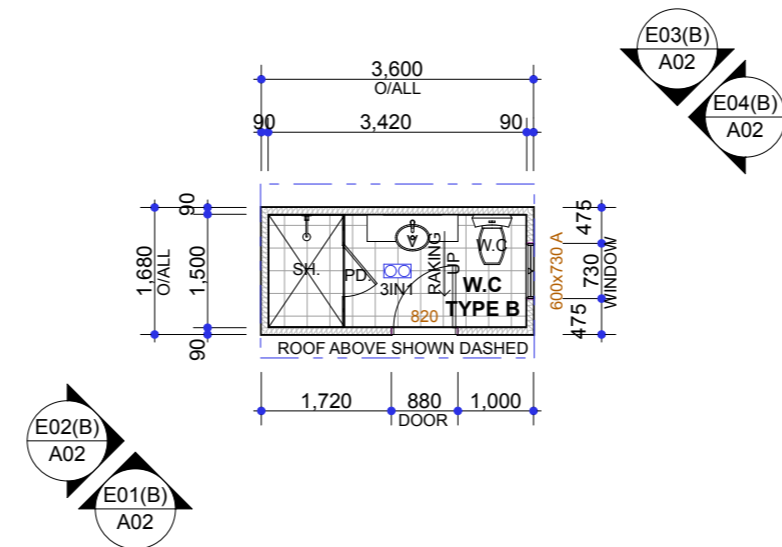
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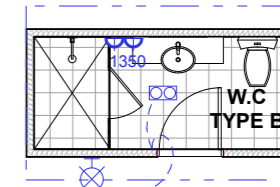
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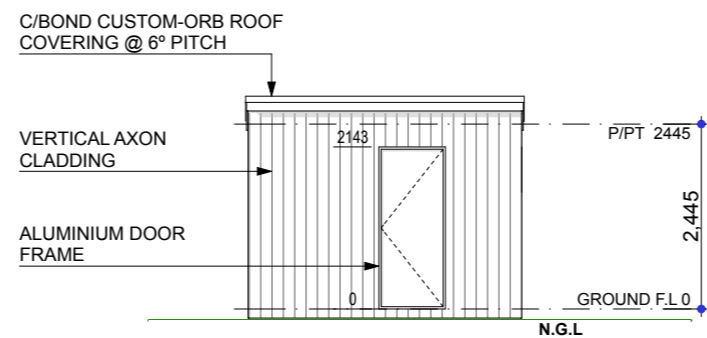
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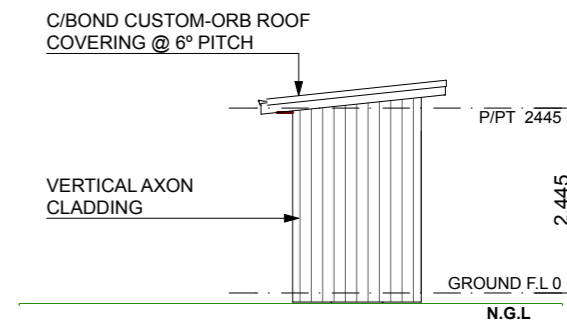
GROUND FLOOR PLAN (TYPE B)
Scale 1:100



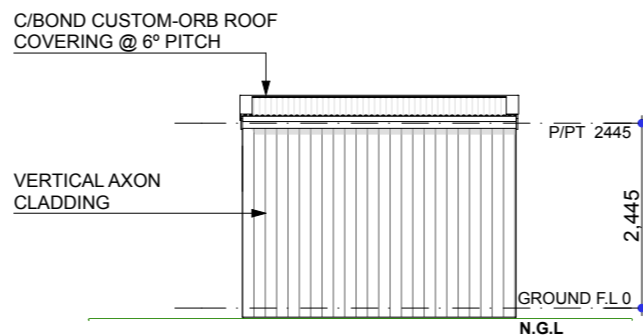
ELECTRICAL GROUND FLOOR PLAN (TYPE B)
Scale 1:100



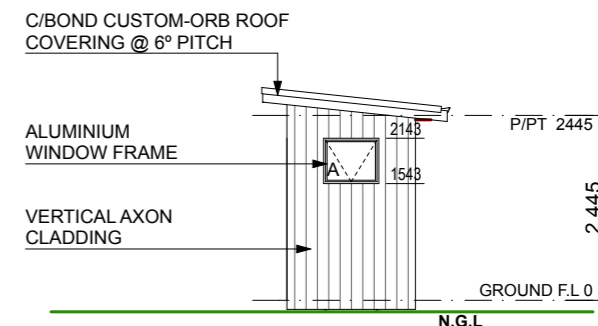
ELEVATION 01 - FRONT
Scale 1:100



ELEVATION 02 - LEFT
Scale 1:100



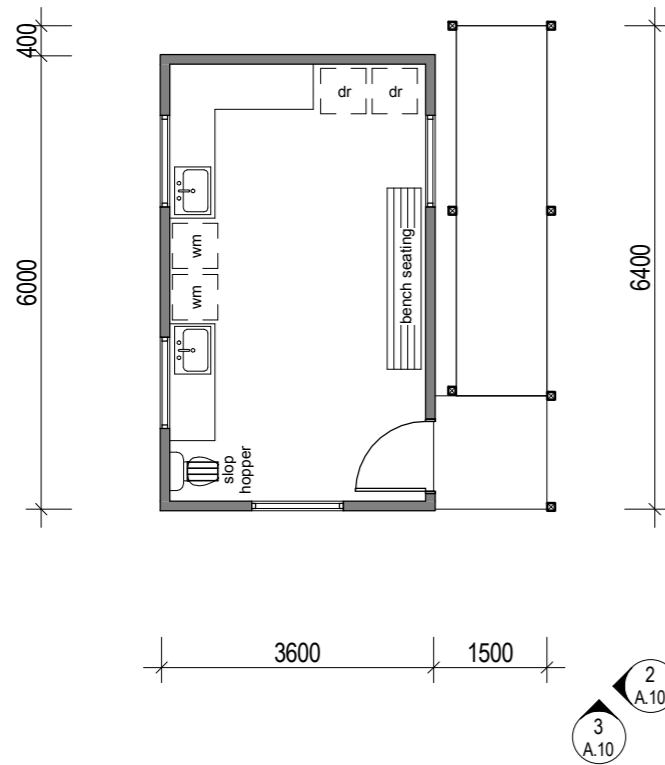
ELEVATION 03 - REAR
Scale 1:100



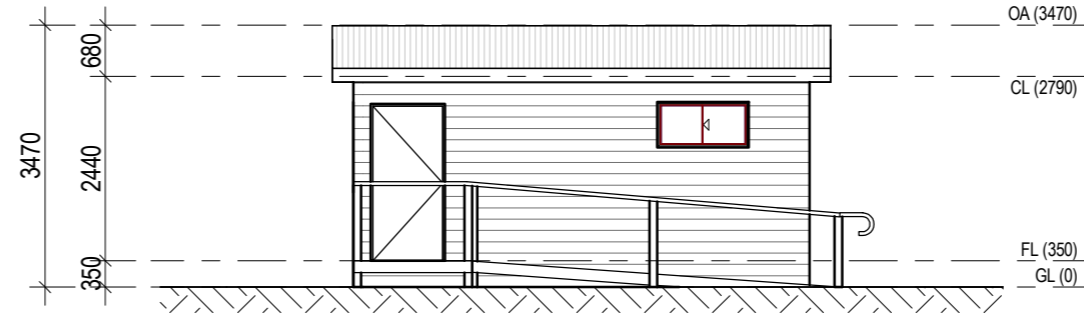
ELEVATION 04 - RIGHT
Scale 1:100

Rev.	Date	Item	Issued To
B	7/11/17	ISSUED FOR COMMENTS	CLIENT
A	06/11/17	ISSUED FOR COMMENTS	CLIENT

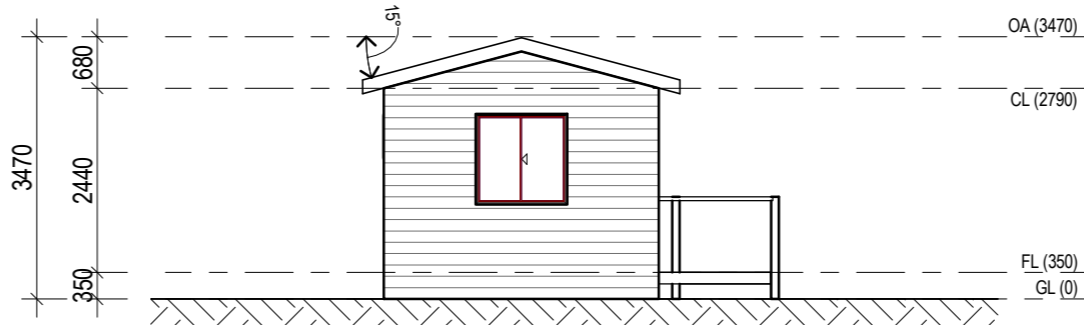
Drawn: KH	Date: 7/11/2017	Drawing Number: A02 of 02	Job No.: C-1683-17
Checked: RF	Scale: AS SHOWN	PAGE SIZE: A3	Stage / Rev: DD-B



1 FLOOR PLAN
1:100



2 ELEVATION 01
1:100



3 ELEVATION 02
1:100

WINDOW SCHEDULE				
W-NO.	DESCRIPTION	LOCATION	HEIGHT	REMARKS
W1	1200H - 1200W		2100	
W2	600H - 1200W		2100	
W3	600H - 1200W		2100	
W4	600H - 1200W		2100	

DOOR SCHEDULE				
D-NO.	DESCRIPTION	LOCATION	FRAME	REMARKS
D1	920			

NOTE:
 - ALL DRAWINGS TO BE READ IN CONJUNCTION WITH RELEVANT SPECIFICATIONS AND CONSULTANT DRAWINGS.
 - READ FIGURED DIMENSION IN PREFERENCE TO SCALE.
 - CHECK ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT AND REPORT ANY DISCREPANCIES TO OFFICE IMMEDIATELY.
 - ALL TIMBER AS PER AUSTRALIAN STANDARD 1684



Ph: (08) 9493 1410
 Fx: (08) 9459 2668
 26 Jade St, Maddington WA 6109
 PO Box 304, Maddington WA 6989
 ABN 74 948 417 175
 Registered Builder No. S792

Client
John Layman
 Address
Margaret River Tourist Park
44 Station Rd, Margaret River WA 6285

**PRELIMINARY DESIGN
 ISSUE ONLY**

Project
Margaret River Tourist Park - Laundry Block
 Drawing
FLOOR PLAN + ELEVATIONS

Design AL	Drawn AL	Scale at A3 1 : 100	Date 23/05/2014 11:30:46 AM
Project No.	Drawing No.	Rev.	
A.10			
File			

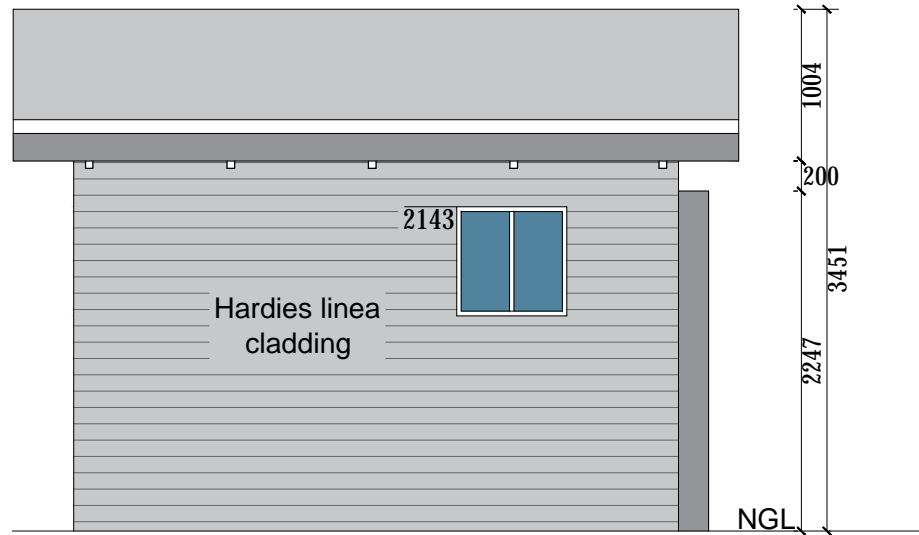
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FLOOR AREAS	
Total	12m ²

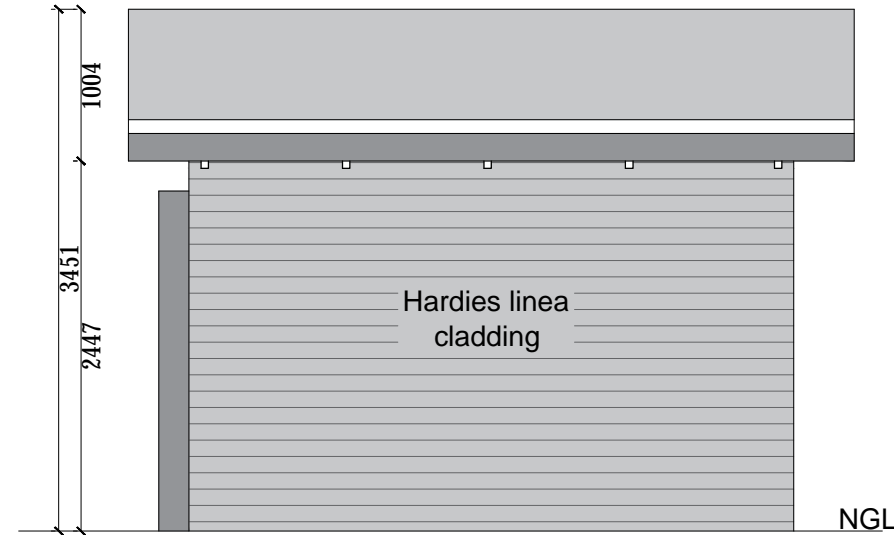
NOTE:
ALL DRAWINGS TO BE READ IN CONJUNCTION WITH ENGINEERS DETAILS

NOTES
DO NOT SCALE DRAWINGS - IF IN DOUBT ASK.
ALL DIMENSIONS IN MILLIMETRES UNLESS OTHERWISE NOTED.
CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORKS.
ALL WORKS TO COMPLY WITH LOCAL REQUIREMENTS.
BUILDING CODES OF AUSTRALIA AND AUSTRALIAN STANDARDS.
DRAWINGS TO BE READ IN CONJUNCTION WITH ENGINEERS DETAILS.

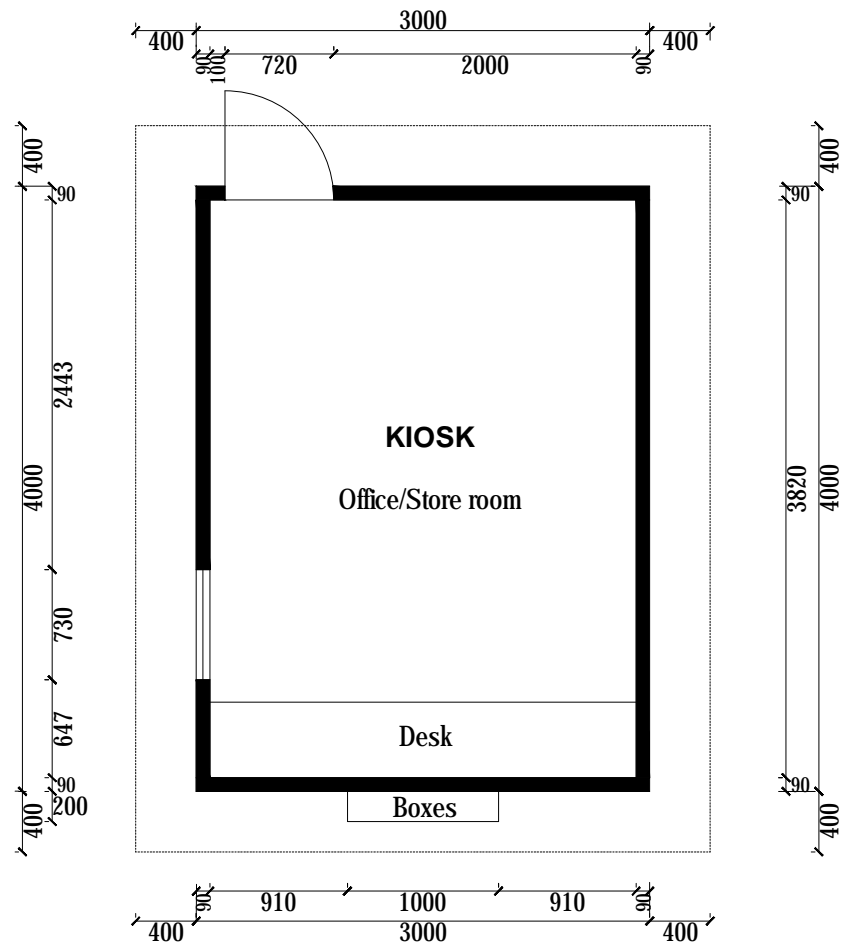
GENERAL NOTES
ALL TIMBER CONSTRUCTION TO AS1684.2-2006 TIMBER FRAMING CODES.
ALL WET AREA TO COMPLY WITH AS740 1994.
ALL CONCRETE SHALL BE IN ACCORDANCE WITH AS3600.
ALL MASONRY IN ACCORDANCE WITH AS3700.
ALL STEELWORK TO BE IN ACCORDANCE WITH AS4100-1991.
TERMITE TREATMENT TO BE IN ACCORDANCE WITH AS4100-1990 + BCA REQ.
FRONDS DESIGN ACCEPTS NO RESPONSIBILITY FOR THE STRUCTURAL DESIGN OR BUILDING OF PROPOSED BUILDING



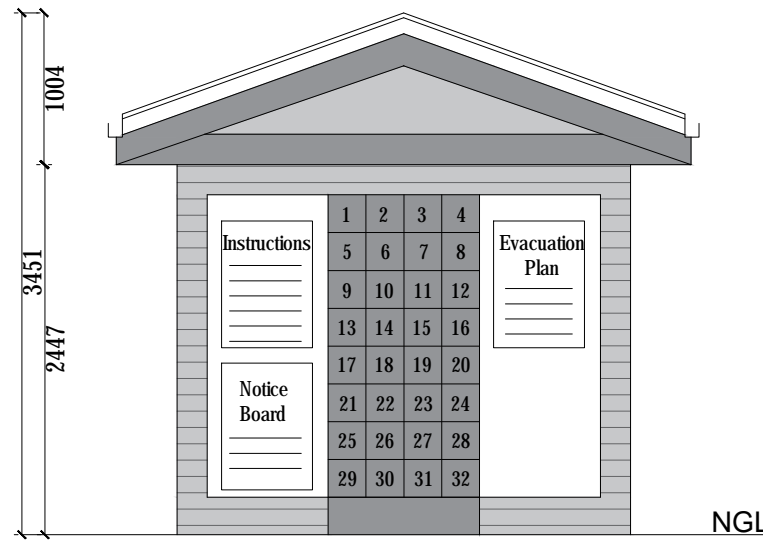
NORTH ELEVATION
1:50



SOUTH ELEVATION
1:50



FLOOR PLAN
1:50



WEST ELEVATION
1:50



EAST ELEVATION
1:50

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fronds
LANDSCAPE ARCHITECTURE

po box 534
margaret river wa 6285
m 0428569059
karin@fronds.com.au

Halsall & Associates
Town Planning Consultants
Margaret River
Phone: 0979 8079 or 0839 222 151
www.halsallandassociates.com.au or www.halsall.net.au

SHEET TITLE:
PROPOSED KIOSK
FLOOR PLAN &
ELEVATIONS

PROJECT ADDRESS:
Lot 101 Mitchell St
Horrocks WA 6535

CLIENT: LAYMAN

SCALE: 1:50 A3

DATE: 28 JUNE 2018

DRAWN BY: K KEMP

JOB No. HEOI-008

SHEET: 1/1 **REV.** 1

7.3.4 SUMMARY OF PLANNING INFORMATION ITEMS

DATE OF REPORT: 8 March 2019
REPORTING OFFICER: Deb Carson – Planning Officer

COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Planning Officer.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
002	Shire of Northampton	LOT 123 (NO. 239) HAMPTON ROAD, NORTHAMPTON	ADDITIONS TO RSL HALL & VISITORS CENTRE	20 February 2019
003	WB Cornell	LOT 18 (NO. 38) ESSEX STREET, NORTHAMPTON	OUTBUILDING	13 February 2019
004	R Williams & Co	LOT 241 (NO. 201) PORT GREGORY ROAD, NORTHAMPTON	OUTBUILDING	19 February 2019
005	Gary Turner	LOT 920 (NO. 12) GLIDDON AVENUE, KALBARRI	CARPORT	15 February 2019 Ordinary Meeting
006	Department of Communities - Housing	LOT 17 (NO. 19) GREY STREET, NORTHAMPTON	BOUNDARY RETAINING WALL	26 February 2019
007	G & K Huxley	600 (NO. 13) SANFORD STREET, PORT GREGORY – SITE 37	CARAVAN ANNEX	26 February 2019
008	S Lemon	600 (NO. 13) SANFORD STREET, PORT GREGORY – SITE 14	REPLACEMENT OF CARAVAN ANNEX AND CONSTRUCTION OF ROOF STRUCTURE	26 February 2019

OFFICER RECOMMENDATION – ITEM 7.3.4

For Council Information

7.4.1	ACCOUNTS FOR PAYMENT	2
7.4.2	MONTHLY FINANCIAL STATEMENTS – FEBRUARY 2019	11

7.4.1 ACCOUNTS FOR PAYMENT

FILE REFERENCE:	1.1.1
DATE OF REPORT:	6 March 2019
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Leanne Rowe/Grant Middleton
APPENDICES:	1. List of Accounts

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 15th March 2019, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.1

That Municipal Fund Cheques 21620 to 21637 inclusive totalling \$57,463.81, Municipal EFT payments numbered EFT18985 to EFT19103 inclusive totalling \$498,477.54, Trust Fund Cheques 2408 to 2415, totalling \$2,560.65, Direct Debit payments numbered GJ0804 to GJ0810 inclusive totalling \$226,134.76 be passed for payment and the items therein be declared authorised expenditure.

SHIRE OF NORTHAMPTON
FINANCE REPORT – 15 MARCH 2019

Chq #	Date	Name	Description	Amount
21620	05-02-2019	WATER CORPORATION	WATER USE & SERVICE CHARGES	19609.84
21621	06-02-2019	DENTONS AUSTRALIA LIMITED	RATE REFUND	598.90
21622	08-02-2019	GLENN BANGAY	RATE REFUND	367.38
21623	12-02-2019	AUSTRALIA POST	POSTAGE	630.16
21624	12-02-2019	GARRY DUNGATE	STEPHEN ST REPAIR DUP	440.00
21625	12-02-2019	GERALDTON MOWER & REPAIR SPECIALISTS	MOWER SHUTE, PARTS	792.40
21626	12-02-2019	KALBARRI GAS	SEABREES CHILD CARE FENCE	2250.00
21627	12-02-2019	KJ MCGOWAN & CJ ARMSTRONG	GRAVEL VON BIBRA-ROAD	1235.85
21628	12-02-2019	MCLEODS BARRISTERS AND SOLICITORS	LEGAL FEES	1835.67
21629	12-02-2019	SYNERGY	ELECTRICITY CHARGES	12730.30
21630	12-02-2019	TELSTRA	TELEPHONE CHARGES	1321.79
21631	13-02-2019	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	169.40
21632	27-02-2019	AUSTRALIA POST	RENEW BOX 563	35.00
21633	27-02-2019	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	12041.10
21634	27-02-2019	SYNERGY	ELECTRICITY CHARGES	1167.45
21635	27-02-2019	SHIRE OF NORTHAMPTON	VEHICLE LICENCES	102.25
21636	27-02-2019	TELSTRA	TELEPHONE CHARGES	1827.17
21637	27-02-2019	WATER CORPORATION	WATER USE & SERVICE CHARGES	309.15
				<u>\$57,463.81</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 15 MARCH 2019

ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT18985	05-02-2019	DEVISE URBAN PLANNING	PLANNING SERVICES	4576.00
EFT18986	05-02-2019	GANTHEAUME BAY ELECTRICAL	KALB BOWL CLUB LIGHTING	26950.00
EFT18987	07-02-2019	GLENN BANGAY	REIMB BIN LATCHES	49.90
EFT18988	07-02-2019	BRIAN S HUTCHINSON	REIMB FUEL	66.55
EFT18989	07-02-2019	LEO RYAN	REIMB DODO LAND LINE	39.90
EFT18990	07-02-2019	OWEN SIMKIN	REIM FUEL	35.10
EFT18991	07-02-2019	KATHERINE TYNAN	NCCA REIMB CHILD PROTECTION TRAINING	55.00
EFT18992	07-02-2019	WESTERN AUSTRALIAN TREASURY CORP	LOAN 155	14558.26
EFT18993	07-02-2019	EMILY WILLIAMS	NCCA REIMB SEEK ADVERTISEMENT	308.00
EFT18994	12-02-2019	ABROLHOS ELECTRICS	KALB SAND SPIT BORE PUMP & METER	6611.55
EFT18995	12-02-2019	COASTAL PLUMBING & GAS FITTING	KAL MARINA DRINK FOUNTAIN&FISH CLEAN TBLE	1186.90
EFT18996	12-02-2019	COATES HIRE OPERATIONS PTY LIMITED	CHILIMONY RD ROLLER HIRE	1399.73
EFT18997	12-02-2019	COERCO PTY LTD	KALB WATER TRUCK MODIFICATION PARTS	1320.00
EFT18998	12-02-2019	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	72.97
EFT18999	12-02-2019	COURIER AUSTRALIA	FREIGHT	595.26
EFT19000	12-02-2019	COVS PARTS PTY LTD	CRC, CABLE TIES, BLAKE FLUID, HARDWARE	387.79
EFT19001	12-02-2019	CRAMER & NEILL REFRIGERATION	RAKE PL RES CHECK/REPAIR AIRCON	313.50
EFT19002	12-02-2019	ENGIN PTY LTD	ENGIN CHARGES	265.49
EFT19003	12-02-2019	FENN PLUMBING & GAS	REPAIR BBQ, PLUMBING MTCE	616.43
EFT19004	12-02-2019	GNC QUALITY PRECAST GERALDTON	HATCH RD CULVERTS	10179.40
EFT19005	12-02-2019	HOSEXPRESS	HOSE	331.33
EFT19006	12-02-2019	JASON SIGNMAKERS	SIGNS	2202.64
EFT19007	12-02-2019	KALBARRI AUTO CENTRE	KALB TRUCK SERVICE	298.10

SHIRE OF NORTHAMPTON
FINANCE REPORT – 15 MARCH 2019

EFT #	Date	Name	Description	Amount
EFT19008	12-02-2019	KALBARRI EXPRESS FREIGHT	FREIGHT	111.32
EFT19009	12-02-2019	KALBARRI B P SERVICE STATION	FUEL, HARDWARE	239.09
EFT19010	12-02-2019	KALBARRI WAREHOUSE	RETIC, SPRAYER, CEMENT	417.95
EFT19011	12-02-2019	KALBARRI LAWNMOWING SERVICE	MOWING	640.00
EFT19012	12-02-2019	KALBARRI NEWSAGENCY	STATIONERY, HAT	45.90
EFT19013	12-02-2019	KALBARRI PEST CONTROL	GENERAL URBAN PEST CONTROL	90.00
EFT19014	12-02-2019	KALBARRI REFRIGERATION AIRCON SERVICE	KAL CHILDCARE SERVICE AIRCON	309.11
EFT19015	12-02-2019	KALBARRI DISTRICT HIGH SCHOOL P&C	KDHS P&C COMMEMORATIVE NAME PAVER	30.00
EFT19016	12-02-2019	KOMATSU AUSTRALIA PTY LTD	KOMATSU LOADER EDGES, TOOTH ROCK	5518.83
EFT19017	12-02-2019	LGISWA	WC ACTUAL WAGES ADJUSTMENT	12172.64
EFT19018	12-02-2019	MCCLINTOCK PLUMBING	OVAL HOUSE PLUMBING MTCE	496.00
EFT19019	12-02-2019	LGRCEU	PAYROLL DEDUCTIONS	97.00
EFT19020	12-02-2019	GERALDTON TOYOTA	VEHICLE SERVICE	535.30
EFT19021	12-02-2019	MIDWEST MULCHING MOWING	FIRE PREVENTION MULCHING KALB	91960.00
EFT19022	12-02-2019	MOBILE ALERT	MOBILE ALERT WITH GPS	440.00
EFT19023	12-02-2019	NORTHAMPTON IGA & LIQUOR STORE	REFRESHMENTS, GOODS	152.71
EFT19024	12-02-2019	NORTHAMPTON COMMUNITY CENTRE	NCC MTCE REIMB	4538.96
EFT19025	12-02-2019	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	720.33
EFT19026	12-02-2019	NORTHAMPTON AUTO ELECTRICS	DYNO ROLLER REPAIR AIRCON	2619.45
EFT19027	12-02-2019	NORTHAMPTON PHARMACY	DEPOT FIRST AID	24.98
EFT19028	12-02-2019	PORT GREGORY CARAVAN PARK	PT GREG FIRE TRUCK FUEL	122.38
EFT19029	12-02-2019	HOLCIM AUSTRALIA PTY LTD	CHILIMONY RD RESEAL STONE	15821.69
EFT19030	12-02-2019	REPEAT PLASTICS WA	VIEWING PLATFORM PLANS	3000.00
EFT19031	12-02-2019	SANFORD VETERINARY CLINIC	STERILISATION SUBSIDY	20.00
EFT19032	12-02-2019	SPALDING ELECTRICAL SERVICES	BATEMAN ST RES REPAIR HWS	182.60
EFT19033	12-02-2019	STEVES TYRE & MECHANICAL	KAL LHAND VEHICLE SERVICE	381.54
EFT19034	12-02-2019	SUNNY INDUSTRIAL BRUSHWARE	ROAD BROOM&DRIVE	2278.65
EFT19035	12-02-2019	PG & FJ TAYLOR	YERINA SPRINGS RD GRAVEL	504.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 15 MARCH 2019

EFT #	Date	Name	Description	Amount
EFT19036	12-02-2019	LANDGATE	VALUATION EXPENSES	317.56
EFT19037	12-02-2019	WEIRDO'S CARPENTRY & MAINTENANCE	KAL AGED CARE U2 MTCE	621.70
EFT19038	12-02-2019	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	CR TRAINING PLANNING PRACTICES	515.00
EFT19039	12-02-2019	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	792.50
EFT19040	12-02-2019	NORTHAMPTON TYRES	ISUZU TRUCK 2 TRUCK TYRES, BALANCE, STIP 2 TYRES	1489.00
EFT19041	12-02-2019	FRANK ZAPPIA CONCRETE	REINSTATE DUP ESSEX STREET	1870.00
EFT19042	12-02-2019	AUSTRALIAN TAXATION OFFICE	BAS JAN 2019	37068.00
EFT19043	21-02-2019	GLENN BANGAY	REIMB WESTNET	79.99
EFT19044	21-02-2019	DEVISE URBAN PLANNING	PLANNING SERVICES	4576.00
EFT19045	21-02-2019	SIMON DRAGE	OLD ROADS BOARD BUILDING REPAIRS	5768.51
EFT19046	21-02-2019	JULIE WATERSON	REIMB GLASSES	300.00
EFT19047	27-02-2019	ABROLHOS ELECTRICS	LUCKY BAY RES/KAL AGED ELECTRICAL MTCE	2701.27
EFT19048	27-02-2019	ALAN CRAGAN BOBCAT & EXCAVATOR HIRE	VARIOUS, BOBCAT/EXCAVATOR HIRE	2446.40
EFT19049	27-02-2019	KALBARRI IGA	GOODS	11.50
EFT19050	27-02-2019	ANGIE'S CAFE	REFRESHMENTS	300.00
EFT19051	27-02-2019	ARROW BRONZE	NICHE WALL PLAQUE	259.98
EFT19052	27-02-2019	LP & AK ATKINSON	AJANA EAST ROAD GRAVEL	1638.00
EFT19053	27-02-2019	MT & HM BARNDEN	PT GREG HALL MTCE	3520.00
EFT19054	27-02-2019	BUNNINGS BUILDING SUPPLIES	PLANTS	116.94
EFT19055	27-02-2019	CATWEST PTY LTD	ONSLOW ST ASPHALT PATCH	5894.63
EFT19056	27-02-2019	MIDWEST CHEMICAL & PAPER	CLEANING GOODS	178.01
EFT19057	27-02-2019	COASTAL PLUMBING & GAS FITTING	KALB AGED UNITS U5 PLUMBING	217.47
EFT19058	27-02-2019	COLAS WESTERN AUSTRALIA PTY LTD	CHILIMONY RD PRIMERSEAL	4485.43
EFT19059	27-02-2019	COURIER AUSTRALIA	FREIGHT	201.64
EFT19060	27-02-2019	COVS PARTS PTY LTD	LENS CLEANERS, COVERALLS, AEROGUARD	809.71

SHIRE OF NORTHAMPTON
FINANCE REPORT – 15 MARCH 2019

EFT #	Date	Name	Description	Amount
EFT19061	27-02-2019	D-TRANS	LOADER REPAIRS TO BUCKET	3130.47
EFT19062	27-02-2019	DUTCHY'S TRIMSHOP	RECOVER TRACTOR SEAT	320.00
EFT19063	27-02-2019	EMPLOYSURE PTY LTD	NCCA EMPLOYSURE INSURANCE	4658.24
EFT19064	27-02-2019	FENN PLUMBING & GAS	KAL AGED CARE PLUMBING MTCE	2157.57
EFT19065	27-02-2019	FIVE STAR BUSINESS EQUIPMENT	PHOTOCOPIER COUNT/MTCE	412.10
EFT19066	27-02-2019	GANTHEAUME BAY ELECTRICAL	KALB OVAL EXCAVATOR HIRE	250.00
EFT19067	27-02-2019	ATOM SUPPLY	LARGE TRUCK D SHACKLES	48.71
EFT19068	27-02-2019	GERALDTON AUTO WHOLESALERS	VEHICLE SERVICE	375.75
EFT19069	27-02-2019	GHD PTY LTD	HKS BCH CHRMAP PROGRESS CLAIM 2	18780.29
EFT19070	27-02-2019	GPC EARTHMOVING	WHITECLIFFS RD ROLLER HIRE RESEAL WORKS	1375.00
EFT19071	27-02-2019	GREAT SOUTHERN FUEL SUPPLY	DEPOT FUEL & CARD PURCHASES	28461.02
EFT19072	27-02-2019	PETER GROOM SETTLEMENTS	LEGAL FEES	523.20
EFT19073	27-02-2019	HASLEBYS HARDWARE SUPPLIES	RETIC, BATTERY, FILETER, SEASOL	2988.38
EFT19074	27-02-2019	HOSEXPRESS	HOSE ASS	104.35
EFT19075	27-02-2019	JASON SIGNMAKERS	SIGNS	719.62
EFT19076	27-02-2019	HALLINAN REFRIGERATION & AIRCONDITIONING	RAKE PL RES SERVICE/REPAIR AIRCONS	2059.64
EFT19077	27-02-2019	KALBARRI EXPRESS FREIGHT	FREIGHT	52.03
EFT19078	27-02-2019	KALBARRI B P SERVICE STATION	MOTAR, RAPIDSET, HARDWARE	137.00
EFT19079	27-02-2019	SHANE KRAKOUER	REIMB FUEL LG REFORM WORKSHOP	105.00
EFT19080	27-02-2019	KALBARRI SITEWORKS	BLUEHOLES TOILET BLOCK BOBCAT/DIGGER	1661.00
EFT19081	27-02-2019	LENANE HOLDINGS PTY LTD	HATCH RD EXCAVATOR HIRE	4141.50
EFT19082	27-02-2019	MCCLINTOCK PLUMBING	OVAL RES PLUMBING MTCE	260.50
EFT19083	27-02-2019	LGRCEU	PAYROLL DEDUCTIONS	97.00
EFT19084	27-02-2019	MOORE STEPHENS	2019 BUDGET WORKSHOP	935.00
EFT19085	27-02-2019	THE WORKWEAR GROUP PTY LTD	UNIFORMS	277.86
EFT19086	27-02-2019	NORTHAMPTON FAMILY STORE	UNIFORMS	365.60

SHIRE OF NORTHAMPTON
FINANCE REPORT – 15 MARCH 2019

EFT #	Date	Name	Description	Amount
EFT19087	27-02-2019	CLEANPAK TOTAL SOLUTIONS	TOILET/CLEANING PRODUCTS	488.19
EFT19088	27-02-2019	KALBARRI PALM RESORT	WORKS STAFF ACCOMMODATION	395.00
EFT19089	27-02-2019	HOLCIM AUSTRALIA PTY LTD	NCC SEALING AGG	9717.20
EFT19090	27-02-2019	SUN CITY PRINT & DESIGN	RESIDENT BROCHURES	852.50
EFT19091	27-02-2019	PAUL SHERIFF	COMP MTCE UPGRADE SYNERGYSOFT	385.00
EFT19092	27-02-2019	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	KAL DEPOT SERVICE FIRST AID KITS	252.65
EFT19093	27-02-2019	TEAKLE & LALOR	RSL HALL PROPOSED ALTERATIONS	9614.00
EFT19094	27-02-2019	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	BINNU WEST/CHILIMONY STOCKPILE GRAVEL	19602.00
EFT19095	27-02-2019	DATATRAX PTY LTD	FULL MOTION VIDEO AD QUARTER	395.00
EFT19096	27-02-2019	TOX FREE AUSTRALIA PTY LTD	RES/COMM REFUSE COLL, SITE MTCE	45140.02
EFT19097	27-02-2019	TUDOR HOUSE	AUSTRALIAN FLAGS	185.00
EFT19098	27-02-2019	WA PLANNING & LOGISTICS	RSL HALL BAL ASSESSMENT	385.00
EFT19099	27-02-2019	WESTRAC EQUIPMENT PTY LTD	GRADER SERVICE	23189.55
EFT19100	27-02-2019	WESTERN AUSTRALIAN TREASURY CORP	LOAN 148A	13777.98
EFT19101	27-02-2019	WILSONS SIGN SOLUTIONS	PLAQUE	174.90
EFT19102	27-02-2019	WOODLANDS DISTRIBUTORS & AGENCIES	DOG WASTE BAGS	1089.00
EFT19103	27-02-2019	WOODCOCK CT & L	PUMP, SPRAYS, RETIC,	6368.25
				<u>\$498,477.54</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 15 MARCH 2019

TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
2408	01-02-2019	DEPT FOR PLANNING & INFRASTRUCTURE	SPECIAL SERIES PLATES 85NR	200.00
2409	05-02-2019	SILKBANK NOMINEES PTY LTD	REFUND KERB DEPOSIT BA 1524	500.00
2410	05-02-2019	BOND ADMINISTRATION	BOND KALBARRI AGED HOMES	100.00
2411	07-02-2019	DEPT FOR PLANNING & INFRASTRUCTURE	SPECIAL SERIES PLATES 1000NR	200.00
2412	12-02-2019	SHIRE OF NORTHAMPTON	BRB COMMISSION JAN 2019	20.00
2413	12-02-2019	DEPT MINES, INDUSTRY REG & SAFETY	BRB JAN 2019	687.62
2414	12-02-2019	SHIRE OF NORTHAMPTON	BCTF COMMISSION JAN 2019	16.50
2415	12-02-2019	BUILDING & CONSTRUCTION INDUSTRY	BCTF JAN 2019	836.53
				\$2,560.65

SHIRE OF NORTHAMPTON
FINANCE REPORT – 15 MARCH 2019

DIRECT DEBITS

Jnl #	Date	Name	Description	Amount
	7/2/2019	PAYROLL	FN/E 7/2/2019	91107.00
	7/2/2019	SUPERCHOICE	SUPERANNUATION FN/E 7/2/2019	19746.08
	21/2/2019	PAYROLL	FN/E 21/2/2019	91101.00
	21/2/2019	SUPERCHOICE	SUPERANNUATION FN/E 21/2/2019	22224.33
	22/2/2019	PAYROLL	FN/E ONE OFF PAY 22/2/2019	370.00
GJ0804	28/02/2019	NAB BANK FEES	BANK FEES/NAB CONNECT	159.18
GJ0805	28/02/2019	NAB BANK FEES	BANK MERCHANT FEES	211.46
GJ0806	28/02/2019	BPOINT	FEES	120.05
GJ0807	28/02/2019	BPAY	FEES	137.28
GJ0809	28/02/2019	CEO CORPORATE CARD	BANK CHARGES	9.00
			REFRESH ANNUAL ELECTORS	357.30
			CAR HIRE LG ACT FORUM	180.79
				547.09
GJ0810	28/02/2019	DCEO CORPORATE CARD	BANK CHARGES	9.00
			NCCA IINET	84.70
			KAL CHILD CARE IINET	79.99
			COMPUTER EXPS OFFICE 365	237.60
				411.29
				<u>\$226,134.76</u>

7.4.2 MONTHLY FINANCIAL STATEMENTS – FEBRUARY 2019

FILE REFERENCE:	1.1.1
DATE OF REPORT:	6 March 2019
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton
APPENDICES:	Monthly Financial Report for February 2019

SUMMARY

Council to adopt the monthly financial reports as presented.

BACKGROUND:

This information is provided to Council in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 28 February 2019 are listed below, and include:

Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Statement of Budget Amendments

Note 1 Significant Accounting Policies (presented with the budget)

Note 2 Explanation of Material Variances

Note 3 Net Current Funding Position

Note 4 Cash and Investments

Note 5 Budget Amendments (as per Budget Review process)

Note 6 Receivables

Note 7 Cash Backed Reserves

Note 8 Capital Disposals

Note 9 Rating Information

Note 10 Information on Borrowings

Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions
Appendix B	Detailed Schedules (separate presentation)

FINANCIAL & BUDGET IMPLICATIONS:

The 28 February 2019 financial position is comprised of the following:

Total operating revenue has a positive variance of \$150,613 which is largely due to the receipt of additional direct road Grant funding and the Bush Fire Risk Mitigation Grant. Operating expenditure has a positive variance of \$819,834, this large underspend is due to infrastructure (Roads) depreciation. The revaluation process has reduced Infrastructure Asset Valuations from \$151,479,993 to \$93,011,923 and subsequently the respective depreciation allocation has also reduced significantly. This reduction in depreciation is not unexpected and the impact for the first eight months is \$995,208.

Investing and Financing variances will reconcile as the year progresses and it is anticipated there will be no significant budget variations.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.2

That Council adopts the draft Monthly Financial Report for the period ending 28 February 2019.

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 28 February 2019

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Monthly Summary Information	
Statement of Financial Activity by Program	
Statement of Financial Activity By Nature or Type	
Statement of Capital Acquisitions and Capital Funding	
Note 1	Significant Accounting Policies (Refer Budget Adoption)
Note 2	Explanation of Material Variances
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Budget Amendments (presented as per Budget Review process)
Note 6	Receivables
Note 7	Cash Backed Reserves
Note 8	Capital Disposals
Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions

SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 28 February 2019

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented in the Statement of Financial Activity as a surplus as at 28 February 2019 of \$2,448,014.

Items of Significance

The material variance adopted by the Shire of Northampton for the 2017/18 year is \$5,000. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Capital Expenditure

Infrastructure Assets - Roads ▲ \$ 174,091 Actuals and budget will converge as year progresses

Capital Revenue

Non-operating Grants, Subsidies and Contributions ▼ -\$ 48,217 Var due to R2R grant funding delay

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
Significant Projects				
Construct Extension to RSL Hall	2%	\$ 512,000	\$ 511,998	\$ 10,260
Kalbarri Foreshore DUP Pathway	98%	\$ 343,450	\$ 228,964	\$ 337,508
Blue Holes Carpark Redevelopment	2%	\$ 121,213	\$ 80,790	\$ 2,442
Lions Park - Asphalt Seal Car Park	0%	\$ 103,185	\$ 103,176	\$ -
Road Construction	60%	\$ 2,647,629	\$ 1,765,024	\$ 1,590,933
Footpath Construction	1%	\$ 115,400	\$ 76,904	\$ 877
Grader	80%	\$ 425,000	\$ 425,000	\$ 341,071
Pink Lake Viewing Platform	2%	\$ 123,000	\$ 82,000	\$ 2,827
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	87%	\$ 1,021,924	\$ 781,768	\$ 887,189
Non-operating Grants, Subsidies and Contributions	68%	\$ 1,123,008	\$ 813,880	\$ 765,663
	77%	\$ 2,144,932	\$ 1,595,648	\$ 1,652,852
Rates Levied	100%	\$ 4,622,864	\$ 4,609,364	\$ 4,606,724

% Compares current ytd actuals to annual budget

Financial Position		Closing (Audited)	
		Balance 30 June 2019	Current Year 28 Feb 2019
Adjusted Net Current Assets	140%	\$ 1,745,371	\$ 2,448,014
Cash and Equivalent - Unrestricted	101%	\$ 1,690,209	\$ 1,699,738
Cash and Equivalent - Restricted	77%	\$ 1,482,505	\$ 1,134,230
Receivables - Rates	216%	\$ 302,667	\$ 653,446
Receivables - Other	44%	\$ 99,260	\$ 43,910
Payables	17%	\$ 503,622	\$ 86,567

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

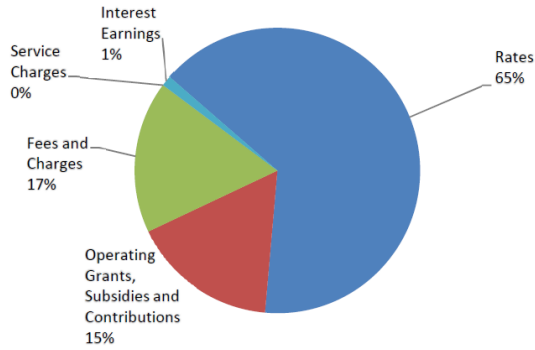
Preparation

Prepared by: Grant Middleton

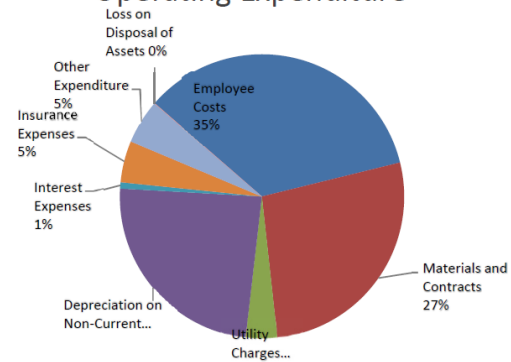
Date prepared: 5/3/2019

SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 28 February 2019

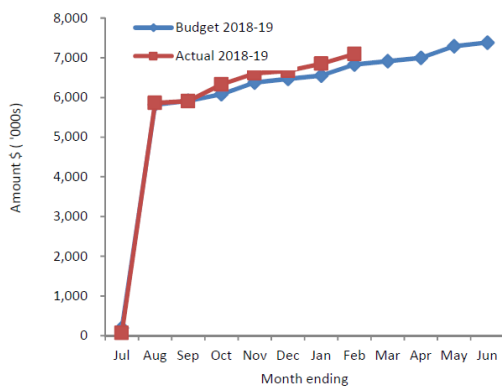
Operating Revenue



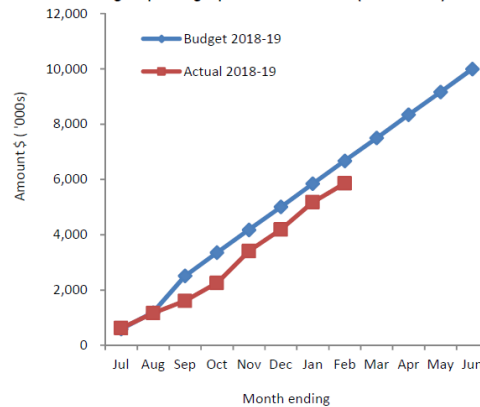
Operating Expenditure



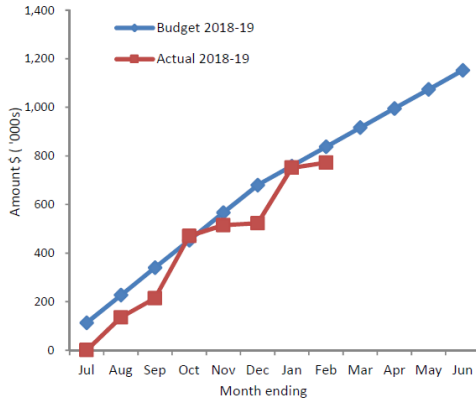
Budget Operating Revenues -v- Actual (Refer Note 2)



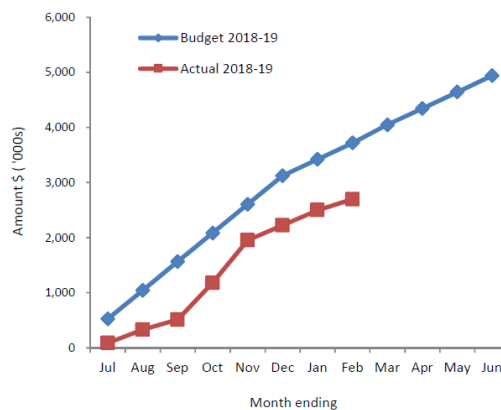
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 28 February 2019

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	3	2,122,201	2,122,201	1,745,371	(376,830)	(18%)	
Revenue from operating activities							
Governance		55,124	36,736	49,122	12,386	34%	▲
General Purpose Funding	9	5,554,571	5,301,091	5,227,963	(73,128)	(1%)	▼
Law, Order and Public Safety		70,395	46,904	141,487	94,583	202%	▲
Health		54,497	36,320	28,684	(7,636)	(21%)	▼
Education and Welfare		224,748	149,816	170,281	20,465	14%	▲
Housing		56,436	37,616	40,057	2,441	6%	▲
Community Amenities		908,527	860,653	864,187	3,534	0%	
Recreation and Culture		54,287	40,136	60,283	20,147	50%	▲
Transport		141,040	127,056	175,605	48,549	38%	▲
Economic Services		256,169	194,361	216,347	21,986	11%	▲
Other Property and Services		123,649	82,408	120,454	38,046	46%	▲
		7,499,443	6,913,097	7,094,471			
Expenditure from operating activities							
Governance		(870,344)	(586,416)	(617,057)	(30,641)	(5%)	▼
General Purpose Funding		(197,215)	(131,440)	(137,411)	(5,971)	(5%)	▼
Law, Order and Public Safety		(401,396)	(270,315)	(339,240)	(68,925)	(25%)	▼
Health		(210,093)	(140,008)	(138,238)	1,770	1%	▲
Education and Welfare		(302,645)	(201,696)	(235,157)	(33,461)	(17%)	▼
Housing		(83,305)	(55,392)	(70,935)	(15,543)	(28%)	▼
Community Amenities		(1,565,743)	(1,043,464)	(945,910)	97,554	9%	▲
Recreation and Culture		(1,665,110)	(1,109,440)	(1,157,251)	(47,811)	(4%)	▼
Transport		(4,222,934)	(2,814,678)	(1,855,885)	958,793	34%	▲
Economic Services		(443,493)	(295,568)	(284,122)	11,446	4%	▲
Other Property and Services		(44,649)	(29,656)	(74,349)	(44,693)	(151%)	▼
		(10,006,927)	(6,678,073)	(5,855,554)			
Operating activities excluded from budget							
Add back Depreciation		3,607,500	2,404,454	1,409,246	(995,208)	(41%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(35,000)	(23,320)	(5,864)	17,456	(75%)	▼
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		1,065,016	2,616,158	2,642,299			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	1,123,008	813,880	765,663	(48,217)	(6%)	▼
Proceeds from Disposal of Assets	8	164,000	163,992	135,318	(28,674)	(17%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(720,310)	(671,306)	(88,576)	582,730	87%	▲
Infrastructure Assets - Roads	13	(2,647,629)	(1,765,024)	(1,590,933)	174,091	10%	▲
Infrastructure Assets - Parks and Gardens	13	(615,785)	(437,768)	(412,187)	25,581	6%	▲
Infrastructure Assets - Footpaths/Carparks	13	(378,413)	(286,608)	(32,848)	253,760	89%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(641,000)	(640,998)	(563,980)	77,018	12%	▲
Furniture and Equipment	13	(32,500)	0	(9,748)	(9,748)		▼
Amount attributable to investing activities		(3,748,629)	(2,823,832)	(1,797,290)			▲
Financing Activities							
Proceeds from New Debentures		500,000	333,336	0	(333,336)	(100%)	▼
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		34,794	23,184	15,361	(7,823)	(34%)	▼
Transfer from Reserves	7	227,064	151,376	0	(151,376)	(100%)	▼
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(134,246)	(89,498)	(106,926)	(17,429)	(19%)	▼
Transfer to Reserves	7	(66,200)	(44,133)	(50,802)	(6,668)	(15%)	▼
Amount attributable to financing activities		561,412	374,265	(142,366)			
Closing Funding Surplus(Deficit)	3	(0)	2,288,792	2,448,014	159,222	7%	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 28 February 2019

Note	Amended Annual Budget	Amended YTD Budget	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.	
	\$	\$	\$	\$	%		
Opening Funding Surplus (Deficit)	3	2,122,201	2,122,201	1,745,371	(376,830)	(18%)	▼
Revenue from operating activities							
Rates	9	4,622,864	4,609,364	4,606,724	(2,640)	(0%)	
Operating Grants, Subsidies and Contributions	11	1,454,405	1,059,931	1,174,570	114,639	11%	▲
Fees and Charges		1,265,424	1,122,070	1,221,734	99,664	9%	▲
Interest Earnings		121,750	98,412	83,579	(14,833)	(15%)	▼
Other Revenue		0	0	2,000	2,000		
Profit on Disposal of Assets	8	35,000	23,320	8,549			
		7,499,443	6,913,097	7,097,156			
Expenditure from operating activities							
Employee Costs		(3,003,415)	(2,001,824)	(2,037,419)	(35,595)	(2%)	▼
Materials and Contracts		(2,288,238)	(1,527,635)	(1,587,232)	(59,597)	(4%)	▼
Utility Charges		(359,390)	(239,432)	(209,001)	30,431	13%	▲
Depreciation on Non-Current Assets		(3,607,500)	(2,404,454)	(1,409,246)	995,208	41%	▲
Interest Expenses		(60,159)	(40,088)	(42,643)	(2,555)	(6%)	▼
Insurance Expenses		(251,088)	(167,096)	(276,421)	(109,325)	(65%)	▼
Other Expenditure		(437,137)	(297,544)	(293,592)	3,952	1%	▲
Loss on Disposal of Assets	8	0	0	(2,685)			
		(10,006,927)	(6,678,073)	(5,858,239)			
Operating activities excluded from budget							
Add back Depreciation		3,607,500	2,404,454	1,409,246	(995,208)	(41%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(35,000)	(23,320)	(5,864)	17,456	(75%)	
Adjust Provisions and Accruals			0	0	0		
Amount attributable to operating activities		1,065,016	2,616,158	2,642,299			
Investing activities							
Grants, Subsidies and Contributions	11	1,123,008	813,880	765,663	(48,217)	(6%)	▼
Proceeds from Disposal of Assets	8	164,000	163,992	135,318	(28,674)	(17%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(720,310)	(671,306)	(88,576)	582,730	87%	▲
Infrastructure Assets - Roads	13	(2,647,629)	(1,765,024)	(1,590,933)	174,091	10%	▲
Infrastructure Assets - Parks and Gardens	13	(615,785)	(437,768)	(412,187)	25,581	6%	▲
Infrastructure Assets - Footpaths/Carparks	13	(378,413)	(286,608)	(32,848)	253,760	89%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(641,000)	(640,998)	(563,980)	77,018	12%	▲
Furniture and Equipment	13	(32,500)	0	(9,748)	(9,748)		▼
Amount attributable to investing activities		(3,748,629)	(2,823,832)	(1,797,290)			
Financing Activities							
Proceeds from New Debentures		500,000	333,336	0	(333,336)	(100%)	▼
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		34,794	23,184	15,361	(7,823)	(34%)	▼
Transfer from Reserves	7	227,064	151,376	0	(151,376)	(100%)	▼
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(134,246)	(89,498)	(106,926)	(17,429)	(19%)	▼
Transfer to Reserves	7	(66,200)	(44,133)	(50,802)	(6,668)	(15%)	▼
Amount attributable to financing activities		561,412	374,265	(142,366)			
Closing Funding Surplus (Deficit)	3	(0)	2,288,792	2,448,014	159,222	7%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
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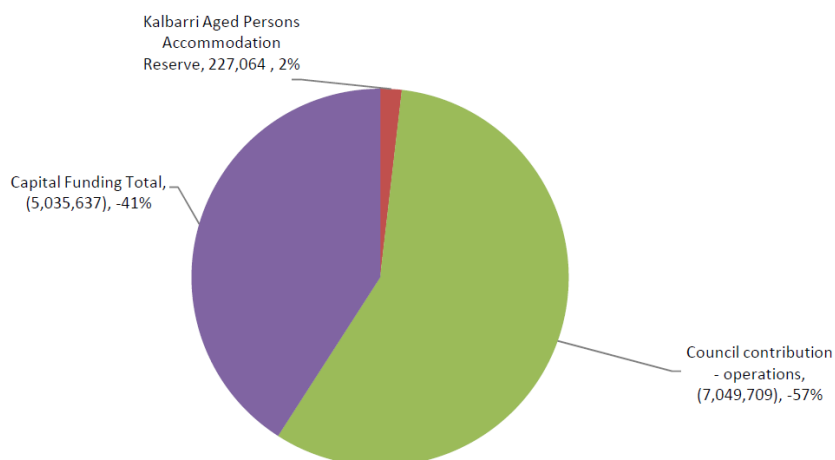
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 28 February 2019

Capital Acquisitions

	Note	YTD Actual New & Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Budget (d)	Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	(43,003)	(45,572)	(671,306)	(720,310)	(88,576)	582,730
Infrastructure Assets - Roads	13	(1,004,868)	(586,065)	(1,765,024)	(2,647,629)	(1,590,933)	174,091
Infrastructure Assets - Parks & Ovals	13	(412,187)	0	(437,768)	(615,785)	(412,187)	25,581
Infrastructure Assets - Footpaths	13	(32,848)	0	(286,608)	(378,413)	(32,848)	253,760
Plant and Equipment	13	0	(563,980)	(640,998)	(641,000)	(563,980)	77,018
Capital Expenditure Totals		(1,492,906)	(1,205,366)	(3,801,704)	(5,035,637)	(2,698,272)	1,103,432
Capital acquisitions funded by:							
Capital Grants and Contributions				813,880	1,123,008	765,663	
Borrowings				333,336	500,000	0	
Disposals				163,992	164,000	135,318	
Council contribution - Cash Backed Reserves							
Kalbarri Aged Persons Accommodation Reserve				151,376	227,064	0	
Council contribution - operations				(5,264,288)	(7,049,709)	(3,599,253)	
Capital Funding Total				(3,801,704)	(5,035,637)	(2,698,272)	

Budgeted Capital Acquisitions Funding



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.
The material variance adopted by Council for the 2018/19 year is \$5,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues					
General Purpose Funding	\$ (73,128)	-1%	▼	Timing	Var associated with general rates and penalty interest
Law, Order and Public Safety	94,583	202%	▲	Permanent	Var associated with BRM Grant payment \$93,275
Health	(7,636)	-21%	▼	Permanent	Var due to reduced Health/Building charging
Education and Welfare	20,465	14%	▲	Permanent	Var due to additional Kalbarri aged care unit rental
Recreation and Culture	20,147	50%	▲	Permanent	Insurance payment & Golf course clearing contribution
Transport	48,549	38%	▲	Permanent	Var due to additional Direct Road Grant revenue
Economic Services	21,986	11%	▲	Timing	Var due to lease revenue budget profile, short term var
Other Property and Services	38,046	46%	▲	Permanent	Var due to add sale of scrap revenue
Operating Expense					
Governance	(30,641)	-5%	▼	Timing	Actuals and budget will converge as year progresses
General Purpose Funding	(5,971)	-5%	▼	Permanent	Var due to legal expenses
Law, Order and Public Safety	(68,925)	-25%	▼	Permanent	Var due to BFRM grant related expenditure
Education and Welfare	(33,461)	-17%	▼	Permanent	Var due to NCCA payroll expenses, part grant funded
Housing	(15,543)	-28%	▼	Permanent	Var due to add housing related expenses
Community Amenities	97,554	9%	▲	Timing	Var due to lag in refuse invoices & TPS review costs
Recreation and Culture	(47,811)	-4%	▼	Timing	Actuals and budget will converge as year progresses
Transport	958,793	34%	▲	Timing	Var due to reduced depreciation associated with Reval
Economic Services	11,446	4%	▲	Timing	Actuals and budget will converge as year progresses
Other Property and Services	(44,693)	-151%	▼	Permanent	Var due to additional plant fuel & repair costs
Capital Revenues					
Non-operating Grants, Subsidies and Contributions	(48,217)	-6%	▼	Timing	Var due to R2R grant funding delay
Proceeds from Disposal of Assets	(28,674)	-17%	▼	Permanent	All Plant trades completed
Capital Expenses					
Land and Buildings	582,730	87%	▲	Timing	RSL Hall construction to be determined
Infrastructure Assets - Roads	174,091	10%	▲	Timing	Actuals and budget will converge as year progresses
Infrastructure Assets - Parks and Gardens	25,581	6%	▲	Timing	Minor Variance, will reconcile
Infrastructure Assets - Footpaths/Carparks	253,760	89%	▲	Timing	Dup Kalbarri F'shore completed October 18, carparks to be constructed
Plant and Equipment	77,018	12%	▲	Permanent	Savings from Grader and ute purchases

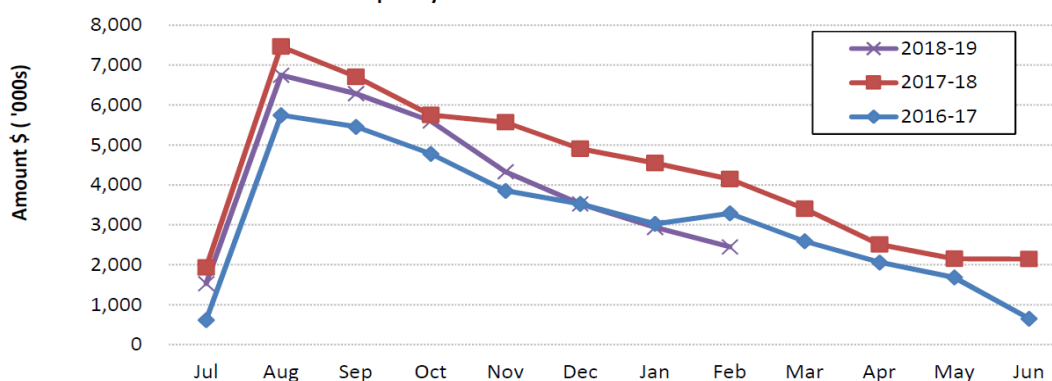
SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Note	Current Years (Budgeted) Closing 30 June 2019	Last Years (Audited) Closing 30 June 2019	Current 28 Feb 2019
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	373,792	1,690,209	1,699,738
Cash Restricted	4	2,766,120	1,482,505	1,134,230
Receivables - Rates	6	313,380	302,667	653,446
Receivables - Other	6	99,260	99,260	43,910
Receivables - Rubbish		45,247	45,247	59,771
Emergency Services Levy		37,346	37,346	64,353
ATO Receivable		31,353	0	41,677
Inventories		11,778	11,778	13,808
Accruals/Adjustment		0	0	8,147
		3,678,276	3,669,012	3,719,080
Less: Current Liabilities				
Payables		(553,622)	(503,622)	(86,567)
Income Received in Advance		(64,611)	(401,389)	(145,586)
Provisions/Accruals		0	(80,789)	(50,270)
		(618,233)	(985,800)	(282,423)
Less: Cash Reserves	7	(937,842)	(937,841)	(988,644)
Net Current Funding Position		2,122,201	1,745,371	2,448,014

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 4: Cash and Investments

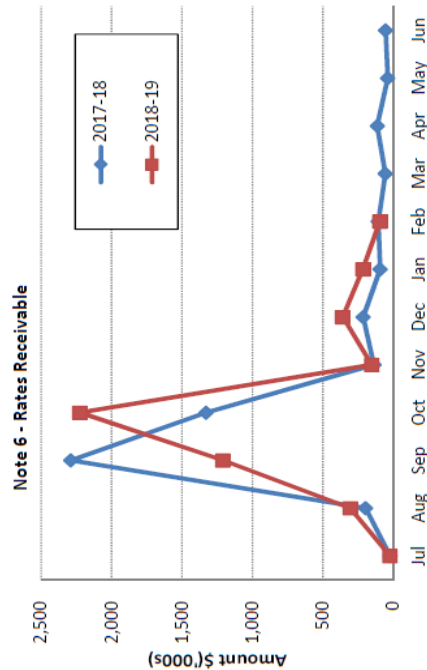
	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	693,840			693,840	National	-	At Call
Trust Bank Account			50,893	50,893	National	-	At Call
OCDF - Horrocks				0	WATC	1.45%	N/A
OCDF - Binu/White Cliffs		145,586		145,586	WATC	1.45%	N/A
Cash On Hand	1,450			1,450	N/A	Nil	On Hand
(b) Term Deposits - Municipal							
1060****	504,448			504,448	National	2.35%	08-Apr-19
1058****	500,000			500,000	National	2.68%	08-Mar-19
				0			
(c) Term Deposits - Reserves							
TD 16-236-****		988,643		988,643	National	2.65%	29-Jan-19
				0			
Total	1,699,738	1,134,230	50,893	2,884,861			

Comments/Notes - Investments

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

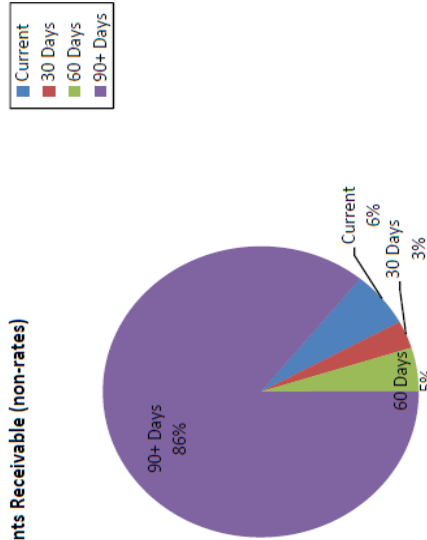
	28 Feb 2019	30 June 2018	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
Note 6: Receivables								
Receivables - Rates Receivable	\$ 302,667	\$ 263,223		\$ 2,725	\$ 1,341	\$ 2,132	\$ 37,712	\$ 43,910
Opening Arrears Previous period	4,606,724	4,332,891	Receivables - General					
Levied this year	(4,255,945)	(4,282,733)	Balance per Trial Balance					
Less Collections to date	653,446	313,380	Sundry Debtors					43,910
Equals Current Outstanding			Receivables - Other					0
Net Rates Collectable	653,446	313,380	Total Receivables General Outstanding					43,910
% Collected	86.69%	93.18%						

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables General

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual			Amended Budget		
		Net Book Value	Proceeds	Profit (Loss)	Net Book Value	Proceeds	Profit (Loss)
		\$	\$	\$	\$	\$	\$
	Plant and Equipment						
P216	Isuzu Dmax (Kalbarri Ranger)	16,399	16,364	(35)	16,500	14,000	(2,500)
P237	Isuzu Dmax (Northampton Gardener)	10,498	10,000	(498)	10,000	13,000	3,000
P235	Isuzu Dmax (Kalbarri Gardener)	12,606	10,455	(2,151)	12,500	10,000	(2,500)
P203	Caterpillar 121H Grader	89,951	98,500	8,549	90,000	127,000	37,000
		129,454	135,318	8,549	129,000	164,000	40,000
				(2,685)			(5,000)

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

RATE TYPE	Number of Properties	Rate in \$	Rateable Value \$	YTD Actual				Amended Budget									
				Rate	Rateable Value	Rate	Revenue	Interim Rates	Back Rates	Total Revenue	Interim Rate	Back Rate	Total Revenue				
Differential General Rate																	
General GRV	1,559	0.072300	17,443,168	1,645,341	(14,433)	844	1,631,752	1,644,791	0	0	0	1,644,791	0	0	0	1,644,791	
General UV	448	0.013059	178,371,085	2,346,324	(2,096)	(29)	2,344,199	2,346,323	0	0	0	2,346,323	0	0	0	2,346,323	
Sub-Totals	2,007		195,814,254	3,991,665	(16,529)	815	3,975,951	3,991,114	0	0	0	3,991,114	0	0	0	3,991,114	
Minimum Payment \$																	
General GRV	1,020	550.00	7,328,111	565,950			565,950	561,000	0	0	0	561,000	0	0	0	561,000	
General UV	55	550.00	1,895,245	24,750			24,750	30,250	0	0	0	30,250	0	0	0	30,250	
Sub-Totals	1,075		9,223,355	590,700	0	0	590,700	591,250	0	0	0	591,250	0	0	0	591,250	
Discounts/Concession	3,082		205,037,609	4,582,365	(16,529)	815	4,566,651	4,582,364	0	0	0	4,582,364	0	0	0	4,582,364	
Amount from General Rates							(147)										
Ex-Gratia Rates							4,566,504										
Specified Area Rates							0										
Totals							40,220	40,500				40,500				40,500	
							4,606,724	4,622,864				4,622,864				4,622,864	

Comments - Rating Information

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 10: Information on Borrowings
(a) Debenture Repayments

Particulars	01 Jul 2018	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$
Recreation and Culture								
Loan 148A - Kalbarri Library Extension	26,733		26,733	26,733	(0)	(0)	913	939
Loan 156 - RSL Hall Extensions	0	500,000	0	0	0	500,000	0	0
Transport								
Loan 149 - Plant Purchases	0				0	0		
Loan 153 - Plant Purchases	214,339		39,525	39,525	174,814	174,814	8,927	9,561
Other Property and Services								
Loan 154 - Staff Housing	256,641		16,462	33,194	240,179	223,447	5,061	9,789
Self Supporting Loans								
Loan 151 - Kalbarri Bowling Club	7,459		1,784	3,621	5,675	3,838	251	444
Loan 152 - Staff Housing	328,941		8,438	17,189	320,503	311,752	11,014	21,649
Loan 155 - Pioneer Lodge	386,552		13,984	13,984	372,568	372,568	16,478	17,777
	1,220,665	500,000	106,926	134,246	1,113,739	1,586,419	42,643	60,158

All debenture repayments were financed by general purpose revenue except loans 147, 151, 152 & 155 which are self supporting loans.

(b) New Debentures

No new debentures have been received during 2017/2018

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 11: Grants

	Grant Provider	Type	Opening Balance (e)	Amended Budget Operating	Amended Budget Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	Revenue (Expended) (c)	YTD Actual Revenue (Expended) (c)	Unspent Grant (a)+(b)+(c)
			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
General Purpose Funding												
Grants Commission - General	WALGGC	Operating	0	422,550	0	316,911	422,550		422,550	323,513	323,513	0
Grants Commission - Roads	WALGGC	Operating	0	386,769	0	290,076	386,769		386,769	247,157	247,157	0
Law, Order and Public Safety												
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating	0	27,323	0	18,376	27,323		27,323	18,023	18,023	0
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Operating	0	26,122	0	17,246	26,122		26,122	17,607	17,607	0
Grant Feral Eradication	Department of Primary Industries	Operating	0	0	0	0	0		0	0	0	0
Bushfire Risk Mitigation Grant	Dept. of Fire & Emergency Serv.	Operating	0	0	0	0	0		0	93,725	(103,475)	0
Education and Welfare												
NCAA Fundraising	Community Child Care Grant	Non-operating	0	0	0	0	0		0	27,873	27,873	0
Community Amenities												
Coastal Management Plan Grant	Department of Planning	Operating - Tied	0	60,000	0	40,000	60,000		60,000	25,000	25,000	0
Recreation and Culture												
Kalbarri Foreshore Redevelopment	WABN Grant	Non-operating	0	0	171,725	171,720	171,725		171,725	137,382	(337,508)	(200,126)
Kalbarri Bowling Club	CSRF	Non-operating	0	0	18,930	18,928	18,930		18,930	20,100	(2,442)	17,658
Kalbarri Bowling Club	Contribution	Non-operating	0	0	5,000	5,000	5,000		5,000	0	0	0
Seniors Week	Seniors WA	Operating	0	0	0	0	0		0	1,000	1,000	0
Building Upgrade Contribution												
BBQ/Shelter Donation												
Transport												
RRG Grants - Capital Projects	Regional Road Group	Non-operating	0	0	197,330	131,552	197,330		197,330	229,600	229,600	0
Grey St/Red Bluff Road Corner	State Government	Non-operating	0	0	0	0	0		0	0	(19,852)	(19,852)
White Cliffs	State Government (R4R)	Non-operating	0	0	0	0	0		0	235,655	235,655	0
RFR - Binu West	Federal Government (R2R)	Non-operating	0	0	730,023	486,680	730,023		730,023	115,053	(1,004,868)	(889,815)
DUP - Footpath Grant (Stephen Street)	Dept. of Transport	Non-operating	0	0	0	0	0		0	0	0	0
MRWA Maintenance Grants	Main Roads WA	Operating	0	99,160	0	99,160	99,160		99,160	161,163	161,163	0
WA Road Safety Commission	Kalbarri Roadwise	Non-operating	0	0	0	0	0		0	0	0	0
TOTALS			0	1,021,924	1,123,008	1,595,648	2,144,932	0	2,144,932	1,652,852	(2,510,513)	(1,578,875)
SUMMARY												
Operating	Operating Grants, Subsidies and Contributions		0	961,924	0	741,768	961,924		961,924	862,189	(140,974)	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	60,000	0	40,000	60,000		60,000	25,000	25,000	0
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	1,123,008	813,880	1,123,008		1,123,008	765,663	(2,369,539)	(1,603,875)
TOTALS			0	1,021,924	1,123,008	1,595,648	2,144,932	0	2,144,932	1,652,852	(2,510,513)	(1,578,875)

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 28 Feb 2019
	\$	\$	\$	\$
Town Planning - Security Bonds	0			0
Galena Donations	0		0	0
Transportable Housing Bond	26,275	5,000	0	31,275
Footpath Deposits	30,820		(7,706)	23,114
Horrocks Retention Fee - Parking/Stage 2	0		0	0
Retentions - Subdivisions	30,683		(40,289)	(9,606)
Building Levies (BCITF & BRB)	182	629		811
Community Bus Bond	6,400	1,200	(1,000)	6,600
Safer WA Funds	0			0
Northampton Cemetery Funds	0			0
Unclaimed Monies - Rates	4,338	0	0	4,338
Nomination Deposits	0	0	0	0
DOLA - Parks & Gardens Development	0			0
Aged Unit Bond	0	200	(200)	0
Council Housing Bonds	520	5,000	(520)	5,000
BROC - Management Funds	1			1
Kalbarri Youth Space Project Funds	0		0	0
Burning Off Fees	0		0	0
RSL Hall Key Bond	650	460	(460)	650
Peet Park Donations	0			0
Willa Guthurra	0			0
Special Series Plates	1,430	1,240	(2,890)	(220)
Auction	0			0
Kidsport	2,937	0	(879)	2,058
Public Open Space	0			0
ReDone (Kalbarri Park/Beach Shelters)	0		0	0
Northampton Child Care Association	59,305	0	(37,069)	22,236
Horrocks Memorial Wall	765	0	(595)	170
One Life	3,513	0	(500)	3,013
Conservation Incentives	0	0	0	0
Kalbarri Camp School	0	0	0	0
Roadwise Award Fundriser	0	243	0	243
	167,819	13,972	(92,108)	89,683

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

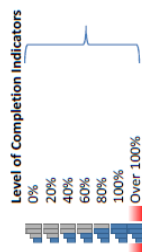
Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
Government								
Replace Kalbarri photo-copier	101340	0	(5,021)	(5,021)	(5,000)	0	(5,021)	
Replace Server	101340	0	0	0	(22,500)	0	0	
Replace Desktop computers	101340	0	(4,727)	(4,727)	(5,000)	0	(4,727)	
Government Total		0	(9,748)	(9,748)	(32,500)	0	(9,748)	
Communities Amenities								
Develop Binnu Refuse site	133050	0	0	0	0	0	0	
New Ablutions at Blue Holes	133440	(3,790)	0	(3,790)	(105,000)	(70,000)	66,210	
Communities Amenities Total		(3,790)	0	(3,790)	(105,000)	(70,000)	66,210	
Recreation And Culture								
Construct Extension to RSL Hall	135140	(10,260)	0	(10,260)	(512,000)	(511,998)	501,738	
Install Steps (Carpark opp Rainbow Jungle)	136640	0	0	0	(18,840)	(12,555)	12,555	
Install Rock Wall for Erosion Control (near VMR)	136640	(21,950)	0	(21,950)	(25,000)	(16,661)	(5,289)	
Kalbarri Foreshore DUP Pathway	136940	(337,508)	0	(337,508)	(343,450)	(228,964)	(108,545)	
BBQ & Shelter - Kalbarri	136940	0	0	0	(23,695)	(15,796)	15,796	
Bitumen Seal Foreshore Carpark (South IGA)	135940	(29,528)	0	(29,528)	(38,615)	(25,738)	(3,791)	
Blue Holes Carpark Redevelopment	135940	(2,442)	0	(2,442)	(121,213)	(80,790)	78,348	
Kalbarri Bowling Club - Playing Lights	137540	(24,500)	0	(24,500)	(56,800)	(56,796)	32,296	
Port Gregory Playground	137540	(25,401)	0	(25,401)	(25,000)	(24,996)	(405)	
Lions Park - Asphalt Seal Car Park	137540	0	0	0	(103,185)	(103,176)	103,176	
Town Talk/Seebreeze Kids Care Renovations	138040	0	(45,572)	(45,572)	(55,400)	(55,398)	9,826	
Recreation And Culture Total		(451,590)	(45,572)	(497,162)	(1,323,198)	(1,132,868)	635,706	
Transport								
Road Construction	Various	(1,004,868)	(586,065)	(1,590,933)	(2,647,629)	(1,765,024)	174,091	
Footpath Construction	Various	(877)	0	(877)	(115,400)	(76,904)	76,027	
Material Bins & Shed - Kalbarri Depot	150900	(19,852)	0	(19,852)	(42,000)	(28,000)	8,148	
Land Acquisition - Binnu West Road	142140	(9,101)	0	(9,101)	(5,910)	(5,910)	(3,191)	
Grader	142240	0	(341,071)	(341,071)	(425,000)	(425,000)	83,929	
Replacement Water Tank	142240	0	(30,000)	(30,000)	(26,000)	(26,000)	(4,000)	
Free Roller	142240	0	(57,619)	(57,619)	(54,000)	(54,000)	(3,619)	
Water Tank - Kalbarri (Binding)	142540	0	(14,395)	(14,395)	(14,000)	(14,000)	(395)	
Kalbarri Ranger Vehicle	142540	0	(45,174)	(45,174)	(45,000)	(44,999)	(175)	
Northampton Gardiner Vehicle	151300	0	(36,357)	(36,357)	(43,000)	(42,999)	6,642	
Kalbarri Gardiner Vehicle	151300	0	(39,363)	(39,363)	(34,000)	(33,999)	(5,364)	
Transport Total		(1,034,699)	(1,150,045)	(2,184,744)	(3,451,939)	(2,516,836)	332,092	

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
Economic Services-Other Property and Services		\$	\$	\$	\$	\$	\$	
Pink Lake Viewing Platform	150160	(2,827)	0	(2,827)	(123,000)	(82,000)	79,173	
Other Property and Services Total		(2,827)	0	(2,827)	(123,000)	(82,000)	79,173	
Capital Expenditure by Program Total		(1,492,906)	(1,205,366)	(2,698,272)	(5,035,637)	(3,801,704)	1,103,432	
Capital Expenditure by Class								
Land and Buildings	Various	(43,003)	(45,572)	(88,576)	(720,310)	(671,306)	582,730	
Infrastructure Assets - Roads	Various	(1,004,868)	(586,065)	(1,590,933)	(2,647,629)	(1,765,024)	174,091	
Infrastructure Assets - Footpaths	Various	(32,848)	0	(32,848)	(378,413)	(286,608)	253,760	
Infrastructure Assets - Parks and Ovals	Various	(412,187)	0	(412,187)	(615,785)	(437,768)	25,581	
Plant and Equipment	Various	0	(563,980)	(563,980)	(641,000)	(640,998)	77,018	
Furniture and Equipment	Various	0	(9,748)	(9,748)	(32,500)	0	(9,748)	
Capital Expenditure Total by Class		(1,492,906)	(1,205,366)	(2,698,272)	(5,035,637)	(3,801,704)	1,103,432	



**Shire of Northampton
Schedule Format
2018/2019
Summary**

	Ytd Actual 28/02/2019	Ytd Budget 28/02/2019	Annual Budget 30/06/2019
Operating Revenue			
Governance	-49,122	-36,736	-55,124
General Purpose Funding	-5,227,963	-5,301,091	-5,554,570
Law, Order, Public Safety	-141,487	-46,904	-70,395
Health	-28,684	-36,320	-54,497
Education and Welfare	-170,281	-149,816	-224,748
Housing	-40,057	-37,616	-56,436
Community Amenities	-864,187	-860,653	-908,527
Recreation and Culture	-60,283	-40,136	-54,287
Transport	-175,605	-103,736	-106,040
Economic Services	-216,347	-194,361	-256,169
Other Property and Services	-120,454	-82,408	-123,649
Total Operational Revenue	-7,094,471	-6,889,777	-7,464,442
Operating Expenditure			
Governance	617,057	586,416	870,344
General Purpose Funding	137,411	131,440	197,215
Law, Order, Public Safety	339,240	270,315	401,396
Health	138,238	140,008	210,093
Education and Welfare	235,157	201,696	302,645
Housing	70,935	55,392	83,305
Community Amenities	945,910	1,043,464	1,565,743
Recreation and Culture	1,157,251	1,109,440	1,665,110
Transport	1,855,885	2,814,678	4,222,934
Economic Services	284,122	295,568	443,493
Other Property and Services	74,349	29,656	44,649
Total Operating Expenditure	5,855,554	6,678,073	10,006,927
Capital Revenue			
Governance	0	0	0
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	-6,924	-9,320	-13,984
Housing	0	0	0
Community Amenities	-200	0	0
Recreation and Culture	-157,482	-519,392	-687,276
Transport	-580,308	-618,232	-927,353
Economic Services	0	0	0
Other Property and Services	0	0	0
Total Capital Revenue	-744,914	-1,146,944	-1,628,613

**Shire of Northampton
Schedule Format
2018/2019
Summary**

	Ytd Actual 28/02/2019	Ytd Budget 28/02/2019	Annual Budget 30/06/2019
Capital Expenditure			
Governance	9,748	0	32,500
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	13,984	9,320	13,984
Housing	16,462	22,128	33,194
Community Amenities	3,790	70,000	105,000
Recreation and Culture	525,679	1,153,100	1,353,552
Transport	2,224,269	2,543,180	3,491,464
Economic Services	2,827	82,000	123,000
Other Property and Services	8,438	11,456	17,189
Total Capital Expenditure	<u>2,805,198</u>	<u>3,891,184</u>	<u>5,169,883</u>
 Profit/Loss Sale of Asset	 0	 0	 0

**Schedule Format
2018/2019
General Purpose Revenue - Schedule 3**

	YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
RATES			
Operating Revenue			
0223	- INSTALMENT FEES	0	0
0263	LEGAL CHARGES - RATES	0	0
0264	LEGAL CHARGES RATES (NO GST)	-3,799	-13,328
4033	RATE EQUIVALENT PAYMENTS	-3,410	0
4501	GENERAL RATES LEVIED	-4,565,836	-4,582,364
4511	PLUS NON PAYMENT PENALTY	-21,322	-34,998
4541	BACK RATES	-815	0
4560	LESS DISCOUNT ALLOWED	0	0
4570	LESS RATES WRITTEN OFF	147	0
4591	INSTALMENT PENALTY INTRST	-21,817	-15,500
4711	PENS. DEF. RATES INTEREST	-1,428	-1,250
	Total Operating Income	-4,618,281	-4,647,440
Operating Expenditure			
4012	RATES SALARIES	43,317	43,896
4022	SUPERANNUATION	6,585	6,800
4032	OFFICERS INSURANCE	0	0
4052	PRINTING & STATIONERY RAT	1,905	3,496
4062	POSTAGE & FREIGHT	2,822	2,000
4072	VALUATION EXPENSES	1,335	8,328
4082	RATES LEGAL EXPENSES	23,391	13,328
4102	BUILDING MAINT - RATING	199	112
4522	CENTERLINK FEES	139	0
	Total Operating Expenditure	79,692	77,960

GENERAL PURPOSE GRANT FUNDING

Operating Revenue			
4603	INTEREST ON INVESTMENTS	-39,011	-46,664
4611	GRANTS COMMISSION	-323,513	-316,911
4621	GRANTS COMMISSION (ROADS)	-247,157	-290,076
	Total Operating Income	-609,682	-653,651
Operating Expenditure			
4642	ADMIN ALLOC TO GP FUNDING	57,719	53,480
			80,231

**Schedule Format
2018/2019
Governance / Members - Schedule 4**

		YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
GOVERNANCE				
Operating Income				
0013	CONTRIBUTIONS	-104	0	0
Operating Expenditure				
0012	MEMBERS TRAVELLING	4,465	3,328	5,000
0022	CONFERENCE EXPENSES	18,293	19,048	19,050
0032	ELECTION EXPENSES	0	1,000	1,500
0052	ALLOWANCES	14,500	9,664	14,500
0062	MEMBERS EXPENSES OTHER	5,949	6,664	10,000
0072	REFRESHMENTS & RECEPTIONS	12,907	10,000	15,000
0092	ADMIN ALLOC TO GOVERNANCE	126,930	117,624	176,438
0102	INSURANCE	3,619	2,408	3,619
0112	SUBSCRIPTIONS	27,568	39,240	58,866
0132	MEETING ATTENDANCE FEES	12,700	15,896	23,850
0152	COUNCIL CHAMBERS MAINT	706	568	880
	Total Operating Expenditure	227,637	225,440	328,703
ADMINISTRATION				
Operating Income				
0133	CONTRIBUTIONS	-17,307	-6,664	-10,000
0153	REBATES AND COMMISSIONS	-24,792	-23,112	-34,674
0233	- OTHER CHARGES	-655	-496	-750
0243	- PHOTOCOPYING	-919	-464	-700
0253	- INFO SEARCH FEE	-5,345	-6,000	-9,000
0293	GRANT - REVENUE (VARIOUS)	0	0	0
	Total Operating Income	-49,018	-36,736	-55,124
Operating Expenditure				
0174	DEPRECIATION	23,610	21,000	31,500
0272	- SALARIES - MUNICIPAL	344,828	338,304	507,460
0282	- LONG SERVICE LEAVE	0	0	0
0302	ADMIN SUPERANNUATION	46,751	47,656	71,490
0312	- INSURANCE	36,002	27,648	41,488
0332	- CONFERENCES & SEMINAR	4,053	4,664	7,000
0342	- TRAINING COSTS	1,689	3,328	5,000
0372	- OFFICE MAINTENANCE	47,164	33,480	50,239
0408	CONSULTANCY - FINANCIAL PLANS/VALUATIONS	15,750	10,496	15,750
0422	- PRINTING & STATIONERY	6,410	8,664	13,000
0432	- TELEPHONE	16,639	12,528	18,800
0442	- ADVERTISING	3,070	2,664	4,000
0452	- OFFICE EQUIPT MTCE	5,419	6,664	10,000
0462	- BANK CHARGES	10,329	7,664	11,500
0482	- POSTAGE & FREIGHT	3,117	3,328	5,000
0492	- OFFICE EXPENSES OTHER	14,037	14,648	22,000
0495	OFFICE SECURITY EXPENSES	1,068	1,328	2,000

Schedule Format
2018/2019
Governance / Members - Schedule 4

		YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
0502	- COMPUTER EXPENSES	44,083	33,616	50,442
0512	ROUNDING ACCOUNT	-239	0	0
0572	- VEHICLE RUNNING EXP.	8,647	10,000	15,000
0592	FRINGE BENEFITS TAX	15,000	16,664	25,000
0602	EXPENSES - GRANT RELATED	0	0	0
0672	- AUDIT FEES	42,750	29,928	44,900
0692	- LEGAL EXPENSES	1,901	6,664	10,000
0732	ADMIN UNIFORMS	2,316	2,000	3,000
0742	LESS ALLOCATED FROM GOVERNANCE	-694,634	-643,712	-965,569
0762	BAD DEBTS WRITE OFF	0	664	1,000
0942	ADMIN ALLOC TO GENERAL ADMIN	389,659	361,088	541,641
	Total Operating Expenditure	389,420	360,976	541,641
	Capital Income			
0283	PROFIT/LOSS SALE OF ASSET	0	0	0
	Total Capital Income	0	0	0
0175	PROCEEDS SALE OF ASSETS	0	0	0
	Capital Expenditure			
0134	FURNITURE AND EQUIPMENT	9,748	0	32,500
0164	PLANT & EQUIPMENT	0	0	0
0184	PRINCIPAL ON LOANS	0	0	0
	Total Capital Expenditure	9,748	0	32,500

Schedule Format
2018/2019
Law, Order and Public Safety - Schedule 5

		YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
FIRE PREVENTION				
Operating Revenue				
0583	EMERGENCY SERVICES LEVY	-39,630	-38,288	-57,445
0584	REIMBURSEMENTS	0	0	0
0585	GRANT REVENUE	-93,725	0	0
0613	VOLY FIRE CONTRIB - NPTON	0	0	0
0623	REIMBURSMENTS	0	-1,000	-1,500
0673	FIRE INFRINGEMENTS	-250	-328	-500
	Total Operating Revenue	-133,605	-39,616	-59,445
0335	DISPOSAL OF ASSETS	0	0	0
0683	PROFIT/LOSS SALE OF ASSET	0	0	0
Operating Expenditure				
1042	FIRE INSURANCE	14,918	9,944	14,918
1052	COMM. MTCE AND REPAIRS	950	2,400	3,616
1062	FIRE CONTROL EXP. OTHER ESL & NON ESL	37,500	38,008	57,043
1072	AERIAL INSPECTIONS	0	1,000	1,500
1082	FIRE FIGHTING	2,906	7,912	11,900
1104	FIRE BRIGADE HQ VFERS OLD DEPOT	2,347	1,416	2,140
1112	PRIVATE WORKS - FIRE PREV	19,602	0	0
1122	BURN OFF FEE REFUND	0	0	0
1132	ADMIN ALLOC TO FIRE PREVENTION	20,823	19,296	28,945
1142	KALBARRI SES OPERATIONS	18,265	26,875	36,000
1144	GRANT RELATED EXPENSE	103,475	0	0
1152	PORT GREGORY FIRE SHED	3,550	4,072	6,121
1154	ISSEKA FIRE SHED	559	256	392
1156	HORROCKS FIRE/AMBULANCE SHED	392	96	152
1158	BINNU FIRE SHED	172	24	47
1304	ASSET DEPRECIATION	26,751	26,664	40,000
	Total Operating Expenditure	252,207	137,963	202,774
Capital Revenue				
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0525	GOVERNMENT GRANTS	0	0	0
Capital Expenditure				
0338	LAND & BUILDINGS	0	0	0
0334	PLANT & EQUIPMENT	0	0	0
0514	PLANT & EQUIPMENT	0	0	0
	Total Capital Expenditure	0	0	0

**Schedule Format
2018/2019
Law, Order and Public Safety - Schedule 5**

		YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
ANIMAL CONTROL				
Operating Revenue				
0763	- FINES AND PENALTIES	-100	-664	-1,000
0773	- DOG REGISTRATION	-6,010	-5,464	-8,200
0783	- REIMBURSEMENTS/OTHER	0	0	0
0803	- IMPOUNDING FEES	-750	-160	-250
0833	MISC GRANTS	0	0	0
	Total Operating Revenue	-6,860	-6,288	-9,450
Operating Expenditure				
1162	DOG CONTROL EXPENSES	13,403	14,048	21,085
1172	ADMIN ALLOC TO ANIMAL CON	1,664	1,536	2,312
1192	CAT CONTROL EXPENSES	1,810	3,240	4,875
1202	NORTHERN BIO GROUP GROUP DOG/PIG CON	0	0	0
	Total Operating Expenditure	16,877	18,824	28,272
Capital Expenditure				
1164	DOG POUND CAGES	0	0	0
OTHER LAW, ORDER AND PULIC SAFETY				
Operating Revenue				
0843	ILLEGAL CAMPING FINES	-1,023	-1,000	-1,500
0873	PROFIT/LOSS FROM SALE OF ASSET	0	0	0
Operating Expenditure				
1212	SALARIES (RANGER)	53,956	96,152	144,250
1232	CONTROL EXPENSES OTHER	4,569	6,048	9,100
1242	FLOOD CONTROL EXPENSES - KALBARRI	0	0	0
4122	ABANDONED VEHICLES	929	0	0
4132	LAW & ORDER ASSET DEPRECEN	10,701	11,328	17,000
	Total Operating Expenditure	70,155	113,528	170,350

**Schedule Format
2018/2019
Education and Welfare - Schedule 6**

		YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
PRE-SCHOOL				
Operating Revenue				
1043	GRANT - NCCA BUILDING	0	0	0
1103	NCCA - REIMBURSEMENTS	-40,223	-16,832	-25,248
1113	NCCA - SUSTAINABILITY FUNDING (QUARTERLY)	-11,206	-30,000	-45,000
1123	NCCA CCB/CCR REBATE REVENUE (WEEKLY)	-499	-40,928	-61,393
1133	NCCA SESSION FEES (WEEKLY)	-66,474	-33,328	-50,000
1143	NCCA MEMBERSHIP REVENUE	-540	-1,328	-2,000
	Total Operating Revenue	<u>-118,942</u>	<u>-122,416</u>	<u>-183,641</u>
Operating Expenditure				
1312	NCCA - BUILDING RELATED EXPENSES	11,509	13,456	20,217
1314	YOUTH PROGAM	0	1,328	2,000
1322	NCCA OPERATING EXPENDITURE (PAYROLL/MAT	132,449	98,104	147,173
1332	NCCA - GRANT RELATED EXPENSES	12,991	0	0
1342	NCCA - SUPERANNUATION	8,282	7,480	11,220
1352	NCCA TRUST TRANSFER (NET PROFIT)	0	0	0
1362	ADMIN ALLOCATED TO NORTHAMPTON CHILD C	5,258	4,872	7,308
1412	ASSET DEPRECIATION	4,251	4,328	6,500
3202	KALBARRI CHILD CARE CENTRE	6,190	5,672	8,529
	Total Operating Expenditure	<u>180,930</u>	<u>135,240</u>	<u>202,947</u>
Capital Revenue				
1163	NCCA FUNDRAISING/GRANTS REVENUE	-27,873	0	0
Capital Expenditure				
1316	LAND & BUILDINGS	0	0	0
WELFARE				
Operating Revenue				
0853	AGED UNITS RENTAL INCOME	-42,357	-15,552	-23,330
1173	SELF SUPPORTING LOAN INTEREST REIMBURSEM	-8,982	-11,848	-17,777
	Total Operating Revenue	<u>-51,339</u>	<u>-27,400</u>	<u>-41,107</u>
Operating Expenditure				
2362	KALBARRI AGED HOUSING MAINT	37,749	54,608	81,921
2332	NORTHAMPTON AGED CARE	0	0	0
3012	INT ON LOANS	16,478	11,848	17,777
3062	PIONEER LODGE (8 UNITS) CONSTRUCTION COST	0	0	0
	Total Operating Expenditure	<u>54,227</u>	<u>66,456</u>	<u>99,698</u>
Capital Revenue				
0715	LOAN INCOME - AGED HOUSIN	0	0	0
0815	TRANSFER FROM AGED RESERV	0	0	0
1183	SELF SUPPORTING LOAN - REIMB PIONEER LODG	-6,924	-9,320	-13,984

**Schedule Format
2018/2019
Education and Welfare - Schedule 6**

		YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
1083	GRANTS	<u>0</u>	<u>0</u>	<u>0</u>
	Total Capital Revenue	-6,924	-9,320	-13,984

Schedule Format
2018/2019
Education and Welfare - Schedule 6

	YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
Capital Expenditure			
3052 PIONEER LODGE (CARPARK)	0	0	0
3114 PRINCIPAL ON LOANS	13,984	9,320	13,984
Total Capital Expenditure	<u>13,984</u>	<u>9,320</u>	<u>13,984</u>

**Schedule Format
2018/2019
Health - Schedule 7**

		YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
PREVENTATIVE SERVICES				
<i>Operating Revenue</i>				
1673	- FOOD VENDORS	-840	-664	-1,000
1753	REIMBURSEMENTS	0	0	0
1763	CONTRIBUTIONS	-16,280	-26,664	-40,000
	Total Operating Revenue	-17,120	-27,328	-41,000
1764	PROFIT/LOSS ON SALE ASSET	0	0	0
<i>Operating Expenditure</i>				
2012	SALARIES	76,075	77,560	116,350
2022	HEALTH SUPERANNUATION	12,636	12,016	18,030
2042	CONTROL EXPENSES OTHER	12,262	15,976	23,976
2052	VEHICLE RUNNING EXPENSES	8,272	7,824	11,750
2082	HEALTH BUILDING MAINT	85	48	75
2092	MISC HEALTH RELATED EXPENDITURE	6,934	6,664	10,000
2102	ADMIN ALLOC TO HEALTH	918	848	1,276
	Total Operating Expenditure	117,183	120,936	181,457
1385	DISPOSAL OF ASSETS (P/L)	0	0	0
<i>Capital Revenue</i>				
1396	GOVERNMENT GRANTS	0	0	0
	Total Capital Revenue	0	0	0
1375	PROCEEDS SALE OF ASSET	0	0	0
<i>Capital Expenditure</i>				
1324	PLANT AND EQUIPMENT - HLT	0	0	0
OTHER HEALTH				
<i>Operating Revenue</i>				
2023	LEASE - DOCTORS SURGERY (NORTHA	-10,497	-6,992	-10,497
2033	RENTAL LOT 43 BATEMAN STREET (DC	0	0	0
2043	REIMBURSEMENTS - OTHER	-1,068	-2,000	-3,000
2093	RENT LOT 14 CALLION WAY	0	0	0
	Total Operating Revenue	-11,564	-8,992	-13,497
<i>Operating Expenditure</i>				
2053	PROFIT/LOSS SALE ASSET	0	0	0
2312	DOCTOR SURGERY - KALBARRI	2,214	2,200	3,302
2342	DOCTORS SURGERY - NORTHAMPTON	5,981	3,544	5,334
2382	ASSET DEPRECIATION	12,860	13,328	20,000
1375	PROCEEDS SALE OF ASSET	0	0	0
	Total Operating Expenditure	21,055	19,072	28,636

**Schedule Format
2018/2019
Health - Schedule 7**

		YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
	<i>Capital Revenue</i>			
2083	LAND SALES RESERVE	0	0	0
	<i>Capital Expenditure</i>			
0834	LAND & BUILDINGS	0	0	0
1644	FURNITURE AND EQUIPMENT	0	0	0
	<i>Total Capital Expenditure</i>	<u>0</u>	<u>0</u>	<u>0</u>

**Schedule Format
2018/2019
Housing - Schedule 9**

		YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
STAFF HOUSING				
Operating Revenue				
2833	CONTRIBUTIONS	0	0	0
2843	RESIDENTIAL RENTAL	-30,624	-30,952	-46,436
	Total Operating Revenue	-30,624	-30,952	-46,436
2873	PROFIT/LOSS ON SALE ASSET	0	0	0
Operating Expenditure				
3172	- OVAL RESIDENCE	2,267	816	1,244
3212	- LOT 454 FITZGERALD	8,319	3,872	5,836
3222	ASSET DEPRECIATION	19,726	20,000	30,000
3232	- LOT 43 BATEMAN ST	1,768	2,336	3,522
3242	LOT 42 BATEMAN STREET	1,842	1,896	2,877
3252	ADMIN ALLOC TO STAFF HOUS	923	848	1,283
3262	INTEREST ON LOANS	5,282	6,520	9,789
3282	605 SALAMIT PLACE	5,889	5,864	8,811
3432	LOT 23 RAKE PLACE NORTHAMPTON	5,053	4,104	6,182
	Total Operating Expenditure	51,068	46,256	69,544
Capital Revenue				
2425	LOAN LIABILITY - HOUSING	0	0	0
Capital Expenditure				
2494	LAND & BUILDINGS - STAFF HOUSING	0	0	0
2534	PRINCIPAL ON LOANS	16,462	22,128	33,194
	Total Capital Expenditure	16,462	22,128	33,194
HOUSING OTHER				
Operating Revenue				
3003	REIMBURSEMENTS - HOUSING OTHER	-9,433	-6,664	-10,000
	Total Operating Revenue	-9,433	-6,664	-10,000
Operating Expenditure				
3422	ESL PAYMENTS FOR MISC PROPERTY	0	0	0
3442	RESIDENCE - LOT 6 ROBINSON ST	1,445	1,760	2,658
3482	LOT 74 SEVENTH AVENUE	7,730	3,880	5,840
3492	14 CALLION WAY KALBARRI - DOCTO	10,691	3,496	5,263
	Total Operating Expenditure	19,866	9,136	13,761

**Schedule Format
2018/2019
Community Amenities - Schedule 10**

		YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
SANITATION - HOUSEHOLD				
Operating Revenue				
3253	KALBARRI RESIDENTIAL	-376,376	-377,520	-377,520
3263	OTHER RESIDENTIAL	-226,054	-225,390	-225,390
3273	240 LITRE CARTS	-1,752	-2,664	-4,000
	Total Operating Revenue	-604,182	-605,574	-606,910
Operating Expenditure				
3812	DOMESTIC REFUSE COLLECT.	244,338	266,664	400,000
3822	REFUSE SITE MAINTENANCE	0	0	0
3826	DEPRECIATION - REFUSE SITES	3,342	1,432	2,150
3832	PURCHASE OF 240L CARTS	2,340	2,000	3,000
3854	NORTHAMPTON REFUSE SITE	107,696	113,696	170,575
3856	KALBARRI REFUSE SITE MAINTENANCE	117,407	128,088	192,150
3858	BINNU REFUSE SITE MAINTENANCE	6,808	7,592	11,405
3860	PORT GREGORY REFUSE SITE MAINTENANCE	2,996	3,528	5,310
3861	LUCKY BAY REFUSE COLLECTION	13,404	15,328	23,000
3892	ADMIN ALLOC TO SANITATION	1,278	1,184	1,776
	Total Operating Expenditure	499,609	539,512	809,366
Capital Expenditure				
3304	REFUSE - FURNITURE & EQUIP	0	0	0
SANITATION - OTHER				
Operating Revenue				
3313	GRANTS - OTHER	0	0	0
3323	REFUSE SITE FEES - KALBARRI/NORTHAMPTON	-49,502	-40,000	-40,000
3343	BUSINESS REFUSE KALBARRI	-110,880	-112,860	-112,860
3353	REFUSE FEES - LUCKY BAY	-9,227	-9,227	-9,227
3383	BUSINESS REFUSE OTHER	-25,333	-16,720	-25,080
3403	REIMBURSEMENT- WHARF BINS (GST)	0	0	0
3405	REIMBURSEMENTS - DRUMMUSTER	0	-2,664	-4,000
	Total Operating Revenue	-194,943	-181,471	-191,167
Operating Expenditure				
3722	IND/COMM REFUSE COLLECT	0	0	0
3772	STREET REFUSE COLLECT/LITTER	75,748	69,992	105,000
3774	DRUM MUSTER	3,173	2,664	4,000
	Total Operating Expenditure	78,921	72,656	109,000

**Schedule Format
2018/2019
Community Amenities - Schedule 10**

	YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
Capital Expenditure			
3305	0	0	0
3335	0	0	0
3336	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>

SANITATION - SEWERAGE

Operating Revenue			
3543	-827	-1,160	-1,750
3553	-827	-832	-1,250
	<u>-1,654</u>	<u>-1,992</u>	<u>-3,000</u>

TOWN PLANNING AND REGIONAL DEVELOPMENT

Operating Revenue			
3743	-15,555	-20,000	-30,000
3763	-25,000	-40,000	-60,000
3823	-8,983	-96	-150
3833	0	0	0
3873	-2,225	0	0
	<u>-51,763</u>	<u>-60,096</u>	<u>-90,150</u>

3935	0	0	0
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Operating Expenditure			
3925	-200	0	0
4202	36,198	36,664	55,000
4212	5,444	3,480	5,230
4232	0	160	250
4242	1,990	664	1,000
4252	3,290	2,192	3,290
4262	0	0	0
4272	0	0	0
4282	62,920	58,664	88,000
4302	0	3,328	5,000
4372	25,905	96,000	144,000
4382	2,035	1,656	2,500
4852	114	56	85
4862	0	0	0
4872	11,191	10,368	15,555
	<u>148,887</u>	<u>213,232</u>	<u>319,910</u>

Capital Revenue			
3905	0	0	0

**Schedule Format
2018/2019
Community Amenities - Schedule 10**

		YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
3925	SALE OF ASSET	-200	0	0
7480	TOWN PLANNING SCHEME RESERVE TO MUNI	0	0	0
	Total Capital Revenue	-200	0	0
	Capital Expenditure			
4014	PLANT & EQUIPMENT	0	0	0
OTHER COMMUNITY AMENITIES				
	Operating Revenue			
3802	LAND SALES RESERVE	0	0	0
3853	CHARGES - CEMETERY FEES	-4,036	-2,328	-3,500
3863	REIMBURSEMENTS	-3,603	-4,664	-7,000
3883	FUNERAL DIRECTORS LICENSE	-300	-200	-300
3893	BUS HIRE	-3,706	-4,328	-6,500
	Total Operating Revenue	-11,646	-11,520	-17,300
	Operating Expenditure			
4422	NORTHAMPTON CEMETERY MAIN	16,568	14,152	21,258
4432	ASSET DEPRECIATION	1,528	1,400	2,100
4442	TOWN PARK TOILETS	13,646	11,600	17,423
4452	ASSET DEPRECIATION	31,320	31,328	47,000
4462	KALBARRI CEMETERY MAINT	12,011	10,976	16,500
4492	HORROCKS COMMUNITY CENTRE	5,640	5,456	8,193
4572	KINGS PARK TOILETS	12,731	14,680	22,048
4582	LIONS PARK TOILETS NPTON	13,049	15,088	22,663
4592	SALLY'S TREE TOILETS	23,025	15,680	23,549
4652	JETTY TOILETS -KALBARRI	7,009	9,664	14,518
4732	HORROCKS TOILETS/CHGROOMS	19,892	29,536	44,331
4742	HORROCKS SOUTH TOILET BLK	105	0	0
4752	PORT GREGORY TOILET BLOCK	12,535	14,080	21,160
4802	CHINAMANS TOILET BLOCK	11,846	12,128	18,227
4807	BINNU TOILETS	20,468	21,568	32,375
4812	RED BLUFF TOILET BLOCK	4,739	4,064	6,122
4766	PROFIT/LOSS SALE OF ASSET	0	0	0
4842	COMMUNITY BUS	12,382	6,664	10,000
	Total Operating Expenditure	218,493	218,064	327,467
	Capital Revenue			
3865	HORROCKS COMMUNITY CENTRE GRANTS	0	0	0
	Capital Expenditure			
3324	KALBARRI CEMETERY DEVELOPMENT	0	0	0
3344	PUBLIC AMENITIES	3,790	70,000	105,000
3360	HORROCKS COMMUNITY CENTRE	0	0	0

**Schedule Format
2018/2019
Community Amenities - Schedule 10**

	<u>YTD Actual 28/02/2019</u>	<u>YTD Budget 28/02/2019</u>	<u>Annual Budget 30/06/2019</u>
Total Capital Expenditure	3,790	70,000	105,000

**Schedule Format
2018/2019
Recreation and Culture - Schedule 11**

		YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
PUBLIC HALLS				
Operating Revenue				
4043	REIMBURSEMENTS	-8,658	-3,896	-5,850
4053	CHARGES - HALL HIRE	-325	-328	-500
4063	ALLEN COMM. CENTRE	-248	-496	-750
	Total Operating Revenue	-9,230	-4,720	-7,100
Operating Expenditure				
4672	- PORT GREGORY HALL	4,260	4,192	6,313
4682	- ALMA HALL	41,237	25,736	38,613
4692	- BINNU HALL	5,465	6,112	9,220
4702	- RSL HALL	11,194	12,312	18,513
4712	- AJANA HALL	7,488	5,536	8,326
4772	- ALLEN COMM. CENTRE	52,931	47,168	70,786
4782	- HORROCKS COMMUNITY KITCHENS	13,441	18,536	27,822
4792	ASSET DEPRECIATION	44,838	36,664	55,000
4832	ADMIN ALLOC TO HALLS	6,826	6,320	9,489
	Total Operating Expenditure	187,681	162,576	244,082
Capital Income				
4625	RSL SELF SUPPORTING LOAN FUNDS	0	-333,336	-500,000
Capital Expenditure				
3514	LAND & BUILDINGS	10,260	511,998	512,000
3515	BINNU HALL	0	0	0
	Total Capital Expenditure	10,260	511,998	512,000
SWIMMING AREAS AND BEACHES				
Operating Revenue				
3973	CONTRIBUTIONS	-8,138	0	0
3975	CONTRIBUTIONS/DONATIONS	0	0	0
4303	RESERVE LEASES - KALBARRI FORESHORE	-4,880	-3,248	-4,880
4535	REIMBURSEMENT/CONTRIBUTION	-6,243	-6,016	-9,035
	Total Operating Revenue	-19,261	-9,264	-13,915
Operating Expenditure				
3982	ASSET DEPRECIATION	25,145	36,664	55,000
4952	- KALBARRI F/SHORE RES.	136,085	116,664	175,025
4972	- HORROCKS F/SHORE RES.	40,242	38,384	57,594
5012	- PORT GREGORY F/SHORE	3,802	2,216	3,350
6742	- HORROCKS FORESHORE	1,275	0	0
	Total Operating Expenditure	206,549	193,928	290,969

**Schedule Format
2018/2019
Recreation and Culture - Schedule 11**

	YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
Capital Income			
4513	0	0	0
4523	-137,382	-171,720	-171,725
4526	0	0	0
	Total Capital Income	-137,382	-171,725
Capital Expenditure			
3594	31,970	106,528	159,828
3664	21,950	29,216	43,840
3669	0	0	0
3670	0	0	0
3674	0	0	0
3684	0	0	0
3694	337,508	244,760	367,145
4527	0	0	0
3672	0	0	0
	Total Capital Expenditure	391,429	570,813
OTHER RECREATION AND SPORT			
Operating Revenue			
4333	-3,035	-2,016	-3,035
4373	0	0	0
4383	-10,120	0	0
4423	-3,071	-2,088	-3,143
4433	-35	-296	-444
4453	-10,560	-8,664	-13,000
	Total Operating Revenue	-26,822	-19,622
4393	0	0	0

**Schedule Format
2018/2019
Recreation and Culture - Schedule 11**

	YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
Operating Expenditure			
4962	- KALBARRI OVAL RESERVE	27,045	27,424
4969	KALBARRI SKATE PARK	6,982	7,736
4982	- HORROCKS OVAL RESERVE	12,095	1,696
4992	- PARKS, RES, GARDENS GEN	223,700	215,400
4998	PARKS & GARDENS - PORT GREGORY	3,725	6,392
5002	ADMIN ALLOC TO OTHER REC	12,928	11,976
5022	- LIONS PARK	17,964	17,920
5032	- BI-CENTENIAL PARK	3,130	5,896
5072	NORTHAMPTON COMMUNITY CENTRE	88,561	90,248
5082	- KALBARRI REC CENTRE	8,407	11,464
5092	HORROCKS - MATT BURRELL (TENNIS/BOWLS,	1,930	2,664
5102	INTEREST ON LOANS	943	920
5122	- NORTHAMPTON REC OVAL	70,023	83,560
5169	NORTHAMPTON SPORTS CLUBS (GOLF/BOWL	3,665	2,456
5172	ASSET DEPRECIATION	168,050	163,328
5262	KALBARRI CAMP SCHOOL - BUILDING/GROUN	7,930	5,904
	Total Operating Expenditure	662,774	658,296
Capital Revenue			
3735	GRANT REVENUE	0	12,000
3775	SS LOAN - BOWL CLUBS	0	-2,408
4473	GRANTS	-20,100	-23,928
7395	TFR FROM KALBARRI TENNIS NETBALL RESER	0	0
	Total Capital Revenue	-20,100	-14,336
Capital Expenditure			
3624	PRINCIPAL ON LOANS	28,517	20,232
3654	SKATE PARK CONSTRUCTION	0	0
3714	OTHER INFRASTRUCTURE - KALBARRI/TENNIS	0	0
3715	FURNITURE & EQUIPMENT	0	0
3716	PARKS & OVALS INFRASTRUCTURE	25,401	24,996
3734	PLANT & EQUIPMENT	0	0
3744	MATCHING CONT - CSRFF	0	0
3754	INFRASTRUCTURE RECREATION	24,500	56,796
3884	CAR PARK CONSTRUCTION	0	103,176
	Total Capital Expenditure	78,418	205,200
TELEVISION AND RADIO REBROADCASTING			
Operating Expenditure			
5232	T.V. RECEIVER STATION	0	0
5242	ASSET DEPRECIATION	0	0
	Total Operating Expenditure	0	0

**Schedule Format
2018/2019
Recreation and Culture - Schedule 11**

	YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
LIBRARIES			
Operating Revenue			
4613	0	-32	-50
4623	-201	-64	-100
4653	-200	-328	-500
	Total Operating Revenue	-424	-650
Operating Expenditure			
5312	43,506	32,616	48,930
5322	2,804	3,088	4,640
5332	1,816	4,144	6,235
5334	324	328	500
5342	820	472	715
5402	365	336	507
	Total Operating Expenditure	40,984	61,527
OTHER CULTURE			
Operating Revenue			
0913	0	0	0
3735	-2,000	-12,000	-12,000
4703	-32	0	0
4713	0	0	0
4743	-2,193	0	0
4763	0	0	0
4773	-37	-664	-1,000
4793	-308	0	0
	Total Operating Revenue	-12,664	-13,000
Operating Expenditure			
1712	1,164	2,520	3,809
5512	1,245	2,752	4,163
5522	4,060	3,328	5,022
5532	7,537	9,704	14,587
5542	2,599	1,808	2,726
5552	1,031	976	1,486
5562	0	0	0
5572	1,321	5,328	8,000
5582	2,962	3,088	4,657
5592	3,797	3,968	5,975
5612	0	0	0
5652	18,701	18,664	28,000
5662	1,000	0	0
5682	5,196	1,520	2,301
	Total Operating Expenditure	53,656	80,726

**Schedule Format
2018/2019
Transport - Schedule 12**

	YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
CONSTRUCTION OF ROADS, BRIDGES AND DEPOTS			
Capital Expenditure			
5030 REGIONAL ROAD GROUP	197,330	131,552	197,330
5034 ADMIN ALLOC TO ROAD CONST	17,701	16,400	24,605
5060 - MUNICIPAL FUND	35,839	345,536	518,325
5090 FOOTPATH CONSTRUCTION	877	76,904	115,400
5130 DEPOT CONSTRUCTION	19,852	28,000	42,000
5150 BLACKSPOT PROJECTS	0	0	0
5180 CAR PARKS CONSTRUCTION	0	0	0
5204 PURCHASE OF LAND	9,101	5,910	5,910
5210 ROADS TO RECOVERY	335,196	622,456	933,730
5215 ROYALTIES 4 REGIONS WORKS	1,004,868	649,080	973,639
5224 PRINCIPAL ON LOANS	39,525	26,344	39,525
Total Capital Expenditure	1,660,289	1,902,182	2,850,464

Capital Revenue			
5205 ROADS TO RECOVERY FUNDING	-115,053	-486,680	-730,023
5206 FOOTPATH FUNDING	0	0	0
5207 BLACKSPOT FUNDING	0	0	0
5209 ROYALTIES FOR REGIONS - WHITE CLIFFS/BINI	-235,655	0	0
5481 .- REGIONAL ROAD GROUP FUNDING	-229,600	-131,552	-197,330
5561 CONTRIBUTIONS	0	0	0
7485 ROADWORK RESERVE TFR TO MUNI	0	0	0
Total Capital Revenue	-580,308	-618,232	-927,353

MAINTENANCE OF ROADS, BRIDGES AND DEPOTS

Operating Expenditure			
3994 DEPRECIATION	668,280	1,699,575	2,550,000
5820 GRANT EXPENDITURE - ROADWISE PROGRAM	10,500	0	0
5850 - MUNICIPAL FUND RDWKS	796,372	783,808	1,175,739
5860 ROMANS DATA COLLECTION	6,873	5,912	8,873
5910 KALBARRI DEPOT MAINT.	8,574	7,552	11,360
5920 CROSSOVERS	1,500	1,328	2,000
5930 NORTHAMPTON DEPOT MAINT	23,278	20,000	30,023
5950 HORROCKS DEPOT MAINT.	346	312	488
5960 LIGHTING OF STREETS	63,676	90,000	135,000
5980 DIRECTIONAL ADVERT SIGNS	0	0	0
5982 ADMIN ALLOC TO ROAD MAINT	8,726	8,080	12,130
5990 ASSET DEPRECIATION	286,327	256,600	385,000
5992 INTEREST ON LOANS - TPT	8,927	6,368	9,561
6000 ACCRUED LONG SERVICE LEAV	0	0	0
6002 REFUND OF OVERPAYMENT - MAIN ROADS OI	0	0	0
6262 MISC DEPOT/YARDS (EX APB DEPOT)	0	0	0
Total Operating Expenditure	1,883,379	2,879,535	4,320,174

**Schedule Format
2018/2019
Transport - Schedule 12**

	YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019	
Operating Revenue				
6223	CONTRIBUTION (INC STREET LIGHTING)	-3,152	-2,528	-3,800
6281	- MRD MAINTENANCE	-161,163	-99,160	-99,160
6351	DIRECTIONAL ADVERT SIGNS	0	0	0
	Total Operating Revenue	-164,315	-101,688	-102,960

ROAD PLANT PURCHASES

Operating Expenditure				
3610	LESS PLANT DEPN WRITTEN BACK	-110,452	-135,264	-202,899
4275	PROCEEDS SALE OF ASSETS	0	0	0
	Total Operating Expenditure	-110,452	-135,264	-202,899

4265	CONTRIBUTIONS	-2,000	0	0
4285	- UTILITIES (PROCEEDS OF TRADE)	-36,818	-36,996	-37,000
4315	- MACHINERY (PROCEEDS OF TRADE)	-98,500	-126,996	-127,000
4395	DISPOSAL OF VEHICLES (P/L)	39,503	1,344	2,000
4405	DISPOSAL OF MACHINERY (P/L)	89,951	-24,664	-37,000
		-7,864	-187,312	-199,000

Capital Expenditure				
4034	LAND & BUILDINGS	0	0	0
4214	ROAD PLANT/MACHINERY	443,085	519,000	519,000
4224	UTILITIES (VEHICLES)	120,895	121,998	122,000
4234	TRUCKS	0	0	0
4244	BULLDOZER	0	0	0
4254	OTHER EQUIPMENT	0	0	0
	Total Capital Expenditure	563,980	640,998	641,000

AERODROMES

Operating Revenue				
5113	CHARGES - LANDING FEES	-2,437	-1,392	-2,090
5133	HANGAR SITE LEASE	-990	-656	-990
	Total Operating Revenue	-3,427	-2,048	-3,080

Operating Expenditure				
5902	ADMIN ALLOCATED TO AERODROMES	1,381	1,272	1,919
5912	ASSET DEPRECIATION	36,273	36,655	55,000
5932	KALBARRI AIRPORT MTCE	45,304	32,480	48,740
	Total Operating Expenditure	82,958	70,407	105,659

Capital Revenue				
5163	Airport Reserve	0	0	0

**Schedule Format
2018/2019
Economic Services - Schedule 13**

	YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
RURAL SERVICES			
<i>Operating Revenue</i>			
5513	0	0	0
<i>Operating Expenditure</i>			
6232	0	0	0
TOURISM AND AREA PROMOTION			
<i>Operating Revenue</i>			
5543	0	0	0
5563	-66,439	-70,849	-70,849
5573	-4,712	-3,160	-4,750
5583	0	0	0
5593	-29,635	-20,000	-30,000
5603	-41,419	-43,328	-65,000
5613	-10,097	-8,328	-12,500
	-152,302	-145,665	-183,099
<i>Operating Expenditure</i>			
6312	18,639	17,272	25,910
6352	4,143	11,840	17,775
6372	70,228	91,528	137,300
6392	16,592	15,000	22,500
6402	84,527	76,840	115,297
	194,129	212,480	318,782
<i>Capital Income</i>			
5005	0	0	0
5035	0	0	0
7335	0	0	0
	0	0	0
5045	0	0	0
<i>Capital Expenditure</i>			
5016	2,827	82,000	123,000
5054	0	0	0
	2,827	82,000	123,000
BUILDING CONTROL			
<i>Operating Revenue</i>			
5653	-15,797	-13,328	-20,000
5673	-2,624	-3,328	-5,000
5713	-3,109	-400	-600
5733	0	0	0

**Schedule Format
2018/2019
Economic Services - Schedule 13**

	<u>YTD Actual 28/02/2019</u>	<u>YTD Budget 28/02/2019</u>	<u>Annual Budget 30/06/2019</u>
Total Operating Revenue	-21,530	-17,056	-25,600
Operating Expenditure			
5195 DISPOSAL OF ASSET	0	0	0
6412 SALARIES	49,278	40,192	60,290
6422 BUILDING SUPERANNUATION	6,793	6,232	9,350
6432 VEHICLE RUNNING EXPENSES	2,435	2,328	3,500
6442 CONTROL EXPENSES OTHER	9,298	10,840	16,276
6472 BUILD CONTROL BUILD MAIN	97	48	75
6492 ASSET DEPN -ECON SERV BUI	7,989	8,000	12,000
6512 ADMIN ALLOC TO BUILD CONT	4,126	3,824	5,736
Total Operating Expenditure	80,016	71,464	107,227
Capital Revenue			
5175 PROCEEDS SALE OF ASSETS	0	0	0
5185 P/L ON SALE OF ASSET	0	0	0
Capital Expenditure			
5124 PLANT AND EQUIPMENT	0	0	0
OTHER ECONOMIC SERVICES			
Operating Revenue			
5933 REIMBURSMENTS	0	-1,664	-2,500
5943 GRANT - LIVING COMMUNITIES PROGRA	0	0	0
5973 LIA (KITSON CIRCUIT) UNITS ANNUAL RE	-31,930	-22,976	-34,470
5983 ELECTRICITY SUPPLY REIMBU	0	0	0
5993 PT GREGORY SPEC AREA RATE	-10,585	-7,000	-10,500
Total Operating Revenue	-42,515	-31,640	-47,470
Operating Expenditure			
6752 - PORT GREGORY	6,334	8,064	12,130
6812 KITSON CIRCUIT LIA INDUSTRIAL UNITS I	3,643	3,560	5,354
Total Operating Expenditure	9,977	11,624	17,484

**Schedule Format
2018/2019
Other Property and Services - Schedule 14**

		YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
PRIVATE WORKS				
Operating Revenue				
6153	- PLANT HIRE	-16,752	-13,328	-20,000
Operating Expenditure				
6912	PRIVATE WORKS - SCH 14	19,798	15,312	23,000
OTHER PROPERTY AND SERVICES				
Operating Revenue				
5623	LEASE FEES - HALF WAY BAY COTTAGES	-16,000	-10,664	-16,000
6590	SELF SUPPORTING LOAN INTEREST REIMBURSEMENT	-11,014	-14,432	-21,649
6653	NEW OTHER PROPERTY AND SERVICES	-196	0	0
7045	NORTHAMPTON LIA (EX MWDC GRANT ETC)	0	0	0
	Total Operating Revenue	-27,209	-25,096	-37,649
Operating Expenditure				
5633	GRANTS & CONTRIBUTIONS	0	0	0
6659	INTEREST ON LOANS - CEO HOUSE (SELF SUPPORT)	11,014	14,432	21,649
6768	HALF WAY BAY COTTAGES	0	0	0
	Total Operating Expenditure	11,014	14,432	21,649
7025	PROFIT / LOSS ON SALE	0	0	0
7065	LOSS ON LAND HELD FOR RESALE VALUE	0	0	0
Capital Revenue				
5633	GRANTS & CONTRIBUTIONS	0	0	0
6591	SELF SUPPORTING LOAN - REIMB CEO PRINCIPAL	-8,438	-11,456	-17,189
	LOAN LIABILITY - SELF SUPPORTING LOAN	0	0	0
7015	PROCEED FROM SALE ASSET	0	0	0
7035	NORTHAMPTON INDUSTRIAL UNITS TFR TO MUNI	0	0	0
7490	LAND DEVELOPMENT RESERVE TRANSFER TO MUNI	0	0	0
7500	Total Capital Revenue	0	0	0
6654	SALE / DISPOSAL ACCOUNT	0	0	0
Capital Expenditure				
6574	SUBDIVISIONS	0	0	0
6758	NORTHAMPTON INDUSTRIAL UNITS	0	0	0
6592	PRINCIPAL ON LOANS - CEO HOUSE (SELF SUPPORT)	8,438	11,456	17,189
6664	LOAN PAYMENT	0	0	0
	Total Capital Expenditure	8,438	11,456	17,189

**Schedule Format
2018/2019
Other Property and Services - Schedule 14**

	YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
PUBLIC WORKS OVERHEADS			
Operating Expenditure			
7112	88,190	89,920	134,880
7122	175	48	78
7132	5,850	7,800	11,715
7142	7,429	8,000	12,000
7152	175,488	186,448	279,681
7162	184,659	183,328	275,000
7172	93,035	53,848	80,783
7182	3,252	13,328	20,000
7192	14,257	13,328	20,000
7232	5,430	5,032	7,548
7242	4,437	15,792	23,700
7252	308	5,160	7,750
7282	4,000	5,328	8,000
7302	-576,319	-587,416	-881,135
Total Operating Expenditure	10,191	-56	0

PLANT OPERATION			
Operating Revenue			
6323	0	0	0
6423	-26,804	-3,328	-5,000
6433	0	-664	-1,000
6443	-43,181	-36,664	-55,000
Total Operating Revenue	-69,985	-40,656	-61,000
Operating Expenditure			
7312	210,206	193,328	290,000
7322	16,815	18,664	28,000
7332	181,354	143,328	215,000
7342	87,638	82,656	124,000
7352	45,094	29,240	43,865
7362	11,384	8,560	12,846
7382	2,151	1,992	2,990
7502	-529,216	-477,800	-716,701
Total Operating Expenditure	25,426	-32	0

**Schedule Format
2018/2019
Other Property and Services - Schedule 14**

		YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
MATERIALS (ASSETS)				
Capital Expenditure				
6620	MATERIALS PURCHASED	211,784	0	0
6630	STOCK RECEIVED CONTROL	0	0	0
6750	LESS MATERIALS ALLOCATED	-209,754	0	0
	Total Capital Expenditure	<u>2,030</u>	<u>0</u>	<u>0</u>
SALARIES AND WAGES				
Operating Revenue				
6941	REIMB. - WORKERS COMPENS.	-6,508	-3,328	-5,000
Operating Expenditure				
6810	GROSS SALARIES FOR YEAR	794,814	737,928	1,106,900
6820	GROSS WAGES FOR YEAR	1,409,503	1,299,936	1,949,907
6830	WORKERS COMPENSATION	16,096	0	0
6890	SALARIES ALLOC FRM SCH 20	-794,814	-737,928	-1,106,900
6900	WAGES ALLOC FRM SCH 20	-1,417,678	-1,299,936	-1,949,907
	Total Operating Expenditure	<u>7,921</u>	<u>0</u>	<u>0</u>

**Schedule Format
2018/2019
Funds Transfers/Reserve Funds**

RESERVE BANK ACCOUNTS

**Ytd Balance
28/02/2019**

0741	REFUSE MANAGEMENT BANK	0
0861	LEAVE RESERVE BANK	245,074
0801	ROADWORKS RESERVE BANK	27,265
0821	KALBARRI AERODROME BANK	65,274
0841	COMP & OFFICE EQUIP BANK	32,660
0881	HOUSE & BUILDING RESERVE	109,398
0871	KAL AGED PERSONS ACCOMM RESRV	227,064
0761	BRIDGE RECON RES BANK	0
0911	NPTON AGED PERSONS BANK	0
0961	TPS REVIEW RESERVE	0
0811	KALBARRI PARKLAND REDEVELOPMENT RESEF	0
0831	PLANT RESERVE BANK	0
0851	SPORT & RECREATION RESERVE	0
0893	PORT GREGORY WATER SUPPLY RESERVE	36,500
0791	PUBLIC AMENITIES RESERVE	0
1871	COASTAL MANAGEMENT RESERVE	0
0731	KAL TOURISM SPEC RATE RES	0
0891	FOOTPATH RESERVE	0
0901	TOWNSCAPE CARPARK RESERVE	0
0965	NORTHAMPTON INDUSTRIAL UNITS RESERVE	0
0091	MAJOR LAND TRANS BANK	245,408
0975	150TH ANNIVERSAY RESERVE BANK	0
1881	KAL BARRI TENNIS NETBALL RESERVE BANK	0
Total		988,643

Schedule Format

2018/2019

Trust Funds

TRUST FUND

	YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
EXPENSES			
8260 RETENTIONS	40,289	0	0
8280 HOUSING BONDS	520	0	0
8300 NORTHAMPTON CEMETERY FUNDS	0	0	0
8320 TAXATION INSTALMENTS	0	0	0
8330 MISCELLANEOUS GOVT GRANT	0	0	0
8340 KALBARRI YAC FUNDS	0	0	0
8350 KALBARRI AIRPORT SECURITY	0	0	0
8360 WA SENIORS	0	0	0
8380 GALENA DONATIONS	0	0	0
8390 SALE OF LAND - OUTSTANDING RATES	0	0	0
8400 CEMETERY PURCHASES	0	0	0
8420 COMMUNITY BUS BOND EXPENSE	1,000	0	0
8422 WILA GUTHARRA	0	0	0
8430 RATES REFUNDED	0	0	0
8440 UNCLAIMED MONIES	0	0	0
8450 LEASE PAID IN ADVANCE	0	0	0
8460 MISCELLANEOUS DEPOSITS	0	0	0
8470 NOMINATION DEPOSITS	0	0	0
8480 HOUSING BOND INTEREST EXP	0	0	0
8490 BATAVIA REGIONAL ORGANISATION OF COUNCILS FU	0	0	0
8500 KALBARRI YOUTH SPACE PROJECT	0	0	0
8510 BUILDING TRAINING FUND	0	0	0
8520 FOOTPATHS/CYCLEWAYS	0	0	0
8530 INTEREST ON F/PATH INVEST	0	0	0
8540 TRANSPORTABLE HOUSE BONDS	-5,000	0	0
8550 BURN OFF FEES	0	0	0
8560 HORROCKS WATER SUPPLY	0	0	0
8570 SALE OF HISTORICAL BOOKS	0	0	0
8580 SALE OF DIRECTORY	0	0	0
8590 HERITAGE GRANTS	0	0	0
8602 REDONE (KALBARRI PARK/BEACH SHELTERS)	0	0	0
8610 CONSERVATION INCENTIVES	0	0	0
8620 TOWNSCAPE PROCESS RECORD	0	0	0
8630 DROUGHT/FLOOD RELIEF FUND	0	0	0
8640 SPECIAL ISSUE LICENSE PLA	2,090	0	0
8650 GALENA MANAGEMENT PLAN	0	0	0
8660 LCDC-LAND PLANNING PROJEC	0	0	0
8670 DOLA - FOOTPATH & OTHER G	0	0	0
8680 SPORT & REC STUDY KALB.	0	0	0
8690 COASTWEST GRANTS	0	0	0
8700 PORT KALB RETENTION FUNDS	0	0	0
8710 FERAL ERADICATION GRANT - EXP	0	0	0
8720 BINNU TOWN BORE MONEY	0	0	0
8730 LANDSCAPING DOLA SUBDIVIS	0	0	0

		YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
8740	NPTON TOWNSCAPE EXPENSES	0	0	0
8750	ROADWISE AWARD FUNDRAISER - EXPENDITURE	0	0	0
8760	KALBARRI T/SCAPE FUNDS	0	0	0
8770	GWALLA WALLS FUND - EXP	0	0	0
8780	RSL HALL KEY BOND - EXPEN	460	0	0
8790	SAFER NPTON RDWISE FUNDS	0	0	0
8800	PORT GREG/HORROCKS RD DEV	0	0	0
8810	NABAWA RD FUNDING EXPEND	0	0	0
8820	AGED PERSONS UNITS BONDS	200	0	0
8830	YOUTH GRANT - SKATEBOARD	0	0	0
8840	DEPT OF TPT - SPEC PLATES	800	0	0
8850	AGED UNITS RENTAL EXPENSE	0	0	0
8860	BRB LEVY EXPENSE	0	0	0
8870	KALBARRI SALLYS TREE PLAYGROUND	0	0	0
8880	CDO GRANT	0	0	0
8891	PEET PARK DONATIONS - EXP	0	0	0
8893	AUCTION - EXPENSES	0	0	0
8896	KIDSPORT - EXPENSES	879	0	0
8897	NCCA - EXPENSES	37,069	0	0
8899	COMMUNITY SKATE PARK - EXPENSES	0	0	0
8901	HORROCKS MEMORIAL WALL - EXPENDITURE	595	0	0
8903	ONELIFE NORTHAMPTON - EXPENSES	500	0	0
8906	KALBARRI CAMP SCHOOL - EXPENDITURE	0	0	0
	TOTAL EXPENSES	79,403	0	0
	INCOME			
8261	RETENTIONS	0	0	0
8281	HOUSING BONDS	-5,000	0	0
8301	FOOTPATH DEPOSITS	7,706	0	0
8311	GROUP ASSURANCE	0	0	0
8321	TAXATION INSTALMENTS	0	0	0
8331	MISCELLANEOUS GOVT GRANT	0	0	0
8341	KALBARRI YAC FUNDS	0	0	0
8351	KALBARRI AIRPORT SECURITY	0	0	0
8361	WA SENIORS	0	0	0
8381	ASU UNION FEES	0	0	0
8391	MEU UNION FEES	0	0	0
8401	CEMETERY FUNDRAISING	0	0	0
8421	COMMUNITY BUS BOND INCOME	-1,200	0	0
8423	WILA GUTHARRA	0	0	0
8431	STAFF BANKING	0	0	0
8441	RATES OVERPAID	0	0	0
8451	UNCLAIMED MONIES	0	0	0
8461	LEASE PAID IN ADVANCE	0	0	0
8471	MISCELLANEOUS DEPOSITS	0	0	0
8481	NOMINATION DEPOSITS	0	0	0
8491	INTEREST ON HOUSING BOND	0	0	0
8501	RETAIL STUDY GRANT	0	0	0
8511	BUILDING TRAINING FUND	-629	0	0
8521	FOOTPATHS/CYCLEWAYS	0	0	0

		YTD Actual 28/02/2019	YTD Budget 28/02/2019	Annual Budget 30/06/2019
8531	INTEREST ON F/PATH INVEST	0	0	0
8541	TRANSPORTABLE HOUSE BONDS	0	0	0
8551	BURNING OFF FEES	0	0	0
8561	HORROCKS WATER SUPPLY	0	0	0
8571	SALE OF HISTORICAL BOOKS	0	0	0
8581	SALE OF DIRECTORY	0	0	0
8591	HERITAGE GRANTS	0	0	0
8601	KALBARRI ASSESMENT STUDY	0	0	0
8611	CONSERVATION INCENTIVES	0	0	0
8621	TOWNSCAPE PROCESS RECORD	0	0	0
8631	DROUGHT/FLOOD RELIEF FUND	0	0	0
8641	SPECIAL ISSUE LICENSE PLA	-800	0	0
8651	GALENA MANAGEMENT PLAN	0	0	0
8661	LCDC-LAND PLAN PROJECT	0	0	0
8671	DOLA GRANT FOR KAL FOOTPT	0	0	0
8681	SPORT & REC STUDY KALB.	0	0	0
8691	COASTWEST GRANTS	0	0	0
8701	PORT KALB RETENTION FUNDS	0	0	0
8711	FERAL ERADICATION GRANT - REV	0	0	0
8721	BINNU TOWNSITE BORE MONEY	0	0	0
8731	INCOME - LANDSCAPING DOLA	0	0	0
8741	NPTON TOWNSCAPE INCOME FD	0	0	0
8751	ROADWISE AWARD FUNDRAISER - INCOME	-243	0	0
8761	KALBARRI T/SCAPE FUNDS	0	0	0
8771	GWALLA WALLS FUND - INC	0	0	0
8781	RSL HALL KEY BOND - INCOM	-460	0	0
8791	SAFER NPTN RDWISE FUND IN	0	0	0
8801	PORT GREG/HORROCKS RD DEV	0	0	0
8811	NABAWA ROAD FUNDING	0	0	0
8821	AGED PERSONS UNITS BONDS	-200	0	0
8831	YOUTH GRANT - SKATEBOARD	0	0	0
8841	DEPT TPT - SPEC PLATES	-440	0	0
8851	AGED UNITS RENTAL INCOME	0	0	0
8861	BRB LEVY RECEIVED	0	0	0
8871	KALBARRI SALLYS TREE PLAYGROUND	0	0	0
8881	CDO GRANT	0	0	0
8890	PEET PARK DONATIONS - INC	0	0	0
8892	AUCTION - INCOME	0	0	0
8894	PUBLIC OPEN SPACE (POS)	0	0	0
8895	KIDSPORT - INCOME	0	0	0
8898	NCCA - INCOME	0	0	0
8900	COMMUNITY SKATE PARK - INCOME	0	0	0
8902	HORROCKS MEMORIAL WALL - INCOME	0	0	0
8904	ONELIFE NORTHAMPTON - INCOME	0	0	0
8905	KALBARRI CAMP SCHOOL - INCOME	0	0	0
	TOTAL INCOME	-1,266	0	0
	Trust Fund Movement	78,136	0	0
0711	TRUST FUND BANK	-78,136		
	Difference	0		

ADMINISTRATION & CORPORATE REPORT

7.5.1	NORTHAMPTON BOWLING CLUB – RENEWAL OF LEASE	2
7.5.2	2019 LOCAL GOVERNMENT ELECTIONS	5
7.5.3	LAND & ROAD RESERVE TRANSFERS – KALBARRI WORKS DEPOT	9
7.5.4	WATER SUPPLY OUTLETS – NORTHAMPTON FOOTBALL CLUB	12

7.5.1 NORTHAMPTON BOWLING CLUB – RENEWAL OF LEASE

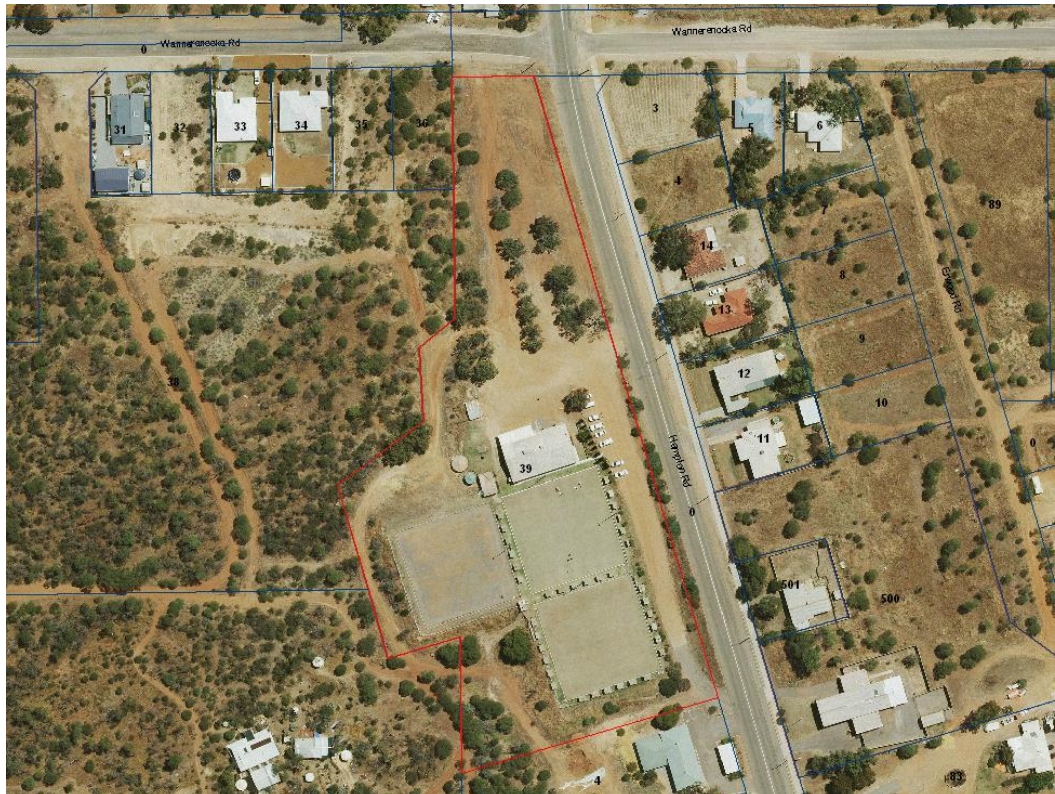
LOCATION:	Lot 39 Hampton Road, Northampton
FILE REFERENCE:	11.1.5
CORRESPONDENT:	Northampton Bowling Club
DATE OF REPORT:	21 January 2019
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Item was deferred from the February 2019 meeting at request of the Northampton Bowling Club to allow submission for request to Council regarding the payment of insurance costs which forms part of the lease agreement.

Council to approve the renewal of lease for Lot 39 Hampton Road to the Northampton Bowling Club Inc.

LOCALITY PLANS:



BACKGROUND:

Lot 39 is owned freehold by Council and is currently leased to the Northampton Bowling Club Inc, previous term was for 21 years.

The current lease expires 1 July 2019 and the club has again requested a renewal of the lease for a 21 year period.

The insurance costs have been explained to the club where they are only responsible for their contents/goods, theft, workers compensation insurance and volunteers insurance. The Council covers the building and general liability insurance being a public building.

COMMENT:

One part of the lease the club has queried is the need to re-paint the premises every four years.

Within similar leases for such venues, the lease documents state:

- (a) At the expiration of every four years during the Term the Tenant must (in a proper manner, using suitable, good quality materials of a colour and quantity first approved by the Landlord) paint with at least 2 coats those parts of the Premises usually painted.
- (b) All work must be carried out in a good and workmanlike manner by qualified workmen with good and suitable quality materials and in colours first reasonably approved of by the Landlord and to the reasonable satisfaction of the Landlord.

The club considers this requirement is too onerous on their financial resources and wishes for this to be reviewed or deleted.

In other lease agreements this clause has never been enforced.

Council as per the requirements of Section 3.58 of the Local Government Act is to formally resolve to renew the lease as a lease is determined as a disposition of land.

The renewal of the lease for a further period of 21 years is supported.

FINANCIAL & BUDGET IMPLICATIONS:

Financial costs for the preparation of a new lease will be incurred of which in the past the Council has incurred all costs due to the limited financial capabilities of sporting bodies. Estimated cost is \$1,500 to \$2,000.

A peppercorn rent of \$1 per annum applies.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – Section 3.58 and regulations.

There is no requirement to advertise this lease renewal as under the *Local Government (Functions and General) Regulations 1996* a disposition to a sporting body is exempt from advertising requirements.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.1

That Council

- 1. Renew the existing lease on Lot 39 Hampton Road, Northampton Inc for a further term of 21 years and consider the Club's request for financial assistance towards their insurance costs.**
- 2. Consider if the clause in relation to the requirements for re-painting premises every four years is to remain within the lease.**

7.5.2 2019 LOCAL GOVERNMENT ELECTIONS

FILE REFERENCE:	4.1.2
DATE OF REPORT:	18 February 2019
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to consider if the 2019 Local Government Election is to be conducted by council staff as a in person election or by the WA Electoral Commission by a postal vote.

BACKGROUND:

In the lead up to the October 2019 Local Government Elections the Chief Executive Officer has requested cost estimates from the Western Australian Electoral Commission (WAEC) to conduct the October 2019 Ordinary Elections for the Shire of Northampton as a *Postal Election*.

The WAEC have provided a quote of \$19,000.

The cost is based on:

- 2,300 electors
- Response rate of 50%
- Four vacancies
- Count to be conducted at the offices of the Shire of Northampton (which office will be determined at the close of nominations)
- Appointment of local Returning Officer
- Regular Australia Post delivery service to apply.

The exclusions from the quote are:

- Non-statutory advertising (ie any additional advertisements in community newspapers and promotional advertising)
- Any legal expenses other than those that are determined to be borne by the WA Electoral Commission in a Court of Disputed Returns
- One local government staff member to work in the polling place on election day

If there is no election, then the costs are reduced. Also if only one ward has an election, again the cost will be reduced. The quote is if both wards have an election that involves all registered electors.

COMMENT:

The turn out of electors at previous elections for this local government have not been of a high rate and one way that this may be improved is by using postal voting should a vote be required.

In past elections the following data is provided:

2009/10

Ordinary election, all candidates elected unopposed, cost \$1,930.

2011/12

Ordinary election, all candidates elected unopposed for the Kalbarri Ward, insufficient candidates for the Northampton Ward, extraordinary election held with candidate elected unopposed, cost \$1,774.

2012/13

Extraordinary Election for Kalbarri Ward. Candidate elected unopposed, cost \$2,506.

2013/14

Ordinary election, for Northampton Ward those who nominated were elected unopposed however due to insufficient numbers an extraordinary election was held which resulted in a in person election. Voter turnout 12.8%.

The Kalbarri Ward had insufficient candidates and following an extraordinary election no candidates nominated therefore the Council had to nominate members of the public to be Councillors.

Total cost for all elections \$4,061.

2015/16

Ordinary election, all candidates elected unopposed, cost \$1,489.

2017/18

Ordinary election, for Northampton Ward those who nominated were elected unopposed however due to insufficient numbers an extraordinary election was held which resulted in a in person election. Voter turnout 6%.

For Kalbarri all candidates elected unopposed.

Total cost for all elections \$3,405.

For the past 10 years the total cost to Council for election expenses has been \$15,165.

FINANCIAL & BUDGET IMPLICATIONS:

If Council resolves to engage the WAEC to undertake the 2019 election, then a provision within the 2019/20 Budget will need to be made.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – Section 4.20

Section 4.20 – CEO to be returning officer unless other arrangements made

- (1) Subject to this section the CEO is the returning officer of a local government for each election.
- (2) A local government may, having first obtained the written agreement of the person concerned and the written approval of the Electoral Commissioner, appoint* a person other than the CEO to be the returning officer of the local government for —
 - (a) an election; or
 - (b) all elections held while the appointment of the person subsists.

* *Absolute majority required.*

- (3) An appointment under subsection (2) —
 - (a) is to specify the term of the person's appointment; and

- (b) has no effect if it is made after the 80th day before an election day.
- (4) A local government may, having first obtained the written agreement of the Electoral Commissioner, declare* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.
- * *Absolute majority required.*
- (5) A declaration under subsection (4) has no effect if it is made after the 80th day before election day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.
- (6) A declaration made under subsection (4) on or before the 80th day before election day cannot be rescinded after that 80th day.

As per sub clause (2) it states that a local government may, having first obtained the written agreement of the person concerned and the written approval of the Electoral Commissioner, appoint a person other than the CEO to be the returning officer of the local government. In this instance within the written quote received from the WAEC, they have also provided the written agreement required and therefore this process does need to be undertaken.

With the above the Council must make a decision if it wishes to use the WAEC for the 2019 election by 30 July 2019.

VOTING REQUIREMENT:

Absolute Majority Required if Council resolves to engage the Electoral Commission to undertake the election

OFFICER RECOMMENDATION – ITEM 7.5.2

For Council consideration.

7.5.3 LAND & ROAD RESERVE TRANSFERS – KALBARRI WORKS DEPOT

LOCATION:	Porter Street, Kalbarri
FILE REFERENCE:	12.1.3
DATE OF REPORT:	10 October 2018
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Plan of Kalbarri works Depot

SUMMARY:

Council to formally adopt the road closure of unnamed road that forms part of the Kalbarri Works Depot.

LOCALITY PLANS:

See Appendices 1.

BACKGROUND:

At the October 2018 meeting, Council resolved to close an unnamed road reserve off Porter Street that is currently within the Kalbarri works depot as per the provisions of Section 58 of the *Land Administration Act 1997*, (refer Appendices 1).

As part of the road closure the Council also resolved to request the Department of Planning Lands and Heritage to amalgamate the closed road reserve and crown reserves 38384 and 36021 comprising of Lots 558, 1009 and 1010 to form one crown reserve for the purpose of depot site (as per current Management Order purpose).

COMMENT:

Advertising of the proposed road closure was undertaken in accordance of Section 58 of the *Land Administration Act* and no submissions were received.

Prior to submitting the road closure process to the Department of Planning, Lands and Heritage (DPLH), survey plans for the amalgamation of the closed road reserve and crown reserves 38384 and 36021 comprising of Lots 558, 1009 and 1010 to form one crown reserve for the purpose of depot site were also being prepared, however advice has now been received that before the DPLH will appoint a surveyor of our choice to undertake the survey plan for the amalgamation of the lots, the DPLH require the formalities of the road closure first.

As per the advice at the February 2019 meeting of another road closure, the DPLH will not accept the CEO's delegated authority to proceed with the road closure and therefore the Council must again approve of the road closure.

STATUTORY IMPLICATIONS:

State: Land Administration Act 1997

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.3

That Council formally approve of the closure of unnamed road reserve off Porter Street that is currently within the Kalbarri Works Depot as per the provisions of Section 58 of the *Land Administration Act 1997*.

APPENDICES 1 – ROAD RESERVE AREA TO BE CLOSED



7.5.4 WATER SUPPLY OUTLETS – NORTHAMPTON FOOTBALL CLUB

LOCATION:	Northampton Community Centre
FILE REFERENCE:	11.1.8
CORRESPONDENT:	Northampton Football Club
DATE OF REPORT:	5 March 2019
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to consider a request for water taps to be located at each of the coach's boxes at the Northampton Oval.

BACKGROUND:

A verbal request has been made by the Northampton Football Club to Council Management for the provision of two watering taps at each of the Northampton oval coach's boxes.

Currently the clubs refill their water containers from the Community Centre itself and there is a tap near the commentary box which is not far from the coach's box's where they can also refill from, but the club is wanting taps as per the above.

COMMENT:

Management obtained two quotes for the supply of two taps, one for \$1,276 and one for \$950, both GST exclusive.

The matter is being brought to Council for determination as the project is not specifically listed within the current budget and Management is not comfortable in approving the requested works as believe the existing service is adequate for the club's needs.

FINANCIAL & BUDGET IMPLICATIONS:

There is no specific provision for these works within the 2018/19 Budget however the works can be accommodated under the Northampton oval maintenance budget provision.

STATUTORY IMPLICATIONS:

Local Government Act 1995 – Section 6.8, authorising unbudgeted expenditure.

VOTING REQUIREMENT:

Absolute Majority Required: - As there is no specific provision for this expenditure within the 2018/2019 Budget, it is recommended that Council approve the expenditure by an absolute majority as per Section 6.8 of the Local Government Act 1995.

OFFICER RECOMMENDATION – ITEM 7.5.4

For Council determination.