



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 14th December 2018 in the Council Chambers, Northampton commencing at 1.00pm.

The Audit Committee meeting of the Northampton Shire Council will be held on Friday 14th December 2018 in the Council Chambers, Northampton commencing at 11.00am

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to read "Garry L Keeffe", is positioned above the name and title of the Chief Executive Officer.

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

7th December 2018



~ Agenda ~

14th December 2018

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 14th December 2018, at

The Council Chambers, Northampton commencing at 1.00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

7th December 2018

SHIRE OF NORTHAMPTON

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for licence, any statement, limitation or approval made by a member or officer of the **Shire of Northampton** during the course of any meeting is not intended to be and is not taken as notice of approval from the **Shire of Northampton**. The **Shire of Northampton** warns that anyone who has lodged an application with the **Shire of Northampton** must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the **Shire of Northampton** in respect of the application.

Signed  _____

Date 7th December 2018

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

AGENDA
ORDINARY MEETING OF COUNCIL
14th December 2018

1. OPENING

2. PRESENT

- 2.1 Leave of Absence
- 2.2 Apologies

3. QUESTION TIME

4. DISCLOSURE OF INTEREST

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

5. CONFIRMATION OF MINUTES

- 5.1 Ordinary Meeting of Council – 16th November 2018

6. RECEIVAL OF MINUTES

- 6.1 Audit Committee Meeting – 14th December 2018

7. REPORTS

- 7.1 Works & Technical Services
- 7.2 Health & Building
- 7.3 Town Planning
- 7.4 Finance
- 7.5 Administration & Corporate

8. COUNCILLORS & DELEGATES REPORTS

- 8.1 Presidents Report
- 8.2 Deputy Presidents Report
- 8.3 Councillors' Reports

9. NEW ITEMS OF BUSINESS FOR DECISION

10. NEXT MEETING

11. CLOSURE

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SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Northampton on
16th November 2018**

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11.1 OPENING

The President thanked all Councillors, staff and gallery present for their attendance and declared the meeting open at 1.00pm.

11.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr R Suckling		Northampton Ward
Cr T Hay		Northampton Ward
Cr S Stock-Standen		Northampton Ward
Cr D Pike		Kalbarri Ward
Cr S Smith		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager of Works and Engineering	
Mrs Deb Carson	Planning Officer	

11.2.1 LEAVE OF ABSENCE

Nil

11.2.2 APOLOGIES

Cr Stewart and Cr Carson

11.3 QUESTION TIME

Nil

11.4 DISCLOSURE OF INTEREST

Cr Hay declared a financial interest in Item 7.3.3 as he is the applicant, and may incur a financial gain or loss from the decision of Council.

Cr Krakouer declared a financial interest in Item 7.5.3 as he has a financial interest in a similar business to that of the application and may incur a gain or loss from the decision of Council.

11.5 CONFIRMATION OF MINUTES

11.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 19th OCTOBER 2018

Moved Cr SMITH, seconded Cr KRAKOUER

That the minutes of the Ordinary Meeting of Council held on the 19th October 2018 be confirmed as a true and correct record.

CARRIED 7/0

11.5.2 BUSINESS ARISING FROM MINUTES

Nil

11.6 RECEIVAL OF MINUTES

Nil

11.7 WORKS & ENGINEERING REPORT

11.7.1 INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 7.1.1)

Noted

11.7.2 KALBARRI – ECO FLORA BOREFIELD MAINTENANCE WORKS AND INSTALLATION OF NEW SUBMERSIBLE PUMP (ITEM 7.1.2)

Moved Cr PIKE, seconded Cr HAY

1. That Council endorse the actions by management to undertake works via the use of Abrolhos Electrics at the Eco Flora Subdivision to ensure adequate water volume is maintained from the site at the cost of \$6,185.00 (exc GST) and these costs be declared authorized expenditure.
2. That Council include a provision of \$12,000.00 for consideration within the 2019/2020 draft budget for the testing of existing bores to determine water volume capacity and maintenance or replacement requirements for the existing infrastructure located at the Eco Flora/Capital Hill subdivision site.

CARRIED 7/0

Mr Neil Broadhurst departed the meeting at 1.13pm.

11.8 HEALTH & BUILDING REPORT

11.8.1 BUILDING APPROVALS (ITEM 7.2.1)

Noted

11.8.2 BLUE HOLES ABLUTION BLOCK - PROPOSED (ITEM 7.2.2)

Moved Cr SUCKLING, seconded Cr HAY

That Council approve of the proposed new design and construction materials for the Blue Holes ablution block.

CARRIED 7/0

11.9 TOWN PLANNING REPORT

11.9.1 LOCAL PLANNING POLICY REVIEW (ITEM 7.3.1)

Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That Council:

1. Pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 4 of the Planning and Development (Local Planning Schemes) Regulations 2015 resolve to:
 - a. Adopt the proposed Local Planning Policies for public comment and advertise them for a period of 21 days;
 - b. Should no written, author-identified objections be received during the 21 day advertising period, then adopt for final approval the amended Local Planning Policies and proceed to publish a notice to this effect in the local newspaper; and
 - c. Should there be any written, author-identified objections received during the advertising period, require staff to present to Council a further report.

CARRIED 7/0

11.9.2 CHANGE OF OWNER AND LICENSE AGREEMENT - CANOE SAFARI TOURS (ITEM 7.3.2)
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Moved Cr SMITH, seconded Cr SUCKLING

That Council:

1. Grant Development Approval for an experiential use (canoe safaris) over Reserves 12996, 25307 & 26591 and Lot 1545, Murchison River Foreshore, Kalbarri subject to the following conditions:
 - a) This Development Approval is an approval for the proposed use for the purposes of the Shire of Northampton's Local Planning Scheme No. 11 – Kalbarri and the Planning and Development Act (2005) only and does not constitute and approval of the proposed use by the Shire in its capacity as management body of the reserve within which the use is proposed to be located;
 - b) This Development Approval is subject to:
 - (i) In-principle approval of the Shire in its capacity as management body of the reserve within which the proposed use is to be located;
 - (ii) Approval of the Minister of Lands in accordance with the provisions of the Land Administration Act (1997); and
 - (iii) A license agreement being entered into by the applicant and the Shire in accordance with Council's Policy 9.2 – Requirements for License Agreements to Use Crown Reserves for Commercial, Recreational and Tourism Activities;
 - c) This Development Approval shall remain valid whilst the License Agreement referred to in Condition (b)(iii) remains current and valid, and on the expiration or in the termination of such License Agreement, this Development Approval shall cease to be valid.

Advice Notes:

Note 1: If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in

the approval after the date of determination, the approval will lapse and be of no further effect;

Note 2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.

2. Authorise delegation to the Chief Executive Officer and Planning Officer for the preparation and execution of the License Agreement, with any disputes to be referred back to Council for final determination.

CARRIED 7/0

Cr Hay declared a financial interest in Item 7.3.3 as he is the applicant, and may incur a financial gain or loss from the decision of Council, and he departed the meeting at 1.22pm.

11.9.3 PROPOSED SIGNAGE – PINK LAKE TOURS – PORT GREGORY CARAVAN PARK – LOT 213 (NO. 13) SANFORD STREET, PORT GREGORY (ITEM 7.3.3)
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Moved Cr KRAKOUER, seconded Cr SIMKIN

That Council grant Development Approval for signage to be installed upon the fence line of Lot 213 (No. 13) Sanford Street, Port Gregory, subject to the following conditions:

1. Development shall be in accordance with the attached approved plan(s) dated 16 November 2018 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;
2. The approval is for two (2) horizontal signs to be located as per the attached approved plan(s) dated 16 November 2018. The endorsed sign designs shall not be modified or altered without the prior written approval of the local government;

3. The design/artwork of sign 2 (the parking sign) shall be forwarded to the Chief Executive Officer for approval prior to installation of the sign;
4. The signs are to be maintained in good condition to the approval of the local government. Should the signs become in a state of disrepair, the Shire of Northampton reserves the right to remove the sign(s) at the cost of the Applicant;
5. The signs are to be securely fixed in position at all times;
6. The Applicant is required to indemnify and keep indemnified the Shire, its servants and agents against any claim or proceeding (and any cost and expenses incurred as a result) that may be made or brought by any person or corporation against the Shire, its servants and agents arising out of the erection, existence or operation of the advertisement; or any negligence of the Shire, its servants and agents in granting approval to erect or display the advertisement or in setting or failing to set conditions or giving or failing to give directions for the erection, existence or display of the advertisement;
7. The Applicant is required to maintain a public liability insurance policy with a reputable insurer to a minimum of \$1,000,000 for the coverage of the signs;
8. A maximum of two vehicles shall be parked within the road reserve area of Sanford Street at any one time for the purposes of providing the Pink Lake Buggy Tours, and only during the hours of tour operations as specified on the attached approved plan(s) dated 16 November 2018; and
9. No further external signs shall be permitted upon Lot 213 (No. 13) Sanford Street, Port Gregory in relation to the Pink Lake Buggy Tours.

Advice Notes:

Note 1: If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.

CARRIED 6/0

Cr Hay returned to the meeting at 1.26pm.

11.9.4 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.4)

Noted.

11.9.5 HORROCKS BEACH COASTAL HAZARD RISK MANAGEMENT AND ADAPTATION PLAN – APPOINTMENT OF CONSULTANT TEAM (ITEM 7.3.5)

Moved Cr PIKE, seconded Cr SMITH

That Council appoints GHD to undertake the preparation of the Horrocks Beach Coastal Hazard Risk Management and Adaptation Plan for a fee of \$91,483.00 excluding GST subject to the inclusion of:

1. The coastal hazard assessment component of the CHRMAP to include the assessment and mapping of two scenarios (with and without existing controls); and
2. The manual handling of any paper survey submissions to be included within the proposed budget.

CARRIED 7/0

11.10 FINANCE REPORT

11.10.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)

Moved Cr STOCK_STANDEN, seconded Cr SIMKIN

That Municipal Fund Cheques 21544 to 21561 inclusive totalling \$64,162.04, Municipal EFT payments numbered EFT18501 to EFT18628 inclusive totalling \$1,303,405.98, Trust Fund Cheques 2359 to 2362, totalling \$1,430.00, Direct Debit payments numbered GJ0406 to GJ0412 inclusive totalling \$243,785.76

be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

11.10.2 MONTHLY FINANCIAL STATEMENTS – OCTOBER 2018 (ITEM 7.4.2)

Moved Cr SMITH, seconded Cr STOCK-STANDEN

That Council adopts the Monthly Financial Report for the period ending 31st October 2018.

CARRIED 7/0

11.11 ADMINISTRATION & CORPORATE REPORT

11.11.1 2019 COUNCIL MEETING DATES (ITEM 7.5.1)

Moved Cr SMITH, seconded Cr PIKE

1. That Council holds their ordinary meetings on the following dates for 2019:

February 15th	July 19th
March 15th	August 16th
April 19th	September 20th
May 17th	October 18th
June 21st	November 15th
	December 18th (Wednesday)

2. That all meetings commence at 1.00pm.
3. That the February, May, August and November meetings be held at the Allen Centre in Kalbarri with all other meetings to be held at the Northampton Council Chambers.

CARRIED 7/0

11.11.2 BINNU SCHOOL – SPEED LIMITS (ITEM 7.5.2)

Moved Cr STOCK_STANDEN, seconded Cr SUCKLING

That Council:

1. Not support the Binnu School in their request to Main Roads WA for a reduction of the speed limit for North West Coastal Highway near the intersection of O'Connor Street from 80km/h to 60km/h
2. Support the Binnu School in their request to Main Roads WA for the installation of 40km/h school zone speed limits along O'Connor and Lauder Streets, Binnu.
3. List for consideration the bitumen sealing of O'Connor and portion of Lauder Street (section in front of school) within the draft 2019/2020 Budget.

CARRIED 7/0

Council did not support the Officer's recommendation on the basis that the intersection is no different to any other intersection along the highway and it is not a residential built up area.

Cr Krakouer declared a financial interest in Item 7.5.3 as he has a financial interest in a similar business to that of the application, and may incur a financial gain or loss from the decision of Council, and he departed the meeting at 1.55pm.

11.11.3 FOOD VAN OPERATION – PTN OF RESERVE 52436 (ITEM 7.5.3)

Moved Cr STOCK-STANDEN, seconded Cr SMITH

1. That the Council approves in-principal the use of Reserve 52436 for the purpose of a mobile food van providing Indonesian cuisine, cooked seafood and coffee, subject to the Applicant applying for and obtaining development approval for the use, that the use is subject to compliance with any development approval conditions applied, and the location of the van does not impede service vehicles to the immediate area;
 2. Subject to obtaining Development Approval for the proposed use, the Applicant is required to enter into a License Agreement with the Shire of
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SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Northampton on
16th November 2018**

Northampton for a period of three years in accordance with Council's Policy 9.2 – Requirements for Licence Agreements to Use Crown Reserves for Commercial, Recreational and Tourism Activities;

3. The approved use of the Reserve will also be subject to approval of the Minister of Lands being obtained, in accordance with the provisions of the Land Administration Act (1997);
4. Any Development Approval shall remain valid only whilst the License Agreement remains current and valid, and on the expiration or in the termination of such License Agreement a new Application for Development Approval will be required; and
5. The applicant accepts the requirement for an on-site mains power source (no generator use will be allowed, except in emergency situations such as power outages) as well as the costs of installing a separate electricity meter to ensure all costs the food van operations incur are charged back to the applicant.

CARRIED 4/2

Cr's Simkin and Hay voted against the motion.

Cr Krakouer returned to the meeting at 2.08pm.

11.11.4 PLANNING CONSULTANCY REVIEW (ITEM 7.5.4)
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Moved Cr HAY, seconded Cr STOCK-STANDEN

That Council note the information on the review of the Town Planning Consultancy Services contract.

CARRIED 7/0

Moved Cr SIMKIN, seconded Cr KRAKOUER

That Council discuss Item 7.5.5 "in-camera" at 2.13pm.

CARRIED 7/0

Moved Cr SUCKLING, seconded Cr SMITH

That Council continue the meeting "out of camera", at 2.27pm.

CARRIED 7/0

11.11.5 OUTSTANDING RATES – RODNEY MACKENZIE (ITEM 7.5.5)

Moved Cr SIMKIN seconded Cr PIKE

That Council through its legal advisors McLeods advise the legal advisors of Mr Rodney MacKenzie that:

1. Mr MacKenzie's repayment offer be refused.
2. For all rates and charges (including penalty interest) in arrears, the following (totalling \$78,640.76) is outstanding as at 14/11/2018:

Rates Arrears	\$42,818.37
Interest for outstanding rates	\$34,684.28
ESL Arrears	\$602.50
Interest for outstanding ESL	\$469.61
Swimming Pool Inspection Fee arrears	\$66.00

3. The Council, by way of counter offer, will accept a payment of \$19,660 within 7 days of acceptance of the offer with the balance of \$58,980.76 to paid by equal instalment of \$19,660.25 on 30 January 2019, 30 June 2019 and 30 December 2019, plus interest that will be incurred on the balance of the above outstanding rates and charges.
4. That the interest rate for all charges on rates and ESL current and arrears to continue to be levied until the debt is paid in full and these amounts are to be paid in addition to the scheduled repayments.
5. That should a default occur in the payment of any instalments for current and arrears charges then McLeods be instructed to take required action for the recovery of the debt.
6. That the CEO continue to liaise with McLeods on what is deemed recoverable legal charges and report back to Council on what action if any can be taken and what portion of the outstanding debt may need to be written off.

CARRIED 7/0

10.11.6 PART ROAD RESERVE CLOSURE – MITCHELL STREET, HORROCKS (ITEM 7.5.6)

Moved Cr SUCKLING, seconded Cr SMITH

That Council:

1. Approve of the closure of portion of road reserve, being 28m² of Mitchell Street, Horrocks as requested by the Department of Planning, Lands and Heritage as per the provisions of Section 58 of the Land Administration Act 1997.
2. Should there be no objection to the road closure, then the CEO be given delegated authority to progress with the formal road closure without further reference to the Council.

CARRIED 7/0

10.11.7 NORTHAMPTON MEN'S SHED OPERATIONS (ITEM 7.5.7)

Moved Cr STOCK-STANDEN, seconded Cr KRAKOUER

That Council grants approval to the Northampton Men's Shed to utilise the existing shed (being the ex-fire brigade shed) at the Mary Street Railway precinct for their activities/operations and that a use agreement be entered into with the group.

CARRIED 7/0

10.11.8 RSL HALL EXTENSIONS (ITEM 7.5.8)

Moved Cr SUCKLING, seconded Cr STOCK-STANDEN

That the request by the RSL for the extension of the exhibition area by 2 metre north and the installation of a shower not be supported by Council for the following reasons:

1. The 2 metre extension is not warranted and comes at a significant additional cost to the project.

2. That the installation of a shower cannot be compliant with disabled regulations (AS 1428.1) as there is insufficient room in the current building design without further modifications.

And Council progress with the project as per the current plans that have been approved by all parties.

CARRIED 7/0

11.12 SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Simkin reported on his attendance at the following:

22/10/2018 Regional Road Group meeting
22/10/2018 Local Government Act Review Forum
10/11/2018 Northampton RSL Remembrance Dinner

11.13 DEPUTY PRESIDENT'S REPORT

Since the last Council meeting Cr Krakouer reported on his attendance at the following:

22/10/2018 Local Government Act Review Forum
30/10/2018 DoT meeting re proposed food van
30/10/2018 Kalbarri Maritime Advisory Group meeting with DoT

11.14 COUNCILLORS' REPORTS

11.14.1 CR PIKE

Since the last Council meeting Cr Pike reported on his attendance at:

22/10/2018 Local Government Act Review Forum
30/10/2018 Kalbarri Maritime Advisory Group meeting with DoT
15/11/2018 Road Safety Research Forum

11.14.2 CR SMITH

Since the last Council meeting Cr Smith reported on his attendance at:

22/10/2018 Local Government Act Review Forum
13/11/2018 Kalbarri Visitor Centre Meeting

11.14.3 CR HAY

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Council Chambers, Northampton on
16th November 2018

Since the last Council meeting Cr Hay reported on his attendance at:

22/10/2018 Local Government Act Review Forum

11.15 NEW ITEMS OF BUSINESS

Nil

11.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday the 14th December 2018 commencing at 1.00pm at the Council Chambers, Northampton.

11.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 2.58pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 16 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 14TH DECEMBER 2018

PRESIDING MEMBER: _____

DATE: _____

WORKS & ENGINEERING REPORT CONTENTS

7.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
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7.1.1	INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM
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REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	6th December 2018

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on Horan, Monegarry, Ajana East, Coolacalaya, Parker, Reynolds, Ogilvie East and Nolba Stock Road/s.
- Gravel Patching/Sheeting/Verge works carried out on Ogilvie East, Balla Whellarra, Yerina Springs, Maggee, Erriary, Von Bibra and Ajana East Road/s.

Maintenance Items

- Northampton, Horrocks, Port Gregory – Pothole repair works.
- Northampton and Rural areas – Sign replacement and maintenance works.
- Northampton – Vegetation works in general plus tree damage clean-up following strong winds.
- Kalbarri – Bollard installation and assistance regarding the dual use pathway installation works.
- Kalbarri – Peet Park reticulation repairs and maintenance.
- Horrocks – Playground sand added.
- Horrocks – Jetty repair works completed to lower deck area (GHS)
- Horrocks – Playground equipment repair works undertaken (GHS)
- Horrocks – Foreshore water line relocated to facilitate strata reconstruction works.

Other Items (Budget)

- Rural – Chilimony Road (stage 3) shoulder reconditioning works continuing. Works have been tidied and halted until a return can be made due to weather.
- White Cliffs Road – Works are continuing for stage 2 construction and sealing works for the southern 5.7 kilometres. Works to be complete to a primer seal stage by 12th December, road to be opened 17th December 2018.
- Kalbarri – Bollards installed to road crossing areas of new Dual Use Pathway Commencement of the car park construction works in association with the Kalbarri foreshore Dual Use Pathway installation.
- Kalbarri – Commencement of works to construct car park south of IGA area.

Plant Items

- P262 – Isuzu Truck – Northampton truck fleet - Injector blockage requiring replacement, Discussions ongoing with supplier and manufacturer for attempts to cover all or part costs. (Road Runner).
- P198 – Ford Ranger Ute – Northampton tip – Timing belt failure and resultant repair works. (Geraldton Auto Wholesalers)

Staff/Personnel Items

- Kalbarri Rubbish Tip Supervisor – Appointment of Mr Seby Parasiliti to Kalbarri Rubbish Tip Supervisor position. Mr. Parasiliti to undertake a 3-month probation period. Previous Rubbish Tip Supervisor (Mr David Grazziadelli.) has retired.

For Council information.

SHIRE OF NORTHAMPTON

WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2018/2019)

(December 2018)

2018/2019 Budget Works	Job No	Status	Comments
<u>Regional Road Group Projects</u>			
Kalbarri Road (Shared funding - RTR) Shoulder Reconditioning works 13.00 - 23.00 slk	RR10	COMPLETE	
George Grey Drive Reseal			Included into 2018/2019 budget - September 2018
<u>Roads to Recovery</u>			
Chilimony Road (C/over from 2017/2018) Shoulder Reconstruction - Stage 3 (North of North Road)	RT17	Commenced	Commenced works. Wet weather delays experienced to extent that construction crew has relocated to commence White Cliffs Road.
Chilimony Road Reseal Stage 3	RT26		
Kalbarri Road (Shared funding - RRG) Shoulder Reconditioning works 13.00 - 23.00 slk	RT29	COMPLETE	Works commenced Contractor RDH undertaking works
Binnu West Road Realign Chilimony Road intersection	RT25		Surveys undertaking initial survey and design works
Hatch Road Construct new floodway crossing	RT27		
Porter Street (Shared funding - Muni) Reseal (0.74 to 1.81 slk)	RT28		
<u>Royalties for Regions Funding</u>			
White Cliffs Road Construct and seal - Stage 2	R4R7	Commenced	Commenced works, Primerseal works to be completed 12th December, Road to be open 14th December 2018
White Cliffs Road Reseal - Stage 1 and 2 (Total 12.8kms)	R4R7		
Cont.			
2018/2019 Budget Works	Job No	Status	Comments

MUNICIPAL FUND CONSTRUCTION**Northampton****Northampton - Bateman Street**
Construct and Seal 210m

R971

Northampton - Thornton/Erwood Street
Construct and Seal

R983

Northampton - Stephen Street
Reseal (1.385 - 2.100)

R974

Northampton - Onslow Street
Reseal (0.000 - 1.320)

R975

Northampton - NCC Car park area
Reseal and new lines etc

F016

Northampton - Lions Park
Construct and seal car park**Northampton - Lions Park**
Extend culvert

5022

Kalbarri**Kalbarri - Atkinson Crescent**
Reseal

R972

Kalbarri - Stiles Road
Reseal

R973

Kalbarri - Porter Street (Shared funding - RTR)
Reseal (0.740 - 1.810)

R976

Budget amount reduced

Kalbarri - Sutherland Street
Reseal (0.000 - 0.330)

R977

Kalbarri - Walker Street
Reseal (0.107 - 0.820)

R979

REMOVED

Works removed from 2018/2019 budget

Cont.

2018/2019 Budget Works**Job No****Status****Comments****Kalbarri (cont)**

Kalbarri - Karina Mews Street Kerb replacement and Reseal	R982		
Kalbarri - Grey Street Construct and seal car park south of IGA	R968	Commenced	Commencement of works to construct car park south of IGA
Kalbarri - Blue Holes access road Construct access road and car park.	R969		Preliminary inspection undertaken for combined works with toilet installation
<u>Rural</u>			
Von Bibra Road Gravel sheet selected sections	R980	Commenced	Initial works undertaken due to road being impassible
<u>MUNICIPAL FOOTPATHS</u>			
Northampton - Stephen Street Replace DUP from NWCH to West Street	F702		Telstra infrastructure corrections required to lid heights
Northampton - Hampton Road Replace DUP from Stephen Street to Railway Tavern	F703		
Kalbarri - Chinamens toilet area Replace DUP to ablutions	F704		
Kalbarri - Nanda Drive Install access to Malaluca Pathway	F705		
Kalbarri - Malaluca Pathway Undertake identified reinstatement works	T379		
Cont.			
MUNICIPAL FUND CONSTRUCTION	Job No	Status	Comments
<u>OTHER WORKS - Depots/Yards/Ovals/Parks/ Gardens etc</u>			
Northampton Depot		COMPLETE	

Modifications to Dog pound			
Northampton - Street Bin replacements/new Victoria style 55 litre street bins		COMPLETE	
Northampton - Kings Park Install new table and seat arrangement		COMPLETE	
Northampton - Oval renovation Undertake Verti draining		COMPLETE	
Northampton - Oval renovation Undertake Verti mowing		COMPLETE	
Kalbarri - Oval renovation Undertake Verti draining		COMPLETE	
Kalbarri Depot Install materials bins	5130	Commenced	Works approved to proceed
Kalbarri - Opposite Rainbow Jungle Install stairway			Alternative quote for works being sought
Rural - RAV4 Surveys Survey assessments for road gradient identification. Rob Road - survey detour area for adequacy Horry Road - survey current alignment for adequacy	T379		
Cont.			
2018/2019 Budget Works	Job No	Status	Comments
<u>PLANT ITEMS - Major</u>			
Northampton - New Motor Grader Purchase new - trade/sell P203 Motor Grader		COMPLETE	

Northampton - New Free Roller Purchase new - trade/sell existing roller		COMPLETE	Included with supply of new grader
Northampton - Utility - Gardener Purchase New - trade/sell P237 - N/ton Gardener utility		COMPLETE	
Northampton - Construction water tank replacement Replace tank part only		COMPLETE	Second hand complete unit purchased
Kalbarri - Utility - Kalbarri Ranger Purchase New - trade/sell P216 - Kalbarri Ranger utility		COMPLETE	
Kalbarri - Utility - Kalbarri Gardener/Cleaner Purchase New - trade/sell P235 - Kalbarri Gardener utility		COMPLETE	
Kalbarri - Truck water tank New water tank and attachments		Ordered	Ordered December 2018
<u>PLANT ITEMS - Minor/Other/Sundry tools</u>			
Northampton - Satelite phone for remote works			
Northampton - Set of hand held 2-way radios			
Northampton - Tip site generator			
Northampton Gardeners - Street sweep/broom		Complete	
Northampton Gardeners - Self propelled mower		Complete	
Northampton Gardeners - Small pressure cleaner			
Northampton Gardeners - Small fertiliser spreader		Complete	
Northampton Gardeners - Hedge pruners		Complete	
Northampton Gardeners - Backpack sprayer		Complete	
Kalbarri - Motorized broom		Complete	
Kalbarri - Concrete saw with trolley		Complete	
Horrocks - Backpack sprayer		Complete	

HEALTH AND BUILDING REPORT CONTENTS

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7.2.1	INFORMATION ITEM: BUILDING STATISTICS
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DATE OF REPORT:	7th December 2018
RESPONSIBLE OFFICER:	Glenn Bangay – Principal EHO/Building Surveyor

1. BUILDING STATISTICS

Attached for Councils' information are the Building Statistics for November 2018.

OFFICER RECOMMENDATION – ITEM 7.2.1
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For Council information.

SHIRE OF NORTHAMPTON
HEALTH AND BUILDING REPORT – 14th DECEMBER 2018

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - NOVEMBER 2018									
Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials 1. Floor 2. Wall 3. Roof	Area m2	Value	Fees 1. App Fee 2. BCITF 3. BRB 4. Other
05/11/2018	1531	P Lobato PO Box 541 NORTHAMPTON	Shed n Homes 98a Chapman Road GERALDTON	5 (Lot 61) Horan Way HORROCKS	Shed	1. Concrete 2. C/Bond 3. C/Bond	40	\$20,000	1. 97.70 2. 0.00 3. 61.65 4. 0.00
07/11/2018	1643	T & L Nash PO Box 604 KALBARRI	GO2 Group 1/10 Jacquard Way PORT KENNEDY	21 (Lot 127) Lawrenca Loop KALBARRI	T/framed Dwelling	1. Steel 2. C/Bond 3. C/Bond	130	\$98,935	1. 187.98 2. 197.87 3. 135.54 4. 0.00
07/11/2018	1636	P & L McGuigan PO Box 239 KALBARRI	F Rystenber PO Box 492 KALBARRI	7 (Lot 2) Nairn Place KALBARRI	T/framed Patio adds	1. Pav 2. n/a 3. C/Bond	36	\$9,800	1. 97.70 2. 0.00 3. 61.65 4. 0.00
07/11/2018	1642	J Stanton PO Box 480 KALBARRI	Gliss Holdings Pty Ltd PO Box 64 KALBARRI	7 (Lot 4) Mortimer St KALBARRI	Demo (Fence)	1. n/a 2. n/a 3. n/a	90	\$1,900	1. 97.70 2. 0.00 3. 61.65 4. 0.00
07/11/2018	1634	KVMS&R PO Box 315 KALBARRI	Simple Life Projects PO Box 147 KALBARRI	11 (Lot 262) Magee Cres KALBARRI	S/F Metal Clad Shed	1. Concrete 2. C/Bond 3. C/Bond	144	\$60,000	1. 192.00 2. 120.00 3. 82.20 4. 0.00
14/11/2018	1645	M & K Ralph 19 Carlton Cres KALBARRI	Owner/Builder	U3 (Lot 6) Carlton Cres KALBARRI	T/F Carport	1. Concrete 2. n/a 3. Zinc	34	\$2,500	1. 97.70 2. 0.00 3. 61.65 4. 0.00
14/11/2018	1644	M & K Ralph 19 Carlton Cres KALBARRI	Owner/Builder	U2 (Lot 5) Carlton Cres KALBARRI	T/F Carport & Patio	1. Concrete 2. n/a 3. Zinc	52	\$3,000	1. 97.70 2. 0.00 3. 61.65 4. 0.00

SHIRE OF NORTHAMPTON
HEALTH AND BUILDING REPORT – 14th DECEMBER 2018

21/11/2018	1641	A & M Fullwood 6 Cox Court MIDDLE SWAN	Owner/Builder	10 (Lot 23) Browne Boulevard KALBARRI	S/F Metal Clad Shed	1. Concrete 2. C/Bond 3. C/Bond	240	\$50,000	1. 160.00 2. 100.00 3. 68.50 4. 0.00
23/11/2018	1646	W Thomas 6 Boonara St NEWMAN WA 6753	Redink Homes Midwest PO Box 85 GERALDTON	37 (Lot 55) Pelican Road KALBARRI	Single Storey D/brick Dwelling	1. Concrete 2. Brick 3. C/Bond	304	\$316,276	1. 600.92 2. 632.55 3. 433.30 4. 0.00
23/11/2018	1648	Gliss Holdings P/L PO Box 64 KALBARRI	Lottery West Level 2 38 Station St SUBIACO	10 (Lot 1) Porter St KALBARRI	Steel Framed Sign	1. n/a 2. n/a 3. n/a	n/a	\$1,000	1. 97.70 2. 0.00 3. 61.65 4. 0.00

TOWN PLANNING CONTENTS

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7.3.1 REVIEW OF SHIRE OF NORTHAMPTON LOCAL PLANNING SCHEME NO. 10 HERITAGE LIST

FILE REFERENCE:	10.8.7
DATE OF REPORT:	3 December 2018
REPORTING OFFICER:	Hayley Williams - Consultant Planner
RESPONSIBLE OFFICER:	Garry Keeffe - Chief Executive Officer
APPENDICES:	
1. Submission Table	

AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

Legislative *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

SUMMARY:

The consultation period for the review of the Heritage List under *Local Planning Scheme No. 10* (LPS 10) finished on 19th October 2018. At the close of the consultation period a total of nineteen (19) submissions were received, with six (6) submissions providing an objection to the listing of properties on the Heritage List. The purpose of this report is for Council to consider the objections received. It is recommended that the five (5) properties subject of the objections be omitted from the inclusion on the Heritage List during this review. However, it is also recommended that these landowners be notified that subsequent reviews of the Heritage List may result in these properties being included.

BACKGROUND:

The Municipal Heritage Inventory is created and maintained as a requirement of the *Heritage of Western Australia Act 1990*. The Inventory forms the basis of the Shire's Heritage List which is contained within *Local Planning Scheme No. 10 (LPS10)*.

The Municipal Heritage Inventory was last reviewed in October 2015 with a comprehensive review being undertaken for each place (excluding mines). This included the following methodology:

- Consultation
- Site investigations
- Historic Research
- Update Place Record Forms
- Mapping

A key recommendation of the review of the Municipal Heritage Inventory was for this document to be used to inform the preparation of updated Heritage List, protected under the Shire's LPS10.

Purpose of the Heritage List

The Heritage List has previously been prepared as a requirement of clause 7.1.1 of LPS10. However, more recently, the Heritage List is given effect under Schedule 2 'Deemed Provisions' of the *Planning and Development (Local Planning Schemes) Regulations 2015 (LPS Regs)*. Under these clauses, the Heritage List has statutory force in relation to constraints on demolition and significant alteration of listed places.

The Heritage List only contains the most worthy places of heritage significance. While the Heritage List identifies those places, it does not include details of the assessment of the listed places. The detailed assessment is contained within the MHI. The Heritage List will not contain a place which is not also included in the MHI.

As part of the review of the Heritage List, it is proposed to include those places classified in the MHI as Management Categories 1 and 2, with those places to form the basis of the Heritage List.

Council at their June 2018 meeting resolved to initiate:

1. *A review of the Shire of Northampton Local Planning Scheme No. 10 Heritage List 2015 for the purposes of consultation, and pursuant to*

Schedule 2 - Deemed Provisions, Part 3, cl 8 (3) of the Planning and Development (Local Planning Schemes) Regulations; and

2. *An update of the Shire of Northampton Municipal Heritage Inventory, for the purposes of consultation.*

Council at their September 2018 meeting resolved:

That Council, in response to the new heritage information provided by the Heritage Council of WA, resolve to include the Pakington Whaling Station ruins site within:

1. *The review of the Shire of Northampton Local Planning Scheme No. 10 Heritage List 2015 for the purposes of consultation and pursuant to Schedule 2 - Deemed Provisions, Part 3, cl 8 (3) of the Planning and Development (Local Planning Schemes) Regulations; and*
2. *The update of the Shire of Northampton Municipal Heritage Inventory, for the purposes of consultation.*

COMMUNITY & GOVERNMENT CONSULTATION:

Preliminary consultation commenced by directly engaging affected landowners. A letter was forwarded to affected landowners, providing them with information on the proposal to list their property on the Local Planning Scheme Heritage List, along with a Place Record for their information. The consultation period was for 21 days from the 27th July, 2018 until the 17th of August, 2018, however, a number of extensions were granted to allow landowners more time to consider the matter and provide their comments in writing.

Public consultation was then undertaken along with a second round of landowner consultation for a period of 21 days from the 28th of September, 2018 until the 19th of October, 2018. The purpose of the additional round of consultation was to ensure the review of the Heritage List was publically advertised in order to meet the advertising requirements of the *Planning and Development (Local Planning Schemes) Regulations*.

At the end of both consultation periods a total of nineteen (19) submissions were received, with six (6) objections to the proposed listing of six (6) properties.

A Schedule of Submissions has been prepared and provided to Councillors as **Appendix 1**. The Schedule identifies the respondents, summarises the matters raised and provides individual comment upon the matters raised and a recommendation in regard to each.

A copy of the submissions received are also available to Councillors at their request.

FINANCIAL & BUDGET IMPLICATIONS:

Costs associated with public advertising and project management by the Shire's Planning Consultant are covered by the current budget.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Local: Shire of Northampton Local Planning Scheme No. 10

Shire of Northampton Local Planning Scheme No. 10

Part 7 of the *Shire's Local Planning Scheme No. 10 (LPS10)* includes provisions for Heritage Protection in the form of Heritage Lists and Heritage Areas. The Shire's existing Heritage List contains 25 places within the Northampton Townsite and 20 outside of the Townsite, however, only 31 of these places have a Management Category of 1 or 2.

POLICY IMPLICATIONS:

Local: Shire of Northampton Municipal Heritage Inventory 2015

Shire of Northampton Local Planning Policy - Heritage Conservation and Development 2016

Shire of Northampton Municipal Heritage Inventory 2015

The Shire of Northampton Municipal Heritage Inventory includes the following management categories:

Category	Level of Significance	Description	Management Recommendation
1	Exceptional Significance	Essential to the heritage of the locality	Conservation of the place is considered essential. Any proposed change should not unduly impact on the significance of the place and be in accordance with either a Conservation Plan or Heritage Impact Statement.
2	Considerable Significance	Very important to the heritage of the locality	Conservation of the place is highly recommended. Any proposed change should not unduly impact on the heritage values of the place and should retain significant fabric wherever feasible
3	Moderate Significance	Important to the heritage of the locality	Conservation of the place is recommended. Any proposed change to the place should not unduly

			impact on the heritage values of the place and should retain significant fabric wherever feasible.
4	Some Significance	Contributes to the heritage and/ or historical development of the locality	Conservation of the place is desirable. Any proposed change to the place should be in sympathy with the heritage values of the place.
5	Historic Site	The site has historic significance for its previous use and its role in the historical development of the locality.	Proposed development may need to have regard to possible archaeological evidence remaining on the site. Recognise and interpret the site if feasible. This may be achieved through a variety of methods including, but not limited to, signage, public art, paving treatment and landscaping as well as design treatment of any new development, which reflects the former use of the site.
6	Municipal Inventory Archive	Place was previously included in the Municipal Inventory but has been removed due to demolition or diminished heritage significance	The place does not form part of the relevant local Town Planning Scheme Heritage List. This category is for record keeping purposes only.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Planning for the Future

Strategy: Increased Recognition of Indigenous and European heritage

- Key Actions:
- 4.1.2 Identify and manage significant cultural heritage sites
 - 4.1.3 Recognise key physical features that contribute to the character and amenity of the region
 - 4.1.4 Maintain and review the Municipal Heritage Inventory

COMMENT:

Heritage List

Upon examination of the Shire of Northampton's Municipal Heritage Inventory it was noted there were a total of 33 places listed as Category 1, with 10 of these places not being accounted for under the current Heritage List. In the list of Category 2 places there were 29 places not accounted for directly under the Heritage List. The table below illustrates the number of places on the current and amended Heritage List.

	Current List	Amended List	Total
Category 1	23	10 additional places	Cat 1 Places 33
Category 2	8	29 additional places*	Cat 2 Places 37
Total	31	39	70

* Two additional places are contained within Town Centre Heritage Conservation Precinct.

Therefore, at the beginning of the review process there were a total of 39 additional places proposed to be included on the Heritage List.

Submissions objecting to listing

As a result of consultation with landowners, six (6) submissions objected to the inclusion of the subject properties on the Shire of Northampton's Local Planning Scheme No. 10. Heritage List. The detail and response to these objections is summarised below.

1. No. 168 - Three Sisters Mine Site

Bob Porter (Three Sisters Mine site - Place No. 168 of MHI)	Objection Doesn't think listing the mine site is worthy	A site inspection was undertaken by a Shire Officer and it was evident that the access points to the lot are inaccessible due to vegetation growth. Whilst the Heritage Listing may provide an additional record of the sites importance, it may not be as critical given its inaccessibility to the general public at this point in time. Recommendation: <u>Not</u> to be included on the Heritage List as part of the 2018 Review.
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2. No. 150 - Kaburie

Ivan and Erica Teagle (Kaburie - Place 150)	Objection Would prefer not to list. Already looking after the dwelling and maintaining its heritage values.	Kaburie has social and historical significance for its association with the early development of the district and continuing association with early pioneering family, the Teagles. The existing bungalow, the farm buildings, and the ruin together have aesthetic and historical significance, displaying the evolution of the property to accommodate various needs of the family through time.
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		<p>Although it is considered to be an important inclusion on the Heritage List, the preference of the owner to not be included at this time is supported. It should however, be noted that the property does have a high management category and it may be included on the Heritage List in subsequent reviews.</p> <p>Recommendation: <u>Not</u> to be included on the Heritage List as part of the 2018 Review.</p>
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3. No. 191 - Principality of Hutt River

<p>Ian Casley (Principality of Hutt River – Place No. 191)</p>	<p>Objection</p> <p>Does not want to include at this time for the following reasons: (1) Landowner is retiring and looking at diversifying the purpose of the HRP for succession and does not want to jeopardise future use or sale of the property, and (2) Commonwealth does not currently acknowledge HRP as sovereign, therefore conflict as to heritage value and acknowledgement of such.</p>	<p>Given some of the additional issues at play, it is not considered to be an appropriate time for this landholding to be included on the Heritage List.</p> <p>Recommendation: <u>Not</u> to be included on the Heritage List as part of the 2018 Review.</p>
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4. No. 149 - Squarewell

<p>Haydn Teakle (Squarewell - Place No. 149)</p>	<p>Objection</p> <p>Do not see the advantage of having it listed and have kept the property in very sound condition, and intend to continue to do so.</p>	<p>The Square Well property has social and historical significance for its association with the early development of the district and continuing association with the early pioneering family, the Teakle's. The existing Square Well residence has some significance as a substantial stone farmhouse, which was built at the turn of the Twentieth Century.</p> <p>Although it is considered to be an important inclusion on the Heritage List, the preference of the owner to not be included</p>
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		<p>at this time is supported. It should however, be noted that the property does have a high management category and it may be included on the Heritage List in subsequent reviews.</p> <p>Recommendation: <u>Not</u> to be included on the Heritage List as part of the 2018 Review.</p>
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5. No. 87 - Northampton Post Office

<p>Garry Harrison (Northampton Post Office – Place No. 87)</p>	<p>Objection Does not wish to list as the front façade is all new construction and doesn't see any point. (No written submission provided, oral objection only).</p>	<p>The Northampton Post Office has social and historic significance to Northampton and some aesthetic significance for the contribution that the place makes to the streetscape. The original fabric of the building is significant as an example of Hillson Beasley's work and his prolific period of public architecture of which there are few other examples in Northampton.</p> <p>The subject property is also included within SCA 4 - Heritage Conservation Precinct, which currently requires development approval for any external works to the building or development of the lot. Therefore, whilst the listing is not considered to have any additional impact in terms of development requirement, there is historical merit that warrants its inclusion on the Heritage List.</p> <p>Recommendation: To be included on the Heritage List as part of the 2018 Review.</p>
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6. No. 3 - Murchison Bridge and No. 158 - 200 Mile Tank

<p>Mainroads Western Australia (Murchison Bridge - Place No. 3 and 200 Mile Tank – Place No. 158)</p>	<p>Objection Listing of Murchison Bridges – Mainroads has concerns that a listing may impose restrictions to future inspections and maintenance works required to maintain the asset life of the Old Galena Bridge, such that it remains serviceable for as long as possible.</p> <p>No objection to the listing of the 200 Mile Tank.</p>	<p>The river crossing at the Murchison has important historic and social significance for its associations with transport and communication links to the north. It also has scientific significance with the design of the bridges to combat flooding.</p> <p>Whilst the heritage significance is considered as very important to the locality it is understood that the bridge forms part of an asset to Main Roads WA.</p> <p>Recommendation: The Murchison Bridge <u>not</u> to be included on the Heritage List as part of the 2018 Review. The 200 Mile Tank to be included on the Heritage List as part of the 2018 Review.</p>
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Even with the omission of six (6) properties, an additional 33 properties are proposed to be included on the Heritage List as part of this review. This is considered to be a highly favourable outcome for recording and preserving the history of Northampton.

VOTING REQUIREMENT:

Absolute Majority Required: No.

CONCLUSION:

It is recommended that the following places be included on the Heritage List:

Galena Mine	Lot 504 North West Coastal Highway, Galena
Kilally& Cemetery	Warribanno Chimney Road
Hillview	Lot 1 (No. 152) Ivans Road, Sandy Gully
Baddera Mines	Baddera Road
Station Master's House Fmr	Lot 442 (No. 69) Mary Street, Northampton
Weighbridges, Turntable and Wheat Bin	Lot 449 (No. 103) Robinson Street, Northampton
Gwalla Mine Site	Lot 2 (No. 58) Seventh Avenue. Northampton
FmrGwalla Railway Station	Lot 503 Third Avenue, Northampton
Railway Bridge	Lot 9483 Isseka East Road, Bowes
Railway Bridge	UCL Traversing Rose Street, Isseka
Emu Barrier Fence	Ajana Kalbarri Road
Barrel Well	Lot 11991 (Reserve 1475) Ajana Back Road, Ajana
Railway Tank & Dam	Ajana Back Road
Trevenson Outbuildings	Lot 303 (No. 130) Trevenson Road, Ogilvie
RSL Hall and War Memorial	Lot 123 (No. 239) Hampton Road, Northampton
Balline Town Residence	Lot 36 (No. 33) Bateman Street, Northampton
Miners Arms Hotel	Lot 7 (No. 238) Hampton Road, Northampton
Butcher and Chemist	Lot 20 (No. 223) Hampton Road, Northampton
Northampton Post Office	Lot 33 (No. 210) Hampton Road, Northampton
Northampton State School	Lot 31 (No. 31) Robinson Street, Northampton
The Grange	Lot 10 (No. 155) Stephen Street, Northampton
Residence	Lot 234 (No. 152) Stephen Street, Northampton
Wheal Ellen Mine Site	Drage Road, Northampton
Horrocks Walls	Lots 2 and 3 Seventh Avenue, Northampton
Lindesferne	Lot 1 (No. 228) Teakle Road, Bowes
Yarra Homestead and Outbuildings	Lot 5 Yarra Road, Bowes
Stradbroke	Lot 57 (No. 4251) NWC Highway, Bowes
200 Mile Tank	NWC Hwy approx 115km north of Northampton
Gurkha Mine	Robbs Road

Mary Springs Lead Mine	NWC Hwy, Galena
Block Seven	Warribanno Chimney Road, Galena
Kirtons Group Mines	off Port Gregory Road, Port Gregory
Ethel Maud (Lady Shenton) Mines	off Geraldine - Coolcalalaya
Geraldine South Mine	Lot 105 off Warribanno Chimney Road

It is also recommended that landowners of the following properties be notified of the exclusion of their properties from the Heritage List as part of the 2018 Review:

Three Sisters Mine	NWC Hwy, Galena
Square Well	Lot 20 (No 176) Teakle Road, Bowes
Kaburie	Lot 9 (No. 4569) NWC Highway, Bowes (off Walsh Rd)
Principality of Hutt River	Lot 8777 (No. 2704) Ogilvie West Road, Yallabatharra
Murchison Bridges	Intersection of NWC Highway and Murchison River, Ajana

OFFICER RECOMMENDATION – ITEM 7.3.1

1. That Council resolve in accordance with Part 3 - Heritage Protection, cl.8 of the "Deemed Provisions" of the *Planning and Development (Local Planning Schemes) Regulations 2015* to include the following places on the *Shire of Northampton Local Planning Scheme No. 10 - Heritage List*:

- **Galena Mine (Place No. 6)**
- **Kilally & Cemetery (Place No. 8)**
- **Hillview (Place No. 33)**
- **Baddera Mines (Place No. 37)**
- **Station Master's House Fmr (Place No. 78)**
- **Weighbridges, Turntable and Wheat Bin (Place No. 80)**
- **Gwalla Mine Site (Place No. 133)**
- **Fmr Gwalla Railway Station (Place No. 134)**
- **Railway Bridge (Place No. 142)**
- **Railway Bridge (Place No. 143)**
- **Emu Barrier Fence (Place No. 11)**
- **Barrel Well (Place No. 12)**
- **Railway Tank & Dam (Place No. 19)**
- **Trevenson Outbuildings (Place No. 23)**
- **RSL Hall and War Memorial (Place No. 56)**
- **Balline Town Residence (Place No. 57)**
- **Miners Arms Hotel (Place No. 60)**

- **Butcher and Chemist (Place No. 67)**
 - **Northampton Post Office (Place No. 87)**
 - **Northampton State School (Place No. 93)**
 - **The Grange (Place No. 97)**
 - **Residence (Place No. 98)**
 - **Wheal Ellen Mine Site (Place No. 117)**
 - **Horrocks Walls (Place No. 137)**
 - **Lindesferne (Place No. 146)**
 - **Yarra Homestead and Outbuildings (Place No. 148)**
 - **Stradbroke (Place No. 152)**
 - **200 Mile Tank (Place No. 158)**
 - **Gurkha Mine (Place No. 165)**
 - **Mary Springs Lead Mine (Place No. 166)**
 - **Block Seven (Place No. 169)**
 - **Kirtons Group Mines (Place No. 173)**
 - **Ethel Maud (Lady Shenton) Mines (Place No. 176)**
 - **Geraldine South Mine (Place No. 182)**
2. **That Council also exclude the following properties from inclusion on the Heritage List as part of the 2018 Review, with notification being provided to the landowners:**
- **Three Sisters Mine (Place No. 168)**
 - **Square Well (Place No. 149)**
 - **Kaburie (Place No. 150)**
 - **Principality of Hutt River (Place No. 191)**
 - **Murchison Bridges (Place No. 3)**
3. **That the information received from the Department of Mines, Industry Regulation and Safety, in relation to mine sites, access and liability, to be publicly advertised and distributed for private landowner's information.**

APPENDIX 1. SCHEDULE OF SUBMISSIONS

No	Date Received	Submitter	Submission Detail	Comment
1.	6/8/2018	C. Davidson (Block Seven Mine- Place No. 169 of MHI)	No objection Provided additional information regarding history of site.	Noted. Recommend inclusion on Heritage List.
2.	7/8/2018	Bob Porter (Three Sisters Mine site - Place No. 168 of MHI)	Objection Doesn't think listing the mine site is worthy	Noted. A site inspection of the access points to the lot was undertaken and the site is inaccessible due to rehabilitation of the area and existing thick scrub. Whilst the Heritage Listing may provide an additional record of the sites importance, it may not be as critical given its inaccessibility to the general public at this point in time. Recommendation: Not to be included on the Heritage List as part of the 2018 Review.
3.	9/8/2018	Mark Scott (Horrocks Walls – Place No. 137)	No objection Doesn't have an issue with listing.	Noted. Recommend inclusion on Heritage List.
4.	14/8/2018	WA Country Health Service (Weighbridges site – Railway Station – Place No. 080)	Support Supports the inclusion of the site on the Heritage List	Noted. Recommend inclusion on Heritage List.
5.	10/8/2018	Annette Sellers – NOSCII (Northampton State School fmr – Place093)	Support Will assist in aligning Heritage List with MHI and help with funding opportunities. The site has existing Conservation and Interpretation Plans and a Place Activation Plan.	Noted. Recommend inclusion on Heritage List.
6.	17/8/2018 Council Meeting	Shire of Northampton – Wheal Ellen Mine site, Place No. 117 FmrGwalla Railway Station site, Place No. 134 Emu Barrier Fence – Place No. 011 Ajana Railway Tank and Dam, Place No. 019	Support Council supported the inclusion of the four sites on the Heritage List at their 17 August 2018 Council Meeting	Noted. Recommend inclusion on Heritage List.
7.	22/8/2018	Ivan and Erica Teakle (Kaburie -	Objection	Kaburie has social and historical significance for its

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		Place 150)	Would prefer not to list. Already looking after the dwelling and maintain its heritage values.	<p>association with the early development of the district and continuing association with early pioneering family, the Teakles. The existing bungalow, the farm buildings, and the ruin together have aesthetic and historical significance, displaying the evolution of the property to accommodate various needs of the family through time.</p> <p>Although it is considered to be an important inclusion on the Heritage List, the preference of the owner to not be included at this time is supported. It should however, be noted that the property does have a high management category and it may be included on the Heritage List in subsequent reviews.</p> <p>Recommendation: Not to be included on the Heritage List as part of the 2018 Review.</p>
8.	15/8/2018	Ian Casley (Principality of Hutt River – Place No. 191)	<p>Objection</p> <p>Does not want to include at this time for the following reasons:</p> <p>(1) Landowner is retiring and looking at diversifying the purpose of the HRP for succession and does not want to jeopardise future use or sale of the property, and</p> <p>(2) Commonwealth does not currently acknowledge HRP as sovereign, therefore conflict as to heritage value and acknowledgement of such.</p>	<p>Noted. Given some of the additional issues at play, it is not considered to be an appropriate time for this landholding to be included on the Heritage List.</p> <p>Recommendation: Not to be included on the Heritage List as part of the 2018 Review.</p>
9.	5/9/2018	A & E Sudlow (Baddera Mine site – Place No. 037)	<p>Support</p> <p>Questioned the future intentions of the site, whether interpretive signage would be installed, if so who would then be responsible for safety upon the site and who is liable if there is an accident?</p>	<p>Noted. Recommend inclusion on Heritage List. Advice provided by the DMIRS has clarified some of these questions raised by the landowner (see submission detail at Submission 18, below). A letter of advice will be provided to the landowner.</p>
10.	22/10/2018	Mainroads Western Australia (Murchison Bridge - Place No. 3 and 200 Mile Tank – Place No. 158)	<p>Objection</p> <p>Listing of Murchison Bridges – Mainroads has concerns that a listing may impose restrictions to future inspections and maintenance works required to maintain the asset life of the Old Galena Bridge, such that it remains serviceable for as long as possible.</p>	<p>The river crossing at the Murchison has important historic and social significance for its associations with transport and communication links to the north. It also has scientific significance with the design of the bridges to combat flooding.</p>

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			No objection to listing the 200 Mile Tank.	<p>Whilst the heritage significance is considered as very important to the locality it is understood that the bridge forms part of an asset to Main Roads WA.</p> <p>Recommendation: The Murchison Bridge not to be included on the Heritage List as part of the 2018 Review. The 200 Mile Tank to be included on the Heritage List as part of the 2018 Review.</p>
11.	16/10/2018	Water Corporation (Gwalla Mine Site - Place No. 133)	Support No objection.	Noted. Recommend inclusion on Heritage List.
12.	15/10/2018	Peter and Marlene Harris (Stationmaster's House - Place No. 78)	Support No objection, the building is already on the State Heritage Register.	Noted. Recommend inclusion on Heritage List.
13.	9/10/2018	RSL Northampton Sub-Branch (RSL Hall and Memorial - Place No. 56)	Support Inclusion recognises the considerable importance that the Hall and Memorial have to the history of Northampton.	Noted. Recommend inclusion on Heritage List.
14.	7/10/2018	Haydn Teakle (Squarewell - Place No. 149)	Objection Do not see the advantage of having it listed and have kept the property in very sound condition, and intend to continue to do so.	<p>The Square Well property has social and historical significance for its association with the early development of the district and continuing association with the early pioneering family, the Teakle's. The existing Square Well residence has some significance as a substantial stone farmhouse, which was built at the turn of the Twentieth Century.</p> <p>Although it is considered to be an important inclusion on the Heritage List, the preference of the owner to not be included at this time is supported. It should however, be noted that the property does have a high management category and it may be included on the Heritage List in subsequent reviews.</p> <p>Recommendation: Not to be included on the Heritage List as part of the 2018 Review.</p>
15.	9/10/2018	Jerome Drew (Emu Barrier Fence – Place No. 011)	Support No objection providing they can maintain when required.	Noted. Recommend inclusion on Heritage List.
16.	2/10/2018	Colin and Shelley Suckling (Balline Town Residence – Place No. 57)	Support Happy to support the proposed listing.	Noted. Recommend inclusion on Heritage List.

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17.	19/10/2018	Garry Harrison (Northampton Post Office – Place No. 87)	<p>Objection Does not wish to list as the front façade is all new construction and doesn't see any point. (No written submission provided, oral objection only).</p>	<p>The Northampton Post Office has social and historic significance to Northampton and some aesthetic significance for the contribution that the place makes to the streetscape. The original fabric of the building is significant as an example of Hillson Beasley's work and his prolific period of public architecture of which there are few other examples in Northampton.</p> <p>The subject property is also included within SCA 4 - Heritage Conservation Precinct, which currently requires development approval for any external works to the building or development of the lot. Therefore, whilst the listing is not considered to have any additional impact in terms of development requirement, there is historical merit that warrants its inclusion on the Heritage List.</p> <p>Recommendation: To be included on the Heritage List as part of the 2018 Review.</p>
18.	4/10/2018	Tanya Henkel (in relation to mine sites proposed for listing) – information provided by the Department of Mines, Industry Regulation and Safety	<p>Advice received as per submission from DMIRS. Key points of DMIRS are as per the following: Liability issues for private landowners is situation dependent. The occupier has an obligation to ensure that persons entering the property do not suffer injury and the owner/occupier must not create danger with deliberate intent to do harm. The duty of care also extends to a trespasser. Property owners have a duty of care to protect others from injury caused by open mine shafts and other disturbances made in the course of mining located on their property. These disturbances need to be made safe by erecting fences and placing signs in the immediate vicinity of the mine/disturbance. A person taking civil action must prove that the owner/occupier, lessor/lessee, the Crown or all of the parties have breached their duty of care which has resulted in the injury/damage. Ultimately it is up to the property owner/occupier or the Local Authority to obtain their own legal advice on the</p>	<p>Noted. The information received from the Department of Mines, Industry Regulation and Safety will be publicly advertised for private landowner's information.</p>

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			<p>issue.</p> <p>Old mine shafts can be made safe. The Abandoned Mine Program (AMP), funded by the Mining Rehabilitation Fund (MRF), has been set up to manage/rehabilitate mining disturbance (features) that no other entity is responsible for. Interest generated from the MRF can be used to manage/rehab features that were created by proponents who have not contributed to the MRF and in most cases were created outside of the Mining Act 1978 (ie before the Mining Act was enacted). Therefore these features could be included as part of the AMP depending on where they sit with regard to their risk profile against the other 190,000 features in the AMP database. Being in or near a population raises the risk profile.</p> <p>The Mining Act takes precedence over a Local Planning Scheme Heritage Listing, via section 120, but there would be consultation undertaken with the local government first. However, if the land is Mineral to Owner and thus does not come under the provisions of the Mining Act, then the Town Planning provisions could apply to any development application.</p>	
19.	14/9/2018	Department of Mines, Industry Safety and Regulation (Ghurka Mine – Place No. 165)	<p>No objection.</p> <p>The Department is responsible for Reserve R8033 and the reserve purpose is Mining. We understand that this entry on the Heritage List will not sterilize any potential mineral resources and that access to this Reserve will remain open for future exploration and/or mining activities. On this basis, DMIRS agrees in principle to the listing. Furthermore, any mining related activities on this site should be administered under the Mining Act 1978 and therefore should not require Shire development approval.</p>	Noted. Recommend inclusion on Heritage List.

7.3.2 LOCAL PLANNING POLICY REVIEW

LOCATION:	Whole of Shire
FILE REFERENCE:	10.4.11
APPLICANT:	Shire of Northampton
DATE OF REPORT:	6 December 2018
REPORTING OFFICER:	Hayley Williams - Consultant Planner
RESPONSIBLE OFFICER:	Garry Keeffe - Chief Executive Officer
APPENDICES:	
1.	Draft Local Planning Policy

AUTHORITY / DISCRETION:

Legislative when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.

SUMMARY / BACKGROUND:

A review of the Shire of Northampton's Local Planning Policies is in progress to update the range of policies and address provisions and terminology within the newly adopted *Local Planning Scheme No. 11 - Kalbarri, the Planning and Development (Local Planning Schemes) Regulations* and other anomalies.

Due to the recent increase in the number of enquiries relating to Mobile Food Vehicles and the limited guidance that existing Shire Policies provide in relation to them, a new proposed Local Planning Policy – Mobile Food Vehicles is presented to Council for consideration.

This report recommends that Council consider the locations proposed for potential mobile food vendor sites and determines the final proposed sites for advertising of the Draft Local Planning Policy (LPP). Once proposed locations are determined, Council will then need to initiate the proposed Local Planning Policy for public comment (with changes to be made to proposed sites prior to advertising if required), and advertising of the LPP for a period of 21 days, pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

A copy of the proposed Local Planning Policy has been included as **Appendix 1** to this report for Council's information.

COMMUNITY & GOVERNMENT CONSULTATION:

Schedule 2 - Deemed Provisions, Part 2, cl 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* details the minimum advertising requirements for making a Local Planning Policy, being no less than 21 days, commencing on the day on which the notice of the policy is published.

It is recommended that the advertising period be for 21 days and include the following actions in accordance with part 2, cl 4, of the 'Deemed Provisions' of the LPS Regulations:

- A newspaper advert published in the Geraldton Guardian;
- Notices displayed at both the Northampton and Kalbarri Offices; and
- Notice made available on Northampton website.

FINANCIAL & BUDGET IMPLICATIONS:

The cost of advertising the Local Planning Policies is covered by the Council's existing Planning budget allocation.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Local: Shire of Northampton Local Planning Scheme No. 10

Shire of Northampton Local Planning Scheme No. 11

The *Planning and Development (Local Planning Schemes) Regulations 2015* (LPS Regulations) outlines the procedure for making and adopting Local Planning Policies. These provisions are 'Deemed Provisions' and replace existing clauses contained with the Shire of Northampton Planning Schemes.

POLICY IMPLICATIONS:

A Local Planning Policy does not bind the local government in respect of any application for planning approval, but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

In most circumstances the Council will adhere to the standards prescribed in a Local Planning Policy, however, the Council is not bound by the Policy provisions and has the right to vary the standards and approve development where it is

satisfied that sufficient justification warrants a concession and the variation granted will not set an undesirable precedent for future development.

The establishment of Local Planning Policies aid in guiding the type and standard of development the Council views as appropriate within particular areas of the Shire. Policies provide a consistent approach to approving land use and development, therefore, as a general rule it is important the Council not waiver from an adopted policy position without specific justification being provided and planning merit being identified.

STRATEGIC IMPLICATIONS:

Local Planning Policies are formulated and aligned within a strategic planning direction as set by Council and guide the type and standard of development Council views as appropriate within particular areas of the Shire. Policies also provide a consistent approach to approving land use and development.

COMMENT:

Due to an increase in the number of recent applications and enquiries made to the Shire of Northampton for mobile food vehicles, it is considered timely to provide further guidance on these issues by means of the proposed Local Planning Policy, attached at **Appendix 1**.

The objectives of the Local Planning Policy are to allow mobile food vehicles to operate in locations which support the activation of underutilised public spaces; ensure mobile food vehicles operate in a way which complements existing food businesses within town sites, are of a temporary nature and do not unreasonably compromise the amenity of the surrounding residential area; and ensure that mobile food vehicle operators practise safe food handling in accordance with the Food Act 2008.

VOTING REQUIREMENT:

Absolute Majority Required: No

CONCLUSION:

It is recommended that Council firstly determine the final proposed locations for inclusion in the Draft Local Planning Policy for public comment and consideration. Once determined, it is recommended that Council initiate advertising for the proposed Local Planning Policy – Mobile Food Vehicles for further consideration by Council, following the submission period.

OFFICER RECOMMENDATION – ITEM 7.3.2

That Council:


1. Adopt the following proposed locations for inclusion as trading sites within the Draft Local Planning Policy – Mobile Food Vehicles:

- Northampton:** Hampton Gardens carparking area (Site A)
Horrocks: Carparking area upon Lot 202, Horrocks, south of the Jetty carpark (Site B)
Kalbarri: Reserve 52436 adjacent to the Land-Backed Wharf (Site C)
Back Beach Road, within Reserve 34550 (Site D)
Blue Holes Road, within Reserve 34550 (Site E)
Red Bluff Beach Road (Site F)

2. Pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* resolve to:

- a. **Adopt the proposed draft Local Planning Policy for public comment and advertise the Policy for a period of 21 days;**
- b. **Should no written, author-identified objections be received during the 21 day advertising period, then adopt for final approval the proposed Local Planning Policy and proceed to publish a notice to this effect in the local newspaper; and**
- c. **Should there be any written, author-identified objections received during the advertising period, require staff to present to Council a further report.**

APPENDIX 1. DRAFT LOCAL PLANNING POLICY – MOBILE FOOD VEHICLES

		<h2>Mobile Food Vehicles</h2> <h3>Local Planning Policy</h3>
Version 1		
<p>Scheme Provisions: LPS #11 3.2 Zoning Table 4.8.19 Outbuildings LPS #10 4.1 Zoning and Development Table</p>	<p>Other References: Shire of Northampton Local Planning Scheme No. 10 Shire of Northampton Local Planning Scheme No. 11 Planning and Development Act 2005 Shire of Northampton Itinerant Food Vendors Policy Shire of Northampton Trading in Public Places Policy Shire of Northampton Activities in Thoroughfares and Public Places and Trading Local Law 2017</p>	<p>Special procedural considerations:</p>

RESPONSIBILITY	Chief Executive Officer as per the Delegations Policy and Register.		
ADOPTION			

1.0 CITATION

This is a local planning policy prepared under the *Planning and Development (Local Planning Schemes) Regulations 2015* and the *Shire of Northampton Local Planning Schemes: No. 10 - Northampton District; and No. 11 - Kalbarri Townsite* ('the Scheme'). It may be cited as the Mobile Food Vehicles local planning policy.

The local government may prepare a local planning policy in respect of any matter related to the planning and development of the Scheme area. In making a determination under the Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with the Scheme.

2.0 OBJECTIVE

- 2.1 Provide guidance on the requirements for the operation of mobile food vehicles within the Shire of Northampton;
- 2.2 Allow mobile food vehicles to operate in locations which support the activation of underutilised public spaces;
- 2.3 Ensure mobile food vehicles operate in a way which complements existing food businesses within town sites;
- 2.4 Ensure mobile food vehicles are of a temporary nature;
- 2.5 Ensure mobile food vehicles do not unreasonably compromise the amenity of the surrounding residential area; and
- 2.6 Ensure mobile food vehicle operators practise safe food handling in accordance with the Food Act 2008.

3.0 POLICY STATEMENT

3.1 Definitions

'Itinerant food vehicle' means any vehicle selling food or drink from the roadway that travels from place to place to engage in trade, not staying in one location other than while executing a sale.

'Mobile food vehicle' includes any:

- a) Registered vehicle, caravan, trailer or any other method of transport from which food is sold; and
- b) Non-road registered vehicles such as, but not limited to, coffee carts, hotdog carts or similar vehicles.

'Permit holder' means the person(s) whose name is written on the mobile food vehicle permit issued by the Shire of Northampton.

3.2 Application of Policy

- 3.2.1 This Policy applies only to mobile food vehicles operating in the Shire of Northampton.

3.3 Permits

- 3.3.1 Mobile food vehicles operating in the Shire of Northampton are required to:

- a) Hold a valid Shire of Northampton Mobile Food Vehicle Permit (granted under the Shire's Activities in Thoroughfares and Public Places and Trading Local Law 2017);
- b) Hold a current Food Registration Certificate from a Western Australian Local Government; and
- c) To obtain any other relevant approvals.

3.3.2 As a condition of being granted approval for a mobile food vehicle permit, permit holders must:

- a) Display the permit on the dash or another prominent visible location of the approved vehicle at all operating times;
- b) Comply with the conditions stipulated on the mobile food vehicle permit issued by the Shire of Northampton; and
- c) Comply with the requirements set out within this policy, unless approved otherwise by the Shire of Northampton.

3.3.3 A mobile food vehicle permit is not required for the following:

- a) Trading at a Shire of Northampton approved community event (e.g. the Kalbarri Canoe and Cray Festival and Northampton District Agricultural Show);
- b) Trading as an itinerant food vehicle; and
- c) Catering for a private event on public land.

Trading as detailed above may be subject to separate permits/approvals.

3.3.4 Trading on privately owned land

The trading of a mobile food vehicle may be considered upon privately owned land (e.g. within caravan parks) on a case by case basis and will be subject to the requirements set out within the provisions of this Policy.

3.4 Location and Siting

3.4.1 The Shire of Northampton may consider approving up to two (2) applications upon each of the following locations for mobile food vehicles to operate at any one time:

Northampton:

- Hampton Gardens carparking area (Site A)

Horrocks:

- Carparking area upon Lot 202, Horrocks, south of the Jetty carpark (Site B)

Kalbarri:

- Reserve 52436, adjacent to the Kalbarri Land-Backed Wharf (Site C)
- Back Beach Road, within Reserve 34550 (Site D)
- Blue Holes Road, within Reserve 34550 (Site E)
- Red Bluff Beach Road (Site F)

The above locations are shown on a map in **Appendix 1** of this Policy.

3.4.2 Alternative locations may be considered if they meet the purpose of this policy.

- 3.4.3 The following location requirements apply to all applications for a mobile food vehicle permit:
- Mobile food vehicle permit holders are only permitted to trade in an approved location, which is to be at least 50m from an established food or beverage business and 500m from a business selling the same, or similar, food product during that business' trading hours;
 - Mobile food vehicles are only permitted to trade at the locations detailed on their permits; and
 - Mobile food vehicles will be located so as not to obstruct pedestrian flow or vehicular traffic.
- 3.4.4 Payment of the application fee allows mobile food vans to operate at multiple locations within the Shire of Northampton in accordance with the following:
- Each location must be approved by the Shire prior to the commencement of trade; and
 - Each location a mobile food vehicle is permitted to operate is detailed on the permit.
- 3.4.5 The Shire of Northampton reserves the right to make any approved location unavailable for a set period of time, for works to be undertaken at or near the location or for any other reason the Shire deems necessary.

3.5 Management

- 3.5.1 The permit holder is responsible for ensuring all conditions of the permit are met.
- 3.5.2 A change of vehicle or food business ownership is subject to assessment by the Shire of Northampton and will require that the vehicle and food business owner comply with all conditions of the permit and the relevant legislation under the Food Act 2008 in order to facilitate a change in permit (holder).
- 3.5.3 Should a transfer of permit be requested, the request is subject to updated food business registration and insurance requirements.

3.6 Waste Management

- 3.6.1 The mobile food vehicle operator is required to maintain the mobile food vehicle and the surrounding area to a high standard and in accordance with the following requirements:
- When trading at an approved location the trade area must be cleaned frequently;
 - No waste or litter from the vehicle may be disposed of into Shire of Northampton's rubbish bins. Mobile food vehicle operators must provide adequately sized bins for patrons use and remove all rubbish from the approved location at the end of trade;
 - A holding tank for wastewater must be located beneath the vehicle; and
 - Waste water, solid waste, litter or any other pollutant must not be placed on the site or allowed to enter the stormwater system, and must be disposed of appropriately and in compliance with relevant legislation and local government requirements.

3.7 Fixtures

- 3.7.1 A mobile food vehicle may only be permitted to have temporary fixtures (subject to attaining the approval of the local government) such as tables, chairs, signs and umbrellas and be in accordance with the following:
- The fixtures are to be of a temporary nature and removed from the site at the end of trade each day;
 - The mobile food vehicle and temporary fixtures must be kept in a safe and well-maintained condition at all times;
 - All temporary fixtures relating to the mobile food vehicle should be sturdy and made of quality materials without sharp edges or other features likely to cause harm; and

- d) Any temporary fixtures relating to mobile food vehicles must not obstruct pedestrian flow or vehicular traffic.

3.8 Noise

3.8.1 The use of amplified noise is prohibited.

3.8.2 Generators must not have a manufacturer specified operational volume greater than 75dB. Noise emissions will be required to be monitored on an ongoing basis to ensure ageing equipment remains below this threshold, or compliance procedures may apply.

3.8.3 Notwithstanding the above provision (clause 3.8.2) all mobile food vehicle noise (including the generator) must comply with the assigned noise levels specified under the *Environmental Protection (Noise) Regulations 1997*.

3.9 Advertising

3.9.1 All advertising is to be fitted to the mobile food vehicle with the exception of one temporary A-frame sign and one tear drop banner and:

- a) Shall be located as close as practicable, and not exceeding 75m, from the location of the mobile food vehicle, with this location being subject to the approval of the Shire of Northampton;
- b) A-frame signs shall not exceed any dimension of 1m or an area of 1m² on any side;
- c) Shall be secured in accordance with any requirements of the Shire of Northampton; and

A-frame signs and tear drop banners will be considered to be temporary fixtures and must comply with the requirements detail in cl. 3.7 of this policy.

3.10 Power

3.10.1 Mobile food vehicles need to be provided with their own power supply unless otherwise approved by Council. The use of generators upon Reserve 52436 will not be permitted except in emergency situations (e.g. power outages).

3.11 Public Risk Management

3.11.1 The permit holder assumes responsibility for any acts of negligence arising from their activity.

3.11.2 The mobile food vehicle permit holder assumes responsibility for any liability issues which may arise as a result of the operation of the mobile food vehicle being at the location.

3.12 Approval Process

3.12.1 Applications for a mobile food vehicle permit can be submitted year round. The following information is required:

- a) A completed Shire of Northampton mobile food vehicle permit application form as attached at **Appendix 2**;
- b) A site plan detailing the proposed location(s) and the internal layout of the mobile food vehicle;
- c) A list of nominated locations to operate from;
- d) A current Certificate of Currency (Public and Product Liability Insurance) for a minimum of \$10,000,000;
- e) A copy of the manufacturer's specifications for any generators to be used; and
- f) A copy of a current Food Registration Certificate issued by the local government where the mobile food vehicle is housed and/or where the majority of the food preparation activities are occurring.

3.13 Fees

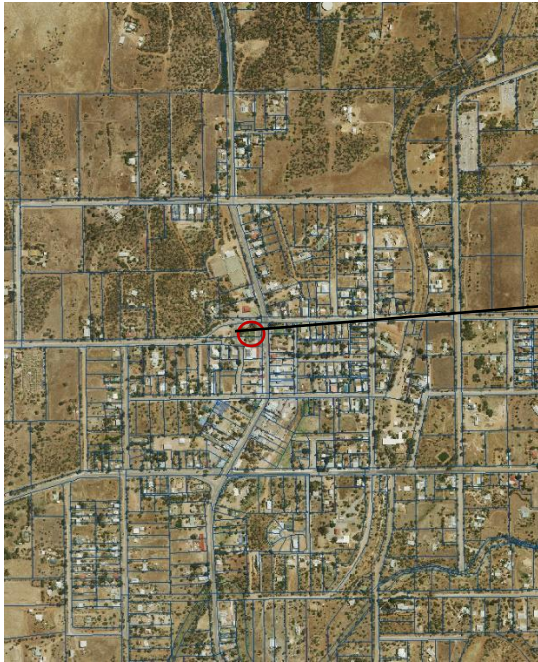
- 3.13.1 The permit holder will be required to pay the fees and charges as prescribed in the Shire of Northampton adopted Fees and Charges.
- 3.13.2 Only a single payment of the permit holder fee is required per permit period, regardless of the number of approved locations within the Shire of Northampton.
- 3.13.3 Permits will not be issued until the required fee has been paid.

3.14 Permit Renewal and Cancellation

- 3.14.1 A mobile food vehicle permit may be cancelled or amended at the discretion of the Shire of Northampton or if the permit holder fails to comply with the permit conditions. Where a mobile food vehicle permit holder seeks to renew the permit, an application must be submitted at least one month prior to the expiry of the existing permit.
- 3.14.2 A renewal application is to include:
- a) A complete Shire of Northampton mobile food vehicle permit renewal form;
 - b) A list of nominated locations to operate from;
 - c) Details of any proposed changes to the mobile food vehicle or how it is operated;
 - d) A copy of a current public liability insurance 'Certificate of Currency' for the amount of \$10,000,000; and
 - e) A copy of a current Food Registration Certificate issued by the local government where the mobile food vehicle is housed and/or where the majority of the food preparation activities are occurring.
- 3.14.3 Renewal applications will be assessed on a case by case basis by the Shire of Northampton.

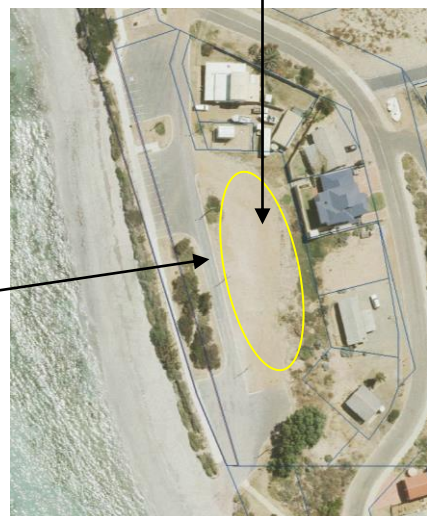
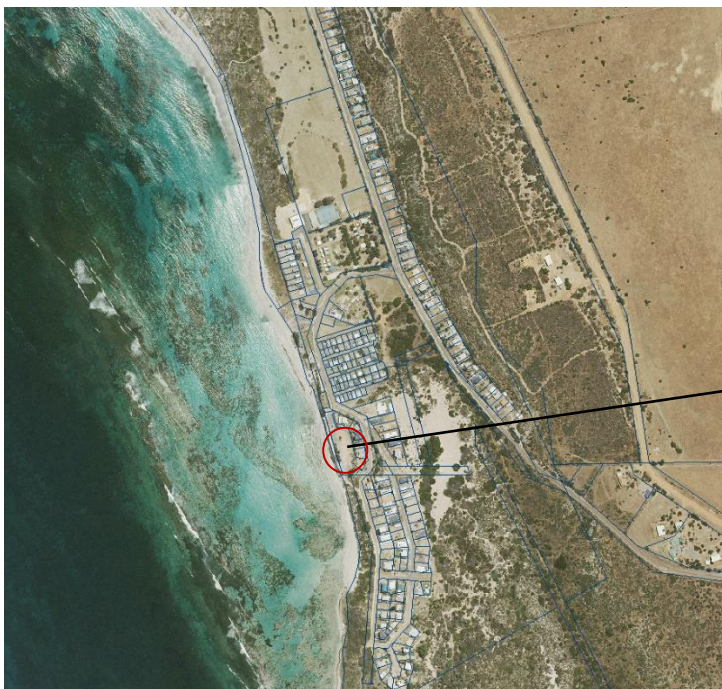
Appendix 1. Possible mobile food vehicle trading locations (subject to final siting approval by the Shire of Northampton)

Site A – Carparking area Hampton Gardens, Northampton



Proposed mobile food
vehicle parking areas

Site B – Carparking area upon Lot 202, Horrocks.

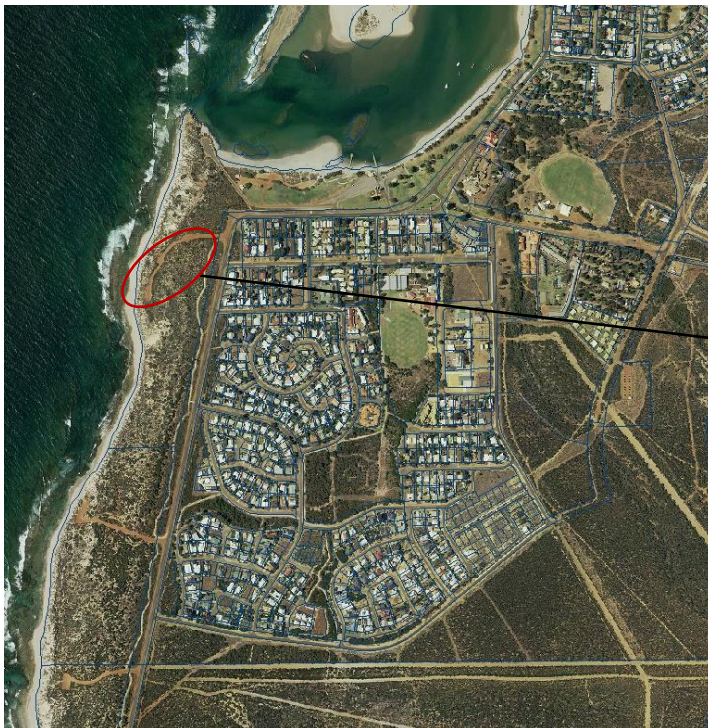


Site C - Reserve 52436, adjacent to the Kalbarri Land-Backed Wharf, Kalbarri



Proposed mobile food
vehicle parking areas

Site D - Back Beach Road, within Reserve 34550, Kalbarri



Site E - Blue Holes Road, within Reserve 34550, Kalbarri



Proposed mobile food
vehicle parking areas

Site F - Red Bluff Beach Road, Kalbarri



Appendix 2. Mobile food vehicle permit application form

Application Form - Permit to Operate a Mobile Food Vehicle

Applicant Details

First Name:	Surname:
Business Name:	
Trading Name	
ABN or ACN: [][]-[][][]-[][][]-[][][]	
Postal Address:	
Contact Telephone:	
E-mail:	

Vehicle Details

Vehicle Registration:	Vehicle Colour:
Vehicle Make/Model:	

Proposed Trading Days/Dates

Proposed Trading Times

--	--

Proposed Trading Location(s) (no additional fee for applying for multiple locations)

Northampton:

- Hampton Gardens carparking area (Site A)

Horrocks:

- Carparking area upon Lot 202, Horrocks, south of the Jetty carpark (Site B)

Kalbarri:

- Reserve 52436 adjacent to the Land-Backed Wharf (Site C)
 Back Beach Road, within Reserve 34550 (Site D)
 Blue Holes Road, within Reserve 34550 (Site E)
 Red Bluff Beach Road (Site F)

- Other proposed location/s (please specify below):
-
-

Please state the address where the mobile food vehicle is proposed to be stored outside of trading hours (NB. You may require additional approval for the storage of the vehicle, which may require you to apply and renew annually):

Property Address:

Proposed Goods to be Sold:

Power and use of Generators

Do you intend to use a generator to supply power to your mobile food vehicle?

- No
 Yes – please specify sites where generator is proposed to be used:
-

Permit Type/Fees

Please select the preferred permit type.

- Three month permit = \$250
- Six month permit = \$500
- 12 month permit = \$1,000
- Temporary Permit (less than three months) = \$100

Successful applicants will be required to pay the fee(s) before start of operation.

The following non-refundable application fees will also be payable upon application:

- For applications upon Sites A, B, C, D, E or F: an application fee of \$50 (or renewal fee of \$30)
- For applications to use sites other than Sites A – F: an application fee of \$297, plus advertising expenses (for new applications and application renewals)

Attachments

A current Certificate of Currency for your public liability insurance, minimum \$10 million.

A floor plan detailing the internal layout of the mobile food vehicle, including dimensions and fittings.

Photographs of the external façades of the mobile food vehicle.

A site plan for any proposed trading locations, detailing the location of the vehicle in relation to other site features, infrastructure and lot boundaries. (NB. This is not required for Sites A – F, as specified above)

A site plan showing the location of the stored vehicle, outside of trading hours, detailing the distance from lot boundaries and other site features and buildings etc.

A current copy of the Applicant's Food Registration Certificate.

A copy of the manufacturer's specifications for any generators proposed to be used.

Starting Date of Permit

If your application is successful, what date would you prefer the permit to commence? (Please note that an application to trade upon a site not described as Site A, B, C, D, E or F may take up to three (3) months for a determination to be given)

--

Declaration

If applicant is not the owner: I/ we have notified the owner about this application.

I / we are authorised to sign on behalf of the applicant organisation.

Name (please print):

Signature:

Position / authority:

Date:

7.3.3 APPLICATION FOR MOBILE FOOD VAN – RESERVE 52436 GREY STREET AND USE OF ROAD RESERVES, AND COMMERCIAL VEHICLE PARKING – LOT 103 (NO. 7) DARWINIA DRIVE, KALBARRI

LOCATION:	Reserve 52436 Grey Street, Kalbarri Road Reserve Carpark – Red Bluff Beach Road Road Reserve Rest Bay – George Grey Drive Lot 103 (No. 7) Darwinia Drive, Kalbarri
APPLICANT:	M Groves
OWNER:	Shire of Northampton/State of Western Australia (Reserve 52436 and Road Reserves) and M Grove (Lot 103)
FILE REFERENCE:	10.6.1.3/ 10.6.1.4 / A4033
DATE OF REPORT:	6 December 2018
REPORTING OFFICER:	Debbie Carson – Planning Officer
APPENDICES:	
1.	Application Description

AUTHORITY / DISCRETION:

Quasi-Judicial when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.

SUMMARY:

An Application for Development Approval has been received for a proposed mobile food van to operate from Reserve 52436 (adjacent to the Land-Backed Wharf) and two road reserves utilising a rest bay area along George Grey Drive between Rainbow Valley Road and Pot Alley Road, and the carparking area along Red Bluff Beach Road. This is a further modification to the previous proposal to operate from Reserve 52436, prompted by the Applicant due to the uncertainty surrounding the power accessibility and cost upon Reserve 52436. The additional two sites give the Applicant some flexibility in their proposal if the use of Reserve 52436 becomes unfeasible.

The Applicant intends to provide Indonesian Cuisine, seafood and coffee served from the mobile food van at the two road reserve locations, and Indonesian Cuisine only when utilising Reserve 52436.

The Application also includes the parking of a commercial vehicle (being the food van) upon the Applicant's residential lot.

Advertising of the proposal has been undertaken with 14 days allowed for submissions to be made in respect of the application. Public advertising closes at 4pm on Friday 7th December 2018, and therefore an Addendum to this report will be provided to Council following the closing deadline for submissions. The Addendum report will provide Council with a complete assessment which will address the application itself, summarise and address any submissions received during the advertising period, as well as provide a recommendation and any conditions of approval that might be required for the proposed development.

Please note that the above proposed Local Planning Policy, at Item 7.3.2 - previous Agenda item, does not apply to this application as it has not yet been finalised and formally adopted by Council.

LOCALITY PLANS:

Figure 1. Location of Reserve 52436 Grey Street, Kalbarri

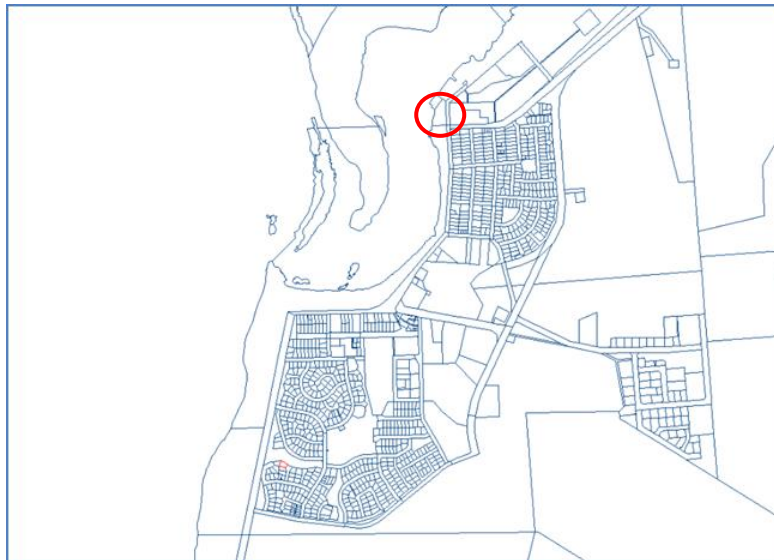


Figure 2. Location of Rest Bay area, George Grey Drive, Kalbarri

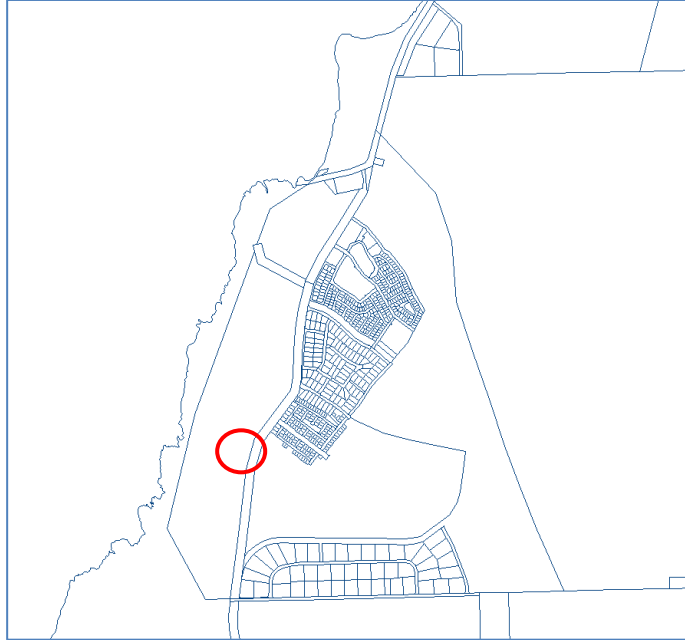
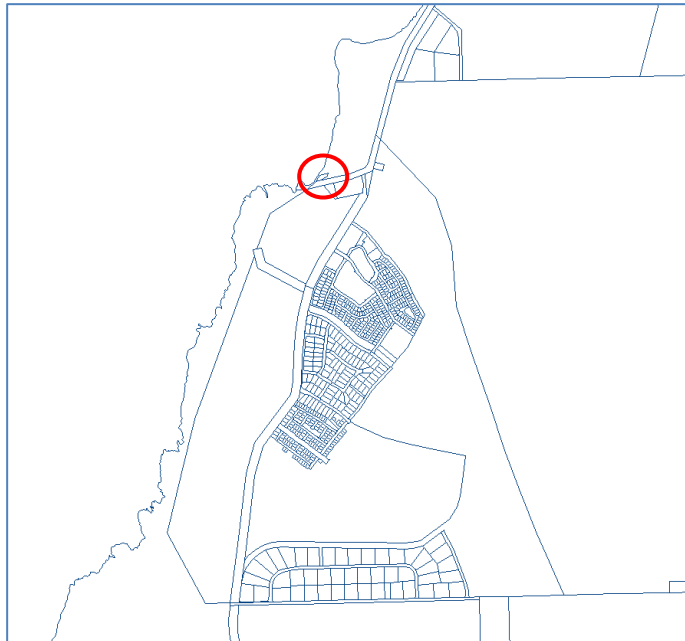


Figure 3. Location of carparking area, Red Bluff Beach Road, Kalbarri



BACKGROUND:

An Application for Development Approval was received on 30 August 2018 for a mobile food van to operate from Reserve 50396, being the location of the land-backed wharf in Kalbarri, however the Applicant has decided not to proceed with the use of that Reserve, and has not been granted a license from the Department of Transport to operate from that Reserve.

Subsequently, the Applicant requested the in-principle support of Council for the use of Reserve 52436 (located adjacent to the Kalbarri Land-Backed Wharf) which was considered by Council at the 15 November 2018 Ordinary Meeting, at which the following resolution was made:

1. *That the Council approves in-principal the use of Reserve 52436 for the purpose of a mobile food van providing Indonesian cuisine, cooked seafood and coffee, subject to the Applicant applying for and obtaining development approval for the use, that the use is subject to compliance with any development approval conditions applied, and the location of the van does not impede service vehicles to the immediate area;*
2. *Subject to obtaining Development Approval for the proposed use, the Applicant is required to enter into a License Agreement with the Shire of Northampton for a period of three years in accordance with Council's Policy 9.2 – Requirements for Licence Agreements to Use Crown Reserves for Commercial, Recreational and Tourism Activities;*
3. *The approved use of the Reserve will also be subject to approval of the Minister of Lands being obtained, in accordance with the provisions of the Land Administration Act (1997);*
4. *Any Development Approval shall remain valid only whilst the License Agreement remains current and valid, and on the expiration or in the termination of such License Agreement a new Application for Development Approval will be required; and*
5. *The applicant accepts the requirement for an on-site mains power source (no generator use will be allowed, except in emergency situations such as power outages) as well as the costs of installing a separate electricity meter to ensure all costs the food van operations incur are charged back to the applicant.*

The Applicant has now formally lodged an Application for Development Approval, however has included two additional sites, being the rest bay area along George Grey Drive between Rainbow Valley Road and Pot Alley Road, and the carparking area along Red Bluff Beach Road. The primary reason for this was the uncertainty surrounding the power supply and access at the Reserve 52436. The new Application is further outlined below.

The Proposal:

The Applicant proposes to operate the food van upon the following locations:

- Portion of Reserve 52436 Grey Street, Kalbarri (Reserve area adjacent to the Kalbarri Land-Backed Wharf)
- Road Reserve carpark – Red Bluff Beach Road
- Road Reserve rest bay – George Grey Drive, between Rainbow Valley Road and Pot Alley Road

A site plan for each of the above sites is included in the Application Description, attached as **Appendix 1**. The food van has been custom built to meet the standards for, and operate as, a commercial kitchen, and the van has passed Environmental Health approvals with a Food Registration Certificate having been issued on 10 October 2018. The van has a 5.0m x 2.4m floor area and is 2.7m in height, with signage wrapped around its external façade.

The Applicant will use a 45L mobile tank (which has wheels and handle) that will be positioned under the sink wastewater drain outlet. When full, the Applicant will empty the waste water into 20L containers and then dispose of the waste water as required.

As the Applicant now falls under the Itinerant Food Vendors Policy (having the flexibility to move from one location to another) the Applicant proposes to serve Indonesian Cuisine, seafood and coffee only upon the two road reserves sites, and Indonesian Cuisine only upon Reserve 52436, such that they will not be serving similar products as those other businesses in close proximity to the proposed van location. The van will operate four to five days per week and up to 7 days during peak season, during between the hours of 7am and 7pm. All food preparation is proposed to be undertaken within the van, both on-site and also at the Applicant's home residence within the van. On-site power will be accessed by the food van upon Reserve 52436, however in instances where a generator is required (e.g. power outages), the noise level is estimated at 70dB at 7m, and will have silencing covers. A generator is proposed to be used upon the two road reserve locations (Red Bluff Beach Rd and George Grey Drive).

The Applicant proposes to use free-standing signage, with the location of that signage proposed as follows:

- Reserve 52436 Grey Street: 1 x sign next to the van and also 1 x sign adjacent to the main road entrance to the reserve (location to the approval of the Shire of Northampton).
- Road Reserve Red Bluff Beach Rd: 1 x sign next to the van, within the carpark area.
- Rest bay Road Reserve – George Grey Drive: 2 x signs, to be located at the entry and exit points of the rest bay area.

Outside of trading hours, the food van will be stored at the Applicant's residence, being Lot 103 (No. 7) Darwinia Drive, Kalbarri.

In consideration of the application the following information is also provided:

Lot Size	8,175m ²
Access & Frontage	Access via Grey Street
Services	Water and Power
Surrounding Land Uses	Reserves (Harbour Purposes)- immediately adjacent, and Recreation & Parklands further south and north), Special Control Area 3 – Anchorage Mixed Use Precinct Tourism, and Murchison River activities and uses

COMMUNITY & GOVERNMENT CONSULTATION:

The application for the operation of the proposed mobile food van has been advertised for 14 days, commencing on the 23 November 2018 and closing on the 7 December 2018, in accordance with clause 64, Schedule 2 of the *Planning and Development (Local Planning Scheme) Regulations 2015*, as per the following:

- Public advertising - notice of the development placed in the Geraldton Guardian;
- Letters to adjacent land and business owners/managers to each of the three sites;
- Letters to adjacent property owners to proposed home business (correspondence from previous application 25 Sept - 9 Oct);
- A Notice of the development was advertised at each of the Shire's administration buildings; and
- A Notice of the development was advertised upon the Shire's website.

Due to the advertising period closing outside of the Agenda preparation deadline, a full submission schedule will be provided as an Addendum to this report to Council.

FINANCIAL & BUDGET IMPLICATIONS:

The applicant has paid a development application fee of \$297.00.

Should Council grant Development Approval to this application and enter into a License Agreement for a period of three (3) years, the Applicant will be required to also pay in advance an annual Reserve User Fee of \$500.00 as per Council Policy 9.2.5 (5.2- Reserve User Fee), to a total of \$1500.00 for the three years, as well as pay the License Agreement document preparation fee of \$150. The Applicant will also be required to pay for their own power use upon Reserve 52436.

Alternatively, should Council refuse this application and the Applicant proceeds to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Planning and Development (Local Planning Scheme) Regulations 2015

Local: Shire of Northampton Local Planning Scheme No. 11

Shire of Northampton Local Planning Scheme No. 11

The land is zoned 'Reserve – Public Open Space' under Local Planning Scheme No. 11 with the objectives of the Reserve being:

- *“To set aside areas for public open space, particularly those established under the Planning and Development Act 2005 s. 152.*
- *To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage.”*

The land area is also a public reserve (Reserve 52436) that is vested with the Shire of Northampton for 'Fishing and Tourist Industries Purposes'. No objectives are specifically cited for this reserve and therefore the objectives would be considered to be activities that support and enhance fishing and tourism use and development.

The operation of a food van is considered to be a 'Use Not Listed' under the Scheme and therefore does not fall within a defined use class under the Scheme Zoning Table. Section 3.3.4 of the Scheme is applied in this instance:

"The local government may, in respect of a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table -

- (a) determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government;*
- (b) determine that the use may be consistent with the objectives of a particular zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or*
- (c) determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone."*

Therefore, for a 'Use Not Listed', it must be determined whether the proposal is considered to be consistent with the objectives of the 'Public Open Space' and 'Fishing and Tourist Industries Purposes' reserves.

As the Application also requires the approval of the Applicant's residential lot for use for Commercial Vehicle Parking, the following provisions of the *Local Planning Scheme No. 11* also apply, in relation to the proposed use of Lot 103 (No. 7) Darwinia Drive, Kalbarri.

Lot 103 Darwinia Drive is zoned "Residential R20" under *Local Planning Scheme No. 11 – Kalbarri* with the Scheme stating the following purposes and intent for the 'Residential' zone:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community.*
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.*
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development.*

The proposed use of the residential land falls under the definition of 'Commercial Vehicle Parking' which is defined under the Scheme as being:

“premises used for parking of one or 2 commercial vehicles but does not include -

- (a) any part of a public road used for parking or for a taxi rank; or*
- (b) parking of commercial vehicles incidental to the predominant use of the land”*

The use 'Commercial Vehicle Parking' is listed as an "A" use under the *Local Planning Scheme No. 11*, meaning that:

“the use is not permitted unless the local government has exercised its discretion by granting development approval after giving special notice in accordance with clause 64 of the deemed provisions.”

As a 'Commercial Vehicle Parking' application, the length of any Development Approval for the commercial vehicle parking upon a residential lot (i.e. private residence) is limited to a twelve month period with an annual review, as per Clause 4.8.11 of the Scheme:

“4.8.11 Parking of Boats and Commercial Vehicles

- (a) The local government may permit the parking of only one commercial vehicle on a lot in the “Residential”, Rural Residential” or “Environmental Conservation” zone provided -*
 - (i) the amenity of the neighbourhood in the opinion of the local government is not adversely affected;*
 - (ii) the vehicle forms an essential part of the occupation of an occupant of the dwelling;*
 - (iii) the vehicle does not exceed either 3 metres in height or 12 metres in length;*
 - (iv) any vehicle exceeding 8 metres in length is screened from public view; and*
 - (v) no major repairs to the vehicle is undertaken and any minor repairs, maintenance, service or cleaning of any commercial vehicle or truck is undertaken in an area screened from public view.*
- (b) Approval shall be issued on an annual basis only and if, in the opinion of the local government, the commercial vehicle is causing a nuisance or annoyance to owners or occupiers of*

land in the locality, the local government may not re-issue an approval.

- (c) *A vehicle shall be considered to be parked on a lot for the purposes of these provisions if it remains on that lot for more than one hour in aggregate over any period of twenty four hours, unless the vehicle is being used bona fide in connection with ongoing construction work legally being carried out on the lot.*
- (d) *Commercial vehicles which are parked temporarily on a property for the purpose of delivering or loading goods associated with domestic residential use are exempt from clause 4.8.10.*
- (e) *No person shall on any lot within the Residential Zone keep, park, repair or store any boat, trailer, caravan or any associated material not specifically for the immediate use by the occupant in front of the building setback line.”*

The Applicant would therefore be required to re-apply for Development Approval (for the commercial vehicle parking) annually, should an approval be granted by Council.

Planning and Development (Local Planning Scheme) Regulations 2015

Clause 67 of Schedule 2 of the Regulations outlines a number of other matters that should be considered by local government when determining an application. The most relevant provisions are outlined below:

“In considering an application for development approval the local government is to have due regard to the following matters to the extent that, in the opinion of the local government, those matters are relevant to the development the subject of the application -

- (a) *the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;*
- (c) *any approved State planning policy;*
- (g) *any local planning policy for the Scheme area;*
- (j) *in the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve;*
- (m) *the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but*

- not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;*
- (n) the amenity of the locality including the following -
 - (i) environmental impacts of the development;*
 - (ii) the character of the locality;*
 - (iii) social impacts of the development;**
 - (o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;*
 - (q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;*
 - (r) the suitability of the land for the development taking into account the possible risk to human health or safety;*
 - (s) the adequacy of -
 - (i) the proposed means of access to and egress from the site; and*
 - (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles;**
 - (t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;*
 - (u) the availability and adequacy for the development of the following -
 - (i) public transport services;*
 - (ii) public utility services;*
 - (iii) storage, management and collection of waste;*
 - (iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities);*
 - (v) access by older people and people with disability;**
 - (v) the potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses;*
 - (w) the history of the site where the development is to be located;*
 - (x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;*
 - (y) any submissions received on the application;*
-

- (za) *the comments or submissions received from any authority consulted under clause 66;*
- (zb) *any other planning consideration the local government considers appropriate.*

POLICY IMPLICATIONS:

Local: Shire of Northampton Kalbarri Townsite Strategy

The strategic vision of the *Kalbarri Townsite Local Planning Strategy* is:

“To develop a long term Strategy for the future development and enhancement of Kalbarri that recognises, builds upon and promotes the tourism and residential values of the location in an environmentally and economically sustainable manner.”

The strategic objectives of the Strategy are:

- *“To enhance Kalbarri’s position as a premier family holiday destination within Western Australia while recognising the continuing value and importance of non-family Intrastate, Interstate and International visitors.*
- *To broaden Kalbarri’s economic and employment base by furthering Kalbarri’s position as a desirable alternative residential and employment location within the Mid-West.*
- *To protect and enhance Kalbarri’s unique urban values and particularly its connectivity to the surrounding natural environment together with its compactness and high level of walkability.”*

The subject site sits adjacent to the ‘A1 – Fisherman’s Wharf’ planning area of the Anchorage Precinct under the *Shire of Northampton Kalbarri Townsite Strategy*. The *Strategy* identifies the following use and development provisions for the A1 – Fisherman’s Wharf site, as per the table below:

Planning Area	Use & Development Provisions
A1	<p>Fisherman’s Wharf :</p> <p>Land-backed Wharf with Restaurant / Kiosk / Fish & Chips / Outdoor Seating & Al Fresco Dining.</p> <p>Consider also inclusion of a Marine Interpretive Centre (Physical, European & Aboriginal use, Marine Flora & Fauna, Sea Horse Centre) as part of the Fisherman’s Wharf development. Alternatively, include in larger single</p>

	<p>Interpretive Centre with Visitor Centre incorporating the equivalent Terrestrial aspects.</p> <p>Require cash-in-lieu contributions to construction / upgrading of public carparks in vicinity and particularly POS area and Boat Trailer carparks in lieu of provision of on-site parking.</p> <p>Identify site boundaries in association with Department of Planning (DP) and State Land Services (SLS) and reserve appropriately with power to lease.</p> <p>Following completion of site definition prepare Detailed Local Structure Plan of site as basis for future subdivision, land and seabed leases and development approvals. Advertise Detailed Local Structure Plan for public comment for a minimum 28 days. Assess comments received and finalise for adoption by Council and WA Planning Commission.</p>
	<p>Rezone site under new Kalbarri Planning Scheme to Special Use Zone - Tourist Commercial and related provisions including an Interpretation of Tourist Commercial – minimum 42 day public advertising during rezoning period.</p> <p>Development to be subject to :</p> <ul style="list-style-type: none"> ▫ Approval by Council and WA Planning Commission of a Detailed Local Structure Plan of site and minimum 28 day public advertising period; and ▫ Approval to Commence Development including condition requiring payment of cash-in-lieu for parking prior to issue of a Building Licence.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Planning for the Future 2016-2026

- Strategy/s:
1. Promotion of industrial and commercial activities that add value to the existing industries and activities within the shire.
 2. Functionality of Marine facilities

Key Actions: 3.3.2 Protect existing marine/boating facilities

VOTING REQUIREMENT:

Simple Majority Required.

COMMENT/CONCLUSION:

The public advertising period and deadline for submissions remains open until 4pm Friday 7 December 2018.

Therefore, an Addendum to this report will be provided to Council prior to their meeting, so as to provide Council with a complete assessment which will detail and address all submissions received, the application's synergy with planning provisions, as well as provide a recommendation and any conditions of approval that might be required for the proposed development.

OFFICER RECOMMENDATION – ITEM 7.3.3

To be provided as Addendum to Council

APPENDIX 1. APPLICATION DESCRIPTION

APPLICATION DETAILS - WILD OCEAN INDONESIAN CUISINE

Food van to be itinerant, with the van to be located at one of the following sites during trading hours (as per site plans provided below):

- Portion of Reserve 52436 Grey Street, Kalbarri (Reserve area adjacent to the Kalbarri Land-Backed Wharf)
- Road Reserve carpark – Red Bluff Beach Road
- Road Reserve rest bay – George Grey Drive, between Rainbow Valley Road and Pot Alley Road
- Use of the Land-Backed Wharf Reserve is now not requested
- When not in use, the van will be stored at 7 Darwinia Drive, Kalbarri



Figure 1: Portion of Reserve 52436 Grey Street, Kalbarri (circled in red, above)



Figure 2: Road Reserve carpark – Red Bluff Beach Road (circled in red, above)



Figure 3: Road Reserve rest bay – George Grey Drive (above)

The van has been custom built as a commercial kitchen/cafe to Department of Health specifications. The van size is 5.0m x 2.4m and 2.7m in height.

The food van will serve the following:

- Upon Reserve 52436 - Indonesian Cuisine only
- Red Bluff Beach Rd Reserve - Indonesian Cuisine, cooked seafood and coffee
- George Grey Drive Road Reserve rest bay - Indonesian Cuisine, cooked seafood and coffee

The food will be prepared in the van, both at the trading location and at 7 Darwinia Drive (only within the van).

The van will operate 4-5 days/week and 7 days in peak times (between the hours of 7am and 7pm). A generator will be used at the Red Bluff Beach Rd site and the George Greg Road Reserve (rest bay) site. The generator will only be used in emergency situations such as power outages upon the site of Reserve 52436 (near the Land-backed Wharf). A metred power supply will be accessed and used upon Reserve 52436 at all other times. Noise levels if/when using generator: The generator will have silencing covers. Noise level is 70 DB at 7 meters.

The van has been professionally built to Health Act specifications as a commercial kitchen. Waste water will be collected using a 45L mobile tank (which has wheels and a handle) that will be positioned under the sink wastewater drain outlet. When full, the waste water will be emptied into 20L containers and then disposed of as required.

Waste oil will be collected in containers and returned to the producer to be refined and reused.

Other rubbish will be disposed of as required by the Shire of Northampton.

Signage

Signage appears on the van as pictured below.



Also, free standing signs will be used in the following locations:

Reserve 52436 Grey Street: 1 x sign next to the van and also 1 x sign adjacent to the main road entrance to the wharf (location to the approval of the Shire of Northampton).

Road Reserve Red Bluff Beach Rd: 1 x sign next to the van, within the carpark area.

Rest bay Road Reserve – George Grey Drive: 2 x signs, to be located at the entry and exit points of the rest bay area.

7.3.4 SUMMARY OF PLANNING INFORMATION ITEMS

DATE OF REPORT: 7 December 2018
REPORTING OFFICER: Debbie Carson – Planning Officer

COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Planning Officer.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
061	F Rystenberg	LOT 2 (NO. 7A) NAIRN PLACE, KALBARRI	PATIO	1 November 2018
062	Kalbarri VMR	LOT 262 (NO. 11) MAGEE CRESCENT, KALBARRI	OUTBUILDING	6 November 2018
063	Redink Homes	LOT 41 (NO. 7) BANKSIA STREET, KALBARRI	SINGLE DWELLING	20 November 2018
064	JC & KM Deadman	RESERVES 12996 & 26591 & LOTS 12678 AND 202 MURCHISON RIVER FORESHORE, KALBARRI	CANOE SAFARI TOURS	16 November 2018 Ordinary Meeting
065	TS Hay Pty Ltd	LOT 213 (NO. 13) SANFORD STREET, PORT GREGORY	SIGNAGE PINK LAKE TOURS	16 November 2018 Ordinary Meeting
066	Plunkett Homes	LOT 79 (NO. 57) DARWINIA DRIVE, KALBARRI	SINGLE DWELLING	27 November 2018
067	T Trinka	LOT 548 (NO. 26) ATKINSON CRESCENT, KALBARRI	GARDEN CENTRE, TRADE SUPPLIES AND OFFICE	28 November 2018

OFFICER RECOMMENDATION – ITEM 7.3.4

For Council Information

7.4.1	ACCOUNTS FOR PAYMENT	2
7.4.2	MONTHLY FINANCIAL STATEMENTS – NOVEMBER 2018	10

7.4.1 ACCOUNTS FOR PAYMENT

FILE REFERENCE:	1.1.1
DATE OF REPORT:	5 December 2018
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Leanne Rowe/Grant Middleton
APPENDICES:	1. List of Accounts

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 14th December 2018, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.1

That Municipal Fund Cheques 21562 to 21580 inclusive totalling \$64,561.61, Municipal EFT payments numbered EFT18629 to EFT18724 inclusive totalling \$961,473.15, Trust Fund Cheques 2363 to 2373, totalling \$11,191.28, Direct Debit payments numbered GJ0503 to GJ0509 inclusive totalling \$366,625.18 be passed for payment and the items therein be declared authorised expenditure.

SHIRE OF NORTHAMPTON
FINANCE REPORT – 14 DECEMBER 2018

Chq #	Date	Name	Description	Amount
21562	09-11-2018	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	18904.36
21563	09-11-2018	GERALDTON MOWER & REPAIR SPECIALISTS	HEDGE TRIMMER, MULTI TOOL, QUICK CUT SAW, WATER TANK MOUTINGKIT	5905.15
21564	09-11-2018	KALBARRI GAS	GAS	135.00
21565	09-11-2018	MCLEODS BARRISTERS AND SOLICITORS	LEGAL FEES	4990.92
21566	09-11-2018	SHIRE OF NORTHAMPTON	NCCA PHOTOCOPYING	29.30
21567	14-11-2018	AUSTRALIA POST	POSTAGE	1523.42
21568	14-11-2018	NORTHAMPTON LIONS CLUB	DRUM MUSTER	216.00
21569	14-11-2018	SYNERGY	ELECTRICITY CHARGES	18302.90
21570	14-11-2018	TELSTRA	TELEPHONE CHARGES	697.50
21571	14-11-2018	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	190.80
21572	15-11-2018	DPT. OF WATER & ENVIRONMENT REGULATION	HUTT LAGOON VIEWING AREA CLEARING PERMIT	100.00
21573	23-11-2018	PETTY CASH - KALBARRI	PETTY CASH RECOUP	55.35
21574	30-11-2018	DAVID WILLIAM SHERIDAN	RATES REFUND	663.73
21575	28-11-2018	SYNERGY	ELECTRICITY CHARGES	10317.50
21576	28-11-2018	TELSTRA	TELEPHONE CHARGES	1923.23
21577	28-11-2018	STEVE WILLIAMS	10 YR SERVICE	100.00
21578	28-11-2018	LEO RYAN	10 YR SERVICE	100.00
21579	30-11-2019	GJ & A MARINONI	RATES REFUND	406.45
21580		CANCELLED		
				\$64,561.61

SHIRE OF NORTHAMPTON
FINANCE REPORT – 14 DECEMBER 2018

ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT18629	01-11-2018	JARROD DAWE	REIMB GLASSES	300.00
EFT18630	01-11-2018	DEVISE URBAN PLANNING	PLANNING SERVICES	4290.00
EFT18631	01-11-2018	A & MA HEELAN	WHITE CLIFFS RD ROADTRAIN HIRE	20699.25
EFT18632	01-11-2018	INTERCONTINENTAL PERTH CITY CENTRE	LG WEEK ACCOMMODATION	760.00
EFT18633	01-11-2018	LEO RYAN	REIMB DODO LANDLINE RENTAL	39.90
EFT18634	09-11-2018	ABROLHOS ELECTRICS	ALLEN CENTRE/KAL TOWN TALK ELECTRICAL	5162.08
EFT18635	09-11-2018	ALAN CRAGAN BOBCAT & EXCAVATOR HIRE	AJANA DEFENCE SITE GROUNDS REPAIRS	5571.06
EFT18636	09-11-2018	KALBARRI IGA	GOODS	140.31
EFT18637	09-11-2018	AQUACULTURE UNIT TRUST	WHITE CLIFFS RD GRAVEL	5418.00
EFT18638	09-11-2018	ARROW BRONZE	NICHE WALL PLAQUE	165.38
EFT18639	09-11-2018	BLACKWOODS	TRAFFIC CONES	445.72
EFT18640	09-11-2018	BLUESTAR EARTHMOVING	WHITECLIFFS RD GRAVEL/PLANT	18878.75
EFT18641	09-11-2018	BOSTON CONTRACTING	WHITECLIFFS ST 2 WATER TRUCK CONTRACTOR	17947.88
EFT18642	09-11-2018	BUNNINGS BUILDING SUPPLIES	PUNNETS, SEASOL	90.32
EFT18643	09-11-2018	CLARKSON FREIGHTLINES	FREIGHT	303.98
EFT18644	09-11-2018	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	72.97
EFT18645	09-11-2018	WINC AUSTRALIA PTY LTD	P/COPIER MTCE	284.15
EFT18646	09-11-2018	COURIER AUSTRALIA	FREIGHT	67.37
EFT18647	09-11-2018	COVS PARTS PTY LTD	PARTS	1470.40
EFT18648	09-11-2018	CRAMER & NEILL REFRIGERATION	AIR CONDITIONING MTCE	330.00
EFT18649	09-11-2018	DEVISE URBAN PLANNING	PLANNING SERVICES	4290.00
EFT18650	09-11-2018	EP DRAFFIN MANUFACTURING P/L	STREET BINS VICTORIAN	5594.60
EFT18651	09-11-2018	D-TRANS	PLANT REPAIR FUEL TANK	312.64
EFT18652	09-11-2018	GERALDTON SIGN MAKERS	SIGNS	1441.55

SHIRE OF NORTHAMPTON
FINANCE REPORT – 14 DECEMBER 2018

EFT #	Date	Name	Description	Amount
EFT18653	09-11-2018	GERALDTON AUTO WHOLESALERS	VEHICLE SERVICE	417.77
EFT18654	09-11-2018	GREAT NORTHERN RURAL SERVICES	ECO FLORA DECODER STATION	1012.20
EFT18655	09-11-2018	PHIL GRAYS TRANSPORT	KAL DUP GRAVEL CARTAGE	8421.60
EFT18656	09-11-2018	GREAT SOUTHERN FUEL SUPPLY	DEPOT FUELS & FUEL CARDS	49894.06
EFT18657	09-11-2018	HASLEBYS HARDWARE SUPPLIES	GALCON, TIMER, RETIC, FLUROS, WETTA	3660.45
EFT18658	09-11-2018	TANYA HENKEL	HERITAGE ADVISORY SERVICES	1452.88
EFT18659	09-11-2018	HIPPOCKET WORKWEAR & SAFETY GERALDTON	EMBROIDERY	22.00
EFT18660	09-11-2018	JASON SIGNMAKERS	SIGNS	1020.64
EFT18661	09-11-2018	KALBARRI SES UNIT INC.	18/19 ESL 2ND INSTAL	8625.00
EFT18662	09-11-2018	KALBARRI EXPRESS FREIGHT	FREIGHT	140.36
EFT18663	09-11-2018	KALBARRI B P SERVICE STATION	HARDWARE	151.35
EFT18664	09-11-2018	KALBARRI LAWNMOWING SERVICE	LAWN MOWING	770.00
EFT18665	09-11-2018	KALBARRI NEWSAGENCY	STATIONERY/HAT	48.90
EFT18666	09-11-2018	KALBARRI SITEWORKS	KAL FSHORE BOBCAT WORKS	495.00
EFT18667	09-11-2018	LOCAL GOVERNMENT SUPERVISORS ASSOC. WA INC	18/19 MEMBERSHIPS	220.00
EFT18668	09-11-2018	THE LUSCOMBE SYNDICATE	NCCA CLEANING GOODS	170.37
EFT18669	09-11-2018	MARKETFORCE	ADVERTISING	490.86
EFT18670	09-11-2018	METRO COUNT	TRAFFIC COUNTER	113.30
EFT18671	09-11-2018	LGRCEU	PAYROLL DEDUCTIONS	97.00
EFT18672	09-11-2018	GERALDTON TOYOTA	VEHICLE SERVICE	796.82
EFT18673	09-11-2018	M L COMMUNICATIONS	NETGEAR 8	176.55
EFT18674	09-11-2018	MOBILE ALERT	LIONS CLUB IHHELP	1849.00
EFT18675	09-11-2018	MOOREVIEW PLANTS & TREES	PLANTS	78.75
EFT18676	09-11-2018	NORTHAMPTON IGA & LIQUOR STORE	GOODS/REFRESHMENTS	261.61
EFT18677	09-11-2018	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	1023.99
EFT18678	09-11-2018	NORTHAMPTON PHARMACY	NATURES BOTANICALS FLY REPELLANT	79.96
EFT18679	09-11-2018	NORTHAMPTON COMMUNITY NEWS INC	NCCA ADVERTISING	50.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 14 DECEMBER 2018

EFT #	Date	Name	Description	Amount
EFT18680	09-11-2018	PHILIP GRIFFITHS ARCHITECTS	KINGS HALL ARCHITECT SKETCH	473.00
EFT18681	09-11-2018	H R POWELL	WHITECLIFFS RD GRAVEL CARTAGE	16929.00
EFT18682	09-11-2018	PUBLIC LIBRARIES WA INC.	PLWA MEMBERSHIP	170.00
EFT18683	09-11-2018	PURCHER INTERNATIONAL	PARTS	1272.91
EFT18684	09-11-2018	QUANTUM SURVEYS	WHITECLIFFS RD SURVEY	7029.00
EFT18685	09-11-2018	REPEAT PLASTICS WA	DUP KALB BOLLARDS	718.88
EFT18686	09-11-2018	SUN CITY PRINT & DESIGN	STATIONERY	223.00
EFT18687	09-11-2018	STATE WIDE TURF SERVICES	OVALS TURF TREATMENTS	8786.80
EFT18688	09-11-2018	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	OFFICE/DEPOTS SERVICE FIRST AID KITS	228.06
EFT18689	09-11-2018	PG & FJ TAYLOR	WHITECLIFFS RD GRAVEL	7203.00
EFT18690	09-11-2018	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	STOCKPILE GRAVEL VARIOUS SITES	25168.00
EFT18691	09-11-2018	2V NET IT SOLUTIONS	TINY DESKTOP WORKSTATION/COMP MTCE	2065.00
EFT18692	09-11-2018	TOX FREE AUSTRALIA PTY LTD	REFUSE COLLECTION, REFUSE SITE MTCE	35667.01
EFT18693	09-11-2018	LANDGATE	SLIP SUBSCRIPTION	2273.00
EFT18694	09-11-2018	WESTRAC EQUIPMENT PTY LTD	2018 CAT GRADER/ PARTS	436670.74
EFT18695	09-11-2018	WEST AUSTRALIAN NEWSPAPERS LTD	KVC TRAVEL FEATURE WEST AUSTRALIAN NEWSPAPERS	1625.58
EFT18696	09-11-2018	WESTERN AUSTRALIAN TREASURY CORP	LOAN 154	20658.33
EFT18697	09-11-2018	WESTERN RESOURCE RECOVERY PTY LTD	LIONS PARK PUMP SEPTICS	750.00
EFT18698	09-11-2018	WESTLINE CONTRACTING	KAL DUP LINEMARKING	5413.10
EFT18699	09-11-2018	WOODCOCK CT & L	DROPPERS, FERTILISERS,	2497.30
EFT18700	09-11-2018	YEAH MATE HANDY MAN SERVICE	SEABREEZE KIDS WORKS (DIG HOLES)	1980.36
EFT18701	13-11-2018	AUSTRALIAN TAXATION OFFICE	BAS OCT 2018	3367.00
EFT18702	14-11-2018	BLUESTAR EARTHMOVING	WHITECLIFFS RD PLANT HIRE	52877.00
EFT18703	14-11-2018	CLARKSON FREIGHTLINES	KALB DUP FREIGHT BOLLARDS	235.81
EFT18704	14-11-2018	BS & JA COCKRAM	LITTLEBAY TOILET REPAIRS	250.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 14 DECEMBER 2018

EFT #	Date	Name	Description	Amount
EFT18705	14-11-2018	COURIER AUSTRALIA	FREIGHT	113.06
EFT18706	14-11-2018	COVS PARTS PTY LTD	FILTERS, GREASE, CRC	661.85
EFT18707	14-11-2018	ENGIN PTY LTD	ENGIN CHARGES	375.72
EFT18708	14-11-2018	AJS HULME & CO	IGA CARPARK GRAVEL	2323.20
EFT18709	14-11-2018	JASON SIGNMAKERS	SIGNS	2307.36
EFT18710	14-11-2018	KALBARRI EXPRESS FREIGHT	FREIGHT	246.84
EFT18711	14-11-2018	KALBARRI WAREHOUSE	ELASTIC, HARDWARE, PLUG, STONESET,	366.35
EFT18712	14-11-2018	KOORI KIDS PTY LTD	NAIDOC 2019 CONTRIBUTION	500.00
EFT18713	14-11-2018	NORTHAMPTON AUTO ELECTRICS	PLANT ELECTRICAL REPAIR	1314.70
EFT18714	14-11-2018	PORT GREGORY CARAVAN PARK	PT GREG FIRE TRUCK FUEL	77.85
EFT18715	14-11-2018	REPEAT PLASTICS WA	PELICAN INFORMATION SIGNS	583.20
EFT18716	14-11-2018	TOX FREE AUSTRALIA PTY LTD	REFUSE COLLECTION, REFUSE SITE MTCE	39908.38
EFT18717	14-11-2018	WESTRAC EQUIPMENT PTY LTD	PARTS	1104.66
EFT18718	14-11-2018	YEAH MATE HANDY MAN SERVICE	SEABREEZE FENCING/PLAYAREA	7075.67
EFT18719	30-11-2018	GERALDTON AUTO WHOLESALERS	3 DMAX'S, SPACE CAB, CREWCAB, SPACECAB	88431.43
EFT18720	15-11-2019	GLENN BANGAY	REIMB ACCOMM EH CONFERENCE	477.00
EFT18721	27-11-2019	WILLIAMS & HUGHES	LEGAL SERVICES	997.34
EFT18722	29-11-2019	NEIL BROADHURST	REIMB FUEL	130.03
EFT18723	29-11-2019	DEVISE URBAN PLANNING	PLANNING SERVICES	4290.00
EFT18724	29-11-2019	LEO RYAN	REIMB DODO LINE RENTAL	39.90
				<u>\$961,473.15</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 14 DECEMBER 2018

TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
2363	16-10-2018	NORTHAMPTON DISTRICT HIGH SCHOOL	ONELIFE - PHOTOCOPYING	500.00
2364	15-11-2018	DEPT OF MINES IND REGULATIONS & SAFETY	BRB OCT 2018	3232.59
2365	15-11-2018	SHIRE OF NORTHAMPTON	BRB COMMISSION OCT 2018	40.00
2366	15-11-2018	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	BCTF OCT 2018	4302.90
2367	15-11-2018	SHIRE OF NORTHAMPTON	BCTF COMMISSION OCT 2018	24.75
2368	16-11-2018	SENIORS RECREATIONAL COUNCIL WA INC	REFUND COMMUNITY BUS BOND	200.00
2369	22-11-2018	NORTHAMPTON HISTORICAL SOCIETY	FUNDS SPECIAL SERIES NUMBER PLATES	2090.00
2370	22-11-2018	HORROCKS COMMUNITY CENTRE	FUNDS HORROCKS MEMORIAL WALL PLAQUES	595.10
2371	22-11-2018	SHIRE OF NORTHAMPTON	REFUND FOOTPATH DEPOSIT	205.94
2372		CANCELLED		
2373		CANCELLED		
				<u>\$11,191.28</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 14 DECEMBER 2018

DIRECT DEBITS

Jnl #	Date	Name	Description	Amount
	1/11/2018	PAYROLL	FN/E 31/10/2018	87,158.00
	6/11/2018	SUPERCHOICE	SUPERANNUATION FN/E 31/10/2018	20,351.75
	12/11/2018	PAYROLL	NCCA ONE OFF PAY	12,046.24
	15/11/2018	PAYROLL	FN/E 14/11/2018	91,638.00
	29/11/2018	PAYROLL	FN/E 28/11/2018	107,941.72
	29/11/2018	SUPERCHOICE	SUPERANNUATION FN/E 14/11/2018	20,952.87
	29/11/2018	SUPERCHOICE	SUPERANNUATION FN/E 28/11/2018	21,481.92
GJ0503	30/11/2018	NAB BANK FEES	BANK FEES/NAB CONNECT	323.96
GJ0504	30/11/2018	NAB BANK FEES	BANK MERCHANT FEES	1,484.69
GJ0505	30/11/2018	BPOINT	FEES	1,833.19
GJ0506	30/11/2018	BPAY	FEES	139.92
GJ0508	30/11/2018	CEO CORPORATE CARD	BANK CHARGES	9.00
			SAT HEARING ACOMM/FLIGHTS	323.04
GJ0509	30/11/2018	DCEO CORPORATE CARD	BANK CHARGES	9.00
			NCCA IINET	87.09
			KAL CHILD CARE IINET	79.99
			COMPUTER EXPS OFFICE 365	237.60
			COMPUTER EXPS MONITOR/ADAPTER	527.20
				<u>940.88</u>
				<u>\$366,625.18</u>

7.4.2 MONTHLY FINANCIAL STATEMENTS – NOVEMBER 2018

FILE REFERENCE:	1.1.1
DATE OF REPORT:	5 December 2018
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton
APPENDICES:	Monthly Financial Report for November 2018

SUMMARY

Council to adopt the monthly financial reports as presented.

BACKGROUND:

This information is provided to Council in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 30 November 2018 are listed below, and include:

Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Statement of Budget Amendments

Note 1 Significant Accounting Policies (presented annually)

Note 2 Explanation of Material Variances

Note 3 Net Current Funding Position

Note 4 Cash and Investments

Note 5 Budget Amendments (as per Budget Review process)

Note 6 Receivables

Note 7 Cash Backed Reserves

Note 8 Capital Disposals

Note 9 Rating Information

Note 10 Information on Borrowings

Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions
Appendix B	Detailed Schedules (separate presentation)

FINANCIAL & BUDGET IMPLICATIONS:

The 30 November 2018 financial position is comprised of the following:

Total operating revenue has a positive variance of \$142,916 which is due to the receipt of additional direct road Grant funding and the Bush Fire Risk Mitigation Grant. Operating expenditure has a positive variance of \$761,564, this large underspend is due to infrastructure (Roads) depreciation. The revaluation process has reduced Infrastructure Asset Valuations from \$151,479,993 to \$93,011,923 and subsequently the respective depreciation allocation has also reduced significantly. This reduction in depreciation is not unexpected and the impact for the first five months is \$879,315.

Investing and Financing variances will reconcile as the year progresses and it is anticipated there will be no significant budget variations.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.2

That Council adopts the draft Monthly Financial Report for the period ending 30 November 2018.

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 November 2018

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Monthly Summary Information	
Statement of Financial Activity by Program	
Statement of Financial Activity By Nature or Type	
Statement of Capital Acquisitions and Capital Funding	
Note 1	Significant Accounting Policies (Refer Budget Adoption)
Note 2	Explanation of Material Variances
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Budget Amendments (presented as per Budget Review process)
Note 6	Receivables
Note 7	Cash Backed Reserves
Note 8	Capital Disposals
Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions

SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 30 November 2018

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented in the Statement of Financial Activity as a surplus as at 30 November 2018 of \$4,707,043.

Items of Significance

The material variance adopted by the Shire of Northampton for the 2017/18 year is \$5,000. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Capital Expenditure

Infrastructure Assets - Roads ▲ \$ 101,175 Actuals and budget will converge as year progresses

Capital Revenue

Non-operating Grants, Subsidies and Contributions ▼ -\$ 42,132 Actuals and budget will converge as year progresses

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
Significant Projects				
Construct Extension to RSL Hall	0%	\$ 512,000	\$ 426,665	\$ -
Kalbarri Foreshore DUP Pathway	97%	\$ 343,450	\$ 143,102	\$ 334,659
Blue Holes Carpark Redevelopment	2%	\$ 121,213	\$ 50,494	\$ 2,442
Lions Park - Asphalt Seal Car Park	0%	\$ 103,185	\$ 85,980	\$ -
Road Construction	38%	\$ 2,647,629	\$ 1,103,140	\$ 1,001,965
Footpath Construction	0%	\$ 115,400	\$ 48,065	\$ -
Grader	80%	\$ 425,000	\$ 354,167	\$ 338,324
Pink Lake Viewing Platform	0%	\$ 123,000	\$ 51,250	\$ 100
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	66%	\$ 1,021,924	\$ 551,081	\$ 679,150
Non-operating Grants, Subsidies and Contributions	45%	\$ 1,123,008	\$ 549,435	\$ 507,303
	55%	\$ 2,144,932	\$ 1,100,516	\$ 1,186,453
Rates Levied	100%	\$ 4,622,864	\$ 4,599,239	\$ 4,604,221

% Compares current ytd actuals to annual budget

Financial Position		Closing (Audited)	
		Balance 30 June 2018	Current Year 30 Nov 2018
Adjusted Net Current Assets	794%	\$ 593,148	\$ 4,707,043
Cash and Equivalent - Unrestricted	326%	\$ 783,615	\$ 2,551,305
Cash and Equivalent - Restricted	46%	\$ 3,017,835	\$ 1,384,242
Receivables - Rates	502%	\$ 263,223	\$ 1,322,238
Receivables - Other	63%	\$ 266,764	\$ 168,417
Payables	16%	\$ 762,355	\$ 122,600

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

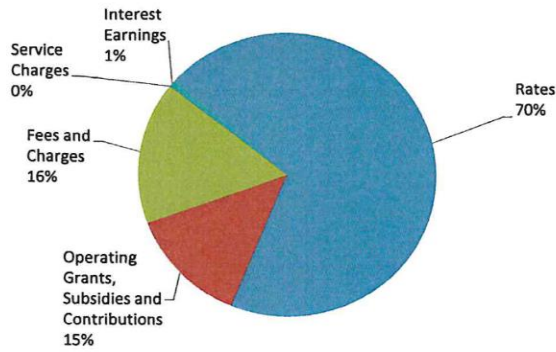
Preparation

Prepared by: Grant Middleton

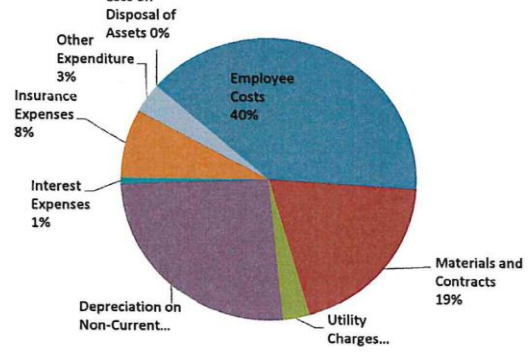
Date prepared: 5/12/2018

SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 30 November 2018

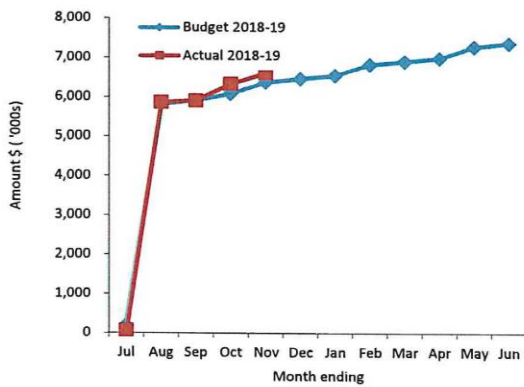
Operating Revenue



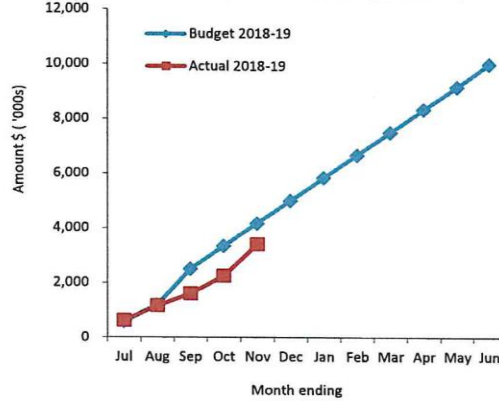
Operating Expenditure



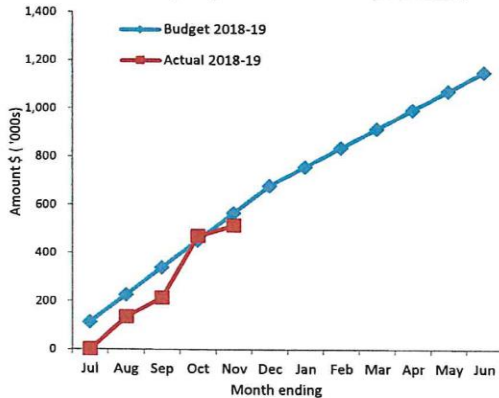
Budget Operating Revenues -v- Actual (Refer Note 2)



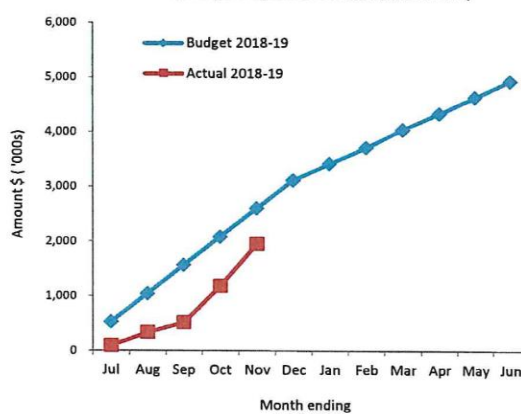
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 November 2018

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	3	2,122,201	2,122,201	2,122,201	0	0%	
Revenue from operating activities							
Governance		55,124	22,960	24,872	1,912	8%	
General Purpose Funding	9	5,554,571	5,070,432	5,000,270	(70,162)	(1%)	▼
Law, Order and Public Safety		70,395	29,315	122,178	92,863	317%	▲
Health		54,497	22,700	12,054	(10,647)	(47%)	▼
Education and Welfare		224,748	93,635	133,562	39,927	43%	▲
Housing		56,436	23,510	21,412	(2,098)	(9%)	
Community Amenities		908,527	824,782	834,344	9,562	1%	▲
Recreation and Culture		54,287	27,585	40,956	13,371	48%	▲
Transport		141,040	102,020	164,127	62,107	61%	▲
Economic Services		256,169	148,044	176,018	27,974	19%	▲
Other Property and Services		123,649	51,505	71,744	20,239	39%	▲
		7,499,443	6,416,488	6,601,536			
Expenditure from operating activities							
Governance		(870,344)	(372,244)	(374,659)	(2,415)	(1%)	
General Purpose Funding		(197,215)	(82,150)	(84,398)	(2,248)	(3%)	
Law, Order and Public Safety		(401,396)	(170,025)	(163,881)	6,144	4%	▲
Health		(210,093)	(87,505)	(89,090)	(1,585)	(2%)	
Education and Welfare		(302,645)	(126,060)	(159,309)	(33,249)	(26%)	▼
Housing		(83,305)	(34,620)	(41,749)	(7,129)	(21%)	▼
Community Amenities		(1,565,743)	(652,165)	(536,734)	115,431	18%	▲
Recreation and Culture		(1,665,110)	(693,400)	(712,728)	(19,328)	(3%)	▼
Transport		(4,222,934)	(1,744,712)	(1,096,014)	648,698	37%	▲
Economic Services		(443,493)	(184,730)	(199,363)	(14,633)	(8%)	▼
Other Property and Services		(44,649)	(18,535)	53,343	71,878	388%	▲
		(10,006,927)	(4,166,146)	(3,404,582)			
Operating activities excluded from budget							
Add back Depreciation		3,607,500	1,502,897	879,315	(623,582)	(41%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(35,000)	(14,575)	2,685	17,260	(118%)	
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		1,065,016	3,738,664	4,078,954			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	1,123,008	549,435	507,303	(42,132)	(8%)	▼
Proceeds from Disposal of Assets	8	164,000	136,660	36,818	(99,842)	(73%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(720,310)	(539,990)	(44,234)	495,756	92%	▲
Infrastructure Assets - Roads	13	(2,647,629)	(1,103,140)	(1,001,965)	101,175	9%	▲
Infrastructure Assets - Parks and Gardens	13	(615,785)	(290,645)	(356,709)	(66,064)	(23%)	▼
Infrastructure Assets - Footpaths/Carparks	13	(378,413)	(200,625)	(2,442)	198,183	99%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(641,000)	(534,165)	(543,255)	(9,090)	(2%)	▼
Furniture and Equipment	13	(32,500)	0	(4,727)	(4,727)		
Amount attributable to investing activities		(3,748,629)	(1,982,470)	(1,409,210)			
Financing Activities							
Proceeds from New Debentures		500,000	208,335	6,924	(201,411)	(97%)	▼
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		34,794	14,490	15,361	871	6%	▲
Transfer from Reserves		227,064	94,610	0	(94,610)	(100%)	▼
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(134,246)	(55,936)	(64,621)	(8,685)	(16%)	▼
Transfer to Reserves	7	(66,200)	(27,583)	(42,566)	(14,982)	(54%)	▼
Amount attributable to financing activities		561,412	233,916	(84,901)			
Closing Funding Surplus(Deficit)	3	(0)	4,112,311	4,707,043	594,732	14%	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 November 2018

	Note	Amended Annual Budget	Amended YTD Budget	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	3	2,122,201	2,122,201	2,122,201	0	0%	
Revenue from operating activities							
Rates	9	4,622,864	4,599,239	4,604,221	4,982	0%	
Operating Grants, Subsidies and Contributions	11	1,454,405	727,433	872,124	144,691	20%	▲
Fees and Charges		1,265,424	1,014,736	1,073,921	59,185	6%	▲
Interest Earnings		121,750	75,080	51,271	(23,809)	(32%)	▼
Other Revenue		0	0	0	0		
Profit on Disposal of Assets	8	35,000	14,575	(2,685)			
		7,499,443	6,431,063	6,598,851			
Expenditure from operating activities							
Employee Costs		(3,003,415)	(1,251,140)	(1,348,740)	(97,600)	(8%)	▼
Materials and Contracts		(2,288,238)	(955,850)	(664,492)	291,358	30%	▲
Utility Charges		(359,390)	(149,645)	(99,156)	50,489	34%	▲
Depreciation on Non-Current Assets		(3,607,500)	(1,502,897)	(879,315)	623,582	41%	▲
Interest Expenses		(60,159)	(25,055)	(27,699)	(2,644)	(11%)	
Insurance Expenses		(251,088)	(104,435)	(265,355)	(160,920)	(154%)	▼
Other Expenditure		(437,137)	(191,699)	(117,142)	74,557	39%	▲
Loss on Disposal of Assets	8	0	0	0			
		(10,006,927)	(4,180,721)	(3,401,897)			
Operating activities excluded from budget							
Add back Depreciation		3,607,500	1,502,897	879,315	(623,582)	(41%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(35,000)	(14,575)	2,685	17,260	(118%)	
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		1,065,016	3,738,664	4,078,954			
Investing activities							
Grants, Subsidies and Contributions	11	1,123,008	549,435	507,303	(42,132)	(8%)	▼
Proceeds from Disposal of Assets	8	164,000	136,660	36,818	(99,842)	(73%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(720,310)	(539,990)	(44,234)	495,756	92%	▲
Infrastructure Assets - Roads	13	(2,647,629)	(1,103,140)	(1,001,965)	101,175	9%	▲
Infrastructure Assets - Parks and Gardens	13	(615,785)	(290,645)	(356,709)	(66,064)	(23%)	▼
Infrastructure Assets - Footpaths/Carparks	13	(378,413)	(200,625)	(2,442)	198,183	99%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(641,000)	(534,165)	(543,255)	(9,090)	(2%)	▼
Furniture and Equipment	13	(32,500)	0	(4,727)	(4,727)		
Amount attributable to investing activities		(3,748,629)	(1,982,470)	(1,409,210)			
Financing Activities							
Proceeds from New Debentures		500,000	208,335	6,924	(201,411)	(97%)	▼
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		34,794	14,490	15,361	871	6%	
Transfer from Reserves	7	227,064	94,610	0	(94,610)	(100%)	▼
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(134,246)	(55,936)	(64,621)	(8,685)	(16%)	▼
Transfer to Reserves	7	(66,200)	(27,583)	(42,566)	(14,982)	(54%)	▼
Amount attributable to financing activities		561,412	233,916	(84,901)			
Closing Funding Surplus (Deficit)	3	(0)	4,112,311	4,707,043	594,732	14%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

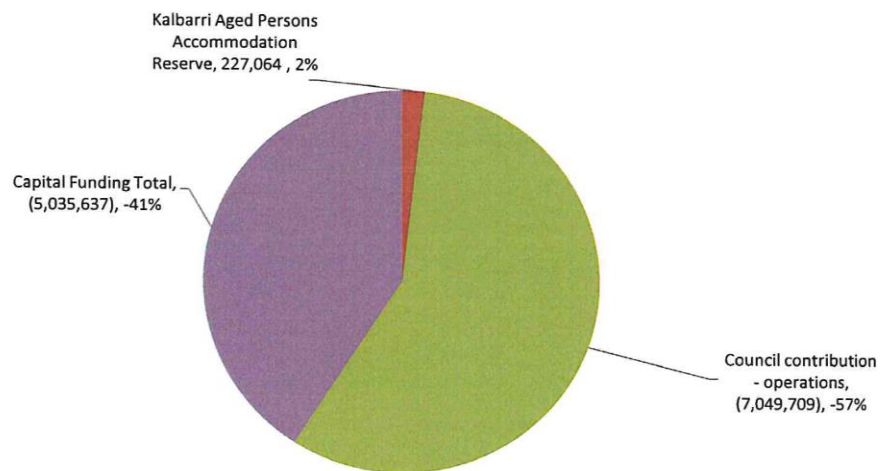
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 November 2018

Capital Acquisitions

	Note	YTD Actual New & Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Budget (d)	Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	(9,651)	(34,583)	(539,990)	(720,310)	(44,234)	495,756
Infrastructure Assets - Roads	13	(614,608)	(387,357)	(1,103,140)	(2,647,629)	(1,001,965)	101,175
Infrastructure Assets - Parks & Ovals	13	(356,709)	0	(290,645)	(615,785)	(356,709)	(66,064)
Infrastructure Assets - Footpaths	13	(2,442)	0	(200,625)	(378,413)	(2,442)	198,183
Plant and Equipment	13	0	(543,255)	(534,165)	(641,000)	(543,255)	(9,090)
Capital Expenditure Totals		(983,410)	(969,922)	(2,668,565)	(5,035,637)	(1,953,332)	715,233
Capital acquisitions funded by:							
Capital Grants and Contributions				549,435	1,123,008	507,303	
Borrowings				208,335	500,000	0	
Disposals				136,660	164,000	36,818	
Council contribution - Cash Backed Reserves							
Kalbarri Aged Persons Accommodation Reserve				94,610	227,064	0	
Council contribution - operations				(3,657,605)	(7,049,709)	(2,497,453)	
Capital Funding Total				(2,668,565)	(5,035,637)	(1,953,332)	

Budgeted Capital Acquisitions Funding



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$5,000.

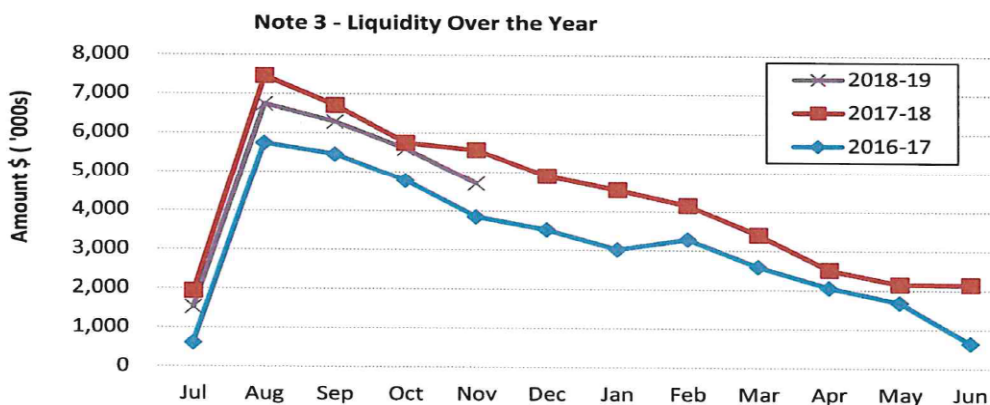
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
General Purpose Funding	(70,162)	-1%	▼	Timing	Short term variance, budget profiling
Law, Order and Public Safety	92,863	317%	▲	Permanent	Var associated with BRM Grant payment \$93,275
Health	(10,647)	-47%	▼	Timing	Var due to no Health/Building charging for ext works
Education and Welfare	39,927	43%	▲	Permanent	Var due to NCCA Grant funding & loss reimbursement
Community Amenities	9,562	1%	▲	Timing	Variance due to refuse budget profile
Recreation and Culture	13,371	48%	▲	Timing	Actuals and budget will converge as year progresses
Transport	62,107	61%	▲	Permanent	Var due to additional Direct Road Grant revenue
Economic Services	27,974	19%	▲	Timing	Var due to lease revenue budget profile, short term var
Other Property and Services	20,239	39%	▲	Timing	Actuals and budget will converge as year progresses
Operating Expense					
Law, Order and Public Safety	6,144	4%	▲	Timing	Short term variance due to insurance payment
Education and Welfare	(33,249)	-26%	▼	Permanent	Var due to NCCA payroll expenses, part grant funded
Housing	(7,129)	-21%	▼	Permanent	Actuals and budget will converge as year progresses
Community Amenities	115,431	18%	▲	Timing	Var due to lag in refuse invoices
Recreation and Culture	(19,328)	-3%	▼	Timing	Actuals and budget will converge as year progresses
Transport	648,698	37%	▲	Timing	Var due to reduced depreciation associated with Reval
Economic Services	(14,633)	-8%	▼	Timing	Actuals and budget will converge as year progresses
Other Property and Services	71,878	388%	▲	Timing	Var will reduce once fuel purchases are processed
Capital Revenues					
Non-operating Grants, Subsidies and Contributions	(42,132)	-8%	▼	Timing	Actuals and budget will converge as year progresses
Proceeds from Disposal of Assets	(99,842)	-73%	▼	Timing	All Plant trades completed apart from Grader sale/trade
Capital Expenses					
Land and Buildings	495,756	92%	▲	Timing	Actuals and budget will converge as year progresses
Infrastructure Assets - Roads	101,175	9%	▲	Timing	Actuals and budget will converge as year progresses
Infrastructure Assets - Parks and Gardens	(66,064)	-23%	▼	Timing	Actuals and budget will converge as year progresses
Infrastructure Assets - Footpaths/Carparks	198,183	99%	▲	Timing	Dup Kalbarri F'shore completed October 18
Plant and Equipment	(9,090)	-2%	▼	Timing	Grader and ute purchases finalised November 2018

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Note	Current Years (Budgeted) Closing 30 June 2018 \$	Current 30 Nov 2018 \$
Current Assets			
Cash Unrestricted	4	373,792	2,551,305
Cash Restricted	4	2,766,120	1,384,242
Receivables - Rates	6	313,380	1,322,238
Receivables - Other	6	99,260	168,417
Receivables - Rubbish		45,247	115,610
Emergency Services Levy		37,346	93,192
ATO Receivable		31,353	93,190
Inventories		11,778	147,296
Accruals/Adjustment		0	388,619
		3,678,276	6,264,110
Less: Current Liabilities			
Payables		(553,622)	(122,600)
Income Received in Advance		(64,611)	(403,835)
Provisions/Accruals		0	(50,224)
		(618,233)	(576,659)
Less: Cash Reserves	7	(937,842)	(980,408)
Net Current Funding Position		2,122,201	4,707,043



Comments - Net Current Funding Position

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 4: Cash and Investments

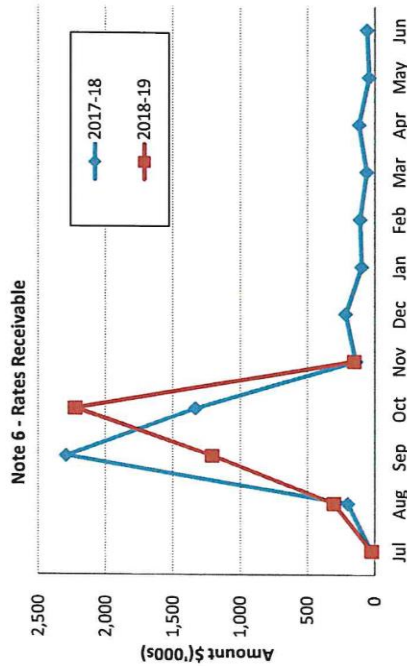
	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	549,855			549,855	National	-	At Call
Trust Bank Account			83,719	83,719	National	-	At Call
OCDF - Horrocks				0	WATC	1.45%	N/A
OCDF - Binnu/White Cliffs		403,835		403,835	WATC	1.45%	N/A
Cash On Hand	1,450			1,450	N/A	Nil	On Hand
(b) Term Deposits - Municipal							
38-549-6050	1,000,000			1,000,000	National	2.30%	17-Dec-18
38-593-2270	500,000			500,000	National	2.63%	08-Jan-19
38-614-1518	500,000			500,000	National	2.64%	08-Feb-19
(c) Term Deposits - Reserves							
TD 16-236-****		980,407		980,407	National	2.65%	29-Jan-19
				0			
Total	2,551,305	1,384,242	83,719	4,019,267			

Comments/Notes - Investments

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

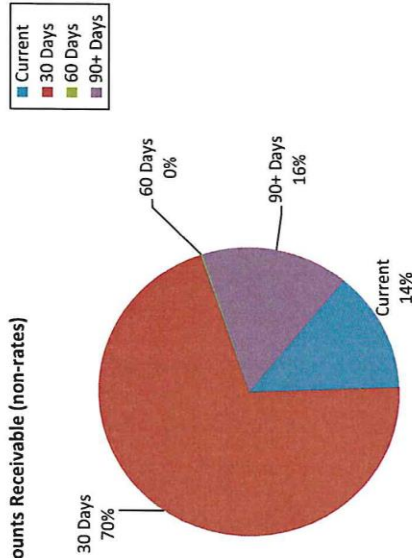
	30 Nov 2018	30 June 2018	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
Note 6: Receivables								
Receivables - Rates Receivable								
Opening Arrears Previous period	\$ 302,667	\$ 263,223						
Levied this year	4,604,221	4,332,891						
Less Collections to date	(3,584,649)	(4,282,733)						
Equals Current Outstanding	1,322,238	313,380						
Net Rates Collectable	1,322,238	313,380						
% Collected	73.05%	93.18%						
			Receivables - General	22,734	118,569	291	26,822	168,417
			Balance per Trial Balance					168,417
			Sundry Debtors					168,417
			Receivables - Other					0
			Total Receivables General Outstanding					168,417

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates

Note 6 - Accounts Receivable (non-rates)



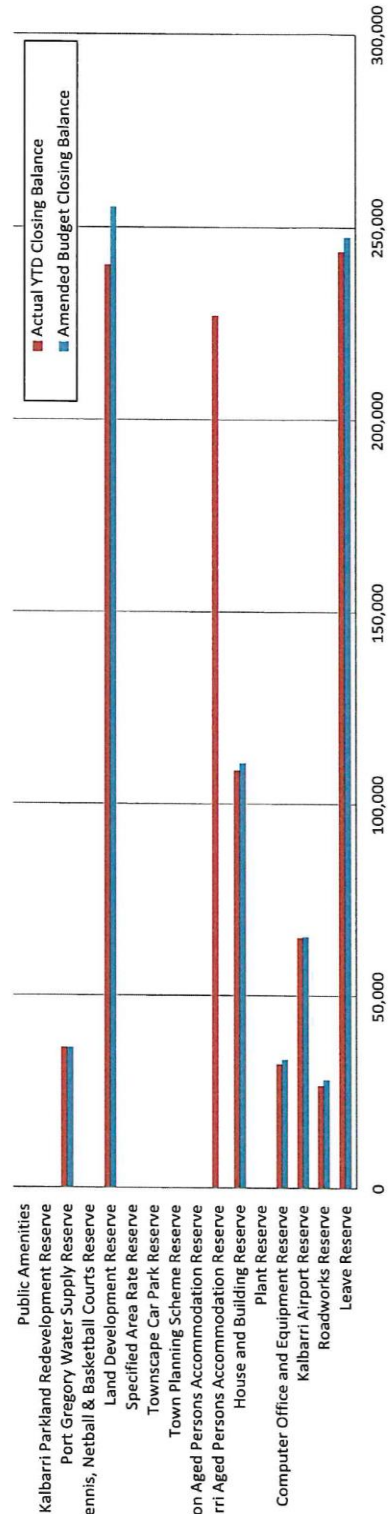
Comments/Notes - Receivables General

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 237,544	5,000	1,210	5,000	5,000	0	0	\$ 247,544	\$ 243,754
Roadworks Reserve	26,250	2,000	485	0	0	0	0	28,250	26,735
Kalbarri Airport Reserve	45,173	200	50	20,000	20,000	0	0	65,373	65,223
Computer Office and Equipment Reserve	31,905	1,500	360	0	0	0	0	33,405	32,265
Plant Reserve	0	0	0	0	0	0	0	0	0
House and Building Reserve	98,118	2,500	620	10,000	10,000	0	0	110,618	108,738
Kalbarri Aged Persons Accommodation Reserve	227,064	0	0	0	0	(227,064)	0	0	227,064
Northampton Aged Persons Accommodation Reserve	0	0	0	0	0	0	0	0	0
Town Planning Scheme Reserve	0	0	0	0	0	0	0	0	0
Townscape Car Park Reserve	0	0	0	0	0	0	0	0	0
Specified Area Rate Reserve	0	0	0	0	0	0	0	0	0
Land Development Reserve	235,288	20,000	4,841	0	0	0	0	255,288	240,129
Kalbarri Tennis, Netball & Basketball Courts Reserve	0	0	0	0	0	0	0	0	0
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0	36,500	36,500
Kalbarri Parkland Redevelopment Reserve	0	0	0	0	0	0	0	0	0
Public Amenities	937,842	31,200	7,566	35,000	35,000	(227,064)	0	776,978	980,408

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual			Amended Budget		
		Net Book Value	Proceeds	Profit (Loss)	Net Book Value	Proceeds	Profit (Loss)
		\$	\$	\$	\$	\$	\$
	Plant and Equipment						
P216	Isuzu Dmax (Kalbarri Ranger)	16,399	16,364	(35)	16,500	14,000	(2,500)
P237	Isuzu Dmax (Northampton Gardener)	10,498	10,000	(498)	10,000	13,000	3,000
P235	Isuzu Dmax (Kalbarri Gardener)	12,606	10,455	(2,151)	12,500	10,000	(2,500)
P203	Caterpillar 121H Grader	0	0	0	90,000	127,000	37,000
		39,503	36,818	0	129,000	164,000	40,000
				(2,685)			(5,000)

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

RATE TYPE	Number of Properties	Rate in \$	YTD Actual				Amended Budget						
			Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Rate Revenue \$	Interim Rate \$	Back Rate \$	Total Revenue \$		
Differential General Rate													
General GRV	1,559	0.072300	17,443,168	1,645,341	(15,135)	844	1,631,050	1,644,791	0	0	1,644,791		
General UV	448	0.013059	178,371,085	2,346,324	(3,808)	(29)	2,342,487	2,346,323	0	0	2,346,323		
Sub-Totals	2,007		195,814,254	3,991,665	(18,943)	815	3,973,537	3,991,114	0	0	3,991,114		
Minimum Payment													
General GRV	1,020	550.00	7,328,111	565,950			565,950	561,000	0	0	561,000		
General UV	55	550.00	1,895,245	24,750			24,750	30,250	0	0	30,250		
Sub-Totals	1,075		9,223,355	590,700	0	0	590,700	591,250	0	0	591,250		
Totals	3,082		205,037,609	4,582,365	(18,943)	815	4,564,237	4,582,364	0	0	4,582,364		
Discounts/Concession							(143)						
Amount from General Rates							4,564,094	4,582,364			4,582,364		
Ex-Gratia Rates							0	0			0		
Specified Area Rates							40,127	40,500			40,500		
Totals							4,604,221	4,622,864			4,622,864		

Comments - Rating Information

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 10: Information on Borrowings
(a) Debenture Repayments

Particulars	01 Jul 2018	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Recreation and Culture									
Loan 148A - Kalbarri Library Extension	26,733	13,231	26,733	13,502	(0)	547	939		
Loan 156 - RSL Hall Extensions	0	0	0	0	500,000	0	0		
Transport									
Loan 149 - Plant Purchases	0			0	0				
Loan 153 - Plant Purchases	214,339	19,566	39,525	194,773	174,814	4,308	9,561		
Other Property and Services									
Loan 154 - Staff Housing	256,641	16,462	33,194	240,179	223,447	4,196	9,789		
Self Supporting Loans									
Loan 151 - Kalbarri Bowling Club	7,459		3,621	7,459	3,838		444		
Loan 152 - Staff Housing	328,941	8,438	17,189	320,503	311,752	11,014	21,649		
Loan 155 - Pioneer Lodge	386,552	6,924	13,984	379,628	372,568	7,634	17,777		
	1,220,665	64,621	134,246	1,156,044	1,586,419	27,699	60,158		

All debenture repayments were financed by general purpose revenue except loans 147, 151, 152 & 155 which are self supporting loans.

(b) New Debentures

No new debentures have been received during 2017/2018

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 11: Grants

Grant Provider	Type	Opening Balance (a)	Amended Operating	Amended Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected Revenue (d)+(e)	YTD Actual Revenue (Expended) (c)	Unspent Grant (a)+(b)+(c)-(d)-(e)-(f)
		\$	\$	\$	\$	\$	\$	\$	\$	\$
General Purpose Funding										
Grants Commission - General	Operating	0	422,550	0	211,274	422,550		422,550	215,676	0
Grants Commission - Roads	Operating	0	386,769	0	193,384	386,769		386,769	164,772	0
Law, Order and Public Safety										
FESA Grant - Operating Bush Fire Brigade	Operating	0	27,323	0	11,485	27,323		27,323	9,012	0
Dept. of Fire & Emergency Serv.	Operating	0	26,122	0	10,779	26,122		26,122	8,803	(23,339)
Grant FESA - SES	Operating	0	0	0	0	0		0	0	0
Dept. of Fire & Emergency Serv.	Operating	0	0	0	0	0		0	0	0
Grant Feral Eradication	Operating	0	0	0	0	0		0	0	0
Bushfire Risk Mitigation Grant	Operating	0	0	0	0	0		0	93,725	(250)
Education and Welfare										
NCAA Fundraising	Non-operating	0	0	0	0	0		0	25,268	0
Community Amenities										
Coastal Management Plan Grant	Operating - Tied	0	60,000	0	25,000	60,000		60,000	25,000	0
Recreation and Culture										
Kalbarri Foreshore Redevelopment	Non-operating	0	0	171,725	143,100	171,725		171,725	137,382	(34,659)
Kalbarri Bowling Club	Non-operating	0	0	18,930	15,774	18,930		18,930	0	(2,442)
Kalbarri Bowling Club	Non-operating	0	0	5,000	4,166	5,000		5,000	0	0
Seniors Week	Operating	0	0	0	0	0		0	1,000	0
Transport										
RRG Grants - Capital Projects	Non-operating	0	0	197,330	82,220	197,330		197,330	229,600	0
Grey St/Red Bluff Road Corner	Non-operating	0	0	0	0	0		0	0	0
White Cliff's	Non-operating	0	0	0	0	0		0	0	0
FRF - Binnu West	Non-operating	0	0	0	0	0		0	0	0
DUP - Footpath Grant (Stephen Street)	Non-operating	0	0	730,023	304,175	730,023		730,023	115,053	(614,608)
MRWA Maintenance Grants	Operating	0	99,160	0	99,160	99,160		99,160	161,163	0
WA Road Safety Commission	Non-operating	0	0	0	0	0		0	0	0
TOTALS		0	1,021,924	1,123,008	1,100,516	2,144,932	0	2,144,932	1,186,453	(1,034,014)
SUMMARY										
Operating		0	961,924	0	526,081	961,924	0	961,924	654,150	(23,589)
Operating - Tied		0	60,000	0	25,000	60,000	0	60,000	25,000	0
Non-operating		0	0	1,123,008	549,435	1,123,008	0	1,123,008	507,303	(1,055,014)
TOTALS		0	1,021,924	1,123,008	1,100,516	2,144,932	0	2,144,932	1,186,453	(1,034,014)

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 30 Nov 2018
	\$	\$	\$	\$
Town Planning - Security Bonds	0			0
Galena Donations	0		0	0
Transportable Housing Bond	26,275	5,000	0	31,275
Footpath Deposits	30,820		8,294	39,114
Horrocks Retention Fee - Parking/Stage 2	0		0	0
Retentions - Subdivisions	30,683		(40,289)	(9,606)
Building Levies (BCITF & BRB)	182	5,218		5,400
Community Bus Bond	6,400	1,200	(1,000)	6,600
Safer WA Funds	0			0
Northampton Cemetery Funds	0			0
Unclaimed Monies - Rates	4,338	0	0	4,338
Nomination Deposits	0	0	0	0
DOLA - Parks & Gardens Development	0			0
Aged Unit Bond	0	100	(100)	0
Council Housing Bonds	520	5,000	(520)	5,000
BROC - Management Funds	1			1
Kalbarri Youth Space Project Funds	0		0	0
Burning Off Fees	0		0	0
RSL Hall Key Bond	650	230	(230)	650
Peet Park Donations	0			0
Willa Guthurra	0			0
Special Series Plates	1,430	620	(2,490)	(440)
Auction	0			0
Kidsport	2,937	0	0	2,937
Public Open Space	0			0
ReDone (Kalbarri Park/Beach Shelters)	0		0	0
Northampton Child Care Association	59,305	0	(25,248)	34,057
Horrocks Memorial Wall	765	0	(595)	170
One Life	3,513	0	(500)	3,013
Conservation Incentives	0	0	0	0
Kalbarri Camp School	0	0	0	0
	167,819	17,368	(62,678)	122,509

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

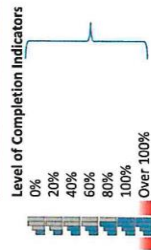
Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
Governance								
Replace Kalbarri photo-copier	101340	0	0	0	(5,000)	0	0	
Replace Server	101340	0	0	0	(22,500)	0	0	
Replace Desktop computers	101340	0	(4,727)	(4,727)	(5,000)	0	(4,727)	
Governance Total		0	(4,727)	(4,727)	(32,500)	0	(4,727)	
Communities Amenities								
Develop Binnu Refuse site	133050	0	0	0	0	0	0	
New Ablutions at Blue Holes	133440	(550)	0	(550)	(105,000)	(43,750)	43,200	
Communities Amenities Total		(550)	0	(550)	(105,000)	(43,750)	43,200	
Recreation And Culture								
Construct Extension to RSL Hall	135140	0	0	0	(512,000)	(426,665)	426,665	
Install Steps (Carpark opp Rainbow Jungle)	136640	0	0	0	(18,840)	(7,847)	7,847	
Install Rock Wall for Erosion Control (near VMR)	136640	(21,950)	0	(21,950)	(25,000)	(10,413)	(11,537)	
Kalbarri Foreshore DUP Pathway	136940	(334,659)	0	(334,659)	(343,450)	(143,102)	(191,557)	
BBQ & Shelter - Kalbarri	136940	0	0	0	(23,695)	(9,873)	9,873	
Bitumen Seal Foreshore Carpark (South IGA)	135940	0	0	0	(38,615)	(16,086)	16,086	
Blue Holes Carpark Redevelopment	135940	(2,442)	0	(2,442)	(121,213)	(50,494)	48,052	
Kalbarri Bowling Club - Playing Lights	137540	0	0	0	(56,800)	(47,330)	47,330	
Port Gregory Playground	137540	0	0	0	(25,000)	(20,830)	20,830	
Lions Park - Asphalt Seal Car Park	137540	0	0	0	(103,185)	(85,980)	85,980	
Town Talk/Seebreeze Kids Care Renovations	138040	0	(34,583)	(34,583)	(55,400)	(46,165)	11,582	
Recreation And Culture Total		(359,051)	(34,583)	(393,634)	(1,323,198)	(864,785)	471,151	
Transport								
Road Construction	Various	(614,608)	(387,357)	(1,001,965)	(2,647,629)	(1,103,140)	101,175	
Footpath Construction	Various	0	0	0	(115,400)	(48,065)	48,065	
Material Bins & Shed - Kalbarri Depot	150900	0	0	0	(42,000)	(17,500)	17,500	
Land Acquisition - Binnu West Road	142140	(9,101)	0	(9,101)	(5,910)	(5,910)	(3,191)	
Grader	142240	0	(338,324)	(338,324)	(425,000)	(354,167)	15,843	
Replacement Water Tank	142240	0	(30,000)	(30,000)	(26,000)	(21,667)	(8,333)	
Free Roller	142240	0	(57,619)	(57,619)	(54,000)	(45,000)	(12,619)	
Water Tank - Kalbarri (Binding)	142540	0	0	0	(14,000)	(11,667)	11,667	
Kalbarri Ranger Vehicle	142540	0	(41,591)	(41,591)	(45,000)	(37,499)	(4,091)	
Northampton Gardiner Vehicle	151300	0	(36,357)	(36,357)	(43,000)	(35,833)	(525)	
Kalbarri Gardiner Vehicle	151300	0	(39,363)	(39,363)	(34,000)	(28,333)	(11,030)	
Transport Total		(623,709)	(930,611)	(1,554,320)	(3,451,939)	(1,708,780)	154,460	

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 13: Capital Acquisitions

Assets	Account	YTD Actual					Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Budget	YTD Variance	YTD Variance	
		\$	\$	\$	\$	\$	\$	\$	\$	
Economic Services	150160	(100)	0	(100)	(123,000)	(51,250)	(51,250)	51,150		
Other Property and Services		(100)	0	(100)	(123,000)	(51,250)	(51,250)	51,150		
Capital Expenditure by Program Total		(983,410)	(969,922)	(1,953,332)	(5,035,637)	(2,668,565)	(2,668,565)	715,233		
Capital Expenditure By Class										
Land and Buildings	Various	(9,651)	(34,583)	(44,234)	(720,310)	(539,990)	(539,990)	495,756		
Infrastructure Assets - Roads	Various	(614,608)	(387,357)	(1,001,965)	(2,647,629)	(1,103,140)	(1,103,140)	101,175		
Infrastructure Assets - Footpaths	Various	(2,442)	0	(2,442)	(378,413)	(200,625)	(200,625)	198,183		
Infrastructure Assets - Parks and Ovals	Various	(356,709)	0	(356,709)	(615,785)	(290,645)	(290,645)	(66,064)		
Plant and Equipment	Various	0	(543,255)	(543,255)	(641,000)	(534,165)	(534,165)	(9,090)		
Furniture and Equipment	Various	0	(4,727)	(4,727)	(32,500)	0	0	(4,727)		
Capital Expenditure Total by Class		(983,410)	(969,922)	(1,953,332)	(5,035,637)	(2,668,565)	(2,668,565)	715,233		



**Shire of Northampton
Schedule Format
2018/2019
Summary**

	Ytd Actual 30/11/2018	Ytd Budget 30/11/2018	Annual Budget 30/06/2019
Operating Revenue			
Governance	-24,872	-22,960	-55,124
General Purpose Funding	-5,000,270	-5,070,432	-5,554,570
Law, Order, Public Safety	-122,178	-29,315	-70,395
Health	-12,054	-22,700	-54,497
Education and Welfare	-158,830	-93,635	-224,748
Housing	-21,412	-23,510	-56,436
Community Amenities	-807,118	-799,782	-848,527
Recreation and Culture	-40,956	-13,825	-33,252
Transport	-164,127	-102,020	-106,040
Economic Services	-176,018	-148,044	-256,169
Other Property and Services	-71,744	-51,505	-123,649
Total Operational Revenue	-6,599,578	-6,377,728	-7,383,407
Operating Expenditure			
Governance	374,659	372,244	870,344
General Purpose Funding	84,398	82,150	197,215
Law, Order, Public Safety	144,279	170,025	401,396
Health	85,518	83,340	200,093
Education and Welfare	159,309	126,060	302,645
Housing	41,749	34,620	83,305
Community Amenities	536,829	652,165	1,565,743
Recreation and Culture	712,728	693,400	1,665,110
Transport	1,193,829	1,759,287	4,222,934
Economic Services	199,363	184,730	443,493
Other Property and Services	-53,343	18,535	44,649
Total Operating Expenditure	3,479,319	4,176,556	9,996,927
Capital Revenue			
Governance	0	0	0
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	-6,924	-5,825	-13,984
Housing	0	0	0
Community Amenities	0	0	0
Recreation and Culture	-137,382	-174,545	-211,276
Transport	-344,653	-386,395	-927,353
Economic Services	0	0	0
Other Property and Services	0	0	0
Total Capital Revenue	-488,959	-566,765	-1,152,613

**Shire of Northampton
Schedule Format
2018/2019
Summary**

	Ytd Actual 30/11/2018	Ytd Budget 30/11/2018	Annual Budget 30/06/2019
Capital Expenditure			
Governance	4,727	0	32,500
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	0	0	0
Housing	16,462	13,830	33,194
Community Amenities	550	43,750	105,000
Recreation and Culture	369,840	764,685	1,138,324
Transport	1,573,886	1,725,245	3,491,464
Economic Services	100	51,250	123,000
Other Property and Services	143,956	7,160	17,189
Total Capital Expenditure	<u>2,109,522</u>	<u>2,605,920</u>	<u>4,940,671</u>
 Profit/Loss Sale of Asset	 0	 0	 0

**Schedule Format
2018/2019
General Purpose Revenue - Schedule 3**

	YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
RATES			
Operating Revenue			
0223	0	0	0
0263	0	0	0
0264	-3,799	-8,330	-20,000
4033	-660	0	-21,137
4501	-4,563,422	-4,582,364	-4,582,364
4511	-13,136	-29,165	-35,000
4541	-815	0	0
4560	0	0	0
4570	143	0	0
4591	-22,017	-15,500	-15,500
4711	0	-1,250	-1,250
Total Operating Income	-4,603,706	-4,636,609	-4,675,251
Operating Expenditure			
4012	28,103	27,435	65,850
4022	4,261	4,250	10,210
4032	0	0	0
4052	1,905	2,185	5,250
4062	2,540	1,250	3,000
4072	303	5,205	12,500
4082	10,960	8,330	20,000
4102	199	70	174
4522	87	0	0
Total Operating Expenditure	48,357	48,725	116,984

GENERAL PURPOSE GRANT FUNDING

Operating Revenue			
4603	-16,118	-29,165	-70,000
4611	-215,676	-211,274	-422,550
4621	-164,772	-193,384	-386,769
Total Operating Income	-396,565	-433,823	-879,319
Operating Expenditure			
4642	36,041	33,425	80,231

**Schedule Format
2018/2019
Governance / Members - Schedule 4**

		YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
GOVERNANCE				
Operating Income				
0013	CONTRIBUTIONS	-74	0	0
Operating Expenditure				
0012	MEMBERS TRAVELLING	2,319	2,080	5,000
0022	CONFERENCE EXPENSES	15,509	17,639	19,050
0032	ELECTION EXPENSES	0	625	1,500
0052	ALLOWANCES	0	6,040	14,500
0062	MEMBERS EXPENSES OTHER	460	4,165	10,000
0072	REFRESHMENTS & RECEPTIONS	6,094	6,250	15,000
0092	ADMIN ALLOC TO GOVERNANCE	79,258	73,515	176,438
0102	INSURANCE	3,619	1,505	3,619
0112	SUBSCRIPTIONS	23,676	24,525	58,866
0132	MEETING ATTENDANCE FEES	0	9,935	23,850
0152	COUNCIL CHAMBERS MAINT	654	355	880
	Total Operating Expenditure	131,588	146,634	328,703
ADMINISTRATION				
Operating Income				
0133	CONTRIBUTIONS	-1,355	-4,165	-10,000
0153	REBATES AND COMMISSIONS	-19,243	-14,445	-34,674
0233	- OTHER CHARGES	-524	-310	-750
0243	- PHOTOCOPYING	-761	-290	-700
0253	- INFO SEARCH FEE	-2,915	-3,750	-9,000
0293	GRANT - REVENUE (VARIOUS)	0	0	0
	Total Operating Income	-24,798	-22,960	-55,124
Operating Expenditure				
0174	DEPRECIATION	14,617	13,125	31,500
0272	- SALARIES - MUNICIPAL	227,982	211,440	507,460
0282	- LONG SERVICE LEAVE	0	0	0
0302	ADMIN SUPERANNUATION	30,628	29,785	71,490
0312	- INSURANCE	30,327	17,280	41,488
0332	- CONFERENCES & SEMINAR	3,018	2,915	7,000
0342	- TRAINING COSTS	344	2,080	5,000
0372	- OFFICE MAINTENANCE	35,386	20,925	50,239
0408	CONSULTANCY - FINANCIAL PLANS/VALUATIONS	0	6,560	15,750
0422	- PRINTING & STATIONERY	5,430	5,415	13,000
0432	- TELEPHONE	9,041	7,830	18,800
0442	- ADVERTISING	2,163	1,665	4,000
0452	- OFFICE EQUIPT MTCE	3,490	4,165	10,000
0462	- BANK CHARGES	8,161	4,790	11,500
0482	- POSTAGE & FREIGHT	1,746	2,080	5,000
0492	- OFFICE EXPENSES OTHER	7,832	9,155	22,000
0495	OFFICE SECURITY EXPENSES	717	830	2,000

Schedule Format
2018/2019
Governance / Members - Schedule 4

		YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
0502	- COMPUTER EXPENSES	36,499	21,010	50,442
0512	ROUNDING ACCOUNT	-241	0	0
0572	- VEHICLE RUNNING EXP.	4,500	6,250	15,000
0592	FRINGE BENEFITS TAX	7,500	10,415	25,000
0602	EXPENSES - GRANT RELATED	0	0	0
0672	- AUDIT FEES	2,250	18,705	44,900
0692	- LEGAL EXPENSES	1,408	4,165	10,000
0732	ADMIN UNIFORMS	707	1,250	3,000
0742	LESS ALLOCATED FROM GOVERNANCE	-433,746	-402,320	-965,569
0762	BAD DEBTS WRITE OFF	0	415	1,000
0942	ADMIN ALLOC TO GENERAL ADMIN	243,312	225,680	541,641
	Total Operating Expenditure	243,071	225,610	541,641
	Capital Income			
0283	PROFIT/LOSS SALE OF ASSET	0	0	0
	Total Capital Income	0	0	0
0175	PROCEEDS SALE OF ASSETS	0	0	0
	Capital Expenditure			
0134	FURNITURE AND EQUIPMENT	4,727	0	32,500
0164	PLANT & EQUIPMENT	0	0	0
0184	PRINCIPAL ON LOANS	0	0	0
	Total Capital Expenditure	4,727	0	32,500

**Schedule Format
2018/2019
Law, Order and Public Safety - Schedule 5**

		YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
FIRE PREVENTION				
Operating Revenue				
0583	EMERGENCY SERVICES LEVY	-21,815	-23,930	-57,445
0623	REIMBURSEMENTS	0	-625	-1,500
0673	FIRE INFRINGEMENTS	-250	-205	-500
	Total Operating Revenue	-115,790	-24,760	-59,445
0335	DISPOSAL OF ASSETS	0	0	0
0683	PROFIT/LOSS SALE OF ASSET	0	0	0
Operating Expenditure				
1042	FIRE INSURANCE	14,918	6,215	14,918
1052	COMM. MTCE AND REPAIRS	472	1,500	3,616
1062	FIRE CONTROL EXP. OTHER ESL & NON ESL	23,339	23,755	57,043
1072	AERIAL INSPECTIONS	0	625	1,500
1082	FIRE FIGHTING	2,135	4,945	11,900
1104	FIRE BRIGADE HQ VFRS OLD DEPOT	1,314	885	2,140
1132	ADMIN ALLOC TO FIRE PREVENTION	13,002	12,060	28,945
1142	KALBARRI SES OPERATIONS	18,265	17,875	36,000
1152	PORT GREGORY FIRE SHED	439	2,545	6,121
1154	ISSEKA FIRE SHED	335	160	392
1156	HORROCKS FIRE/AMBULANCE SHED	168	60	152
1158	BINNU FIRE SHED	172	15	47
1304	ASSET DEPRECIATION	16,843	16,665	40,000
	Total Operating Expenditure	91,651	87,305	202,774
Capital Revenue				
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0525	GOVERNMENT GRANTS	0	0	0
Capital Expenditure				
0338	LAND & BUILDINGS	0	0	0
0334	PLANT & EQUIPMENT	0	0	0
0514	PLANT & EQUIPMENT	0	0	0
	Total Capital Expenditure	0	0	0

**Schedule Format
2018/2019
Law, Order and Public Safety - Schedule 5**

		YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
ANIMAL CONTROL				
Operating Revenue				
0763	- FINES AND PENALTIES	0	-415	-1,000
0773	- DOG REGISTRATION	-5,120	-3,415	-8,200
0783	- REIMBURSEMENTS/OTHER	0	0	0
0803	- IMPOUNDING FEES	-700	-100	-250
0833	MISC GRANTS	0	0	0
	Total Operating Revenue	-5,820	-3,930	-9,450
Operating Expenditure				
1162	DOG CONTROL EXPENSES	11,177	8,780	21,085
1172	ADMIN ALLOC TO ANIMAL CON	1,039	960	2,312
1192	CAT CONTROL EXPENSES	750	2,025	4,875
1202	NORTHERN BIO GROUP GROUP DOG/PIG CON	0	0	0
	Total Operating Expenditure	12,966	11,765	28,272
Capital Expenditure				
1164	DOG POUND CAGES	0	0	0
OTHER LAW, ORDER AND PULIC SAFETY				
Operating Revenue				
0843	ILLEGAL CAMPING FINES	-568	-625	-1,500
0873	PROFIT/LOSS FROM SALE OF ASSET	0	0	0
Operating Expenditure				
1212	SALARIES (RANGER)	31,842	60,095	144,250
1232	CONTROL EXPENSES OTHER	1,505	3,780	9,100
1242	FLOOD CONTROL EXPENSES - KALBARRI	0	0	0
4122	ABANDONED VEHICLES	328	0	0
4132	LAW & ORDER ASSET DEPRECEN	5,986	7,080	17,000
	Total Operating Expenditure	39,661	70,955	170,350

**Schedule Format
2018/2019
Education and Welfare - Schedule 6**

		YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
PRE-SCHOOL				
Operating Revenue				
1043	GRANT - NCCA BUILDING	0	0	0
1103	NCCA - REIMBURSEMENTS	-38,099	-10,520	-25,248
1113	NCCA - SUSTAINABILITY FUNDING (QUARTERLY)	-11,206	-18,750	-45,000
1123	NCCA CCB/CCR REBATE REVENUE (WEEKLY)	-499	-25,580	-61,393
1133	NCCA SESSION FEES (WEEKLY)	-46,286	-20,830	-50,000
1143	NCCA MEMBERSHIP REVENUE	-540	-830	-2,000
1163	NCCA FUNDRAISING/GRANTS REVENUE	-25,268	0	0
	Total Operating Revenue	<u>-121,897</u>	<u>-76,510</u>	<u>-183,641</u>
Operating Expenditure				
1312	NCCA - BUILDING RELATED EXPENSES	6,843	8,410	20,217
1314	YOUTH PROGAM	0	830	2,000
1322	NCCA OPERATING EXPENDITURE (PAYROLL/MAT	102,064	61,315	147,173
1332	NCCA - GRANT RELATED EXPENSES	4,902	0	0
1342	NCCA - SUPERANNUATION	6,060	4,675	11,220
1352	NCCA TRUST TRANSFER (NET PROFIT)	0	0	0
1362	ADMIN ALLOCATED TO NORTHAMPTON CHILD C	3,283	3,045	7,308
1412	ASSET DEPRECIATION	2,676	2,705	6,500
3202	KALBARRI CHILD CARE CENTRE	5,126	3,545	8,529
	Total Operating Expenditure	<u>130,956</u>	<u>84,525</u>	<u>202,947</u>
Capital Expenditure				
1316	LAND & BUILDINGS	0	0	0
WELFARE				
Operating Revenue				
0853	AGED UNITS RENTAL INCOME	-27,950	-9,720	-23,330
1173	SELF SUPPORTING LOAN INTEREST REIMBURSEM	-8,982	-7,405	-17,777
	Total Operating Revenue	<u>-36,932</u>	<u>-17,125</u>	<u>-41,107</u>
Operating Expenditure				
2362	KALBARRI AGED HOUSING MAINT	20,719	34,130	81,921
2332	NORTHAMPTON AGED CARE	0	0	0
3012	INT ON LOANS	7,634	7,405	17,777
3062	PIONEER LODGE (8 UNITS) CONSTRUCTION COST	0	0	0
	Total Operating Expenditure	<u>28,353</u>	<u>41,535</u>	<u>99,698</u>
Capital Revenue				
0715	LOAN INCOME - AGED HOUSIN	0	0	0
0815	TRANSFER FROM AGED RESERV	0	0	0
1183	SELF SUPPORTING LOAN - REIMB PIONEER LODG	-6,924	-5,825	-13,984
1083	GRANTS	0	0	0
	Total Capital Revenue	<u>-6,924</u>	<u>-5,825</u>	<u>-13,984</u>

**Schedule Format
2018/2019
Education and Welfare - Schedule 6**

	YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
Capital Expenditure			
3052 PIONEER LODGE (CARPARK)	0	0	0
Total Capital Expenditure	0	0	0

**Schedule Format
2018/2019
Health - Schedule 7**

		YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
PREVENTATIVE SERVICES				
<i>Operating Revenue</i>				
1673	- FOOD VENDORS	-840	-415	-1,000
1753	REIMBURSEMENTS	0	0	0
1763	CONTRIBUTIONS	0	-16,665	-40,000
	Total Operating Revenue	-840	-17,080	-41,000
1764	PROFIT/LOSS ON SALE ASSET	0	0	0
<i>Operating Expenditure</i>				
2012	SALARIES	49,225	48,475	116,350
2022	HEALTH SUPERANNUATION	8,177	7,510	18,030
2042	CONTROL EXPENSES OTHER	9,058	9,985	23,976
2052	VEHICLE RUNNING EXPENSES	5,610	4,890	11,750
2082	HEALTH BUILDING MAINT	85	30	75
2102	ADMIN ALLOC TO HEALTH	573	530	1,276
	Total Operating Expenditure	72,729	71,420	171,457
1385	DISPOSAL OF ASSETS (P/L)	0	0	0
<i>Capital Revenue</i>				
1396	GOVERNMENT GRANTS	0	0	0
	Total Capital Revenue	0	0	0
1375	PROCEEDS SALE OF ASSET	0	0	0
<i>Capital Expenditure</i>				
1324	PLANT AND EQUIPMENT - HLT	0	0	0
OTHER HEALTH				
<i>Operating Revenue</i>				
2023	LEASE - DOCTORS SURGERY (NORTHA	-10,497	-4,370	-10,497
2033	RENTAL LOT 43 BATEMAN STREET (DC	0	0	0
2043	REIMBURSEMENTS - OTHER	-717	-1,250	-3,000
2093	RENT LOT 14 CALLION WAY	0	0	0
	Total Operating Revenue	-11,214	-5,620	-13,497
<i>Operating Expenditure</i>				
2053	PROFIT/LOSS SALE ASSET	0	0	0
2312	DOCTOR SURGERY - KALBARRI	1,721	1,375	3,302
2342	DOCTORS SURGERY - NORTHAMPTON	2,971	2,215	5,334
2382	ASSET DEPRECIATION	8,097	8,330	20,000
1375	PROCEEDS SALE OF ASSET	0	0	0
	Total Operating Expenditure	12,789	11,920	28,636

**Schedule Format
2018/2019
Health - Schedule 7**

		YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
	<i>Capital Revenue</i>			
2083	LAND SALES RESERVE	0	0	0
	<i>Capital Expenditure</i>			
0834	LAND & BUILDINGS	0	0	0
1644	FURNITURE AND EQUIPMENT	0	0	0
	<i>Total Capital Expenditure</i>	<u>0</u>	<u>0</u>	<u>0</u>

**Schedule Format
2018/2019
Housing - Schedule 9**

		YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
STAFF HOUSING				
Operating Revenue				
2833	CONTRIBUTIONS	0	0	0
2843	RESIDENTIAL RENTAL	-18,521	-19,345	-46,436
	Total Operating Revenue	-19,661	-19,345	-46,436
2873	PROFIT/LOSS ON SALE ASSET	0	0	0
Operating Expenditure				
3172	- OVAL RESIDENCE	1,097	510	1,244
3212	- LOT 454 FITZGERALD	2,622	2,420	5,836
3222	ASSET DEPRECIATION	12,420	12,500	30,000
3232	- LOT 43 BATEMAN ST	1,228	1,460	3,522
3242	LOT 42 BATEMAN STREET	1,368	1,185	2,877
3252	ADMIN ALLOC TO STAFF HOUS	576	530	1,283
3262	INTEREST ON LOANS	4,196	4,075	9,789
3282	605 SALAMIT PLACE	4,120	3,665	8,811
3432	LOT 23 RAKE PLACE NORTHAMPTON	1,790	2,565	6,182
	Total Operating Expenditure	29,417	28,910	69,544
Capital Revenue				
2425	LOAN LIABILITY - HOUSING	0	0	0
Capital Expenditure				
2494	LAND & BUILDINGS - STAFF HOUSING	0	0	0
2534	PRINCIPAL ON LOANS	16,462	13,830	33,194
	Total Capital Expenditure	16,462	13,830	33,194
HOUSING OTHER				
Operating Revenue				
3003	REIMBURSEMENTS - HOUSING OTHER	-1,751	-4,165	-10,000
	Total Operating Revenue	-1,751	-4,165	-10,000
Operating Expenditure				
3422	ESL PAYMENTS FOR MISC PROPERTY	0	0	0
3442	RESIDENCE - LOT 6 ROBINSON ST	865	1,100	2,658
3482	LOT 74 SEVENTH AVENUE	1,660	2,425	5,840
3492	14 CALLION WAY KALBARRI - DOCTO	9,807	2,185	5,263
	Total Operating Expenditure	12,332	5,710	13,761

**Schedule Format
2018/2019
Community Amenities - Schedule 10**

		YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
SANITATION - HOUSEHOLD				
Operating Revenue				
3253	KALBARRI RESIDENTIAL	-376,226	-377,520	-377,520
3263	OTHER RESIDENTIAL	-225,390	-225,390	-225,390
3273	240 LITRE CARTS	-586	-1,665	-4,000
	Total Operating Revenue	-602,203	-604,575	-606,910
Operating Expenditure				
3812	DOMESTIC REFUSE COLLECT.	133,549	166,665	400,000
3822	REFUSE SITE MAINTENANCE	0	0	0
3826	DEPRECIATION - REFUSE SITES	2,104	895	2,150
3832	PURCHASE OF 240L CARTS	0	1,250	3,000
3854	NORTHAMPTON REFUSE SITE	59,718	71,060	170,575
3856	KALBARRI REFUSE SITE MAINTENANCE	68,187	80,055	192,150
3858	BINNU REFUSE SITE MAINTENANCE	4,239	4,745	11,405
3860	PORT GREGORY REFUSE SITE MAINTENANCE	1,529	2,205	5,310
3861	LUCKY BAY REFUSE COLLECTION	6,500	9,580	23,000
3892	ADMIN ALLOC TO SANITATION	798	740	1,776
	Total Operating Expenditure	276,623	337,195	809,366
Capital Expenditure				
3304	REFUSE - FURNITURE & EQUIP	0	0	0
SANITATION - OTHER				
Operating Revenue				
3313	GRANTS - OTHER	0	0	0
3323	REFUSE SITE FEES - KALBARRI/NORTHAMPTON	-32,823	-40,000	-40,000
3343	BUSINESS REFUSE KALBARRI	-110,880	-112,860	-112,860
3353	REFUSE FEES - LUCKY BAY	-9,227	-9,227	-9,227
3383	BUSINESS REFUSE OTHER	-25,333	-10,450	-25,080
3403	REIMBURSEMENT- WHARF BINS (GST)	0	0	0
3405	REIMBURSEMENTS - DRUMMUSTER	0	-1,665	-4,000
	Total Operating Revenue	-178,263	-174,202	-191,167
Operating Expenditure				
3722	IND/COMM REFUSE COLLECT	0	0	0
3772	STREET REFUSE COLLECT/LITTER	43,340	43,745	105,000
3774	DRUM MUSTER	3,173	1,665	4,000
	Total Operating Expenditure	46,513	45,410	109,000

**Schedule Format
2018/2019
Community Amenities - Schedule 10**

	YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
Capital Expenditure			
3305	0	0	0
3335	0	0	0
3336	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>

SANITATION - SEWERAGE

Operating Revenue			
3543	-709	-725	-1,750
3553	-709	-520	-1,250
	<u>-1,418</u>	<u>-1,245</u>	<u>-3,000</u>

TOWN PLANNING AND REGIONAL DEVELOPMENT

Operating Revenue			
3743	-8,714	-12,500	-30,000
3823	-8,983	-60	-150
3833	0	0	0
	<u>-17,697</u>	<u>-12,560</u>	<u>-30,150</u>
3935	0	0	0
Operating Expenditure			
4202	22,514	22,915	55,000
4212	3,411	2,175	5,230
4232	0	100	250
4242	1,016	415	1,000
4252	3,290	1,370	3,290
4262	0	0	0
4272	0	0	0
4282	39,260	36,665	88,000
4302	0	2,080	5,000
4372	940	60,000	144,000
4382	535	1,035	2,500
4402	0	0	0
4852	114	35	85
4862	0	0	0
4872	6,988	6,480	15,555
	<u>78,067</u>	<u>133,270</u>	<u>319,910</u>
Capital Revenue			
3905	0	0	0
7480	0	0	0

**Schedule Format
2018/2019
Community Amenities - Schedule 10**

		YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
	Capital Expenditure			
4014	PLANT & EQUIPMENT	0	0	0
	OTHER COMMUNITY AMENITIES			
	Operating Revenue			
3802	LAND SALES RESERVE	0	0	0
3853	CHARGES - CEMETERY FEES	-2,232	-1,455	-3,500
3863	REIMBURSEMENTS	-1,963	-2,915	-7,000
3883	FUNERAL DIRECTORS LICENSE	-300	-125	-300
3893	BUS HIRE	-3,043	-2,705	-6,500
	Total Operating Revenue	-7,538	-7,200	-17,300
	Operating Expenditure			
4422	NORTHAMPTON CEMETERY MAIN	11,533	8,845	21,258
4432	ASSET DEPRECIATION	962	875	2,100
4442	TOWN PARK TOILETS	9,204	7,250	17,423
4452	ASSET DEPRECIATION	19,720	19,580	47,000
4462	KALBARRI CEMETERY MAINT	6,099	6,860	16,500
4492	HORROCKS COMMUNITY CENTRE	4,647	3,410	8,193
4572	KINGS PARK TOILETS	7,051	9,175	22,048
4582	LIONS PARK TOILETS NPTON	8,980	9,430	22,663
4592	SALLY'S TREE TOILETS	13,744	9,800	23,549
4652	JETTY TOILETS -KALBARRI	4,277	6,040	14,518
4732	HORROCKS TOILETS/CHGROOMS	12,871	18,460	44,331
4752	PORT GREGORY TOILET BLOCK	8,635	8,800	21,160
4802	CHINAMANS TOILET BLOCK	7,824	7,580	18,227
4807	BINNU TOILETS	13,105	13,480	32,375
4812	RED BLUFF TOILET BLOCK	2,676	2,540	6,122
4766	PROFIT/LOSS SALE OF ASSET	0	0	0
4842	COMMUNITY BUS	4,299	4,165	10,000
	Total Operating Expenditure	135,625	136,290	327,467
	Capital Revenue			
3865	HORROCKS COMMUNITY CENTRE GRANTS	0	0	0
	Capital Expenditure			
3324	KALBARRI CEMETERY DEVELOPMENT	0	0	0
3344	PUBLIC AMENITIES	550	43,750	105,000
3360	HORROCKS COMMUNITY CENTRE	0	0	0
	Total Capital Expenditure	550	43,750	105,000

**Schedule Format
2018/2019
Recreation and Culture - Schedule 11**

	YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
PUBLIC HALLS			
Operating Revenue			
4043	REIMBURSEMENTS -6,816	-2,435	-5,850
4053	CHARGES - HALL HIRE -195	-205	-500
4063	ALLEN COMM. CENTRE -55	-310	-750
	Total Operating Revenue	-7,067	-7,100
Operating Expenditure			
4672	- PORT GREGORY HALL 1,544	2,620	6,313
4682	- ALMA HALL 40,904	16,085	38,613
4692	- BINNU HALL 3,599	3,820	9,220
4702	- RSL HALL 6,537	7,695	18,513
4712	- AJANA HALL 6,155	3,460	8,326
4772	- ALLEN COMM. CENTRE 33,988	29,480	70,786
4782	- HORROCKS COMMUNITY KITCHENS 8,635	11,585	27,822
4792	ASSET DEPRECIATION 28,232	22,915	55,000
4832	ADMIN ALLOC TO HALLS 4,262	3,950	9,489
	Total Operating Expenditure	133,856	244,082
Capital Expenditure			
3514	LAND & BUILDINGS 0	426,665	512,000
3515	BINNU HALL 0	0	0
	Total Capital Expenditure	0	512,000
SWIMMING AREAS AND BEACHES			
Operating Revenue			
3973	CONTRIBUTIONS -8,138	0	0
3975	CONTRIBUTIONS/DONATIONS 0	0	0
4303	RESERVE LEASES - KALBARRI FORESHORE -4,880	-2,030	-4,880
	Total Operating Revenue	-13,018	-4,880
Operating Expenditure			
3982	ASSET DEPRECIATION 15,720	22,915	55,000
4952	- KALBARRI F/SHORE RES. 70,782	72,915	175,025
4972	- HORROCKS F/SHORE RES. 22,201	23,990	57,594
5012	- PORT GREGORY F/SHORE 2,575	1,385	3,350
6742	- HORROCKS FORESHORE 946	0	0
	Total Operating Expenditure	112,224	290,969
Capital Income			
4513	KALBARRI TOURISM SPECIFIED RATE RESERVE 0	0	0
4523	GRANTS -137,382	-143,100	-171,725
4526	LAND SALES RESERVE 0	0	0
	Total Capital Income	-137,382	-171,725

**Schedule Format
2018/2019
Recreation and Culture - Schedule 11**

		YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
	Capital Expenditure			
3664	FORESHORE INFRASTRUCTURE	21,950	18,260	43,840
3669	LITTLE BAY REDEVELOPMENT	0	0	0
3670	HORROCKS FORESHORE SEAWALL	0	0	0
3674	KALBARRI BOAT RAMP UPGRADE	0	0	0
3684	HORROCKS JETTY	0	0	0
3694	KALBARRI FORESHORE - DUP & BBQ	334,659	152,975	367,145
4527	MISC GRANT	0	0	0
3672	ZUYTDORP MEMORIAL	0	0	0
	Total Capital Expenditure	356,609	171,235	410,985
	OTHER RECREATION AND SPORT			
	Operating Revenue			
4333	- EDUCATION DEPT - OVAL	-3,035	-1,260	-3,035
4373	CONTRIBUTIONS & DONATIONS	0	0	0
4383	CONTRIBUTIONS	-5,120	0	0
4423	LEASES & RENTALS	-3,071	-1,305	-3,143
4433	INTEREST REBURSEMENT	-35	-185	-444
4453	REIMBURSEMENTS- REC. CTRE/GOLF CLUB	-7,000	-5,415	-13,000
	Total Operating Revenue	-18,262	-8,165	-19,622
4393	PROFIT/LOSS ON SALE	0	0	0

**Schedule Format
2018/2019
Recreation and Culture - Schedule 11**

	YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
Operating Expenditure			
4962	18,948	17,140	41,164
4969	4,672	4,835	11,645
4982	6,551	1,060	2,570
4992	138,001	134,625	323,134
4998	120	3,995	9,600
5002	8,072	7,485	17,970
5022	11,315	11,200	26,910
5032	1,968	3,685	8,875
5072	43,317	56,405	135,397
5082	7,474	7,165	17,227
5092	1,211	1,665	4,033
5102	547	575	1,383
5122	34,739	52,225	125,363
5169	3,665	1,535	3,698
5172	105,809	102,080	245,000
5262	4,827	3,690	8,867
	396,934	411,435	987,806
Capital Revenue			
3735	0	-10,000	-12,000
3775	0	-1,505	-3,621
4473	0	-19,940	-23,930
7395	0	0	0
	0	-31,445	-39,551
Capital Expenditure			
3624	13,231	12,645	30,354
3654	0	0	0
3714	0	0	0
3715	0	0	0
3716	0	20,830	25,000
3734	0	0	0
3744	0	0	0
3754	0	47,330	56,800
3884	0	85,980	103,185
	13,231	166,785	215,339
TELEVISION AND RADIO REBROADCASTING			
Operating Expenditure			
5232	0	0	0
5242	0	0	0
	0	0	0

**Schedule Format
2018/2019
Recreation and Culture - Schedule 11**

	YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
LIBRARIES			
Operating Revenue			
4613	0	-20	-50
4623	-195	-40	-100
4653	-152	-205	-500
	Total Operating Revenue	-347	-650
Operating Expenditure			
5312	32,073	20,385	48,930
5322	1,718	1,930	4,640
5332	1,111	2,590	6,235
5334	174	205	500
5342	820	295	715
5402	228	210	507
	Total Operating Expenditure	36,123	61,527
OTHER CULTURE			
Operating Revenue			
0913	0	0	0
4703	-32	0	0
4713	0	0	0
4743	-2,193	0	0
4763	0	0	0
4773	-37	-415	-1,000
4793	0	0	0
	Total Operating Revenue	-2,262	-1,000
Operating Expenditure			
1712	861	1,575	3,809
5512	1,018	1,720	4,163
5522	2,421	2,080	5,022
5532	5,967	6,065	14,587
5542	2,551	1,130	2,726
5552	996	610	1,486
5562	0	0	0
5572	1,321	3,330	8,000
5582	831	1,930	4,657
5592	3,797	2,480	5,975
5612	0	0	0
5652	11,731	11,665	28,000
5662	1,000	0	0
5682	1,098	950	2,301
	Total Operating Expenditure	33,591	80,726

**Schedule Format
2018/2019
Transport - Schedule 12**

	YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
CONSTRUCTION OF ROADS, BRIDGES AND DEPOTS			
Capital Expenditure			
5030	197,330	82,220	197,330
5034	11,053	10,250	24,605
5060	12,762	215,960	518,325
5090	0	48,065	115,400
5130	0	17,500	42,000
5150	0	0	0
5180	0	0	0
5204	9,101	5,910	5,910
5210	166,212	389,035	933,730
5215	614,608	405,675	973,639
5224	19,566	16,465	39,525
	1,030,631	1,191,080	2,850,464
Capital Revenue			
5205	-115,053	-304,175	-730,023
5206	0	0	0
5207	0	0	0
5209	0	0	0
5481	-229,600	-82,220	-197,330
5561	0	0	0
7485	0	0	0
	-344,653	-386,395	-927,353
MAINTENANCE OF ROADS, BRIDGES AND DEPOTS			
Operating Expenditure			
3994	420,769	1,062,330	2,550,000
5820	10,500	0	0
5850	540,190	489,880	1,175,739
5860	6,873	3,695	8,873
5910	6,266	4,720	11,360
5920	1,000	830	2,000
5930	17,031	12,500	30,023
5950	238	195	488
5960	30,149	56,250	135,000
5980	0	0	0
5982	5,449	5,050	12,130
5990	173,448	160,390	385,000
5992	4,308	3,980	9,561
6000	0	0	0
6002	0	0	0
6262	0	0	0
	1,216,221	1,799,820	4,320,174

**Schedule Format
2018/2019
Transport - Schedule 12**

	YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
Operating Revenue			
6223	0	-1,580	-3,800
6281	-161,163	-99,160	-99,160
6351	0	0	0
	-161,163	-100,740	-102,960

ROAD PLANT PURCHASES

Operating Revenue			
4265	0	0	0
	0	0	0

Operating Expenditure			
3610	-77,433	-84,540	-202,899
4275	0	0	0
	-77,433	-84,540	-202,899

4285	-36,818	-30,830	-37,000
4315	-100,500	-105,830	-127,000
4395	39,503	840	2,000
4405	0	-15,415	-37,000

Capital Expenditure			
4034	0	0	0
4214	425,943	432,500	519,000
4224	117,311	101,665	122,000
4234	0	0	0
4254	0	0	0
	543,255	534,165	641,000

AERODROMES

Operating Revenue			
5113	-1,975	-870	-2,090
5133	-990	-410	-990
	-2,964	-1,280	-3,080

Operating Expenditure			
5902	862	795	1,919
5912	22,839	22,912	55,000
5932	31,340	20,300	48,740
	55,041	44,007	105,659

Capital Revenue			
5163	0	0	0

**Schedule Format
2018/2019
Economic Services - Schedule 13**

	YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
RURAL SERVICES			
<i>Operating Revenue</i>			
5513	CONTRIBUTIONS/GRANTS	0	0
<i>Operating Expenditure</i>			
6232	GRANT EXPENDITURE (NACC) PREVIOUS	0	0
TOURISM AND AREA PROMOTION			
<i>Operating Revenue</i>			
5543	CONTRIBUTIONS	0	0
5563	LEASES/RENTALS	-54,939	-70,849
5573	CARAVAN PARK LICENCES	-4,712	-1,975
5583	REIMBURSEMENTS	0	0
5593	KAL TOURISM SPEC RATE	-29,627	-12,500
5603	LUCKY BAY CAMPING FEES	-25,122	-27,080
5613	LITTLE BAY - CAMPING FEES	-5,630	-5,205
	Total Operating Revenue	-120,030	-117,609
<i>Operating Expenditure</i>			
6312	ADMIN ALLOCATED TO ECONOMIC SERV	11,639	10,795
6352	LITTLE BAY CAMPING AREA	4,143	7,400
6372	TOURISM & PROMOTION GENERAL	66,509	57,205
6392	ASSET DEPRECIATION	10,447	9,375
6402	LUCKY BAY	47,391	48,025
	Total Operating Expenditure	140,129	132,800
<i>Capital Income</i>			
5005	GRANTS - TOURISM & AREA PROMOTIO	0	0
5035	PROCEEDS SALE OF ASSET	0	0
7335	TFR FROM COASTAL MANAGEMENT RES	0	0
	Total Capital Income	0	0
5045	DISPOSAL OF ASSET P&L	0	0
<i>Capital Expenditure</i>			
5016	INFRASTRUCTURE ASSETS - TOURISM	100	51,250
5054	VEHICLE PURCHASE	0	0
	Total Capital Expenditure	100	51,250
BUILDING CONTROL			
<i>Operating Revenue</i>			
5653	- BUILDING PERMITS	-11,446	-8,330
5673	S/POOL INSPECTION FEES	-2,624	-2,080
5713	BUILDING REIMBURSEMENTS	-186	-250
5733	DEMOLITION FEES	0	0

**Schedule Format
2018/2019
Economic Services - Schedule 13**

	<u>YTD Actual 30/11/2018</u>	<u>YTD Budget 30/11/2018</u>	<u>Annual Budget 30/06/2019</u>
Total Operating Revenue	-14,256	-10,660	-25,600
Operating Expenditure			
5195 DISPOSAL OF ASSET	0	0	0
6412 SALARIES	31,885	25,120	60,290
6422 BUILDING SUPERANNUATION	4,396	3,895	9,350
6432 VEHICLE RUNNING EXPENSES	1,622	1,455	3,500
6442 CONTROL EXPENSES OTHER	7,723	6,775	16,276
6472 BUILD CONTROL BUILD MAIN	85	30	75
6492 ASSET DEPN -ECON SERV BUI	5,030	5,000	12,000
6512 ADMIN ALLOC TO BUILD CONT	2,576	2,390	5,736
Total Operating Expenditure	53,318	44,665	107,227
Capital Revenue			
5175 PROCEEDS SALE OF ASSETS	0	0	0
5185 P/L ON SALE OF ASSET	0	0	0
Capital Expenditure			
5124 PLANT AND EQUIPMENT	0	0	0
OTHER ECONOMIC SERVICES			
Operating Revenue			
5933 REIMBURSMENTS	0	-1,040	-2,500
5943 GRANT - LIVING COMMUNITIES PROGRA	0	0	0
5973 LIA (KITSON CIRCUIT) UNITS ANNUAL RE	-31,232	-14,360	-34,470
5983 ELECTRICITY SUPPLY REIMBU	0	0	0
5993 PT GREGORY SPEC AREA RATE	-10,500	-4,375	-10,500
Total Operating Revenue	-41,732	-19,775	-47,470
Operating Expenditure			
6752 - PORT GREGORY	3,452	5,040	12,130
6812 KITSON CIRCUIT LIA INDUSTRIAL UNITS I	2,464	2,225	5,354
Total Operating Expenditure	5,916	7,265	17,484

**Schedule Format
2018/2019
Other Property and Services - Schedule 14**

		YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
PRIVATE WORKS				
Operating Revenue				
6153	- PLANT HIRE	-10,927	-8,330	-20,000
Operating Expenditure				
6912	PRIVATE WORKS - SCH 14	14,705	9,570	23,000
OTHER PROPERTY AND SERVICES				
Operating Revenue				
5623	LEASE FEES - HALF WAY BAY COTTAGES	-16,000	-6,665	-16,000
6590	SELF SUPPORTING LOAN INTEREST REIMBURSEMENT	-11,014	-9,020	-21,649
7045	NORTHAMPTON LIA (EX MWDC GRANT ETC)	0	0	0
	Total Operating Revenue	-27,014	-15,685	-37,649
Operating Expenditure				
5633	GRANTS & CONTRIBUTIONS	0	0	0
6659	INTEREST ON LOANS - CEO HOUSE (SELF SUPPORT)	11,014	9,020	21,649
6768	HALF WAY BAY COTTAGES	0	0	0
	Total Operating Expenditure	11,014	9,020	21,649
7025	PROFIT / LOSS ON SALE	0	0	0
7065	LOSS ON LAND HELD FOR RESALE VALUE	0	0	0
Capital Revenue				
5633	GRANTS & CONTRIBUTIONS	0	0	0
6591	SELF SUPPORTING LOAN - REIMB CEO PRINCIPAL	-8,438	-7,160	-17,189
	LOAN LIABILITY - SELF SUPPORTING LOAN	0	0	0
7015	PROCEED FROM SALE ASSET	0	0	0
7035	NORTHAMPTON INDUSTRIAL UNITS TFR TO MUNI	0	0	0
7490	LAND DEVELOPMENT RESERVE TRANSFER TO MUNI	0	0	0
7500	Total Capital Revenue	0	0	0
6654	SALE / DISPOSAL ACCOUNT	0	0	0
Capital Expenditure				
6574	SUBDIVISIONS	0	0	0
6758	NORTHAMPTON INDUSTRIAL UNITS	0	0	0
6592	PRINCIPAL ON LOANS - CEO HOUSE (SELF SUPPORT)	8,438	7,160	17,189
6664	LOAN PAYMENT	0	0	0
	Total Capital Expenditure	8,438	7,160	17,189

**Schedule Format
2018/2019
Other Property and Services - Schedule 14**

	YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
PUBLIC WORKS OVERHEADS			
Operating Expenditure			
7112	57,064	56,200	134,880
7122	175	30	78
7132	5,078	4,875	11,715
7142	3,856	5,000	12,000
7152	113,802	116,530	279,681
7162	99,983	114,580	275,000
7172	81,969	33,655	80,783
7182	1,707	8,330	20,000
7192	11,654	8,330	20,000
7232	3,391	3,145	7,548
7242	3,619	9,870	23,700
7252	0	3,225	7,750
7282	2,000	3,330	8,000
7302	-374,424	-367,135	-881,135
	9,874	-35	0

PLANT OPERATION			
Operating Revenue			
6323	0	0	0
6423	-91	-2,080	-5,000
6433	0	-415	-1,000
6443	-27,204	-22,915	-55,000
	-27,295	-25,410	-61,000
Operating Expenditure			
7312	5,482	120,830	290,000
7322	10,697	11,665	28,000
7332	65,961	89,580	215,000
7342	52,641	51,660	124,000
7352	44,946	18,275	43,865
7362	9,422	5,350	12,846
7382	1,343	1,245	2,990
7502	-307,486	-298,625	-716,701
	-116,994	-20	0

**Schedule Format
2018/2019
Other Property and Services - Schedule 14**

		YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
MATERIALS				
Capital Expenditure				
6620	MATERIALS PURCHASED	0	0	0
6630	STOCK RECEIVED CONTROL	135,518	0	0
6750	LESS MATERIALS ALLOCATED	0	0	0
	Total Capital Expenditure	135,518	0	0
SALARIES AND WAGES				
Operating Revenue				
6941	REIMB. - WORKERS COMPENS.	-6,508	-2,080	-5,000
Operating Expenditure				
6810	GROSS SALARIES FOR YEAR	537,239	461,205	1,106,900
6820	GROSS WAGES FOR YEAR	919,659	812,460	1,949,907
6830	WORKERS COMPENSATION	12,787	0	0
6890	SALARIES ALLOC FRM SCH 20	-537,239	-461,205	-1,106,900
6900	WAGES ALLOC FRM SCH 20	-904,387	-812,460	-1,949,907
	Total Operating Expenditure	28,060	0	0

**Schedule Format
2018/2019
Funds Transfers/Reserve Funds**

RESERVE BANK ACCOUNTS

**Ytd Balance
30/11/2018**

0741	REFUSE MANAGEMENT BANK	0
0861	LEAVE RESERVE BANK	243,754
0801	ROADWORKS RESERVE BANK	26,735
0821	KALBARRI AERODROME BANK	65,222
0841	COMP & OFFICE EQUIP BANK	32,265
0881	HOUSE & BUILDING RESERVE	108,738
0871	KAL AGED PERSONS ACCOMM RESRV	227,064
0761	BRIDGE RECON RES BANK	0
0911	NPTON AGED PERSONS BANK	0
0961	TPS REVIEW RESERVE	0
0811	KALBARRI PARKLAND REDEVELOPMENT RESEF	0
0831	PLANT RESERVE BANK	0
0851	SPORT & RECREATION RESERVE	0
0893	PORT GREGORY WATER SUPPLY RESERVE	36,500
0791	PUBLIC AMENITIES RESERVE	0
1871	COASTAL MANAGEMENT RESERVE	0
0731	KAL TOURISM SPEC RATE RES	0
0891	FOOTPATH RESERVE	0
0901	TOWNSCAPE CARPARK RESERVE	0
0965	NORTHAMPTON INDUSTRIAL UNITS RESERVE	0
0091	MAJOR LAND TRANS BANK	240,129
0975	150TH ANNIVERSAY RESERVE BANK	0
1881	KAL BARRI TENNIS NETBALL RESERVE BANK	0
Total		980,407

**Schedule Format
2018/2019
Trust Funds**

TRUST FUND		YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
EXPENSES				
8260	RETENTIONS	40,289	0	0
8280	HOUSING BONDS	520	0	0
8300	NORTHAMPTON CEMETERY FUNDS	0	0	0
8320	TAXATION INSTALMENTS	0	0	0
8330	MISCELLANEOUS GOVT GRANT	0	0	0
8340	KALBARRI YAC FUNDS	0	0	0
8350	KALBARRI AIRPORT SECURITY	0	0	0
8360	WA SENIORS	0	0	0
8380	GALENA DONATIONS	0	0	0
8390	SALE OF LAND - OUTSTANDING RATES	0	0	0
8400	CEMETERY PURCHASES	0	0	0
8420	COMMUNITY BUS BOND EXPENSE	1,000	0	0
8422	WILA GUTHARRA	0	0	0
8430	RATES REFUNDED	0	0	0
8440	UNCLAIMED MONIES	0	0	0
8450	LEASE PAID IN ADVANCE	0	0	0
8460	MISCELLANEOUS DEPOSITS	0	0	0
8470	NOMINATION DEPOSITS	0	0	0
8480	HOUSING BOND INTEREST EXP	0	0	0
8490	BATAVIA REGIONAL ORGANISATION OF COUNCILS FU	0	0	0
8500	KALBARRI YOUTH SPACE PROJECT	0	0	0
8510	BUILDING TRAINING FUND	0	0	0
8520	FOOTPATHS/CYCLEWAYS	0	0	0
8530	INTEREST ON F/PATH INVEST	0	0	0
8540	TRANSPORTABLE HOUSE BONDS	-5,000	0	0
8550	BURN OFF FEES	0	0	0
8560	HORROCKS WATER SUPPLY	0	0	0
8570	SALE OF HISTORICAL BOOKS	0	0	0
8580	SALE OF DIRECTORY	0	0	0
8590	HERITAGE GRANTS	0	0	0
8602	REDONE (KALBARRI PARK/BEACH SHELTERS)	0	0	0
8610	CONSERVATION INCENTIVES	0	0	0
8620	TOWNSCAPE PROCESS RECORD	0	0	0
8630	DROUGHT/FLOOD RELIEF FUND	0	0	0
8640	SPECIAL ISSUE LICENSE PLA	2,090	0	0
8650	GALENA MANAGEMENT PLAN	0	0	0
8660	LCDC-LAND PLANNING PROJEC	0	0	0
8670	DOLA - FOOTPATH & OTHER G	0	0	0
8680	SPORT & REC STUDY KALB.	0	0	0
8690	COASTWEST GRANTS	0	0	0
8700	PORT KALB RETENTION FUNDS	0	0	0
8710	FERAL ERADICATION GRANT - EXP	0	0	0
8720	BINNU TOWN BORE MONEY	0	0	0
8730	LANDSCAPING DOLA SUBDIVIS	0	0	0

		YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
8740	NPTON TOWNSCAPE EXPENSES	0	0	0
8750	KAL SCHOLL RDWISE FUNDS	0	0	0
8760	KALBARRI T/SCAPE FUNDS	0	0	0
8770	GWALLA WALLS FUND - EXP	0	0	0
8780	RSL HALL KEY BOND - EXPEN	230	0	0
8790	SAFER NPTON RDWISE FUNDS	0	0	0
8800	PORT GREG/HORROCKS RD DEV	0	0	0
8810	NABAWA RD FUNDING EXPEND	0	0	0
8820	AGED PERSONS UNITS BONDS	100	0	0
8830	YOUTH GRANT - SKATEBOARD	0	0	0
8840	DEPT OF TPT - SPEC PLATES	400	0	0
8850	AGED UNITS RENTAL EXPENSE	0	0	0
8860	BRB LEVY EXPENSE	0	0	0
8870	KALBARRI SALLYS TREE PLAYGROUND	0	0	0
8880	CDO GRANT	0	0	0
8891	PEET PARK DONATIONS - EXP	0	0	0
8893	AUCTION - EXPENSES	0	0	0
8896	KIDSPORT - EXPENSES	0	0	0
8897	NCCA - EXPENSES	25,248	0	0
8899	COMMUNITY SKATE PARK - EXPENSES	0	0	0
8901	HORROCKS MEMORIAL WALL - EXPENDITURE	595	0	0
8903	ONELIFE NORTHAMPTON - EXPENSES	500	0	0
8906	KALBARRI CAMP SCHOOL - EXPENDITURE	0	0	0
	TOTAL EXPENSES	65,973	0	0
	INCOME			
8261	RETENTIONS	0	0	0
8281	HOUSING BONDS	-5,000	0	0
8301	FOOTPATH DEPOSITS	-8,294	0	0
8311	GROUP ASSURANCE	0	0	0
8321	TAXATION INSTALMENTS	0	0	0
8331	MISCELLANEOUS GOVT GRANT	0	0	0
8341	KALBARRI YAC FUNDS	0	0	0
8351	KALBARRI AIRPORT SECURITY	0	0	0
8361	WA SENIORS	0	0	0
8381	ASU UNION FEES	0	0	0
8391	MEU UNION FEES	0	0	0
8401	CEMETERY FUNDRAISING	0	0	0
8421	COMMUNITY BUS BOND INCOME	-1,200	0	0
8423	WILA GUTHARRA	0	0	0
8431	STAFF BANKING	0	0	0
8441	RATES OVERPAID	0	0	0
8451	UNCLAIMED MONIES	0	0	0
8461	LEASE PAID IN ADVANCE	0	0	0
8471	MISCELLANEOUS DEPOSITS	0	0	0
8481	NOMINATION DEPOSITS	0	0	0
8491	INTEREST ON HOUSING BOND	0	0	0
8501	RETAIL STUDY GRANT	0	0	0
8511	BUILDING TRAINING FUND	-5,218	0	0
8521	FOOTPATHS/CYCLEWAYS	0	0	0

	YTD Actual 30/11/2018	YTD Budget 30/11/2018	Annual Budget 30/06/2019
8531	INTEREST ON F/PATH INVEST	0	0
8541	TRANSPORTABLE HOUSE BONDS	0	0
8551	BURNING OFF FEES	0	0
8561	HORROCKS WATER SUPPLY	0	0
8571	SALE OF HISTORICAL BOOKS	0	0
8581	SALE OF DIRECTORY	0	0
8591	HERITAGE GRANTS	0	0
8601	KALBARRI ASSESMENT STUDY	0	0
8611	CONSERVATION INCENTIVES	0	0
8621	TOWNSCAPE PROCESS RECORD	0	0
8631	DROUGHT/FLOOD RELIEF FUND	0	0
8641	SPECIAL ISSUE LICENSE PLA	-400	0
8651	GALENA MANAGEMENT PLAN	0	0
8661	LCDC-LAND PLAN PROJECT	0	0
8671	DOLA GRANT FOR KAL FOOTPT	0	0
8681	SPORT & REC STUDY KALB.	0	0
8691	COASTWEST GRANTS	0	0
8701	PORT KALB RETENTION FUNDS	0	0
8711	FERAL ERADICATION GRANT - REV	0	0
8721	BINNU TOWNSITE BORE MONEY	0	0
8731	INCOME - LANDSCAPING DOLA	0	0
8741	NPTON TOWNSCAPE INCOME FD	0	0
8751	KAL SCHOOL RDWISE FUNDS	0	0
8761	KALBARRI T/SCAPE FUNDS	0	0
8771	GWALLA WALLS FUND - INC	0	0
8781	RSL HALL KEY BOND - INCOM	-230	0
8791	SAFER NPTN RDWISE FUND IN	0	0
8801	PORT GREG/HORROCKS RD DEV	0	0
8811	NABAWA ROAD FUNDING	0	0
8821	AGED PERSONS UNITS BONDS	-100	0
8831	YOUTH GRANT - SKATEBOARD	0	0
8841	DEPT TPT - SPEC PLATES	-220	0
8851	AGED UNITS RENTAL INCOME	0	0
8861	BRB LEVY RECEIVED	0	0
8871	KALBARRI SALLYS TREE PLAYGROUND	0	0
8881	CDO GRANT	0	0
8890	PEET PARK DONATIONS - INC	0	0
8892	AUCTION - INCOME	0	0
8894	PUBLIC OPEN SPACE (POS)	0	0
8895	KIDSPORT - INCOME	0	0
8898	NCCA - INCOME	0	0
8900	COMMUNITY SKATE PARK - INCOME	0	0
8902	HORROCKS MEMORIAL WALL - INCOME	0	0
8904	ONELIFE NORTHAMPTON - INCOME	0	0
8905	KALBARRI CAMP SCHOOL - INCOME	0	0
	TOTAL INCOME	-20,662	0
	Trust Fund Movement	45,310	0
0711	TRUST FUND BANK	-45,310	0
	Difference	0	0

ADMINISTRATION & CORPORATE REPORT

7.5.1	APRIL 2019 COUNCIL MEETING DATE	2
7.5.2	ROAD TRAIN REST AREA	3
7.5.3	BASIS OF RATES – RANCH COURT SUBDIVISION	8
7.5.4	RUBBISH BIN SURROUNDS	15
7.5.5	2017 - 18 ANNUAL ELECTORS MEETING	27
7.5.6	NON PAYMENT OF RATES – LOT 7 HAMPTON ROAD, NORTHAMPTON	28
7.5.7	OUTSTANDING RATES – RODNEY MACKENZIE	29

7.5.1 APRIL 2019 COUNCIL MEETING DATE

FILE REFERENCE:	4.1.1
DATE OF REPORT:	26 November 2018
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to amend Council meeting date of 19 April 2019 due to this date being a public holiday, Good Friday.

BACKGROUND:

Council at the November 2018 meeting adopted meeting dates, times and venues for 2019. Unfortunately the April meeting, which has been scheduled for Friday 19 April 2019 is Good Friday and therefore a new date will need to be selected and advertising of the change is also to occur.

It is recommended that Wednesday 17th be the preferred date.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – Advertising of the change is required as per the provisions of the Act.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.1

That the April 2019 meeting be held on Wednesday 17th April 2019 and not Friday 19th April 2019 as previously adopted.

7.5.2	ROAD TRAIN REST AREA												
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%;">LOCATION:</td> <td>Ogilvie</td> </tr> <tr> <td>FILE REFERENCE:</td> <td>12.1.9</td> </tr> <tr> <td>CORRESPONDENT:</td> <td>Main Roads WA</td> </tr> <tr> <td>DATE OF REPORT:</td> <td>27 November 2018</td> </tr> <tr> <td>REPORTING OFFICER:</td> <td>Garry Keeffe</td> </tr> <tr> <td>APPENDICES:</td> <td> <ol style="list-style-type: none"> 1. Plan of parking area 2. Plan of revised land requirements 3. Plan of previous land requirements </td> </tr> </table>		LOCATION:	Ogilvie	FILE REFERENCE:	12.1.9	CORRESPONDENT:	Main Roads WA	DATE OF REPORT:	27 November 2018	REPORTING OFFICER:	Garry Keeffe	APPENDICES:	<ol style="list-style-type: none"> 1. Plan of parking area 2. Plan of revised land requirements 3. Plan of previous land requirements
LOCATION:	Ogilvie												
FILE REFERENCE:	12.1.9												
CORRESPONDENT:	Main Roads WA												
DATE OF REPORT:	27 November 2018												
REPORTING OFFICER:	Garry Keeffe												
APPENDICES:	<ol style="list-style-type: none"> 1. Plan of parking area 2. Plan of revised land requirements 3. Plan of previous land requirements 												

SUMMARY:

Council to consider the approval of the taking of part of crown reserve 25273 for the purpose of construction of a road train rest area.

LOCALITY PLANS:

See Appendices.

BACKGROUND:

At the July and August 2016 meetings Council first considered a possible Road Train Assembly area on a portion of crown reserve 25273 being a reserve with a Management Order drawn in its favour for the purpose of gravel supplies.

Council at the August 2016 meeting resolved to support and approve of the proposed RTAA and the taking of a portion of reserve 25273 for this purpose.

The proposed RTAA was then cancelled and did not progress, however MRWA are now advising that they are proposing to construct a road train truck bay at the same site as per the plan at Appendices1.

COMMENT:

MRWA advise that while it is not preferred to co-locate the Truck Bay and a RTAA, the acquisition of land at the preferred Truck Bay location is likely to be problematic and hence the intention to adopt the RTAA site. Should the RTAA ever be funded, there may be a need to install a new Truck Bay in the area.

Funding has been allocated through the Heavy Vehicle Safety and Productivity Program (HVSP) for 2019/20 to construct the Truck Bay.

While the area of land required for the Truck Bay is much less than the RTAA, it appears appropriate to acquire the full area for the RTAA while they are in the process.

Council, as stated above, has previously endorsed the acquisition of the land for the RTAA, however since the initial approval the land requirements have changed where an additional portion of reserve 25273 is required, as shown on the plan at Appendices 2. The plan at Appendices 3 was the original land requirements for the RTAA.

FINANCIAL & BUDGET IMPLICATIONS:

There are no financial implications for Council in this matter.

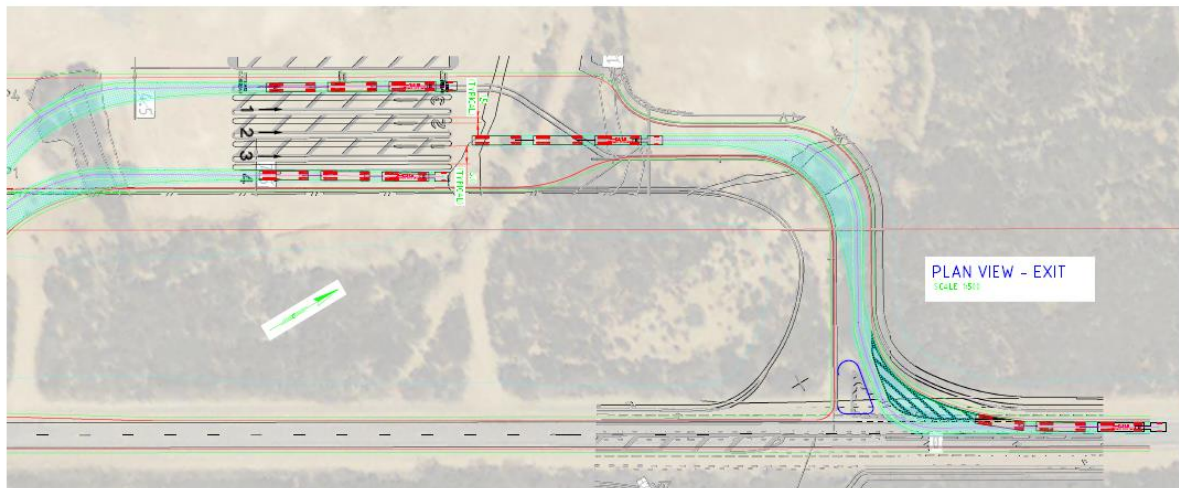
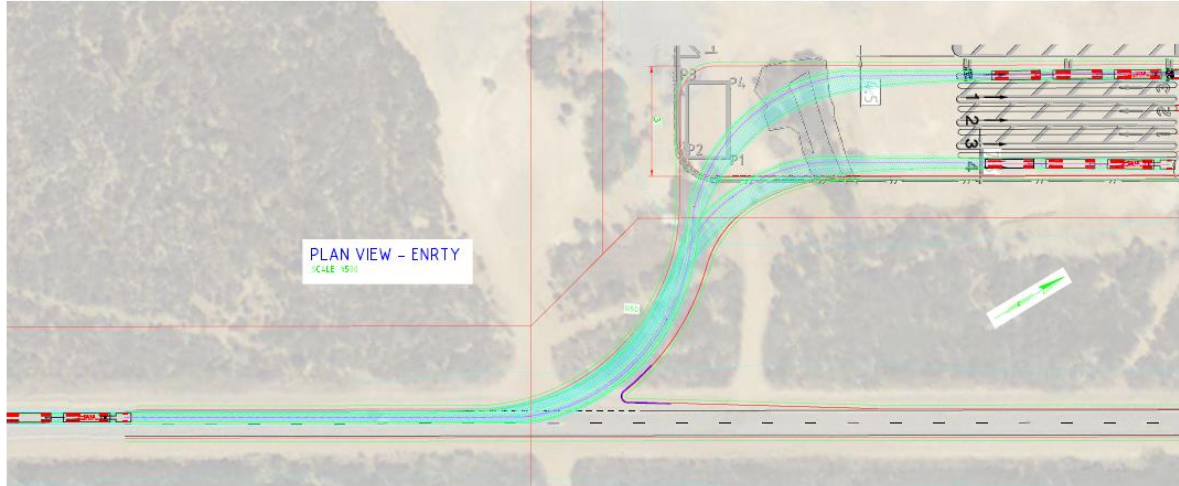
VOTING REQUIREMENT:

Simple Majority Required:

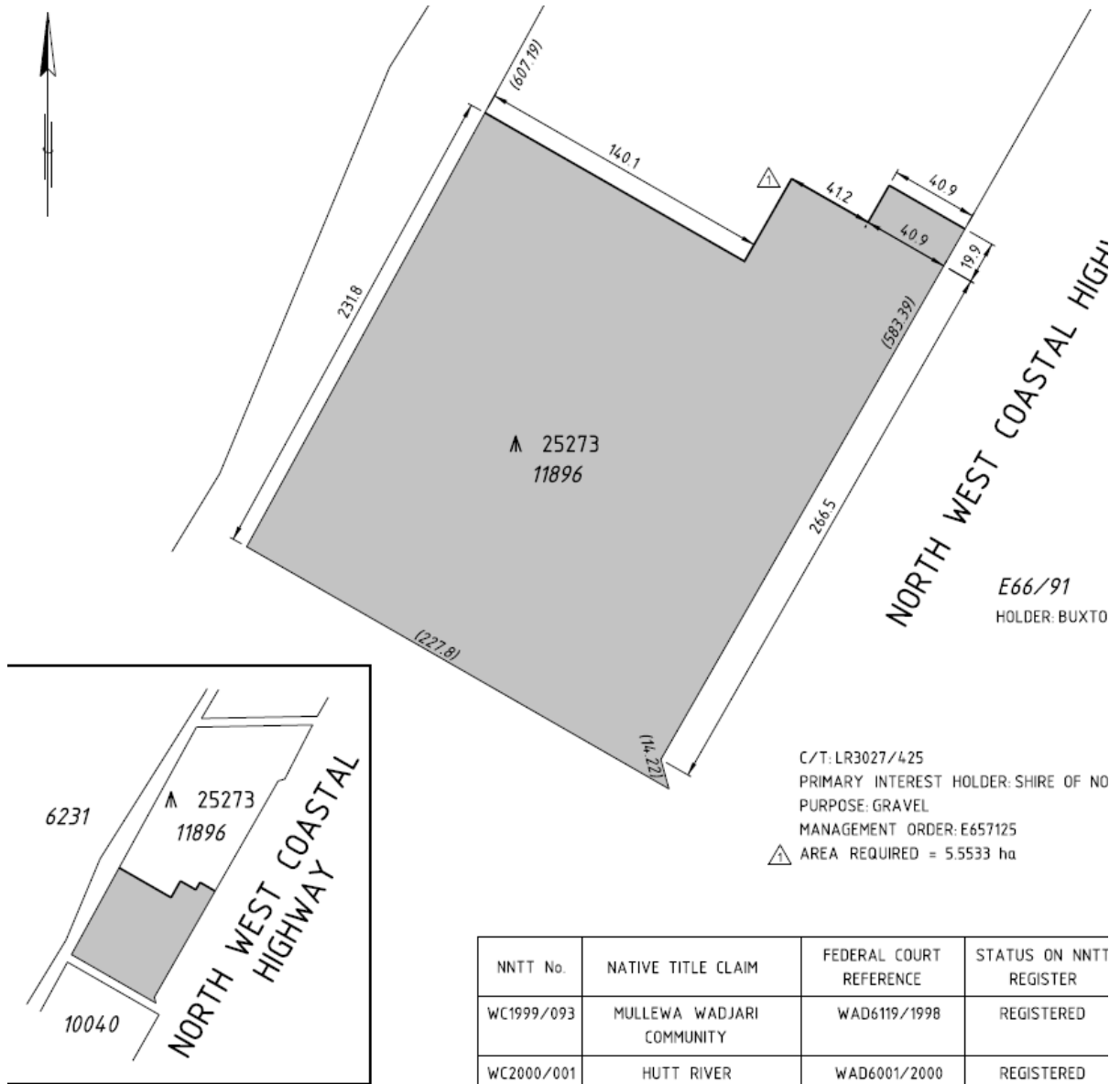
OFFICER RECOMMENDATION – ITEM 7.5.2

That Council support and approve the taking of a portion of Reserve 25273 by Main Roads WA as shown on MRWA Plan d1660-22-1, being Appendices 2, for the construction of a truck bay area.

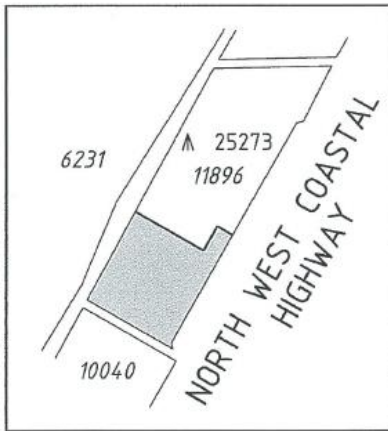
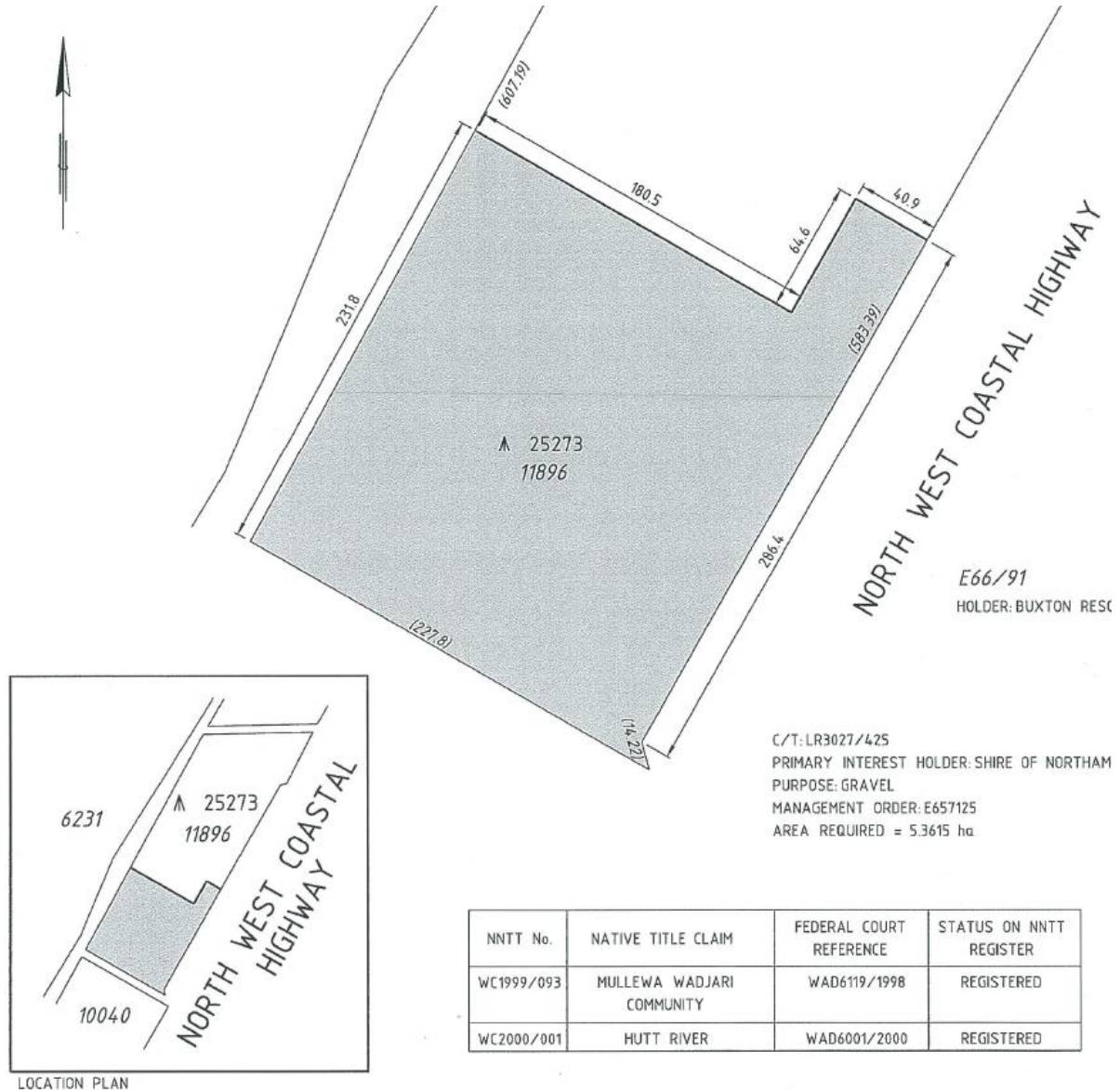
APPENDICES 1 – Plan of Truck Bay



APPENDICES 2 – Revised land requirements plan



APPENDICES 3 – Plan of previous land requirements



LOCATION PLAN

NNTT No.	NATIVE TITLE CLAIM	FEDERAL COURT REFERENCE	STATUS ON NNTT REGISTER
WC1999/093	MULLEWA WADJARI COMMUNITY	WAD6119/1998	REGISTERED
WC2000/001	HUTT RIVER	WAD6001/2000	REGISTERED

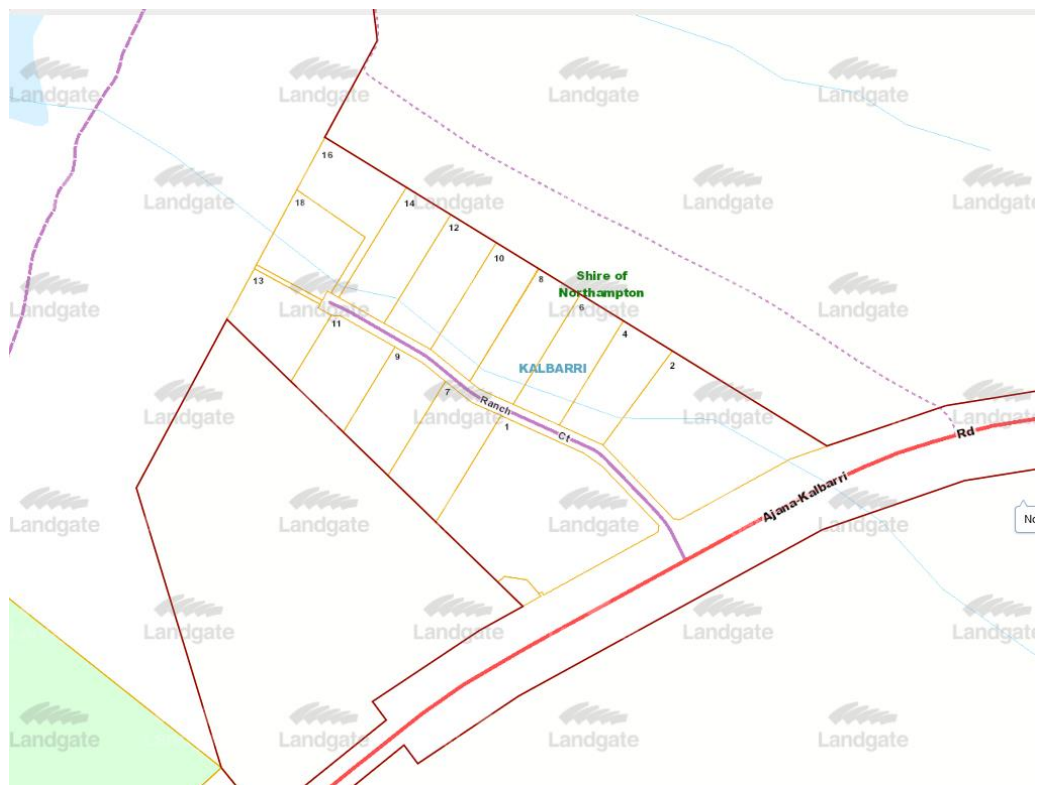
7.5.3 BASIS OF RATES – RANCH COURT SUBDIVISION

LOCATION:	Ranch Court, Kalbarri
FILE REFERENCE:	3.1.3
DATE OF REPORT:	28 November 2018
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to determine basis of rates for all lots within the Ranch Court subdivision.

LOCALITY PLANS:



BACKGROUND:

As a result of a recent rate inquiry from a landowner in the Ranch Court subdivision, a possible anomaly has been detected in relation to the basis of rates by using Unimproved Values instead of Gross Rental Values to determine rates levied.

All properties have been rated using UV's since 1 March 2008, the Big River Ranch for many years prior to the subdivision occurring.

Unimproved values are automatically provided as the basis of rates as the area of land is outside a townsite and therefore not considered urban which would automatically attract GRV's.

However UV's are used for land that is predominantly of rural use, the Ranch Court lots are predominantly for residential use and not rural and therefore the Council may wish to consider the changing of the basis of rates for this area.

FINANCIAL & BUDGET IMPLICATIONS:

To determine revised rates using GRV, the Valuer General has provided indicative GRV's for each property. It is reiterated that these are indicative only and that if Council proposes to change the basis of rates then the GRV may change.

In comparing what the rates for each property would occur if the basis of rates was changed, the savings to the landowner using GRV's is significant as per below table:

Lot #		UV	UV Rates	GRV	Adj to Min Rate
1	Equestrian Centre	300000	\$ 3,917.70	37500	\$ 2,896.12
2	House	15300	\$ 1,998.03	14300	\$ 1,104.40
3	House Flat	15300	\$ 1,998.03	16900	\$ 1,305.19
4	Shed Land	15300	\$ 1,998.03	6750	\$ 550.00
5	Vacant Land	15300	\$ 1,998.03	4500	\$ 550.00
6	Vacant Land	15300	\$ 1,998.03	4500	\$ 550.00
7	House	15300	\$ 1,998.03	15600	\$ 1,204.78
8	Vacant Land	15300	\$ 1,998.03	4200	\$ 550.00
9	Vacant Land	15300	\$ 1,998.03	4200	\$ 550.00
10	Vacant Land	15300	\$ 1,998.03	4200	\$ 550.00
11	Vacant Land	15300	\$ 1,998.03	4200	\$ 550.00
12	Vacant Land	15300	\$ 1,998.03	4200	\$ 550.00
13	Vacant Land	15300	\$ 1,998.03	4200	\$ 550.00
14	Vacant Land	283000	\$ 3,695.70	12500	\$ 965.37
			\$31,589.76		\$12,425.86

Using the indicative GRV's the reduction in rate revenue for Council for 2018/19 would be \$19,164.

COMMENT:

The basis of rates is determined by the Minister for Local Governments as per Section 6.28 which states:

6.28. Basis of rates

(1) *The Minister is to —*

- (a) *determine the method of valuation of land to be used by a local government as the basis for a rate; and*
- (b) *publish a notice of the determination in the Government Gazette.*

(2) *In determining the method of valuation of land to be used by a local government the Minister is to have regard to the general principle that the basis for a rate on any land is to be —*

- (a) *where the land is used predominantly for rural purposes, the unimproved value of the land; and*
- (b) *where the land is used predominantly for non-rural purposes, the gross rental value of the land.*

(3) *The unimproved value or gross rental value, as the case requires, of rateable land in the district of a local government is to be recorded in the rate record of that local government.*

(4) *Subject to subsection (5), for the purposes of this section the valuation to be used by a local government is to be the valuation in force under the Valuation of Land Act 1978 as at 1 July in each financial year.*

(5) *Where during a financial year —*

- (a) *an interim valuation is made under the Valuation of Land Act 1978; or*
- (b) *a valuation comes into force under the Valuation of Land Act 1978 as a result of the amendment of a valuation under that Act; or*

- (c) *a new valuation is made under the Valuation of Land Act 1978 in the course of completing a general valuation that has previously come into force,*

the interim valuation, amended valuation or new valuation, as the case requires, is to be used by a local government for the purposes of this section.

Council can however request the Minister to change the basis of rates if it considers that the land use is predominantly different than what the basis of rates are, as in the above case.

The following guidelines/procedures are provided.

The Minister may determine the valuation method as either unimproved value (UV) or gross rental value (GRV) on the basis of predominant land use. As land use changes from predominantly rural to predominantly non-rural, or from predominantly non-rural to predominantly rural, a new determination is necessary.

Before making an application, a local government should be satisfied that:

- the basis for the application for a change in the method of valuation is the predominant land use of the properties, and
- in light of the application and its supporting material, the Minister will be able to be satisfied that making such a determination would be consistent with the key values of objectivity, fairness and equity, consistency, transparency and administrative efficiency, which are:

Objectivity

- *The request for change of method of valuation of the land is based on its predominant use.*
- *The local government has provided evidence of the current predominant land use. This may be via an aerial image, site visit information, building information or land use declaration form from the occupier (or a combination of these). In the case of a new subdivision, a deposited plan must have been issued and approved by the Western Australian Planning Commission.*

- *Lot numbers are defined. Where the land is being used for non-rural purposes, the application is to convert the method of valuation from UV to GRV.*
- *Where the land is being used for rural purposes, the application is to convert the method of valuation from GRV to UV (where applicable).*
- *The local government has provided a clear description of the land by the following method:*
 - *Landgate approved plan, such as a deposited plan*
 - *aerial image which clearly identifies the lot numbers and plan number, or*
 - *a combination of both.*
- *The Valuer-General's Office has provided an indication of the new notional values (or the basis for otherwise estimating the value is sound).*

Fairness and equity

- *Unless the application is initiated by the land owner, the owner was informed in writing by the local government of:*
 - *the reason for seeking the change in method of valuation;*
 - *the likely impact on the annual rates payable for that property;*
 - *and was given at least 28 days after receiving that information to make a submission to the local government on whether the assessment of predominant use is correct.*
 - *The ratepayer's submissions, if any, and the local government's response to each ratepayer's submission (as recorded in the minutes of the council meeting at which the response was adopted) have been provided to the Minister.*

Consistency

- *Similar properties that are used for same purpose are treated in the same way. If not, a reason is provided.*
 - *The local government has considered whether a split valuation is appropriate if a significant proportion of the land will continue as rural use.*
-

Transparency and Administrative Efficiency

- *The council of the local government has resolved to change the method of valuation and the resolution is recorded in council minutes.*
- *The council of the local government has:*
 - *considered each ratepayer submission (if any)*
 - *given consideration to phasing in changes for properties where the change in method of valuation will have a significant impact on the rates payable.*

The starting point for a local government will be the matters identified under the key values of objectivity and consistency. The local government will need to ensure that all of the matters identified under those key values are addressed.

Once the local government is satisfied that it has addressed all the matters identified under the key values of objectivity and consistency, the local government will need to address the key value of fairness and equity. This includes the requirement for the local government to consult directly with affected ratepayers.

Once the local government has consulted the affected ratepayers, and received any submissions from ratepayers, the Council will need to consider:

- those submissions
- the other information addressing the key values of objectivity, consistency and fairness and equity.

Once the local government has resolved to make the application, the following should be sent to the Minister:

- the application
- a copy of the consultation that has occurred with the ratepayers
- the supporting material addressing each of the matters identified under the key values of objectivity, fairness and equity, consistency, transparency and administrative efficiency.

The Minister will then consider the application and may request more information from the local government before granting approval.

When a determination is made by the Minister it is not retrospective and therefore will apply from 1 July 2019.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.3

That Council inform all landowners for properties located in Ranch Court, that it proposes to request the Minister for Local Government to change the basis of rating from Unimproved Values to Gross Rental Values due the predominant use of the land being residential and seek comment from those landowners.

Once comments are received the matter be presented to the February 2019 meeting of Council for further determination.

7.5.4 RUBBISH BIN SURROUNDS

FILE REFERENCE:	10.1.1
DATE OF REPORT:	28 November 2018
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Bin surround designs

SUMMARY:

Council to approve draft designs for bin surrounds as presented.

BACKGROUND:

At the November 2017 Council meeting, the CEO presented a report on a proposal to place designed bin surrounds in various parks within the Northampton townsite. A prototype surround was also on display at the meeting.

The Council resolved to make provision for the purchase of additional bin surrounds within the 2018/19 Budget of which a provision of \$14,000 has been approved.

COMMENT:

To progress the above, advertising seeking community input on proposed designs was undertaken. Within the public notice it was expressed that designs were to be unique that depicts Northampton today and/or in the past.

Regrettably no designs were received.

The CEO has now progressed with proposed designs and engaged a graphic artist to allow for designs to be prepared in a format which are then provided to the manufacturer to fabricate the panels of the bin surround.

The budget was to provide bin surrounds at Hampton Gardens (2), Kings Park (1) the RSL Hall (1) and Lions Park (1 additional) to enhance the appearance of these areas. With the engaging of the graphic artist to assist, the additional Lions Park surround will now not occur.

The designs suggested are:

- Kings Park – an architectural drawing was obtained that depicts the old Kings Hall as it was. The hall design will be on the front door of the bin

surround with the dancers on each side. This depicts the use and history of the park.

Two options have been provided for this design, one that shows the hall in its entirety and one that does not. One design is larger than the other.

- Hampton Gardens – two designs are proposed, one being the train and railway line and one with the miner and mining tools which depicts the history of rail services and mining within the town and area.
- RSL Hall – Soldier for the front and the poppy plant for the sides.

FINANCIAL & BUDGET IMPLICATIONS:

As stated, the 2018/19 budget has a provision of \$14,000 for the purchase of the bin designs. However if the Council approves of the designs, or wishes amendments, revised costs for the manufacturing of the surrounds will be obtained prior to their production to ensure the cost remains within the budget provision.

The cost of each surround is estimated at \$2,500. The graphic design came at a cost of \$2,700 GST exclusive.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.4

That Council endorse the designs for the bin surrounds for the locations being:

- 1. Kings Park – Kings Hall on the front with the dancers on each side.**
- 2. Hampton Gardens – one with a steam train on the front and railway line on the sides and one with a miner on the front and mining tools on the side.**
- 3. RSL Hall – Soldier on the front and the poppy plant for the sides.**

APPENDICES 1 – Bin Surround Designs



Client Signoff Form

Job No: HX32	Client: Shire of Northampton
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Bin 1 - OPTION 1

Front

Sides



15% Actual Size

Please read and tick the corresponding box ✓

I have checked artwork detail for accuracy.

*I acknowledge that whilst Market Creations endeavours to reproduce artwork detail as accurately as possible, it is the client's responsibility to check artwork detail for accuracy.

*I acknowledge that whilst Market Creations endeavours to reproduce colours as accurately as possible, variables in the printing process will cause shift from the colours represented by a colour swatch or digital print out to the actual commercially printed article.

Client Signature _____

Date _____





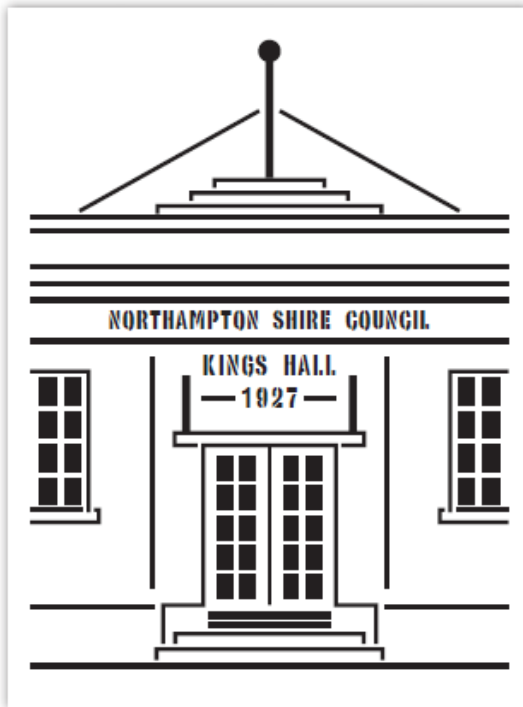
Client **Signoff Form**

Job No: HX32

Client: Shire of Northampton

Bin 1 - OPTION 2

Front



Sides



15% Actual Size

Please read and tick the corresponding box ✓

I have checked artwork detail for accuracy.

*I acknowledge that whilst Market Creations endeavours to reproduce artwork detail as accurately as possible, it is the client's responsibility to check artwork detail for accuracy.

*I acknowledge that whilst Market Creations endeavours to reproduce colours as accurately as possible, variables in the printing process will cause shift from the colours represented by a colour swatch or digital print out to the actual commercially printed article.

Client Signature _____

Date _____





Client **Signoff Form**

Job No: HX32

Client: Shire of Northampton

Bin 2
 Front



Sides



15% Actual Size

Please read and tick the corresponding box ✓

I have checked artwork detail for accuracy.

*I acknowledge that whilst Market Creations endeavours to reproduce artwork detail as accurately as possible, it is the client's responsibility to check artwork detail for accuracy.

*I acknowledge that whilst Market Creations endeavours to reproduce colours as accurately as possible, variables in the printing process will cause shift from the colours represented by a colour swatch or digital print out to the actual commercially printed article.

Client Signature _____

Date _____





Client **Signoff Form**

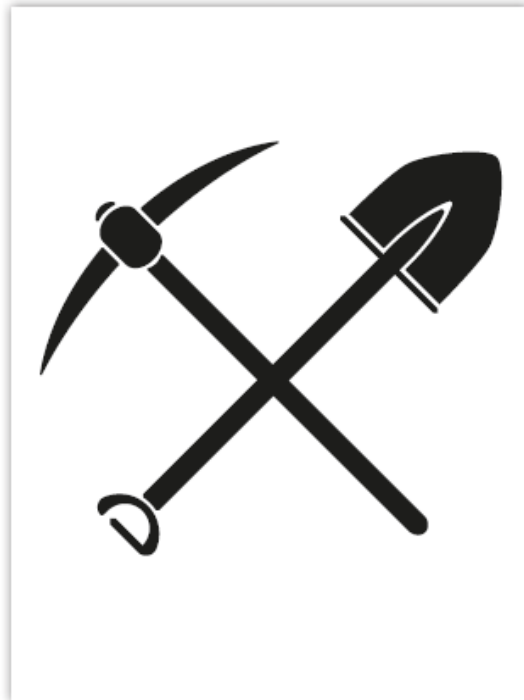
Job No: HX32

Client: Shire of Northampton

Bin 3
Front



Sides



15% Actual Size

Please read and tick the corresponding box ✓

I have checked artwork detail for accuracy.

*I acknowledge that whilst Market Creations endeavours to reproduce artwork detail as accurately as possible, it is the client's responsibility to check artwork detail for accuracy.

*I acknowledge that whilst Market Creations endeavours to reproduce colours as accurately as possible, variables in the printing process will cause shift from the colours represented by a colour swatch or digital print out to the actual commercially printed article.

Client Signature _____

Date _____





Client **Signoff Form**

Job No: HX32

Client: Shire of Northampton

Bin 4
 Front



Sides



15% Actual Size

Please read and tick the corresponding box ✓

I have checked artwork detail for accuracy.

*I acknowledge that whilst Market Creations endeavours to reproduce artwork detail as accurately as possible, it is the client's responsibility to check artwork detail for accuracy.

*I acknowledge that whilst Market Creations endeavours to reproduce colours as accurately as possible, variables in the printing process will cause shift from the colours represented by a colour swatch or digital print out to the actual commercially printed article.

Client Signature _____

Date _____



7.5.5 2017 - 18 ANNUAL ELECTORS MEETING

FILE REFERENCE:	4.1.1
DATE OF REPORT:	29 November 2018
FILE NO:	1.1.3
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Annual Report (provided separate to agenda)

SUMMARY:

Council to determine a date, time and venue for the 2017/2018 Annual Electors Meeting.

BACKGROUND:

The Councils Audit Committee will consider the 2017/2018 Annual Financial Statements, Audit Report and the Annual Report and will recommend to Council to formally receive these reports.

Once the Annual Report is adopted an electors meeting can be held but no more than 56 days after the adoption of the report (therefore before 9th February 2019) as per section 5.27 of the Local Government Act 1995. The minimum period is that a minimum of 14 days public notice is to be given

Taking the above time frames into consideration and the Christmas New Year period, it is recommended that the meeting be held Wednesday 16th January 2019, commencing 5.30pm at the Northampton Council Chamber.

COMMUNITY CONSULTATION:

Advertising of the date, time and venue of the meeting must be undertaken.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – Section 5.27

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.5

That the Annual Electors meeting be held Wednesday 16th January 2019 commencing at 5.30pm at the Northampton Council Chambers.

7.5.6 NON PAYMENT OF RATES – LOT 7 HAMPTON ROAD, NORTHAMPTON

LOCATION:	Lot 7 Hampton Road, Northampton
FILE REFERENCE:	3.1.8
CORRESPONDENT:	N Tomelty
DATE OF REPORT:	28 November 2018
REPORTING OFFICER:	Garry Keeffe

Due to the confidential nature of this matter, a separate report is provided.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.6

For Council determination.

7.5.7 OUTSTANDING RATES – RODNEY MACKENZIE

FILE REFERENCE:	3.1.8
DATE OF REPORT:	8 November 2018
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

That Council formally adopt the decision by the CEO on the acceptance of a rates and charges repayment schedule by Mr Rodney MacKenzie.

BACKGROUND:

Reference is made to the email advice to Councillors on this matter, 5 December 2018,

At the November Council meeting, a report was presented on the current status and offer by Mr MacKenzie to repay rates and charges outstanding on his property. Council will recall that the offer of repayment, being \$60,000, was less than the total debt and was subsequently rejected with the following decision being made.

- 1. The Council, by way of counter offer, will accept a payment of \$19,660 within 7 days of acceptance of the offer with the balance of \$58,980.76 to paid by equal instalment of \$19,660.25 on 30 January 2019, 30 June 2019 and 30 December 2019, plus interest that will be incurred on the balance of the above outstanding rates and charges.*
- 2. That the interest rate for all charges on rates and ESL current and arrears to continue to be levied until the debt is paid in full and these amounts are to be paid in addition to the scheduled repayments.*
- 3. That should a default occur in the payment of any instalments for current and arrears charges then McLeods be instructed to take required action for the recovery of the debt.*

As a result a further hearing of mediation at the State Administrative Tribunal was held on Monday 3rd December and Councils decision was re-iterated. The SAT then concluded that as mediation had not reached an agreement then a Directions Hearing is to occur Monday 10 December 2018.

At a Directions Hearing it is SAT who determines the matter and what is to occur however SAT also instructed both our legal advisor and Mr MacKenzie's legal advisor to meet and discuss a possible resolution to the matter.

Both parties met immediately following the SAT hearing and at this meeting I re-iterated a number of facts to Mr MacKenzie's lawyer and as the debt is a statutory debt that we would not be accepting anything less than what is owing.

On Tuesday 4th December advice was received through our legal advisors that Mr MacKenzie offered the following as a resolution to the matter:

- He agrees that total arrears payable is \$78,640.76, which is what is outstanding as at 30 November 2018;
- He will pay that sum by –
 - An instalment of \$30,000 by 31 December 2018;
 - An instalment of \$18,640.76 by 30 June 2019; and
 - A final instalment of the balance then remaining by 31 December 2019.

The above offer also came with the full payment of the current rates.

The above offer is not too distant from the offer that the Council stipulated at the November 2018 meeting, and therefore to resolve the matter and negate the need for another SAT hearing on Monday 10 December 2018, which would have come with additional legal costs, the offer has been accepted however is subject to:

1. That the interest rate for all charges on rates and ESL current and arrears to continue to be levied until the debt is paid in full and these amounts are to be paid in addition to the scheduled repayments.
2. That should a default occur in the payment of any instalments for current and arrears charges then immediate legal action will be taken for the recovery of the debt.

The above only relates to the arrears and Mr MacKenzie will be required to pay in full all future current rates and charges when levied.

COMMENT:

Council is requested to now formalise the CEO's decision on the matter.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.7

The Council accept the offer by Mr Mackenzie to pay all outstanding rates, charges and penalty interest totaling \$78,640.76 as at 30 November 2018 by a \$30,000 instalment by 31 December 2018, an instalment of \$18,640.76 by 30 June 2019 and a final instalment of the balance of all rates, charges and penalty interest by 31 December 2019, however is subject to:

- 1. That the interest rate for all charges on rates and ESL current and arrears to continue to be levied until the debt is paid in full and these amounts are to be paid in addition to the scheduled repayments.**
- 2. That should a default occur in the payment of any instalments for current and arrears charges then legal action be undertaken for the recovery of the debt.**