



**File No:** 4.1.14

**NOTICE OF ORDINARY MEETING OF COUNCIL**

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 17<sup>th</sup> August in the Council Chambers, Northampton commencing at 1.00pm.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to read "Garry L Keeffe", is placed above the printed name.

**GARRY L KEEFFE  
CHIEF EXECUTIVE OFFICER**

**10<sup>th</sup> August 2018**



# ~ Agenda ~

## 17<sup>th</sup> August 2018

### NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 17<sup>th</sup> August 2018, at

The Council Chambers, Northampton commencing at 1.00pm.

**GARRY KEEFFE**  
**CHIEF EXECUTIVE OFFICER**

**10<sup>th</sup> August 2018**

## SHIRE OF NORTHAMPTON

### DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for licence, any statement, limitation or approval made by a member or officer of the **Shire of Northampton** during the course of any meeting is not intended to be and is not taken as notice of approval from the **Shire of Northampton**. The **Shire of Northampton** warns that anyone who has lodged an application with the **Shire of Northampton** must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the **Shire of Northampton** in respect of the application.

Signed  \_\_\_\_\_

Date 10<sup>th</sup> August 2018

**GARRY L KEEFFE**  
**CHIEF EXECUTIVE OFFICER**

**AGENDA**  
**ORDINARY MEETING OF COUNCIL**  
**17<sup>th</sup> August 2018**

**1. OPENING**

**2. PRESENT**

- 2.1 Leave of Absence
- 2.2 Apologies

**3. QUESTION TIME**

**4. DISCLOSURE OF INTEREST**

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

**5. CONFIRMATION OF MINUTES**

- 5.1 Ordinary Meeting of Council – 20<sup>th</sup> July 2018
- 5.2 Budget Meeting – 27<sup>th</sup> July 2018

**6. RECEIVAL OF MINUTES**

**7. REPORTS**

- 7.1 Works & Technical Services
- 7.2 Health & Building
- 7.3 Town Planning
- 7.4 Finance
- 7.5 Administration & Corporate

**8. COUNCILLORS & DELEGATES REPORTS**

- 8.1 Presidents Report
- 8.2 Deputy Presidents Report
- 8.3 Councillors' Reports

**9. NEW ITEMS OF BUSINESS FOR DECISION**

**10. NEXT MEETING**

**11. CLOSURE**

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### 7.1 OPENING

The President thanked all Councillors, staff and members of the gallery present for their attendance and declared the meeting open at 1.00pm.

### 7.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr Stock-Standen		Northampton Ward
Cr R Suckling		Northampton Ward
Cr T Hay		Northampton Ward
Cr D Pike		Kalbarri Ward
Cr S Smith		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mrs Deb Carson	Planning Officer	

#### 7.2.1 LEAVE OF ABSENCE

Nil

#### 7.2.2 APOLOGIES

Cr T Carson

### 7.3 QUESTION TIME

Mrs Mandy Boyland, from the Northampton Ewe Turn committee, presented a plan for the proposed placement of painted ewes, lambs and dogs for Council's further consideration. Council was supportive of the locations proposed, with the Chief Executive Officer to consider each location against Shire policies and restrictions further, and to liaise with the Ewe Turn committee to determine and approve the final placements.

### 7.4 DISCLOSURE OF INTEREST

Cr Krakouer declared a financial interest in Agenda Item 7.3.7, as the proposed development is located in an area where he owns land.

**7.5 CONFIRMATION OF MINUTES**

**7.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 15<sup>TH</sup> JUNE 2018**

Moved Cr SUCKLING, seconded Cr SMITH

That the minutes of the Ordinary Meeting of Council held on the 15<sup>th</sup> June 2018 be confirmed as a true and correct record.

CARRIED 8/0

**7.5.2 BUSINESS ARISING FROM MINUTES**

CEO advised that the draft budget (provided to the Councillors today) is within a favourable position and suggested that the Council may wish to change the commencement time for the meeting, as it is not expected to take a considerable time to adopt the final budget.

Moved Cr SUCKLING, seconded Cr HAY

That Council amend the Budget Meeting time to 9am on Friday 27<sup>th</sup> July 2018.

CARRIED 8/0

**7.6 RECEIVAL OF MINUTES**

Nil

**7.7 WORKS & ENGINEERING REPORT**

**7.7.1 INFORMATION ITEMS  
MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 7.1.1)**

Noted

**7.8 HEALTH & BUILDING REPORT**

**7.8.1 BUILDING APPROVALS (ITEM 7.2.1)**

Noted



**7.9 TOWN PLANNING REPORT**

**7.9.1 PROPOSED RENEWAL OF LICENCE AGREEMENT 2015-001 – KALBARRI WILDERNESS TOURS (CANOE TOURS) (ITEM 7.3.1)**

Moved Cr STOCK-STANDEN, seconded Cr STEWART

That Council:

1. Grant Development Approval for an experiential use (canoe tours) over Reserves 12996 Murchison River Foreshore, Kalbarri subject to the following conditions:
  - a) This Development Approval is an approval for the proposed use for the purposes of the Shire of Northampton's *Local Planning Scheme No. 11 – Kalbarri* and the *Planning and Development Act (2005)* only and does not constitute an approval of the proposed use by the Shire in its capacity as management body of the reserve within which the use is proposed to be located;
  - b) This Development Approval is subject to:
    - (i) In-principle approval of the Shire in its capacity as management body of the reserve within which the proposed use is to be located;
    - (ii) Approval of the Minister of Lands in accordance with the provisions of the *Land Administration Act (1997)*; and
    - (iii) A License Agreement being entered into by the Applicant and the Shire in accordance with Council's Policy 9.2 – *Requirements for Licence Agreements to Use Crown Reserves for Commercial, Recreational and Tourism Activities*;
  - c) This Development Approval shall remain valid whilst the License Agreement referred to in Condition (b)(iii) remains current and valid, and on the expiration or in the termination of such License Agreement, this Development Approval shall cease to be valid.

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*Advice Notes:*

*Note 1. If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect;*

*Note 2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.*

*Note 3. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.*

2. Authorise delegation to the Chief Executive Officer and Planning Officer for preparation and execution of the License Agreement, with any disputes to be referred back to Council for final determination.
3. Grant Development Approval for a Home Business upon Lot 17 (No. 6322) Ajana-Kalbarri Road, Kalbarri, subject to the following conditions:
  - a) This approval wholly replaces any previous approvals issued by the local government in relation to the Home Business activity;
  - b) The activities are at all times to comply with the definition of "Home Business" under the relevant Local Planning Scheme;
  - c) Development shall be in accordance with the attached approved plan(s) dated [insert date] and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;
  - d) The Home Business is not to involve the retail sale or display of goods of any nature;
  - e) Notwithstanding condition (f) below, this Development Approval shall remain valid whilst a License Agreement for the use of Reserve 12996 between the Applicant, the Shire and the Department of Planning, Lands and Heritage remains current and valid, and on the

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expiration or in the termination of such License Agreement, this Development Approval shall cease to be valid;

- f) This approval is valid until 30 August 2019, after which time the further renewal of the approval by the local government is required annually. This is the responsibility of the Applicant and the local government will not automatically re-issue approvals;
- g) This approval is issued only to Alex Read & Wendy Gilbert (the specific occupier) for Lot 17 Ajana-Kalbarri Road, Kalbarri (the particular parcel of land) and is NOT transferable to any other person or to any other land parcel. Should there be a change of the occupier on the land in respect of which this development approval is issued this approval shall no longer be valid;
- h) The Applicant shall provide and maintain three (3) carparking bays upon Lot 17 Ajana-Kalbarri Rd for the provision of on-site carparking for employees and customers;
- i) The operator is responsible to ensure that no parking of vehicles associated with the Home Business occurs within a public carriageway, including the road reserve, and all parking of vehicles associated with the Home Business is to be provided for within the property boundaries;
- j) A list of all signage and a site plan detailing the sign(s) locations upon Lot 17 Ajana-Kalbarri Rd, Kalbarri shall be submitted to the local government within 28 days from the date of this approval, with those signs not having appropriate approvals being subject to further consideration and development approval; and
- k) Any lighting installed on the building, yard areas or car parking areas shall be located and designed in a manner that ensures:
  - (i) all illumination is confined within the boundaries of the property; and
  - (ii) there shall not be any glare nuisance caused to adjoining residents or passing traffic, to the approval of the local government.

*Advice Notes:*

- Note 1. *Where an approval has lapsed or is no longer valid, no development/use shall be carried out without the further approval of the local government having first been sought and obtained.*
- Note 2. *If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.*

CARRIED 8/0

7.9.2 SUBDIVISION APPLICATION – PROPOSED TWO (2) LOT SUBDIVISION – LOT 831 (NO.30) BRIDGEMAN ROAD, KALBARRI (ITEM 7.3.2)
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Moved Cr PIKE, seconded Cr STEWART

That Council advise the Western Australian Planning Commission that it supports the Subdivision Application No. 156915, for the subdivision of Lot 831 (No. 30) Bridgeman Road, Kalbarri into two (2) lots, subject to the following conditions:

1. All buildings and effluent disposal systems (delete as applicable) having the necessary clearance from the new boundaries as required under the relevant legislation including the Local Planning Scheme, Building Act 2011, and National Construction Code Series/Building Code of Australia (as amended);
2. A BAL Assessment is to be undertaken, and a bushfire management plan is to be prepared (if BAL 12.5 or higher) with additional information to be provided that demonstrates that the measures contained within the bushfire management plan have been implemented during subdivisional works (if applicable);
3. The landowner/applicant shall provide a written undertaking to the satisfaction of the Western Australian Planning Commission to advise prospective purchasers of the provisions of the local government's local planning scheme that relate to the use of the land; and
4. Written confirmation from the local government that all necessary local government approval(s) have been issued and that the whole of the building has been completed in accordance with those approvals.

CARRIED 8/0

7.9.3 LOCAL PLANNING POLICY REVIEW (ITEM 7.3.3)

Moved Cr STOCK-STANDEN, seconded Cr STEWART

That Council:

1. Pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* resolve to:
  - a. Adopt the amended Local Planning Policies for public comment and advertise them for a period of 21 days;
  - b. Should no written, author-identified objections be received during the 21 day advertising period, then adopt for final approval the amended Local Planning Policies and proceed to publish a notice to this effect in the local newspaper; and
  - c. Should there be any written, author-identified objections received during the advertising period, require staff to present to Council a further report; and
2. Pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015* resolve to revoke the *Holiday Tourism Accommodation Car Parking - Local Planning Policy* and publish a notice to this effect in the local newspaper.

CARRIED 8/0

7.9.4 MODERNISING WESTERN AUSTRALIA'S - GREEN PAPER CONCEPTS FOR A STRATEGICALLY-LED SYSTEM - WALGA SUBMISSION (ITEM 7.3.4)

Moved Cr KRAKOUER, seconded Cr SUCKLING

That Council support the draft submission compiled by WALGA and lodge a separate stakeholder submission with the Western Australian Planning Commission, which includes the Table 1 in Item 7.3.4 of the July Town Planning Report.

CARRIED 8/0

**7.9.5 PROPOSED TEMPORARY ACCOMMODATION AND ABLUTIONS – RED BLUFF CARAVAN PARK - LOT 10646 (NO. 399) RED BLUFF ROAD, KALBARRI (ITEM 7.3.5)**

Moved Cr SMITH, seconded Cr PIKE

That Council grant formal development approval for three (3) temporary cabins and two (2) temporary ensuites to be placed upon Lot 10646 (No. 399) Red Bluff Road, Kalbarri, subject to the following conditions:

1. Development shall be in accordance with the attached approved plan(s) dated 20 July 2018 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the Local Government;
2. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition;
3. This approval is for three (3) cabins and two (2) ensuite buildings only, as per the attached approved plans dated 20 July 2018;
4. This approval is granted subject to the buildings passing a Building Inspection by the Shire of Northampton's Building Surveyor, prior to transportation;
5. The buildings subject of this approval shall only be used for providing temporary accommodation and facilities for management and workers associated with the development of the Red Bluff Caravan Park, and shall NOT be used to provide short-stay holiday accommodation at any time;
6. All buildings subject to this approval must be removed from Lot 10646 (No. 399) Red Bluff Road, Kalbarri within two years from the date that the first building is placed on the lot OR prior to the lot being (partially or wholly) used for commercial Caravan Park purposes, whichever is the sooner;
7. That no time extensions to this approval, in relation to Condition 6, shall be allowed;

8. A building permit shall be issued by the local government prior to the commencement of any work on site;
9. All stormwater is to be disposed of on-site to the specifications and approval of the local government;
10. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;
11. Bin storage and clothes drying areas shall be provided and appropriately screened such that they are not visible from the view from the street/s, to the approval of the local government;
12. Any lighting installed on the building, yard areas or car parking areas shall be located and designed in a manner that ensures:
  - (a) all illumination is confined within the boundaries of the property; and
  - (b) there shall not be any glare nuisance caused to adjoining residents or passing traffic, to the approval of the local government;
13. The number of workers using the temporary accommodation shall be limited to three (3) workers per cabin at all times;
14. The space between the ground level and the floor level of all buildings shall be suitably enclosed, to the approval of the local government; and
15. The buildings shall be connected to an effluent disposal system, to the approval of the local government.

*Advice Notes*

*Note 1: If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.*

*Note 2: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.*

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*Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.*

CARRIED 8/0

<b>7.9.6 SUMMARY OF PLANNING INFORMATION ITEMS (7.3.6)</b>
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Noted.

<b>7.9.7 PROPOSED OUTBUILDING – LOT 3 (NO.3A) PORTREE ELBOW, KALBARRI (ITEM 7.3.7)</b>
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Cr Krakouer declared a financial interest in Agenda Item 7.3.5 as he owns a parcel of land near to the Applicant and therefore may incur a financial loss of gain form the decision of Council, and left the meeting at 1.35pm.

Moved Cr HAY, seconded Cr SUCKLING

That Council grant formal development approval for an outbuilding to be placed upon Lot 3 (No. 3A) Portree Elbow, Kalbarri, subject to the following conditions:

1. Development shall be in accordance with the attached approved plan(s) dated 20 July 2018 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the Local Government;
2. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition;
3. Payment of a \$10,000 bond shall be paid to the Shire of Northampton by the Applicant prior to the issuance of a Building Permit;
4. The bond paid by the Applicant shall only be refunded if one of the following points is satisfied:
  - (a) the construction of a dwelling upon the amalgamated lot is complete and confirmed by final inspection by the local government; or



- (b) in the instance where amalgamation approval and finalisation is not achieved within two (2) years from the date of this approval, the outbuilding has been removed and the site cleared (within a further six (6) month time frame), to the satisfaction of the local government;
  - 5. Should neither condition 4(a) nor 4(b) be met, then the bond monies shall be forfeited to the local government and be used to remove the outbuilding subject of this approval upon Lot 3 Portree Elbow, Kalbarri;
  - 6. The Applicant shall lodge a signed and witnessed Statutory Declaration with the Shire of Northampton:
    - (a) agreeing that the bond will be forfeited to Council if the conditions at either 4a or 4b are not met, and that the bond money will be used to remove the outbuilding subject of this approval;
    - (b) providing a commitment to construct a dwelling upon the amalgamated lot, with a commencement date that is within 12 months of the amalgamation process being finalised unless otherwise approved by the local government;
  - 7. A building permit shall be issued by the local government prior to the commencement of any work on site;
  - 8. The approved outbuilding is only to be used for general and vehicle storage purposes and minor maintenance upon vehicles housed therein to the approval of the Shire of Northampton and shall NOT be used for habitation, commercial or industrial purposes.
  - 9. All stormwater is to be disposed of on-site to the specifications and approval of the local government;
  - 10. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;
  - 11. Any lighting installed on the outbuilding shall be located and designed in a manner that ensures:
    - (a) all illumination is confined within the boundaries of the property; and
    - (b) there shall not be any glare nuisance caused to adjoining residents or passing traffic, to the approval of the local government.
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12. The Applicant shall provide a colour schedule for the outbuilding prior to construction of the outbuilding, which shall be to the approval of the local government and which shall match the colour schedule of the proposed future dwelling.

Advice Notes

*Note 1: If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.*

*Note 2: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.*

*Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.*

CARRIED 7/0

Cr Krakouer returned to the meeting at 1.43pm.

<b>7.10</b>	<b>FINANCE REPORT</b>
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<b>7.10.1</b>	<b>ACCOUNTS FOR PAYMENT (ITEM 7.4.1)</b>
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Moved Cr SIMKIN, seconded Cr KRAKOUER

That Municipal Fund Cheques 21463 to 21483 inclusive totalling \$77,318.12, Municipal EFT payments numbered EFT18025 to EFT18153 inclusive totalling \$564,798.51, Trust Fund Cheques 2330 to 2335, totalling \$2,957.62, Direct Debit payments numbered GJ1209 to GJ1214 inclusive totalling \$229,150.84 be passed for payment and the items therein be declared authorised expenditure

CARRIED BY AN ABSOLUTE MAJORITY 8/0

**7.10.2 MONTHLY FINANCIAL STATEMENTS – JUNE 2018 (ITEM 7.4.2)**

Moved Cr SMITH, seconded Cr STEWART

That Council adopts the draft Monthly Financial Report for the period ending 30 June 2018.

CARRIED 8/0

**7.11 ADMINISTRATION & CORPORATE REPORT**

**7.11.1 KALBARRI FORESHORE DUAL USE PATHWAY – DETERMINATION OF QUOTES RECEIVED (ITEM 7.5.1)**

Cr Stock-Standen declared an impartiality interest in Agenda Item 7.5.1 as her son is an employee of the company quoting on the item, and departed the meeting at 1.49pm.

Moved Cr KRAKOUER, seconded Cr SUCKLING

That the quote submitted by Quadrio Earthmoving Pty Ltd of \$298,000 (GST exclusive) for the construction of approximately 1,600m red asphalt dual use pathway along the Kalbarri foreshore parkland, be accepted.

CARRIED 7/0

Cr Stock-Standen returned to the meeting at 1.53pm.

**7.11.2 WA LOCAL GOVERNMENT ASSOCIATION MEMBER MOTIONS FOR AGM (ITEM 7.5.2)**

Moved Cr STOCK-STANDEN, seconded Cr SMITH

That:

1. Council delegates vote the affirmative for agenda items 4.1 to 4.4.
2. Should through discussion that an affirmative vote not be supported by the Council voting delegates, then those delegates be given delegated authority to use their discretion and vote on behalf of the Council.

CARRIED 8/0

**7.11.3 ABOLISHING OF DOG EXERCISE AREA (ITEM 7.5.3)**

Moved Cr SIMKIN, seconded Cr SUCKLING

That Council not support the Officer's recommendation and that the Dog Exercise Area remain at the Kalbarri Oval on the basis that removing the area as a location to exercise dogs will limit the remaining areas available within Kalbarri.

CARRIED 8/0

**7.11.4 MARK GROVE – LEASE COSTS (ITEM 7.5.4)**

Moved Cr SUCKLING, seconded Cr SMITH

That Council not support Mr Grove's request that he be reimbursed costs if the area of Reserve 52436 should be leased to another person, on the basis that Council decision was for Mr Grove, of which he was advised off, that all costs associated with the lease area and preparation of lease documents were his responsibility and this has no bearing on if the area is to be leased to another party, and Mr Grove be requested to pay all costs in full.

CARRIED 7/1

**7.11.5 LYNTON CONVICT STATION (ITEM 7.5.5)**

Moved Cr PIKE, seconded Cr SUCKLING

That Council seek the services of a Conservation Architect to provide a full assessment, scope of works and estimated cost for the stabilisation of the Lynton Convict Station jail ruins, to be presented to Council for the Draft 2018/2019 Budget for further consideration.

CARRIED 8/0

**7.11.6 POLICY – DIRECTIONAL SIGNS (ITEM 7.5.6)**

Moved Cr STEWART, seconded Cr SUCKLING

1. That Council resolve not to adopt the policy and that no further approval for directional signage for businesses to be approved;
2. That all existing business directional signage to remain until such time as that business no longer exists or when that particular sign becomes in a state of disrepair i.e. not to be replaced if damaged etc; and

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**20<sup>th</sup> July 2018**

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3. For the Porter St/Grey St intersection, the previous directional signs be reinstalled with the exception of the following signs:

- (a) Mini Golf
- (b) Sun River Chalets
- (c) Rubbish Tip

CARRIED 8/0

ADJOURNMENT

Council adjourned at 2.50pm.

Meeting reconvened at 3.08pm with the following in attendance:

Cr Simkin, Cr Krakouer, Cr Stock-Standen, Cr Suckling, Cr Hay, Cr Pike, Cr Smith, Cr Stewart, Garry Keeffe, Grant Middleton and Debbie Carson.

7.11.7 SCORE BOARD STRUCTURE - KSRC (ITEM 7.5.7)
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Moved Cr STOCK-STANDEN, seconded Cr PIKE

That Council approve the construction of a score board at the northern side of the Kalbarri oval as per the submitted plans.

CARRIED 8/0

7.11.8 ELECTRICITY COSTS/SUPPLY (ITEM 7.5.8)
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Moved Cr SUCKLING, seconded Cr STEWART

That Council consider the information in relation to solar power for possible future budgets and approve the installation of separate electricity meters at the Kalbarri Sport and Recreation area to allow for separate electricity costs for the Arts and Crafts, skate park, KSRC building and courts and, following the installation of the meters, the KSRC be responsible for the payment of electricity costs for the KSRC building and playing courts.

CARRIED 8/0

**7.11.9 AMENDED LEASE AREA – PTN OF LOT 101 MITCHELL STREET,  
HORROCKS (ITEM 7.5.9)**

Moved Cr SMITH, seconded Cr STEWART

That Council approve the change in lease area of a portion of Lot 101 Mitchell Street by relocating the lease area to Summerstar Pty Ltd southwards by 16 meters from the original northern boundary, as per the presented plan.

CARRIED 8/0

**7.11.10 PROPOSED SURFING COMPETITION - KALBARRI**

The CEO reported on a meeting held with representatives from Surfing WA and members of the Kalbarri Board Riders Club in investigating the possibility of an Open Surf Competition similar to that of the Margaret River Open, to be held in Kalbarri.

From the meeting the Kalbarri Board Riders stipulated that they have a no-comp zone within their constitution and do not want the competition in Kalbarri due to environmental impacts and ongoing competing surf use that promoting Kalbarri might create.

The CEO had advised that many aspects and measures would need to be put in place to ensure no environmental damage to the dune system etc would occur and to cater for the influx of visitors in parking requirements, bus transport etc however these will need to be determined at a later date if a decision to hold the event is supported by the state government.

Surfing WA are to meet with the Minister for Tourism and Tourism WA to determine if funding for an event application is to be considered by them and therefore no decision by Council can be made until such time a formal event application to Council by Surfing WA is received.

**7.12 SHIRE PRESIDENT'S REPORT**

Since the last Council meeting Cr Simkin reported on his attendance at the following:

4/7/2018 Meeting with Tony Krsticevic – Shadow Minister for Local Government and local state parliament member Ian Blaney

**7.13 DEPUTY SHIRE PRESIDENT'S REPORT**

Nil

**7.14 COUNCILLORS' REPORTS**

**7.14.1 CR PIKE**

Since the last Council meeting Cr Pike reported on his attendance at:

18/7/2018      Kalbarri Roadwise Meeting

**7.14.2 CR SMITH**

Since the last Council meeting Cr Smith reported on his attendance at:

17/7/2018      Kalbarri Visitor Centre Meeting

**7.14.3 CR STEWART**

Since the last Council meeting Cr Stewart reported on his attendance at:

22/6/2018      Kalbarri Development Association Meeting

**7.15 NEW ITEMS OF BUSINESS**

**7.15.1 NORTHAMPTON EWE TURN EVENT**

Cr Stock-Standen raised that she had attended the Northampton Ewe Turn launch event, and reported that it was an excellent event that was very well planned and an enjoyable day.

Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That Council write a letter of appreciation to the organisers of the Northampton Ewe Turn project for their efforts and for the outstanding community event and initiative held.

CARRIED 8/0

**7.1.5.2 CONTRIBUTION FO FREIGHT COSTS FOR KALBARRI NATURE  
PLAYGROUND EQUIPMENT**

Cr Simkin raised that with the assistance of the construction of the Kalbarri Nature Playground, GMA Garnet provided freight of the structure sections and recommended that a letter of thanks to GMA Garnet be sent thanking them for their contribution towards the project.

Moved Cr SIMKIN, seconded Cr SMITH

That Council write a letter of appreciation to GMA Garnet for the provision of freight for the Kalbarri Nature Playground structure sections/materials.

CARRIED 8/0

**7.16 NEXT MEETING OF COUNCIL**

The next Ordinary Meeting of Council will be held on Friday the 17<sup>th</sup> August 2018 commencing at 1.00pm at the Council Chambers, Hampton Road, Northampton.

**7.17 CLOSURE**

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 3.47pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 20 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 17<sup>TH</sup> AUGUST 2018

PRESIDING MEMBER: \_\_\_\_\_

DATE: \_\_\_\_\_



**SHIRE OF NORTHAMPTON**  
**Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton Road, Northampton on 27 July 2018**

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**SHIRE OF NORTHAMPTON**  
**Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton**  
**Road, Northampton on 27 July 2018**

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**1.0 OPENING**

The President thanked all Councillors and staff present for their attendance and declared the meeting open at 9.07am.

**1.1 PRESENT**

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr T Carson		Northampton Ward
Cr T Hay		Northampton Ward
Cr R Suckling		Northampton Ward
Cr D Pike		Kalbarri Ward
Cr S Smith		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager Works & Technical Services	
Mr Glenn Bangay	Principal Building Surveyor	

**2.1 LEAVE OF ABSENCE**

Nil

**2.2 APOLOGIES**

Cr Stewart

**3.0 QUESTION TIME**

No members of the public were present during question time.

**4.0 NEW ITEMS OF BUSINESS**

Nil

**SHIRE OF NORTHAMPTON**  
**Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton**  
**Road, Northampton on 27 July 2018**

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**5.0 DISCUSSION OF 2018/2019 DRAFT MUNICIPAL BUDGET**

Council reviewed the new items list to ensure that the draft budget for 2018/2019 was adopted as a balanced budget.

**5.1 SETTING OF RATE IN THE DOLLAR AND MINIMUMS (ITEM 5)**

Moved Cr SUCKLING, seconded Cr CARSON

That the Draft Municipal Fund Budget for 2018/2019 be adopted as a balanced budget and the following charges be levied:

*General Rates*

The rate in the dollar for all rateable Gross Rental Value properties be set at \$0.07723 (7.7230¢) and the rate in the dollar for all rateable Unimproved Value properties be set at \$0.013059 (1.3059¢) to achieve a 3% increase in rates revenue.

*Minimum Rates*

That the minimum rate on rateable Gross Rental Value and Unimproved Value properties be set at \$550.00 per assessment.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**5.2 SPECIFIED AREA RATES – SETTING OF RATE IN THE DOLLAR AND STATING OF THE PURPOSE OF THE SPECIFIED RATE (ITEM 6)**

**5.2.1 PORT GREGORY SPECIFIED AREA RATE (ITEM 6.1)**

Moved Cr SUCKLING, seconded Cr CARSON

That the specified area rate in the dollar, for all rateable Port Gregory Gross Rental Value properties within the Port Gregory Townsite be set at \$0.018768 (1.8768¢) to raise approximately \$10,500 to fund the operating cost of maintaining the Port Gregory Water Supply.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**5.2.2 KALBARRI TOURISM SPECIFIED AREA RATE (ITEM 6.2)**

Moved Cr SUCKLING, seconded Cr CARSON

That the specified area rate in the dollar, for all rateable Kalbarri Gross Rental Value properties zoned Residential, Residential Development, Places of Public Assembly, Special Site, Special Rural, Commercial, Tourist Accommodation, Service Industry, Light Industry, Composite Light Industry, within the Kalbarri Town Planning Scheme No. 9 be set at \$0.001746 (0.1746¢), to raise approximately \$30,000 being for Tourism Infrastructure related projects and Tourism Promotional Advertising within the Kalbarri Ward.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**SHIRE OF NORTHAMPTON**  
**Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton**  
**Road, Northampton on 27 July 2018**

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**5.3 REFUSE FEES (ITEM 7)**

Moved Cr SUCKLING, seconded Cr CARSON

1. That the refuse fee for residential refuse collection be set at \$330.00 and the fee for business refuse collection be set at \$660.00.
2. That the refuse fee for Half Way Bay Cottages be set at \$263.64 per cottage plus GST.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**5.4 DUE DATE FOR PAYMENT OF RATES, INCLUDING INSTALMENT OPTION (ITEM 8)**

Moved Cr SUCKLING, seconded Cr CARSON

That the due date for the payment of rates be 5<sup>th</sup> October 2018 and the remaining due dates for rate instalment payments be 7<sup>th</sup> December 2018, 1<sup>st</sup> February 2019 and 5<sup>th</sup> April 2019.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**5.5 ADMINISTRATION FEE FOR INSTALMENT OPTION (ITEM 9)**

Moved Cr SUCKLING, seconded Cr CARSON

That an administration fee of \$5.00 per rate instalment payment be charged.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**5.6 SETTING OF INSTALMENT INTEREST CHARGE APPLICABLE TO INSTALMENT OPTION (ITEM 10)**

Moved Cr SUCKLING, seconded Cr CARSON

That an instalment interest rate of 5% per annum be charged on all rate assessments that are paid by instalments.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**SHIRE OF NORTHAMPTON**  
**Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton**  
**Road, Northampton on 27 July 2018**

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**5.7 SETTING OF PENALTY INTEREST APPLICABLE IF DEFAULT IS MADE ON INSTALMENT OPTION (ITEM 11)**

Moved Cr SUCKLING, seconded Cr CARSON

That a penalty interest rate of 10% per annum be applicable to the outstanding rates amount if a ratepayer defaults on the payment of a rates instalment.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**5.8 SETTING OF LATE PAYMENT PENALTY INTEREST APPLICABLE TO ALL OVERDUE RATES (ITEM 12)**

Moved Cr SUCKLING, seconded Cr CARSON

That a late payment penalty of 10% per annum be charged on all rates outstanding after 5<sup>th</sup> October 2018, where no instalment option was taken.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**6.0 CONSIDERATION OF TRUST, RESERVE AND LOAN FUND 2018/2019 DRAFT BUDGETS (ITEM 13)**

Moved Cr SUCKLING, seconded Cr CARSON

The Trust, Reserve and Loan Fund Budgets for 2018/2019 are adopted.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**7.0 TENDERS FOR PLANT, VEHICLES, BITUMEN, GOODS & SERVICES (ITEM 14)**

Moved Cr KRAKOUER, seconded Cr HAY

That the Chief Executive Officer be authorised to call tenders, as per the requirements and provisions of the Local Government Act 1995, for the provision of goods and services as approved within the 2018/2019 Budget.

CARRIED 7/0

**SHIRE OF NORTHAMPTON**  
**Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton**  
**Road, Northampton on 27 July 2018**

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8.0 MATERIAL VARIANCE (ITEM 15)
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Moved Cr SUCKLING, seconded Cr KRAKOUER

That the Budget Variance parameters for the 2018/2019 financial year be set at \$5,000 as per FM Reg 34 (5).

CARRIED BY AN ABSOLUTE MAJORITY 7/0

9.0 CLOSURE
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There being no further business, the President thanked staff for their effort in preparing the budget and the Councillors for their participation and consideration of the budget and declared the meeting closed at 9.58am.

**WORKS & ENGINEERING REPORT CONTENTS**

7.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
7.1.2	REQUEST FOR QUOTE (RFQ) (01/2019) KALBARRI ROAD – SHOULDER RECONDITIONING – 2018/2019 13.00 to 23.00 SLK	xx

<b>7.1.1</b>	<b>INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM</b>
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<b>REPORTING OFFICER:</b>	<b>Neil Broadhurst - MWTS</b>
<b>DATE OF REPORT:</b>	<b>9th August 2018</b>

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

**Specific Road Works**

- Maintenance grading carried out on Teakle, Isachar, Iseka East, Walsh, Olivier, Pigeon Well, Stone, Swamps, Yallabartharra, Rob, Percy, Ogilvie West, Yerina Springs, Binu West, Harvey and Horry Road/s.
- Gravel Patching/Sheeting/Verge works carried out on Teakle, Isseka East, Walsh, Isachar, Stone, Olivier, Percy and Isachar Back Road.

**Maintenance Items**

- Northampton, Kalbarri and Rural – Roadside and verge chemical spraying.
- Northampton – Gravel cartage and stockpiling of gravel to Northampton townsite.
- Northampton and Kalbarri townsites – Stormwater clean-up, reinstatement and clearance of drainage structures.
- Northampton and Kalbarri townsites – Extensive pothole repair works.
- Kalbarri – Vegetation removal and tidy up of various roadsides and foreshore area/s.
- Horrocks – Install and opening of green waste area.

**Other Items (Budget)**

- Rural – Chilimony Road (stage 3) shoulder reconditioning works continuing. Recent rains have resulted in delays to site with the verge areas following preparation works becoming saturated to the extent that no efficient further progress can be made until the area has dried out. Works have been tidied and halted until a return can be made.
- White Cliffs Road – Works have started to stage 2 for the construction and sealing of the southern 5.8 kilometres.
- Kalbarri – Rock barrier correction works commenced to area immediately north of VMR area.

**Plant Items**

- Nil.

**Staff/Personnel Items**

- Nil.

<b>For Council information.</b>
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<b>7.1.2</b>	<b>REQUEST FOR QUOTE (RFQ)(01/2019) KALBARRI ROAD – SHOULDER RECONDITIONING – 2018/2019 13.00 to 23.00 SLK</b>
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<b>REPORTING OFFICER:</b>	<b>Neil Broadhurst - MWTS</b>
<b>DATE OF REPORT:</b>	<b>9th August 2018</b>
<b>APPENDICES:</b>	<b>Nil.</b>

**SUMMARY:**

Council to determine quotes for the supply of Shoulder Reconditioning works for Kalbarri Road 13.00 to 23.00 slk.

Works submitted to Council to be undertaken by contractor resources who have submitted quotes through the Western Australian Local Government (WALGA) preferred supplier's panel.

Shoulder Reconditioning works on Kalbarri Road are listed within Council approved 2018/2019 financial budget.

**BACKGROUND:**

Within the 2018/2019 Budget, provision was made within Councils Regional Road Group and Roads to Recovery funding allowance for the undertaking of Shoulder Reconditioning works on the Kalbarri Road from 23.00 to 33.00 SLK.

The budget was based on full use of Contractors. The use of the contractors for previous stages has been very successful both from a financial side and allowing Council resources to be used elsewhere. These works have once again been budgeted for using full Contractor services to undertake the works but managed by Council staff.

Quotes (Request for Quote) for the above closed 4:00 pm Wednesday 1st August 2018.

**SUMMARY OF QUOTES:**

Three (3) Requests for Quotes were sent out to local contractors Central Earthmoving, Quadrio Earthmoving and Red Dust Holdings.

The following quotes were received:

1. Central Earthmoving – No Quote received
2. RDH (Red Dust Holdings) \$172,478.00 exc. GST  
Start Date – 20<sup>th</sup> August – 9 days duration
3. Quadrio Earthmoving \$241,905.00 exc. GST  
Start date – 2 weeks from award – 14 days.

**FINANCIAL & BUDGET IMPLICATIONS:**

The 2018/2019 Budget has a provision of \$300,300.00 (exc GST) for the undertaking of these works made up by the following grant funds:

Regional Road Group	\$ 197,300.00
Roads to Recovery	\$ 102,970.00
Total (Budget)	\$ 300,300.00

Actual expenditure to date; (exc GST)

Stockpiling of Gravel (4000m3) – Dozer hire -	\$ 9,900.00
Mulching of area of works – Verge Mulching -	\$ 29,766.00
Total (Actual expenditure to date)	\$ 39,666.00

Estimated outstanding expenditure; (exc GST)

Gravel payment - Royalty at \$4.00/m3 -	\$ 20,000.00
Total (Estimated outstanding)	\$ 20,000.00
<u>Total committed funds to date</u>	<u>\$ 59,666.00</u>

Remaining funds available within the material component of the funding is \$240,634.00. (exc GST)

**COMMENT:**

From assessment of submitted quotes the Manager of Works and Technical Services recommends that Council consider the contractors value for money submissions.

Council has utilised a contractor to undertake these types of works previously. The two selected contractors who have submitted quotes are all locally based in Geraldton and have done similar works for the Shire of Northampton, Main Roads, other Local authorities and private works within the area. All contractors are well resourced and are capable of undertaking the works. The Manager of Works and Technical Services has undertaken onsite inspections with representatives for both Quadrio Earthmoving and RDH for previous stages of shoulder reconditioning on Kalbarri Road.

It is recommended that contractors be used, and that RDH be awarded the works.

In addition to the identified work area the scope of the works is proposed to be extended to accommodate the requirements of the grants funds received for this project. Based on the combined costs for all works including shoulder recondition contractor, dozer hire, verge mulching and gravel royalty payment/s the average cost per kilometre to shoulder recondition both sides of the road are approximately \$22,000.00 per kilometre (exc GST).

This subsequently indicates an additional 3.0 to 3.5 kilometres of additional shoulder reconditioning works based on the submitted shoulder reconditioning rates and other costs to date. The Manager of Works and Technical Services would recommend that additional works be managed within the overall funds available with any additional works to be extended towards the North West Coastal highway. (ie Approximate area of works from 10.00 to 23.00 SLK).

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 7.1.2**

**That the Request for Quote ‘Kalbarri Road – Shoulder Reconditioning 2018/2019’ as submitted by RDH (Red Dust Holdings) of \$172,478.00 (exc GST) for Shoulder Reconditioning on Kalbarri Road from 13.00 to 23.00 slk be accepted. With the scope of the works extended to accommodate the requirements of the ‘Regional Road Group’ and ‘Roads to Recovery’ grant funds received for this project.**

# SHIRE OF NORTHAMPTON

## WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2018/2019)

(August 2018)

2018/2019 Budget Works	Job No	Status	Comments
<b><u>Regional Road Group Projects</u></b>			
<b>Kalbarri Road (Shared funding - RTR)</b> Shoulder Reconditioning works 13.00 - 23.00 slk	RR10		Works advertised, Summary of quotes August meeting for Council approval
<b><u>Roads to Recovery</u></b>			
<b>Chilimony Road (C/over from 2017/2018)</b> Shoulder Reconstruction - Stage 3 (North of North Road)	RT17	Commenced	Commenced works. Wet weather delays experienced to extent that construction crew has relocated to commence White Cliffs Road.
<b>Chilimony Road</b> Reseal Stage 3	RT26		
<b>Kalbarri Road (Shared funding - RRG)</b> Shoulder Reconditioning works 13.00 - 23.00 slk	RT29		Works advertised
<b>Binnu West Road</b> Realign Chilimony Road intersection	RT25		
<b>Hatch Road</b> Construct new floodway crossing	RT27		
<b>Porter Street (Shared funding - Muni)</b> Reseal (0.74 to 1.81 slk)	RT28		
<b><u>Royalties for Regions Funding</u></b>			
<b>White Cliffs Road</b> Construct and seal - Stage 2	R4R7		Commenced works, design and pegging undertaken, Preliminary works commenced, Final gravel source and locations to be finalised.
<b>White Cliffs Road</b> Reseal - Stage 1 and 2 (Total 12.8kms)	R4R7		
Cont.			
<b>2018/2019 Budget Works</b>	<b>Job No</b>	<b>Status</b>	<b>Comments</b>

<b><u>MUNICIPAL FUND CONSTRUCTION</u></b>			
<b><u>Northampton</u></b>			
<b>Northampton - Bateman Street</b> Construct and Seal 210m	R971		
<b>Northampton - Thornton/Erwood Street</b> Construct and Seal	R983		
<b>Northampton - Stephen Street</b> Reseal (1.385 - 2.100)	R974		
<b>Northampton - Onslow Street</b> Reseal (0.000 - 1.320)	R975		
<b>Northampton - NCC Car park area</b> Reseal and new lines etc	F016		
<b>Northampton - Lions Park</b> Construct and seal car park			
<b>Northampton - Lions Park</b> Extend culvert	5022		
<b><u>Kalbarri</u></b>			
<b>Kalbarri - Atkinson Crescent</b> Reseal	R972		
<b>Kalbarri - Stiles Road</b> Reseal	R973		
<b>Kalbarri - Porter Street (Shared funding - RTR)</b> Reseal (0.740 - 1.810)	R976		
<b>Kalbarri - Sutherland Street</b> Reseal (0.000 - 0.330)	R977		
<b>Kalbarri - Walker Street</b> Reseal (0.107 - 0.820)	R979		
Cont.			
<b>2018/2019 Budget Works</b>	<b>Job No</b>	<b>Status</b>	<b>Comments</b>

<b><u>Kalbarri (cont)</u></b>			
<b>Kalbarri - Karina Mews Street</b> Kerb replacement and Reseal	R982		
<b>Kalbarri - Grey Street</b> Construct and seal car park south of IGA	R968		
<b>Kalbarri - Blue Holes access road</b> Construct access road and car park.	R969		Preliminary inspection undertaken for combined works with toilet installation
<b><u>Rural</u></b>			
<b>Von Bibra Road</b> Gravel sheet selected sections	R980		
<b><u>MUNICIPAL FOOTPATHS</u></b>			
<b>Northampton - Stephen Street</b> Replace DUP from NWCH to West Street	F702		Telstra infrastructure corrections required to lid heights
<b>Northampton - Hampton Road</b> Replace DUP from Stephen Street to Railway Tavern	F703		
<b>Kalbarri - Chinamens toilet area</b> Replace DUP to ablutions	F704		
<b>Kalbarri - Nanda Drive</b> Install access to Mlaluca Pathway	F705		
<b>Kalbarri - Malaluca Pathway</b> Undertake identified reinstatement works	T379		
Cont.			
<b>MUNICIPAL FUND CONSTRUCTION</b>	<b>Job No</b>	<b>Status</b>	<b>Comments</b>
<b><u>OTHER WORKS - Depots/Yards/Ovals/Parks/ Gardens etc</u></b>			

<b>Northampton Depot</b> Modifications to Dog pound			
<b>Northampton - Street Bin replacements/new</b> Victoria style 55 litre street bins			
<b>Northampton - Kings Park</b> Install new table and seat arrangement			
<b>Northampton - Oval renovation</b> Undertake Verti draining			
<b>Northampton - Oval renovation</b> Undertake Verti mowing			
<b>Kalbarri - Oval renovation</b> Undertake Verti draining			
<b>Kalbarri Depot</b> Install materials bins	5130		
<b>Kalbarri - Opposite Rainbow Jungle</b> Install stairway			
<b>Rural - RAV4 Surveys</b> Survey assessments for road gradient identification. Rob Road - survey detour area for adequacy Horry Road - survey current alignment for adequacy	T379		
Cont.			
<b>2018/2019 Budget Works</b>	<b>Job No</b>	<b>Status</b>	<b>Comments</b>
<b><u>PLANT ITEMS - Major</u></b>			
<b>Northampton - New Motor Grader</b>			

<p>Purchase new - trade/sell P203 Motor Grader</p> <p><b>Northampton - New Free Roller</b> Purchase new - trade/sell existing roller</p> <p><b>Northampton - Utility - Gardener</b> Purchase New - trade/sell P237 - N/ton Gardener utility</p> <p><b>Northampton - Construction water tank replacement</b> Replace tank part only</p> <p><b>Kalbarri - Utility - Kalbarri Ranger</b> Purchase New - trade/sell P216 - Kalbarri Ranger utility</p> <p><b>Kalbarri - Utility - Kalbarri Gardener/Cleaner</b> Purchase New - trade/sell P235 - Kalbarri Gardener utility</p> <p><b>Kalbarri - Truck water tank</b> New water tank and attachments</p> <p><b><u>PLANT ITEMS - Minor/Other/Sundry tools</u></b></p> <p>Northampton - Satelite phone for remote works  Northampton - Set of hand held 2-way radios  Northampton - Tip site generator  Northampton Gardeners - Street sweep/broom  Northampton Gardeners - Self propelled mower  Northampton Gardeners - Small pressure cleaner  Northampton Gardeners - Small fertiliser spreader  Northampton Gardeners - Hedge pruners  Northampton Gardeners - Backpack sprayer  Kalbarri - Motorized broom  Kalbarri - Concrete saw with trolley  Horrocks - Backpack sprayer</p>			<p>Combine this purchase with Motor Grader 'Request for Quote'</p>
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## HEALTH AND BUILDING REPORT CONTENTS

7.2.1	BUILDING STATISTICS FOR THE MONTH OF JULY 2018	2
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<b>7.2.1</b>	<b>INFORMATION ITEM: BUILDING STATISTICS</b>
	<b>DATE OF REPORT: 10<sup>th</sup> August 2018</b>
	<b>RESPONSIBLE OFFICER: Glenn Bangay – Principal EHO/Building Surveyor</b>

### **1. BUILDING STATISTICS**

Attached for Councils' information are the Building Statistics for July 2018.

<b>OFFICER RECOMMENDATION – ITEM 7.2.1</b>
<b>For Council information.</b>

**SHIRE OF NORTHAMPTON**  
**HEALTH AND BUILDING REPORT – 17<sup>th</sup> August 2018**

<b>SHIRE OF NORTHAMPTON - BUILDING APPROVALS - JULY 2018</b>									
Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials	Area m2	Value	Fees
						1. Floor			1. App Fee
						2. Wall			2. BCITF
						3. Roof			3. BRB
									4. Other
04/07/2018	1440	Tim Dance 7 Brook St NORTHAMPTON	Owner/Builder	7 (Lot 138) Brook St NORTHAMPTON	Dwl Extension	1. Concrete	41	\$18,700	1. 97.70
						2. L/stn			2. 0.00
						3. Zinc			3. 61.65
									4. 0.00
17/07/2018	1612	Peter Fowler 2 Penn St KALBARRI	Owner/Builder WARA 1967	2 (Lot 348) Penn St KALBARRI	Demo ACM	1. n/a	35	\$1,000	1. 97.70
						2. n/a			2. 0.00
						3. n/a			3. 61.65
									4. 0.00
19/07/2018	1611	RG Cripps PO Box 115 NORTHAMPTON	L Hose PO Box 479 NORTHAMPTON	25 (Lot 600) Gwalla St NORTHAMPTON	Addition to Dwl	1. Concrete	9	\$18,000	1. 97.70
						2. Brick			2. 0.00
						3. Zinc			3. 61.65
									4. 0.00
30/07/2018	1616	Zeeka Pty Ltd PO Box 617 NORTHAMPTON	W Bradford PO Box 2026 GERALDTON	217 (Lot 100) Hampton Rd NORTHAMPTON	Demo ACM	1. n/a	18	\$3,000	1. 97.70
						2. n/a			2. 0.00
						3. n/a			3. 61.65
									4. 0.00
30/07/2018	1615	Peter Jones PO Box 39 PALMYRA	L Ledger PO Box 204 KALBARRI	6 (Lot 168) Hackney St KALBARRI	Demo ACM	1. n/a	20	\$880	1. 97.70
						2. n/a			2. 0.00
						3. n/a			3. 61.65
									4. 0.00
30/07/2018	1613	Brett Cowey PO Box 325 KALBARRI	Owner/Builder	15 (Lot 949) Crocos Circuit KALBARRI	Patio	1. Pavers	26	\$6,500	1. 97.70
						2. n/a			2. 0.00
						3. Poly			3. 61.65
									4. 0.00

## **TOWN PLANNING CONTENTS**

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**7.3.1 HORROCKS COASTAL HAZARD RISK MANAGEMENT AND ADAPTATION PLAN  
- FORMATION OF STEERING COMMITTEE**

<b>FILE REFERENCE:</b>	<b>10.5.6</b>
<b>DATE OF REPORT:</b>	<b>4 August 2018</b>
<b>REPORTING OFFICER:</b>	<b>Hayley Williams - Consultant Planner</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Garry Keeffe - Chief Executive Officer</b>
<b>APPENDICES:</b>	

**AUTHORITY / DISCRETION:**

**Executive**                      *the substantial direction setting and oversight role of the Council. For example, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*

**Legislative**                      *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

**SUMMARY:**

Correspondence has been received from the Western Australian Planning Commission confirming funding for the Horrocks Coastal Hazard Risk Management and Adaptation Plan. As part of the project inception Council is required to form a Steering Committee to guide the project.

## **BACKGROUND:**

The Coastal Management Plan Assistance Program (CMPAP) is an initiative of the Western Australian Planning Commission (WAPC) and is administered by the Department of Planning, Lands and Heritage.

CMPAP grants support the WAPC's *State Planning Policy 2.6 - State Coastal Planning Policy (SPP2.6)*, and associated policies, by:

- helping coastal land managers prepare and plan for long-term management of areas that are, or are predicted to become, under pressure from a variety of challenges including the impacts of climate change, coastal hazards such as erosion and inundation, population growth, and competing land uses; and
- developing community appreciation for the coast as a contested space and facilitating community input into local decision making about coastal planning issues.

Correspondence was received from the WAPC notifying that an increased funding amount of \$50,000 (excluding GST) has been granted to undertake a CHRMAP. The increased amount is to ensure the delivery of the project, including effective community engagement.

A Coastal Hazard Risk Assessment also needs to be undertaken before the CHRMAP. A separate source of funding has been secured through the Department of Transport – Coastal Adaptation and Protection (CAP) grants.

The Shire of Northampton is currently working with the Department of Transport and the Department of Planning, Lands and Heritage to prepare a suitable scope of works for all components of the study.

## **COMMUNITY & GOVERNMENT CONSULTATION:**

The grant received through CMPAP received an increased amount of funding than that originally requested by the Shire of Northampton. The Grant Agreement includes an increase in funding to assist with effective community engagement.

The preparation of the CHRMAP is also required to be supported by the formulation of a Steering Committee including:

- At least two representatives from the Department of Planning, Lands and Heritage;
- At least two representatives from the Shire of Northampton, including a Councillor to represent community views;
- At least one community representative;
- The Shire of Northampton shall consider including other appropriate community representation on the Steering Committee, including Aboriginal people and traditional landowners; and
- If undertaking a CHRMAP, a Department of Transport representative must be included.

### **FINANCIAL & BUDGET IMPLICATIONS:**

Funding for the project is as per the following:

#### Preparation of a Coastal Hazard Risk Assessment

Dept of Transport CAP funding - \$10,020

Council budget \$10,000

**Total project cost \$20,020**

#### Preparation of a CHRMAP

Dept Planning, Lands and Heritage CMPAP funding - \$50,000

Council budget \$25,000

**Total project \$75,000**

### **STATUTORY IMPLICATIONS:**

*State: Planning and Development Act 2005*

*Local: Shire of Northampton Town Planning Scheme No. 10 – Northampton District*

### **POLICY IMPLICATIONS:**

*State: State Planning Policy 2.6 – Coastal Planning*

*Local: Horrocks Coastal Management Strategy*

**STRATEGIC IMPLICATIONS:**

*Local: Shire of Northampton Community Strategic Plan 2016-2026*

Supporting strategies from the Shire of Northampton Community Strategic Plan are:

*Provide environmental leadership throughout the Shire*

- *Better protection of coastal Precincts/areas*

**COMMENT & CONCLUSION:**

The purpose of the Steering Committee is to guide the project from the initial stages, including the endorsement of the project brief and appointment of consultant team until final adoption. Whilst the Department of Transport's funding for the Coastal Hazard Assessment needs to be undertaken within a 12 month period, the funding for the CHRMAP has 24 months to be finalised.

Given the length of the entire project and the requirement for Steering Committee meetings at regular intervals, it is recommended that at least two Councillors are nominated.

**VOTING REQUIREMENT:**

*Simple Majority Required*

**OFFICER RECOMMENDATION – ITEM 7.3.1**

**For Council consideration.**



**7.3.2 LOCAL PLANNING POLICY REVIEW**

<b>LOCATION:</b>	<b>Whole of Shire</b>
<b>FILE REFERENCE:</b>	<b>10.4.11</b>
<b>APPLICANT:</b>	<b>Shire of Northampton</b>
<b>DATE OF REPORT:</b>	<b>30 July 2018</b>
<b>REPORTING OFFICER:</b>	<b>Hayley Williams - Consultant Planner</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Garry Keeffe - Chief Executive Officer</b>
<b>APPENDICES:</b>	
<b>1.</b>	<b>Draft Local Planning Policies</b>
<b>2.</b>	<b>Policies recommended for revocation</b>

**AUTHORITY / DISCRETION:**

**Legislative**     *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

**SUMMARY / BACKGROUND:**

A review of the Shire of Northampton's Local Planning Policies is in progress to update the range of policies and address provisions and terminology within the newly adopted *Local Planning Scheme No. 11 - Kalbarri, the Planning and Development (Local Planning Schemes) Regulations* and other anomalies.

The Local Planning Policies presented to Council for consideration are:

- 1) Amendments to:
  - a) Outbuildings;
  - b) Shipping Containers;
  - c) Street Walls and Front Fences in Kalbarri Residential Areas; and
  - d) Telecommunications.
  
- 2) Revocation of:
  - a) Planning Approvals; and
  - b) Special Facility Liquor Licence.

This report recommends firstly, the initiation of the amended Local Planning Policies for public comment, and advertising of those for a period of 21 days, pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and secondly, preparing a notice of revocation

and publish a notice to this effect in a local newspaper in accordance with Schedule 2 - Deemed Provisions, Part 2, cl 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Copies of the amended Local Planning Policies are included as **Appendix 1** to this report for Council's information. A copy of the Local Planning Policy proposed to be revoked is included in **Appendix 2**.

### **COMMUNITY & GOVERNMENT CONSULTATION:**

Schedule 2 - Deemed Provisions, Part 2, cl 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015* details the minimum advertising requirements for an amendment to a Local Planning Policy being no less than 21 days, unless the Local Government believes the amendment to be minor amendment.

It is recommended that the advertising period be for 21 days and include the following actions in accordance with part 2, cl 4 and 5, of the 'Deemed Provisions' of the LPS Regulations:

- A newspaper advert published in the Geraldton Guardian;
- Notices displayed at both the Northampton and Kalbarri Offices; and
- Notice made available on Northampton website.

### **FINANCIAL & BUDGET IMPLICATIONS:**

The cost of advertising the Local Planning Policies is covered by the Council's existing Planning budget allocation.

### **STATUTORY IMPLICATIONS:**

*State: Planning and Development Act 2005*  
*Planning and Development (Local Planning Schemes) Regulations 2015*  
*Local: Shire of Northampton Local Planning Scheme No. 10*  
*Shire of Northampton Local Planning Scheme No. 11*

The *Planning and Development (Local Planning Schemes) Regulations 2015* (LPS Regulations) outlines the procedure for adopting Local Planning Policies. These provisions are 'Deemed Provisions' and replace existing clauses contained with the Shire of Northampton Planning Schemes.

### **POLICY IMPLICATIONS:**

A Local Planning Policy does not bind the local government in respect of any application for planning approval, but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

In most circumstances the Council will adhere to the standards prescribed in a Local Planning Policy, however, the Council is not bound by the Policy provisions and has the right to vary the standards and approve development where it is satisfied that sufficient justification warrants a concession and the variation granted will not set an undesirable precedent for future development.

The establishment of Local Planning Policies aid in guiding the type and standard of development the Council views as appropriate within particular areas of the Shire. Policies provide a consistent approach to approving land use and development, therefore, as a general rule it is important the Council not waiver from an adopted policy position without specific justification being provided and planning merit being identified.

### **STRATEGIC IMPLICATIONS:**

Local Planning Policies are formulated and aligned within a strategic planning direction as set by Council and guide the type and standard of development Council views as appropriate within particular areas of the Shire. Policies also provide a consistent approach to approving land use and development.

### **COMMENT:**

The review of the Local Planning Policies (LPP) has addressed the following matters within each of the Policies:

#### Outbuildings

- Update terminology, Scheme and Regulation references.
- Provide flexibility for increased height where certain criteria are met within Residential zones.
- Provide flexibility for increased floor area where certain criteria are met within the Rural Residential zone.
- Additional provisions for setbacks.

### Shipping Containers

- Modify title to shipping containers rather than sea containers.
- Include definitions.
- Separate Application requirements.
- Update terminology, Scheme and Regulation references.
- Amenity requirements enhanced.
- Advertising requirements included.

### Street Walls and Front Fences in Kalbarri Residential Areas

- Update terminology, Scheme and Regulation references.
- Update mapping.

### Telecommunications

- Update terminology, Scheme and Regulation references.

### Planning Approvals

- The policy is considered redundant due to the matters being addressed wholly by the *Planning and Development (Local Planning Schemes) Regulations 2015*.

### Special Facility Liquor Licence

- The policy is considered redundant due to the Local Government being required to comply with liquor licensing regulations and the referral process for Section 39 and 40 Certificates.

## **VOTING REQUIREMENT:**

*Absolute Majority Required:* No

## **CONCLUSION:**

That Council initiate advertising for the proposed amendments to the following Local Planning Policies:

- Outbuildings;
- Shipping Containers;
- Street Walls and Front Fences in Kalbarri Residential Areas
- Telecommunications

and revoke the Planning Approvals and Special Facility Liquor Licence Local Planning Policies.

**OFFICER RECOMMENDATION – ITEM 7.3.3**


**That Council:**

**1. Pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* resolve to:**

- a. Adopt the amended Local Planning Policies for public comment and advertise them for a period of 21 days;**
- b. Should no written, author-identified objections be received during the 21 day advertising period, then adopt for final approval the amended Local Planning Policies and proceed to publish a notice to this effect in the local newspaper; and**
- c. Should there be any written, author-identified objections received during the advertising period, require staff to present to Council a further report; and**

**2. Pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015* resolve to revoke the *Planning Approvals and Special Facility Liquor Licence - Local Planning Policies* and publish a notice to this effect in the local newspaper.**

**APPENDIX 1 – DRAFT LOCAL PLANNING POLICIES**

		<h2 style="margin: 0;">Outbuildings</h2> <h3 style="margin: 0;">Local Planning Policy</h3>
Version 3		
<p><b>Scheme Provisions:</b> LPS #11 3.2 Zoning Table 4.8.19 Outbuildings LPS #10 4.1 Zoning and Development Table 5.11.1 Outbuildings in Residential Zone 5.13.5 General Rural 5.13.6 Rural Residential 5.13.7 Rural Smallholdings</p>	<p><b>Other References:</b> Shire of Northampton Local Planning Scheme No. 10 Shire of Northampton Local Planning Scheme No. 11 Planning and Development Act 2005</p>	<p><b>Special procedural considerations:</b></p>

<b>RESPONSIBILITY</b>	Chief Executive Officer as per the Delegations Policy and Register.		
<b>ADOPTION</b>	16 November 2007	Advertising	Agenda Item 6.2.3
	19 December 2007	Final Approval	Minute 12.7.13
	V2 16 June 2014	Advertising / Final Approval	(Minutes 6.8.1)
	V3 17 August 2018	Advertising / Final Approval	

## 1.0 CITATION

This is a local planning policy prepared under the *Planning and Development (Local Planning Schemes) Regulations 2015* and the *Shire of Northampton Local Planning Schemes: No. 10 - Northampton District; and No. 11 - Kalbarri Townsite* ('the Scheme'). It may be cited as the Outbuildings local planning policy.

The local government may prepare a local planning policy in respect of any matter related to the planning and development of the Scheme area. In making a determination under the Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with the Scheme.

## 2.0 OBJECTIVE

- 2.1 To alter the deemed-to-comply provisions of the R-Codes for Design Principle 5.4.3 and 6.4.4 – Outbuildings.
- 2.2 To provide further clarity and a clear interpretation to the definition of an 'outbuilding'.
- 2.3 To ensure that outbuildings are not used for habitation or commercial purposes by controlling building bulk (size and height).
- 2.4 To limit the visual impact of outbuildings.
- 2.5 To encourage the construction of outbuildings in materials and colours that complements the landscape and amenity of surrounding areas.
- 2.6 To ensure that the outbuilding remains an ancillary use to the main dwelling or the principle land use on the property.

## 3.0 POLICY STATEMENT

### 3.1 Definitions

**"Outbuilding"** – is defined in the *Residential Design Codes of WA (2015)* as: an enclosed non-habitable structure that is detached from any dwelling.

**"Enclosed"** – is defined in the *Residential Design Codes of WA (2015)* as:

An area bound on three or more sides by a permanent wall and covered in a water permeable material. For the purposes of this policy the following clarification is provided:

eg. An enclosed side includes walls with a number of openings (windows etc).

eg. The non-enclosed side of any outbuilding is required to be fully open. A partial wall on any side of an outbuilding is considered enclosed.

eg. A shade sail is not considered an outbuilding.

**"Non-habitable"** – means a Class 10 building as defined under the National Construction Code Series.

Note: For a structure detached from the dwelling to be considered "habitable" it must be built to a Class 1 standard as prescribed under the National Construction Code Series (ie. must contain ablutions, kitchen, laundry facilities etc).

**“Detached”** – means detached in the sense of ‘not belonging’, ‘standing apart’, ‘not contiguous’, or ‘separate’ to another building.

Note: A structure can be connected to a dwelling whilst still being “detached” from it in the relevant sense. The true nature and function of the building and whether it is separate or stands apart from the dwelling is considered most relevant, not just whether it is connected to the dwelling.

If a new structure is proposed to be connected to any part of a habitable building, either existing or proposed (ie. verandah, breezeway, walkway, carport, garage etc) then for it NOT to be considered an outbuilding it must be constructed in the same materials and finish to the habitable building, and to the Class 1 building standards under the National Construction Code Series. If not then the proposed structure shall be considered an outbuilding even through it is physically connected to a dwelling.

**“Aggregate”** – means a sum, or assemblage of particulars,; a total or gross amount.

### 3.2 Application of Policy

3.2.1 This policy does not apply to single pre-fabricated garden sheds, ‘cubby houses’, kennels and other animal enclosures (such as aviaries, but excluding stables) less than 10m<sup>2</sup> in total aggregate area and less than 2.4m in total height (measured from natural ground level) provided they satisfy the site and development requirements set out in the Schemes.

3.2.2 Rural land (generally less than 20ha) adjacent to settlements or within a townsite boundary, subject to future increase in density or in an area of visual prominence or heritage/high landscape amenity shall be subject to this policy with maximum standards for outbuildings determined on lot size in accordance with clause 3.5.

3.2.3 Other rural land that is remote from existing settlements is exempt from this policy.

### 3.3 Maximum Standards for R10 and Higher Density

3.3.1 Maximum standards do not override the open space requirements of Table 1 of the R-Codes or any specific Scheme requirements.

3.3.2 In addition to the deemed-to-comply requirements for Part 5.4.3, C3 iii, iv and v and Part 6.4.4, C4 iii, iv and v of the R-Codes, the following shall apply:

120m<sup>2</sup> in area or 20% in aggregate of the site area, whichever is the lesser, with a maximum wall height of 3.0m and a total maximum height of 4.5m measured from natural ground level.

3.3.3 Increases in total maximum height to a maximum of 5m may be considered where all of the following criteria can be achieved:

- a) The outbuilding must be constructed in the same materials and finish to the existing (or approved) dwelling.
- b) The roof pitch of the outbuilding is to match the roof pitch of the existing (or approved) dwelling.
- c) The overall total maximum height of the outbuilding is not to be any higher than the highest part of the existing (or approved) dwelling.
- d) The outbuilding is not within the primary or secondary street setback area.
- e) The outbuilding footprint is not greater than the existing (or approved) dwelling footprint.



- f) The aggregate floor area is not greater than the maximum area prescribed in clause 3.3.2 (the intent is if higher outbuildings are approved, the footprint of the outbuilding is reduced, thereby reducing building bulk).
- g) Setbacks to comply with the R-Codes.
- h) Consultation with adjoining properties is required.

### **3.4 Maximum Standards for R5 and Lower Density**

3.4.1 Maximum standards do not override the open space requirements of Table 1 of the R-Codes or any specific Scheme requirements.

3.4.2 In addition to the deemed-to-comply requirements for Part 5.4.3, C3 iii, iv and v of the R-Codes, the following shall apply for:

a) Lots between 1,000m<sup>2</sup> and 2,000m<sup>2</sup>, 180m<sup>2</sup> in aggregate area, with a maximum wall height of 3.5m and a total maximum height of 5.0m measured from natural ground level.

b) Lots 2,000m<sup>2</sup> and above, 240m<sup>2</sup> in aggregate area, with a maximum wall height of 4.0m and total maximum height of 6.5m measured from natural ground level

3.4.3 Increases in total maximum height to a maximum of 5.5m, for lots less than 2,000m<sup>2</sup>, may be considered where all of the following criteria can be achieved:

- a) The outbuilding must be constructed in the same materials and finish to the existing (or approved) dwelling.
- b) The roof pitch of the outbuilding is to match the roof pitch of the existing (or approved) dwelling.
- c) The overall total maximum height of the outbuilding is not to be any higher than the highest part of the existing (or approved) dwelling;
- d) The outbuilding is not within the primary or secondary street setback area;
- e) The outbuilding footprint is not greater than the existing (or approved) dwelling footprint.
- f) The aggregate of all floor areas (including mezzanine levels) is not greater than the maximum area prescribed in clause 4.3.2 (the intent is if higher outbuildings are approved, the footprint of the outbuilding is reduced, thereby reducing building bulk).
- g) Setbacks comply with the R-Codes.
- h) Consultation with adjoining properties is required.

### **3.5 Maximum Standards for Rural Residential and Rural Smallholdings**

3.5.1 In addition to the Scheme requirements, the following shall apply:

240m<sup>2</sup> in aggregate area, with a maximum wall height of 4.0m and total maximum height of 6.5m measured from natural ground level.

3.5.2 In addition to the 240m<sup>2</sup> aggregate area, a maximum of 120m<sup>2</sup> unenclosed area may be considered where all of the following criteria can be achieved:

- a) The outbuilding must be constructed in the same materials and finish to the existing (or approved) dwelling.
- b) The roof pitch of the outbuilding is to match the roof pitch of the existing (or approved) dwelling.
- d) The outbuilding is not within the primary or secondary street setback area;
- e) The outbuilding footprint is not greater than the existing (or approved) dwelling footprint.

h) Consultation with adjoining properties is required.

### **3.6 Setbacks**

3.6.1 In addition to the deemed-to-comply requirements for Part 5.4.3, C3 viii and Part 6.4.4, C4 viii of the R-Codes, the following shall apply:

For areas coded R20 and higher – the setback to the side/rear boundary can be reduced to nil (subject to compliance with the National Construction Code Series). No development application is required provided the adjoining property has given its consent.

3.6.2 A development application is required for reduced setbacks for rural residential areas and areas coded R15 and lower and in considering applications, consultation with the adjoining property is required.

### **3.7 Other Standards**

3.7.1 Regardless of zoning, in the case of lots with the potential for further subdivision, outbuildings may be approved by the local government that meet the maximum standards comparable with the size of the lot.

e.g. A lot coded R12.5 that is 2,000m<sup>2</sup> in area may (subject to the discretion of the local government) have an outbuilding of 180m<sup>2</sup> approved.

3.7.2 In considering applications as per clause 3.7.1, consultation with the adjoining property is required. Due regard will be given to the objectives of this policy, and in order to protect the future amenity of the lots once subdivided, the local government may impose a condition of approval requiring that a legal agreement be lodged with the local government requiring that in the event of further subdivision of that property the outbuilding must be removed or reduced in size to conform with this policy.

### **3.8 Outbuildings on Vacant Residential, Rural Residential and Rural Smallholding Land**

3.8.1 The erection of an outbuilding on vacant residential, rural residential and rural smallholding zoned land shall not be approved unless the following requirements have been satisfied:

- a) The residence has been completed up to, and including, the pouring of a concrete house slab (although variation to this is permitted where the slabs for the residence and outbuilding are poured concurrently); or
- b) A building permit having been issued for the construction of the residence on the property with written evidence of a signed building contract with a registered builder for the construction of the residence, and a commitment date that is within 6 months by that builder for the commencement of construction of the residence; or
- c) In the case of an owner builder, a building permit for a residence has been issued by the local government and the applicant shall lodge with the local government a Statutory Declaration providing a commitment to construct a residence and an accompanying commencement date that is within 6 months. The applicant will also be required to lodge a bond of amount of \$10,000.00 that will be repaid to the applicant upon completion of the final inspection of the residence.

3.8.2 The approval of the outbuilding, prior to the residence, will be subject to the outbuilding not being used for habitable purpose in residential zoned areas, and in rural residential and rural smallholding zoned areas will be subject to *Local Planning Policy – Caravans for Temporary Accommodation*.

3.8.3 In residential zoned areas the applicant/landowner will also be required to complete fencing of the side and rear property boundaries for the purpose of lessening the visual impact of the building from neighbouring properties and the road to the approval of the local government.

### **3.9 Use of Outbuildings**

3.9.1 Outbuildings shall only be used for incidental uses associated with a residential use and/or general agricultural purposes and shall not be used for any commercial or industrial use (with the exception of an approved home based business).

3.9.2 The storage of any items in connection with a commercial or industrial operation (e.g. cray pots, building materials, etc.) is considered contrary to the objectives of this policy.

3.9.3 Based on legal advice, it is not possible for development approval to be granted for a Class 10 building (such as a shed) to be used for habitation, even on a temporary basis, as it contradicts the National Construction Code Series.

### **3.10 Location and Appearance**

3.10.1 Regardless of zoning, on lots of 4ha or less, an outbuilding and/or detached garage is to be located entirely behind any existing dwelling on the lot unless the outbuilding and/or detached garage is consistent in design and constructed in the same materials and colours as the dwelling.

3.10.2 Other than on rural land greater than 20ha, the use of second hand cladding materials will not be permitted, unless it can be demonstrated by the Applicant that the materials are of a high quality, that no panels or materials are damaged or corroded, and that the external materials will be repainted where necessary in a colour to match the existing dwelling. Photos of the materials must be provided, and an inspection may be required, in order to meet this provision and obtain approval for the use of the materials.

3.10.3 Masonry constructed outbuildings and/or detached garages shall be constructed of similar (or complimentary) material and exterior finish as the existing dwelling on the lot.

3.10.4 Other than on rural land greater than 20ha, all non-masonry construction of outbuildings in excess of 60m<sup>2</sup> in area are to be constructed of a colour so as to complement the dwelling on the lot and/or the visual character of the landscape (in general non-reflective buildings materials consistent with the character of the area, however zincalume roofing may be permitted).

 <p>Shire of Northampton <i>Simply Remarkable</i></p>	<h2>Shipping Containers</h2> <h3>Local Planning Policy</h3>
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Version 3

<p><b>Scheme Provisions:</b> LPS #11 3.2 Zoning and Development Table 4.8.20 Repurposed Dwellings LPS #10 4.1 Zoning and Development Table 5.11.2 Transportable, Prefabricated or Relocated Buildings 5.11.3 Repurposed Dwelling or Second Hand Dwelling</p>	<p><b>Other References:</b> Shire of Northampton Local Planning Scheme No. 10 Shire of Northampton Local Planning Scheme No. 11 Planning and Development Act 2005</p>	<p><b>Special procedural considerations:</b> The local government at its discretion may advertise the proposed use of sea (shipping) containers within a designated locality to ascertain the views of neighbouring and nearby residents prior to the application being considered</p>
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<b>RESPONSIBILITY</b>	Chief Executive Officer as per the Delegations Policy and Register and further authority is delegated to the Chief Executive Officer to approve applications for sea containers on industrial, commercial, rural residential, rural smallholdings and rural land only.		
<b>ADOPTION</b>	20 January 2006	Advertising	(Agenda Item 6.2.3)
	17 March 2006	Not endorsed	(Agenda Item 6.2.3)
	V1 21 April 2006	Advertising	(Agenda Item 6.2.1)
	V1 16 June 2006	Final Approval	(Agenda Item 6.2.2)
	V2 16 June 2014	Advertising / Final Approval	(Minutes 6.8.1)
	V3 17 August 2018		

#### 4.0 CITATION

This is a local planning policy prepared under the *Planning and Development (Local Planning Schemes) Regulations 2015* and the *Shire of Northampton Local Planning Schemes: No. 10 - Northampton District; and No. 11 - Kalbarri Townsite* ('the Scheme'). It may be cited as the *Shipping Containers* local planning policy.

The local government may prepare a local planning policy in respect of any matter related to the planning and development of the Scheme area. In making a determination under the Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with the Scheme.

#### 5.0 OBJECTIVE

5.1 To ensure an acceptable quality of development is achieved that does not detrimentally affect the amenity and streetscape of the locality.

5.2 To establish guidelines for the assessment of proposals to place shipping containers or other similar re-locatable storage units on land within the municipality.

#### 6.0 POLICY STATEMENT

##### 3.1 Definitions

**Shipping Container** shall include other similar relocatable 'box-type' storage units. A shipping container modified for the purpose of human habitation is exempt from this policy but subject to the necessary approvals for a repurposed dwelling (e.g. R-Codes assessment).

##### 3.2 Policy Measures

3.2.1 The placement of a shipping container or similar relocatable storage unit on land, other than industrial land and rural land greater than 20 hectares in area, requires the development approval of the local government as it is considered to fall within the definitions of 'building' and therefore, 'development' under the Scheme.

3.2.2 In general, development approval to a maximum of 12 months will only be granted where the structure is being used for the temporary storage of plant, machinery and/or building equipment on a building site, a building permit has been issued and remains current, and construction of a dwelling has commenced.

3.2.3 It is considered that shipping containers (or other similar relocatable storage units) can have an adverse effect on the visual amenity of an area, and therefore there is a need to ensure appropriate development standards in order to safeguard the visual impact of shipping containers on the streetscape.

3.2.4 For the purposes of assessment and approval, the local government will classify a shipping container or other similar relocatable storage units as an outbuilding ancillary to the approved use of the land.

3.2.5 The permanent use and placement of shipping containers in Residential zoned areas is not supported.

3.2.6 Other than industrial and rural zoned land (for properties greater than 20 hectares in area) the local government will generally not support:

- a) more than one (1) shipping container on a property; and
- b) a container that exceeds 6.0m in length, 2.4m in width, and 2.6m in height.

3.2.7 In order for the local government to issue development approval, the applicant must address that the proposed shipping container or other similar relocatable storage unit will (at a minimum):

- a) not result in a detrimental impact on the amenity of the land or any adjoining land or development;
- b) not impinge on any boundary setbacks, as required by the Scheme, or be located in front of the building line, or be visually prominent from any public road;
- c) not compromise any associated approved development or use by:
  - impinging on any car parking bays required to satisfy the minimum car parking requirement for the associated approved development or use;
  - being located within an existing service yard or bin storage area;
  - obstructing any existing access or visual truncation provided to an accessway, pedestrian or traffic;
- d) be in good repair with no visible rust marks, a uniform colour to complement the building to which it is ancillary or surrounding natural landscape features; and
- e) be appropriately screened (vegetation or otherwise), where considered necessary by the local government, in order to meet a. above and the objectives of this policy.


### 3.3 Application requirements

Applications for the use of a shipping container are required to address the following;

- a) The submission of:
  - a completed and sign development application form and payment of application fee;
  - a site plan showing the proposed location of the development in relation to boundary setbacks, natural features, existing development, and adjoining buildings, to a scale of no less than 1:100;
  - a written submission detailing the use, condition, unit dimensions and visual amenity associated with the shipping container; and
  - any elevation drawings and/or photographs illustrating the presentation and appearance of the shipping container in good repair and in uniform colour with no visible rust marks.

### 3.4 Advertising and consultation

Other than on industrial and rural zoned land greater than 20ha, an application for a shipping container, or similar relocatable storage units will be advertised for a minimum period of 14 days pursuant to the cl. 64, Part 8 of Schedule 2 - Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the *Shire of Northampton Consultation for Planning Proposals Local Planning Policy*.

		<h2>Street Walls &amp; Front Fences in Kalbarri Residential Areas Local Planning Policy</h2>
<b>Version 3</b>		
<b>Scheme Provisions:</b>	<b>Other References:</b> Shire of Northampton Local Planning Scheme No. 10 Shire of Northampton Local Planning Scheme No. 11 Planning and Development Act 2005	<b>Special procedural considerations:</b>

<b>RESPONSIBILITY</b>	Chief Executive Officer as per the Delegations Policy and Register.		
<b>ADOPTION</b>	22 October 2004	Advertising	Minute 10.7.6
	17 December 2004	Final Approval	Minute 12.9.2
	V3 17 August 2018	Advertising / Final Approval	

## 7.0 CITATION

This is a local planning policy prepared under the *Planning and Development (Local Planning Schemes) Regulations 2015* and the *Shire of Northampton Local Planning Schemes: No. 10 - Northampton District; and No. 11 - Kalbarri Townsite* ('the Scheme'). It may be cited as the Street Walls and Front Fences in Kalbarri Residential Areas local planning policy.

The local government may prepare a local planning policy in respect of any matter related to the planning and development of the Scheme area. In making a determination under the Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with the Scheme.

## 8.0 OBJECTIVE

- 2.1 To provide clear direction as to circumstances under which Council may approve street walls and fences in accordance with Clause 5.2.4, Design Principle P4 of the Residential Design Codes of Western Australia.

## 9.0 POLICY STATEMENT

### 3.1 Definitions

For the purpose of this Policy:

<b>“Frontage”</b>	the width of a lot at the primary street setback line, provided that in the case of a battleaxe or other irregular shaped lot, it shall be as determined by the local government.
<b>“Natural Ground Level”</b>	means the levels on a site which precede the proposed development, excluding any site works unless approved by the local government or established as part of subdivision of the land preceding development.
<b>“Primary Street”</b>	the sole or principal public road that provides access to the major entry (front door) to the dwelling.
<b>“Setback”</b>	the horizontal distance between a wall at any point and an adjacent lot boundary, measured at right angles (90 degrees) to the boundary.
<b>“Street Setback Area”</b>	the area between the street alignment and the street setback line as set out in Tables 1 and 4 or as established in a particular case in accordance with the provisions of design element 5.2 or 6.2.
<b>“Visually Permeable”</b>	in reference to a wall, gate door or fence, that the vertical surface has: <ul style="list-style-type: none"><li>• continuous vertical or horizontal gaps of 50mm or greater width occupying not less than one third of the total surface area;</li><li>• continuous vertical or horizontal gaps less than 50mm in width, occupying at least one half of the total surface area in aggregate; or</li><li>• a surface offering equal or lesser obstruction to view; as viewed directly from the street.</li></ul>

### 3.2 Application of Policy

This policy applies to the residential land contained within the Scheme Area of the Kalbarri Local Planning Scheme No. 11, and is further broken into 3 areas as detailed below (see Annexure A for map).



### **3.3 Established Northern Residential Areas**

- 4.1.1 This residential area is located to the north and west of Nanda Drive and is the more established part of Kalbarri. High walls or fences have affected the streetscape.
- 4.1.3 The local government will allow a street wall or fence up to 1.8m high provided the wall or fence:
- (a) has contrasting forms of construction (eg. brick piers with contrasting infill or landscaping recesses) or be finished in a colour acceptable to the local government so that in the opinion of the local government the wall or fence enhances (or at the very least does not detract) from the streetscape;
  - (b) has a length of no more than 50% of the total frontage of the lot and is located from one side only (ie. no 'middle' fencing);
  - (c) is located so that at least one habitable room window of the dwelling has a clear view of the street; and
  - (d) has a truncation of 1.5m where it adjoins a driveway.

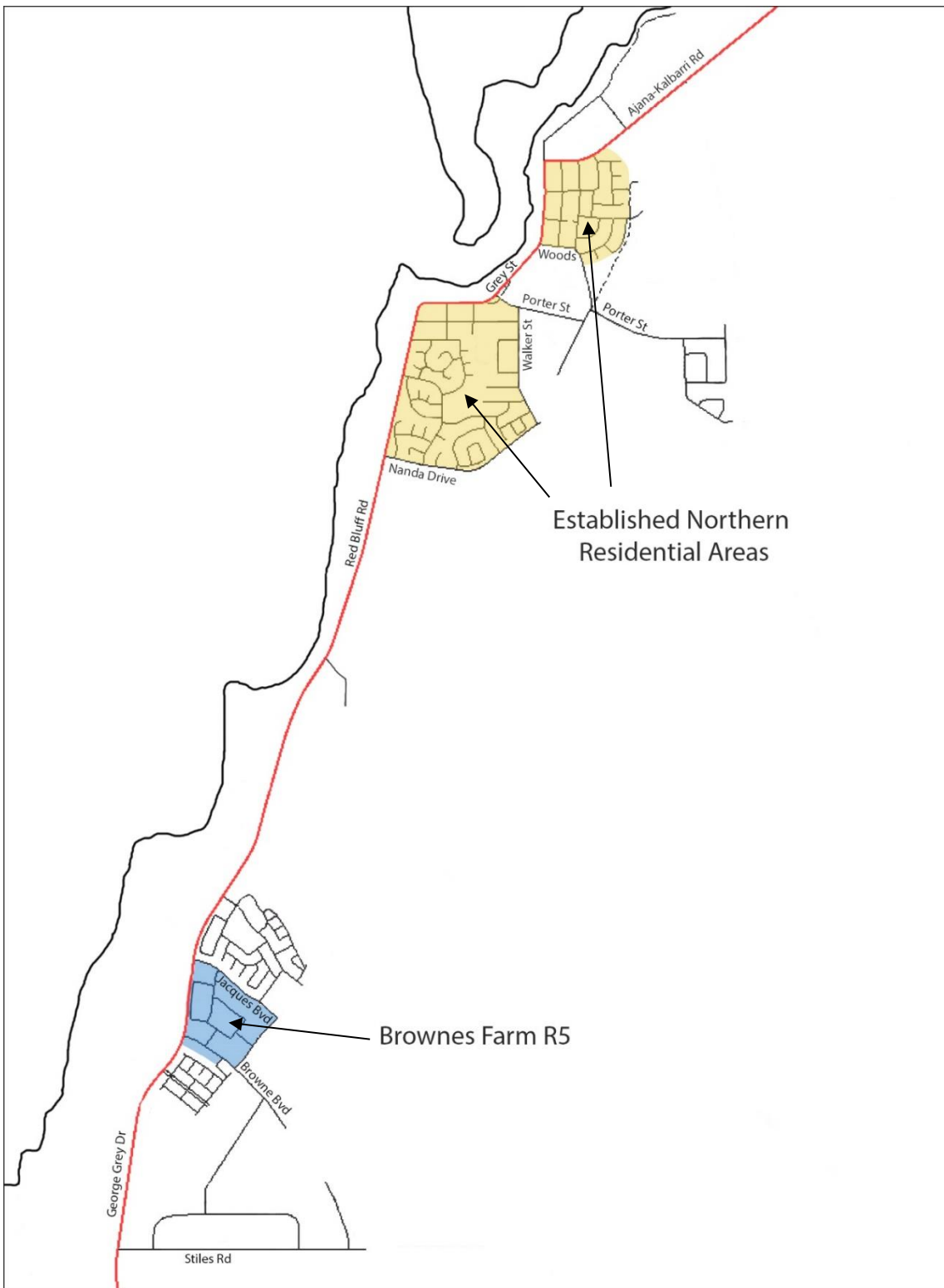
### **4.2 Brownes Farm R5 (2,000m<sup>2</sup>) Residential Area**


- 4.2.1 Given the location of this area near the coastal portions of the Kalbarri National Park, and the general sense of openness that is associated with 'larger' lot sizes, it is considered inappropriate that front walls and fences should be built higher than 1.2m.
- 4.2.2 Protection from noise and headlight glare is not applicable in this area and the size of the lots ensures that there will always be alternatives for outdoor living areas not to be located in the front setback.

### **4.3 Other Residential Areas**

- 4.3.1 In all other residential areas the "deemed to comply" standards of the Residential Design Codes shall apply.
- 4.3.2 In assessing applications under the design principles of the Residential Design Codes, the applicant will need to demonstrate the merits of the application and establish that there is no alternative (rather than simply state it is preference).

**Annexure A**



		<h2 style="margin: 0;">Telecommunications Infrastructure Local Planning Policy</h2>	
Version 2			
<b>Scheme Provisions:</b> LPS #11 3.2 Zoning Table LPS #10 4.1 Zoning and Development Table	<b>Other References:</b> Shire of Northampton Local Planning Scheme No. 10 Shire of Northampton Local Planning Scheme No. 11 Planning and Development Act 2005	<b>Special procedural considerations:</b>	

<b>RESPONSIBILITY</b>	Chief Executive Officer as per the Delegations Policy and Register.		
<b>ADOPTION</b>	22 January 2010	Advertising	Minute 1.8.2
	19 March 2010	Final Approval	Minute 3.8.1
	V2 17 August 2018	Advertising / Final Approval	

## 10.0 CITATION

This is a local planning policy prepared under the *Planning and Development (Local Planning Schemes) Regulations 2015* and the *Shire of Northampton Local Planning Schemes: No. 10 - Northampton District; and No. 11 - Kalbarri Townsite* ('the Scheme'). It may be cited as the Telecommunications local planning policy.

The local government may prepare a local planning policy in respect of any matter related to the planning and development of the Scheme area. In making a determination under the Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with the Scheme.

## 11.0 OBJECTIVE

- 2.1 To ensure the placement of radio masts, towers, aerials, satellite dishes and other like structures do not adversely affect the amenity of the surrounding area and the streetscape.
- 2.2 To ensure that telecommunications infrastructure does not cause interference with any domestic or other commercial electrical appliance in the vicinity as a result of emission from the structure or any appliance connected or related to it.
- 2.3 To ensure compliance with all relevant health and safety standards in the provision of telecommunications infrastructure.

## 12.0 POLICY STATEMENT

### 3.1 Radio/TV and Telecommunication Structures

The assessment of applications shall have regard to the following:

- 3.1.1 The intent and use (be it for domestic or commercial purposes).
- 3.1.2 For domestic purposes a maximum height restriction of 9m shall apply measured from the mean site level of the lot (ie. The mid level point of the site having calculated the highest and lowest points of the site). For the height limited to be exceeded, technical justification and/or exceptional circumstances will need to be demonstrated to the approval of the local government.
- 3.1.3 For commercial purposes height restrictions shall have due regard to the technical operation needs of the structure, information to be provided and justified by the applicant and any other relevant authority.
- 3.1.4 Particular regard shall be had to the visual impact of the communication structure on the subject site, the street and the immediate locality in terms of its design structure, bulk, colour, height and general appearance.
- 3.1.5 Other matters to be taken into consideration shall include topography of the site and the general locality, the character of the area with respect to buildings and other structures (existing land uses – residential, commercial, industrial), streetscape, vegetation (type and density of trees).
- 3.1.6 Implications with regard to the obstruction of views of owners of adjoining properties, particularly with scenic views in residential areas, shall be assessed with some degree of emphasis on the protection of the residential amenity of the residents of the immediate area.
- 3.1.7 All communication structures shall be located behind the front (building) setback, preferably at

the rear of the site. Only in exceptional circumstances will approval be given for a location in the front setback area where screening will be required.

- 3.1.8 Submissions received from property owners and occupiers deemed to be affected by the proposed communication facility.
- 3.1.9 In addition to the policy statement above, all Development Applications for telecommunications infrastructure, shall be assessed in accordance with of *Statement of Planning Policy No. 5.2 – Telecommunications Infrastructure (SPP 2.5)*, prepared under the *Planning and Development Act 2005*. A copy of SPP 2.5 is attached in Appendix 1 of the Local Planning Policy.

### **3.2 Satellite Dishes**

- 3.2.1 Small satellite dishes associated with television reception (eg. “Foxtel” dishes are exempt from this policy.
- 3.2.2 Satellite dishes are not generally considered appropriate in areas identified as having specific heritage value.
- 3.2.3 The overall height of the satellite dish installation should not exceed 4m.
- 3.2.4 The satellite dish should not be sited closer than 1.5m from the rear property boundary and 1m from the side property boundary.
- 3.2.5 The satellite dish must be situated to the rear of the existing residence.

### **3.3 Aerials in Residential Areas**

- 3.3.1 Aerials in residential areas are to be a whip like aerial mounted on metal tubing.
- 3.3.2 The metal tubing should be free standing with stays, or mounted on the roof.
- 3.3.3 The whip aerials are not to exceed 10m from ground level to the highest point, inclusive of any support metal tubing.

### **3.4 Consultation**

- 3.4.1 Unless the Local Planning Scheme allows otherwise, all applications for telecommunications infrastructure shall be advertised.
- 3.4.2 Any variation to any part of the above policy will require consultation with affected landowners and/or occupiers and neighbour consent should preferably be given.

**APPENDIX 1. Statement of Planning Policy No. 5.2 – Telecommunications Infrastructure**





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## 1. CITATION

This is a State Planning Policy prepared under Part 3 of the *Planning and Development Act 2005*. This policy may be cited as *State Planning Policy 5.2: Telecommunications Infrastructure Policy*.

After this policy has been gazetted, Statement of Planning Policy 5.2 Telecommunications Infrastructure (2004) will be repealed.

## 2. POLICY INTENT

Installation of telecommunications network infrastructure usually involves the development of land and/or alteration to the appearance of buildings or structures, which may have visual impacts. This planning policy aims to balance the need for effective telecommunications services and effective roll-out of networks, with the community interest in protecting the visual character of local areas. Using a set of land use planning policy measures, the policy intends to provide clear guidance pertaining to the siting, location and design of telecommunications infrastructure.

## 3. BACKGROUND

Adequate and reliable telecommunications are essential for all aspects of contemporary community life, from supporting the State's economy to creating and maintaining connected and cohesive social networks. Contact between emergency services and the community increasingly relies on the telecommunications networks.

The importance of telecommunications services in Western Australia is recognised in the Western Australian Planning Commission's (WAPC's) *State Planning Strategy 2050* (2014), which advocates for the provision of an effective state-wide telecommunications network. This network includes both above and below ground infrastructure to support both fixed line and wireless telecommunications.

### 3.1 Electromagnetic Emissions (EME)

The use of mobile telephones has raised public concern about possible health issues associated with exposure to electromagnetic emissions. However, telecommunications carriers must comply with the Australian Communications and Media Authority (ACMA) *Radiocommunications Licence Conditions (Apparatus Licence) Determination 2003*. These licence conditions make mandatory the limits in the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) *Radiofrequency (RF) Standard* which sets limits for human exposure to RF electromagnetic fields from all sources, including telecommunications infrastructure. ARPANSA is the primary Commonwealth agency responsible for protecting the health and safety of people and the environment from the harmful effects of radiation.

Measurement surveys undertaken by ARPANSA demonstrate that environmental radiofrequency levels near base stations for the mobile telephone network are extremely low. The ARPANSA surveys reported that typical exposures to radiofrequency fields were well below one per cent of the Standard's public exposure limits. It concluded that *"given the very low levels recorded and the relatively low power of these types of transmitters, it is unlikely that the radiofrequency radiation from base stations would cause any adverse health effects, based on current medical research"*.

Standards set by ARPANSA incorporate substantial safety margins to address human health and safety matters; therefore it is not within the scope of this Policy to address health and safety matters. Based on ARPANSA's findings, setback distances for telecommunications infrastructure are not to be set out in local planning schemes or local planning policies to address health or safety standards for human exposure to electromagnetic emissions.

### 3.2 Where this policy applies

This policy applies throughout Western Australia in respect to above and below ground telecommunications infrastructure other than those facilities exempted under the *Commonwealth Telecommunications Act 1997* (Telecommunications Act). (See Section 3.5 Policy Exemptions for further information)

All other facilities constitute 'development' under the *Planning and Development Act 2005* and development approval may be required from the relevant planning authority. Separate approval may also be required from other government agencies under other legislation.



### 3.3 Above ground telecommunications infrastructure

For the purposes of this policy, above ground telecommunications infrastructure refers to any line, equipment, apparatus, tower, antenna or any other structure that is visible above ground level.

#### 3.3.1 Mobile telephone networks

Mobile telephone networks operate through base stations, which incorporate a radio transmitter, a receiver and an antenna. Base stations provide coverage to a geographic area known as a 'cell', which may vary in size but generally has a radius of up to 10 kilometres. Each cell has its own transceiver which sends and receives radio signals throughout its specified zone.

The location of new mobile telephone base stations needs to be carefully considered in relation to existing base stations, to ensure that the network functions effectively. Mobile telephone antennas generally need to be mounted clear of surrounding obstructions like trees and buildings to avoid loss of reception and to allow each mobile telephone base station to cover its intended cell with minimum transmitter power. They must also be sited where they will not interfere with neighbouring cells. The more base stations of a particular carrier there are in an area, the smaller the cells, which means the power and energy levels of each station are generally lower. In areas of high mobile use there are many small cells to meet traffic demands, maintaining service quality and capacity. Antennas do not need to be very high and can be installed on building roofs or small poles. If additional base stations are needed in areas where mobile network coverage already exists, demand may be met by adding

more panels to existing towers, or by constructing new towers. In areas of low mobile use, the cells are larger and the antennae are mounted on taller masts and towers.

As telecommunications networks expand due to increasing demand for mobile telephone and data services, the location, siting and design of proposed facilities becomes critical.

#### 3.3.2 National Broadband Network fixed wireless broadband towers

National Broadband Network (NBN) fixed wireless broadband towers are usually bigger than mobile phone towers, and are more likely to be required in metropolitan fringe and regional areas.

Fixed wireless technology can transmit data at broadband speeds using radio signals instead of cables. This technology uses fixed transmission towers or base stations to communicate 'over the air' with the NBN installed equipment within the home or business. Line of sight from the tower to the equipment at the home or business is essential. Western Australia is a vast state with complex geography and fixed wireless technology enables access to NBN services in locations that are difficult or not cost effective to reach with fixed line technology.

#### 3.3.3 Amateur radio equipment

The amateur service is designed primarily to facilitate hobby radio communications and for technical experimentation and operates on specified frequency bands. Amateur radio operators communicate using transmission modes including, but not limited to, Morse code, telephony and data.

Anyone can listen to the amateur bands using a receiver, but to transmit, operator qualifications and a licence issued by the Australian Communications and Media Association (ACMA) are required.

An amateur apparatus licence is issued to authorise a station that:

- a) is operated for the purposes of self-training in radio communications; intercommunication using radio communications; and technical investigation into radio communications by persons who do so solely with a personal aim, and who have no pecuniary interest in the outcome of the operations of the station;
- b) is operated on amateur frequencies or amateur frequency bands; and
- c) may participate in the amateur-satellite service.

### 3.4 Below ground telecommunications infrastructure

For the purposes of this policy, below ground infrastructure refers to pit and pipe infrastructure used to house fixed line (fibre, Hybrid Fibre Coaxial, copper) to carry voice and data services.

In accordance with the Fibre Deployment Amendment 2011 to the Telecommunications Act, developers that are corporations are required to provide fibre-ready pit and pipe infrastructure to new developments that are within the National Broadband Network Corporations' (NBN Co) fibre footprint.

Developers of all new developments are encouraged to engage with a telecommunications carrier to ensure that pit and pipe infrastructure complies with industry specifications or any standards set by the ACMA.

### 3.5 Policy exemptions

Some telecommunications facilities are exempted from development approval under the Telecommunications Act.

Schedule 3 of the Telecommunications Act and related subordinate legislation provides telecommunications carriers with powers to enter land to inspect land, maintain facilities and install certain types of facilities (known as low-impact facilities), and immunity from some state and territory laws, including planning laws, when carrying out these activities.

Schedule 3 of the Telecommunications Act includes:

- low-impact facilities described in the Telecommunications (*Low-Impact Facilities Determination 1997*) and all existing and future amendments, when installed by a carrier;
- a temporary defence facility; and
- a facility authorised by a Facilities Installation Permit issued under the Telecommunication Act.

Carriers seeking to install low-impact facilities are required to comply with Schedule 3 of the Telecommunications Act and the Telecommunications Code of Practice 1997.

### 3.6 When this policy should be applied

Due regard should be given to this policy by State and local government planning decision-makers for:

- a) The preparation and assessment of local planning schemes and local planning policies;
- b) The preparation of local structure plans; and
- c) Development proposals for telecommunications infrastructure.

### 3.7 Relationship of this policy to Commonwealth legislation

The Telecommunications Act provides the regulatory framework for the Australian telecommunications industry. All telecommunications carriers and service providers must comply with the Act and its subordinate legislation. The ACMA is empowered through the Telecommunications Act to regulate and monitor the performance of the industry, and reports to the Minister for Communications annually.

Relevant amendments to the Telecommunications Act include:

- *Telecommunications Legislation Amendment (Fibre Deployment) Act 2011* - This amendment to the Telecommunications Act provides a framework for the roll-out of the National Broadband Network, specifically the deployment of optical fibre lines and fibre-ready infrastructure.

Other relevant Commonwealth legislation and subordinate codes include:

- *National Broadband Network Companies Act 2011* – This Act provides a regulatory framework for NBN Corporations that promotes the long term interests of end-users of carriage services or of services provided by means of carriage services; and
- *Mobile Phone Base Station Deployment Industry Code (C564:2011)* – This code applies a precautionary approach to the deployment of mobile telephone infrastructure to ensure that the exposure of the community to EME is minimised. It also sets out a consultation procedure for infrastructure development that does not require development approval (low impact facilities).

This policy complements the Telecommunications Act and other relevant and subordinate legislation.

#### 4. POLICY OBJECTIVES

The objectives of this policy are to:

- a) facilitate the provision of telecommunications infrastructure in an efficient and environmentally responsible manner to meet community needs;
- b) manage the environmental, cultural heritage, visual and social impacts of telecommunications infrastructure;
- c) ensure that telecommunications infrastructure is included in relevant planning processes as essential infrastructure for business, personal and emergency reasons; and,
- d) promote a consistent approach in the preparation, assessment and determination of planning decisions for telecommunications infrastructure.

#### 5. POLICY MEASURES

##### 5.1 Visual impacts

For telecommunications infrastructure to be effective, structures are generally located prominently, at high points in the landscape or on top of buildings, where they are more likely to be visible to the public.

The planning authority may exercise discretion in addressing the visual impacts of telecommunications infrastructure. Visual impacts of an infrastructure development proposal should be assessed by applying the following set of policy measures to guide the location, siting and design of the structure.

##### 5.1.1 The benefit of improved telecommunications services should be balanced with the visual impact on the surrounding area.

- i) Assessment of the visual impact of development proposals for telecommunications infrastructure should be made on a case by case basis;
- ii) Telecommunications infrastructure should be sited and designed to minimise visual impact and whenever possible:
  - a) be located where it will not be prominently visible from significant viewing locations such as scenic routes, lookouts and recreation sites;
  - b) be located to avoid detracting from a significant view of a heritage item or place, a landmark, a streetscape, vista or a panorama, whether viewed from public or private land;
  - c) not be located on sites where environmental, cultural heritage, social and visual landscape values maybe compromised and

- d) display design features, including scale, materials, external colours and finishes that are sympathetic to the surrounding landscape;

- iii) In addition to the existing exemptions under the Telecommunication Act, local governments should consider exempting telecommunications infrastructure from the requirement for development approval where:

- a) The infrastructure has a maximum height of 30 metres from finished ground level;
- b) The proposal complies with the policy measures outlined in this policy; and
- c) The proponent has undertaken notification of the proposal in a similar manner to 'low impact facilities' as defined and set out in the Mobile Phone Base Station Deployment Industry Code (C564:2011);

- iv) Telecommunications infrastructure should be located where it will facilitate continuous network coverage and/or improved telecommunications services to the community; and

- v) Telecommunications infrastructure should be co-located and whenever possible:

- a) Cables and lines should be located within an existing underground conduit or duct; and
- B) Overhead lines and towers should be co-located with existing infrastructure and/or within existing infrastructure corridors and/or mounted on existing or proposed buildings.

Section 6.3.1 provides guidance on what applicants should submit in support of a development application to assist planning assessment.

## 6. IMPLEMENTATION

This policy is given effect by the *Planning and Development Act 2005*. Telecommunications infrastructure should be included as a relevant planning consideration in the preparation and assessment of local planning schemes and local planning policies, structure plans (at the local level) and development applications.

### 6.1 Local planning schemes and local planning policies

When preparing or reviewing local planning schemes or local planning policies, local governments should ensure that:

- Telecommunications infrastructure is included in the zoning table as a land use;
- Telecommunications infrastructure is not designated as a 'use not permitted' (X) by the scheme in any zone in the zoning table;
- In zones where the location of telecommunications infrastructure is supported, telecommunications infrastructure is designated as a permitted use (P) in the zoning table;
- In zones where telecommunications infrastructure is permitted, the Scheme provides guidance on development approval exemptions;
- Buffer zones and/or setback distances are not included in local planning schemes or local planning policies; and
- Schemes and policies adhere to the policy measures outlined in Section 5 of this policy.

### 6.2 Structure planning at the local level

- In the preparation and assessment of structure plans at the local level, consideration should be given to the need for telecommunications services in supporting documentation. Early consideration of wireless and mobile phone telecommunication system requirements allows for them to be incorporated into the design process and mitigate any potential visual impacts to the community.

### 6.3 Development

In considering a development application, the local government should give consideration to:

- The extent to which the proposal adheres to the policy measures outlined in Section 5 of this policy
- The need for services to be located to optimise coverage; and
- Documentation to be submitted under Section 6.3.1 of this Policy.

The advertising period for a development proposal should be no more than 21 days.


#### 6.3.1 Information to be submitted when lodging a development application

In addition to the requirements for development applications under the relevant local planning scheme, development applications for telecommunications infrastructure are to include the following information:

- a report demonstrating compliance with the Mobile Phone Base Station Deployment Industry Code

- (C564:2011), excluding Sections 6 and 7 (which only apply to developments that do not require development approval);
- a statement and/or a map indicating the extent to which the proposed facility addresses the network capacity for future demand and/or current gaps in service;
- a statement about the extent to which the proposed facility complies with any relevant local planning scheme or planning policy adopted under a scheme and (if applicable) justification for any variation from the relevant scheme or policy provisions;
- plans and coloured graphic illustrations, including photo simulations, showing the type of facility and its relationship with adjacent development, including the proposal's elevations showing the extent, height and appearance, proposed materials and colour, any screening or fencing, and any external lighting;
- details of any significant environmental constraints, including those associated with the species, condition and significance of any vegetation to be removed;
- map and a statement about where the proposed facility is to be located. If the facility is proposed within an infrastructure easement or corridor, consultation with other users is to be demonstrated; and
- a statement explaining how the proposed facility addresses the policy measures for the location, siting and design of telecommunications infrastructure set out in Section 5.1.1 of this Policy.

**APPENDIX 2. POLICIES RECOMMENDED FOR REVOCATION**

		<h2>Planning Approvals Local Planning Policy</h2>
Version 2		
<p><b>Scheme Provisions:</b> TPS #9 6.1-6.9  LPS #10 10.3-10.8</p>	<p><b>Other References:</b> Shire of Northampton Local Planning Scheme No. 10 Shire of Northampton Town Planning Scheme No. 9 Planning and Development Act 2005</p>	<p><b>Special procedural considerations:</b></p>
<p><b>13.0 PURPOSE</b></p> <p>Local Planning Policies are guidelines used to assist the local government in making decisions under the Scheme. The Scheme prevails should there be any conflict between this Policy and the Scheme.</p> <p>It is not intended that a policy be applied rigidly, but each application be examined on its merits, with the objectives and intent of the policy the key for assessment. However, it should not be assumed that the local government, in exercising its planning discretion, be limited to the policy provisions and that mere compliance will result in an approval. This approach has produced many examples of inappropriate built form that has a long-term impact on the amenity and sustainability of the locality.</p> <p>The Shire encourages applicants to produce innovative ways of achieving the stated objectives and acknowledges that these may sit outside the more traditional planning and architectural approaches. In these instances the local government is open to considering (and encourages) well-presented cases, during pre-application consultation, having due regard to the outcome of any public consultation undertaken and the orderly and proper planning of the locality.</p> <p><b>14.0 SCOPE</b></p> <p>A Local Planning Policy is not part of the Scheme and does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.</p> <p><b>15.0 OBJECTIVE</b></p> <p><b>3.1</b> To provide clarification and consistency on the differing types of planning approvals and the extension or renewal of those approvals.</p> <p><b>16.0 POLICY STATEMENT</b></p> <p><b>4.1 Term of Planning Approval</b> Where the local government grants planning approval for the development / use of land:</p>		

- a. the development / use approved is to be substantially commenced within 2 years, or other such period as specified in the approval, after the date of determination; and
- b. the planning approval lapses if the development has not substantially commenced before the expiration of that period (or any extension period granted).

**4.2 Extension of the Term of Planning Approval**

- 4.2.1 A written request must be made to the local government for an extension of the term of planning approval at any time prior to the expiry of the approval period or within 14 days from the expiration of the approval.
- 4.2.2 An extension request shall not be assessed as if it were a new application and may be granted by the local government for a maximum period of up to 2 years.
- 4.2.3 Only 1 extension request shall be granted for a planning approval after which a new application for planning approval is required.
- 4.2.4 Factors relevant to extension requests include any changes to the planning framework or any changes in the locality, which will influence whether an extension is granted, and if so the extension period.

**4.3 Renewal of Planning Approval**

- 4.3.1 Renewal of a planning approval makes it effective for an additional period and may be sought where temporary or time limited approvals are granted.
- 4.3.2 A temporary or time limited planning approval is where the local government grants approval for a limited period (such as a home based business) and is different to the term of the planning approval which is the period within which the development / use must commence.
- 4.3.3 A written request must be made to the local government for a renewal of the planning approval at any time prior to the expiry of the approval period or within 14 days from the expiration of the approval.
- 4.3.4 A renewal request shall be reassessed as if it were a new application and may be granted by the local government for a maximum period of up to 2 years.
- 4.3.5 Factors relevant to renewal requests include any changes to the planning framework or any changes in the locality, which will influence whether a renewal is granted, and if so the renewal period.

<b>5.0 RESPONSIBILITY</b>	The Principal Planner/Chief Executive Officer as per the Delegations Policy and Register and further authority is delegated to the Chief Executive Officer for the issuing of extensions and renewals (Clauses 4.2 and 4.3).		
<b>6.0 ADOPTION</b>	20 February 2009	Advertising	Minute 1.6.3
	17 April 2009	Final Approval	Minute 3.6.3
	V2 16 June 2014	Advertising / Final Approval	(Minutes 6.8.1)

- 1 -

**Shire of Northampton  
Local Planning Policy**



**SPECIAL FACILITY LIQUOR LICENCE**

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- 1.0 OBJECTIVES
  - 2.0 POLICY
- 

**1.0 OBJECTIVES**

To ensure that appropriate information is provided by applicants for Special Facility Liquor Licences which will enable Council to consider the planning implications of the proposal, and place appropriate conditions on the issuing of the Section 40 Certificate of Local Planning Authority accordingly.

**2.0 POLICY**

2.1 The following information, in addition to that normally required for Planning Approval, shall be submitted as part of any application for the issuing of a Section 40 Certificate of Local Planning Authority for a Special Facility Liquor Licence or conversion of existing Liquor Licence:

- (a) Is this application for the alteration of any existing Liquor Licence? If so, what is the existing Class or Type of Liquor License?
- (b) Type of premises to be operated under the Special Facility Liquor Licence;
- (c) Proposed hours of operation of the premises;
- (d) Number of persons proposed to be permitted on the premises;
- (e) Is liquor only to be made available for consumption on the premises?
- (f) Is liquor to be available for take-away customers? If so, what is the expected breakdown or percentage of trade for consumption on the premises and takeaway customers?
- (g) What other activities are proposed to be provided to patrons of the Special Facility Liquor Licence?
- (h) A copy of the plans of the proposal submitted to the Licensing Authority for approval;
- (i) A copy of the conditions sought on the proposal submitted to the Licensing Authority for approval.

2.2 Council will place appropriate conditions on the issuing of the Section 40 Certificate of Local Planning Authority in accordance with the information provided in Clause 2.1 above.

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**NOTE:** *Should there be any conflict between this Policy and the Shire of Northampton Town Planning Schemes, the Town Planning Schemes shall prevail.*

**Adopted by Council:**

**23 May 2003**

LPP - "Special Facility Liquor Licence"

**7.3.2 SHIRE OF NORTHAMPTON STAKEHOLDER SITES - HERITAGE LIST**

<b>LOCATION:</b>	<b>Multiple</b>
<b>FILE REFERENCE:</b>	<b>10.8.7</b>
<b>DATE OF REPORT:</b>	<b>9 August 2018</b>
<b>REPORTING OFFICER:</b>	<b>Deb Carson – Planning Officer</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Garry Keeffe - Chief Executive Officer</b>
<b>APPENDICES:</b>	
<b>1.</b>	<b>Municipal Heritage Inventory listings for the four subject sites</b>

**AUTHORITY / DISCRETION:**

**Executive**      *the substantial direction setting and oversight role of the Council. For example, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets*

**SUMMARY:**

A review of the Shire of Northampton’s Heritage List under *Local Planning Scheme No. 10* (LPS 10) has commenced, with advertising having been sent out to landowners and stakeholders in relation to 39 heritage sites within the Shire of Northampton. These sites have been identified as Management Category 1 and 2 places within the Shire’s Municipal Heritage Inventory (MHI), but which are not currently listed upon the Shire’s Heritage List under the Scheme. Four (4) of these locations have been identified as having the Shire of Northampton as a key stakeholder to the location, and therefore Council must consider each location as to whether it supports the inclusion of that site upon the Heritage List, or does not support its inclusion upon the Heritage List.

**BACKGROUND:**

Whilst there are many sites currently listed upon the Shire’s Municipal Heritage Inventory, a listing on the Heritage List will afford those sites a level of statutory protection.

The Municipal Heritage Inventory, whilst a useful resource document that provides historical information and other details for sites with heritage significance is, however, not able to afford statutory protection to those sites.

The Heritage List therefore only contains the most worthy places of heritage significance. As part of the review of the Heritage List, it is proposed to include the following places (classified in the MHI as Management Categories 1 and 2) upon the *Shire of Northampton’s Local Planning Scheme No. 10’s* Heritage List:  
Site 1 – Railway Tank and Dam – Ajana Back Road, Ajana



- Site 2 – Emu Barrier Fence – Ajana-Kalbarri Road, Ajana
- Site 3 – Wheal Ellen Mine Site – Drage Road, Northampton
- Site 4 – Former Gwalla Railway Station – Lot 503 Third Avenue, Northampton

### **COMMUNITY & GOVERNMENT CONSULTATION:**

Phase 1 – A review of the Heritage List has involved preliminary consultation with owners and stakeholders of places proposed to be listed. This preliminary consultation includes a request to Council to consider the above four sites, with which the Shire of Northampton is a stakeholder (i.e. as the vesting manager of the land upon which the heritage places are located). Each of the sites is discussed in further detail below. Council's preferences will be noted, and will be used to assist the determination of the inclusion (or exclusion) of the four sites within the Draft Heritage List.

Phase 2 - Following preliminary consultation, the draft document will be advertised and made available for public inspection and comment to the extent required by Schedule 2 - Deemed Provisions, Part 3, cl 8(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, along with any other consultation the local government considers appropriate.

Phase 3 - Prior to adopting the Heritage List, Council will consider any written submissions received during these consultation periods.

### **STATUTORY IMPLICATIONS:**

*State: Planning and Development (Local Planning Schemes) Regulations 2015*

*Local: Shire of Northampton Local Planning Scheme No. 10*

#### Planning and Development (Local Planning Schemes) Regulations 2015

In the case of any place on the Heritage List, Schedule 2, Part 7, cl. 61 of the "Deemed Provisions" of the LPS Regulations requires the submission of an Application for Development Approval for any proposed development. Under clause 63(3), in support of any development application involving a place on the Heritage List, the Council may require the submission of certain details and information not required for other development applications, such as:

- a. street elevations drawn as one continuous elevation to a scale not smaller than 1:100 showing the proposed development and the whole of the existing development on each lot immediately adjoining the land the subject of the application;

- b. a detailed schedule of all finishes, including materials and colours of the proposed development; and
- c. a description of the finishes of the existing developments on the subject lot and on each lot immediately adjoining the subject lot.

This additional information assists Council in making an informed decision on the likely impact the proposed development may have on the heritage significance of the place.

Shire of Northampton Local Planning Scheme No. 10

The Shire's Local Planning Scheme No. 10 states the following with regard to considering items for inclusion on the Heritage List:

- "7.1.4 In considering a proposal to include a place on the Heritage List the local government is to:*
- (a) notify in writing the owner and occupier of the place and provide them with a copy of the description proposed to be used under clause 7.1.1 and the reasons for the proposed entry;*
  - (b) invite submissions on the proposal from the owner and occupier of the place within 21 days of the day the notice is served;*
  - (c) carry out such other consultations as it thinks fit; and*
  - (d) consider any submissions made and resolve to enter the place on the Heritage List with or without modification or reject the proposal after considering submissions."*

**POLICY IMPLICATIONS:**

*Local: Shire of Northampton Municipal Heritage Inventory 2015  
Shire of Northampton Local Planning Policy - Heritage Conservation and Development 2016*

Shire of Northampton Municipal Heritage Inventory 2015

*The Shire of Northampton's Municipal Heritage Inventory (MHI) outlines the level of significance, a description of each of the categories and the management recommendation for those places having a Management Category of 1 and 2 as the following:*

Category	Level of Significance	Description	Management Recommendation
1	Exceptional Significance	Essential to the heritage of the locality	Conservation of the place is considered essential. Any proposed change should not unduly impact on the significance of the place and be in accordance with either a Conservation Plan or Heritage Impact Statement.
2	Considerable Significance	Very important to the heritage of the locality	Conservation of the place is highly recommended. Any proposed change should not unduly impact on the heritage values of the place and should retain significant fabric wherever feasible

**COMMENT:**

The review of the Heritage List requires Council to consider the following four sites (with which they are currently a land manager and stakeholder) for inclusion upon the draft Heritage List:

Site 1 – Railway Tank and Dam – Ajana Back Road, Ajana

Site 2 – Emu Barrier Fence – Ajana-Kalbarri Road, Ajana

Site 3 – Wheel Ellen Mine Site – Drage Road, Northampton

Site 4 – Former Gwalla Railway Station – Lot 503 Third Avenue, Northampton

Each of the sites is summarised below, with the full MHI listing included as Appendix 1 to this report.

**Site 1 – Railway Tank and Dam (MHI Place 19) – Ajana Back Road, Ajana**

Land Parcel: Reserve 16064 Ajana Back Road, Ajana

Shire interest: Reserve vested in the Shire of Northampton for “Water Supply”

Category	Level of Significance	Description	Management Recommendation
2	Considerable Significance	Very important to the heritage of the locality	Conservation of the place is highly recommended. Any proposed change should not unduly impact on the heritage values of the place and should retain significant fabric wherever feasible

Situated 3 miles south of the Ajana Railhead, the Ajana Tank and Dam were built c 1912. Originally built as a watering point for the Northampton-Ajana railway extension.

Statement of Significance - The design and construction of the place represents creative responses to water collection and storage in a harsh environment, including systems associated with steam trains and railways that are no longer practiced. The tank and dam are landmarks in the bush landscape that contribute to a sense of place for the local community.

**Site 2 – Emu Barrier Fence (MHI Place 11) – Ajana-Kalbarri Road, Ajana**

Land Parcel: Traverses Reserve 12996

Shire interest: Reserve vested in the Shire of Northampton for “Parkland and Recreation”

Category	Level of Significance	Description	Management Recommendation
2	Considerable Significance	Very important to the heritage of the locality	Conservation of the place is highly recommended. Any proposed change should not unduly impact on the heritage values of the place and should retain significant fabric wherever feasible

The No. 3 rabbit proof fence was one of three fences constructed as a barrier to hinder the growing rabbit plague in the north and east from entering the southern coastal and agricultural districts of WA. The No. 3 rabbit proof fence stretched 275km from just north of Yalgoo (where it joined the No. 2 fence) to the sea between the mouth of the Murchison River and Port Gregory.

The fence has been modified over the years to also act as an emu proof fence, but is now generally in poor condition.

Statement of Significance – The Rabbit Proof Fence has high historic significance for the role it played in the development of pastoral and farming properties in the district; social significance as being representative of the impact the rabbit plagues and emus had on the lives of farmers and as a remnant of the lonely and often eccentric lives of the men who patrolled the fence; and scientific significance as an attempt to control the biological plague of an introduced animal into the Australian environment.

**Site 3 – Wheal Ellen Mine Site (MHI Place 117)– Drage Road, Northampton**

Land Parcel: Reserve 263 Drage St, Northampton

Shire interest: Reserve vested in the Shire of Northampton for “Waterway” although now the site of the lead tailings storage facility

Category	Level of Significance	Description	Management Recommendation
2	Considerable Significance	Very important to the heritage of the locality	Conservation of the place is highly recommended. Any proposed change should not unduly impact on the heritage values of the place and should retain significant fabric wherever feasible

Wheal Ellen Mine was associated with Sam Mitchell and was opened in 1862, being worked for both copper and lead. The remnants of the mine comprise two

shafts and associated treatment areas, tailing dumps, and a line of exposed workings. Nearby are the foundations of the winding engine, foundations of the boiler with associated flue channels and chimney base, and the collapsed metal chimney.

A further study was undertaken, as a result of the Northampton Lead Tailings Project to assess the archaeological inventory of the Wheal Ellen mine site, in October 2017. The associated report recommended that additional site recording, such as the collection and analysis of artefact scatters and a detailed site map, should be undertaken before any remaining structures were irreversibly impacted.

Statement of Significance – The place is highly significant for the evidence it provides of the structure and operation of the mine and possibly also of its associated community. The surviving foundations, rare survival of an early steam engine and boiler, and other mining artifacts, give the place a high level of scientific significance as a research site. It has associations with Sam Mitchell, who was mine manager of the Geraldine Mine, who resided at the mine before he built Chiverton House. The place also has group value as one of a number of sites in the vicinity of Northampton.

Site 4 – Former Gwalla Railway Station (MHI Place 134) – Lot 503 Third Avenue, Northampton

Land Parcel: Reserve 49932, Lot 503 Third Avenue, Northampton

Shire interest: Reserve vested in the Shire of Northampton for “Heritage Purposes – Historical Railway”

Category	Level of Significance	Description	Management Recommendation
1	Exceptional Significance	Essential to the heritage of the locality	Conservation of the place is considered essential. Any proposed change should not unduly impact on the significance of the place and be in accordance with either a Conservation Plan or Heritage Impact Statement.

The Gwalla Railway Station was the termination point of the first Government Railway in Western Australia. Completed in 1880, it operated as such until 1912, when the more centrally located Mary Street Station was constructed along with the extension of the line to Ajana.

In recent times, the Northampton Friends of the Railway have undertaken significant on-ground projects to provide interpretation upon the site, and to identify the railway remnants.

Statement of Significance – The Gwalla Railway Station site has had very high historic, social and scientific significance for Northampton and the State in relation to the development of railways and the town generally.

**VOTING REQUIREMENT:**

*Absolute Majority Required:* No.

**CONCLUSION:**

Council is requested to consider each of the above sites, and determine for each site whether they support the inclusion of the place upon the Draft Heritage List under *Local Planning Scheme No. 10*, which will thereafter be subject to further advertising and public consultation.

**OFFICER RECOMMENDATION – ITEM 7.3.3**

**For Council consideration.**

**APPENDIX 1. MUNICIPAL HERITAGE INVENTORY LISTINGS FOR THE FOUR SUBJECT SITES**

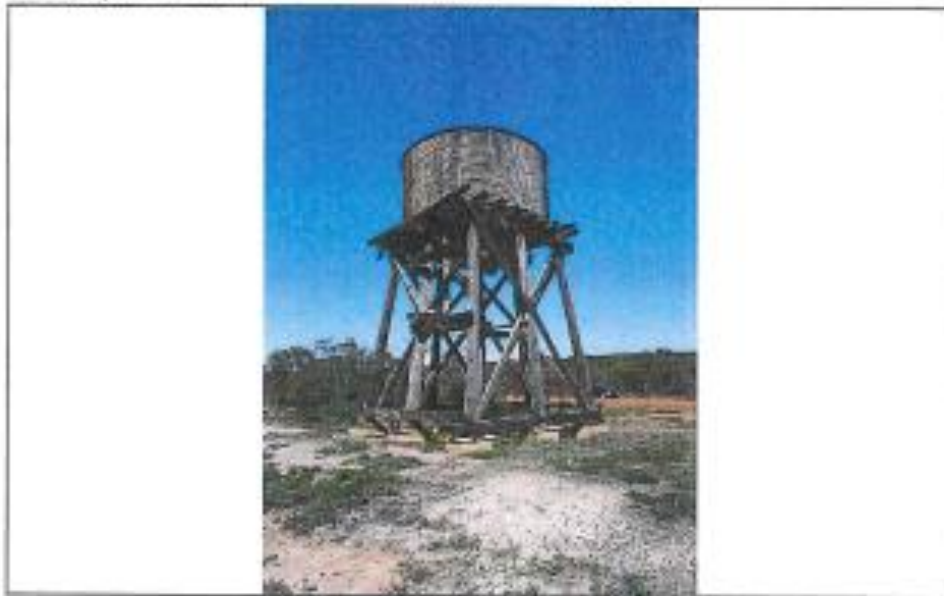
Norhampton Shire Council  
Municipal Inventory Place Record

<b>Place Details</b>	Place Number: 119	Category: 2	HCWA No: 8912
	TPS No: 0	Assessment Date: 01/09/1993	Last Revision Date: 01/08/2014

Name: Railway Tank & Dam  
 Fmr/Other Name:  
 Type of Place: Tank/ Dam  
 Address: Ajana Back Road  
 Map Reference: Hutt NE 1: 25 000 901 N, 267 E AMG  
 Locality Name: Northampton District      Area of Site: .0000  
 GPS Northing: 27°59'32"      GPS Easting: 114°37'35"

**Photograph**

Date of Photograph: 16/06/2014      Source: TPG



View of the Railway Tank on the Ajana Back Road

**Ownership**

Owner: Shire of Northampton      Owner Phone/Fax:  
 Address: PO Box 61, Northampton 6535

**Place Details**

PIN #:  
 Lot/Loen:      Diagram/Plan:      Vol/Folio:  
 Reserve:      Purpose: Water Supply - Dam  
 Assess No:      Vesting: Shire of Northampton  
 Occupied:      Occupier:  
 PubAccess: Restricted      Lease:

## Northampton Shire Council Municipal Inventory Place Record

### Uses of the Place

**Original Use:** Railway Watering Point      **Current Use:** Water Supply

### Description

<b>Walls:</b>	CGI on timber framing	<b>Roof:</b>	CGI
<b>Condition:</b>	Poor	<b>Integrity:</b>	High
<b>Orig'l Fabric:</b>	Intact	<b>Modifications</b>	

The large dam is on the eastern side of the road and the tank, on a stand, on the opposite (eastern) side alongside the route of the original railway line. In order to reduce evaporation, the dam is covered with a CGI roof and the side walls are also enclosed with CGI. The type of support and roof construction over the dam is unknown as it was not possible to gain access through the high fence surrounding it. The covered CGI tank is supported on a large stand constructed of tall bush poles, cross braced and with a platform made of sleepers. The tank is a 10,000 gallon (45,000lt) round tank on a 30 ft wooden stand, built with a pump house situated near the dam where water was sourced (about 120 yards/110m from the tank).

Interpretive signage was unveiled on the site 9 March 2013.

### History

<b>Const'n Date:</b> c1912	<b>Source:</b>	Date line was constructed
<b>Architect:</b>	<b>Builder:</b>	

Situated 3 miles south of the Ajana Railhead, the Ajana Tank and Dam were built c.1912. Originally built as a watering point for the Northampton - Ajana railway extension which was constructed between 1911-13. The tank especially, and the dam less so, were common sights on railway lines in order to supply the essential water for steam engines.

The roof of the dam was erected 2 August 1929. Large concrete catchment drains were erected on the west side of the dam. A donkey steam engine was used to drive the water pumps to fill the tank.

After the railway line closure to Ajana the Public Works Department erected an ordinary windmill and a corrugated tank on a stand near the dam for the use of the district people. The dam is 150ft (45m) long by 100ft (30m) wide. In 1956 the water level gauge was reading 5ft3inches (1.55m). The total reading when full was 14ft (4.2m).

It was closed on 29 April 1957. Since then the dam has provided a local water supply which is sometimes used to fight bush fires. See other railway sites for further details (Place Nos: 77 & 134).

### Chronology Entries

12/03/1913 A restored passenger carriage from 1916 is still teeming with character as it sits on remnant track at the old Northampton station.

1957 The Geraldton-Northampton-Ajana Railway was closed, the last train ran on 29 April.

1962 The Geraldton-Northampton railway line was removed.

<b>Source</b>	<b>Pages</b>
Geraldton Guardian	

### Historic Theme(s)

<b>HCWA</b>	<b>AHC</b>
200 Transport and communications	3.8.6 Building and maintaining railways
	3.11.5 Establishing water supplies

### Statement of Significance

The man made dam complements and contrasts with the surrounding natural environment with timber posts and rusting corrugated iron sheeting providing glimpses to the water beyond and a built aesthetic in the otherwise harsh natural landscape.

The design and construction of the place represents creative responses to water collection and storage in a harsh environment, including systems associated with steam trains and railways that are no longer practiced.



## Northampton Shire Council Municipal Inventory Place Record

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The tank and dam are landmarks in the bush landscape that contribute to a sense of place for the local community.

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### **Management Category: 2**

**CONSIDERABLE SIGNIFICANCE**  
Very important to the heritage of the locality.

Management Recommendation: Conservation of the place is highly recommended. Any proposed change should not unduly impact on the heritage values of the place and should retain significant fabric wherever feasible.

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### **Other Listings**

No other listings.

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### **Supporting Information**

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Northampton Shire Council  
 Municipal Inventory Place Record

Date of Photograph: 16/06/2014 NF019-1  
 Source: TPG



Plaque

Date of Photograph: 16/08/2014 NR019-2  
 Source: TPG



Ajana Dam

Date of Photograph: 16/06/2014 NF019-3  
 Source: TPG



Ajana Dam with deteriorating corrugated metal covering

Date of Photograph: 1/09/1993 NR019-4  
 Source: Callow & Suba



View of the Railway Tank on the Ajana Back Road

Date of Photograph: 1/09/1993 NF019-5  
 Source: Callow & Suba



View of the Railway Dam on the Ajana Back Road

**Northampton Shire Council**  
**Municipal Inventory Place Record**

<b>Place Details</b>	Place Number: 011	Category: 2	HCWA No: 5022
	TPS No: 0	Assessment Date: 14/09/2004	Last Revision Date: 01/08/2014

Name: Emu Barrier Fence  
 Fmr/Other Name: No. 3 Rabbit Proof Fence  
 Type of Place: Fence  
 Address: Ajana/ Kalbarri Rd  
 Map Reference:  
 Locality Name: Northampton District      Area of Site:  
 GPS Northing: 27°56'59"      GPS Easting: 114°38'25"

**Photograph**

Date of Photograph: 16/06/2014      Source: TPG



View of a gate post in a remnant of the Rabbit Proof Fence

**Ownership**

Owner:      Owner Phone/Fax:  
 Address:

**Place Details**

PIN #:  
 Lot/Locn:      Various      Diagram/Plan:      Vol/Folio:  
 Reserve:  
 Assess No:  
 Occupied:  
 PubAccess:      Purpose:  
                                  Vesting:  
                                  Occupier:  
                                  Lease:

## Northampton Shire Council Municipal Inventory Place Record

### Uses of the Place

**Original Use:** Barrier Fence

**Current Use:** Fence

### Description

**Walls:**

**Roof:**

**Condition:**

**Integrity:**

**Orig'l Fabric:**

**Modifications**

The woven rabbit wire mesh fence is supported now on a combination of timber posts and 'star' pickets. The wire mesh is taken down and buried into the ground to prevent rabbits from digging under it. The fence has been modified over the years to also act as an emu proof fence but is now generally in poor condition.

### History

**Const'n Date:** 1906

**Source:**

**Architect:**

**Builder:**

The following documentary evidence has largely been obtained from 'History of the State Vermin Barrier Fences' by JS Crawford.

There is evidence of rabbits arriving in Australia as far back as 1788, and it is well known that others were liberated on islands around the coast, including some off the coast of Western Australia. However, they remained localised and it is now generally accepted that the rabbits which did spread originated from a small shipment of the wild type brought on the Clipper "Lightning" in 1859. They were released on "Barwon Park", the property of Thomas Austin, near Geelong in Victoria, and within three years, had reached pest proportions.

Twenty years later, rabbits had crossed the South Australian and New South Wales borders. By May, 1886, after travelling at 70 miles a year, they were in Queensland. The westerly branch which reached South Australia (SA) by 1880, had crossed to the other side of that State in 12 years. They were on the border, with some probably in Western Australia (WA) some 2 years later. Thus, thirty five years after the initial release near Geelong, they had spread to the border of WA, a distance of approximately 1,300 miles (on a direct course), having advanced at a rate of thirty seven miles a year.

The No. 3 rabbit proof fence was one of three fences constructed as a barrier to hinder the growing rabbit plague in the north and east from entering the southern coastal and agricultural districts of Western Australia. The No. 3 Rabbit Proof fence stretched 275km from just north of Yalgoo where it joined the No. 2 Fence to the sea between the mouth of the Murchison River and Port Gregory.

Construction of the fence started on 16 November 1906 and was completed by 30 December 1907. Only onegang was employed on the construction of this fence.

In the records available, the No. 3 fence is referred to as being of lighter construction than the other two fences that were constructed in the State to combat this problem. From a plan recently unearthed, the difference between the specifications is revealed, the main points of difference being:- the fence posts were 18' apart, two and not three plain wires were used, one being at 18 inches above the ground, one 18 inches above that, with the barbed wire 12 inches above that, thus making the fence 4 feet high and not 3' 10", as with the other two fences.

The whole of the fence systems had been taken over by the Department by the end of 1907. In 1908, the staff for the fences comprised four sub-inspectors and many boundary riders, an approximate number cannot be determined from the conflicting remarks in various reports. Many of the boundary riders used camels.

However, this attempt to prevent the spread of rabbits failed and the fence was later used, with some initial success, to try and check the movement of emus, which had become a serious menace to the wheat farmers in the 1920s and 30s. Like the rabbits, the emu invasion worsened so that the government was forced to offer subsidies and bonuses per head of emu.

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## Norhampton Shire Council Municipal Inventory Place Record

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In 1958, Mr Porter, then a member of the Agriculture Protection Board, made a suggestion that an emu fence be constructed north from the No. 3 Fence to reach the Murchison River. The object was to stop emus migrating westwards from the pastoral areas, traveling along the No. 3 Fence and overrunning the farmlands north of the fence in the Ajana area. This fence proceeded north from the 123 mile 30 chain peg on the No. 3 Fence, to join the reinforced boundary fence of Mr Porter's property, a distance of 12 miles 24 chains.

At present the rabbit proof fence acts as lot boundaries in many instances.

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### Chronology Entries

30/12/1907 Construction was complete on the No. 3 Rabbit Proof Fence.

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### Historic Theme(s)

HCWA	AHC
100 Demographic settlement and mobility	3.3.5 Laying out boundaries
200 Transport and communications	3.15.1 Dealing with hazards and disasters
300 Occupations	

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### Statement of Significance

The Rabbit Proof Fence has high historic significance for the role it played in the development of pastoral and farming properties in the district; social significance as being representative of the impact the rabbit plagues and emus had on the lives of farmers and as a remnant of the lonely and often eccentric lives of the men who patrolled the fence; and scientific significance as an attempt to control the biological plague of an introduced animal into the Australian environment.

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### Management Category: 2

**CONSIDERABLE SIGNIFICANCE**  
Very important to the heritage of the locality.

**Management Recommendation:** Conservation of the place is highly recommended. Any proposed change should not unduly impact on the heritage values of the place and should retain significant fabric wherever feasible.

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### Other Listings

No other listings.

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### Supporting Information

**Bibliography:**  
Crowley, F. K., *Australia's Western Third*, Heineman, Melbourne, 1960.  
Suckling, A. J., *History of the Northampton District*, Teachers' Higher Certificate, n.d. [BL Acc Q994.12]  
Porter, B., *Pure Galana – A story of settlement in the Australian outback*, Publit, WA 2001, pp 53-88.  
Crawford, J.S., *History of the State Vermin Barrier Fence*

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**Northampton Shire Council**  
Municipal Inventory Place Record

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**Date of Photograph:** 1/08/1993 NR011-1  
**Source:** Cadow & Suba

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View of a gate post in a remnant of the Rabbit  
Proof Fence

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## Northampton Shire Council Municipal Inventory Place Record

<b>Place Details</b>	Place Number: 17	Category: 2	HCWA No: 8991
	TPS No: 0	assessment Date: 15/10/1993	Last Revision Date: 01/04/2004

**Name:** Wheel Elen Mine Site  
**Fmr/Other Name:**  
**Type of Place:** Mine  
**Address:** Drage Road, 2.4km SW of Northampton  
**Map Reference:** Bowes 2500 BE 4/12.16, Geological Survey 'Northampton' Sheet 1841 - III zone 1 (1:50 000), Australia 1:100 000 topographic survey 'Northampton', Series R811, Sheet 1841, Edition 1-AAS  
**Locality Name:** Northampton District      **Area of Site:** 4.0400  
**GPS Northing:** 6858867      **GPS Easting:** 268627

### Photograph

**Date of Photograph:** 28/07/2000      **Source:** G MacGill



Shaft

### Ownership

**Owner:** Gordon Mitchell      **Owner Phone/Fax:**  
**Address:** PO Box 349, Northampton 8535

### Place Details

<b>PIN #:</b> 728227	<b>Diagram/Plan:</b> DP251815	<b>Vol/Folio:</b>
<b>Lot/Locn:</b> Loc 1146	<b>Purpose:</b>	
<b>Reserve:</b> 283	<b>Vesting:</b>	
<b>Assess No:</b> A3784	<b>Occupier:</b>	
<b>Occupied:</b>	<b>Lease:</b>	
<b>PubAccess:</b> Restricted		





## Northampton Shire Council Municipal Inventory Place Record

- 4): (1908) .... formerly extensively worked and had a large equipment of machinery for winding and dressing the ore.
- 5): (1919) Fremantle Trading Company Ltd (Narra Tarra, Wheel Ellen and Baddera) closed down its lead mines and will shut down the Fremantle smelter. FTCL had opened up and equipped with up to date ore dressing plants the Narra Tarra and Baddera mines and done considerable development at the Wheel Ellen. Also bought ore from other mines and assisted in opening up the field -- eg the Surprise mine beyond Ajana. The company gave direct employment to 400 men.
- 6): (1926) It is to be regretted that this mine has been allowed to get so far behind with its development work. It is equipped with a good treatment plant, capable of treating at least 100 tons of ore a day, and it is always more economical to develop and produce ore simultaneously.
- 1): (1971) ... 2.4km SW of Northampton with main workings on loc 1146, the mineral rights of which are alienated from the Crown. ... first opened in 1872 and worked for about 10 years to produce about 1000 tons lead. ... 1917 to 1924... worked by Fremantle Trading Co Ltd. ... worked from a number of open cuts, each about 12 to 15m deep. Later, these were probably used as sand passes to fill stopes. ... old main shaft is near S end .. levels to 42m. The new main shaft is 174m NE of old shaft .. 82m deep. ... Anglo Westralian Pty Ltd sampled the floor at the 59m level (no date given)
- 7) (1986) 1902 - 1926 Fremantle Trading Co. Lot of money spent on dewatering and developing Narra Tarra. Results not encouraging, so concentrated on Baddera mine from 1908. N.Tarra came into production 1914 with wartime rise in lead prices. Co's Wheel Ellen in 1916  
Wheel Ellen North Workings  
Towards N end of ML 225, a section of lode ... was mined in 1967. Workings consist of groups of open cuts and shafts on three small ore shoots.
- 2): (1982) In 1918 the Wheel Ellen resumed production for the third or fourth time (by the Fremantle Trading Co.) .... to make (it) third among the Field's great freehold producers to 1927.

### Historic Theme(s)

HCWA	AHC
303 Mining (including mineral processing)	3.11 Altering the environment 3.4.3 Mining

### Statement of Significance

The place is highly significant for the evidence it provides of the structure and operation of the mine and possibly also of its associated community. The surviving foundations, rare survival of an early steam engine and boiler, and other mining artifacts, give the place a high level of scientific significance as a research site. It has associations with Sam Mitchell, who was Mine Manager of the Geraldine Mine, who resided at the mine before he built Chiverton House. The place also has group value as one of a number of sites in the vicinity of Northampton.

### Management Category: 2

CONSIDERABLE SIGNIFICANCE  
Very important to the heritage of the locality.

Management Recommendation: Conservation of the place is highly recommended. Any proposed change should not unduly impact on the heritage values of the place and should retain significant fabric wherever feasible.

### Other Listings

Municipal Heritage Inventory 19/04/1998

### Supporting Information

1. Blockley, J.G., 1971: The Lead Zinc and Silver Deposits of Western Australia: Geological Survey of Western Australia Mineral Resources Bulletin 9.
2. Kelly, G.J., 1982: The History of Mining in the Geraldton District. Early Days: Journal and Proceedings of the Western Australian Historical Society 8(1): (1971) 78-86
3. Gibb Malland, A., 1903: The Geological Features and Mineral Resources of Northampton: Geological Survey of Western Australia Bulletin 9.
4. Montgomery, A., 1908: Report on the Northampton Mineral Field, Department of Mines, Western

## Northampton Shire Council Municipal Inventory Place Record

**Australia**

5. The Mining, Pastoral and Industrial Magazine, March 4, 1919, p33
6. Wilson, R.C., 1926: The Northampton Mineral Field, Western Australia Department of Mines publication.
7. Palmer, E.S., 1996: The Lead and Copper Mines at Narra Terra, near Nalbawa (unpubl)
8. MacGill, G., 1998: A Policy and Strategy for the Conservation of Mining Heritage in Western Australia: Heritage Council of WA, Perth
9. Gibbs, M., 1996 'A preliminary survey of the Wheel Ellen Lead Mine, Northampton, Western Australia 1996', Archaeological Society of Western Australia.

**MINE DETAILS**

**Surface Workings**

<b>Open Pit:</b>	<b>Open Slope:</b>	<b>Shaft:</b> see Comments
<b>Comment:</b>		

**Hoisting**

<b>Headframe:</b> Footings Only	<b>Winding H'se:</b> Footings Only	<b>Winder:</b> No
<b>Comment:</b> Three boiler setting and collapsed metal flue (photos 28, 33, 34); foundations of the crushing / treatment plant (photos 28, 31); See MacGill 1998, Fig. 3.5.		

**Processing Plant**

<b>Bins/Chutes:</b>	<b>Tramway:</b>	<b>Roads:</b>
<b>Conveyors:</b>	<b>Battery:</b>	<b>Tailings:</b>
<b>Crushers/Grinders:</b> See Comments	<b>Classifiers:</b>	<b>Roasters:</b>
<b>Mullock Heaps:</b>	<b>Laboratory:</b>	<b>Gold Room:</b>

**Mine Infrastructure**

<b>Open Pit:</b> See Comments	<b>Boilers:</b>	<b>Powerhouse:</b>
<b>Compressors:</b>	<b>Pumps:</b>	<b>Magazine:</b>
<b>Cooling Towers:</b>		

**General Infrastructure**

<b>Structure1:</b> ?Office	<b>Description:</b> Footings Only
<b>Structure2:</b>	<b>Description:</b>
<b>Structure3:</b>	<b>Description:</b>
<b>Structure4:</b>	<b>Description:</b>

**Comments** SHAFT

- Three compartment shaf, sawn timber, with cage guides (MacGill 1998, Fig 3.5 and photo 30)
- An earlier shaft and a wire to the SW (Gibbs 1996, Fig 3)
- Safety cages and bailing tanks (MacGill 1998, Fig 3.5 and photos 28, 37)

**CRUSHERS**

Foundations of the crushing / treatment plant (MacGill 1998, Fig. 3.5 and photos 28, 31. See also Gibbs 1996 in MacGill 1999)

**INFRASTRUCTURE**

Three boiler setting and collapsed metal flue (photos 28, 33, 34); foundations of the crushing / treatment plant (photos 28, 31); safety cages and bailing tanks (photos 28, 37). A discarded metal flue has been erected over a ventilation shaft. Other artefacts include ore bogies, ore bins and possible steam engine linkages. There are also building remnants.

?Mine office foundations; See Gibbs 1996 in MacGill 1999, Fig. 2)

Northampton Shire Council  
Municipal Inventory Place Record

Date of Photograph: 28/07/2000 PR117-1  
Source: G MacGill



Long View

Date of Photograph: 28/07/2000 NR117-10  
Source: G MacGill



Bailer

Date of Photograph: 28/07/2000 NR117-11  
Source: G MacGill



Kibble

Date of Photograph: 28/07/2000 NR117-12  
Source: G MacGill



Ore Bin Shutes

Date of Photograph: 28/07/2000 NR117-13  
Source: G MacGill



Shaft South End

Date of Photograph: 28/07/2000 NR117-14  
Source: G MacGill



Boiler South end

**Northampton Shire Council**  
**Municipal Inventory Place Record**

**Date of Photograph:** 28/07/2000    NR117-15  
**Source:** G MacGill



Engine South end

**Date of Photograph:** 28/07/2000    NR117-2  
**Source:** G MacGill



Boiler Setting

**Date of Photograph:** 28/07/2000    NR117-3  
**Source:** G MacGill



Boiler Setting

**Date of Photograph:** 28/07/2000    NR117-4  
**Source:** G MacGill



Chimney Base

**Date of Photograph:** 28/07/2000    NR117-5  
**Source:** G MacGill



Boiler and Engine 2 North

**Date of Photograph:** 28/07/2000    NR117-6  
**Source:** G MacGill



Flue

**Northampton Shire Council**  
**Municipal Inventory Place Record**

**Date of Photograph:** 28/07/2000 NR117-7  
**Source:** G MacGill



Treatment 1

**Date of Photograph:** 28/07/2000 NR117-8  
**Source:** G MacGill



Treatment 2

**Date of Photograph:** 28/07/2000 NR117-9  
**Source:** G MacGill



Cage and Baller

**Northampton Shire Council**  
**Municipal Inventory Place Record**

<b>Place Details</b>	Place Number: 134	Category: 1	HCWA No: 9006
	TPS No: 0	Assessment Date:	Last Revision Date: 01/08/2014

Name: fmr Gwalia Railway Station and associated sites  
 Fmr/Other Name:  
 Type of Place: Railway Station  
 Address: Lot 503 Third Avenue, Northampton  
 Map Reference: Bowes BE 44/12.17  
 Locality Name: Northampton Town Site      Area of Site: .9601  
 GPS Northing: 28°21'37"      GPS Easting: 114°38'1"

**Photograph**

Date of Photograph: 17/06/2014      Source: TPG



Former Gwalia Station platform marker

**Ownership**

Owner: Shire of Northampton      Owner Phone/Fax:  
 Address: PO Box 61, Northampton 6535

**Place Details**

PIN #: 11989585  
 Lot/Loen: Lot 503      Diagram/Plan: P72441      Val/Folio: LR3162/98  
 Reserve: 29209      Purpose:  
 Assess No: A4930      Vesting:  
 Occupied:      Occupier:  
 PubAccess: Yes      Lease:

## Northampton Shire Council Municipal Inventory Place Record

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### Uses of the Place

**Original Use:** Railway Station

**Current Use:** Ruins

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### Description

**Walls:** Stone

**Roof:**

**Condition:** Not Applicable

**Integrity:** Not Applicable

**Orig'l Fabric:** Ruin

**Modifications**

An information board marks the site of the former Gwalla Railway Station. A few stone wall remnants from platforms and small buildings remain amongst the undergrowth on the old station site. Some cuttings along the track alignment and abutments still remain nearby of the former railway bridge across Nokanena Brook located adjacent to Gwalla Street (Lot 459) - see Site No 135.

A series of interpretive signs, sponsored by local businesses, were unveiled 15 March 2014. The signs provide descriptions, histories and photographs of the former buildings and machinery on the site, including the Gwalla Railway Station, Goods Shed and 2 tonne crane.

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### History

**Const'n Date:** 1879

**Source:**

**Architect:**

**Builder:**

The Gwalla Railway Station was the termination point of the first Government Railway in the state. Completed in 1880, it operated as such until 1912 when the more centrally located Mary Street Station (Place No. 77) was constructed along with the extension of the line to Ajana. Nurse Morrison used the building as a private hospital c1915. The building was then occupied by H. Grant, a bank inspector c1919, George S. Gillies c1921 and John Rohrs c1925. It is believed the original cantilevered roof trusses from the station were reused on the service station/hardware shop in Mary Street (Place No. 72).

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### Chronology Entries

1859	While establishing the Gwells Mine, Joseph Horrocks organised an appeal to have a railway line built from Geraldton to 'The Mines', as Northampton was then known.	
1860	A group of promoters headed by prominent colonist Walter Padbury proposed the construction of a railway from Champion Bay to the Mines District.	
1872	Tenders were called in the Government Gazette for an engineering survey of a proposed railway line from Geraldton to Northampton, a distance of about 50km. A large number of tenders were received with James Major of Melbourne being the successful tenderer. The route chosen was based on mineral leases situated within 32km of the proposed railway as well as analysis of Custom House returns.	
22/10/1874	Governor Weld turned the first sod of soil for the first government railway running from Geraldton to Northampton.	
1875	W. D. Lovell from South Australia was appointed Consulting Engineer on the proposed Geraldton-Northampton railway after the death of James Major. Mr Lovell recommended significant changes to the line which resulted in an increase in the estimated final cost of construction. Work was suspended for some time because of disputes between the Government and the contractor.	
1877	The first 28km of the Northampton Railway was opened.	
28/07/1879	The Geraldton-Northampton Railway was completed and officially opened by Governor Ord.	
1952	The Geraldton-Northampton railway line was removed.	
	<b>Source</b>	<b>Pages</b>
	Geraldton Guardian	

## Northampton Shire Council Municipal Inventory Place Record

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### Historic Theme(s)

HCWA	AHC
202 Rail and light rail transport	3.8.6 Building and maintaining railways
200 Transport and communications	

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### Statement of Significance

The Gwalia Railway Station site has very high historic, social and scientific significance for Northampton and the State in relation to the development of railways and the town generally.

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### Management Category: 1

**EXCEPTIONAL SIGNIFICANCE**  
Essential to the heritage of the locality.

**Management Recommendation:** Conservation of the place is considered essential. Any proposed change should not unduly impact on the significance of the place and be in accordance with either a Conservation Plan or Heritage Impact Statement.

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### Other Listings

RHP - To be Assessed by HCWA 25/10/2002  
Municipal Heritage Inventory 15/04/1998

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### Supporting Information

Photographs: BL Acc 2664 B - Northampton Railway Station on the day of the opening, 1879; BL Acc 816 B/B 498-499 - the old railway station at Northampton, 1929; BL Acc 2157 B - the old railway station, c1935; GHS0991 - railway station c1880; GHS3956 - sign marking site n.d.; GHS1661 - railway station n.d.

Bibliography: 'Tender for erection of Railway Station' Victorian Express 02/07/1879.  
'Tender for completion of Railway Station' Victorian Express 03/03/1880.  
Conside and Griffiths Architects Pty Ltd, 'Gwalia Precinct, Northampton Conservation Plan' prepared for the Shire of Northampton, April 2000

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**Northampton Shire Council**  
**Municipal Inventory Place Record**

**Date of Photograph:** 17/07/2014 NR134-1  
**Source:** TPG



Gwalia Station sign

**Date of Photograph:** 17/06/2014 NR134-2  
**Source:** TPG



Remnant portion of Ajana line

**Date of Photograph:** 17/06/2014 NR134-3  
**Source:** TPG



Interpretive plaque

**Date of Photograph:** 2/08/1993 NR134-4  
**Source:** Calow & Suba



View of the remaining stone platform wall at the Gwalia Station site

**7.3.4 SUMMARY OF PLANNING INFORMATION ITEMS**

**DATE OF REPORT:** 9 August 2018  
**REPORTING OFFICER:** Debbie Carson – Planning Officer

**COMMENT:**

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Planning Officer.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
028	John Facer	LOT 802 (NO. 14) GLASS STREET, KALBARRI	ANNUAL RENEWAL OF HOME OCCUPATION	4 July 2018
029	Tracy Hall	LOT 17 (NO. 34) MITCHELL STREET, HORROCKS	ANNUAL RENEWAL OF HOME OCCUPATION	4 July 2018
030	MJ Mullane	LOT 359 (NO. 63) BATEMAN STREET, NORTHAMPTON	ANNUAL RENEWAL OF HOME OCCUPATION	4 July 2018
031	A Softly	LOT 163 (NO. 45) JOHN STREET, NORTHAMPTON	ANNUAL RENEWAL OF HOME BUSINESS	4 July 2018
032	J Passalacqua	LOT 7 (NO. 163) HARVEY ROAD, EAST BOWES	ANNUAL RENEWAL OF HOME OCCUPATION	4 July 2018
033	S Ray	LOT 27 STARLING ROAD, BOWES	ANNUAL RENEWAL COTTAGE INDUSTRY	4 July 2018
034	Kalbarri Scenic Flights Pty Ltd	LOT 1 (NO. 38 / UNIT 1) GREY STREET, KALBARRI	ANNUAL RENEWAL OF HOME BUSINESS	4 July 2018

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035	K Irvin	<b>LOT 219 (NO. 26) AUGER STREET, KALBARRI</b>	<b>ANNUAL RENEWAL OF HOME OCCUPATION</b>	4 July 2018
036	JK Arnold	<b>LOT 6 (NO. 3) SALAMIT PLACE, KALBARRI</b>	<b>ANNUAL RENEWAL OF HOME OCCUPATION</b>	5 July 2018
037	Halsall & Associates	<b>LOT 10646 (NO. 399) RED BLUFF ROAD, KALBARRI</b>	<b>PROPOSED TEMPORARY CABINS (3) AND ENSUITES (2)</b>	20 July 2018 Ordinary Meeting of Council
038	G Bangay	<b>LOT 3 (NO. 3A) PORTREE ELBOW, KALBARRI</b>	<b>OUTBUILDING</b>	20 July 2018 Ordinary Meeting of Council
039	A Read & W Gilbert	<b>RESERVE 12996 &amp; LOT 12678, MURCHISON RIVER FORESHORE, KALBARRI</b>	<b>KALBARRI WILDERNESS CANOE TOURS</b>	20 July 2018 Ordinary Meeting of Council
040	A Read & W Gilbert	<b>LOT 17 (NO. 6322) AJANA-KALBARRI ROAD, KALBARRI</b>	<b>HOME BUSINESS</b>	20 July 2018 Ordinary Meeting of Council

**OFFICER RECOMMENDATION – ITEM 7.3.4**

**For Council Information**

7.4.1	ACCOUNTS FOR PAYMENT	2
7.4.2	MONTHLY FINANCIAL STATEMENTS – JULY 2018	12
7.4.3	2018/2019 BUDGET ADOPTION	14
7.4.4	WAIVER OF 2018/2019 RATES	16

**7.4.1 ACCOUNTS FOR PAYMENT**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>10 August 2018</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Leanne Rowe/Grant Middleton</b>
<b>APPENDICES:</b>	<b>1. List of Accounts</b>

**SUMMARY**

Council to authorise the payments as presented.

**BACKGROUND:**

A list of payments submitted to Council on 17<sup>th</sup> August 2018, for confirmation in respect of accounts already paid or for the authority to those unpaid.

**FINANCIAL & BUDGET IMPLICATIONS:**

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

**POLICY IMPLICATIONS:**

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

**VOTING REQUIREMENT:**

Absolute Majority Required:

**OFFICER RECOMMENDATION – ITEM 7.4.1**

**That Municipal Fund Cheques 21484 to 21502 inclusive totalling \$54,767.98, Municipal EFT payments numbered EFT18154 to EFT18279 inclusive totalling \$845,930.87, Trust Fund Cheques 2336 to 2345, totalling \$42,707.18, Direct Debit payments numbered GJ0102 to GJ0107 inclusive totalling \$234,899.10 be passed for payment and the items therein be declared authorised expenditure.**

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FINANCE REPORT – 17 AUGUST 2018

Chq #	Date	Name	Description	Amount
21484	04-07-2018	PETTY CASH - KALBARRI	PETTY CASH RECOUP	85.60
21485	09-07-2018	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	2,842.20
21486	09-07-2018	SYNERGY	ELECTRICITY CHARGES	2,542.95
21487	09-07-2018	TELSTRA	TELEPHONE CHARGES	1,016.83
21488	13-07-2018	EJ BALAAM & LM MORRIS	RATE REFUND	385.42
21489	17-07-2018	TERRY CARSON	COUNCILLOR FEES	1,743.24
21490	17-07-2018	TIM HAY	COUNCILLOR FEES	1,860.80
21491	17-07-2018	SANDRA STOCK-STANDEN	COUNCILLOR FEES	540.00
21492	17-07-2018	CRAIG SIMKIN	COUNCILLOR FEES	2,068.56
21493	17-07-2018	PETER STEWART	COUNCILLOR FEES	720.00
21494	25-07-2018	ALINTA ENERGY	GAS	167.25
21495	25-07-2018	AUSTRALIA POST	POSTAGE	209.72
21496	25-07-2018	AUSTRALIAN COMMUNICATIONS/MEDIA AUTH	RENEW LICENCES FIRE RADIO SERVICES	309.00
21497	25-07-2018	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	12,669.34
21498	25-07-2018	GERALDTON MOWER & REPAIR SPECIALISTS	WHIP SNIP PARTS, LINE	1,005.40
21499	25-07-2018	KALBARRI GAS	REPAIR FENCE	432.00
21500	25-07-2018	SYNERGY	ELECTRICITY CHARGES	15,452.55
21501	25-07-2018	BEVAN & DIANNE SIMKIN	PURCHASE LOT 1 BW ROAD, (ROAD RESUMP)	8,849.50
21502	25-07-2018	TELSTRA	TELEPHONE CHARGES JUNE	1,867.62
				<b><u>\$54,767.98</u></b>

**ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT**

<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT18154	09-07-2018	ABROLHOS ELECTRICS	REPLACE BORE PUMP, ELECTRICAL	3753.64
EFT18155	09-07-2018	AFGRI EQUIPMENT AUST PTY LTD	PARTS	360.98
EFT18156	09-07-2018	KALBARRI IGA	GOODS	67.08
EFT18157	09-07-2018	AUSTRAL MERCANTILE COLLECTIONS	LEGAL EXPENSES	255.00
EFT18158	09-07-2018	BEAUREPAIRES	ROLLER 2 TYRES, FITTING	1619.80
EFT18159	09-07-2018	BUNNINGS BUILDING SUPPLIES	GARDEN STAKES, PLANT TIES	157.70
EFT18160	09-07-2018	JUPPS CARPETS & CERAMICS PTY LTD	NTON GOLF VINYL PLANK	6100.00
EFT18161	09-07-2018	CATWEST PTY LTD	MITCHELL ST ASPHALT, BATEMAN/WEST	154463.44
EFT18162	09-07-2018	CLARKSON FREIGHTLINES	FREIGHT	281.05
EFT18163	09-07-2018	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	80.04
EFT18164	09-07-2018	COURIER AUSTRALIA	FREIGHT	13.72
EFT18165	09-07-2018	COVS PARTS PTY LTD	PARTS	662.37
EFT18166	09-07-2018	DEVISE URBAN PLANNING	PLANNING SERVICES	4004.00
EFT18167	09-07-2018	GERALDTON TROPHY CENTRE	NAME BADGES	110.00
EFT18168	09-07-2018	GHS SOLUTIONS	HKS JETTY REPAIRS (STORM DAMAGE)	10051.80
EFT18169	09-07-2018	GREAT SOUTHERN FUEL SUPPLY	FUEL PURCHASES DEPOTS/FUEL CARDS	37355.86
EFT18170	09-07-2018	HASLEBYS HARDWARE SUPPLIES	HAMMER DRILL, HARDWARE	3010.64
EFT18171	09-07-2018	HIPPOCKET WORKWEAR SAFETY GTON	SHIRTS/EMBROIDERY	111.30
EFT18172	09-07-2018	AJS HULME & CO	GRAVEL MURCHISON HOUSE ST ACCESS	1320.00
EFT18173	09-07-2018	KALBARRI HARDWARE & BUILDING SUPPLIES	RAPIDSET, CAUTION TAPE, MESH	598.74
EFT18174	09-07-2018	KALBARRI CRASH	INSURANCE EXCESS	300.00
EFT18175	09-07-2018	KALBARRI B P SERVICE STATION	GAS	167.00
EFT18176	09-07-2018	KALBARRI LAWNMOWING SERVICE	LAWNMOWING, GARDENING	280.00
EFT18177	09-07-2018	KALBARRI AUTO ELECTRICS	ISUZU LED LIGHT BAR	216.65
<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>

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EFT18178	09-07-2018	KALBARRI PEST CONTROL	VISUAL TERMITE/PEST CONTROL	800.00
EFT18179	09-07-2018	KALBARRI GRAVEL & SAND SUPPLIES	GRAVEL MURCH HOUSE ST ACCESS RD	4182.00
EFT18180	09-07-2018	KALBARRI SIGNS (MCKENZIE)	SIGN	1776.50
EFT18181	09-07-2018	E & S KOPPENSTEINER	REIMB PLANTS	1487.68
EFT18182	09-07-2018	LGIS RISK MANAGEMENT	LGISWA MWEST REGIONAL RISK COORD	6120.40
EFT18183	09-07-2018	MARKETFORCE	ADVERTISING	448.62
EFT18184	09-07-2018	METRO COUNT	TRAFFIC COUNTER BATTERIES	110.00
EFT18185	09-07-2018	LGRCEU	PAYROLL DEDUCTIONS	97.00
EFT18186	09-07-2018	MONSIGNOR HAWES HERITAGE INCORP	CONTRIBUTION TO BROCHURES	200.00
EFT18187	09-07-2018	NORTHAMPTON IGA & LIQUOR STORE	REFRESHMENTS, GOODS	126.05
EFT18188	09-07-2018	NORTHAMPTON COMMUNITY CENTRE	SPORTS ADMINISTRATION	3672.18
EFT18189	09-07-2018	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	395.14
EFT18190	09-07-2018	NORTHAMPTON FAMILY STORE	UNIFORMS	326.42
EFT18191	09-07-2018	NORTHAMPTON COMMUNITY NEWS INC	NCCA ADVERTISING	25.00
EFT18192	09-07-2018	CLEANPAK TOTAL SOLUTIONS	TOILET/CLEANING PRODUCTS	895.23
EFT18193	09-07-2018	PEMCO DIESEL PTY LTD	DYNO ROLLER REPLACE CRACKED DRUM	13962.96
EFT18194	09-07-2018	PEST-A-KILL	EXTERRA 13TH YEAR	1205.80
EFT18195	09-07-2018	PRIME MEDIA GROUP LTD	KVC GWN7 ADVERTISING	1672.00
EFT18196	09-07-2018	MIDWEST SWEEPING CONTRACTORS	NTON TOWNSITE SWEEPING	2244.00
EFT18197	09-07-2018	THE PLANT SUPPLY CO.	PLANTS	646.14
EFT18198	09-07-2018	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	DOZER HIRE, REHAB PIT	5808.00
EFT18199	09-07-2018	2V NET IT SOLUTIONS	COMPTER MTCE	759.00
EFT18200	09-07-2018	TOTALLY WORKWEAR - GERALDTON	WORKBOOTS	427.02
EFT18201	09-07-2018	TRISSET BOSS PTY LTD	RATE NOTICES	3795.00
EFT18202	09-07-2018	LANDGATE	VALUATION EXPENSES	298.05
EFT18203	09-07-2018	WESTRAC EQUIPMENT PTY LTD	PARTS	755.34
<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT18204	09-07-2018	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	1217.14



SHIRE OF NORTHAMPTON  
FINANCE REPORT – 17 AUGUST 2018

EFT18205	09-07-2018	WA TREASURY CORPORATION	LOAN 153 PAYMENT	23874.14
EFT18206	09-07-2018	WILLIAMS & HUGHES	PROFESSIONAL FEES	1100.00
EFT18207	12-07-2018	GLENN BANGAY	REIMB FUEL/WESTNET	148.73
EFT18208	12-07-2018	E & S KOPPENSTEINER	REIMB TELSTRA	40.40
EFT18209	12-07-2018	LD & LJ ROWE	REIMB FUEL/MEALS TRAINING	262.39
EFT18210	19-07-2018	SHANE KRAKOUER	COUNCILLOR FEES	2307.00
EFT18211	19-07-2018	LGISWA	INSURANCES PROP LIABIL BFIRE WCARE	122773.48
EFT18212	19-07-2018	LGIS INSURANCE BROKING	INSURANCES MV, MAN LIABIL,	52421.87
EFT18213	19-07-2018	DESMOND PIKE	COUNCILLOR FEES	180.00
EFT18214	19-07-2018	STEWART SMITH	COUNCILLOR FEES	1642.00
EFT18215	19-07-2018	ROSLYN SUCKLING	COUNCILLOR FEES	1371.06
EFT18216	18-07-2018	AUSTRALIAN TAXATION OFFICE	JUNE 2018 BAS	50233.00
EFT18217	19-07-2018	WESTERN POWER	18/19 ANNUAL MAST RENTAL BINNU	264.12
EFT18218	23-07-2018	SIMON DRAGE	STORM DAMAGE FENCE/GUTTERS	7436.00
EFT18219	25-07-2018	ABROLHOS ELECTRICS	VARIOUS ELECT BATTERIES, VALVE,	2356.09
EFT18220	25-07-2018	ALAN CRAGAN BOBCAT & EXCAVATOR HIRE	BOBCAT HIRE	330.00
EFT18221	25-07-2018	ALWAYS SHINING CLEAN	NCCA CLEANING	200.00
EFT18222	25-07-2018	AUSTRALIAN CHILDCARE ALLIANCE WA	NCCA ACE MEMBERSHIP 18/19	395.00
EFT18223	25-07-2018	BUNNINGS BUILDING SUPPLIES	HARDWARE	13.26
EFT18224	25-07-2018	COASTAL ELECTRICAL & SOLAR	KVC REPLACE FLURO	170.50
EFT18225	25-07-2018	BS & JA COCKRAM	NTON OVAL STORAGE ROOF FRAMES/SHEETING	1045.93
EFT18226	25-07-2018	CONPLANT	ROLLER RIM WHEEL	1187.21
EFT18227	25-07-2018	WINC AUSTRALIA PTY LTD	P/COPIER MTCE	617.61
EFT18228	25-07-2018	COURIER AUSTRALIA	FREIGHT	109.11
EFT18229	25-07-2018	COVS PARTS PTY LTD	COLLANT, PARTS	914.06
<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT18230	25-07-2018	DEVISE URBAN PLANNING	PLANNING SERVICES	4290.00
EFT18231	25-07-2018	ENGIN PTY LTD	ENGIN CHARGES	231.75

SHIRE OF NORTHAMPTON  
FINANCE REPORT – 17 AUGUST 2018

EFT18232	25-07-2018	FENN PLUMBING & GAS	PLUMBING/REPLACE HWS	3713.05
EFT18233	25-07-2018	FIVE STAR BUSINESS EQUIPMENT	PHOTOCOPIER COUNT/MTCE	547.46
EFT18234	25-07-2018	CAROLYN FOX	NCCA ADMIN SERVICES	323.75
EFT18235	25-07-2018	GERALDTON LOCK & KEY SPECIALISTS	PADLOCKS	275.00
EFT18236	25-07-2018	GERALDTON & MIDWEST SECURITY SERVICES	SECURITY SYSTEM - QUARTER	788.56
EFT18237	25-07-2018	GERALDTON AUTO WHOLESALERS	VEHICLE SERVICE	915.10
EFT18238	25-07-2018	GREAT NORTHERN RURAL SERVICES	HARDWARE	23.76
EFT18239	25-07-2018	PETER GROOM SETTLEMENTS	ROAD RESUMPTION LOT 1 BINNU WEST	1116.00
EFT18240	25-07-2018	J R & A HERSEY	GUIDE POSTS	4686.00
EFT18241	25-07-2018	RE & DP JOSEPH RADIATORS	MITSI TRUCK RADIATOR REPAIRS	2178.00
EFT18242	25-07-2018	KALBARRI EXPRESS FREIGHT	FREIGHT	398.09
EFT18243	25-07-2018	KALBARRI WAREHOUSE	HARDWARE	425.90
EFT18244	25-07-2018	KALBARRI PEST CONTROL	VISUAL TERMITE/PEST CONTROL	960.00
EFT18245	25-07-2018	KALBARRI REFRIGERATION AIRCON	ALLEN CENTRE SERVICE AIRCON, REPAIR LEAK	1823.80
EFT18246	25-07-2018	KALBARRI VISITORS CENTRE INC	KVC FINAL SAR 17/18	325.10
EFT18247	25-07-2018	KALBARRI SIGNS (MCKENZIE)	HKS GREEN WASTE SIGNS	214.50
EFT18248	25-07-2018	LOCAL GOVERNMENT SUPERVISORS ASSOC. WA INC	LG SUPERVISOR ASSOC ANNUAL CONF	1859.00
EFT18249	25-07-2018	IT VISION USER GROUP INC	IT VISION USER GROUP SUBS 18/19	748.00
EFT18250	25-07-2018	MARK ARMSTRONG ELECTRICAL	KAL AIRPORT GENSET BATTERY/ELECTRICAL	1695.10
EFT18251	25-07-2018	LGRCEU	PAYROLL DEDUCTIONS	97.00
EFT18252	25-07-2018	MIDWEST MULCHING MOWING	KALB ROAD SHOULDER RECON/MULCHING	29766.00
EFT18253	25-07-2018	MIDWEST FINANCIAL	REGULATION 17 REVIEW	2200.00
<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT18254	25-07-2018	NORTHERN BIOSECURITY GROUP INC	TFR OF DPIRD GRANT FUNDS	76434.39
EFT18255	25-07-2018	THE WORKWEAR GROUP PTY LTD	UNIFORM	58.58
EFT18256	25-07-2018	NOVUS WINDSCREENS GERALDTON	FIT WINDSCREEN	562.60

SHIRE OF NORTHAMPTON  
FINANCE REPORT – 17 AUGUST 2018

EFT18257	25-07-2018	CLEANPAK TOTAL SOLUTIONS	TOILET TISSUE	357.39
EFT18258	25-07-2018	PORT GREGORY CARAVAN PARK	FUEL PT GREG FIRE TRUCK	67.60
EFT18259	25-07-2018	PURCHER INTERNATIONAL	OIL COOLER, COOLING FAN, HOSES	2561.44
EFT18260	25-07-2018	RAMM SOFTWARE PTY LTD	RAMM ANNUAL SUPPORT/MTCE 18/19	7559.92
EFT18261	25-07-2018	SUN CITY PRINT & DESIGN	KALBARRI ROADWISE MIDWEST PASSPORT	8819.00
EFT18262	25-07-2018	LARRY SMITH PLANNING	NTON LPS REVIEW DRAFT STRATEGY	5000.00
EFT18263	25-07-2018	SUNNY SIGN COMPANY PTY LTD	RURAL STREET NUMBERS	60.50
EFT18264	25-07-2018	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	STOCKPILE GRAVEL	23958.00
EFT18265	25-07-2018	2V NET IT SOLUTIONS	COMPTER MTCE	299.00
EFT18266	25-07-2018	TOX FREE AUSTRALIA PTY LTD	DOM/COMM REFUSE COLLECTION, SITE MTCE	36660.28
EFT18267	25-07-2018	TREND CORPORATE	PRINTED TIES/SCARVES	1342.00
EFT18268	25-07-2018	LANDGATE	GEOSPATIAL	513.70
EFT18269	25-07-2018	IT VISION	RENEW SYNERGYSOFT LICENCE 18/19	32238.36
EFT18270	25-07-2018	WA RANGERS ASSOCIATION	RANGER POLO SHIRTS	71.35
EFT18271	25-07-2018	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	WALGA SUBSCRIPTIONS 18/19	24438.20
EFT18272	25-07-2018	NORTHAMPTON TYRES	GRADER SUPPLY&FIT 2 TYRES, 2 TYRES	3882.00
EFT18273	25-07-2018	WILLIAMS & HUGHES	PROF FEES LEASE KALBARRI GOLF/BOWLING	2929.52
EFT18274	25-07-2018	WOODCOCK CT & L	WEEDSPRAYS, HARDEARE	3297.00
EFT18275	26-07-2018	GLENN BANGAY	REIMB MATS 111NR/IGA GOODS	105.56
EFT18276	26-07-2018	SEAN BOYCE	REIMB GLASSES	300.00
EFT18277	26-07-2018	LEO RYAN	REIMB DODO LAND LINE RENTAL	39.90
<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT18278	26-07-2018	WESTERN AUSTRALIAN TREASURY CORPORATION	GOV GFEE LOANS	3372.22
EFT18279	24-07-2018	KALBARRI EDGE RESORT	DINNER/REFRESHMENTS	1215.00

**\$845,930.87**

**TRUST FUND CHEQUES**

<b>Chq #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
2336	05-07-2018	SHIRE OF NORTHAMPTON	REFUND BUS BOND GILGAI TAVERN TO A4553	200.00
2337	16-07-2018	SHIRE OF NORTHAMPTON	BRB COMMISSION JUNE 2018	20.00
2338	16-07-2018	DEPT OF MINES INDUSTRY REG/SAFETY	BRB JUNE 2018	625.53
2339	16-07-2018	SHIRE OF NORTHAMPTON	BCTF COMMISSION JUNE 2018	8.25
2340	16-07-2018	BUILDING & CONSTRUCTIONS INDUSTRY	BCTF JUNE 2018	664.12
2341	17-07-2018	WA COUNTRY BUILDERS	REFUND KERB DEPOSIT BA 1558	200.00
2342	19-07-2018	DEPT FOR PLANNING & INFRASTRUCTURE	SPECIAL SERIES PLATES 78NR	200.00
2343	24-07-2018	KALBARRI RIVER DEVELOPMENTS PTY LTD	REFUND RETENTION - KALB SUBDIV LOT 11493	40289.28
2344	27-07-2018	WA COUNTRY BUILDERS	REFUND KERB DEPOSIT BA 1558	300.00
2345	27-07-2018	LEO RYAN	REFUND BUS BOND	200.00
				<b>\$42,707.18</b>

SHIRE OF NORTHAMPTON  
FINANCE REPORT – 17 AUGUST 2018

**DIRECT DEBITS**

<b>Jnl #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
	12/07/2018	PAYROLL	FN/E 11/07/2018	88,113.00
	12/07/2018	SUPERCHOICE	SUPERANNUATION FN/E 11/07/2018	20,244.78
	25/07/2018	PAYROLL	FN/E 24/07/2018	102,123.00
	26/07/2018	SUPERCHOICE	SUPERANNUATION FN/E 24/07/2018	20,795.70
GJ0102	31/07/2018	NAB BANK FEES	BANK FEES/MERCHANT FEES	668.62
GJ0103	31/07/2018	BPOINT	FEES	31.08
GJ0104	31/07/2018	BPAY	FEES	26.40
GJ0106	31/07/2018	CEO CORPORATE CARD	BANK CHARGES	9.00
			OFFICE EXP CAR HIRE	83.29
			PH COVER	89.95
			MEM EXPENSES FLIGHT	<u>427.18</u>
				609.42
GJ0107	31/07/2018	DCEO CORPORATE CARD	BANK FEES	9.00
			NCCA IINET	85.56
			KAL CHILD CARE IINET	80.14
			COMP EXPS 2VNET	224.40
			CPA FEES	1,090.00
			STATIONERY	72.00
			ALLEN CENTRE SCREEN	330.00
			TRAINING ACCOMMODATION	<u>396.00</u>
				<u>2287.10</u>
				<b><u>\$234,899.10</u></b>

**7.4.2 MONTHLY FINANCIAL STATEMENTS – JULY 2018**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>10th August 2018</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Grant Middleton</b>
<b>APPENDICES:</b>	<b>Monthly Financial Report for July 2018</b>

**SUMMARY**

Council to adopt the monthly financial reports as presented.

**BACKGROUND:**

This information is provided to Council in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 31 July 2018 are attached, and include:

Compilation Report

Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Statement of Budget Amendments

Note 1 Significant Accounting Policies (presented annually)

Note 2 Explanation of Material Variances

Note 3 Net Current Funding Position

Note 4 Cash and Investments

Note 5 Budget Amendments (as per Budget Review process)

Note 6 Receivables

Note 7 Cash Backed Reserves

Note 8 Capital Disposals

Note 9 Rating Information

Note 10	Information on Borrowings
Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions
Appendix B	Detailed Schedules (separate presentation)

### **FINANCIAL & BUDGET IMPLICATIONS:**

The 31 July financial position is comprised of the following:

Total operating revenue has a negative variance of \$135,320 while operating expenditure has a negative variance of \$141,101. This is not considered significant at this time of the year and it is anticipated expenditure will be within budget for the 2018/2019 financial year.

Investing and Financing variances will reconcile as the year progresses and it is anticipated there will be no significant budget variations.

### **STATUTORY IMPLICATIONS:**

Local Government (Financial Management) Regulation 34 1996  
Local Government Act 1995 section 6.4

### **POLICY IMPLICATIONS:**

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

### **VOTING REQUIREMENT:**

Simple Majority Required:

### **OFFICER RECOMMENDATION – ITEM 7.4.2**

**That Council adopts the draft Monthly Financial Report for the period ending 30 July 2018.**



**7.4.3 2018/2019 BUDGET ADOPTION**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>12 August 2018</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Grant Middleton</b>
<b>APPENDICES:</b>	<b>1. 2018/2019 ANNUAL BUDGET STATUTORY FORMAT (INCLUDED) 2. 2018/2019 ANNUAL BUDGET SCHEDULE FORMAT (HARDCOPY)</b>

**BACKGROUND:**

At the Special Meeting of Council held on the 27<sup>th</sup> July 2018 Council considered a draft version of the 2018/2019 Budget. Following that meeting the 2018/2019 budget computations were finalised and the statutory budget documentation completed.

The statutory budget format for the 2018/2019 financial year is presented as a balanced budget for Council's consideration with a net current assets surplus position at the start of the 2018/2019 financial year (B/Fwd) of \$2,122,202.

The 2018/2019 B/Fwd position contains the following items of restricted cash:

FAG's Grants 18/19 paid in 17/18	809,229
Restricted - Kalbarri Town Talk & Seebrees	33,400
Restricted - R4R White Cliffs Road 17/18 not spent	526,705
Restricted - R4R White Cliffs Rd grant rec in adv	285,655
Restricted - R2R Chilimony Road	134,283
Restricted - Kalbarri Roadwise Grant unexpend	12,101
Restricted - Road Reserve Funds not used for Binu West Road Corner	9,090
ESL BFB/SES Grant 18/19 received 17/18	17,815
<b>Total</b>	<b>1,828,278</b>

As per the Local Government Act 1995 and associated regulations, Council is requested to adopt the budget by absolute majority as per the officer recommendation.

The 2018/2019 statutory budget format and 2018/2019 detailed schedule format have been provided under separate cover.

**BUDGET AMENDMENTS**

There have been no significant changes made to the draft budget adopted by Council at the Special Meeting held on the 27<sup>th</sup> July 2017 with all changes being reflected in the final budget document.

**VOTING REQUIREMENT:**

Absolute Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.3**

**That Council in accordance with section 6.2 of the Local Government Act 1995 adopt the 2018/2019 budget as presented inclusive of the following:**

**Statement of Comprehensive Income**

**Statement of comprehensive income as detailed on pages 2 & 4 of the budget for the 2018/2019 financial year showing the projected “Total Comprehensive Income” amount of (\$1,384,477).**

**Statement of Cash Flows**

**Statement of Cash Flows detailed on page 6 of the budget for the 2018/2019 financial year showing a projected “Cash and Cash Equivalents at the End of the year” totaling \$889,648.**

**Rate Setting Statement**

**Rates Setting Statement detailed on page 6 of the budget for the 2018/2019 financial year showing a “Net current assets at start of financial year” totaling \$2,122,202 from 2017/18.**

**Statutory Budget**

**Statutory Budget detail for 2018/2019 as presented on pages 1 to 24.**

**2018/2019 Budget By Schedule Format**

**Detailed Schedule Budget format for 2018/2019 detailed on pages 1 to 136 of the supplementary information to the budget document showing a balanced budget totaling \$11,635,509.**

**7.4.4 WAIVER OF 2018/2019 RATES**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>10 August 2017</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Grant Middleton</b>

**BACKGROUND:**

The following properties are subject to rates as a result of lease agreements between the Shire of Northampton and the lessee. Historically these Clubs/Organisations have not been levied rates.

In accordance, with section 6.47 of the Local Government Act 1995, Council is requested to formally resolve, by an absolute majority, to waive the rates.

- Northampton Bowling Club – Northampton Town lot 39 Hampton Road, (A2175);
- Northampton Golf Club – Portion of Reserve 23432 and Crown Grant in Trust Volume 1620 Folio 052, (A1974);
- Northampton Community Centre – Portion of Reserve 23432, (A1974);
- Kalbarri Camp and Community Hall – Kalbarri Town Lot 468 Reserve No 35559, (A2457).
- Kalbarri Golf and Bowling Club – part of Reserve No 30953, (A2628);
- Kalbarri Sport and Recreation Club – part of Reserve No 25447, (A4824).
- Kalbarri Occasional Childcare Centre – Lot 233 and 232 Smith Street, Kalbarri, (A1877).
- Northampton Child Care Association (Edna Bandy Centre) – Reserve 2038, Stephen Street Northampton, (A1693)
- Old School Community Centre – Lot 31, Robinson Street Northampton, (A4899)
- Binnu Tennis Club – Reserve 23699, Northwest Coastal Highway, Binnu, (A3721)
- Pioneer Lodge Inc situated at Lot 7 Robinson Street, Northampton, (A2642)

- Kalbarri Aged Care Units owned jointly by Department of Housing and the Shire of Northampton situated at Lot 1001 Hackney Street, (A2941).
- Northampton Doctors Surgery at 51 (lot 29) Robinson Street, Northampton, (A1594).
- Kalbarri Doctors Surgery at 24 (lot 844) Hackney Street, Kalbarri, (A2398).
- LIA Units Kitson Circuit Northampton, Unit 1, Unit 2, Unit 3, Unit 4, (A5039).
- Kalbarri Town Talk at 5 (lot 175) Kaiber Street, Kalbarri, (A2450).
- Horrocks Community Centre at lot 9501 North Court, Horrocks, (A4932)

**VOTING REQUIREMENT:**

Absolute Majority Required:

**OFFICER RECOMMENDATION – ITEM 7.4.4**

**That Council in accordance with section 6.47 of the Local Government Act 1995:**

**Waive the rates on the following lessees for the 2018/2019 financial year:**

**Northampton Bowling Club – Lot 39 Hampton Road Northampton;**

**Northampton Golf Club – Portion of Reserve 23432 and Crown Grant in Trust Volume 1620 Folio 052;**

**Northampton Community Centre – Portion of Reserve 23432**

**Kalbarri Camp and Community Hall – Kalbarri Town Lot 468 Reserve No 35559.**

**Kalbarri Golf and Bowling Club – part of Reserve No 30953;**

**Kalbarri Sport and Recreation Club – part of Reserve No 25447.**

**Kalbarri Occasional Childcare Centre – Lot 233 and 232 Smith Street, Kalbarri.**

**Edna Bandy Centre – Reserve 2038, Stephen Street Northampton**

**Old School Community Centre – Lot 475, Stephen Street Northampton**

**Binnu Tennis Club – Reserve 23699, Northwest Coastal Highway, Binnu**

**Doctors Surgery – 51 (lot 29) Robinson Street, Northampton**

**Doctors Surgery – 24 (lot 833) Hackney Street, Kalbarri**

**LIA Units 1 – 4 lot 83 Kitson Circuit, Northampton**

**Kalbarri Town Talk Lot 175 Kaiber Street, Kalbarri**

**Horrocks Community Centre Lot 9501 North Court Horrocks**

**Waive the rates on the following aged care accommodation:**

**Pioneer Lodge Inc – Lot 7 Robinson Street, Northampton; and**

**Department of Housing and the Shire of Northampton Lot 1001 Hackney Street, Kalbarri.**

**SHIRE OF NORTHAMPTON**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 31 July 2018**

LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**SHIRE OF NORTHAMPTON**  
**Information Summary**  
**For the Period Ended 31 July 2018**

## Key Information

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

### Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

### Statement of Financial Activity by reporting program

Is presented in the Statement of Financial Activity as a surplus as at 31 July 2018 of \$1,529,143.

### Items of Significance

The material variance adopted by the Shire of Northampton for the 2017/18 year is \$5,000. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

### Capital Expenditure

Infrastructure Assets - Roads ▲ \$ 139,848 Projects to commence

### Capital Revenue

Non-operating Grants, Subsidies and Contributions ▼ -\$ 109,887 Actuals and budget will converge as year progresses

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
<b>Significant Projects</b>				
Construct Extension to RSL Hall	0%	\$ 512,000	\$ 85,333	\$ -
Kalbarri Foreshore DUP Pathway	0%	\$ 343,450	\$ 28,620	\$ -
Blue Holes Carpark Redevelopment	0%	\$ 121,213	\$ 10,099	\$ -
Lions Park - Asphalt Seal Car Park	0%	\$ 103,185	\$ 17,196	\$ -
Road Construction	3%	\$ 2,647,629	\$ 220,628	\$ 80,780
Footpath Construction	0%	\$ 115,400	\$ 9,613	\$ -
Grader	0%	\$ 425,000	\$ 70,833	\$ -
Pink Lake Viewing Platform	0%	\$ 123,000	\$ 10,250	\$ -
<b>Grants, Subsidies and Contributions</b>				
Operating Grants, Subsidies and Contributions	0%	\$ 1,021,924	\$ 108,613	\$ -
Non-operating Grants, Subsidies and Contributions	0%	\$ 1,123,008	\$ 109,887	\$ -
	0%	\$ 2,144,932	\$ 218,500	\$ -
Rates Levied	0%	\$ 4,622,864	\$ 3,375	\$ 1

*% Compares current ytd actuals to annual budget*

Financial Position		Closing (Audited)	
		Balance 30 June 2018	Current Year 31 Jul 2018
Adjusted Net Current Assets	258%	\$ 593,148	\$ 1,529,143
Cash and Equivalent - Unrestricted	113%	\$ 783,615	\$ 882,608
Cash and Equivalent - Restricted	44%	\$ 3,017,835	\$ 1,339,231
Receivables - Rates	109%	\$ 263,223	\$ 287,236
Receivables - Other	4%	\$ 266,764	\$ 10,564
Payables	8%	\$ 762,355	\$ 63,645

*% Compares current ytd actuals to prior year actuals at the same time*

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

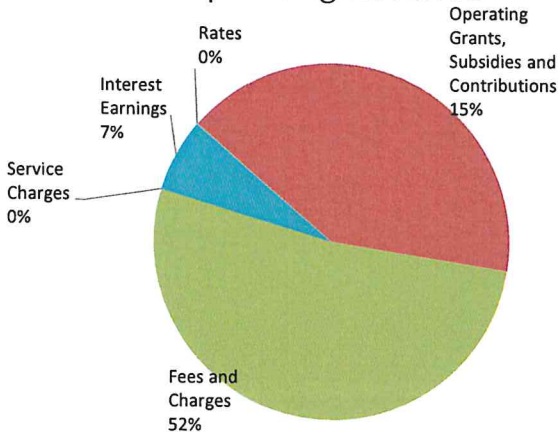
## Preparation

Prepared by: Grant Middleton

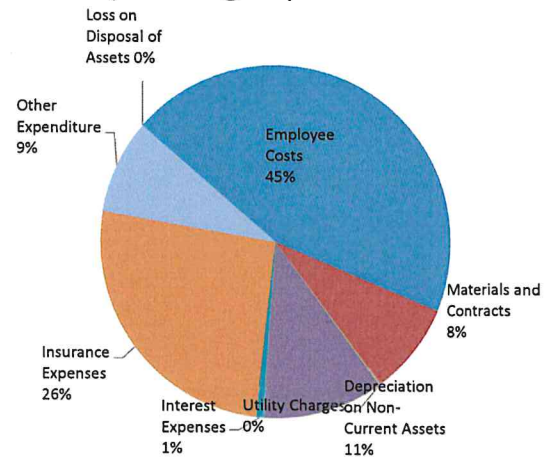
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**SHIRE OF NORTHAMPTON**  
**Information Summary**  
**For the Period Ended 31 July 2018**

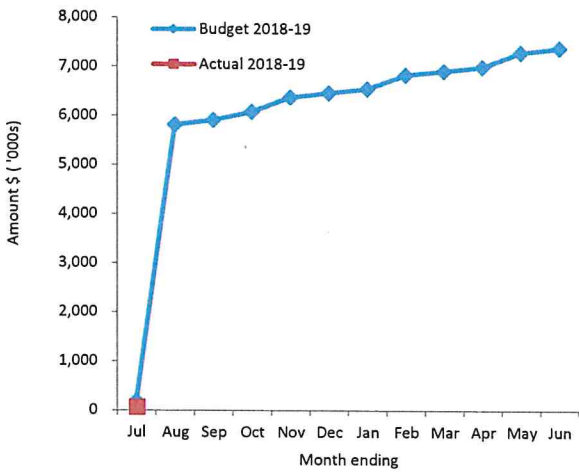
**Operating Revenue**



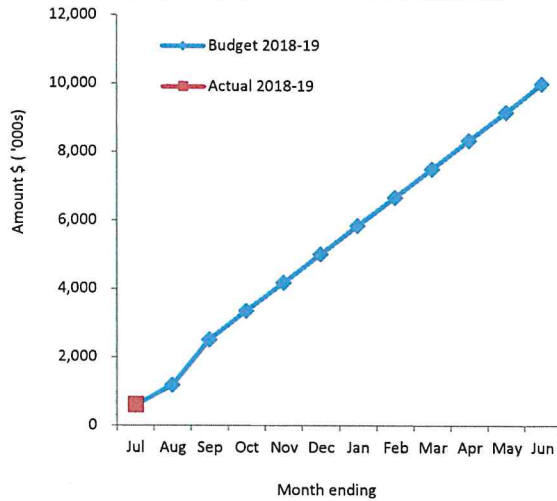
**Operating Expenditure**



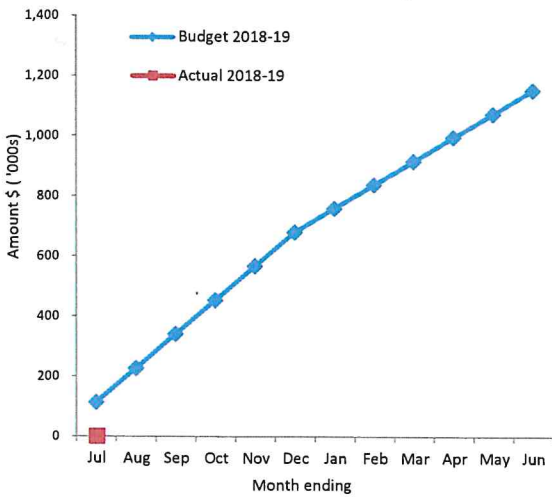
**Budget Operating Revenues -v- Actual (Refer Note 2)**



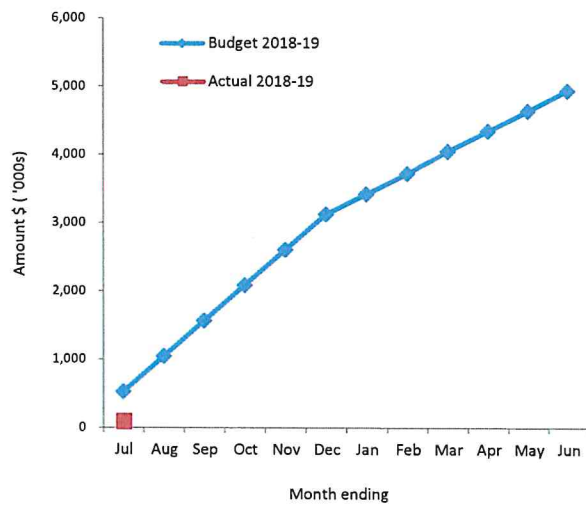
**Budget Operating Expenses -v- YTD Actual (Refer Note 2)**



**Budget Capital Revenue -v- Actual (Refer Note 2)**



**Budget Capital Expenses -v- Actual (Refer Note 2)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.



**SHIRE OF NORTHAMPTON**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 July 2018**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus(Deficit)</b>	3	2,122,201	2,122,201	2,122,201	0	0%	
<b>Revenue from operating activities</b>							
Governance		55,124	4,592	6,103	1,511	33%	
General Purpose Funding	9	5,554,571	13,332	5,963	(7,369)	(55%)	▼
Law, Order and Public Safety		70,395	5,863	35	(5,828)	(99%)	▼
Health		54,497	4,540	638	(3,902)	(86%)	
Education and Welfare		224,748	18,727	17,858	(869)	(5%)	
Housing		56,436	4,702	4,020	(682)	(15%)	
Community Amenities		908,527	11,957	7,011	(4,946)	(41%)	
Recreation and Culture		54,287	5,517	12,735	7,218	131%	▲
Transport		141,040	102,647	125	(102,522)	(100%)	▼
Economic Services		256,169	15,439	6,894	(8,545)	(55%)	▼
Other Property and Services		123,649	10,301	918	(9,384)	(91%)	▼
		<b>7,499,443</b>	<b>197,617</b>	<b>62,297</b>			
<b>Expenditure from operating activities</b>							
Governance		(870,344)	(16,430)	(118,135)	(101,705)	(619%)	▼
General Purpose Funding		(197,215)	(70,921)	(16,000)	54,921	77%	▲
Law, Order and Public Safety		(401,396)	(39,180)	(38,550)	630	2%	▲
Health		(210,093)	(17,501)	(18,105)	(604)	(3%)	
Education and Welfare		(302,645)	(25,212)	(20,446)	4,766	19%	▲
Housing		(83,305)	(6,924)	(6,314)	610	9%	▲
Community Amenities		(1,565,743)	(130,433)	(70,436)	59,997	46%	▲
Recreation and Culture		(1,665,110)	(138,680)	(103,812)	34,868	25%	▲
Transport		(4,222,934)	(102,731)	(168,500)	(65,769)	(64%)	▼
Economic Services		(443,493)	(36,946)	(23,929)	13,018	35%	▲
Other Property and Services		(44,649)	(3,707)	(30,111)	(26,404)	(712%)	▼
		<b>(10,006,927)</b>	<b>(588,665)</b>	<b>(614,338)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		3,607,500	51,453	68,430	16,977	33%	▲
Adjust (Profit)/Loss on Asset Disposal	8	(35,000)	(2,915)	0	2,915	(100%)	
Adjust Provisions and Accruals		0	0	0	0		
<b>Amount attributable to operating activities</b>		<b>1,065,016</b>	<b>(342,510)</b>	<b>(483,611)</b>			
<b>Investing Activities</b>							
Non-operating Grants, Subsidies and Contributions	11	1,123,008	109,887	0	(109,887)	(100%)	▼
Proceeds from Disposal of Assets	8	164,000	27,332	0	(27,332)	(100%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(720,310)	(112,726)	(9,101)	103,625	92%	▲
Infrastructure Assets - Roads	13	(2,647,629)	(220,628)	(80,780)	139,848	63%	▲
Infrastructure Assets - Parks and Gardens	13	(615,785)	(58,129)	0	58,129	100%	▲
Infrastructure Assets - Footpaths/Carparks	13	(378,413)	(40,125)	0	40,125	100%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(641,000)	(106,833)	0	106,833	100%	▲
Furniture and Equipment	13	(32,500)	0	0	0		
<b>Amount attributable to investing activities</b>		<b>(3,748,629)</b>	<b>(401,222)</b>	<b>(89,881)</b>			▲
<b>Financing Activities</b>							
Proceeds from New Debentures		500,000	41,667	0	(41,667)	(100%)	▼
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		34,794	2,898	0	(2,898)	(100%)	
Transfer from Reserves	7	227,064	18,922	0	(18,922)	(100%)	▼
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(134,246)	(11,187)	(19,566)	(8,379)	(75%)	▼
Transfer to Reserves	7	(66,200)	(5,517)	0	5,517	100%	▲
<b>Amount attributable to financing activities</b>		<b>561,412</b>	<b>46,783</b>	<b>(19,566)</b>			
<b>Closing Funding Surplus(Deficit)</b>	3	<b>(0)</b>	<b>1,425,252</b>	<b>1,529,143</b>	<b>103,891</b>	<b>7%</b>	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF NORTHAMPTON**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 July 2018**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus (Deficit)</b>	3	2,122,201	2,122,201	2,122,201	0	0%	
<b>Revenue from operating activities</b>							
Rates	9	4,622,864	3,375	(1)	(3,376)	(100%)	
Operating Grants, Subsidies and Contributions	11	1,454,405	143,883	25,641	(118,242)	(82%)	▼
Fees and Charges		1,265,424	35,778	32,499	(3,279)	(9%)	
Interest Earnings		121,750	11,666	4,159	(7,507)	(64%)	▼
Other Revenue		0	0	0	0		
Profit on Disposal of Assets	8	35,000	2,915	0			
		<b>7,499,443</b>	<b>197,617</b>	<b>62,298</b>			
<b>Expenditure from operating activities</b>							
Employee Costs		(3,003,415)	(250,228)	(276,253)	(26,025)	(10%)	▼
Materials and Contracts		(2,288,238)	(196,345)	(52,306)	144,039	73%	▲
Utility Charges		(359,390)	(29,929)	(820)	29,109	97%	▲
Depreciation on Non-Current Assets		(3,607,500)	(51,453)	(68,430)	(16,977)	(33%)	▼
Interest Expenses		(60,159)	(5,011)	(4,308)	703	14%	▲
Insurance Expenses		(251,088)	(20,887)	(159,149)	(138,262)	(662%)	▼
Other Expenditure		(437,137)	(34,812)	(53,074)	(18,262)	(52%)	▼
Loss on Disposal of Assets	8	0	0	0			
		<b>(10,006,927)</b>	<b>(588,665)</b>	<b>(614,338)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		3,607,500	51,453	68,430	16,977	33%	▲
Adjust (Profit)/Loss on Asset Disposal	8	(35,000)	(2,915)	0	2,915	(100%)	
Adjust Provisions and Accruals			0	0	0		
<b>Amount attributable to operating activities</b>		<b>1,065,016</b>	<b>(342,510)</b>	<b>(483,611)</b>			
<b>Investing activities</b>							
Grants, Subsidies and Contributions	11	1,123,008	109,887	0	(109,887)	(100%)	▼
Proceeds from Disposal of Assets	8	164,000	27,332	0	(27,332)	(100%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(720,310)	(112,726)	(9,101)	103,625	92%	▲
Infrastructure Assets - Roads	13	(2,647,629)	(220,628)	(80,780)	139,848	63%	▲
Infrastructure Assets - Parks and Gardens	13	(615,785)	(58,129)	0	58,129	100%	▲
Infrastructure Assets - Footpaths/Carparks	13	(378,413)	(40,125)	0	40,125	100%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(641,000)	(106,833)	0	106,833	100%	▲
Furniture and Equipment	13	(32,500)	0	0	0		
<b>Amount attributable to investing activities</b>		<b>(3,748,629)</b>	<b>(401,222)</b>	<b>(89,881)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		500,000	41,667	0	(41,667)	(100%)	▼
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		34,794	2,898	0	(2,898)	(100%)	
Transfer from Reserves	7	227,064	18,922	0	(18,922)	(100%)	▼
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(134,246)	(11,187)	(19,566)	(8,379)	(75%)	▼
Transfer to Reserves	7	(66,200)	(5,517)	0	5,517	100%	▲
<b>Amount attributable to financing activities</b>		<b>561,412</b>	<b>46,783</b>	<b>(19,566)</b>			
<b>Closing Funding Surplus (Deficit)</b>	3	<b>(0)</b>	<b>1,425,252</b>	<b>1,529,143</b>	<b>103,891</b>	<b>7%</b>	<b>▲</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

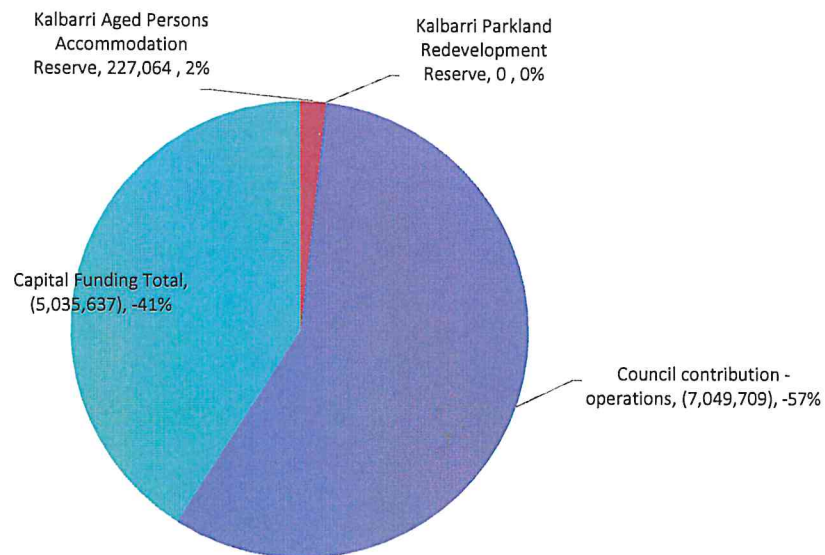
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF NORTHAMPTON**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
For the Period Ended 31 July 2018

**Capital Acquisitions**

	Note	YTD Actual New & Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Budget (d)	Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	(9,101)	0	(112,726)	(720,310)	(9,101)	103,625
Infrastructure Assets - Roads	13	0	(80,780)	(220,628)	(2,647,629)	(80,780)	139,848
Infrastructure Assets - Parks & Ovals	13	0	0	(58,129)	(615,785)	0	58,129
Infrastructure Assets - Footpaths	13	0	0	(40,125)	(378,413)	0	40,125
Plant and Equipment	13	0	0	(106,833)	(641,000)	0	106,833
<b>Capital Expenditure Totals</b>		<b>(9,101)</b>	<b>(80,780)</b>	<b>(538,441)</b>	<b>(5,035,637)</b>	<b>(89,881)</b>	<b>448,560</b>
<b>Capital acquisitions funded by:</b>							
Capital Grants and Contributions				109,887	1,123,008	0	
Borrowings				41,667	500,000	500,000	
Disposals				27,332	164,000	0	
Council contribution - Cash Backed Reserves							
Kalbarri Aged Persons Accommodation Reserve				208,142	227,064	0	
Kalbarri Parkland Redevelopment Reserve				0	0	0	
Council contribution - operations				(925,469)	(7,049,709)	(589,881)	
<b>Capital Funding Total</b>				<b>(538,441)</b>	<b>(5,035,637)</b>	<b>(89,881)</b>	

**Budgeted Capital Acquisitions Funding**



**SHIRE OF NORTHAMPTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2018**

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$5,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
General Purpose Funding	(7,369)	-55%	▼	Permanent	Annual Rates to be raised August 2018
Law, Order and Public Safety	(5,828)	-99%	▼	Permanent	Actuals and budget will converge as year progresses
Recreation and Culture	7,218	131%	▲	Permanent	Actuals and budget will converge as year progresses
Transport	(102,522)	-100%	▼	Permanent	Actuals and budget will converge as year progresses
Economic Services	(8,545)	-55%	▼	Permanent	Actuals and budget will converge as year progresses
Other Property and Services	(9,384)	-91%	▼	Permanent	Actuals and budget will converge as year progresses
<b>Operating Expense</b>					
Governance	(101,705)	-619%	▼	Timing	Actuals and budget will converge as year progresses
General Purpose Funding	54,921	77%	▲	Permanent	Actuals and budget will converge as year progresses
Community Amenities	59,997	46%	▲	Permanent	Actuals and budget will converge as year progresses
Recreation and Culture	34,868	25%	▲	Permanent	Actuals and budget will converge as year progresses
Transport	(65,769)	-64%	▼	Permanent	Actuals and budget will converge as year progresses
Economic Services	13,018	35%	▲	Permanent	Actuals and budget will converge as year progresses
Other Property and Services	(26,404)	-712%	▼	Permanent	Actuals and budget will converge as year progresses
<b>Capital Revenues</b>					
Non-operating Grants, Subsidies and Contributions	(109,887)	-100%	▼	Permanent	Actuals and budget will converge as year progresses
Proceeds from Disposal of Assets	(27,332)	-100%	▼	Permanent	Plant trades to be completed Sep't/Oct 2018
<b>Capital Expenses</b>					
Land and Buildings	103,625	92%	▲	Permanent	Projects to commence
Infrastructure Assets - Roads	139,848	63%	▲	Permanent	Projects to commence
Infrastructure Assets - Parks and Gardens	58,129	100%	▲	Permanent	Projects to commence
Infrastructure Assets - Footpaths/Carparks	40,125	100%	▲	Permanent	Projects to commence
Plant and Equipment	106,833	100%	▲	Permanent	Plant purchased to be completed Sep't/Oct 2018

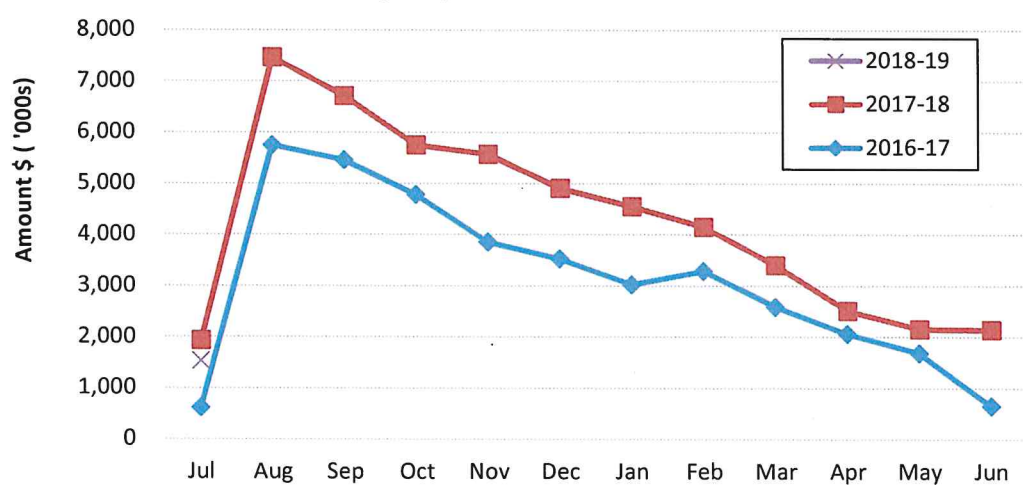
**SHIRE OF NORTHAMPTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2018**

**Note 3: Net Current Funding Position**

Positive=Surplus (Negative=Deficit)

	Note	Current Years (Budgeted) Closing 30 June 2018 \$	Current 31 Jul 2018 \$
<b>Current Assets</b>			
Cash Unrestricted	4	373,792	882,608
Cash Restricted	4	2,766,120	1,339,231
Receivables - Rates	6	313,380	287,236
Receivables - Other	6	99,260	10,564
Receivables - Rubbish		45,247	42,339
Emergency Services Levy		37,346	35,908
ATO Receivable		31,353	32,884
Inventories		11,778	11,778
Accruals/Adjustment		0	329,407
		<b>3,678,276</b>	<b>2,971,955</b>
<b>Less: Current Liabilities</b>			
Payables		(553,622)	(63,645)
Income Received in Advance		(64,611)	(401,884)
Provisions/Accruals		0	(39,442)
		<b>(618,233)</b>	<b>(504,971)</b>
Less: Cash Reserves	7	(937,842)	(937,842)
<b>Net Current Funding Position</b>		<b>2,122,201</b>	<b>1,529,143</b>

**Note 3 - Liquidity Over the Year**



**Comments - Net Current Funding Position**

**SHIRE OF NORTHAMPTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2018**

**Note 4: Cash and Investments**

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>(a) Cash Deposits</b>							
Municipal Bank Account	371,058			371,058	National	-	At Call
Trust Bank Account			88,659	88,659	National	-	At Call
OCDF - Horrocks				0	WATC	1.45%	N/A
OCDF - Binnu/White Cliffs		401,389		401,389	WATC	1.45%	N/A
Cash On Hand	1,450			1,450	N/A	Nil	On Hand
<b>(b) Term Deposits - Municipal</b>							
TD 31-056-****				0	National	2.34%	15-Dec-17
TD 35-623-****	0			0	National	2.55%	13-Mar-18
TD 31-067-****	510,100			510,100	National	2.43%	18-Jun-18
TD 31-032****	0			0	National	2.05%	18-Jun-18
<b>(c) Term Deposits - Reserves</b>							
TD 16-236-****		937,842		937,842	National	2.45%	28-Jun-18
				0			
<b>Total</b>	<b>882,608</b>	<b>1,339,231</b>	<b>88,659</b>	<b>2,310,498</b>			

**Comments/Notes - Investments**

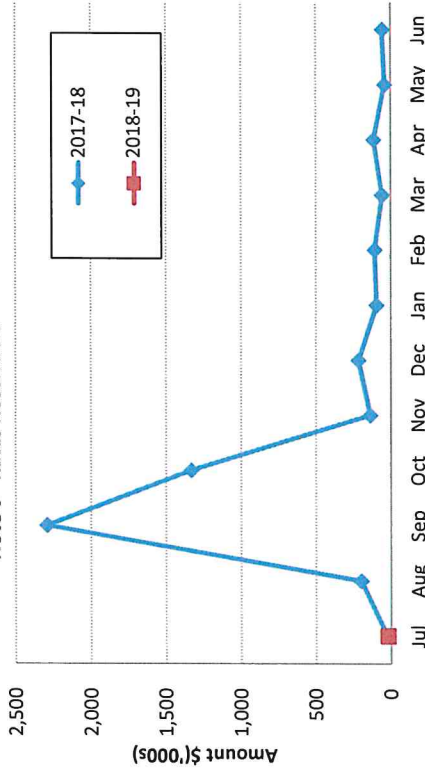
**SHIRE OF NORTHAMPTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
 For the Period Ended 31 July 2018

**Note 6: Receivables**

	31 Jul 2018	30 June 2018	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
Receivables - Rates Receivable	\$ 313,380	\$ 263,223	Receivables - General	\$ 226	\$ 8,112	\$ 487	\$ 1,739	\$ 10,564
Opening Arrears Previous period	(1)	4,332,891	Receivables - General					
Levied this year	(26,144)	(4,282,733)	Balance per Trial Balance					
Less Collections to date	287,236	313,380	Sundry Debtors					10,564
Equals Current Outstanding	287,236	313,380	Receivables - Other					0
<b>Net Rates Collectable</b>	<b>287,236</b>	<b>313,380</b>	<b>Total Receivables General Outstanding</b>					<b>10,564</b>
% Collected	8.34%	93.18%						

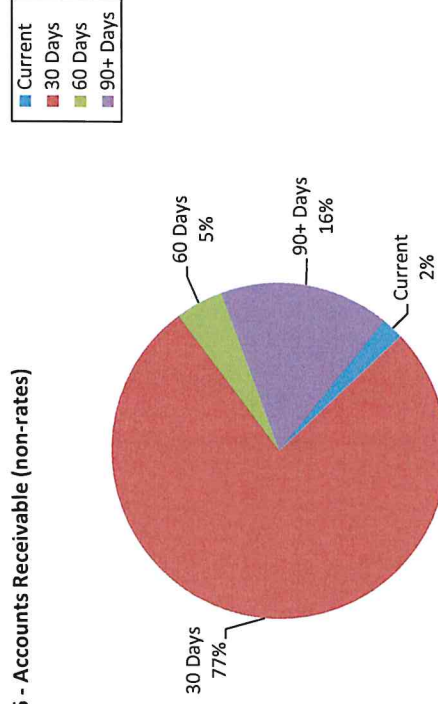
Amounts shown above include GST (where applicable)

**Note 6 - Rates Receivable**



Comments/Notes - Receivables Rates

**Note 6 - Accounts Receivable (non-rates)**



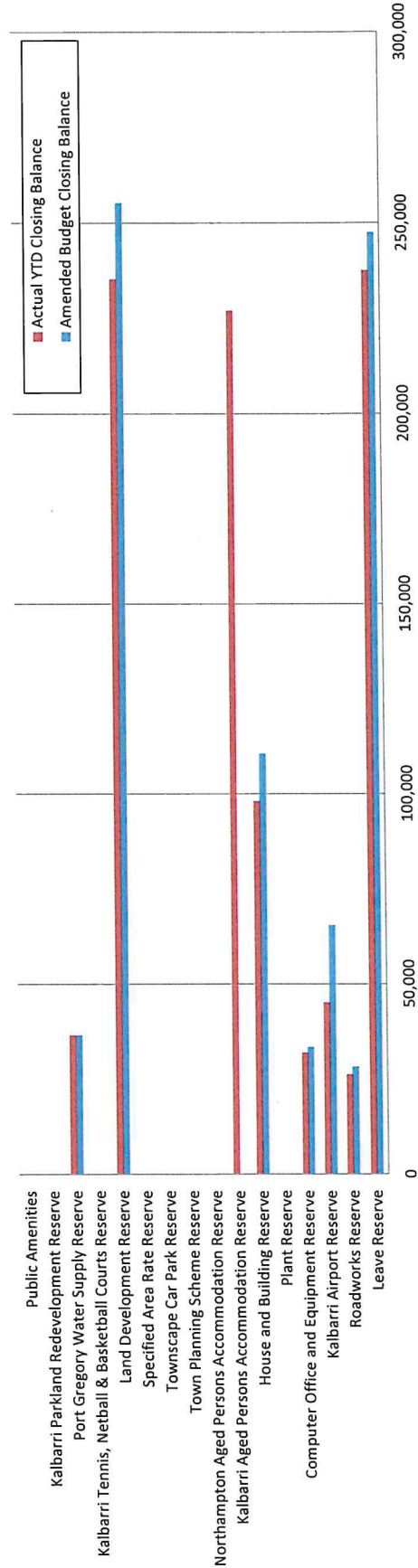
Comments/Notes - Receivables General

**SHIRE OF NORTHAMPTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
 For the Period Ended 31 July 2018

**Note 7: Cash Backed Reserve**

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 237,544	5,000	0	5,000	0	0	0	\$ 247,544	\$ 237,544
Roadworks Reserve	26,250	2,000	0	0	0	0	0	28,250	26,250
Kalbarri Airport Reserve	45,173	200	0	20,000	0	0	0	65,373	45,173
Computer Office and Equipment Reserve	31,905	1,500	0	0	0	0	0	33,405	31,905
Plant Reserve	0	0	0	0	0	0	0	0	0
House and Building Reserve	98,118	2,500	0	10,000	0	0	0	110,618	98,118
Kalbarri Aged Persons Accommodation Reserve	227,064	0	0	0	0	(227,064)	0	0	227,064
Northampton Aged Persons Accommodation Reserve	0	0	0	0	0	0	0	0	0
Town Planning Scheme Reserve	0	0	0	0	0	0	0	0	0
Townscape Car Park Reserve	0	0	0	0	0	0	0	0	0
Specified Area Rate Reserve	0	0	0	0	0	0	0	0	0
Land Development Reserve	235,288	20,000	0	0	0	0	0	255,288	235,288
Kalbarri Tennis, Netball & Basketball Courts Reserve	0	0	0	0	0	0	0	0	0
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0	36,500	36,500
Kalbarri Parkland Redevelopment Reserve	0	0	0	0	0	0	0	0	0
Public Amenities	937,842	31,200	0	35,000	0	(227,064)	0	776,978	937,842

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**





**SHIRE OF NORTHAMPTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2018**

**Note 8: Disposal of Assets**

Asset Number	Asset Description	YTD Actual			Amended Budget		
		Net Book Value	Proceeds	Profit (Loss)	Net Book Value	Proceeds	Profit (Loss)
		\$	\$	\$	\$	\$	\$
	<b>Plant and Equipment</b>						
P216	Isuzu Dmax (Kalbarri Ranger)	0	0		16,500	14,000	(2,500)
P237	Isuzu Dmax (Northampton Gardener)	0	0		10,000	13,000	3,000
P235	Isuzu Dmax (Kalbarri Gardener)	0	0		12,500	10,000	(2,500)
P203	Caterpillar 121H Grader	0	0		90,000	127,000	37,000
		<b>0</b>	<b>0</b>	<b>0</b>	<b>129,000</b>	<b>164,000</b>	<b>40,000</b>
				<b>0</b>			<b>(5,000)</b>

**SHIRE OF NORTHAMPTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 July 2018

RATE TYPE	Number of Properties	Rateable Value	YTD Actual			Amended Budget		
			Rate	Interim Rates	Back Rates	Rate	Interim Rate	Back Rate
		\$	\$	\$	\$	\$	\$	\$
Differential General Rate								
General GRV	1,559	24,771,279	0	0	0	1,644,791	0	0
General UV	448	180,266,330	0	0	0	2,346,323	0	0
Sub-Totals	2,007	205,037,609	0	0	0	3,991,114	0	0
Minimum Payment								
General GRV	1,020	0	0	0	0	561,000	0	0
General UV	55	0	0	0	0	30,250	0	0
Sub-Totals	1,075	0	0	0	0	591,250	0	0
Discounts/Concession								
Amount from General Rates	3,082	205,037,609	0	0	0	4,582,364	0	0
Ex-Gratia Rates								
Specified Area Rates								
Totals								

Comments - Rating Information

**SHIRE OF NORTHAMPTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2018**

**Note 10: Information on Borrowings**

(a) Debenture Repayments

Particulars	01 Jul 2018	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
<b>Recreation and Culture</b>									
Loan 148A - Kalbarri Library Extension	26,733		26,733	26,733	(0)			939	
Loan 156 - RSL Hall Extensions	0	500,000	0	0	500,000			0	0
<b>Transport</b>									
Loan 149 - Plant Purchases	0			0	0				
Loan 153 - Plant Purchases	214,339		39,525	194,773	174,814			4,308	9,561
<b>Other Property and Services</b>									
Loan 154 - Staff Housing	256,641		33,194	256,641	223,447				9,789
<b>Self Supporting Loans</b>									
Loan 151 - Kalbarri Bowling Club	7,459		3,621	7,459	3,838				444
Loan 152 - Staff Housing	328,941		17,189	328,941	311,752				21,649
Loan 155 - Pioneer Lodge	386,552		13,984	386,552	372,568				17,777
	1,220,665	500,000	19,566	1,201,099	1,586,419			4,308	60,158

All debenture repayments were financed by general purpose revenue except loans 147, 151, 152 & 155 which are self supporting loans.

(b) New Debentures

No new debentures have been received during 2017/2018

**SHIRE OF NORTHAMPTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2018**

Note 11: Grants

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Amended Budget Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	Revenue (c)	YTD Actual (Expended)	Unspent Grant (a)+(b)+(c)
			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>General Purpose Funding</b>												
Grants Commission - General	WALGGC	Operating	0	422,550	0	0	422,550		422,550	0	0	0
Grants Commission - Roads	WALGGC	Operating	0	386,769	0	0	386,769		386,769	0	0	0
<b>Law, Order and Public Safety</b>												
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating	0	27,323	0	2,297	27,323		27,323	0	0	0
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Operating	0	26,122	0	2,156	26,122		26,122	0	(7,883)	0
Grant Feral Eradication	Department of Primary Industries	Operating	0	0	0	0	0		0	0	0	0
Bushfire Risk Mitigation Grant	State Emergency Management Committee	Operating	0	0	0	0	0		0	0	(1,114)	0
<b>Education and Welfare</b>												
NCAA Fundraising		Non-operating	0	0	0	0	0		0	0	0	0
<b>Community Amenities</b>												
Coastal Management Plan Grant		Operating - Tied	0	60,000	0	5,000	60,000		60,000	0	0	0
<b>Recreation and Culture</b>												
Kalbarri Foreshore Redevelopment	WARB Grant	Non-operating	0	0	171,725	28,620	171,725		171,725	0	0	0
Kalbarri Bowling Club	CSRFF	Non-operating	0	0	18,930	3,155	18,930		18,930	0	0	0
Kalbarri Bowling Club	Contribution	Non-operating	0	0	5,000	833	5,000		5,000	0	0	0
Seniors Week	Seniors WA	Operating	0	0	0	0	0		0	0	0	0
<b>Transport</b>												
RRG Grants - Capital Projects	Regional Road Group	Non-operating	0	0	197,330	16,444	197,330		197,330	0	0	0
Grey St/Red Bluff Road Corner	State Government	Non-operating	0	0	0	0	0		0	0	0	0
White Cliff's	State Government (R4R)	Non-operating	0	0	0	0	0		0	0	0	0
RFR - Binnu West	Federal Government (R2R)	Non-operating	0	0	730,023	60,835	730,023		730,023	0	0	0
DUP - Footpath Grant (Stephen Street)	Dept. of Transport	Non-operating	0	0	0	0	0		0	0	0	0
MRWA Maintenance Grants	Main Roads WA	Operating	0	99,160	0	99,160	99,160		99,160	0	0	0
WA Road Safety Commission	Kalbarri Roadwise	Non-operating	0	0	0	0	0		0	0	0	0
<b>TOTALS</b>			<b>0</b>	<b>1,021,924</b>	<b>1,123,008</b>	<b>218,500</b>	<b>2,144,932</b>	<b>0</b>	<b>2,144,932</b>	<b>0</b>	<b>(8,997)</b>	<b>0</b>
<b>SUMMARY</b>												
Operating			0	961,924	0	103,613	961,924	0	961,924	0	0	0
Operating - Tied			0	60,000	0	5,000	60,000	0	60,000	0	0	0
Non-operating			0	0	1,123,008	109,887	1,123,008	0	1,123,008	0	0	0
<b>TOTALS</b>			<b>0</b>	<b>1,021,924</b>	<b>1,123,008</b>	<b>218,500</b>	<b>2,144,932</b>	<b>0</b>	<b>2,144,932</b>	<b>0</b>	<b>(8,997)</b>	<b>0</b>

**SHIRE OF NORTHAMPTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2018**

**Note 12: Trust Fund**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 31 Jul 2018
	\$	\$	\$	\$
Town Planning - Security Bonds	0			0
Galena Donations	0		0	0
Transportable Housing Bond	26,275		0	26,275
Footpath Deposits	30,820		(500)	30,320
Horrocks Retention Fee - Parking/Stage 2	0		0	0
Retentions - Subdivisions	30,683		(40,289)	(9,606)
Building Levies (BCITF & BRB)	182	308		490
Community Bus Bond	6,400	400	(400)	6,400
Safer WA Funds	0			0
Northampton Cemetery Funds	0			0
Unclaimed Monies - Rates	4,338	0	0	4,338
Nomination Deposits	0	0	0	0
DOLA - Parks & Gardens Development	0			0
Aged Unit Bond	0	0		0
Council Housing Bonds	520	0	0	520
BROC - Management Funds	1			1
Kalbarri Youth Space Project Funds	0		0	0
Burning Off Fees	0		0	0
RSL Hall Key Bond	650	0	0	650
Peet Park Donations	0			0
Willa Guthurra	0			0
Special Series Plates	1,430	310	(200)	1,540
Auction	0			0
Kidsport	2,937	0	0	2,937
Public Open Space	0			0
ReDone (Kalbarri Park/Beach Shelters)	0		0	0
Northampton Child Care Association	59,305	0	0	59,305
Horrocks Memorial Wall	765	0	0	765
One Life	3,513	0	0	3,513
Conservation Incentives	0	0	0	0
Kalbarri Camp School	0	0	0	0
	<b>167,819</b>	<b>1,018</b>	<b>(41,389)</b>	<b>127,448</b>

**SHIRE OF NORTHAMPTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2018**

**Note 13: Capital Acquisitions**

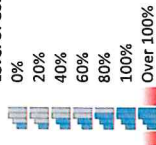
Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
<b>Governance</b>								
	101340	0	0	0	(5,000)	0	0	
	101340	0	0	0	(22,500)	0	0	
	101340	0	0	0	(5,000)	0	0	
		0	0	0	(32,500)	0	0	
<b>Governance Total</b>								
<b>Communities Amenities</b>								
	133050	0	0	0	0	0	0	
	133440	0	0	0	(105,000)	(8,750)	8,750	
		0	0	0	(105,000)	(8,750)	8,750	
<b>Communities Amenities Total</b>								
<b>Recreation And Culture</b>								
	135140	0	0	0	(512,000)	(85,333)	85,333	
	136640	0	0	0	(18,840)	(1,569)	1,569	
	136640	0	0	0	(25,000)	(2,083)	2,083	
	136940	0	0	0	(343,450)	(28,620)	28,620	
	136940	0	0	0	(23,695)	(1,975)	1,975	
	135940	0	0	0	(38,615)	(3,217)	3,217	
	135940	0	0	0	(121,213)	(10,099)	10,099	
	137540	0	0	0	(56,800)	(9,466)	9,466	
	137540	0	0	0	(25,000)	(4,166)	4,166	
	137540	0	0	0	(103,185)	(17,196)	17,196	
	138040	0	0	0	(55,400)	(9,233)	9,233	
		0	0	0	(1,323,198)	(172,957)	172,957	
<b>Recreation And Culture Total</b>								
<b>Transport</b>								
	Various	0	(80,780)	(80,780)	(2,647,629)	(220,628)	139,848	
	Various	0	0	0	(115,400)	(9,613)	9,613	
	150900	0	0	0	(42,000)	(3,500)	3,500	
	142140	(9,101)	0	(9,101)	(5,910)	(5,910)	(3,191)	
	142240	0	0	0	(425,000)	(70,833)	70,833	
	142240	0	0	0	(26,000)	(4,333)	4,333	
	142240	0	0	0	(54,000)	(9,000)	9,000	
	142540	0	0	0	(14,000)	(2,333)	2,333	
	142540	0	0	0	(45,000)	(7,500)	7,500	
	151300	0	0	0	(43,000)	(7,167)	7,167	
	151300	0	0	0	(34,000)	(5,667)	5,667	
		(9,101)	(80,780)	(89,881)	(3,451,939)	(346,484)	256,603	
<b>Transport Total</b>								

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 July 2018

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
<b>Economic Services</b>		\$	\$	\$	\$	\$	\$	
Other Property and Services	150160	0	0	0	(123,000)	(10,250)	10,250	
Pink Lake Viewing Platform		0	0	0	(123,000)	(10,250)	10,250	
<b>Capital Expenditure by Program Total</b>		<b>(9,101)</b>	<b>(80,780)</b>	<b>(89,881)</b>	<b>(5,035,637)</b>	<b>(538,441)</b>	<b>448,560</b>	
<b>Capital Expenditure By Class</b>								
Land and Buildings	Various	(9,101)	0	(9,101)	(720,310)	(112,726)	103,625	
Infrastructure Assets - Roads	Various	0	(80,780)	(80,780)	(2,647,629)	(220,628)	139,848	
Infrastructure Assets - Footpaths	Various	0	0	0	(378,413)	(40,125)	40,125	
Infrastructure Assets - Parks and Ovals	Various	0	0	0	(615,785)	(58,129)	58,129	
Plant and Equipment	Various	0	0	0	(641,000)	(106,833)	106,833	
Furniture and Equipment	Various	0	0	0	(32,500)	0	0	
<b>Capital Expenditure Total by Class</b>		<b>(9,101)</b>	<b>(80,780)</b>	<b>(89,881)</b>	<b>(5,035,637)</b>	<b>(538,441)</b>	<b>448,560</b>	

Level of Completion Indicators



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

**ADMINISTRATION & CORPORATE REPORT**

7.5.1	EVENTS COORDINATOR EMPLOYEE PROPOSAL	2
7.5.2	COMMUNITY DEVELOPMENT OFFICER POSITION	6
7.5.3	ADOPTION OF LOCAL LAWS	12
7.5.4	SALE OF PROPERTY TO RECOVER OUTSTANDING RATE & CHARGES	17



**7.5.1 EVENTS COORDINATOR EMPLOYEE PROPOSAL**

<b>FILE REFERENCE:</b>	<b>4.2.4</b>
<b>CORRESPONDENT:</b>	<b>Brenda Broadhurst</b>
<b>DATE OF REPORT:</b>	<b>6 August 2018</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Copy of correspondence</b>

**SUMMARY:**

Council to consider correspondence suggesting that Council consider the employing of an events coordinator.

**BACKGROUND:**

Correspondence has been received suggesting that Council employ an Events Coordinator for the Shire to assist with organising community events.

**COMMENT:**

It is considered that the success of community events is very much dependent on the amount of time that volunteer individuals and groups wish to put into an event, after all it is their event and they should have ownership of it.

Whether an Events Coordinator can expand on the volunteer groups role is an unknown as I as the CEO have not had any experience with the employ of such a person. In recent years the Community Development Officer assisted with seeking grant funding etc for the event however as far as organising the event that is left up to the individual group.

The Council also assists all such events with road closures, refuse removal, free use of areas etc.

Throughout the Shire there are now only two major annual full community events, being the Northampton Agricultural Show and the Kalbarri Canoe and Cray Carnival, with the Northampton Airing of the Quilts and Purple Bra Day no longer operating. It would seem somewhat pointless to employ such a person for minimal events.

There are other events involving both the localised and the wider community that are operated successfully without any Council assistance, namely the Kalbarri Fishing Classic, various sporting body open days and smaller community events such as arts and crafts prizes that the Council has no involvement in and from a management perspective should be left to the individual organisation.

It is also not a known factor that an employed person would help with above such events continuing.

Mrs Broadhurst has been advised that no provision for the employ of such a person has been incorporated in the 2018/19 Budget however I would present her letter to Council for determination.

**FINANCIAL & BUDGET IMPLICATIONS:**

If a person for an event coordinator is employed it will have an effect on future budgets with a salary and associated costs that would be incurred. No amount is provided as is very dependent on the person, how many hours that person would be required to work etc.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 7.5.1**

**For Council consideration.**

## APPENDICES 1 – Brenda Broadhurst Correspondence

GK  
BFB  
4-2-4

Brenda Broadhurst  
PO Box 563  
Northampton WA 6535  
Ph: 0447 341 178  
Email: [braesdie.bcb@bigpond.com](mailto:braesdie.bcb@bigpond.com)

CEO and Councillors  
Shire of Northampton  
Hampton Rd  
Northampton WA 6535

Dear Garry & Councillors,

### RE: Northampton Community Events

Firstly, I'd just like to say that it was an absolute pleasure to be part of the recent community event held in Northampton as part of the 'Ewe Turn at Northampton Project'.

It gave me such pride to see our town in all it's amazing glory. I would also like to say that there has been nothing but positive feedback from individuals, community groups and the businesses of Northampton.

Of course, the biggest question has been – 'Are you doing it again?'

So, for those of you who have never been involved in a community event such as this, or the Airing of the Quilts, or the Northampton Agricultural Show, lets look at a rough guide of the volunteer hours involved:

1. In the 6 to 12 months leading up to the event – 1,200 hours
2. In the 2 to 4 weeks leading up to the event – 1,300 hours
3. Plus, untold donations of phone, email and other unseen costs.

This equates roughly to 2,500 hours at an hourly rate of \$30 that would have cost the community \$75,00.

The only way I personally was able to do this was to take annual leave from my paid position (as did another member of the committee). The other members of the committee have casual employment or are retired.

These events are so important in our community, they promote us as a vibrant, interesting and fun place to be. It gives members of the community a chance to be proud of their little piece of the country, and they give local businesses and community groups a huge opportunity to promote themselves. They are very important to the local economy.

However as outlined above they require a big commitment from several community volunteers. No one wanted to see the 'Purple Bra Day' and the 'Airing of the Quilts' disappear from our calendar, everyone wants the 'Northampton Show' (for which they are struggling to get a team together this year) and the 'Ewe Turn Project' to continue. But in todays community there are less and less people with the capacity to dedicate the volunteer hours to coordinate these events.

**So, where to from here?**

I propose that the Shire consider employing an 'Events Coordinator' who's role would be to:

- Facilitate at least 2 community events every year (the Show and one other)
- Being responsible for:
  - Grant applications
  - Liaison with community group involved in the event
  - Publicity/advertising
  - Administration activities
  - Etc.

The person selected for the role would have to have a commitment to the community. I see it as a 3 day a week position with flexibility in how these hours are worked, i.e. may be taken attend evening meetings, or full time in the lead up to events, or during quiet times, down to 1 day per week.

It would not completely remove the role of the volunteer, the coordinator will only fulfill the administration/coordination role of any event, and the community would have to be fully aware of this.

I would appreciate you considering this proposal and letting me know if you think this is a possible option. I would hate to see the town lose another event such as the Show, and at this stage there is not a committee to continue the Ewe Turn Event into the future.

Yours Sincerely

Brenda Broadhurst

Wednesday, July 25, 2018

<b>7.5.2</b>	<b>COMMUNITY DEVELOPMENT OFFICER POSITION</b>	
	<b>FILE REFERENCE:</b>	<b>10.2.6</b>
	<b>CORRESPONDENT:</b>	<b>Northampton Volunteers Organisation</b>
	<b>DATE OF REPORT:</b>	<b>8 August 2018</b>
	<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
	<b>APPENDICES:</b>	<b>1. Correspondence from the NVO</b>

**SUMMARY:**

Council to consider a request to re-instate the position of Community Development Officer.

**BACKGROUND:**

When Council reviewed its Corporate Business Plan, changes in the Town Planning Department and the Community Development Officer positions were reported on and considered as part of the CBP review.

In relation to the CDO position, this was previously a standalone position and then town planning roles were also introduced to that position to where now as a result of the resignation of a Principal Town Planner, the CDO employee took on the role of a planning officer (part time) and did not wish to continue with CDO roles and subsequently in discussion with that employee it was recommended to Council by the CEO that the CDO position at this stage not be filled with the role to be shared amongst existing employees and the CEO and this be reviewed.

**COMMENT:**

Within the correspondence the NVO quote a number of organisations where the CDO role was important to those organisation. This is not questioned, and the officer was very valuable and highly regarded in the work she undertook for these organisations, however in respect to specific projects:

- Railway Precinct – CDO involved in grant funding, strategic planning and project development however the project is somewhat complete and now operational by the Northampton Men’s Shed group.
- RSL Museum – was one of the biggest roles undertaken by the CDO and primarily it was the use of the officer’s design skills, which was not part of the CDO role, and obtained grant funding for their project.

The displays are now somewhat completed as far as the CDO role is concerned and the redevelopment of the RSL Hall to accommodate the Visitors Centre and allow for additional display area will now be managed by the CEO.

- Australia Day Event – assisted in the beginnings of the event but little involvement following the initial event
- Men's Shed – officer very involved in grant assistance for their start up programs and assistance with a feasibility study. Organisations now operational with little to no Council involvement required at this stage until a shed grant has been determined of which that project will then be managed by the CEO.
- Pioneer Lodge Accommodation – the CDO was involved in the initial project which was the re-roofing of existing units and the construction of a small function room. The CDO had no involvement with the construction of the additional eight units, this was managed by the CEO.
- Environmental Group – initiated the start of the group however little involvement in the past few years.
- Lions Park – secured funding for additional playground equipment outside the equipment that was covered by an insurance claim, however involved other staff such as the Manager for Works and the CEO.
- Seniors Programs - assisted with some minor grants and assisted with some events. This group has taken it upon themselves to progress with programs and not requiring Council assistance.

Of the above all are now operated by the individual organisations and unless the group are seeking grant funding there will be limited involvement by the CDO.

Apart from the above the CDO was involved in major Council projects, namely the Lucky Bay Campground and Lions Park, with other employees involved, and once these major projects were completed the CDO workload did decrease which was attributed to the above plus minimal request from the community.

The main CDO project of recent times was the formation of the NVO and associated activities, of which the employee will continue in a voluntary capacity however that is of the employee's decision and not a directive from the CEO.

Prior to changing roles, the CDO was also still assisting with the Railways and Men's Shed projects in a larger capacity than any other groups but as stated above these projects are at a position where they require little involvement by a CDO.

Outside Northampton a project undertaken by the CDO was the formation of a business and strategic plan of the Kalbarri Visitors Centre which is complete and now up to that organisation to pursue their objectives.

There will always also be groups that want/need assistance with project development, whom either don't have the confidence or skills to undertake them without some level of help or support and such support from the current Council staff will be provided.

It is considered now that a CDO position could evolve new projects to initiate however it is also considered that these groups need to be active in their role and pursuits and not just rely on a CDO position.

A question that Council could ask the NVO is what projects are they proposing and this would determine the level of what involvement the Council would have.

The council staff will always be available to assist where ever they can, but it is not considered that the Council should provide an officer to undertake tasks that the community groups could do themselves.

#### **FINANCIAL & BUDGET IMPLICATIONS:**

With the 2018/19 Budget now adopted, no provision for the reemployment of a CDO was included and as per the recommendation of the decision made when reviewing the Corporate Business Plan, this position and that of the Principal Town Planner is to be reviewed.

If it is found that the CDO position is a requirement then this position will need to be listed in the 2019/20 Budget.

#### **STATUTORY IMPLICATIONS:**

*State: Local Government Act 1995*

As per Section 5.4.1, Functions of a CEO, one of the functions is be responsible for the employment, management supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees).

Obviously this function can only occur if the Council budget allows for those employees.

**STRATEGIC IMPLICATIONS:**

*Local: Shire of Northampton Community Strategic Plan 2016-2026*

There are functions within the CSP in relation to Community Development which are undertaken by various staff on a daily basis. The CSP does not however require the Council to employ a community development officer but certainly assists with the strategy.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 7.5.2**

**For Council consideration.**



**APPENDICES 1 – Northampton Volunteer Organisation Correspondence**

*CDL  
10.2.6*

Dear Councillors,

We are writing this letter as a collective group, as we feel it is an enormous loss to our community, to no longer have the position of Community Development Officer employed through our local shire.

The position of Community Development Officer is a way for us as stakeholders to be heard without bias for proposed projects within the community.

We believe the position of Community Development Officer is invaluable to all community groups within our shire. The evidence of the importance of this position may possibly be that it has generated more than a few million dollars into our community over the nine years it has been a recognised position. It is understood that the past Community Development Officer assisted many of our local community groups in seeking project funding for projects large and small, with all of these being beneficial to the development of our community.

We would like to mention some of the great things that have been accomplished within our community through consultation, assistance and guidance from the Community Development Officer, as follows:

- Award winning Railway Precinct projects
- RSL – museum revamped – ongoing asset for our community
- Australia Day celebrations – yearly event
- Volunteer thankyou dinner- 2018, which over 74 people attended from 54 different volunteer groups.
- Men’s shed – new initiative for our community
- Pioneer lodge – accommodation addressing a need with in the community.
- Northampton Environmental Group and Eco Hut – improving environmental outcomes and education
- Lions Park redevelopment
- Seniors programs – including the annual Seniors Week events

It is believed that the position of Community Development Officer is much more than accessing monetary grants; it is also about having access to expertise and building community capacity. This is done by way of groups being able to access knowledge on how to start or end projects they have in mind.

The position of Community Development Officer also aligns with Northampton’s Community Strategic Plan 2016 -2026. Highlighted are some areas of concern, now that we no longer have a Community Development Officer.

<b>Social / Community</b>		
<b>Strategy</b>	<b>Key Actions</b>	<b>Measure of Success</b>
Increased focus on events based community celebrations	4.2.1 Work with volunteers to develop long-term plans for the implementation and growth of festivals and events	<ul style="list-style-type: none"> <li>• Provision of financial support to current festivals</li> <li>• Assist community groups to review, evaluate</li> </ul>

	4.2.2 Support Visitor Centres and volunteer groups stage events 4.2.3 Develop a funding criteria to provide financial support to existing festivals and community events	<ul style="list-style-type: none"> <li>• and improve community events</li> <li>• Effective strategic plans of events</li> <li>• Number and value of grants provided to community groups</li> </ul>
A safer community	4.4.1 Continue to lobby for an effective police presence across the Shire	<ul style="list-style-type: none"> <li>• Success of neighbourhood watch and <b>community safety and crime prevention programs</b></li> </ul>
Vibrant and sustainable community groups	4.5.1 Develop regular forums for community group	<ul style="list-style-type: none"> <li>• Promote community leadership among local youth</li> <li>• Continue to interact and collaborate with local schools</li> <li>• Provide leadership to community groups to improve standards of financial and strategic planning</li> </ul>
<b>Organisational &amp; Governance</b>		
<b>Strategy</b>	<b>Key Actions</b>	<b>Measure of Success</b>
Develop the role of the Shire as a Community educator	<b>5.3.2</b> Support community groups to maintain sustainability <b>5.3.3</b> Engage with community and effectively communicate Shire activities	<ul style="list-style-type: none"> <li>• Number of sustainable community groups</li> </ul>

As a combined consortium we believe the importance of the position of Community Development Officer has been understated. One of the biggest assets of this position, is that it helps tie together shire policy and procedure with community expectation, regarding prospective projects being put forward. We would like to see the position reinstated as we believe the benefits far outweigh the costs.

We also believe there are many programmes and projects out there as a community we have not yet tapped into, but under the guidance of a professional, we could achieve so much more. We also feel that this community function should be provided by a person who is solely dedicated to that role and purpose- to enhance and optimise the community development and support function of the local government to our local community.

Thank you for taking the time to read our concerns and we look forward to your response.

Kind Regards

Andrea Teakle - Chairperson -NVO

**7.5.3 ADOPTION OF LOCAL LAWS**

<b>FILE REFERENCE:</b>	<b>4.2.3</b>
<b>DATE OF REPORT:</b>	<b>6 August 2018</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>

**SUMMARY:**

Sections 3.5 of the Local Government Act 1995 (LGA) provides the power for local governments to make local laws and prescribing all matters that are required or permitted to be prescribed by a local law or are necessary or convenient for it to perform any of its functions.

The review of all Council Local Laws has been completed with the exception of the *Shire of Northampton Local Government Property Local Law* which was disallowed due to a discrepancy in dates from when the local law was adopted by Council and when the Governors approval to allow the local law to operate outside the local government boundaries, being in water to cover the jetties which are governed under the local law.

**COMMENT**

The purpose of this report is to:

1. Consider the submissions received on the proposed Shire of Northampton Property Local Law 2018;
2. Give notice to the purpose and effect of the above said Local Law;
3. Make the above said Local Laws;
4. Authorise the Local Law's gazettal in the Government Gazette;
5. Give public notice, (after gazettal), of the date of the above said Local Law;
6. Authorise the affixing of the Common Seal to the above said Local Law.

To comply with the provisions of section 3.12 of the Act, when proposing to make a local law, the Presiding Person is required to give notice of the purpose and effect of the proposed local laws at the Council meeting where the local law is being considered.

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Local authorities' powers and responsibilities are defined by legislation. Acts and Codes deal with particular issues and the local law derived from this legislation gives the Council a long-term and responsible approach to the ongoing health, vitality, prosperity, security and welfare of its residents, businesses and environment.

The proposed local law will reflect current legislation requirements.

The purpose and effect of the proposed Local Government Property Local Law 2018 is:

**Purpose:** To regulate the care, control and management of all property of the local government except thoroughfares.

**Effect:** To control the use of local government property. Some activities are permitted only under a permit or under a determination and some activities are restricted or prohibited. Offences are created for inappropriate behaviour in or on local government property.

## **CONSULTATION**

Elected Members and Officers have had the opportunity to examine the local law with the opportunity to comment on the recommended new draft local law.

The local law was advertised for public comment for a period in excess of legislated minimum seven (7) weeks closing on 8 August 2018. No comments were received from the public on the Local Law.

The local law can now be finalised and will come into effect 14 days after its publication in the Government Gazette.

## **FINANCIAL IMPLICATIONS:**

Now that the process is complete the local law must be advertised within the Government Gazette in their entirety.

The cost for this advertising has been estimated at \$2,000 (GST exclusive) and a provision has been made within the 2018/19 Budget for these costs.

**STATUTORY IMPLICATIONS:**

Section 3.12 of the *LGA 1995* specifies the procedures to be followed when making a local law. Section 3.12 states:

3.12. Procedure for making local laws

(1) *In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.*

(2) *At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.*

(3) *The local government is to —*

(a) *give Statewide public notice stating that —*

(i) *the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and*

(ii) *a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and*

(iii) *submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;*

*and*

(b) *as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and*

(c) *provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.*

(3a) *A notice under subsection (3) is also to be published and exhibited as if it were a local public notice.*

(4) *After the last day for submissions, the local government is to consider any submissions made and may make the local law\* as proposed or make a local law\* that is not significantly different from what was proposed.*

*\* Absolute majority required.*

(5) *After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.*

- (6) *After the local law has been published in the Gazette the local government is to give local public notice —*
- (a) *stating the title of the local law; and*
  - (b) *summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and*
  - (b) *advising that copies of the local law may be inspected or obtained from the local government's office.*
- (7) *The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.*

**VOTING REQUIREMENT:**

*Absolute Majority Required:*

**OFFICER RECOMMENDATION – ITEM 7.5.3**

**That Council:**

**1. Adopt by Absolute Majority the Shire of Northampton Local Government Property Local Law 2018 in accordance with Section 3.12(4) of the Local Government Act.**

**2. Note the purpose and effect of the local law being:**

**Local Government Property Local Laws**

**Purpose:** To regulate the care, control and management of all property of the local government except thoroughfares.

**Effect:** To control the use of local government property. Some activities are permitted only under a permit or under a determination and some activities are restricted or prohibited. Offences are created for inappropriate behaviour in or on local government property.

**3. Authorise the local law's gazettal in the Government Gazette.**

- 4. Authorise the public notice advertisement, (after gazettal), of the date of the Shire of Northampton Local Government Property Local Law 2018.**
- 5. Authorise the Shire President and the Chief Executive Officer to affix the Shire's Common Seal to the Shire of Northampton Local Government Property Local Law 2018.**

<b>7.5.4</b>	<b>SALE OF PROPERTY TO RECOVER OUTSTANDING RATE &amp; CHARGES</b>
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<b>FILE REFERENCE:</b>	<b>3.1.8</b>
<b>DATE OF REPORT:</b>	<b>8 August 2018</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keefe</b>

Due to the confidential nature of this item all information has been provided under separate cover.



**ADMINISTRATION & CORPORATE REPORT**

7.5.5	PROPOSED LEASE - RSL HALL, NORTHAMPTON	2
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**7.5.5 PROPOSED LEASE - RSL HALL, NORTHAMPTON**

<b>LOCATION:</b>	<b>Lot 123 Hampton Road, Northampton</b>
<b>FILE REFERENCE:</b>	<b>11.1.9</b>
<b>DATE OF REPORT:</b>	<b>15 August 2018</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Lease Agreement (forwarded separately)</b>

**SUMMARY:**

Council to determine changes/wording/inclusions for draft lease agreement with RSL WA for the Northampton RSL Hall.

**LOCALITY PLANS:**



**BACKGROUND:**

Previous reports have been presented to Council on this matter.

The original proposal was for the Council to take ownership of Lot 123, which commenced in 2012 when the Northampton RSL Branch began planning to improve their war memorabilia display.

As this progressed the branch were proposing extensions to the hall to allow for future displays of memorabilia currently locked away for security, provide improved ablution facilities and provide further storage for the branch's use.

In March 2015 the Northampton RSL agreed to a joint proposal for the Council to take over ownership of Lot 123 to allow the Council to seek funding to construct extensions to the hall to allow for the housing of the Northampton Tourist Bureau who would then manage the war memorabilia display in both the hall and the new display area which would be part of the Bureau's floor space.

The transfer of the land into Councils ownership allows the Council to seek funding and expend its funds at the site.

**COMMENT:**

Following on from the above process, RSL WA and the local branch did not support the proposed transfer which was originally agreed to, however negotiations resulted in the RSL agreeing to leasing the premises and land to the Council as is the current case. The term that has now been agreed to is 40 years plus the option to renew for a further 20 years.

This lease term now provides security to the Council to progress with the long term vision of constructing extensions to the building to allow the collocation of the Northampton Visitors Centre and the RSL.

Council is now requested to formally agree to the lease and term.

Upon the approval of the lease by Council, the CEO will then progress with having the plans and specifications for the proposed redevelopment prepared, approved by all parties and then progress with the calling of tenders for the project.

Only when the total cost of the project is known will the Council then be able to determine the amount of loan funds required.

**FINANCIAL & BUDGET IMPLICATIONS:**

Costs for the lease preparation will be incurred however these costs are will be part of the annual budget for lease preparations.

**STRATEGIC IMPLICATIONS:**

*Local: Shire of Northampton Community Strategic Plan 2016-2026*

Corporate Business Plan – Provision is made in the CBP, 2018/19 for the redevelopment of the RSL Hall at an estimated cost of \$512,000 and has been approved within the 2018/19 Budget.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 7.5.5**

**That Council accepts the draft lease for the lease of Lot 213 Hampton Road, Northampton, being the Northampton RSL Hall and land, as presented with the lease term of 40 years with a renewal option of a further 20 years, and the CEO be authorised to finalise the lease with RSL Western Australia for formal endorsement by the Shire President and the CEO.**