



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 20th April 2018 in the Council Chambers, Northampton commencing at 1.00pm.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to be 'Garry L Keeffe', is placed above the printed name.

**GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER**

13th April 2018



~ Agenda ~

20th April 2018

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 20th April 2018, at

The Council Chambers, Northampton commencing at 1.00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

13th April 2018

SHIRE OF NORTHAMPTON

DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for licence, any statement, limitation or approval made by a member or officer of the **Shire of Northampton** during the course of any meeting is not intended to be and is not taken as notice of approval from the **Shire of Northampton**. The **Shire of Northampton** warns that anyone who has lodged an application with the **Shire of Northampton** must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the **Shire of Northampton** in respect of the application.

Signed  _____

Date 13th April 2018

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

**AGENDA
ORDINARY MEETING OF COUNCIL
20 APRIL 2018**

1. OPENING

2. PRESENT

2.1 Leave of Absence

2.2 Apologies

3. QUESTION TIME

4. DISCLOSURE OF INTEREST

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

Section 5.60A:

*“a person has a **financial interest** in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.”*

Section 5.60B:

*“a person has a **proximity interest** in a matter if the matter concerns –*

(a) a proposed change to a planning scheme affecting land that adjoins the person’s land; or

(b) a proposed change to the zoning or use of land that adjoins the person’s land;

or

(c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person’s land.”

Regulation 34C (Impartiality):

*“**interest** means an interest that could, or could reasonably be perceived to, adversely affect the **impartiality** of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.”*

5. CONFIRMATION OF MINUTES

5.1 Ordinary Meeting of Council – 16th March 2018

6. RECEIVAL OF MINUTES

7. REPORTS

- 7.1 Works & Technical Services
- 7.2 Health & Building
- 7.3 Town Planning
- 7.4 Finance
- 7.5 Administration & Corporate

8. COUNCILLORS & DELEGATES REPORTS

- 8.1 Presidents Report
- 8.2 Deputy Presidents Report
- 8.3 Councillors' Reports

9. INFORMATION BULLETIN

- Part 1 - Senior Staff Information Report
- Part 2 - General Information Items

10. NEW ITEMS OF BUSINESS FOR DECISION

11. NEXT MEETING

12. CLOSURE

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3.1 OPENING

The Deputy President thanked all Councillors and staff present for their attendance and declared the meeting open at 1.00pm.

3.2 PRESENT

Cr S Krakouer	Deputy President	Kalbarri Ward
Cr T Carson		Northampton Ward
Cr R Suckling		Northampton Ward
Cr T Hay		Northampton Ward
Cr D Pike		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Cr S Smith		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mrs Hayley Williams	Principal Planner	
Mrs Deb Carson	Planning Officer	

3.2.1 LEAVE OF ABSENCE

Cr Pike requested leave of absence for the Ordinary meetings of April, May and June.

Moved Cr CARSON, seconded Cr KRAKOUER

That Council grant leave of absence to Cr Pike for the Ordinary meetings of Council for April, May and June 2018.

CARRIED 7/0

3.2.2 APOLOGIES

Cr Simkin

3.3 QUESTION TIME

Nil

3.4 DISCLOSURE OF INTEREST

Nil

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Minutes of Ordinary Meeting of Council held at the Council Chambers, Northampton on
16th March 2018

3.5 CONFIRMATION OF MINUTES

3.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 16TH FEBRUARY 2018

Moved Cr SMITH, seconded Cr HAY

That the minutes of the Ordinary Meeting of Council held on the 16th February 2018 be confirmed as a true and correct record subject to the following amendments:

- Minute 2.10.4 (page 16) - Replace the word 'purse' with 'pursue';
- Minute 2.13.3 (page 20) - Tim Hay attended the Northampton Australia Day breakfast, not the Citizenship Ceremony in Kalbarri; and
- Minute 2.7.1 (page 5) - Should read 'Weeine' not 'Weennie'

CARRIED 7/0

3.5.2 BUSINESS ARISING FROM MINUTES

- Minute 2.8.7 – Principal Planner advised that the applicant accepted the 66% application fee.
- Minute 2.10.2 – Cr Suckling advised that the meeting with the landowner of Lot 7 Hampton Road had taken place and was recommended that he approach his financial advisor to source the required finance to pay out the Council rate debt.

3.6 RECEIVAL OF MINUTES

Nil

3.7 TOWN PLANNING

3.7.1 PROPOSED SINGLE DWELLING - R-CODE VARIATIONS - LOT 200 (NO. 65) GLANCE STREET, HORROCKS

Moved Cr SUCKLING, seconded Cr CARSON

That Council grant development approval to the proposed Single Dwelling upon Lot 200 (No. 65) Glance Street, Horrocks subject to the following conditions:

1. Development shall be in accordance with the attached approved plan(s) dated [insert date] and subject to any modifications required as a

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16th March 2018**

- consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government;
2. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and development approval for that use/addition;
 3. A building permit shall be issued by the local government prior to the commencement of any work on site;
 4. The applicant is to prepare, submit and adhere to stormwater and drainage plans to the approval of the Local Government, with all costs met by the applicant;
 5. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;
 6. The Applicant shall provide a colour schedule for the dwelling prior to construction of the dwelling, which shall be to the approval of the local government. The colours chosen shall be non-reflective and in keeping with the natural coastal environment;
 7. Bin storage and clothes drying areas shall be provided and appropriately screened such that they are not visible from the view from the street/s, to the approval of the local government;
 8. Any lighting installed on the building, yard areas or car parking areas shall be located and designed in a manner that ensures:
 - (a) all illumination is confined within the boundaries of the property; and
 - (b) there shall not be any glare nuisance caused to adjoining residents or passing traffic, to the approval of the local government;
 9. Installation of crossing places and verge gradients shall be to the standards and specification of the local government (refer to Advice Note 1);
 10. The external face of all retaining walls shall have a smooth surface finish with tooled joints, to the approval of the local government;
-

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11. The roof of the dwelling shall be constructed using coated metal sheeting (Colorbond) and the use of Zinalume is not permitted;
12. A landscaping plan shall be submitted for approval by the local government, and once approved, prior to the commencement of the approved use, the approved landscaping plan is to be implemented in full and maintained thereafter to the approval of the local government;
13. The upper storey office window on the southern façade, as marked in 'RED' on the attached approved plan(s) dated [insert date], shall be modified to become a highlight window with a minimum sill height of 1.6m, so as to maintain visual privacy for adjoining landholders, to the approval of the local government.
14. The setback from the southern boundary, as marked in 'RED' on the attached approved plan(s) dated [insert date], shall be modified from 1.5 metres to 1.6 metres, so as to meet the requirements of Clause 5.1.3 of the *Residential Design Codes (2015)*;
15. Additional retaining shall be constructed as marked in 'RED' on the attached approved plan(s) dated [insert date] within the front setback areas, to the approval of the local government (refer to Advice Note 1); and
16. The Applicant/Owner shall install and maintain visual screening upon the southern side of Balcony 2 as marked in 'RED' on the attached approved plan(s) dated [insert date] so as to address the requirements of Clause 5.4.1 of the *Residential Design Codes (2015)*.

Advice Notes::

Note 1: With regard to Condition No.'s 8 and 13, it is advised that the Applicant should liaise with the Shire of Northampton's Manager of Works and Technical Services to determine crossover, verge gradient and additional retaining requirements.

Note 2: If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 3. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

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16th March 2018

Note 4. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.

CARRIED 7/0

3.7.2	GRANT APPLICATION – COASTAL HAZARD RISK MANAGEMENT ADAPTATION PLAN - HORROCKS (ITEM 7.3.2)
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Moved Cr PIKE, seconded Cr STEWART

That Council lists for further consideration an amount of \$35,000, being for the preparation of a Coastal Hazard Risk Management Adaptation Plan (CHRMAP) and Coastal Hazard Risk Assessment (CHRA), within the Draft 2018/2019 Budget.

CARRIED 7/0

Mrs Hayley Williams departed the meeting at 1.15pm.

3.8	FINANCE REPORT
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3.8.1	ACCOUNTS FOR PAYMENT (ITEM 6.2.1)
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Moved Cr SUCKLING, seconded Cr STEWART

That Municipal Fund Cheques 21393 to 213409 inclusive totalling \$53,362.28, Municipal EFT payments numbered EFT17519 to EFT17630 inclusive totalling \$327,166.13, Trust Fund Cheques 2304 to 2313, totalling \$841.65, Direct Debit payments numbered GJ0811 to GJ0816 inclusive totalling \$223,037.10 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

3.8.2	MONTHLY FINANCIAL STATEMENTS – FEBRUARY 2018
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Moved Cr CARSON, seconded Cr SUCKLING

That Council adopts the Monthly Financial Report for the period ending 28 February 2018.

CARRIED 7/0

3.8.3 2017/2018 BUDGET REVIEW

Moved Cr HAY, seconded Cr SUCKLING

That Council in accordance with regulation 33A of the Local Government (Financial Management) Regulations 1996 adopt the review of the 2017/2018 Budget and note any variances or recommendations.

CARRIED 7/0

3.9 ADMINISTRATION & CORPORATE REPORT

3.9.1 COMPLIANCE AUDIT REPORT

Moved Cr SUCKLING, seconded Cr KRAKOUER

That Council adopts the 2018 Compliance Audit Return as recommended by the Councils' Audit Committee.

CARRIED 7/0

3.9.2 DEDICATION FOR ROAD WIDENING

Moved Cr STEWART, seconded Cr CARSON

That Council:

1. Supports the excision from portion of the Kalbarri National Park, being Class A Reserve 27004, shown as Lot 11 on Deposited Plan 412639, and for Lot 11 to be dedicated as road widening under Main Roads control.
2. Pursuant to section 56 of the *Land Administration Act 1997* resolves to dedicate the road widening shown as Lot 11 on Deposited Plan 412639.
3. In accordance with section 56(4) of the *Land Administration Act 1997* indemnifies the Minister for Lands against any costs or claims that may arise as a result of the dedication.
4. Request the Department of Planning, Lands and Heritage (on behalf of the Minister for Lands), to dedicate the widening on Deposited Plan 412639.

CARRIED 7/0

3.10 DEPUTY SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Krakouer reported on his attendance at the following:

21/2/18 Western Power Microgrid meeting
24/2/18 Meeting with the Department of Lands and Native Title Unit

3.11 COUNCILLORS' REPORTS

3.11.1 CR SMITH

Since the last Council meeting Cr Smith reported on his attendance at:

21/2/18 Western Power Microgrid meeting
13/3/18 Kalbarri Visitor Centre Committee meeting

Cr Smith addressed Council, advising that one of the recommendations of the Western Power Microgrid meeting was to encourage the installation and use of solar panels within the Kalbarri townsite, so as to assist in the resolution of power issues.

Moved Cr SMITH seconded Cr PIKE

That Council obtain a quote for the provision of solar panels at the Kalbarri Sport and Recreation building to be listed within the Draft 2018/2019 Budget.

CARRIED 5/2

Cr's Suckling and Hay voted against the motion

3.11.2 CR STEWART

Since the last Council meeting Cr Stewart reported on his attendance at:

23/2/18 Kalbarri Development Association meeting

3.11.3 CR PIKE

Since the last Council meeting Cr Pike reported on his attendance at:

21/2/18 Western Power Microgrid meeting
9/3/18 Kalbarri Roadwise meeting

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Council Chambers, Northampton on
16th March 2018

3.11.4 CR SUCKLING

Since the last Council meeting Cr Suckling reported on her attendance at:

21/2/18 Northampton Community Centre meeting

7/3/18 Meeting with Mr Tomelty (with Crs Simkin and Stock-Standen)

3.12 INFORMATION BULLETIN

Noted

3.13 NEW ITEMS OF BUSINESS

Nil

3.14 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday the 20th April 2018 commencing at 1.00pm at the Council Chambers, Hampton Road, Northampton.

3.15 CLOSURE

There being no further business, the Deputy President thanked everyone for their attendance and declared the meeting closed at 1:45pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 9 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 20TH APRIL 2018

PRESIDING MEMBER: _____

DATE: _____

WORKS & ENGINEERING REPORT CONTENTS

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7.1.2	KALBARRI – HACKNEY STREET RESERVE 38533 KALBARRI COIN OPERATIOPN LAUNDRY MAT KLEENHEAT GAS REQUEST FOR USE OF RESERVE	4

**7.1.1 KALBARRI - RED BLUFF ROAD
BEACH ACCESS FROM RAINBOW JUNGLE PARKING BAY**

REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	10 April 2018
APPENDICES:	1. Site photography.

BACKGROUND:

Shire of Northampton Senior management has been requested to visit the site and review the request to provide better access for pedestrians to walk from the car park area to the beach in front of the Rainbow Jungle car park area on Red Bluff Road.

Currently no controlled access is allowed for with two tracks in varying condition used by the public to leave the car park area and walk to the beach area. Both tracks are subject to water scouring due to stormwater leaving the sealed car park area. Both are relatively steep and realistically over time have only been cleared of minimal vegetation to allow basic tracks to be used. The surface for both tracks are loose, uneven and unstable. While onsite staff received verbal reports of near miss and minor falls from members of the public.

A verbal request has been received by Councilor Des Pike to review the site in general with the view to improve the beach access at this point.

FINANCIAL & BUDGET IMPLICATIONS:

Council within the 2017/2018 approved budget have no allocation for works at this area other than general routine maintenance activities.

No future budget consideration/s have been given for any upgrade works for this area.

SUMMARY:

The Manager of Works and Technical Services has undertaken an inspection and basic survey of the area to ascertain the amount of works required.

Level variance from the carpark level to a suitable gradient location is approximately 5.0 metres over approximately 21.0 metres in distance. If to install a set of stairs this would need approximately 35 individual steps using a step height requirement of no greater than 150mm, Tread width on average of 600mm would be achieved over the total distance.

COMMENT:

Council Senior Staff seek direction from Councillors for how they wish to approach the situation.

Senior staff provide the following option for council to consider;

Option 1 - Close/Prevent access to the beach from the car park area.

While this would remove the need to maintain any form of access it is believed that the general public shall still wish to access the beach area from this car park that would see further uncontrolled access points appear in the immediate area.

Option 2 – Install some form of stairs to provide access to the beach area.

Basic stairs with a post/panel arrangement made from treated timber would be the minimum required with gravel backfilled tread areas, or a fully constructed timber stairway with handrails and board walk arrangement at the base. Recycled plastic products would be a suitable building material alternative but would attract a premium product price.

If Council wish to proceed with pricing for the stairway option/s it is recommended to close the existing northern access point utilising the more user friendly southern access point.

No budget amounts have been calculated for the above option/s pending council recommendation.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.1.2

For Council direction.

**7.1.2 KALBARRI – HACKNEY STREET – RESERVE 38533
KALBARRI COIN OPERATED LAUNDRY MAT
WESTFARMERS KLEENHEAT GAS pty ltd REQUEST FOR USE OF RESERVE**

REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	11 April 2018
APPENDICES:	1. Email dated March 22, 2018 site photography. 2. Reserve enquiry detail

BACKGROUND:

A request has been forwarded to the Shire of Northampton for the encroachment of infrastructure from an adjacent business expansion onto a reserve vested in the Shire of Northampton as per the attached information.

As per attached photos, Westfarmers Kleenheat Gas Pty Ltd are looking to replace the 45kg cylinder manifold with a 3 x 190kg cylinder installation. As part of these works the owner has agreed to remove the short wall due to ventilation requirements, but as part of this there would be a crash protection requirement of in ground steel bollards.

Is the Shire able to approve this as I believe the small garden bed section and concreted area outside of the short wall belongs to the Shire.

FINANCIAL & BUDGET IMPLICATIONS:

Nil immediate financial cost.

SUMMARY:

The Manager of Works and Technical Services has undertaken an inspection of the area in question and land tenure investigation.

The land in question being Reserve 38533 Hackney Street Kalbarri comes under the Management order of the Shire of Northampton with land use for parking.

While the request may seem of little impact on the current use of the land in question management highlight the following issues for council to consider.

1. The business owner does not physically own the area wished to be encroached upon.
2. Any installation/construction upon the area in question would have to consider the public liability issues involved with any injury or damage because of the location of the proposed protective bollard structure. This would not be confined to the current owners of the business but any future owners in the case of any future land sale or transfer.
3. 'Dial Before You Dig' plans combined with service lids in the area would indicate that deep sewer lines are within the proximity of the area in question. The area may also be subject to future service corridors requirements. ie Communications/power/water etc.
4. It would be reasonable to assume that the wall as proposed to be removed would also have had to be installed to protect and screen the existing gas bottle storage area. No mention is made for a replacement wall or screening panel type structure that would screen the view of the proposed gas bottle/s or gas storage infrastructure.

COMMENT:

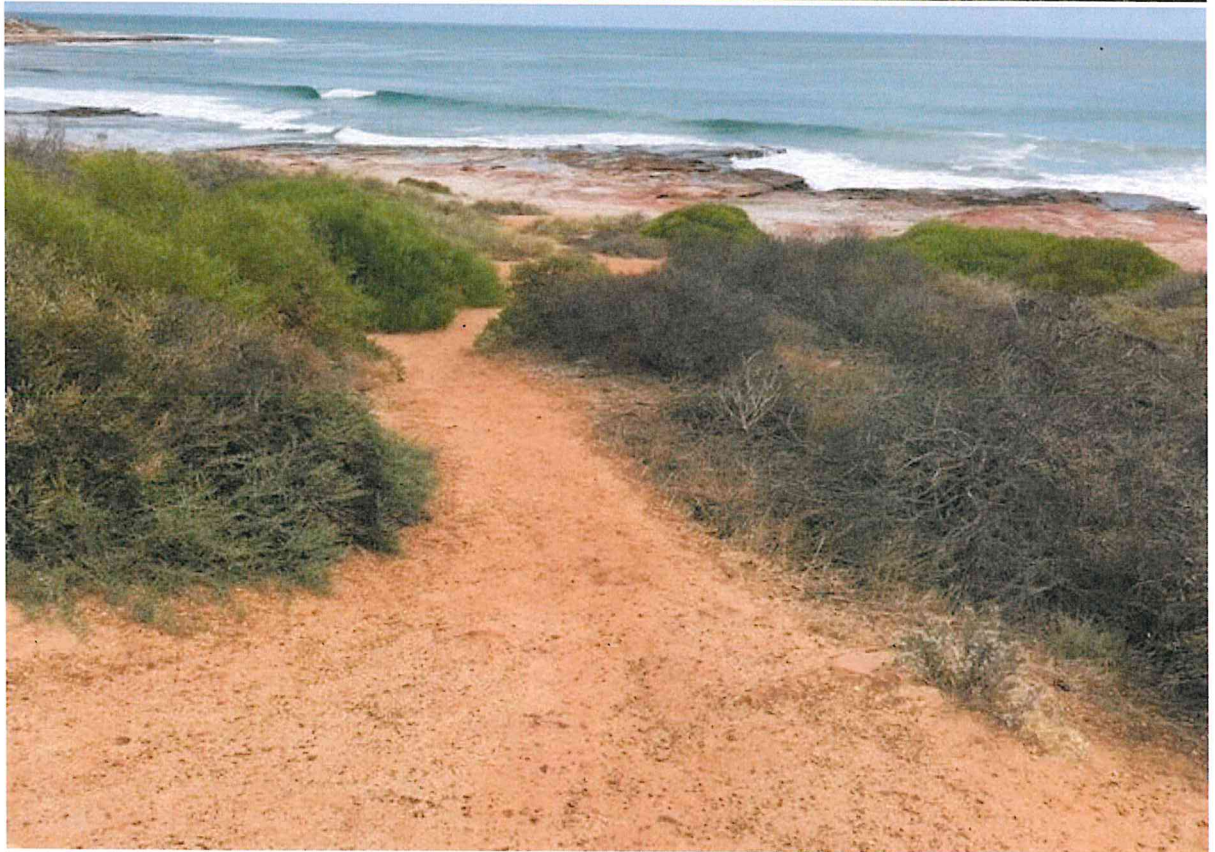
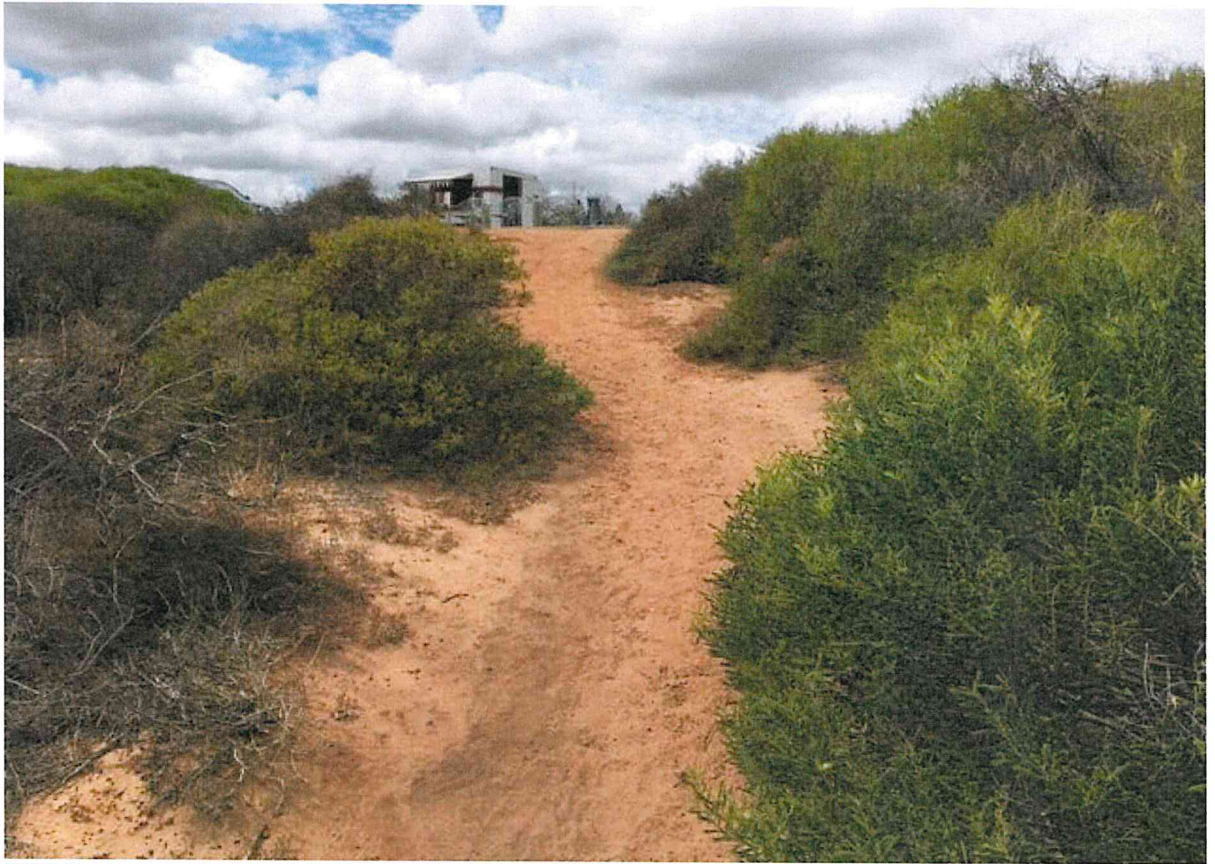
Management seeks Council endorsement to refuse approval for Reserve 38533 to be encroached upon for the installation of protective traffic bollards as proposed and that all works are to be restricted to the privately-owned property that the business is currently located on.

VOTING REQUIREMENT:

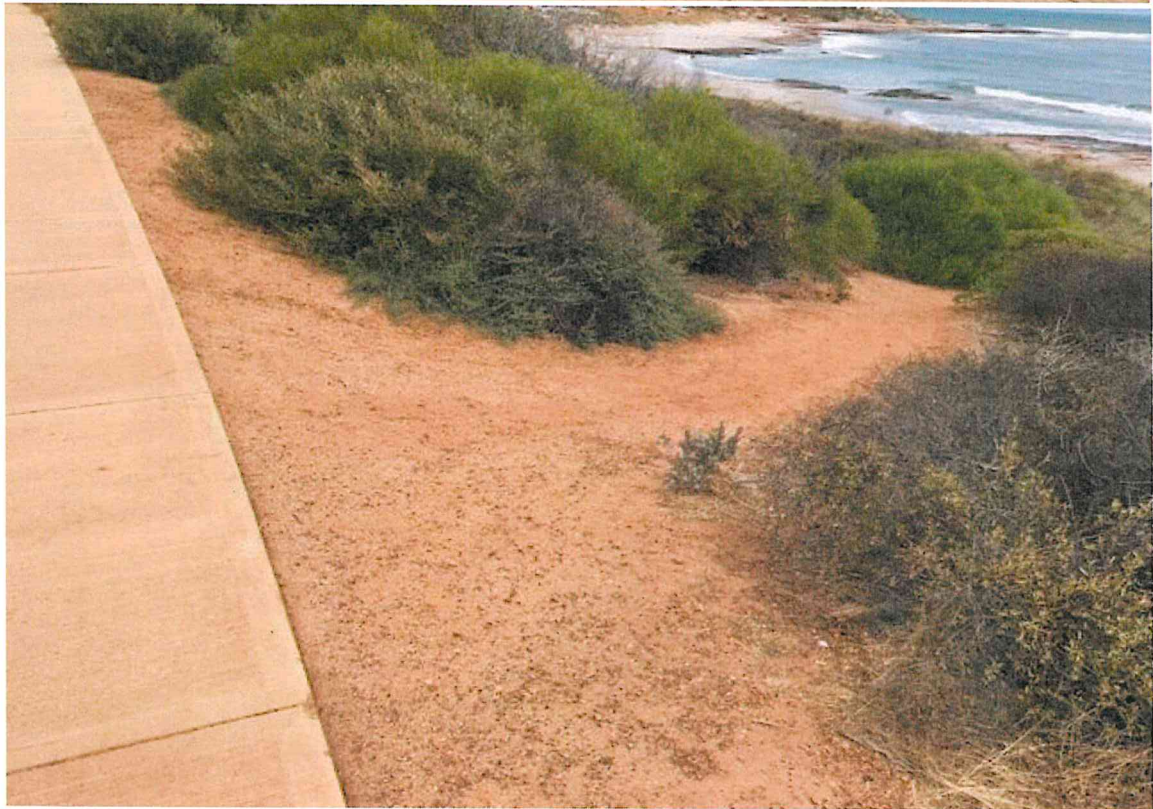
Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.1.3

That Council refuse approval for the installation of traffic bollards within the area of reserve 38533 for private infrastructure protection as per the request from Westfarmers Kleenheat Pty Ltd date 22nd March 2018.



ITEM No:	DATE
7.1.1	20/4



ITEM No:	DATE
7.1.1	2024

Neil Broadhurst

From: Jordan Ritchie <jritchie@kleenheat.com.au>
Sent: Thursday, March 22, 2018 4:59 PM
To: Neil Broadhurst
Subject: RE: Kalbarri Coin-Op Laundry

My apologies,

Pictures now attached

Jordan Ritchie

Business Representative - North WA

Kleenheat

M 0419 192 336 | **F** 08 9312 9748

E jritchie@kleenheat.com.au | **W** www.kleenheat.com.au

Building 161, Car Park 12, Murdoch University, Murdoch, Western Australia 6150
PO Box 4184, Myaree Business Centre, Western Australia 6960



From: Jordan Ritchie
Sent: Thursday, 22 March 2018 4:55 PM
To: works@northhampton.wa.gov.au
Subject: Kalbarri Coin-Op Laundry

Good afternoon

As per attached photos, Kleenheat are looking to replace the 45kg cylinder manifold with a 3 x 190kg cylinder installation. As part of these works the owner has agreed to remove the short wall due to ventilation requirements, but as part of this there would be a crash protection requirement of in ground steel bollards.

Is the Shire able to approve this as I believe the small garden bed section and concreted area outside of the short wall belongs to the Shire.

Red - bollards

Light blue pic 1 - denotes removal of the wall

Light blue pic 3 - rough location of the 3 x 190kgs

ITEM No:	DATE
7.1.2	20/4.



ITEM No:	DATE
7.1.2	26/4



ITEM No:	DATE
7.1.2	20/4



Kind regards,

Regards,

Jordan Ritchie

Business Representative - North WA



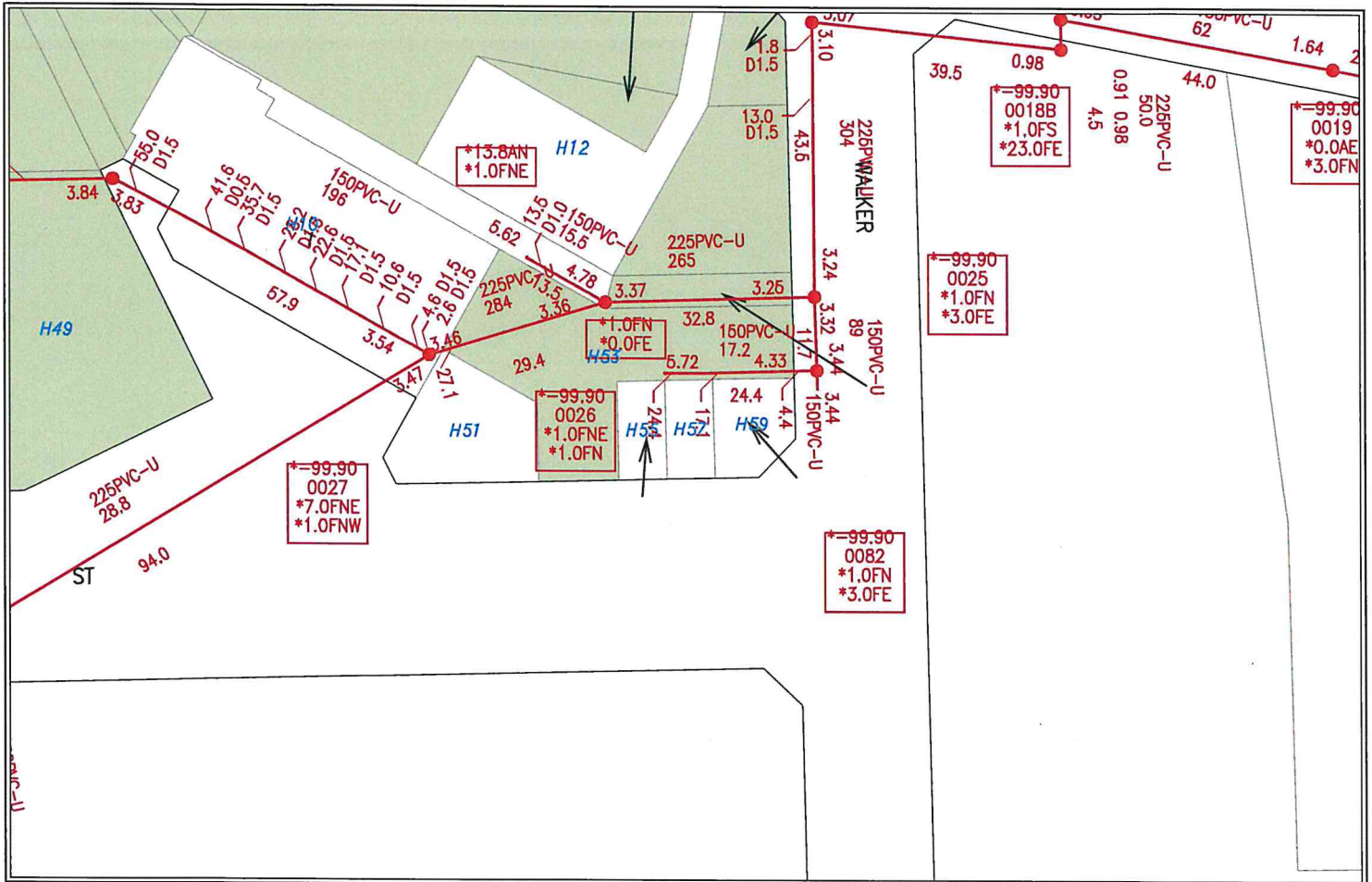
M 0419 192 336 | F 08 9312 9748

E jritchie@kleenheat.com.au

ITEM No:	DATE
7.1.2	20/4

WESFARMERS KLEENHEAT GAS PTY LTD ABN 40 008 679 543

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ITEM No:	DATE
7.1.2	20/4

Reserve Enquiry Detail [5100L]

Screen Friendly Print

Reserve Name	38533	Legal Area (ha)	0.0914
Type		Status	Current
Notes		Current Purpose	PARKING
File Number	2185/983		

Class	Responsible Agency	Date of Last Change
C	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	15/12/1997

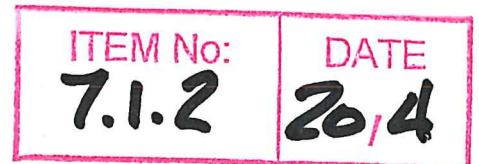
Management Orders	Document	Land Use	Local Government Authority
SHIRE OF NORTHAMPTON	G659680	PARKING	NORTHAMPTON, SHIRE OF

Add Item	CLT Number	Parcel Identifier	Street Address	Suburb	File Number	PIN	Area (sqm)	Map V
<input type="checkbox"/>	LR3109-964	Lot 1005 On Plan 193350	53 HACKNEY ST	KALBARRI	2185/1983	1214676	914.0	€

Reserve Number	38533
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Previous Certificates of Title	Historic Crown Allotments
KALBARRI	Town lot/Lot 1005

Gaz Page/Document	Date	Type	Text
G659680	10/12/1997	Current Vesting	VEST SHIRE OF NORTHAMPTON
	09/12/1997	Current Area	0.0914
	09/12/1997	Lot/Town Lot	KALBARRI LOT 1005
	09/12/1997	Previous Lot/Locations	KALBARRI LOT 536
	09/12/1997	Street Name	HACKNEY & WALKER STS
	09/12/1997	Vesting Revoked	REVOKED ORDER DATED 18 NOV 1983



4563	27/09/1996	Current Name	UNNAMED REVERVE
4575	18/11/1983	Historical Vesting	VEST SHIRE OF NORTHAMPTON
	18/11/1983	Original Gazettal and page	ORIGINAL GAZETTE
	18/11/1983	Class	C
	18/11/1983	Current Purpose	PARKING
	18/11/1983	Correspondence File Number	2185/983
	18/11/1983	Historical Area	0.0915
	18/11/1983	Public Plan	KALBARRI (02) 26.12
	18/11/1983	Survey Number	OP:14519

This product is for information purposes only. A search of the original documentation is required for all legal purposes
Western Australian Land Information Authority (Landgate)





ITEM No: 7.1.2	DATE 20/4
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SHIRE OF NORTHAMPTON

WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2017/2018)

(April 2018)

2017/2018 Budget Works	Status	Comments
<u>Regional Road Group Projects</u>		
Kalbarri Road Shoulder Reconditioning works 23.00 - 33.00 slk	COMPLETE	Contracted Works awarded to Quadrio Earthmoving Commenced 6th February 2018
Horrocks Road Shoulder Reconditioning works 13.50 - 16.75 slk		
<u>Roads to Recovery</u>		
Chilimony Road Shoulder Reconstruction - Stage 3 (North of North Road)	Commenced	Commenced verge/vegetation works to east side
Chilimony Road Reseal Stage 2	COMPLETE	
Horrocks - Mitchell Street Add kerbing and Slurry/Asphalt seal	Commenced	
Wundi Road / Parker Road Gravel Sheeting approx 4.5 - 5 kms	COMPLETE	
<u>Royalties for Regions Funding</u>		
White Cliffs Road Construct and seal - Stage 1 of 2 (Total 12.8kms)	COMPLETE	Pending Reseal . 7.3 km to primerseal stage
<u>Black Spot Funding</u>		
Kalbarri - Grey Street/Red Bluff Road - Chinamans Construct corner and develop car park area etc.	Commenced	
Cont.		
2017/2018 Budget Works	Status	Comments

<u>MUNICIPAL FUND CONSTRUCTION</u>		
<i>(Carry over 2016/17)</i>		
Northampton - West Street Upgrade stormwater, Reseal Bateman to Stephen	COMPLETE	
Northampton - Kitson Court Reseal	COMPLETE	
Kalbarri - Gallant Close Reseal	COMPLETE	
Kalbarri - Hackney Street Reseal	COMPLETE	
<u>Kalbarri (New 2017/2018)</u>		
VMR Carpark area Reseal Carpark area	COMPLETE	
<u>Rural (New 2017/2018)</u>		
Sandy Gully Road RAV4 Network upgrade works	COMPLETE	
Swamps Road RAV4 Network upgrade works	COMPLETE	
<u>OTHER WORKS - SHIRE ASSISTED WORKS</u>		
Kalbarri - Sporting complex Tennis, Netball, Basketball Construct and seal carpark area	COMPLETE	
Northampton - Lions Park Redevelopment and install of new playground equipment	COMPLETE	Pending cleanup of creek area when area is sufficiently dried out
Cont.		
2017/2018 Budget Works	Status	Comments
<u>MUNICIPAL FOOTPATHS</u>		

Northampton - Stephen Street Replace DUP from NWCH to West Street		
<u>OTHER WORKS - Depots/Yards etc</u>		
Horrocks Jetty Maintenance works to pier supports	COMPLETE	
Kalbarri - Depot Yard Construct Community bus shed/cover		
Northampton - Wannarenooka Storage Tanks New Tanks x 4 plus barrier fence replacement	Commenced	Tanks ordered, Removal of old tanks and new pad preparation to be undertaken
Northampton - Wheal of May pipeline Replacement of pipeline from site to Wannarenooka Road	COMPLETE	
Northampton - Oval Boundary Fence Replacement of last section of Boundary fence	COMPLETE	
Rural - RAV4 Surveys Survey assessments for road gradient identification.	Commenced	Road survey approved to be undertaken to identify non conforming areas Additional topographical survey being undertaken to undertake design/costings
Cont.		
2017/2018 Budget Works	Status	Comments
<u>PLANT ITEMS - Major</u>		
Northampton - Tandem axle pig trailer	Awarded	Delivery End of March 2018

Purchase new - trade/sell P184 Tandem axle pig trailer		
Kalbarri - New Large Mower Purchase new - trade/sell P210 Northampton Mower (JD)	COMPLETE	Delivery March 2018
Northampton - Utility - Maint Leading Hand Purchase New - trade/sell P222 - Horrocks utility	COMPLETE	Delivery December 2017
Northampton - Utility - Kalbarri Leading Hand Purchase New - trade/sell P211 - Kalbarri utility	COMPLETE	Delivery December 2017
Northampton - Sedan - EHO vehicle Purchase New - trade/sell P257 - Sedan	COMPLETE	Delivery December 2017
<u>PLANT ITEMS - Minor/Other/Sundry tools</u>		
Northampton - Dia 400mm auger		
Northampton - Chainsaw	COMPLETE	
Northampton - Plate compactor	COMPLETE	
Northampton - Vertical Ram/compactor	COMPLETE	
Northampton - 4 inch water transfer pump	COMPLETE	
Northampton Gardeners - Blower/Vac	COMPLETE	
Northampton Gardeners - Whipper Snipper	COMPLETE	
Kalbarri - Extendable Chainsaw	COMPLETE	
Kalbarri - Blower/Vac	COMPLETE	
Kalbarri - Post Hole Digger	COMPLETE	
Lucky Bay - Chainsaw and safety equipment	COMPLETE	
<u>OTHER WORKS - SPECIFIC / MAINTENANCE</u>		
Ogilvie East Road - Nolba to Balla Whellarra		
Balla Whellarra Road - 1.1km yellow sand		

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7.4.1 ACCOUNTS FOR PAYMENT

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 April 2018
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Leanne Rowe/Grant Middleton
APPENDICES:	1. List of Accounts

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 20th April 2018, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.1

That Municipal Fund Cheques 21410 to 21425 inclusive totalling \$63,329.22, Municipal EFT payments numbered EFT17631 to EFT17742 inclusive totalling \$768,965.91, Trust Fund Cheques 2314 to 2320, totalling \$2,456.25, Direct Debit payments numbered GJ0903 to GJ0910 inclusive totalling \$239,572.39 be passed for payment and the items therein be declared authorised expenditure.

SHIRE OF NORTHAMPTON
FINANCE REPORT – 20 APRIL 2018

Chq #	Date	Name	Description	Amount
21410	09-03-2018	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	184.80
21411	09-03-2018	SYNERGY	ELECTRICITY CHARGES	4006.25
21412	09-03-2018	TELSTRA	TELEPHONE CHARGES	1464.89
21413	09-03-2018	SHIRE OF NORTHAMPTON	DOT NEW JOHN DEERE MOWER LICENCE	103.20
21414	13-03-2018	AUSTRALIA POST	POSTAGE	938.20
21415	13-03-2018	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	11569.50
21416	13-03-2018	GERALDTON MOWER & REPAIR SPECIALISTS	STIHL BLOWER, WHIPSNIPPER, PLATE COMP	3328.55
21417	13-03-2018	KALBARRI GAS	SALAMIT HOUSE INSTALL GATE	1768.00
21418	13-03-2018	MCLEODS BARRISTERS AND SOLICITORS	LEGAL SERVICES	3236.18
21419	13-03-2018	SHIRE OF NORTHAMPTON	DOT VEHICLE LICENSES	414.50
21420	22-03-2018	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	3158.10
21421	22-03-2018	GARRY DUNGATE	HAMPTON RD REPLACE DUP BRIDGE	396.00
21422	22-03-2018	GERALDTON MOWER & REPAIR SPECIALISTS	CHAINSAW	602.10
21423	22-03-2018	TELSTRA	TELEPHONE CHARGES	1783.45
21424	23-03-2018	SYNERGY	ELECTRICITY CHARGES	30086.00
21425	27-03-2018	SYNERGY	ELECTRICITY CHARGES	289.50
				<u>\$63,329.22</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 20 APRIL 2018

ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT17631	01-03-2018	MIDWEST TREE SERVICES	KALBARRI NATURE PLAYGD TREE LOPPING	4125.00
EFT17632	01-03-2018	RACHAEL TURNER BRANDING	NBG BRANDING DESIGN	800.00
EFT17633	08-03-2018	GLENN BANGAY	REIMB FUEL	77.15
EFT17634	08-03-2018	NEIL BROADHURST	REIMB FUEL	130.96
EFT17635	08-03-2018	BRIAN S HUTCHINSON	REIMB TELSTRA LINE RENTAL	145.85
EFT17636	08-03-2018	LB & BJ RYAN	REIMB DODO LINE RENTAL	39.90
EFT17637	08-03-2018	JOE TARCHINI	REIMB GLASSES	300.00
EFT17638	09-03-2018	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 148A	13777.98
EFT17639	09-03-2018	NATURE PLAYGROUNDS	KALBARRI NATURE PLAYGD - PROG CLAIM 1	62916.65
EFT17640	13-03-2018	AERODROME MANAGEMENT SERVICES	AERODROME SAFETY INSPECTION	4077.02
EFT17641	13-03-2018	AFGRI EQUIPMENT AUST PTY LTD	NEW JOHN DEERE MOWER 1445 SER II	64644.87
EFT17642	13-03-2018	ALAN CRAGAN BOBCAT & EXCAVATOR HIRE	BOBCAT HIRE	3619.00
EFT17643	13-03-2018	ANGIE'S CAFE	REFRESHMENTS	330.00
EFT17644	13-03-2018	AUSTRAL MERCANTILE COLLECTIONS	LEGAL EXPENSES	670.40
EFT17645	13-03-2018	BARKER TRANSPORT ENGINEERING PTY LTD	REMOVE GUARDRAIL CHINAMANS CNR	187.50
EFT17646	13-03-2018	DJ & BM BATEMAN	BINNU WEST RD CHEMICAL SPRAY	935.00
EFT17647	13-03-2018	BLACKWOODS	TRAFFIC CONES	1535.17
EFT17648	13-03-2018	BOSTON CONTRACTING	LUCKY BAY DELIVER WATER	731.50
EFT17649	13-03-2018	B P ROADHOUSE NORTHAMPTON	FUEL	145.50
EFT17650	13-03-2018	CHEM CENTRE	WATER SAMPLES	312.40
EFT17651	13-03-2018	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	152.05
EFT17652	13-03-2018	WINC AUSTRALIA PTY LTD	P/COPIER MTCE	361.51
EFT17653	13-03-2018	COURIER AUSTRALIA	FREIGHT	264.64
EFT17654	13-03-2018	COVS PARTS PTY LTD	GREASE, SPRAYER	1073.72
EFT #	Date	Name	Description	Amount

SHIRE OF NORTHAMPTON
FINANCE REPORT – 20 APRIL 2018

EFT17655	13-03-2018	SIMON DRAGE	NTON DR SURGERY INSTALL PAVED FPATH	2860.00
EFT17656	13-03-2018	FENN PLUMBING & GAS	KAL SPORT/REC PLUMBING	3707.00
EFT17657	13-03-2018	FIVE STAR BUSINESS EQUIPMENT	PHOTOCOPIER COUNT/MTCE	104.50
EFT17658	13-03-2018	GERALDTON LOCK & KEY SPECIALISTS	PADLOCKS	250.60
EFT17659	13-03-2018	ATOM SUPPLY	STICKER EYE PROTECTION	18.58
EFT17660	13-03-2018	GERALDTON SIGN MAKERS	DECALS	83.60
EFT17661	13-03-2018	GERALDTON & MIDWEST SECURITY SERVICES	SECURITY SYSTEM	780.00
EFT17662	13-03-2018	GILGAI TAVERN	MEALS NTON CONST CREW	1133.00
EFT17663	13-03-2018	GREAT NORTHERN RURAL SERVICES	WATER METER, GASKET	1009.05
EFT17664	13-03-2018	GUARDIAN PRINT & GRAPHICS	BINDING MINUTES	1245.00
EFT17665	13-03-2018	HASLEBYS HARDWARE SUPPLIES	RETIC, GALCON CONTROLLER, CABLE TIES	1497.99
EFT17666	13-03-2018	TANYA HENKEL	HERITAGE ADVISORY SERVICES	1419.63
EFT17667	13-03-2018	J R & A HERSEY	BROOMS	283.15
EFT17668	13-03-2018	HOSEY'S CONTRACTING	HORROCKS FSHORE REPLACE BLOCK WALL	20073.90
EFT17669	13-03-2018	JASON SIGNMAKERS	SIGNS	1050.50
EFT17670	13-03-2018	KALBARRI AUTO CENTRE	SUPPLY, FIT & BALANCE 6 TYRES	2486.00
EFT17671	13-03-2018	KALBARRI SES UNIT INC.	ESL 3RD INSTALMENT	8507.50
EFT17672	13-03-2018	KALBARRI HARDWARE & BUILDING SUPPLIES	HARDWARE	439.85
EFT17673	13-03-2018	KALBARRI MOTOR HOTEL	MEALS NTON CONSTRUCTION CREW	436.00
EFT17674	13-03-2018	KALBARRI EXPRESS FREIGHT	FREIGHT	170.26
EFT17675	13-03-2018	KALBARRI SUPERMARKET	NTON CONST CREW SUNDRY FOOD ITEMS	576.89
EFT17676	13-03-2018	KALBARRI B P SERVICE STATION	FUEL	321.45
EFT17677	13-03-2018	KALBARRI LAWNMOWING SERVICE	LAWN MOWING/GARDENING	465.00
EFT17678	13-03-2018	KALBARRI REFRIGERATION AND AIRCONDITIONING SERVICE	KVC SERVICE AIRCON	647.90
EFT17679	13-03-2018	KALBARRI PIZZA AND PASTA	MEALS NTON CONSTRUCTION CREW	196.70
EFT #	Date	Name	Description	Amount
EFT17680	13-03-2018	KALBARRI SIGNS (MCKENZIE)	SIGNS	737.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 20 APRIL 2018

EFT17681	13-03-2018	MAVER CONTRACTING	WATER CART HIRE	6325.00
EFT17682	13-03-2018	LGRCEU	PAYROLL DEDUCTIONS	97.00
EFT17683	13-03-2018	MOORE STEPHENS	BUDGETING WORKSHOP	907.50
EFT17684	13-03-2018	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	822.49
EFT17685	13-03-2018	NORTHAMPTON AUTO ELECTRICS	BATTERY	695.90
EFT17686	13-03-2018	KALBARRI PALM RESORT	ACCOMMODATION CONSTRUCTION CREW	2923.00
EFT17687	13-03-2018	PEMCO DIESEL PTY LTD	LOADER REPAIR HYDRAULIC FAULT	2451.85
EFT17688	13-03-2018	PLATINUM ELECTRICIANS MIDWEST	REPLACE POWER LINE CARPENTERS SHED	1623.70
EFT17689	13-03-2018	QUADRIO EARTHMOVING PTY LTD	KALB RD SHOULDER RECONDITIONING	310549.80
EFT17690	13-03-2018	HOLCIM AUSTRALIA PTY LTD	SEALING AGG	3507.53
EFT17691	13-03-2018	ROAD RUNNER MECHANICAL SERVICES	PLANT SERVICE	794.07
EFT17692	13-03-2018	FRANK RYSTENBERG	BUILDING MTCE	518.00
EFT17693	13-03-2018	SANFORD VETERINARY CLINIC	STERILISATION SUBSIDY	20.00
EFT17694	13-03-2018	SUN CITY PRINT & DESIGN	STATIONERY	1671.60
EFT17695	13-03-2018	SHAWNY'S COUNTRY KITCHEN	ACCOMMODATION CONSTRUCTION CREW MEALS	305.80
EFT17696	13-03-2018	STAR TRACK EXPRESS	FREIGHT	79.07
EFT17697	13-03-2018	STEWART & HEATON CLOTHING CO PTY LTD	PPE FIRE BRIGADES	288.19
EFT17698	13-03-2018	2V NET IT SOLUTIONS	COMPUTER MTCE	299.00
EFT17699	13-03-2018	DATATRAX PTY LTD	KVC VIDEO ADVERTISEMENT	495.00
EFT17700	13-03-2018	URACAST PTY LTD	EWETURN SHEEP, LAMB, DOG	15103.00
EFT17701	13-03-2018	LANDGATE	VALUATION EXPENSES	25.30
EFT17702	13-03-2018	IT VISION	COMPUTER BUILDING TEMPLATE UPGRADE	825.00
EFT17703	13-03-2018	WESTRAC EQUIPMENT PTY LTD	GRADER REPAIR MULTIPLE FAULT CODES	4137.94
EFT17704	13-03-2018	WA LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE - CONFLICTS OF INTEREST	195.00
EFT17705	13-03-2018	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	478.87
EFT17706	13-03-2018	NORTHAMPTON TYRES	2 TYRES	617.50
EFT #	Date	Name	Description	Amount
EFT17707	13-03-2018	WILLIAMS & HUGHES	LEGAL FEES -LEASE	621.50
EFT17708	13-03-2018	WINDOWWISE PTY LTD	KAL AGED HOMES SECURITY LOCK	116.60

SHIRE OF NORTHAMPTON
FINANCE REPORT – 20 APRIL 2018

EFT17709	13-03-2018	WOODCOCK CT & L	TRICLOPYR/GLYPHOSATE, HARDWARE	4016.68
EFT17710	20-03-2018	GMS	NTON DEPOT ICE MACHINE	1425.00
EFT17711	21-03-2018	AUSTRALIAN TAXATION OFFICE	FEB 2018 BAS	25565.00
EFT17712	22-03-2018	KALBARRI CAFE & TAKEAWAY	NTON CONST CREW MEALS	220.50
EFT17713	22-03-2018	WINC AUSTRALIA PTY LTD	STATIONERY	77.31
EFT17714	22-03-2018	COURIER AUSTRALIA	FREIGHT	63.18
EFT17715	22-03-2018	FIVE STAR BUSINESS EQUIPMENT	PHOTOCOPIER COUNT/MTCE	319.18
EFT17716	22-03-2018	ATOM SUPPLY	LIFTING HOOK, SLING	87.97
EFT17717	22-03-2018	GERALDTON SIGN MAKERS	SIGN PUBLIC LIBRARY	134.20
EFT17718	22-03-2018	GERALDTON AUTO WHOLESALERS	VEHICLE SERVICE	1030.15
EFT17719	22-03-2018	GILGAI TAVERN	NTON CONST CREW MEALS	375.00
EFT17720	22-03-2018	GREAT SOUTHERN FUEL SUPPLY	DEPOT FUEL & FUEL CARDS	15851.27
EFT17721	22-03-2018	C + J HANSON PLUMBING CONTRACTORS	PLUMBING	915.75
EFT17722	22-03-2018	AJS HULME & CO	GRAVEL	15175.60
EFT17723	22-03-2018	KALBARRI EXPRESS FREIGHT	FREIGHT	88.73
EFT17724	22-03-2018	KALBARRI WAREHOUSE	COUPLING, TAPE, HOOKS, SHACKLE, JOINER	703.80
EFT17725	22-03-2018	KALBARRI PEST CONTROL	PEST CONTROL	2010.00
EFT17726	22-03-2018	KALBARRI GRAVEL & SAND SUPPLIES	RED BLUFF CNR GRAVEL CARTING	13985.00
EFT17727	22-03-2018	KICK SOLUTIONS	STATIONERY	286.80
EFT17728	22-03-2018	M L COMMUNICATIONS	PHONE LINE FAULTS INVESTIGATE	401.50
EFT17729	22-03-2018	MODUS AUSTRALIA	DOOR CLOSERS	432.30
EFT17730	22-03-2018	NATURE PLAYGROUNDS	NATURE PLAYGROUND PROGRESS CLAIM 2	62916.65
EFT17731	22-03-2018	THE WORKWEAR GROUP PTY LTD	UNIFORMS	1353.40
EFT17732	22-03-2018	OPTEON (MID WEST WA) PTY LTD	VALUATION RES 52436, LOT 200 GREY, KALB	1850.00
EFT #	Date	Name	Description	Amount
EFT17733	22-03-2018	KALBARRI PALM RESORT	ACCOMM CONST CREW	1106.00
EFT17734	22-03-2018	THE SHEARING SHED CAFE	NCCA CATERING	65.00
EFT17735	22-03-2018	SPALDING ELECTRICAL SERVICES	ELECTRICAL	99.00



SHIRE OF NORTHAMPTON
FINANCE REPORT – 20 APRIL 2018

EFT17736	22-03-2018	2V NET IT SOLUTIONS	WINDOWS SERVER 2016, RAM	2580.00
EFT17737	22-03-2018	TOX FREE AUSTRALIA PTY LTD	REFUSE COLLECTION, SITE MTCE	39204.85
EFT17738	22-03-2018	LANDGATE	VALUATION EXPENSES	131.00
EFT17739	22-03-2018	WESTLINE CONTRACTING	VMR,HACKNEY, SPORT/REC WHITELINEING	7781.40
EFT17740	22-03-2018	WILSONS SIGN SOLUTIONS	HONOUR BOARD UPDATES	174.90
EFT17741	22-03-2018	LEANNE ROWE	TRAINING REIMB MEALS FUEL	159.90
EFT17742	22-03-2018	OWEN SIMKIN	WATER CUSTODIAN REIMB FUEL	28.86
				<hr/> \$768,965.91 <hr/>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 20 APRIL 2018

TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
2314	06-03-2018	GRAEME CLIFTON & IREN PABST	REFUND KERB DEPOSIT	500.00
2315	07-03-2018	NORTHERN AGRI GROUP	REFUND COMMUNITY BUS BOND	200.00
2316	13-03-2018	DEPT OF MINES INDUSTRY REGULATION & SAFETY	BRB FEB 2018	826.25
2317	13-03-2018	SHIRE OF NORTHAMPTON	BRB COMMISSION FEB 2018	30.00
2318	13-03-2018	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	BCTF FEB 2018	791.75
2319	13-03-2018	SHIRE OF NORTHAMPTON	BCTF COMMISSION FEB 2018	8.25
2320	23-03-2018	NOEL BANDY	REFUND BOND - KALBARRI AGED HOMES U5	100.00
				\$2,456.25

SHIRE OF NORTHAMPTON
FINANCE REPORT – 20 APRIL 2018

DIRECT DEBITS

Jnl #	Date	Name	Description	Amount
	8/3/2018	PAYROLL	FN/E 07/03/2018	91142.00
	12/3/2018	CLICKSUPER	SUPERANNUATION FN/E 07/03/2018	19227.48
	22/3/2018	PAYROLL	FN/E 21/03/2018	88511.00
	26/3/2018	CLICKSUPER	SUPERANNUATION FN/E 21/03/2018	19597.59
GJ0903	31/03/2018	NAB BANK FEES	BANK FEES/MERCHANT FEES	638.25
GJ0904	31/03/2018	BPOINT	FEES	140.40
GJ0905	31/03/2018	BPAY	FEES	59.84
GJ0907	31/03/2018	CEO CORPORATE CARD	BANK CHARGES	9.00
			P100 VEHICLE LICENSE	25.10
			REFRESHMENTS	103.70
			OUTDOOR CAMERA	<u>695.00</u>
				832.80
GJ0908	31/03/2018	DCEO CORPORATE CARD	BANK FEES	9.00
			NCCA IINET	103.87
			KAL CHILD CARE IINET	80.73
			REPLACE MOB PHONES	1,530.00
			FRAMING	170.00
			REPLACE IPAD	<u>450.00</u>
				2343.60
GJ0909	31/03/2018	NAB	CEO SS LOAN 152 PRINCIPAL	8268.79
GJ0910	31/03/2018	NAB	CEO SS LOAN 152 INTEREST	8810.64
				<u><u>\$239,572.39</u></u>

7.4.2 MONTHLY FINANCIAL STATEMENTS – MARCH 2018

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 April 2018
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton/Leanne Rowe
APPENDICES:	Monthly Financial Report for March 2018

SUMMARY

Council to adopt the draft monthly financial reports as presented.

BACKGROUND:

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Draft Monthly Statements of Financial Activity for the period ending 31 March 2018 are attached, and include:

Compilation Report

Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Statement of Budget Amendments

Note 1 Significant Accounting Policies (presented annually)

Note 2 Explanation of Material Variances

Note 3 Net Current Funding Position

Note 4 Cash and Investments

Note 5 Budget Amendments (as per Budget Review process)

Note 6 Receivables

Note 7 Cash Backed Reserves

Note 8	Capital Disposals
Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions
Appendix B	Detailed Schedules (separate presentation)

FINANCIAL & BUDGET IMPLICATIONS:

Total operating revenue at 31st March 2018 has a positive variance of \$640,382 which is in part due to receipt of the \$200,000 unbudgeted Feral Eradication grant plus the overpayment of the Direct Roads grant and the receipt of other funds including the Bush Fire Risk Mitigation Grant. While operating expenditure has a negative variance of \$94,311 which is mainly associated with the non cash write off of the old Kalbarri Bowling Green which has been replaced with a new surface.

Investing and Financing variances will reconcile as the year progresses

The brought forward position at 30 June 2017 has been adjusted from the budgeted position of \$649,494 to \$593,148 as per the audited Annual Financial Statement's, the variance was incorporated into the March budget review.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.2

That Council adopts the Monthly Financial Report for the period ending 31 March 2018.

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 March 2018

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 31 March 2018

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented in the Statement of Financial Activity as a surplus as at 31 March 2018 of \$3,401,784.

Items of Significance

The material variance adopted by the Shire of Northampton for the 2017/18 year is \$5,000. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Capital Expenditure

Infrastructure Assets - Roads ▲ \$ 455,625 White Cliffs Road construction part completed

Capital Revenue

Non-operating Grants, Subsidies and Contributions ▲ \$292,236 White Cliffs grant funding

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
Significant Projects				
DUP - Pathways Kalbarri Foreshore Redevelopment	64%	\$ 255,000	\$ 255,000	\$ 163,601
Car Park Construction Kalbarri Sport & Rec	55%	\$ 182,835	\$ 182,820	\$ 101,067
Road Construction	60%	\$ 2,984,104	\$ 2,238,003	\$ 1,782,378
Footpath Construction	84%	\$ 114,465	\$ 85,824	\$ 95,683
Replace EHO Vehicle	99%	\$ 30,000	\$ 30,000	\$ 29,658
Pig Trailer	0%	\$ 85,000	\$ 63,747	\$ -
Kalbarri Leading Hand Utility	79%	\$ 48,000	\$ 48,000	\$ 37,896
Northampton Leading Hand Utility	96%	\$ 48,000	\$ 48,000	\$ 45,887
Kalbarri Foreshore Mower	128%	\$ 53,000	\$ 52,998	\$ 67,853
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	123%	\$ 850,521	\$ 658,384	\$ 1,043,583
Non-operating Grants, Subsidies and Contributions	100%	\$ 2,805,289	\$ 2,511,821	\$ 2,804,057
	105%	\$ 3,655,810	\$ 3,170,205	\$ 3,847,640
Rates Levied	100%	\$ 4,335,996	\$ 4,326,125	\$ 4,335,563

% Compares current ytd actuals to annual budget

Financial Position		Closing (Audited)	
		Balance 30 June 2018	Current Year 31 Mar 2018
Adjusted Net Current Assets	574%	\$ 593,148	\$ 3,401,784
Cash and Equivalent - Unrestricted	340%	\$ 783,615	\$ 2,667,545
Cash and Equivalent - Restricted	37%	\$ 3,017,835	\$ 1,104,383
Receivables - Rates	210%	\$ 263,223	\$ 551,850
Receivables - Other	27%	\$ 266,764	\$ 71,317
Payables	11%	\$ 762,355	\$ 86,262

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

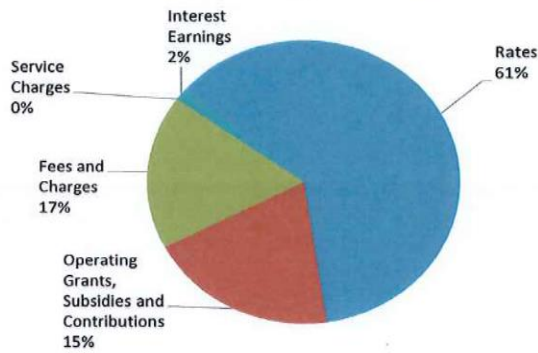
Preparation

Prepared by: Grant Middleton

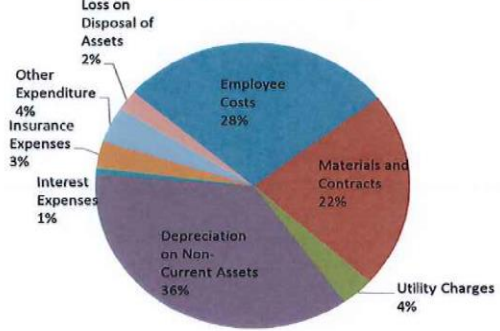
Date prepared: 06/04/2018

SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 31 March 2018

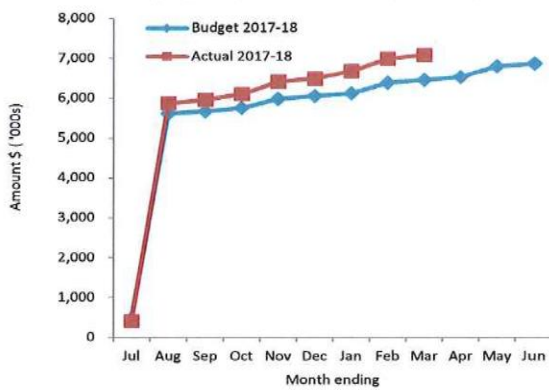
Operating Revenue



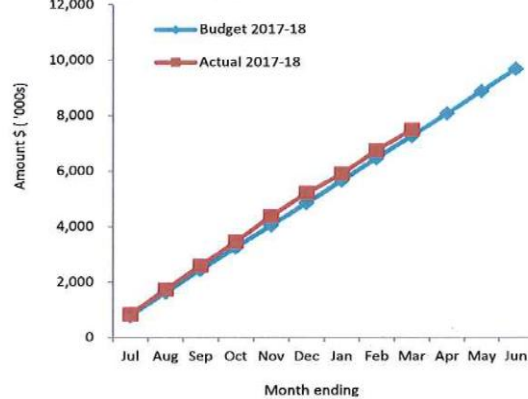
Operating Expenditure



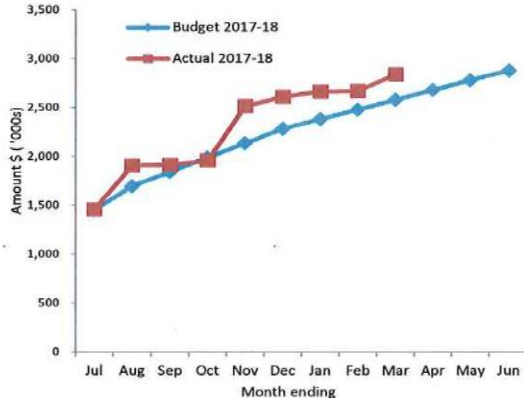
Budget Operating Revenues -v- Actual (Refer Note 2)



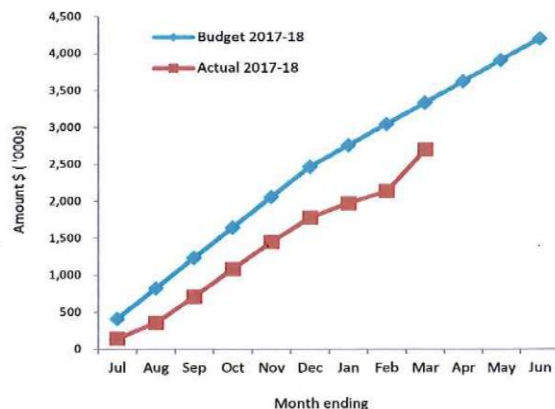
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 March 2018

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	3	649,494	649,494	593,148	(56,346)	(9%)	
Revenue from operating activities							
Governance		40,370	30,258	83,643	53,385	176%	▲
General Purpose Funding	9	5,133,939	4,939,559	4,960,704	21,145	0%	▲
Law, Order and Public Safety		86,513	64,845	356,922	292,077	450%	▲
Health		48,403	36,279	26,690	(9,589)	(26%)	▼
Education and Welfare		204,322	156,261	180,211	23,950	15%	▲
Housing		39,936	29,943	29,035	(908)	(3%)	▲
Community Amenities		837,697	815,357	835,282	19,925	2%	▲
Recreation and Culture		32,087	24,012	40,393	16,381	68%	▲
Transport		88,210	86,644	169,476	82,832	96%	▲
Economic Services		199,128	162,902	219,883	56,981	35%	▲
Other Property and Services		128,760	96,534	180,738	84,204	87%	▲
		6,839,365	6,442,594	7,082,976			
Expenditure from operating activities							
Governance		(862,407)	(650,331)	(626,306)	24,025	4%	▲
General Purpose Funding		(237,955)	(178,425)	(151,364)	27,061	15%	▲
Law, Order and Public Safety		(396,906)	(297,504)	(334,208)	(36,704)	(12%)	▼
Health		(207,173)	(154,314)	(146,613)	7,701	5%	▲
Education and Welfare		(374,010)	(299,421)	(293,138)	6,283	2%	▲
Housing		(119,310)	(89,307)	(68,505)	20,802	23%	▲
Community Amenities		(1,503,911)	(1,127,502)	(1,042,127)	85,375	8%	▲
Recreation and Culture		(1,630,297)	(1,222,020)	(1,226,393)	(4,373)	(0%)	▲
Transport		(4,042,222)	(3,033,399)	(3,037,086)	(3,687)	(0%)	▲
Economic Services		(417,270)	(312,831)	(363,455)	(50,624)	(16%)	▼
Other Property and Services		(33,761)	(25,236)	(195,405)	(170,169)	(674%)	▼
		(9,825,222)	(7,390,290)	(7,484,601)			
Operating activities excluded from budget							
Add back Depreciation		3,631,550	2,723,634	2,702,028	(21,606)	(1%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	3,500	3,504	171,522	168,018	4795%	▲
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		649,193	1,779,442	2,471,925			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	2,805,289	2,511,821	2,804,057	292,236	12%	▲
Proceeds from Disposal of Assets	8	40,000	18,996	27,089	8,093	43%	▲
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(180,125)	(141,972)	(158,083)	(16,111)	(11%)	▼
Infrastructure Assets - Roads	13	(2,984,104)	(2,238,003)	(1,782,378)	455,625	20%	▲
Infrastructure Assets - Parks and Gardens	13	(261,275)	(253,953)	(211,052)	42,901	17%	▲
Infrastructure Assets - Footpaths	13	(552,300)	(523,644)	(360,352)	163,292	31%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(264,000)	(242,745)	(181,294)	61,451	25%	▲
Furniture and Equipment	13	(22,200)	(16,650)	(9,198)	7,452	45%	▲
Amount attributable to investing activities		(1,418,715)	(886,150)	128,789			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		33,188	24,876	33,093	8,217	33%	▲
Transfer from Reserves	7	351,443	263,582	371,444	107,861	41%	▲
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(197,136)	(147,852)	(144,521)	3,331	2%	▲
Transfer to Reserves	7	(67,467)	(50,600)	(52,094)	(1,494)	(3%)	▼
Amount attributable to financing activities		120,028	90,006	207,921			
Closing Funding Surplus(Deficit)	3	(0)	1,632,792	3,401,784	1,768,992	108%	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 March 2018

	Note	Amended Annual Budget	Amended YTD Budget	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	3	649,494	649,494	593,148	(56,346)	(9%)	▼
Revenue from operating activities							
Rates	9	4,335,996	4,326,125	4,335,563	9,438	0%	▲
Operating Grants, Subsidies and Contributions	11	1,199,004	922,663	1,403,662	480,999	52%	▲
Fees and Charges		1,191,265	1,093,999	1,238,442	144,443	13%	▲
Interest Earnings		113,100	99,807	105,308	5,501	6%	▲
Other Revenue		0	0	0	0		
Profit on Disposal of Assets	8	0	0	2,218			
		6,839,365	6,442,594	7,085,193			
Expenditure from operating activities							
Employee Costs		(2,855,051)	(2,140,794)	(2,104,783)	36,011	2%	▲
Materials and Contracts		(2,306,052)	(1,747,656)	(1,665,149)	82,507	5%	▲
Utility Charges		(354,175)	(265,437)	(254,864)	10,573	4%	▲
Depreciation on Non-Current Assets		(3,631,550)	(2,723,634)	(2,702,028)	21,606	1%	▲
Interest Expenses		(70,683)	(52,992)	(58,888)	(5,896)	(11%)	▼
Insurance Expenses		(210,845)	(157,797)	(224,747)	(66,950)	(42%)	▼
Other Expenditure		(393,366)	(298,476)	(302,619)	(4,143)	(1%)	
Loss on Disposal of Assets	8	(3,500)	(3,504)	(173,740)			
		(9,825,222)	(7,390,290)	(7,486,818)			
Operating activities excluded from budget							
Add back Depreciation		3,631,550	2,723,634	2,702,028	(21,606)	(1%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	3,500	3,504	171,522	168,018	4795%	▲
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		649,193	1,779,442	2,471,926			
Investing activities							
Grants, Subsidies and Contributions	11	2,805,289	2,511,821	2,804,057	292,236	12%	▲
Proceeds from Disposal of Assets	8	40,000	18,996	27,089	8,093	43%	▲
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(180,125)	(141,972)	(158,083)	(16,111)	(11%)	▼
Infrastructure Assets - Roads	13	(2,984,104)	(2,238,003)	(1,782,378)	455,625	20%	▲
Infrastructure Assets - Parks and Gardens	13	(261,275)	(253,953)	(211,052)	42,901	17%	▲
Infrastructure Assets - Footpaths	13	(552,300)	(523,644)	(360,352)	163,292	31%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(264,000)	(242,745)	(181,294)	61,451	25%	▲
Furniture and Equipment	13	(22,200)	(16,650)	(9,198)	7,452	45%	▲
Amount attributable to investing activities		(1,418,715)	(886,150)	128,789			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		33,188	24,876	33,093	8,217	33%	▲
Transfer from Reserves	7	351,443	263,582	371,444	107,861	41%	▲
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(197,136)	(147,852)	(144,521)	3,331	2%	▲
Transfer to Reserves	7	(67,467)	(50,600)	(52,094)	(1,494)	(3%)	
Amount attributable to financing activities		120,028	90,006	207,921			
Closing Funding Surplus (Deficit)	3	(0)	1,632,792	3,401,784	1,768,992	108%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

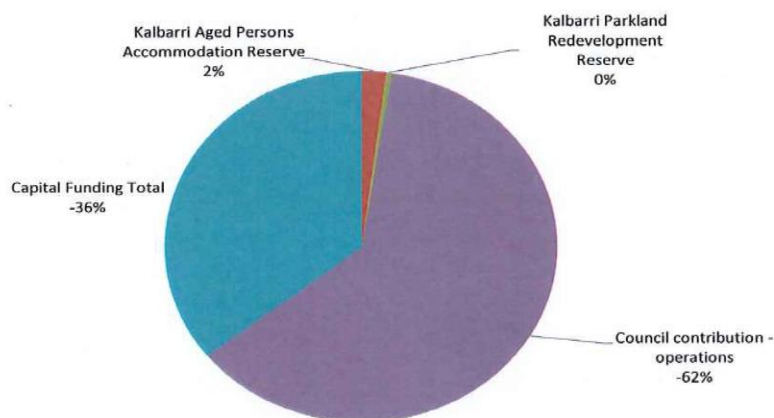
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 March 2018

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	(85,158)	(64,750)	(141,972)	(180,125)	(149,908)	(7,936)
Infrastructure Assets - Roads	13	(8,175)	(1,782,378)	(2,238,003)	(2,984,104)	(1,790,553)	447,450
Infrastructure Assets - Parks & Ovals	13	(93,272)	(117,780)	(253,953)	(261,275)	(211,052)	42,901
Infrastructure Assets - Footpaths	13	(360,352)	0	(523,644)	(552,300)	(360,352)	163,292
Plant and Equipment	13	(29,658)	(151,636)	(242,745)	(264,000)	(181,294)	61,451
Capital Expenditure Totals		(576,616)	(2,125,742)	(3,416,967)	(4,264,004)	(2,702,357)	714,610
Capital acquisitions funded by:							
Capital Grants and Contributions				2,511,821	2,805,289	2,804,057	
Borrowings				0	0	0	
Disposals				18,996	40,000	27,089	
Council contribution - Cash Backed Reserves							
Kalbarri Aged Persons Accommodation Reserve				184,412	245,882	(245,883)	
Kalbarri Parkland Redevelopment Reserve				44,397	59,196	(59,195)	
Council contribution - operations				(6,176,592)	(7,414,371)	(5,228,425)	
Capital Funding Total				(3,416,967)	(4,264,004)	(2,702,357)	

Budgeted Capital Acquisitions Funding



Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is \$5,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	53,385	176%	▲	Timing	Positive variance due to add rebates and contributions
General Purpose Funding	21,145	0%	▲	Timing	Var largely due to legal charges revenue
Law, Order and Public Safety	292,077	450%	▲	Permanent	Var includes Feral Eradication and Fire Mitigation grants
Health	(9,589)	-26%	▼	Timing	Health/Building billings to be processed
Education and Welfare	23,950	15%	▲	Permanent	Variance due to Kalbarri aged Unit revenue
Community Amenities	19,925	2%	▲	Timing	Add Planning fees & refuse site fees
Recreation and Culture	16,381	68%	▲	Timing	Alma school grant and misc reimbursement revenue
Transport	82,832	96%	▲	Timing	Var due to overpayment of Direct Roads grant
Economic Services	56,981	35%	▲	Timing	Var due to lease fees & Ewe Turn contribution
Other Property and Services	84,204	87%	▲	Permanent	Var due add sale of scrap and plant hire revenue
Operating Expense					
Governance	24,025	4%	▲	Timing	Actuals and budget will converge as year progresses
General Purpose Funding	27,061	15%	▲	Timing	Var due to valuations budget profile
Law, Order and Public Safety	(36,704)	-12%	▼	Permanent	Var due to Feral Eradication grant expenditure
Health	7,701	5%	▲	Timing	Actuals and budget will converge as year progresses
Education and Welfare	6,283	2%	▲	Permanent	Variance due to NCCA and Kalbarri Aged Housing
Housing	20,802	23%	▲	Timing	Var due to reduced depreciation from reval process
Community Amenities	85,375	8%	▲	Timing	Actuals and budget will converge as year progresses
Economic Services	(50,624)	-16%	▼	Timing	Var due to Ewe turn and add Lucky Bay expenditure
Other Property and Services	(170,169)	-674%	▼	Permanent	Var includes disposal cost of old Kal'b bowling green
Capital Revenues					
Non-operating Grants, Subsidies and Contributions	292,236	12%	▲	Permanent	White Cliffs grant funding
Proceeds from Disposal of Assets	8,093	43%	▲	Timing	Pig Trailer to be disposed April -May
Capital Expenses					
Land and Buildings	(16,111)	-11%	▼	Timing	Projects ongoing
Infrastructure Assets - Roads	455,625	20%	▲	Timing	White Cliffs Road construction part completed
Infrastructure Assets - Parks and Gardens	42,901	17%	▲	Timing	Projects ongoing
Infrastructure Assets - Footpaths	163,292	31%	▲	Timing	Projects ongoing
Plant and Equipment	61,451	25%	▲	Timing	Pig Trailer to be purchased April - May
Furniture and Equipment	7,452	45%	▲	Timing	Phone system to be replaced April 2018

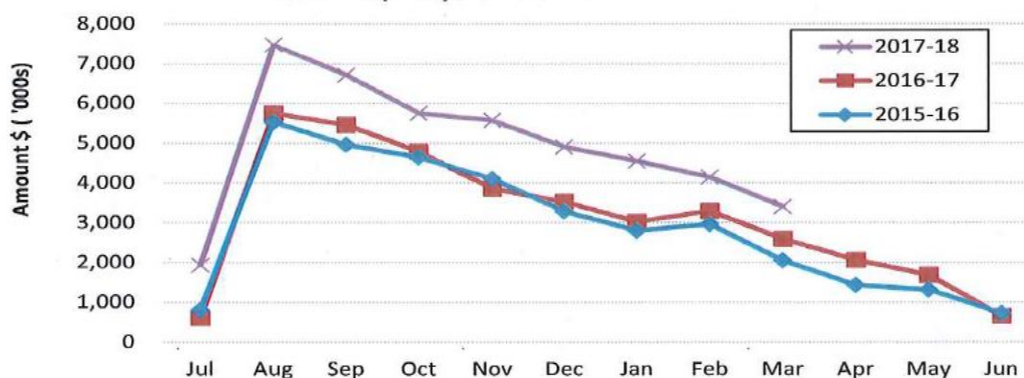
SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Note	Last Years (Audited) Closing 30 June 2018 \$	Current 31 Mar 2018 \$
Current Assets			
Cash Unrestricted	4	783,615	2,667,545
Cash Restricted	4	3,017,835	1,104,383
Receivables - Rates	6	263,223	551,850
Receivables - Other	6	266,764	71,317
Receivables - Rubbish		45,034	60,411
Emergency Services Levy		60,500	48,798
ATO Receivable		0	70,072
Inventories		8,196	24,489
Accruals/Adjustment		0	6,053
		<u>4,445,167</u>	<u>4,604,918</u>
Less: Current Liabilities			
Payables		(762,355)	(86,262)
Income Received in Advance		(1,994,045)	(399,942)
Provisions/Accruals		(71,829)	(12,489)
		<u>(2,828,229)</u>	<u>(498,693)</u>
Less: Cash Reserves	7	(1,023,790)	(704,441)
Net Current Funding Position		593,148	3,401,784

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	1,657,924			1,657,924	National	-	At Call
Trust Bank Account			130,160	130,160	National	-	At Call
OCDF - Horrocks				0	WATC	1.45%	N/A
OCDF - Binnu/White Cliffs		399,942		399,942	WATC	1.45%	N/A
Cash On Hand	1,450			1,450	N/A	Nil	On Hand
(b) Term Deposits - Municipal							
TD 31-056-****				0	National	2.34%	15-Dec-17
TD 35-623-****	0			0	National	2.55%	13-Mar-18
TD 31-067-****	503,527			503,527	National	2.45%	16-Apr-18
TD 31-032****	504,644			504,644	National	2.44%	15-May-18
(c) Term Deposits - Reserves							
TD 16-236-****		704,442		704,442	National	2.45%	28-Jun-18
				0			
Total	2,667,545	1,104,383	130,160	3,902,088			

Comments/Notes - Investments

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 5: Budget Amendments
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
Permanent Changes						
	Opening Deficit adjustment		Opening Deficit Adjustment		(56,346)	(56,346)
	Roadwise funds not b/fwd as restricted cash		Adjustment		(20,976)	(77,322)
<u>Expenditure Adjustments</u>						
4082	Rates - Legal Fees		Operating Expenses		(16,023)	(93,345)
0032	Election Expenses - Reduced election expenditure		Operating Expenses	1,595		(91,750)
0062	Members Other - Employee Long Service Awards		Operating Expenses		(2,700)	(94,450)
0332	Conference Exp - Savings, CEO/DCEO did not attend LGMA conference		Operating Expenses	3,000		(91,450)
0342	Staff Training - Savings based on current expenditure trend		Operating Expenses	2,500		(88,950)
0442	Advertising - Extra costs for Local Laws advertising		Operating Expenses		(2,600)	(91,550)
0692	Legal Expenses - Advice on Native Title status Lucky Bay		Operating Expenses		(3,888)	(95,438)
0134	Telephone Upgrade - Project Deferred, Budget allocation used for Kalbarri		Capital Expenses	13,000		(82,438)
1052	Fire Control Communications - Savings electricity for radio mast		Operating Expenses	3,000		(79,438)
1062	Fire Breaks/Slashing - Savings due to receipt of Fire Mitigation funding		Operating Expenses	15,000		(64,438)
1072	Aerial Inspections - Savings no aerial inspections 16/17		Operating Expenses	1,500		(62,938)
1312	Northampton Child Care Centre - Replace split system aircon		Operating Expenses		(1,300)	(64,238)
3202	Kalbarri Child Care Centre - Reduced cost for fence replacement		Operating Expenses	1,112		(63,126)
1314	Youth Programs - Additional scholarship provided 17/18		Operating Expenses		(2,000)	(65,126)
3062	Pioneer Lodge - Overall savings from project		Operating Expenses	2,283		(62,843)
1324	EHO Vehicle Changeover - Additional expenditure		Capital Expenses		(5,567)	(68,410)
2312	Kalbarri Doctors Surgery - Replace airconditioning unit		Operating Expenses		(1,385)	(69,795)
3442	Lot 6 Robinson St - Main pipe replacement		Operating Expenses		(1,050)	(70,845)
3305	Binnu Refuse Site land purchase delay		Capital Expenses	15,000		(55,845)
4372	Kalbarri Scheme Review - Reduced costs		Operating Expenses	10,224		(45,621)
4372	Consulting Planner - Unlikely to use provision		Operating Expenses	5,000		(40,621)
4382	Conference Expenses - Planner did not attend conference		Operating Expenses	2,000		(38,621)
4492	Horrocks Community Centre - Final inspection and minor works costs		Operating Expenses		(2,164)	(40,785)
5130	Kalbarri Community Bus Shed - funds utilised for KSRC verandah		Capital Expenses	20,000		(20,785)
4582	Lions Park Toilets - Additional septic pump outs		Operating Expenses		(2,670)	(23,455)
4582	Lions Park Toilets - Additional costs for septic installation		Operating Expenses		(1,134)	(24,589)
4702	RSL Hall Northampton - Power line repairs due to fallen tree		Operating Expenses		(1,733)	(26,322)
4702	RSL Hall Northampton - Defer replacement of trestles to 18/19		Operating Expenses	1,000		(25,322)
4972	Horrocks Jetty - Savings from Jetty "I" replacement		Operating Expenses	2,250		(23,072)
5012	Port Gregory Foreshore - Replace table and chair setting		Operating Expenses		(1,850)	(24,922)
5012	Port Gregory Foreshore - Delay moving BBQ to playground until 18/19		Operating Expenses	2,500		(22,422)
5022	Lions Park - Replace Bore Pump		Operating Expenses		(2,185)	(24,607)
4962	Kalbarri Oval - Addition work on Tennis court embankment		Operating Expenses		(1,207)	(25,814)
3884	Kalbarri Sport & Rec - Add costs verandah ext (Bus shed funds utilised)		Operating Expenses		(21,159)	(46,973)
5122	Northampton Rec Oval - Savings on Boundary Fence Replacement		Operating Expenses	3,245		(43,728)
5122	Northampton Rec Oval - Lolly shop Roof, net amount		Operating Expenses		(1,095)	(44,823)
5122	Northampton Rec Oval - Verti cutting not required 18/19		Operating Expenses	4,100		(40,723)
5072	Northampton Community Centre - Shade sail replacement insurance excess		Operating Expenses		(1,000)	(41,723)
5072	Northampton Community Centre - Savings soft fall replacement		Operating Expenses	7,640		(34,083)
3716	Wannerooka Pipeline - cost savings from replacement		Capital Expenses	2,737		(31,346)
5572	Heritage Advisory Services - Anticipated spend less than budget allocation		Operating Expenses	6,000		(25,346)
5030	Kalbarri Road Construction - Additional cash cost due to contractors being engaged		Capital Expenses		(95,925)	(121,271)
5860	Romans Data - Consultancy work to update data not required		Operating Expenses	2,000		(119,271)
5910	Kalbarri Depot - Costs to replace bore pump		Operating Expenses		(2,991)	(122,262)
5910	Kalbarri Depot - Fire Services allocation not required		Operating Expenses	4,000		(118,262)
4214	Machinery Purchase - Pig Trailer purchase savings		Capital Expenses	26,550		(91,712)
4214	Machinery Purchase - Additional costs for Kalbarri mower purchase		Capital Expenses		(13,498)	(105,210)
4224	Machinery Purchase - Savings on purchase of 2 utilities		Capital Expenses	12,217		(92,993)
5932	CASA Requirements - Runway Inspection, ARO Training, paint signal circles		Operating Expenses		(18,040)	(111,033)
6752	Port Gregory Water Supply - Additional expenditure to replace pump		Operating Expenses		(2,515)	(113,548)
6812	Northampton LIA - Plumbing repairs to pipe under unit 3 slab		Operating Expenses		(2,263)	(115,811)
5016	Lucky Bay Caretaker Setup - Install Security Cameras		Operating Expenses		(2,150)	(117,961)
6372	Fixed Wireless Internet Service		Operating Expenses		(30,000)	(147,961)
7172	Workers compensation Insurance - Adjustment for 16/17 insurance payment		Operating Expenses		(12,285)	(160,246)
	Airport Reserve Fund - Transfer not undertaken due to additional CASA costs		Operating Expenses	20,000		(140,246)
	Plant Reserve Fund - Budget adoption change		Operating Expenses	1,827		(138,419)

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 5: Budget Amendments
Amendments to original budget since budget adoption. Surplus/(Deficit)

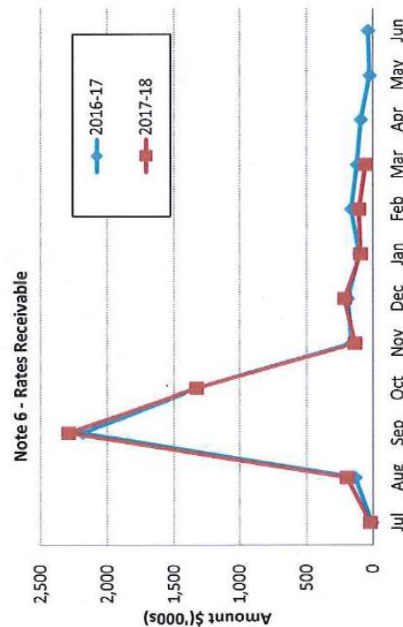
GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
<u>Revenue Adjustments</u>						(138,419)
4501	Rates General - Additional rates levied		Operating Revenue	2,639		(135,780)
4560	Rates Discount - Additional discount claimed		Operating Revenue		(3,498)	(139,278)
0264	Legal Fees - Reimbursement of Legal Fees (No budget)		Operating Revenue	22,954		(116,324)
0133	Reimbursements - Forfeited housing bonds		Operating Revenue	4,000		(112,324)
0153	Rebates/Commissions - Insurance Scheme Dividend		Operating Revenue	13,263		(99,061)
0153	Rebates/Commissions - Good Driver Rebate		Operating Revenue	5,156		(93,905)
0153	Rebates/Commissions - Building Insurance Rebate		Operating Revenue	2,800		(91,105)
0773	Animal Control - Less income for Dog and Cat Licences		Operating Revenue		(3,000)	(94,105)
3323	Refuse Site Fee's - Additional Income at refuse sites		Operating Revenue	20,000		(74,105)
3853	Burial Fee's/Niche Wall - Reduced Income		Operating Revenue		(3,000)	(77,105)
3735	Kalbarri Nature Playground Grant		Capital Revenue	90,000		12,895
7340	Transfer from reserves for Kalbarri Nature Playground delayed		Capital Revenue		(168,370)	(155,475)
6281	Road Grant - Additional payment		Operating Revenue	12,370		(143,105)
5563	Caravan Park Leases - Additional income for lot 101 Horrocks		Operating Revenue	11,500		(131,605)
5993	Port Gergory Water Supply - Additional income (BASF contribution)		Operating Revenue	1,500		(130,105)
6153	Additional income - Drage St lead tailings route		Operating Revenue	13,310		(116,795)
6423	Sale of Scrap - Increased income from sale of scrap		Operating Revenue	35,325		(81,470)
				426,097	(507,567)	

Classifications Pick List
 Operating Revenue
 Operating Expenses
 Capital Revenue
 Capital Expenses
 Opening Surplus(Deficit)
 Non Cash Item

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

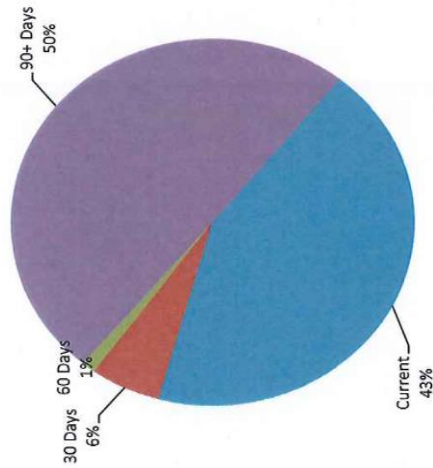
	31 Mar 2018	30 June 2017		Current	30 Days	60 Days	90+ Days	Total
Note 6: Receivables								
Receivables - Rates Receivable	\$ 263,223	\$ 229,706	Receivables - General	\$ 31,013	\$ 4,009	\$ 780	\$ 35,516	\$ 71,317
Opening Arrears Previous period	4,335,563	4,208,328	Receivables - General					
Levied this year	(4,046,936)	(4,174,812)	Balance per Trial Balance					
Less Collections to date	551,850	263,223	Sundry Debtors					71,317
Equals Current Outstanding			Receivables - Other					0
Net Rates Collectable	551,850	263,223	Total Receivables General Outstanding					71,317
% Collected	88.00%	94.07%						

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates

Note 6 - Accounts Receivable (non-rates)

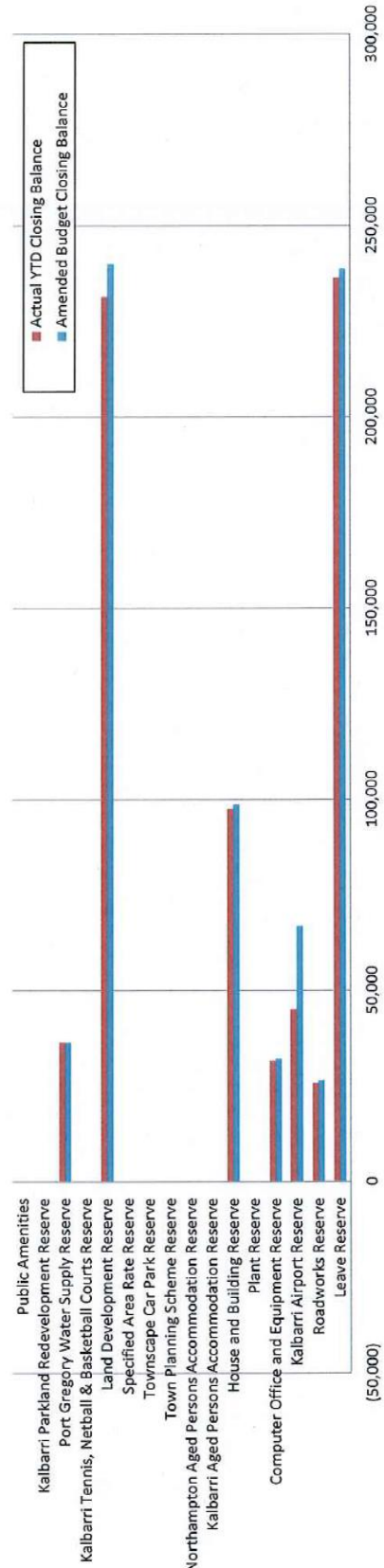


SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 228,314	\$ 5,440	\$ 3,090	\$ 5,000	\$ 5,000	\$ 0	\$ 0	\$ 238,754	\$ 236,404
Roadworks Reserve	49,940	2,000	1,175	0	0	(25,310)	(25,310)	26,630	25,805
Kalbarri Airport Reserve	44,922	200	185	21,827	20,000	0	(20,000)	66,949	45,107
Computer Office and Equipment Reserve	30,725	1,500	865	0	0	0	0	32,225	31,590
Plant Reserve	7,319	0	0	0	0	(7,319)	(7,319)	0	(0)
House and Building Reserve	86,252	2,500	1,360	10,000	10,000	0	0	98,752	97,612
Kalbarri Aged Persons Accommodation Reserve	245,882	0	0	0	0	(245,882)	(245,883)	0	(1)
Northampton Aged Persons Accommodation Reserve	5,024	0	0	0	0	(5,024)	(5,024)	0	(0)
Town Planning Scheme Reserve	3,596	0	0	0	0	(3,596)	(3,596)	0	0
Townscape Car Park Reserve	0	0	0	0	0	0	0	0	0
Specified Area Rate Reserve	5,038.00	0.00	0.04	0.00	0.00	(5,038.00)	(5,038.51)	0.00	(0)
Land Development Reserve	221,004	19,000	10,419	0	0	0	0	240,004	231,423
Kalbarri Tennis, Netball & Basketball Courts Reserve	78	0	0	0	0	(78)	(78)	0	0
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0	36,500	36,500
Kalbarri Parkland Redevelopment Reserve	59,196	0	0	0	0	(59,196)	(59,195)	0	1
Public Amenities	1,023,790	30,640	17,094	36,827	35,000	(351,443)	(371,444)	739,814	704,441

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 8: Disposal of Assets

Asset Number	Asset Description	Net Book			YTD Actual			Amended Budget		
		Value	Proceeds	(Loss)	Value	Proceeds	Profit	Value	Proceeds	Profit
		\$	\$	\$	\$	\$	\$	\$	\$	\$
	Plant and Equipment									
P257	Toyota Aurion (Health)	10,456	9,091	(1,365)	11,000	15,000	4,000	11,000	15,000	4,000
P184	Pig Trailer				11,000	10,000		11,000	10,000	
P210	Kalbarri Mover	6,417	8,635	2,218	6,500	9,000	2,500	6,500	9,000	2,500
P211	Kalbarri Leading Hand Utility	5,878	3,455	(2,423)	6,000	2,000	(4,000)	6,000	2,000	(4,000)
P222	Northampton Leading Hand Utility	8,621	5,909	(2,712)	9,000	4,000	(5,000)	9,000	4,000	(5,000)
A-80117	Disposal of Old Kalbarri Bowling Green	167,239	0	(167,239)	0	0		0	0	
		198,611	27,089	(173,740)	43,500	40,000	6,500	43,500	40,000	6,500

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 9: Rating Information	RATE TYPE	Number of Properties	YTD Actual				Amended Budget						
			Rate in \$	Rateable Value \$	Rate Revenue \$	Back Rates \$	Total Revenue \$	Interim Rate \$	Back Rate \$	Total Revenue \$			
	Differential General Rate												
	General GRV	1,610	0.080220	13,687,966	1,613,187	7,201	837	1,621,225	1,615,931	0	0	1,615,931	
	General UV	450	0.012717	177,399,858	2,284,350	(1,190)		2,283,160	2,284,349	0	0	2,284,349	
	Sub-Totals	2,060		191,087,824	3,897,537	6,011	837	3,904,385	3,900,280	0	0	3,900,280	
	Minimum Payment												
	General GRV	968	535.00	6,455,747	522,695			522,695	517,880	0	0	517,880	
	General UV	53	535.00	655,079	23,005			23,005	28,355	0	0	28,355	
	Sub-Totals	1,021		7,110,826	545,700	0	0	545,700	546,235	0	0	546,235	
	Discounts/Concession	3,081		198,198,650	4,443,237	6,011	837	4,450,085	4,446,515	0	0	4,446,515	
	Amount from General Rates							(153,543)				(150,000)	
	Ex-Gratia Rates							4,296,542				4,296,515	
	Specified Area Rates							0				0	
	Totals							39,021				39,481	
								4,335,563				4,335,996	

Comments - Rating Information

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 10: Information on Borrowings
(a) Debenture Repayments

Particulars	01 Jul 2017	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture									
Loan 148A - Kalbarri Library Extension	52,405	25,672	25,672	26,733	26,733	2,052	2,180		
Transport									
Loan 149 - Plant Purchases	68,156	33,470	68,156	34,686	0	2,813	4,284		
Loan 153 - Plant Purchases	252,322	37,983	37,983	214,339	214,339	10,587	11,336		
Other Property and Services									
Loan 154 - Staff Housing	288,775	15,937	32,134	272,838	256,641	5,684	11,043		
Self Supporting Loans									
Loan 147 - Kalbarri Bowling Club	0	0	0	0	0	0	0		
Loan 151 - Kalbarri Bowling Club	10,875	1,683	3,416	9,192	7,459	363	670		
Loan 152 - Staff Housing	345,268	16,327	16,327	328,941	328,941	20,327	22,760		
Loan 155 - Pioneer Lodge	400,000	13,448	13,448	386,552	386,552	17,062	18,410		
	1,417,801	144,521	197,136	1,273,280	1,220,665	58,888	70,683		

All debenture repayments were financed by general purpose revenue except loans 147, 151, 152 & 155 which are self supporting loans.

(b) New Debentures

No new debentures have been received during 2017/2018

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 11: Grants

Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	Revenue	YTD Actual (Expended) (c)	Unspent Grant (a)+(b)-(c)
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
General Purpose Funding											
Grants Commission - General	Operating	0	383,734	0	287,802	383,734	383,734	383,734	287,801	0	0
Grants Commission - Roads	Operating	0	318,224	0	238,668	318,224	318,224	318,224	238,668	0	0
Law, Order and Public Safety											
FESA Grant - Operating Bush Fire Brigade	Operating	0	34,030	0	25,249	34,030	34,030	34,030	19,630	(96,495)	0
Grant FESA - SES	Operating	0	32,533	0	24,665	32,533	32,533	32,533	19,176	(26,402)	0
Grant Feral Eradication	Operating	0	0	0	0	0	0	0	258,490	(78,218)	0
Bushfire Risk Mitigation Grant	Operating	0	0	0	0	0	0	0	46,920	0	0
Education and Welfare											
NCAA Fundraising	Non-operating	0	0	0	0	0	0	0	0	0	0
Pioneer Lodge	Non-operating	0	0	0	0	0	0	0	3,769	(68,693)	(64,924)
Community Amenities											
Recreation and Culture											
Finger Jetty	Non-operating	0	0	0	0	0	0	0	0	0	0
Kalbarri Tennis, Netball & Basketball	Non-operating	0	30,156	0	30,156	30,156	30,156	30,156	78,206	(8,211)	(8,211)
Kalbarri Tennis, Netball & Basketball	Non-operating	0	22,668	0	22,668	22,668	22,668	22,668	0	(76,840)	1,366
Kalbarri Bowling Club	Non-operating	0	9,360	0	9,360	9,360	9,360	9,360	0	(3,855)	(3,855)
Kalbarri Bowling Club	Non-operating	0	15,000	0	15,000	15,000	15,000	15,000	0	0	0
Lions Park Re-development	Non-operating	0	4,590	0	4,590	4,590	4,590	4,590	100,803	56,088	156,891
Kalbarri Nature Based Playground	Non-operating	0	96,205	0	96,205	96,205	96,205	96,205	0	0	0
Seniors Week	Operating	0	0	0	0	0	0	0	1,216	0	0
Transport											
RRG Grants - Capital Projects	Non-operating	0	257,900	0	198,419	257,900	257,900	257,900	237,033	(470,680)	(233,847)
Grey St/Red Bluff Road Corner	Non-operating	0	265,300	0	198,972	265,300	265,300	265,300	233,464	0	233,464
White Cliff's	Non-operating	0	1,300,000	0	1,300,000	1,300,000	1,300,000	1,300,000	1,454,273	(999,189)	455,083
RFR - Binna West	Non-operating	0	650,650	0	487,971	650,650	650,650	650,650	498,624	(294,067)	204,537
DUP - Footpath Grant (Stephen Street)	Non-operating	0	0	0	0	0	0	0	0	0	0
MRWA Maintenance Grants	Operating	0	82,000	0	82,000	82,000	82,000	82,000	163,862	0	0
WA Road Safety Commission	Non-operating	0	0	0	0	0	0	0	0	0	0
Economic Services											
Lucky Bay	Non-operating	0	0	138,480	138,480	138,480	138,480	138,480	0	(37,184)	(37,184)
Lucky Bay	Non-operating	0	0	15,000	15,000	15,000	15,000	15,000	197,885	0	197,885
TOTALS		0	850,521	2,805,289	3,170,205	3,655,810	0	3,655,810	3,847,640	(1,880,366)	1,064,806
SUMMARY											
Operating		0	850,521	0	658,384	850,521	0	850,521	1,043,583	(441,115)	0
Operating - Tied		0	0	0	0	0	0	0	0	0	0
Non-operating		0	0	2,805,289	2,511,821	2,805,289	0	2,805,289	2,804,057	(1,735,251)	1,064,806
TOTALS		0	850,521	2,805,289	3,170,205	3,655,810	0	3,655,810	3,847,640	(1,880,366)	1,064,806

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2017	Amount Received	Amount Paid	Closing Balance 31 Mar 2018
	\$	\$	\$	\$
Town Planning - Security Bonds	0			0
Galena Donations	0		0	0
Transportable Housing Bond	26,275		(6,775)	19,500
Footpath Deposits	30,820		(15,500)	15,320
Horrocks Retention Fee - Parking/Stage 2	0		0	0
Retentions - Subdivisions	30,683		0	30,683
Building Levies (BCITF & BRB)	182	1,525		1,707
Community Bus Bond	6,400	1,000	(3,200)	4,200
Safer WA Funds	0			0
Northampton Cemetery Funds	0			0
Unclaimed Monies - Rates	4,338	0	(295)	4,043
Nomination Deposits	0	480	(480)	0
DOLA - Parks & Gardens Development	0			0
Aged Unit Bond	0	0		0
Council Housing Bonds	520	0	0	520
BROC - Management Funds	1			1
Kalbarri Youth Space Project Funds	0		0	0
Burning Off Fees	0		0	0
RSL Hall Key Bond	650	230	(460)	420
Peet Park Donations	0			0
Willa Guthurra	0			0
Special Series Plates	1,430	1,240	(800)	1,870
Auction	0			0
Kidsport	2,937	2,500	(4,558)	879
Public Open Space	0			0
ReDone (Kalbarri Park/Beach Shelters)	0		0	0
Northampton Child Care Association	59,305	0	(11,821)	47,484
Horrocks Memorial Wall	765	250	(495)	520
One Life	3,513	0	(500)	3,013
Conservation Incentives	0	0	0	0
Kalbarri Camp School	0	0	0	0
	167,819	7,225	(44,884)	130,160

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
Governance								
Replace N'hampton photo-copier	101340	0	(9,198)	(9,198)	(9,200)	(6,900)	(2,298)	
Replace N'hampton phone system	101340	0	0	0	(13,000)	(9,750)	9,750	
Governance Total		0	(9,198)	(9,198)	(22,200)	(16,650)	7,452	
Education and Welfare								
Pioneer Lodge (Car Park)	130520	0	0	0	0	0	0	
Education and Welfare Total		0	0	0	0	0	0	
Health								
Replace EHO Vehicle	113240	(29,658)	0	(29,658)	(30,000)	(30,000)	342	
Health Total		(29,658)	0	(29,658)	(30,000)	(30,000)	342	
Communities Amenities								
Develop Binnu Refuse site	133050	(8,318)	0	(8,318)	(30,600)	(22,950)	14,632	
Communities Amenities Total		(8,318)	0	(8,318)	(30,600)	(22,950)	14,632	
Recreation And Culture								
DUP - Pathways Kalbarri Foreshore Redevelopment	136940	(163,601)	0	(163,601)	(255,000)	(255,000)	91,399	
Kalbarri Tennis, Netball & Basketball Courts	137140	(76,840)	0	(76,840)	(60,000)	(45,000)	(31,840)	
Car Park Construction Kalbarri Sport & Rec	138840	(101,067)	0	(101,067)	(182,835)	(182,820)	81,753	
Lions Park - Equipment etc	137160	(56,088)	0	(56,088)	(50,330)	(50,327)	(5,761)	
Wannerooka Water Storage Tanks/Pipeline	137160	0	(113,924)	(113,924)	(181,740)	(181,729)	67,805	
Kalbarri Bowling Green Replacement	137540	0	(3,855)	(3,855)	(26,205)	(19,647)	15,792	
Binnu Tennis Courts - Resurfacing	137440	0	(64,750)	(64,750)	(27,600)	(27,600)	(37,150)	
Recreation And Culture Total		(397,597)	(182,530)	(580,127)	(783,710)	(762,123)	181,996	
Transport								
Road Construction	Various	0	(1,782,378)	(1,782,378)	(2,984,104)	(2,238,003)	455,625	
Footpath Construction	150900	(95,683)	0	(95,683)	(114,465)	(85,824)	(9,859)	
Land Purchase Binnu Road	150900	(8,175)	0	(8,175)	(25,310)	(18,981)	10,806	
Pig Trailer	142140	0	0	0	(85,000)	(63,747)	63,747	
Kalbarri Leading Hand Utility	142240	0	(37,896)	(37,896)	(48,000)	(48,000)	10,104	
Northampton Leading Hand Utility	142240	0	(45,887)	(45,887)	(48,000)	(48,000)	2,113	
Kalbarri Foreshore Mower	142540	0	(67,853)	(67,853)	(53,000)	(52,998)	(14,855)	
Kalbarri Depot Ramp	151300	0	0	0	(16,615)	(12,452)	12,452	
Bus Shelter - Kalbarri Depot	151300	0	0	0	(20,000)	(14,989)	14,989	
Transport Total		(103,858)	(1,934,014)	(2,037,872)	(3,394,494)	(2,582,994)	545,122	

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Economic Services								
Other Property and Services								
Lucky Bay Camp Grounds - Signage	150160	(37,184)	0	(37,184)	(3,000)	(2,250)	(34,934)	
		(37,184)	0	(37,184)	(3,000)	(2,250)	(34,934)	
Capital Expenditure by Program Total		(576,616)	(2,125,742)	(2,702,357)	(4,264,004)	(3,416,967)	714,610	
Capital Expenditure By Class								
Land Held for Resale	Various	0	0	0	0	0	0	
Land and Buildings	Various	(85,158)	(64,750)	(149,908)	(180,125)	(141,972)	(7,936)	
Infrastructure Assets - Roads	Various	(8,175)	(1,782,378)	(1,790,553)	(2,984,104)	(2,238,003)	447,450	
Infrastructure Assets - Footpaths	Various	(360,352)	0	(360,352)	(552,300)	(523,644)	163,292	
Infrastructure Assets - Parks and Ovals	Various	(93,272)	(117,780)	(211,052)	(261,275)	(253,953)	42,901	
Plant and Equipment	Various	(29,658)	(151,636)	(181,294)	(264,000)	(242,745)	61,451	
Furniture and Equipment	Various	0	(9,198)	(9,198)	(22,200)	(16,650)	7,452	
Capital Expenditure Total by Class		(576,616)	(2,125,742)	(2,702,357)	(4,264,004)	(3,416,967)	714,610	



7.4.3 BUDGET SUBMISSIONS 2018-2019

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 April 2018
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Garry Keeffe/Grant Middleton
APPENDICES:	1. Detailed Budget Submissions

SUMMARY:

Council to consider budget submissions from groups or organisations for funding in the 2018/2019 Budget.

BACKGROUND:

The public advertising period for the lodgement of Budget submissions for projects to be considered in Councils 2018/2019 Budget closed on the 30th March 2018.

The submissions detailed below have been received and Council is requested to consider if these projects are to be included within the 2018/2019 Draft Budget for consideration. Details of the funding requests have been provided as an attachment to this agenda item.

It is also suggested that all applicant’s requests which can obtain funding from other sources be informed to actively pursue these grants to offset expenditure requirements.- In some cases it may be prudent to defer items until 2019/2020 whilst funding is being sought.

Whilst the projects listed below have been presented after the 31st March 2017 deadline it is requested that council consider the projects for listing in the draft 2017/2018 budget.

1. Kalbarri Visitor Centre - \$35,000

The Kalbarri Visitor Centre has requested funding totaling \$35,000 for their annual operational subsidy. The 2017/2018 funding was utilised to purchase an external booking touch panel, new office furniture and a small office renovation. The 2018/2019 funding will allow the centre to continue achieving it goals and marketing the region.

Management comment – The Kalbarri Visitor Centre Operational Grant was \$35,000 – 2017/2018 & 2016/2017, \$30,000 2015/2016 & 2014/2015 and \$25,000 2013/2014.

2. Kalbarri Visitor Centre (Specified Area Rate) - \$30,000

There has been a request for funding of \$30,000 to continue with the Natues Playground promotion, supporting tourism and marketing in Kalbarri.

- TV Advertising GWN7 \$20,000
- Australia's Coral Coast Marketing Campaign - \$10,000

Management comment – The Kalbarri Specified Area rate levied in previous years = \$30,000 in 2017/2018 for advertising and promotion, \$31,500 in 2016/2017 for advertising and promotion, \$30,000 in 2015/2016 comprising \$15,000 advertising and promotion \$15,000 and entry statements of \$15,000.

3. **Abri Vossos Olhos - \$10,000**

A request has been received from Rebecca Miller for a contribution of \$10,000 for a film titled “Abri Vossos Olhos” which envisions to ‘open the eyes’ of European, Asian and Australian audiences to the incredible landscapes, history and townships of Kalbarri, Northampton and the Midwest. This doco-fictional film is the next cultural creative phase of the Zest Festival 2012-2016.

Management comment – There has been funding provided in prior budgets for Zest Festival.

4. **Northampton Lions Club - \$10,000**

The Northampton Lions Club has requested funding totaling \$10,000 for the purchase of 20 mobile alerts to be distributed throughout the community. The mobile alerts assist with the safety and security of senior citizens. The lions club has previously purchase 20 mobile alerts however these units are now outdated and need to be replaced.

Management comment – There has not been any funding provided in past budget for a project of this nature.

5. **Northampton Botanic Line - \$1,500**

A request has been received to carryover the \$1,500 approved in the 2017/2018 as the Botanic Line Group has experience difficulties with the completion of site preparation works.

The 2017/2018 budget request of \$1,500 was so the group could plant and establish an avenue of trees comprising mature lemon scented gums along the rail trail. (Trees \$1,000 - \$1,200 & water crystals - \$300)

Management comment – The budget allocation of \$1,500 was included in the 2017/2018 budget but to date payment has not been requested by the group.

6. **St John – Defibrillator Pads and Batteries - \$2,750**

A request has been received from St John Ambulance Northampton sub Centre for the provision of Defibrillator Pads \$1,280 and Defibrillator Batteries \$1,470 under the First Responder Program.

Management comment – The 2017/2018 Budget included the allocation of \$1,500 for the replacement of Defibrillator pads.

7. Solar Panels – Kalbarri Sport and Rec - \$8,000 - \$11,000

As per Councils decision at the March 2018 meeting, two quotes have been provided for the installation of solar panels on the Kalbarri Sport and Recreation Building.

Quote 1 – 5.5kw system (20 * 275 watt panels) with 3 phase SMA STP5000TL-20 Inverter - \$8,000

Quote 2 – 10.2 kw system (34 * 300 watt panels) with 3 phase SMA STP1000TL-20 Inverter - \$12,624

Council is to determine which option it prefers. On average the electricity costs for the past five years is \$4,500 however in the past two financial years the average has been \$5,600 and this likely to again increase with the use age of the playing lights on the new courts.

8. RSL Hall – Renew Guttering/Remove Tuart Tree - \$7,000

The Northampton RSL sub Branch has requested the following:

- Renew guttering on RSL Hall – Estimate = \$3,500
- Remove Tuart Tree – Estimate = \$3,500. The RSL have offered to contribute \$1,250 towards the removal of the tree.

Management comment – The guttering falls under the maintenance budget for buildings while the removal of trees is accessed on a case by case situation.

9. Northampton Community Centre – Gym Equipment Loan

When the redevelopment of the NCC was undertaken in 2011/2012, all gym equipment was provided by a NCC member on the proviso that the NCC repay that member.

The NCC has been paying off the debt, however due to the members personal reasons they now require full payment of the balance owing being \$28,000.

The NCC requests a loan from Council for \$28,000 to allow them to repay the member with the NCC to repay the loan over four years with \$7,000 yearly payments.

The request is similar to other recent loans to community groups, previously the Kalbarri Visitors Centre, Northampton Child Care Centre, and Management has no concerns with the request.

A formal agreement for the loan is to be entered into by both parties.

10. Veterans of WA – Project Pax

Project Pax is a group that assists veterans from the armed forces, fire brigade, Police and Ambulance services. Their purpose is to assist those in the above areas suffering from physical, mental and emotional issues.

They advise in their correspondence that they are receiving feedback that for veterans seeing medical personnel, counsellors, psychiatrists etc in their individual rooms disturbs the veterans more and their intention is to provide them with a safer place for them to discuss such issues.

A process that they are currently operating is the group have purchased a former fishing vessel converted to a safe and comfortable condition to be used as a tool in the recovery of the veterans. They have the ability to use the vessel to undertake day trips or longer, fishing, diving, and river cruises.

Refer to the attached letter for further information.

The group have a number of sponsors but are also seeking the assistance from local governments to the value of \$1,000 to \$2,000 per annum to assist with the operation of the project and the vessel.

Management Comment – although on the face of the request it is a worthwhile project, however how many persons from the Shire of Northampton would it actually be of benefit to. On this basis and that funds are not being retained for the benefit of local resident and the Council has a large number of priorities for services to its communities, it is recommended that Council not approve of this request for consideration within the 2018/19 and future Budgets.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.3

That Council consider the above projects for inclusion within the draft 2018/19 Budget.

POSTED
1CR29001

13.2.2

Page 11

Kalbarri
Visitor Centre

27th March 2018
Mr Garry Keeffe
Chief Executive Officer
Shire of Northampton
PO Box 61 Northampton 6535

Dear Garry,

RE: Budget Submission – Kalbarri Visitor Centre - Operating Subsidy 2018-19

The Kalbarri Visitor Centre wish to apply for an annual operating subsidy of \$35,000 for 2018-19.

Shire have been very supportive over recent years, which has enabled the Visitor Centre to thrive and accomplish. We have a strong committee who are passionate about Kalbarri and involved in many aspects of the centre, which allows for creative ideas and representing our members in the best way possible.

Currently we are performing well in comparison to other centres, still holding at 4th place in WA and 13th in Australia for total number of bookings. We are however seeing a declining trend in commissions this year (2018) which is mainly accommodation bookings. This may be due to competitors in the market such as Airbnb, expedia and booking.com, where the local visitor centre becomes unable to compete for accommodation reservations. We remain positive and hope that with the opening of the Skywalk in early 2019, Kalbarri will see an increase in visitors and benefit the whole of Shire.

Last year's Shire funding combined with the Visitor Sustainability Grants allowed the KVC to purchase an external booking touch panel, new office furniture and a small renovation the centre – All of these improvements allow us to trade more efficiently and service our important visitors.

We trust Council will review our request as favourable, to continue this essential service to the town and the Shire of Northampton.

Warm Regards
Tracy Grosvenor
Manager

POSTED
16/29/18

3.1.3
Page 11

Kalbarri
Visitor Centre

27th March 2018
Mr Garry Keeffe
Chief Executive Officer
Shire of Northampton
PO Box 61 NORTHAMPTON 6535

Dear Garry,

RE: Budget Submission – Kalbarri Tourism Specified Area Rate – 2018-19

We would like to thank Council for its ongoing support.

As Council will be aware one of the primary roles of the Kalbarri Visitor Centre is to promote and service the Kalbarri region as an attractive tourism destination within the shire.

This year we request an allocation of \$30,000 from the 2018-19 Kalbarri Tourism Specified Area Rate which will allow the Visitor Centre to continue marketing Kalbarri.

Please find below and quotes attached to support our request

1) TV advertising GWN7	\$ 20,000
2) Australia's Coral Coast collaborative marketing campaign	\$ 10,000
	\$ 30,000

We sincerely thank the Shire of Northampton for showing confidence in Kalbarri Visitor Centre by granting Specified Area Rate submissions over recent years it has allowed us to create successful campaigns.

Thank you for your consideration, we look forward to a favourable outcome.

Warm Regards
Tracy Grosvenor, Manager

Kalbarri

Visitor Centre

1) TV advertising GWN7

\$20,000

PRIME PERFORMANCE — TIER 2		
GWN7		
40 x 30 sec	Morning	0600 – 1200
40 x 30 sec	Afternoon/Fringe	1200 – 1800
40 x 30 sec	Peak/Night	1800 – 2230
100 x 30 sec	Run of Station (Bonus)	0600 – 3000
7two		
30 x 30 sec	Daytime	0600 – 1800
30 x 30 sec	Run of Station (Bonus)	0600 – 3000
7mate		
30 x 30 sec	Daytime	0600 – 1800
30 x 30 sec	Run of Station (Bonus)	0600 – 3000
Total Spots:	340 x 30 sec including Bonus Spots + Fillers	
Total Cost :	\$ 20,000 inclusive GST	
Duration :	TBA in 2018/2019	

Kalbarri

Visitor Centre

- 2) Australia's Coral Coast collaborative marketing campaign \$ 10,000

AUSTRALIA'S CORAL COAST

27th March 2018

Ms. Tracy Grosvenor
Manager
Kalbarri Visitor Centre
PO Box 219
Kalbarri WA 6536

Dear Tracy,

Marketing opportunities with Australia's Coral Coast

Thank you for your enquiry regarding marketing opportunities with Australia's Coral Coast in the 2018/19 financial year.

We undertake a range of diverse marketing activities throughout the year however traditionally run three (3) seasonal integrated marketing campaigns as follows:

Campaign	Timing	Spend
Wildflowers	August – October	\$25,000
Summer	February – March	\$15,000
Autumn/Winter	April – June	\$80,000

These campaigns are often a mix of digital marketing, press, outdoor advertising, media/PR and radio offering good cooperative opportunities for regional stakeholders.

I recommend a budget of \$8,000 be allocated to a specific Coral Coast campaign or activity when you would like to build business to Kalbarri. I suggest consideration be given to pre-promotion of the new Skywalk, scheduled for completion by April 2018. Australia's Coral Coast will be keen to work with you on promoting this significant development in the national park.

Additionally, should the Kalbarri Visitor Centre be interested in pursuing a specific marketing opportunity, that a further \$2,000 be set aside for this.

Yours sincerely



David O'Malley
CHIEF EXECUTIVE OFFICER

POSTED
ICR 29088

Garry Keeffe
Chief Executive Officer
Shire of Northampton
PO Box 61
Northampton WA 6535

Rebecca Millar
Executive Producer
PO Box 99
Kalbarri WA 6535
0428 931 362

28th March 2018

Dear Garry and the Shire of Northampton Councillors,

Re: 2018/2019 Budget Submission

I am excited to present an opportunity for the Shire of Northampton to invest in *Abri Vossos Olhos* a film which envisions to 'open the eyes' of European, Asian and Australian audiences to the incredible landscapes, history and townships of Kalbarri, Northampton and the Midwest. This doco-fictional film is the next cultural creative phase of the Zest Festival 2012-2016.

The Shire of Northampton invested in the Zest Festival over three years (\$15,000) which enriched the cultural lives of the Kalbarri community and attracted over 15000 new visitors to the region. The partnerships built by this venture resulted in over \$900,000 of economic value being created in the Shire over five years. Supporting the production of *Abri Vossos Olhos* will build upon the Shires past investment and be a key catalyst in attracting interest from European Production houses. This film will be a Dutch-Australian coproduction making strategic links to European audiences and markets.

I want to again attract partners and investment to this new film venture and stimulate tourism and cultural interest in this most remarkable place in Western Australia. The benefit of the Shire supporting this film is that it provides the community of Kalbarri and Northampton a unique opportunity to be part of the film becoming intricately involved in the telling of the story. Please take time to read the strategic impact investment strategy for *Abri Vossos Olhos* [View here](#).

Myself and Director Anthony Coxeter would like the Council to consider investing \$10,000 from the 2018/2019 budget towards the film this investment will assist us in attracting a Dutch Production House partner and strengthen Kalbarri's historical and international ties. We will be seeking over a \$1 million dollars for this film from Screen West, Midwest Development Commission, Tourism WA, The Embassy for the Kingdom of the Netherlands and identified European funding.


We strongly believe our film will be an extraordinary experience for the community and create a powerful iconic film that will draw on the imaginations and travel desires of future visitors from around the world.

I would be happy to meet with the Council to answer any questions and discuss how the Shire of Northampton can support this venture.

Kind Regards,




Rebecca Millar
Executive Producer

	SHIRE OF NORTHAMPTON Council's Annual Budget 2018/2019 Request Form
---	--

Name: *Rebecca Millar*

Description of Request	Estimated Cost \$
<i>Investment in Film venture 'Abri Vossos Olhos'</i>	<i>\$10,000</i>

Please return this form by Friday 30th March 2018
 PO Box 61 Northampton 6535 or Fax 9934 1072
 email: ceo@northampton.wa.gov.au

 <p>SHIRE OF NORTHAMPTON Council's Annual Budget 2018/2019 Request Form</p>
--

Name: NORTHAMPTON LIONS CLUB

Description of Request	Estimated Cost \$
THE NORTHAMPTON LIONS CLUB WOULD LIKE TO SUBMIT AN APPLICATION FOR FUNDING ON A COMMUNITY PROJECT.	
THIS PROJECT IS FOR OUR AGING POPULATION IN NORTHAMPTON	
WE ARE SEEKING FUNDING FOR MOBILE ALERTS FOR SAFETY & SECURITY OF OUR SENIOR CITIZENS.	
NORTHAMPTON LIONS HAVE IN THE PAST PURCHASED 20+ CARE ALERTS OF WHICH WERE DISTRIBUTED THROUGH THE COMMUNITY THESE UNITS ARE NOW OUTDATED WITH NEW TECHNOLOGY COMING INTO PLACE AND NEED TO BE REPLACED.	
THE MOBILE ALERTS HAVE GREAT BENEFITS TO THE PERSON WEARING THEM: SECURITY QUICK ASSISTANCE AND PEACE OF MIND FOR THE FAMILY	
THE NORTHAMPTON LIONS CLUB WOULD LIKE TO PURCHASE 20 UNITS @ COST \$500 EA	\$10,000
PLEASE FIND ATTACHED A PAMPHLET WITH DETAILS	
WE LOOK FORWARD TO YOUR FAVOURABLE RESPONSE	

Please return this form by Friday 30th March 2018

PO Box 61 Northampton 6535 or Fax 9934 1072

email: ceo@northampton.wa.gov.au



Mobile Alert
Safety Pendants

"The alert pendant that works anywhere."

We provide Old-fashioned service with **LIFETIME** phone support & unlimited programming changes

Prices effective February 2018
(08) 6336 9448



I would like to thank Mobile Alert for their help. From the moment I called them for info, I had nothing but first class help and it was a pleasure doing business with them. It is not very often that you receive this level of help. I can thoroughly recommend them.
Jim, Geraldton WA

I recently suffered some seizures and blacking out was a real concern for me, especially as I live alone. I was told about Mobile Alert by one of the Occupational Therapists at the hospital. I visited their premise and was treated to a very pleasant service. The girls were so patient and took time to explain how the pendant worked. They programmed my iHelp pendant exactly as I needed it with automatic fall detection. I feel so much more confident now.

Gerry, Ballajura WA

Mobile Alert
3A Devon Court, Warwick, WA 6024
See our full range of Safety Pendants
MobileAlert.com.au



Why Mobile Alert

Exceptional Customer Service
You'll feel treated like a family member because our mission, our vision and our culture is to look after you like you are family.

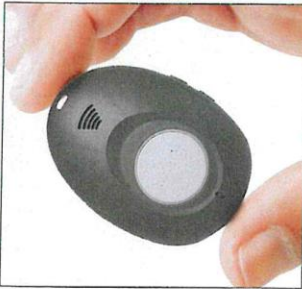
Large Range of Safety Alerts
With a choice of models & colours, features & optional accessories; if we don't have what you're looking for, it hasn't been invented yet.

Registered NDIS Provider
Category 1 Australia-wide

"My Mobile Alert gives me freedom to do the things I love without my family feeling worried."

feel safe
to go almost
anywhere

Mobile Alert
iHelp
\$499



Designed in the US, the iHelp is the most advanced personal safety device on the market.

Voice prompts tell the user what's happening in loud and clear words (i.e., "Your emergency call is being placed now, please stand by").

Fall Alert notification is sent by text showing a map of the user's location, followed by an automatic call.

Custom programming & SIM activation included.

Standard accessories include a charging cradle, lanyard and either a belt clip or wrist strap.

Features

- Messages & calls up to 10 emergency contacts
- 2-way voice communication with volume control
- Waterproof to IP67 standard (OK to wear in shower)
- Audible messages tell the user what's going on
- Uses 3 technologies to acquire GPS location
- "HELP" button is embossed in Braille
- Free Phone APP available
- Medicine Reminder
- Receives calls from anyone



iHelp Accessory Pack
\$229



- Docking port with amplifier
- Remote button (7 grams)
- Wristband for the button

While at home, wear the lightweight remote button in the wrist strap and leave the pendant in the speaker cradle. A simple press on the remote button messages and calls your emergency contacts. Speak with them through the loudspeaker on the cradle.

No landline needed so no problems with the NBN.

The remote button needs NO charging.

Waterproof (IP68 standard) for the bath or pool.

Bought separately
iHelp + Accessory Pack = \$728
Bought together
iHelp + Accessory Pack = \$699
Save \$29

Mobile Alert
FD
\$397



The ever popular FD model includes a charging cradle, lanyard, custom programming and SIM card activation.

Pressing the SOS button sends a text to each of your emergency contacts. The first contact is then called and the user can speak & hear in a 2-way conversation.

Fall Alert notification is sent by text showing a map of the user's location.

Online tracking is available upon request.

Features

- Pressing the SOS sends an alert to up to 5 emergency contacts
- 2-way voice communication
- Waterproof (not submersible) to IP65 standard
- Choice of prepaid or postpaid SIM & no contract
- Provides GPS location
- Side button will call 1 contact directly
- Choice of black, blue, pink or green
- Automatically answers in speakerphone mode
- Receives calls from anyone



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16R29092

For the Service of Humanity



Mr. G Keeffe
CEO
Northampton Shire

NORTHAMPTON SHIRE COUNCIL				
File: 1-1-2				
29 MAR 2018				
Admin	Eng	Hlth Bldg	Town Plan	Rang
DCEO				

Dear Garry

Please find attached a Council's Annual Budget Request Form for the 2018/2019 year from the Northampton Sub Centre of St John Ambulance.

Thank you for your consideration and we look forward to hearing from you regarding this matter.

Yours Sincerely

Carol Ford

SJA Northampton Sub Centre Secretary

29th March, 2018

29 MAR 2018
Shire of Northampton
Simply Remarkable

SHIRE OF NORTHAMPTON Council's Annual Budget 2018/2019

Request Form

Name **NORTHAMPTON RSK SUB BRANCH**


Description of Request	Estimated Cost
	\$
Renew guttering on RSK Wall	3,500 ?
Remove Coast tree	3,500
RSK willing to contribute \$1250.00 toward removal of tree	
<p>Please return this form by Friday 30th March 2018 PO Box 61 Northampton 6535 or Fax 9934 1072 email: ceo@northampton.wa.gov.au</p>	

Northampton News page 21

Serving our Veterans from Australian Defence Forces, Police, Fire Brigades & Ambulance Service.

Project Pax
For Veterans of Western Australia Inc.

*GAC
1-1-2*



Treasurer
Address: 491 beenyup rd.,
Banjup WA 6164
Phone: 040300904
ABN.13 360 5 89 220

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1CR29076

Shire CEO

We are seeking your assistance with a monetary donation of between \$1000 and \$2000 on an annual basis. We seek this, as we are aware that every Shire has Veterans within its borders. We are trying to reach out to every community to ensure we are able to assist each and every Veteran.

We are a not for profit Veteran organisation called Project Pax for Veterans Of Western Australia of Western Australia Inc.. We are Veterans(Military, Fire fighters, Police, Ambulance including ED staff) ourselves helping our brothers/ sisters in arms. Our core task is to assist veterans suffering physical/ mental/ emotional issues.

We have purchased a former fishing vessel converted to a safe and comfortable condition, to be used as a tool in the recovery of these personnel. We have the ability to use the vessel to do daytrips or longer, fishing, diving, river cruises. It's a place where like minded people can share their experiences, or just sit and relax with no interference at all.

Unfortunately, the feedback we are getting is that seeing medical personnel, councillors, psychiatrists etc. in their rooms somewhat disturbs them more and our intentions are to simply provide them a safe place where they can just be. There is no necessity for people to talk, it's entirely up to the individual.

To help, we have qualified DVA Peer Support Personnel. In addition, we have Doctors, Psychiatrist, Psychologists, Pharmacist as members who can advise us on methods that will help. We have been recognised by the Department of Veteran Affairs and receiving funding for the amendments as well as maintenance of the vessel. Lotteries West has agreed to provide us grants to ensure we have necessary safety and survival equipment on board and to ensure the vessel remains sea worthy.

In addition, we have sponsors such as Spud Shed, Bunnings, Cockburn/ Rockingham Shires, Retravision - Cannington. This leaves an annual shortfall for insurance, pen fees, registration and many more incidentals.

Transparent and Annual reporting is conducted in accordance with the requirements under Department of Commerce legislation for Organisations.

Thanking you for your pledging your assistance to the veteran community.

Should you feel you are able to assist, feel free to email or call:

Phil Quartermaine: 0414 748 167 phquarter@gmail.com committee

Colynn Rowe President cprowe4586@bigpond.com
Adrian Lewis Treasurer Adrian.lewis@live.com.au
Stephan Hu Secretary projectpaxforveteransofwa@hotmail.com

**Shire of Northampton
Schedule Format
2017/2018
Summary**

	Ytd Actual 31/03/2018	Ytd Budget 31/03/2018	Annual Budget 30/06/2018
Operating Revenue			
Governance	-83,643	-30,258	-40,370
General Purpose Funding	-4,960,704	-4,939,559	-5,133,939
Law, Order, Public Safety	-356,922	-64,845	-86,513
Health	-26,690	-36,279	-48,403
Education and Welfare	-180,211	-144,063	-192,122
Housing	-29,035	-29,943	-39,936
Community Amenities	-835,282	-815,357	-837,697
Recreation and Culture	-40,393	-24,012	-32,087
Transport	-169,476	-86,644	-88,210
Economic Services	-219,883	-162,902	-199,128
Other Property and Services	-184,339	-96,534	-128,760
Total Operational Revenue	-7,086,577	-6,430,396	-6,827,165
Operating Expenditure			
Governance	633,635	650,331	862,407
General Purpose Funding	151,364	178,425	237,955
Law, Order, Public Safety	334,208	297,504	396,906
Health	138,211	143,310	196,173
Education and Welfare	293,138	299,421	374,010
Housing	68,505	89,307	119,310
Community Amenities	1,045,491	1,127,502	1,503,911
Recreation and Culture	1,226,393	1,222,020	1,630,297
Transport	3,034,168	3,025,899	4,034,722
Economic Services	364,885	312,831	417,270
Other Property and Services	31,650	25,236	33,761
Total Operating Expenditure	7,321,649	7,371,786	9,806,722
Capital Revenue			
Governance	0	0	0
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	-17,217	-22,278	-25,648
Housing	0	0	0
Community Amenities	0	0	0
Recreation and Culture	-182,405	-180,613	-181,472
Transport	-2,423,394	-2,180,362	-2,473,830
Economic Services	-197,885	-153,480	-153,480
Other Property and Services	0	0	0
Total Capital Revenue	-2,820,900	-2,536,733	-2,834,430

**Shire of Northampton
Schedule Format
2017/2018
Summary**

	Ytd Actual 31/03/2018	Ytd Budget 31/03/2018	Annual Budget 30/06/2018
Capital Expenditure			
Governance	9,198	16,650	22,200
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	29,658	30,000	30,000
Education and Welfare	0	0	0
Housing	15,937	24,093	32,134
Community Amenities	8,318	22,950	30,600
Recreation and Culture	607,482	783,930	812,795
Transport	2,109,325	2,662,590	3,500,632
Economic Services	37,184	2,250	3,000
Other Property and Services	32,621	12,240	16,325
Total Capital Expenditure	<u>2,849,723</u>	<u>3,554,703</u>	<u>4,447,686</u>
 Profit/Loss Sale of Asset	 168,605	 -3,996	 -4,000

**Schedule Format
2017/2018
General Purpose Revenue - Schedule 3**

	YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
RATES			
Operating Revenue			
0223	0	0	0
0263	0	-1,872	-2,500
0264	-29,055	0	0
4033	-3,331	-14,895	-19,866
4501	-4,449,246	-4,446,515	-4,446,515
4511	-28,756	-26,244	-35,000
4541	-839	0	0
4560	153,527	150,000	150,000
4570	16	0	0
4591	-15,395	-12,744	-17,000
4711	-1,244	-819	-1,100
Total Operating Income	-4,374,322	-4,353,089	-4,371,981
Operating Expenditure			
4012	46,050	47,718	63,630
4022	7,111	7,389	9,860
4032	0	0	0
4052	3,035	3,258	4,350
4062	3,089	1,494	2,000
4072	2,354	48,447	64,600
4082	30,525	9,369	12,500
4102	149	108	149
4522	142	0	0
Total Operating Expenditure	92,454	117,783	157,089

GENERAL PURPOSE GRANT FUNDING

Operating Revenue			
4603	-59,913	-60,000	-60,000
4611	-287,801	-287,802	-383,734
4621	-238,668	-238,668	-318,224
Total Operating Income	-586,382	-586,470	-761,958
Operating Expenditure			
4642	58,910	60,642	80,866

**Schedule Format
2017/2018
Governance / Members - Schedule 4**

		YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
GOVERNANCE				
Operating Income				
0013	CONTRIBUTIONS	-1,650	0	0
Operating Expenditure				
0012	MEMBERS TRAVELLING	2,330	2,250	3,000
0022	CONFERENCE EXPENSES	12,962	14,697	14,700
0032	ELECTION EXPENSES	3,405	3,744	5,000
0052	ALLOWANCES	14,500	10,872	14,500
0062	MEMBERS EXPENSES OTHER	10,448	5,994	8,000
0072	REFRESHMENTS & RECEPTIONS	10,060	11,619	15,500
0092	ADMIN ALLOC TO GOVERNANCE	129,551	133,371	177,834
0102	INSURANCE	3,619	2,709	3,619
0112	SUBSCRIPTIONS	35,386	38,763	51,685
0132	MEETING ATTENDANCE FEES	11,980	16,371	21,830
0152	COUNCIL CHAMBERS MAINT	887	594	809
	Total Operating Expenditure	235,128	240,984	316,477
ADMINISTRATION				
Operating Income				
0133	CONTRIBUTIONS	-15,700	-2,997	-4,000
0153	REBATES AND COMMISSIONS	-57,242	-19,584	-26,120
0233	- OTHER CHARGES	-637	-675	-900
0243	- PHOTOCOPYING	-499	-630	-850
0253	- INFO SEARCH FEE	-7,915	-6,372	-8,500
0293	GRANT - REVENUE (VARIOUS)	0	0	0
	Total Operating Income	-81,993	-30,258	-40,370
Operating Expenditure				
0174	DEPRECIATION	23,258	33,750	45,000
0272	- SALARIES - MUNICIPAL	366,236	377,433	503,250
0282	- LONG SERVICE LEAVE	15,555	0	0
0302	ADMIN SUPERANNUATION	55,293	51,345	68,460
0312	- INSURANCE	31,746	27,873	37,171
0332	- CONFERENCES & SEMINAR	3,567	5,634	7,520
0342	- TRAINING COSTS	2,084	3,744	5,000
0372	- OFFICE MAINTENANCE	28,632	30,825	41,113
0408	CONSULTANCY - FINANCIAL PLANS/VALUATIONS	17,398	13,122	17,500
0422	- PRINTING & STATIONERY	10,775	11,250	15,000
0432	- TELEPHONE	19,551	19,008	25,350
0442	- ADVERTISING	11,144	7,344	9,800
0452	- OFFICE EQUIPT MTCE	9,084	9,747	13,000
0462	- BANK CHARGES	10,283	8,622	11,500
0482	- POSTAGE & FREIGHT	3,871	3,744	5,000
0492	- OFFICE EXPENSES OTHER	9,454	10,863	14,500
0495	OFFICE SECURITY EXPENSES	1,781	1,494	2,000

Schedule Format
2017/2018
Governance / Members - Schedule 4

		YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
0502	- COMPUTER EXPENSES	36,120	46,602	62,150
0512	ROUNDING ACCOUNT	-6,526	0	0
0572	- VEHICLE RUNNING EXP.	9,095	11,250	15,000
0592	FRINGE BENEFITS TAX	21,986	22,869	30,500
0602	EXPENSES - GRANT RELATED	0	0	0
0672	- AUDIT FEES	14,039	22,050	29,400
0692	- LEGAL EXPENSES	13,041	7,497	10,000
0732	ADMIN UNIFORMS	2,314	2,997	4,000
0742	LESS ALLOCATED FROM GOVERNANCE	-708,977	-729,909	-973,214
0762	BAD DEBTS WRITE OFF	0	747	1,000
0942	ADMIN ALLOC TO GENERAL ADMIN	397,704	409,446	545,930
	Total Operating Expenditure	398,507	409,347	545,930
	Capital Income			
0283	PROFIT/LOSS SALE OF ASSET	0	0	0
	Total Capital Income	0	0	0
0175	PROCEEDS SALE OF ASSETS	0	0	0
	Capital Expenditure			
0134	FURNITURE AND EQUIPMENT	9,198	16,650	22,200
0164	PLANT & EQUIPMENT	0	0	0
0184	PRINCIPAL ON LOANS	0	0	0
	Total Capital Expenditure	9,198	16,650	22,200

Schedule Format
2017/2018
Law, Order and Public Safety - Schedule 5

		YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
FIRE PREVENTION				
Operating Revenue				
0583	EMERGENCY SERVICES LEVY	-42,806	-52,911	-70,563
0623	REIMBURSEMENTS	-18	-2,052	-2,750
0673	FIRE INFRINGEMENTS	0	-369	-500
	Total Operating Revenue	-89,744	-55,332	-73,813
0335	DISPOSAL OF ASSETS	0	0	0
0683	PROFIT/LOSS SALE OF ASSET	0	0	0
Operating Expenditure				
1042	FIRE INSURANCE	11,200	8,397	11,200
1052	COMM. MTCE AND REPAIRS	2,393	6,435	8,625
1062	FIRE CONTROL EXP. OTHER	36,495	44,199	58,950
1072	AERIAL INSPECTIONS	0	1,125	1,500
1082	FIRE FIGHTING	2,986	9,495	12,700
1104	FIRE BRIGADE HQ (RAILWAY STN COSTS TO 12	1,087	1,593	2,140
1132	ADMIN ALLOC TO FIRE PREVENTION	21,253	21,879	29,174
1142	KALBARRI SES OPERATIONS	26,402	26,874	35,833
1152	PORT GREGORY FIRE SHED	374	81	115
1154	ISSEKA FIRE SHED	138	90	128
1156	HORROCKS FIRE/AMBULANCE SHED	113	81	113
1158	BINNU FIRE SHED	199	27	37
1304	ASSET DEPRECIATION	30,163	33,750	45,000
	Total Operating Expenditure	132,804	154,026	205,515
Capital Revenue				
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0525	GOVERNMENT GRANTS	0	0	0
Capital Expenditure				
0338	LAND & BUILDINGS	0	0	0
0334	PLANT & EQUIPMENT	0	0	0
0514	PLANT & EQUIPMENT	0	0	0
	Total Capital Expenditure	0	0	0

**Schedule Format
2017/2018
Law, Order and Public Safety - Schedule 5**

		YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
ANIMAL CONTROL				
Operating Revenue				
0763	- FINES AND PENALTIES	-772	-747	-1,000
0773	- DOG REGISTRATION	-7,166	-7,497	-10,000
0783	- REIMBURSEMENTS/OTHER	0	0	0
0803	- IMPOUNDING FEES	-250	-144	-200
0833	MISC GRANTS	-258,490	0	0
	Total Operating Revenue	-266,678	-8,388	-11,200
Operating Expenditure				
1162	DOG CONTROL EXPENSES	10,843	13,914	18,560
1172	ADMIN ALLOC TO ANIMAL CON	1,698	1,746	2,331
1192	CAT CONTROL EXPENSES	3,398	2,232	3,000
1202	NORTHERN BIO GROUP GROUP DOG/PIG CON	88,508	0	0
	Total Operating Expenditure	104,447	17,892	23,891
Capital Expenditure				
1164	DOG POUND CAGES	0	0	0
OTHER LAW, ORDER AND PULIC SAFETY				
Operating Revenue				
0843	ILLEGAL CAMPING FINES	-500	-1,125	-1,500
0873	PROFIT/LOSS FROM SALE OF ASSET	0	0	0
Operating Expenditure				
1212	SALARIES (RANGER)	78,218	106,110	141,500
1232	CONTROL EXPENSES OTHER	5,552	7,101	9,500
1242	FLOOD CONTROL EXPENSES - KALBARRI	0	0	0
4122	ABANDONED VEHICLES	283	0	0
4132	LAW & ORDER ASSET DEPRECN	12,905	12,375	16,500
	Total Operating Expenditure	96,958	125,586	167,500

**Schedule Format
2017/2018
Education and Welfare - Schedule 6**

		YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
PRE-SCHOOL				
Operating Revenue				
1043	GRANT - NCCA BUILDING	0	0	0
1103	NCCA - REIMBURSEMENTS	-21,380	-8,847	-11,802
1113	NCCA - SUSTAINABILITY FUNDING (MONTHLY) D	0	-24,930	-33,250
1123	NCCA CCB/CCR REBATE REVENUE (WEEKLY)	-57,810	-37,494	-50,000
1133	NCCA SESSION FEES (WEEKLY)	-38,179	-45,000	-60,000
1143	NCCA MEMBERSHIP REVENUE	-2,000	-1,494	-2,000
1163	NCCA FUNDRAISING/GRANTS REVENUE	0	0	0
	Total Operating Revenue	<u>-119,369</u>	<u>-117,765</u>	<u>-157,052</u>
Operating Expenditure				
1312	NCCA - BUILDING RELATED EXPENSES	19,595	11,430	15,264
1314	YOUTH PROGAM	4,000	1,494	2,000
1322	NCCA OPERATING EXPENDITURE (PAYROLL/SUPE	105,455	101,304	135,090
1332	NCCA - GRANT RELATED EXPENSES	3,815	0	0
1342	NCCA - SUPERANNUATION	7,239	7,614	10,160
1352	NCCA TRUST TRANSFER (NET PROFIT)	0	0	0
1362	ADMIN ALLOCATED TO NORTHAMPTON CHILD C	5,366	5,517	7,366
1412	ASSET DEPRECIATION	4,793	15,750	21,000
3202	KALBARRI CHILD CARE CENTRE	13,968	13,518	18,046
	Total Operating Expenditure	<u>164,232</u>	<u>156,627</u>	<u>208,926</u>
Capital Expenditure				
1316	LAND & BUILDINGS	0	0	0
WELFARE				
Operating Revenue				
0853	AGED UNITS RENTAL INCOME	-43,779	-12,492	-16,660
1173	SELF SUPPORTING LOAN INTEREST REIMBURSEM	-17,062	-13,806	-18,410
	Total Operating Revenue	<u>-60,841</u>	<u>-26,298</u>	<u>-35,070</u>
Operating Expenditure				
2362	KALBARRI AGED HOUSING MAINT	43,150	52,992	70,674
2332	NORTHAMPTON AGED CARE	0	0	0
3012	INT ON LOANS	17,062	13,806	18,410
3062	PIONEER LODGE (8 UNITS) CONSTRUCTION COST	68,693	75,996	76,000
	Total Operating Expenditure	<u>128,906</u>	<u>142,794</u>	<u>165,084</u>
Capital Revenue				
0715	LOAN INCOME - AGED HOUSIN	0	0	0
0815	TRANSFER FROM AGED RESERV	0	0	0
1183	SELF SUPPORTING LOAN - REIMB PIONEER LODG	-13,448	-10,080	-13,448
1083	GRANTS	-3,769	-12,198	-12,200
	Total Capital Revenue	<u>-17,217</u>	<u>-22,278</u>	<u>-25,648</u>

**Schedule Format
2017/2018
Education and Welfare - Schedule 6**

	YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
Capital Expenditure			
3052 PIONEER LODGE (CARPARK)	0	0	0
Total Capital Expenditure	0	0	0

**Schedule Format
2017/2018
Health - Schedule 7**

		YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
PREVENTATIVE SERVICES				
<i>Operating Revenue</i>				
1673	- FOOD VENDORS	-700	-747	-1,000
1753	REIMBURSEMENTS	0	0	0
1763	CONTRIBUTIONS	-13,020	-26,244	-35,000
	Total Operating Revenue	-13,720	-26,991	-36,000
1764	PROFIT/LOSS ON SALE ASSET	1,365	0	0
<i>Operating Expenditure</i>				
2012	SALARIES	79,489	85,140	113,520
2022	HEALTH SUPERANNUATION	13,388	13,185	17,590
2042	CONTROL EXPENSES OTHER	13,828	16,542	22,068
2052	VEHICLE RUNNING EXPENSES	8,109	8,244	11,000
2082	HEALTH BUILDING MAINT	64	45	64
2102	ADMIN ALLOC TO HEALTH	937	963	1,287
	Total Operating Expenditure	115,815	124,119	165,529
1385	DISPOSAL OF ASSETS (P/L)	9,091	11,004	11,000
<i>Capital Revenue</i>				
1396	GOVERNMENT GRANTS	0	0	0
	Total Capital Revenue	0	0	0
1375	PROCEEDS SALE OF ASSET	-9,091	-15,000	-15,000
<i>Capital Expenditure</i>				
1324	PLANT AND EQUIPMENT - HLT	29,658	30,000	30,000
OTHER HEALTH				
<i>Operating Revenue</i>				
2023	LEASE - DOCTORS SURGERY (NORTHA	-10,403	-7,794	-10,403
2033	RENTAL LOT 43 BATEMAN STREET (DC	0	0	0
2043	REIMBURSEMENTS - OTHER	-2,567	-1,494	-2,000
2093	RENT LOT 14 CALLION WAY	0	0	0
	Total Operating Revenue	-12,970	-9,288	-12,403
<i>Operating Expenditure</i>				
2053	PROFIT/LOSS SALE ASSET	0	0	0
2312	DOCTOR SURGERY - KALBARRI	3,254	2,358	3,164
2342	DOCTORS SURGERY - NORTHAMPTON	13,732	8,964	11,980
2382	ASSET DEPRECIATION	14,501	22,869	30,500
1375	PROCEEDS SALE OF ASSET	-9,091	-15,000	-15,000
	Total Operating Expenditure	22,396	19,191	30,644

**Schedule Format
2017/2018
Health - Schedule 7**

		YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
	<i>Capital Revenue</i>			
2083	LAND SALES RESERVE	0	0	0
	<i>Capital Expenditure</i>			
0834	LAND & BUILDINGS	0	0	0
1644	FURNITURE AND EQUIPMENT	0	0	0
	<i>Total Capital Expenditure</i>	<u>0</u>	<u>0</u>	<u>0</u>

**Schedule Format
2017/2018
Housing - Schedule 9**

		YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
STAFF HOUSING				
Operating Revenue				
2833	CONTRIBUTIONS	0	0	0
2843	RESIDENTIAL RENTAL	-24,307	-25,074	-33,436
	Total Operating Revenue	-24,307	-25,074	-33,436
2873	PROFIT/LOSS ON SALE ASSET	0	0	0
Operating Expenditure				
3172	- OVAL RESIDENCE	3,044	3,645	4,889
3212	- LOT 454 FITZGERALD	1,970	2,754	3,689
3222	ASSET DEPRECIATION	22,243	41,247	55,000
3232	- LOT 43 BATEMAN ST	3,476	2,808	3,752
3242	LOT 42 BATEMAN STREET	2,972	3,852	5,158
3252	ADMIN ALLOC TO STAFF HOUS	942	963	1,293
3262	INTEREST ON LOANS	5,684	8,280	11,043
3282	605 SALAMIT PLACE	7,553	6,804	9,097
3432	LOT 23 RAKE PLACE NORTHAMPTON	6,331	6,570	8,785
	Total Operating Expenditure	54,214	76,923	102,706
Capital Revenue				
2425	LOAN LIABILITY - HOUSING	0	0	0
Capital Expenditure				
2494	LAND & BUILDINGS - STAFF HOUSING	0	0	0
2534	PRINCIPAL ON LOANS	15,937	24,093	32,134
	Total Capital Expenditure	15,937	24,093	32,134
HOUSING OTHER				
Operating Revenue				
3003	REIMBURSEMENTS - HOUSING OTHER	-4,728	-4,869	-6,500
	Total Operating Revenue	-4,728	-4,869	-6,500
Operating Expenditure				
3422	ESL PAYMENTS FOR MISC PROPERTY	0	0	0
3442	RESIDENCE - LOT 6 ROBINSON ST	2,982	2,097	2,821
3482	LOT 74 SEVENTH AVENUE	7,804	6,417	8,587
3492	14 CALLION WAY KALBARRI - DOCTO	3,506	3,870	5,196
	Total Operating Expenditure	14,291	12,384	16,604

**Schedule Format
2017/2018
Community Amenities - Schedule 10**

		YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
SANITATION - HOUSEHOLD				
Operating Revenue				
3253	KALBARRI RESIDENTIAL	-374,262	-374,550	-374,550
3263	OTHER RESIDENTIAL	-224,952	-224,730	-224,730
3273	240 LITRE CARTS	-2,608	-2,997	-4,000
	Total Operating Revenue	-601,823	-602,277	-603,280
Operating Expenditure				
3812	DOMESTIC REFUSE COLLECT.	266,561	277,497	370,000
3822	REFUSE SITE MAINTENANCE	0	0	0
3826	DEPRECIATION - REFUSE SITES	1,612	1,611	2,150
3832	PURCHASE OF 240L CARTS	1,682	2,250	3,000
3854	NORTHAMPTON REFUSE SITE	111,335	126,549	168,750
3856	KALBARRI REFUSE SITE MAINTENANCE	120,257	147,960	197,300
3858	BINNU REFUSE SITE MAINTENANCE	6,869	9,288	12,400
3860	PORT GREGORY REFUSE SITE MAINTENANCE	2,136	5,643	7,550
3861	LUCKY BAY REFUSE COLLECTION	15,142	16,875	22,500
3892	ADMIN ALLOC TO SANITATION	1,305	1,341	1,791
	Total Operating Expenditure	526,898	589,014	785,441
Capital Expenditure				
3304	REFUSE - FURNITURE & EQUIP	0	0	0
SANITATION - OTHER				
Operating Revenue				
3313	GRANTS - OTHER	0	0	0
3323	REFUSE SITE FEES - KALBARRI/NORTHAMPTON	-39,322	-35,000	-35,000
3343	BUSINESS REFUSE KALBARRI	-112,860	-114,180	-114,180
3353	REFUSE FEES - LUCKY BAY	-9,227	-6,912	-9,227
3383	BUSINESS REFUSE OTHER	-26,266	-20,295	-27,060
3403	REIMBURSEMENT- WHARF BINS (GST)	0	0	0
3405	REIMBURSEMENTS - DRUMMUSTER	-3,525	-2,997	-4,000
	Total Operating Revenue	-191,200	-179,384	-189,467
Operating Expenditure				
3722	IND/COMM REFUSE COLLECT	0	0	0
3772	STREET REFUSE COLLECT/LITTER	69,955	73,107	97,500
3774	DRUM MUSTER	2,869	2,997	4,000
	Total Operating Expenditure	72,824	76,104	101,500

**Schedule Format
2017/2018
Community Amenities - Schedule 10**

		YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
	Capital Expenditure			
3305	REFUSE - LAND	8,318	22,950	30,600
3335	REFUSE SITE CAPITAL	0	0	0
3336	PRINCIPAL ON LOANS	0	0	0
	Total Capital Expenditure	8,318	22,950	30,600

SANITATION - SEWERAGE

	Operating Revenue			
3543	CHARGES - SEPTIC TANKS	-1,652	-747	-1,000
3553	SEPTIC TANK INSPECTIONS	-1,105	-747	-1,000
	Total Operating Revenue	-2,757	-1,494	-2,000

TOWN PLANNING AND REGIONAL DEVELOPMENT

	Operating Revenue			
3743	PLANNING FEES	-32,616	-22,500	-30,000
3823	REIMBURSE (ADVERTISING/PLANNING COMMIS	0	-108	-150
3833	REIMBURSEMENTS	0	0	0
	Total Operating Revenue	-32,616	-22,608	-30,150
3935	P/L ON SALE OF ASSET	0	0	0
	Operating Expenditure			
4202	SALARIES	80,032	85,995	114,670
4212	SUPERANNUATION-PLANNING	10,389	8,172	10,900
4232	PRINTING & STATIONERY	0	180	250
4242	ADVERTISING	1,805	747	1,000
4252	INSURANCE	3,600	2,619	3,500
4262	CONFERENCE EXPENSES	0	1,494	2,000
4272	VEHICLE OPERATING COSTS	3,960	3,744	5,000
4282	CONSULTANTS EXPENSES	0	3,744	5,000
4302	LEGAL EXPENSES	2,400	3,744	5,000
4372	TOWN PLAN SCHEME EXPENSES	49,750	89,523	119,370
4382	CONTROL EXPENSES	4,746	2,646	3,550
4402	ASSET DEPRECIATION	3,461	4,725	6,300
4852	PLANNING BUILDING MAINT	85	63	85
4862	FRINGE BENEFITS TAX PLANN	10,092	10,494	14,000
4872	ADMIN ALLOC TO TOWN PLAN	11,422	11,754	15,679
	Total Operating Expenditure	181,744	229,644	306,304
	Capital Revenue			
3905	PROCEEDS OF ASSETS	0	0	0
7480	TOWN PLANNING SCHEME RESERVE TO MUNI	0	0	0

**Schedule Format
2017/2018
Community Amenities - Schedule 10**

		YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
	Capital Expenditure			
4014	PLANT & EQUIPMENT	0	0	0
	OTHER COMMUNITY AMENITIES			
	Operating Revenue			
3802	LAND SALES RESERVE	0	0	0
3853	CHARGES - CEMETERY FEES	-2,225	-4,500	-6,000
3863	REIMBURSEMENTS	-1,091	-1,125	-1,500
3883	FUNERAL DIRECTORS LICENSE	-300	-225	-300
3893	BUS HIRE	-3,270	-3,744	-5,000
	Total Operating Revenue	-6,887	-9,594	-12,800
	Operating Expenditure			
4422	NORTHAMPTON CEMETERY MAIN	14,497	11,952	15,960
4432	ASSET DEPRECIATION	957	1,575	2,100
4442	TOWN PARK TOILETS	13,625	14,157	18,905
4452	ASSET DEPRECIATION	35,315	23,247	31,000
4462	KALBARRI CEMETERY MAINT	8,490	15,444	20,620
4492	HORROCKS COMMUNITY CENTRE	8,675	5,139	6,881
4572	KINGS PARK TOILETS	15,870	13,374	17,850
4582	LIONS PARK TOILETS NPTON	31,046	21,267	28,375
4592	SALLY'S TREE TOILETS	18,622	15,840	21,150
4652	JETTY TOILETS -KALBARRI	7,971	11,286	15,070
4732	HORROCKS TOILETS/CHGROOMS	47,125	36,189	48,280
4752	PORT GREGORY TOILET BLOCK	15,145	14,265	19,060
4802	CHINAMANS TOILET BLOCK	11,775	12,735	17,005
4807	BINNU TOILETS	20,300	23,013	30,700
4812	RED BLUFF TOILET BLOCK	4,390	5,760	7,710
4766	PROFIT/LOSS SALE OF ASSET	0	0	0
4842	COMMUNITY BUS	10,220	7,497	10,000
	Total Operating Expenditure	264,025	232,740	310,666
	Capital Revenue			
3865	HORROCKS COMMUNITY CENTRE GRANTS	0	0	0
	Capital Expenditure			
3324	KALBARRI CEMETERY DEVELOPMENT	0	0	0
3344	PUBLIC AMENITIES	0	0	0
3360	HORROCKS COMMUNITY CENTRE	0	0	0
	Total Capital Expenditure	0	0	0

**Schedule Format
2017/2018
Recreation and Culture - Schedule 11**

	YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018	
PUBLIC HALLS				
Operating Revenue				
4043	REIMBURSEMENTS	-13,014	-6,750	-9,000
4053	CHARGES - HALL HIRE	-418	-747	-1,000
4063	ALLEN COMM. CENTRE	-568	-405	-550
	Total Operating Revenue	-14,000	-7,902	-10,550
Operating Expenditure				
4672	- PORT GREGORY HALL	2,085	1,899	2,540
4682	- ALMA HALL	13,434	4,365	5,835
4692	- BINNU HALL	6,780	6,795	9,080
4702	- RSL HALL	11,878	12,141	16,230
4712	- AJANA HALL	3,833	5,175	6,935
4772	- ALLEN COMM. CENTRE	45,792	44,919	59,920
4782	- HORROCKS COMMUNITY KITCHENS	17,135	15,948	21,285
4792	ASSET DEPRECIATION	41,369	69,750	93,000
4832	ADMIN ALLOC TO HALLS	6,967	7,173	9,564
	Total Operating Expenditure	149,274	168,165	224,389
Capital Expenditure				
3514	LAND & BUILDINGS	0	0	0
3515	BINNU HALL	0	0	0
	Total Capital Expenditure	0	0	0
SWIMMING AREAS AND BEACHES				
Operating Revenue				
3973	CONTRIBUTIONS	0	0	0
3975	CONTRIBUTIONS/DONATIONS	0	0	0
4303	RESERVE LEASES - KALBARRI FORESHORE	-4,837	-3,627	-4,837
	Total Operating Revenue	-4,837	-3,627	-4,837
Operating Expenditure				
3982	ASSET DEPRECIATION	40,869	38,250	51,000
4952	- KALBARRI F/SHORE RES.	121,881	154,224	205,670
4972	- HORROCKS F/SHORE RES.	64,237	60,597	80,830
5012	- PORT GREGORY F/SHORE	3,359	2,457	3,300
6742	- HORROCKS FORESHORE	860	0	0
	Total Operating Expenditure	231,206	255,528	340,800
Capital Income				
4513	KALBARRI TOURISM SPECIFIED RATE RESERVE	0	0	0
4523	GRANTS	0	0	0
4526	LAND SALES RESERVE	0	0	0
	Total Capital Income	0	0	0

**Schedule Format
2017/2018
Recreation and Culture - Schedule 11**

	YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
Capital Expenditure			
3664	FORESHORE INFRASTRUCTURE	0	0
3669	LITTLE BAY REDEVELOPMENT	0	0
3670	HORROCKS FORESHORE SEAWALL	0	0
3674	KALBARRI BOAT RAMP UPGRADE	0	0
3684	HORROCKS JETTY	0	0
3694	NATURE PLAYGROUND - KALBARRI FORESHOF	163,601	255,000
4527	MISC GRANT	0	0
3672	ZUYTDORP MEMORIAL	0	0
	Total Capital Expenditure	163,601	255,000
OTHER RECREATION AND SPORT			
Operating Revenue			
4333	- EDUCATION DEPT - OVAL	-2,947	-2,205
4373	CONTRIBUTIONS & DONATIONS	0	0
4383	CONTRIBUTIONS	-1,036	0
4423	LEASES & RENTALS	-2,857	-2,142
4433	INTEREST REIMBURSEMENT	-692	-495
4453	REIMBURSEMENTS- REC. CTRE/GOLF CLUB	-2,119	-4,923
	Total Operating Revenue	-9,651	-13,050
4393	PROFIT/LOSS ON SALE	0	0

**Schedule Format
2017/2018
Recreation and Culture - Schedule 11**

		YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
Operating Expenditure				
4962	- KALBARRI OVAL RESERVE	39,236	20,241	27,025
4969	KALBARRI SKATE PARK	8,183	6,498	8,710
4982	- HORROCKS OVAL RESERVE	681	2,619	3,519
4992	- PARKS, RES, GARDENS GEN	204,660	156,006	208,036
4998	PARKS & GARDENS - PORT GREGORY	510	3,861	5,150
5002	ADMIN ALLOC TO OTHER REC	13,195	13,581	18,112
5022	- LIONS PARK	41,718	10,026	13,400
5032	- BI-CENTENIAL PARK	4,846	5,841	7,800
5072	NORTHAMPTON COMMUNITY CENTRE	89,911	97,479	130,020
5082	- KALBARRI REC CENTRE	9,935	10,908	14,585
5092	HORROCKS - MATT BURRELL (TENNIS/BOWLS,	2,462	1,584	2,130
5102	INTEREST ON LOANS	2,415	2,133	2,850
5122	- NORTHAMPTON REC OVAL	84,038	70,821	94,460
5169	NORTHAMPTON GOLF CLUBHOUSE	575	981	1,325
5172	ASSET DEPRECIATION	181,094	191,250	255,000
5262	KALBARRI CAMP SCHOOL - BUILDING/GROUN	8,491	11,232	14,995
	Total Operating Expenditure	692,073	605,061	807,117
Capital Revenue				
3735	GRANT REVENUE	-100,803	-100,795	-100,795
3775	SS LOAN - BOWL CLUBS	-3,318	-2,556	-3,415
4473	GRANTS	-78,206	-77,184	-77,184
7395	TFR FROM KALBARRI TENNIS NETBALL RESER\	-78	-78	-78
	Total Capital Revenue	-182,405	-180,613	-181,472
Capital Expenditure				
3624	PRINCIPAL ON LOANS	27,355	21,807	29,085
3654	SKATE PARK CONSTRUCTION	0	0	0
3714	OTHER INFRASTRUCTURE - KALBARRI/TENNIS	76,840	45,000	60,000
3715	FURNITURE & EQUIPMENT	0	0	0
3716	PARKS & OVALS INFRASTRUCTURE	170,012	232,056	232,070
3734	PLANT & EQUIPMENT	0	0	0
3744	MATCHING CONT - CSRFF	64,750	27,600	27,600
3754	INFRASTRUCTURE RECREATION	3,855	19,647	26,205
3884	CAR PARK CONSTRUCTION	101,067	182,820	182,835
	Total Capital Expenditure	443,881	528,930	557,795
TELEVISION AND RADIO REBROADCASTING				
Operating Expenditure				
5232	T.V. RECEIVER STATION	0	0	0
5242	ASSET DEPRECIATION	0	0	0
	Total Operating Expenditure	0	0	0

**Schedule Format
2017/2018
Recreation and Culture - Schedule 11**

	YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
LIBRARIES			
Operating Revenue			
4613	0	-36	-50
4623	-230	-72	-100
4653	-338	-369	-500
	Total Operating Revenue	-477	-650
Operating Expenditure			
5312	41,177	36,171	48,230
5322	2,559	3,420	4,570
5332	10,732	9,720	12,970
5334	300	369	500
5342	624	468	625
5402	372	378	511
	Total Operating Expenditure	50,526	67,406
OTHER CULTURE			
Operating Revenue			
0913	-150	0	0
4703	0	0	0
4713	0	0	0
4743	-1,216	0	0
4763	-7,820	0	0
4773	-151	-747	-1,000
4793	-2,000	-1,494	-2,000
	Total Operating Revenue	-2,241	-3,000
Operating Expenditure			
1712	3,207	4,383	5,875
5512	635	2,106	2,850
5522	4,256	4,248	5,705
5532	5,311	10,296	13,760
5542	5,444	4,446	5,945
5552	643	1,377	1,850
5562	0	0	0
5572	8,211	12,069	16,100
5582	791	1,899	2,565
5592	36,377	28,233	37,650
5612	10,000	5,994	8,000
5652	21,008	65,997	88,000
5662	989	0	0
5682	1,206	1,692	2,285
	Total Operating Expenditure	142,740	190,585

**Schedule Format
2017/2018
Transport - Schedule 12**

	YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
CONSTRUCTION OF ROADS, BRIDGES AND DEPOTS			
Capital Expenditure			
5030	470,880	610,398	813,880
5034	18,066	18,594	24,799
5060	95,683	85,824	114,465
5090	155	42,840	57,130
5130	0	27,441	36,615
5150	0	0	0
5180	0	0	0
5204	8,175	18,981	25,310
5210	294,087	508,005	677,375
5215	999,189	1,058,166	1,410,920
5224	71,453	79,596	106,138
	1,957,689	2,449,845	3,266,632
Capital Revenue			
5205	-498,624	-487,971	-650,630
5206	0	0	0
5207	-233,464	-198,972	-265,300
5209	-1,454,273	-1,300,000	-1,300,000
5481	-237,033	-193,419	-257,900
5561	0	0	0
7485	0	0	0
	-2,423,394	-2,180,362	-2,473,830
MAINTENANCE OF ROADS, BRIDGES AND DEPOTS			
Operating Expenditure			
3994	1,909,538	1,874,997	2,500,000
5820	723	0	0
5850	671,548	854,766	1,139,726
5860	6,745	6,552	8,745
5910	11,396	9,585	12,810
5920	1,000	1,494	2,000
5930	23,296	24,030	32,062
5950	158	351	493
5960	88,638	93,744	125,000
5980	0	0	0
5982	8,906	9,162	12,226
5990	287,807	225,000	300,000
5992	13,400	11,709	15,620
6000	0	0	0
6002	69,492	0	0
6262	2,299	2,007	2,685
	3,094,946	3,113,397	4,151,367

**Schedule Format
2017/2018
Transport - Schedule 12**

	YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018	
Operating Revenue				
6223	CONTRIBUTION (INC STREET LIGHTING)	-3,223	-2,619	-3,500
6281	- MRD MAINTENANCE	-163,862	-82,000	-82,000
6351	DIRECTIONAL ADVERT SIGNS	-81	0	0
	Total Operating Revenue	-167,166	-84,619	-85,500

ROAD PLANT PURCHASES

Operating Revenue				
4265	CONTRIBUTIONS	0	0	0
	Total Operating Revenue	0	0	0

Operating Expenditure				
3610	LESS PLANT DEPN WRITTEN BACK	-151,744	-147,483	-196,654
4275	PROCEEDS SALE OF ASSETS	0	0	0
	Total Operating Expenditure	-151,744	-147,483	-196,654

4285	- UTILITIES (PROCEEDS OF TRADE)	-9,364	-6,000	-6,000
4315	- MACHINERY (PROCEEDS OF TRADE)	-8,635	-18,996	-19,000
4395	DISPOSAL OF VEHICLES (P/L)	14,499	16,500	16,500
4405	DISPOSAL OF MACHINERY (P/L)	6,417	15,996	16,000

Capital Expenditure				
4034	LAND & BUILDINGS	0	0	0
4214	ROAD PLANT/MACHINERY	0	63,747	85,000
4224	UTILITIES (VEHICLES)	83,783	96,000	96,000
4234	TRUCKS	0	0	0
4254	OTHER EQUIPMENT	67,853	52,998	53,000
	Total Capital Expenditure	151,636	212,745	234,000

AERODROMES

Operating Revenue				
5113	CHARGES - LANDING FEES	-1,376	-1,323	-1,770
5133	HANGAR SITE LEASE	-934	-702	-940
	Total Operating Revenue	-2,311	-2,025	-2,710

Operating Expenditure				
5902	ADMIN ALLOCATED TO AERODROMES	1,410	1,449	1,934
5912	ASSET DEPRECIATION	42,701	37,494	50,000
5932	KALBARRI AIRPORT MTCE	46,855	21,042	28,075
	Total Operating Expenditure	90,965	59,985	80,009

Capital Revenue				
5163	Airport Reserve	0	0	0

**Schedule Format
2017/2018
Economic Services - Schedule 13**

	YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
RURAL SERVICES			
<i>Operating Revenue</i>			
5513	0	0	0
<i>Operating Expenditure</i>			
6232	0	0	0
TOURISM AND AREA PROMOTION			
<i>Operating Revenue</i>			
5543	-15,335	0	0
5563	-66,063	-54,317	-54,317
5573	-4,612	-3,375	-4,500
5583	0	0	0
5593	-29,540	-22,500	-30,000
5603	-40,491	-29,997	-40,000
	-156,041	-110,189	-128,817
<i>Operating Expenditure</i>			
6312	19,024	19,584	26,114
6352	12,790	13,779	18,400
6372	100,311	69,597	92,800
6392	16,728	18,747	25,000
6402	104,616	84,816	113,126
	253,468	206,523	275,440
<i>Capital Income</i>			
5005	-197,885	-153,480	-153,480
5035	0	0	0
7335	0	0	0
	-197,885	-153,480	-153,480
5045	0	0	0
<i>Capital Expenditure</i>			
5016	37,184	2,250	3,000
5054	0	0	0
	37,184	2,250	3,000
BUILDING CONTROL			
<i>Operating Revenue</i>			
5653	-16,606	-14,994	-20,000
5673	-4,530	-4,500	-6,000
5713	-614	-369	-500
5733	0	0	0
	-21,751	-19,863	-26,500

**Schedule Format
2017/2018
Economic Services - Schedule 13**

		YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
<i>Operating Expenditure</i>				
5195	DISPOSAL OF ASSET	0	0	0
6412	SALARIES	53,096	55,143	73,530
6422	BUILDING SUPERANNUATION	7,407	8,550	11,400
6432	VEHICLE RUNNING EXPENSES	3,663	2,619	3,500
6442	CONTROL EXPENSES OTHER	12,730	12,708	16,965
6472	BUILD CONTROL BUILD MAIN	64	45	65
6492	ASSET DEPN -ECON SERV BUI	9,008	9,000	12,000
6512	ADMIN ALLOC TO BUILD CONT	4,211	4,329	5,781
	<i>Total Operating Expenditure</i>	90,180	92,394	123,241
<i>Capital Revenue</i>				
5175	PROCEEDS SALE OF ASSETS	0	0	0
5185	P/L ON SALE OF ASSET	0	0	0
<i>Capital Expenditure</i>				
5124	PLANT AND EQUIPMENT	0	0	0
OTHER ECONOMIC SERVICES				
<i>Operating Revenue</i>				
5933	REIMBURSEMENTS	-31	-1,872	-2,500
5943	GRANT - LIVING COMMUNITIES PROGRA	0	0	0
5973	LIA (KITSON CIRCUIT) UNITS ANNUAL RE	-31,080	-23,868	-31,830
5983	ELECTRICITY SUPPLY REIMBU	0	0	0
5993	PT GREGORY SPEC AREA RATE	-10,981	-7,110	-9,481
	<i>Total Operating Revenue</i>	-42,091	-32,850	-43,811
<i>Operating Expenditure</i>				
6752	- PORT GREGORY	12,931	8,649	11,550
6812	KITSON CIRCUIT LIA INDUSTRIAL UNITS P	8,306	5,265	7,039
	<i>Total Operating Expenditure</i>	21,237	13,914	18,589

**Schedule Format
2017/2018
Other Property and Services - Schedule 14**

		YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
PRIVATE WORKS				
Operating Revenue				
6153	- PLANT HIRE	-41,802	-10,494	-14,000
Operating Expenditure				
6912	PRIVATE WORKS - SCH 14	23,690	8,235	11,000
OTHER PROPERTY AND SERVICES				
Operating Revenue				
5613	LITTLE BAY - CAMPING FEES	-8,523	-7,497	-10,000
5623	LEASE FEES - HALF WAY BAY COTTAGES	-16,000	-11,997	-16,000
6590	SELF SUPPORTING LOAN INTEREST REIMBURSEMENT	-20,327	-17,064	-22,760
7045	NORTHAMPTON LIA (EX MWDC GRANT ETC)	0	0	0
	Total Operating Revenue	-44,850	-36,558	-48,760
Operating Expenditure				
5633	GRANTS & CONTRIBUTIONS	0	0	0
6659	INTEREST ON LOANS - CEO HOUSE (SELF SUPPORT)	20,327	17,064	22,760
6768	HALF WAY BAY COTTAGES	0	0	0
	Total Operating Expenditure	20,327	17,064	22,760
7025	PROFIT / LOSS ON SALE	0	0	0
7065	LOSS ON LAND HELD FOR RESALE VALUE	0	0	0
Capital Revenue				
5633	GRANTS & CONTRIBUTIONS	0	0	0
6591	SELF SUPPORTING LOAN - REIMB CEO PRINCIPAL	-16,327	-12,240	-16,325
	LOAN LIABILITY - SELF SUPPORTING LOAN	0	0	0
7015	PROCEED FROM SALE ASSET	0	0	0
7035	NORTHAMPTON INDUSTRIAL UNITS TFR TO MUNI	0	0	0
7490	LAND DEVELOPMENT RESERVE TRANSFER TO MUNI	0	0	0
7500	Total Capital Revenue	0	0	0
6654	SALE / DISPOSAL ACCOUNT	167,239	0	0
Capital Expenditure				
6574	SUBDIVISIONS	0	0	0
6758	NORTHAMPTON INDUSTRIAL UNITS	0	0	0
6592	PRINCIPAL ON LOANS - CEO HOUSE (SELF SUPPORT)	16,327	12,240	16,325
6664	LOAN PAYMENT	0	0	0
	Total Capital Expenditure	16,327	12,240	16,325

**Schedule Format
2017/2018
Other Property and Services - Schedule 14**

		YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
WORKS OVERHEADS				
	Operating Expenditure			
7112	ENGINEERING SALARIES	95,064	98,685	131,590
7122	ENGINEERING BUILD MAINT	126	90	125
7132	ENG. OFFICE & OTHER EXP.	9,779	10,485	13,995
7142	VEHICLE RUNNING EXPENSES	6,514	5,625	7,500
7152	SUPERANNUATION OF WORKMEN	183,717	179,568	239,427
7162	SICK AND HOLIDAY PAY	204,254	168,750	225,000
7172	INSURANCE ON WORKS	80,499	51,219	68,295
7182	LONG SERVICE LEAVE	13,041	22,500	30,000
7192	PROTECTIVE CLOTHING	16,682	14,994	20,000
7232	ADMIN ALLOC TO PWOH	5,542	5,706	7,608
7242	STAFF TRAINING	18,361	9,738	13,000
7252	ALLOWANCES	7,225	2,808	3,750
7282	FRINGE BENEFIT TAX	10,452	10,872	14,500
7302	LESS ALLOC. TO WKS & SRVS	-647,987	-581,085	-774,789
	Total Operating Expenditure	3,270	-45	1
IT OPERATION				
	Operating Revenue			
6323	REIMBURSEMENTS	0	0	0
6423	CONTRIBUTIONS	-42,695	-3,744	-5,000
6433	INSURANCE CLAIMS - VEHICLES	0	-747	-1,000
6443	DIESEL FUEL REBATE	-49,873	-37,494	-50,000
	Total Operating Revenue	-92,568	-41,985	-56,000
	Operating Expenditure			
7312	FUELS AND OILS	173,225	187,497	250,000
7322	TYRES AND TUBES	18,512	22,500	30,000
7332	PARTS AND REPAIRS	144,561	168,750	225,000
7342	REPAIR WAGES	91,859	78,741	105,000
7352	INSURANCE AND LICENSES	43,363	32,895	43,865
7362	EXPENDABLE TOOLS/STORES	14,573	14,391	19,190
7382	ADMIN ALLOC TO PLANT OP'N	2,196	2,259	3,014
7502	LESS ALLOC. TO WKS & SRVS	-489,380	-507,051	-676,069
	Total Operating Expenditure	-1,091	-18	0

**Schedule Format
2017/2018
Other Property and Services - Schedule 14**

		YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
MATERIALS				
Capital Expenditure				
6620	MATERIALS PURCHASED	177,635	0	0
6630	STOCK RECEIVED CONTROL	13,064	0	0
6750	LESS MATERIALS ALLOCATED	-174,405	0	0
	Total Capital Expenditure	16,294	0	0
RESOURCES AND WAGES				
Operating Revenue				
6941	REIMB. - WORKERS COMPENS.	-5,119	-7,497	-10,000
Operating Expenditure				
6810	GROSS SALARIES FOR YEAR	898,556	866,556	1,155,410
6820	GROSS WAGES FOR YEAR	1,518,289	1,321,659	1,762,220
6830	WORKERS COMPENSATION	8,090	0	0
6890	SALARIES ALLOC FRM SCH 20	-924,841	-866,556	-1,155,410
6900	WAGES ALLOC FRM SCH 20	-1,514,641	-1,321,659	-1,762,220
	Total Operating Expenditure	-14,546	0	0

**Schedule Format
2017/2018
Funds Transfers/Reserve Funds**

RESERVE BANK ACCOUNTS

**Ytd Balance
31/03/2018**

0741	REFUSE MANAGEMENT BANK	0
0861	LEAVE RESERVE BANK	236,404
0801	ROADWORKS RESERVE BANK	25,805
0821	KALBARRI AERODROME BANK	45,107
0841	COMP & OFFICE EQUIP BANK	31,590
0881	HOUSE & BUILDING RESERVE	97,612
0871	KAL AGED PERSONS ACCOMM RESRV	0
0761	BRIDGE RECON RES BANK	0
0911	NPTON AGED PERSONS BANK	0
0961	TPS REVIEW RESERVE	0
0811	KALBARRI PARKLAND REDEVELOPMENT RESEF	0
0831	PLANT RESERVE BANK	0
0851	SPORT & RECREATION RESERVE	0
0893	PORT GREGORY WATER SUPPLY RESERVE	36,500
0791	PUBLIC AMENITIES RESERVE	0
1871	COASTAL MANAGEMENT RESERVE	0
0731	KAL TOURISM SPEC RATE RES	0
0891	FOOTPATH RESERVE	0
0901	TOWNSCAPE CARPARK RESERVE	0
0965	NORTHAMPTON INDUSTRIAL UNITS RESERVE	0
0091	MAJOR LAND TRANS BANK	231,423
0975	150TH ANNIVERSAY RESERVE BANK	0
1881	KAL BARRI TENNIS NETBALL RESERVE BANK	0
Total		704,442

**Schedule Format
2017/2018
Trust Funds**

TRUST FUND

	YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
EXPENSES			
8260	0	0	0
8280	0	0	0
8300	0	0	0
8320	0	0	0
8330	0	0	0
8340	0	0	0
8350	0	0	0
8360	0	0	0
8380	0	0	0
8390	0	0	0
8400	0	0	0
8420	3,200	0	0
8422	0	0	0
8430	0	0	0
8440	0	0	0
8450	0	0	0
8460	295	0	0
8470	480	0	0
8480	0	0	0
8490	0	0	0
8500	0	0	0
8510	0	0	0
8520	0	0	0
8530	0	0	0
8540	2,775	0	0
8550	0	0	0
8560	0	0	0
8570	0	0	0
8580	0	0	0
8590	0	0	0
8602	0	0	0
8610	0	0	0
8620	0	0	0
8630	0	0	0
8640	0	0	0
8650	0	0	0
8660	0	0	0
8670	0	0	0
8680	0	0	0
8690	0	0	0
8700	0	0	0
8710	0	0	0
8720	0	0	0
8730	0	0	0

		YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
8740	NPTON TOWNSCAPE EXPENSES	0	0	0
8750	KAL SCHOLL RDWISE FUNDS	0	0	0
8760	KALBARRI T/SCAPE FUNDS	0	0	0
8770	GWALLA WALLS FUND - EXP	0	0	0
8780	RSL HALL KEY BOND - EXPEN	460	0	0
8790	SAFER NPTON RDWISE FUNDS	0	0	0
8800	PORT GREG/HORROCKS RD DEV	0	0	0
8810	NABAWA RD FUNDING EXPEND	0	0	0
8820	AGED PERSONS UNITS BONDS	0	0	0
8830	YOUTH GRANT - SKATEBOARD	0	0	0
8840	DEPT OF TPT - SPEC PLATES	800	0	0
8850	AGED UNITS RENTAL EXPENSE	0	0	0
8860	BRB LEVY EXPENSE	0	0	0
8870	KALBARRI SALLYS TREE PLAYGROUND	0	0	0
8880	CDO GRANT	0	0	0
8891	PEET PARK DONATIONS - EXP	0	0	0
8893	AUCTION - EXPENSES	0	0	0
8896	KIDSPORT - EXPENSES	4,558	0	0
8897	NCCA - EXPENSES	11,821	0	0
8899	COMMUNITY SKATE PARK - EXPENSES	0	0	0
8901	HORROCKS MEMORIAL WALL - EXPENDITURE	495	0	0
8903	ONELIFE NORTHAMPTON - EXPENSES	500	0	0
8906	KALBARRI CAMP SCHOOL - EXPENDITURE	0	0	0
	TOTAL EXPENSES	25,384	0	0
	INCOME			
8261	RETENTIONS	0	0	0
8281	HOUSING BONDS	0	0	0
8301	FOOTPATH DEPOSITS	15,500	0	0
8311	GROUP ASSURANCE	0	0	0
8321	TAXATION INSTALMENTS	0	0	0
8331	MISCELLANEOUS GOVT GRANT	0	0	0
8341	KALBARRI YAC FUNDS	0	0	0
8351	KALBARRI AIRPORT SECURITY	0	0	0
8361	HOSPITAL BENEFIT FUND	0	0	0
8381	ASU UNION FEES	0	0	0
8391	MEU UNION FEES	0	0	0
8401	CEMETERY FUNDRAISING	0	0	0
8421	COMMUNITY BUS BOND INCOME	-1,000	0	0
8423	WILA GUTHARRA	0	0	0
8431	STAFF BANKING	0	0	0
8441	RATES OVERPAID	0	0	0
8451	UNCLAIMED MONIES	0	0	0
8461	LEASE PAID IN ADVANCE	0	0	0
8471	MISCELLANEOUS DEPOSITS	0	0	0
8481	NOMINATION DEPOSITS	-480	0	0
8491	INTEREST ON HOUSING BOND	0	0	0
8501	RETAIL STUDY GRANT	0	0	0
8511	BUILDING TRAINING FUND	-1,525	0	0
8521	FOOTPATHS/CYCLEWAYS	0	0	0

	YTD Actual 31/03/2018	YTD Budget 31/03/2018	Annual Budget 30/06/2018
8531	INTEREST ON F/PATH INVEST	0	0
8541	TRANSPORTABLE HOUSE BONDS	4,000	0
8551	BURNING OFF FEES	0	0
8561	HORROCKS WATER SUPPLY	0	0
8571	SALE OF HISTORICAL BOOKS	0	0
8581	SALE OF DIRECTORY	0	0
8591	HERITAGE GRANTS	0	0
8601	KALBARRI ASSESMENT STUDY	0	0
8611	CONSERVATION INCENTIVES	0	0
8621	TOWNSCAPE PROCESS RECORD	0	0
8631	DROUGHT/FLOOD RELIEF FUND	0	0
8641	SPECIAL ISSUE LICENSE PLA	-800	0
8651	GALENA MANAGEMENT PLAN	0	0
8661	LCDC-LAND PLAN PROJECT	0	0
8671	DOLA GRANT FOR KAL FOOTPT	0	0
8681	SPORT & REC STUDY KALB.	0	0
8691	COASTWEST GRANTS	0	0
8701	PORT KALB RETENTION FUNDS	0	0
8711	FERAL ERADICATION GRANT - REV	0	0
8721	BINNU TOWNSITE BORE MONEY	0	0
8731	INCOME - LANDSCAPING DOLA	0	0
8741	NPTON TOWNSCAPE INCOME FD	0	0
8751	KAL SCHOOL RDWISE FUNDS	0	0
8761	KALBARRI T/SCAPE FUNDS	0	0
8771	GWALLA WALLS FUND - INC	0	0
8781	RSL HALL KEY BOND - INCOM	-230	0
8791	SAFER NPTN RDWISE FUND IN	0	0
8801	PORT GREG/HORROCKS RD DEV	0	0
8811	NABAWA ROAD FUNDING	0	0
8821	AGED PERSONS UNITS BONDS	0	0
8831	YOUTH GRANT - SKATEBOARD	0	0
8841	DEPT TPT - SPEC PLATES	-440	0
8851	AGED UNITS RENTAL INCOME	0	0
8861	BRB LEVY RECEIVED	0	0
8871	KALBARRI SALLYS TREE PLAYGROUND	0	0
8881	CDO GRANT	0	0
8890	PEET PARK DONATIONS - INC	0	0
8892	AUCTION - INCOME	0	0
8894	PUBLIC OPEN SPACE (POS)	0	0
8895	KIDSPORT - INCOME	-2,500	0
8898	NCCA - INCOME	0	0
8900	COMMUNITY SKATE PARK - INCOME	0	0
8902	HORROCKS MEMORIAL WALL - INCOME	-250	0
8904	ONELIFE NORTHAMPTON - INCOME	0	0
8905	KALBARRI CAMP SCHOOL - INCOME	0	0
	TOTAL INCOME	12,275	0
	Trust Fund Movement	37,659	0
0711	TRUST FUND BANK	-37,659	0
	Difference	0	0

ADMINISTRATION & CORPORATE REPORT

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7.5.1 REVIEW OF DELEGATIONS & POLICIES

FILE REFERENCE:	4.2.4
DATE OF REPORT:	3 April 2017
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to review its Delegations and Policies. Councillors are advised to refer to their Delegation and Policy Manual.

Councillors are required to bring their Policy/Delegation Manual.

7.5.1.1 REVIEW OF DELEGATIONS

1. Delegation W05 – Licence Deposit Materials on or Excavate Adjacent to Street

Delegation W05 was adopted to comply with the provisions of Section 377 of the Local Government (Miscellaneous Provisions) Act 1960. This section has since been repealed and the delegation is therefore obsolete and is to be deleted.

There are no other recommended changes to current delegations.

7.5.1.2 REVIEW OF POLICIES

1. Policy 4.15 Long Service Recognition

At the last review a new policy was adopted in relation to the provision of a monetary payment to recognise long term employees. The Council adopted the following payments:

10 years service	\$200
20 years service	\$500
30 years service	\$1,000
40 years service	\$1,500

It is recommended that the above be amended to provide a payment for 25 and 35 years. Originally this was not considered however it has occurred that an employee needed to be recognised for their 35 years service as they are unlikely to achieve 40 years as will be retiring prior to this anniversary.

It is therefore recommended that Council make the following additions to the current policy:

25 years service	\$ 700
35 years service	\$1,200

Another clarification is also sought being is the above policy applicable to Senior Staff. At this stage the policy has no indication as to what staff the above applies to. From the CEO's perspective it is considered that non Senior Staff be entitled to the payment as Senior Staff receive other benefits as part of their overall salary package.

2. Policy 2.3 - Purchasing Policy and Tender Guide Purchasing Policy

As Council is aware the Auditor General will be undertaking all local government audits as from 1 July 2018. The Auditor General, from information received, is going to have a focus on delegation and therefore it is considered that thresholds of who has the delegated authority to purchase goods and services within valued purchase parameters should be adopted.

The following table is recommended:

Amount of Purchase	Officer Delegation Limit
Up to \$5,000	Admin Officer
Up to \$20,000	Mechanic, Leading Hands
Up to \$50,000	CEO, Deputy CEO, Manager of Works, Principal Health/Building Surveyor, Principal Planner
Up to \$150,000	CEO, Deputy CEO, Manager for Works.

In addition, due to our isolation, management finds it difficult to obtain three quotes and therefore the purchase threshold of \$20,000 to \$149,999 be amended to two written quotes.

Amount of Purchase	Model Policy
Up to \$5,000	No quotations required prior to purchase if expenditure is approved in Council budget.
\$5,001 - \$19,999	Obtain two verbal quotes and these quotes to be recorded by the relevant officer.
\$20,000 - \$149,999	Obtain at least two written quotations containing price and specification of goods and services (with procurement decision based on all value for money considerations).
\$150,000 and above	Conduct a public tender process.

3. Policy 7.1 – Attendance at Advisory Committee Meetings

The current policy states:

It is Council's policy that the Chief Executive Officer is to encourage representatives from appropriate Government Departments to attend each Annual General Meeting of Council's Bush Fire Advisory Committee

With the Department of Fire and Emergency Services regional officers now compelled to attend such meetings, the above policy is obsolete and should be deleted.

4. Policy 10.5 – Kalbarri Marquee

When the large community marquee was purchased for the Kalbarri community (through grant funding and community group funding) the Council at the time had the administration control of the marquee and therefore adopted the following policy:

Policy Subject: Event Marquee - Community Access and Usage Policy

Objectives: To provide fair and equitable arrangement for the use of the community marquee by local community or commercial/private groups.

Policy Statement: The use of the Event Marquee as follows:

Not for profit community groups located within the Shire of Northampton will be allowed free use of the marquee for community events as outlined in the funding agreement with Lotterywest.

Administration

All marquee bookings are to be undertaken by Shire Staff in the Kalbarri Shire Office. Shire Staff will manage booking dates/times, collection of any fees or charges and are to advise the Kalbarri Sports and Recreation Club Inc of booking details.

Bookings and Charges

Bookings of the marquee will be taken during normal Shire Office (Kalbarri) hours of business.

Bookings are not confirmed until the relevant hire form with all necessary information is returned along with payment of the appropriate hire and bond.

Hire fee and bond to be determined by the Kalbarri Sport and Recreation Club Inc and to be revised on annual basis and any change to be provided in writing to the Shire CEO.

The first confirmed booking of the marquee for any date will take priority.

It is the responsibility of the hirer wishing to book their intended future use of the marquee to register their booking details in good time.

All income received from the hire, erection or dismantling of the marquee is to be forwarded to the Kalbarri Sport and Recreation Club Inc.

Erection of Marquee

The hirer is responsible for the erection and dismantling of the marquee however if the marquee is to be erected and dismantled by the Kalbarri Sport and Recreation Club Inc, then a fee as determined by the Kalbarri Sport and Recreation Club will apply.

Bond

Should the marquee be returned in an unsatisfactory condition or be damaged in any manner than forfeiture of the bond will occur.

The Kalbarri Sport and Recreation Club Inc are to advise the Kalbarri Shire office staff if a bond is to be refunded or not.

Storage and Maintenance

The Event Marquee will be stored and maintained by the Kalbarri Sport and Recreation Club Inc.

The Council has not been involved in the control or management of the community marquee now for a number of years and is now controlled by the Kalbarri Men's Shed. Therefore, the policy now needs to be deleted as is obsolete.

5. Policy 10.8 – Residential Verge Side Rubbish Collection

At the 2017/18 Budget meeting, Council resolved that it will no longer undertake the verge side rubbish collection due to the cost the Council was incurring for the service.

With this decision, Policy 10.8 now needs to be deleted.

6. New Policy – Rate/Debt Recovery – Management of Debts Owing to Council

During recent action for the recovery of rates, the question has been raised for a copy of the Councils debt recovery policy, of which this Council does not currently have one and recommend that a debt recovery policy be adopted.

Currently the practice is undertaken by the CEO on advice from administration staff and follows the general provisions of the Local Government Act for recovery of rate debts.

The following is a recommended policy:

To assist in the timely and effective collection of debts the following shall be the process for the recovery of monies owing to the Shire of Northampton.

POLICY STATEMENT/S:

RATES

1. Rate Notices

Rate Notices shall be sent out to all ratepayers as soon as possible after the budget has been set, or in the case of interim rates, as soon as possible after a revaluation has been received. Instalment Notices are to be sent at the specified dates.

2. Issue Final Notice – 14 Days after Due Date

A Final Notice is to be issued for all rates/charges remaining outstanding 14 days after the due date, (apart from those ratepayers who have opted to pay by installments or special arrangement).

Letter-advising ratepayers of applicable interest charges on the outstanding amounts should be issued in lieu of a final notice.

3. 14 Days after Final Notice – Notice of Intent to Summons

If payment not received within 14 days of final notice being issued, (allowing for postal delays), a Notice of Intent to Summons is to be issued, allowing 14 days for payment of the account, prior to commencement of legal action.

Debtors who have made an arrangement to pay - A Notice of Intent to Summons is to be issued 14 days after the default of an arrangement to pay.

4. Authority to Undertake Legal Action

The Chief Executive Officer is authorised to undertake legal action for the recovery of all current and arrears rates and charges remaining outstanding 14 days after the date of issue of the Notice of Intent to Summons (in note 4 above). Discretion is to be exercised on the amount owed and/or term outstanding when initiating such legal action.

5. Form of Legal Action

Legal Action for debts may be either through the Local Court, by Council Solicitors or any Commercial Debt Collection Agencies with the CEO's approval.

6. Sale of Land

The Chief Executive Officer is to bring to the Council's attention, any rates which remain unpaid for a period of three years for: -

- i) A determination on taking possession, or*
- ii) Selling the land for the recovery of rates in accordance with the provisions of the Local Government Act 1995.*
- iii) Or alternatively, placing a caveat against the land to secure Council's interest.*

7. Other Considerations

The Council would need to consider the following issues when determining whether to sell land for outstanding rates: -

- i) *Whether the cost to recover the rates or transfer the land outweighs the amount outstanding,*
- ii) *Whether it would be more cost effective to caveat the land rather than take possession.*

SUNDRY DEBTORS

1. Initial Invoice

An invoice should be sent as soon as possible after the debt has been incurred.

2. Statement Issued at End of Month

Statements for all amounts outstanding should be issued at the end of each month.

3. After One Month - Second Statement and Letter of Demand

Sundry debtors should be sent a first statement at month's end, then a final account one month later. The second account is to be accompanied by a letter pointing out that if money is not paid, or reasons given why it cannot be paid within 14 days, legal action will be proceeded with in accordance with sections 4, 5 and 6 of the Rate Collection Policy.

Exceptions are employees who have arranged to have payments deducted from wages or salaries.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – Section 5.46(2)

VOTING REQUIREMENT:

Absolute Majority

OFFICER RECOMMENDATION – ITEM 7.5.1

- 1. That all current delegations as reviewed to remain in force.**
- 2. That delegation W05 – Licence to Deposit Materials on or Excavate Adjacent to a Street, be deleted as the Local Government Act (Miscellaneous Provision) 1960 relating to this subject has been repealed.**
- 3. That Policy 2.3 Purchasing Policy and Tender Guide Purchasing Policy be amended as per the following:**

i) **to include the following table in regard to what limit certain officers can purchase goods:**

Up to \$5,000	Administration Officer
Up to \$20,000	Mechanic & Leading Hands
Up to \$50,000	CEO, Deputy CEO, Manager for Works, Planner & Principal EHO/Building Surveyor
Up to \$150,000	CEO, Deputy CEO & Manager for Works

ii) **That the existing policy for goods to be purchased between the values of \$20,000 to \$149,999 be amended to require two written quotes and not three due to the difficulty in obtaining three quotes for certain works within the shire.**

4. That Policy 4.15, Employee Long Service Recognition be amended to include payments for 25 years service of \$700 and for 35 years service of \$1,200 and that designated Senior Staff (including the Environmental Health Officer) not be entitled to the payment as they receive other benefits as part of their salary package.

5. That Policy's 7.1 Attendance at Bush Fire Advisory Meetings, 10.5 Kalbarri Marquee and 10.8 Residential Verge Side Rubbish Collection be deleted as are now obsolete.

6. That the new policy for the recovery of Rate and Sundry Debtors recovery as per the following wording be adopted:

To assist in the timely and effective collection of debts the following shall be the process for the recovery of monies owing to the Shire of Northampton.

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The Council would need to consider the following issues when determining whether to sell land for outstanding rates: -

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Exceptions are employees who have arranged to have payments deducted from wages or salaries.

7. That all current policies as reviewed remain in force.

7.5.2	REVIEW OF STRATEGIC COMMUNITY PLAN	
	FILE REFERENCE:	4.2.4
	DATE OF REPORT:	6 April 2017
	REPORTING OFFICER:	Garry Keeffe
	APPENDICES:	1. Review of current Strategic Community Plan

SUMMARY:

Council to review the current Strategic Community Plan 2016-2026.

BACKGROUND:

The Shire of Northampton in 2009, through community engagement, developed a ten year Community Strategic Plan. Reviews of the plan were undertaken by the Council in 2012 and 2014 with a full review involving community consultation undertaken and 2016.

The Plan is the primary planning document for the Shire of Northampton. It outlines the visions and aspirations of the community as well as its Key Actions, and Measures of Success. It is also a driver for future initiatives in provision of services and community infrastructure. The purpose of the Plan is to provide a pathway forward, by providing a better understanding of the external and internal economic environment and a common direction to connect Council and the community.

The Plan is a high level strategic document and does not include every action and initiative proposed by the Shire. The Corporate Business Plan and the Annual Budget list the full scope of Shire activities and how they will be sourced and implemented.

The Plan contains five key operational areas – Economic, Environment, Infrastructure, Social/Community and Organisational/Governance. These operational areas contain a range of objectives and strategies that Council will be working collectively with the community and its employees to achieve, of which some have already been achieved.

The success of the Plan depends on the collective actions of the Shire of Northampton and its stakeholders, which includes residents, local business, visitors, community agencies, Council and shire staff, state and federal governments and their agencies.

COMMENT:

The plan now requires a review by the Council only and at Appendices 1 is a status report on each strategy with recommendations for a change or deleting various strategies. Deletion is primarily due to the strategy being achieved or no longer relevant.

Also there are a number of Key Actions that Council needs to consider, as per the following:

Strategy – Infrastructure

1. Action 3.2.3 – Implement a framework to prioritise road works, Council to review if strategy is to be progressed or deleted. Current practice is to list priority road works within the Corporate Business Plan.
2. Action 3.2.4 – Increase parking capacity throughout towns, as per Key Action 1.1.6 need to establish a car parking plan to identify which car parks are to be developed, consider this strategy to be too broad and not definitive. The Corporate Business Plan has identified car parks that are to be further developed through bitumen sealing etc. Council is to review this key action.
3. Action 3.3.3 – Examine the viability to establish alternative marine facilities. This has not been progressed to date and its intent is somewhat unclear. If it relates to boat launching facilities, then the two priorities are Horrocks and Port Gregory.

Horrocks – a boat launching facility has been considered previously however a licence for such a facility from the Department of Transport will not be approved as they consider the gap that all boats must travel through to reach open ocean from the Horrocks Bay is unsafe. If the DOT allows the boat ramp to be constructed, then in essence they are deeming the gap as being safe.

At the time of discussing this project, the DOT advised that they would consider such a facility at Little Bay however this comes with large infrastructure requirements such as a gazetted road and boat trailer parking areas.

Port Gregory – all foreshore areas in Port Gregory is unallocated crown land and therefore the Council has no jurisdiction or authority over the area unless the Council accepts a Management Order for the areas.

Due to the limitations in the provision of such marine facilities it is suggested that this Key Action be deleted.

4. Action 3.5.1 – develop sporting assets register and plan for next 20 years.

No development has occurred on this key action however the renewal of such sporting facilities now forms part of our Corporate Business Plan.

With all our sporting facilities now upgraded it is considered that this action is not required.

Strategy – Social/Community

5. Key Action 4.1.1 – identify locations for development of facilities to show case indigenous and European Heritage.

It is considered that this action was listed when consideration of a Kalbarri Interpretive Centre was being investigated which did not progress.

The key action is to identify a site. There are a number of facilities existing that already show such heritage and to construct a new facility could make some of those facilities redundant, especially in Northampton.

Kalbarri does not have such a facility to showcase its heritage and no site has been identified to date. In the future such a facility maybe required.

The key action is identifying a site. If the action is to be pursued, then a site will need to be centrally located and the best location would be near the existing Visitors Centre and Council office. The existing car park can be used to construct such a facility with the car park to be further expanded at the rear of the existing car park and premises.

Council is to determine if this action is to remain.

6. Key Action 4.2.1 – Support visitor centres and volunteer groups to stage events.

Council has a policy where an event has been held by a group for three consecutive years, then no funding is provided after the third year as it is considered that adequate funds should have been retained for an ongoing events operation.

The Council does however provide in-kind support with refuse collection, assistance with grant funding etc.

Council is to determine if this action is to remain.

7. Key Action 4.3.2 – Ensure health services infrastructure is meeting demand, based on population trends and future growth.

No review has been undertaken by Council and consider this to be a state and federal government responsibility.

Council is to determine if this action is to remain.

8. Key Action 4.5.1 - Develop regular forums for community groups.

This action covers a broad area involving schools and the general community. No interaction of collaboration with the schools has taken place. Council staff do make presentation to schools when requested on the role of the Council but as far as strategic planning none has occurred.

In addition, the Measures of Success within this action have not been achieved and consider difficult to measure when we are reliant on schools being involved.

With the provision of leadership to community groups, again neither Council nor staff have really been involved and never been requested by individual groups.

Council is to determine if this action is to remain.

STATUTORY REQUIREMENTS

Section 5.56(1) and (2) of the Local Government Act requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Community Strategic Plan 2016-2026

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.2

That Council amends the 2016-2026 Community Strategic Plan as per the following:

ACTIONS FOR DELETION

Strategy - Economy & Marketing

- 1. Delete Action 1.3.1 – advocate for TAFE courses at regional centres as no requests have been made from the community. TAFE will primarily run courses at their Geraldton premises.**
- 2. Delete Action 1.4.2 – Binu Truck stop/station as Main Roads WA are no longer pursuing any further truck stop areas from Binu through to Northampton.**

Strategy - Environment

- 3. Delete Action 2.2.2 - “no go zones” in coastal areas as none received and does not seem to be a community priority. Individual requests can be considered by the Council on its merit.**
- 4. Delete Action 2.2.6 – Development of camping areas at Lucky Bay, as this has now been achieved.**
- 5. Delete Action 2.3.3 – Promote environmentally friendly building initiatives, as this is now legislated under the Building Act of Australia.**

- 6. Delete Action 3.4.1 – Advocate for power requirements, with the Kalbarri micro grid now being progressed by the State Government consider this action has been achieved.**
- 7. Delete Action 5.2.3 – Mobile Library Service, survey was undertaken with little interest shown, not called upon by the community and recommend this be deleted and if the call comes at a later date can be implemented.**
- 8. Delete Action 5.4.6 – Review and develop risk management strategies. These have been reviewed and a Risk Management Plan has been formally adopted by the Council. As the action has been achieved it can now be deleted.**

ACTIONS FOR REVIEW

That Council determines all actions listed within the report to be reviewed.

APPENDICES 1 – Status Report on Strategic Plan

2018 COMMUNITY STRATEGIC PLAN REVIEW
ECONOMY & MARKETING

STRATEGY

Increase support for tourism across the Shire and enable tourism to become a major and sustainable industry for the shire

KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
1.1.1 Utilise Council employees to source funding and grants to support local tourism	<ul style="list-style-type: none"> Allocate council resources to identify and source funding to support tourism 	Council officers assist when requested, visitor centres also progress grant applications
1.1.2 Maximise the comfort of tourists by ensuring roads, footpaths and bicycle paths are sealed	<ul style="list-style-type: none"> Number of paths sealed Preparation of car parking plan Number of created parking spaces in each location 	<p>Pathways budgeted for each year and progressing as per pathway plan</p> <p>No parking plan yet developed with exception of Kalbarri CBD area near Gilgai Tavern</p> <p>Additional car parking constructed at Kalbarri Sports Rec Centre and Horrocks foreshore</p>
1.1.3 Work with the community to support events based tourism activities	<ul style="list-style-type: none"> Number of activities promoting regional history Number of events held annually in the region 	<p>Ongoing through budget process</p> <p>Not recorded however annual events such as Agric Show and Canoe and Cray Festival are well known</p>
1.1.4 Develop a strategy to maximise the aesthetics and streetscapes of major roads within the Shire	<ul style="list-style-type: none"> Identify areas requiring street scaping within communities 	No strategy developed however progress has been made on the CBD area of Northampton in readiness for when the by-pass does eventuate
1.1.5 Develop the Kalbarri to Shark Bay Road	<ul style="list-style-type: none"> Development of Road 	Long term strategy and involves state government and Shire of Shark Bay as well as other government agencies, current state government not supportive of funding project

STRATEGY

Increase the number and affordability of short term and long term accommodation options available within the shire

KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
1.2.1. Attract developers through appropriate zoning and rezoning of residential blocks	<ul style="list-style-type: none"> Engagement of developers Variety of block sizes available for development Number of blocks available for sale 	<p>Due to downturn in property market unlikely to be progressed through private sector.</p> <p>Adequate zoned land for residential and rural purposes given current economic climate</p> <p>Adequate zoned land for residential and rural purposes given current economic climate</p>
1.2.2 Construct quality dwellings for Council employees	<ul style="list-style-type: none"> Number of dwellings constructed when required 	Residence constructed in Rake Place in 2015/16, current housing stock is deemed adequate for long term
1.2.3. Work with local residents to produce small quality developments in the major town centres		None progressed in recent times due to downturn in property market

STRATEGY

Improve employment opportunities for youth across the shire

KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
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1.3.1 Advocate for TAFE to deliver services in the form of full time courses at regional centres	<ul style="list-style-type: none"> • Number of Contacts with TAFE to request delivery 	No contact has been made with TAFE as not been called upon or requested, recommend this be deleted
1.3.2 Support small and micro businesses through the provision of an effective town planning scheme.	<ul style="list-style-type: none"> • Number of rural and semi rural blocks available • Number of small, home based and micro business in operation 	Limited rural and semi rural blocks have been created. Existing strategic and statutory plans set the framework for future rezonings and subdivision to occur Only a small number have occurred, less than five.
1.3.3 Work with local Indigenous groups to develop youth employment programs	<ul style="list-style-type: none"> • Number of programmes developed 	Programs now undertaken through the Old School training programme, not through Council Council supports the Old School Initiative through provision of premises

STRATEGY

Promotion of industrial and commercial activities that add value to the existing industries and activities within the shire

KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
1.4.1 Continue to pursue the release of land designated for industrial sites at major centres across the shire	<ul style="list-style-type: none"> • Number of industrial developments and single industrial blocks available • Number of blocks released each year 	None since Northampton LIA, no recent demand for such lots and Kalbarri as LIA lots available Apart from Northampton no other lots are deemed necessary
1.4.2 Assist in the development of the truck station North of Binu	<ul style="list-style-type: none"> • Government permission to bring 53.5m road train combinations to Binu • Acquisition of free hold land for truck stop • Establishment of truck stop at Binu 	53.5m stock road trains can progress through to Geraldton but not standard freight Currently being reviewed by Main Roads WA Currently being reviewed by Main Roads WA Now not to be pursued by MRWA, recommend this be deleted
1.4.3. Work with mining companies to maximise opportunities arising from their presence in the region	<ul style="list-style-type: none"> • Effective partnerships with mining companies • Number of spin off businesses linked to mining • Employment statistics linked to mining 	No developments as no new mining commenced within shire None as no new mining activities commenced None achieved
1.4.4. Target specific business to fill gaps in local economy	<ul style="list-style-type: none"> • Number of small to medium enterprises developed each year 	Minimal business's commenced
1.4.5 Revise town planning scheme to reflect current and emerging needs		Horrocks Beach Local Planning Strategy formally endorsed by WAPC A review of the Kalbarri Town Planning Scheme is presently underway. This review will include a multitude of updates in line with the recommendations made by the Kalbarri Townsite Strategy

ENVIRONMENT		
STRATEGY		
Provide environmental leadership throughout the shire		
KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
2.1.1 Develop a water management plan across the Shire	<ul style="list-style-type: none"> Develop water management plan 	Plan currently being developed for Horrocks area, once complete key action can be deleted as remaining areas are responsibility of the relevant state government authorities
STRATEGY		
Better protection of coastal precincts/areas		
KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
2.2.1 Protect coastal land and manage access to coastal areas by designating entry and exit points to coastal areas and river banks	<ul style="list-style-type: none"> Number of designated coastal areas Support community groups in controlling entry and exit points to coastal areas 	None developed since last review
2.2.2 Section off coastal areas as "no go" zones	<ul style="list-style-type: none"> Signage and fencing around designated coastal reserves 	None sectioned off to date, does not seem to be a community priority and can be considered by Council upon request from community, recommend this key action be deleted
2.2.3 Litter management in coastal areas	<ul style="list-style-type: none"> Develop litter management policy for coastal areas Promote litter management policy Community policing of litter management policy 	No policy developed, does not seem to be any readily available and Litter Act can be enforced Litter management undertaken informally by Tourism operators during use of private reserves
2.2.4 Work with key agencies such as DEC and NACC to secure funding for coastal protection and management projects	<ul style="list-style-type: none"> Work with Government agencies to achieve strategy 	Apart from Lucky and Half Way Bay camping nodes, no other action taken Kalbarri and Horrocks have approved Coastal Management Plans to guide future use and development of coastal lands
2.2.5 Lobby DPI to provide the resources required to protect coastal strip of the Shire	<ul style="list-style-type: none"> Identify and access resources to manage coastal areas 	No further action taken apart from Lucky Bay camping control
2.2.6 Manage camping areas within the shire	<ul style="list-style-type: none"> Development of camping sites at Halfway Bay and Lucky Bay 	Lucky Bay & Half Way Bay camping node completed in 2016/17 Key Action can now be deleted
STRATEGY		
Comprehensive community education initiatives		
KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
2.3.1 Use the Shire front counter as focal point for community education programs	<ul style="list-style-type: none"> Number of community education programs Details of community education programs on website 	None pursued, community groups have progressed with environmental programs, ie Botanical Line None developed to date
2.3.2 Promote waste management and recycling initiatives to residents	<ul style="list-style-type: none"> Develop education policies 	None developed to date, Council has provided facilities at each refuse site
2.3.3 Promote environmentally friendly building initiatives	<ul style="list-style-type: none"> Distribution of educational material 	Undertaken and is ongoing and part of the new Building Code of Australia As is legislated recommend this strategy be deleted
STRATEGY		
Innovative waste management strategy across the region		

KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
2.4.1 Establish all tips across the Shire as Waste transfer stations	<ul style="list-style-type: none"> Develop transfer station policy and rationalise existing refuse sites Promote transfer station procedures Regulation of Waste management Community education programs in regard to recycling options 	<p>No policy developed but transfer station sites have occurred and are planned</p> <p>Undertaken by refuse site caretakers</p> <p>Undertaken by refuse site caretakers</p> <p>Difficult at this stage as there is no regional recycling collecting point apart from oil and Drum Muster</p>
2.4.2 Work with the City of Greater Geraldton and other Shires to participate in a regional waste management strategy including the development of a recycling facility	<ul style="list-style-type: none"> Development of a regional recycling facility 	None developed at this stage due to no regional recycling plant
2.4.3 Promote recycling options within the Shire		None developed at this stage due to no regional recycling plant

STRATEGY

Increased protection of native flora through green belts

KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
2.5.1 Encourage residents to grow natural vegetation	<ul style="list-style-type: none"> Area of natural reserve within the Shire 	Council has been supportive of a number of groups to pursue such action, ie the reserve on Botanical Line
2.5.2 Reinforce character of the area through conservation and replacement of defining vegetation	<ul style="list-style-type: none"> Presence of native flora in town centres and on roads 	Endeavour to maintain Native Flora in these areas although there have been instances where this has not occurred
2.5.3 Section off areas along roads to preserve and showcase native flora	<ul style="list-style-type: none"> Support the NACC to acquire funding to plant flora and showcase natural vegetation 	Not progressed
2.5.4 Plant native flora in town centres and at facilities across the Shire		Undertaken through garden developments and will be ongoing
2.5.5 Work with key community bodies to promote flora conservation and rehabilitation projects		Undertaken and is ongoing
2.5.6 Encourage developers to retain natural vegetation on project sites	<ul style="list-style-type: none"> Presence of flora on land developments 	Been established in subdivision approvals where areas of native vegetation must be preserved will be ongoing
2.5.7 The development of the Northampton Botanic Line		Council has provided support for the development of the line which is nearing completion in Brook Street Further works for Reynolds street to occur

INFRASTRUCTURE

STRATEGY

Improved zoning of land in line with development requirements and reflecting the diverse nature of residential needs

KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
3.1.1 Ensure that there is sufficient land supply to meet the needs of commerce and industry across the Shire	• Number of residential and industrial blocks released in each location across the Shire	Current indication is that the Shire has sufficient lots as no demand for additional lots received
3.1.2 Ensure there is a diversity of block sizes to support semi rural and cottage industry	• Consistent land releases over strategic period	Part of planning process
3.1.3 Work with key industry players to gain a better grasp of industry partners required to support their enterprise.		Due to current economic climate and downturn in property market this strategy is on hold and be referred to when required
3.1.4 Ensure land is released in a timely manner to compliment industry and population trends	• Amount of freehold land made available for development	Adequate zoned land for residential. Could be an issue with future commercial industrial enterprises constrained in Kalbarri and Northampton
3.1.5 Liaise with freehold land owners where necessary to secure the release of land to support enterprise development and environmental conservation	• Balanced local economy	Due to current economic climate and downturn in property market this strategy is on hold and be referred to when required

STRATEGY

A comprehensive strategy identifying sealed and unsealed roads identifying sealed and unsealed roads, footpaths and improving parking facilities across the Shire

KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
3.2.1 Continue to monitor the performance of the road network in relation to safety, serviceability and usage.	• Develop strategy for road sealing	Strategy not developed but Council undertakes priority process during review of the Road Asset Review of the Corporate Business Plan
3.2.2 Advocate on behalf of the community to Main Roads to improve road network	• Maintain an effective partnership with Main Roads	Ongoing process
3.2.3 Implement an effective framework to prioritise road works	• Implementation of regular community surveys	No framework developed to date, Council to determine if this is to be progressed
3.2.4 Increase parking capacity in Northampton, Horrocks and Kalbarri through realignment of parking facilities	• Increased numbers of parking spaces in town centres	As per Key Action 1.1.6 need to establish a car parking plan to identify which car parks are to be developed, consider strategy is too broad and not definitive, Council to determine if this is to progress
3.2.5 Continue the concrete footpaths program	• Meterage of concrete pathways in each town	Pathways constructed each year as per the footpath development plan
3.2.6 Encourage physical activity through the provision of paths especially along coastal areas		Pathways constructed each year as per the footpath development plan
3.2.7 Seal the White Cliffs road	• Sealing of White Cliffs road	Funding secured with works to commence 2016/17 and be completed by December 2018 Once completed strategy can be deleted

STRATEGY

Functionality of marine facilities

KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
3.3.1 Formulate a strategy to develop marine/boating facilities	<ul style="list-style-type: none"> Establish forum with DPI to progress matters relating to marine facilities within the Shire 	Ongoing through Kalbarri Maritime Advisory Committee. At this stage due to changes in fishing industry no new marine facilities are being considered
3.3.2 Protect existing marine facilities	<ul style="list-style-type: none"> Allocate adequate resources to preserve existing marine facilities. 	Part of Councils budget process
3.3.3 Examine the viability of establishing alternative marine Facilities	<ul style="list-style-type: none"> Establish a process to capture community feeling in regard to marine facilities Investigate funding sources to fund marine preservation or construction of new marine facilities 	<p>Not established to date, Council to determine if this is to be progressed</p> <p>New boat ramp and car parking area (north) in Kalbarri established. No others are proposed</p>

STRATEGY

Adequate power and renewable energy in towns centres

KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
3.4.1 Advocate on behalf of the community with regard to power requirements	<ul style="list-style-type: none"> Un-interrupted power services 	<p>Progress now made with a micro grid to be developed for Kalbarri</p> <p>Consider key action has been achieved</p>
3.4.2 Council to keep abreast of renewable energy technology and promote solar power wherever possible	<ul style="list-style-type: none"> Activities to promote renewable energy 	Refer to Action 3.4.1

STRATEGY

Sporting precincts to support local talent

KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
3.5.1 Develop a sporting facilities asset register and plan for the Shire for the next 20 years.	<ul style="list-style-type: none"> Current Sporting asset register and increased sporting facilities Number of local sporting events 	<p>No register developed but forms part of Councils asset management plan, Council to determine if this is to be listed</p> <p>Not measured</p>
3.5.2 Ensure Sporting facilities are inline with population trends	<ul style="list-style-type: none"> Value of grants directed at sporting infrastructure across the Shire 	Number of grants received in recent years, Horrocks Community Centre, Kalbarri Tennis Courts, and Kalbarri Bowling Green
3.5.3 Lobby sporting bodies such as the GNFL, GRCB to play more games in Northampton and Kalbarri		Ongoing, GNFL fixture has occurred and likely to continue. Cricket re-commenced with Kalbarri Cricket Club reformed
3.5.4 Employ a community liaison officer/ sports administrator to meet the needs of the Northampton community on a trial basis and extend this across the Shire if successful	<ul style="list-style-type: none"> Employment of a liaison / sports officer 	Part time sports officer employed at NCC and with success, at this stage consider the part time to be sufficient and no need for expansion to other areas of the shire at this stage Consider the current arrangement is suffice and there is no proposal in the Work Force Plan for Council to employ an officer

SOCIAL/COMMUNITY

STRATEGY

Increased Recognition of Indigenous and European heritage

KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
4.1.1 Identify appropriate locations for the development of facilities to showcase Indigenous and European heritage	• Establishment of facility to showcase heritage	Not progressed, Council to determine if this action is to be retained
4.1.2 Identify and manage significant cultural heritage sites	• Number of cultural heritage sites and physical locations identified, secured and promoted celebrations	Undertaken in an adhoc manner
4.1.3 Recognise key physical features that contribute to the character and amenity of the region.		On going, recent developments under consideration are viewing platform for Hutt Lagoon
4.1.4 Maintain the Municipal Heritage inventory		Review is complete and only now requires maintaining

STRATEGY

Increased focus on events based community celebrations

KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
4.2.1 Work with volunteers to develop long-term plans for the implementation and growth of festivals and events	• Provision of financial support to current festivals • Assist community groups review , evaluate and improve community events	Determined by Council at each annual budget - on going Council involvement is limited as groups must be able to manage events themselves
4.2.2 Support Visitor Centres and volunteer groups stage events	• Effective strategic plans of events	Not progressed, Council to determine if this action is to be retained
4.2.3 Develop a funding criteria to provide financial support to existing festivals and community events	• Number and value of grants provided to community groups	Determined by Council at each annual budget - on going Council policy is to fund an event for a three year period then after that time group should be able to run events from funds raised

STRATEGY

Better services for the aged

KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
4.3.1 Continue to liaise with relevant bodies to lobby for increased accommodation for the aged and infirm across the Shire	• Lobby potential service providers both public funded and private to promote the development of accommodation and transport options	No progress with Kalbarri facility, Council partnership with Pioneer Lodge achieved eight new units in Northampton
4.3.2 Ensure health services Infrastructure is meeting community demand, population trends and future growth	• Periodical review of community and population requirements in relation to health and aged services	No review undertaken, consider this to be a state and federal government responsibility Council to determine if this action is to be retained

STRATEGY

A safer community

KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
4.4.1 Continue to lobby for an effective police presence across the Shire	<ul style="list-style-type: none"> Success of neighborhood watch and community safety and crime prevention programs 	Ongoing, no real measures of success at this stage

STRATEGY

Vibrant and sustainable community groups

KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
4.5.1 Develop regular forums for community groups	<ul style="list-style-type: none"> Promote community leadership among local youth 	No real promotion undertaken by shire staff, assisted where needed
Council to determine if this Action is to be retained	<ul style="list-style-type: none"> Continue to interact and collaborate with local schools 	No real interaction or collaboration taken place at this stage
	<ul style="list-style-type: none"> Provide leadership to community groups to improve standards of financial and strategic planning 	Difficult to measure, is up to the community groups to come forward and those who have, staff have assisted

ORGANISATIONAL

STRATEGY

Attract and Retain the highest quality of employees

KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
5.1.1 Construct high standard of housing for Shire employees		Current housing considered to be high standard however only provision made for senior staff
5.1.2 Develop an effective Workplace Agreement	<ul style="list-style-type: none"> Employee Turnover Implementation of new Workplace Agreements 	Turnover has been relatively minimal and no issues in recruiting new staff New agreement negotiated and entered into from 2017
5.1.3 Take a proactive approach to recruitment by maximising and promoting workplace appeal	<ul style="list-style-type: none"> Number of vacant positions 	Minimal positions/turnover
5.1.4 Continue to invest in employee development	<ul style="list-style-type: none"> Number and type of professional development activities undertaken 	Both administration and works staff have been given the opportunity to undertake training and professional development and is an ongoing process
5.1.5 Provide opportunities/incentives for staff to construct their own dwellings within the shire	<ul style="list-style-type: none"> Assist employees invest in and construct their homes within the Shire 	None progressed since last review

STRATEGY

Expand the Shire capacity

KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
5.2.1 Maximise and expand administration capacity in both Northampton and Kalbarri	<ul style="list-style-type: none"> Administration buildings are adequate to service community 	Current facilities are deemed adequate however any future growth will require expansion in both administration centres
5.2.2 Utilise sub contractors and take a project management approach towards activities	<ul style="list-style-type: none"> Projects undertaken 	Sub contractors are engaged in many areas and this will continue to be the approach to achieve the timely completion of projects
5.2.3 Implement a mobile library service across the Shire	<ul style="list-style-type: none"> Functions put out for tender 	Not progressed to date, survey undertaken by Northampton library showed little interest recommend this be deleted and management consider the service if it is requested by a majority of users

STRATEGY

Develop the role of the Shire as a Community educator

KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
5.3.1 Provide development opportunities for elected members in governance and relevant issues	<ul style="list-style-type: none"> Development programs for elected members Number of Councillors undertaking senior management (ie Elected Members Development Course) 	Programs provided by WALGA and Dept of Local Government Can only encourage Councillors to attend from a staff point of view, attendance by Councillors to recent training courses has been poor
5.3.2 Support community groups to maintain sustainability	<ul style="list-style-type: none"> Number of sustainable community groups 	Support is provided when requested, not actively involved in making groups sustainable
5.3.3 Engage with community and effectively communicate Shire activities		Undertaken through media releases, community consultation on projects, electronic newsletter and website

STRATEGY

Maintain best practice in all areas of council operation

KEY ACTIONS	MEASURES OF SUCCESS	CURRENT STATUS/COMMENT
5.4.1 Investigate most appropriate models of governance to support development and population growth	• Investigation into governance models	Ongoing through day to day management and need to change due to changes in legislation
5.4.2 Reinforce the value of Northampton and Kalbarri as regional service centres and focus council resources in these areas		Is pursued and promoted and is ongoing
5.4.3 Take a coordination role in working with other Shires to maximise resources	• Effective partnerships with other regional Shires	Some areas still active, ie provision of Health and Building Services to Shires of Chapman Valley and Shark Bay, also involved with a number of shires in the refuse removal contract and bush fire mapping
5.4.4 Demonstrate a proactive approach to economic and community development	• Demonstrated leadership in relation to economic and community development	Council shown this leadership with the ongoing provision of infrastructure and services at little or no cost to the ratepayer with grant funding being utilized as the main source
5.4.5 Review processes for which councillors receive professional and timely advice	• Improvements in communication	Ipad technology introduced and to be developed on
5.4.6 Continue to review and develop risk management strategies	• Effectiveness of risk management plan	Formal risk management plan and policy adopted, strategy achieved and can now be deleted

7.5.3 FISHING BOAT “SANTA BARBARA”

LOCATION:	Kalbarri Northern Boat Ramp
FILE REFERENCE:	13.2.1
CORRESPONDENT:	Laurie Malton
DATE OF REPORT:	19 March 2018
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Photos of the Santa Barbara

SUMMARY:

Council to consider a request of the display of an old fishing boat at the northern boat ramp area.

LOCALITY PLANS:



The proposed location is Crown Reserve 26591 that has a Management Order drawn in favour of Council for “Parklands” use.

BACKGROUND:

A request has been submitted by Mr Laurie Malton of Kalbarri for Council to consider the display of the boat “Santa Barbara”. The following is advice received from Mr Malton.

The Santa Barbara, presently moored in the Murchison River and is one of the last remaining wooden cray/wet-liner boats in WA and is in poor shape and needs to be removed from its mooring in the river.

The boat is presently owned by Paul Maindoc who has recently passed away. It has been left to Ron Neumann, his best mate, to remove the boat from the river and dispose of it at the tip or burn it. This would be such a waste of an opportunity and loss of some of Kalbarri history.

With both Ron and Paul's agreement it has been proposed that it be displayed on the foreshore as a reminder of what the boats were like and a bit of a tourist attraction/museum created on the vacant land by the northern boat ramp. A plaque/sign be installed with the details of the boat, history and previous owners etc.

There is very little physical history of the fishing industry in Kalbarri, and the town was founded on this industry!

It will not obstruct any views as the tree and filleting table are already there.

The area can be added to with big anchors, buoys and such making it into a bit of a museum area relating to the cray fishing industry.

The idea has been brought to the attention of the KDA, KOAC, KVC, Kalbarri Pelican Feeders, Kalbarri Professional Fisherman's Ass., Kalbarri Men's Shed and VMR, all who have given enthusiastic support for the plan.

At the last Kalbarri Development Association meeting, I proposed an account be opened and managed by the KDA for donations for maintenance and building the support frame and installing it. My proposal was positively accepted.

The Kalbarri Men's Shed has shown interest to do the maintenance and build the support frame, but this will have a budget and finances that have to be funded and probably engineering drawings need to be produced. Perhaps the shire can supply to their specifications.

COMMENT:

Mr Malton has had conversations with the CEO on the project and one of the concerns raised is the ongoing maintenance of the boat in future years as it would be a concern to the Council to fund such maintenance repairs.

It was also asked if the boat:

1. Will boat be re-painted once removed from the water?
2. Will have all oil from engine be removed
3. Will have the wheel house secured so no entry into it can occur.

The response received is:

1. It is the intent to have the hull repainted, and restored as best as possible, but that will have to be decided when I know how much money has been donated from the associations and others. A bit of an unknown at the moment as the proposal has to go to each association's meetings which don't happen very often in some cases.
2. The motor will have the oil removed and made safe, batteries and any other type of contaminates will also be removed.
3. The wheel house will be secured and the deck secured down. This will make sure that no one has access to it or have kids playing around on it. A viewing platform without access to the deck is also being considered however this will depend on finances raised for the project.

The CEO also requested that the holding frame design will need to be presented to Council for approval as we need to ensure the frame is secure to hold the boat for many years. An engineering assessment may need to be required however this is being progressed by the proponent.

Another part of the project that the Council needs to also consider is allowing the restoration of the boat on the proposed final display location.

The proponent indicates that when the boat is retrieved it is assumed it will stay on the jinka until the supports are built or if the supports are already built, craned onto the supports that are onsite.

However, once the boat is on the jinka, the proponents will be measuring the boat for height and checked if it will fit under the power lines and if can be relocated to the industrial area for restoration then that's what they intend to do.

Council may wish to stipulate that all restoration works not be undertaken on the crown reserve due to possible contamination, noise, dust and paint emissions issues. Security on site is also a concern during restoration.

The jinka is currently being repaired and modified for the project and the boat will be removed from the water in the near future.

The comment that the boat location will not impede on any views (being from the Anchorage Caravan Park) due to existing trees and fish cleaning table is not totally supported. From the below photographs it shows that the trees are sparse and have high canopies and therefore views from the caravan park will be impeded from the location of the boat.

Management has written to the Anchorage Caravan Park for their comment however at the time of compiling this report no response has been received.



The Council can support the project in principle however will need to be with conditions as suggested below:

1. Approve the request subject to the restoration and displaying of the Santa Barbara being within a reasonable time frame, maximum of 12 month) and is to be maintained in good condition at all times.
2. That should the boat fall into a state of disrepair then the Council has the right to remove the boat from site.

Before Council makes a decision on this proposal it may wish to consider undertaking community consultation, specifically with the location.

FINANCIAL & BUDGET IMPLICATIONS:

At this stage there are no funding requests from Council to assist with the project and only in-principle support for the location of the boat is being requested.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.3

For Council determination.

APPENDICES 1 – Photos of the Santa Barbara



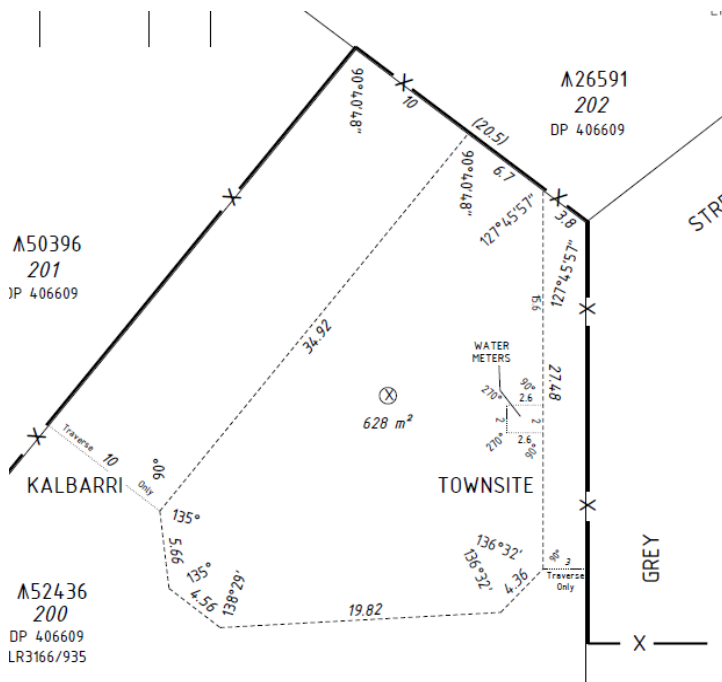
7.5.4 PROPOSED LEASE OF PORTION OF RESERVE 52436 – M GROVE

LOCATION:	Crown Reserve 52436 being Lot 200, Grey Street, Kalbarri
FILE REFERENCE:	9.1.4
DATE OF REPORT:	19 March 2018
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Copy of Valuation Report

SUMMARY:

Council to consider annual rental valuation for the lease of portion of reserve 52436.

LOCALITY PLANS:



BACKGROUND:

Council at previous meetings resolved to lease a portion of Reserve 52436 to Mark Grove to allow for a “pop up” restaurant/cafe on the site.

A formal lease area has been agreed upon between the proponent and the CEO (however will require Council endorsement) and the Valuation Report to determine an annual rent on the proposed lease area has now been received.

The annual rent has been valued at \$12,500 per annum.

Mr Grove has accepted the rent value determination however does make comment in relation to the valuer's comparisons as per below:

"Thank you for the valuation report regarding Crown reserve 52436 Lot 200 Grey Street Kalbarri, WA 6536.

Generally, I think the valuation is fair and reasonable. However, there are some errors which I can highlight if required. It is also unclear where Lease 2 is, mentioned on page 12 (Market rent conclusions.), which is said to be comparable to the subject land. And there is no comparison with the Kalbarri Boat Hire which takes up a large tract of the foreshore and has use of a large Council carpark.

In conclusion I am willing to overlook these discrepancies, accept the valuation and move forward if Council sees fit."

COMMENT:

As per the requirements of the Local Government Act, the Council must advertise this proposal and within that advertisement the actual valuation and the adopted valuation by the Council must be included. The only time where advertising does not occur is if the valuation is less than \$5,000.

Please note that a lease of crown land is classed as a disposition of property under the Local Government Act 1995.

The process from here is that Council is now to consider the valuation report and formally adopt an annual rent. The Council does have the power to adopt a different rent should it wish to do so.

Once the annual rent has been adopted, advertising of the proposal seeking submissions must occur. The advertising period is a minimum of 2 weeks after the notice appears.

FINANCIAL & BUDGET IMPLICATIONS:

Apart from staff time there are no costs to Council as all costs associated with this disposition are paid for by the lessee.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – Section 3.58

Local Government (Functions & General) Regulations - Regulation 30

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.4

That Council:

- 1. Approves of the lease area as per survey plan contained within the agenda Item 7.5.3.**
- 2. Adopts an annual rent of \$12,500 (exclusive of GST) for lease of 628m² of portion of Reserve 52436 and advertise the proposal as per the requirements of the Local Government Act 1995 and associated Regulations.**

APPENDICES 1 – Valuation report for Rental Determination



VALUATION REPORT



**Crown Reserve 52436, Lot 200 Grey Street
Kalbarri, Western Australia 6536**

Prepared For	Shire of Northampton
Report Purpose	Rental purposes
Valuation Date	6 March 2018
Our Reference	8669384
Client Reference	Not provided

Opteon (Midwest WA) Pty Ltd
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Crown Reserve 52436, Lot 200 Grey Street
Kalbarri, Western Australia 6536
Our Reference: 8669384



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Appendices

1. Instructions
2. Certificate of Title
3. Despotised Plan

Crown Reserve 52436, Lot 200 Grey Street
Kalbarri, Western Australia 6536
Our Reference: 8669384



1.0 Executive Summary

1.1 Instructions

Instructing Party	Garry Keeffe, Shire of Northampton
Client / Authorised Party	Shire of Northampton
Client Reference	Not provided
Valuation Purpose	Rental purposes - <i>Please note, this report does not meet Practice Standards for valuations for mortgage/finance purposes and is specifically unsuitable for this purpose.</i>

1.2 Property Details

Property Address	Crown Reserve 52436, Lot 200 Grey Street, Kalbarri, Western Australia 6536
Property Description	The property comprises a proposed ground lease site with an area of 628sqm, being a portion of Lot 200 Grey Street Kalbarri.
Title Reference	Lot 200 Plan 406609 Volume LR3166 Folio 935
Tenure Type	Crown Land
Registered Proprietor	Shire of Northampton
Total Site Area	628 sqm
Encumbrances	Refer section Error! Reference source not found. for details on encumbrances.
Lettable Area	628 sqm
Zoning	Light Industry

1.3 Property Profile

Market

Leasing Volumes	There is a very low volume of ground rental sites with ocean side locations. Lease terms generally exceed 10 years and 21-year terms are common. These factors result in extremely low levels of lease transactions. Accordingly, the volume of comparable evidence is limited. We have had regard to the best available evidence at the date of valuation.
Stock Levels	As noted above, there is a very low level of supply of ocean side ground rental sites. Supply within this market is contained. At this time we are not aware of any vacancies
Vacancies	There are no vacancies of similar sites which we are aware of.

Assumptions & Recommendations:

Verifiable Assumptions	<ul style="list-style-type: none"> The instructions and information supplied contain a full disclosure of all information that is relevant
-------------------------------	---

Crown Reserve 52436, Lot 200 Grey Street
Kalbarri, Western Australia 6536
Our Reference: 8669384




1.4 Valuation

Market Rent

Market Net Rent: \$12,500 pa

This valuation is exclusive of GST

Date of Inspection	6 March 2018
Date of Valuation	6 March 2018
Date Issued	19 March 2018
Currency of Valuation	90 days from the date of valuation, or such earlier date if you become aware of any factors that have any effect on the valuation.
Pecuniary Interest	We confirm that the valuer does not have any pecuniary interest that would conflict with the proper valuation of the property.
Signatories	 Michael Maurici AAPI CPV Managing Director API No: 78200 WA Lic No: 44792 Inspecting Valuer

Important	<i>This Executive Summary must be read in conjunction with the remainder of this report. The Executive Summary is only a synopsis designed to provide a brief overview and must not be acted upon in isolation to the contents of the valuation report.</i>
Third Party Disclaimer	<i>This report has been prepared for the private and confidential use of our client, Shire of Northampton for the specified purpose. It should not be reproduced in whole or part without the express written authority of Opteon (Midwest WA) Pty Ltd or relied upon by any other party for any purpose and the valuer shall not have any liability to any party who does so. Our warning is registered here, that any party, other than those specifically named in this paragraph should obtain their own valuation before acting in any way in respect of the subject property.</i>
Digital Copies of Reports	<i>Where a report has been provided in digital copy and has not been received directly via our firm, the report contents, especially the valuations and critical assumptions, should be verified by contacting the issuing office to ensure the contents are bona fide. In particular if the reader of this report has suspicions that the report appears to be tampered or altered then we recommend the reader contact the issuing office.</i>
Reliance on Whole Report	<i>This valuation should be read in its entirety, inclusive of any summary and annexures. The valuer and valuation firm does not accept any responsibility where part of this report has been relied upon without reference to the full context of the valuation report.</i>

Crown Reserve 52436, Lot 200 Grey Street
Kalbarri, Western Australia 6536
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2.0 Instructions

Instructions have been received to undertake a valuation of the property as per the details below.

Instructing Party	Garry Keeffe, Shire of Northampton
Property Address	Crown Reserve 52436, Lot 200 Grey Street, Kalbarri, Western Australia 6536
Date of Instructions	1 March 2018
Client / Authorised Party	Shire of Northampton
Valuation Purpose	Rental purposes - <i>Please note, this report does not meet Practice Standards for valuations for mortgage/finance purposes and is specifically not suitable for this purpose.</i>
Specific Instructions	Assessment of the Market Value of the property as at the Date of Valuation.
Documentation Provided	Information we have been provided with and relied upon in undertaking our valuation includes: <ul style="list-style-type: none"> • Valuation Instructions • Deposited Plan
Scope of Work	The scope of work undertaken by the valuer in completing the valuation has included: <ul style="list-style-type: none"> • Collation of information from relevant parties regarding the subject property; • Undertaking our own research regarding the subject property; • An inspection of the property and measurement of buildings where required; • Undertaking market research of similar properties; • Preparation of valuation calculations; and • Preparation of this report.
Compliance	Our valuation has been prepared with reference to the Australian Property Institute Practice Standards and Guidance Notes.

A copy of our instructions is attached to this report.

3.0 Basis of Valuation & Definitions

This valuation has been prepared in accordance with definitions and Valuation Applications of the International Valuation Standards Council (IVSC) and endorsed by the Australian Property Institute.

Market Rent	The estimated amount for which an interest in real property should be leased on the valuation date between a willing lessor and a willing lessee on appropriate lease terms in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion.
Face Rent	<i>"The rent shown on a lease document which may include incentives."</i>
Effective Rent	<i>"The actual liability for rent after adjustments for any incentives and costs to the face rent are taken into account."</i>

4.0 Date of Valuation

Valuation Date	6 March 2018
Date of Inspection	6 March 2018
Currency of Valuation	90 days from the date of valuation, or such earlier date if you become aware of any factors that have any effect on the valuation.

Crown Reserve 52436, Lot 200 Grey Street
Kalbarri, Western Australia 6536
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5.0 Location

Location	Coastal tourism and fishing industry support town situated on the Murchison river mouth. Located approximately 165km north of Geraldton. Small permanent population.
Neighbourhood	The subject property is located in a developing rural residential district, comprising predominantly rural lifestyle properties
Access	The subject is located on the eastern side of Grey Street. Vehicular access is via a crossover adjacent the northern boundary
Parking	Unsealed hardstand area with no established designated parking bays at this time.
Transport & Infrastructure	The town provides all essential infrastructure services for a town of this scale including emergency services, healthcare and education.

Transport services are limited primary to Road networks with connectivity to North/South routes via the North West Coastal Highway (east of Kalbarri). The town provides a small harbour catering the local fishing industry. All other services are located in the City of Greater Geraldton located circa 150km south.

Location Map



Sourced from Google Maps - www.google.com

Crown Reserve 52436, Lot 200 Grey Street
Kalbarri, Western Australia 6536
Our Reference: 8669384



Specific Location Map



Sourced from Google Maps - www.google.com

6.0 Tenure

6.1 Title Particulars:

Title Reference	Tenure	Registered Proprietor	Subject Area
Lot 200 Plan 406609 Volume LR3166 Folio 935	Crown Land	Shire of Northampton	628 sqm
Total Site Area			628 sqm

7.0 Planning

Local Government Area	Shire of Northampton
Planning Scheme	Town Planning Scheme No. 9
Current Zoning	Light Industry
Proposed Use	Retail
Overlays	The subject is located within the Coastal and River Foreshore Planning Area.
Existing Use	Nil (commercial vacant land).
Zoning Effect	The proposed use is not normally associated with a Light Industry zoning. We have assumed for the purpose of this report that approval will be granted by the Local Authority.
Heritage Issues	Not applicable

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Crown Reserve 52436, Lot 200 Grey Street
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8.0 Site

8.1 Site Details

Site Description	The site comprises the north east portion of parent lot 200. The land is slightly irregular in shape and generally level throughout.
Street Frontage	6.70 meters
Depth	31.84 meters
Dimensions	The shape and dimensions of the property are shown on Deposited Plan (appended)
Source of Site Area	Deposited Plan
Site Area	628 sqm
Identification	The property has been identified by reference to Physical inspection and reference to Deposited Plan 406609.

8.2 Services

Services	Mains electricity and water is available for connection.
-----------------	--

9.0 Improvements

9.1 Vacant Land



Adjacent River Foreshore



Western Portion

9.2 Lettable Areas

Total Lettable Area	628 sqm
Building Area	Land Area
Measurement Basis	

Accommodation:	Measurement Basis:	Lettable Area:
Proposed ground rental site	Land Area	628 sqm
Total Lettable Area:		628 sqm

Crown Reserve 52436, Lot 200 Grey Street
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10.0 Occupancy and Lease Details

Occupancy Status	Currently vacant.
Leases Sighted	We have not been provided with lease or proposed lease document.

10.1 Outgoings

We have not been provided with an outgoings schedule. Our market rental assessment has been carried out on a net basis.

11.0 General Comments

The subject property comprises the north east portion of Lot 200, Crown Reserve 52436.

More specifically, the site comprises a proposed land area of 628sqm which is slightly irregular in shape.

The land is not serviced by power or water. Services are available for connection at lessee expense.

Ablutions are located around 50 meters south of the property.

The subject site has a proposed use of cafe/restaurant.

12.0 Leasing Analysis

12.1 Market

Leasing Volumes	There is a very low volume of ground rental sites with ocean side locations. Lease terms generally exceed 10 years and 21-year terms are common. These factors result in extremely low levels of lease transactions. Accordingly, the volume of comparable evidence is limited. We have had regard to the best available evidence at the date of valuation.
Stock Levels	As noted above, there is a very low level of supply of ocean side ground rental sites. Supply within this market is contained. At this time we are not aware of any vacancies
Vacancies	There are no vacancies of similar sites which we are aware of.

13.0 Market Evidence

13.1 Rental Evidence

Market Rents:

In forming our opinion of the Market Rental Value of the subject property, we have had regard to various lease transactions (a selection of which are detailed below: which for confidentiality reasons cannot be disclosed however have been retained on our files.)

Crown Reserve 52436, Lot 200 Grey Street
Kalbarri, Western Australia 6536
Our Reference: 8669384



Property	Lot 589 Grey Street, Kalbarri, WA
Lease Rental	\$13,130 pa Net
Date Rent Set	May 2010
Tenancy Area	4,028 sqm
Tenancy Use – Description	Caravan Park
Lease Term & Options	21 years
Rent Review Method	Annual CPI reviews and market review at on anniversary of lease in 2005, 2010, 2015 and 2020.
Rental Analysis	\$571 per site or \$3.26 per square meter
Comments	The property comprises a ground rental lease site (Crown Reserve) with a land area of 4,028sqm. The land forms part of the Murchison River Caravan Park. The land does not have direct street frontage and is triangular in shape. The land is located 1 lot behind Grey Street which fronts the Murchison River. The site comprises 23 of 170 bays for the park.

Property	Portion Of Crown Reserve 50100, Jaffle Shack, Foreshore Drive, Geraldton, WA
Lease Rental	\$8,307 pa
Date Rent Set	Sep 2017
Tenancy Area	50 sqm
Tenancy Use – Description	Ground lease - retail
Lease Term & Options	3 years 2 x 3 years
Rent Review Method	Annual CPI and market review at extension.
Rental Analysis	\$166 per square meter
Comments	The property comprises a ground lease site located on the Geraldton Foreshore serviced with power and water and providing a lettable area of 50sqm.

Property	Lot 506, 2 Foreshore Drive, Geraldton, WA
Lease Rental	\$29,427 pa
Date Rent Set	Aug 2014
Tenancy Area	261 sqm
Tenancy Use – Description	Retail
Lease Term & Options	5 years 5 yrs
Rent Review Method	Fixed 2.5% reviews and market review on the 7th anniversary of the lease.
Rental Analysis	Face Rental Analysis: Service area 58.3 sqm @ \$180.00 = \$10,494 Ablutions 28.2 sqm @ \$130.00 = \$3,666 Outdoor area 174.9 sqm @ \$87.50 = \$15,304
Comments	The property comprises a modern retail (cafe) located on the Geraldton Foreshore, adjacent the playground and water park. The property provides a lettable area of 261.4sqm apportioned 58.3sqm retail, 28.2sqm ablutions and 174.9sqm outdoor area.

Crown Reserve 52436, Lot 200 Grey Street
Kalbarri, Western Australia 6536
Our Reference: 8669384



Property	Site 1, Tanker Jetty, Lot 991, 3/ The Esplanade, Esperance, WA
Lease Rental	\$3,963 paNet
Date Rent Set	Dec 2016
Tenancy Area	32 sqm
Tenancy Use – Description	Ground lease - retail
Lease Term & Options	5 yrs 5 yrs
Rent Review Frequency	Annual on 1st December
Rent Review Method	The rent is reviewed annually in accordance with movements in the CPI.
Rental Analysis	\$124 per square meter
Comments	Property comprises a 32 square metre vacant allotment adjacent to the Tanker Jetty off The Esplanade, with surrounding development comprising a recently constructed foreshore development.

Market Rent Conclusions:

Our rental evidence is limited and we are not aware of any directly comparable ground lease sites. We have had regard to the best available evidence which includes tourism and retail use ground rental sites as well as an improved ocean-side retail site.

Leases 1 and 2 comprises tourism use ground lease sites on Grey Street with services connected. The sites have land areas of 4,028sqm and 1,426sqm and passing rents are \$13,130 and \$21,440 respectively. Whilst the subject location is slightly superior, the subject land is between circa 50% and 16% the size. On balance, the subject land is considered broadly comparable to lease 2 and inferior to lease 1.

Lease 3 comprises a significantly smaller ground lease site on the Geraldton Foreshore. The site comprises an area of only 50sqm with a superior location and has services connected. The site has a passing rent of \$8,307 pa. The subject land is circa 12 times larger and on balance is considered superior overall.

Lease 4 comprises an ocean side improved retail site, a portion of which includes ground rental area (175 sqm) with a rate of \$87.50 per square meter. The land is sealed with concrete and services are connected to the balance of the leased site. On balance, a significantly lower rate would apply to the subject in the order of \$20.00 - \$30.00 per square meter. Moreover, this lease in its entirety is significantly superior to the proposed subject site and supports a rent of less than \$15,000 per annum.

Lease 5 comprises a similar location but significantly smaller at just 32sqm with a passing rate of \$124 per square meter and rent of circa \$4,000 per annum. The subject is around 20 times larger and on balance analysis supports a subject rent of more than \$10,000 per annum.

As noted above, there is no directly comparable evidence. The best available evidence indicates a subject rental range of between \$10,000 and \$15,000 per annum. We have adopted a rent of \$12,500 net per annum (after rounding).

14.0 Valuation Methodology

14.1 Adopted Valuation Method

The most appropriate method of valuation for a property of this nature is by market comparison whereby the subject property is compared with rentals of comparable properties and adjustments made for points of difference.

14.2 Valuation Calculations

Our valuation calculations are summarised as follows:

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Market Rental Assessment			
Tenancy:	Area:	Rate:	Rental:
Groud Rental Area	628 sqm @ \$20 psm		\$12,560
Total Market Rental:			\$12,560
Adopt Market Rental:			\$12,500

14.3 Conclusion

Having regard to the above calculations, and after taking into account both the positive and negative attributes of the property, from an objective and unbiased, yet balanced point of view, we are of the opinion that the Market Rental Value of the property is \$12,500 pa.

Variance in Market Value

Due to the unique characteristics of the property and limited amount of available, confirmed, comparable market evidence we advise that there is likely to be a greater degree of variation in the price prospective purchasers may offer to pay for the property. This volatility is likewise demonstrated within our valuation calculations which show a comparatively higher degree of variation of possible values.

15.0 Goods & Services Tax

Treatment of GST

All amounts and values expressed in this report are exclusive of GST unless otherwise specified.

Recommendation


If there is any uncertainty as to the treatment of GST then we recommend you seek advice from a qualified accountant regarding the nature of any potential transaction or services supplied, the GST status of the parties involved, and confirmation of any potential GST liability.

16.0 Rental Value

16.1 Market Rental Value - Vacant Possession

We are of the opinion that the Market Net Rental Value of the tenancy/property with vacant possession, as at 6 March 2018 subject to the comments in this report, is:

\$12,500 pa

Date of Inspection	6 March 2018
Date of Valuation	6 March 2018
Date Issued	16 March 2018
Currency of Valuation	90 days from the date of valuation, or such earlier date if you become aware of any factors that have any effect on the valuation.
Signatories	 Michael Maurici AAPI CPV Managing Director API No: 78200 WA Lic No: 44792 Inspecting Valuer

Important

This valuation is subject to the definitions, qualifications and disclaimers and other comments contained within this report.

7.5.5	ECO FLORA WATER BORE & PIPELINE ACCESS										
<table> <tr> <td>LOCATION:</td> <td>Lots 9505 & 10792</td> </tr> <tr> <td>FILE REFERENCE:</td> <td>11.1.7 & 18.1.8</td> </tr> <tr> <td>DATE OF REPORT:</td> <td>9 April 2018</td> </tr> <tr> <td>REPORTING OFFICER:</td> <td>Garry Keeffe</td> </tr> <tr> <td>APPENDICES:</td> <td>1. Access licence agreement 2. Bores & Pipeline map</td> </tr> </table>		LOCATION:	Lots 9505 & 10792	FILE REFERENCE:	11.1.7 & 18.1.8	DATE OF REPORT:	9 April 2018	REPORTING OFFICER:	Garry Keeffe	APPENDICES:	1. Access licence agreement 2. Bores & Pipeline map
LOCATION:	Lots 9505 & 10792										
FILE REFERENCE:	11.1.7 & 18.1.8										
DATE OF REPORT:	9 April 2018										
REPORTING OFFICER:	Garry Keeffe										
APPENDICES:	1. Access licence agreement 2. Bores & Pipeline map										

SUMMARY:

Council to approve of the entering into access licence agreements with Allsage Pty Ltd and Mr Ron Clarke to access Council bores and pipelines that service parklands in the Eco Flora and Capital Hill estates.

LOCALITY PLANS:

Refer Appendices 2.

BACKGROUND:

In 2011 the Council took over the operation of the four bores and associated pipelines and storage infrastructure as a result of the Eco Flora developer going into liquidation.

The Council had an access licence with the then landowners Godini Land Developments, however the access licence was not altered when Lots 9505 and 10792 were sold. As a condition of the water extraction licence the Department of Water requires new access agreements to be entered into with the current land owners or the licence to withdraw water from the bores will be cancelled.

Lot 10792 is owned by Allsage Pty Ltd and has one bore located on it, Lot 9505 is owned by Mr Ron Clarke and has four bores located on it.

COMMENT:

Council Management has arranged for the preparation of new access licence agreements which have been provided to each landowner for their consideration. The access licence is at Appendices 1.

Legal advice received is that an access licence is a better option than an easement. This is due to if the land is subdivided in the future then existing easements will have to be cancelled and new easements created. An access licence only requires an amendment to the plans which will come at a less cost.

The two landowners have agreed to the new agreements, however Allsage Pty Ltd (Brian Rourke) has requested the following amendments to the access licence.

1. Initial Term – Mr Rourke requests that the licence be for a ten year term with a further ten year option for renewal. Mr Rourke claims that if the property is sold then the licence is null and void. This is correct however it is not a major impediment because the property could also be sold in five years which has the same effect.

The case is if either property is sold then a new access licence agreement will need to be entered into with new owners in any case.

2. They request an annual Rent of \$1,000 plus GST for the of the access licence. Annual rent to also be increased annually by 4% and to be paid without abatement or deduction.

The annual rent requested is to be determined by Council however it is considered that the increase of 4% is excessive considering inflation is only around 1.5% and it is recommended that if an increase is required then it be calculated on the CPI of the (Perth) March quarter, as is the case with all other leases that Council has.

Council is also to consider that if one landowner is seeking an annual rent then should this also apply to the other owner.

3. Clause 2.2 - Renewal of term subject to conditions in this clause 2.2 and clause 1.1.
4. Clause 3.2 - The licensee must at its own cost correct and repair damage to the bore access roads and surrounding property.

This is primarily covered in Clause 3.1 however is not specific to the actual access roads and can be incorporated in the agreement.

5. Clause 5 (c) (ii) - to be in accordance with the DoW Licence.

This clause does need amending and both owners were advised that the clause is to be changed with the additional wording”

“draw water as per the conditions of the water withdrawing licence as issued by the Department of Water as per the provisions of the Rights in Water Irrigation Act 1914”.

The licence will also stipulate the maximum amount that can be withdrawn from the bores.

6. Clause 11.2 - No Fax available. Notices by certified delivery only.

The change is supported.

7. Clause 11.5 - Delete as no fax is available.

The change is supported.

8. Clause 12 - Licensee (Shire of Northampton) to pay all costs incidental to preparation and execution of this Agreement and all counterparts.

The access agreement provided is a first draft and the two landowners were advised that this clause is to be amended with the Council to be responsible for all costs with the preparation and registering of the agreement.

FINANCIAL & BUDGET IMPLICATIONS:

The request for an annual rent will be required to be part of the Council future budgets, being a total of \$2,000 per annum it is considered insignificant and will form part of overall parks and gardens operating costs.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Community Strategic Plan 2016-2026

Strategy – Social/Community - Improved community recreational infrastructure

Key Actions 4.6.1 Improve and maintain various parks, gardens, playground and recreational jetties

Measures of success Develop a hierarchy of parks and an ongoing schedule of capital improvements and renewals

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.5

That Council:

- 1. Enter into “Access Licence Agreement” with Allsage Pty Ltd and Mr Ron Clarke to allow access to Council operated bores and pipelines for the extraction and supply of water to the Eco Flora and Capital Hill parklands.**
- 2. Determine if an annual rent as requested is to be paid and if it is to apply to both agreements.**
- 3. If an annual rent is to be paid, that the licensors be advised that it be increase by the CPI (Perth) March quarter, not 4% as requested.**
- 4. That a ten year term with a ten year renewal option be agreed as requested.**
- 5. Clause 3.2 be amended to include repairs/maintenance to access roads and surrounding land as requested.**
- 6. Clause 5(c)(ii) be amended to include the wording “draw water as per the conditions of the water withdrawing licence as issued by the Department of Water as per the provisions of the Rights in Water Irrigation Act 1914.”**
- 7. Clauses 11.2, 11.5 be amended with the deletion of notices by facsimile.**
- 8. Clause 12 be amended with all costs associated with the preparation and registration of the access agreement being the responsibility of Council.**

APPENDICES 1 – Draft Access Licence Agreement

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THIS AGREEMENT is made on

2018

PARTIES

- (1) **RONALD EDWARD JOHN CLARKE, VIRGINIA ANN CLARK, ILAM PTY LTD** (ACN 008 867 730) and **SILKCHARM PTY LTD**(ACN 078 611 328)all care of 4/12 The Avenue, Crawley, Western Australia (**Licensor**)
- (2) **SHIRE OF NORTHAMPTON** of 199 Hampton Road, Northampton, Western Australia (**Licensee**)

RECITALS

- (A) The Licensor owns the Land.
- (B) The Licensor has agreed to grant to the Licensee, and the Licensee accepts, a non-exclusive licence to enter the Land and use the Bores and the Pipelines for the Permitted Purpose on the terms and conditions of this Agreement.

OPERATIVE PART

1. Definitions and interpretation

1.1 Definitions

In this Agreement, unless the context requires otherwise:

Agreement means this deed;

Bores means the existing bores located on the Land as shown on the Plan;

Business Day means a day that is not a Saturday, Sunday or public holiday in Western Australia;

Claim means a claim, action, proceeding, cause of action or demand made against the person concerned, however it arises and whether it is present or future, fixed or unascertained;

Commencement Date means the date of this Agreement;

Consequential Loss means loss of profits, revenue or production, loss or denial of opportunity or use, loss of access to markets, loss of goodwill, business reputation, future reputation or publicity, damage to credit rating, and indirect, remote, abnormal or unforeseeable loss, whether or not in the reasonable contemplation of the Parties at the time of execution of this Agreement;

Initial Term means the period of 20 years commencing on the Commencement Date and expiring on the date immediately preceding the 20th anniversary of the Commencement Date;

Land means Lot 9505 on Deposited Plan 58862 being the whole of the land in Certificate of Title Volume 2693 Folio 771;

Law includes any requirement of any statute, regulation, proclamation, ordinance or by-law, present or future and whether State, Federal or local;

Licence means the licence granted pursuant to clause 2.1;

Party means a party to this Agreement and **Parties** means both of them;

Permitted Purpose means the purpose of maintaining the public open space at the Eco Flora Estate and the Capital Hill Estate;

Pipelines means the existing pipelines located on the Land as shown on the Plan;

Plan means the plan annexed to this Agreement as Annexure A;

Renewed Term means the period of 20 years commencing on the 20th anniversary of the Commencement Date and expiring on the date immediately preceding the 40th anniversary of the Commencement Date;

Term means the Initial Term and includes any extension or renewal of it; and

Works means installing, repairing, replacing, maintaining, altering, improving or inspecting the Bores or the Pipelines and any other works the Licensee considers reasonably necessary to ensure the continued operation of the Bores and the Pipelines.

Derivatives of a word or expression defined in this clause have a corresponding meaning to that assigned to it in this clause

1.2 Interpretation

In the interpretation of this Agreement, unless the context requires otherwise:

- (a) words importing the singular include the plural and vice versa;
 - (b) words importing any gender include the other genders;
 - (c) headings used in this Agreement are for convenience only and shall not be used in the interpretation or construction of this Agreement;
 - (d) references to the introduction, clauses, sub-clauses, paragraphs, schedules or annexures are references to introduction, clauses, sub-clauses, paragraphs, schedule and annexures respectively to or of this Agreement;
 - (e) a reference to any Statute or any Act of any Parliament or to any section or provision thereof shall be read as a reference to that Statute, Act, section or provision as amended or substituted and includes all regulations and orders made thereunder;
 - (f) references to currency means Australian currency;
-

- (g) references to time are to local time in Perth, Western Australia; and
- (h) “including” and similar expressions are not words of limitation.

1.3 *Joint and several obligations*

Where any Party comprises two or more persons then, unless expressly stated otherwise in this Agreement:

- (a) the covenants and obligations by or on behalf of that Party shall bind those two or more persons jointly and each of them severally;
- (b) where any covenants or obligations in this Agreement are to be performed by two or more Parties those two or more parties jointly and each of them severally shall be liable to perform those covenants or obligations; and
- (c) the benefit of any covenant or obligation in favour of that Party accrues to and may be enforced by any one or more of those persons.

1.4 *Enurement*

Reference to any Party includes that Party, the Party’s successors or personal representatives (as the case may be) and permitted assigns.

2. THE Licence

2.1 *Grant of Licence*

The Licensor grants to the Licensee a non-exclusive licence to enter the Land, with or without vehicles, plant, equipment and machinery, at all times during the Term for the purpose of:

- (a) accessing and using the Bores and the Pipelines for the Permitted Purpose; and
 - (b) performing the Works,
- (Licence).

2.2 *Renewal of Term*

- (a) Subject to the conditions set out in this clause 2.2, the Licence will automatically renew for the Renewed Term, unless:
 - (i) either Party gives notice to the other at any time before the expiration of the Initial Term that it wishes to terminate the Licence with effect from the expiration of the Initial Term; or
-

- (ii) the Licence has been terminated in accordance with clause 10 before the expiration of the Initial Term.
- (b) The renewal of the Licence will be on the same conditions as the Licence except that the automatic renewal set out in clause 2.2(a) is deleted.
- (c) If the Licence is extended pursuant to clause 2.2(a), the Parties must (at the Licensee's cost) promptly sign a deed of extension, to be prepared by the Licensee's solicitors.

2.3 Licence is contractual only

The Licence is contractual only. It does not give the Licensee any interest in the Land.

3. Licensee's covenants

3.1 Exercise of rights

In exercising the Licensee's rights under the Licence, the Licensee must, at all times during the Term and at its cost:

- (a) act in a safe, proper and workmanlike manner;
- (b) ensure public safety, including displaying, where appropriate, adequate warning signs on notices;
- (c) complete any Works commenced on the Land as soon as reasonably practicable;
- (d) cause as little damage or interference to the Land as possible; and
- (e) reinstate and make good the surface of the Land following completion of any Works, including removing any rubbish or other material created as part of the Works from the Land.

3.2 Maintenance

The Licensee must, at its cost, ensure that the Bores and the Pipelines are properly maintained during the Term.

3.3 Licensee must comply with directions

The Licensee must comply with all reasonable directions given by the Licensor in relation to the Licensee's use of the Land.

3.4 *Insurance*

- (a) The Licensee must, at all times during the Term and at its cost, arrange and maintain a public liability policy with a cover of not less than \$20 million in respect of any one occurrence in the names of the Licensee and the Licensor for their individual rights and interests.
- (b) The Licensee must give the Licensor a copy of any policy, certificate of currency or receipt the Licensor requests in relation to the insurance which the Licensee is required to arrange and maintain.
- (c) If the Licensee does or permits anything to be done which invalidates or voids any insurance policy taken out by or for the benefit of the Licensor, then the Licensee is responsible for any damage or loss which the Licensor consequently suffers or incurs.

3.5 *Licensee must comply with Law*

The Licensee must comply with all Laws relating to the Licence.

4. Licensor's Rights

The Licence is a non-exclusive licence and the Licensor may:

- (a) grant any encumbrance, easement, lease, other licence or right over the Land; and
- (b) enter or use or do any work on the Land,

provided that the grant of any encumbrance, easement, lease, other licence or right or the entry, use or work does not materially adversely affect the Licensee's use of the Land for the Permitted Purpose in accordance with this Agreement.

5. Water Licence

- (a) The Licensor is not under any obligation to assign or surrender any existing licences held by it (if any) in relation to the Bores.
- (b) The Licensor must do all things reasonably necessary to enable the Licensee to obtain a licence to draw water from the Bores for the Permitted Purpose.
- (c) The Licensee agrees that it will not:
 - (i) draw water from the Bores for any purpose other than the Permitted Purpose; and
 - (ii) draw more water from the Bores than is reasonably required for the Permitted Purpose.

6. Electricity costs

The Parties agree that all electricity costs associated with the Licensee's use of the Bores will be paid by the Licensee.

7. LIABILITY AND INDEMNITY

7.1 Risk

The Licensee accesses and uses the Land at its own risk. The Licensor is not liable for any damage or loss to any property, or injury to any person, no matter how it happens, except to the extent such damage, loss or injury is caused or contributed to by the Licensor or anyone for whom the Licensor is responsible.

7.2 Licensee's indemnity

The Licensee is responsible for, and indemnifies the Licensor against, any liability, loss, Claim, damage, cost or expense arising out of its access to or use of the Land during the Term. This does not apply to the extent caused or contributed to by the Licensor or anyone for whom the Licensor is responsible.

8. No Consequential Loss

Notwithstanding anything else in this Agreement, neither Party will be liable to the other Party for any Consequential Loss arising out of or in relation to this Agreement.

9. Assignment

Neither Party may assign its rights under this Agreement without the prior written consent of the other Party.

10. Termination

10.1 Mutual agreement

This Agreement may be terminated at any time by the mutual agreement of both Parties.

10.2 Breach by Licensee

- (a) If the Licensee breaches an obligation under the Licence, the Licensor may give the Licensee written notice that the Licensee is in breach of the Licence and require the Licensee to remedy the breach within the time specified in the notice, which must not be less than 14 days (Breach Notice).
 - (b) If the Licensee fails to remedy the breach within the time specified in the Breach Notice, the Licensor may remedy the Licensee's breach (without limiting the Licensor's rights under clause 9.2(c)). The Licensee must pay
-

all reasonable costs and expenses incurred by the Licensor in remedying the breach.

- (c) If the Licensee breaches an obligation under the Licence and fails to remedy the breach within the time specified in the Breach Notice, the Licensor may terminate the Licence by written notice to the Licensee.

11. NOTICES

11.1 Service of notices

All notices to be given under this Agreement must be in writing and will be regarded as given properly if:

- (a) served personally on the Party to whom the notice is given;
- (b) mailed to the Party to whom the notice is given by prepaid post; or
- (a) sent to the Party to whom the notice is given by facsimile transmission.

11.2 Address for service

Each Party's address for service of a notice is the address specified below or such other address as that party has advised by notice to the other parties:

If to the Licensor:

4/12 The Avenue
Crawley WA 6009

Fax:

If to the Licensee:

PO Box 61
Northampton WA 6535

Fax: (08) 9934 1072

11.3 Hand-delivered notice

A notice which is hand-delivered before 5.00 pm on a Business Day will be deemed to be received on that day and, in any other case of hand delivery, will be regarded as having been received on the next Business Day.

11.4 Notice by pre-paid post

A notice which is sent by pre-paid post will be deemed to have been received on the third Business Day following the date of posting of the notice.

11.5 Notice given by facsimile

A notice which is sent by facsimile will be deemed to have been received at the time the machine on which that facsimile is transmitted displays or records confirmation that transmission has been completed to the Party to whom the notice was sent, if that occurs before 5.00 pm on a Business Day or, in any other case, on the next Business Day following the day on which the confirmation of sending is displayed or recorded, provided that the sender can produce a transmission report from the machine from which the facsimile was sent which indicates that the facsimile was sent in its entirety to the facsimile number of the recipient notified for the purposes of this clause. However, if:

- (a) the transmission has not been completed;
- (b) the sender's machine indicates a malfunction in transmission; or
- (c) the recipient notifies the sender of an incomplete transmission by 10.00 am (recipient's local time) on the next Business Day following the date of transmission;

then the facsimile transmission shall be deemed not to have been given.

12. Costs

Each Party must bear its own costs of and incidental to the preparation and execution of this Agreement and all counterparts.

13. General

13.1 Variation

This Agreement can only be varied by the Parties in writing.

13.2 No waiver

A failure by a Party to exercise any right under this Agreement does not operate as a waiver and the single or partial exercise of a right by that Party does not preclude any other or further exercise of that, or any other, right by that Party.

13.3 No merger

The terms and conditions of this Agreement or anything done under or in connection with this Agreement or any other agreement between the Licensor and Licensee will not operate as a merger of any of the rights and remedies of the Parties in or under this Agreement, or in or under any other agreement, all of which will continue in full force and effect.

13.4 Severance

If any provision of this Agreement or its application to any person or circumstance is or becomes invalid or unenforceable, that provision will be taken to be omitted without invalidating or modifying the remaining provisions of this Agreement, which will continue in full force and effect as if the invalid or unenforceable provision had not been included in it.

13.5 Entire agreement

This Agreement covers the whole of the agreement between the Parties and no further or other covenants or provisions will be considered to be implied or to arise between the Parties by way of any collateral or other agreement.

13.6 Further co-operation

Each Party must do anything (including executing a document) the other Party reasonably requires in writing to give full effect to this Agreement.

13.7 Relationship of the parties

This Agreement does not create a partnership, agency, fiduciary or any other relationship, except the relationship of contracting parties, between the Parties. No Party is liable for an act or omission of the other Party, except to the extent set out in this Agreement.

13.8 Effect

It is intended that this Agreement take effect as a deed.

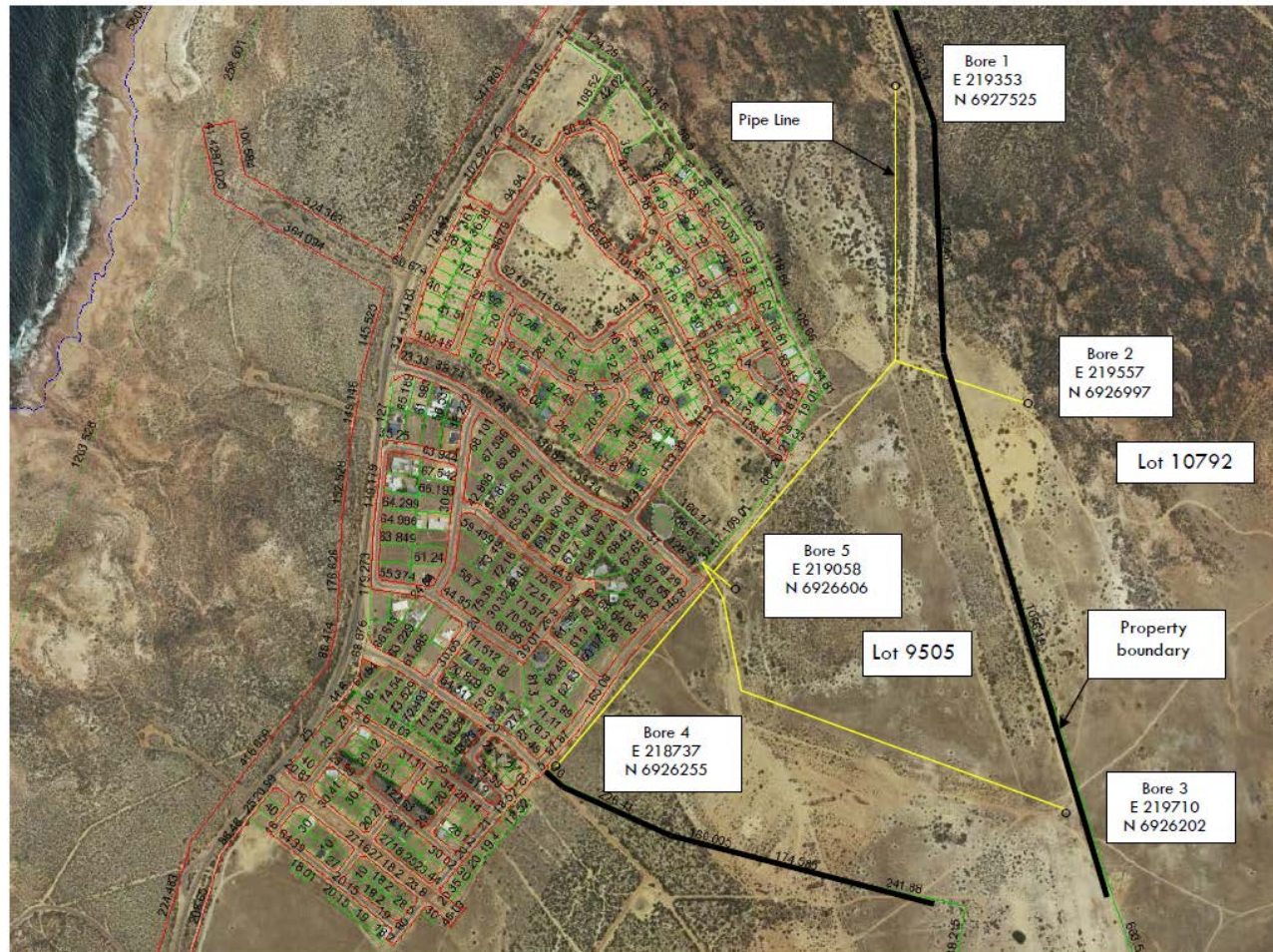
13.9 Counterparts

This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall constitute an original, but all counterparts shall together constitute one and the same Agreement.

13.10 Governing law

This Agreement will be construed in accordance with and governed by the Laws of Western Australia.

APPENDICES 2 – Plan of Bores & Pipeline



7.5.6 REVIEW OF CORPORATE BUSINESS PLAN & LONG TERM FINANCIAL PLAN

FILE REFERENCE:	4.2.4 & 1.1.2
DATE OF REPORT:	6 April 2018
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Request for Council to hold a Special Meeting of Council to review the Corporate Business Plan and Long Term Financial Plan.

BACKGROUND:

Council is required to review the Corporate Business Plan and the Asset Management Plans each year between the months of February and April. This will allow the corresponding year of the Corporate Business Plan to accurately inform the annual budget. Each review is to be carried out with consideration of changing internal, external, community and business environments.

Each year the Council's Annual Report must contain:

- i. An overview of the Strategic Community Plan and the Corporate Business Plan, which together constitute the Plan for the Future
- ii. Major initiatives to commence or continue in the next financial year
- iii. Any modifications that was made to the Strategic Community Plan during the financial year; and
- iv. Any significant modifications that was made to the Corporate Business Plan during the financial year.

COMMENT:

Preparation of the review is well under way which incorporates many submissions from residents for future works.

Previously the CBP and LTFP were reviewed at an Ordinary Council meeting however it is considered that for this year's review the content will be rather large and there will be many projects for the Council to determine if they are to proceed and in what year if at all.

It is therefore recommended that Council conduct a Special Meeting of Council to be held Friday 4th May 2018 commencing at 1.00pm.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – Advertising of the special meeting must be undertaken.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.6

That Council hold a Special Meeting of Council to review the Corporate Business Plan and Long Term Financial Plan on Friday 4th May 2018 commencing at 1.00pm.

7.5.7	REVITALISING AGRICULTURAL REGION FREIGHT	
	FILE REFERENCE:	12.1.3
	CORRESPONDENT:	Department of Transport - MRWA
	DATE OF REPORT:	10 April 2018
	REPORTING OFFICER:	Garry Keeffe
	APPENDICES:	1. Stakeholder questions and information

SUMMARY:

Council to consider a response to the stakeholder questions for Revitalising Agricultural Region Freight networks and operations.

BACKGROUND:

Advice has been received from the DOT that they are developing a transport strategy for the movement of agriculture freight across the grain growing regions of WA.

The DOT advise that the RARF strategy will define transport network requirements for the next one to two decades, and short to medium term project priorities. The strategy is to identify and prioritise specific infrastructure upgrades, technological solutions, and policy measures that will help to make freight transport mode more productive, more efficient, and safer. A draft strategy is expected to be completed in the second half of 2018 for consideration by the government.

COMMENT:

The DOT is seeking Council input via the stakeholder questions at Appendices 1.

The CEO attended a regional meeting (1st February 2018) for the above and at that meeting MRWA were seeking what roads within our mid-west region were of concern.

Primarily the focus of those at the meeting was on rail routes and what is considered smaller rural access roads that need upgrades. It was emphasized at the meeting by the myself that the strategy should not focus on small routes and be on the bigger picture and highlighted that for Northampton it is not only grain freight that is a concern it's all freight and the need for the Northampton by-pass was our main priority.

In relation to the questionnaire the following comments are provided, and the Council is requested to add further comments.

- Q1 Commodity Supply chains are the grain, stock, mining and general freight industry with the primary route being the North West Coastal Highway with local feeder roads. There are also two off rail CBH facilities that require all transport of grain from these facilities on the NWCH.
- Q2 No comment as have not been in a position to compare.
- Q3 Main infrastructure constraint is the route through the Northampton townsite, by-pass for heavy vehicles is required.
- Also need for the NWCH and freight route from Northampton to Dongara to be pursued to allow 53.5m road trains to travel from Carnarvon to Muchea (Perth).
- Q4 No comment.
- Q5 For Council determination.
- Q6 For Council determination.
- Q7 No comment, personally not aware of any changes apart from truck/trailer design progression to allow heavier loads etc.
- Q8 No other opportunities known.
- Q9 No data or publications available.
- Q 10 For Council determination.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.7

For Council consideration.

APPENDICES 1 – Stakeholder Questionnaire & Information relating to the Strategy



Department of Transport
Main Roads Western Australia
Department of Primary Industries and Regional Development

Revitalising Agricultural Region Freight (RARF) Strategy Stakeholder Questions

1. Which agricultural commodity supply chains and regions are you exposed to, and in which way?
2. How do you feel the **transport** component of WA's agriculture supply chain compares nationally? Internationally? This may be in terms of cost, efficiency or timing.
3. Are you aware of any **infrastructure constraints** that inhibit the productive movement of freight on road or rail? If so, can you please provide details? Can you suggest any realistic and achievable solutions?
4. Are you aware of any **non-infrastructure constraints** that inhibit the productive movement of freight on road or rail? (These may include policy, regulation, systems, competition issues or technology.) Can you suggest any realistic and achievable solutions?
5. How would you rank the 6 objectives of the RARF project, and why?
 - Connected and continuous supply chains
 - Seamless modal integration
 - Optimised infrastructure and policy environment
 - Improved transport efficiency
 - Improved road safety
 - Regional economic growth
6. Which agricultural commodity and/or region do you believe will see the most growth in production over the next 10 years? Why? What should the government do to support this?
7. Can you identify any changing trends or technologies that will significantly impact on the transport supply chain in the next 10 years?
8. Are you aware of any other opportunities to improve the movement of freight in regional Western Australia?
9. Do you have any recent publications or data (within the last 5 years) you would be willing to share with the project group to support the development of the *Revitalising Agricultural Region Freight* strategy?
10. Do you have any other comments or context for the Working Group to consider in its preparation of the *Revitalising Agricultural Region Freight* strategy and project list?



Department of Transport
Main Roads Western Australia
Department of Primary Industries and Regional Development

FAQs

Revitalising Agricultural Region Freight Strategy

Where did the idea to develop the *Revitalising Agricultural Region Freight Strategy* come from?

The State Government recognises the need for an integrated, multi-modal regional transport strategy for the agricultural regions of Western Australia. The Strategy will supplement the *WA Regional Freight Transport Network Plan (2013)*.

The *Revitalising Agricultural Region Freight Strategy* will identify and prioritise specific infrastructure upgrades, technological solutions and policy measures that will help to make freight transport in WA's south-west agricultural region more productive, more efficient, and safer.

The Strategy will provide the context for business cases for road, rail, intermodal, and port projects for the next 1-2 decades. It will help to keep WA competitive and prepare our key regional agricultural supply chains for future growth.

What area will the Strategy cover?

The *Revitalising Agricultural Region Freight Strategy* covers the primary grain-growing regions of Western Australia. This project area covers parts of the Mid West, Wheatbelt, Great Southern and Goldfields-Esperance regions (as shown on the map right). The Strategy may be expanded in future to include additional regions.

Why do we need the Strategy?

A number of significant changes to the grain export industry in recent years, and the opportunity to improve efficiency and safety, has prompted the development of the *Revitalising Agricultural Region Freight Strategy*, to ensure that the freight transport network meets the needs of the agricultural industry now and into the future.

Since the *Strategic Grain Network Review* was undertaken in 2009, changes have included the commencement of grain storage, handling and export operations by Bunge Agribusiness at Bunbury Port; changes to previous grain storage and handling packages offered to grain growers by Co-operative Bulk Handling (CBH); CBH's Network Strategy identifying the 100 grain receival sites to remain open beyond 2026; and the 2014 cessation of rail services on Tier 3 rail lines. Other incremental changes have occurred during this time with respect to new technologies, and growers, suppliers, handlers and transporters improving cost efficiency.



Why does this Strategy focus on the agricultural regions?

The WA agriculture and food sector represents about 10 per cent of the State's economy. Improving transport efficiency across the supply chains can help to enhance the international competitiveness of WA products, and ensure we have a diverse, robust economy.

What about planning that has already taken place? Does the Strategy replace any existing strategic documents?

The *Revitalising Agricultural Region Freight Strategy* will build on existing transport strategies and plans, including the *Western Australian Regional Freight Transport Network Plan (2013)* and earlier grain network reviews. Previous strategic priorities and principles will remain in place unless specifically revised through this process.

What about the Tier 3 rail network? Will the Strategy resolve that matter?

This will be a multi-modal strategy that explores the most appropriate transport options for a variety of agricultural supply chains. The rail network and requirements associated with specific rail lines will be considered.

The Strategy is not intended to pre-empt the outcome of the ongoing arbitration process between CBH and Arc Infrastructure. Any clear outcome to the arbitration process prior to the finalisation of the strategy will be considered. As two key stakeholders in the region, CBH and Arc Infrastructure will be closely consulted.

How long will the Strategy take to develop?

A draft Strategy is expected to be completed by the second half of 2018 for consideration by the Government. A list identifying infrastructure and non-infrastructure projects to support the Strategy will accompany the document.

Who is involved in developing the Strategy?

The Strategy will be developed by a multi-agency team, including representatives from the Transport Portfolio (the Department of Transport and Main Roads Western Australia), the Department of Primary Industries and Regional Development, and the Western Australian Local Government Association (WALGA).

The team will engage with external stakeholders throughout various stages of the process to ensure that the entire supply chain is addressed.

How can I get involved?

A Stakeholder Reference Group will be established. Stakeholders for this group have been identified through existing forums across the involved agencies.

Advocacy groups such as WALGA, the Western Australian Farmers Federation (WAFarmers), the Western Roads Federation, the Livestock and Rural Transport Association of Western Australia, and the Pastoralists and Graziers Association of Western Australia will be involved.

We encourage stakeholders wanting to have their say to contact a represented advocacy group or their Regional Development Commission.

The Revitalising Agricultural Region Freight Strategy

The Revitalising Agricultural Region Freight (RARF) Strategy is a holistic, multi-modal assessment which will recommend actions and projects to enhance road safety and freight transport productivity in the agricultural regions.

The objectives:

- Connected and continuous supply chains
- Seamless modal integration
- Optimised infrastructure and policy environment
- Improved transport efficiency
- Improved road safety
- Regional economic growth

Key agencies: Department of Transport, Main Roads Western Australia and the Department of Primary Industries and Regional Development.

The deliverables: A strategy and supporting project list will be delivered in the second half of 2018.

What the Strategy will cover:

Study area: Mid West, Wheatbelt, Great Southern and Goldfields-Esperance (within the project region shown on the map).

Commodities: Grain, livestock, agricultural lime, fertiliser and hay.

Transport components: Rail, road, port interface, intermodal terminals, significant staging points in the supply chains, technological components (such as communications systems, data sharing) and policy and regulatory changes.



RARF study area