

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road,
Northampton on 16th June 2017**

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6.1 OPENING

The President thanked all Councillors and staff present for their attendance and declared the meeting open at 1.00pm.

6.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr M Scott	Deputy President	Kalbarri Ward
Cr S Stock-Standen		Northampton Ward
Cr T Carson		Northampton Ward
Cr D Stanich		Northampton Ward
Cr R Suckling		Northampton Ward
Cr D Pike		Kalbarri Ward
Cr S Krakouer		Kalbarri Ward
Mr Garry Keefe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Glenn Bangay	Principal Building Surveyor	
Mr Neil Broadhurst	Manager of Works	
Mrs Hayley Williams	Principal Planner	
Mrs Debbie Carson	Planning Officer	

6.2.1 LEAVE OF ABSENCE

Nil

6.2.2 APOLOGIES

Nil

6.3 QUESTION TIME

Nil

6.4 CONFIRMATION OF MINUTES

6.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 19th MAY 2017

Moved Cr SUCKLING, seconded Cr PIKE

That the minutes of the Ordinary Meeting of Council held on the 19th May 2017 be confirmed as a true and correct record.

CARRIED 8/0

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6.4.2 BUSINESS ARISING FROM MINUTES

Nil

6.5 RECEIVAL OF MINUTES

Nil

6.6 WORKS REPORT

6.6.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 6.1.1)

Noted

6.6.2 HATCH ROAD/WOOLAWAR ROAD – OAKABELLA REQUEST FOR GRAVEL SHEETING (ITEM 6.1.2)

Moved Cr STANICH, seconded Cr CARSON

1. That Council not adopt the officer's recommendation for Roads to Recovery funding to be used for the re-sheeting of Hatch and Woolawar Roads, with the works to instead be programmed for 2018/2019,
2. That the re-sheeting of Wundi/Parker Roads be undertaken utilising the 2017/2018 Roads to Recovery funding to the amount of \$125,000.00, and
3. That the correspondent be advised accordingly.

CARRIED 8/0

6.6.3 NORTHAMPTON PARKS AND GARDEN WATER SUPPLY WHEEL OF MAY BORE SUPPLY LINE 2017/2018 BUDGET ITEM – REPLACE SUPPLY LINE (ITEM 6.1.3)

Moved Cr SUCKLING, seconded Cr SCOTT

That Council:

1. Authorise Management staff to proceed with the replacement works of 7,500 metres of reticulation line from the Wheel of May bore field area to the Northampton town site. That these works consist of the purchase and installation of the 7,500 metres of 90mm poly pipe only plus the associated

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fittings required (Totalling an estimated \$120,000.00 plus GST). That Management monitor the initial install of the pipe in regards to the iron oxide build up and if filtration or alternative systems for pipe maintenance are required this be listed at future budget submissions.

2. That these works be committed within the 2017/2018 budget.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

Mr Neil Broadhurst departed the meeting at 1.41pm.

6.7 HEALTH/BUILDING REPORT

6.7.1 BUILDING STATISTICS (ITEM 6.2.1)
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Noted

Mr Glenn Bangay departed the meeting at 1.45pm.

6.8 TOWN PLANNING REPORT

6.8.1 MINISTERIAL DECISION FOR LOCAL PLANNING SCHEME AMENDMENT – LOCAL PLANNING SCHEME NO. 10 (NORTHAMPTON) – INCLUSION OF REPURPOSED DWELLINGS & SECOND-HAND DWELLINGS INTO SCHEME (ITEM 6.3.1)
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Noted

6.8.2 HOME BUSINESS – DOG –SITTING SERVICE – REQUEST FOR CHANGE OF BUSINESS HOURS - LOT 71 (NO. 118B) GREY STREET, KALBARRI (ITEM 6.3.2)
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Moved Cr STANICH, seconded Cr SUCKLING

That Council:

1. Approve an amendment to Condition no. 8 of Development Approval D/A 2017-020, to alter business hours to:
 - 7.00am to 3.00pm seven days per weekfor the duration of the trial period; and

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2. Notify the Applicant that the revised Noise Management Plan provided will wholly replace any past approved Noise Management Plan/s and shall become the Noise Management Plan referred to in Condition no. 12 of D/A 2017-020.

CARRIED 6/2

Cr Krakouer voted against the motion

6.8.3	PROPOSED FREESTANDING SIGNS (TEAR DROP FLAGS) – GREY STREET ROAD RESERVE, KALBARRI (ITEM 6.3.3)
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Cr Krakouer declared a proximity interest in item 6.3.3 as the proposed signage and applicant's business adjoins his business, and he departed the meeting at 2.01pm.

Moved Cr SUCKLING, Seconded Cr CARSON

That Council refuse to grant development approval for two (2) freestanding (tear drop flag) signs upon the Grey Street road reserve in Kalbarri for the following reasons:

- 1) The location of freestanding signs located upon the Grey Street Road Reserve is not considered to comply with the purpose and intent of the Reserve;
- 2) The location of the proposed freestanding signs is considered to be remote from the place of business and may detrimentally affect the amenity of the locale;
- 3) The proposed freestanding signs within the Grey Street road reserve are not considered to comply with the provisions of the *Shire of Northampton Local Planning Policy – Signage*, on the basis that they exceed the maximum size limits for freestanding signs allowable, and their proposed location is on or within 3 metres of a carriageway and upon a dividing strip/traffic island; and
- 4) There are further unutilised opportunities for the business to promote themselves through additional signage upon the front facade of the building, and immediately adjacent to the building in the garden bed area.

Advice Note

1. *If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.*

CARRIED 7/0

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Cr Krakouer returned to the meeting at 2.05pm.

6.8.4	SHIRE OF NORTHAMPTON – DRAFT COASTAL MANAGEMENT STRATEGY – CONSENT TO ADVERTISE (ITEM 6.3.4)
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Moved Cr SCOTT, seconded Cr STOCK-STANDEN

That Council endorse the draft Coastal Management Strategy (June 2017) for advertising purposes only.

CARRIED 8/0

6.8.5	SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.5)
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Noted

Mrs Hayley Williams departed the meeting at 2.10pm.

6.9	FINANCE REPORT
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6.9.1	ACCOUNTS FOR PAYMENT (ITEM 6.4.1)
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Moved Cr KRAKOUER, seconded Cr SIMKIN

That Municipal Fund Cheques 21201 to 21214 inclusive totalling \$61,684.57, Municipal EFT payments numbered EFT16418 to EFT16495 inclusive totalling \$402,779.00, Trust Fund Cheques 2206 to 2207, totalling \$400.00, Direct Debit payments numbered GJ1107 to GJ1113 inclusive totalling \$216,538.55 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

6.9.2	MONTHLY FINANCIAL STATEMENTS MAY 2017 (ITEM 6.4.2)
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Moved Cr PIKE, seconded Cr SCOTT

That Council adopts the Monthly Financial Report for the period ending 31 May 2017.

CARRIED 8/0

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6.9.3 2017-2018 FEES AND CHARGES SCHEDULE/MINIMUM RATES (ITEM 6.4.3)

Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

1. That Council reviews and adopts the Schedule of Fees and Charges for the 2017/2018 Financial Year as presented.
2. That Council adopts the minimum rate on rateable Gross Rental Value and Unimproved Value properties be set at \$535 per assessment for the 2017/2018 Financial Year.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

6.9.4 BUDGET SUBMISSIONS 2017-2018 (ITEM 6.4.4)

Moved Cr PIKE, seconded Cr SCOTT

That Council lists for consideration a provision of \$5,000 for equipment and installation plus \$3,200 for annual operating costs within the draft 2017/18 Budget for a free Wi-Fi service along the Kalbarri Foreshore.

CARRIED 8/0

6.9.5 INTERIM AUDIT (ITEM 6.4.5)

Noted

6.10 ADMINISTRATION & CORPORATE REPORT

6.10.1 ADOPTION OF LOCAL LAWS (ITEM 6.5.1)

The President gave notice of intent to make the Local Laws.

Moved Cr SUCKLING, seconded Cr KRAKOUER

That Council:

1. Adopt by Absolute Majority the Shire of Northampton Fencing Local Laws, Dogs Local Laws, Cemeteries Local Laws, Activities in Thoroughfares Local Laws, Bush Fire Brigades Local Laws, Urban Environment Local Laws, Local Government Property Local Laws and Repeal of Defunct and Obsolete Local Laws 2017 in accordance with Section 3.12(4) of the Local Government Act.

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2. Note the purpose and effect of each of the local laws being:

Fencing Local Laws Purpose:

Purpose: To prescribe a sufficient fence and the standard for the construction of fences throughout the district.

Effect: The effect of this local law is to establish the minimum requirements for fencing within the district.

Dogs Local Law

Purpose: To provide Council with controls and regulatory measures in relation to impounding of dogs, the number of dogs that can be kept, establishment of approved kennels and the manner in which dogs are to be confined by the occupier of a premises.

Effect: To extend the control over dogs which exist under the Dog Act 1976.

Cemeteries Local Laws

Purpose: To provide for the orderly management of the Shire of Northampton Cemeteries in accordance with established plans and to create offences for inappropriate behaviour within the cemeteries grounds.

Effect: All persons engaged in the administration of the cemeteries, burying deceased in the cemeteries, or otherwise providing services to or making use of the cemeteries, are to comply with the provisions of this Local Law.

Activities in Thoroughfares and Public Places and Trading Local Laws

Purpose: To provide for the regulation, management and control of activities in thoroughfares and public places throughout the district.

Effect: To establish the requirements with which any persons using or in thoroughfares and public property within the district, must comply.

Bush Fire Brigades Local Laws

Purpose: To make provisions about the organisation, establishment, maintenance and equipment of bush fire brigades.

Effect: To align existing Local Laws with changes in the law and operational practice.

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Urban Environment and Nuisance Local Laws

Purpose: To make provision for the safe disposal of old refrigerators and cabinets and to prescribe penalties for unsafe disposal.

Effect: To regulate the disposal of old refrigerators and cabinets.

Local Government Property Local Laws

Purpose: To regulate the care, control and management of all property of the local government except thoroughfares.

Effect: To control the use of local government property. Some activities are permitted only under a permit or under a determination and some activities are restricted or prohibited. Offences are created for inappropriate behaviour in or on local government property.

Repeal of Defunct & Obsolete Local Laws

Purpose: to repeal superfluous, defunct and obsolete local laws.

Effect: being more efficient and effective local government by removing outdated local laws from the public record.

3. Authorise the local law's gazettal in the Government Gazette.
4. Authorise the public notice advertisement, (after gazettal), of the date of the Shire of Northampton Fencing Local Law, Dogs Local Laws, Cemeteries Local Laws, Activities in Thoroughfares Local Laws, Bush Fire Brigades Local Laws, Urban Environment Local Laws, Local Government Property Local Laws and Repeal of Defunct and Obsolete Local Laws 2017.
5. Authorise the Shire President and the Chief Executive Officer to affix the Shire's Common Seal to the Shire of Northampton Fencing Local Law, Dogs Local Laws, Cemeteries Local Laws, Activities in Thoroughfares Local Laws, Bush Fire Brigades Local Laws, Urban Environment Local Laws, Local Government Property Local Laws and Repeal of Defunct and Obsolete Local Laws 2017.
6. That Council commits within the 2017/18 Budget a provision of \$7,800 to undertake advertising of the new Local Laws in the Government Gazette.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

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6.10.2 2017/2018 BUDGET MEETING (ITEM 6.5.2)

Moved Cr STANICH, seconded Cr PIKE

That Council holds a Special Meeting of Council to consider the 2017/2018 Budget on Friday 28th July 2017, commencing 1.00pm at the Northampton Council Chambers.

CARRIED 8/0

6.10.3 SENIOR STAFF PERFORMANCE REVIEWS (ITEM 6.5.3)

Moved Cr STANICH, seconded Cr CARSON

That Council adopt the recommendations of the Performance Review Panel.

CARRIED 8/0

ADJOURNMENT

Council adjourned at 2.52pm.

Meeting reconvened at 3.03pm with the following in attendance:

Cr Simkin, Cr Scott, Cr Stock-Standen, Cr Carson, Cr Stanich, Cr Suckling, Cr Pike, Cr Krakouer, Garry Keeffe, Grant Middleton and Debbie Carson.

6.10.4 CORPORATE BUSINESS PLAN (ITEM 6.5.4)

Moved Cr STOCK-STANDEN, seconded Cr PIKE

That Council adopts the revised Corporate Business Plan as per the review undertaken 20 May 2017 and as presented in its entirety at the 16 June 2017 Council meeting, subject to the following amendments:

Future Road Program 2018/2019

- Road listed as 'TBA' with an amount of \$413,112 should be 'Binnu West/Chilimony Road Intersection Realignment', and

Future Roads Program 2021/2022

- 'Binnu West Road' with an amount of \$418,000 should be 'TBA'

CARRIED 8/0

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6.10.5 LAND TENURE – LUCKY & HALF WAY BAY CAMPING NODE (ITEM 6.5.5)

Moved Cr SUCKLING, seconded Cr PIKE

That Council:

1. Endorse the actions of the CEO in entering into a licence agreement as per Section 91 of the Land Administration Act to allow Council to continue with the operations of the Half Way Bay and Lucky Bay camping nodes.
2. Note the information of items of correspondence attached to the agenda.

CARRIED 8/0

6.10.6 VEGETATION CONTROL – KALBARRI FORESHORE (ITEM 6.5.6)

Moved Cr CARSON, seconded Cr STANICH

That Council:

1. Seek a second quote for all foreshore vegetation control works to be undertaken, and
2. List for further consideration a provision within the 2017/18 draft Budget for the vegetation control works at Sites 1 and 2 along the Kalbarri foreshore river banks area (being the area extending from the Pelican Feeding area to the IGA car park as identified within the report prepared by Aussie Tree Services).

CARRIED 8/0

6.10.7 VEGETATION CLEARING APPLICATION – HORROCKS GOLF COURSE (ITEM 6.5.7)

Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That Council approve of the submitting of an application for the clearing of an estimated 5.86ha of native vegetation for the extensions of the Horrocks Golf Course as presented.

CARRIED 8/0

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6.10.8 WORK FORCE COLLECTIVE AGREEMENT (ITEM 6.5.8)

Moved Cr SCOTT, seconded Cr KRAKOUER

That Council:

1. Resolves that the four year Work Force Collective Agreement be indexed by 3.0% or CPI whichever is the greater, with time in lieu to be allowed up to a maximum of 3 days, and with no increase to the Living Away from Home Allowance.
2. That a 3% increase for four years also be applied to all staff not included in the Work Force Collective Agreement, excluding senior staff on employment contracts.

CARRIED 8/0

6.10.9 DISQUALIFICATION TO HOLD OFFICE – CR HOLT (ITEM 6.5.9)

Moved Cr SIMKIN, seconded Cr SCOTT

Council request approval from the Western Australian Electoral Commission, in accordance with Section 4.17 of the Local Government Act, 1995, to allow the vacancy created by the disqualification of Councillor Malcolm Holt to remain unfilled until the Ordinary Local Government Election due to be held in October 2017.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

6.11 SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Simkin reported on his attendance at the following:

25-26/5/17 The Future of Local Government Conference

6.12 DEPUTY SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Scott reported on his attendance at the following:

25-26/5/17 The Future of Local Government Conference

8/6/2017 Senior Staff Performance Reviews

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6.13 COUNCILLORS' REPORTS

6.13.1 CR PIKE

Since the last Council meeting Cr Pike reported on his attendance at:

1/6/2017	Grant funding meeting with Kalbarri Visitor Centre
13/6/2017	Kalbarri Visitor Centre Meeting

6.13.2 CR KRAKOUER

Since the last Council meeting Cr Krakouer reported on his attendance at:

8/6/2017	Council Building Maintenance Inspections
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6.13.3 CR STANICH

Since the last Council meeting Cr Stanich reported on his attendance at:

8/6/2017	Senior Staff Performance Reviews
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6.13.4 CR CARSON

Since the last Council meeting Cr Carson reported on his attendance at:

8/6/2017	Senior Staff Performance Reviews
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6.14 INFORMATION BULLETIN

Noted

6.15 NEW ITEMS OF BUSINESS

Nil

6.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday the 21st July 2017 commencing at 1.00pm at the Council Chambers, Hampton Road, Northampton.

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6.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 4.04pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 15 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 21 JULY 2017

PRESIDING MEMBER: _____

DATE: _____