



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 16th June 2017 in the Meeting Room of the Allen Centre, Grey Street, Kalbarri, commencing at 1.00pm.

- 11.00am Sgt Norman Gill, Kalbarri Police.
For an informal discussion including meet and greet.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to be 'Garry L Keeffe', is positioned above the printed name.

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

9th June 2017



~ Agenda ~

16th June 2017

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 16th June 2017, at the

Allen Centre, Kalbarri commencing at 1.00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

9th June 2017

SHIRE OF NORTHAMPTON

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Signed  _____

Date 9th June 2017

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

AGENDA
ORDINARY MEETING OF COUNCIL
16th June 2017

1. OPENING

2. PRESENT

- 2.1 Leave of Absence
- 2.2 Apologies

3. QUESTION TIME

4. CONFIRMATION OF MINUTES – COUNCIL

- 4.1 Ordinary Meeting of Council – 19th May 2017

5. RECEIVAL OF MINUTES

6. REPORTS

- 6.1 Works
- 6.2 Health & Building
- 6.3 Town Planning
- 6.4 Finance
- 6.5 Administration & Corporate

7. COUNCILLORS & DELEGATES REPORTS

- 7.1 Presidents Report
- 7.2 Deputy Presidents Report
- 7.3 Councillors' Reports

8. INFORMATION BULLETIN

9. NEW ITEMS OF BUSINESS

10. NEXT MEETING

11. CLOSURE

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5.1 OPENING

The President thanked all Councillors, staff and members of the gallery present for their attendance and declared the meeting open at 1.00pm.

5.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr M Scott	Deputy President	Kalbarri Ward
Cr S Stock-Standen		Northampton Ward
Cr T Carson		Northampton Ward
Cr D Stanich		Northampton Ward
Cr R Suckling		Northampton Ward
Cr D Pike		Kalbarri Ward
Cr S Krakouer		Kalbarri Ward
Mr Garry Keefe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Glenn Bangay	Principal Building Surveyor	
Mr Neil Broadhurst	Manager of Works	
Mrs Hayley Williams	Principal Planner	

5.2.1 LEAVE OF ABSENCE

Nil

5.2.2 APOLOGIES

Nil

5.3 QUESTION TIME

Nil

5.4 CONFIRMATION OF MINUTES

**5.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 21
APRIL 2017**

Moved Cr SUCKLING, seconded Cr KRAKOUER

That the minutes of the Ordinary Meeting of Council held on the 21st April 2017 be confirmed as a true and correct record.

CARRIED 8/0

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5.4.2 BUSINESS ARISING FROM MINUTES

Nil

5.5 RECEIVAL OF MINUTES

Nil

5.6 WORKS REPORT

5.6.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 6.1.1)

Noted

Mr Neil Broadhurst departed the meeting at 1.21pm.

5.7 HEALTH/BUILDING REPORT

5.7.1 BUILDING STATISTICS (ITEM 6.2.1)

Noted

5.7.2 WASTE MANAGEMENT - VERGE SIDE BULK RUBBISH COLLECTIONS (ITEM 6.2.2)

Moved Cr CARSON, seconded Cr KRAKOUER

That Council advises Mr Smith that it will not be re-introducing kerbside collections as requested due to the significant costs that are incurred by the Council for the collection service.

CARRIED 8/0

5.7.3 KALBARRI EMERGENCY OVERFLOW CAMPING FACILITY EASTER 2017 (ITEM 6.2.3)

Noted

5.8 TOWN PLANNING REPORT

**5.8.1 PROPOSED HOME BUSINESS – DOG SITTING SERVICE
LOT 71 (NO. 118B) GREY STREET, KALBARRI (ITEM 6.3.1)**

Moved Cr SUCKLING, seconded Cr STOCK-STANDEN

That Council:

1. Grant Development Approval for a Home Business - Dog-Sitting Service for a trial period of six (6) months, subject to compliance with the following conditions:
 - (a) Development shall be in accordance with the attached approved plan(s) dated 19 May 2017 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the Local Government;
 - (b) Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition;
 - (c) This approval is issued only to Andrea White (the specific occupier) for Lot 71 (No. 118B) Grey Street, Kalbarri (the particular parcel of land) and is NOT transferable to any other person or to any other land parcel. Should there be a change of the occupier on the land in respect of which this development approval is issued this approval shall no longer be valid;
 - (d) The Applicant shall notify the Local Government the start date of the Home Business, and the trial period of six (6) months shall commence as at that date;
 - (e) The area for the Home Business shall not exceed and shall be limited to those areas as shown on the attached approved plans dated 19 May 2017;
 - (f) The employment of any person not resident on site is not permitted;
 - (g) The Home Business shall not involve the retail sale, display or hire of goods of any nature;
 - (h) The Home Business hours shall be limited to the following:
 - Monday to Saturday: 8:00am to 5:00pm; and
 - Sundays and Public Holidays: 9:00am to 4:00pm;

- (i) This Approval is not for the purposes of providing an overnight dog-sitting service and the Applicant shall not provide such a service without further application, and the written approval of the Local Government;
 - (j) The Applicant shall maintain supervision of visiting dogs at all times;
 - (k) The Applicant shall provide a revised Noise Management Plan that details the specific management actions for a variety of noise scenarios (addressing volume, pitch and/or length of continuous noise/distress of the dog) prior to the commencement of the Home Business, to the approval of the Local Government;
 - (l) Noise emissions from the Home Business shall at all times comply with the revised Noise Management Plan provided. Should any dog(s)' noise or behaviour not be able to be controlled by methods outlined in the Noise Management Plan, the Applicant is to immediately notify dog owners to collect the dog(s), and the incident is to be reported in writing within seven (7) days to the Local Government;
 - (m) The Applicant is to implement and maintain reporting mechanisms for any dog noise or behaviour complaints, and a copy of any complaints received are to be provided to the Local Government in writing within seven (7) days for its information and records, with a response in relation to the incident to also be provided by the Applicant to the Local Government;
 - (n) Any proposed signage for the Home Business is subject to further application to the Local Government;
 - (o) The operator is responsible to ensure that no parking of vehicles associated with the Home Business occurs within a public carriageway, including the road verge;
 - (p) The Applicant is responsible for ensuring that the premise is adequately fenced and gated, and that these fences and gates are maintained in good order and condition so as to effectively confine any dogs kept upon the premises. Should any dog(s) escape the premise, the Applicant shall report the incident to the Local Government in writing within seven (7) days, and a response as to how the incident occurred also be provided by the Applicant to the Local Government; and
 - (q) This approval is for the keeping of no more than three dogs at any one time on-site, including the Applicant's own dog(s).
2. Direct staff to complete a further Planning Assessment of the Home Business to be undertaken at the expiration of the six (6) month trial period (as determined with regard to the date supplied at Condition 1 (d)), for further consideration of an extension of the approval to a twelve (12) month period; and
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3. Request Shire staff to issue an exemption to allow the keeping of up to three (3) dogs upon Lot 71 Grey St, Kalbarri, in accordance with Section 26(3) of the Dog Act 1976, with the exemption being subject to Planning Approvals being maintained, and with the exemption becoming void should the Applicant allow the Home Business Planning Approval to lapse.

Notes:

1. If the development/land use, the subject of this approval, is not substantially commenced within a period of two years after the date of determination, the approval shall lapse and be of no further effect.
2. Where an approval has so lapsed, no development/land use shall be carried out without the further approval of the Local Government having first been sought and obtained.
3. The Applicant is advised that it is their responsibility to seek and obtain any additional approvals that may be required from other governmental agencies under separate legislation for the purposes of conducting the business.
4. The applicant is advised to familiarise themselves with the provisions of the Dog Act 1976 and the Shire of Northampton's Dog Local Laws, and any subsequent legislation/laws that may be relevant to the approved use.
5. If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.

CARRIED 5/3

5.8.2	PROPOSED SHADE HOUSE STRUCTURE – LOT 1 (NO. 118) ONSLOW STREET, NORTHAMPTON, AND WAIVE OF DEVELOPMENT AND BUILDING FEES REQUEST (ITEM 6.3.2)
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Moved Cr SCOTT, seconded Cr CARSON

That Council defer Item 5.8.2 and grant delegated authority to the Chief Executive Officer to approve the location of the shade house structure when discussions have occurred between all parties to clarify the location of the proposed men's shed on the lot.

CARRIED 8/0

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5.8.3 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.3)

Noted

5.9 FINANCE REPORT

5.9.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)

Moved Cr SCOTT, seconded Cr STANICH

That Municipal Fund Cheques 21180 to 21200 inclusive totalling \$25,941.06, Municipal EFT payments numbered EFT16304 to EFT16417 inclusive totalling \$985,077.81, Trust Fund Cheques 2202 to 2205, totalling \$2,092.18, Direct Debit payments numbered GJ1007 to GJ1014 inclusive totalling \$231,917.89 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

5.9.2 MONTHLY FINANCIAL STATEMENTS APRIL 2017 (ITEM 6.4.2)

Moved Cr CARSON, seconded Cr SIMKIN

That Council adopts the Monthly Financial Report for the period ending 30th April 2017.

CARRIED 8/0

5.9.3 BUDGET SUBMISSIONS 2017-2018 (ITEM 6.4.3)

Moved Cr SCOTT, seconded Cr STANICH

1. That Council list the following for further consideration within the draft 2017/18 Budget:
 - Gwalla Cemetery - \$10,000 to repair Dr Horrocks' tomb and the stone wall.
 - Northampton Community Centre Playground - \$26,000 to replace damaged soft-fall.

CARRIED 8/0

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5.9.4 SUNDRY DEBTOR WRITE-OFF (ITEM 6.4.4)

Moved Cr STANICH, seconded Cr SUCKLING

That Council write off the following outstanding accounts totalling \$447.70 in accordance with Section 6.12 of the Local Government Act as the debt is deemed un-recoverable.

DREM01	REM 95 Pty Ltd	\$242.00
DHUN02	Scott Hunter	\$205.70

CARRIED BY AN ABSOLUTE MAJORITY 8/0

5.10 ADMINISTRATION & CORPORATE REPORT

Mr Neil Broadhurst entered the meeting at 1.55pm.

5.10.1 CORPORATE BUSINESS PLAN REVIEW (ITEM 6.5.1)

Council reviewed the documentation forming the Corporate Business Plan.

5.10.1.1 CP1 – BUILDINGS – NEW WORKS

Moved Cr SIMKIN, seconded Cr STANICH

That the following changes to the asset management plan be approved:

1. Projects for 2017/18 to remain unchanged.
2. That the construction of ablutions at Blue Holes to the value of \$90,000 be listed in 2018/19.
3. That the construction of ablutions at Jakes Point to the value of \$90,000 be deferred until 2019/20.
4. That the provision to relocate the Northampton Bowling Club to the value of \$2.0 million in 2020/21 be deleted and replaced with a provision for the installation of a synthetic bowling green at their existing premises to the value of \$300,000.
5. That the provision of \$1.0 million for the Kalbarri Community Centre in 2020/21 be deleted.

CARRIED 8/0

5.10.1.2 CP1 – BUILDINGS – UPGRADES/RENEWAL

Moved Cr CARSON, seconded Cr SCOTT

That the following changes to the asset management plan be approved:

1. That the provision of the replacement of Jetty toilets (Kalbarri) to the value of \$90,000 be deferred to 2021/22.
2. A provision of \$35,000 for the repair of jail walls at the Lynton Heritage Site be included for consideration in 2017/18.

CARRIED 8/0

5.10.1.3 CP2 – RECREATION – CAPITAL RENEWAL

Moved Cr SUCKLING, seconded Cr KRAKOUER

That the following changes to the asset management plan be approved:

1. For 2017/18 Kalbarri foreshore redevelopment be amended for stage 1 to be the construction of the nature playground to the value of \$255,000.
2. The following projects be included in 2017/18:
 - Shelter at Horrocks central playground - \$33,000
 - Replace four water storage tanks (Wannernooka) - \$80,000
3. For 2019/20 Kalbarri foreshore redevelopment plan be amended for stage 2 to be installation of shelters and associated table/seating infrastructure to the value of \$278,200.
4. That a provision for a shelter over the playground at the Horrocks Community Centre to the value of \$23,000 be listed in 2019/20.
5. That a provision for shelters and seating for the southern car parking areas in Horrocks to the value of \$11,000 be listed in 2020/21.
6. For 2020/21 Kalbarri foreshore redevelopment plan be amended for stage 3 to be installation of dual use pathway, lighting and refuse bins to the value of \$420,000.
7. That a provision for steps from the Horrocks Community Centre to the oval to provide access to the value of \$7,500 be listed in 2020/21.
8. For the 2022/23 year, the provision of \$20,000 for the fence at the Northampton oval be deleted as these works will be completed in 2017/18.

9. For 2022/23 year, the provision of \$200,000 for a synthetic green at the Kalbarri Bowling Club be deleted as the club was able to secure funding and the works will be completed in 2016/17.

CARRIED 8/0

5.10.1.4 CP3 – ROAD PROJECTS

Moved Cr KRAKOUER, seconded Cr STOCK-STANDEN

That the following changes to the asset management plan be approved:

1. That deferment of projects made within the asset plan as highlighted in the report be approved.
2. That a provision of \$30,000 for the bitumen sealing of Lauder Street to the Binu School (Binu) be listed for 2018/19.
3. The construction of the Binu West Road/Chilimony Road re-alignment to the value of \$418,000 be listed for consideration in 2021/22.
4. The re-construction and bitumen sealing of 230m of Fifth Avenue, Northampton to the value of \$44,000 be listed for consideration in 2019/20.
5. The re-construction and bitumen sealing of 210m of Bateman Street, Northampton to the value of \$42,000 be listed for consideration in 2018/19.
6. That the construction and bitumen seal of a car park at the Kalbarri Sport and Recreation Centre to the value of \$180,000 be listed for consideration in 2017/18.
7. That the re-construction and asphalt seal of the car park at the Lions Park, Northampton to the value of \$102,000 be listed for consideration in 2018/19.
8. That the re-construction and bitumen seal of the car park at Blue Holes, Kalbarri to the value of \$121,500 be listed for consideration in 2018/19.
9. That the construction and bitumen seal of a car park at the rear of the Allen Centre, Kalbarri for the parking of tourist buses and long vehicles to the value of \$234,000 be listed for consideration in 2019/20.
10. That the re-construction and bitumen seal of the car park at Jakes Point, Kalbarri to the value of \$187,000 be listed for consideration in 2020/21.
11. That the re-construction and bitumen seal of the car park at Back Beach, Kalbarri to the value of \$150,000 be listed for consideration in 2021/22.

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12. That the re-construction and bitumen seal of the car park at Siphons, Kalbarri to the value of \$115,000 be listed for consideration in 2022/23.

13. That the re-construction and bitumen seal of the car park on Red Bluff Road, opposite Rainbow Jungle to the value of \$64,000 be listed for consideration in 2023/24.

CARRIED 8/0

ADJOURNMENT

Council adjourned at 3.00pm.

Meeting reconvened at 3:10pm with the following in attendance:

Cr Simkin, Cr Scott, Cr Stock-Standen, Cr Carson, Cr Stanich, Cr Suckling, Cr Pike, Cr Krakouer, Garry Keeffe, Grant Middleton, Neil Broadhurst and Glenn Bangay.

5.10.1.5 CP4 – FOOTPATH PROJECTS

Moved Cr SCOTT, seconded Cr STANICH

That the following changes to the asset management plan be approved:

1. That deferment of projects made within the asset plan as highlighted in the report be approved.

2. The construction of a dual use pathway on Red Bluff Road to the value of \$20,000 that was listed for 2018/19 be deleted as these works form part of the proposed new pathway listed in 2019/20 to the value of \$50,000.

3. That the construction of a dual use pathway for Essex Street, Northampton, to the value of \$39,000 be listed for consideration in 2017/18.

4. That the replacement of the dual use pathway in front of the Allen Centre, Kalbarri, currently asphalt, to a dual use concrete pathway, to the value of \$43,000 be listed for consideration in 2018/19.

5. That the construction of a dual use pathway in a section of Porter Street and Nanda Drive (southern section) to provide a dual use pathway to the Sun River Chalets, Kalbarri, to the value of \$75,000 be listed for consideration in 2022/23.

CARRIED 8/0

5.10.1.6 CP5 – PLANT REPLACEMENT PROGRAMME

Moved Cr KRAKOUER, seconded Cr STOCK-STANDEN

That the following changes to the asset management plan be approved:

1. That the changeover of the Northampton gardener utility, Kalbarri gardener utility and Principal Planners vehicle be deferred to 2018/19.
2. That the changeover of the Tip Truck in 2018/19 be deleted as this is not required.
3. That the changeover of the Kalbarri ranger vehicle in 2017/18 be deleted as this changeover is not required.
4. That the replacement of the Case Tractor be deferred until 2020/21.
5. That the purchase of a tri-axle water cart to the value of \$125,000 be listed for consideration in 2017/18.
6. Defer all senior staff vehicles by 1 year, resulting in all vehicles being kept for four years before replacement.

CARRIED 8/0

5.10.2 LOCAL GOVERNMENT WEEK CONFERENCE 2017 (ITEM 6.5.2)

Moved Cr PIKE, seconded Cr STOCK-STANDEN

That Cr Craig Simkin, Cr Mal Scott, Cr Des Pike, Cr Terry Carson and the CEO Garry Keeffe attend the 2017 WA Local Government Convention.

CARRIED 8/0

5.10.3 REQUEST FOR RATES EXEMPTION (ITEM 6.5.3)

Moved Cr PIKE, seconded Cr SCOTT

That Council not approve the rate exemption request for the Murchison Regional Aboriginal Corporation for the 2016/2017 financial year and the applicant be advised to re-apply for exemption in the 2017/2018 financial year.

CARRIED 8/0

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5.10.4 COUNCIL CHAMBER CHAIRS REPLACEMENT (ITEM 6.5.4)

Moved Cr CARSON, seconded Cr STANICH

That Council purchase 13 Grenich chairs for the Northampton Council Chambers and this purchase be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/1

Cr Scott voted against the motion

5.10.5 MIDWEST ROAD OF REGIONAL SIGNIFICANCE REQUEST (ITEM 6.5.5)

Moved Cr SUCKLING, seconded Cr SCOTT

That due to the Ogilvie East Road and Nolba Road not meeting the assessment criteria to be recognised as a road of regional significance, Council advises the Shire of Chapman Valley that it does not propose to lodge an application nor does it consider there is any merit in lodging an application with the Mid West Regional Road Group to have the Nolba Road, Nolba Stock Route and Ogilvie East Road assessed as Roads of Regional Significance.

CARRIED 8/0

5.10.6 WORKS STAFF COLLECTIVE EMPLOYMENT AGREEMENT (ITEM 6.5.6)

Moved Cr SUCKLING, seconded Cr SCOTT

1. That Council advise the works staff of the following:
2. Indexation – The agreement be indexed by 2.5% or CPI whichever is the greater and this increase be granted to all staff excluding contracted senior staff
3. Cost of Living – There will be no additional payment to Kalbarri Outside staff cost of living expenses.
4. Travel Allowance – The daily allowance paid to outside staff of \$30 when they are away from their residence/home overnight will not be increased and remain at \$30 per night.
5. Grave Digging Allowance – No change, retain as \$100

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6. Large Animal Removal – Introduce a new allowance of \$100 for each employee involved in the removal of large animal carcasses such as horses and cattle however does not include kangaroos, emus, dogs etc.
7. Personal Leave Entitlements – This provision to be modified to include “Works staff will only be paid personal leave entitlements after the employee has reached 60 years of age”.
8. Time in Lieu - Time in lieu be allowed up to a maximum of 3 days and if not taken within 6 months all time accrued will be paid out at normal time. The accrual of time in lieu to be hour for hour and not at overtime rates.

CARRIED 8/0

5.10.7 FENCE MURAL - SHAWNY'S COUNTRY KITCHEN (ITEM 6.5.7)
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Moved Cr SCOTT, seconded Cr CARSON

That Council approves of the placement of a mural on board to be affixed to the fence of Unit 1 of Lot 535 Hackney Street, Kalbarri as per the design submitted, subject to the following conditions:

1. Mural appearance to be maintained in its original condition at all times.
2. All maintenance to the mural to be by the owners of Unit 1 of Lot 535 Hackney Street, namely “Shawny’s Country Kitchen” upon the direction of the CEO.
3. Should the mural experience any graffiti or become in a dilapidated state the Council has the right to remove the mural at the cost of the owner.

CARRIED 8/0

Cr Simkin declared an interest in item 6.5.8 as he has land dealings in progress with the Council and is related to the land owner and left the meeting at 4.01PM.

Cr Scott took over as meeting chair.

Cr Stock-Standen departed the meeting at 4.02PM

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**5.10.8 PURCHASE OF LAND - BINNU WEST ROAD RE-ALIGNMENT
(ITEM 6.5.8)**

Moved Cr STANICH, seconded Cr CARSON

That Council agree to pay \$1,112 per hectare for the portion of Lot 1 Binnu West Road as requested by the land owner.

CARRIED 6/0

Cr Simkin returned to the meeting at 4.04pm and resumed as chair of the meeting.

5.11 SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Simkin reported on his attendance at the following:

24/4/17	Northern Zone Meeting at Mingenew
11/5/17	Meeting with Lynne Craigie and Ricky Burges from WALGA
18/5/17	Batavia LEMC Meeting in Geraldton

5.12 DEPUTY SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Scott reported on his attendance at the following:

11/5/17	Meeting with Lynne Craigie and Ricky Burges from WALGA
17/5/17	Building/Asset Inspections

5.13 COUNCILLORS' REPORTS

5.13.1 CR PIKE

Since the last Council meeting Cr Pike reported on his attendance at:

4/5/17	Road Wise Trauma Day
16/5/17	Kalbarri Visitor Centre Meeting

5.13.2 CR KRAKOUER

Since the last Council meeting Cr Krakouer reported on his attendance at:

17/5/17	Building/Asset inspections
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SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road,
Northampton on 19th May 2017

5.14 INFORMATION BULLETIN

Noted

5.15 NEW ITEMS OF BUSINESS

Nil

5.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday the 16th June 2017 commencing at 1.00pm at the Allen Centre in Kalbarri.

5.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 4:14pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 17 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 16 JUNE 2017

PRESIDING MEMBER: _____

DATE: _____

WORKS & ENGINEERING REPORT CONTENTS

6.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
6.1.2	HATCH ROAD/WOOLAWAH ROAD - OAKABELLA REQUEST FOR GRAVEL SHEETING	4

6.1.1	INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM
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REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	7th June 2017
APPENDICES:	1. Nil.

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on White Cliffs, Olivier, Pigeon Well, Burges, Drage, Isachar, Isachar Back, Blue Well, Harvey, Isseka East, Teakle, Hatch, Starling, Oakabella, Oakabella East, Ralphs, Yallabatharra James, Wundi, Parker and Swamps Road/s.
- Gravel Patching/Sheeting/Verge works carried out on Yerina Springs Road/s.

Maintenance Items

- Northampton and Kalbarri – Chemical spraying to verges.
- Northampton Rubbish tip – Maintenance and clean up works.
- Northampton – Robinson Street ‘Dual Use Pathway’ replacement/repairs.
- Kalbarri – Eco Flora reticulation repairs ongoing due to lightning strike. All faults found and repaired. Total insurance claim approximately \$12,000.00.
- Kalbarri – Foreshore maintenance and preparation works for Canoe and Cray festival.

Other Items (Budget)

- Northampton – Pioneer Lodge internal road construction works completed.
- Northampton – Lions Park – Playground works continuing.
- Northampton - West Street drainage and reseal works commenced.
- Kalbarri – Sporting Complex works completed.
- Rural – White Cliffs Road – Road construction to north end commenced.
- Rural – Horrocks Road – Shoulder Reconditioning commenced.

Plant Items

- P176 – Multi wheel roller – Cab corrosion removed and repainting – Budget works – Dtrans.
- P258 – Utility – Panel repair following animal collision – Insurance claim – Kings.
- P244 – Utility – Panel repair following bollard collision – Insurance claim – Kings.

Staff/Personnel Items

- Up to 2 x Casual staff for construction and maintenance works activities.
- All staff - Flu vaccinations.

OFFICER RECOMMENDATION – ITEM 6.1.1

For Council information.

**6.1.2 HATCH ROAD / WOOLAWAH ROAD - OAKABELLA
REQUEST FOR GRAVEL SHEETING**

FILE REFERENCE:	12.1.2
DATE OF REPORT:	7th June 2017
REPORTING OFFICER:	Neil Broadhurst
APPENDICES:	1. Letter attached

BACKGROUND:

Council has received a letter requesting consideration be given for the undertaking of gravel sheeting on both Hatch Road and Woolawah Road at Oakabella. The letter is attached as part of this report.

Both roads form part of the same road network in the southern part of the shire that service predominantly surrounding landowners who undertake farming activities. Both roads are undulating in topography and pose significant drainage and alignment challenges. The road construction is a mix of insitu formed roads with some gravel and limestone sheeting of the surface. Road building material in the area is not easily accessible or of a high quality.

Council undertakes periodic maintenance grading of these roads on an as needs basis. The section that had recent gravel sheeting was a result of significant storm damage with the road surface removed as a result works undertaken to a section of Hatch road west of Jackson Road. The gravel used was material that was available at the time and is high in clay content. Previous works have used naturally occurring limestone material available locally from an adjacent landowner. This material is available as an alternative to a gravel source given the distance required to cart the gravel to site.

Council has been requested to urgently consider the resheeting of the section of road between Jackson Road and the end of Hatch Road. In discussion with Mr. Hatch comment was also made to consider an additional 500m of sheeting being the section west of Hatch Road along Woolawah Road up to Mr Heelans driveway. These works would total approx 5.3 kilometres of gravel sheeting.

FINANCIAL & BUDGET IMPLICATIONS:

The 2016/2017 budget has made no provision for these works. No provision has been listed in the 2017/2018 budget.

Management has undertaken cost estimates for the works via the use of contractors under shire supervision as opposed to day labour resources given the current road construction program. The estimate has been undertaken under the following conditions.

1. 5.3kms of sheeting at 150mm thick using limestone from adjacent landowner/s.
2. Road width of 9m (Council policy).
3. Shire grader onsite for supervision.
4. 5 days of preliminary works (drainage clearance and vegetation removal), 8 days of material cartage.

Estimated costs for works – \$125,000 plus GST. (\$10,000 wage and plant, \$115,000 materials)

STATUTORY IMPLICATIONS:

Nil.

COMMENT:

As discussed during the review of the Corporate Business Plan a provision was listed for works to the Chilimony Road, however the section of works proposed does not require total reconstruction and only shoulder reconditioning and associated works are required. Estimated costs for these works is \$170,000.00, leaving a surplus of funds to be reallocated to other works.

It is recommended that the balance combined with other funds within the Roads to Recovery funds be used for the Hatch and Woolawah Road resheeting works.

Council when discussing the use of the balance of the Roads to Recovery funds, indicated they be used to assist with rural roads to bring them to RAV4 networks standard. However this would be difficult to establish short term and further technical investigation is required to clearly establish the content of works required. This will need some outside engineering services (mainly surveying) to establish.

It is considered that the re sheeting of Hatch and Woolawah Roads is at present arguably a higher priority.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.1.2

That Council undertake re sheeting of Hatch and Woolawah Roads in 2017/18 and Roads to Recovery funding be used for these works to the value of \$125,000.00.

POSTED
1CR28284

M.W. Hatch

P.O. Box 975

Geraldton W.A. 6531

Email: marg.hatch@bigpond.com

Phone: 99251016

Shire of Northampton

PO Box 61

Northampton WA 6535

NORTHAMPTON SHIRE COUNCIL				
File: 12-1-2				
26 MAY 2017				
Admin	Eng	High Bldg	Town Plan	Range
GLWS				

Dear Shire President and Councillors

Please consider this request for improvements to Hatch and Woolawah Roads at Oakabella. Apart from requiring grading, could you please **urgently** consider re-sheeting the section of road between Jackson Road and the end of Hatch Road (at Routledge's gate).

The most recent sheeting was done with soil from Routledge's farm, which is excellent for the summer, but very dangerous after rain due to the slippery clay content. The creek crossing west of Jupp's homestead gate will be washed out after the first decent creek flow and will only be passable for most of the winter with 4WD vehicles, unless the original floodway is replaced.

The road sheeting needs to be done with either limestone or gravel. Gravel can be taken (no charge) for Hatch Road from the north-west corner of my farm at the south-west end of Teakle Road via Routledge's farm to Hatch Road.

Thanking you in anticipation.

Regards



Mark Hatch

May 17, 2017

ITEM No:	DATE
6.1.2	16/6

SHIRE OF NORTHAMPTON

WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2016/2017)

(June 2017)

2016/2017 Budget Works	Status	Comments
<u>Regional Road Group Projects</u>		
Kalbarri Road Shoulder Reconditioning works 36 - 46 slk	COMPLETE	Additional 4.5kms completed
Horrocks Road Shoulder Reconditioning works 9.4 - 13.4 slk	Commenced	Stage 2 of 3
<u>Roads to Recovery</u>		
Binnu East Road Bitumen Reseal 18.4 to 22.4 slk	COMPLETE	
Chilimony Road Reconstruct 8.85 - 10.10 and 11.7 - 12.85 slk	COMPLETE	
Horrocks - Mitchell Street Add kerbing and Slurry/Asphalt seal		Defer works to 2017/2018
Binnu East Road Bitumen Reseal 14.4 to 18.4 and 22.4 to 26.4 slk	COMPLETE	
<u>Royalties for Regions Funding</u>		
Binnu West Road Construct and seal - Stage 2 of 2 (Total 9kms min)	COMPLETE	Complete total of 9 kms as part of funding commitment
White Cliffs Road Construct and seal - Stage 1 of 2 (Total 12kms)	Commenced	Stage 1 of 2 - Northern 6 to 7 kilometres
Cont.		
2016/2017 Budget Works	Status	Comments

<u>MUNICIPAL FUND CONSTRUCTION</u>		
<i>(Carry over 2015/16)</i>		
Harvey Road Pavement Repairs		Defer works to 2017/2018
Northampton - West Street Upgrade stormwater at lowpoint	Commenced	Defer works to 2017/2018
Kalbarri - Sallys tree / VMR car park area Repair pavement and reseal		Defer works to 2017/2018
Horrocks - Glance Street (HCC) Asphalt access road and car park area	COMPLETE	
<u>Kalbarri</u>		
Gilgai Tavern Car Park Install pedestrian refuge and asphalt seal car park	COMPLETE	
Hackney Street Repave shop front area Walker/Hackney Street	COMPLETE	
Hackney Street Upgrade stormwater at lowpoint	COMPLETE	
<u>Northampton</u>		
Kitson Court Reseal LIA access road		Defer works to 2017/2018
West Street Reseal Stephen Street to Bateman Street		Defer works to 2017/2018
<u>OTHER WORKS - SHIRE ASSISTED WORKS</u>		
Kalbarri - Sporting complex Tennis, Netball, Basketball Vegetation clearing, Bulk Earthworks, Car park etc	COMPLETE	
Northampton - Pioneer Lodge Accom extensions Vegetation clearing, Bulk Earthworks, Access Roads etc	COMPLETE	
Kalbarri - Floating Jetty - North Boat Ramp Install concrete abutments, assist with offloading, and install	COMPLETE	
Cont.		
2016/2017 Budget Works	Status	Comments

<u>MUNICIPAL FOOTPATHS</u>		
Horrocks - Giance Street Dual Use Pathway around southern car park	COMPLETE	
Kalbarri - Grey Street Replace DUP plus improvements to front of Allen Centre		Defer works to 2017/2018
Northampton - Stephen Street Replace DUP from NWCH to West Street		Defer works to 2017/2018
<u>MUNICIPAL FOOTPATHS</u>		
Northampton oval Verti drain and verti mow works	COMPLETE	
Horrocks Jetty Maintenance works to pier supports		
<u>OTHER WORKS - Depots</u>		
Northampton - NWCH Yard Replace front fence and gates	COMPLETE	
Kalbarri - Depot Yard Upgrade/Repair loading ramp and bulk storage area.		Defer works to 2017/2018 Remove loading ramp - Material bins only and place away from front.
Northampton - Wannarenooka Bore site New bore and associated infrastructure	COMPLETE	New bore drilled, Existing pipeline being replaced on alternative alignment
Northampton - Wannarenooka Storage Tanks New Tanks x 2 plus barrier fence replacement	Commenced	Site inspected and subject to Lead contamination review. Lead contamination cleanup to commenece Feb/March 2016
Northampton - Street Bins Replace/Additional steet bins	Commenced	5 x Standard Victoria style street bins have arrived, Larger bin design to be decided
Northampton - Event bins Additional bins for event requirements	COMPLETE	
Northampton - Office Install Rail to car park embankment	COMPLETE	
Cont.		
2016/2017 Budget Works	Status	Comments

<u>PLANT ITEMS - Major</u>		
Northampton - Prime Mover Purchase new - trade/sell P136 Mitsubishi Prime Mover	Awarded	Major Motors - Isuzu - Delivery June 2017
Northampton - 6 Wheel Truck Purchase New - trade/sell P177 6 Wheel Tip Truck	Awarded	Major Motors - Isuzu - Delivery June 2017
Northampton - Manager of Works Purchase new - trade/sell P223 Toyota Prado	COMPLETE	Pending minor additions
<u>PLANT ITEMS - Minor/Other/Sundry tools</u>		
Northampton - Fertiliser Spreader	COMPLETE	
Northampton - Leading Hand - Trip meter	COMPLETE	
Northampton - Depot pressure cleaner	COMPLETE	
Northampton - Small Chainsaw	COMPLETE	
Northampton - Depot Air Grease Gun	COMPLETE	
Northampton - Dia 400mm auger		Remove - Include with 2017/2018 proposal for new tractor
Northampton - Hitachi combo tool kit	COMPLETE	
Northampton - Gardeners - Whipper Snipper FS94	COMPLETE	
Northampton - Gardeners - Blower vacuum BR450	COMPLETE	
Northampton - Gardeners - Hedge Clippers HS82T	COMPLETE	
Kalbarri - Hitachi combo tool kit	COMPLETE	
Kalbarri - Blower BG86C	COMPLETE	
Kalbarri - Large Chainsaw	COMPLETE	
Kalbarri - Reticulation remote phone applic		Remove - Not compatible to shire system
Kalbarri - Drill Press	COMPLETE	
Horrocks - Hitachi combo tool kit	COMPLETE	
Two Way Radios - Uniden to suit x 4 (2 x Nton)	COMPLETE	
<u>OTHER WORKS - SPECIFIC / MAINTENANCE</u>		
Ogilvie East Road - Nolba to Balla Whellarra Balla Whellarra Road - 1.1km yellow sand		

HEALTH AND BUILDING REPORT CONTENTS

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6.2.1	INFORMATION ITEM: BUILDING STATISTICS
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DATE OF REPORT:	9th June 2017
RESPONSIBLE OFFICER:	Glenn Bangay – Principal EHO/Building Surveyor

1. BUILDING STATISTICS

Attached for Councils' information are the Building Statistics for May 2017.

OFFICER RECOMMENDATION – ITEM 6.2.1
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For Council information.

SHIRE OF NORTHAMPTON
HEALTH AND BUILDING REPORT – 16th June 2017

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - MAY 2017									
Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials	Area m2	Value	Fees
						1. Floor 2. Wall 3. Roof			1. App Fee 2. BCITF 3. BRB 4. Other
9/05/2017	1500	Wayne Marshall PO Box 211 KALBARRI	Owner/Builder	Site 29/168 (Lot 168) Grey Street KALBARRI	Patio	1. Concrete 2. n/a 3. C/Bond	31.68	\$5,000	1. 96.00 2. 0.00 3. 61.65 4. 0.00
9/05/2017	1502	R L Hay PO Box 142 NORTHAMPTON	M Bamden PO Box 184 NORTHAMPTON	Site 10/13 (Lot 600) Sanford Street PORT GREGORY	Patio	1. Concrete 2. Sand Panels 3. C/Bond	22.56	\$5,000	1. 96.00 2. 0.00 3. 61.65 4. 0.00
10/05/2017	1505	D Watkins PO Box 695 KALBARRI	G Turner PO Box 396 KALBARRI	1 (Lot 275) Mallard Street KALBARRI	Re-roof	1. Concrete 2. n/a 3. C/Bond	13	\$19,382	1. 96.00 2. 0.00 3. 61.65 4. 0.00
10/05/2017	1511	B Cowey 69 Wimbledon Ave KINGSLEY	Aussie Sheds 279 Place Road GERALDTON	15 (Lot 949) Crocos Circuit KALBARRI	Shed	1. Concrete 2. Steel 3. C/Bond	72	\$17,330	1. 96.00 2. 0.00 3. 61.65 4. 0.00
23/05/2017	1513	D Naim 1973 Binnu East Rd BINNU	WBS Group Pty Ltd PO Box 910 NORTHAM	1973 (Loc 4702) Binnu East Road KALBARRI	Shed	1. Gravel 2. Zinc 3. Zinc	576	\$114,400	1. 366.08 2. 228.80 3. 156.73 4. 0.00
29/05/2017	1514	H F Mauger PO Box 315 NORTHAMPTON	Garvon Construction PO Box 396 KALBARRI	425 (Lot 148) Wundi Road ALMA	Transportable	1. Timber 2. C/Bond 3. C/Bond	36	\$100,000	1. 320.00 2. 200.00 3. 137.00 4. 236.00
29/05/2017	1516	A & D Clements PO Box 133 KALBARRI	G Duffy PO Box 309 KALBARRI	114 (Lot 69) Grey St KALBARRI	Demolition	1. Concrete 2. ACM 3. ACM	21.6	\$2,000	1. 96.00 2. 0.00 3. 61.65 4. 0.00
30/05/2017	1512	D R Pike PO Box 676 KALBARRI	Owner/Builder	9 (Lot 260) Stiles Road KALBARRI	Shed	1. Gravel 2. C/Bond 3. C/Bond	54	\$7,000	1. 96.00 2. 0.00 3. 61.65 4. 0.00
31/05/2017	1517	W Thomas PO Box 516 NORTHAMPTON	Owner/Builder	27 (Lot 13) Grey St NORTHAMPTON	Shed	1. Concrete 2. C/Bond 3. C/Bond	110	\$18,000	1. 96.00 2. 0.00 3. 61.65 4. 0.00

TOWN PLANNING CONTENTS

6.3.1	MINISTERIAL DECISION FOR LOCAL PLANNING SCHEME AMENDMENT - LOCAL PLANNING SCHEME NO. 10 (NORTHAMPTON) – INCLUSION OF REPURPOSED DWELLINGS & SECOND-HAND DWELLINGS INTO SCHEME.....	2
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6.3.1	MINISTERIAL DECISION FOR LOCAL PLANNING SCHEME AMENDMENT - LOCAL PLANNING SCHEME NO. 10 (NORTHAMPTON) – INCLUSION OF REPURPOSED DWELLINGS & SECOND-HAND DWELLINGS INTO SCHEME
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FILE REFERENCE:	10.8.7.4
DATE OF REPORT:	7 June 2017
RESPONSIBLE OFFICER:	Hayley Williams - Principal Planner
APPENDICES:	
1.	Ministerial Decision for Local Planning Scheme Amendment - Modification

AUTHORITY / DISCRETION:

Legislative *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

SUMMARY:

Correspondence has been received from the Western Australian Planning Commission outlining the Ministerial decision for Local Planning Scheme Amendment No. 4, which requires the modification and resubmission of the amendment documents.

The required modifications remove the opportunity for Council to require Development Approval for transportable, prefabricated or relocated dwellings, where they comply with the Residential Design Codes. However, the use class definitions for “Repurposed” and “Second-hand” Dwellings remain and permit Council to require development applications for these within the all zones.

This report is provided to Council for their information.

BACKGROUND:

A Scheme Amendment was proposed by the Shire of Northampton for the purpose of reinstating controls for the development of transportable, prefabricated and relocated buildings into the Shire of Northampton’s *Local Planning Scheme No. 10 (Northampton)*.

In August 2015, the State Government introduced new regulations in the form of the *Planning and Development (Local Planning Schemes) Regulations 2015*, with the new regulations taking effect in October 2015. The new regulations allow the development of single houses and ancillary dwellings that are in compliance with the *State Planning Policy 3.1 - Residential Design Codes (R-Codes)* provisions, without the requirement for local government development approval.

As a result of these new deemed provisions, sections of the Shire of Northampton's *Local Planning Scheme No. 10* relating to transportable, prefabricated and relocated buildings were superseded by the higher level regulations.

The amendment resolved to amend the *Local Planning Scheme No. 10* by:

1. *Modifying landuse controls and definitions applicable to 'transportable, prefabricated or relocated buildings';*
2. *Introducing new landuse definitions for 'repurposed dwelling' and 'second hand dwelling' and listing both uses in Table 1 – Zoning Table;*
3. *Modifying the landuse permissibility symbols in Table 1 – Zoning Table that apply to a 'single house' in the Rural Residential, Rural Smallholdings and Bushland Protection Zone; and*
4. *Inserting a new 'Schedule A – Supplementary to Deemed Provisions' to outline 'requirements for planning approval' that are supplementary to the Planning and Development (Local Planning Schemes) Regulations 2015.*

The Amendment is considered to be a standard amendment under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:

1. *the amendment would have minimal impact on land in the scheme area that is not the subject of the amendment; and*
2. *the amendment does not result in any significant environmental, social, economic or governance impacts in the scheme area.*

Council at their meeting held on 16 September 2016 resolved to:

1. *Endorse the ‘Schedule of Submissions’ for Amendment No. 4 to Local Planning Scheme No. 10 as attached to Item 6.3.2 of the September Town Planning Report 2016;*
2. *Pursuant to Part 5 of the Planning and Development Act 2005 (as amended) adopt for final approval Amendment No. 4 (Standard Scheme Amendment as per the Planning and Development (Local Planning Schemes) Regulations 2015) to Local Planning Scheme No. 10 -Northampton without modification; and*
3. *Refer the Standard Scheme Amendment to the Department of Planning and seek final approval of the Scheme Amendment from the Minister for Planning.*

The Scheme Amendment was then referred to the Western Australian Planning Commission for final endorsement of the Minister on 5 October 2016.

Correspondence was received the Western Australian Planning Commission on 24 May 2017 requiring the local government to modify and resubmit the amendment document in accordance with a number of modifications. The detail of these modifications will be discussed within the Comment section of this report.

A copy of this correspondence and Schedule of Modifications is included in **Appendix 1**.

COMMUNITY / GOVERNMENTAL CONSULTATION:

The Scheme Amendment was publicly advertised in accordance with the provisions of the *Planning and Development Act 2005* and *Planning and Development (Local Planning Schemes) Regulations 2015*. Advertising of the Scheme Amendment began on Tuesday 26th July and closed on Tuesday 6th September, 2016.

A total of four (4) submissions were received from Government Agencies and Service Authorities. No objections were raised to the proposed Scheme Amendment.

FINANCIAL & BUDGET IMPLICATIONS:

Gray and Lewis Land Use Planners were engaged to prepare the Scheme Amendment No. 4 (costs allocated within the 2015/16 budgetary provisions for Town Planning Scheme Expenses) and advertising of the Scheme Amendment were additional costs (allocated within 2016/17 budgetary provisions for Town Planning advertising).

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Local: Shire of Northampton - Local Planning Scheme No. 10 - Northampton District

As a result of the new deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, sections of the Shire of Northampton's *Local Planning Scheme No. 10* have become superseded by the higher level regulations.

POLICY IMPLICATIONS:

The Shire has an adopted *Local Planning Policy – Relocated Dwellings and Second hand Cladding Materials*, which includes the objectives to:

1. ensure that any development proposing to use a second hand building or second hand cladding material meets acceptable aesthetic and amenity requirements in the locality for which it is proposed; and
2. address the issue of public sensitivity to exposure risks from asbestos cement cladding.

This policy will be revised along with the *Local Planning Policy – Construction of Barn Style Sheds* to include and address the definitions of “repurposed” and “second-hand” dwellings.

VOTING REQUIREMENT:

Absolute Majority Required: No

COMMENT:

The modifications required by the Ministerial decision reduce some of the original scope of the Amendment.

The use of the terms “transported, prefabricated or relocated building” are required to be removed, which means Council will not be able to require an Application for Development Approval for these types of buildings.

The justification for the removal of these terms is that the purpose of Stage 2 of the planning reform agenda was to exempt single houses and associated development, with the R-Codes controlling the form of development.

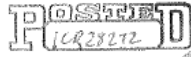
The Western Australian Planning Commission has put forward modifications to the R-Codes that will introduce ‘Streetscape appearance’ requirements for single houses and its associated development. These will allow local governments to prepare local planning policies on streetscape appearance that become part of the R-Code deemed-to-comply provisions. These amendments will at least allow some scope for Council to address the impact of streetscape by transportable, prefabricated or relocated buildings within the residential zone.

The continued inclusion of “repurposed” and “second-hand” dwellings within the Scheme Amendment enables Council to retain control over these types of development within all zones.

OFFICER RECOMMENDATION – ITEM 6.3.1

For Council information.

APPENDIX 1 - Ministerial Decision for Local Planning Scheme Amendment – Modification



10.8.7.4

oc



Your ref: 10.8.7.4/Scheme Amendment 4
Our ref: TPS1940
Enquiries: Johan Gildenhuys (6551 9562)

Chief Executive Officer
Shire of Northampton
PO Box 61
NORTHAMPTON WA 6535

Transmission via electronic mail to: council@northampton.wa.gov.au

Dear Sir

**LOCAL PLANNING SCHEME No. 10
AMENDMENT No. 4**

**MINISTERIAL DECISION FOR LOCAL PLANNING SCHEME AMENDMENT -
MODIFICATION**

Pursuant to clause 87(2) of the *Planning and Development Act 2005* (the Act), the Minister for Planning requires the local government to modify and resubmit the amendment documents in accordance with the attached Schedule of Modifications and determines that the modifications are not substantial and therefore the amendment does not need to be re-advertised.

In accordance with clause 62(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the amendment documents are required to be modified in accordance with the Minister's decision, and returned to the Western Australian Planning Commission within 42 days of this letter being received.

In order for the amendment documents to be finalised in a timely manner, please ensure following:

- that maps in the modified document accurately reflect the intentions of the amendment as detailed in the amending text;
- in carrying out modification to the amendment document, previous Council resolutions pursuant to clauses 35(1), 41(3) and/or 50(3) are not be modified.

Please email a modified text of the amendment, in word version, to schemes@planning.wa.gov.au to assist in the reduction of Government Gazette publishing costs.

Please forward all correspondence directly to our Perth Office to alleviate any delays in the processing of the amendment.



wa.gov.au

Postal address: Locked Bag 2506 Perth WA Street address: 140 William Street Perth WA 6000
Tel: (08) 655 19000 Fax: (08) 655 19001 corporate@planning.wa.gov.au www.planning.wa.gov.au
ABN 35 462 341 493

Shire of Northampton
Town Planning Scheme No. 10
Scheme Amendment No. 4
SCHEDULE OF MODIFICATIONS

No.	Recommended Modification	Justification
1.	<p>In Part 5 of the amendment documentation, remove the following from Schedule A:</p> <p>"61 (1) (l) - (v) is a Transported, Prefabricated or Relocated building."</p>	<ul style="list-style-type: none"> - Stage 2 of the planning reform agenda exempted single houses and associated development, with the R-Codes controlling the form of development. - The WAPC recently advertised modifications to the R-Codes that will introduce 'Streetscape appearance' requirements for single houses and its associated development. These will allow local governments to prepare local planning policies on streetscape appearance that become part of the R-Code deemed-to-comply provisions. - As per Ministerial direction of 08 December 2016.
2.	<p>In Part 5 of the amendment documentation, remove the following from Schedule A:</p> <p>"61 (1) (m) - The erection or extension of an outbuilding or garage on the same lot as a dwelling if the R-Codes apply to the development and the development satisfies the deemed-to-comply requirements of the R-Codes unless - (i) the outbuilding or garage is a Transportable, Prefabricated or Relocated building."</p>	<ul style="list-style-type: none"> - Stage 2 of the planning reform agenda exempted single houses and associated development, with the R-Codes controlling the form of development. - The WAPC recently advertised modifications to the R-Codes that will introduce 'Streetscape appearance' requirements for single houses and its associated development. These will allow local governments to prepare local planning policies on streetscape appearance that become part of the R-Code deemed-to-comply provisions. - As per Ministerial direction of 08 December 2016.
3.	<p>Remove clause 8.2 (b) (iv) "the proposal is for a transportable, prefabricated or relocated building"</p>	<ul style="list-style-type: none"> - Remove the requirement for transportable, prefabricated or relocated buildings to require development approval of the local government, in order to align with proposed Amendment No. 4 and Ministerial direction of 08 December 2016.

**6.3.2 HOME BUSINESS – DOG-SITTING SERVICE - REQUEST FOR CHANGE OF BUSINESS HOURS
LOT 71 (NO. 118B) GREY STREET, KALBARRI**

LOCATION:	Lot 71 (No. 118B) Grey Street, Kalbarri
FILE REFERENCE:	10.6.1.4 / 118 GRE / A4870
APPLICANT:	Andrea White
OWNERS:	BA Dejonge, R Thompson, JB Waite, F Sutherland, DG & AM Clements
DATE OF REPORT:	2 May 2017
REPORTING OFFICER:	Debbie Carson/Hayley Williams
RESPONSIBLE OFFICER:	Hayley Williams
APPENDICES:	
	<ol style="list-style-type: none"> 1. Letter from applicant 2. List of Kalbarri Tours and activities, and their itineraries 3. Revised Proposed Noise Management Plan

AUTHORITY / DISCRETION:

Quasi-Judicial when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.

SUMMARY:

At their 19 May 2017 Ordinary Meeting, Council voted to approve an application for a proposed Dog-Sitting Service upon Lot 71 (No. 118B) Grey Street in Kalbarri. The proposal was approved with modified opening hours than what was applied for, due to the potential for noise impacts upon adjacent landowners in the early morning.

The applicant has provided a written request for Council to reconsider the approved business hours, in order for the Applicant to accommodate local tour operators and tours, and also her other commitments.

This report recommends that Council consider allowing the changes to the approved business hours, for the approved six month trial period.

Figure 1: Location of subject property

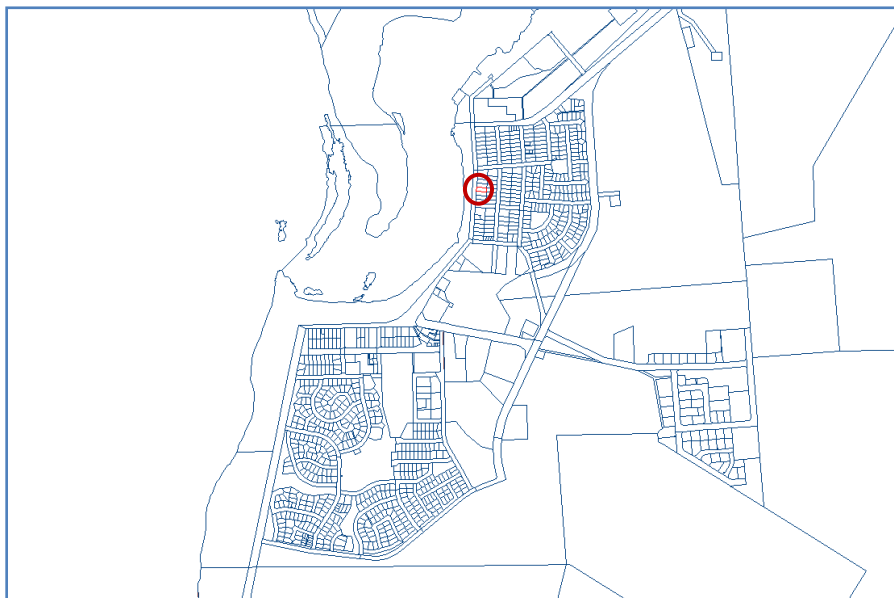
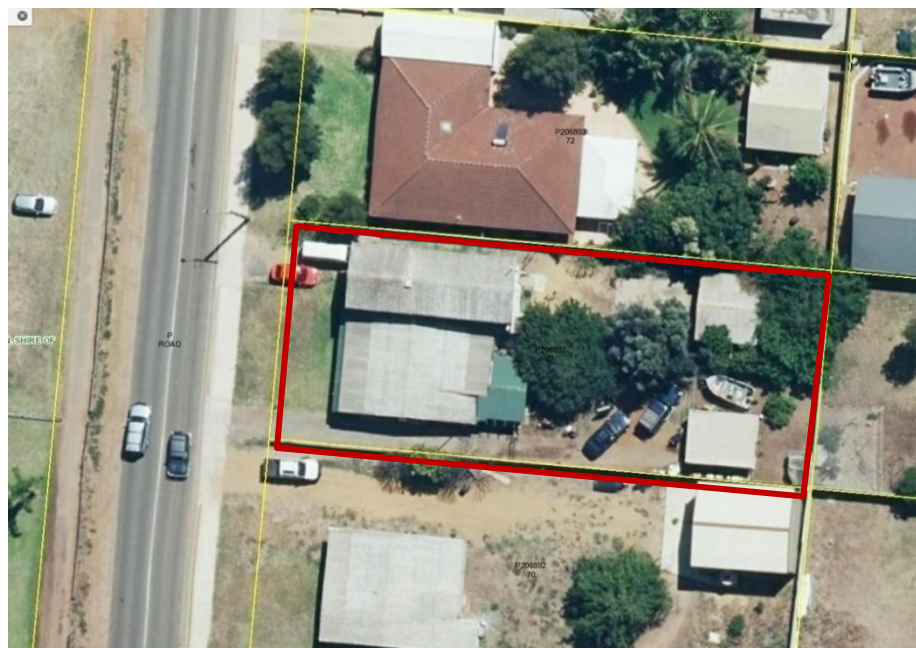


Figure 2: Site plan of subject property (southern half of duplex lot only)



BACKGROUND:

An Application for Development Approval was received for a proposed Home Business to be conducted from the residence upon Lot 71 (No. 118B) Grey Street, Kalbarri, for a daytime dog-sitting service.

The proposal was considered by Council at their Ordinary Meeting held on 19 May 2017 where it was resolved to approve the proposal for a six month trial period as per the following motion of Council:

"That Council:

1. *Grant Development Approval for a Home Business - Dog-Sitting Service for a trial period of six (6) months, subject to compliance with the following conditions:*
 - (a) *Development shall be in accordance with the attached approved plan(s) dated 19 May 2017 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the Local Government;*
 - (b) *Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition;*
 - (c) *This approval is issued only to Andrea White (the specific occupier) for Lot 71 (No. 118B) Grey Street, Kalbarri (the particular parcel of land) and is NOT transferable to any other person or to any other land parcel. Should there be a change of the occupier on the land in respect of which this development approval is issued this approval shall no longer be valid;*
 - (d) *The Applicant shall notify the Local Government the start date of the Home Business, and the trial period of six (6) months shall commence as at that date;*
 - (e) *The area for the Home Business shall not exceed and shall be limited to those areas as shown on the attached approved plans dated 19 May 2017;*

- (f) *The employment of any person not resident on site is not permitted;*
 - (g) *The Home Business shall not involve the retail sale, display or hire of goods of any nature;*
 - (h) *The Home Business hours shall be limited to the following:*
 - *Monday to Saturday: 8:00am to 5:00pm; and*
 - *Sundays and Public Holidays: 9:00am to 4:00pm;*
 - (i) *This Approval is not for the purposes of providing an overnight dog-sitting service and the Applicant shall not provide such a service without further application, and the written approval of the Local Government;*
 - (j) *The Applicant shall maintain supervision of visiting dogs at all times;*
 - (k) *The Applicant shall provide a revised Noise Management Plan that details the specific management actions for a variety of noise scenarios (addressing volume, pitch and/or length of continuous noise/distress of the dog) prior to the commencement of the Home Business, to the approval of the Local Government;*
 - (l) *Noise emissions from the Home Business shall at all times comply with the revised Noise Management Plan provided. Should any dog(s)' noise or behaviour not be able to be controlled by methods outlined in the Noise Management Plan, the Applicant is to immediately notify dog owners to collect the dog(s), and the incident is to be reported in writing within seven (7) days to the Local Government;*
 - (m) *The Applicant is to implement and maintain reporting mechanisms for any dog noise or behaviour complaints, and a copy of any complaints received are to be provided to the Local Government in writing within seven (7) days for its information and records, with a response in relation to the incident to also be provided by the Applicant to the Local Government;*
 - (n) *Any proposed signage for the Home Business is subject to further application to the Local Government;*
-

- (o) *The operator is responsible to ensure that no parking of vehicles associated with the Home Business occurs within a public carriageway, including the road verge;*
- (p) *The Applicant is responsible for ensuring that the premise is adequately fenced and gated, and that these fences and gates are maintained in good order and condition so as to effectively confine any dogs kept upon the premises. Should any dog(s) escape the premise, the Applicant shall report the incident to the Local Government in writing within seven (7) days, and a response as to how the incident occurred also be provided by the Applicant to the Local Government; and*
- (q) *This approval is for the keeping of no more than three dogs at any one time on-site, including the Applicant's own dog(s).*
- 2. *Direct staff to complete a further Planning Assessment of the Home Business to be undertaken at the expiration of the six (6) month trial period (as determined with regard to the date supplied at Condition 1 (d)), for further consideration of an extension of the approval to a twelve (12) month period; and*
- 3. *Request Shire staff to issue an exemption to allow the keeping of up to three (3) dogs upon Lot 71 Grey St, Kalbarri, in accordance with Section 26(3) of the Dog Act 1976, with the exemption being subject to Planning Approvals being maintained, and with the exemption becoming void should the Applicant allow the Home Business Planning Approval to lapse.*

Notes:

- 1. *If the development/land use, the subject of this approval, is not substantially commenced within a period of two years after the date of determination, the approval shall lapse and be of no further effect.*
- 2. *Where an approval has so lapsed, no development/land use shall be carried out without the further approval of the Local Government having first been sought and obtained.*
- 3. *The Applicant is advised that it is their responsibility to seek and obtain any additional approvals that may be required from other*

governmental agencies under separate legislation for the purposes of conducting the business.

4. *The applicant is advised to familiarise themselves with the provisions of the Dog Act 1976 and the Shire of Northampton's Dog Local Laws, and any subsequent legislation/laws that may be relevant to the approved use.*
5. *If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination."*

The proposal was approved with the motion being carried 5/3 in favour of the proposal.

Following the 19 May 2017 Council Meeting, the applicant has provided a written request asking for Council to reconsider the amended approved hours. This letter of request is attached at **Appendix 1**. The existing approval allows the Applicant to conduct the business between the hours of 8am and 5pm Monday to Saturday, and 9am to 4pm on Sundays and Public Holidays.

It is noted that the Applicant's original application made reference to two different proposed business trading hours, the first being 7am - 3pm, and the second being 7am - 5pm, of which the latter was presented formally to Council for consideration.

The Applicant has since advised that she is only seeking the reduced business hours, being 7am - 3pm, so as not to interfere with the Applicant's other afternoon work commitments that commence at 3:15/3:30pm. These afternoon work commitments mean that the dog-sitting business is unable to accommodate a majority of the afternoon tours available, and therefore the Applicant seeks to provide dog-sitting services primarily for the morning tours, several of which commence or pick-up before 8am or 9am.

In consideration of the Applicant's request to conduct the business from 7am to 3pm Monday to Sunday, a review of tour operator hours and pick up times has been undertaken, and a summary is provided in Table 1. A full list of tours and activities and their operating hours, as per the Kalbarri Visitor Centre Tour Sheet, are provided as **Appendix 2**.

Table 1. Summary of Kalbarri tours detailing tour times

Tour Operator	Morning Start Time (only showing start times after 7am)	Afternoon Start Time & Finish Time
Kalbarri Abseil	7.45am	Nil
Canoe Safaris	7.30am	12.30pm - 4.30pm
Kalbarri Outback Action – Sandboarding	8am	2pm - 6pm
Kalbarri Outback Action – Canoeing	8am	Nil
Wagoe Quad Bikes	8.45am	3.15pm - 6pm
Kalbarri Quad Bikes	Most tours commence 8am, 3x tours per week commencing 10am	2.30pm - 5pm
Kalbarri Adventure Tours – Canoeing	7am	Nil
Kalbarri Adventure Tours – Walking	7am	2.30pm - 5.30pm
Reefwalker Charters Kalbarri	8am	4.15pm - 5.45pm
Kalbarri Wilderness Cruises	10am	3.30pm - 6pm
Blue Tongue Photography Tours	8am	Between 4pm and 8pm start times
Kalbarri Air Charters	7am, 8am	1pm - 2pm and 2.20pm, and 3pm - 3.45pm
Big River Ranch Horse Riding	Between 7.30am and 8.30am depending upon season	3pm - 4.30pm

Key Departs before 8am Departs before 9am Cannot accommodate

It is also noted for Council information that the Applicant has commenced the dog-sitting service, with the business commencing on 24 May 2017, with 13 dogs having accessed the dog-sitting service (as at 7 June 2017).

COMMUNITY/ GOVERNMENT CONSULTATION:

The original application was advertised, with correspondence sent to all adjoining landowners within a 60 metre radius of the subject lot. At the conclusion of the advertising period, there were six (6) letters of support and two (2) objections to the proposal, as presented within the 19 May 2017 Council Agenda.

FINANCIAL & BUDGET IMPLICATIONS:

Nil. However should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: *Planning and Development Act 2005*

Local: *Shire of Northampton Town Planning Scheme No. 9 - Kalbarri*

Shire of Northampton Town Planning Scheme No. 9 - Kalbarri

The land is zoned 'Residential R50' under **Town Planning Scheme No. 9** with the Scheme stating the following purposes and intent for the 'Residential' zone (please note only relevant provisions are listed below):

"3.1.2.1 Residential zone

- (a) to ensure that land uses are compatible and complementary to the residential purpose of the Zone;*
- (c) promote and safeguard health, safety, convenience, the general welfare and the amenities of residential areas and their inhabitants; and*
- (d) ensure that other uses and activities compatible with the predominant use are allowed for"*

Under the Scheme (5.22.2), the length of any Planning Approval is limited to a twelve month period, and the Applicant is therefore required to re-apply for Planning Approval annually.

POLICY IMPLICATIONS:

Local: Shire of Northampton Local Planning Policy - Consultation for Planning Proposals

Matters to be taken into account when considering submissions are outlined in the **Local Planning Policy - Consultation for Planning Proposals** and the relevant provisions are detailed below:

"4.6.3 Matters to be taken into account in the consideration of submissions are outlined as follows but must be based on valid planning grounds:

- a. Considerations outlined in the relevant town planning scheme, local government policy or strategy;*
- b. Potential for detrimental impact on the enjoyment of nearby properties from such causes as the affect on views to and from the development site, overshadowing, privacy, noise impact, or the scale, height, external appearance and bulk of proposed new developments;*
- f. Traffic generation and probable effect on safety and traffic movement."*

A Local Planning Policy shall not bind Council in respect of any application for Planning Consent but Council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

COMMENT:

The Applicant's request to amend business hours to 7am - 3pm seven days a week is based upon the Applicant's need to cater for the morning tours offered by local tour operators, primarily because of other afternoon commitments of the Applicant, which requires the dog-sitting service to close by 3pm. Table 1 has outlined the range of Kalbarri tours that are available, and highlights those tours that commence

prior to 8am (in grey), prior to 9am (in green), those that can be accommodated within existing approved hours (not highlighted), and those afternoon tours that cannot be accommodated within new proposed hours (in orange).

The existing Planning Approval, determined at the 19 May 2017 Meeting, was based on the notion that the Applicant was able to accommodate the afternoon tour times, with which there would have been a sufficient number of tour options for visitors to select from. However, given that the Applicant is unable to accommodate the afternoon tours that are available (with the exception of the Air Charters) then should the existing approved hours be upheld, this will mean that the Applicant will not be able to provide a dog-sitting service to accommodate a large number of tours, especially on weekends. It is therefore accepted that a request for a variation to the approved business hours be given consideration.

It is noted that visitors to Kalbarri would still have the opportunity to engage in a range of other tourist activities that Kalbarri has to offer within the existing dog-sitting hours, should Council determine to uphold the existing approved hours. However, these options would be limited to mostly non-tour activities and would be likely to reduce visitor opportunity and access to some locations (for example, some of the inland gorges of the National Park, particularly whilst the road works are ongoing). Additionally, it is noted that the optimal time to visit the inland gorges of the National Park is early in the morning while temperatures are low, which supports the Applicant's request for earlier business opening hours.

With the above taken into consideration, there are a number of options for Council to consider with regard to the Applicant's request. Council could:

- (a) determine to maintain existing business hours, with those hours to be reviewed at the end of the six month trial period (however, as indicated by the Applicant, this option might result in the discontinuance of the business if a reduced uptake occurred resulting in the business being unviable); or
- (b) approve the request and amend the hours to 7am until 3pm seven days per week for the trial period of six (6) months, or
- (c) approve alternative business hours to those proposed by the Applicant.

Council is advised that in response to Planning Approval condition 1(k), the Applicant has prepared a revised Noise Management Plan that is considered to be appropriate for guiding the specific management actions for noisy or distressed

dogs in care within the current approved hours. This revised Noise Management Plan now includes the removal of noisy dogs by the Ranger if a dog owner cannot collect the dog as well as specific timeframes to guide the management responses.

Whilst the management and reporting of noise and complaints has already been addressed within the existing conditions of Planning Approval, should Council approve earlier opening hours as requested by the Applicant, they could include an additional requirement that further amendments be made to the Noise Management Plan to address early morning noise, for example prior to 8am. This has been discussed with the Applicant, and the Applicant has provided a draft revised Noise Management Plan for Council consideration (attached as **Appendix 3**) that includes and addresses noise instances prior to 8am, should Council approve an earlier start time than what is currently approved. The revised proposed Noise Management Plan includes an additional column of actions for noisy or distressed dogs if an incidence was to occur prior to 8am, with the primary management action being to take the dog off-site for a walk along the foreshore reserve until a time after 8am, with which other management actions would then take effect (as per the previous Noise Management Plan). Removing a noisy dog from the residential area before 8am, and utilising the recreation reserve to distract and exercise the dog, is considered to be a reasonable mitigation measure and should minimise the potential detrimental impact that the proposed changes might have on the adjacent landowners.

As per **Appendix 1**, the Applicant has expressed a desire to provide a service that caters for all morning tours (except dawn tours) that are available within Kalbarri, so that no tour operators are disadvantaged. Generally, the 7am tour commencement times have been adopted by tour operators to compensate for climatic conditions (eg heat), including the horse riding and inland gorge tours, and it is considered acceptable that the Applicant would like to cater for these businesses to support the local tourism industry. Further, one of the 7am tour operators is one of only two who currently has approval to operate in the National Park areas affected by the ongoing road works and closures.

VOTING REQUIREMENT:

Simple Majority required

CONCLUSION:

Given that the Applicant is unable to cater for afternoon tours and would be significantly limited in the morning tours she could cater for within the current approved business hours, as well as taking into account the proposed changes that have been made to the revised Noise Management Plan to mitigate any early morning noise, it is considered that an earlier start time is a reasonable request. It is therefore recommended that Council approve the Applicant's request for the amendment of Planning Approval conditions to allow business hours to be 7am - 3pm seven days per week for the six (6) month trial period, which will then be re-assessed at the completion of the trial period. Should Council approve the Applicant's request to vary the opening hours of the home business, it shall be required that the new proposed Noise Management Plan replace the existing approved Plan, in order to provide an appropriate management response for noisy dogs prior to 8am.

OFFICER RECOMMENDATION – ITEM 6.3.2

APPROVAL

That Council:

- 1. Approve an amendment to Condition no. 8 of Development Approval D/A 2017-020, to alter business hours to:

- 7.00am to 3.00pm seven days per week

for the duration of the trial period; and**
- 2. Notify the Applicant that the revised Noise Management Plan provided will wholly replace any past approved Noise Management Plan/s and shall become the Noise Management Plan referred to in Condition no. 12 of D/A 2017-020.**

Appendix 1. Letter from the Applicant

I would like to reassess my hours of operation. I would like approval to operate 7 days a week from 7am to 3pm. The reasons are below:

- **Support Tour Operators**

Below is a table of start and finish times for local tour operators. As you can see, me starting at 8am or 9am does not allow people to drop off a dog prior to getting picked up for a tour.

So if someone came with a dog, the only tour they can do (which contribute to the local economy) is an Air Flight.

This business is definitely not going to make me a lot of money (in fact I will still have to have another job at the same time), it is about a service that I have been hearing for years the town needs. If I am not able to provide the appropriate hours to tourists then there is no point in doing it. Kalbarri is a tourist town and we need to cater to their needs.

In my experience, weekends and public holidays are usually a bit busier for tourists than the week days, so 7am opening times on these days is also requested.

Tour Operator	Morning Start Time	Afternoon Start & Finish Time
Kalbarri Abseil	7.45am	Do not operate another time
Canoe Safaris	7.30am	12.30pm returning 4.30pm
Kalbarri Outback Action – Sandboarding	8.00am	2.00pm returning 6.00pm
Kalbarri Outback Action – Canoeing	8.00am	Do not operator another time
Wagoe Quad Bikes	8.45am	3.15pm returning 6.00pm
Kalbarri Quad Bikes	8.00am	2.30pm returning 5.00pm
Kalbarri Adventure Tours – Canoeing	7.00am	Do not operator another time
Kalbarri Adventure Tours – Walking	7.00am	2.30pm returning 5.30pm
Kalbarri Air Charters	7.00am	Yes, various times available
Big River Ranch Horse Riding	7.30am	3.00pm returning 4.30pm









- There is another Dog Sitting business already operating in residential Kalbarri. Their operating hours are 7am until 7pm. There have not been any complaints to the shire about noise with this business – which is an example of the fact it can be done without any noise complaints.
- There are other businesses around Kalbarri who start work before 8am. Various Tradesmen and Shire workers often commence “loud” work such as lawn mowing, tree lopping, chain sawing etc between 7am and 7.30am. I believe Dog Sitting would be quieter than these types of work.
- I work part time starting at 3.15pm each day. This is the reason why I am hoping to accommodate morning tours rather than afternoon tours.

Appendix 2. Kalbarri Tours and Activities (Kalbarri Visitor Centre tour sheet, current at Apr17)

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Tours + Activities	Description
<p>Murchison Boat Hire - Personalised Fishing Charters (7.8m)</p> <ul style="list-style-type: none"> ☆ Personalised Fishing Charter 6am-1pm (7hr) Ad \$247.20 per person or Day Rate: \$1236.00 Up to 5pax, BYO Lunch and Drinks 	<p>Licensed for a max of 5 anglers and one skipper, we can offer small groups or families a very personal experience to fish the way you like or for a particular species, using soft plastics, jigs, bait, or trolling for game fish.</p> 
<p>Evolution Fishing Charters - Voted as WA's best Fishing Tour, 48ft</p> <ul style="list-style-type: none"> ☆ Local Waters Guided Fishing Tour (Min 4) 5.30am -3pm Ad \$257.50 Age Pensioner \$206 ☆ Overnight Tour – Fish the Abrohlos Islands Max 4 people Min 2 Days, Max 4 Days. Day Rate \$2060 	<ul style="list-style-type: none"> * Come aboard luxury "Tera-Liza", A Steber vessel recently fitted out with the latest in electronics. Experience a guided fishing tour with shimano pro-fishermen specialising in jigging, soft plastics, live baiting & game fishing. * Fish the waters of the Abrohlos Islands and stay on board our luxury vessel overnight. Sleeping quarters and bedding supplied, bathroom, shower, toilet along with a living area for relaxing after a good day's fishing.
<p>Reefwalker Charters Kalbarri - Ocean Charters, 50ft vessel</p> <ul style="list-style-type: none"> ☆ Deep Sea Fishing Charter 5am - 2pm Ad \$257.50 Shared Line \$396.55 ☆ Cray Pot Pull & Eco Tour 8am – 10:30am Ad \$87.55 Age \$77.25 Ch \$56.65(3-12yrs) Fam \$257.50 ☆ Sunset Coastal Cliffs Cruise 4.15pm – 5.45pm Adult \$51.50 Age Pens \$46.35 Child \$25.75 Family \$144.20 	<ul style="list-style-type: none"> * Enjoy a day out fishing targeting Red Emperor, Dhufish, Coral Trout, Snapper & Groper. Bait, lines, tackle & non-alcoholic drinks supplied. BYO food & camera. * In the calm of the morning, head south down to our coastal cliffs while keeping an eye out for some of our local sea life. Before heading in we pull our craypots for the catch of the day * Take in coastline & beauty of Red Bluff, Pot Alley & Eagle Gorge as the sun dips low. High chance of seeing dolphins.
<p>River Cruise - Kalbarri Wilderness Cruises All Cruises are tidal please enquire with Staff</p> <ul style="list-style-type: none"> ☆ Morning Cruise 10am - 12.30pm ☆ Sunset Cruise 3.30pm - 6pm Ad \$49.45 Age Aust Age Pens \$45.30 Ch \$25.75 (2-15yr) 	<p>*Enjoy the beauty & tranquility of the Murchison River with Kalbarri Wilderness Cruises. Come aboard, sit back, relax and enjoy a meandering cruise along the Murchison River. Learn history of the area and take in beautiful bird and wildlife. Complimentary tea/coffee.</p> 
<p>Big River Ranch - Horse Riding</p> <ul style="list-style-type: none"> ☆ 2hr River Crossing Horse Ride 8.30am (9am start) \$118.45 ☆ 1.5hr Trail Ride 2.30pm (3pm start) \$92.70 Min Age 7yrs Minimum weight 30kg Max 100kg Pony Rides 8:30am – 11:30am \$20 Book Direct 	<ul style="list-style-type: none"> *Cross the Murchison River, have fun riding in the dunes, see panorama views of the ocean, river and township. *Ride through bushland, swim with your horse and see wildlife in the natural environment 
<p>Kalbarri Quadbike Safaris (Beginners welcome)</p> <ul style="list-style-type: none"> ☆ Mini Adventure Safari 1.5hr TUE, THU, SUN 8am & 10am Bike: \$82.40, 2 seats \$123.60 / \$108.15 (4-10Yrs) ☆ Adventure Safari 2.5hr WED, FRI, SAT, SUN 8am. Every day at 2.30pm Bike: \$123.60, 2 seats \$185.40 / \$164.80 (7-10Yrs) ☆ Maxi Adventure Safari 5hr MON, WED, FRI, SAT 8am Bike: \$226.60, 2 Seats \$329.60 ☆ Billy Tea Adventure 3hr MON 11am. Other days by arrangement, ask at the desk. Bike: \$133.90, 2 seats \$206 / \$180.25 (if child is 7-10Yrs) 	<ul style="list-style-type: none"> *Mini Adventure Safari gives a taste of quadbiking. Take in some beautiful scenery along the river. *Adventure Safari rides are the most popular. Relax & enjoy the bush. Experience a variety of scenery & terrain along the river. *Take a ride through the Murchison House Station & river area. A highlight of your holiday, riding through unspoilt out back country. Refreshments & water inc. 
<p>Wagoe Beach Quad Bike Tours (Beginners welcome) "Side by Side Buggies Now Available"</p> <ul style="list-style-type: none"> ☆ 2.5 Hour Rides - 9am or 3:30pm Bike: \$92.70 - 2 seats \$139.05 Buggy: \$103.00 - 2 seats \$154.50 Buggy (up to 4 seats): \$103 (1st pax) each add pax \$51.50pp An extra child may ride with the operator for a fee of \$51.50 	<p>Enjoy an unforgettable day of fun & adventure. Pick up from your accommodation in our courtesy bus & taken to Wagoe Farm. Follow your guide to Wagoe Beach, take in the breathtaking scenery, amazing sand dunes & wildlife. Whales, dolphins, seals, birds & more. Complimentary refreshments & light snack are provided. All riders require a current drivers licence or vehicle learners permit. All passengers must be over 4yrs old.</p> 
<p>Blue Tongue Photography Tours - Seasonal enquire for details</p> <ul style="list-style-type: none"> ☆ Kalbarri, Coffee session (inc Coffee) 8am -10am OR 5pm – 7pm Ad \$60.80 ☆ Coastal Cliffs Beach Sunrise or Sunset shoot ** Approx. 6am – 8.30am OR 4pm – 6.30pm AD \$81.40 ☆ Sunset & Blue Light Photography Workshop 4.15pm – 7.45pm Ad \$172 ☆ Kalbarri Nightscape & Astro Photography 8pm – 11 Ad \$172 	<p>Martial Faton, one of Australia's most experienced photographer shooters</p> <ul style="list-style-type: none"> *Kalbarri Foreshore - 6 simple steps to better your photography skills *Coastal Cliffs / Beach sunrise and sunset shoot *Understand light and settings to use for water and blue light photography. *Wait for the Milky Way to rise, set-up at a chosen location (TBC) and go through some simple camera settings. <p>All tours are flexible, include refreshments, practical notes & transport</p> <p>** Times to be confirmed for sunrise and sunset tours</p>

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Tours + Activities	Description
Murchison House Station ☆ Self-guided walks \$10 pp open Mon – Fri 9am to 1pm ☆ 4WD Self Drive Tour \$50 per vehicle	*Explore one of WA's oldest pastoral stations. Enjoy morning tea in the garden & the included booklet will help you to explore the amazing history. * 4WD - Explore this spectacular and rugged 350,000 acre property. Find a spot on the river or venture out to the coast for access to isolated beaches.
Kalbarri Outback Action – Daily tours ☆ 4WD Sandboarding Adventures - 8am to 1pm \$72.10pp (Ages 4+) Observer \$61.80 pp ☆ Wilderness Canoe Tour - 8.00am to 12.30pm Fully Guided with BBQ Breakfast. Ad \$72.10 Age Pens \$61.80 Children 15 & Under \$41.20 Suitable for all ages and fitness levels. Tag-A-Longs welcome. Book canoeing & receive \$10 discount off sandboarding	 * Fun for the whole family. Sandboard in the morning, swim at beautiful Lucky Bay Lagoon. Pick up from your accommodation, equipment & morning tea provided. *The only fully guided canoe tour on the lower reaches of the Murchison River. Commencing at Murchison House Station with humorous guides from start to finish, see wildlife, learn local history, 4 stops and photo opportunities. Swim or relax while we prepare a delicious Aussie breakfast.
Kalbarri Boat Hire - Canoe Safaris ☆ Canoe Safari with cooked Breakfast 7.30am – 11:30am ☆ Canoe Safari with Lunch 12.30pm - 4.30pm Ad \$70 Age Pens \$60 U/15yr \$50 U/10yr \$40 Book with Visitor Centre to purchase shirt for \$10	 *Leaving from the Boat Hire join our team for a fantastic half day adventure tour suitable for all ages & levels of fitness. A real 4WD experience in Kalbarri's natural outback. Our OKA trucks are at home in the mud/sand & bush tracks galore. * The only canoe tour in town to travel one way with 3 stops. Enjoy ever changing scenery, guaranteed local guides, best bush cooks in town- A meal to remember. KALBARRI'S ORIGINAL & BEST CANOE ADVENTURE!
Kalbarri Adventure Tours ☆ Morning National Park Tour 7am – 11am Ad \$45 Child \$30.90 (2-15yrs) ☆ Afternoon National Park Tour 2.30-5.30pm Adult \$36.05 Child \$20.60 (2-15yrs) ☆ Canoe the Gorges 7am – 2:30pm Ad \$97.85 Ch\$72.10 Family \$319.30 ☆ Canoe the Gorges (Canoeing Only) 7am – 12:30pm Ad \$77.25 Ch\$56.65 (4-15yrs) Family \$247.20 (2ad,2ch)	 *All tours provide pick-up from accommodation. *Our expert guide takes you to Natures Window, Z-Bend & West Loop on this 4hr tour. Homemade morning tea & full commentary included. * Natures Window & Z-Bend Lookouts. For all ages & great value tour. (No afternoon tea or West Loop Lookout on afternoon tour) *Join us to hike into 4-Ways Gorge, paddle through spectacular cliffs (6km), swim in secluded pools and relax on the banks of the Murchison river. Full Day Canoeing includes Nature's Window & Z-Bend. *Half-Day is canoeing only. The only tour that canoes through the gorge.
Kalbarri Abseil ☆ Abseil Adventure Tour 7.45am-2.15pm Ad \$92.70 Ch \$82.40 (6-15yr) To Tag Along (no abseil) – all ages \$41.20	 Venture outdoors on an adventure with us! Hiking, abseiling, sightseeing, swimming & exploring through the stunning Kalbarri National Park. Abseil the ancient Z-Bend Gorge, visit iconic Nature's Window, swim & relax by the tranquil Murchison River. The highlights are endless on our Abseil Adventure Tour! Complementary pick-up.
Rainbow Jungle & Maze – Australian Parrot Breeding Centre ☆ Open Daily 9am-5pm (Last entry 4pm) ☆ Ad\$16 Aust Seniors \$14 Ch\$8 (4-16yr) Family Pass \$42 ☆ Maze entry extra, with combo discounts available ☆ Cinema Parrotiso – Operates during school holidays Ad \$18 students/seniors (13-17yr) \$15 Ch(3-12yr) \$10	Australia's most beautiful parrot habitat. Take a walk & you will find the largest parrot free flight aviary in the country. Come & get lost in the maze or enjoy a coffee in the Café. Outdoor Cinema with wood fired pizzas. Seating provided & bean bags for hire. (Cash Only in cinema)  Inflatable water slide operates during holidays.
Kalbarri Air Charter ☆ F.1 - 4pm 20min AD \$86.50 Child \$59.75 ☆ F.2 – 3pm 45min AD \$180.25 Child \$125.65 ☆ F.3 – 3pm 1hr 45min AD \$286.35 Child \$208.05 ☆ F.4 – 7am 6hrs AD \$324.45 Child\$237.95 ☆ F.5 – 8am 5hrs AD \$262.65 Child\$184.35 ☆ F.6 – 3pm 1hr 20min AD \$252.35 Child\$176.15 ☆ F.7 (1) – 1pm 1hr AD \$231.75 Child\$161.70 ☆ F.7 (2) – 3pm 45min AD \$180.25 Child \$125.65	 Meeting point is at airport 15 min prior to flight * Kalbarri & Coastal Cliffs * River Gorges & Coastal Cliffs * Grand Tour-Town, Abrolhos Islands, Pink Lake & River Gorges * Monkey Mia – Zuytdorp Cliffs and Shark Bay * Abrolhos Islands – Coastal Cliffs, snorkel & swim on the islands * Batavia Shipwreck & Abrolhos Islands Tour * Pink Lake, River Gorges & Coastal Cliffs * Pink Lake & Coastal Cliffs
Kalbarri Entertainment Centre ☆ Open every day except Tues & Thurs 10am – 5pm Admission fee \$2 *Will be closed until late May*	 Mini Putt, in-ground trampolines, climbing spider web, amusement arcade & giant chess & draughts. Great for whole family, Bike Hire \$4/hour. 10/half day. \$20/day.
Pelican Feeding ☆ Daily at 8.45 – Run by volunteers ☆ We cannot guarantee pelicans will show every day	Feeding is located on the foreshore opposite the Murchison Caravan Park. Operated by volunteers who educate visitors about the pelicans. Gold coin donations are appreciated.

Appendix 3. Revised Proposed Noise Management Plan with actions for noise before 8am

Noise Management Plan

Kalbarri Dog Sitting

June 2017

Introduction

I will be offering a dog sitting service to the town of Kalbarri. Many tourists like to visit the National Park but are unable to take their dog/s with them. I will provide a sitting service for the dog so they can still visit the Park.

Overview

The service will be run from my backyard, 118 Grey Street.

I will be offering this during daylight hours (7am – 3pm). I will not be housing any dogs overnight.

Noise Mitigation

The barking of any dog will be well managed to ensure community expectations are upheld. Please note, I certainly don't like barking dogs!

The main reasons a dog will bark is from boredom, anxiety and attention seeking. Some of the ways I will reduce the dogs from barking include:

- Playtime – I have a dog already in my backyard, he will provide “play time” with the other dogs. He is very friendly and playful and will keep the other dogs occupied.
- I have a large grassed area opposite my house which I can use to take the dogs for on leash walks. Taking dogs outside the enclosed area prevents boredom and promotes stimulation. If a dog was to start barking and not stop, I would take them for a walk over the road.
- The dogs will be supervised 100% of the time, meaning I will be at home at all times. I have various toys and balls and will be playing with the dogs in the backyard.
- I have a bark collar that will be used as a last resort (this would be discussed prior with the owner if the dog has a history of barking).

In the event that none of the above tactics work in quietening a dog, I will attempt to contact the dog's owner and ask them to come and collect the dog immediately. If the owner is unreachable or unable to collect their dog immediately, I will contact the Kalbarri Ranger and ask him to impound the dog until the owner can collect it. An incident like this will also be recorded in the Incident Register and reported to the Shire of Northampton with seven (7) days.

Owners will be asked to sign a declaration upon leaving their dogs. This will include whether or not they agree to a bark collar being used and also making them aware that if there is consistent barking or noise their dog will be impounded by the Ranger.

Incident Register

An Incident Register will be set up. Any incidents/complaints will be reported in here and an updated version sent to the Shire of Northampton on the event of any new entry.

The register will cover incidents such as:

- In the event I have to contact a dog owner to remove their dog
- In the event any member of the community approaches me with a complaint or issue
- In the event of any dog fight

Examples of Noise Management Issues

Problem	Before 8am – Resolution – steps to be taken	After 8am – Resolution – steps to be taken
Dog barking constantly	<ul style="list-style-type: none"> • Provide human interaction and dog play games • Place a bark collar on the dog (if approved by the owner at drop off) • Take the dog for an on lead walk over the road on the grassed area opposite my house until 8am • After 8am, the steps outlined in the next column will be implemented 	<ul style="list-style-type: none"> • Provide human interaction and dog play games • Take the dog for an on lead walk over the road on the grassed park opposite my house • Place a bark collar on the dog (if approved by the owner at drop off) • Phone owner and ask them to come and pick up the dog immediately – this would happen after 30 minutes if not being able to resolve the barking • If owner is unreachable or unable to immediately pick up the dog, the Kalbarri Ranger will be phoned and he will impound the dog until the owners are able to pick it up • Add to Incident Register and notify the Shire of Northampton

<p>Dog in distress</p>	<ul style="list-style-type: none"> • Provide human interaction and dog play games • Place a bark collar on the dog (if approved by the owner at drop off) • Take the dog for an on lead walk over the road on the grassed area opposite my house until 8am • After 8am, the steps outlined in the next column will be implemented 	<ul style="list-style-type: none"> • Provide human interaction and dog play games • Take the dog for an on lead walk over the road on the grassed park opposite my house • Phone owner and ask them to come and pick up the dog immediately – this would happen after 30 minutes if not being able to resolve the dog in distress • If owner is unreachable or unable to immediately pick up the dog, the Kalbarri Ranger will be phoned and he will impound the dog until the owners are able to pick it up • Add to Incident Register and notify the Shire of Northampton
<p>Dog making loud noises (may not be barking)</p>	<ul style="list-style-type: none"> • Provide human interaction and dog play games • Place a bark collar on the dog (if approved by the owner at drop off) • Take the dog for an on lead walk over the road on the grassed area opposite my house until 8am • After 8am, the steps outlined in the next column will be implemented 	<ul style="list-style-type: none"> • Provide human interaction and dog play games • Take the dog for an on lead walk over the road on the grassed park opposite my house • Place a bark collar on the dog (if approved by the owner at drop off) • Phone owner and ask them to come and pick up the dog immediately – this would happen after 30 minutes if not being able to resolve the noise • If owner is unreachable or unable to immediately pick up the dog, the Kalbarri Ranger will be phoned and he will impound the dog until the owners are able to pick it up • Add to Incident Register and notify the Shire of Northampton

6.3.3 PROPOSED FREESTANDING SIGNS (TEAR DROP FLAGS) – GREY STREET ROAD RESERVE, KALBARRI

LOCATION:	Grey Street Road Reserve
FILE REFERENCE:	10.6.1.3 / 10.6.6
APPLICANT:	Kalbarri Pharmacy - Jung Vo
OWNER:	Department of Lands/Shire of Northampton
DATE OF REPORT:	7 June 2017
REPORTING OFFICER:	Debbie Carson/Hayley Williams
RESPONSIBLE OFFICER:	Hayley Williams
APPENDICES:	
1.	Example flags and description of signage
2.	Photographs of front façade and garden bed forward of business

AUTHORITY / DISCRETION:

Quasi-Judicial

when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.

SUMMARY:

An Application for Development Approval has been received for the placement of two (2) freestanding signs (tear drop flags) upon the Grey Street Road Reserve, Kalbarri. This report recommends refusal of the application on the basis that the freestanding signs are not considered to be immediately adjacent to the business (i.e. are remote) and they do not meet the provisions of the Local Planning Policy for Signage. Additionally, the proposed location is upon a road reserve under the care and control of Council, and the proposed signage is not considered to meet the purposes of a road reserve but is considered to potentially have a negative impact upon the amenity of the local area.

Figure 1 – Locality Plan - Grey Street Road Reserve, Kalbarri

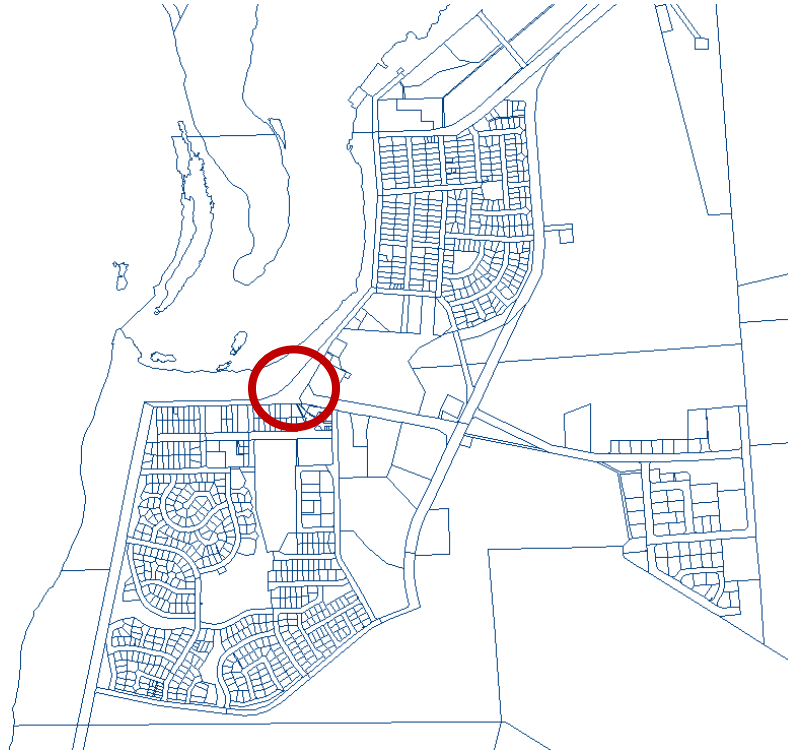


Figure 2 – Site Plan - Grey Street Road Reserve, Kalbarri

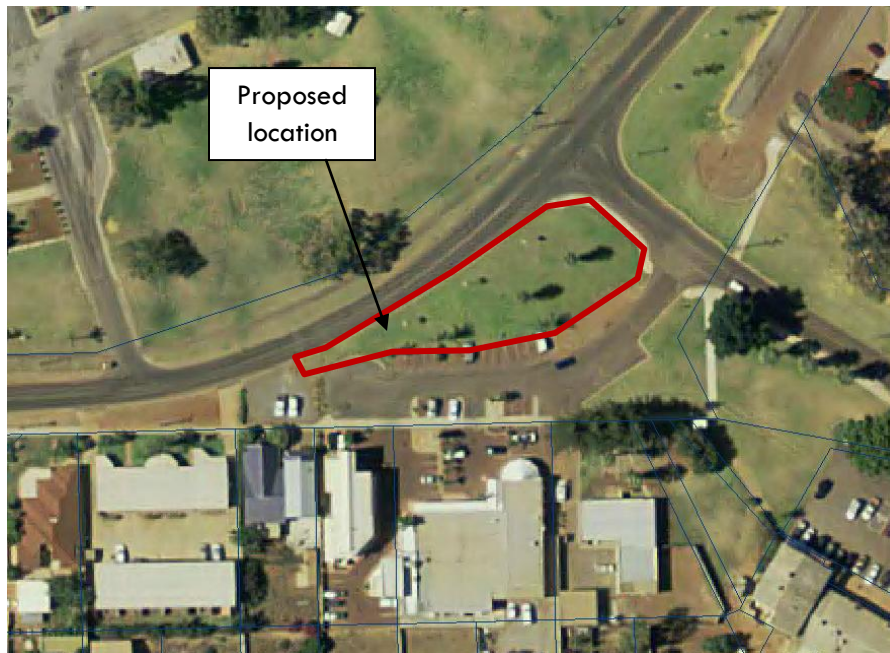


Figure 3 - Photograph of road reserve and proposed sign location



BACKGROUND:

The Application proposes to place two (2) freestanding (tear drop flag) signs upon the road reserve dividing strip/island bounded by Grey and Porter Streets and Kalbarri Lane, with this parcel of land being forward (northward) of the Kalbarri Pharmacy. The signs are proposed to advertise the Kalbarri Pharmacy, with the wording "Pharmacy" to be displayed on each flag. From the information provided by the Applicant, the signs are proposed to be set back approximately 3 metres from the Grey Street carriageway and in close proximity to an existing decorative street-banner pole, which are shown in Figure 3 above.

An example of what the proposed signs (flags) will look like, as well as a brief description of the signage, has been provided by the Applicant and is included within **Appendix 1**.

Proliferation of Signage - Kalbarri

In March 2006, Council adopted a Local Planning Policy relating to Signage with the intention of providing a mechanism for the control of advertising signs, and with the objectives to safeguard the visual amenity of the district and to meet the safety and amenity needs of thoroughfare users.

Over the past few years, a number of complaints have been made regarding signs placed in and around the townsite of Kalbarri. These complaints were made with regard to the remote location of freestanding signs, signage on vehicles (parked on Council's foreshore reserve) and large signs placed on utility vehicles parked in car parks. All proposed signs (excepting those exempt under Town Planning Scheme and Local Planning Policy provisions) require the lodgment of an Application for Development Approval, for consideration by Council.

COMMUNITY & GOVERNMENT CONSULTATION:

Nil.

FINANCIAL & BUDGET IMPLICATIONS:

Nil. However should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Local: Shire of Northampton Town Planning Scheme No. 9 – Kalbarri Townsite

The land is designated as a 'Road Reserve' under **Town Planning Scheme No. 9** with a road reserve defined within Australian Standards as "a legally described area within which facilities such as roads, footpaths and associated features may be constructed for public travel."

Further, clause 2.2 of the Scheme relates to the Use and Development of Reserved Land:

"2.2.1 *A person shall not use or commence or carry out development on reserved land without first having obtained the planning approval of Council under Part VI of the Scheme, and in determining an application for planning approval Council shall have regard to:*

- (a) the matters set out in Clause 6.5; and*
- (b) the ultimate purpose intended for the reserved land,*

and Council shall, in the case of land reserved for the purposes of a public authority, confer with that authority before giving its approval."

Given the above definition of a road reserve and the above-mentioned Scheme provisions, it is therefore considered that the proposal does not meet the purposes for a road reserve.

POLICY IMPLICATIONS:

Local: Shire of Northampton Local Planning Policy – Signage

Council adopted a Local Planning Policy in March 2006 which has been continually acted upon for the last 11 years in guiding Council's decision making on the matter of signage. The Policy is clear in stating that "Freestanding Signs" are not to be erected in any position other than immediately adjacent to the building or the business to which the sign relates, with the sign to be removed at the close of business each day.

"11.2 Freestanding Signs

11.2.1 Freestanding signs shall:

- (a) *not exceed 1m in height;*
- (b) *not exceed an area of 1m² on any side;*
- (c) *not be erected in any position other than immediately adjacent to the building or the business to which the sign relates; and*
- (d) *be removed each day at the close of the business to which it relates and not be erected again until the business next opens for trading."*

Furthermore, Clause 10 of the same Policy states that no advertising sign shall be permitted on thoroughfares/reserves under the care and control of the Council unless approval has been granted and this approval is subject to a range of factors listed in Clause 10.2.

"10.1 Unless otherwise permitted in this Policy, no advertising sign or hoarding shall be permitted on thoroughfares/reserves under the care and control of the Council, unless approval is granted from the Shire.

10.2 Notwithstanding Clause 10.1 above an advertising sign shall not, without the written approval of the Council, be erected or displayed:

- (a) *on or adjacent to a footpath which results in the pedestrian access being less than 2m in width;*

- (b) *over any footpath where the resulting vertical clearance between the sign and the footpath is less than 2.5m;*
- (c) *on or within 3m of a carriageway;*
- (d) *upon a dividing strip or traffic island;*
- (e) *so as to obstruct the passage, line of sight or create a hazard for vehicles or pedestrians;*
- (f) *on any landscaping feature on a thoroughfare/reserve, including street tree or furniture;*
- (g) *so as to significantly obstruct or impede all or part of a view of a river, the sea or other place or feature which in Council's opinion is of significance to the district; or*
- (h) *in any other place that, in the opinion of the Shire, adversely affects the local amenity."*

A Local Planning Policy shall not bind Council in respect of any application for Planning Consent but Council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

STRATEGIC IMPLICATIONS:

Nil.

COMMENT:

The proposed signs and their proposed location are not considered to comply with the purpose and intent of the Road Reserve, nor are they considered to comply with the *Shire of Northampton Local Planning Policy – Signage*.

Further, it is considered that the proposed signage would not be an appropriate use of the road reserve and traffic/customers could just as easily be directed by additional signage located immediately adjacent to, and upon the front façade of, the business.

The proposed location is not considered to be immediately adjacent to the business and is therefore considered to be remote. Clause 7.0 of the Local Planning Policy states that Council will generally not support remote advertising signs as this may lead to an undesirable precedent and proliferation of signage to the detriment of the amenity of the Shire.

A more appropriate location for the signs might be the area of garden bed located forward of the place of business, as shown in **Appendix 2**. There is also opportunity for better use of the front façade of the building, and for signage to be installed upon the building itself, rather than upon the road reserve as proposed.

Provisions within the Local Planning Policy - Signage requires that signage should not exceed 1 metre in height, or be greater than 1 m² in area (per side), and should not be located upon a dividing strip or on or within 3 metres of a carriageway. The proposal for flag signage does not meet these criteria, and this further supports a recommendation to not approve the proposed freestanding signs.

Despite the above comments, should Council consider granting approval to the sign's location, then compliance with Clause 10.3 of the Local Planning Policy would be required, which includes indemnifying the Shire and obtaining and maintaining a public liability insurance policy for the signs.

VOTING REQUIREMENT:

Simple Majority required

CONCLUSION:

It is recommended that Council refuse to grant development approval to the two (2) signs in the proposed location upon the Grey Street road reserve island.

OFFICER RECOMMENDATION – ITEM 6.3.3	REFUSAL
<p>That Council refuse to grant development approval for two (2) freestanding (tear drop flag) signs upon the Grey Street road reserve in Kalbarri for the following reasons:</p> <ol style="list-style-type: none"> <li data-bbox="360 1554 1443 1669">1) The location of freestanding signs located upon the Grey Street Road Reserve is not considered to comply with the purpose and intent of the Reserve; <li data-bbox="360 1711 1443 1827">2) The location of the proposed freestanding signs is considered to be remote from the place of business and may detrimentally affect the amenity of the locale; 	

- 3) The proposed freestanding signs within the Grey Street road reserve are not considered to comply with the provisions of the *Shire of Northampton Local Planning Policy – Signage*, on the basis that they exceed the maximum size limits for freestanding signs allowable, and their proposed location is on or within 3 metres of a carriageway and upon a dividing strip/traffic island; and**
- 4) There are further unutilised opportunities for the business to promote themselves through additional signage upon the front facade of the building, and immediately adjacent to the building in the garden bed area.**

Advice Note

- 1. *If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.***

Appendix 1. Information provided by the applicant including an example flag and a brief description of the signage



"The above is the type of tear drop flag I would like to ask the Shire permission to use.

The image above is not to scale, but our proposal is a 3.5m in height, from tip of ground spike to top of flag.

The flag is spiked into the ground with a steel rod, connected to a ball bearing mechanism, allowing the flag to turn with the wind. The flag itself is framed with a fiberglass pole, highly flexible and light weight."

**Appendix 2. Photographs of alternative proposed location immediately adjacent to the
Kalbarri Pharmacy**



6.3.4 SHIRE OF NORTHAMPTON - DRAFT COASTAL MANAGEMENT STRATEGY - CONSENT TO ADVERTISE

FILE REFERENCE:	10.4.5.1
DATE OF REPORT:	8 June 2017
REPORTING OFFICER:	Debbie Carson/Hayley Williams
RESPONSIBLE OFFICER:	Hayley Williams
APPENDICES:	
1.	Study area of the draft Coastal Management Strategy

AUTHORITY / DISCRETION:

Legislative *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

SUMMARY:

Land Insights, Council's appointed consultant, has finalised the Draft Coastal Management Strategy for the Shire of Northampton's coastal areas. This strategy provides recommendations for coastal management across the Shire, with the exception of the localities of Horrocks and Kalbarri which have had their own coastal management strategies completed in 2015.

The Draft Coastal Management Strategy has been prepared using extensive community consultation and on site work.

It is recommended that Council endorse the draft coastal management strategy for the purpose of advertising for public comment only.

BACKGROUND:

The Shire of Northampton is committed to the protection and management of the coastal areas and foreshore reserves within its jurisdiction, in recognition of the significant values that coastal foreshores possess for the local and regional community. Current recommendations for management of the coastal areas within the Shire of Northampton are provided within the following documents:

- *Shire of Northampton Coastal Strategy* (Landvision and Shire of Northampton, 2006);
- *Kalbarri Coastal Management Strategy* (Essential Environmental, 2015); and
- *Horrocks Beach Coastal Management Strategy* (Essential Environmental, 2015).

The existing Shire of *Northampton Coastal Strategy* was completed in 2006 and much of its contents was outdated and required review so that it could again be a useful guiding document for Council planning.

Since 2006, there have been some significant changes to areas along the coastline of the Shire, including the sand movements within the Port Gregory jetty and foreshore area, the development of the Halfway Bay and Lucky Bay camping nodes, and the use of coastal areas by several new commercial and recreational tourism activities. Additionally, the Department of Planning has updated its *State Planning Policy 2.6 – State Coastal Planning Policy 2013*, which provides an overarching framework for coordinating governmental and private activities to ensure an integrated approach for coastal planning. As well, the recently prepared *Horrocks Beach Coastal Management Strategy* has addressed coastal management issues at the Horrocks Beach, Little Bay and Bowes River mouth localities, thus outdating the information relating to these areas within the *2006 Northampton Coastal Management Strategy*.

This new draft Coastal Management Strategy has been prepared to provide guidance for the management of the foreshore areas within the designated study areas between Wagoie (north) and Oakabella Creek (south), and excluding the coastal areas included in the Horrocks Coastal Management Strategy (Little Bay to Bowes River Mouth). This Study Area is shown upon the map attached at **Appendix 1**.

The draft Coastal Management Strategy identifies the specific actions needed, and the timing (priority) and responsibilities of said action, to ensure the assets and values identified by the community and stakeholders are secured for the long term.

The draft Strategy has been prepared to meet the requirements of *State Planning Policy 2.6: State Coastal Planning Policy (2013)*, and includes a review of other planning and management documents including:

- Australian Coastal Public Safety Guidelines
- Multiple Land Use Framework
- Mid-West Regional Planning and Infrastructure Framework 2015
- Mid-West Tourism Development Strategy
- State Planning Policy 2 – Environmental and Natural Resources Policy
- Coastal Hazard Risk Management and Adaptation Planning Guidelines

- Status of Coastal Planning in Western Australia 2012
- Coastal Planning and Management Manual 2003
- Coastal Management Specification Manual 2010
- Tourism Planning Guidelines 2014
- A Strategic Approach to Caravan and Camping Tourism in Western Australia 2012
- Batavia Coast Strategy
- Climate Change Adaptation Action Plan
- Shire of Northampton Local Planning Scheme No. 10
- Shire of Chapman Valley Coastal Management Strategy and Action Plan 2016
- Shire of Northampton Coastal Strategy 2006
- Off-Road Vehicle Areas in the Northern Agricultural Region of Western Australia Feasibility Study
- Control of African Boxthorn Regional Management Plan
- Lucky Bay Coastal Node Study
- Geraldton Regional Flora and Vegetation Survey
- Shire of Northampton Strategic Community Plan 2016-2026

The values, issues and recommendations in the draft Coastal Management Strategy are also based upon the outcomes of two community forums, a community survey and a public Facebook page which aimed to engage the local community.

Further, a steering group comprising representatives of the Halfway Bay shack owners and the Port Gregory Progress Association, as well as members of the Shire staff, contributed to the information that assisted the preparation of this draft Strategy.

Input was also obtained from key agencies and the region's traditional owner representatives.

The draft Coastal Management Strategy now requires review from the community which can be achieved through a process of formal advertising seeking public comment. Subsequent to the close of the public comment period, all comments will be reviewed and a response to submissions will be prepared. Changes will then be made to the Coastal Management Strategy as appropriate, and the Strategy will then be submitted to Council for final endorsement and implementation.

COMMUNITY & GOVERNMENT CONSULTATION:

Consultation with the community has been undertaken in the form of two Community forums which were held in November 2016 at the Horrocks Community Centre and the Port Gregory Community Hall. These were attended by a range of community stakeholders. Attendees were invited to these forums by way of public advertising and targeted invitations. The forums aimed to identify community values, issues and objectives associated with the use of the coast. A community survey and Facebook page were also used as tools to engage the community and identify values and issues, which were then presented and given further considered by a steering group of key coastal stakeholders.

Liaison with the Yamatji Marlpa Aboriginal Corporation and the lawyer for the Hutt River Working Group was also maintained by the consultant throughout the duration of the project.

Further community consultation will occur following the endorsement of the draft Coastal Management Strategy by Council, through the advertisement of the Strategy for public comment for a period of 42 days.

Consultation will also be undertaken with relevant State Government bodies.

FINANCIAL & BUDGET IMPLICATIONS:

Land Insights are undertaking their work within the approved budget amount of \$60,000 excluding GST.

STATUTORY IMPLICATIONS:

State: Planning and Development Act

State Planning Policy 2.6: State Coastal Planning Policy (2013)

Local: Local Planning Scheme No. 10 – Northampton District

POLICY IMPLICATIONS:

Local: Shire of Northampton Local Planning Strategy 2009

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Plan for the Future 2013-2023

The Plan for the Future contains a number of key imperatives that are reflected in the preparation of the draft Coastal Management Strategy. These are:

- Provide environmental leadership throughout the Shire;
- Better protection of coastal Precincts/areas;
- A comprehensive strategy identifying sealed and un-sealed roads, footpaths and improving parking facilities across the Shire;
- Increased recognition of Indigenous and European Heritage; and
- Improved community recreational facilities.

COMMENT:

To ensure consistency with the requirements of *State Planning Policy 2.6: State Coastal Planning Policy* (WAPC, 2013), there was a need to review and update the 2006 management recommendations for the coastal areas within our Shire. The draft Coastal Management Strategy presents new and relevant recommendations for the protection and enhancement of the cultural, natural and social values of our coastal areas, now and into the future.

The draft document has been added to Council's Dropbox for their consideration, and is not attached to this report due to the large file size of the document.

It is proposed that Council endorse the recommendation to advertise the draft Coastal Management Strategy for public comment for a period of 42 days.

VOTING REQUIREMENT:

Absolute Majority Required: No.

CONCLUSION:

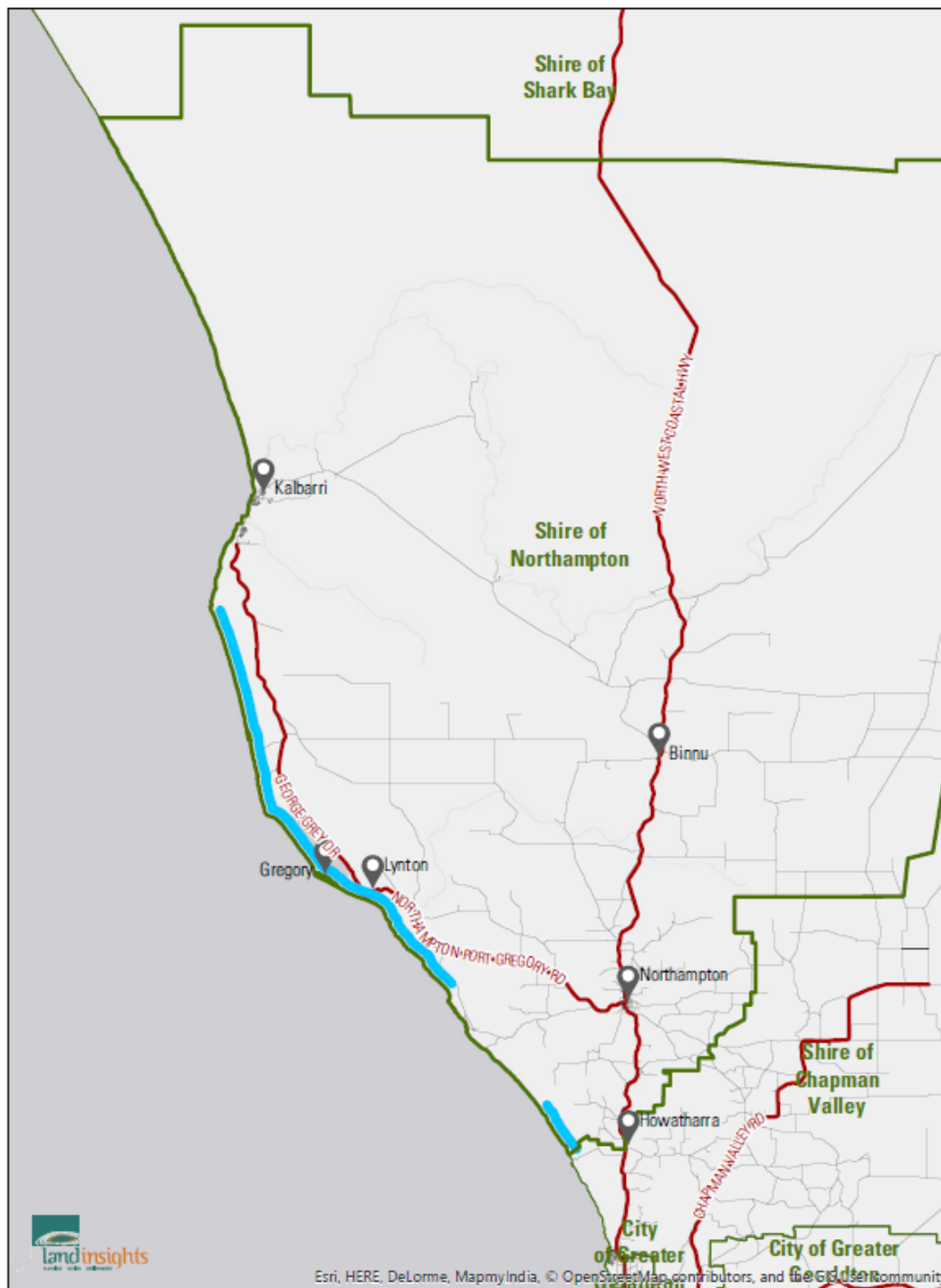
It is recommended that Council endorse the draft Coastal Management Strategy to enable public advertising of the documents for a period of 42 days.

OFFICER RECOMMENDATION – ITEM 6.3.4

CONSENT TO ADVERTISE

That Council endorse the draft Coastal Management Strategy (June 2017) for advertising purposes only.

Appendix 1. Study area of the Coastal Management Strategy



- Shire of Northampton Boundary
- State Road
- Other Local Governments
- Local Road
- Coastal Townsite
- Extent of Coastal Management Strategy



6.3.5 SUMMARY OF PLANNING INFORMATION ITEMS

DATE OF REPORT:	6 June 2017
REPORTING OFFICER:	Deb Carson/Hayley Williams

COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Planning Officer.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
015	Anglican Parish of Northampton	LOT 41 (NO. 193) HAMPTON ROAD, NORTHAMPTON	PROPOSED OUTBUILDING	19 May 2017 Ordinary Meeting
016	Gary Dungate	LOT 239 (NO. 125) JOHN STREET, NORTHAMPTON	PROPOSED FIREARM DEALER'S BUSINESS	19 May 2017 Ordinary Meeting
017	Andrew Softly	LOT 163 (NO. 45) JOHN STREET, NORTHAMPTON	ANNUAL RENEWAL OF HOME OCCUPATION	18 May 2017
018	WA Country Builders	LOT 119 (NO. 5) LAWRENCIA LOOP, KALBARRI	PROPOSED SINGLE DWELLING	26 May 2017
019	D&A Pike	LOT 260 (NO. 9) STILES ROAD, KALBARRI	PROPOSED OUTBUILDING EXTENSION	22 May 2017
020	Andrea White	LOT 71 (NO. 118) GREY STREET, KALBARRI	PROPOSED HOME BUSINESS - DOG SITTING SERVICE	19 May 2017 Ordinary Meeting
021	Frank Mauger	LOT 148 (NO. 425) WUNDI ROAD, NORTHAMPTON	PROPOSED SINGLE DWELLING – RELOCATED BUILDING	23 May 2017

022	Kingman Visual	LOT 1 (NO. 10) PORTER STREET, KALBARRI	PROPOSED ILLUMINATED VERANDAH SIGN (0.48m x 0.70m)	24 May 2017
023	Adventurethon Australia Pty Ltd	RESERVE 25307 AND MULTIPLE ROAD RESERVES	PROPOSED EVENT - ADVENTURETHON 2017 KALBARRI	26 May 2017

OFFICER RECOMMENDATION – ITEM 6.3.5

For Council Information

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6.4.1 ACCOUNTS FOR PAYMENT

FILE REFERENCE:	1.1.1
DATE OF REPORT:	8 June 2017
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Leanne Rowe/Grant Middleton
APPENDICES:	1. List of Accounts

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 16th June 2017, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.1

That Municipal Fund Cheques 21201 to 21214 inclusive totalling \$61,684.57, Municipal EFT payments numbered EFT16418 to EFT16495 inclusive totalling \$402,779.00, Trust Fund Cheques 2206 to 2207, totalling \$400.00, Direct Debit payments numbered GJ1107 to GJ1113 inclusive totalling \$216,538.55 be passed for payment and the items therein be declared authorised expenditure.

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 JUNE 2017

Chq #	Date	Name	Description	Amount
21201	10-05-2017	SHAWNY'S COUNTRY KITCHEN	KALB ROADWISE TRAUMA DAY REFRESH	1000.00
21202	10-05-2017	SYNERGY	ELECTRICITY CHARGES	16251.00
21203	24-05-2017	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	167.60
21204	24-05-2017	SYNERGY	ELECTRICITY CHARGES	15733.25
21205	29-05-2017	AUSTRALIA POST	POSTAGE	247.46
21206	29-05-2017	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	17046.80
21207	29-05-2017	GERALDTON MOWER & REPAIR SPECIALISTS	PARTS	1213.60
21208	29-05-2017	MR JOHN HARLOCK	WORKCOVER HEARING TEST	580.00
21209	29-05-2017	BILGOMAN AUTO TECH	PLANT SERVICE	195.51
21210	29-05-2017	KALBARRI MEN'S SHED INC	REMOVAL OLD SHED	2000.00
21211	29-05-2017	MCLEODS BARRISTERS AND SOLICITORS	LEGAL ADVICE	2363.35
21212	29-05-2017	TELSTRA	TELEPHONE CHARGES	3470.84
21213	29-05-2017	WILLIAMS & HUGHES	LEGAL ADVICE	1317.82
21214	31-05-2017	LORETTA WRIGHT	RATE REFUND	97.34
				\$61,684.57

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 JUNE 2017

ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT16418	12-05-2017	AUSTRALIAN TAXATION OFFICE	APRIL 2017 BAS	36094.00
EFT16419	18-05-2017	GLENN BANGAY	REIMB WESTNET	79.95
EFT16420	18-05-2017	NEIL BROADHURST	REIMB TELSTRA	113.25
EFT16421	18-05-2017	GRANT MIDDLETON	REIMB WESTNET	244.47
EFT16422	19-05-2017	DPT. OF ENVIRONMENT REGULATION	RENEW LICENCES	1137.67
EFT16423	25-05-2017	ABROLHOS ELECTRICS	ECO FLORA REPAIR RETIC CABLE, VARIOUS	8884.92
EFT16424	26-05-2017	NORTHAMPTON AUTO ELECTRICS	PLANT ELECTRICAL	1729.80
EFT16425	29-05-2017	AFGRI EQUIPMENT AUST PTY LTD	PARTS	1705.52
EFT16426	29-05-2017	ALAN CRAGAN BOBCAT & EXCAVATOR HIRE	BOBCAT HIRE	4051.30
EFT16427	29-05-2017	KALBARRI IGA	GOODS	37.54
EFT16428	29-05-2017	P & M AUTOMOTIVE EQUIPMENT	HOIST INSPECTION	367.13
EFT16429	29-05-2017	B P ROADHOUSE NORTHAMPTON	REFRESHMENTS, FUEL	657.16
EFT16430	29-05-2017	BUNNINGS BUILDING SUPPLIES	AIR HOSE, DRILL PRESS, MAKITA COMBO	1966.87
EFT16431	29-05-2017	CATWEST PTY LTD	GLIDDON AVE TRENCH REINSTAT	660.00
EFT16432	29-05-2017	CENTRAL WEST PEST CONTROL	NCCA PEST CONTROL	120.00
EFT16433	29-05-2017	CLARKSON FREIGHTLINES	FREIGHT	296.47
EFT16434	29-05-2017	COATES HIRE OPERATIONS PTY LIMITED	ROLLER HIRE	921.94
EFT16435	29-05-2017	BS & JA COCKRAM	LIONS PARK ERECT PGROUND, SHELTER	6123.43
EFT16436	29-05-2017	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	88.78
EFT16437	29-05-2017	COURIER AUSTRALIA	FREIGHT	221.36
EFT16438	29-05-2017	COVS PARTS PTY LTD	CLUTCH KIT, PARTS	2754.80
EFT16439	29-05-2017	CRAMER & NEILL REFRIGERATION	HOUSING REPAIR SPLIT SYSTEM	187.00
EFT16440	29-05-2017	D-TRANS	LOW LOADER BRAKE RELINE, PARTS	3583.44
EFT16441	29-05-2017	ECO-FLORA CRANE, TRUCK & EXCAVATOR SERVICES	ECO FLORA RETIC WORKS LIGHTNING STRIKE	130.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 JUNE 2017

EFT #	Date	Name	Description	Amount
EFT16442	29-05-2017	FENN PLUMBING & GAS	PLUMBING	236.50
EFT16443	29-05-2017	FLASH FLOWERS	ANZAC DAY WREATHS	200.00
EFT16444	29-05-2017	GANTHEAUME BAY ELECTRICAL	KANGA HIRE - TRENCHER	250.00
EFT16445	29-05-2017	GERALDTON LOCK & KEY SPECIALISTS	KEYS	670.16
EFT16446	29-05-2017	ATOM SUPPLY	GENSET, HARDWARE	1184.25
EFT16447	29-05-2017	GERALDTON TROPHY CENTRE	EMBROIDER LOGO	22.00
EFT16448	29-05-2017	GERALDTON AUTO WHOLESALERS	VEHICLE SERVICE	995.80
EFT16449	29-05-2017	GREAT SOUTHERN FUEL SUPPLY	FUEL PURCHASES - DEPOTS	15229.86
EFT16450	29-05-2017	GT TRANSPORT	LIONS PARK - PLAYGROUND EQUIP	187.00
EFT16451	29-05-2017	C + J HANSON PLUMBING CONTRACTORS	ANNUAL RPZ INSPECTIONS	1204.60
EFT16452	29-05-2017	AJS HULME & CO	GRAVEL	47300.00
EFT16453	29-05-2017	JASON SIGNMAKERS	SIGNS	303.60
EFT16454	29-05-2017	JONO DALE PLUMBING, GAS & AIR-CON	PLUMBING	352.00
EFT16455	29-05-2017	KALBARRI EXPRESS FREIGHT	FREIGHT	286.56
EFT16456	29-05-2017	KALBARRI WAREHOUSE	RETIC	359.70
EFT16457	29-05-2017	KALBARRI CARRIERS	FREIGHT - MIRACLE PLAYGROUND EQUIP	49.28
EFT16458	29-05-2017	KALBARRI AUTO ELECTRICS	KALB LOADER - REPLACE FLASHING LIGHTS	998.20
EFT16459	29-05-2017	KALBARRI SIGNS (MCKENZIE)	ISOLATOR/ADD BLUE STICKER	55.00
EFT16460	29-05-2017	KOMATSU AUSTRALIA PTY LTD	PARTS, CUTTING EDGES	3813.51
EFT16461	29-05-2017	LUKIS BLAKE LIVESTOCK	BINNU WEST RD REIMB ELECTRICITY	1668.65
EFT16462	29-05-2017	MCDONALDS WHOLESALERS	CLEANING PRODUCTS	78.80
EFT16463	29-05-2017	LGRCEU	PAYROLL DEDUCTIONS	97.00
EFT16464	29-05-2017	MIDWEST FIRE PROTECTION SERVICES	HALF YEARLY SERVICE FIRE EQUIPMENT	44.00
EFT16465	29-05-2017	MIDWEST KERBING	PIONEER HOMES CONC KERB	5174.40
EFT16466	29-05-2017	MIDWEST MULCHING MOWING	OGILVIE WEST RD - VERGE MULCH	1650.00
EFT16467	29-05-2017	MITCHELL & BROWN	CONVECTION OVEN	593.00
EFT16468	29-05-2017	CENTREL PTY LTD	FUEL CARD FUEL PURCHASES	1994.06

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 JUNE 2017

EFT #	Date	Name	Description	Amount
EFT16469	29-05-2017	M L COMMUNICATIONS	MOBILE PHONE BOOSTER, 2WAY RADIOS	2138.61
EFT16470	29-05-2017	PACIFIC BRANDS WORKWEAR GROUP PTY LTD	UNIFORM	407.04
EFT16471	29-05-2017	CLEANPAK TOTAL SOLUTIONS	CLEANING PRODUCTS	1136.18
EFT16472	29-05-2017	POOL & SPA MART	POOL TESTING CHEMICALS	534.50
EFT16473	29-05-2017	PRIME MEDIA GROUP LTD	KVC ADVERTISING ADVENTURETHON	1903.00
EFT16474	29-05-2017	PURCHER INTERNATIONAL	PARTS	191.29
EFT16475	29-05-2017	SANFORD VETERINARY CLINIC	STERILISATION SUBSIDY	20.00
EFT16476	29-05-2017	OWEN SIMKIN	WATER CUSTODIAN	136.75
EFT16477	29-05-2017	SIMPLE LIFE PROJECTS	TENNIS HIT UP WALL CONCRETE	7750.00
EFT16478	29-05-2017	MIDWEST AUTO GROUP	VEHICLE SERVICE	509.16
EFT16479	29-05-2017	SUPERSEALING PTY LTD	HACKNEY ST CRACK SEALING WORKS	3245.00
EFT16480	29-05-2017	2V NET IT SOLUTIONS	COMPTER MTCE	200.00
EFT16481	29-05-2017	TOX FREE AUSTRALIA PTY LTD	REFUSE COLLECTION, REFUSE SITES MTCE	79124.66
EFT16482	29-05-2017	LANDGATE	VALUATION EXPENSES	184.55
EFT16483	29-05-2017	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE	1252.07
EFT16484	29-05-2017	WESTERN AUSTRALIAN TREASURY CORPORATION	LOANS 149 151 154	58607.72
EFT16485	29-05-2017	WESTERN RESOURCE RECOVERY PTY LTD	PUMP SEPTICS/LEACHES	2096.00
EFT16486	29-05-2017	NORTHAMPTON TYRES	7 TYRES	2010.00
EFT16487	29-05-2017	WOODCOCK CT & L	SECURITY FENCING, SPRAYS	7324.70
EFT16488	29-05-2017	WREN OIL	OIL WASTE DISPOSAL	33.00
EFT16489	29-05-2017	WRENS PLACE	REFRESHMENTS	115.50
EFT16490	29-05-2017	YOUNG MOTORS P/L	PARTS	40.66
EFT16491	24-05-2017	MIRACLE RECREATION EQUIPMENT PTY LTD	KAL FSHORE PLAYGROUND EQUIP	962.50
EFT16492	01-06-2017	WEST COAST SYNTHETIC SURFACES	KAL COURTS - FENCING, NETBALL TENNIS	74910.00
EFT16493	01-06-2017	GLENN BANGAY	REIMB EHA (WA) MSHIP, REFRESH	447.70



SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 JUNE 2017

EFT #	Date	Name	Description	Amount
EFT16494	01-06-2017	E & S KOPPENSTEINER	REIMB PHONE GLASS, FUEL, PLANTS	264.48
EFT16495	01-06-2017	GRANT MIDDLETON	REIMB ACCOMM, REFRESH - TRAINING	79.20
				<u>\$402,779.00</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 JUNE 2017

TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
2206	15/05/2017	MRS HK SIMKIN	REFUND BUS BOND	200.00
2208	18/05/2017	DEPT PLANNING & INFRASTRUCTURE	SPECIAL SERIES PLATES 807NR	200.00
				<u>\$400.00</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 JUNE 2017

DIRECT DEBITS

Jnl #	Date	Name	Description	Amount
	04/05/2017	PAYROLL	FN/E 3/5/201	87,555.00
	11/05/2017	CLICKSUPER	SUPERANNUATION FN/E 3/5/2017	19,503.39
	18/05/2017	PAYROLL	FN/E 17/05/2017	88,385.00
	19/5/2017	CLICKSUPER	SUPERANNUATION FN/E 17/05/2017	20,107.40
GJ1107	31/05/2017	NAB BANK FEES	BANK FEES/MERCHANT FEES	231.16
GJ1108	31/05/2017	BPOINT	FEES	110.82
GJ1109	31/05/2017	BPAY	FEES	21.12
GJ1111	31/05/2017	CEO CORPORATE CARD	WESTNET	104.94
			BANK CHARGES	9.00
			REFRESHMENTS	6.70
				<u>120.64</u>
GJ1112	31-05-17	DCEO CORPORATE CARD	BANK CHARGES	9.00
			REFRESHMENTS	14.50
			COMPUTER EXP - NETNANNY, PHONE, LEAD	414.52
				<u>438.02</u>
GJ1113	31-05-17	WESTNET	FEES	66.00
				<u>\$216,538.55</u>

6.4.2 MONTHLY FINANCIAL STATEMENTS – MAY 2017

FILE REFERENCE:	1.1.1
DATE OF REPORT:	8 June 2017
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton
APPENDICES:	Monthly Financial Report for May 2017

SUMMARY

Council to adopt the draft monthly financial reports as presented.

BACKGROUND:

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Draft Monthly Statements of Financial Activity for the period ending 31 May 2017 are attached, and include:

Compilation Report

Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Statement of Budget Amendments

Note 1	Significant Accounting Policies (presented annually)
Note 2	Explanation of Material Variances
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Budget Amendments (as per Budget Review process)
Note 6	Receivables
Note 7	Cash Backed Reserves
Note 8	Capital Disposals

Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions
Appendix B	Detailed Schedules (separate presentation)

FINANCIAL & BUDGET IMPLICATIONS:

Total variances for capital revenue and expenditure to 31st May 2017 are as follows:

Total operating revenue has a positive variance (over budget) of \$101,003 while operating expenditure has a negative variance (over budget) of \$38,389 which is mainly due to a shift in own source expenditure due to the lag in capital projects being undertaken.

Capital grant funding also has a negative variance (under budget) of \$702,507 which is due to grant funding associated with White Cliffs Road and Binu West Road. Capital expenditure associated with roads is also under budget by \$991,792 which is due to the delay in completing grant funded and Council funded road projects.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.2

That Council adopts the Monthly Financial Report for the period ending 31 May 2017.

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 May 2017

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Note 7	Cash Backed Reserves
Note 8	Capital Disposals
Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions

SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 31 May 2017

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 May 2017 of \$1,683,506.

Items of Significance

The material variance adopted by the Shire of Northampton for the 2016/17 year is \$5,000. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Capital Expenditure

Infrastructure Assets - Roads ▲ \$ 991,792 Major road project delays

Capital Revenue

Non-operating Grants, Subsidies and Contributions ▼ (\$702,507) White Cliffs and Binnu West grant funding

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
Significant Projects				
Pioneer Lodge (8 Units) Construction Costs	104%	\$ 1,269,545	\$ 1,057,950	\$ 1,323,932
Kalbarri Tennis, Netball & Basketball Courts	66%	\$ 755,520	\$ 692,538	\$ 496,758
Road Construction	59%	\$ 2,998,860	\$ 2,748,867	\$ 1,757,075
Footpath Construction	28%	\$ 162,840	\$ 149,248	\$ 45,313
4 Wheel Light tip Truck - Kalbarri	100%	\$ 82,810	\$ 75,909	\$ 82,810
Prime Mover	0%	\$ 220,000	\$ 201,666	\$ -
Tip Truck - Northampton	0%	\$ 210,000	\$ 192,499	\$ -
Lucky Bay Caravan and Camp Grounds	46%	\$ 632,490	\$ 579,766	\$ 292,098
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	100%	\$ 1,721,535	\$ 1,715,418	\$ 1,722,343
Non-operating Grants, Subsidies and Contributions	72%	\$ 3,776,775	\$ 3,403,296	\$ 2,700,789
	80%	\$ 5,498,310	\$ 5,118,714	\$ 4,423,132
Rates Levied	100%	\$ 4,206,481	\$ 4,202,854	\$ 4,208,208

% Compares current ytd actuals to annual budget

Financial Position		Closing Balance 30	Current Year 30 April 2016
Adjusted Net Current Assets	198%	\$ 848,229	\$ 1,683,506
Cash and Equivalent - Unrestricted	181%	\$ 723,776	\$ 1,306,461
Cash and Equivalent - Restricted	84%	\$ 3,578,772	\$ 3,020,039
Receivables - Rates	195%	\$ 160,199	\$ 312,896
Receivables - Other	42%	\$ 87,046	\$ 36,865
Payables	51%	\$ 315,761	\$ 162,242

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

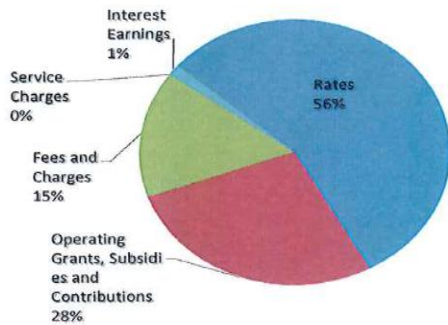
Preparation

Prepared by: Grant Middleton

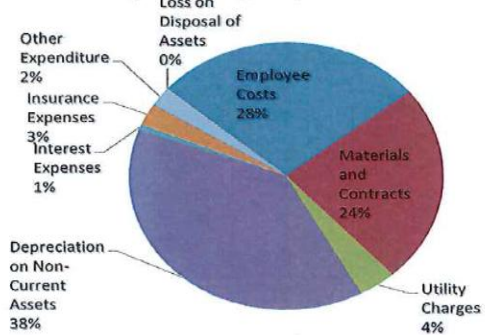
Date prepared: 8/06/2017

SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 31 May 2017

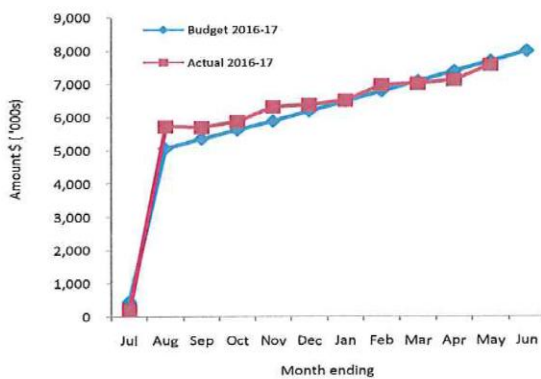
Operating Revenue



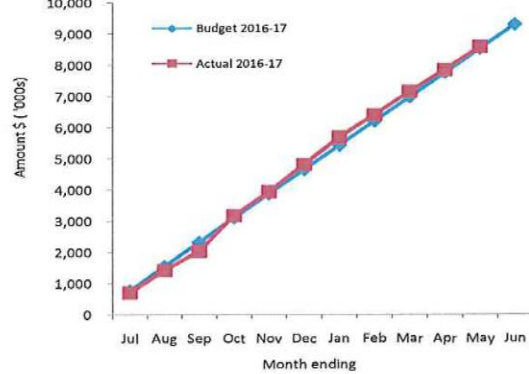
Operating Expenditure



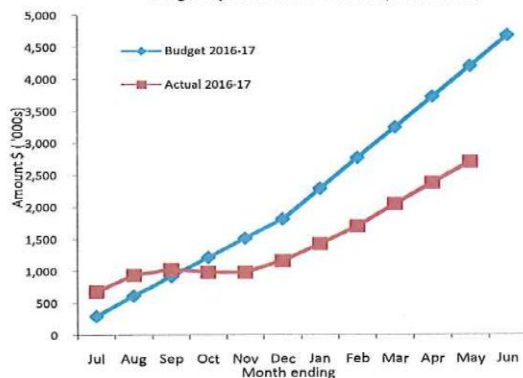
Budget Operating Revenues -v- Actual (Refer Note 2)



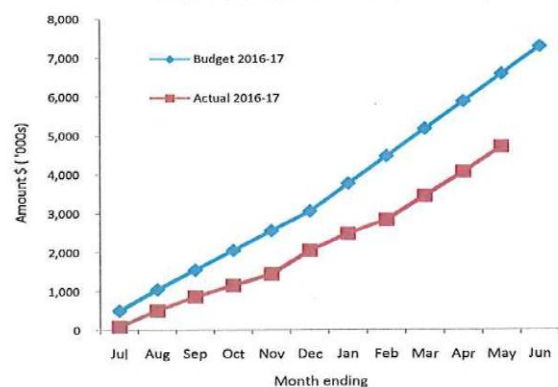
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 May 2017

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a) / (a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	3	848,229	848,229	809,879	(38,350)	(5%)	
Revenue from operating activities							
Governance		50,200	45,991	43,893	(2,098)	(5%)	
General Purpose Funding	9	5,782,398	5,776,787	5,772,458	(4,329)	(0%)	
Law, Order and Public Safety		91,280	83,644	88,485	4,841	6%	
Health		52,500	48,114	39,270	(8,845)	(18%)	▼
Education and Welfare		195,585	179,256	201,521	22,265	12%	▲
Housing		33,196	30,426	34,873	4,447	15%	
Community Amenities		838,127	830,928	860,342	29,414	4%	▲
Recreation and Culture		45,750	41,888	62,042	20,154	48%	▲
Transport		167,210	166,676	172,540	5,864	4%	▲
Economic Services		167,745	153,725	174,501	20,776	14%	▲
Other Property and Services		123,818	113,454	121,967	8,513	8%	▲
		7,547,809	7,470,889	7,571,892			
Expenditure from operating activities							
Governance		(834,493)	(766,386)	(739,615)	26,771	3%	▲
General Purpose Funding		(104,457)	(95,711)	(98,132)	(2,421)	(3%)	
Law, Order and Public Safety		(341,833)	(315,931)	(322,069)	(6,138)	(2%)	▼
Health		(205,562)	(188,331)	(178,037)	10,295	5%	▲
Education and Welfare		(245,937)	(225,335)	(254,639)	(29,304)	(13%)	▼
Housing		(115,122)	(105,369)	(116,329)	(10,960)	(10%)	▼
Community Amenities		(1,475,160)	(1,351,790)	(1,269,572)	82,218	6%	▲
Recreation and Culture		(1,627,590)	(1,491,270)	(1,623,701)	(132,431)	(9%)	▼
Transport		(4,028,696)	(3,691,738)	(3,744,970)	(53,232)	(1%)	▼
Economic Services		(278,173)	(254,903)	(309,538)	(54,635)	(21%)	▼
Other Property and Services		(40,508)	(36,971)	94,477	131,448	356%	▲
		(9,297,531)	(8,523,735)	(8,562,124)			
Operating activities excluded from budget							
Add back Depreciation		3,623,365	3,321,373	3,305,177	(16,196)	(0%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	12,000	9,830	418	(9,412)	(96%)	▼
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		1,885,643	2,278,357	2,315,362			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	3,776,775	3,403,296	2,700,789	(702,507)	(21%)	▼
Proceeds from Disposal of Assets	8	135,000	235,826	77,759	(158,067)	(67%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(2,306,030)	(2,009,264)	(2,070,330)	(61,066)	(3%)	▼
Infrastructure Assets - Roads	13	(2,998,860)	(2,748,867)	(1,757,075)	991,792	36%	▲
Infrastructure Assets - Parks and Gardens	13	(778,550)	(713,625)	(526,410)	187,215	26%	▲
Infrastructure Assets - Footpaths	13	(432,840)	(396,748)	(45,313)	351,435	89%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(609,980)	(567,242)	(319,457)	247,785	44%	▲
Furniture and Equipment	13	0	0	0	0		
Amount attributable to investing activities		(3,214,485)	(2,796,624)	(1,940,036)			
Financing Activities							
Proceeds from New Debentures		400,000	333,330	400,000	66,670	20%	▲
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		22,043	20,196	20,414	218	1%	▲
Transfer from Reserves	7	343,500	314,875	442,934	128,059	41%	▲
Repayment of Debentures	10	(177,773)	(162,959)	(177,776)	(14,818)	(9%)	▼
Transfer to Reserves	7	(107,157)	(98,227)	(187,271)	(89,044)	(91%)	▼
Amount attributable to financing activities		480,613	407,215	498,301			
Closing Funding Surplus(Deficit)	3	(0)	737,177	1,683,506	946,329	128%	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 May 2017

	Note	Amended Annual Budget	Amended YTD Budget	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	3	848,229	848,229	809,879	(38,350)	(5%)	▼
Revenue from operating activities							
Rates	9	4,206,481	4,202,854	4,208,208	5,354	0%	▲
Operating Grants, Subsidies and Contributions	11	2,066,265	2,031,316	2,092,772	61,456	3%	▲
Fees and Charges		1,164,763	1,130,205	1,166,604	36,399	3%	▲
Interest Earnings		110,300	106,514	104,307	(2,207)	(2%)	
Other Revenue		0	0	0	0		
Profit on Disposal of Assets	8	0	0	5,514			
		7,547,809	7,470,889	7,577,405			
Expenditure from operating activities							
Employee Costs		(2,610,020)	(2,391,884)	(2,387,716)	4,168	0%	▲
Materials and Contracts		(2,131,893)	(1,956,273)	(2,055,241)	(98,968)	(5%)	▼
Utility Charges		(364,375)	(333,773)	(327,807)	5,966	2%	▲
Depreciation on Non-Current Assets		(3,623,365)	(3,321,373)	(3,305,177)	16,196	0%	▲
Interest Expenses		(62,923)	(57,651)	(60,379)	(2,728)	(5%)	▼
Insurance Expenses		(220,260)	(201,498)	(225,924)	(24,426)	(12%)	▼
Other Expenditure		(272,695)	(251,453)	(199,462)	51,991	21%	▲
Loss on Disposal of Assets	8	(12,000)	(9,830)	(5,931)			
		(9,297,531)	(8,523,735)	(8,567,638)			
Operating activities excluded from budget							
Add back Depreciation		3,623,365	3,321,373	3,305,177	(16,196)	(0%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	12,000	9,830	418	(9,412)	(96%)	▼
Adjust Provisions and Accruals			0	0	0		
Amount attributable to operating activities		1,885,643	2,278,357	2,315,362			
Investing activities							
Grants, Subsidies and Contributions	11	3,776,775	3,403,296	2,700,789	(702,507)	(21%)	▼
Proceeds from Disposal of Assets	8	135,000	235,826	77,759	(158,067)	(67%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(2,306,030)	(2,009,264)	(2,070,330)	(61,066)	(3%)	▼
Infrastructure Assets - Roads	13	(2,998,860)	(2,748,867)	(1,757,075)	991,792	36%	▲
Infrastructure Assets - Parks and Gardens	13	(778,550)	(713,625)	(526,410)	187,215	26%	▲
Infrastructure Assets - Footpaths	13	(432,840)	(396,748)	(45,313)	351,435	89%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(609,980)	(567,242)	(319,457)	247,785	44%	▲
Furniture and Equipment	13	0	0	0	0		
Amount attributable to investing activities		(3,214,485)	(2,796,624)	(1,940,036)			
Financing Activities							
Proceeds from New Debentures		400,000	333,330	400,000	66,670	20%	▲
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		22,043	20,196	20,414	218	1%	
Transfer from Reserves	7	343,500	314,875	442,934	128,059	41%	▲
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(177,773)	(162,959)	(177,776)	(14,818)	(9%)	▼
Transfer to Reserves	7	(107,157)	(98,227)	(187,271)	(89,044)	(91%)	▼
Amount attributable to financing activities		480,613	407,215	498,301			
Closing Funding Surplus (Deficit)	3	(0)	737,177	1,683,506	946,329	128%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

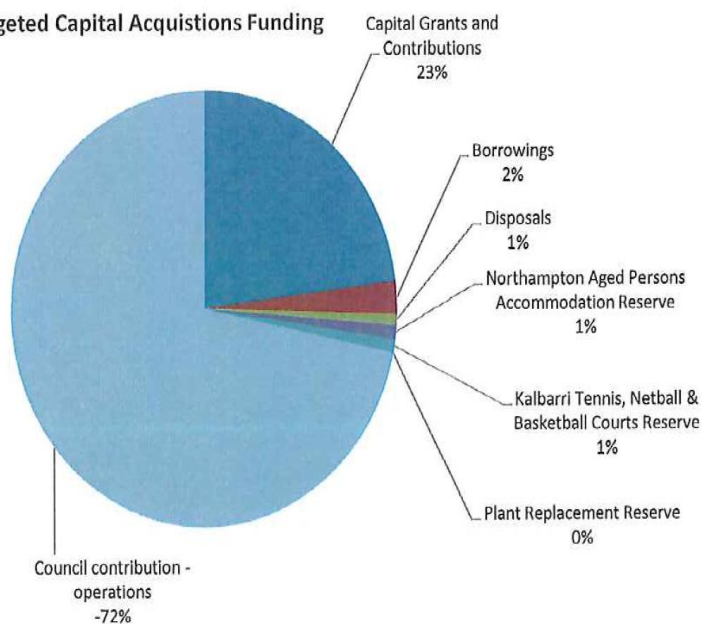
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 May 2017

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	(2,070,330)	0	(2,009,264)	(2,306,030)	(2,070,330)	(61,066)
Infrastructure Assets - Roads	13	0	(1,757,075)	(2,748,867)	(2,998,860)	(1,757,075)	991,792
Infrastructure Assets - Parks & Ovals	13	(449,031)	(77,378)	(713,625)	(778,550)	(526,410)	187,215
Infrastructure Assets - Footpaths	13	0	(45,313)	(396,748)	(432,840)	(45,313)	351,435
Plant and Equipment	13	0	(319,457)	(567,242)	(609,980)	(319,457)	247,785
Capital Expenditure Totals		(2,519,362)	(2,199,223)	(6,435,746)	(7,126,260)	(4,718,584)	1,717,162
Capital acquisitions funded by:							
Capital Grants and Contributions				3,403,296	3,776,775	2,700,789	
Borrowings				333,330	400,000	400,000	
Disposals				235,826	135,000	77,759	
Council contribution - Cash Backed Reserves							
Northampton Aged Persons Accommodation Reserve				110,000	165,000	165,000	
Kalbarri Tennis, Netball & Basketball Courts Reserve				112,667	169,000	169,000	
Plant Replacement Reserve				0	0	0	
Council contribution - operations				(10,630,865)	(11,772,035)	(8,231,133)	
Capital Funding Total				(6,435,746)	(7,126,260)	(4,718,584)	

Budgeted Capital Acquisitions Funding



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2017

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2016/17 year is \$5,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Health	(8,845)	(18%)	▼	Timing	Delayed/Reduced Health/Building billings
Education and Welfare	22,265	12%	▲	Permanent	Additional NCCA Revenue compared to budget
Community Amenities	29,414	4%	▲	Timing	Budget Profile related variation will reconcile at EOY
Recreation and Culture	20,154	48%	▲	Timing	Var due to Reimbursement from N'Hampton Golf Club
Transport	5,864	4%	▲	Timing	Var = Shark Bay Road and Street Lighting contribution
Economic Services	20,776	14%	▲	Timing	Var due to additional Lucky Bay camping fees
Operating Expense					
Governance	26,771	3%	▲	Timing	Minor Variance includes ABC re-allocation
Law, Order and Public Safety	(6,138)	(2%)	▼	Permanent	Var due to repairs and fire event attendance, CBFCO etc
Health	10,295	5%	▲	Timing	Var due to reduced salaries and vehicle maint costs
Education and Welfare	(29,304)	(13%)	▼	Permanent	Additional NCCA Expenditure compared to budget
Housing	(10,960)	(10%)	▼	Timing	Additional housing maint and depreciation costs
Community Amenities	82,218	6%	▲	Timing	Var due to Town Planning consultant fees delay
Recreation and Culture	(132,431)	(9%)	▼	Permanent	Var due to add labour, O/H and plant allocations
Transport	(53,232)	(1%)	▼	Permanent	Slight increase due to cost shift from capital to operations
Economic Services	(54,635)	(21%)	▼	Timing	Var due to additional Lucky Bay expenditure
Other Property and Services	131,448	356%	▲	Permanent	Allocated wages and salaries variance
Capital Revenues					
Non-operating Grants, Subsidies and Contributions	(702,507)	(21%)	▼	Timing	White Cliffs and Binu West grant funding
Proceeds from Disposal of Assets	(158,067)	(67%)	▼	Timing	Truck trade (x2) delayed
Capital Expenses					
Land and Buildings	(61,066)	(3%)	▼	Timing	Var due to Kalbarri Tennis/Netball project timing
Infrastructure Assets - Roads	991,792	36%	▲	Timing	Major road project delays
Infrastructure Assets - Parks and Gardens	187,215	26%	▲	Timing	Var due to Lucky Bay project underspend
Infrastructure Assets - Footpaths	351,435	89%	▲	Timing	DUP footpaths for Kalbarri foreshore postponed
Plant and Equipment	247,785	44%	▲	Timing	Two 6 wheel trucks to be delivered June 2017
Financing					
Repayment of Debentures	(14,818)	(9%)	▼	Timing	Loan payment effected in subsequent month

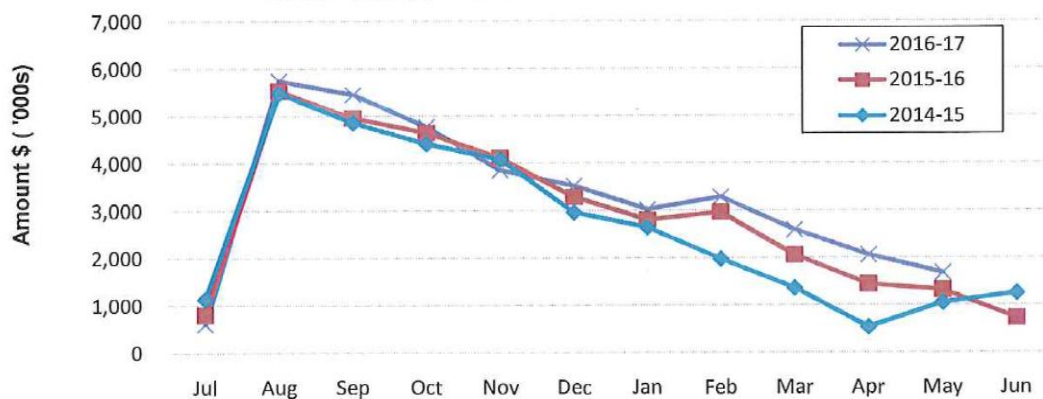
SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2017

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Note	Last Years (Budgeted) Closing 30 June 2016 \$	Last Years (Audited) Closing 30 June 2016 \$	Current 31 May 2017 \$
Current Assets				
Cash Unrestricted	4	723,776	(369,271)	1,306,461
Cash Restricted	4	3,578,772	3,642,197	3,020,039
Receivables - Rates	6	160,199	229,706	312,896
Receivables - Other	6	87,046	124,784	36,865
Receivables - Rubbish		46,487	46,487	51,643
Emergency Services Levy		63,798	63,798	62,934
Interest / ATO Receivable/Trust		107,167	0	78,508
Land Held for Resale		245,455	0	0
Inventories		10,555	10,555	9,749
Accruals/Adjustment		0	0	0
		5,023,255	3,748,256	4,879,094
Less: Current Liabilities				
Payables		(315,761)	(323,695)	(162,242)
Income Received in Advance		(2,329,780)	(2,311,371)	(1,991,672)
Provisions/Accruals/Adjustment		(245,455)	(42,163)	(13,307)
		(2,890,996)	(2,677,229)	(2,167,221)
Less: Cash Reserves	7	(1,284,031)	(1,284,031)	(1,028,367)
Net Current Funding Position		848,229	809,879	1,683,506

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2017

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	1,305,011			1,305,011	National	-	At Call
Trust Bank Account			175,183	175,183	National	-	At Call
OCDF - Horrocks				0	WATC	1.45%	N/A
OCDF - Binnu/White Cliffs		1,991,672		1,991,672	WATC	1.45%	N/A
Cash On Hand	1,450			1,450	N/A	Nil	On Hand
(b) Term Deposits - Municipal							
TD 31-578-****	0			0	National	2.46%	23-Jun-16
TD 31-555-****	0			0	National	2.68%	31-May-16
TD 31-509-****	0			0	National	2.69%	31-May-16
(c) Term Deposits - Reserves							
TD 16-236-****		673,175		673,175	National	2.60%	11-Oct-17
TD 88-610-****		316,081		316,081	National	2.43%	18-Aug-17
TD 10442***		39,111		39,111	National	2.50%	18-Aug-17
Total	1,306,461	3,020,039	175,183	4,501,683			

Comments/Notes - Investments

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2017

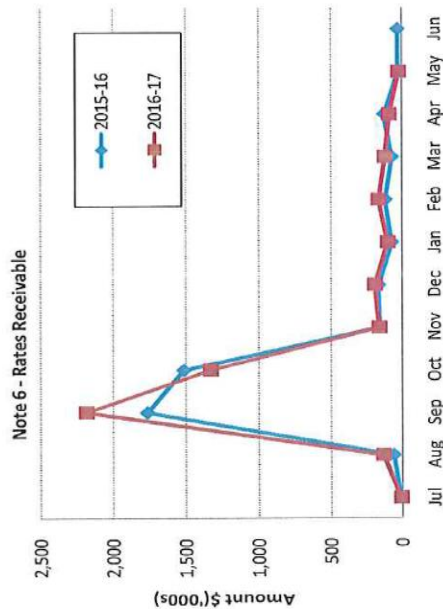
Note 5: Budget Amendments
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
	Permanent Changes					
	Opening surplus adjustment		Opening Deficit Adjustment		(38,332)	(38,332)
	<u>Expenditure Adjustments</u>					
0022	Conference Expenses - Savings, non attendance to LGMA conference		Operating Expenses	3,000		(35,332)
0032	Election Expenses - No election scheduled 16/17		Operating Expenses	1,500		(33,832)
0422	Printing and Stationery - Additional costs to print letterheads etc		Operating Expenses		(2,500)	(36,332)
0495	Office Security - Add costs to upgrade security systems due to NBN		Operating Expenses		(469)	(36,801)
0442	Advertising - Additional unbudgeted advertising for Local Laws review		Operating Expenses		(5,000)	(41,801)
0492	Office Expenses - Add costs for valuation/survey Lot 101 Mitchell St		Operating Expenses		(4,045)	(45,846)
0762	Bad Debt Write Off - No bad debt write-off 16/17		Operating Expenses	1,000		(44,846)
1152	Port Gregory Fire Shed - RCD testing		Operating Expenses		(930)	(45,776)
1072	Aerial Inspections - Savings no aerial Inspections 16/17		Operating Expenses	1,500		(44,276)
1314	Youth Programs - Savings no payment 16/17		Operating Expenses	2,000		(42,276)
3282	Lot 605 Salamat Kalbarri - Replace dishwasher		Operating Expenses		(935)	(43,211)
3282	Lot 605 Salamat Kalbarri - Replace Oven		Operating Expenses		(1,220)	(44,431)
3482	Lot 74 Seventh Ave Northampton - Replace damaged rear fence		Operating Expenses		(1,586)	(46,017)
3422	Misc ESL Property Payments - Savings, no misc ESL property payments		Operating Expenses	1,000		(45,017)
3305	Binnu Refuse Site - DER Assessment for new site delayed until 2017/2018		Capital Expenses	15,000		(30,017)
3305	Binnu Refuse Site - Savings with earthworks for new pit		Capital Expenses	3,640		(26,377)
4442	Hampton Garden Toilets - Extra costs for septic pump outs		Operating Expenses		(2,600)	(28,977)
4652	Kalbarri Jetty Toilets - Costs Incurred for vandalism		Operating Expenses		(2,560)	(31,537)
3344	Sally's Tree Toilets - Savings with installation off Grinder Pump		Capital Expenses	4,876		(26,661)
4807	Binnu Ablutions - Extra septic pump out costs and install septic tank risers		Operating Expenses		(4,022)	(30,683)
4672	Port Gregory Hall - Costs Incurred for new switchboard & RCD installation		Operating Expenses		(1,850)	(32,533)
4772	Allen Centre Kalbarri - Extra costs to install new phone system		Operating Expenses		(2,261)	(34,794)
4772	Allen Centre Kalbarri - Office chairs not replaced		Operating Expenses	330		(34,464)
4702	RSL Hall Northampton - Supply and fit new bench top - not paid 30/06/14		Operating Expenses		(1,363)	(35,827)
3716	Hampton Gardens - Savings occurred on construction of steps/access		Capital Expenses	4,890		(30,937)
5022	Lions Park - Extra septic pump out costs		Operating Expenses		(2,678)	(33,615)
5022	Lions Park - Install Lights and Sensors		Operating Expenses		(691)	(34,306)
4952	Kalbarri Foreshore - Replace playground equipment - Arch Bridge		Operating Expenses		(2,479)	(36,785)
4952	Kalbarri Foreshore - Tree lopping		Operating Expenses		(2,750)	(39,535)
4952	Kalbarri Foreshore - Solinoid Valves, Gear Drive Sprinklers, Hunter Sprinklers		Operating Expenses		(2,271)	(41,806)
4952	Kalbarri Foreshore - Replace Bollards		Operating Expenses		(1,845)	(43,651)
4972	Horrocks Foreshore - Replace playground rocker		Operating Expenses		(2,720)	(46,371)
4972	Horrocks Foreshore - Service/repairs to bore pump		Operating Expenses		(1,490)	(47,861)
5072	Northampton Community Centre - Install 3 phase outlets, approved by Council		Operating Expenses		(1,460)	(49,321)
5122	Northampton Oval - Sweep carpark and Roads		Operating Expenses		(1,490)	(50,811)
5122	Northampton Oval - Replace Sprinklers		Operating Expenses		(1,547)	(52,358)
5582	Old Roads Board Building Northampton - Install RCD's		Operating Expenses		(2,140)	(54,498)
5090	Footpath Construction - works budgeted twice, works complete overall savings		Capital Expenses	55,590		1,092
5930	Northampton Depot - Electrical tagging		Operating Expenses		(1,540)	(448)
5910	Kalbarri Depot - Electrical tagging		Operating Expenses		(930)	(1,378)
5932	Kalbarri Airport - Additional costs for generator electrical failure		Operating Expenses		(3,580)	(4,958)
5016	Lucky Bay Caretaker Setup - Savings, no further expenditure to establish required		Capital Expenses	41,800		36,842
7322	Tyres and Tubes - Extra costs incurred for tyre purchases & repairs		Operating Expenses		(10,000)	26,842
7352	Insurance & Licenses - Additional workers compensation insurance		Operating Expenses		(4,455)	22,387
	<u>Revenue Adjustments</u>					22,387
4501	Rates General - Additional rates levied		Operating Revenue	11,379		33,766
4501	Rates General - Correction of ESL rates error from 12/13		Operating Revenue		(11,991)	21,775
4560	Rates Discount - Additional discount claimed		Operating Revenue		(8,480)	13,295
0264	Legal Fees - Reimbursement of Legal Fees (No budget)		Operating Revenue	11,283		24,578
4611/4621	General Grant & Road Grant, overall reduction in grant		Operating Revenue		(2,232)	22,346
4603	Interest on Investments - Based on current trend be a shortfall		Operating Revenue		(20,000)	2,346
0133	Other Income/Contributions - Loan to NCCA repaid		Operating Revenue	10,000		12,346
0153	Rebates/commissions - Reduced income compared to budget		Operating Revenue		(8,900)	3,446
						3,446
0623	Reimbursements - No block clearing recharging required for 16/17		Operating Revenue		(4,500)	(1,054)
2843	Residential Housing Rental - Additional property rent		Operating Revenue	5,000		3,946
3253/3263	Residential Refuse Charges - Additional income received		Operating Revenue	4,515		8,461
3853	Burial Fee's/Niche Wall - Additional income received		Operating Revenue	2,000		10,461
3893	Community Bus - Additional Bus hire received		Operating Revenue	1,500		11,961
4453	Reimbursements - Reduced Power reimbursements compared to budget		Operating Revenue		(2,500)	9,461
6833	Employment Incentive - MEEDAC		Operating Revenue	7,500		16,961
				189,303	(172,342)	

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2017

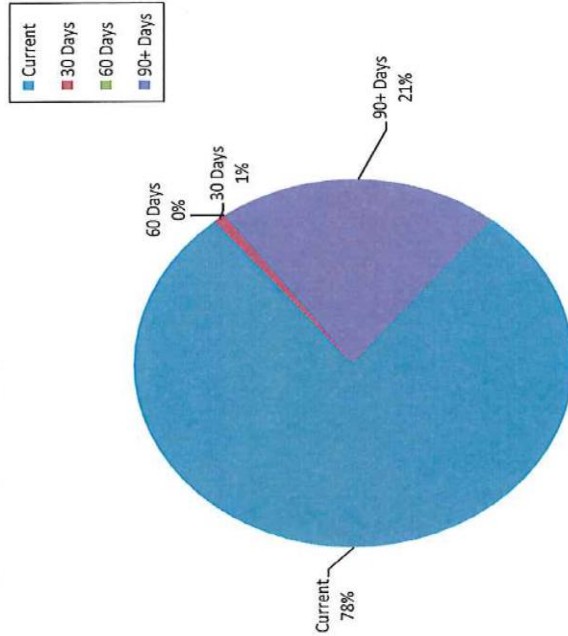
	31 May 2017	30 June 2016	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
Note 6: Receivables								
Receivables - Rates Receivable								
Opening Arrears Previous Years	\$ 229,706	\$ 212,108	Receivables - General	\$ 28,842	\$ 311	\$ 0	\$ 7,712	\$ 36,865
Levied this year	4,208,208	3,984,771	Balance per Trial Balance					
Less Collections to date	(4,125,019)	(3,967,173)	Sundry Debtors					36,865
Equals Current Outstanding	312,896	229,706	Receivables - Other					0
Net Rates Collectable	312,896	229,706	Total Receivables General Outstanding					36,865
% Collected	92.95%	94.53%						

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates

Note 6 - Accounts Receivable (non-rates)

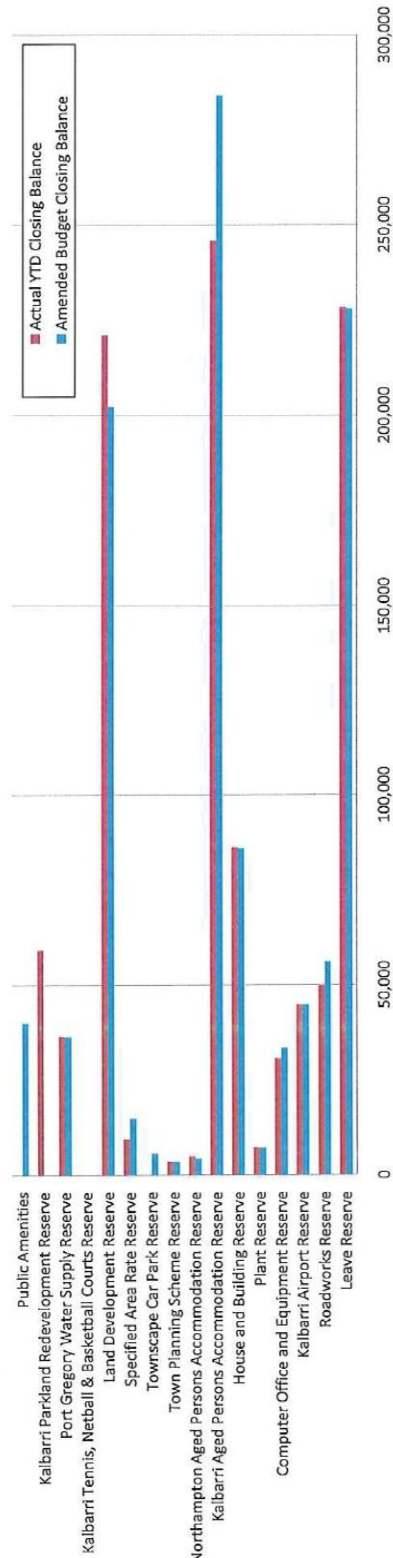


SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2017

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual Closing Balance	Actual YTD Closing Balance
Leave Reserve	217,874	5,000	5,440	5,000	5,000	0	0	227,874	227,874	228,314
Roadworks Reserve	54,245	2,000	2,170	0	0	0	(6,475)	56,245	56,245	49,940
Kalbarri Airport Reserve	24,702	200	220	20,000	20,000	0	0	44,922	44,902	44,922
Computer Office and Equipment Reserve	32,087	1,500	1,638	0	0	0	(3,000)	33,587	33,587	30,725
Plant Reserve	6,979	300	340	0	0	0	0	7,279	7,279	7,319
House and Building Reserve	73,537	2,500	2,715	10,000	10,000	0	0	86,037	86,037	86,252
Kalbarri Aged Persons Accommodation Reserve	268,859	8,000	8,683	7,157	7,157	0	(38,817)	284,016	284,016	245,882
Northampton Aged Persons Accommodation Reserve	164,044	5,500	5,980	0	0	(165,000)	(165,000)	4,544	4,544	5,024
Town Planning Scheme Reserve	13,096	0	0	0	0	(9,500)	(9,500)	3,596	3,596	3,596
Townscope Car Park Reserve	5,758	0	0	0	0	0	(5,758)	5,758	5,758	0
Specified Area Rate Reserve	15,000	0	0	0	0	0	(5,385)	15,000	15,000	9,615
Land Development Reserve	202,271	0	0	18,733	18,733	0	0	202,271	202,271	221,004
Kalbarri Tennis, Netball & Basketball Courts Reserve	169,078	0	0	0	0	(169,000)	(169,000)	78	78	78
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0	36,500	36,500	36,500
Kalbarri Parkland Redevelopment Reserve	0	0	0	59,195	59,195	0	0	0	0	59,195
Public Amenities	0	0	0	40,000	40,000	0	(40,000)	40,000	40,000	0
	1,284,031	25,000	27,186	82,157	160,085	(343,500)	(442,934)	1,047,688	1,047,688	1,028,367

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2017

Note 8: Disposal of Assets

Asset Number	Asset Description	Net Book			YTD Actual			Amended Budget			
		Value	Proceeds	Profit (Loss)	Value	Proceeds	Profit (Loss)	Value	Proceeds	Profit (Loss)	
	Plant and Equipment										
P251	Hyundai Santa Fe 2013 101NR (DCEO)	21,841	20,909	(931)	19,000	20,000	1,000				
P223	Toyota Prado DSL 2013 131NR (MWS)	31,336	36,850	5,514	29,000	30,000	1,000				
P167	Mitsubishi Canter 4x2 Maint NR107	15,000	15,000		15,000	15,000					
P136	Mitsubishi Truck NR7949 (Prime Mover)				31,000	30,000	(1,000)				
P177	Iveco Powerstar 6x4 NR1209 Tip Truck				53,000	40,000	(13,000)				
P267	Nissan 2002 Kalbarri Community Bus	10,000	5,000	(5,000)	0	0					
		78,177	77,759	(5,931)	147,000	135,000	2,000				

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2017

RATE TYPE	Number of Properties	Rate in \$	Rateable Value \$	YTD Actual			Amended Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Interim Rate	Back Rate	Total Revenue	
Differential General Rate				\$	\$	\$	\$	\$	\$	\$	
General GRV	1,577	0.0776	20,026,809	1,552,271	11,421	(480)	1,553,212	1,553,079	0	0	1,553,079
General UV	512	0.0124	179,477,737	2,221,096		(5)	2,221,031	2,221,037	0	0	2,221,037
Sub-Totals	2,089		199,504,546	3,773,307	11,421	(485)	3,784,243	3,774,116	0	0	3,774,116
Minimum Payment		\$									
General GRV	979	520.00	3,781,019	509,080	1,020		510,100	503,880	0	0	503,880
General UV	43	520.00	655,079	22,360	0		22,360	27,560	0	0	27,560
Sub-Totals	1,022		4,436,098	531,440	1,020	0	532,460	531,440	0	0	531,440
Discounts/Concession	3,111		203,940,644	4,304,747	12,441	(485)	4,316,703	4,305,556	0	0	4,305,556
Amount from General Rates							(151,616)				(142,500)
Ex-Gratia Rates							4,165,087				4,163,056
Specified Area Rates							0				0
Totals							43,121				43,425
							4,208,208				4,206,481

Comments - Rating Information

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 9: Rating Information	Number of Properties	Rateable Value	YTD Actual			Amended Budget		
			Rate	Rate	Back Rates	Rate	Interim Rate	Back Rate
RATE TYPE		\$	\$	\$	\$	\$	\$	\$
Differential General Rate								
General GRV	1,577	20,026,809	1,552,271	11,117	517	1,563,905	1,553,079	0
General UV	512	179,477,737	2,221,036			2,221,037	2,221,037	0
Sub-Totals	2,089	199,504,546	3,773,307	11,117	517	3,784,941	3,774,116	0
Minimum Payment								
General GRV	979	3,781,019	509,080	1,394		510,474	503,880	0
General UV	43	655,079	22,360	0	(5)	22,355	27,560	0
Sub-Totals	1,022	4,436,098	531,440	1,394	(5)	532,829	531,440	0
Discounts/Concession	3,111	203,940,644	4,304,747	12,511	512	4,317,770	4,305,556	0
Amount from General Rates						(151,606)	(142,500)	
Ex-Gratia Rates						4,166,164	4,163,056	
Specified Area Rates						0	0	
Totals						43,115	43,425	
						4,209,279	4,206,481	

Comments - Rating Information

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2017

Note 10: Information on Borrowings
(a) Debenture Repayments

Particulars	01 Jul 2016	New Loans	Principal Repayments Amended		Principal Outstanding Amended		Interest Repayments Amended	
			Actual	Budget	Actual	Budget	Actual	Budget
Recreation and Culture			\$	\$	\$	\$	\$	\$
Loan 148A - Kalbarri Library Extension	77,059		24,654	24,654	52,405	52,405	3,147	3,350
Transport								
Loan 149 - Plant Purchases	131,621		63,465	63,465	68,156	68,156	8,957	9,390
Loan 153 - Plant Purchases	288,823		36,501	36,501	252,322	252,322	12,181	13,045
Other Property and Services								
Loan 154 - Staff Housing	319,884		31,109	31,110	288,775	288,774	11,264	12,260
Self Supporting Loans								
Loan 147 - Kalbarri Bowling Club	3,317		3,317	3,315	(0)	2	173	175
Loan 151 - Kalbarri Bowling Club	14,097		3,222	3,220	10,875	10,877	838	885
Loan 152 - Staff Housing	360,776		15,508	15,508	345,268	345,268	23,818	23,818
Loan 155 - Pioneer Lodge	0	400,000			400,000	400,000		
	1,195,577	400,000	177,776	177,773	1,417,801	1,417,804	60,379	62,923

All debenture repayments were financed by general purpose revenue except loans 147, 151, 152 & 155 which are self supporting loans.

(b) New Debentures

Loan 155 totalling \$400,000 for the Pioneer Lodge Development was received in February 2017.

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2017

Note 11: Grants

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	YTD Actual Revenue (Expended) (c)	Unspent Grant (a)+(b)+(c)
General Purpose Funding										
Grants Commission - General	WALGOC	Operating	0	813,145	813,144	813,145	813,145	813,145	810,149	0
Grants Commission - Roads	WALGOC	Operating	0	674,110	674,108	674,110	674,110	674,110	674,854	0
Northampton Creative Arts	Lottery/West	Non-operating	0	0	0	0	0	0	1,333	1,333
Law, Order and Public Safety										
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating	0	33,780	30,955	33,790	33,790	33,780	35,725	(26,413)
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Operating	0	33,000	30,250	33,000	33,000	33,000	34,902	(36,251)
Education and Welfare/Housing										
Pioneer Lodge - Building Development	Royalties For Regions (MWD/C)	Non-operating	0	0	587,120	704,545	704,545	704,545	832,236	(491,695)
NCAA Fundraising		Non-operating	0	0	0	0	0	0	4,949	4,949
Community Amenities										
Horrocks Community Centre		Non-operating	0	0	0	0	0	0	22,208	(134,936)
Recreation and Culture										
Heritage Advisory Services	State Heritage Office	Operating	0	6,500	5,951	6,500	6,500	6,500	4,528	(9,155)
Kalbarri Foreshore Redevelopment	National Stronger Regions	Non-operating	0	0	180,000	180,000	180,000	180,000	0	0
Finger Jetty	Department of Transport	Non-operating	0	80,000	75,331	80,000	80,000	80,000	55,020	(71,058)
Kalbarri Tennis, Netball & Basketball	CSRF	Non-operating	0	0	225,000	225,000	225,000	225,000	56,250	56,250
Kalbarri Tennis, Netball & Basketball	Royalties for Regions	Non-operating	0	0	226,680	226,680	226,680	226,680	316,512	(496,758)
Kalbarri Tennis, Netball & Basketball	Kalbarri Sport & Rec Club	Non-operating	0	20,000	18,333	20,000	20,000	20,000	0	0
Lions Park Re-development	Midwest Development Commission	Non-operating	0	0	0	0	0	0	18,393	18,393
Kalbarri Bowling Club		Non-operating	0	0	0	0	0	0	0	(51,205)
Seniors Week		Operating	0	0	0	0	0	0	1,184	0
Transport										
RRG Grants - Capital Projects	Regional Road Group	Non-operating	0	326,667	299,442	326,667	326,667	326,667	306,667	(138,928)
White Cliffs	State Government (RAR)	Non-operating	0	0	600,000	600,000	600,000	600,000	0	(794,693)
Binnu West	State Government (RAR)	Non-operating	0	0	323,253	323,253	323,253	323,253	323,253	323,253
RFR - Binnu West	Federal Government (R2R)	Non-operating	0	0	751,495	751,495	751,495	751,495	552,115	(196,191)
MRWA Maintenance Grants	Main Roads WA	Operating	0	161,000	161,000	161,000	161,000	161,000	161,000	0
WA Road Safety Commission	Kalbarri Roadwise	Non-operating	0	0	0	0	0	0	20,602	20,602
Economic Services										
Lucky Bay	Tourism WA Coastal Nodes Grant	Non-operating	0	0	147,885	147,885	147,885	147,885	0	(292,098)
Lucky Bay	Royalties for Regions Funding - 16/17	Non-operating	0	0	191,250	191,250	191,250	191,250	191,250	191,250
TOTALS			0	1,721,535	3,776,775	5,118,714	5,498,310	5,498,310	4,423,132	(4,085,951)
SUMMARY										
Operating	Operating Grants, Subsidies and Contributions		0	1,721,535	0	1,721,535	1,721,535	1,721,535	1,722,343	(71,829)
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	0	0	0	0	0	0	0
Non-operating	Non-operating Grants, Subsidies and Contributions		0	3,776,775	3,403,296	3,776,775	3,776,775	3,776,775	2,700,789	(4,014,122)
TOTALS			0	1,721,535	3,776,775	5,118,714	5,498,310	5,498,310	4,423,132	(4,085,951)

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2017

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2016	Amount Received	Amount Paid	Closing Balance 31 May 2017
	\$	\$	\$	\$
Town Planning - Security Bonds	0			0
Galena Donations	0		0	0
Transportable Housing Bond	26,275			26,275
Footpath Deposits	38,556		(8,236)	30,320
Horrocks Retention Fee - Parking/Stage 2	0		0	0
Retentions - Subdivisions	69,794		(39,111)	30,683
Building Levies (BCITF & BRB)	182	6,140		6,322
Community Bus Bond	6,000	2,600	(1,800)	6,800
Safer WA Funds	0			0
Northampton Cemetery Funds	0			0
Unclaimed Monies - Rates	4,336	907		5,243
Nomination Deposits	0	0		0
DOLA - Parks & Gardens Development	0			0
Aged Unit Bond	0	100	(100)	0
Council Housing Bonds	520	760	(760)	520
BROC - Management Funds	1			1
Kalbarri Youth Space Project Funds	0		0	0
Burning Off Fees	0		0	0
RSL Hall Key Bond	650	650	(420)	880
Peet Park Donations	0			0
Willa Guthurra	0			0
Special Series Plates	220	3,100	(2,000)	1,320
Auction	0			0
Kidsport	2,356	5,000	(4,389)	2,967
Public Open Space	0			0
ReDone (Kalbarri Park/Beach Shelters)	0		0	0
Northampton Child Care Association	62,768	6,537	(10,000)	59,305
Horrocks Memorial Wall	3,367	1,250	(3,682)	935
One Life	3,813	0	(200)	3,613
Conservation Incentives	0	0	0	0
Kalbarri Camp School	25,152	0	(25,152)	0
	243,990	27,043	(95,850)	175,183

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2017

Note 13: Capital Acquisitions

Assets	Account	YTD Actual				Amended Budget				Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	YTD Variance		
		\$	\$	\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>										
Government										
DCEO Vehicle	101640	0	(40,805)	(40,805)	(40,000)	(40,000)	(40,000)	(805)	(805)	
Government Total		0	(40,805)	(40,805)	(40,000)	(40,000)	(40,000)	(805)	(805)	
Education and Welfare										
Pioneer Lodge (Car Park)	130520	(40,823)	0	(40,823)	(95,465)	(79,550)	(79,550)	38,727		
Pioneer Lodge (8 Units) Construction Costs	130620	(1,323,932)	0	(1,323,932)	(1,269,545)	(1,057,950)	(1,057,950)	(265,982)	(265,982)	
Education and Welfare Total		(1,364,755)	0	(1,364,755)	(1,365,010)	(1,137,500)	(1,137,500)	(227,255)	(227,255)	
Communities Amenities										
Develop Bimu Refuse site	133050	(4,662)	0	(4,662)	(45,100)	(41,338)	(41,338)	36,676		
Sally's Tree Grinder Pump	133440	(47,011)	0	(47,011)	(30,000)	(27,500)	(27,500)	(19,511)	(19,511)	
Horrocks Community Centre	133600	(157,144)	0	(157,144)	(110,400)	(110,388)	(110,388)	(46,756)	(46,756)	
Kalbarri Community Bus	133640	0	(135,775)	(135,775)	0	0	0	(135,775)	(135,775)	
Communities Amenities Total		(208,817)	(135,775)	(344,593)	(185,500)	(179,226)	(179,226)	(165,367)	(165,367)	
Recreation And Culture										
Floating Finger Jetty - northern boat ramp	136640	(71,058)	0	(71,058)	(80,000)	(73,326)	(73,326)	2,268		
DUP - Pathways Kalbarri Foreshore Redevelopment	136940	0	0	0	(270,000)	(247,500)	(247,500)	247,500	247,500	
Kalbarri Tennis, Netball & Basketball Courts	137140	(496,758)	0	(496,758)	(755,520)	(692,538)	(692,538)	195,780	195,780	
Lions Park - Limestone Blocks	137160	(70,868)	0	(70,868)	(4,000)	(3,665)	(3,665)	(67,203)	(67,203)	
Hampton Gardens - Stairs/Paving	137160	(15,008)	0	(15,008)	(16,680)	(15,284)	(15,284)	277	277	
Wanneroo Water Storage Tanks	137160	0	(26,173)	(26,173)	(45,380)	(41,583)	(41,583)	15,410	15,410	
Kalbarri Bowling Green Replacement	137540	0	(51,205)	(51,205)	0	0	0	(51,205)	(51,205)	
Recreation And Culture Total		(653,692)	(77,378)	(731,070)	(1,171,580)	(1,073,897)	(1,073,897)	342,827	342,827	
Transport										
Road Construction	Various	0	(1,757,075)	(1,757,075)	(2,998,860)	(2,748,867)	(2,748,867)	991,792	991,792	
Footpath Construction	150900	0	(45,313)	(45,313)	(162,840)	(149,248)	(149,248)	103,935	103,935	
4 Wheel Light tip Truck - Kalbarri	142140	0	(82,810)	(82,810)	(82,810)	(75,909)	(75,909)	(6,901)	(6,901)	
Prime Mover	142140	0	0	0	(220,000)	(201,666)	(201,666)	201,666	201,666	
Tip Truck - Northampton	142140	0	0	0	(210,000)	(192,499)	(192,499)	192,499	192,499	
Works Manager 4 Wheel Drive	142240	0	(60,067)	(60,067)	(57,170)	(57,168)	(57,168)	(2,899)	(2,899)	
Transport Total		0	(1,945,264)	(1,945,264)	(3,731,680)	(3,425,357)	(3,425,357)	1,480,093	1,480,093	

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2017

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Other Property and Services								
Lucky Bay Caravan and Camp Grounds	150160	(292,098)	0	(292,098)	(632,490)	(579,766)	287,668	
Other Property and Services Total		(292,098)	0	(292,098)	(632,490)	(579,766)	287,668	
Capital Expenditure by Program Total		(2,519,362)	(2,199,223)	(4,718,584)	(7,126,260)	(6,435,746)	1,717,162	
Capital Expenditure By Class								
Land Held for Resale	Various	0	0	0	0	0	0	
Land and Buildings	Various	(2,070,330)	0	(2,070,330)	(2,306,030)	(2,009,264)	(61,066)	
Infrastructure Assets - Roads	Various	0	(1,757,075)	(1,757,075)	(2,998,860)	(2,748,867)	991,792	
Infrastructure Assets - Footpaths	Various	0	(45,313)	(45,313)	(432,840)	(396,748)	351,435	
Infrastructure Assets - Parks and Ovals	Various	(449,031)	(77,378)	(526,410)	(778,550)	(713,625)	187,215	
Plant and Equipment	Various	0	(319,457)	(319,457)	(609,980)	(567,242)	247,785	
Furniture and Equipment	Various	0	0	0	0	0	0	
Capital Expenditure Total by Class		(2,519,362)	(2,199,223)	(4,718,584)	(7,126,260)	(6,435,746)	1,717,162	

Level of Completion Indicators



6.4.3 2017-2018 FEES AND CHARGES SCHEDULE/MINIMUM RATES

FILE REFERENCE:	1.1.1
DATE OF REPORT:	8 June 2017
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton

SUMMARY:

Council to consider the recommended Fees and Charges Schedule and the minimum rate charge for inclusion in the Draft 2017/2018 Budget.

(Shire of Northampton – Schedule of Fees and Charges 2017/2018 provided as separate attachment)

BACKGROUND:

FEES AND CHARGES

Council is requested to review the schedule of fees and charges and adopt a draft schedule for budget preparation purposes.

The Consumer Price Index (ABS) – Perth (CPI) for the March 2016 quarter to the March 2017 quarter is 1.0%. Management has used the inflation factor derived from the Corporate Business Plan of 3.0% for any general fee and charges increases and 1.0% for leases as per lease agreement conditions.

SETTING OF MINIMUM RATE

The minimum rate increased last year (2016/2017) from \$495.00 to \$520.00. It is recommended that the minimum rates increase in line with the annual rates increase.

The minimum rate for 2009/2010 to 2016/2017 was set as per the following:

2017/2018	-	\$535.00	Proposed
2016/2017	-	\$520.00	Adopted
2015/2016	-	\$495.00	Adopted
2014/2015	-	\$475.00	Adopted
2013/2014	-	\$450.00	Adopted
2012/2013	-	\$450.00	Adopted
2011/2012	-	\$440.00	Adopted
2010/2011	-	\$425.00	Adopted
2009/2010	-	\$400.00	Adopted

It is proposed that the minimum rate be increased to \$535.00 which equates to a 3.0% increase from the 2016/2017 minimum rate. The increase of 3.0% is consistent with the rating increase approved in the 2017-2021 Corporate Business Plan (CBP). There are legislative restrictions involved with setting a

minimum rate, the Local Government Act that stipulates that no more than 50% of properties can be charged the minimum rate. The Shire is well below the legislated threshold and the proposed minimum of \$535.00 is not disproportionate to the GRV minimum rates charged at the Shire of Chapman Valley.

Comparison with other Shires (17/18 proposed)

		GRV	UV
Shire of Chapman Valley	17/18	\$550	\$350
Mullewa (City of Greater Geraldton)	17/18	\$1,010	\$1,010
City of Greater Geraldton	17/18	\$1,010	\$1,010
Shire of Irwin	17/18	\$965	\$965
Shire of Mingenew	16/17	\$655	\$655
Shire of Shark Bay	16/17	\$800	\$835
Shire of Yalgoo	17/18	\$620	\$270

FINANCIAL & BUDGET IMPLICATIONS:

The adopted schedule of fees and charges and minimum rates will assist in the preparation of the 2017/2018 draft budget.

STATUTORY IMPLICATIONS:

As per the requirements of the Local Government Act, Council is required to adopt its schedule of Fees and Charges as part of the Annual Budget adoption process.

Section 6.16 Local Government Act 1995 requires the Local Government to adopt a Schedule of Fees & Charges when adopting the Annual Budget.

Section 6.35(4) Local Government Act 1995 stipulates that the Local Government cannot apply a minimum to more than 50% of rated properties in the rating category.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.3

1. That Council reviews and adopts the Schedule of Fees and Charges for the 2017/2018 Financial Year as presented.
2. That Council adopts the minimum rate on rateable Gross Rental Value and Unimproved Value properties be set at \$ (to be inserted) per assessment for the 2017/2018 Financial Year.

6.4.4 BUDGET SUBMISSIONS 2017-2018

FILE REFERENCE:	1.1.1
DATE OF REPORT:	8 June 2017
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Garry Keeffe/Grant Middleton
APPENDICES:	1. Detailed Budget Submissions

SUMMARY:

Council to consider budget submissions from groups or organisations for funding in the 2017/2018 Budget.

BACKGROUND:

The public advertising period for the lodgement of Budget submissions for projects to be considered in Councils 2017/2018 Budget closed on the 31st March 2017.

The submissions detailed below have been received and Council is requested to consider if these projects are to be included within the 2017/2018 Draft Budget for consideration. Details of the funding requests have been provided as an attachment to this agenda item.

It is also suggested that all applicant's requests which can obtain funding from other sources be informed to actively pursue these grants to offset expenditure requirements.- In some cases it may be prudent to defer items until 2018/2019 whilst funding is being sought.

Whilst the projects listed below have been presented after the 31st March 2017 deadline it is requested that Council consider the projects for listing in the draft 2017/2018 budget.

Kalbarri WI-FI - \$8,200

A quote has been obtained for the installation and operational costs associated with the provision of a free WI-Fi service in Kalbarri. Total installation costs are estimated at \$14,220 with annual operational costs estimated at \$3,200. Council's contribution of \$5,000 towards the installation cost is required to leverage the remainder of the funds from grant funding opportunities. Total funds required in 2017/2018 = \$8,200 and \$3,200 in subsequent years.

Management comment – Council has previously committed to the provision of wifi services in Kalbarri.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.4

That Council consider the above projects for inclusion within the draft 2017/18 Budget.



Wi-Fi Item	Telstra	Logic IT
Data	300GB per month for \$80/month OR 1000GB per month for \$120/month	
Equipment	\$24,051	\$9,454
Labour setup and configuration	\$1,452	\$2,765
Installation	Not supplied	\$2,000
Cloud software license/year	Not supplied	\$551/year
Network monitoring fee	Not supplied	\$100/month

6.4.5	INTERIM AUDIT	
	FILE REFERENCE:	1.1.3
	DATE OF REPORT:	8 June 2017
	DISCLOSURE OF INTEREST:	Nil
	REPORTING OFFICER:	Grant Middleton
	APPENDICES:	Interim Audit Findings 2017

SUMMARY

Council to consider the Interim Audit findings as per the recent review conducted by Moore Stephens.

BACKGROUND:

Auditors from Moore Stephens conducted an Interim Audit with staff in the Northampton office on the 17th and 18th of May 2017.

All items identified in the Interim audit have either been resolved or will be resolved prior to the Annual Audit visit. The report should give Council some comfort as to the current level of financial performance and acumen exhibited by staff plus the effectiveness of our financial management systems.

The following is a response to the summary of matters noted for improvement in the Interim Audit.

Audit Regulation 17

Finding - Audit Reg 17 review has not been performed by the CEO. Due every 2 years, next due date was December 2016.

Action/Response - The 2017/2018 Draft budget will include the provision of funds to complete the review.

Complaints Register

Finding – Annual report is missing details of entries in the register of complaints.

Action/Response – Register to be completed each year even if no complaints have been received.

Submission to Department of Local Government

Finding – Annual report submitted to department more than 30 days after receiving auditors report. Breach of FM Reg 51(2).

Action/Response – Report has been sent however this was an oversight initially and is normally completed as per requirements of FM Regulation 51(2).

Rates Statement Omission

Finding – Rates statement missing statement that "rebates to pensioners and seniors under the Rates and charges (rebate and deferrals) Act 1992 are funded by the Government of WA".

Action/Response – As the 2017/2018 rates stationery has been printed prior to the interim audit the Residents Information Brochure distributed with rates accounts will be modified to include reference to the above text.

Employee Pay Rate Annual Increase

Finding – Employee pay rates not adequately documented or reviewed. Annual increase is communicated via email, not documented or checked to individual pays.

Action/Response – A revised process will be implemented for 2017/2018 to verify employee pay rates.

Annual Returns

Finding – Annual returns containing blanks. Does not specify the period they relate to. Some returns not correctly completed.

Action/Response – Annual Returns will be completed as per the requirements in future.

Credit Card Expenditure

Finding – Credit card expenditures in July weren't certified.

Action/Response – Oversight, staff will ensure this does not occur in the future.

Credit Card Review

Finding – There is no review process for credit card expenditure.

Action/Response – The process has been modified and accordingly the CEO and DCEO independently review all credit card transactions each month.

Credit Card Policy

Finding – The DCEO has not acknowledged the credit card policy by writing.

Action/Response – The DCEO's contract document has been revised to include relevant acknowledgement of the credit card.

FINANCIAL & BUDGET IMPLICATIONS:

The budget includes a provision for the Internal Audit process.

STATUTORY REQUIREMENTS

There is no requirement under the Local Government Act 1995 to present the Interim Audit report to the Audit Committee however it is considered a sound practice to ensure members of the Audit Committee and Council are informed of the results and apprised as to the preparedness of staff to complete the annual report requirements in a timely manner.

All items identified in the Interim Audit report have either been resolved or will be resolved prior to the Annual Audit visit. The report should give Council some comfort as to the current level of financial performance and acumen exhibited by staff.

VOTING REQUIREMENT:

N/A

OFFICER RECOMMENDATION – ITEM 6.4.5
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For Council Information.

Moore Stephens Perth			
Client Code	NOR800		
Client Name	Shire of Northampton		
Period Start	1 July 2016	Period End	30 June 2017
#	Matter Identified/Raised	Management Responses	Audit Comment
1	Audit Reg 17 review has not been performed by CEO. Possibly Report in Audit report. Due every 2 years, next due date was December 2016.	Oversight. This will be performed before June 2017.	To follow up at year end. Include in audit report for June 2017.
2	Annual report is missing details of entries in the register of complaints.	Unaware. Will include commentary of any complaints during the year.	Will follow up in June 2017 Annual report.
3	Annual report submitted to department more than 30 days after receiving auditors report. Breach of FM Reg 51(2). Report in Audit report.	Oversight. Forgot to lodge report.	Possibly include in June 2017 report.
4	Rates statement missing statement that "rebates to pensioners and seniors under the Rates and charges (rebate and deferrals) Act 1992 are funded by the Government of WA".	Unaware. Will include statement in notices.	Follow up in following year.
5	Employee pay rates not adequately documented or reviewed. Annual increase is communicated via email, not documented or checked to individual pays.	Pay rate increases are reviewed and approved by council. Will introduce summary document with adequate evidence of this review.	Accepted. Will follow up at year end.
6	Annual returns containing blanks. Does not specify the period they relate to. Some returns no correctly completed.	Oversight. Template used to for returns may have been outdated.	May include in year end management letter as reminder.
7	Credit card expenditures in July weren't certified.	Possibly missed signing off statement.	Once-off instance, accepted.
8	There is no review process for credit card expenditure.	Very strict and limited use of credit cards.	Suggested credit card expenditure be reviewed by independent senior and evidenced appropriately.
9	The DCEO has not acknowledged the credit card policy by writing.	Usually included in the employee contract. Will include this or	Accepted. Will follow up at year end.

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES
2017/2018**

SCHEDULE 3 - GENERAL PURPOSE REVENUE

DESCRIPTION	COMMENTS	2016/2017 UNIT RATE		2017/2018 UNIT RATE			
		Total		Rate	GST	Total	
<u>SALE OF REPORTS</u>							
Owners & Occupiers Electoral Roll		\$25.00		\$25.00	Nil	\$25.00	per roll
Property Addresses Report		\$20.00		\$20.00	Nil	\$20.00	per report
<u>RATES INSTALMENT FEES & CHARGES</u>							
Rate Instalment Fee	<i>Charged on each additional instalment notice sent</i>	\$5.00		\$5.00	Nil	\$5.00	per instalment
Rate Instalment Interest Percent	<i>Interest % charged on rate instalment option</i>	5.00%		5.00%	Nil	5.00%	per instalment
Late Payment Penalty Interest	<i>Interest charged per annum calculated on daily</i>	10.00%		10.00%	Nil	10.00%	per annum/daily
<u>LOCAL AUTHORITY PROPERTY ENQUIRY REPORTS</u>							
Account Inquiry - Rates, Orders and Requisitions		\$90.00		\$90.00	Nil	\$90.00	per inquiry
Account Inquiry - Orders and Requisitions Only		\$55.00		\$55.00	Nil	\$55.00	per inquiry
Account Inquiry - Rates Only		\$35.00		\$35.00	Nil	\$35.00	per inquiry
Provide additional Rates Instalment Notice	<i>Dependant on circumstances - refer CEO/DCEO</i>	\$5.00		\$5.00	Nil	\$5.00	per account

SCHEDULE 4 - GOVERNANCE

DESCRIPTION	COMMENTS	2016/2017 UNIT RATE		2017/2018 UNIT RATE			
		Single side incl GST	Double sided incl GST	Single side incl GST	GST	Total	Double sided incl GST
<u>PHOTOCOPY CHARGES</u>							
A4 Copies		\$0.30	\$0.40	\$0.30	Nil	\$0.30	\$0.40
A3 Copies		\$0.40	\$0.50	\$0.40	Nil	\$0.40	\$0.50
A4 use of own paper		\$0.10	\$0.20	\$0.10	Nil	\$0.10	\$0.20
A4 Copies - Colour		\$0.50	\$1.00	\$0.50	Nil	\$0.50	\$1.00
A3 Copies - Colour		\$1.00	\$2.00	\$1.00	Nil	\$1.00	\$2.00
A4 Laminating	<i>per sheet</i>	\$1.00		\$0.91	\$0.09	\$1.00	
A3 Laminating	<i>per sheet</i>	\$2.00		\$1.82	\$0.18	\$2.00	
Binding	<i>per booklet</i>	\$2.00		\$1.82	\$0.18	\$2.00	
<u>FACSIMILE CHARGES</u>							
Fee to Send - First page		\$2.00		\$1.82	\$0.18	\$2.00	
Fee to Send - extra pages (\$0.50 per page)		\$0.50		\$0.45	\$0.05	\$0.50	per page
Fee to Receive		\$0.50		\$0.45	\$0.05	\$0.50	
<u>SCANNING/EMAIL</u>							
Scanning/email 1 - 5 pages		\$1.00		\$0.91	\$0.09	\$1.00	
Scanning/email per additional 20 pages		\$1.00		\$0.91	\$0.09	\$1.00	
<u>COUNCIL AGENDAS</u>							
Purchase of Agenda		\$15.00		\$13.64	\$1.36	\$15.00	per Agenda
Purchase of Agenda		\$165.00		\$150.00	\$15.00	\$165.00	per Year

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES
2017/2018**

SCHEDULE 5 - LAW, ORDER AND PUBLIC SAFETY

DESCRIPTION	COMMENTS	2016/2017 UNIT RATE		2017/2018 UNIT RATE			
		1 Year	3 Years	1 Year	GST	3 Years	Lifetime
<u>DOG REGISTRATION FEE'S</u>							
Unsterilised Dog/Bitch	Fees as per the DOG Act 1976	\$50.00	\$120.00	\$50.00	N/A	\$120.00	\$250.00
Sterilised Dog/Bitch		\$20.00	\$42.50	\$20.00	N/A	\$42.50	\$100.00
Working Dog (Farm)						¼ of Registration Fee	
Unsterilised Dog/Bitch (Pensioner)		\$25.00	\$60.00	\$25.00	N/A	\$60.00	\$125.00
Sterilised Dog/Bitch (Pensioner)		\$10.00	\$21.25	\$10.00	N/A	\$21.25	\$50.00
Sterilisation Refund within 1st Year	Pensioners 50% of Listed Refund			\$30.00	N/A	\$77.50	\$150.00
Sterilisation Refund in 2nd Year				N/A	N/A	\$51.66	\$100.00
Sterilisation Refund in 3rd Year				N/A	N/A	\$25.83	\$50.00
<u>DOG POUND AND OTHER RELATED CHARGES</u>							
Seizure & Impounding Fee	Set by Council	\$44.00		\$44.00	N/A	\$44.00	
Sustenance	Set by Council	\$16.50		\$16.50	N/A	\$16.50	per day
Animal Destruction Fee	Set by Council	\$55.00		\$55.00	N/A	\$55.00	per animal
Possum/Cat Trap Hire	Set by Council	\$55.00		\$55.00	N/A	\$55.00	refundable
Kennel Application Fee	Fixed under local law	\$100.00		\$100.00	N/A	\$100.00	per application
Annual Kennel Registration Fee	Fixed under local law	\$50.00		\$50.00	N/A	\$50.00	per annum
Renewal of Kennel Licence	Fixed under local law	\$50.00		\$50.00	N/A	\$50.00	per annum
Dog Barking Control Device	Hire Fee per week	\$22.00		\$22.00	N/A	\$22.00	per week
Dog Barking Control Device	deposit	\$55.00		\$55.00	N/A	\$55.00	refundable
<u>CAT REGISTRATION FEE'S</u>							
Sterilised Cat (31/5/13 - 31/10/14)	Fees as per the CAT Act 2011	N/A	N/A	N/A	N/A	N/A	N/A
Sterilised Cat		\$20.00	\$42.50	\$20.00	N/A	\$42.50	\$100.00
Pensioner Owned Cat		\$10.00	\$21.25	\$10.00	N/A	\$21.25	\$50.00
Annual application to Breed (per cat)		\$100.00		\$100.00			
<u>CAT POUND AND OTHER RELATED CHARGES</u>							
Seizure & Impounding Fee	Set by Council	\$44.00	N/A	\$44.00	N/A	N/A	per animal
Sustenance	Set by Council	\$16.50	N/A	\$16.50	N/A	N/A	per day
Animal Destruction Fee	Set by Council	\$55.00	N/A	\$55.00	N/A	N/A	per animal
Cat Trap Hire	Set by Council	\$55.00		\$55.00	N/A	N/A	refundable

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES
2017/2018**

SCHEDULE 6 - EDUCATION & WELFARE

DESCRIPTION	COMMENTS	2016/2017 UNIT RATE		2017/2018 UNIT RATE			
		Total		Std Rate	GST	Total	
Northampton Day Care - NOCCA	Peppercorn Lease	\$1.00		\$0.91	\$0.09	\$1.00	per annum
Kalbarri Day Care Centre	Peppercorn Lease	\$1.00		\$0.91	\$0.09	\$1.00	per annum

SCHEDULE 7 - HEALTH

DESCRIPTION	COMMENTS	2016/2017 UNIT RATE		2017/2018 UNIT RATE			
		Total		Std Rate	GST	Total	
Kalbarri Doctors Surgery	Increase as per lease conditions = March Qtr CPI - 1.0%	\$5,665.00		\$5,201.50	\$520.15	\$5,721.65	per annum
Northampton Doctors Surgery	Increase as per lease conditions = March Qtr CPI - 1.0%	\$5,665.00		\$5,201.50	\$520.15	\$5,721.65	per annum
Trading in Public Places Policy	annual fee	\$220.00		\$200.00	\$20.00	\$220.00	per annum
Offensive Trades Licenses	Fish Handling Fee license	\$100.00		\$100.00	Nil	\$100.00	License pa
Offensive Trades Licenses	Fish Processing Fee License	\$170.00		\$170.00	Nil	\$170.00	License pa
Offensive Trades Licenses		\$10.00		\$10.00	Nil	\$10.00	per inspection
Water Monitoring of Private Water Samples	Microbiological Water Sample	\$44.00		\$44.00	Nil	\$44.00	per sample
	Chemical Water Sample	\$44.00		\$250.00	\$25.00	\$275.00	per sample
Water Monitoring of Semi Public Pools	Microbiological Water Sample	\$35.00		\$35.00	Nil	\$35.00	per sample
Food Act Registration		\$140.00		\$140.00	Nil	\$140.00	License pa

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES
2017/2018**

SCHEDULE 9 - HOUSING

DESCRIPTION	COMMENTS	2016/2017 UNIT RATE		2017/2018 UNIT RATE		
		Total		Std Rate	GST	Total
STAFF						
Lot 43 Bateman Street - Northampton	Set by Employment Contract			Set by Employment Contract		
Lot 605 Salami Place - Kalbarri	Set by Employment Contract			Set by Employment Contract		
Lot 23 Rake Place - Northampton	Set by Employment Contract			Set by Employment Contract		
OTHER						
Oval Residence		\$190.00		\$190.00	Nil	\$190.00 per week
Lot 74 Seventh Avenue - Northampton		\$133.00		\$133.00	Nil	\$133.00 per week
Lot 6 Robinson Street - Northampton		\$130.00		\$130.00	Nil	\$130.00 per week
Lot 14 Callion Way - Kalbarri	Doctors Residence provided rent free	\$0.00		\$0.00	\$0.00	\$0.00
Lot 454 Fitzgerald St - Northampton		\$190.00		\$190.00	\$0.00	\$190.00 per week
Lot 42 Bateman Street - Northampton	Doctors Residence provided rent free	\$0.00		\$0.00	\$0.00	\$0.00

SCHEDULE 10 - REFUSE/TOWN PLANNING/CEMETERY/PUBLIC CONVENIENCES/SEWERAGE

DESCRIPTION	COMMENTS	2016/2017 UNIT RATE		2017/2018 UNIT RATE		
		Total		Std Rate	GST	Total
PLANNING REPORTS						
Rural Strategy				Cost Recovery + 10% Admin Fee		
Town Planning Scheme Reports				Cost Recovery + 10% Admin Fee		
CD/USB Digital copy	Copy of planning document	\$26.00		\$25.00	\$2.50	\$27.50 per copy
PLANNING SERVICES						
Development Applications	(a) Not more than \$50,000	\$147.00		\$147.00	Nil	\$147.00
	(b) More than \$50,000 but not more than \$500,000	0.32% of the estimated cost of		0.32% of the estimated cost of development		
	(c) More than \$500,000 but not more than \$2.5 million	\$1,700 + 0.257% for every \$		\$1,700 + 0.257% for every \$1 in excess of \$500,000		
	(d) More than \$2.5 million but not more than \$5 million	\$7,161 + 0.206% for every \$		\$7,161 + 0.206% for every \$1 in excess of \$2.5 million		
	(e) More than \$5 million but not more than \$21.5 million	\$12,633 + 0.123% for every \$		\$12,633 + 0.123% for every \$1 in excess of \$5 million		
	(f) More than \$21.5 million	\$34,196.00		\$34,196.00		
Penalty Provisions NOTE:	If development has commenced, or been carried out, an additional amount by way of penalty, that is twice the amount of the fee payable for determination of the application.(in addition to the initial application fee)					

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES
2017/2018**

SCHEDULE 10 - REFUSE/TOWN PLANNING/CEMETERY/PUBLIC CONVENIENCES/SEWERAGE

DESCRIPTION	COMMENTS	2016/2017 UNIT RATE		2017/2018 UNIT RATE		
		Total		Std Rate	GST	Total
<u>SUBDIVISION CLEARANCE - LANDSCAPING</u>						
Legal Agreement						
Bond	not more than \$10,000 More than \$10,000					
Amended Plans	(this applies where a determination is already given by the Council or where amended plans are submitted and not requested by the Council)					
<u>SUBDIVISION CLEARANCE - LANDSCAPING</u>						
Subdivision Clearances	not more than 5 lots between 6 and 195 lots (first 5 lots charged at \$73 each) more than 195 lots	\$73.00 \$35.00 \$7,393.00		\$73.00 \$35.00 \$7,393.00	Nil Nil Nil	\$73.00 \$35.00 \$7,393.00
Residential Design Code	Performance criteria assessment	\$73 per assessment with minimum of \$147 and maximum of \$730		\$73 per assessment with minimum of \$147 and maximum of \$730		
Extractive Industry	Initial Fee Renewal Fee	\$739.00 \$315.00		\$739.00 \$315.00	Nil Nil	\$739.00 \$315.00
Penalty Provisions NOTE:	If development has commenced, or been carried out, an additional amount of \$1,478 by way of penalty					
Home Occupations/Cottage Industries	initial fee renewal fee	\$222.00 \$73.00		\$222.00 \$73.00	Nil Nil	\$222.00 \$73.00
Penalty Provisions NOTE:	If the home occupation or cottage industry has commenced, an additional amount of \$444 by way of penalty					
Other Planning Charges	Change of use/continuation of non-conforming use where development is not occurring	\$295.00		\$295.00	Nil	\$295.00
Penalty Provisions NOTE:	If the change of use or the alteration or extension or change of the non-conforming use has commenced, an additional amount of \$556 by way of penalty.					
	Demolition where Planning Approval is required	\$147.00		\$147.00	Nil	\$147.00
	Relocation of Building Envelope	\$147.00		\$147.00	Nil	\$147.00
	Reply to Property Settlement Questionnaire	\$90.00		\$90.00	Nil	\$90.00
	Issue of written planning advice	\$73.00		\$73.00	Nil	\$73.00
	Extension of current Planning Approval	\$131.00		\$119.09	\$11.91	\$131.00
	Issue of Section 40 Certificate	\$76.00		\$69.09	\$6.91	\$76.00
	Issue of Zoning Certificate	\$73.00		\$73.00	Nil	\$73.00
	Road/ROW/PAW request for closure	\$657.00		\$597.27	\$59.73	\$657.00

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES
2017/2018**

SCHEDULE 10 - REFUSE/TOWN PLANNING/CEMETERY/PUBLIC CONVENIENCES/SEWERAGE

DESCRIPTION	COMMENTS	2016/2017 UNIT RATE		2017/2018 UNIT RATE			
		Total		Std Rate	GST	Total	
Town Planning Scheme Amendments	Minor - amendment that involves only textural changes or rectifies a zoning anomaly	\$4,023.00		\$3,657.27	\$365.73	\$4,023.00	50% refundable if not advertised
	Major - amendment that involves a zoning change	\$7,377.00		\$6,706.36	\$670.64	\$7,377.00	50% refundable if not advertised
	Minor - Structure Plans, Outline Development Plans & Subdivision Guide Plans or similar	\$3,348.00		\$3,043.64	\$304.36	\$3,348.00	50% refundable if not advertised
	Modification to plans once approval given	\$1,077.00		\$979.09	\$97.91	\$1,077.00	
	Major - Structure Plans, Outline Development Plans & Subdivision Guide Plans or similar	\$6,043.00		\$5,493.64	\$549.36	\$6,043.00	
	Modification to plans once approval is given (major)	\$2,147.00		\$1,951.82	\$195.18	\$2,147.00	
	Detailed Area Plan, Design Guidelines or similar	\$932.00		\$847.27	\$84.73	\$932.00	
	Advertising	On site signage (per sign)	\$323.00		\$293.64	\$29.36	\$323.00
Newspaper advertising (per advertisement)		\$323.00		\$293.64	\$29.36	\$323.00	
	(1) A 'minor' Town Planning Scheme Amendment is one that involves only textural changes or rectifies a zoning anomaly A 'major' Town Planning Scheme Amendment is one that involves the rezoning of land.						
	(2) "Cost Recovery" is calculated on the basis of costs incurred by the Shire from outside suppliers plus a 10% Administration charge.						
	(3) Fees are non-refundable unless otherwise stated.						
	Pre-Strata inspection	\$329.00		\$299.09	\$29.91	\$329.00	

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES
2017/2018**

SCHEDULE 10 - REFUSE/TOWN PLANNING/CEMETERY/PUBLIC CONVENIENCES/SEWERAGE

DESCRIPTION	COMMENTS	2016/2017 UNIT RATE		2017/2018 UNIT RATE			
		Total		Std Rate	GST	Total	
REFUSE SITES							
<u>Northampton & Kalbarri Refuse Sites</u>							
Commercial							
Commercial Vehicles	General Waste - Builders Rubble, contaminated with refuse	\$55.00		\$50.00	\$5.00	\$55.00	per load
	\$15/m ³ - Min \$55.00	\$16.50		\$15.00	\$1.50	\$16.50	per m ³
	Putrescible Waste (Placed in bulk bins)	\$55.00		\$50.00	\$5.00	\$55.00	per load
	Cardboard	\$55.00		\$50.00	\$5.00	\$55.00	per load
	Green Waste Only	\$11.00		\$10.00	\$1.00	\$11.00	per load
	Mattress - Single	\$5.50		\$9.09	\$0.91	\$10.00	per unit
	Mattress - Double or larger	\$10.00		\$18.18	\$1.82	\$20.00	per unit
<u>Non-commercial</u>							
Tray Back/Utility type vehicles/Trailers	General Waste (Inert)	\$5.00		\$4.55	\$0.45	\$5.00	per load
	Inert/General Waste/Greenwaste - Must be Separated	\$2.00		\$1.82	\$0.18	\$2.00	per load
Putrescible Waste	Bulk Transfer Bins	\$15.00		\$13.64	\$1.36	\$15.00	per load
	Putrescible Waste (200l/240l)	\$5.00		\$4.55	\$0.45	\$5.00	per drum/bin
Miscellaneous	Cardboard	\$20.00		\$18.18	\$1.82	\$20.00	per load
	Mattress - Single	\$5.00		\$6.36	\$0.64	\$7.00	per unit
	Mattress - Double/Queen/King	\$10.00		\$13.64	\$1.36	\$15.00	per unit
	Tractor Tyres (No rim)	\$20.00		\$90.91	\$9.09	\$100.00	each
	Truck/Tractor Tyres (No rim)	\$20.00		\$27.27	\$2.73	\$30.00	each
	Motor Vehicle Tyres (No rim)	\$6.50		\$6.36	\$0.64	\$7.00	each
	Motor Cycle Tyres (No rim)	\$2.00		\$3.64	\$0.36	\$4.00	each
	Fire Extinguishers	\$2.00		\$1.82	\$0.18	\$2.00	each
	LPG Bottles - Small	\$2.00		\$1.82	\$0.18	\$2.00	each
	LPG Bottles - Large (9kg)	\$10.00		\$9.09	\$0.91	\$10.00	each
	White Goods (Stove/Fridge/Freezer/Washing Machine etc)	N/A		\$9.09	\$0.91	\$10.00	each
	Car Bodies	N/A		\$9.09	\$0.91	\$10.00	each
Special Burials (Kalbarri Refuse Site Only)	Asbestos - Non Commercial Operators	\$75.00		\$68.18	\$6.82	\$75.00	per m ³
	Asbestos - Commercial Operators - Minimum \$150.00						
240L Wheelie Bin	Recoup of cost of 240L bins	\$95.00		\$86.36	\$8.64	\$95.00	per bin
Port Gregory Fishermans Wharf	1.5m ³ - Front Loader Bin (Serviced Weekly)	\$42.50		\$38.64	\$3.86	\$42.50	per bin/ service
Kalbarri Fishermans Wharf	3.0m ³ - Front Loader Bin (Serviced Weekly)	\$85.00		\$77.27	\$7.73	\$85.00	per bin/ service
Half Way Bay - Rubbish Removal		\$290.00		\$263.64	\$26.36	\$290.00	per bin/ year

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES
2017/2018**

SCHEDULE 10 - REFUSE/TOWN PLANNING/CEMETERY/PUBLIC CONVENIENCES/SEWERAGE

DESCRIPTION	COMMENTS	2016/2017 UNIT RATE		2017/2018 UNIT RATE			
		Total		Std Rate	GST	Total	
COMMUNITY BUS							
Hire of Bus	all fuel costs plus fee	\$0.65		\$0.59	\$0.06	\$0.65	per kilometre
	seniors and school children	\$0.55		\$0.50	\$0.05	\$0.55	per kilometre
Deposit	Refundable deposit	\$200.00		\$200.00	Nil	\$200.00	refundable
CEMETERY BURIAL FEES							
Ordinary Grave for an adult (Mon to Friday)		\$500.00		\$454.55	\$45.45	\$500.00	
Ordinary Grave for an adult (Sat, Sun or Public Holiday)		\$600.00		\$545.45	\$54.55	\$600.00	
Grave for a child under 7 years (Mon to Fri)		\$300.00		\$272.73	\$27.27	\$300.00	
Grave for a child under 7 years (Sat, Sun or Public Holiday)		\$400.00		\$363.64	\$36.36	\$400.00	
Test dig via request (at cost to applicant)							
Excavator/Rock Breaker if required charged back to applicant at cost.							
CEMETERY REOPENING FEES							
Ordinary Grave for an adult		\$200.00		\$181.82	\$18.18	\$200.00	
Grave for a child under 7 years		\$160.00		\$145.45	\$14.55	\$160.00	
CEMETERY/MISCELLANEOUS CHARGES							
Funeral Directors Licence		\$100.00		\$100.00	Nil	\$100.00	
Monument Fee		\$55.00		\$50.00	\$5.00	\$55.00	
Single Niche Wall Fee		\$27.50		\$25.00	\$2.50	\$27.50	
Double Niche Wall Fee		\$55.00		\$50.00	\$5.00	\$55.00	
Plaque for Niche Wall				At cost plus 10% GST			
Septic Tank Application Fee	Charges are fixed by State legislation.	\$118.00		\$118.00	Nil	\$118.00	per application
Inspection Fee		\$118.00		\$118.00	Nil	\$118.00	per inspection
Local Government Report Fee		\$118.00		\$118.00	Nil	\$118.00	per report

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES
2017/2018**

SCHEDULE 11 - RECREATION AND CULTURE/LIBRARIES

DESCRIPTION	COMMENTS	2016/2017 UNIT RATE		2017/2018 UNIT RATE			
		Total		Std Rate	GST	Total	
<u>OLD POLICE STATION RENTALS</u>							
Northampton Tourist Association	Peppercorn Lease	\$1.00		\$0.91	\$0.09	\$1.00	per annum
Northampton Toy Library	Peppercorn Lease	\$1.00		\$0.91	\$0.09	\$1.00	per annum
<u>INTERNET ACCESS FEE</u>							
Email & Internet Service		\$5.50		\$5.00	\$0.50	\$5.50	per ½ hour
Printer fee		\$0.50		\$0.50	inclusive of GST	\$0.50	per page
<u>FORESHORE LEASES</u>							
4 Degrees Pty Ltd (Reserve 31833)	Increase as per lease conditions = March Qtr CPI - 1.0%	\$4,055.59		\$3,761.01	\$376.10	\$4,137.11	per annum
<u>OVAL RESERVE RENTALS</u>							
Northampton Agricultural Society	Increase of 3.0% applied per Corporate Business Plan	\$562.07		\$526.30	\$52.63	\$578.93	per annum
Northampton Football club	Increase of 3.0% applied per Corporate Business Plan	\$2,282.62		\$2,137.36	\$213.74	\$2,351.10	per annum
Northampton Cricket Club	Increase of 3.0% applied per Corporate Business Plan	\$207.00		\$193.83	\$19.38	\$213.21	per annum
Education Department	Increase of 3.0% applied per Corporate Business Plan	\$3,147.35		\$2,947.07	\$294.71	\$3,241.77	per annum
<u>KALBARRI FORESHORE RESERVE</u>							
Kalbarri Boat Hire	Increase as per lease conditions = March Qtr CPI - 1.0%	\$1,160.00		\$1,075.74	\$107.57	\$1,183.31	per annum

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES
2017/2018**

SCHEDULE 11 - RECREATION AND CULTURE/LIBRARIES

DESCRIPTION	COMMENTS	2016/2017 UNIT RATE		2017/2018 UNIT RATE			
		Total		Std Rate	GST	Total	
<u>RSL HALL NORTHAMPTON HIRE CHARGES</u>							
Weddings/Parties/Functions		\$125.00		\$113.64	\$11.36	\$125.00	per booking
Bond for Weddings/Parties/etc...		\$230.00		\$209.09	\$20.91	\$230.00	per booking
Meetings		\$17.00		\$15.45	\$1.55	\$17.00	per booking
Travelling Shows/Films		\$65.00		\$59.09	\$5.91	\$65.00	per booking
Local Club/Organisations Meeting		No charge		No charge			
Chair Hire Fee		\$22.00		\$20.00	\$2.00	\$22.00	per 50 chairs min of 50 chairs
Trestle Hire Fee		\$11.00		\$10.00	\$1.00	\$11.00	per trestle
<u>ALLEN CENTRE MEETING ROOM HIRE CHARGES</u>							
Local Club Meeting		No charge		No charge			
Local Club Meeting with drinks/food		\$20.00		\$18.18	\$1.82	\$20.00	per booking/day
Hire of Meeting room by outside groups/organisations		\$65.00		\$59.09	\$5.91	\$65.00	per booking/day
Other uses		At discretion of Council				At discretion of Council	

SCHEDULE 12 - TRANSPORT

DESCRIPTION	COMMENTS	2016/2017 UNIT RATE		2017/2018 UNIT RATE			
		Total		Std Rate	GST	Total	
<u>DIRECTIONAL SIGNS</u>							
Single Sided Sign	<i>At cost of sign and freight</i>	At Cost		At Cost	10%		per sign
Double Sided Sign	<i>At cost of sign and freight</i>	At Cost		At Cost	10%		per sign
Installation of signs (Existing Post/Structure)		\$50.00		\$45.45	\$4.55	\$50.00	per sign
Installation of signs (New Location)		At Cost		At Cost	10%		
<u>KALBARRI AIRSTRIP CHARGES</u>							
Pexton Nominees Hangar Fees	<i>Increase as per lease conditions = March Qtr CPI - 1.0%</i>	\$634.05		\$582.17	\$58.22	\$640.39	per annum
Pexton Nominees Landing Fees	No increase 17/18	\$1,404.92		\$1,240.00	\$124.00	\$1,364.00	per annum
Voluntary Landing contribution	No increase 17/18	\$15.50		\$14.09	\$1.41	\$15.50	per landing
Passenger Service Fee (RPT)	No increase 17/18	\$15.50		\$14.09	\$1.41	\$15.50	per passenger - arriving & departing
Additional Hangar Site	per square metre	\$5.50		\$5.00	\$0.50	\$5.50	per annum
Hanger No 2 - G McFarlane	No increase 17/18, New Agreed Rate	\$387.20		\$352.00	\$35.20	\$387.20	per annum
Permanent private aircraft parking	in lieu of landing charges	\$264.00		\$240.00	\$24.00	\$264.00	per annum

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES
2017/2018**

SCHEDULE 13 - RURAL SERVICES/TOURISM/BUILDING CONTROL/WATER SUPPLY

DESCRIPTION	COMMENTS	2016/2017 UNIT RATE		2017/2018 UNIT RATE			
		Total		Std Rate	GST	Total	
CARAVAN PARK LEASES							
Horrocks Caravan Park - R29152	<i>Malnis Nominees - CPI Increase of 1.0 % per March Qtr CPI</i>	\$21,506.94		\$19,747.28	\$1,974.73	\$21,722.01	per annum
Lot 588 Grey Street, Kalbarri	<i>RW & DE Allen - CPI Increase of 1.0 % per March Qtr CPI</i>	\$23,350.39		\$21,439.90	\$2,143.99	\$23,583.89	per annum
Lot 589 Grey Street, Kalbarri	<i>RW & DE Allen - CPI Increase of 1.0 % per March Qtr CPI</i>	\$14,300.00		\$13,130.00	\$1,313.00	\$14,443.00	per annum
Lot 101 Mitchell Street Horrocks	<i>Summerstar Pty Ltd</i>	N/A		\$11,500.00	\$1,150.00	\$12,650.00	per annum
CARAVAN PARK LICENCES							
Various Locations	<i>Set by state legislation</i>						
CAMPING FEES							
Little Bay camping fees				\$13.64	\$1.36	\$15.00	per vehicle per night
Lucky Bay camping fees				\$13.64	\$1.36	\$15.00	per vehicle per night
BUILDING PERMITS							
Class 1 and 10 Buildings (Uncertified)	<i>Set by state legislation</i>	0.32%		0.32%	Nil	0.32%	value of application
Class 1 and 10 Buildings (Certified)	<i>Set by state legislation</i>	0.19%		0.19%	Nil	0.19%	value of application
Minimun Building application Fee	<i>Set by state legislation</i>	\$96.00		\$96.00	Nil	\$96.00	per application
All other Building Classes - Class 2 to 9	<i>Set by state legislation</i>	0.09%		0.09%	Nil	0.09%	value of application
Application to Extend a Building Permit	<i>Set by state legislation</i>	\$96.00		\$96.00	Nil	\$96.00	per application
Demolotion Permit Class 1 & 10	<i>Set by state legislation</i>	\$96.00		\$96.00	Nil	\$96.00	per application
Demolotion Permit Class 2 to 9	<i>Set by state legislation</i>	\$96.00		\$96.00	Nil	\$96.00	per storey
Building Services Levy (BSL) < \$45,000	<i>Set by state legislation</i>	\$61.65		\$61.65	Nil	\$61.65	
Building Services Levy (BSL) > \$45,000	<i>Set by state legislation</i>	0.137%		0.137%	Nil	0.137%	value of application
CITF Levy (BSL) - \$20,000	<i>Set by state legislation</i>	0.20%		0.20%	Nil	0.20%	value of application
Bond for kerbs, verges & paths	<i>Bond requested at discretion of Building Surveyor</i>	\$500.00		\$500.00	Nil	\$500.00	prior to application
Bond - Relocated Dwellings	<i>Bond refundable on completion of building</i>	\$10,000.00		\$10,000.00	Nil	\$10,000.00	prior to application
Building Certification Service	<i>Under New Building Act 2011</i>	\$176.00		\$160.00	\$16.00	\$176.00	per hour
Septic Tank & Effluent Disposal Fees	<i>Set by state legislation - includes application fee and inspection fee</i>	\$236.00		\$236.00	Nil	\$236.00	per application
SWIMMING POOL INSPECTION FEES							
Annual Pool Inspection Fee	<i>Pool inspection every 4 years, charge is per annum.</i>	\$16.50		\$16.50	Nil	\$16.50	per annum
STANDPIPE WATER							
Water purchase from Shire standpipe	<i>Includes additional administration component of 10% Minimum charge of \$20.00 per Truck</i>	\$2.00		\$2.00	Nil	\$2.00	per KL

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES
2017/2018**

SCHEDULE 14 - PRIVATE WORKS/OTHER PROPERTY

DESCRIPTION	COMMENTS	2016/2017 UNIT RATE		2017/2018 UNIT RATE			
		Total		Std Rate	GST	Total	
PLANT HIRE CHARGES							
Prime Mover & Low Loader		\$175.00		\$159.09	\$15.91	\$175.00	per hour
12 Tonne Tip Truck		\$130.00		\$118.18	\$11.82	\$130.00	per hour
Small Tip Truck		\$85.00		\$77.27	\$7.73	\$85.00	per hour
Grader		\$165.00		\$150.00	\$15.00	\$165.00	per hour
Loader		\$135.00		\$122.73	\$12.27	\$135.00	per hour
Backhoe		\$110.00		\$100.00	\$10.00	\$110.00	per hour
Tractor		\$100.00		\$90.91	\$9.09	\$100.00	per hour
Roller		\$100.00		\$90.91	\$9.09	\$100.00	per hour
Plate Compactor		\$110.00		\$100.00	\$10.00	\$110.00	per day
Jack Hammer		\$100.00		\$90.91	\$9.09	\$100.00	per day
Genset		\$90.00		\$81.82	\$8.18	\$90.00	per day
Sale of Gravel	<i>Dependant on location - refer Manager of Works</i>						per m ³
Sale of Sand	<i>Dependant on location - refer Manager of Works</i>						per m ³
							<i>Cost Recovery + 10% Admin Fee</i>
							<i>Cost Recovery + 10% Admin Fee</i>
KITSON CIRCUIT - LIA							
Unit 1 Lot 83 Kitson Circuit, Northampton	<i>Increase as per lease conditions = March Qtr CPI - 1.0%</i>	\$6,864.00		\$6,302.40	\$630.24	\$6,932.64	Per annum
Unit 2 Lot 83 Kitson Circuit, Northampton	<i>Increase as per lease conditions = March Qtr CPI - 1.0%</i>	\$6,864.00		\$6,302.40	\$630.24	\$6,932.64	Per annum
Unit 3 Lot 83 Kitson Circuit, Northampton	<i>Increase as per lease conditions = March Qtr CPI - 1.0%</i>	\$8,008.00		\$7,352.80	\$735.28	\$8,088.08	Per annum
Unit 4 Lot 83 Kitson Circuit, Northampton	<i>Increase as per lease conditions = March Qtr CPI - 1.0%</i>	\$8,008.00		\$7,352.80	\$735.28	\$8,088.08	Per annum
Lot 82 Kitson Circuit, Northampton (Land)	<i>Increase as per lease conditions = March Qtr CPI - 1.0%</i>	\$2,000.00		\$2,020.00	\$202.00	\$2,222.00	Per annum

ADMINISTRATION & CORPORATE REPORT

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6.5.1**ADOPTION OF LOCAL LAWS**

FILE REFERENCE:	4.2.3
DATE OF REPORT:	16 May 2017
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Comments received from public consultation

SUMMARY:

Sections 3.5 of the Local Government Act 1995 (LGA) provides the power for local governments to make local laws and prescribing all matters that are required or permitted to be prescribed by a local law, or are necessary or convenient for it to perform any of its functions.

The review of all Council Local Laws is now at its completion with the final requirement being to repeal and replace the following local laws.

Fencing Local Laws
Dogs Local Laws
Cemeteries Local Laws
Activities in Thoroughfares Local Laws
Bush Fire Brigades Local Laws
Urban Environment Local Laws
Local Government Property Local Laws
Repeal of Defunct and Obsolete Local Laws

COMMENT

The purpose of this report is to:

1. Consider the submissions received on the proposed Shire of Northampton Fencing Local Law 2017;
2. Give notice to the purpose and effect of all of the above said Local Laws;
3. Make the above said Local Laws;
4. Authorise the Local Law's gazettal in the Government Gazette;
5. Give public notice, (after gazettal), of the date of the above said Local Laws;
6. Authorise the affixing of the Common Seal to the above said Local Laws.

To comply with the provisions of section 3.12 of the Act, when proposing to make a local law, the Presiding Person is required to give notice of the purpose and effect of the proposed local laws at the Council meeting where the local law is being considered.

Local authorities' powers and responsibilities are defined by legislation. Acts and Codes deal with particular issues and the local law derived from this legislation gives the Council a long-term and responsible approach to the ongoing health, vitality, prosperity, security and welfare of its residents, businesses and environment.

6.5.1.1 FENCING LOCAL LAWS

It is proposed that these local laws be repealed and replaced in accordance with section 3.12 of the Local Government Act 1995 to provide guidance on determining a sufficient fence for the purposes of the Dividing Fences Act 1961 and to state the materials to be used and safety measures to be taken for some types of fencing. The laws expand on the requirements of the Local Government (Miscellaneous Provisions) Act 1960 in the erection and maintenance of fencing.

The current the Shire of Northampton By-laws Relating to Fences was published in the Government Gazette on 3 November 1989. At the February 2017 ordinary meeting, Council gave statewide public notice that it intended to make the Shire of Northampton Fencing Local Laws 2017.

As required by the Local Government Act 1995 the community was invited to comment on the review of the Council's Local Laws. Public consultation was undertaken as part of the advertising process required by section 3.12(3), for a minimum period of 42 days. The review was advertised on 1 March 2017 with the West Australian and 24 February 2017 with the Geraldton Guardian with a closing date for submissions of 14 April 2017. No submissions were received.

Background

The Shire of Northampton currently has By-laws Relating to Fences published in the Government Gazette on 3 November 1989. The Minister for Local Government and the Minister for Commerce have carriage of the powers conferred by the Dividing Fences Act 1961 and the Local Government Act 1995. Compliance requirements of the Building Act 2011 in the erection and maintenance of fencing is addressed with the repeal and replacement of this local law.

The proposed Model local law will reflect current legislation requirements.

It is recommended that the Shire of Northampton Fencing Local Laws be remade to account amendments in legislation and better practice given that the current local law is over 20 years old.

The purpose and effect of the proposed Fencing Local Laws is –

Purpose: The purpose of the Local Laws is to prescribe a sufficient fence and the standard for the construction of fences throughout the district.

Effect: The effect of the Local Laws is to establish the minimum requirements for fencing within the district.

6.5.1.2 DOGS LOCAL LAWS

The Shire currently has Shire of Northampton Local Laws Relating to Dogs as published in the Government Gazette on 29 October 2004. The Minister for Local Government has carriage of the powers conferred by the Local Government Act 1995.

The proposed Model local law will reflect current legislation requirements.

It is recommended that the Shire of Northampton Dogs Local Laws be remade to account amendments in legislation and better practice given that the current local law is over 10 years old.

The purpose and effect of the proposed Dogs Local Laws is –

Purpose: To provide Council with controls and regulatory measures in relation to impounding of dogs, the number of dogs that can be kept, establishment of approved kennels and the manner in which dogs are to be confined by the occupier of a premises.

Effect: To extend the control over dogs which exist under the Dog Act 1976.

6.5.1.3 CEMETERIES LOCAL LAWS

The Shire of Northampton currently has Local Laws Relating to Kalbarri and Northampton Cemeteries (Reserves 36021 and 9637) published in the Government Gazette on 16 October 1997. The Minister for Local Government has carriage of the Cemeteries Act and in 2012 engaged the Department of Local Government in a review of the Cemeteries Local Law. The review led to changes of a technical drafting and content nature.

Model local law will reflect current legislation requirements.

It is recommended that the Shire of Northampton Local Laws Relating to Kalbarri and Northampton Cemeteries (Reserves 36021 and 9637) be remade to account amendments in legislation and better practice given that the current Local Law is over 15 years old.

The purpose and effect of the proposed Cemeteries Local Laws is –

Purpose: To provide for the orderly management of the Shire of Northampton Cemeteries in accordance with established plans and to create offences for inappropriate behaviour within the cemeteries grounds.

Effect: All persons engaged in the administration of the cemeteries, burying deceased in the cemeteries, or otherwise providing services to or making use of the cemeteries, are to comply with the provisions of the Local Laws.

6.5.1.4 ACTIVITIES IN THOROUGHFARES AND PUBLIC PLACES AND TRADING LOCAL LAWS

The Shire currently has the Shire of Northampton By-law Relating to Trading in Public Places as published in the Government Gazette 20 March 1987. The Minister for Local Government has carriage of the powers conferred by the Local Government Act 1995.

The proposed Model local law will reflect current legislation requirements.

It is recommended that the Shire of Northampton Activities In Thoroughfares and Public Places and Trading Local Laws be remade to account amendments in legislation and better practice given that the current local law is over 15 years old.

The purpose and effect of the proposed Activities in Thoroughfares and Public Places and Trading Local Laws –

Purpose: To provide for the regulation, management and control of activities in thoroughfares and public places throughout the district.

Effect: To establish the requirements with which any persons using or in thoroughfares and public property within the district, must comply.

6.5.1.5 BUSH FIRE BRIGADES LOCAL LAWS

The Shire currently has a Shire of Northampton Establishment, Maintenance and Equipment of Bush Fire Brigades By-Law as published in the Government Gazette on 15 May 1987. Since its adoption many of the Acts and Codes within the Local Law have been modified. The proposed WALGA Model local laws will reflect current legislation requirements.

It is recommended that this Bush Fire Brigades Local Laws be remade to account amendments in legislation and better practice given that the current local laws is over 20 years old.

The purpose and effect of the proposed Bush Fire Brigades Local Laws is –

Purpose: To make provisions about the organisation, establishment, maintenance and equipment of bush fire brigades.

Effect: To align existing Local Laws with changes in the law and operational practice.

6.5.1.6 URBAN ENVIRONMENT & NUISANCE LOCAL LAWS

The proposed local laws will reflect current legislation requirements.

The purpose and effect of the proposed Urban Environment and Nuisance Local Laws is –

Purpose: To make provision for the safe disposal of old refrigerators and cabinets and to prescribe penalties for unsafe disposal.

Effect: To regulate the disposal of old refrigerators and cabinets.

6.5.1.7 LOCAL GOVERNMENT PROPERTY LOCAL LAWS

The proposed Model local laws will reflect current legislation requirements.

The purpose and effect of the proposed Local Government Property Local Laws is:

- Purpose:** To regulate the care, control and management of all property of the local government except thoroughfares.
- Effect:** To control the use of local government property. Some activities are permitted only under a permit or under a determination and some activities are restricted or prohibited. Offences are created for inappropriate behaviour in or on local government property.

6.5.1.8 REPEAL OF DEFUNCT & OBSOLETE LOCAL LAWS

It is proposed that the following local laws be repealed in accordance with section 3.12 of the Local Government Act 1995, as they no longer serve any functional purpose.

1. By-Laws Relating to Aerodromes
2. By-laws Relating to the Keeping of Bees
3. By-laws relating to Half Way Bay – Reserve No. 34945
4. By-laws Relating to the Prohibition of Hawking
5. By-laws Relating to Horrocks Beach
6. Local-Laws Relating to the Control and Usage of the Kalbarri Recreation Jetty
7. By-Laws Relating to the Removal and Disposal of Obstructing Vehicles
8. Local Law Relating to Reserves and Foreshores
9. Local Government Model By-laws (Safety, Decency, Convenience and Comfort of Persons in respect of Bathing) No.14

The purpose and effect of the proposed Repeal of Defunct & Obsolete Local Laws is:

- Purpose:** to repeal superfluous, defunct and obsolete local laws.
- Effect:** being more efficient and effective local government by removing outdated local laws from the public record.

CONSULTATION

Elected Members and Officers have had the opportunity to examine the existing Local Laws in conjunction with the consultant the opportunity to comment on the recommended new draft Local Laws.

All draft Local Laws were advertised for public comment for a period in excess of legislated minimum seven (7) weeks closing on 14 April 2017. No comments were received from the public on any of the Local Laws.

The WA Department of Local Government on behalf of the Minister for Local Government and Communities made a number of comments which are at Appendices 1.

The Department also recommended a number of minor edits to the Local Laws, which has been undertaken.

The Local Laws can now be finalised, and will come into effect 14 days after its publication in the Government Gazette.

FINANCIAL IMPLICATIONS:

The 2016/17 Budget made provision for consultancy services to undertake the review of all of Councils Local Laws.

Now that the process is complete, and subject to the approval from the Governor being received for the Property Local Laws, all local laws must be advertised within the Government Gazette in their entirety.

The cost for this advertising has been estimated at \$7,800 (GST exclusive). This price has been provided by the State Law Publisher.

There is no provision within the 2016/17 Budget for these costs and as it is unlikely to actually undertake the advertising prior to 30 June 2017, these costs will be incurred within the 2017/18 Budget and therefore Council will need to commit a provision of \$7,800 within the 2017/18 Budget.

STATUTORY IMPLICATIONS:

Section 3.12 of the *LGA 1995* specifies the procedures to be followed when making a local law. Section 3.12 states:

3.12. Procedure for making local laws

- (1) *In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.*
- (2) *At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.*

- (3) *The local government is to —*
- (a) *give Statewide public notice stating that —*
 - (i) *the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and*
 - (ii) *a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and*
 - (iii) *submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;*
- and*
- (b) *as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and*
 - (c) *provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.*
- (3a) *A notice under subsection (3) is also to be published and exhibited as if it were a local public notice.*
- (4) *After the last day for submissions, the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed.*
- * Absolute majority required.*
- (5) *After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.*
- (6) *After the local law has been published in the Gazette the local government is to give local public notice —*
- (a) *stating the title of the local law; and*
 - (b) *summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and*
 - (b) *advising that copies of the local law may be inspected or obtained from the local government's office.*
- (7) *The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.*
-

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.1

That Council:

- 1. Adopt by Absolute Majority the Shire of Northampton Fencing Local Laws, Dogs Local Laws, Cemeteries Local Laws, Activities in Thoroughfares Local Laws, Bush Fire Brigades Local Laws, Urban Environment Local Laws, Local Government Property Local Laws and Repeal of Defunct and Obsolete Local Laws 2017 in accordance with Section 3.12(4) of the Local Government Act.**
- 2. Note the purpose and effect of each of the local laws being:**

Fencing Local Laws Purpose:

Purpose: To prescribe a sufficient fence and the standard for the construction of fences throughout the district.

Effect: The effect of this local law is to establish the minimum requirements for fencing within the district.

Dogs Local Law

Purpose: To provide Council with controls and regulatory measures in relation to impounding of dogs, the number of dogs that can be kept, establishment of approved kennels and the manner in which dogs are to be confined by the occupier of a premises.

Effect: To extend the control over dogs which exist under the Dog Act 1976.

Cemeteries Local Laws

Purpose: To provide for the orderly management of the Shire of Northampton Cemeteries in accordance with established plans and to create offences for inappropriate behaviour within the cemeteries grounds.

Effect: All persons engaged in the administration of the cemeteries, burying deceased in the cemeteries, or otherwise providing services to or making use of the cemeteries, are to comply with the provisions of this Local Law.

Activities in Thoroughfares and Public Places and Trading Local Laws

Purpose: To provide for the regulation, management and control of activities in thoroughfares and public places throughout the district.

Effect: To establish the requirements with which any persons using or in thoroughfares and public property within the district, must comply.

Bush Fire Brigades Local Laws

Purpose: To make provisions about the organisation, establishment, maintenance and equipment of bush fire brigades.

Effect: To align existing Local Laws with changes in the law and operational practice.

Urban Environment and Nuisance Local Laws

Purpose: To make provision for the safe disposal of old refrigerators and cabinets and to prescribe penalties for unsafe disposal.

Effect: To regulate the disposal of old refrigerators and cabinets.

Local Government Property Local Laws

Purpose: To regulate the care, control and management of all property of the local government except thoroughfares.

Effect: To control the use of local government property. Some activities are permitted only under a permit or under a determination and some activities are restricted or prohibited. Offences are created for inappropriate behaviour in or on local government property.

Repeal of Defunct & Obsolete Local Laws

Purpose: to repeal superfluous, defunct and obsolete local laws.

Effect: being more efficient and effective local government by removing outdated local laws from the public record.

- 3. Authorise the local law's gazettal in the Government Gazette.**
- 4. Authorise the public notice advertisement, (after gazettal), of the date of the Shire of Northampton Fencing Local Law, Dogs Local Laws, Cemeteries Local Laws, Activities in Thoroughfares Local Laws, Bush Fire Brigades Local Laws, Urban Environment Local Laws, Local Government Property Local Laws and Repeal of Defunct and Obsolete Local Laws 2017.**
- 5. Authorise the Shire President and the Chief Executive Officer to affix the Shire's Common Seal to the Shire of Northampton Fencing Local Law, Dogs Local Laws, Cemeteries Local Laws, Activities in Thoroughfares Local Laws, Bush Fire Brigades Local Laws, Urban Environment Local Laws, Local Government Property Local Laws and Repeal of Defunct and Obsolete Local Laws 2017.**
- 6. That Council commits within the 2017/18 Budget a provision of \$7,800 to undertake advertising of the new Local Laws in the Government Gazette.**

APPENDICES 1 – Comments to proposed Local Laws

Fencing Local Laws Comment	Recommended Action
<p>Clause 1.5 – Definitions</p> <p>It is suggested that the following terms be defined:</p> <ul style="list-style-type: none"> • right-of-way; and • structural engineer. <p>Whilst not all of these definitions are necessary, they may assist readers and reduce the possibility of misinterpretation.</p>	<p><i>structural engineer</i> means a qualified engineer trained to understand and calculate the stability, strength and rigidity of built structures for buildings and non-building structures;</p> <p><i>right of way</i> means a strip of land available either for use by the general public, or a restricted section of the community, and may be created by subdivision, specific transfer, or continued use over a period of years.</p>
<p>Citation of Australian Standards</p> <p>Several clauses in the local law contain the full citation of an Australian Standard. The full citations are unnecessary, as these standards are already defined with a full citation in clause 1.5.</p> <p>This issue applies to clause 2.11, Division 3, Schedule 2 and Schedule 6.</p>	<p>AMENDED</p>
<p>Schedule 7</p> <p>Schedule 7 can be deleted. A specific licence form isn't required, since clause 3.2(2) states that the form can be determined by the Shire from time to time.</p>	<p>DELETED</p>

Dog Local Laws Comment	Recommended Action
<p>Clause 3.1 - Lack of unmodified penalty for offence</p> <p>Clause 3.1 provides that failing to confine a non-dangerous dog will result in the commission of an offence.</p> <p>However, clause 3.1 fails to specify what penalty will apply. Since there is no general penalty in the local law and no default penalty for local laws in the Dog Act, this means that clause 3.1 will be unenforceable from a practical perspective.</p> <p>It is suggested that the Shire provide an unmodified penalty for this clause and a corresponding modified penalty in Schedule 3.</p>	<p>AMENDED</p>

Cemeteries Local Laws Comment	Recommended Action
<p>Clause 1.5 – Allowance for Non-AFDA Funeral directors.</p> <p>The definition of <i>funeral director</i> appears to be missing a portion of text in paragraph (b).</p> <p>This missing text makes the meaning of paragraph (b) uncertain. This could lead to a significant hindrance for the Shire if it intended to use that paragraph to approve non-AFDA funeral directors. The Shire should review paragraph (b) and ensure the wording reflects the Shire’s intentions. Alternatively, the paragraph should be deleted if the Shire intended to omit it.</p>	AMENDED
<p>Clause 6.1 – Depth requirements for graves</p> <p>Clause 6.1(1) is functional in its current form.</p> <p>However, the depth limit in paragraph (a) seems to be contradicted by the depth limit in paragraph (b). It also appears that both paragraphs can be overruled by the authorised officer.</p> <p>The Shire should ensure that the subclause reflects the Shire’s intent. For example:</p> <ul style="list-style-type: none"> • If the Shire only intends one of the paragraphs to be subject to the authorised officer’s discretion, this should be clearly specified. • If the Shire intends coffins to be buried no less than 600mm and no greater than 750mm, paragraph (a) should be amended accordingly. 	AMENDED

Activities in Thoroughfares & Public Places & Trading Local Laws Comment	Recommended Action
<p>Headings</p> <p>It is suggested that the Shire revise its part headings to be bold, lower case and centralised as follows:</p> <p style="text-align: center;">Part 1 – Preliminary</p> <p>It is suggested that the Shire revise its division and subdivision headings as follows:</p> <p style="text-align: center;"><i>Division 1 – General</i></p> <p style="text-align: center;"><i>Subdivision 1 – Temporary crossings</i></p>	AMENDED
<p>Clause 1.2 – Commencement</p> <p>It is suggested that the Shire revise Clause 1.2 as follows:</p> <p><i>This local law comes into operation 14 days after the date of its publication in the Government Gazette.</i></p>	AMENDED

<p>Clause 1.3 – Definitions</p> <p>It is suggested that the City inserts a definition for each of the following terms which are used in the local law:</p> <ul style="list-style-type: none"> • local public notice (either by reference to the Act, or some other definition) • Schedule • temporary crossing <p>Whilst not all of these definitions are necessary, they may assist readers and reduce the possibility of misinterpretation.</p>	<p>UNCHANGED</p>
<p>Clause 1.4 – Repeal</p> <p>It is suggested that the words “This local law repeals the” be inserted at the beginning of subclause (1).</p> <p>If this does not occur, it may render the repeal invalid since subclause (1) will not directly state that the cited local law is being repealed.</p>	<p>AMENDED</p>
<p>Clause 2.7</p> <p>Clause 2.7 states that a person may install an acceptable material, but does not clarify what materials are acceptable.</p> <p>It is suggested that the Shire provide more information. For example, the Shire can:</p> <ul style="list-style-type: none"> (a) Provide a specific list of acceptable materials; or (b) Define “acceptable material” as being “a material approved by the local government”; or (c) A combination of both. 	<p>UNCHANGED</p>
<p>Clause 3.2(2) – Vague terminology</p> <p>Clause 3.2(2) uses the phrase “infrequent or occasional basis”. This phrase is vague and can be subject to a variety of interpretations.</p> <p>It may also lead to confusion, since it doesn’t clearly indicate how long or often a sign can be displayed before an offence is committed. If the interpretation of the phrase is left to the discretion of the enforcing officer, it may lead to inconsistent or unreasonable outcomes.</p> <p>It is suggested that the term be reviewed and potentially replaced, as the Delegated Legislation Committee may raise concerns with it.</p>	<p>UNCHANGED</p>
<p>Clause 4.7 – Retailer taken to own trolley</p> <p>This clause provides that in the absence of evidence to the contrary, it will be assumed that a shopping trolley is owned by whichever retailer is marked on that trolley.</p> <p>As a rule, the plaintiff to a legal action is responsible for proving the elements of that legal action. This rule is presumed to apply except where enacting legislation has expressly stated otherwise.</p>	<p>DELETED</p>

<p>Since the <i>Local Government Act 1995</i> does not expressly state that local laws can reverse the onus of proof, it is debatable whether local governments have the power to make local laws which do this.</p> <p>The Delegated Legislation Committee has previously explored this issue in the local laws of other local governments. In those cases, the Committee concluded that it would permit the clause, since the burden on retailers was not particularly onerous.</p> <p>However, the Committee concluded that the clause may not be legally valid and its enforceability may be vulnerable to legal challenge. This conclusion is set out in item 4 of the Committee's 16th Report. The Shire should keep this in mind if it chooses to retain the clause and rely on it in the future.</p>	
<p>Clause 5.16(b) – Prohibitions on burning</p> <p>Clause 5.13 states a person shall not burn part of a thoroughfare without first obtaining a permit, or acting under the authority of another law.</p> <p>Clause 5.15 states that a permit can be approved when the burning is to reduce a fire hazard, or to preserve or conserve native animals and plants.</p> <p>However, clause 5.16 creates several conditions in which a permit cannot be approved. The Committee became concerned that these conditions could prevent the local government from dealing with fire hazards in certain situations.</p> <p>As a result, the Committee requested 5.16(b) be amended so that it wouldn't restrict the ability of local governments to deal with imminent fire hazards.</p> <p>For example, the Shire may include an additional subclause stating:</p> <p style="text-align: center; color: purple;">Paragraph (b) does not apply where the firebreak is, in the opinion of the local government, desirable for the protection of roadside vegetation.</p>	<p>AMENDED</p>
<p>Clause 6.18(1)(d)</p> <p>The Delegated Legislation Committee has previously found issues with paragraph (d). It is suggested that the paragraph be removed. If this doesn't occur, it is likely the Committee will request an undertaking to have it deleted.</p>	<p>DELETED</p>

<p>Bush Fire Brigades Local Laws</p> <p>Comment</p>	<p>Recommended Action</p>
<p>Clause 1.4 – Repeal</p> <p>It is suggested that the Shire amend the citation in clause 1.4 to read "<i>The Municipality of the Shire of Northampton By-laws Relating to the Establishment, Maintenance and Equipment of Bush Fire Brigades</i>". This will reflect the citation as it appears in the gazette</p>	<p>AMENDED</p>

<p>Clause 2.9 – Existing liabilities</p> <p>This clause states that “resignation” and “dismissal” does not affect a member’s liability.</p> <p>While this clause is acceptable in its current form, it does not address what occurs in other situations such as when a member dies or is incapacitated. The Shire may wish to clarify those points.</p>	<p>UNCHANGED</p>
<p>Clause 3.7 – Nomination of bush fire control officers</p> <p>This clause currently states that nominated candidates must be given for consideration and recommendation to “Council”. It is suggested that this be changed to “local government” to ensure consistency with related clauses.</p> <p>If the word “Council” is used, this may potentially be interpreted as reserving the matter for Council’s personal attention. This may obstruct the council from delegating a matter it might otherwise be allowed to delegate.</p>	<p>AMENDED</p>
<p>Schedule 1, Clause 7.4 – Banking</p> <p>Clause 7.4 states that 2 signatures are required on account cheques and bank transactions.</p> <p>To avoid any potential ambiguity, it is suggested that “A minimum of 2 signatures is required on” be replaced with “At least two Committee Members must sign”.</p>	<p>AMENDED</p>

The Department of Fire and Emergency Services on behalf of the Minister for Emergency Services made a number of comments:

<p>Bush Fire Brigades Local Law Continued</p> <p>Comment</p>	<p>Recommended Action</p>
<p>Clause 1.3 Definitions –</p> <p>cadet – It is recommended the proposed definition is amended so it is clear what ages a cadet may be. This could be achieved by the use of the word “inclusive”. The current definition could read to require a cadet to be aged 12-14 years inclusive, which does not coincide with clause 4.4(a).</p> <p>Department – it is recommended the proposed definition is amended to mean the department of the Public Service principally assisting in the administration of the Fire and Emergency Services Act 1988.</p> <p>simple majority – It is recommend the term be defined fully in this clause</p> <p>volunteer fire brigade – Delete term</p>	<p>AMENDED</p>
<p>Clause 2.3 Ranks within bush fire brigade</p> <p>The BF Act covers this matter and there is no need to replicate it in the Local Law</p>	<p>AMENDED</p>
	<p>AMENDED</p>

Clause 4.2 Fire fighting members Change wording of age groups to better identify age range	
Schedule 1 –Clause 1.1 Interpretation <i>Absolute majority – amend to include the “total” members of the brigade.</i>	AMENDED
Clause 5.4 Quorum Subclause (1) change “or” to “of”.	AMENDED

Urban Environment & Nuisance Local Laws	Recommended Action
Comment	
<p>Clause 1.3 - Definitions</p> <p>The following definitions from the local law do not appear to be used in any clauses. The Shire may wish to review them and determine if they are needed.</p> <p>Local government property</p> <p>CEO</p>	Amended
<p>Clause 2.4 – Emission or reflection of light</p> <p>Clause 2.4 establishes two offences, but Schedule 1 only seems to prescribe a modified offence for an offence under subclause (1).</p> <p>The Shire may wish to prescribe a modified penalty for an offence under subclause (2). This can be done by entering a new item in Schedule 1 or alternatively, deleting the “(1)” from the second column of Schedule 1 Item 2.</p>	Amended
<p>Clause 5.2 – Entry into private property</p> <p>Clause 5.2 may potentially be applied in a way that involves entry into private property. While local governments can enter private property in some cases, these situations are significantly restricted by the Act.</p> <p>It is suggested that the clause include a reference to Part 3 of the Act, similar to what the Shire provides in clause 2.3.</p>	Amended
Local Government Property Local Laws	Recommended Action
Comment	
<p>Citation year</p> <p>It is suggested that the title of the local law should be changed to <i>Shire of Northampton Local Government Property Local Law 2017</i> to account for the fact the local law will be made and gazetted in 2017. This change should be reflected throughout the local law.</p>	AMENDED

<p>Clause 1.3 – Definitions</p> <p>There are some terms used in the local law that are not defined. To avoid uncertainty, it is suggested that the following terms be defined:</p> <ul style="list-style-type: none"> • children’s playground • dangerous conditions • local public notice <p>Some example definitions for consideration by the Shire are:</p> <p><i>children’s playground</i> means an area set aside for use by children and noted by the presence of dedicated children’s playground equipment and the presence of either sand or other form of soft fall surface;</p> <p><i>local public notice</i> has the same meaning as given in section 1.7 of the <i>Local Government Act 1995</i>;</p> <p>It is also suggested that the definition for land be deleted. This term appears to be unnecessary and causes potential issues regarding the interpretation of clauses 3.12(1)(i), 7.6 and 7.17(4).</p>	<p>AMENDED</p>
<p>Jetties and jurisdictional boundaries</p> <p>Part 5 of the local law relates to jetties and bridges.</p> <p>The <i>Local Government Act 1995</i> provides under section 3.5(2) a local law may only apply to the local government’s district. The Shire should ensure that the waters under and around the jetties are within the Shire’s district boundaries.</p> <p>If the waters under and around the jetties are not within the Shire’s boundaries, then in accordance with section 3.6 of the Act, the Shire must obtain the Governor’s approval to make a local law outside the district. Without the Governor’s approval, the local law would only apply to the area of the jetty that lay within the district boundaries. In most cases, this would end at the low water mark of the coastline.</p> <p>If the Governor’s approval is required, the Shire should request this approval once the final local law is drafted but before it is submitted to Council. The Department will then submit the request to the Governor on the Shire’s behalf. Once the Governor’s approval is obtained, the council can make the local law and gazette it in the usual manner.</p>	<p>The Shire has obtained the requested Governor’s approval via the Department of Local Government and Communities.</p>
<p>Clause 3.15 – Liability for actions of third party</p> <p>Clause 3.15(d) provides that a permit holder must prevent consumption of liquor on local government property. This clause may potentially punish a permit holder for the actions of third parties, even in situations where:</p> <ul style="list-style-type: none"> • The permit holder isn’t aware that alcohol is being consumed; • The permit holder is aware of the consumption, but the individual refuses to cease drinking; or • The consumer isn’t involved in the activity to which the permit applies and/or is on the premises without consent. <p>It is suggested that paragraph (d) include the words “take all reasonable action”. This will ensure that the permit holder is required to take action to prevent drinking, but will not be liable for anything that is reasonably beyond their control.</p>	<p>AMENDED</p>

Repeal of Defunct & Obsolete Local Laws	Recommended Action
Comment	
<p>Title of local law</p> <p>It is suggested that the Shire remove the italics from “LOCAL GOVERNMENT ACT 1995”.</p>	Amended
<p>Clause format</p> <p>In line with best drafting principles, it is suggested that the paragraph designations have brackets without a full stop e.g (a), (b)...</p> <p>In addition, the Shire should ensure that citations reflect the titles as they appear in the <i>Government Gazette</i>. For example:</p> <p>“<i>Local-Laws Relating to the Control and Usage of the Kalbarri Recreation Jetty</i>” should be replaced with “<i>By-laws Relating to the Control and Usage of Kalbarri Jetty</i>”</p> <p>“<i>Local Government Model By-laws (Safety, Decency, Convenience and Comfort of Persons in respect of Bathing) No. 14</i>” should be replaced with “<i>Adoption of Draft Model By-law known as the Local Government Model By-laws (Safety, Decency, Convenience and Comfort of Persons in respect of Bathing) No. 14</i>”.</p>	Amended
<p>Clause 3 – Repeal</p> <p>It appears that the local law mentioned in paragraph (d) is an amendment to an earlier local law.</p> <p>It is suggested that the paragraph be corrected to refer to earlier local law, being the <i>Shire of Northampton By-Laws Relating to the Prohibition of Hawking</i> as published in the <i>Government Gazette</i> on 3 May 1985.</p>	Amended

6.5.2 2017/2018 BUDGET MEETING

FILE REFERENCE:	1.1.2
DATE OF REPORT:	30 May 2017
REPORTING OFFICER:	Garry Keefe

SUMMARY:

Selection of a date and time for the 2017/18 Budget meeting.

COMMENT:

Preparation of the 2017/2018 Budget is underway and Council is requested to consider a date for the meeting.

Past practice has been to hold the budget meeting on the fourth Friday of July which for 2017 will be the 28th July and the Council is requested to hold the budget meeting on this day.

Previous practice has been to commence the meeting at 1.00pm.

The meeting will formally consider the draft budget and then the required accounting format will be presented at the August 2017 meeting for formal adoption.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – Section 5.25 Administration Regulation 12(3)

Council is to give public notice of the Special Meeting.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.2

That Council holds a Special Meeting of Council to consider the 2017/2018 Budget on Friday 28th July 2017, commencing 1.00pm at the Northampton Council Chambers.

6.5.3 SENIOR STAFF PERFORMANCE REVIEWS

FILE REFERENCE:	17.2.2, 17.2.15, 17.2.37, 17.2.31 & 17.2.28
DATE OF REPORT:	2 June 2017
DISCLOSURE OF INTEREST:	CEO, DCEO, Manager for Works & Technical Services, EHO/Building Surveyor
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Review Results – Principal Planner 2. Review Results – Manager of Works 3. Review Results – EHO/Building Surveyor 4. Review Results – Deputy CEO 5. Review Results - CEO

SUMMARY:

Review of Senior Staff performance for 2016/2017 and consider any recommendations from the Performance Review Panel.

COMMENT:

Performance Reviews for all senior staff were undertaken on Thursday 8 June 2017.

The results of the reviews are provided separate to the main agenda.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.3

That Council considers any recommendations made by the Performance Review Panel.

6.5.4 CORPORATE BUSINESS PLAN

FILE REFERENCE:	4.2.4
DATE OF REPORT:	31 May 2017
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Complete document to be sent under separate cover

SUMMARY:

Council to formally adopt the revised Corporate Business Plan.

BACKGROUND:

Council undertook a review of the Corporate Business Plan which included all Asset Management Plans at the ordinary meeting held 19 May 2017.

All amendments from the review have now been made to the CBP.

COMMENT:

Following consideration of the Asset Management Plans that form part of the Corporate Business Plan, the Long Term Financial Plan has been completed which shows that the rate increases for the first four years will need to be 3% and 2.5% for the remaining six years. However this can change when the plan is reviewed.

Also due to Council preferences in projects and projected expenditure and income, the actual rates increases will vary but again is very dependent on what projects the Council undertakes in certain years and if other funding avenues not yet identified can be found for those projects.

With the revised LTFP these ratios are as per the following:

	<u>17/18</u>	<u>18/19</u>	<u>19/20</u>	<u>21/22</u>
Current – Target > or = 1.1	2.34	2.38	2.03	2.38
To achieve these targets rate increases need to be	3%	3%	3%	3%
Rates Coverage – Target > or = 40%	45.3%	45.9%	46.3%	47%

A majority of the ratios are within the standard set by the Department of Local Government.

A ratio that varies is that of the Operating Surplus Ratio. Two scenarios have been provided one which includes asset depreciation and one that doesn't. Reason is that due to the revaluation of a majority of our assets, the depreciation rate has also increased significantly.

The Operation Surplus Ratio when asset depreciation is not included meets the target of plus or minus 0% to 15%, however when depreciation is included it varies significantly from -41.98% to -34.45%. It is considered that as asset depreciation is not cash backed by the Council for the replacement of assets then the ratio excluding asset depreciation is more relevant to our situation. This also applies to the Asset Sustainability Ratio and Asset Consumption Ratio.

Management is still reviewing the plan and should any further changes be made Council will be advised at the meeting.

As stated the CBP will be forwarded under separate cover and due to its size will be posted out in printed format early next week.

During the 2017/18 Budget deliberations, any new projects/major or capital purchases that have not been listed in the CBP will require a further increase in rates if other sources of revenue are not available. As has been expressed to Council any new projects not of an urgent nature should be deferred to future years and included within the CBP.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995

STRATEGIC IMPLICATIONS:

*Local: Shire of Northampton Community Strategic Plan 2016-2026
Shire of Northampton Corporate Business Plan.*

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.4

That Council adopts the revised Corporate Business Plan as per the review undertaken 20 May 2017 and as presented in its entirety at the 16 June 2017 Council meeting.

6.5.5 LAND TENURE – LUCKY & HALF WAY BAY CAMPING NODE

LOCATION:	Reserve 35206
FILE REFERENCE:	10.9.5
CORRESPONDENT:	Department of Lands
DATE OF REPORT:	31 May 2017
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Copy of correspondence and emails

SUMMARY:

Council to endorse the actions of the CEO in entering into a licence agreement for temporary tenure of Half Way Bay and Lucky Bay camping node.

BACKGROUND/COMMENT

Reference is made to the number of items of correspondence and emails in regards to land tenure of portion of reserve 35206 for the development and control of the Half Way Bay and Lucky Bay camping node.

The matter was first raised 1 July 2016 by the Yamatji Marlpa Aboriginal Corporation to both the Department of Lands (DoL) and Council where they expressed concern and indicated that the Council had breached the Native Title Act by not undertaking required action, including that the Hutt River claimants were not engaged or consulted prior to the development and clearing of the land for the camping areas and access roads.

This is incorrect as a full Heritage Study of the area was undertaken and no sites were identified within the camping nodes area and therefore did not restrict Council in progressing with the development. Also there was no indication from any agency that the Council was required to contact the Hutt River claimants advising that they had to be consulted.

Representatives of the Department of Aboriginal Affairs visited the site (22 May 2017) to investigate what they state was a “reported breach” of the Native Titles Act with the development of the camping node. On a follow up meeting with the CEO they did indicate that there was no breach however a formal report would be forwarded to Council. Once received Council will be provided a copy of that report.

In addition at the time of planning the camping area, Henty Farrar from DoL gave approval for the Council to progress and endorsed the clearing permits and the Town Planning Application for the development as the land is a Reserve under the control of DoL.

It was also in these initial discussions that the DoL indicated that as the reserve was for the purpose of recreation and was under the control of the DoL and not being “unallocated crown land” there were no native title issues, this now appears not to be the case.

The Council commenced negotiations with the DoL to excise a portion of reserve 35206 to cover the new camping nodes to an area north of Lucky Bay itself, the Council did not want the balance of the reserve due to its vast size.

The above decision did not progress and as can be seen from the correspondence and emails, despite constant reminders no action took place. It is understood that the two officers at the time Mr Farrar and a Mr Lamond are either no longer in the employ of DoL or have been transferred to another section.

An email was received from DoL (Lily Sutomo) stating that the Council “appears to be using Lucky Bay camping without authority from DoL”. A response was provided advising of the history with previous discussions with DoL disputing this claim.

From this point a number of emails and correspondence has resulted and DoL were requested that until the matter of the land excision is resolved, that they issue Council a licence (similar to what DoL provide to tourist operators on lands in other areas of the Shire) to operate the camping areas. DoL have now agreed to the issue of a Section 91 (Land Administration Act) Licence to continue with the operations of the Half Way Bay and Lucky Bay camping node until the future act process to excise a portion of Reserve 35206 is complete.

Council is now requested to endorse the CEO’s actions for the Council to enter into a licence agreement.

One of the main issues with the excision and request from DoL, is that they wish for the Council to indemnify DoL against any costs or charges incurred in the process. In an original advice they also stated any claims made. The CEO could not agree to this as that would have placed a liability on the Council without knowing what that liability would be. DoL have been advised that the Council would accept costs for survey, Certificate of Title changes etc, but not a claim for compensation of similar.

Please note that in the attached plans the area of land being requested has been identified as Lot 350.

FINANCIAL & BUDGET IMPLICATIONS:

Future costs will be incurred for survey, document preparation and registration for the excision of a portion of Reserve 35206 to create a new reserve however these costs are unknown.

STATUTORY IMPLICATIONS:

State: Land Administration Act

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Community Strategic Plan 2016-2026

Strategy - Better protection of coastal precincts/areas

Key Action - 2.2.1 Protect coastal land and manage access to coastal areas by designating entry and exit points to coastal areas and river banks and develop roadside reserves in coastal areas

2.2.3 Litter management in coastal areas

2.2.5 Lobby DPI to provide the resources required to protect coastal strip of the Shire

2.2.6 Manage camping areas within the Shire

Measures of Success - Development of camping sites at Halfway Bay and Lucky Bay.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.5

That Council:

- 1. Endorse the actions of the CEO in entering into a licence agreement as per Section 91 of the Land Administration Act to allow Council to continue with the operations of the Half Way Bay and Lucky Bay camping nodes.**
 - 2. Note the information of items of correspondence attached to the agenda.**
-

APPENDICES – correspondence and emails relating to land tenure at Half Way Bay and Lucky Bay camping node

Garry Keeffe

OK
10-9-17

From: Megan Healy [MHealy@ymac.org.au]
Sent: Thursday, 14 July 2016 12:49 PM
To: Garry Keeffe
Cc: Lawrence Hillary; Michael Raj
Subject: Coastal Camp at Halfway-Lucky Bay [YMAC-ACTIVE.FID28241]

Dear Garry

My name is Megan and I am the lawyer for the Hutt River native title claimants.

You may recall communicating with the previous lawyer, David Farrell, about the Halfway/Lucky Bay Coastal Camp (Camp) being developed as part of the Midwest Coastal Notes Project. I assume you are still the most appropriate person to contact regarding the Camp? I understand the Camp is being built on a Crown Reserve, Reserve 35206 (Lot 119263, Deposited Plan 91188), and is currently in the clearing and construction phase.

I would be grateful if you could please:

1. provide us with a copy of the reports on:
 - a. the heritage survey carried out over the Camp area;
 - b. the flora and fauna survey carried out over the Camp area; and
2. confirm the details of the management order made in favour of the Shire, for the purposes of camping and recreation.

Some Hutt River claimants are concerned about the impact of this clearing and construction at Halfway/Luck Bay on Aboriginal cultural heritage, and on the surrounding environment. I think it could be beneficial to set-up a meeting in the near future, to allow a Shire representative to explain the development a bit more, and answer questions that concerned individuals may have.

Feel free to give me a call if you would like to discuss further.

Many thanks.

Kind regards

Megan Healy | Lawyer



Yamatji Marlpa
ABORIGINAL CORPORATION

Yamatji Marlpa Aboriginal Corporation
Level 8, 12-14 The Esplanade, Perth WA 6000
PO Box 3072, 249 Hay Street East Perth WA 6892
P (08) 9268 7000 | F (08) 9225 4633 | M 0427 067 884 | www.ymac.org.au

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GK
10.9.5

Garry Keeffe

From: Garry Keeffe
Sent: Thursday, 14 July 2016 2:47 PM
To: 'Megan Healy'
Attachments: Coastal Nodes Draft Biological Survey 26 June 2015.pdf

Unfortunately the Aboriginal Survey is 152 pages as it covers all areas of the coastal nodes projects from the Dandaragan Shire through to Lucky Bay and the electronic file is 43mb. I will arrange for one of my staff to place it drop box for you to retrieve

Attached is the Biological Survey undertaken on areas that are being developed for nature based camping. Please note that the only major area of clearing has been a new road that by-pass's the existing cottages and some very small scale clearing near the northern camping nodes. Clearing permits were obtained for these works.

The study's did not identify any significant areas of concern from an aboriginal or biological perspective.

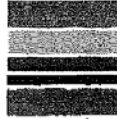
I am unable to provide the Management order at this stage for the area where the camping is being designated as the Department of Lands have yet to issue it but they have provided us approval to progress with works for the camping nodes.

The area of land in question is not unallocated crown land but a reserve for the purpose of recreation.

Garry L. Keeffe
Chief Executive Officer
P: 99341202 M: 0427 341202
ceo@northampton.wa.gov.au
www.northampton.wa.gov.au



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Yamatji Marlpa
ABORIGINAL CORPORATION

GK
18.1.13

Our Ref: HUT017

Garry Keeffe
Chief Executive Officer
Shire of Northampton

By email: ceo@northampton.wa.gov.au

26 February 2017

Dear Mr Keeffe,

IMPACT OF SHIRE ACTIVITIES ON NATIVE TITLE RIGHTS AND ABORIGINAL CULTURAL HERITAGE

We write in relation to native title and Aboriginal cultural heritage issues in the portion of the Shire of Northampton (**Shire**) within the area of the Hutt River native title determination application (Federal Court proceedings WAD6001/2000).

Yamatji Marlpa Aboriginal Corporation (**YMAC**) is the native title representative body and representative of the Hutt River claimants.

As Traditional Owners, Hutt River claimants comprise a section of the Shire community with a very particular interest in developments affecting land. The Shire also has obligations to Hutt River claimants under the *Native Title Act 1993* (Cth) (**NTA**) and *Aboriginal Heritage Act 1972* (WA) (**AHA**).

YMAC is aware of various efforts made by the Shire to address native title issues. Improvements in the Shire's engagement with Hutt River claimants have been noticed in recent years. For example, in the context of the Shire's current review of its Coastal Development Management Strategy, Land Insights made contact with the Hutt River claimants very early in this process.

Traditional Owners have however cited instances where developments are done without notification to or consultation with claimants. Hutt River claimants have expressed a number of concerns and requested us to address these with you.

1. NTA obligations

As you are aware, the Shire is required to consider how its proposed development and planning activities may impact on native title rights and interests. In particular, some activities (called 'future acts') require the government party to notify and seek comments

Geraldton
171 Marine Terrace
Geraldton WA 6530
PO Box 2119
Geraldton WA 6531
T (08) 9985 6222
F (08) 9984 6846

Hedland
2/29 Steel Loop
Wedgefield WA 6722
PO Box 2262
South Hedland WA 6722
T (08) 9172 5433
F (08) 9140 1277

Tom Price
Lot 974 Central Road
Tom Price WA 6751
PO Box 27
Tom Price WA 6751
T (08) 9188 1722
F (08) 9188 1996

Perth
Level 8, 12 – 14 The Esplanade
Perth WA 6000
PO Box 3072 249 Hay Street
East Perth WA 6892
T (08) 9268 7000
F (08) 9225 4633



from the registered native title claimants before the act can be done. In other cases, comprehensive negotiations with claimants may be required.

This future acts regime should be reflected in Shire's operational risks assessments and policies, if this has not already been done.

2. AHA obligations

By way of reminder, the AHA requires that consent from the Minister for Aboriginal Affairs is sought, before any Aboriginal site can be excavated, altered, damaged or destroyed. Penalties may be imposed under the AHA regime if such acts are done without ministerial

3. Shire activities affecting Hutt River claimants

a. Lucky-Halfway Bay Coastal Node Development

Hutt River claimants were not, to our knowledge, consulted prior to development of the eco-camping facilities at Lucky-Halfway Bay, constructed as part of the Coastal Nodes Eco Tourism Project.

We have reviewed the Aboriginal heritage survey report by R&E O'Connor dated April 2015 (**Report**), commissioned before the eco-camping facilities were developed. Our clients have some concerns with the Report, which include the fact that only a desktop analysis of the development area was done, rather than a physical heritage survey.

b. Proposed Boral Contracting quarry

We understand that Boral Contracting has sought Shire approval to construct and operate a rock quarry off Hatch Road, Bowes.

Hutt River claimants are interested in being involved in discussions with the Shire and/or Boral in relation to this proposal, particularly due to the presence of an Aboriginal site in the vicinity of the proposed quarry.

4. Squatters at Horrocks

Hutt River claimants recently expressed concern about the ongoing issue of squatters constructing shacks along the Horrocks coastline. We understand that the Shire is aware of this issue and has made significant progress in managing it.

5. Proposed meeting

We would like to invite a representative(s) of the Shire to meet with the Hutt River Working Group, the elected day to day decision-making body of the Hutt River claim, to discuss the developments raised in this letter. We consider that such a meeting would be constructive both for Hutt River claimants and the Shire.

Could you please advise the Shire's availability to meet with the Working Group in April – May 2017?

We look forward to receiving your response to this letter.

Yours sincerely,



Megan Healy
LAWYER

Our Ref: 18.1.13/OCR28569

Megan Healy
Lawyer
Yamatji Marlpa Aboriginal Corporation
Po Box 2119
GERALDTON WA 6531

Dear Megan,

IMPACT OF SHIRES ACTIVITIES ON NATIVE TITLE RIGHTS AND ABORIGINAL CULTURAL HERITAGE

I refer to your correspondence 26 February 2017 where you raised a number of issues of which I respond as per the following.

NTA Obligations

We are fully aware of our obligations with a large number of planning activities/applications having to be referred to the Department of Indigenous Affairs as per the requirements of various legalisation. We consider that it is up to that Department to on forward such applications to the various Native Title Claimants.

We are also fully aware of the AHA obligations. I do advise that it is very rare for this Council to perform activities that consent from the Minister for Indigenous Affairs is required.

Lucky-Halfway Bay Coastal Node Development

The development of the coastal nodes entailed relatively minimal earthworks to areas that were not already being utilised by campers and visitors. As you have indicated we did seek a complete Aboriginal heritage survey of the area which revealed that where earthworks were to occur no Aboriginal heritage sites were located. Upon this advice and no objection for the Department of Indigenous Affairs we progressed with the works.

Once again we consider that if the Department of Indigenous Affairs had concerns they would have advised us and also contacted native title claimants in the area.

If your group has concerns that the assessment only required a desktop assessment then we believe you should direct those concerns to the Department of Indigenous Affairs.

Proposed Boral Quarry

This proposal is located on private land, is being pursued by a private company and the Council's roll is to consider if a planning application for a quarry should be approved.

As part of the assessment of the application it was advertised for a period of 30 days from 10 May 2016 to 8 June 2016, in accordance with Clause 9.4 of the *Local Planning Scheme No. 10 – Northampton*. A copy of this advertisement was placed in the Geraldton Guardian on 10 May 2016.

Letters and copies of the proposal were also sent to adjoining landowners (from both Northampton and Chapman Valley Shires) as well as a large number of Government agencies including the Department of Indigenous Affairs of which no concerns were raised by them as part of the application process.

The application is still currently being assessed as part of a State Administrative Tribunal direction and as such no firm decision for this quarry to progress has occurred yet.

Squatters at Horrocks

This comment is a surprise as there are no squatter's shacks being constructed along the Horrocks coastline that we are aware of. If you have details of these shacks please advise.

Proposed Meeting

Council accepts to have a meeting with the Hutt River Working Group. However before setting a date and time can you advise whom you wish to meet with, is it the senior management team of the Council or a combination of the elected members (Councillors) and the senior management team. Reason is that it is the Councillors that actually make the decisions in developments etc with the staff then implementing those decisions.

If the latter is the best option then it would be advantageous to hold such a meeting prior to a Council meeting when Councillors are available. The next meetings are to be held Friday 17 March, meeting would need to be held from 10am to 11am or Friday April 21st, time would be from 11.00am to 12 noon.

I look forward to your response.

Yours faithfully

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

07/03/2017

POSTED
PCR 28584
GK
10.9.5

Garry Keeffe

From: Garry Keeffe
Sent: Friday, 10 March 2017 3:12 PM
To: 'Lily.Sutomo@lands.wa.gov.au'
Subject: Lucky Bay Camping Area - Reserve 35206
Attachments: 20170310151904722.pdf

Attached are emails and items of correspondence relating to the proposed transfer of a portion of Reserve 35206 to the Management of Council.

I also had a telephone conversation with a Tom Lamond from your office on 16 November 2016 where he advised that DoL would want some indemnity against liability claim for change of reserve management as he indicated that a claim could be lodged by the Native Title Claimants. I advise that this Council could not provide that indemnity and Tom therefore undertook to do further investigation on how we go about this issue.

Also during the clearing process, Henty Farrar endorsed the clearing permit.

The Council has for plus 20 year being trying to get some control at this area because frankly the state government have done nothing to protect and control the area. It is very popular for off road users, firemen and campers. With the measures we have now put in place with the assistance of funding from the Royalties for Regions program we have established camping areas, toilet facilities, a caretaker to control the area so it is here for many years to come. T

I advise that also very soon two more ablutions will be constructed as will four shelters within the camping node areas.

We hope the DoL can formalise the arrangement either through a change in reserve management or by a licence or some other form of agreement. If not then the status quo will remain and we simply help manage a state government reserve for its preservation.

Garry L Keeffe
Chief Executive Officer
P: 99341202 M: 0427 341202
ceo@northampton.wa.gov.au
www.northampton.wa.gov.au

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-----Original Message-----

From: lanier@northampton.wa.gov.au [mailto:lanier@northampton.wa.gov.au]
Sent: Friday, 10 March 2017 3:19 PM
To: Garry Keeffe
Subject: Message from "RNP00267390D18B"

This E-mail was sent from "RNP00267390D18B" (MP C5503).

Scan Date: 03.10.2017 15:19:04 (+0800)

1

GLB
10-9-5

Garry Keeffe

From: Garry Keeffe
Sent: Tuesday, 7 March 2017 11:13 AM
To: 'Lily.Sutomo@lands.wa.gov.au'
Cc: Debbie Carson
Subject: RE: Unmanaged Reserve 35206 "Recreation" - Lucky Bay camping - Shire of Northampton

You are very factually incorrect. When the camping nodes commenced we did receive approval from the DoL through Henty Farrar as the process to transfer a portion of this reserve to the Council control had not been completed, and has still not been completed.

Our recent contact with DoL was with Darren Venn who advised 15 November 2017 that he would follow it up but we still have had no response.

2016

Garry L. Keeffe
Chief Executive Officer
P: 99341202 M: 0427 341202
ceo@northampton.wa.gov.au
www.northampton.wa.gov.au



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From: Deb Carson
Sent: Tuesday, 7 March 2017 11:06 AM
To: Garry Keeffe
Subject: FW: Unmanaged Reserve 35206 "Recreation" - Lucky Bay camping - Shire of Northampton
Importance: High



Deb Carson
Planning Officer/
Community Development Officer
A: PO Box 61 Northampton WA 6535
P: (08) 9934 1202 F: (08) 9934 1072
E: cdo@northampton.wa.gov.au

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From: Sutomo, Lily [mailto:Lily.Sutomo@lands.wa.gov.au]
Sent: Tuesday, 28 February 2017 3:10 PM
To: Deb Carson
Subject: Unmanaged Reserve 35206 "Recreation" - Lucky Bay camping - Shire of Northampton
Importance: High

Our ref: 00695-2015
Job No. 152165

Hi Hayley,

<http://www.northampton.wa.gov.au/news/27/lucky-bay-camping-new-rules-and-fees>).

From the attached link, it appears the Shire is using the "Lucky Bay" camping area without authority from DoL. The Shire does not have a lease or licence over the land.

The Lucky Bay camping is situated within Reserve 35206. Reserve 35206 is currently set aside for the purpose of "Recreation" and is unmanaged. The responsibility is DoL.

Reserve 35206 comprises of Lot 11263 on DP 91188, Lot 4837 on DP 138004 and ptn Lot 7046 on DP 202246.

In July 2015, the Shire requested to excise a portion of unmanaged Reserve 35206 being portion of Lot 11263 on DP 91188 shown as Lot 350 on Deposited Plan 407168, for creation of a new reserve for "Coastal Recreation" with a management order to be issued to the Shire. Lot 351 will be reserved for "Recreation" with a MO to be issued to the Shire as well. However, the Shire is yet to provide DoL with an indemnity for costs and compensation to address the acquisition of native title rights and interests in order to progress with the proposal.

Regards,
Lily

Lily Sutomo | A/Senior State Land Officer | Case Management – Mid West and Gascoyne
Department of Lands | Level 2, 140 William Street | Perth WA 6000
T (08) 6552 4616 | F (08) 6552 4417
E lily.sutomo@lands.wa.gov.au | W www.lands.wa.gov.au



Government of Western Australia
Department of Lands



The Department of Lands has a new Post Office Box. PO Box 1221 West Perth WA 6872. Please update your records accordingly. Thank you

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GL
10.9.5

Garry Keffe

From: Garry Keffe
Sent: Friday, 10 April 2015 7:59 AM
To: 'Farrar, Henty'
Subject: RE: Illegal Camps Kalbarri

On a different note, we are progressing with the camping areas for Lucky Bay through a grant four local governments are to receive in this area to control coastal nodes camping. Luck Bay being one of them.

The camping areas identified are going to be on the reserve controlled by the state (just south of Luck Bay) and that no camping will be allowed at Luck Bay itself and will become a day use area only. Works are proposed to be completed by 30 June 2016.

Therefore I require from you what process we need to go through to obtain DoL formal approval to (a) allow the camping areas to be established and (b) allow the enforcement of our local laws and the DoL laws relating to this area.

As discussed with you on site the Council will be employing a ranger/caretaker during the busy periods to control the camping but need your assistance. We did also discuss about extending the Half Way Bay Reserve to just north of Luck Bay to make things easier, should we now be progressing this.

Look forward to your response.

Note: I am away all next week.

Garry L. Keffe
Chief Executive Officer
P: 99341202 M: 0427 341202
ceo@northampton.wa.gov.au
www.northampton.wa.gov.au



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From: Farrar, Henty [<mailto:Henty.Farrar@lands.wa.gov.au>]
Sent: Thursday, 9 April 2015 11:29 AM
To: Garry Keffe
Subject: RE: Illegal Camps Kalbarri

Garry

The nature of his camp is that there is unlikely to be "structure" that would fall under an Order for removal. If he a fixed camp with a building we could move that.

Camping is an offence under the Land Administration Act (Land Management) Regulations 2006 and as the land is an unmanaged Reserve the Shire Ranges are Authorised persons. They can give directions to the illegal camper – prosecution has to run through the Court process.

To "reside" on Crown land is an offence - where there is no reasonable excuse! This offence has to be prosecuted through the court – for a successful verdict under s.267 of the LAA. A fine of \$10,000 and \$200 per day thereafter applies.

If the Shire has exhausted all its powers to move him, and request the State to take action under s.267 – then please write to me and we can see if the State is prepared to commit the resources to going to Court over it. It is unlikely they will commit such resources truthfully. We could delegate the powers of the section to the Shire if you were real keen? I know this is a practical problem for coastal Shires and needs to be dealt with.

Regards

Henty

Henty Farrar | Manager | Mid West and Gascoyne
Department of Lands | Level 2, 140 William Street | Perth WA 6000
T (08) 6552 4579 | F (08) 6552 4417 | M 0438 851 229
E henty.farrar@lands.wa.gov.au | W www.lands.wa.gov.au



Government of Western Australia
Department of Lands

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From: Garry Keeffe [<mailto:ceo@northampton.wa.gov.au>]
Sent: Thursday, 9 April 2015 10:31 AM
To: Farrar, Henty
Subject: RE: Illegal Camps Kalbarri

Also Henty, what about the guy at Luck Bay??

Garry L. Keeffe
Chief Executive Officer
P: 99341202 M: 0427 341202
ceo@northampton.wa.gov.au
www.northampton.wa.gov.au



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From: Farrar, Henty [<mailto:Henty.Farrar@lands.wa.gov.au>]
Sent: Thursday, 9 April 2015 10:04 AM
To: 'shaun.peters@police.wa.gov.au'
Cc: Bazzana, Emma; Nicholas, Lisa; Garry Keeffe
Subject: FW: Illegal Camps Kalbarri

Hello Sean

GH
10.9.5.

Garry Keffe

From: Farrar, Henty [Henty.Farrar@lands.wa.gov.au]
Sent: Wednesday, 28 October 2015 3:48 PM
To: Garry Keffe
Subject: RE: Clearing Permit Application Halfway Bay and Lucky Bay

Garry

Approval is hereby given for access to UCL east of Halfway Bay (Res 34945) and portion of Res 35206 for the construction of a bypass track as proposed by the Shire of Northampton.

Regards

Henty

Henty Farrar | Manager | Case Management - Mid West and Gascoyne
For and on behalf of the Minister for Lands under delegation

Department of Lands | Level 2, 140 William Street | Perth WA 6000
T (08) 6552 4579 | F (08) 6552 4417 | M 0438 851 229
E henty.farrar@lands.wa.gov.au | W www.lands.wa.gov.au



Government of Western Australia
Department of Lands

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From: Garry Keffe [mailto:ceo@northampton.wa.gov.au]
Sent: Wednesday, 28 October 2015 3:32 PM
To: Farrar, Henty
Subject: FW: Clearing Permit Application Halfway Bay and Lucky Bay

Henty, can you please provide approval to clear the small portion of UCL that is needed to construct a road around the existing cottages to allow for the development of camping areas east of the cottage area and further towards Lucky Bay as previously discussed. We do not want all campers travelling through the cottage area reason for the new road. The road will also act as a fire break for the cottage area and UCL to the east.

Garry L Keffe
Chief Executive Officer
P: 99341202 M: 0427 341202
ceo@northampton.wa.gov.au
www.northampton.wa.gov.au



GL
10.9.17

Garry Keeffe

From: Garry Keeffe
Sent: Tuesday, 15 November 2016 1:25 PM
To: 'Darren.venn@lands.wa.gov.au'
Subject: FW: Lucky Bay Reserve 35206

Sent below email to Henty but has been returned as he is on leave. Can you please follow up on my query. .

Garry L. Keeffe
Chief Executive Officer
P: 99341202 M: 0427 341202
ceo@northampton.wa.gov.au
www.northampton.wa.gov.au



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From: Garry Keeffe
Sent: Tuesday, 15 November 2016 1:22 PM
To: 'Farrar, Henty'
Subject: Lucky Bay Reserve 35206

I refer to previous emails and correspondence in relation to the change of boundary on the above reserve to incorporate all camping areas and Lucky Bay itself into the control of the Northampton Shire Council.

I have not received an update for some time and request that an update be provided please.

Garry L. Keeffe
Chief Executive Officer
P: 99341202 M: 0427 341202
ceo@northampton.wa.gov.au
www.northampton.wa.gov.au



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Government of **Western Australia**
Department of **Lands**

Your ref:
Our ref: 00695-2015/1 Enquiries: T McKinley Ph: (08)65524666
Fax: (08) 65524417
Terry.mckinley@lands.wa.gov.au

25 August 2015

Chief Executive Officer
Shire of Northampton
PO Box 61
NORTHAMPTON WA 6535

NORTHAMPTON SHIRE COUNCIL				
File: 9.1.4				
28 AUG 2015				
Admin	Eng	High Bldg	Town Plan	Range
6K			HW	

Dear Sir

Proposed Reserve for Coastal Recreation

Thank you for your letter of 28 July 2015 regarding the above. Your request has been recorded and is currently being investigated by one of our Project Officers.

When investigating your request research may be undertaken into existing land tenures, survey information and land ownership details. We may also be required to obtain clearances and/or comments from other agencies.

While we will attempt to provide you with updates at different stages of the investigative process, please feel free to contact DOL if you wish to discuss the matter further. The reference number to quote is Job No.152165.

Yours faithfully

TERRY McKINLEY

for 
MANAGER-MID WEST REGION
REGIONAL and METRO SERVICES

10.9.5
HW.

Hayley Williams

From: Farrar, Henty <Henty.Farrar@lands.wa.gov.au>
Sent: Tuesday, 28 July 2015 1:25 PM
To: McKinley, Terry
Cc: Hayley Williams
Subject: New reserve - Lucky Bay - MO to the SHire of Northampton
Attachments: lucky bay aerial proposed boundary.docx

Terry
Pls open this as a new job – Reserve for “Coastal Recreation”– Ex Res 35206 – with MO to the Shire

As it is a new Reserve - it will need a new file.

Pls create a Blue Job folder and drag in a Running Record
Issue the formal Acknowledgement letter to the Shire
Prepare a Draft Green Sheet for the compilation of a new DP showing the area west of the blue line on the Shire
image
Send the Green Sheet to me or the acting Manager for signature

Thanks Terry

Cheers

Henty

Henty Farrar | Manager | Mid West and Gascoyne
Department of Lands | Level 2, 140 William Street | Perth WA 6000
T (08) 6552 4579 | F (08) 6552 4417 | M 0438 851 229
E henty.farrar@lands.wa.gov.au | W www.lands.wa.gov.au



Government of Western Australia
Department of Lands

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From: Hayley Williams [<mailto:planner@northampton.wa.gov.au>]
Sent: Thursday, 23 July 2015 3:30 PM
To: Farrar, Henty
Subject: RE: Lucky / Halfway Bay

Hi again – this is the map that Garry has prepared. As you can see the Shire is only really interested in controlling the area where most of the camping occurs at present. Although the offer for completing paperwork in 2 hours is very appealing to assist us with moving the project along!

I will prepare the application for clearing permit and send through to you soon.

Thanks very much for your assistance.

Kind regards,

Hayley R. Williams | Principal Planner



A | PO Box 61 Northampton WA 6535
T | (08) 9934 1202 F | (08) 9934 1072
M | 0407 341 332
E | planner@northampton.wa.gov.au

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From: Farrar, Henty [<mailto:Henty.Farrar@lands.wa.gov.au>]
Sent: Thursday, 23 July 2015 3:22 PM
To: Hayley Williams <planner@northampton.wa.gov.au>
Subject: RE: Lucky / Halfway Bay

Hello again Hayley

The map is good – if the Shire is prepared to take management of the entire reserve we will get that sorted in about two hours!! Let me know and we will deal with that. If it is only the part around the campsite you need - can you see if you can mark that into Google – if it's the entire long reserve then we have what we need for that.

We are yet to get the detail on the expansion of the Halfway Bay Res but we will deal with that when it comes.

Happy to sign the planning permit that you need to get that side underway.

Cheers

Henty

Henty Farrar | Manager | Mid West and Gascoyne
Department of Lands | Level 2, 140 William Street | Perth WA 6000
T (08) 6552 4579 | F (08) 6552 4417 | M 0438 851 229
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From: Hayley Williams [<mailto:planner@northampton.wa.gov.au>]
Sent: Thursday, 23 July 2015 3:07 PM
To: Farrar, Henty
Subject: Lucky / Halfway Bay

Good afternoon Henty,

I tried calling earlier this week regarding the Coastal Nodes Project at Halfway/Lucky Bay in the Shire of Northampton.

We have now had all the planning work undertaken, including Aboriginal Heritage Assessment and Flora/Fauna Survey

I understand Garry has spoken to you about getting the management of the land that continues up to Lucky Bay so that we can manage the camping area north of the Reserve currently vested in the Shire of Northampton.

Attached is a plan showing the area that Garry has mapped out for the proposed transferral. Can you please tell me if this is possible or would it be more likely that the entire Reserve would be transferred to our management?

The other matter which I also need to progress is that of a clearing permit. This mostly affects land within the Halfway Bay Reserve, however, it is also necessary that I include the proposed camping areas north of the Shire reserve – although as you can see from the attached plans little clearing is proposed as we are working within the existing vegetation that is quite sparse given the heavy use of this area by campers over many years.

This leads me to my next question which is how long will it take to change the reserve boundary? And if it is likely to take some time, are we able to request that Department of Lands sign the Clearing Permit Application that we have to lodge with the Department of Environment Regulation, so that we can keep the process moving along?

I look forward to your reply.

Kind regards,

Hayley R. Williams | Principal Planner



A | PO Box 61 Northampton WA 6535
T | (08) 9934 1202 F | (08) 9934 1072
M | 0407 341 332
E | planner@northampton.wa.gov.au



Government of Western Australia
Department of Lands

GK
10.9.4 - ?

Our ref: 39-27412
Enquiries: Henty Farrar
Ph: 6552 457

Mr Garry Keeffe
Chief Executive Officer
Shire of Northampton

ceo@northampton.wa.gov.au

Dear Mr Keeffe

UNALLOCATED CROWN LAND - LUCKY BAY - CROWN RESERVE 35206

The Hon Terry Redman MLA, Minister for Lands, has asked me to thank you for your email dated 12 August 2014 about unallocated Crown land (UCL), Lucky Bay, Crown Reserve 35206, and to respond on his behalf.

At the time of your email, it had been arranged for the Region Manager from the Department of Lands (DoL) to meet with you and Council to discuss a number of land matters in the Northampton Shire (Shire), including land management and particularly the removal of squatters.

I am advised that a positive meeting has since taken place with the Shire President, some Councillors and key staff with our Region Manager, Mr Henty Farrar. In addition, the Lucky Bay area was inspected to identify the scale of the unmanaged public use.

I understand you also inspected the illegal camps on Murchison House Station. Papers will be presented to the Minister in the near future with a view to having Management Orders issued for the permanent removal or destruction of these structures.

In regard to the areas of unmanaged but heavily used coastal reserves in the Shire, Mr Farrar has made me aware of your interest in the implementation of procedures to generate revenue to support Council in successfully managing these areas (from land sales, for example). DoL is currently investigating this issue as part of a review of Crown land policies.

Unfortunately DoL is not allocated funding to manage Crown land other than for routine inspections. The State does appreciate that local governments are established to act locally and manage popular local areas, but in low revenue - high usage area, this is a very difficult task for Shires with a limited budget.

I have asked the Mid West team to follow up with you to identify the actual area in Halfway Bay that can be excised from the larger reserve and put under a Management Order to the Shire. The generation of the Management Order will take some time as it will require the completion of the future act process of the *Native Title Act 1993*.

As indicated above, and in response to your direct proposal, DoL is not able to assist financially with the management of the land.

We appreciate your continued patience and understanding in this matter.

Yours sincerely



Colin Slattery
Director General

14/01/2015

Garry Keeffe

From: Garry Keeffe
Sent: Monday, 22 May 2017 4:24 PM
To: 'Foster, Dave'
Subject: RE: Reserve 35206 "Recreation" Lucky Bay, proposed excision to create new "Coastal Recreation" Reserve and redescribe balance Reserve 35206.

Thanks for the advice. Council is prepared to enter into interim licencing arrangement for the "improvements" and management fo the area for camping that the Shire has initiated within Reserve 35206.

You correspondence only relates to improvements but we also need to have management rights as well.

Garry L Keeffe
Chief Executive Officer
P: 99341202 M: 0427 341202
ceo@northampton.wa.gov.au
www.northampton.wa.gov.au

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-----Original Message-----

From: Foster, Dave [mailto:Dave.Foster@lands.wa.gov.au]
Sent: Monday, 22 May 2017 2:36 PM
To: Garry Keeffe
Subject: Reserve 35206 "Recreation" Lucky Bay, proposed excision to create new "Coastal Recreation" Reserve and redescribe balance Reserve 35206.
Importance: High

Good afternoon Mr Keeffe,

With reference to previous emails and correspondence between the Shire and DoL regarding the proposal to excise a portion of Reserve 35206 and create a new "Coastal Recreation" reserve and placing the care, control and management of both reserves in the Shire of Northampton.

Attached for your information is a copy of correspondence (mailed today with a print of Deposited Plan 407168), noting Ms Megan Healy, Lawyer, Yamatji Marlpa Aboriginal Corporation, has written to DoL raising concerns on behalf of the Hutt River native title claimants.

The proposal to issue Management Orders to the Shire for the new "Coastal Recreation" reserve and the balance of Reserve 35206 "Recreation" necessitates a future act process under the Native Title Act. The future act process cannot be commenced until the Shire indemnifies the State against costs incurred in the process.

DoL is prepared to issue a S.91 LAA Licence deed to the Shire as an interim measure to grant the Shire authority to Reserve 35206.

Therefore your advice as to whether the Shire is prepared to enter into an interim licencing arrangement for the "improvements" the Shire has initiated within Reserve 35206 is appreciated.

Kind regards

Dave Foster | Project Officer | Case Management - Mid West and Gascoyne Department of Lands | Level 2, 140 William Street | Perth WA 6000 T (08) 6552 4557 | F (08) 6552 4417 E dave.foster@lands.wa.gov.au | W www.lands.wa.gov.au

The Department of Lands has a new Post Office Box. PO Box 1221 West Perth WA 6872. Please update your records accordingly. Thank you

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Government of Western Australia
Department of Lands

*ICR 2500
25204*

Your ref:
Our ref: 000695-2015V1 Job No. 152165.
Enquiries: Dave Foster ph (08) 6552 4557
Email: dave.foster@lands.wa.gov.au

Chief Executive Officer
Mr Garry Keeffe
Shire of Northampton
PO Box 61
NORTHAMPTON WA 6535

NORTHAMPTON SHIRE COUNCIL				
File: 10-9-3				
2017 26 MAY				
Admin	Eng	Hth Bldg	Town Plan	Rang
GK				

Dear Mr Keeffe,

“Lucky Bay”, Unmanaged Reserve 35206 “Recreation” – Proposed excision shown as Lot 350 on Deposited Plan 407168 for new “Coastal Recreation” Reserve with Management Order to Shire of Northampton. Balance of “Recreation” Reserve 35206 – shown as Lot 351 on Deposited Plan 407168, with Management Order to Shire of Northampton.

I make reference to previous emails and correspondence between the Shire of Northampton (Shire) and the Department of Lands (DoL) regarding the proposal to create a new reserve with the purpose of “Coastal Recreation” and placing the care, control and management of the new reserve and the balance of reserve 35206 in the Shire.

You have confirmed the Shire has commenced some preliminary works at the Lucky Bay locality having received funding grants from the Royalties for Regions funding scheme and the authority to commence these works was granted by Henty Farrar, the former Manager MidWest and Gascoyne, Regional and Metropolitan Services. It is noted Henty endorsed a Clearing Permit Application to enable the Shire to commence the works.

The Shire has supplied DoL a copy of an Aboriginal Heritage Survey prepared by R & E O'Connor Pty Ltd on behalf of the Shires of Dandaragan, Irwin and Northampton, dated April 2015.

In correspondence dated 30 March 2017, Ms Megan Healy, Lawyer, Yamatji Marlpa Aboriginal Corporation, has written to DoL raising concerns on behalf of the Hutt River native title claim group.

Ms Healy advises “the Hutt River claimants are concerned with the Shire’s construction and installation of eco-camping facilities at Lucky-Halfway Bay and associated infrastructure works (Works)”. Ms Healy indicates the Shire has not engaged or consulted with the Hutt River claim group in relation to the Works.

The Works comprise;

- Land clearing for camping areas;
- Installation of toilets; and
- Widening of roads and tracks in and around Reserve 35206.

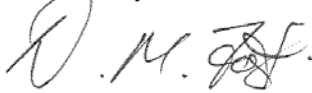
To enable DoL to proceed with the aforementioned amendments to Reserve 35206 and issue Management Orders to the Shire, it is necessary to subject the proposal to the future act processes of the *Native Title Act 1993* (NTA). DoL has requested the Shire to provide an indemnity against any costs or charges incurred in this process. The Shire is yet to provide the required indemnity.

As an interim measure, and to provide the Shire with interim authority to Reserve 35206, DoL is prepared to offer the Shire a S.91 LAA Licence whilst the future act processes of the NTA are completed and the concerns of the Hutt River native title claimants have been resolved. The DoL can then finalise the matter by issuing Management Orders for the new reserve and the balance of Reserve 35206 to the Shire.

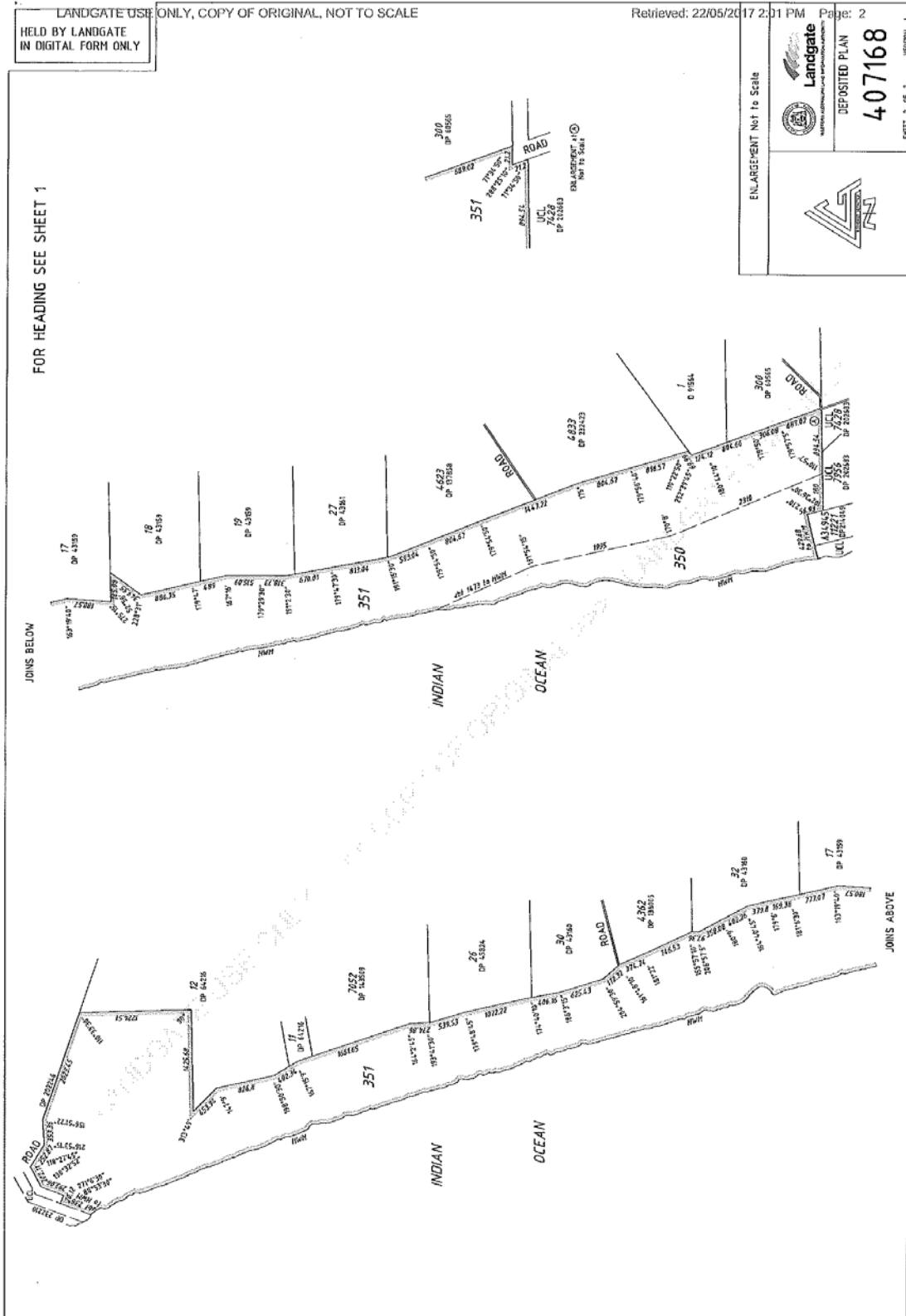
Please advise whether the Shire of Northampton is prepared to enter into an interim S.91 LAA Licence of Reserve 35206.

If you have any questions concerning the above information, please do not hesitate to contact Dave Foster, Project Officer – Midwest and Gascoyne, Regional and Metropolitan Services, Department of Lands on telephone 08 6552 4557 or Email dave.foster@lands.wa.gov.au.

Yours sincerely



Dave Foster
Project Officer Midwest and Gascoyne
Regional and Metropolitan Services
Department of Lands
22nd May 2017



POSTED
OCL28794

GK
10-9-5

Garry Keeffe

From: Garry Keeffe
Sent: Tuesday, 23 May 2017 8:22 AM
To: 'Foster, Dave'
Subject: RE: Reserve 35206 "Recreation" Lucky Bay, proposed excision to create new "Coastal Recreation" Reserve and redescribe balance Reserve 35206.

In reference to the claim by the YMAC, it is advised that at no stage was there any indication that we were required to liaise with them. We were advised by the funding authority to undertake a Aboriginal Heritage Assessment, which we did.

Yesterday I met with representatives of the Department of Aboriginal Affairs who inspected the area following the complaint lodged by the YMAC and they found no breaches and the works that Council undertook did not interfere or were detrimental to any aboriginal site.

We have concerns with the demands of the YMAC saying we should liaised with them when there is no mechanism saying we have to. I understand this is a must when UCL is involved but not when the reserve already has a Management Order in place, as is the case here.

In regards to the indemnity, exactly what are we indemnifying the DoL from. Is it costs for survey etc, if so that we agree with but if it's a compensation payout to the native title claimants this we cannot accept.

The terms of the licence agreement is not specific where we are able to control camping on the reserve, your advice still only relates to the shire facilities, can you confirm that control of camping within the reserve is also part of the licence.

Garry L Keeffe
Chief Executive Officer
P: 99341202 M: 0427 341202
ceo@northampton.wa.gov.au
www.northampton.wa.gov.au



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From: Foster, Dave [mailto:Dave.Foster@lands.wa.gov.au]
Sent: Tuesday, 23 May 2017 7:57 AM
To: Garry Keeffe
Cc: Cossmann, Jamie; Buchan, Ken
Subject: RE: Reserve 35206 "Recreation" Lucky Bay, proposed excision to create new "Coastal Recreation" Reserve and redescribe balance Reserve 35206.

Mr Keeffe,

Unfortunately, placing the care, control and management of the reserves by way of the granting of Management Orders is only achievable if the Shire is willing to provide indemnity to the State of WA (via DoL) and a future act procedure under the *Native Title Act 1993*.

To date the Shire has not been willing to provide the required indemnity which limits the options as to the tenure/authority DoL can offer the Shire. Notwithstanding the Yamatji Marlpa Aboriginal Corporation (YMAC), representing the Hutt River native title claimants, has raised concerns About the Shire's alleged lack of communication with the NT claimant group or their legal representative (YMAC).

6.5.6 VEGETATION CONTROL – KALBARRI FORESHORE

LOCATION:	Crown Reserve
FILE REFERENCE:	11.1.4
DATE OF REPORT:	31 May 2017
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Aussie Tree Services report on vegetation control along foreshore

SUMMARY:

Council to consider a report and estimated costs for vegetation control works along the Kalbarri foreshore area.

BACKGROUND:

Council at their February 2017 meeting resolved to engage the services of Aussie Tree Services to prepare (1) a report on what they determine should or could be undertaken to clean up the vegetation area along the river bank of the foreshore area and (2) provide a quote for these works.

COMMENT:

As per the appendices the above report is provided.

Basically Aussie Tree Services have broken up areas of works into six separately identified sites and recommendations for each site and has provided quotes to undertake works for each site as reported below.

When this issue was first raised the priority from the community was primarily from the Pelican feeding area through to the IGA car park which are identified as Sites 1 and 2 within the report.

The estimated costs (inclusive of GST) to undertake works identified for each site are summarised below:

- Site 1** Recommendation 1 - Prune trees as per AS 4373 – 2007 to make safer and general tidy, raise canopies for access beneath if required and remove cut vegetation - \$23,320

- Site 2** Recommendation 2 - (If required) Prune trees as per AS 4373 – 2007 to make safer and general tidy, raise canopies for site clearance and access beneath and remove cut vegetation - \$11,660

Recommendation 6 - Remove Brazilian pepper tree and poison stump
- \$102

Site 3 Recommendation 1 - Prune trees as per AS 4373 – 2007 to make safer and general tidy, raise canopies for access beneath if required and remove cut vegetation - \$5,830

Site 4 Recommendation 1 - Prune trees as per AS 4373 – 2007 to make safer and general tidy, raise canopies for access beneath if required and remove cut vegetation - \$1,749

Recommendation 2 - (If required) Prune trees as per AS 4373 – 2007 to make safer and general tidy, raise canopies for site clearance and access beneath and remove cut vegetation - \$11,660

Site 5 Recommendation 1 - Prune trees as per AS 4373 – 2007 to make safer and general tidy, raise canopies for access beneath if required and remove cut vegetation - \$1,749

Recommendation 3 - Remove or prune Summer – Scented wattle as required. If pruning prune trees as per AS 4373 – 2007 and remove cut vegetation - \$1,749

Recommendation 6 - Remove Brazilian pepper trees and poison stumps - \$583

Site 6 Recommendation 1 - Prune trees as per AS 4373 – 2007 to make safer and general tidy, raise canopies for access beneath if required and remove cut vegetation - \$2,332

Recommendation 3 - Remove or prune Summer – Scented wattle as required. If pruning prune trees as per AS 4373 – 2007 and remove cut vegetation - \$23,320

Recommendation 6 - Remove Brazilian pepper trees and poison stumps - \$11,660

In addition to Sites 1 to 6, Aussie Tree Services also undertook an assessment of all large trees in the parkland area identified as Site 7.

Site 7 Recommendation 7 - Prune trees as per AS 4373 – 2007 to make safer, dead wood, weight reduce, remove and prune problem limbs and general tidy of trees, raise canopies for access beneath if required and remove all cut vegetation - \$25,300

The total estimated costs are \$121,014

Please note Aussie Tree Services made a number of other recommendations within their report for each site but have not quoted on those recommendations.

FINANCIAL & BUDGET IMPLICATIONS:

With a new budget upon us it is suggested that if Council is to engage Aussie Tree Services to undertake the works as proposed, then a provision for Sites 1 and 2 be made within the 2017/18 Budget for further consideration.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.6

That Council list for further consideration a provision of \$35,100 within the 2017/18 Budget to undertake vegetation control works in Sites 1 and 2 along the Kalbarri foreshore river banks area from the Pelican Feeding area through to the IGA car park, as identified within the report prepared by Aussie Tree Services.

APPENDICES 1 – Report on Vegetation Control, Kalbarri foreshore river bank



Arboricultural Assessment
Kalbarri Foreshore Area
March 2017



Prepared by
Joshua Parry
Diploma Horticulture (Arboriculture)

DISCLAIMER

A visual inspection of any tree cannot always detect hidden flaws or weakness. Aussie Tree Services can never guarantee a tree's structure or say it is 100% safe. However, with constant monitoring, complying with the Australian Standards and using the correct pruning techniques, trees can be made healthier and safer.

Assessments of trees and recommendations of their pruning should be carried out by a suitably qualified arborist. Pruning should be carried out by arborists or tree workers who are familiar with the principles, techniques and hazards of this work.

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RECOMMENDATIONS:.....	9
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MAP OF SITE LOCATIONS.....	16
TREE ASSESSMENT	17
DEFINITIONS	18
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in the other sites however to lesser levels. This separation of areas into general vegetation types and area conditions is to help simplify a large area with many variations. My goal is to advise and guide rather than give to many specific instruction for areas. It is more to help allow people to make an informed decision when actioning works to achieve the community's priorities.

PREDOMINANT VEGETATION TYPES and AREA CONDITIONS (A –D):

A.

Sites 1, 3 and 5 have open canopy Casuarina stands that have been pruned previously and allow visitor access beneath, they have been tidied up beneath to various levels, have park benches, exotic grass and other features that encourage visitor usage.



Photos 1 and 2 depict vegetation type and area condition "A".

B.

Sites 2 and 4 have more natural Casuarina stands that have had minimal pruning and are generally inaccessible, they have native and exotic vegetation, including exotic grasses growing beneath, low limbs growing to ground level and exposed deadwood in the canopy. These areas could be considered untidy, they present as a more natural bush area.



Photos 3 and 4 depict vegetation type and area condition "B".

C.

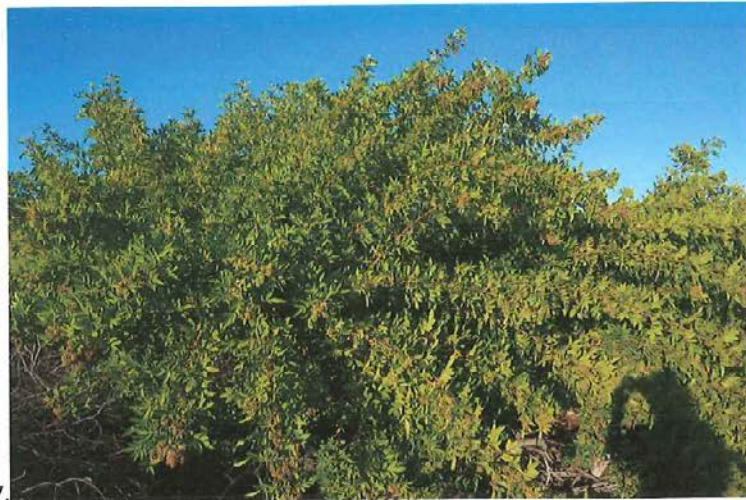
Site 6 have low vegetation height areas, predominantly *Acacia rostellifera* (Summer-scented wattle), *Schinus terebinthifolia* (Brazilian pepper tree), often mistakenly called Japanese pepper tree, and also various other small native bushes.



Photos 5, 6 and 7 depict vegetation type and area condition "C".



Dead and Dying Summer Scented Wattle



Brazilian Pepper Tree.

D.

Sites 7 has grassed park areas, play grounds and seating areas with cultivated larger trees growing separately and in small clusters. Incorporates the areas between Grey Street and Chinaman's Drive to the native riparian vegetation. Trees include various Eucalyptus, Tamarisk and other trees. There are large amounts of deadwood and larger deadlimbs within the canopies, also the canopies have a lot of extended, overburdened, and problematic limbs.

7.



Photos 8 depicts vegetation type and area condition "D".

RECOMMENDATIONS:

Reasoning's: The recommendations of this consulting arborist are based on best tree management practices and minimal ecological impact not aesthetics. Therefore these recommendations will reflect this ethos. A summery will follow these recommendations answering directly the Shires queries that were noted in the brief.

1.

Areas where the Casuarina Trees have been altered and cleared beneath to allow visitor access need to be managed using natural target pruning techniques and staying to the levels and conditions described in AS 4373-2007 Pruning of Amenity Trees. This will to reduce failure potential and keep the area safer. Dead wood in these trees should be removed and heavy overburdened limbs reduced.

2.

Areas where the Casuarina trees are in a more natural condition with lower foliage growing down to the ground that have extensive ground covers and have ground conditions that restrict visitor access should be left in this natural form and don't require pruning or management except for the removal of a small amount of exotic vegetation. Even though people feel they are a mess they are beneficial to the ecology of the area in many different ways. The dead wood, fallen limbs and low limbs act as a physical barrier, food source and also habitat for fauna. These dead limbs are beneficial to maintaining the ecology of the area. To tidy these "messy" areas up pruning of the trees is possible, complying too AS 4373, and will have minimal effect on the trees however the opening of the canopies may have detrimental effect on the native lower vegetation and Fauna. Also in the longterm easier access beneath the trees will degrade the soil conditions with pedestrian traffic. Ideally if the canopies are lifted for sight clearance then barriers should be put in place to limit access.

3.

The Summer-scented wattle is an aggressive growing and unsightly tree that is likely to take over the other native ground covers. It will grow into a thick enclosed canopy that will restrict growth beneath and take over the areas it grows in unless managed. A local decision would need to be made if it is preferred for it to be left to its natural progression or managed. I don't encourage removal as it is a good wind break and erosion control however selective removal or reduction can be done to assist in specific locations and requirements. Dead areas of the Summer-scented wattle could be cut down for aesthetic reasons however these areas still provide wind break, habitat and nutrient transfer back to the soil. Cutting the dead trees down below the canopy height of the surrounding live vegetation and leaving it in situ will improve aesthetics and have minimal impact on the ecology of the area. The Summer-scented wattle will need ongoing management to stop it overtaking surrounding vegetation and property.

4.

Exotic grasses are growing into riparian areas and it would be better for the natural ecology of the area if they were removed from these areas and contained within the park areas, if it was desired to have the exotic grasses in the riparian areas then a solid physical barrier would be beneficial in stopping greater ingress into the natural areas. Any areas of grass removal will need to be contained to minimise erosion from wind and water, natural mulch, matting, and native plantings are a way to help contain the disturbed or exposed soil. If the grass removal coincided with a river flood event then this could be of great detriment to retention of the river bank, some of the exotic grasses are currently helping to retain the riparian soils. If the grass removal is in close proximity to the Casuarina care will have to be taken not to damage surface soil as this is where the trees fine filimental roots exist. Pulling the grass by hand and careful selective poisoning in these areas will reduce the damage and likelihood of detrimental impact to the trees. If mechanical methods are used to remove or scrape the grass away from the trees the level of damage to the surrounding soil will need to be below the levels described in AS 4970-2009

Page 10 of 20

Protection of trees on development sites if it is greater than this then it could deplete or kill the trees.

Working with grasses is beyond the scope of my experience and training so I can't advise on herbicides that would be capable of killing the grass without knowing if it would be detrimental to the other vegetation. Also the various Fauna can be affected by herbicides so care needs to be taken with the types used and the application. Qualified advice and direction should be obtained before herbicide application and small test areas used to measure results before wider use. We have previously used "Frog Friendly" types of glyphosate to poison individual trees in aquatic areas without detriment to the Fauna, however not to the levels required in this situation.

5.

Changing soil levels will have detrimental effects on the trees and will usually result in their death. This damage may take a few years and the detrimental change may not be evident straight away. The trees may be able to manage slight increases in the soil level if low density open soil is used but only to a few centimetres not half a meter as questioned. Don't change the soil condition around the trees by filling or levelling unless it complies too AS 4970-2009 Protection of trees on development sites.

6.

One of the exotic trees growing in proliferation at the southern end of the Fore Shore areas is *Schinus terebinthifolius* (Brazilian peppertree). This tree needs to be removed from the area as it is a pest and has the potential to take over all other vegetation. With saying this I know that their vigour is slowed in these harsh coastal environments, however they still have a potential to dominate the area. Larger Brazilian Peppers need to be cut down poisoned with glyphosate immediately and the waste removed from site. Smaller Brazilian Peppers, <knee height, need to be lightly sprayed with glyphosate. All the poisoned stumps and small Brazilian Peppers will need to be monitored biannually and sprayed with glyphosate until death. They are likely to grow back for one to two years after the initial poisoning.

Only a light application of round up is required directly to the stump and foliage ensuring no over spray onto the neighbouring vegetation or the ground.

7.

This recommendation is primarily for area 7 and is of the greatest concern for visitor safety with a High risk rating for a lot of these trees sited. These trees were not looked at in great detail or as individual trees as this was outside the scope of the assessment. Individual risk ratings were not determined, however a quick close inspection of a number of these trees and an overall drive by inspection of most these trees has provided enough information to say these trees need further individual inspection or preventative maintenance done. These trees need pruning using natural target pruning techniques and staying to the levels and conditions described in AS 4373-2007 Pruning of Amenity Trees. This is to reduce failure potential and keep the area safe. Dead wood in these trees should be removed and heavy overburdened limbs reduced by crown reduction, weight reduction needs to be done throughout the canopies and selective problematic limbs will need removal. These trees are generally in areas of high visitor use.

SUMMARY

Answer to the Shires questions and requests:

(Please take into consideration the recommendations 1 – 7 when reading these responses).

1. *The under pruning of the trees, lifting the lower canopies for visitor access beneath and to open up the view.*

This can be done with minimal effect to Tree health if complying too AS 4373-2007 Pruning of Amenity Trees. (Sites 1 – 5)

2. *Removal of unsightly deadwood from the trees and areas.*

This can be done with minimal effect to Tree health if complying too AS 4373-2007 Pruning of Amenity Trees.(Sites 1 – 7)

3. *Removal of the native ground cover and tidy the areas beneath the trees to allow visitor access.*

This can be done with minimal effect to Tree health if complying too AS 4970-2009 Protection of trees on development sites.(Sites 1 – 5)

4. *Levelling and raising soil levels around the trees to facilitate visitor access and safety.*

This can be done with minimal effect to Tree health if complying too AS 4970-2009 Protection of trees on development sites. **Only a very minimal area of soil level change or alteration is reasonable to maintain good plant health.**(Sites 1 – 7)

5. *Removal of exotic trees and grasses within the area.*

Removal and poisoning of Brazilian pepper trees is advised as per recommendation 6 and the removal of exotic grasses would be beneficial to the ecology of the riparian areas and not detrimental to trees if done taking into consideration recommendation 4. (Sites 1 – 6)

6. Removal of Acacia rostellifera "Summer-scented wattle".

Removal of the summer scented wattle will have minimal impact on the surrounding areas and vegetation at areas 1 – 5. In area 6 selective removal and reduction is advised so as to not expose large open soil areas. Remove and prune the Summer-scented wattle to clear paths, fences buildings and other more aesthetically pleasing natural vegetation. Yearly pruning and removal will be required to manage the volume and size of this vegetation. If total removal of the Summer-scented wattle is preferred then the soil may need to be retained, plantings, reticulation and wind breaks may need to be used to manage the areas till other vegetation is substantial enough to sustain itself.

7. The use of Glyphosate near the trees for the exotic grass control.

Glyphosate is possible for grass removal near trees however great care should be taken, see recommendation 4. (Other more suitable poisons maybe available dependent on the particular grass).

KEY TO REPORT

Site #:

Each tree site is allocated a number for reference purposes. Refer to the attached map.

Predominant Condition:

The most common vegetation type and common area conditions in that area. A, B, C, or D.

Other notable conditions:

Other less common vegetation type and common area conditions in that area. A, B, C, or D.

Hazard Identified:

Structural defects to the tree identified at time of inspection that have a potential to fail causing injury to people or damage to property.

Level of Risk:

The level of risk associated with the hazard, working to Australian Standards: AS/NZS ISO 31000:2009 Risk Management - Principles and guidelines. Refer to attachment, Risk Definition and Classification.

Please note: The level of risk of a tree is also determined by the trees proximity to high use or busy locations. Two trees with the similar faults will have different risk levels depending on their individual locations. For example, a tree at the back of a school oval may have a lower risk level than the one in the playground even if they are of similar condition. This is because people are unlikely to be beneath the one at the rear of the oval and they are likely to be beneath the one in the playground.

Recommendations #:

The numbers noted in the recommendations column are related to the recommendation numbers in the assessment. This is recommendations for work and requirements in this area.

MAP OF SITE LOCATIONS



TREE ASSESSMENT

Kalbarri Foreshore March 2017

Site #	Predominant Condition	Other notable conditions	Hazard Identified	Level of Risk	Recommendations #
1	A	B	Dead wood and overburdened limbs.	Moderate	1, 4, 5.
2	B	1 Brazilian Pepper growing.	None	Low	2, 4, 5, 6.
3	A	None	Dead wood and overburdened limbs.	Moderate	1, 4, 5.
4	B	A	Dead wood and overburdened limbs.	Moderate	1, 2, 4, 5.
5	A	C	Dead wood and overburdened limbs.	Moderate	1, 3, 4, 5, 6.
6	C	A	None	Low	1, 3, 4, 5, 6.
7	D	None	Dead wood and overburdened limbs.	High	5, 7.

DEFINITIONS

For the purpose of this assessment, the definitions below apply.

ARBORIST

The person with training to AQF Level 3 in Arboriculture, or above, or equivalent recognised and relevant experience that enables the person to perform the tasks required by this Standard.

BRANCH

A lateral shoot on a main axis such as a trunk or another branch. A branch arising off a Trunk is a first order branch (scaffold branch). A branch arising off a first order branch is a second order branch (lateral branch) and so on. Second and successive orders of branches may be referred to as 'lateral branches'.

CROWN

Portion of the tree consisting of branches and leaves and any part of the trunk from which branches arise.

CROWN LIFTING

The removal of the lower branches.

CROWN MAINTENANCE

Pruning that does not reduce the volume of the crown and retains the structure and size of the tree.

CROWN REDUCTION

See reduction pruning

CROWN THINNING

The selective removal of branches that does not alter the overall size of the tree.

DEAD

A tree that dead or dying and will not recover.

DEADWOOD

Dead or dying branches.

DEADWOODING

The removal of dead branches.

DECAY

Rot in trunk, limbs or roots.

EXOTIC

Foreign, non-native.

LIMB

See branch

MONITOR

Performing regular inspections

OVERBURDENED

Branches heavy with secondary branches, leaves, nuts or fruit.

REDUCTION PRUNING

The removal of the ends of branches to lower internal lateral branches or stems in order to reduce the height and/or spread of the tree.

RIPARIAN

The area of interaction between land and a river or stream.

SELECTIVE PRUNING

The removal of identified or specified branches.

STRUCTURES:

Where the trunk, limbs or roots are interfering with buildings, fences, paving, etc.

TARGET PRUNING

See selective pruning

REMOVAL

The removal of the tree to ground level.

TREE

Long lived woody perennial plant greater than (or usually greater than) 3 m in height with one or relatively few main stems or trunks.

TREE WORKER

A worker who through related training (minimum AQF Level-2 in arboriculture) or equivalent recognized and relevant on-the-job experience, has demonstrated competence in pruning according to this Standard.

VIGOUR

Active healthy well-balanced growth especially of plants.

RISK DEFINITION AND CLASSIFICATION

Table One Qualitative measures of consequence or impact

Level	Descriptor	Example detail description
1	Insignificant	No injuries, low financial loss
2	Minor	First aid treatment, incident immediately contained, medium financial loss
3	Moderate	Medical treatment required, incident contained with outside assistance, high financial loss
4	Major	Extensive injuries, loss of production, major financial loss, incident contained with outside assistance
5	Catastrophic	Death, loss of production, huge financial loss, incident contained with outside assistance

Table Two Qualitative measures of likelihood

Level	Descriptor	Description
A	Almost certain	Is expected to occur in most circumstances
B	Likely	Will probably occur in most circumstances
C	Possible	Might occur at some time
D	Unlikely	Could occur at some time
E	Rare	May occur only in exceptional circumstances

Table Three Qualitative risk analysis matrix—level of risk

Likelihood	Consequences				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (almost certain)	H	H	E	E	E
B (likely)	M	H	H	E	E
C (moderate)	L	M	H	E	E
D (unlikely)	L	L	M	H	E
E (rare)	L	L	M	H	H

LEGEND

- E:** extreme risk; immediate action required
- H:** high risk; action is required as soon as possible
- M:** moderate risk; action is required when possible
- L:** low risk; monitor and manage by routine procedures

6.5.7 VEGETATION CLEARING APPLICATION – HORROCKS GOLF COURSE

LOCATION:	Lot 9501 and Lot 12151 Mitchell Street, Horrocks
FILE REFERENCE:	11.1.12
DATE OF REPORT:	1 June 2017
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to approve request from the Horrocks Community Centre Inc, on behalf of the Horrocks Golf Club for the clearing of land to expand the existing golf course.

BACKGROUND:

For a number of years members of the Horrocks Golf Club have been liaising with Council management to progress with the expansion of the existing golf course to provide/create nine golf holes. The expansion is to occur north of Little Bay Road where two new holes are to be constructed.

Council considered this proposal in December 2012 when negotiations on a new lease with the Horrocks Community Centre Inc was being prepared with the lease area expanded to incorporate the golf course extension proposal. Council approved of the extended lease area and the lease has been finalised now for some time.

COMMENT:

The golf club members are now ready to commence the golf course extension which requires a clearing permit for the clearing of native vegetation. With the land being a combination of Council freehold land and a reserve with a Management Order drawn in favour of the Council, it is the Council that needs to apply for the permit on the clubs behalf.

The estimated area to be cleared is 5.86ha and below is a plan showing the areas to be cleared hatched in yellow.

The area near the Horrocks Community Centre is to extend the hole and provide a pathway access to the HCC.

It is considered that the proposed works will further enhance the golf course and usage of the Horrocks Community Centre

AREAS TO BE CLEARED

Northern Section – estimated clearing area 5.5ha



Southern Section - estimated clearing area 0.36ha



FINANCIAL & BUDGET IMPLICATIONS:

A fee of \$200 is to be paid for the clearing permit application and is to be paid by the Horrocks Golf Club.

It is not known at this stage to what extent the club wishes for the Council to assist in the development works however for 2017/18 this will be very limited due to the very large road program that is to occur for this year.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.7

That Council approve of the submitting of an application for the clearing of an estimated 5.86ha of native vegetation for the extensions of the Horrocks Golf Course as presented.

6.5.8 WORK FORCE COLLECTIVE AGREEMENT

FILE REFERENCE:	17.1.14
DATE OF REPORT:	8 June 2017
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to re-consider terms/conditions requested by the works staff within the proposed review of the Collective Work Place Agreement.

BACKGROUND:

Council at their May 2017 meeting considered a number of requests sought by the works staff as amendments to the current collective agreement. The Council resolved the following:

1. *That Council advise the works staff of the following:*
2. *Indexation – The agreement be indexed by 2.5% or CPI whichever is the greater and this increase be granted to all staff excluding contracted senior staff*
3. *Cost of Living – There will be no additional payment to Kalbarri Outside staff cost of living expenses.*
4. *Travel Allowance – The daily allowance paid to outside staff of \$30 when they are away from their residence/home overnight will not be increased and remain at \$30 per night.*
5. *Grave Digging Allowance – No change, retain as \$100*
6. *Large Animal Removal – Introduce a new allowance of \$100 for each employee involved in the removal of large animal carcasses such as horses and cattle however does not include kangaroos, emus, dogs etc.*
7. *Personal Leave Entitlements – This provision to be modified to include “Works staff will only be paid personal leave entitlements after the employee has reached 60 years of age”.*
8. *Time in Lieu - Time in lieu be allowed up to a maximum of 3 days and if not taken within 6 months all time accrued will be paid out at normal time. The accrual of time in lieu to be hour for hour and not at overtime rates.*

A response has been received from the works staff as per the following:

INDEXATION: *A request of 3% is not an unreasonable one as is evidenced by the recent Fair Work Commission ruling of 3.3%. In addition, for the years 2017 and 2018, five shires are paying between 2.6% and 3.0%. Failing agreement on this, the workers would be prepared to do a trade-off consisting of acceptance of 2.5% with the ability to accrue five days time in lieu rather than the proposed three days.*

LIVING AWAY FROM HOME ALLOWANCE: *No increase to this amount is unacceptable as the original idea was for it to be a compensation for inconvenience. With no increases the amount becomes steadily valueless and is tantamount to saying that there is no inconvenience to live and work away from home. This allowance has never had anything to do with costs, or increases in costs related to accommodation or food and meal provision.*

COMMENT:

The staff did not comment on all the other above matters determined by Council and have agreed to these conditions/terms.

No further comment is provided from Management and is for the Council to determine the above.

FINANCIAL & BUDGET IMPLICATIONS:

Any changes to the current agreement will affect all future expenditure with provision of increases in wages conditions.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.8

For Council determination.

**SHIRE OF
NORTHAMPTON**

INFORMATION BULLETIN

16 JUNE 2017

AGENDA ITEM 8 INFORMATION BULLETIN

16 JUNE 2017

- 8.1.1 Northampton Historical Society – Minutes 24^h April 2017
- 8.1.2 Kalbarri Visitors Centre – Minutes and Financial Statements, 16th May 2017
- 8.1.3 Kalbarri Health Services Community Representatives Group – notes of meeting held 22 May 2017
- 8.1.4 A declaration that was formed at the recent conference “Future of Local Government”. Proposal is for all local governments to adopt this declaration.
- 8.1.5 Nhunadar Watchinar Parnba Community – copy of correspondence to the Minister for Aboriginal Affairs in relation to tenure of Paradise Flats.

NORTHAMPTON HISTORICAL SOC.INC.MINUTES 24 APRIL 2017 AT MUSEUM

PRESENT at 10 am

Carole Teakle, Pat Macdonald, Irene Fallon, Olive Patrick, Mary Pluschke

APOLOGIES Miriam Canning, George Macdonald, Noel Fallon, Noelene Drage

MINUTES of last gen. monthly meet. 11th November 2016 "a true record"
Olive Patrick/Pat Macdonald & endorsed.

BUSINESS STILL TO BE SORTED Our early years 'street-scene' still to be removed from under Cellarbrations 4 commercial advert. Panels at our IGA; much liaison & thought has been given to the best place for this great image to be re-positioned.

FINANCE Treas. Pat Macdonald/Mary Pluschke & accepted.

"Financial statement as presented will be recorded in minute book."

CORRESPONDENCE

1. From NR. Mens Shed Inc. thanking us for a temporary home / workshop.
2. To Creative Obsessions group supporting "Ewe Turn in NR. Project.
3. To hon. members Greg & Jenny Poett thanking them for attending our AGM 2017; for their continuing monetary contributions from visitors to Lynton & their "Australia Day Event" and for their care of our heritage site; we will hold a monthly meeting at Lynton very soon to view all of your good works !
4. To Pres. Leigh Nairn, NR. Agricultural Show asking that old "Lolly Shop/Kiosk" on the south-west corner of our Exhibition Hall be given some TLC & be 'open for business (selling toffee apples OR ?) at our 100th show.
5. From Agricultural Show Society asking if we would again sponsor history Literature prizes worth \$20 first & \$10 2nd in Open section; \$5 & \$2 in Junior Section?

Pat Macdonald / Olive Patrick & others agreed "That \$100 first prize be offered this 100th year, with no second prize; hoping to encourage more writers; plug this in NR. News & liaise with our 3 schools to encourage young writers this year."

PRIZE MONEY CRITERIA MUST BE IN TO SHOW SCHEDULE PRINT BY END OF MAY.

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Liaising with schools please also ask if any would be interested in operating the KIOSK / LOLLY SHOP on our Show Day as a fundraiser this 100th year ?

GENERAL BUSINESS from around the room

Send a 'wishing you well' card to Courtney (Raux) & to Edna Lockyer & a photograph of Joan Cornish's roses – when they bloom again !

The National Seniors group wish to have their August meeting at Chiverton House again ; we would really like to give them browsing time through our RSL Hall.

NEXT MONTHLY MEETING MONDAY 29TH MAY AT 2 PM AT MUSEUM

Pres/Sec..... *Barrie Teakle* 29/5/17

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KALBARRI

Visitor Centre

**Minutes of General Members Meeting of the KVC (inc)
Tuesday 16 May 2017, Allen Centre, 5.30pm**

1. MEETING OPENED 6:42 pm

2. PRESENT

Chairperson	Jenny McClintock
Vice Chairperson	Paul Loffler
Secretary	Deanne Hancock
Committee	Rita Hansen, John Brandenburg, Melissa Daniels, Steve McKenzie, Jessica Booth, Christina Desinta
Shire Rep	Des Pike
Members	Marilyn Brandenburg Linley McKenzie Guy Acosta

3. APOLOGIES

Manager	Tracy Grosvenor
Member	Gudrun Pratt

4. CONFIRMATION OF MINUTES

Resolution to accept minutes of Committee Meeting held on the 4th April 2017, as true and correct.

Confirmed: John B **Seconded:** Rita H

5. MATTERS ARISING FROM PREVIOUS MINUTES

Completed Actions

- ° KVC wrote to Australia's Coral Coast to advise members are not satisfied with their performance and representation of Kalbarri – Committee met with David O'Malley and Natasha from ACC on Thurs 01 Dec 2016
- ° Road slashing in National Park in peak wildflower season – Shire will make note of this and slash after the wildflower season has finished.
- ° DPAW closing of park for the goat cull over Chinese New Year – Mike Paxman provided feedback on the timing of the goat cull, explaining it would not be changed. Coincidentally the goat cull did not take place over Chinese New Year this year
- ° Tender for kiosk in National Park – Has been awarded to Helen Waite.
- ° Entry Statement Design – Entry statements are now installed on both Southern & Northern roads into town after 3.5 years of planning.

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6. FINANCIAL REPORTS RECEIVED

The financial reports have been tabled & accepted by Committee.

6.1 MATTERS ARISING

Nil

7. MANAGERS REPORT RECEIVED

The report was tabled & accepted by Committee.

7.1 MATTERS ARISING

Nil

8. GENERAL BUSINESS & NEW ITEMS FOR BUSINESS

- New sign installed at Galena Bridge which will hopefully entice travellers to visit Kalbarri.
- Explore Kalbarri signage installed on the new Shire owned Kalbarri Community bus.
- Feedback about the closure of the National Park – The Chairperson invited members to share any feedback they have received from visitors to town or experiences they have had.
Discussion included;
Tour option was out of travellers budget
Disappointment of no choice for visitors – ie: tour or no access. Perhaps a shuttle bus could have been offered as a less expensive option.
Availability of the tours available an issue (sometimes sold out – visitors left with no options)
There was praise for the calendar the KVC staff provided to members – it has been a very handy tool to assist visitors in making plans around the closures
It has been an opportunity to promote the Coastal Cliffs & Hawks Head/Ross Graham more, and it's been well received
However everyone comes to see Natures Window so no matter what they are offered, if it's not the Window they feel they've missed out
Feedback about the actual Skywalk structure has been very positive, and most visitors understand the enormity of the project and the reason for closures
- Shire Councillor Des Pike provided an update on the Pink Lake viewing Platforms. He brought the meetings attention to copies he provided from the NR Shire Admin & Corp Report- 21 April 2017. No grant funding has been identified at this stage therefore a provisional amount for two platforms with walkways and interpretation signage has been made. It seems there a several options for construction, parking, walkways etc. Not all costs have been provided for all possible scenarios.
- Deanne mentioned the excellent job the KVC are doing sourcing gifts and souvenirs in the KVC. They are always getting in new stock and encourage community members to keep the KVC in mind for gift shopping, as there is a wonderful selection of product.

ITEM No:

8.1.2

DATE

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KALBARRI Visitor Centre

Page 3

11. NEXT MEETING

Next meeting will be the AGM on a date to be confirmed depending on the annual Audit.

12. CLOSURE

There being no further business, the Chairperson thanked everyone for their contribution and attendance, declaring the meeting closed at **7:28 pm**.

ITEM No:	DATE
8-1.2	16/16

KALBARRI

Visitor Centre

**Minutes for Committee Meeting
Tuesday 16 May 2017, Allen Centre, 5.30pm**

1. MEETING OPENED 5:30 pm

2. PRESENT

Chairperson Jenny McClintock
Vice Chairperson Paul Loffler
Secretary Deanne Hancock
Committee Rita Hansen, John Brandenburg, Melissa Daniels, Steve McKenzie, Jessica Booth
Christina Desinta
Shire Rep Des Pike

3. APOLOGIES

Manager Tracy Grosvenor

4. CONFIRMATION OF MINUTES

Resolution to accept minutes of Committee Meeting held on the 4th April 2017, as true and correct.

Confirmed: Steve M **Seconded:** Rita H

5. MATTERS ARISING FROM PREVIOUS MINUTES

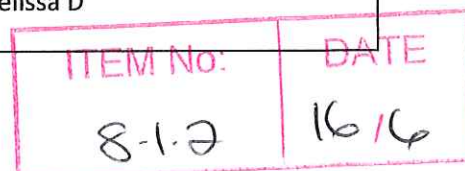
Completed Actions

- Kalbarri based community bus stickers installed - Thank you to The Shire of Northampton for their support and to Steve McKenzie at Kalbarri Signs.
- 2 x TV advertisements are approved and screening for May as well as the 3 x Bus designs in Perth
- Tracy met with DPAW on Tuesday 02 May, in an impromptu meeting at the KVC. DPAW advised the sealing of the road in the Kalbarri National Park is on target – road scheduled to open in July 2017. Committee concern continues for the negative impact the road closure is having on overall visitor experience. Committee were disappointed to hear a meeting request with DPAW made previously was not granted.

MOTION: Official letter to be written to DPAW requesting a meeting with KVC Committee

Proposed: John B

Seconded: Melissa D



KALBARRI

Visitor Centre

- Main Roads have approved signage design for Galena- A new sign to promote Kalbarri and hopefully entice travellers to visit town has been installed.
Thank you to Meedac who promptly installed the sign on Wed 10th May.
- Letters to Ministers – Tracy has written and posted.
- Entry Statement – Tracy contacted KDA – At this point in time KDA have committed their funding to their foreshore development plan .
- Bumper stickers – are made and will be distributed in due course.

Outstanding Actions

- Des P to report on Entry statement idea at the north entry from recent Shire meeting
- Des P – Feedback from shire for free town Wi-Fi

Des reported neither item would be considered until next year's budget for Shire.

- KVC Business plan timeline - **Pending**
- Skywalk - Are we ready? Guidelines/letter for businesses - **Pending**

ACTION: Jenny to email committee with date for a special meeting to complete these items.

- Grey Spring site – Melissa to write to KDA

6. FINANCIAL REPORTS RECEIVED

April financial reports were received

Confirmed: Jessica B **Seconded:** John B

6.1 MATTERS ARISING

Nil

7. MANAGERS REPORT RECEIVED

Confirmed: Steve M **Seconded:** Christina D

7.1 MATTERS ARISING

Nil

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KALBARRI

Visitor Centre

8. CORRESPONDENCE IN

- Tourism Industry Leadership Group Invitation.
Market Creations together with Growth Advisors has been appointed by Progress Midwest to prepare a Tourism Destination Management Plan for greater Geraldton. Committee agreed it is an important event for Kalbarri to be part of. The Destination Management Plan is the first project of the new tourism cluster & will confirm the investment priorities and action areas for tourism in Geraldton and surrounding local Shires.
Tracy or Jenny to attend (TBC) – Wed 24th May – 11:30am to 2:30pm
- Letter from Alex Read – Kalbarri Outback Action
- Channel 7 – Travel Oz – An invitation to participate in filming. Due to costs – offer was declined.

8.1 CORRESPONDENCE OUT

Nil

9. GENERAL BUSINESS AND NEW ITEMS FOR BUSINESS

- Manager on unexpected leave – Committee agreed to grant 4 paid Compassionate Leave days as per the Employment Agreement. Committee will accept any further time required to be taken as paid Annual Leave.
- DPAW ticketing machine – Committee discussed expected increase in demand of National Park ticket sales at completion of the Skywalk. A request to DPAW for an automatic/self-service ticket machine in the KVC to facilitate increased demand to be sent.

ACTION: Letter to be sent to DPAW requesting meeting with KVC Committee to discuss concerns & ideas.

- Overflow facility at Kalbarri Camp + Community Centre
Committee discussed numbers of patrons that utilised the Overflow facility for the Easter period. Reports of illegal camping in Kalbarri townsite & surrounding areas continue throughout the year.

MOTION: Letter to Garry Keefe asking for information on how the Shire polices illegal camping in Kalbarri & surrounding areas.

Proposed: Des P

Seconded: John B

- Grant funding brainstorm - A sub-committee will be formed to work with Tracy on ideas for this.

10. NEXT MEETING

Committee Meeting - 13 June 2017, 5.30pm Allen Centre

ITEM No:	DATE
8-1-2	16/6

11. CLOSURE

There being no further business, the Chairperson thanked everyone for their contribution and attendance, declaring the meeting closed at **6:33 pm**.

Managers Report, April 2017

Visitor Numbers for April were 9046, 792 more visitors than last year.

Financials

The financials remain steady in comparison to last years, although visitation was higher - we are not seeing this reflect in visitor spend. A few reasons for this could be:

- ☆ Many of the visitors are repeat to the region and have participated in paid activities prior.
- ☆ Finances are also very tight for families in our current economic climate.
- ☆ The weather over Easter was just beautiful, families were content to arrange their own activities and enjoy Kalbarri for its natural assets.
- ☆ Visitors are shortening their length of stay once they arrive in Kalbarri after find out that the Kalbarri National park is closed.

The Visitor Centre remained open for full days over the Easter weekend and in conjunction with the Shire of Northampton, Kalbarri Camp + Community Centre and Volunteer Fire Brigade booked a happy 225 additional visitors into the overflow camping facility.

Retail sales remain a strong income source for the KVC, we see an increase of 15%

Apr-17	This Year (2017)	Last Year (2016)	Diff	Percentage
Gross Income	\$171,633.77	\$177,109.32	\$5,475.55	-3%
Accommodation & Tours	\$149,211.00	\$157,524.00	\$8,313.00	-5%
Retails Sales	\$22,422.77	\$19,585.32	\$2,837.45	15%
Commissions	\$22,165.39	\$21,220.00	\$945.39	5%

Facebook & Instagram are performing very well for the KVC with a very positive engagement on Instagram. We have been seeing some amazing

Medium	Pre- April holidays	Post April Holidays	Increase in followers	Percentage
Facebook	5168	5287	119	2%
Instagram	223	392	169	76%

shots of Kalbarri and loving that people are sharing them with us. We're working to improve our following and we hope all members can help us by using @kalbarri_wa

- ☆ The *Explore Kalbarri* campaign has commenced for the month of May.

This consists of 2 different TV commercials screening on GWN7 and the WIN network, as well as advertisements on the back of Transperth buses, travelling around Perth City – We hope you are lucky enough to see them!

- ☆ A new sign is just about to be installed at Galena Bridge to promote Kalbarri to all our nomad travellers who camp at this site (see right)

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8-12	16/16

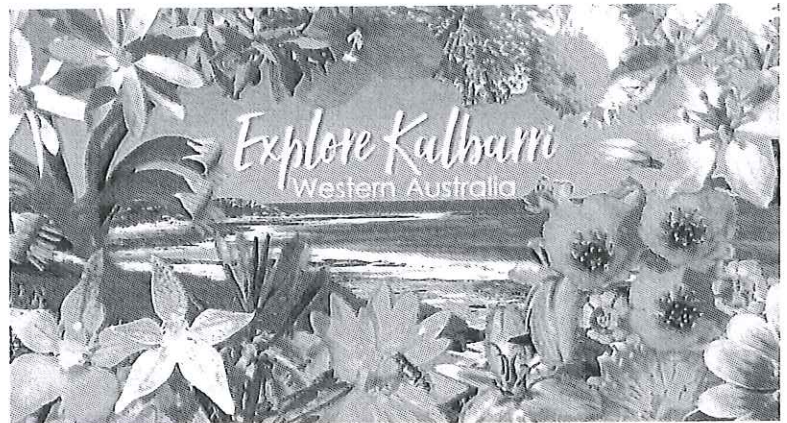


Managers Report, April 2017

- ☆ We have also placed signage on the new Kalbarri based community bus - Special thanks to The Shire of Northampton for their support.



- ☆ Wildflower stock is being purchased in anticipation of the season, with the KVC designing many of our souvenirs in house, we have just finished this colourful wildflower magnet, which we hope will put Kalbarri on every visitor's fridge



- ☆ The countdown in on till the Adventurethon – June 3rd + 4th 2017, Kalbarri



Warm Regards
Tracy Grosvenor

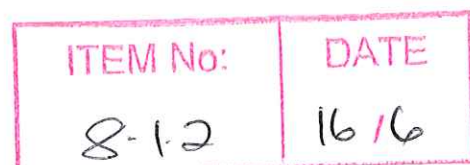
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Balance Sheet

As of April 2017

Assets	
Current Assets	
Bank Accounts	
NAB TRADE 245572058	\$25,913.75
NAB Staff Liability 246900922	\$36,754.72
NAB Members Marketin 248387325	\$4,492.20
NAB KVC Reserve 248391041	\$65,370.40
NAB Trust Acc 246900914	\$108,698.54
Total Bank Accounts	\$241,229.61
Cash on Hand	
Undepostd Funds (TRUST ledger)	-\$995.40
Float	\$1,200.00
Total Cash on Hand	\$204.60
Accounts Receivable	\$11,497.05
Stock on Hand	\$64,606.50
Total Current Assets	\$317,537.76
Fixed Assets	
Buildings and Improvements	
Bldgs & Imprvmnts at Cost	\$9,087.00
Bldgs & Imprvmnts Accum Dep	-\$2,554.77
Total Buildings and Improvements	\$6,532.23
Furniture and Fixtures	
Furniture & Fixtures at Cost	\$3,112.94
Furniture & Fixtures Accum Dep	-\$2,010.17
Total Furniture and Fixtures	\$1,102.77
Office Equipment	
Office Equip at Cost	\$84,347.19
Office Equip Accum Dep	-\$67,160.68
Total Office Equipment	\$17,186.51
Plant & Equipment	
Plant & Equipment at Cost	\$32,548.71
Store Equipment Accum Dep	-\$31,573.89
Total Plant & Equipment	\$974.82
Total Fixed Assets	\$25,796.33
Total Assets	\$343,334.09
Liabilities	
Current Liabilities	
Bank Accounts	
TRUST liability to members	\$109,293.87
Visa NAB 4557 0455 3752 4054	\$1,635.46
Total Bank Accounts	\$110,929.33
Accounts Payable	\$15,109.87
Trust Creditors (TRUST ledger)	\$0.61
GST Liabilities	
GST Collected	\$5,232.46
GST Paid	-\$1,169.01
GST Rounding (no cents)	\$0.14
Total GST Liabilities	\$4,063.59
Payroll Liabilities	

This report includes Year-End Adjustments.

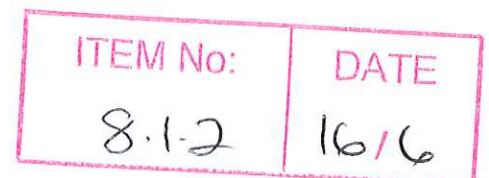


Balance Sheet

As of April 2017

PAYG Withholding Payable	\$3,546.86	
Leave Liability	\$20,534.61	
Long Service Leave	\$20,750.08	
Superannuation Payable	\$2,932.74	
Total Payroll Liabilities	\$47,764.29	
Total Current Liabilities		\$177,867.69
Total Liabilities		\$177,867.69
Net Assets		\$165,466.40
Equity		
Retained Earnings		\$88,160.44
Current Year Earnings		\$77,305.96
Total Equity		\$165,466.40

This report includes Year-End Adjustments.

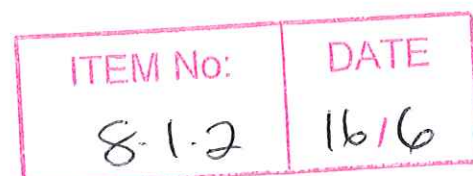


Profit & Loss [Last Year Analysis]

April 2017

	This Year	Last Year	\$ Difference	% Difference
Income				
Retail Sales				
DEC - Day Passes	\$1,079.99	\$1,909.12	-\$829.13	(43.4)%
DEC - Concession Passes	\$59.99	\$76.33	-\$16.34	(21.4)%
Souvenirs	\$21,126.62	\$16,763.51	\$4,363.11	26.0%
Vehicle License Plates	\$0.00	\$668.19	-\$668.19	(100.0)%
Wi-Fi	\$100.89	\$95.44	\$5.45	5.7%
KVC Cancellation Fee	\$9.82	\$50.00	-\$40.18	(80.4)%
Travel Booking Fee	\$45.46	\$22.73	\$22.73	100.0%
Total Retail Sales	\$22,422.77	\$19,585.32	\$2,837.45	14.5%
Booking System (Bookeasy)				
Book Easy Bookin Fee (1.92%)	\$3,317.39	\$3,236.26	\$81.13	2.5%
VC Booking Fee (1.08%)	\$1,866.03	\$1,820.39	\$45.64	2.5%
Total Booking System (Bookeasy)	\$5,183.42	\$5,056.65	\$126.77	2.5%
Commissions				
Commissions	\$22,002.22	\$21,098.63	\$903.59	4.3%
Commissions - TRANSWA	\$163.17	\$220.37	-\$57.20	(26.0)%
Total Commissions	\$22,165.39	\$21,319.00	\$846.39	4.0%
Membership				
Membership - External	\$0.00	\$81.82	-\$81.82	(100.0)%
Membership - Add-Ons	\$90.91	\$90.91	\$0.00	0.0%
Membership - Internal 2016/17	-\$162.95	\$0.00	-\$162.95	NA
Total Membership	-\$72.04	\$172.73	-\$244.77	(141.7)%
Other Income				
Interest Received (credit)	\$49.04	\$83.84	-\$34.80	(41.5)%
Adjustments & Rounding	\$0.02	\$0.00	\$0.02	NA
Total Income	\$49,748.60	\$46,217.54	\$3,531.06	7.6%
Retail Purchases				
Retail Purchases				
DEC - Day Passes	\$981.82	\$1,963.64	-\$981.82	(50.0)%
Souvenirs	\$5,193.28	\$9,928.94	-\$4,735.66	(47.7)%
License Plates - Pay DPI	\$0.00	\$363.64	-\$363.64	(100.0)%
Consignment Stock - Souvenirs	\$772.50	\$533.20	\$239.30	44.9%
Total Retail Purchases	\$6,947.60	\$12,789.42	-\$5,841.82	(45.7)%
Total Retail Purchases	\$6,947.60	\$12,789.42	-\$5,841.82	(45.7)%
Gross Profit	\$42,801.00	\$33,428.12	\$9,372.88	28.0%
Expenses				
Advertising & Marketing				
Advertising / Marketing	\$0.00	\$1,200.00	-\$1,200.00	(100.0)%
Marketing & Promotion	-\$1,243.64	\$0.00	-\$1,243.64	NA
Award Entry Fees	\$0.00	\$100.00	-\$100.00	(100.0)%
Members Marketing	\$650.50	\$1,454.55	-\$804.05	(55.3)%
Total Advertising & Marketing	-\$593.14	\$2,754.55	-\$3,347.69	(121.5)%
Bookeasy Booking Fee (1.92%)	\$0.00	\$3,236.26	-\$3,236.26	(100.0)%
Bookeasy Retail bookfee (0.5%)	\$79.59	\$83.51	-\$3.92	(4.7)%
Bookeasy Affiliate Commission	\$94.55	\$127.50	-\$32.95	(25.8)%
Bank Fees				
Merchant Fees	\$1,367.72	\$2,648.39	-\$1,280.67	(48.4)%
Bank Charges	\$33.63	\$16.04	\$17.59	109.7%

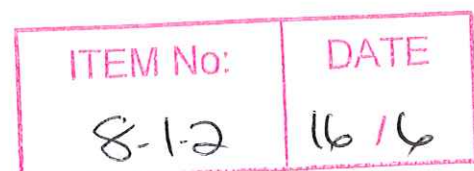
This report includes Year-End Adjustments.



Profit & Loss [Last Year Analysis]

April 2017

	This Year	Last Year	\$ Difference	% Difference
Interest Paid (debit)	\$1.53	\$0.00	\$1.53	NA
Total Bank Fees	\$1,402.88	\$2,664.43	-\$1,261.55	(47.3)%
Financial Fees				
Bookkeeping (Contract)	\$948.75	\$1,337.50	-\$388.75	(29.1)%
MYOB - MPowerTransaction Fee	\$0.00	\$29.45	-\$29.45	(100.0)%
Total Financial Fees	\$948.75	\$1,366.95	-\$418.20	(30.6)%
Office Supplies				
Stationery	\$0.00	\$213.72	-\$213.72	(100.0)%
Photocopier - Meter Charges	\$0.00	\$239.66	-\$239.66	(100.0)%
Total Office Supplies	\$0.00	\$453.38	-\$453.38	(100.0)%
Cleaning Products	\$4.77	\$14.90	-\$10.13	(68.0)%
Tea & Coffee	\$149.77	\$88.35	\$61.42	69.5%
Postage & Freight				
Freight Charges	\$132.50	\$152.48	-\$19.98	(13.1)%
Total Postage & Freight	\$132.50	\$152.48	-\$19.98	(13.1)%
Wages & Salaries				
Wages & Salaries	\$17,337.85	\$15,320.81	\$2,017.04	13.2%
Superannuation - Staff	\$1,647.09	\$1,455.48	\$191.61	13.2%
Total Wages & Salaries	\$18,984.94	\$16,776.29	\$2,208.65	13.2%
Staff Expense (Other)				
Staff Uniforms	\$184.54	\$0.00	\$184.54	NA
Volunteers Expenses	\$0.00	\$33.14	-\$33.14	(100.0)%
Operating Expenses				
Telephone	\$256.35	\$291.06	-\$34.71	(11.9)%
Internet - Charges	\$113.59	\$63.59	\$50.00	78.6%
Security Alarm & Cam	\$11.81	\$93.50	-\$81.69	(87.4)%
Repairs & Maintenance	\$9.08	\$0.00	\$9.08	NA
Computer Technician Fees	\$120.00	\$0.00	\$120.00	NA
Computer Other- Software/Equip	\$83.75	\$22.27	\$61.48	276.1%
Total Operating Expenses	\$594.58	\$470.42	\$124.16	26.4%
Total Staff Expense (Other)	\$779.12	\$503.56	\$275.56	54.7%
Grant Expenditure	\$1,783.26	\$0.00	\$1,783.26	NA
Plant & Equipment	\$0.00	\$908.18	-\$908.18	(100.0)%
Conferences/Meetings/Shows	\$997.04	\$0.00	\$997.04	NA
Total Expenses	\$24,764.03	\$29,130.34	-\$4,366.31	(15.0)%
Operating Profit	\$18,036.97	\$4,297.78	\$13,739.19	319.7%
Total Other Income	\$0.00	\$0.00	\$0.00	NA
Total Other Expenses	\$0.00	\$0.00	\$0.00	NA
Net Profit/(Loss)	\$18,036.97	\$4,297.78	\$13,739.19	319.7%



This report includes Year-End Adjustments.

Profit & Loss [Last Year Analysis]

July 2016 To April 2017

	This Year	Last Year	\$ Difference	% Difference
Telephone	\$2,733.51	\$2,949.68	-\$216.17	(7.3)%
Internet - Charges	\$884.95	\$663.17	\$221.78	33.4%
Security Alarm & Cam	\$1,210.73	\$561.00	\$649.73	115.8%
Repairs & Maintenance	\$3,644.90	\$573.08	\$3,071.82	536.0%
Electricity	\$2,478.18	\$3,821.46	-\$1,343.28	(35.2)%
Computer Technician Fees	\$370.00	\$435.00	-\$65.00	(14.9)%
Computer Other- Software/Equip	\$867.74	\$458.16	\$409.58	89.4%
Shopping Bags	\$181.97	\$238.84	-\$56.87	(23.8)%
Shop Fixtures	\$467.87	\$426.00	\$41.87	9.8%
Wi-Fi Installation & Expenses	\$479.50	\$0.00	\$479.50	NA
Total Operating Expenses	\$13,319.35	\$10,126.39	\$3,192.96	31.5%
Total Staff Expense (Other)	\$14,842.02	\$12,632.40	\$2,209.62	17.5%
Other Expense				
Grant Expenditure	\$32,603.13	\$6,436.36	\$26,166.77	406.5%
KVC Grant Contribution	\$3,739.33	\$1,874.39	\$1,864.94	99.5%
Plant & Equipment	\$250.52	\$1,121.82	-\$871.30	(77.7)%
Conferences/Meetings/Shows	\$2,755.16	\$3,440.32	-\$685.16	(19.9)%
Total Expenses	\$321,809.43	\$318,606.51	\$3,202.92	1.0%
Operating Profit	\$77,305.96	\$60,855.75	\$16,450.21	27.0%
Total Other Income	\$0.00	\$0.00	\$0.00	NA
Total Other Expenses	\$0.00	\$0.00	\$0.00	NA
Net Profit/(Loss)	\$77,305.96	\$60,855.75	\$16,450.21	27.0%

ITEM No:	DATE
8-1-2	16/6

This report includes Year-End Adjustments.

Profit & Loss [Last Year Analysis]

July 2016 To April 2017

	This Year	Last Year	\$ Difference	% Difference
Income				
Retail Sales				
DEC - Day Passes	\$12,164.50	\$15,503.66	-\$3,339.16	(21.5)%
DEC - Concession Passes	\$1,483.63	\$1,660.83	-\$177.20	(10.7)%
Souvenirs	\$180,484.17	\$153,314.58	\$27,169.59	17.7%
Vehicle License Plates	\$1,072.72	\$2,895.45	-\$1,822.73	(63.0)%
Wi-Fi	\$521.69	\$773.47	-\$251.78	(32.6)%
KVC Cancellation Fee	\$944.24	\$1,261.65	-\$317.41	(25.2)%
Travel Booking Fee	\$161.85	\$184.10	-\$22.25	(12.1)%
Total Retail Sales	\$196,832.80	\$175,593.74	\$21,239.06	12.1%
Booking System (Bookeasy)				
Book Easy Bookin Fee (1.92%)	\$23,624.79	\$23,697.34	-\$72.55	(0.3)%
VC Booking Fee (1.08%)	\$13,288.93	\$13,329.73	-\$40.80	(0.3)%
Total Booking System (Bookeasy)	\$36,913.72	\$37,027.07	-\$113.35	(0.3)%
Commissions				
Commissions	\$155,123.56	\$153,619.91	\$1,503.65	1.0%
Commissions - TRANSWA	\$1,966.62	\$1,843.33	\$123.29	6.7%
Total Commissions	\$157,090.18	\$155,463.24	\$1,626.94	1.0%
Membership				
Membership - External	\$5,616.32	\$5,849.92	-\$233.60	(4.0)%
Membership - Internal 2014/15	\$0.00	\$434.55	-\$434.55	(100.0)%
Membership - Add-Ons	\$1,130.01	\$1,476.38	-\$346.37	(23.5)%
Membership - Internal 2015/16	\$143.18	\$37,631.75	-\$37,488.57	(99.6)%
Membership - Internal 2016/17	\$39,824.63	\$0.00	\$39,824.63	NA
Total Membership	\$46,714.14	\$45,392.60	\$1,321.54	2.9%
Other Income				
Planner Royalties	\$4,545.45	\$4,690.91	-\$145.46	(3.1)%
Northampton Shire Subsidy	\$35,000.00	\$30,000.00	\$5,000.00	16.7%
Award Winnings	\$0.00	\$350.00	-\$350.00	(100.0)%
Interest Received (credit)	\$583.45	\$859.50	-\$276.05	(32.1)%
Grants Received	\$29,005.00	\$16,005.18	\$12,999.82	81.2%
Sale of Asset	\$0.00	\$227.27	-\$227.27	(100.0)%
Centrelink - Parental Leave	\$0.00	\$11,826.00	-\$11,826.00	(100.0)%
Adjustments & Rounding	\$0.02	\$0.00	\$0.02	NA
Total Income	\$506,684.76	\$477,435.51	\$29,249.25	6.1%
Retail Purchases				
Retail Purchases				
DEC - Day Passes	\$9,818.20	\$13,723.65	-\$3,905.45	(28.5)%
DEC - Concession Passes	\$1,472.70	\$1,718.16	-\$245.46	(14.3)%
Souvenirs	\$89,861.93	\$73,662.90	\$16,199.03	22.0%
License Plates - Pay DPI	\$1,090.92	\$2,181.84	-\$1,090.92	(50.0)%
Consignment Stock - Souvenirs	\$5,075.62	\$6,686.70	-\$1,611.08	(24.1)%
Wifi Tickets	\$250.00	\$0.00	\$250.00	NA
Total Retail Purchases	\$107,569.37	\$97,973.25	\$9,596.12	9.8%
Total Retail Purchases	\$107,569.37	\$97,973.25	\$9,596.12	9.8%
Gross Profit	\$399,115.39	\$379,462.26	\$19,653.13	5.2%
Expenses				
Advertising & Marketing				
Advertising / Marketing	\$417.67	\$1,991.95	-\$1,574.28	(79.0)%

This report includes Year-End Adjustments.

ITEM No:	DATE
8-1-2	16/6

Profit & Loss [Last Year Analysis]

July 2016 To April 2017

PO Box 219

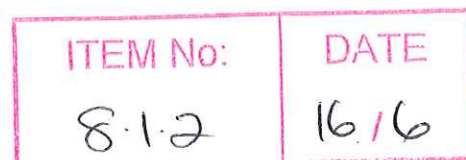
KALBARRI WA 6536

ABN: 21 155 052 209

Email: manager@kalbarri.org.au

	This Year	Last Year	\$ Difference	% Difference
Kalbarri Planner Distribution	\$5,859.50	\$5,770.47	\$89.03	1.5%
Marketing & Promotion	-\$1,243.64	\$0.00	-\$1,243.64	NA
Messages On Hold	\$898.15	\$898.15	\$0.00	0.0%
Signage	\$36.36	\$124.23	-\$87.87	(70.7)%
MembSubscriptions - compulsory	\$400.00	\$2,405.82	-\$2,005.82	(83.4)%
Award Entry Fees	\$0.00	\$100.00	-\$100.00	(100.0)%
Freecall Phone (1800639468)	\$0.00	-\$20.90	\$20.90	100.0%
Members Marketing	\$5,954.57	\$9,489.17	-\$3,534.60	(37.2)%
Total Advertising & Marketing	\$12,322.61	\$20,758.89	-\$8,436.28	(40.6)%
Bookeasy Booking Fee (1.92%)	\$20,307.05	\$23,697.33	-\$3,390.28	(14.3)%
Bookeasy Retail bookfee (0.5%)	\$1,092.04	\$907.45	\$184.59	20.3%
Bookeasy Affiliate Commission	\$1,216.16	\$1,482.32	-\$266.16	(18.0)%
Bookeasy Website Upgrade				
Bookeasy Website upgrade/enhan	\$60.00	\$0.00	\$60.00	NA
Website Development	\$1,120.80	\$0.00	\$1,120.80	NA
Bank Fees				
Merchant Fees	\$12,325.50	\$14,115.00	-\$1,789.50	(12.7)%
Bank Charges	\$352.40	\$450.26	-\$97.86	(21.7)%
Interest Paid (debit)	\$3.36	\$2.66	\$0.70	26.3%
Gateway Annual Fee	\$450.00	\$0.00	\$450.00	NA
Total Bank Fees	\$13,131.26	\$14,567.92	-\$1,436.66	(9.9)%
Financial Fees				
Accounting Fees	\$0.00	\$2,000.00	-\$2,000.00	(100.0)%
Audit Fees	\$6,817.18	\$4,995.00	\$1,822.18	36.5%
Forensic Audit Fees	\$0.00	\$1,968.00	-\$1,968.00	(100.0)%
Bookkeeping (Contract)	\$12,164.81	\$12,224.21	-\$59.40	(0.5)%
MYOB - MPowerTransaction Fee	\$0.00	\$240.19	-\$240.19	(100.0)%
Total Financial Fees	\$18,981.99	\$21,427.40	-\$2,445.41	(11.4)%
Office Supplies				
Stationery	\$1,263.83	\$1,353.89	-\$90.06	(6.7)%
Photocopier - Meter Charges	\$2,590.77	\$2,844.57	-\$253.80	(8.9)%
Total Office Supplies	\$3,854.60	\$4,198.46	-\$343.86	(8.2)%
Cleaning Products	\$82.39	\$69.55	\$12.84	18.5%
Tea & Coffee	\$487.92	\$502.08	-\$14.16	(2.8)%
Postage & Freight				
Postage	\$195.67	\$280.27	-\$84.60	(30.2)%
Freight Charges	\$1,884.83	\$728.94	\$1,155.89	158.6%
Total Postage & Freight	\$2,080.50	\$1,009.21	\$1,071.29	106.2%
Wages & Salaries				
Wages & Salaries	\$171,797.55	\$175,829.58	-\$4,032.03	(2.3)%
Superannuation - Staff	\$16,320.74	\$16,825.03	-\$504.29	(3.0)%
LSL accrued during year	\$4,763.66	\$0.00	\$4,763.66	NA
Parental Leave	\$0.00	\$11,826.00	-\$11,826.00	(100.0)%
Total Wages & Salaries	\$192,881.95	\$204,480.61	-\$11,598.66	(5.7)%
Staff Expense (Other)				
Staff Training	\$0.00	\$137.27	-\$137.27	(100.0)%
Staff Uniforms	\$426.09	\$665.00	-\$238.91	(35.9)%
Volunteers Expenses	\$290.66	\$462.10	-\$171.44	(37.1)%
Staff Amenities	\$805.92	\$1,217.66	-\$411.74	(33.8)%
First Aid (Kit & Training)	\$0.00	\$23.98	-\$23.98	(100.0)%
Operating Expenses				

This report includes Year-End Adjustments.



Profit & Loss [Budget Analysis]

April 2017

PO Box 219
KALBARRI WA 6536

ABN: 21 155 052 209

Email: manager@kalbarri.org.au

	Selected Period	Budgeted	\$ Difference	% Difference
Income				
Retail Sales				
DEC - Day Passes	\$1,079.99	\$1,900.00	-\$820.01	(43.2)%
DEC - Concession Passes	\$59.99	\$60.00	-\$0.01	0.0%
Souvenirs	\$21,126.62	\$17,000.00	\$4,126.62	24.3%
Vehicle License Plates	\$0.00	\$245.00	-\$245.00	(100.0)%
Wi-Fi	\$100.89	\$0.00	\$100.89	NA
KVC Cancellation Fee	\$9.82	\$55.00	-\$45.18	(82.1)%
Travel Booking Fee	\$45.46	\$25.00	\$20.46	81.8%
Total Retail Sales	\$22,422.77	\$19,285.00	\$3,137.77	16.3%
Booking System (Bookeasy)				
Book Easy Bookin Fee (1.92%)	\$3,317.39	\$3,200.00	\$117.39	3.7%
VC Booking Fee (1.08%)	\$1,866.03	\$1,800.00	\$66.03	3.7%
Total Booking System (Bookeasy)	\$5,183.42	\$5,000.00	\$183.42	3.7%
Commissions				
Commissions	\$22,002.22	\$21,000.00	\$1,002.22	4.8%
Commissions - TRANSWA	\$163.17	\$220.00	-\$56.83	(25.8)%
Total Commissions	\$22,165.39	\$21,220.00	\$945.39	4.5%
Membership				
Membership - Add-Ons	\$90.91	\$200.00	-\$109.09	(54.5)%
Membership - Internal 2016/17	-\$162.95	\$0.00	-\$162.95	NA
Total Membership	-\$72.04	\$200.00	-\$272.04	(136.0)%
Other Income				
Interest Received (credit)	\$49.04	\$80.00	-\$30.96	(38.7)%
Adjustments & Rounding	\$0.02	\$0.00	\$0.02	NA
Total Income	\$49,748.60	\$45,785.00	\$3,963.60	8.7%
Retail Purchases				
Retail Purchases				
DEC - Day Passes	\$981.82	\$1,900.00	-\$918.18	(48.3)%
Souvenirs	\$5,193.28	\$10,000.00	-\$4,806.72	(48.1)%
License Plates - Pay DPI	\$0.00	\$200.00	-\$200.00	(100.0)%
Consignment Stock - Souvenirs	\$772.50	\$400.00	\$372.50	93.1%
Total Retail Purchases	\$6,947.60	\$12,500.00	-\$5,552.40	(44.4)%
Total Retail Purchases	\$6,947.60	\$12,500.00	-\$5,552.40	(44.4)%
Gross Profit	\$42,801.00	\$33,285.00	\$9,516.00	28.6%
Expenses				
Advertising & Marketing				
Kalbarri Planner Distribution	\$0.00	\$800.00	-\$800.00	(100.0)%
Marketing & Promotion	-\$1,243.64	\$0.00	-\$1,243.64	NA
Award Entry Fees	\$0.00	\$100.00	-\$100.00	(100.0)%
Members Marketing	\$650.50	\$1,740.00	-\$1,089.50	(62.6)%
Total Advertising & Marketing	-\$593.14	\$2,640.00	-\$3,233.14	(122.5)%
Bookeasy Booking Fee (1.92%)	\$0.00	\$3,200.00	-\$3,200.00	(100.0)%
Bookeasy Retail bookfee (0.5%)	\$79.59	\$125.00	-\$45.41	(36.3)%
Bookeasy Affiliate Commission	\$94.55	\$200.00	-\$105.45	(52.7)%
Bank Fees				
Merchant Fees	\$1,367.72	\$1,360.00	\$7.72	0.6%
Bank Charges	\$33.63	\$50.00	-\$16.37	(32.7)%
Interest Paid (debit)	\$1.53	\$0.00	\$1.53	NA

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Profit & Loss [Budget Analysis]

April 2017

	Selected Period	Budgeted	\$ Difference	% Difference
Total Bank Fees	\$1,402.88	\$1,410.00	-\$7.12	(0.5)%
Financial Fees				
Bookkeeping (Contract)	\$948.75	\$1,300.00	-\$351.25	(27.0)%
Total Financial Fees	\$948.75	\$1,300.00	-\$351.25	(27.0)%
Office Supplies				
Stationery	\$0.00	\$135.00	-\$135.00	(100.0)%
Photocopier - Meter Charges	\$0.00	\$240.00	-\$240.00	(100.0)%
Total Office Supplies	\$0.00	\$375.00	-\$375.00	(100.0)%
Cleaning Products	\$4.77	\$25.00	-\$20.23	(80.9)%
Tea & Coffee	\$149.77	\$50.00	\$99.77	199.5%
Postage & Freight				
Freight Charges	\$132.50	\$70.00	\$62.50	89.3%
Total Postage & Freight	\$132.50	\$70.00	\$62.50	89.3%
Wages & Salaries				
Wages & Salaries	\$17,337.85	\$16,500.00	\$837.85	5.1%
Superannuation - Staff	\$1,647.09	\$1,567.50	\$79.59	5.1%
Total Wages & Salaries	\$18,984.94	\$18,067.50	\$917.44	5.1%
Staff Expense (Other)				
Staff Uniforms	\$184.54	\$0.00	\$184.54	NA
Staff Amenities	\$0.00	\$200.00	-\$200.00	(100.0)%
Operating Expenses				
Telephone	\$256.35	\$320.00	-\$63.65	(19.9)%
Internet - Charges	\$113.59	\$70.00	\$43.59	62.3%
Security Alarm & Cam	\$11.81	\$0.00	\$11.81	NA
Repairs & Maintenance	\$9.08	\$125.00	-\$115.92	(92.7)%
Electricity	\$0.00	\$450.00	-\$450.00	(100.0)%
Computer Technician Fees	\$120.00	\$60.00	\$60.00	100.0%
Computer Other- Software/Equip	\$83.75	\$80.00	\$3.75	4.7%
Shopping Bags	\$0.00	\$15.00	-\$15.00	(100.0)%
Total Operating Expenses	\$594.58	\$1,120.00	-\$525.42	(46.9)%
Total Staff Expense (Other)	\$779.12	\$1,320.00	-\$540.88	(41.0)%
Grant Expenditure	\$1,783.26	\$0.00	\$1,783.26	NA
Conferences/Meetings/Shows	\$997.04	\$0.00	\$997.04	NA
Total Expenses	\$24,764.03	\$28,782.50	-\$4,018.47	(14.0)%
Operating Profit	\$18,036.97	\$4,502.50	\$13,534.47	300.6%
Total Other Income	\$0.00	\$0.00	\$0.00	NA
Total Other Expenses	\$0.00	\$0.00	\$0.00	NA
Net Profit/(Loss)	\$18,036.97	\$4,502.50	\$13,534.47	300.6%

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Profit & Loss [Budget Analysis]

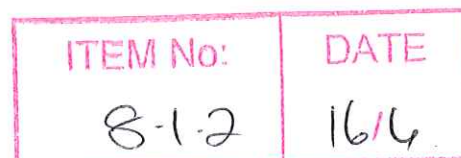
July 2016 To April 2017

PO Box 219
KALBARRI WA 6536

ABN: 21 155 052 209

Email: manager@kalbarri.org.au

	Selected Period	Budgeted	\$ Difference	% Difference
Income				
Retail Sales				
DEC - Day Passes	\$12,164.50	\$14,400.00	-\$2,235.50	(15.5)%
DEC - Concession Passes	\$1,483.63	\$1,480.00	\$3.63	0.2%
Souvenirs	\$180,484.17	\$154,000.00	\$26,484.17	17.2%
Vehicle License Plates	\$1,072.72	\$2,450.00	-\$1,377.28	(56.2)%
Wi-Fi	\$521.69	\$520.00	\$1.69	0.3%
KVC Cancellation Fee	\$944.24	\$1,320.00	-\$375.76	(28.5)%
Travel Booking Fee	\$161.85	\$150.00	\$11.85	7.9%
Total Retail Sales	\$196,832.80	\$174,320.00	\$22,512.80	12.9%
Booking System (Bookeasy)				
Book Easy Bookin Fee (1.92%)	\$23,624.79	\$22,700.00	\$924.79	4.1%
VC Booking Fee (1.08%)	\$13,288.93	\$12,800.00	\$488.93	3.8%
Total Booking System (Bookeasy)	\$36,913.72	\$35,500.00	\$1,413.72	4.0%
Commissions				
Commissions	\$155,123.56	\$152,500.00	\$2,623.56	1.7%
Commissions - TRANSWA	\$1,966.62	\$2,080.00	-\$113.38	(5.5)%
Total Commissions	\$157,090.18	\$154,580.00	\$2,510.18	1.6%
Membership				
Membership - External	\$5,616.32	\$5,000.00	\$616.32	12.3%
Membership - Add-Ons	\$1,130.01	\$1,100.00	\$30.01	2.7%
Membership - Internal 2015/16	\$143.18	\$0.00	\$143.18	NA
Membership - Internal 2016/17	\$39,824.63	\$39,000.00	\$824.63	2.1%
Total Membership	\$46,714.14	\$45,100.00	\$1,614.14	3.6%
Other Income				
Planner Royalties	\$4,545.45	\$5,000.00	-\$454.55	(9.1)%
Northampton Shire Subsidy	\$35,000.00	\$30,000.00	\$5,000.00	16.7%
Interest Received (credit)	\$583.45	\$1,520.00	-\$936.55	(61.6)%
Grants Received	\$29,005.00	\$0.00	\$29,005.00	NA
Adjustments & Rounding	\$0.02	\$0.00	\$0.02	NA
Total Income	\$506,684.76	\$446,020.00	\$60,664.76	13.6%
Retail Purchases				
Retail Purchases				
DEC - Day Passes	\$9,818.20	\$10,750.00	-\$931.80	(8.7)%
DEC - Concession Passes	\$1,472.70	\$1,715.00	-\$242.30	(14.1)%
Souvenirs	\$89,861.93	\$73,000.00	\$16,861.93	23.1%
License Plates - Pay DPI	\$1,090.92	\$2,000.00	-\$909.08	(45.5)%
Consignment Stock - Souvenirs	\$5,075.62	\$4,000.00	\$1,075.62	26.9%
Wifi Tickets	\$250.00	\$0.00	\$250.00	NA
Total Retail Purchases	\$107,569.37	\$91,465.00	\$16,104.37	17.6%
Total Retail Purchases	\$107,569.37	\$91,465.00	\$16,104.37	17.6%
Gross Profit	\$399,115.39	\$354,555.00	\$44,560.39	12.6%
Expenses				
Advertising & Marketing				
Advertising / Marketing	\$417.67	\$2,200.00	-\$1,782.33	(81.0)%
Kalbarri Planner Distribution	\$5,859.50	\$8,400.00	-\$2,540.50	(30.2)%
Marketing & Promotion	-\$1,243.64	\$0.00	-\$1,243.64	NA
Messages On Hold	\$898.15	\$900.00	-\$1.85	(0.2)%
Signage	\$36.36	\$400.00	-\$363.64	(90.9)%
MembSubscriptions - compulsory	\$400.00	\$1,000.00	-\$600.00	(60.0)%



Profit & Loss [Budget Analysis]

July 2016 To April 2017

PO Box 219

KALBARRI WA 6536

ABN: 21 155 052 209

Email: manager@kalbarri.org.au

	Selected Period	Budgeted	\$ Difference	% Difference
Award Entry Fees	\$0.00	\$100.00	-\$100.00	(100.0)%
Members Marketing	\$5,954.57	\$7,500.00	-\$1,545.43	(20.6)%
Total Advertising & Marketing	\$12,322.61	\$20,500.00	-\$8,177.39	(39.9)%
Bookeasy Booking Fee (1.92%)	\$20,307.05	\$22,700.00	-\$2,392.95	(10.5)%
Bookeasy Retail bookfee (0.5%)	\$1,092.04	\$1,250.00	-\$157.96	(12.6)%
Bookeasy Affiliate Commission	\$1,216.16	\$1,550.00	-\$333.84	(21.5)%
Bookeasy Website Upgrade				
Bookeasy Website upgrade/enhan	\$60.00	\$0.00	\$60.00	NA
Website Development	\$1,120.80	\$0.00	\$1,120.80	NA
Bank Fees				
Merchant Fees	\$12,325.50	\$13,900.00	-\$1,574.50	(11.3)%
Bank Charges	\$352.40	\$460.00	-\$107.60	(23.4)%
Interest Paid (debit)	\$3.36	\$0.00	\$3.36	NA
Gateway Annual Fee	\$450.00	\$0.00	\$450.00	NA
Total Bank Fees	\$13,131.26	\$14,360.00	-\$1,228.74	(8.6)%
Financial Fees				
Accounting Fees	\$0.00	\$2,000.00	-\$2,000.00	(100.0)%
Audit Fees	\$6,817.18	\$5,000.00	\$1,817.18	36.3%
Bookkeeping (Contract)	\$12,164.81	\$12,400.00	-\$235.19	(1.9)%
Total Financial Fees	\$18,981.99	\$19,400.00	-\$418.01	(2.2)%
Office Supplies				
Stationery	\$1,263.83	\$1,330.00	-\$66.17	(5.0)%
Photocopier - Meter Charges	\$2,590.77	\$2,920.00	-\$329.23	(11.3)%
Total Office Supplies	\$3,854.60	\$4,250.00	-\$395.40	(9.3)%
Cleaning Products	\$82.39	\$250.00	-\$167.61	(67.0)%
Tea & Coffee	\$487.92	\$500.00	-\$12.08	(2.4)%
Postage & Freight				
Postage	\$195.67	\$400.00	-\$204.33	(51.1)%
Freight Charges	\$1,884.83	\$700.00	\$1,184.83	169.3%
Total Postage & Freight	\$2,080.50	\$1,100.00	\$980.50	89.1%
Wages & Salaries				
Wages & Salaries	\$171,797.55	\$177,050.00	-\$5,252.45	(3.0)%
Superannuation - Staff	\$16,320.74	\$16,819.75	-\$499.01	(3.0)%
LSL accrued during year	\$4,763.66	\$0.00	\$4,763.66	NA
Total Wages & Salaries	\$192,881.95	\$193,869.75	-\$987.80	(0.5)%
Staff Expense (Other)				
Staff Training	\$0.00	\$85.00	-\$85.00	(100.0)%
Staff Uniforms	\$426.09	\$600.00	-\$173.91	(29.0)%
Volunteers Expenses	\$290.66	\$500.00	-\$209.34	(41.9)%
Staff Amenities	\$805.92	\$1,200.00	-\$394.08	(32.8)%
First Aid (Kit & Training)	\$0.00	\$600.00	-\$600.00	(100.0)%
Operating Expenses				
Telephone	\$2,733.51	\$3,200.00	-\$466.49	(14.6)%
Internet - Charges	\$884.95	\$700.00	\$184.95	26.4%
Security Alarm & Cam	\$1,210.73	\$309.00	\$901.73	291.8%
Repairs & Maintenance	\$3,644.90	\$1,250.00	\$2,394.90	191.6%
Electricity	\$2,478.18	\$4,500.00	-\$2,021.82	(44.9)%
Computer Technician Fees	\$370.00	\$600.00	-\$230.00	(38.3)%
Computer Other- Software/Equip	\$867.74	\$790.00	\$77.74	9.8%
Shopping Bags	\$181.97	\$170.00	\$11.97	7.0%
Shop Fixtures	\$467.87	\$500.00	-\$32.13	(6.4)%

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DATE

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Profit & Loss [Budget Analysis]

July 2016 To April 2017

	Selected Period	Budgeted	\$ Difference	% Difference
Wi-Fi Installation & Expenses	\$479.50	\$0.00	\$479.50	NA
Total Operating Expenses	\$13,319.35	\$12,019.00	\$1,300.35	10.8%
Total Staff Expense (Other)	\$14,842.02	\$15,004.00	-\$161.98	(1.1)%
Other Expense				
Grant Expenditure	\$32,603.13	\$0.00	\$32,603.13	NA
KVC Grant Contribution	\$3,739.33	\$0.00	\$3,739.33	NA
Plant & Equipment	\$250.52	\$0.00	\$250.52	NA
Conferences/Meetings/Shows	\$2,755.16	\$5,000.00	-\$2,244.84	(44.9)%
Total Expenses	\$321,809.43	\$299,733.75	\$22,075.68	7.4%
Operating Profit	\$77,305.96	\$54,821.25	\$22,484.71	41.0%
Total Other Income	\$0.00	\$0.00	\$0.00	NA
Total Other Expenses	\$0.00	\$0.00	\$0.00	NA
Net Profit/(Loss)	\$77,305.96	\$54,821.25	\$22,484.71	41.0%

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Minutes of the Meeting of the Kalbarri Health Services Community Representative Group held at the Gorges Cafe on Monday 22nd May 2017 to meet with Shane Love MLA

Meeting opened 10am

Present: Brian Nutsford, Stewart Smith, June Gorrige, Iris Annear, Guy Acosta

Apology: Nicole Kielman

Anne Taylor attended – enquiring about what the committee was doing but declined invitation to stay for the meeting.

Brian opened the meeting confirming that those present had received a copy of the previous minutes and accepted them.

Brian tabled the Draft of Kalbarri Health Services Representative Group Community Plan.

This was discussed by committee members with Shane Love.

Meeting decided to put a detailed report from the group into the Town Talk to keep the community advised of what progress had been made.

When we can arrange for a WACHS speaker to attend we will hold another public meeting.

Stewart Smith detailed correspondence: Copies had been emailed to committee members.

In: Jeffrey Moffet – CEO WACHS Services provided by Kalbarri Health Service.

Agenda & Draft Community Plan

Brian, Stewart & Iris had been in contact with Jode Coxon WACHS Geraldton.

Preliminary insight into Mid West Health Strategy - Major focus on workforce recruitment, development, incentives, housing, staffing integration with Geraldton.

Shane Love confirmed that the strategy had been compiled but as yet not signed off by Mid West Development Commission and W.A. Health Department for release to the public. He also reiterated that the Health Strategy was generically for the Mid West and not for Kalbarri specifically

Community Plan – committee agreed with current format -

Shane agreed that the group was taking all the necessary action regarding the key objective/strategies & priorities.

Next committee meeting will be held at the Allen Centre on Monday 12th June at 10am.

Meeting Closed 11.55am

Brian Nutsford/Chairman

Iris Annear/Minutes secretary.

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Future of Local Government Conference, May 2017

DECLARATION

The need for change

This declaration rests on a belief that the state of the nation and the health of our society depend on community-driven action in the neighbourhood, not just decisions made in parliaments or boardrooms.

Across the world people are concerned about the apparent inability of governments, business and public institutions to address the economic, social and environmental challenges of the 21st Century. Our present ways of thinking and governing are neither coping with the pace of change nor meeting citizens' expectations. There is an urgent need for a fresh approach and responsive leadership.

In some ways Australia remains the 'lucky country' but here too we are struggling with economic upheaval, rising inequality, loss of social cohesion, increased rates of mental illness and serious environmental threats, notably climate change. Many Australians are losing faith in our basic democratic institutions and withdrawing from active participation in civic and cultural life. Our reputation as an inclusive, tolerant and compassionate society is under threat.

It's time to explore a new model of governance, one based on a re-energised civil society that draws on the strength and resourcefulness of people working together in diverse local and regional communities – a **localist** response.

The role of local government

Australia's system of government must continue to evolve to meet the challenges of the 21st Century, and it must evolve more quickly. This requires action by all levels of government. Federal and State governments need to rethink their roles, but they cannot and should not try to solve all the problems facing our country on their own. Many of the solutions can only be found within communities, and central governments must respect and leave space for local action and innovation.

Local government has made a good start in addressing these issues, but must work hard to build on its achievements. Councils have a unique mandate to support, represent and give voice to 'communities of place'. They can provide an ideal platform for governments at all levels to strengthen their engagement with communities – and there is also a real opportunity to bring about a renaissance in local government itself. But the world is changing fast: democratic legitimacy and trust must be earned.

Key principles

To play a valued and effective role in a new system of community-based governance, councils need the legislative flexibility and scope to take further steps along the road to localism. They should:

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- Have the courage to embrace the future and take informed risks to bring about necessary change
- Learn how to be community led, making space for communities to take action themselves, and responding positively to local initiatives
- Deepen their understanding of communities, listening to all their people and engaging with them in new and different ways that reflect community diversity ('Dadirri' deep listening, understanding and communication)
- Empower citizens through participatory and deliberative democracy, including community boards, precinct committees, cooperatives, citizens juries and others
- Embrace new ways of working to ensure that local needs are met through joined-up planning and services
- Forge more local and regional partnerships that address issues and drive change at community, state and federal levels
- Promote local networks, co-production of goods and services, and moves to 'reclaim the Commons'.

In this way we can create a 'New Story' – a narrative of change built on the strengths and uniqueness of each community and place. Local government can provide the foundations for change. It can lead the process of transformation through good governance and sound administration, reinvigorating faith in democracy and citizenship. It can facilitate new forms of community-centred, bottom-up governance that inspire the confidence and active participation of citizens. It can unleash community resources and help ensure our future wellbeing.

First Steps

To make a difference and help 'reinvent the future' local government must be 'bold and brave for change'. We urge councils individually and collectively to:

- Endorse the principles underlying this Declaration
- Consider how their own roles and approach to community leadership may need to change, and what additional skills and capacity may be required
- Establish collaborative regional and national networks mechanisms to share experience with other councils and communities
- Invite citizens to become partners in framing a 'New Story' for the local area, town, city or region
- 'Map' the energy of the groups and networks that make up our communities (Asset-Based Community Development)
- Work with local communities to develop an action plans that address their differing needs and opportunities, and agree ways to measure progress
- Commit to collaboration with other councils, State and Federal governments, business and civil society as an essential way of working
- Adopt a decentralised model for their own activities, including place-based planning and service delivery, and devolving decision-making to communities.

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1CR28260

Nhunadar Watchinar Parnba Community
Aboriginal Corporation
P.O. Box, 953, Geraldton WA 6531
ABN: 84 284 875 253

Enquiries:
Irene D Kelly
0428 505 072
nandakelly.ik@gmail.com

Hon. Ben Wyatt MLA
Minister for Aboriginal Affairs
11th Floor, Dumas House
2 Havelock St, WEST PERTH, WA 6005

NORTHAMPTON SHIRE COUNCIL				
File: 9.2.3 - 18.1.13				
22 MAY 2017				
Admin	Eng	Mith Bldg	Town Plan	Rang
GA				

Dear Mr Wyatt,

Long overdue reservation of Paradise Flats near Kalbarri for the Nhanda people

We are writing to you as the new Minister to right a seemingly small bureaucratic failure, but one that continues to cause our corporation families distress, disconnection from country and an ever greater loss of economic development opportunities for our younger generations on our ancestral lands.

The loss or misplacement of a Department of Lands & Surveys pre-1999 file volume containing the vital proposal and associated submissions is our concern. We attach Landgate-Regional Development and Lands email correspondence to that effect from our enquiries in 2011.

As we remember, our passed senior elder had negotiations, meetings and correspondence regarding Paradise Flats as land to be dedicated for the use of Nhanda people in the Kalbarri area. The declaration never came and we never understood why. We understand that this land remained Unallocated Crown Land prior to and after these negotiations regarding Victoria Location 10688, then evidently classed as a part of Reserve 12996. We also understand that in recent years the strip of 12996 adjacent to Paradise Flats has become the Murchison River Reserve while Paradise Flats is still shown as sometimes one or otherwise two separate land parcels immediately to the east and south of the river bend.

Recent maps and plans of the land depict confusing and contradictory status. Shire of Northampton town planning scheme no. 9 depicts it as a pea green zone overprinted with "Murchison House", from the map key corresponding to a local scheme reserve for Parks and Recreation but the labelling otherwise implies some connection to Murchison House pastoral lease. The map of Geraldton Native Title Determination and Application Areas in 2009 depicted the northern two-thirds as unallocated Crown land and the southern third as pastoral lease. The 2017 version of this map depicts the opposite: the northern two-thirds as pastoral lease and the southern third as unallocated Crown land! We don't remember the flats ever having been fenced off or used for grazing.

Nhanda people have had continuous connection to this as significant land. We have constructed habitations and lived with good community relationships from here for some years. Our younger generation have run a successful Art Gallery in the centre of town. But our families have no title to any part of our ancestral lands around and north of the lower Murchison River.

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We have made repeated efforts and submitted funding applications over many years to acquire land and also to secure State-Commonwealth funds to manage land for vital heritage, economic and biodiversity values, but as long as we remain a landless people, such applications are deemed invalid.

We have previously corresponded with WA and Commonwealth Ministers with regard to our long-standing proposal to plan and develop an Indigenous Protected Area to complement management protection for this amazing wider district beyond that afforded by DPaW within the Kalbarri National Park. In this, we received in-principle support from Brendon Grylls, the previous Minister for Regional Development and Lands.

It has also come to our attention that the owners of Murchison House station have been requested to remove our shacks, so we are copying this letter to the Shire so that they are aware of our request to you to initiate the allocation of Paradise Flats be formalised in our favour, as was intended long ago.

We are very keen to meet with you at your earliest convenience to further explain our intentions and economic ambitions for traditional land.

Yours truly,



Clayton Lewis

Chairperson

Nhunadar Watchinar Parnba Community Aboriginal Corporation

14th May, 2017

cc. Hon. Rita Saffioti MLA, Minister for Planning, Lands and Heritage, 9th Floor, Dumas House 2
Havelock Street WEST PERTH WA 6005

CEO, Shire of Northampton

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