



**File No:** 4.1.14

**NOTICE OF ORDINARY MEETING OF COUNCIL**

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 16<sup>th</sup> September 2016 in the Council Chambers, Northampton commencing at 1.00pm.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to be "Garry L Keeffe", is positioned above the name and title.

**GARRY L KEEFFE  
CHIEF EXECUTIVE OFFICER**

**9<sup>th</sup> September 2016**



# ~ Agenda ~

## 16<sup>th</sup> September 2016

### NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire Council will be held on Friday 16<sup>th</sup> September 2016, at The Council Chambers, Northampton commencing at 1.00pm.

**GARRY KEEFFE**  
**CHIEF EXECUTIVE OFFICER**

**9<sup>th</sup> September 2016**

## SHIRE OF NORTHAMPTON

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Signed  \_\_\_\_\_

Date 9<sup>th</sup> September 2016

**GARRY L KEEFFE**  
**CHIEF EXECUTIVE OFFICER**

**AGENDA**  
**ORDINARY MEETING OF COUNCIL**  
**16<sup>th</sup> September 2016**

**1. OPENING**

**2. PRESENT**

**3. QUESTION TIME**

**4. CONFIRMATION OF MINUTES**

4.1 Ordinary Meeting of Council – 26<sup>th</sup> August 2016

**5. RECEIVAL OF MINUTES**

**6. REPORTS**

- 6.1 Works
- 6.2 Health & Building
- 6.3 Town Planning
- 6.4 Finance
- 6.5 Administration & Corporate

**7. COUNCILLORS & DELEGATES REPORTS**

- 7.1 Presidents Report
- 7.2 Deputy Presidents Report
- 7.3 Councillors' Reports

**8. INFORMATION BULLETIN**

**9. NEW ITEMS OF BUSINESS**

**10. NEXT MEETING**

**11. CLOSURE**



**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road,  
Northampton on 26 August 2016**

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**8.1 OPENING**

The President thanked all Councillors and staff members present for their attendance and declared the meeting open at 1.03pm.

**8.2 PRESENT**

Cr C Simkin	President	Northampton Ward
Cr M Scott	Deputy President	Kalbarri Ward
Cr S Stock-Standen		Northampton Ward
Cr D Stanich		Northampton Ward
Cr R Suckling		Northampton Ward
Cr D Pike		Kalbarri Ward
Cr S Krakouer		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager of Works	
Mr Glenn Bangay	Principal Building Surveyor	
Mrs Kathryn Jackson	Consulting Planner	
Mrs Deb Carson	Planning Officer	

**8.2.1 LEAVE OF ABSENCE**

Cr Pike requested leave of absence for the Ordinary meetings of September, October and November 2016.

Moved Cr STANICH, seconded Cr SCOTT

That Council grant leave of absence to Cr Pike for the Ordinary meetings of Council for September, October and November 2016.

CARRIED 7/0

**8.2.2 APOLOGIES**

Cr Carson and Cr Holt

**8.3 QUESTION TIME**

Nil

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**8.4 CONFIRMATION OF MINUTES**

**8.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 22<sup>nd</sup> JULY 2016**

Moved Cr KRAKOUER, seconded Cr PIKE

That the minutes of the Ordinary Meeting of Council held on the 22<sup>nd</sup> July 2016 be confirmed as a true and correct record subject to the following amendment:

Minute 7.10.4 Cr Suckling voted against the motion and asked for the vote to be recorded. The motion should have been carried 6/1.

CARRIED 7/0

**8.4.2 BUSINESS ARISING FROM MINUTES**

Nil

**8.5 RECEIVAL OF MINUTES**

Moved Cr SCOTT, seconded Cr SUCKLING

That the minutes of the Council Budget meeting held on 27 July 2016 be confirmed as a true and correct record.

CARRIED 7/0

**8.6 WORKS REPORT**

**8.6.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 6.1.1)**

Noted

Neil Broadhurst departed the meeting at 1:22pm.

**8.7 HEALTH/BUILDING REPORT**

**8.7.1 BUILDING STATISTICS (ITEM 6.2.1)**

Noted

**8.8 TOWN PLANNING REPORT**

**8.8.1 KALBARRI WILDERNESS TOURS – LICENSE AGREEMENT FOR  
COMMERCIAL RECREATIONAL USE OF RESERVES 25307 AND 26591,  
MURCHISON RIVER FORESHORE, KALBARRI (ITEM 6.3.1)**

Moved Cr PIKE, seconded Cr KRAKOUER

That Council:

1. Grant Development Approval for the experiential use (River Boat Cruise - Murchison River Princess) of Reserves 25307 and 26591, Murchison River Foreshore Kalbarri, with the following conditions:
  - i. This Development Approval is an approval for the proposed use for the purposes of the Shire of Northampton's *Town Planning Scheme No. 9 – Kalbarri* and the *Planning and Development Act (2005)* only and does not constitute an Agreement/License with the Shire of Northampton or the State of Western Australia in their capacities as management bodies of the reserve within which the use is proposed to be located;
  - ii. The proposed River Boat Cruise that traverses the Murchison River and utilising Reserves 25307 and 26591, shall be limited to one (1) motorised vessel for a period of three (3) years;
  - iii. The Applicant shall maintain required approvals with the Australian Maritime Safety Authority and Department of Transport and any other approvals that may be required with other governmental authorities;
  - iv. The Applicant shall maintain Public Liability Insurance coverage to a minimum of \$20 million, to comply with the provisions of the Shire of Northampton's *Local Planning Policy – Commercial Recreational Tourism Activity*;
  - v. The tour operations are not to interfere at any time with the operations of the Kalbarri Sea Search and Rescue;
  - vi. This Development Approval is subject to:
    - (a) In-principle approval of the Shire in its capacity as management body of the reserve within which the proposed use is to be located;
    - (b) Approval of the Minister of Lands in accordance with the provisions of the *Land Administration Act (1997)*;

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- (c) A license agreement being entered into by the applicant and the Shire in accordance with Council's *Local Planning Policy – Commercial Recreational Tourism Activity on Crown Reserves*;
- vii. This Development Approval shall remain valid whilst the agreement referred to in Condition 1vi(c) remains current and valid, and on the expiration or in the termination of such License Agreement, this Development Approval shall cease to be valid;
- viii. Authorise delegation to the Chief Executive Officer and Planning Officer for preparation and execution of the Licence Agreement in Condition 1vi (c) above with any disputes to be referred back to Council for final determination; and
- ix. Refer the modified agreement to Department of Regional Development and Lands – State Land Services for approval.

Advice Notes

1. *The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business.*
2. *If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.*

CARRIED 7/0

8.8.2	PROPOSED REDEVELOPMENT OF EXISTING CARAVAN PARK – 1 (LOT 12158 – RESERVE 29152) GLANCE STREET, HORROCKS (ITEM 6.3.2)
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The Council Agenda motion relating to this item was amended for the purpose of recommending approval to the Development Assessment Panel, rather than issuing development approval, and to add an advice note pertaining to Aboriginal Heritage Due Diligence.

Moved Cr SCOTT, seconded Cr STOCK-STANDEN

That Council make a recommendation of approval to the Development Assessment Panel for the proposed redevelopment of the caravan park at 1 (Lot 12158) Glance Street, Horrocks subject to the following conditions:

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1. Development shall be in accordance with the attached approved plan(s) dated (insert date) and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government;
2. Any additions to or change of use of any part of the buildings or land (not the subject of this approval) shall be subject to further application and planning approval for that use/addition;
3. This approval is valid for a period of five (5) years from the date of approval and will be deemed to have lapsed if the development has not substantially commenced before the expiration of this period;
4. The applicant is required to undertake the following maintenance on the existing septic tank and leach drain effluent disposal systems:
  - Septic tanks to be emptied, cleaned and repaired as necessary; and
  - The medium to each side of the leach drains is to be renewed to a minimum width of 600mm with river stone, river sand, ballast or 14mm blue metal or similar acceptable material, as determined by the Shire of Northampton Environmental Health Officer;
5. In the event that the septic tank effluent disposal system experiences complications the applicant is to make arrangements for the upgrading of the system, at their expense, to the satisfaction of the local government;
6. A legal agreement to be formed between Summerstar Pty Ltd and the Shire of Northampton to ensure that when reticulated sewer is directly available at the property that Summerstar Pty Ltd will, at their expense, connect the site to the reticulated sewerage system. This agreement is to be at the cost of Summerstar Pty Ltd and to the specifications of the Local Government;
7. All stormwater and drainage is to be disposed of to the specifications and approval of the local government. On application for a building permit a detailed design of stormwater collection and disposal system of developed areas is to be supplied to the local government;
8. The crossover to the caravan park, the internal access roads and car parking areas are to be paved/sealed, kerbed, line marked, drained and thereafter maintained to the satisfaction of the local government;

9. Detailed plans of the proposed cross over, road construction and parking areas is required to be submitted to the local government prior to commencing work onsite;
10. Repair or reinstatement to the road pavement, road network, access way, kerbing, verge and dual use pathway to the requirements and approval of the local government;
11. Any soils disturbed or deposited on site shall be stabilised to the approval of the Local Government;
12. The applicant is to implement the requirements of the Bushfire Management Plan dated May 2016 (Version 1.0) to the approval of the Department of Fire & Emergency Services and the local government;
13. All loading and unloading to take place within the boundaries of the premises and undertaken in a manner so as to cause minimum interference with other vehicular traffic;
14. No additional signs are to be erected on the lot without the local government's approval;
15. Any lighting device is to be positioned and shielded as not to cause any direct, reflected or incidental light to encroach beyond the property boundaries or cause any glare nuisance to any nearby residents or passing motorists;
16. Rubbish storage areas are to be screened where they are visible from the street to the satisfaction of the local government;
17. The ablution facilities are required to comply with the specifications of the Caravan and Camping Regulations 1997 to the satisfaction of the local government;
18. All built development is to be constructed no closer than 1m from any lot boundary;
19. A materials and colour schedule being submitted at the time of application for a building permit with such colours and materials to be to the approval of the local government; and



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20. The removal/clearing of existing remnant vegetation on the property is not permitted, except for the establishment of the internal access roads and buildings set out on the attached approved plans, unless otherwise approved in writing by the local government.

Advice Notes

- a) *Where an approval has so lapsed, no development/land use shall be carried out without the further approval of the local government having first been sought and obtained;*
- b) *The applicant is advised that this planning approval does not negate the requirement for any additional approvals which may be required under separate legislation. It is the applicant's responsibility to obtain any additional approvals required before the development/use lawfully commences;*
- c) *In relation to Condition 7 the drainage and storm water plans are to take into consideration the objectives and requirements of Liveable Neighbourhoods, Better Urban Water Management and the Storm Water Management Manual for Western Australia;*
- d) *In relation to Conditions 7-10 the applicant is required to liaise with the Shire's Manager of Works and Services to discuss construction and reinstatement requirements;*
- e) *The discretions listed to the Shire of Northampton under the conditions of approval shall be exercised in a reasonable manner. Any dispute on conditions may be referred back to the Development Assessment Panel; and*
- f) *Should the applicant be aggrieved by the decision of the Council (in part or whole) a right of appeal exists to the State Administrative Tribunal within twenty eight (28) days from the date of the decision.*
- g) *It is recommended that the applicant obtain a copy of the Aboriginal Heritage Due Diligence Guidelines to assist them with planning and considering Aboriginal Heritage in relation to the proposed works.*

CARRIED 7/0

Kathryn Jackson departed the meeting at 1:42pm.

<b>8.8.3</b>	<b>SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.3)</b>
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Noted

**8.9 FINANCE REPORT**

**8.9.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)**

Moved Cr STANICH, seconded Cr PIKE

That Municipal Fund Cheques 20990 to 21007 inclusive totalling \$56,657.01, Municipal EFT payments numbered EFT15322 to EFT15426 inclusive totalling \$588,039.45, Trust Fund Cheques 2155 to 2160, totalling \$25,912.02, Direct Debit payments numbered GJ0106 to GJ0112 inclusive totalling \$200,731.33 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**8.9.2 MONTHLY FINANCIAL STATEMENTS JULY 2016 (ITEM 6.4.2)**

Moved Cr STOCK-STANDEN, seconded Cr SCOTT

That Council adopts the Monthly Financial Report for the period ending 31 July 2016.

CARRIED 7/0

**8.9.3 2016/2017 BUDGET ADOPTION (ITEM 6.4.3)**

Moved Cr SCOTT, seconded Cr KRAKOUER

That Council in accordance with section 6.2 of the Local Government Act 1995 adopts the 2016/2017 budget as presented inclusive of the following:

Statement of Comprehensive Income

Statement of comprehensive income as detailed on pages 2-4 of the budget for the 2016/2017 financial year showing the projected "Total Comprehensive Income" amount of \$2,027,053.

Statement of Cash Flows

Statement of Cash Flows detailed on page 5 of the budget for the 2016/2017 financial year showing a projected "Cash and Cash Equivalents at the End of the year" totaling \$3,342,429.

Rate Setting Statement

Rates Setting Statement detailed on page 6 of the budget for the 2016/2017 financial year showing a “Net current assets at start of financial year” totaling \$848,229 from 2015/16.

Statutory Budget

Statutory Budget detail for 2016/2017 as presented on pages 7 to 34.

2016/2017 Budget by Schedule Format

Detailed Schedule Budget format for 2016/2017 detailed on pages 1 to 134 of the supplementary information to the budget document showing a balanced budget totaling \$13,073,356.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

<b>8.9.4 WAIVER OF 2016/2017 RATES (ITEM 6.4.4)</b>
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Moved Cr STANICH, seconded Cr SUCKLING

That Council in accordance with section 6.47 of the Local Government Act 1995:

1. Waive the rates on the following lessees:
  - Northampton Bowling Club – Portion of Reserve 23432 and Crown Grant in Trust Volume 1620 Folio 052;
  - Northampton Golf Club – Portion of Reserve 23432 and Crown Grant in Trust Volume 1620 Folio 052;
  - Northampton Community Centre – Portion of Reserve 23432;
  - Kalbarri Camp and Community Hall – Kalbarri Town Lot 468 Reserve No 35559;
  - Kalbarri Golf and Bowling Club – part of Reserve No 30953;
  - Kalbarri Sport and Recreation Club – part of Reserve No 25447;
  - Kalbarri Occasional Childcare Centre – Lot 233 and 232 Smith Street, Kalbarri;
  - Edna Bandy Centre – Reserve 2038, Stephen Street Northampton;
  - Old School Community Centre – Lot 475, Stephen Street Northampton;
  - Binnu Tennis Club – Reserve 23699, Northwest Coastal Highway, Binnu;

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- Doctors Surgery – 51 (lot 29) Robinson Street, Northampton;
  - Doctors Surgery – 24 (lot 833) Hackney Street, Kalbarri;
  - LIA Units 1 – 4 lot 83 Kitson Circuit, Northampton;
  - Kalbarri Town Talk Lot 175 Kaiber Street, Kalbarri; and
  - Horrocks Community Centre Lot 9501 North Court Horrocks.
2. Waive the rates on the following aged care accommodation:
- Pioneer Lodge Inc – Lot 7 Robinson Street, Northampton; and
  - Department of Housing and the Shire of Northampton Lot 1001 Hackney Street, Kalbarri.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

<b>8.9.5 FEES AND CHARGES CHANGE (ITEM 6.4.5)</b>
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Moved Cr SUCKLING, seconded Cr STANICH

That Council adopts the following changes to the Schedule of Fees and Charges:

- Putrescible Waste - Bulk Transfer bins (per load) \$15.00
- Cardboard (per load) \$20.00
- LPG Bottles – Large (each) \$10.00
- Minimum Building application \$96.00
- Application to extend a Building Permit \$96.00
- Demolition Permit class 1 & 10 \$96.00
- Demolition Permit class 2 & 9 \$96.00
- Rent - Lot 454 Fitzgerald Street Northampton - \$190.00 per week

CARRIED BY AN ABSOLUTE MAJORITY 7/0

Grant Middleton departed the meeting at 1:53pm, returning at 1:54pm.

**8.10 ADMINISTRATION & CORPORATE REPORT**

**8.10.1 COMMUNITY SPORT AND RECREATION FACILITY FUND APPLICATIONS  
(ITEM 6.5.1)**

Moved Cr PIKE, seconded Cr STANICH

That Council supports the three CSRFF grant applications as presented, and forwards them to the Department of Sport and Recreation, with the project priorities being determined by Council as follows:

- |            |                        |
|------------|------------------------|
| Priority 1 | Kalbarri Golf Club     |
| Priority 2 | Kalbarri Bowling Club  |
| Priority 3 | Northampton Rifle Club |

CARRIED 7/0

**8.10.2 REQUEST FOR INSTALLATION OF THREE PHASE POWER OUTLET (ITEM  
6.5.2)**

Moved Cr STOCK-STANDEN, seconded Cr STANICH

That Council approve the request from the Northampton District Agricultural Society for the installation of three phase power outlets at the Northampton Recreation Oval, at a cost to Council of \$1,460 GST exclusive and this be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**8.10.3 O'CONNOR & LAUDER STREETS, BINNU – UPGRADE REQUEST (ITEM  
6.5.3)**

Moved Cr SUCKLING, seconded Cr STOCK-STANDEN

That Council list the upgrading of O'Connor, Lauder and Wright Streets, Binnu to a 7m bitumen seal in the 2017/18 Draft Budget.

CARRIED 7/0

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**8.10.4 BUSINESS FIRE LIABILITY CLAIM (ITEM 6.5.4)**

Moved Cr PIKE, seconded Cr KRAKOUER

That Council:

1. Not determine this matter, and contact Western Power to determine if due process was followed with an electrical inspector attending the site immediately following the fire event, as it is understood that this is a requirement that should have been initiated by DFES; and
2. Reconsidered the matter at the September 2016 meeting.

CARRIED 7/0

**8.10.5 REVIEW OF LOCAL LAWS (ITEM 6.5.5)**

Moved Cr SUCKLING, seconded Cr STANICH

That Council:

1. Resolves to undertake a review of its existing Local Laws; and
2. In accordance with section 3.16(2) of the Local Government Act 1995, give public notice of its intention to undertake a review of its Local Laws.

CARRIED 7/0

**8.10.6 PROPOSED KALBARRI TO SHARK BAY ROAD (ITEM 6.5.6)**

CEO advised that he had received advice from the Shire of Shark Bay that they will contribute 50% of the cost of the review of the existing planning study.

Moved Cr SUCKLING, seconded Cr SCOTT

That Council:

1. Engage the services of GHD Pty Ltd to undertake a review of the existing planning study for the development of the Kalbarri to Shark Bay Road at a cost of \$12,950, with the Shire of Shark Bay contributing 50% towards these costs; and
2. That Road Reserve Funds be used to cover the cost of the review.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

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**8.10.7 PROPOSED ROAD TRAIN ASSEMBLY AREA (ITEM 6.5.7)**

Moved Cr SIMKIN, seconded Cr STANICH

That Council:

1. Support and approve the use of a portion of Reserve 25273 by Main Roads WA for the construction of a Road Train Assembly Area; and
2. A draft design for discussion with Main Roads WA with the aim to realign Chilimony Road to allow 27m road trains to enter onto North West Coastal Highway be undertaken.

CARRIED 7/0

**8.11 SHIRE PRESIDENT'S REPORT**

Since the last Council meeting Cr Simkin reported on his attendance at the following:

3-5/8/16      WALGA Conference  
18/8/16      LEMAC meeting at Geraldton Chambers  
22/8/16      Northern Zone Meeting at Horrocks Community Centre

**8.12 DEPUTY SHIRE PRESIDENT'S REPORT**

Since the last Council meeting Cr Scott reported on his attendance at the following:

3-5/8/16      WALGA Conference  
17/8/16      Kalbarri Sport and Rec meeting re management of project  
22/8/16      Northern Zone Meeting at Horrocks Community Centre

**8.13 COUNCILLORS' REPORTS**

**8.13.1 CR STANICH**

Since the last Council meeting Cr Stanich reported on his attendance at:

29/7/16      Heavy Vehicle Access Local Government information session

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**8.13.2 CR PIKE**

Since the last Council meeting Cr Pike reported on his attendance at:

11/8/16            Kalbarri Visitor Centre meeting  
17/8/16            Kalbarri Sport and Rec meeting re management of project

**8.13.3 CR KRAKOUER**

Since the last Council meeting Cr Krakouer reported on his attendance at:

3-5/8/16            WALGA Conference  
17/8/16            Kalbarri Sport and Rec meeting re management of project

**8.13.4 CR SUCKLING**

Since the last Council meeting Cr Suckling reported on her attendance at:

3-5/8/16            WALGA Conference

**8.14 INFORMATION BULLETIN**

Noted

**8.15 NEW ITEMS OF BUSINESS**

Cr Stock-Standen re-raised the issue of providing a viewing platform at the Pink Lakes, given the increase of trucks in the area and the recent media attention and popularity of the Pink Lakes.

Moved Cr STOCK-STANDEN, seconded Cr PIKE

That Council:

1. Again contact BASF, GMA and QUBE requesting that they consider a financial contribution towards the construction of a tourism platform with interpretation and signage and parking, so that visitors can safely park and view the Pink Lakes; and
2. Contact Main Roads WA regarding the road safety issues in this area with parked vehicles and truck movements causing a safety concern.

CARRIED 7/0



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Cr Scott raised the issue of the untidy state of the property owned by Ron Moss, Lot 145 (No. 1) Mortimer Street, Kalbarri, whose property has been an eyesore and a community concern for an ongoing period of time.

CEO advised that he had commenced proceedings as per Schedule 3.1 of the Local Government Act for the owner to clean up his lot however no action had been taken by the owner and the matter has not been progressed to date, however can be should Council wish to pursue this action.

Moved Cr SCOTT, seconded Cr SIMKIN

That Kalbarri Ward Councillors, the President and the Environmental Health Officer meet with the owner to determine if he can clean up Lot 145 (No. 1) Mortimer Street, Kalbarri in a timely manner to the satisfaction to the Council.

CARRIED 7/0

Cr Simkin raised the fact that the City of Greater Geraldton is proposing to not renew the lime sands mining licence to the current operator at the lime sands pit known as South Gates, with a Special Meeting being held on the 12<sup>th</sup> September by the City of Greater Geraldton to consider this issue. Cr Simkin requested that Council correspond to the Mayor of the City of Geraldton supporting the current licence and for that licence to continue to provide a very important resource to the agricultural industry. Cr Simkin also encouraged Councillors to attend the meeting on the 12<sup>th</sup> September.

Moved Cr SIMKIN, seconded Cr SCOTT

That Council correspond to the Mayor of the City of Greater Geraldton in support of Midwest Sand Supplies retaining their lime sand license and lease, as the provision of lime sand is an integral part of the agricultural operations within the Shire of Northampton and wider agricultural region.

CARRIED 7/0

Cr Simkin re-raised the issue of replacing the Council Chamber seats at a cost of approximately \$2918, using Office Equipment Reserve funds.

Moved Cr STOCK-STANDEN, seconded Cr SIMKIN

That Council purchase the required number of chairs at a cost of approximately \$3,000 using Office Equipment Reserve funds to offset the cost and this be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 6/1

**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road,  
Northampton on 26 August 2016**

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**8.16 NEXT MEETING OF COUNCIL**

The next Ordinary Meeting of Council will be held on Friday the 16 September 2016 commencing at 1.00pm at the Council Chambers, Hampton Road, Northampton.

**8.17 CLOSURE**

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 2:55pm.

### WORKS & ENGINEERING REPORT CONTENTS

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<b>6.1.1</b>	<b>INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM</b>
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<b>REPORTING OFFICER:</b>	<b>Neil Broadhurst - MWTS</b>
<b>DATE OF REPORT:</b>	<b>8th September 2016</b>
<b>APPENDICES:</b>	<b>1. Nil.</b>

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

**Specific Road Works**

- Maintenance grading carried out on Drage, Frosty Gully, Horry, Blue Well, Rifle Range, Pigeon Well, Bishop Gully, Normans Well, Bowes Springs, Yallabartharra, Olivier, Mary, Ajana Back, Connor and Ajana East Roads.
- Gravel Patching/Sheeting/Verge works carried out on Horry Road.

**Maintenance Items**

- Northampton – Signs and associated infrastructure, various locations.
- Northampton - Verge works including tree pruning/removal.
- Northampton – Town show preparation works.
- Verge side spraying – Town site and rural roads.
- Kalbarri – Town site pothole works.
- Kalbarri – Zest festival preparation works.
- Kalbarri – VMR car park reinstatement works.
- Kalbarri – Foreshore tree lopping works.

**Other Items (Budget)**

- Horrocks – Completion of Community Centre car park and Southern car park works.
- Rural – Binnu West Road – Construction works continuing.
- Rural – Verge mowing/mulching – Nabawa Road, Harvey Road, Balla Whelarra Road, Binnu East Road, Binnu West Road, Ogilvie East Road, White Cliffs Road and Chilimony Road.
- Kalbarri – Sporting Complex works commenced.

**Plant Items**

- Kalbarri rubbish vehicle – Delivered 4<sup>th</sup> August 2016. – Problems with tipper arm and tray being resolved through discussion with suppliers/s.
- P184 – Tandem pig trailer – Brake replacement/repairs – Dtrans.
- Budget 2016/2017 Sundry tools – Majority ordered and received.

**Staff/Personnel Items**

- Up to 4 x Casual staff for Binnu West Road and Show Town cleanup works.

**OFFICER RECOMMENDATION – ITEM 6.1.1**

**For Council information.**

**6.1.2 REQUEST FOR QUOTE (RFQ) – ANNUAL SUPPLY OF BITUMEN 2016/2017**

<b>FILE REFERENCE:</b>	<b>12.1.1</b>
<b>DATE OF REPORT:</b>	<b>6th September 2016</b>
<b>REPORTING OFFICER:</b>	<b>Neil Broadhurst</b>

**SUMMARY:**

Council to determine quotes for the supply of annual road bitumen requirements for financial year period 2016/2017.

**BACKGROUND:**

As per the requirements of the Local Government Act 1995 and associated delivery of services regulations, quotes for the supply and delivery of bitumen have been sent out and closed 4:00 pm Wednesday 31<sup>st</sup> August 2016.

The Shire of Northampton Management Staff have utilised the Western Australian Local Government (WALGA) Preferred Supply Panel – Contract Number RFQ 026\_11. (Road Building Supplies and Services – Sprayed Bitumen Surfacing). This allows council to request quotes direct from preferred suppliers rather than the need to advertise. All the major bitumen providers for the State of Western Australia were sent a copy of the required specifications.

The Shire of Northampton's supply and delivery of bitumen for the 2016/2017 financial year totals approximately 370,000 litres of bitumen, 60,000 litres of 50/50 base course prime material and approximately 3250 tonnes (2200 cubic metres) of sealing aggregate requiring precoating. All specified amounts are provisional only. This will be the approximate amount if all budget works are complete.

Management included in this year's RFQ a component/quantity within the Service B provisions being an amount for 'Full Service' works being where the preferred contractor be engaged to undertake all works associated within a certain works area. In this particular case being the bitumen reseal of the Binu East Road – Roads to Recovery funding provision for the reseal of approximately 8kms of existing bitumen road. Management included this provision given the very full road construction program approved by Council within the 2016/2017 budget. This does not commit Council to accept these works as guaranteed 'Full Service' works but consider this option as one that could be undertaken within budget and timeframe provisions. As part of the quote reviews the provision quantity given for Service B works as part of the RFQ is included in the calculations below.

**FINANCIAL & BUDGET IMPLICATIONS:**

The 2016/2017 Budget made a provision for the purchase of bitumen as per the specifications for various road sealing and resealing projects.

**STATUTORY IMPLICATIONS:**

*State: Local Government Act 1995 – Preferred Supply Panel – Contract Number RFQ 026\_11. (Road Building Supplies and Services – Sprayed Bitumen Surfacing)*

**COMMENT:**

Six (6) RFQ's were sent out. Five (5) quotes were received.

Quotes assessed as follows: (Approximate)

SCHEDULE A (Supply and Spray only)

1. 6 mobilisations.
2. Supply and spray (370,000 litres 100% bitumen)
  - 0 – 9,500 litres (20,000 litres)
  - 9,501 – 20,000 litres (30,000 litres)
  - 20,001 – 40,000 litres (50,000 litres)
  - Greater than 40,000 litres (300,000 litres).
3. Supply and spray (60,000 litres 50/50 material)
  - 0 – 9,500 litres (10,000 litres)
  - 9,501 – 20,000 litres (50,000 litres)
4. Pre-coating 1550 m3 of aggregate.

Quotes received are shown as per the above categories in the following table (all rates/prices are GST inclusive).

Contractor	Rate per litre (\$/litre) (Inc GST)				Pre Coating \$/per m3 <i>Shire loader</i>
	0-9,500	9,501 to 20,000	20,001 to 40,000	>40,000	
<i>Fulton Hogan</i>					
<i>100% Bitumen</i>	1.21	0.87	0.87	0.87	18.22
<i>50/50 MATERIAL</i>	1.27	1.00	Na	Na	
<i>Bitutek</i>					
<i>100% Bitumen</i>	1.33	0.99	0.93	0.93	10.00
<i>50/50 MATERIAL</i>	1.60	1.33	Na	Na	
<i>Downer</i>					
<i>100% Bitumen</i>	1.25	1.08	0.98	0.92	17.25
<i>50/50 MATERIAL</i>	1.33	1.29	Na	Na	
<i>Colas</i>					
<i>100% Bitumen</i>	1.64	1.08	0.93	0.88	17.80
<i>50/50 MATERIAL</i>	2.11	1.62	Na	Na	<i>Min 350t</i>
<i>Boral</i>					
<i>100% Bitumen</i>	1.03	0.87	0.77	0.75	12.72
<i>50/50 MATERIAL</i>	1.39	1.24	Na	Na	

Mobilisation Demobilisation prices are as follows;

Fulton Hogan	- \$3,327.50
Bitutek	- \$0.00
Downer	- \$2,157.54
Colas	- \$0.00
Boral	- \$2,972.00

SCHEDULE B (Supply ,Spray and Spread Aggregates – Full Service)

- 1 mobilisation.
- Rate per m2 over and above bitumen rate as per Schedule A. (60,000 m2)
- Pre-coating 700m3 of aggregate.

Quotes received are shown as per the above categories in the following table (all rates/prices are GST inclusive).

Contractor	Rate per m2 (Inc GST)	
	Rate	Pre Coating \$/per m3
<i>Fulton Hogan</i>	<i>0.87</i>	<i>18.22</i>
<i>Bitutek</i>	<i>0.65</i>	<i>10.00</i>
<i>Downer</i>	<i>0.80</i>	<i>17.25</i> <i>Min 350t</i>
<i>Colas</i>	<i>0.74</i>	<i>17.80</i>
<i>Boral</i>	<i>0.68</i>	<i>12.72</i>

Mobilisation Demobilisation prices are as follows;

Fulton Hogan	- \$21,175.00
Bitutek	- \$ 8,000.00
Downer	- \$ 6,100.13
Colas	- \$10,975.00
Boral	- \$10,742.00



Total value of works for the combined works within Schedule A and Schedule B works for each contractor as follows (GST inc);

Fulton Hogan	- \$551,835.00
Bitutek	- \$533,850.00
Downer	- \$570,932.74
Colas	- \$573,225.00 (350 tonne min precoat)
Boral	- \$484,094.60

Council has used Boral previously with no concerns. All above companies are very experienced long term bitumen suppliers.

The quoted rates submitted shall be managed within Council budget.

The Request for Quote (RFQ) has been prepared in such a way that the Shire of Northampton can choose between a 'supply and spray' works (part service) or 'supply spray and cover' (full service) works. As per previously described Shire management have allowed for a component of Schedule B works being full service (Shire provides aggregate only) for works involving Binu East Road reseal works under 'Roads to Recovery' funding. It is intended that the progress of the roads program be monitored to ascertain the Shires capacity to undertake these works by day labour resources or have these works undertaken by the selected contractor at the applicable time.

The Request for Quote (RFQ) provides that if the first choice supplier is unable to provide product at the time required then the second supplier can be called upon to meet the Shire of Northampton's requirements.

#### **CONCLUSION:**

With Boral's rates (and overall total price) being the best placed overall and due to their long term involvement in the industry plus previous experience with the Shire of Northampton it is recommended that Boral be awarded the 2016/2017 bitumen supply and spray works.

#### **VOTING REQUIREMENT:**

*Simple Majority Required:*

#### **OFFICER RECOMMENDATION – ITEM 6.1.2**

**That the Request for Quote (RFQ) (Supply, Spray Bituminous Products) submitted by Boral for the annual 2016/2017 supply of road bitumen be accepted.**

**6.1.3 REQUEST FOR QUOTE (RFQ) – ANNUAL SUPPLY OF AGGREGATE  
2016/2017**

<b>FILE REFERENCE:</b>	<b>12.1.1</b>
<b>DATE OF REPORT:</b>	<b>6th September 2016</b>
<b>REPORTING OFFICER:</b>	<b>Neil Broadhurst</b>

**SUMMARY:**

Council to determine quotes for the supply of annual road aggregate requirements for financial year period 2016/2017.

**BACKGROUND:**

As per the requirements of the Local Government Act 1995 and associated delivery of services regulations for the supply and delivery of sealing aggregates have been advertised and closed 4:00 pm Wednesday 31<sup>st</sup> August 2016.

The Shire of Northampton Management Staff have utilised the Western Australian Local Government (WALGA) Preferred Supply Panel – Contract Number RFQ 026\_11. (Road Building Supplies and Services – Sprayed Bitumen Surfacing). This allows council to request quotes direct from preferred suppliers rather than the need to advertise. The three (3) major suppliers for the Mid West Regional area were sent a copy of the required specifications.

The Shire of Northampton's supply and delivery of aggregate requirements for the 2016/2017 financial year totals approximately 1550 tonnes of 14mm aggregate and 1810 tonnes of 10mm aggregate. This will be the approximate amount if all budget works are complete.

**FINANCIAL & BUDGET IMPLICATIONS:**

The 2016/2017 Budget made a provision for the purchase of aggregates as per the specifications for various road sealing and resealing projects.

**STATUTORY IMPLICATIONS:**

*State: Local Government Act 1995 – Preferred Supply Panel – Contract Number RFQ 026\_11. (Road Building Supplies and Services – Sprayed Bitumen Surfacing)*

**COMMENT:**

Three (3) RFQ's were sent out. Only One (1) quote was received.

Quote assessed as follows:

Prices assessed on a simple quantity verses delivery price structure.  
All prices include GST.

1. HOLCIM AUSTRALIA Pty Ltd.

14mm aggregate

\$56.14 per tonne delivered to Binu West Road. (500 tonne)	-\$ 28,070.00
\$56.57 per tonne delivered to Binu East Road. (1050 tonne)	-\$ 59,398.50

10mm aggregate

\$51.30 per tonne delivered to Northampton. (130 tonne)	-\$ 6,669.00
\$64.13 per tonne delivered to Kalbarri. (135 tonne)	-\$ 8,657.55
\$60.54 per tonne delivered to Binu West Road. (500 tonne)	-\$ 30,270.00
\$53.84 per tonne delivered to Chilimony Road. (320 tonne)	-\$ 17,228.80
\$56.39 per tonne delivered to White Cliffs Road. (725 tonne)	-\$ 40,882.75

Total value of works - \$191,176.60. (inc GST)

Council has utilised Holcim previously with no previous concerns and are very experienced long term aggregate suppliers.

The tenders rates submitted shall be managed within Council budget.

**CONCLUSION:**

With Holcim rates being the only 'Request For Quote' received and due to their long term involvement in the industry, and as we have previously used them it is recommended that they be awarded the 2016/2017 Supply and Deliver Sealing Aggregate supply works.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.1.3**

**That the Request for Quote (RFQ) (Supply and Deliver Sealing Aggregates) submitted by Holcim Australia Pty Ltd for the 2016/2017 annual supply of road aggregate be accepted.**

# SHIRE OF NORTHAMPTON

## WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2016/2017)

(September 2016)

2016/2017 Budget Works	Status	Comments
<b><u>Regional Road Group Projects</u></b>		
<b>Kalbarri Road</b> Shoulder Reconditioning works 36 - 46 slk		Stage 2 of 4
<b>Horrocks Road</b> Shoulder Reconditioning works 9.4 - 13.4 slk		Stage 2 of 3
<b><u>Roads to Recovery</u></b>		
<b>Binnu East Road</b> Bitumen Reseal 18.4 to 22.4 slk	COMPLETE	
<b>Chilimony Road</b> Reconstruct 8.85 - 10.10 and 11.7 - 12.85 slk		
<b>Horrocks - Mitchell Street</b> Add kerbing and Slurry/Asphalt seal		
<b>Binnu East Road</b> Bitumen Reseal 14.4 to 18.4 and 22.4 to 26.4 slk		
<b><u>Royalties for Regions Funding</u></b>		
<b>Binnu West Road</b> Construct and seal - Stage 2 of 2 (Total 9kms min)	Commenced	
<b>White Cliffs Road</b> Construct and seal - Stage 1 of 2 (Total 12kms)		
Cont.		

2016/2017 Budget Works	Status	Comments
<p><b><u>MUNICIPAL FUND CONSTRUCTION</u></b>  <b>(Carry over 2015/16)</b></p> <p><b>Harvey Road</b>  Pavement Repairs</p> <p><b>Northampton - West Street</b>  Upgrade stormwater at lowpoint</p> <p><b>Kalbarri - Sallys tree / VMR car park area</b>  Repair pavement and reseal</p> <p><b>Horrocks - Glance Street (HCC)</b>  Asphalt access road and car park area</p> <p><b><u>Kalbarri</u></b></p> <p><b>Gilgai Tavern Car Park</b>  Install pedestrian refuge and asphalt seal carpark</p> <p><b>Hackney Street</b>  Repave shop front area Walker/Hackney Street</p> <p><b>Hackney Street</b>  Upgrade stormwater at lowpoint</p> <p><b><u>Northampton</u></b></p> <p><b>Kitson Court</b>  Reseal LIA access road</p> <p><b>West Street</b>  Reseal Stephen Street to Bateman Street</p> <p><b><u>OTHER WORKS - SHIRE ASSISTED WORKS</u></b></p> <p><b>Kalbarri - Sporting complex Tennis, Netball, Basketball</b>  Vegetation clearing, Bulk Earthworks, Car park etc</p> <p><b>Northampton - Pioneer Lodge Accom extensions</b>  Vegetation clearing, Bulk Earthworks, Access Roads etc</p> <p>Cont.</p>	<p>COMPLETE</p>	

2016/2017 Budget Works	Status	Comments
<p><b><u>MUNICIPAL FOOTPATHS</u></b></p> <p><b>Horrocks - Glance Street</b> Dual Use Pathway around southern car park</p> <p><b>Kalbarri - Grey Street</b> Replace DUP plus improvements to front of Allen Centre</p> <p><b>Northampton - Stephen Street</b> Replace DUP from NWCH to West Street</p> <p><b><u>MUNICIPAL FOOTPATHS</u></b></p> <p><b>Northampton oval</b> Verti drain and verti mow works</p> <p><b>Horrocks Jetty</b> Maintenance works to pier supports</p> <p><b><u>OTHER WORKS - Depots</u></b></p> <p><b>Northampton - NWCH Yard</b> Replace front fence and gates.</p> <p><b>Kalbarri - Depot Yard</b> Upgrade/Repair loading ramp and bulk storage area.</p> <p><b>Northampton - Wannerenooka Boresite</b> New bore and associated infrastructure</p> <p><b>Northampton - Wannerenooka Storage Tanks</b> New Tanks x 2 plus barrier fence replacement</p> <p><b>Northampton - Street Bins</b> Replace/Additional steet bins</p> <p><b>Northampton - Event bins</b> Additional bins for event requirements</p> <p><b>Northampton - Office</b> Install Rail to car park embankment</p> <p>Cont.</p>	<p>COMPLETE</p>	

2016/2017 Budget Works	Status	Comments
<b><u>PLANT ITEMS - Major</u></b>		
<b>Northampton - Prime Mover</b>		
Purchase new - trade/sell P136 Mitsubishi Prime Mover		
<b>Northampton - 6 Wheel Truck</b>		
Purchase New - trade/sell P177 6 Wheel Tip Truck		
<b>Northampton - Manager of Works</b>		Vehicle ordered August 30th, Delivery late November 2016
Purchase new - trade/sell P223 Toyota Prado		
<b><u>PLANT ITEMS - Minor/Other/Sundry tools</u></b>		
Northampton - Fertiliser Spreader		
Northampton - Leading Hand - Trip meter		
Northampton - Depot pressure cleaner		
Northampton - Small Chainsaw	COMPLETE	
Northampton - Depot Air Grease Gun		
Northampton - Dia 400mm auger		
Northampton - Hitachi combo tool kit	COMPLETE	
Northampton - Gardeners - Whipper Snipper FS94	COMPLETE	
Northampton - Gardeners - Blower vacuum BR450	COMPLETE	
Northampton - Gardeners - Hedge Clippers HS82T		
Kalbarri - Hitachi combo tool kit		
Kalbarri - Blower BG86C	COMPLETE	
Kalbarri - Large Chainsaw	COMPLETE	
Kalbarri - Reticulation remote phone applic		
Kalbarri - Drill Press		
Horrocks - Hitachi combo tool kit		
Two Way Radios - Uniden to suit x 4 (2 x Nton, 2 x Kalb)		
<b><u>OTHER WORKS - SPECIFIC / MAINTENANCE</u></b>		
Ogilvie East Road - Nolba to Balla Whellarra		
Balla Whellarra Road - 1.1km yellow sand		



## HEALTH AND BUILDING REPORT CONTENTS

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**6.2.1 INFORMATION ITEM: BUILDING STATISTICS**

<b>DATE OF REPORT:</b>	<b>9<sup>th</sup> September 2016</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Glenn Bangay – Principal EHO/Building Surveyor</b>

**1. BUILDING STATISTICS**

Attached for Councils' information are the Building Statistics for August 2016.

**OFFICER RECOMMENDATION – ITEM 6.2.1**

**For Council information.**

SHIRE OF NORTHAMPTON  
HEALTH AND BUILDING REPORT – 16<sup>th</sup> September 2016

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - AUGUST 2016									
Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials	Area m2	Value	Fees
						1. Floor 2. Wall 3. Roof			1. App Fee 2. BCITF 3. BRB 4. Other
5/08/2016	1449	J Murray PO Box 262 KALBARRI	G Turner PO Box 396 KALBARRI	8 (Lot 149) Smith St KALBARRI	Demolition	1. n/a 2. n/a 3. n/a	25	\$1,000	1. 96.00 2. 0.00 3. 0.00 4. 0.00
5/08/2016	1448	S Parker PO Box 673 NORTHAMPTON	S Henzler Contracting PO Box 220 GIN GIN	86 (Lot 2) Parker Rd ALMA	Shed	1. Grave, 2. Steel 3. Zinc	504	\$60,000	1. 192.00 2. 0.00 3. 82.20 4. 0.00
18/08/2016	1441	D & C Arnold PO Box 317 KALBARRI	Owner/Builder	12 (Lot 868) Sequita Way KALBARRI	Shed	1. Concrete 2. C/Bond 3. C/Bond	36	\$10,000	1. 96.00 2. 0.00 3. 61.65 4. 0.00
18/08/2016	1451	D & M Robinson 19 Madden Drive HUNTINGDALE	Shoreline Outdoor World PO Box 3223 GERALDTON	7a (Lot 652) Sequita Way KALBARRI	Patio	1. Concrete 2. n/a 3. C/Bond	28	\$4,278	1. 96.00 2. 0.00 3. 61.65 4. 0.00
18/08/2016	1452	A Allen PO Box 46 KALBARRI	Owner/Builder	22 (Lot 647) Gallant Close KALBARRI	Adds	1. Concrete 2. Brick 3. C/Bond	16	\$19,000	1. 96.00 2. 0.00 3. 61.65 4. 0.00
30/08/2016	1454	RSL Australia WA Branch PO Box 3023 EAST PERTH	Norwest Building Group 279 Place Rd GERALDTON	239 (Lot 123) Hampton Rd NORTHAMPTON	Shed	1. Concrete 2. C/Bond 3. C/Bond	162	\$40,000	1. 0.00 2. 0.00 3. 0.00 4. 0.00

**TOWN PLANNING REPORT**

**6.3.1 REVIEW OF LOCAL PLANNING STRATEGY AND COASTAL MANAGEMENT PLAN, AND PREPARATION OF HORROCKS DISTRICT WATER MANAGEMENT STRATEGY– APPOINTMENT OF CONSULTANT TEAM..... 1**

**6.3.2 ADOPTION OF SCHEME AMENDMENT TO LOCAL PLANNING SCHEME NO. 10 (NORTHAMPTON) – INCLUSION OF TRANSPORTABLE, PREFABRICATED AND RELOCATED BUILDINGS INTO SCHEME ..... 26**

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**6.3.1 REVIEW OF LOCAL PLANNING STRATEGY AND COASTAL MANAGEMENT PLAN, AND PREPARATION OF HORROCKS DISTRICT WATER MANAGEMENT STRATEGY– APPOINTMENT OF CONSULTANT TEAM**

**FILE REFERENCE:** 10.4.2 / 10.5.4 / 10.4.5.1  
**DATE OF REPORT:** 7 September 2016  
**REPORTING OFFICER:** Debbie Carson – Planning Officer  
**RESPONSIBLE OFFICER:** Garry Keeffe – Chief Executive Officer  
**APPENDIX:**  
 1. Proposed methodologies for top two ranking Horrocks District Water Management Strategy consultants

**AUTHORITY / DISCRETION:**

**Executive** *the substantial direction setting and oversight role of the Council. For example, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*

**SUMMARY:**

The Shire of Northampton is proposing to review its Local Planning Strategy and Coastal Management Strategy, and develop a Horrocks District Water Management Strategy. Targeted advertising and advertising through the WALGA eQuotes system has been undertaken to gain expressions of interest from suitably qualified consultants to prepare these new strategies.

Submissions were received for each of the three strategies as per below:

Local Planning Strategy: 11 Expressions of Interest (EOIs)

Coastal Management Strategy: 8 EOIs

Horrocks District Water Management Strategy: 14 EOIs

Most submissions were generally of a high standard and had a high level of compliance with the project brief, and therefore a criteria matrix has been used to differentiate the applications. Weighted scores for the top few EOIs have been provided for consideration by Council.

The appointment of one consulting team per strategy is required, for the preparation of the three strategies, in compliance with the Department of Planning and other key agencies.

## **BACKGROUND:**

### Local Planning Strategy Review

The current *Local Planning Strategy* (LPS) was completed in 2008 and is recommended for review. It has been identified that the Strategy's content is outdated and requires adjustment for it to be a useful guiding document for Council planning. Since 2008, a number of projects and studies have been undertaken by the Shire of Northampton that outdates the existing *Local Planning Strategy*:- a review of the *Local Planning Scheme (Northampton)* has been completed, a number of new *Local Planning Policies* have come into effect, and several relevant state and regional regulations, policies and plans have also changed, been revised or come into effect since this time. Key local data and statistics, such as population, housing, economics and employment are likely to have also changed since 2008. A review of the current *Local Planning Strategy* will address these changes, and provide a revised Strategy that is better able to guide Council's planning and decision making processes.

### Shire of Northampton Coastal Strategy Review

The current Shire of *Northampton Coastal Strategy* was completed in 2006 and Council has identified that the Strategy's contents is outdated and requires adjustments for it to be a useful guiding document for Council planning. The *Northampton Coastal Strategy Review* will encompass all coastline areas within the Shire of Northampton, with the exception of Horrocks and Kalbarri, which have both recently had Coastal Management Strategies completed.

Since 2006, there have been some significant changes to areas along the coastline of the Shire, including the sand movements within the Port Gregory jetty and foreshore area, the development of the Halfway Bay and Lucky Bay camping nodes, and the use of coastal areas by several new commercial and recreational tourism activities. Additionally, the Department of Planning has updated its *State Planning Policy 2.6 – State Coastal Planning Policy 2013*, which provides an overarching framework for coordinating governmental and private activities to ensure an integrated approach for coastal planning. As well, the recently prepared *Horrocks Beach Coastal Management Strategy* has addressed coastal management issues at the Horrocks Beach, Little Bay and Bowes River mouth localities, thus outdating the information relating to these areas within the *2006 Northampton Coastal Management Strategy*.

### Horrocks District Water Management Strategy

Currently, the Horrocks water supply is provided with a scheme supply from inland bores, however this supply has a limited ability to meet future land development and population growth requirements. The Shire of Northampton's current *Local Planning Strategy* identifies the need for protection of the water resources in this area for future population and economic growth needs, and the *Horrocks Beach Local Planning Strategy* indicates that the provision of an adequate and secure water supply is a major issue and constraint to the progression of the Strategy. This is supported by advice received from the Department of Water, who indicate that water supplies in the area are unlikely to be sufficient to meet any substantial developments or the expansion plans for Horrocks, and that an additional water supply will most likely be needed to service the full extent of those plans.

As the population of Horrocks Beach grows, therefore, there will be an increasing need for the orderly and proper planning and management of water resources. The development of a *Horrocks District Water Management Strategy* will provide a strategy to guide the management of the district's water resources and the land use planning and development within Horrocks and its surrounds.

Council is a recipient of funding comprising:

- Local Planning Strategy Review - \$25,000;
- Coastal Management Strategy - \$60,000; and
- District Water Management Strategy - \$70,000.

In order to progress this grant, the Shire requested expressions of interest through targeted letters to known consultants and through the WALGA eQuotes system (WALGA preferred suppliers).

At the end of the closing date, the Shire received Submissions as per below:

#### Local Planning Strategy: 11 Expressions of Interest (listed in alphabetical order)

- Calibre Consulting
- Edge Planning and Property
- GHD
- Hames Sharley
- Land Insights
- Larry Smith Planning
- PHC Projects Pty Ltd

- Rowe Group
- RPS
- Urbis, and
- Whelans

Coastal Management Strategy: 8 Expressions of Interest (listed in alphabetical order)

- AECOM
- Aurora Environmental
- Cardno
- Emerge Associates
- Essential Environmental
- GHD
- Land Insights, and
- Natural Area Consulting Management Services

Horrocks District Water Management Strategy: 14 Expressions of Interest (listed in alphabetical order)

- 360 Environmental
- Aurora Environmental
- Calibre Consulting
- Cardno
- Eco Logical
- Emerge Associates
- Essential Environment
- GHD
- HYD2O
- Opus International PDC Design
- RPS
- Strategen, and
- Wave International

A copy of all submissions will be available to Councillors via Council's dropbox system.



**COMMUNITY & GOVERNMENT CONSULTATION:**

The Local Planning Strategy and Coastal Management Strategy reviews, and the Horrocks District Water Management Strategy, will each involve community and stakeholder consultation as and where required.

**FINANCIAL & BUDGET IMPLICATIONS:**

The *Local Planning Strategy* review has been set to a budget of \$25,000 exclusive of GST. The *Shire of Northampton Coastal Strategy* review has been set to a budget of \$60,000 exclusive of GST. The *Horrocks District Water Management Strategy* has been set to a budget of \$70,000 exclusive of GST. These amounts will be covered by grant funding provided by the Department of Planning. No additional costs will be incurred by Council for the preparation of the strategy.

**STATUTORY IMPLICATIONS:**

*State: Planning and Development Act 2005*  
*SPP 2.6 - Coastal Planning*  
*SPP 2.9 – Water Resources*  
*Department of Planning’s Better Urban Water Management 2008*  
*Environmental Protection Act 1986*  
*Planning and Development (Local Planning Schemes) Regulations 2015*  
*Local: Shire of Northampton Local Planning Scheme No. 10*

**POLICY IMPLICATIONS:**

*Local: Shire of Northampton Local Planning Strategy*  
*Horrocks Beach Local Planning Strategy (2015)*

**STRATEGIC IMPLICATIONS:**

*Local: Shire of Northampton Planning for the Future 2013-2023*

**COMMENT:**

A matrix was used for each strategy to rate consultant proposals against the following criteria as per below:

ITEM	WEIGHTING RATIO	UNWEIGHTED SCORE	WEIGHTED SCORE
1. Experience and Qualifications	1.25		
2. Proposed methodology and timetable	1.15		
3. Demonstrated success with similar projects	1.25		
4. Demonstrated understanding of tasks & issues	1.15		
5. Cost	1.05		
6. Communication and presentation skills	1.05		
7. Local Knowledge and Experience	1.10		

Of the eleven Local Planning Strategy submissions, the highest weighted score was 74.35/80, the lowest was 21.6/80 and the average was 54.58/80.

Of the eight Coastal Management Strategy submissions, the highest weighted score was 74.75/80, the lowest was 16.95/80 and the average was 55.99/80.

Of the fourteen Horrocks District Water Management Strategy submissions, the highest weighted score was 72.3/80, the lowest was 38.15/80 and the average was 55.72/80.

Further information regarding the consultant's with the top two weighted scores for each strategy, is provided below. A copy of all matrix scores and comments will be available to Councillors upon request.

#### Local Planning Strategy

The two Expressions of Interest that gave the highest weighted scores based upon their submission are Larry Smith Planning (74.35) and Land Insights (68.9). The next closest score was 65.6.

Each consultant weighed comparably against all criteria except 'Local Knowledge and Expertise'. Whilst Land Insights has undertaken some regional planning work (Midwest Coastal Planning), Larry Smith Planning has completed the Shire of Northampton's Kalbarri Townsite Strategy, Horrocks Beach Local Planning Strategy and is currently undertaking the Local Planning Scheme No. 11 (Kalbarri), thus giving the firm an edge against this point of criteria.

A summary of the consultants' experience and fee is provided below:

Consultant:	Years Exp	Expertise
Larry Smith Planning	40+ years experience	Planning and project management in private practice and local government
<b>Projects:</b>	Kalbarri Townsite Strategy	
	Horrocks Beach Local Planning Strategy	
	Local Planning Scheme No. 11 (Kalbarri)	
<b>Fee:</b>	\$25,000	

Consultant:	Years Exp	Expertise
Land Insights	Michael Taylforth – 20+ years experience	Project Manager/ Environmental Planner
	Janine Eriksson – 18 years	Senior Planner
	Sharee Rasmussen – 10 years	Senior Environmental Planner
	Hana Priest – 10+ years	Drafter
<b>Projects:</b>	Many Local Government Planning Strategies	
<b>Fee:</b>	\$25,000	

1. Proposed methodology and timetable

The methodologies proposed by the two leading EOIs is outlined in the table below. Timeframes for the project are flexible (within reason), and it should be noted that the last phases of the project, whereby Council must await the advice from the WA Planning Commission, has the potential to extend the timeframe of the project.

Tasks	Larry Smith Planning	Land Insights
Inception Meeting	✓ in person	✓
Site inspection	✓	✓
Literature Review	✓	✓
Analysis of Key Issues	✓	✓
Review of base mapping	✓	✓
Community/stakeholder consultation	Council and key agencies + Visioning Workshop	Council and key agencies
Progress Report	✓	✓
Preparation of Draft Local Planning Strategy	✓	✓
Presentation to Council	✓ in person	✓
Revise Draft LPS	✓	✓
Submit to WAPC for consent to advertise	✓	✓
Advertising and schedule of submissions	✓ + Community Information Day	✓
Revise Draft LPS on submissions	✓	✓
Presentation of final LPS to Council	✓	✓
Revise if required	✓	✓
Submit final LPS to WAPC	✓	✓

Both consultant teams provide a comprehensive approach to the preparation and finalisation of the Local Planning Strategy. Larry Smith Planning has proposed a Visioning Workshop and Community Information Day with which he will facilitate. Land Insights offers the ability for in-house mapping services, however this is not considered a priority as the Department of Planning has indicated they will produce the LPS mapping at no additional cost to Council.

2. Level of compliance with requirements of the brief's specifications, and conditions  
Both consultants provide a high level of compliance with the requirements of the brief's specifications and conditions. Both consultants hold public liability insurance.

### Coastal Management Strategy

The two Expressions of Interest that gave the highest weighted scores based upon their submission are Essential Environmental (74.75) and Land Insights (72.35). The next closest score was 67.8.

Each consultant scored highly against all criteria with the exception that Essential Environment scored lower on the 'Communications' criteria, as they did not contact the office prior to submission and therefore missed some key information. However, the firm scored very highly against all other criteria. Essential Environmental has recently completed both the Shire of Northampton's Kalbarri Coastal Management Strategy and Horrocks Beach Coastal Management Strategy and therefore the firm is considered to have substantial local experience and knowledge. By contrast, Land Insights also has a high level of local experience and knowledge with their preparation of the Shire of Chapman Valley's Coastal Strategy and the Midwest Coastal Review.

A summary of the consultants' experience and fee is provided below:

<b>Consultant:</b>	<b>Years Exp</b>	<b>Expertise</b>
Essential Environmental	Shelley Shepherd 15+ years	Environmental Planner / Facilitator
	Helen Brookes 15+ years	Hydrologist / Environmental Scientist
	Halinka Lamparski- 6 years	Environmental Engineer
	Ross Perrigo – 10 years	Senior Environmental Engineer
<b>Projects:</b>	Kalbarri Coastal Management Strategy	
	Horrocks Beach Coastal Management Strategy	
	Midwest Regional Water Management Strategy	
	CGG Environmental Profile and Strategy	
<b>Fee:</b>	\$54,485	

Consultant:	Years Exp	Expertise
Land Insights (with support from Seashore Engineering)	Michael Taylforth – 20+ years experience	Project Manager/ Environmental Planner
	Sharee Rasmussen – 10 years	Senior Environmental Planner
	Hana Priest – 10+ years	Drafter
	Matt Eliot – 22 years	Civil (Coastal) Engineer
	Tanya Stul – 11 years	Coastal Engineer/ Geomorphologist
<b>Projects:</b>	Shire of Chapman Valley Coastal Management Strategy and Action Plan	
	Midwest and Gascoyne Coastal Planning reviews	
	Several other Coastal Management Strategy	
<b>Fee:</b>	\$48,000	

1. Proposed methodology and timetable
- 2.

The methodologies proposed by the two leading EOs is outlined in the table below. Timeframes for the project are flexible (within reason), and the timing of the last phase of the project will be subject to WA Planning Commission time schedules.

Tasks	Essential Environmental	Land Insights
Inception Meeting	✓	✓
Desktop Review	✓	✓
Site visit	✓ 2 days	✓
Consultation	✓ community, key agencies and traditional owners + 2 community workshops (Values/Opportunities Identification and Options Development)	✓ Council and Department of Planning
Opportunities and constraints analysis	✓	✓
Coastal risk assessment	✓	✓
Action plans for sites	✓	✓
Preparation of Draft management strategy	✓	✓
Presentation to Council	✓	✓
Advertising - Public Comment	✓ +press release for advertising	✓
Schedule of submissions / Council Report	✓	✓
Submit revised CMS to WAPC	✓	✓

Both consultant teams provide a comprehensive approach to the preparation and finalisation of the Coastal Management Strategy. Essential Environment has

proposed two community/stakeholder workshops and consultation with traditional owners, which is their key point of difference to Land Insights.

2. Level of compliance with requirements of the brief's specifications, and conditions  
Both consultants provide a high level of compliance with the requirements of the brief's specifications and conditions. Both consultants hold public liability insurance and both options allow a buffer for any additional costs arising.

### Horrocks District Water Management Strategy

The four Expressions of Interest that gave the highest weighted scores based upon their submission are RPS (72.3), Strategen (70.95), Aurora (70.7) and 360 Environmental (68.5). The next closest score was 64.95.

Each consulting company presented differentiated applications, with two being close to the budgeted figure of \$70,000 plus GST, and two having some buffer for additional expenses incurred. It is considered that the additional expenses that may arise include expenses associated with the provision of topographical survey, mapping data and geotechnical information to consultants.

A simple risk analysis of the four highest scoring consulting firms (analysed in terms of cost overruns) therefore gives a high risk ranking to both Aurora and 360 Environmental, with a medium risk ranking to Strategen and RPS (refer to Table below).

<b>Consultant</b>	<b>Cost</b>	<b>% of budget</b>	<b>Risk level</b>
RPS	\$63,599	90.81%	Medium
Strategen	\$64,600	92.29%	Medium
Aurora	\$69,520	99.31%	High
360 Environmental	\$68,860	98.37%	High

Therefore, the Expressions of Interest from RPS and Strategen are considered to be the best alternatives for the preparation of a Horrocks District Water Management Strategy, in order for the project to remain within the budgetary allocations, and therefore a summary of the two consultants' experience and fee is provided below:

Consultant:	Years Exp	Expertise
RPS (with technical input from Aquasol)	Carl Davies- 15+ years experience	Principal Hydrogeologist- range of skills relevant to all applications
	Daniel Williams- 4 years experience	Supervising scientist (groundwater and surface water expertise and natural resource management)
	Simon Hewitt- 8+ years experience	Supervising scientist- hydrogeology
	Shane McSweeney- 10 years experience	Environmental Scientist and Environmental Engineer – hydrological and urban water planning experience
	Jon Hall- 35 + years experience	Senior Principal Hydrogeologist
<b>Projects:</b>	Many District Water Management Water Strategies	
	City of Greater Geraldton Stormwater Harvesting and Water Efficiency Project	
	Elizabeth Quay District Water Management Strategy and Hydrogeological Assessment	
<b>Fee:</b>	\$63,599	

Consultant:	Years Exp	Expertise
Strategen (lead) with Advisian	Harry Ventris- 40+ years experience	Civil Engineer (project director)
	Margaret Dunlop- 11 years experience	Environmental Engineer (technical tasks)
	Lekha Siraz- 24+ years experience	Principal Hydrogeologist (assessment of groundwater supply options)
	Ian Weaver- 40 years experience	Principal Engineering Hydrology (technical guidance and review)
	Dan Jarvis	Senior Consultant (stormwater management system design)
	Katy Grant- 10 years experience	Senior Hydrogeologist- groundwater supply options
	Paul Forder	Principal consultant- Advise on water and waste water treatment requirements
<b>Projects:</b>	Many District Water Management Strategies	
<b>Fee:</b>	\$64,600	

1. Proposed methodology and timetable

The preparation of District Water Management Strategies (DWMSs) are guided by the Department of Planning's *Better Urban Water Management* and the Department of Water's *Guidelines for district water management strategies*.

The *Guidelines* state that:

*The development proponent must demonstrate that the area will be capable of supporting the change of land use (in this case the Horrocks Expansion area) based on the risks the development poses to water resources identified in the proposal area and/or the risks water resources will pose to the development and the technical feasibility of provision water and wastewater services.*

The principles to follow for the preparation of a DWMS are as follows:

- Manage catchments to maintain or improve water resources
- Manage flooding and inundation risks to human life and property
- Ensure the efficient use and reuse of water resources
- Recognise and maintain economic, social and cultural values associated with water

The methodologies proposed by the two leading EOs, in compliance with the Department of Planning and Department of Water requirements, are summarised in the table below, and the full proposed methodologies are contained within Appendix 1.

<b>Tasks</b>	<b>RPS</b>	<b>Strategen</b>
Inception Meeting	✓ in person	✓ in person with key stakeholders
Site inspection	✓	✓
Desktop Investigation	✓	✓
Key Tasks: <ul style="list-style-type: none"> <li>• Surface water/ groundwater modelling/ management</li> </ul>	Preliminary surface water modelling + Groundwater quality and quantity and flow direction investigations. Installation of 3 bores with water analysis against several physico-chemical parameters and field investigations including hydraulic conductivity and properties of aquifer, salinity profiling, determination of the Phosphorus Retention Index and infiltration testing  Provision of costings for desalinisation of saline Water Corporation water (borefield)	Water demand projections, desktop review of groundwater bore use



	water)	
<ul style="list-style-type: none"> <li>Stormwater management</li> </ul>	Determine stormwater basin sizing and preliminary drainage calculations, provide a stormwater management strategy based on opportunities and constraints	Drainage system review, provide advice for upgrades/management of future flows
<ul style="list-style-type: none"> <li>Wastewater review and management</li> </ul>	Demand modelling, and provide options and timeframes for wastewater disposal	Wastewater demand estimates, current capacity, indicative cost estimates for upgrades, and two high level costings for two wastewater re-use options
<ul style="list-style-type: none"> <li>Flood modelling</li> </ul>	nil	For Bowes River, identify catchment and peak flows, produce flood maps
<ul style="list-style-type: none"> <li>Provide potable water options</li> </ul>	Identify options and provide an alternative water supply feasibility study for best option	Identify options and review alternative water supplies, provide high level indicative costs for two favourable options
<ul style="list-style-type: none"> <li>Future water demand modelling</li> </ul>	Water balance and possible water demand model	Projections for water demand
<ul style="list-style-type: none"> <li>Sustainability/water conservation management</li> </ul>	Water efficiency initiatives will be investigated (waste water treatment, third pipe systems, rain water harvesting, grey water re-use) and address waterwise landscaping guidelines	Options to reduce water demand including greywater recycling and rainwater tanks
Stakeholder consultation	not noted assume Dept of Water, Dept of Planning and Council as a minimum	Dept of Planning Dept of Water Water Corp Dept of Health Council/staff
Identification of opportunities and constraints	✓	✓
Identification of risks and provision of recommendations for future management and planning	✓	✓
Preparation of Draft DWMS	✓	✓
Presentation to Council	✓	✓
Revise Draft DWMS	✓	✓
Progress report to DoP	✓	✓
Modifications and final report	✓	✓

Presentation of final DWMS to Council and DoW	✓	✓
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Both consultant teams provide a comprehensive approach to the preparation and finalisation of the Horrocks District Water Management Strategy, however it is believed that RPS's point of difference is the installation of three bores with water analysis and multiple-level analysis of the groundwater aquifer, in addition to other key tasks. RPS will also provide an Alternative Water Supply Feasibility Study for one option in addition to the DWMS, and investigate desalination opportunities for the saline borefield's water.

In contrast, Strategen's point of difference is their proposal to undertake flood modelling of the Bowes River, which would advise future planning activities for that location, as well as the presentation of two high-level indicative costings for both potable water and wastewater re-use options.

2. Level of compliance with requirements of the brief's specifications, and conditions

Both consultants provide a high level of compliance with the requirements of the brief's specifications and conditions, and importantly, both options allow a buffer for any additional costs arising.

**VOTING REQUIREMENT:**

*Absolute Majority Required:* No

**CONCLUSION:**

The highest scoring consultant teams for each of the three Strategies are presented to Council for consideration and the appointment of one team for each strategy is requested to proceed with development of the three planning strategies.

**Local Planning Strategy (Budget - \$25,000)**

Option A - Larry Smith Planning - \$25,000

Option B - Land Insights - \$25,000

**Coastal Planning Strategy (Budget - \$60,000)**

Option A - Essential Environmental - \$54,485

Option B - Land Insights - \$48,000

**Horrocks District Water Management Strategy (Budget - \$70,000)**

Option A – RPS - \$63,599

Option B – Strategen - \$64,600

**OFFICER RECOMMENDATION – ITEM 6.3.1**

**For Council consideration**

## APPENDIX 1. PROPOSED METHODOLOGIES FOR TWO HIGHEST RANKING CONSULTANTS (RPS)



Response to Tender - 10.5.4 / OCR27817  
Horrocks District Water Management Strategy

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### 2.0 PROPOSED SCOPE OF WORK

#### 2.1 Preparation of a District Water Management Strategy

To support the approval of the Structure Plan by the Council and the WAPC the preparation and approval of an overall DWMS is required. As outlined in the expression of interest document, it has been anticipated that the development of the DWMS will be conducted in the following staged approach and will be conducted with reference to the following documents:

- Shire of Northampton Local Planning Scheme No. 10
- Shire of Northampton Local Planning Scheme
- Horrocks Beach Local Planning Strategy (2015)
- State Planning Policy 2.9 Water Resources (2006)
- Better Urban Water Management Guidelines (2008)
- Liveable Neighbourhoods Guidelines.

#### 2.2 Stage One – Desktop and Field Investigation

##### 2.2.1 Inception Meeting

RPS proposes to attend an inception meeting with the Shire to discuss the project objectives and methodology and the Shire's desired outcomes.

##### 2.2.2 Desktop Investigation

RPS will advance the desktop assessment of the hydrological setting and other environmental conditions across the study area. The stage one desktop investigation will include the following:

- inception meeting to identify objectives and which planning document is being supported
- in depth desktop study and review of available regional and local data to determine existing site conditions and characterise the local environment
- review of regional and local groundwater quality and quantity data to determine the groundwater quality, peak groundwater levels, fluctuations in levels and groundwater flow direction and ascertain whether further groundwater monitoring is required

- identify and undertake appropriate stormwater basin sizing (through simple surface water modelling) to inform the Structure Plan design. It is anticipated that only preliminary drainage calculations and surface water modelling would be required at this stage of the planning process as is the traditional approach in this environmental setting.

### 2.2.3 Field Investigation - Groundwater Monitoring and Bore Installation

A search of the Department of Water's online database indicated that there does not appear to be an established groundwater bore monitoring network across the site. As such, and taking into consideration the financial constraints, timeframes and the environmental constraints of the project, we propose to establish a monitoring network and tailored investigation program across the expansion area to validate the existing hydrogeological conditions:

- groundwater elevations
- groundwater flow direction
- clearance to groundwater
- groundwater quality
- aquifer hydraulic conductivity
- saline water interface estimation
- potential of superficial aquifer for water supply.

The monitoring bore network would be developed so that it would provide a suitable spatial spread of groundwater monitoring location so that the monitoring network will provide valuable data for future monitoring programs and investigations that will likely be required in the later stages of the water management approvals processes, i.e. prior to the development of Local Water Management Strategies to support future Structure Plans.

RPS proposes to install three groundwater monitoring bores within and adjacent to the north and the south of the existing Townsite. The groundwater monitoring bores will be monitored for groundwater levels following installation by a drill rig and one set of groundwater samples will be collected and analysed for a traditional nutrient analytical suite at a NATA accredited laboratory. In-situ physico-chemical parameters and laboratory analytes include the following:

- groundwater levels
- pH

- temperature (°C)
- electrical conductivity (EC as  $\mu\text{S}/\text{cm}$ )
- redox (mV)
- dissolved oxygen (ppm)
- total nitrogen (TN)
- total kjeldahl nitrogen (TKN)
- oxides of nitrogen ( $\text{NO}_x\text{-N}$ )
- ammonium ( $\text{NH}_4\text{-N}$ )
- total phosphorus (TP)
- filtered reactive phosphorus (FRP).

As a sustainable future supply of water has been identified as being critical to the success of the future expansion of the townsite the additional field investigations will be conducted to provide hydrogeological information for the site. This information will allow for initial estimations into the potential of the superficial aquifer of the region to provide groundwater for the future development. The additional field investigations will include:

- Slug Testing: This will provide information of the hydraulic conductivity of the aquifer
- Particle Size Analysis: This will provide specific data on the hydraulic properties of the aquifer
- Salinity Profiling: Salinity profiles will be conducted at each groundwater monitoring bore. This will show the depth of the saline water interface within the superficial aquifer and will indicate the thickness (if any) of potentially suitable groundwater for water supply
- Phosphorus Retention Index: This will provide information on the phosphorus retention capacity of the surficial soils of the area. This may influence the stormwater management strategy of future development and will dictate the volume of treated wastewater that may be applied to the area
- Infiltration Testing: This will provide information on the infiltration rates of the surficial geology of the area. This may influence the stormwater management strategy of future development and will provide information of the hydraulic capacity of the soils to accept irrigation and treated wastewater.

### 2.3 Stage Two – Preparation of a Draft DWMS

RPS has previous experience in preparing water management plans for strategic development projects subject to variable planning frameworks, including the Anketell Strategic Industrial Area DWMS (LandCorp) and the Kemerton SIA Local Water Management Strategy (LVMS).

The following scope of works has been prepared with consideration to recent experience gained from large scale development projects as well as a thorough understanding of the urban water management framework gained from completing numerous water management documents for developments of various scales across metropolitan and regional Western Australia.

- In depth desktop study and review of available regional and local data to determine existing site conditions and characterise the local environment.
- Review of regional and local groundwater quality and quantity data to determine the groundwater quality, peak groundwater levels, fluctuations in levels and groundwater flow direction. Identify any groundwater dependent ecosystems, surface-groundwater interactions or other sensitive environmental receptors within or surrounding the subject site.
- Describe the site's hydrological characteristics including surface water catchments, drainage areas, flow routes and expected flow rates. Identify opportunities and constraints within the site boundary which may influence the design of the development with respect to stormwater management.
- Identify the opportunities and constraints within the site boundary which may influence the design of the development with respect to stormwater management
- Investigate the risks to water resources identified and provide strategies and recommendations.
- Discuss overarching engineering principles that will be employed to mitigate the impact of run-off and water issues to ensure that the development and receiving environments will not be adversely impacted upon.
- Confirm options, timeframes and water supply agreements for potable and non-potable water sources to demonstrate that the development area will have a water source when required.
- Confirm options and timeframes for wastewater disposal within the district area.
- Commitment for further information at the more detailed Local Water Management Strategy (LVMS) stage – identify areas within the development area where more detailed, on site information will be required to inform the LVMS and sub-division design.



- Presentation of the draft overall water management strategy to the council including potable and non-potable water source management, waste water disposal and stormwater management strategies.

As water supply for the development is critical for the progression of the structure plan, alternative water sources and water efficiency initiatives will be investigated i.e. Waste Water Treatment Plants, third pipe systems, rain water harvesting, grey water re-use as described in Section 2.2.1 below.

### **2.3.1 Alternate Water Supply Feasibility Study**

The public drinking water supply for Horrocks is obtained from the Water Corporation's well field located approximately 5 km north-north-east of the town. Current utilisation of the aquifer is 50,000–60,000 kL/year with a Licence limit of 100,000 kL/year and limited to additional 80 services beyond which a new potable supply will need to be sourced and developed. The Water Corporation has confirmed that the capacity of the aquifer extends beyond this utilisation but the quality outside of the currently used brackish water is likely to deteriorate and be saline.

A number of alternative potable water potentially exist and the provision of adequate, long term potable water supplies remains a major issue to be resolved. RPS proposes to undertake an Alternate Water Supply Feasibility Study in partnership with Aquasol a water treatment solutions business who have experience in providing water supply, wastewater treatment and treated wastewater re-use. Aquasol are currently undertaking such services at the Lancelin South development and the requirement for an alternate water supply was necessary to facilitate development in this area.

Further development within Horrocks will be dependent on the establishment of a long term sustainable water supply. Resolution of long term water supply will need to be addressed through the development of this feasibility study which will be included as an appendix to the District Water Management Strategy.

The Alternate Water Supply feasibility study will assess the water demand and possible balance for the proposed development potential put forward in the Horrocks Beach Local Planning Strategy. The feasibility study will include an assessment of the following:

- current Water Corporation water supply borefield and the water supply potential from this area and the likely salinity
- the current wastewater treatment plant and the suitability of this infrastructure to provide treated wastewater for re-use in Public Open Space or other areas
- create a water balance and possible water demand model to understand the future water demands for the expansion both in regards to potable water demand,



**RPS**

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Horrocks District Water Management Strategy

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non-potable water demand, irrigation demand, wastewater flows, wastewater effluent production

- preliminary costings for desalination of the Water Corporation supply, upgraded wastewater treatment plant provide treated wastewater suitable for re-use on public space and potential for outside use at private dwellings
- preliminary local superficial groundwater supply assessment to understand the potential for a localised groundwater abstraction scheme to provide non-treated, non-potable water supply to POS and dwellings for outside use only.

The alternate water supply feasibility assessment will also include calculations based on proposal waterwise landscape guidelines, design guidelines, water efficiency targets, etc.

#### **2.3.2 Presentation to Council**

Present the alternate water supply feasibility study and draft DMWS to the Shire staff and council.

#### **2.4 Stage Three – Finalisation of DWMS**

- Address and comments from the council and DoW pending review of the draft DWMS.
- Finalise the DWMS for submission to the Department of Water for approval.
  - Address any post-submission comments as required to progress approval of the DWMS.

**(Strategen)**

## 5. Approach and methodology

### 5.1 Task 1: Desktop investigation

This task includes:

- inception meeting to identify objectives and planning documents being supported
- review of land use and existing hydrological information including:
  - potable water supplies
  - alternative supplies and water demand management
  - wastewater management
  - stormwater management
  - flood modelling.

Strategen/Advisian are familiar with all aspects of these tasks and are able to provide clear solutions for the management of water at Horrocks Beach.

#### Sub-task 1: Inception meeting

Our senior team members will meet with the Shire to discuss the opportunities and constraints associated with water management in the Horrocks Beach Area. Any current issues associated with water supplies, wastewater and drainage within the Shire will also be addressed.

This will include a site inspection to gain an understanding of the existing townscape and hydrological attributes of the area including:

- geology and soils
- groundwater quality, quantity and yield
- surface water quality and quantity
- land capability for rural residential development and effluent disposal
- potable water demand and wastewater discharge.

Strategen and Advisian will discuss the future of water management at Horrocks Beach with relevant stakeholders including:

- Department of Planning (DoP)
- Department of Water (DoW)
- Water Corporation
- Department of Health.

A meeting will be held with DoW and DoP in Geraldton as part of the inception process to ensure that the requirements of key stakeholders are understood.

**Sub-task 2: Review of land use, opportunities and constraints**

Our team will review the existing and proposed land uses and identify any key opportunities and constraints to the proposed land uses based on matters including:

- rainfall
- land capability for effluent disposal
- conservation areas
- drinking water source protection
- land requirements for stormwater management.

**Sub-task 3: Review of potable water supplies**

Horrocks Beach Water Reserve Drinking Water Source Protection Assessment (Water Corporation, 2004) indicates that there are currently three production bores (two supply and one standby) abstracting from the Silurian Tumbagoona Sandstone aquifer for Town Water Supply (TWS). Water abstracted from the wellfield is pumped to a water treatment plant, located about 2km from the town. Increasing abstraction from this aquifer may cause water salinities to increase. It is understood that there is the potential for fresher water to occur in the Kwinana Group aquifer beneath drainage divides where there is groundwater recharge from direct infiltration of rainfall.

The available geological and hydrogeological data will be used to understand the aquifer systems in Horrocks and surrounding /regional areas, including baseline water quality of aquifers to assess potential additional groundwater supply options. Potential water supplies will be assessed through:

- collating and reviewing all available data on groundwater resources, aquifers, bore networks
- assessing existing data relating to water levels, water quality, hydraulic gradients and flow parameters, including long term trends in the data
- preparing a conceptual model of hydrogeology that identifies water sources based on:
  - pre-development groundwater monitoring data (quantity and quality)
  - interactions between surface water and groundwater
  - groundwater-dependent ecosystems (GDEs) and other environmental receptors that are located within or surrounding the proposed development
  - potential outcomes / impacts of the development
  - pre-development total water cycle environment and the connectivity between the different water resources.

Potential additional water supply options may include but not be limited to:

- expansion of the existing borefield
- additional freshwater pockets fed by surface water recharge
- other areas of enhanced secondary / fracture controlled recharge within the aquifer
- other (regional) aquifers
- alternative options such as piping water from other areas (e.g. Geraldton)
- possible treatment of poorer quality water sourced through expansion of the waste water treatment plant.

Identified options will be described in the DWMS and high level / indicative costs will be outlined for two of the most favourable options identified (to be decided in discussion with the Shire).

It is understood that no priority classification areas for source protection or a protection zone have been assigned to the Horrocks Water Reserve; however, the land is managed as Priority 2, which limits residential development to 2 ha lots within the Water Reserve based on WAPC and DoW guidance. Density of future expansion and /or development of further groundwater borefields will need to take into consideration the protection of the water sources. This will be a part of the assessment of feasibility of potential water supply options.



**Sub-task 4: Review of alternative water supplies and demand management**

An assessment will be made of potential opportunities to manage water demand or substitute alternative water sources. This is the key reason why rural residential developments use lot scale wastewater treatment measures such as septic tanks or aerobic treatment units (ATUs). As such, alternative water supplies and demand management measures are anticipated to be limited to lot scale measures such as rainwater tanks and lot scale greywater recycling.

The use of recycled water for irrigation purposes (e.g. open space, schools) will be investigated. A high level costing will be provided for up to two wastewater reuse options identified through this process.

**Sub-task 5: Wastewater management**

Current and future wastewater demand estimates will be used to evaluate the current capacity of the wastewater treatment facility at Horrocks and then determine whether upgrades/expansion of this facility is required. A description of the upgrades and indicative cost estimates will be provided and potential constraints identified (ie. land access and availability).

**Sub-task 6: Stormwater management**

At a DWMS level, DoW requires that stormwater design identifies the size and location of stormwater basins to:

- prevent flooding of housing and infrastructure in stormwater events up to and including the 1 in 100 year Average Return Interval (ARI) event
- managing stormwater and groundwater quality by treating the first 15 mm of rainfall from impervious areas such as roads and rooves.

The existing information will be reviewed to assess likely requirement for and location of stormwater basins within the Horrocks Beach area. The existing drainage system will also be reviewed, and advice provided as to where upgrades are likely to be required to manage additional flows.

The DWMS will also include advice regarding appropriate treatment and storage structures to maximise the utility of rain falling on the Site.

**5.2 Task 2: Surface and groundwater monitoring and modelling**

Surface and groundwater modelling is anticipated to be required for:

- projection of water demand under various scenarios
- sizing of stormwater infrastructure
- flood modelling to support development adjacent to the Bowes River.

**Sub-task 1: projection of water demand**

Projections of potable and non-potable water demand will be undertaken with consideration for potential options to reduce water demand including:

- greywater recycling
- rainwater tanks for internal and/or external water supply
- groundwater bores.

**Sub-task 2: sizing of stormwater systems**

Stormwater modelling will be undertaken to size stormwater basins allowing for:

- local groundwater conditions
- soil properties
- requirements for freeboard to road and residences.

### **Sub-task 3: flood modelling of the Bowes River**

WAPC and DoW place restrictions on the development of land within river floodplains. The main drainage in the area is the Bowes River that flows within a incised valley in the southern portion of the proposed development area (Horrocks LPS, Shire of Northampton 2015). Development is proposed in the vicinity of the river. It is understood that flood mapping has not been undertaken for the Bowes River.

Available aerial photography and topographical information indicate that this reservation may provide sufficient protection to flooding for the Bowes River. We will therefore undertake a preliminary flood model and analysis including:

- review of existing hydrologic information;
- identify catchment boundaries and estimate peak flows
- hydrology modelling of catchment to develop hydrographs for inflow modelling
- prepare flood maps for the 1 in 5, 1 in 10, 1 in 20 and 1 in 100-year ARI floods.

### **5.3 Task 3: Preparation of draft DWMS**

The draft DWMS will be prepared in the form outlined by *Better Urban Water Management* and will address the issues of:

- potable water supplies
- alternative supplies and water demand management
- wastewater management
- stormwater management
- flood modelling.

The draft DWMS will address strategies for management of water resources and provide a way forward for the development of Horrocks including addressing risks to potential potable water resources and preparation of strategies for appropriate management and use of water.

Strategen and Advisian will present the draft DWMS to the Council. The draft DWMS will be revised based on Shire comments prior to submission to the agencies.

### **5.4 Task 4: Finalisation of DWMS**

This task will include:

- submission of the DWMS to DoW and WAPC for comment
- one phone meeting with the Shire, DoW and DoP to present the DWMS
- revision of the DWMS based on agency comments
- preparation of a final DWMS to support the LSP.

**6.3.2 ADOPTION OF SCHEME AMENDMENT TO LOCAL PLANNING SCHEME NO. 10 (NORTHAMPTON) – INCLUSION OF TRANSPORTABLE, PREFABRICATED AND RELOCATED BUILDINGS INTO SCHEME**

**FILE REFERENCE:** 10.8.7.4  
**DATE OF REPORT:** 7 September 2016  
**REPORTING OFFICER:** Debbie Carson - Planning Officer  
**RESPONSIBLE OFFICER:** Garry Keeffe – Chief Executive Officer  
**APPENDICES:**  
 1. Local Planning Scheme No. 10 – Amendment No. 4  
 2. Schedule of Submissions

**AUTHORITY / DISCRETION:**

**Legislative** *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

**SUMMARY:**

The advertising period for Local Planning Scheme Amendment No. 4 has concluded with a total of four (4) submissions being received, all submissions being from service authorities/government agencies.

This report recommends that Council adopt the Scheme Amendment and that it be forwarded to the Minister for Planning for final endorsement.

**BACKGROUND:**

A Scheme Amendment was proposed by the Shire of Northampton for the purpose of reinstating controls for the development of transportable, prefabricated and relocated buildings into the Shire of Northampton’s *Local Planning Scheme No. 10 (Northampton)* (refer to **Appendix 1**).

In August 2015, the State Government introduced new regulations in the form of the *Planning and Development (Local Planning Schemes) Regulations 2015*, with the new regulations taking effect in October 2015. The new regulations allow the development of single houses and ancillary dwellings that are in compliance with the *State Planning Policy 3.1 - Residential Design Codes (R-Codes)* provisions, without the requirement for local government development approval.

As a result of these new deemed provisions, sections of the Shire of Northampton's *Local Planning Scheme No. 10* relating to transportable, prefabricated and relocated buildings were superseded by the higher level regulations.

The amendment resolved to amend the *Local Planning Scheme No. 10* by:

1. Modifying landuse controls and definitions applicable to 'transportable, prefabricated or relocated buildings';
2. Introducing new landuse definitions for 'repurposed dwelling' and 'second hand dwelling' and listing both uses in Table 1 – Zoning Table;
3. Modifying the landuse permissibility symbols in Table 1 – Zoning Table that apply to a 'single house' in the Rural Residential, Rural Smallholdings and Bushland Protection Zone; and
4. Inserting a new 'Schedule A – Supplementary to Deemed Provisions' to outline 'requirements for planning approval' that are supplementary to the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The Amendment is considered to be a standard amendment under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:

1. the amendment would have minimal impact on land in the scheme area that is not the subject of the amendment; and
2. the amendment does not result in any significant environmental, social, economic or governance impacts in the scheme area.

#### **COMMUNITY/GOVERNMENTAL CONSULTATION:**

The Scheme Amendment was publicly advertised in accordance with the provisions of the *Planning and Development Act 2005* and *Planning and Development (Local Planning Schemes) Regulations 2015*. Advertising of the Scheme Amendment began on Tuesday 26<sup>th</sup> July and closed on Tuesday 6<sup>th</sup> September, 2016.

A total of four (4) submissions were received from Government Agencies and Service Authorities. No objections were raised to the proposed Scheme Amendment.

A summary, comment and recommendation for each submission is attached in the 'Schedule of Submissions' (refer to **Appendix 2**).

A copy of the actual submissions are available to Council upon request.

### **FINANCIAL & BUDGET IMPLICATIONS:**

Gray and Lewis Land Use Planners were engaged to prepare the Scheme Amendment No. 4 (costs allocated within the 2015/16 budgetary provisions for Town Planning Scheme Expenses) and advertising of the Scheme Amendment were additional costs (allocated within 2016/17 budgetary provisions for Town Planning advertising).

### **STATUTORY IMPLICATIONS:**

*State: Planning and Development Act 2005*

*Planning and Development (Local Planning Schemes) Regulations 2015*

*Local: Shire of Northampton - Local Planning Scheme No. 10 - Northampton District*

As a result of the new deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, sections of the Shire of Northampton's *Local Planning Scheme No. 10* have become superseded by the higher level regulations.

*Draft Local Planning Scheme No. 11* - Kalbarri Townsite is currently in progress and therefore it is not considered necessary to amend the existing Town Planning Scheme No. 9. Draft Scheme No. 11 includes provisions to allow the Shire of Northampton (in pursuance of Section 75 of the *Planning and Development Act 2005*) to maintain suitable planning controls for the development of transportable, prefabricated and relocated buildings including single houses, ancillary dwellings and outbuildings.

### **POLICY IMPLICATIONS:**

The Shire has an adopted *Local Planning Policy – Relocated Dwellings and Second hand Cladding Materials*, which includes the objectives to:

1. ensure that any development proposing to use a second hand building or second hand cladding material meets acceptable aesthetic and amenity requirements in the locality for which it is proposed; and



2. address the issue of public sensitivity to exposure risks from asbestos cement cladding.

With the introduction of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council and staff have limited ability to apply this *Local Planning Policy* to proposed transportable, relocated and second hand buildings, as these buildings currently do not require development approval if they meet the deemed-to-comply provisions of the *R-Codes*. The *Local Planning Policy* is considered separate to the *Local Planning Scheme*, and therefore only acts as a guideline to assist the Shire of Northampton to make decisions under the Scheme where a development approval assessment is in progress.

**VOTING REQUIREMENT:**

*Absolute Majority Required:* No

**COMMENT:**

The proposed amendment is considered to be necessary if Council wishes to maintain their ability to implement planning controls for the development of transportable, prefabricated or relocated buildings, including single houses, ancillary dwellings and outbuildings.

It is therefore recommended that the ‘Schedule of Submissions’ be endorsed and the standard Scheme Amendment No. 4 be adopted for final approval.

<b>OFFICER RECOMMENDATION – ITEM 6.3.2</b>	<b>ADOPTION</b>
<b>That Council:</b>	
1)	<b>Endorse the ‘Schedule of Submissions’ for Amendment No. 4 to Local Planning Scheme No. 10 as attached to Item 6.3.2 of the September Town Planning Report 2016;</b>
2)	<b>Pursuant to Part 5 of the Planning and Development Act 2005 (as amended) adopt for final approval Amendment No. 4 (Standard Scheme Amendment as per the Planning and Development (Local Planning</b>

**Schemes) Regulations 2015) to Local Planning Scheme No. 10 - Northampton without modification; and**

- 3) Refer the Standard Scheme Amendment to the Department of Planning and seek final approval of the Scheme Amendment from the Minister for Planning.**

**Advice Note:**

- 1. Scheme Amendment No. 4 of the Local Planning Scheme No. 10 is considered a Standard Scheme Amendment for the following reasons:**
  - a. the amendment would have minimal impact on land in the scheme area that is not the subject of the amendment; and**
  - b. the amendment does not result in any significant environmental, social, economic or governance impacts in the scheme area.**

**APPENDIX 1 – LOCAL PLANNING SCHEME NO. 10 - AMENDMENT NO. 4**

**PROPOSAL TO AMEND A LOCAL PLANNING SCHEME**

<b>LOCAL GOVERNMENT</b>	Shire of Northampton
<b>DESCRIPTION OF LOCAL PLANNING SCHEME</b>	Shire of Northampton Town Planning No 10
<b>TYPE OF SCHEME</b>	DISTRICT SCHEME
<b>SERIAL NO. OF AMENDMENT</b>	4
<b>PROPOSAL</b>	<ol style="list-style-type: none"> <li>1. Modifying landuse controls and definitions applicable to 'Transportable, Prefabricated or Relocated buildings'.</li> <li>2. Introducing new definitions for 'repurposed dwelling; and 'second hand dwelling' and listing both uses in Table 1 – Zoning Table.</li> <li>3. Modifying the landuse permissibility symbols in Table 1 – Zoning Table that apply to a 'single house' in the Rural Residential, Rural Smallholdings and Bushland Protection zone.</li> <li>4. Inserting a new 'Schedule A – Supplementary to Deemed Provisions' to outline 'requirements for planning approval' that are supplementary to the Planning and Development (Local Planning Schemes) Regulations 2015.</li> </ol>
<b>AMENDMENT TYPE</b>	Standard

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**SCHEME AMENDMENT REPORT**

**1.0 INTRODUCTION**

This amendment is being pursued to ensure suitable planning controls are maintained for the development and control of transportable, prefabricated or relocated buildings.

The amendment introduces new landuse definitions for 'repurposed dwelling' and 'second hand dwelling' as provided by the Department of Planning.

Existing Scheme provisions relating to this type of 'transportable' development have been reviewed having regard for advice from the Department of Planning, the Minister for Planning and the Planning and Development (Local Planning Schemes) Regulations 2015.

## **2.0 BACKGROUND**

### **2.1 Snapshot of Northampton**

The Northampton townsite is approximately 52 kilometres north of Geraldton, in the mid-west region of Western Australia.

The Shire encompasses the popular tourist destinations of Horrocks, Port Gregory, Kalbarri and Northampton. The Shire is extremely diverse from the coastal lifestyle of Kalbarri to the heritage trails through Northampton. Tourism is a growing industry within the Shire of Northampton and one that receives support from the Northampton Shire Council.

The Shire of Northampton is bounded by the Chapman Valley, Shark Bay, Mullewa and Murchison Shires and the Indian Ocean. The Shire has two Town Planning Schemes being Local Planning No 10, and Local Planning Scheme No 9 (which covers Kalbarri and is under review).

### **2.2 Shire of Northampton Local Planning Scheme No 10 ('the Scheme')**

Part 8 of the Shire of Northampton Local Planning Scheme No 10 outlines 'Permitted Development' under Clause 8.2.

Clause 8.2. (b) (iv) and (v) outlines that planning approval is required for a 'transportable, prefabricated or relocated building' or a single house proposed in the Rural Residential, Rural Smallholdings or Bushland Protection zone.

Clause 5.11.2 of the Scheme outlines matters the Council will consider in determining any application for a 'transportable, prefabricated or relocated building'.

Clause 5.11.2.1 of the Scheme outlines requirements that these types of buildings have to be of a satisfactory condition, will not detrimentally impact on the amenity of an area, and are of an appropriate design in terms of facades, colours, materials and design features.

Clause 5.11.2.2 of the Scheme also outlines important planning considerations for assessment of these structures including the proximity to and visibility of the building from a street or other public place.

The Scheme has an existing landuse definition for 'Transportable, Prefabricated or Relocated Building' as follows:

*'means any building, whether or not designed for human habitation or use,  
and:  
(a) is a new building designed to be transported as a whole building or in  
parts; or*



- (b) most or all of the components of the building are prefabricated off site for assembly on site; or*
- (c) is a previously used building which is to be disassembled and/or removed from one location to be assembled and/or affixed in another location; '*

### **2.3 Legislative Changes**

In November 2014, a discussion paper and consultation draft were released for the proposed Planning and Development (Local Planning Schemes) Regulations ('the Regulations').

The new Regulations replace the previous Town Planning Regulations 1967 which were recognised as being outdated and needing improvement. The Regulations were a result of an initiative of the State Government's planning reform agenda.

The Planning and Development (Local Planning Schemes) Regulations 2015 were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations have introduced 'deemed provisions' that automatically apply to every Local Planning Scheme in Western Australia including the Shire of Northampton Local Planning Scheme No 10.

The deemed provisions are now legally operative. If there is a conflict between the Shires Town Planning Scheme No 10 and the deemed provisions, the deemed provisions in the Regulations prevail.

The deemed provisions mainly deal with administrative matters and procedures that are commonly contained in most local planning schemes including local planning policies, heritage protection, structure plans, development applications and approvals, enforcement and administration.

As a result of the 'deemed provisions' entire sections of the existing Scheme have become superceded by the higher level Regulations, however this is not a matter being addressed as part of this Scheme Amendment.

#### **2.3.1 Single House controls**

The Department of Planning has indicated that one of the key intentions behind recent planning reform measures was to reduce the number of development applications required for single dwellings.

Advice has been provided (at an officer level) that if a single house complies with the Residential Design Codes, Building Code of Australia and the Health Act, regardless of whether it is built on site or relocated from elsewhere, then the initial perspective was that planning approval should not be required.

The 'deemed provisions' of the Regulations allow most single houses as permitted development where they comply with the Residential Design Codes, irrespective of whether the single house is new, second hand, purpose built or transported on site from another location.

The Department of Planning construes a repurposed, second hand or transportable dwelling as a single house which does not require planning approval under the Regulations, unless it entails a variation to the Residential Design Codes.

Gray & Lewis is of the view that the new Regulations failed to recognise the potential for second hand or transportable buildings, dwellings and outbuildings to negatively impact on streetscape, amenity and landscape values of a locality.

### 2.3.2 Ministerial advice

A petition co-signed by several local governments was lodged to the office of the Minister of Planning in August 2015 seeking changes to the Regulations to ensure that local governments could continue to control the use of transportable and relocated dwellings due to potential impact on streetscape and amenity.

In response the Minister for Planning advised of support of two new definitions for repurposed dwelling and second hand dwelling – [Attachment 1](#).

The Minister also advised that *'each local government will be able to make the determination as to whether to amend its town planning scheme to include these definitions and make these uses discretionary in the Residential zone'*.

## 2.4 Preliminary Consultation with the Department of Planning

The Department of Planning has provided informal advice on options for local governments in dealing with 'repurposed' and 'second hand' dwellings:

- ***Situation 1 - Local Planning Scheme (LPS) contains separate use class in zoning table.***

In this instance, no scheme amendment is required and the Scheme continues to operate without being impacted by the single dwelling exemption in the deemed provisions of the Regulations.

- ***Situation 2 – LPS contains a definition for transportable / second-hand dwelling and requires development approval for that land use.***

Local Government can undertake a scheme amendment to insert the relevant use class into the zoning table.

By doing this, the requirement for approval of a transportable/second-hand dwelling is separated from the single house provisions in the Scheme, the existing scheme provisions are reflected and the scheme is consistent with the deemed provisions.

Such an amendment would be considered to be a basic amendment (Regulation 34(c) and construed as an amendment to make the scheme consistent with another provision of the scheme.



- ***Situation 3 – LPS does not contain separate use class for transportable / second-hand dwelling.***

A scheme amendment is required to insert the land use definition(s) and the requirement for development approval in the zoning table. Given that the definitions drafted by the Department of Planning are currently not in the Model Provisions of the Regulations, this type of amendment is considered to be a standard amendment (Regulation 34(b)).

Each local government will be able to make the determination as to whether to amend its planning scheme to include these definitions and make these uses discretionary (development approval required) in the Residential zone.

Situation 3 applies to the Shire of Northampton Local Planning Scheme No 10. This amendment is generally consistent with preliminary advice provided by the Department of Planning.

Gray & Lewis has liaised with Department of Planning officers in regards to this amendment, to ensure what is proposed will be generally acceptable at a state planning level. The Amendment still requires comprehensive assessment by the Western Australian Planning Commission (WAPC).

## **2.5 Relevant Local Government Documents**

Apart from the Shires Scheme which is discussed in Section 2.2, there is a Local Planning Policy relevant to this amendment.

### ***2.5.1 Shire of Northampton Local Planning Policy – Relocated Dwellings & Second hand cladding materials***

The Shire has an adopted Local Planning Policy for 'Relocated dwellings & second hand cladding materials' which has been operative since 2014.

The Policy includes objectives to:

- Ensure that any development proposing to use a second hand building or second hand cladding material meets acceptable aesthetic and amenity requirements in the locality for which it is proposed.
- Address the issue of public sensitivity to exposure risks from asbestos cement cladding.

The subject Policy may require review dependent on the final outcome achieved by this Scheme Amendment.

## **3.0 PROPOSED AMENDMENT**

This amendment seeks to introduce revised planning controls over transportable buildings in a manner and format that is compatible with the Planning and Development (Local Planning Schemes) Regulations 2015.

The amendment has been compiled in consultation with the Department of Planning and Shire of Northampton following detailed assessment of the Regulations, existing Scheme requirements, general planning considerations and desirable development outcomes.

Careful consideration has been afforded to achieving adequate landuse and development controls that protect existing streetscapes, whilst adhering to the general guidance provided by the Minister for Planning.

This Amendment seeks to retain existing controls over 'transportable, pre-fabricated or relocated buildings' (in a modified form) as well as introduce new landuse and development controls for 'repurposed dwellings' and 'second hand dwellings'.

Justification for the amendment is provided in the document below.

### **3.1 Re-introducing historic Planning Controls – Repurposed Dwellings and Second Hand dwellings**

Prior to the Planning and Development (Local Planning Schemes) Regulations 2015, all transportable, prefabricated or relocated buildings required planning approval under the Scheme, irrespective of whether they were habitable or non habitable, new or second hand.

One of the main objectives of this scheme amendment is to retain a high level of planning control over these types of development as has been afforded to the Shire historically.

The Shire has been able to achieve better development outcomes as a result of the Scheme controls, particularly when dealing with second hand transportable dwellings.

This amendment proposes to:

- a) Introduce new landuse definitions for 'repurposed dwelling' and 'second hand dwelling'; and
- b) Ensure the new landuses of 'repurposed dwelling' and 'second hand dwelling' are listed in the Scheme's Zoning table.

### **3.2 Development Control (Amenity and Streetscape)**

The use of transportable or prefabricated buildings may be an attractive option for use as a dwelling due to the cost of constructing new housing in the Shire.

Costs are further increased in any areas identified as Bushfire Prone as declared by the Fire and Emergency Services Commissioner.

It is recognised that there are number of housing companies which specialise in new architecturally designed (transportable) dwellings.



This amendment will not result in control over new transportable buildings designed to be used as dwellings, as the Minister for Planning has only indicated support for control over second hand or prefabricated dwellings.



The amendment seeks to introduce clear planning controls for any re-purposed or second hand dwelling.

The historic approach of local governments to control these types of development through the planning process has ensured that any second hand buildings for use as a dwelling still achieve a reasonable development outcome, are of a suitable quality and do not negatively impact on streetscape and amenity, particularly in Residential zones, Rural Residential zones, and areas of Landscape Protection.



Example transportable being refurbished  
Shire of Bridgetown-Greenbushes

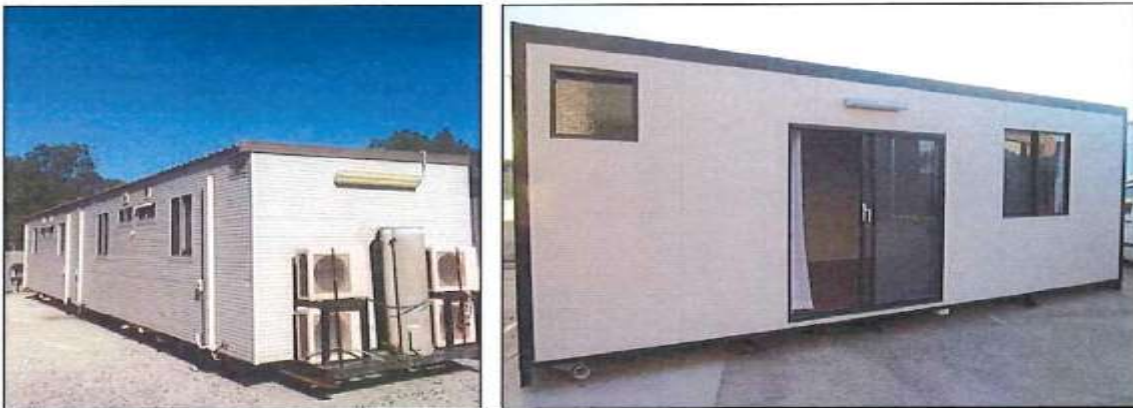
The condition, appearance and quality of a second hand transportable building proposed to be used as a dwelling can vary greatly, and the development outcome is often influenced by the extent of upgrading proposed by the applicant. Many local governments control upgrading through conditions placed on a planning approval.

The use of a second hand transportable (second hand dwelling) may not be appropriate in certain locations. Built forms with a lack of eave overhang, low roof pitch, industrial/reflective materials and lack of architectural detailing may give

weight to an argument that the building is in conflict with the expected character of an area.

The potential for poor quality second hand dwellings to impact on the amenity of an area has been recognised in several cases determined by the State Administrative Tribunal. In *Larratt vs City of Armadale (WASAT 75, 2009)* the Tribunal considered an application to use a transportable building for ancillary accommodation in Churchman Brook, which is a low density estate with a semi-rural character in hills of the Darling Ranges.

The Tribunal was *'in agreement with the respondent that the appearance of the proposed development is out of character with the existing dwelling and those that generally create the character of the locality.'* The Tribunal upheld the City of Armadale's decision to refuse the development and *'determined that the proposed development will have an adverse impact on the amenity of the locality'*.



Above: Examples of second hand dwellings that lack architectural detail

The use of second hand dwellings will potentially result in unacceptable development with poor aesthetics, and potential to negatively impact on amenity and streetscapes.





Hence this amendment seeks to introduce a new Clause 5.11.3.1 to outline matters for consideration of a 'repurposed dwelling' or 'second hand dwelling' for protection of amenity, streetscape and the character of a locality.

Clause 5.11.3.1 has been drafted to be generally compatible with streetscape elements of the Residential Design Codes (Clause 5.1(d) and 5.1.2.2 P2.2).

### 3.3 Landuse Definitions

#### 3.3.1 New Definitions: Second hand dwellings & Repurposed dwellings

In order to control second hand dwellings and repurposed dwellings, the Department of Planning suggests introduction of the following definitions (without modification) as supported by the Minister for Planning:

**Repurposed Dwelling:** means a building or structure not previously used as a single house, which has been repurposed for use as a dwelling.

**Second-Hand Dwelling:** means a dwelling that has been in a different location, and has been dismantled and transported to another location (in whole or in parts) for habitable purposes, but does not include a new modular or transportable dwelling.

The definitions provided in the Ministers advice only deals with 'dwellings' which is defined in the Residential Design Codes as '*a building or portion of a building being used, adapted, or designed to intended to be used for the purpose of human habitation on a permanent basis by a single person, a single family, or no more than six persons who do not comprise a single family*'.

The definitions may be applied to applications proposing to use a 'repurposed dwelling' or 'second hand dwelling' as a single house, grouped dwelling, aged or dependent persons dwelling, caretakers dwelling and farmworkers dwelling (if permanently occupied).

#### 3.3.2 Review Existing Definition: Transportable, Prefabricated or Relocated Building

As outlined in Section 2.2 the Scheme has an existing landuse definition for 'Transportable, Prefabricated or Relocated Building' which captures a wide range of development types including and not limited to:

- Transportable dwellings (new or second hand);
- Sea containers (often applied for use as an outbuilding ancillary to a dwelling);
- Dongas (for short term forms of accommodation, ablutions and/or offices).

It is considered important to retain the existing definition in a modified form as it:

- controls the use of transportable buildings for other forms of accommodation that may not constitute a dwelling (occupied permanently). This may include Bed and Breakfast, Cabin, Caravan Park, Chalet, Eco-tourism, Farm Stay,

Guesthouse, Holiday Home, Lodging House, Tourism Development and Tourist Resort.

- Controls the use of transportable buildings for commercial use such as offices and ablutions.
- Controls the use of sea containers which can be modified to be used for forms of accommodation.

Transportable buildings come in a wide variety of forms, conditions and finishes – refer examples below.

**Examples of transportable buildings for commercial use or forms of short term accommodation**



Above: Example new office



Example second hand office



Above: Example new cabins



Example: Second hand ablutions



Above: Example re-clad sea container



Example: Sea container accommodation



This amendment proposes to modify the existing definition for 'Transportable, Prefabricated or Relocated Building' in the Scheme so it will not overlap or conflict with the proposed 'second hand dwelling' and 'repurposed dwelling' definitions as follows:

**Transportable, Prefabricated, or Relocated Building** means any building that is not a dwelling, and:

- (a) is a building proposed to be transported as a whole or in parts; or
- (b) most or all of the components of the building are prefabricated off site for assembly on site; or
- (c) is a second hand building or is clad with second hand materials.

Existing Clause 5.11.2.1 will be retained as it controls transportable, prefabricated or relocated buildings (that are not dwellings).

In assessing development proposals, the Shire can have regard for a range of considerations in accordance with Regulation 67 (Matters to be considered by the local government) under the Planning and Development (Local Planning Schemes) Regulations 2015.

### 3.4 Permitted Development

Part 8 of the Scheme is somewhat superfluous as it is overridden by Clause 61 in Part 7 of the Regulations which outlines 'development for which development approval is not required'.

It is not within the scope of this amendment to update the entire Scheme to comply with the new Regulations, however this amendment reviews the landuse permissibility's for a single house in the Rural Residential, Rural Smallholdings or Bushland Protection zone in Table 1 to ensure consistency with existing Clause 8.2 (v).

The amendment proposes to include a new 'Schedule A – Supplementary to Deemed Provisions (Additional provisions to the Deemed Provisions of the Regulations). Schedule A is a mechanism whereby the Shire can include provisions that complement or expand, but not conflict with, the Regulations.

Schedule A will:

1. Ensure any single house that is permitted in a zone is exempt from planning approval only where it complies with the site and development requirements of the Scheme, and is not within any heritage area.

Essentially this makes it clear that any single house not designated as a permitted use in the relevant zone does require planning approval.

Single houses in the Town Centre, Rural Residential, Rural Smallholdings or Bushland Protection zone will continue to require planning approval.

2. Ensure any 'Transportable, Prefabricated or Relocated Building' proposed to be used as an outbuilding or garage requires planning approval.

#### 4.0 CONCLUSION

The amendment can be justified based on sound planning principles. The main catalyst of the amendment is simply to ensure the Shire can continue to adequately protect the amenity, streetscape and locality characteristics when considering development of a transportable or pre-fabricated nature.

### PLANNING AND DEVELOPMENT ACT 2005

#### SHIRE OF NORTHAMPTON

#### TOWN PLANNING SCHEME NO 10

#### AMENDMENT 4

The Shire of Northampton Council under and by virtue of the powers conferred upon it in that behalf by the *Planning and Development Act 2005* hereby amends the above local planning scheme by:

1. Inserting new definitions in alphabetical order under '1.2 Land Use definitions' in 'Schedule 1 Dictionary of Defined Words and Expressions' to state as follows:

**Repurposed Dwelling:** means a building or structure not previously used as a single house, which has been repurposed for use as a dwelling.

**Second-Hand Dwelling:** means a dwelling that has been in a different location, and has been dismantled and transported to another location (in whole or in parts) for habitable purposes, but does not include a new modular or transportable dwelling.

2. Inserting 'Repurposed Dwelling' and 'Second-Hand Dwelling' in alphabetical order into 'Table 1 – Zoning Table' to control landuse permissibility as follows:

Zone \ Use Class	Residential	Town Centre	Industry	General Rural	Rural Residential	Rural Smallholdings	Bushland Protection	Caravan, Camping and Cabin
Repurposed Dwelling	A	A	X	D	D	D	D	A
Second-Hand Dwelling	A	A	X	D	D	D	D	A

3. Modifying the landuse permissibility symbols in 'Table 1 – Zoning Table' that apply to a 'single house' in the 'Rural Residential', 'Rural Smallholdings' and 'Bushland Protection' zone(s) as follows:

Zone \ Use Class	Residential	Town Centre	Industry	General Rural	Rural Residential	Rural Smallholdings	Bushland Protection	Caravan, Camping and Cabin
Single House	P	D	X	P	D	D	D	X



4. Modifying the existing definition of 'Transportable, Prefabricated or Relocated Building' under '1.1 General definitions' in 'Schedule 1 Dictionary of Defined Words and Expressions' which currently states as follows:

**'Transportable, Prefabricated or Relocated Building:** means any building, whether or not designed for human habitation or use, and:

- (a) is a new building designed to be transported as a whole building or in parts; or
- (b) most or all of the components of the building are prefabricated off site for assembly on site; or
- (c) is a previously used building which is to be disassembled and/or removed from one location to be assembled and/or affixed in another location; '

To state as follows:

**Transportable, Prefabricated, or Relocated Building** means any building that is not a dwelling, and:

- (a) is a building proposed to be transported as a whole or in parts; or
  - (b) most or all of the components of the building are prefabricated off site for assembly on site; or
  - (c) is a second hand building or is clad with second hand materials.
5. Inserting a new 'Schedule A – Supplementary to Deemed Provisions (Additional provisions to the Deemed Provisions of the Regulations) after 'Schedule 18 Heritage List' to state as follows:

**'Schedule A – Supplementary to Deemed Provisions**  
(Additional provisions to the Deemed Provisions of the Regulations)

These provisions are to be read in conjunction with the deemed provisions (Schedule 2) contained in the *Planning and Development (Local Planning Schemes) Regulations 2015*.

**PART 7 – REQUIREMENT FOR DEVELOPMENT APPROVAL**

61 (1) (k) The erection or extension of a single house on a lot if a single house is listed as a 'P' use in Table 1: Zoning Table as applicable to the relevant zone, and the development satisfies the site and development requirements set out in this Scheme unless the development:

- (i) is located in a place that is entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or
- (ii) is located in a place that is the subject of an order under the Heritage of Western Australia Act 1990 Part 6; or
- (iii) is located in a place that is included on a heritage list prepared in accordance with this Scheme; or
- (iv) is located in a place that is within an area designated under the Scheme as a heritage area; or
- (v) is located in a place that is the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29.

61 (1) (l) The erection or extension of an ancillary dwelling, outbuilding, external fixture, boundary wall or fence or patio, pergola, veranda, garage, carport or swimming pool on the same lot as a single house if a single house is listed as a 'P' use in Table 1: Zoning Table as applicable to the relevant zone, and the development satisfies the site and development requirements set out in this Scheme unless the development:

- (i) is located in a place that is entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or
- (ii) is located in a place that is the subject of an order under the Heritage of Western Australia Act 1990 Part 6; or
- (iii) is located in a place that is included on a heritage list prepared in accordance with this Scheme; or
- (iv) is located in a place that is within an area designated under the Scheme as a heritage area; or
- (v) is located in a place that is the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29; and/or
- (vi) is a Transported, Prefabricated or Relocated building.

61 (1) (m) The erection or extension of an outbuilding or garage on the same lot as a dwelling if the R-Codes apply to the development and the development satisfies the deemed-to-comply requirements of the R-Codes unless –

- (i) the outbuilding or garage is a Transportable, Prefabricated or Relocated building.

6. Insert a new Clause 5.11.3 and subclause 5.11.3.1 to state as follows:

**5.11.3 Repurposed Dwelling or Second Hand Dwelling**

5.11.3.1 In determining an application for a Repurposed Dwelling or Second Hand Dwelling, the local government will have regard to the following matters:

- (a) The objectives of the relevant zone;
- (b) The ability of the built form including roof pitch, eaves, colours, material and architectural details to complement the expected character of the locality;
- (c) The potential for negative visual impact or conflict with any established streetscape and character of the locality;
- (c) Any proposed upgrading, alterations and additions which will enhance the elevations and architectural detail of proposed development;
- (d) Potential glare from reflective materials;
- (e) The potential for existing or proposed landscaping and vegetation to mitigate visual impacts of the development;
- (f) Landscape protection and landscape characteristics of the locality.



7. Renumber existing Clauses '5.11.3 to 5.11.5' to Clauses '5.11.4 to 5.11.6' accordingly as follows:

**5.11.4 Outdoor Storage**

**5.11.5 Advertisements**

**5.11.6 Building Height**

8. Updating the Table of Contents to reflect this Scheme Amendment.

The Amendment is standard under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- the amendment would have minimal impact on land in the scheme area that is not the subject of the amendment; and
- the amendment does not result in any significant environmental, social, economic or governance impacts in the scheme area.



RECEIVED  
12 JAN 2016

BY: .....  
**Minister for Planning; Culture & the Arts**  
Government of Western Australia

Our Ref: 33-30197

Ms Liz Bushby  
Gray & Lewis Land Use Planners  
Suite 5  
2 Hardy Street  
SOUTH PERTH WA 6151

Dear Ms Bushby

**PETITION – PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEMES)  
REGULATIONS 2015 - TRANSPORTABLE BUILDINGS AS DWELLINGS**

Thank you for your letter of 21 August 2015, regarding the application of deemed provisions and transportable dwellings.

Following your representation, and those from a number of local governments expressing similar amenity concerns, I requested that the Department of Planning undertake further consideration of this matter.

The Department recommended, and I support, the use of two new definitions for repurposed building and second-hand dwelling to separate them from single houses:

- *repurposed dwelling* – a building or structure not previously used as a single house, which has been repurposed for use as a dwelling.
- *second-hand dwelling* – a dwelling that has been in a different location, and has been dismantled and transported to another location, but does not include a new modular or transportable dwelling.

Each local government will be able to make the determination as to whether to amend its planning scheme to include these definitions and make these uses discretionary (development approval required) in the Residential zone. The Western Australian Planning Commission (WAPC) will shortly be issuing a Planning Bulletin to provide guidance on the introduction of these definitions into planning schemes.

I appreciate you raising this matter with me and trust the above information is of assistance.

Yours sincerely

**JOHN DAY  
MINISTER FOR PLANNING;  
CULTURE AND THE ARTS**

30 DEC 2015

11th Floor, 2 Havelock Street, West Perth, Western Australia 6005  
Telephone: +61 8 6552 6200 Facsimile: +61 8 6552 6201 Email: Minister.Day@dpc.wa.gov.au

**APPENDIX 2 – SCHEDULE OF SUBMISSIONS**

No	Submitter	Property Address	Submission Detail	Comment/Recommendation
1.	<b>Department of Education</b>  151 Royal Street, East Perth WA 6004	No affected property address	- No objection.	- Noted.
2.	<b>Main Roads Western Australia</b>  Midwest Gascoyne Region, Eastward Rd, Geraldton WA 6530	No affected property address	- No objection.	- Noted.
3.	<b>State Heritage Office</b>  Bairds Building, 491 Wellington St, Perth WA 6850	No affected property address	- No objection.	- Noted.
4.	<b>Department of Health</b>  227 Stubbs Terrace, Shenton Park WA 6008	No affected property address	- No objection providing any developments do not exceed the development density allowed by the <i>Draft Country Sewerage Policy</i> for an unsewered development, and that all developments are to connect to scheme water and reticulated sewerage in accordance with the <i>Draft Country Sewerage Policy</i> .	- Noted.

**6.3.3 SUMMARY OF PLANNING INFORMATION ITEMS**

**DATE OF REPORT:** 7 September 2016  
**REPORTING OFFICER:** Debbie Carson – Planning Officer  
**RESPONSIBLE OFFICER:** Garry Keeffe – Chief Executive Officer

**COMMENT:**

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Planning Officer.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
048	D & C Arnold	LOT 868 (NO. 12) SEQUITA WAY, KALBARRI	PROPOSED OUTBUILDING – LOCAL PLANNING POLICY VARIATIONS	3 August 2016
049	MJ Mullane	LOT 359 (NO. 63) BATEMAN STREET, NORTHAMPTON	RENEWAL OF HOME OCCUPATION – PRODUCTION OF PICKLES / CHUTNEYS/ FRESH PRODUCE	15 August 2016
050	Grant Ward	RESERVES 25307 AND 26591 MURCHISON RIVER, KALBARRI	KALBARRI WILDERNESS CRUISES – RIVER BOAT CRUISES, RIVER PRINCESS	26 August 2016 Ordinary Meeting of Council

**OFFICER RECOMMENDATION – ITEM 6.3.3**

**For Council Information**

6.4.1	ACCOUNTS FOR PAYMENT	2
6.4.2	DRAFT MONTHLY FINANCIAL STATEMENTS – AUGUST 2016	8
6.4.3	WAIVER OF 2016/2017 RATES – HALF WAY BAY	30

**6.4.1 ACCOUNTS FOR PAYMENT**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>10 September 2016</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Leanne Rowe/Grant Middleton</b>
<b>APPENDICES:</b>	<b>1. List of Accounts</b>

**SUMMARY**

Council to authorise the payments as presented.

**BACKGROUND:**

A list of payments submitted to Council on 16<sup>th</sup> September 2016, for confirmation in respect of accounts already paid or for the authority to those unpaid.

**FINANCIAL & BUDGET IMPLICATIONS:**

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

**POLICY IMPLICATIONS:**

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

**VOTING REQUIREMENT:**

Absolute Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.1**

**That Municipal Fund Cheques 21008 to 21022 inclusive totalling \$23,904.01, Municipal EFT payments numbered EFT15427 to EFT15526 inclusive totalling \$415,612.74, Trust Fund Cheques 2161 to 2163, totalling \$10,960.00, Direct Debit payments numbered GJ02002 to GJ0208 inclusive totalling \$209,976.00 be passed for payment and the items therein be declared authorised expenditure.**



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Chq #	Date	Name	Description	Amount
21008	17-08-2016	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	176.35
21009	22-08-2016	DEPARTMENT OF HEALTH	LUCKY- APP INSTALL SEPTIC TANK	51.00
21010	05-09-2016	AUSTRALIAN COMMUNICATIONS & MEDIA	LICENCE RENEWAL	1414.00
21011	05-09-2016	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	7566.70
21012	05-09-2016	DPT. OF ENVIRONMENT REGULATION	NTON REFUSE RENEW LICENCE	692.59
21013	05-09-2016	GERALDTON MOWER & REPAIR SPECIALISTS	PLANT SERVICE/PARTS	572.00
21014	05-09-2016	HARVEY NORMAN COMPUTER SUPERSTORE GERALDTON	NCCA SURFACE PRO TABLET	1626.00
21015	05-09-2016	KLEENHEAT GAS	FACILITY FEES	138.60
21016	05-09-2016	MCLEODS BARRISTERS AND SOLICITORS	LEGAL ADVICE	206.90
21017	05-09-2016	NORTHAMPTON COMMUNITY CENTRE	REIMB PLUMBING COSTS	3047.00
21018	05-09-2016	NORTHAMPTON LIONS CLUB	DRUM MUSTER	947.29
21019	05-09-2016	RHONDA BARBETTI	EMBROIDER UNIFORMS	869.50
21020	05-09-2016	SYNERGY	ELECTRICITY CHARGES	3223.67
21021	05-09-2016	STATEWIDE INSURANCE BROKERS PTY LTD	NCCA BUSINESS PACKAGE INSURANCE	1849.00
21022	05-09-2016	TELSTRA	TELEPHONE CHARGES	1523.41
				<b>\$23,904.01</b>

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**ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT**

<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT15427	15-08-2016	KALBARRI CAMP & COMMUNITY HALL INC	REIMB TELSTRA, WATER CORP	719.19
EFT15428	17-08-2016	AUSTRALIAN TAXATION OFFICE	BAS JULY 2016	36806.00
EFT15429	26-08-2016	NEIL BROADHURST	REIMB TELSTRA	450.06
EFT15430	26-08-2016	GRANT MIDDLETON	REIMB INTERNET, PHONE	251.45
EFT15431	26-08-2016	LB & BJ RYAN	REIMB TELSTRA LINE RENTAL	49.95
EFT15432	02-09-2016	AUSSIE SHEDS	LUCKY - SHED KIT FIRST INSTALMENT	1000.00
EFT15433	05-09-2016	ABROLHOS ELECTRICS	ELECTRICAL TEST & TAG, INSTALL CEIL FANS	7502.88
EFT15434	05-09-2016	AFGRI EQUIPMENT AUST PTY LTD	PARTS	2984.65
EFT15435	05-09-2016	AIRPORT LIGHTING SPECIALISTS PTY LTD	WIND SOCK	212.30
EFT15436	05-09-2016	ALAN CRAGAN BOBCAT & EXCAVATOR HIRE	BOBCAT HIRE	1435.50
EFT15437	05-09-2016	AQUARIUS WASTEWATER SYSTEMS PTY LTD	LUCKY - FLATBED DRAINS & GEO CLOTH	1185.00
EFT15438	05-09-2016	AUSTRAL MERCANTILE COLLECTIONS	LEGAL EXPENSES	5255.50
EFT15439	05-09-2016	BATAVIA TIMBER & SALVAGE	DEMOLITION APB DEPOT	18150.00
EFT15440	05-09-2016	RAY BLICK PLUMBING & GAS SERVICE	PLUMBING	351.80
EFT15441	05-09-2016	BOSTON CONTRACTING	BINNU WEST/YERINA RDS WATER CARTING	11050.88
EFT15442	05-09-2016	CATWEST PTY LTD	HCC ASPHALT SEAL CARPARKS	35717.00
EFT15443	05-09-2016	CLARKSON FREIGHTLINES	FREIGHT	1273.44
EFT15444	05-09-2016	COATES HIRE OPERATIONS PTY LIMITED	BINNU WEST RD PADFOOT/ROLLER HIRE	7963.38
EFT15445	05-09-2016	COMPU-STOR	ARCHIVE BOXES	222.34
EFT15446	05-09-2016	CONSTRUCTION HYDRAULIC DESIGN PTY LTD	HCC COMPLETION OF CONTRACT ADMIN	550.00
EFT15447	05-09-2016	STAPLES	P/COPIER,PRINTER MTCE, STATIONERY	3972.96
EFT15448	05-09-2016	CORPORATE LIVING	COUNCIL CHAMBER CHAIRS	3583.05
EFT15449	05-09-2016	COURIER AUSTRALIA	FREIGHT	350.17



**SHIRE OF NORTHAMPTON**  
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<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT15450	05-09-2016	COVS PARTS PTY LTD	PARTS	1371.36
EFT15451	05-09-2016	THE DOG TIDY COMPANY	DEGRADABLE DOG BAG ROLLS	1480.00
EFT15452	05-09-2016	D-TRANS	HINGES	68.99
EFT15453	05-09-2016	ECO-FLORA CRANE, TRUCK & EXCAVATOR SERVICES	ROAD GRADING	1680.00
EFT15454	05-09-2016	FENCE-RITE WA	GLANCE ST DUP FENCE - SOUTH CARPARK	2667.50
EFT15455	05-09-2016	GERALDTON LOCK & KEY SPECIALISTS	PADLOCKS	639.60
EFT15456	05-09-2016	ATOM SUPPLY	SNATCH STRAP, SLING CHAIN	637.27
EFT15457	05-09-2016	GERALDTON SIGN MAKERS	SIGNS	1569.70
EFT15458	05-09-2016	GERALDTON AUTO WHOLESALERS	VEHICLE SERVICE	1009.20
EFT15459	05-09-2016	GREAT NORTHERN RURAL SERVICES	PARTS, RETIC	1420.00
EFT15460	05-09-2016	GOLDINGS PAVING CENTRE	HCC LIMESTONE FLAT	2230.00
EFT15461	05-09-2016	GUARDIAN PRINT & GRAPHICS	RESIDENTS BROCHURE 2016/17	2025.00
EFT15462	05-09-2016	HASLEBYS HARDWARE SUPPLIES	DRILL, GRINDER, RECT, HARDWARE	1976.84
EFT15463	05-09-2016	C + J HANSON PLUMBING CONTRACTORS	APB DISCON WATER, INSTALL STAND PIPE	271.54
EFT15464	05-09-2016	HEARING & AUDIOLOGY	HEARING TESTS	500.00
EFT15465	05-09-2016	TANYA HENKEL	HERITAGE ADVISORY SERVICE	1443.03
EFT15466	05-09-2016	HITACHI	PARTS	110.86
EFT15467	05-09-2016	HORROCKS COMMUNITY CENTRE INC	REFRESHMENTS - WALGA MEET & OPENING	2947.25
EFT15468	05-09-2016	HOSEXPRESS	HYDRAULIC HOSES	269.55
EFT15469	05-09-2016	HOSEY'S CONTRACTING	HCC PLAYGROUND WALL	708.40
EFT15470	05-09-2016	ISOLATED CHILDREN'S PARENTS ASSOCIATION OF WA	SPONSORSHIP	500.00
EFT15471	05-09-2016	JACLYN'S SEWING	RANGER BADGES AFFIXING	40.00
EFT15472	05-09-2016	JASON SIGNMAKERS	SIGNS	125.40
EFT15473	05-09-2016	HALLINAN REFRIGERATION & AIRCON	HCC FUJITSU SPLIT SYSTEMS	18533.00
EFT15474	05-09-2016	JONO DALE PLUMBING, GAS & AIR-CON	PLUMBING	690.04
EFT15475	05-09-2016	KALBARRI HARDWARE & BUILDING SUPPLIES	HARDWARE	91.10



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<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT15476	05-09-2016	KALBARRI EXPRESS FREIGHT	FREIGHT	111.51
EFT15477	05-09-2016	KALBARRI CRASH	INSURANCE EXCESS	300.00
EFT15478	05-09-2016	KALBARRI B P SERVICE STATION	UNLEADED FUEL	138.00
EFT15479	05-09-2016	KALBARRI WAREHOUSE	TAPE, TERMINALS, SILICONE,	295.40
EFT15480	05-09-2016	KALBARRI LAWNMOWING SERVICE	MOWING, GARDENING	420.00
EFT15481	05-09-2016	KALBARRI AUTO ELECTRICS	PARTS	214.80
EFT15482	05-09-2016	KALBARRI PEST CONTROL	GENERAL URBAN PEST CONTROL	390.00
EFT15483	05-09-2016	KALBARRI GRAVEL & SAND SUPPLIES	VERGE GRAVEL	240.00
EFT15484	05-09-2016	KALBARRI SITEWORKS	DIGGER HIRE	352.00
EFT15485	05-09-2016	STATE LIBRARY OF WA	LOST/DAMAGE BOOKS 16/17	599.50
EFT15486	05-09-2016	LGIS RISK MANAGEMENT	BUSINESS CONTINUITY PROJECT	3300.00
EFT15487	05-09-2016	LIMITLESS PROMOTIONS	CAT/DOG TAGS	285.00
EFT15488	05-09-2016	LIND CONSULTING	CONULTANCY SERVICES LOCAL LAWS	4200.00
EFT15489	05-09-2016	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	2016/17 ANALYTICAL SERVICES	800.15
EFT15490	05-09-2016	MARK ARMSTRONG ELECTRICAL	AIRPORT GENERATOR MTCE	3938.00
EFT15491	05-09-2016	MARKETFORCE	ADVERTISING	1820.60
EFT15492	05-09-2016	MERCURE HOTEL	ACCOMM - LOCAL GOVERNMENT WEEK	6072.95
EFT15493	05-09-2016	LGRCEU	PAYROLL DEDUCTIONS	232.80
EFT15494	05-09-2016	GERALDTON TOYOTA	VEHICLE SERVICE	897.84
EFT15495	05-09-2016	MIDWEST KERBING	HCC, GLANCE ST KERBING, FOOTPATHS,	70229.50
EFT15496	05-09-2016	MIDWEST MULCHING MOWING	VERGE MULCHING	23149.50
EFT15497	05-09-2016	MITCHELL & BROWN	HCC AMP,SPEAKER SYSTEM, UHD TV	6163.35
EFT15498	05-09-2016	MOORE STEPHENS	ACCOUNTING SERVICES	1100.00
EFT15499	05-09-2016	NORTHAMPTON IGA & LIQUOR STORE	REFRESHMENTS, GOODS	739.29
EFT15500	05-09-2016	NORTHAMPTON FAMILY STORE	UNIFORMS	6366.71
EFT15501	05-09-2016	NORTHAMPTON DISTRICT AGRICULTURAL SOCIETY	2016 NTON SHOW DONATION	100.00
EFT15502	05-09-2016	NUTURF	CHEMICALS	550.00



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EFT #	Date	Name	Description	Amount
EFT15503	05-09-2016	ROBIN PARKER	CREATIVE ARTS GRANT - CABINERY	118.80
EFT15504	05-09-2016	PLATINUM ELECTRICIANS MIDWEST	APB DISCONNECT POWER	451.83
EFT15505	05-09-2016	PURCHER INTERNATIONAL	PARTS	663.35
EFT15506	05-09-2016	REECE PTY LTD	PARTS	89.62
EFT15507	05-09-2016	E. & M.J. ROSHER PTY LTD	ROAD BROOM REMOTE	880.00
EFT15508	05-09-2016	SUN CITY PRINT & DESIGN	STATIONERY	246.00
EFT15509	05-09-2016	OWEN SIMKIN	WATER CUSTODIAN	109.90
EFT15510	05-09-2016	STAR TRACK EXPRESS	FREIGHT	214.14
EFT15511	05-09-2016	2V NET IT SOLUTIONS	COMPTER MTCE - REMOTE BACKUP	200.00
EFT15512	05-09-2016	TOX FREE AUSTRALIA PTY LTD	REFUSE COLLECTION	35180.55
EFT15513	05-09-2016	TRISSET BOSS PTY LTD	STATIONERY	1386.00
EFT15514	05-09-2016	LANDGATE	VALUATION EXPENSES	541.01
EFT15515	05-09-2016	VERLINDENS ELECTRICAL GERALDTON	NTON EXHIBITION/OVAL SWITCH, OUTLETS	9900.00
EFT15516	05-09-2016	WA RANGERS ASSOCIATION	WA RANGER CONFERENCE	1166.70
EFT15517	05-09-2016	WESTRAC EQUIPMENT PTY LTD	PARTS	1207.07
EFT15518	05-09-2016	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	LOCAL GOVERNMENT WEEK	10170.02
EFT15519	05-09-2016	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 148	13777.98
EFT15520	05-09-2016	WESTERN RESOURCE RECOVERY PTY LTD	SEPTIC PUMPING	600.00
EFT15521	05-09-2016	WESTLINE CONTRACTING	HCC, GLANCE ST - WHITELINING	2827.00
EFT15522	05-09-2016	NORTHAMPTON TYRES	13 TYRES, PUNCTURE REPAIRS	9758.45
EFT15523	05-09-2016	WILSONS SIGN SOLUTIONS	HCC PERMABRASS PLAQUE	473.00
EFT15524	05-09-2016	WILLIAMS & HUGHES	LEGAL ADVICE	593.34
EFT15525	05-09-2016	WOODLANDS DISTRIBUTORS & AGENCIES	DOG WASTE BAGS	762.30
EFT15526	05-09-2016	WOODCOCK CT & L	DROPPERS, CHEMICAL, HARDWARE	5245.65
				<b><u>\$415,612.74</u></b>



SHIRE OF NORTHAMPTON  
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**TRUST FUND CHEQUES**

<b>Chq #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
2161	18/8/2016	BEN WILLIAMS	REFUND COMMUNITY BUS BOND	200.00
2162	22/8/2016	BOND ADMINISTRATION	HOUSE BONDS	760.00
2163	26/8/2016	T & R CRIPPS	REFUND TRANS HOUSE & KERB BOND	10000.00
				<b><u>\$10,960.00</u></b>



SHIRE OF NORTHAMPTON  
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**DIRECT DEBITS**

Jnl #	Date	Name	Description	Amount
	11/8/2016	PAYROLL	FN/E 10/08/2016	84238.00
	12/8/2016	CLICKSUPER	SUPERANNUATION FN/E 10/8/2016	19057.97
	25/8/2016	PAYROLL	FN/E 24/8/2016	84860.00
	30/8/2016	CLICKSUPER	SUPERANNUATION FN/E 24/8/2016	19456.48
GJ0202	31/08/2016	NAB BANK FEES	FEES	250.28
GJ0203	31/08/2016	BPOINT	FEES	53.91
GJ0204	31-08-16	BPAY	FEES	66.00
GJ0206	31-08-16	CEO CORPORATE CARD	WESTNET	104.94
			BANK CHARGES	9.00
			OFFICE EXP - FLOWERS	100.00
			REFRESHMENTS	32.40
			RIFLE LICENCE	122.00
			TP EXPENSES REFRESH	38.50
				406.84
GJ0207	31-08-16	DCEO CORPORATE CARD	BANK CHARGES	9.00
			PLANT EXPS	1213.52
			BUNNINGS ARTS & CRAFTS GRANT	298.00
				1520.52
GJ0208	31-08-16	WESTNET	FEES	66.00
				<b>\$209,976.00</b>

**6.4.2 DRAFT MONTHLY FINANCIAL STATEMENTS – AUGUST 2016**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>10 September 2016</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Grant Middleton</b>
<b>APPENDICES:</b>	<b>1. Draft Monthly Financial Report for August 2016</b> <b>2. Schedule Format provided as separate attachment (Appendix B)</b>

**SUMMARY**

Council to adopt the draft monthly financial reports as presented.

**BACKGROUND:**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Draft Monthly Statements of Financial Activity for the period ending 31 August 2016 are attached, and include:

Compilation Report

Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Statement of Budget Amendments

Note 1 Significant Accounting Policies (presented annually)

Note 2 Explanation of Material Variances

Note 3 Net Current Funding Position

Note 4 Cash and Investments

Note 5 Budget Amendments (as required)

Note 6 Receivables

Note 7 Cash Backed Reserves

Note 8	Capital Disposals
Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants and Contributions
Note 12	Trust
Appendix A	Details of Capital Acquisitions
Appendix B	Detailed Schedules (separate presentation)

**F**

**FINANCIAL & BUDGET IMPLICATIONS:**

Total operating expenditure at 31<sup>st</sup> August 2016 is under budget by \$130,937 and capital expenditure is under budget by \$519,476 which is largely due to the major capital works commencing later this calendar year.

Depreciation expense is under budget by \$49,648 due to depreciation expense being not being charged for plant and equipment and furniture and equipment pending the revaluation of both expenditure categories. This situation will be resolved once the revaluation process is completed as part of the 2015/2016 annuals process.

**STATUTORY IMPLICATIONS:**

Local Government (Financial Management) Regulation 34 1996  
Local Government Act 1995 section 6.4

**POLICY IMPLICATIONS:**

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

**VOTING REQUIREMENT:**

Simple Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.2**

**That Council adopts the Monthly Financial Report for the period ending 31 August 2016.**

**SHIRE OF NORTHAMPTON**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31 August 2016**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Monthly Summary Information	
Statement of Financial Activity by Program	
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Note 1	Significant Accounting Policies (presented annually)
Note 2	Explanation of Material Variances
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Budget Amendments (presented as per budget review process)
Note 6	Receivables
Note 7	Cash Backed Reserves
Note 8	Capital Disposals
Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants and Contributions
Note 12	Trust
Appendix A	Details of Capital Acquisitions
Appendix B	Detailed Schedules (presented separately)



## Shire of Northampton

### Compilation Report

For the Period Ended 31 August 2016

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

### Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.  
No matters of significance are noted.

### Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 August 2016 of \$6,106,904.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

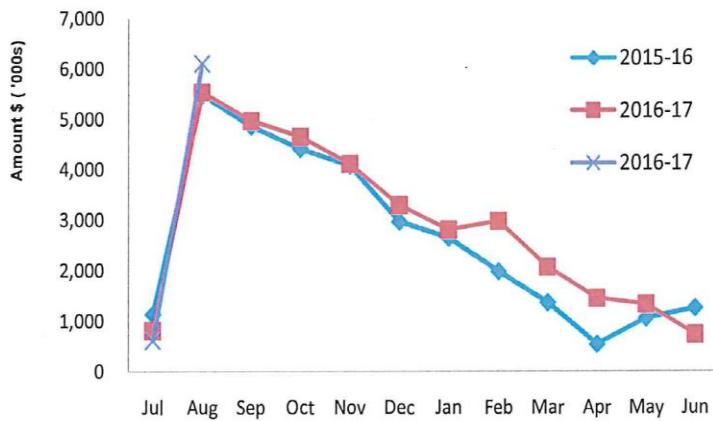
### Preparation

Prepared by: Grant Middleton

Date prepared: 8/09/2016

**Shire of Northampton**  
Monthly Summary Information  
For the Period Ended 31 August 2016

**Liquidity Over the Year (Refer Note 3)**



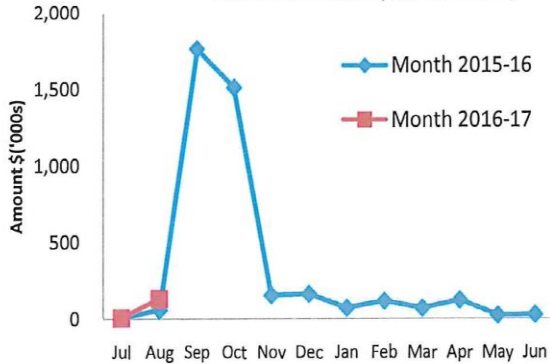
**Cash and Cash Equivalents as at period end**

Unrestricted	\$ 763,793
Restricted	\$ 3,266,394
	<u>\$ 4,030,187</u>

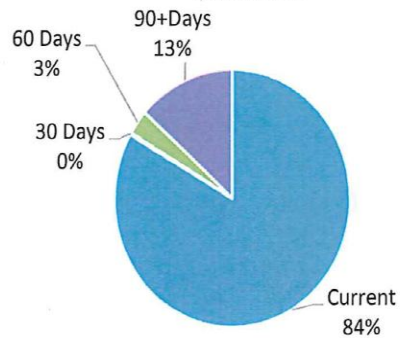
**Receivables**

Rates	\$ 4,479,990
Other	\$ 382,524
	<u>\$ 4,862,514</u>

**Rates Receivable (Refer Note 6)**



**Accounts Receivable Ageing (non-rates) (Refer Note 6)**



**Comments**

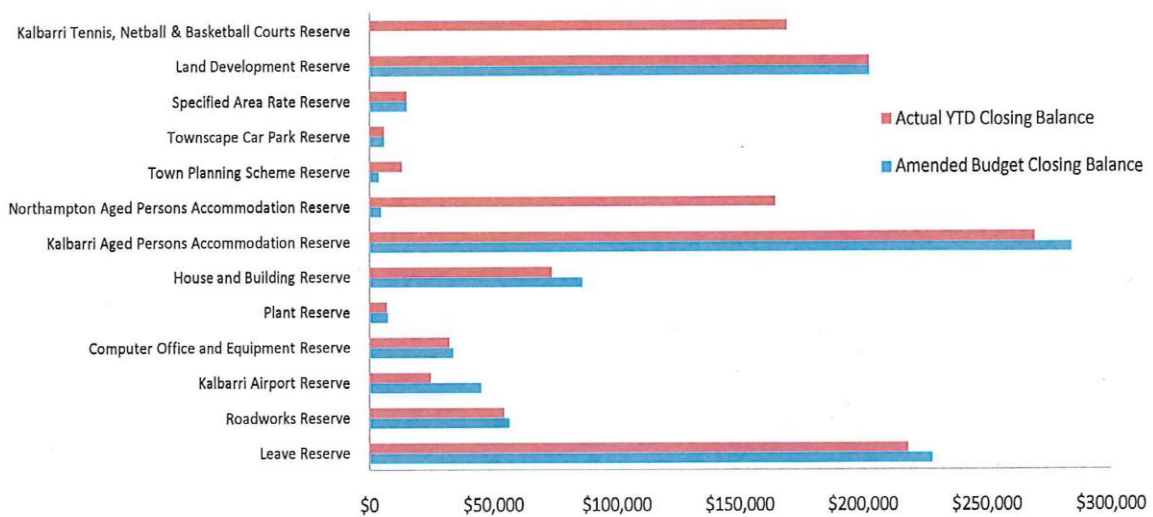
This information is to be read in conjunction with the accompanying Financial Statements and notes.

**Shire of Northampton**  
Monthly Summary Information  
For the Period Ended 31 August 2016

**Capital Expenditure Program YTD (Refer Note 13)**



**Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)**

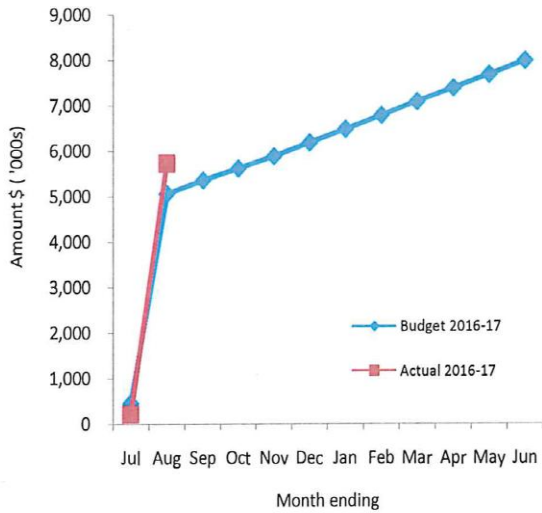


**Comments**

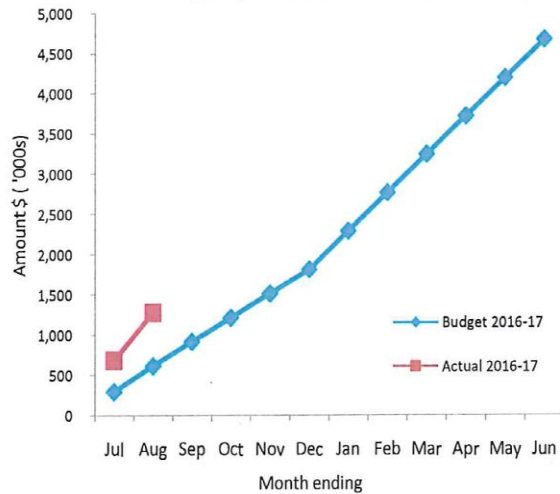
**Shire of Northampton**  
**Monthly Summary Information**  
For the Period Ended 31 August 2016

**Revenues**

Budget Operating Revenues -v- Actual (Refer Note 2)

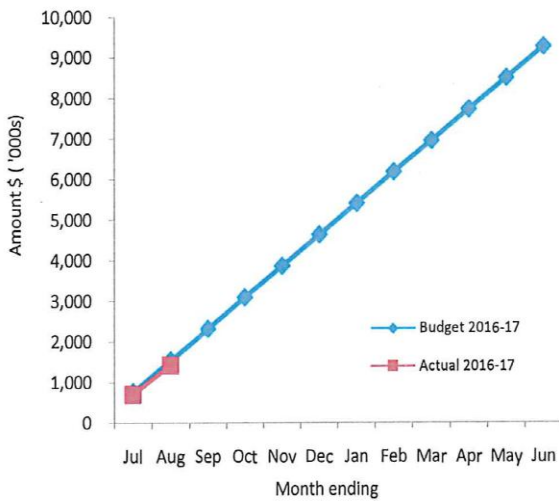


Budget Capital Revenue -v- Actual (Refer Note 2)

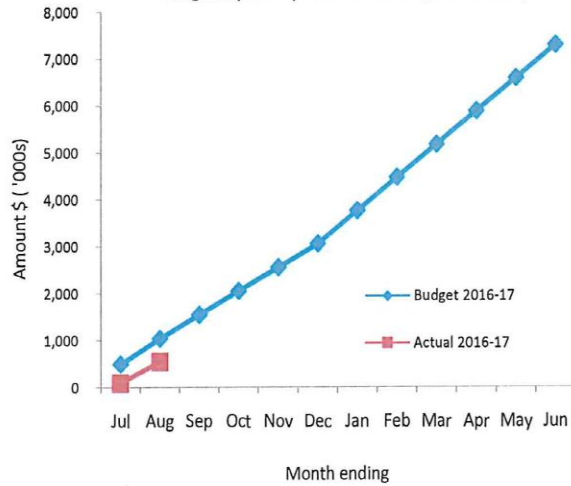


**Expenditure**

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



**Comments**



SHIRE OF NORTHAMPTON  
STATEMENT OF FINANCIAL ACTIVITY  
(Statutory Reporting Program)  
For the Period Ended 31 August 2016

Note	Adopted	Budget	Adopted YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>							
	\$		\$	\$	\$	%	
Governance	50,200		8,362	3,059	(5,303)	(63.42%)	▼
General Purpose Funding	5,782,398		4,688,547	4,676,883	(11,664)	(0.25%)	▼
Law, Order and Public Safety	91,280		15,208	17,602	2,394	15.74%	▲
Health	52,500		8,748	5,819	(2,929)	(33.48%)	▼
Education and Welfare	195,585		32,592	43,961	11,369	34.88%	▲
Housing	33,196		5,532	6,238	706	12.77%	▲
Community Amenities	838,127		766,506	756,626	(9,880)	(1.29%)	▼
Recreation and Culture	45,750		7,616	2,615	(5,001)	(65.67%)	▼
Transport	167,210		162,032	161,141	(891)	(0.55%)	▼
Economic Services	167,745		27,950	47,963	20,013	71.60%	▲
Other Property and Services	123,818		20,628	5,567	(15,061)	(73.01%)	▼
<b>Total Operating Revenue</b>	<b>7,547,809</b>		<b>5,743,721</b>	<b>5,727,474</b>	<b>(16,247)</b>		
<b>Operating Expense</b>							
Governance	(834,493)		(129,619)	(172,632)	(43,013)	(33.18%)	▼
General Purpose Funding	(104,457)		(17,402)	(19,682)	(2,280)	(13.10%)	▼
Law, Order and Public Safety	(341,833)		(59,692)	(57,355)	2,337	3.92%	▲
Health	(205,562)		(34,242)	(30,708)	3,534	10.32%	▲
Education and Welfare	(245,937)		(40,970)	(42,870)	(1,900)	(4.64%)	▼
Housing	(115,122)		(19,158)	(21,390)	(2,232)	(11.65%)	▼
Community Amenities	(1,475,160)		(245,780)	(165,154)	80,626	32.80%	▲
Recreation and Culture	(1,742,590)		(271,140)	(266,135)	5,005	1.85%	▲
Transport	(3,913,696)		(689,270)	(647,360)	41,910	6.08%	▲
Economic Services	(278,173)		(46,346)	(26,852)	19,494	42.06%	▲
Other Property and Services	(40,508)		(6,722)	20,733	27,455	408.43%	▲
<b>Total Operating Expenditure</b>	<b>(9,297,531)</b>		<b>(1,560,341)</b>	<b>(1,429,404)</b>	<b>130,937</b>		
<b>Funding Balance Adjustments</b>							
Add back Depreciation	3,623,365		603,886	554,238	(49,648)	(8.22%)	▼
Adjust (Profit)/Loss on Asset Disposal	12,000		0	0	0		
Adjust Provisions and Accruals	0		0	0	0		
<b>Net Cash from Operations</b>	<b>1,885,643</b>		<b>4,787,266</b>	<b>4,852,308</b>	<b>65,042</b>		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	3,776,775		512,032	940,191	428,159	83.62%	▲
Proceeds from Disposal of Assets	135,000		44,180	0	(44,180)	(100.00%)	▼
<b>Total Capital Revenues</b>	<b>3,911,775</b>		<b>556,212</b>	<b>940,191</b>	<b>383,979</b>		
<b>Capital Expenses</b>							
Land Held for Resale	0		0	0	0		
Land and Buildings	(2,306,030)		(175,228)	(115,915)	59,313	33.85%	▲
Infrastructure - Roads	(2,998,860)		(499,794)	(235,809)	263,985	52.82%	▲
Infrastructure - Parks & Ovals	(778,550)		(129,750)	(111,024)	18,726	14.43%	▲
Infrastructure - Footpaths	(432,840)		(72,136)	(39,208)	32,928	45.65%	▲
Infrastructure - Drainage	0		0	0	0		
Heritage Assets	0		0	0	0		
Plant and Equipment	(609,980)		(144,524)	0	144,524	100.00%	▲
Furniture and Equipment	0		0	0	0		
<b>Total Capital Expenditure</b>	<b>(7,126,260)</b>		<b>(1,021,432)</b>	<b>(501,956)</b>	<b>519,476</b>		
<b>Net Cash from Capital Activities</b>	<b>(3,214,485)</b>		<b>(465,220)</b>	<b>438,235</b>	<b>903,455</b>		
<b>Financing</b>							
Proceeds from New Debentures	400,000		0	0	0		
Proceeds from Advances	0		0	0	0		
Self-Supporting Loan Principal	22,043		3,672	1,633	(2,039)	(55.54%)	▼
Transfer from Reserves	343,500		57,250	0	(57,250)	(100.00%)	▼
Advances to Community Groups	0		0	0	0		
Repayment of Debentures	(177,773)		(29,629)	(31,903)	(2,275)	(7.68%)	▼
Transfer to Reserves	(107,157)		(17,860)	(1,598)	16,262	91.05%	▲
<b>Net Cash from Financing Activities</b>	<b>480,613</b>		<b>13,434</b>	<b>(31,869)</b>	<b>(45,302)</b>		
<b>Net Operations, Capital and Financing</b>	<b>(848,229)</b>		<b>4,335,480</b>	<b>5,258,675</b>	<b>923,195</b>		
<b>Opening Funding Surplus(Deficit)</b>	<b>848,229</b>		<b>848,229</b>	<b>848,229</b>	<b>0</b>	<b>0.00%</b>	
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>		<b>5,183,709</b>	<b>6,106,904</b>	<b>923,195</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON  
STATEMENT OF FINANCIAL ACTIVITY  
(By Nature or Type)  
For the Period Ended 31 August 2016

Note	Adopted Budget	Adopted YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>						
	\$	\$	\$	\$	%	
9	4,206,481	4,312,792	4,342,541	29,749	0.69%	▲
	0	0	0	0		
11	2,066,265	602,461	588,309	(14,153)	(2.35%)	▼
	1,164,763	820,920	791,771	(29,149)	(3.55%)	▼
	110,300	7,548	6,055	(1,493)	(19.78%)	
	0	0	424	424		
8	0	0	0	0		
	0	0	0	0		
	7,547,809	5,743,721	5,729,100	(14,621)		
<b>Operating Expense</b>						
	(2,610,020)	(434,888)	(415,730)	19,158	4.41%	▲
	(2,131,893)	(357,936)	(253,712)	104,224	29.12%	▲
	(364,375)	(60,686)	(33,268)	27,418	45.18%	▲
	(3,623,365)	(603,886)	(554,238)	49,648	8.22%	▲
	(62,923)	(10,482)	(7,487)	2,995	28.57%	▲
	(220,260)	(36,636)	(135,339)	(98,703)	(269.42%)	▼
	(272,695)	(55,827)	(31,255)	24,572	44.01%	▲
8	(12,000)	0	0	0		
	(9,297,531)	(1,560,341)	(1,431,030)	129,311		▲
<b>Funding Balance Adjustments</b>						
	3,623,365	603,886	554,238	(49,648)	(8.22%)	▼
8	12,000	0	0	0		
	0	0	0	0		
	1,885,643	4,787,266	4,852,308	65,042		
<b>Capital Revenues</b>						
11	3,776,775	512,032	940,191	428,159	83.62%	▲
8	135,000	44,180	0	(44,180)	(100.00%)	▼
	3,911,775	556,212	940,191	383,979		
<b>Capital Expenses</b>						
	0	0	0	0		
13	(2,306,030)	(175,228)	(115,915)	59,313	33.85%	▲
13	(2,998,860)	(499,794)	(235,809)	263,985	52.82%	▲
13	(778,550)	(129,750)	(111,024)	18,726	14.43%	▲
	(432,840)	(72,136)	(39,208)	32,928		
	0	0	0	0		
	0	0	0	0		
13	(609,980)	(144,524)	0	144,524	100.00%	▲
13	0	0	0	0		
	(7,126,260)	(1,021,432)	(501,956)	519,476		
	(3,214,485)	(465,220)	438,235	903,455		
<b>Financing</b>						
	400,000	0	0	0		
	0	0	0	0		
	22,043	3,672	1,633	(2,039)	(55.54%)	
7	343,500	57,250	0	(57,250)	(100.00%)	
	0	0	0	0		
10	(177,773)	(29,629)	(31,903)	(2,275)	(7.68%)	
7	(107,157)	(17,860)	(1,598)	16,262	91.05%	▲
	480,613	13,434	(31,869)	(45,302)		
<b>Net Operations, Capital and Financing</b>						
	(848,229)	4,335,480	5,258,675	923,195		
3	848,229	848,229	848,229	0	0.00%	
3	0	5,183,709	6,106,904	923,195		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON  
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING  
For the Period Ended 31 August 2016

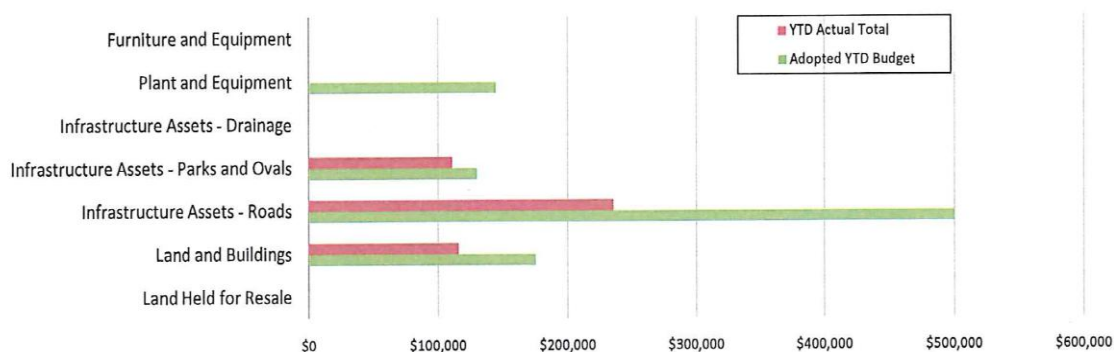
YTD 31 08 2016						
Capital Acquisitions	Note	YTD Actual New / Upgrade/Renewal (a)	YTD Actual Total (b) = (a)	Adopted YTD Budget (c)	Amended Annual Budget	Variance (b) - (c)
Land Held for Resale	13	\$ 0	\$ 0	\$ 0	\$	\$ 0
Land and Buildings	13	115,915	115,915	175,228		(59,313)
Infrastructure Assets - Roads	13	235,809	235,809	499,794		(263,985)
Infrastructure Assets - Footpaths	13	39,208	39,208	72,136		(32,928)
Infrastructure Assets - Parks and Ovals	13	111,024	111,024	129,750		(18,726)
Infrastructure Assets - Drainage	13	0	0	0		0
Plant and Equipment	13	0	0	144,524		(144,524)
Furniture and Equipment	13	0	0	0		0
<b>Capital Expenditure Totals</b>		<b>501,956</b>	<b>501,956</b>	<b>1,021,432</b>	<b>0</b>	<b>(519,476)</b>

**Funded By:**

Capital Grants and Contributions	940,191	512,032	3,776,775	428,159
Borrowings	0	0	400,000	0
Own Source Funding - Cash Backed Reserves				
Total Own Source Funding - Cash Backed Reserves	0	57,250	343,500	(57,250)
Own Source Funding - Operations	(438,235)	407,970	(4,655,275)	(846,205)
<b>Capital Funding Total</b>	<b>501,956</b>	<b>1,021,432</b>	<b>0</b>	<b>(519,476)</b>

Comments and graphs

Capital Expenditure Program YTD





**Note 2: EXPLANATION OF MATERIAL VARIANCES (> \$5,000)**

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	(5,303)	(63.42%)	▼	Permanent	Actuals and budget will converge as year progresses
General Purpose Funding	(11,664)	(0.25%)	▼	Timing	Minor variance - Annual Rates issued during August
Education and Welfare	11,369	34.88%	▲	Permanent	Additional NCCA revenue compared to budget
Community Amenities	(9,880)	(1.29%)	▼	Timing	Actuals and budget will converge as year progresses
Recreation and Culture	(5,001)	(65.67%)	▼	Timing	Actuals and budget will converge as year progresses
Economic Services	20,013	71.60%	▲	Timing	Kalbarri Tourism spec area rate budget profile
Other Property and Services	(15,061)	(73.01%)	▼	Timing	Actuals and budget will converge as year progresses
<b>Operating Expense</b>					
Governance	(43,013)	(33.18%)	▼	Timing	Annual Insurance Payments processes in July
Community Amenities	80,626	32.80%	▲	Timing	Actuals and budget will converge as year progresses
Recreation and Culture	5,005	1.85%	▲	Timing	Actuals and budget will converge as year progresses
Transport	41,910	6.08%	▲	Timing	Increased O&M postings pending road program start
Economic Services	19,494	42.06%	▲	Timing	Actuals and budget will converge as year progresses
Other Property and Services	27,455	408.43%	▲	Timing	Actuals and budget will converge as year progresses
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	428,159	83.62%	▲	Timing	Var due to Binu West % part RRG grant funding rec'd
Proceeds from Disposal of Assets	(44,180)	(100.00%)	▼	Permanent	No vehicles disposed to 31 August 2016
<b>Capital Expenses</b>					
Land and Buildings	59,313	33.85%	▲	Timing	Actuals and budget will converge as year progresses
Infrastructure - Roads	263,985	52.82%	▲	Timing	Actuals and budget will converge as year progresses
Infrastructure - Parks & Ovals	18,726	14.43%	▲	Timing	Actuals and budget will converge as year progresses
Infrastructure - Footpaths	32,928	45.65%	▲	Timing	Actuals and budget will converge as year progresses
Plant and Equipment	144,524	100.00%	▲	Timing	Actuals and budget will converge as year progresses
<b>Financing</b>					
Transfer to Reserves	16,262	91.05%	▲	Timing	Transfers to be processed during September
Transfer from Reserves	(57,250)	(100.00%)		Timing	Transfers to be processed during September

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 August 2016

**Note 3: NET CURRENT FUNDING POSITION**

		Positive=Surplus (Negative=Deficit)	
	Note	YTD 31 Aug 2016	30th June 2016
		\$	\$
<b>Current Assets</b>			
Cash Unrestricted	4	763,793	723,776
Cash Restricted	4	3,266,394	3,578,772
Receivables - Rates	6	4,479,990	160,199
Receivables -Other	6	382,524	87,046
Receivables - Rubbish		729,691	46,487
Emergency Services Levy		45,553	63,798
Interest / ATO Receivable/Trust		58,513	107,167
Land Held for Resale		233,182	245,455
Inventories		27,653	10,555
		9,987,293	5,023,256
<b>Less: Current Liabilities</b>			
Payables		(405,855)	(315,761)
Income Received in Advance		(1,980,766)	(2,329,780)
Provisions/Accruals/Adjustment		(208,139)	(245,455)
		(2,594,760)	(2,890,996)
Less: Cash Reserves	7	(1,285,629)	(1,284,031)
<b>Net Current Funding Position</b>		<b>6,106,904</b>	<b>848,229</b>

Note 3 - Liquidity Over the Year



**Comments - Net Current Funding Position**

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 August 2016

**Note 4: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
<b>(a) Cash Deposits</b>							
Municipal Bank Account	0.00%	762,343			762,343	National	At Call
Trust Bank Account	0.00%			213,109	213,109	National	At Call
WATC (OCDF) - Horrocks	1.45%		10,565		10,565	WATC	N/A
WATC (OCDF) - Binnu/White Cliffs	1.45%		1,970,201		1,970,201	WATC	N/A
National - Binnu/White Cliffs	3.00%		0		0	National	05-Jul-16
Cash On Hand	Nil	1,450			1,450	N/A	On Hand
<b>(b) Term Deposits</b>							
<b>Municipal Investments</b>							
					0		
					0		
					0		
<b>Reserves Investments</b>							
TD 16-236-****	2.90%		805,036		805,036	National	15-Oct-16
TD 16-236-****	2.90%		173,307		173,307	National	15-Oct-16
A/C 83-970-****	2.98%		307,286		307,286	National	28-Nov-16
<b>Total</b>		<b>763,793</b>	<b>3,266,394</b>	<b>213,109</b>	<b>4,243,297</b>		

Comments/Notes - Investments

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 August 2016

Note 6: RECEIVABLES

Receivables - Rates Receivable

Opening Arrears Previous Years	\$ 212,108
Levied this year	3,799,302
Less Collections to date	(3,763,045)
Equals Current Outstanding	248,365

Net Rates Collectable  
% Collected 2.02%

YTD 31 Aug 2016	30 June 2015
\$ 229,706	\$ 212,108
4,342,541	3,799,302
(92,258)	(3,763,045)
4,479,990	248,365
4,479,990	248,365
2.02%	93.81%

Receivables - General

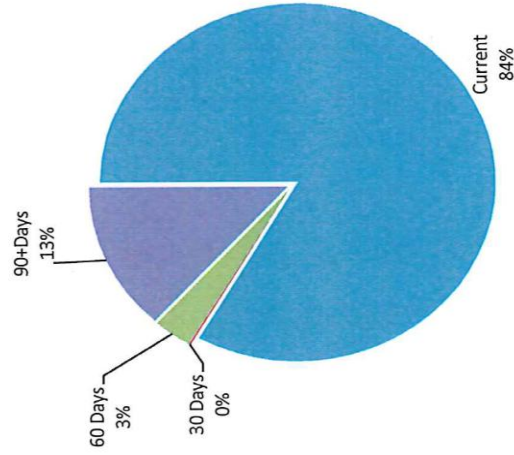
Receivables - General

Total Receivables General Outstanding

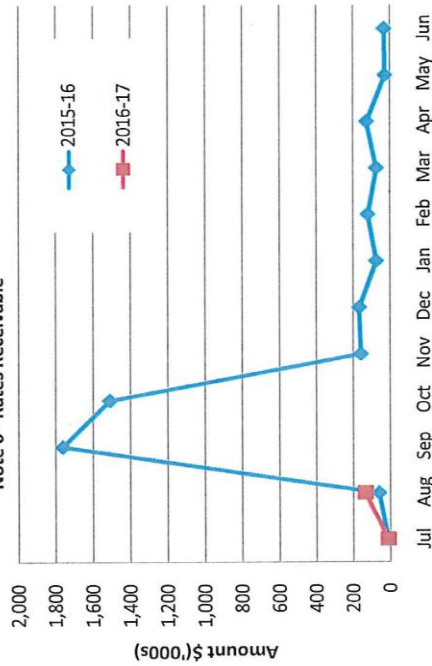
Amounts shown above include GST (where applicable)

Current	30 Days	60 Days	90+Days
\$ 318,852	\$ 662	\$ 12,087	\$ 50,923
			<u>382,524</u>

Note 6 - Accounts Receivable (non-rates)



Note 6 - Rates Receivable



Comments/Notes - Receivables Rates

Comments/Notes - Receivables General

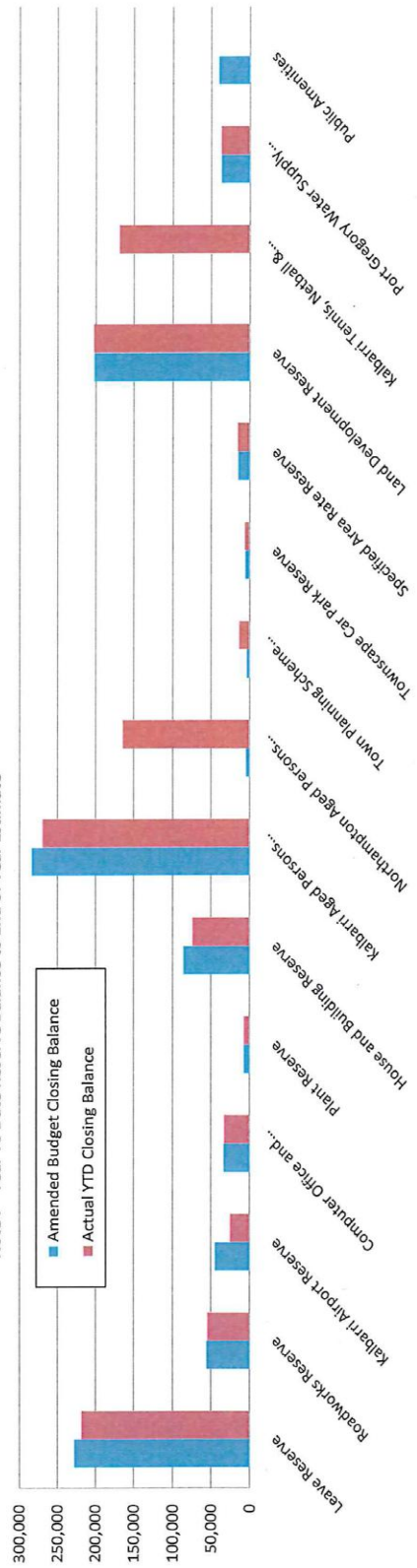


SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 August 2016

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
2016-17										
Leave Reserve	\$ 217,874	\$ 5,000	\$ 320	\$ 5,000	\$ 0	\$ 0	\$ 0		\$ 227,874	\$ 218,194
Roadworks Reserve	54,245	2,000	130	0	0	0	0		56,245	54,375
Kalbarri Airport Reserve	24,703	200	15	20,000	0	0	0		44,903	24,718
Computer Office and Equipment Reserve	32,087	1,500	100	0	0	0	0		33,587	32,187
Plant Reserve	6,979	300	23	0	0	0	0		7,279	7,002
House and Building Reserve	73,537	2,500	160	10,000	0	0	0		86,037	73,697
Kalbarri Aged Persons Accommodation Reserve	268,859	8,000	500	7,157	0	0	0		284,016	269,359
Northampton Aged Persons Accommodation Reser	164,044	5,500	350	0	0	(165,000)	0		4,544	164,394
Town Planning Scheme Reserve	13,096	0	0	0	0	(9,500)	0		3,596	13,096
Townscape Car Park Reserve	5,758	0	0	0	0	0	0		5,758	5,758
Specified Area Rate Reserve	15,000	0	0	0	0	0	0		15,000	15,000
Land Development Reserve	202,271	0	0	0	0	0	0		202,271	202,271
Kalbarri Tennis, Netball & Basketball Courts Reserv	169,078	0	0	0	0	(169,000)	0		78	169,078
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0		36,500	36,500
Public Amenities	0	0	0	40,000	0	0	0		40,000	0
	<b>1,284,031</b>	<b>25,000</b>	<b>1,598</b>	<b>82,157</b>	<b>0</b>	<b>(343,500)</b>	<b>0</b>	<b>0</b>	<b>1,047,688</b>	<b>1,285,629</b>

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 August 2016

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal		Disposals		Adopted Current Budget			Comments
Cost	Accum Depr	Proceeds	Profit (Loss)	Adopted Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
\$	\$	\$	\$	\$	\$	\$	
0	0	0	0	1,000	0	(1,000)	
				1,000	0	(1,000)	
				0	0	0	
				(1,000)	0	1,000	
				(13,000)	0	13,000	
0	0	0	0	(12,000)	0	12,000	

Comments - Capital Disposal/Replacements

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 August 2016

Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
<b>Note 9: RATING INFORMATION</b>										
<b>RATE TYPE</b>										
Differential General Rate										
General GRV	1,577	20,026,809	1,552,271			1,552,271	1,553,079	0	0	1,553,079
General UV	512	179,477,737	2,221,036	1,225		2,222,261	2,221,037	0	0	2,221,037
Sub-Totals	2,089	199,504,546		1,225	0	3,774,532	3,774,116	0	0	3,774,116
<b>Minimum Payment</b>										
General GRV	969	3,781,019	509,080	0	0	509,080	503,880	0	0	503,880
General UV	53	655,079	22,360	0	0	22,360	27,560	0	0	27,560
Sub-Totals	1,022	4,436,098		0	0	531,440	531,440	0	0	531,440
Write-offs						4,305,972				4,305,556
Discounts						(1)				0
Amount from General Rates						(6,394)				(142,500)
Ex-Gratia Rates						4,299,577				4,163,056
Specified Area Rates						0				0
Totals						42,964				43,425
						4,342,541				4,206,481

Comments - Rating Information



SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 August 2016

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 01-Jul-15	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
<b>Other Property</b>								
Loan 152 - Staff Housing *	375,242		0	15,508	375,242	359,734		23,818
Loan 154 - Staff Housing	350,000		0	31,110	350,000	318,890		12,260
<b>Recreation &amp; Culture</b>								
Loan 147 - Kalbarri Bowling Club *	6,432		1,633	3,315	4,799	3,117	106	175
Loan 148A - Kalbarri Library Extensions	100,735		12,202	24,655	88,533	76,080	1,576	3,350
Loan 151 - Kalbarri Bowling Club *	17,137		0	3,220	17,137	13,917		885
<b>Transport</b>								
Loan 149 - Plant Purchases	190,717		0	63,465	190,717	127,252		9,390
Loan 153 - Plant Purchases	323,900		18,069	36,500	305,831	287,400	5,805	13,045
	1,364,163	0	31,903	177,773	1,332,260	1,186,390	7,487	62,923

\* Self supporting loan

All debenture repayments were financed by general purpose revenue except loans 147, 151 & 152 which are self supporting loans.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 August 2016

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2016-17 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status Received	Recoup Status Not Received
<b>GENERAL PURPOSE FUNDING</b>								
4611 Grants Commission - General	WALGGC	Y	813,145	0	813,145	0	202,537	610,608
4621 Grants Commission - Roads	WALGGC	Y	674,110	0	674,110	0	168,714	505,397
0291								
<b>LAW, ORDER, PUBLIC SAFETY</b>								
0583 Bush Fire Brigade Operating Grant	Dept. of Fire & Emergency Serv.	Y	33,780	0	33,780	0	8,381	25,400
0583 Grant FESA - SES	Dept. of Fire & Emergency Serv.	Y	33,000	0	33,000	0	8,250	24,750
<b>EDUCATION AND WELFARE</b>								
1083 Pioneer Lodge - Building Development	Royalties For Regions (MWDC)	Y	704,545	90,909	0	704,545	90,909	613,636
1163 NCAA Fundraising				0	0	0	100	0
<b>COMMUNITY AMENITIES</b>								
<b>RECREATION AND CULTURE</b>								
4763 Heritage Advisory Services	State Heritage Office	Y	6,500	0	6,500	0	0	6,500
4523 Kalbarri Foreshore Redevelopment	National Stronger Regions	N	180,000	0	0	180,000	0	180,000
4523 Finger Jetty	Department of Transport	Y	80,000	0	0	80,000	0	80,000
4473 Kalbarri Tennis, Netball & Basketball	CSRFF		225,000			225,000	204,012	20,988
4473 Kalbarri Tennis, Netball & Basketball	Royalties for Regions	Y	226,680			226,680	0	226,680
4473 Kalbarri Tennis, Netball & Basketball	Kalbarri Sport & Rec Club		20,000			20,000	0	20,000
<b>TRANSPORT</b>								
5481 RRG Grants - Capital Projects	Regional Road Group	Y	326,667	0		326,667	130,667	196,000
5209 Binnu West	Roads to Recovery	Y	323,253	0		323,253	323,253	(0)
5209 White Cliffs	Roads to Recovery	Y	600,000	0		600,000	0	600,000
5205 RFR - Binnu West	State Government	Y	751,495	0		751,495	0	0
6281 MRWA Maintenance Grants	Main Roads WA	Y	161,000	0	161,000		161,000	0
<b>ECONOMIC</b>								
5005 Lucky Bay	Tourism WA Coastal Nodes Grant	Y	147,885			147,885	0	147,885
5005 Lucky Bay	Royalties for Regions Funding - 16/	Y	191,250			191,250	191,250	0
<b>TOTALS</b>			<b>5,498,310</b>	<b>90,909</b>	<b>1,721,535</b>	<b>3,776,775</b>	<b>1,489,073</b>	<b>3,257,842</b>

Operating	1,721,535	548,881
Non-operating	3,776,775	940,191
	<u>5,498,310</u>	<u>1,489,073</u>

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 August 2016

**Note 12: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 16	Amount Received	Amount Paid	Closing Balance 31-Aug-16
Town Planning - Security Bonds	\$ 0	\$	\$	\$ 0
Transportable Housing Bond	26,275			26,275
Footpath Deposits	38,556		(9,000)	29,556
Retentions - Subdivisions	69,794		0	69,794
Building Levies (BCITF & BRB)	182		3,581	3,763
Community Bus Bond	6,000	400	(600)	5,800
Unclaimed Monies - Rates	4,336	0		4,336
Nomination Deposits	0	0		0
Aged Unit Bond	0		0	0
Council Housing Bonds	520	760	(760)	520
BROC - Management Funds	1			1
RSL Hall Key Bond	650		0	650
Special Series Plates	220	0	0	220
Kidsport	2,356		(190)	2,166
Northampton Child Care Association	62,768	0		62,768
Horrocks Memorial Wall	3,367	250	(171)	3,447
One Life	3,813	0	0	3,813
Kalbarri Camp School	25,152	0	(25,152)	0
	<b>243,990</b>	<b>1,410</b>	<b>(32,291)</b>	<b>213,109</b>



Level of Completion Indicators



SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 August 2016

Note 13: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	YTD for the Period Ended 31 August 2016				Strategic Reference / Comment
			Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
0.00	○	Governance					
		DCEO Vehicle	(40,000)	(40,000)	0	40,000	
0.00	○	<b>Governance Total</b>	<b>(40,000)</b>	<b>(40,000)</b>	<b>0</b>	<b>40,000</b>	
0.00	○	Education and Welfare					
		Pioneer Lodge (Car Park)	(95,465)	0	0	0	
0.00	○	Pioneer Lodge (8 Units) Construction Costs	(1,269,545)	0	0	0	
0.00	○	<b>Education and Welfare Total</b>	<b>(1,365,010)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
0.00	○	Community Amenities					
		Develop Binnu Refuse Site	(45,100)	(7,516)	0	7,516	
0.00	○	Sally's Tree Grinder Pump	(30,000)	(5,000)	0	5,000	
1.04	●	Horrocks Community Centre	(110,400)	(36,796)	(114,824)	(78,028)	
0.62	○	<b>Communities and Amenities Total</b>	<b>(185,500)</b>	<b>(49,312)</b>	<b>(114,824)</b>	<b>(65,512)</b>	
0.00	○	Recreation And Culture					
		Floating Finger Jetty - northern boat ramp	(80,000)	(13,332)	0	13,332	
0.00	○	DUP - Pathways Kalbarri Foreshore Redevelopment	(270,000)	(45,000)	0	45,000	
0.00	○	Kalbarri Tennis, Netball & Basketball Courts	(755,520)	(125,916)	(1,091)	124,825	
0.00	○	Replace BBQ Kalbarri Marina	(4,000)	(666)	0	666	
0.00	○	Horrocks - Replace Shelter/slab	(16,680)	(2,779)	0	2,779	
0.08	○	Lions Park - Playground/Shelter/BBQ etc	(45,380)	(7,561)	(3,818)	3,742	
0.00	○	<b>Recreation And Culture Total</b>	<b>(1,171,580)</b>	<b>(195,254)</b>	<b>(4,910)</b>	<b>177,012</b>	
0.08	○	Transport					
		Road Construction	(2,998,860)	(499,794)	(235,809)	263,985	
0.24	○	Footpath Construction	(162,840)	(27,136)	(39,208)	(12,072)	
0.00	○	4 Wheel Light tip Truck - Kalbarri	(82,810)	(13,802)	0	13,802	
0.00	○	Prime Mover	(220,000)	(36,667)	0	36,667	
0.00	○	Tip Truck - Northampton	(210,000)	(35,000)	0	35,000	
0.00	○	Works Manager 4 Wheel Drive	(57,170)	(19,056)	0	19,056	
0.07	○	<b>Transport Total</b>	<b>(3,731,680)</b>	<b>(631,454)</b>	<b>(275,017)</b>	<b>356,437</b>	

Level of Completion Indicators



SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 August 2016

Note 13: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	YTD for the Period Ended 31 August 2016				Strategic Reference / Comment
			Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
0.17	○	Other Property and Services	(632,490)	(105,412)	(107,206)	(1,794)	
0.17	○	Lucky Bay Caravan and Camp Grounds	(632,490)	(105,412)	(107,206)	(1,794)	
		<b>Other Property and Services Total</b>					
0.07	○	<b>Capital Expenditure Total</b>	<b>(7,126,260)</b>	<b>(1,021,432)</b>	<b>(501,956)</b>	<b>506,144</b>	
		<b>By Class</b>					
0.00	○	Land Held for Resale	0	0	0	0	
0.05	○	Land and Buildings	(2,306,030)	(175,228)	(115,915)	59,313	
0.08	○	Infrastructure Assets - Roads	(2,998,860)	(499,794)	(235,809)	263,985	
0.09	○	Infrastructure Assets - Footpaths	(432,840)	(72,136)	(39,208)	32,928	
0.14	○	Infrastructure Assets - Parks and Ovals	(778,550)	(129,750)	(111,024)	18,726	
0.00	○	Plant and Equipment	(609,980)	(144,524)	0	144,524	
0.00	○	Furniture and Equipment	0	0	0	0	
0.07	○	<b>Capital Expenditure Total by Class</b>	<b>(7,126,260)</b>	<b>(1,021,432)</b>	<b>(501,956)</b>	<b>519,476</b>	

**6.4.3 WAIVER OF 2016/2017 RATES – HALF WAY BAY**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>10 September 2016</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Grant Middleton</b>

**BACKGROUND:**

The following properties are subject to rates as a result of lease agreements between the Shire of Northampton and the lessee. There is no intention to levy rates on the Half Way Bay properties however to lease holders do pay annual rubbish removal costs of \$294.00 per year.

In accordance, with section 6.47 of the Local Government Act 1995, Council is requested to formally resolve, by an absolute majority, to waive the imposition of rates at Half Way Bay – camp lease 1-31 Reserve 34945.

**VOTING REQUIREMENT:**

Absolute Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.3**

**That Council in accordance with section 6.47 of the Local Government Act 1995 waive the rates for the camp leases designated as 1-31 Half Way Bay on Reserve 34945.**

**Shire of Northampton**  
**Schedule Format**  
**2015/2016**  
**Summary**

	Ytd Actual 31/08/2016	Ytd Budget 31/08/2016	Annual Budget 30/06/2017
<b>Operating Revenue</b>			
Governance	-3,059	-8,362	-50,200
General Purpose Funding	-4,676,883	-4,688,547	-5,782,398
Law, Order, Public Safety	-17,602	-15,208	-91,280
Health	-5,819	-8,748	-52,500
Education and Welfare	-45,687	-32,592	-195,585
Housing	-6,238	-5,532	-33,196
Community Amenities	-756,626	-766,506	-838,127
Recreation and Culture	-2,615	-7,616	-45,750
Transport	-161,141	-162,032	-167,210
Economic Services	-48,943	-22,196	-133,205
Other Property and Services	-5,567	-20,628	-123,818
<b>Total Operational Revenue</b>	<b>-5,730,179</b>	<b>-5,737,967</b>	<b>-7,513,269</b>
<b>Operating Expenditure</b>			
Governance	172,632	149,619	835,493
General Purpose Funding	19,682	17,402	104,457
Law, Order, Public Safety	57,355	59,692	341,833
Health	30,708	34,242	205,562
Education and Welfare	44,496	40,970	245,937
Housing	21,390	19,158	115,122
Community Amenities	164,860	245,780	1,475,160
Recreation and Culture	265,835	271,140	1,627,590
Transport	647,360	669,256	4,015,696
Economic Services	26,852	46,346	278,173
Other Property and Services	-20,733	6,722	40,508
<b>Total Operating Expenditure</b>	<b>1,430,436</b>	<b>1,560,327</b>	<b>9,285,531</b>
<b>Capital Revenue</b>			
Governance	0	-20,000	-20,000
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	-90,909	0	-1,269,545
Housing	0	0	0
Community Amenities	0	-3,166	-9,500
Recreation and Culture	-205,645	-179,364	-907,215
Transport	-787,486	-357,732	-2,116,415
Economic Services	-191,250	-56,522	-339,135
Other Property and Services	0	-2,584	-15,508
<b>Total Capital Revenue</b>	<b>-1,275,290</b>	<b>-619,368</b>	<b>-4,677,318</b>



**Shire of Northampton  
Schedule Format  
2015/2016  
Summary**

	<b>Ytd Actual 31/08/2016</b>	<b>Ytd Budget 31/08/2016</b>	<b>Annual Budget 30/06/2017</b>
<b>Capital Expenditure</b>			
Governance	0	40,000	40,000
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	0	0	1,365,010
Housing	0	5,184	31,110
Community Amenities	114,824	49,312	185,500
Recreation and Culture	18,744	200,452	1,202,770
Transport	293,085	648,114	3,831,645
Economic Services	107,206	105,412	632,490
Other Property and Services	17,098	2,584	15,508
<b>Total Capital Expenditure</b>	<b>550,957</b>	<b>1,051,058</b>	<b>7,304,033</b>
Profit/Loss Sale of Asset	0	0	12,000
<b>Net (Profit)/Loss</b>	<b>-5,024,077</b>	<b>-3,745,950</b>	<b>4,398,977</b>

**Schedule Format  
2015/2016  
General Purpose Revenue - Schedule 3**

	YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
<b>RATES</b>			
<b><i>Operating Revenue</i></b>			
0263	0	-416	-2,500
4033	0	-3,214	-19,287
0264	0	0	0
4501	-4,305,972	-4,305,556	-4,305,556
4560	6,394	0	142,500
4511	-3,965	-4,582	-27,500
4541	0	0	0
4591	-356	-2,750	-16,500
4530	0	0	0
4711	0	-216	-1,300
4570	1	0	0
Total Operating Income	<u>-4,303,899</u>	<u>-4,316,734</u>	<u>-4,230,143</u>

<b><i>Operating Expenditure</i></b>			
4012	9,350	10,266	61,600
4022	1,449	1,590	9,550
4032	0	0	0
4052	3,101	850	5,100
4062	0	250	1,500
4072	516	2,082	12,500
4082	4,871	2,082	12,500
4102	83	26	165
4172	0	0	0
4522	30	0	0
Total Operating Expenditure	<u>19,400</u>	<u>17,146</u>	<u>102,915</u>

**GENERAL PURPOSE GRANT FUNDING**

<b><i>Operating Revenue</i></b>			
4611	-202,537	-203,286	-813,145
4621	-168,714	-168,527	-674,110
0223	0	0	0
4603	-1,734	0	-65,000
Total Operating Income	<u>-372,985</u>	<u>-371,813</u>	<u>-1,552,255</u>

<b><i>Operating Expenditure</i></b>			
4642	282	256	1,542

**Schedule Format  
2015/2016  
Governance / Members - Schedule 4**

		YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
<b>GOVERNANCE</b>				
	<b><i>Operating Income</i></b>			
0013	CONTRIBUTIONS	0	-32	-200
	<b><i>Operating Expenditure</i></b>			
0012	MEMBERS TRAVELLING	0	500	3,000
0022	CONFERENCE EXPENSES	14,185	13,821	20,500
0032	ELECTION EXPENSES	0	250	1,500
0052	ALLOWANCES	0	2,166	13,000
0062	MEMBERS EXPENSES OTHER	1,255	1,600	9,600
0072	REFRESHMENTS & RECEPTIONS	1,435	2,666	16,000
0092	ADMIN ALLOC TO GOVERNANCE	23,550	21,432	128,594
0102	INSURANCE	3,619	602	3,620
0112	SUBSCRIPTIONS	17,006	5,096	30,580
0122	PUBLIC RELATIONS	0	0	0
0132	MEETING ATTENDANCE FEES	0	3,308	19,850
0142	ASSET DEPRECIATION	0	52	315
0152	COUNCIL CHAMBERS MAINT	3,470	140	870
	<b><i>Total Operating Expenditure</i></b>	64,520	51,633	247,429
<b>ADMINISTRATION</b>				
	<b><i>Operating Income</i></b>			
0133	CONTRIBUTIONS	-1,052	-666	-4,000
0153	REBATES AND COMMISSIONS	-748	-5,500	-33,000
0233	- OTHER CHARGES	-177	-132	-800
0243	- PHOTOCOPYING	-93	-200	-1,200
0253	- INFO SEARCH FEE	-990	-1,832	-11,000
0293	GRANT - REVENUE (VARIOUS)	0	0	0
	<b><i>Total Operating Income</i></b>	-3,059	-8,330	-50,000
0283	PROFIT/LOSS SALE OF ASSET	0	0	-1,000
	<b><i>Operating Expenditure</i></b>			
0272	- SALARIES - MUNICIPAL	77,419	81,584	489,510
0282	- LONG SERVICE LEAVE	0	0	0
0302	ADMIN SUPERANNUATION	11,051	11,100	66,610
0312	- INSURANCE	17,396	6,616	39,705
0332	- CONFERENCES & SEMINAR	2,875	1,224	7,350
0342	- TRAINING COSTS	548	832	5,000
0372	- OFFICE MAINTENANCE	5,302	6,462	38,805
0382	- ACCRUED ANNUAL LEAVE	0	0	0
0392	ACCRUED LS LEAVE	0	0	0
0402	INT ON LOANS	0	0	0
0408	CONSULTANCY - FINANCIAL PLANS/VALUATIONS	3,600	6,166	37,000

**Schedule Format**  
**2015/2016**  
**Governance / Members - Schedule 4**

		YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
0412	COMMUNITY CENSUS	0	0	0
0422	- PRINTING & STATIONERY	6,760	2,166	13,000
0432	- TELEPHONE	3,285	3,558	21,350
0442	- ADVERTISING	582	166	1,000
0452	- OFFICE EQUIPT MTCE	1,813	2,166	13,000
0462	- BANK CHARGES	975	2,000	12,000
0482	- POSTAGE & FREIGHT	384	1,000	6,000
0492	- OFFICE EXPENSES OTHER	1,065	2,414	14,500
0495	OFFICE SECURITY EXPENSES	239	166	1,000
0496	CAPITAL WORKS PLAN - R4R	0	0	0
0497	INDIGENOUS COMMUNITIES - DLG	0	0	0
0498	DROUGHT ASSISTANCE PROJECTS	0	0	0
0502	- COMPUTER EXPENSES	34,878	8,014	48,095
0512	ROUNDING ACCOUNT	-1	0	0
0532	ACCRUED INTEREST ON LOANS	0	0	0
0572	- VEHICLE RUNNING EXP.	1,996	2,332	14,000
0592	- FRINGE BENEFITS TAX	0	6,186	37,125
0602	EXPENSES - GRANT RELATED	417	0	0
0672	- AUDIT FEES	1,000	4,116	24,700
0692	- LEGAL EXPENSES	659	1,666	10,000
0732	ADMIN UNIFORMS	57	666	4,000
0762	BAD DEBTS WRITE OFF	0	166	1,000
0174	DEPRECIATION	4,522	9,750	58,500
0742	LESS ALLOCATED FROM GOVERNANCE	-176,406	-160,540	-963,250
0942	ADMIN ALLOC TO GENERAL ADMIN	107,696	98,010	588,064
	<b>Total Operating Expenditure</b>	<b>108,112</b>	<b>97,986</b>	<b>588,064</b>
	<b>Capital Income</b>			
0175	PROCEEDS SALE OF ASSETS	0	-20,000	-20,000
	<b>Capital Expenditure</b>			
0134	FURNITURE AND EQUIPMENT	0	0	0
0164	PLANT & EQUIPMENT	0	40,000	40,000
0184	PRINCIPAL ON LOANS	0	0	0
	<b>Total Capital Expenditure</b>	<b>0</b>	<b>40,000</b>	<b>40,000</b>

**Schedule Format  
2015/2016  
Law, Order and Public Safety - Schedule 5**

		YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
<b>FIRE PREVENTION</b>				
<b><i>Operating Revenue</i></b>				
0583	EMERGENCY SERVICES LEVY	-16,631	-11,796	-70,780
0584	REIMBURSEMENTS	0	0	0
0585	KALBARRI SES EQUIPMENT/BUILDING GRANT	0	0	0
0613	VOLY FIRE CONTRIB - NPTON	0	0	0
0623	REIMBURSMENTS	0	-1,000	-6,000
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0673	FIRE INFRINGEMENTS	0	-166	-1,000
	<b><i>Total Operating Revenue</i></b>	<b>-16,631</b>	<b>-12,962</b>	<b>-77,780</b>
0335	DISPOSAL OF ASSETS	0	0	0
0683	PROFIT/LOSS SALE OF ASSET	0	0	0
<b><i>Operating Expenditure</i></b>				
1042	FIRE INSURANCE	8,400	1,400	8,400
1052	COMM. MTCE AND REPAIRS	2,374	610	3,690
1062	FIRE CONTROL EXP. OTHER	7,277	4,052	24,340
1072	AERIAL INSPECTIONS	0	250	1,500
1082	FIRE FIGHTING	1,846	1,468	8,820
1122	BURN OFF FEE REFUND	0	0	0
1132	ADMIN ALLOC TO FIRE PREVN	3,228	2,936	17,627
1142	KALBARRI SES OPERATIONS	8,670	8,250	33,000
1144	KALBARRI SES EQUIPMENT/BUILDING GRANT	0	0	0
1152	PORT GREGORY FIRE SHED	64	20	130
1154	ISSEKA FIRE SHED	0	24	145
1156	HORROCKS FIRE/AMBULANCE SHED	63	20	130
1158	BINNU FIRE SHED	20	6	40
1304	ASSET DEPRECIATION	1,656	8,500	51,000
1104	FIRE BRIGADE HQ (RAILWAY STN COSTS TO 12	30	354	2,140
	<b><i>Total Operating Expenditure</i></b>	<b>33,628</b>	<b>27,890</b>	<b>150,962</b>
<b><i>Capital Revenue</i></b>				
0525	GOVERNMENT GRANTS	0	0	0
<b><i>Capital Expenditure</i></b>				
0338	LAND & BUILDINGS	0	0	0
0334	PLANT & EQUIPMENT	0	0	0
0514	PLANT & EQUIPMENT	0	0	0
	<b><i>Total Capital Expenditure</i></b>	<b>0</b>	<b>0</b>	<b>0</b>

**Schedule Format  
2015/2016  
Law, Order and Public Safety - Schedule 5**

		YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
<b>ANIMAL CONTROL</b>				
<b><i>Operating Revenue</i></b>				
0763	- FINES AND PENALTIES	0	-82	-500
0773	- DOG REGISTRATION	-513	-1,666	-10,000
0783	- REIMBURSEMENTS/OTHER	0	0	0
0803	- IMPOUNDING FEES	-50	-82	-500
0833	MISC GRANTS	0	0	0
	<b><i>Total Operating Revenue</i></b>	<b>-563</b>	<b>-1,830</b>	<b>-11,000</b>
<b><i>Operating Expenditure</i></b>				
1162	DOG CONTROL EXPENSES	4,138	2,836	17,030
1172	ADMIN ALLOC TO ANIMAL CON	617	560	3,371
1192	CAT CONTROL EXPENSES	650	776	4,670
	<b><i>Total Operating Expenditure</i></b>	<b>5,405</b>	<b>4,172</b>	<b>25,071</b>
<b><i>Capital Expenditure</i></b>				
1164	DOG POUND CAGES	0	0	0
<b>OTHER LAW, ORDER AND PUBLIC SAFETY</b>				
<b><i>Operating Revenue</i></b>				
0843	ILLEGAL CAMPING FINES	-409	-416	-2,500
0873	PROFIT/LOSS FROM SALE OF ASSET	0	0	0
<b><i>Operating Expenditure</i></b>				
1212	SALARIES (RANGER)	17,883	24,048	144,300
1232	CONTROL EXPENSES OTHER	439	1,332	8,000
1242	FLOOD CONTROL EXPENSES - KALBARRI	0	0	0
4122	ABANDONED VEHICLES	0	0	0
4132	LAW & ORDER ASSET DEPRECN	0	2,250	13,500
	<b><i>Total Operating Expenditure</i></b>	<b>18,322</b>	<b>27,630</b>	<b>165,800</b>



**Schedule Format  
2015/2016  
Education and Welfare - Schedule 6**

		YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
<b>PRE-SCHOOL</b>				
<b>Operating Revenue</b>				
1043	GRANT - NOCCA BUILDING	0	0	0
1113	NCAA - SUSTAINABILITY FUNDING (MONTHLY) D	-11,074	-6,346	-38,085
1123	NCCA CCB/CCR REBATE REVENUE (WEEKLY)	-8,331	-8,666	-52,000
1133	NCCA SESSION FEES (WEEKLY)	-15,030	-8,332	-50,000
1143	NCCA MEMBERSHIP REVENUE	-300	-166	-1,000
1163	NCCA FUNDRAISING/GRANTS REVENUE	-100	0	0
1103	NCCA - REIMBURSMENTS	0	0	0
	<b>Total Operating Revenue</b>	<b>-34,835</b>	<b>-23,510</b>	<b>-141,085</b>
<b>Operating Expenditure</b>				
1312	NCCA - BUILDING RELATED EXPENSES	4,796	3,350	20,130
1322	NCCA OPERATING EXPENDITURE (PAYROLL/SUPE	26,085	21,908	131,465
1332	NCCA - GRANT RELATED EXPENSES (GST FREE)	1,656	0	0
1342	NCCA - SUPERANNUATION	1,749	1,602	9,620
1352	NCCA TRUST TRANSFER (NET PROFIT)	0	1,088	6,537
1314	YOUTH PROGAM	0	332	2,000
1412	ASSET DEPRECIATION	3,593	3,500	21,000
3202	KALBARRI CHILD CARE CENTRE	703	1,986	11,935
	<b>Total Operating Expenditure</b>	<b>38,583</b>	<b>33,766</b>	<b>202,687</b>
<b>Capital Expenditure</b>				
1316	LAND & BUILDINGS	0	0	0
<b>WELFARE</b>				
<b>Operating Revenue</b>				
0853	AGED UNITS RENTAL INCOME	-10,851	-9,082	-54,500
<b>Operating Expenditure</b>				
2362	KALBARRI AGED HOUSING MAINT	5,913	7,204	43,250
2332	NORTHAMPTON AGED CARE	0	0	0
<b>Capital Revenue</b>				
0715	LOAN INCOME - AGED HOUSIN	0	0	-400,000
0815	TRANSFER FROM AGED RESERV	0	0	-165,000
1083	GRANTS	-90,909	0	-704,545
	<b>Total Capital Revenue</b>	<b>-90,909</b>	<b>0</b>	<b>-1,269,545</b>

**Schedule Format**  
**2015/2016**  
**Education and Welfare - Schedule 6**

		<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
		<b>31/08/2016</b>	<b>31/08/2016</b>	<b>30/06/2017</b>
	<b><i>Capital Expenditure</i></b>			
3052	PIONEER LODGE (CARPARK)	0	0	95,465
3062	PIONEER LODGE (8 UNITS) CONSTRUCTION COST	0	0	1,269,545
	<b><i>Total Capital Expenditure</i></b>	0	0	1,365,010

**Schedule Format  
2015/2016  
Health - Schedule 7**

		YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
<b>PREVENTATIVE SERVICES</b>				
<i><b>Operating Revenue</b></i>				
1673	- FOOD VENDORS	0	-250	-1,500
1753	REIMBURSEMENTS	0	0	0
1763	CONTRIBUTIONS	-5,580	-6,582	-39,500
	<i><b>Total Operating Revenue</b></i>	-5,580	-6,832	-41,000
1764	PROFIT/LOSS ON SALE ASSET	0	0	0
<i><b>Operating Expenditure</b></i>				
2012	SALARIES	17,039	18,790	112,750
2022	HEALTH SUPERANNUATION	2,830	2,910	17,470
2032	ACCRUED ANNUAL & LS LEAVE	0	0	0
2042	CONTROL EXPENSES OTHER	3,679	2,966	17,810
2052	VEHICLE RUNNING EXPENSES	1,027	2,082	12,500
2082	HEALTH BUILDING MAINT	36	10	70
2102	ADMIN ALLOC TO HEALTH	1,429	1,300	7,802
	<i><b>Total Operating Expenditure</b></i>	26,039	28,058	168,402
<i><b>Capital Revenue</b></i>				
1375	PROCEEDS SALE OF ASSET	0	0	0
1396	GOVERNMENT GRANTS	0	0	0
	<i><b>Total Capital Revenue</b></i>	0	0	0
<i><b>Capital Expenditure</b></i>				
1324	PLANT AND EQUIPMENT - HLT	0	0	0
<b>OTHER HEALTH</b>				
<i><b>Operating Revenue</b></i>				
2023	LEASE - DOCTORS SURGERY (NORTHA	0	-1,666	-10,000
2033	RENTAL LOT 43 BATEMAN STREET (DC	0	0	0
2043	REIMBURSEMENTS - OTHER	-239	-250	-1,500
2093	RENT LOT 14 CALLION WAY	0	0	0
	<i><b>Total Operating Revenue</b></i>	-239	-1,916	-11,500
<i><b>Operating Expenditure</b></i>				
2053	PROFIT/LOSS SALE ASSET	0	0	0
2312	DOCTOR SURGERY - KALBARRI	711	492	2,975
2342	DOCTORS SURGERY - NORTHAMPTON	731	610	3,685

**Schedule Format  
2015/2016  
Health - Schedule 7**

		<b>YTD Actual 31/08/2016</b>	<b>YTD Budget 31/08/2016</b>	<b>Annual Budget 30/06/2017</b>
2382	ASSET DEPRECIATION	3,227	5,082	30,500
2392	LOT 7 STEPHEN STREET	0	0	0
1385	DISPOSAL OF ASSETS (P/L)	0	0	0
1375	PROCEEDS SALE OF ASSET	0	0	0
	<b>Total Operating Expenditure</b>	<b>4,669</b>	<b>6,184</b>	<b>37,160</b>
	<b>Capital Revenue</b>			
2083	LAND SALES RESERVE	0	0	0
	<b>Capital Expenditure</b>			
0834	LAND & BUILDINGS	0	0	0
1644	FURNITURE AND EQUIPMENT	0	0	0
	<b>Total Capital Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Schedule Format  
2015/2016  
Housing - Schedule 9**

		YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
<b>STAFF HOUSING</b>				
<i><b>Operating Revenue</b></i>				
2833	CONTRIBUTIONS	0	0	0
2843	RESIDENTIAL RENTAL	-4,764	-4,282	-25,696
2853	CHARGES - STAFF RENTALS	0	0	0
	<i><b>Total Operating Revenue</b></i>	-4,764	-4,282	-25,696
2873	PROFIT/LOSS ON SALE ASSET	0	0	0
<i><b>Operating Expenditure</b></i>				
3162	- LOT 71 MITCHELL	0	0	0
3172	- OVAL RESIDENCE	329	948	5,700
3192	- LOT 10 ESSEX	0	0	0
3212	- LOT 454 FITZGERALD	3,309	530	3,205
3222	ASSET DEPRECIATION	9,502	8,832	53,000
3232	- LOT 43 BATEMAN ST	405	558	3,365
3242	LOT 42 BATEMAN STREET	516	638	3,840
3252	ADMIN ALLOC TO STAFF HOUS	1,023	930	5,587
3262	INTEREST ON LOANS	0	2,042	12,260
3282	605 SALAMIT PLACE	2,178	1,548	9,300
3432	LOT 23 RAKE PLACE NORTHAMPTON	1,689	944	5,680
	<i><b>Total Operating Expenditure</b></i>	18,952	16,970	101,937
<i><b>Capital Revenue</b></i>				
2425	LOAN LIABILITY - HOUSING	0	0	0
<i><b>Capital Expenditure</b></i>				
2494	LAND & BUILDINGS - STAFF HOUSING	0	0	0
2534	PRINCIPAL ON LOANS	0	5,184	31,110
	<i><b>Total Capital Expenditure</b></i>	0	5,184	31,110
<b>HOUSING OTHER</b>				
<i><b>Operating Revenue</b></i>				
3013	RENT LOT 11 HAMPTON ROAD	0	0	0
3003	REIMBURSEMENTS - HOUSING OTHER	-1,474	-1,250	-7,500
	<i><b>Total Operating Revenue</b></i>	-1,474	-1,250	-7,500
<i><b>Operating Expenditure</b></i>				
3422	ESL PAYMENTS FOR MISC PROPERTY	0	166	1,000
3442	RESIDENCE - LOT 6 ROBINSON ST	511	416	2,510
3452	LOT 11 HAMPTON ROAD	0	0	0

**Schedule Format  
2015/2016  
Housing - Schedule 9**

		<b>YTD Actual 31/08/2016</b>	<b>YTD Budget 31/08/2016</b>	<b>Annual Budget 30/06/2017</b>
3482	LOT 74 SEVENTH AVENUE	1,170	772	4,655
3492	14 CALLION WAY KALBARRI - DOCTO	757	834	5,020
	<b>Total Operating Expenditure</b>	<b>2,438</b>	<b>2,188</b>	<b>13,185</b>
	<b>Capital Revenue</b>			
2455	LAND SALES RESERVE	0	0	0
	<b>Capital Expenditure</b>			
3034	43 BATEMAN STREET	0	0	0



**Schedule Format  
2015/2016  
Community Amenities - Schedule 10**

		YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
<b>SANITATION - HOUSEHOLD</b>				
<i><b>Operating Revenue</b></i>				
3253	- KALBARRI RESIDENTIAL	-373,230	-372,240	-372,240
3263	- OTHER RESIDENTIAL	-222,090	-220,770	-220,770
3273	- 240 LITRE CARTS	-220	-666	-4,000
	<i><b>Total Operating Revenue</b></i>	-595,540	-593,676	-597,010
<i><b>Operating Expenditure</b></i>				
3812	DOMESTIC REFUSE COLLECT.	38,521	61,666	370,000
3826	DEPRECIATION - REFUSE SITES	365	358	2,150
3832	PURCHASE OF 240L CARTS	0	500	3,000
3854	NORTHAMPTON REFUSE SITE	15,530	26,072	156,440
3856	KALBARRI REFUSE SITE MAINTENANCE	23,083	27,288	163,750
3858	BINNU REFUSE SITE MAINTENANCE	692	958	5,750
3860	PORT GREGORY REFUSE SITE MAINTENANCE	346	1,616	9,715
3861	LUCKY BAY REFUSE COLLECTION	1,275	2,082	12,500
3888	ACCRUED INTEREST ON LOANS	0	0	0
3890	INTEREST ON LOANS	0	0	0
3892	ADMIN ALLOC TO SANITATION	811	738	4,431
	<i><b>Total Operating Expenditure</b></i>	80,622	121,278	727,736
<i><b>Capital Expenditure</b></i>				
3304	REFUSE - FURNITURE & EQUIP	0	0	0
<b>SANITATION - OTHER</b>				
<i><b>Operating Revenue</b></i>				
3313	GRANTS - OTHER	0	0	0
3323	REFUSE SITE FEES -OTHER	-5,938	-45,000	-45,000
3343	- INDUSTRIAL	-114,840	-114,180	-114,180
3353	- COMMERCIAL	0	-1,536	-9,227
3373	- CARAVAN PARKS	0	0	0
3383	INDUSTRIAL REFUSE COLLECTION - GST	-27,060	-4,510	-27,060
3403	REIMBURSEMENT- WHARF BINS (GST)	0	0	0
3405	REIMBURSEMENTS - DRUMMUSTER	0	-666	-4,000
	<i><b>Total Operating Revenue</b></i>	-147,838	-165,892	-199,467
<i><b>Operating Expenditure</b></i>				
3722	IND/COMM REFUSE COLLECT	0	0	0
3772	STREET REFUSE COLLECT/LITTER	16,425	18,648	111,900
3774	DRUM MUSTER	947	666	4,000
	<i><b>Total Operating Expenditure</b></i>	17,373	19,314	115,900

**Schedule Format  
2015/2016  
Community Amenities - Schedule 10**

		YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
	<b><i>Capital Expenditure</i></b>			
3305	REFUSE - LAND AND BUILDING	0	7,516	45,100
3335	REFUSE SITE CAPITAL	0	0	0
3336	PRINCIPAL ON LOANS	0	0	0
	<b><i>Total Capital Expenditure</i></b>	0	7,516	45,100
<b>SANITATION - SEWERAGE</b>				
	<b><i>Operating Revenue</i></b>			
3543	CHARGES - SEPTIC TANKS	-472	-166	-1,000
3553	SEPTIC TANK INSPECTIONS	-322	-166	-1,000
	<b><i>Total Operating Revenue</i></b>	-794	-332	-2,000
<b>TOWN PLANNING AND REGIONAL DEVELOPMENT</b>				
	<b><i>Operating Revenue</i></b>			
3743	PLANNING FEES	-7,361	-5,000	-30,000
3823	REIMBURSE (ADVERTISING/PLANNING COMMIS	0	-24	-150
3833	REIMBURSEMENTS	-4,036	0	0
	<b><i>Total Operating Revenue</i></b>	-11,397	-5,024	-30,150
3935	P/L ON SALE OF ASSET	0	0	0
	<b><i>Operating Expenditure</i></b>			
4202	SALARIES	14,266	11,122	66,740
4212	SUPERANNUATION-PLANNING	1,201	1,058	6,350
4232	PRINTING & STATIONERY	0	40	250
4242	ADVERTISING	0	166	1,000
4252	INSURANCE	1,850	580	3,490
4262	CONFERENCE EXPENSES	0	332	2,000
4272	VEHICLE OPERATING COSTS	210	582	3,500
4282	CONSULTANTS EXPENSES	2,565	5,832	35,000
4302	LEGAL EXPENSES	894	1,000	6,000
4322	NORTHAMPTON TOWNSCAPE	0	0	0
4342	HORROCKS TOWNSCAPE	0	0	0
4372	TOWN PLAN SCHEME EXPENSES	0	36,166	217,000
4382	CONTROL EXPENSES	1,535	590	3,550
4402	ASSET DEPRECIATION	0	1,050	6,300
4472	TP - ACCRUED LS LEAVE	0	0	0
4482	TP ACCRUED ANNUAL LEAVE	0	0	0
4852	PLANNING BUILDING MAINT	47	14	95
4862	FRINGE BENEFITS TAX PLANN	0	1,518	9,115

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Community Amenities - Schedule 10**

		YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
4872	ADMIN ALLOC TO TOWN PLAN	1,252	1,138	6,839
	<b>Total Operating Expenditure</b>	23,821	61,188	367,229
	<b>Capital Revenue</b>			
3905	PROCEEDS OF ASSETS	0	0	0
7480	TOWN PLANNING SCHEME RESERVE TO MUNI	0	-3,166	-9,500
	<b>Capital Expenditure</b>			
4014	PLANT & EQUIPMENT	0	0	0
<b>OTHER COMMUNITY AMENITIES</b>				
	<b>Operating Revenue</b>			
3802	LAND SALES RESERVE	0	0	0
3853	CHARGES - CEMETERY FEES	-605	-966	-5,800
3863	REIMBURSEMENTS	0	-166	-1,000
3883	FUNERAL DIRECTORS LICENSE	0	-50	-300
3893	BUS HIRE	-452	-400	-2,400
	<b>Total Operating Revenue</b>	-1,057	-1,582	-9,500
	<b>Operating Expenditure</b>			
4422	NORTHAMPTON CEMETERY MAIN	2,228	4,732	28,420
4432	ASSET DEPRECIATION	359	350	2,100
4442	TOWN PARK TOILETS	3,153	2,534	15,235
4452	ASSET DEPRECIATION	5,279	5,166	31,000
4462	KALBARRI CEMETERY MAINT	3,620	3,232	19,425
4572	KINGS PARK TOILETS	2,775	2,382	14,315
4582	LIONS PARK TOILETS NPTON	2,930	2,346	14,090
4592	SALLY'S TREE TOILETS	3,510	2,844	17,080
4652	JETTY TOILETS -KALBARRI	2,220	1,722	10,365
4732	HORROCKS TOILETS/CHGROOMS	4,429	5,930	35,595
4752	PORT GREGORY TOILET BLOCK	3,042	3,438	20,645
4802	CHINAMANS TOILET BLOCK	2,274	2,862	17,210
4807	BINNU TOILETS	3,795	3,794	22,780
4812	RED BLUFF TOILET BLOCK	851	1,336	8,035
4766	PROFIT/LOSS SALE OF ASSET	0	0	0
4842	COMMUNITY BUS	2,579	1,332	8,000
	<b>Total Operating Expenditure</b>	43,045	44,000	264,295

**Schedule Format  
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Community Amenities - Schedule 10**

		YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
	<b><i>Capital Revenue</i></b>			
3865	HORROCKS COMMUNITY CENTRE GRANTS	0	0	0
	<b><i>Capital Expenditure</i></b>			
3324	KALBARRI CEMETERY DEVELOPMENT	0	0	0
3344	PUBLIC AMENITIES	0	5,000	30,000
3360	HORROCKS COMMUNITY CENTRE	114,824	36,796	110,400
	<b><i>Total Capital Expenditure</i></b>	114,824	41,796	140,400

**Schedule Format  
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Recreation and Culture - Schedule 11**

		YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
<b>PUBLIC HALLS</b>				
<i><b>Operating Revenue</b></i>				
4043	REIMBURSEMENTS	-579	-1,166	-7,000
4053	CHARGES - HALL HIRE	-377	-50	-300
4063	ALLEN COMM. CENTRE	-214	-250	-1,500
	<i><b>Total Operating Revenue</b></i>	-1,169	-1,466	-8,800
<i><b>Operating Expenditure</b></i>				
4672	- PORT GREGORY HALL	467	454	2,745
4682	- ALMA HALL	186	928	5,575
4692	- BINNU HALL	1,492	2,670	16,060
4702	- RSL HALL	2,175	2,902	17,430
4704	OGILVIE HALL/SCHOOL	0	0	0
4712	- AJANA HALL	1,317	1,186	7,145
4772	- ALLEN COMM. CENTRE	9,633	9,498	57,010
4782	- HORROCKS COMMUNITY KITCHENS	3,114	3,564	21,400
4792	ASSET DEPRECIATION	15,824	15,500	93,000
4832	ADMIN ALLOC TO HALLS	212	192	1,156
3534	DEPRECIATION	0	0	0
	<i><b>Total Operating Expenditure</b></i>	34,419	36,894	221,521
<i><b>Capital Expenditure</b></i>				
3514	LAND & BUILDINGS	0	0	0
3515	BINNU HALL	0	0	0
	<i><b>Total Capital Expenditure</b></i>	0	0	0
<b>SWIMMING AREAS AND BEACHES</b>				
<i><b>Operating Revenue</b></i>				
3973	CONTRIBUTIONS	-518	-1,500	-9,000
3975	CONTRIBUTIONS/DONATIONS	0	0	0
3976	TRUST BOND CONTRIBUTION - CAPITAL HILL/I	0	0	0
4293	KALBARRI JETTY BERTH FEES	0	0	0
4303	RESERVE LEASES - KALBARRI FORESHORE	0	-782	-4,695
	<i><b>Total Operating Revenue</b></i>	-518	-2,282	-13,695
<i><b>Operating Expenditure</b></i>				
3982	ASSET DEPRECIATION	8,563	8,166	49,000
4952	- KALBARRI F/SHORE RES.	25,257	29,136	174,855
4972	- HORROCKS F/SHORE RES.	37,196	14,436	86,640
5012	- PORT GREGORY F/SHORE	51	930	5,595

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		YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
5042	ENVIROFUND GRANTS - HUTT RIVER	0	0	0
6742	- HORROCKS FORESHORE	0	0	0
	<b>Total Operating Expenditure</b>	71,067	52,668	316,090
	<b>Capital Income</b>			
4513	KALBARRI TOURISM SPECIFIED RATE RESERVE	0	0	0
4523	GRANTS	0	-43,332	-260,000
4526	LAND SALES RESERVE	0	0	0
	<b>Total Capital Income</b>	0	-43,332	-260,000
	<b>Capital Expenditure</b>			
3664	FORESHORE INFRASTRUCTURE	0	13,332	80,000
3669	LITTLE BAY REDEVELOPMENT	0	0	0
3670	HORROCKS FORESHORE SEAWALL	0	0	0
3674	KALBARRI BOAT RAMP UPGRADE	0	0	0
3684	HORROCKS JETTY	0	0	0
3694	DUP FOOTPATH - SCHEDULE 11	0	45,000	270,000
4527	MISC GRANT	0	0	0
3672	ZUYTDORP MEMORIAL	0	0	0
	<b>Total Capital Expenditure</b>	0	58,332	350,000
<b>OTHER RECREATION AND SPORT</b>				
	<b>Operating Revenue</b>			
4333	- EDUCATION DEPT - OVAL	0	-462	-2,780
4373	CONTRIBUTIONS & DONATIONS	0	0	0
4383	CONTRIBUTIONS	0	0	0
4423	LEASES & RENTALS	0	-446	-2,685
4433	INTEREST REIMBURSEMENT	-106	-176	-1,058
4453	REIMBURSEMENTS- REC. CTRE/GOLF CLUB	-322	-1,438	-8,632
4455	TRUST BOND CONTRIBUTION - CAPITAL HILL	0	0	0
4563	KALBARRI CAMP SCHOOL - GENERAL INCOME	0	0	0
4573	KALBARRI CAMP SCHOOL - BUS INCOME	-424	0	0
4583	KALBARRI CAMP SCHOOL - CAMP INCOME (A	0	0	0
	<b>Total Operating Revenue</b>	-852	-2,522	-15,155
4393	PROFIT/LOSS ON SALE	0	0	0



**Schedule Format**  
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**Recreation and Culture - Schedule 11**

		YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
<b><i>Operating Expenditure</i></b>				
4962	- KALBARRI OVAL RESERVE	4,602	4,272	25,660
4969	KALBARRI SKATE PARK	1,370	2,182	13,115
4982	- HORROCKS OVAL RESERVE	17	646	3,895
4992	- PARKS, RES, GARDENS GEN	32,635	36,102	216,645
4998	PARKS & GARDENS - PORT GREGORY	400	424	2,550
5002	ADMIN ALLOC TO OTHER REC	3,264	2,970	17,820
5022	- LIONS PARK	836	1,002	6,050
5032	- BI-CENTENIAL PARK	1,458	1,288	7,740
5072	NORTHAMPTON COMMUNITY CENTRE	8,724	10,192	61,195
5082	- KALBARRI REC CENTRE	1,270	2,436	14,645
5092	HORROCKS - MATT BURRELL (TENNIS/BOWLS,	424	252	1,515
5102	INTEREST ON LOANS	1,682	734	4,410
5112	NORTHAMPTON BOWLING CLUB	0	0	0
5115	KALBARRI GOLF & BOWLING CLUB	0	1,000	6,000
5122	- NORTHAMPTON REC OVAL	8,358	20,132	120,830
5142	EXHIBITION HALL NPTN OVAL	0	0	0
5162	BINNU RECREATION AREA	0	0	0
5169	NORTHAMPTON GOLF CLUBHOUSE	319	568	3,415
5172	ASSET DEPRECIATION	41,611	46,666	280,000
5182	HORROCKS COMMUNITY CENTRE	1,108	514	3,090
5192	REC - ACCRUED ANNUAL LEAV	0	0	0
5212	ACCRUED INTEREST ON LOANS	0	0	0
5262	KALBARRI CAMP SCHOOL - BUILDING/GROUN	1,606	2,358	14,160
5272	KALBARRI CAMP SCHOOL - SPARE (EXBUS EXP	0	0	0
5282	KALBARRI CAMP SCHOOL - EVENT EXPENDITU	0	0	0
	<b><i>Total Operating Expenditure</i></b>	<b>109,684</b>	<b>133,738</b>	<b>802,735</b>
<b><i>Capital Revenue</i></b>				
3775	SS LOAN - BOWL CLUBS	-1,633	-1,088	-6,535
3777	LAND SALES RESERVE	0	0	0
4473	GRANTS	-204,012	-78,612	-471,680
7395	TFR FROM KALBARRI TENNIS NETBALL RESERVA	0	-56,332	-169,000
	<b><i>Total Capital Revenue</i></b>	<b>-205,645</b>	<b>-136,032</b>	<b>-647,215</b>
<b><i>Capital Expenditure</i></b>				
3624	PRINCIPAL ON LOANS	13,835	5,198	31,190
3654	SKATE PARK CONSTRUCTION	0	0	0
3714	LAND & BUILDING	1,091	125,916	755,520
3715	FURNITURE & EQUIPMENT	0	0	0
3716	PARKS & OVALS INFRASTRUCTURE	3,818	11,006	66,060
3734	PLANT & EQUIPMENT	0	0	0
	<b><i>Total Capital Expenditure</i></b>	<b>18,744</b>	<b>142,120</b>	<b>852,770</b>

**Schedule Format  
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Recreation and Culture - Schedule 11**

		YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
<b>TELEVISION AND RADIO REBROADCASTING</b>				
<i>Operating Expenditure</i>				
5232	T.V. RECEIVER STATION	0	0	0
5242	ASSET DEPRECIATION	0	0	0
	<b>Total Operating Expenditure</b>	0	0	0
<b>LIBRARIES</b>				
<i>Operating Revenue</i>				
4613	CHARGES - LOST BOOKS	0	-8	-50
4623	REIMBURSEMENTS	0	-8	-50
4653	INTERNET ACCESS FEE - KALBARRI	-46	-82	-500
	<b>Total Operating Revenue</b>	-46	-98	-600
<i>Operating Expenditure</i>				
5312	SALARIES	7,019	7,784	46,710
5322	LIBRARY SUPERANNUATION	547	740	4,440
5332	LIBRARY OPERATING OTHER	974	1,400	8,400
5334	LIBRARY INTERNET SERVICE	425	372	2,250
5342	LIBRARY BUILDING MTCE	346	114	690
5352	ACCRUED ANNUAL LEAVE	0	0	0
5372	ASSET DEPRECIATION	0	0	0
5402	ADMIN ALLOC TO LIBRARIES	16,035	14,592	87,559
	<b>Total Operating Expenditure</b>	25,346	25,002	150,049
<b>OTHER CULTURE</b>				
<i>Operating Revenue</i>				
4703	150 YEAR CELEBRATIONS - REVENUE (INC BRI)	0	0	0
4713	MOONIEMIA CENTRE REIMB	0	0	0
4763	GRANT - HERITAGE ADVISORY SERVICE	0	-1,082	-6,500
4773	CHARGES - OLD POLICE STN	-29	-166	-1,000
4793	GOVERNMENT GRANTS	0	0	0
	<b>Total Operating Revenue</b>	-29	-1,248	-7,500
<i>Operating Expenditure</i>				
1712	NORTHAMPTON NEWS BUILDING	517	600	3,615
5512	OLD RAILWAY STATION	239	428	2,600
5522	OLD POLICE STATION	1,289	714	4,315
5532	CHIVERTON HOUSE	1,947	2,310	13,875

**Schedule Format**  
**2015/2016**  
**Recreation and Culture - Schedule 11**

		<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
		<b>31/08/2016</b>	<b>31/08/2016</b>	<b>30/06/2017</b>
5542	MOONIEMIA CENTRE	855	498	2,995
5552	KALBARRI ART & CRAFT CNTR	264	564	3,390
5572	HIST PROJECTS/HERITAGE SITES	1,312	2,056	12,340
5582	OLD ROADS BOARD BUILDING	2,426	200	1,225
5592	LYNTON HISTORICAL SITE	1,096	448	2,700
5622	DONATIONS BY COUNCIL	0	0	0
5642	OTHER EXPENDITURE	0	0	0
5652	ASSET DEP'N CULTURE	15,026	14,666	88,000
5662	GRANT EXP - INC SENIORS WEEK ETC	0	0	0
5672	NORTHAMPTON 150TH CELEBRATION	0	0	0
5682	LOT 175 KAIBER ST KALBARRI (EX ST JOHNS BI	347	354	2,140
	<b>Total Operating Expenditure</b>	<b>25,318</b>	<b>22,838</b>	<b>137,195</b>

**Schedule Format  
2015/2016  
Transport - Schedule 12**

	YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
<b>CONSTRUCTION OF ROADS, BRIDGES AND DEPOTS</b>			
<i>Capital Expenditure</i>			
5030	3,653	85,980	515,900
5060	23,714	59,366	356,230
5090	39,208	27,136	162,840
5150	0	0	0
5180	0	0	0
5210	109,949	149,938	899,650
5214	0	0	0
5215	98,493	204,510	1,227,080
5224	18,069	16,660	99,965
	<b>Total Capital Expenditure</b>	<b>543,590</b>	<b>3,261,665</b>
<i>Capital Revenue</i>			
5205	0	-125,248	-751,495
5206	0	0	0
5207	0	0	0
5209	-323,253	-153,874	-923,253
5481	-130,667	-54,444	-326,667
5561	0	0	0
5208	0	0	0
5483	0	0	0
7485	0	0	0
	<b>Total Capital Revenue</b>	<b>-333,566</b>	<b>-2,001,415</b>
<b>MAINTENANCE OF ROADS, BRIDGES AND DEPOTS</b>			
<i>Operating Expenditure</i>			
5982	4,886	4,446	26,682
5992	5,805	3,738	22,435
6002	0	0	0
6262	699	3,486	20,930
5850	195,506	179,964	1,079,821
5860	6,606	1,434	8,605
5910	1,516	3,912	23,505
5920	500	332	2,000
5930	4,214	5,272	31,640
5950	24	40	250
5960	11,145	20,832	125,000
5980	0	0	0
5990	15,910	75,000	450,000
6000	0	0	0
6010	0	0	0

**Schedule Format  
2015/2016  
Transport - Schedule 12**

		YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
3994	DEPRECIATION	415,253	387,500	2,325,000
	<b>Total Operating Expenditure</b>	662,066	685,956	4,115,868
	<b>Operating Revenue</b>			
6223	CONTRIBUTION (INC STREET LIGHTING)	0	-582	-3,500
6281	- MRD MAINTENANCE	-161,000	-161,000	-161,000
6351	DIRECTIONAL ADVERT SIGNS	0	0	0
	<b>Total Operating Revenue</b>	-161,000	-161,582	-164,500

**ROAD PLANT PURCHASES**

	<b>Operating Revenue</b>			
4265	CONTRIBUTIONS	0	0	0
	<b>Total Operating Revenue</b>	0	0	0
	<b>Operating Expenditure</b>			
3610	LESS PLANT DEPN WRITTEN BACK	-34,007	-32,774	-196,654
4275	PROCEEDS SALE OF ASSETS	0	0	0
4395	DISPOSAL OF VEHICLES (P/L)	0	0	0
	<b>Total Operating Expenditure</b>	-34,007	-32,774	-196,654
	<b>Capital Revenue</b>			
4345	LOAN LIABILITY - PLANT	0	0	0
4285	- UTILITIES (PROCEEDS OF TRADE)	0	-10,000	-30,000
4315	- MACHINERY (PROCEEDS OF TRADE)	0	-14,166	-85,000
	<b>Total Capital Revenue</b>	0	-24,166	-115,000
4405	DISPOSAL OF MACHINERY (P/L)	0	0	13,000
	<b>Capital Expenditure</b>			
4034	LAND & BUILDINGS	0	0	0
4214	ROAD PLANT/MACHINERY	0	85,468	512,810
4224	UTILITIES (VEHICLES)	0	19,056	57,170
4234	TRUCKS	0	0	0
4254	OTHER EQUIPMENT	0	0	0
	<b>Total Capital Expenditure</b>	0	104,524	569,980

**Schedule Format  
2015/2016  
Transport - Schedule 12**

	YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017	
<b>AERODROMES</b>				
<i><b>Operating Revenue</b></i>				
5113	CHARGES - LANDING FEES	-141	-294	-1,770
5133	HANGAR SITE LEASE	0	-156	-940
5183	CITY OF GN/GRN - OPERATING CONTRIBUTIOI	0	0	0
	<i><b>Total Operating Revenue</b></i>	-141	-450	-2,710
<i><b>Operating Expenditure</b></i>				
5902	ADMIN ALLOCATED TO AERODROMES	3,087	2,808	16,857
5912	ASSET DEPRECIATION	7,590	8,332	50,000
5932	KALBARRI AIRPORT MTCE	8,624	4,934	29,625
5935	OLD KALBARRI AIRPORT	0	0	0
	<i><b>Total Operating Expenditure</b></i>	19,301	16,074	96,482
<i><b>Capital Revenue</b></i>				
5163	Airport Reserve	0	0	0

**Schedule Format  
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Economic Services - Schedule 13**

	YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
<b>RURAL SERVICES</b>			
<i>Operating Revenue</i>			
5513	0	0	0
	CONTRIBUTIONS/GRANTS		
<i>Operating Expenditure</i>			
6232	0	0	0
	GRANT EXPENDITURE (NACC) PREVIOUS		
<b>TOURISM AND AREA PROMOTION</b>			
<i>Operating Revenue</i>			
5543	0	0	0
	CONTRIBUTIONS		
5563	0	-8,962	-53,780
	LEASES/RENTALS		
5573	0	-750	-4,500
	CARAVAN PARK LICENCES		
5583	0	0	0
	REIMBURSEMENTS		
5593	-31,038	-5,250	-31,500
	KAL TOURISM SPEC RATE		
	<b>Total Operating Revenue</b>	<b>-14,962</b>	<b>-89,780</b>
	-31,038		
<i>Operating Expenditure</i>			
6322	0	0	0
	CARAVAN PARKS/CAMPING GDS		
6362	50	0	0
	SPARE (EX HERITAGE - RAILWAY CARRIA		
6372	632	15,678	94,077
	TOURISM & PROMOTION GENERAL		
6382	0	0	0
	AREA PROMOTION		
6392	226	250	1,500
	ASSET DEPRECIATION		
6402	947	5,938	35,650
	LUCKY BAY		
	<b>Total Operating Expenditure</b>	<b>21,866</b>	<b>131,227</b>
	1,855		
<i>Capital Income</i>			
5005	-191,250	-56,522	-339,135
	GRANTS - TOURISM & AREA PROMOTIO		
7335	0	0	0
	TFR FROM COASTAL MANAGEMENT RES		
	<b>Total Capital Income</b>	<b>-56,522</b>	<b>-339,135</b>
	-191,250		
<i>Capital Expenditure</i>			
5016	107,206	105,412	632,490
	INFRASTRUCTURE ASSETS - TOURISM		
<b>BUILDING CONTROL</b>			
<i>Operating Revenue</i>			
5653	-3,397	-3,332	-20,000
	- BUILDING PERMITS		
5673	-2,558	-1,000	-6,000
	S/POOL INSPECTION FEES		
5713	0	-166	-1,000
	BUILDING REIMBURSEMENTS		
5733	0	0	0
	DEMOLITION FEES		
	<b>Total Operating Revenue</b>	<b>-4,498</b>	<b>-27,000</b>
	-5,955		



**Schedule Format**  
**2015/2016**  
**Economic Services - Schedule 13**

		YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
	<b><i>Operating Expenditure</i></b>			
6412	SALARIES	11,036	11,954	71,730
6422	BUILDING SUPERANNUATION	1,521	1,850	11,110
6432	VEHICLE RUNNING EXPENSES	1,041	666	4,000
6442	CONTROL EXPENSES OTHER	1,551	2,844	17,080
6452	ACCRUED LONG SERVICE LVE	0	0	0
6462	ACCRUED ANNUAL LEAVE	0	0	0
6472	BUILD CONTROL BUILD MAIN	36	10	70
6492	ASSET DEPN -ECON SERV BUI	5,731	2,000	12,000
5195	DISPOSAL OF ASSET	0	0	0
6512	ADMIN ALLOC TO BUILD CONT	1,940	1,766	10,596
	<b><i>Total Operating Expenditure</i></b>	<b>22,857</b>	<b>21,090</b>	<b>126,586</b>
	<b><i>Capital Revenue</i></b>			
5175	PROCEEDS SALE OF ASSETS	0	0	0
5185	P/L ON SALE OF ASSET	0	0	0
	<b><i>Capital Expenditure</i></b>			
5124	PLANT AND EQUIPMENT	0	0	0

**Schedule Format  
2015/2016  
Economic Services - Schedule 13**

	YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
<b>OTHER ECONOMIC SERVICES</b>			
<i><b>Operating Revenue</b></i>			
5933 REIMBURSEMENTS	-24	-750	-4,500
5943 GRANT - LIVING COMMUNITIES PROGRA	0	0	0
5983 ELECTRICITY SUPPLY REIMBU	0	0	0
5993 PT GREGORY SPEC AREA RATE	-11,925	-1,986	-11,925
<i><b>Total Operating Revenue</b></i>	-11,949	-2,736	-16,425
<i><b>Operating Expenditure</b></i>			
6752 - PORT GREGORY	632	2,172	13,040
6812 KITSON CIRCUIT LIA INDUSTRIAL UNITS P	1,508	1,218	7,320
<i><b>Total Operating Expenditure</b></i>	2,140	3,390	20,360

**Schedule Format  
2015/2016  
Other Property and Services - Schedule 14**

		YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
<b>PRIVATE WORKS</b>				
<i><b>Operating Revenue</b></i>				
6153	- PLANT HIRE	-1,525	-2,332	-14,000
<i><b>Operating Expenditure</b></i>				
6912	PRIVATE WORKS - SCH 14	155	2,776	16,690
<b>OTHER PROPERTY AND SERVICES</b>				
<i><b>Operating Revenue</b></i>				
6590	SELF SUPPORTING LOAN INTEREST REIMBURSEMENT	0	-3,968	-23,818
5613	CONTRIB - HALF WAY BAY COTTAGE SURVEYS	0	0	0
5623	LEASE FEES - HALF WAY BAY COTTAGES	0	-2,666	-16,000
7045	NORTHAMPTON LIA (EX MWDC GRANT ETC)	0	0	0
	<i><b>Total Operating Revenue</b></i>	0	-6,634	-39,818
<i><b>Operating Expenditure</b></i>				
5633	GRANTS & CONTRIBUTIONS	0	0	0
6659	INTEREST ON LOANS - CEO HOUSE (SELF SUPPORT)	0	3,968	23,818
6768	HALF WAY BAY COTTAGES	0	0	0
7015	PROCEED FROM SALE ASSET	0	0	0
7025	PROFIT / LOSS ON SALE	0	0	0
7035	SALE / DISPOSAL ACCOUNT	0	0	0
7065	PROFIT LOSS LAND HELD FOR RESALE VALUE	0	0	0
	<i><b>Total Operating Expenditure</b></i>	0	3,968	23,818
<i><b>Capital Revenue</b></i>				
5633	GRANTS & CONTRIBUTIONS	0	0	0
6591	SELF SUPPORTING LOAN - REIMB CEO PRINCIPAL	0	-2,584	-15,508
6654	LOAN LIABILITY - SELF SUPPORTING LOAN	0	0	0
7490	NORTHAMPTON INDUSTRIAL UNITS TFR TO MUNI	0	0	0
7500	LAND DEVELOPMENT RESERVE TRANSFER TO MUNI	0	0	0
	<i><b>Total Capital Revenue</b></i>	0	-2,584	-15,508
<i><b>Capital Expenditure</b></i>				
6574	SUBDIVISIONS	0	0	0
6758	NORTHAMPTON INDUSTRIAL UNITS	0	0	0
6592	PRINCIPAL ON LOANS - CEO HOUSE (SELF SUPPORT)	0	2,584	15,508
6664	LOAN PAYMENT	0	0	0
	<i><b>Total Capital Expenditure</b></i>	0	2,584	15,508

**Schedule Format  
2015/2016  
Other Property and Services - Schedule 14**

**YTD Actual    YTD Budget    Annual Budget**  
**31/08/2016    31/08/2016    30/06/2017**

**PUBLIC WORKS OVERHEADS**

***Operating Expenditure***

7112	ENGINEERING SALARIES	19,000	20,582	123,500
7122	ENGINEERING BUILD MAINT	70	10	70
7132	ENG. OFFICE & OTHER EXP.	2,043	2,228	13,400
7142	VEHICLE RUNNING EXPENSES	1,324	1,500	9,000
7152	SUPERANNUATION OF WORKMEN	33,985	38,060	228,363
7162	SICK AND HOLIDAY PAY	27,484	40,832	245,000
7172	INSURANCE ON WORKS	37,117	12,146	72,885
7182	LONG SERVICE LEAVE	9,178	4,166	25,000
7192	PROTECTIVE CLOTHING	9,069	3,332	20,000
7202	PUBLIC LIABILITY INSURANC	0	0	0
7222	ACCRUED ANNUAL LEAVE	0	0	0
7232	ADMIN ALLOC TO PWOH	5,416	4,928	29,572
7242	STAFF TRAINING	5,374	3,548	21,300
7252	ALLOWANCES	0	1,314	7,900
7282	FRINGE BENEFIT TAX	0	1,912	11,475
7302	LESS ALLOC. TO WKS & SRVS	-148,739	-134,576	-807,465
	<b>Total Operating Expenditure</b>	<b>1,323</b>	<b>-18</b>	<b>0</b>

**PLANT OPERATION**

***Operating Revenue***

6323	REIMBURSEMENTS	0	0	0
6423	CONTRIBUTIONS	0	-832	-5,000
6433	INSURANCE CLAIMS - VEHICLES	0	-166	-1,000
6443	DIESEL FUEL REBATE	-4,042	-8,332	-50,000
	<b>Total Operating Revenue</b>	<b>-4,042</b>	<b>-9,330</b>	<b>-56,000</b>

***Operating Expenditure***

7312	FUELS AND OILS	1,327	37,500	225,000
7322	TYRES AND TUBES	7,793	4,166	25,000
7332	PARTS AND REPAIRS	23,682	32,500	195,000
7342	REPAIR WAGES	20,278	18,432	110,600
7352	INSURANCE AND LICENSES	28,385	6,476	38,865
7362	EXPENDABLE TOOLS/STORES	307	2,730	16,385
7382	ADMIN ALLOC TO PLANT OP'N	1,676	1,524	9,151
7502	LESS ALLOC. TO WKS & SRVS	-89,527	-103,332	-620,001
	<b>Total Operating Expenditure</b>	<b>-6,078</b>	<b>-4</b>	<b>0</b>

**Schedule Format  
2015/2016  
Other Property and Services - Schedule 14**

	YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
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**MATERIALS**

***Capital Expenditure***

6620	MATERIALS PURCHASED	0	0	0
6630	STOCK RECEIVED CONTROL	17,098	0	0
6750	LESS MATERIALS ALLOCATED	0	0	0
	<b><i>Total Capital Expenditure</i></b>	17,098	0	0

**SALARIES AND WAGES**

***Operating Revenue***

6941	REIMB. - WORKERS COMPENS.	0	-2,332	-14,000
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***Operating Expenditure***

6810	GROSS SALARIES FOR YEAR	198,022	178,964	1,073,790
6820	GROSS WAGES FOR YEAR	258,003	277,040	1,662,244
6830	WORKERS COMPENSATION	0	0	0
6890	SALARIES ALLOC FRM SCH 20	-198,363	-178,964	-1,073,790
6900	WAGES ALLOC FRM SCH 20	-273,795	-277,040	-1,662,244
	<b><i>Total Operating Expenditure</i></b>	-16,132	0	0

**Schedule Format  
2015/2016  
Funds Transfers/Reserve Funds**

**RESERVE TRANSFERS**

	YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
<b><i>Schedule 15 Reserves</i></b>			
7120	130	0	0
7130	15	0	0
7140	23	0	0
7150	0	0	0
7160	0	0	0
7170	500	0	0
7190	0	0	0
7210	100	0	0
7220	160	0	0
7240	320	0	0
7250	0	0	0
7260	0	0	0
7270	0	0	0
7271	0	0	0
7280	0	0	0
7290	350	0	0
7300	0	0	0
7301	0	0	0
7303	0	0	0
7305	0	0	0
7315	0	0	0
7325	0	0	0
7180	0	0	0
7320	0	0	0
7380	0	0	0
7385	0	0	0
7410	0	0	0
7470	0	0	0
7435	0	0	0
7445	0	0	0
<b>Net Transfers to Reserve</b>	<b>1,598</b>	<b>0</b>	<b>0</b>

**RESERVE BANK ACCOUNTS**

	Balance	YTD
0741	0	0
0861	218,194	320
0801	54,375	130
0821	24,717	15
0841	32,187	100
0881	73,697	160

**Schedule Format  
2015/2016  
Funds Transfers/Reserve Funds**

		<b>RESERVE TRANSFERS</b>		
		<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
		<b>31/08/2016</b>	<b>31/08/2016</b>	<b>30/06/2017</b>
0871	KAL AGED PERSONS ACCOMM RESRV	269,359	500	
0761	BRIDGE RECON RES BANK	0	0	
0911	NPTON AGED PERSONS BANK	164,394	350	
0961	TPS REVIEW RESERVE	13,096	0	
0811	BUS RESERVE BANK	0	0	
0831	PLANT RESERVE BANK	7,002	23	
0851	SPORT & RECREATION RESERVE	0	0	
0791	PUBLIC AMENITIES RESERVE	0	0	
1871	COASTAL MANAGEMENT RESERVE	0	0	
0731	KAL TOURISM SPEC RATE RES	15,000	0	
0891	FOOTPATH RESERVE	0	0	
0901	TOWNSCAPE CARPARK RESERVE	5,758	0	
0965	NORTHAMPTON INDUSTRIAL UNITS RESERVE	0	0	
0091	MAJOR LAND TRANS BANK	202,271	0	
0975	150TH ANNIVERSAY RESERVE BANK	0	0	
1881	KAL BARRI TENNIS NETBALL RESERVE BANK	169,078	0	
<b>Total</b>		<b>1,249,129</b>	<b>1,598</b>	



**Schedule Format**

**2015/2016**

**Trust Funds**

**TRUST FUND**

	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
	<b>31/08/2016</b>	<b>31/08/2016</b>	<b>30/06/2017</b>
<b>EXPENSES</b>			
8260 RETENTIONS	0	0	0
8280 HOUSING BONDS	0	0	0
8300 NORTHAMPTON CEMETERY FUNDS	0	0	0
8320 TAXATION INSTALMENTS	0	0	0
8330 MISCELLANEOUS GOVT GRANT	0	0	0
8340 KALBARRI YAC FUNDS	0	0	0
8350 KALBARRI AIRPORT SECURITY	0	0	0
8360 HOSPITAL BENEFIT FUND	0	0	0
8380 GALENA DONATIONS	0	0	0
8390 SALE OF LAND - OUTSTANDING RATES	0	0	0
8400 CEMETERY PURCHASES	0	0	0
8420 COMMUNITY BUS BOND EXPENSE	600	0	0
8422 WILA GUTHARRA	0	0	0
8430 RATES REFUNDED	0	0	0
8440 UNCLAIMED MONIES	0	0	0
8450 LEASE PAID IN ADVANCE	0	0	0
8460 MISCELLANEOUS DEPOSITS	0	0	0
8470 NOMINATION DEPOSITS	0	0	0
8480 HOUSING BOND INTEREST EXP	0	0	0
8490 BATAVIA REGIONAL ORGANISATION OF COUNCILS FU	0	0	0
8500 KALBARRI YOUTH SPACE PROJECT	0	0	0
8510 BUILDING TRAINING FUND	0	0	0
8520 FOOTPATHS/CYCLEWAYS	0	0	0
8530 INTEREST ON F/PATH INVEST	0	0	0
8540 TRANSPORTABLE HOUSE BONDS	0	0	0
8550 BURN OFF FEES	0	0	0
8560 HORROCKS WATER SUPPLY	0	0	0
8570 SALE OF HISTORICAL BOOKS	0	0	0
8580 SALE OF DIRECTORY	0	0	0
8590 HERITAGE GRANTS	0	0	0
8602 REDONE (KALBARRI PARK/BEACH SHELTERS)	0	0	0
8610 CONSERVATION INCENTIVES	0	0	0
8620 TOWNSCAPE PROCESS RECORD	0	0	0
8630 DROUGHT/FLOOD RELIEF FUND	0	0	0
8640 SPECIAL ISSUE LICENSE PLA	0	0	0
8650 GALENA MANAGEMENT PLAN	0	0	0
8660 LCDC-LAND PLANNING PROJEC	0	0	0
8670 DOLA - FOOTPATH & OTHER G	0	0	0
8680 SPORT & REC STUDY KALB.	0	0	0
8620 TOWNSCAPE PROCESS RECORD	0	0	0
8630 DROUGHT/FLOOD RELIEF FUND	0	0	0
8640 SPECIAL ISSUE LICENSE PLA	0	0	0
8650 GALENA MANAGEMENT PLAN	0	0	0
8660 LCDC-LAND PLANNING PROJEC	0	0	0

		YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
8670	DOLA - FOOTPATH & OTHER G	0	0	0
8680	SPORT & REC STUDY KALB.	0	0	0
8690	COASTWEST GRANTS	0	0	0
8700	PORT KALB RETENTION FUNDS	0	0	0
8710	KAL T/SCAPE PLAYGRND FUND	0	0	0
8720	BINNU TOWN BORE MONEY	0	0	0
8730	LANDSCAPING DOLA SUBDIVIS	0	0	0
8740	NPTON TOWNSCAPE EXPENSES	0	0	0
8750	KAL SCHOLL RDWISE FUNDS	0	0	0
8760	KALBARRI T/SCAPE FUNDS	0	0	0
8770	GWALLA WALLS FUND - EXP	0	0	0
8780	RSL HALL KEY BOND - EXPEN	0	0	0
8790	SAFER NPTON RDWISE FUNDS	0	0	0
8800	PORT GREG/HORROCKS RD DEV	0	0	0
8810	NABAWA RD FUNDING EXPEND	0	0	0
8820	AGED PERSONS UNITS BONDS	760	0	0
8830	YOUTH GRANT - SKATEBOARD	0	0	0
8840	DEPT OF TPT - SPEC PLATES	0	0	0
8850	AGED UNITS RENTAL EXPENSE	0	0	0
8860	BRB LEVY EXPENSE	0	0	0
8870	KALBARRI SALLYS TREE PLAYGROUND	0	0	0
8880	CDO GRANT	0	0	0
8891	PEET PARK DONATIONS - EXP	0	0	0
8893	AUCTION - EXPENSES	0	0	0
8896	KIDSPORT - EXPENSES	190	0	0
8897	NCCA - EXPENSES	0	0	0
8899	COMMUNITY SKATE PARK - EXPENSES	0	0	0
8901	HORROCKS MEMORIAL WALL - EXPENDITURE	171	0	0
8903	ONELIFE NORTHAMPTON - EXPENSES	0	0	0
8906	KALBARRI CAMP SCHOOL - EXPENDITURE	25,152	0	0
	<b>TOTAL EXPENSES</b>	<b>26,872</b>	<b>0</b>	<b>0</b>
	<b>INCOME</b>			
8261	RETENTIONS	0	0	0
8281	HOUSING BONDS	-760	0	0
8301	FOOTPATH DEPOSITS	9,000	0	0
8311	GROUP ASSURANCE	0	0	0
8321	TAXATION INSTALMENTS	0	0	0
8331	MISCELLANEOUS GOVT GRANT	0	0	0
8341	KALBARRI YAC FUNDS	0	0	0
8351	KALBARRI AIRPORT SECURITY	0	0	0
8361	HOSPITAL BENEFIT FUND	0	0	0
8381	ASU UNION FEES	0	0	0
8391	MEU UNION FEES	0	0	0
8401	CEMETERY FUNDRAISING	0	0	0
8421	COMMUNITY BUS BOND INCOME	-400	0	0
8423	WILA GUTHARRA	0	0	0
8431	STAFF BANKING	0	0	0
8441	RATES OVERPAID	0	0	0

		YTD Actual 31/08/2016	YTD Budget 31/08/2016	Annual Budget 30/06/2017
8451	UNCLAIMED MONIES	0	0	0
8461	LEASE PAID IN ADVANCE	0	0	0
8471	MISCELLANEOUS DEPOSITS	0	0	0
8481	NOMINATION DEPOSITS	0	0	0
8491	INTEREST ON HOUSING BOND	0	0	0
8501	RETAIL STUDY GRANT	0	0	0
8511	BUILDING TRAINING FUND	-3,581	0	0
8521	FOOTPATHS/CYCLEWAYS	0	0	0
8531	INTEREST ON F/PATH INVEST	0	0	0
8541	TRANSPORTABLE HOUSE BONDS	0	0	0
8551	BURNING OFF FEES	0	0	0
8561	HORROCKS WATER SUPPLY	0	0	0
8571	SALE OF HISTORICAL BOOKS	0	0	0
8581	SALE OF DIRECTORY	0	0	0
8591	HERITAGE GRANTS	0	0	0
8601	KALBARRI ASSESMENT STUDY	0	0	0
8611	CONSERVATION INCENTIVES	0	0	0
8621	TOWNSCAPE PROCESS RECORD	0	0	0
8631	DROUGHT/FLOOD RELIEF FUND	0	0	0
8641	SPECIAL ISSUE LICENSE PLA	0	0	0
8651	GALENA MANAGEMENT PLAN	0	0	0
8661	LCDC-LAND PLAN PROJECT	0	0	0
8671	DOLA GRANT FOR KAL FOOTPT	0	0	0
8681	SPORT & REC STUDY KALB.	0	0	0
8691	COASTWEST GRANTS	0	0	0
8701	PORT KALB RETENTION FUNDS	0	0	0
8711	KAL T/SCAPE PLAYGRND FUND	0	0	0
8721	BINNU TOWNSITE BORE MONEY	0	0	0
8731	INCOME - LANDSCAPING DOLA	0	0	0
8741	NPTON TOWNSCAPE INCOME FD	0	0	0
8751	KAL SCHOOL RDWISE FUNDS	0	0	0
8761	KALBARRI T/SCAPE FUNDS	0	0	0
8771	GWALLA WALLS FUND - INC	0	0	0
8781	RSL HALL KEY BOND - INCOM	0	0	0
8791	SAFER NPTN RDWISE FUND IN	0	0	0
8801	PORT GREG/HORROCKS RD DEV	0	0	0
8811	NABAWA ROAD FUNDING	0	0	0
8821	AGED PERSONS UNITS BONDS	0	0	0
8831	YOUTH GRANT - SKATEBOARD	0	0	0
8841	DEPT TPT - SPEC PLATES	0	0	0
8851	AGED UNITS RENTAL INCOME	0	0	0
8861	BRB LEVY RECEIVED	0	0	0
8871	KALBARRI SALLYS TREE PLAYGROUND	0	0	0
8881	CDO GRANT	0	0	0
8890	PEET PARK DONATIONS - INC	0	0	0
8892	AUCTION - INCOME	0	0	0
8894	PUBLIC OPEN SPACE (POS)	0	0	0
8895	KIDSPORT - INCOME	0	0	0
8898	NCCA - INCOME	0	0	0
8900	COMMUNITY SKATE PARK - INCOME	0	0	0

		<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
		<b>31/08/2016</b>	<b>31/08/2016</b>	<b>30/06/2017</b>
8902	HORROCKS MEMORIAL WALL - INCOME	-250	0	0
8904	ONELIFE NORTHAMPTON - INCOME	0	0	0
8905	KALBARRI CAMP SCHOOL - INCOME	0	0	0
	<b>TOTAL INCOME</b>	<b>4,009</b>	<b>0</b>	<b>0</b>
	Trust Fund Movement	30,881	0	0
0711	TRUST FUND BANK	-30,881		
	Difference	0		

**ADMINISTRATION & CORPORATE REPORT**

6.5.1	TENDER – KALBARRI TENNIS, NETBALL & BASKETBALL COURTS	1
6.5.2	EXPRESSIONS OF INTEREST – PLAYING LIGHTS, KALBARRI TENNIS, NETBALL & BASKETBALL COURTS	2
6.5.3	LEASE OF COUNCIL CONTROLLED PROPERTY	3
6.5.4	LAND TENURE – NORTHAMPTON RSL	6
6.5.5	PROPOSED COMMUNITY CONCERTS – NORTHAMPTON AND KALBARRI- HOSTING RAY RYDER	10

**6.5.1**

**TENDER – KALBARRI TENNIS, NETBALL & BASKETBALL COURTS**

<b>LOCATION:</b>	<b>Porter Street, Kalbarri</b>
<b>FILE REFERENCE:</b>	<b>11.1.10</b>
<b>DATE OF REPORT:</b>	<b>6 September 2016</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Details of tenders received, to provided at meeting</b>

**SUMMARY:**

Tenders for the construction of the new tennis, netball and basketball courts plus associated infrastructure have been called and close 3.00pm on Wednesday 14 September 2016.

Details of all tenders received will be presented at the meeting.

**COMMENT:**

Should there be any concerns with the tenders received, ie need for further clarification for example, that could delay the Council making a decision at the Council meeting, it is recommended that a Committee of Council be formed and for that Committee to determine the tender.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.1**

**For Council determination.**

**6.5.2 EXPRESSIONS OF INTEREST – PLAYING LIGHTS, KALBARRI TENNIS, NETBALL & BASKETBALL COURTS**

<b>LOCATION:</b>	Porter Street, Kalbarri
<b>FILE REFERENCE:</b>	11.1.10
<b>DATE OF REPORT:</b>	6 September 2016
<b>REPORTING OFFICER:</b>	Garry Keeffe
<b>APPENDICES:</b>	1. Details of Expressions of Interest Received, to be provided at meeting

**SUMMARY:**

Expressions of Interest for the supply and install of playing lights for the new tennis, netball and basketball courts have been invited and close 3.00pm on Wednesday 14 September 2016.

Details of all expression of interests will be presented at the meeting.

**COMMENT:**

Should there be any concerns with the tenders received, ie need for further clarification for example, that could delay the Council making a decision at the Council meeting, it is recommended that a Committee of Council be formed and for that Committee to determine the tender.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.2**

**For Council determination.**



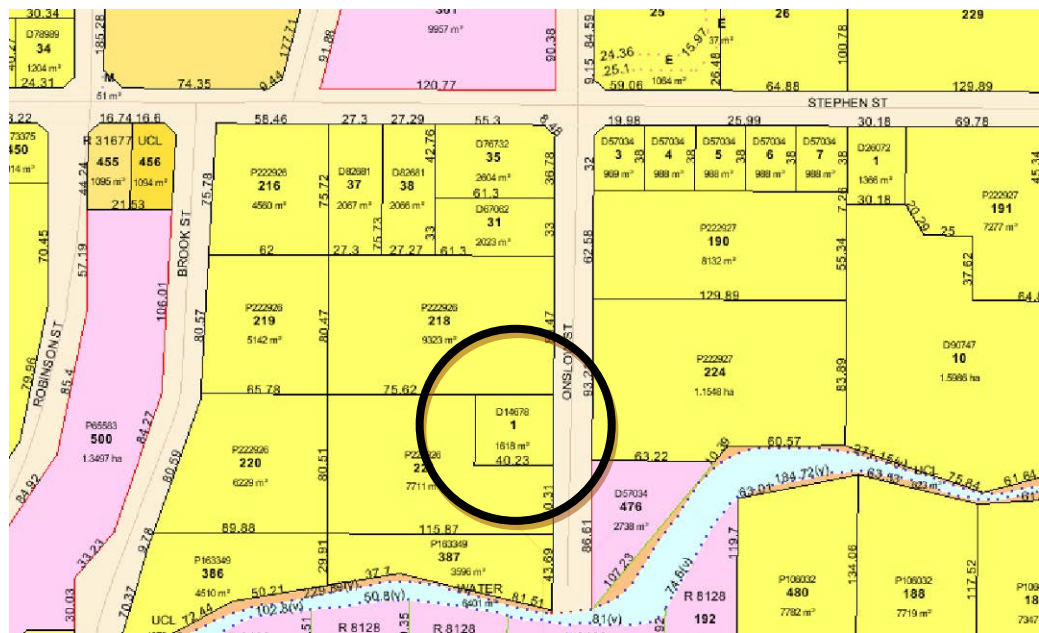
<b>6.5.3</b>	<b>LEASE OF COUNCIL CONTROLLED PROPERTY</b>
<b>LOCATION:</b>	<b>Lot 1 Onslow Street, Northampton &amp; Ptn of Reserve 48528, Nanda Drive, Kalbarri</b>
<b>FILE REFERENCE:</b>	<b>9.1.4</b>
<b>DATE OF REPORT:</b>	<b>6 September 2016</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>

**SUMMARY:**

That Council approves the entering into a lease of land under the control of Council for use by the Northampton and Kalbarri Men’s Shed groups respectively.

**6.5.3.1 NORTHAMPTON MEN’S SHED**

**LOCALITY PLANS:**



**BACKGROUND:**

This matter was reported to Council at the June 2016 meeting where the Council was advised of the intention of the Northampton Men’s Shed Inc to utilise Lot 1 Onslow Street for their use however the demolition of the old APB depot was required.

Subsequently the Council approved of the demolition which has now been completed and progress by the Northampton Men's Shed to secure funding to construct a new workshop on the lot is being undertaken.

For the group to utilise Lot 1, Council now needs to formally resolve to lease the lot to them however this will only be finalised once the outcome of their grant application is known.

The Lot is owned freehold by Council and therefore no Minister for Lands approval is required. Further as per the provisions of the Local Government Act there is no requirement to advertise this lease, as is considered a disposition of land, as the use is by a community group.

### **6.5.3.2 KALBARRI MEN'S SHED**

#### **LOCATION:**



The CEO has provided information at previous meetings (informally) that the Kalbarri Men's Shed Inc wish to lease a portion of recreation Reserve 48528 for their use. The area in question is the ex Netball courts and bush area to the east. The Kalbarri Golf and Bowling Club, who currently have a lease on all of this reserve, have provided their support and they wish to retain the tennis courts area for future storage purposes.

The actual lease area will be determined on site with the group.

As the area is part of a crown reserve approval from the Minister for Lands is required. Further as per the provisions of the Local Government Act there is no requirement to advertise this lease, as is considered a disposition of land, as the use is by a community group.

**FINANCIAL IMPLICATIONS:**

Council will incur costs for the survey of the portion of reserve 48528 and for lease preparation for both areas. A general budget provision is available within the current budget for these costs.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.3**

**That Council:**

- 1. Approve the lease at a peppercorn rent of Lot 1 Onslow Street, Northampton, to the Northampton Men's Shed Inc and that the lease be entered into when the outcome of their grant application for the construction of a workshop is known.**
- 2. Approve the lease at a peppercorn rent of a portion of crown reserve 48528, Nanda Drive, Kalbarri, to the Kalbarri Men's Shed Inc and that the lease be entered into when the outcome of their grant application for the construction of a workshop is known.**



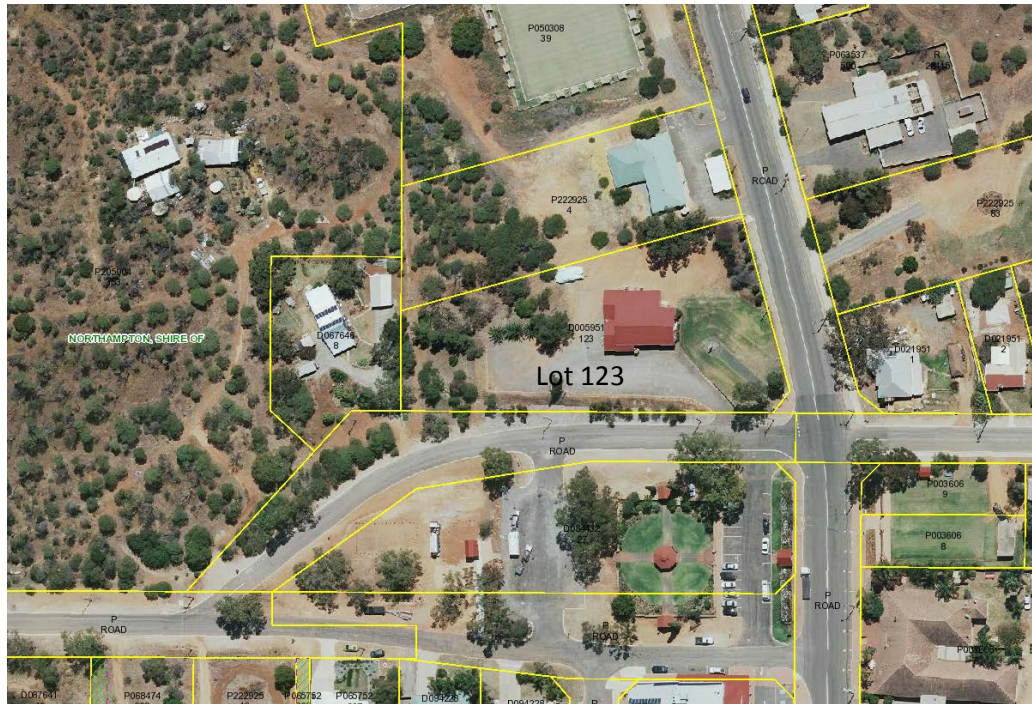
**6.5.4 LAND TENURE – NORTHAMPTON RSL**

<b>LOCATION:</b>	<b>Lot 123 Hampton Road, Northampton</b>
<b>FILE REFERENCE:</b>	<b>11.1.9</b>
<b>DATE OF REPORT:</b>	<b>6 September 2016</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>

**SUMMARY:**

Council to consider the transfer of Lot 123 into its ownership and then enter into a Deed to retain use of the RSL Hall by the Northampton RSL.

**LOCALITY PLANS:**



**BACKGROUND:**

Council has been provided with reports previously for the continued development of the RSL Hall precinct which includes the construction of a shelter to house the Northampton RSL’s Centurion Tank and Howitzer field gun.

In addition Council has given consideration to the construction of a facility to house the Northampton Tourist Bureau and additional space to display RSL memorabilia that at present can’t be displayed due to the security of such items.

Within those discussions, in order for Council to construct such facilities and to progress with grant applications etc, the land tenure of Lot 123 has to be resolved, that is it needs to be within the control of the Council to allow the Council to expend funds.

The current tenure status is that the land is owned freehold by RSL WA and leased to the Council for community and Northampton RSL use.

As per the provisions of the Local Government Act the Council is unable to expend or utilise funds on land that are not under the control of the Council. In this instance as significant infrastructure is intended, the Council needs control of the land.

**COMMENT:**

Since the original discussions with all concerned, RSL WA obtained legal advice on the best options to consider. Upon that advice the Northampton Branch only supported one option being:

“As an alternative to the transfer of land to the Shire, a peppercorn lease could be executed to give the Shire a leasehold interest in the land which it undertakes its development.”

It was clearly not known by the Northampton RSL that the above is in fact the current case and for future development is not an option.

The Northampton RSL were advised that to achieve the redevelopment with the incorporation of the Northampton Visitors Centre at the site, that within the discussions that took place with their branch and representatives of RSL WA, the RSL WA contribution to the project would be the existing land and buildings. The land and buildings value would weigh heavily in our favour in obtaining grant funding and therefore the option of freehold transfer to Council is preferred. A lease as is the current case does not provide this leverage to obtain funding.

The Northampton RSL were requested to reconsider their position and support option 2 of their legal advice which stated:

Option 2 – that the Shire of Northampton becomes the proprietor of the whole of Lot 123 and that the parties execute a deed setting out the conditions of the transfer, for example the transfer is conditional upon the Shire granting the RSL WA a lease of the Land or part of the Land, to ensure the RSL has some tenure.

If Councillors wish for a copy of the legal advice please contact the CEO as it is not for publication.

The deed will have to have the use specified for the hall where it is still to be managed by Council and available for use by the public except on certain anniversary or other days of significance to the RSL. As is the current lease arrangement.

The above is the preferred option by Council Management. The Northampton RSL and RSL WA have now supported the Deed arrangement.

### **FINANCIAL & BUDGET IMPLICATIONS:**

Costs will be incurred for the preparation of the transfer of land to the Council and the Deed. A general provision for such costs is within the 2016/17 adopted budget.

### **STRATEGIC IMPLICATIONS:**

*Local: Shire of Northampton Community Strategic Plan 2016-2026*

*Strategy*            Increase support for tourism across the shire and enable tourism to become a major and sustainable industry for the shire.

*Key Actions*        1.1.1 Support the Visitor Centres in each location to promote the unique natural, historical and cultural attractions across the Shire

                              1.1.2 Utilise Council employees to source funding and grants to support local tourism

Corporate Business Plan – the CBP identifies the development of the RSL memorabilia room and tourist bureau within the 2017/18 financial year.

Estimated cost is \$525,000 for the new extensions, \$150,000 for the redevelopment of ablutions of which the Council has indicated its contribution is to be \$115,000.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.4**

**That Council progress with the transfer of Lot 123 Hampton Road into the ownership of the Northampton Shire Council and enter into a Deed to set out the conditions of the transfer of the land and securing continued use by the RSL.**



<b>6.5.5</b>	<b>PROPOSED COMMUNITY CONCERTS – NORTHAMPTON AND KALBARRI-HOSTING RAY RYDER</b>										
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 45%;"><b>FILE REFERENCE:</b></td> <td><b>11.1.2</b></td> </tr> <tr> <td><b>DATE OF REPORT:</b></td> <td><b>7 September 2016</b></td> </tr> <tr> <td><b>REPORTING OFFICER:</b></td> <td><b>Debbie Carson</b></td> </tr> <tr> <td><b>RESPONSIBLE OFFICER:</b></td> <td><b>Garry Keeffe</b></td> </tr> <tr> <td><b>APPENDICES:</b></td> <td><b>1 Artist Information and Booking Agreement</b></td> </tr> </table>	<b>FILE REFERENCE:</b>	<b>11.1.2</b>	<b>DATE OF REPORT:</b>	<b>7 September 2016</b>	<b>REPORTING OFFICER:</b>	<b>Debbie Carson</b>	<b>RESPONSIBLE OFFICER:</b>	<b>Garry Keeffe</b>	<b>APPENDICES:</b>	<b>1 Artist Information and Booking Agreement</b>	
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<b>REPORTING OFFICER:</b>	<b>Debbie Carson</b>										
<b>RESPONSIBLE OFFICER:</b>	<b>Garry Keeffe</b>										
<b>APPENDICES:</b>	<b>1 Artist Information and Booking Agreement</b>										

**SUMMARY:**

Council is in receipt of a proposal to provide two free community concerts, to be held on Thursday the 16<sup>th</sup> March 2017 in Northampton and Friday 17<sup>th</sup> March 2017 in Kalbarri by country pop/rock musician Ray Ryder and his band. The group is touring Australia and they have contacted the Shire of Northampton to collaboratively organise these two outdoor events as well as a free music/songwriting workshop as part of the total package.

The events would require Council to source external grant funding should Council support the initiative, and approval by Council would be subject to grant funding being forthcoming.

It is requested that Council consider this matter and determine whether they wish to proceed with seeking grant funding for the events.

**BACKGROUND:**

Shire staff were contacted in August by the management of Ray Ryder to discuss the opportunity for collaboration to run two free outdoor music events in Northampton and Kalbarri and a music/songwriting workshop.

Ray Ryder is an experienced musician, having played the music scene for over 20 years as both a cover musician and an artist in his own right. He has played Australia wide & internationally, and has shared a stage with the likes of Sting, Chris Isaak, Bryan Ferry, John Farnham and the Screaming Jets (further information is contained within Appendices 1).

The proposal is to provide two 1 hour, 15 minute long, free outdoor family/community concerts to be held on Thursday 16<sup>th</sup> March 2017 in Northampton (venue to be confirmed) and Friday 17<sup>th</sup> March 2017 in Kalbarri (venue also to be confirmed), along with a free music/songwriting workshop.

The cost of the proposal is \$7,000 plus GST, accommodation, meals and drinks (for six), and the provision of venues (and dressing rooms), power, stage and public liability insurance for the concerts. The artist will provide sound and lighting production, and perform the necessary set up (excluding stage set up) (refer to booking agreement at Appendices 2).

The artist's publicist will provide publicity material to the Shire of Northampton, and the Shire will be required to assist with the advertising for the event (in community newspapers, posters etc). The Shire will also be required to source grant funding to cover the costs of providing the free community events and music workshop, and an outline of possible grant opportunities are provided below:

- Lotterywest- \$9000 plus GST (estimated) - funding for equipment (stage and power supply), advertising, and entertainment (artist's fees).
- Roadwise- up to \$1,000 - funding for accommodation, meals and drinks.
- Shire of Northampton- in kind provision of administrative functions (grant sourcing and acquittals, promotional activities, on-ground support, coordination of event etc), provision of venues and power supply.
- Other (location to be determined)- provision of venue for music workshops.

Other opportunities for funding include:

- Healthways (this is not an ideal option as funding body typically requests naming rights and smoke-free areas, plus the display of multiple promotional banners etc)
- Community Chest funding (once grant agreement is made, costs can be expended before July 2017, however provision of funding not available until July 2017, meaning Council would have to pay the costs, and then be reimbursed in July 2017 if grant is successful).

Further, consideration will need to be given to the provision of security, food and refreshments for concert-goers, and BYO liquor approvals.

Through the provision of these events, Council could also offer local community groups fundraising opportunities at the concerts (for example, through the provision of food and drink stalls, produce stalls etc).

It is anticipated by the band's management that the proposed Northampton and Kalbarri concerts will be part of a larger tour, with Ray and the band travelling to Denham, Carnarvon, Onslow, Roeburn and Whim Creek and then heading to central Australia.

The booking agreement is subject to grant funding being confirmed, and will be considered void if grant funding is not forthcoming prior to the event.

### **COMMENT**

Although the events are of benefit to the communities within the Shire there is a concern on the amount of staff time organising the event could take. In addition the Council could be liable for unknown costs if grant funding did not cover such costs.

Current staffing levels would find it difficult to be involved in the organising of this event.

From a Management perspective it is considered that such an event should be organised by the artist themselves or a private/business group and that they take on the responsibility of the financial liability.

### **FINANCIAL & BUDGET IMPLICATIONS:**

The proposal aims to be cost neutral, with grant funding being sourced for all costs associated with the event, therefore no financial outlay from Council is required unless otherwise determined by Council.

However this is not conformed and hidden costs could be incurred b the Council.

### **STRATEGIC IMPLICATIONS:**

The free community events would support the following Shire of Northampton's Community Strategic Plan 2016-2026 strategies and objectives:

- Increased focus on events based community celebrations
- Vibrant and sustainable community groups
- Economic, environmental and social leadership within the Shire
- Proactive development of tourism, economic and social activities
- Increased support of tourism across the region
- Work with the community to support events based tourism activities
- Comprehensive community education initiatives (workshop)

- Support Visitor Centres and volunteer groups stage events
- Support community groups to maintain sustainability
- Demonstrate a proactive approach to economic and community development

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.5**

**That Council advise the proponent that although it supports the concerts and music workshops and can see benefits for our communities, the Council has concerns with possible financial liability in the organising of the events and further could take considerable staff time which is beyond our current staff resources, therefore the Council will not undertake the seeking of grant funding and planning of the concerts and music workshops as requested.**

## APPENDICES 1 – ARTIST INFORMATION



Ray Ryder is an experienced singer, songwriter, musician and entertainer whose talents have been enjoyed by audiences around Australia and overseas for over 20 years. He has shared the stage with Sting, Chris Isaak, Bryan Ferry, John Farnham, Shirley Bassey, James Morrison, Screaming Jets and others, as well as performed at 1000's of different venues & events including pubs, clubs, RSLs, high profile private parties, major events, mine sites, TV shows, theatres and more. He has been the face of many TV adverts the most recognisable being the Australian national Retravision advert -'You Got It!' . Between studio sessions and touring he also completed a degree in Engineering and in his spare time practices as a Structural Engineer.

Ryder studied music from a young age at Western Australia's Metropolitan Conservatorium of music learning several instruments, music theory, drama and singing. He started his music career along side former members of the successful 60's era groups The Four Kinsman and Troupadores. Ryder was as a proud member and original founder of the group One Step Ahead (also known as OSA Rock), which were Australia's most sort after touring show band. The band gained popularity when they were double billed to tour with the internationally acclaimed American Drifters. It was during his time as a cover musician he mastered his skills as an entertainer and learnt the art of song writing. After reaching all his goals as a professional cover musician he decided to go out on his own and pursue his solo career as an original artist.

This year (2016) will see the completion of Ryder's self titled debut studio album. With the entire album written, sung, played, recorded and produced by Ryder listeners get a chance to enjoy a rare multi instrumentalist powering his way through catchy guitar and banjo driven county rock / pop tunes.

Ryder's intention is take his new songs on the road with his band and give people an infectious, fun and energy filled showcase of original music. Ray Ryder guarantees that all ages will enjoy his music and his show will give people a chance to connect with a group of musicians who really love what they do.

More information about Ray Ryder can be found on Facebook.com/RayRyder and Instagram@RayRyder or go to [www.rayryder.com.au](http://www.rayryder.com.au)

**APPENDICES 2 – BOOKING AGREEMENT FORM**



PO Box 101  
Northlands Perth  
Western Australia 6005  
Mobile: 0412 945 681  
Email: [osa@aclassentertainment.com.au](mailto:osa@aclassentertainment.com.au)

**BOOKING AGREEMENT SUBJECT TO SHIRE GRANT FUNDING**

**EMPLOYER:** SHIRE OF NORTHAMPTON  
ATTN: DEBBIE CARSON  
PO BOX 61  
NORTHAMPTON 6535

**DATE OF CONTRACT:** 09 AUGUST 2016

**CONTRACT No:** 00770

**Artist:** RAY RYDER & BAND  
**Performance Date:** THURSDAY 16 MARCH 2017-NORTHAMPTON. FRIDAY 17 MARCH 2017-KALBARRI  
**Venue & Address:** OUTDOOR VENUES TBC  
**Times:** TBC, EVENING SHOWS (1.15 MIN SHOW + ENCORES)  
**Set Up/Sound Check:** TBC.  
**PA & Lights:** PROVIDED BY RAY RYDER. REQUIRED POWER & STAGE SUPPLIED BY EMPLOYER  
**Function:** FREE FAMILY CONCERTS & WORKSHOPS  
**Contact & Phone No.:** DEBBIE-99341202  
**Airfares:** N/A  
**Accommodation & Meals:** PLEASE PROVIDE FOR 6 PEOPLE

**Full Artist Fee:** \$7000.00  
**GST:** \$ 700.00

**Less Deposit** \$1540.00 *Deposit must be received, along with original signed contracts and Riders (if any), within 10 working days of the booking being made.*

**Balance Payable** \$6160.00 *Direct deposit to OSA Productions Trust before the performance date or pay cash to Artist's Representative on performance date.*

**\*EMPLOYER TO SIGN OVERLEAF\***

PLEASE RETURN ONE COPY OF THE ORIGINAL SIGNED CONTRACTS AND ANY RIDERS TO  
OSA PRODUCTIONS

**Conditions (also see overleaf):**

- The Employer is to provide band requirements as per Stage, Power and Drink/Food Rider (the "Rider") attached or to be sent to the Employer.
- The Employer agrees to furnish drink/food requirements (if any) to dressing room and to meet all other obligations as set out in the Rider at its own cost.
- OSA Productions reserves the right to cancel on behalf of the Artist unless this contract and Rider (if any) are signed by the Employer and returned with the deposit within 10 working days of the date of this contract.
- The Employer agrees to pay the Artist's Representative the Balance Payable in full whether or not the Employer cancels the engagement or any part thereof, except where such cancellation is affected not less than 90 days prior to the performance date.
- The Employer agrees to pay the Artist's Representative the Balance Payable in full not later than 30 minutes after the completion of the Artist's performance.



FURTHER CONDITIONS

1. OSA Productions is not itself a party to this Agreement and accordingly will not be liable for any default of any party.
2. The representative of the Employer who enters into this Agreement warrants that they are a duly authorised representative of the Employer, and have full authority to bind the Employer as set out in this Agreement.
3. The Full Artist Fee does not include any Goods and Services Tax (GST). The Employer will do all things, including the making of an election if necessary, to ensure this Agreement is treated as taxable for GST purposes. The Employer will pay in addition to the Full Artist Fee the amount of any GST that is chargeable on the Full Artist Fee or any other taxable supply under or in connection with this Agreement.
4. The Employer agrees at its cost to obtain all necessary permits and consents from any relevant authority to the conducting of the engagement and to comply with all conditions imposed in connection with the granting of any such permits and consents.
5. The Employer agrees to obtain proper accident and public liability insurance holding the Artist and any of the Artist's agents or employees harmless and indemnifying the Artist and the Artist's agents and employees from all claims for personal injury or property damage during or incidental to the engagement.
6. The Employer shall indemnify and keep indemnified the Artist from any loss, damage or injury, actual or consequential of any kind occurring during the engagement and arising wholly or in part from the default of the Employer in the observance of any of his obligations hereunder or from any trespass, negligent act or omission of the Employer, the Employer's Agents or any other person under his supervision, direction or control.
7. The Employer shall provide at his cost the accommodation and travel (if applicable) as specified overleaf.
8. Where normal power supplies are not available the Employer shall provide a safe, properly supervised generating system operated by qualified persons. The Employer shall also indemnify the Artist for any loss, damage or injury arising through any malfunction thereof. In all other situations the Balance Payable will be fully payable as set out in this Agreement.
9. The Employer may terminate this Agreement by sending written notice by Australia Post Secure Mail to the office of OSA Productions at PO Box 101 Northlands, Perth WA, 6905 not later than ninety days before the date provided herein for the performance, whereupon this Agreement shall be terminated and the Employer shall forfeit the deposit and must pay any non-refundable expenditure (e.g. Airfares).
10. The Artist may terminate this Agreement by sending written notice at the addresses herein provided that such notice is posted not later than thirty days before the date provided herein for the performance, whereupon the Agreement shall be terminated and the deposit paid under this Agreement shall be refunded to the Employer.  
  
If for any reason (including illness) the Artist cannot fulfil the performance, the Agent will endeavour to provide the services of a comparable Artist for the performance or the performance moved to a mutually acceptable date or, subject to point 11, the deposit paid under this Agreement shall be refunded in full.
11. In the event of non-performances by the Artist due to sickness or accident, it is understood and agreed that there shall be no claim for damages by the Employer against the Artist, and that the Artist shall be entitled to be paid pro rata for any performance or part thereof rendered prior to such event, and it is further agreed that any fees and expenses whatsoever, including but not limited to travel, accommodation, fees for musicians and crew, fees for sound and lighting systems and any special musical arrangements incurred in the pursuance of said performance, shall be paid by the Employer.
12. The Employer shall be responsible for meeting any APRA payments or requirements.
13. The Employer agrees to allow Artist and agents to sell merchandise prior to and subsequent to the Artist's performance. The Employer will not permit sale or distribution of merchandise or of audio or video tapes of others unless previously authorised by the Artist's Representative in writing.
14. The Tour Manager is the only person who has authorisation to charge food, drink, room, cars or other expenses on behalf of the Touring Party. If the Employer allows individuals i.e. Artists, Musicians or road crew to charge such items, then the Employer agrees to accept responsibility for same and further agrees not to deduct such charges from the Balance Payable.
15. The Employer agrees that there will be no recording, filming or videotaping of the Artist's performance by any person without prior permission in writing from the Artist's Representative.
16. The Employer agrees that full control of all venue lighting and sound will be given to the authorized representative of the Artist at least 15 minutes prior to commencement of the Artist's performance.
17. In the event that the Employer retains or re-engages the Artist all parties agree that the agreement must be directed back to the Agent.

THE ABOVE CONDITIONS ARE PART OF BOOKING AGREEMENT CONTRACT # 00770. PLEASE SIGN BELOW AS ACCEPTANCE OF THE BOOKING AGREEMENT AND TO CONFIRM ALL CONDITIONS HAVE BEEN READ & UNDERSTOOD.