



# ~ Agenda ~

## 15<sup>th</sup> April 2016

### NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire Council will be held on Friday 15<sup>th</sup> April 2016, at The Council Chambers, Northampton commencing at 1.00pm.

**GARRY KEEFFE**  
**CHIEF EXECUTIVE OFFICER**

**8<sup>th</sup> April 2016**

## SHIRE OF NORTHAMPTON

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Signed  \_\_\_\_\_

Date 8<sup>th</sup> April 2016

**GARRY L KEEFFE**  
**CHIEF EXECUTIVE OFFICER**

**AGENDA**  
**ORDINARY MEETING OF COUNCIL**  
**15<sup>th</sup> April 2016**

**1. OPENING**

**2. PRESENT**

- 2.1 Apologies
- 2.2 Leave of Absence

**3. QUESTION TIME**

**4. CONFIRMATION OF MINUTES**

- 4.1 Ordinary Meeting of Council – 18<sup>th</sup> March 2016

\*Note: Item 6.5.1 of Administration and Corporate Report relating to minute 3.10.8 to be considered.

**5. RECEIVAL OF MINUTES**

**6. REPORTS**

- 6.1 Works
- 6.2 Health & Building
- 6.3 Town Planning
- 6.4 Finance
- 6.5 Administration & Corporate

**7. COUNCILLORS & DELEGATES REPORTS**

- 7.1 Presidents Report
- 7.2 Deputy Presidents Report
- 7.3 Councillors' Reports

**8. INFORMATION BULLETIN**

**9. NEW ITEMS OF BUSINESS**

**10. NEXT MEETING**

**11. CLOSURE**

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Northampton on 18 March 2016**

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#### 3.1 OPENING

The President thanked all Councillors and staff members present for their attendance and declared the meeting open at 1.00pm.

#### 3.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr M Scott	Deputy President	Kalbarri Ward
Ct S Stock-Standen		Northampton Ward
Cr T Carson		Northampton Ward
Cr M Holt		Kalbarri Ward
Cr S Krakouer		Kalbarri Ward
Mr Garry Keefe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager of Works	
Mrs Hayley Williams	Principal Planner	
Mr Glenn Bangay	Principal Building Surveyor	
Mrs Debbie Carson	Community Development Officer	

##### 3.2.1 LEAVE OF ABSENCE

Moved Cr HOLT, seconded Cr SCOTT

That Council approve the request for leave of absence of Cr Pike for the March, April and May Council meetings.

CARRIED 6/0

##### 3.2.2 APOLOGIES

Cr Stanich, Cr Pike and Cr Suckling

#### 3.3 QUESTION TIME

Nil

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<b>3.4 CONFIRMATION OF MINUTES</b>
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3.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 17 <sup>th</sup> FEBRUARY 2016
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Moved Cr CARSON, seconded Cr KRAKOUER

That the minutes of the Ordinary Meeting of Council held on the 17<sup>th</sup> February 2016 be confirmed as a true and correct record with the following change;

Item 2.9.4 Meeting reconvened at 11:03am, not 11:10am.

CARRIED 6/0

3.4.2 BUSINESS ARISING FROM MINUTES
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Noted

<b>3.5 RECEIVAL OF MINUTES</b>
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Nil

<b>3.6 WORKS REPORT</b>
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3.6.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 6.1.1)
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Noted

3.6.2 KALBARRI SUPERMARKET/GILGAI TAVERN CAR PARK AREA CONCEPT PLANS (ITEM 6.1.2)
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Moved Cr SCOTT, seconded Cr STOCK-STANDEN

That Council pursue Option 1, being to leave the Gilgai Tavern carpark layout as is, and to reseal and remark the carpark and to encourage one-way traffic.

CARRIED 5/1

Cr Holt voted against the motion

Neil Broadhurst departed the meeting at 1:34pm.

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<b>3.7 HEALTH/BUILDING REPORT</b>
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3.7.1 BUILDING STATISTICS (ITEM 6.2.1)
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Noted

3.7.2 WASTE MANAGEMENT REFUSE SITES – 2015/2016 REVIEW (ITEM 6.2.2)
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Cr Simkin declared a financial interest in item 6.2.2 as he has a financial interest in a parcel of land relating to this item and may incur a gain or loss from the decision of Council, and left the meeting at 1:36pm.

Cr Scott took the chair in the absence of the President at 1:36pm.

Moved Cr STOCK-STANDEN

That Cr Simkin be allowed to return to the meeting for discussion of Item 6.2.2.

CARRIED 5/0

Cr Simkin returned to the meeting at 1:38pm and resumed the Chair.

Garry Keeffe departed the meeting at 1:46pm, returning at 1:46pm.

Moved Cr CARSON, seconded Cr KRAKOUER

That Council include in the draft 2016/2017 budget:

1. To discontinue the annual verge side rubbish collection;
2. Truck and tractors tyre fees remain the same at \$20/tyre, with car tyre fees being increased to \$6.50/tyre;
3. Mattress fees to be set at \$5/single mattress and \$10/double mattress;
4. Asbestos be received at Kalbarri Rubbish Tip with fees set at \$75/m<sup>3</sup>;
5. Four (4) refuse site access passes be distributed per rate payer who currently pay a rubbish collection fee with additional four refuse site access passes to be able to be purchased for a fee of \$20; and
6. No rural refuse disposal charges be implemented.

CARRIED 6/0

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Cr Simkin took part in the vote, as the matter of the Binnu refuse site was not discussed.

<b>3.7.3</b>	<b>ITEMS FOR CONSIDERATION IN THE 2016/2017 DRAFT BUDGET – SALLY’S TREE ABLUTIONS UPGRADE (ITEM 6.2.3)</b>
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Moved Cr HOLT, seconded Cr KRAKOUER

That Council list for consideration in the draft 2016/2017 budget a provision of \$30,000 (GST exclusive) for the replacement of a new grinder pump system that services the Sally’s Tree ablution block.

CARRIED 6/0

Moved Cr SCOTT, seconded Cr CARSON

That Council list for consideration in the draft 2016/2017 budget a provision of \$38,000 (GST exclusive) for proposed extensions to the Sally’s Tree ablution block to provide an extra six (6) water closets and two (2) extra hand basins.

CARRIED 5/1

Cr Holt voted against the motion

<b>3.7.4</b>	<b>ITEMS FOR CONSIDERATION IN THE 2016/2017 DRAFT BUDGET – INFRASTRUCTURE MAINTENANCE – KALBARRI FLOATING JETTY (ITEM 6.2.4)</b>
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Moved Cr SCOTT, seconded Cr HOLT

That Council list for consideration in the 2016/2017 budget, a provision of \$38,000 (GST exclusive) to undertake the cleaning up of and the repainting of the crossheads, sleeve and epoxy piles of the Kalbarri Floating Jetty.

CARRIED 6/0

<b>3.7.5</b>	<b>ITEMS FOR CONSIDERATION IN THE 2016/2017 DRAFT BUDGET – BINNU REFUSE SITE (ITEM 6.2.5)</b>
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Cr Simkin declared a financial interest in item 6.2.5 as he has a financial interest in a parcel of land relating to this item and may incur a gain or loss from the decision of Council, and left the meeting at 2:39pm.

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Cr Scott took the chair in the absence of the President at 2:39pm.

Moved Cr SCOTT, seconded Cr KRAKOUER

1. That Council not pursue the development of the Binnu refuse site for bulk putrescibles waste disposal, with the refuse site operation to remain as is; and
2. Continue to pursue the purchase of approximately 11ha of Lot 6603 for the expansion of the Binnu refuse site for future use.

CARRIED 4/1

Cr Stock-Standen voted against the motion

Cr Simkin returned to the meeting at 2:54pm and resumed the Chair.

ADJOURNMENT

Council adjourned at 2:55pm. During the adjournment a Citizenship ceremony was conducted for Stella Green.

Meeting reconvened at 3:07pm with the following in attendance:

Cr Simkin, Cr Scott, Cr Stock-Standen, Cr Carson, Cr Holt, Cr Krakouer, Garry Keefe, Grant Middleton, Glenn Bangay, Hayley Williams and Debbie Carson.

<b>3.8 TOWN PLANNING REPORT</b>
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<b>3.8.1</b>	<b>ADOPTION OF SCHEME AMENDMENT NO. 11 – COMPLEX SCHEME AMENDMENT – TOWN PLANNING SCHEME NO. 9 – KALBARRI TOWNSITE (ITEM 6.3.1)</b>
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Moved Cr HOLT, seconded Cr STOCK-STANDEN

That Council:

1. Endorse the 'Schedule of Submissions' for Amendment No. 11 to Town Planning Scheme No. 9 – Kalbarri Townsite as attached to Item 6.3.1 of the March Town Planning Report 2016;
2. Pursuant to Part 5 of the Planning and Development Act 2005 (as amended) adopt for final approval Amendment No. 11 (Complex Scheme Amendment as per Planning and Development (Local Planning Schemes) Regulations 2015) to Town Planning Scheme No. 9 – Kalbarri Townsite; and

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3. Refer the Complex Scheme Amendment to the Department of Planning and seek final approval of the Scheme Amendment from the Minister for Planning.

CARRIED 6/0

3.8.2	SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.2)
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Noted

<b>3.9</b>	<b>FINANCE REPORT</b>
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3.9.1	ACCOUNTS FOR PAYMENT (ITEM 6.4.1)
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Moved Cr SCOTT, seconded Cr STOCK-STANDEN

That Municipal Fund Cheques 20873 to 20889 inclusive totalling \$41,823.63, Municipal EFT payments numbered EFT14735 to EFT14837 inclusive totalling \$293,136.73 direct Debit payments numbered GJ0805 to GJ0811 totalling \$523.50, Trust Fund Cheques 2114 to 2114, totalling \$200.00 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

3.9.2	MONTHLY FINANCIAL STATEMENTS FEBRUARY 2016 (ITEM 6.4.2)
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Moved Cr CARSON, seconded Cr HOLT

That Council adopts the Monthly Financial Report for the period ending 29 February 2016.

CARRIED 6/0

3.9.3	2015/2016 BUDGET REVIEW (ITEM 6.4.3)
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Moved Cr SCOTT, seconded Cr STOCK-STANDEN

That Council in accordance with regulation 33A of the Local Government (Financial Management) Regulations 1996 adopt the review of the 2015/2016 Budget and note any variances or recommendations.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

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### 3.10 ADMINISTRATION & CORPORATE REPORT

#### 3.10.1 PORT GREGORY PIPELINE REPLACEMENT (ITEM 6.5.1)

Moved Cr SCOTT, seconded Cr STOCK-STANDEN

That Council transfers the 2015/16 allocation of \$36,500 for pipe replacement for the Port Gregory Water supply to a reserve fund for this purpose to be titled "Port Gregory Water Supply Reserve Fund".

CARRIED 6/0

#### 3.10.2 NORTHAMPTON RSL – PROPOSED SHELTER (ITEM 6.5.2)

Moved Cr HOLT, seconded Cr CARSON

That Council:

1. Provide "in-principle" support for the construction of a shelter to house their wartime machinery as per the plans submitted and that the RSL Northampton be advised that the sheet colour is to be Heritage Red and not Pale Eucalypt as proposed.
2. That the RSL Northampton be advised that this is not an approval for construction and detailed plans must be submitted to allow a building permit to be issued by Council.

CARRIED 6/0

#### 3.10.3 PARKING FOR RECREATION VEHICLES/CARAVANS (FREE CAMPING) (ITEM 6.5.3)

Moved Cr STOCK-STANDEN, seconded Cr SCOTT

That Council:

1. Trial a free camping site for twelve months at the Northampton Golf Club (Lot 469 Harvey Road) and supply appropriate signage (including rules), installation of bollards to define the camping area and refuse removal; and
2. Adopt the following policy to control free camping for self-contained caravans and/or campervans:



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#### Purpose

*To provide direction on Council controlled land in regards to caravan and camping in the Shire of Northampton.*

#### Objective

- 1. To ensure caravan and camping visitors to the Shire of Northampton have a range of accommodation options that maximise the benefits of the community.*
- 2. To allow visitors to experience the uniqueness of the Shire without impacting on the residents quality of life or natural environment.*
- 3. To ensure Council encourages "competitive neutrality" and does not aim to compete with commercial operations.*

#### Provisions

- 1. Nature based camping is allowed on Council controlled land at Little Bay, Half Way Bay and Lucky Bay where camping fees apply. Only travellers with Self Contained Vehicles are permitted at the Lucky Bay area as there are no toilets provided at this site.*
- 2. Lot (to be inserted and description of area) on (street/road to be inserted) is available for a free overnight rest for travellers with self contained vehicles, a dump waste point is provided and parking for oversize vehicles at the Hampton Gardens Car Park. Mobile power generators external to the vehicle should only be used up to two hours to top up internal batteries and not be operating after 9.00pm. External strung washing lines are not permitted. If dogs accompany campers the Dog Act 1976 and the Shire of Northampton Dog Local Laws apply.*
- 3. Free camping is prohibited elsewhere on lands under the control of the Shire of Northampton within the Shire.*
- 4. The Shire of Northampton may open a temporary overflow facility to accommodate the excess influx of visitors during peak tourist periods when existing accommodation providers are operating at or near full capacity.*

Definitions

*Self Contained Vehicles must carry a minimum of 20 litres of fresh water, have waste (grey) water holding tank with minimum capacity of five litres per person or 15 litres per person if the vehicle is fitted with a shower, and have a portable toilet cassette, all waste must be retained within the confines of the vehicle and nothing released to ground with the exception of dishwashing sink waste.*

CARRIED 6/0

3.10.4	BLACK SPOT PROJECT – GREY STREET & RED BLUFF ROAD (ITEM 6.5.4)
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Moved Cr SCOTT, seconded Cr KRAKOUER

That Council endorse the Road Safety Audit as presented.

CARRIED 6/0

3.10.5	COMMUNITY SPORTING AND RECREATION FACILITIES FUND – SMALL GRANTS APPLICATION (ITEM 6.5.5)
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Moved Cr SCOTT, seconded Cr KRAKOUER

That Council supports the grant application submitted by the Kalbarri Bowling Club for the synthetic resurfacing of a bowling green for the current round of CSRFF small grants funding.

CARRIED 6/0

3.10.6	NEW REQUIREMENTS FOR DISCLOSURE OF GIFTS & CONTRIBUTIONS TO TRAVEL (ITEM 6.5.6)
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Moved Cr SIMKIN, seconded Cr SCOTT

That Council:

1. Request the WA Local Government Association to have the Minister and Department of Local Government and Communities to defer the implementation of the new provisions for disclosure of gifts and contributions to travel until such time that Local Governments have had the opportunity to voice its concerns on the ramifications, practicalities and commonsense on the new provisions;

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2. Concerns in this matter be referred to local members of parliament and the Northern Zone of WALGA; and
3. Request a Northern Zone forum be held with the Minister and the Department of Local Government on this matter.

CARRIED 6/0

<b>3.10.7 CHICKEN TREAT MOBILE FOOD VAN – RESERVE 25307, 26591 &amp; 34550 KALBARRI (ITEM 6.5.7)</b>
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Cr Krakouer declared a financial interest in item 6.5.5 as he has a financial interest in a similar business and may incur a gain or loss from the decision of Council, and left the meeting at 3:43pm.

Cr Scott declared a financial interest in item 6.5.5 as he has a financial interest in a similar business and may incur a gain or loss from the decision of Council, and left the meeting at 3:43pm.

Due to no quorum present no discussion or vote could be taken on the request and therefore the matter could not be considered by Council. The CEO will therefore use his delegated authority to resolve the matter.

Cr Krakouer and Cr Scott returned to the meeting at 3:50pm.

Cr Carson departed the meeting at 3:51pm, returning at 3:52pm.

<b>3.10.8 PROPOSED JAKES POINT ABLUTIONS (ITEM 6.5.8)</b>
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Moved Cr CARSON, seconded Cr KRAKOUER

That Council advise Mr Duncan that:

1. The site was selected as a result of an onsite meeting with members of the Kalbarri Board Riders Club and also at the request of the general public and the site was due to where a large number of families use the beach area;
2. The earthworks undertaken are only to determine the soil and rock formation to allow for firm quotes to be received for installation of a septic tank system and to advise that the toilet system is not a long drop and will have a water operated septic system with water to come from Rainbow Jungle bore line;
3. The toilet is only listed in 2016/17 budget for consideration, the project is not yet approved; and

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4. The decision for those toilets has been based upon community requests.

CARRIED 6/0

3.10.9	FREE PUBLIC WIFI SERVICE - KALBARRI (ITEM 6.5.9)
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Moved Cr HOLT, seconded Cr STOCK-STANDEN

That Council submits a funding application to the Royalties for Regions Community Chest Fund for the provision of a free WIFI service in Kalbarri being the area along the Sally's Tree on the Kalbarri foreshore parkland.

CARRIED 6/0

<b>3.11 SHIRE PRESIDENT'S REPORT</b>
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Since the last Council meeting Cr Simkin reported on his attendance at the following:

2/3/2016	Chamber of Commerce function in Geraldton with Western Power executives
3/3/2016	Coastal Regional Sub-Group meeting
17/3/2016	Minster for Transport- meeting to discuss site for storing triples trailers for transportation along NWCH

<b>3.12 DEPUTY SHIRE PRESIDENT'S REPORT</b>
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Since the last Council meeting Cr Scott reported on his attendance at the following:

17/2/2016	Kalbarri Visitor Centre meeting
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<b>3.13 COUNCILLORS' REPORTS</b>
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3.13.1	CR HOLT
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Since the last Council meeting Cr Holt reported on his attendance at:

2/3/2016	Meeting with Western Power representatives
2/3/2016	Chamber of Commerce function in Geraldton with Western Power executives
8/3/2016	Kalbarri Councillor Clinic
15/3/2016	Kalbarri Development Association meeting

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#### 3.13.2 CR KRAKOUER

Since the last Council meeting Cr Krakouer reported on his attendance at:

2/3/2016	Meeting with Western Power representatives
2/3/2016	Chamber of Commerce function in Geraldton with Western Power executives
8/3/2016	Kalbarri Councillor Clinic

#### 3.13.3 CR CARSON

Since the last Council meeting Cr Carson reported on his attendance at:

17/2/2016	Northampton Community Centre meeting
9/3/2016	Reported on behalf of Cr Stanich who attended the Northampton Community Centre

#### 3.14 INFORMATION BULLETIN

Noted

#### 3.15 NEW ITEMS OF BUSINESS

Nil

#### 3.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday the 15<sup>th</sup> April 2016 commencing at 1.00pm at the Council Chambers, Hampton Road, Northampton.

#### 3.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 4:20pm.

## WORKS & ENGINEERING REPORT CONTENTS

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6.1.2	REQUEST FOR QUOTE 2 WHEEL DRIVE SINGLE CAB TRUCK 2015/2016 SUPPLY ONE (1) NEW 2 WHEEL DRIVE SINGLE CAB TRUCK AND/OR SALE OF 2 WHEEL SINGLE CAB TRUCK AS A TRADE OR SALE ONLY BASIS	3

### 6.1.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM

<b>REPORTING OFFICER:</b>	<b>Neil Broadhurst - MWTS</b>
<b>DATE OF REPORT:</b>	<b>9th April 2016</b>
<b>APPENDICES:</b>	<b>1. Nil.</b>

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

#### **Specific Road Works**

- Maintenance grading carried out on Ralph, Diepeveen, Ogilvie East, Starling, Yarra and Oakabelalla Roads.
- Gravel Patching/Sheeting carried Ralph and Diepeveen Roads.

#### **Maintenance Items**

- Northampton – Signs and associated infrastructure, various locations.
- Northampton and Kalbarri - Town site chemical spraying for summer weeds.
- Northampton Oval fertiliser applied.
- Northampton – Bruce Road/Harney Street intersection – Major water line blowout Easter Friday. Temporary road repair undertaken pending reconstruction. All Water Authority cost.
- Town site verge pickups undertaken.
- Northa

#### **Other Items (Budget)**

- Northampton – Lion's Park works continuing.
- Horrocks – Preliminary works including locating services, tree lopping and clearing undertaken to southern car park.
- Kalbarri – Reseal works to Kalbarri Road, LIA area, Northern boat carpark area and Chinaman's Way.

#### **Plant Items**

- P167 – Kalbarri rubbish vehicle – Replacement plant item advertised through preferred tender within WALGA. Quote for consideration within this Agenda.

#### **Staff/Personnel Items**

- Northampton – Labourer/Plant Operator – Permanent position  
Appointment of Mr James Williams to Northampton maintenance crew.

### **OFFICER RECOMMENDATION – ITEM 6.1.1**

**For Council information.**

**6.1.2 REQUEST FOR QUOTE – 2 WHEEL DRIVE SINGLE CAB TRUCK 2015/2016.  
SUPPLY ONE (1) NEW 2 WHEEL DRIVE SINGLE CAB TRUCK AND/OR SALE  
OF 2 WHEEL DRIVE SINGLE CAB TRUCK AS A TRADE OR SALE ONLY BASIS**

<b>REPORTING OFFICER:</b>	<b>Neil Broadhurst - MWTS</b>
<b>DATE OF REPORT:</b>	<b>9<sup>th</sup> April 2016</b>
<b>APPENDICES:</b>	<b>1.Request for Quote Assessment 2 Wheel Drive Single Cab Truck 2015/2016</b>

**SUMMARY:**

Council to determine quotes for the supply of One (1) New 2 Wheel Drive Single Cab and/or sale of Councils existing 2 Wheel Drive Single Cab Truck as a trade or sale only basis.

Replacement of the 2 Wheel Drive Single Cab was listed within Council approved 2015/2016 financial budget.

**BACKGROUND:**

Within the 2015/2016 Budget, provision was made for the Supply of One (1) new 2 Wheel Drive Single Cab Truck and trade/or sale of One (1) x 2 Wheel Drive Single Cab Truck as a trade or sale only basis.

Trade vehicle – Mitsubishi Single Cab (P167 – NR107 – 211,000 kms as of March 2016)

Shire of Northampton Management has utilized the West Australian Local Government (WALGA) Preferred Supply Panel – Contract Number RFQ 023\_11 Documentation and Specifications to advertise the quote.

Documentation was prepared in requesting a 2 Wheel Drive Single Cab Truck (as per existing 2 Wheel Drive Single Cab Truck fleet specifications). A similar sized/powered plant item was requested that shall cater for general rubbish bin pickup and waste disposal and collection of lawn clippings utilizing direct discharge from mower into truck tray.

Quotes (Request for Quote) for the supply of one new 2 Wheel Drive Single Cab Truck and /or sale of Councils 2 Wheel Drive Single Cab Truck as a trade or sale only basis has been invited and closed 4:00 pm Wednesday 23<sup>rd</sup> March 2016.

**FINANCIAL & BUDGET IMPLICATIONS:**

The approved 2015/2016 budget made a provision for \$85,000 (exc GST) for purchase of a new 2 Wheel Drive Single Cab Truck. Budget income for trade vehicle (P167 – NR 107) has a provision for \$15,000 (exc GST).

Available changeover funds are \$70,000 (exc GST).



## **SUMMARY OF TENDERS:**

Details of 'Request for Quotes Assessment' attached.

(See attached – Request for Quote Assessment – 2 Wheel Drive Single Cab Truck 2015/2016)

Three (3) suppliers submitted quotes for a total of 3 different variations for consideration.

## **COMMENT:**

From assessment of submitted quotes the Manager of Works and Technical Services recommends that Council consider that the plant item to be selected shall fit Council's existing plant fleet requirements in use for Kalbarri town site rubbish collection and bulk transport of lawn clippings. The 2 Wheel Drive Single Cab Truck shall work in association with Council's current plant fleet and as such reliability is paramount.

Local product support and response to maintenance and servicing requirements should also be highly considered and the available support through Mid West or Geraldton based product support would be highly recommended.

End of use trade price should also be considered and generally the high end reputable products generally receive higher trade values.

From assessment of submitted 'Request for Quote' the Manager of Works and Technical Services recommends the following in regards to the purchase of the 2 Wheel Drive Single Cab Truck.

That Council accept the 'Request for Quote' as submitted by Purcher International for the purchase of 1 x FUSO CANTER 615 Single Cab Truck and trade of Shire of Northampton's plant number P167 – NR107 as per specifications. Total price being after trade of \$64,110.00 without consideration of options.

Available changeover funds are \$70,000 (exc GST).

The Manager of Works and Technical Services requests Council to consider inclusion of the option for the consideration of an upgrade from a manual transmission to an automatic transmission. The vehicle is used continuously on a daily basis on short run situations to undertake litter collection for approximately 60 – 65 wheelie bins within the Kalbarri foreshore and town site area. The Shire Mechanic has indicated that on two separate occasions works to the clutch/transmission for the current rubbish collection vehicle has required attention and that an automatic transmission should reduce this occurring. The addition of this option adds a further \$3,700.00 (exc GST)

## **VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.1.2**

**That Council accept the tender submitted by (enter name) to supply a (enter make and model) 2 Wheel Drive Single Cab Truck at (\$ enter amount (exc GST)). Trade vehicle (Shire plant number P167 – NR107) be released to (enter name) at the trade price of (\$ enter amount (exc GST))**

**Total price to Council (\$ enter amount (exc. GST)).**

**REQUEST FOR QUOTE' ASSESSMENT**
**Supply of one 2 Wheel Drive Single Cab Truck - Kalbarri Rubbish vehicle**

Details	PURCHER INTERNATIONAL	MIDWEST ISUZU	WA Hino
Make/Model	FUSO CANTER 615 Single Cab (Wide Cab)	ISUZU NPR 65/45 - 190 Single Cab	HINO 300 series 717 Single Cab
Engine	4 P10-T4 Diesel ADR 80/03 4 Cyl 3 litre diesel turbo	Sitec series 111 ISUZU engine 4 Cyl 16 valve 5.1 litre diesel	Hino NO4C ADR 80/03 emission evro5 4Cyl 4 litre Common rail direct inj
Net Kw @ RPM	110KW at 2850-3500rpm	140 Kw/188Hp at 2600rpm	121Kw / 165 Hp at 2500rpm
Transmission	5 speed manual - indash	6 speed manual	6 speed manual
Brake System	Front and Rear disk, ABS and EBD	ABS, ASR Front and rear disk	Hyd with brake assist - ABS,TRC.
Tyres	205/85R16 117/115	205/75R 17.5 124/122 Michelin	205/85 R16
Fuel Tank Capacity (L)	100	140	170
Warranty	LGA - 5 year /200,000 km extended	5 year/250,000 (road assist 3 yr unlimited)	3 year /100,000
Delivery	6-8 weeks	unknown	6 weeks
Servicing	PI Geraldton 30,000km/12mth	Geraldton	PEMCO - Geraldton 20,000km intervals
Training	at delivery	at delivery	at delivery
Operating Weights Truck - Tare/Agg	GVM 6000 gcm 9000	GVM 6500, GCM 10,000	GVM 6000 GCM 10000
Other	Dual air bags at front Inc multi media pack - Btooth, DVD, sat nav Steel leaf spring front and rear. No add blue for this model Suspension drivers seat	Dual air bags at front Front - Steel taper leaf single stage alloy Rear - Multi leaf main spring, No add blue for this model Suspension drivers seat	Ext Warranty 5yr/250 - \$2000 plus GST Front - Semi-elip taper leaf with shock absorb Rear - Semi-elip main taper leaf with shock absorbers Suspension drivers seat
Body By;	Park Body Builders	Dongara Body Builders Alternative Perth Body Builders (add \$8,650 plus GST)	Park Body Builders
Tender (exc GST)	\$79,110.00	\$79,770.00	\$81,260.00
Trade (exc GST ) (NR 107)	\$15,000.00	\$9,090.00	\$7,272.72
Changeover (exc GST)	\$64,110.00	\$70,680.00	\$73,987.28
Options	1. Auto trans - \$2200 +GST Plus \$1500 for extra cost PTO auto trans Total - \$3,700.00 plus GST	No option prices submitted	1. Auto trans HI H/P AUTO 921 Total - \$10,475 plus GST

# SHIRE OF NORTHAMPTON

## WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2015/2016)

(April 2016)

2015/2016 Budget Works	Status	Comments
<b><u>Regional Road Group Projects</u></b>		
<b>Kalbarri Road</b> Bitumen edge reinstatement - carry over 2014/2015	COMPLETE	
<b>Kalbarri Road</b> Reseal 46 - 52 slk	COMPLETE	
<b><u>Roads to Recovery</u></b>		
<b>Northampton - Stephen Street</b> Asphalt seal from NWCH to Fitzgerald Street.		
<b>Horrocks - Mitchell Street</b> Add kerbing and Slurry/Asphalt seal		
<b>Horrocks Road</b> Replace timber culvert at Bowes River turnoff	COMPLETE	
<b>Chilimony Road</b> Apply Reseal to 14/15 pavement repairs		
<b>Chilimony Road</b> Reconstruct 8.85 - 10.10 and 11.7 - 12.85 slk		
<b>Kalbarri Road</b> Shoulder Recondition 46 to 54 slk		Expenditure of RRG funds for reseal. These works not advised
<b><u>Royalties for Regions Funding</u></b>		
<b>Binnu West Road</b> Stage 1 of 2, Construct and seal	COMPLETE	
<b>Horrocks</b> Community Centre Construction - Bulk Earthworks	COMPLETE	
Cont.		



2015/2016 Budget Works	Status	Comments
<b><u>MUNICIPAL FOOTPATHS</u></b>		
<b>Northampton - Stephen Street</b> Carry over works from 2014/2015	COMPLETE	
<b>Northampton - Hampton toilets</b> Bateman Street to toilets	COMPLETE	
<b>Kalbarri - Malaluca trail</b> Repairs to existing (Provisional Sum)	In progress	
<b><u>OTHER WORKS - Ovals/Foreshores/Parks/Gardens</u></b>		
<b>Northampton oval</b> Decompaction works	COMPLETE	
<b>Kalbarri - Marina Foreshore Park</b> New BBQ	COMPLETE	
<b>Kalbarri - CBD area carpark</b> Develop concept plans	COMPLETE	Concept drawing complete - Works priced for 2016/2017 budget consideration
<b>Horrocks Jetty</b> Maintenance works to pier supports		
<b>Horrocks - Foreshore Park</b> New BBQ pad and shelter to replace existing	COMPLETE	
<b>Gregory Refuse Site</b> Establish new dump area	COMPLETE	
<b>Gregory Caravan Park</b> Removal of Tamarisk trees along Simkin Place boundary	COMPLETE	
<b>Gregory Water Supply</b> Establish new alignment and replace pipeline		2015/2016 funds approved to go into reserve
<b><u>OTHER WORKS - Depots</u></b>		
<b>Kalbarri Depot</b> Chemical Shower installation	In progress	Materials in Kalbarri Depot
<b>Kalbarri Depot</b> Office front cover/awning Cont.	COMPLETE	

2015/2016 Budget Works	Status	Comments
<b><u>PLANT ITEMS - Major</u></b>		
<b>Northampton - Grader</b> Purchase new - trade/sell P193 Caterpillar 12H	COMPLETE	Delivered 9th September
<b>Northampton - Crew Cab Light Truck</b> Purchase New - trade/sell P174 Crew Cab Truck	RFQ AWARDED	Delivery March/April 2016
<b>Northampton - Leading Hand Const (D/Cab Utility)</b> Purchase New - trade/sell P212 Toyota Hilux	RFQ AWARDED	Delivery March/April 2016
<b>Northampton - Mechanic (S/Cab Utility)</b> Purchase New - trade/sell P205 Ford Ranger	RFQ AWARDED	Delivery March/April 2016
<b>Northampton - Grader Ute (S/Cab Utility)</b> Purchase New - trade/sell P198 Ford Ranger	RFQ AWARDED	Delivery March/April 2016
<b>Northampton - Ranger Ute (Extra Cab Utility)</b> Purchase New - trade/sell P192 Ford Ranger	RFQ AWARDED	Delivery March/April 2016
<b>Kalbarri - Maint Light Truck</b> Purchase New - trade/sell P167 Maint Truck		RFQ closed - April general meeting
<b>Aggregate spreader boxes</b> Purchase 1 x New	COMPLETE	Delivered 4th September
<b><u>PLANT ITEMS - Minor/Other/Sundry tools</u></b>		
Traffic counters x 2	COMPLETE	
Northampton - Rotary Drill/Jack Hammer	COMPLETE	
Northampton - Small chainsaw		
Northampton - Polesaw	COMPLETE	
Northampton - Generator 4 - 5 Kva	COMPLETE	
Northampton - Chainsaw Chaps x 4	COMPLETE	
Northampton - Gardeneres - Hedge Clippers		
Northampton - Gardeneres - Wet/Dry vacuum	COMPLETE	
Northampton - Gardeneres - Lawnmowers	COMPLETE	
Kalbarri - Whipper Snipper	COMPLETE	
Kalbarri - Back Pack blower	COMPLETE	
Kalbarri - Trailer Ramp for exist trailer	COMPLETE	
Two Way Radios - Uniden to suit x 4 (2 x Nton, 2 x Kalb)	COMPLETE	





**HEALTH AND BUILDING REPORT CONTENTS**

6.2.1	BUILDING STATISTICS FOR THE MONTH OF MARCH 2016	2
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<b>6.2.1</b>	<b>INFORMATION ITEM: BUILDING STATISTICS</b>
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<b>DATE OF REPORT:</b>	<b>8<sup>th</sup> April 2016</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Glenn Bangay – Principal EHO/Building Surveyor</b>

**1. BUILDING STATISTICS**

Attached for Councils' information are the Building Statistics for March 2016.

<b>OFFICER RECOMMENDATION – ITEM 6.2.1</b>
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<b>For Council information.</b>
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**SHIRE OF NORTHAMPTON - BUILDING APPROVALS - MARCH 2016**

Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials 1. Floor 2. Wall 3. Roof	Area m2	Value	Fees 1. App Fee 2. BCITF 3. BRB 4. Other
15/03/2016	1405	Shire of Northampton PO Box 61 NORTHAMPTON	Owner Builder	Lot 826 Red Bluff Road KALBARRI	Shade Shelter	1. Timber 2. n/a 3. C/Bond	27	\$15,000	1. 0.00 2. 0.00 3. 0.00 4. 0.00
15/03/2016	1407	Kevin Kelly PO Box 188 KALBARRI	Owner Builder	Lot 830 Bridgeman Road KALBARRI	2 x viewing platforms	1. Steel 2. n/a 3. C/Bond	26	\$7,300	1. 95.00 2. 0.00 3. 61.65 4. 0.00
24/03/2016	1411	H Teakle PO Box 198 NORTHAMPTON	A & D Wilson PO Box 524 GOSNELLS	45 (Lot 41) Fifth Ave NORTHAMPTON	Verandah	1. Paving 2. n/a 3. C/Bond	45	\$14,135	1. 95.00 2. 0.00 3. 61.65 4. 0.00
24/03/2016	1396	G & K Harsman PO Box 178 NORTHAMPTON	Owner Builder	2 (Lot 97) Lynton Ave PORT GREGORY	Dwelling	1. Concrete 2. Brick 3. C/Bond	221	\$260,000	1. 832.00 2. 520.00 3. 356.20 4. 0.00
29/03/2016	1408	RW Routledge PO Box 1152 GERALDTON	C Singleton 14 Strickland St SPALDING	727 (Lot 77) Hatch Road OAKABELLA	Farm Shed	1. Concrete 2. Steel 3. Zinc	160	\$36,240	1. 115.96 2. 0.00 3. 61.65 4. 0.00
31/03/2016	1406	R & J Kanara PO Box 462 KALBARRI	G Martinovich PO Box 10 Gingin	21 (Lot 58) Richardson Road KALBARRI	Storage Shed	1. Concrete 2. Steel 3. Zinc	450	\$90,000	1. 288.00 2. 180.00 3. 123.30 4. 0.00
31/03/2016	1410	R Cupritt & K Brown PO Box 714 NORTHAMPTON	Shoreline Outdoor World PO Box 3223 GERALDTON	144 (Lot 2) Stephen Street NORTHAMPTON	Carport	1. Concrete 2. Steel 3. C/Bond	24.5	\$5,932	1. 95.00 2. 0.00 3. 61.65 4. 0.00
31/03/2016	1412	L Reynolds PO Box 68 NORTHAMPTON	B & J Cockram 39 Waterfront Circle DRUMMONDS COVE	21 (Lot 250) Hammersley Street NORTHAMPTON	Shed	1. Concrete 2. Steel 3. C/Bond	46.8	\$15,000	1. 95.00 2. 0.00 3. 61.65 4. 0.00

## TOWN PLANNING CONTENTS

6.3.1	PROPOSED RELOCATED BUILDING (COMMERCIAL KITCHEN) – LOT 830 (NO. 14) BRIDGEMAN ROAD, KALBARRI .....	2
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<b>6.3.1</b>	<b>PROPOSED RELOCATED BUILDING (COMMERCIAL KITCHEN) – LOT 830 (NO. 14) BRIDGEMAN ROAD, KALBARRI</b>
	<p><b>LOCATION:</b> Lot 830 (No. 14) Bridgeman Road, Kalbarri</p> <p><b>FILE REFERENCE:</b> 10.6.1.3 / 14 BRI / A138</p> <p><b>APPLICANT:</b> K Kelly</p> <p><b>OWNER:</b> K Kelly</p> <p><b>DATE OF REPORT:</b> 5 April 2016</p> <p><b>REPORTING OFFICER:</b> Deb Carson - Assistant to Principal Planner</p> <p><b>RESPONSIBLE OFFICER:</b> Hayley Williams - Principal Planner</p> <p><b>APPENDICES:</b></p> <ol style="list-style-type: none"> <li>1. Photographs of proposed relocated building</li> <li>2. Site and floor plans detailing proposed layout</li> <li>3. Application details</li> </ol>

**AUTHORITY / DISCRETION:**

**Quasi-Judicial** *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

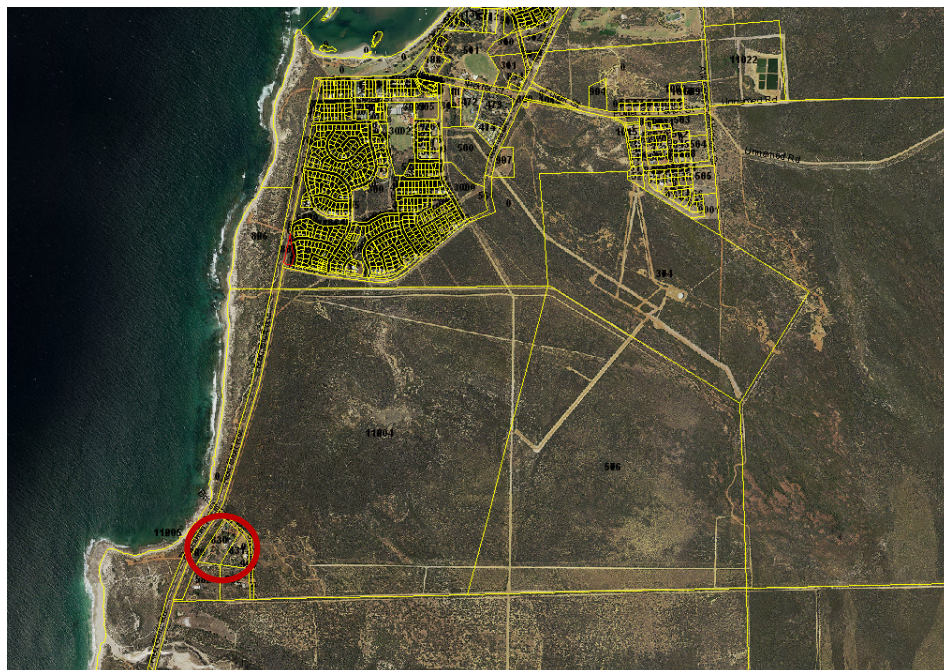
**SUMMARY:**

The Shire is in receipt of an application for a proposed relocated building to be used as a commercial kitchen on Lot 830 (No. 14) Bridgeman Road, Kalbarri. The proposed development requires Council consideration given the application is for a relocated building and does not meet several of the requirements of the *Local Planning Policy – Relocated Dwellings & Second-hand Cladding Materials* or the *Town Planning Scheme No. 9* provisions relating to relocated buildings. This report recommends conditional approval of the application.



**LOCALITY PLANS:**

**Figure 1 – Location Plan – Lot 830 (No. 14) Bridgeman Road, Kalbarri**



**Figure 2 – Site Plan - Lot 830 (No. 14) Bridgeman Road, Kalbarri**



## BACKGROUND:

An application has been received for the development of a relocated building to be used for a commercial kitchen upon Lot 830 (No. 14) Bridgeman Road, Kalbarri, being the Kalbarri Rainbow Jungle. Figure 1 provides a Location Plan for the subject property.

The development is comprised of one 12.0 metre by 3.0 metre building. Photographs of the building are included in **Appendix 1**.

The proposed relocated building is to be sited at the front of the lot with the following setbacks:

Front (internal boundary) -	40.0m
Side (adjoining lot W) -	71.0m
Side (adjoining lot E) -	35.0m
Rear (adjoining Lot) -	200.0m

The applicant proposes to retain the colorbond steel for the wall and roof cladding, which is 'wheat'-coloured with dark blue trim. The relocated building is rectangular in shape measuring 12.0 x 3.0 metres with a total area of 36m<sup>2</sup>. The roof is proposed to have a minimal pitch. The proposed building is to be located to the south of the existing car park and vegetation (which will screen the development) and is adjacent to the main tourism complex. The relocated building comprises a stainless steel fitout with commercial kitchen amenities. Copies of the applicant's site and floor plans have been included as **Appendix 2** to this report.

The Applicant/Owner has stated that the proposed use of the relocated building is for commercial kitchen purposes for the preparation and sale of food items. Proposed use will include preparation and service of food between the hours of 10am and 2pm daily, 7 days per week, closed during off peak months such as February, November and early December. It is also proposed that the commercial kitchen will be used for wedding and special events and for external catering. It is therefore appropriate to address the development as a restaurant, as per the definitions of the *Town Planning Scheme No. 9 – Kalbarri Townsite*.

### The Proposal:

In consideration of the application the following information is provided:

Lot Size	3,011m <sup>2</sup>
Existing Development	Tourist Development, Private Recreation, Reception Centre, Shop, Storage Shed, Public Amusement - Maze and Outdoor Cinema.
Existing Services	Power & Phone
Access & Frontage	Bridgeman Road
Topography	Flat
Vegetation	Established vegetation
Surrounding Land Uses	Tourist Development, Special Use, Rural, and Parks and Recreation

### COMMUNITY & GOVERNMENT CONSULTATION:

To date advertising has not been undertaken as the provision of the kitchen will primarily be to serve patrons to the Kalbarri Rainbow Jungle and Maze between the hours of 10am and 2pm, and will therefore be an incidental use, subordinate to the primary use of Lot 830.

### FINANCIAL & BUDGET IMPLICATIONS:

Nil. However should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

### STATUTORY IMPLICATIONS:

*State:* Planning and Development Act 2005

*Local:* Shire of Northampton Town Planning Scheme No. 9 – Kalbarri Townsite

The land is zoned “Tourist Development” under *Town Planning Scheme No. 9 – Kalbarri Townsite* with a “Restaurant” listed as an “AA” which means that the use is not permitted unless Council has granted Planning Consent.

The objectives of the Tourist Development zone are to:

- (a) *provide for the development of all forms of tourist related activities in specified areas where advantages by means of location and accessibility may promote this type of development; and*



- (b) *encourage a high standard of development in terms of design and amenity commensurate with the image of Kalbarri as a growing resort and holiday destination.*

The definition of “restaurant” is a building wherein food is prepared for sale and consumption on the premises, and the expression shall include both a licensed or unlicensed restaurant, but does not include a kiosk or fast food outlet.

#### 5.1.7 – Loading and Unloading of Vehicles

The proposed commercial kitchen is to be located forward of other buildings, adjoining the existing carparking area, however it is unclear where the loading and unloading of vehicles will take place as this information has not been provided. *The Town Planning Scheme No. 9* states:

*Council shall require an area (other than a car parking space) for loading and unloading of materials, and parking of vehicles associated with any commercial, tourist or industrial use to be provided on-site of the lot on which the uses are located.*

Should Council grant Development Approval a condition will be placed on the approval requiring an area be set aside for the loading and unloading of vehicles.

#### 5.21 – Relocated Buildings

The proposed commercial kitchen is considered to be a relocated building under the definitions of the *Town Planning Scheme No. 9* and therefore the following provisions of the Scheme apply:

- 5.21.1 *A relocated building may not be transported to and placed on any lot or utilised for any purpose within the Scheme Area without the prior written approval of Council and in accordance with any conditions contained in such approval.*
- 5.21.2 *In considering whether or not to grant approval for a relocated building Council shall have special regard to:*
- (a) *the existing appearance and proposed external materials and finishes of the building; and any alterations proposed thereto;*
  - (b) *the amenity of the locality, including the existing buildings in the area;*

- (c) *the visual prominence of the site on which the building is to be located;*
- (d) *any landscaping or screening proposed for the site; and*
- (e) *all applicable statutes, by-laws and regulations relating to buildings applicable both to the relocated building and the lot upon which it is to be located following transportation.*

5.21.3 *In granting an approval for a relocated building Council may impose conditions which require landscaping to be established within a specified time and thereafter maintained.*

The definition of “relocated building” is a building which has been previously constructed on a building site whether within the Scheme Area or elsewhere and whether occupied or not.

**POLICY IMPLICATIONS:**

Local: *Shire of Northampton Kalbarri Townsite Strategy*  
*Shire of Northampton Local Planning Policy – Relocated Dwellings & Second-hand Cladding Materials*

Kalbarri Townsite Strategy (2011)

The *Kalbarri Townsite Strategy* emphasises the importance of tourism to Kalbarri and states:

*It is considered that Kalbarri’s long term security of visitors lies heavily in expanding and promoting the Intrastate family tourist market and, in particular, heightening the range of experiences and services available to families. This requires not only the provision of accommodation, attractions, and entertainment but, more importantly, the “packaging” of these into a “whole of family” (eg Club Med) experience where the parents have the opportunity to enjoy their holiday as much as the children.*

The *Kalbarri Townsite Strategy* also makes the following recommendations for the areas adjacent to Lot 830 and it is considered that the proposed development accords with the tourism attraction function of this precinct.

PRECINCT	TOURIST PARK
<b>Objective</b>	<i>To provide for affordable, family based, future tourist accommodation requirements in the vicinity of Red Bluff, capitalising on available views to the coast and Wittecarra Creek.</i>
<b>Planning Area</b>	<b>Use &amp; Development Provisions</b>
	<p><b>Family Tourist Park :</b></p> <p>Broad mix of affordable, short stay residential accommodation styles including caravan / camping, budget family cabins, chalets and villas.</p> <p>Open density. Two storey height limit.</p> <p>Require minimum on-site facilities of small convenience store, covered BBQ area, pool, recreation room and outdoor recreation facilities including playground.</p> <p>Average 20m (minimum 10m) remnant vegetation buffer to be retained to Nanda Drive / Red Bluff Road.</p>
	<p>Development to be subject to :</p> <ul style="list-style-type: none"> <li>▫ Detailed Flora &amp; Fauna assessment;</li> <li>▫ Native Title clearance and Aboriginal Heritage assessment;</li> <li>▫ Refinement of zone boundaries based on environmental and Aboriginal Heritage considerations; and</li> <li>▫ Approval to Commence Development.</li> </ul> <p>Following receipt of an acceptable development proposal rezone site under new Kalbarri Planning Scheme to include all of the land in the Tourist Accommodation Zone – minimum 42 day public advertising during rezoning period.</p>

PRECINCT	TOURIST ATTRACTIONS
<b>Objective</b>	<i>To provide for future tourist attractions that have larger land requirements and contribute to the overall attraction and activities within the Townsite.</i>
<b>Planning Area</b>	<b>Use &amp; Development Provisions</b>

	<p><b>Tourist Attractions :</b></p> <p>Broad based zoning that provides for the development of a range of tourist attractions and activities, other than tourist accommodation.</p> <p>Single Caretaker / Manager residence only permitted per site.</p> <p>Average 20m (minimum 10m) remnant vegetation buffer to be retained to Nanda Drive.</p>
	<p>Subdivision and development to be subject to :</p> <ul style="list-style-type: none"> <li>▫ Detailed Flora &amp; Fauna assessment;</li> <li>▫ Native Title clearance and Aboriginal Heritage assessment;</li> <li>▫ Refinement of zone boundaries based on environmental and Aboriginal Heritage considerations;</li> <li>▫ Approval by Council and the WA Planning Commission of a Local Structure Plan providing for the subdivision of the land into a range of lot sizes suitable for tourist commercial activities. Minimum 28 day public advertising period for Local Structure Plan; and</li> <li>▫ Approval to Commence Development of specific Tourist Attraction proposals.</li> </ul> <p>Following adoption of an acceptable Local Structure Plan rezone site under new Kalbarri Planning Scheme to include all of the land in the Tourist Development Zone – minimum 42 day public advertising during rezoning period.</p>

Local Planning Policy – Relocated Dwellings & Second-hand Cladding Materials (2014)

Council adopted the *Relocated Dwellings & Second-hand Cladding Materials Local Planning Policy* on 16 June 2005 and the policy was amended on 16 June 2014.

In particular, this policy has the following objective:

*To ensure that any development proposing to use a second hand building or second hand cladding material meets acceptable aesthetic and amenity requirements in the locality for which it is proposed.*

The *Local Planning Policy* also states that:

- a) *The use of second hand cladding materials and second hand buildings can result in unacceptable development by reason of poor aesthetic result and by adversely affecting the amenity of an area.*
- b) *Accordingly, Council requires that an applicant demonstrate, to the satisfaction of Council, that the proposed use of a second hand building and/or the use of second hand cladding material will not result in any adverse affect on the amenity or the aesthetics of the area within which it is proposed.*

The Local Planning Policy also includes a list of application requirements required by the Policy at 4.5. These are outlined below:

- 4.2.1 In the case of a proposed second hand building, photographs of all sides of building, in-situ. It is necessary that an adequate number of photographs be taken to ensure that they clearly demonstrate the condition of the building and that the whole of each side can be seen in photographs provided.
- 4.2.3 In all cases, an inspection of the building or cladding material, in-situ, will be carried out and an inspection report furnished to Council. Where it is not practicable for the Shire Building Surveyor to carry out the inspection it will be done by the Building Surveyor for the area in which it is located or by such other person that is acceptable to Council. All cost for a building inspection will be borne by the applicant.
- 4.2.4 Clear concise details of works proposed to make the second hand building or cladding material aesthetically acceptable so that it will not adversely affect the amenity of the area within which it is proposed.
- 4.2.5 It may be sufficient to demonstrate that the proposed development will be isolated, from the view of neighbours or significant roads to make consideration of aesthetics and amenity irrelevant to the application.

A Local Planning Policy shall not bind Council in respect of any application for Planning Consent but Council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

#### **STRATEGIC IMPLICATIONS:**

Nil

**COMMENT:**

The proposed commercial kitchen, comprising a relocated building, is considered to comply with the development standards of the *Town Planning Scheme No. 9*, with the exception of the provision requiring the loading and unloading of vehicles being separate from the carparking area. It is considered that this matter can be dealt by Planning Conditions requiring further detail and/or amendments before the issuing of a Building Permit. However, importantly consideration needs to be given to the proposed development in line with the objectives and standards outlined by *Town Planning Scheme No. 9* relating to relocated buildings, and the *Local Planning Policy – Relocated Dwellings & Second-hand Cladding Materials* in relation to the proposed impact upon amenity.

**Visual Appearance**

Clause 5.21 of *Scheme No. 9* relates specifically to relocated buildings and states that Council shall have special regard to the existing appearance and proposed external materials and finishes of the buildings. The relocated building's existing façade is 'wheat'-coloured colorbond with dark blue trim and the applicant has stated his intention to 'adapt the commercial kitchen to blend in with the surrounds'. Although no specific details have been provided regarding this matter. Clause 4.3 of the *Local Planning Policy* requires Council to consider whether the relocated building will have an adverse effect on the visual amenity of the area, noting that the applicant has suggested the proposed kitchen will be located in an area that will not be visible from the primary street. Further, it is considered there are limited details concerning final materials and finishes relating to the relocated building.

It is considered that the Applicant / Landowner should be required to submit a schedule of materials and colors and a detailed landscape plan showing how the proposed development will be screened, prior to the approval of a building permit should Council consider granting planning approval.

Council may also consider placing another requirement upon the proposed relocated building to enhance its visual appearance and ensure that it is commensurate with existing buildings in the area with the construction of a verandah or other similar structure.

**VOTING REQUIREMENT:**

*Absolute Majority Required:* No.

## CONCLUSION:

It is recommended that Council grant development approval to the proposed relocated building for the purposes of a commercial kitchen on Lot 830 (No. 14) Bridgeman Road, Kalbarri subject to conditions.

OFFICER RECOMMENDATION – ITEM 6.3.1	APPROVAL
That Council	
<ol style="list-style-type: none"> <li>1. <b>Grant formal development approval of the proposed relocated building for a commercial kitchen on Lot 830 (No. 14) Bridgeman Road, Kalbarri subject to the following conditions:</b> <ol style="list-style-type: none"> <li>i. <b>Development shall be in accordance with the attached approved plan(s) dated 18 April 2016 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;</b></li> <li>ii. <b>Any additions to or change of use of any part of the building or land (not the subject of this approval) requires further application and development approval for that use/addition;</b></li> <li>iii. <b>A building permit shall be issued by the local government prior to the commencement of any work on the site;</b></li> <li>iv. <b>A detailed schedule of external finishes, materials and colours to be used in the construction of the development shall be submitted prior to lodgment of an application for a building permit to the approval of the local government;</b></li> <li>v. <b>All stormwater is to be disposed of on-site to the specifications and approval of the local government. On application for a building permit a detailed design of stormwater collection and disposal system of developed areas is to be supplied;</b></li> <li>vi. <b>Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;</b></li> <li>vii. <b>A Bushfire Attack Level (BAL) assessment, in accordance with <i>State Planning Policy 3.7 Planning in Bushfire Prone Areas</i> be undertaken and submitted, with any further conditions from this assessment addressed,</b></li> </ol> </li> </ol>	

prior to lodgment of an application for a building permit, to the approval of the local government;

- vii. A detailed landscape plan be required for the effective screening of the sea container from view of the primary street, which shall be submitted prior to lodgment of an application for a building permit to the approval of the local government, and that this area be landscaped effectively and maintained thereafter to the approval of the local government; and
- viii. A separate area shall be set aside for the loading and unloading of vehicles, from the existing car parking area, to the approval of the local government.

**Advice Note**

- 1. If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect;
- 2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained;
- 3. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of determination.



**APPENDIX 1 - PHOTOGRAPHS OF PROPOSED SEA CONTAINER**

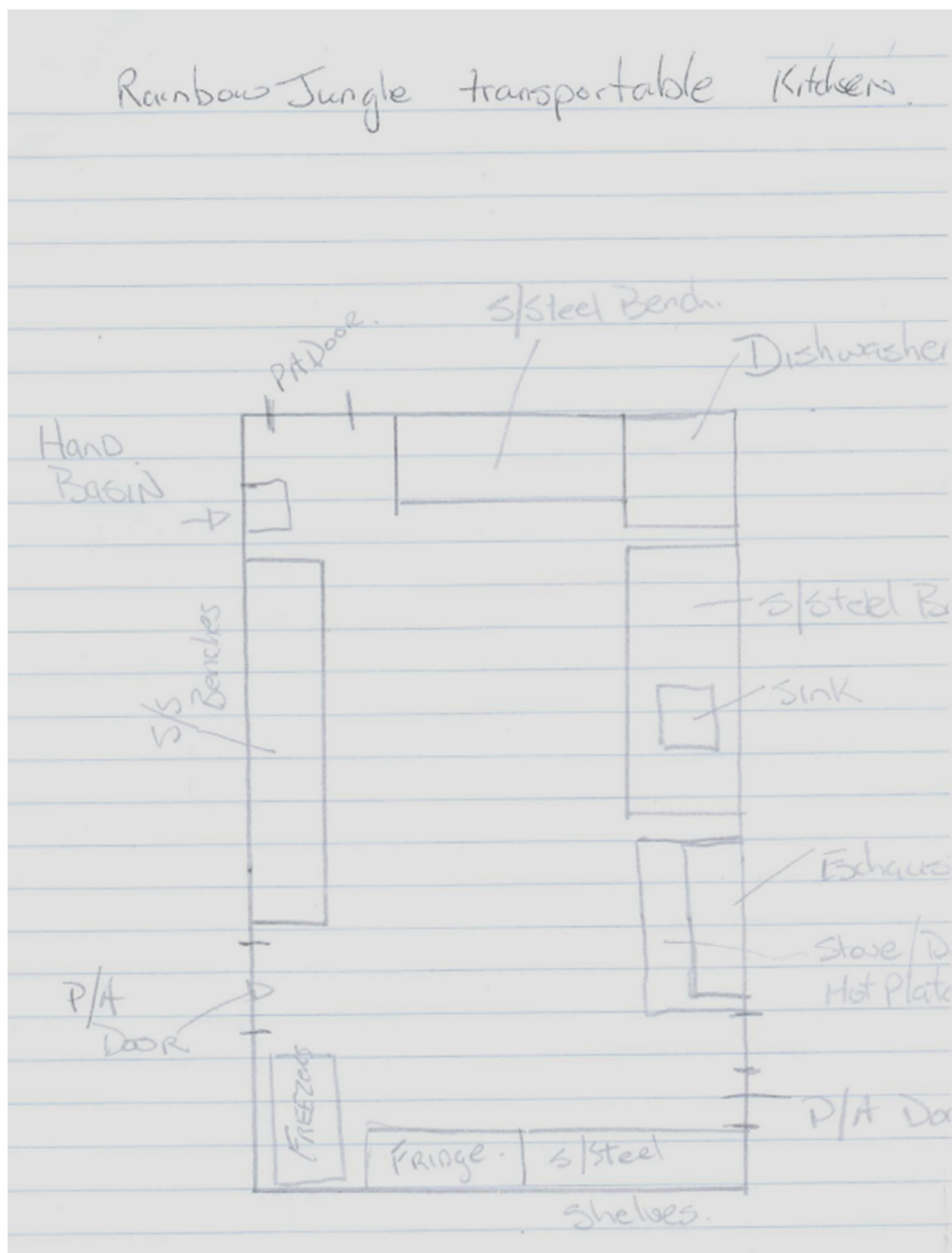






**APPENDIX 2 - SITE AND FLOOR PLANS DETAILING PROPOSED LAYOUT**





### APPENDIX 3 - APPLICATION DETAILS

#### Re: Commercial kitchen at Rainbow Jungle

This is to compliment the new maze at Rainbow Jungle, with a café style kitchen serving alfresco meals.

Placement: It is to go approximately in the north end of the barbecue area, replacing the barbecue and behind the bus parking.

Design: It is a 12m by 3m transportable commercial kitchen, constructed with steel outside and stainless and washable walls inside.

Visual Impact: The kitchen will not be visible from either Bridgeman Road or Red Bluff Road. We intend to adapt the commercial kitchen to blend in with the surrounds.

Power: Ample 3 Phase available

Water: Portable water available

Septic: A new septic and grease trap will be installed.

Hours: Proposed hours are from 10am until 2pm 7 days a week. The kitchen will be closed during off peak months such as February and November and early December.

The commercial kitchen will also enhance the Rainbow Jungle and Outdoor Cinema's appeal as a wedding and special events venue as well as outside catering.

<b>6.3.2</b>	<b>DRAFT LOCAL PLANNING POLICY - INTENSIVE AGRICULTURE &amp; ANIMAL HUSBANDRY</b>
	<p><b>LOCATION:</b> Whole of Shire</p> <p><b>FILE REFERENCE:</b> 10.4.11</p> <p><b>APPLICANT:</b> Shire of Northampton</p> <p><b>DATE OF REPORT:</b> 4 April 2016</p> <p><b>REPORTING OFFICER:</b> Hayley Williams - Principal Planner</p> <p><b>APPENDICES:</b></p> <p>1. Proposed Local Planning Policy</p>

#### **AUTHORITY / DISCRETION:**

**Legislative** *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

#### **SUMMARY / BACKGROUND:**

A review of the Shire of Northampton's Local Planning Policies has shown a gap in policy guidance for proposed intensive agricultural pursuits.

This report recommends the initiation of draft Local Planning Policy 'Intensive Agriculture' for public comment and advertise it for a period of 21 days pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

A copy of draft Local Planning Policy 'Intensive Agriculture' is included as **Appendix 1** to this report for Council's information.

#### **COMMUNITY & GOVERNMENT CONSULTATION:**

Schedule 2 - Deemed Provisions, Part 2, cl 4 details the minimum advertising requirements for the initiation of a Local Planning Policy being no less than 21 days. It is recommended that that advertising period include the following actions in accordance with part 2, cl 4, of the "Deemed Provisions" of the LPS Regulations:

- Write to the following government agencies
  - Department of Planning
  - Department of Parks and Wildlife
  - Department of Water

- Department of Agriculture and Food
- A newspaper advert published in the Geraldton Guardian/MidWest Times;
- Notices displayed at both the Northampton and Kalbarri Offices; &
- Notice made available on Northampton website.

#### **FINANCIAL & BUDGET IMPLICATIONS:**

The cost of advertising the Local Planning Policies is covered by the Council's existing Planning budget allocation.

#### **STATUTORY IMPLICATIONS:**

*State: Planning and Development Act 2005*

*Planning and Development (Local Planning Schemes) Regulations 2015*

*Local: Shire of Northampton Local Planning Scheme No. 10*

*Shire of Northampton Town Planning Scheme No. 9*

The *Planning and Development (Local Planning Schemes) Regulations 2015* (LPS Regulations) outlines the procedure for adopting Local Planning Policies. These provisions are 'Deemed Provisions' and replace existing clauses contained with the Shire of Northampton Planning Schemes.

Local Planning Scheme No. 10 includes the following definitions:

*“agriculture – intensive” means premises used for trade or commercial purposes, including outbuildings and earthworks, associated with the following –*

- (a) the production of grapes, vegetables, flowers, exotic or native plants, or fruit or nuts;*
- (b) the establishment and operation of plant or fruit nurseries;*
- (c) the development of land for irrigated fodder production or irrigated pasture (including turf farms); or*
- (d) aquaculture;*

*“animal husbandry - intensive” means premises used for keeping, rearing or fattening of pigs, poultry (for either egg or meat production), rabbits (for either meat or fur production) and other livestock in feedlots;*

Within the 'General Rural' zone 'Agriculture-Intensive' is listed as a 'D' use meaning that the use is not permitted unless the Local Government has exercised its discretion by granting planning approval. Within the 'Rural Residential' and 'Rural



Smallholding' zones the use is an 'A' use, meaning the use is not permitted unless the local government has exercised its discretion by granting development approval after public advertising.

Within the 'General Rural' zone 'Animal Husbandry – Intensive' is listed as a 'D' use meaning that the use is not permitted unless the Local Government has exercised its discretion by granting planning approval. In all other zones it is an 'X' use, meaning that it is not permitted.

#### **POLICY IMPLICATIONS:**

This draft Policy has been placed before Council for its consideration as there is presently no Local Planning Policies or other documentation that gives additional guidance to applicants and staff when dealing with the land uses of intensive agriculture and animal husbandry.

A Local Planning Policy does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

In most circumstances the Council will adhere to the standards prescribed in a Local Planning Policy, however, the Council is not bound by the Policy provisions and has the right to vary the standards and approve development where it is satisfied that sufficient justification warrants a concession and the variation granted will not set an undesirable precedent for future development.

The establishment of Local Planning Policies aid in guiding the type and standard of development the Council views as appropriate within particular areas of the Shire. Policies provide a consistent approach to approving land use and development, therefore, as a general rule it is important the Council not waiver from an adopted policy position without specific justification being provided and planning merit being identified.

#### **STRATEGIC IMPLICATIONS:**

Local Planning Policies are formulated and aligned within a strategic planning direction as set by Council and guide the type and standard of development Council views as appropriate within particular areas of the Shire. Policies also provide a consistent approach to approving land use and development.



**COMMENT:**

The draft Local Planning Policy includes a number of minimum general requirements for types of intensive agricultural uses, including, minimum lot size, setbacks and screening.

The draft policy will also include provisions relating to the provision of an acceptable water supply and information will need to be submitted demonstrating how the proposed intensive agricultural use will not impact on any neighbouring agricultural practice or be detrimental to the subject land/locality/environment by way of noise, dust, erosion, odour, spray drift and waste water disposal.

The draft policy will also include specific provisions for a feed lot application, which require referral to relevant Government Agencies and Council consideration of the application.

**VOTING REQUIREMENT:**


*Absolute Majority Required:*      No

**CONCLUSION:**

That Council initiate advertising for the proposed draft Local Planning Policy.

<b>OFFICER RECOMMENDATION – ITEM 6.3.2</b>		<b>APPROVAL</b>
<b>That Council pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 4 of the Planning and Development (Local Planning Schemes) Regulations 2015 resolve to:</b>		
<b>1</b>	<b>Adopt draft Local Planning Policy 'Intensive Agriculture' for public comment and advertise it for a period of 21 days;</b>	
<b>2</b>	<b>Should no written, author-identified objections be received during the 21 day advertising period, then adopt for final approval Local Planning Policy 'Intensive Agriculture' and proceed to publish a notice to this effect in the local newspaper; and</b>	
<b>3</b>	<b>Should there be any written, author-identified objections received during the advertising period, require staff to present to Council a further report.</b>	

**APPENDIX 1 – DRAFT LOCAL PLANNING POLICY**

		<h1>Intensive Agriculture</h1> <h2>Local Planning Policy</h2>	
Version 2			
<b>Scheme Provisions:</b> Intensive Agriculture & Animal Husbandry-Intensive are defined uses under LPS #10. LPS #10 4.1 Zoning and Development Table	<b>Other References:</b> Shire of Northampton Local Planning Scheme No. 10 Planning and Development Act 2005	<b>Special procedural considerations:</b> Advertising and referral	
<h3>1.0 PURPOSE</h3> <p>Local Planning Policies are guidelines used to assist the local government in making decisions under the Scheme. The Scheme prevails should there be any conflict between this Policy and the Scheme.</p> <p>It is not intended that a policy be applied rigidly, but each application be examined on its merits, with the objectives and intent of the policy the key for assessment. However, it should not be assumed that the local government, in exercising its planning discretion, be limited to the policy provisions and that mere compliance will result in an approval. This approach has produced many examples of inappropriate built form that has a long-term impact on the amenity and sustainability of the locality.</p> <p>The Shire encourages applicants to produce innovative ways of achieving the stated objectives and acknowledges that these may sit outside the more traditional planning and architectural approaches. In these instances the local government is open to considering (and encourages) well-presented cases, during pre-application consultation, having due regard to the outcome of any public consultation undertaken and the orderly and proper planning of the locality.</p> <h3>2.0 SCOPE</h3> <p>A Local Planning Policy is not part of the Scheme and does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.</p> <h3>3.0 OBJECTIVE</h3> <p>3.1 To provide clarity and direction with regard to the approval of intensive agricultural and animal husbandry uses in consideration of potential conflict issues with other land-uses.</p> <h3>4.0 POLICY STATEMENT</h3>			

#### 4.1 Definitions and Permissibility

- a. “agriculture – intensive” means premises used for trade or commercial purposes, including outbuildings and earthworks, associated with the following –
  - (a) the production of grapes, vegetables, flowers, exotic or native plants, or fruit or nuts;
  - (b) the establishment and operation of plant or fruit nurseries;
  - (c) the development of land for irrigated fodder production or irrigated pasture (including turf farms); or
  - (d) aquaculture;
- b. “animal husbandry - intensive” means premises used for keeping, rearing or fattening of pigs, poultry (for either egg or meat production), rabbits (for either meat or fur production) and other livestock in feedlots;
- c. This Policy addresses requirements for applications that are made for ‘Agriculture – Intensive’ upon land zoned ‘Rural Residential’, ‘Rural Smallholding’ or ‘General Rural’. Within the ‘General Rural’ zone ‘Agriculture-Intensive’ is listed as a ‘D’ use meaning that the use is not permitted unless the Local Government has exercised its discretion by granting planning approval. Within the ‘Rural Residential’ and ‘Rural Smallholding’ zones the use is an ‘A’ use, meaning the use is not permitted unless the local government has exercised its discretion by granting development approval after public advertising;
- d. This Policy also addresses the requirements for applications that are made for ‘Animal Husbandry – Intensive’ upon land zoned ‘General Rural’. Within the ‘General Rural’ zone ‘Animal Husbandry – Intensive’ is listed as a ‘D’ use meaning that the use is not permitted unless the Local Government has exercised its discretion by granting planning approval.

#### 4.2 General Requirements

- a. Minimum general requirements:

Intensive Agricultural Use	Min. Lot Size	Min. Setback from Boundaries	Min. Setback from Neighbouring Residence	Min. Setback from Dam or Watercourse	Min. Vegetation Screening & Buffers
Horticulture	20 ha	40 metres	200 metres	100 metres	5 metres
Viticulture	30 ha	40 metres	200 metres	100 metres	5 metres
Floriculture	10 ha	15 metres	100 metres	100 metres	5 metres
Aquaculture	10 ha	15 metres	100 metres	100 metres	-
Turf Farm	20 ha	15 metres	100 metres	100 metres	-

\* Depending on the nature of the proposed intensive agricultural use, local wind, topography and vegetation conditions, setbacks may need to be varied to those specified above. When determining such setbacks the Council will consider existing characteristics and potential land-uses on adjoining and nearby properties.

- b. An acceptable water supply, endorsed / licenced by the Department of Water,

exists on the property with confirmation to this effect being submitted in writing at the time of application for development approval.

- c. Information is submitted at the time of application for development approval demonstrating the proposed intensive agricultural use will not impact on any neighbouring agricultural practice or be detrimental to the subject land, surrounding locality or environment by way of land degradation or erosion, noise, dust, odour, spray drift, effluent disposal or leaching, waste water disposal or runoff etc.
- d. It can be demonstrated the proposed intensive agricultural use/development will not adversely affect a known drinking water source.
- e. The Council will only support the establishment of buildings for an intensive agricultural use where they are clustered with other buildings on the site and are located well away from hills, mesa tops, and ridge-lines.
- f. The Council will not support the damming of a watercourse or valley area for the purpose of servicing a proposed intensive agricultural use/development unless:
  - i. a separate application for development approval for the proposed dam has been submitted detailing:
    - the overall area and holding capacity of the dam;
    - a profile of the dam wall including the provision of an overflow so as not to prohibit or substantially restrict the flow of water downstream;
    - the location of the dam in relation to property boundaries and existing residential development.; and
  - ii. the Department of Water has given its endorsement for the proposed dam.
- g. The Council will only support retailing of produce from the subject property where:
  - i. a separate application for planning consent for wayside stall, produce store or cellar door sales outlet has been submitted detailing:
    - location and form of building;
    - vehicular access;
    - disabled access (maybe required in some instances);
    - provision for on-site car parking;
    - provision of landscaping;
    - hours of operation; and
  - ii. the retailing is incidental to an approved intensive agricultural use/development;
  - iii. access to the property is by a 8.0 metre gravel standard road;
  - iv. the proposed development will not result in unacceptable environmental

impacts as a result of noise, odour, light spill, or visual intrusion, contamination.

#### 4.3 Feed Lot

An application for a feed lot may be required to be advertised and thereafter placed before a meeting of Council and shall be subject to, at a minimum, the following:

- a. the subject property is to be serviced at a minimum by a 8.0 metre gravel or bitumen paved road;
- b. favourable comment to the proposal has been received from the Department of Agriculture and Food, Department of Planning, Department of Environmental Regulation, Department of Parks & Wildlife and any other government agency as determined by Council;
- c. the Council is satisfied the feed lot proposal will not result in any negative impact on neighbouring agricultural practices or be detrimental to the subject land, surrounding locality or environment by way of land degradation or erosion, noise, dust, odour, effluent disposal or leaching, waste water disposal or runoff.

Note: All applications seeking development approval for a feed lot shall be referred to Council for determination.

a)

<b>5.0 RESPONSIBILITY</b>	The Principal Planner/Chief Executive Officer as per the Delegations Policy and Register		
<b>6.0 ADOPTION</b>	15 April 2016	Advertising	
		Final Adoption	

<b>6.3.3</b>	<b>DRAFT LOCAL PLANNING POLICY - HERITAGE CONSERVATION &amp; DEVELOPMENT</b>
	<p><b>LOCATION:</b> Whole of Shire</p> <p><b>FILE REFERENCE:</b> 10.4.11</p> <p><b>APPLICANT:</b> Shire of Northampton</p> <p><b>DATE OF REPORT:</b> 4 April 2016</p> <p><b>REPORTING OFFICER:</b> Hayley Williams - Principal Planner</p> <p><b>APPENDICES:</b></p> <p>1. Proposed Local Planning Policy</p>

#### **AUTHORITY / DISCRETION:**

**Legislative** *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

#### **SUMMARY / BACKGROUND:**

With the review of the Shire of Northampton Local Government Heritage Inventory now completed, a Local Planning Policy has been drafted to support the heritage provisions of the Shire of Northampton's Local Planning Schemes.

This report recommends the initiation of draft *Local Planning Policy 'Heritage Conservation & Development'* for public comment and advertise it for a period of 21 days pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

A copy of draft Local Planning Policy 'Heritage Conservation & Development' is included as **Appendix 1** to this report for Council's information.

#### **COMMUNITY & GOVERNMENT CONSULTATION:**

Schedule 2 - Deemed Provisions, Part 2, cl 4 details the minimum advertising requirements for the initiation of a Local Planning Policy being no less than 21 days. It is recommended that that advertising period include the following actions in accordance with part 2, cl 4, of the "Deemed Provisions" of the LPS Regulations:

- Write to the following government agencies;  
- Office of Heritage.

- A newspaper advert published in the Geraldton Guardian/MidWest Times;
- Notices displayed at both the Northampton and Kalbarri Offices; &
- Notice made available on Northampton website.

#### **FINANCIAL & BUDGET IMPLICATIONS:**

The cost of advertising the Local Planning Policies is covered by the Council's existing Planning budget allocation.

#### **STATUTORY IMPLICATIONS:**

*State: Planning and Development Act 2005*

*Planning and Development (Local Planning Schemes) Regulations 2015*

*Local: Shire of Northampton Local Planning Scheme No. 10*

*Shire of Northampton Town Planning Scheme No. 9*

The *Planning and Development (Local Planning Schemes) Regulations 2015* (LPS Regulations) outlines the procedure for adopting Local Planning Policies. These provisions are 'Deemed Provisions' and replace existing clauses contained within the Shire of Northampton Planning Schemes.

*Local Planning Scheme No. 10 –Northampton* includes a number of heritage provisions, including:

- *Special Control Area 4 – Town Centre Conservation;*
- *Schedule 14 – Detailed Design & Streetscape Policy Guidelines for the Town Centre Conservation Precinct;*
- *Schedule 17 – Heritage List*

*Town Planning Scheme No. 9 – Kalbarri Townsite* includes Part 7 – Places of Heritage Value. This section contains provisions relating to the creation of a heritage list along with application process and variations to Scheme provisions.

#### **POLICY IMPLICATIONS:**

This draft Policy has been placed before Council for its consideration as there is presently no Local Planning Policies or other documentation that gives additional guidance to applicants and staff when dealing with the land uses of intensive agriculture and animal husbandry.

A Local Planning Policy does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

In most circumstances the Council will adhere to the standards prescribed in a Local Planning Policy, however, the Council is not bound by the Policy provisions and has the right to vary the standards and approve development where it is satisfied that sufficient justification warrants a concession and the variation granted will not set an undesirable precedent for future development.

The establishment of Local Planning Policies aid in guiding the type and standard of development the Council views as appropriate within particular areas of the Shire. Policies provide a consistent approach to approving land use and development, therefore, as a general rule it is important the Council not waiver from an adopted policy position without specific justification being provided and planning merit being identified.

#### **STRATEGIC IMPLICATIONS:**

Local Planning Policies are formulated and aligned within a strategic planning direction as set by Council and guide the type and standard of development Council views as appropriate within particular areas of the Shire. Policies also provide a consistent approach to approving land use and development.

#### **COMMENT:**

The objectives of the policy are:

- 4.1 *To document, conserve and protect places of cultural heritage significance within the Shire of Northampton.*
- 4.2 *To ensure development does not adversely affect the significance of heritage places.*
- 4.3 *To ensure that sufficient information is provided to enable the local government to make informed decisions.*
- 4.4 *To ensure that heritage significance is given due weight in local planning decision making.*
- 4.5 *To guarantee that where a development is approved which involves the demolition of a heritage building within the Town Centre Precinct,*



*that the development is actually constructed and within a specified timeframe.*

- 4.6 *To provide improved certainty to landowners and the community about the planning processes for heritage identification and protection in the Shire of Northampton.*

The draft policy includes a range of provisions including:

- Development Control Principles;
- Application requirements, such as heritage impact statements, structural condition assessment (in case of demolition), archival recording (in case of demolition or substantial redevelopment) and redevelopment plans within the Town Centre Conservation Precinct in the case of demolition;
- Incentives – Scheme provisions that allow variation where its objective is to ensure the conservation of a heritage place;
- Waivering of fees for Applications for Development Approval under \$50,000.00 where properties are located on the MI/HL;
- Consultation with Shire of Northampton Heritage Advisor.

#### **VOTING REQUIREMENT:**

*Absolute Majority Required:*      No

#### **CONCLUSION:**

That Council initiate advertising for the proposed draft Local Planning Policy.

OFFICER RECOMMENDATION – ITEM 6.3.3	APPROVAL
<p><b>That Council pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 4 of the Planning and Development (Local Planning Schemes) Regulations 2015 resolve to:</b></p> <ol style="list-style-type: none"> <li><b>1      Adopt draft Local Planning Policy ‘Heritage Conservation and Development’ for public comment and advertise it for a period of 21 days;</b></li> <li><b>2      Should no written, author-identified objections be received during the 21 day advertising period, then adopt for final approval Local Planning Policy ‘Intensive Agriculture’ and proceed to publish a notice to this effect in the local newspaper; and</b></li> <li><b>3      Should there be any written, author-identified objections received during the advertising period, require staff to present to Council a further report.</b></li> </ol>	

**APPENDIX 1 – DRAFT LOCAL PLANNING POLICY**

		<h1>Heritage Conservation &amp; Development</h1>  <h2>Local Planning Policy</h2>	
Version 1			
<b>Scheme Provisions:</b> Special Control Area 4 – Town Centre Conservation Schedule 14 – Detailed Design & Streetscape Policy Guidelines for the Town Centre Conservation Precinct Schedule 17 – Heritage List		<b>Other References:</b> Shire of Northampton Local Planning Scheme No. 10 Shire of Northampton Town Planning Scheme No. 9 Planning and Development Act 2005	
		<b>Special procedural considerations:</b> Referral to Heritage Advisor	

### 1.0 PURPOSE

Local Planning Policies are guidelines used to assist the local government in making decisions under the Scheme. The Scheme prevails should there be any conflict between this Policy and the Scheme.

It is not intended that a policy be applied rigidly, but each application be examined on its merits, with the objectives and intent of the policy the key for assessment. However, it should not be assumed that the local government, in exercising its planning discretion, be limited to the policy provisions and that mere compliance will result in an approval. This approach has produced many examples of inappropriate built form that has a long-term impact on the amenity and sustainability of the locality.

The Shire encourages applicants to produce innovative ways of achieving the stated objectives and acknowledges that these may sit outside the more traditional planning and architectural approaches. In these instances the local government is open to considering (and encourages) well-presented cases, during pre-application consultation, having due regard to the outcome of any public consultation undertaken and the orderly and proper planning of the locality.

### 2.0 SCOPE

A Local Planning Policy is not part of the Scheme and does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

### **3.0 INTRODUCTION**

The Shire of Northampton is home to a rich and diverse range of heritage places which it seeks to document, conserve and protect through existing mechanisms such as the Local Planning Scheme, the Town Centre Conservation Precinct and the Shire of Northampton Local Government Heritage Inventory, commonly known as the Municipal Inventory (MI). The Heritage Conservation and Development Local Planning Policy provides guidelines to assist the local government in making heritage-related decisions under the Local Planning Scheme. Furthermore, the Policy provides guidance in relation to the development of heritage places as well as detailing procedures for making applications for heritage-related development.

### **4.0 OBJECTIVES**

The objectives of the policy are:

- 4.1 To document, conserve and protect places of cultural heritage significance within the Shire of Northampton.
- 4.2 To ensure development does not adversely affect the significance of heritage places.
- 4.3 To ensure that sufficient information is provided to enable the local government to make informed decisions.
- 4.4 To ensure that heritage significance is given due weight in local planning decision making.
- 4.5 To guarantee that where a development is approved which involves the demolition of a heritage building within the Town Centre Precinct, that the development is actually constructed and within a specified timeframe.
- 4.6 To provide improved certainty to landowners and the community about the planning processes for heritage identification and protection in the Shire of Northampton.

### **5.0 POLICY STATEMENT**

#### **5.1 Development Control Principles**

In considering any applications in relation to a place on the local government's Heritage Inventory (commonly known as the Municipal Inventory) or land within a designated heritage area under the Scheme, the local government will apply and have regard to:

- a. The development control principles set out in the State Planning Policy 3.5 Historic Heritage Conservation;
- b. The structural condition of a place, and whether a place is reasonably capable of conservation;
- c. The level of heritage significance of a place; and
- d. The advice received from the Shire's Heritage Advisor.

#### **5.2 Levels of Significance & Management Recommendations**

The level of heritage significance of a place and its corresponding management recommendation as assigned in the Municipal Inventory is an important factor considered in determining an application. One of the following levels of significance and associated management recommendation is assigned to each place included in the Municipal Inventory:

Category	Level of Significance	Description	Management Recommendation
1	Exceptional Significance	Essential to the heritage locality	Conservation of the place is considered essential. Any proposed change should not unduly impact on the significance of the place and be in accordance with either a Conservation Plan or Heritage Impact Statement.
2	Considerable Significance	Very important to the heritage of the locality	Conservation of the place is highly recommended. Any proposed change should not unduly impact on the heritage values of the place and should retain significant fabric wherever feasible
3	Moderate Significance	Important to the heritage of the locality	Conservation of the place is recommended. Any proposed change to the place should not unduly impact on the heritage values of the place and should retain significant fabric wherever feasible.
4	Some Significance	Contributes to the heritage and/ or historical development of the locality	Conservation of the place is desirable. Any proposed change to the place should be in sympathy with the heritage values of the place.
5	Historic Site	The site has historic significance for its previous use and its role in the historical development of the locality.	Proposed development may need to have regard to possible archaeological evidence remaining on the site. Recognise and interpret the site if feasible. This may be achieved through a variety of methods including, but not limited to, signage, public art, paving treatment and landscaping as well as design treatment of any new development, which reflects the former use of the site.
6	Municipal Inventory Archive	Place was previously included in the Municipal Inventory but has been removed due to demolition or diminished heritage significance	The place does not form part of the relevant local Town Planning Scheme Heritage List. This category is for record keeping purposes only

### 5.3 Application Requirements

The local government may require an applicant to provide one or more of the following to assist the local government in determining the application. This is additional to the

information required under the relevant Local Planning Scheme.

5.3.1 Heritage Impact Statement (HIS)

If a proposal will have a substantial impact on the exterior fabric of a place on the local government's Inventory, the local government may require a 'Heritage Impact Statement' (HIS) to be submitted addressing three main questions:

- a. How will the proposed works affect the significance of the place or area?
- b. What measures (if any) are proposed to ameliorate any adverse impacts?
- c. Will the proposal result in any heritage conservation benefits that might offset any adverse impacts?

(Refer to Appendix 1: Heritage Council of WA, "Heritage Impact Statement – a guide")

5.3.2 Structural Condition Assessment (in the case of demolition)

If structural failure is cited as a justification for the demolition of a place in the local government's Inventory, evidence should be provided from a registered structural engineer that the structural integrity of the building has failed, to the point where it cannot be rectified without removal of a majority of its significant fabric and/or prohibitive costs.

5.3.3 Archival Recording (in the case of demolition or substantial redevelopment)

If a proposal is for the demolition or the substantial redevelopment of a place in the local government's Inventory, the local government may require, as a condition of approval, the preparation of an archival record of the place, prior to demolition or commencement of development. (Refer to Appendix 2: Shire of Northampton Archival Record Form).

5.3.4 Redevelopment Plans within the Town Centre Conservation Precinct (in the case of demolition)

5.3.4.1 If a proposal is for the demolition of a place located within the Town Centre Precinct and included in the local government's Inventory, the local government may require details of the proposed future development/use of the site to be submitted. Information required may include a redevelopment site plan, floor plan(s), elevations and accompanying details on the proposed development/use together with reference to suggested interpretive outcomes which reflect the history of the site.

5.3.4.2 Additionally, the local government may require that, prior to granting approval for the demolition of a place in the local government's Inventory, the proponent must have obtained a planning approval for the future development/use of the site.

5.3.4.3 Depending on the nature of the proposal and the significance of the place, the approval for the demolition of a place in the local government's Inventory may be subject to the following condition:

*"The development approved (the "New Development") must be constructed by no later than 2 years following the date of approval of the demolition licence. Prior to the issue of a demolition licence, the owner is to obtain a building licence for the New Development and shall enter into a deed with the local government (prepared by the local government at the owner's cost) which shall include provisions:*

- a. *prohibiting any other development on the land until the New*

- Development is completed;*
- b. *confirming that the owner shall carry out the New Development as required by this condition;*
  - c. *requiring the owner to provide a signed building construction contract for the New Development to the local government within a stipulated time; and*
  - d. *charging the land in favour of the local government and authorising the local government to lodge an absolute caveat against the certificate of title to the land in order to secure the owner's obligations and to ensure any purchaser of the land enters into a similar deed."*

#### 5.3.5 Incentives

The Shire's Local Planning Scheme contains clauses that allow the variation of any provision of the Scheme where its objective is to ensure the conservation of a heritage place. This provision gives the Shire considerable freedom to negotiate a suitable heritage outcome with property owners. It not only benefits the property owner but also the community as a heritage place can be conserved and the development potential realised through collaborative and creative planning.

#### 5.4 **Fees**

The Shire of Northampton is supportive of property owners conserving and enhancing heritage places included in the Local Planning Scheme Heritage List/Municipal Inventory (HL/MI). Therefore it is not considered appropriate for minor works to attract application fees. (Note: a planning application is still required) In many instances, if the property was not included on the HL/MI the minor works would be exempt from planning approval. Accordingly the local government agrees to waive Planning Service fees for planning applications where the estimated cost of development is \$50,000 or less for properties included in the MI/HL.

#### 5.5 **Consultation**

The Shire of Northampton engages the services of a Heritage Advisor to assist with a diverse range of heritage issues. The role of the Heritage Advisor is to provide information and advice on heritage assessment, conservation, interpretation, funding applications and planning and development applications. For more information regarding the Heritage Advisory Service contact the Shire of Northampton.

<b>5.0 RESPONSIBILITY</b>	The Principal Planner/Chief Executive Officer as per the Delegations Policy and Register		
<b>6.0 ADOPTION</b>	15 April 2016	Advertising	
		Final Adoption	

#### 6.3.4 SUMMARY OF PLANNING INFORMATION ITEMS

**DATE OF REPORT:** 4 April 2016  
**REPORTING OFFICER:** Hayley Williams - Principal Planner

#### COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Principal Planner.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
006	LI Reynolds	LOT 250 (NO. 21) HAMERSLEY STREET, NORTHAMPTON	PROPOSED OUTBUILDING EXTENSION	17 March 2016
007	Shoreline Outdoor World	LOT 2 (NO. 144) STEPHEN STREET, NORTHAMPTON	PROPOSED CARPORT	30 March 2016
008	Bob Mitchell & Kerry Russell	LOT 794 (NO. 15) BATAVIA CIRCLE, KALBARRI	PROPOSED CARPORT	31 March 2016
009	James Bradshaw	LOT 7 LARARD ROAD, BOWES	PROPOSED SINGLE DWELLING	31 March 2016
010	MJ Mullane		ANNUAL RENEWAL OF HOME OCCUPATION	31 March 2016
011	RM & JM Kanara	LOT 58 (NO. 21) RICHARDSON ROAD, KALBARRI	PROPOSED INDUSTRIAL OUTBUILDING	31 March 2016
012	Andrew Softly	LOT 163 (NO. 45) JOHN STREET, NORTHAMPTON	ANNUAL RENEWAL OF HOME OCCUPATION	31 March 2016

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013	S Hicks	LOT 12 (NO. 27) FOURTH AVENUE, NORTHAMPTON	ANNUAL RENEWAL OF HOME OCCUPATION – HAIRDRESSING	31 March 2016
014	Chris Wright	LOT 436 (NO. 12) ERWOOD ROAD, NORTHAMPTON	PROPOSED SINGLE HOUSE AND OUTBUILDING – R-CODE VARIATIONS	31 March 2016
015	Kalbarri Scenic Flights – Nathan Gudgeon	LOT 1 (NO. 38 / UNIT 1) GREY STREET, KALBARRI	HOME BUSINESS RENEWAL	31 March 2016

**OFFICER RECOMMENDATION – ITEM 6.3.4**

**For Council Information**



6.4.1	ACCOUNTS FOR PAYMENT	2
6.4.2	MONTHLY FINANCIAL STATEMENTS – MARCH 2016	8
6.4.3	BUDGET SUBMISSIONS 2016-2017	31

**6.4.1 ACCOUNTS FOR PAYMENT**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>6 April 2016</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Leanne Rowe/Grant Middleton</b>
<b>APPENDICES:</b>	<b>1. List of Accounts</b>

**SUMMARY**

Council to authorise the payments as presented.

**BACKGROUND:**

A list of payments submitted to Council on 15<sup>th</sup> April 2016, for confirmation in respect of accounts already paid or for the authority to those unpaid.

**FINANCIAL & BUDGET IMPLICATIONS:**

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

**POLICY IMPLICATIONS:**

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

**VOTING REQUIREMENT:**

Absolute Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.1**

**That Municipal Fund Cheques 20890 to 20908 inclusive totalling \$72,000.12, Municipal EFT payments numbered EFT14838 to EFT14940 inclusive totalling \$666,012.59 direct Debit payments numbered GJ0904 to GJ0913 totalling \$197,935.44, Trust Fund Cheques 2115 to 2127, totalling \$5,535.50 be passed for payment and the items therein be declared authorised expenditure.**

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Chq #	Date	Name	Description	Amount
20890	17-03-2016	PETTY CASH - KALBARRI	PETTY CASH RECOUP	75.55
20891	18-03-2016	PETTY CASH - NCCA	PETTY CASH RECOUP	194.35
20892	22-03-2016	SYNERGY	ELECTRICITY CHARGES	31082.15
20893	22-03-2016	TELSTRA	TELEPHONE CHARGES	2578.05
20894	23-03-2016	STATE ADMINISTRATIVE TRIBUNAL OF WA	REGISTRATION TENANCY AGREEMENT	91.50
20895	29-03-2016	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	8905.86
20896	29-03-2016	KALBARRI GAS	GAS	200.00
20897	29-03-2016	MCLEODS BARRISTERS AND SOLICITORS	LEGAL ADVICE	7422.98
20898	29-03-2016	NORTHAMPTON ENVIRONMENTAL GROUP	REIMB SLASHING, TREE GUARDS	4765.00
20899	29-03-2016	YSTOP	HEI ANTARES PACKAGE - POLE, BATTERIES	4461.38
20900	30-03-2016	LANDGATE	REGISTRATION HCC LEASE	328.00
20901	30-03-2016	DEPARTMENT OF TRANSPORT	VEHICLE LICENSES	912.60
20902		<i>not used as yet</i>		
20903	05-04-2016	AJ, EM & SJ MITCHELL	RATE REFUND	2093.71
20904	05-04-2016	WS & DK HENVILLE	RATE REFUND	1101.19
20905	05-04-2016	AUSTRALIA POST	POSTAGE	1148.20
20906	05-04-2016	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	4464.00
20907	05-04-2016	GERALDTON MOWER & REPAIR SPECIALISTS	DECK WHEELS, HARDWARE	185.00
20908	05-04-2016	LANDGATE	ANNUAL ACCESS RENEWAL	1990.60
				<b><u>\$72,000.12</u></b>

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**ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT**

<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT14838	10-03-2016	BRETT BAIN	REIMB HAT	52.90
EFT14839	10-03-2016	E & S KOPPENSTEINER	REIMB TELSTRA	49.00
EFT14840	10-03-2016	LINDA REUS	REIMB FAX FEES	5.00
EFT14841	16-03-2016	KAREN BRADLEY	KCS REIMB AUST POST	54.67
EFT14842	16-03-2016	AUSTRALIAN TAXATION OFFICE	FEBRUARY 2016 BAS	109194.00
EFT14843	21-03-2016	JASON SIGNMAKERS	STREET SIGNS	1494.90
EFT14844	21-03-2016	KALBARRI SES UNIT INC.	15/16 ESL 4TH INSTALMENT	7025.00
EFT14845	21-03-2016	KALBARRI SES UNIT INC.	RIMB SUSPENSION UPGRADE KIT	2618.00
EFT14846	29-03-2016	ABROLHOS ELECTRICS	FORESHORE PUMP REBUILD	1764.40
EFT14847	29-03-2016	AFGRI EQUIPMENT AUST PTY LTD	PARTS	2779.22
EFT14848	29-03-2016	KALBARRI IGA	REFRESHMENTS/GOODS	84.08
EFT14849	29-03-2016	BOSTON CONTRACTING	LIONS PARK - WATER TANK DUST CONTROL	2560.25
EFT14850	29-03-2016	CENTRAL WEST PUMP SERVICE	BORE PUMP REPAIRS	419.00
EFT14851	29-03-2016	CLARKSON FREIGHTLINES	FREIGHT	443.15
EFT14852	29-03-2016	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	62.88
EFT14853	29-03-2016	COMPLETE LANDSCAPE SOLUTIONS	LIONS PK ROLL ON TURF, RETIC	33799.00
EFT14854	29-03-2016	STAPLES	STATIONERY	236.17
EFT14855	29-03-2016	COURIER AUSTRALIA	FREIGHT	271.96
EFT14856	29-03-2016	COVS PARTS PTY LTD	SUNSCREEN, GLOVES, GLASSES	927.82
EFT14857	29-03-2016	CRAMER & NEILL REFRIGERATION	AIR CONDITIONING MTCE	489.50
EFT14858	29-03-2016	SIMON DRAGE	BOTANICAL LINE PROG PAY 4	7150.00
EFT14859	29-03-2016	FENN PLUMBING & GAS	PLUMBING	919.16
EFT14860	29-03-2016	FIRE & SAFETY WA	BUSHFIRE FOAM, FACE MASKS	630.30
EFT14861	29-03-2016	GANTHEAUME BAY ELECTRICAL	JAKES ABLUTION EXCAV, KANGA HIRE	1160.00
EFT14862	29-03-2016	GERALDTON BUILDING SERVICES & CABINETS	HCC PROGRESS CLAIM # 4	214259.16
EFT14863	29-03-2016	ATOM SUPPLY	LIFTING CHAIN, PROTECTIVE EYE	1833.90

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<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT14864	29-03-2016	GERALDTON AUTO WHOLESALERS	PLANT SERVICE	243.72
EFT14865	29-03-2016	C + J HANSON PLUMBING CONTRACTORS	REPAIRS TO SEPTIC TANK	575.17
EFT14866	29-03-2016	HITACHI	PARTS	292.55
EFT14867	29-03-2016	KALBARRI AUTO CENTRE	TUBE	99.00
EFT14868	29-03-2016	KALBARRI MOTOR HOTEL	MAINTENANCE CREW - EVENING MEALS	300.50
EFT14869	29-03-2016	KALBARRI SUPERMARKET	MAINT CREW - SUNDRY FOOD ITEMS	199.32
EFT14870	29-03-2016	KALBARRI WAREHOUSE	BITUMEN MEMBRANE, ROLLER, HDWARE	341.60
EFT14871	29-03-2016	KALBARRI AUTO ELECTRICS	PLANT REPAIRS	323.00
EFT14872	29-03-2016	KALBARRI PEST CONTROL	PEST CONTROL	1540.00
EFT14873	29-03-2016	KALBARRI REFRIGERATION AND AIRCOND	SERVICE AIRCON TOURIST BUREAU	1016.40
EFT14874	29-03-2016	KICK SOLUTIONS	LAMINATING PLANS	248.00
EFT14875	29-03-2016	KOMATSU AUSTRALIA PTY LTD	PARTS	2825.89
EFT14876	29-03-2016	LANDMARK PRODUCTS LTD	LIONS PARK - PENINSULA SHELTER	15042.50
EFT14877	29-03-2016	STATE LIBRARY OF WA	DDS FREIGHT RECOUP	584.68
EFT14878	29-03-2016	LGRCEU	PAYROLL DEDUCTIONS	194.00
EFT14879	29-03-2016	CENTREL PTY LTD	FUEL PURCHASES	17384.41
EFT14880	29-03-2016	MWG DOORS	BINNU FIRE SHED MODIFY DOOR	674.95
EFT14881	29-03-2016	PACIFIC BRANDS WORKWEAR GROUP PTY LTD	UNIFORMS	427.48
EFT14882	29-03-2016	NORTHAMPTON PHARMACY	WC MEDICATION	1439.20
EFT14883	29-03-2016	NOVUS WINDSCREENS GERALDTON	WINDSCREEN	306.00
EFT14884	29-03-2016	CLEANPAK TOTAL SOLUTIONS	CLEANING PRODUCTS/TOILET TISSUE/PAPER	814.11
EFT14885	29-03-2016	KALBARRI PALM RESORT	RESEAL CREW - ACCOMM	1518.00
EFT14886	29-03-2016	PURCHER INTERNATIONAL	PLANT REPAIRS	2501.41
EFT14887	29-03-2016	HOLCIM AUSTRALIA PTY LTD	BINNU WEST - AGG	97619.77
EFT14888	29-03-2016	REPEAT PLASTICS WA	LIONS/HAMPTON RD KINGFISHER SEATS	1535.12
EFT14889	29-03-2016	MIDWEST SWEEPING CONTRACTORS	STREET SWEEP PRIOR TO RESEAL	2431.00
EFT14890	29-03-2016	SHAWMAC	BLACK SPOT SAFETY AUDIT	4555.10

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EFT14891	29-03-2016	STAR TRACK EXPRESS	FREIGHT	74.54
<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT14892	29-03-2016	ST JOHN AMBULANCE NORTHAMPTON	FIRST AID KIT	140.00
EFT14893	29-03-2016	MIDWEST AUTO GROUP	PLANT SERVICE	340.00
EFT14894	29-03-2016	TOX FREE AUSTRALIA PTY LTD	REFUSE COLLECTION	34460.50
EFT14895	29-03-2016	TRU-LINE TRAFFIC MANAGEMENT PTY LTD	EDGE REINSTATEMENT TRAFFIC CONTROL	3939.38
EFT14896	29-03-2016	IT VISION	COMPUTER EXPENSES	220.00
EFT14897	29-03-2016	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	252.56
EFT14898	29-03-2016	NORTHAMPTON TYRES	REPAIR 1 TYRE, FIT 1 TYRE	550.50
EFT14899	29-03-2016	WILLIAMS & HUGHES	LEGAL/LEASE ADVICE	10234.40
EFT14900	29-03-2016	WIZARD ELECTRONICS	COMPUTER MTCE	120.00
EFT14901	29-03-2016	WOODCOCK CT & L	LIONS PARK - 5100 TANK, TOILET TISSUE	3694.00
EFT14902	29-03-2016	YOUNG MOTORS P/L	PLANT SERVICE	620.58
EFT14903	24-03-2016	GLENN BANGAY	REIMB UNIFORM TOTALLY WORKWEAR	285.45
EFT14904	24-03-2016	LB & BJ RYAN	REIMB TELSTRA	49.95
EFT14905	31-03-2016	KIDS HUB TRAINING & CONSULTANCY	NCCA WORKSHOP/INDUCTION 2016	375.00
EFT14906	04-04-2016	AUSTRALIAN COASTAL COUNCILS ASSOCIATION INC.	2016 AUST COASTAL COUNCILS CONF	1980.00
EFT14907	05-04-2016	ABROLHOS ELECTRICS	REPAIR RETIC, AGED CARE SMOKE ALARMS	4774.33
EFT14908	05-04-2016	ADMEDIA	KVC - COMMERCIAL	231.00
EFT14909	05-04-2016	AUSTRAL MERCANTILE COLLECTIONS	LEGAL EXPENSES	224.40
EFT14910	05-04-2016	BOSTON CONTRACTING	WATER CART HIRE	2795.38
EFT14911	05-04-2016	B P ROADHOUSE NORTHAMPTON	REFRESHMENTS/FUEL	551.00
EFT14912	05-04-2016	CHEFMASTER AUSTRALIA	RUBBISH BAGS	932.40
EFT14913	05-04-2016	COASTAL PLUMBING & GAS FITTING	PLUMBING	119.24
EFT14914	05-04-2016	BS & JA COCKRAM	LIONS PARK - ERECT LANDMARK SHELTER	2728.00
EFT14915	05-04-2016	STAPLES	P/COPIER MTCE	2427.72
EFT14916	05-04-2016	COURIER AUSTRALIA	FREIGHT	14.22
EFT14917	05-04-2016	FIRE PROTECTION ASSOCIATION AUSTRALIA	BUSHFIRE ATTACK LEVEL ASSESS COURSE	2900.00

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EFT14918	05-04-2016	GERALDTON BUILDING SERVICES & CABINETS	HCC - WATER AUTHORITY FEES	10222.30
<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT14919	05-04-2016	GERALDTON TURF FARM	LIONS PARK - NEW PUMP, WATER FILTER	1832.50
EFT14920	05-04-2016	GREAT NORTHERN RURAL SERVICES	RETIC	247.50
EFT14921	05-04-2016	GPC EARTHMOVING	BINNU WEST/KALB RD - MULTI ROLLER HIRE	7870.06
EFT14922	05-04-2016	TANYA HENKEL	HERITAGE ADVISORY SERVICE	1264.35
EFT14923	05-04-2016	HITACHI	PARTS	210.50
EFT14924	05-04-2016	KALBARRI HARDWARE & BUILDING SUPPLIES	DEPOT CARPORT, HARDWARE	4109.64
EFT14925	05-04-2016	KALBARRI MOTOR HOTEL	RESEAL CREW - EVENING MEALS	928.50
EFT14926	05-04-2016	KALBARRI EXPRESS FREIGHT	FREIGHT	561.13
EFT14927	05-04-2016	KALBARRI B P SERVICE STATION	FUEL	183.88
EFT14928	05-04-2016	KALBARRI LAWNMOWING SERVICE	LAWN MOWING	690.00
EFT14929	05-04-2016	KALBARRI PIZZA AND PASTA	RESEAL CREW - EVENING MEAL	179.60
EFT14930	05-04-2016	DEPARTMENT OF LOCAL GOVERNMENT	UNSPENT CAT GRANT FUNDS	2588.30
EFT14931	05-04-2016	MIDLAND TOURIST PARK	ACCOMMODATION - TRAINING	420.00
EFT14932	05-04-2016	MOORE STEPHENS	REVIEW OF R2R - OWN SOURCE FUNDING	7700.00
EFT14933	05-04-2016	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	1026.48
EFT14934	05-04-2016	NORTHAMPTON FAMILY STORE	UNIFORMS	490.55
EFT14935	05-04-2016	KALBARRI PALM RESORT	ACCOMM - BITUMEN CREW	1932.00
EFT14936	05-04-2016	SEASIDE SIGNS	SDS NOTICE BOARD, STICKER PAD, CLIPS	1448.70
EFT14937	05-04-2016	OWEN SIMKIN	WATER CUSTODIAN	159.90
EFT14938	05-04-2016	2V NET IT SOLUTIONS	COMPTON MTCE	332.00
EFT14939	05-04-2016	WESTRAC EQUIPMENT PTY LTD	PARTS	1224.05
EFT14940	05-04-2016	WOODCOCK CT & L	RETIC & HARDWARE	39.80
				<b><u>\$666,012.59</u></b>

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**DIRECT DEBITS – MUNICIPAL ACCOUNT**

Jnl #	Date	Name	Description	Amount
	10-03-16	PAYROLL	FN/E 9/3/2016	75040.00
	14-03-16	CLICKSUPER	SUPERANNUATION FN/E 9/3/2016	16862.11
	24-03-16	PAYROLL	FN/E 23/3/2016	78785.00
	29-03-16	CLICKSUPER	SUPERANNUATION FN/E 23/3/2016	17538.41
GJ0904	31/03/2016	NAB BANK FEES	FEES	336.56
GJ0905	31/03/2016	BPOINT	FEES	216.04
GJ0906	31/03/2016	BPAY	FEES	42.24
GJ0910	31/03/2016	CEO CORPORATE CARD	WESTNET	104.94
			BANK CHARGES	9.00
			NR1	472.05
			REFRESHMENTS	448.00
				1033.99
GJ0911	31/03/2016	DCEO CORPORATE CARD	BANK CHARGES	9.00
			COMP EXP	69.30
			P251 - FUEL	54.60
			CONFERENCE EXP	475.53
				608.43
GJ0912	31/03/2016	WESTNET	FEES	66.00
GJ0913	31/03/2016	NAB LOAN 152 PRINCIPAL	SELF SUPPORTING LOAN PRINCIPAL	7406.66
				<b><u>\$197,935.44</u></b>



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**TRUST FUND CHEQUES**

Chq #	Date	Name	Description	Amount
2115	11/3/2016	DAVID PRATT	REFUND KERB DEPOSIT PERMIT 03082	500.00
2116	11/3/2016	KANE PERKINS	REFUND KERB DEPOSIT PERMIT 14004	500.00
2117	11/3/2016	PIVOT WAY PTY LTD	REFUND KERB DEPOSIT PERMIT 04011	500.00
2118	11/3/2016	LE NAIRN PTY LTD	REFUND KERB DEPOSIT PERMIT 14088	500.00
2119	11/3/2016	LE NAIRN PTY LTD	REFUND KERB DEPOSIT PERMIT 14087	500.00
2120	14/3/2016	B RIGGS	REFUND KERB DEPOSIT PERMIT 04041	500.00
2121	15/3/2016	DA BURKE	REFUND KERB DEPOSIT PERMIT 04057	500.00
2122	15/3/2016	E O'BYRNE	REFUND KERB DEPOSIT PERMIT 03198	500.00
2123	15/3/2016	GAYLENE JOHNSON	REFUND KERB DEPOSIT PERMIT 14065	500.00
2124	16-03-16	T & R HOMES	REFUND KERB DEPOSIT PERMIT 04064	500.00
2125	21-03-16	TERRI KEEFFE	REFUND COMMUNITY BUS BOND	200.00
2126	23-03-16	WILSON SIGN SOLUTIONS	HORROCKS MEMORIAL WALL PLAQUE	170.50
2127	24-03-16	KAZUALS NETBALL CLUB	KIDSPORT	165.00
				<b><u>\$5,535.50</u></b>

**6.4.2 MONTHLY FINANCIAL STATEMENTS – MARCH 2016**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>6 April 2016</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Grant Middleton</b>
<b>APPENDICES:</b>	<b>1. Monthly Financial Report for March 2016</b> <b>2. Schedule Format provided as separate attachment (Appendix B)</b>

**SUMMARY**

Council to adopt the draft monthly financial reports as presented.

**BACKGROUND:**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Draft Monthly Statements of Financial Activity for the period ending 31 March 2016 are attached, and include:

Compilation Report

Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Statement of Budget Amendments

Note 1 Significant Accounting Policies (presented annually)

Note 2 Explanation of Material Variances

Note 3 Net Current Funding Position

Note 4 Cash and Investments

Note 5 Budget Amendments

Note 6 Receivables

Note 7 Cash Backed Reserves

Note 8 Capital Disposals

Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants and Contributions
Note 12	Trust
Appendix A	Details of Capital Acquisitions
Appendix B	Detailed Schedules (separate presentation)

**FINANCIAL & BUDGET IMPLICATIONS:**

Total operating expenditure at 31<sup>st</sup> March 2016 is over budget by \$1,397,045 which is predominately due to additional asset depreciation totalling \$1,309,889. The additional depreciation costs are a result of Infrastructure Assets being re-valued at the close of the 2014/2015 financial year.

Generally all works are progressing as expected apart for Roads to Recovery funded works which had been suspended pending a re-audit of Council's own source expenditure. This audit process has been successfully completed and Council is now compliant with the respective funding conditions. Whilst there won't be time for large projects to completed this financial year there will be some reseal works completed to reduce the back log of works in subsequent years.

**STATUTORY IMPLICATIONS:**

Local Government (Financial Management) Regulation 34 1996  
Local Government Act 1995 section 6.4

**POLICY IMPLICATIONS:**

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

**VOTING REQUIREMENT:**

Simple Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.2**

**That Council adopts the Draft Monthly Financial Report for the period ending 31 March 2016.**

**SHIRE OF NORTHAMPTON**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31 March 2016**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Appendix A	Details of Capital Acquisitions
Appendix B	Detailed Schedules (presented separately)

**Shire of Northampton****Compilation Report**

For the Period Ended 31 March 2016

**Report Purpose**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34.

**Overview**

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.  
No matters of significance are noted.

**Statement of Financial Activity by reporting program**

Is presented on page 6 and shows a surplus as at 31 March 2016 of \$2,198,206.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

**Preparation**

Prepared by: Grant Middleton

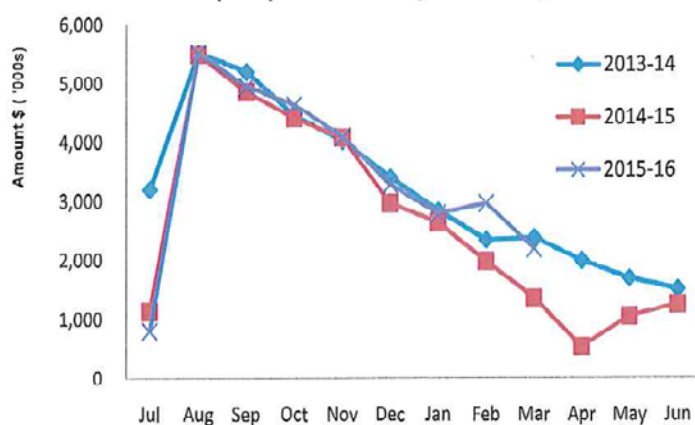
Date prepared: 6/04/2016

## Shire of Northampton

### Monthly Summary Information

For the Period Ended 31 March 2016

**Liquidity Over the Year (Refer Note 3)**



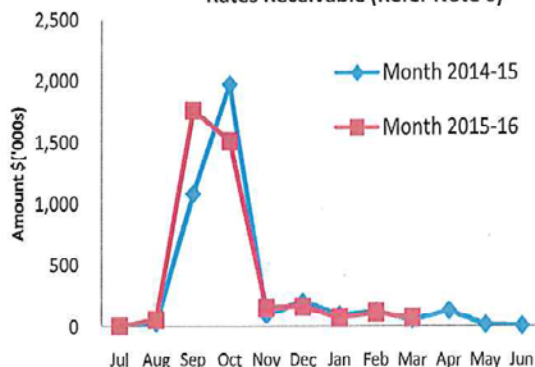
### Cash and Cash Equivalents as at period end

Unrestricted	\$	1,718,828
Restricted	\$	3,739,621
	\$	5,458,449

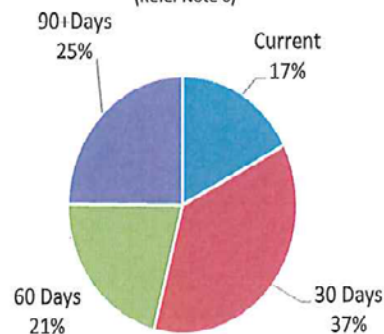
### Receivables

Rates	\$	435,331
Other	\$	19,891
	\$	455,222

**Rates Receivable (Refer Note 6)**



**Accounts Receivable Ageing (non-rates)  
(Refer Note 6)**



### Comments

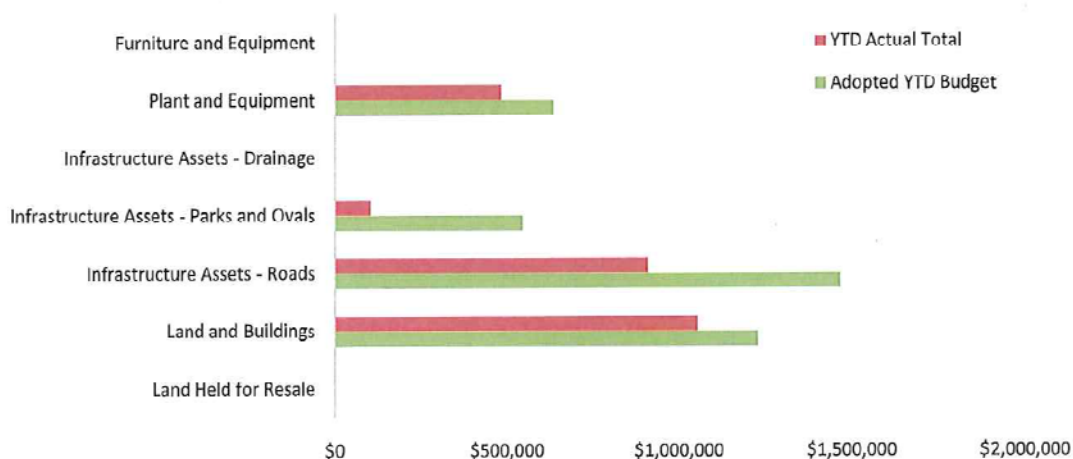
This information is to be read in conjunction with the accompanying Financial Statements and notes.

## Shire of Northampton

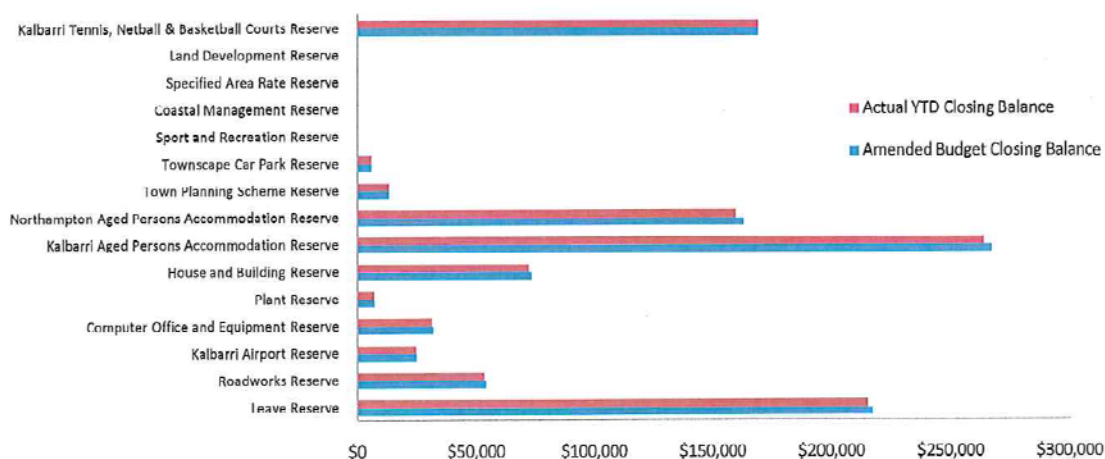
### Monthly Summary Information

For the Period Ended 31 March 2016

#### Capital Expenditure Program YTD (Refer Note 13)



#### Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)

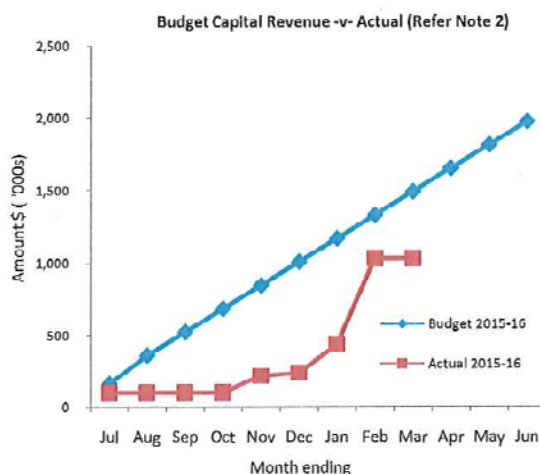
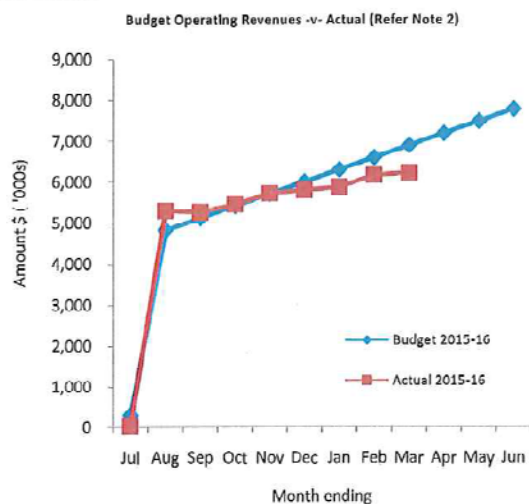


#### Comments

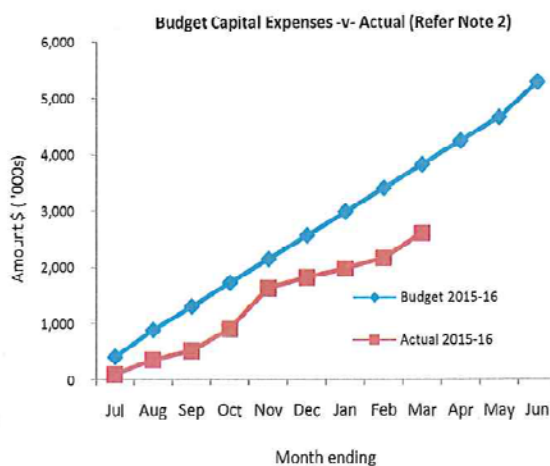
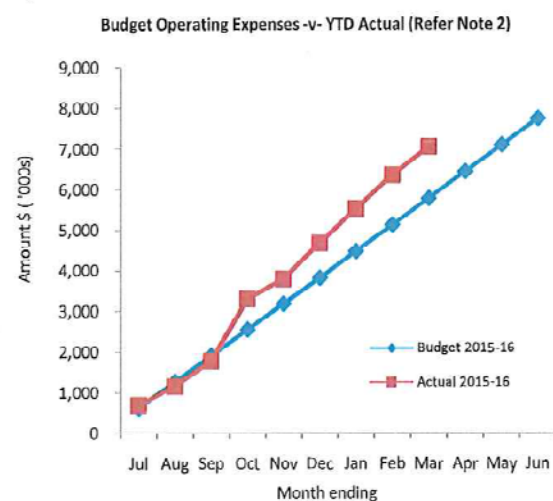
This information is to be read in conjunction with the accompanying Financial Statements and notes.

**Shire of Northampton**  
**Monthly Summary Information**  
 For the Period Ended 31 March 2016

**Revenues**



**Expenditure**



**Comments**

This information is to be read in conjunction with the accompanying Financial Statements and notes.



## SHIRE OF NORTHAMPTON FINANCE REPORT – 15 APRIL 2016

### SHIRE OF NORTHAMPTON STATEMENT OF FINANCIAL ACTIVITY (Statutory Reporting Program) For the Period Ended 31 March 2016

Note	Adopted Budget	Adopted YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>						
	\$	\$	\$	\$	%	
Governance	16,700	21,501	36,105	14,604	67.92%	▲
General Purpose Funding	4,813,157	4,632,805	4,546,302	(86,503)	(1.87%)	▼
Law, Order and Public Safety	80,373	60,237	125,277	65,040	107.97%	▲
Health	52,840	39,618	27,416	(12,202)	(30.80%)	▼
Education and Welfare	199,660	149,733	161,800	12,067	8.06%	▲
Housing	21,570	16,173	15,379	(794)	(4.91%)	▲
Community Amenities	808,960	606,681	798,848	192,167	31.68%	▲
Recreation and Culture	56,715	42,489	74,697	32,208	75.80%	▲
Transport	238,125	155,234	192,409	37,175	23.95%	▲
Economic Services	123,811	101,097	158,290	57,193	56.57%	▲
Other Property and Services	146,087	109,539	91,905	(17,634)	(16.10%)	▼
<b>Total Operating Revenue</b>	<b>6,557,998</b>	<b>5,935,107</b>	<b>6,228,429</b>	<b>293,322</b>		
<b>Operating Expense</b>						
Governance	(794,084)	(603,520)	(622,910)	(19,390)	(3.21%)	▼
General Purpose Funding	(105,299)	(78,948)	(70,272)	8,676	10.99%	▲
Law, Order and Public Safety	(632,075)	(473,910)	(398,915)	74,995	15.82%	▲
Health	(219,535)	(164,565)	(167,333)	(2,768)	(1.68%)	▲
Education and Welfare	(216,984)	(162,675)	(199,285)	(36,610)	(22.51%)	▼
Housing	(111,814)	(83,736)	(94,570)	(10,834)	(12.94%)	▼
Community Amenities	(1,294,136)	(970,254)	(834,441)	135,813	14.00%	▲
Recreation and Culture	(1,457,433)	(1,092,474)	(1,151,725)	(59,251)	(5.42%)	▼
Transport	(2,529,770)	(1,800,474)	(3,181,468)	(1,380,994)	(76.70%)	▼
Economic Services	(244,215)	(191,331)	(168,892)	22,439	11.73%	▲
Other Property and Services	(51,172)	(38,241)	(167,361)	(129,120)	(337.65%)	▼
<b>Total Operating Expenditure</b>	<b>(7,656,517)</b>	<b>(5,660,128)</b>	<b>(7,057,173)</b>	<b>(1,397,045)</b>		
<b>Funding Balance Adjustments</b>						
Add back Depreciation	1,888,665	1,416,429	2,726,318	1,309,889	92.48%	▲
Adjust (Profit)/Loss on Asset Disposal	(58,000)	(40,506)	40,630	81,136	(200.31%)	▼
Adjust Provisions and Accruals	0	0	0	0		
<b>Net Cash from Operations</b>	<b>732,146</b>	<b>1,650,902</b>	<b>1,938,204</b>	<b>287,302</b>		
<b>Capital Revenues</b>						
Grants, Subsidies and Contributions	2,531,210	1,898,397	1,030,287	(868,110)	(45.73%)	▼
Proceeds from Disposal of Assets	0	0	0	0		
<b>Total Capital Revenues</b>	<b>2,531,210</b>	<b>1,898,397</b>	<b>1,030,287</b>	<b>(868,110)</b>		
<b>Capital Expenses</b>						
Land Held for Resale	0	0	0	0		
Land and Buildings	(1,555,900)	(1,228,159)	(1,053,769)	174,390	14.20%	▲
Infrastructure - Roads	(1,953,604)	(1,465,155)	(909,008)	556,147	37.96%	▲
Infrastructure - Parks & Ovals	(727,815)	(545,832)	(102,019)	443,813	81.31%	▲
Infrastructure - Footpaths	(119,925)	(89,928)	(54,857)	35,071	39.00%	▲
Infrastructure - Drainage	0	0	0	0		
Heritage Assets	0	0	0	0		
Plant and Equipment	(827,000)	(633,988)	(482,197)	151,791	23.94%	▲
Furniture and Equipment	0	0	0	0		
<b>Total Capital Expenditure</b>	<b>(5,184,244)</b>	<b>(3,963,062)</b>	<b>(2,601,849)</b>	<b>1,361,213</b>		
<b>Net Cash from Capital Activities</b>	<b>(2,653,034)</b>	<b>(2,064,665)</b>	<b>(1,571,562)</b>	<b>493,103</b>		
<b>Financing</b>						
Proceeds from New Debentures	0	0	0	0		
Proceeds from Advances	0	0	0	0		
Self-Supporting Loan Principal	20,621	15,453	11,702	(3,751)	(24.28%)	▼
Transfer from Reserves	628,383	418,922	628,383	209,461	50.00%	▲
Advances to Community Groups	0	0	0	0		
Repayment of Debentures	(168,586)	(112,391)	(121,788)	(9,398)	(8.36%)	▼
Transfer to Reserves	(89,685)	(59,790)	(78,219)	(18,429)	(30.82%)	▼
<b>Net Cash from Financing Activities</b>	<b>390,733</b>	<b>262,194</b>	<b>440,077</b>	<b>177,882</b>		
<b>Net Operations, Capital and Financing</b>	<b>(1,530,155)</b>	<b>(151,569)</b>	<b>806,719</b>	<b>958,287</b>		
<b>Opening Funding Surplus(Deficit)</b>	<b>1,530,155</b>	<b>1,530,155</b>	<b>1,391,487</b>	<b>(138,668)</b>	<b>(9.06%)</b>	<b>▼</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>1,378,586</b>	<b>2,198,206</b>	<b>819,619</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF NORTHAMPTON**  
**FINANCE REPORT – 15 APRIL 2016**

**SHIRE OF NORTHAMPTON**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 March 2016**

Note	Adopted Budget	Adopted YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>						
Rates	\$ 4,005,044	\$ 4,026,736	\$ 3,984,662	\$ (42,074)	% (1.04%)	▼
Operating Grants, Subsidies and Contributions	11 1,296,989	1,010,027	1,124,007	113,980	11.28%	▲
Fees and Charges	1,085,766	814,203	1,041,783	227,580	27.95%	▲
Interest Earnings	112,200	84,141	61,649	(22,492)	(26.73%)	▼
Other Revenue	0	0	16,327	16,327		▲
Profit on Disposal of Assets	8 0	0	0	0		
<b>Total Operating Revenue</b>	<b>6,499,999</b>	<b>5,935,107</b>	<b>6,228,429</b>	<b>293,322</b>		<b>▲</b>
<b>Operating Expense</b>						
Employee Costs	(2,782,411)	(2,086,254)	(2,070,451)	15,803	0.76%	▲
Materials and Contracts	(2,307,329)	(1,729,932)	(1,437,117)	292,815	16.93%	▲
Utility Charges	(344,650)	(258,291)	(260,126)	(1,835)	(0.71%)	▼
Depreciation on Non-Current Assets	(1,888,665)	(1,416,429)	(2,726,318)	(1,309,889)	(92.48%)	▼
Interest Expenses	(73,303)	(54,963)	(46,114)	8,849	16.10%	▲
Insurance Expenses	(243,352)	(182,232)	(262,762)	(80,530)	(44.19%)	▼
Other Expenditure	(16,808)	27,467	(213,654)	(241,121)	877.86%	
Loss on Disposal of Assets	8 58,000	40,506	(40,630)	(81,136)		
<b>Total Operating Expenditure</b>	<b>(7,598,518)</b>	<b>(5,660,128)</b>	<b>(7,057,173)</b>	<b>(1,397,045)</b>		
<b>Funding Balance Adjustments</b>						
Add back Depreciation	1,888,665	1,416,429	2,726,318	1,309,889	92.48%	▲
Adjust (Profit)/Loss on Asset Disposal	8 (58,000)	(40,506)	40,630	81,136	(200.31%)	
Adjust Provisions and Accruals	0	0	0	0		
<b>Net Cash from Operations</b>	<b>732,146</b>	<b>1,650,902</b>	<b>1,938,204</b>	<b>287,302</b>		
<b>Capital Revenues</b>						
Grants, Subsidies and Contributions	11 2,531,210	1,898,397	1,030,287	(868,110)	(45.73%)	▼
<b>Total Capital Revenues</b>	<b>2,531,210</b>	<b>1,898,397</b>	<b>1,030,287</b>	<b>(868,110)</b>		
<b>Capital Expenses</b>						
Land Held for Resale	0	0	0	0		
Land and Buildings	13 (1,555,900)	(1,228,159)	(1,053,769)	174,390	14.20%	▲
Infrastructure - Roads	13 (1,953,604)	(1,465,155)	(909,008)	556,147	37.96%	▲
Infrastructure - Parks & Ovals	13 (727,815)	(545,832)	(102,019)	443,813	81.31%	▲
Infrastructure - Footpaths	(119,925)	(89,928)	(54,857)	35,071		
Infrastructure - Drainage	0	0	0	0		
Heritage Assets	0	0	0	0		
Plant and Equipment	13 (827,000)	(633,988)	(482,197)	151,791	23.94%	▲
Furniture and Equipment	13 0	0	0	0		
<b>Total Capital Expenditure</b>	<b>(5,184,244)</b>	<b>(3,963,062)</b>	<b>(2,601,849)</b>	<b>1,361,213</b>		
<b>Net Cash from Capital Activities</b>	<b>(2,653,034)</b>	<b>(2,064,665)</b>	<b>(1,571,562)</b>	<b>493,103</b>		
<b>Financing</b>						
Proceeds from New Debentures	0	0	0	0		
Proceeds from Advances	0	0	0	0		
Self-Supporting Loan Principal	20,621	15,453	11,702	(3,751)	(24.28%)	
Transfer from Reserves	7 628,383	418,922	628,383	209,461	50.00%	
Advances to Community Groups	0	0	0	0		
Repayment of Debentures	10 (168,586)	(112,391)	(121,788)	(9,398)	(8.36%)	▼
Transfer to Reserves	7 (89,685)	(59,790)	(78,219)	(18,429)	(30.82%)	▼
<b>Net Cash from Financing Activities</b>	<b>390,733</b>	<b>262,194</b>	<b>440,077</b>	<b>177,882</b>		
<b>Net Operations, Capital and Financing</b>	<b>(1,530,155)</b>	<b>(151,569)</b>	<b>806,719</b>	<b>958,287</b>		
<b>Opening Funding Surplus(Deficit)</b>	<b>3 1,530,155</b>	<b>1,530,155</b>	<b>1,391,487</b>	<b>(138,668)</b>	<b>(9.06%)</b>	<b>▼</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>3 0</b>	<b>1,378,586</b>	<b>2,198,206</b>	<b>819,619</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON  
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING  
For the Period Ended 31 March 2016

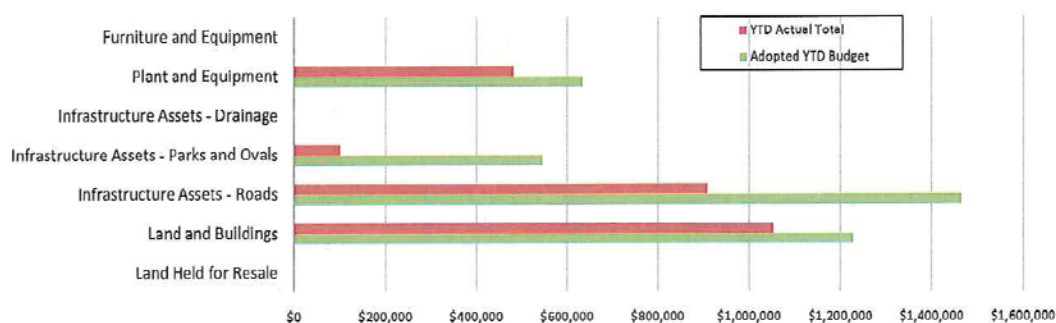
		YTD 31 03 2016				
Capital Acquisitions	Note	YTD Actual New /Upgrade/Renewal (a)	YTD Actual Total (b) = (a)	Adopted YTD Budget (c)	Amended Annual Budget	Variance (b) - (c)
Land Held for Resale	13	\$ 0	\$ 0	\$ 0	\$	\$ 0
Land and Buildings	13	1,053,769	1,053,769	1,228,159		(174,390)
Infrastructure Assets - Roads	13	909,008	909,008	1,465,155		(556,147)
Infrastructure Assets - Footpaths	13	54,857	54,857	89,928		(35,071)
Infrastructure Assets - Parks and Ovals	13	102,019	102,019	545,832		(443,813)
Infrastructure Assets - Drainage	13	0	0	0		0
Plant and Equipment	13	482,197	482,197	633,988		(151,791)
Furniture and Equipment	13	0	0	0		0
Capital Expenditure Totals		2,601,849	2,601,849	3,963,062	0	(1,361,213)

**Funded By:**

Capital Grants and Contributions	1,065,639	1,898,397	2,531,210	832,758
Borrowings	0	0	0	0
Own Source Funding - Cash Backed Reserves				
Total Own Source Funding - Cash Backed Reserves	-628,383	418,922	628,383	(1,047,305)
Own Source Funding - Operations	2,165,053	1,645,743	(3,159,593)	519,310
Capital Funding Total	2,601,849	3,963,062	0	(1,361,213)

Comments and graphs

Capital Expenditure Program YTD





## SHIRE OF NORTHAMPTON FINANCE REPORT – 15 APRIL 2016

### SHIRE OF NORTHAMPTON STATEMENT OF BUDGET AMENDMENTS (Statutory Reporting Program) For the Period Ended 31 March 2016

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget
<b>Operating Revenues</b>	\$	\$	\$
Governance	16,700		16,700
General Purpose Funding	4,813,157	(20,390)	4,792,767
Law, Order and Public Safety	80,373	7,200	87,573
Health	52,840	(15,000)	37,840
Education and Welfare	199,660		199,660
Housing	21,570		21,570
Community Amenities	808,960	6,700	815,660
Recreation and Culture	56,715	14,588	71,303
Transport	238,125	12,509	250,634
Economic Services	123,811	9,990	133,801
Other Property and Services	146,087	5,000	151,087
<b>Total Operating Revenue</b>	<b>6,557,998</b>	<b>20,597</b>	<b>6,578,595</b>
<b>Operating Expense</b>			
Governance	(794,084)	9,500	(784,584)
General Purpose Funding	(105,299)	(1,740)	(107,039)
Law, Order and Public Safety	(632,075)	(17,370)	(649,445)
Health	(219,535)	0	(219,535)
Education and Welfare	(216,984)	(10,228)	(227,212)
Housing	(111,814)	(6,130)	(117,944)
Community Amenities	(1,294,136)	27,724	(1,266,412)
Recreation and Culture	(1,457,433)	(30,839)	(1,488,272)
Transport	(2,529,770)	91,950	(2,437,820)
Economic Services	(244,215)	8,927	(235,288)
Other Property and Services	(51,172)	11,695	(39,477)
<b>Total Operating Expenditure</b>	<b>(7,656,517)</b>	<b>83,489</b>	<b>(7,573,028)</b>
<b>Funding Balance Adjustments</b>			
Add back Depreciation	1,888,665		1,888,665
Adjust (Profit)/Loss on Asset Disposal	(58,000)		(58,000)
Adjust Provisions and Accruals	0		0
<b>Net Cash from Operations</b>	<b>732,146</b>	<b>104,086</b>	<b>836,232</b>
<b>Capital Revenues</b>			
Grants, Subsidies and Contributions	2,531,210		2,531,210
Proceeds from Sale of Investments	0		0
<b>Total Capital Revenues</b>	<b>2,531,210</b>	<b>0</b>	<b>2,531,210</b>
<b>Capital Expenses</b>			
Land Held for Resale	0		0
Land and Buildings	(1,555,900)		(1,555,900)
Infrastructure - Roads	(1,953,604)		(1,953,604)
Infrastructure - Parks & Ovals	(727,815)		(727,815)
Infrastructure - Footpaths	(119,925)		(119,925)
Plant and Equipment	(827,000)		(827,000)
Furniture and Equipment	0		0
<b>Total Capital Expenditure</b>	<b>(5,184,244)</b>	<b>0</b>	<b>(5,184,244)</b>
<b>Net Cash from Capital Activities</b>	<b>(2,653,034)</b>	<b>0</b>	<b>(2,653,034)</b>
<b>Financing</b>			
Proceeds from New Debentures	0		0
Proceeds from Advances	0		0
Self-Supporting Loan Principal	20,621		20,621
Transfer from Reserves	628,383		628,383
Purchase of Investments	0		0
Advances to Community Groups	0		0
Repayment of Debentures	(168,586)		(168,586)
Transfer to Reserves	(89,685)		(89,685)
<b>Net Cash from Financing Activities</b>	<b>390,733</b>	<b>0</b>	<b>390,733</b>
<b>Net Operations, Capital and Financing</b>	<b>(1,530,155)</b>	<b>104,086</b>	<b>(1,426,069)</b>
<b>Opening Funding Surplus(Deficit)</b>	<b>1,530,155</b>	<b>(138,668)</b>	<b>1,391,487</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>(34,582)</b>	<b>(34,582)</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

**Note 2: EXPLANATION OF MATERIAL VARIANCES (> \$5,000)**

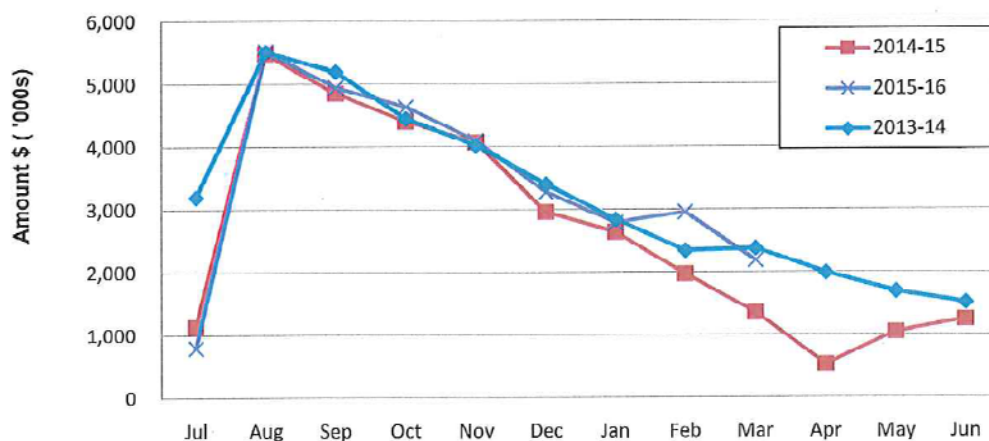
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	14,604	67.92%	▲	Permanent	Var due to rebates, commissions, admin fees
General Purpose Funding	(86,503)	(1.87%)	▼	Timing	Timing difference associated with discount allowed
Law, Order and Public Safety	65,040	107.97%	▲	Timing	Inc \$40k for Feral Eradication plus ESL refund 14/15
Health	(12,202)	(30.80%)	▼	Timing	Reduced Health/Building billings with EHO resignation
Education and Welfare	12,067	8.06%	▲	Permanent	Additional NCCA revenue compared to budget
Community Amenities	192,167	31.68%	▲	Timing	Rubbish Removal Fees Budget = Flat Profile
Recreation and Culture	32,208	75.80%	▲	Timing	Variance Includes Kalbarri Skate Park Grant
Transport	37,175	23.95%	▲	Timing	Actuals and budget will converge as year progresses
Economic Services	57,193	56.57%	▲	Timing	Leases and Kalb Spec Area Rate Budget Profiles
Other Property and Services	(17,634)	(16.10%)	▼	Timing	Actuals and budget will converge as year progresses
<b>Operating Expense</b>					
Governance	(19,390)	(3.21%)	▼	Timing	Annual Insurance Payments processed in July
General Purpose Funding	8,676	10.99%	▲	Timing	Minor variance timing issue with payments
Law, Order and Public Safety	74,995	15.82%	▲	Timing	Var due to fire clean up costs budget profile
Education and Welfare	(36,610)	(22.51%)	▼	Permanent	Additional NCCA expenditure compared to budget
Housing	(10,834)	(12.94%)	▼	Timing	Additional depreciation due to understated budget
Community Amenities	135,813	14.00%	▲	Timing	Invoice lag for rubbish collection services
Recreation and Culture	(59,251)	(5.47%)	▼	Timing	Additional depreciation due to revaluation of assets
Transport	(1,380,994)	(76.70%)	▼	Timing	Add depreciation due to revaluation of roads etc
Economic Services	22,439	11.73%	▲	Timing	No expenditure for Lucky Bay to February 2016
Other Property and Services	(129,120)	(337.65%)	▼	Timing	Actuals and budget will converge as year progresses
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	(868,110)	(45.73%)	▼	Timing	R2R funding available due to successful re-audit
<b>Capital Expenses</b>					
Land and Buildings	174,390	14.20%	▲	Timing	Horrocks Community due for completion in April
Infrastructure - Roads	556,147	37.96%	▲	Timing	R2R works will recommence April 2016
Infrastructure - Parks & Ovals	443,813	81.31%	▲	Timing	Lions Park redevelopment project has commenced
Infrastructure - Footpaths	35,071	39.00%	▲	Timing	Footpath program approximately 50% complete
Plant and Equipment	151,791	23.94%	▲	Timing	Trucks (x2) and utilities (x4) to be purchased
<b>Financing</b>					
Repayment of Debentures	(9,398)	(8.36%)	▼	Timing	Loan payments processed quarterly
Transfer to Reserves	(18,429)	(30.82%)	▼	Timing	Interest transfer to reserves processed periodically
Transfer from Reserves	209,461	50.00%		Timing	Transfers from reserves processed September 2015

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2016

**Note 3: NET CURRENT FUNDING POSITION**

		Positive=Surplus (Negative=Deficit)	
Note		YTD 31 Mar 2016	30th June 2016
		\$	\$
<b>Current Assets</b>			
Cash Unrestricted	4	1,718,828	1,412,521
Cash Restricted	4	3,739,621	5,184,209
Receivables - Rates	6	435,331	248,365
Receivables -Other	6	19,891	87,046
Receivables - Rubbish		57,438	44,427
Emergency Services Levy		74,350	58,640
Interest / ATO Receivable/Trust		55,274	0
Land Held for Resale		245,455	245,455
Inventories		9,156	10,870
		6,355,344	7,291,533
<b>Less: Current Liabilities</b>			
Payables		(51,794)	(200,429)
Income Received in Advance		(2,725,166)	(3,633,963)
Provisions/Accruals/Adjustment		(365,722)	127,900
		(3,142,682)	(3,706,492)
Less: Cash Reserves	7	(1,014,456)	(1,564,619)
Less: Restricted Cash - Prepaid FAG's Grants			(767,320)
<b>Net Current Funding Position</b>		<b>2,198,206</b>	<b>1,253,102</b>

**Note 3 - Liquidity Over the Year**



**Comments - Net Current Funding Position**

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2016

**Note 4: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
<b>(a) Cash Deposits</b>							
Municipal Bank Account	0.00%	217,478			217,478	National	At Call
Trust Bank Account	0.00%			254,626.60	254,627	National	At Call
WATC (OCDF) - Horrocks	1.95%		449,708.12		449,708	WATC	N/A
WATC (OCDF) - Binnu/White Cliffs	1.95%		1,956,167.37		1,956,167	WATC	N/A
National - Binnu/White Cliffs	3.00%		319,291		319,291	National	05-Jul-16
Cash On Hand	Nil	1,350			1,350	N/A	On Hand
<b>(b) Term Deposits</b>							
<b>Municipal Investments</b>							
TD 983663***	2.97%	1,000,000			1,000,000	National	01-Apr-16
TD 23-674-9***	2.97%	0			0	National	26-Jan-16
TD 23-688-9***	2.90%	500,000			500,000	National	02-Jun-16
<b>Reserves Investments</b>							
TD 16-236-****	3.03%		755,568		755,568	National	16-Jun-16
A/C 83-970-****	2.87%		258,886		258,886	National	30-May-16
<b>Total</b>		<b>1,718,828</b>	<b>3,739,621</b>	<b>264,627</b>	<b>5,723,076</b>		

Comments/Notes - Investments



SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2016

**Note 6: RECEIVABLES**

**Receivables - Rates Receivable**

Opening Arrears Previous Years  
Levied this year  
Less Collections to date  
Equals Current Outstanding

**Net Rates Collectable**  
% Collected

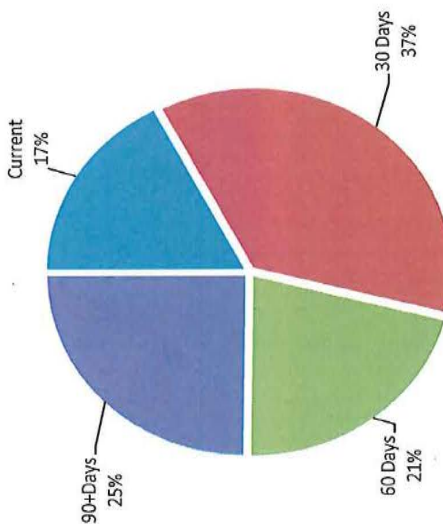
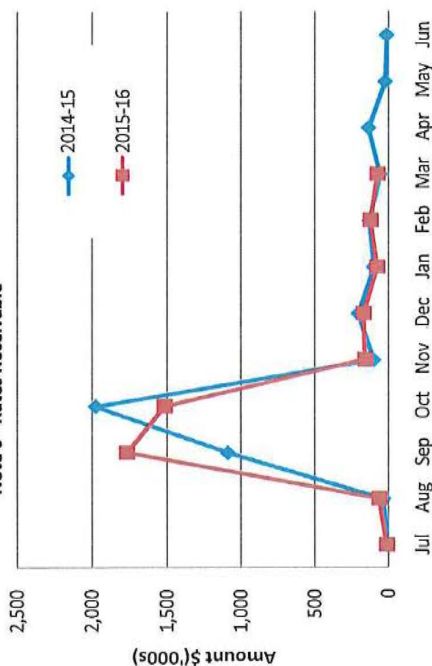
YTD 31 Mar 2016	30 June 2015
\$ 248,365	\$ 212,108
3,984,665	3,799,302
(3,797,699)	(3,763,045)
<b>435,331</b>	<b>248,365</b>
<b>89.72%</b>	<b>93.81%</b>

Receivables - General	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	3,449	7,296	4,206	4,940
<b>Total Receivables General Outstanding</b>				<b>19,891</b>

Amounts shown above include GST (where applicable)

**Note 6 - Accounts Receivable (non-rates)**

**Note 6 - Rates Receivable**



Comments/Notes - Receivables Rates

Comments/Notes - Receivables General

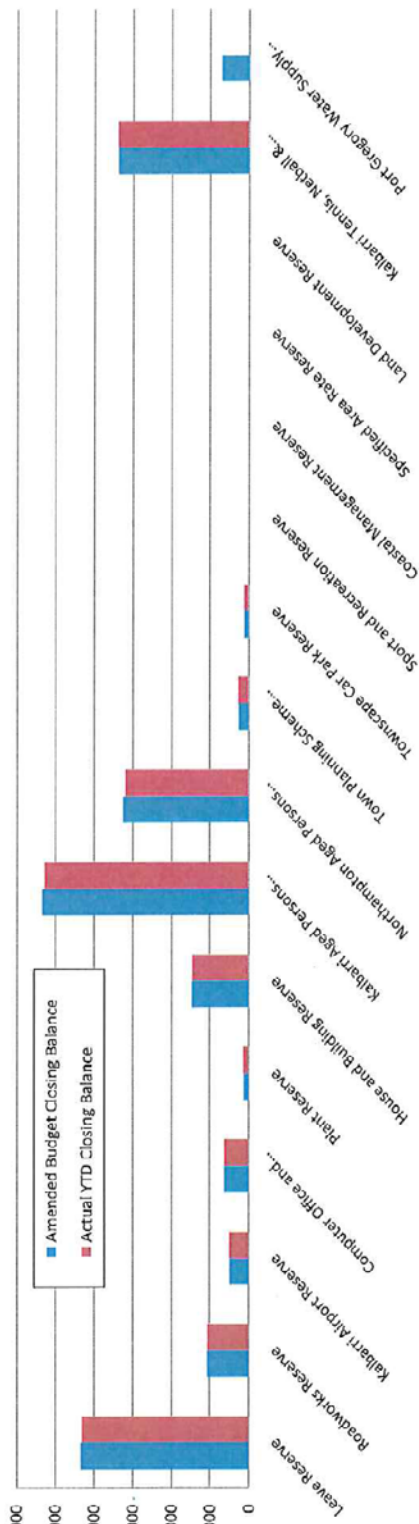


SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2016

Note 7: Cash Backed Reserve

2015-16	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
	Leave Reserve	\$ 207,189	\$ 5,000	\$ 2,905	\$ 5,000	\$ 5,000	\$ 0	\$ 0		\$ 217,189	\$ 215,094
	Roadworks Reserve	51,960	2,000	1,170	0	0	0	0		53,960	53,130
	Kalbarri Airport Reserve	4,464	200	125	20,000	20,000	0	0		24,664	24,589
	Computer Office and Equipment Reserve	30,384	1,500	870	0	0	0	0		31,884	31,254
	Plant Reserve	6,628	300	184	0	0	0	0		6,928	6,812
	House and Building Reserve	60,687	2,500	1,450	10,000	10,000	0	0		73,187	72,147
	Kalbarri Aged Persons Accommodation Reserve	238,283	8,000	4,650	20,960	20,960	0	0		267,243	263,903
	Northampton Aged Persons Accommodation Reserve	154,934	8,000	4,650	0	0	0	0		162,934	159,594
	Town Planning Scheme Reserve	13,096	0	0	0	0	0	0		13,096	13,096
	Townscape Car Park Reserve	5,758	0	0	0	0	0	0		5,758	5,758
	Sport and Recreation Reserve	6,225	0	0	0	0	(6,225)	(6,225)		0	0
	Coastal Management Reserve	105,145	0	0	0	0	(105,145)	(105,145)		0	0
	Specified Area Rate Reserve	460	0	0	0	0	(460)	(460)		0	0
	Land Development Reserve	516,553	0	0	0	0	(516,553)	(516,553)		0	0
	Kalbarri Tennis, Netball & Basketball Courts Reserve	162,853	0	(0)	6,225	6,225	0	0		169,078	169,078
	Port Gregory Water Supply Reserve	0	0	0	35,000	35,000	0	0		35,000	35,000
		1,564,619	27,500	16,084	97,185	62,185	(628,383)	(628,383)		1,025,921	1,014,456

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2016

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals			Adopted Current Budget YTD 31 03 2016			Comments
Cost	Accum Depr	Proceeds	Profit (Loss)				Adopted Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
\$	\$	\$	\$				\$	\$	\$	
45,600	(17,328)	33,636	5,364	Plant and Equipment			12,000	5,364	(6,636)	
172,500	(35,232)	85,000	(52,268)	Toyota Prado - CEO			(54,000)	-52,268	1,732	
			0	Cat 12H Grader			(15,000)	0	15,000	
			0	4 Wheel Light Tip Truck			(1,000)	0	1,000	
			0	4 Wheel Dual Cab Light Tip Truck			500	0	(500)	
			0	Utility - Maint Grader 2WD Single Cab			(4,000)	0	4,000	
			0	Utility - Northampton Mechanic 4WD			(4,000)	0	4,000	
			0	Utility - Northampton Const 4WD Dual Cab			(3,500)	0	3,500	
45,600	(17,328)	34,545	6,273	Utility - Northampton Ranger Extra Cab 4WD			11,000	6,273	(4,727)	
			0	Toyota Prado - EHO/Building Surveyor						
218,100	(69,888)	153,182	(40,630)				(58,000)	(40,630)	17,370	

Comments - Capital Disposal/Replacements

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2016

Note 9: RATING INFORMATION											
RATE TYPE											
Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$	
Differential General Rate	1,566	19,660,499	1,468,215	2,019	(375)	1,469,859	1,468,212	0	0	1,468,212	
	457	196,322,235	2,116,702	1,451	5,379	2,123,532	2,116,701	0	0	2,116,701	
	2,023	215,982,734		3,470	5,004	3,593,391	3,584,913	0	0	3,584,913	
Minimum Payment											
General GRV	976	5,182,366	488,565	0	0	488,565	483,120	0	0	483,120	
	58	2,180,211	23,265	0	0	23,265	28,710	0	0	28,710	
	1,034	7,362,577		0	0	511,830	511,830	0	0	511,830	
Sub-Totals						4,105,221				4,096,743	
						(21,373)				0	
						(142,545)				(135,000)	
						3,941,303				3,961,743	
						0				0	
Write-offs						43,362				43,300	
						3,984,665				4,005,043	
Comments - Rating Information											

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2016

10. INFORMATION ON BORROWINGS  
(a) Debenture Repayments

Particulars	Principal 01-Jul-15	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
<b>Other Property</b>								
Loan 152 - Staff Housing *	375,242		14,466	14,466	360,776	360,776	12,744	25,087
Loan 154 - Staff Housing	350,000		14,936	30,116	335,064	319,884	6,871	13,440
<b>Recreation &amp; Culture</b>								
Loan 147 - Kalbarri Bowling Club *	6,432		3,115	3,115	3,317	3,317	180	403
Loan 148A - Kalbarri Library Extensions	100,735		23,676	23,676	77,059	77,059	4,403	4,475
Loan 151 - Kalbarri Bowling Club *	17,137		1,498	3,040	15,639	14,097	567	1,084
<b>Transport</b>								
Loan 149 - Plant Purchases	190,717		29,021	59,096	161,696	131,621	7,635	14,123
Loan 153 - Plant Purchases	323,900		35,077	35,077	288,823	288,823	13,714	14,691
	1,364,163	0	121,788	168,586	1,242,375	1,195,577	46,114	73,303

\* Self supporting loan

All debenture repayments were financed by general purpose revenue except loans 147, 151 & 152 which are self supporting loans.

(b) New Debentures

No new debentures were raised during the reporting period.



SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2016

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2015-16 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Reoup Status Received Not Received
<b>GENERAL PURPOSE FUNDING</b>		(Y/N)	\$	\$	\$	\$	\$
4611 Grants Commission - General	WALGGC	Y	406,092	0	406,092	0	304,569
4621 Grants Commission - Roads	WALGGC	Y	312,233	0	312,233	0	234,175
0291 Airing of the Quilts	Lotterywest	Y	0	4,000	0	4,000	4,000
<b>LAW, ORDER, PUBLIC SAFETY</b>							
Kalbarri SES - Building	Royalties for Regions			633	633		633
Bush Fire Brigade Operating Grant	Dept. of Fire & Emergency Serv.	Y	32,470	17,795	50,265	0	42,148
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Y	28,103	0	28,103	0	20,821
Grant FESA - SES		Y		0	0	0	0
Feral Eradication Group		Y		40,000	40,000	0	40,000
<b>EDUCATION AND WELFARE</b>							
NCCA Professional Development Prog'				780	780	0	780
<b>COMMUNITY AMENITIES</b>							
3865 Horrocks Community Centre	Royalties For Regions (MWDG)	Y	876,500	0	0	876,500	295,000
<b>RECREATION AND CULTURE</b>							
Kalbarri Skate Park		Y	0	0	0	0	21,147
Heritage Advisory Services	State Heritage Office	Y	6,170	0	6,170	0	2,154
Botanic Line		Y		35,351	35,351		35,351
Seniors Week		Y		1,491	1,491		1,491
<b>TRANSPORT</b>							
RRG Grants - Capital Projects	Regional Road Group	Y	140,330	0	0	140,330	56,133
Black Spot funding	State Government		0	0	0	0	0
R2R - Chillingony Road	Roads to Recovery	Y	650,630	0	0	650,630	0
RFR - Binnu West	State Government	Y	488,750	0	0	488,750	532,982
MRWA Maintenance Grants	Main Roads WA	Y	149,600	0	149,600	0	162,109
Roads Safety Community Grants	Main Roads WA			9,161	0	0	9,161
<b>ECONOMIC</b>	Tourism WA	Y	375,000			375,000	118,091
<b>TOTALS</b>			<b>3,465,878</b>	<b>69,211</b>	<b>1,029,938</b>	<b>2,535,210</b>	<b>1,880,744</b>
							<b>1,772,233</b>
	Operating		934,668				815,105
	Non-operating		2,531,210				1,065,639
			<b>3,465,878</b>				<b>1,880,744</b>

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2016

**Note 12: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 15	Amount Received	Amount Paid	Closing Balance 31-Mar-16
	\$	\$	\$	\$
Town Planning - Security Bonds	5,000			5,000
Galena Donations	0		0	0
Transportable Housing Bond	10,755	520		11,275
Footpath Deposits	59,820		(11,764)	48,056
Horrocks Retention Fee - Parking/Stage	1,819		0	1,819
Retentions - Subdivisions	85,592		(15,800)	69,792
Building Levies (BCITF & BRB)	16,389		(1,912)	14,477
Community Bus Bond	5,000	1,200	(400)	5,800
Safer WA Funds	0			0
Northampton Cemetery Funds	0			0
Unclaimed Monies - Rates	3,958	0	(274)	3,684
Nomination Deposits	0	0		0
DOLA - Parks & Gardens Development	0			0
Aged Unit Bond	1,806	100		1,906
Council Housing Bonds	1,460		(520)	940
BROC - Management Funds	1		0	1
Kalbarri Youth Space Project Funds	0		0	0
Burning Off Fees	0		0	0
RSL Hall Key Bond	1,310		(220)	1,090
Peet Park Donations	0			0
Willa Guthurra	0			0
Special Series Plates	460	310	(200)	570
Auction	0			0
Kidsport	14,946		(10,149)	4,797
Public Open Space	0			0
ReDone (Kalbarri Park/Beach Shelters)	0		0	0
Northampton Child Care Association	50,540	12,228		62,768
Horrocks Memorial Wall	3,208	500	(171)	3,538
One Life	3,963	0	0	3,963
Conservation Incentives	0	0	0	0
Kalbarri Camp School	0	25,152	0	25,152
	<b>266,027</b>	<b>40,010</b>	<b>(41,410)</b>	<b>264,627</b>

Level of Completion Indicators



SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2016

Note 13: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	YTD 30 12 2014				Variance (Under)/Over	Strategic Reference / Comment
			Amended Annual Budget	Amended YTD Budget	YTD Actual			
1.00	●	Governance						
1.00	●	Solar Panels - Northampton Office	(38,180)	(38,178)	(38,180)	(2)		
1.00	●	CEO Vehicle	(55,000)		(52,578)	2,422		
1.00	●	Governance Total	(93,180)	(93,178)	(90,758)	2,420		
0.00	○	Education and Welfare						
0.00	○	Education and Welfare Total	0	0	0	0		
1.00	●	Housing						
1.00	●	Construct new staff Housing - Rake Place	(206,830)	(206,830)	(241,174)	(34,344)		
1.00	●	Housing Total	(206,830)	(206,830)	(241,174)	(34,344)		
0.00	○	Law, Order And Public Safety						
0.00	○	Law, Order And Public Safety Total	0	0	0	0		
0.07	○	Community Amenities						
1.00	●	Develop Binnu Refuse site	(40,500)	(30,375)	(2,670)	27,705		
0.60	●	Construct Bund - Northampton Tip	(150,000)	(112,500)	(134,626)	(22,127)		
0.25	○	Horrocks Community Centre	(1,035,700)	(776,763)	(622,156)	154,607		
1.00	●	Communities and Amenities Total	(1,226,200)	(919,638)	(759,453)	160,185		
1.00	●	Recreation And Culture						
1.02	●	Solar Panels - Kalbarri Office	(14,190)	(10,638)	(14,190)	(3,552)		
0.83	●	Fishing Platform - Solar Light	(5,000)	(3,744)	(5,075)	(1,331)		
0.91	●	Replace BBQ Kalbarri Marina	(7,200)	(5,400)	(5,988)	(588)		
0.85	●	Horrocks - Replace Shelter/slab	(15,020)	(11,264)	(13,686)	(2,421)		
0.88	●	Lions Park - Playground/Shelter/BBQ etc	(70,535)	(52,897)	(50,101)	(7,204)		
0.47	○	Recreation And Culture Total	(111,945)	(83,943)	(99,040)	(15,097)		
0.46	○	Transport						
		Road Construction	(1,953,604)	(1,465,155)	(909,008)	556,147		
		Footpath Construction	(119,925)	(89,928)	(54,857)	35,071		

Level of Completion Indicators



SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2016

Note 13: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	YTD 30.12.2014				Strategic Reference / Comment
			Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
0.00	○	Carport/Verandah Kalbarri Depot Office	(6,500)	(4,875)	0	4,875	
0.01	○	Purchase portion of Lot 21 Hampton Road	(64,000)	(48,000)	(772)	47,228	
1.00	●	Grader	(359,000)	(269,990)	(347,801)	(77,811)	
0.00	○	4 Wheel Light Tip Truck - Kalbarri	(85,000)	(63,757)	0	63,757	
0.00	○	4 Wheel Dual Cab Truck	(85,000)	(62,999)	0	62,999	
1.00	●	Mitsubishi - Canter 2003 (Value Adjustment)	0	0	(15,000)	(15,000)	
0.00	○	Utility - M Grader - 2WD Single Cab	(33,000)	(24,749)	0	24,749	
0.00	○	Utility - Northampton Mechanic 4WD	(40,000)	(29,999)	0	29,999	
0.00	○	Utility - Northampton Const 4WD Extra Cab	(45,000)	(33,749)	0	33,749	
0.00	○	Utility - Northampton Ranger 4WD Extra Cab	(42,000)	(31,499)	0	31,499	
1.00	●	Spreader Boxes inc Camera/stand	(28,000)	(20,997)	(26,200)	(5,203)	
0.47	●	Transport Total	(2,861,029)	(2,145,699)	(1,353,638)	792,061	
1.00	●	Other Property and Services					
0.03	○	BS/EHO Vehicle	(55,000)	(41,247)	(40,618)	629	
0.08	○	Lucky Bay Caravan and Camp Grounds	(630,050)	(472,527)	(17,169)	455,358	
		Other Property and Services Total	(685,050)	(513,774)	(57,786)	455,988	
0.00	○	Capital Expenditure Total	(5,184,244)	(3,963,062)	(3,501,849)	1,361,213	
		By Class					
0.00	○	Land Held for Resale	0	0	0	0	
0.60	●	Land and Buildings	(1,555,900)	(1,228,159)	(1,053,769)	174,390	
0.45	●	Infrastructure Assets - Roads	(1,953,604)	(1,465,155)	(909,008)	556,147	
0.50	●	Infrastructure Assets - Footpaths	(119,925)	(89,928)	(54,857)	35,071	
0.15	○	Infrastructure Assets - Parks and Ovals	(727,815)	(545,832)	(102,019)	443,813	
0.60	●	Plant and Equipment	(827,000)	(633,988)	(482,197)	151,791	
0.00	○	Furniture and Equipment	0	0	0	0	
0.50	●	Capital Expenditure Total by Class	(5,184,244)	(3,963,062)	(2,601,849)	1,361,213	



#### 6.4.3 BUDGET SUBMISSIONS 2016-2017

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>6 April 2016</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe/Grant Middleton</b>
<b>APPENDICES:</b>	<b>1. Detailed Budget Submissions</b>

#### SUMMARY:

Council to consider budget submissions from groups or organisations for funding in the 2016/2017 Budget.

#### BACKGROUND:

The public advertising period for the lodgement of Budget submissions for projects to be considered in Councils 2016/2017 Budget closed on the 4th April 2016.

The submissions detailed below have been received and Council is requested to consider if these projects are to be included within the 2016/2017 Draft Budget for consideration. Details of the funding requests have been provided as an attachment to this agenda item.

It is also suggested that all applicant's requests which can obtain funding (i.e. Playgrounds,) be informed to actively pursue these grants to offset expenditure requirements. In some cases it may be prudent to defer items until 2017/2018 whilst funding is being sought.

##### 1. Northampton Visitor Centre - \$25,000

The Northampton Tourist Association has submitted a deficit budget of \$2,646 for the 2016/2017 financial year which includes a financial assistance grant of \$25,000 from Council. This amount is equivalent to the \$25,000 allocated to the Visitor Centre in the 2015/2016 Budget.

*Management comment – No increase from the 2015/2016 budget allocation of \$25,000.*

##### 2. Binnu Hall Committee - \$6,591

The Binnu Hall Committee has requested funding of \$6,591 for the installation of floor coverings at the Binnu Hall. The total cost is approximately \$15,000 with \$7,000 being contributed by the Northern Agri Group.

*Management comment – The Binnu Hall is a Shire asset that is utilized by numerous groups. The lack of floor coverings is causing issues with utilisation of the building. The offer to contribute \$7,000 is quite generous and a significant commitment by the Agri Group.*

**3. Men's Shed Kalbarri - \$665.00**

There has been a request for funding of \$665 for the purchase and transport of a 6 speed Midi Lathe.

*Management comment – The Men's Shed has one donation of \$100 which has reduced the total grant request.*

**4. Australia Day Fireworks Kalbarri - \$2,750**

There has been a request from Kalbarri Sport and Recreation for a contribution of \$2,750 towards the total cost of \$5,500 for the Australia Day fireworks in Kalbarri.


*Management comment – This is a large event that provides an opportunity for groups such as the Kalbarri Community Camp group to raise funds plus there will be appropriate recognition of Councils contribution of any approved funding.*

**VOTING REQUIREMENT:**

Simple Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.3**

**That Council consider the above projects for inclusion within the draft 2016/17 Budget.**


**SHIRE OF NORTHAMPTON**  
**Council's Annual Budget 2016/2017**  
**Request Form**

Name: BINNU BALLA PROGRESS Association

[illegible]

Please return this form by Monday 4th April 2016  
PO Box 61 Northampton 6535 or Fax 9934 1072  
email: [ceo@northampton.wa.gov.au](mailto:ceo@northampton.wa.gov.au)

14/6/2016

To Whom It May Concern,

At the last meeting of the Binnu Balla Progress Association it was moved to find a way to cover the cement floor at the Binnu Hall.

The Binnu Balla Progress Association with the support of the Northern Agri Group has made a commitment to carry this out. Northern Agri Group have promised an amount up to \$7000 in support of this project. Please find attached letters of support from other hall users for this project.

Please find attached 3 quotes to show the range of options for covering the floor. The most likely quote is of course the most expensive one from Jupps as this business has completed areas as large as this (e.g. Carnarvon hospital floor) that also have expansion joints and has a level of expertise and cost knowledge for this. All quotes acknowledge that the existing floor needs work to bring it up to a condition good enough for a floor covering.

Please find attached photo's below showing the state of the floor. As you can imagine it is very dusty. As an aside, I mopped the floor 2 years ago before the Northern Agri Group 10 year anniversary dinner at the hall. It took me 2 hours, countless buckets of water, destroyed one mop entirely and I'm not sure I made that great a difference.

I hope you will give consideration to our request.

Regards,

Raylene Burns

On behalf of the

Binnu Hall Committee



## Fiona Reynolds

---

2943 East Binnu Rd Binnu WA 6532 | 0899331031 | efreynolds@bigpond.com

**February 29, 2016**

Binnu Hall Committee  
C/- Post Office  
BINNU WA 6532

**To whom it may concern:**

I am writing in support of the new hall coverings at the Binnu Community Hall.

A community hall such as this is an integral part of a small community such as Binnu. It is the centre of our community, used by many different groups over the year.

Currently I am using the hall to host a crèche for the ladies in the area whilst I hold a yoga class. Without the crèche the mums would be unable to attend. They would not only miss out on physical activity, but "me time" and social interaction.

At the moment the hall is very difficult to clean. And kids being kids they leave their mark. From food to playdough, paint to bubbles the floors aren't looking the great. Our best efforts are made with drop sheets and throw mats but accidents happen resulting in stains. Not to mention the occasional injury from a child tripping over the mat.

A new floor covering would enable us to clean the floor leaving it hygienic and stain free.

Sincerely,

Fiona Reynolds

BINNU  
PLAYGROUP

2 March 2016

To whom it may concern,

Binnu Playgroup are in favour of placing new floor coverings on the existing floor in the Binnu Hall. We would like to see a more suitable floor covering laid to ensure a comfortable, quieter and, particularly in winter, warmer environment to hold our monthly meetings.

Sincerely,

Aimee Carson

President  
Binnu Playgroup

[eemia1@live.com.au](mailto:eemia1@live.com.au)

**Binnu Tennis Club Inc.****ABN: 48 427 130 882**

Post Office  
Binnu 6532  
President: Lloyd Cripps  
Secretary: Denise Royce

13th March 2016

To Whom It May Concern

As a community group that is based at the Binnu Hall we would like to offer our full support in accessing funding for new floor coverings for the Binnu Hall.

We are a Tennis Club with over fifty members. Many of our members bring their children to tennis and we are finding the existing concrete to be quite dusty, slippery and dangerous when the kids are playing table tennis inside.

We wish you every success in this application and look forward to hearing of the outcome.

With thanks,

Denise Royce  
Secretary  
Binnu Tennis Club.

## **Binnu Primary School** **Strive to Achieve**



21.3.16

Re: Floor covering of Binnu Hall

To Whom It May Concern,

It is my pleasure to write a letter in support for the covering of the Binnu Hall floor. This is an important project that will provide the Binnu Primary School and the Binnu community a clean and dust free environment.

The Binnu Primary School uses the Binnu Hall for our end of year concert. The school organises to lay down two big carpets to allow students a dirt free place to sit for practice and for the concert night. These carpets are taped down to prevent tripping. If the Binnu Hall committee were to cover the floor it would mean the students could happily sit on the floor without the carpet and tripping hazard. Students similarly use the Binnu Hall to provide entertainment for Wear Wool Wednesday CWA day and this year we are having an art exhibition.

The Binnu Primary School recognises that concrete floors can be a dusty and dirty environment and that concrete can be an irritant of students with asthma. Our school has students and staff with asthma and there would definitely be others in our community that would suffer each time they come to the Binnu Hall.

In conclusion, the student and staff at the Binnu Primary School fully support the efforts of the Binnu Hall Committee in seeking funding to cover the concrete floor with wooden vinyl slats.

Yours Sincerely,

Dianne Powell  
A/Principal  
Binnu Primary School

---

Binnu Primary School, Lauder Street BINNU WA 6532

\* Telephone: 08 99361017 \*

E-mail: [Binnu.PS@education.wa.edu.au](mailto:Binnu.PS@education.wa.edu.au)



## Binnu Balla Progress Association.



Post Office

Binnu 6532

President: Brad Burns – 9933 1015

Secretary/Treasurer: Donna Malane – 9936 1015

13 March 2016

To Whom It May Concern

The Binnu Balla Progress Association would like to support any funding application for the installation of new flooring in the Binnu Hall. The original concrete floor, only four years old, is pitted and dusty. It poses an OHS hazard as it becomes quite slippery when it has too much traffic on it.

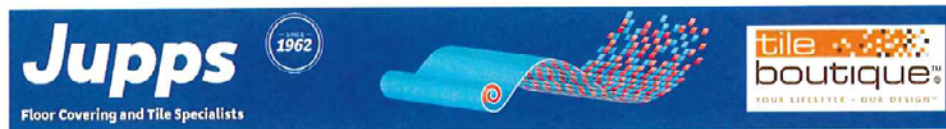
Currently the hall hosts the Northern Agri Group, Binnu Tennis Club, Binnu Play Group, yoga classes, school functions and meetings for other groups. This committee is an umbrella group which oversees the running of the hall and pays cleaning and electricity costs on behalf of the community. As such we have very little income and rely on grants and fund raising to fund major works projects.

We hope that you look favourably on this application.

Donna Malane

Secretary/Treasurer

Binnu Balla Progress Association



## QUOTATION 101152

**DATE** 10<sup>th</sup> November 2015

**CLIENT** Binnu Hall

**ATTENTION** Raelene Byrnes

**POSTAL  
ADDRESS**

**SITE  
ADDRESS** NWC Highway  
Binnu

**EMAIL** [kalinyafarming@bigpond.com.au](mailto:kalinyafarming@bigpond.com.au)

ABN: 96009395877  
7 ANZAC TERRACE  
PO Box 947

GERALDTON WA 6531

Ph: 08 9921 2661

Fax: 08 9921 5058

BSB: 06 6000 ACC: 1136 1118

**HOME  
PHONE**

**WORK  
PHONE**

**MOBILE** 0408 931 924

### DETAILS OF QUOTATION

We are pleased to provide a quotation to supply and install Superplank: Ghost Gum commercial grade vinyl planks to the hall.

This includes floor preparation expansion strips where required.

**Price to supply and install vinyl planks**

**\$14950.00 INCL GST**

We thank you for the opportunity in the submission of this quotation and we await your further instructions.

**Brad Smith**

\$13,590.91 (exc GST)

*preferred quote.*



Abblay Investments Pty Ltd ABN: 80 840 669 452 t/as **Choices Flooring Geraldton**, S1, 74 North West Coastal Highway, PO Box 7414, Geraldton WA 6531 t (08)9964 1866 f (08)9964 1958 e [geraldton@choicesflooring.com.au](mailto:geraldton@choicesflooring.com.au) w [choicesflooring.com.au](http://choicesflooring.com.au)

5<sup>th</sup> NOVEMBER 2015

Binnu Hall  
ADDRESS  
GERALDTON WA 6530

P  
F  
M 0408 931 924

Email: [kalinyafarming@bigpond.com](mailto:kalinyafarming@bigpond.com)

Attention: Raylene

**BINNU HALL**

Thank you for the opportunity to provide the following quotation for floor coverings & window treatments for your consideration.

**VINYL TILES**

Area: Binnu Hall  
Product: Commercial Vinyl Tiles  
Colour: TBA  
Brief: Supply and Install Vinyl Tiles to Binnu Hall Floor. Prep Floor and fill in Expansion gaps (there is no guarantee the expansion gaps won't crack over time. This will be a concern with any floor covering). Travel to Binu.

**Fully Installed Including GST \$ 9350.00**

Should you have any queries in relation to this quote, please do not hesitate to contact me on (08) 9964 1866.

Regards,

Dean Pascoe

Quotation is based on plan sizes provided and is subject to on-site check measure and pad being finished to Australian Standards. Additional floor preparation required will incur extra charges. Quotation assumes C.O.D transactions only, interest free terms will incur an additional finance charge. To proceed with this quotation a **deposit of 50%** is required before materials can be ordered. **Final payment must be made on or before the day of installation.** A debt collection fee of 20% will be incurred if trading terms are exceeded. Reasonable skill and care will be exercised however no responsibility will be taken for damage to household effects, walls, skirting boards or paintwork, unless negligent. Quotation is valid for 30 days only. PLEASE NOTE: the above quotation does **not** include fees and charges applicable to GE Finance. The customer **must** advise if purchase is being made through alternate means i.e. GOPP to be eligible for any associated offers or discounts prior to or during the quotation process.



Carpets Vinyl Blinds Rugs Wallpaper

### PROJECT OUTLINE

QUOTE NO: DB2037

CLIENT: Binnu Hall ( Raelene  
Burns

DATE: 13/10/15

PHONE:

MOBILE: 0408931924

EMAIL: kalinyafarming@bigpond.com

---

\*\*\* INSTALLATION GUARANTEE: FIVE YEARS \*\*\*

- ❖ A deposit of 50% or a purchase order is required to process this order.
  - ❖ Bank Details: BSB: 126 573 ACC: 2215 3864
  - ❖ Quote valid for 14 days.
- 

**To Supply and lay Jindabine Vintage Marri, 2.5 mm thick, in the Hall.**  
( the planks are better than sheeting as repairs can be done by anyone by simply replacing one plank instead of the sheet.)  
**Includes patching of the floor to bring it up to standard and lay of matching PVC expansion joint covers.**

**Total price including GST**

**\$10,819**

*Dion Bosch*

**P** (08) 9964 4233

**F** (08) 9964 1115

**M** 0468 47 37 27

**E:** dion@alldecor.com.au

**WE'VE GOT YOUR COLOUR**

**STAINMASTER STOCKIST**

Shop 1/2 Jensen St PO Box 795 Geraldton WA 6531 ABN 64 607 945 206

Sales p (08) 9964 4233 f (08) 9964 1115 Admin p (08) 9964 6360 f (08) 9964 4231 e sales@alldecor.com.au

POSTED  
16/04/2016



**NORTHAMPTON TOURIST ASSOCIATION (INC)**  
PO BOX 289  
NORTHAMPTON WA 6535  
PH: 08 9934 1488  
E: [info@northampton.com.au](mailto:info@northampton.com.au)  
W: [www.northampton.com.au](http://www.northampton.com.au)  
ABN 22 162 089 380

NORTHAMPTON SHIRE COUNCIL				
File: 1.1-2				
14 MAR 2016				
Admin	Eng	Hth Bldg	Town Plan	Rang
Gm				

March 14 2016

Mr Garry Keefe,  
C.E.O.,  
Shire of Northampton  
PO BOX 61,  
NORTHAMPTON WA 6535

Dear Garry,

The committee of the Northampton Tourist Association wish to apply for funding for the forthcoming budget financial year 2016/2017.

We are very appreciative of the \$25,000 that we received this financial year and would not have survived without your financial assistance.

We will strive to keep the doors open longer during the peak tourist season and to continue to promote our towns and to advertise in the major tourist information brochures, provided sufficient funds are available.

Please find attached a copy of our projected income and expenditure for this period.

We trust that once again you will be able to supply this much needed grant to ensure the continued operation of the Visitor Centre.

Yours faithfully,

  
Justeen Varney

Treasurer


NORTHAMPTON TOURIST ASSOC.  
EXPENDITURE 2016-2017

EXPENDITURE	November	December	January	February	March	April	May	June	July	August	September	October	TOTAL
<b>Budget 2016-17</b>													
Wages	1980.00	2790.00	1845.00	1590.00	1590.00	1980.00	2790.00	1980.00	2790.00	1980.00	1980.00	2790.00	26085.00
Phone	200.00	130.00	160.00	120.00	130.00	130.00	130.00	130.00	130.00	130.00	130.00	130.00	1650.00
Advertising	500.00	100.00	100.00	100.00	100.00	450.00	400.00	450.00	450.00	1200.00	450.00	450.00	4750.00
Insurance											400.00	900.00	1300.00
Poststationery	50.00	150.00	50.00	20.00	300.00	20.00	50.00	150.00	100.00	70.00	30.00	60.00	1050.00
Memberships subs								350.00		300.00			650.00
Computer Exps	45.00			200.00				50.00	250.00		50.00		595.00
Amenities	20.00	25.00	25.00	20.00	10.00	15.00	10.00	15.00	25.00	35.00	35.00	20.00	255.00
Signs & Maint.	250.00			500.00							500.00		1250.00
Bank Fees	80.00		40.00	80.00	40.00	50.00	50.00		80.00	40.00	40.00	40.00	540.00
Shop Fittings	100.00			45.00					250.00	50.00		100.00	545.00
Honorarium	150.00			150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	1500.00
Account Audit				270.00									270.00
<b>Total</b>	3375.00	3195.00	2220.00	2595.00	2820.00	2785.00	3580.00	3275.00	4225.00	3955.00	3765.00	4640.00	40440.00



NORTHAMPTON TOURIST ASSOCIATION  
Budget INCOME/ EXPENDITURE 2016-2017

Budget INCOME	November	December	January	February	March	April	May	June	July	August	Sept	October	TOTAL
<b>2016-2017</b>													
V.C. Sales	900.00	1200.00	600.00	250.00	400.00	800.00	800.00	500.00	1300.00	1150.00	1400.00	1700.00	11300.00
Less purchases	-300.00	-300.00	-200.00	-350.00	-500.00	-1000.00	-450.00	-500.00	-500.00	-500.00	-500.00	-800.00	-5900.00
	600.00	900.00	400.00	-100.00	-100.00	-200.00	350.00	0.00	800.00	650.00	900.00	900.00	5100.00
TransWA	300.00	500.00	450.00	700.00	350.00	850.00	900.00	500.00	800.00	420.00	550.00	550.00	6870.00
Less payouts	-450.00	-260.00	-410.00	-370.00	-580.00	-290.00	-615.00	-745.00	-415.00	-650.00	-345.00	-450.00	-5580.00
	-150.00	240.00	40.00	330.00	-230.00	560.00	285.00	-245.00	385.00	-230.00	205.00	100.00	1290.00
2nd Hand Books	20.00	10.00	15.00	10.00	15.00	10.00	15.00	20.00	25.00	15.00	10.00	15.00	180.00
Photo Copying	10.00	10.00	2.00	5.00	3.00	2.00	7.00	8.00	5.00	3.00	10.00	12.00	77.00
Directory	12.00	12.00	12.00	600.00	100.00	60.00	30.00	30.00	30.00	24.00	30.00	12.00	952.00
Memberships	600.00	1300.00	160.00	100.00	120.00	65.00	160.00	130.00	90.00	180.00	60.00	200.00	3255.00
Consignment	100.00	350.00	35.00	40.00	15.00	45.00	100.00	50.00	130.00	80.00	100.00	150.00	1205.00
Less payouts	-300.00	-80.00	-120.00	-18.00	-32.00	-12.00	-26.00	-80.00	-42.00	-100.00	-60.00	-80.00	-950.00
	-200.00	270.00	-85.00	22.00	-17.00	33.00	74.00	-20.00	88.00	-20.00	40.00	70.00	255.00
Australia Day			550.00	500.00									1050.00
Less payouts			-300.00	-700.00									-1000.00
			250.00	-200.00									50.00
Donation	70.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	125.00
Brochure Advertising								1450.00	575.00		600.00		2625.00
less printing cost											-1600.00		-1600.00
								1450.00	575.00		-1000.00		1025.00
Shire Grant											25000.00		25000.00
Integrity	200.00	350.00	150.00	120.00	120.00	150.00	160.00	150.00	120.00	150.00	150.00	120.00	1940.00
Less payouts	-150.00	-160.00	-120.00	-120.00	-100.00	-100.00	-120.00	-130.00	-115.00	-100.00	-120.00	-120.00	-1455.00
	50.00	190.00	30.00	0.00	20.00	50.00	40.00	20.00	5.00	50.00	30.00	0.00	485.00
<b>TOTALS</b>	<b>1012.00</b>	<b>2937.00</b>	<b>772.00</b>	<b>772.00</b>	<b>-84.00</b>	<b>585.00</b>	<b>985.00</b>	<b>1448.00</b>	<b>2008.00</b>	<b>677.00</b>	<b>25290.00</b>	<b>1314.00</b>	<b>37794.00</b>


**SHIRE OF NORTHAMPTON**  
**Council's Annual Budget 2016/2017**  
**Request Form**

**Kalbarri Men's Shed Inc.**

P.O. Box 632, Kalbarri W.A. 6536

[illegible]

**Please return this form by Monday 4th April 2016**

**PO Box 61 Northampton 6535 or Fax 9934 1072**

email: [ceo@northampton.wa.gov.au](mailto:ceo@northampton.wa.gov.au)



**Garry Keefe**

**From:** Samille [samille@wn.com.au]  
**Sent:** Tuesday, 9 February 2016 11:38 AM  
**To:** Garry Keefe  
**Cc:** Des Pike; Malcolm Scott; Mac Holt; Shane Krakouer; Kalbarri Physiotherapy  
**Subject:** Australia Day celebrations support request

POSTED  
ICR 27022

Dear Garry

I hope you're well.

I'm writing on behalf of Kalbarri Sport and Recreation to request the Shire of Northampton's financial support for the 2017 Australia Day celebrations in Kalbarri. We have just enjoyed another highly successful celebration – we've conducted about 20 so far – and would love to continue this important community and tourism event well into the future.

We were once again overwhelmed by positive feedback about the day. Around 1000 people participated in festivities over the course of the day and night – a great achievement considering it was mid-week this year.

The day offers markets, food, bar, musical entertainment and fireworks over the course of Australia Day. There is also riot of children's entertainment including bouncy castle, 'slippery' pole in the ocean, junior iron man competition, cricket, races, and an enormously popular giant water slide.

Participants never fail to comment on the quality of the event – the diversity of offerings and the relaxed, fun-filled atmosphere. We believe such an event is of extreme importance in strengthening the social fabric of the community. It brings together young and old in a celebration of what it means to be Australian.

The day is also a tourism drawcard, luring people from nearby towns, Geraldton and further afield for a day of Kalbarri-style Australia Day fun. Many of these people stay several days to enable them to enjoy the evening entertainment.

Australia Day also offers an important fundraising opportunity for local community groups who sell food and drinks to boost their incomes. This year the new Kalbarri Camp and Community Centre raised more than \$2000 through a volunteer-run food and drink stall, while The Old Bastards Association also raised money through food sales and Kalbarri Sport and Recreation Association raised money to pay for Australia Day through bar takings.

The event is 100% volunteer run under the Kalbarri Sport and Recreation Association – an enormous effort on behalf of the community. Local businesses provide financial donations and support to help cover the costs of such an event, and receive acknowledgement and promotion through PA announcements and signage on the day. However, each year it becomes harder to raise sufficient funds to cover costs, particularly the fireworks.

While everyone agrees the fireworks are the highlight of the day, they are also the most costly – at \$5500. As such we would request the Shire of Northampton contribute to the cost of fireworks by paying half the cost – ie \$2750.

We hope you can consider such a donation in your next budget to help us continue to bring this important community event to Kalbarri into the future. We would be sure to credit the Shire for its support in event advertising, in announcements over the course of the day and in signage.

Please don't hesitate to contact us with any questions.

Thanks Garry

Warm regards

Samille

**Shire of Northampton**  
**Schedule Format**  
**2015/2016**  
**Summary**

	<b>Ytd Actual 31/03/2016</b>	<b>Ytd Budget 31/03/2016</b>	<b>Annual Budget 30/06/2016</b>
<b>Operating Revenue</b>			
Governance	-36,105	-21,501	-28,700
General Purpose Funding	-4,550,302	-4,632,805	-4,813,157
Law, Order, Public Safety	-125,277	-60,237	-80,373
Health	-27,416	-39,618	-52,840
Education and Welfare	-162,580	-149,733	-199,660
Housing	-15,379	-16,173	-21,570
Community Amenities	-798,848	-606,681	-808,960
Recreation and Culture	-61,156	-42,489	-56,715
Transport	-772,363	-1,115,012	-1,436,835
Economic Services	-148,310	-101,097	-134,811
Other Property and Services	-91,905	-109,539	-146,087
<b>Total Operational Revenue</b>	<b>-6,789,642</b>	<b>-6,894,885</b>	<b>-7,779,708</b>
<b>Operating Expenditure</b>			
Governance	628,275	631,520	834,085
General Purpose Funding	70,272	78,948	105,299
Law, Order, Public Safety	398,915	473,910	632,075
Health	167,333	164,565	219,535
Education and Welfare	187,057	162,675	216,984
Housing	87,700	73,656	98,374
Community Amenities	834,441	970,254	1,294,136
Recreation and Culture	1,151,725	1,092,474	1,457,433
Transport	3,039,230	1,895,220	2,563,770
Economic Services	175,166	213,084	284,215
Other Property and Services	167,361	38,241	51,172
<b>Total Operating Expenditure</b>	<b>6,907,474</b>	<b>5,794,547</b>	<b>7,757,078</b>
<b>Capital Revenue</b>			
Governance	-33,636	-40,000	-40,000
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	0	0	0
Housing	0	0	0
Community Amenities	-295,000	-657,369	-876,500
Recreation and Culture	-4,642	-4,608	-6,155
Transport	0	0	0
Economic Services	-257,781	-416,392	-520,145
Other Property and Services	-523,613	-527,398	-531,019
<b>Total Capital Revenue</b>	<b>-1,114,672</b>	<b>-1,645,767</b>	<b>-1,973,819</b>

**Shire of Northampton**  
**Schedule Format**  
**2015/2016**  
**Summary**

	<b>Ytd Actual 31/03/2016</b>	<b>Ytd Budget 31/03/2016</b>	<b>Annual Budget 30/06/2016</b>
<b>Capital Expenditure</b>			
Governance	52,578	55,000	55,000
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	0	0	0
Housing	241,174	206,830	206,830
Community Amenities	759,453	919,638	1,226,200
Recreation and Culture	127,328	106,308	141,776
Transport	1,417,736	2,216,322	2,955,202
Economic Services	57,786	513,774	685,060
Other Property and Services	13,535	10,845	14,466
<b>Total Capital Expenditure</b>	<b>2,669,591</b>	<b>4,028,717</b>	<b>5,284,534</b>
Profit/Loss Sale of Asset	165,540	-82,746	-58,000
<b>Net (Profit)/Loss</b>	<b>1,672,751</b>	<b>1,282,612</b>	<b>3,288,085</b>

**Schedule Format**  
**2015/2016**  
**General Purpose Revenue - Schedule 3**

		YTD Actual 31/03/2016	YTD Budget 31/03/2016	Annual Budget 30/06/2016
	<b>RATES</b>			
	<b><i>Operating Revenue</i></b>			
0263	LEGAL CHARGES - RATES	0	-1,872	-2,500
4033	RATE EQUIVALENT PAYMENTS	-2,475	-13,788	-18,388
0264	LEGAL CHARGES RATES (NO GST)	-6,134	0	0
4501	GENERAL RATES LEVIED	-4,100,215	-4,095,514	-4,096,744
4560	LESS DISCOUNT ALLOWED	142,545	101,250	135,000
4511	PLUS NON PAYMENT PENALTY	-22,806	-19,125	-25,500
4541	BACK RATES	-5,004	0	0
4591	INSTALMENT PENALTY INTRST	-16,224	-11,619	-15,500
4530	EXCESS PAID TO TRUST	0	0	0
4711	PENS. DEF. RATES INTEREST	-1,296	-900	-1,200
4570	LESS RATES WRITTEN OFF	21,373	0	0

Total Operating Income	-3,990,235	-4,041,568	-4,024,832
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	<b><i>Operating Expenditure</i></b>			
4012	RATES SALARIES	42,939	45,072	60,107
4022	SUPERANNUATION	6,901	7,083	9,450
4032	OFFICERS INSURANCE	0	0	0
4052	PRINTING & STATIONERY RAT	5,806	3,825	5,100
4062	POSTAGE & FREIGHT	1,474	1,125	1,500
4072	VALUATION EXPENSES	1,782	9,369	12,500
4082	RATES LEGAL EXPENSES	9,903	11,250	15,000
4102	BUILDING MAINT - RATING	194	72	97
4172	ANNUAL & LS LEAVE ACCRUAL	0	0	0
4522	CENTERLINK FEES	128	0	0

Total Operating Expenditure	69,126	77,796	103,754
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**GENERAL PURPOSE GRANT FUNDING**

	<b><i>Operating Revenue</i></b>			
4611	GRANTS COMMISSION	-304,569	-304,569	-406,092
4621	GRANTS COMMISSION (ROADS)	-234,175	-234,171	-312,233
0223	- INSTALMENT FEES	0	0	0
4603	INTEREST ON INVESTMENTS	-21,323	-52,497	-70,000

Total Operating Income	-560,067	-591,237	-788,325
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	<b><i>Operating Expenditure</i></b>			
4642	ADMIN ALLOC TO GP FUNDING	1,146	1,152	1,545

**Schedule Format**  
**2015/2016**  
**Governance / Members - Schedule 4**

		<b>YTD Actual 31/03/2016</b>	<b>YTD Budget 31/03/2016</b>	<b>Annual Budget 30/06/2016</b>
	<b>GOVERNANCE</b>			
	<b><i>Operating Income</i></b>			
0013	CONTRIBUTIONS	-6,781	-144	-200
	<b><i>Operating Expenditure</i></b>			
0012	MEMBERS TRAVELLING	1,310	1,872	2,500
0022	CONFERENCE EXPENSES	20,336	24,497	24,500
0032	ELECTION EXPENSES	1,489	3,744	5,000
0052	ALLOWANCES	11,000	8,244	11,000
0062	MEMBERS EXPENSES OTHER	8,792	6,525	8,700
0072	REFRESHMENTS & RECEPTIONS	13,359	11,250	15,000
0092	ADMIN ALLOC TO GOVERNANCE	95,595	96,660	128,883
0102	INSURANCE	3,318	2,484	3,318
0112	SUBSCRIPTIONS	18,175	20,079	26,775
0122	PUBLIC RELATIONS	2,000	0	0
0132	MEETING ATTENDANCE FEES	10,950	13,338	17,790
0142	ASSET DEPRECIATION	235	234	315
0152	COUNCIL CHAMBERS MAINT	581	666	920
	<b><i>Total Operating Expenditure</i></b>	<b>187,140</b>	<b>189,593</b>	<b>244,701</b>
	<b>ADMINISTRATION</b>			
	<b><i>Operating Income</i></b>			
0133	CONTRIBUTIONS	-3,431	-747	-1,000
0153	REBATES AND COMMISSIONS	-11,759	-11,619	-15,500
0233	- OTHER CHARGES	-655	-369	-500
0243	- PHOTOCOPYING	-804	-1,125	-1,500
0253	- INFO SEARCH FEE	-8,675	-7,497	-10,000
0293	GRANT - COMMUNITY CENSUS	-4,000	0	0
	<b><i>Total Operating Income</i></b>	<b>-29,324</b>	<b>-21,357</b>	<b>-28,500</b>
0283	PROFIT/LOSS SALE OF ASSET	28,272	12,000	12,000
	<b><i>Operating Expenditure</i></b>			
0272	- SALARIES - MUNICIPAL	355,825	373,122	497,500
0282	- LONG SERVICE LEAVE	0	0	0
0302	ADMIN SUPERANNUATION	50,179	50,553	67,410
0312	- INSURANCE	30,255	30,267	40,359
0332	- CONFERENCES & SEMINAR	3,646	6,786	9,055
0342	- TRAINING COSTS	2,667	4,122	5,500
0372	- OFFICE MAINTENANCE	27,565	28,080	37,455
0382	- ACCRUED ANNUAL LEAVE	0	0	0
0392	ACCRUED LS LEAVE	0	0	0
0402	INT ON LOANS	0	0	0
0408	CONSULTANCY - FINANCIAL PLANS/VALUATIONS	41,030	32,265	43,030

**Schedule Format**  
**2015/2016**  
**Governance / Members - Schedule 4**

		<b>YTD Actual</b> <b>31/03/2016</b>	<b>YTD Budget</b> <b>31/03/2016</b>	<b>Annual Budget</b> <b>30/06/2016</b>
0412	COMMUNITY CENSUS	0	0	0
0422	- PRINTING & STATIONERY	8,836	9,369	12,500
0432	- TELEPHONE	14,839	15,750	21,000
0442	- ADVERTISING	360	1,872	2,500
0452	- OFFICE EQUIPT MTCE	7,948	9,369	12,500
0462	- BANK CHARGES	9,279	8,244	11,000
0482	- POSTAGE & FREIGHT	3,103	2,619	3,500
0492	- OFFICE EXPENSES OTHER	7,752	13,491	18,000
0495	OFFICE SECURITY EXPENSES	951	747	1,000
0496	CAPITAL WORKS PLAN - R4R	0	0	0
0497	INDIGENOUS COMMUNITIES - DLG	0	0	0
0498	DROUGHT ASSISTANCE PROJECTS	0	0	0
0502	- COMPUTER EXPENSES	41,131	34,029	45,380
0512	ROUNDING ACCOUNT	-23	0	0
0532	ACCRUED INTEREST ON LOANS	0	0	0
0572	- VEHICLE RUNNING EXP.	10,765	12,744	17,000
0592	- FRINGE BENEFITS TAX	12,217	17,334	23,123
0602	EXPENSES - GRANT RELATED	4,000	0	0
0672	- AUDIT FEES	18,190	23,697	31,600
0692	- LEGAL EXPENSES	21,329	7,497	10,000
0732	ADMIN UNIFORMS	4,294	2,250	3,000
0762	BAD DEBTS WRITE OFF	0	747	1,000
0174	DEPRECIATION	43,904	38,997	52,000
0742	LESS ALLOCATED FROM GOVERNANCE	-716,065	-724,059	-965,413
0942	ADMIN ALLOC TO GENERAL ADMIN	437,157	442,035	589,385
	<b>Total Operating Expenditure</b>	<b>441,134</b>	<b>441,927</b>	<b>589,384</b>
	<b>Capital Income</b>			
0175	PROCEEDS SALE OF ASSETS	-33,636	-40,000	-40,000
	<b>Capital Expenditure</b>			
0134	FURNITURE AND EQUIPMENT	0	0	0
0164	PLANT & EQUIPMENT	52,578	55,000	55,000
0184	PRINCIPAL ON LOANS	0	0	0
	<b>Total Capital Expenditure</b>	<b>52,578</b>	<b>55,000</b>	<b>55,000</b>

**Schedule Format**  
**2015/2016**  
**Law, Order and Public Safety - Schedule 5**

		<b>YTD Actual</b> <b>31/03/2016</b>	<b>YTD Budget</b> <b>31/03/2016</b>	<b>Annual Budget</b> <b>30/06/2016</b>
	<b>FIRE PREVENTION</b>			
	<b><i>Operating Revenue</i></b>			
0583	EMERGENCY SERVICES LEVY	-66,968	-48,420	-64,573
0584	REIMBURSEMENTS	0	0	0
0585	KALBARRI SES EQUIPMENT/BUILDING GRANT	-633	0	0
0613	VOLY FIRE CONTRIB - NPTON	0	0	0
0623	REIMBURSEMENTS	-6,292	-180	-250
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0673	FIRE INFRINGEMENTS	-1,100	-936	-1,250
	<b><i>Total Operating Revenue</i></b>	<b>-74,993</b>	<b>-49,536</b>	<b>-66,073</b>
0335	DISPOSAL OF ASSETS	0	0	0
0683	PROFIT/LOSS SALE OF ASSET	0	0	0
	<b><i>Operating Expenditure</i></b>			
1042	FIRE INSURANCE	16,625	12,465	16,625
1052	COMM. MTCE AND REPAIRS	9,549	2,664	3,586
1062	FIRE CONTROL EXP. OTHER	30,431	15,642	20,879
1072	AERIAL INSPECTIONS	0	1,125	1,500
1082	FIRE FIGHTING	144,498	233,523	311,380
1122	BURN OFF FEE REFUND	0	0	0
1132	ADMIN ALLOC TO FIRE PREVN	13,104	13,248	17,667
1142	KALBARRI SES OPERATIONS	31,924	21,075	28,103
1144	KALBARRI SES EQUIPMENT/BUILDING GRANT	637	0	0
1152	PORT GREGORY FIRE SHED	422	117	157
1154	ISSEKA FIRE SHED	0	153	208
1156	HORROCKS FIRE/AMBULANCE SHED	158	117	158
1158	BINNU FIRE SHED	662	36	48
1304	ASSET DEPRECIATION	37,874	29,997	40,000
1104	FIRE BRIGADE HQ (RAILWAY STN COSTS TO 12	1,300	1,764	2,370
	<b><i>Total Operating Expenditure</i></b>	<b>287,184</b>	<b>331,926</b>	<b>442,681</b>
	<b><i>Capital Revenue</i></b>			
0525	GOVERNMENT GRANTS	0	0	0
	<b><i>Capital Expenditure</i></b>			
0338	LAND & BUILDINGS	0	0	0
0334	PLANT & EQUIPMENT	0	0	0
0514	PLANT & EQUIPMENT	0	0	0
	<b><i>Total Capital Expenditure</i></b>	<b>0</b>	<b>0</b>	<b>0</b>



**Schedule Format**  
**2015/2016**  
**Law, Order and Public Safety - Schedule 5**

		<b>YTD Actual</b> <b>31/03/2016</b>	<b>YTD Budget</b> <b>31/03/2016</b>	<b>Annual Budget</b> <b>30/06/2016</b>
<b>ANIMAL CONTROL</b>				
	<b><i>Operating Revenue</i></b>			
0763	- FINES AND PENALTIES	0	-1,872	-2,500
0773	- DOG REGISTRATION	-8,371	-8,244	-11,000
0783	- REIMBURSEMENTS/OTHER	0	0	0
0803	- IMPOUNDING FEES	-50	-405	-550
0833	MISC GRANTS	-40,000	0	0
	<b><i>Total Operating Revenue</i></b>	<b>-48,421</b>	<b>-10,521</b>	<b>-14,050</b>
	<b><i>Operating Expenditure</i></b>			
1162	DOG CONTROL EXPENSES	11,236	18,720	25,000
1172	ADMIN ALLOC TO ANIMAL CON	2,506	2,529	3,379
1192	CAT CONTROL EXPENSES	2,026	2,286	3,065
	<b><i>Total Operating Expenditure</i></b>	<b>15,768</b>	<b>23,535</b>	<b>31,444</b>
	<b><i>Capital Expenditure</i></b>			
1164	DOG POUND CAGES	0	0	0
<b>OTHER LAW, ORDER AND PUBLIC SAFETY</b>				
	<b><i>Operating Revenue</i></b>			
0843	ILLEGAL CAMPING FINES	-1,863	-180	-250
0873	PROFIT/LOSS FROM SALE OF ASSET	0	0	0
	<b><i>Operating Expenditure</i></b>			
1212	SALARIES (RANGER)	84,706	104,958	139,950
1232	CONTROL EXPENSES OTHER	1,191	7,866	10,500
1242	FLOOD CONTROL EXPENSES - KALBARRI	0	0	0
4122	ABANDONED VEHICLES	0	0	0
4132	LAW & ORDER ASSET DEPRECN	10,066	5,625	7,500
	<b><i>Total Operating Expenditure</i></b>	<b>95,963</b>	<b>118,449</b>	<b>157,950</b>

**Schedule Format**  
**2015/2016**  
**Education and Welfare - Schedule 6**

		<b>YTD Actual</b> <b>31/03/2016</b>	<b>YTD Budget</b> <b>31/03/2016</b>	<b>Annual Budget</b> <b>30/06/2016</b>
<b>PRE-SCHOOL</b>				
	<b><i>Operating Revenue</i></b>			
1043	GRANT - NOCCA BUILDING	0	0	0
1113	NCAA - SUSTAINABILITY FUNDING (MONTHLY) D	-32,883	-27,495	-36,660
1123	NCCA CCB/CCR REBATE REVENUE (WEEKLY)	-38,346	-41,247	-55,000
1133	NCCA SESSION FEES (WEEKLY)	-41,634	-41,247	-55,000
1143	NCCA MEMBERSHIP REVENUE	0	-747	-1,000
1163	NCCA FUNDRAISING/GRANTS REVENUE	-780	0	0
163	TRANS FROM LEAVE RESERVE	0	0	0
1103	REIMBURSEMENTS	-9,198	0	0
	<b><i>Total Operating Revenue</i></b>	<b>-122,841</b>	<b>-110,736</b>	<b>-147,660</b>
	<b><i>Operating Expenditure</i></b>			
1312	NCCA - BUILDING RELATED EXPENSES	8,961	12,078	16,133
1322	NCCA OPERATING EXPENDITURE (PAYROLL/SUPP	117,767	110,736	147,660
1332	NCCA - GRANT RELATED EXPENSES (GST FREE)	5,447	0	0
1314	YOUTH PROGRAM	0	1,494	2,000
1412	ASSET DEPRECIATION	15,880	8,622	11,500
3202	KALBARRI CHILD CARE CENTRE	6,397	7,119	9,501
	<b><i>Total Operating Expenditure</i></b>	<b>154,451</b>	<b>140,049</b>	<b>186,794</b>
	<b><i>Capital Expenditure</i></b>			
1316	LAND & BUILDINGS	0	0	0
<b>WELFARE</b>				
	<b><i>Operating Revenue</i></b>			
0853	AGED UNITS RENTAL INCOME	-39,739	-38,997	-52,000
	<b><i>Operating Expenditure</i></b>			
2362	KALBARRI AGED HOUSING MAINT	32,607	22,626	30,190
2332	NORTHAMPTON AGED CARE	0	0	0
	<b><i>Total Operating Expenditure</i></b>	<b>32,607</b>	<b>22,626</b>	<b>30,190</b>

**Schedule Format  
2015/2016  
Health - Schedule 7**

		<b>YTD Actual 31/03/2016</b>	<b>YTD Budget 31/03/2016</b>	<b>Annual Budget 30/06/2016</b>
<b>PREVENTATIVE SERVICES</b>				
	<b><i>Operating Revenue</i></b>			
1673	- FOOD VENDORS	-1,170	-630	-840
1753	REIMBURSEMENTS	0	0	0
1763	CONTRIBUTIONS	-14,916	-29,619	-39,500
	<b><i>Total Operating Revenue</i></b>	-16,086	-30,249	-40,340
1764	PROFIT/LOSS ON SALE ASSET	0	0	0
	<b><i>Operating Expenditure</i></b>			
2012	SALARIES	92,499	87,903	117,210
2022	HEALTH SUPERANNUATION	14,423	13,626	18,170
2032	ACCRUED ANNUAL & LS LEAVE	0	0	0
2042	CONTROL EXPENSES OTHER	15,497	15,939	21,272
2052	VEHICLE RUNNING EXPENSES	9,390	10,116	13,500
2082	HEALTH BUILDING MAINT	83	54	83
2102	ADMIN ALLOC TO HEALTH	5,800	5,859	7,820
	<b><i>Total Operating Expenditure</i></b>	137,693	133,497	178,055
	<b><i>Capital Revenue</i></b>			
1375	PROCEEDS SALE OF ASSET	0	0	0
1396	GOVERNMENT GRANTS	0	0	0
	<b><i>Total Capital Revenue</i></b>	0	0	0
	<b><i>Capital Expenditure</i></b>			
1324	PLANT AND EQUIPMENT - HLT	0	0	0
<b>OTHER HEALTH</b>				
	<b><i>Operating Revenue</i></b>			
2023	LEASE - DOCTORS SURGERY (NORTHA	-10,000	-7,497	-10,000
2033	RENTAL LOT 43 BATEMAN STREET (DC	0	0	0
2043	REIMBURSEMENTS - OTHER	-1,329	-1,872	-2,500
2093	RENT LOT 14 CALLION WAY	0	0	0
	<b><i>Total Operating Revenue</i></b>	-11,329	-9,369	-12,500
	<b><i>Operating Expenditure</i></b>			
2053	PROFIT/LOSS SALE ASSET	0	0	0
2312	DOCTOR SURGERY - KALBARRI	4,125	3,654	4,887
2342	DOCTORS SURGERY - NORTHAMPTON	2,603	3,420	4,593

**Schedule Format**  
**2015/2016**  
**Health - Schedule 7**

		<b>YTD Actual 31/03/2016</b>	<b>YTD Budget 31/03/2016</b>	<b>Annual Budget 30/06/2016</b>
2382	ASSET DEPRECIATION	22,912	23,994	32,000
2392	LOT 7 STEPHEN STREET	0	0	0
1385	DISPOSAL OF ASSETS (P/L)	0	0	0
1375	PROCEEDS SALE OF ASSET	0	0	0
	<b>Total Operating Expenditure</b>	29,640	31,068	41,480
	<b>Capital Revenue</b>			
2083	LAND SALES RESERVE	0	0	0
	<b>Capital Expenditure</b>			
0834	LAND & BUILDINGS	0	0	0
1644	FURNITURE AND EQUIPMENT	0	0	0
	<b>Total Capital Expenditure</b>	0	0	0

**Schedule Format  
2015/2016  
Housing - Schedule 9**

		<b>YTD Actual 31/03/2016</b>	<b>YTD Budget 31/03/2016</b>	<b>Annual Budget 30/06/2016</b>
<b>STAFF HOUSING</b>				
	<b><i>Operating Revenue</i></b>			
2833	CONTRIBUTIONS	0	0	0
2843	RESIDENTIAL RENTAL	-10,570	-13,176	-17,570
2853	CHARGES - STAFF RENTALS	0	0	0
	<b><i>Total Operating Revenue</i></b>	-10,570	-13,176	-17,570
2873	PROFIT/LOSS ON SALE ASSET	0	0	0
	<b><i>Operating Expenditure</i></b>			
3162	- LOT 71 MITCHELL	0	0	0
3172	- OVAL RESIDENCE	4,895	1,953	2,619
3192	- LOT 10 ESSEX	0	0	0
3212	- LOT 454 FITZGERALD	8,150	3,969	5,310
3222	ASSET DEPRECIATION	39,558	30,744	41,000
3232	- LOT 43 BATEMAN ST	2,006	3,825	5,110
3242	LOT 42 BATEMAN STREET	3,449	2,817	3,774
3252	ADMIN ALLOC TO STAFF HOUS	4,153	4,194	5,599
3282	605 SALAMIT PLACE	9,926	9,288	12,408
3432	LOT 23 RAKE PLACE NORTHAMPTON	2,557	3,555	4,750
	<b><i>Total Operating Expenditure</i></b>	74,694	60,345	80,570
	<b><i>Capital Revenue</i></b>			
2425	LOAN FUND PROCEEDS	0	0	0
	<b><i>Capital Expenditure</i></b>			
2494	LAND & BUILDINGS - STAFF HOUSING	241,174	206,830	206,830
<b>HOUSING OTHER</b>				
	<b><i>Operating Revenue</i></b>			
3013	RENT LOT 11 HAMPTON ROAD	0	0	0
3003	REIMBURSEMENTS - HOUSING OTHER	-4,809	-2,997	-4,000
	<b><i>Total Operating Revenue</i></b>	-4,809	-2,997	-4,000
	<b><i>Operating Expenditure</i></b>			
3422	ESL PAYMENTS FOR MISC PROPERTY	0	747	1,000
3442	RESIDENCE - LOT 6 ROBINSON ST	3,531	3,645	4,870
3452	LOT 11 HAMPTON ROAD	0	0	0
3482	LOT 74 SEVENTH AVENUE	4,462	3,312	4,444
3492	14 CALLION WAY KALBARRI - DOCTO	5,012	5,607	7,490
	<b><i>Total Operating Expenditure</i></b>	13,005	13,311	17,804

**Schedule Format**  
**2015/2016**  
**Housing - Schedule 9**

		YTD Actual 31/03/2016	YTD Budget 31/03/2016	Annual Budget 30/06/2016
	<b><i>Capital Revenue</i></b>			
2455	LAND SALES RESERVE	0	0	0
	<b><i>Capital Expenditure</i></b>			
3034	43 BATEMAN STREET	0	0	0

**Schedule Format  
2015/2016  
Community Amenities - Schedule 10**

		<b>YTD Actual 31/03/2016</b>	<b>YTD Budget 31/03/2016</b>	<b>Annual Budget 30/06/2016</b>
<b>SANITATION - HOUSEHOLD</b>				
	<b><i>Operating Revenue</i></b>			
3253	- KALBARRI RESIDENTIAL	-371,796	-278,928	-371,910
3263	- OTHER RESIDENTIAL	-220,825	-165,078	-220,110
3273	- 240 LITRE CARTS	-2,359	-2,997	-4,000
	<b><i>Total Operating Revenue</i></b>	<b>-594,980</b>	<b>-447,003</b>	<b>-596,020</b>
	<b><i>Operating Expenditure</i></b>			
3812	DOMESTIC REFUSE COLLECT.	235,455	258,750	345,000
3826	DEPRECIATION - REFUSE SITES	1,612	1,611	2,150
3832	PURCHASE OF 240L CARTS	3,707	1,872	2,500
3854	NORTHAMPTON REFUSE SITE	82,609	121,410	161,900
3856	KALBARRI REFUSE SITE MAINTENANCE	109,176	117,063	156,100
3858	BINNU REFUSE SITE MAINTENANCE	3,267	6,561	8,750
3860	PORT GREGORY REFUSE SITE MAINTENANCE	5,826	17,487	23,330
3861	LUCKY BAY REFUSE COLLECTION	6,821	11,250	15,000
3888	ACCRUED INTEREST ON LOANS	0	0	0
3890	INTEREST ON LOANS	0	0	0
3892	ADMIN ALLOC TO SANITATION	3,294	3,330	4,441
	<b><i>Total Operating Expenditure</i></b>	<b>451,768</b>	<b>539,334</b>	<b>719,171</b>
	<b><i>Capital Expenditure</i></b>			
3304	REFUSE - FURNITURE & EQUIP	0	0	0
<b>SANITATION - OTHER</b>				
	<b><i>Operating Revenue</i></b>			
3313	GRANTS - OTHER	0	0	0
3323	REFUSE SITE FEES -OTHER	-19,802	-18,747	-25,000
3343	- INDUSTRIAL	-114,813	-85,635	-114,180
3353	- COMMERCIAL	-9,227	-6,561	-8,750
3373	- CARAVAN PARKS	0	0	0
3383	INDUSTRIAL REFUSE COLLECTION - GST	-27,060	-20,295	-27,060
3403	REIMBURSEMENT- WHARF BINS (GST)	0	0	0
3405	REIMBURSEMENTS - DRUMMUSTER	0	-2,997	-4,000
	<b><i>Total Operating Revenue</i></b>	<b>-170,902</b>	<b>-134,235</b>	<b>-178,990</b>
	<b><i>Operating Expenditure</i></b>			
3722	IND/COMM REFUSE COLLECT	0	0	0
3772	STREET REFUSE COLLECT/LITTER	69,312	79,380	105,850
3774	DRUM MUSTER	3,722	2,997	4,000
	<b><i>Total Operating Expenditure</i></b>	<b>73,035</b>	<b>82,377</b>	<b>109,850</b>



**Schedule Format**  
**2015/2016**  
**Community Amenities - Schedule 10**

		<b>YTD Actual 31/03/2016</b>	<b>YTD Budget 31/03/2016</b>	<b>Annual Budget 30/06/2016</b>
	<b><i>Capital Expenditure</i></b>			
3305	REFUSE - LAND AND BUILDING	137,296	142,875	190,500
3335	REFUSE SITE CAPITAL	0	0	0
3336	PRINCIPAL ON LOANS	0	0	0
	<b><i>Total Capital Expenditure</i></b>	<b>137,296</b>	<b>142,875</b>	<b>190,500</b>

**SANITATION - SEWERAGE**

	<b><i>Operating Revenue</i></b>			
3543	CHARGES - SEPTIC TANKS	-826	-450	-600
3553	SEPTIC TANK INSPECTIONS	-751	-369	-500
	<b><i>Total Operating Revenue</i></b>	<b>-1,577</b>	<b>-819</b>	<b>-1,100</b>

**TOWN PLANNING AND REGIONAL DEVELOPMENT**

	<b><i>Operating Revenue</i></b>			
3743	PLANNING FEES	-21,967	-18,747	-25,000
3823	REIMBURSE (ADVERTISING/PLANNING COMMIS	-2,748	-108	-150
3833	REIMBURSEMENTS	-500	0	0
	<b><i>Total Operating Revenue</i></b>	<b>-25,215</b>	<b>-18,855</b>	<b>-25,150</b>

3935	P/L ON SALE OF ASSET	0	0	0
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	<b><i>Operating Expenditure</i></b>			
4202	SALARIES	60,243	77,859	103,820
4212	SUPERANNUATION-PLANNING	8,801	7,389	9,860
4232	PRINTING & STATIONERY	225	180	250
4242	ADVERTISING	1,149	747	1,000
4252	INSURANCE	2,203	1,584	2,112
4262	CONFERENCE EXPENSES	0	1,494	2,000
4272	VEHICLE OPERATING COSTS	3,098	2,619	3,500
4282	CONSULTANTS EXPENSES	0	0	0
4302	LEGAL EXPENSES	11,330	1,494	2,000
4322	NORTHAMPTON TOWNSCAPE	0	0	0
4342	HORROCKS TOWNSCAPE	0	0	0
4372	TOWN PLAN SCHEME EXPENSES	8,212	44,397	59,200
4382	CONTROL EXPENSES	5,001	3,024	4,050
4402	ASSET DEPRECIATION	4,744	3,744	5,000
4472	TP - ACCRUED LS LEAVE	0	0	0
4482	TP ACCRUED ANNUAL LEAVE	0	0	0
4852	PLANNING BUILDING MAINT	111	81	111
4862	FRINGE BENEFITS TAX PLANN	4,242	5,913	7,885

**Schedule Format  
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Community Amenities - Schedule 10**

		<b>YTD Actual 31/03/2016</b>	<b>YTD Budget 31/03/2016</b>	<b>Annual Budget 30/06/2016</b>
4872	ADMIN ALLOC TO TOWN PLAN	5,084	5,139	6,854
	<b>Total Operating Expenditure</b>	114,443	155,664	207,642
	<b>Capital Revenue</b>			
3905	PROCEEDS OF ASSETS	0	0	0
7480	TOWN PLANNING SCHEME RESERVE TO MUNI	0	0	0
	<b>Capital Expenditure</b>			
4014	PLANT & EQUIPMENT	0	0	0
<b>OTHER COMMUNITY AMENITIES</b>				
	<b>Operating Revenue</b>			
3802	LAND SALES RESERVE	0	0	0
3853	CHARGES - CEMETERY FEES	-4,350	-2,250	-3,000
3863	REIMBURSEMENTS	-865	-2,250	-3,000
3883	FUNERAL DIRECTORS LICENSE	-300	-144	-200
3893	BUS HIRE	-659	-1,125	-1,500
	<b>Total Operating Revenue</b>	-6,175	-5,769	-7,700
	<b>Operating Expenditure</b>			
4422	NORTHAMPTON CEMETERY MAIN	16,887	23,544	31,420
4432	ASSET DEPRECIATION	1,585	747	1,000
4442	TOWN PARK TOILETS	16,600	15,687	20,934
4452	ASSET DEPRECIATION	23,173	14,994	20,000
4462	KALBARRI CEMETERY MAINT	14,087	18,657	24,900
4572	KINGS PARK TOILETS	8,651	9,765	13,043
4582	LIONS PARK TOILETS NPTON	9,278	14,121	18,846
4592	SALLY'S TREE TOILETS	20,208	13,905	18,556
4652	JETTY TOILETS -KALBARRI	7,876	9,153	12,246
4732	HORROCKS TOILETS/CHGROOMS	24,668	23,391	31,206
4752	PORT GREGORY TOILET BLOCK	13,490	13,203	17,621
4802	CHINAMANS TOILET BLOCK	11,799	8,766	11,716
4807	BINNU TOILETS	17,120	18,630	24,862
4812	RED BLUFF TOILET BLOCK	5,815	5,319	7,123
4766	PROFIT/LOSS SALE OF ASSET	0	0	0
4842	COMMUNITY BUS	3,956	2,997	4,000
	<b>Total Operating Expenditure</b>	195,195	192,879	257,473
	<b>Capital Revenue</b>			
3865	HORROCKS COMMUNITY CENTRE GRANTS	-295,000	-657,369	-876,500

**Schedule Format**  
**2015/2016**  
**Community Amenities - Schedule 10**

		<b>YTD Actual</b> <b>31/03/2016</b>	<b>YTD Budget</b> <b>31/03/2016</b>	<b>Annual Budget</b> <b>30/06/2016</b>
	<b><i>Capital Expenditure</i></b>			
3324	KALBARRI CEMETERY DEVELOPMENT	0	0	0
3344	PUBLIC AMENITIES	0	0	0
3360	HORROCKS COMMUNITY CENTRE (PREVIOUSLY	622,156	776,763	1,035,700
	<b><i>Total Capital Expenditure</i></b>	622,156	776,763	1,035,700

**Schedule Format**  
**2015/2016**  
**Recreation and Culture - Schedule 11**

		YTD Actual 31/03/2016	YTD Budget 31/03/2016	Annual Budget 30/06/2016
<b>PUBLIC HALLS</b>				
	<b>Operating Revenue</b>			
4043	REIMBURSEMENTS	-5,120	-7,497	-10,000
4053	CHARGES - HALL HIRE	-265	-747	-1,000
4063	ALLEN COMM. CENTRE	-1,000	-2,250	-3,000
	<b>Total Operating Revenue</b>	-6,385	-10,494	-14,000
	<b>Operating Expenditure</b>			
4672	- PORT GREGORY HALL	1,739	1,917	2,564
4682	- ALMA HALL	458	711	958
4692	- BINNU HALL	6,846	7,551	10,095
4702	- RSL HALL	13,857	12,816	17,125
4704	OGILVIE HALL/SCHOOL	0	0	0
4712	- AJANA HALL	4,823	4,338	5,812
4772	- ALLEN COMM. CENTRE	45,594	50,985	68,014
4782	- HORROCKS COMM. CENTRE	13,940	15,777	21,059
4792	ASSET DEPRECIATION	69,789	67,500	90,000
4832	ADMIN ALLOC TO HALLS	859	864	1,158
3534	DEPRECIATION	0	0	0
	<b>Total Operating Expenditure</b>	157,905	162,459	216,785
	<b>Capital Expenditure</b>			
3514	LAND & BUILDINGS	14,190	10,638	14,190
3515	BINNU HALL	0	0	0
	<b>Total Capital Expenditure</b>	14,190	10,638	14,190
<b>SWIMMING AREAS AND BEACHES</b>				
	<b>Operating Revenue</b>			
3973	CONTRIBUTIONS	-6,869	-5,247	-7,000
3975	CONTRIBUTIONS/DONATIONS	-3,024	0	0
3976	TRUST BOND CONTRIBUTION - CAPITAL HILL/I	0	0	0
4293	KALBARRI JETTY BERTH FEES	0	0	0
4303	RESERVE LEASES - KALBARRI FORESHORE	-4,695	-3,519	-4,695
	<b>Total Operating Revenue</b>	-14,587	-8,766	-11,695
	<b>Operating Expenditure</b>			
3982	ASSET DEPRECIATION	36,513	34,497	46,000
4952	- KALBARRI F/SHORE RES.	119,425	95,724	127,667
4972	- HORROCKS F/SHORE RES.	40,661	60,732	81,016
5012	- PORT GREGORY F/SHORE	6,203	2,862	3,835

**Schedule Format**  
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**Recreation and Culture - Schedule 11**

		<b>YTD Actual 31/03/2016</b>	<b>YTD Budget 31/03/2016</b>	<b>Annual Budget 30/06/2016</b>
5042	ENVIROFUND GRANTS - HUTT RIVER	0	0	0
6742	- HORROCKS FORESHORE	696	0	0
	<b>Total Operating Expenditure</b>	203,498	193,815	258,518
	<b>Capital Income</b>			
4513	KALBARRI TOURISM SPECIFIED RATE RESERVE	0	0	0
4523	GRANTS	0	0	0
4526	LAND SALES RESERVE	0	0	0
	<b>Total Capital Income</b>	0	0	0
	<b>Capital Expenditure</b>			
3664	FORESHORE INFRASTRUCTURE	5,075	3,744	5,000
3669	LITTLE BAY REDEVELOPMENT	0	0	0
3670	HORROCKS FORESHORE SEAWALL	0	0	0
3674	KALBARRI BOAT RAMP UPGRADE	0	0	0
3684	HORROCKS JETTY	0	0	0
4527	LITTLE BAY REDEVELOPMENT GRANT	0	0	0
3672	ZUYTDORP MEMORIAL	0	0	0
	<b>Total Capital Expenditure</b>	5,075	3,744	5,000
<b>OTHER RECREATION AND SPORT</b>				
	<b>Operating Revenue</b>			
4333	- EDUCATION DEPT - OVAL	-2,778	-2,079	-2,780
4373	CONTRIBUTIONS & DONATIONS	-1,396	0	0
4383	CONTRIBUTIONS	0	0	0
4423	LEASES & RENTALS	-2,693	-2,007	-2,685
4433	INTEREST REMBURSEMENT	-2,854	-1,107	-1,485
4453	REIMBURSEMENTS- REC. CTRE/GOLF CLUB	-828	-5,994	-8,000
4455	TRUST BOND CONTRIBUTION - CAPITAL HILL	0	0	0
4473	GRANTS	-21,147	0	0
4563	KALBARRI CAMP SCHOOL - GENERAL INCOME	0	0	0
4573	KALBARRI CAMP SCHOOL - BUS INCOME	-509	0	0
4583	KALBARRI CAMP SCHOOL - CAMP INCOME (A	-818	0	0
	<b>Total Operating Revenue</b>	-33,023	-11,187	-14,950
4393	PROFIT/LOSS ON SALE	0	0	0
	<b>Operating Expenditure</b>			
4962	- KALBARRI OVAL RESERVE	20,730	20,025	26,724
4969	KALBARRI SKATE PARK	9,413	9,558	12,784
4982	- HORROCKS OVAL RESERVE	1,203	2,880	3,862

**Schedule Format**  
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**Recreation and Culture - Schedule 11**

		<b>YTD Actual 31/03/2016</b>	<b>YTD Budget 31/03/2016</b>	<b>Annual Budget 30/06/2016</b>
4992	- PARKS, RES, GARDENS GEN	155,732	137,376	183,202
4998	PARKS & GARDENS - PORT GREGORY	1,620	1,872	2,500
5002	ADMIN ALLOC TO OTHER REC	13,247	13,392	17,860
5022	- LIONS PARK	357	17,433	23,278
5032	- BI-CENTENIAL PARK	9,688	4,437	5,940
5072	NORTHAMPTON COMMUNITY CENTRE	42,493	45,054	60,105
5082	- KALBARRI REC CENTRE	12,750	5,040	6,748
5092	- HORROCKS REC CENTRE	990	1,188	1,585
5102	INTEREST ON LOANS	5,150	4,464	5,962
5112	NORTHAMTPON BOWLING CLUB	0	0	0
5115	KALBARRI GOLF & BOWLING CLUB	0	0	0
5122	- NORTHAMPTON REC OVAL	68,823	48,312	64,446
5142	EXHIBITION HALL NPTN OVAL	0	0	0
5162	BINNU RECREATION AREA	0	0	0
5169	NORTHAMPTON GOLF CLUBHOUSE	828	621	828
5172	ASSET DEPRECIATION	211,886	232,497	310,000
5192	REC - ACCRUED ANNUAL LEAV	0	0	0
5212	ACCRUED INTEREST ON LOANS	0	0	0
5262	KALBARRI CAMP SCHOOL - BUILDING/GROUN	3,292	0	0
5272	KALBARRI CAMP SCHOOL - BUS EXPENDITURE	6,540	0	0
5282	KALBARRI CAMP SCHOOL - EVENT EXPENDITU	0	0	0
	<b>Total Operating Expenditure</b>	564,743	544,149	725,824
	<b>Capital Revenue</b>			
3775	SS LOAN - BOWL CLUBS	-4,642	-4,608	-6,155
3777	LAND SALES RESERVE	0	0	0
	<b>Total Capital Revenue</b>	-4,642	-4,608	-6,155
	<b>Capital Expenditure</b>			
3624	PRINCIPAL ON LOANS	28,288	22,365	29,831
3654	SKATE PARK CONSTRUCTION	0	0	0
3714	LAND & BUILDING	0	0	0
3715	FURNITURE & EQUIPMENT	0	0	0
3716	PARKS & OVALS INFRASTRUCTURE	79,775	69,561	92,755
3734	PLANT & EQUIPMENT	0	0	0
	<b>Total Capital Expenditure</b>	108,063	91,926	122,586
	<b>TELEVISION AND RADIO REBROADCASTING</b>			
	<b>Operating Expenditure</b>			
5232	T.V. RECEIVER STATION	0	0	0
5242	ASSET DEPRECIATION	0	0	0

**Schedule Format**  
**2015/2016**  
**Recreation and Culture - Schedule 11**

		<b>YTD Actual 31/03/2016</b>	<b>YTD Budget 31/03/2016</b>	<b>Annual Budget 30/06/2016</b>
	<b><i>Total Operating Expenditure</i></b>	0	0	0
<b>LIBRARIES</b>				
	<b><i>Operating Revenue</i></b>			
4613	CHARGES - LOST BOOKS	-3	-36	-50
4623	REIMBURSEMENTS	-267	-36	-50
4653	INTERNET ACCESS FEE - KALBARRI	-387	-747	-1,000
	<b><i>Total Operating Revenue</i></b>	-658	-819	-1,100
	<b><i>Operating Expenditure</i></b>			
5312	SALARIES	31,570	29,151	38,870
5322	LIBRARY SUPERANNUATION	2,648	2,772	3,700
5332	LIBRARY OPERATING OTHER	3,492	3,159	4,217
5334	LIBRARY INTERNET SERVICE	1,512	1,674	2,250
5342	LIBRARY BUILDING MTCE	728	540	728
5352	ACCRUED ANNUAL LEAVE	0	0	0
5372	ASSET DEPRECIATION	0	0	0
5402	ADMIN ALLOC TO LIBRARIES	65,090	65,817	87,756
	<b><i>Total Operating Expenditure</i></b>	105,041	103,113	137,521
<b>OTHER CULTURE</b>				
	<b><i>Operating Revenue</i></b>			
4703	150 YEAR CELEBRATIONS - REVENUE (INC BRI	-298	0	0
4713	MOONIEEMIA CENTRE REIMB	0	0	0
4763	GRANT - HERITAGE ADVISORY SERVICE	-2,154	-4,626	-6,170
4773	CHARGES - OLD POLICE STN	-4,050	-6,597	-8,800
4793	GOVERNMENT GRANTS	0	0	0
	<b><i>Total Operating Revenue</i></b>	-6,502	-11,223	-14,970
	<b><i>Operating Expenditure</i></b>			
1712	NORTHAMPTON NEWS BUILDING	3,083	4,464	5,984
5512	OLD RAILWAY STATION	1,880	2,169	2,922
5522	OLD POLICE STATION	4,639	3,627	4,870
5532	CHIVERTON HOUSE	10,393	11,043	14,752
5542	MOONIEEMIA CENTRE	4,650	5,787	7,716
5552	KALBARRI ART & CRAFT CNTR	1,422	2,601	3,482
5572	HIST PROJECTS/HERITAGE SITES	5,619	9,252	12,340
5582	OLD ROADS BOARD BUILDING	18,071	16,560	22,098
5592	LYNTON HISTORICAL SITE	1,873	972	1,321
5622	DONATIONS BY COUNCIL	0	0	0
5642	OTHER EXPENDITURE	0	0	0



**Schedule Format**  
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**Recreation and Culture - Schedule 11**

		<b>YTD Actual</b> <b>31/03/2016</b>	<b>YTD Budget</b> <b>31/03/2016</b>	<b>Annual Budget</b> <b>30/06/2016</b>
5652	ASSET DEP'N CULTURE	66,407	31,500	42,000
5662	GRANT EXP - INC SENIORS WEEK ETC	1,241	0	0
5672	NORTHAMPTON 150TH CELEBRATION	0	0	0
5682	LOT 175 KAIBER ST KALBARRI (EX ST JOHNS BI	1,261	963	1,300
	<b>Total Operating Expenditure</b>	120,538	88,938	118,785

**Schedule Format**  
**2015/2016**  
**Transport - Schedule 12**

		YTD Actual 31/03/2016	YTD Budget 31/03/2016	Annual Budget 30/06/2016
<b>CONSTRUCTION OF ROADS, BRIDGES AND DEPOTS</b>				
<b><i>Capital Expenditure</i></b>				
5030	REGIONAL ROAD GROUP	51,444	157,869	210,500
5060	- MUNICIPAL FUND	171,761	376,947	502,614
5090	FOOTPATH CONSTRUCTION	54,857	89,928	119,925
5150	BLACKSPOT PROJECTS	0	0	0
5180	CAR PARKS CONSTRUCTION	0	0	0
5210	ROADS TO RECOVERY	45,246	470,052	626,740
5214	ROYALTIES FOR REGIONS (BATEMAN ST) BUDGET	0	0	0
5215	ROYALTIES 4 REGIONS WORKS	640,557	460,287	613,750
5224	PRINCIPAL ON LOANS	64,098	70,623	94,173
	<b>Total Capital Expenditure</b>	1,027,963	1,625,706	2,167,702
<b><i>Capital Revenue</i></b>				
5208	LAND SALES RESERVE	0	0	0
5483	ROYALTIES 4 REGIONS (BATEMAN ST)	0	0	0
7485	ROADWORK RESERVE TFR TO MUNI	0	0	0
	<b>Total Capital Revenue</b>	0	0	0
<b>MAINTENANCE OF ROADS, BRIDGES AND DEPOTS</b>				
<b><i>Operating Expenditure</i></b>				
5982	ADMIN ALLOC TO ROAD MAINT	19,835	20,052	26,742
5992	INTEREST ON LOANS - TPT	21,349	21,609	28,814
6002	ACCRUED INTEREST ON LOANS	0	0	0
6262	APB DEPOT	37	144	200
5850	- MUNICIPAL FUND RDWKS	920,129	1,051,515	1,402,036
5860	ROMANS DATA COLLECTION	6,495	6,363	8,495
5910	KALBARRI DEPOT MAINT.	6,978	15,363	20,507
5920	CROSSOVERS	1,000	1,494	2,000
5930	NORTHAMPTON DEPOT MAINT	24,451	21,861	29,171
5950	HORROCKS DEPOT MAINT.	159	189	260
5960	LIGHTING OF STREETS	90,816	82,494	110,000
5980	DIRECTIONAL ADVERT SIGNS	0	0	0
5990	ASSET DEPRECIATION	363,627	187,497	250,000
6000	ACCRUED LONG SERVICE LEAV	0	0	0
6010	TSPT ACCRUED ANNUAL LEAVE	0	0	0
3994	DEPRECIATION	1,727,940	682,497	910,000
	<b>Total Operating Expenditure</b>	3,182,817	2,091,078	2,788,225
<b><i>Operating Revenue</i></b>				
6223	CONTRIBUTION (INC STREET LIGHTING)	-3,321	-2,619	-3,500

**Schedule Format  
2015/2016  
Transport - Schedule 12**

		<b>YTD Actual 31/03/2016</b>	<b>YTD Budget 31/03/2016</b>	<b>Annual Budget 30/06/2016</b>
6281	- MRD MAINTENANCE	-162,109	-149,600	-149,600
6351	DIRECTIONAL ADVERT SIGNS	0	0	0
5205	ROADS TO RECOVERY FUNDING	0	-487,971	-650,630
5206	FOOTPATH FUNDING	0	0	0
5207	BLACKSPOT FUNDING	0	0	0
5209	ROYALTIES FOR REGIONS - OGILVIE EAST RD	-532,982	-366,561	-488,750
5481	.- REGIONAL ROAD GROUP FUNDING	-56,133	-105,246	-140,330
5561	CONTRIBUTIONS	0	0	0

<b>Total Operating Revenue</b>		-754,545	-1,111,997	-1,432,810
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**ROAD PLANT PURCHASES**

**Operating Revenue**

4265	CONTRIBUTIONS	-15,000	0	0
	<b>Total Operating Revenue</b>	-15,000	0	0

**Operating Expenditure**

3610	LESS PLANT DEPN WRITTEN BACK	-142,907	-137,232	-182,985
4275	PROCEEDS SALE OF ASSETS	0	0	0
4315	- MACHINERY (DISPOSAL OF ASSET)	-85,000	-109,998	-110,000
4395	DISPOSAL OF ASSETS (P/L)	0	0	0
	<b>Total Operating Expenditure</b>	-227,907	-247,230	-292,985

**Capital Revenue**

4345	LOAN PROCEEDS	0	0	0
	<b>Total Capital Revenue</b>	0	0	0

4285	- UTILITIES (PROFIT/LOSS SALE OF ASSET)	0	-33,996	-34,000
4405	PROFIT/LOSS ON SALE ASSET	137,268	-60,750	-81,000

**Capital Expenditure**

4034	LAND & BUILDINGS	772	52,875	70,500
4214	ROAD PLANT/MACHINERY	347,801	396,747	529,000
4224	UTILITIES (VEHICLES)	0	119,997	160,000
4234	TRUCKS	15,000	0	0
4254	OTHER EQUIPMENT	26,200	20,997	28,000
	<b>Total Capital Expenditure</b>	389,773	590,616	787,500

**Schedule Format**  
**2015/2016**  
**Transport - Schedule 12**

		<b>YTD Actual 31/03/2016</b>	<b>YTD Budget 31/03/2016</b>	<b>Annual Budget 30/06/2016</b>
<b>AERODROMES</b>				
	<b><i>Operating Revenue</i></b>			
5113	CHARGES - LANDING FEES	-1,895	-2,331	-3,110
5133	HANGAR SITE LEASE	-923	-684	-915
5183	CITY OF GN/GRN - OPERATING CONTRIBUTIOI	0	0	0
	<b><i>Total Operating Revenue</i></b>	<b>-2,818</b>	<b>-3,015</b>	<b>-4,025</b>
	<b><i>Operating Expenditure</i></b>			
5902	ADMIN ALLOCATED TO AERODROMES	12,531	12,663	16,895
5912	ASSET DEPRECIATION	38,168	17,244	23,000
5932	KALBARRI AIRPORT MTCE	33,621	21,465	28,635
5935	OLD KALBARRI AIRPORT	0	0	0
	<b><i>Total Operating Expenditure</i></b>	<b>84,320</b>	<b>51,372</b>	<b>68,530</b>
	<b><i>Capital Revenue</i></b>			
5163	Airport Reserve	0	0	0

**Schedule Format  
2015/2016  
Economic Services - Schedule 13**

		<b>YTD Actual 31/03/2016</b>	<b>YTD Budget 31/03/2016</b>	<b>Annual Budget 30/06/2016</b>
<b>RURAL SERVICES</b>				
	<b><i>Operating Revenue</i></b>			
5513	CONTRIBUTIONS/GRANTS	-20,160	0	0
	<b><i>Operating Expenditure</i></b>			
6232	GRANT EXPENDITURE (NACC) PREVIOUS	7,705	0	0
<b>TOURISM AND AREA PROMOTION</b>				
	<b><i>Operating Revenue</i></b>			
5543	CONTRIBUTIONS	0	0	0
5563	LEASES/RENTALS	-48,211	-36,153	-48,211
5573	CARAVAN PARK LICENCES	-4,387	-3,375	-4,500
5583	REIMBURSEMENTS	-9,000	-9,000	-12,000
5593	KAL TOURISM SPEC RATE	-30,062	-22,500	-30,000
	<b><i>Total Operating Revenue</i></b>	-91,660	-71,028	-94,711
	<b><i>Operating Expenditure</i></b>			
6322	CARAVAN PARKS/CAMPING GDS	0	0	0
6362	HERITAGE - RAILWAY CARRIAGE	474	666	900
6372	TOURISM & PROMOTION GENERAL	60,931	65,637	87,527
6382	AREA PROMOTION	0	0	0
6392	ASSET DEPRECIATION	999	1,125	1,500
6402	LUCKY BAY	0	16,929	22,588
	<b><i>Total Operating Expenditure</i></b>	62,405	84,357	112,515
	<b><i>Capital Income</i></b>			
5005	GRANTS - TOURISM & AREA PROMOTIO	-118,091	-281,250	-375,000
7335	TFR FROM COASTAL MANAGEMENT RES	-105,145	-105,145	-105,145
	<b><i>Total Capital Income</i></b>	-223,236	-386,395	-480,145
	<b><i>Capital Expenditure</i></b>			
5016	INFRASTRUCTURE ASSETS - TOURISM	17,169	472,527	630,060
<b>BUILDING CONTROL</b>				
	<b><i>Operating Revenue</i></b>			
5653	- BUILDING PERMITS	-15,274	-13,500	-18,000
5673	S/POOL INSPECTION FEES	-3,937	-4,500	-6,000
5713	BUILDING REIMBURSEMENTS	-614	-225	-300
5733	DEMOLITION FEES	0	0	0

**Schedule Format**  
**2015/2016**  
**Economic Services - Schedule 13**

		<b>YTD Actual 31/03/2016</b>	<b>YTD Budget 31/03/2016</b>	<b>Annual Budget 30/06/2016</b>
	<b><i>Total Operating Revenue</i></b>	-19,826	-18,225	-24,300
	<b><i>Operating Expenditure</i></b>			
6412	SALARIES	50,961	54,504	72,680
6422	BUILDING SUPERANNUATION	7,421	8,442	11,260
6432	VEHICLE RUNNING EXPENSES	2,007	3,744	5,000
6442	CONTROL EXPENSES OTHER	14,902	13,347	17,809
6452	ACCRUED LONG SERVICE LVE	0	0	0
6462	ACCRUED ANNUAL LEAVE	0	0	0
6472	BUILD CONTROL BUILD MAIN	83	54	83
6492	ASSET DEPN -ECON SERV BUI	5,609	144	200
5195	DISPOSAL OF ASSET	0	0	0
6512	ADMIN ALLOC TO BUILD CONT	7,877	7,965	10,620
	<b><i>Total Operating Expenditure</i></b>	88,861	88,200	117,652
	<b><i>Capital Revenue</i></b>			
5175	PROCEEDS SALE OF ASSETS	-34,545	-29,997	-40,000
5185	P/L ON SALE OF ASSET	28,272	8,244	11,000
	<b><i>Capital Expenditure</i></b>			
5124	PLANT AND EQUIPMENT	40,618	41,247	55,000

**Schedule Format**  
**2015/2016**  
**Economic Services - Schedule 13**

		<b>YTD Actual</b> <b>31/03/2016</b>	<b>YTD Budget</b> <b>31/03/2016</b>	<b>Annual Budget</b> <b>30/06/2016</b>
	<b>OTHER ECONOMIC SERVICES</b>			
	<b><i>Operating Revenue</i></b>			
5933	REIMBURSMENTS	-3,364	-1,872	-2,500
5943	GRANT - LIVING COMMUNITIES PROGRA	0	0	0
5983	ELECTRICITY SUPPLY REIMBU	0	0	0
5993	PT GREGORY SPEC AREA RATE	-13,300	-9,972	-13,300
	<b><i>Total Operating Revenue</i></b>	-16,664	-11,844	-15,800
	<b><i>Operating Expenditure</i></b>			
6752	- PORT GREGORY	8,159	36,999	49,341
6812	KITSON CIRCUIT LIA INDUSTRIAL UNITS P	8,036	3,528	4,707
	<b><i>Total Operating Expenditure</i></b>	16,195	40,527	54,048

**Schedule Format  
2015/2016  
Other Property and Services - Schedule 14**

		<b>YTD Actual 31/03/2016</b>	<b>YTD Budget 31/03/2016</b>	<b>Annual Budget 30/06/2016</b>
<b>PRIVATE WORKS</b>				
	<b><i>Operating Revenue</i></b>			
6153	- PLANT HIRE	-11,535	-14,994	-20,000
	<b><i>Operating Expenditure</i></b>			
6912	PRIVATE WORKS - SCH 14	7,978	19,548	26,085
<b>OTHER PROPERTY AND SERVICES</b>				
	<b><i>Operating Revenue</i></b>			
6590	SELF SUPPORTING LOAN INTEREST REIMBURSEMENT	-12,744	-18,810	-25,087
5613	CONTRIB - HALF WAY BAY COTTAGE SURVEYS	0	0	0
5623	LEASE FEES - HALF WAY BAY COTTAGES	-16,000	-11,997	-16,000
7045	NORTHAMPTON LIA (EX MWDC GRANT ETC)	0	0	0
	<b><i>Total Operating Revenue</i></b>	<b>-28,744</b>	<b>-30,807</b>	<b>-41,087</b>
	<b><i>Operating Expenditure</i></b>			
5633	GRANTS & CONTRIBUTIONS	0	0	0
6659	INTEREST ON LOANS - CEO HOUSE (SELF SUPPORT)	12,744	18,810	25,087
6768	HALF WAY BAY COTTAGES	0	0	0
7015	PROCEED FROM SALE ASSET	0	0	0
7025	PROFIT / LOSS ON SALE	0	0	0
7035	SALE / DISPOSAL ACCOUNT	0	0	0
7065	PROFIT LOSS LAND HELD FOR RESALE VALUE	0	0	0
	<b><i>Total Operating Expenditure</i></b>	<b>12,744</b>	<b>18,810</b>	<b>25,087</b>
	<b><i>Capital Revenue</i></b>			
5633	GRANTS & CONTRIBUTIONS	0	0	0
6591	SELF SUPPORTING LOAN - REIMB CEO PRINCIPAL	-7,060	-10,845	-14,466
6654	LOAN FUND PROCEEDS - SELF SUPPORTING LOAN	0	0	0
7490	NORTHAMPTON INDUSTRIAL UNITS TFR TO MUNI	0	0	0
7500	LAND DEVELOPMENT RESERVE TRANSFER TO MUNI	-516,553	-516,553	-516,553
	<b><i>Total Capital Revenue</i></b>	<b>-523,613</b>	<b>-527,398</b>	<b>-531,019</b>
	<b><i>Capital Expenditure</i></b>			
6574	SUBDIVISIONS	0	0	0
6758	NORTHAMPTON INDUSTRIAL UNITS	0	0	0
6592	PRINCIPAL ON LOANS - CEO HOUSE (SELF SUPPORT)	14,466	10,845	14,466
6664	LOAN PAYMENT	0	0	0
	<b><i>Total Capital Expenditure</i></b>	<b>14,466</b>	<b>10,845</b>	<b>14,466</b>



**Schedule Format  
2015/2016  
Other Property and Services - Schedule 14**

YTD Actual 31/03/2016	YTD Budget 31/03/2016	Annual Budget 30/06/2016
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**PUBLIC WORKS OVERHEADS**

<b><i>Operating Expenditure</i></b>				
7112	ENGINEERING SALARIES	87,736	93,834	125,120
7122	ENGINEERING BUILD MAINT	83	54	83
7132	ENG. OFFICE & OTHER EXP.	10,131	8,145	10,878
7142	VEHICLE RUNNING EXPENSES	5,486	8,622	11,500
7152	SUPERANNUATION OF WORKMEN	168,036	175,572	234,101
7162	SICK AND HOLIDAY PAY	209,280	149,994	200,000
7172	INSURANCE ON WORKS	95,472	61,623	82,167
7182	LONG SERVICE LEAVE	24,853	0	0
7192	PROTECTIVE CLOTHING	15,017	14,994	20,000
7202	PUBLIC LIABILITY INSURANC	0	0	0
7222	ACCRUED ANNUAL LEAVE	0	0	0
7232	ADMIN ALLOC TO PWOH	21,983	22,221	29,638
7242	STAFF TRAINING	8,010	17,010	22,700
7252	ALLOWANCES	5,424	2,196	2,940
7282	FRINGE BENEFIT TAX	7,296	10,386	13,850
7302	LESS ALLOC. TO WKS & SRVS	-514,061	-564,732	-752,977
<b><i>Total Operating Expenditure</i></b>		144,748	-81	0

**PLANT OPERATION**

<b><i>Operating Revenue</i></b>				
6323	REIMBURSEMENTS	0	0	0
6423	CONTRIBUTIONS	-4,255	-11,250	-15,000
6433	INSURANCE CLAIMS - VEHICLES	0	0	0
6443	DIESEL FUEL REBATE	-36,322	-37,494	-50,000
<b><i>Total Operating Revenue</i></b>		-40,577	-48,744	-65,000

<b><i>Operating Expenditure</i></b>				
7312	FUELS AND OILS	160,803	187,497	250,000
7322	TYRES AND TUBES	16,928	26,244	35,000
7332	PARTS AND REPAIRS	105,453	176,247	235,000
7342	REPAIR WAGES	76,471	71,649	95,550
7352	INSURANCE AND LICENSES	37,590	28,575	38,114
7362	EXPENDABLE TOOLS/STORES	15,773	10,962	14,620
7382	ADMIN ALLOC TO PLANT OP'N	6,803	6,876	9,171
7502	LESS ALLOC. TO WKS & SRVS	-410,706	-508,086	-677,455
<b><i>Total Operating Expenditure</i></b>		9,115	-36	0

**MATERIALS**

**Schedule Format  
2015/2016  
Other Property and Services - Schedule 14**

		<b>YTD Actual 31/03/2016</b>	<b>YTD Budget 31/03/2016</b>	<b>Annual Budget 30/06/2016</b>
	<b><i>Capital Expenditure</i></b>			
6620	MATERIALS PURCHASED	147,799	0	0
6630	STOCK RECEIVED CONTROL	0	0	0
6750	LESS MATERIALS ALLOCATED	-148,730	0	0
	<b><i>Total Capital Expenditure</i></b>	-931	0	0
<b>SALARIES AND WAGES</b>				
	<b><i>Operating Revenue</i></b>			
6941	REIMB. - WORKERS COMPENS.	-11,049	-14,994	-20,000
	<b><i>Operating Expenditure</i></b>			
6810	GROSS SALARIES FOR YEAR	959,827	848,187	1,130,920
6820	GROSS WAGES FOR YEAR	1,203,372	1,191,321	1,588,439
6830	WORKERS COMPENSATION	11,290	0	0
6890	SALARIES ALLOC FRM SCH 20	-953,729	-848,187	-1,130,920
6900	WAGES ALLOC FRM SCH 20	-1,227,984	-1,191,321	-1,588,439
	<b><i>Total Operating Expenditure</i></b>	-7,224	0	0

**Schedule Format**  
**2015/2016**  
**Funds Transfers/Reserve Funds**

**RESERVE TRANSFERS**

		<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
		<b>31/03/2016</b>	<b>31/03/2016</b>	<b>30/06/2016</b>
<b><i>Schedule 15 Reserves</i></b>				
7120	TFR TO ROADWORKS GENERAL	1,170	0	0
7130	TFR TO KALBARRI AERODROME RES	20,125	0	0
7140	TFR TO PLANT RESERVE	184	0	0
7150	TOWNSCAPE CARPARK RES TFR	0	0	0
7160	TFR TO SPORT & RECREATION RESERVE	0	0	0
7170	TFR TO KALB - AGED PERSONS ACCOM	25,620	0	0
7190	LAND SALES ACCOUNT	0	0	0
7210	TFR TO COMPUTER & OFFICE EQUIP	870	0	0
7220	TFR TO BUILDING - HOUSING	11,460	0	0
7240	TFR TO LEAVE RESERVE	7,905	0	0
7250	TFR TO BUS RESERVE	0	0	0
7260	TFR TO BRIDGE RECON RES	0	0	0
7270	TFR TO KALBARRI YOUTH ACTIVITIES RESERVE	0	0	0
7271	TFR TO COASTAL MANAGEMENT RESERVE	0	0	0
7280	TFR TO FOOTPATH RESERVE	0	0	0
7290	TFR TO NPTON AGED ACCOM RESERVE	4,660	0	0
7300	TFR TO TPS REVIEW RESERVE	0	0	0
7301	TFR TO KALBARRI SPECIFIED AREA RATE	0	0	0
7303	TFR TO POS DEVELOPMENT KALBARRI	0	0	0
7305	TFR TO NORTHAMPTON INDUSTRIAL UNITS RI	0	0	0
7315	TFR TO LAND DEVELOPMENT RESERVE	0	0	0
7325	TFR TO 150TH ANNIVERSARY - NORTHAMPTO	0	0	0
7180	TRANSFER TO REFUSE MANAGEMENT RESERV	0	0	0
7320	TFR FROM PLANT RESERVE	0	0	0
7380	TFR FROM ROADWORKS	0	0	0
7385	TFR TO KALBARRI TENNIS NETBALL RESERVE	6,225	0	0
7410	TFR FROM RESTRICTED CASH	0	0	0
7470	TFR FROM KALBARRI TOURISM SPEC AREA RA	-460	0	0
7435	TFR FROM INDUSTRIAL UNIT RESERVE	0	0	0
7445	TFR FROM TOWN PLANNING RESERVE	0	0	0
<b>Net Transfers to Reserve</b>		<b>77,759</b>	<b>0</b>	<b>0</b>

**RESERVE BANK ACCOUNTS**

		<b>Balance</b>	<b>YTD</b>
0741	REFUSE MANAGEMENT BANK	0	0
0861	LEAVE RESERVE BANK	215,094	7,905
0801	ROADWORKS RESERVE BANK	53,130	1,170
0821	KALBARRI AERODROME BANK	24,588	20,125
0841	COMP & OFFICE EQUIP BANK	31,254	870
0881	HOUSE & BUILDING RESERVE	72,147	11,460

**Schedule Format**  
**2015/2016**  
**Funds Transfers/Reserve Funds**

		<b>RESERVE TRANSFERS</b>		
		<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
		<b>31/03/2016</b>	<b>31/03/2016</b>	<b>30/06/2016</b>
0871	KAL AGED PERSONS ACCOMM RESRV	263,903	25,620	
0761	BRIDGE RECON RES BANK	0	0	
0911	NPTON AGED PERSONS BANK	159,594	4,660	
0961	TPS REVIEW RESERVE	13,096	0	
0811	BUS RESERVE BANK	0	0	
0831	PLANT RESERVE BANK	6,813	184	
0851	SPORT & RECREATION RESERVE	0	(6,225)	
0791	KALBARRI YOUTH ACTIVITIES RESERVE	0	0	
1871	COASTAL MANAGEMENT RESERVE	0	(105,145)	
0731	KAL TOURISM SPEC RATE RES	0	(460)	
0891	FOOTPATH RESERVE	0	0	
0901	TOWNSCAPE CARPARK RESERVE	5,758	0	
0965	NORTHAMPTON INDUSTRIAL UNITS RESERVE	0	0	
0091	MAJOR LAND TRANS BANK	0	(516,553)	
0975	150TH ANNIVERSARY RESERVE BANK	0	0	
1881	KAL BARRI TENNIS NETBALL RESERVE BANK	169,078	6,225	
<b>Total</b>		<b>1,014,455</b>	<b>(550,163)</b>	

# Schedule Format

2015/2016

Trust Funds

## TRUST FUND

		YTD Actual 31/03/2016	YTD Budget 31/03/2016	Annual Budget 30/06/2016
	<b>EXPENSES</b>			
8260	RETENTIONS	15,800	0	0
8280	HOUSING BONDS	0	0	0
8300	NORTHAMPTON CEMETERY FUNDS	0	0	0
8320	TAXATION INSTALMENTS	0	0	0
8330	MISCELLANEOUS GOVT GRANT	0	0	0
8340	KALBARRI YAC FUNDS	0	0	0
8350	KALBARRI AIRPORT SECURITY	0	0	0
8360	HOSPITAL BENEFIT FUND	0	0	0
8380	GALENA DONATIONS	0	0	0
8390	SALE OF LAND - OUTSTANDING RATES	0	0	0
8400	CEMETERY PURCHASES	0	0	0
8420	COMMUNITY BUS BOND	400	0	0
8422	WILA GUTHARRA	0	0	0
8430	RATES REFUNDED	0	0	0
8440	UNCLAIMED MONIES	0	0	0
8450	LEASE PAID IN ADVANCE	0	0	0
8460	MISCELLANEOUS DEPOSITS	0	0	0
8470	NOMINATION DEPOSITS	0	0	0
8480	HOUSING BOND INTEREST EXP	0	0	0
8490	BATAVIA REGIONAL ORGANISATION OF COUNCILS FU	0	0	0
8500	KALBARRI YOUTH SPACE PROJECT	0	0	0
8510	BUILDING TRAINING FUND	0	0	0
8520	FOOTPATHS/CYCLEWAYS	0	0	0
8530	INTEREST ON F/PATH INVEST	0	0	0
8540	TRANSPORTABLE HOUSE BONDS	0	0	0
8550	BURN OFF FEES	0	0	0
8560	HORROCKS WATER SUPPLY	0	0	0
8570	SALE OF HISTORICAL BOOKS	0	0	0
8580	SALE OF DIRECTORY	0	0	0
8590	HERITAGE GRANTS	0	0	0
8602	REDONE (KALBARRI PARK/BEACH SHELTERS)	0	0	0
8610	CONSERVATION INCENTIVES	0	0	0
8620	TOWNSCAPE PROCESS RECORD	0	0	0
8630	DROUGHT/FLOOD RELIEF FUND	0	0	0
8640	SPECIAL ISSUE LICENSE PLA	0	0	0
8650	GALENA MANAGEMENT PLAN	0	0	0
8660	LCDC-LAND PLANNING PROJEC	0	0	0
8670	DOLA - FOOTPATH & OTHER G	0	0	0
8680	SPORT & REC STUDY KALB.	0	0	0
8620	TOWNSCAPE PROCESS RECORD	0	0	0
8630	DROUGHT/FLOOD RELIEF FUND	0	0	0
8640	SPECIAL ISSUE LICENSE PLA	0	0	0
8650	GALENA MANAGEMENT PLAN	0	0	0
8660	LCDC-LAND PLANNING PROJEC	0	0	0

		YTD Actual 31/03/2016	YTD Budget 31/03/2016	Annual Budget 30/06/2016
8670	DOLA - FOOTPATH & OTHER G	0	0	0
8680	SPORT & REC STUDY KALB.	0	0	0
8690	COASTWEST GRANTS	0	0	0
8700	PORT KALB RETENTION FUNDS	0	0	0
8710	KAL T/SCAPE PLAYGRND FUND	0	0	0
8720	BINNU TOWN BORE MONEY	0	0	0
8730	LANDSCAPING DOLA SUBDIVIS	0	0	0
8740	NPTON TOWNSCAPE EXPENSES	0	0	0
8750	KAL SCHOLL RDWISE FUNDS	0	0	0
8760	KALBARRI T/SCAPE FUNDS	0	0	0
8770	GWALLA WALLS FUND - EXP	0	0	0
8780	RSL HALL KEY BOND - EXPEN	0	0	0
8790	SAFER NPTON RDWISE FUNDS	0	0	0
8800	PORT GREG/HORROCKS RD DEV	0	0	0
8810	NABAWA RD FUNDING EXPEND	0	0	0
8820	AGED PERSONS UNITS BONDS	0	0	0
8830	YOUTH GRANT - SKATEBOARD	0	0	0
8840	DEPT OF TPT - SPEC PLATES	200	0	0
8850	AGED UNITS RENTAL EXPENSE	0	0	0
8860	BRB LEVY EXPENSE	0	0	0
8870	KALBARRI SALLYS TREE PLAYGROUND	0	0	0
8880	CDO GRANT	0	0	0
8891	PEET PARK DONATIONS - EXP	0	0	0
8893	AUCTION - EXPENSES	0	0	0
8896	KIDSPORT - EXPENSES	13,149	0	0
8897	NCCA - EXPENSES	0	0	0
8899	COMMUNITY SKATE PARK - EXPENSES	0	0	0
8901	HORROCKS MEMORIAL WALL - EXPENDITURE	171	0	0
8903	ONELIFE NORTHAMPTON - EXPENSES	0	0	0
8906	KALBARRI CAMP SCHOOL - EXPENDITURE	0	0	0
	<b>TOTAL EXPENSES</b>	<b>29,720</b>	<b>0</b>	<b>0</b>
<b>INCOME</b>				
8261	RETENTIONS	0	0	0
8281	HOUSING BONDS	0	0	0
8301	FOOTPATH DEPOSITS	11,764	0	0
8311	GROUP ASSURANCE	0	0	0
8321	TAXATION INSTALMENTS	0	0	0
8331	MISCELLANEOUS GOVT GRANT	0	0	0
8341	KALBARRI YAC FUNDS	0	0	0
8351	KALBARRI AIRPORT SECURITY	0	0	0
8361	HOSPITAL BENEFIT FUND	0	0	0
8381	ASU UNION FEES	0	0	0
8391	MEU UNION FEES	0	0	0
8401	CEMETERY FUNDRAISING	0	0	0
8421	COMMUNITY BUS BOND	-1,200	0	0
8423	WILA GUTHARRA	0	0	0
8431	STAFF BANKING	0	0	0
8441	RATES OVERPAID	0	0	0

		YTD Actual 31/03/2016	YTD Budget 31/03/2016	Annual Budget 30/06/2016
8451	UNCLAIMED MONIES	0	0	0
8461	LEASE PAID IN ADVANCE	0	0	0
8471	MISCELLANEOUS DEPOSITS	0	0	0
8481	NOMINATION DEPOSITS	0	0	0
8491	INTEREST ON HOUSING BOND	0	0	0
8501	RETAIL STUDY GRANT	0	0	0
8511	BUILDING TRAINING FUND	1,912	0	0
8521	FOOTPATHS/CYCLEWAYS	0	0	0
8531	INTEREST ON F/PATH INVEST	0	0	0
8541	TRANSPORTABLE HOUSE BONDS	0	0	0
8551	BURNING OFF FEES	0	0	0
8561	HORROCKS WATER SUPPLY	0	0	0
8571	SALE OF HISTORICAL BOOKS	0	0	0
8581	SALE OF DIRECTORY	0	0	0
8591	HERITAGE GRANTS	0	0	0
8601	KALBARRI ASSESMENT STUDY	0	0	0
8611	CONSERVATION INCENTIVES	0	0	0
8621	TOWNSCAPE PROCESS RECORD	0	0	0
8631	DROUGHT/FLOOD RELIEF FUND	0	0	0
8641	SPECIAL ISSUE LICENSE PLA	-200	0	0
8651	GALENA MANAGEMENT PLAN	0	0	0
8661	LCDC-LAND PLAN PROJECT	0	0	0
8671	DOLA GRANT FOR KAL FOOTPT	0	0	0
8681	SPORT & REC STUDY KALB.	0	0	0
8691	COASTWEST GRANTS	0	0	0
8701	PORT KALB RETENTION FUNDS	0	0	0
8711	KAL T/SCAPE PLAYGRND FUND	0	0	0
8721	BINNU TOWNSITE BORE MONEY	0	0	0
8731	INCOME - LANDSCAPING DOLA	0	0	0
8741	NPTON TOWNSCAPE INCOME FD	0	0	0
8751	KAL SCHOOL RDWISE FUNDS	0	0	0
8761	KALBARRI T/SCAPE FUNDS	0	0	0
8771	GWALLA WALLS FUND - INC	0	0	0
8781	RSL HALL KEY BOND - INCOM	220	0	0
8791	SAFER NPTN RDWISE FUND IN	0	0	0
8801	PORT GREG/HORROCKS RD DEV	0	0	0
8811	NABAWA ROAD FUNDING	0	0	0
8821	AGED PERSONS UNITS BONDS	-100	0	0
8831	YOUTH GRANT - SKATEBOARD	0	0	0
8841	DEPT TPT - SPEC PLATES	-110	0	0
8851	AGED UNITS RENTAL INCOME	0	0	0
8861	BRB LEVY RECEIVED	0	0	0
8871	KALBARRI SALLYS TREE PLAYGROUND	0	0	0
8881	CDO GRANT	0	0	0
8890	PEET PARK DONATIONS - INC	0	0	0
8892	AUCTION - INCOME	0	0	0
8894	PUBLIC OPEN SPACE (POS)	0	0	0
8895	KIDSPORT - INCOME	-3,000	0	0
8898	NCCA - INCOME	-12,228	0	0
8900	COMMUNITY SKATE PARK - INCOME	0	0	0

		YTD Actual 31/03/2016	YTD Budget 31/03/2016	Annual Budget 30/06/2016
8902	HORROCKS MEMORIAL WALL - INCOME	-500	0	0
8904	ONELIFE NORTHAMPTON - INCOME	0	0	0
8905	KALBARRI CAMP SCHOOL - INCOME	-25,152	0	0
	<b>TOTAL INCOME</b>	<b>-28,593</b>	<b>0</b>	<b>0</b>
	Trust Fund Movement	1,127	0	0
0711	TRUST FUND BANK	-1,401		
	Adjustment	274		
	Difference	0		



**ADMINISTRATION & CORPORATE REPORT**

6.5.1	CLAIM OF INCORRECT STATEMENT IN MARCH 2016 COUNCIL MINUTES	2
6.5.2	REVIEW OF DELEGATIONS & POLICIES	5
6.5.3	RENT REVIEW – LOT 589 GREY STREET MURCHISON CARAVAN PARK	6
6.5.4	STREET LIGHTING TARIFFS	15
6.5.5	USE OF SOCIAL MEDIA FOR COMMUNICATION	17

<b>6.5.1</b>	<b>CLAIM OF INCORRECT STATEMENT IN MARCH 2016 COUNCIL MINUTES</b>
<b>FILE REFERENCE:</b>	<b>10.2.3</b>
<b>CORRESPONDENT:</b>	<b>Kalbarri Board Riders Club</b>
<b>DATE OF REPORT:</b>	<b>5 April 2016</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Copy of correspondence</b>

#### **SUMMARY:**

Council to consider the claim of an incorrect statement in the March 2016 Council minutes.

This matter needs to be discussed when the Council is confirming the minutes of the March meeting.

#### **BACKGROUND:**

The KBC state that the minutes are incorrect as it states the KBC agreed with the chosen site.

Council at their March 2106 meeting discussed items of correspondence/emails received from a Mr Duncan in regards to the proposed Jakes Point public toilets, the current unconfirmed minutes read:

*That Council advise Mr Duncan that:*

1. *The site was selected as a result of an onsite meeting with members of the Kalbarri Board Riders Club and also at the request of the general public and the site was due to where a large number of families use the beach area;*
2. *The earthworks undertaken are only to determine the soil and rock formation to allow for firm quotes to be received for installation of a septic tank system and to advise that the toilet system is not a long drop and will have a water operated septic system with water to come from Rainbow Jungle bore line;*
3. *The toilet is only listed in 2016/17 budget for consideration, the project is not yet approved; and*
4. *The decision for those toilets has been based upon community requests.*

**COMMENT:**

It is considered that the minutes do not state that the KBC did agree to the site, the minutes are stating the fact of what occurred prior to the decision being made by the Council. The minutes and the agenda report clearly states that the decision was based on consultation with the KBR, not on their preferred location or any other advice.

Further the correspondent was not present at the meeting and therefore is unable to justify any incorrect minute recorded at the meeting.

From a Management perspective the minutes as recorded are correct.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.1**

**For Council determination.**

**APPENDICES 1 – Correspondence from Kalbarri Board Riders Club**



*OK 10-2-3*  
**KALBARRI BOARDRIDERS CLUB.**

PO BOX 243 KALBARRI WA. 0476 199 226.  
0457 371 657.

Northampton Shire  
PO Box 61  
Northampton.WA

4 / 4 / 2016.

To CEO , Shire Councillors .

**RE : Incorrect statement printed in last shire minutes**

In reference to the last shire minutes 3.10.8 ITEM 6.5 8 Proposed Jakes Point ablution .

The Kalbarri Board riders Club dispute the comment stated in last month's minutes stating the KBC agreed with the chosen site for proposed toilet.

Two members of the KBC meet with shire councillor's onsite late last year, to discuss the proposed toilets at Jakes Point.

At no point did we agree to the location the shire had chosen as the one and only location. We submitted our 10 page report on our preferred sites and designs plus reasons why the shires proposed site was not suitable.

The Kalbarri Board Riders Club would like it printed in next month's minutes, that the KBC did not agree to the Northampton shire proposed toilet site at Jakes Point.

Because the site is too close to the beach , with shallow cap rock the high chance the septic will leak over the beach every winter rain.

David Pratt

Secretary

Kalbarri Board Riders Club.  
Est : 1984

## 6.5.2 REVIEW OF DELEGATIONS & POLICIES

<b>FILE REFERENCE:</b>	<b>4.2.4</b>
<b>DATE OF REPORT:</b>	<b>1 April 2016</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keffe</b>

### SUMMARY:

Council to review its Delegations and Policies. Councillors are advised to refer to their Delegation and Policy Manual.

Councillors are required to bring their Policy/Delegation Manual.

#### 6.5.1.1 REVIEW OF DELEGATIONS

Section 5.46(2) of the Local Government Act 1995 requires all local governments to at least once each financial year undertake a review of their delegations.

Throughout the year since the last review no new delegations were adopted.

There are also no new delegations recommended.

#### 6.5.1.2 REVIEW OF POLICIES

Throughout the year since the last review one new policy was adopted relating to risk management. This policy is lengthy and is contained in the revised Policy Manual and not provided in this report.

There are no new policies proposed.

### STATUTORY IMPLICATIONS:

*State: Local Government Act 1995 – Section 5.46(2)*

### VOTING REQUIREMENT:

*Absolute Majority Required:*

#### OFFICER RECOMMENDATION – ITEM 6.5.2

1. That all current delegations as reviewed to remain in force.
2. That all current policies as reviewed remain.

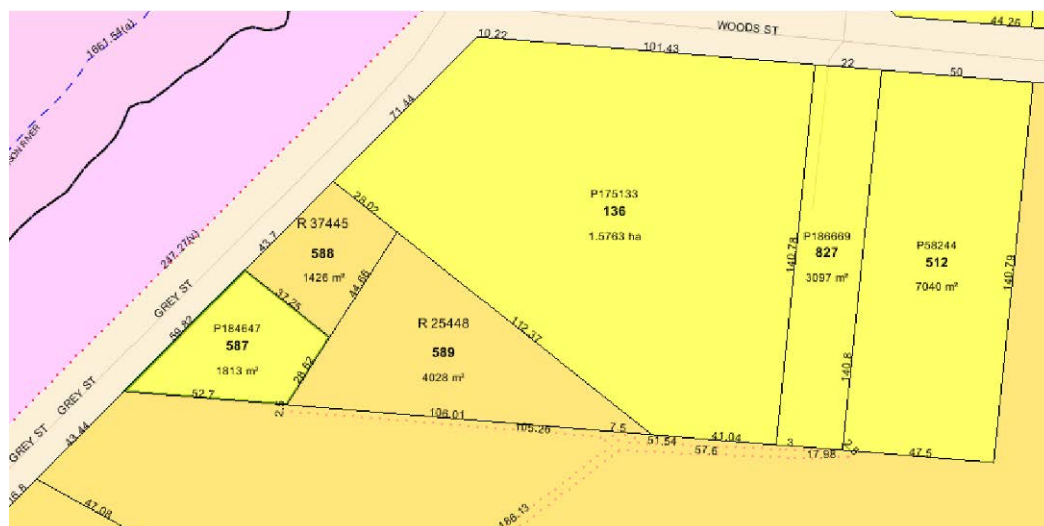
**6.5.3 RENT REVIEW – LOT 589 GREY STREET MURCHISON CARAVAN PARK**

<b>LOCATION:</b>	<b>Lot 589, Crown Reserve 25448 Grey Street, Kalbarri</b>
<b>FILE REFERENCE:</b>	<b>9.1.4</b>
<b>DATE OF REPORT:</b>	<b>1 April 2016</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Valuation Report</b>

**SUMMARY:**

Council to adopt revised rent for lease of Lot 589, Crown Reserve 25448.

**LOCALITY PLAN:**



**BACKGROUND:**

Council has a current lease with Ron Allen of Murchison Caravan Park for Lot 589, Crown Reserve 25448 for the purpose of “caravan park and camping”.

Within the lease there is a provision to review the annual rent every five years by market value. The rent is only on the land and is not to include any improvements on the land. Landgate Valuation services were engaged to provide the revised market rent. The revised rent recommended by Landgate Valuations is \$13,000 plus GST per annum. The annual current rent is \$7,835 plus GST.

**COMMENT:**

When determining a new annual rental, the Council is not obligated to adopt the rent provided in the valuation report however must use this valuation as a guide. If Council wishes to adopt a different rent than what is recommended it must state the reasons why the new rent differs from the recommended rent.

The lease on the lot expires in 2021.

The lessee has been advised to provide comment on the revised rent however to date no response has been received and if any comment is received it will be presented at the meeting.

The review was due in February 2015 and was an oversight by staff in not having the review undertaken earlier. Landgate were requested for a new valuation in November 2015 but has now only just been received.

**FINANCIAL & BUDGET IMPLICATIONS:**

The revised rent will have no implications for the current budget but will have for future budgets.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.3**

**That Council adopts an annual rent of (to be inserted) for Lot 589 Grey Street, Kalbarri.**

**APPENDICES 1 – Valuation Report**



The Chief Executive Officer  
Mr Garry Keefe  
Shire of Northampton  
PO Box 61  
NORTHAMPTON 6535

Your Ref: E council@northampton.wa.gov.au  
Our Ref: Job N°: 182971 File N°: 04681-2011  
Enquiries: Robert Lunt Ph: 9273 9036  
E-mail: Robert.Lunt@landgate.wa.gov.au

— Dear Garry

**MARKET RENTAL ASSESSMENT LOT 589 GREY STREET KALBARRI – PORTION  
OF MURCHISON CARAVAN PARK – SHIRE OF NORTHAMPTON**

Thank you for your instruction to provided rental valuation advice in relation to the above-referred property in Kalbarri. An inspection of the land has been carried out on February 3, 2016 and as discussed, we are now pleased to submit for your information the following brief comments and assessment, with conditions, limitations and assumptions highlighted in Attachments to this advice.

GENERAL

The subject property is located in the coastal township of Kalbarri situated approximately 590kms north of the Perth CBD and about 165km north from the regional centre of Geraldton.

More specifically, the subject property forms a land-locked area of land in the south western portion of the Murchison Caravan Park / Tourist Accommodation complex that is centred on the corner of Grey and Woods Street.

It forms a fairly central position within town, with Grey Street being the main through road. Directly opposite the Caravan Park is the water's edge of the Murchison River mouth and nearby Indian Ocean. The main commercial hub of Kalbarri has been developed around Grey Street and Porter Street within about 500m south-west from the subject property.

The town also offers a number of single residential homes, many and varied short stay accommodation facilities and small but partly developed light industrial precinct.

In accordance with the Shire of Northampton Town Planning Scheme 9, the land is classified as "Tourist Accommodation". The existing improvements which include buildings and associated infrastructure for the operation of a caravan park and camping facility extending also over adjoining landholdings is considered suitable as a permitted use, in accordance with the classification.



1 Midland Square, Midland Western Australia 6056  
Postal Address: PO Box 2222, Midland, Western Australia 6056 Tel (08) 9273 7373  
Fax (08) 9429 8500 Email: [vs@landgate.wa.gov.au](mailto:vs@landgate.wa.gov.au) Web [www.landgate.wa.gov.au](http://www.landgate.wa.gov.au)  
Western Australian Land Information Authority ABN 88 574 783 850





The subject Lot 589, as mentioned, remains land-locked, forming a site of triangular configuration and comprises an area of 4,029m<sup>2</sup>. It is of level topography and separated from Grey Street by Lots 587 and 588 located immediately to the west of the subject Lot 589. To the south is a Parks and Recreation Reserve incorporating local sports playing field.

Lot 589, in fact, forms the south-western part of an overall composite land-holding designed and operated as the Murchison River Caravan Park / Tourist Accommodation complex within Kalbarri, covering an approximate total area of 2.42ha incorporating the neighbouring freehold Lots 136 and 827 as well as the associated adjoining lease-hold Lot 588.

All the usual services are available to the caravan park including scheme water, telephone, power supply and sewer connection.

The subject lease-hold property relates to the land component only with no reference, in this instance in terms of rental assessment, relating to the improvements associated with the functioning and operational activities of the Caravan Park.

#### LEASE DETAILS

The following schedule highlights a summary of the salient terms and conditions that relate to the lease hold interest over the subject property, which is referred to as Lot 589 Grey Street Kalbarri, being the land known as Lot 589 on Deposited Plan 184647 (Reserve 25448) as contained in Crown Land Title Volume LR 3044 Folio 477. (See copy in the Attachments).

<b>Initial Term</b>	21 Years From 15/2/2000 Expires 14/2/2021
<b>Extension - Option</b>	Nil
<b>Landlord/Lessor</b>	Shire of Northampton
<b>Tenant/Lessee</b>	Ronald William Allen
<b>Rent Reviews</b>	To Market - 2005, 2011, 2015, 2020 with annual adjustments in CPI Movements
<b>Initial Rental</b>	\$2,500.00 pa (Effect from 15/2/2000)
<b>Current Rent</b>	\$7,835.00pa + GST (As from base date 15/2/2005 \$6,600 plus annual CPI adjustments)
<b>Recommended Rental</b>	To Market 15/02/2015 Recommend \$9,500pa + GST (Equates to ~\$2.35/m <sup>2</sup> )
<b>Leased Area</b>	4029m <sup>2</sup> of land only
<b>Permitted Use</b>	Caravan Park & Camping
<b>Property Outgoings</b>	The lease stipulates that the responsibility for the payment of the Statutory and usual property outgoings is by the Lessee.



#### ASSESSMENT

As mentioned, the Murchison Caravan Park, incorporating the subject property, comprises a number of other Lots including the adjoining lease-hold land known as Lot 588 Grey Street. This site of 1,427m<sup>2</sup> has direct road frontage with direct views obtained across the road to the foreshore to the water is the subject of a 21 year lease, with current rental of \$21,017 per annum. Such rental would equate to around \$14.75 / m<sup>2</sup>pa.

An adjoining 1,812m<sup>2</sup> site being Lot 587, once incorporated into the Caravan Park, but now as a separate commercial property having direct frontage to Grey Street is the subject of a ground lease with the Crown for a rental of \$22,000 per annum with effect from June 2011. Such rental would equate to around \$12.10 / m<sup>2</sup>.

Both of these Lots offer smaller land areas, are in superior position with direct road frontage to Grey Street and enjoy water aspects. Whilst adjoining, it is expected that the subject property would reflect a lower rate on a per m<sup>2</sup> basis compared with these ground leased properties.

Reference to Landgate records indicate that the assessment of the current Unimproved Value (UV) of the overall Murchison Caravan Park, comprising a total area of some 2.42ha which has been adopted and implemented for the purposes of rating for Statutory Authorities, amount to \$2,110,000. Such amount would equate to a rate of around \$87.20 / m<sup>2</sup> based on its overall land area.

As a broad calculation, if the above-referred rate was applied to the subject 4,029m<sup>2</sup> of land, then an associated value of a little over \$350,000 could be reflected.

To determine a likely annual rental level, if say a rate of return on the assessed land value component was reflected at say between 3.5% and 4.0% based on an adopted value, as mentioned, for the subject 4,029m<sup>2</sup> land area at \$350,000, then an amount would equate to a range of \$12,250- \$14,000 per annum. If a sum, say at around the midpoint of this range was adopted at \$13,000, this would equate to a rate of ~\$3.25/m<sup>2</sup> based on the subject land area.

#### VALUATION

In conclusion, it is considered that a likely rental for the subject property known as Lot 589 on Deposited Plan 184647 (Reserve 25448) as contained in Crown Land Title Volume LR 3044 Folio 477, located as part of the grounds over which the Murchison Caravan Park in Kalbarri has been established, would be **\$13,000 pa (Thirteen Thousand Dollars per annum)** exclusive of property outgoings and GST.

Such rental would with effect from 15 February 2015 for the ensuing 5 years with annual adjustments in CPI movements.

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If you have any other queries, please do not hesitate to contact me.

Yours Faithfully

  
ROBERT LUNT AAPI CPV LIC VAL 393


SENIOR VALUER

COUNTRY TOWNS MARKET VALUES

PROPERTY AND VALUATION SERVICES

LANDGATE

February 26, 2016

  
VIN LUMBUS AAPI CPV

MANAGER MARKET VALUES

LANDGATE



#### 1 VALUER'S INTEREST

I confirm that I do not have a pecuniary interest that would conflict with the proper valuation of the above property and furthermore I will ensure that this position is maintained over the duration of my appointment.

#### 2 PURPOSE OF VALUATION

To provide an assessment of the annual ground lease rental of the subject 4,029m<sup>2</sup> portion of land forming part of the Murchison Caravan Park in Grey Street Kalbarri, with effect from 15 February 2015 until the next market rental review due in 2020.

#### 3 BASIS OF VALUATION

The valuation determined reflects Market Rental Value as defined by the Australian Property Institute and the International Assets Valuation Standards Committee as:

... the estimated amount for which an asset should exchange on the date of valuation between a willing lessor and a willing lessee in an arms' length transaction after proper marketing wherein the parties had each acted knowledgeably, prudently, and without compulsion.

The concept of *highest and best* use as it relates to *Market Value* is defined as:

"The most probable use of a property which is physically possible, appropriately justified, legally permissible, financially feasible, and which results in the highest value of the property being valued".

Real estate values vary from time to time in response to changing market circumstances and it should, therefore, be noted that this valuation is based on information available at the date of valuation. No warranty can be given as to the maintenance of this value into the future. It is, therefore, recommended that the valuation be reviewed periodically.

This valuation is conducted on the basis that Landgate is not engaged to carry out all possible investigation in relation to the property. Certain limitations to investigations have been identified to enable you to instruct further investigations if you consider this appropriate. The Valuer General is not liable for any loss occasioned by a decision not to instruct further investigations.



#### 4 SITE DETAILS

A current survey has not been sighted. The valuation is made on the basis that there are no encroachments by or upon the property and this should be confirmed by a current survey report and/or advice from a Registered Surveyor. If any encroachments are noted in a survey report, any effect on the value stated in this report will need to be reassessed.

#### 5 ENVIRONMENTAL AND CONTAMINATION ISSUES

Whilst physical inspection has been carried out, it cannot be advised that there is any visible evidence of site contamination. It should be noted that survey tests have not been undertaken for the purpose of this valuation and a suitable qualified expert should undertake any such survey. This valuation assumes that the site is not contaminated.

It is noted however, that the Department of Environment and Regulation now maintains a contaminated sites register under the Contaminated Sites Act 2003.

A search of the contaminated sites database, which holds information only on known contaminated sites, shows that the subject property is not recorded on the register. This only confirms the subject property is currently not classified as 'contaminated – restricted use', 'contaminated – remediation required' or 'remediated for restricted use'. In addition to searching the Register we have undertaken general enquiries on the previous use of the land and have relied on the accuracy of the information provided by you to us for this purpose.

As mentioned, this valuation is made on the assumption that there are no actual or potential contamination issues affecting the site. Should evidence to the contrary become available, this office reserves the right to amend this valuation accordingly.

##### 5.1 ASBESTOS AUDIT

A copy of an asbestos register has not been provided and it is therefore assumed that any asbestos products that do or may exist in the property do not represent a hazard under the Occupational Health and Safety Act, which in turn would adversely impact on the value of the property. It is assumed that the buildings comply with the appropriate environmental legislation.

#### 6 HERITAGE AND NATIVE TITLE ISSUES

The valuation has been undertaken based on an unencumbered fee simple title and any allowance for possible heritage restrictions on the existing structures or the land itself and native title claim over the land has not been considered. In the event that any such issues are found to affect the property, we reserve the right to review this valuation.



---

## 7 VALUATION RATIONALE

In order to ascertain the market value of the subject property, the rental comparison approach was utilised. Sales evidence was researched as close to the date of valuation as possible and adjustments for land area, zoning, location and shape were made in comparison to the subject property in order to determine the market value.

The rental has been considered by adopting an appropriate return or yield on the market value of the land which is derived from direct comparison with property sales within the locality. Reference has also been made to the current Unimproved Value (UV) which has been adopted and implemented for the purposes of rating for Statutory Authorities.

## 8 PRIVACY

The content of this report/advice is meant only for the party to which it is addressed and may contain private information or information that is confidential and commercial in confidence.

Written permission of the Valuer-General is required before you copy, utilise or provide the information or any part of the content to third parties including for any secondary purposes. Information provided in confidence by owners or their agents to the Valuer-General may require their permission for any additional purposes.

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<b>6.5.4</b>	<b>STREET LIGHTING TARIFFS</b>
<b>FILE REFERENCE:</b>	<b>12.1.3</b>
<b>DATE OF REPORT:</b>	<b>1 April 2016</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>

**SUMMARY:**

Information item on the charges made by Synergy for different wattage street lights.

**BACKGROUND:**

Council at their February 2015 meeting held a discussion on the use of LED technology for street lights and resolved:

*That Management investigates with Western Power and/or Synergy the possibility of being charged a different rate for street lighting by per lumen rather than per light and a different rate for use of LED lighting, and also the cost to the replace all street lights with LED's with the aim to reduce street lighting costs to the Council.*

**COMMENT:**

The advice received is that Council is levied on lamp type, burn code (operating time) and wattage. The tariffs currently apply are as per the following:

Lamp Type	Wt	\$ Cost/lamp/day	No. of lamps	No. of days	Pre-GST amount
Mercury Vapour	125	\$0.528392	352	31	\$5,765.81
High Pressure Sodium	150	\$0.540833	16	31	\$268.25
Metal Halide	150	\$1.069839	3	31	\$99.50
High Pressure Sodium	250	\$0.812709	27	31	\$680.24
Mercury Vapour	250	\$0.707799	1	31	\$21.94
CFLSE (Compact Fluorescent)	42	\$0.361240	161	31	\$1,802.95
Mercury Vapour	80	\$0.418106	220	31	\$2,851.48
			<b>780</b>		\$11,490.17
				<b>GST</b>	<b>\$1,149.02</b>
					<b>\$12,639.19</b>

In regards to the use of LED lighting, Synergy advise that they are yet to consider charges for LED lights, however they are investigating it in conjunction with Western Power however no progress to date.



In respect to other towns in the eastern goldfields of Western Australia that do have LED lighting, this is undertaken by Horizon Power and not Synergy.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.4**

**For Council information.**



**6.5.5 USE OF SOCIAL MEDIA FOR COMMUNICATION**

<b>FILE REFERENCE:</b>	<b>4.2.4</b>
<b>DATE OF REPORT:</b>	<b>6 April 2016</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe/Debbie Carson</b>

**SUMMARY:**

Council to consider the use of social media, in particular Facebook, as a means of improving its community communication and engagement.

**BACKGROUND:**

At the 2016 February meeting of Council, it was suggested that the Shire needs to improve its community communication techniques by making better use of social media. The Community Development Officer has investigated social media use amongst other Local Government Authorities (LGA's) and provides the following information for Council consideration.

**COMMENT:**

A questionnaire was sent to a large number of Western Australian LGA's requesting their feedback on the use of social media. Of the responses received, Facebook was the popular social media platform used, with Twitter also being used to communicate information by some LGA's.

**Facebook**

Facebook is primarily used for two different purposes being:

1. To communicate and engage with residents and visitors on topics that spanned the breadth of local government services; and
2. To communicate community development information such as events and activities happening in the local area.

Facebook use by LGA's appears to be primarily for the purpose of communication and engagement with the local community. LGA Facebook sites are predominantly public groups, meaning all users of Facebook can view the pages' information. Advantages of Facebook, as cited by other LGA's, include engagement in real time, encouragement of two-way conversation and the ability to reach a large audience. Limitations cited include the requirement for regular monitoring, and the disengagement of the audience if the page is not used regularly.

Common LGA controls for the use of social media include social media policies and statements, which aim to encourage users to use platforms in a positive manner, and give direction to administrators on how to deal with particular social media incidents such as the removal of negative/explicit comments, for example. If Council were to pursue the use of Facebook, it is recommended that a social media policy and social media statement be developed to guide the management of social media, and the use of this media by external users.

The following is an example of a Council policy on the use of social media

### **Social Media Policy**

#### Policy Statement

*The **[Local Government]** understands the requirement to provide a framework for using social networking sites, including clarity on appropriate conduct, and emphasizes the need for its employees to use good judgement about what appears and its context within these social media venues/spaces.*

*The objective of this policy is to ensure all the organisation's employees are aware of appropriate professional and personal social media conduct to ensure the greatest benefit to the **[Local Government]**.*

*This policy applies to all employees and contractors (whether paid or unpaid) at the **[Local Government]** who access social media for professional or social purposes whether via personal devices or those supplied by the **[Local Government]**.*

*Social Media means forms of electronic communication (e.g. Web sites for social networking and micro blogging) through which users create online communities to share information, ideas, personal messages, and other content (e.g. videos). Some examples include (but are not restricted to) Facebook, Pinterest, LinkedIn, Twitter; YouTube, and Foursquare.*

#### Social Media Use for **[Local Government]** Purposes

*The **[Local Government]** may direct specified employees to use social media for **[Local Government]** purposes.*

*Only employees with appropriate training and knowledge who are expressly authorised by the Chief Executive Officer may use social media for **[Local Government]** purposes.*

*If a person is provided with express permission by the Chief Executive Officer to use social media they must provide information that is truthful, accurate and in the interests of the **[Local Government]**. They must not disclose anything that is financial or technical information, commercially sensitive information, personal*

information about employees, or any information about customers, suppliers or members of the general public.

Employees who are required to use social media in the course of their work must:

- Use spell check and proof read each post;
- Understand the context before entering any conversation;
- Know the facts and verify the sources;
- Be respectful of all individuals and communities with which the person interacts with online;
- Be polite and respectful of other opinions;
- Seek to conform to the cultural and behavioural norms of the social media platform being used;
- If a mistake is made, the person must correct it quickly by disclosing it was a mistake (including the particulars of the correction) and inform his/her supervisor; and

Understand and comply with any directions given by the CEO on topics that are not to be discussed for confidential, operational or legal reasons.

A person required to use social media who has been trained and given express permission by the Chief Executive Officer should always be aware that the **[Local Government]** may be liable for any posts made. Accordingly they should always seek guidance from his/her supervisor or the Chief Executive Officer if she/he is ever unsure about stating or responding to something on a social media site.

#### Records Personal/Private Use of the **[Local Government]**'s Corporate Sites

An employee cannot comment on behalf of the **[Local Government]** unless expressly authorised by the Chief Executive Officer. If the person wishes to broadcast something (either as an initial broadcast or a response) then a request to the Chief Executive Officer (or his/her authorised delegate) must be made.

A person of the **[Local Government]** is able to share links that the **[Local Government]** has posted on the social media sites, or submitting a "like" action, or comment on an event, initiative and/or program, provided that it is in the best interests of the Local Government.

#### Personal/Private Use of Non-**[Local Government]** Sites

Employees at the **[Local Government]** are permitted reasonable use of social media for personal/private purposes on the condition that it does not interfere with the performance of their work.

Employees who use social media for personal/private purposes must not infer or state they are speaking on behalf of the **[Local Government]** and are reminded that any inappropriate postings or actions carried out on social media may result in disciplinary action.

### Consequences of Breaching this Policy

The policy constitutes a lawful instruction to all of the organisation's people, and breaches may lead to disciplinary action or termination by the **[Local Government]**, or referral to appropriate external authorities where applicable. People who breach the policy may also be personally liable for their actions.

### Variation to this Policy

This policy may be cancelled or varied from time to time. All the **[Local Government]**'s employees will be notified of any variation to this policy by the normal correspondence method. All users of social media (be it for personal or professional purposes) within the organisation are responsible for reading this policy prior to accessing social media.

The following is an example of a policy/statement on the use of social media by the community;

### **SOCIAL MEDIA ACCEPTABLE USE POLICY & DISCLAIMER**

The Shire of Northampton welcomes comments and feedback from all community members via its social media site/s. While the Shire welcomes feedback we encourage all users to show courtesy and respect to others when posting and agree not to use social media to abuse others, expose others to offensive or inappropriate content, or for any illegal purpose.

The Shire of Northampton reserves the right to remove content that violates our Social Media Policy or any associated policy. Materials authored or posted are subject to public disclosure.

When committing your views to the Shire of Northampton social media site please ensure that you:

- Post material which relates to the topic of the site or discussion;
- Do not post material which deliberately misleading;
- Present your own views and do not impersonate or falsely represent any other person;
- Protect your personal and others privacy by not disclosing personal information;
- Are not abusive, discriminatory, harassing or threatening to others;
- Do not use obscene, offensive, provocative or defamatory language;
- Do not violate any copyright laws. Copyrighted materials can only be used if you have written permission from the owner;
- Obtain written permission from any person identifiable in any imagery prior to posting it;
- Do not use your post to promote any commercial business or corporation;
- Do not post comments which promote or encourage illegal activity.

*When you use any Shire social media page you are bound by the terms and conditions of use of the site. We encourage you to review the legal policies of the site for further information. The Shire of Northampton does not endorse, and is not accountable for, any views expressed by third parties using the site and as such disclaims all liability from those views.*

*Any links to external websites are followed at the users own risk. The contents of the posts or contributions are not monitored and have not been reviewed by us, and we accept no responsibility for the content or privacy restrictions of this site.*

*We do not take any responsibility for the maintenance of the content on any external websites. Please note that links or associations made via social media sites to external community groups or businesses should not be viewed as an endorsement.*

All of the LGA Facebook sites researched allowed comments to be made on posts by other Facebook users, although it is noted that the existing comments on most LGA pages appeared to be of little constructive benefit.

Shires using Facebook for wider LGA purposes (as per point 1) include the City of Greater Geraldton and the Shires of Irwin, Morawa and Cue. Information contained on these sites include event advertising, construction and road closure notices, new projects, publications, meeting date notices, ranger services, rates reminders, fire notices and weather warnings. Shires using Facebook for community development promotion include the Shires of Mingenew and Perenjori (inactive site). There are also several unofficial Shire websites that do not always represent positive community promotions for those Shires.

Most of the Facebook sites have approximately one (1) to two (2) new information posts uploaded per week, with the exception of the City of Greater Geraldton who post several items per day. It is estimated that each post (self-generated content) would take approximately 5-20 minutes each and regular, daily monitoring would also be required to manage the site appropriately (if comments and posts are allowed from non-administrative users). Alternatively, a closed Facebook group (that requires members to be approved by the administrator) could be established, however only members to the group could then see the information being posted, which somewhat defeats the purpose of wider public engagement.

A number of reasons to use Facebook are identified including:

- allowing residents to take action and feel empowered by having a voice in a public forum; urgent information can be spread quickly;
- it can help to build a positive relationship with residents;

- Council can promote positive stories and projects to improve their public image; and
- it provides a free communication channel to a wide-reaching audience.

To pursue the use of Facebook as a Shire communication tool, consideration will need to be given to the following:

1. Development of a social media policy and statement;
2. Whether the Facebook group should be open and public, or closed to approved members only;
3. Whether comments (with explicit content restrictions) will be allowed by non-administrative users;
4. Whether sharing of posts will be allowed by non-administrative users; and
5. The expectations of Council regarding the number and nature of posts to be uploaded (eg frequent, broad service communication or twice-weekly, community focused posts, for example).

#### **Twitter**

A few LGA's (mostly metro LGA's) use Twitter to communicate short, concise messages to the general public, however it is considered that there is not a large Twitter following locally, and that the use of this platform would not fulfill the purposes of the Shire of Northampton to significantly improve its communication.

#### **FINANCIAL & BUDGET IMPLICATIONS:**

To implement and manage a social media site will need the allocation of one staff member to manage and monitor a Facebook site for approximately one hour per day, depending upon the expectations of use.

The use is very hard to determine however it is considered it will take at least an hour per day to monitor the site.

At present all administration staff are to capacity and particularly for the Northampton office further administration time will occur with vehicle licencing which commences late April.

If Council resolves to use Facebook then a part time employee to assist with monitoring the site will need to be employed. This is the case in some of the shires that were surveyed.

Estimated cost on an hourly basis at the base rate plus 25% casual rate will be \$23.1020 per hour which equates to an annual cost of \$6,006, plus computer infrastructure. Obviously if the monitoring exceeds an hour per day then the costs will also increase.

Another issue is current space to house such an employee, with office space in both Northampton and Kalbarri now at capacity.

### **CONCLUSION**

If the Council wishes to pursue a Facebook site for communication then the best option would be to trial it for six months to determine use and staff time. However as stated in the financial implications, an additional employee will need to be engaged for that trial period. Computer infrastructure will need to be sourced from current stock for the trial period. An office share arrangement will also need to occur where it does not interfere with the normal operations of individual employees and their specific roles.

### **VOTING REQUIREMENT:**

*Simple Majority Required:*

<b>OFFICER RECOMMENDATION – ITEM 6.5.5</b>
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<b>For Council determination.</b>
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