

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street Kalbarri on
17 February 2016**

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2.1 OPENING

The President thanked all Councillors and staff members present for their attendance and declared the meeting open at 9:30am.

2.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr T Carson		Northampton Ward
Cr D Stanich		Northampton Ward
Cr R Suckling		Northampton Ward
Cr M Holt		Kalbarri Ward
Cr S Krakouer		Kalbarri Ward
Cr D Pike		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager of Works	
Mrs Debbie Carson	Community Development Officer	

2.2.1 LEAVE OF ABSENCE

Nil

2.2.2 APOLOGIES

Cr Scott and Cr Stock-Standen

2.3 QUESTION TIME

Nil

2.4 CONFIRMATION OF MINUTES

**2.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 18th
DECEMBER 2015**

Moved Cr KRAKOUER, seconded Cr SUCKLING

That the minutes of the Ordinary Meeting of Council held on the 18th December 2015 be confirmed as a true and correct record.

CARRIED 7/0

Glenn Bangay entered the meeting at 9:33am, Hayley Williams entered the meeting at 9:34am.

2.4.2 BUSINESS ARISING FROM MINUTES

Nil

2.5 RECEIVAL OF MINUTES

**2.5.1 RECEIVAL OF MINUTES – ANNUAL ELECTORS MEETING 27th JANUARY
2016**

Moved Cr PIKE, seconded Cr HOLT

That the minutes of the Annual Electors Meeting held on the 27th January 2016 be received.

CARRIED 7/0

Moved Cr PIKE, seconded Cr STANICH

That Council contact the relevant authorities for them to investigate a safe area within the Murchison River to allow water sport activities such as water skiing, ski biscuit riding etc to occur.

CARRIED 7/0

**2.5.2 RECEIVAL OF MINUTES – AUDIT COMMITTEE MEETING 17th FEBRUARY
2016**

Moved Cr STANICH, seconded Cr CARSON

That the minutes of the Audit Committee Meeting held on the 17th February 2016 be received.

CARRIED 7/0

Moved Cr SUCKLING, seconded Cr STANICH

That the Compliance Audit Return for 2015 as presented be adopted and forwarded to the Department of Local Government and Communities.

CARRIED 7/0

2.6 WORKS REPORT

**2.6.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS
PROGRAM (ITEM 6.1.1)**

Noted

2.6.2 REQUEST FOR QUOTE – SUPPLY OF FLEET VEHICLES FOUR (4) X UTILITIES (ITEM 6.1.2)

Moved Cr CARSON, seconded Cr STANICH

That Council:

1. Accepts the quote submitted by Geraldton Auto Wholesalers for the supply of one Isuzu Dmax SX - Space/Extra Cab 4WD Auto utility with trade vehicle (P192 – NR8487) to be released to Geraldton Auto Wholesalers. Total price to Council \$35,994.55 (exc GST).
2. Accepts the quote submitted by Geraldton Auto Wholesalers for the supply of one Isuzu Dmax SX Dual Cab 4WD utility with trade vehicle (P212 – NR8348) to be released to Geraldton Auto Wholesalers. Total price to Council \$28,913.64 (exc GST).
3. Accepts the quote submitted by Geraldton Auto Wholesalers for the supply of one Isuzu Dmax SX Single Cab 2WD utility. Total price to Council \$34,883.64 (exc GST), and that the proposed trade vehicle P198 – NR 82 be retained for Kalbarri waste site personnel.
4. Accepts the quote submitted by Geraldton Auto Wholesalers for the supply of one Isuzu Dmax SX Single Cab 4WD utility with trade vehicle (P205 – NR8069) to be released to Geraldton Auto Wholesalers as a cab/chassis only vehicle. Total price to Council \$26,580.91 (exc GST).

CARRIED 7/0

2.6.3 REQUEST FOR QUOTE – 4 WHEEL CREW CAB TRUCK 2015/2016. SUPPLY ONE (1) NEW 4 WHEEL CREW CAB TRUCK AND/OR SALE OF 4 WHEEL CREW CAB TRUCK AS A TRADE OR SALE ONLY BASIS (ITEM 6.1.3)

Moved Cr CARSON

That Council accept the tender submitted by Purcher International to supply a FUSO Canter 815 Crew Cab Truck at \$66,300 (exc GST) with three rear bucket seats at an additional cost of \$6,735, bringing the total cost to \$73,035. Trade vehicle (Shire plant number P174 – NR528) to be released to Purcher International at the trade price of \$10,500 (exc GST).

Total price to Council \$62,535 (exc. GST)

Motion withdrawn by Cr Carson

Moved Cr STANICH, Seconded Cr HOLT

That Council accept the tender submitted by Purcher International to supply a FUSO Canter 815 Crew Cab Truck at \$66,300 (exc GST) with standard bench seat. Trade vehicle (Shire plant number P174 – NR528) to be released to Purcher International at the trade price of \$10,500 (exc GST).

Total price to Council \$55,800 (exc. GST)

CARRIED 6/1

2.6.4	MUNICIPAL ROADWORKS BUDGET – 2015/2016 BUDGET KALBARRI – CENTRAL FORESHORE CAR PARK AREA MODIFICATION TO WORKS LOCATION (ITEM 6.1.4)
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Moved Cr PIKE, seconded Cr HOLT

That Council transfer the 2015/16 budget allocation for the resealing of parking areas at the Sally's Tree and central boat ramp area to the re-sealing of Chinaman's Lane due to construction works at the Volunteer Marine Rescue (VMR) Building occurring that could cause damage to the car park seal and therefore best to defer these works until the works at the VMR are complete.

CARRIED 7/0 BY AN ABSOLUTE MAJORITY

Neil Broadhurst departed the meeting at 10.05am.

2.7 HEALTH/BUILDING REPORT

2.7.1 BUILDING STATISTICS (ITEM 6.2.1)
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Noted

Glenn Bangay departed the meeting at 10:07am.

2.8 TOWN PLANNING REPORT

Cr Krakouer departed the meeting 10:09am, re-entering the meeting at 10:10am.

2.8.1	PROPOSED FOUR (4) LOT SUBDIVISION – LOTS 293, 294 & 316 CLIFTON PLACE & MALLARD STREET, KALBARRI (ITEM 6.3.1)
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Moved Cr SUCKLING, seconded Cr HOLT

That Council grants delegation to the Chief Executive Officer to accept a \$10,000.00 bond and statutory declaration with the following conditions for the clearing of the condition of subdivision approval that relates to the removal of outbuildings from proposed Lot 3 – WAPC Ref: 152777:

1. Acknowledge that the bond will be forfeited if development of a single house has not substantially commenced on proposed Lot 3 within 5 years from the date of subdivision approval being 12th February, 2021;
2. Acknowledge that the outbuilding contained on proposed Lot 3 is only to be used for general and vehicle storage purposes and minor maintenance upon vehicles housed therein to the approval of the Local Government and shall NOT be used for habitation, commercial or industrial purposes;
3. Acknowledge that the bond will only be refunded (if not forfeited) when the single house has substantially commenced construction within 6 months from the date of a Building Permit issued by the Shire of Northampton.

CARRIED 7/0

2.8.2	LOTS 9502 & 9505 GEORGE GREY DRIVE, KALBARRI (BROWNE FARM) – PROPOSED AMENDMENTS TO KALBARRI TOWNSITE LOCAL PLANNING STRATEGY (ITEM 6.3.2)
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Moved Cr STANICH, seconded Cr HOLT

That Council:

1. Resolve to adopt the amendments to the Kalbarri Townsite Local Planning Strategy subject to the recommended modifications included within the Schedule of Submissions Table (Appendix 2) attached to the Town Planning Report 17 February 2016; and
2. Refer the proposed amendments to the Kalbarri Townsite Local Planning Strategy to the Western Australian Planning Commission and the Minister for Planning for final endorsement.

CARRIED 7/0

2.8.3 PROPOSED BROWNE FARM LOCAL STRUCTURE PLAN - LOTS 9502 & 9505 GEORGE GREY DRIVE, KALBARRI – FINAL ADOPTION (ITEM 6.3.3)

Moved Cr CARSON, seconded Cr SUCKLING

That Council dismisses the objections received and adopt the Browne Farm Local Structure Plan, subject to the modifications as listed in the Schedule of Submissions (Appendix 2) and write to the Western Australian Planning Commission seeking its final approval.

CARRIED 7/0

2.8.4 PROPOSED SCHEME AMENDMENT TO LOCAL PLANNING SCHEME NO. 10 (NORTHAMPTON) – REZONING FROM ‘PUBLIC PURPOSE – POLICE’ TO ‘RESIDENTIAL R10’ – LOT 501 (NO. 80) HAMPTON ROAD, NORTHAMPTON (ITEM 6.3.4)

Moved Cr CARSON, seconded Cr STANICH

That Council pursuant to Part 5 of the *Planning and Development Act 2005* amend Shire of Northampton Local Planning Scheme No.10 subject to the preparation and lodgment of appropriate scheme amendment documentation to:

1. Rezone Lot 501 (No. 80) Hampton Road, Northampton from ‘Public Purpose-Police’ to ‘Residential R10’; and
2. Amend the Scheme Maps accordingly.

CARRIED 7/0

2.8.5 PROPOSED FREESTANDING SIGNS – KALBARRI FISH VAN (ITEM 6.3.5)

Moved Cr HOLT, seconded Cr STANICH

That Council refuse to grant development approval to three (3) freestanding signs on Reserve 25307 and within the Grey Street road reserve Kalbarri due to the following reasons:

- 1) The location of freestanding signs located on Reserve 25307 is not considered to comply with the purpose and intent of the reserve for recreation and parklands.
- 2) The location of freestanding signs located on Reserve 25307 at the intersection of Clotworthy/Grey Streets and Porter/Grey Streets is considered to be remote and will detrimentally affect the amenity of the locale.

- 3) The location of the freestanding sign within the Grey Street road reserve is not considered to comply with the objective of the Shire of Northampton Local Planning Policy – Signage as signs as it does not safeguard the visual amenity or meet the safety and amenity needs of all thoroughfare users.

Advice Note

1. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.

CARRIED 7/0

2.8.6 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.6)

Noted

2.9 FINANCE REPORT

Garry Keeffe departed the meeting at 10:37am, Cr Holt departed the meeting at 10:37am,

Garry Keeffe returned to the meeting at 10:38am, Cr Holt returned to the meeting at 10:39am.

2.9.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)

Moved Cr CARSON, seconded Cr SUCKLING

That Municipal Fund Cheques 20828 to 20872 inclusive totalling \$144,606.47, Municipal EFT payments numbered EFT14537 to EFT14734 inclusive totalling \$840,708.12, direct Debit payments numbered GJ0507 to GJ0711 totalling \$4,837.51, Trust Fund Cheques 2103 to 2113, totalling \$1,824.10 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

2.9.2 MONTHLY FINANCIAL STATEMENTS DECEMBER 2015 (ITEM 6.4.2)

Moved Cr HOLT, seconded Cr CARSON

That Council adopts the Monthly Financial Report for the period ending 31 December 2015, with an amendment on page 30 replacing the wording Ogilvie East with the wording Binnu West.

CARRIED 7/0

SHIRE OF NORTHAMPTON

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2.9.3 MONTHLY FINANCIAL STATEMENTS JANUARY 2016 (ITEM 6.4.3)

Moved Cr CARSON, seconded Cr KRAKOUER

That Council adopts the Monthly Financial Report for the period ending 31 January 2016.

CARRIED 7/0

2.9.4 SUNDRY DEBTORS WRITE OFF (ITEM 6.4.4)

Moved Cr PIKE, seconded Cr SUCKLING

That Council write off the following outstanding accounts totalling \$6,585.40 in accordance with Section 6.12 of the Local Government Act as the revenue is considered un-recoverable.

DBLA04	Emma Blackburn	\$18.40
DMAV06	KM & GL Maver	\$6,258.50
DNOR37	Northampton BP	\$38.50

CARRIED BY AN ABSOLUTE MAJORITY 7/0

ADJOURNMENT

Council adjourned at 10:55am.

Meeting reconvened at 11:10am with the following in attendance:

Cr Simkin, Cr Carson, Cr Stanich, Cr Suckling, Cr Holt, Cr Krakouer, Cr Pike, Garry Keeffe, Grant Middleton, Hayley Williams and Debbie Carson.

2.10 ADMINISTRATION & CORPORATE REPORT

2.10.1 NEW EMPLOYMENT CONTRACT – CEO, PRINCIPAL PLANNER, MANAGER OF WORKS AND TECHNICAL SERVICES AND PRINCIPAL EHO/BUILDING SURVEYOR (ITEM 6.5.1)

Moved Cr HOLT, seconded Cr PIKE

That Council discuss this item “*in-camera*” at 11.03am

CARRIED 7/0

Garry Keeffe, Grant Middleton, Hayley Williams and Debbie Carson departed the meeting at 11:03am.

Garry Keeffe returned to the meeting at 11:45am.

Grant Middleton, Hayley Williams and Debbie Carson returned to the meeting at 12:05pm.

Moved Cr HOLT, seconded Cr SUCKLING

That Council continue the meeting "out of camera" at 12.05pm

CARRIED 7/0

Moved Cr CARSON, seconded Cr HOLT

That Council:

1. Renew the contract of employment for Garry Keeffe, Chief Executive Officer for a further term of five years commencing from 1 July 2016 with the following amendments to be made to the contract:
 - (i) That the annual salary increase be at CPI of the Perth March quarter or 2.5% whichever is the greater;
 - (ii) That the officer be granted use of the Shire fuel card for his personal vehicle for extended travel when he uses this personal vehicle in preference to the shire provided vehicle; and
 - (iii) That in recognition of his twenty years service with the Council that the officer be provided the use of the Shire fuel card for his extended long service leave travel to the eastern states of Australia later in 2016.
2. Renew the contract of employment for Hayley Williams, Principal Planner, for a further term of five years commencing from 1 July 2016 with the following amendments to be made to the contract;
 - (i) That the annual salary increase be at CPI of the Perth March quarter or 2.5% whichever is the greater; and
 - (ii) Two months paid maternity leave to apply.
3. Renew the contract of employment for Neil Broadhurst, Manager of Works and Technical Services, for a further term of five years commencing from 1 July 2016 with the following amendments to be made to the contract;
 - (i) That the annual increase be at CPI of the Perth March quarter or 2.5% whichever is the greater; and

That Council not accept the request of the officer for Council to contribute to a solar powered system for his personal residence.

4. Renew the contract of employment for Glenn Bangay, Principal Environmental Health Officer/Building Surveyor, for a further term of three years commencing from 1 July 2016 with the following amendments to be made to the contract;
 - (i) That the annual salary increase be at CPI of the Perth March quarter or 2.5% whichever is the greater; and

CARRIED 7/0

LUNCH ADJOURNMENT

Council adjourned at 12:13pm.

Meeting reconvened at 12:32pm with the following in attendance:

Cr Simkin, Cr Carson, Cr Stanich, Cr Suckling, Cr Holt, Cr Krakouer, Cr Pike, Garry Keeffe, Grant Middleton and Debbie Carson.

2.10.2 BUSINESS FIRE CONTAMINATION STATUS (ITEM 6.5.2)
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Moved Cr STANICH, seconded Cr SUCKLING

That Council;

1. Approve of the use of the balance of Land Development Reserve Funds allocated for the contamination cleanup of the Northampton Lions Park and the Caravan Park drainage line and construction of the containment cell to assist with the rehabilitation of the Northampton Lions Park lawn, concreting floor for the shelter, access pathway and concrete kerb barrier.
2. Council approve up to half of the area to be reinstated as instant lawn and the remaining area to be runners.

CARRIED 7/0

2.10.3 NORTH WEST COASTAL HIGHWAY LAND DEALINGS (ITEM 6.5.3)
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Cr Simkin declared a financial interest in item 6.5.3 as he has a financial interest in a parcel of land relating to this item and may incur a gain or loss from the decision of Council, and left the meeting at 12:42pm.

Cr Stanich nominated Cr Carson as acting Chair in the absence of the President. Cr Carson took the chair.

Moved Cr STANICH, seconded Cr SUCKLING

That Council endorse the dedication of the land the subject of Main Roads Land Dealing Plans (1460-124 to 1460-126, 1560-007-1, 1560-008 to 1560-010, 1560-011-1, 1560-12, 1560-013, 1560-014-1, 1560-015 to 1560-018) and Deposited Plans (406325 and 406326) as a road pursuant to section 56 of the *Land Administration Act 1997*.

CARRIED 7/0

Cr Simkin returned to the meeting at 12:44pm and resumed the Chair.

2.10.4 CARTER AND FAIRLEY MEMORIAL (ITEM 6.5.4)

Moved Cr PIKE, seconded Cr CARSON

That the Carter and Fairley families be provided in principle support for the construction of a memorial as per the submitted draft plans and formal approval will only be provided following the consideration of formal building plans and specifications of which are to take into consideration the ongoing maintenance concerns with corrosion and that it be stipulated that the decking must be of a composite material (ie the recycled plastic planking) and not wood. It also be recommended to the family's that the whole structure be constructed of composite materials in preference to wood.

CARRIED 7/0

2.10.5 PROPOSED VIEWING PLATFORM – PINK LAKE (ITEM 6.5.5)

Moved Cr SIMKIN, seconded Cr HOLT

That Council support and pursue the provision of a proposed viewing platform in the area identified by Main Roads, and that the CEO corresponds to BASF requesting them to assist with funding for the platform and Staff investigates other funding opportunities for the project.

CARRIED 7/0

2.10.6 TOYOTA COASTER BUS – EX KALBARRI PCYC (ITEM 6.5.6)

Moved Cr STANICH, seconded Cr KRAKOUER

That Council sell the Toyota Coaster bus and the proceeds received be provided to the Kalbarri Community Camp and Hall Committee to assist with their operations.

CARRIED 7/0

2.10.7 UNIT 1 – LOT 83 NORTHAMPTON LIGHT INDUSTRIAL AREA (ITEM 6.5.7)

Noted

2.10.8 KALBARRI SKATE PARK – SHELTER PROJECT (ITEM 6.5.8)

Moved Cr SUCKLING, seconded Cr STANICH

That Council refund the Kalbarri Community Camp and Hall Committee \$2,809.72 being the balance of their contribution not used in 2014/15 redevelopment works at the Kalbarri Skate Park.

CARRIED 7/0

2.10.9 MID WEST DEVELOPMENT COMMISSION – BOARD MEMBER NOMINATION, CR M HOLT (ITEM 6.5.9)

Moved Cr PIKE, seconded Cr KRAKOUER

That Council endorse the nomination of Cr Holt to the Mid West Development Commission Board of Management.

CARRIED 7/0

2.10.10 KALBARRI FORESHORE PARKLAND REDEVELOPMENT (ITEM 6.5.10)

Moved Cr HOLT, seconded Cr SUCKLING

That Council approves a National Stronger Regions Fund to be submitted for the entire Kalbarri Foreshore Parkland Redevelopment and that Council provide required funding contributions in the 2016/17, 2017/18 and 2018/19 Budgets for this project, as per the Kalbarri Foreshore Parkland Costings (Appendix 1) of the Administration & Corporate Report 17 February 2016.

CARRIED 7/0

2.10.11 PROPOSED FINGER JETTY – NORTHERN BOAT RAMP KALBARRI (ITEM 6.5.11)

Moved Cr STANICH, seconded Cr SUCKLING

That Council:

1. Approve of and support the endeavours of the Kalbarri Offshore Angling Club for the construction of a finger jetty at the northern boat ramp Kalbarri and that a in-kind provision of \$2,000 to assist with this project be listed within the 2016/17 Budget.
2. Auspice the grant on behalf of the Kalbarri Offshore Angling Club and carry the cost burden during the construction phase of the jetty.

CARRIED 7/0

2.10.12 FREE PUBLIC WIFI SERVICE - KALBARRI (ITEM 6.5.12)

Moved Cr STANICH, seconded Cr CARSON

That Council defer the decision until the March meeting with total costs to be submitted, including running costs associated with data use to be provided.

CARRIED 7/0

2.11 SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Simkin reported on his attendance at the following:

- | | |
|---------|---|
| 15/2/16 | MWDC and Western Power meeting regarding power issues in Kalbarri |
| 17/2/16 | Audit Committee meeting |

2.13 COUNCILLORS' REPORTS

2.13.1 CR PIKE

Since the last Council meeting Cr Pike reported on his attendance at:

- | | |
|---------|---------------------------------|
| 12/1/16 | Kalbarri Visitor Centre meeting |
| 11/2/16 | Kalbarri Visitor Centre meeting |
| 15/2/16 | MWDC and Western Power meeting |

2.13.2 CR HOLT

Since the last Council meeting Cr Holt reported on his attendance at:

27/1/16	Annual Electors meeting
9/2/16	Kalbarri Development Association meeting
15/2/16	MWDC and Western Power meeting
17/2/16	Audit Committee meeting

2.13.4 CR SUCKLING

Since the last Council meeting Cr Suckling reported on her attendance at:

17/2/16	Audit committee meeting
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2.13.5 CR CARSON

Since the last Council meeting Cr Carson reported on his attendance at:

11/2/16	WALGA Biodiversity meeting
17/2/16	Audit committee meeting

2.13.6 CR STANICH

Since the last Council meeting Cr Stanich reported on his attendance at:

17/2/16	Audit committee meeting
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2.14 INFORMATION BULLETIN

Noted

2.15 NEW ITEMS OF BUSINESS

2.15.1 CHANGE OF SPEED ZONE – GREY STREET KALBARRI

Cr Pike, who is the delegate to the Kalbarri Roadwise Committee, reported that the Committee through the local Police identified that Grey Street in Kalbarri can be an unsafe road to cross in peak season and requested Council support to reduce the speed zone from 50km/hr to 40km/hr area during peak seasons.

Moved Cr PIKE, seconded Cr KRAKOUER

That Council request Main Roads WA to reduce the speed limit on Grey Street Kalbarri from Clotworthy Street to Red Bluff Road from 50km per hour to 40km per hour.

MOTION LOST 3/4

2.15.2 SOCIAL MEDIA WORKSHOP

Cr Holt suggested that the Shire needs to improve its community communication techniques by making better use of social media. Also advised of a workshop being held in Geraldton in early March and suggested that a member of staff attend the workshop.

Moved Cr HOLT, seconded Cr PIKE

That staff investigate the use of social media as a community communication technique and report to Council on best options available and its operating costs.

CARRIED 7/0

2.15.3 KALBARRI STREET LIGHTING

Cr Holt stated that a considerable amount of money could be saved by replacing existing street lights with LED lights and that this has occurred in other rural towns.

Moved Cr HOLT, seconded Cr PIKE

That Management investigates with Western Power and/or Synergy the possibility of being charged a different rate for street lighting by per lumen rather than per light and a different rate for use of LED lighting, and also the cost to the replace all street lights with LED's with the aim to reduce street lighting costs to the Council.

CARRIED 7/0

2.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday the 18th March 2016 commencing at 1.00pm at the Council Chambers, Hampton Road, Northampton.

2.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 1:35pm.