



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Wednesday 16th April 2014 in the Council Chambers, Northampton commencing at 10.00am.

The agenda for the above-mentioned meeting is enclosed.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to be 'G. Keeffe', is placed above the printed name.

**GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER**

9th April 2014





~ Agenda ~

16th April 2014

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire Council will be held on Wednesday 16th April 2014, at The Council Chambers, Northampton commencing at 10.00am.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

9th April 2014



SHIRE OF NORTHAMPTON

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Signed  _____

Date 9th April 2014

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

AGENDA
ORDINARY MEETING OF COUNCIL
16th April 2014

1. OPENING

2. PRESENT

- 2.1 Leave of Absence
- 2.2 Apologies

3. QUESTION TIME

4. CONFIRMATION OF MINUTES

- 4.1 Ordinary Meeting of Council – 21st March 2014

5. REVIEW OF CORPORATE BUSINESS PLAN

6. REPORTS

- 6.1 Works
- 6.2 Health & Building
- 6.3 Town Planning
- 6.4 Finance
- 6.5 Administration & Corporate

7. COUNCILLORS & DELEGATES REPORTS

- 7.1 Presidents Report
- 7.2 Deputy Presidents Report
- 7.3 Councillors' Reports

8. INFORMATION BULLETIN

9. NEW ITEMS OF BUSINESS

10. NEXT MEETING

11. CLOSURE

SHIRE OF NORTHAMPTON

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Northampton on 21 March 2014**

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Northampton on 21 March 2014**

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SHIRE OF NORTHAMPTON
**Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road,
Northampton on 21 March 2014**

3.1 OPENING

The President thanked all Councillors and members present for their attendance and declared the meeting open at 1.00pm.

3.2 PRESENT

Cr G Wilson	President	Northampton Ward
Cr C Simkin	Deputy President	Northampton Ward
Cr T Carson		Northampton Ward
Cr D Stanich		Northampton Ward
Cr P Gliddon		Kalbarri Ward
Cr M Scott		Kalbarri Ward
Cr Mac Holt		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Glenn Bangay	Principal EHO/Building Surveyor	
Mrs Hayley Williams	Principal Planning Officer	
Mr Neil Broadhurst	Manager Works & Technical Services	

3.2.1 LEAVE OF ABSENCE

Nil

3.2.2 APOLOGIES

Cr S Stock-Standen, Cr D Pike

3.3 QUESTION TIME

3.3.1 DELEGATION AND PRESENTATIONS

3.4 CONFIRMATION OF MINUTES

**3.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 21st
FEBRUARY 2014**

Moved Cr SCOTT, seconded Cr SIMKIN

That the minutes of the Ordinary Meeting of Council held on the 21st February 2014 be confirmed as a true and correct record.

CARRIED 7/0

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road,
Northampton on 21 March 2014

3.4.2 BUSINESS ARISING FROM MINUTES

Nil

3.5 RECEIVAL OF MINUTES

Nil

3.6 WORKS REPORT

3.6.1 MAINTENANCE WORKS/CONSTRUCTION WORKS PROGRAM (ITEM 6.1.1)

Noted

Mr Broadhurst left the meeting at 1.10pm.

3.7 HEALTH/BUILDING REPORT

3.7.1 BUILDING STATISTICS (ITEM 6.2.1)

Noted

3.7.2 LATE ITEM: FUNDING REQUEST (ITEM 6.2.2)

Moved Cr GLIDDON, seconded Cr HOLT

That Council accept the quote from Coastal Electrical & Solar totalling \$3,933.00 to install additional lighting and power sources to the Sally's Tree area and this cost be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

3.8 TOWN PLANNING REPORT

Mrs Williams declared a Proximity Interest as Larry Smith Planning had undertaken planning work for her father at the Shire of Denmark.

**3.8.1 REVIEW OF FORESHORE / COASTAL MANAGEMENT PLANS –
KALBARRI & HORROCKS – APPOINTMENT OF CONSULTANT TEAM (ITEM 6.3.1)**

Moved Cr CARSON, seconded Cr STANICH

That Council appoint Essential Environmental to undertake the review of the Kalbarri Foreshore and Coastal Management Plan and Horrocks Coastal Plan for the total sum of \$87,322.00 including GST in accordance with the expression of interest lodged by Essential Environmental on 7 March, 2014.

CARRIED 7/0

3.8.2 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.2)

Noted

3.8.3 RED BLUFF CARAVAN PARK REDEVELOPMENT (ITEM 6.3.3)

Council discussed the proposed Red Bluff Caravan Park Development including the submission by the CEO Mr Garry Keeffe in response to letters provided by the proponents and the Meeting attended by Councillors and representatives from Summerstar associated with the Red Bluff Caravan Park development.

Mr Keeffe left the meeting at 1.58pm.

Cr Wilson left the meeting at 2.04pm.

Cr Wilson and Mr Keeffe returned to the meeting at 2.10.

The discussion was concluded with Cr Wilson thanking Cr Simkin for the chairing the meeting in Kalbarri between proponents for the Red Bluff Caravan Park development and Councillors.

Mrs Williams left the meeting at 2.11pm.

3.9 FINANCE REPORT

3.9.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)

Moved Cr HOLT, seconded Cr STANICH

That Municipal Fund Cheques 20032 to 20061 inclusive, totalling \$66,007.63, Municipal EFT payments numbered EFT12082 to EFT12178 inclusive totalling \$493,202.46, Direct Debit payments GJ08-06 to GJ08-10 totalling \$1,083.94 Trust Fund Cheques 1936-1940, totalling \$1,124.75 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

3.9.2 MONTHLY FINANCIAL STATEMENTS FEBRUARY 2014 (ITEM 6.4.2)

Moved Cr GLIDDON, seconded Cr SIMKIN

That Council adopts the Monthly Financial Report for the period ending 28 February 2014.

CARRIED 7/0

3.9.3 RATES WRITE OFF 2014 (ITEM 6.4.3)

Moved Cr STANICH, seconded Cr CARSON

That Council approve the write-off of \$14.65 for assessment A4912 Mining Tenement E66/00083 in accordance with Section 6.12 of the Local Government Act.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

3.9.4 SUNDRY DEBTORS WRITE OFF (ITEM 6.4.4)

Moved Cr STANICH, seconded Cr GLIDDON

That Council write off outstanding Debtors totalling \$1069.20 in accordance with Section 6.12 of the Local Government Act as the revenue is considered unrecoverable. The approved list excludes Mr P DeGraw who is currently residing in the Shire.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

3.10 ADMINISTRATION & CORPORATE REPORT

3.10.1 WARD REVIEW (ITEM 6.5.1)

Moved Cr GLIDDON, seconded Cr CARSON

That Council undertake advertising, advising that a review of its ward boundaries and representation is to be conducted and call for submissions on the review as per the requirements of Schedule 2.2 of the Local Government Act 1995.

CARRIED 7/0

3.10.2 HALF WAY BAY COTTAGES – ANNUAL RENT DETERMINATION (ITEM 6.5.2)

Moved Cr GLIDDON, seconded Cr SCOTT

That Council determines the annual rent for the Half Way Bay Cottage ground leases be set at \$500.00 per annum.

CARRIED 7/0

3.10.3 NORTHAMPTON LIGHT INDUSTRIAL AREA – RENT RATES (ITEM 6.5.3)

Moved Cr CARSON, seconded Cr SIMKIN

That Council

1. Advertise for lease Lots 81 and 82 Kitson Circuit for a term of five years with the first 12 months to be rent free and thereafter the rent to be set at \$2,000 per annum and increase annually by CPI Perth March quarter. Lease holders will be given the option to purchase following the five years.
2. Should an interested person not wish to exercise the option to purchase then the rent/lease be extended beyond five years at a term to be determined by Council.

CARRIED 7/0

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Northampton on 21 March 2014

Cr Scott declared an interest in item 6.5.4 as he has financial dealings with one of the debtors and therefore may incur a financial gain or loss from the decision of Council and left the meeting at 2.58pm.

3.10.4	OUTSTANDING RATES – FURTHER ACTION FOR RECOVERY (ITEM 6.5.4)
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Moved Cr GLIDDON, seconded Cr HOLT

That Council undertake proceedings as per the provisions of Section 6.64 of the Local government Act 1995 to sell Lot 7 Hampton Road Northampton and Lot 846 Atkinson Street Kalbarri, for the recovery of outstanding rates and charges.

CARRIED 5/1

Cr Stanich voted against the motion.

Cr Scott re-entered the meeting at 3.09pm.

AFTERNOON TEA ADJOURNMENT

Council adjourned for afternoon tea at 3.09pm.

Meeting reconvened at 3.20pm with the following in attendance:

Cr Wilson, Cr Simkin, Cr Carson, Cr Scott, Cr Gliddon, Cr Stanich, Cr Holt, Chief Executive Officer Garry Keefe, DCEO Grant Middleton and Principal EHO/Building Surveyor Glenn Bangay.

3.10.5	ROADS TO RECOVERY (ITEM 6.5.5)
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Noted

3.10.6	KALBARRI SKATE PARK – FINAL COSTINGS (ITEM 6.5.6)
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Noted

3.10.7	REVIEW OF CORPORATE PLAN & ASSET MANAGEMENT PLANS (ITEM 6.5.7)
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Moved Cr CARSON, seconded Cr STANICH

That Council commence the Ordinary Meeting of Council scheduled for Wednesday the 16th of April 2014 at 10.00am to undertake a review of its Corporate Business Plan which includes the Asset Management Plans.

CARRIED 7/0

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road,
Northampton on 21 March 2014

3.10.8 AUTHORIZED OFFICER (ITEM 6.5.8)

Moved Cr GLIDDON, seconded Cr SIMKIN

That Richard Davey be duly appointed as authorised officer to exercise powers pursuant to the following:

1. Dog Act 1976
2. Cat Act 2011
3. Bush Fires Act
4. Local Laws Relating to:
Reserves & Foreshores, Removal & Disposal of Obstructing Vehicles,
Safety & Decency, Convenience and Comfort of persons in respect of
bathing.

CARRIED 7/0

**3.10.9 PROPOSED RELOCATION OF NORTHAMPTON NETBALL/BASKETBALL
COURTS (ITEM 6.5.9)**

Moved Cr SIMKIN, seconded Cr CARSON

That Council:

1. Endorse the Northampton Community Centers decision to relocate two netball courts to the southern tennis courts area and with court markings for two netball and two internal tennis courts be undertaken.
2. Not relocate the four existing internal light towers but have them removed permanently and progress with the upgrading of the four existing exterior court towers to provide playing illumination to the court areas.

CARRIED 7/0

3.11 SHIRE PRESIDENTS REPORT

Since the last Council meeting Cr Wilson reported on his attendance at the following:

- 24/2/14 WALGA Zone Meeting with CEO, the meeting resolved to have 1 vote per Council and one proxy delegate.
- 2/3/14 150th Community Concert – The President thanked the CEO Mr Garry Keeffe and the CDO Mrs Deb Carson for their hard work and a very successful concert.
- 6/3/14 Transport & Roads forum in Perth with the CEO.

3.12 DEPUTY SHIRE PRESIDENTS REPORT

Since the last Council meeting Cr Simkin reported on his attendance at the meeting with Summerstar in Kalbarri.

3.13 COUNCILLORS REPORT

3.13.1 CR CARSON

Since the last Council meeting Cr Carson reported on his attendance at the following:

- NCC Tennis/Netball Meeting
- 19/3/14 Meeting with Summerstar in Kalbarri

3.13.2 CR GLIDDON

Since the last Council meeting Cr Gliddon reported on her attendance at the following:

- 24/2/14 Zest Festival Organising Committee Meeting
- 4/3/14 Roadwise Meeting Kalbarri
- Three Planning Meetings for Canoe & Cray Festival
- Kalbarri Visitor Centre Meeting
- 10/3/14 Tourism Group Meeting
- 12/3/14 Lotteries West Visit
- 19/3/14 Medicare Local Hub Group
- 19/3/14 Meeting with Summerstar in Kalbarri

3.13.3 CR HOLT

Since the last Council meeting Cr Holt reported on his attendance at the meeting with Summerstar in Kalbarri.

3.13.7 CR STANICH

Since the last Council meeting Cr Stanich reported on his attendance at the following:

- NCC Tennis/Netball Relocation Meeting
- 19/3/14 Meeting with Summerstar in Kalbarri

3.14 INFORMATION BULLETIN

Noted

3.15 NEW ITEMS OF BUSINESS

Moved Cr WILSON, seconded Cr GLIDDON

That Mr George Parker, previous Shire President of the Shire of Northampton, award Mr Parker the Status of Honorary Freeman of the Shire of Northampton for his outstanding contribution to the Shire in his role as a Councillor for 21 years, Shire President for 10 years, and services to numerous community groups.

CARRIED 7/0

3.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on the 16th April 2014 commencing at 10.00am at the Council Chambers, Hampton Road, Northampton.

3.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 3.50pm.

WORKS & ENGINEERING REPORT CONTENTS

6.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
6.1.2	REQUEST FOR QUOTE SUPPLY OF ONE (1) 4 WHEEL TIP TRUCK AND / OR SALE OF ONE (1) 6 WHEEL TIP TRUCK AS A TRADE OR SALE ONLY BASIS	4

6.1.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM

REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	8th April 2014
APPENDICES:	1. Nil.

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on Ogilvie West, Badderra, Isseka East, Normans Well, Teakle, Routledge, Isachar Back, Chilimony, North, Yerina Springs, Rob, Gwalla, Burges, First, Eith, Hatch and Oakabella Roads.
- General gravel road patching works and gravel sheeting carried out on Ogilvie West, Teakle, Isseka Back, Binnu West, North, Yerina Springs and Isachar Back Roads.

Maintenance Items

- Various street signage works. – General and bus stop locations.
- Northampton oval tank roof replaced.
- Various chemical spraying applications.
- Road verge pickup - Shire town sites.
- Northampton oval, Kalbarri oval and foreshore fertilizer applied.

Other Items (Budget)

- Ajana to Kalbarri Road edging works commenced.
- Kalbarri – Grey Street works commenced (School holiday/Easter period to be avoided.)
- Kalbarri – Magee Crescent part kerbing works done for St John's Ambulance opening.
- Kalbarri – Atkinson Crescent stormwater works commenced.
- Northampton – Forrest Street works commenced with only minor works outstanding.
- Northampton – Bicentennial Park selected pathways asphalted.

Plant Items

- Budget item. – Kalbarri Truck – E-Quotes received.

Staff/Personnel Items

- Nil.

OFFICER RECOMMENDATION – ITEM 6.1.1

For Council information.

6.1.2 REQUEST FOR QUOTE– SUPPLY OF ONE (1) FOUR WHEEL TRUCK AND/OR SALE OF ONE SIX WHEEL TIP TRUCK AS A TRADE OR SALE ONLY BASIS

REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	7th April 2013
APPENDICES:	See Attached WALGA E-QUOTE Supply of One 4 Wheel Tip Truck.

BACKGROUND:

Within the approved 2013/2014 Budget, provision was made for the purchase of one (1) vehicle being a second hand Six Wheel Tip Truck and trade / or sale of one (1) Six Wheel Tip Truck as a trade. Vehicle use is Kalbarri town site area.

Council at the February 2014 meeting resolved that tenders be called for a single axle, two way tipper, 8 tonne tip truck with automatic transmission.

Subsequently as per Council Recommendation, Shire of Northampton Management staff has utilized the West Australian Local Government Association (WALGA) Preferred Supply 'E- Quote Tool' to advertise the tender.

Documentation was prepared in requesting to supply (1) new single axle, single steer tip truck complete with 6.5 to 8.0m³ 2 way tip body.

Following some industry advice and review of preliminary prices for automatic transmission, management included the option for Transmission to be listed as – 'Automatic with manual options'

FINANCIAL & BUDGET IMPLICATIONS:

2013/2014 Budget allocation to purchase second hand truck - \$123,000

2013/2014 Budget allocation for trade P044 - \$10,000

Available funds - \$113,000 – Nil spent to date.

SUMMARY OF QUOTES:

Details of all quotes received are at Appendices 1. Six (6) suppliers/vendors were selected from the E-Quote preferred list, four (4) chose to submit quotes with a total of 8 different variations for consideration. Two (2) outside/private offers to purchase the trade vehicle were also received.

COMMENT:

From assessment of submitted quotes the Manager of Works and Technical Services recommends that Council consider that the truck to be selected shall be based in Kalbarri and in use for road maintenance and specific maintenance activities. The truck shall work in association with Councils existing fleet.

Product support and response to maintenance and servicing requirements should also be highly considered and the available support through Mid West or Geraldton based product support is highly recommended. The period of warranty coverage and service intervals should also be considered.

End of use trade price should also be considered and generally the high end reputable products generally receive higher trade values.

Council (as per February 2014 general meeting) are also asked to consider the long term truck numbers to be retained within the overall truck fleet. Some past discussion has been made surrounding the removal of one of the 6 wheel tip truck fleet at Northampton given Councils purchase of tandem pig trailers included in past truck purchases. If this option is to be considered it allows council to transfer an existing vehicle rather than a purchase of a new vehicle at this point.

As part of the 'WALGA - E-QUOTE'S' received Council should note that one of the private submissions for outright purchase (Midwest Kerbing) was received late partly due to MidWest kerbing being incorrectly informed in regards to the closure date of the quote. If Council are to consider the submitted outright purchase price by Mid West Kerbing Council needs to approve acceptance of their quote.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.1.2

That Council accepts the quote submitted by (enter name) for the supply of one (make/model/transmission) 4 Wheel Tip Truck with trade vehicle (NR8160) to be released to (enter name). Total price to Council (\$ enter amount (exc. GST)).

WALGA - E - QUOTE

Supply of one 4 WHEEL TIP TRUCK

Details	PURCHER INTERNATIONAL	PURCHER INTERNATIONAL	PURCHER INTERNATIONAL
Make/Model	Fuso Fighter FM67FM2RFAJ - AUTO	Fuso Fighter FM65FH2RFAK - Manual	Fuso Fighter FM65FH2RFAH - Manual
Engine	FUSO 6M60 6 cyl inline OHC T/T 7545cc	FUSO 6M60 6 cyl inline OHC T/T 7545cc	FUSO 6M60 6 cyl inline OHC T/T 7545cc
Net Kw @ RPM	199 kW @ 2500 RPM	199 kW @ 2500 RPM	199 kW @ 2500 RPM
Transmission	Auto 6 Speed (6F, 1R)	Manual 9 Speed Synchro	Manual 6 Speed
Brake System	Full Air	Full Air	Full Air
Tyres	11R22.5 Radials	11R22.5 Radials	11R22.5 Radials
Fuel Tank Capacity (L)	300 / 40 adblue	200 / 40 adblue	200 / 40 adblue
Turning Circle (m)	14.6 m	14.6 m	14.6 m
Air Conditioning Type	Factory	Factory	Factory
Cab Noise (dB)			
Warranty	5 year / 350,000km	5 year / 350,000km	5 year / 350,000km
Delivery	12 weeks	12 weeks	12 weeks
Servicing	Geraldton 30,000km intervals	Geraldton 30,000km intervals	Geraldton 30,000km intervals
Training	At delivery	At delivery	At delivery
Operating Weights Truck - Tare/Agg	GVM 15,000KG Tare 6500kg	GVM 15,000KG Tare 6500kg	GVM 15,000KG Tare 6500kg
Other	Bengineering tipper body Approx Payload - 8500kg	Bengineering tipper body Approx Payload - 8500kg	Bengineering tipper body Approx Payload - 8500kg
Truck - Auto Tender (ex GST)	\$147,500.00		
Truck - Manual Tender (ex GST)		\$127,500.00	\$123,400.00
Trade #1(Truck) (exc GST)	\$20,000.00	\$20,000.00	\$20,000.00
Outright purchase (exc GST)	\$147,500.00	\$127,500.00	\$123,400.00
Change over Total	\$127,500.00	\$107,500.00	\$103,400.00

WALGA - E - QUOTE

Supply of one 4 WHEEL TIP TRUCK

Details	HINO	HINO	TRUCK CENTRE
Make/Model	HINO 500 Series 1628 Short - Auto FG8JGMB - UHU	HINO 500 Series 1628 Medium - Manual FG1628MB - UHU	UD - PK16 280HP
Engine	HINO J08E - VD 6 cyl inline ohc T/C	HINO J08E - VD 6 cyl inline ohc T/C	ud gh7ta 6 CYL di t/c ohs 7013cc
Net Kw @ RPM	206 kW @ 2400 RPM	206 kW @ 2400 RPM	214 kW @ 2500 RPM
Transmission	Auto 5 Speed (5F, 1R)(Allison)	Manual 6 Speed	Auto Allison 3060P (6 speed)
Brake System	Full Air S - CAM	Full Air S - CAM	Wabco - ABS
Tyres	295/85 R22.5 front 11R/22.5 rear	295/85 R22.5 front 11R/22.5 rear	All Dunlop
Fuel Tank Capacity (L)	200 / adblue	200 / adblue	200 / 50 adblue
Turning Circle (m)			14.6 m
Air Conditioning Type	Nippon Denso	Nippon Denso	UD standard
Cab Noise (dB)			72dba int - 79.9 dba ext
Warranty	3 year / 150,000km	3 year / 150,000km	3 year / 200,000km
Delivery	8 - 10 weeks	8 - 10 weeks	10 - 12 weeks
Servicing	Geraldton - PEMCO 20,000km intervals	Geraldton - PEMCO 20,000km intervals	Geraldton - Truck Centre at 5000 then 20,000km intervals
Training	At delivery	At delivery	At delivery
Operating Weights Truck - Tare/Agg	GVM 15,000KG Tare 6355kg	GVM 15,000KG Tare 6135kg	GVM 16,000KG Tare 7325kg
Other	Bengineering tipper body Approx Payload - 8645kg Option - Howard Porter body - Add \$9,685.00 (ex gst)	Bengineering tipper body Approx Payload - 8865kg Option - Howard Porter body - Add \$9,685.00 (ex gst)	Bengineering tipper body Approx Payload - 8675kg
Truck - Auto Tender (ex GST)	\$140,000.00		\$136,345.00
Truck - Manual Tender (ex GST)		\$125,675.00	
Trade #1(Truck) (exc GST)	\$10,000.00	\$10,000.00	\$4,545.00
Outright purchase (exc GST)	\$140,000.00	\$125,675.00	-
Change over Total	\$130,000.00	\$115,675.00	\$131,800.00

WALGA - E - QUOTE

Supply of one 4 WHEEL TIP TRUCK

Details	ISUZU	ISUZU	
Make/Model	ISUZU FVR 1000 Medium	ISUZU FVR 1000 Medium	
Engine	Isuzu (6HK1 - TCS)	Isuzu (6HK1 - TCS)	
Net Kw @ RPM	221 kW @ 2400 RPM (??HP)	221 kW @ 2400 RPM (??HP)	
Transmission	Auto 6 Speed (6F, 1R)	manual 9 Speed	
Brake System	Full Air - Meritor Q plus dual circuit Auto slack adjuster	Full Air - Meritor Q plus dual circuit Auto slack adjuster	
Tyres	295/80 R22.5 152/148M michelin front 11R/22.5 148/145L michelin rear	295/80 R22.5 152/148M michelin front 11R/22.5 148/145L michelin rear	
Fuel Tank Capacity (L)	200 / xx adblue	200 / xx adblue	
Turning Circle (m)			
Air Conditioning Type	Full integrated auto control	Full integrated auto control	
Cab Noise (dB)			
Warranty	3 year / 200,000km and 3000 hrs	3 year / 200,000km and 3000 hrs	
Delivery	1/05/2014	1/05/2014	
Servicing	Geraldton 15,000km intervals	Geraldton 15,000km intervals	
Training	At delivery	At delivery	
Operating Weights Truck - Tare/Agg	GVM 16,500KG	GVM 16,500KG	
Other	Bengineering tipper body Approx Payload - 8500kg	Bengineering tipper body Approx Payload - 8500kg	
Truck - Auto Tender (ex GST)	\$151,553.00		
Truck - Manual Tender (ex GST)		\$141,289.00	
Trade #1(Truck) (exc GST)	\$18,182.00	\$18,182.00	
Outright purchase (exc GST)	\$141,553.00	\$131,298.00	
Change over Total	\$133,371.00	\$123,107.00	

WALGA - E - QUOTE

Supply of one 4 WHEEL TIP TRUCK - OUTRIGHT PURCHASE SUBMISSIONS

Details	Richard Caserly	Midwest Kerbing	
Make/Model			
Engine			
Net Kw @ RPM			
Transmission			
Brake System			
Tyres			
Fuel Tank Capacity (L)			
Turning Circle (m)			
Air Conditioning Type			
Cab Noise (dB)			
Warranty			
Delivery			
Servicing			
Training			
Operating Weights Truck - Tare/Agg			
Other		Delivered Late Council to approved if to be considered	
Truck - Auto Tender (ex GST)			
Truck - Manual Tender (ex GST)			
Trade #1(Truck) (exc GST)			
Outright purchase (exc GST)	\$5,000.00	\$15,000.00	
Change over Total			

SHIRE OF NORTHAMPTON

WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2013/2014)

(April 2014)

2013/2014 Budget Works	Status	Comments
<u>Regional Road Group Projects</u>		
George Grey Drive Reconstruct Shoulders - Eco Flora	COMPLETE	Pending minor tidy up works
Ajana Kalbarri Road Bitumen edge reinstatement	COMMENCED	Main Roads / Edi Downer undertaking identified works
Northampton to Nabawa Road Reseal corner and pavement repairs	COMPLETE	
<u>Roads To Recovery</u>		
Mary Street - Northampton NWCH to Barlow - Street improvements		
Grey Street - Kalbarri (inc B/Spot funding) Reconstruct from Clotworthy Street north		Design Drawings available Commenced preliminary works 7th April 2014
Forrest Street - Northampton Reconstruction and drainage - Stephen to floodway		Primersealed 4th april 2014, kerbing and completion of dual use path outstanding
<u>Royalties for Regions Funding</u>		
Ogilvie East Road - Stage 1 Reseal 2012/2013 works	COMPLETE	
Ogilvie East Road - Stage 2 Reseal 2012/2013 works	COMPLETE	
Ogilvie East Road - Stage 3A Construct to primerseal (corners - 1.4km's)	COMPLETE	
Ogilvie East Road - Stage 3B Construct to primerseal (2.2km's)	COMPLETE	Completed to gravel finish only
Cont.		

2013/2014 Budget Works	Status	Comments
<p><u>Black Spot Funding</u> Grey Street - Kalbarri (inc RTR funding) Reconstruct from Clotworthy Street north</p>		<p>Design Drawings available Commenced preliminary works 7th April 2014</p>
<p><u>Regional Development</u></p>		
<p>Northampton Northampton Light Industrial Area - 5 Lots</p>	COMPLETE	
<p><u>Recreational Boating Facility Fund</u> Kalbarri Northern Boatramp Car park area</p>	COMPLETE	
<p><u>MUNICIPAL FUND CONSTRUCTION</u></p>		
<p><u>2012/2013 Carry Over Works</u></p>		
<p>Kalbarri - Hotel Car Park Reseal 2011/2012 works</p>		
<p>Kalbarri - Boat Hire Carpark Reseal 2011/2012 works</p>	COMPLETE	
<p>Kalbarri - Maggee Crescent Reseal and replace kerb</p>		<p>South end kerbed for St Johns opening</p>
<p>Ogilvie West Road Realign corner and install culvert</p>		<p>Clearing permit with DOER - Management have asked for reconsideration of conditions Culvert materials ordered and onsite</p>
<p><u>New Works (2012/2013 Budget)</u></p>		
<p><u>Kalbarri</u></p>		
<p>Auger Street Reseal - Smith to Mallard (220m)</p>		
<p>Batavia Circle Reseal - Orabanda to Glass (xxxm)</p>		
<p>Hasleby Street Reseal - (335m)</p>	COMPLETE	
<p>Cont.</p>		

2013/2014 Budget Works	Status	Comments
<u>Northampton</u>		
Bateman Street Reseal - 2012/2013 works - Essex to Shea	COMPLETE	
Essex Street Reseal - (0.5 - 0.8) replace kerb north side	COMPLETE	
Fifth Avenue Reseal - (0.0 - 0.2)	COMPLETE	
Fourth Avenue Reseal - (0.0 - 0.2)	COMPLETE	
Gwalla Avenue Reseal - (0.38 - 0.73)	COMPLETE	
Harney Street Install kerb from Bruce to Barron south side	COMPLETE	
Third Avenue Install solar street light		Product received.
<u>Rural</u>		
Harvey Road Pavement repairs - various		
<u>MUNICIPAL FOOTPATHS</u>		
<u>Kalbarri Townsite</u>		
Kalbarri - Malaluca trail Repairs to existing (Provisional Sum)		
Northampton - Bicentennial Park Asphalt internal footpaths - Red asphalt	COMPLETE	Additional area to be listed for consideration 2014/2015 budget
Northampton - Stephen Street Forrest to Brook - Continue existing	COMMENCED	Backfill and infill works outstanding pending Western Power and Forrest Street works
Cont.		

2013/2014 Budget Works	Status	Comments
<u>OTHER WORKS - SPECIFIC / MAINTENANCE</u>		
Ogilvie West Road - Staged works for bus route Hatch Road - West of cross roads Ogilvie West Road - Chilimony Road to Teakles corner Yerina Springs Road - 2 areas Harvey Road - Staged works		
<u>OTHER WORKS - Foreshores/Parks/Gardens</u>		
Horrocks foreshore lawns: Install upgraded reticulation system	COMPLETE	
Horrocks foreshore - Jetty Replace 4 x ladders; Repairs to lower platform	COMPLETE	
Northampton - Hampton Road (general) Street bins x 8		Product ordered
Binnu - Community Hall area Supply bollards		Product received - community to install
<u>OTHER WORKS - Depots</u>		
Nil.		
Cont.		

2013/2014 Budget Works	Status	Comments
<u>PLANT ITEMS - Major</u>		
Northampton - Construction Loader Purchase: new - trade/sell P197 Volvo L90E	COMPLETE	
Kalbarri - 6 Wheel tipper Purchase Second Hand - trade/sell P044 Mitsi Truck	ADVERTISED	Advertised through WALGA preferred tender system. To be presented at April 2014 meeting
Kalbarri - Ranger's Vehicle Purchase: New - trade/sell P216 Ford Ranger	COMPLETE	
Manager of Works and Technical Services Purchase: New - trade/sell P223 Nissan Patrol	COMPLETE	
Northampton - Zero turn mower or similar Purchase: new - trade/sell P170 Gianni	COMPLETE	
<u>PLANT ITEMS - Minor/Other/Sundry tools</u>		
Kalbarri Depot - Compressor Northampton - Cable locator (Manager of Works) Northampton - GPS trip meter (Manager of Works)	COMPLETE	
Northampton - Concrete Saw	COMPLETE	
Northampton - Gardeners Shed - fuel cabinet	COMPLETE	
Kalbarri - Motorised hedge trimmer	COMPLETE	
Kalbarri - Ranger Bar light	COMPLETE	
Kalbarri - Field tool box and kit	COMPLETE	
Kalbarri - 20lt Spray tow along	COMPLETE	
Kalbarri - Utility 8m boom spray	COMPLETE	

HEALTH AND BUILDING REPORT CONTENTS

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6.2.2	CHEMICAL WASTE DUMP	3

6.2.1	INFORMATION ITEM: BUILDING STATISTICS
	DATE OF REPORT: 9th April 2014
	RESPONSIBLE OFFICER: Glenn Bangay – Principal EHO/Building Surveyor

1. BUILDING STATISTICS

Attached for Councils' information are the Building Statistics for March 2014.

OFFICER RECOMMENDATION – ITEM 6.2.1
For Council information.

6.2.2 CHEMICAL WASTE DUMP

LOCATION:	Kalbarri
FILE REFERENCE:	13.2.4
DATE OF REPORT:	13 February 2012
REPORTING OFFICER:	Glenn Bangay

SUMMARY:

Council to approve the location of the Kalbarri Chemical Waste Dump for use by caravanners/campers at the newly constructed Skate Park ablution facility

BACKGROUND:

The current position of the Kalbarri chemical waste dump point in the parking area above the marina ablutions on Grey Street and opposite the Kalbarri Beach Resort has been an issue for some time and it was proposed to relocate the unit out to the tourist bay, Kalbarri to Ajana Road, on the northern entrance to Kalbarri. When the excavator began to dig the holes for the tanks and leach drain, hard cap rock was encountered less than 300mm below the ground surface and will prevent the installation of the unit in this location without considerable rock breaking expense.

Chemical waste dump points are provided in suitable locations to provide a facility for tourists and travellers with their own ablution facilities to dump their waste in a safe and hygienic manner. All caravan parks are required to have a chemical waste dump point, but not all tourists or travellers are staying in a caravan park and may just be passing through and need to use such a facility.

This unit was supplied by the Caravan and Motorhome Club of Australia Ltd in 2010.

COMMENT:

With the erection and connection of a new ablution block at the Kalbarri Skate Park, an area immediately adjoining this ablution block has been identified as being suitable to replace and reinstall the dump point at this location with the appropriate screening. Scheme water and sewer are both available in this area and vehicle access can be improved with minimal cost to provide a suitable area for the relocation and still be within allocated budget constraints.

Appropriate signage will need to be placed at the current site (Grey Street) and the proposed site (Kalbarri to Ajana Road) indicating the new position of the facility.

FINANCIAL IMPLICATIONS:

The 2103/14 budget has a provision of \$7,500 and this should be adequate to locate the facility at the suggested site.

VOTING:

Simple majority.

OFFICER RECOMMENDATION – ITEM 6.2.2

That Council direct staff to relocate the existing chemical waste dump point to the area adjoining the Kalbarri Skate Park ablution block and to install appropriate screening, signage and road access.

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - MARCH 2014

Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials 1. Floor 2. Wall 3. Roof	Area m2	Value	Fees 1. App Fee 2. BCITF 3. BRB 4. Other
11/03/2014	1222	N Lee & G Hancock PO Box 671 NORTHAMPTON	P Casey 264 First St GERALDTON	Lot 31 Wannerenooka Road NORTHAMPTON	Shed	1. Concrete 2. Steel 3. C/Bond	96	\$15,000	1. 40.50 2. 0.00 3. 90.00 4. 0.00
12/03/2014	1221	R & M Allen PO Box 559 NORTHAMPTON	Owner/Builder	Lot 76 Glance St HORROCKS BEACH	Carport	1. Concrete 2. Brick 3. C/Bond	54	\$26,000	1. 40.50 2. 52.00 3. 90.00 4. 0.00
12/03/2014	1223	W Scadden PO Box 257 NORTHAMPTON	West Steel Sheds 6 Bradford St GERALDTON	Lot 49 Blank St ISSEKA	Shed	1. Concrete 2. Steel 3. Zinc	120	\$31,839	1. 40.50 2. 63.67 3. 101.88 4. 0.00
14/03/2014	1224	M Ash PO Box 422 NORTHAMPTON	M Barnden PO Box 184 NORTHAMPTON	Lot 84 Port St PORT GREGORY	Retaining Wall	1. N/A 2. Concrete 3. N/A	N/A	\$15,000	1. 40.50 2. 0.00 3. 90.00 4. 0.00
28/03/2014	1226	F Randell PO Box KALBARRI	Owner/Builder	Site 26 Anchorage Caravan Park KALBARRI	Carport	1. Concrete 2. N/A 3. Zinc	54	\$5,000	1. 40.50 2. 0.00 3. 90.00 4. 0.00
28/03/2014	1167	M Carter PO Box 145 KALBARRI	Owner/Builder	Lot 888 Gantheaume Cres KALBARRI	Swimming Pool	1. N/A 2. N/A 3. N/A	N/A	\$10,000	1. 40.50 2. 0.00 3. 90.00 4. 0.00
28/03/2014	1204	C Markham PO Box 213 NORTHAMPTON	A Wilson PO Box 524 GOSNELLS	Lot 2 Horrocks Rd NORTHAMPTON	Shed	1. 40.50 2. 0.00 3. 90.00 4. 0.00	58	\$5,000	1. 40.50 2. 0.00 3. 90.00 4. 0.00

TOWN PLANNING CONTENTS

6.3.1	REVIEW OF MUNICIPAL INVENTORY & REVITALISATION PLAN FOR NORTHAMPTON TOWNSITE – APPOINTMENT OF CONSULTANT TEAM.....	2
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6.3.1 REVIEW OF MUNICIPAL INVENTORY & REVITALISATION PLAN FOR NORTHAMPTON TOWNSITE – APPOINTMENT OF CONSULTANT TEAM

LOCATION:	Northampton
FILE REFERENCE:	10.4.1
DATE OF REPORT:	31 March 2014
REPORTING OFFICER:	Hayley R. Williams – Principal Planner / Debbie Carson – Community Development Officer
APPENDICES:	
1.	Comparison Matrix

AUTHORITY / DISCRETION:

Executive *the substantial direction setting and oversight role of the Council. For example, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*

SUMMARY:

The Shire of Northampton is proposing to review the Shire of Northampton Municipal Inventory as a precursor to the creation of a Revitalisation Plan for the Northampton Townsite.

Submissions were received from four consultant teams: The Planning Group (TPG), Josh Byrne & Associates / Laura Gray Heritage Consultant, Macroplan Dimisi / Helen Munt and Heritage Hocking Studio / Estill. All four submissions complied with the project brief, however, two consultant teams were of a particularly high standard which has resulted in a close weighted score on the Comparison Matrix (refer **Appendix 1**) for TPG and Josh Byrne & Associates / Laura Gray.

An assessment of four (4) submissions has been undertaken for Council consideration and appointment of one consultant team is required.

BACKGROUND:

Review of Municipal Inventory and mapping of heritage sites

The current Shire of Northampton's Municipal Inventory (MI) was commissioned in September 2003 and Council has identified that the Inventory requires review to update the 193 Heritage sites and buildings contained within. The scope of work will comprise a review of the existing listings, assessment of new places for inclusion, mapping of heritage places and integration with Shire IT systems. Including mapping of the heritage places in this project (with the aim of integrating this heritage mapping with existing digital maps and linked functions) will allow a fully integrated, efficient and functional system that effectively meets the needs of Shire staff, management and Council.

A new Municipal Inventory is required to ensure that planning and Council decisions are made using current and up-to-date information. A reliable Municipal Inventory is especially important for our Shire, being one of only three towns in Western Australia that has been declared a historic townsite by the National Trust of Australia. The town is celebrating its 150th anniversary in 2014, and has many historical assets to control and maintain. Many of these assets are over 100 years old, and due to the age of this infrastructure, it is vitally important that management, recommendations and information be kept as current as possible. An updated MI will greatly assist Shire planning and building decisions, guide funding and maintenance schedules, and support and guide recommendations for tourism and business development. The town of Northampton in particular acquires much of its tourism income from the historical status and attraction of its heritage buildings and places, and therefore the importance of a comprehensive, current and accurate MI is paramount.

Revitalisation Plan

The review of the MI will also contribute current and essential information for the proposed Revitalisation Plan for Northampton. A Revitalisation Plan will both compliment and build upon other community development projects of the Shire, and also prioritise and provide direction for current and future revitalisation projects for the Shire Council, management, staff and local community groups. The development of a Revitalisation Plan is timely given that the townsite of Northampton is celebrating its 150th anniversary in 2014; it is an excellent opportunity to

acknowledge the town's heritage but also implement a plan to guide the direction of the future development of Northampton.

The Revitalisation Plan would also complement the newly adopted Local Planning Scheme No. 10, which includes a Detailed Design and Streetscape Policy for the Town Centre Conservation Special Control Area. This area is of particular importance given Northampton's historic town status and the vital function it provides to local tourism. The Revitalisation Plan will also complement and build upon other community development initiatives including recent community engagement workshops to develop a local community vision, and further workshops to identify opportunities for community improvement projects, with the aim of building and enhancing the community and economy. The Revitalisation Plan would help to correlate and document the future opportunities identified through those workshops and develop and prioritise them through further community engagement programs.

The Revitalisation Plan will also include future projects of the Northampton Shire Council, and document and correlate the future projects of the 40+ local community groups in Northampton into one Revitalisation Plan document. These projects include;

- Road and footpath development
- Disability access projects
- Tourism Infrastructure upgrades, including development of interpretive pathways and social infrastructure and amenities in strategic locations
- Protection and conservation of heritage sites and buildings located within the townsite
- Ongoing development of the Botanic Line, including planting, extension of walk trail and bridge to create a walk circuit
- Completion of interpretive environmental learning centre and ongoing development and rehabilitation of Nokanena Brook Reserve
- Eradication of weed infestations in and around town, including local creek and river systems
- Reticulation of cemetery
- Water Harvesting project from CBH collection area to capture water for community gardening projects
- Building extensions and Feasibility Study at Pioneer Lodge Aged Accommodation complex, to provide for future increases in aged care needs
- Nature Playground in Lions Park

- Improved aesthetics in Hampton Road including street Art project
- Improved advertising and promotion of Northampton including upgrades of information bays
- Professional photography of selected tourism sites and heritage buildings to enhance marketing opportunities
- Development of RSL Museum planning
- Railway heritage site developments and revitalisation
- 150 year events and projects
- and many more local community projects

The development of a Revitalisation Plan will assist the Shire to define current and future revitalisation project priorities that are consistent with the Local Planning Scheme No. 10 and Community Strategic Plan. A Revitalisation Plan will also encourage local community action, and aim to enhance collaborative opportunities between groups to improve the revitalisation process. It will also provide the benefits of boosting local tourism and economic opportunities, stimulating community activity and social interaction, and enhance external funding opportunities.

Council is a recipient of a grant for \$65,000.00 for the review of the Municipal Inventory and creation of the Revitalisation Plan. With the additional amount of \$20,000.00 being contributed by Council the total amount assigned to the project is \$80,000.00. The \$20,000.00 budgeted by Council was to be spent directly on updating Council's heritage database and providing a link to Council's Synergy Soft System, however, part of this amount may be allocated to the project as it is envisaged the cost of database conversion will be around \$10,000.00

Project Location

The majority of places to be reviewed under the Municipal Inventory are located within the Northampton Townsite boundary. However, there would be other key strategic tourism sites that would also be reviewed, such as those contained within the old Lynton Townsite, just outside Port Gregory.

The Revitalisation Plan will concentrate planning within the Northampton Townsite Boundary, however may also include some key strategic tourism sites external to those boundaries.

Project Scope

The preparation of a Municipal Inventory Review will have the following key deliverables:

Stage 1: Review of existing MI listings, assessment of new places for inclusion, rephotographing and taking GPS coordinates of places, and creating the relevant documentation from this review to become the revised Municipal Inventory.

Stage 2: Develop a map, detailing historical places within the Shire. This is proposed to be integrated with the Shire's mapping systems, however, it is noted the integration of this map with the Shire's mapping will be entirely funded by the Shire of Northampton and will run as a separate process.

The preparation of a Revitalisation Plan will have the following key deliverables;

Stage 1: Review of existing documentation, Shire Community Strategic Plan, Local Planning Scheme, and Municipal Inventory etc

Stage 2: Community engagement workshops (to build upon previous workshops and build future community project concepts), and stakeholder engagement (to identify current and future community project and priorities).

Stage 3: Preparation of a Revitalisation Plan document.

In order to progress the grant the Shire requested seven quotes in accordance with Council Policy 2.3 and submissions were received from the following consultants:

- Josh Byrne & Associates in conjunction with Laura Gray Heritage Consultant;
- The Planning Group;
- Hocking Heritage Studio in conjunction with Estill (Linton Pike); and
- Macroplan Dimisi in conjunction with Helen Munt.

A copy of all four submissions will be tabled at the Council meeting and are available to Councillors via Council's dropbox system. A summary of these submissions is also provided for Council information (refer Appendix 1).

COMMUNITY & GOVERNMENT CONSULTATION:

Extensive community and government consultation will occur as part of the planning process for this project and is evident in the submissions received.

FINANCIAL & BUDGET IMPLICATIONS:

The Municipal Inventory Review and Revitalisation Plan has been set a budget of \$65,000 exclusive of GST. The Shire of Northampton has set aside an additional \$20,000.00 to go towards the integration of the mapping with Council's Synergy Soft System, however this amount is indicative and there is potential for part of this amount to be directed towards the review and plan.

All four consultant teams require the Shire of Northampton to provide spatial data in a suitable digital format and a MS Word copy of the Municipal Inventory. This cost also needs to be budgeted for in the 2014/15 Financial Year.

An additional amount of approximately \$8,000.00 is required to cover GST.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Planning for the Future 2013-2023

The objectives of this project are supported by the Shire of Northampton's Community Strategic Plan, "Planning for the Future 2013-2023", with key strategies including:

- Increased support of tourism across the region- the Municipal Inventory Review and Revitalisation Plan will provide guidance to further develop and enhance the places of cultural heritage significance, wider tourism precincts and Northampton streetscapes, and prioritise revitalisation projects that will enhance the tourism potential of the town and wider area.
- Comprehensive community education initiatives- the publication of a newly revised Municipal Inventory and database will allow better access to accurate heritage information and listings, therefore improving the decision making of community and owners of the buildings and sites. It will also allow researchers and historians to access quality information that is relevant and accurate.
- Increased recognition of Indigenous and European heritage- a Municipal Inventory Review will encompass a review of the historical information

contained within, with additions and changes made where required. The Revitalisation Plan will take into consideration the town's significant cultural heritage to ensure that projects complement and enhance the heritage of the town.

- Increased celebration and promotion of local heritage- The Municipal Inventory Review will act to promote the heritage of the buildings and sites of the area, and promote the protection, preservation and conservation of these buildings and sites. The Revitalisation Plan will also support the planning and project development of our rich local heritage through a process of extensive community and stakeholder engagement.
- Economic, environmental and social leadership within the Shire- the Shire has a responsibility to be leaders in the above areas of management. A review of the MI will assist the Shire to act with social responsibility (such as protecting and preserving the culturally significant places, stories and history of the area). The Municipal Inventory and Revitalisation Plan will also assist and encourage the community to preserve the heritage places, which will support the tourism industry and, in turn, the local economy. The Revitalisation Plan will also support environmental, social and economic initiatives and development.

A Municipal Inventory Review and Revitalisation Plan also support a Shire of Northampton key imperative to:

- Achieve sustainable development in new land and residential projects- being a Shire with hundreds of historical sites and buildings, it is vital that documentation and management of these sites is current, regularly reviewed and improved, and the information, buildings and sites are preserved to ensure their longevity, access and condition. Townscape revitalisation is a key aspect in addressing sustainability and by reviewing the MI and developing a Revitalisation Plan, the Shire of Northampton would be providing the platform from which decisions can be made to enhance the Townsite and preserve its heritage.

COMMENT:

A number of criteria were used to assess all three submissions. These are summarised below:

1. Experience and qualifications

The experience and qualifications of the consultants differs in that some have expertise in the field of sustainability and landscape and others in heritage and master planning. The key personnel, who will be responsible for the day to day project management of the project is an important consideration.

Consultant:	Years Exp	Expertise
Josh Byrne and Associates		
Josh Byrne	15 years	Sustainability practitioner
Laura Gray	20 years +	Heritage Expert
Robyn Renton	8 years	Senior Landscape Architect
Morgan Gillham	20 years	Landscape/Project Manager
Aaron Boultsbee		Sustainability Draftsperson
Luke Priddle	2 years	Landscape Architect
Projects:	Laura Gray – Regional Heritage Advisor (WALGA)	
	Laura Gray – Municipal Inventories recently completed: Meekatharra, Town/Shire Northam, Gosnells, Lake Grace, Port Hedland.	
	JBA – Gidgegannup Town Masterplan	
	JBA – The Grove Library and Community Centre	
	JBA – Perth Cultural Centre Precinct Short Term Activation Works	

Consultant:	Years Exp	Expertise
TPG		
Mike Davis	14 years	Senior Town Planner
Cath Blake-Powell	20 years +	Associate - Planner
Oliver Penman	10 years	Urban Designer
Nerida Moredoundt	20 years +	Principal Heritage Architect
Susannah Kendall	10 years	Senior Heritage Planner
Sian Morgan	5 years	Town/Heritage Planner
Peta Ashford – EMERGE	16 years	Landscape Architect
Projects:	Morowa Town Centre and Main Street Revitalisation	
	Eneabba Streetscape Masterplan and Townscape Enhancement	
	Kalgoorlie Town Centre Revitalisation Plan	

Consultant:	Years Exp	Expertise
Hocking Heritage Studio		
Gemma Smith	Unsure	Heritage Planning and conservation
Prue Griffin	20 years +	Historian, cultural heritage
Estill – Linton Pike	20 years +	Community consultation, facilitation and stakeholder engagement
Projects:	HHS – Municipal Inventories recently completed: Mosman Park, Harvey, Kalamunda, Toodyay.	
	HHS - Various Heritage Studies / Conservation Plans	
	Estill – Perth Arena – project management planning	
	Estill – Stirling City Centre – stakeholder engagement	
	Estill – Various Community Master planing Workshops	

Consultant:	Years Exp	Expertise
Macroplan Dimisi		
Stuart McKnight	12 years	General Manager
Jenaya Shepherd	10 years +	Planning Manager
Alex Saunders	12 years	GIS specialist
Helen Munt	20 years +	Heritage Expert
Projects:	Leederville Town Centre	
	Medina Revitalisation Plan	
	Midland MAsterplan	
	Elizabeth Quay Design Guidelines	
Helen Munt	Regional Heritage Advisor (WALGA)	
	Municipal Inventories completed: Dardanup, Albany, Katanning, Serpentine-Jarrahdale, Augusta Margaret River.	

Whilst all four consultant teams have a high level of expertise, some have greater design capability in the form of urban design and landscape architecture – such as The Planning Group and Josh Byrne and Associates which is considered highly valuable to the process.

All consultant teams are providing senior personnel with extensive experience. However, in terms of heritage expertise Laura Gray comes with a high recommendation from the Shire of Northampton’s Heritage Advisor, Ms Tanya Henkel.

2. *Proposed methodology and timetable*

The methodology and timetable proposed by all four consultants is outlined in **Appendix 1**. The completion by June 2015 is achievable by all consultant teams.

Josh Byrne and Associates with Laura Grey and The Planning Group are considered to provide the most innovative and comprehensive methodology for the project.

3. *Demonstrated success with other similar projects*

All consultants have demonstrated success with other similar projects. The Planning Group has particular experience with Revitalisation Plans, whilst Josh Byrne and Associates have demonstrated success with town centre/precinct planning from a sustainability and landscape architecture perspective. The demonstrated success of Laura Gray, Helen Munt and Heritage Hocking Studio in terms of reviewing Municipal Inventories is evident.

4. *Demonstrated understanding of task and issues*

All consultant teams have demonstrated an understanding of the tasks and issues surrounding the review of Municipal Inventory and Revitalisation Plan. However. The Planning Group was considered to have a high level of understanding of the tasks and issues. This was evident in their submission where they engaged with the project brief and provided some additional measures for community consultation such as a Community Reference Group. The Planning Group has already undertaken a preliminary assessment of the primary function of town sites and main streets against the Northampton Townsite (refer Pg 5 of submission) which clearly demonstrates their understanding of the task and issues of the project.

5. *Cost and value for money*

The project brief specified the following costs associated with the stages of the project:

- Municipal Inventory Review - \$25,000.00
- Heritage Map - \$20,000.00
- Revitalisation Plan - \$25,000.00

The cost and value for money is included in the table below. Given the level of work proposed by Josh Byrne and Associates and Laura Grey (even with the additional costs), it is noted this consultant team represents the best cost and value for money.

	JBA / LG		TPG	HHS / Estill	MP / HM
	Standard	Add on			
Preliminary	1,720	1,720	-	-	-
MI Review	20,405	24,685	25,390	32,600	20,000
Map MI	2,100	2,100	15,830	4,400	20,000
Revitalisation Plan	33,495	40,025	33,100	24,250	25,000
Fee (excl GST)	57,720	68,530	80,260	63,300	65,000
Estimated Travel disbursements etc	inc		5,940	2,450	inc
Comparison extras:					
Presentation of Revitalisation Plan to Council		1440.00	3,000		
Concept for Main street design			8,000		
TOTAL:	63,491.50	75,382.50	88,286	69,630	\$71,500

There seems to be a discrepancy with regard to the cost of providing the Heritage Map component of the brief. JBA has stated that for \$2100.00 they will “prepare the heritage map identifying the location of places based upon their GPS co-ordinates. The Map will be done in autocad format (dwg) and can be issued to the Shire as PDF. AS mentioned in the EOI documentation, this work item doesn’t include any additional work associated with integrating this map with the Shire of Northampton’s mapping system”. TPG have noted that for \$15,830.00 “The GPS coordinates of each of the places on the MI will be mapped and provided to the Shire in .dwg format for the Shire to include in their Synergy System. Each of the places will be numbered with reference to the place record forms.”

Essentially the work involved in preparing a plan that cross references the GPS coordinates with a place record form involves a higher degree of work and this is the variation in price. This will provide the Shire with a workable format that will be easily included within Council’s mapping system and therefore should be examined in terms of the \$20,000.00 contribution Council will provide for the integration component.

6. *Communication and presentation skills*

All consultant teams demonstrate excellent communication and presentation skills. Of particular note in terms of work associated with precinct/town centre planning, The Planning Group and Josh Byrne and Associates provide the best examples. These can be referenced by Councillors via Council’s dropbox system.

7. *Level of compliance with requirements of the brief’s specifications, and conditions*

All consultants provide comply with the requirements of the brief’s specifications and conditions. All consultants hold public liability insurance with a minimum of \$5 million.

8. *Key points of difference*

The key points of difference are highlighted by the comparison tables provided as **Appendix 1** to the planning report. The tables also provide a weighted score. The submissions received by Josh Byrne and Associates/Laura Gray and The Planning Group are considered to meet the requirements of the project brief more than Hocking Heritage Studio and Macroplan Dimisi and this is

reflected in the weighted score. For this reason the key points of difference summarised below are focused on the two highest scoring submissions:

1. The Planning Group (TPG)

The Planning Group have submitted a draft process based specifically on the project brief, tailoring their response to meet the requirements of the Shire of Northampton and demonstrating their understanding of the tasks and issues.

While they have undertaken very similar projects (revitalisation plans), there is less focus on the Municipal Inventory and the creation of heritage areas, policies, strategies arising from the review.

Their well balanced team draws expertise from the areas of town planning, heritage, facilitation, landscape architecture and urban design. Rather than recreating a process the Shire has already undertaken through other mechanisms, TPG have demonstrated an approach that goes beyond what the brief has specified and has offered additional options.

TPG's fee exclusive of GST is within budget when taking into account the additional \$20,000.00 and the completion of heritage mapping for importing into Council's synergy system.

2. Josh Byrne and Associates (JBA) / Laura Gray

Josh Byrne and Associates have also provided a submission which responds to the Shire's project brief with insight and detail.

JBA are not traditionally urban planners, however, their skill set incorporates landscape architecture, facilitation, drafting as well as focus on sustainability. The heritage component of the project will be undertaken by a highly skilled and recommended heritage consultant, Laura Gray, who has had extensive experience in undertaking Municipal Inventory Reviews.

JBA / Laura Gray provide the greatest value for money as their methodology which includes additional components (add-ons) still comes within budget and is substantially less than TPG.

As both consultant teams will be able to undertake the projects to a very high standard it is difficult to select one consultant and therefore this report is presented to Council for consideration and appointment of one team.

VOTING REQUIREMENT:

Absolute Majority Required: No

CONCLUSION:

The four consultant teams are presented to Council for consideration and appointment of one team.

OFFICER RECOMMENDATION – ITEM 6.3.1

For Council consideration

APPENDIX 1 - COMPARISON MATRIX

Josh Byrne & Associates in conjunction with Laura Grey Heritage Consultant

ITEM	WEIGHTING RATIO	UNWEIGHTED SCORE	WEIGHTED SCORE	COMMENTS
1. Experience and Qualifications.	1.25	10	12.5	JBA – combined experience in Sustainability/Landscape Architecture/Project Management/ Drafting Laura Gray – 20 years + - WALGA Heritage Advisor, extensive experience with MI Reviews
2. Proposed methodology and timetable	1.20	8	9.6	Methodology excellent <ul style="list-style-type: none"> - Up to seven trips included as part of ADD ONs, incorporating 3hr workshop, additional community consultation, and presentation to Council etc. - Without ADD-ONs 2 trips – 1) Initial start up meeting/Site Visits 2) Community Workshop - MI – 10 new additional places, conservation strategies, policies also included
3. Demonstrated success with other similar projects.	MI 1.15	5	5.75	Laura Gray – Multiple MI Reviews JBA – Innovative and sustainable practice approach to precinct planning.
	RP 1.15	4	4.6	
4. Demonstrated understanding of task and issues.	1.15	10	11.5	High level of understanding
5. Cost	1.15	8	9.2	\$57,720.00 excl GST for standard approach \$68,530.00 excl GST for ADD-ONs approach
6. Communication and presentation skills.	1.15	9	10.35	Multiple phone calls to clarify points of project brief. Presentation skills good - mapping excellent
7. Level of compliance with requirements of Tender specifications, conditions, and Consultants Brief.	1.00	10	10	High level of compliance with requirements of consultants brief.
				(2) TOTAL: 73.50

The Planning Group (TPG)

ITEM	WEIGHTING RATIO	UNWEIGHTED SCORE	WEIGHTED SCORE	COMMENTS
1. Experience and Qualifications.	1.25	10	12.5	TPG – One group providing planning, facilitation and heritage skills. Ranging from 20 years + 5 years. Excellent skill set. One sub-consultant EMERGE Associates – Landscape Architecture
2. Proposed methodology and timetable	1.20	10	12	Methodology Excellent <ul style="list-style-type: none"> - MI Review can assess up to 5 new places, no inclusion of heritage areas, strategies, policies. - Community Reference Group – innovative tool for consultation. - Community survey. - Site Inspection / Council Briefing Session / Community Workshop and Stakeholder meetings (3 days)
3. Demonstrated success with other similar projects.	MI 1.15	3	3.45	TPG have excellent demonstrated success with Revitalisation Plans. Less information has been provided with regard to their skills concerning MI review
	RP 1.15	5	5.75	
4. Demonstrated understanding of task and issues.	1.15	9	10.35	High level of understanding – engagement with project matter evident in brief - in particular revitalisation plan
5. Cost	1.15	9	10.35	\$80,260 (excluding GST) within budget when taking into consideration the inclusion of additional 20,000.00 for mapping integration however still higher hourly rate.
6. Communication and presentation skills.	1.15	10	11.5	Phone call to clarify points of project brief. Presentation and mapping skills excellent
7. Level of compliance with requirements of Tender specifications, conditions, and Consultants Brief.	1.00	10	10	High level of compliance with requirements of consultants brief.
				(1) TOTAL: 75.9

Hocking Heritage Studio in conjunction with Estill

ITEM	WEIGHTING RATIO	UNWEIGHTED SCORE	WEIGHTED SCORE	COMMENTS
1. Experience and Qualifications.	1.25	7	8.75	Extensive heritage planning and facilitation experience. Lacking in the area of landscape/town centre planning.
2. Proposed methodology and timetable	1.20	6	7.2	Methodology above average: Site Visit – 3-4 days for MI Review New and existing places on MI 2 Workshops – Estill
3. Demonstrated success with other similar projects.	MI 1.15	5	5.75	Multiple MI Reviews, conservation strategies, policy. No revitalisation plans – facilitation and project management of these processes.
	RP 1.15	2	2.3	
4. Demonstrated understanding of task and issues.	1.15	5	5.75	High understanding of MI requirements, lower understanding of tasks and issues surrounding Revitalisation Plan
5. Cost	1.15	10	11.5	\$63,600 (excluding GST) within budget.
6. Communication and presentation skills.	1.15	8	9.2	Phone calls/email to clarify points of project brief. Presentation skills good.
7. Level of compliance with requirements of Tender specifications, conditions, and Consultants Brief.	1.00	7	7	Mid level of compliance with requirements of consultants brief.
				(3) TOTAL: 57.45

Macroplan Dimisi in conjunction with Helen Munt

ITEM	WEIGHTING RATIO	UNWEIGHTED SCORE	WEIGHTED SCORE	COMMENTS
1. Experience and Qualifications.	1.25	8	10	Macroplan –various expertise, planning and GIS. Helen Munt – 20 years + experience in heritage
2. Proposed methodology and timetable	1.20	5	6	Methodology average <ul style="list-style-type: none"> - Up to 2 visits (5 days) by Heritage Expert - Draft + Final MI and mapping - Maximum 10 new places - 1 day workshop No real engagement with methodology or provision of timetable
3. Demonstrated success with other similar projects.	MI 1.15	5	5.75	Helen Munt – Multiple MI Reviews Some experience in revitalisation plan but not as extensive as other consultants
	RP 1.15	3	3.45	
4. Demonstrated understanding of task and issues.	1.15	5	5.75	Understanding of tasks and issues is limited.
5. Cost	1.15	10	11.5	\$65,000 (excluding GST) within budget. Although there does not seem to be the same scrutiny applied in coming to an end figure
6. Communication and presentation skills.	1.15	7	8.05	No contact made – Brief was not sent to this consultant Presentation skills good
7. Level of compliance with requirements of Tender specifications, conditions, and Consultants Brief.	1.00	6	6	Lower level of compliance with requirements of consultants brief.
				(4) TOTAL: 56.50

6.3.2 SUMMARY OF PLANNING INFORMATION ITEMS

DATE OF REPORT: 4 April 2014
REPORTING OFFICER: Hayley Williams - Principal Planner

COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Principal Planner.

DEVELOPMENT APPLICATIONS				
REF.	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
015	M Carter	Lot 888 (No. 59) Gantheaume Crescent, Kalbarri	Deck raised above 0.5m and swimming pool	18 March 201
016	B Smith	Lot 110 (No. 9) Lynton Avenue, Port Gregory	Outbuilding / Garage – nil rear/side setback	25 March 2014

OFFICER RECOMMENDATION – ITEM 6.3.2 For Council Information

6.4.1	ACCOUNTS FOR PAYMENT	2
6.4.2	MONTHLY FINANCIAL STATEMENTS MARCH 2014	11
6.4.3	BUDGET VARIANCE PARAMETERS 2013-2014	27
6.4.4	VALUATION CLASSIFICATION CHANGE	28
6.4.5	BUDGET REVIEW	30
6.4.6	BUDGET SUBMISSIONS 2014-2015	36

6.4.1 ACCOUNTS FOR PAYMENT

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 April 2014
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Leanne Rowe/Grant Middleton
APPENDICES:	1. List of Accounts

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 16th April 2014, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.1

That Municipal Fund Cheques 20062 to 20091 inclusive, totalling \$119,619.21, Municipal EFT payments numbered EFT12179 to EFT12264 inclusive totalling \$231,373.38, Direct Debit payments GJ09-05 to GJ09-09 totalling \$1,770.21 Trust Fund Cheques 1941-1943, totalling \$920.00 be passed for payment and the items therein be declared authorised expenditure.

SHIRE OF NORTHAMPTON
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Chq #	Date	Name	Description	Amount
20062	14-03-2014	COVS PARTS PTY LTD	PARTS	8.28
20063	14-03-2014	CJ & PJ HASLEBY	GRAVEL	993.30
20064	14-03-2014	KALBARRI GAS	ANNUAL CONTAINER SERVICE	65.00
20065	14-03-2014	CANCELLED		
20066	14-03-2014	NORTHAMPTON COMMUNITY CENTRE	CONCERT - REFRESHMENTS & FOOD	310.00
20067	14-03-2014	PIONEER LODGE INC	GRETA KUCHLING DONATION - PIONEER LODGE	50.00
20068	14-03-2014	SYNERGY	ELECTRICITY CHARGES	39009.18
20069	14-03-2014	T-BONE & SONS BUTCHERS	FOOD - CONSTRUCTION CREW	155.60
20070	14-03-2014	TELSTRA	TELEPHONE CHARGES	104.90
20071	14-03-2014	KLEENHEAT GAS	ANNUAL CONTAINER SERVICE	90.50
20072	18-03-2014	OFFICE OF STATE REVENUE	REFUND OVERPAYMENT OF FESA REBATE (A3264)	5.75
20073	19-03-2014	OPUS LIVING MUSIC	150 YR CONCERT - PA HIRE	4000.00
20074	19-03-2014	SONIC CUT	150 YRS MEMORIAL WALL - STEELWALL/ARCH	31863.70
20075	24-03-2014	PETTY CASH - NORTHAMPTON	FUEL/GOODS	181.95
20076	27-03-2014	LEON DODDS	PAVING	2695.00
20077	01-04-2014	PETTY CASH - NORTHAMPTON	REIMBURSEMENT/FUEL	165.00
20078	03-04-2014	COMMISSIONER OF STATE REVENUE	REFUND	5.75
20079	04-04-2014	SHIRE OF NORTHAMPTON	PAYROLL DEDUCTIONS	29700.00
20080	04-04-2014	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY	TOURIST ASS - LICENCE RENEWAL	41.00
20081	04-04-2014	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	365.22
20082	04-04-2014	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	372.86
20083	04-04-2014	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	986.74
20084	04-04-2014	NORTHAMPTON COMMUNITY CENTRE	SPORTS ADMINISTRATION	2191.77
20085	04-04-2014	NORTHAMPTON COMMUNITY NEWS INC	NCCA - ADVERTISING	40.00
20086	04-04-2014	ONE PATH INTERGRA	SUPERANNUATION CONTRIBUTIONS	43.87



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Chq #	Date	Name	Description	Amount
20087	04-04-2014	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	378.98
20088	04-04-2014	REST SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	183.56
20089	04-04-2014	KL & PL REYNOLDS	SHADCLOTH BLINDS, REPAIR CORNICE	1136.30
20090	04-04-2014	SONIC CUT	WALL - WATER JET NUMERALS	275.00
20091	04-04-2014	TYRONE TAYLOR	CONCERT - AMUSEMENT RIDES	4200.00
				<u>\$119,619.21</u>

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ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT12179	07-03-2014	LANDGATE	VALUATION EXPENSES	196.80
EFT12180	07-03-2014	MIDWEST TREE SERVICES	TREE LOPPING	1969.00
EFT12181	07-03-2014	CENTREL PTY LTD	FUEL PURCHASES	14649.15
EFT12182	13-03-2014	WA LOCAL GOVERNMENT SUPERANNUATION PLAN P/L	SUPERANNUATION CONTRIBUTIONS	12829.46
EFT12183	13-03-2014	GRANT MIDDLETON	REIMB MEALS	84.85
EFT12184	13-03-2014	T & J NEWMAN	CONTRACT CLEANER - KALBARRI	1082.30
EFT12185	13-03-2014	M SPARLING	WESTNET LINE RENTAL REIMBURSEMENT	29.95
EFT12186	13-03-2014	HAYLEY WILLIAMS	REIMB CHILD CARE	619.48
EFT12187	14-03-2014	MT & HM BARNDEN	SHELTER PORT GREGORY	2200.00
EFT12188	14-03-2014	BATAVIA CONCRETE	150TH WALL - CONCRETE	732.82
EFT12189	14-03-2014	BORAL CONSTRUCTION MATERIALS GROUP LTD	BITUMEN	16154.99
EFT12190	14-03-2014	CLARKSON FREIGHTLINES	FREIGHT	356.36
EFT12191	14-03-2014	COASTAL PLUMBING & GAS FITTING	PLUMBING	830.50
EFT12192	14-03-2014	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	80.12
EFT12193	14-03-2014	GEOFABRICS AUSTRALASIA PTY LTD	GEOFABRIC	953.70
EFT12194	14-03-2014	HASLEBYS HARDWARE SUPPLIES	TAPE, RETIC, HUNTER SPRINKLER	2143.52
EFT12195	14-03-2014	NR & DJ HAYNES	CARPENTRY	143.00
EFT12196	14-03-2014	AJS HULME & CO	GRAVEL	4620.00
EFT12197	14-03-2014	JASON SIGNMAKERS	SIGNS	2618.00
EFT12198	14-03-2014	KALBARRI SES UNIT INC.	ESL FUNDING	7315.00
EFT12199	14-03-2014	KALBARRI MOTOR HOTEL	REFRESHMENTS	83.69
EFT12200	14-03-2014	KALBARRI SUPERMARKET	GOODS	1085.37
EFT12201	14-03-2014	KALBARRI PEST CONTROL	GENERAL PEST CONTROL	860.00
EFT12202	14-03-2014	MIDWEST KERBING	KERBING	6952.00
EFT12203	14-03-2014	MURCHISON CONCRETE	HEAD STONE SLABS	2312.20

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EFT #	Date	Name	Description	Amount
EFT12204	14-03-2014	KALBARRI PALM RESORT	ACCOMMODATION	1580.00
EFT12205	14-03-2014	HOLCIM AUSTRALIA PTY LTD	SEALING AGG	12032.46
EFT12206	14-03-2014	MIDWEST SWEEPING CONTRACTORS	STREET SWEEPING	5949.90
EFT12207	14-03-2014	TRINITA SUCKLING	NCCA - REIMB FUNDRAISING	135.45
EFT12208	14-03-2014	GERALDTON PROPERTY VALUATIONS	LIA - LAND RENT VALUES	1500.00
EFT12209	14-03-2014	VISIMAX	RANGER BADGES, REPTILE BAG, NOTEBOOKS	147.30
EFT12210	14-03-2014	WESTRAC EQUIPMENT PTY LTD	PARTS	344.87
EFT12211	14-03-2014	WOODCOCK CT & L	RETIC	2159.69
EFT12212	27-03-2014	WALGS PLAN	SUPERANNUATION CONTRIBUTIONS	13140.56
EFT12213	27-03-2014	T & J NEWMAN	CONTRACT CLEANER - KALBARRI	1082.30
EFT12214	12-03-2014	DEPT OF TRANSPORT	PLANT LICENSE	80.10
EFT12215	04-04-2014	ARROW BRONZE	PLAQUE	533.61
EFT12216	04-04-2014	AUSTRAL MERCANTILE COLLECTIONS	LEGAL EXPENSES	715.81
EFT12217	04-04-2014	BEAUREPAIRES	TYRES	2109.17
EFT12218	04-04-2014	CENTRAL WEST PUMP SERVICE	OVAL TANK - FLOAT CONTROL	847.00
EFT12219	04-04-2014	CHEFMASTER AUSTRALIA	BIN LINERS	1243.20
EFT12220	04-04-2014	CLAW ENVIRONMENTAL	DRUMS COLLECTION	2852.30
EFT12221	04-04-2014	BS & JA COCKRAM	OVAL TANKS - ROOF REPLACEMENT	3256.00
EFT12222	04-04-2014	STAPLES	P/COPIER MTCE	1516.18
EFT12223	04-04-2014	GERALDTON AG SERVICES	PARTS	13.70
EFT12224	04-04-2014	GERALDTON TROPHY CENTRE	CAPS & BUCKET HATS	1402.50
EFT12225	04-04-2014	GERALDTON TYREPOWER	WHEEL ALIGNMENT	318.00
EFT12226	04-04-2014	GREAT NORTHERN RURAL SERVICES	BLUESCOPE TANK LINER	52.25
EFT12227	04-04-2014	GUARDIAN PRINT	BINDING MINUTE BOOKS	1595.00
EFT12228	04-04-2014	TANYA HENKEL	HERITAGE ADVISORY SERVICES	1335.04
EFT12229	04-04-2014	JCB CONSTRUCTION EQUIPMENT AUST	PARTS	465.54
EFT12230	04-04-2014	JUMP N BUMP AMUSEMENTS	CONCERT - HIRE SLIDE, GENERATOR	1644.00

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EFT #	Date	Name	Description	Amount
EFT12231	04-04-2014	KALBARRI MOTOR HOTEL	EVENING MEALS - CONSTRUCTION CREW	2062.50
EFT12232	04-04-2014	KALBARRI EXPRESS FREIGHT	FREIGHT	179.26
EFT12233	04-04-2014	KALBARRI LAWNMOWING SERVICE	MOWING & GARDENING	620.00
EFT12234	04-04-2014	KALBARRI PEST CONTROL	GENERAL PEST CONTROL	2260.00
EFT12235	04-04-2014	KALBARRI SITEWORKS	BOBCAT/EXCAVATOR HIRE	4389.00
EFT12236	04-04-2014	ODETE LOVETT	AGED CARE - FLOOR CLEANING	354.00
EFT12237	04-04-2014	THE LUSCOMBE SYNDICATE	NCCA - CLEANING PRODUCTS	332.89
EFT12238	04-04-2014	LGRCEU	PAYROLL DEDUCTIONS	310.40
EFT12239	04-04-2014	GERALDTON TOYOTA	VEHICLE SERVICES	970.83
EFT12240	04-04-2014	MIDWEST KERBING	KERB INSTALL & DRAINS	24554.20
EFT12241	04-04-2014	MIDWEST WINDSCREENS & WINDOW TINTING	WINDSCREENS	440.00
EFT12242	04-04-2014	M L COMMUNICATIONS	EXTERNAL SPEAKER/POWER SUPPLY	2742.39
EFT12243	04-04-2014	NORTHAMPTON IGA & LIQUOR STORE	REFRESHMENTS/GOODS	243.63
EFT12244	04-04-2014	NORTHAMPTON NEWSAGENCY	STATIONERY/NEWSPAPERS	835.34
EFT12245	04-04-2014	NORTHAMPTON AUTO ELECTRICS	PLANT REPAIRS	668.00
EFT12246	04-04-2014	CLEANPAK TOTAL SOLUTIONS	TOILET TISSUE	345.51
EFT12247	04-04-2014	PEAK CONSULTANTS PTY LTD	LIA - DESIGN ELECTRICAL, COMM & HVAC	6325.00
EFT12248	04-04-2014	PEERLESS JAL PTY LTD	FLOOR POLISHER BRUSH	184.33
EFT12249	04-04-2014	PURCHER INTERNATIONAL	PARTS	71.88
EFT12250	04-04-2014	QUANTUM SURVEYS	NCC - SURVEY LEASED AREA	1347.50
EFT12251	04-04-2014	JL & FA RALPH	GRAVEL	144.00
EFT12252	04-04-2014	REDWAVE MEDIA PTY LTD	KVC - 4 WEEKS PROMOTIONAL ADVERTISING	3566.75
EFT12253	04-04-2014	SPALDING ELECTRICAL SERVICES	ELECTRICAL REPAIRS	456.50
EFT12254	04-04-2014	THE BANGAY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	2209.06
EFT12255	04-04-2014	DATATRAX PTY LTD	TOUCHSCREEN - QUARTERLY PAYMENT	695.00
EFT12256	04-04-2014	WESTRAC EQUIPMENT PTY LTD	PARTS	585.12



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EFT #	Date	Name	Description	Amount
EFT12257	04-04-2014	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	ADVERTISING	644.07
EFT12258	04-04-2014	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	2177.16
EFT12259	04-04-2014	WESTERN RESOURCE RECOVERY PTY LTD	PUMP OUT TANK FOR REPAIRS	493.62
EFT12260	04-04-2014	WILSONS SIGN SOLUTIONS	COMMEMORATIVE WALL PLAQUE	379.50
EFT12261	04-04-2014	WILLIAMS & HUGHES	LEASE - KAL SEA SEARCH & RESCUE	2051.52
EFT12262	04-04-2014	DOWNER EDI WORKS PTY LTD	PRIMIX	2915.00
EFT12263	04-04-2014	CENTREL PTY LTD	FUEL PURCHASES	26022.00
EFT12264	04-04-2014	PACIFIC BRANDS WORKWEAR GROUP PTY LTD	UNIFORMS	843.23
				<hr/> \$231,373.38 <hr/>



SHIRE OF NORTHAMPTON
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DIRECT DEBITS – MUNICIPAL ACCOUNT

Jnl #	Date	Name	Description	Amount
GJ09-05	31/03/2014	BANK FEES	FEES	177.23
GJ09-06	31/03/2014	COMPUTER EXPENSES	WESTNET	169.99
GJ09-07	31/03/2014	BPOINT	FEES	188.47
GJ09-09	31/03/2014	CORPORATE CARD	WESTNET	104.94
			BANK CHARGES	9.00
			REFRESHMENTS	47.00
			CONFERENCES/TRAINING - ACCOMM/MEALS	943.58
			150 YRS - GENERATOR FUEL	130.00
				1234.52
				\$1,770.21

SHIRE OF NORTHAMPTON
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TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
1941	28/02/2014	STEVE WILLIAMS	REFUND COMMUNITY BUS BOND	200.00
1942	19/03/14	G & A CONLEY	REFUND BOND (RENTAL)	520.00
1943	20/03/14	D MAVER	REFUND COMMUNITY BUS BOND	200.00
				\$920.00

6.4.2 MONTHLY FINANCIAL STATEMENTS MARCH 2014

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 April 2014
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton
APPENDICES:	1. Monthly Financial Report for March 2014 2. Schedule Format provided as separate attachment

SUMMARY

Council to adopt the monthly financial reports as presented.

BACKGROUND:

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 31 March 2014 are attached, and include:

1. Income Statement by Function/Activity
2. Income Statement by Nature or Type
3. Statement of Financial Activity
4. Variance Explanation
5. Notes to and Forming Part of the Statement
6. Schedule Format (Separate Attachment)

FINANCIAL & BUDGET IMPLICATIONS:

The estimated net current assets position includes the provision \$285,000 for the payment of Veolia Accounts for 2013/2014. It is anticipated that the total amount owing for 2013/2014 will be agreed and paid during April 2014.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.2

That Council adopts the Monthly Financial Report for the period ending 31 March 2014.

SHIRE OF NORTHAMPTON
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

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SHIRE OF NORTHAMPTON INCOME STATEMENT BY FUNCTION/ACTIVITY FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

	YTD ACTUAL 2013/14 \$	YTD BUDGET 2013/14 \$	ANNUAL BUDGET 2013/14 \$	ACTUAL 2012/13 \$
REVENUE				
Governance	24,932	12,221	18,150	74,755
General Purpose Funding	4,187,728	4,217,774	4,455,227	4,855,578
Law, Order & Public Safety	224,822	49,302	65,764	194,688
Health	21,328	24,975	33,300	56,544
Education & Welfare	51,565	41,652	55,545	51,926
Housing	22,380	18,063	24,096	24,461
Community Amenities	799,238	766,071	839,398	936,557
Recreation & Culture	273,298	773,820	1,031,851	678,102
Transport	636,057	1,014,594	1,310,628	1,353,431
Economic Services	97,505	106,983	142,683	143,634
Other Property & Services	85,179	139,068	185,469	671,926
TOTAL OPERATING REVENUE	<u>6,424,032</u>	<u>7,164,523</u>	<u>8,162,111</u>	<u>9,041,602</u>
EXPENSES				
Governance	(585,543)	(582,893)	(223,951)	(387,114)
General Purpose Funding	(57,580)	(70,155)	(93,580)	(261,945)
Law, Order & Public Safety	(200,806)	(223,836)	(298,602)	(326,274)
Health	(162,347)	(152,541)	(203,467)	(239,773)
Education & Welfare	(72,525)	(56,205)	(75,013)	(109,097)
Housing	(85,315)	(64,953)	(86,689)	(119,889)
Community Amenities	(792,462)	(900,891)	(1,201,547)	(1,105,700)
Recreation & Culture	(989,756)	(977,139)	(1,315,360)	(1,391,964)
Transport	(1,589,074)	(2,171,457)	(3,028,749)	(2,592,884)
Economic Services	(127,088)	(150,588)	(200,885)	(231,310)
Other Property & Services	(53,751)	(9,957)	(587,443)	(265,962)
TOTAL OPERATING EXPENSES	<u>(4,716,246)</u>	<u>(5,360,615)</u>	<u>(7,315,286)</u>	<u>(7,031,911)</u>
BORROWING COSTS EXPENSE				
Recreation & Culture	(13,451)	(13,482)	(6,043)	(6,510)
Transport	(137,135)	(122,409)	(29,920)	(50,560)
Other Property and Services	(23,850)	(20,043)	(23,850)	(22,243)
TOTAL BORROWING COSTS EXPENSE	<u>(174,436)</u>	<u>(155,934)</u>	<u>(59,813)</u>	<u>(79,314)</u>
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS				
	<u>1,533,350</u>	<u>1,647,974</u>	<u>787,012</u>	<u>1,930,377</u>

SHIRE OF NORTHAMPTON
INCOME STATEMENT BY NATURE OR TYPE
FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

	YTD ACTUAL 2013/14 \$	YTD BUDGET 2013/14 \$	ANNUAL BUDGET 2013/14 \$	ACTUAL 2012/13 \$
REVENUE				
Rates	3,552,413	3,558,506	3,576,181	3,391,103
Operating Grants, Subsidies and Contribution	917,953	988,746	1,276,256	2,133,865
Non Operating Grants, Subsidies and Contributions	854,699	1,539,756	2,053,052	2,176,188
Fees and Charges	984,311	943,146	1,075,622	1,174,277
Interest Earnings	111,934	106,866	142,500	135,666
Other	488	0	0	27,160
Profit on Asset Disposal				
TOTAL OPERATING REVENUE	6,421,797	7,137,020	8,123,611	9,038,259
EXPENSES				
Employee Costs	(1,602,657)	(1,736,730)	(2,316,079)	(2,113,305)
Materials and Contracts	(1,338,215)	(1,709,889)	(2,280,550)	(2,208,585)
Utilities Charges (Electricity, Gas, Water etc.)	(250,250)	(242,046)	(322,960)	(340,250)
Depreciation on Non Current Assets	(1,169,026)	(1,459,899)	(1,946,640)	(1,737,412)
Interest Expenses	(59,813)	(53,406)	(71,233)	(79,314)
Insurance Expenses	(246,532)	(184,176)	(244,270)	(266,957)
Other Expenditure	(224,189)	(130,403)	(193,367)	(365,402)
Loss on Asset Disposal	2,235	27,503	38,500	3,343
TOTAL OPERATING EXPENSES	(4,888,447)	(5,489,046)	(7,336,599)	(7,107,882)
 CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	 1,533,350	 1,647,974	 787,012	 1,930,377

**SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014**

	NOTE	2013/14 YTD Actual \$	2013/14 YTD Budget \$	2013/14 Full Year Budget \$	Variences Budget to Actual Y-T-D %
Operating					
Revenues					
	1,2				
Governance		24,932	12,221	44,650	(104.01%)
General Purpose Funding		635,626	679,922	866,796	6.51%
Law, Order, Public Safety		224,822	49,302	65,764	(356.01%)
Health		21,328	24,975	33,300	14.60%
Education and Welfare		51,565	41,652	55,545	(23.80%)
Housing		22,380	18,063	24,096	(23.90%)
Community Amenities		799,238	766,071	839,398	(4.33%)
Recreation and Culture		273,298	773,820	1,040,533	64.68%
Transport		636,057	1,014,594	1,310,628	37.31%
Economic Services		97,505	106,983	142,683	8.86%
Other Property and Services		85,179	139,068	510,500	38.75%
		<u>2,871,930</u>	<u>3,626,671</u>	<u>4,933,893</u>	
Expenses					
	1,2				
Governance		(585,543)	(582,893)	(797,608)	(0.45%)
General Purpose Funding		(57,580)	(70,155)	(93,580)	17.92%
Law, Order, Public Safety		(200,806)	(223,836)	(308,602)	10.29%
Health		(162,347)	(152,541)	(203,467)	(6.43%)
Education and Welfare		(72,525)	(56,205)	(75,013)	(29.04%)
Housing		(85,315)	(64,953)	(86,689)	(31.35%)
Community Amenities		(792,462)	(900,891)	(1,202,467)	12.04%
Recreation & Culture		(1,003,207)	(990,621)	(1,359,476)	(1.27%)
Transport		(1,726,209)	(2,293,866)	(3,190,169)	24.75%
Economic Services		(127,088)	(150,588)	(200,885)	15.61%
Other Property and Services		(77,601)	(30,000)	(3,136)	(158.67%)
		<u>(4,890,682)</u>	<u>(5,516,549)</u>	<u>(7,521,092)</u>	
Adjustments for Non-Cash (Revenue) and Expenditure					
(Profit)/Loss on Asset Disposals	4	(2,235)	(27,503)	(38,500)	91.87%
Depreciation on Assets	2(a)	1,169,026	1,459,899	2,005,044	19.92%
Plant Depreciation		0	0		
Capital Revenue and (Expenditure)					
Purchase Land Held for Resale	3	(177,520)	(344,448)	(683,912)	48.46%
Purchase Land and Buildings	3	(555,459)	(635,409)	(1,225,365)	12.58%
Purchase Infrastructure Assets - Roads	3	(939,785)	(1,499,706)	(1,999,739)	37.34%
Purchase Infrastructure Assets - Parks & Other	3	(250,724)	(283,383)	(314,750)	11.52%
Purchase Plant and Equipment	3	(631,082)	(473,161)	(604,842)	(33.38%)
Purchase Furniture and Equipment	3	(33,195)	(35,764)	(43,264)	7.18%
Proceeds from Disposal of Assets		145,685	121,875	162,500	(19.54%)
Proceeds from Sale of Land			0	0	#DIV/0!
Repayment of Debentures	5	(163,826)	(145,825)	(194,433)	(12.34%)
Proceeds from New Debentures	5	0	0	0	#DIV/0!
Self-Supporting Loan Principal Income		2,727	35,616	47,488	92.34%
Transfers to Reserves (Restricted Assets)	6	(90,923)	(71,733)	(107,600)	(26.75%)
Transfers from Reserves (Restricted Assets)	6	60,768	50,357	67,143	(20.67%)
Transfers from Grants Restricted Assets			0		
Transfers from Land Sales	6	0	0	0	
Transfer to Land Sales		0	0	0	
ADD Net Current Assets July 1 D/F'wd	7	2,333,095	1,955,498	1,955,498	
LESS Net Current Assets Year to Date	7	2,385,654	0	0	
Amount Raised from Rates	8	<u>(3,537,852)</u>	<u>(1,783,565)</u>	<u>(3,561,931)</u>	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

Variance Explanation (>= \$5,000)

Operating

Revenues

Governance	↑	\$12,711	Includes WALGA and LGIS rebates - short term variance
General Purpose Funding	↓	(\$44,296)	Var due to additional discount allowed on rates payments
Law, Order, Public Safety	↑	\$175,520	Var associated with transfer of vehicles (Horrocks Fire Truck)
Education and Welfare	↑	\$9,913	NCAA Revenue from March 2014
Community Amenities	↑	\$33,167	Var associated with increased Planning Fees
Recreation and Culture	↓	(\$500,522)	Grant funding variance - Tennis/Netball courts
Transport	↓	(\$378,537)	Grant funding variance - Roads
Other Property and Services	↓	(\$53,889)	Cottage Survey Revenue & Self Supporting Loans journal

Expenses

General Purpose Funding	↓	(\$12,575)	Reduced valuation and legal expenses incurred to date.
Law, Order, Public Safety	↓	(\$23,030)	Reduced Kalbarri Rangers costs due to vacancy
Health	↑	\$9,806	Add costs Northampton Surgery plus EHO Salary
Education and Welfare	↑	\$16,320	NCAA Expenditure from March 2014
Housing	↑	\$20,362	Add building maintenance costs
Community Amenities	↓	(\$108,429)	Unpaid Veolia accounts, will be resolved April 2014.
Recreation & Culture	↑	\$12,586	Var associated with reduced depreciation
Transport	↓	(\$567,657)	Variance associated with underspent Muni Roads program.
Other Property and Services	↑	\$47,601	Reduced allocation of costs plus insurance budget profile

Adjustments for Non-Cash
(Revenue) and Expenditure

Depreciation on Assets	↓	(\$290,873)	Under-allocation due to Plant & Equip revaluation
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Capital Revenue and (Expenditure)

Purchase Land Held for Resale	↓	(\$166,928)	Northampton Industrial Units delay
Purchase Land and Buildings	↓	(\$79,950)	Payments associated with Skate Park only
Purchase Infrastructure Assets - Roads	↓	(\$559,921)	Road Program will ramp up as financial year progresses.
Purchase Infrastructure Assets - Parks	↓	(\$32,659)	Subject to Grant funding
Purchase Plant and Equipment	↑	\$157,921	Var - Horrocks Fire Truck Transfer, Truck purchase delayed
Proceeds from Disposal of Assets	↑	\$23,810	Var due to Loader purchase
Repayment of Debentures	↓	(\$18,001)	Timing variance between budgets and actual
Self-Supporting Loan Principal Income	↓	(\$32,889)	Internal journal transfer processed April 2014.
Transfers to Reserves (Restricted Assets)	↓	(\$19,189)	Major reserve transfers processed in December 2013.

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

3. ACQUISITION OF ASSETS	2013/14 YTD	2013/14 Budget
The following assets are budgeted to be acquired during the year:	\$	\$
<u>By Program</u>		
Governance		
Server Replacement	33,195	35,764
Replace DCEO Vehicle	38,518	38,200
Law, Order, Public Safety		
Kalbarri & Northampton Cat Pounds	19,250	19,800
Horrocks & Binnu Fire Sheds	10,308	12,500
Replace Kalbarri Ranger Vehicle	43,173	40,000
Transfer of Vehicles from DFES	185,570	0
Health		
Replace Airconditioners - Northampton Doctors Surgery	9,435	8,100
Install Pergola to front of Kalbarri Doctors Surgery		7,500
Education and Welfare		
Timber Patio to rear of Kalbarri Childcare Facility		10,750
Recreation and Culture		
Supply/Erect picnic shelter- Marina Playground	7,530	10,750
Fish Cleaning Stations - Kalbarri	24,725	30,000
Beach access platform - Horrocks	11,088	12,200
Kalbarri Northern Boat Ramp	175,962	172,800
Horrocks Jetty Access Ladders	8,462	12,000
Kalbarri Skate Park Redevelopment & Ablutions	498,564	456,630
Northampton Netball Court Upgrade		65,500
Kalbarri Tennis & Netball Courts		644,585
Hampton Gardens car park & pathway	22,956	7,500
Lions Playground Northampton		30,000
Sally's Tree Playground Kalbarri		30,000
Port Gregory Shade Shelters		17,000
Recycle sheds for Northampton and Kalbarri Tips	17,902	
Transport		
Road Construction	866,103	1,917,009
Footpath Construction	73,682	82,730
Loader - Northampton	266,830	299,000
Tip Truck - Kalbarri		123,000
Replace Works Managers Vehicle	55,543	62,242
Front Deck Mower - Northampton	41,448	42,400
Other Property and Services		
Northampton Light Industrial Area	170,216	618,412
Horrocks Stage 3 Subdivision	0	10,000
Halfway Bay Cottages	7,304	55,500
	<u>2,587,764</u>	<u>4,871,872</u>
<u>By Class</u>		
Land Held for Resale	177,520	683,912
Land and Buildings	555,459	1,225,365
Infrastructure Assets - Roads	939,785	1,999,739
Infrastructure Assets - Parks and Ovals	250,724	322,250
Plant and Equipment	631,082	604,842
Furniture and Equipment	33,195	35,764
	<u>2,587,764</u>	<u>4,871,872</u>

**SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014**

4. DISPOSALS OF ASSETS

The following assets are budgeted to be disposed of during the year.

<u>By Program</u>	Net Book Value	Sale Proceeds	Profit(Loss)	Profit(Loss)
	2013/14 YTD \$	2013/14 YTD \$	2013/14 YTD \$	2013/14 BUDGET \$
Administration	19,239	19,091	(149)	(5,500)
Law, Order & Public Safety	35,886	18,140	(17,747)	(7,000)
Transport	88,325	108,455	20,130	51,000
	143,450	145,685	2,235	38,500

<u>By Class</u>	Net Book Value	Sale Proceeds	Profit(Loss)	Sale Proceeds
	2013/14 YTD \$	2013/14 YTD \$	2013/14 YTD \$	2012/13 BUDGET \$
Toyota Kluga (DCEO)- Asset 41708	19,239	19,091	(149)	(5,500)
Ford Ranger Utility (Kal Ranger)- Asset 41693	17,533	13,636	(3,897)	(7,000)
FESA - Fast Attack - Horrocks (Disposal) - Asset 41651	18,353	4,503	(13,850)	0
Nissan Patrol (MWS) - Asset 41700	26,005	25,455	(550)	6,000
Front Deck Mower (Kalbarri) - Asset 41689			0	(31,500)
Volvo Loader (Northampton) - Asset 41674	62,320	83,000	20,680	66,500
Mitsubishi Tip Truck (Kalbarri) - Asset 40063			0	10,000
	143,450	145,685	2,235	38,500

<u>Summary</u>	2013/14 YTD \$	2013/14 BUDGET \$
Profit on Asset Disposals		82,500
Loss on Asset Disposals	2,235	(44,000)
	<u>2,235</u>	<u>38,500</u>

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

5. INFORMATION ON BORROWINGS
(a) Debenture Repayments

Particulars	Principal 01-Jul-13	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2013/14 Budget	2013/14 Actual \$	2013/14 Budget	2013/14 Actual \$	2013/14 Budget	2013/14 Actual \$
Other Property								
152 - Staff Housing*	402,422		13,240	13,240	395,638	389,183	26,730	23,850
Recreation & Culture								
147 - Kalbarri Bowling Club*	12,104		2,746	1,395	9,357	10,709	746	746
148 - Kalbarri Library Extensions	132,709		12,529	10,724	244,184	121,985	2,500	4,616
151 - Kalbarri Bowling Club*	22,709		2,705	1,333	20,005	21,376	1,322	681
Transport								
149 - Plant Purchases	296,987		51,241	25,164	245,746	271,823	20,943	10,928
150 - Plant Purchases	79,579		79,579	79,579	(4,730)	0	3,419	3,419
153 - Plant Purchases	390,000		32,393	32,393		357,607	15,573	15,573
	1,336,510	0	194,433	163,826	910,200	1,172,684	71,233	59,813

* Self supporting loan

All debenture repayments were financed by general purpose revenue except loans 147, 151 & 152 which are self supporting loans.

5. INFORMATION ON BORROWINGS CONT

(b) New Debentures

**SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
AS AT 31 MARCH 2014**

	2014 YTD \$	2014 Budget \$	2013 Actual \$
6. RESERVES - CASH BACKED			
(a) Leave Reserve			
Opening Balance	100,143	100,143	94,180
Amount Set Aside / Transfer to Reserve	50,746	5,600	5,963
Amount Used / Transfer from Reserve		46,480	-
	150,889	152,223	100,143
(b) Roadwork's Reserve			
Opening Balance	294,104	49,920	46,948
Amount Set Aside / Transfer to Reserve			2,972
Amount Used / Transfer from Reserve			244,184
	294,104	49,920	294,104
(c) Kalbarri Airport Reserve			
Opening Balance	14,581	20,533	19,311
Amount Set Aside / Transfer to Reserve	930	1,200	(4,730)
Amount Used / Transfer from Reserve	(17,700)	(17,700)	
	(2,189)	4,033	14,581
(d) Computer and Office Equipment Reserve			
Opening Balance	27,081	27,081	25,469
Amount Set Aside / Transfer to Reserve	1,213	1,600	1,612
Amount Used / Transfer from Reserve		-	-
	28,294	28,681	27,081
(e) Plant Reserve			
Opening Balance	-	5,989	(253,724) (90,180)
Amount Set Aside / Transfer to Reserve	238	300	
Amount Used / Transfer from Reserve		-	
	238	6,289	
(f) House and Building Reserve			
Opening Balance	(82,312)	54,539	(20,271)
Amount Set Aside / Transfer to Reserve	2,293	3,000	(2,067)
Amount Used / Transfer from Reserve		-	(59,974)
	(80,019)	57,539	(82,312)
(g) Kalbarri Aged Persons Accommodation Reserve			
Opening Balance	186,104	186,104	175,023
Amount Set Aside / Transfer to Reserve	24,485	10,000	11,081
Amount Used / Transfer from Reserve		16,720	-
	210,588	212,824	186,104

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
AS AT 31 MARCH 2014

6. RESERVES - CASH BACKED (continued)	2014 YTD \$	2014 Budget \$	2013 YTD \$
(h) Bridge Reconstruction Reserve (combined with Roadworks Reserve)			
Opening Balance	-	-	-
Amount Set Aside / Transfer to Reserve	-	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
(i) Northampton Aged Persons Reserve			
Opening Balance	106,657	106,657	100,307
Amount Set Aside / Transfer to Reserve	4,587	6,000	6,351
Amount Used / Transfer from Reserve	-	-	-
	<u>111,244</u>	<u>112,657</u>	<u>106,657</u>
(j) Town Planning Scheme Reserve			
Opening Balance	23,282	23,282	21,896
Amount Set Aside / Transfer to Reserve	389	504	1,386
Amount Used / Transfer from Reserve	(11,200)	(11,200)	-
	<u>12,471</u>	<u>12,586</u>	<u>23,282</u>
(k) Community Bus Reserve			
Opening Balance	0	-	0
Amount Set Aside / Transfer to Reserve	-	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>0</u>	<u>-</u>	<u>0</u>
(l) Townscape Car Park Reserve			
Opening Balance	5,385	5,385	5,065
Amount Set Aside / Transfer to Reserve	242	300	321
Amount Used / Transfer from Reserve	-	-	-
	<u>5,628</u>	<u>5,685</u>	<u>5,385</u>
(m) Refuse Management Reserve			
Opening Balance	-	-	353
Amount Set Aside / Transfer to Reserve	-	-	7
Amount Used / Transfer from Reserve	-	-	(360)
	<u>-</u>	<u>-</u>	<u>-</u>
(n) Sport and Recreation Reserve			
Opening Balance	5,585	5,585	5,252
Amount Set Aside / Transfer to Reserve	238	300	333
Amount Used / Transfer from Reserve	-	-	-
	<u>5,823</u>	<u>5,885</u>	<u>5,585</u>
(o) Coastal Management Reserve			
Opening Balance	94,627	94,627	88,992
Amount Set Aside / Transfer to Reserve	4,193	5,500	5,634
Amount Used / Transfer from Reserve	-	-	-
	<u>98,820</u>	<u>100,127</u>	<u>94,627</u>

**SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
AS AT 31 MARCH 2014**

6. RESERVES - CASH BACKED (continued)	2014 YTD \$	2014 Budget \$	2013 YTD \$
(p) Kalbarri Youth Activities Reserve			
Opening Balance	-	-	775
Amount Set Aside / Transfer to Reserve			16
Amount Used / Transfer from Reserve		-	(791)
	<u>-</u>	<u>-</u>	<u>-</u>
(q) Specified Area Rate Reserve			
Opening Balance	2,201	2,201	12,452
Amount Set Aside / Transfer to Reserve	549	700	349
Amount Used / Transfer from Reserve			(10,600)
	<u>2,750</u>	<u>2,901</u>	<u>2,201</u>
(r) Footpath Reserve			
Opening Balance	-	-	440
Amount Set Aside / Transfer to Reserve			9
Amount Used / Transfer from Reserve		-	(450)
	<u>-</u>	<u>-</u>	<u>-</u>
(s) POS Reserve			
Opening Balance	-	-	-
Amount Set Aside / Transfer to Reserve	-	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
(t) Northampton Industrial Units			
Opening Balance	-	-	304,907
Amount Set Aside / Transfer to Reserve			6,419
Amount Used / Transfer from Reserve			(311,326)
	<u>-</u>	<u>-</u>	<u>-</u>
(u) Northampton 150th Anniversary Reserve			
Opening Balance	21,048	21,048	10,000
Amount Set Aside / Transfer to Reserve	820	820	11,048
Amount Used / Transfer from Reserve	(21,868)	(21,868)	-
	<u>-</u>	<u>-</u>	<u>21,048</u>
(v) Land Development Reserve			
Opening Balance	505,289	505,289	339,193
Amount Set Aside / Transfer to Reserve			166,096
Amount Used / Transfer from Reserve	(10,000)	(10,000)	-
	<u>495,289</u>	<u>495,289</u>	<u>505,289</u>
TOTAL CASH BACKED RESERVES	<u>1,333,930</u>	<u>1,246,639</u>	<u>1,303,774</u>

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

7. NET CURRENT ASSETS	2013/14	Brought Forward
Composition of Estimated Net Current Asset Position	YTD Actual	01-Jul
	\$	\$
CURRENT ASSETS		
Cash on Hand - Unrestricted	1,350	1,350
Cash - Unrestricted	2,099,793	2,404,269
Cash - Reserves Restricted	1,333,930	1,208,382
Rates Outstanding	338,993	244,184
Refuse Charge Debtors	57,796	36,643
Sundry Debtors	12,715	17,648
Emergency Services Levy	50,760	48,660
GST Recievable	19,708	0
Provision for Doubtful Debts - Loc 1146 Drage Rd	(4,730)	(4,730)
Accrued Income / Prepaid Exp	(2,067)	
Inventories	23,646	11,287
	<u>3,931,893</u>	<u>3,967,693</u>
LESS: CURRENT LIABILITIES		
Less: Cash - Reserves - Restricted	(1,333,930)	(1,208,382)
Payables and Provisions	(57,136)	(253,724)
GST Payable	(60,061)	(90,180)
Adjustment	(74,842)	
Accrued Interest on Debentures	(20,270)	(20,271)
Accrued Expenditure	-	(2,067)
Accrued Wages and Salaries	-	(59,974)
Current Employee Benefit Provision	(443,836)	(443,836)
Add back: component of leave liability not required to be funded	443,836	443,836
	<u>(1,546,239)</u>	<u>(1,634,598)</u>
NET CURRENT ASSET POSITION	<u><u>2,385,654</u></u>	<u><u>2,333,095</u></u>

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
STATEMENT OF FINANCIAL ACTIVITY

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2013/14 YTD Rate Revenue \$	2013/14 YTD Interim Rates \$	2013/14 YTD Back Rates \$	2013/14 YTD Total Revenue \$	2012/13 Actual \$
Differential General Rate	0.067410	1,549	19,662,087	1,325,421	(28)		1,325,393	1,227,040
General GRV	0.009844	463	194,708,403	1,916,710	(3,973)		1,912,737	1,805,064
Sub-Totals		2,012	214,370,490	3,242,131	(4,001)	0	3,238,130	3,032,104
Minimum Rates	Minimum \$							
General GRV	450	988	5,201,246	444,600			444,600	450,450
General UV	450	56	1,980,199	25,200			25,200	22,243
Sub-Totals		1,044	7,181,445	469,800	0	0	469,800	472,693
Specified Area Rates (Note 9)							3,707,930	3,504,797
Write-offs							14,250	37,820
Discounts							3,722,180	3,542,617
Totals							(12,570)	(52,870)
							(157,508)	(146,226)
							3,552,102	3,343,521

SHIRE OF NORTHAMPTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 MARCH 2014

9. TRUST FUNDS

Funds held at balance date over which the Shire has no control and which are not included in the financial statements are as follows:

	Balance 01-Jul-13 \$	Amounts Received \$	Amounts Paid (\$)	Balance 31-Mar-14 \$
Town Planning - Security Bonds	5,000			5,000
Galena Donations	431			431
Transportable Housing Bond	16,515	520	(520)	16,515
Footpath Deposits	49,820	3,000	(5,000)	47,820
Horrocks Retention Fee - Parking/Stage 2	1,800			1,800
Retentions - Subdivisions	164,737			164,737
Building Levies (BCITF & BRB)	9,850	11,057		20,908
Community Bus Bond	4,600	400	(200)	4,800
Safer WA Funds	4,330		(4,330)	0
Northampton Cemetery Funds	920		(920)	0
Unclaimed Monies - Rates	2,729	858	(263)	3,324
Nomination Deposits	-	320		320
DOLA - Parks & Gardens Development	-			0
Aged Unit Bond	1,506	100		1,606
Council Housing Bonds	1,460			1,460
BROC - Management Funds	1,174			1,174
Kalbarri Youth Space Project Funds	1,125		(1,125)	0
Burning Off Fees	216			216
RSL Hall Key Bond	430	220		650
Peet Park Donations	-			0
Willa Guthurra	-			0
Special Series Plates	1,090	110		1,200
Auction	-			0
Kidsport	17,219		(4,551)	12,667
Public Open Space	-			0
ReDone (Kalbarri Park/Beach Shelters)	10,785	500	(10,750)	535
NCCA	11,000		(5,000)	6,000
Horrocks Memorial Wall		3,270		3,270
	<u>306,737</u>			<u>294,433</u>

6.4.3 BUDGET VARIANCE PARAMETERS 2013-2014

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 April 2014
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton

BACKGROUND:

It is a requirement of staff to submit a Monthly Financial Statement to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

As a result, Council is required annually to adopt what it considers to be material variances that are required to be reported to Council. These are as a percentage and/or dollar value. Council's current policy is that the materiality levels be set as \$5,000.

COMMENT:

This item was and has been presented to Council each year in April of each year, but the recent interim audit and Management Review recommended that it be presented to Council at the commencement of each financial year.

FINANCIAL & BUDGET IMPLICATIONS:

Council 2013/2014 Budget

STATUTORY IMPLICATIONS:

General Financial Management of Council
Local Government (Financial Management) Regulation 33A 1996
Local Government (Financial Management) Regulation 34 (5) 1996

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.3
APPROVAL**

That the Budget Variance parameters for the 2013/2014 financial year be set at \$5,000 as per FM Reg 34 (5).

6.4.4 VALUATION CLASSIFICATION CHANGE

FILE REFERENCE:	3.1.4
DATE OF REPORT:	10 April 2014
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton

SUMMARY

Council to approve the valuation classification change for Lot 15 Red Bluff Road Kalbarri.

BACKGROUND:

Landgate have identified a rating anomaly associated with assessment A1923 Lot 15 Red Bluff Road Kalbarri. This parcel of land is currently rated as Unimproved Value (UV) which requires the land to be used predominately for rural purposes. Due to the land predominately being used for nonrural purposes the correct valuation methodology is to rate the land under the Gross Rental Value method (GRV).

FINANCIAL & BUDGET IMPLICATIONS:

The change in valuation methodology may impact on revenue collections if the valuation as per the new Gross Rental Value (GRV) category generate a rates valuation for the 2014/2015 year that differs from the existing rates levied as per the current Unimproved Value (UV) calculation.

POLICY IMPLICATIONS:

Council does not have a current policy pertaining to changing methods of valuation. The Department of Local government guideline for “Changing Methods of Valuation of Land” list four key steps:

1. Identifying land use changes that may affect predominant use
2. Reviewing predominant use
3. Consulting affected parties
4. Changing the method of valuation.

To complete the change in valuation methodology requires firstly approval by Council and secondly an application form (Valuation of Land s.6.28) submitted to the Executive Director, Sector Regulation and Support at the Department of Local Government and Communities for approval.

COMMENT:

This property has been rated incorrectly for a number of years and matching predominant land use to the valuation methodology for raising rates is critical to achieve fairness and equity for all ratepayers.

STATUTORY REQUIREMENTS

Under section 6.28 of the *Local Government Act 1995* (the Act), the Minister for Local Government is responsible for determining the method of valuation of land to be used by a local government as the basis for a rate. In determining the method of valuation, the Minister is to have regard to the general principle that the basis for a rate on any land is to be:

- where the land is used predominantly for rural purposes, the UV of the land; and
- where the land is used predominantly for nonrural purposes, the GRV of the land.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.4

That Council approve the classification change for Lot 15 Assessment A1923 Red Bluff Road Kalbarri from Unimproved Value (UV) to Gross Rental Value (GRV).

6.4.5

BUDGET REVIEW

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 April 2014
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Garry Keffe/Grant Middleton
APPENDICES:	1. List of Accounts 2. Statement of Financial Review

SUMMARY

Council to adopt the Budget Review at 31 March 2014.

BACKGROUND:

Local Governments are required to conduct a budget review between 1 January and 31 March each financial year.

COMMENT:

It is mandatory for local government agencies to prepare a budget review between the 1st January and 31st March each year. The review document must be presented to Council for adoption by absolute majority and sent to the Department of Local Government and Communities within the legislated time frame.

A Budget review is a detailed comparison of the year to date actual results with the adopted or amended budget. It establishes whether a local government continues meeting its budget commitments, is in receipt of income and incurs expenditure in accordance with the adopted budget.

The first budget review was presented to Council at the Council Meeting held on the 21st February 2014 and reviewed financial postings up to the 31 December 2013. The current budget review considers Councils financial position up to and including the 31 March 2014.

This budget review process provides Council with the opportunity to determine what projects may need to be deleted or those that have been deleted to be reconsidered plus allow for the impact of expenditure and revenue variations that will impact on the final position..

A key driver in this budget review is the change associated with the Opening Funding Surplus position established in the 2013/2014 budget of \$1,955,498 and the revised Opening Funding Surplus figure identified in the 2012/2013 Annual Report totalling \$2,333,095. The increase in the surplus position of \$377,597 has been allocated to Land and Buildings to fund the completion of the Northampton LIA units. The predicted variance changes in the Statement of Budget Review for all categories including the funds allocated to the Northampton LIA Units has resulted in a revised surplus closing position of \$113,262.

STATUTORY IMPLICATIONS:

*General Financial Management of Council
Local Government (Financial Management) Regulation 33A 1996*

Regulation 33A (2) and (3) of the FM Regulations requires the results of the budget review to be submitted to Council within 30 days of the review. Council is then to consider the review and determine whether or not to adopt the review, any part of the review and any recommendations made in the review.

FINANCIAL & BUDGET IMPLICATIONS:

Main implications will be changes to the 2013/2014 Budget if further projects need to be deleted.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.5

That Council

- 1. In accordance with regulation 33A of the Local Government (Financial Management) Regulations 1996 adopt the review of the 2013/2014 Budget and note any variances or recommendations.**

2013/2014 BUDGET REVIEW AS AT 31 MARCH 2014

Acc No	Item	Reason	Variance
EXPENDITURE			
Schedule 4			
Members			
100120	Travelling costs	Expected savings based on current trend	-\$ 2,000
101320	Attendance Fees	Expected savings based on current trend	-\$ 4,800
101120	Subs/Donations	Extra cost - Isolated Children's Conference	\$ 1,000
		Old Gwalla Railway Station signage	\$ 1,000
		Fee to assist with Northern Zone Conference	\$ 2,220
Administration			
103320	Conference Exp	No attendance to LGMA Conference - savings	-\$ 3,000
104920	Office Exp Other	Aged Care Concept Plans	\$ 3,000
101340	Computer Purchases	Savings in server purchase	-\$ 2,270
104520	Advertising	Expected savings based on current trend	-\$ 2,000
104080	Financial Plans Compliance	Consultancy for fair value needs, expense won't be incurred until 2014/15	-\$ 30,000
101640	DCEO Vehicle Purchase	Additional cost incurred	\$ 2,220
Schedule 5			
Fire Control			
103380	Fire Sheds - Binnu & Horrocks	Savings in costs occurred	-\$ 2,740
Schedule 6			
Welfare			
Kalbarril Child Care Centre			
132020	Large tree had to be lopped		\$ 3,100
Schedule 7			
Northampton Doctors Surgery			
123420	Extra costs for	Sewer/drain repair	\$ 2,860
		Electrical costs for aircon units	\$ 2,170
108340	Aircon replacements	Extra costs incurred	\$ 1,335
Schedule 9			
Staff Housing			
131720	Oval Residence	New stove required	\$ 1,585
132820	Lot 605 Salomit Place	Replace Hot Water System	\$ 1,115
		Replace boundary fence	\$ 2,765
134820	NR Depot Residence	Septic System repairs/pump outs	\$ 2,960
Schedule 10			
Refuse Removal			
	2012/13 Outstanding Account	Accounted for \$275,000 at 30/6/2013 actual was \$248,549	-\$ 26,451

2013/2014 BUDGET REVIEW AS AT 31 MARCH 2014

Acc No	Item	Reason	Variance
Schedule 10 - Planning			
14262	Conference Expenses	No conference attended	-\$ 2,000
143820	Control Expenses Other	Reimbursement of planning fees from previous years	\$ 3,300
		Planner Child Care Fees not budgeted	\$ 2,000
Schedule 10 - Other Community Amenities			
148020	Chinamens Beach Toilets	Extra costs in contract cleaning	\$ 4,000
4842	Community Bus	Operating costs savings expected	-\$ 2,000
Schedule 11			
146820	Alma Hall	Repair faulty electrical wiring	\$ 1,400
149520	Kalbarri Foreshore	Landscape Plan	\$ 2,813
		Rebuild BBQ	\$ 1,023
		Extra tree lopping	\$ 2,520
		Lighting & Power upgrade - approved by Council	\$ 3,930
149720	Horrocks Jetty Platform	Repair costs less than estimated	-\$ 5,085
136840	Horrocks Jetty Steps	Replacement costs less than estimated	-\$ 3,540
150720	Northampton Comm'ty Centre	Water fountain, grant received	-\$ 2,000
151220	Northampton Oval	Extra costs in pump/retic repairs	\$ 4,445
151550	Kalbarri Bowling Club	Solar panels - cost less than estimated	-\$ 2,220
137140	Northampton Netball Courts	Extra cost for lighting due to change	\$ 16,230
	Kalbarri Skate Park	Extra costs incurred	\$ 9,475
137150	Guide Park	Works were mainly Council staff and plant	
155220	Old Police Station	Provision to paint end room, painting undertaken by new tenant	-\$ 1,500
		Mesh for windows - not required	-\$ 1,500
156720	Northampton 150th	Estimated savings - due to grants received	-\$ 20,000
Schedule 12			
142140	Loader Purchase	Net Budget \$210,000 Actual \$183,830 - savings	-\$ 26,170
142240	MWTS Vehicle	Net Budget \$34,242 Actual \$32,327 - savings	-\$ 1,915
159320	Kalbarri Aerodrome	Additional costs incurred for:	
		Replace windsock lights to comply	\$ 4,128
		Electrical repairs to generator	\$ 2,225
		Additional training costs	\$ 6,200
Schedule 14			
173120	Fuel & Oils	Budget \$300,000, expenditure to date \$171,100 Aver \$19,000/month, 12 months = \$228,000 difference is \$72,000, be conservative savings estim	-\$ 50,000
173320	Parts & repairs	Budget \$250,000, expenditure to date \$120,000 Aver \$13,300/month, 12 months = \$159,600 say \$160,000, be conservative savings estimate	-\$ 50,000
	ESTIMATED SAVINGS IN EXPENDITURE		-\$ 150,172

2013/2014 BUDGET REVIEW AS AT 31 MARCH 2014

Acc No	Item	Reason	Variance
INCOME			
Schedule 3			
145010	Rates Levied	Budget \$3,711,931 Actual \$3,708,151	-\$ 4,000
145600	Discount Allowed	Extra discount claimed	-\$ 7,535
145700	Rates Written Off	Approved by Council	-\$ 12,570
146110	Financial Assistance Grant	Grant reduced after budget adopted	-\$ 10,502
146210	Untied FAG Road Grant	Grant reduced after budget adopted	-\$ 1,718
Schedule 4			
Administration			
100130	Sale of items/contributions	additional income received	\$ 1,000
101530	Insurance - Good Driver Rebate	additional income received	\$ 5,090
Schedule 5			
106730	Fire Control	Less fines to be received	-\$ 1,000
107730	Dog & Cat Licence Fees	Additional income received to date	\$ 2,710
108430	Illegal Camping Fines	Les income likely	-\$ 2,000
Schedule 9			
128430	Housing Rent	Lot 11 Hampton Road, rent received when intent was to sell premises, no rent budgeted for	\$ 3,900
Schedule 10			
137430	Planning Fees	Additional charges levied to date	\$ 12,715
133530	Refuse Site Fees	Based on current trend likely to be a shortfall	-\$ 10,000
Schedule 13			
156530	Building Permits	Based on current trend likely to be a shortfall	-\$ 5,000
Schedule 13			
164230	Sale of Scrap	Based on current trend likely to be a shortfall if a collection is not undertaken before 30 June	-\$ 8,000
ESTIMATED REDUCED INCOME TO BE RECEIVED			-\$ 36,910

Summary	Savings in expenditure	\$ 150,172
	Decrease in Income	-\$ 36,910
	Balance as at 1/7/2013 adjusted as per audit from an accrued surplus of \$1,955,498 to \$2,333,095, diff \$377,597 to now be used to complete Northampton LIA	
	Estimated Surplus at 30 June 2014	<u>\$ 113,262</u>

SHIRE OF NORTHAMPTON
STATEMENT OF BUDGET REVIEW
FOR THE YEAR ENDED 31st March 2014

NOTE	Budget v Actual		Predicted		
	Original Budget \$ (a)	Actual Ytd \$ (b)	Variance Permanent (c)	Variance Timing (d)	Year End \$ (a)+(c)+(d)
REVENUES					
Governance	44,650	24,932	(36,325)		8,325
General Purpose Funding	866,796	635,626	6,090		872,886
Law, Order, Public Safety	65,764	224,822	(290)		65,474
Health	33,300	21,328			33,300
Education and Welfare	55,545	51,565			55,545
Housing	24,096	22,380	3,900		27,996
Community Amenities	839,398	799,238	2,715		842,113
Recreation and Culture	1,040,533	273,298			1,040,533
Transport	1,310,628	636,057			1,310,628
Economic Services	142,683	97,505	(13,000)		129,683
Other Property and Services	510,500	85,179			510,500
	4,933,893	2,871,930	(36,910)	0	4,896,983
EXPENSES					
Governance	(797,608)	(585,543)	34,630		(762,978)
General Purpose Funding	(93,580)	(57,580)			(93,580)
Law, Order, Public Safety	(308,602)	(200,806)	2,740		(305,862)
Health	(203,467)	(162,347)	(6,365)		(209,832)
Education and Welfare	(75,013)	(72,525)	(3,100)		(78,113)
Housing	(86,689)	(85,315)	(8,425)		(95,114)
Community Amenities	(1,202,467)	(792,462)	21,151		(1,181,316)
Recreation & Culture	(1,359,476)	(1,003,207)	(5,991)		(1,365,467)
Transport	(3,190,169)	(1,726,209)	15,532		(3,174,637)
Economic Services	(200,885)	(127,088)			(200,885)
Other Property and Services	(3,136)	(77,601)	100,000		96,864
	(7,521,092)	(4,890,682)	150,172	-	(7,370,920)
Net Operating Result Excluding Rates	(2,587,199)	(2,018,752)			(2,473,937)
Adjustments for Cash Budget Requirements:					
Non-Cash Expenditure and Revenue					
Initial Recognition of assets due to changes in regulations	0				0
revaluation losses recognised through expenditure	0				0
(Profit)/Loss on Asset Disposals	(38,500)	(2,235)			(38,500)
Depreciation on Assets	2,005,044	1,169,026			2,005,044
Accrued Expenses					-
Capital Expenditure and Revenue					
Purchase Land Held for Resale	(683,912)	(177,520)			(683,912)
Purchase Land and Buildings	(1,225,365)	(555,459)	(377,597)		(1,602,962)
Purchase Infrastructure Assets - Roads	(1,999,739)	(939,785)			(1,999,739)
Purchase Infrastructure Assets - Parks	(314,750)	(250,724)			(314,750)
Purchase Plant and Equipment	(604,842)	(631,082)			(604,842)
Purchase Furniture and Equipment	(43,264)	(33,195)			(43,264)
Proceeds from Disposal of Assets	162,500	145,685			162,500
Repayment of Debentures	(194,433)	(163,826)			(194,433)
Proceeds from New Debentures	-	-			-
Self-Supporting Loan Principal Income	47,488	2,727			47,488
Transfers to Reserves (Restricted Assets)	(107,600)	(90,923)			(107,600)
Transfers from Reserves (Restricted Assets)	67,143	60,768			67,143
Transfers from Reserves (Land Sales)	-	-			-
Opening Funding Surplus (Deficit)	1,955,498	2,333,095	377,597		2,333,095
Closing Funding Surplus (Deficit)		2,385,654	113,262		113,262
Amount Required to be Raised from Rates	(3,561,931)	(3,537,852)	(113,262)	-	(3,561,931)

6.4.6 BUDGET SUBMISSIONS 2014-2015

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 April 2014
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Garry Keffe/Grant Middleton
APPENDICES:	1. Detailed Budget Submissions

SUMMARY:

Council to consider budget submissions from groups or organisations for funding in the 2014/2015 Budget.

BACKGROUND:

The public advertising period for the lodgement of Budget submissions for projects to be considered in Councils 2014/2015 Budget closed on the 28th March 2014.

The submissions detailed below have been received and Council is requested to consider if these projects are to be included within the 2014/2015 Draft Budget for consideration. Road and footpath requests have not been included in this report as they will be dealt with at a later date.

It is also suggested that all applicant's requests which can obtain funding (i.e. Playgrounds,) be informed to actively pursue these grants to offset expenditure requirements. In some cases it may be prudent to defer items until 2015/2016 whilst funding is being sought.

1. Kalbarri Specified area Rate –\$30,000

The Kalbarri Visitor Centre has requested Council consider an allocation of \$30,000 from the 2014/15 Kalbarri Specified Rate for a promotional campaign based on the theme "KALBARRI – NATURES PLAYGROUND". The total cost of this campaign is estimated at \$40,007, the balance of \$10,000 will be funded internally by the Visitor Centre via an allocation of 30% of membership funds towards the campaign.

TV Advertising (GWN)	\$20,642
Radio Advertising	\$ 4,000
Print advertising	\$11,201
Website/Facebook	<u>\$ 4,164</u>
TOTAL	\$40,007

Management comment – The Kalbarri Specified Area Rate has been used for promotional campaigns in prior years. The Fishing Platform (\$10,000) and Re-discover Kalbarri promotion (\$20,000) were raised via the Specified Area Rate in the 2012/2013 Financial Year.

2. Kalbarri Occasional Child Care - \$2,000

Kalbarri Occasional Child Care has requested an allocation of \$2,000 in the 2014/2015 Budget. The funds will be allocated towards the cost of updating the kitchen and the cost of employing a qualified early childhood teacher as part of implementing the National Quality Framework. Apart from the cash component of \$2,000 the group has requested the donation of plant hire and a large diameter section of concrete storm water pipe for their playground.

Management comment – Council approved \$2,000 inc GST for the Kalbarri Occasional Child Care group in 2013/2014 Budget.

3. Northampton Visitor Centre - \$0 (Additional Funding)

The Northampton Tourist Association has submitted a balanced budget for the 2014/2015 financial year which includes a financial assistance grant of \$25,000 from Council. This amount is equivalent to the \$25,000 allocated to the Visitor Centre in the 2013/2014 Budget.

Management comment – No increase from 2013/2014 however Council approved is required for the allocation of \$25,000.

4. Kalbarri Visitor Centre - \$5,000 (Additional Funding)

The Kalbarri Visitor Centre has requested additional funding to employ an extra staff member to increase efficiency and effectiveness which will allow more time for them to concentrate on marketing and business structure. Council contributed \$25,000 in the 2013/2014 Budget, the additional funding will increase the annual contribution to \$30,000.

Management comment – Increase of \$5,000 to \$30,000 will impact on the strategy of funding both Visitor Centre's equally, the Northampton Visitor Center has requested \$25,000 for 2014/2015.

5. Northampton Botanic Line - \$10,000

The Northampton Botanic Line inc has requested funding of \$10,000 for assistance with the following:

Item 1 - \$7,000 - Development of Essex Street to Wannerenooka Street including a tank, 120 mature trees and road base.

Item 2 - \$3,000 - Relocate road base from Holicim Quarries to site. The botanic Line Group will be responsible for spreading the road base.

Management comment – The Northampton Botanic Line group have been very active in their efforts to save the line and the funding request relates predominately to the procurement of materials.

6. Airing of the Quilts - \$2,000

The airing of the quilts have had \$2,000 donated for the 2012/2013 and 2013/2014 financial year. The 2014/2015 financial year was to be the 3rd and final year the event received sponsorship from Council.

Management comment – Council may wish to re-visit the \$2,000 sponsorship amount for the 2014/2015 financial year depending on the financial position of the group. Profitable events may not require a donation from Council to remain viable.

7. Air Conditioning – Kalbarri Sport & Rec Building - \$13,000

Kalbarri Sport & Rec Inc have requested assistance with the installation of 6 x 8kw split system air conditioners. The facility is used by a number of groups including the seniors group and occasionally hosts functions, weddings and meetings. The total cost of the air conditioners is \$20,000 with Kalbarri Sport and Rec offering to contribute \$7,000.

Management comment – There are grant funding opportunities that the group may wish to explore such as Lotteries West. The club has offered to contribute \$7,000 which is a significant contribution towards the total cost.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.6

That Council consider the above projects for inclusion within the draft 2014/15 Budget.

27th March 2014

Mr Garry Keeffe
Chief Executive Officer, Shire of Northampton
PO Box 61 NORTHAMPTON 6535

Kalbarri
You'll Love It

Kalbarri Visitor Centre INC
Ph: (08) 93371101 Fax: (08) 93371474 Po Box 219 Kalbarri WA 6535
Email: kbookings@kalbarri.org.au Web: www.kalbarri.org.au

Dear Garry,

Re: BUDGET SUBMISSION 2014/15 KALBARRI TOURISM SPECIFIED AREA RATE

As Council will be aware one of the primary roles of the Kalbarri Visitor Centre is to promote the Kalbarri region as an attractive tourism destination and we thank Council for its ongoing support.

In 2012/13 Council allocated \$20,000 from the Kalbarri Tourism specified area rate which enabled us to run a "RE-DISCOVER KALBARRI" promotion via Television, radio and print media. The success of this campaign has helped restore confidence in the Kalbarri Visitor Centre and helped rebuild our image as a leading tourism destination.

We request that Council consider an allocation of \$30,000 from the 2014/15 Kalbarri Tourism Specified Area Rate for a promotional campaign based on the theme "KALBARRI – NATURE'S PLAYGROUND" and submit the following proposal:

Membership 2014/15 – To encourage all local businesses to become members of the Kalbarri Visitor Centre, committee have been working on a re-defined prospectus, where 30% of membership funds will be solely put towards a marketing campaign for Kalbarri, we anticipate this to be \$10,000 and will add this to the Specified Area Rate Funds as an act of good faith for the Kalbarri campaign to achieve a total value of \$40,000.

Please find the table below and quotes attached to support our request.

Kalbarri
Nature's Playground

Advertising	Target Market	Value
TV Advertising		
GWN	All - WA markets	19998
Ad media (TV Ad design)		643.5
Radio Advertising		
RED FM - radio	Seniors, Young Couples	4000
Print Advertising		
Have a go News	Seniors, Caravanners, Transwa clientele (Packages)	1751.2
The Senior Paper	Seniors, caravanners, Transwa clientele (Packages)	1500
Boom Magazine	FIFO market, young families	3000
North West Map	Northern Visitors -	650
Australia's Coral Coast (RTO)	Region Tourism Organisation, Perth Market,	
Summer & Autumn Campaign ACC	Combined Marketing opportunities > more exposure	4300
Web Advertising / Website		
Website Advertising	FIFO market, young families, singles	1700
Facebook Promotion & Advertising	FIFO market, young families, singles	2464

"Kalbarri, Natures Playground" Campaign Total 40007

We thank you for your consideration and look forward to a favourable outcome.

Kindest Regards
Tracy Grosvenor

Manager, Kalbarri Visitor Centre



"A customer is the most important visitor on our premises. He is not dependant on us. We are dependant on him. He is not an interruption in our work. He is the purpose of it. He is not an outsider in our business. He is part of it. We are not doing him a favour by serving him. He is doing us a favour by giving us the opportunity to do so." -Mahatma Gandhi South Africa 1890



Plus 126 Bonus commercials

Campaign: Kalbarri Visitor Centre

Campaign Date May – June 2014

Total Number of Spots 368 x 15 Sec.

CAMPAIGN AT COST \$ 18,180
PLUS GST \$ 1,818

BONUS VALUE \$ Undisclosed
TOTAL CAMPAIGN VALUE \$Undisclosed

ACTUAL EXPENDITURE

\$19,998 Inc GST

To confirm booking, please sign below and fax to
Holger Klee on: (08) 99 21 80 96

Golden West Network Pty Ltd
ABN 51 008 681 196
282 Foreshore Drive
Geraldton WA 6530



Production Quotation

CLIENT	Kalbarri Tourism	PRODUCT	Town Promo
PRODUCER	Michael Perks	DATE	26/3/2014

DESCRIPTION	
PRODUCE 1 X 30 SECOND COMMERCIAL This quote is to be used as a guide only and may vary after further brief is given to producer. This quote includes 1 release dub to The WIN NETWORK. This quote excludes any talent fees.	
Pre production Includes concept and script development, meetings and planning	
Field production On location field production for up to 2 hours	
Editing Editing, application of graphics etc.	
Voiceover Professional voiceover and music copyright for regional use	
CAD - Commercial classification New classification for regional use only (Valid for 2 years only. Charges will apply to reclassify after this period)	
Delivery Delivery of commercial to network (accessible by station for 6 months, resend charges may apply after this period)	
TOTAL	\$585.00
GST	\$58.50
TOTAL PRODUCTION INVESTMENT	\$643.50

INVOICE TO:

Client Name
Client Company Name

Please sign below to accept this production quotation:

Signature _____

Name _____

PLEASE NOTE

Major material rewrites fall outside this quotation. Quote includes one set of amendments to the copy presented, if required, excluding audio and field production. Changes thereafter are charged at the rate of \$160 per hour.
 By accepting this agreement, you are accepting all conditions, script (vision / audio components) and production charges as quoted above.
 Production will not commence until you reply via email of your acceptance, to the Producer.
 The completed product is the property of the client. All other vision (if any) remains the property of Admedia Australia Pty Ltd and will be retained for a period of six months. All scripts and concept briefs remain the property and copyright of Admedia Australia Pty Ltd.

4 WEEK SUMMER CAMPAIGN

HERE'S THE DEAL

- 120 x 30 second commercials

Your Investment: \$4,000 INC GST

(Includes \$66 production charge)

Recommended Weekly Schedule x 4 Weeks

Station selection TBC

RED FM

WAJFM

Att: Tracey Grosvenor
Kalbarri Visitor Centre

Hi Tracey,

Further to our conversation about the launch of your new Campaign "Kalbarri Nature Playground" commencing soon in 2014.

I would like to offer you a four month contract with us promoting your campaign with a 10 cm in height x 3 column (110.857mm) colour advert.

The price of the schedule is \$ 1751.20 GST Inclusive.

This outlines a regular 10 x 3 advert priced at \$398.00 Plus GST = \$437.80 for each advert.

If interested in our upcoming editions we can place you in our Travel Lift out Getaways and Winter in the West sections during the four months allocated for your advert.

If commencing in our April 8th edition I would need to know by This Friday the 28th March.

Regards

Tammy Scott
Features Manager



WA's premier lifestyle newspaper for the over 45s.

t: (08) 9227 8284 | f: (08) 9227 8293
e: tammy@haveagonews.com.au | w: www.haveagonews.com.au
a: 137 Edward Street, Perth WA 6000

You can now read us online!
Have a Go News can drive more traffic through our hyperlink to your website.
Celebrating 21 years of publishing in 2012

*The***Senior**



24th March 2014

Tracy Grosvenor
Kalbarri Visitor Centre
P O Box 219
Kalbarri WA 6536

Re: Advertising Quotation

Good morning Tracy, I hope you are well.

Below please see confirmation of the quote:

2H x module i.e. 18.8cm tall x 6.3cm wide @ \$477.00 x 2 insertions PLUS
1W x module i.e. 9.2cm tall x 6.3cm wide @ \$276.76 x 2 insertions
Total @ \$1507.52 – to keep within your pricing of \$1500.00, we would discount the \$7.52

Your timing is perfect - Our June Edition will feature Caravan & Camping and the July Edition, the WA Travel Feature.

Regards
Patrick Allison

Patrick Allison
Business Development Manager
The Senior WA
Ph: (08) 9622-7230
Mob: 0466 438 481
markeze@dodo.com.au



Tracy Grosvenor
Manager
Kalbarri Visitor Centre
Po Box 219
Kalbarri
WA 6636

Hi Tracey

Ok if you have a possible \$3000 spend – after much pleading with my GM... I am happy to offer you

2 x ½ pages PLUS ONE FREE, which means you would be covered for the rest of the year with us, 3 issues

I will also throw in the Home Page Banner valued at (\$2800 + GST per issue). You can change out artwork in each issue and you can have a different home page banner and that can change out too. (Basically that means that you can showcase one thing in the ad and showcase something else on the banner).

How does that sound Tracey?

Many thanks

Cindy Raubenheimer
Advertising Account Manager
Times Publishing Group

Phone: 08-9520 2599
Fax: 08-9520 2698
Email: cindy@timespub.com.au
Web: www.timespub.com.au

THE NORTH WEST MAP

Airport Publications North West Map Information, rates and specifications



Suit 4 162 Burswood Rd
Burswood WA 6100
t. 9472 5052
e. Andy@airportpublications.com.au
w. www.airportpublications.com.au

HISTORY

Airport publications WA has been servicing the Western Australian tourism industry for over 20 years. Currently we own and manage key brochure distribution points at the International, Virgin and East Perth terminals. We are in constant contact with visitors and operators in Western Australia and listen to their requirements. Ten years ago we developed the highly successful Perth Padmap by identifying a need in the Perth market. We now distribute 30,000 copies per month (360,000 per annum) and still growing.

N W Map

Three years ago Airport Publications identified another need for the Western Australian Tourism Industry, a North West Map. Previously there was little available for visitors wanting to explore our North West. We have produced a map packed with useful information that covers the North of the state from Perth to Kununurra and out to Kalgoorlie with distances, fuel stops, national parks, towns, emergency information, key destination town maps and much more. The North West Map is a map visitors will carry for the duration of their stay. We have learnt that for a map to be successful it must be practical, user friendly for the visitor, financially viable and beneficial to the advertiser.

DISTRIBUTION

We distribute the maps to over 230 outlets in and around Perth and up and down the coast including visitor centres, caravan parks and self drive operators are including them in their info packs. We print 40,000 copies twice a year.

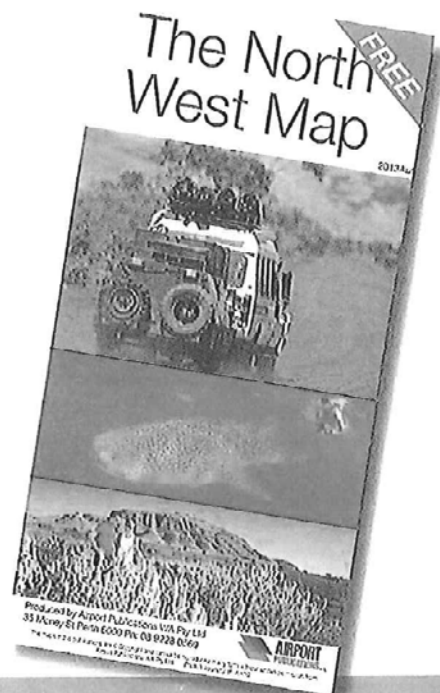
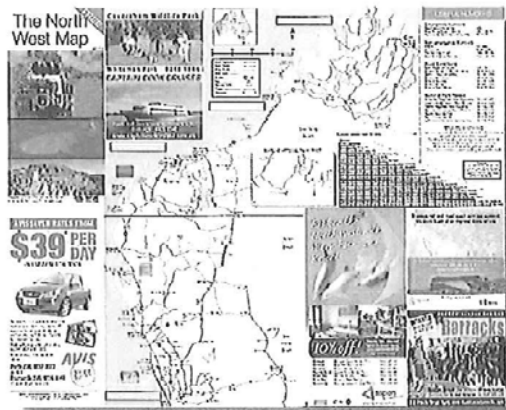
Maps make economic sense, as the cost for you to produce the alternative, (40,000 personal flyers and then try to distribute them into the hands of visitors driving into your town) is a very expensive and time consuming exercise. Why not try the North West Map and see what it can do for your business?

Artwork specs and rates for 40,000 copies

SIZE	RATE	DISCOUNT**
FULL PAGE - 100 x 195	\$1200.00	\$1120
HALF PAGE - 100 x 95	\$650.00	\$620
THIRD PAGE - 100 x 63	\$480.00	\$465
QUARTER PAGE - 100 x 46	\$410.00	\$390
BACK COVER - 100 x 195	\$1600.00	\$1500

Price quotes are ex gst

**Discount applies for early payment (received 14 days from invoice)



**AUSTRALIA'S
CORAL COAST**

27th March 2014

Ms Tracy Grosvenor
Manager
Kalbarri Visitor Centre

Re: marketing Opportunities with Australia's Coral Coast

Dear Tracy

Thank you for your enquiry regarding marketing opportunities with Australia's Coral Coast in the 2014/15 financial year.

We traditionally run 3 seasonal integrated advertising campaigns as follows:

Campaign	Timing	Spend
Wildflowers	August – October	\$30,000
Autumn/Winter	April – June	\$50,000
Summer	February – March	\$15,000

The campaigns are a mixture of digital, press, radio and media/PR offering good co-operative opportunities for regional stakeholders.

I would suggest a budget of \$5,000 allocated to a specific campaign when you would like to drive business to Kalbarri or as an option to spread the money across two or three campaigns. The digital elements in particular offer very cost effective opportunities. These include social media (Facebook), Search Engine Marketing, Electronic Direct Mails (eDM's) to our 25,000 consumer database and to purchased targetted consumer databases.

If you have any questions or I can assist further please don't hesltate to call.

Yours sincerely



David O'Malley
CHIEF EXECUTIVE OFFICER

Suite 4, 1298 Hay Street, West Perth W.A. 6005 Tel 61 8 9321 9111 Fax 61 8 9321 9277
Email: david@australiascoralcoast.com
www.australiascoralcoast.com

impartmedia

Quotation

24 March 2014

V1.0

Key Contact: **Tracy Grosvenor**
 Title: **Manager**
 Organisation: **Kalbarri Visitor Centre**
 Phone: **(08) 9937 1104**
 Email: **bookings@kalbarri.org.au**
 Subject: **Website Enhancements**

Quoted Services	Cost (ex GST)
Work to be undertaken includes:	
The equivalent of 10 hours work dedicated to the future enhancements and optimisation of http://www.kalbarri.org.au/ . Potentially including: <ul style="list-style-type: none"> - Booking Engine improvements - Website enrichment - Basic SEO 	\$1,700.00
Cost (ex GST)	\$1,700.00

Please note this quote is valid for 14 days from date of issue.

Please sign and return to impartmedia at projects@impartmedia.com or fax (07) 5668 2543

All payments should be made within 7 days of invoice or as agreed in the contract. We assume that a milestone has been completed and accepted if no relevant correspondence has been received within 7 days of milestone completion.

Approval (Sign-off)

I warrant that I have read and understood the Items outlined above and I accept this quote:

Name: _____ Title: _____
 (Please Print)

Signed: _____ Date: _____

By signing this document, I warrant that I am authorised to make the financial and legally binding commitments outlined in this document on behalf of the Company named above.

Confidentiality & Copyright

The information in this proposal is supplied as 'commercial in confidence' and may not be disclosed to any third party without the express permission, in writing, from Tourism Holdings. Tourism Holdings Pty Ltd lays claim to the Intellectual property on all original material in this document and therefore reserves its copyright.

President:Date: 16 May 2014


Facebook promotion of "Kalbarri - Natures playground"

\$22 per day - \$616 per month x 4 month promo

= \$ 2464

Get More Page Likes

Create an ad to get more Page likes from the people who matter to you.

Sample ad (?)  **Kalbarri Visitor Centre**
3,444 people like this.
Tours & Sightseeing
Sponsored

Audience (?) **Countries** ▾ | **Australia** ✕ |

Interests (?) **Australia** ✕ | **Kalbarri, Western Australia** ✕
Kalbarri National Park ✕ | **Tourism** ✕ | **Outback** ✕
Enter 4-10 interests...

Age | **21** ▾ | - | **No max** ▾ |

Gender | **All** | **Men** | **Women** |

Daily budget (?) | **\$22.00** | Est. 19 - 76 likes per day ▾ |

Schedule (?) **Run this ad continuously.**
You'll spend your daily budget everyday until you stop your ad. [Learn More.](#)

Run this ad until | **4/3/2014** | |

Currency | **(AUD) Australian Dollar** ▾ |

By clicking "Promote Page," I agree to Facebook's Terms and Ad guidelines.

30th March 2014

Cal GM
1-1-2
"
8-1-2

Dear Councillors

RE: BUDGET CONSIDERATIONS FOR KALBARRI OCCASIONAL CHILD CARE

This year we have spent a lot of time and money implementing the NQF, as of to date we have not been assessed.

We recently completed a grant application to update the kitchen through FRRR. Our annual \$2000 from the Shire of Northampton will also be put towards the kitchen update should we be successful.

We are in the process of applying for another grant through the department of communities; this grant is to help with the running costs of implementing the NQF. We have been required this year to employ a qualified early childhood teacher to oversee programming. It will also help with the extra staff and hours required to complete the additional paperwork and reports. If we are successful we will be able to keep the cost of childcare down in Kalbarri.

Our next project which we hope to start is a nature playground, replacing the current playground at the front of the building. We intend to apply for a grant through lotteries west to help fund this project. I would like to ask for the shires permission and support, in writing for this project, we can then progress with planning and grant applications.

It would be appreciated if the shire would be willing to help when/if the time comes to clear the area (trucks, bobcat, front end loader).

One of the playground items we are looking at placing in the playground is a concrete storm water tunnel, for the children to run through. Would the shire consider donating one of these?

Thankyou for your consideration on these matters, please feel free to contact me if you required any further information

Sincerely

Lorraine Bright

Chairperson Kalbarri Occasional Child Care

0420307885

POSTED
16/03/2014



NORTHAMPTON TOURIST ASSOCIATION (INC)

PO BOX 289
NORTHAMPTON WA 6535
PH: 08 9934 1488
E: info@northampton.com.au
W: www.northampton.com.au
ABN 22 162 089 380

NORTHAMPTON SHIRE COUNCIL				
File: 1-1-2				
18 MAR 2014				
Admin	Eng	Hsh Bldg	Town Plan	Rang
GM				

Monday, 17 March 2014

Mr Garry Keeffe,
C.E.O.,
Shire of Northampton
PO BOX 61,
NORTHAMPTON WA 6535

Dear Garry,

The committee of the Northampton Tourist Association wish to apply for funding for the forthcoming financial year 2014-2015. We are very appreciative of the \$25,000 that we received this financial year and would not have survived without your financial assistance.

Our intention is to keep the doors open longer during the peak tourist season and to continue advertising in the major tourist information brochures, if funding permits.

Please find attached a copy of our projected income and expenditure for this period.

We trust that you will be able to supply this much needed grant.

Yours faithfully,

Mrs Vicki Dumbris

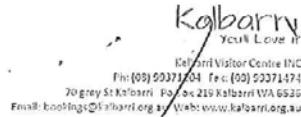
Treasurer

NORTHAMPTON TOURIST ASSOCIATION
Budget INCOME/ EXPENDITURE 2014-15

Budget INCOME	November	December	January	February	March	April	May	June	July	August	Sept	October	TOTAL
2014-15													
V.C. Sales	650.00	550.00	500.00	450.00	600.00	800.00	800.00	500.00	1300.00	1150.00	1400.00	1700.00	10400.00
Less purchases	-600.00	-300.00	-200.00	-350.00	-500.00	-1000.00	-450.00	-250.00	-500.00	-500.00	-300.00	-800.00	-5750.00
	50.00	250.00	300.00	100.00	100.00	-200.00	350.00	250.00	800.00	650.00	1100.00	900.00	4650.00
TransWA	700.00	800.00	400.00	1000.00	300.00	800.00	1000.00	400.00	850.00	120.00	300.00	450.00	7120.00
Less payouts	-450.00	-550.00	-640.00	-350.00	-800.00	-250.00	-750.00	-800.00	-320.00	-690.00	-100.00	-360.00	-6070.00
	250.00	240.00	-240.00	550.00	-500.00	550.00	250.00	-400.00	530.00	-570.00	200.00	90.00	1050.00
2nd Hand Books	15.00	10.00	20.00	5.00	20.00	10.00	15.00	20.00	25.00	15.00	10.00	9.00	174.00
Photo Copying	13.00	5.00	2.00	5.00	3.00	2.00	7.00	8.00	5.00	3.00	2.00	12.00	67.00
Directory	12.00	36.00	60.00	120.00	60.00	60.00	36.00	30.00	30.00	24.00	30.00	12.00	510.00
Memberships	600.00	1000.00	120.00		120.00	60.00	230.00	200.00	110.00	60.00	60.00	120.00	2680.00
Consignment	380.00	40.00	40.00	25.00	30.00	50.00	100.00	60.00	130.00	80.00	100.00	150.00	1185.00
Less payouts	-300.00	-15.00	-30.00	-50.00	-15.00	-40.00	-60.00	-50.00	-114.00	-60.00	-80.00	-120.00	-934.00
	80.00	27.00	10.00	-25.00	15.00	10.00	40.00	10.00	16.00	20.00	20.00	30.00	253.00
Airing of Quilts													0.00
Australia Day			550.00	500.00									1050.00
Less payouts			-200.00	-850.00									-1050.00
			350.00	-350.00									0.00
Donation	90.00							2.00	2.00	3.00	4.00	80.00	181.00
Brochure Advertising								1450.00	575.00	600.00	600.00		2625.00
less printing cost											-1600.00		-1500.00
								1450.00	575.00		-1000.00		1025.00
Shire Grant											25000.00		25000.00
Integrity	200.00	350.00	150.00	120.00	120.00	250.00	158.00	150.00	120.00	150.00	150.00	230.00	2208.00
Less payouts	-150.00	-300.00	-120.00	-100	-100	-220	-120	-120	-100	-120	-120	-230	-1800.00
	50.00	50.00	30.00	20.00	20.00	30.00	38.00	30.00	20.00	30.00	30.00	50.00	408.00
TOTALS	1160.00	1618.00	652.00	525.00	-162.00	522.00	966.00	1600.00	2113.00	235.00	25456.00	1313.00	35998.00

NORTHAMPTON TOURIST ASSOC.
EXPENDITURE 2014-15

EXPENDITURE	November	December	January	February	March	April	May	June	July	August	September	October	TOTAL
budget 2014-15													
Wages	1980.00	1360.00	2520.00	1680.00	1680.00	1980.00	1980.00	1980.00	1980.00	2520.00	1980.00	1980.00	24240.00
Phone	130.00	130.00	130.00	120.00	160.00	110.00	110.00	110.00	130.00	110.00	130.00	130.00	1500.00
Advertising				450.00	350.00	450.00	400.00	450.00	450.00	1200.00	450.00	450.00	4650.00
Insurance											300.00	750.00	1050.00
Post/stationery	150.00	70.00	35.00	20.00	75.00	20.00	70.00	90.00	100.00	70.00	30.00	60.00	790.00
Membership subs								300.00		250.00			550.00
Computer Expns	40.00	70.00	200.00	40.00	40.00	40.00	40.00	40.00	200.00	40.00	40.00	40.00	830.00
Amenities	20.00	50.00	60.00	20.00	10.00	15.00	10.00	15.00		35.00	20.00	20.00	275.00
Signs & Maint.													
Bank Fees	55.00	40.00	40.00	80.00	40.00	50.00	50.00	40.00	40.00	40.00	40.00	40.00	555.00
Licence fees													
Air of Quilts													0.00
Shop Fixings		60.00		35.00				100.00		50.00		100.00	345.00
Honorarium	150.00	150.00			150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	1500.00
Other													0.00
Account Audit							250.00						250.00
Total	2525.00	2550.00	2985.00	2445.00	2505.00	2815.00	3060.00	3275.00	3050.00	4465.00	3140.00	3720.00	36535.00



27th March 2014

Mr Garry Keeffe
Chief Executive Officer
Shire of Northampton
PO Box 61 NORTHAMPTON 6535

Dear Garry,

RE: Budget Submission – Kalbarri Visitor Centre - Operating Subsidy 2014/15

The Kalbarri Visitor Centre is a Not for Profit Organisation, generating income from membership fees, commissions from booking service, retail souvenir sales and the annual operating subsidy from the Shire of Northampton. This assisted us to provide visitor servicing on a 7 day per week basis for the 108,000 visitors to the Kalbarri region for 2013/14.

Visitor servicing is extremely labour intensive and time consuming, at present our staffing levels comprise a full time manager, three part time counter staff and one part time bookkeeper, all of whom are experienced and multi-skilled. We also have the assistance of several volunteers who are a valuable resource in that they can meet and greet staff, answer routine questions, provide information on our tours and accommodation and assist with souvenir sales, so that visitors do not feel that they are kept waiting for unnecessarily long periods to make a booking.

Telephone, email enquiries, membership liaison and website management consume an enormous amount of staff time as well as the day to day administration and promotional activities which we undertake on behalf of members and clients. We would like to employ an additional staff member to increase the efficiency and effectiveness of our Visitor Centre allowing more time to concentrate on marketing and business structure. Our aim in the future is to provide a training ground and offer career opportunities for some of the younger members of our community.

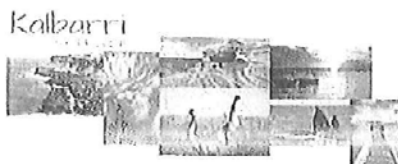
We therefore submit the following request:

An increase in our operating subsidy to \$30,000

We trust that Council will view our submission favourably to enable us to continue to supply an essential service to the town of Kalbarri, the Shire and region as a whole.

Kindest Regards
Tracy Grosvenor

Manager, Kalbarri Visitor Centre



"A customer is the most important visitor on our premises. He is not dependant on us. We are dependant on him. He is not an interruption in our work. He is the purpose of it. He is not an outsider in our business. He is part of it. We are not doing him a favour by serving him. He is doing us a favour by giving us the opportunity to do so."
-Mahatma Gandhi
South Africa 1850



POSTED
1625210

GM.
11.1.10 +
11.2

Kalbarri Sport & Rec Inc

ABN: 179 221 870 24
PO Box 247
Kalbarri WA 6536

Dear Garry,

25/03/14

Re: Funding request for air conditioners for the Kalbarri Sport and Rec building.

I am writing on behalf of the Kalbarri Sport and Rec Association to request assistance in purchasing air-conditioners for the building. The building is currently being used weekly by the Seniors Group (approximately 50 members) and most days by Outback Rhythm Dance and Acrobatic group with approximately 90 members (25 per class). The Sport and Rec is also used by Softball, Auskick, Superules clubs and hosts occasional functions, weddings and meetings.

We have obtained two independent quotes for 6x8 kw Fujitsu split systems. Each quote includes installation and electrical and both came in at \$20,000. The sport and Rec Association are able to contribute \$7000 towards the project. Please find attached letters of support from the Seniors and the Dance group.

Kind regards,

Andrew Lawson

On behalf of Kalbarri Sport and Rec

Kalbarri Senior Citizens Group Inc.,

P.O. Box 592 Kalbarri WA 6536

CEO Northampton Shire Council

PO Box 61, Hampton Road.

Northampton WA.

Dear Gary,

The members of the Kalbarri Senior Citizens Group strongly support the endeavours of the Kalbarri Sport and Recreation Committee to have air conditioning installed.

Our group use the the building every week of the year and the past summer in particular has caused so much stress to many of our members - some preferring to leave early or stay at home.

This building is vital to the welfare of our group and the general community, it's a great venue and air conditioning would certainly Improve it.

Yours faithfully,



Iris Annear/Secretary
24th March 2014



PO Box 611
Kalbarri, WA 6536

outbackrhythm@bigpond.com
0419 511 241

21/3/14

Re: Possible Air-conditioning in the Sport and Rec Building

To Kalbarri Sport and Recreation committee,

After speaking to Andrew Lawson the other day, I fully support the possibility of the Sport and Rec Building becoming an air conditioned venue.

As you are aware my local dance school utilises the building for children aged 3 years and up, 4 days a week all year round. Presently I have around 90 children in the school who come from as far away as Binu to participate in the lessons at the venue. All classes are held in the hours after school, which as I'm sure you are aware is the hottest part of the day.

As a result of the heat and the stuffy atmosphere inside the building, I have noticed the children become fatigued and exhausted far quicker than what they would inside an air conditioned venue. Whilst the fans circulate the air inside the building it is often the case that during terms 1 and 4 it is much cooler outside the building than in. During the classes I open all the doors to the venue, however I see this as a security risk for the students and secondly having the doors open creates more cleaning due to debris being blown into the building.

Parents of my students have often commented to me, their concerns about the heat inside the building during the summer months. I feel the Sport and Rec Building is a fantastic venue for the community of Kalbarri and my Dance School. It is well maintained and managed, however the addition of air-conditioning would further improve its status and I feel would be further utilised by other organisations in Kalbarri.

Thanks for the opportunity to comment on the matter and if you would like to speak to me any further on the matter please don't hesitate to contact me.

Regards

Melinda Leo

Principal Teacher and Owner of Outback Rhythm Dance Centre

**Shire of Northampton
Schedule Format
2013/2014
Summary**

	Ytd Actual 31/03/2014	Ytd Budget 31/03/2014	Annual Budget 30/06/2014
Operating Revenue			
Governance	-25,081	-17,721	-23,650
General Purpose Funding	-4,187,728	-4,217,774	-4,455,227
Law, Order, Public Safety	-242,569	-54,549	-72,764
Health	-21,328	-24,975	-33,300
Education and Welfare	-51,275	-41,652	-55,545
Housing	-19,684	-12,591	-24,096
Community Amenities	-800,158	-766,755	-840,318
Recreation and Culture	-98,895	-91,764	-122,444
Transport	-129,959	-130,560	-149,590
Economic Services	-97,505	-106,983	-142,683
Other Property and Services	-84,691	-139,068	-185,469
Total Revenue	-5,758,872	-5,604,392	-6,105,086
Operating Expenditure			
Governance	585,543	603,893	797,608
General Purpose Funding	57,580	70,155	93,580
Law, Order, Public Safety	200,806	231,333	308,602
Health	162,347	152,541	203,467
Education and Welfare	72,525	56,205	75,013
Housing	85,315	64,953	86,689
Community Amenities	793,382	901,575	1,202,467
Recreation and Culture	1,017,453	1,014,480	1,353,226
Transport	1,726,209	2,392,488	3,190,169
Economic Services	127,088	150,588	200,885
Other Property and Services	77,601	30,000	58,636
Total Expenditure	4,905,848	5,668,211	7,570,342
Profit/Loss Sale of Asset	14,400	-38,250	-51,000
Net (Profit)/Loss	-853,024	63,819	1,414,256

Schedule Format
2013/2014
General Purpose Revenue - Schedule 3

	YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014	
RATES				
<i>Operating Revenue</i>				
0263	LEGAL CHARGES - RATES	1,013	-6,750	-9,000
4033	RATE EQUIVALENT PAYMENTS	0	-12,483	-16,646
0264	LEGAL CHARGES RATES (NO GST)	-3,947	0	0
4501	GENERAL RATES LEVIED	-3,708,241	-3,660,323	-3,711,931
4560	LESS DISCOUNT ALLOWED	157,508	112,500	150,000
4511	PLUS NON PAYMENT PENALTY	-20,002	-26,244	-35,000
4541	BACK RATES	0	0	0
4591	INSTALMENT PENALTY INTRST	-14,653	-11,250	-15,000
4530	EXCESS PAID TO TRUST	0	0	0
4711	PENS. DEF. RATES INTEREST	-1,054	-1,872	-2,500
4570	LESS RATES WRITTEN OFF	12,570	0	0
	Total Operating Income	<u>-3,576,806</u>	<u>-3,606,422</u>	<u>-3,640,077</u>

<i>Operating Expenditure</i>				
4012	RATES SALARIES	39,370	39,906	53,210
4022	SUPERANNUATION	6,159	6,075	8,110
4032	OFFICERS INSURANCE	2,000	1,584	2,112
4052	PRINTING & STATIONERY RAT	4,067	3,519	4,700
4062	POSTAGE & FREIGHT	0	1,125	1,500
4072	VALUATION EXPENSES	1,925	9,369	12,500
4082	RATES LEGAL EXPENSES	2,720	7,497	10,000
4102	BUILDING MAINT - RATING	305	0	0
4172	ANNUAL & LS LEAVE ACCRUAL	0	0	0
	Total Operating Expenditure	<u>56,546</u>	<u>69,075</u>	<u>92,132</u>

GENERAL PURPOSE GRANT FUNDING

<i>Operating Revenue</i>				
4611	GRANTS COMMISSION	-298,200	-305,163	-406,887
4621	GRANTS COMMISSION (ROADS)	-236,497	-238,689	-318,263
0223	- INSTALMENT FEES	0	0	0
4603	INTEREST ON INVESTMENTS	-76,224	-67,500	-90,000
	Total Operating Income	<u>-610,922</u>	<u>-611,352</u>	<u>-815,150</u>
<i>Operating Expenditure</i>				
4642	ADMIN ALLOC TO GP FUNDING	1,034	1,080	1,448

**Schedule Format
2013/2014
Governance / Members - Schedule 4**

		YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
GOVERNANCE				
	<i>Operating Income</i>			
0013	CONTRIBUTIONS	-1,161	-72	-100
	<i>Operating Expenditure</i>			
0012	MEMBERS TRAVELLING	2,722	4,500	6,000
0022	CONFERENCE EXPENSES	15,833	18,497	18,500
0032	ELECTION EXPENSES	4,061	3,744	5,000
0052	ALLOWANCES	11,000	8,244	11,000
0062	MEMBERS EXPENSES OTHER	13,113	11,583	15,450
0072	REFRESHMENTS & RECEPTIONS	11,131	11,250	15,000
0092	ADMIN ALLOC TO GOVERNANCE	86,266	90,630	120,851
0102	INSURANCE	3,870	3,870	3,870
0112	SUBSCRIPTIONS	30,751	21,843	29,130
0122	PUBLIC RELATIONS	500	0	0
0132	MEETING ATTENDANCE FEES	10,050	14,211	18,950
0142	ASSET DEPRECIATION	235	225	300
0152	COUNCIL CHAMBERS MAINT	1,508	900	900
	<i>Total Operating Expenditure</i>	191,041	189,497	244,951
ADMINISTRATION				
	<i>Operating Income</i>			
0133	CONTRIBUTIONS	-1,243	-1,872	-2,500
0153	REBATES AND COMMISSIONS	-13,756	-8,325	-11,100
0233	- OTHER CHARGES	-610	-558	-750
0243	- PHOTOCOPYING	-801	-900	-1,200
0253	- INFO SEARCH FEE	-7,510	-5,994	-8,000
	<i>Total Operating Income</i>	-23,920	-17,649	-23,550
0283	PROFIT/LOSS SALE OF ASSET	149	5,500	5,500
	<i>Operating Expenditure</i>			
0272	- SALARIES - MUNICIPAL	319,832	323,973	431,970
0282	- LONG SERVICE LEAVE	0	0	0
0302	ADMIN SUPERANNUATION	40,626	43,695	58,270
0312	- INSURANCE	34,451	28,287	37,729
0332	- CONFERENCES & SEMINAR	4,301	6,750	9,000
0342	- TRAINING COSTS	3,828	1,494	2,000
0372	- OFFICE MAINTENANCE	28,522	35,442	47,282
0382	- ACCRUED ANNUAL LEAVE	0	0	0
0392	ACCRUED LS LEAVE	0	0	0
0402	INT ON LOANS	0	0	0
0408	CONSULTANCY - FINANCIAL PLANS/VALUATIONS	0	24,750	33,000
0412	COMMUNITY CENSUS	0	0	0

Schedule Format
2013/2014
Governance / Members - Schedule 4

		YTD Actual	YTD Budget	Annual Budget
		31/03/2014	31/03/2014	30/06/2014
0422	- PRINTING & STATIONERY	8,818	10,125	13,500
0432	- TELEPHONE	15,474	17,019	22,700
0442	- ADVERTISING	450	3,744	5,000
0452	- OFFICE EQUIPT MTCE	7,910	9,000	12,000
0462	- BANK CHARGES	8,401	9,000	12,000
0482	- POSTAGE & FREIGHT	4,369	2,997	4,000
0492	- OFFICE EXPENSES OTHER	9,564	7,875	10,500
0495	OFFICE SECURITY EXPENSES	948	1,494	2,000
0496	CAPITAL WORKS PLAN - R4R	0	0	0
0497	INDIGENOUS COMMUNITIES - DLG	0	0	0
0498	DROUGHT ASSISTANCE PROJECTS	0	0	0
0502	- COMPUTER EXPENSES	73,628	58,158	77,551
0512	ROUNDING ACCOUNT	3	0	0
0532	ACCRUED INTEREST ON LOANS	0	0	0
0572	- VEHICLE RUNNING EXP.	12,991	9,747	13,000
0582	- TRAVELLING & ACCOM.	0	0	0
0592	- FRINGE BENEFITS TAX	7,950	11,997	16,000
0672	- AUDIT FEES	21,366	20,394	27,200
0692	- LEGAL EXPENSES	5,477	7,497	10,000
0732	ADMIN UNIFORMS	2,331	2,997	4,000
0762	BAD DEBTS WRITE OFF	0	7,911	10,551
0174	DEPRECIATION	34,951	34,497	46,000
0742	LESS ALLOCATED TO MEMBERS	-646,189	-678,933	-905,253
0942	ADMIN ALLOC TO GENERAL ADMIN	394,498	414,486	552,657
	Total Operating Expenditure	394,501	414,396	552,657
	Capital Income			
0175	PROCEEDS SALE OF ASSETS	0	-21,000	-21,000
	Capital Expenditure			
0134	FURNITURE AND EQUIPMENT	33,195	35,764	35,764
0164	PLANT & EQUIPMENT	38,518	38,200	38,200
0184	PRINCIPAL ON LOANS	0	0	0
	Total Capital Expenditure	71,712	73,964	73,964

**Schedule Format
2013/2014
Law, Order and Public Safety - Schedule 5**

		YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
FIRE PREVENTION				
<i>Operating Revenue</i>				
0583	EMERGENCY SERVICES LEVY	-46,407	-45,792	-61,064
0584	REIMBURSEMENTS	0	0	0
0585	KALBARRI SES - EQUIPMENT PURCHASE REVEI	0	0	0
0613	VOLY FIRE CONTRIB - NPTON	0	0	0
0623	REIMBURSMENTS	-257	0	0
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0673	FIRE INFRINGEMENTS	0	-747	-1,000
0703	GRANT - EMERGENCY SERVICES VEHICLE AND	-185,570	0	0
	<i>Total Operating Revenue</i>	-232,233	-46,539	-62,064
0335	DISPOSAL OF ASSETS	0	0	0
0683	PROFIT/LOSS SALE OF ASSET	13,850	0	0
<i>Operating Expenditure</i>				
1042	FIRE INSURANCE	17,908	13,428	17,908
1052	COMM. MTCE AND REPAIRS	2,106	2,718	3,642
1062	FIRE CONTROL EXP. OTHER	15,088	15,327	20,449
1072	AERIAL INSPECTIONS	0	1,125	1,500
1082	FIRE FIGHTING	6,289	2,853	3,820
1104	FIRE BRIGADE HQ (RAILWAY STN COSTS TO 12	2,389	1,206	1,635
1122	BURN OFF FEE REFUND	0	0	0
1132	ADMIN ALLOC TO FIRE PREVN	11,825	12,420	16,566
1142	KALBARRI SES OPERATIONS	26,600	21,102	28,136
1144	KALBARRI SES - EQUIPMENT PURCHASE	0	0	0
1152	PORT GREGORY FIRE SHED	245	225	303
1154	ISSEKA FIRE SHED	0	189	255
1156	HORROCKS FIRE SHED	0	189	255
1158	BINNU FIRE SHED	0	45	60
1304	ASSET DEPRECIATION	19,040	14,994	20,000
	<i>Total Operating Expenditure</i>	101,491	85,821	114,529
<i>Capital Revenue</i>				
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0525	GOVERNMENT GRANTS	0	0	0
<i>Capital Expenditure</i>				
0338	LAND & BUILDINGS	29,558	32,298	32,300
0334	PLANT & EQUIPMENT	185,570	0	0
0514	PLANT & EQUIPMENT	43,173	39,996	40,000

Schedule Format

2013/2014

Law, Order and Public Safety - Schedule 5

	YTD Actual	YTD Budget	Annual Budget
	31/03/2014	31/03/2014	30/06/2014
<i>Total Capital Expenditure</i>	258,301	72,294	72,300

**Schedule Format
2013/2014
Law, Order and Public Safety - Schedule 5**

		YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
ANIMAL CONTROL				
<i>Operating Revenue</i>				
0623	REIMBURSEMENTS	-257	0	0
0763	- FINES AND PENALTIES	-246	-1,125	-1,500
0773	- DOG REGISTRATION	-9,188	-4,869	-6,500
0783	- REIMBURSEMENTS/OTHER	0	0	0
0803	- IMPOUNDING FEES	-720	-144	-200
0833	MISC GRANTS	0	0	0
	<i>Total Operating Revenue</i>	-10,154	-6,138	-8,200
<i>Operating Expenditure</i>				
1162	DOG CONTROL EXPENSES	10,156	9,639	12,880
1172	ADMIN ALLOC TO ANIMAL CON	2,262	2,376	3,168
1192	CAT CONTROL EXPENSES	924	5,526	7,390
	<i>Total Operating Expenditure</i>	13,341	17,541	23,438
<i>Capital Expenditure</i>				
1164	DOG POUND CAGES	0	0	0
OTHER LAW, ORDER AND PUBLIC SAFETY				
<i>Operating Revenue</i>				
0843	ILLEGAL CAMPING FINES	-182	-1,872	-2,500
0873	PROFIT/LOSS FROM SALE OF ASSET	3,897	5,247	7,000
<i>Operating Expenditure</i>				
1212	SALARIES (RANGER)	68,961	110,124	146,835
1232	CONTROL EXPENSES OTHER	6,657	7,497	10,000
1242	FLOOD CONTROL EXPENSES - KALBARRI	24	0	0
4122	ABANDONED VEHICLES	0	0	0
4132	LAW & ORDER ASSET DEPRECN	10,333	10,350	13,800
	<i>Total Operating Expenditure</i>	85,974	127,971	170,635

**Schedule Format
2013/2014
Education and Welfare - Schedule 6**

		YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
PRE-SCHOOL				
<i>Operating Revenue</i>				
1043	GRANT - NOCCA BUILDING	0	0	0
1103	REIMBURSMENTS	-318	-405	-545
1113	NCAA - SUSTAINABILITY FUNDING (MONTHLY) D	-4,086	0	0
1123	NCCA CCB/CCR REBATE REVENUE (WEEKLY)	-3,025	0	0
1133	NCCA SESSION FEES (WEEKLY)	-4,417	0	0
1163	NCCA FUNDRAISING/GRANTS REVENUE	-446	0	0
	<i>Total Operating Revenue</i>	-12,292	-405	-545
<i>Operating Expenditure</i>				
1312	NCCA - BUILDING RELATED EXPENSES	13,073	14,463	19,303
1322	NCCA OPERATING EXPENDITURE (PAYROLL/SUPE	8,584	0	0
1314	YOUTH PROGAM	1,000	1,494	2,000
1412	ASSET DEPRECIATION	4,662	4,644	6,200
3202	KALBARRI CHILD CARE CENTRE	7,511	4,356	5,830
	<i>Total Operating Expenditure</i>	34,829	24,957	33,333
<i>Capital Expenditure</i>				
1316	LAND & BUILDINGS	0	8,055	10,750
WELFARE				
<i>Operating Revenue</i>				
0853	AGED UNITS RENTAL INCOME	-38,983	-41,247	-55,000
<i>Operating Expenditure</i>				
2362	AGED HOUSING MAINT	37,696	31,248	41,680
3002	C CONSULTANTS - AGED HOUSING	0	0	0
	<i>Total Operating Expenditure</i>	37,696	31,248	41,680

**Schedule Format
2013/2014
Health - Schedule 7**

		YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
PREVENTATIVE SERVICES				
<i>Operating Revenue</i>				
1673	- FOOD VENDORS	-280	-450	-600
1763	CONTRIBUTIONS	-19,700	-22,500	-30,000
1764	PROFIT/LOSS ON SALE ASSET	0	0	0
	<i>Total Operating Revenue</i>	-19,980	-22,950	-30,600
<i>Operating Expenditure</i>				
2012	SALARIES	81,728	69,147	92,200
2022	HEALTH SUPERANNUATION	13,041	10,539	14,060
2032	ACCRUED ANNUAL & LS LEAVE	0	0	0
2042	CONTROL EXPENSES OTHER	10,173	15,318	20,455
2052	VEHICLE RUNNING EXPENSES	9,955	14,994	20,000
2082	HEALTH BUILDING MAINT	137	0	0
2102	ADMIN ALLOC TO HEALTH	5,234	5,499	7,333
	<i>Total Operating Expenditure</i>	120,268	115,497	154,048
<i>Capital Revenue</i>				
1375	PROCEEDS SALE OF ASSET	0	0	0
1396	GOVERNMENT GRANTS	0	0	0
	<i>Total Capital Revenue</i>	0	0	0
<i>Capital Expenditure</i>				
1324	PLANT AND EQUIPMENT - HLT	0	0	0
OTHER HEALTH				
<i>Operating Revenue</i>				
2023	LEASE - KALBARRI SURGERY	0	0	0
2033	RENTAL LOT 43 BATEMAN STREET (DC	-84	0	0
2035	RENTAL COUNCIL PROPERTY (NEW NI	0	0	0
2043	REIMBURSMENTS - OTHER	-1,264	-2,025	-2,700
2093	RENT LOT 14 CALLION WAY	0	0	0
	<i>Total Operating Revenue</i>	-1,348	-2,025	-2,700
<i>Operating Expenditure</i>				
2312	DOCTOR SURGERY - KALBARRI	2,690	2,394	3,200
2342	DOCTORS SURGERY - NORTHAMPTON	15,771	9,900	13,219
2382	ASSET DEPRECIATION	23,618	24,750	33,000

**Schedule Format
2013/2014
Health - Schedule 7**

	YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
<i>Total Operating Expenditure</i>	42,078	37,044	49,419
<i>Capital Revenue</i>			
2083 LAND SALES RESERVE	0	0	0
<i>Capital Expenditure</i>			
0834 LAND & BUILDINGS	9,435	6,075	8,100
1644 FURNITURE AND EQUIPMENT	0	0	0
<i>Total Capital Expenditure</i>	9,435		8,100

**Schedule Format
2013/2014
Housing - Schedule 9**

		YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
STAFF HOUSING				
<i>Operating Revenue</i>				
2833	CONTRIBUTIONS	0	0	0
2843	RESIDENTIAL RENTAL	-19,684	-12,591	-16,796
2853	CHARGES - STAFF RENTALS	0	0	0
	<i>Total Operating Revenue</i>	-19,684	-12,591	-16,796
2873	PROFIT/LOSS ON SALE ASSET	0	0	0
<i>Operating Expenditure</i>				
3162	- LOT 71 MITCHELL	0	0	0
3172	- OVAL RESIDENCE	3,959	1,872	2,510
3192	- LOT 10 ESSEX	0	0	0
3212	- LOT 454 FITZGERALD	4,178	5,247	7,012
3222	ASSET DEPRECIATION	28,381	28,872	38,500
3232	- LOT 43 BATEMAN ST	5,513	4,428	5,912
3242	LOT 42 BATEMAN STREET	4,971	3,114	4,162
3252	ADMIN ALLOC TO STAFF HOUS	3,748	3,933	5,250
3282	605 SALAMIT PLACE	11,755	7,569	10,112
	<i>Total Operating Expenditure</i>	62,505	55,035	73,458
<i>Capital Expenditure</i>				
2494	LAND & BUILDINGS - STAFF HOUSING	0	0	0
HOUSING OTHER				
<i>Operating Revenue</i>				
3013	RENT LOT 11 HAMPTON ROAD	0	0	0
3003	REIMBURSEMENTS - HOUSING OTHER	-2,696	-5,472	-7,300
<i>Operating Expenditure</i>				
3422	ESL PAYMENTS FOR MISC PROPERTY	731	0	0
3442	RESIDENCE - LOT 6 ROBINSON ST	3,030	477	636
3452	LOT 11 HAMPTON ROAD	3,538	477	636
3482	LOT 74 SEVENTH AVENUE	8,166	2,322	3,097
3492	14 CALLION WAY KALBARRI - DOCTO	7,345	6,642	8,862
	<i>Total Operating Expenditure</i>	22,810	9,918	13,231
<i>Capital Revenue</i>				
2455	LAND SALES RESERVE	0	0	0
<i>Capital Expenditure</i>				
3034	43 BATEMAN STREET	0	0	0

Schedule Format
2013/2014
Housing - Schedule 9

YTD Actual	YTD Budget	Annual Budget
31/03/2014	31/03/2014	30/06/2014

**Schedule Format
2013/2014
Community Amenities - Schedule 10**

		YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
SANITATION - HOUSEHOLD				
<i>Operating Revenue</i>				
3253	- KALBARRI RESIDENTIAL	-363,565	-357,953	-363,000
3263	- OTHER RESIDENTIAL	-216,061	-212,494	-215,490
3273	- 240 LITRE CARTS	-1,737	-3,744	-5,000
	<i>Total Operating Revenue</i>	-581,364	-574,191	-583,490
<i>Operating Expenditure</i>				
3812	DOMESTIC REFUSE COLLECT.	210,183	208,494	278,000
3826	DEPRECIATION - REFUSE SITES	3,682	3,744	5,000
3832	PURCHASE OF 240L CARTS	0	2,250	3,000
3854	NORTHAMPTON REFUSE SITE	101,115	132,669	176,900
3856	KALBARRI REFUSE SITE MAINTENANCE	116,214	141,012	188,030
3858	BINNU REFUSE SITE MAINTENANCE	624	3,420	4,570
3860	PORT GREGORY REFUSE SITE MAINTENANCE	3,767	5,112	6,833
3861	LUCKY BAY REFUSE COLLECTION	5,546	4,500	6,000
3888	ACCRUED INTEREST ON LOANS	0	0	0
3890	INTEREST ON LOANS	0	0	0
3892	ADMIN ALLOC TO SANITATION	2,972	3,123	4,164
	<i>Total Operating Expenditure</i>	444,103	504,324	672,497
<i>Capital Expenditure</i>				
3304	REFUSE - FURNITURE & EQUIP	0	0	0
SANITATION - OTHER				
<i>Operating Revenue</i>				
3313	GRANTS - OTHER	-8,178	0	0
3323	REFUSE SITE FEES -OTHER	-15,238	-26,244	-35,000
3343	- INDUSTRIAL	-108,863	-105,102	-140,140
3353	- COMMERCIAL	-8,750	-5,994	-8,000
3373	- CARAVAN PARKS	0	0	0
3383	INDUSTRIAL REFUSE COLLECTION - GST	-27,720	-20,790	-27,720
3405	REIMBURSEMENTS - DRUMMUSTER	0	-2,997	-4,000
	<i>Total Operating Revenue</i>	-168,749	-161,127	-214,860
<i>Operating Expenditure</i>				
3722	IND/COMM REFUSE COLLECT	0	0	0
3772	STREET REFUSE COLLECT/LITTER	79,913	79,272	105,700
3774	DRUM MUSTER	1,642	3,375	4,500
	<i>Total Operating Expenditure</i>	81,555	82,647	110,200

**Schedule Format
2013/2014
Community Amenities - Schedule 10**

		YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
	<i>Capital Expenditure</i>			
3335	REFUSE SITE CAPITAL	17,902	0	0
3336	PRINCIPAL ON LOANS	0	0	0
	<i>Total Capital Expenditure</i>	17,902	0	0
SANITATION - SEWERAGE				
	<i>Operating Revenue</i>			
3543	CHARGES - SEPTIC TANKS	-452	-747	-1,000
3553	SEPTIC TANK INSPECTIONS	-509	-747	-1,000
	<i>Total Operating Revenue</i>	-961	-1,494	-2,000
TOWN PLANNING AND REGIONAL DEVELOPMENT				
	<i>Operating Revenue</i>			
3743	PLANNING FEES	-32,570	-14,994	-20,000
3823	REIMBURSE (ADVERTISING/PLANNING COMMIS	0	-108	-150
3833	REIMBURSEMENTS	-11,198	-8,397	-11,198
	<i>Total Operating Revenue</i>	-43,767	-23,499	-31,348
3935	P/L ON SALE OF ASSET	0	0	0
	<i>Operating Expenditure</i>			
4202	SALARIES	49,213	16,335	21,780
4212	SUPERANNUATION-PLANNING	3,729	729	980
4232	PRINTING & STATIONERY	0	180	250
4242	ADVERTISING	1,294	2,250	3,000
4252	INSURANCE	582	1,827	2,445
4262	CONFERENCE EXPENSES	0	1,494	2,000
4272	VEHICLE OPERATING COSTS	2,803	3,744	5,000
4282	CONSULTANTS EXPENSES	32,358	36,225	48,300
4302	LEGAL EXPENSES	541	1,494	2,000
4322	NORTHAMPTON TOWNSCAPE	0	0	0
4342	HORROCKS TOWNSCAPE	0	0	0
4372	TOWN PLAN SCHEME EXPENSES	0	60,147	80,200
4382	CONTROL EXPENSES	6,595	4,572	6,100
4402	ASSET DEPRECIATION	2,755	4,500	6,000
4472	TP - ACCRUED LS LEAVE	0	0	0
4482	TP ACCRUED ANNUAL LEAVE	0	0	0
4852	PLANNING BUILDING MAINT	170	0	0
4862	FRINGE BENEFITS TAX PLANN	2,953	4,500	6,000
4872	ADMIN ALLOC TO TOWN PLAN	4,588	4,815	6,427

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Community Amenities - Schedule 10**

		YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
	Total Operating Expenditure	107,580	142,812	190,482
	Capital Revenue			
3905	PROCEEDS OF ASSETS	0	0	0
7480	TOWN PLANNING SCHEME RESERVE TO MUNI	-11,200	-8,397	-11,200
	Total Capital Revenue	-11,200	-8,397	-11,200
	Capital Expenditure			
4014	PLANT & EQUIPMENT	0	0	0
OTHER COMMUNITY AMENITIES				
	Operating Revenue			
3802	LAND SALES RESERVE	0	0	0
3853	CHARGES - CEMETERY FEES	-3,375	-4,428	-5,920
3863	REIMBURSEMENTS	-732	-1,125	-1,500
3883	FUNERAL DIRECTORS LICENSE	-200	-144	-200
3893	BUS HIRE	-1,011	-747	-1,000
	Total Operating Revenue	-5,317	-6,444	-8,620
	Operating Expenditure			
4422	NORTHAMPTON CEMETERY MAIN	14,182	15,246	20,340
4432	ASSET DEPRECIATION	769	747	1,000
4442	TOWN PARK TOILETS	9,827	8,586	11,460
4452	ASSET DEPRECIATION	16,227	18,747	25,000
4462	KALBARRI CEMETERY MAINT	15,859	18,801	25,100
4572	KINGS PARK TOILETS	9,350	10,764	14,370
4582	LIONS PARK TOILETS NPTON	10,381	10,935	14,589
4592	SALLY'S TREE TOILETS	12,364	11,097	14,829
4652	JETTY TOILETS -KALBARRI	6,759	13,347	17,811
4732	HORROCKS TOILETS/CHGROOMS	21,557	24,669	32,894
4752	PORT GREGORY TOILET BLOCK	12,108	12,411	16,570
4802	CHINAMANS TOILET BLOCK	8,358	6,021	8,054
4807	BINNU TOILETS	13,984	11,430	15,259
4812	RED BLUFF TOILET BLOCK	5,812	4,122	5,512
4766	PROFIT/LOSS SALE OF ASSET	0	0	0
4842	COMMUNITY BUS	2,607	4,869	6,500
	Total Operating Expenditure	160,144	171,792	229,288
	Capital Expenditure			
3344	PUBLIC AMENITIES	0	5,625	7,500

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2013/2014
Recreation and Culture - Schedule 11**

		YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
PUBLIC HALLS				
<i>Operating Revenue</i>				
4043	REIMBURSEMENTS	-5,120	-9,369	-12,500
4053	CHARGES - HALL HIRE	-870	-747	-1,000
4063	ALLEN COMM. CENTRE	-634	-1,125	-1,500
	<i>Total Operating Revenue</i>	-6,624	-11,241	-15,000
<i>Operating Expenditure</i>				
4672	- PORT GREGORY HALL	2,673	3,285	4,399
4682	- ALMA HALL	2,423	981	1,318
4692	- BINNU HALL	6,651	6,570	8,792
4702	- RSL HALL	15,353	14,256	19,035
4704	OGILVIE HALL/SCHOOL	834	45	60
4712	- AJANA HALL	5,448	5,679	7,600
4772	- ALLEN COMM. CENTRE	36,247	54,081	72,133
4782	- HORROCKS COMM. CENTRE	16,607	14,283	19,056
4792	ASSET DEPRECIATION	47,367	47,250	63,000
4832	ADMIN ALLOC TO HALLS	775	810	1,086
3534	DEPRECIATION	0	0	0
	<i>Total Operating Expenditure</i>	134,378	147,240	196,479
<i>Capital Expenditure</i>				
3515	BINNU HALL	0		0
SWIMMING AREAS AND BEACHES				
<i>Operating Revenue</i>				
3973	CONTRIBUTIONS	-4,474	-4,500	-6,000
3975	CONTRIBUTIONS/DONATIONS	-10,950	-19,305	-25,750
3976	TRUST BOND CONTRIBUTION - CAPITAL HILL/I	0	0	0
4293	KALBARRI JETTY BERTH FEES	0	-369	-500
4303	RESERVE LEASES - KALBARRI FORESHORE	-5,004	-3,663	-4,887
4347	CONTRIBUTIONS	-210	0	0
	<i>Total Operating Revenue</i>	-20,638	-27,837	-37,137
<i>Operating Expenditure</i>				
3982	ASSET DEPRECIATION	29,836	29,250	39,000
4952	- KALBARRI F/SHORE RES.	92,733	88,866	118,511
4972	- HORROCKS F/SHORE RES.	43,470	40,896	54,555
5012	- PORT GREGORY F/SHORE	201	3,168	4,240
5042	ENVIROFUND GRANTS - HUTT RIVER	0	0	0
6742	- HORROCKS FORESHORE	635	0	0

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Recreation and Culture - Schedule 11**

	YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
Total Operating Expenditure	166,875	162,180	216,306
Capital Income			
4513 KALBARRI TOURISM SPECIFIED RATE RESERVE	0	0	0
4523 GRANTS	-176,063	-132,039	-176,063
4526 LAND SALES RESERVE	0	0	0
Total Capital Income	-176,063	-132,039	-176,063
Capital Expenditure			
3664 FORESHORE INFRASTRUCTURE	43,343	39,708	52,950
3669 LITTLE BAY REDEVELOPMENT	0	0	0
3670 HORROCKS FORESHORE SEAWALL	0	0	0
3674 KALBARRI BOAT RAMP UPGRADE	175,962	171,297	172,800
3684 HORROCKS JETTY	8,462	9,000	12,000
4527 LITTLE BAY REDEVELOPMENT GRANT	0	0	0
3672 ZUYTDORP MEMORIAL	0	0	0
Total Capital Expenditure	227,767	220,005	237,750
OTHER RECREATION AND SPORT			
Operating Revenue			
4333 - EDUCATION DEPT - OVAL	-2,618	-1,908	-2,550
4423 LEASES & RENTALS	-3,569	-2,799	-3,741
4433 INTEREST REIMBURSEMENT	-1,427	-1,548	-2,068
4453 REIMBURSEMENTS- REC. CTRE	-8,118	-5,625	-7,500
4455 TRUST BOND CONTRIBUTION - CAPITAL HILL	-5,455	-4,086	-5,455
Total Operating Revenue	-21,187	-15,966	-21,314
4393 PROFIT/LOSS ON SALE	0	0	0
Operating Expenditure			
4962 - KALBARRI OVAL RESERVE	16,604	19,485	26,004
4969 KALBARRI SKATE PARK	0	0	0
4982 - HORROCKS OVAL RESERVE	1,513	2,745	3,673
4992 - PARKS, RES, GARDENS GEN	126,181	135,441	180,600
4998 PARKS & GARDENS - PORT GREGORY	1,560	1,683	2,250
5002 ADMIN ALLOC TO OTHER REC	11,954	12,555	16,747
5022 - LIONS PARK	2,280	2,421	3,245
5032 - BI-CENTENIAL PARK	9,710	5,103	6,820
5072 - N'TON REC. CENTRE	39,929	48,987	65,342
5082 - KALBARRI REC CENTRE	7,361	5,544	7,419
5092 - HORROCKS REC CENTRE	1,236	2,583	3,462

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Recreation and Culture - Schedule 11

		YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
5102	INT ON LOANS - LOAN 135	6,043	3,420	4,568
5112	NORTHAMTPON BOWLING CLUB	0	45	60
5115	KALBARRI GOLF & BOWLING CLUB	8,279	7,875	10,500
5122	- NORTHAMPTON REC OVAL	61,418	53,379	71,202
5142	EXHIBITION HALL NPTN OVAL	0	0	0
5162	BINNU RECREATION AREA	61	2,394	3,200
5169	NORTHAMPTON GOLF CLUBHOUSE	0	0	0
5172	ASSET DEPRECIATION	189,188	204,750	273,000
5192	REC - ACCRUED ANNUAL LEAV	0	0	0
5212	ACCRUED INTEREST ON LOANS	0	0	0
	Total Operating Expenditure	483,317	508,410	678,092
	Capital Revenue			
3775	SS LOAN - BOWL CLUBS	-2,727	-4,086	-5,451
3777	LAND SALES RESERVE	0	0	0
4383	CONTRIBUTIONS	-11,858	-16,623	-22,166
4473	GRANTS	-5,500	-561,933	-749,251
	Total Capital Revenue	-20,086	-582,642	-776,868
	Capital Expenditure			
3624	PRINCIPAL ON LOANS	13,451	13,482	17,980
3654	SKATE PARK CONSTRUCTION	0	0	0
3714	LAND & BUILDING	498,564	583,356	1,166,715
3715	FURNITURE & EQUIPMENT	0	0	0
3716	PARKS & OVALS INFRASTRUCTURE	22,956	63,378	84,500
3734	PLANT & EQUIPMENT	0	0	0
	Total Capital Expenditure	534,972	660,216	1,269,195
TELEVISION AND RADIO REBROADCASTING				
	Operating Expenditure			
5232	T.V. RECEIVER STATION	95	0	0
5242	ASSET DEPRECIATION	0	0	0
	Total Operating Expenditure	95	0	0
LIBRARIES				
	Operating Revenue			
4613	CHARGES - LOST BOOKS	-169	-36	-50
4623	REIMBURSEMENTS	0	-54	-75
4653	INTERNET ACCESS FEE - KALBARRI	-551	-558	-750

**Schedule Format
2013/2014
Recreation and Culture - Schedule 11**

	YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
Total Operating Revenue	-720	-648	-875
Operating Expenditure			
5312 SALARIES	23,183	23,238	30,990
5322 LIBRARY SUPERANNUATION	2,156	2,151	2,870
5332 LIBRARY OPERATING OTHER	2,696	2,898	3,874
5334 LIBRARY INTERNET SEVICE	1,707	1,719	2,300
5342 LIBRARY BUILDING MTCE	1,151	936	1,250
5352 ACCRUED ANNUAL LEAVE	0	0	0
5372 ASSET DEPRECIATION	0	0	0
5402 ADMIN ALLOC TO LIBRARIES	58,739	61,713	82,288
Total Operating Expenditure	89,632	92,655	123,572
OTHER CULTURE			
Operating Revenue			
0913 REIMBURSEMENT/CONTRIBUTIONS	-2,455	0	0
4703 150 YEAR CELEBRATIONS - REVENUE (INC BRIK	-14,024	0	0
4713 MOONIEMIA CENTRE REIMB	-482	0	0
4763 GRANT - HERITAGE ADVISORY SERVICE	-1,152	-3,933	-5,250
4773 CHARGES - OLD POLICE STN	0	-747	-1,000
4783 REIMBURSEMENTS - LYNTON WORKS	-2,813	0	0
4793 GOVERNMENT GRANTS	-28,800	-31,392	-41,868
Total Operating Revenue	-49,726	-36,072	-48,118
Operating Expenditure			
1712 NORTHAMPTON NEWS BUILDING	5,043	6,111	8,163
5512 OLD RAILWAY STATION	3,924	1,152	1,543
5522 OLD POLICE STATION	2,538	4,842	6,476
5532 CHIVERTON HOUSE	5,572	5,589	7,466
5542 MOONIEMIA CENTRE	1,841	2,286	3,060
5552 KALBARRI ART & CRAFT CNTR	9,727	7,650	10,211
5572 HIST PROJECTS/HERITAGE SITES	3,847	7,875	10,500
5582 OLD ROADS BOARD BUILDING	927	6,732	8,994
5592 LYNTON HISTORICAL SITE	3,909	1,764	2,364
5622 DONATIONS BY COUNCIL	0	0	0
5642 OTHER EXPENDITURE	1,750	0	0
	0	0	0
5662 150 YEAR CELEBRATIONS - BRICKS EXPENDITU	30	0	0
5672 NORTHAMPTON 150TH CELEBRATION	104,048	59,994	80,000
Total Operating Expenditure	143,157	103,995	138,777

**Schedule Format
2013/2014
Transport - Schedule 12**

	YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
CONSTRUCTION OF ROADS, BRIDGES AND DEPOTS			
<i>Capital Expenditure</i>			
5030 REGIONAL ROAD GROUP	112,569	187,362	249,830
5060 - MUNICIPAL FUND	118,701	277,623	370,192
5090 FOOTPATH CONSTRUCTION	73,682	62,028	82,730
5150 BLACKSPOT PROJECTS	41,779	280,755	374,350
5180 CAR PARKS CONSTRUCTION	0	0	0
5210 ROADS TO RECOVERY	47,828	270,288	360,408
5214 ROYALTIES FOR REGIONS (BATEMAN ST)	0	0	0
5215 ROYALTIES 4 REGIONS WORKS	545,226	421,650	562,229
5224 PRINCIPAL ON LOANS	137,135	122,409	163,213
Total Capital Expenditure	1,076,921	1,622,115	2,162,952
<i>Capital Revenue</i>			
5205 ROADS TO RECOVERY FUNDING	-240,000	-240,498	-320,675
5206 FOOTPATH FUNDING	0	0	0
5208 LAND SALES RESERVE	0	0	0
5207 BLACKSPOT FUNDING	-149,742	-280,755	-374,350
5209 ROYALTIES FOR REGIONS - OGILVIE ST	0	-202,500	-270,000
5481 - REGIONAL ROAD GROUP FUNDING	-96,226	-122,031	-162,713
5483 ROYALTIES 4 REGIONS (BATEMAN ST)	0	0	0
7485 ROADWORK RESERVE TFR TO MUNI	0	0	0
5561 CONTRIBUTIONS	0	0	0
Total Capital Revenue	-485,968	-845,784	-1,127,738
MAINTENANCE OF ROADS, BRIDGES AND DEPOTS			
<i>Operating Expenditure</i>			
5982 ADMIN ALLOC TO ROAD MAINT	17,899	18,801	25,076
5992 INTEREST ON LOANS - TPT	29,920	29,943	39,935
6002 ACCRUED INTEREST ON LOANS	0	0	0
6262 APB DEPOT	2,278	45	60
5850 - MUNICIPAL FUND RDWKS	807,975	1,268,784	1,691,745
5860 ROMANS DATA COLLECTION	6,886	4,500	6,000
5910 KALBARRI DEPOT MAINT.	9,819	8,001	10,708
5920 CROSSOVERS	1,000	2,997	4,000
5930 NORTHAMPTON DEPOT MAINT	24,210	21,780	29,076
5950 HORROCKS DEPOT MAINT.	247	117	157
5960 LIGHTING OF STREETS	93,215	92,088	122,800
5980 DIRECTIONAL ADVERT SIGNS	0	0	0
5990 ASSET DEPRECIATION	155,823	268,497	358,000
6000 ACCRUED LONG SERVICE LEAV	0	0	0
6010 TSPT ACCRUED ANNUAL LEAVE	0	0	0

**Schedule Format
2013/2014
Transport - Schedule 12**

		YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
3994	DEPRECIATION	638,706	613,494	818,000
	Total Operating Expenditure	1,787,978	2,329,047	3,105,557
	Operating Revenue			
6281	- MRD MAINTENANCE	-126,609	-126,600	-126,600
6301	PROFIT/LOSS SALE OF ASSET	0	0	0
6351	DIRECTIONAL ADVERT SIGNS	0	0	0
	Total Operating Revenue	-126,609	-126,600	-126,600

ROAD PLANT PURCHASES

	Operating Revenue			
4265	CONTRIBUTIONS	0	0	0
	Total Operating Revenue	0	0	0
4405	PROFIT/LOSS ON SALE ASSET	550	-38,250	-51,000
	Operating Expenditure			
3610	LESS PLANT DEPN WRITTEN BACK	-131,627	0	0
3630	LOSS UPON REVALUATION - PLANT &	0	0	0
	Capital Revenue			
4285	- UTILITIES (PROFIT/LOSS SALE OF ASSET)	0	0	0
4315	- MACHINERY (DISPOSAL OF ASSET)	0	-98,622	-131,500
4345	LOAN PROCEEDS	0	0	0
	Total Capital Revenue	0	-98,622	-131,500
	Capital Expenditure			
4214	ROAD PLANT/MACHINERY	266,830	316,494	422,000
4224	UTILITIES (VEHICLES)	55,543	46,674	62,242
4254	OTHER EQUIPMENT	41,448	31,797	42,400
	Total Capital Expenditure	363,821	394,965	526,642

AERODROMES

	Operating Revenue			
5113	CHARGES - LANDING FEES	-1,464	-3,555	-4,740

**Schedule Format
2013/2014
Transport - Schedule 12**

		YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
5133	HANGAR SITE LEASE	-563	-405	-550
5143	CONTRIBUTIONS - AERODROME	-1,323	0	0
5183	CITY OF GN/GRN - OPERATING CONF	0	0	0
	Total Operating Revenue	-3,350	-3,960	-5,290
	Operating Expenditure			
5902	ADMIN ALLOCATED TO AERODROMES	11,308	11,880	15,842
5912	ASSET DEPRECIATION	17,159	17,244	23,000
5932	KALBARRI AIRPORT MTCE	34,949	21,042	28,070
5935	OLD KALBARRI AIRPORT	6,442	13,275	17,700
	Total Operating Expenditure	69,859	63,441	84,612
	Capital Revenue			
5,163	Airport Reserve	-17,700	-13,275	-17,700

**Schedule Format
2013/2014
Economic Services - Schedule 13**

	YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
TOURISM AND AREA PROMOTION			
<i>Operating Revenue</i>			
5543	0	0	0
5563	-46,439	-38,304	-51,083
5573	-4,387	-3,375	-4,500
5583	-13,000	-29,997	-40,000
5593	0	0	0
	<i>Total Operating Revenue</i>	-63,826	-71,676
		-71,676	-95,583
<i>Operating Expenditure</i>			
6322	0	0	0
6362	782	828	1,131
6372	59,444	52,533	70,053
6382	0	0	0
6392	456	450	600
	<i>Total Operating Expenditure</i>	60,682	71,784
		60,682	71,784
BUILDING CONTROL			
<i>Operating Revenue</i>			
5653	-15,246	-18,747	-25,000
5673	-2,383	-3,375	-4,500
5713	0	-558	-750
5733	0	-72	-100
	<i>Total Operating Revenue</i>	-17,628	-22,752
		-22,752	-30,350
<i>Operating Expenditure</i>			
6412	35,416	50,256	67,010
6422	5,615	7,659	10,220
6432	2,785	4,500	6,000
6442	9,403	13,734	18,328
6452	0	0	0
6462	0	0	0
6472	137	171	230
6492	155	144	200
5195	0	0	0
6512	7,108	7,461	9,958
	<i>Total Operating Expenditure</i>	60,619	83,925
		60,619	111,946
<i>Capital Expenditure</i>			
5124	0	0	0

**Schedule Format
2013/2014
Economic Services - Schedule 13**

		YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
OTHER ECONOMIC SERVICES				
<i>Operating Revenue</i>				
5933	REIMBURSMENTS	-1,801	-1,872	-2,500
5943	GRANT - LIVING COMMUNITIES PROGRA	0	0	0
5993	PT GREGORY SPEC AREA RATE	-14,250	-10,683	-14,250
	<i>Total Operating Revenue</i>	-16,050	-12,555	-16,750
<i>Operating Expenditure</i>				
6752	- PORT GREGORY	5,787	12,852	17,155
6802	LOCAL BUSINESS ECONOMY STUDY	0	0	0
	<i>Total Operating Expenditure</i>	5,787	12,852	17,155

**Schedule Format
2013/2014
Other Property and Services - Schedule 14**

		YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
PRIVATE WORKS				
<i>Operating Revenue</i>				
6153	- PLANT HIRE	-35,580	-14,994	-20,000
<i>Operating Expenditure</i>				
6912	PRIVATE WORKS - SCH 14	36,367	15,957	21,300
OTHER PROPERTY AND SERVICES				
<i>Operating Revenue</i>				
6590	SELF SUPPORTING LOAN INTEREST REIMBURSEMENT	0	-29,970	-39,969
5613	CONTRIB - COTTAGE SURVEYS	0	-37,872	-50,500
<i>Total Operating Revenue</i>		0	-67,842	-90,469
7025	PROFIT / LOSS ON SALE	0	0	0
<i>Operating Expenditure</i>				
6582	SETTLEMENT EXPENSES - PROPERTY SALE	0	0	0
6659	INTEREST ON LOANS - CEO HOUSE (SELF SUPPORT)	23,850	20,043	26,730
6768	HALF WAY BAY COTTAGES	7,304	27,750	55,500
7065	PROFIT LOSS LAND HELD FOR RESALE VALUE	0	0	0
<i>Total Operating Expenditure</i>		31,154	47,793	82,230
<i>Capital Revenue</i>				
6591	SELF SUPPORTING LOAN - REIMB CEO PRINCIPAL	0	0	0
6654	LOAN FUND PROCEEDS - SELF SUPPORTING LOAN	0	0	0
7015	PROCEED FROM SALE ASSET	0	0	0
7035	SALE / DISPOSAL ACCOUNT	0	0	0
7045	NORTHAMPTON LIA (EX MWDC GRANT ETC)	-488	0	0
7490	NORTHAMPTON INDUSTRIAL UNITS TFR TO MUNI	0	-364,998	-365,000
7500	LAND DEVELOPMENT RESERVE TRANSFER TO MUNI	-10,000	-7,497	-10,000
<i>Total Capital Revenue</i>		-10,488	-372,495	-375,000
<i>Capital Expenditure</i>				
7035	SALE / DISPOSAL ACCOUNT	0	0	0
6574	SUBDIVISIONS	0	7,497	10,000
6758	NORTHAMPTON INDUSTRIAL UNITS	170,216	309,201	618,412
6768	HALF WAY BAY COTTAGES	7,304	27,750	55,500
6592	PRINCIPAL ON LOANS - CEO HOUSE (SELF SUPPORT)	13,240	9,927	13,240
6664	LOAN PAYMENT	0	0	0
<i>Total Capital Expenditure</i>		190,759	354,375	697,152

**Schedule Format
2013/2014
Other Property and Services - Schedule 14**

	YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014	
PUBLIC WORKS OVERHEADS				
<i>Operating Expenditure</i>				
7112	ENGINEERING SALARIES	85,412	86,517	115,360
7122	ENGINEERING BUILD MAINT	137	144	200
7132	ENG. OFFICE & OTHER EXP.	9,462	14,166	18,910
7142	VEHICLE RUNNING EXPENSES	7,000	7,497	10,000
7152	SUPERANNUATION OF WORKMEN	144,855	152,217	202,962
7162	SICK AND HOLIDAY PAY	139,361	168,750	225,000
7172	INSURANCE ON WORKS	74,678	55,008	73,350
7182	LONG SERVICE LEAVE	22,633	0	0
7192	PROTECTIVE CLOTHING	18,024	14,994	20,000
7202	PUBLIC LIABILITY INSURANC	0	0	0
7222	ACCRUED ANNUAL LEAVE	0	0	0
7232	ADMIN ALLOC TO PWOH	19,838	20,835	27,791
7242	STAFF TRAINING	15,158	13,698	18,280
7252	ALLOWANCES	7,786	1,872	2,500
7282	FRINGE BENEFIT TAX	4,543	6,750	9,000
7302	LESS ALLOC. TO WKS & SRVS	-582,716	-588,852	-785,136
	Total Operating Expenditure	-33,829	-46,404	-61,783
PLANT OPERATION				
<i>Operating Revenue</i>				
6423	CONTRIBUTIONS	-10,837	-14,994	-20,000
6433	INSURANCE CLAIMS - VEHICLES	0	-3,744	-5,000
6443	DIESEL FUEL REBATE	-27,589	-29,997	-40,000
	Total Operating Revenue	-38,426	-48,735	-65,000
<i>Operating Expenditure</i>				
7312	FUELS AND OILS	167,924	225,000	300,000
7322	TYRES AND TUBES	28,868	22,500	30,000
7332	PARTS AND REPAIRS	113,644	187,497	250,000
7342	REPAIR WAGES	74,040	80,919	107,900
7352	INSURANCE AND LICENSES	43,489	33,579	44,774
7362	EXPENDABLE TOOLS/STORES	8,664	10,125	13,500
7382	ADMIN ALLOC TO PLANT OP'N	6,139	6,444	8,600
7502	LESS ALLOC. TO WKS & SRVS	-400,402	-553,410	-737,885
	Total Operating Expenditure	42,366	12,654	16,889

MATERIALS

**Schedule Format
2013/2014
Other Property and Services - Schedule 14**

		YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
	<i>Capital Expenditure</i>			
6620	MATERIALS PURCHASED	156,382	0	0
6630	STOCK RECEIVED CONTROL	6,364	0	0
6750	LESS MATERIALS ALLOCATED	-150,387	0	0
	<i>Total Capital Expenditure</i>	12,359	0	0
SALARIES AND WAGES				
	<i>Operating Revenue</i>			
6941	REIMB. - WORKERS COMPENS.	-10,685	-7,497	-10,000
	<i>Operating Expenditure</i>			
6810	GROSS SALARIES FOR YEAR	680,303	609,390	812,520
6820	GROSS WAGES FOR YEAR	1,082,321	1,062,819	1,417,100
6830	WORKERS COMPENSATION	17,779	0	0
6890	SALARIES ALLOC FRM SCH 20	-680,303	-609,390	-812,520
6900	WAGES ALLOC FRM SCH 20	-1,098,556	-1,062,819	-1,417,100
	<i>Total Operating Expenditure</i>	1,543	0	0

**Schedule Format
2013/2014
Funds Transfers/Reserve Funds**

RESERVE TRANSFERS

	YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
<i>Schedule 15 Reserves</i>			
7120	0	0	0
7130	930	0	0
7140	238	0	0
7150	242	0	0
7160	238	0	0
7170	24,485	0	0
7190	0	0	0
7210	1,213	0	0
7220	2,293	0	0
7240	50,746	0	0
7250	0	0	0
7260	0	0	0
7270	0	0	0
7271	4,193	0	0
7280	0	0	0
7290	4,587	0	0
7300	389	0	0
7301	549	0	0
7303	0	0	0
7305	0	0	0
7325	-21,048	0	0
7180	0	0	0
7320	0	0	0
7380	0	0	0
7410	0	0	0
7470	0	0	0
7435	0	0	0
7445	0	0	0
Net Transfers to Reserve	69,055	0	0
<i>Schedule 23 Reserves</i>			
9300	0	0	0
9641	0	0	0
9651	0	0	0
9691	0	0	0
9702	0	0	0
9711	0	0	0
9741	0	0	0
9751	0	0	0
9791	0	0	0

**Schedule Format
2013/2014
Funds Transfers/Reserve Funds**

RESERVE TRANSFERS

		YTD Actual	YTD Budget	Annual Budget
		31/03/2014	31/03/2014	30/06/2014
9811	KAL AGED ACCOM TFR EX MUNI	0	0	0
9812	HOUSE/BUILD INTEREST	0	0	0
9831	KAL AGED ACCOM INTEREST	0	0	0
9832	ROADWORKS TFR TO MUNI	0	0	0
9841	SPEC AREA RATE INTEREST	0	0	0
9843	BRIDGE RESERVE INTEREST	0	0	0
9861	FOOTPATH RESERVE	0	0	0
9862	KAL TOURISM RATE FROM MUNI	0	0	0
9891	TOWNSCAPE CARPARK RES TFR	0	0	0
9892	BUS RESERVE TFR TO MUNI	0	0	0
9901	NPTON AGED TFR FROM MUNI	0	0	0
9911	TPS REVIEW TFR TO RESRV	0	0	0
9921	SPORT & RECREATION RESERVE - EX MUNI	0	0	0
9941	POS DEVELOPMENT KALBARRI TFR	0	0	0
9951	NORTHAMPTON INDUSTRIAL UNITS RESERVE	0	0	0
	Net Transfers from Reserve	0	0	0

Schedule Format

2013/2014

Trust Funds

TRUST FUND

		YTD Actual 31/03/2014	YTD Budget 31/03/2014	Annual Budget 30/06/2014
8261	RETENTIONS	0	0	0
8281	HOUSING BONDS	0	0	0
8301	FOOTPATH DEPOSITS	2,000	0	0
8421	COMMUNITY BUS BOND	-200	0	0
8423	WILA GUTHARRA	0	0	0
8440	UNCLAIMED MONIES	-595	0	0
8510	BUILDING TRAINING FUND	0	0	0
8511	BUILDING TRAINING FUND	-11,057	0	0
8540	TRANSPORTABLE HOUSE BONDS	0	0	0
8551	BURNING OFF FEES	0	0	0
8781	RSL HALL KEY BOND - INCOM	0	0	0
8821	AGED PERSONS UNITS BONDS	-100	0	0
8841	DEPT TPT - SPEC PLATES	-110	0	0
8890	PEET PARK DONATIONS - INC	0	0	0
8896	KIDSPORT - EXPENSES	4,551	0	0
8891	PEET PARK DONATIONS - EXP	10,750	0	0
8892	AUCTION - INCOME	0	0	0
8893	AUCTION - EXPENSES	0	0	0
8894	PUBLIC OPEN SPACE (POS)	0	0	0
	Trust Fund Movement	5,239	0	0
107,110	Trust Fund Bank Movement	-13,733		
	Difference	18,972		

ADMINISTRATION & CORPORATE REPORT

6.5.1	CORPORATE BUSINESS PLAN REVIEW (See separate report)	1
6.5.2	SURPLUS CROWN RESERVES	2
6.5.3	NORTHAMPTON NETBALL/TENNIS COURTS REDEVELOPMENT	17
6.5.4	PROPOSED RELOCATION OF VOLUNTEER SEA SEARCH & RESCUE	21
6.5.5	SOUTHERN INFORMATION BAY – NORTHAMPTON	32

6.5.1	CORPORATE BUSINESS PLAN REVIEW
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FILE REFERENCE:	4.2.4
REPORTING OFFICER:	Garry Keefe

Refer to separate report.

OFFICER RECOMMENDATION – ITEM 6.5.1
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For Council consideration.

6.5.2 SURPLUS CROWN RESERVES

LOCATION:	Various
FILE REFERENCE:	9.1.4
DATE OF REPORT:	4 April 2014
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1 - Maps and aerial photo location plans

SUMMARY:

Council to consider relinquishing a number of reserves that are surplus to requirements.

BACKGROUND:

As part of new accounting processes where "fair value" is to be applied to all lands under the control of Council, including crown reserves" an audit of all Management Orders for crown reserves has been undertaken.

Council has 145 Management Orders however the following are considered either no longer necessary for their intended purpose and not required by Council.

Reserve 21864 - Appendices 1

Purpose:	Hall Site and Recreation
Current Status:	land area is being utilised by neighbouring landowner for agricultural purposes and has been for many years.
Recommendation:	Request the Department of Lands to transfer ownership of reserve into neighbouring land property. Subject to neighbouring owners agreement.

Reserve 19541 - Appendices 2

Purpose:	Gravel
Current Status:	land area is being utilised by neighbouring landowner for agricultural purposes and has been for many years. Minimal gravel extraction undertaken as limited gravel resource.

Recommendation: Request the Department of Lands to transfer ownership of reserve into neighbouring land property. Subject to neighbouring owners agreement.

Reserve 31003 - Appendices 3

Purpose: Road Transport Depot

Current Status: land area is not used for any purpose, is currently bush land.

Recommendation: Request the reserve be reverted to unallocated crown land and therefore be under the control of the Department of Lands.

Reserve 9573 - Appendices 4

Purpose: Tourism

Current Status: Majority of the land area is being utilised by neighbouring landowner for agricultural purposes and has been for many years.

Original purpose believed to be for the establishment of a northern information bay.

Recommendation: Request the Department of Lands to transfer ownership of reserve into neighbouring land property. Subject to neighbouring owners agreement

Reserve 36642 - Appendices 5

Purpose: Conservation of Flora

Current Status: Is a bush reserve and should be under control of relevant state department.

Recommendation: Request the Department of Lands to transfer management of reserve to the Department of Environment and Regulation who is considered to be the appropriate authority to manage the reserve.

Reserve 9106 - Appendices 6

- Purpose: Picnic Ground & Flora
- Current Status: Majority of land area is bush however small portion currently being used by neighbouring land owner for farming purposes.
- Recommendation: Request the Department of Lands to transfer management of reserve to the Department of Environment and Regulation who is considered to be the appropriate authority to manage the reserve and the two Departments to liaise with the neighbouring land owner to determine the portion that is being used for farming purposes.

Reserve 15126 - Appendices 7

- Purpose: Camping & Water
- Current Status: Majority of land area is being mined by the GMA Garnet operations. Port Gregory town water supply traverses through a portion of the reserve. Change of reserve status should not affect this alignment.
- Due to mining operations the use of camping would not be allowed.
- Recommendation: Request the Department of Lands to transfer management of reserve to the GMA Garnet Mining Company.

Reserve 43472 - Appendices 8

- Purpose: Public Recreation
- Current Status: Reserve is part of the Hutt River and should form part of the Hutt River reserve.
- Change of purpose and management should not rule out marron fishing as that activity is allowed for the whole Hutt River area. No purpose for Council to retain.

Recommendation: Request the Department of Lands to transfer the reserve into the Hutt River reserve.

Reserve 28750 - Appendices 9

Purpose: Recreation

Current Status: Reserve is part of the Hutt River and should form part of the Hutt River reserve.

Hutt River area. No purpose for Council to retain.

Recommendation: Request the Department of Lands to transfer the reserve into the Hutt River reserve.

Reserve 28750 - Appendices 10

Purpose: Effluent Disposal

Current Status: Reserve is for future expansion of infill sewer system for Kalbarri. No reason why reserve is under Council management.

Recommendation: Request the Department of Lands to transfer reserve to the Water Corporation for their future sewer purposes.

STATUTORY IMPLICATIONS:

State: Land Act & other associates Statutes

VOTING REQUIREMENT:

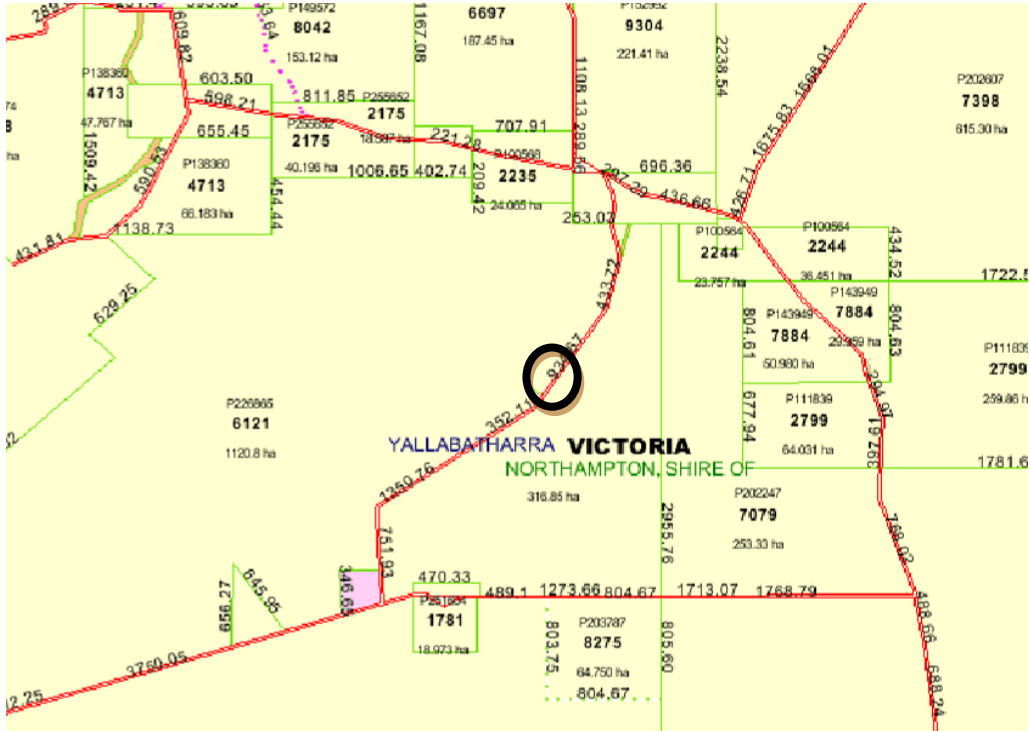
Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.2

That Council adopts the recommendations contained within the report.

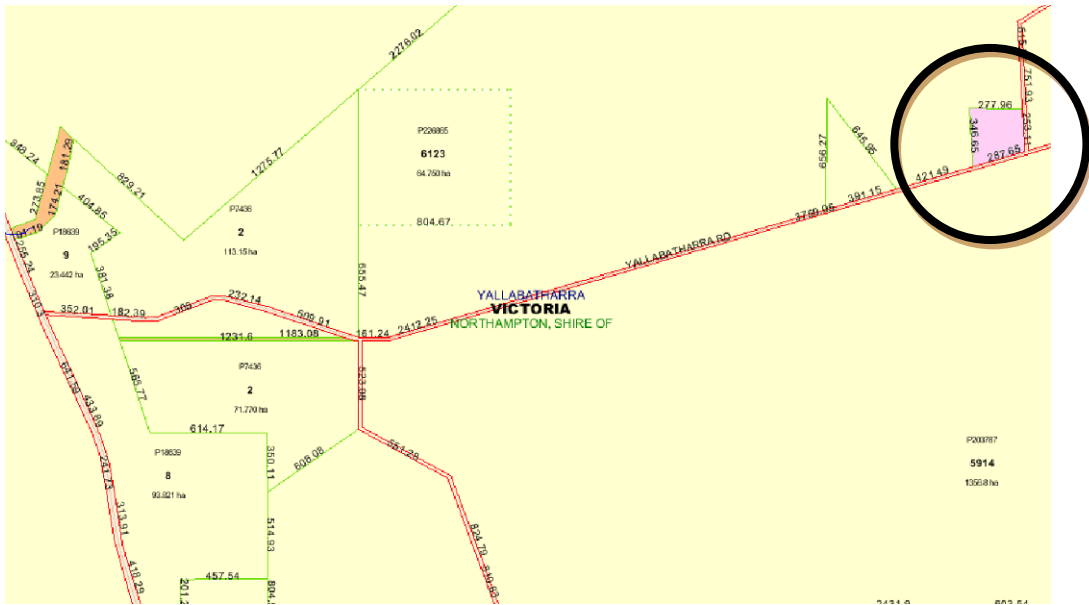
APPENDICES 1

Reserve 21864 – Purpose “Hall Site & Recreation”



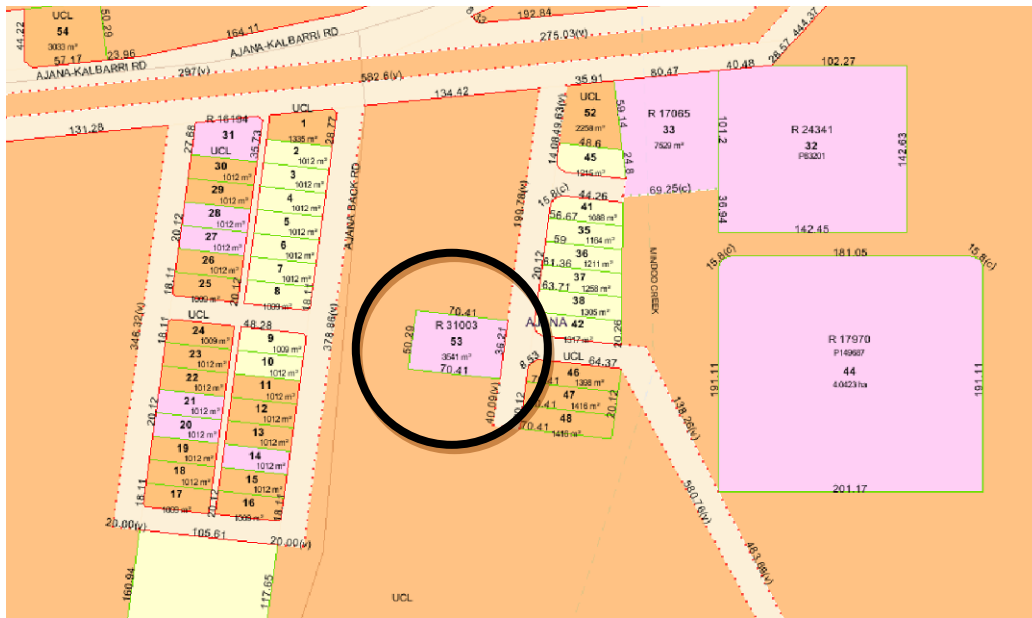
APPENDICES 2

Reserve 19541 – Loc 11743 – Purpose “Gravel”



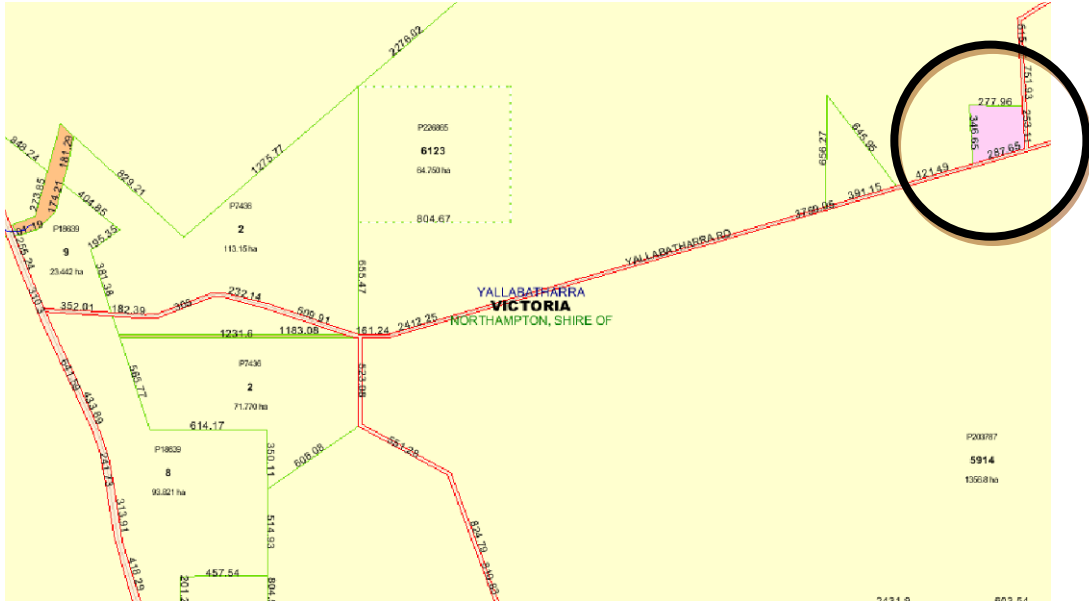
APPENDICES 3

Reserve 31003 – Lot 53 – Purpose “Road Transport Depot”



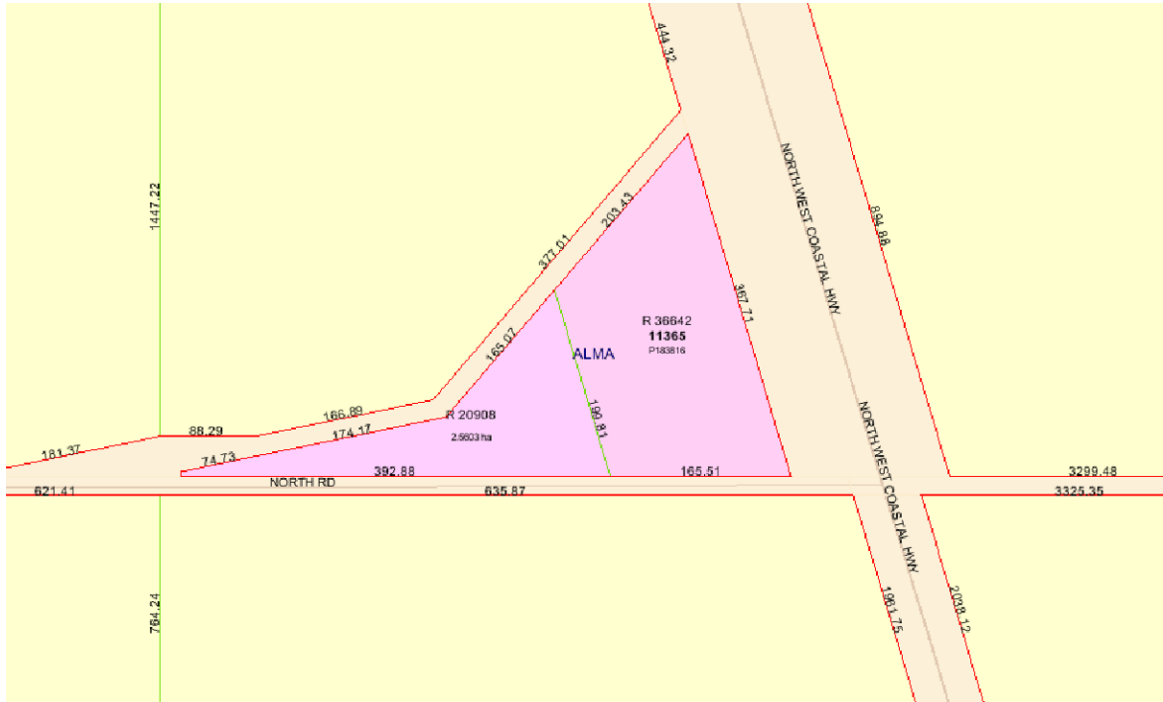
APPENDICES 4

Reserve 19541 – Loc 11743 – Purpose “Gravel”



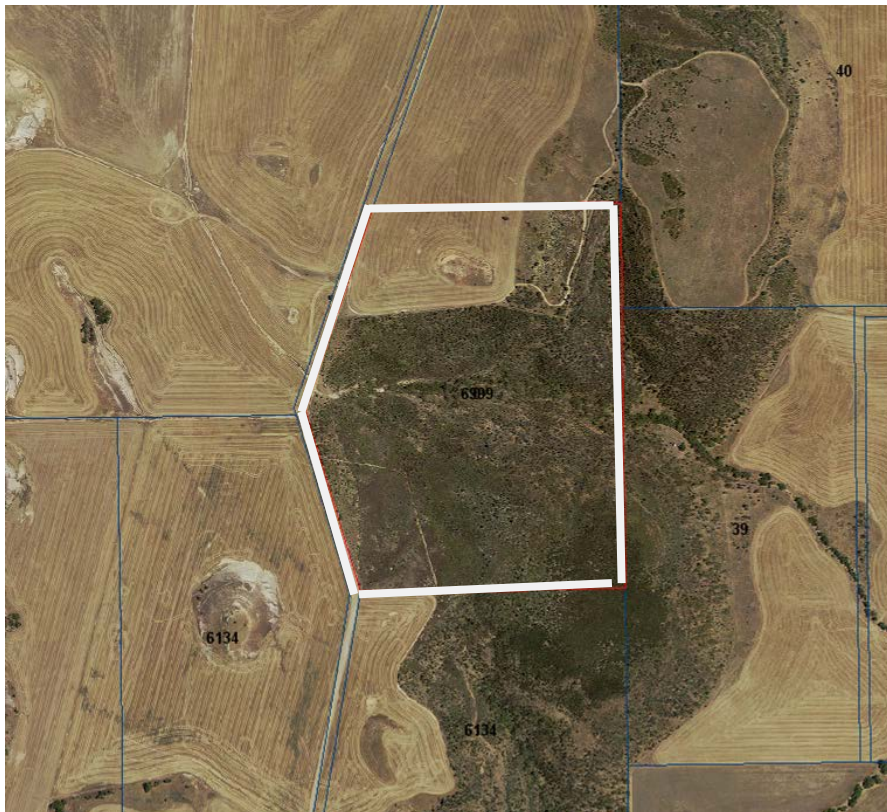
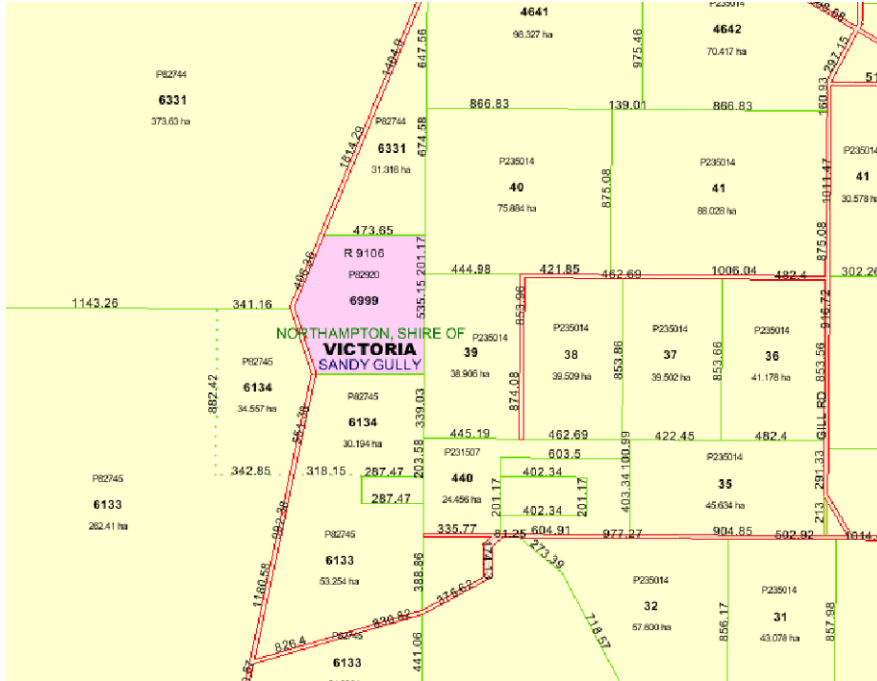
APPENDICES 5

Reserve 36642 – Loc 11365 – Purpose “Conservation of Flora”



APPENDICES 6

Reserve 9106 – Loc 6999 – Purpose “Picnic & Flora Protection”



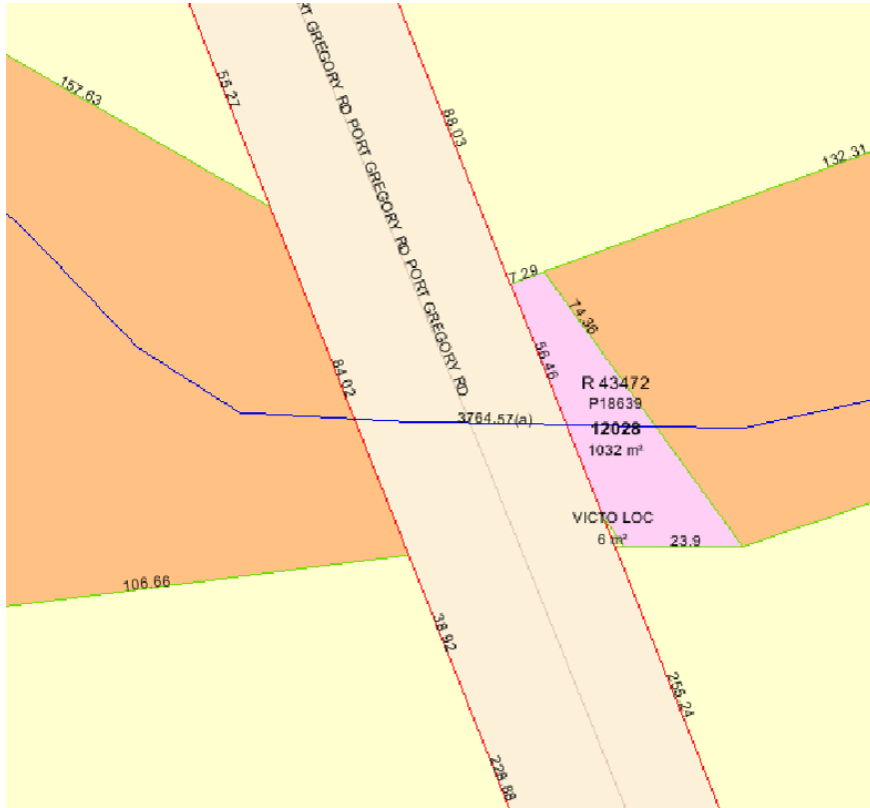
APPENDICES 7

Reserve 15126 – Loc 10739 – Purpose “Camping & Water”



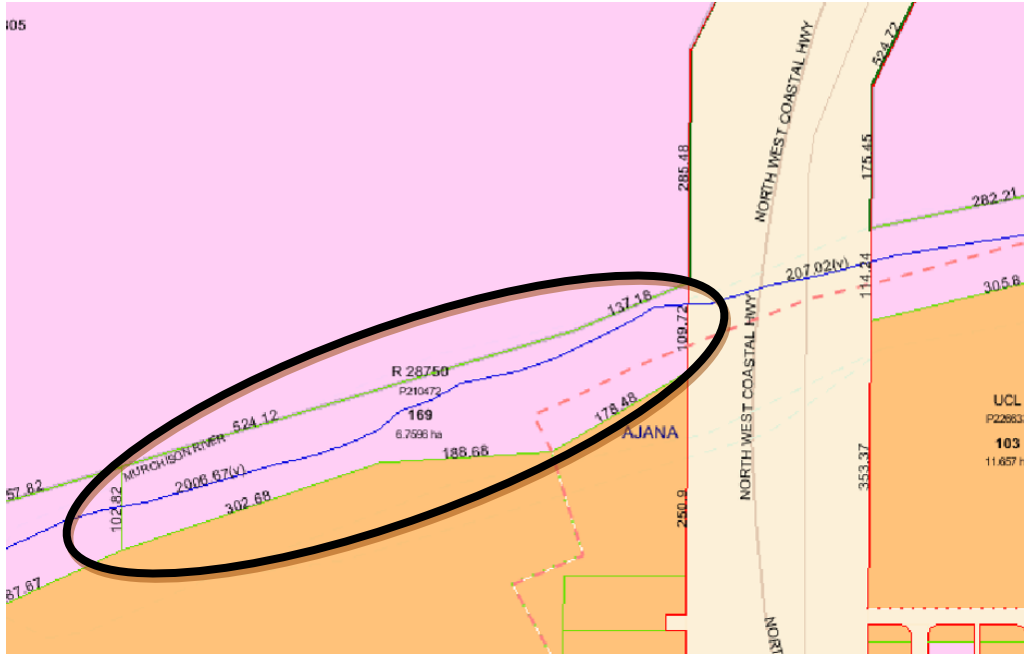
APPENDICES 8

Reserve 43472 – Loc 12028 – Purpose “Public Recreation”



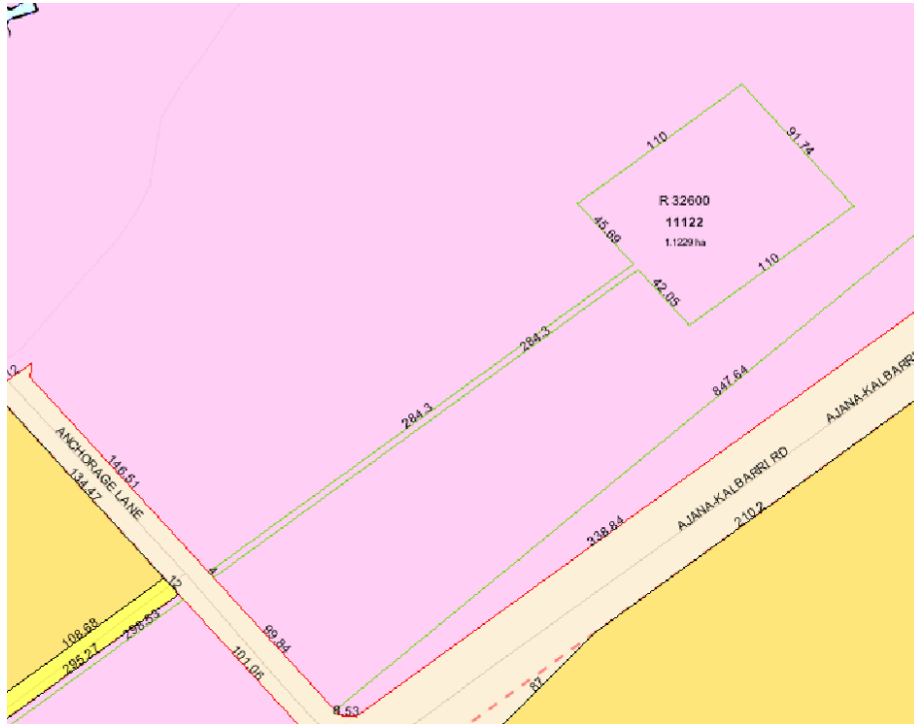
APPENDICES 9

Reserve 28750 – Lot 169 – Purpose “Recreation”



APPENDICES 10

Reserve 32600 – Loc 11122 – Purpose “Effluent Disposal”



6.5.3 NORTHAMPTON NETBALL/TENNIS COURTS REDEVELOPMENT

LOCATION:	Northampton Community Centre
FILE REFERENCE:	11.1.8
DATE OF REPORT:	4 April 2014
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Copy of Electrical Quote

SUMMARY:

Council to formally approve additional expenditure for lights replacement for the Netball & Tennis Court redevelopment.

BACKGROUND:

Email advice was sent to all Councillors advising that an increase in costs for lighting at the Netball/Tennis Court redevelopment is to occur.

Originally the cost to relocate the four internal towers was \$21,800. With the revised lighting plan to have just four external towers, the four existing towers must be replaced as existing are not tall enough and we are not allowed to extend existing.

In addition as there will be higher quality lights with more power, all cabling must be renewed so that involves new conduit, pit systems, control cabling etc.

The lights proposed have a different configuration for the different sports. For tennis all eight lights are required however for Netball only four lights are required which is a energy saving as compared to existing setup.

FINANCIAL & BUDGET IMPLICATIONS:

With the above change additional costs are to be incurred. The revised cost is \$49,360 (exc GST). However with the court reconfiguration that cost has reduced from an original estimate of \$35,000 to \$25,000.

The end result with other requirements is that there is now a shortfall of \$16,230.

The budget for the Northampton 150th celebrations is near complete with only a couple of minor needs. It is evident that there will be at least a \$20,000 savings in the current budget. This is primarily due to additional grants being received for various aspects, mainly in relation to the community concert.

It is therefore requested that Council approve the use of the surplus of the 150th celebrations to the tennis/netball courts redevelopment and then this decision will be ratified by the full Council at the April meeting.

COMMENT:

From the email request, a majority of Councillors provided approval and therefore this decision now needs to be formally adopted by the Council.

STATUTORY IMPLICATIONS:

Local Government Act 1995 – Section 6.8, authorising unbudgeted expenditure.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Planning for the Future 2013-2023

Corporate Business Plan – Redevelopment is part of the CBD and asset renewal within the 2013/14 year.

VOTING REQUIREMENT:

Absolute Majority Required: - As there is no provision for this additional expenditure within the 2013/2014 Budget, Council needs to approve the expenditure by an absolute majority as per Section 6.8 of the Local Government Act 1995.

OFFICER RECOMMENDATION – ITEM 6.5.3

That Council approves the additional expenditure estimated at \$16,230 for the upgrade of lighting for the Northampton netball/tennis court redevelopment.

APPENDICES 1

PO Box 2323
Unit 1/29 Boyd St
GERALDTON WA 6530



Phone: (08) 9964 1181
Fax: (08) 9964 1184
Email: verlindenselect@westnet.com.au

Member of the Flankin Park Pty Ltd Group of Companies A.C.N 008 921 640
Lic No. EC2963, ABN: 68 360 462 495

REF: SON50031

2nd April 2014

Shire of Northampton
PO Box 61
NORTHAMPTON WA 6535

ATTENTION: MR. GARRY KEEFFE

Dear Sir,

**RE: NORTHAMPTON COMMUNITY CENTRE
COURT LIGHTING UPGRADE
NORTHAMPTON
ELECTRICAL SERVICES**

We have pleasure in submitting our budget price for the electrical installation for the above project is as follows:

Project Price:	\$ 49360.00
GST:	\$ 4936.00
Total (Inc. GST):	\$ 54296.00

Fifty-Four Thousand, Two Hundred and Ninety-Six Dollars (Including GST)

OUR QUOTATION ALLOWS FOR:

1. Disconnection and removal of 8 only existing lighting columns and fixtures
2. Supply and installation of conduit and pit systems
3. Supply and installation of cabling and control cabling
4. Supply and installation of 4 only new 15 metre tapered lighting columns
5. Supply and installation of 8 only Sylvania Max 3 2KW sport lighters
6. Carry out minor alterations to existing switchboard
7. Red inked drawings only

GENERAL DESCRIPTION

- Two lighting columns on each side of courts complete with two luminaires on each (4 of)
- For Netball Court usage; switching will be for four lights only
- For Tennis Court usage; switching will be for eight lights only

OUR QUOTATION EXCLUDES:

1. Rock excavation and hard digging
2. Final compaction and reinstatement of existing surfaces

PLEASE NOTE:

1. No work will proceed without written confirmation or a letter of intent accepting our pricing structure
2. All materials supplied by Verlindens Electrical Geraldton for this contract, whether built in, secured or stored shall remain the property of Verlindens Electrical Geraldton, until full payment is received for such material
3. All materials supplied and installed on site prior to completion of the project will be the responsibility of Shire of Northampton in the case of theft, vandalism, fire or damage.

This quote is valid for a period of 30 days, after which it will be subject to confirmation and is based on **no retention money's being held**.

We thank you for this opportunity to tender and we look forward to your further favourable advice.

Yours Faithfully,

B. Lawler
Barry Lawler

6.5.4

PROPOSED RELOCATION OF VOLUNTEER SEA SEARCH & RESCUE

LOCATION:	Kalbarri
FILE REFERENCE:	5.1.6 & 9.1.4
DATE OF REPORT:	4 April 2014
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Copies of submissions received. 2. Lease area

SUMMARY:

That Council progress with the leasing of portion of Reserve 25307 for the relocation of the Kalbarri Sea Search & Rescue Group.

BACKGROUND:

Council upon a request from the Kalbarri Volunteer Sea Search and Rescue, resolved to lease a portion of Reserve 25307 to allow them to relocate their operations.

Part of the process was to seek community input into the proposal. Advertising was undertaken with submissions closing 31 March 2014.

COMMENT:

At the end of the submission period only six submission were received and are summarised as follows. Copies of each submission are at Appendices 1.

<u>Correspondent</u>	<u>Submission Summary</u>
Terry & Liz	email submission, focuses on the actual operations of the KVSR and not on the lease area. Submission be dismissed as does not focus on the lease area which is the decision to be made, Council is not considering operations of the KVSR.
Unknown	Signature of author cannot be deciphered who it is. Focuses on the need to remove the existing trees at the proposed lease site and suggests planting of additional trees for shade.

	<p>Consideration of additional trees to be planted for shade is supported but submission has no bearing on the lease proposal</p>
Colleen Stanton	<p>Refers to prime location for locals and tourists and concerns for the trees that need to be removed to allow the building to be constructed.</p> <p>Concerns on parking areas are relevant and will need to be taken into consideration during development.</p>
Kalbarri Development Association	<p>Only express concern not an objection or support.</p> <p>Claim that the new building will detract from the area, a more modern design as proposed or in a different location is preferred.</p> <p>Also refers to use of the beach as swimming area which this lease proposal does not impede on the beach area.</p> <p>Submission be determined by Council.</p>
Kalbarri Offshore Angling Club	<p>Submission focuses only on the operations of the KVSR which is not what the calling of submission was for.</p> <p>Submission be dismissed as does not focus on the lease area which is the decision to be made, Council is not considering operations of the KVSR.</p> <p>They also at the end of their submission request that if the relocation does occur that they be considered to use the existing premises.</p>
Andrews Lawson	<p>Requests that a function room be included in design.</p> <p>Submission be dismissed as does not focus on the lease area which is the decision to be made.</p>

Overall to only receive six submissions is considered a very poor response and does not give a true reflection of the community's opinions on the proposed lease area.

FINANCIAL & BUDGET IMPLICATIONS:

Council has incurred expenses for the preparation of the lease agreement and also for the survey area of \$2051.52 (GST inclusive). Clause 6 of the lease states that the Tenant must pay the reasonable costs of Council costs in preparing the lease. In these circumstances a request of 50% is made and this will occur in this situation.

Council makes a provision for such costs in its annual budgets.

CONCLUSION

The lease documents have been prepared and are ready for endorsement by Council and the Minister for Lands. The Department of Lands have already indicated that the lease will be approved.

The lease starts as soon as Council endorses the documents which then allows the KVSR to secure funding for their development as they have tenure of the land. It is also advised that the lease contains a provision that the KVSR are to construct new premises by 30 June 2015, however this period may need to be extended which Council has the authority to do so.

If the development of the KVSR premises does not progress the lease is terminated and no further action occurs.

The KVSR will also be advised that this approval is only for the lease area and that formal planning and building applications will need to be submitted for Council endorsement.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.4

That Council formally approves the lease of part Reserve 25307 to the Kalbarri Volunteer Sea Search and Rescue Group for the relocation of their premises.

APPENDICES 1

GK
5-1-6

Garry Keeffe

From: terry and lizzy [tdandlizzy@bigpond.com]
Sent: Monday, 17 February 2014 3:48 PM
To: Garry Keeffe
Subject: RELOCATION OF VMR

POSTED
1625183

Dear Mr.Keeffe,

I would like to voice my dissatisfaction at the proposed relocation of VMR. I don't believe VMR need to move from their present location. If it is a matter of having no toilet facilities in the building, do what I had to do when I was a radio operator for a towing company, get on the radio and let your home bases listen whilst the office is unattended for 10 minutes or so and then advise when you are back in the office or take a hand held radio with you.

If it is a question of having a better line of vision, isn't that what high powered binoculars are for. What happens if VMR want a clear line of vision to Red Bluff, are we going to eliminate Chainman's? Do you not think it is highly impractical? Their rescue boat cannot be moored, launched or stored there. They need a new truck to tow their new rescue boat, where is that to be housed? And what a waste of money purchasing a truck for it to be used a handful of times if the boat needs to go to Geraldton.

VMR people can clearly see boats being launched at the boat ramp, can interact with boat owners by stepping outside of their current office, offer advise on sea and wind conditions, even sign up new members, none of this will be possible at the new location. Why can't a second storey be added to the existing building, hence they get a clear view of the coast and river mouth.

Next to go will be the bbq area at Chainman's because the public will get in VMR's line of vision whilst cooking their sausages.

The lovely tree next to the toilet block will have to go, it's never ending.

Furthermore, what happens to the original VMR building?

If it is a question of having a training room, what is wrong with the Allen Centre, the Golf Club or even the Sport and Rec building. All of which I'm sure could be hired to VMR at a reasonable cost.

This move is going to benefit a handful of people at the detriment of a lot of people.

Surely there are more important issues to worry about like getting more tourists back here, fixing the footpaths along the foreshore. Employing a ranger to stop people camping along the foreshore and fining the offenders, now there's a good revenue raiser.

The current VMR building is not broken, it doesn't need fixing.

Improvement not relocation.

Thank you for taking the time to read my email.

Yours sincerely,

Liz

P.O.Box 217

Kalbarri 6536

VMR move:

18. 2. 14

With the proposed moving of the VMR to Chinaman's, it will mean a stand of sheoaks, malaleucas and coastal gums w have to be removed.

I suggest that plants similar or same should be planted now in the area behind the proposed building so that the amenity and bird + lizard life can be maintained.

There is not enough shade along the fore shore of Kalbarri and cannot afford to lose any of the little we have without some new planting. Too often trees have been removed due to works of various kinds and not replaced

J. L. J.

POSTED
1CR25196

20th March 2014

Garry Keefe,
Chief Executive Officer,
Northampton Shire Council,
Northampton, WA.

NORTHAMPTON SHIRE COUNCIL				
File: 5-1-6				
24 MAR 2014				
Admn	Eng	Hth Bldg	Town Plan	Ring
CK				

To Garry Keefe & council members,

I am writing to object to the proposed VMR building located right at Chinamans Beach. This spot is absolutely prime position for tourists & locals. (no 1. Beach). I think it would be detrimental to use this well used area for a building that doesn't need to be there. The existing VMR building could be upgraded and perhaps the ablution block near where they are now located.

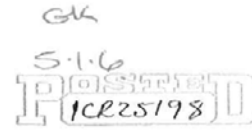
Next to the Chinamans abluition block there is a fabulous lot of trees that supply about 15sqm of well needed shade for families & visitors. Alison Clements & myself still have money invested that we would be very happy to supply table & bench seats for this area.

Yours sincerely

Colleen Stanton
1/2 Hackney St
KALBARRI ... WA. 6536



Garry Keeffe
CEO
Shire of Northampton



Kalbarri Development Association

Ms Rebecca Millar
President Kalbarri Development Association
PO Box 6 Kalbarri WA 6536
(08) 9937 2362

20th March 2014

Dear Garry,

Re: Proposal for relocation and new VMR premises at Chinamans

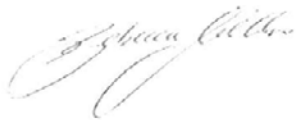
On behalf of the Kalbarri Development Associations management committee I am writing to express our concerns over the relocation and design of the proposed new VMR buildings as advertised.

We support the VMR's role in water safety and believe they provide a vital service. However we object to the proposed new building to be located at Chinamans and its design.

We would like other options to be explored to provide the needed facilities at their current location.

The vista of Chinamans is beautiful and unique and our members feel the proposed building would detract from the area. This is the only swimming beach on the foreshore that has no fishing or dogs allowed and where locals and visitors can enjoy a relaxed and passive recreational area. Having an industrial purpose building in this location will alter this atmosphere. However if any building was going to be built there we would like to see something architecturally designed and iconic and keeping with the landscape not a building that reflects our current ablutions block.

Yours sincerely,



Rebecca Millar



P O BOX 350 KALBARRI WA 6536

GK
5.1.6
POSTED
ICR25169

Garry Keefe
Shire of Northampton
ceo@northampton.wa.gov.au

11 March 2014

The Kalbarri Offshore & Angling Club Committee would like to express their concern about the proposal to relocate the Kalbarri Volunteer Marine Rescue building to the Chinaman's Beach Foreshore vicinity.

Although Kalbarri VMR does a wonderful and professional job in monitoring the boating activity out of the Murchison River Mouth, for which we are extremely grateful, we feel the move is unjustified.

The existing building on the foreshore is currently under-utilised by VMR, as members monitor their radios from home bases for the better part of most days when coverage is offered; and for a large part of 2013 the building was un-manned during the week, with members only attending the building on weekend mornings, after which time the home bases took over as usual.

If the members of VMR are able to monitor boat movements by radio from their respective homes it is proof that there is no real need for them to monitor from the foreshore. And certainly no need to have a relocated building from which to do so.

I think it's fair to say that everyone in Kalbarri would like to have a good view overlooking the River Mouth, but on a purely "needs" basis, VMR does not have the necessity. If/when a rescue is in progress in the River Mouth, monitoring the situation does not require a building from which to view the area, as police involvement will dictate the best view point at the time. Most rescues do not occur in the River Mouth but at sea, out of sight of the foreshore building. Most monitoring of the River Mouth currently occurs on Closed Circuit TVs within VMR rather than direct visuals of the River Mouth, which could happen from any location.

The other reason that VMR should not relocate is because this will then separate them from their launch site for rescue boats. If they are located at Chinaman's Beach they will have to send members to other parts of the river to launch rescue vessels since there are no launch facilities there and storing vessels at the new location will impact response times adversely.

If the lack of a toilet at VMR's current location is the main reason for the move then the installation of a toilet behind the existing building on higher ground, connected by stairs should be investigated before relocation is contemplated. Alternatively a chemical toilet in the current building would do the job. This investigation should be undertaken by professionals.

If relocation is the only option, the most appropriate place to which VMR should relocate is in the SES precinct near Fire, SES and Ambulance.

If VMR goes ahead with the move to Chinaman's Beach the Kalbarri Offshore & Angling Club would respectfully request the Shire to consider our interest in using the old building for Club Rooms with the possibility of sharing the building with other interested parties in the main for storage of boating and related items.

Regards
Sue Malton
Secretary
Kalbarri Offshore & Angling Club Inc

GK
5-1-6

POSTED
ICR25216



Cnr Hackney & Kaiber Sts
Kalbarri WA 6536
kalphysio@bigpond.com
ph/fax: 08 9937 1111

Dear Garry,

31/03/14

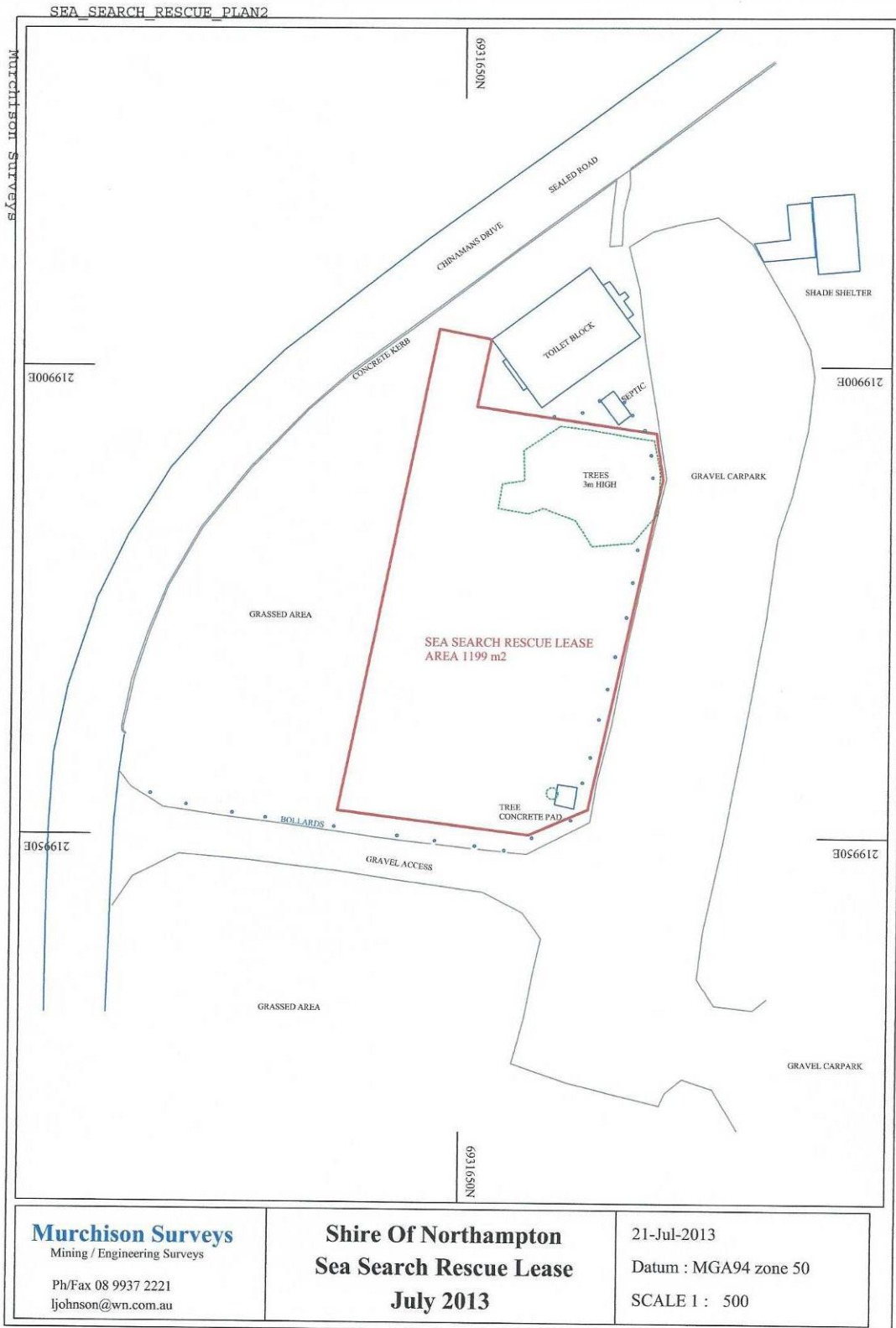
Re: VMR Relocation

Please let it be considered that if the VMR building is to be moved to the new location that the building plan includes a function room. Whilst we do already have the Sport and Rec and the Golf and Bowling Club, a function room at this ideal location would showcase Kalbarri and its picturesque view.

Regards,

Andrew Lawson

APPENDICES 2



6.5.5	SOUTHERN INFORMATION BAY - NORTHAMPTON	
	LOCATION:	North West Coastal Highway
	FILE REFERENCE:	13.2.3
	DATE OF REPORT:	8 April 2014
	REPORTING OFFICER:	Garry Keeffe
	APPENDICES:	1. Northampton Tourist Association Correspondence
		2. Photos of damage

SUMMARY:

Council to consider request for funding assistance to repair information bay structure.

BACKGROUND:

Since the new alignment has been constructed within the vicinity of the southern information bay, the information bay structure has been damaged as a result of vehicles hitting it, suspect caravans or trucks due to the height the damage has occurred.

The current damage has been unrepaired for a considerable time and therefore a request was forwarded to the Northampton Tourist Association if they had intentions to upgrade/repair the information signage structure and also that as it has been hit that it may be appropriate to relocate the structure.

It was also suggested that before any relocation is determined that the NTA approach each of the business's/operations that currently advertise at the information bay to see if they intended to continue with the advertising and gauge their opinion on a relocation of the structure which could also possibly be a location within the Northampton townsite.

COMMENT:

The NTA has responded advising that they had a good response from advertisers and that they wish for the information bay structure to remain at its current site and request Council to repair the structure under its insurances.

The structure is not under Council insurances and further if it was an excess of \$1,000 would apply. The estimated costs to repair exiting damage is \$500, a quote provided by the NTA.

Whilst there is no concerns in Council repairing the structure, there are concerns of ongoing damage that is considered will occur. Council will need to determine if it is going to repair the structure each time damage occurs.

In the past any maintenance/repair needs to the structure have been undertaken by both Council and the NTA.

If Council is going to accept the ongoing maintenance of the structure then it is recommended that the NTA be required to relocate it to avoid ongoing maintenance requirements.

The installation of bollards as suggested will no doubt assist in less damage occurring to the structure itself however bollards will also require continued replacement as they will no doubt be damaged from vehicles.

The signage on the structure is also in need of replacing with many signs unreadable and damaged through vandalism. The NTA advise that they intend to renew the signage.

FINANCIAL & BUDGET IMPLICATIONS:

The initial repair cost of \$500 repair can be accommodated under Councils Tourism and Promotion budget provision.

VOTING REQUIREMENT:

Simple Majority Required:

<p>OFFICER RECOMMENDATION – ITEM 6.5.5</p> <p>That Council</p> <ol style="list-style-type: none">1. Undertake the immediate repairs to the Northampton southern information bay structure.2. Consider ongoing maintenance requirements and possible relocation of structure and advise the Northampton Tourist Association accordingly.
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APPENDICES 1

NORTHAMPTON TOURIST ASSOCIATION (INC)
PO BOX 289
NORTHAMPTON WA 6535
PH: 08 9934 1488
E: info@northampton.com.au
W: www.northampton.com.au
ABN 22 162 089 380



Garry L. Keeffe
CEO
Shire of Northampton
PO Box 61
Northampton WA 6535

NORTHAMPTON SHIRE COUNCIL				
File:				
- 7 APR '2014				
Admin	Eng	Hlth Bldg	Town Plan	Rang

Dear Garry

PROPOSED REMOVAL OF THE SOUTHERN INFORMATION BAY

Thank you for your letter Ref: 13.2.3/OCR25296 in which you recommended that the Tourist Association ascertain from their Members and others their willingness to continue with such advertising signage.

In order to ascertain the willing/unwillingness to continue with such advertising signage a letter with a selection of options for Members and other Business owners to respond to was circulated see attached copy.

The response from members and others was overwhelming twenty (24) to keep the information bay on its current site; only one Member voted to move the bay to a side position but on the same site.

Ten (10) Members who do not currently have a sign would like to have one.

In Addition Three (3) Business owners (non-members of the Association) in town would like to see it retained in its present site and one (1) advised that they would like to also have a sign placed.

A letter was received from the Northampton Historical Society advising the following; that 14 of their Members preferred the stone & paved bay to remain, centre post & fibro ends to be replaced and upgrade signs including a new sign for Lynton Convict Hiring Depot, the society stated that the bay is for Tourists not truckers, the trees that have been planted will be great in a few years and the Society would like to see in the future a couple of table and bench seats placed there with signage for public toilets at 3 sites in town – 2kms away.

One member has sought a quote to repair the damage at a cost of \$500.00 and suggested that bollards and white posts be erected for protection.

Another member has suggested that the Shire repair the damage and the costs be recovered under the Shire's insurance.

These responses are available for viewing or a copy can be sent to your office at your request to the Secretary.

I believe that you will agree that the decision from the Association Members and also non-members/ Business owners in town is a resounding vote for the Bay to be retained at its present site and position.

We ask that you advocate on our behalf to the Council that the Shire undertake to repair the damage to the Bay with costs to be recovered under the Shire's insurance and retain the information bay on its present site, while Members of the Association and other Business owners will undertake to upgrade and place new signage.

On behalf of the Members yours faithfully,

Barbara Dowling-Casley
(Secretary)

5th April 2014.

\$1,000 excess

APPENDICES 2



SHIRE OF NORTHAMPTON

Late Items

16th April 2014

ADMINISTRATION & CORPORATE REPORT

6.5.6	NORTHAMPTON LIGHT INDUSTRIAL AREA	2
6.5.7	MAY COUNCIL MEETING	6

6.5.6	NORTHAMPTON LIGHT INDUSTRIAL AREA	
	LOCATION:	Kitson Circuit, Northampton
	FILE REFERENCE:	10.8.2.3
	DATE OF REPORT:	14 April 2014
	REPORTING OFFICER:	Garry Keeffe
	APPENDICES:	1. Locality Plan 2. Draft Unit Site Plan

SUMMARY:

That Council approves the construction of four industrial units on Lot 80 Kitson Circuit instead of Lot 83.

It is suggested that Council inspect the site prior to considering this matter.

BACKGROUND:

As Council is aware the construction of four LIA units is progressing through a Geraldton based firm “Aussie Sheds”. Upon inspections of the site it has been found that the levels of Lot 80 are very significant and although the design shows the levels it does not highlight the fact that there is a need of large retaining walls to the extent that it affects the front car parking area where it cannot be a continuous one but segregated by the retaining walls.

From investigation of the extreme levels, different options were considered however none were considered desirable. The best option is not to construct these units on Lot 80 but on Lot 83.

The advantages of Lot 83 are that it is relatively flat, already has fencing upon it and drainage can easily be accommodated by using the large drain at the rear of the lot.

A site plan is being prepared and is attached, however this design is very much a concept and some changes may occur but gives Council an indication of what will occur.

Lot 83 is still suitable for one to two units but not considered desirable for four to five units.

COMMENT:

The original design of the units is still to be used with the exception that the unit workshop area sizes will vary as per original design as per following:

Unit 1	117.5m ²	Unit 2	116m ²
Unit 3	116m ²	Unit 4	116m ²
Unit 5	137m ²		

It is proposed to have two at the original larger size and two at the original smaller size of 116m² and two at the larger size of 137m², or all units could have the same size. It is recommended that the sizes do not extend beyond the above due to costs that have been provided and to ensure sufficient parking/storage area in the rear of the fenced premises.

With the option of constructing on Lot 80, the existing industrial fence can be utilised. The front section of the fence will be removed and that material can then be used for the fencing off each unit at the rear, ie a dividing fence. The rear part of the fence will remain as will the western boundary. The western boundary fence is not on the boundary of the lot but this then allows for the septic system to be located on this site and free from being driven over etc.

Council is also advised that the Department of Regional Development has approved the construction of four units and not five as originally proposed.

FINANCIAL & BUDGET IMPLICATIONS:

With the revised proposal savings will occur with fencing, estimated at \$13,000, retaining walls, now estimated at \$50,000 and less works in the car parking and drainage needs due to less undulation on the lot.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Planning for the Future 2013-2023

Corporate Business Plan – Development of Northampton Light Industrial Area.

VOTING REQUIREMENT:

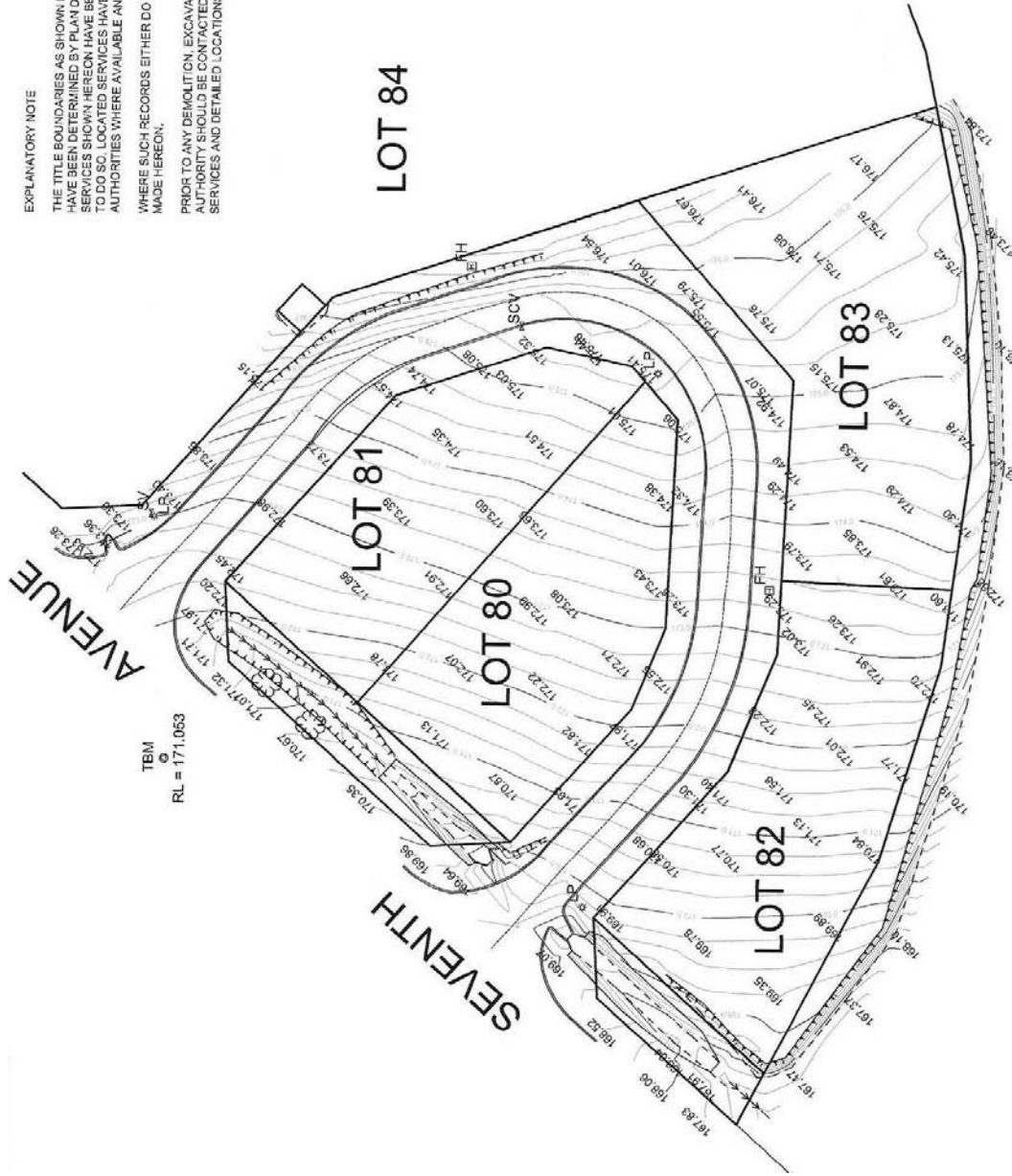
Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.6

That Council approves the construction of light industrial units on Lot 83 Kitson Circuit and not Lot 80 as originally proposed.

APPENDICES 1

EXPLANATORY NOTE
 THE TITLE BOUNDARIES AS SHOWN HER
 HAVE BEEN DETERMINED BY PLAN DIMEN
 SERVICES SHOWN HEREON HAVE BEEN
 TO DO SO. LOCATED SERVICES HAVE BE
 AUTHORITIES WHERE AVAILABLE AND H
 WHERE SUCH RECORDS EITHER DO NOT
 MADE HEREON.
 PRIOR TO ANY DEMOLITION, EXCAVATION
 AUTHORITY SHOULD BE CONTACTED FO
 SERVICES AND DETAILED LOCATIONS OF



APPENDICES 2



6.5.7 MAY COUNCIL MEETING

FILE REFERENCE:	4.1.1
DATE OF REPORT:	14 April 2014
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

That Council considers deferring the May 2014 Council meeting from 16 May to 23 May 2014.

BACKGROUND:

The May Council meeting is scheduled for Friday 16 May 2014. Due to the Easter period and Anzac Day that interlinks with the number of public holidays, it will result in the agenda for the May meeting having to be ready by Friday 9 May, which in reality for staff only allows just over two weeks between meetings to compile agenda items.

The compilation of general reports is not a concern however the Finance report will be a concern and with a short period between April and May meetings, agenda times could be very low in number and also could affect persons who wish to have items considered within the agenda.

COMMENT:

If Council supports the changing of the meeting date then advertising as per the requirements of the Local Government Act 1995 is required.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.2

That the meeting of Council scheduled for Friday 16 May 2014, be re-scheduled to Friday 23 May 2014.