



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 21st February 2014 in the Meeting Room of the Allen Centre, Grey Street, Kalbarri, commencing at 1.00pm.

- 11.15am presentation by Whelans Planning, Eco Flora

The agenda for the above-mentioned meetings are enclosed.

Lunch will be served from 12.15pm.

A handwritten signature in blue ink, appearing to be 'Garry L Keeffe', is placed above the printed name.

**GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER**

14th February 2014



~ Agenda ~

21st February 2014

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 21st February 2014, at the

Allen Centre, Kalbarri commencing at 1:00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

14th February 2014

SHIRE OF NORTHAMPTON

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Signed  _____

Date 14th February 2014

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

AGENDA
ORDINARY MEETING OF COUNCIL
21st February 2014

1. OPENING

2. PRESENT

- 2.1 Leave of Absence
- 2.2 Apologies
- 2.3 Swearing in Council Elect M Holt

3. QUESTION TIME

- 3.1 Delegation and presentation Northampton Tennis Club

4. CONFIRMATION OF MINUTES – COUNCIL

5. RECEIVAL OF MINUTES

- 5.1 Annual Electors Meeting – 22nd January 2014
- 5.2 Northampton 150th Committee Meeting – 29th January 2014
- 5.3 Audit Committee Meeting – 21st February 2014

6. REPORTS

- 6.1 Works
- 6.2 Health & Building
- 6.3 Town Planning
- 6.4 Finance
- 6.5 Administration & Corporate

7. COUNCILLORS & DELEGATES REPORTS

- 7.1 Presidents Report
- 7.2 Deputy Presidents Report
- 7.3 Councillors' Reports

8. INFORMATION BULLETIN

9. NEW ITEMS OF BUSINESS

10. NEXT MEETING

11. CLOSURE

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on 18 December 2013**

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**Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on 18 December 2013**

12.1 OPENING

The President thanked all Councillors and members present for their attendance and declared the meeting open at 1.00pm.

Councillor elect, Desmond Stanich took the Oath of Affirmation of Allegiance, read and signed the declaration to the Office of Councillor.

12.2 PRESENT

| | | |
|-----------------------------------|------------------------------------|------------------|
| Cr G Wilson | President | Northampton Ward |
| Cr C Simkin | Deputy President | Northampton Ward |
| Cr S Stock-Standen | | Northampton Ward |
| Cr T Carson | | Northampton Ward |
| Cr D Pike | | Kalbarri Ward |
| Cr P Gliddon | | Kalbarri Ward |
| Mr Des Stanich – Councillor Elect | | Northampton Ward |
| Mr Garry Keeffe | Chief Executive Officer | |
| Mr Grant Middleton | Deputy Chief Executive Officer | |
| Mr Glenn Bangay | Principal EHO/Building Surveyor | |
| Mrs Hayley Williams | Principal Planning Officer | |
| Mr Neil Broadhurst | Manager Works & Technical Services | |

12.2.1 LEAVE OF ABSENCE

Nil

12.2.2 APOLOGIES

Cr Scott

12.3 QUESTION TIME

Mr Leigh Seignior requested Council give due consideration to his application that was being discussed later in the meeting.

12.4 CONFIRMATION OF MINUTES

12.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 15th
NOVEMBER 2013

Moved Cr STOCK-STANDEN, seconded Cr PIKE

That the minutes of the Ordinary Meeting of Council held on the 15th November 2013 be confirmed as a true and correct record.

CARRIED 7/0

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on 18 December 2013**

12.4.2 BUSINESS ARISING FROM MINUTES

Nil

12.5 RECEIVAL OF MINUTES

12.5.1 RECIEVAL OF MINUTES – AUDIT COMMITTEE MEETING 18th DECEMBER 2013

Moved Cr CARSON, seconded Cr STOCK-STANDEN

That the minutes of the Audit Committee Meeting held on the 18th December 2013 be received.

CARRIED 7/0

Moved Cr STOCK-STANDEN, seconded Cr GLIDDON

That the 2012/2013 Annual Report including the Annual Financial Statements, Audit Report and Management Report as presented be adopted.

CARRIED 7/0

12.6 WORKS REPORT

12.6.1 MAINTENANCE WORKS/CONSTRUCTION WORKS PROGRAM (ITEM 6.1.1)

Noted

12.6.2 GREY STREET, KALBARRI – RECONSTRUCTION WORKS (ITEM 6.1.2)

Noted

12.7 HEALTH/BUILDING REPORT

12.7.1 BUILDING STATISTICS (ITEM 6.2.1)

Noted

12.8 TOWN PLANNING REPORT

**12.8.1 THREE (3) STOREY – SIX (6) MULTIPLE DWELLINGS - LOTS 22 & 27
(NO. 28 & 27) GREY & HACKNEY STREETS, KALBARRI (ITEM 6.3.1)**

Moved Cr CARSON, seconded Cr GLIDDON

That Council grant planning approval to six (6) multiple (three-storey) dwellings on Lots 22 & 27 (No. 28 & 27) Grey and Hackney Streets, Kalbarri subject to the following conditions:

1. Development shall be in accordance with the attached approved plan(s) dated 18 December 2013 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;
2. If the development/use the subject of this approval is not substantially commenced within a period of 4 years after the date of the determination the approval shall lapse and be of no further effect;
3. A Building Permit shall be issued by the local government prior to the commencement of any work on the site;
4. A landscaping plan is to be submitted for approval by the local government, and once approved, prior to the commencement of the approved use, the approved landscaping plan is to be implemented in full and maintained thereafter to the approval of the local government, this plan shall also include pedestrian access ways and lighting;
5. Provision being made for external storage, rubbish collection and storage, and clothes drying area in accordance with element 6.4.6 C6.1-3 of the Residential Design Codes (2013);
6. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition;
7. The maximum height of any fill is not to exceed 0.5m in accordance with Element 6.3.6 of the Residential Design Codes (2013);

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8. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;
9. Should the development be intended for strata titling/subdivision in the future then the applicant is advised that the multiple dwellings are to be developed in order to achieve the minimum site area per dwelling in accordance with Clause 6.1.1 of the Residential Design Codes (2013);
10. All stormwater is to be disposed of on-site to the specifications and approval of the local government. On application for a building permit a detailed design of stormwater collection and disposal system of developed areas is to be supplied in accordance with Clause 6.3.8 (C8) of the Residential Design Codes (2013);
11. The owner is responsible to ensure the provision of reticulated sewerage to the development. To achieve this, the owner is required to make arrangements accordingly to the approval of the Water Corporation;
12. Access and car parking areas to be paved, drained and thereafter maintained to the approval of the local government;
13. The battleaxe access leg from Hackney Street shall be truncated appropriately at the rear to assist in vehicle manoeuvrability;
14. Installation of crossing places to the standards and specifications of the local government;
15. Two visitor bays shall be provided on site and clearly marked in accordance with Clause 6.3.3 (C3.1 & C4.2) of the Residential Design Codes (2013).
16. A materials and colour schedule being submitted at the time of application for a building permit with such colours and materials to be to the approval of the local government

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Northampton on 18 December 2013**

Advice Notes:

1. *The Applicant/Owner is advised that consideration needs to be given to the adjoining landowner along the eastern boundary where the battleaxe driveway is located in regard to the replacement of the dividing fence to an appropriate height (1.8m) to ameliorate the impact of vehicle traffic.*
2. *Where an approval has lapsed, no development/use shall be carried out without the further approval of the local government having first been sought and obtained.*
3. *If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice*

CARRIED BY AN ABSOLUTE MAJORITY 7/0

| |
|---|
| 12.8.2 PROPOSED CHANGES TO KALBARRI TOWNSITE PLANNING STRATEGY (ITEM 6.3.1) |
|---|

Moved Cr STOCK-STANDEN, seconded Cr STANICH

That Council progress with amending the Kalbarri Townsite Planning Strategy to have the area of Land from Kaiber to Rushton that faces Grey Street and noted as Block C1 in the Strategy, to allow three storey developments to a maximum height of 12 metres.

CARRIED 7/0

| |
|---|
| 12.8.3 PROPOSED CARAVAN PARK & RESORT DEVELOPMENT – LOT 10646 (NO. 399) RED BLUFF ROAD, KALBARRI - RECONSIDERATION OF CONDITIONS (ITEM 6.3.2) |
|---|

Moved Cr GLIDDON, seconded Cr SIMKIN

That Council approves the:

1. Retention of condition 10 which relates to the construction or monetary contribution to a dual use pathway along a portion of Red Bluff Beach Road.
2. Removal of condition 13 which relates to the preservation of the resort development for short stay accommodation.

CARRIED 7/0

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on 18 December 2013**

12.8.4 REQUEST FOR MANAGEMENT OF RESERVE 13126, LOT 4945 -
AJANA, NORTHAMPTON (ITEM 6.3.3)

Moved Cr CARSON, seconded Cr PIKE

That due to the lack of information from the applicant that Council not support the proposed sale of Reserve 13126 (Lot 4945 Galena) and will only reconsider the request when the applicant provides detailed plans and designs of his proposed “nature based” camping activities.

CARRIED 7/0

12.8.5 PROPOSED MENS SHED - HORROCKS (ITEM 6.3.4)

Moved Cr SIMKIN, seconded Cr PIKE

That Council provide “in-principle” support for the location of a proposed Men’s Shed on Reserve 29151, being an area of land north of the existing Horrocks tennis courts, and the group be required to provide building plans and a site plan before any formal approval is provided which will also include the entering into a lease agreement with the Northampton Shire Council for the area of land required.

CARRIED 6/1

Cr STOCK-STANDEN voted against the motion.

12.8.6 ROAD CLOSURE – PORTION OF GEORGE GREY DRIVE ROAD RESERVE,
KALBARRI (ITEM 6.3.5)

Moved Cr WILSON, seconded Cr GLIDDON

That:

1. Council grants final approval Pursuant to Clause 58 of the Land Administration Act 1997 (as amended) for the proposed closure of the 698m² portion of road reserve adjacent to Lot 5 George Grey Drive, Kalbarri;
2. Advise the Applicant that should there be any need for the relocation of Telstra services, then this will be at the Applicant’s cost.

CARRIED 7/0

12.8.7 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.6)

Noted

12.8.8 FINAL ADOPTION SCHEME AMENDMENT NO. 2 – REZONING FROM
“GENERAL RURAL” TO “SPECIAL USE – TRANSPORT DEPOT” – LOT 6888
NORMANS WELL ROAD, BOWES (ITEM 6.3.7)

Moved Cr CARSON, seconded Cr SIMKIN

That Council:

- 1) Endorse the ‘Schedule of Submissions’ for Amendment No. 2 to Local Planning Scheme No. 10 as attached to Item 6.3.6 of the December Town Planning Report 2013;
- 2) Pursuant to Part 5 of the Planning and Development Act 2005 (as amended) adopt for final approval Amendment No. 2 to Local Planning Scheme No. 10;
- 3) Refer the Scheme Amendment to the Department of Planning and seek final approval of the Scheme Amendment from the Minister for Planning;
- 4) The proponent be advised that adherence to best management practices outlined in Water Quality Protection Note 28 (Mechanical servicing and workshops) and Water Quality Protection Note 70 (Wastewater treatment and disposal domestic systems) is required;
- 5) The proponent be advised that prior to Planning Approval being granted the following information will be required:
 - a) A dust management plan;
 - b) A Landscaping Plan detailing proposed landscape buffers to the west of Lot 6888;
 - c) A pest management plan; and
 - d) Communication plan between proponent and adjoining landowners regarding the use of Normans Well Road for stock movements.

CARRIED 7/0

Mr Broadhurst and Mrs Williams left the meeting at 2.15pm.

12.9 FINANCE REPORT

12.9.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)

Moved Cr STOCK-STANDEN, seconded Cr PIKE

That Municipal Fund Cheques 19918 to 19964 inclusive, totalling \$98,069.30, Municipal EFT payments numbered EFT11735 to EFT11903 inclusive totalling \$740,985.89, Direct Debit payments GJ05-03 to GJ05-07 totalling \$10,425.71. Trust Fund Cheques 1921-1930, totalling \$2,226.00 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

12.9.2 MONTHLY FINANCIAL STATEMENTS (ITEM 6.4.2)

Moved Cr GLIDDON, seconded Cr STANICH

That Council adopts the Monthly Financial Report for the period ending 30 November 2013.

CARRIED 7/0

12.10 ADMINISTRATION & CORPORATE REPORT

**12.10.1 APPOINTMENT OF NEW COUNCILLOR TO COMMITTEES/DELEGATE
(ITEM 6.5.1)**

Item deferred.

12.10.2 2014 COUNCIL MEETING DATES (ITEM 6.5.2)

Moved Cr CARSON, seconded Cr PIKE

1. That Council holds their ordinary meetings on the third Friday of each month with the exception of the April 2014 meeting which is to be held Wednesday 16th April 2014.
2. That all meetings commence at 1.00pm.
3. That the February, June and October meetings be held at the Allen Centre in Kalbarri with all other meetings to be held at the Northampton Council Chambers.

CARRIED 7/0

12.10.3 ANNUAL REPORT (ITEM 6.5.3)

Moved Cr STOCK-STANDEN, seconded Cr GLIDDON

That the Annual Electors meeting be held Wednesday 22nd January 2014 commencing at 6.00 PM at the Northampton Council Chambers.

CARRIED 7/0

12.10.4 TENDER - NORTHAMPTON LIGHT INDUSTRIAL UNITS (ITEM 6.5.4)

Moved Cr STOCK-STANDEN, seconded Cr CARSON

That Council not accept any tender received for the Northampton Light Industrial Units as all tenders were in excess of the budget allowance.

CARRIED 7/0

12.10.5 KALBARRI FORESHORE PARKLAND REDEVELOPMENT (ITEM 6.5.5)

Noted

12.10.6 NORTHERN ZONE CONSTITUTION CHANGES (ITEM 6.5.6)

Moved Cr STOCK-STANDEN, seconded Cr CARSON

That Council advises the Northern Zone of the WA Local Government Association:

1. Of the rights of local government officers having the power to vote if appointed by their local authority.
2. Advise that the delegates for the Northampton Shire Council are Cr Gordon Wilson, with Cr Craig Simkin being the deputy/proxy and in the situation where no elected member can attend the Zone meeting, the CEO be authorized as the Council voting delegate.

CARRIED 7/0

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on 18 December 2013**

12.10.7 NORTHAMPTON CHILD CARE CENTRE (ITEM 6.5.7)

Moved Cr CARSON, seconded Cr PIKE

That Council undertake the financial recording and management of the Northampton Child Care Centre as from 1st March 2014 for an initial period ending 31 December 2014 and should the Northampton Child Care Centre prove not to be sustainable then the Management Committee be required to take steps to revise the centre options for continued operation as Council will no longer undertake the financial management role.

CARRIED 7/0

AFTERNOON TEA ADJOURNMENT

Council adjourned for afternoon tea at 3.09pm.

Meeting reconvened at 3.21pm with the following in attendance:

Cr Wilson, Cr Simkin, Cr Stock-Standen, Cr Carson, Cr Pike, Cr Gliddon, Cr Stanich, Chief Executive Officer Garry Keefe, DCEO Grant Middleton and Principal EHO/Building Surveyor Glenn Bangay.

12.10.8 ASSIGNMENT OF LEASE ON LOT 12158, RESERVE 29152 -
HORROCKS CARAVAN PARK (ITEM 6.5.8)

Moved Cr GLIDDON, seconded Cr STOCK-STANDEN

That Council:

1. Approve of an assignment of lease for Reserve 29152, being the Horrocks Beach Caravan Park to transfer the lease from Sydney and Kaye Barnes to Reginald and Donna Cocking.
2. Approve of the existing lease on Reserve 29152 being terminated and a new lease be entered into with the new owners Reginald and Donna Cocking for a period of 21 years subject to the provision of Section 3.58 of the Local Government Act 1995.

CARRIED 7/0

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on 18 December 2013**

12.10.9 2014 WA TRANSPORT & ROADS FORUM (ITEM 6.5.9)

Moved Cr SIMKIN, seconded Cr PIKE

That approval be granted to Councillors Wilson, Simkin, Carson, CEO Garry Keeffe and Neil Broadhurst Manager of Works and Services to attend the 2014 WA Transport and Roads Forum.

CARRIED 7/0

12.10.10 CONCEPT FOR AGED CARE FACILITY (ITEM 6.5.10)

Noted

12.10.11 SPORTS SCHOLARSHIP – LIAM BROCKWELL (ITEM 6.5.11)

Moved Cr PIKE, seconded Cr STOCK-STANDEN

That Council approves of the application submitted by Liam Brockwell and that a payment of \$1,000 be made to him to attend the 2014 Australasian Under 17 Badminton Championships in Auckland, New Zealand.

CARRIED 7/0

12.11 SHIRE PRESIDENTS REPORT

Since the last Council meeting Cr Wilson reported on his attendance at the following:

- WALGA Zone Meeting 25th November in Mingenew
- Lead Tailings committee Meeting 28th November in Northampton.

The president stated that he encouraged all land owners to take up the opportunity to have their land tested for lead contamination.

12.12 DEPUTY SHIRE PRESIDENTS REPORT

Since the last Council meeting Cr Simkin reported on his attendance at the Deputy Presidents forum in Perth with 38 other participants. Cr Simkin felt the sessions were very informative.

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Northampton on 18 December 2013**

12.13 COUNCILLORS REPORT

12.13.1 CR CARSON

Cr Carson took the opportunity to thank staff members Sonya Hasleby and Neil Broadhurst and all other staff and volunteers that attended the recent fire on his property for the prompt manner in which they responded.

12.13.2 CR GLIDDON

Since the last Council meeting Cr Gliddon reported on her attendance at the following:

- Inaugural meeting of the proposed Kalbarri Surf Life Saving Association 22nd November, the group has been getting good numbers attending.
- Two Canoe and Cray Carnival Meetings, the event will be held in June 2014.
- Art and Craft Christmas function 3rd December, invited guest.
- Third Annual General Meeting Kalbarri Progress association.
- Inspection of Recreation Ground 6th December.
- Kalbarri Visitor Centre monthly meeting 9th December.
- Meeting with Deb Carson (CDO) and Tracy Grosvenor (KVC Manager) in relation to Visitor Centre joint funding.
- Cr Gliddon on behalf of the Zest Fest organising committee, presented to Council a book on the Zest Fest.

12.14 INFORMATION BULLETIN

Noted

12.15 NEW ITEMS OF BUSINESS

12.15.1 CR STOCK-STANDEN – HOUSING STOCK IN NORTHAMPTON

Cr Stock-Standen raised a concern on the lack of suitable housing in Northampton townsite that is available for rent to police officers, school teachers etc and recommended that Council consider the construction of a new house or purchase of existing to be made available for rent to such persons, or for Councils staff use.

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**Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on 18 December 2013**

Moved CR STOCK-STANDEN, seconded Cr STANICH

That Council list for consideration in the 2014/2015 draft budget, the construction or purchase of a residence in Northampton for future Council requirements and/or be made available for rent for Police officers, school teachers, nurses etc.

CARRIED 7/0

12.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council be held on 21st February 2014 commencing at 1.00pm at the Allen Centre, Kalbarri.

12.17 CLOSURE

There being no further business, the President thanked everyone for their attendance, wished Councillors and their families a Merry Christmas and a safe and Happy New year and declared the meeting closed at 4.04pm.

1. **OPENING**

The President thanked all members present for their attendance and declared the meeting open at 6.07pm.

2. **PRESENT**

| | | |
|----------------|-------------------------|------------------|
| Cr G Wilson | President | Northampton Ward |
| Cr C Simkin | Deputy President | Northampton Ward |
| Cr T Carson | | Northampton Ward |
| Cr D Stanich | | Northampton Ward |
| Mr Garry Keefe | Chief Executive Officer | |

Electors:

Nil

3. **APOLOGIES**

| | |
|--------------------|------------------|
| Cr S Stock-Standen | Northampton Ward |
| Cr P Gliddon | Kalbarri Ward |
| Cr M Scott | Kalbarri Ward |
| Cr D Pike | Kalbarri Ward |
| Cr elect M Holt | Kalbarri Ward |

4. **CONFIRMATION OF PREVIOUS MINUTES – 6th FEBRUARY 2013**

Moved Cr SIMKIN, seconded Cr CARSON

That the minutes of the Annual Electors Meeting held on the 6th February 2013 be confirmed as true and correct record.

CARRIED

5. **BUSINESS ARISING FROM MINUTES**

Nil.

6. **RECEIVAL OF ANNUAL REPORT FOR 2012/2013**

Moved Cr STANICH, seconded Cr SIMKIN

That the Annual Report, including the President's Report, Chief Executive Officer's Report, Annual Financial Statements and Audit Report for the year ended 30th June 2013, be received.

CARRIED



SHIRE OF NORTHAMPTON

**Minutes of Annual Electors Meeting held at the Northampton Council Chamber,
Hampton Road, Northampton 22nd January 2014**

7. GENERAL BUSINESS

7.1 NEED FOR ANNUAL ELECTORS MEETINGS

Moved Cr CARSON, seconded Cr SIMKIN

That Council support the President of the WA Local Government Association in his quest and reiterate its previous request through the Northern Zone of the WA Local Government Association to remove the need for Annual Electors meetings.

CARRIED

8. CLOSURE

There being no further business, the President thanked all present for their attendance and declared the meeting closed at 6.09pm.

**NORTHAMPTON TOWN 150TH ANNIVERSARY COMMUNITY COMMITTEE
MEETING – 29 JANUARY 2014
NORTHAMPTON COUNCIL CHAMBERS**

1. PRESENT

Cr Gordon Wilson, Shire President, Garry Keeffe (CEO), Debbie Carson (CDO), Cr Sandy Stock-Standen, Sylvia Raux, Courtney Raux, Joanne Luxton, Kaye Simkin and Bob Bandy.

2. APOLOGIES

Nil

3. OPEN

Cr Gordon Wilson opened the meeting at 7.02pm.

4. MINUTES

Moved D Carson seconded S Stock-Standen

That the minutes of the previous Committee Meeting held 9 October 2013 be confirmed as a true and correct record.

CARRIED

5. BUSINESS ARISING FROM MINUTES

5.1.1 Lookout

CEO advised that the Water Corporation has still not given any approvals and therefore the project has been abandoned.

6. ITEMS OF BUSINESS

6.1.1 Community Concert

Committee noted the information.

6.1.2 19th February Event

- CEO advised that neither the Premier nor any State Ministers can attend due to the date being a Parliamentary sitting day and therefore the Shire President will do the official unveiling however it is recommended that the oldest known female and male also be involved.

If Mary Mitchell not available then contact Marg McBain as she is within the age bracket for the eldest female and Bob Cornell, being the oldest known male, also be invited to be part of the official ceremony.

- 150th Cake – Kay Simkin to arrange.
- The National Anthem to be sung at the ceremony with both the St Mary's and Northampton School choirs to be involved.

6.1.3 FOOTPATH PLAQUES – HISTORY TIMELINE

Information noted.

6.1.4 SLIDESHOW & BOOK

Information noted and recent advice is that the history book being prepared by George McDonald may be available at the 19th February event.

6.1.5 MERCHANDISE

Moved K Simkin, seconded J Luxton

That the following sale prices apply to merchandise:

| | Qty | Price ex GST | each ex GST | Suggested pricelist |
|-----------------------|------------|----------------------|--------------------|----------------------------|
| Hats Red and White | 150 | \$1,275 | \$8.50 | \$10 (cap) & \$12 (bucket) |
| Wine | 200 | \$3,073 | \$15.37 | \$18 |
| Wine Twin Packs | 20 | \$2.73 (box only) | \$3 | \$40 (2 wine+box) |
| Coffee Cups | 100 | \$500 | \$5 | \$8 |
| Stubby Holders | 200 | \$715 | \$3.58 | \$8 |
| Water Bottles | 100 | \$1,025 | \$10.25 | \$10 |

CARRIED

6.1.6 Advertising

Committee noted the information.

6.1.7 Flag, Banner & Poster Designs

Committee noted the information.

The portable flag pole used by the Friends of the Railway be obtained for use at both the 19th February and Community concert events.

6.1.8 General Business

The following items were discussed and allocated to members to follow up on:

- Photographer for events – Trin Suckling be approached and if not available Sian Robb be approached.
- Manning of Merchandise Tent – K Simkin to arrange volunteers to man tent at both events.
- Projector operation at community concert – photos to be projected through NCC equipment. J Luxton will follow up on this and ensure it operates throughout the night.
- Bus Service – a bus service within the Northampton townsite be operated and Neil Dixon and Cath Olman be approached to drive the bus. Route to be determined and advertised.
- Slide Show at 19th February event – B Bandy to discuss with the Northampton RSL to utilise their large TV screen to project the history photos on the day.
- Being a smoke free event, NCC be requested to provide sand buckets in a smoking zone away from the main concert area.

7. NEW ITEMS OF BUSINESS

7.1.1 Time Capsule

Committee resolved to develop a time capsule to be placed at the memorial wall. G Wilson and J Luxton to collect information/data for the capsule.

Capsule to be incased in a cement vault.

8. CLOSE

This being the last meeting for the Committee, Cr Wilson thanked those for their input and helping to organise the two main events and declared the meeting closed at 8.04pm.

NORTHAMPTON TOWN 150TH ANNIVERSARY
COMMUNITY COMMITTEE MEETING AGENDA
COMMITTEE MEETING 9 OCTOBER 2013, COMMENCING AT 7.00PM

1. PRESENT
2. APOLOGIES
3. OPEN
4. CONFIRMATION OF MINUTES – COMMITTEE MEETING 9 OCTOBER 2013
5. BUSINESS ARISING FROM MINUTES
6. ITEMS OF BUSINESS
 - 6.1.1 COMMUNITY CONCERT
 - 6.1.2 TIME LINE PAVERS
 - 6.1.3 MERCHANDISE QUOTES
 - 6.1.4 AMENDED LOGO
 - 6.1.5 MONUMENT/BRICK FAMILY WALL
7. NEW ITEMS OF BUSINESS
8. CLOSE



6.1.1 COMMUNITY CONCERT

Performers

All acts are confirmed and accommodation for Slim Jim and the Phatts, and the Damien Cripps band has been booked at the Railway Tavern.

Only four responses from local community groups were received to be stallholders at the event, as per below, these have now been approved;

- Pioneer Lodge- Beer, wine and cheese tent
- Northampton Community Centre- meals- menu to be determined, normal bar operation
- Northampton CWA/Playgroup- children's art and craft tent
- Northampton Arts & Crafts Group – kebab style food and cool drinks

Further advertising for additional stallholders will occur between now and the event.

Children's sideshow rides

A carnival operator, "Tyrone Taylor" who operates a small side show alley/rides operation in Kalbarri during Easter, has been approached to see if he can also provide rides at the Community Concert. To date he will be supplying a quote to provide rides for free and if this does not occur then he will still consider attending the concert where he will charge for rides etc.

Stage costs have increased due to the number of band members in both Slim Jim and Damien Cripps bands. Stage size has doubled and is now 9.6m x 7.1m with a 10m x 10m stage cover. These costs will be covered with a reallocation of Lotterywest funding.

Security and First Aid- A Risk Management Plan has been developed for the concert (this was a requirement for one of the funding applications initially), security for the event is to be determined, and St John Ambulance has been booked, they will advise us of costs (if any- may be delivered in kind).

Alcohol Free Zone

To comply with liquor licencing requirements, the majority of the oval area will be an alcohol free zone with a designated area set aside where alcohol can be consumed. A meeting is being held Friday 24th January with the Northampton Community Centre to determine the best area for the alcohol consumption area. This area will be patrolled by security.

6.1.2 FEBRUARY 19TH EVENT

Invitations are currently being printed to send to 21 invitees and partners, including Shire Councillors, Parliamentary Ministers, past Shire Presidents, sponsors and other relevant parties.

A marquee has been organised through the Northampton Agricultural Society and it is hoped they will erect and remove the marquee for the event.

The recommended programme at this stage, unless the Committee changes it, will be:

- Welcome to Country – Violet Drury which will also include an aboriginal dance by children
- Welcome to all dignitaries
- Official unveiling of the Commemorative Wall – best option is for the cutting of a ribbon at the actual wall entrance.
- All persons invited for light refreshments to end the event.

In regard to the official part, The Premier is still hoping that he will be able to attend however at the time State Parliament is sitting and at the time of writing this report his confirmation in attending has not been received.

If the Premier is unable to attend then it is recommended that the Shire President undertake the official ceremony with another person and that could be the oldest know citizen in Northampton or some other person. The Committee is requested to discuss these options.

150 Celebration Cake

During initial discussions for this event the committee did refer to having a large cake. No progress on this has been made at this stage. If a cake is to be made then the options are to engage a local group, ie CWA, or other group who may be interested. The Committee is requested to decide on the size and design for the cake.

Commemorative Wall

Construction of the wall has commenced with all name bricks and metal work been received. We are confident that the wall will be completed well before the 19th February 2014.

The estimated cost and costs already incurred for the wall are as per the following. These costs are being met by the Northampton Shire Council plus income received from the name bricks.

| | Actual | Estimate |
|----------------------|-----------------|-----------------|
| Sculptured cut outs | \$4,614 | \$5,000 |
| Steel work | TBA | 28,955 |
| Blank bricks | \$1,785 | \$1,800 |
| Engraved brick costs | \$8,078 | \$8,000 |
| Structural design | \$500 | \$500 |
| Erection- bricks | \$5,080 | \$5,080 |
| Erection-steel work | TBA | 4,910 |
| Plaque | \$200 | \$1,000 |
| Total | \$20,257 | \$55,245 |

Note sales of bricks totalled \$12,405 therefore the overall costs is expected to be \$42,840.

6.1.3 FOOTPATH PLAQUES – HISTORY TIMELINE

All plaques were ordered mid-November, however, due to the lengthy time for production, will only be ready by last week of January. It is suggested that these be evenly spaced in time line order along Hampton Road to avoid problems with placement in front of specific buildings. It is hoped these will be installed prior to the February event, but cannot be guaranteed at this stage.

A cost will be incurred for the installation of the plaques/pavers.

6.1.4 SLIDESHOW AND BOOK

The Community Development Officer met with George McDonald prior to Christmas and he has been working on a history photo book with relevant historical information. George is hopeful this will be ready by the 19 February event. George has also been working on an excellent slideshow of photos depicting the changes to prominent buildings throughout Northampton's history, to be used at the Chiverton House Museum. George was willing to allow the committee to use this slideshow for our events.

6.1.5 MERCHANDISE

The following prices are the actual costs per item of merchandise and suggested pricelist for those items for sale;

| | Qty | Price ex GST | each ex GST | Suggested pricelist |
|-----------------------|-----|----------------------|-------------|---------------------------|
| Hats Red and White | 150 | \$1,275 | \$8.50 | \$10 (cap) &\$12 (bucket) |
| Wine | 200 | \$3,073 | \$15.37 | \$18 |
| Wine Twin Packs | 20 | \$2.73 (box only) | \$3 | \$35 (2 wine+box) |
| Coffee Cups | 100 | \$500 | \$5 | \$5 |
| Stubby Holders | 200 | \$715 | \$3.58 | \$8 |
| Water Bottles | 100 | \$1,025 | \$10.25 | \$10 |

To date only the hats have not arrives however expect them within the week.

The Committee is requested to adopt the sale prices.

6.1.6 ADVERTISING

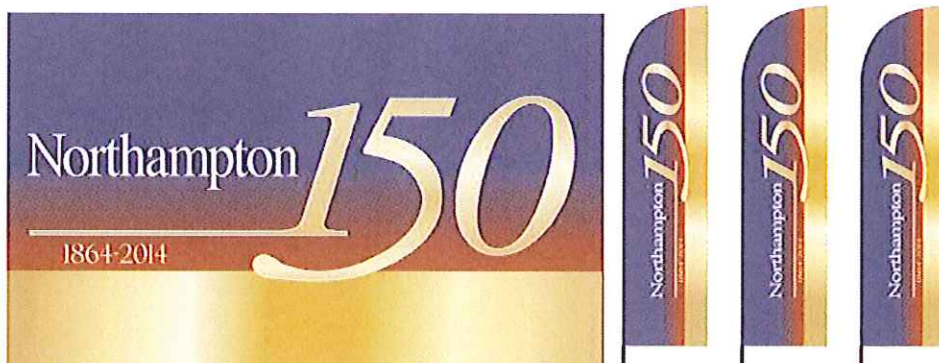
The following advertising schedule has been developed to best utilise the \$5,000 (+GST) funding received specifically for advertising;

| | | | |
|---|----|------|----------------|
| Letter drop | x2 | \$80 | \$160 |
| Radio advertising 80 ads* | | | 1300 |
| West Australian paid advertising 2 ads lineage only | | | 780 |
| Guardian paid advertising Fridays 3 for each event | | | 1300 |
| Banner 3m x 1.1m | | | 522 |
| 150 year flag | | | 165 |
| 3 x 150 year flag banners (upright) | | | 825 |
| Posters | | | 50 |
| Fliers | | | 283 |
| Total | | | \$5,385 |

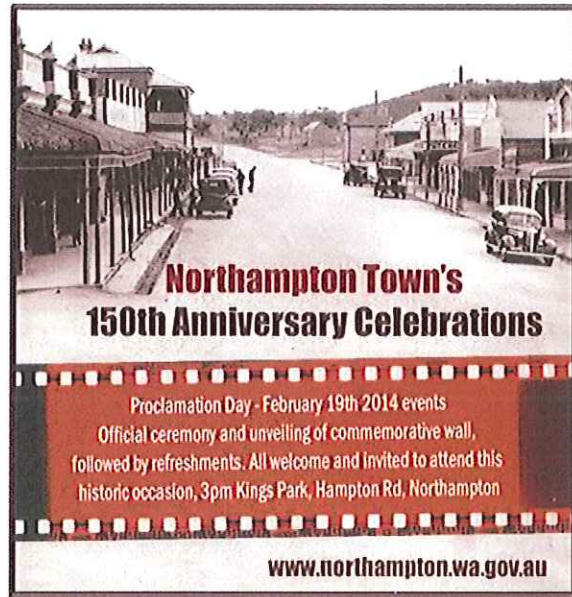
Please note that the Radio advertising includes 40 x 15 second commercials, 40 x 15 second commercials at No Charge and a Live Interview. In return for the one for one the radio station has requested that they can tag our commercials with "proudly supported by..." the stations (they suggest that the event is more suited to Spirit 98.1).

6.1.7 FLAG, BANNER & POSTER DESIGNS

To help promote the event flags and posters have been developed with costs for these being part of the promotion and advertising campaign. The flags should be received with in the week and will be displayed outside the Northampton Shire Office then transferred to the 19th February and 2nd March events.



Draft event advertising- newspapers (pending approval by Healthway and other sponsors)



Posters and fliers- similar to above but with 150 logo, logos of sponsors etc

Face book page for 150 events- A face book page has been set up, if anyone would like to look at the 150 Year Face book page they can do so via the following link (NB. you need to be a member of Facebook to view the page)- <https://www.facebook.com/groups/406965706104673/>

Sponsorship requirements

There are a number of requirements that need to be met in order to fulfil our contractual obligations with our sponsorship partners. Healthway require them be naming partners for the Concert event, therefore the concert will be delivered as the "Northampton Community Concert Presented by Make Smoking History". Food and drinks at the event should have healthy options (Garry and Deb to liaise with food vendors for this) and the primary event areas are to be designated as Smoke Free, security will be advised to monitor for this. Obvious other requirements include logo placement on advertising, display of banners at events, photographs, acknowledgement at events etc.

6.1.8 GENERAL BUSINESS

For each event there will be the need to have volunteers to assist with the following:

- Event photographer- both events
- Merchandise tent (2 required) per event
- Person to run projector inside NCC at concert
- Person(s) to install and remove a number of sponsorship banners at concert
- Genera tidy up after events
- Other works/needs that may occur

SHIRE OF NORTHAMPTON

**Minutes of the Audit Committee held at the Council Chambers, Hampton Road, Northampton,
on Wednesday 18th December 2013.**

| | | |
|------|-------------------------------|---|
| AC1. | OPENING | 2 |
| AC2. | PRESENT | 2 |
| AC3. | APOLOGIES | 2 |
| AC4. | ELECTION OF CHAIRPERSON | 2 |
| AC5. | CONFIRMATION OF MINUTES | 2 |
| AC6. | BUSINESS ARISING FROM MINUTES | 2 |
| AC7. | REVIEW OF 2013 ANNUAL REPORT | 3 |
| AC8. | CLOSURE | 3 |

SHIRE OF NORTHAMPTON

**Minutes of the Audit Committee held at the Council Chambers, Hampton Road, Northampton,
on Wednesday 18th December 2013.**

AC1. OPENING

The Deputy CEO Grant Middleton thanked all members present for their attendance and declared the meeting open at 11.37am.

AC2. PRESENT

| | | |
|--------------------|-------------|--------------------------------|
| Cr S Stock-Standen | Chairperson | Northampton Ward |
| Cr G Wilson | | Northampton Ward |
| Cr C Simkin | | Northampton Ward |
| Cr T Carson | | Northampton Ward |
| Cr P Gliddon | | Kalbarri Ward |
| Mr Grant Middleton | | Deputy Chief Executive Officer |
| Mr Garry Keeffe | (observer) | Chief Executive Officer |
| Des Stanich | (observer) | Councillor Elect |

AC3. APOLOGIES

Nil

AC4. ELECTION OF CHAIRPERSON

The Deputy CEO called for called for nominations for the position of Chairperson.

One nomination was received nominating Cr Simkin for Chairperson; Cr Simkin accepted the nomination. A second nomination was received nominating Cr Carson, Cr Carson rejected the nomination. There being no further nominations Cr Simkin was elected to the position of Chairperson of the Audit Committee. The Deputy CEO handed the meeting to Cr Simkin.

AC5. CONFIRMATION OF MINUTES

Moved Cr Wilson, seconded Cr Simkin

That the minutes of the Audit Committee Meeting held on the 22nd February 2013 be received as a true and correct record.

CARRIED 5/0

AC6. BUSINESS ARISING FROM MINUTES

Nil.

SHIRE OF NORTHAMPTON

**Minutes of the Audit Committee held at the Council Chambers, Hampton Road, Northampton,
on Wednesday 18th December 2013.**

AC7. REVIEW OF 2013 ANNUAL REPORT

Moved Cr Wilson, seconded Cr Stock-Standen

That it be recommended to Council that the 2012/2013 Annual Report including the Annual Financial Statements, Audit Report and Management Report as presented be received.

CARRIED 5/0

Mr Greg Godwin the Shire's Audit Partner from UHY Haines Norton addressed the Audit Committee and discussed the Independent Audit Report and Management Report after the conclusion of the Audit Committee Meeting.

AC8. CLOSURE

There being no further business, the Chairperson thanked all present for their attendance and declared the meeting closed at 11.47am.

WORKS & ENGINEERING REPORT CONTENTS

| | | |
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| 6.1.1 | INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM | 2 |
| 6.1.2 | KALBARRI OVAL – TURF CONDITION | 4 |
| 6.1.3 | 2013/2014 BUDGET – SCHEDULE 12 – ROAD PLANT PURCHASE KALBARRI TIP TRUCK | 6 |

6.1.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM

| | |
|---------------------------|--------------------------------------|
| REPORTING OFFICER: | Neil Broadhurst - MWTS |
| DATE OF REPORT: | 12th February 2014 |
| APPENDICES: | 1. Nil. |

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on Ogilvie West, Harvey, Horry, Bowes Springs, Frosty Gully, Blue Wells, James, Johnson, Ralph, Wickens, Balla Whellarra, Ford, Binu East, Wickens South, Ajana East, Monagarry and Yallabartharra Roads.
- General gravel road patching works and gravel sheeting carried out on Ogilvie West and Binu West Roads.

Maintenance Items

- Various street signage works.
- Northampton and Kalbarri – Pothole works – Various locations.
- Various locations tree pruning and maintenance including extensive works on the Nabawa Road.
- Replacement of Kalbarri depot submersible pump.
- Various drainage clearances.
- Extensive guidepost replacement.
- Northampton and Kalbarri oval fertilizer applications.
- Mon Signor Hawes plaque and signage installed.
- Water line at Gwall cemetery replaced.
- Kings Park tidy up and preparation of area for commemorate wall opening.
- Kalbarri – Bench seats installed various locations.
- Kalbarri – Maintenance to floating jetty.

Other Items (Budget)

- Kalbarri – Northern Boat ramp car park area complete.
- Northampton – Stephen Street Dual Use Pathway works continuing
- Essex Street - Complete.
- George Grey Drive works commenced.
- Ajana to Kalbarri Road edging works commenced.

Plant Items

- Budget item. – Kalbarri Mower – Delivered January 2014
- Budget item – Northampton Loader – Delivered February 2014.

Staff/Personnel Items

- Kalbarri Ranger – Ian Vickery.
Resignation.
Position advertised.
- Kalbarri Labourer/Plant Operator – Darren Greenfeld
Resignation.
Positioned not advertised at this stage pending review of requirements

OFFICER RECOMMENDATION – ITEM 6.1.1

For Council information.

6.1.2 KALBARRI OVAL – TURF CONDITION

| | |
|---------------------------|--|
| LOCATION: | Porter Street, Kalbarri |
| REPORTING OFFICER: | Neil Broadhurst |
| DATE OF REPORT: | 12th February 2014 |
| APPENDICES: | 1. Email Friday 8 November 2013 Organic matter. 2. Oval/foreshore fertilizer programs 3. Email Friday 6 December 2013 – Reticulation measurement 4. Letter 14-01-14 – Soil analysis |

SUMMARY:

Update on current status of the investigation works into the turf condition for the Kalbarri oval.

BACKGROUND:

As Council is aware Senior Staff following up on Council and public concerns into the condition of the turf at the Kalbarri oval have continued with input being sought from consultants within the West Australian turf industry. Senior Staff, Kalbarri Staff and Councilor/s have met several times now with Mr. Clint Betts from Baileys (Indirectly supplies council's annual fertilizer requirements) to discuss various options available to Council to improve the turf condition. The latest being Thursday 6th February 2014.

COMMENT:

Earlier site visit on Friday 6th December 2013 involved a test to measure watering time/s and results highlighted that it would appear that the oval has been receiving significantly less water than what would otherwise be required to maintain a healthy turf condition. Current watering has been a full irrigation of the oval of 3 days per week at 25 minutes per station (75 minutes per week.). What has been suggested following testing, and since implemented, is a full irrigation of the oval of 4 days per week at 45 minutes per station (180 minutes per week.). Modifications to some of the foreshore watering times have been made but times not reduced. The additional watering times would see the oval bores operating at full capacity and only just meeting refilling timeframes to ensure the one large water tank has adequate water levels to complete each watering cycle.

It was generally agreed that the increased watering times plus continuing with the current fertilizing program should see benefits within the next 4 to 6 weeks.

The issue of top dressing the oval was also discussed as the third component to improve the oval, however at this stage not the most important. A soil sample presented to Mr. Betts at the December 2014 site meeting has been tested and found to be suitable. Mr. Betts indicated that a twice yearly application of approximately 10mm coverage over the oval would see improved condition of the soil structure but would be a long term improvement application that would see a possible reduction in the watering times and fertilizer application. This would seem to contradict some earlier reports from both Mr. Betts and other Turf consultant recommendations.

CONCLUSION

Council Staff have implemented the increased watering times and shall continue to monitor any improvements with the Kalbarri oval as a result of the increased watering times. Staff shall continue with the suggested fertilizer program however within councils budget restraints.

FINANCIAL AND BUDGET IMPLICATIONS:

Consultant visit to site – Nil.

Increase in watering times and subsequent water volumes would see a moderate increase in power usage. Senior Staff are in the process of reviewing councils water license amounts.

Fertilizer applications to be managed within Council approved oval budget amounts.

Top dressing of the Kalbarri oval has not been allowed for within the 2013/2014 approved budget.

VOTING REQUIREMENT:

Nil.

OFFICER RECOMMENDATION – ITEM 6.1.2

For Council information/comment.

| | |
|--------------|---|
| 6.1.3 | 2013/2014 BUDGET – SCHEDULE 12 – ROAD PLANT PURCHASE. KALBARRI TIP TRUCK |
|--------------|---|

| | |
|---------------------------|--------------------------------------|
| LOCATION: | Kalbarri |
| REPORTING OFFICER: | Neil Broadhurst |
| DATE OF REPORT: | 12th February 2014 |
| APPENDICES: | Nil. |

SUMMARY:

Within Councils approved 2013/2014 budget allocation has been made for the replacement of the Kalbarri Tip Truck currently a 6 wheel automatic tip truck with 11m³ body.

BACKGROUND:

As presented to Council the Kalbarri Truck P044 is a 1992 model Mitsubishi that has done in excess of 425,000 km's and is in need of significant body repairs etc. Senior Staffs intent was to find a suitable second hand plant item of reasonable age with low to average kilometers in the price range as suggested by several truck suppliers. It is clear that second hand vehicles in this range are somewhat hard to locate and in demand. Senior Staff did not recommend the replacement with a new vehicle as the actual work hours did not warrant such a purchase at the time. Senior Staff have reviewed new prices to compare against budget allocation, these fall outside 2013/2014 budget allocation.

COMMENT:

Senior Staff in reviewing the 2013/2014 budget highlight that finding a second hand plant item to replace the Kalbarri truck has not been possible to date however are aware of the need to expend the funds as allocated within the approved budget. Senior staff has discussed with Kalbarri staff the option of considering a smaller capacity vehicle and consider the purchase of a single axle truck configuration that would meet budget requirements. Staff are of the opinion that prior to the current truck being in Kalbarri a single axle truck was in Kalbarri and was somewhat limit as opposed to the current situation. Comment was made that current truck should be maintainable for this period and staff prepared to wait until a suitable vehicle (6 wheel truck) is located.

The following options are presented for Council in considering the above:

1. Senior Staff continue to search/locate a suitable second hand vehicle as per original intent. If unsuccessful within the 2013/2014 financial year the funds allocated are carried over for consideration within the 2014/2015 draft budget.
2. Council considers the transfer of one of the existing 6 wheel trucks from its Northampton Fleet to Kalbarri. This in the past has been the normal process however the 2 oldest trucks in the current Northampton fleet are 2 Iveco units that are not cab over units (creates some issues in operating on town streets) and are both 59GCM – 430hp units that would be well above what is required in Kalbarri. It is suggested that our oldest Mitsubishi unit be considered as this has done approximately 115,000 kms to date, in good working order and ideal for the Kalbarri situation.

Council has listed a truck replacement for the Northampton truck fleet for 2014/2015 draft budget within the current 'Asset Management Plan'. It is suggested that Council consider the retaining of the Iveco truck that would have been the trade vehicle and source a new truck for Northampton, transferring the oldest current Northampton Mitsubishi to Kalbarri and trading the current Kalbarri truck. Budget prices would have to be reviewed for this option.

CONCLUSION

The above information is presented for Councils information and update as to progress made with this budget item.

FINANCIAL AND BUDGET IMPLICATIONS:

2013/2014 Budget allocation to purchase second hand truck - \$123,000

2-13/2014 Budget allocation for trade P044 - \$10,000

Available funds - \$113,000 – Nil spent to date.

VOTING REQUIREMENT:

Nil.

| |
|--|
| OFFICER RECOMMENDATION – ITEM 6.1.2 |
|--|

| |
|---|
| For Council information/comment. |
|---|

Neil Broadhurst

From: Clint Betts [clint@baileysfertiliser.com.au]
Sent: Friday, 8 November 2013 7:49 AM
To: Neil Broadhurst
Subject: FW: Kalbarri oval
Attachments: GROSORB TRIAL PRESENTATION.pptx

Hi Neil,

Please see below my comments regarding Kalbarri oval

The organic matter supply is necessary for a few reasons

- 1/ soil moisture retention, nutrient retention and cation exchange capacity
- 2/ Will help to better manage your water budget and irrigation cycles can be reduced to fit within a particular criteria
- 3/ There are many suppliers of organic matter ours is around the same cost from us and ours also includes a wetting agent.
- 4/ Grosorb soil wetting agent is required to improve water infiltration, droplet penetration time and soil wettability (please see the attached field trials completed last summer by an independent consultant)

The thatch at Kalbarri is minimal and turf coverage so I don't believe heavy renovations are required. The only form I would probably go for is the hollow tine coring in two directions as a form of getting the organic matter into the profile via sweeping into the core holes. If it is used as a topdress only then 10mm application of organic matter is too high.

Regular Fertilizing and the application of wetting agents such as grosorb is very important on a sand profile and along with a sufficient irrigation system you should start to see a better turf response even if it's on a sandy profile although addition of organic matter is preferred as I have mentioned before to accelerate the process.

In terms of an ongoing fertiliser program, I believe the one we do is fine. Using a recommendation other than a manufacturer of fertiliser would mean there would be a third party involved meaning fertiliser would be purchased off someone else and then the application which would include travel costs and the **contractors charge on top of that. Becomes a costly exercise. Especially as most contractors are coming out of Perth. (not too sure about how you would word this in your document)** Purchasing via great northern rural (who use low margins as a service to the local area) from Baileys would be cheaper as we are a manufacturer. Applying it yourself would be much cheaper.

Let me know your thoughts on this as I am trying to make this as practical as possible while not over spending in areas where it isn't required.

Irrigation is definitely a main focus as well and is usually one of the major concerns.

Increasing your days to water and reducing the irrigation cycle per application would be much more beneficial than prolonged days with no water.

I can determine the exact time for your irrigation cycle based on the mean evaporation rates off a weather chart for Kalbarri.

Let me know if you require any more information.

Kind regards

Clint Betts

Sales Manager

Dip. Hort. Cert Hort

Fertcare acc. advisor.

Northampton oval Fertiliser Program

| 2013-14 program | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | July |
|---|-----|------|-----|-----|----------|-----|----------|-----|-----|-----|-----|------|
| S.O.A granular @ 225kg per ha | | X | | | | | | | | | | |
| Brilliance Granulated @ 250kg p/ha | | | | | X | | | | X | | | |
| GT Green @ 50-70lt per ha | X | | | | | | X option | | | | X | |
| Granulated Gypsum @ 1 ton per ha | | X | | | | | | X | | | | |
| Grosorb soil wetter @ 400kg per ha or 50lt per ha as foliar | | X | | | X option | | | | | | | |
| Renovations e.g. verticut, coring & sanding, verti-drain etc. | | X | | | | | | | | | | |

The above fertiliser program is only to be used as a guide, certain factors like Budget restraints, renovations, climate, timing restrictions, change in soil characteristics and sporting events can alter the type of fertiliser used, frequency and the timing for application.

Important annual program notes:

- This nutritional program is almost identical to the previous program due to similar results. Sulphate of ammonia to help with pH and to supply the only nutrient deficient.
- GT Green to be used to counteract tie up issues with high pH.
- Granulated gypsum for the dispersion of sodium.
- The phosphorus level has come down a bit from the previous report but is still way above the desired level.
- Renovations are important on this soil type. I would suggest to scarify and topdress if thatch and compaction is a problem as this will help with drainage and dispersion of some of the salts high in the profile.
- If topdressing be careful into which sand you choose. A course grade particle size would be best suited in increase aeration, water infiltration and drainage which is the opposite of Kalbarri oval.

Summary

As you can see there are many situations with soil structure and nutrient interactions which can influence the growth and maintenance of turf. I have only briefly discussed some of the interactions.

As mentioned previously in the report each area has its own concerns in terms of soil structure and nutrient deficiencies however special attention is required at Kalbarri oval due to the poor condition to date especially with root development and it is difficult to alter with the current soil type you have.

Recommendation:

On the next page is a simple fertiliser program which will help towards producing a healthy sustainable lawn while supplying all the necessary nutrients for plant growth. The use of soil amendments should help towards a better soil structure although other issues will also need to be monitored like irrigation, water quality and pest and disease management.

Kalbarri foreshore Fertiliser Program

| 2013-14 program | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | July |
|--|-----|------|-----|-----|-----|----------|-----|-----|-----|-----|----------|------|
| Energy turf @ 400kg per ha | | | | | X | | | | | | | |
| 3.1.1 Granulated @ 250kg per /ha | | | | | | | | | X | | | |
| GT Green plus @ 50-70lt per ha | | | | | | X | | | | | | |
| Sulphate of Ammonia granular @ 250kg per ha | | X | | | | | | | | | | |
| Granulated Gypsum @ 500kg to 1 ton per ha | X | | | | | X | | | | | X option | |
| Grosorb soil wetter @ 400kg per ha or 50lt per ha as foliar | | X | | | | X option | | | | | | |
| Renovations e.g. verticut, coring & sanding, verti-drain e.t.c | | N/A | | | | | | | | | | |

The above fertiliser program is only to be used as a guide, certain factors like Budget restraints, renovations, climate, timing restrictions, change in soil characteristics and sporting events can alter the type of fertiliser used, frequency and the timing for application

Neil Broadhurst

From: Clint Betts [clint@baileysfertiliser.com.au]
Sent: Friday, 6 December 2013 4:49 PM
To: Nikki Young
Subject: Kalbarri oval

Hi Nikki,

Could you please forward this onto the relevant person for Kalbarri oval
I have completed the calculation for Kalbarri oval.

We ended up using 10 catch cups as this was directly in between the four sprinklers that were overlapping the area.
The total amount of water caught was 50.1mm over 10 catch cups

The average catch is then 5.01mm which is 50.1/10 catch cups
20minutes/5.01mm average catch = 3.99 mins per 1mm of water applied.

I looked up on the bureau of meteorology and there was only an Epan for Geraldton so I went off that.
The Epan for Geraldton last December was 10.1mm

You will need to replace 60% Epan as it is an active oval and to take into consideration the harsh conditions with the wind.

If applying irrigation for 7 days 42.42mm of water is required per week. (which is then 42.42mm x 3.99mins)
Doing the calculation based on the water caught in the catch cups and on the Epan of 60% being 6.06mm you would need to irrigate the oval for 56.41 minutes per cycle.

This is based on 56.41 minutes three times per week. This seems a lot but it is due to the amount of wind which is very harsh in Kalbarri and is evident with the low amount of water caught in the catch cups. Also the Epan is higher in December. As it gets cooler and the Epan is lower then the irrigation will need to be adjusted accordingly.
If irrigating 5 days a week as I recommended you would still need to irrigate the oval at 33.85 minutes per cycle for 5 days a week. (preferred method)

As you can now see the oval is not receiving no way near the required amount of water to produce quality turfgrass and is the first priority to adjust.

You can then measure how it is performing from here on.

The next step is to apply nutrition. Once the water is corrected then fertilizing must be every 8 weeks approximately but I do have a program in place for the oval.

The fertiliser would be better utilized once the plant is receiving enough water.

Organic matter inclusion can still be added and will ultimately add to better nutrient uptake and will help to reduce the amount of water required for the oval but this is long term thinking.

Any questions please feel free to contact me direct.

Kind regards

Clint Betts

Sales Manager

Dip. Hort. Cert Hort

Fertcare acc. advisor.



| | |
|----------|------|
| ITEM No: | DATE |
| 6.1.2 | 21/2 |



PO Box 261
Rockingham
Western Australia 6968
Telephone: (08) 9439 1688
Facsimile: (08) 9439 1068
Email: baileys@baileysfertiliser.com.au
Website: baileysfertiliser.com.au
A.B.N: 30 008 747 911

14-01-14

Client: Shire of Northampton- Kalbarri oval topdressing material
Attention: Neil Broadhurst
CN: 26893
Lab No: S 3036

Dear Neil,

I have reviewed the soil analysis report and my observation on whether this is a suitable top dressing material is as follows:

Observation:

The pH of the soil

The pH of this potential topdressing material is 7.5. The current PH of the soil type is 6.7 so this could alter this to some degree to be slightly alkaline. The need for more liquids could be used as a result of using this material due to it now being high pH.

- *Varied high pH is usually caused by irregular Calcium carbonate deposits in coastal soils and can be insoluble for plant availability.*
- *All forms of nutrients are taken up in inorganic or mineral forms from the soil but are sometimes lower in availability due to reactions with anions which decrease solubility. This is particular with soils dominant under alkaline conditions.*

| | |
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| ITEM No: | DATE |
| 6.1.2 | 21 / 2 |

Organic matter

There is a good level of organic matter in this soil mix of 12%. This would indicate that it would be quite suitable to apply to a sand with limited organic matter.

This will help towards increased nutrient and water holding capacity.

Ca: Mg ratio

The ratio of Calcium to Magnesium is out on **Kalbarri oval** which is the same statement as the previous soil test obtained in July last year. This determines the structure of the soil. When Magnesium is higher than Calcium in regards to a 6:10 to 1 ratio the soil becomes tight, heavy and unmanageable which causes low infiltration rates through the soil profile. Along with heavy thatch it ultimately leads to a compacted soil.

Calcium holds particles together ensuring stability, root penetration, water infiltration and aeration.

This is similar to the July soil test however the calcium content is much higher and more suitable to include into this soil type.

- *Although in most cases the clay content is >15% and this principle is invalid. It is however used as an important tool because thatch and compaction is very common on surfaces which have intensive high traffic areas. Either way the ratio can help to increase porosity and drainage on compacted soils and tighten a hardpan soil with high leaching areas on a poor sand.*

Nutrient deficiencies & interactions

Kalbarri oval: The main nutrients deficient are nitrogen, phosphorus, sulphur and zinc. Potassium, magnesium, calcium, iron, manganese, copper and boron are within range. Sodium is adequate but will need to be managed.

Phosphorus retention index: should also be noted which is the ability for phosphorus to be taken up by the plant.

Readings are quite good so it means that when phosphorus is applied the uptake is greatly increased. Exactly what you want to include onto the existing soil type.

Particle size distribution

The soil type is predominately a sandy loam with particle size distribution of mainly 72% course sand, 14% fine sand and 12% clay. (please refer to printout on particle size distribution)

Although preference is to have slightly more fine sand, course sand is actually more suitable as the fine sand applied to a course sand will find its way through the gaps of the soil causing further issues with drainage further down in the profile.

| | |
|--------------------------|---------------------|
| ITEM No: 6.1.2 | DATE 21/2 |
|--------------------------|---------------------|

Summary

Going by the soil analysis results I would say this would be suitable to use on your soil type as a topdressing material.

First of all it contains a good level of organic matter followed by a well-balanced nutritional status of potassium, magnesium, calcium and some trace elements. It is deficient in some key nutrients but can be rectified by the use of the soil program already in place. It has an adequate phosphorus retention index.

The pH is slightly high which means the program may have to be slightly altered to include foliar fertilisers more regularly but this can be altered when we obtain the next soil and/or leaf analysis in July this year.

The exchangeable sodium percentage is high and the calcium to magnesium ratio is out but this can be managed through granulated gypsum which is already in the existing program for Kalbarri oval.

I would apply the sandy loam at 10mm and maybe a repeat after the footy season this year however I can stipulate the next application after every soil analysis which is usually done in the winter period.

I have sent an email regarding the results from the catch cups that were done when I was last in Kalbarri and believe this plays a major role in the success of your turf.


I would recommend to make sure sufficient irrigation is applied to produce a good surface first and foremost however the addition of good soil will help in the retention of moisture and key nutrients in the profile.

If you require further information regarding this report please call.

Kind regards

Clint Betts
Sales Manager
Baileys fertilisers
0417 942 570
Email: clint@baileysfertiliser.com.au

| | |
|--------------------------|---------------------|
| ITEM No: 6.1.2 | DATE 21/2 |
|--------------------------|---------------------|

| | | | | | |
|---|-------------------------|-----------------------------|-----------------------------|-------------------------|--|
|  | | LABORATORY REPORT | | | Sample ID |
| Cart Note 26893 | Client ID GNR | Received 13/12/13 | Reported 30/12/13 | Lab No. S3036 | Kalbarri oval loam topdress |

Attn: Neil Broadhurst

| | Particle Size | Result |
|--|---------------|--------|
| | % Clay | 12 |
| | % Course Sand | 72 |
| | % Fine Sand | 14 |
| | % Sand | 86 |
| | % Silt | 2 |

Comments:

Henry Houweling (BSc)

SOIL ANALYSIS (TURF) LABORATORY REPORT

ITEM No: **6.1.2** DATE **21/2**



BAILEYS FERTILISERS
AKC Pty Ltd trading as
PO Box 261
Rockingham
Western Australia 6968
Telephone: (08) 9439 1688
Facsimile: (08) 9439 1068
Email: baileys@baileysfertiliser.com.au
Website: baileysfertiliser.com.au
A.B.N: 30 008 747 911




Client: Shire of Northampton
Attention: Neil Broadhurst
Sample Identification: Kalbarri Oval
Lab No: S3036
Cart Note: C/N 26893

Order/Phone No: NA
Sample Received: 13/12/13
Report Date: 27/12/13

TEST

| | | |
|--------------|----------------------------------|----------|
| Soil Texture | Sand (1.0) Loam (2.0) Clay (3.0) | 2 |
|--------------|----------------------------------|----------|

| TEST | Optimum Range | | Result | |
|------------------------------|---------------|---------|------------|-------------|
| | Minimum | Maximum | | |
| pH (1:5 H ₂ O) | 6.0 | 7.0 | 8.4 | |
| pH (1:5 CaCl ₂) | 6.0 | 7.0 | 7.5 | |
| Electrical Conductivity (EC) | dS/m | 0.00 | 1.20 | 0.12 |
| Organic Matter | % | 3.0 | 8.8 | 12.0 |
| Phosphorus Retention Index | mL/g | 1.0 | 8.0 | 5.7 |

| | | | Optimum Range | | Result |
|------------------------|-----------------|-------|---------------|------|---------------|
| | | | | | |
| Nitrogen | NO ₃ | mg/kg | 25 | 50 | 14 |
| Nitrogen | NH ₄ | mg/kg | 30 | 70 | < 1 |
| Phosphorus by Colwell | P | mg/kg | 20 | 40 | 3 |
| Potassium by Colwell | K | mg/kg | 100 | 400 | 175 |
| Potassium by Ex Cation | K | mg/kg | 100 | 400 | 164 |
| Magnesium | Mg | mg/kg | 100 | 200 | 177 |
| Calcium | Ca | mg/kg | 400 | 1000 | 884 |
| Sulphur | S | mg/kg | 10 | 20 | 8 |
| Sodium | Na | mg/kg | 20 | 450 | 126 |
| Iron | Fe | mg/kg | 2 | 10 | 5 |
| Manganese | Mn | mg/kg | 4 | 50 | 5 |
| Zinc | Zn | mg/kg | 0.8 | 5 | 0.3 |
| Copper | Cu | mg/kg | 0.3 | 5 | 0.6 |
| Boron | B | mg/kg | 1 | 2 | 1.1 |

| | | Optimum Range | | Result |
|---|--------------|---------------|-----|---------------|
| | | | | |
| Ratio of Ca:Mg | | 4 | 6 | 3.0 :1 |
| Ratio of K:Mg | | 1.5:1 | | 0.3 :1 |
| Cation Exchange Capacity | cmol (+) /kg | 8 | 20 | 7 |
| Exchangeable Sodium Percentage | | 1.0 | 6.0 | 8.0 |
| Below minimum: BLUE Above maximum: RED Within range: GREEN | | | | |

Henry Houweling (BSc) **Brett Driessen (QM)**

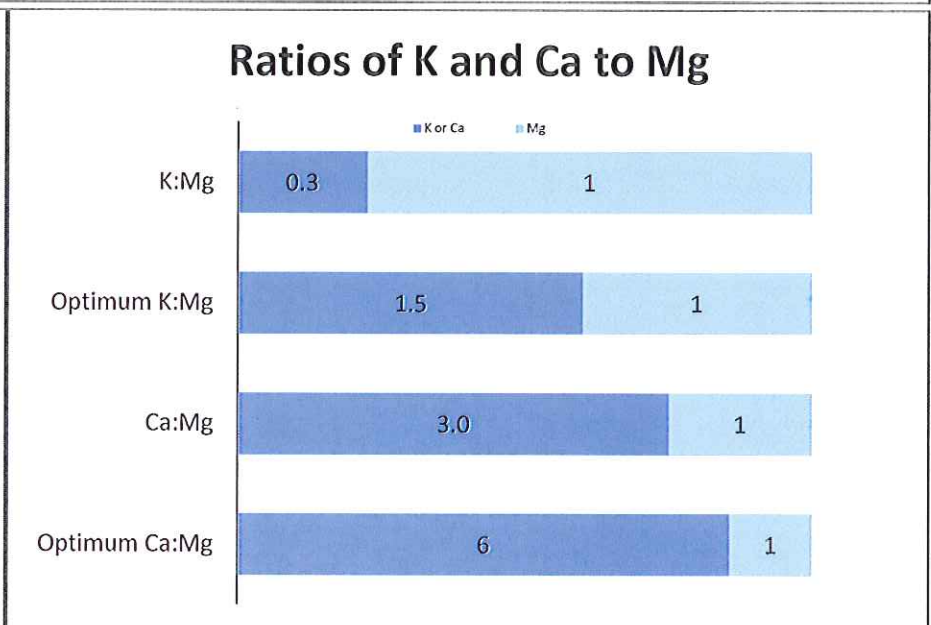
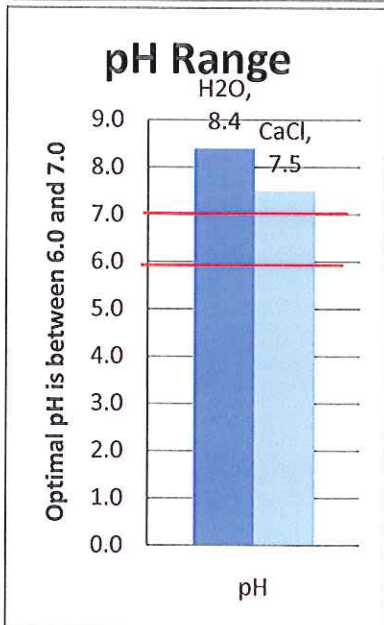
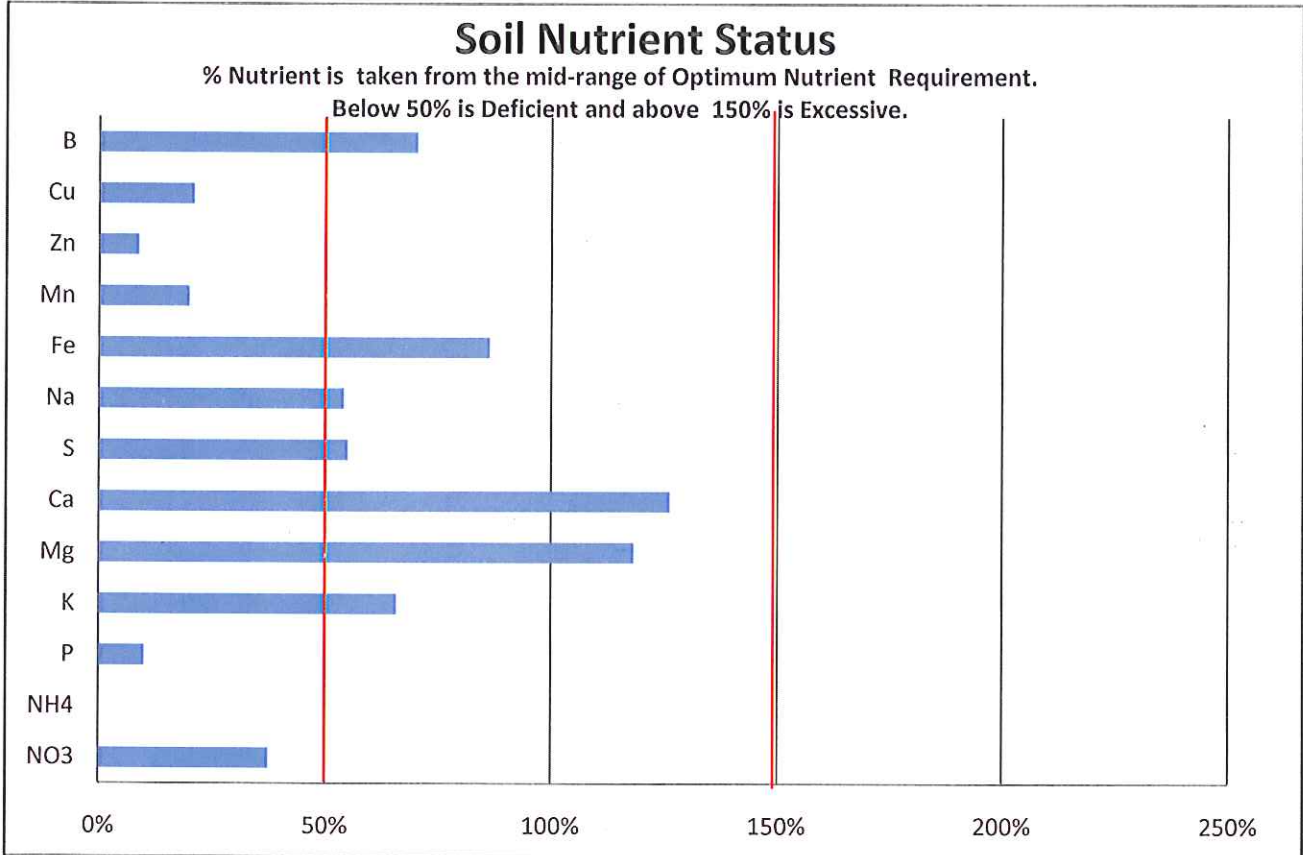
Comments:

SOIL ANALYSIS (TURF) LABORATORY REPORT

ITEM No: **6.1.2** DATE **21/2**

Soil Nutrient Levels

Client: Neil Broadhurst
 Sample Identification: Kalbarri Oval
 Sample Received: 13/12/13 CN: C/N 26893
 Report Date: 27/12/13 Lab No: S3036



SHIRE OF NORTHAMPTON

WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2013/2014)

(February 2014)

| 2013/2014 Budget Works | Status | Comments |
|--|-----------|--|
| <u>Regional Road Group Projects</u> | | |
| George Grey Drive Reconstruct Shoulders - Eco Flora | | |
| Ajana Kalbarri Road Bitumen edge reinstatement | COMMENCED | Main Roads / Edi Downer undertaking identified works |
| Northampton to Nabawa Road Reseal corner and pavement repairs | COMPLETE | |
| <u>Roads To Recovery</u> | | |
| Mary Street - Northampton NWCH to Barlow - Street improvements | | |
| Grey Street - Kalbarri (inc B/Spot funding) Reconstruct from Clotworthy Street north | | Design Drawings available |
| Forrest Street - Northampton Reconstruction and drainage - Stephen to floodway | | |
| <u>Royalties for Regions Funding</u> | | |
| Ogilvie East Road - Stage 1 Reseal 2012/2013 works | COMPLETE | |
| Ogilvie East Road - Stage 2 Reseal 2012/2013 works | COMPLETE | |
| Ogilvie East Road - Stage 3A Construct to: primerseal (corners - 1.4km's) | COMPLETE | |
| Ogilvie East Road - Stage 3B Construct to: primerseal (2.2km's) | COMPLETE | Completed to gravel finish only |
| Cont. | | |

| 2013/2014 Budget Works | Status | Comments |
|--|----------|---|
| <u>Black Spot Funding</u> | | |
| Grey Street - Kalbarri (inc RTR funding) Reconstruct from Clotworthy Street north | | Design Drawings available |
| <u>Regional Development</u> | | |
| Northampton Northampton Light Industrial Area - 5 Lots | COMPLETE | |
| <u>Recreational Boating Facility Fund</u> Kalbarri Northern Boatramp Car park area | COMPLETE | |
| <u>MUNICIPAL FUND CONSTRUCTION</u> | | |
| <u>2012/2013 Carry Over Works</u> | | |
| Kalbarri - Hotel Car Park Reseal 2011/2012 works | | |
| Kalbarri - Boat Hire Carpark Reseal 2011/2012 works | | |
| Kalbarri - Maggee Crescent Reseal and replace kerb | | |
| Ogilvie West Road Realign corner and install culvert | | Clearing permit with DOER - Management have asked for reconsideration of conditions |
| <u>New Works (2012/2013 Budget)</u> | | |
| <u>Kalbarri</u> | | |
| Auger Street Reseal - Smith to Mallard (220m) | | |
| Batavia Circle Reseal - Orabanda to Glass (xxxm) | | |
| Hasleby Street Reseal - (335m) | | |
| Cont. | | |

| 2013/2014 Budget Works | Status | Comments |
|--|-----------|--------------------------------------|
| <u>Northampton</u> | | |
| Bateman Street Reseal - 2012/2013 works - Essex to Shea | COMPLETE | |
| Essex Street Reseal - (0.5 - 0.8) replace kerb north side | COMPLETE | |
| Fifth Avenue Reseal - (0.0 - 0.2) | COMPLETE | |
| Fourth Avenue Reseal - (0.0 - 0.2) | COMPLETE | |
| Gwalla Avenue Reseal - (0.38 - 0.73) | COMPLETE | |
| Harney Street Install kerb from Bruce to Barron south side | COMPLETE | |
| Third Avenue Install solar street light | | |
| <u>Rural</u> | | |
| Harvey Road Pavement repairs - various | | |
| <u>MUNICIPAL FOOTPATHS</u> | | |
| <u>Kalbarri Townsite</u> | | |
| Kalbarri - Malaluca trail Repairs to existing (Provisional Sum) | | |
| Northampton - Bicentennial Park Asphalt internal footpaths - Red asphalt | | |
| Northampton - Stephen Street Forrest to Brook - Continue existing | COMMENCED | Backfil and infill works outstanding |
| Cont. | | |

| 2013/2014 Budget Works | Status | Comments |
|---|----------|----------|
| <u>OTHER WORKS - SPECIFIC / MAINTENANCE</u> | | |
| Ogilvie West Road - Staged works for bus route Hatch Road - West of cross roads Ogilvie West Road - Chilimony Road to Teakles corner Yerina Springs Road - 2 areas Harvey Road - Staged works | | |
| <u>OTHER WORKS - Foreshores/Parks/Gardens</u> | | |
| Horrocks foreshore lawns: Install upgraded reticulation system | COMPLETE | |
| Horrocks foreshore - Jetty Replace 4 x ladders; Repairs to lower platform | COMPLETE | |
| Northampton - Hampton Road (general) Street bins x 8 Binnu - Community Hall area Supply bollards | | |
| <u>OTHER WORKS - Depots</u> | | |
| Nil. | | |
| Cont. | | |

| 2013/2014 Budget Works | Status | Comments |
|--|----------|------------------------|
| <u>PLANT ITEMS - Major</u> | | |
| Northampton - Construction Loader Purchase: new - trade/sell P197 Volvo L90E | COMPLETE | |
| Kalbarri - 6 Wheel tipper Purchase Second Hand - trade/sell P044 Mitsi Truck | | Options being accessed |
| Kalbarri - Ranger's Vehicle Purchase: New - trade/sell P216 Ford Ranger | COMPLETE | |
| Manager of Works and Technical Services Purchase: New - trade/sell P223 Nissan Patrol | COMPLETE | |
| Northampton - Zero turn mower or similar Purchase: new - trade/sell P170 Gianni | COMPLETE | |
| <u>PLANT ITEMS - Minor/Other/Sundry tools</u> | | |
| Kalbarri Depot - Compressor | COMPLETE | |
| Northampton - Cable locator (Manager of Works) | | |
| Northampton - GPS trip meter (Manager of Works) | | |
| Northampton - Concrete Saw | COMPLETE | |
| Northampton - Gardener's Shed - fuel cabinet | COMPLETE | |
| Kalbarri - Motorised hedge trimmer | COMPLETE | |
| Kalbarri - Ranger Bar light | COMPLETE | |
| Kalbarri - Field tool box and kit | COMPLETE | |
| Kalbarri - 20lt Spray tow along | COMPLETE | |
| Kalbarri - Utility 8m boom spray | | |

HEALTH AND BUILDING REPORT CONTENTS

| | | |
|-------|--|---|
| 6.2.1 | BUILDING STATISTICS FOR THE MONTHS OF DECEMBER 2013 AND JANUARY 2014 | 2 |
| 6.2.2 | RECYCLING AND REUSE SHEDS – NORTHAMPTON AND KALBARRI REFUSE SITES | 3 |
| 6.2.3 | REGIONAL TENDER FOR WASTE SERVICES | 4 |
| 6.2.4 | MANAGEMENT OF ASBESTOS ON COUNCIL CONTROLLED PROPERTIES | 8 |

6.2.1 INFORMATION ITEM: BUILDING STATISTICS

| | |
|-----------------------------|---|
| DATE OF REPORT: | 8th February 2014 |
| RESPONSIBLE OFFICER: | Glenn Bangay – Principal EHO/Building Surveyor |

BUILDING STATISTICS

Attached for Councils' information are the Building Statistics for December 2013 and January 2014.

OFFICER RECOMMENDATION – ITEM 6.2.1

For Council information.

6.2.2 INFORMATION ITEM: RECYCLING AND REUSE SHEDS

| | |
|-----------------------------|---|
| DATE OF REPORT: | 8th FEBRUARY 2014 |
| RESPONSIBLE OFFICER: | Glenn Bangay – Principal EHO/Building Surveyor |

RECYCLING AND REUSE SHEDS

In 2008 the then City of Geraldton Greenough and the Shires of Chapman Valley, Irwin, and Northampton, with the Shire of Coorow participating recently, worked collaboratively as the Batavia Regional Organisation of Councils (BROC) to prepare a Strategic Waste Management Plan (SWMP). The SWMP was developed to satisfy the BROC's and its member Councils' participation requirements of the Zero Waste Management Plan Development Scheme established by the then Management Board.

In 2009 the Waste Authority approved the establishment of the Regional Funding Programme to assist local and regional Councils in the implementation of their SWMPs. To participate in the pilot phase of the Regional Funding Program in 2009, the BROC prepared a Regional Investment Plan (RIP) and obtained financial assistance for the implementation of a number of the key recommendations included within the BROC SWMP.

The Shire of Northampton submitted a request for funding of \$50,000.00 to assist with the development of reuse and recycling sheds at the Northampton and at the Kalbarri Waste Management Sites, as part of the fixed funding the City of Greater Geraldton, which is designated a Major Regional Centre within the State Waste Strategy and specified landfill diversion targets accordingly, has obtained \$300,000.00 plus GST. The remaining member Councils have been allocated \$122,670.00 plus GST. This was split equally between the remaining three member Councils to implement their respective programmes, which equates to the figure of \$40,890.00 plus GST.

The budget for the sheds and construction is as follows:

| | |
|---|---------------------|
| 2 x sheds 6m x 20m x 3.5m | \$ 15,536.36 |
| Freight & delivery | \$ 2,365.45 |
| Concrete footings only | \$ 2,550.00 |
| Labour cost for construction of both sheds | \$ 13,090.00 |
| Supply of sand and site works (by Shire staff and equipment | <u>\$ 7,350.00</u> |
| | <u>\$ 40,891.81</u> |

OFFICER RECOMMENDATION – ITEM 6.2.2

For Council information.

| | | |
|--------------|---|---|
| 6.2.3 | INFORMATION ITEM: REGIONAL TENDER FOR WASTE SERVICES | |
| | DATE OF REPORT: | 8th FEBRUARY 2014 |
| | RESPONSIBLE OFFICER: | Glenn Bangay – Principal EHO/Building Surveyor |

BACKGROUND:

In 2008 the then City of Geraldton Greenough and the Shires of Chapman Valley, Irwin, Coorow and Northampton worked collaboratively as the Batavia Regional Organisation of Councils (BROC) to prepare a Strategic Waste Management Plan (SWMP), this collaboration has been instrumental in funding being resourced for improved facilities and forward waste management plans for three of the member Councils.

At the last meeting of the member Councils in November 2013 it was decided to invite Talis Waste Management Consultants to investigate the potential and feasibility of a Regional Tender for Waste Services including collections and operations of waste management facilities and Feasibility Assessment of Regional Resource recovery Options.

Funding for the above studies will be sourced from the Regional Funding Program for Local Government Authorities 2011 – 2016 – Round Two Funding scheme.

As was discussed at the workshop, there is a lot of benefits in further investigating the idea of tendering out waste management services jointly. During the meeting, the majority of discussions were around collection services; however there may be merit in also including the operation of some of the facilities.

Some of the key items that need to be considered, include:

Who wishes to participate in the regional contract?

- Are all the current members of the BROC keen to be involved?
- Are there other local governments within the Midwest and surrounding areas that we should be discussing this regional contract with.
- There may be discretionary members – those that are interested but will decide if they are definitely in after they have seen the tendered rates. However, there will be a need to have Mandatory members, such as the City of Greater Geraldton as that is where the core tonnages are located.
- When will each member be able to allocate its waste to the contract – ie when do the existing contracts end.

What services should be included within the contract?

- Domestic refuse collection is a mandatory service – which is weekly 240 L MGB collections.
- Potential mandatory services could include:
 - Commercial collections using multiple MGBs or even hook lift bins
 - Operation and management of waste facilities
 - Roll out and maintenance of MGBs

Pricing

Pricing formula for the collection services (per lift or drive by)

- How discretionary members are dealt with, if they are permitted to be included within the contract.
- Cost for operating and managing waste management facilities – schedule of rates or monthly price.
- Who pays the contractor – does each local government pay invoices separately or it is co-ordinated by one member that is the Principal of the contract.

Contract and Terms and Conditions

Decide upon which are the best set of documents to be utilised for the contract and the tender process. Talis has utilised the WALGA documents on a number of occasions previously which could be tweaked to facilitate the regional aspect of the contract.

Expiry of Current Contracts

The table below summarises the completion dates for the various individual waste collection (and some facilities operations) of the various local governments. Some are currently missing.

| LGA | Waste Services Contract Expiry |
|---------------------------|--------------------------------|
| Shire of Northampton | 1 st July 2015 |
| City of Greater Geraldton | 15 May 2015 |
| Shire of Coorow | 30 th June 2014 |
| Shire of Chapman Valley | 1 st Feb 2015 |

| | |
|------------------------|------------------|
| Shire of Three Springs | Late 2016 |
| Shire of Irwin | rolling contract |
| Shire of Mingenew | ?? |
| Shire of Yalgoo | ?? |

Going Forward

Based on experience on similar projects, Talis believes that a Workshop where all members meet up and discuss the various aspects of the Regional Contract would be the best way forward. The group would also need to consider if they would like to invite other surrounding local governments to this workshop. It would be recommended that the workshop be attended by the Local Authority EHO's and CEO's.

In relation to tasks and timeframes, Talis has put forward the following:

| Task | Date |
|--|-----------------------|
| Finalise on Participants (engage other LGA's) | February - March |
| Workshop (discuss key matters / aspects of contract) | March |
| Preparation of Tender Pack | April - May |
| Approvals by various LGA's (potentially Councils) | June - July |
| Release of Tender | Mid-August |
| Advertisement Period | 6 weeks |
| Close of Tender | October |
| Evaluation | October - November |
| Sign off by various | December - |

| | |
|--------------------------|----------------|
| Councils | January |
| Award of Contract | February |
| Mobilisation | Feb – May 2015 |
| Commencement of Contract | May 2015 |

As this would be regional contract it will take some time to get all documents together and approved by the various LGA’s and Councils. Therefore, Talis have allowed a significant timeframe to get this contract together.

COMMENT:

It is incumbent on all Local Authorities to plan and strategize for future needs and services including waste management, collection, recycling and reuse. One possible avenue of an efficient, cost effective solution to the waste management and disposal problem is to approach the issue on a regional basis rather than each individual Local Authority having their own program and contractor.

Maintaining refuse sites is becoming expensive and onerous from an environmental legislation aspect, the Department of Environment and Regulation has made their future direction very clear, they are working towards phasing out small landfill sites in favour of combined initiatives to deal with waste including recycling and reuse of materials that have a financial return or negative cost for treatment and disposal. Individual Local Authorities will continue to find the financial implications of waste management an ever increasing burden on the financial resources of their annual budgets.

It is prudent at this stage for this Council to be involved in exploring all possibilities of a combined approach to waste management, the Shire of Northampton or any of the other member Councils may withdraw their participation at any time, there will be no financial impost on the withdrawal. I would suggest that the Shire of Northampton continues its active participation with the regional group and research the potential of the outcomes from the Talis consultants’ feasibility study.

The term of the Shire of Northampton’s current contract with Veolia Environmental Services is for a period of two years commencing on the 1st July 2013, with an option of another three years or such lesser period nominated at the discretion of Council, and subject to both parties being agreeable to such an extension.

OFFICER RECOMMENDATION – ITEM 6.2.3

For Council information.

6.2.4 INFORMATION ITEM: MANAGEMENT OF ASBESTOS ON COUNCIL CONTROLLED PROPERTIES

| | |
|-----------------------------|--|
| DATE OF REPORT: | 10th FEBRUARY 2014 |
| RESPONSIBLE OFFICER: | Glenn Bangay – Principal EHO/Building Surveyor Thomas Lachlan –Environmental Health Officer |

The Management of Asbestos in Shire of Northampton Property.

The purpose of this information item is to advise Council on measures taken to ensure the Shire meets its obligation to safely manage asbestos containing material in accordance with the *Code of Practice for the Management and Control of Asbestos in Workplaces*[NOHSC: 2018 (2005)].

Generally, asbestos containing materials do not pose a risk to health if they are left undisturbed in buildings. However there is a serious risk of exposure to asbestos fibres during the disturbance or removal of asbestos containing material, unless the appropriate safety precautions are followed. Asbestos poses a risk to health by inhalation whenever asbestos fibres become airborne and people are exposed to these fibres. Asbestos is a known carcinogen and the inhalation of asbestos fibres is known to cause mesothelioma, lung cancer and asbestosis.

WorkSafe recently visited a number of local authorities focusing on the management of asbestos in local government property. Loretta Anderson, WorkSafe inspector called at the Northampton office to check compliance with the *Code of Practice*. Ms Anderson interviewed Thomas Lachlan, Councils' Environmental Health Officer in relation to asbestos management within Shire owned property. There was a full and frank discussion on what WorkSafe is looking for and what the Shire has in place to ensure compliance. She inspected the Asbestos Register and asked questions on how the Shire prioritises the replacement of any ACM that is identified as damaged. A visit was made to the RSL hall to check compliance with the *Code of Practice* in relation to identifying ACM and labelling requirements.

The Asbestos Register is a register compiled detailing all Shire property which contains asbestos containing material (ACM). If there is any doubt about if a material contains asbestos then the material is presumed to be asbestos containing material (PACM) and the appropriate safety procedures followed if the material is to be disturbed or removed. The register details where in each property the asbestos containing material is, its condition and control measures. The register is held on the main computer drive and is accessible by anyone who needs to view it. Any contractors engaged to carry out work on Shire properties are advised by the Principal Building Surveyor if the work is to be carried out in any property on the register to ensure safety precautions are taken.

In general terms Ms Anderson was satisfied that the Shire was aware of its obligations and had taken a responsible course of action to fulfil them. There was however two points which were not compliant and two Improvement Notices were issued in relation to asbestos in Council owned buildings:

1. Ensure signage warning of the location of asbestos hazards is displayed in accordance with Part 5 of the Code of Practice for the Management and Control of Asbestos in Workplaces;
2. Ensure the asbestos register is reviewed by a competent person in accordance with the Code of for the Management and Control of Asbestos in the Workplace.

Both the above mentioned Improvement Notices will be completed by the due date.

The issue of an Asbestos Management Plan was also discussed. At the moment this is an informal system whereby the Principal Building Surveyor allocates funds in the budget to replace ACM according to the state of repair and potential risk. However, Ms Anderson recommends that a formal asbestos management plan be drawn up. The plan is to prioritise the replacement of asbestos containing material according to the state of repair and potential risk. The plan should set out what is going to be done, when it is going to be done and how it is going to be done. The plan must also contain the management options (ie to maintain the ACM or replace with non-asbestos alternatives.) There should be clear lines of responsibility, with each person involved understanding their roles and responsibilities. The aim is to set priorities for the effective control of the risks in the short term with the ultimate goal of all Shire premises free of ACM.

This document is in the process of being prepared by Councils Environmental Health Officer and the costs of carrying out the required works will be included in future budgets for Council consideration.

OFFICER RECOMMENDATION – ITEM 6.2.4

For Council information.

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - DECEMBER 2013

| Approval Date | App. No. | Owner | Builder | Property Address | Type of Building | Materials 1. Floor 2. Wall 3. Roof | Area m2 | Value | Fees 1. App Fee 2. BCITF 3. BRB 4. Other |
|----------------------|-----------------|---|---|------------------------------------|-------------------------|---|----------------|--------------|---|
| 2/12/2013 | 1196 | R & J Pexton PO Box 284 KALBARRI | Owner/Builder | Lot 943 Crocos Court KALBARRI | Verandah | 1. Brick Paving 2. N/A 3. Colourbond | 26 | \$5,000 | 1. 90.00 2. 0.00 3. 40.50 4. 0.00 |
| 2/12/2013 | 1198 | S Tarasek PO Box 375 KALBARRI | Owner/Builder | Lot 971 Pederick Place KALBARRI | Garage | 1. Concrete 2. Brick 3. Zinc | 46 | \$15,000 | 1. 90.00 2. 0.00 3. 40.50 4. 0.00 |
| 2/12/2013 | 1197 | B Davies PO Box 704 KALBARRI | Owner/Builder | Lot 758 Starfire Close KALBARRI | Garage | 1. Concrete 2. Steel 3. Colourbond | 54 | \$13,000 | 1. 90.00 2. 0.00 3. 40.50 4. 0.00 |
| 10/12/2013 | 1191 | R & D Carson PO Box 302 NORTHAMPTON | Bob's Bobcat Hire PO Box 2095 GERALDTON | Lot 8195 NWCH OGILVIE | Swimming Pool | 1. F/Glass 2. N/A 3. N/A | n/a | \$30,000 | 1. 96.00 2. 60.00 3. 40.50 |
| 12/12/2013 | 1200 | G McDonald PO Box KALBARRI | Shoreline Outdoor World PO Box 3223 GERALDTON | Lot 782 Cygnet Crt KALBARRI | Patio | 1. Concrete 2. N/A 3. Colourbond | 43 | \$7,500 | 1. 90.00 2. 0.00 3. 40.50 4. 0.00 |

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - JANUARY 2014

| Approval Date | App. No. | Owner | Builder | Property Address | Type of Building | Materials 1. Floor 2. Wall 3. Roof | Area m2 | Value | Fees 1. App Fee 2. BCITF 3. BRB 4. Other |
|---------------|----------|---|---|------------------------------------|------------------|---|---------|-----------|--|
| 6/01/2014 | 1195 | A Portelli 8 Adameus Cres PORT KENNEDY | WA Country Builders PO Box 567 GERALDTON | Lot 33 Castaway St KALBARRI | Dwelling | 1. Concrete 2. Brick 3. C/Bond | 161 | \$267,400 | 1. 508.06 2. 534.80 3. 240.66 4. 0.00 |
| 6/01/2014 | 1201 | M Whyte 15 Mainwaring Dve KALBARRI | Shoreline Outdoor World PO Box 3223 GERALDTON | Lot 909 Mainwaring Dve KALBARRI | Shed | 1. Concrete 2. C/Bond 3. C/Bond | 70 | \$18,000 | 1. 90.00 2. 0.00 3. 40.50 4. 0.00 |
| 7/01/2014 | 1205 | DJ & BM Bateman PO Box 493 NORTHAMPTON | Owner/Builder | Lot 2848 Erriary Rd WEST BINNU | Shed | 1. N/A 2. Steel 3. Zinc | 252 | \$18,500 | 1. 90.00 2. 0.00 3. 40.50 4. 0.00 |
| 7/01/2014 | 1182 | K & J Perkins 12 Starfire Cl KALBARRI | L Nairn PO Box 261 KALBARRI | Lot 8 Salomit Pl KALBARRI | Dwelling | 1. Concrete 2. Brick 3. C/Bond | 18 | \$280,000 | 1. 896.00 2. 560.00 3. 252.00 4. 0.00 |
| 7/01/2014 | 1206 | M Eastwood & D Smith 39 Panton Cres KARRINYUP | L Ledger PO Box 204 KALBARRI | Lot 288 Mallard St KALBARRI | Demolition | 1. N/A 2. Asbestos 3. N/A | N/A | \$330 | 1. 90.00 2. 0.00 3. 0.00 4. 0.00 |
| 7/01/2014 | 1207 | A Davis PO Box 700 KALBARRI | Owner/Builder | Lot 664 Questro Glade KALBARRI | Patio | 1. Paving 2. N/A 3. C/Bond | 64 | \$16,000 | 1. 90.00 2. 0.00 3. 40.50 4. 0.00 |
| 9/01/2014 | 1203 | M & G Johnson PO Box 318 NORTHAMPTON | Owner/Builder | Lot 208 Stokes St HORROCKS | Retaining Wall | 1. N/A 2. Concrete 3. N/A | N/A | \$17,800 | 1. 90.00 2. 0.00 3. 40.50 4. 0.00 |
| 9/01/2014 | 1208 | A & R Suckling PO Box 129 NORTHAMPTON | Top Gun Restoration PO Box 4138 SWAN VIEW | 64 Sandy Gully Road NORTHAMPTON | Re/roof | 1. N/A 2. N/A 3. C/Bond | N/A | \$35,796 | 1. 114.55 2. 71.60 3. 40.50 4. 0.00 |
| 31/01/2014 | 1210 | C Scagliotta PO Box 398 WILLETTON | Owner/Builder | Lot 217 Smith St KALBARRI | Garage | 1. Concrete 2. Brick 3. Steel | 28 | \$11,800 | 1. 90.00 2. 0.00 3. 40.50 4. 0.00 |

| | | | | | | | | | |
|------------|------|--|---|-----------------------------------|-----------------|--|-----|-----------|--|
| 31/01/2014 | 1190 | S Mitchell PO Box 484 NORTHAMPTON | N Swan PO Box 718 NORTHAMPTON | Lot 18 Mitchell St HORROCKS | Retaining Wall | 1. N/A 2. Concrete 3. N/A | N/A | \$20,000 | 1. 90.00 2. 0.00 3. 40.50 4. 0.00 |
| 31/01/2014 | 1209 | F Hermon 12 Shaftsbury Ave BAYSWATER | Owner/Builder | Lot 755 Batavia Cir KALBARRI | Verandah | 1. Paving 2. N/A 3. Zinc | 22 | \$5,000 | 1. 90.00 2. 0.00 3. 40.50 4. 0.00 |
| 31/01/2014 | 1193 | Fabre Pty Ltd 10 Porter St KALBARRI | Kent Corp P/L PO Box 304 MADDINGTON | Lot 473 Porter St KALBARRI | 2 x Park Homes | 1. Timber 2. Steel 3. C/Bond | 112 | \$205,290 | 1. 656.93 2. 410.58 3. 184.76 4. 0.00 |
| 31/01/2014 | 1211 | P Fowler 9 Bateman St MILLERS WELL | L Ledger PO Box 204 KALBARRI | Lot 350 Patrick Cres KALBARRI | Demolition | 1. N/A 2. Asbestos 3. N/A | 39 | \$1,400 | 1. 90.00 2. 0.00 3. 0.00 4. 0.00 |
| 31/01/2014 | 1212 | Mrs RA Nesdale | G Turner PO Box 396 KALBARRI | Lot 525 Magee Cres KALBARRI | Patio | 1. Paving 2. N/A 3. Custom Orb | 20 | \$5,554 | 1. 90.00 2. 0.00 3. 40.50 4. 0.00 |
| 31/01/2014 | 1213 | A Van Haren & A Madden | G Turner PO Box 396 KALBARRI | Lot 873 Portree Elbow KALBARRI | Patio Enclosure | 1. Concrete 2. H/Plank 3. Custom Orb | 29 | \$7,000 | 1. 90.00 2. 0.00 3. 40.50 4. 0.00 |

TOWN PLANNING CONTENTS

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6.3.1 OUTBUILDING (ENCLOSED SHIPPING CONTAINER) – LOT 27 (NO. 6) KESTREL AVENUE, KALBARRI

| | |
|---------------------------|--|
| FILE REFERENCE: | 10.6.1.1 / 6 KEST (A3390) |
| DATE OF REPORT: | 1 February 2014 |
| APPLICANT: | Mark Blewett |
| LANDOWNER: | Mark Blewett |
| REPORTING OFFICER: | Hayley R. Williams - Principal Planner |
| APPENDICES: | |
| | 1. Application for Planning Approval Details |

AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

Council is in receipt of an Application for Planning Approval to enclose the shipping container on Lot 27 (No. 6) Kestrel Avenue, Kalbarri within an outbuilding. It is additionally noted the shipping container has been on site since at least September 2012 and has been part of legal proceedings.

It is recommended that the Application for Planning Approval be approved subject to conditions.

BACKGROUND:

The Applicant was written to by Council staff in September 2012 when it was brought to their attention that a shipping container had been placed on a residential zoned property in Kalbarri without the approval of Council.

A response from the Applicant was provided to the Shire which stated:

“The sea container contains a home that I am in the process of getting re-designed by architects here, for Kalbarri. It was intended and brought several years ago for Karratha and fully cyclone rated but was in the end too big for my block here. Given it will be on the block in excess of 3 months It is not temporary however once the home is approved and built the container will be sold. My intentions are to move to Kalbarri in the next few months and rent in town whilst it is being built. I expect it to be built within the next 6 months.”

Council at their Ordinary Meeting held on 19 April 2013 resolved to refuse the Application for Planning Approval and an appeal was made to the State Administrative Tribunal by the Applicant whereby mediation was undertaken.

As a consequence of mediation Council at their Ordinary Meeting held on 21 June 2013 resolved to:

- “1 *Grant formal planning approval for a residence to be constructed upon Lot 27 (No.6) Kestrel Avenue, Kalbarri subject to the following conditions:*
- a *Development shall be in accordance with the attached approved plan(s) dated 21 June 2013 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;*
 - b *If the development/use the subject of this approval is not substantially commenced within a period of 2 years after the date of the determination the approval shall lapse and be of no further effect;*
 - c *A Building Permit shall be issued by the local government prior to the commencement of any work on the site;*
 - d *Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;*
 - e *Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition;*
 - f *All stormwater is to be disposed of on-site to the specifications and approval of the local government;*
 - g *Installation of crossing places to the standards and specifications of the local government; and*

- h Access and car parking areas to be paved, drained and thereafter maintained to the approval of the local government.*

- 2 Advise the State Administrative Tribunal that having regard for Part 1 the following is to be considered Council’s mediated stance in relation to matter DR 168/2013 in that it is prepared to support the siting of a shipping container upon Lot 27 (No.6) Kestrel Avenue, Kalbarri subject to the following:*

 - a) The necessary information having been received by the Shire from the landowner to enable the issuing of a building permit by 31 July 2013 for the construction of a residence upon Lot 27 (No.6) Kestrel Avenue, Kalbarri.*

 - b) Evidence of a signed building contract being provided to the Shire by the landowner (which includes a building commencement date and building completion date) received by 31 July 2013; &*

 - c) Should points a & b above be satisfied by 31 July 2013 that the Council delegate authority to the CEO for the issuing of development approval for the siting of a shipping container upon Lot 27 (No.6) Kestrel Avenue, Kalbarri subject to the following:*

 - i. This approval is only for a 4 month period expiring 30 November 2013;*

 - ii. The shipping container must be removed from the property prior to 30 November 2013.*

 - iii. Should the shipping container not be removed from the property prior to 30 November 2013 then this matter will be presented to a meeting of Council for its deliberation and commencement of legal action.”*

The applicant/landowner – Mr Mark Blewett lodged an Application for Planning Approval on the 28th November, 2013 to enclose the shipping container within an outbuilding, however, the fee for the Application was not paid until 19 December, 2013 hence missing the December meeting of Council.

The Application for Planning Approval proposes to construct an outbuilding with an area of 112m² (6m x 12.49m). The outbuilding has a wall height of 3.5 metres and a ridge height of 4.5 metres. The proposed construction materials are colorbond in classic cream.

The outbuilding is setback 4 metres from the side boundary and 15 metres from the rear boundary and is located behind the single dwelling.

The application details are included in **Appendix 1**.

The applicant/landowner proposes to enclose the existing shipping container within the outbuilding, so that no part of the shipping container is visible.

In consideration of the application the following information is provided:

| | |
|----------------------|-------------------------------|
| Lot Size | 2000m ² |
| Existing Development | Vacant Lot |
| Existing Services | Water, Phone & Power. |
| Vehicular Access | Sealed road (Kestrel Avenue). |
| Vegetation | Cleared |
| Surrounding Land | Residential R5 |

COMMUNITY & GOVERNMENT CONSULTATION:

Nil.

FINANCIAL & BUDGET IMPLICATIONS:

Nil. However should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Local: Shire of Northampton Town Planning Scheme No. 9 - Kalbarri

The land is zoned "Residential R5" under *Town Planning Scheme No. 9 - Kalbarri*. For land within the "Residential" zone the Scheme states:

3.1.2.1 Residential zone

- (a) *to ensure that land uses are compatible and complementary to the residential purpose of the Zone;*
- (b) *provide a mix of housing types to cater for the range of demands created by a diverse population, which chooses to live and visit the town;*
- (c) *promote and safeguard health, safety, convenience, the general welfare and the amenities of residential areas and their inhabitants;*
- (d) *ensure that other uses and activities compatible with the predominant use are allowed for;*

POLICY IMPLICATIONS:

Local: Shire of Northampton Local Planning Policy – Use of Shipping Containers (2006)

The “Use of Shipping Containers” Local Planning Policy was approved by Council on 16 June, 2006 and is used to ensure an acceptable standard of development is achieved that does not detrimentally affect the amenity of the locality. The policy states:

- 2.1 *The placement and/or use of Shipping Containers (or sea containers), require the Planning and Building approval of the local government, with the exception of where they are used for temporary storage (3 months maximum) during construction works.*
- 2.2 *Council considers that Shipping Containers can have an adverse effect on the visual amenity of an area, and therefore there is a need to ensure appropriate development standards in order to safeguard the visual impact of Shipping Containers on the streetscape.*
- 2.3 *The permanent use and placement of Shipping Containers in Residential areas is not supported.*
- 2.4 *Applications for the placement and/or use of Shipping Containers will be assessed against the following criteria:*

2.4.1 Colour

ALL Shipping Container(s) will be required to be painted in muted tones, complimentary in colour with the existing building(s) and/or surrounding natural landscape features to the satisfaction of the local government.

2.4.2 Location

Other than on Industrial land, and where the Shipping Container is in excess of 200m from the nearest road, lot boundary and neighbouring residence, the Shipping Container shall be located behind or adjacent to any existing building(s) so that the Shipping Container is not considered visually prominent from any public road.

2.4.3 Screening

- (a) Other than on Industrial land, and where the Shipping Container is in excess of 200m from the nearest road, lot boundary and neighbouring residence, the Shipping Container shall be completely surrounded with a 1.8m high fence, with such fence to be painted in muted tones, complimentary in colour with the existing building(s) and/or surrounding natural landscape features to the satisfaction of the local government; and*
- (b) Other than on Industrial land, where the Shipping Container is to be placed in a position where, in the opinion of the local government it would be visually prominent, then, in addition to the fencing requirement 2.4.3 (a) above, a carport (with pitched roof) shall be constructed over the full length of the Shipping Container.*

2.4.4 Size and Number

- (a) Other than on Industrial land no more than 1 Shipping Container is permitted; and*
- (b) Other than on Industrial land, and where the Shipping Container is in excess of 200m from the nearest road, lot boundary and neighbouring residence, the Shipping Container shall not exceed 6m in length, 2.4m in width and 2.6m in height.*

The proposed shipping container is approximately 12 metres in length and therefore is in excess of the policy requirements. The applicant/landowner is now proposing to contain the shipping container wholly within an outbuilding.

A Local Planning Policy shall not bind Council in respect of any application for Planning Consent but Council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

COMMENT:

The proposed permanent placement of the shipping container wholly within an outbuilding is considered to comply with the *Shire of Northampton Local Planning Policy – Use of Shipping Containers* for the following reasons:

- 1) The shipping container will be contained wholly within the proposed outbuilding;
- 2) The shipping container will not be visible from any public road; and
- 3) The shipping container will not have an adverse effect on the visual amenity of the area or streetscape.

On the basis of the above, it is considered that the standards prescribed by the policy will be adhered to and the amenity of the locality preserved.

VOTING REQUIREMENT:

Absolute Majority Required: No.

CONCLUSION:

It is recommended that Council approve the Application for Planning Approval for the existing shipping container to be located wholly within the proposed outbuilding Lot 27 (No. 6) Kestrel Avenue, Kalbarri.

OFFICER RECOMMENDATION – ITEM 6.3.1

APPROVAL

That Council grant planning approval to locate the existing shipping container wholly within the proposed outbuilding on Lot 27 (No. 6) Kestrel Avenue, Kalbarri subject to the following conditions:

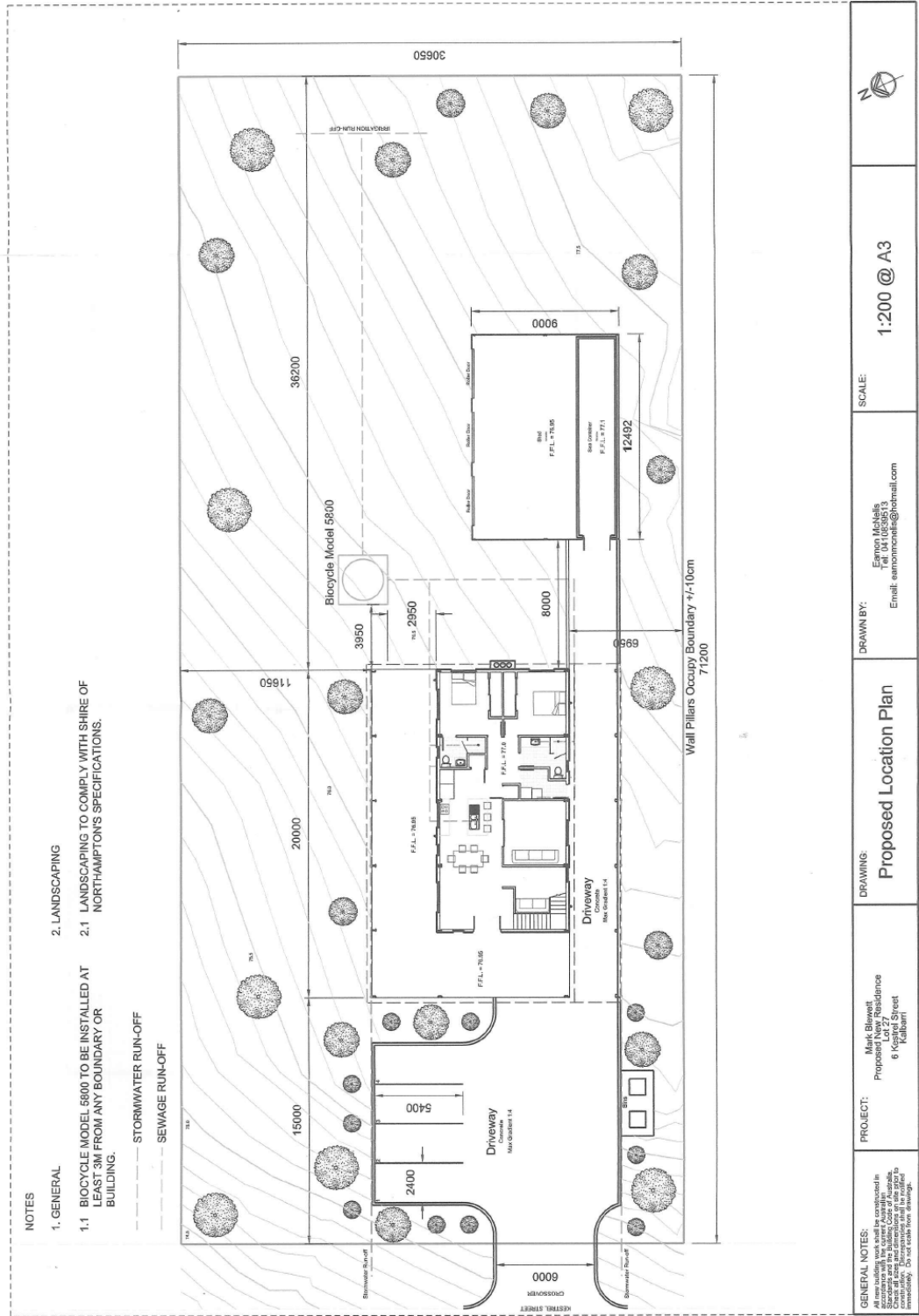
- 1. Development shall be in accordance with the attached approved plan(s) dated 21 February 2014 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;**
- 2. If the development/use the subject of this approval is not substantially commenced within a period of 2 years after the date of the determination the approval shall lapse and be of no further effect;**

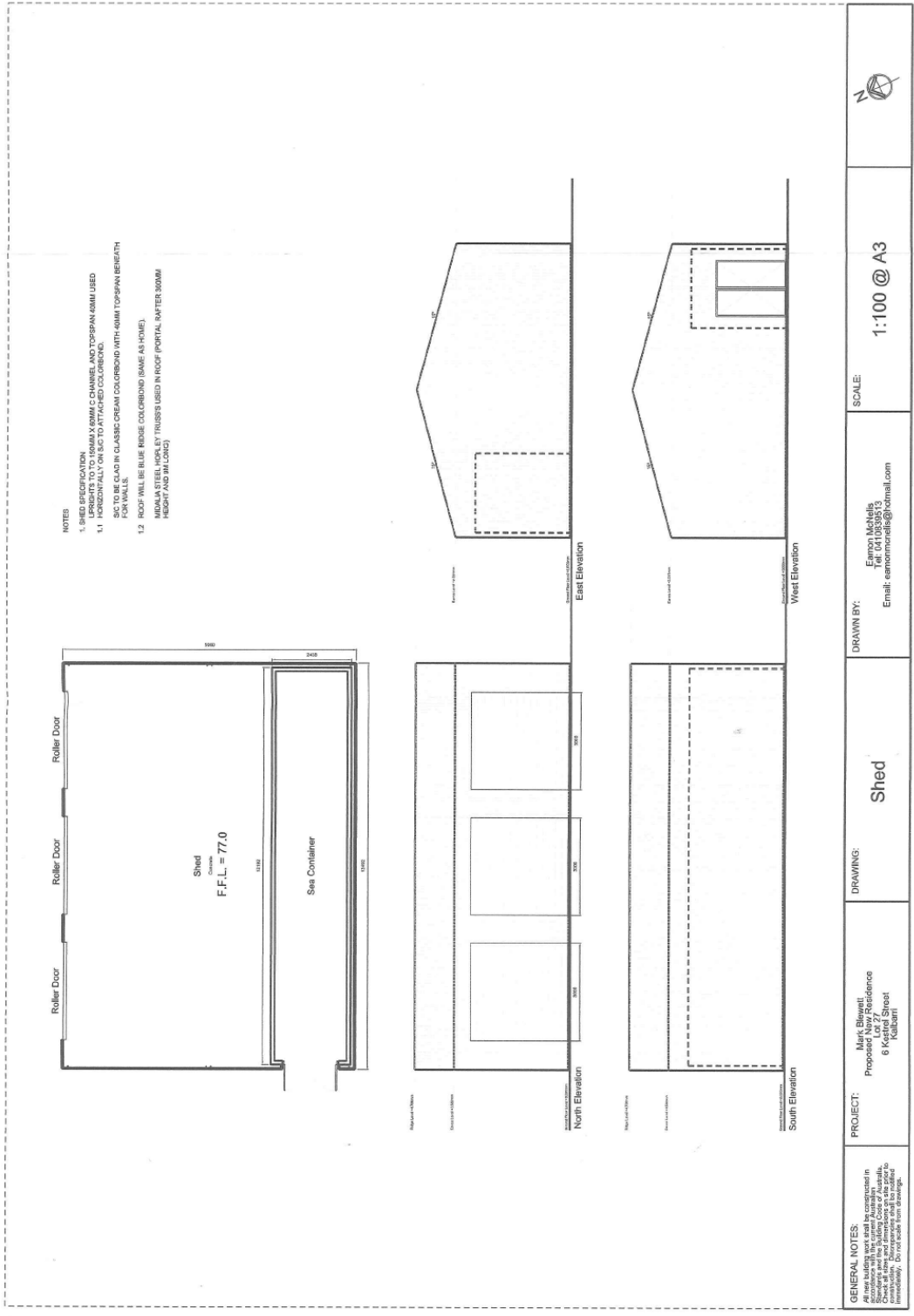
- 3. A Building Permit shall be issued by the local government prior to the commencement of any work on the site;**
- 4. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;**
- 5. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition;**
- 6. All stormwater is to be disposed of on-site to the specifications and approval of the local government;**
- 7. The approved outbuilding is only to be used for general and vehicle storage purposes and minor maintenance upon vehicles housed therein to the approval of the Local Government and shall NOT be used for habitation, commercial or industrial purposes;**
- 8. The development shall be consistent or complementary in colour with existing development onsite;**
- 9. The walls of the outbuilding are to be constructed of coated metal sheeting (i.e. colorbond), the use of uncoated metal sheeting (i.e. zincalume) is not permitted; and**
- 10. This approval is valid for a period of two (2) years from the date of approval and will be deemed to have lapsed if the development has not substantially commenced before the expiration of this period.**

Advice Notes:

- 1. Where an approval has so lapsed, no development/land use shall be carried out without the further approval of the local government having first been sought and obtained; and***
- 2. Should the applicant be aggrieved by the decision of the Council (in part or whole) a right of appeal exists to the State Administrative Tribunal within twenty eight (28) days from the date of the decision.***

APPENDIX 1





6.3.2 LOTS 9502 & 9505 GEORGE GREY DRIVE, KALBARRI (BROWNE FARM) - PROPOSED AMENDMENTS TO KALBARRI TOWNSITE LOCAL PLANNING STRATEGY, PORT KALBARRI STRUCTURE PLAN & TOWN PLANNING SCHEME NO. 9 - KALBARRI TOWNSITE

| | |
|---------------------------|--|
| FILE REFERENCE: | 10.6.9 / A4546 |
| DATE OF REPORT: | 2 February 2014 |
| APPLICANT: | Whelans Town Planning |
| LANDOWNER: | REJ & VA Clarke, Silkcharm Pty Ltd & Ilam Pty Ltd |
| REPORTING OFFICER: | Hayley R. Williams - Principal Planner |
| APPENDICES: | |
| | 1. Real Estate Assessment |
| | 2. Port Kalbarri Structure Plan |
| | 3. Kalbarri Vision Structure (Draft) |
| | 4. Kalbarri Townsite Local Planning Strategy Plan |
| | 5. Draft Revised Structure Plan for Browne Farm |

AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

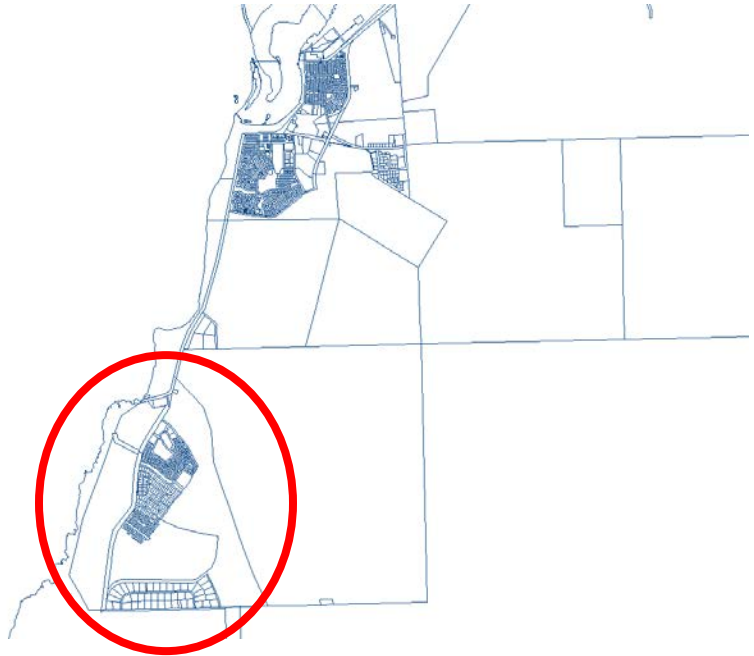
Legislative *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

SUMMARY:

Correspondence has been received from Whelans in regard to seeking Council's preliminary support on a range of amendments to the current planning framework for Lots 9502 & 9505 George Grey Drive, Kalbarri otherwise known as Browne Farm. Council needs to consider the merits of the proposed amendments and should they consider supporting the changes resolve to amend the *Kalbarri Townsite Local Planning Strategy* at the cost of the applicant/landowner.

A copy of the draft revised structure plan is included in **Appendix 5**.

LOCALITY PLANS:



BACKGROUND:

Town planning for the area of land known as Browne Farm began in the 1980's. During this time development of special rural lots along Stiles Road, special residential lots around Jacques and Browne Boulevard and smaller residential lots within Eco Flora and Capital Hill estates has occurred.

Due to the change in economic climate the planning framework does not mirror the current landowner's aspirations for the landholdings. Whelans Town Planning is now seeking amendments to key planning documents, including the *Kalbarri Townsite Local Planning Strategy, Structure Plan and Town Planning Scheme No. 9* to enable a scaling down of development.

In support of this proposal Whelans Town Planning has provided the following information:

"This approach recognises that the economic circumstances have changed in Kalbarri in that the demand for residential estate lots in the marketplace has dramatically reduced to the point where the delivery of such lots is not commercially viable and, more importantly, that the number of prospective purchasers for these lots is extremely limited for both the present and the foreseeable future. Consequently, a review of the prospects for the land was undertaken with the result that the proposed residential density in the current structure plan is not achievable and the residential density should be reduced in a concentric layout diminishing from the current residential precincts.

In general terms the need for a revised structure plan represents a scaling down of development density for the land.

This is demonstrated in the following material and in turn a firm position on this is sought from the Council to begin the process to take this material into account for its planning schemes and policies. A process to accomplish this is hereby set out for agreement by the Council.

Position Analysis**Background**

The subject land (Land) comprises lots 9502 and 9505 together with other associated land parcels. This is the balance of the Browne Farm land holdings.

The property market in Kalbarri has changed in that the demand for residential estate lots has declined but there is demand for rural residential and larger lots. The Land is the subject of a structure plan, which covers the western half of the original Browne Farm. The new owners of the land seek to modify the structure plan by reducing the amount of residential estate lots in favour of larger rural lots completing the development strip fronting George Grey Drive, and with provision for future development south of Wittecarra Creek, at the intersection of Red Bluff Drive and George Grey Drive.

Ownership

Both Lots 9502 and 9505 are owned jointly and equally by three parties:

1. V. A. and R. E. Clarke,
2. Ilam Pty Ltd, and
3. Silkcharm Pty Ltd.

| Lot No | Certificate of Title | Deposited Plan | Area (ha) |
|--------|----------------------|----------------|-----------|
| 9502 | Vol 2699 Folio 529 | 57812 | 93.7429 |
| 9505 | Vol 2692 Folio 771 | 58862 | 163.5872 |

Real Estate Assessment

Ron Farris Real Estate Pty Ltd compiled a summary of land sales and prices evidence for the period 2010 to the present. In general terms this evidence reveals for the foreseeable future there is an over-supply of lots under 1000 square metres but opportunity for larger lots to be attractive for purchasers. (Refer **Appendix 1**)

Progress to Date

Preliminary discussions in this regard have been held with the officers at the Department of Planning. They are sympathetic to the need to meet the current marketplace but also with a view to the longer-term future for when the demand may improve. Their approach is to maintain some of the provisions of the current structure plan for future development in Kalbarri, given the process that has taken place to establish the structure plan and subsequent scheme amendments commenced in 2000."

COMMUNITY CONSULTATION:

Consultation will occur in line with statutory requirements for any proposed changes to the Kalbarri Townsite Local Planning Strategy, Structure Plan and Town Planning Scheme No. 9.

GOVERNMENT CONSULTATION:

Preliminary consultation has occurred with the Department of Planning and further consultation will occur with all relevant Government agencies in line with statutory requirements.

FINANCIAL & BUDGET IMPLICATIONS:

Advertising costs will be incurred as part of the changes to the planning framework. Council needs to consider additional costs of making amendments to the *Kalbarri Townsite Local Planning Strategy* and who should incur these costs.

STATUTORY IMPLICATIONS:

State: *Planning and Development Act 2005*

Local: *Shire of Northampton Town Planning Scheme No. 9 - Kalbarri Townsite Port Kalbarri Structure Plan (2004)*

Town Planning Scheme No. 9

Lots 9502 and 9505 are zoned “Rural – Special Control Area 1” under Town Planning Scheme No. 9.

Special Control Area 1 is addressed by Schedule 11 of Town Planning Scheme No. 9 which states:

- (1) *This Development Area is already addressed by the Development Strategy Plan for Port Kalbarri, incorporated in Amendment No 11 to the Shire of Northampton Town Planning Scheme No 4, and a Revised Structure Plan (Superlot 2 Port Kalbarri) dated 10 July 2003, endorsed by the Commission subject to it first being modified in accordance with a Schedule of Modifications, conveyed to Council on 22 January 2004. These have effect unless and until superseded by a new or revised structure plan as set out in Clause 5.28, but do not confer development or subdivisional rights contrary to the zoning of any of the land in this Scheme.*
- (2) *The provisions in Clause 5.28 specify the process for any revisions to the abovementioned structure plans within this Development Area.*

(3) *Subdivision within this Development Area will not be supported unless in accordance with a structure plan as per points (1) and (2) above.*

Port Kalbarri Structure Plan – 2004 (Approved)

Known as the *Superlot 2 Revised Structure Plan, Port Kalbarri Project, 2004* (see copy of the structure plan at **Appendix 2**) this prescribes:

- Applications to rezone land for residential subdivision and development will be subject to demonstration of proven demand,
- Kalbarri Access Road and Internal road network,
- Large areas for residential development (estate lots) at a range of densities,
- Primary school site, village centre, community and tourist sites.

Kalbarri Vision Structure Plan (Draft)

After several elements of the approved structure plan (2004) were implemented the previous land owner proposed to modify the structure plan and rezone additional land for development. This document is *Lot 903 and Superlot 2 – Revised Structure Plan, Kalbarri Vision, 2007* (see copy of draft structure plan at **Appendix 3**).

The draft modified structure plan and associated scheme amendment were never finalised and it is the view of the new owner that this level of urbanisation for Lots 9502 and 9505 is unlikely to be commercially feasible for the foreseeable future. The main provisions of this draft were:

- Provide for higher density residential options including lifestyle village,
- Protect native flora, and
- Modify the village centre and primary school site locations.

POLICY IMPLICATIONS:

Local: Kalbarri Townsite Local Planning Strategy (2012)

The Kalbarri Townsite Local Planning Strategy was granted final approval by the WA Planning Commission in February 2012 and has been created for the purpose of providing guidance to the planning and development of the Kalbarri Townsite.

The subject land is contained within Port Kalbarri Precinct. This area is separated into three planning areas with specific use and development provisions (refer **Appendix 4**).

| PRECINCT | PORT KALBARRI |
|--------------------------|--|
| Objective | <i>To ensure the provision of choice in residential living styles and locations while recognising the need to promote the longer term consolidation of the Kalbarri Townsite while recognising existing subdivision and development potential.</i> |
| Precinct Planning | <p>Review the approved Port Kalbarri Structure Plan to :</p> <ul style="list-style-type: none"> ▫ Modify the Kalbarri Access Road from a through route to Kalbarri Townsite into loop road arcing with Flora Boulevard. ▫ Modify the southern intersection of Kalbarri Access Road into a “T” junction with George Grey Drive. ▫ Delete references to Marina / Water based recreation. ▫ Restrict retail facilities within Port Kalbarri to local convenience facilities and limited tourist retail only and a maximum supermarket gla of 500m2. ▫ Provide site for FESA station within the Western residential Precinct in consultation with FESA Officers. ▫ Retain Primary School site within Planning Area PK1. ▫ Consider providing larger range of lot sizes and particularly larger lifestyle lots in locations of remnant vegetation. |
| Planning Area | Use & Development Provisions |
| PK1 | <p>Low Density Mixed Residential Estate :</p> <p>Balance future subdivision approvals in shorter term with the need to facilitate and encourage additional and more attractive located land releases within main Townsite area.</p> <p>All future lots created within Port Kalbarri of 500m2 or greater shall be subject of a minimum lot width of 17m and a minimum side setback to one side of 3m to facilitate the parking in the rear yard of recreational vehicles. Two storey building height limit.</p> <p>Minimum 10m vegetated buffer to be retained and planted where necessary to George Grey Drive in future subdivision.</p> <p>Require as condition of approval of future subdivision, extensive verge planting of appropriate height native vegetation to soften the visual impact of existing retaining walls and development while</p> |

| | |
|-------------------|---|
| | <p>maintaining resident ocean views.</p> <p>Two storey height limit.</p> <p>All future development to be subject to Climate and Landscape Design Guidelines.</p> <p>Develop pedestrian / dual-use path linkage across Wittecarra Creek Conservation Reserve to connect with Nanda Drive DUP into Kalbarri Town Centre.</p> |
| | <p>Subdivision and development to be subject to :</p> <ul style="list-style-type: none"> ▫ Detailed Flora & Fauna assessment; ▫ Aboriginal Heritage assessment; and ▫ Approval by Council and the WA Planning Commission of a Local Structure Plan providing for a range of lot sizes and residential opportunities ranging from R2.5 to R30. Minimum 28 day public advertising period for Local Structure Plan. <p>Include in new Kalbarri Planning Scheme as “Residential Development” Zone and associated Local Structure Plan provisions from the Model Scheme Text as a pre-condition to subdivision and development approvals.</p> |
| <p>PK2</p> | <p>Medium Term Residential :</p> <p>Eastern portion of approved Port Kalbarri Structure Plan to be protected for medium term residential development requirements pending subdivision of an adequate range of housing choices within main Townsite.</p> <p>Subdivision and development to be subject to Use and Development provisions of PK1.</p> <p>Minimum 10m vegetated buffer to be retained and planted where necessary in future subdivision to all surrounding major road boundaries including major internal distributor.</p> |
| <p>PK3</p> | <p>Long Term Residential :</p> <p>The balance site area east of the Kalbarri Access Road in Port Kalbarri Structure Plan to be protected for long term residential requirements following substantial subdivision of Precinct SR1.</p> <p>Subdivision and development to be subject to Use and Development provisions of PK1.</p> <p>Protection and rehabilitation of existing creek lines in Recreation and Conservation Reserves.</p> <p>Minimum 10m vegetated buffer to be retained and planted where necessary in future subdivision to all surrounding major road</p> |

| | |
|--|--|
| | boundaries including major internal distributor. |
|--|--|

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Planning for the Future 2009-2019

Shire of Northampton Planning for the Future 2009-2019

Key Imperatives:

- Further development of residential and industrial land in the Shire.
- Achieve sustainable development in new land and residential projects.

Economy & Marketing Strategies:

- Increase the number and affordability of short term and long term accommodation options available within the Shire.
- Attract developers through appropriate zoning and rezoning of residential blocks.
- Increase support for tourism across the Shire and enable tourism to become a major and sustainable industry for the Shire.

Environment Strategies:

- Increased protection of native flora through green belts.
- Encourage residents to grow natural vegetation.
- Encourage developers to retain natural vegetation on project sites.
-

Infrastructure Strategies:

- Improved zoning of land in line with development requirements and reflecting the diverse nature of residential needs.
- Ensure that there is sufficient land supply to meet the needs of commerce and industry across the Shire.

Social Strategies:

- A vibrant and inclusive community enabling a range of interests and lifestyle options.

The proposed amendments to the planning framework are considered to align with numerous strategies stated within Council's principal strategic document, *Planning for the Future 2009-2019*.

COMMENT:Proposed Revised Structure Plan (Lots 9502 and 9505)

The current landowner has prepared a draft revised structure over the landholdings in their ownership. A requirement to any change in the spatial format of the approved structure plan will be a revised structure plan in accordance with Clause 5.28 of the Scheme, see draft revised structure plan at **Appendix 5**. The key elements of which are:

- Protect existing infrastructure, services, pipelines and bores,
- Changes in land use zones, significant decrease in overall potential dwelling density in a transitional concentric pattern of residential lots ranging in size from 1000 square metres to 20 ha,
- The introduction of larger rural lots,
- Down grade of Kalbarri Access Road and new internal road layout,
- Protection of priority flora,
- Provision for future access to the eastern section,
- Guidelines for Special Rural development control,
- Modify the southern road intersection at George Grey Drive to make a 'T' intersection,
- Special Use development site or caravan park adjacent Red Bluff Caravan Park,
- Open Space reserve for the breakaway area,
- Stage 1 being 22 lots each 2000 square metres in area,
- All lots 2000 square metres and less in area being serviced by reticulated sewer mains, and
- Specifically to include:
 - Lots 116 and 117 as Retirement Village, refer to Attachment G- letter from Fourmi Pty Ltd,
 - Lot 106 and 118 as Residential -R40, and
 - Lot 112 as Commercial with medical centre and service station
 - (note: these lots are in the same ownership group as per Lots 9502 and 9505).

A scheme amendment will accompany the revised structure plan to rezone the section of land on the draft revised structure plan from Rural to the nominated

changes in land use. Together with the specific land use changes nominated on the draft revised structure plan (Appendix 5).

The proposed revised structure plan for Lots 9502 and 9505 George Grey Drive, Kalbarri does not reflect the exact content of the recommendations made by the *Kalbarri Townsite Local Planning Strategy*. Whilst the Local Planning Strategy was being drafted and during the later stages of finalisation, the then landowner was in the midst of receivership dealings. As a result there was minimal comment made on the draft Local Planning Strategy and given the slow up take in lots and development of key projects (such as resorts) the planning framework was altered to create a slowing down of growth in the Browne Farm area and a refocus back onto land development closer to the townsite.

The proposals put forward by the current landowner represent a scaling down of development density for the land, especially when compared to the current approved structure plan.

The applicant/landowner are therefore seeking the support of Council to resolve to proceed with amendments to the *Kalbarri Townsite Local Planning Strategy*, *Superlot 2 Revised Structure Plan*, *Port Kalbarri Project (2004)* and the *Shire of Northampton Town Planning Scheme No. 9*.

VOTING REQUIREMENT:

Absolute Majority Required: No

CONCLUSION:

It is recommended Council initially resolve to proceed with an amendment to the *Kalbarri Townsite Local Planning Strategy*.

OFFICER RECOMMENDATION – ITEM 6.3.2

That Council:

- 1. Resolve to amend the *Kalbarri Townsite Local Planning Strategy* in line with the proposed draft revised structure plan (refer Appendix 6 attached to February 2014 Town Planning Report) for Lots 9502 & 9505 George Grey Drive, Kalbarri at the cost of the applicant/landowner.**

KALBARRI SUMMARY

SUMMARY OF SALES & PRICES OF VACANT 1 HA PLUS BLOCKS (NEAR LOTS 9502 & 9505 WHICH ARE TO BE SUB-DIVIDED AND SOUTH OF "CAPITAL HILL ESTATE")

STILES ROAD, KALBARRI – TOTAL OF ESTABLISHED LOTS - 14

Size: 1 ha plus blocks
Last Sale: 15 January 2011 \$349,000 block with shed
2 sales over \$200,000 since blocks were originally released
2 sales since August 2003
1 residence
1 lot with liveable shed

EXPLORER AVENUE, KALBARRI – TOTAL OF ESTABLISHED LOTS - 29

Size: 1 ha plus blocks
Last Sale: 5 August 2011 \$275,000 shed on block
10 sales over \$250,000 since blocks were originally released
2 sale since 2007

TOTAL OF ESTABLISHED LOTS CREATED 1 HA AND OVER – 43 (NEAR LOTS 9502 & 9505 WHICH ARE TO BE SUB-DIVIDED)

Number of Sales: Vacant lots - 8 sales since 2003
Sales Prices: 10 sales over \$250,000 since blocks were originally released
Estimated currently on market: 3 lots - Price range \$275,000 - \$299,000

SUMMARY OF SALES AND PRICES OF VACANT 2000 SQM BLOCKS – TOTAL OF ESTABLISHED LOTS – 108 (IN THE AREA BETWEEN "ECO FLORAL ESTATE" AND "CAPITAL HILL ESTATE")

JACQUES BLVD, KALBARRI – TOTAL OF ESTABLISHED LOTS - 17

Last Sale: 24 February 2010 stunning vacant block \$500,000
4 sales over \$200,000 since blocks were originally released
2 blocks sold since 2008

CASTAWAY STREET, KALBARRI – TOTAL OF ESTABLISHED LOTS - 13

Last Sale: 15 March 2007 \$290,000
2 lots sold over \$200,000 since blocks were originally released
1 sale since 2006

PELICAN ROAD, KALBARRI – TOTAL OF ESTABLISHED LOTS - 10

Last Sale: 28 August 2009 \$300,000
4 lots sold over \$200,000 since blocks were originally released
1 lot sold since 2006

KALBARRI SUMMARY

TERN WAY, KALBARRI – TOTAL OF ESTABLISHED LOTS 8

Last Sale: 10 September 2009 \$275,000
2 lots sold over \$200,000 since blocks were originally released
2 lots sold since 2008

BROWNE BLVD, KALBARRI - TOTAL OF ESTABLISHED LOTS 15

Last Sale: 20 January 2012 \$460,000
5 lots sold over \$200,000 since blocks were originally released
2 lot sold since 2006

WESTREL STREET, KALBARRI - TOTAL OF ESTABLISHED LOTS 4

Last Sale: 23 March 2012 \$212,000
1 lot sold over \$200,000 since blocks were originally released
1 sale since 2000

MARINER CRESCENT, KALBARRI - TOTAL OF ESTABLISHED LOTS 13

Last Sale: 22 August 2013 \$160,000
3 lots sold over \$200,000 since blocks were originally released
2 sale since 2009

CHARLTON LOOP, KALBARRI - TOTAL OF ESTABLISHED LOTS 28

Last Sale: 3 August 2011 \$725,000
4 lots sold over \$200,000 since blocks were originally released
1 sale since 2007 house and land

TOTAL OF ESTABLISHED LOTS 2,000 SQM & LESS THAN 3,000 SQM – 108

Number of Sales: Vacant Lots - 27 sales since 2000
Sales Prices: 25 over \$200,000 since original release
Estimated currently on market: 18 (price range \$200,000 - \$300,000)

KALBARRI SUMMARY

SUMMARY OF SALES AND LOTS ON MARKET OF LESS THAN 1000 SQM LOTS

| | |
|--------------------------------|------------------------------------|
| Sales: | 01/04/2010 – 17/04/2011 = 54 sales |
| | 18/04/2011 – 22/04/2012 = 33 sales |
| | 23/04/2012 – 18/04/2013 = 38 sales |
| Estimated currently on market: | 130 to 140 from \$79,000 upwards |

GENERAL MARKET COMMENT

- Due to the number of small lots that have been created there is an oversupply of under 1000 sqm lots.
- Prices were inflated and GFC hit developers and buyers with prices falling dramatically
- A lot of speculation in this area of the market, the major percentage bought by speculators, some for holiday homes and short term accommodation.

LARGER LOTS

2000 – 4000 sqm (estimated 108 lots)

- Less of these developed.
- Attract more residential buyers and buyers with capital that can hold and develop.
- Less available in secondary market and have held prices to a degree and fewer on market.

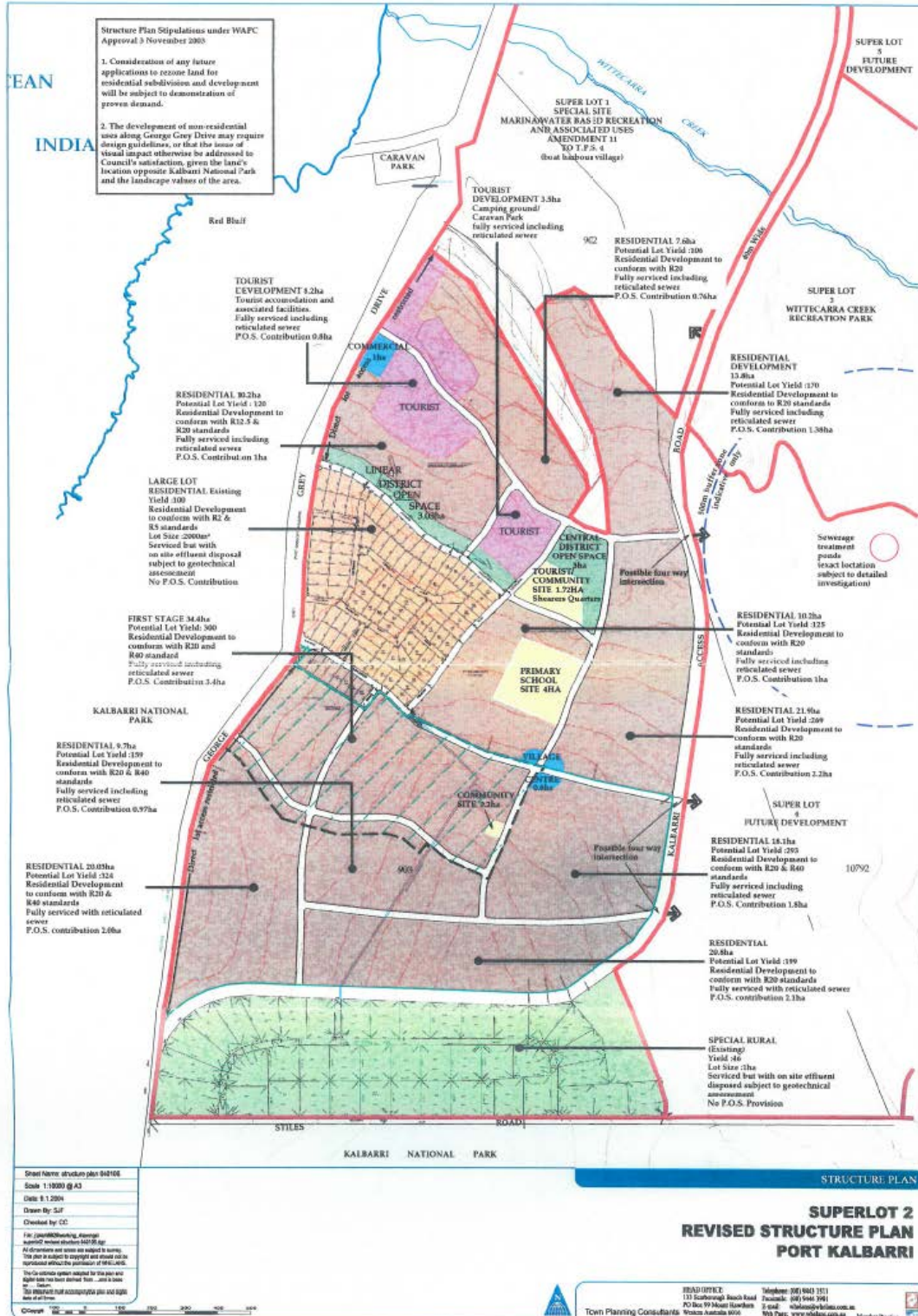
LARGE – 1 HA (estimated 46 lots)

- Very few developed.
- Attracts permanent residential buyers and more long term hold buyers with asset backing.
- These lots have held their value.
- Very few on market or sold over the years.

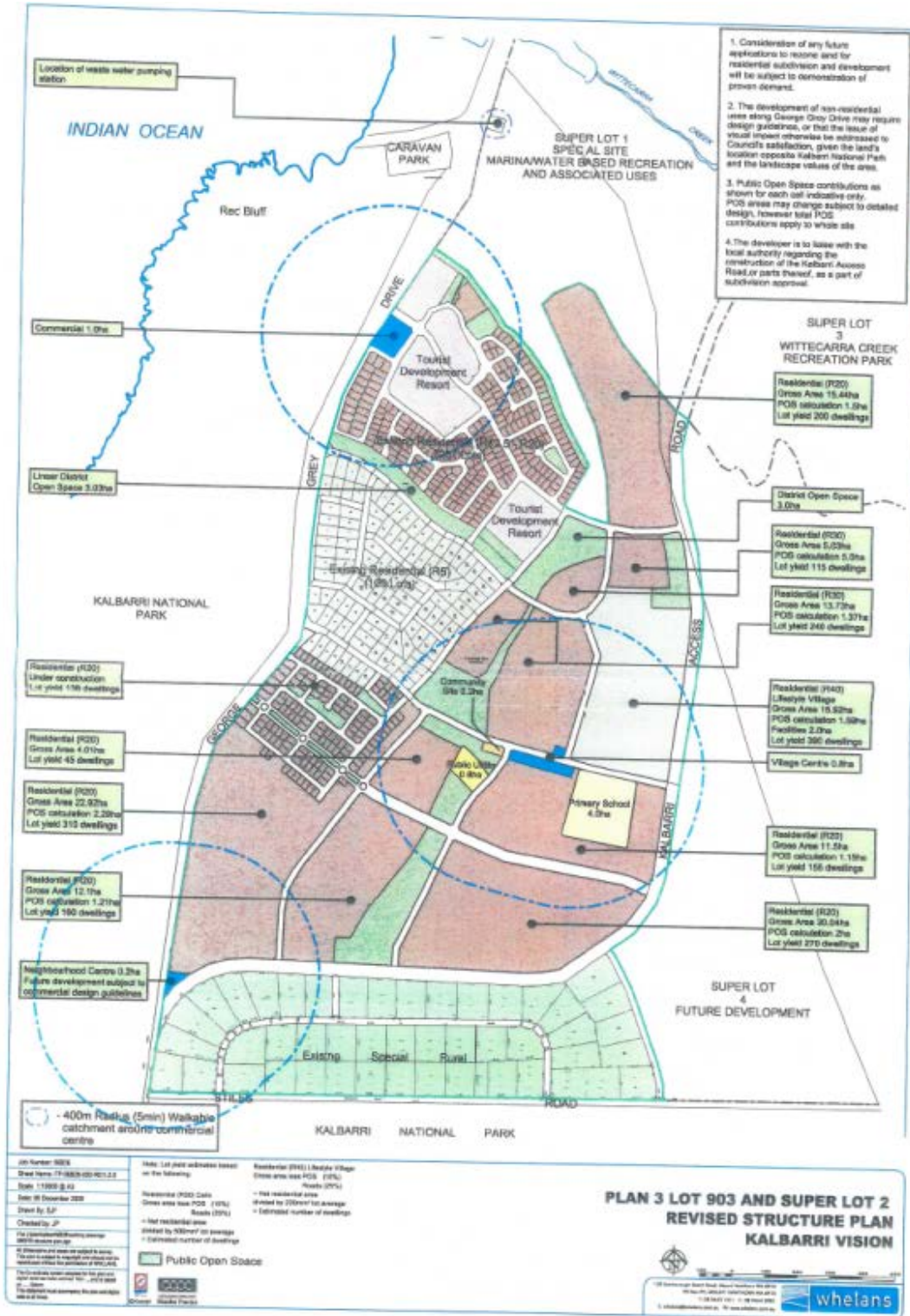
THE CURRENT OWNERS OF 2000 – 3000 SQM LOTS AND 1 HA LOTS ON AVERAGE HAVE A LOW COST BASE. OUR PRICES WILL STABILISE THIS AREA OF THE MARKET. THE LARGER PERCENTAGE OF CURRENT OWNERS CAN SELL NOW WITH AN ATTRACTIVE PROFIT IF THEY WISH TO.

FUTURE SALES

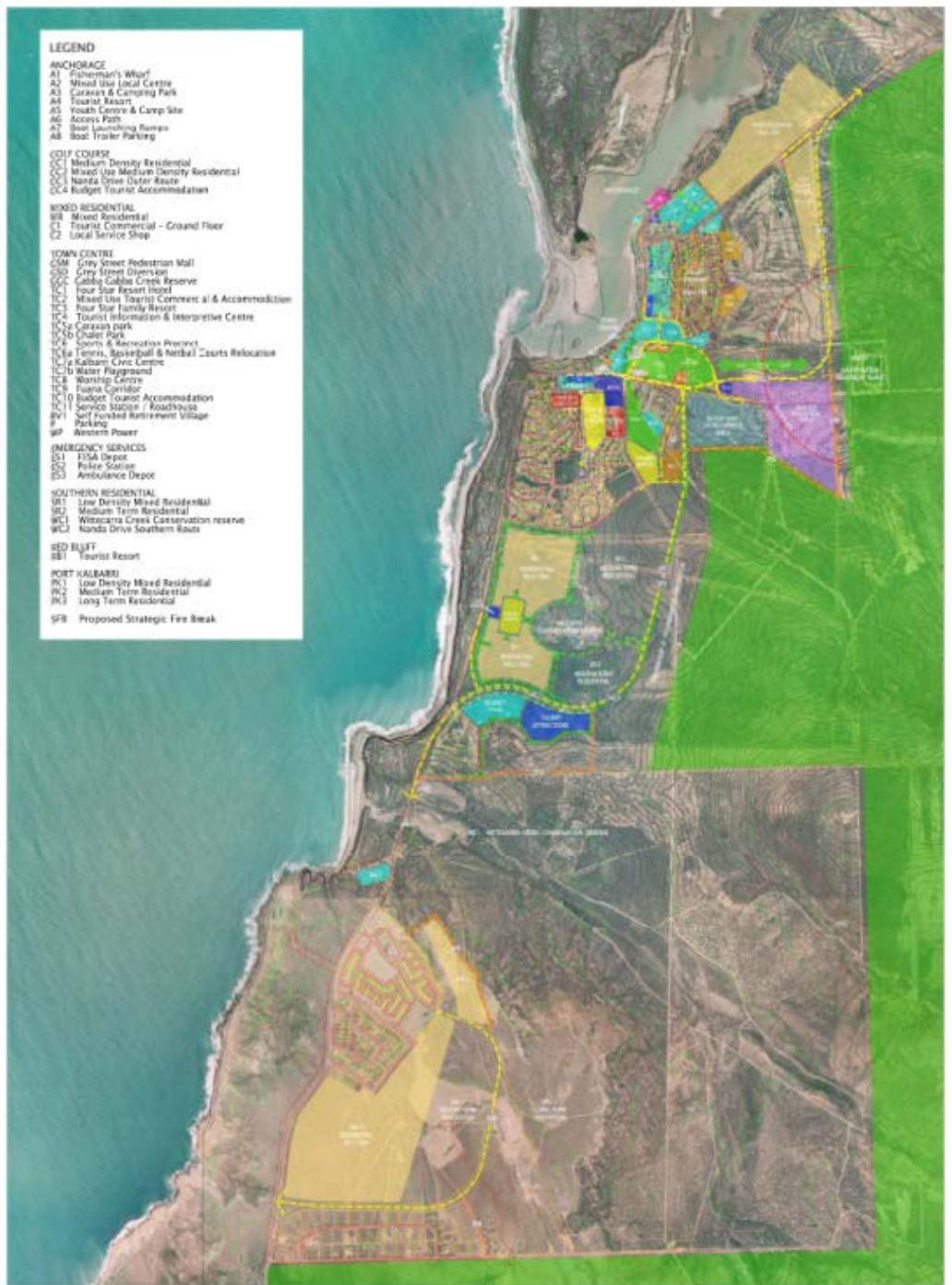
WE WOULD ENVISAGE SELLING 2-3 LOTS IN TOTAL PER MONTH OF 2,000 SQM TO 4,000 SQM AND 1 HA LOTS.



APPENDIX 3



APPENDIX 4



- LEGEND**
- ANCHORAGE**
 A1 Fisherman's Wharf
 A2 Mixed Use Local Centre
 A3 Caravan & Camping Park
 A4 Tourist Resort
 A5 Youth Centre & Camp Site
 A6 Access Path
 A7 Boat Launching Ramps
 A8 Boat Trailer Parking
- GOLF COURSE**
 GC1 Medium Density Residential
 GC2 Mixed Use Medium Density Residential
 GC3 Nanda Drive Outer Route
 GC4 Budget Tourist Accommodation
- MIXED RESIDENTIAL**
 MR1 Mixed Residential
 CL1 Tourist Commercial - Ground Floor
 CL2 Local Service Shop
- TOWN CENTRE**
 CM1 City Street Pedestrian Mall
 CSO City Street Overpass
 CC1 Cable Car/Bus Creek Reserve
 TR1 Four Star Resort (Hotel)
 TR2 Mixed Use Tourist Commercial & Accommodation
 TR3 Four Star Family Resort
 TR4 Tourist Information & Interpretive Centre
 TR5 Caravan park
 TR6 Chatter Park
 TR7 Sports & Recreation Precinct
 TR8 Tennis, Basketball & Netball Courts Relocation
 TR9 Kalbarri Civic Centre
 TR10 Water Playground
 TR11 Workshop Centre
 TR12 Funia Corridor
 TR13 Budget Tourist Accommodation
 TR14 Service Station / Roadhouse
 TR15 Self Funded Retirement Village
 TR16 Parking
 TR17 Ancillary Power
- EMERGENCY SERVICES**
 ES1 FISA Depot
 ES2 Police Station
 ES3 Ambulance Depot
- SOUTHERN RESIDENTIAL**
 UR1 Low Density Mixed Residential
 UR2 Medium Term Residential
 WC1 Wincarra Creek Conservation reserve
 WC2 Nanda Drive Southern Route
- RED BLUFF**
 RB1 Tourist Resort
- PORT KALBARRI**
 PK1 Low Density Mixed Residential
 PK2 Medium Term Residential
 PK3 Long Term Residential
 SFB Proposed Strategic Fire Break

KALBARRI TOWNSITE STRATEGY PLAN 1

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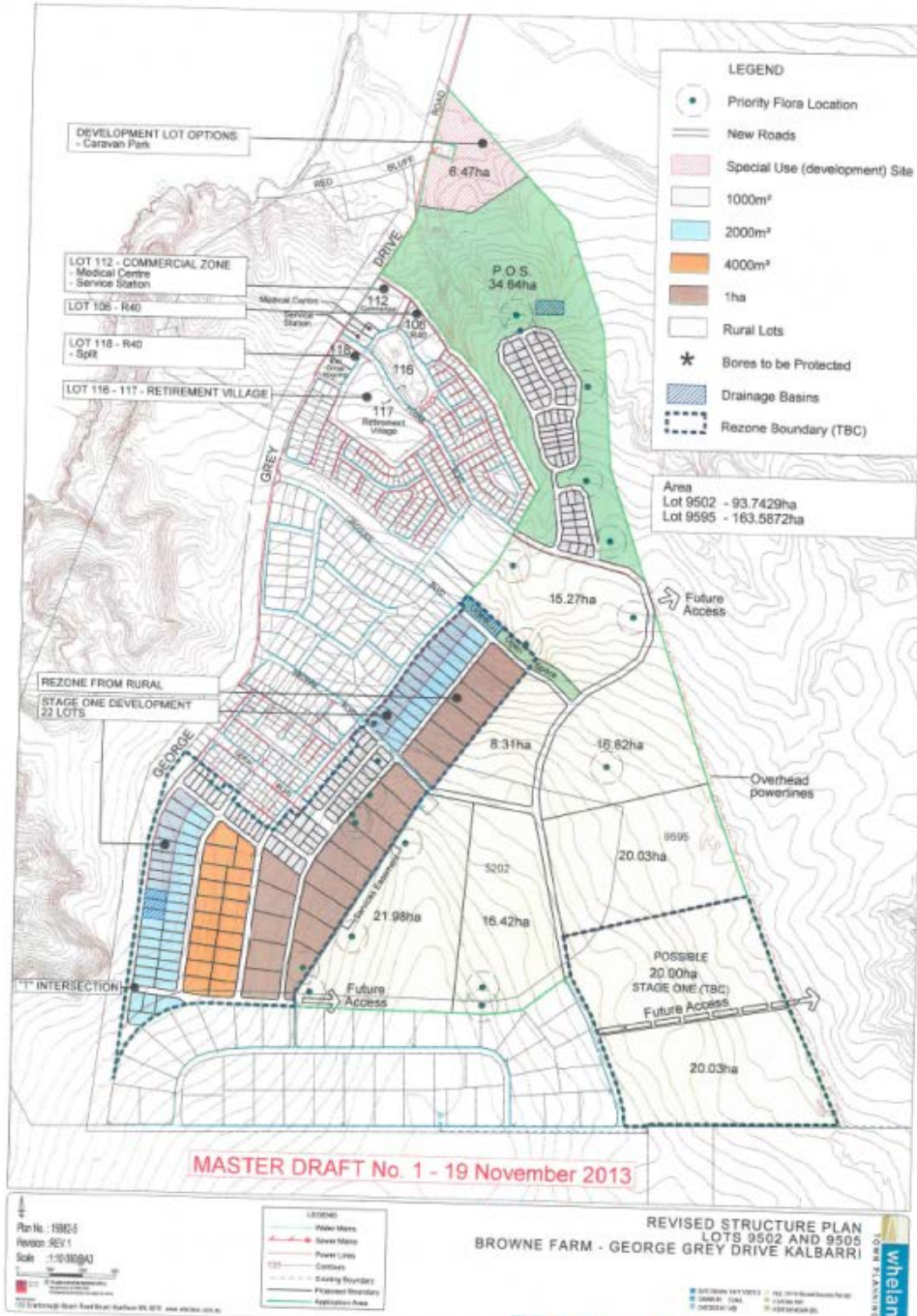


KALBARRI TOWNSITE STRATEGY

Shire of Northampton
 21/2/2014
 01/02/2014

larry smith
 planning

APPENDIX 5



6.3.3 INFORMATION ITEM - APPEAL TO STATE ADMINISTRATIVE TRIBUNAL - RED BLUFF CARAVAN PARK - LOT 10646 (NO. 399) RED BLUFF BEACH ROAD, KALBARRI

| | |
|---------------------------|--|
| FILE REFERENCE: | 10.6.1.3 / |
| DATE OF REPORT: | 2 February 2014 |
| APPLICANT: | Equitas Lawyers |
| LANDOWNER: | Summerstar Pty Ltd |
| REPORTING OFFICER: | Hayley R. Williams - Principal Planner |

AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

Correspondence has been received from Equitas Lawyers and the State Administrative Tribunal advising that Summerstar Pty Ltd have lodged an Application for Review for a condition imposed on the abovementioned development.

LOCALITY PLANS:



BACKGROUND:

Council at their Ordinary Meeting held on 15 November 2013 resolved to grant planning approval subject to a range of conditions and amendments.

The landowner requested that Council reconsider the application of two conditions at their December 2013 meeting, namely:

Condition No. 10

A dual use path being constructed along the frontage of the property to Red Bluff Road. Alternatively the local government is prepared to accept the developer paying to the local government the costs of such works as estimated by the local government, with such works to be completed at the discretion of the local government; and

Condition No. 13

Before commencing the approved use the landowner shall enter into a legal agreement prepared by the local government's solicitors at the landowner's cost with the local government, to ensure that the tourist accommodation shall

only be used for short stay accommodation purposes, with a maximum stay of 3 months occupancy per annum by any single tenant. The legal agreement shall charge the land and authorise the local government to lodge an absolute caveat to ensure the successors in title are likewise required to enter into a legal agreement in the same terms;

On the 18th December, 2013 Council resolved the following:

- 1. Retention of condition 10 which relates to the construction or monetary contribution to a dual use pathway along a portion of Red Bluff Beach Road.*
- 2. Removal of condition 13 which relates to the preservation of the resort development for short stay accommodation.*

As a consequence of retaining Condition No. 10, the landowner has now sought a review of this decision by the State Administrative Tribunal.

FINANCIAL & BUDGET IMPLICATIONS:

Costs are likely to be imposed on the Shire through its involvement in the appeal process.

COMMENT:

A Directions Hearing is scheduled for 14th February, 2014 to establish how the matter will be dealt with by the Tribunal, whether it involves and particular questions of law, whether it is capable of resolution through mediation and how it will be listed for hearing.

Council will be provided with an update on proceedings at the February meeting.

VOTING REQUIREMENT:

Absolute Majority Required: No.

| | |
|--|--------------------------------|
| OFFICER RECOMMENDATION – ITEM 6.3.3 | For Council information |
|--|--------------------------------|

6.3.4 INFORMATION ITEM – JAKES POINT TOURISM PRECINCT STRUCTURE PLAN – LOT 830 (NO. 14) BRIDGEMAN ROAD, KALBARRI

| | |
|---------------------------|--|
| FILE REFERENCE: | 10.6.4 / 14 BRI (A138) |
| DATE OF REPORT: | 2 February 2014 |
| APPLICANT: | Hille Thompson & Delfos |
| LANDOWNER: | K. Kelly |
| REPORTING OFFICER: | Hayley R. Williams - Principal Planner |
| APPENDICES: | |

AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

Correspondence has been received from the Department of Planning stating they would not support the abovementioned structure plan and furthermore the advice previously issued on 2 January 2013 regarding the preparation of a structure plan over the four (4) lots was incorrect. Correspondence relaying this information to all landowners has been undertaken.

LOCALITY PLANS:



BACKGROUND:

Council had previously resolved to allow the landowner of Lot 830 to proceed with a subdivision guide plan over the four subject lots – including: Lots 830, 831, 832 and 532 which are all owned by separately.

Advice received from the WA Planning Commission in January 2013 was that the subdivision guide plan would need to be re-drafted to fit the recently adopted Structure Plan Guidelines. This information was referred to Mr Kelly’s consultant and amendments to the documentation were undertaken during 2013. The amended documents were finally submitted for consideration in December 2013. Before presenting the document to Council, for consent to advertise, the document was referred to the Department of Planning in order to gain feedback on meeting the structure plan guidelines.

The advice now received from the Department of Planning is that provisions within *Town Planning Scheme No. 9 – Kalbarri Townsite* do not permit structure planning to take place over land zoned “Tourism Development” or “Special Use” and therefore no mechanism exists for the WA Planning Commission to approve or advertise the submitted structure plan or support the subdivision of land.

COMMENT:

The Department of Planning has stated there are two options for the landowners to pursue, where are:

- 1) Undertake a Scheme Amendment to change the zoning of the land and alter *Town Planning Scheme No. 9* to include specific provisions relating to the development of the subject land for tourism attractions and accommodation (in line with the recommendations of the *Kalbarri Townsite Strategy*); or
- 2) Inclusion of land within the scheme review process (presently underway) and the framework for structure planning of “Mixed Tourism” areas being adopted within the new Local Planning Scheme.

As part of Option 2, Shire Staff have requested that Larry Smith (planning consultant undertaking Scheme Review) meet with all four landowners to discuss planning matters associated with the future development and subdivision of their properties.

There is a risk that proceeding to subdivision on the individual lots, in the absence of the appropriate planning framework will not meet the intended tourism objectives of the land. It is therefore recommended that landowners consider Option 2 as the appropriate way forward so that planning can be undertaken in a holistic and open manner.

Correspondence detailing the above has been sent to all four landowners.

VOTING REQUIREMENT:

Absolute Majority Required: No.

| | |
|--|--------------------------------|
| OFFICER RECOMMENDATION – ITEM 6.3.4 | For Council information |
|--|--------------------------------|

6.3.5 PROPOSED SECOND DWELLING (FARMWORKER'S ACCOMMODATION) - LOT 2 (NO. 578) HORROCKS ROAD, SANDY GULLY

| | |
|---------------------------|---|
| FILE REFERENCE: | 10.8.1.1 / 578 HERR (A3560) |
| DATE OF REPORT: | 2 February 2014 |
| APPLICANT: | P Markham & M Wilson |
| LANDOWNER: | C Markham |
| REPORTING OFFICER: | Hayley R. Williams - Principal Planner |
| APPENDICES: | |
| 1. | Application Details |
| 2. | Correspondence from Applicant/Landowner |

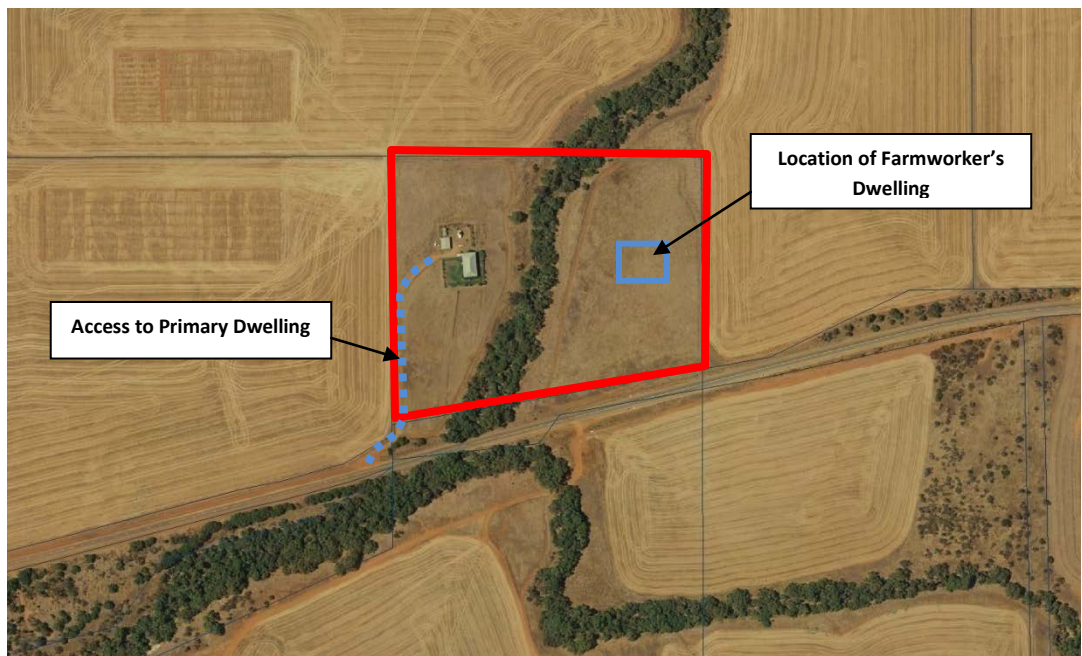
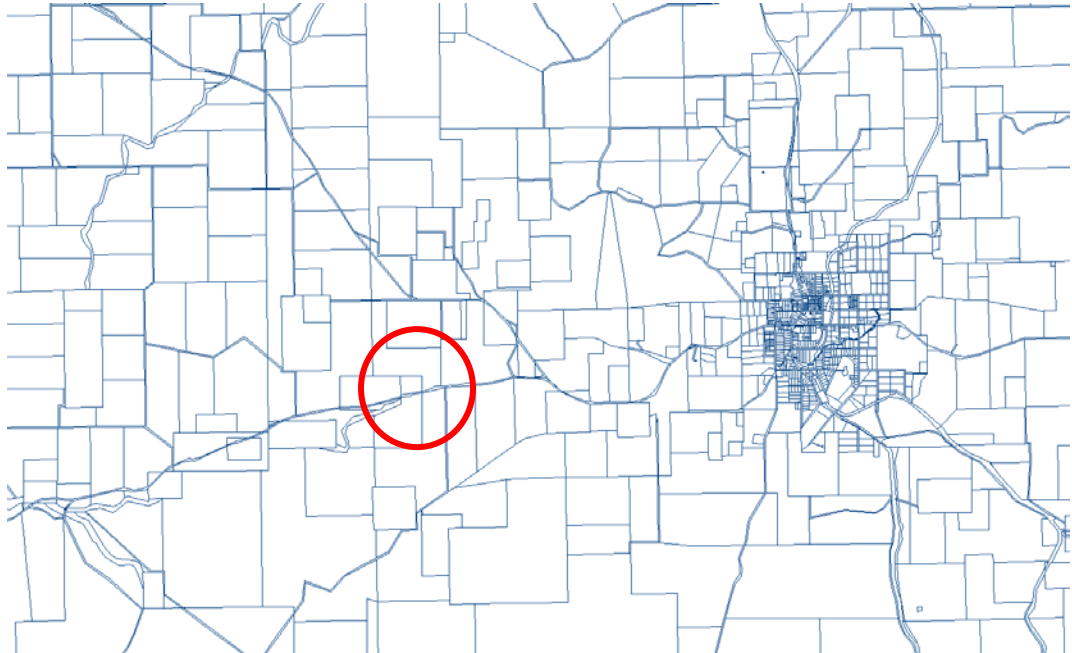
AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

An Application for Planning Approval has been received for a second dwelling (farmworker's accommodation) on Lot 2 (No. 578) Horrocks Road, Sandy Gully. This report recommends approval subject to conditions.

LOCALITY PLANS:



BACKGROUND:

The Application proposes to construct a second dwelling for the purposes of farmworker’s accommodation on the subject Lot.

The proposed dwelling is a new transportable structure, consisting of four bedrooms and three bathrooms. It is proposed to be setback 102 metres from the rear boundary and 60m from the side boundary.

Access to the proposed dwelling will be via the same access as the primary dwelling and is located within 150 metres of the primary dwelling.

Details of the proposed development are included within **Appendix 1**.

The Applicant/Landowner has also included a letter to Council to outline the position of the family and the need to accommodate a second dwelling on the subject land (refer **Appendix 2**).

In consideration of the application the following information is provided:

| | |
|----------------------|--|
| Lot Size | 8ha |
| Existing Development | Single dwelling, outbuilding and farm infrastructure |
| Existing Services | Water (bore), Phone & Power. |
| Vehicular Access | Sealed road (Horrocks Road), utilising same access |
| Vegetation | Cleared with exception of creek line |
| Surrounding Land | General Rural |

COMMUNITY & GOVERNMENT CONSULTATION:

Nil.

FINANCIAL & BUDGET IMPLICATIONS:

Nil. However should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Local: Shire of Northampton Local Planning Scheme No. 10

The land is zoned “General Rural” under *Local Planning Scheme No. 10* with “Farmworker’s Accommodation/Dwelling” listed as a use that may be permitted at Council discretion.

The objective of the General Rural zone is:

To provide for the sustainable use of land for the agricultural industry and other uses complimentary to sustainable agricultural practices, which are compatible with the capability of the land and retain the rural character and amenity of the locality.

Farmworker’s dwelling is defined by the Scheme as:

...a single house or residential building providing accommodation for workers employed for agricultural activities on that lot (including accommodation for family members involved in the operation of the agricultural enterprise).

The General Rural zone includes the following development provisions.

5.13.5.1 Additional Dwellings

The development of a second dwelling on a lot will not be approved unless the additional dwelling complies with the following:

- (a) it provides accommodation for workers employed for agricultural activities on that lot (including accommodation for family members involved in the operation of the agricultural enterprise);*
- (b) the dwellings are clustered in one location to avoid future subdivision pressure and minimise constraints on adjoining uses; and*
- (c) all services to the dwelling from the lot boundary (including access roads) are shared where practicable.*

5.13.5.2 Nutrient Run-off

In considering applications for planning approval, the local government shall ensure that the development proposed will not result in any net export of nutrients from the land to any wetland, water course or underground aquifer, and may require no further clearing of vegetation. No stormwater will be permitted to drain directly into existing waterbodies or watercourses, and is to be disposed of on-site.

Clause 6.4 of *Local Planning Scheme No. 10* refers to Special Control Area 3 – Public Drinking Water Source Protection. The subject lot is located within the boundaries of this area. The purpose of the special control area is to ensure that land use and development is compatible with the protection and long term management of water resources for public water supply.

The proposed development of a farmworker's dwelling is considered to be compatible with the Special Control Area and a condition will be placed on any approval requiring the disposal of stormwater onsite.

POLICY IMPLICATIONS:

Local: Shire of Northampton Local Planning Strategy

Lot 2 is located within the Northampton Precinct. The aim of this precinct is:

To enable diversified rural pursuits and incidental tourist developments that compliment the sustainable use of agricultural resources.

A specific strategy is to:

Provide for limited rural living without compromising diversified agricultural activities in the rural hinterland.

COMMENT:

The proposed second dwelling for farmworker's accommodation is considered to comply with the *Shire of Northampton Local Planning Scheme No. 10* and the *Shire of Northampton Local Planning Strategy*.

There are a range of factors that have been considered in the assessment of this application including previous approvals for farmworker's accommodation and their location in relationship to the primary dwelling on the lot.

Clause 5.13.5.1 (b) of *Local Planning Scheme No. 10* states that dwellings shall be clustered in one location to avoid future subdivision pressure and minimise constraints on adjoining uses. The proposed farmworker's dwelling is located approximately 150 metres from the primary dwelling which is comparable with other approvals granted for the same use. It is proposed to share all services, including the water bore and road access.

The proposed development is considered to meet the development standards set out by the Scheme and the objectives of the Rural zone. The farmworker's dwelling will allow for the continued sustainable use of the land for the agricultural industry and is considered to be compatible with the capability of the land, whilst retaining the rural character and amenity of the locality.

VOTING REQUIREMENT:

Absolute Majority Required: No.

CONCLUSION:

It is recommended Council grant planning approval to the farmworker's dwelling/accommodation on Lot 2 (No. 578) Horrocks Road, Sandy Gully subject to conditions.

OFFICER RECOMMENDATION – ITEM 6.3.5

APPROVAL

That Council grant planning approval to the farmworker's dwelling/accommodation on Lot 2 (No. 578) Horrocks Road, Sandy Gully subject to the following conditions:

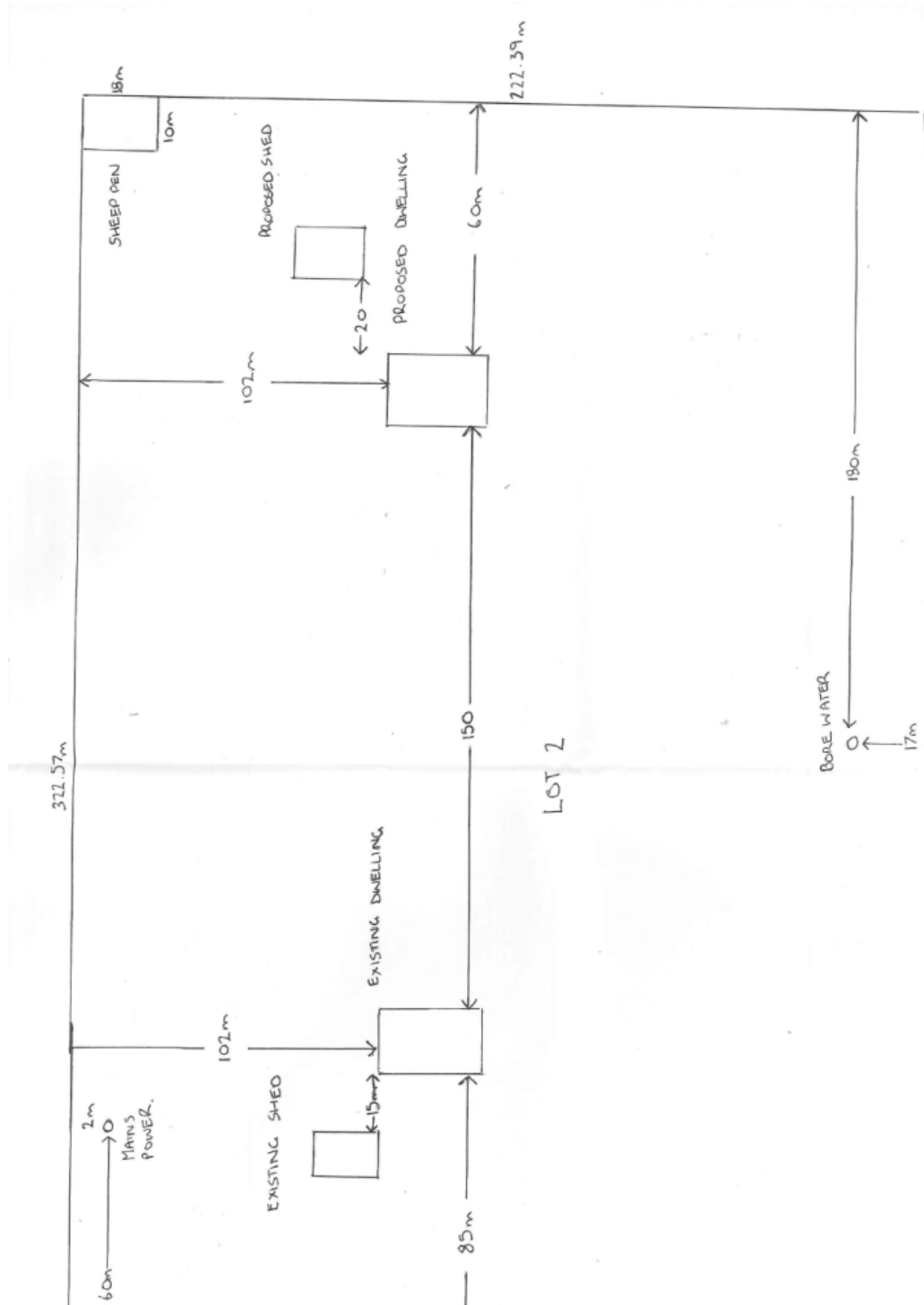
- 1. Development shall be in accordance with the attached approved plan(s) dated 21 February 2014 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;**

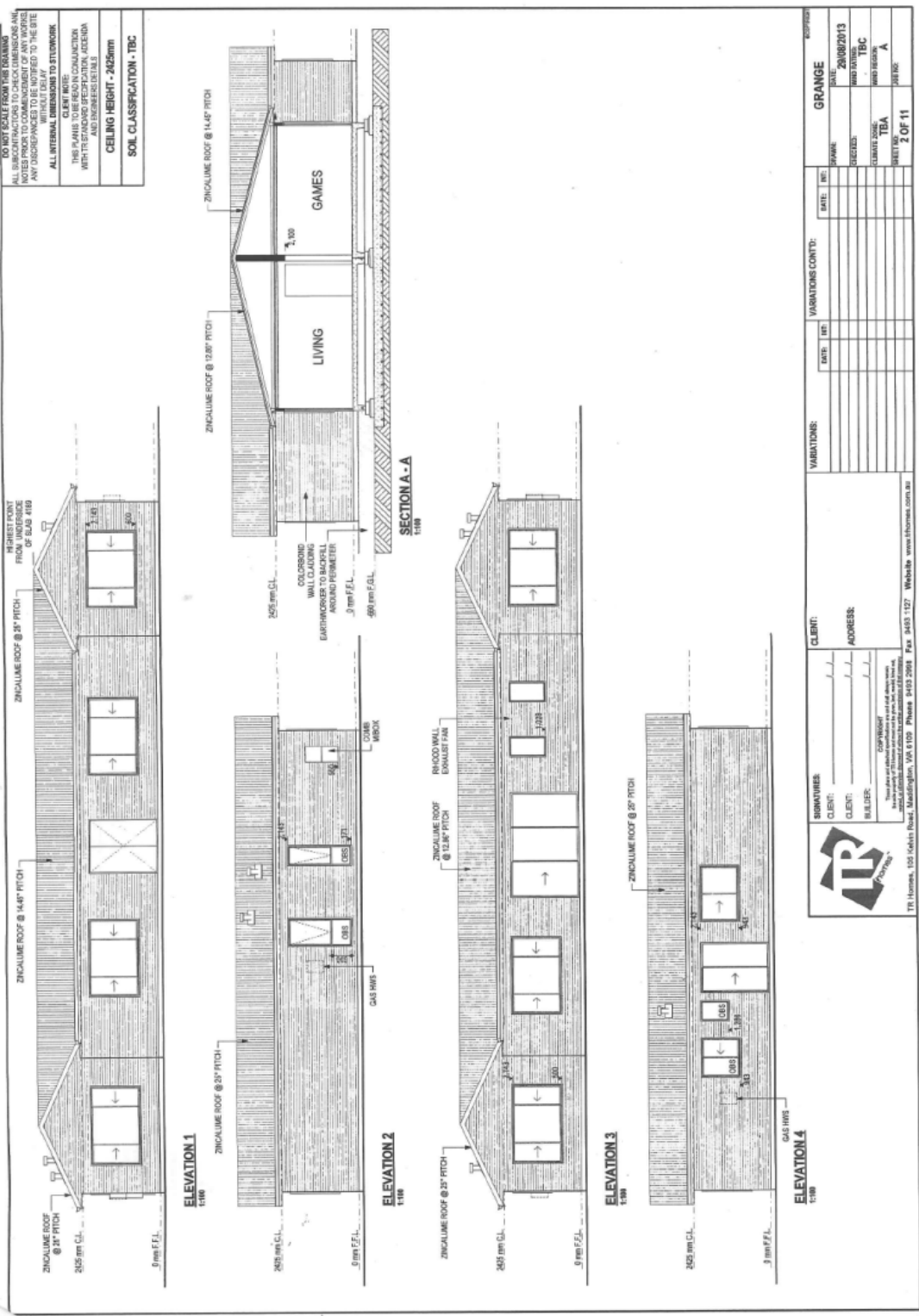
- 2. If the development/use the subject of this approval is not substantially commenced within a period of 2 years after the date of the determination the approval shall lapse and be of no further effect;**
- 3. A Building Permit shall be issued by the local government prior to the commencement of any work on the site;**
- 4. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;**
- 5. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition;**
- 6. All stormwater is to be disposed of on-site to the specifications and approval of the local government. On application for a building permit a detailed design of stormwater collection and disposal system of developed areas is to be supplied;**
- 7. Access to the proposed farmworker's dwelling shall utilise the existing crossover and driveway; and**
- 8. The farmworker's dwelling shall only be used for the accommodation of family members involved in the operation of the agricultural enterprise.**

Advice Note

- 1. Where an approval has lapsed, no development/use shall be carried out without the further approval of the local government having first been sought and obtained;**
- 2. If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice; and**
- 3. Compliance is required with the Building Code of Australia.**

APPENDIX 1





APPENDIX 2

Paula Markham, Mathew Wilson & Chris Markham
Lot 2 Horrocks Rd
NORTHAMPTON WA
6535

Northampton Shire Council
Hampton Rd
NORTHAMPTON WA
6535

APPLICATION FOR BUILDING ADDITIONAL DWELLING

Property: Lot 2 Horrocks Rd, Northampton WA.

Dear Officers and Councillors,

Please accept this as our application for an additional dwelling on Lot 2 Horrocks Road Northampton.

Having spent the first 17 years of my life in Northampton, I have always fondly and proudly viewed Northampton as home. It has always been my intention to return, settle here and provide my own family with the same wonderful upbringing that Northampton provided me. In June 2012 our lives changed drastically and permanently with the tragic loss of my Dad. It was without hesitation that Mat and I moved from Perth, to Northampton to live with Mum, to support her through this difficult time. As time passes, the shock of our new reality does ease, however the support Mum will need is forever. As she heads towards retirement and inevitably "old age" it is essential to Mat and I that we remain close by her. Although returning to Northampton was already a part of our future plans, circumstances have meant that it has happened far sooner than expected. It is our strong desire to settle here, start a family and become part of the Northampton Community. Building on the family property, which now holds such strong sentimental value, would enable us to achieve all of these desired outcomes.

Our property, along with providing us residence, has also been a source of income from farming over the past 10 years. For a period of approximately 4 years we owned sheep and ran them on the property. Since then, the property has been leased by neighbouring farmers to run sheep or crop. In 2013 the property was canola cropped to its full capacity. The upkeep of the property, land care, animal care and financial management has always been my Dad's role. Since Dad's death, Mat and I have undertaken these duties. It is our intention to carry on working for Mum so she can continue to earn a farming income from the property.

Lot 2 Horrocks Rd originally belonged to the Williams family farm. The property has been in the family since settlement and we intend it to remain this way. In 2003 it was subdivided off the farm as inheritance to Mum and Dad. Lot 2 Horrocks Rd was part of an original title which has no dwelling. Our farming operations on Lot 2 Horrocks Rd are directly linked with the larger family farm by use of machinery and contactors. It is our intention to build an additional dwelling, as workers quarters, to ensure the smooth running of these farming

operations. At the present time, the land that Lot 2 Horrocks Rd was originally subdivided from and surrounding titles are willed to Mum, my brother Ross and me.

We have enclosed a site plan indicating where we propose to build a 4 X 2 house with verandas and a Colour bond roof. The additional dwelling will be clustered in one location with the existing dwelling. We propose to build within 150m from the existing dwelling and 50m from the bore and windmill which will be shared, along with the access road, with the existing dwelling.

We hope that you will look upon our explanations as genuine reasons underlying this submission.

Yours sincerely,

Paula Markham, Mathew Wilson & Chris Markham

| | |
|---------------------------|--|
| 6.3.6 | SUMMARY OF PLANNING INFORMATION ITEMS |
| DATE OF REPORT: | 7 February 2014 |
| REPORTING OFFICER: | Hayley Williams - Principal Planner |

COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Principal Planner.

| DEVELOPMENT APPLICATIONS | | | | |
|---------------------------------|------------------------------------|--|--|------------------|
| REF. | APPLICANT | LOCATION | PROPOSED DEVELOPMENT / USE | DATE |
| 073 | LE Nairn Pty Ltd | Lot 8 (No. 7) Salomit Place, Kalbarri | Grouped Dwelling | 16 December 2013 |
| 001 | M & G Johnson | Lot 208 (No. 15) Stokes Street, Horrocks | Retaining Wall (3m) | 2 January 2014 |
| 002 | M & S Baldwin | Lot 16 (No. 4) Goodenia Way, Kalbarri | Outbuilding reduced setbacks | 7 January 2014 |
| 003 | Kent Corporation P/L | Lot 473 (No. 10) Porter Street, Kalbarri | Two (2) short stay accommodation units | 9 January 2014 |
| 004 | Northampton Friends of the Railway | R49932 (Lot 503) Third Avenue, Northampton | Signage Shelter | 17 January 2014 |
| 005 | S Mitchell | Lot 18 (No. 36) Mitchell Street, Horrocks | Retaining Wall | 20 January 2014 |
| 006 | C Scagliotta | Lot 217 (No. 21) Smith Street, Kalbarri | Garage – Parapet Wall | 21 January 2014 |
| 007 | I Ioppolo | Lot 200 (No. 10) Balaam Street, Kalbarri | Carport – Reduced side and front setback | 7 January 2014 |

| SUBDIVISION - REFERRALS/CLEARANCE | | | | |
|--|--------------|----------------------------------|-----------------------------------|------------------|
| REF. | TYPE | LOCATION | PROPOSED DEVELOPMENT / USE | DATE |
| SP64564 | Built Strata | Lot 42 Mortimer Street, Kalbarri | Four (4) Built Strata Lots | 18 December 2013 |
| 143350 | Clearance | Lot 11 George Grey | Two (2) Lots | 2 January |

| | | | | |
|---------|-----------|--|---------------------------------------|-----------------|
| | | Drive, Yallabatharra | | 2014 |
| 148506 | Clearance | Lots 8, 9 & 66 Hampton Road, Northampton | Three (3) Lots & One (1) Drainage Lot | 9 January 2014 |
| 1635-13 | Referral | Lot 365 (No. 7) Nairn Place, Kalbarri | Two (2) Lots & One (1) CP Lot | 24 January 2014 |

| | |
|--|--------------------------------|
| OFFICER RECOMMENDATION – ITEM 6.3.6 | For Council Information |
|--|--------------------------------|

| | | |
|-------|--|----|
| 6.4.1 | ACCOUNTS FOR PAYMENT | 2 |
| 6.4.2 | MONTHLY FINANCIAL STATEMENTS DECEMBER 2013 | 16 |
| 6.4.3 | MONTHLY FINANCIAL STATEMENTS JANUARY 2014 | 32 |
| 6.4.4 | 2013/2014 BUDGET REVIEW | 48 |

6.4.1 ACCOUNTS FOR PAYMENT

| | |
|--------------------------------|------------------------------------|
| FILE REFERENCE: | 1.1.1 |
| DATE OF REPORT: | 10 February 2014 |
| DISCLOSURE OF INTEREST: | Nil |
| REPORTING OFFICER: | Leanne Rowe/Grant Middleton |
| APPENDICES: | 1. List of Accounts |

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 21st February 2014, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.1

That Municipal Fund Cheques 19965 to 20031 inclusive, totalling \$441,852.18, Municipal EFT payments numbered EFT11904 to EFT12081 inclusive totalling \$692,604.77, Direct Debit payments GJ06-11 to GJ07-22 totalling \$2,995.13 Trust Fund Cheques 1931-1935, totalling \$4,175.00 be passed for payment and the items therein be declared authorised expenditure.

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| Chq # | Date | Name | Description | Amount |
|--------------|-------------|--|-------------------------------------|---------------|
| 19965 | 12-12-2013 | PETTY CASH - NORTHAMPTON | RECOUP | 197.00 |
| 19966 | 16-12-2013 | EDNA LOCKYER | CROSSOVER REIMBURSEMENT | 500.00 |
| 19967 | 16-12-2013 | NORTHAMPTON BOWLING CLUB | 2013 XMAS FUNCTION | 4384.00 |
| 19968 | 18-12-2013 | PETTY CASH - KALBARRI | PETTY CASH RECOUP | 88.10 |
| 19969 | 18-12-2013 | DES STANICH | COUNCILLOR FEES | 650.00 |
| 19970 | 18-12-2013 | TERRY CARSON | COUNCILLOR FEES | 2288.13 |
| 19971 | 18-12-2013 | PATRICIA GLIDDON | COUNCILLOR FEES | 1701.82 |
| 19972 | 18-12-2013 | DESMOND PIKE | COUNCILLOR FEES | 1100.00 |
| 19973 | 18-12-2013 | SANDRA STOCK-STANDEN | COUNCILLOR FEES | 1400.00 |
| 19974 | 18-12-2013 | MALCOLM SCOTT | COUNCILLOR FEES | 1697.40 |
| 19975 | 18-12-2013 | CRAIG SIMKIN | COUNCILLOR FEES | 3116.54 |
| 19976 | 18-12-2013 | GORDON WILSON | COUNCILLOR FEES | 12803.41 |
| 19977 | 19-12-2013 | REG BATTERSBY | REPAIR WATER PIPE | 255.00 |
| 19978 | 19-12-2013 | JESSICA BOOTH | COUNCILLOR FEES | 1505.47 |
| 19979 | 19-12-2013 | B P ROADHOUSE NORTHAMPTON | REFRESHMENTS/FUEL | 794.03 |
| 19980 | 19-12-2013 | SHIRE OF CHAPMAN VALLEY | CDO WORKSHOP 50% ACCOMM | 136.00 |
| 19981 | 19-12-2013 | CITY OF GREATER GERALDTON | REFUSE DISPOSAL - MERU | 8863.16 |
| 19982 | 19-12-2013 | BRADLEY CRIPPS | COUNCILLOR FEES | 891.50 |
| 19983 | 19-12-2013 | INSTITUTE OF ACCESS TRAINING AUSTRALIA | DISABILITY AWARENESS HANDBOOKS | 291.50 |
| 19984 | 19-12-2013 | MR IAN MITCHELL | AUDIO TESTING | 440.00 |
| 19985 | 19-12-2013 | KL & PL REYNOLDS | BUILDING MAINTENANCE | 593.31 |
| 19986 | 19-12-2013 | SYNERGY | ELECTRICITY CHARGES/STREETLIGHTS | 12800.00 |
| 19987 | 19-12-2013 | TELSTRA | TELEPHONE CHARGES | 104.90 |
| 19988 | 20-12-2013 | JUDITH BROCKWELL | SPORTS SCHOLARSHIP - LIAM BROCKWELL | 1000.00 |
| 19989 | 02-01-2014 | NORMAN REYNOLDS | RATE REFUND | 500.00 |
| 19990 | 02-01-2014 | KLK FARMS PTY LTD - T/AS CHILIMONY FARMS | RATE REFUND | 622.04 |

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| Chq # | Date | Name | Description | Amount |
|--------------|-------------|---|--|---------------|
| 19991 | 14-01-2014 | VEOLIA ENVIRONMENTAL SERVICES (AUSTRALIA) PTY LTD | 12/13 REFUSE COLLECTION | 248548.90 |
| 19992 | 17-01-2014 | SYNERGY | ELECTRICITY CHARGES/STREET LIGHTS | 33705.25 |
| 19993 | 17-01-2014 | TELSTRA | TELEPHONE CHARGES | 3134.31 |
| 19994 | 17-01-2014 | WATER CORPORATION | WATER CHARGES | 1455.86 |
| 19995 | 17-01-2014 | WINDY HILL KITCHEN | WINDUP FINGER FOOD | 100.00 |
| 19996 | 21-01-2014 | AFGRI EQUIPMENT AUST PTY LTD | 2013 JD COMMERCIAL FRONT MOWER | 40101.07 |
| 19997 | | CANCELLED | | |
| 19998 | 23-01-2014 | DEPT OF TRANSPORT | REMAKE SPECIAL SERIES PLATES 27NR | 106.30 |
| 19999 | | CANCELLED | | |
| 20000 | | CANCELLED | | |
| 20001 | 23-01-2014 | PHIL BEDDALL | 2013 JD MOWER INSPECTION | 86.30 |
| 20002 | 28-01-2014 | PETTY CASH - NORTHAMPTON | FUEL | 178.55 |
| 20003 | 31-01-2014 | B P ROADHOUSE NORTHAMPTON | REFRESHMENTS | 811.00 |
| 20004 | 03-02-2014 | HARMONY PROPERTY INVESTMENTS PTY LTD | REFUND OVERPAYMENT | 180.00 |
| 20005 | 04-02-2014 | DEPT OF TRANSPORT | VEHICLE LICENSES | 122.10 |
| 20006 | 10-02-2014 | AFGRI EQUIPMENT AUST PTY LTD | MOWER DECK/PARTS | 1368.18 |
| 20007 | 10-02-2014 | AMP LIFE LIMITED | SUPERANNUATION CONTRIBUTIONS | 824.10 |
| 20008 | 10-02-2014 | AUSTRALIA POST | POSTAGE | 628.24 |
| 20009 | 10-02-2014 | A REYNOLDS | CARPET CLEANING, CHAMBER & OFFICE CHAIRS | 770.00 |
| 20010 | 10-02-2014 | MIDWEST CHEMICAL & PAPER | BIN LINERS, BLEACH & METHO | 238.51 |
| 20011 | 10-02-2014 | CITY OF GREATER GERALDTON | REFUSE DISPOSAL - MERU | 16053.77 |
| 20012 | 10-02-2014 | COVS PARTS PTY LTD | CLUTCH KIT/PARTS | 3526.34 |
| 20013 | 10-02-2014 | GERALDTON MOWER & REPAIR SPECIALISTS | PARTS | 623.60 |
| 20014 | 10-02-2014 | R GREEN | BOBCAT WORKS | 560.00 |
| 20015 | 10-02-2014 | ERROL HASKELL | CROSSOVER REIMBURSEMENT | 500.00 |

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| Chq # | Date | Name | Description | Amount |
|--------------|-------------|---------------------------------------|---|----------------------------|
| 20016 | 10-02-2014 | CONCEPT ONE | SUPERANNUATION CONTRIBUTIONS | 901.94 |
| 20017 | 10-02-2014 | KALBARRI GAS | GAS | 145.00 |
| 20018 | 10-02-2014 | KOORI KIDS PTY LTD | ANNUAL CONTRIBUTION - NAIDOC WEEK SCHOOL INITIATIVES | 440.00 |
| 20019 | 10-02-2014 | STATE LIBRARY OF WA | BETTER BEGINNINGS BOOKS/LOST BOOKS | 217.80 |
| 20020 | 10-02-2014 | LORD MAYOR'S DISTRESS RELIEF FUND | PARKERVILLE FIRE APPEAL - DONATION | 500.00 |
| 20021 | 10-02-2014 | MLC NOMINEES PTY LTD | SUPERANNUATION CONTRIBUTIONS | 1384.85 |
| 20022 | 10-02-2014 | PACIFIC BRANDS WORKWEAR GROUP PTY LTD | UNIFORMS | 961.19 |
| 20023 | 10-02-2014 | NORTHAMPTON COMMUNITY CENTRE | REIMBURSE MAINTENANCE ITEMS | 4132.02 |
| 20024 | 10-02-2014 | ONE PATH INTERGRA | SUPERANNUATION CONTRIBUTIONS | 91.92 |
| 20025 | 10-02-2014 | PRIME SUPER | SUPERANNUATION CONTRIBUTIONS | 926.13 |
| 20026 | 10-02-2014 | REST SUPERANNUATION FUND | SUPERANNUATION CONTRIBUTIONS | 548.44 |
| 20027 | 10-02-2014 | SANFORD VETERINARY CLINIC | STERILISATION SUBSIDY | 20.00 |
| 20028 | 10-02-2014 | MALCOLM SCOTT | NEW COUNCILLOR CONFERENCE - REIMB MEALS & FUEL | 432.00 |
| 20029 | 10-02-2014 | SYNERGY | STREETLIGHTS | 16109.80 |
| 20030 | 10-02-2014 | TELSTRA | FIRE INTEGRATED MESSAGING | 2354.40 |
| 20031 | 10-02-2014 | WRIGHT-WAY GLASS & MIRRORS | REPLACED BROKEN GLASS | 341.00 |
| | | | | <u>\$441,852.18</u> |

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ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

| EFT # | Date | Name | Description | Amount |
|--------------|-------------|-------------------------------------|---|---------------|
| EFT11904 | 16-12-2013 | REPEAT PLASTICS WA | PREMIER SEATING, KAKADU SEAT, WALL MOUNTED BENCH | 8132.96 |
| EFT11905 | 16-12-2013 | WESTERN POWER | DESIGN FEE - POWER UPGRADE | 3000.00 |
| EFT11906 | 19-12-2013 | GLENN BANGAY | REIMB HARDDRIVE/KEYBOARD | 218.98 |
| EFT11907 | 19-12-2013 | NEIL BROADHURST | REIMB GLASSES | 561.72 |
| EFT11908 | 19-12-2013 | THOMAS LACHLAN | REIMB CAMERA | 208.53 |
| EFT11909 | 19-12-2013 | WALGS PLAN | SUPERANNUATION CONTRIBUTIONS | 13166.12 |
| EFT11910 | 19-12-2013 | GRANT MIDDLETON | REIMB TELSTRA | 506.52 |
| EFT11911 | 19-12-2013 | T & J NEWMAN | CONTRACT CLEANER | 1082.30 |
| EFT11912 | 19-12-2013 | SH SMITH | RELIEF RANGER | 2926.13 |
| EFT11913 | 19-12-2013 | STEVE WILLIAMS | TELSTRA LINE RENTAL REIMBURSEMENT | 49.90 |
| EFT11914 | 19-12-2013 | ABROLHOS ELECTRICS | ELECTRICAL REPAIRS | 4735.59 |
| EFT11915 | 19-12-2013 | AERODROME MANAGEMENT SERVICES | AERODROME REPORTING OFFICER TRAINING | 2050.00 |
| EFT11916 | 19-12-2013 | ALAN CRAGAN BOBCAT & EXCAVATOR HIRE | BOBCAT WORKS | 4610.10 |
| EFT11917 | 19-12-2013 | AMAZZINI & SON | PAVERS - WESTERN POWER WORKS | 240.00 |
| EFT11918 | 19-12-2013 | BEAUREPAIRES | TYRES | 5022.72 |
| EFT11919 | 19-12-2013 | CAPE YORK CONNECTIONS | BUILDING MTCE | 1500.00 |
| EFT11920 | 19-12-2013 | CATWEST PTY LTD | EMULSION - GENERAL | 528.00 |
| EFT11921 | 19-12-2013 | NATHAN CHALMERS | REIMBURSEMENT - KALBARRI SKATE PARK CEMENT & LIME | 347.00 |
| EFT11922 | 19-12-2013 | COASTAL PLUMBING & GAS FITTING | PLUMBING | 1676.18 |
| EFT11923 | 19-12-2013 | BOC GASES AUSTRALIA LTD | INDUSTRY GASES | 83.69 |
| EFT11924 | 19-12-2013 | STAPLES | PHOTOCOPIER MTCE/CHAIR | 1180.29 |
| EFT11925 | 19-12-2013 | COURIER AUSTRALIA | FREIGHT | 91.60 |
| EFT11926 | 19-12-2013 | SIMON DRAGE | BUILDING MTCE | 717.20 |

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| EFT # | Date | Name | Description | Amount |
|--------------|-------------|--|-------------------------------------|---------------|
| EFT11927 | 19-12-2013 | GERALDTON SIGN MAKERS | SIGNS | 274.78 |
| EFT11928 | 19-12-2013 | GERALDTON AUTO WHOLESALERS | VEHICLE SERVICE | 302.80 |
| EFT11929 | 19-12-2013 | THINK WATER GERALDTON | KALB SKATE PARK - RETIC | 559.20 |
| EFT11930 | 19-12-2013 | GPC EARTHMOVING | MULTI ROLLER HIRE & OPERATOR | 2605.52 |
| EFT11931 | 19-12-2013 | KALBARRI AUTO CENTRE | SERVICE, REPAIR PUNCTURE | 319.00 |
| EFT11932 | 19-12-2013 | KALBARRI HARDWARE & BUILDING SUPPLIES | HARDWARE | 306.51 |
| EFT11933 | 19-12-2013 | KALBARRI MOTOR HOTEL | KALBARRI WORKS - STAFF MEALS | 310.00 |
| EFT11934 | 19-12-2013 | KALBARRI B P SERVICE STATION | FUEL, HARDWARE | 227.42 |
| EFT11935 | 19-12-2013 | KALBARRI CARRIERS | FREIGHT | 715.34 |
| EFT11936 | 19-12-2013 | KALBARRI PEST CONTROL | PEST CONTROL | 200.00 |
| EFT11937 | 19-12-2013 | KALBARRI REFRIGERATION AND AIRCONDITIONING SERVICE | REMOVE WALL AIRCONS/SERVICE AIRCONS | 3043.70 |
| EFT11938 | 19-12-2013 | KALBARRI SIGNS | SIGNS | 38.00 |
| EFT11939 | 19-12-2013 | KALBARRI SITEWORKS | BOBCAT & TIPPER HIRE | 605.00 |
| EFT11940 | 19-12-2013 | LGRCEU | PAYROLL DEDUCTIONS | 155.20 |
| EFT11941 | 19-12-2013 | MIDWEST MULCHING MOWING | ROAD VERGE MULCHING | 9234.50 |
| EFT11942 | 19-12-2013 | MIDWEST TREE SERVICES | LOP AND WOODCHIP TREES | 577.50 |
| EFT11943 | 19-12-2013 | MORLEY DAVIS ARCHITECTS | PROPOSED AGED CARE/ARCHITECTURAL | 3300.00 |
| EFT11944 | 19-12-2013 | MURCHISON CONCRETE | CONCRETE BOATRAMP | 28528.50 |
| EFT11945 | 19-12-2013 | CLEANPAK TOTAL SOLUTIONS | CLEANING PRODUCTS | 92.57 |
| EFT11946 | 19-12-2013 | O'BRIEN SMASH REPAIRS | INSURANCE EXCESS | 600.00 |
| EFT11947 | 19-12-2013 | OFFICE NATIONAL | STATIONERY - FRAMES | 41.50 |
| EFT11948 | 19-12-2013 | PCYC | RAZZAMATAZZ COMEDY & MAGIC SHOW | 220.00 |
| EFT11949 | 19-12-2013 | PRIME MEDIA GROUP LTD | PROMOTIONAL ADVERTISING GWN7 | 876.70 |
| EFT11950 | 19-12-2013 | JL & FA RALPH | SUPPLY GRAVEL | 3615.38 |
| EFT11951 | 19-12-2013 | HOLCIM AUSTRALIA PTY LTD | RESEAL AGG | 2582.73 |
| EFT11952 | 19-12-2013 | THE BANGAY SUPERANNUATION FUND | SUPERANNUATION CONTRIBUTIONS | 2209.06 |

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| EFT # | Date | Name | Description | Amount |
|--------------|-------------|---|--------------------------------------|---------------|
| EFT11953 | 19-12-2013 | WA LOCAL GOVERNMENT ASSOCIATION (WALGA) | ADVERTISING | 917.24 |
| EFT11954 | 19-12-2013 | WEST AUSTRALIAN NEWSPAPERS LTD | ADVERTISING | 392.31 |
| EFT11955 | 19-12-2013 | WESTERN RESOURCE RECOVERY PTY LTD | PUMP SEPTICS | 1390.24 |
| EFT11956 | 19-12-2013 | WEST COAST TURF | KAL SKATE PARK - KIKUYU | 2200.00 |
| EFT11957 | 19-12-2013 | WILLIAMS & HUGHES | LEGAL ADVICE | 884.40 |
| EFT11958 | 19-12-2013 | WOODCOCK CT & L | SPRAYS, TOILET/HAND TOWELS, HARDWARE | 4857.17 |
| EFT11959 | 19-12-2013 | YETNA FARM TREE NURSERY | PLANTS | 600.00 |
| EFT11960 | 23-12-2013 | CAPE YORK CONNECTIONS | BUILDING MTCE | 1250.00 |
| EFT11961 | 23-12-2013 | KALBARRI SES UNIT INC. | 3RD INSTALMENT 2013/14 ESL FUNDING | 7315.00 |
| EFT11962 | 07-01-2014 | WA CLEANSKIN CELLARS PTY LTD | 150 YRS CELEBRATION - WINES | 3414.00 |
| EFT11963 | 02-01-2014 | NEIL BROADHURST | REIMB IPHONE CABLES | 89.95 |
| EFT11964 | 02-01-2014 | T & J NEWMAN | CONTRACT CLEANER | 1082.30 |
| EFT11965 | 09-01-2014 | WALGS PLAN | SUPERANNUATION CONTRIBUTIONS | 12697.71 |
| EFT11966 | 16-01-2014 | AUSTRALIAN TAXATION OFFICE | DEC 13 BAS | 3156.00 |
| EFT11967 | 16-01-2014 | GLENN BANGAY | REIMB REFRESHMENTS | 93.98 |
| EFT11968 | 16-01-2014 | CAPE YORK CONNECTIONS | BUILDING MTCE | 2500.00 |
| EFT11969 | 16-01-2014 | CENTRAL EARTHMOVING | KALB SKATE PARK - EXCAVATOR HIRE | 13768.70 |
| EFT11970 | 16-01-2014 | CORAL COAST RETIC | REPAIR RETIC | 930.60 |
| EFT11971 | 16-01-2014 | WALGS PLAN | SUPERANNUATION CONTRIBUTIONS | 12828.34 |
| EFT11972 | 16-01-2014 | T & J NEWMAN | CONTRACT CLEANER - KALBARRI | 1082.30 |
| EFT11973 | 16-01-2014 | M SPARLING | TELSTRA LINE RENTAL REIMBURSEMENT | 73.90 |
| EFT11974 | 16-01-2014 | HAYLEY WILLIAMS | REIMBURSEMENTS | 1056.99 |
| EFT11975 | 20-01-2014 | WESTERN POWER | RELOCATION OF WESTERN POWER ASSETS | 10907.00 |
| EFT11976 | 21-01-2014 | WESTERN AUSTRALIAN TREASURY CORPORATION | LOAN 153 PAYMENT | 23982.95 |
| EFT11977 | 22-01-2014 | CAPE YORK CONNECTIONS | BUILDING MTCE | 2350.00 |

SHIRE OF NORTHAMPTON
FINANCE REPORT – 21 FEBRUARY 2014

| EFT # | Date | Name | Description | Amount |
|--------------|-------------|--|--|---------------|
| EFT11978 | 22-01-2014 | MASTER BUILDERS ASSOCIATION GERALDTON | INDUSTRY ROUND TABLE - GLENN BANGAY | 25.00 |
| EFT11979 | 22-01-2014 | WESTERN AUSTRALIAN TREASURY CORPORATION | LOAN 147 PAYMENT | 1746.05 |
| EFT11980 | 29-01-2014 | BORAL CONSTRUCTION MATERIALS GROUP LTD | BITUMEN SUPPLY & SPRAY | 206707.52 |
| EFT11981 | 29-01-2014 | CAPE YORK CONNECTIONS | BUILDING MTCE | 2500.00 |
| EFT11982 | 30-01-2014 | E & S KOPPENSTEINER | REIMB TELSTRA | 72.00 |
| EFT11983 | 30-01-2014 | WALGS PLAN | SUPERANNUATION CONTRIBUTIONS | 12867.09 |
| EFT11984 | 30-01-2014 | GRANT MIDDLETON | REIMB FUEL | 88.83 |
| EFT11985 | 30-01-2014 | T & J NEWMAN | CONTRACT CLEANER - KALBARRI | 1082.30 |
| EFT11986 | 03-02-2014 | COURIER AUSTRALIA | FREIGHT | 161.06 |
| EFT11987 | 04-02-2014 | MIDWEST MULCHING MOWING | ROAD SIDE SLASHING | 29837.50 |
| EFT11988 | 06-02-2014 | RELIANCE PETROLEUM | FUEL PURCHASES | 30972.08 |
| EFT11989 | 07-02-2014 | CAPE YORK CONNECTIONS | BUILDING MTCE | 2185.00 |
| EFT11990 | 07-02-2014 | GHD PTY LTD | GREY ST DESIGN - DECEMBER WORKS | 7700.00 |
| EFT11991 | 10-02-2014 | AUSTRALIAN BUILDING CODES BOARD | NATIONAL CONSTRUCTION CODE (NCC) 2014 | 414.00 |
| EFT11992 | 10-02-2014 | ABROLHOS ELECTRICS | ELECTRICAL REPAIRS | 2673.20 |
| EFT11993 | 10-02-2014 | ARROW BRONZE | PLAQUE | 371.08 |
| EFT11994 | 10-02-2014 | AUSTRAL MERCANTILE COLLECTIONS | LEGAL EXPENSES | 308.00 |
| EFT11995 | 10-02-2014 | BATAVIA CONCRETE | 150 YR MEMORIAL WALL - CONCRETE | 2184.16 |
| EFT11996 | 10-02-2014 | BEAUREPAIRES | TYRES | 12040.79 |
| EFT11997 | 10-02-2014 | RAY BLICK PLUMBING & GAS SERVICE | REPAIR STANDPIPE NTON | 198.00 |
| EFT11998 | 10-02-2014 | BLUEHILLS FARMING CO - 2 | REIMB TYRE - FIRE DAMAGE | 282.50 |
| EFT11999 | 10-02-2014 | BUNNINGS BUILDING SUPPLIES | PLANTER POTS - PLANTS, SHOVELS | 173.55 |
| EFT12000 | 10-02-2014 | CHEM CENTRE | WATER SAMPLE | 220.00 |
| EFT12001 | 10-02-2014 | CJD EQUIPMENT P/L | PARTS | 256.08 |
| EFT12002 | 10-02-2014 | CLARKSON FREIGHTLINES | FREIGHT | 1021.14 |

SHIRE OF NORTHAMPTON
FINANCE REPORT – 21 FEBRUARY 2014

| EFT # | Date | Name | Description | Amount |
|--------------|-------------|--|--|---------------|
| EFT12003 | 10-02-2014 | COASTAL PLUMBING & GAS FITTING | PLUMBING REPAIRS/MAINTENANCE | 1690.13 |
| EFT12004 | 10-02-2014 | BS & JA COCKRAM | 150 YR MEMORIAL WALL - PAINT STEEL | 2079.65 |
| EFT12005 | 10-02-2014 | BOC GASES AUSTRALIA LTD | INDUSTRY GASES | 86.47 |
| EFT12006 | 10-02-2014 | COOL COAST MAINTENANCE | ABLUTION BLOCK ALTERATIONS TO POSTS | 145.00 |
| EFT12007 | 10-02-2014 | COURIER AUSTRALIA | FREIGHT | 48.02 |
| EFT12008 | 10-02-2014 | D-TRANS | PLANT PARTS & REPAIRS | 1171.30 |
| EFT12009 | 10-02-2014 | GARRAWAY PLUMBING | PLUMBING | 1177.75 |
| EFT12010 | 10-02-2014 | GERALDTON TROPHY CENTRE | EMBROIDERY & 150 YR PRINTING | 2476.10 |
| EFT12011 | 10-02-2014 | GERALDTON SIGN MAKERS | SIGNS, 150 YR BANNER | 984.28 |
| EFT12012 | 10-02-2014 | GHD PTY LTD | WORKS - CONSTRUCTION DRAWINGS | 559.63 |
| EFT12013 | 10-02-2014 | UHY HAINES NORTON | 30 JUNE 2013 AUDIT & FAIR VALUE W/SHOP | 19443.05 |
| EFT12014 | 10-02-2014 | HASLEBYS HARDWARE SUPPLIES | SPRINKLERS, ONGA PUMPS, RETIC, HARDWARE | 5792.69 |
| EFT12015 | 10-02-2014 | NR & DJ HAYNES | REPAIR WINDOW | 68.20 |
| EFT12016 | 10-02-2014 | HEARING WEST | WORKCOVER FULL AUDIO ASSESS | 231.00 |
| EFT12017 | 10-02-2014 | TANYA HENKEL | HERITAGE ADVISORY SERVICES | 1697.05 |
| EFT12018 | 10-02-2014 | HERRINGS COASTAL PLUMBING & GAS | PLUMBING | 411.66 |
| EFT12019 | 10-02-2014 | HOLLYWOOD TOUCH | FENCE MATERIALS | 425.00 |
| EFT12020 | 10-02-2014 | INFOODS PTY LTD | ELECTROLYTE TABS | 438.68 |
| EFT12021 | 10-02-2014 | JASON SIGNMAKERS | SIGNS | 684.20 |
| EFT12022 | 10-02-2014 | JCB CONSTRUCTION EQUIPMENT AUST | PARTS | 519.05 |
| EFT12023 | 10-02-2014 | JOHN FRENCH ELECTRICAL | INSTALL LIGHT | 566.62 |
| EFT12024 | 10-02-2014 | KALBARRI AUTO CENTRE | PLANT SERVICE | 209.00 |
| EFT12025 | 10-02-2014 | KALBARRI HARDWARE & BUILDING SUPPLIES | RETIC, HARDWARE | 748.42 |
| EFT12026 | 10-02-2014 | KALBARRI EXPRESS FREIGHT | FREIGHT | 345.70 |
| EFT12027 | 10-02-2014 | KALBARRI B P SERVICE STATION | FUEL | 323.19 |
| EFT12028 | 10-02-2014 | KALBARRI WAREHOUSE | RETIC, HARDWARE | 131.95 |

SHIRE OF NORTHAMPTON
FINANCE REPORT – 21 FEBRUARY 2014

| EFT # | Date | Name | Description | Amount |
|--------------|-------------|--|-----------------------------------|---------------|
| EFT12029 | 10-02-2014 | KALBARRI LAWNMOWING SERVICE | LAWN MOWING & GARDENING | 1160.00 |
| EFT12030 | 10-02-2014 | KALBARRI CARRIERS | FREIGHT | 1168.77 |
| EFT12031 | 10-02-2014 | KALBARRI NEWSAGENCY | STATIONERY | 12.95 |
| EFT12032 | 10-02-2014 | KALBARRI PEST CONTROL | PEST CONTROL | 1630.00 |
| EFT12033 | 10-02-2014 | KALBARRI REFRIGERATION AND AIRCONDITIONING SERVICE | SERVICE AIRCONS | 275.00 |
| EFT12034 | 10-02-2014 | KALBARRI SHUTTLE | BUS HIRE XMAS FUNCTION | 330.00 |
| EFT12035 | 10-02-2014 | KALBARRI SITEWORKS | BOBCAT HIRE | 220.00 |
| EFT12036 | 10-02-2014 | LGISWA | 2013/14 WORKERS COMP ADJUSTMENT | 2325.40 |
| EFT12037 | 10-02-2014 | QUALITY HOTEL LORD FORREST | ACCOMMODATION WA RANGER CONF | 680.50 |
| EFT12038 | 10-02-2014 | LGRCEU | PAYROLL DEDUCTIONS | 465.60 |
| EFT12039 | 10-02-2014 | MIDWEST FIRE AND SAFETY SUPPLIES | SERVICE FIRE EQUIPMENT | 33.00 |
| EFT12040 | 10-02-2014 | MIDWEST TREE SERVICES | TREE LOPPING | 5412.00 |
| EFT12041 | 10-02-2014 | MITCHELL & BROWN | IPADS & COVERS | 8140.00 |
| EFT12042 | 10-02-2014 | M L COMMUNICATIONS | REPAIR ICOM BATTERY PACK | 167.13 |
| EFT12043 | 10-02-2014 | NORTHAMPTON IGA & LIQUOR STORE | GOODS/REFRESHMENTS | 351.67 |
| EFT12044 | 10-02-2014 | NORTHERN COUNTRY ZONE OF THE LOCAL GOVERNMENT ASS | ANNUAL SUBSCRIPTION 13/14 | 1700.00 |
| EFT12045 | 10-02-2014 | NORTHAMPTON NEWSAGENCY | STATIONERY/NEWSPAPERS | 1204.45 |
| EFT12046 | 10-02-2014 | NORTHAMPTON ROAD TRANSPORT | GRAVEL CARTAGE | 16830.00 |
| EFT12047 | 10-02-2014 | NORTHAMPTON AUTO ELECTRICS | PLANT - ELECTRICAL | 5486.55 |
| EFT12048 | 10-02-2014 | NORTHAMPTON PHARMACY | PROTECTIVE CLOTHING & MEDICATION | 550.90 |
| EFT12049 | 10-02-2014 | NOVUS WINDSCREENS GERALDTON | REPLACE WINDSCREEN | 390.50 |
| EFT12050 | 10-02-2014 | CLEANPAK TOTAL SOLUTIONS | TOILET ROLLS/HAND TOWELS | 815.16 |
| EFT12051 | 10-02-2014 | KALBARRI PALM RESORT | STAFF ACCOMM - KALB WORKS | 237.00 |
| EFT12052 | 10-02-2014 | PATIENCE SANDLAND PTY LTD | 150 YR MEMORIAL WALL - CREAM SAND | 280.00 |
| EFT12053 | 10-02-2014 | PRIME MEDIA GROUP LTD | TV PROMOTION | 2425.50 |
| EFT12054 | 10-02-2014 | PURCHER INTERNATIONAL | PARTS | 770.99 |

SHIRE OF NORTHAMPTON
FINANCE REPORT – 21 FEBRUARY 2014

| EFT # | Date | Name | Description | Amount |
|--------------|-------------|---|--|---------------|
| EFT12055 | 10-02-2014 | HOLCIM AUSTRALIA PTY LTD | AGG & SAND | 1351.42 |
| EFT12056 | 10-02-2014 | MIDWEST SWEEPING CONTRACTORS | STREET SWEEPING | 11625.24 |
| EFT12057 | 10-02-2014 | M R SCOTT TRANSPORT P/L | GRAVEL TRANSPORT | 5610.00 |
| EFT12058 | 10-02-2014 | SUN CITY PRINT & DESIGN | PRINTING | 353.00 |
| EFT12059 | 10-02-2014 | OWEN SIMKIN | WATER CUSTODIAN | 623.94 |
| EFT12060 | 10-02-2014 | STAR TRACK EXPRESS | FREIGHT | 75.61 |
| EFT12061 | 10-02-2014 | MIDWEST AUTO GROUP | VEHICLE SERVICE | 570.00 |
| EFT12062 | 10-02-2014 | THE BANGAY SUPERANNUATION FUND | SUPERANNUATION CONTRIBUTION | 3313.59 |
| EFT12063 | 10-02-2014 | SUPERSEALING PTY LTD | CRACK PATCHING | 8222.50 |
| EFT12064 | 10-02-2014 | TALIS CONSULTANTS | ASSET MANAGEMENT SERVICES | 1336.50 |
| EFT12065 | 10-02-2014 | TECHLAY | KALB SKATE PARK - STONESET RESIN | 385.00 |
| EFT12066 | 10-02-2014 | 2V NET IT SOLUTIONS | COMPTER MTCE | 528.00 |
| EFT12067 | 10-02-2014 | TRU-LINE EXCAVATIONS & PLUMBING PTY LTD | EXCAVATOR/ROCKBREAKER - TEST DIGGING OF HOLES | 1289.20 |
| EFT12068 | 10-02-2014 | LANDGATE | VALUATION EXPENSES | 192.00 |
| EFT12069 | 10-02-2014 | VERLINDENS ELECTRICAL GERALDTON | BUILDING ELECTRICAL | 763.95 |
| EFT12070 | 10-02-2014 | IT VISION | REPAIR SYNERGYSOFT & PLAY ACCOUNT | 330.00 |
| EFT12071 | 10-02-2014 | VORTEX PLASTICS | PARTS | 1284.80 |
| EFT12072 | 10-02-2014 | WESTRAC EQUIPMENT PTY LTD | PARTS, REPAIR TRANSMISSION | 6027.89 |
| EFT12073 | 10-02-2014 | WA LOCAL GOVERNMENT ASSOCIATION (WALGA) | ADVERTISING | 658.56 |
| EFT12074 | 10-02-2014 | WEST AUSTRALIAN NEWSPAPERS LTD | ADVERTISING | 448.25 |
| EFT12075 | 10-02-2014 | WESTERN RESOURCE RECOVERY PTY LTD | PUMP SEPTICS | 1259.69 |
| EFT12076 | 10-02-2014 | WICKED PRINTS | 150 YR FLAGS | 990.00 |
| EFT12077 | 10-02-2014 | WILSONS SIGN SOLUTIONS | PLAQUES | 580.80 |
| EFT12078 | 10-02-2014 | WILLIAMS & HUGHES | LEGAL ADVICE | 2583.02 |
| EFT12079 | 10-02-2014 | WOODCOCK CT & L | HARDWARE, FERTILISER, SPRAY, | 4956.40 |
| EFT12080 | 10-02-2014 | DOWNER EDI WORKS PTY LTD | PREMIX NTON/KALB | 1244.10 |



SHIRE OF NORTHAMPTON
FINANCE REPORT – 21 FEBRUARY 2014

| EFT # | Date | Name | Description | Amount |
|--------------|-------------|-------------------------|--------------------|----------------------------|
| EFT12081 | 10-02-2014 | YETNA FARM TREE NURSERY | PLANTS | 400.00 |
| | | | | <u>\$692,604.77</u> |

SHIRE OF NORTHAMPTON
FINANCE REPORT – 21 FEBRUARY 2014

DIRECT DEBITS – MUNICIPAL ACCOUNT

| Jnl # | Date | Name | Description | Amount |
|---------|------------|-------------------|--------------------------------|-------------------|
| GJ06-11 | 31/12/2013 | BANK FEES | FEES | 214.28 |
| GJ06-12 | 31/12/2013 | COMPUTER EXPENSES | WESTNET | 70.99 |
| GJ06-13 | 31/12/2013 | BPOINT | FEES | 154.91 |
| GJ06-15 | 31/12/2013 | CORPORATE CARD | WESTNET | 104.94 |
| | | | BANK CHARGES | 9.00 |
| | | | OFFICE EXPENSES | 39.95 |
| | | | COMPUTER EXPENSES/ADOBE | 239.70 |
| | | | ACCOMMODATION - CR SCOTT | 470.85 |
| | | | | 864.44 |
| GJ07-18 | 31/01/2014 | BANK FEES | FEES | 384.48 |
| GJ07-19 | 31/01/2014 | COMPUTER EXPENSES | WESTNET | 100.99 |
| GJ07-20 | 31/01/2014 | BPOINT | FEES | 248.10 |
| GJ07-22 | 31/01/2014 | CORPORATE CARD | WESTNET | 104.94 |
| | | | BANK CHARGES | 9.00 |
| | | | STAFF TRAINING - ACCOMMODATION | 737 |
| | | | REFRESHMENTS | 106 |
| | | | | 956.94 |
| | | | | \$2,995.13 |

SHIRE OF NORTHAMPTON
FINANCE REPORT – 21 FEBRUARY 2014

TRUST FUND CHEQUES

| Chq # | Date | Name | Description | Amount |
|-------|------------|------------------------------------|---------------------------|-------------------|
| 1931 | 09-12-2013 | NORTHAMPTON CHILD CARE ASSOCIATION | KIDS HUB GRANT | 3500.00 |
| 1932 | 10-12-2013 | GEMMA MOURAMBINE | REFUND RSL HALL BOND | 220.00 |
| 1933 | 18-12-2013 | NORTHAMPTON UNITING CHURCH | REFUND COMMUNITY BUS BOND | 200.00 |
| 1934 | 23-12-2013 | DAMIEN HASLEBY | REFUND BUS BOND | 200.00 |
| 1935 | 14-01-2014 | NORTHAMPTON JUNIOR CRICKET CLUB | KIDSPORT | 55.00 |
| | | | | \$4,175.00 |

6.4.2 MONTHLY FINANCIAL STATEMENTS DECEMBER 2013

| | |
|--------------------------------|---|
| FILE REFERENCE: | 1.1.1 |
| DATE OF REPORT: | 10 February 2014 |
| DISCLOSURE OF INTEREST: | Nil |
| REPORTING OFFICER: | Grant Middleton |
| APPENDICES: | 1. Monthly Financial Report for December 2013 2. Schedule Format provided as separate attachment |

SUMMARY

Council to adopt the monthly financial reports as presented.

BACKGROUND:

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 31 December 2013 are attached, and include:

1. Income Statement by Function/Activity
2. Income Statement by Nature or Type
3. Statement of Financial Activity
4. Variance Explanation
5. Notes to and Forming Part of the Statement
6. Schedule Format (Separate Attachment)

FINANCIAL & BUDGET IMPLICATIONS:

The December 2013 Finance Report includes the provision \$425,000 for the payment of Veolia Accounts from 2012/2013 and 2013/2014. It is anticipated that the total amount owing for 2012/2013 will be agreed and paid during January 2014.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.2

That Council adopts the Monthly Financial Report for the period ending 31 December 2013.

SHIRE OF NORTHAMPTON
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 DECEMBER 2013

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|--|---------|
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| Income Statement by Nature or Type | 20 |
| Statement of Financial Activity | 21 |
| Variance Explanation | 22 |
| Notes to and Forming Part of the Statement | 23 - 31 |

| |
|--|
| SHIRE OF NORTHAMPTON INCOME STATEMENT BY FUNCTION/ACTIVITY FOR THE PERIOD 1 JULY 2013 TO 31 DECEMBER 2013 |
|--|

| | YTD ACTUAL 2013/14 \$ | YTD BUDGET 2013/14 \$ | ANNUAL BUDGET 2013/14 \$ | ACTUAL 2012/13 \$ |
|---|--------------------------------|--------------------------------|-----------------------------------|-------------------------|
| REVENUE | | | | |
| Governance | 15,185 | 11,814 | 18,150 | 74,755 |
| General Purpose Funding | 3,958,269 | 4,010,635 | 4,455,227 | 4,855,578 |
| Law, Order & Public Safety | 226,638 | 36,366 | 65,764 | 194,688 |
| Health | 2,408 | 16,650 | 33,300 | 56,544 |
| Education & Welfare | 26,608 | 27,768 | 55,545 | 51,926 |
| Housing | 14,801 | 12,042 | 24,096 | 24,461 |
| Community Amenities | 771,792 | 697,540 | 839,398 | 936,557 |
| Recreation & Culture | 80,225 | 515,880 | 1,031,851 | 678,102 |
| Transport | 128,725 | 693,096 | 1,310,628 | 1,353,431 |
| Economic Services | 78,230 | 71,322 | 142,683 | 143,634 |
| Other Property & Services | 72,082 | 92,712 | 185,469 | 671,926 |
| TOTAL OPERATING REVENUE | 5,374,963 | 6,185,825 | 8,162,111 | 9,041,602 |
| EXPENSES | | | | |
| Governance | (147,541) | (117,159) | (223,951) | (387,114) |
| General Purpose Funding | (38,737) | (46,770) | (93,580) | (261,945) |
| Law, Order & Public Safety | (148,254) | (152,722) | (298,602) | (326,274) |
| Health | (104,687) | (101,694) | (203,467) | (239,773) |
| Education & Welfare | (42,538) | (37,470) | (75,013) | (109,097) |
| Housing | (55,291) | (43,302) | (86,689) | (119,889) |
| Community Amenities | (379,101) | (600,594) | (1,201,547) | (1,105,700) |
| Recreation & Culture | (644,211) | (651,426) | (1,317,151) | (1,391,964) |
| Transport | (1,093,763) | (1,422,138) | (3,037,554) | (2,592,884) |
| Economic Services | (102,548) | (100,392) | (200,885) | (231,310) |
| Other Property & Services | (345,103) | (264,462) | (597,733) | (265,962) |
| TOTAL OPERATING EXPENSES | (3,101,773) | (3,538,129) | (7,336,172) | (7,031,911) |
| BORROWING COSTS EXPENSE | | | | |
| Recreation & Culture | (12,056) | (8,988) | (4,252) | (6,510) |
| Transport | (80,458) | (81,606) | (21,115) | (50,560) |
| Other Property and Services | (13,560) | (13,362) | (13,560) | (22,243) |
| TOTAL BORROWING COSTS EXPENSE | (106,075) | (103,956) | (38,927) | (79,314) |
| CHANGE IN NET ASSETS RESULTING FROM OPERATIONS | 2,167,116 | 2,543,740 | 787,012 | 1,930,377 |

SHIRE OF NORTHAMPTON
INCOME STATEMENT BY NATURE OR TYPE
FOR THE PERIOD 1 JULY 2013 TO 31 DECEMBER 2013

| | YTD ACTUAL 2013/14 \$ | YTD BUDGET 2013/14 \$ | ANNUAL BUDGET 2013/14 \$ | ACTUAL 2012/13 \$ |
|---|--------------------------------|--------------------------------|-----------------------------------|-------------------------|
| REVENUE | | | | |
| Rates | 3,553,551 | 3,571,123 | 3,576,181 | 3,391,103 |
| Operating Grants, Subsidies and Contribution | 640,054 | 701,364 | 1,276,256 | 2,133,865 |
| Non Operating Grants, Subsidies and Contributions | 192,222 | 1,026,504 | 2,053,052 | 2,176,188 |
| Fees and Charges | 928,209 | 815,590 | 1,075,622 | 1,174,277 |
| Interest Earnings | 60,927 | 71,244 | 142,500 | 135,666 |
| Other | | 0 | 0 | 27,160 |
| Profit on Asset Disposal | | | | |
| TOTAL OPERATING REVENUE | 5,374,963 | 6,185,825 | 8,123,611 | 9,038,259 |
| EXPENSES | | | | |
| Employee Costs | (1,021,025) | (1,157,820) | (2,316,079) | (2,113,305) |
| Materials and Contracts | (764,569) | (1,139,926) | (2,280,550) | (2,208,585) |
| Utilities Charges (Electricity, Gas, Water etc.) | (170,428) | (161,364) | (322,960) | (340,250) |
| Depreciation on Non Current Assets | (764,223) | (973,266) | (1,946,640) | (1,737,412) |
| Interest Expenses | (38,927) | (35,604) | (71,233) | (79,314) |
| Insurance Expenses | (244,418) | (124,374) | (244,270) | (266,957) |
| Other Expenditure | (199,663) | (66,233) | (193,367) | (365,402) |
| Loss on Asset Disposal | (4,595) | 16,502 | 38,500 | 3,343 |
| TOTAL OPERATING EXPENSES | (3,207,848) | (3,642,085) | (7,336,599) | (7,107,882) |
| CHANGE IN NET ASSETS RESULTING FROM OPERATIONS | 2,167,116 | 2,543,740 | 787,012 | 1,930,377 |

**SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 DECEMBER 2013**

| | NOTE | 2013/14 YTD Actual \$ | 2013/14 YTD Budget \$ | 2013/14 Full Year Budget \$ | Variances Budget to Actual Y-T-D % |
|---|------|--------------------------------|--------------------------------|--------------------------------------|--|
| Operating | | | | | |
| Revenues | | | | | |
| | 1,2 | | | | |
| Governance | | 15,185 | 11,814 | 44,650 | (28.53%) |
| General Purpose Funding | | 404,911 | 448,704 | 866,796 | 9.76% |
| Law, Order, Public Safety | | 226,638 | 36,366 | 65,764 | (523.22%) |
| Health | | 2,408 | 16,650 | 33,300 | 85.54% |
| Education and Welfare | | 26,608 | 27,768 | 55,545 | 4.18% |
| Housing | | 14,801 | 12,042 | 24,096 | (22.91%) |
| Community Amenities | | 771,792 | 697,540 | 839,398 | (10.64%) |
| Recreation and Culture | | 80,225 | 515,880 | 1,040,533 | 84.45% |
| Transport | | 128,725 | 693,096 | 1,310,628 | 81.43% |
| Economic Services | | 78,230 | 71,322 | 142,683 | (9.69%) |
| Other Property and Services | | 72,082 | 92,712 | 510,500 | 22.25% |
| | | <u>1,821,605</u> | <u>2,623,894</u> | <u>4,933,893</u> | |
| Expenses | | | | | |
| | 1,2 | | | | |
| Governance | | (147,541) | (117,159) | (797,608) | (25.93%) |
| General Purpose Funding | | (38,737) | (46,770) | (93,580) | 17.18% |
| Law, Order, Public Safety | | (148,254) | (152,722) | (308,602) | 2.93% |
| Health | | (104,687) | (101,694) | (203,467) | (2.94%) |
| Education and Welfare | | (42,538) | (37,470) | (75,013) | (13.53%) |
| Housing | | (55,291) | (43,302) | (86,689) | (27.69%) |
| Community Amenities | | (379,101) | (600,594) | (1,202,467) | 36.88% |
| Recreation & Culture | | (656,267) | (660,414) | (1,359,476) | 0.63% |
| Transport | | (1,174,222) | (1,503,744) | (3,190,169) | 21.91% |
| Economic Services | | (102,548) | (100,392) | (200,885) | (2.15%) |
| Other Property and Services | | (358,663) | (277,824) | (3,136) | (29.10%) |
| | | <u>(3,207,848)</u> | <u>(3,642,085)</u> | <u>(7,521,092)</u> | |
| Adjustments for Non-Cash (Revenue) and Expenditure | | | | | |
| (Profit)/Loss on Asset Disposals | 4 | (4,595) | (16,502) | (38,500) | 72.15% |
| Depreciation on Assets | 2(a) | 764,223 | 973,266 | 2,005,044 | 21.48% |
| Plant Depreciation | | 0 | 0 | | |
| Capital Revenue and (Expenditure) | | | | | |
| Purchase Land Held for Resale | 3 | (154,826) | (351,342) | (683,912) | 55.93% |
| Purchase Land and Buildings | 3 | (527,575) | (136,966) | (1,225,365) | (285.19%) |
| Purchase Infrastructure Assets - Roads | 3 | (570,066) | (305,556) | (1,999,739) | (86.57%) |
| Purchase Infrastructure Assets - Parks & Other | 3 | (171,618) | 0 | (314,750) | #DIV/0! |
| Purchase Plant and Equipment | 3 | (321,273) | (215,614) | (604,842) | (49.00%) |
| Purchase Furniture and Equipment | 3 | (56,151) | (5,370) | (43,264) | (945.64%) |
| Proceeds from Disposal of Assets | | 58,182 | 81,250 | 162,500 | 28.39% |
| Proceeds from Sale of Land | | | 0 | 0 | #DIV/0! |
| Repayment of Debentures | 5 | (98,964) | (97,217) | (194,433) | (1.80%) |
| Proceeds from New Debentures | 5 | 0 | 0 | 0 | #DIV/0! |
| Self-Supporting Loan Principal Income | | 1,333 | 23,744 | 47,488 | 94.39% |
| Transfers to Reserves (Restricted Assets) | 6 | (17,175) | (53,800) | (107,600) | 68.08% |
| Transfers from Reserves (Restricted Assets) | 6 | 0 | 33,572 | 67,143 | 100.00% |
| Transfers from Grants Restricted Assets | | | 0 | | |
| Transfers from Land Sales | 6 | 0 | 0 | 0 | |
| Transfer to Land Sales | | 0 | 0 | 0 | |
| ADD Net Current Assets July 1 B/Fwd | 7 | | 1,955,498 | 1,955,498 | |
| LESS Net Current Assets Year to Date | 7 | 1,077,181 | 0 | 0 | |
| Amount Raised from Rates | 8 | <u>(3,561,931)</u> | <u>866,772</u> | <u>(3,561,931)</u> | |

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 DECEMBER 2013**

Variance Explanation (>= \$5,000)

Operating

Revenues

| | | | |
|-----------------------------|---|-------------|--|
| General Purpose Funding | ↓ | (\$43,793) | Var due to increased discount allowed on rates payments |
| Law, Order, Public Safety | ↑ | \$190,272 | Var associated with transfer of vehicles (Horrocks Fire Truck) |
| Health | ↓ | (\$14,242) | Variance associated with Building Reimbursement accounts |
| Community Amenities | ↑ | \$74,252 | Short term var - commercial rubbish removal budget profile |
| Recreation and Culture | ↓ | (\$435,655) | Grant funding variance - Tennis/Netball courts |
| Transport | ↓ | (\$564,371) | Grant funding variance - Roads |
| Economic Services | ↑ | \$6,908 | Annual lease fees raised during October |
| Other Property and Services | ↓ | (\$20,630) | Variance associated with Cottage Survey Revenue |

Expenses

| | | | |
|-----------------------------|---|-------------|---|
| Governance | ↑ | \$30,382 | computer upgrade costs and ABC allocations. |
| Law, Order, Public Safety | ↓ | (\$4,468) | Underspend associated with Kalbarri Rangers Salary |
| Housing | ↑ | \$11,989 | Short term variance due to building main't costs |
| Community Amenities | ↓ | (\$221,493) | Unpaid Veolia accounts, will be resolved January 2014. |
| Transport | ↓ | (\$329,522) | Variance associated with Muni Roads program. |
| Other Property and Services | ↑ | \$80,839 | Plant allocation under-recovery & annual insurance payment. |

**Adjustments for Non-Cash
(Revenue) and Expenditure**

| | | | |
|----------------------------------|---|-------------|--|
| (Profit)/Loss on Asset Disposals | ↓ | (\$11,907) | Further disposals from January 2014 - June 2014 - non cash |
| Depreciation on Assets | ↓ | (\$209,043) | Under-allocation partly due to Plant & Equip revaluation |

Capital Revenue and (Expenditure)

| | | | |
|---|---|-------------|---|
| Purchase Land Held for Resale | ↓ | (\$196,516) | Budget profiling issue, budget profile = January - June |
| Purchase Land and Buildings | ↑ | \$390,609 | Payments associated with Skate Park only |
| Purchase Infrastructure Assets - Roads | ↑ | \$264,510 | Road Program will ramp up as financial year progresses. |
| Purchase Plant and Equipment | ↑ | \$105,659 | No Large Plant items purchased during July - December |
| Proceeds from Disposal of Assets | ↓ | (\$23,068) | Further disposals from January 2014 - June 2014 |
| Transfers to Reserves (Restricted Assets) | ↑ | \$36,625 | Major from reserve transfers processed in December |

| SHIRE OF NORTHAMPTON STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2013 TO 31 DECEMBER 2013 | | |
|---|----------------------|-------------------------|
| | 2013/14 YTD \$ | 2013/14 Budget \$ |
| 3. ACQUISITION OF ASSETS | | |
| The following assets are budgeted to be acquired during the year: | | |
| <u>By Program</u> | | |
| Governance | | |
| Server Replacement | 33,195 | 35,764 |
| Replace DCEO Vehicle | 38,518 | 38,200 |
| Law, Order, Public Safety | | |
| Kalbarri & Northampton Cat Pounds | 19,250 | 19,800 |
| Horrocks & Binnu Fire Sheds | 10,308 | 12,500 |
| Replace Kalbarri Ranger Vehicle | 43,173 | 40,000 |
| Health | | |
| Replace Airconditioners - Northampton Doctors Surgery | 9,435 | 8,100 |
| Install Pergola to front of Kalbarri Doctors Surgery | | 7,500 |
| Education and Welfare | | |
| Timber Patio to rear of Kalbarri Childcare Facility | | 10,750 |
| Recreation and Culture | | |
| Supply/Erect picnic shelter- Marina Playground | 7,394 | 10,750 |
| Fish Cleaning Stations - Kalbarri | | 30,000 |
| Beach access platform - Horrocks | 10,364 | 12,200 |
| Kalbarri Northern Boat Ramp | 145,398 | 172,800 |
| Horrocks Jetty Access Ladders | 8,462 | 12,000 |
| Kalbarri Skate Park Redevelopment & Ablutions | 488,582 | 456,630 |
| Northampton Netball Court Upgrade | | 65,500 |
| Kalbarri Tennis & Netball Courts | | 644,585 |
| Hampton Gardens car park & pathway | 22,956 | 7,500 |
| Lions Playground Northampton | | 30,000 |
| Sally's Tree Playground Kalbarri | | 30,000 |
| Port Gregory Shade Shelters | | 17,000 |
| Transport | | |
| Road Construction | 497,621 | 1,917,009 |
| Footpath Construction | 72,445 | 82,730 |
| Loader - Northampton | 0 | 299,000 |
| Tip Truck - Kalbarri | | 123,000 |
| Replace Works Managers Vehicle | 54,012 | 62,242 |
| Front Deck Mower - Northampton | 0 | 42,400 |
| Transfer of Vehicles from DFES | 185,570 | 0 |
| Other Property and Services | | |
| Northampton Light Industrial Area | 123,306 | 618,412 |
| Horrocks Stage 3 Subdivision | 0 | 10,000 |
| Halfway Bay Cottages | 31,520 | 55,500 |
| | <u>1,801,610</u> | <u>4,871,872</u> |
| <u>By Class</u> | | |
| Land Held for Resale | 154,826 | 683,912 |
| Land and Buildings | 527,575 | 1,225,365 |
| Infrastructure Assets - Roads | 570,066 | 1,999,739 |
| Infrastructure Assets - Parks and Ovals | 171,618 | 314,750 |
| Plant and Equipment | 321,273 | 604,842 |
| Furniture and Equipment | 56,151 | 43,264 |
| | <u>1,801,610</u> | <u>4,871,872</u> |

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 DECEMBER 2013

4. DISPOSALS OF ASSETS

The following assets are budgeted to be disposed of during the year.

| <u>By Program</u> | Net Book Value | Sale Proceeds | Profit(Loss) | Profit(Loss) |
|----------------------------|----------------------|----------------------|----------------------|-------------------------|
| | 2013/14 YTD \$ | 2013/14 YTD \$ | 2013/14 YTD \$ | 2013/14 BUDGET \$ |
| Administration | 19,239 | 19,091 | (149) | (5,500) |
| Law, Order & Public Safety | 17,533 | 13,636 | (3,897) | (7,000) |
| Transport | 26,005 | 25,455 | (550) | 51,000 |
| | 62,777 | 58,182 | (4,595) | 38,500 |

| <u>By Class</u> | Net Book Value | Sale Proceeds | Profit(Loss) | Sale Proceeds |
|--|----------------------|----------------------|----------------------|-------------------------|
| | 2013/14 YTD \$ | 2013/14 YTD \$ | 2013/14 YTD \$ | 2012/13 BUDGET \$ |
| Toyota Kluga (DCEO) - Asset 41708 | 19,239 | 19,091 | (149) | (5,500) |
| Ford Ranger Utility (Kal Ranger) - Asset 41693 | 17,533 | 13,636 | (3,897) | (7,000) |
| Nissan Patrol (MWS) - Asset 41700 | 26,005 | 25,455 | (550) | 6,000 |
| Front Deck Mower (Kalbarri) - Asset 41689 | | | 0 | (31,500) |
| Volvo Loader (Northampton) - Asset 41674 | | | 0 | 66,500 |
| Mitsubishi Tip Truck (Kalbarri) - Asset 40063 | | | 0 | 10,000 |
| | 62,777 | 58,182 | (4,595) | 38,500 |

| <u>Summary</u> | 2013/14 YTD \$ | 2013/14 BUDGET \$ |
|---------------------------|----------------------|-------------------------|
| Profit on Asset Disposals | | 82,500 |
| Loss on Asset Disposals | (4,595) | (44,000) |
| | <u>(4,595)</u> | <u>38,500</u> |

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 DECEMBER 2013

5. INFORMATION ON BORROWINGS
(a) Debenture Repayments

| Particulars | Principal 01-Jul-13 | New Loans | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|-----------------------------------|------------------------|--------------|-------------------------|-------------------------|--------------------------|-------------------------|------------------------|-------------------------|
| | | | 2013/14 Budget | 2013/14 Actual \$ | 2013/14 Budget | 2013/14 Actual \$ | 2013/14 Budget | 2013/14 Actual \$ |
| Other Property | 402,422 | | 13,240 | 6,449 | 395,638 | 395,973 | 26,730 | 13,560 |
| 152 - Staff Housing* | | | | | | | | |
| Recreation & Culture | 12,104 | | 2,746 | | 9,357 | 12,104 | 746 | 395 |
| 147 - Kalbarri Bowling Club* | | | | | | | | |
| 148 - Kalbarri Library Extensions | 132,709 | | 12,529 | 10,724 | 110,716 | 121,985 | 2,500 | 3,176 |
| 151 - Kalbarri Bowling Club* | 22,709 | | 2,705 | 1,333 | 20,005 | 21,376 | 1,322 | 681 |
| Transport | 296,987 | | 51,241 | 25,164 | 245,746 | 271,823 | 20,943 | 10,928 |
| 149 - Plant Purchases | 79,579 | | 79,579 | 39,259 | 0 | 40,320 | 3,419 | 2,240 |
| 150 - Plant Purchases | 390,000 | | 32,393 | 16,035 | 357,607 | 373,965 | 15,573 | 7,948 |
| | 1,336,510 | 0 | 194,433 | 98,964 | 1,139,069 | 1,237,546 | 71,233 | 38,927 |

* Self supporting loan

All debenture repayments were financed by general purpose revenue except loans 147, 151 & 152 which are self supporting loans.

5. INFORMATION ON BORROWINGS CONT

(b) New Debentures

**SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
AS AT 31 DECEMBER 2013**

| | 2014 YTD \$ | 2014 Budget \$ | 2013 Actual \$ |
|--|-------------------|----------------------|----------------------|
| 6. RESERVES - CASH BACKED | | | |
| (a) Leave Reserve | | | |
| Opening Balance | 100,143 | 100,143 | 94,180 |
| Amount Set Aside / Transfer to Reserve | 2,591 | 5,600 | 5,963 |
| Amount Used / Transfer from Reserve | - | 46,480 | - |
| | <u>102,734</u> | <u>152,223</u> | <u>100,143</u> |
| (b) Roadwork's Reserve | | | |
| Opening Balance | 49,920 | 49,920 | 46,948 |
| Amount Set Aside / Transfer to Reserve | - | - | 2,972 |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>49,920</u> | <u>49,920</u> | <u>49,920</u> |
| (c) Kalbarri Airport Reserve | | | |
| Opening Balance | 20,533 | 20,533 | 19,311 |
| Amount Set Aside / Transfer to Reserve | 555 | 1,200 | 1,223 |
| Amount Used / Transfer from Reserve | - | (17,700) | - |
| | <u>21,088</u> | <u>4,033</u> | <u>20,533</u> |
| (d) Computer and Office Equipment Reserve | | | |
| Opening Balance | 27,081 | 27,081 | 25,469 |
| Amount Set Aside / Transfer to Reserve | 742 | 1,600 | 1,612 |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>27,823</u> | <u>28,681</u> | <u>27,081</u> |
| (e) Plant Reserve | | | |
| Opening Balance | 5,988 | 5,989 | 5,632 |
| Amount Set Aside / Transfer to Reserve | 138 | 300 | 357 |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>6,126</u> | <u>6,289</u> | <u>5,988</u> |
| (f) House and Building Reserve | | | |
| Opening Balance | 54,539 | 54,539 | 51,291 |
| Amount Set Aside / Transfer to Reserve | 1,388 | 3,000 | 3,248 |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>55,927</u> | <u>57,539</u> | <u>54,539</u> |
| (g) Kalbarri Aged Persons Accommodation Reserve | | | |
| Opening Balance | 186,104 | 186,104 | 175,023 |
| Amount Set Aside / Transfer to Reserve | 4,790 | 10,000 | 11,081 |
| Amount Used / Transfer from Reserve | - | 16,720 | - |
| | <u>190,894</u> | <u>212,824</u> | <u>186,104</u> |

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
AS AT 31 DECEMBER 2013

| 6. RESERVES - CASH BACKED (continued) | 2014 YTD \$ | 2014 Budget \$ | 2013 YTD \$ |
|--|-------------------|----------------------|-------------------|
| (h) Bridge Reconstruction Reserve (combined with Roadworks Reserve) | | | |
| Opening Balance | - | - | - |
| Amount Set Aside / Transfer to Reserve | - | - | - |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>-</u> | <u>-</u> | <u>-</u> |
| (i) Northampton Aged Persons Reserve | | | |
| Opening Balance | 106,657 | 106,657 | 100,307 |
| Amount Set Aside / Transfer to Reserve | 2,779 | 6,000 | 6,351 |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>109,436</u> | <u>112,657</u> | <u>106,657</u> |
| (j) Town Planning Scheme Reserve | | | |
| Opening Balance | 23,282 | 23,282 | 21,896 |
| Amount Set Aside / Transfer to Reserve | 229 | 504 | 1,386 |
| Amount Used / Transfer from Reserve | - | (22,400) | - |
| | <u>23,511</u> | <u>1,386</u> | <u>23,282</u> |
| (k) Community Bus Reserve | | | |
| Opening Balance | 0 | - | 0 |
| Amount Set Aside / Transfer to Reserve | - | - | - |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>0</u> | <u>-</u> | <u>0</u> |
| (l) Townscape Car Park Reserve | | | |
| Opening Balance | 5,385 | 5,385 | 5,065 |
| Amount Set Aside / Transfer to Reserve | 138 | 300 | 321 |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>5,523</u> | <u>5,685</u> | <u>5,385</u> |
| (m) Refuse Management Reserve | | | |
| Opening Balance | - | - | 353 |
| Amount Set Aside / Transfer to Reserve | - | - | 7 |
| Amount Used / Transfer from Reserve | - | - | (360) |
| | <u>-</u> | <u>-</u> | <u>-</u> |
| (n) Sport and Recreation Reserve | | | |
| Opening Balance | 5,585 | 5,585 | 5,252 |
| Amount Set Aside / Transfer to Reserve | 138 | 300 | 333 |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>5,723</u> | <u>5,885</u> | <u>5,585</u> |
| (o) Coastal Management Reserve | | | |
| Opening Balance | 94,627 | 94,627 | 88,992 |
| Amount Set Aside / Transfer to Reserve | 2,543 | 5,500 | 5,634 |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>97,170</u> | <u>100,127</u> | <u>94,627</u> |

**SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
AS AT 31 DECEMBER 2013**

| 6. RESERVES - CASH BACKED (continued) | 2014 YTD \$ | 2014 Budget \$ | 2013 YTD \$ |
|--|-------------------|----------------------|-------------------|
| (p) Kalbarri Youth Activities Reserve | | | |
| Opening Balance | - | - | 775 |
| Amount Set Aside / Transfer to Reserve | | | 16 |
| Amount Used / Transfer from Reserve | | - | (791) |
| | <u>-</u> | <u>-</u> | <u>-</u> |
| (q) Specified Area Rate Reserve | | | |
| Opening Balance | 2,201 | 2,201 | 12,452 |
| Amount Set Aside / Transfer to Reserve | 324 | 700 | 349 |
| Amount Used / Transfer from Reserve | | | (10,600) |
| | <u>2,525</u> | <u>2,901</u> | <u>2,201</u> |
| (r) Footpath Reserve | | | |
| Opening Balance | - | - | 440 |
| Amount Set Aside / Transfer to Reserve | | | 9 |
| Amount Used / Transfer from Reserve | | - | (450) |
| | <u>-</u> | <u>-</u> | <u>-</u> |
| (s) POS Reserve | | | |
| Opening Balance | - | - | - |
| Amount Set Aside / Transfer to Reserve | - | - | - |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>-</u> | <u>-</u> | <u>-</u> |
| (t) Northampton Industrial Units | | | |
| Opening Balance | - | - | 304,907 |
| Amount Set Aside / Transfer to Reserve | | | 6,419 |
| Amount Used / Transfer from Reserve | | | (311,326) |
| | <u>-</u> | <u>-</u> | <u>-</u> |
| (u) Northampton 150th Anniversary Reserve | | | |
| Opening Balance | 21,048 | 21,048 | 10,000 |
| Amount Set Aside / Transfer to Reserve | 820 | 820 | 11,048 |
| Amount Used / Transfer from Reserve | | (21,868) | - |
| | <u>21,868</u> | <u>-</u> | <u>21,048</u> |
| (v) Land Development Reserve | | | |
| Opening Balance | 505,289 | 505,289 | 339,193 |
| Amount Set Aside / Transfer to Reserve | | | 166,096 |
| Amount Used / Transfer from Reserve | - | (10,000) | - |
| | <u>505,289</u> | <u>495,289</u> | <u>505,289</u> |
| TOTAL CASH BACKED RESERVES | <u>1,225,557</u> | <u>1,235,439</u> | <u>1,208,382</u> |

SHIRE OF NORTHAMPTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 DECEMBER 2013

| 7. NET CURRENT ASSETS | 2013/14 | Brought |
|--|------------------|------------------|
| Composition of Estimated Net Current Asset Position | YTD | Forward |
| | Actual | 01-Jul |
| | \$ | \$ |
| CURRENT ASSETS | | |
| Cash on Hand - Unrestricted | 1,350 | 1,350 |
| Cash - Unrestricted | 2,882,604 | 2,404,269 |
| Cash - Reserves Restricted | 1,225,557 | 1,208,382 |
| Rates Outstanding | 590,026 | 248,962 |
| Refuse Charge Debtors | 75,746 | 36,643 |
| Sundry Debtors | 42,246 | 17,648 |
| Emergency Services Levy | 62,913 | 48,660 |
| GST Recievable | 63,651 | 0 |
| Provision for Doubtful Debts - Loc 1146 Drage Rd | (4,730) | (12,543) |
| Restricted Cash 14/15 Ogilvie East Re-Seal | (449,077) | (76,000) |
| Accrued Income / Prepaid Exp | (2,067) | |
| Inventories | 63,408 | 11,287 |
| | 4,551,627 | 3,888,658 |
| LESS: CURRENT LIABILITIES | | |
| Less: Cash - Reserves - Restricted | (1,225,557) | (1,208,382) |
| Payables and Provisions | (117,952) | (165,644) |
| GST Payable | - | (34,889) |
| Prepaid Rates | | (29,911) |
| Outstanding Viola Accounts | (400,000) | (275,000) |
| Restricted Cash Transfer - inc in Muni Balance | | (87,787) |
| June Creditors Paid in July | | (131,546) |
| Underspent Capital and Operational Works | (1,557,955) | |
| Accrued Interest on Debentures | (20,271) | |
| Accrued Expenditure | (87,557) | |
| Accrued Wages and Salaries | (65,154) | |
| Current Employee Benefit Provision | (443,836) | (443,836) |
| Add back: component of leave liability not required to be funded | 443,836 | 443,836 |
| Adjustment - Net Current Position | (3,474,446) | (1,933,160) |
| NET CURRENT ASSET POSITION | 1,077,181 | 1,955,498 |

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
STATEMENT OF FINANCIAL ACTIVITY

8. RATING INFORMATION

| RATE TYPE | Rate in \$ | Number of Properties | Rateable Value \$ | 2013/14 YTD Rate Revenue \$ | 2013/14 YTD Interim Rates \$ | 2013/14 YTD Back Rates \$ | 2013/14 YTD Total Revenue \$ | 2012/13 Actual \$ |
|-------------------------------|------------|----------------------|-------------------|-----------------------------|------------------------------|---------------------------|------------------------------|-------------------|
| Differential General Rate | | | | | | | | |
| General GRV | 0.067410 | 1,549 | 19,662,087 | 1,325,421 | (357) | | 1,325,064 | 1,227,040 |
| General UV | 0.009844 | 463 | 194,708,403 | 1,916,710 | (2,662) | | 1,914,048 | 1,805,064 |
| Sub-Totals | | 2,012 | 214,370,490 | 3,242,131 | (3,019) | 0 | 3,239,112 | 3,032,104 |
| Minimum Rates | Minimum \$ | | | | | | | |
| General GRV | 450 | 988 | 5,201,246 | 444,600 | | | 444,600 | 450,450 |
| General UV | 450 | 56 | 1,980,199 | 25,200 | | | 25,200 | 22,243 |
| Sub-Totals | | 1,044 | 7,181,445 | 469,800 | 0 | 0 | 469,800 | 472,693 |
| Specified Area Rates (Note 9) | | | | | | | | |
| Write-offs | | | | | | | 3,708,912 | 3,504,797 |
| Discounts | | | | | | | 14,250 | 37,820 |
| Totals | | | | | | | 3,723,162 | 3,542,617 |
| | | | | | | | (12,569) | (52,870) |
| | | | | | | | (157,234) | (146,226) |
| | | | | | | | 3,553,359 | 3,343,521 |

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 DECEMBER 2013

9. TRUST FUNDS

Funds held at balance date over which the Shire has no control and which are not included in the financial statements are as follows:

| | Balance 01-Jul-13 \$ | Amounts Received \$ | Amounts Paid (\$) | Balance 31-Dec-13 \$ |
|--|----------------------------|---------------------------|-------------------------|----------------------------|
| Town Planning - Security Bonds | 5,000 | | | 5,000 |
| Galena Donations | 431 | | | 431 |
| Transportable Housing Bond | 16,515 | 520 | | 17,035 |
| Footpath Deposits | 49,820 | 2,000 | (5,000) | 46,820 |
| Horrocks Retention Fee - Parking/Stage 2 | 1,800 | | | 1,800 |
| Retentions - Subdivisions | 164,737 | | | 164,737 |
| Building Levies (BCITF & BRB) | 9,850 | 7,996 | | 17,847 |
| Community Bus Bond | 4,600 | 400 | (200) | 4,800 |
| Safer WA Funds | 4,330 | | | 4,330 |
| Northampton Cemetery Funds | 920 | | | 920 |
| Unclaimed Monies - Rates | 3,002 | 858 | | 3,860 |
| Nomination Deposits | - | 240 | | 240 |
| DOLA - Parks & Gardens Development | - | | | 0 |
| Aged Unit Bond | 1,506 | | | 1,506 |
| Council Housing Bonds | 1,460 | | | 1,460 |
| BROC - Management Funds | 1,174 | | | 1,174 |
| Kalbarri Youth Space Project Funds | 1,125 | | | 1,125 |
| Burning Off Fees | 216 | | | 216 |
| RSL Hall Key Bond | 430 | 220 | | 650 |
| Peet Park Donations | - | | | 0 |
| Willa Guthurra | - | | | 0 |
| Special Series Plates | 1,090 | | | 1,090 |
| Auction | - | | | 0 |
| Kidsport | 17,219 | | (4,496) | 12,722 |
| Public Open Space | - | | | 0 |
| ReDone (Kalbarri Park/Beach Shelters) | 10,785 | 500 | | 11,285 |
| NCCA | 11,000 | | (5,000) | 6,000 |
| End of Year Adjustment | (273) | | | (273) |
| | <u>306,737</u> | | | <u>304,776</u> |

6.4.3 MONTHLY FINANCIAL STATEMENTS JANUARY 2014

| | |
|--------------------------------|--|
| FILE REFERENCE: | 1.1.1 |
| DATE OF REPORT: | 10 February 2014 |
| DISCLOSURE OF INTEREST: | Nil |
| REPORTING OFFICER: | Grant Middleton |
| APPENDICES: | 1. Monthly Financial Report for January 2014 2. Schedule Format provided as separate attachment |

SUMMARY

Council to adopt the monthly financial reports as presented.

BACKGROUND:

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 31 January 2014 are attached, and include:

- 7. Income Statement by Function/Activity
- 8. Income Statement by Nature or Type
- 9. Statement of Financial Activity
- 10. Variance Explanation
- 11. Notes to and Forming Part of the Statement
- 12. Schedule Format (Separate Attachment)

FINANCIAL & BUDGET IMPLICATIONS:

The January 2014 Finance Report includes the provision \$235,000 for the payment of Veolia Accounts for 2013/2014. All outstanding amounts associated with the 2012/2013 financial year were paid in January 2014.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.3

That Council adopts the Monthly Financial Report for the period ending 31 January 2014.

SHIRE OF NORTHAMPTON
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 JANUARY 2014

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| Statement of Financial Activity | 37 |
| Variance Explanation | 38 |
| Notes to and Forming Part of the Statement | 39 - 47 |

| |
|---|
| SHIRE OF NORTHAMPTON INCOME STATEMENT BY FUNCTION/ACTIVITY FOR THE PERIOD 1 JULY 2013 TO 31 JANUARY 2014 |
|---|

| | YTD ACTUAL 2013/14 \$ | YTD BUDGET 2013/14 \$ | ANNUAL BUDGET 2013/14 \$ | ACTUAL 2012/13 \$ |
|---|--------------------------------|--------------------------------|-----------------------------------|-------------------------|
| REVENUE | | | | |
| Governance | 16,500 | 13,783 | 18,150 | 74,755 |
| General Purpose Funding | 3,963,034 | 4,069,424 | 4,455,227 | 4,855,578 |
| Law, Order & Public Safety | 223,782 | 42,427 | 65,764 | 194,688 |
| Health | 2,783 | 19,425 | 33,300 | 56,544 |
| Education & Welfare | 31,312 | 32,396 | 55,545 | 51,926 |
| Housing | 18,046 | 14,049 | 24,096 | 24,461 |
| Community Amenities | 787,958 | 718,785 | 839,398 | 936,557 |
| Recreation & Culture | 83,897 | 601,860 | 1,031,851 | 678,102 |
| Transport | 343,552 | 787,512 | 1,310,628 | 1,353,431 |
| Economic Services | 80,880 | 83,209 | 142,683 | 143,634 |
| Other Property & Services | 80,077 | 108,164 | 185,469 | 671,926 |
| TOTAL OPERATING REVENUE | 5,631,822 | 6,491,034 | 8,162,111 | 9,041,602 |
| EXPENSES | | | | |
| Governance | (168,377) | (136,005) | (223,951) | (387,114) |
| General Purpose Funding | (46,419) | (54,565) | (93,580) | (261,945) |
| Law, Order & Public Safety | (177,571) | (182,865) | (298,602) | (326,274) |
| Health | (131,257) | (118,643) | (203,467) | (239,773) |
| Education & Welfare | (47,620) | (43,715) | (75,013) | (109,097) |
| Housing | (63,181) | (50,519) | (86,689) | (119,889) |
| Community Amenities | (676,155) | (700,693) | (1,201,547) | (1,105,700) |
| Recreation & Culture | (722,179) | (759,997) | (1,316,800) | (1,391,964) |
| Transport | (1,256,782) | (1,659,161) | (3,029,928) | (2,592,884) |
| Economic Services | (115,651) | (117,124) | (200,885) | (231,310) |
| Other Property & Services | (373,278) | (317,789) | (597,733) | (265,962) |
| TOTAL OPERATING EXPENSES | (3,778,471) | (4,141,076) | (7,328,195) | (7,031,911) |
| BORROWING COSTS EXPENSE | | | | |
| Recreation & Culture | (13,451) | (10,486) | (4,603) | (6,510) |
| Transport | (96,816) | (95,207) | (28,741) | (50,560) |
| Other Property and Services | (13,560) | (15,589) | (13,560) | (22,243) |
| TOTAL BORROWING COSTS EXPENSE | (123,827) | (121,282) | (46,904) | (79,314) |
| CHANGE IN NET ASSETS RESULTING FROM OPERATIONS | 1,729,523 | 2,228,676 | 787,012 | 1,930,377 |

SHIRE OF NORTHAMPTON
INCOME STATEMENT BY NATURE OR TYPE
FOR THE PERIOD 1 JULY 2013 TO 31 JANUARY 2014

| | YTD ACTUAL 2013/14 \$ | YTD BUDGET 2013/14 \$ | ANNUAL BUDGET 2013/14 \$ | ACTUAL 2012/13 \$ |
|---|--------------------------------|--------------------------------|-----------------------------------|-------------------------|
| REVENUE | | | | |
| Rates | 3,552,558 | 3,556,660 | 3,576,181 | 3,391,103 |
| Operating Grants, Subsidies and Contribution | 662,922 | 797,158 | 1,276,256 | 2,133,865 |
| Non Operating Grants, Subsidies and Contributions | 389,277 | 1,197,588 | 2,053,052 | 2,176,188 |
| Fees and Charges | 960,381 | 856,510 | 1,075,622 | 1,174,277 |
| Interest Earnings | 66,685 | 83,118 | 142,500 | 135,666 |
| Other | | 0 | 0 | 27,160 |
| Profit on Asset Disposal | | | | |
| TOTAL OPERATING REVENUE | <u>5,631,822</u> | <u>6,491,034</u> | <u>8,123,611</u> | <u>9,038,259</u> |
| EXPENSES | | | | |
| Employee Costs | (1,257,322) | (1,350,790) | (2,316,079) | (2,113,305) |
| Materials and Contracts | (1,056,392) | (1,334,603) | (2,280,550) | (2,208,585) |
| Utilities Charges (Electricity, Gas, Water etc.) | (179,833) | (188,258) | (322,960) | (340,250) |
| Depreciation on Non Current Assets | (906,462) | (1,135,477) | (1,946,640) | (1,737,412) |
| Interest Expenses | (46,904) | (41,538) | (71,233) | (79,314) |
| Insurance Expenses | (246,532) | (144,308) | (244,270) | (266,957) |
| Other Expenditure | (190,409) | (87,553) | (193,367) | (365,402) |
| Loss on Asset Disposal | (18,445) | 20,169 | 38,500 | 3,343 |
| TOTAL OPERATING EXPENSES | <u>(3,902,299)</u> | <u>(4,262,358)</u> | <u>(7,336,599)</u> | <u>(7,107,882)</u> |
| CHANGE IN NET ASSETS RESULTING FROM OPERATIONS | <u>1,729,523</u> | <u>2,228,676</u> | <u>787,012</u> | <u>1,930,377</u> |

**SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 JANUARY 2014**

| | NOTE | 2013/14 YTD Actual \$ | 2013/14 YTD Budget \$ | 2013/14 Full Year Budget \$ | Variates Budget to Actual Y-T-D % |
|---|----------|--------------------------------|--------------------------------|--------------------------------------|---|
| Operating | | | | | |
| Revenues | | | | | |
| | 1,2 | | | | |
| Governance | | 16,500 | 13,783 | 44,650 | (19.72%) |
| General Purpose Funding | | 410,476 | 507,493 | 866,796 | 19.12% |
| Law, Order, Public Safety | | 223,782 | 42,427 | 65,764 | (427.45%) |
| Health | | 2,783 | 19,425 | 33,300 | 85.67% |
| Education and Welfare | | 31,312 | 32,396 | 55,545 | 3.35% |
| Housing | | 18,046 | 14,049 | 24,096 | (28.45%) |
| Community Amenities | | 787,958 | 718,785 | 839,398 | (9.62%) |
| Recreation and Culture | | 83,897 | 601,860 | 1,040,533 | 86.06% |
| Transport | | 343,552 | 787,512 | 1,310,628 | 56.38% |
| Economic Services | | 80,880 | 83,209 | 142,683 | 2.80% |
| Other Property and Services | | 80,077 | 108,164 | 510,500 | 25.97% |
| | | 2,079,263 | 2,929,103 | 4,933,893 | |
| Expenses | | | | | |
| | 1,2 | | | | |
| Governance | | (168,377) | (136,005) | (797,608) | (23.80%) |
| General Purpose Funding | | (46,419) | (54,565) | (93,580) | 14.93% |
| Law, Order, Public Safety | | (177,571) | (182,865) | (308,602) | 2.89% |
| Health | | (131,257) | (118,643) | (203,467) | (10.63%) |
| Education and Welfare | | (47,620) | (43,715) | (75,013) | (8.93%) |
| Housing | | (63,181) | (50,519) | (86,689) | (25.06%) |
| Community Amenities | | (676,155) | (700,693) | (1,202,467) | 3.50% |
| Recreation & Culture | | (735,630) | (770,483) | (1,359,476) | 4.52% |
| Transport | | (1,353,598) | (1,754,368) | (3,190,169) | 22.84% |
| Economic Services | | (115,651) | (117,124) | (200,885) | 1.26% |
| Other Property and Services | | (386,838) | (333,378) | (3,136) | (16.04%) |
| | | (3,902,299) | (4,262,358) | (7,521,092) | |
| | | (1,823,035) | | | |
| Adjustments for Non-Cash (Revenue) and Expenditure | | | | | |
| (Profit)/Loss on Asset Disposals | 4 | (18,445) | (20,169) | (38,500) | 8.55% |
| Depreciation on Assets | 2(a) | 906,462 | 1,135,477 | 2,005,044 | 20.17% |
| Plant Depreciation | | 0 | 0 | | |
| Capital Revenue and (Expenditure) | | | | | |
| Purchase Land Held for Resale | 3 | (123,306) | (118,148) | (683,912) | (4.37%) |
| Purchase Land and Buildings | 3 | (528,044) | (242,115) | (1,225,365) | (118.10%) |
| Purchase Infrastructure Assets - Roads | 3 | (781,161) | (1,166,438) | (1,999,739) | 33.03% |
| Purchase Infrastructure Assets - Parks & Other | 3 | (202,742) | (253,095) | (314,750) | 19.89% |
| Purchase Plant and Equipment | 3 | (344,543) | (385,391) | (604,842) | 10.60% |
| Purchase Furniture and Equipment | 3 | (56,451) | (40,139) | (43,264) | (40.64%) |
| Proceeds from Disposal of Assets | | 62,685 | 94,792 | 162,500 | 33.87% |
| Proceeds from Sale of Land | | | 0 | 0 | #DIV/0! |
| Repayment of Debentures | 5 | (116,716) | (113,419) | (194,433) | (2.91%) |
| Proceeds from New Debentures | 5 | 0 | 0 | 0 | #DIV/0! |
| Self-Supporting Loan Principal Income | | 2,727 | 27,701 | 47,488 | 90.15% |
| Transfers to Reserves (Restricted Assets) | 6 | (84,608) | (62,767) | (107,600) | (34.80%) |
| Transfers from Reserves (Restricted Assets) | 6 | 60,768 | 39,167 | 67,143 | (55.15%) |
| Transfers from Grants Restricted Assets | | | 0 | | |
| Transfers from Land Sales | 6 | 0 | 0 | 0 | |
| Transfer to Land Sales | | 0 | 0 | 0 | |
| ADD Net Current Assets July 1 B/Fwd | 7 | | 1,955,498 | 1,955,498 | |
| LESS Net Current Assets Year to Date | 7 | 515,521 | 0 | 0 | |
| Amount Raised from Rates | 8 | (3,561,931) | (482,301) | (3,561,931) | |

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 JANUARY 2014

Variance Explanation (>= \$5,000)

Operating

Revenues

| | | | |
|-----------------------------|---|-------------|--|
| General Purpose Funding | ↓ | (\$97,017) | Var due to FAG's Grants reduction and discount on rates |
| Law, Order, Public Safety | ↑ | \$181,355 | Var associated with transfer of vehicles (Horrocks Fire Truck) |
| Health | ↓ | (\$16,642) | Var due to Building Reimb A/C's, fees raised during Feb 2014. |
| Community Amenities | ↑ | \$69,173 | Short term var - commercial rubbish removal budget profile |
| Recreation and Culture | ↓ | (\$517,963) | Grant funding variance - Tennis/Netball courts |
| Transport | ↓ | (\$443,960) | Grant funding variance - Roads |
| Other Property and Services | ↓ | (\$28,087) | Variance associated with Cottage Survey Revenue |

Expenses

| | | | |
|-----------------------------|---|-------------|---|
| Governance | ↑ | \$32,372 | Short term variance IT upgrade costs. |
| General Purpose Funding | ↓ | (\$8,146) | Reduced valuation expenses incurred to date. |
| Law, Order, Public Safety | ↓ | (\$5,294) | Reduced Kalbarri Rangers costs offset by insurance costs |
| Health | ↑ | \$12,614 | Var due to costs associated with the Medical Centres |
| Housing | ↑ | \$12,662 | Short term variance due to building main't costs |
| Community Amenities | ↓ | (\$24,538) | Unpaid Veolia accounts, will be resolved January 2014. |
| Recreation & Culture | ↓ | (\$34,853) | Underspend includes Northampton 150th celebration funding |
| Transport | ↓ | (\$400,770) | Variance associated with Muni Roads program. |
| Other Property and Services | ↑ | \$53,460 | Var due to annual insurance payment budget profile. |

**Adjustments for Non-Cash
(Revenue) and Expenditure**

| | | | |
|------------------------|---|-------------|---|
| Depreciation on Assets | ↓ | (\$229,015) | Under-allocation due to Plant & Equip revaluation |
|------------------------|---|-------------|---|

Capital Revenue and (Expenditure)

| | | | |
|---|---|-------------|---|
| Purchase Land Held for Resale | ↑ | \$5,158 | Minor Variance - Budget Profile |
| Purchase Land and Buildings | ↑ | \$285,929 | Payments associated with Skate Park only |
| Purchase Infrastructure Assets - Roads | ↓ | (\$385,277) | Road Program will ramp up as financial year progresses. |
| Purchase Infrastructure Assets - Parks | ↓ | (\$50,353) | Subject to Grant funding |
| Purchase Plant and Equipment | ↓ | (\$40,848) | No Large Plant items purchased during July - January |
| Proceeds from Disposal of Assets | ↓ | (\$32,107) | Further disposals from February 2014 - June 2014 |
| Self-Supporting Loan Principal Income | ↓ | (\$24,974) | Internal journal transfer to be processed. |
| Transfers to Reserves (Restricted Assets) | ↓ | (\$21,842) | Major reserve transfers processed in December 2013. |

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 JANUARY 2014

| | 2013/14 YTD \$ | 2013/14 Budget \$ |
|---|----------------------|-------------------------|
| 3. ACQUISITION OF ASSETS | | |
| The following assets are budgeted to be acquired during the year: | | |
| <u>By Program</u> | | |
| Governance | | |
| Server Replacement | 33,495 | 35,764 |
| Replace DCEO Vehicle | 38,518 | 38,200 |
| Law, Order, Public Safety | | |
| Kalbarri & Northampton Cat Pounds | 19,250 | 19,800 |
| Horrocks & Binu Fire Sheds | 10,308 | 12,500 |
| Replace Kalbarri Ranger Vehicle | 43,173 | 40,000 |
| Health | | |
| Replace Airconditioners - Northampton Doctors Surgery | 9,435 | 8,100 |
| Install Pergola to front of Kalbarri Doctors Surgery | | 7,500 |
| Education and Welfare | | |
| Timber Patio to rear of Kalbarri Childcare Facility | | 10,750 |
| Recreation and Culture | | |
| Supply/Erect picnic shelter- Marina Playground | 7,530 | 10,750 |
| Fish Cleaning Stations - Kalbarri | | 30,000 |
| Beach access platform - Horrocks | 11,088 | 12,200 |
| Kalbarri Northern Boat Ramp | 175,662 | 172,800 |
| Horrocks Jetty Access Ladders | 8,462 | 12,000 |
| Kalbarri Skate Park Redevelopment & Ablutions | 489,051 | 456,630 |
| Northampton Netball Court Upgrade | | 65,500 |
| Kalbarri Tennis & Netball Courts | | 644,585 |
| Hampton Gardens car park & pathway | 22,956 | 7,500 |
| Lions Playground Northampton | | 30,000 |
| Sally's Tree Playground Kalbarri | | 30,000 |
| Port Gregory Shade Shelters | | 17,000 |
| Transport | | |
| Road Construction | 707,479 | 1,917,009 |
| Footpath Construction | 73,682 | 82,730 |
| Loader - Northampton | 0 | 299,000 |
| Tip Truck - Kalbarri | | 123,000 |
| Replace Works Managers Vehicle | 54,012 | 62,242 |
| Front Deck Mower - Northampton | 41,042 | 42,400 |
| Transfer of Vehicles from DFES | 167,797 | 0 |
| Other Property and Services | | |
| Northampton Light Industrial Area | 123,306 | 618,412 |
| Horrocks Stage 3 Subdivision | 0 | 10,000 |
| Halfway Bay Cottages | 0 | 55,500 |
| | 2,036,248 | 4,871,872 |
| <u>By Class</u> | | |
| Land Held for Resale | 123,306 | 683,912 |
| Land and Buildings | 528,044 | 1,225,365 |
| Infrastructure Assets - Roads | 781,161 | 1,999,739 |
| Infrastructure Assets - Parks and Ovals | 202,742 | 314,750 |
| Plant and Equipment | 344,543 | 604,842 |
| Furniture and Equipment | 56,451 | 43,264 |
| | 2,036,248 | 4,871,872 |

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 JANUARY 2014

4. DISPOSALS OF ASSETS

The following assets are budgeted to be disposed of during the year.

| <u>By Program</u> | Net Book Value | Sale Proceeds | Profit(Loss) | Profit(Loss) |
|----------------------------|----------------------|----------------------|----------------------|-------------------------|
| | 2013/14 YTD \$ | 2013/14 YTD \$ | 2013/14 YTD \$ | 2013/14 BUDGET \$ |
| Administration | 19,239 | 19,091 | (149) | (5,500) |
| Law, Order & Public Safety | 35,886 | 18,140 | (17,747) | (7,000) |
| Transport | 26,005 | 25,455 | (550) | 51,000 |
| | 81,130 | 62,685 | (18,445) | 38,500 |

| <u>By Class</u> | Net Book Value | Sale Proceeds | Profit(Loss) | Sale Proceeds |
|--|----------------------|----------------------|----------------------|-------------------------|
| | 2013/14 YTD \$ | 2013/14 YTD \$ | 2013/14 YTD \$ | 2012/13 BUDGET \$ |
| Toyota Kluga (DCEO)- Asset 41708 | 19,239 | 19,091 | (149) | (5,500) |
| Ford Ranger Utility (Kal Ranger)- Asset 41693 | 17,533 | 13,636 | (3,897) | (7,000) |
| FESA - Fast Attack - Horrocks (Disposal) - Asset 41651 | 18,353 | 4,503 | (13,850) | 0 |
| Nissan Patrol (MWS) - Asset 41700 | 26,005 | 25,455 | (550) | 6,000 |
| Front Deck Mower (Kalbarri) - Asset 41689 | | | 0 | (31,500) |
| Volvo Loader (Northampton) - Asset 41674 | | | 0 | 66,500 |
| Mitsubishi Tip Truck (Kalbarri) - Asset 40063 | | | 0 | 10,000 |
| | 81,130 | 62,685 | (18,445) | 38,500 |

| <u>Summary</u> | 2013/14 YTD \$ | 2013/14 BUDGET \$ |
|---------------------------|----------------------|-------------------------|
| Profit on Asset Disposals | | 82,500 |
| Loss on Asset Disposals | (18,445) | (44,000) |
| | <u>(18,445)</u> | <u>38,500</u> |

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2013 TO 31 JANUARY 2014

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

| Particulars | Principal 01-Jul-13 | New Loans | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|-----------------------------------|------------------------|--------------|-------------------------|-------------------------|--------------------------|-------------------------|------------------------|-------------------------|
| | | | 2013/14 Budget | 2013/14 Actual \$ | 2013/14 Budget | 2013/14 Actual \$ | 2013/14 Budget | 2013/14 Actual \$ |
| Other Property | 402,422 | | 13,240 | 6,449 | 395,638 | 395,973 | 26,730 | 13,560 |
| 152 - Staff Housing* | | | | | | | | |
| Recreation & Culture | 12,104 | | 2,746 | 1,395 | 9,357 | 10,709 | 746 | 746 |
| 147 - Kalbarri Bowling Club* | | | | | | | | |
| 148 - Kalbarri Library Extensions | 132,709 | | 12,529 | 10,724 | 110,716 | 121,985 | 2,500 | 3,176 |
| 151 - Kalbarri Bowling Club* | 22,709 | | 2,705 | 1,333 | 20,005 | 21,376 | 1,322 | 681 |
| Transport | 296,987 | | 51,241 | 25,164 | 245,746 | 271,823 | 20,943 | 10,928 |
| 149 - Plant Purchases | 79,579 | | 79,579 | 39,259 | 0 | 40,320 | 3,419 | 2,240 |
| 150 - Plant Purchases | 390,000 | | 32,393 | 32,393 | 357,607 | 357,607 | 15,573 | 15,573 |
| 153 - Plant Purchases | | | | | | | | |
| | 1,336,510 | 0 | 194,433 | 116,716 | 1,139,069 | 1,219,794 | 71,233 | 46,904 |

* Self supporting loan

All debenture repayments were financed by general purpose revenue except loans 147, 151 & 152 which are self supporting loans.

5. INFORMATION ON BORROWINGS CONT

(b) New Debentures

**SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
AS AT 31 JANUARY 2014**

| | 2014 YTD \$ | 2014 Budget \$ | 2013 Actual \$ |
|--|-------------------|----------------------|----------------------|
| 6. RESERVES - CASH BACKED | | | |
| (a) Leave Reserve | | | |
| Opening Balance | 100,143 | 100,143 | 94,180 |
| Amount Set Aside / Transfer to Reserve | 49,746 | 5,600 | 5,963 |
| Amount Used / Transfer from Reserve | - | 46,480 | - |
| | <u>149,889</u> | <u>152,223</u> | <u>100,143</u> |
| (b) Roadwork's Reserve | | | |
| Opening Balance | 49,920 | 49,920 | 46,948 |
| Amount Set Aside / Transfer to Reserve | - | - | 2,972 |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>49,920</u> | <u>49,920</u> | <u>49,920</u> |
| (c) Kalbarri Airport Reserve | | | |
| Opening Balance | 20,533 | 20,533 | 19,311 |
| Amount Set Aside / Transfer to Reserve | 705 | 1,200 | 1,223 |
| Amount Used / Transfer from Reserve | (17,700) | (17,700) | - |
| | <u>3,538</u> | <u>4,033</u> | <u>20,533</u> |
| (d) Computer and Office Equipment Reserve | | | |
| Opening Balance | 27,081 | 27,081 | 25,469 |
| Amount Set Aside / Transfer to Reserve | 931 | 1,600 | 1,612 |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>28,012</u> | <u>28,681</u> | <u>27,081</u> |
| (e) Plant Reserve | | | |
| Opening Balance | 5,988 | 5,989 | 5,632 |
| Amount Set Aside / Transfer to Reserve | 173 | 300 | 357 |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>6,161</u> | <u>6,289</u> | <u>5,988</u> |
| (f) House and Building Reserve | | | |
| Opening Balance | 54,539 | 54,539 | 51,291 |
| Amount Set Aside / Transfer to Reserve | 1,743 | 3,000 | 3,248 |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>56,282</u> | <u>57,539</u> | <u>54,539</u> |
| (g) Kalbarri Aged Persons Accommodation Reserve | | | |
| Opening Balance | 186,104 | 186,104 | 175,023 |
| Amount Set Aside / Transfer to Reserve | 22,710 | 10,000 | 11,081 |
| Amount Used / Transfer from Reserve | - | 16,720 | - |
| | <u>208,813</u> | <u>212,824</u> | <u>186,104</u> |

**SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
AS AT 31 JANUARY 2014**

| 6. RESERVES - CASH BACKED (continued) | 2014 YTD \$ | 2014 Budget \$ | 2013 YTD \$ |
|--|----------------------------|-------------------------------|----------------------------|
| (h) Bridge Reconstruction Reserve (combined with Roadworks Reserve) | | | |
| Opening Balance | - | - | - |
| Amount Set Aside / Transfer to Reserve | - | - | - |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>-</u> | <u>-</u> | <u>-</u> |
| (i) Northampton Aged Persons Reserve | | | |
| Opening Balance | 106,657 | 106,657 | 100,307 |
| Amount Set Aside / Transfer to Reserve | 3,529 | 6,000 | 6,351 |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>110,186</u> | <u>112,657</u> | <u>106,657</u> |
| (j) Town Planning Scheme Reserve | | | |
| Opening Balance | 23,282 | 23,282 | 21,896 |
| Amount Set Aside / Transfer to Reserve | 289 | 504 | 1,386 |
| Amount Used / Transfer from Reserve | (11,200) | (11,200) | - |
| | <u>12,371</u> | <u>12,586</u> | <u>23,282</u> |
| (k) Community Bus Reserve | | | |
| Opening Balance | 0 | - | 0 |
| Amount Set Aside / Transfer to Reserve | - | - | - |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>0</u> | <u>-</u> | <u>0</u> |
| (l) Townscape Car Park Reserve | | | |
| Opening Balance | 5,385 | 5,385 | 5,065 |
| Amount Set Aside / Transfer to Reserve | 173 | 300 | 321 |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>5,558</u> | <u>5,685</u> | <u>5,385</u> |
| (m) Refuse Management Reserve | | | |
| Opening Balance | - | - | 353 |
| Amount Set Aside / Transfer to Reserve | - | - | 7 |
| Amount Used / Transfer from Reserve | - | - | (360) |
| | <u>-</u> | <u>-</u> | <u>-</u> |
| (n) Sport and Recreation Reserve | | | |
| Opening Balance | 5,585 | 5,585 | 5,252 |
| Amount Set Aside / Transfer to Reserve | 173 | 300 | 333 |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>5,758</u> | <u>5,885</u> | <u>5,585</u> |
| (o) Coastal Management Reserve | | | |
| Opening Balance | 94,627 | 94,627 | 88,992 |
| Amount Set Aside / Transfer to Reserve | 3,193 | 5,500 | 5,634 |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>97,820</u> | <u>100,127</u> | <u>94,627</u> |

**SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
AS AT 31 JANUARY 2014**

| 6. RESERVES - CASH BACKED (continued) | 2014 YTD \$ | 2014 Budget \$ | 2013 YTD \$ |
|--|-------------------|----------------------|-------------------|
| (p) Kalbarri Youth Activities Reserve | | | |
| Opening Balance | - | - | 775 |
| Amount Set Aside / Transfer to Reserve | | | 16 |
| Amount Used / Transfer from Reserve | | - | (791) |
| | <u>-</u> | <u>-</u> | <u>-</u> |
| (q) Specified Area Rate Reserve | | | |
| Opening Balance | 2,201 | 2,201 | 12,452 |
| Amount Set Aside / Transfer to Reserve | 424 | 700 | 349 |
| Amount Used / Transfer from Reserve | | | (10,600) |
| | <u>2,625</u> | <u>2,901</u> | <u>2,201</u> |
| (r) Footpath Reserve | | | |
| Opening Balance | - | - | 440 |
| Amount Set Aside / Transfer to Reserve | | | 9 |
| Amount Used / Transfer from Reserve | | - | (450) |
| | <u>-</u> | <u>-</u> | <u>-</u> |
| (s) POS Reserve | | | |
| Opening Balance | - | - | - |
| Amount Set Aside / Transfer to Reserve | - | - | - |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>-</u> | <u>-</u> | <u>-</u> |
| (t) Northampton Industrial Units | | | |
| Opening Balance | - | - | 304,907 |
| Amount Set Aside / Transfer to Reserve | | | 6,419 |
| Amount Used / Transfer from Reserve | | | (311,326) |
| | <u>-</u> | <u>-</u> | <u>-</u> |
| (u) Northampton 150th Anniversary Reserve | | | |
| Opening Balance | 21,048 | 21,048 | 10,000 |
| Amount Set Aside / Transfer to Reserve | 820 | 820 | 11,048 |
| Amount Used / Transfer from Reserve | (21,868) | (21,868) | - |
| | <u>-</u> | <u>-</u> | <u>21,048</u> |
| (v) Land Development Reserve | | | |
| Opening Balance | 505,289 | 505,289 | 339,193 |
| Amount Set Aside / Transfer to Reserve | | | 166,096 |
| Amount Used / Transfer from Reserve | (10,000) | (10,000) | - |
| | <u>495,289</u> | <u>495,289</u> | <u>505,289</u> |
| TOTAL CASH BACKED RESERVES | <u>1,232,223</u> | <u>1,246,639</u> | <u>1,208,382</u> |

| SHIRE OF NORTHAMPTON | | |
|--|----------------|------------------------|
| NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY | | |
| FOR THE PERIOD 1 JULY 2013 TO 31 JANUARY 2014 | | |
| 7. NET CURRENT ASSETS | 2013/14 | Brought Forward |
| Composition of Estimated Net Current Asset Position | YTD | 01-Jul |
| | Actual | \$ |
| | \$ | \$ |
| CURRENT ASSETS | | |
| Cash on Hand - Unrestricted | 1,350 | 1,350 |
| Cash - Unrestricted | 2,456,861 | 2,404,269 |
| Cash - Reserves Restricted | 1,232,223 | 1,208,382 |
| Rates Outstanding | 500,228 | 248,962 |
| Refuse Charge Debtors | 66,851 | 36,643 |
| Sundry Debtors | 33,302 | 17,648 |
| Emergency Services Levy | 59,663 | 48,660 |
| GST Recievable | 64,624 | 0 |
| Provision for Doubtful Debts - Loc 1146 Drage Rd | (4,730) | (12,543) |
| Restricted Cash 14/15 Ogilvie East Re-Seal | (449,077) | (76,000) |
| Accrued Income / Prepaid Exp | (2,067) | |
| Inventories | 89,206 | 11,287 |
| | 4,048,434 | 3,888,658 |
| LESS: CURRENT LIABILITIES | | |
| Less: Cash - Reserves - Restricted | (1,232,223) | (1,208,382) |
| Payables and Provisions | (330,708) | (165,644) |
| GST Payable | - | (34,889) |
| Prepaid Rates | | (29,911) |
| Outstanding Viola Accounts | (235,000) | (275,000) |
| Restricted Cash Transfer - inc in Muni Balance | | (87,787) |
| June Creditors Paid in July | | (131,546) |
| Underspent Capital and Operational Works | (1,714,711) | |
| Accrued Interest on Debentures | (20,271) | |
| Accrued Expenditure | - | |
| Accrued Wages and Salaries | - | |
| Current Employee Benefit Provision | (443,836) | (443,836) |
| Add back: component of leave liability not required to be funded | 443,836 | 443,836 |
| Adjustment - Net Current Position | | (1,933,160) |
| | (3,532,913) | (1,933,160) |
| NET CURRENT ASSET POSITION | 515,521 | 1,955,498 |

SHIRE OF NORTHAMPTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

STATEMENT OF FINANCIAL ACTIVITY

8. RATING INFORMATION

| RATE TYPE | Rate in \$ | Number of Properties | Rateable Value \$ | 2013/14 YTD Rate Revenue \$ | 2013/14 YTD Interim Rates \$ | 2013/14 YTD Back Rates \$ | 2013/14 YTD Total Revenue \$ | 2012/13 Actual \$ |
|-------------------------------|-------------------|----------------------|-------------------|-----------------------------|------------------------------|---------------------------|------------------------------|-------------------|
| Differential General Rate | | | | | | | | |
| General GRV | 0.067410 | 1,549 | 19,662,087 | 1,325,421 | (357) | | 1,325,064 | 1,227,040 |
| General UV | 0.009844 | 463 | 194,708,403 | 1,916,710 | (3,423) | | 1,913,287 | 1,805,064 |
| Sub-Totals | | 2,012 | 214,370,490 | 3,242,131 | (3,780) | 0 | 3,238,351 | 3,032,104 |
| Minimum Rates | Minimum \$ | | | | | | | |
| General GRV | 450 | 988 | 5,201,246 | 444,600 | | | 444,600 | 450,450 |
| General UV | 450 | 56 | 1,980,199 | 25,200 | | | 25,200 | 22,243 |
| Sub-Totals | | 1,044 | 7,181,445 | 469,800 | 0 | 0 | 469,800 | 472,693 |
| Specified Area Rates (Note 9) | | | | | | | | |
| Write-offs | | | | | | | 3,708,151 | 3,504,797 |
| Discounts | | | | | | | 14,250 | 37,820 |
| Totals | | | | | | | 3,722,401 | 3,542,617 |
| | | | | | | | (12,569) | (52,870) |
| | | | | | | | (157,274) | (146,226) |
| | | | | | | | 3,552,558 | 3,343,521 |

SHIRE OF NORTHAMPTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 31 JANUARY 2014

9. TRUST FUNDS

Funds held at balance date over which the Shire has no control and which are not included in the financial statements are as follows:

| | Balance 01-Jul-13 \$ | Amounts Received \$ | Amounts Paid (\$) | Balance 31-Jan-14 \$ |
|--|----------------------------|---------------------------|-------------------------|----------------------------|
| Town Planning - Security Bonds | 5,000 | | | 5,000 |
| Galena Donations | 431 | | | 431 |
| Transportable Housing Bond | 16,515 | 520 | | 17,035 |
| Footpath Deposits | 49,820 | 2,500 | (5,000) | 47,320 |
| Horrocks Retention Fee - Parking/Stage 2 | 1,800 | | | 1,800 |
| Retentions - Subdivisions | 164,737 | | | 164,737 |
| Building Levies (BCITF & BRB) | 9,850 | 8,299 | | 18,150 |
| Community Bus Bond | 4,600 | 400 | (200) | 4,800 |
| Safer WA Funds | 4,330 | | (4,330) | 0 |
| Northampton Cemetery Funds | 920 | | (920) | 0 |
| Unclaimed Monies - Rates | 2,729 | 858 | | 3,587 |
| Nomination Deposits | - | 320 | | 320 |
| DOLA - Parks & Gardens Development | - | | | 0 |
| Aged Unit Bond | 1,506 | | | 1,506 |
| Council Housing Bonds | 1,460 | | | 1,460 |
| BROC - Management Funds | 1,174 | | | 1,174 |
| Kalbarri Youth Space Project Funds | 1,125 | | (1,125) | 0 |
| Burning Off Fees | 216 | | | 216 |
| RSL Hall Key Bond | 430 | 220 | | 650 |
| Peet Park Donations | - | | | 0 |
| Willa Guthurra | - | | | 0 |
| Special Series Plates | 1,090 | | | 1,090 |
| Auction | - | | | 0 |
| Kidsport | 17,219 | | (4,551) | 12,667 |
| Public Open Space | - | | | 0 |
| ReDone (Kalbarri Park/Beach Shelters) | 10,785 | 500 | (10,750) | 535 |
| NCCA | 11,000 | | (5,000) | 6,000 |
| | <u>306,737</u> | | | <u>288,479</u> |

6.4.4 2013/2014 BUDGET REVIEW

| | |
|---------------------------|-------------------------|
| FILE REFERENCE: | 1.1.1 |
| DATE OF REPORT: | 10 February 2014 |
| REPORTING OFFICER: | Garry Keeffe |
| APPENDICES: | Budget Review |

BACKGROUND:

Local Governments are required to conduct a budget review between 1 January and 31 March each financial year.

COMMENT:

The intention of the legislation is to ensure local governments conduct at least one budget review between six and nine months into the financial year.

A Budget review is a detailed comparison of the year to date actual results with the adopted or amended budget. It establishes whether a local government continues meeting its budget commitments, is in receipt of income and incurs expenditure in accordance with the adopted budget.

There will be two budget reviews presented to council this financial year, one as at 31st December 2013 and one as at 31st March 2013. By having two reviews Council can make further determinations on what projects may need to be deleted or those that have been deleted to be reconsidered.

The current budget review as at 31st December 2013 shows that the estimated surplus at 30 June 2014 will be \$353,029. This is largely due to an increased carryover of funds from the 2012/2013 financial year of \$377,597. It is intended to retain this surplus with the potential to fund projects in the second half of the 2013/2014 financial year or projects identified in the 2014/2015 budget.

STATUTORY IMPLICATIONS:

*General Financial Management of Council
Local Government (Financial Management) Regulation 33A 1996*

Regulation 33A (2) and (3) of the FM Regulations requires the results of the budget review to be submitted to Council within 30 days of the review. Council is then to consider the review and determine whether or not to adopt the review, any part of the review and any recommendations made in the review.

FINANCIAL & BUDGET IMPLICATIONS:

Main implications will be changes to the 2013/2014 Budget if further projects need to be deleted.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.34

That Council in accordance with regulation 33A of the Local Government (Financial Management) Regulations 1996 adopt the review of the 2013/2014 Budget and note any variances or recommendations.

2013/2014 BUDGET REVIEW AS AT 31 DECEMBER 2013

| Acc No | Item | Reason | Variance |
|---|-------------------------------|---|------------------|
| EXPENDITURE | | | |
| Schedule 4 | | | |
| Administration | | | |
| 103320 | Conference Exp | No attendance to LGMA Conference - savings | -\$ 3,000 |
| 104920 | Office Exp Other | Aged Care Concept Plans | \$ 3,000 |
| 101340 | Computer Purchases | Savings in server purchase | -\$ 2,270 |
| Schedule 5 | | | |
| Fire Control | | | |
| 103380 | Fire Sheds - Binnu & Horrocks | Savings in costs occurred | -\$ 2,742 |
| Schedule 6 | | | |
| Welfare | | | |
| Kalbarri Child Care Centre | | | |
| 132020 | Large tree had to be lopped | | \$ 3,100 |
| Schedule 9 | | | |
| Staff Housing | | | |
| 131720 | Oval Residence | New stove required | \$ 1,585 |
| 134820 | NR Depot Residence | Septic System repairs/pump outs | \$ 2,960 |
| Schedule 10 | | | |
| Planning | | | |
| 143820 | Control Expenses Other | Reimbursement of planning fees from previous years | \$ 3,300 |
| | | Planner Child Care Fees not budgeted | \$ 2,000 |
| Other Community Amenities | | | |
| 148020 | Sally's Tree Toilets | Extra costs in contract cleaning | \$ 4,992 |
| Schedule 11 | | | |
| 146820 | Alma Hall | Repair faulty electrical wiring | \$ 1,400 |
| 149520 | Kalbarri Foreshore | Landscape Plan | \$ 2,813 |
| | | Rebuild BBQ | \$ 1,023 |
| | | Extra tree lopping | \$ 2,520 |
| 149720 | Horrocks Jetty Platofrm | Repir costs less than estimated | -\$ 5,084 |
| 136840 | Horrocks Jetty Steps | Replacement costs less than estimated | -\$ 3,538 |
| 150720 | Northampton Comm'ty Centre | Water fountain, grant received | -\$ 2,000 |
| 151220 | Northampton Oval | Extra costs in pump/retic repairs | \$ 4,445 |
| 151550 | Kalbarri Bowling Club | Solar panles - cost less than estiamted | -\$ 2,220 |
| 137150 | Guide Park | Works were mainly Council staff and plant savings occurred in materials | -\$ 5,120 |
| 155220 | Old Police Station | Provision to paint end room, painting undertaken by new tennant | -\$ 1,500 |
| Schedule 12 | | | |
| 159320 | Kalbarri Aerodrome | additonal costs incurred for: | |
| | | replace windsock lights to comply | \$ 4,128 |
| | | electrical repirs to generator | \$ 2,225 |
| | | Additional training costs | \$ 4,100 |
| ESTIMATED SAVINGS IN EXPENDITURE | | | \$ 16,117 |

2013/2014 BUDGET REVIEW AS AT 31 DECEMBER 2013

| Acc No | Item | Reason | Variance |
|---|---|---|--------------------------|
| INCOME | | | |
| Schedule 3 | | | |
| 145010 | Rates Levied | Budget \$3,711,931 Actual \$3,708,151 | -\$ 3,780 |
| 145600 | Discount Allowed | Extra discount claimed | -\$ 7,274 |
| 145700 | Rates Written Off | Approved by Council | -\$ 1,280 |
| 146110 | Financial Assistance Grant | Grant reduced after budget adopted | -\$ 10,502 |
| 146210 | Untied FAG Road Grant | Grant reduced after budget adopted | -\$ 1,718 |
| Schedule 5 | | | |
| 107730 | Dog & Cat Licence Fees | Additional income received to date | \$ 1,895 |
| Schedule 9 | | | |
| 128430 | Housing Rent | Lot 11 Hampton Road, rent received when intent was to sell premises, no rent budgeted for | \$ 3,900 |
| Schedule 10 | | | |
| 137430 | Planning Fees | Additional charges levied to date | \$ 10,308 |
| ESTIMATED ADDITIONAL INCOME TO BE RECEIVED | | | -\$ 8,451 |
| | | | |
| Summary | Extra Costs to be incurred | | -\$ 16,117 |
| | Decrease in Income | | -\$ 8,451 |
| | Balance as at 1/7/2013 adjusted as per audit from an accrued surplus of \$1,955,498 to \$2,333,095 (due to reduced GST liability on land sales) | | \$ 377,597 |
| | Estimated Surplus at 30 June 2013 | | <u>\$ 353,029</u> |

**Shire of Northampton
Schedule Format
2013/2014
Summary**

| | Ytd Actual 31/01/2014 | Ytd Budget 31/01/2014 | Annual Budget 30/06/2014 |
|------------------------------|----------------------------------|----------------------------------|-------------------------------------|
| Operating Revenue | | | |
| Governance | -16,500 | -13,783 | -23,650 |
| General Purpose Funding | -3,963,034 | -4,069,424 | -4,455,227 |
| Law, Order, Public Safety | -223,782 | -42,427 | -72,764 |
| Health | -2,783 | -19,425 | -33,300 |
| Education and Welfare | -31,312 | -32,396 | -55,545 |
| Housing | -15,350 | -9,793 | -24,096 |
| Community Amenities | -788,878 | -719,317 | -840,318 |
| Recreation and Culture | -85,557 | -71,372 | -122,444 |
| Transport | -128,725 | -129,680 | -149,590 |
| Economic Services | -80,880 | -83,209 | -142,683 |
| Other Property and Services | -80,077 | -108,164 | -185,469 |
| Total Revenue | -5,416,878 | -5,298,990 | -6,105,086 |
| Operating Expenditure | | | |
| Governance | 494,969 | 473,883 | 797,608 |
| General Purpose Funding | 46,419 | 54,565 | 93,580 |
| Law, Order, Public Safety | 159,825 | 184,615 | 308,602 |
| Health | 131,257 | 118,643 | 203,467 |
| Education and Welfare | 47,620 | 43,715 | 75,013 |
| Housing | 63,181 | 50,519 | 86,689 |
| Community Amenities | 677,075 | 701,225 | 1,202,467 |
| Recreation and Culture | 750,904 | 789,040 | 1,353,226 |
| Transport | 1,357,548 | 1,860,824 | 3,190,169 |
| Economic Services | 115,651 | 117,124 | 200,885 |
| Other Property and Services | 60,098 | 11,000 | 58,636 |
| Total Expenditure | 3,904,547 | 4,405,153 | 7,570,342 |
| Profit/Loss Sale of Asset | 14,400 | -29,750 | -51,000 |
| Net (Profit)/Loss | -1,512,331 | -893,837 | 1,414,256 |

Schedule Format
2013/2014
General Purpose Revenue - Schedule 3

| | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 | |
|---------------------------------|------------------------------|--------------------------|-----------------------------|-------------------|
| RATES | | | | |
| <i>Operating Revenue</i> | | | | |
| 0263 | LEGAL CHARGES - RATES | -1,576 | -5,250 | -9,000 |
| 4033 | RATE EQUIVALENT PAYMENTS | 0 | -9,709 | -16,646 |
| 0264 | LEGAL CHARGES RATES (NO GST) | 0 | 0 | 0 |
| 4501 | GENERAL RATES LEVIED | -3,708,151 | -3,635,851 | -3,711,931 |
| 4560 | LESS DISCOUNT ALLOWED | 157,274 | 87,500 | 150,000 |
| 4511 | PLUS NON PAYMENT PENALTY | -13,785 | -20,412 | -35,000 |
| 4541 | BACK RATES | 0 | 0 | 0 |
| 4591 | INSTALMENT PENALTY INTRST | -14,739 | -8,750 | -15,000 |
| 4530 | EXCESS PAID TO TRUST | 0 | 0 | 0 |
| 4711 | PENS. DEF. RATES INTEREST | -1,054 | -1,456 | -2,500 |
| 4570 | LESS RATES WRITTEN OFF | 12,569 | 0 | 0 |
| | Total Operating Income | <u>-3,569,463</u> | <u>-3,593,928</u> | <u>-3,640,077</u> |

| | | | | |
|-------------------------------------|-----------------------------|---------------|---------------|---------------|
| <i>Operating Expenditure</i> | | | | |
| 4012 | RATES SALARIES | 31,151 | 31,038 | 53,210 |
| 4022 | SUPERANNUATION | 4,927 | 4,725 | 8,110 |
| 4032 | OFFICERS INSURANCE | 2,000 | 1,232 | 2,112 |
| 4052 | PRINTING & STATIONERY RAT | 4,067 | 2,737 | 4,700 |
| 4062 | POSTAGE & FREIGHT | 0 | 875 | 1,500 |
| 4072 | VALUATION EXPENSES | 1,536 | 7,287 | 12,500 |
| 4082 | RATES LEGAL EXPENSES | 1,576 | 5,831 | 10,000 |
| 4102 | BUILDING MAINT - RATING | 305 | 0 | 0 |
| 4172 | ANNUAL & LS LEAVE ACCRUAL | 0 | 0 | 0 |
| | Total Operating Expenditure | <u>45,563</u> | <u>53,725</u> | <u>92,132</u> |

GENERAL PURPOSE GRANT FUNDING

| | | | | |
|-------------------------------------|---------------------------|-----------------|-----------------|-----------------|
| <i>Operating Revenue</i> | | | | |
| 4611 | GRANTS COMMISSION | -198,193 | -237,349 | -406,887 |
| 4621 | GRANTS COMMISSION (ROADS) | -158,273 | -185,647 | -318,263 |
| 0223 | - INSTALMENT FEES | 0 | 0 | 0 |
| 4603 | INTEREST ON INVESTMENTS | -37,107 | -52,500 | -90,000 |
| | Total Operating Income | <u>-393,572</u> | <u>-475,496</u> | <u>-815,150</u> |
| <i>Operating Expenditure</i> | | | | |
| 4642 | ADMIN ALLOC TO GP FUNDING | 856 | 840 | 1,448 |

**Schedule Format
2013/2014
Governance / Members - Schedule 4**

| | | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|-----------------------|---|--------------------------|--------------------------|-----------------------------|
| GOVERNANCE | | | | |
| | <i>Operating Income</i> | | | |
| 0013 | CONTRIBUTIONS | -1,141 | -56 | -100 |
| | <i>Operating Expenditure</i> | | | |
| 0012 | MEMBERS TRAVELLING | 2,722 | 3,500 | 6,000 |
| 0022 | CONFERENCE EXPENSES | 15,833 | 17,515 | 18,500 |
| 0032 | ELECTION EXPENSES | 4,061 | 2,912 | 5,000 |
| 0052 | ALLOWANCES | 11,000 | 6,412 | 11,000 |
| 0062 | MEMBERS EXPENSES OTHER | 12,841 | 9,009 | 15,450 |
| 0072 | REFRESHMENTS & RECEPTIONS | 9,810 | 8,750 | 15,000 |
| 0092 | ADMIN ALLOC TO GOVERNANCE | 71,449 | 70,490 | 120,851 |
| 0102 | INSURANCE | 3,870 | 3,870 | 3,870 |
| 0112 | SUBSCRIPTIONS | 25,363 | 16,989 | 29,130 |
| 0122 | PUBLIC RELATIONS | 0 | 0 | 0 |
| 0132 | MEETING ATTENDANCE FEES | 10,050 | 11,053 | 18,950 |
| 0142 | ASSET DEPRECIATION | 184 | 175 | 300 |
| 0152 | COUNCIL CHAMBERS MAINT | 1,040 | 900 | 900 |
| | <i>Total Operating Expenditure</i> | 168,226 | 151,575 | 244,951 |
| ADMINISTRATION | | | | |
| | <i>Operating Income</i> | | | |
| 0133 | CONTRIBUTIONS | -921 | -1,456 | -2,500 |
| 0153 | REBATES AND COMMISSIONS | -6,775 | -6,475 | -11,100 |
| 0233 | - OTHER CHARGES | -530 | -434 | -750 |
| 0243 | - PHOTOCOPYING | -613 | -700 | -1,200 |
| 0253 | - INFO SEARCH FEE | -6,520 | -4,662 | -8,000 |
| | <i>Total Operating Income</i> | -15,359 | -13,727 | -23,550 |
| 0283 | PROFIT/LOSS SALE OF ASSET | 149 | 5,500 | 5,500 |
| | <i>Operating Expenditure</i> | | | |
| 0272 | - SALARIES - MUNICIPAL | 251,377 | 251,979 | 431,970 |
| 0282 | - LONG SERVICE LEAVE | 0 | 0 | 0 |
| 0302 | ADMIN SUPERANNUATION | 32,634 | 33,985 | 58,270 |
| 0312 | - INSURANCE | 34,451 | 22,001 | 37,729 |
| 0332 | - CONFERENCES & SEMINAR | 2,200 | 5,250 | 9,000 |
| 0342 | - TRAINING COSTS | 3,828 | 1,162 | 2,000 |
| 0372 | - OFFICE MAINTENANCE | 22,606 | 27,566 | 47,282 |
| 0382 | - ACCRUED ANNUAL LEAVE | 0 | 0 | 0 |
| 0392 | ACCRUED LS LEAVE | 0 | 0 | 0 |
| 0402 | INT ON LOANS | 0 | 0 | 0 |
| 0408 | CONSULTANCY - FINANCIAL PLANS/VALUATIONS | 0 | 19,250 | 33,000 |
| 0412 | COMMUNITY CENSUS | 0 | 0 | 0 |

Schedule Format
2013/2014
Governance / Members - Schedule 4

| | | YTD Actual | YTD Budget | Annual Budget |
|------|------------------------------------|-------------------|-------------------|----------------------|
| | | 31/01/2014 | 31/01/2014 | 30/06/2014 |
| 0422 | - PRINTING & STATIONERY | 7,788 | 7,875 | 13,500 |
| 0432 | - TELEPHONE | 11,858 | 13,237 | 22,700 |
| 0442 | - ADVERTISING | 450 | 2,912 | 5,000 |
| 0452 | - OFFICE EQUIPT MTCE | 7,910 | 7,000 | 12,000 |
| 0462 | - BANK CHARGES | 7,642 | 7,000 | 12,000 |
| 0482 | - POSTAGE & FREIGHT | 3,367 | 2,331 | 4,000 |
| 0492 | - OFFICE EXPENSES OTHER | 6,169 | 6,125 | 10,500 |
| 0495 | OFFICE SECURITY EXPENSES | 712 | 1,162 | 2,000 |
| 0496 | CAPITAL WORKS PLAN - R4R | 0 | 0 | 0 |
| 0497 | INDIGENOUS COMMUNITIES - DLG | 0 | 0 | 0 |
| 0498 | DROUGHT ASSISTANCE PROJECTS | 0 | 0 | 0 |
| 0502 | - COMPUTER EXPENSES | 70,664 | 45,234 | 77,551 |
| 0512 | ROUNDING ACCOUNT | 2 | 0 | 0 |
| 0532 | ACCRUED INTEREST ON LOANS | 0 | 0 | 0 |
| 0572 | - VEHICLE RUNNING EXP. | 11,702 | 7,581 | 13,000 |
| 0582 | - TRAVELLING & ACCOM. | 0 | 0 | 0 |
| 0592 | - FRINGE BENEFITS TAX | 7,950 | 9,331 | 16,000 |
| 0672 | - AUDIT FEES | 21,366 | 15,862 | 27,200 |
| 0692 | - LEGAL EXPENSES | 3,952 | 5,831 | 10,000 |
| 0732 | ADMIN UNIFORMS | 568 | 2,331 | 4,000 |
| 0762 | BAD DEBTS WRITE OFF | 0 | 6,153 | 10,551 |
| 0174 | DEPRECIATION | 26,007 | 26,831 | 46,000 |
| 0742 | LESS ALLOCATED TO MEMBERS | -535,201 | -528,059 | -905,253 |
| 0942 | ADMIN ALLOC TO GENERAL ADMIN | 326,740 | 322,378 | 552,657 |
| | Total Operating Expenditure | 326,743 | 322,308 | 552,657 |
| | Capital Income | | | |
| 0175 | PROCEEDS SALE OF ASSETS | 0 | -21,000 | -21,000 |
| | Capital Expenditure | | | |
| 0134 | FURNITURE AND EQUIPMENT | 33,495 | 35,764 | 35,764 |
| 0164 | PLANT & EQUIPMENT | 38,518 | 38,200 | 38,200 |
| 0184 | PRINCIPAL ON LOANS | 0 | 0 | 0 |
| | Total Capital Expenditure | 72,012 | 73,964 | 73,964 |

**Schedule Format
2013/2014
Law, Order and Public Safety - Schedule 5**

| | | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|-------------------------------------|---|--------------------------|--------------------------|-----------------------------|
| FIRE PREVENTION | | | | |
| <i>Operating Revenue</i> | | | | |
| 0583 | EMERGENCY SERVICES LEVY | -46,407 | -35,616 | -61,064 |
| 0584 | REIMBURSEMENTS | 0 | 0 | 0 |
| 0585 | KALBARRI SES - EQUIPMENT PURCHASE REVEI | 0 | 0 | 0 |
| 0613 | VOLY FIRE CONTRIB - NPTON | 0 | 0 | 0 |
| 0623 | REIMBURSMENTS | -257 | 0 | 0 |
| 0325 | GRANT FUNDS - EQUIPMENT | 0 | 0 | 0 |
| 0673 | FIRE INFRINGEMENTS | 0 | -581 | -1,000 |
| 0703 | GRANT - EMERGENCY SERVICES VEHICLE AND | -167,797 | 0 | 0 |
| | <i>Total Operating Revenue</i> | -214,461 | -36,197 | -62,064 |
| 0335 | DISPOSAL OF ASSETS | 0 | 0 | 0 |
| 0683 | PROFIT/LOSS SALE OF ASSET | 13,850 | 0 | 0 |
| <i>Operating Expenditure</i> | | | | |
| 1042 | FIRE INSURANCE | 17,908 | 10,444 | 17,908 |
| 1052 | COMM. MTCE AND REPAIRS | 1,999 | 2,114 | 3,642 |
| 1062 | FIRE CONTROL EXP. OTHER | 14,340 | 11,921 | 20,449 |
| 1072 | AERIAL INSPECTIONS | 0 | 875 | 1,500 |
| 1082 | FIRE FIGHTING | 4,908 | 2,219 | 3,820 |
| 1104 | FIRE BRIGADE HQ (RAILWAY STN COSTS TO 12 | 2,121 | 938 | 1,635 |
| 1122 | BURN OFF FEE REFUND | 0 | 0 | 0 |
| 1132 | ADMIN ALLOC TO FIRE PREVN | 9,794 | 9,660 | 16,566 |
| 1142 | KALBARRI SES OPERATIONS | 19,950 | 21,102 | 28,136 |
| 1144 | KALBARRI SES - EQUIPMENT PURCHASE | 0 | 0 | 0 |
| 1152 | PORT GREGORY FIRE SHED | 191 | 175 | 303 |
| 1154 | ISSEKA FIRE SHED | 0 | 147 | 255 |
| 1156 | HORROCKS FIRE SHED | 0 | 147 | 255 |
| 1158 | BINNU FIRE SHED | 0 | 35 | 60 |
| 1304 | ASSET DEPRECIATION | 13,395 | 11,662 | 20,000 |
| | <i>Total Operating Expenditure</i> | 84,604 | 71,439 | 114,529 |
| <i>Capital Revenue</i> | | | | |
| 0325 | GRANT FUNDS - EQUIPMENT | 0 | 0 | 0 |
| 0525 | GOVERNMENT GRANTS | 0 | 0 | 0 |
| <i>Capital Expenditure</i> | | | | |
| 0338 | LAND & BUILDINGS | 29,558 | 32,298 | 32,300 |
| 0334 | PLANT & EQUIPMENT | 167,797 | 0 | 0 |
| 0514 | PLANT & EQUIPMENT | 43,173 | 39,996 | 40,000 |

Schedule Format

2013/2014

Law, Order and Public Safety - Schedule 5

| | YTD Actual | YTD Budget | Annual Budget |
|---|-------------------|-------------------|----------------------|
| | 31/01/2014 | 31/01/2014 | 30/06/2014 |
| <i>Total Capital Expenditure</i> | 240,528 | 72,294 | 72,300 |

**Schedule Format
2013/2014
Law, Order and Public Safety - Schedule 5**

| | | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|--|---|--------------------------|--------------------------|-----------------------------|
| ANIMAL CONTROL | | | | |
| <i>Operating Revenue</i> | | | | |
| 0623 | REIMBURSMENTS | -257 | 0 | 0 |
| 0763 | - FINES AND PENALTIES | -246 | -875 | -1,500 |
| 0773 | - DOG REGISTRATION | -8,415 | -3,787 | -6,500 |
| 0783 | - REIMBURSEMENTS/OTHER | 0 | 0 | 0 |
| 0803 | - IMPOUNDING FEES | -570 | -112 | -200 |
| 0833 | MISC GRANTS | 0 | 0 | 0 |
| | <i>Total Operating Revenue</i> | -9,230 | -4,774 | -8,200 |
| <i>Operating Expenditure</i> | | | | |
| 1162 | DOG CONTROL EXPENSES | 8,176 | 7,497 | 12,880 |
| 1172 | ADMIN ALLOC TO ANIMAL CON | 1,873 | 1,848 | 3,168 |
| 1192 | CAT CONTROL EXPENSES | 924 | 4,298 | 7,390 |
| | <i>Total Operating Expenditure</i> | 10,972 | 13,643 | 23,438 |
| <i>Capital Expenditure</i> | | | | |
| 1164 | DOG POUND CAGES | 0 | 0 | 0 |
| OTHER LAW, ORDER AND PULIC SAFETY | | | | |
| <i>Operating Revenue</i> | | | | |
| 0843 | ILLEGAL CAMPING FINES | -91 | -1,456 | -2,500 |
| 0873 | PROFIT/LOSS FROM SALE OF ASSET | 3,897 | 4,081 | 7,000 |
| <i>Operating Expenditure</i> | | | | |
| 1212 | SALARIES (RANGER) | 50,791 | 85,652 | 146,835 |
| 1232 | CONTROL EXPENSES OTHER | 5,326 | 5,831 | 10,000 |
| 1242 | FLOOD CONTROL EXPENSES - KALBARRI | 24 | 0 | 0 |
| 4122 | ABANDONED VEHICLES | 0 | 0 | 0 |
| 4132 | LAW & ORDER ASSET DEPRECN | 8,108 | 8,050 | 13,800 |
| | <i>Total Operating Expenditure</i> | 64,248 | 99,533 | 170,635 |

**Schedule Format
2013/2014
Education and Welfare - Schedule 6**

| | | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|-------------------------------------|---|--------------------------|--------------------------|-----------------------------|
| PRE-SCHOOL | | | | |
| <i>Operating Revenue</i> | | | | |
| 1043 | GRANT - NOCCA BUILDING | 0 | 0 | 0 |
| 1103 | REIMBURSMENTS | -318 | -315 | -545 |
| | <i>Total Operating Revenue</i> | -318 | -315 | -545 |
| <i>Operating Expenditure</i> | | | | |
| 1312 | NORTHAMPTON CHILD CARE CENTRE | 9,312 | 11,249 | 19,303 |
| 1314 | YOUTH PROGAM | 1,000 | 1,162 | 2,000 |
| 1412 | ASSET DEPRECIATION | 3,658 | 3,612 | 6,200 |
| 3202 | KALBARRI CHILD CARE CENTRE | 6,867 | 3,388 | 5,830 |
| | <i>Total Operating Expenditure</i> | 20,837 | 19,411 | 33,333 |
| <i>Capital Expenditure</i> | | | | |
| 1316 | LAND & BUILDINGS | 0 | 6,265 | 10,750 |
| WELFARE | | | | |
| <i>Operating Revenue</i> | | | | |
| 0853 | AGED UNITS RENTAL INCOME | -30,994 | -32,081 | -55,000 |
| <i>Operating Expenditure</i> | | | | |
| 2362 | AGED HOUSING MAINT | 26,783 | 24,304 | 41,680 |
| 3002 | C ONSULTANTS - AGED HOUSING | 0 | 0 | 0 |
| | <i>Total Operating Expenditure</i> | 26,783 | 24,304 | 41,680 |

**Schedule Format
2013/2014
Health - Schedule 7**

| | | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|-------------------------------------|---|--------------------------|--------------------------|-----------------------------|
| PREVENTATIVE SERVICES | | | | |
| <i>Operating Revenue</i> | | | | |
| 1673 | - FOOD VENDORS | -140 | -350 | -600 |
| 1763 | CONTRIBUTIONS | -1,295 | -17,500 | -30,000 |
| 1764 | PROFIT/LOSS ON SALE ASSET | 0 | 0 | 0 |
| | <i>Total Operating Revenue</i> | -1,435 | -17,850 | -30,600 |
| <i>Operating Expenditure</i> | | | | |
| 2012 | SALARIES | 62,158 | 53,781 | 92,200 |
| 2022 | HEALTH SUPERANNUATION | 10,057 | 8,197 | 14,060 |
| 2032 | ACCRUED ANNUAL & LS LEAVE | 0 | 0 | 0 |
| 2042 | CONTROL EXPENSES OTHER | 9,807 | 11,914 | 20,455 |
| 2052 | VEHICLE RUNNING EXPENSES | 8,360 | 11,662 | 20,000 |
| 2082 | HEALTH BUILDING MAINT | 137 | 0 | 0 |
| 2102 | ADMIN ALLOC TO HEALTH | 4,335 | 4,277 | 7,333 |
| | <i>Total Operating Expenditure</i> | 94,854 | 89,831 | 154,048 |
| <i>Capital Revenue</i> | | | | |
| 1375 | PROCEEDS SALE OF ASSET | 0 | 0 | 0 |
| 1396 | GOVERNMENT GRANTS | 0 | 0 | 0 |
| | <i>Total Capital Revenue</i> | 0 | 0 | 0 |
| <i>Capital Expenditure</i> | | | | |
| 1324 | PLANT AND EQUIPMENT - HLT | 0 | 0 | 0 |
| OTHER HEALTH | | | | |
| <i>Operating Revenue</i> | | | | |
| 2023 | LEASE - KALBARRI SURGERY | 0 | 0 | 0 |
| 2033 | RENTAL LOT 43 BATEMAN STREET (DC | -84 | 0 | 0 |
| 2035 | RENTAL COUNCIL PROPERTY (NEW NI | 0 | 0 | 0 |
| 2043 | REIMBURSMENTS - OTHER | -1,264 | -1,575 | -2,700 |
| 2093 | RENT LOT 14 CALLION WAY | 0 | 0 | 0 |
| | <i>Total Operating Revenue</i> | -1,348 | -1,575 | -2,700 |
| <i>Operating Expenditure</i> | | | | |
| 2312 | DOCTOR SURGERY - KALBARRI | 2,571 | 1,862 | 3,200 |
| 2342 | DOCTORS SURGERY - NORTHAMPTON | 15,011 | 7,700 | 13,219 |
| 2382 | ASSET DEPRECIATION | 18,822 | 19,250 | 33,000 |

**Schedule Format
2013/2014
Health - Schedule 7**

| | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|---|----------------------------------|----------------------------------|-------------------------------------|
| <i>Total Operating Expenditure</i> | 36,404 | 28,812 | 49,419 |
| <i>Capital Revenue</i> | | | |
| 2083 LAND SALES RESERVE | 0 | 0 | 0 |
| <i>Capital Expenditure</i> | | | |
| 0834 LAND & BUILDINGS | 9,435 | 4,725 | 8,100 |
| 1644 FURNITURE AND EQUIPMENT | 0 | 0 | 0 |
| <i>Total Capital Expenditure</i> | 9,435 | | 8,100 |

**Schedule Format
2013/2014
Housing - Schedule 9**

| | | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|-------------------------------------|---|--------------------------|--------------------------|-----------------------------|
| STAFF HOUSING | | | | |
| <i>Operating Revenue</i> | | | | |
| 2833 | CONTRIBUTIONS | 0 | 0 | 0 |
| 2843 | RESIDENTIAL RENTAL | -15,350 | -9,793 | -16,796 |
| 2853 | CHARGES - STAFF RENTALS | 0 | 0 | 0 |
| | <i>Total Operating Revenue</i> | -15,350 | -9,793 | -16,796 |
| 2873 | PROFIT/LOSS ON SALE ASSET | 0 | 0 | 0 |
| <i>Operating Expenditure</i> | | | | |
| 3162 | - LOT 71 MITCHELL | 0 | 0 | 0 |
| 3172 | - OVAL RESIDENCE | 3,396 | 1,456 | 2,510 |
| 3192 | - LOT 10 ESSEX | 0 | 0 | 0 |
| 3212 | - LOT 454 FITZGERALD | 3,039 | 4,081 | 7,012 |
| 3222 | ASSET DEPRECIATION | 22,270 | 22,456 | 38,500 |
| 3232 | - LOT 43 BATEMAN ST | 4,722 | 3,444 | 5,912 |
| 3242 | LOT 42 BATEMAN STREET | 3,156 | 2,422 | 4,162 |
| 3252 | ADMIN ALLOC TO STAFF HOUS | 3,104 | 3,059 | 5,250 |
| 3282 | 605 SALAMIT PLACE | 5,773 | 5,887 | 10,112 |
| | <i>Total Operating Expenditure</i> | 45,459 | 42,805 | 73,458 |
| <i>Capital Expenditure</i> | | | | |
| 2494 | LAND & BUILDINGS - STAFF HOUSING | 0 | 0 | 0 |
| HOUSING OTHER | | | | |
| <i>Operating Revenue</i> | | | | |
| 3013 | RENT LOT 11 HAMPTON ROAD | 0 | 0 | 0 |
| 3003 | REIMBURSEMENTS - HOUSING OTHER | -2,696 | -4,256 | -7,300 |
| <i>Operating Expenditure</i> | | | | |
| 3422 | ESL PAYMENTS FOR MISC PROPERTY | 731 | 0 | 0 |
| 3442 | RESIDENCE - LOT 6 ROBINSON ST | 2,031 | 371 | 636 |
| 3452 | LOT 11 HAMPTON ROAD | 2,602 | 371 | 636 |
| 3482 | LOT 74 SEVENTH AVENUE | 5,522 | 1,806 | 3,097 |
| 3492 | 14 CALLION WAY KALBARRI - DOCTO | 6,835 | 5,166 | 8,862 |
| | <i>Total Operating Expenditure</i> | 17,721 | 7,714 | 13,231 |
| <i>Capital Revenue</i> | | | | |
| 2455 | LAND SALES RESERVE | 0 | 0 | 0 |
| <i>Capital Expenditure</i> | | | | |
| 3034 | 43 BATEMAN STREET | 0 | 0 | 0 |

**Schedule Format
2013/2014
Housing - Schedule 9**

| YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|----------------------------------|----------------------------------|-------------------------------------|
|----------------------------------|----------------------------------|-------------------------------------|

**Schedule Format
2013/2014
Community Amenities - Schedule 10**

| | | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|-------------------------------------|---|--------------------------|--------------------------|-----------------------------|
| SANITATION - HOUSEHOLD | | | | |
| <i>Operating Revenue</i> | | | | |
| 3253 | - KALBARRI RESIDENTIAL | -363,266 | -355,560 | -363,000 |
| 3263 | - OTHER RESIDENTIAL | -215,956 | -211,073 | -215,490 |
| 3273 | - 240 LITRE CARTS | -1,492 | -2,912 | -5,000 |
| | <i>Total Operating Revenue</i> | -580,713 | -569,545 | -583,490 |
| <i>Operating Expenditure</i> | | | | |
| 3812 | DOMESTIC REFUSE COLLECT. | 186,151 | 162,162 | 278,000 |
| 3826 | DEPRECIATION - REFUSE SITES | 2,854 | 2,912 | 5,000 |
| 3832 | PURCHASE OF 240L CARTS | 0 | 1,750 | 3,000 |
| 3854 | NORTHAMPTON REFUSE SITE | 88,360 | 103,187 | 176,900 |
| 3856 | KALBARRI REFUSE SITE MAINTENANCE | 100,590 | 109,676 | 188,030 |
| 3858 | BINNU REFUSE SITE MAINTENANCE | 624 | 2,660 | 4,570 |
| 3860 | PORT GREGORY REFUSE SITE MAINTENANCE | 3,767 | 3,976 | 6,833 |
| 3861 | LUCKY BAY REFUSE COLLECTION | 5,546 | 3,500 | 6,000 |
| 3888 | ACCRUED INTEREST ON LOANS | 0 | 0 | 0 |
| 3890 | INTEREST ON LOANS | 0 | 0 | 0 |
| 3892 | ADMIN ALLOC TO SANITATION | 2,462 | 2,429 | 4,164 |
| | <i>Total Operating Expenditure</i> | 390,354 | 392,252 | 672,497 |
| <i>Capital Expenditure</i> | | | | |
| 3304 | REFUSE - FURNITURE & EQUIP | 0 | 0 | 0 |
| SANITATION - OTHER | | | | |
| <i>Operating Revenue</i> | | | | |
| 3313 | GRANTS - OTHER | 0 | 0 | 0 |
| 3323 | REFUSE SITE FEES -OTHER | -15,029 | -20,412 | -35,000 |
| 3343 | - INDUSTRIAL | -108,863 | -81,746 | -140,140 |
| 3353 | - COMMERCIAL | -8,750 | -4,662 | -8,000 |
| 3373 | - CARAVAN PARKS | 0 | 0 | 0 |
| 3383 | INDUSTRIAL REFUSE COLLECTION - GST | -27,720 | -16,170 | -27,720 |
| 3405 | REIMBURSEMENTS - DRUMMUSTER | 0 | -2,331 | -4,000 |
| | <i>Total Operating Revenue</i> | -160,362 | -125,321 | -214,860 |
| <i>Operating Expenditure</i> | | | | |
| 3722 | IND/COMM REFUSE COLLECT | 0 | 0 | 0 |
| 3772 | STREET REFUSE COLLECT/LITTER | 67,300 | 61,656 | 105,700 |
| 3774 | DRUM MUSTER | 1,642 | 2,625 | 4,500 |
| | <i>Total Operating Expenditure</i> | 68,943 | 64,281 | 110,200 |

**Schedule Format
2013/2014
Community Amenities - Schedule 10**

| | | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|---|---|--------------------------|--------------------------|-----------------------------|
| | <i>Capital Expenditure</i> | | | |
| 3335 | REFUSE SITE CAPITAL | 0 | 0 | 0 |
| 3336 | PRINCIPAL ON LOANS | 0 | 0 | 0 |
| | <i>Total Capital Expenditure</i> | 0 | 0 | 0 |
| SANITATION - SEWERAGE | | | | |
| | <i>Operating Revenue</i> | | | |
| 3543 | CHARGES - SEPTIC TANKS | -339 | -581 | -1,000 |
| 3553 | SEPTIC TANK INSPECTIONS | -406 | -581 | -1,000 |
| | <i>Total Operating Revenue</i> | -745 | -1,162 | -2,000 |
| TOWN PLANNING AND REGIONAL DEVELOPMENT | | | | |
| | <i>Operating Revenue</i> | | | |
| 3743 | PLANNING FEES | -30,603 | -11,662 | -20,000 |
| 3823 | REIMBURSE (ADVERTISING/PLANNING COMMIS | 0 | -84 | -150 |
| 3833 | REIMBURSEMENTS | -11,198 | -6,531 | -11,198 |
| | <i>Total Operating Revenue</i> | -41,800 | -18,277 | -31,348 |
| 3935 | P/L ON SALE OF ASSET | 0 | 0 | 0 |
| | <i>Operating Expenditure</i> | | | |
| 4202 | SALARIES | 35,067 | 12,705 | 21,780 |
| 4212 | SUPERANNUATION-PLANNING | 2,393 | 567 | 980 |
| 4232 | PRINTING & STATIONERY | 0 | 140 | 250 |
| 4242 | ADVERTISING | 1,079 | 1,750 | 3,000 |
| 4252 | INSURANCE | 582 | 1,421 | 2,445 |
| 4262 | CONFERENCE EXPENSES | 0 | 1,162 | 2,000 |
| 4272 | VEHICLE OPERATING COSTS | 2,392 | 2,912 | 5,000 |
| 4282 | CONSULTANTS EXPENSES | 32,358 | 28,175 | 48,300 |
| 4302 | LEGAL EXPENSES | 541 | 1,162 | 2,000 |
| 4322 | NORTHAMPTON TOWNSCAPE | 0 | 0 | 0 |
| 4342 | HORROCKS TOWNSCAPE | 0 | 0 | 0 |
| 4372 | TOWN PLAN SCHEME EXPENSES | 0 | 46,781 | 80,200 |
| 4382 | CONTROL EXPENSES | 5,252 | 3,556 | 6,100 |
| 4402 | ASSET DEPRECIATION | 2,162 | 3,500 | 6,000 |
| 4472 | TP - ACCRUED LS LEAVE | 0 | 0 | 0 |
| 4482 | TP ACCRUED ANNUAL LEAVE | 0 | 0 | 0 |
| 4852 | PLANNING BUILDING MAINT | 170 | 0 | 0 |
| 4862 | FRINGE BENEFITS TAX PLANN | 2,953 | 3,500 | 6,000 |
| 4872 | ADMIN ALLOC TO TOWN PLAN | 3,800 | 3,745 | 6,427 |

**Schedule Format
2013/2014
Community Amenities - Schedule 10**

| | | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|----------------------------------|--------------------------------------|--------------------------|--------------------------|-----------------------------|
| | Total Operating Expenditure | 88,748 | 111,076 | 190,482 |
| | Capital Revenue | | | |
| 3905 | PROCEEDS OF ASSETS | 0 | 0 | 0 |
| 7480 | TOWN PLANNING SCHEME RESERVE TO MUNI | -11,200 | -6,531 | -11,200 |
| | Total Capital Revenue | -11,200 | -6,531 | -11,200 |
| | Capital Expenditure | | | |
| 4014 | PLANT & EQUIPMENT | 0 | 0 | 0 |
| OTHER COMMUNITY AMENITIES | | | | |
| | Operating Revenue | | | |
| 3802 | LAND SALES RESERVE | 0 | 0 | 0 |
| 3853 | CHARGES - CEMETERY FEES | -3,325 | -3,444 | -5,920 |
| 3863 | REIMBURSEMENTS | -721 | -875 | -1,500 |
| 3883 | FUNERAL DIRECTORS LICENSE | -200 | -112 | -200 |
| 3893 | BUS HIRE | -1,011 | -581 | -1,000 |
| | Total Operating Revenue | -5,257 | -5,012 | -8,620 |
| | Operating Expenditure | | | |
| 4422 | NORTHAMPTON CEMETERY MAIN | 12,547 | 11,858 | 20,340 |
| 4432 | ASSET DEPRECIATION | 603 | 581 | 1,000 |
| 4442 | TOWN PARK TOILETS | 7,110 | 6,678 | 11,460 |
| 4452 | ASSET DEPRECIATION | 12,733 | 14,581 | 25,000 |
| 4462 | KALBARRI CEMETERY MAINT | 11,403 | 14,623 | 25,100 |
| 4572 | KINGS PARK TOILETS | 7,623 | 8,372 | 14,370 |
| 4582 | LIONS PARK TOILETS NPTON | 8,652 | 8,505 | 14,589 |
| 4592 | SALLY'S TREE TOILETS | 10,815 | 8,631 | 14,829 |
| 4652 | JETTY TOILETS -KALBARRI | 5,676 | 10,381 | 17,811 |
| 4732 | HORROCKS TOILETS/CHGROOMS | 17,410 | 19,187 | 32,894 |
| 4752 | PORT GREGORY TOILET BLOCK | 9,817 | 9,653 | 16,570 |
| 4802 | CHINAMANS TOILET BLOCK | 6,919 | 4,683 | 8,054 |
| 4807 | BINNU TOILETS | 11,060 | 8,890 | 15,259 |
| 4812 | RED BLUFF TOILET BLOCK | 4,677 | 3,206 | 5,512 |
| 4766 | PROFIT/LOSS SALE OF ASSET | 0 | 0 | 0 |
| 4842 | COMMUNITY BUS | 1,986 | 3,787 | 6,500 |
| | Total Operating Expenditure | 129,031 | 133,616 | 229,288 |
| | Capital Expenditure | | | |
| 3344 | PUBLIC AMENITIES | 0 | 4,375 | 7,500 |

**Schedule Format
2013/2014
Recreation and Culture - Schedule 11**

| | | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|-------------------------------------|---|--------------------------|--------------------------|-----------------------------|
| PUBLIC HALLS | | | | |
| <i>Operating Revenue</i> | | | | |
| 4043 | REIMBURSEMENTS | -5,120 | -7,287 | -12,500 |
| 4053 | CHARGES - HALL HIRE | -735 | -581 | -1,000 |
| 4063 | ALLEN COMM. CENTRE | -554 | -875 | -1,500 |
| | <i>Total Operating Revenue</i> | -6,409 | -8,743 | -15,000 |
| <i>Operating Expenditure</i> | | | | |
| 4672 | - PORT GREGORY HALL | 2,610 | 2,555 | 4,399 |
| 4682 | - ALMA HALL | 2,279 | 763 | 1,318 |
| 4692 | - BINNU HALL | 5,788 | 5,110 | 8,792 |
| 4702 | - RSL HALL | 11,026 | 11,088 | 19,035 |
| 4704 | OGILVIE HALL/SCHOOL | 834 | 35 | 60 |
| 4712 | - AJANA HALL | 4,620 | 4,417 | 7,600 |
| 4772 | - ALLEN COMM. CENTRE | 28,249 | 42,063 | 72,133 |
| 4782 | - HORROCKS COMM. CENTRE | 12,695 | 11,109 | 19,056 |
| 4792 | ASSET DEPRECIATION | 37,168 | 36,750 | 63,000 |
| 4832 | ADMIN ALLOC TO HALLS | 642 | 630 | 1,086 |
| 3534 | DEPRECIATION | 0 | 0 | 0 |
| | <i>Total Operating Expenditure</i> | 105,911 | 114,520 | 196,479 |
| <i>Capital Expenditure</i> | | | | |
| 3515 | BINNU HALL | 0 | | 0 |
| SWIMMING AREAS AND BEACHES | | | | |
| <i>Operating Revenue</i> | | | | |
| 3973 | CONTRIBUTIONS | -3,736 | -3,500 | -6,000 |
| 3975 | CONTRIBUTIONS/DONATIONS | -10,950 | -15,015 | -25,750 |
| 3976 | TRUST BOND CONTRIBUTION - CAPITAL HILL/I | 0 | 0 | 0 |
| 4293 | KALBARRI JETTY BERTH FEES | 0 | -287 | -500 |
| 4303 | RESERVE LEASES - KALBARRI FORESHORE | -5,004 | -2,849 | -4,887 |
| 4347 | CONTRIBUTIONS | -210 | 0 | 0 |
| | <i>Total Operating Revenue</i> | -19,901 | -21,651 | -37,137 |
| <i>Operating Expenditure</i> | | | | |
| 3982 | ASSET DEPRECIATION | 23,331 | 22,750 | 39,000 |
| 4952 | - KALBARRI F/SHORE RES. | 68,635 | 69,118 | 118,511 |
| 4972 | - HORROCKS F/SHORE RES. | 37,001 | 31,808 | 54,555 |
| 5012 | - PORT GREGORY F/SHORE | 201 | 2,464 | 4,240 |
| 5042 | ENVIROFUND GRANTS - HUTT RIVER | 0 | 0 | 0 |
| 6742 | - HORROCKS FORESHORE | 398 | 0 | 0 |

**Schedule Format
2013/2014
Recreation and Culture - Schedule 11**

| | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|--|--------------------------|--------------------------|-----------------------------|
| <i>Total Operating Expenditure</i> | 129,565 | 126,140 | 216,306 |
| <i>Capital Income</i> | | | |
| 4513 KALBARRI TOURISM SPECIFIED RATE RESERVE | 0 | 0 | 0 |
| 4523 GRANTS | 0 | -102,697 | -176,063 |
| 4526 LAND SALES RESERVE | 0 | 0 | 0 |
| <i>Total Capital Income</i> | 0 | -102,697 | -176,063 |
| <i>Capital Expenditure</i> | | | |
| 3664 FORESHORE INFRASTRUCTURE | 18,618 | 30,884 | 52,950 |
| 3669 LITTLE BAY REDEVELOPMENT | 0 | 0 | 0 |
| 3670 HORROCKS FORESHORE SEAWALL | 0 | 0 | 0 |
| 3674 KALBARRI BOAT RAMP UPGRADE | 175,662 | 170,299 | 172,800 |
| 3684 HORROCKS JETTY | 8,462 | 7,000 | 12,000 |
| 4527 LITTLE BAY REDEVELOPMENT GRANT | 0 | 0 | 0 |
| 3672 ZUYTDORP MEMORIAL | 0 | 0 | 0 |
| <i>Total Capital Expenditure</i> | 202,742 | 208,183 | 237,750 |
| OTHER RECREATION AND SPORT | | | |
| <i>Operating Revenue</i> | | | |
| 4333 - EDUCATION DEPT - OVAL | -2,618 | -1,484 | -2,550 |
| 4423 LEASES & RENTALS | -3,569 | -2,177 | -3,741 |
| 4433 INTEREST REIMBURSEMENT | -1,427 | -1,204 | -2,068 |
| 4453 REIMBURSEMENTS- REC. CTRE | -8,118 | -4,375 | -7,500 |
| 4455 TRUST BOND CONTRIBUTION - CAPITAL HILL | -5,455 | -3,178 | -5,455 |
| <i>Total Operating Revenue</i> | -21,187 | -12,418 | -21,314 |
| 4393 PROFIT/LOSS ON SALE | 0 | 0 | 0 |
| <i>Operating Expenditure</i> | | | |
| 4962 - KALBARRI OVAL RESERVE | 12,172 | 15,155 | 26,004 |
| 4969 KALBARRI SKATE PARK | 0 | 0 | 0 |
| 4982 - HORROCKS OVAL RESERVE | 1,269 | 2,135 | 3,673 |
| 4992 - PARKS, RES, GARDENS GEN | 93,065 | 105,343 | 180,600 |
| 4998 PARKS & GARDENS - PORT GREGORY | 1,280 | 1,309 | 2,250 |
| 5002 ADMIN ALLOC TO OTHER REC | 9,901 | 9,765 | 16,747 |
| 5022 - LIONS PARK | 1,892 | 1,883 | 3,245 |
| 5032 - BI-CENTENIAL PARK | 4,167 | 3,969 | 6,820 |
| 5072 - N'TON REC. CENTRE | 32,876 | 38,101 | 65,342 |
| 5082 - KALBARRI REC CENTRE | 6,361 | 4,312 | 7,419 |
| 5092 - HORROCKS REC CENTRE | 1,236 | 2,009 | 3,462 |

**Schedule Format
2013/2014**

Recreation and Culture - Schedule 11

| | | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|--|------------------------------------|--------------------------|--------------------------|-----------------------------|
| 5102 | INT ON LOANS - LOAN 135 | 4,603 | 2,660 | 4,568 |
| 5112 | NORTHAMTPON BOWLING CLUB | 0 | 35 | 60 |
| 5115 | KALBARRI GOLF & BOWLING CLUB | 8,279 | 6,125 | 10,500 |
| 5122 | - NORTHAMPTON REC OVAL | 45,542 | 41,517 | 71,202 |
| 5142 | EXHIBITION HALL NPTN OVAL | 0 | 0 | 0 |
| 5162 | BINNU RECREATION AREA | 61 | 1,862 | 3,200 |
| 5169 | NORTHAMPTON GOLF CLUBHOUSE | 0 | 0 | 0 |
| 5172 | ASSET DEPRECIATION | 147,843 | 159,250 | 273,000 |
| 5192 | REC - ACCRUED ANNUAL LEAV | 0 | 0 | 0 |
| 5212 | ACCRUED INTEREST ON LOANS | 0 | 0 | 0 |
| | Total Operating Expenditure | 370,547 | 395,430 | 678,092 |
| | Capital Revenue | | | |
| 3775 | SS LOAN - BOWL CLUBS | -2,727 | -3,178 | -5,451 |
| 3777 | LAND SALES RESERVE | 0 | 0 | 0 |
| 4383 | CONTRIBUTIONS | -11,858 | -12,929 | -22,166 |
| 4473 | GRANTS | -5,500 | -437,059 | -749,251 |
| | Total Capital Revenue | -20,086 | -453,166 | -776,868 |
| | Capital Expenditure | | | |
| 3624 | PRINCIPAL ON LOANS | 13,451 | 10,486 | 17,980 |
| 3654 | SKATE PARK CONSTRUCTION | 0 | 0 | 0 |
| 3714 | LAND & BUILDING | 489,051 | 194,452 | 1,166,715 |
| 3715 | FURNITURE & EQUIPMENT | 22,956 | 4,375 | 7,500 |
| 3716 | PARKS & OVALS INFRASTRUCTURE | 0 | 44,912 | 77,000 |
| 3734 | PLANT & EQUIPMENT | 0 | 0 | 0 |
| | Total Capital Expenditure | 525,459 | 254,225 | 1,269,195 |
| TELEVISION AND RADIO REBROADCASTING | | | | |
| | Operating Expenditure | | | |
| 5232 | T.V. RECEIVER STATION | 95 | 0 | 0 |
| 5242 | ASSET DEPRECIATION | 0 | 0 | 0 |
| | Total Operating Expenditure | 95 | 0 | 0 |
| LIBRARIES | | | | |
| | Operating Revenue | | | |
| 4613 | CHARGES - LOST BOOKS | -169 | -28 | -50 |
| 4623 | REIMBURSEMENTS | 0 | -42 | -75 |
| 4653 | INTERNET ACCESS FEE - KALBARRI | -415 | -434 | -750 |

**Schedule Format
2013/2014
Recreation and Culture - Schedule 11**

| | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|--|--------------------------|--------------------------|-----------------------------|
| Total Operating Revenue | -584 | -504 | -875 |
| Operating Expenditure | | | |
| 5312 SALARIES | 18,143 | 18,074 | 30,990 |
| 5322 LIBRARY SUPERANNUATION | 1,709 | 1,673 | 2,870 |
| 5332 LIBRARY OPERATING OTHER | 2,509 | 2,254 | 3,874 |
| 5334 LIBRARY INTERNET SEVICE | 1,289 | 1,337 | 2,300 |
| 5342 LIBRARY BUILDING MTCE | 1,151 | 728 | 1,250 |
| 5352 ACCRUED ANNUAL LEAVE | 0 | 0 | 0 |
| 5372 ASSET DEPRECIATION | 0 | 0 | 0 |
| 5402 ADMIN ALLOC TO LIBRARIES | 48,650 | 47,999 | 82,288 |
| Total Operating Expenditure | 73,451 | 72,065 | 123,572 |
| OTHER CULTURE | | | |
| Operating Revenue | | | |
| 0913 REIMBURSEMENT/CONTRIBUTIONS | -2,455 | 0 | 0 |
| 4703 150 YEAR CELEBRATIONS - REVENUE (INC BRIK | -8,974 | 0 | 0 |
| 4713 MOONIEMIA CENTRE REIMB | -482 | 0 | 0 |
| 4763 GRANT - OLD RAILWAY STATION WORKS | -1,152 | -3,059 | -5,250 |
| 4773 CHARGES - OLD POLICE STN | 0 | -581 | -1,000 |
| 4783 CHARGES OLD RAILWAY STAT | -2,813 | 0 | 0 |
| 4793 GOVERNMENT GRANTS | -21,600 | -24,416 | -41,868 |
| Total Operating Revenue | -37,476 | -28,056 | -48,118 |
| Operating Expenditure | | | |
| 1712 NORTHAMPTON NEWS BUILDING | 4,179 | 4,753 | 8,163 |
| 5512 OLD RAILWAY STATION | 2,945 | 896 | 1,543 |
| 5522 OLD POLICE STATION | 2,472 | 3,766 | 6,476 |
| 5532 CHIVERTON HOUSE | 5,185 | 4,347 | 7,466 |
| 5542 MOONIEMIA CENTRE | 1,841 | 1,778 | 3,060 |
| 5552 KALBARRI ART & CRAFT CNTR | 9,308 | 5,950 | 10,211 |
| 5572 HIST PROJECTS/HERITAGE SITES | 2,305 | 6,125 | 10,500 |
| 5582 OLD ROADS BOARD BUILDING | 897 | 5,236 | 8,994 |
| 5592 LYNTON HISTORICAL SITE | 3,909 | 1,372 | 2,364 |
| 5622 DONATIONS BY COUNCIL | 0 | 0 | 0 |
| 5642 OTHER EXPENDITURE | 1,750 | 0 | 0 |
| | 0 | 0 | 0 |
| 5662 150 YEAR CELEBRATIONS - BRICKS EXPENDITU | 30 | 0 | 0 |
| 5672 NORTHAMPTON 150TH CELEBRATION | 36,514 | 46,662 | 80,000 |
| Total Operating Expenditure | 71,335 | 80,885 | 138,777 |

**Schedule Format
2013/2014
Transport - Schedule 12**

| | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|--|--------------------------|--------------------------|-----------------------------|
| CONSTRUCTION OF ROADS, BRIDGES AND DEPOTS | | | |
| <i>Capital Expenditure</i> | | | |
| 5030 | 33,048 | 145,726 | 249,830 |
| 5060 | 71,216 | 215,929 | 370,192 |
| 5090 | 73,682 | 48,244 | 82,730 |
| 5150 | 41,271 | 218,365 | 374,350 |
| 5180 | 0 | 0 | 0 |
| 5210 | 20,400 | 210,224 | 360,408 |
| 5214 | 0 | 0 | 0 |
| 5215 | 541,544 | 327,950 | 562,229 |
| 5224 | 96,816 | 95,207 | 163,213 |
| Total Capital Expenditure | 877,977 | 1,261,645 | 2,162,952 |
| <i>Capital Revenue</i> | | | |
| 5205 | 0 | -187,054 | -320,675 |
| 5206 | 0 | 0 | 0 |
| 5208 | 0 | 0 | 0 |
| 5207 | -149,742 | -218,365 | -374,350 |
| 5209 | 0 | -157,500 | -270,000 |
| 5481 | -65,085 | -94,913 | -162,713 |
| 5483 | 0 | 0 | 0 |
| 7485 | 0 | 0 | 0 |
| 5561 | 0 | 0 | 0 |
| Total Capital Revenue | -214,827 | -657,832 | -1,127,738 |
| MAINTENANCE OF ROADS, BRIDGES AND DEPOTS | | | |
| <i>Operating Expenditure</i> | | | |
| 5982 | 14,825 | 14,623 | 25,076 |
| 5992 | 28,741 | 23,289 | 39,935 |
| 6002 | 0 | 0 | 0 |
| 6262 | 2,278 | 35 | 60 |
| 5850 | 631,963 | 986,832 | 1,691,745 |
| 5860 | 5,671 | 3,500 | 6,000 |
| 5910 | 8,601 | 6,223 | 10,708 |
| 5920 | 1,000 | 2,331 | 4,000 |
| 5930 | 19,423 | 16,940 | 29,076 |
| 5950 | 222 | 91 | 157 |
| 5960 | 67,843 | 71,624 | 122,800 |
| 5980 | 0 | 0 | 0 |
| 5990 | 117,988 | 208,831 | 358,000 |
| 6000 | 0 | 0 | 0 |
| 6010 | 0 | 0 | 0 |

**Schedule Format
2013/2014
Transport - Schedule 12**

| | | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|------|------------------------------------|--------------------------|--------------------------|-----------------------------|
| 3994 | DEPRECIATION | 499,831 | 477,162 | 818,000 |
| | Total Operating Expenditure | 1,398,386 | 1,811,481 | 3,105,557 |
| | Operating Revenue | | | |
| 6281 | - MRD MAINTENANCE | -126,609 | -126,600 | -126,600 |
| 6301 | PROFIT/LOSS SALE OF ASSET | 0 | 0 | 0 |
| 6351 | DIRECTIONAL ADVERT SIGNS | 0 | 0 | 0 |
| | Total Operating Revenue | -126,609 | -126,600 | -126,600 |

ROAD PLANT PURCHASES

| | | | | |
|------|---|----------|---------|----------|
| | Operating Revenue | | | |
| 4265 | CONTRIBUTIONS | 0 | 0 | 0 |
| | Total Operating Revenue | 0 | 0 | 0 |
| 4405 | PROFIT/LOSS ON SALE ASSET | 550 | -29,750 | -51,000 |
| | Operating Expenditure | | | |
| 3610 | LESS PLANT DEPN WRITTEN BACK | -101,800 | 0 | 0 |
| 3630 | LOSS UPON REVALUATION - PLANT & | 0 | 0 | 0 |
| | Capital Revenue | | | |
| 4285 | - UTILITIES (PROFIT/LOSS SALE OF ASSET) | 0 | 0 | 0 |
| 4315 | - MACHINERY (DISPOSAL OF ASSET) | -4,500 | -76,706 | -131,500 |
| 4345 | LOAN PROCEEDS | 0 | 0 | 0 |
| | Total Capital Revenue | -4,500 | -76,706 | -131,500 |
| | Capital Expenditure | | | |
| 4214 | ROAD PLANT/MACHINERY | 0 | 246,162 | 422,000 |
| 4224 | UTILITIES (VEHICLES) | 54,012 | 36,302 | 62,242 |
| 4254 | OTHER EQUIPMENT | 41,042 | 24,731 | 42,400 |
| | Total Capital Expenditure | 95,054 | 307,195 | 526,642 |

AERODROMES

| | | | | |
|------|--------------------------|--------|--------|--------|
| | Operating Revenue | | | |
| 5113 | CHARGES - LANDING FEES | -1,377 | -2,765 | -4,740 |

**Schedule Format
2013/2014
Transport - Schedule 12**

| | | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|-------|------------------------------------|----------------------------------|----------------------------------|-------------------------------------|
| 5133 | HANGAR SITE LEASE | -563 | -315 | -550 |
| 5143 | CONTRIBUTIONS - AERODROME | -176 | 0 | 0 |
| 5183 | CITY OF GN/GRN - OPERATING CONF | 0 | 0 | 0 |
| | Total Operating Revenue | -2,116 | -3,080 | -5,290 |
| | Operating Expenditure | | | |
| 5902 | ADMIN ALLOCATED TO AERODROMES | 9,366 | 9,240 | 15,842 |
| 5912 | ASSET DEPRECIATION | 13,464 | 13,412 | 23,000 |
| 5932 | KALBARRI AIRPORT MTCE | 31,690 | 16,366 | 28,070 |
| 5935 | OLD KALBARRI AIRPORT | 6,442 | 10,325 | 17,700 |
| | Total Operating Expenditure | 60,962 | 49,343 | 84,612 |
| | Capital Revenue | | | |
| 5,163 | Airport Reserve | -17,700 | -10,325 | -17,700 |

**Schedule Format
2013/2014
Economic Services - Schedule 13**

| | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|-------------------------------------|------------------------------------|--------------------------|-----------------------------|
| TOURISM AND AREA PROMOTION | | | |
| <i>Operating Revenue</i> | | | |
| 5543 | 0 | 0 | 0 |
| 5563 | -46,439 | -29,792 | -51,083 |
| 5573 | -4,387 | -2,625 | -4,500 |
| 5583 | 0 | -23,331 | -40,000 |
| 5593 | 0 | 0 | 0 |
| | Total Operating Revenue | -50,826 | -55,748 |
| <i>Operating Expenditure</i> | | | |
| 6322 | 0 | 0 | 0 |
| 6362 | 736 | 644 | 1,131 |
| 6372 | 59,444 | 40,859 | 70,053 |
| 6382 | 0 | 0 | 0 |
| 6392 | 358 | 350 | 600 |
| | Total Operating Expenditure | 60,538 | 71,784 |
| BUILDING CONTROL | | | |
| <i>Operating Revenue</i> | | | |
| 5653 | -11,698 | -14,581 | -25,000 |
| 5673 | -2,383 | -2,625 | -4,500 |
| 5713 | 0 | -434 | -750 |
| 5733 | 0 | -56 | -100 |
| | Total Operating Revenue | -14,081 | -17,696 |
| <i>Operating Expenditure</i> | | | |
| 6412 | 28,053 | 39,088 | 67,010 |
| 6422 | 4,492 | 5,957 | 10,220 |
| 6432 | 2,196 | 3,500 | 6,000 |
| 6442 | 8,866 | 10,682 | 18,328 |
| 6452 | 0 | 0 | 0 |
| 6462 | 0 | 0 | 0 |
| 6472 | 137 | 133 | 230 |
| 6492 | 122 | 112 | 200 |
| 5195 | 0 | 0 | 0 |
| 6512 | 5,887 | 5,803 | 9,958 |
| | Total Operating Expenditure | 49,752 | 65,275 |
| <i>Capital Expenditure</i> | | | |
| 5124 | 0 | 0 | 0 |

**Schedule Format
2013/2014
Economic Services - Schedule 13**

| | | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|-------------------------------------|---|--------------------------|--------------------------|-----------------------------|
| OTHER ECONOMIC SERVICES | | | | |
| <i>Operating Revenue</i> | | | | |
| 5933 | REIMBURSMENTS | -1,724 | -1,456 | -2,500 |
| 5943 | GRANT - LIVING COMMUNITIES PROGRA | 0 | 0 | 0 |
| 5993 | PT GREGORY SPEC AREA RATE | -14,250 | -8,309 | -14,250 |
| | <i>Total Operating Revenue</i> | -15,974 | -9,765 | -16,750 |
| <i>Operating Expenditure</i> | | | | |
| 6752 | - PORT GREGORY | 5,362 | 9,996 | 17,155 |
| 6802 | LOCAL BUSINESS ECONOMY STUDY | 0 | 0 | 0 |
| | <i>Total Operating Expenditure</i> | 5,362 | 9,996 | 17,155 |

**Schedule Format
2013/2014
Other Property and Services - Schedule 14**

| | | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|---|--|--------------------------|--------------------------|-----------------------------|
| PRIVATE WORKS | | | | |
| <i>Operating Revenue</i> | | | | |
| 6153 | - PLANT HIRE | -35,580 | -11,662 | -20,000 |
| <i>Operating Expenditure</i> | | | | |
| 6912 | PRIVATE WORKS - SCH 14 | 30,558 | 12,411 | 21,300 |
| OTHER PROPERTY AND SERVICES | | | | |
| <i>Operating Revenue</i> | | | | |
| 6590 | SELF SUPPORTING LOAN REIMBURSEMENTS - CEO | 0 | -23,310 | -39,969 |
| 5613 | CONTRIB - COTTAGE SURVEYS | 0 | -29,456 | -50,500 |
| <i>Total Operating Revenue</i> | | 0 | -52,766 | -90,469 |
| 7025 | PROFIT / LOSS ON SALE | 0 | 0 | 0 |
| <i>Operating Expenditure</i> | | | | |
| 6582 | SETTLEMENT EXPENSES - PROPERTY SALE | 0 | 0 | 0 |
| 6659 | INTEREST ON LOANS - CEO HOUSE (SELF SUPPORT) | 13,560 | 15,589 | 26,730 |
| 6768 | HALF WAY BAY COTTAGES | 0 | 9,250 | 55,500 |
| 7065 | PROFIT LOSS LAND HELD FOR RESALE VALUE | 0 | 0 | 0 |
| <i>Total Operating Expenditure</i> | | 13,560 | 24,839 | 82,230 |
| <i>Capital Revenue</i> | | | | |
| 6591 | SELF SUPPORTING LOAN - REIMB CEO PRINCIPAL | 0 | 0 | 0 |
| 6654 | LOAN FUND PROCEEDS - SELF SUPPORTING LOAN | 0 | 0 | 0 |
| 7015 | PROCEED FROM SALE ASSET | 0 | 0 | 0 |
| 7035 | SALE / DISPOSAL ACCOUNT | 0 | 0 | 0 |
| 7045 | MWDC GRANT - NORTHAMPTON LIA | 0 | 0 | 0 |
| 7490 | NORTHAMPTON INDUSTRIAL UNITS TFR TO MUNI | 0 | -364,998 | -365,000 |
| 7500 | LAND DEVELOPMENT RESERVE TRANSFER TO MUN | -10,000 | -5,831 | -10,000 |
| <i>Total Capital Revenue</i> | | -10,000 | -370,829 | -375,000 |
| <i>Capital Expenditure</i> | | | | |
| 7035 | SALE / DISPOSAL ACCOUNT | 0 | 0 | 0 |
| 6574 | SUBDIVISIONS | 0 | 5,831 | 10,000 |
| 6758 | NORTHAMPTON INDUSTRIAL UNITS | 123,306 | 103,067 | 618,412 |
| 6768 | HALF WAY BAY COTTAGES | 0 | 9,250 | 55,500 |
| 6592 | PRINCIPAL ON LOANS - CEO HOUSE (SELF SUPPORT | 6,449 | 7,721 | 13,240 |
| 6664 | LOAN PAYMENT | 0 | 0 | 0 |
| <i>Total Capital Expenditure</i> | | 129,756 | 125,869 | 697,152 |

**Schedule Format
2013/2014
Other Property and Services - Schedule 14**

| | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|------------------------------------|--------------------------|--------------------------|-----------------------------|
| PUBLIC WORKS OVERHEADS | | | |
| <i>Operating Expenditure</i> | | | |
| 7112 | 67,664 | 67,291 | 115,360 |
| 7122 | 137 | 112 | 200 |
| 7132 | 7,636 | 11,018 | 18,910 |
| 7142 | 5,143 | 5,831 | 10,000 |
| 7152 | 116,113 | 118,391 | 202,962 |
| 7162 | 119,440 | 131,250 | 225,000 |
| 7172 | 74,678 | 42,784 | 73,350 |
| 7182 | 19,655 | 0 | 0 |
| 7192 | 16,431 | 11,662 | 20,000 |
| 7202 | 0 | 0 | 0 |
| 7222 | 0 | 0 | 0 |
| 7232 | 16,431 | 16,205 | 27,791 |
| 7242 | 13,700 | 10,654 | 18,280 |
| 7252 | 4,400 | 1,456 | 2,500 |
| 7282 | 4,543 | 5,250 | 9,000 |
| 7302 | -450,437 | -457,996 | -785,136 |
| Total Operating Expenditure | 15,533 | -36,092 | -61,783 |

PLANT OPERATION

| | | | |
|--------------------------------|----------------|----------------|----------------|
| <i>Operating Revenue</i> | | | |
| 6423 | -10,837 | -11,662 | -20,000 |
| 6433 | 0 | -2,912 | -5,000 |
| 6443 | -22,975 | -23,331 | -40,000 |
| Total Operating Revenue | -33,812 | -37,905 | -65,000 |

| | | | |
|------------------------------------|---------------|--------------|---------------|
| <i>Operating Expenditure</i> | | | |
| 7312 | 92,933 | 175,000 | 300,000 |
| 7322 | 19,101 | 17,500 | 30,000 |
| 7332 | 87,726 | 145,831 | 250,000 |
| 7342 | 55,181 | 62,937 | 107,900 |
| 7352 | 43,415 | 26,117 | 44,774 |
| 7362 | 4,989 | 7,875 | 13,500 |
| 7382 | 5,084 | 5,012 | 8,600 |
| 7502 | -314,621 | -430,430 | -737,885 |
| Total Operating Expenditure | -6,191 | 9,842 | 16,889 |

MATERIALS

**Schedule Format
2013/2014
Other Property and Services - Schedule 14**

| | | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|---------------------------|---|--------------------------|--------------------------|-----------------------------|
| | <i>Capital Expenditure</i> | | | |
| 6620 | MATERIALS PURCHASED | 111,966 | 0 | 0 |
| 6630 | STOCK RECEIVED CONTROL | 44,416 | 0 | 0 |
| 6750 | LESS MATERIALS ALLOCATED | -78,462 | 0 | 0 |
| | <i>Total Capital Expenditure</i> | 77,920 | 0 | 0 |
| SALARIES AND WAGES | | | | |
| | <i>Operating Revenue</i> | | | |
| 6941 | REIMB. - WORKERS COMPENS. | -10,685 | -5,831 | -10,000 |
| | <i>Operating Expenditure</i> | | | |
| 6810 | GROSS SALARIES FOR YEAR | 526,706 | 473,970 | 812,520 |
| 6820 | GROSS WAGES FOR YEAR | 865,870 | 826,637 | 1,417,100 |
| 6830 | WORKERS COMPENSATION | 16,252 | 0 | 0 |
| 6890 | SALARIES ALLOC FRM SCH 20 | -526,706 | -473,970 | -812,520 |
| 6900 | WAGES ALLOC FRM SCH 20 | -875,485 | -826,637 | -1,417,100 |
| | <i>Total Operating Expenditure</i> | 6,638 | 0 | 0 |

**Schedule Format
2013/2014
Funds Transfers/Reserve Funds**

RESERVE TRANSFERS

| | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|------------------------------------|--------------------------|--------------------------|-----------------------------|
| <i>Schedule 15 Reserves</i> | | | |
| 7120 | 0 | 0 | 0 |
| 7130 | 705 | 0 | 0 |
| 7140 | 173 | 0 | 0 |
| 7150 | 173 | 0 | 0 |
| 7160 | 173 | 0 | 0 |
| 7170 | 22,710 | 0 | 0 |
| 7190 | 0 | 0 | 0 |
| 7210 | 931 | 0 | 0 |
| 7220 | 1,743 | 0 | 0 |
| 7240 | 49,746 | 0 | 0 |
| 7250 | 0 | 0 | 0 |
| 7260 | 0 | 0 | 0 |
| 7270 | 0 | 0 | 0 |
| 7271 | 3,193 | 0 | 0 |
| 7280 | 0 | 0 | 0 |
| 7290 | 3,529 | 0 | 0 |
| 7300 | 289 | 0 | 0 |
| 7301 | 424 | 0 | 0 |
| 7303 | 0 | 0 | 0 |
| 7305 | 0 | 0 | 0 |
| 7325 | -21,048 | 0 | 0 |
| 7180 | 0 | 0 | 0 |
| 7320 | 0 | 0 | 0 |
| 7380 | 0 | 0 | 0 |
| 7410 | 0 | 0 | 0 |
| 7470 | 0 | 0 | 0 |
| 7435 | 0 | 0 | 0 |
| 7445 | 0 | 0 | 0 |
| Net Transfers to Reserve | 62,741 | 0 | 0 |
| <i>Schedule 23 Reserves</i> | | | |
| 9300 | 0 | 0 | 0 |
| 9641 | 0 | 0 | 0 |
| 9651 | 0 | 0 | 0 |
| 9691 | 0 | 0 | 0 |
| 9702 | 0 | 0 | 0 |
| 9711 | 0 | 0 | 0 |
| 9741 | 0 | 0 | 0 |
| 9751 | 0 | 0 | 0 |
| 9791 | 0 | 0 | 0 |

**Schedule Format
2013/2014
Funds Transfers/Reserve Funds**

RESERVE TRANSFERS

| | YTD Actual 31/01/2014 | YTD Budget 31/01/2014 | Annual Budget 30/06/2014 |
|---|----------------------------------|----------------------------------|-------------------------------------|
| 9811 KAL AGED ACCOM TFR EX MUNI | 0 | 0 | 0 |
| 9812 HOUSE/BUILD INTEREST | 0 | 0 | 0 |
| 9831 KAL AGED ACCOM INTEREST | 0 | 0 | 0 |
| 9832 ROADWORKS TFR TO MUNI | 0 | 0 | 0 |
| 9841 SPEC AREA RATE INTEREST | 0 | 0 | 0 |
| 9843 BRIDGE RESERVE INTEREST | 0 | 0 | 0 |
| 9861 FOOTPATH RESERVE | 0 | 0 | 0 |
| 9862 KAL TOURISM RATE FROM MUNI | 0 | 0 | 0 |
| 9891 TOWNSCAPE CARPARK RES TFR | 0 | 0 | 0 |
| 9892 BUS RESERVE TFR TO MUNI | 0 | 0 | 0 |
| 9901 NPTON AGED TFR FROM MUNI | 0 | 0 | 0 |
| 9911 TPS REVIEW TFR TO RESRV | 0 | 0 | 0 |
| 9921 SPORT & RECREATION RESERVE - EX MUNI | 0 | 0 | 0 |
| 9941 POS DEVELOPMENT KALBARRI TFR | 0 | 0 | 0 |
| 9951 NORTHAMPTON INDUSTRIAL UNITS RESERVE | 0 | 0 | 0 |
| Net Transfers from Reserve | 0 | 0 | 0 |

Schedule Format

2013/2014

Trust Funds

TRUST FUND

| | | YTD Actual | YTD Budget | Annual Budget |
|---------|---------------------------|-------------------|-------------------|----------------------|
| | | 31/01/2014 | 31/01/2014 | 30/06/2014 |
| 8261 | RETENTIONS | 0 | 0 | 0 |
| 8281 | HOUSING BONDS | -520 | 0 | 0 |
| 8301 | FOOTPATH DEPOSITS | 2,500 | 0 | 0 |
| 8421 | COMMUNITY BUS BOND | -200 | 0 | 0 |
| 8423 | WILA GUTHARRA | 0 | 0 | 0 |
| 8440 | UNCLAIMED MONIES | -858 | 0 | 0 |
| 8510 | BUILDING TRAINING FUND | 0 | 0 | 0 |
| 8511 | BUILDING TRAINING FUND | -8,299 | 0 | 0 |
| 8540 | TRANSPORTABLE HOUSE BONDS | 0 | 0 | 0 |
| 8551 | BURNING OFF FEES | 0 | 0 | 0 |
| 8781 | RSL HALL KEY BOND - INCOM | 0 | 0 | 0 |
| 8821 | AGED PERSONS UNITS BONDS | 0 | 0 | 0 |
| 8841 | DEPT TPT - SPEC PLATES | 0 | 0 | 0 |
| 8890 | PEET PARK DONATIONS - INC | 0 | 0 | 0 |
| 8896 | KIDSPORT - EXPENSES | 4,551 | 0 | 0 |
| 8891 | PEET PARK DONATIONS - EXP | 10,750 | 0 | 0 |
| 8892 | AUCTION - INCOME | 0 | 0 | 0 |
| 8893 | AUCTION - EXPENSES | 0 | 0 | 0 |
| 8894 | PUBLIC OPEN SPACE (POS) | 0 | 0 | 0 |
| | Trust Fund Movement | 7,924 | 0 | 0 |
| 107,110 | Trust Fund Bank Movement | -13,733 | | |
| | Difference | 21,657 | | |

ADMINISTRATION & CORPORATE REPORT

| | | |
|-------|---|----|
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| | | |
|--------------|---|--|
| 6.5.1 | PROPOSED RELOCATION OF NORTHAMPTON NETBALL/BASKETBALL COURTS | |
| | LOCATION: | Northampton Community Centre |
| | FILE REFERENCE: | 11.1.8 |
| | CORRESPONDENT: | Northampton Tennis Club |
| | DATE OF REPORT: | 8 February 2014 |
| | REPORTING OFFICER: | Garry Keefe |
| | APPENDICES: | 1. Concept Plan of Courts overlay – 2 options 2. Photographs of Gingin Courts 3. Copies of Tennis Club Correspondence 4. Measurements of existing tennis court area |

SUMMARY:

Council to determine if relocation of netball/basketball courts onto the southern three existing tennis courts is to occur as originally planned.

BACKGROUND:

Council at their September 2012 meeting resolved to submit a CSRFF application for the relocation of the Northampton netball/basketball courts to existing tennis courts.

A CSRFF grant application was submitted prior to September 2012 however due to the relatively low cost it did not fall into the then funding round, however was eligible for a current funding round at the time. Grant round was for small projects

Council resolved to re-submits the grant application for the relocation of the Northampton netball/basketball courts onto existing tennis courts for the current round of CSRFF funding.

When Council and the Northampton Community Centre first discussed the redevelopment of the NCC, a proposal to relocate the Northampton Bowling Club was also considered, and part of this proposal was to relocate the existing tennis and netball courts onto the existing three southern tennis courts. These results in three lined tennis courts, two lined netball courts and two lined basketball courts.

The relocation of the netball/basketball courts also accommodates better viewing from the NCC function room from the western verandah area.

Appendices 1 shows a concept plan showing only the Netball and Tennis Courts. Also the netball courts lines are white which will not be the case if constructed, they will be a colour in accordance with the guidelines provided for court marking.

Appendices 2 are photos of the recently constructed Gingin courts which according to the Shire of Gingin Community Development Officer are working well and the community is very happy with the concept.

The Northampton Netball Club wished to progress with the court relocation and subsequently a Community Sport and Recreation Facility Fund was lodged and a grant of \$22,166 was approved. The total cost of the project is \$65,500 with the Netball Club contributing \$22,166 and \$22,168 from Council.

The project is included in Council 2013/14 Budget and was to proceed in November 2013 however has been stalled due to opposition from the Northampton Tennis Club who will now be making a presentation at the start of the February Council meeting.

COMMENT:

The project has been discussed with all concerned; however it is apparent that not enough discussion was held when planning the proposal with both the NCC and Tennis Club. From a Management perspective the proposal was discussed with NCC members and as a member of the NCC it was assumed that the Netball Club would have advised the NCC management of the proposal. This clearly did not happen.

As per Appendices 3, the Tennis Club has submitted two items of correspondence highlighting the concerns they have with the proposal. The following comments are made:

Tennis Club Letter – 4 January 2014

- Lighting – lighting options were prepared by Verlindens Electrical and they advised that they are in accordance with night sport playing illumination guidelines.
- Tennis Court lacks the required length to accommodate netball courts – this is factually incorrect. The length of the tennis courts area from fence to fence is 35.3m, a netball court which is longer than a basketball court is 30.5m therefore there is 2.4m either end, the actual guidelines are 3.05m, but reiterate they are guidelines.

The current netball courts have sufficient room from end of courts to boundary but not the western boundary where there is a distance of only 1.3m.

Also if the netball courts are relocated the distance between two courts of 3.65m is achieved. The existing netball courts only have a distance of 2.6m and within that area are two light towers that are 740mm from the western court and 1560mm from the eastern court. This area is the main concern of the netball club.

- Relocating the western fence – this could be achieved but requires the relocation of two light towers and will require removal of trees to allow area for earthworks to expand the court area by a minimum of 4 metres to accommodate new courts. These costs have not been part of the grant application and are not within the Council budget.

Tennis Club Letter – 3 February 2014

- Two sports unable to use one area – this is not supported and to avoid clashes each club must fixture accordingly.
- Sun City Tennis Academy Visit – if works are still in progress at the time of their visit then they still have the use of the three northern tennis courts.
- Club Fixtures – at the time this project was being planned there were no known fixtures for tennis. Also the three northern courts are still playable.
- Department of Sport & Recreation line guidelines – either proposal to relocate or renew existing will have lines placed in accordance with the guidelines. It also states in the document that the Tennis Club provided on the last page (3 of 3) the following:

“The 3.05m run off clear space, is an international Federation of Netball Association guideline adopted by Netball Australia...”

Note – it’s a guideline only.

Alternative Option

The only alternative option is to resurface the existing netball/basketball courts.

If this option is taken the CSRFF Grant cannot be used as was granted only for the relocation for the courts, this has been confirmed by the Department of Sport and Recreation.

However the funds provided by Council and the Netball Club are sufficient to resurface the courts but with no other extras such as light relocations etc.

If this option is taken then there will not be the situation where three tennis courts will have a new surface.

It is also advised that there is no provision for new basketball backboards or netball rings in the original proposal. As there is no basketball club it was considered that portable units could be used for junior basketball. The cost of fixed equipment is \$6,880 which is a netball/basketball combination type post.

With the option of resurfacing the exiting netball/basketball courts the existing furniture would remain.

Council is advised that to meet the needs of the Department of Education who lease the courts areas from the NCC for their recreation activities for the Northampton District High School, both netball and basketball courts must be maintained and provided.

Northampton Community Centre Decision

As mentioned previously the NCC have discussed this project several times. At their meeting held 21 January 2014, the NCC voted to endorse the relocation of the netball and basketball courts onto the three southern tennis courts.

FINANCIAL & BUDGET IMPLICATIONS:

The project is listed in Councils 2013/14 Budget and depending on which direction is taken it must be within the expenditure limit set by Council, being \$22,168.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Planning for the Future 2013-2023

The project is listed within Council Corporate Business Plan.

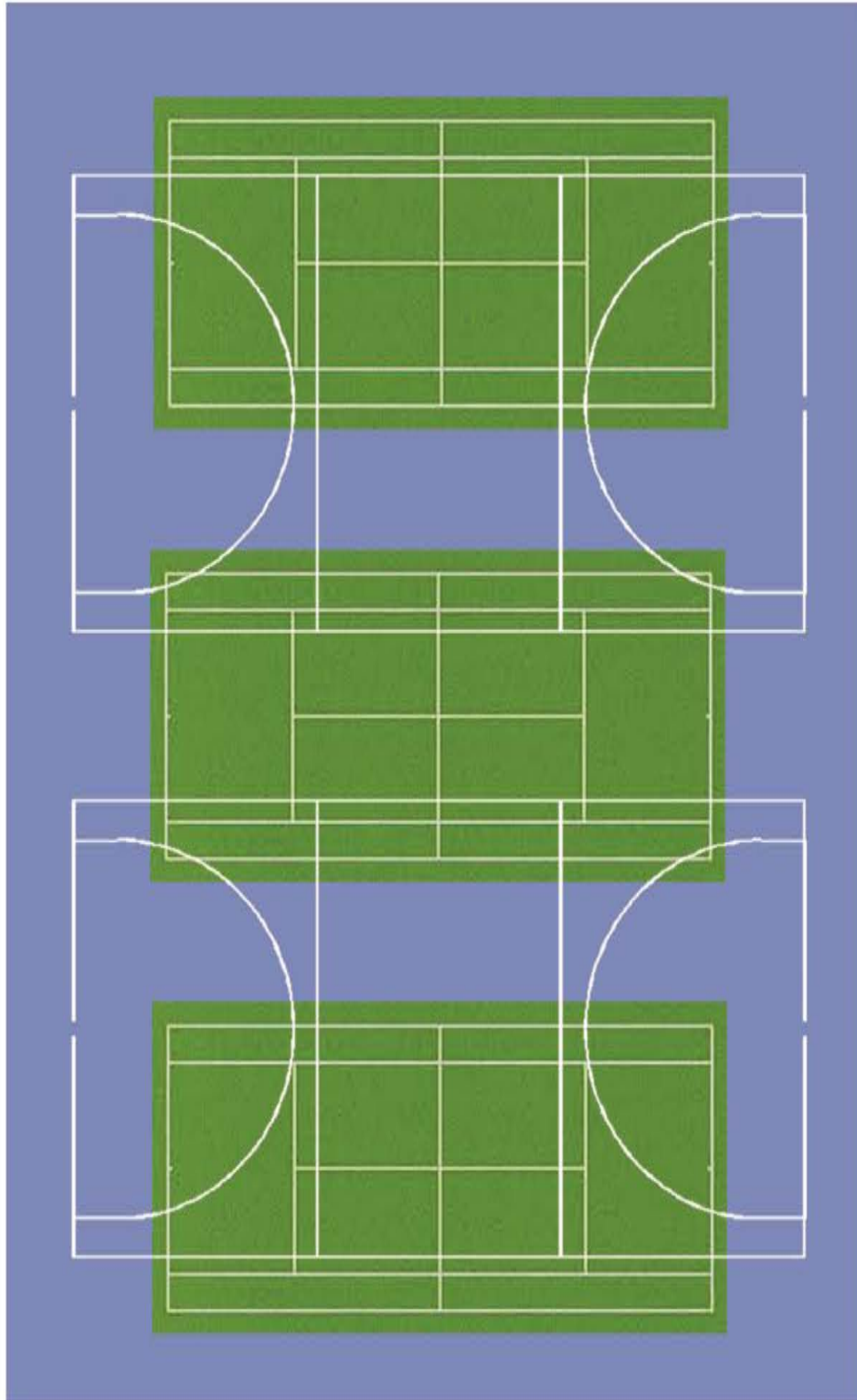
VOTING REQUIREMENT:

Simple Majority Required:

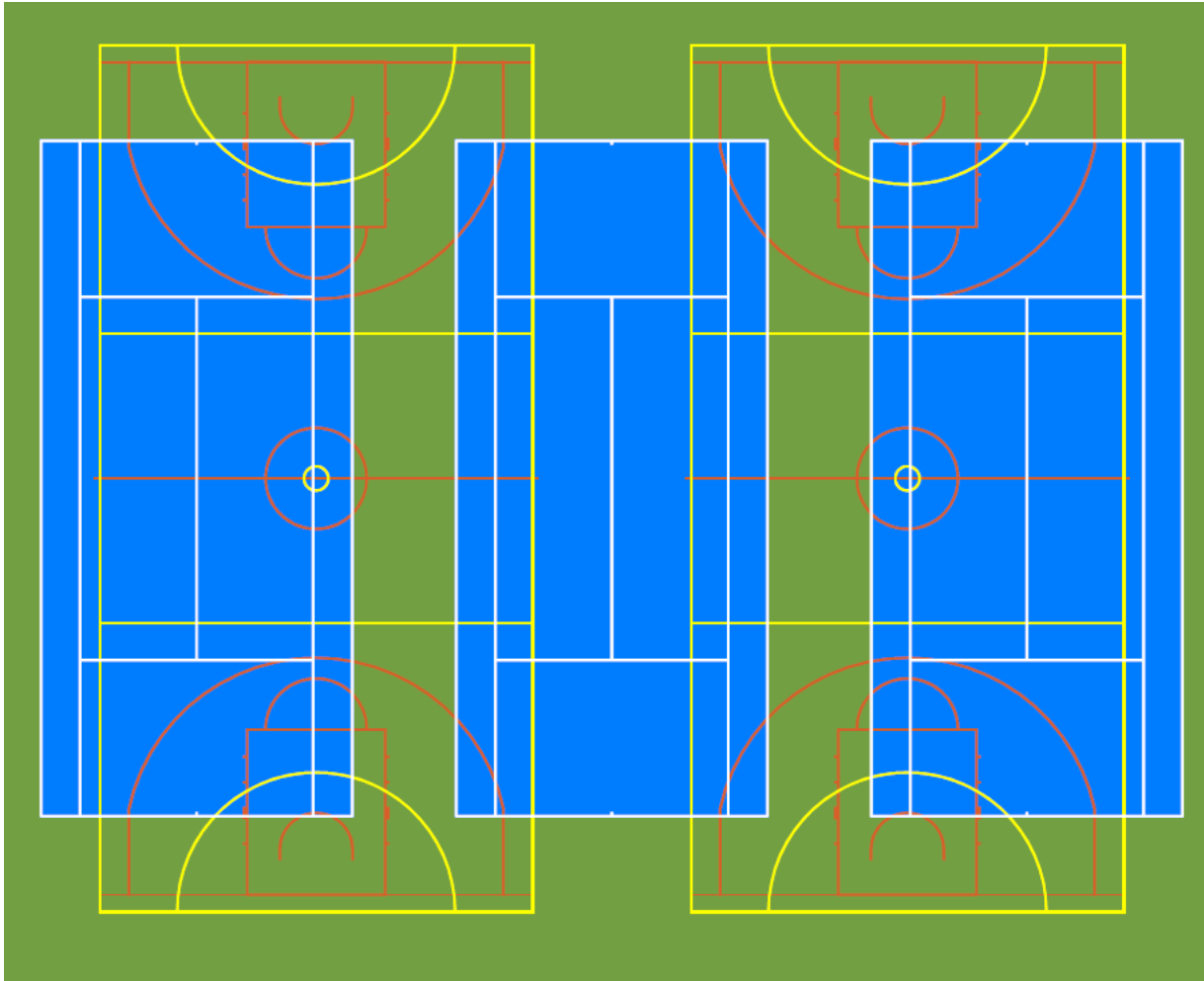
OFFICER RECOMMENDATION – ITEM 6.5.1

For Council determination.

APPENDICES 1 – CONCEPT PLAN/LAYOUT OPTION 1



APPENDICES 1 – CONCEPT PLAN/LAYOUT OPTION 2



APPENDICES 2 – GINGIN COURTS





APPENDICES 3 – TENNIS CLUB CORRESPONDENCE

| | | | | |
|---------------------------|-----|-----------|-----------|-------|
| NORTHAMPTON SHIRE COUNCIL | | | | |
| File: 11-1-8 | | | | |
| - 7 JAN 2014 | | | | |
| Admin | Eng | Hlth Bldg | Town Plan | Range |
| GH | | | | |

POSTED
ICR25039

Memo To: President & Councillors - Shire of Northampton
President - Northampton Community Centre

From: Northampton Tennis Club

We wish to draw your attention to the fact that our Club objects to the proposal put forward by Northampton Community Centre & Shire Council to encroach on the three front main courts of the Tennis Club to introduce resurfacing with multi marking for three sports – namely tennis, netball and basketball. At the same time court lighting is to be dismantled and rearranged. As regards lighting, when playing night tennis, each court requires its own lighting. We understand that the intention is to erect new perimeter lights around the proposed alterations. We are doubtful whether sufficient lighting will be achieved for night tennis. As you can appreciate the size of the ball for each sport has a huge variance.

After numerous measurements and discussions, the fact still remains that the tennis court area is lacking the required length for netball courts.

We understand the existing netball courts are not the required distance apart. As far as length goes there is ample meterage at both ends with some to spare. We recommend that the fence on the west side be extended by the required amount and these courts be resurfaced and remarked with the desired distance between them. This would only require an extension of court area of approximately two metres to the west and the fence rebuilt.

A tennis club is an integral part of every community and we feel that to fracture the Club with other sports being played (sometimes at the same time) is just not a sensible proposition. We urge you to take some time to investigate this whole matter before making a hasty decision that will disappoint many people in the community and spoil the Club as it now exists.

In closing may we request that a delegation from the Tennis Club be invited to attend your next Shire Meeting to further discuss this matter in detail. We look forward to your reply.

Northampton Tennis Club

January 4 2014

Cc Chief Executive Officer ✓

POSTED
110225061

| NORTHAMPTON SHIRE COUNCIL | | | | |
|---------------------------|-----|-----------|-----------|------|
| File: 11-1-8 | | | | |
| 4 FEB 2014 | | | | |
| Admin | Eng | Hlth Bldg | Town Plan | Rang |
| GH | | | | |

February 3 2014

Chief Executive Officer
Shire of Northampton
PO Box 61
Northampton WA 6535

RELOCATION OF NETBALL & BASKETBALL COURTS – NORTHAMPTON

Thank you for your reply to our memo dated January 4 2013 and my apologies for omission of signature.

Firstly, thank you for your invitation to attend the Council Meeting in Kalbarri on Friday February 21 2014. A delegation of 3 or less will be attending.

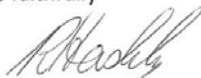
Matters that concern us greatly are as follows:-

1. Traditionally tennis season in all clubs is from September 1 to April 30 each year, with most clubs running a winter competition as well. Two summer sports – eg tennis and basketball are not going to be conducive to night games running in unison the summer
2. Sun City Tennis Academy group coaching for juniors has already been booked for 5 weeks 3/3/14 to 31/3/14.
3. Club fixtures have already gone out to players and NCC from 9/2/14 to 30/3/14.
4. Courts with multiple lines are not acceptable by Tennis West for sanctioned tennis tournaments.
5. Your attention is drawn to the enclosed document from Department of Sport and Recreation regarding Line Court Marking.
6. One of our major concerns is the long term affect this huge change will have on the future of the Complex. As it stands now, each sport has its own identity and individual playing area. This has worked very well since the inception of the Country Club as it was called. Incidentally if it weren't for the instigation of this whole complex which began at the old tennis club in Hampton Road, to bring all the sports together and introduce squash and an indoor stadium, this would probably still be a vision that the town and surrounds would still be waiting for.

In closing we would request a copy of Plans for this area, to be viewed by our Club at our meeting next week.

We look forward to the opportunity of discussing these and other matters that may arise concerning this proposal at your next Council Meeting.

Yours faithfully




Rick Hasleby
President – Northampton Tennis Club

Attachments 2

cc All Councillors cc President Northampton Community Centre

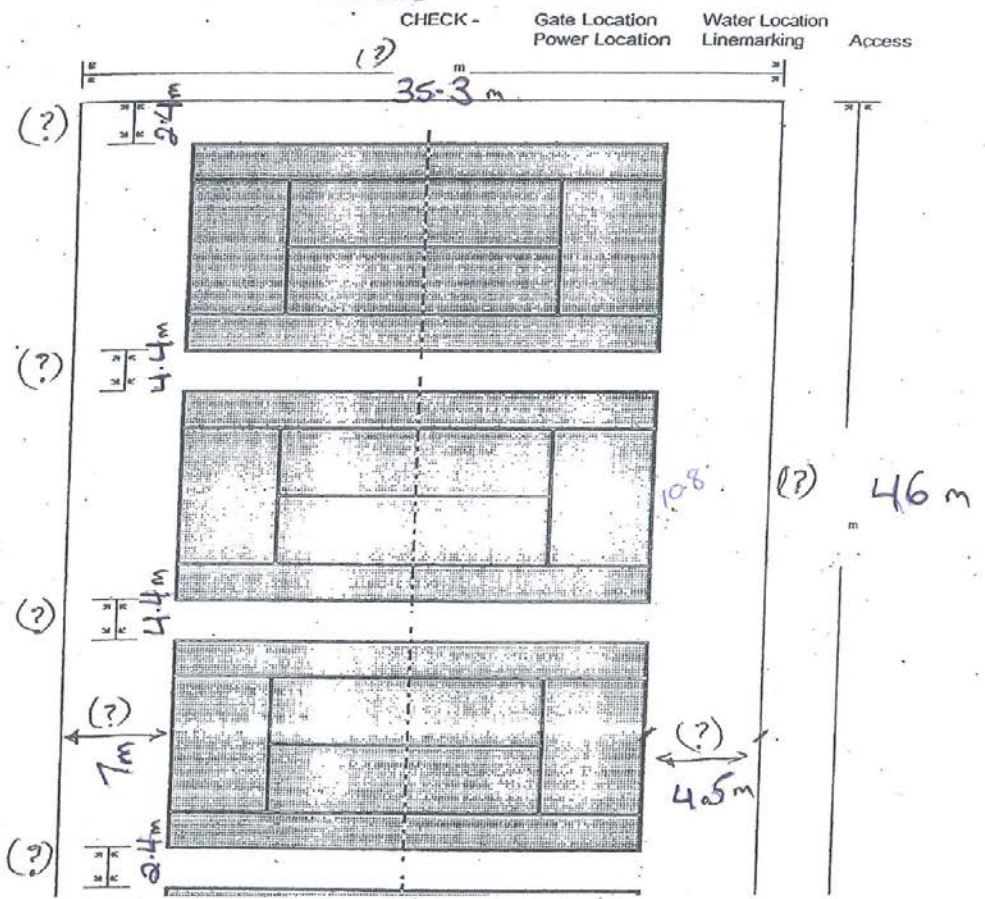
APPENDICES 4 – CURRENT COURT MEASUREMENTS



SPORTS SURFACES
P.O. BOX 301, MT HAWTHORN, WESTERN AUSTRALIA 6216
TEL: (08) 9244 2200 FAX: (08) 9244 1700

Three COURT COMPLEX

| | | | |
|---------|----------------|----------------|--------|
| CHECK - | Gate Location | Water Location | |
| | Power Location | Linemarking | Access |



ATTN: GARRY KEEFFE RETURN TO

PLEASE FILL IN DISTANCES (?) AS INDICATED
SO THAT WE CAN CONFIRM REQUIREMENTS TO
SUPERIMPOSE NETBALL OVER HARD COURT TENNIS FACILITY

REGARDS
JOHN CRAMER (john@sportsurfaces.com.au)
(040 777 2625)
(9244 1709 - FAX) & or

| | |
|--|---|
| 6.5.2 | REQUEST TO OPERATE FUN FAIR ON FORESHORE PARKLAND |
| LOCATION: FILE REFERENCE: CORRESPONDENT: DATE OF REPORT: REPORTING OFFICER: | Grey Street, Kalbarri 11.1.7 Tyrone Taylor 6 February 2014 Garry Keefe |

SUMMARY:

Council to consider a request for the operation of a fun fair operation for period 8th to 13th July 2014.

BACKGROUND:

A request has been received from a Tyrone Taylor seeking approval to operate his “fun fair”, which consists of rides, games and food for the period 8th to 13th July 2014. The applicant states that the 8th will be set up day with the fun fair operating 9th to 12th and then pack up on the 13th.

The applicant states that he has public liability insurance, licence and registration and certificates for the above can be provided on request.

COMMENT:

This applicant was given approval in 2013 to operate as requested. Council received very favourable comments on the operations and no complaints were received.

To refresh Council, there are no current *Local Laws* or policy that directly relates to the approval of such operations on the foreshore parkland areas however does have a “trading in public places policy” which states:

Policy Objective

To guide the application of the Council’s Local Law relating to Trading in Public Places.

This Policy does not apply to Itinerant Food Vendors as covered under Part 10 of the Shire of Northampton Health Local Laws 2007 and Policy 8.6 – Conditions of Approval of Itinerant Food Vendors.

Desirability of Trading Activity

Generally, the offering of a service, product or merchandise that is freely available through normal business outlets within a town will not be considered a desirable trading activity, and therefore will not have a licence issued.

However if the trading site is so isolated from those businesses it is deemed that it is not likely to have any significant effect on those businesses, then a licence may still be issued for the activity.

A general test of desirability will be applied to each application in the context of the service or goods to be provided and overall benefit that may be realized from allowing the trade.

Relationship to other Local Laws and Town Planning Scheme

Issue of a Licence under these Local Laws is deemed to also meet the requirements under any other Local Law or the Town Planning Scheme.

Application for Licence

An application shall be in writing and is to include the following information:

- Applicants name and address,
- Details of goods, wares, merchandise and or services to be offered,
- Details of van/vehicle intended to be used for trading. Such vehicle or van will be subject to assessment to see if it of a suitable standard for the purpose proposed,
- Details of area(s) where licence to trade is sought,
- Details of public indemnity insurance provider.

Trading at approved Public Events

The Local Law relating to Trading in Public Places will not apply to events such as market days or similar events approved by the Council.

Approval of places where Trading will be Permitted

A place will only be approved if:

- It affords suitable access and parking for customers;
- It is not going to interfere with access to other facilities and/or businesses, or unduly vehicle parking; and

- *Only one licensee is to be approved to operate at any one time. In Kalbarri, the only site where a licence to trade general merchandise and/or services, but not food, in a public place will be issued is in the North-East portion of the Car park opposite the Black Rock Cafe and Murchison Caravan Park.*

In the case of Food Vendors they will not be permitted to trade within 300m of any location that is deemed to sell the same or similar product in any locality in the Shire.

Period during which trading will be permitted

Licences will not be issued where it is for periods of greater than;

- 1. Three days consecutively, in any consecutive period of seven days, and where the period of trading does not exceed 10 hours on any of those days, or*
- 2. For more than 2 hours in any one locality per day over consecutive days.*

Certificate of Currency of Insurance

The applicant before the issue of a trading licence will provide a copy of the certificate of currency of public indemnity insurance.

General Conditions of Licence

All licences will have the following conditions applied unless approval is granted otherwise;

- 1. The Licensee shall not display any sign except that incorporated as part of the vehicle. If additional signage is required, only a single sandwich board sign or similar to be located in the immediate vicinity of the approved trading site will be approved.*
 - 2. A trader shall:*
 - *Not cause any nuisance,*
 - *Not obstruct pedestrians or vehicles*
 - *Not use any amplification system unless specifically approved by Council*
 - *Keep the immediate trading area in a clean and orderly condition*
 - *Provide receptacles to appropriately dispose of any refuse or other waste generated during the course of trading*
-

- *Not keep any vehicle or other materials on the trading site outside the hours approved for trading unless specific approval has been granted otherwise.*

3. *A trading Licence is not Transferable.*

4. *The licence can be cancelled at any time by Council if there are any breaches of the conditions on the licence or breach of any Local Law of the Council.*

An additional policy in relation to fun fair operations relates to when these operators can remain on Council land, which states:

It is the policy of Council that all groups/organisations that conduct fun/fair/market days etc that includes operations such as food vans, side show entertainment etc, then those operations can enter the land earlier than the eve of the event upon application to the CEO to set up on any Council controlled land and are to vacate the area immediately on the day at the conclusion of the event or the day after the event and can only operate on the day of the event unless otherwise approved by Council.

When applying the above policy to the application it is questionable if the fun fair activity will be in direct competition of local businesses. This would be the case with the provision of food, however but no real conflict in relation to the rides.

Also the operating time of three days falls within the policy and local laws.

When approval was provided in 2013, operation times of 3pm to 9pm were imposed, the request is now from 3pm to 10pm and on the 11th July from 11.00am to 5.00pm.

COMMUNITY CONSULTATION:

No consultation undertaken.

FINANCIAL & BUDGET IMPLICATIONS:

No financial implications to Council.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.2

That Council approve the application submitted by Tyrone Taylor to operate a fun fair consisting of rides, games and food, to be conducted on the Kalbarri foreshore parkland from 9th to 13th July 2014 and the times of operation to be from 3.00pm to 10.00pm and for the period 9th and 10th July and from 11.00am to 5.00pm on the 11th July 2014 and a fee of \$500 for the use of the area apply and all use be subject to current Council policy conditions.

| | |
|--------------|---|
| 6.5.3 | PROPOSED RECOMMENDATION TO WALGA ON LOCAL GOVERNMENT AMALGAMATIONS |
|--------------|---|

| | |
|---------------------------|------------------------|
| FILE REFERENCE: | 4.1.12.1 |
| CORRESPONDENT: | Shire of Wagin |
| DATE OF REPORT: | 6 February 2014 |
| REPORTING OFFICER: | Garry Keeffe |

SUMMARY:

Council to consider a suggested motion from the Shire of Wagin to also be lodged before the Northern Zone for consideration and adoption.

BACKGROUND:

The following information has been provided by the Shire of Wagin.

WALGA, as the representative body for Local Government in Western Australia, has held the position for some time that some structural reform is needed.

Several years ago it commissioned a report titled “The Journey” now commonly referred to as the SSS Report.

Clause 3.3 of The Scope for Change in the SSS Report introduction says:

“The SSS Panel Report was careful to emphasize that there was no demonstrated case that amalgamations of Local Governments will deliver improved outcomes. The forced amalgamation of Local Governments without existing capability and without specific regard to the ability to deliver more sustainable arrangements offers slim prospects of improvement. The extensive work of the five working parties which have generated the Plan has confirmed this conclusion.”

In 2009 the then Minister for Local Government John Castrilli MLA announced a policy to reform local government in WA. There were few guidelines and largely a lack of direction other than to say that there are too many local governments and this should be changed.

Sustainability was used as the focus and little or no regard was given for the valuable contribution that Local Government provides for a community and the social dividend of that.

Councils and staff have invested thousands of hours and millions of dollars to comply with the Minister's regulatory requests to submit business case plans and develop strategies within those plans.

Most, if not all Local Governments fulfilled these obligations in writing direct to the Minister through the Department of Local Government.

Since then the State Government has shifted its reform focus away from the country areas towards the metropolitan area. There are concerns however, that whatever happens in the metropolitan area will be repeated in the country.

The State Government has no mandate or ethical position to accuse Local Government of being poor managers of assets and finances.

Successive State Government's, have neglected to maintain essential infrastructure such as Tier 3 railways, roads, hospitals, electricity supply grids, water supplies throughout WA. Local Governments and their communities are adversely impacted by that.

In fact there is considerable pressure on Local Governments to increase the range of services that they deliver and also to manage this within already tight budgets. Cost shifting by both State and Federal Governments has been a large part of that. Rural local governments are increasingly having to fund medical services as well as provide housing for police, teachers and doctors. There has been a steady withdrawal of state services and decline in the standards of infrastructure.

If the State and Federal governments were to resume funding tasks that are not the core function of Local Government, then the relief to the Local Government budgets would, in most cases rejuvenate their sustainability.

The Shire of Wagin wish for Council to consider the following motion:

1. That WALGA reject any moves by the State Government to force the amalgamation of local governments.
2. That amalgamations, mergers and boundary changes be supported by WALGA only if introduced and supported by the effected Local Governments.
3. That each Local Government community be entitled to hold a poll if structural change is proposed. That this resolution be submitted to the Central Country Zone of WALGA for consideration by the zone.

4. That the resolution be submitted to the Central Zone of WALGA for consideration by the zone.
5. That the Shire President circulates this resolution to ALL WA Local Governments via email and letter seeking their support and requesting that they submit this motion to their next Zone meeting for consideration

COMMENT:

The Northampton Shire Council has previously discussed the issue of amalgamations in rural areas and has supported that some reform does need to occur.

When rural local governments were given the opportunity to consider structural reform it was met with opposition and little happened, maybe forced amalgamations maybe the only way reform will occur.

The Shire of Wagin motion is against forced amalgamations; however the poll provisions to allow the residents of a district to at least have their say should be maintained. Although strictly speaking this is not forced amalgamations, if a state government comes up with a plan where two or more local authorities are to amalgamate as one, then the poll provisions should still be allowed to occur.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.3

For Council consideration.

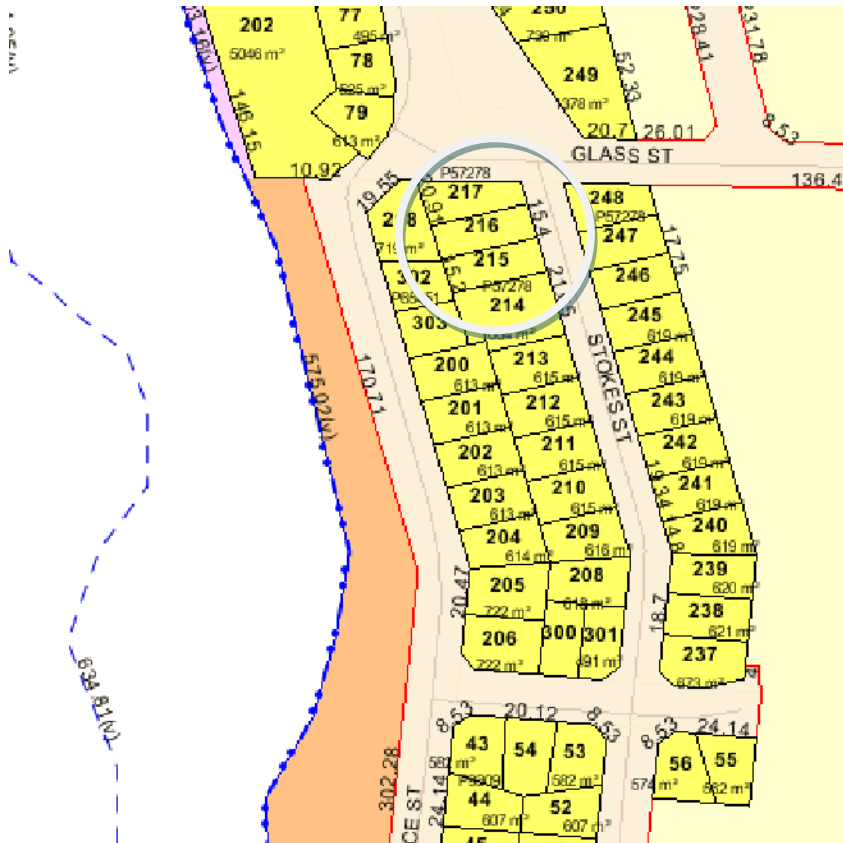
6.5.4 CAVEAT – LOT 216 STOKES STREET, HORROCKS

| | |
|---------------------------|--|
| LOCATION: | Lot 216 Stokes Street, Horrocks |
| FILE REFERENCE: | 10.5.3.3 |
| CORRESPONDENT: | Ben Tupman |
| DATE OF REPORT: | 8 February 2014 |
| REPORTING OFFICER: | Garry Keeffe |

SUMMARY:

Council to consider a request from the owner of Lot 216 if a further extension to build would be approved.

LOCALITY PLANS:



BACKGROUND:

Council in June 2008 sold stage 2 of the Horrocks Residential subdivision which consisted of 13 lots as per the above plan and being lots 214 to 217 and 246 to 254

A condition of the sale of the lots was that a residence was to be built on the lot within five years of settlement. The conditions are as stated below:

1. A shed, garage or other outbuilding may not be erected on the Property prior to the commencement of construction of a dwelling house.
 2. Temporary accommodation on the Property within a shed, garage or other outbuilding during the construction of a dwelling house by an owner or builder is not permitted.
 3. The Buyer must apply to and obtain from the Shire of Northampton, a building licence and where there is a requirement under the Shire of Northampton Town Planning Scheme No. 8 or the Residential Design Codes, written planning approval for the construction of a dwelling house on the Property, within 36 months from the Settlement Date and the Buyer shall complete the construction of the development strictly in accordance with the building licence plans and specifications in a proper and workmanlike manner within 60 months from the Settlement Date.
 4. The Buyer grants to the Shire of Northampton a right to repurchase the Property should the Buyer fail to:
 - (a) lodge applications in accordance with condition 3 above within 36 months from the Settlement date; or
 - (b) commence construction of the approved development within 42 months from the Settlement Date;

in which event the Shire of Northampton may exercise the right to repurchase the Property for 80% of the Purchase Price paid under this Contract less an adjustment for the amount of any outstanding rates and land tax in respect of the Property at the time of settlement of the repurchase of the Property and the Shire of Northampton's reasonable settlement costs for settling the repurchase of the Property.
 5. The purchase price for the Property includes any Goods and Service Tax payable thereon.
 6. The Buyer's performance of the obligations under conditions 1, 2 and 3 above is charged against the land comprising the Property in favour of the Shire of Northampton.
 7. The Buyer consents to the registration of an absolute caveat against the title to the land comprising the Property by the Shire of Northampton, at the Buyer's cost, in order to secure the Buyer's performance of the obligations under conditions 1, 2 and 3 above.
-

8. The Buyer shall provide a copy of the stamped Contract to the Shire of Northampton at settlement for the purpose of enabling the Shire to register a caveat in respect of its charge hereby created.
9. The Shire of Northampton undertakes to withdraw its caveat upon the completion of construction, at the Buyer's cost.
10. In the event that the Buyer wishes to sell the Property prior to completion of construction, the Buyer must condition the contract for sale of land upon these same Annexure A conditions and the Shire of Northampton is only obliged to withdraw its caveat to enable the transfer of ownership to be registered after being provided with a copy of the stamped contract of sale containing these terms.
11. Settlement shall be 21st July 2008 or within 21 days of the issue of title, whichever is the later.

In February 2012 Council granted an extension to Mr Tupman that required the submission of a planning application by 26 September 2013 and have a dwelling constructed by the 26 September 2015. No planning application has been received.

Mr Tupman has advised that he is still having difficulty in obtaining finance to construct a residence on Lot 216 by the required time period. He states that the lot purchase has been a bit of a failed investment for him and would ideally would like to sell the property near the original purchase price. However with a caveat in place he considers that his chances of selling the lot are slim.

He now asks if Council has intention to either grant a further extension of exercise its power to re-purchase the lot at 80% of the original price

COMMENT:

Mr Tupman has been advised that the matter if Council intends to re-purchase the lot will be presented to Council for further consideration.

The issue here is if the Council does not wish to exercise this right to purchase. We do not have funds readily available for such a purchase and therefore further legal advice on what occurs in this situation may need to be obtained.

With Council not having the funds to purchase it is considered that the lot should be sold before the exercise of purchase is undertaken.

This lot was purchased for \$350,000 and if Council wishes to exercise its right to re-purchase the cost to Council would be \$280,000.

Another area of concern is that if another extension is granted to Mr Tupman then it would need to be the final extension. If no extension is given, what happens? This is a question that will require legal advice.

All other lots with the exception of two have either had dwellings constructed or are in the process of construction and Council needs to maintain the equal playing field for all.

Mr Tupman does not make it clear that he still intends to construct, only makes comment that he needs to re-think on how he is to secure finances to build.

FINANCIAL & BUDGET IMPLICATIONS:

If the exercise to re-purchase the lot is taken, there are no funds available in the current budget for such expenditure and it is questionable if the lot would sell for the original price.

The only funds that could be used are the “Land Development Reserve Funds” which has a current balance of \$505,289. The purpose of this fund is to assist with land developments.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.4

For Council consideration.

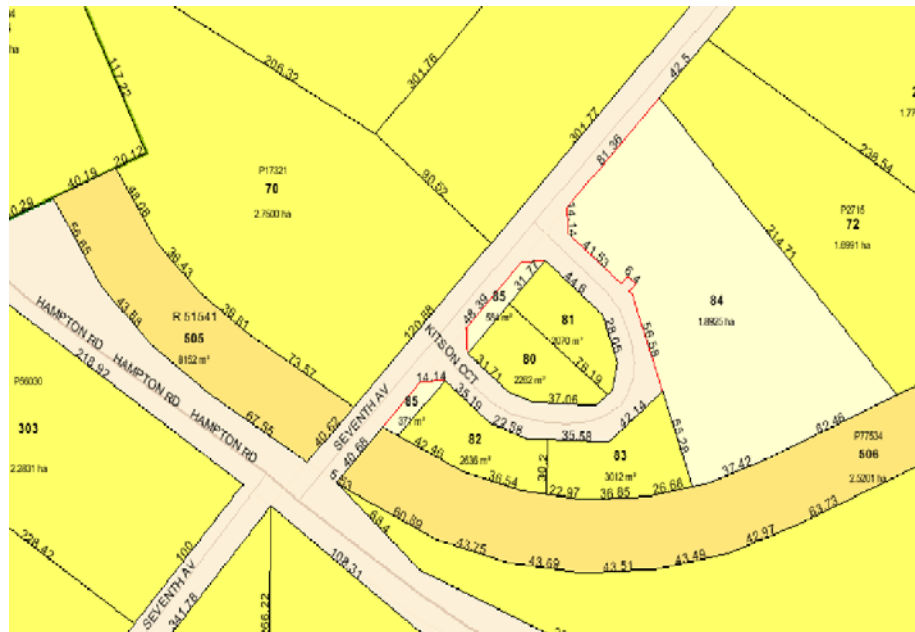
6.5.5 USE OF LIGHT INDUSTRIAL LOTS – WESTERN POWER

| | |
|---------------------------|--|
| LOCATION: | Lots 82 & 83 Kitson Circuit |
| FILE REFERENCE: | 10.8.2.3 |
| CORRESPONDENT: | Western Power |
| DATE OF REPORT: | 6 February 2014 |
| REPORTING OFFICER: | Garry Keeffe |

SUMMARY:

Council to endorse decision of the CEO to allow Western Power to utilise Lot 83 and part of Lot 82 Kitson Circuit for their use subject to conditions.

LOCALITY PLANS:



BACKGROUND:

As per email advice 30 January 2014, the CEO has entered into an agreement with Western Power for them to utilise Lot 83 and part of Lot 82 Kitson Circuit to store power poles and vehicles/equipment.

Western Power is commencing works to replace 200 power poles within the shire and they require a storage area. Lots 82 and 83 suit their needs and as there is no interest in these lots from private individuals the use to Western Power was granted at no cost subject to them fencing Lot 83 and part of Lot 82 with a industrial fence, being chain link mesh with three strands of barb wire, using galvanized posts and two double gates with the fence to remain on the

property and ownership of the Council once Western Power has vacated the lots when their pole replacement works are completed.

COMMENT:

Council is requested to endorse the agreement made by the CEO with Western Power.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.5

That Council endorse the decision of the CEO to allow Western Power to utilise Lot 83 and part of Lot 82 Kitson Circuit for storage of power poles and equipment subject to Western Power erecting a industrial fence on the boundaries of Lot 83 and part Lot 82 and the fence to remain on the lots and become the property of Council once Western Power have vacated the lots at the completion of their pole replacement programme.

6.5.6

OLD ROADS BOARD BUILDING RESTORATION WORKS

| | |
|---------------------------|--|
| LOCATION: | Lot 31 Hampton Road, Northampton |
| FILE REFERENCE: | 11.3.7 |
| DATE OF REPORT: | 7 February 2014 |
| REPORTING OFFICER: | Garry Keeffe |
| APPENDICES: | 1. Architects Report and recommendations (forwarded under separate cover) |

SUMMARY:

Council to consider architects report on the condition of the building and recommended works and make provision within the 2014/15 budget to undertake the works.

LOCALITY PLANS:



BACKGROUND:

The condition of the walls of the heritage “Old Roads Board” is continuing to be of concern for the future of the building.

Council in 2005/2006 undertook works with the assistance of a grant received from the Heritage Council to repoint all the stonework and repaint the interior and some of the exterior. The works also included the installation of drainage to try and divert water from the footings of the building. However these works have not proven to be successful.

Council with their 2013/2014 budget made provision to engage an architect (approved by the Heritage Council) to undertake further investigations and recommend appropriate works to rectify the rising damp deterioration.

Forwarded under separate cover is the architect's report which makes the following recommendations:

- Remove the cement floor of the building and replace with a wooden floor. This will allow the building to breathe and not trap moisture under the floor which is what is causing the rising damp.
- Repair internal walls faces and repaint.
- Repair external walls.
- Repairs to brickwork including trims at doorway.

COMMENT:

Council is requested to progress with the works as recommended to ensure the long term future of the building. With the building heritage listed on the state register the Council does have a responsibility to protect and maintain the building.

The recommended works come at a cost of \$67,030. If Council approves with progressing the works, a grant submission will be lodged with the Heritage Council to seek funds to assist with the works, normally they will fund 50% of the cost. However the decision of this grant will or may not be known in time for the adoption of the 2014/15 Budget and therefore it is recommended to Council that the full provision be provided for in the 2014/15 Budget.

GOVERNMENT CONSULTATION:

The report has been forwarded to our Heritage Adviser who supports the recommendations and will assist Council staff in submitting a grant application to the Heritage Council of Australia.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.6

That Council receive the report on the condition of the Old Roads Board Building and make provision of \$68,000 in the 2014/15 Budget to undertake restoration works as recommended within the report and Council staff submit a grant application to the Heritage Council to assist with the works.

6.5.7 BUILDING SURVEYOR CERTIFICATIONS TO COMPLY WITH NEW BUILDING ACT/REGULATIONS

| | |
|---------------------------|------------------------|
| FILE REFERENCE: | 13.3.2 |
| DATE OF REPORT: | 7 February 2014 |
| REPORTING OFFICER: | Garry Keeffe |

SUMMARY:

Information item on Management attempts to have existing Building Surveyor accredited under new Building Act and Regulations requirements.

BACKGROUND:

Information has been provided to Council previously of the accreditation requirements for Building Surveyors under the new Building Act and Regulations.

Unfortunately our current officer, Glenn Bangay has been advised that he cannot be accredited as according to the provisions of the new Building Act and Regulations, has not had sufficient experience in the field and as from April 2015 cannot act in the role of Council's Building Surveyor.

Subsequently the CEO, with the assistance of the Building Surveyor, forwarded a letter to the Minister for Local Government to intervene and resolve this situation which will affect many rural local governments, the letter contained the following:

Recently I was advised by my building surveyor, Glenn Bangay, that as of 15 April 2015 he will not be a registered building surveyor with the Building Commission of WA.

As a direct result of the implementation of the new Building Act 2011 and Building Regulations 2012, all building surveyors were awarded a registration from Level 1, Level 2 to a Practitioner Technician. The Practitioner Technician registration was issued to building surveyors that, for various reasons did not have a minimum of six years full time service in Local Government as a building surveyor since 1st July 1998. The subsequent transition period was to allow those building surveyors currently employed in Local Government to obtain sufficient time to comply with this requirement. Unfortunately there are several regional Local authorities that employ building surveyors in dual roles as an Environment Health Officer or as a Town Planner; the Building Commission does not recognize the role of an Environmental Health Officer as significant to the implementation of the National Construction Code of Australia. On page 595 of the NCC

Series 2013, Volume two is a footnote that lists other legislation affecting buildings, there is approximately 22 Acts and Regulations that are directly enforced by EHO's that are listed in this footnote.

Glenn Bangay has a long career in Local Government and the building industry in general:

- 23 years in various Local Governments employed as a Building Surveyor and Environmental Health Officer*
- 20 years working in the building industry as an owner operator of an earthmoving business, retaining wall construction business (constructing retaining walls on canal developments to large subdivisions), project manager for a building construction company, works and plant manager for a limestone block manufacturing company, operations manager for earthmoving company.*

Because Glenn has taken on the additional responsibilities of the dual role as a Building Surveyor and an Environmental Health Officer he is now penalized by this unreasonable legislation. He has appealed the Building Commission decision to the State Administrative Tribunal, at the first mediation hearing on the 25th July 2013 before Member Charlotte Wallace he was advised the matter was to be postponed and relisted for mediation on the 4th September 2013 on advice received at the meeting that the extension in time would allow Mr Bangay to accrue sufficient time to comply with the legislative requirements. At the mediation before Member Tim Carey on the 4th September 2013 advice was again provided by the legal representative from the Building Commission that Mr Bangay was two months short of the required six years due to his dual role not being included as unrestricted employment in the role of Building Surveyor. He was advised by the Member and the Building Commission legal Representative that if he withdrew his appeal and re-lodge an appeal in April 2014 he would have sufficient time accrued. Mr Bangay subsequently withdrew the appeal. He was then subsequently advised that he would now require the six years full time unrestricted employment and an Advanced Diploma in Building Surveying (only available out of Tasmania). The following advice was received from the Building Commission:

I refer to your below email. I was unable to respond on Friday as I was out of the office.

You may recall at the mediation it was stated that no guarantees were given to you in respect of any future application you might make. At the time it was considered that you might be successful if applied when you had 6 years full time experience – which you currently do not.

In accordance with Ms Barbaro's email to Mr Goldacre, it does appear that Sets 2, 3 and 4 expired on 30 June 2013. We apologise if the position we adopted in the mediation has created confusion. This type of occurrence highlights the importance of obtaining independent legal advice.

Should you apply to SAT to have your application reinstated on the grounds that you were misled, then we would not oppose your application on that ground. However, we would oppose the application on the basis that you do not have the required 6 years full time experience, and unless the Tribunal is minded to adjourn your application for 9 months to allow you to accrue this time (which is contrary to case management procedures), your application fails.

In any event, it is our understanding that the Tribunal is bound to apply the law as it is at the time of any hearing. Consequently, if you were successful in having the matter reinstated and the matter went to a hearing, the Tribunal would apply the regulations without sets 2, 3 and 4.

In the lead up to and since the implementation of this new building legislation Local Authorities and building surveyors were continually advised by the Building Commission that:

"Existing local government building surveyors staying in their current employment don't need to do anything. Their current roles and delegations can continue indefinitely."

"Existing building surveyors can get an appropriate accreditation from the Building Surveyors Qualification Committee that reflects their experience at the time of application, and can use the transition period to build up the required experience or upgrade accreditation."

Glenn Bangay has complied with the advice given by the Building Commission and will still be refused registration on the 2nd April 2015.

This legislation will affect many other regional Local Authorities that will also have their currently employed Building Surveyor unable to obtain registration from the Building Commission:

*Shire of Northampton
Shire of Shark Bay
Shire of Kellerberrin
Shire of Wyalkatchem
Shire of Goomalling
Shire of Koorda*

This unreasonable legislation will have a substantial negative effect on this Local Authority and the Shire of Shark Bay, who we provide building and health services to in a resource sharing agreement. I would request that investigate the actions of the Building Commission and have steps initiated to provide a registration to those Building Surveyors who are currently employed in the dual role and are being penalised for taking on the extra responsibilities to provide a professional and effective service to the regional areas.

I would suggest that a registration of Level 2a be provided with the following restrictions:

- *Issue CDC's for maximum building height two stories*
- *Class 1 & 10 only, Class 2 to 9 must be Certified applications (currently required)*
- *Maximum floor area 500m²*
- *Employed in Local Government only*

Your assistance with this issue of maintaining the ability of Local Authorities in regional areas to be able to employ professional people capable of carrying out the roes of a Building Surveyor and an Environmental Health Officer would be appreciated and I look forward to your expedient response.

On the 4 February 2014 a response was received from the Minister for Local Governments Chief of Staff advising:

“As the matters you have raised fall under the portfolio responsibilities of Hon Michael Mischin MLC, Minister for Commerce, I have taken the liberty of forwarding your correspondence to Minister Minchin’s office for his consideration and direct reply to you.”

The Ministers response is nothing short of irresponsible and basically shows little care in the plight of local government to provide Building Surveyor services. As a result the CEO responded as per the following:

“I refer to your Chief of Staff’s response to my letter of 23 December 2013 that you have referred it onto the Minister for Commerce.

I find this referral irresponsible on your behalf. The issue of the changes in accreditation for Building Surveyors that are employed by Local Councils directly effects the efficient operations of Local Governments and the services to our residents.

I request that you take this matter up with the Minister for Commerce to have certain officers recognised under the new legislative requirements to allow them to continually act as building surveyors for their respective Councils.”

At the time of preparing this report, no response has been received.

COMMENT:

The attitude of the Minister in this matter is of concern and if a change is not made to the accreditation of Building Surveyors, Local Governments will have to contract accredited officers which will come at a major cost.

It is surprising that the WA Local Government Association hasn't taken up this plight and I recommend that Council forward this matter to WALGA and for them to talk to the two Ministers in question in an endeavour to resolve the situation.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.7

That Council request the WA Local Government Association to make representation to the Minister for Local Government and Minister for Commerce to have immediate amendments undertaken to the Building Act and Regulations to allow accreditation of existing employed Building Surveyors by inserting a new registration Level 2A with the following restrictions:

- 1. Issue CDC's for a maximum building height of two stories.**
- 2. Class 1 & 10 only, Class 2 to 9 must be certified applications.**
- 3. Maximum floor area of 500m²**
- 4. Employed in Local Government only.**

6.5.8 PROPOSED NORTHAMPTON INDUSTRIAL UNITS (5)

| | |
|---------------------------|---|
| LOCATION: | Lot 80 Kitson Circuit, Northampton |
| FILE REFERENCE: | 10.8.2.3 |
| DATE OF REPORT: | 10 February 2014 |
| REPORTING OFFICER: | Garry Keeffe |
| APPENDICES: | 1. LIA Units plan |

SUMMARY:

Council to consider revised costs from independent builders/service providers to construct five industrial units.

LOCALITY PLANS:

Refer map at Item 6.5.5

BACKGROUND:

Council at the December 2013 meeting considered tenders received for the construction of five units. No tenders were accepted due to the high prices submitted and therefore the CEO was to obtain individual costs from shed providers.

COMMENT:

Quotes are currently being obtained and the CEO has been in discussion with Geraldton based shed company "Aussie Sheds". To date the following quotes have been received and the identified cost items that have no amount will be provided at the Council meeting.

| | Five Units | Four Units |
|--|-------------------|-------------------|
| Aussie Sheds – supply and construct | \$445,000 | \$355,000 |
| Electrical – Verlindens | \$ 70,350 | \$ 61,410 |
| Plumbing – two quotes requested | \$ 51,870 | \$ 47,870 |
| Northampton Plumbing & Gas \$ TBA | \$ | |
| Hanson Plumbing \$51,870 | \$ | |
| Sand Supply – 600m ³ @ \$2.50 | \$ 1,500 | \$ 1,500 |
| Cartage of Sand & Pad preparation | \$ 4,800 | \$ 4,800 |
| Retaining Wall | \$ TBA | \$ TBA |
| Car Park and Drainage – cash cost items | \$ 63,190 | \$ 63,190 |
| Council wages & plant for above | \$ 13,535 | \$ 13,535 |
| Fence Construction | \$ 12,545 | \$ 12,545 |
| Sundry | \$ 5,000 | \$ 5,000 |
| TOTAL ESTIMATED COST | \$667,790 | \$565,850 |

FINANCIAL & BUDGET IMPLICATIONS:

The overall budget for the development was \$1,085,200 with \$450,000 for unit's construction. These costs however were prepared some three years ago to allow the submitting of a Business Plan to receive funding through the Mid West Investment Plan through the Mid West Development Commission.

At this stage the total costs incurred for the overall project, excluding Council wages and plant, is \$521,121. A grant of \$665,000 was received and Council own funds from the sale of the Northampton Caravan Park of \$311,236, total \$976,236, therefore leaving a cash balance of \$455,115 which results in insufficient funds to complete the project.

From estimates provided in this report a shortfall of \$212,675 for five units results. Note retaining wall costs still to be obtained as are additional quotes for plumbing and fencing.

One of the main issues is that when cost estimates were undertaken for the project, the estimated cost for the units was \$450,000 but as the project progressed, additional costs to electricity services, plumbing and rock breaking has occurred.

Within the budget review presented in the Finance Report, there is a revised surplus brought forward that can now be used to complete the light industrial project and Council is request to approve this use.

The other option that Council may wish to consider to reduce the costs is to construct only four units. The best option here is to construct units 1,2, 4 and 5 leaving the space for unit 3 as additional parking. Costs for this option are also provided.

GOVERNMENT CONSULTATION:

An approach has been made to the Department of Regional Development to amend the funding agreement to only construct four units if this is the direction the Council wishes to take to reduce the cost. At the time of compiling this report no response has been received.

Council also must expend the balance of the \$665,000 by 30 June 2014.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – Section 6.8

STRATEGIC IMPLICATIONS:

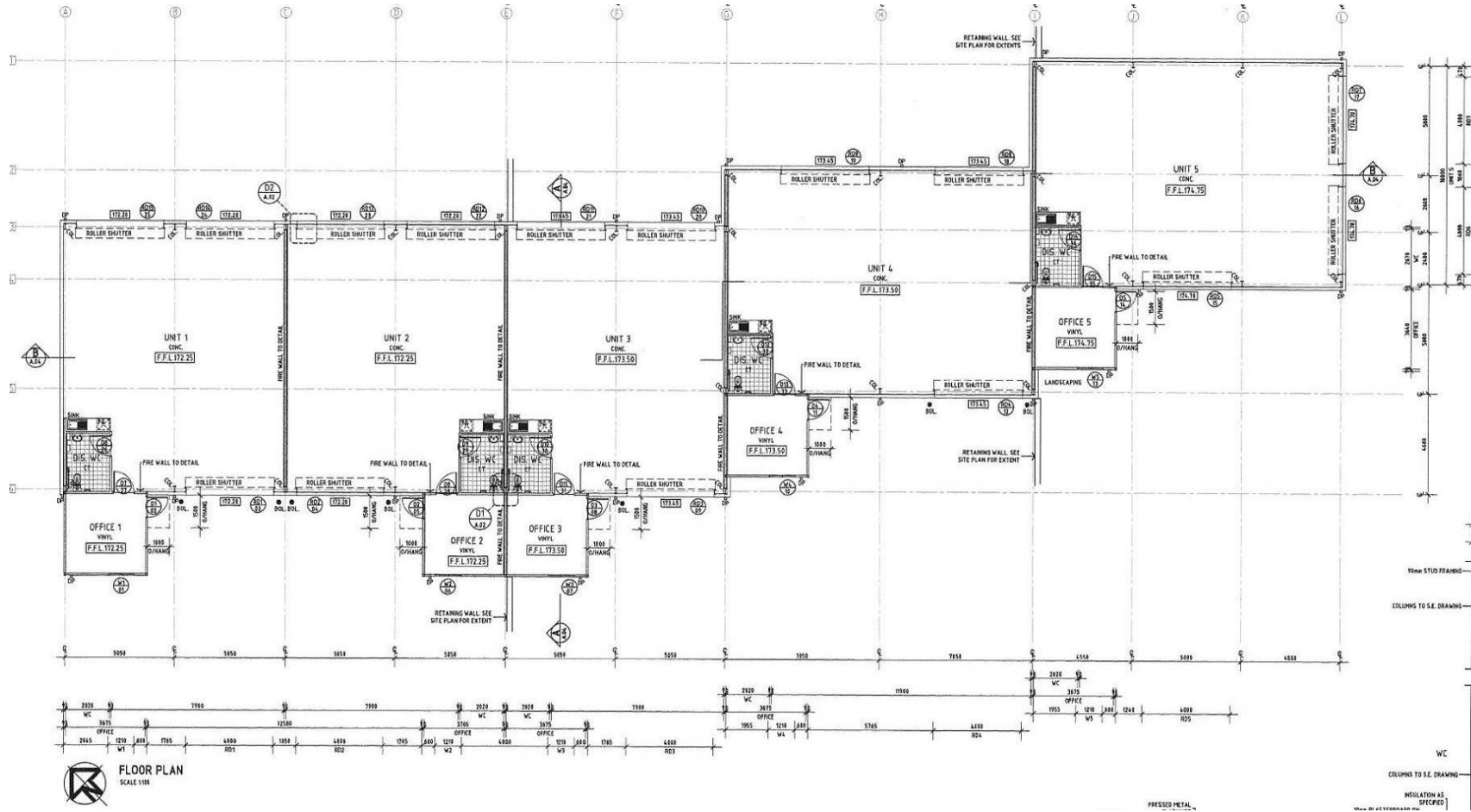
*Local: Shire of Northampton Planning for the Future 2013-2023
Shire of Northampton Corporate Business Plan and Asset Management
Plan*

VOTING REQUIREMENT:

Absolute Majority Required: - As there is no provision for the additional expenditure within the 2012/2013 Budget, Council needs to approve the expenditure by an absolute majority as per Section 6.8 of the Local Government Act 1995.

OFFICER RECOMMENDATION – ITEM 6.5.8

That Council approve the use of the amended balance brought forward as at 1 July 2013 to assist with the construction of five industrial units as originally proposed and the additional cost to be incurred be declared authorised expenditure.



Northampton Roads Board Building
Hampton Road, Northampton
Report into Deterioration of Masonry

Date of Inspection: 29/11/2013

Weather: Fine, dry, 27°C

BACKGROUND

The Shire of Northampton has commissioned this report to identify the best course of action to address the deterioration of the masonry walls to the Fmr Roads Board Building.



The Northampton Roads Board Building (1898) was included on the State Register of Heritage Places on 09/09/2003.

The building is constructed of stone with brick quoining, a timber framed metal clad roof and concrete floors. Internally the walls are finished in painted plaster with a painted T&G timber board ceiling. The building, which is basically a single room with a two room "lean-to" to the west, has a brick fireplace and chimney at the west end of the main room.

The building is located on a sloping site elevated above the roadway with steps up to the front entry doorway. The buildings front elevation faces east towards the road. To the north is a septic tank and leach drain which serves the adjacent service station. To the south are the front gardens and lawns of the adjacent Shire offices. At the rear of the building to the west the ground is cleared dirt.

A conservation plan was completed for the place in 2002 by Considine Griffiths Architects.

The conservation plan indicates a timber floor to the main room however this is not the case; it being insitu concrete.

MASONRY

The stonework is in various states of degradation resulting from moisture and rising damp.

Externally, various works have been carried out at different times to conceal or repair the spalling stonework by re-rendering of the stone with renders of various compositions.

The repairs have in some cases exacerbated the problem.

A trench has also been excavated against the building on the north side and filled with bluemetal aggregate around an agricultural drain (discharging to the footpath) in an attempt to improve drainage around the building. Downpipes have been direct connected to sub-surface stormwater drainage presumably discharging away from the building.

This drainage works is a positive step towards minimising degradation of the walls.



The septic tank installation to the north of the building.

Internally, the installation of the concrete floor (date unknown) is the likely catalyst for the moisture movement imbalance and the subsequent damage through rising damp.

While most of the walls are concealed by the building contents we were able to ascertain that there is some damage to all walls although that to the north wall is more advanced.

The application of acrylic paint to the walls has also disturbed the natural flow of moisture to and from the stonework and lead to the premature failure of the coating.

There is some minor cracking of the walls at the windows.

At this stage it is our opinion that there is no risk of catastrophic structural failure of the stone walls. The cracking in the walls is of a minor nature and is in locations that would normally be expected.

North Wall



The north wall of the building is the most exposed of all the walls. It is also the wall which exhibits the greatest amount of deterioration.

Internally the deterioration is low down in the wall and relatively uniform across the wall which supports the theory that the moisture is rising in the wall. If there were falling damp we would expect greater deterioration either at the cornice line or beneath windows.



Despite the location of the septic tank and leach drain the ground to the north does not appear excessively damp; certainly no damper than the ground elsewhere around the building.

With its northern exposure we would expect that the evaporation of water from the wall might be higher and it may be that accelerated evaporation is leading to the increased damage lower down in the wall during the process - relative to the other walls.

The composition of the external "bagged" render which has been applied over the building to protect the walls is not known although it exhibits characteristics of it containing cement.



The colour of the deteriorating render suggests that cement has been used in past repair works.

There is strong evidence that the cement repairs and render are in fact just a thin veneer in places with the stone and mortar behind having deteriorated substantially.



Beneath this section of render there has been substantial deterioration of the stone.

East Wall



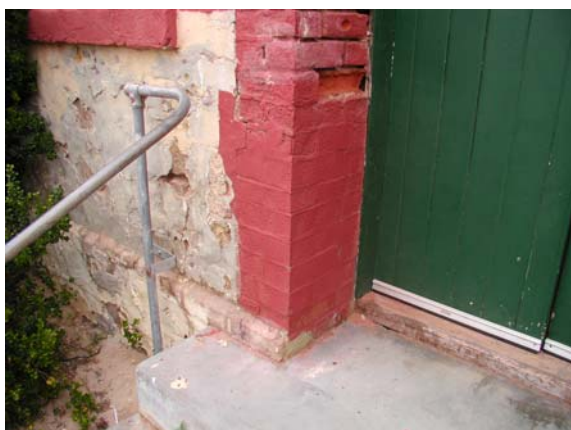
The damage to the east wall of the building is concentrated around the doorway.

The soft fired clay bricks to the quoining and reveals have been painted to conceal the problem but the deterioration continues to progress.

Some of the deterioration is a result of the failure of the mortar and some due to the opening up of the gap between the door frame and brick reveals exposing the cavity and brick edges.

The stone walls either side of the doorway also continue to deteriorate despite the repairs that have been completed. Some of these repairs have been carried out using cement render/mortar which does not help.

The proximity of the garden and planting may also be a contributing factor.



Deterioration to stonework either side of entry doorway



Deterioration to brickwork to entry door reveals

South Wall



The condition of the southern wall is better than expected considering the proximity of the reticulated lawns and garden.

This may in part be due to the apparent care taken with the planting and reticulation.

It is quite apparent on this wall though of the impact that the concrete floor is having upon the movement of moisture in the walls. There is a quite distinct line on the exterior wall coinciding with the floor location internally where the deterioration is markedly worse.



West Wall



The west wall of the building is compromised of sections of stone and fibrecement sheet clad timber stud frame wall.

We were unable to access the room enclosed by the exterior stone walls so could not assess the condition of these walls internally, however the external appearance of the west stone wall shows little sign of deterioration.



Internally, the walls appear sound, although there is some deterioration of the soft fired clay brick quoining to the doorway into the main room.

The floor within the western lean-to section of this building is concrete.

RECOMMENDATION

Replace Floor

The removal of the concrete floor should be the priority in the proposed rectification works.

The building contents should be removed along with skirtings and floor trims. Cut up and remove the concrete floor slab.

The ground level beneath should be removed back to match the external ground level to the south.

Sub-floor vents should be reinstated - use terracotta or cast iron on the south side and PVC pipework to the north side where the exterior ground level is higher and the pipe will be concealed in the ground. Install the south vents in the location of original vents.

Construct new suspended timber floor structure (using insect treated timber framing) and install new T&G jarrah flooring. T&G boards shall be wide boards (back ploughed).

Finished floor using tung oil.

Reinstate skirtings and trims.

Reinstate building contents.

Whilst the floor to the rear "lean-to" section of the building is also concrete, it is likely that this floor has always been concrete and as such its removal will be problematic as the framed walls are likely to be constructed on top of the slab.

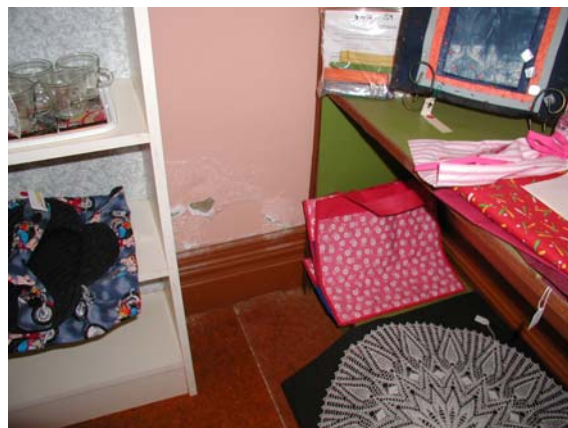
If the floor is replaced to the main hall then the improved ventilation to the west wall of the main hall will suffice anyway.

Repair walls - Internal

If funding is available, carry out internal wall repairs prior to installation of the new floor to minimise the possibility of damage to the floor.

Allow to brush salt and loose dust off wall and chip back wall finishes to remove loose and drummy render back to a sound finish.





If during repair work the render to the internal wall face is found to have been re-rendered using a cement rich mortar, the render should be chipped back and removed (so long as it does not damage the walls too much) and the render reapplied using a lime render.

Repair with lime render and repair hard plaster.

Lime render shall be made from lime putty and sand.

Dampen walls prior to rendering and ensure work is maintained clean during the process.

Finish wall with hard plaster to match existing.

Ideally the internal walls should be finished with a lime paint however as the existing finish is an acrylic paint, the same can be used.

Repair walls - External

Consideration should be given to the removal of the planting to the east elevation. The option of re-planting the bushes in freestanding pots as used on the south side of the building is a good solution. Low planting along the inside edge of the front retaining would be ok as long as watering is carefully controlled

Allow to carefully remove all cement render and repair works from the stonework. Retain any loose stones which fall from the walls.

Reconstruct walls using mortar matched to the existing and introducing new stone as required to match the existing.

Finish stonework to an "exposed face" finish.

If a finish is required over the stonework then an exterior lime wash should be used.

Repair walls - Clay Bricks

Where replacement bricks are required, consideration should be given to reversing bricks (putting inside face to outside), sourcing similar bricks from demolition or as a last resort using Midland Restoration Red bricks (hand picked).

Allow to carefully cut out damaged bricks and re-point in replacement bricks.

Repoint mortar where there is evidence of deterioration.

Remove the cover from the fireplace and inspect the chimney brickwork. If there is deterioration allow to cut out and replace bricks as required.

Mortar shall be a lime mortar of lime putty and sand.

Do not repaint repaired brickwork.

On completion of brick repairs at front entry, allow to supply and install a dry dressed timber cover batten to close over the joint between the door frame and masonry. Prepare and paint to match the door frame.

Long Term

It should be recognised by the Shire that the rectification works outlined above are not a "magic" fix that will eliminate any future works. Even with the works completed, it is likely there will be a period of time in which degradation will continue to occur and over which time repairs will still need to be carried out. The period between repairs should increase though.

Long term, the Shire should ensure that moisture in the vicinity of the walls is minimised and reticulation prevented from spraying onto the wall surface.

The Shire should ensure gutters are maintained free of leaves and debris, and that gutters and downpipes are in a good state of repair.

The adjacent septic tank/leach drain system is in a poor state of repair and may be the source of some soil moisture. The system does not meet current health standards and its replacement within an aerobic treatment unit (ATU) or similar at some stage in the future is worth discussing.

We would also recommend that the same measures undertaken to enhance drainage on the north side of the building (trench with agricultural drain and bluemetal) be carried out to the west elevation, with the system either connected into the existing system or drained separately to the road verge.

| Item | Estimate |
|--|-------------|
| Replace concrete floor with T&G timber boards and install ventilation improvements | \$38,300.00 |
| Repairs to internal walls faces and repaint (assume no cement render uncovered and work carried out at the same time as the floor replacement) | \$13,940.00 |
| Repairs to external walls | \$12,100.00 |
| Repairs to brickwork including trims at doorway | \$2,690.00 |

All prices exclude GST.

If all items are undertaken together there may be scope for some savings on the works.

Drawings (from Conservation Plan)

Figure C Plan of the Northampton Roads Board building
Considine & Griffiths Architects Pty Ltd, 1999

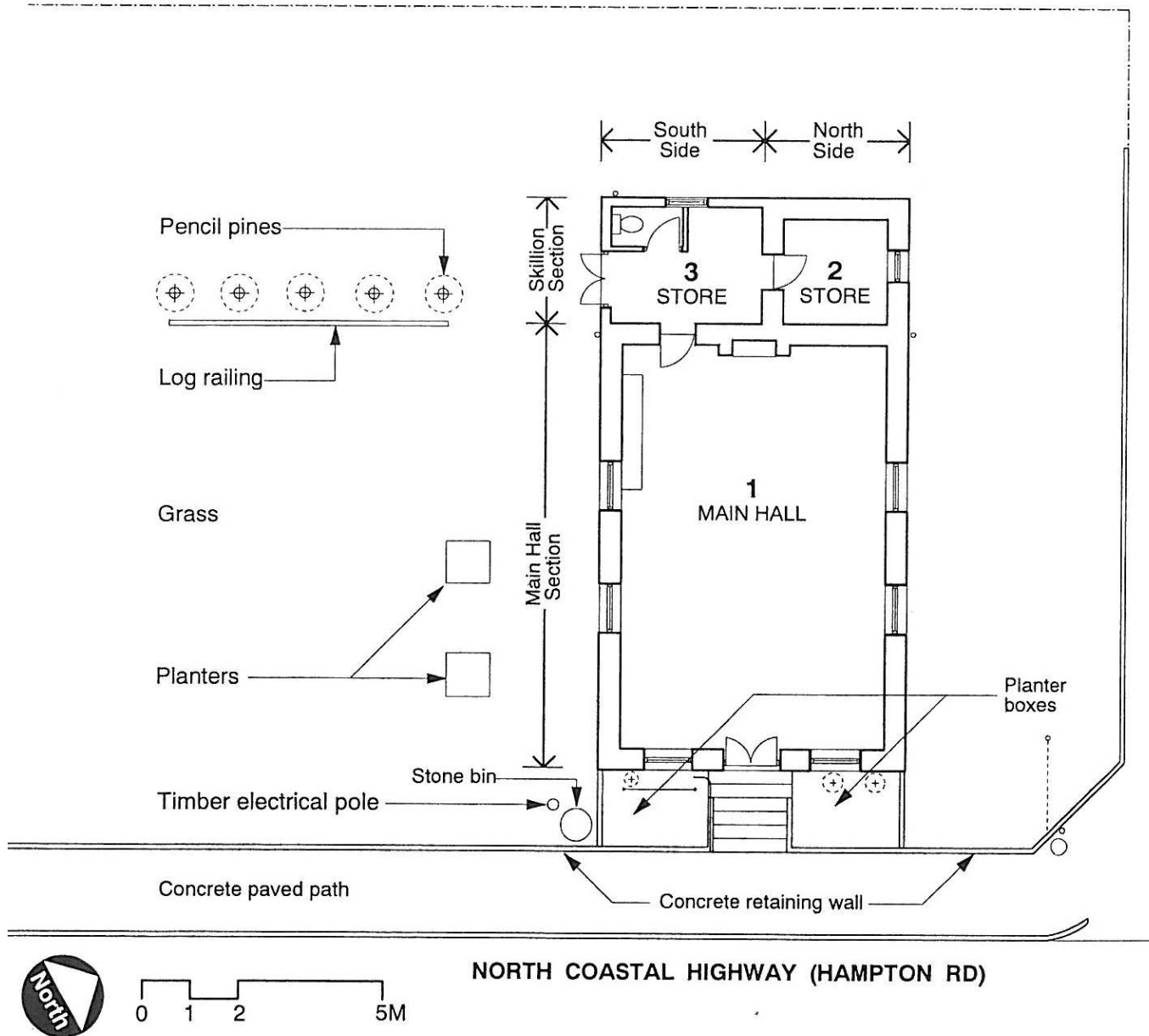
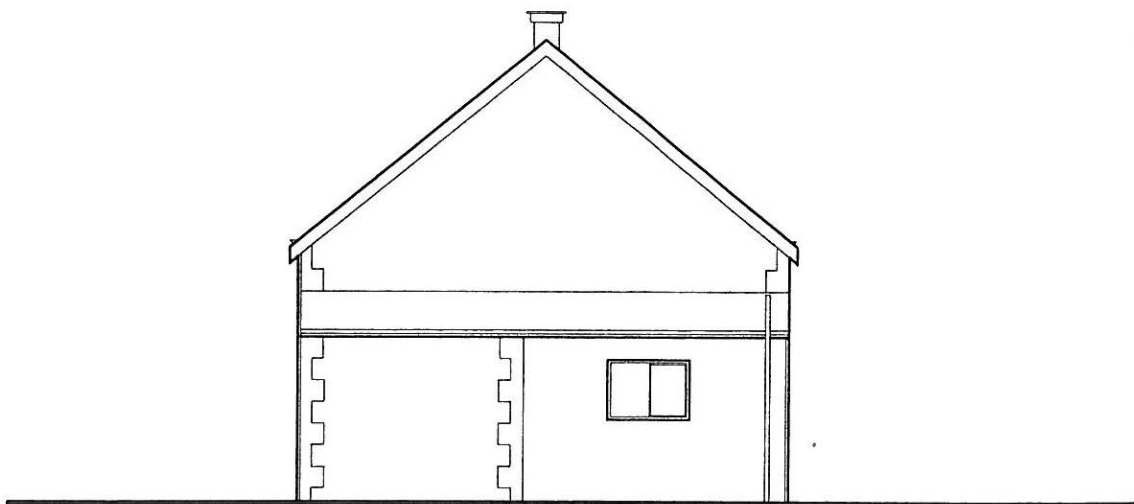


Figure D Elevations of the Northampton Roads Board building
Considine & Griffiths Architects Pty Ltd, 1999



EAST ELEVATION



WEST ELEVATION

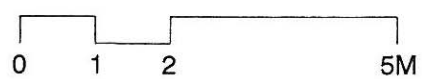
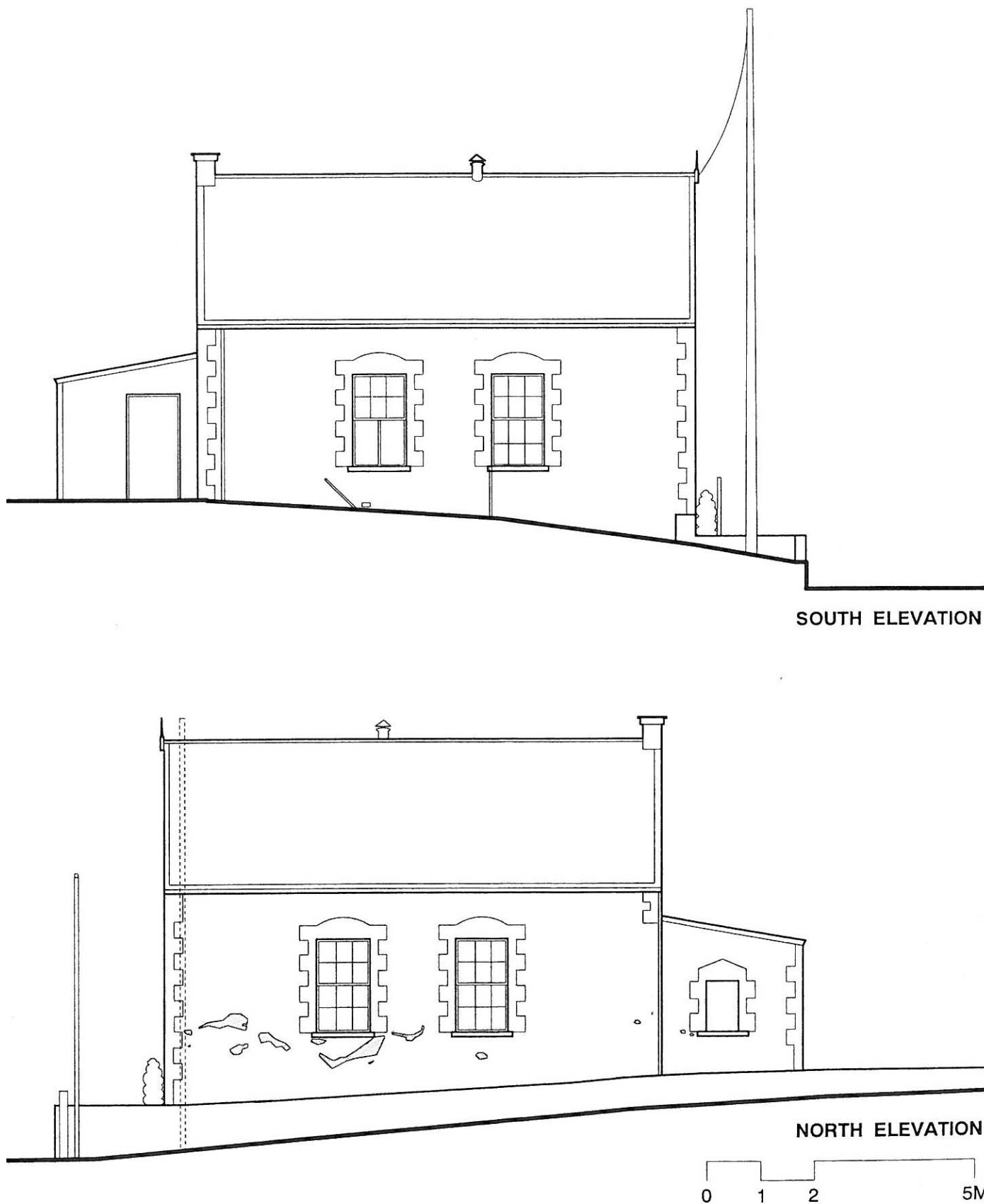


Figure E Elevations of the Northampton Roads Board building
Considine & Griffiths Architects Pty Ltd, 1999



NORTHAMPTON ROADS BOARD BUILDING
CONSERVATION PLAN AUGUST 2002
Considine and Griffiths Architects Pty Ltd

SHIRE OF NORTHAMPTON

Late Items

21st February 2014

LATE ITEM – TOWN PLANNING REPORT

6.3.7 INFORMATION ITEM - APPEAL TO STATE ADMINISTRATIVE TRIBUNAL - RED BLUFF
CARAVAN PARK - LOT 1 0646 (NO. 399) RED BLUFF BEACH ROAD, KALBARRI 2

6.3.7 INFORMATION ITEM - APPEAL TO STATE ADMINISTRATIVE TRIBUNAL - RED BLUFF CARAVAN PARK - LOT 10646 (NO. 399) RED BLUFF BEACH ROAD, KALBARRI

| | |
|---------------------------|--|
| FILE REFERENCE: | 10.6.1.3 / |
| DATE OF REPORT: | 16 February 2014 |
| APPLICANT: | Equitas Lawyers |
| LANDOWNER: | Summerstar Pty Ltd |
| REPORTING OFFICER: | Hayley R. Williams - Principal Planner |

AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

Correspondence has been received from Equitas Lawyers and the State Administrative Tribunal advising that Summerstar Pty Ltd have lodged an Application for Review for a condition imposed on the abovementioned development. As result of the Directions Hearing that occurred on Friday 14th February, 2014 mediation has been scheduled with a request for Councillor attendance.

LOCALITY PLANS:



BACKGROUND:

Council at their Ordinary Meeting held on 15 November 2013 resolved to grant planning approval subject to a range of conditions and amendments.

The landowner requested that Council reconsider the application of two conditions at their December 2013 meeting, namely:

Condition No. 10

A dual use path being constructed along the frontage of the property to Red Bluff Road. Alternatively the local government is prepared to accept the developer paying to the local government the costs of such works as estimated by the local government, with such works to be completed at the discretion of the local government; and

Condition No. 13

Before commencing the approved use the landowner shall enter into a legal agreement prepared by the local government's solicitors at the landowner's cost with the local government, to ensure that the tourist accommodation shall

only be used for short stay accommodation purposes, with a maximum stay of 3 months occupancy per annum by any single tenant. The legal agreement shall charge the land and authorise the local government to lodge an absolute caveat to ensure the successors in title are likewise required to enter into a legal agreement in the same terms;

On the 18th December, 2013 Council resolved the following:

- 1. Retention of condition 10 which relates to the construction or monetary contribution to a dual use pathway along a portion of Red Bluff Beach Road.*
- 2. Removal of condition 13 which relates to the preservation of the resort development for short stay accommodation.*

As a consequence of retaining Condition No. 10, the landowner has now sought a review of this decision by the State Administrative Tribunal.

FINANCIAL & BUDGET IMPLICATIONS:

Costs are likely to be imposed on the Shire through its involvement in the appeal process.

COMMENT:

The result of the Directions Hearing held on Friday 14th February, 2014 was orders being made for mediation to occur on Tuesday 11th March, 2014 at 12.00pm at the Shire Offices, Grey Street Kalbarri.

The mediation will be attended by a Member from the State Administrative Tribunal, the Applicant (Summerstar Pty Ltd) and their appointed lawyer as well as senior members of staff.

Formal notice will be sent to the Shire of Northampton, however, given the short time frame notice is being provided to Councillors now.

Councillors who are able to attend should notify the Principal Planner or Chief Executive Officer.

VOTING REQUIREMENT:

Absolute Majority Required: No.

| | |
|--|--------------------------------|
| OFFICER RECOMMENDATION – ITEM 6.3.7 | For Council information |
|--|--------------------------------|