

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on 18 December 2013**

12.1	OPENING	3
12.2	PRESENT	3
12.2.1	LEAVE OF ABSENCE	3
12.2.2	APOLOGIES	3
12.3	QUESTION TIME	3
12.4	CONFIRMATION OF MINUTES	3
12.5	RECEIVAL OF MINUTES	4
12.6	WORKS REPORT	4
12.7	HEALTH/BUILDING REPORT	4
12.7.1	BUILDING STATISTICS (ITEM 6.2.1)	4
12.8	TOWN PLANNING REPORT	5
12.8.1	THREE (3) STOREY – SIX (6) MULTIPLE DWELLINGS - LOTS 22 & 27 (NO. 28 & 27) GREY & HACKNEY STREETS, KALBARRI (ITEM 6.3.1)	5
12.8.2	PROPOSED CHANGES TO KALBARRI TOWN PLANNING STRATEGY (ITEM 6.3.1)	7
12.8.3	PROPOSED CARAVAN PARK & RESORT DEVELOPMENT – LOT 10646 (NO. 399) RED BLUFF ROAD, KALBARRI - RECONSIDERATION OF CONDITIONS (ITEM 6.3.2)	7
12.8.4	REQUEST FOR MANAGEMENT OF RESERVE 13126, LOT 4945 - AJANA, NORTHAMPTON (ITEM 6.3.3)	8
12.8.5	PROPOSED MENS SHED - HORROCKS (ITEM 6.3.4)	8
12.8.6	ROAD CLOSURE – PORTION OF GEORGE GREY DRIVE ROAD RESERVE, KALBARRI (ITEM 6.3.5)	8
12.8.7	SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.6)	8
12.8.8	FINAL ADOPTION SCHEME AMENDMENT NO. 2 – REZONING FROM “GENERAL RURAL” TO “SPECIAL USE – TRANSPORT DEPOT” – LOT 6888 NORMANS WELL ROAD, BOWES (ITEM 6.3.7)	9
12.9	FINANCE REPORT	10
12.9.1	ACCOUNTS FOR PAYMENT (ITEM 6.4.1)	10
12.9.2	MONTHLY FINANCIAL STATEMENTS (ITEM 6.4.2)	10
12.10	ADMINISTRATION & CORPORATE REPORT	10
12.10.1	APPOINTMENT OF NEW COUNCILLOR TO COMMITTEES/DELEGATE (ITEM 6.5.1)	10
12.10.2	2014 COUNCIL MEETING DATES (ITEM 6.5.2)	10
12.10.3	ANNUAL REPORT (ITEM 6.5.3)	11
12.10.4	TENDER - NORTHAMPTON LIGHT INDUSTRIAL UNITS (ITEM 6.5.4)	11
12.10.5	KALBARRI FORESHORE PARKLAND REDEVELOPMENT (ITEM 6.5.5)	11



SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on 18 December 2013**

12.10.6	NORTHERN ZONE CONSTITUTION CHANGES (ITEM 6.5.6)	11
12.10.7	NORTHAMPTON CHILD CARE CENTRE (ITEM 6.5.7)	12
12.10.8	ASSIGNMENT OF LEASE ON LOT 12158, RESERVE 29152 - HORROCKS CARAVAN PARK (ITEM 6.5.8)	12
12.10.9	2014 WA TRANSPORT & ROADS FORUM (ITEM 6.5.9)	13
12.10.10	CONCEPT FOR AGED CARE FACILITY (ITEM 6.5.10)	13
12.10.11	SPORTS SCHOLARSHIP – LIAM BROCKWELL (ITEM 6.5.11)	13
12.11	SHIRE PRESIDENTS REPORT	13
12.12	DEPUTY SHIRE PRESIDENTS REPORT	13
12.13	COUNCILLORS REPORT	14
12.13.1	CR CARSON	14
12.13.2	CR GLIDDON	14
12.14	INFORMATION BULLETIN	14
12.15	NEW ITEMS OF BUSINESS	14
12.16	NEXT MEETING OF COUNCIL	15
12.17	CLOSURE	15

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on 18 December 2013**

12.1 OPENING

The President thanked all Councillors and members present for their attendance and declared the meeting open at 1.00pm.

Councillor elect, Desmond Stanich took the Oath of Affirmation of Allegiance, read and signed the declaration to the Office of Councillor.

12.2 PRESENT

Cr G Wilson	President	Northampton Ward
Cr C Simkin	Deputy President	Northampton Ward
Cr S Stock-Standen		Northampton Ward
Cr T Carson		Northampton Ward
Cr D Pike		Kalbarri Ward
Cr P Gliddon		Kalbarri Ward
Mr Des Stanich – Councillor Elect		Northampton Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Glenn Bangay	Principal EHO/Building Surveyor	
Mrs Hayley Williams	Principal Planning Officer	
Mr Neil Broadhurst	Manager Works & Technical Services	

12.2.1 LEAVE OF ABSENCE

Nil

12.2.2 APOLOGIES

Cr Scott

12.3 QUESTION TIME

Mr Leigh Seignior requested Council give due consideration to his application that was being discussed later in the meeting.

12.4 CONFIRMATION OF MINUTES

**12.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 15th
NOVEMBER 2013**

Moved Cr STOCK-STANDEN, seconded Cr PIKE

That the minutes of the Ordinary Meeting of Council held on the 15th November 2013 be confirmed as a true and correct record.

CARRIED 7/0

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on 18 December 2013

12.4.2 BUSINESS ARISING FROM MINUTES

Nil

12.5 RECEIVAL OF MINUTES

12.5.1 RECIEVAL OF MINUTES – AUDIT COMMITTEE MEETING 18th DECEMBER 2013

Moved Cr CARSON, seconded Cr STOCK-STANDEN

That the minutes of the Audit Committee Meeting held on the 18th December 2013 be received.

CARRIED 7/0

Moved Cr STOCK-STANDEN, seconded Cr GLIDDON

That the 2012/2013 Annual Report including the Annual Financial Statements, Audit Report and Management Report as presented be adopted.

CARRIED 7/0

12.6 WORKS REPORT

12.6.1 MAINTENANCE WORKS/CONSTRUCTION WORKS PROGRAM (ITEM 6.1.1)

Noted

12.6.2 GREY STREET, KALBARRI – RECONSTRUCTION WORKS (ITEM 6.1.2)

Noted

12.7 HEALTH/BUILDING REPORT

12.7.1 BUILDING STATISTICS (ITEM 6.2.1)

Noted

12.8 TOWN PLANNING REPORT

**12.8.1 THREE (3) STOREY – SIX (6) MULTIPLE DWELLINGS - LOTS 22 & 27
(NO. 28 & 27) GREY & HACKNEY STREETS, KALBARRI (ITEM 6.3.1)**

Moved Cr CARSON, seconded Cr GLIDDON

That Council grant planning approval to six (6) multiple (three-storey) dwellings on Lots 22 & 27 (No. 28 & 27) Grey and Hackney Streets, Kalbarri subject to the following conditions:

1. Development shall be in accordance with the attached approved plan(s) dated 18 December 2013 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;
2. If the development/use the subject of this approval is not substantially commenced within a period of 4 years after the date of the determination the approval shall lapse and be of no further effect;
3. A Building Permit shall be issued by the local government prior to the commencement of any work on the site;
4. A landscaping plan is to be submitted for approval by the local government, and once approved, prior to the commencement of the approved use, the approved landscaping plan is to be implemented in full and maintained thereafter to the approval of the local government, this plan shall also include pedestrian access ways and lighting;
5. Provision being made for external storage, rubbish collection and storage, and clothes drying area in accordance with element 6.4.6 C6.1-3 of the Residential Design Codes (2013);
6. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition;
7. The maximum height of any fill is not to exceed 0.5m in accordance with Element 6.3.6 of the Residential Design Codes (2013);

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on 18 December 2013**

8. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;
9. Should the development be intended for strata titling/subdivision in the future then the applicant is advised that the multiple dwellings are to be developed in order to achieve the minimum site area per dwelling in accordance with Clause 6.1.1 of the Residential Design Codes (2013);
10. All stormwater is to be disposed of on-site to the specifications and approval of the local government. On application for a building permit a detailed design of stormwater collection and disposal system of developed areas is to be supplied in accordance with Clause 6.3.8 (C8) of the Residential Design Codes (2013);
11. The owner is responsible to ensure the provision of reticulated sewerage to the development. To achieve this, the owner is required to make arrangements accordingly to the approval of the Water Corporation;
12. Access and car parking areas to be paved, drained and thereafter maintained to the approval of the local government;
13. The battleaxe access leg from Hackney Street shall be truncated appropriately at the rear to assist in vehicle manoeuvrability;
14. Installation of crossing places to the standards and specifications of the local government;
15. Two visitor bays shall be provided on site and clearly marked in accordance with Clause 6.3.3 (C3.1 & C4.2) of the Residential Design Codes (2013).
16. A materials and colour schedule being submitted at the time of application for a building permit with such colours and materials to be to the approval of the local government

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on 18 December 2013**

Advice Notes:

1. *The Applicant/Owner is advised that consideration needs to be given to the adjoining landowner along the eastern boundary where the battleaxe driveway is located in regard to the replacement of the dividing fence to an appropriate height (1.8m) to ameliorate the impact of vehicle traffic.*
2. *Where an approval has lapsed, no development/use shall be carried out without the further approval of the local government having first been sought and obtained.*
3. *If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice*

CARRIED BY AN ABSOLUTE MAJORITY 7/0

12.8.2 PROPOSED CHANGES TO KALBARRI TOWNSITE PLANNING STRATEGY (ITEM 6.3.1)

Moved Cr STOCK-STANDEN, seconded Cr STANICH

That Council progress with amending the Kalbarri Townsite Planning Strategy to have the area of Land from Kaiber to Rushton that faces Grey Street and noted as Block C1 in the Strategy, to allow three storey developments to a maximum height of 12 metres.

CARRIED 7/0

12.8.3 PROPOSED CARAVAN PARK & RESORT DEVELOPMENT – LOT 10646 (NO. 399) RED BLUFF ROAD, KALBARRI - RECONSIDERATION OF CONDITIONS (ITEM 6.3.2)

Moved Cr GLIDDON, seconded Cr SIMKIN

That Council approves the:

1. Retention of condition 10 which relates to the construction or monetary contribution to a dual use pathway along a portion of Red Bluff Beach Road.
2. Removal of condition 13 which relates to the preservation of the resort development for short stay accommodation.

CARRIED 7/0

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on 18 December 2013**

**12.8.4 REQUEST FOR MANAGEMENT OF RESERVE 13126, LOT 4945 -
AJANA, NORTHAMPTON (ITEM 6.3.3)**

Moved Cr CARSON, seconded Cr PIKE

That due to the lack of information from the applicant that Council not support the proposed sale of Reserve 13126 (Lot 4945 Galena) and will only reconsider the request when the applicant provides detailed plans and designs of his proposed “nature based” camping activities.

CARRIED 7/0

12.8.5 PROPOSED MENS SHED - HORROCKS (ITEM 6.3.4)

Moved Cr SIMKIN, seconded Cr PIKE

That Council provide “in-principle” support for the location of a proposed Men’s Shed on Reserve 29151, being an area of land north of the existing Horrocks tennis courts, and the group be required to provide building plans and a site plan before any formal approval is provided which will also include the entering into a lease agreement with the Northampton Shire Council for the area of land required.

CARRIED 6/1

Cr STOCK-STANDEN voted against the motion.

**12.8.6 ROAD CLOSURE – PORTION OF GEORGE GREY DRIVE ROAD RESERVE,
KALBARRI (ITEM 6.3.5)**

Moved Cr WILSON, seconded Cr GLIDDON

That:

1. Council grants final approval Pursuant to Clause 58 of the Land Administration Act 1997 (as amended) for the proposed closure of the 698m² portion of road reserve adjacent to Lot 5 George Grey Drive, Kalbarri;
2. Advise the Applicant that should there be any need for the relocation of Telstra services, then this will be at the Applicant’s cost.

CARRIED 7/0

12.8.7 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.6)

Noted

12.8.8 FINAL ADOPTION SCHEME AMENDMENT NO. 2 – REZONING FROM
“GENERAL RURAL” TO “SPECIAL USE – TRANSPORT DEPOT” – LOT 6888
NORMANS WELL ROAD, BOWES (ITEM 6.3.7)

Moved Cr CARSON, seconded Cr SIMKIN

That Council:

- 1) Endorse the ‘Schedule of Submissions’ for Amendment No. 2 to Local Planning Scheme No. 10 as attached to Item 6.3.6 of the December Town Planning Report 2013;
- 2) Pursuant to Part 5 of the Planning and Development Act 2005 (as amended) adopt for final approval Amendment No. 2 to Local Planning Scheme No. 10;
- 3) Refer the Scheme Amendment to the Department of Planning and seek final approval of the Scheme Amendment from the Minister for Planning;
- 4) The proponent be advised that adherence to best management practices outlined in Water Quality Protection Note 28 (Mechanical servicing and workshops) and Water Quality Protection Note 70 (Wastewater treatment and disposal domestic systems) is required;
- 5) The proponent be advised that prior to Planning Approval being granted the following information will be required:
 - a) A dust management plan;
 - b) A Landscaping Plan detailing proposed landscape buffers to the west of Lot 6888;
 - c) A pest management plan; and
 - d) Communication plan between proponent and adjoining landowners regarding the use of Normans Well Road for stock movements.

CARRIED 7/0

Mr Broadhurst and Mrs Williams left the meeting at 2.15pm.

12.9 FINANCE REPORT

12.9.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)

Moved Cr STOCK-STANDEN, seconded Cr PIKE

That Municipal Fund Cheques 19918 to 19964 inclusive, totalling \$98,069.30, Municipal EFT payments numbered EFT11735 to EFT11903 inclusive totalling \$740,985.89, Direct Debit payments GJ05-03 to GJ05-07 totalling \$10,425.71. Trust Fund Cheques 1921-1930, totalling \$2,226.00 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

12.9.2 MONTHLY FINANCIAL STATEMENTS (ITEM 6.4.2)

Moved Cr GLIDDON, seconded Cr STANICH

That Council adopts the Monthly Financial Report for the period ending 30 November 2013.

CARRIED 7/0

12.10 ADMINISTRATION & CORPORATE REPORT

**12.10.1 APPOINTMENT OF NEW COUNCILLOR TO COMMITTEES/DELEGATE
(ITEM 6.5.1)**

Item deferred.

12.10.2 2014 COUNCIL MEETING DATES (ITEM 6.5.2)

Moved Cr CARSON, seconded Cr PIKE

1. That Council holds their ordinary meetings on the third Friday of each month with the exception of the April 2014 meeting which is to be held Wednesday 16th April 2014.
2. That all meetings commence at 1.00pm.
3. That the February, June and October meetings be held at the Allen Centre in Kalbarri with all other meetings to be held at the Northampton Council Chambers.

CARRIED 7/0

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on 18 December 2013

12.10.3 ANNUAL REPORT (ITEM 6.5.3)

Moved Cr STOCK-STANDEN, seconded Cr GLIDDON

That the Annual Electors meeting be held Wednesday 22nd January 2014 commencing at 6.00 PM at the Northampton Council Chambers.

CARRIED 7/0

12.10.4 TENDER - NORTHAMPTON LIGHT INDUSTRIAL UNITS (ITEM 6.5.4)

Moved Cr STOCK-STANDEN, seconded Cr CARSON

That Council not accept any tender received for the Northampton Light Industrial Units as all tenders were in excess of the budget allowance.

CARRIED 7/0

12.10.5 KALBARRI FORESHORE PARKLAND REDEVELOPMENT (ITEM 6.5.5)

Noted

12.10.6 NORTHERN ZONE CONSTITUTION CHANGES (ITEM 6.5.6)

Moved Cr STOCK-STANDEN, seconded Cr CARSON

That Council advises the Northern Zone of the WA Local Government Association:

1. Of the rights of local government officers having the power to vote if appointed by their local authority.
2. Advise that the delegates for the Northampton Shire Council are Cr Gordon Wilson, with Cr Craig Simkin being the deputy/proxy and in the situation where no elected member can attend the Zone meeting, the CEO be authorized as the Council voting delegate.

CARRIED 7/0

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on 18 December 2013**

12.10.7 NORTHAMPTON CHILD CARE CENTRE (ITEM 6.5.7)

Moved Cr CARSON, seconded Cr PIKE

That Council undertake the financial recording and management of the Northampton Child Care Centre as from 1st March 2014 for an initial period ending 31 December 2014 and should the Northampton Child Care Centre prove not to be sustainable then the Management Committee be required to take steps to revise the centre options for continued operation as Council will no longer undertake the financial management role.

CARRIED 7/0

AFTERNOON TEA ADJOURNMENT

Council adjourned for afternoon tea at 3.09pm.

Meeting reconvened at 3.21pm with the following in attendance:

Cr Wilson, Cr Simkin, Cr Stock-Standen, Cr Carson, Cr Pike, Cr Gliddon, Cr Stanich, Chief Executive Officer Garry Keefe, DCEO Grant Middleton and Principal EHO/Building Surveyor Glenn Bangay.

12.10.8 ASSIGNMENT OF LEASE ON LOT 12158, RESERVE 29152 -
HORROCKS CARAVAN PARK (ITEM 6.5.8)

Moved Cr GLIDDON, seconded Cr STOCK-STANDEN

That Council:

1. Approve of an assignment of lease for Reserve 29152, being the Horrocks Beach Caravan Park to transfer the lease from Sydney and Kaye Barnes to Reginald and Donna Cocking.
2. Approve of the existing lease on Reserve 29152 being terminated and a new lease be entered into with the new owners Reginald and Donna Cocking for a period of 21 years subject to the provision of Section 3.58 of the Local Government Act 1995.

CARRIED 7/0

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on 18 December 2013**

12.10.9 2014 WA TRANSPORT & ROADS FORUM (ITEM 6.5.9)

Moved Cr SIMKIN, seconded Cr PIKE

That approval be granted to Councillors Wilson, Simkin, Carson, CEO Garry Keeffe and Neil Broadhurst Manager of Works and Services to attend the 2014 WA Transport and Roads Forum.

CARRIED 7/0

12.10.10 CONCEPT FOR AGED CARE FACILITY (ITEM 6.5.10)

Noted

12.10.11 SPORTS SCHOLARSHIP – LIAM BROCKWELL (ITEM 6.5.11)

Moved Cr PIKE, seconded Cr STOCK-STANDEN

That Council approves of the application submitted by Liam Brockwell and that a payment of \$1,000 be made to him to attend the 2014 Australasian Under 17 Badminton Championships in Auckland, New Zealand.

CARRIED 7/0

12.11 SHIRE PRESIDENTS REPORT

Since the last Council meeting Cr Wilson reported on his attendance at the following:

- WALGA Zone Meeting 25th November in Mingenew
- Lead Tailings committee Meeting 28th November in Northampton.

The president stated that he encouraged all land owners to take up the opportunity to have their land tested for lead contamination.

12.12 DEPUTY SHIRE PRESIDENTS REPORT

Since the last Council meeting Cr Simkin reported on his attendance at the Deputy Presidents forum in Perth with 38 other participants. Cr Simkin felt the sessions were very informative.

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on 18 December 2013**

12.13 COUNCILLORS REPORT

12.13.1 CR CARSON

Cr Carson took the opportunity to thank staff members Sonya Hasleby and Neil Broadhurst and all other staff and volunteers that attended the recent fire on his property for the prompt manner in which they responded.

12.13.2 CR GLIDDON

Since the last Council meeting Cr Gliddon reported on her attendance at the following:

- Inaugural meeting of the proposed Kalbarri Surf Life Saving Association 22nd November, the group has been getting good numbers attending.
- Two Canoe and Cray Carnival Meetings, the event will be held in June 2014.
- Art and Craft Christmas function 3rd December, invited guest.
- Annual General Meeting Kalbarri Development association.
- Inspection of Recreation Ground 6th December.
- Kalbarri Visitor Centre monthly meeting 9th December.
- Meeting with Deb Carson (CDO) and Tracy Grosvenor (KVC Manager) in relation to Visitor Centre joint funding.
- Cr Gliddon on behalf of the Zest Fest organising committee, presented to Council a book on the Zest Fest.

12.14 INFORMATION BULLETIN

Noted

12.15 NEW ITEMS OF BUSINESS

12.15.1 CR STOCK-STANDEN – HOUSING STOCK IN NORTHAMPTON

Cr Stock-Standen raised a concern on the lack of suitable housing in Northampton townsite that is available for rent to police officers, school teachers etc and recommended that Council consider the construction of a new house or purchase of existing to be made available for rent to such persons, or for Councils staff use.

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on 18 December 2013**

Moved CR STOCK-STANDEN, seconded Cr STANICH

That Council list for consideration in the 2014/2015 draft budget, the construction or purchase of a residence in Northampton for future Council requirements and/or be made available for rent for Police officers, school teachers, nurses etc.

CARRIED 7/0

12.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council be held on 21st February 2014 commencing at 1.00pm at the Allen Centre, Kalbarri.

12.17 CLOSURE

There being no further business, the President thanked everyone for their attendance, wished Councillors and their families a Merry Christmas and a safe and Happy New year and declared the meeting closed at 4.04pm.