

## Application for demolition permit

Building Act 2011, section 15, 16  
Building Regulations 2012, regulation 4, 16

PERMIT AUTHORITY  
USE ONLY

Reference number

Permit authority

**1. Property this application relates to**

Property street address (provide lot number where street number is not known)

Unit no	Street no	Level	Lot no
Street name		Street type	Street suffix
Suburb		State	Postcode
Certificate of title (if known) Volume		Folio	

Year of construction of oldest building to be demolished

Local government area (if different from permit authority)

**2. Details of demolition work**

Project name (if any)

Type of demolition

Full demolition

Partial demolition

Relocation of a building from this site to another

Description of the demolition work

Building Code of Australia (BCA) class of the building(s) to be demolished

Main BCA class

Secondary BCA class (for multi-purpose buildings)

Third BCA class (for multi-purpose buildings)

Occupancy permit number of the building(s) (if known)

Number of dwellings relocated FROM this site to another site

Floor area to be demolished (m<sup>2</sup>)

Site (lot) area (m<sup>2</sup>)

Number of dwellings to be demolished

Estimated value of demolition work (including GST)

\$

Number of storeys of the highest building (above ground)

Number of basement storeys of the building (below ground)

### 3. Owner details

Where there are multiple owners, please attach a list with the names and signatures of each owner. If each of those owners requires a copy of the demolition permit, please also provide forwarding details for each owner.

<b>Owner's name</b>				
Street address (provide lot number where street number is not known)	Unit no	Street no	Level	Lot no
	Street name		Street type	Street suffix
	Suburb	State	Postcode	Country (if not Australia)
<b>OR</b>				
PO Box address	PO Box no			
	Suburb	State	Postcode	Country (if not Australia)
Email address				
Phone/fax	Phone no		Fax	
	Owner's signature*			Date

\*If you are authorised to sign on behalf of the owner, please provide your written legal authorisation with your application.

### 4. Demolition contractor details

<b>Demolition contractor's name</b>				
Street address (provide lot number where street number is not known)	Unit no	Street no	Level	Lot no
	Street name		Street type	Street suffix
	Suburb	State	Postcode	Country (if not Australia)
<b>OR</b>				
PO Box address	PO Box no			
	Suburb	State	Postcode	Country (if not Australia)
Email address				
Phone/fax	Phone no		Fax	
	Demolition licence number Issued under the Occupational Safety and Health Regulations 1996 (if applicable)			

Demolition contractor's signature

Name (print)	
Signature	Date

**5. Applicant details**

Who is the applicant?  
(Tick one box)

<input type="checkbox"/> Owner	<input type="checkbox"/> Demolition contractor	<input type="checkbox"/> Other
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If 'Other' was selected above, complete the following details:

**Applicant's name**

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Street address  
(provide lot number where street number is not known)

Unit no	Street no	Level	Lot no
Street name		Street type	Street suffix
Suburb	State	Postcode	Country (if not Australia)

**OR**

PO Box address

PO Box no			
Suburb	State	Postcode	Country (if not Australia)

Email address

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Phone/fax

Phone no	Fax
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## 6. Statement by applicant

I understand that a demolition permit cannot be granted unless:

1. All the prescribed information is provided with this application
2. In accordance with section 20 of the *Building Act 2011* and regulation 19 of the Building Regulations 2012:
  - all relevant prescribed authorities have been obtained and have been or are being complied with; and
  - all prescribed notifications have been given.

**Provide evidence of compliance with approvals given.**

3. All consents or court orders have been obtained if the demolition work may adversely affect land beyond the boundaries of the works land.

Does the proposed work adversely affect other land?  Yes  No

If yes, has consent or a court order been obtained?  Yes  No

**Attach a copy of each consent (form BA20) or court order obtained.**

Applicant's  
signature

Name (print)	
Signature	Date

## **APPLICATION FOR A DEMOLITION PERMIT**

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For all demolitions, the following information is required to be lodged to the Shire of Northampton:

- An Application for Demolition Permit (BA5) Form
- A General Demolition Plan
- A Safe Work Method Statement (SWMS)

If the demolition also includes asbestos, then the following information is additionally required:

- A copy of the demolition contractors' licence to remove asbestos containing materials
- An Asbestos Management Plan or Removal Plan
- A Safe Work Method Statement (SWMS) that includes asbestos management

### **Information to be included:**

For all demolition work there should be a **General Demolition Plan** outlining actions to be taken for the removal of the building/structure. This will be very similar to the Asbestos Management Plan. It should include but is not limited to the following –

- the preliminaries of safety fencing and signage and advising the owner and nearby neighbours with at least 24hr notice of when the demolition work will occur and is likely to finish;
- the storage of materials on-site prior to taking them to the Landfill Site or to your yard and control of windblown waste;
- special precautions that may need to be implemented for the particular job;
- control of noise and dust emissions;
- final inspection of the property to ensure that the site is clean and tidy.

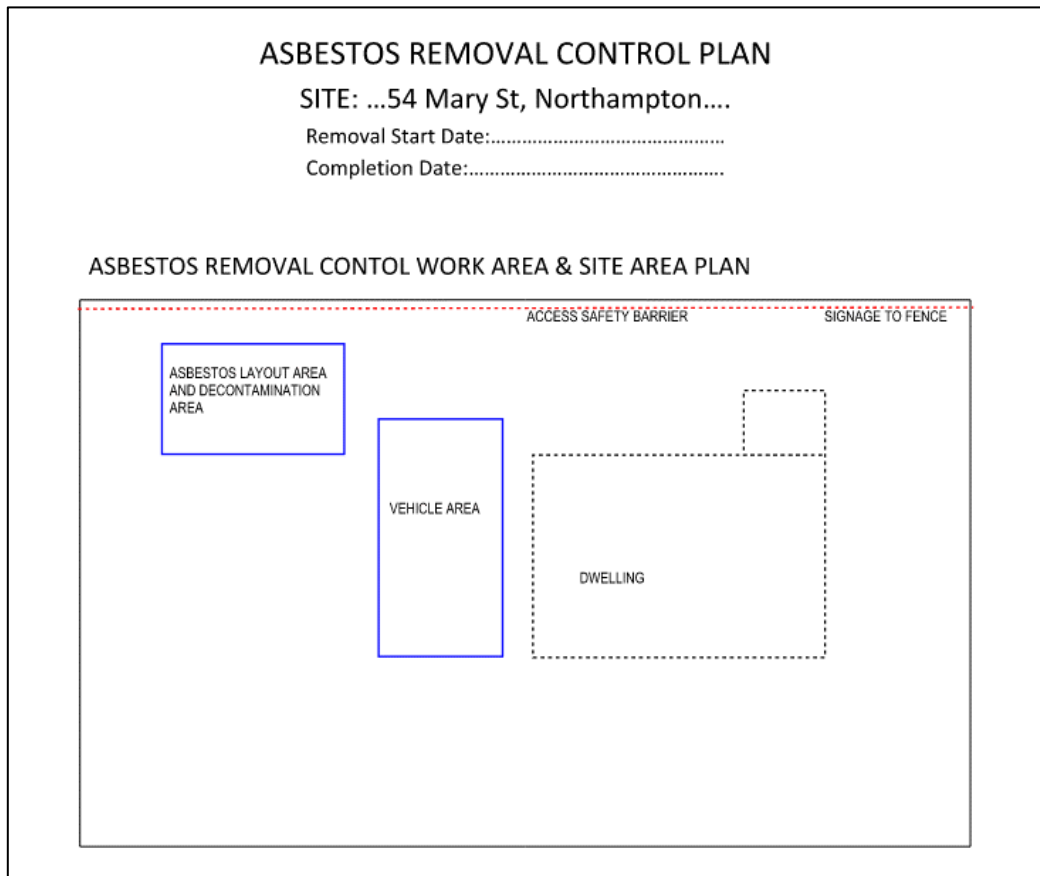
This Plan should be in-line with the Occupational Safety and Health Regulations 1996.

For both the **Asbestos Removal Plan** and the **Demolition Plan** we require the following information to be included on these Plans, before being submitted to the Shire for approval:-

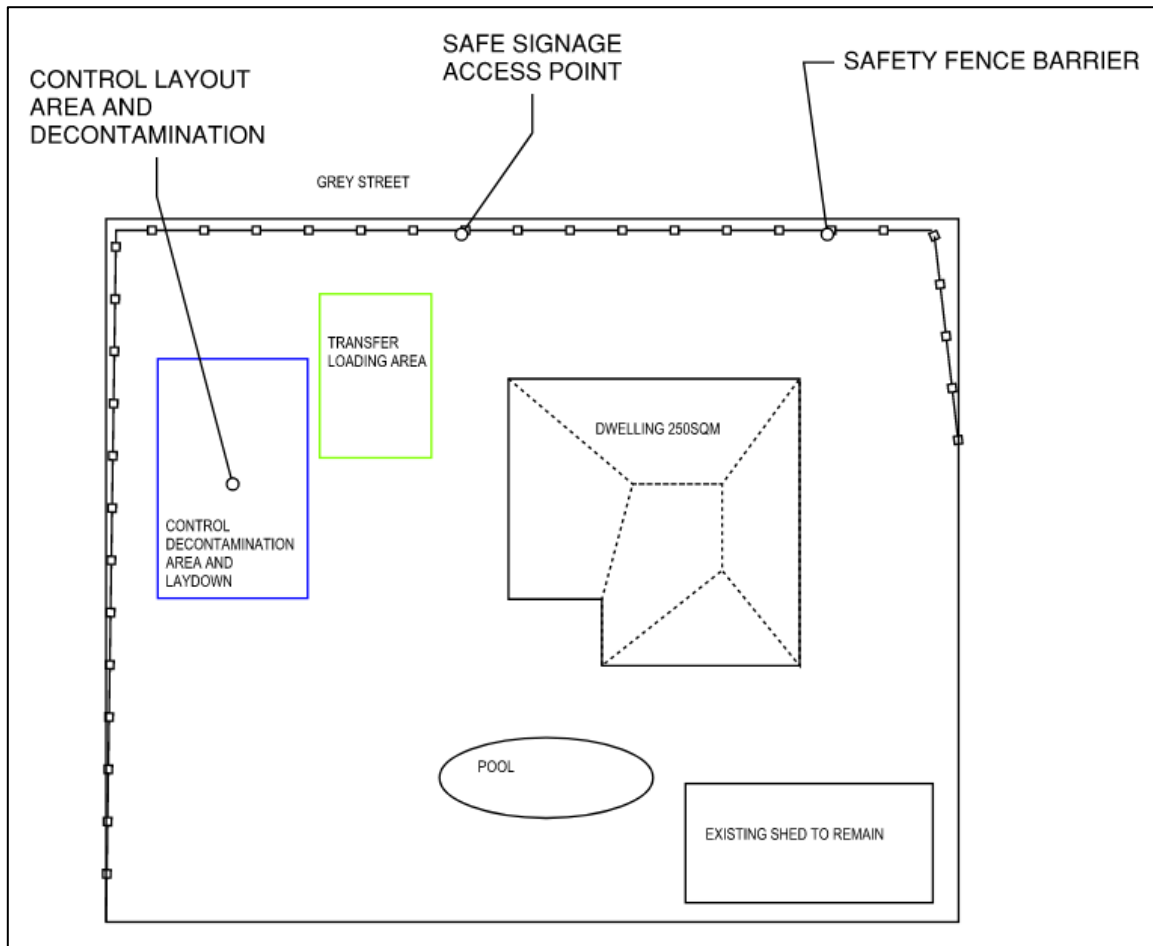
- 1) The property address of where the demolition work will occur;
- 2) State the estimated date that the removal work will commence and the expected completion date;
- 3) A sketch plan of the block showing:
  - the material or structure to be removed;
  - where the asbestos layout area and decontamination area is to be on the property;
  - where the vehicle or container for the removal of building material off the property will be located on the property;
  - location of safety fencing and signage;
  - list PPE to be worn inside the work area

See below 3 examples of typical sketch plans.

**Example 1.**



**Example 2.**



**Example 3.**



- 4) Provide information for the Area Assessment and Boundaries Assessment, where information is available;
- 5) If there is asbestos material on the building, state where it is located, the type, condition, if it is to be removed or staying in-situ, and the estimated quantity if it is to be removed;
- 6) Provide advice on power disconnection to the property by Western Power;
- 7) Provide details on the notification given to owners and neighbours – how and when;
- 8) Provide details of the person removing the asbestos or carrying out the demolition work, their contact details and registration/license numbers;
- 9) Include your Signature and Date at the end of this advice which confirms that the information provided is what will be done once you receive the Demolition Permit.

**Safe Work Method Statements (SWMS)**

An SWMS must be in writing and, as far as practicable, set out:

- each high-risk construction work activity that is or includes a hazard
- the risk of injury or harm to a person resulting from any such hazards
- the safety measures to be implemented to reduce the risk, including the control measures which are genuinely based on the hierarchy of controls
- a description of the equipment to be used in the work activity
- the qualifications and training (if any) required for persons doing the work

Please remember to also include the property address and the name of the person submitting it on the SWMS as well.