

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on the 19 April 2013

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4.1 OPENING

The President thanked all Councillors and members present for their attendance and declared the meeting open at 1.00pm.

4.2 PRESENT

Cr G Wilson	President	Northampton Ward
Cr B Cripps	Deputy President	Northampton Ward
Cr T Carson		Northampton Ward
Cr C Simkin		Northampton Ward
Cr P Gliddon		Kalbarri Ward
Cr M Scott		Kalbarri Ward
Cr J Booth		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager Works & Technical Services	
Mrs Hayley Williams	Principal Planner	
Mrs Kristy Williams	Consultant	

4.2.1 LEAVE OF ABSENCE

Nil

4.2.2 APOLOGIES

Cr S Stock-Standen, Cr D Pike,

4.3 QUESTION TIME

Nil

4.4 CONFIRMATION OF MINUTES

**4.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 19th
MARCH 2013**

Moved Cr GLIDDON, seconded Cr CARSON

That the minutes of the Ordinary Meeting of Council held on the 19th March 2013 be confirmed as a true and correct record.

CARRIED 7/0

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4.4.2 BUSINESS ARISING FROM MINUTES

Nil

4.5 RECEIVAL OF MINUTES

Nil

4.6 ADMINISTRATION & CORPORATE REPORT

4.6.1 WORKFORCE PLAN (ITEM 6.5.1)

Moved Cr SIMKIN, seconded Cr SCOTT

That Council formally adopts the Workforce Plan as presented.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

4.6.2 CORPORATE BUSINESS PLAN & LONG TERM FINANCIAL PLAN (ITEM 6.5.2)

Council and Management considered the Draft Corporate Business Plan and revised and amended the Draft Strategic Plan (Planning for the Future 2012 – 2022).

Consultant Kristy Williams departed the meeting at 2.06pm

4.6.3 REGIONAL ROAD GROUP FUNDING & BLACK SPOT FUNDING 2013/2014 (ITEM 6.5.3)

Moved Cr BOOTH, seconded Cr GLIDDON

That Council secure provision within the 2013/2014 Budget for the following Regional Road Group projects:

Northampton Nabawa Road	\$ 5,740
Kalbarri/Ajana Road	\$45,300
George Grey Drive	\$60,633

CARRIED 7/0

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4.6.4 NORTHAMPTON LIGHT INDUSTRIAL AREA – RENAME STREET (ITEM 6.5.4)

Moved Cr WILSON, seconded Cr SCOTT

That Council submits to the Geographical Names Committee the following names for the street within the Northampton Light Industrial development in preference order:

1. Kitson Circuit – Kitson is the type of two locomotives that were first used to construct the railway line from Geraldton to Northampton
2. Marion Circuit – Marion was the name of the ship that Joseph Horrocks came to Western Australia in. Joseph Horrocks commenced the mining operations at Gwalla which is opposite the industrial site.

CARRIED 7/0

6.4.5 KALBARRI FORESHORE PARKLAND REDEVELOPMENT PROPOSAL (ITEM 6.5.5)

Moved Cr CRIPPS, seconded Cr CARSON

That Council not support the request to use wood furniture in the Kalbarri Foreshore and continue using Replas furniture.

CARRIED 7/0

6.4.6 NORTHAMPTON 150TH ANNIVERSARY (ITEM 6.5.6)

Moved Cr SIMKIN, seconded Cr SCOTT

That Council endorses the recommendation of the Northampton 150th Anniversary Committee to adopt the logo as presented for the 150th Anniversary of Northampton.

CARRIED 7/0

6.4.7 LOCAL GOVERNMENT WEEK CONFERENCE 2013 (ITEM 6.5.7)

Moved Cr GLIDDON, seconded Cr SCOTT

That Cr Carson, Cr Wilson, Cr Scott, Cr Simkin, Cr Pike and the Acting CEO (Deputy CEO) attend the 2013 WA Local Government Conference.

CARRIED 7/0

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4.7 WORKS REPORT

4.7.1 MAINTENANCE WORKS/CONSTRUCTION WORKS PROGRAM (ITEM 6.1.1)

Noted

4.7.2 NORTHAMPTON – WANNERENOOKA BOREFIELD BORE/MINE SHAFT COVER (ITEM 6.1.2)

Moved Cr CARSON, seconded Cr SIMKIN

That Council approves the replacement of the steel cover/s at the Wannerenooka borefield location with cost approved as authorized expenditure (\$2,780.00 plus GST). Funds required to be sourced from the Parks, Reserves, Garden General provision as listed within the 2012/2013 budget.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

4.7.3 GRAVEL PAYMENTS EASTOUGH ROAD - HULME (ITEM 6.1.3)

Noted

Mr Broadhurst left the meeting at 2.39 pm.

4.8 HEALTH/BUILDING REPORT

4.8.1 BUILDING STATISTICS (ITEM 6.2.1)

Noted

4.9 TOWN PLANNING REPORT

**4.9.1 SHIPPING CONTAINER – LOT 27 (NO. 6) KESTREL AVENUE, KALBARRI
(ITEM 6.3.1)**

Moved Cr BOOTH, seconded Cr SCOTT

That Council:

1. REFUSE to grant Planning Approval to the location of one (1) shipping container on Lot 27 (No. 6) Kestrel Avenue, Kalbarri for the following reasons:
 - a. The shipping container does not comply with the provisions of the *Shire of Northampton Local Planning Policy – Use of Shipping Containers*, in particular:
 - i. There is no approved building permit for a single residential dwelling on Lot 27 (No. 6) Kestrel Avenue, Kalbarri;
 - ii. The shipping container is not considered to be temporary as it has been on the subject property for longer than 3 months;
 - iii. The shipping container is considered to have an adverse effect on the visual amenity of the area and the Applicant/Owner has provided no mitigation measures to reduce the amenity impact as part of their application, such as being painted in muted tones or screening;
 - iv. The Applicant/Owner has not provided any submissions from adjoining landowners in support of the application.
2. Notify the Applicant/Owner that they are required to remove the shipping container from Lot 27 (No. 6) Kestrel Avenue, Kalbarri within 21 days of receiving this notice and should this not occur then Council will commence prosecution proceedings without any further notice in accordance with *Town Planning Scheme No. 9 (Kalbarri Townsite)* and the *Planning and Development Act (2005)*.

Advice Notes:

1. If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.

CARRIED 7/0

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4.9.2	PROPOSED KALBARRI QUADBIKE SAFARIS LICENCE AGREEMENT – RESERVE 12996 (North/South), UCL, LOTS 3034 & 13 MURCHISON HOUSE STATION, AJANA-KALBARRI ROAD, KALBARRI 6.3.2)
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Moved Cr SCOTT, seconded Cr SIMKIN

That Council:

- 1 Grant Planning Approval for a Commercial Recreational Tourism Activity (Quadbike Tours) over Reserves 12996 (North/South) and Lots 3034 and 13 Ajana-Kalbarri Road, Kalbarri subject to the following conditions:
 - a This Planning Approval is an approval for the proposed use for the purposes of the Shire of Northampton's *Town Planning Scheme No. 9 – Kalbarri* and the *Planning and Development Act (2005)* only and does not constitute an approval of the proposed use by the Shire in its capacity as management body of the reserve within which the use is proposed to be located;
 - b Approval of the Minister of Lands in accordance with the provisions of the *Land Administration Act (1997)*;
 - c A licence agreement being entered into by the applicant and the Shire in accordance with Council's Local Planning Policy – Commercial Recreational Tourism Activity on Crown Reserves;
 - d This Planning Approval shall remain valid whilst the licence agreement referred to in Condition (c) remains current and valid, and on the expiration or in the termination of such licence agreement, this Planning Approval shall cease to be valid; &
 - e. The Applicant is required to attend "Nanda Cultural Awareness Training" as provided by the Yamatji Land and Sea Council in consultation with the relevant Indigenous Group prior to the Licence Agreement being formally endorsed.

Advice Notes:

- i The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business; and

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- ii. The Applicant is advised of the following publication containing valuable information about the protection of sensitive water sources; *Water Quality Protection Note 44 Roads near sensitive water resources.*

- 2 Authorise delegation to the Chief Executive Officer and Principal Planner for preparation and execution of the agreement with any disputes to be referred back to Council for final determination.

CARRIED 7/0

4.9.3 SINGLE RESIDENTIAL TRANSPORTABLE DWELLING – LOT 254 (NO. 41) GLANCE STREET, HORROCKS (ITEM 6.3.3)
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Moved Cr CARSON, seconded Cr GLIDDON

That Council grant formal planning approval for a single residential transportable dwelling on Lot 254 (No. 41) Glance Street, Horrocks subject to the following conditions;

- a) Development shall be in accordance with the attached approved plan(s) dated 19 April, 2013 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the Local Government;
- b) Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition;
- c) Any soils disturbed or deposited on site shall be stabilised to the approval of the Local Government;
- d) Installation of crossing place/s to the standards and specifications of the Local Government;
- e) A building permit shall be issued by the Local Government prior to the commencement of any work on the site;
- f) If the development/use the subject of this approval is not substantially completed within a period of 2 years after the date of the determination the approval shall lapse and be of no further effect;
- g) All stormwater is to be disposed of onsite to the approval of the local government;
- h) Access and car parking areas to be paved, drained and thereafter maintained to the approval of the local government;

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- i) The retaining wall is to be located entirely within property boundary and should the exact boundary position be unable to be verified it is recommended that the services of a licensed surveyor be employed;
- j) In the case of the retaining wall on the property boundary, the finish of the retaining wall on the affected adjoining landowner's side is to be finished to a forked/pointed standard to the approval of the Local Government; and
- h) A landscaping plan is to be submitted for approval by the local government, and once approved, prior to the commencement of the approved use, the approved landscaping plan is to be implemented in full and maintained thereafter to the approval of the local government.

Advice Notes:

- 1) Where an approval has lapsed, no development/use shall be carried out without the further approval of the local government having first been sought and obtained.
- 2) If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.

CARRIED 7/0

4.9.4 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.4)
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Noted

Hayley Williams left the meeting at 2.55pm. Prior to Hayley Williams departure from the meeting the President wished Hayley the best on behalf of the entire Council with her pending birth and maternity leave.

AFTERNOON TEA ADJOURNMENT

Council adjourned for afternoon tea at 2.55pm and reconvened at 3.02pm with the following in attendance:

Cr Wilson, Cr Cripps, Cr Carson, Cr Simkin, Cr Gliddon, Cr Booth, Cr Scott, Chief Executive Officer Garry Keefe and Deputy CEO Grant Middleton.

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4.10 FINANCE REPORT

4.10.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)

Moved Cr CARSON, seconded Cr GLIDDON

That Municipal Fund Cheques 19645 to 19670 inclusive, totalling \$83,338.73, Municipal EFT payments numbered EFT11015 to EFT11091 inclusive totalling \$326,994.18, Direct Debit payments GJ09-14 to GJ09-19 totalling \$8,377.18 Trust Fund Cheques 1901-1902, totalling \$700.00 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

4.10.2 MONTHLY FINANCIAL STATEMENTS (ITEM 6.4.2)

Moved Cr SIMKIN, seconded Cr SCOTT

That Council adopts the Monthly Financial Report for the period ending 31 March 2013 and notes any material variances greater than \$5,000.

CARRIED 7/0

4.10.3 RATES WRITE OFF 6.4.3)

Moved Cr BOOTH, seconded Cr CARSON

That Council write off outstanding rates, interest and ESL charges owing on assessment A3083 totalling \$2,181.36 in accordance with Section 6.12 of the Local Government Act as the parcel of land is no longer rateable.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

4.10.4 2013-2014 BUDGET - SUBMISSIONS 6.4.4)

Moved Cr SIMKIN, seconded Cr GLIDDON

That Council consider the following projects for inclusion within the draft 2013/14 Budget.

1. Kalbarri Golf and Bowling Club -\$10,500
2. Kalbarri Arts & Craft Group (inc) - \$2,000

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3. Binu Balla Progress Association - \$500
4. Northampton Visitor Centre - \$5,000 (Additional Funding)
5. Monsignor Hawes Heritage Trial Signage - \$2,000
6. Architectural Survey for Old Roads Board Building to rectify rising damp issues - \$5,300

CARRIED 7/0

4.11 PRESIDENTS REPORT

Cr Wilson reported on his attendance to the following:

- Meeting with Midwest Development Commission in relation to Future Capital Works on 25/3/13
- Telstra Mobile Phone Towers Launch – Binu Hall on 27/3/13

4.12 DEPUTY SHIRE PRESIDENTS REPORT

Cr Cripps reported on his attendance to the following:

- Meeting with Midwest Development Commission in relation to Future Capital Works on 25/3/13
- Unveiling Gwalla Information Sign and Shelter on 19/4/13

4.13 COUNCILLORS REPORT

4.13.1 CR GLIDDON

Since the last Council meeting Cr Gliddon reported on her attendance to:

- Three Canoe and Cray Festival Meetings

4.13.2 CR BOOTH

Since the last Council meeting Cr Booth reported on her attendance to:

- Three Kalbarri Visitor Centre Meetings (Monthly/Special/General)

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4.13.3 CR SCOTT

Since the last Council meeting Cr Scott reported on his attendance to:

- Two Kalbarri Sport & Recreation Club Meetings
- Foreshore Development Meeting
- Telstra Mobile Phone Towers Launch – Binu Hall on 27/3/13

4.13.4 CR SIMKIN

Since the last Council meeting Cr Simkin reported on his attendance to:

- Telstra Mobile Phone Towers Launch – Binu Hall on 27/3/13
- Unveiling Gwalla Information Sign and Shelter on 19/4/13

4.13.5 CR CARSON

Since the last Council meeting Cr Carson reported on his attendance to:

- Unveiling Gwalla Information Sign and Shelter on 19/4/13

4.15 INFORMATION BULLETIN

Noted.

4.16 NEW ITEMS OF BUSINESS

Cr Cripps departed the meeting at 3.49pm

4.16.1 Kalbarri Oval Fence

Cr Scott advised Council of a proposal from KSRC and the Kalbarri Cormorants (Super Rules Football Team) to assist in financial support to replace the existing Kalbarri Oval fencing as the current fence is not suitable and continually being vandalised.

Moved Cr SCOTT, seconded Cr GLIDDON

That Council request KSRC to provide a formal approach to re-fence Kalbarri Oval including quotations and confirm formal commitment from KSRC and Kalbarri Cormorants

CARRIED 6/0

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4.17 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council be held on 17th May 2013 commencing at 1.00pm at the Northampton Council Chambers, Hampton Road, Northampton.

4.18 CLOSURE

Cr Scott and Cr Gliddon advised that they will be apologies for the next Council Meeting to be held on 17th May 2013.

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 4.03pm.