

**SHIRE OF NORTHAMPTON**

**Minutes of Budget Meeting of Council held at the Northampton Council Chamber,  
Hampton Road Northampton on Friday 27<sup>th</sup> July 2012**

---

1.	ATTENDANCE	2
2	APOLOGIES	2
3	QUESTION TIME	2
4	DISCUSSION OF 2011/2012 DRAFT MUNICIPAL BUDGET	2
4.1.1	FISHING PLATFORM	2
4.1.2	FUNDING – KALBARRI VISITORS CENTRE	3
4.1.3	BEACH SHELTER REPLACEMENT	3
4.1.4	ROADWORKS – CARLTON CRESCENT	4
4.1.5	ROADWORKS – KAIBER STREET PARKING	4
4.1.6	ROADWORKS – KAIBER STREET PARKING	4
5.2	SETTING OF RATE IN THE DOLLAR AND MINIMUMS	5
5.3	SPECIFIED AREA RATES – SETTING OF RATE IN THE DOLLAR AND STATING OF THE PURPOSE OF THE SPECIFIED AREA RATE	5
5.4	REFUSE FEES	6
5.5	DUE DATE FOR PAYMENT OF RATES, INCLUDING INSTALMENT OPTION	6
5.6	DISCOUNT APPLICABLE TO GENERAL RATES	6
5.7	FEE FOR INSTALMENT OPTION	7
5.8	SETTING OF INSTALMENT INTEREST CHARGE APPLICABLE TO THE INSTALMENT OPTION	7
5.9	SETTING OF PENALTY INTEREST APPLICABLE IF DEFAULT IS MADE ON INSTALMENT PAYMENT	7
5.10	SETTING OF LATE PAYMENT PENALTY INTEREST APPLICABLE TO ALL OVERDUE RATES	7
6	CONSIDERATION OF TRUST AND RESERVE FUND 2008/2009 DRAFT BUDGETS	7
7	TENDERS FOR PLANT, VEHICLES, BITUMEN, GOODS & SERVICES	8
8	CLOSURE	8

**SHIRE OF NORTHAMPTON**

**Minutes of Budget Meeting of Council held at the Northampton Council Chamber,  
Hampton Road Northampton on Friday 27<sup>th</sup> July 2012**

---

**1.1 OPENING**

The President thanked all members present for their attendance and declared the meeting open at 1.00pm.

**1.2 PRESENT**

Cr G Wilson	President	Northampton Ward
Cr L Parker	Deputy President	Kalbarri Ward
Cr B Cripps		Northampton Ward
Cr T Carson		Northampton Ward
Cr C Simkin		Northampton Ward
Cr S Stock-Standen		Northampton Ward
Cr J Booth		Kalbarri Ward
Cr P Gliddon		Kalbarri Ward
Cr S Penn		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Neil Broadhurst	Manager of Works and Technical Services	
Mr Glenn Bangay	EHO/Building Surveyor	

**1.2.1 LEAVE OF ABSENCE**

Nil.

**2 APOLOGIES**

Nil

**3 QUESTION TIME**

There were members of the public present but no questions were put to Council.

**4 DISCUSSION OF 2012/2013 DRAFT MUNICIPAL BUDGET**

Council and Staff proceeded to go through the new items list to ensure that the draft budget for 2012/2013 was adopted as a balanced budget.

**4.1.1 FISHING PLATFORM**

CEO tabled an email received from Pascale Delhaize and understood that Councillors had also received the email. Ms Delhaize requested Council reconsider this project and not install the fishing platform.

**SHIRE OF NORTHAMPTON**

**Minutes of Budget Meeting of Council held at the Northampton Council Chamber,  
Hampton Road Northampton on Friday 27<sup>th</sup> July 2012**

---

Moved Cr PARKER seconded Cr BOOTH

That Council continue with the installation of the fishing platform as originally proposed.

CARRIED 9/0

**4.1.2 FUNDING – KALBARRI VISITORS CENTRE**

Moved Cr CRIPPS, seconded Cr PENN

That Council in 2012/13 provide a grant of \$80,000 and an operating grant of \$20,000 subject to the following conditions”

1. Council to receive from the KVC copies of all accounts paid/invoices, details of wages paid and details of income on a monthly basis.
2. KVC to repay the grant of \$80,000 in full by 30 June 2016.
3. Council and KVC to enter into a financial agreement for the \$80,000 grant.
4. Shire President, Deputy President and CEO to meet with the management committee and KVC Manger on a quarterly basis to review their financial position and operations

CARRIED 9/0

**AFTERNOON TEA ADJOURNMENT**

Council adjourned for afternoon tea at 2.55pm and reconvened at 3.04pm with the following in attendance:

Cr Wilson, Cr Cripps, Cr Simkin, Cr Parker, Cr T Carson, Cr Stock-Standen, Cr Booth, Cr Gliddon, Cr Penn, the Chief Executive Officer, Mr Garry Keeffe, the Deputy CEO Jamie Criddle, the Manager of Works and Technical Services, Mr. Neil Broadhurst, and the Principal Building Surveyor/EHO Mr Glenn Bangay.

**4.1.3 BEACH SHELTER REPLACEMENT**

Mr Glen Bangay, Principal Building Surveyor/EHO advised the meeting that the beach shelter at the Blue Holes was in desperate need of replacement as all legs had rusted through and is in a dangerous state.

Moved Cr PARKER, seconded Cr PENN

That Council make provision within the 2012/13 Budget to relace the shelter at the Blue Holes at an estimated cost of \$12,500 and Specified Area Rate Reserve Funds be used for this purchase.

CARRIED 9/0

**SHIRE OF NORTHAMPTON**  
**Minutes of Budget Meeting of Council held at the Northampton Council Chamber,  
Hampton Road Northampton on Friday 27<sup>th</sup> July 2012**

---

4.1.4	ROADWORKS – CARLTON CRESCENT
-------	------------------------------

Cr Booth declared an interest in this project as it neighbours her property and could receive a financial gain or loss from Councils decision and left the meeting at 3.46pm

Move Cr STOCK-STANDEN, seconded Cr SIMKIN

That the provision to upgrade drainage in Carlton Crescent be deleted from the budget.

CARRIED 8/0

Cr Booth re-entered the meeting room at 3.48pm

4.1.5	ROADWORKS – KAIBER STREET PARKING
-------	-----------------------------------

Cr Carson declared an interest in this project as it neighbours her property and could receive a financial gain or loss from Councils decision and left the meeting at 3.51pm

Move Cr PENN, seconded Cr CRIPPS

That the provision to install parking along Kaiber Street to be included in the 2012/2013 budget.

CARRIED 8/0

Cr Carson re-entered the meeting room at 3.53pm

4.1.6	ROADWORKS – KAIBER STREET PARKING
-------	-----------------------------------

Cr Craig Simkin left the meeting at 4.00pm

On revision of the budget Council determined that the Kaiber Street Parking roadworks could no longer be included within the budget.

Cr Carson declared an interest in this project as it neighbours her property and could receive a financial gain or loss from Councils decision and left the meeting at 5.10pm

The President requested a show of hands for support to rescind minute 4.1.5, a show of hands indicated full support for the rescinding of the minute.

Moved Cr STOCK STANDEN, seconded Cr CRIPPS

That Council rescind Minute 4.1.5 and that the provision of \$13,300 for the proposed works be deleted from the 2012/13 Budget.

CARRIED 8/0

**SHIRE OF NORTHAMPTON**  
**Minutes of Budget Meeting of Council held at the Northampton Council Chamber,  
Hampton Road Northampton on Friday 27<sup>th</sup> July 2012**

---

Cr Carson re-entered the meeting room at 5.12pm

**5.2 SETTING OF RATE IN THE DOLLAR AND MINIMUMS**

Moved Cr PENN, seconded Cr BOOTH

That the Draft Municipal Fund Budget for 2012/2013 be adopted as a balanced budget and the following charges be levied:

*General Rates*

The rate in the dollar for all rateable Gross Rental Value properties be set at \$0.057589 and the rate in the dollar for all rateable Unimproved Value properties be set at \$0.008685.

*Minimum Rates*

That the minimum rate on rateable Gross Rental Value and Unimproved Value properties be set at \$450.00 per assessment.

CARRIED BY ABSOLUTE MAJORITY 9/0

**5.3 SPECIFIED AREA RATES – SETTING OF RATE IN THE DOLLAR AND STATING OF THE PURPOSE OF THE SPECIFIED RATE**

Moved Cr, seconded Cr

1. That the specified area rate in the dollar, for all rateable Kalbarri Gross Rental Value properties zoned Residential, Residential Development, Places of Public Assembly, Special Site, Special Rural, Commercial, Tourist Accommodation, Service Industry, Light Industry, Composite Light Industry, within the Kalbarri Town Planning Scheme No. 9 be set at \$0.01521, to raise approximately \$30,000, being for Tourism Infrastructure related projects and Tourism Promotional Advertising within the Kalbarri Ward.
2. That the specified area rate in the dollar, for all rateable Port Gregory Gross Rental Value properties within the Port Gregory Townsite be set at \$0.02653 to raise approximately \$7,770 to fund the operating cost of maintaining the Port Gregory Water Supply.

CARRIED BY ABSOLUTE MAJORITY 9/0

**5.4 REFUSE FEES**

Moved Cr CARSON, seconded Cr STOCK-STANDEN

That Council set the refuse charges for 2012/2013 as follows:

Kalbarri Domestic Collection	\$330
Kalbarri Commercial Collection (Double)	\$660
Kalbarri Caravan Park Collection	\$660
Northampton & Other Domestic Collection	\$330
Northampton & Other Commercial Collection (Double)	\$660
Port Gregory Caravan Park Collection	\$660
Kalbarri Caravan Park Collections	\$660

**Separate billing**

Bulk Bin Cardboard Rentals (at cost)	\$235
Bulk Bin Other Rentals (at cost)	\$2930
Bulk Bin Cardboard Rentals – Pickup	\$20.35/m <sup>3</sup>
Bulk Bin Other Rentals – Pickup	\$17.26/m <sup>3</sup>

CARRIED BY ABSOLUTE MAJORITY 9/0

**5.5 DUE DATE FOR PAYMENT OF RATES, INCLUDING INSTALMENT OPTION**

Moved Cr CRIPPS, seconded Cr CARSON

That the due date for the payment of rates be 3<sup>rd</sup> October 2012 and the remaining due dates for rate instalment payments be 4<sup>th</sup> December 2012, 6<sup>th</sup> February 2013 and 9<sup>th</sup> April 2013.

CARRIED BY ABSOLUTE MAJORITY 9/0

**5.6 DISCOUNT APPLICABLE TO GENERAL RATES AND DATE BY WHICH PAYMENT IS REQUIRED TO CLAIM DISCOUNT**

Moved Cr CRIPPS, seconded Cr CARSON

That a discount of 6% be allowed on general rates, applicable to all rate assessments that are paid by 4:30pm on 3<sup>rd</sup> October 2012.

CARRIED BY ABSOLUTE MAJORITY 9/0

**SHIRE OF NORTHAMPTON**  
**Minutes of Budget Meeting of Council held at the Northampton Council Chamber,  
Hampton Road Northampton on Friday 27<sup>th</sup> July 2012**

---

**5.7 FEE FOR INSTALMENT OPTION**

Moved Cr CRIPPS, seconded Cr CARSON

That an administration fee of \$5.00 per rate instalment payment be charged

CARRIED BY ABSOLUTE MAJORITY 9/0

**5.8 SETTING OF INSTALMENT INTEREST CHARGE APPLICABLE TO INSTALMENT OPTION**

Moved Cr CRIPPS, seconded Cr CARSON

That an instalment interest rate of 5% per annum be charged on all rate assessments that are paid by instalments.

CARRIED BY ABSOLUTE MAJORITY 9/0

**5.9 SETTING OF PENALTY INTEREST APPLICABLE IF DEFAULT IS MADE ON INSTALMENT OPTION**

Moved Cr CRIPPS, seconded Cr CARSON

That a penalty interest rate of 10% per annum be applicable to the outstanding rates amount if a ratepayer defaults on the payment of a rates instalment.

CARRIED BY ABSOLUTE MAJORITY 9/0

**5.10 SETTING OF LATE PAYMENT PENALTY INTEREST APPLICABLE TO ALL OVERDUE RATES**

Moved Cr CRIPPS, seconded Cr CARSON

That a late payment penalty of 10% per annum be charged on all rates outstanding after 3<sup>rd</sup> October 2012, where no instalment option was taken.

CARRIED BY ABSOLUTE MAJORITY 9/0

**6 CONSIDERATION OF TRUST AND RESERVE FUND 2012/2013 DRAFT BUDGETS**

Moved Cr PENN, seconded Cr GLIDDON

That Trust Budget for 2012/2013 be adopted, however management to re-submit the Reserve Fund Budget at the August meeting of Council for adoption.

CARRIED BY ABSOLUTE MAJORITY 9/0

**SHIRE OF NORTHAMPTON**  
**Minutes of Budget Meeting of Council held at the Northampton Council Chamber,  
Hampton Road Northampton on Friday 27<sup>th</sup> July 2012**

---

<b>7</b>	<b>TENDERS FOR PLANT, VEHICLES, BITUMEN, GOODS &amp; SERVICES</b>
----------	---

Moved Cr CRIPPS, seconded Cr BOOTH

That the Chief Executive Officer be authorised to call tenders, as per the requirements and provisions of the Local Government Act 1995, for the provision of goods and services as approved within the 2012/2013 Budget.

CARRIED BY ABSOLUTE MAJORITY 9/0

<b>8</b>	<b>CLOSURE</b>
----------	----------------

There being no further business, the President thanked all present for their attendance and input into the budget process and declared the meeting closed at 5.17pm.