

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on the 20th April 2012.

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4.1 OPENING

The President thanked all members present for their attendance, welcomed all Councillors and declared the meeting open at 1.03pm.

4.2 PRESENT

Cr G Wilson	President	
Cr L Parker	Deputy President	Kalbarri Ward
Cr T Carson		Northampton Ward
Cr C Simkin		Northampton Ward
Cr P Gliddon		Kalbarri Ward
Cr S Penn		Kalbarri Ward
Cr J Booth		Kalbarri Ward
Mr Garry Keefe	Chief Executive Officer	
Mr Jamie Criddle	Deputy Chief Executive Officer (entered at 1.25pm)	
Mr Glenn Bangay	Principal EHO/Building Surveyor	
Mrs Hayley Williams	Principal Planner	

4.2.1 LEAVE OF ABSENCE

Nil.

4.2.2 APOLOGIES

Cr B Cripps	Northampton Ward
Cr S Stock-Standen	Northampton Ward

4.3 QUESTION TIME

There were members of the public present with no questions put to Council.

4.4 CONFIRMATION OF MINUTES

4.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 16th MARCH 2012.

Moved Cr PENN, seconded Cr CARSON

That the minutes of the Ordinary Meeting of Council held on the 16th March 2012 be confirmed as a true and correct record subject to the following amendments:

Minute 3.10.8 to be re-worded as its original intent was for a draft letter to be provided to Council, minute to read:

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“That Council instruct its lawyers to prepare a draft, for further consideration by Council, a warning letter to the editors of the Kalbarri Truth website to cease making defamatory and derogatory remarks about Council, Councillors and staff and should individual members wish to take further action, then they do so at their own accord.”

Minute 3.17 Closure to be changed from President to Deputy President.

CARRIED 7/0

4.4.1.1 BUSINESS ARISING FROM MINUTES

MINUTE 3.4.4.1 SALE OF LOTS – OLD SCHOOL OVAL

The Chief Executive Officer advised that Certificate of Titles should now be available within 14 days. Although the Council resolved to advertise for a two month period this will have an impact on the project cash flow and therefore the CEO advised that he will advertise in two parts, one for a period of four to five weeks and a second period being the two months as resolved by Council if lots have not been sold prior.

**MINUTE 3.6.2 GRAVEL EXTRACTION – PAYMENT OF GRAVEL ROYALTIES
(ITEM 6.1.2)**

CEO advised that an amount of \$3.50 per cubic metre is being paid and management will be investigating the purchase of land to retain gravel resources within the near future

**MINUTE 3.10.4 NORTHAMPTON TOWNSITE – 150TH ANNIVERSARY (ITEM
6.5.4)**

CEO advised at the end of the advertising period no nominations were received however one was received after the due date. The CEO will be undertaking additional advertising.

**MINUTE 3.10.11 CSRFF APPLICATION – NORTHAMPTON BOWLING CLUB (ITEM
6.5.11)**

CEO advised that no response has been received from the Northampton Bowling Club seeking their support for the project.

4.5 WORKS REPORT

4.5.1 MAINTENANCE WORKS/PROGRAMMED WORKS (ITEM 6.1.1)

Noted.

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4.6 HEALTH/BUILDING REPORT

4.6.1 INFORMATION ITEM – SEMI PUBLIC SWIMMING POOLS (ITEM 6.2.1)

Noted.

4.6.2 BUILDING STATISTICS FOR THE MONTH OF FEBRUARY 2012 (ITEM 6.2.2)

Noted.

4.6.3 INFORMATION ITEM – FOOD SAMPLING (ITEM 6.2.3)

Noted.

4.7 TOWN PLANNING REPORT

4.7.1 REQUEST FOR WAIVER OF PLANNING AND BUILDING APPLICATION FEES – COMMUNITY SERVICES DEPOT (AMBULANCE), TRAINING, ADMINISTRATION & AMENITIES (STAGE 2) – LOT 600 (RESERVE NO. 35181) MAGEE CRESCENT, KALBARRI (ITEM 6.3.1)

Moved Cr GLIDDON, seconded CR BOOTH,

That Council waive the Planning Application Fee of \$3,399.00 and the Building Application Fee of \$1,080.00 payable for the construction of Stage 2 of the community services depot for St. John Ambulance Australia on Lot 600 (Reserve 35181) Magee Crescent, Kalbarri in recognition of the valuable service the ambulance provides to the Kalbarri community.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

4.7.2 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.2)

Noted.

Mrs Hayley Williams, Principal Planner left the meeting at 1.16pm.

Due to additional information required for the finance report Council progressed with the Administration & Corporate Report.

4.8 ADMINISTRATION & CORPORATE REPORT

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CEO requested that Items 6.5.1 and 6.5.9 be deferred until the end of the remaining report items as they are confidential and needed to be discussed in-camera and therefore both items can then be considered. Council agreed.

4.8.1	COMMUNITY STRATEGIC PLAN REVIEW (ITEM 6.5.2)
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Moved Cr GLIDDON, seconded CR CARSON

1. That Council include the request received from the Northampton Botanic Line Group for the development of the Botanic Walk Trail within the strategy Social/Community of the revised Community Strategic Plan 2012-2022.
2. That Council not include the items requested by the Northampton Environmental Group as per the following:

Item 1 - the Group suggest the strategy to be on both Council and private land. This is not supported as private land is that and Council has limited jurisdiction in relation to environment issues, particularly native flora matters, on private land. This falls under the jurisdiction of other State and Federal Government Departments.

Item 2 – recommend it become a strategy in its own right, this is not supported and believe the current wording is adequate.

Item 3 – although their intent is supported, it will be very difficult to undertake. Primarily due to the non commitment by state and other regional local governments where facilities such as recycling are not high on their agenda.

Item 4 - recommend it become a strategy in its own right, this is not supported and believe the current wording is adequate.

CARRIED 7/0

The Deputy CEO, Jamie Criddle entered the meeting at 1.25pm.

4.8.2	COMMUNITY BUS (ITEM 6.5.3)
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Moved Cr CARSON, seconded Cr PENN

That Council formally approve the purchase of the bull bar at a cost of \$3,350 GST exclusive and a front window stone guard at a cost of \$1,800 GST exclusive for the new Community Bus and these purchases be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

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4.8.3 REALIGNMENT OF COOLCALALAYA ROAD (ITEM 6.5.4)

Moved Cr PENN, seconded Cr SIMKIN

That Council list a provision of \$50,000 for the re-surveying and alignment of the Coolcalalaya Road in the 2012/13 Budget.

CARRIED 7/0

4.8.4 KALBARRI FORESHORE LANDSCAPE MASTER PLAN (ITEM 6.5.5)

Moved Cr PENN, seconded Cr GLIDDON

That Council advertise the draft Kalbarri Foreshore Landscape Master Plan for a period of two months to seek public comment.

CARRIED 7/0

4.8.5 EXTRA MASS PERMIT – GEORGE GREY DRIVE & PORT GREGORY ROAD (ITEM 6.5.6)

Moved Cr PARKER, seconded Cr CARSON

That Council advise Giacci Bros Pty Ltd and Main Roads WA Geraldton that it does not support the use of truck combinations of 36.5 metres in length on the Port Gregory Road or George Grey Drive due to safety concerns to other road users and the limited areas for safe overtaking.

CARRIED 7/0

4.8.6 BLACK SPOT PROGRAMME – GREY STREET KALBARRI (ITEM 6.5.7)

CEO requested that this item be deleted due to new information arising and therefore the submitting of Black Spot application will remain unchanged.

4.8.7 BATAVIA REGIONAL ORGANISATION OF COUNCILS (BROC) (ITEM 6.5.8)

Moved Cr PENN, seconded Cr SIMKIN

That Council advise all BROC members that it does not support the continuation of the BROC as it has not achieved anything of real value and do not see it achieving anything in the future.

CARRIED 7/0

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4.8.8 POLICY FOR ELECTED MEMBERS TO ATTEND WALGA CONFERENCE
AND TRAINING SESSIONS (ITEM 6.5.10)

Moved Cr CARSON, seconded Cr SIMKIN

That Council advise the WA Local Government Association that it does not support their recommendation to create a policy to encourage local members to attend the annual Local Government Convention due to the high costs for participating delegates and this matter be referred to the Northern Zone of the WALGA for further comment from a Northern Zone perspective.

CARRIED 7/0

4.8.9 MISCONDUCT COMPLAINTS AT THE LOCAL LEVEL (ITEM 6.5.11)

Moved Cr BOOTH, seconded Cr SIMKIN

That Council

1. Supports the Minister for Local Government proposal to have all complaints of a low level nature to be dealt with in house by the President/Mayor and Deputy President/Mayor, if either of them are involved in the complaint then an elected member to take their place.
2. Does not support the establishment of a peer group. Main reason is it does not see it to be necessary for such complaints and again sees it as a cost shift as the local authority is responsible for costs for sitting fees, travel etc.
3. Believes that Presidents/Mayors have the ability to determine if a complaint should be referred to the Standards Panel.
4. Express's its concern on the shortness of the consultation period and considered this inappropriate by the Minister when he and his government are enforcing their statements for Local Government to undertake more vigorous community consultation in its affairs.

CARRIED 7/0

4.8.10 BLACK SPOT PROGRAMME & NEED TO DELETE 2011/12 BUDGET
ITEMS (ITEM 6.5.12)

Moved Cr SIMKIN, seconded Cr PENN

That Council delete the following works from the 2011/2012 budget to account for a \$173,780 change in the opening balance brought forward from 2010/2011:

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Boat Hire Car Park – second coat seal	\$ 50,080
Kalbarri Hotel Car Park – second boat seal	\$ 24,600
Bateman Street – widening works	\$ 27,700
Mary Street – redevelopment works	\$ 49,850
Forrest Street – drainage works	\$ 33,350
Refuse Sites – wood chipping, now not required	<u>\$ 25,000</u>
	\$210,580

CARRIED 7/0

4.8.11	REQUEST FOR PARKING ON LAWN AREA AT KALBARRI FORESHORE (ITEM 6.5.13)
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Moved Cr PARKER, seconded Cr PENN

That Council advise the event organisers of the Canoe and Cray Carnival and the Zest Festival that no parking is to occur on any foreshore parkland lawn areas along Grey Street, Kalbarri and they be required to rope off Grey Street to prevent such parking.

CARRIED 7/0

4.8.12	FUTURE ROYALTIES FOR REGIONS FUNDED PROJECTS (ITEM 6.5.14)
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Moved Cr BOOTH, seconded Cr GLIDDON

That Council amend the revised Capital Works Plan as per the following:

1. For 2012/13 year delete the relocation of the Northampton Bowling Club project and substitute with the construction of the Kalbarri Skate Park.
2. For 2014/15 include the relocation of the Northampton Bowling Club.

CARRIED 7/0

4.8.13	LEASE LOT 587, RESERVE 37435 GREY STREET, KALBARRI (ITEM 6.5.1)
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Moved Cr PARKER seconded Cr BOOTH

That Council discuss this item “in-camera”

CARRIED 7/0

Council proceeded “in-camera” at 2.07pm.

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Moved Cr Gliddon, seconded Cr SIMKIN

That Council no longer undertake proceeding s” in-camera”

CARRIED 7/0

Council ceased proceedings “in-camera” at 2.20pm.

Moved Cr BOOTH, seconded Cr PENN

That Council instruct its legal advisors to hold discussions with the Department of Regional Development and Lands to reach a satisfactory resolution on the land tenure of Lot 587 and should this not be achievable then Council advise the Department of Regional Development and Lands that it wishes to cancel the current Management Order and for the Department to resolve the land tenure issue.

CARRIED 7/0

4.8.14	LEGAL ADVICE – KALBARRI TRUTH WEB SITE	(ITEM 6.5.9)
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Moved Cr SIMKIN seconded Cr PENN

That Council discuss this item “in-camera”

CARRIED 7/0

Council proceeded “in-camera” at 2.26pm.

Moved Cr PENN, seconded Cr SIMKIN

That Council no longer undertake proceeding s” in-camera”

CARRIED 7/0

Council ceased proceedings “in-camera” at 2.46pm.

Moved Cr PENN, seconded Cr BOOTH

That Council instruct its legal advisors to forward the letter to the author of the Kalbarri Truth Website requesting a retraction of defamatory and derogatory remarks to Council and Councillors with the exception that items (a) and (b) of the draft correspondence to be deleted from the letter to be sent.

CARRIED 7/0

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4.9 AUDIT COMMITTEE

4.9.1 RECEIPT OF MINUTES

Moved Cr GLIDDON, seconded Cr PARKER

That the minutes of the Audit Committee held Friday 20th April 2012 be received.

CARRIED 7/0

4.9.2 ADOPTION OF ANNUAL REPORT/AUDIT REPORT & SETTING OF TIME
& DATE FOR ANNUAL ELECTORS MEETING (ITEM 6.5.12)

Moved Cr SIMKIN, seconded Cr PENN

1. That the Annual Report, including the Audit Report and Management Report, be received.
2. That the Annual Electors meeting be held Friday 18th May 2012 commencing at 5.00pm to be held at the Northampton Council Chambers, Hampton Road Northampton.

CARRIED 7/0

Note the Council did not adopt the CEO's recommendation due to a majority of Councillors would not be available on the 10 May 2012.

AFTERNOON TEA ADJOURNMENT

Council adjourned for afternoon tea at 2.53pm and reconvened at 3.10pm with the following in attendance:

Cr Wilson, Cr Parker, Cr Gliddon, Cr Penn, Cr Booth, Cr Carson, Cr Cripps, Cr Simkin, Chief Executive Officer, Garry Keeffe, Deputy Chief Executive Officer, Jamie Criddle and EHO/Building Surveyor, Glenn Bangay.

4.10 FINANCE REPORT

4.10.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)

Moved Cr PENN, seconded Cr BOOTH

That Municipal Fund Cheques 19235 to 19270 inclusive, totalling \$124,576.45, Municipal EFT payments numbered EFT9776 to EFT9934 inclusive totalling \$570,888.15, Direct Debit payments GJ08-05 to GJ09-04 totalling \$2,347.14, Trust Fund Cheque 1851 to 1852 inclusive, totalling \$7,863.99, be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

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4.10.2	MONTHLY FINANCIAL STATEMENTS (ITEM 6.4.2)
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Moved Cr CARSON, seconded Cr GLIDDON

That Council adopts the Monthly Financial Report for the period ending 28 February 2012 and notes any material variances greater than \$5,000

CARRIED 7/0

4.10.3	2011-12 BUDGET SUBMISSIONS (ITEM 6.4.3)
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Moved Cr GLIDDON, seconded Cr SIMKIN

That the following items be listed in the draft 2011/12 Budget for further consideration:

1. Kalbarri Occasional Child Care Inc.

Lino throughout entire building at an estimated cost of \$8,000 and existing rooms estimated at \$4,510, however the body be requested to assist financially by way of own contribution or seek grants to assist with the project.

Construction of a Verandah on the outside of the building – costs to be advised prior to budget consideration.

2. Public Ablutions Upgrade

Upgrade to the Sally's Tree and Chinamen's Public Toilets at an estimated cost of \$76,180. A second quote to be obtained for these works prior to budget consideration.

3. IGA Car Park – Shade Trees

Placement of (2) two root guiding planter boxes in the centre of each island and plant suitable shade trees with the addition of rubbish bins to finish off the area, estimated cost \$3,500.00.

4. Northampton Friends of the Railway

A contribution of \$1,500 to assist in the 100 year commemoration of the rail extension line from Northampton to Ajana.

5. CBD Palm Trees

A provision of \$2,200 to prune several Palm trees in the Kalbarri CBD.

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6. Kalbarri Development Association – Zest Festival

Allocate \$2,000 to the Kalbarri Development Association to assist with the continuation of the Zest Festival.

7. Items not to be considered

A provision to develop and install a sculpture depicting the fishing industry in Kalbarri, project was withdrawn by Cr Booth.

A request from the Northampton Environmental Group for Council to employ additional gardeners, request denied as current gardening staff is adequate and doing an excellent job.

The development of a Tourism Strategic Plan, Council has already formally resolved to include this item within the draft budget.

CARRIED 7/0

4.10.4 BUDGET VARIANCE PARAMETERS (ITEM 6.4.4)
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Moved Cr BOOTH, seconded Cr SIMKIN

That the Budget Variance parameters be set at \$5,000 as per *Financial Management Regulation 34 (5)*.

CARRIED 7/0

4.10.5 BANK OVERDRAFT (ITEM 6.4.5)

Moved Cr CARSON, seconded Cr SIMKIN

That Council approves the application of a \$500,000 bank overdraft.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

4.11 PRESIDENTS REPORT

Since the last Council meeting the President, Cr Wilson reported on his attendance to the following:

- Attended the BROC meeting with the CEO.
- 31 March attended the Northern Zone conference and found to be worthwhile and was well organised with good speakers.
- 13 April attended a Midwest Regional Road Group workshop and meeting.

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- Met with recipients of Councils scholarship program to students at the Geraldton Combined Universities. The recipients for this Councils scholarship were Debbie Carson and Rachel Clancy.

4.12 DEPUTY PRESIDENTS REPORT

Since the last Council meeting the Deputy President, Cr Parker reported on his attendance to the following:

- 22 March with the CEO attended a meeting on the delivery of health services to the Mid West region.
- 31 March attended the Northern Zone conference and found the Grants Commission section very informative and with the new changes this Council is likely to benefit financially.
- 13 April attended a Midwest Regional Road Group workshop and meeting.

4.13 COUNCILLORS REPORT

4.13.1 Cr CARSON

Since the last Council meeting Cr Carson reported on his attendance to the following:

- With the Building Surveyor undertook an inspection of all Council buildings in the Northampton area.

4.13.2 Cr PENN

Since the last Council meeting Cr Penn reported on her attendance to the following:

- Kalbarri Visitor Centre meeting.

4.13.3 Cr BOOTH

Since the last Council meeting Cr Booth reported on her attendance to the following:

- With the Building Surveyor undertook an inspection of all Council buildings in Kalbarri.
- Various meetings to organise the Zest Festival.

4.13.4 Cr GLIDDON

Since the last Council meeting Cr Gliddon reported on her attendance to the following:

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- 24 March attended a public forum on the new MedicareLocal where the local community forms a hub to identify shortfalls in health care within their community.
- 30 & 31 March attended the Northern Zone training day and conference.
- Attended Canoe and Cray Carnival and Zest Festival Committee meetings.
- Attended a Kalbarri Visitors Centre meeting. Advised that a new Manager has been appointed in Thomasina Bowen.

4.14 INFORMATION BULLETIN

Noted.

4.15 NEW ITEMS OF BUSINESS

Nil.

4.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held at the Northampton Council Chamber, Hampton Road, Northampton on Friday the 18 May 2012.

4.17 CLOSURE

There being no further business, the President declared the meeting closed at 4.15pm.