

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
Northampton on the 16 November 2012

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11.1 OPENING

The President thanked all members present for their attendance, welcomed all Councillors and declared the meeting open at 1.00pm.

11.2 PRESENT

Cr G Wilson	President	Northampton Ward
Cr B Cripps		Northampton Ward
Cr T Carson		Northampton Ward
Cr C Simkin		Northampton Ward
Cr S Stock-Standen		Northampton Ward
Cr P Gliddon		Kalbarri Ward
Cr S Penn		Kalbarri Ward
Cr J Booth		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Neil Broadhurst	Manager Works & Technical Services	

11.2.1 LEAVE OF ABSENCE

Nil

11.2.2 APOLOGIES

Nil

11.3 QUESTION TIME

11.3.1 WENDY PAYNE

On behalf of herself, Mick Payne and Elli Trotti asked the following questions:

1. On what grounds made Council reject the previous subdivision guide plan on the four lots in Bridgeman Road.

CEO advised that the first plan was not considered satisfactory for a number of reasons and from a staff perspective it would not have received WA Planning Commission approval, however as the Principal Planner is not present at the meeting a written response on the reasons will be provided.

2. Why is there an apparent haste to have current subdivision guide plan advertised for comment when the plans are flawed.

CEO advised that there a statutory requirement under the Town Planning and Development Act for Council to undertake advertising within a certain period once such subdivision guide plans have been received.

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Further if the proposal to advertise the two options being considered at this meeting were deferred it would further delay the progression of the process as Council has no meeting in January and as the proposal has been ongoing now for some two years it is considered in fairness to the applicant and others involved to progress the proposed subdivision guide plan to a point where advertising can be done seeking submissions.

All submissions will then be considered which may or may not alter the two options however one of the two options needs to be adopted by Council for forwarding to the WA Planning Commission.

11.4 CONFIRMATION OF MINUTES

11.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 19th OCTOBER 2012

Moved Cr CRIPPS, seconded Cr PENN

That the minutes of the Ordinary Meeting of Council held on the 19th October 2012 be confirmed as a true and correct record subject to the heading being altered to read meeting held at the Allen Centre, Kalbarri.

CARRIED 8/0

11.4.1.1 BUSINESS ARISING FROM MINUTES

Nil

11.5 RECEIVAL OF MINUTES

Nil

11.6 WORKS REPORT

11.6.1 MAINTENANCE WORKS/PROGRAMMED WORKS (ITEM 6.1.1)

Noted

11.6.2 KALBARRI FORESHORE STORMWATER MANAGEMENT – DEPARTMENT OF WATER REPORT (ITEM 6.1.2)

Noted

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11.6.3 SHIRE OF NORTHAMPTON – TRUCK FLEET UNCOVERED LOADS – INTERCEPT REPORT (ITEM 6.1.3)

Moved Cr STOCK-STANDEN, seconded Cr SIMKIN

That Council approves the purchase 1 x retractable tarp (load restraint device) at cost of \$1200.00 plus GST plus freight and this be declared authorised expenditure with funds be used from Council's Schedule 14 – 7332 Parts and Repairs – 02 Materials and Contracts – General repairs allocation within the 2012/2013 budget.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

Mr Broadhurst left the meeting at 1.13pm

11.7 HEALTH/BUILDING REPORT

10.7.1 BUILDING STATISTICS (ITEM 6.2.1)

Noted

11.8 TOWN PLANNING REPORT

11.8.1 RENEWAL AGREEMENT – KALBARRI BOAT HIRE CANOE SAFARIS (ITEM 6.3.1)

Moved Cr STOCK-STANDEN, seconded Cr PENN

That Council:

1. Grant Planning Approval for an experiential use (canoe safaris) over Reserves 12996, 25307 & 26591 and Lot 3034, Murchison River Foreshore, Kalbarri subject to the following conditions:
 - a) This Planning Approval is an approval for the proposed use for the purposes of the Shire of Northampton's *Town Planning Scheme No. 9 – Kalbarri* and the *Planning and Development Act (2005)* only and does not constitute an approval of the proposed use by the Shire in its capacity as management body of the reserve within which the use is proposed to be located;
 - b) This Planning Approval is subject to:
 - (i) In-principle approval of the Shire in its capacity as management body of the reserve within which the proposed use is to be located;
 - (ii) Approval of the Minister of Lands in accordance with the provisions of the *Land Administration Act (1997)*; and

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(iii) A licence agreement being entered into by the applicant and the Shire in accordance with Council's Policy 9.2 – *Requirements for Licence Agreements to Use Crown Reserves for Commercial, Recreational and Tourism Activities*;

c) This Planning Approval shall remain valid whilst the licence agreement referred to in Condition (b)(3) remains current and valid, and on the expiration or in the termination of such licence agreement, this Planning Approval shall cease to be valid.

2. Authorise delegation to the Chief Executive Officer and Principal Planner for preparation and execution of the agreement with any disputes to be referred back to Council for final determination.

ADVICE NOTE:

1. The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business.

CARRIED 8/0

11.8.2	PROGRESSION OF HORROCKS EXPANSION STRATEGY AS LOCAL PLANNING STRATEGY – FEE PROPOSAL - LARRY SMITH PLANNING (ITEM 6.3.2)
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Moved Cr CARSON, seconded Cr STOCK-STANDEN

That Council engages Larry Smith Planning to progress the Horrocks Expansion Strategy as a Local Planning Strategy at a cost of \$13,850 plus GST.

CARRIED 8/0

11.8.3	PROPOSED FAST FOOD OUTLET (MOBILE FOOD VAN) – HORROCKS BEACH CARAVAN PARK, RESERVE 29152 GLANCE STREET, HORROCKS (ITEM 6.3.3)
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Moved Cr CARSON, seconded Cr SIMKIN

That Council refuse to grant planning approval for a “Fast Food Outlet – Mobile Food Van” at the Horrocks Beach Caravan Park, Reserve 29152 (No. 1) Glance Street, Horrocks for the following reasons:

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1. The proposed use is considered to fit within the parameters of a “Fast Food Outlet” which is NOT PERMITTED within the “Caravan, Camping and Cabin” Zone;
2. The proposed use is not considered to fit within the objectives of the “Caravan, Camping and Cabin” Zone in that it is not an integral part of the development;
3. There is insufficient information accompanying the Application for Planning Approval concerning the following matters:
 - a) Car parking for customers;
 - b) Loading / Unloading area;
 - c) No pictures of mobile food van to assess potential amenity impact;
 - d) No information regarding food storage facilities;
 - e) No information regarding food preparation area;
 - f) No information regarding location of ablution facilities; and
 - g) Under the Health Local Laws, such a van, would need to be registered as an “Itinerant Vendor” for specific events and cannot be sited in one location for months at a time. Granting planning approval would result in contravening another element of legislation, which planning approval is not able to do.

Advice Note

If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.

CARRIED 8/0

11.8.4	STORAGE SHED FOR COMMUNITY SERVICES DEPOT – LOT 262 (RESERVE NO. 11) MAGEE CRESCENT, KALBARRI (ITEM 6.3.4)
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Moved Cr CRIPPS, seconded Cr GLIDDON

That Council waive the Planning Application Fee of \$139.00 and the Building Application Fee payable for the construction of storage shed for Kalbarri State Emergency Services on Lot 262 (No. 11) Magee Crescent, Kalbarri in recognition of the valuable service the SES provides to Kalbarri.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

11.8.5	INFORMATION ITEM – LETTER REGARDING SUBDIVISION GUIDE PLAN, LOTS 830, 831, 832 BRIDGEMAN ROAD & LOT 582 RED BLUFF ROAD, KALBARRI (ITEM 6.3.5)
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Noted

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11.8.6 CONSENT TO ADVERTISE - PROPOSED SUBDIVISION GUIDE PLAN –
LOTS 582 RED BLUFF ROAD & LOTS 830, 831 & 832 BRIDGEMAN
ROAD, KALBARRI (ITEM 6.3.6)

Moved Cr PENN, seconded Cr CRIPPS

That Council adopt Option 1 and 2 of the Subdivision Guide Plan attached to Item 6.3.6 of the November 2012 Town Planning Report for Lot 582 Red Bluff Road & Lots 830, 831 & 832 Bridgeman Road, Kalbarri for the purposes of undertaking advertising only.

CARRIED 8/0

11.8.7 SUMMARY OF PLANNING ITEMS UNDERTAKEN BY DELEGATION
(ITEM 6.3.7)

Noted

11.9 FINANCE REPORT

11.9.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)

Moved Cr STOCK-STANDEN, seconded Cr BOOTH

That Municipal Fund Cheques 19485 to 19515 inclusive, totalling \$48,824.79, Municipal EFT payments numbered EFT10520 to EFT10614 inclusive totalling \$739,302.71, Direct Debit payments GJ04-07 to GJ04-12 totalling \$11,499.94, Trust Fund Cheque 1877-1811 inclusive, totalling \$1,380, be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

11.9.2 MONTHLY FINANCIAL STATEMENTS (ITEM 6.4.2)

Moved Cr BOOTH, seconded Cr STOCK-STANDEN

That Council adopts the Monthly Financial Report for the period ending 31 October 2012 and notes any material variances greater than \$5,000.

CARRIED 8/0

11.10 ADMINISTRATION & CORPORATE REPORT

11.10.1 CHRISTMAS/NEW YEAR CLOSE OWN PERIOD (ITEM 6.5.1)

Noted

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<p>11.10.2 LOT 213 SANFORD STREET, PORT GREGORY, PROPOSED CONVERSION TO FREEHOLD (ITEM 6.5.2)</p>
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Moved Cr CARSON, seconded Cr SIMKIN

That Council advises the Department of Regional Development and Lands that it supports the freehold of Lot 213 Sanford Street for purchase by the Port Gregory Caravan Park.

CARRIED 8/0

Neil Broadhurst, Manager for Works & Technical Services entered the meeting at 2.10pm

<p>11.10.3 2012/13 BUDGET ERRORS & CHANGES (ITEM 6.5.3)</p>

Moved Cr BOOTH, seconded Cr CRIPPS

That Council:

1. Transfer from Road Reserve Fund \$46,950 to assist with 2012/13 road works projects.
2. Transfer \$37,467 from POS Trust Fund for use to maintain Eco Flora and Capital Hill parks and gardens.
3. Write off outstanding debt of \$16,031.42, Department of Health and Aging, for Kalbarri Doctors Surgery building grant as amount has been raised in error due to a change in the grant that could be claimed for the project.
4. Write off outstanding debt of \$20,645.00, Lotterywest, for Mary Street railway precinct conservation grant as amount has been paid however directed into general ledger and not recognised in the debtor control account has being paid.

5. Amend/delete the following projects within the 2012/13 Budget:

Kalbarri Coastal Strategy	review of strategy however as the Foreshore Parkland Redevelopment Plan has not yet progressed best the review be deferred	\$20,000
Bridgeman Road Sub	Costs now the land owners	\$ 4,000
Road Projects	Kalbarri Hotel Car Park reseal	\$11,650
	Kalbarri Boat Hire reseal	\$17,600
	Hackney Street reseal	\$11,150

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Forrest Street reseal	\$ 7,900
Walker Street reseal	\$ 6,750
 Ogilvie West Rd bend realignment	 \$13,950

Building maintenance works to be deleted

Northampton office	repaint exterior timbers	\$ 4,000
Northampton Child Care	repair/repaint verandah	\$ 1,500
	extend kitchen bench	\$ 600
Northampton Doctors Surgery	repaint external timbers	\$ 2,500
	remove a/c units and brick	\$ 2,100
Lot 605 Salomit	repaint external timbers	\$ 1,250
Lot 6 Robinson Street	repaint external timbers	\$ 3,000
Lot 11 Hampton Road	repaint external fascias	\$ 2,500
Lot 74 Seventh Avenue	re oil timber walls	\$ 2,500
Sally's Tree Toilets	Oil benches	\$ 500
	replace back flow elect valve (only if doesn't need changing)	\$ 5,000
Red Bluff Toilets	Install drain & pump extern shower	\$ 750
	post & rail fence (be done from gen mntce alloc)	\$ 500
Horrocks Jetty Toilets	defer works for corrosion treatment	\$ 4,000
RSL Hall	repaint timber window frames	\$ 2,500
	Re-grout splash back	\$ 350
	Repair ceiling (gen mntce)	\$ 350
Allen Centre	repaint external timbers	\$ 1,500
Horrocks Community Kitchens	defer corrosion treatment	\$ 3,500
Kalbarri Rec Building	repaint window sills	\$ 1,250
Building Surveyor	docking station for lap top	\$ 500

6. Amend the project to be funded from Roads to Recovery Grant by deferring the Forrest Street works until 2013/14 and use the 2012/13 provision to complete the Bateman Street works.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

Neil Broadhurst, Manager for Works & Technical Services left the meeting at 2.10pm

11.10.4 METROPOLITAN REVIEW (ITEM 6.5.4)
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Moved Cr SIMKIN, seconded Cr GLIDDON

1. Through the Northern Zone request WALGA that a vote from every elected member be conducted to get a firm decision on the recommendations contained in the Metropolitan Local Government Review Report that could or will affect local governments within Western Australia.

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2. That Council correspond direct to WALGA on the opinions as provided in the report and also seek a vote from every elected member on the recommendations that could have an effect on local government's state wide.
3. Council support the comments contained within the CEO's report and the President vote accordingly at the Zone meeting as per those comments unless the vote requires changing due to unforeseen information raised during the debate.

CARRIED 8/0

11.10.5 PROPOSED KALBARRI SUPERMARKET MALL UPGRADE (ITEM 6.5.5)

Moved Cr BOOTH, seconded Cr CARSON

That Council

1. Support the erection of two "Exmouth Mall" shelters and associated table and bench seat settings on part of Reserve 38533 being immediately east of the boundary wall of the Kalbarri Supermarket.
2. Undertake community consultation on the proposed shelter and bench table/seating installation by contacting all land owners/lessees within the immediate vicinity of the proposal and also by placing an advert within the local Kalbarri Town Talk seeking comment.
3. Council provide letters of support to the Kalbarri Development Association to allow them to seek grant funding for the project

CARRIED 8/0

11.10.6 KALBARRI FORESHORE PARKLAND REDEVELOPMENT PLAN (ITEM 6.5.6)

Moved Cr CARSON seconded Cr PENN

That Council not engage the services of Ecoscape Designs at this stage as it is considered that the Kalbarri Foreshore Parkland Re-development Community Committee is not at a stage to have Ecoscape Designs facilitate a meeting for them on the draft plan as the Committee has yet considered all submissions received on the plan, and this be reviewed in March 2013.

CARRIED 8/0

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AFTERNOON TEA ADJOURNMENT

Council adjourned for afternoon tea at 3.07pm and reconvened at 3.19pm with the following in attendance:

Cr Wilson, Cr Gliddon, Cr Stock Standen, Cr Penn, Cr Booth, Cr Simkin, Cr Carson, Cr Cripps, the Chief Executive Officer, Garry Keeffe.

11.11 PRESIDENTS REPORT

Cr Wilson reported on his attendance to the inaugural meeting of the Northampton 150th Anniversary Community Committee.

11.12 COUNCILLORS REPORT

11.12.1 CR PENN

Since the last Council meeting Cr Penn reported on her attendance to meetings of the Kalbarri Visitors Centre.

11.12.2 CR STOCK-STANDEN

Since the last Council meeting Cr Stock-Standen reported on her attendance to:

- Northampton 150th Anniversary Community Committee meeting,
- Kalbarri Foreshore Parkland Redevelopment Community Committee meeting.

11.12.3 CR BOOTH

Since the last Council meeting Cr Booth reported on her attendance to:

- Mid West Health Services community workshop. Basically the workshop raised issues on current health services and those needed in the Kalbarri community.
- Kalbarri Sport & Recreation Club meeting. Hon Grant Woodhams and Shane Love were also in attendance and the community's wish for a multi purpose indoor facility was raised with them.
- Kalbarri Foreshore Parkland Redevelopment Community Committee meeting.

11.12.4 CR GLIDDON

Since the last Council meeting Cr Booth reported on her attendance to:

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- Kalbarri Maritime Advisory Committee Meeting. The meeting considered the possibility of extending the dredging up river by using a local contractor however no firm decision made yet.
- DOT are unable to fund this as not within the mooring zone therefore grant funding is to be investigated.
- Mid West Health Services community workshop.
- Information session with Hon Grant Woodhams and Mr Shane Love, discussed tourism generally, mention made of “Fish Attraction Devices” for the attraction of large game fish to the area.
- NACC Workshop – based on estuary condition and will be held in various centres down the west coast. Overall the Murchison River estuary is in a healthy state although there are some unknown weeds appearing in some areas that the DEC will be investigating.
- Kalbarri Brenda awards.

11.13 INFORMATION BULLETIN

Noted.

11.14 NEW ITEMS OF BUSINESS

11.14.1 CR BOOTH

Raised concern on boat jinkers in the northern boat/trailer parking area and requested if the owners be approached to relocate them to the industrial area as are unsightly.

Moved Cr BOOTH, seconded Cr SIMKIN

That the owners of the boat jinkers and the bus chassis holding a yacht, located on the northern boat trailer parking area be required to remove them to the industrial area and if they ignore Councils request then Management pursue their removal through legal means.

CARRIED 8/0

11.14.2 CR STOCK-STANDEN

Expressed concern that vehicles and caravans are parking on Grey Street, Kalbarri, on the west side of the island at the Kalbarri IGA causing traffic congestions.

Moved Cr STOCK-STANDEN, seconded Cr BOOTH

That the Manager for Works and Technical Services inspect the area and determine if “no stopping” or other similar traffic control devises can be placed in the area of concern to eliminate parking.

CARRIED 8/0

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11.14.2 CR WILSON

Thanked Cr Penn for her time as a Councillor and wished her and her family all the best for the future.

Moved Cr WILSON, seconded Cr GLIDDON

That a vote of thanks be recorded for the efforts of Cr Penn in her time as a Councillor for the Shire of Northampton.

CARRIED 8/0

Cr Wilson presented Cr Penn a Certificate of Appreciation.

11.15 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held at the Northampton Council Chambers, Hampton Road, Northampton on Wednesday the 19 December 2012.

11.16 CLOSURE

There being no further business, the President declared the meeting closed at 3.58pm.