

**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on**  
**the 20<sup>th</sup> May 2011**

---

5.1	OPENING	3
5.2	PRESENT	3
5.2.1	LEAVE OF ABSENCE	3
5.2.2	APOLOGIES	3
5.3	QUESTION TIME	3
5.4	CONFIRMATION OF MINUTES	3
5.4.1	CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 15 <sup>TH</sup> APRIL 2011	3
5.4.1.1	BUSINESS ARISING FROM MINUTES	4
5.5	RECEIVAL OF MINUTES	4
5.5.1	RECEIVAL OF MINUTES – ANNUAL ELECTORS MEETING 15 <sup>TH</sup> APRIL 2011	4
5.5.2.1	BUSINESS ARISING FROM MINUTES	4
5.5.2	RECEIVAL OF MINUTES - ANNUAL BUSH FIRE ADVISORY COMMITTEE 3 <sup>RD</sup> MAY 2011	4
5.5.2.1	BUSH FIRE BREAK NOTICE - BURNING PERIODS	4
5.6	PRESENTATION - PROTEAN ENERGY LTD	5
5.7	WORKS REPORT	5
5.7.1	MAINTENANCE WORKS / PROGRAMMED WORKS (ITEM 6.1.1)	5
5.7.2	PROPOSED WORKS INTERSECTION OF NWCH & OGILVIE EAST ROAD (ITEM 6.1.2)	5
5.7.3	2010/2011 DEFERMENT OF RESEAL WORKS (ITEM 6.1.3)	6
5.8	HEALTH & BUILDING REPORT	
5.8.1	CARAVAN OVERFLOW AREA (ITEM 6.2.1)	6
5.8.2	VIEWING PLATFORM - NORTHAMPTON OVAL (ITEM 6.2.2)	6
5.8.3	BUILDING STATISTICS (ITEM 6.2.3)	6
5.9	PLANNING REPORT	6
5.9.1	PROPOSED SKYDIVING LICENCE (ITEM 6.3.1)	6
5.9.2	PROPOSED TRANSFER OF WILDERNESS TOURS LICENCE (ITEM 6.3.2)	8
5.9.3	PROPOSED PARKING OF COMMERCIAL VEHICLE (ITEM 6.3.3)	9
5.9.4	PROPOSED SECOND HAND TRANSPORTABLE DWELLING (ITEM 6.3.4)	10
5.9.5	DEVELOPMENT ASSESSMENT PANELS (ITEM 6.3.5)	12
5.9.6	TOWN PLANNING SCHEME NO. 9 - AMENDMENT AND REVIEW (ITEM 6.3.6)	12
5.9.7	SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.2)	13
5.10	FINANCE REPORT	13

---

**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on**  
**the 20<sup>th</sup> May 2011**

5.10.1	ACCOUNTS FOR PAYMENT (ITEM 6.4.1)	13
5.10.2	MONTHLY FINANCIAL STATEMENTS (ITEM 6.4.2)	14
5.10.3	2010-2011 BUDGET – SUBMISSIONS (ITEM 6.4.3)	14
5.10.4	TOURISM SPECIFIED AREA RATE (ITEM 6.4.4)	14
5.10.5	TENDER 9/2011 CLEANING ALLEN CENTRE, KALBARRI (ITEM 6.4.5)	14
5.10.6	TENDER 10/2011 CLEANING PUBLIC ABLUTIONS AND KALBARRI AERODROME TERMINAL	14
5.11	ADMINISTRATION AND CORPORATE REPORT	15
5.11.1	LOCAL GOVERNMENT WEEK CONFERENCE 2011 (ITEM 6.5.1)	15
5.11.2	CONTRACT VARIATION - NCC AIR-CONDITIONING & ELECTRICAL (ITEM 6.5.2)	15
5.11.3	PROPOSED KALBARRI AGED PERSONS UNITS DEVELOPMENT (ITEM 6.5.3)	15
5.11.4	DEVELOPMENT ASSESSMENT PANELS (ITEM 6.5.4)	16
5.11.5	PROPOSED RELOCATION OF NORTHAMPTON BOWLING CLUB (ITEM 6.5.5)	16
5.11.6	REGIONAL TRANSITION GROUP (ITEM 6.5.6)	16
5.11.7	REQUEST FOR EARLY PAYMENT OF OPERATING GRANT (ITEM 6.5.7)	16
5.12	PRESIDENTS REPORT	16
5.13	DEPUTY PRESIDENTS REPORT	17
5.14	COUNCILLORS REPORT	17
5.14.1	CR O SIMKIN	17
5.14.2	CR P GLIDDON	17
5.14.3	CR J BOOTH	17
5.14.4	CR S STOCK-STANDEN	18
5.14.5	CR S PENN	18
5.15	INFORMATION BULLETIN	18
5.16	NEW ITEMS OF BUSINESS	18
5.16.1	ALLOWNCE FOR DEPUTY PRESIDENT	18
5.16.2	CR PENN – INVITE TO MEET WITH MEMBERS OF PARLIAMENT	19
5.17	NEXT MEETING OF COUNCIL	19
5.18	CLOSURE	19

**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on**  
**the 20<sup>th</sup> May 2011**

---

**5.1 OPENING**

The President thanked all members present for their attendance, welcomed all Councillors and declared the meeting open at 1.00pm.

**5.2 PRESENT**

Cr G Wilson	President	Northampton Ward
Cr L Parker	Deputy President	Kalbarri Ward
Cr G Leggett		Northampton Ward
Cr O Simkin		Northampton Ward
Cr S Stock-Standen		Northampton Ward
Cr S Penn		Kalbarri Ward
Cr J Booth		Kalbarri Ward
Cr P Gliddon		Kalbarri Ward
Mr Garry Keefe	Chief Executive Officer	
Mr Neil Broadhurst	Manager of Works and Technical Services	
Mr Glenn Bangay	EHO/Building Surveyor	
Mrs Katherine Jackson	Acting Principal Planner	

**5.2.1 LEAVE OF ABSENCE**

Nil.

**5.2.2 APOLOGIES**

Cr B Cripps	Northampton Ward
Cr T Carson	Northampton Ward

**5.3 QUESTION TIME**

There were members of the public present but no items were raised.

**5.4 CONFIRMATION OF MINUTES**

**5.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 15<sup>th</sup> APRIL 2011.**

Moved Cr LEGGETT, seconded Cr BOOTH

That the minutes of the Ordinary Meeting of Council held on the 15<sup>th</sup> April 2011 be confirmed as a true and correct record subject to the following amendments:

- Minute 4.4.2 – Change date of meeting to 28<sup>th</sup> March 2011.

CARRIED 8/0

**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on**  
**the 20<sup>th</sup> May 2011**

---

5.4.1.1 BUSINESS ARISING FROM MINUTES

Nil.

**5.5 RECEIVAL OF MINUTES**

5.5.1 RECEIVAL OF MINUTES – ANNUAL ELECTORS MEETING HELD 15<sup>TH</sup>  
APRIL 2011

Moved Cr PENN, seconded Cr LEGGETT

That the minutes of the Annual Electors Meeting held on the 15<sup>th</sup> April 2011 be received.

CARRIED 8/0

5.5.1.1 BUSINESS ARISING FROM MINUTES

Nil.

5.5.2 RECEIVAL OF MINUTES – ANNUAL BUSH FIRE ADVISORY COMMITTEE  
MEETING HELD 3<sup>RD</sup> May 2011

Moved Cr SIMKIN, seconded Cr GLIDDON

That the minutes of the Annual Bush Fire Advisory Committee Meeting held on the 3<sup>rd</sup> May 2011 be received.

CARRIED 8/0

5.5.2.1 BUSINESS ARISING FROM MINUTES

5.5.2.1.1 BUSH FIRE BREAK NOTICE

Moved Cr SIMKIN, seconded Cr STOCK – STANDEN

That:

- the prohibited burning period to commence 15<sup>th</sup> October 2011 and finish 1<sup>st</sup> March 2012; and
- the restricted burning period to be 15<sup>th</sup> September 2011 to 14<sup>th</sup> October 2011 and from the 2<sup>nd</sup> March 2012 to 15<sup>th</sup> April 2012.

CARRIED 8/0

**5.6 PRESENTATION – PROTEAN ENERGY LTD**

Mr Sean Moore and Mr Paul Niardone from Protean Energy gave a presentation on “wave energy technology” and were seeking a rural area to trial a unit.

Discussion took place on this issue

Moved Cr PARKER, seconded Cr STOCK-STANDEN

That Council provide in-principle support in entering into a joint venture with Protean Energy Ltd and other relevant government agencies (ie Water Corporation) that wish to be involved in the supporting and obtaining required grants and approvals to allow a full scale wave energy unit to operate on a coastal section within the Shire of Northampton subject to no cost, apart from staff time, to Council.

CARRIED 8/0

**5.7 WORKS REPORT**

**5.7.1 MAINTENANCE WORKS/PROGRAMMED WORKS (ITEM 6.1.1)**

Noted.

**5.7.2 MAIN ROADS WA – NORTH WEST COASTAL HIGHWAY/OGILVIE EAST ROAD INTERSECTION, PROPOSED RIGHT HAND TURN LANE WORKS (ITEM 6.1.2)**

Moved Cr BOOTH, seconded Cr PENN

That Council;

1. Has no objections to the environmental impacts of the proposed clearing as proposed by Main Roads Western Australia at the North West Coastal Highway and Ogilvie East Road intersection (CPS 818/5 North West Coastal Highway proposed works) and would encourage planning for the works to proceed as soon as possible.
2. Request Main Roads Western Australia to again revisit the priority to include the Northampton Bypass within their works program given that the reasoning behind the proposed works for the Ogilvie East Road is the same, if not as important, as the Northampton Bypass.

CARRIED 8/0

**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on**  
**the 20<sup>th</sup> May 2011**

---

5.7.3 2010/2011 DEFERMENT OF RESEAL WORKS – MARY STREET & MAGEE CRESCENT (ITEM 6.1.3)

Moved Cr SIMKIN, seconded Cr GLIDDON

That Council defers the approved 2010/2011 budget works for the bitumen resealing of Mary Street and Magee Crescent with works to be relisted for the 2011/2012 draft budget including the replacement of concrete kerbing.

CARRIED 8/0

Mr Neil Broadhurst, Manager of Works and Technical Services left the meeting at 2.03pm.

**5.8 HEALTH & BUILDING REPORT**

5.8.1 CARAVAN PARK OVERFLOW AREAS – EASTER WEEKEND (ITEM 6.2.1)

Noted.

5.8.2 VIEWING PLATFORM – NORTHAMPTON OVAL (ITEM 6.2.2)

Moved Cr STOCK-STANDEN, seconded Cr BOOTH

That Council not pursue the installation/construction of a viewing platform at the Northampton Community Centre.

CARRIED 8/0

5.8.3 BUILDING STATISTICS (ITEM 6.2.3)

Noted.

**5.9 TOWN PLANNING REPORT**

The President, Cr Wilson, welcomed Katherine Jackson to Council.

5.9.1 PROPOSED SKYDIVING LICENCE AGREEMENT – RESERVES 12996 & 25307, KALBARRI (ITEM 6.3.1)

Moved Cr PENN, seconded Cr SIMKIN

That Council:

- 1 Grant Planning Approval for a Commercial Recreational Tourism Activity (Skydiving) over Reserves 12996 and 25307, Kalbarri subject to the following conditions:

**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on**  
**the 20<sup>th</sup> May 2011**

---

- a This Planning Approval is an approval for the proposed use for the purposes of the Shire of Northampton's *Town Planning Scheme No. 9 – Kalbarri* and the *Planning and Development Act (2005)* only and does not constitute an approval of the proposed use by the Shire in its capacity as management body of the reserve within which the use is proposed to be located;
- b Approval of the Minister of Lands in accordance with the provisions of the Land Administration Act (1997);
- c A licence agreement being entered into by the applicant and the Shire in accordance with Council's Local Planning Policy – Commercial Recreational Tourism Activity on Crown Reserves; &
- d This Planning Approval shall remain valid whilst the licence agreement referred to in Condition (c) remains current and valid, and on the expiration or in the termination of such licence agreement, this Planning Approval shall cease to be valid.
- e This approval is for a trial period of twelve months and should there be no operating concerns or issues within that period then the CEO and/or the Principal Planner be given delegated authority to renew the licence for a further term of two years.

Advice Notes:

- i The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business; and
  - ii. The Applicant is advised of the following publication containing valuable information about the protection of sensitive water sources; *Water Quality Protection Note 44 Roads near sensitive water resources*.
- 2 Authorise delegation to the Chief Executive Officer and Acting Principal Planner for preparation and execution of the agreement with any disputes to be referred back to Council for final determination.

CARRIED 8/0

**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on**  
**the 20<sup>th</sup> May 2011**

---

5.9.2 PROPOSED TRANSFER OF LICENCE AGREEMENT – KALBARRI WILDERNESS TOURS (ITEM 6.3.2)
--

Moved Cr GLIDDON, seconded Cr PARKER

That Council:

- 1 Grant Planning Approval for a Commercial Recreational Tourism Activity (Skydiving) over Reserves 12996 and 25307, Kalbarri subject to the following conditions:
  - a This Planning Approval is an approval for the proposed use for the purposes of the Shire of Northampton's *Town Planning Scheme No. 9 – Kalbarri* and the *Planning and Development Act (2005)* only and does not constitute an approval of the proposed use by the Shire in its capacity as management body of the reserve within which the use is proposed to be located;
  - b Approval of the Minister of Lands in accordance with the provisions of the *Land Administration Act (1997)*;
  - c A licence agreement being entered into by the applicant and the Shire in accordance with Council's *Local Planning Policy – Commercial Recreational Tourism Activity on Crown Reserves*; &
  - d This Planning Approval shall remain valid whilst the licence agreement referred to in Condition (c) remains current and valid, and on the expiration or in the termination of such licence agreement, this Planning Approval shall cease to be valid.

Advice Notes:

- i The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business; and
  - ii. The Applicant is advised of the following publication containing valuable information about the protection of sensitive water sources; *Water Quality Protection Note 44 Roads near sensitive water resources*.
- 2 Authorise delegation to the Chief Executive Officer and Acting Principal Planner for preparation and execution of the agreement with any disputes to be referred back to Council for final determination.

CARRIED 8/0



**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on**  
**the 20<sup>th</sup> May 2011**

---

5.9.3 PROPOSED PARKING OF A COMMERCIAL VEHICLE, KALBARRI (ITEM 6.3.3)
---

Moved Cr BOOTH, seconded Cr LEGGETT

That Council grant temporary planning approval for the parking of one (1) commercial vehicle upon Lot 55 (No.61) Flora Boulevard, Kalbarri for a period of 12 months subject to the following conditions:

- 1 This approval is valid for a 12 month period that expires on 20 May 2012. Council reserves the right to review its decision prior to the expiration of the 12 month period should it receive any written, author-identified complaints concerning the parking of the subject vehicle.
- 2 The vehicle is to be parked entirely within the property boundary of Lot 55 (No.61) Flora Boulevard, Kalbarri. The parking of the vehicle upon neighbouring properties or Council road verge is not permitted.
- 3 The vehicle is only to arrive/depart from the site between 7am and 6pm, Monday to Saturday. The vehicle is not to arrive/depart from the site on Sundays or public holidays.
- 4 No additional storage is permitted in the front setback area.
- 5 The applicant/landowner shall be responsible for the cost associated with any damage caused to the road, kerb and/or footpath from the vehicle entering/exiting the property."

Advice Note:

- i. The approval has been issued for a 12 month period, subject to conditions, to enable the applicant/landowner sufficient opportunity to acquire an industrial zoned property for the conducting of this business.
- ii.
- iii. If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice."

CARRIED 8/0

**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on**  
**the 20<sup>th</sup> May 2011**

---

5.9.4 PROPOSED SECOND HAND TRANSPORTABLE DWELLING - NORTHAMPTON (ITEM 6.3.4)
---

Moved Cr STOCK-STANDEN, seconded CR PARKER

That Council:

1. Grant formal planning approval for a second hand transportable dwelling to be located upon Lot 55 (No.102) West Street, Northampton subject to the following conditions:
  - a) Development shall be in accordance with the attached approved plan(s) dated 20 May, 2011 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;
  - b) Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition;
  - c) A schedule indicating colour and materials of the proposed dwelling is to be submitted for assessment and approval by the Local Government prior to the issue of a building licence;
  - d) The walls of the dwelling are to be re-clad in coated metal sheeting (colourbond) and the roof is to be re-clad in uncoated zincalume sheeting to the approval of the Local Government;
  - e) Disposal of all asbestos shall be undertaken to the approval of the Local Government;
  - f) The space between the ground level and the floor level shall be suitably enclosed to the approval of the Local Government;
  - g) All verandah posts, rafters, downpipes, gutters and facias are to be painted or replaced in a colour and/or materials that are complementary and/or matching to the walls of the proposed dwelling to the approval of the Local Government;
  - h) The front setback area being landscaped effectively and maintained thereafter to the approval of the Local Government;

**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on**  
**the 20<sup>th</sup> May 2011**

---

- i) Any soils disturbed or deposited on site shall be stabilised to the approval of the Local Government;
- j) Installation of crossing place/s to the standards and specifications of the Local Government;
- k) All stormwater is to be disposed of onsite to the approval of the Local Government;
- l) A building licence shall be issued by the Local Government prior to the commencement of any work on the site.
- m) In accordance with Shire of Northampton Local Planning Policy 'Relocated Dwellings and Second Hand Cladding Materials' the applicant is required to make payment to the Shire of Northampton a bond to the amount of \$5,000 that must be accompanied by a statutory declaration, signed by the applicants and appropriately witnessed, indicating that the bond will be forfeited to Council if:
  - (i) The works described in the planning approval and building licence are not carried out within a period of two years from the date of issue of the necessary building licence;
  - (ii) Within 12 months of the date of the issue of the necessary building licence, the development does not reach a point where externally it appears complete; and
  - (iii) Any notice duly served upon the builder is not promptly complied with.

Advice Notes:

- (a) Where an approval has lapsed, no development/use shall be carried out without the further approval of the local government having first been sought and obtained.
- (b) If the development/use the subject of this approval is not substantially completed within a period of 2 years after the date of the determination the approval shall lapse and be of no further effect;
- (c) Compliance is required with the Building Code of Australia.
- (d) If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.

CARRIED 8/0

**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on**  
**the 20<sup>th</sup> May 2011**

---

**5.9.5 DEVELOPMENT ASSESSMENT PANELS (ITEM 6.3.5)**

Moved Cr GLIDDON, seconded Cr SIMKIN

That Council submit to the Minister of Planning the following Local Government nominations to serve upon a Development Assessment Panel:

Councillors Leggett and Penn as members; and Councillors Booth and Parker as alternate members.

CARRIED 8/0

**5.9.6 TOWN PLANNING SCHEME NO. 9 – SCHEME AMENDMENTS AND REVIEW (ITEM 6.3.6)**

By a show of hands Council supported the rescinding of Minute 1.8.2

Moved Cr PARKER, seconded Cr PENN

That Council rescind the following minute 1.8.2 from the 20 January 2011 Ordinary meeting of Council:

1. Refuse the request to initiate a Scheme Amendment to Town Planning Scheme No. 9 – Kalbarri, to rezone Lot 22 Grey Street, Kalbarri from “Special Use Site 3” to “Residential R50” for the following reasons:
  - a. The newly adopted Kalbarri Townsite Strategy, recommends that Lot 22 be rezoned to “Mixed Residential R50/R60 with an “Additional Use – Tourist Commercial” also applicable; and
  - b. Now that the Kalbarri Townsite Strategy has been formally endorsed an Omnibus Amendment is set to occur to Town Planning Scheme No. 9 – Kalbarri which will update the Scheme in line with the recommendations made by the Strategy.

To “spot rezone” ahead of this process is considered to be ad-hoc and against the principles of orderly and proper planning.

2. Resolve not to initiate any further Scheme Amendments to Town Planning Schemes No. 9 – Kalbarri, given that an Omnibus Amendment is now set to occur to the Scheme in order to bring it in line with the recommendations made by the Kalbarri Townsite Strategy;
3. Advise the proponent of the option to prepare a submission to Council on the Omnibus Amendment to Town Planning Scheme No. 9 – Kalbarri.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on**  
**the 20<sup>th</sup> May 2011**

---

Moved Cr SIMKIN, seconded Cr STOCK-STANDEN

That Council:

- 1 Refuse the request to initiate a Scheme Amendment to Town Planning Scheme No. 9 – Kalbarri, to rezone Lot 22 Grey Street, Kalbarri from “Special Use Site 3” to “Residential R50” for the following reasons:
  - a. The newly adopted Kalbarri Townsite Strategy, recommends that Lot 22 be rezoned to “Mixed Residential R50/R60 with an “Additional Use – Tourist Commercial” also applicable;
- 2 Resolve to prepare a new Local Planning Scheme in accordance with Part 5 of the Planning and Development Act 2005 and Town Planning Regulations 1967 for the Scheme Area currently provided for by Shire of Northampton Town Planning Scheme No.9 (Kalbarri Townsite).

CARRIED 8/0

5.9.7 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.7)
--

Noted.

AFTERNOON TEA ADJOURNMENT

Council adjourned for afternoon tea at 3.00pm and reconvened at 3.08pm with the following in attendance:

Cr Wilson, Cr L Parker, Cr Gliddon, Cr Leggett, Cr Penn, Cr Booth, Cr Simkin, Cr Stock-Standen the Chief Executive Officer, Garry Keeffe and the Principal Building Inspector/Health Surveyor Mr Glenn Bangay

<b>5.10 FINANCE REPORT</b>
----------------------------

5.10.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)
--

Moved Cr LEGGETT, seconded Cr PARKER

That Municipal Fund Cheques 18787 to 18820 inclusive, totalling \$164,308.83, Municipal EFT payments numbered EFT8754 to EFT8866 inclusive totalling \$1,872,617.54 and Trust Cheques 1814 to 1816 inclusive totalling \$570.00 and General Journals GJ10-01 to GJ09-06 totalling \$9,483.09, be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on**  
**the 20<sup>th</sup> May 2011**

---

5.10.2 MONTHLY FINANCIAL STATEMENTS (ITEM 6.4.2)

Moved Cr SIMKIN, seconded Cr BOOTH

That Council adopts the Monthly Financial Report for the period ending 30 April 2011 and notes any material variances greater than \$5,000.

CARRIED 8/0

5.10.3 2010-2011 BUDGET – SUBMISSIONS (ITEM 6.4.3)

Moved Cr LEGGETT, seconded Cr STOCK-STANDEN

That Council list a provision of \$22,000 to the Northampton Townscape Committee for the construction of Lichgate type information shelters/signs at the historic Gwalla Church and cemetery site in the 2011/2012 Draft Budget for further consideration;

CARRIED 8/0

5.10.4 TOURISM SPECIFIED AREA RATE (ITEM 6.4.4)

Moved Cr GLIDDON, seconded Cr PARKER

That Council list a provision to be raised from specified area rate an amount of \$20,000 towards the construction of a disabled fishing platform in Kalbarri.

CARRIED 8/0

5.10.5 TENDER 09/2011 PROVISION OF CLEANING CONTRACTOR SERVICES, ALLEN CENTRE KALBARRI (ITEM 6.4.5)

Moved Cr BOOTH, seconded Cr PENN

That the tender submitted by Christine Barton for the provision of cleaning services for the Allen Centre at a rate of \$27.50 per hour be accepted.

CARRIED 8/0

5.10.6 TENDER 10/2011 PROVISION OF CLEANING CONTRACTOR SERVICES, PUBLIC ABLUTIONS & AERODROME TERMINAL KALBARRI (ITEM 6.4.6)

Further discussion took place on the overall cleaning requirements in both items 6.4.5 and 6.4.6. It was considered that due to the high cost submitted by the tenderers that it would be in the best interest of Council to advertise a full time position for cleaner/ labourer to attend to all Council cleaning requirements and other duties in Kalbarri.

From the above discussions it was agreed by a show of hands to rescind Minute 5.10.5.

**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on**  
**the 20<sup>th</sup> May 2011**

---

Moved Cr LEGGETT, seconded Cr PARKER

That Council rescind Minute 5.10.5 accepting the tender submitted by Christine Barton for provision of cleaning services.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

Moved Cr BOOTH, seconded Cr LEGGETT

That Council not accept any tenders submitted for cleaning services of the Allen Centre, public ablutions and the Kalbarri aerodrome terminal and that a provision be listed in the 2011/2012 Budget for the employing of a full time employee to attend to all Council cleaning needs and other duties in Kalbarri, including a payment for that employee if employed to use their own vehicle to carry out their duties.

CARRIED 8/0

<b>5.11 ADMINISTRATION &amp; CORPORATE REPORT</b>
---

5.11.1 LOCAL GOVERNMENT WEEK CONFERENCE 2011 (ITEM 6.5.1)
---

Moved Cr SIMKIN, seconded Cr BOOTH

That Councillors Wilson, Parker, Penn and the CEO attend the Local Government Week Conference 2011 and should Councillors that are absent not be attending then Cr Gliddon be authorised to attend the conference.

CARRIED 8/0

5.11.2 CONTRACT VARIATION – NORTHAMPTON COMMUNITY CENTRE ELECTRICAL AND AIR-CONDITIONING UNITS (ITEM 6.5.2)
--

Moved Cr STOCK-STANDEN, seconded Cr SIMKIN

That Council formally approves a contract variation to a maximum of \$81,515 for the construction of the Northampton Community Centre to allow for the installation of reverse cycled refrigerated air-conditioning units and electrical upgrade.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

5.11.3 PROPOSED KALBARRI AGED PERSONS UNITS/CARE CENTRE – RESERVE 26591 (ITEM 6.5.3)
---

Noted.

**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on**  
**the 20<sup>th</sup> May 2011**

---

5.11.4 DEVELOPMENT ASSESSMENT PANELS (ITEM 6.5.4)

Matter dealt with in the Town Planning Report, refer minute 5.9.5.

5.11.5 PROPOSED RELOCATION OF NORTHAMPTON BOWLING CLUB  
(ITEM 6.5.5)

Moved Cr STOCK-STANDEN, seconded Cr LEGGETT

That Council appoint CCS Strategic to undertake a “Feasibility Study” and a “Needs Assessment Study” for the relocation of the Northampton Bowling Club to the Northampton Community Centre versus the installation of synthetic greens at the existing bowling club premises and the cost of appointing CCS Strategic be declared authorised expenditure and sale of land funds be used to offset this expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

5.11.6 REGIONAL TRANSITION GROUP (ITEM 6.5.6)

Moved Cr GLIDDON, seconded Cr PENN

That Council commences discussions with the Shire of Chapman Valley to form a Regional Transition Group.

CARRIED 8/0

5.11.7 SPECIAL MEETING OF COUNCIL – 1 JUNE 2011 (ITEM 6.5.7)

Noted.

5.11.8 REQUEST FOR EARLY PAYMENT OF OPERATING GRANT (ITEM 6.5.8)

Moved Cr STOCK-STANDEN, seconded Cr LEGGETT

That Council make a pre-payment of \$5,000 to the Northampton Tourist Association being part of their 2011/2012 operating grant.

CARRIED 8/0 BY ABSOLUTE MAJORITY

**5.12 PRESIDENTS REPORT**

Since the last Council meeting the President, Cr Wilson reported on his attendance to the following:

- Anzac Day ceremony in Northampton where he laid a wreath on behalf of Council



**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on**  
**the 20<sup>th</sup> May 2011**

---

- A meeting in regards to the possible relocation of the Northampton Bowling Club to the Northampton Community Centre.
- Met with representatives from the Shire of Carnarvon on their visit to the Northampton Shire.
- The official openings of new library facilities at the St Marys Primary School and the Northampton District High School. Due to Senator Louise Pratt not being able to attend, the President performed the official unveiling of the plaque at the NDHS.

**5.13 DEPUTY PRESIDENTS REPORT**

Since the last Council meeting the Deputy President, Cr Parker reported on his attendance to the following:

- A meeting in regards to the possible relocation of the Northampton Bowling Club to the Northampton Community Centre.
- An emergency management seminar.

**5.14 COUNCILLORS REPORT**

**5.14.1 Cr SIMKIN**

Since the last Council meeting Cr Simkin reported on his attendance to the following:

- A meeting in regards to the possible relocation of the Northampton Bowling Club to the Northampton Community Centre.
- A Northampton Community Centre Meeting.

**5.14.2 Cr GLIDDON**

Since the last Council meeting Cr Gliddon reported on her attendance to the following:

- Anzac Day ceremony in Kalbarri and with Cr Booth laid a wreath on behalf of Council
- A meeting of the Kalbarri Development Association.

**5.14.3 Cr BOOTH**

Since the last Council meeting Cr Booth reported on her attendance to the following:

- Anzac Day ceremony in Kalbarri.
- A meeting of the Kalbarri Development Association.

**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on**  
**the 20<sup>th</sup> May 2011**

---

- Met with representatives from the Shire of Carnarvon on their visit to the Northampton Shire.

**5.14.4 Cr STOCK-STANDEN**

Since the last Council meeting Cr Stock-Standen reported on her attendance to the following:

- A meeting of the Northampton Botanic Line Committee.

**5.14.5 Cr PENN**

Since the last Council meeting Cr Penn reported on her attendance to the following:

- Met with representatives from the Shire of Carnarvon on their visit to the Northampton Shire.

**5.15 INFORMATION BULLETIN**

Noted.

**5.16 NEW ITEMS OF BUSINESS**

**5.16.1 ALLOWANCE FOR DEPUTY PRESIDENT**

Cr Wilson raised the issue for Council to consider a payment to the Deputy President in reward for work he has performed that is considered over and above his normal role as Deputy President since October 2010. The Deputy President has had to on numerous occasions represent the President as well as being involved in many issues that has taken up a considerable amount of his own time and use of personal vehicle.

Cr Wilson recommended that such payment be on the recommendation of the President on an annual basis where the President can determine the additional work load the Deputy President has undertaken. Such recommendation though must be presented to the Council for final determination.

Due to the discussion Cr Parker declared an interest in the matter as may incur a financial gain or loss from the decision and left the meeting at 4.06pm.

Moved Cr PENN, seconded Cr LEGGETT

That Cr Parker be allowed back into the meeting for discussion and voting as it is considered that such a matter is an allowance similar to when adopting the annual budget and therefore not a direct interest and the financial gain is minimal.

CARRIED 7/0



**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on**  
**the 20<sup>th</sup> May 2011**

---

Cr Parker entered the meeting at 4.07pm

Moved Cr STOCK-STANDEN, seconded Cr GLIDDON

That a payment of \$1,000 be made to the Deputy President, Cr Parker, in recognition of his work load which is considered to be over and above that of his position and this be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

**5.16.2 CR PENN – MEMBERS OF PARLIAMENT INVITE**

Cr Penn advised of a meeting to be held with local members of parliament representatives on Friday 27<sup>th</sup> May 2011 at 2.30pm at the Allen Centre to discuss the concerns of tourism within our region and all Councillors are invited to attend.

**5.17 NEXT MEETING OF COUNCIL**

The next Ordinary Meeting of Council will be held at the Northampton Council Chambers, Hampton Road, Northampton, on Friday the 17 June 2011.

**5.18 CLOSURE**

There being no further business, the President declared the meeting closed at 4.20pm.