File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 18th June 2021 at the Council Chambers, Northampton commencing at 1.00pm.

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER
11th June 2021

~ Agenda ~

18th June 2021

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 18th June 2021, at

The Council Chambers, Northampton commencing at 1.00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

11th June 2021

SHIRE OF NORTHAMPTON

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for licence, any statement, limitation or approval made by a member or officer of the **Shire of Northampton** during the course of any meeting is not intended to be and is not taken as notice of approval from the **Shire of Northampton.** The **Shire of Northampton** warns that anyone who has lodged an application with the **Shire of Northampton** must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the **Shire of Northampton** in respect of the application.

Signed _____ Date 11th June 2021

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

AGENDA
ORDINARY MEETING OF COUNCIL
18th June 2021

1. OPENING

2. PRESENT

2.1 Leave of Absence
2.2 Apologies

3. QUESTION TIME

4. DISCLOSURE OF INTEREST

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

5. CONFIRMATION OF MINUTES

5.1 Ordinary Meeting of Council – 21st May 2021

6. RECEIVAL OF MINUTES

7. REPORTS

7.1 Works & Technical Services
7.2 Health & Building
7.3 Town Planning
7.4 Finance
7.5 Administration & Corporate

8. COUNCILLORS & DELEGATES REPORTS

8.1 Presidents Report
8.2 Deputy Presidents Report
8.3 Councillors' Reports

9. NEW ITEMS OF BUSINESS FOR DECISION

10. NEXT MEETING

11. CLOSURE

SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on Friday 21st May 2021

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5.1 OPENING

The President thanked all Councillors and staff present for their attendance and declared the meeting open at 1.00pm

5.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr R Suckling		Northampton Ward
Cr S Smith		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Cr D Pike		Kalbarri Ward
Cr L Sudlow		Northampton Ward
Cr S Stock-Standen		Northampton Ward
Cr T Hay		Northampton Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Works and Technical Services Manager	
Mrs Michelle Allen	Planning Officer	

5.2.1 LEAVE OF ABSENCE

Nil

5.2.2 APOLOGIES

Nil

5.3 QUESTION TIME

Nil

5.4 DISCLOSURE OF INTEREST

Nil

5.5 CONFIRMATION OF MINUTES

5.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING FRIDAY 19th MARCH 2021

Moved Cr SUDLOW seconded Cr SUCKLING

That the minutes of the Ordinary Meeting of Council held on the 19th March 2021 be confirmed as a true and correct record.

CARRIED 9/0

5.5.2 BUSINESS ARISING FROM MINUTES

Nil

5.6 RECEIVAL OF MINUTES

5.6.1 ANNUAL BUSH FIRE ADVISORY COMMITTEE MEETING

Moved Cr STOCK-STANDEN, seconded Cr PIKE

That the minutes of the Annual Bush Fire Advisory Committee meeting held on Wednesday 31st March 2021 be received.

CARRIED 9/0

5.6.2 ENDORSEMENT OF BUSH FIRE ADVISORY COMMITTEE MEETING CHANGES – 31st MARCH 2021

Moved Cr HAY, seconded Cr PIKE

That the following changes be adopted for 2021/2022 as recommended by the Bush Fire Advisory Committee:

1. Implement the following restricted and prohibited burning times:

Restricted Period	1/09/2021 - 14/10/2021
Prohibited Burning	15/10/2021 - 14/02/2022
Restricted Period	15/02/2022 - 7/04/2022

2. Appoint the following Deputy Bush Fire Control Officers:

   Mr Len Simmons - Deputy Chief Bush Fire Control Officer – North
   Mr Scott Bridgeman - Deputy Chief Bush Fire Control Officer – South

3. Appoint the following Fire Control Officers:

   Rob McKenzie - Chief Bush Fire Control Officer/Captain Isseka BFB
   Len Simmons - Deputy Chief Bush Fire Control Officer/Captain Kalbarri VFRS
   Scott Bridgeman - Deputy Chief Bush Fire Control Officer/Captain Sandy Gully/Alma BFB
   Dean (Greg) Teakle - Captain - Northampton VFRS
   Stan Sutherland - Kalbarri VFRS
   Kyle Carson - Captain - Ajana/Binnu BFB
   Greg Poett - Captain - Port Gregory/Yallabatharra BFB
   Lindsay Rowe - Captain - Horrocks BFB
   Matt Johnson - Captain – Ogilvie BFB
   Kyle Carson - Captain - Ajana/Binnu BFB
   Damian Harris – Deputy Captain - Ajana/Binnu BFB
   Todd Henville - Lieutenant - Ajana/Binnu BFB
   Glen Reynolds - Lieutenant - Ajana/Binnu BFB
   Jerome Drew – Admin Officer - Ajana/Binnu BFB

4. Appoint the following Permit Issuing Officers:

   Garry Keeffe – Chief Executive Officer
   Grant Middleton - Deputy CEO
   Rob McKenzie - Chief Bush Fire Control Officer/Captain Isseka BFB
   Ric Davey – Kalbarri Ranger
   Len Simmons - Deputy Chief Bush Fire Control Officer/Captain Kalbarri VFRS
   Scott Bridgeman - Deputy Chief Bush Fire Control Officer/Captain Sandy Gully/Alma BFB
   Dean (Greg) Teakle - Captain - Northampton VFRS
   Stan Sutherland - Lieutenant - Kalbarri VFRS
   Greg Poett - Captain - Port Gregory/Yallabatharra BFB
   Lindsay Rowe - Captain - Horrocks BFB
   Matt Johnson - Captain – Ogilvie BFB
   Kyle Carson - Captain - Ajana/Binnu BFB
   Damian Harris – Deputy Captain - Ajana/Binnu BFB
   Todd Henville - Lieutenant - Ajana/Binnu BFB

Glen Reynolds - Lieutenant - Ajana/Binnu BFB
Jerome Drew – Admin Officer - Ajana/Binnu BFB

CARRIED 9/0

5.7 WORKS & ENGINEERING REPORT

5.7.1 INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 7.1.1)

Noted

5.8 HEALTH & BUILDING REPORT

5.8.1 BUILDING STATISTICS (ITEM 7.2.1)

Noted.

5.9 TOWN PLANNING REPORT

5.9.1 PROPOSED DEVELOPMENT APPROVAL AND LICENSE AGREEMENT RENEWAL – MOBILE FOOD VEHICLE – JETTY FISH TRUCK – RESERVE 52436 GREY STREET, KALBARRI (ITEM 7.3.1)

Moved Cr STOCK STANDEN, seconded Cr SUCKLING

That Council, having taken into consideration the provisions of the Shire of Northampton's Local Planning Scheme No. 11 (Kalbarri) and the Shire's Local Planning Policies *Mobile Food Vehicles* grant approval for a mobile food vehicle to operate upon Reserve 52436, subject to the following conditions:

1. Development/use shall be in accordance with the attached approved plans dated 16 April 2021 and subject to any modifications required as a consequence of this approval the endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;

2. Any additions to, or change to, the approved use (not the subject of this consent/approval) requires further application and planning approval for that use/addition;

3. This Development Approval and Mobile Food Vehicle Permit is valid until 15 April 2022, after which the further renewal of the approval by the local government is required annually. It is the responsibility of the operator to apply in good time before expiration, and the local government will not automatically re-issue approvals;

4. That Council determines the application renewal fee of $30 plus mobile food vehicle permit fee of $250 for a three month period (as per Local Planning Policy – *Mobile food Vehicles)* as the appropriate fee for this application;

5. That it is the responsibility of the operator to pay the appropriate mobile food vehicle permit fee in good time before expiration, and the local government will not automatically issue renewal notices;

6. That the scheduled quarterly payment fee of $250 per three month period is due and payable on the following dates:
   - 16 July 2021;
   - 15 October 2021;
   - 14 January 2022; and
   - 15 April 2022.

7. Should payment of the permit fee not be received by the due date, the current application will become void and no longer valid;

8. The Mobile Food Vehicle Permit issued shall be displayed on the dash or another prominent visible location of the approved vehicle at all operating times;

9. The approval is for one (1) Mobile Food Vehicle only;

10. The Applicant shall at no time interfere or obstruct the operations and activities of the commercial fishing activities upon the Kalbarri Land-Backed Wharf, or any approved users of the land-backed wharf, to the satisfaction of the local government;

11. Should substantiated ongoing complaints be received in relation to Condition No. (10), the Shire of Northampton reserves the right to review and/or revoke this Development Approval;

12. The Applicant shall obtain Public Liability Insurance coverage to a minimum of $20 million, and forward a copy of this certificate to the Shire of Northampton, to comply with the provisions of the *Shire of Northampton's Local Planning Policy – Mobile Food Vehicles;*

13. The approved hours of operation of this food van are between 9am and 5pm, 7 days per week;

14. This approval allows the following signs:

    Reserve 52436 - two (2) portable A-Frame or flag signs:

    (i) one sign to be located immediately adjacent to the food van upon Reserve 52436; and

    (ii) the location of the second sign to be determined by the local government so as not to conflict with the entry statement to the land-backed wharf;

15. The approved signs as per Condition No. (14) must be removed at the end of trading each day and shall only be displayed when trading is currently being undertaken;

16. No further signs shall be permitted in relation to this Development Approval;

17. This approval is issued only to R. Smith and is NOT transferable to any other person or to any other land parcel, without the further application and approval of the Shire of Northampton;

18. The food van is approved to sell fresh and frozen seafood items only;

19. The Applicant is required to provide adequate rubbish disposal facilities, remove all rubbish associated with the operation and maintain clean and sanitary conditions at all times;

20. The land use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise;

21. The mobile food vehicle is required to be removed from the approved Reserve locations at the close of business each day and is not permitted to be stored overnight upon any Reserve;

22. The use of a generator upon Reserve 52436 is only allowed during power outages and when the on-site power source is not accessible. At all other times, the Applicant shall utilise the power source provided by the Shire of Northampton;

23. The Applicant shall be wholly financially responsible for the use of electricity accessed via the metered outlet upon Reserve 52436;

26. No food is to be prepared within the dwelling upon Lot 755 (No. 26) Batavia Circle, Kalbarri and all food preparation shall be contained within the food vehicle, unless further application is made to, and approval is granted by, the Shire of Northampton;

27. The parking and storage of the commercial vehicle (food vehicle) upon Lot 755 (No. 26) Batavia Circle, Kalbarri requires separate annual approval, and the Applicant is advised that they must re-apply to the Shire of Northampton prior to the end of each financial year (30th June) to gain approval for the parking of the food van upon this residential lot; and

28. The Shire of Northampton reserves the right to reposition the mobile food vehicle's permitted trading area, to be undertaken in consultation with the Applicant, so as to improve the efficiency and effectiveness of the site's use, if required.

Advice Notes

1. *The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business.*

2. *The Applicant is advised that compliance with any and all governmental legislation and regulations, including but not limited to the Health Act and Regulations, the Food Act and Regulations and the Environmental Protection (Noise) Regulations, is required at all times;*

3. *If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.*

4. *If a commercial vehicle owner/driver, who has been granted approval to park a vehicle on a lot, wishes to replace the vehicle with a different type of commercial vehicle, or park the vehicle in a different location to that approved, a new application is required to be lodged with the local government.*

CARRIED 9/0

5.9.2 LOCAL HERITAGE SURVEY REVIEW (ITEM 7.3.2)

Noted.

5.9.3	REQUEST TO MODIFY LOCATION OF BUILDING ENVELOPE – LOT 11 (NO.8) RANCH COURT, KALBARRI (ITEM 7.3.3)

Moved Cr SUDLOW, seconded Cr SMITH

That Council resolve to approve the relocation of the building envelope on Lot 11 (No. 8) Ranch Court, Kalbarri subject to:

1. The subdivision guide plan being amended at the cost of the Applicant/Landowner.

CARRIED 9/0

5.9.4	ADDENDUM – DRAFT DISASTER AND EMERGENCY LOCAL PLANNING POLICY – ADOPTION (ITEM 7.3.4)

Moved Cr STEWART, seconded Cr SUDLOW

That Council:

1. Pursuant to Schedule 2 – Deemed Provisions, Part 2, cl 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* resolves to:

   a. Adopt the draft Local Planning Policy '*Disaster and Emergency Recovery/ (Appendix 1) and advertise the adopted policy as follows with:*
      - Notices displayed at both the Northampton and Kalbarri Shire offices; and
      - Notice made available on the Shire of Northampton website.

   b. Adopt a twelve (12) month planning exemption period for Temporary Planning Exemptions within the townsites of Kalbarri and Northampton for properties where homes have been made uninhabitable due to the impact of Cyclone Seroja;

   c. Amend the Shire's Delegation Register TP01 Town Planning to include delegated authority to the Chief

Executive Officer for the issuing of temporary development applications and planning exemptions following emergency disasters; and

d. Notes the *Emergency Temporary Accommodation Information Sheet – Planning Exemption Guidelines.*

CARRIED BY AN ABSOLUTE MAJORITY 9/0

5.9.5	PROPOSED FRONT FENCE – R-CODE VARIATIONS – LOT 606 (NO.4) SALAMIT PLACE, KALBARRI (ITEM 7.3.5)

Moved Cr HAY, seconded Cr SUCKLING

That Council grant formal development approval for a 1.8m high brushwood fence to be constructed along the front and side property boundary of Lot 606 (No. 4) Salamit place, Kalbarri, subject to the following conditions:

1. Development shall be in accordance with the attached approved plan(s) dated 21 May 2021 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;

2. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and development approval for that use/addition:

3. The fence height shall be limited to 1.8 metres in height as marked in 'RED' on the attached approved plan(s) dated 21 May 2021;

4. A building permit shall be issued by the local government prior to the commencement of any work on the site;

5. Any soils disturbed or deposited on site shall be stabilized to the approval of the Local Government;

6. The materials used in the construction of the fence shall be as per the schedule of materials provided to the local government. This schedule shall not be modified or altered without the prior written approval of the local government;

Advice Notes:

1. Where an approval has lapsed, no development/use shall be carried out without the further approval of the local government having first been sought and obtained.

2. If the development/use the subject of this approval is not substantially completed within a period of 2 years after the date of the determination the approval shall lapse and be of no further effect;

3. If an applicant is aggrieved by this determination there is a right (pursuant to the *Planning and Development Act 2005*) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.

CARRIED 9/0

5.9.6	SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.6)

Noted.

5.9.7	PROPOSED EMERGENCY ACCOMMODATION – LOT 997 (RESERVE 43170) NANDA DRIVE, KALBARRI (ITEM 7.3.7)

Moved Cr SIMKIN, seconded Cr SUCKLING

That Council advise the Applicant that it is prepared to consider granting conditional approval for a period of three (3) years for the proposed temporary Emergency Accommodation on Lot 997 (Reserve 43170) Nanda Drive Kalbarri subject to the Development

Application and grants delegated authority to the Chief Executive Officer to issue the approval subject to conditions that address potential amenity impacts, bushfire planning and servicing requirements which will not be restricted to but shall include the following:

1. A Bushfire Attack Level (BAL) assessment, in accordance with *State Planning Policy 3.7 Planning in Bushfire Prone Areas be undertaken and submitted, with any further conditions from this assessment addressed, prior to lodgment of an application for a building permit, to the approval of the local government*;

2. A Risk Management Plan shall be prepared which will not be restricted to but shall include the following details:
   - demonstration of available water capacity for fire-fighting purposes;
   - preparation and implementation of an Emergency Evacuation Plan (EEP);
   - establishment of strategic firebreaks around the proposed temporary development;
   - power and water servicing requirements and measures to be implemented to manage and mitigate interruptions to supplies;
   - noise management and mitigation measures to be implemented; and
   - acknowledgement that the site may be indefensible and structures on the site could be destroyed.

3. Any additions to or change of use of any part of the buildings or land (not the subject of this approval) requires further application and development approval for that use/addition;

4. A building permit shall be issued by the local government prior to the commencement of any work on the site;

5. Prior to the issuing of a building permit, a detailed wastewater disposal application shall be completed with full working drawings/plans of the system that pertains to proposed development;

6. Prior to the issuing of a building permit, a Water Resource Management Plan is to be prepared and approved, in consultation with the Department of Health WA and the Local Government. The approved Water Resource Management Plan shall demonstrate an adequate and sustainable water supply for the proposed development for Lot 977 (Reserve 43170) Nandra Drive, Kalbarri for both potable and non-potable purposes;

7. All stormwater is to be disposed of on-site to the specifications and approval of the local government. On application for a building permit a detailed design of stormwater collection and disposal system of developed areas is to be supplied to the approval of the Local Government;

8. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;

9. Vehicle access roads and designated car parking areas shall be constructed and drained to a compacted gravel standard, and thereafter maintained to the approval of the Local Government;

10. A separate area shall be set aside for the loading and unloading of vehicles, from car parking areas, to the approval of the local government;

11. An overall carparking plan shall be provided to include designated parking areas and bays for all uses on the site and to include vehicle access/egress points from the public road, to the approval of the Local Government; and

12. The planning fee of $1024-00 shall be waived as the development is assisting with the recovery from Cyclone Seroja

CARRIED BY AN ABSOLUTE MAJORITY 9/0

5.10 FINANCE REPORT

5.10.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)

Moved Cr STOCK STANDEN, seconded CR STEWART

That Municipal Fund Cheques 22058 to 22071 inclusive totalling $70,694.09, Municipal EFT payments numbered EFT21889 to EFT22074 inclusive totalling $1,449,495.71, Trust Fund Cheques 2589 to 2603, totalling $9,203.89, Direct Debit payments numbered GJ0904 to GJ01010 inclusive totalling $564,296.28 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

5.10.2 MONTHLY FINANCIAL STATEMENTS – MARCH 2021 (ITEM 7.4.2) AND APRIL 2021 (ITEM 7.4.3)

Moved Cr KRAKOUER, seconded Cr SMITH

That Council adopts the Monthly Financial Report for the period ending 31 March 2021 and 30 April 2021.

CARRIED 9/0

5.10.3 BUDGET SUBMISSIONS 2021-2022 (ITEM 7.4.4)

Moved Cr STOCK-STANDEN, seconded Cr STEWART

That Council make provision for the following projects within the draft 2021/2022 Budget.

- Northampton Visitor Centre – operational grant, $35,000.
- Kalbarri Visitor Centre – operational grant, $50,000.
- Kalbarri Visitor Centre – raising of a Specified Area Rate for Kalbarri Ward properties for tourism promotion, $30,000.
- Kalbarri Childcare – erection of shade sale, $3,000.

- Northampton Active Seniors – request for reduced fee of 25 cents per kilometre for bus trips to the swimming pool in Geraldton each week, $1,000 per annum.

CARRIED 9/0

5.11 ADMINISTRATION & CORPORATE REPORT

5.11.1 REQUEST TO PURCHASE UNMADE SECTION OF CARSON STREET, ISSEKA (ITEM 7.5.1)

Moved Cr HAY seconded Cr SUCKLING

That Council support the disposal of a section of unmade Carson Street to be purchased by the neighbouring landowners Lane and Rochelle Hose and undertake the road closure procedure as per Section 58 of the *Land Administration Act 1997*.

CARRIED 9/0

5.11.2 PROPOSED ROAD CLOSURE – UNMADE ROAD EAST OGILVIE (ITEM 7.5.2)

Moved Cr SUDLOW, seconded Cr SUCKLING

That Council supports the closure of unnamed and unmade road that traverses through Lots 109 and 4079 Ogilvie East Road as requested by Mr Peter Allen, and not support the closure of the same road reserve that bounds Lots 4340, 4343 and 8385, and undertake advertising to close this section of road as per the requirements of Section 58 of the *Land Administration Act 1997*.

CARRIED 9/0

5.11.3	REQUEST TO PURCHASE UNMADE SECTION OF ELLIOTT STREET, ISSEKA (ITEM 7.5.3)

Moved Cr SMITH, seconded Cr HAY

That Council formally approve, as per the provisions of Section 58 of the *Land Administration Act 1997* and associated Regulations, the closure of a portion of Elliot Road, being the eastern section from the western boundary of Lot 40 Elliott Road, Isseka.

CARRIED 9/0

5.11.4	KALBARRI RSL WAR MEMORIAL (ITEM 7.5.4)

Moved Cr SUCKLING, seconded Cr STEWART

Due to the majority response received from the public in favour of construction of a new structure, that Management obtain costs for a cairn to be at a height of 3 metres and for the construction of seating built into the existing southern section of the memorial area as per design submitted by Mr Colin Baker and this project be listed for further consideration in the 2021/2022 Budget.

CARRIED BY ABSOLUTE MAJORITY 9/0

5.11.5	BEAUTIFICATION OF COASTAL DUNE AREA – GLANCE STREET, HORROCKS (ITEM 7.5.5)

Moved Cr HAY, seconded Cr STOCK-STANDEN

That Council accept a Management Order for unmanaged crown reserve, for the purpose of recreation, being the western section of land along Glance Street from Lot 202 to Lot 20 Glance Street, Horrocks as per the plan at Appendices 1 of the report.

CARRIED 9/0

5.11.6	KALBARRI DISTRICT HIGH SCHOOL BUS (ITEM 7.5.6)

Moved Cr PIKE, seconded Cr STEWART

That Council advise the Kalbarri District High School that it will not be seeking an equity payout on the sale proceeds of the school-controlled bus.

CARRIED 9/0

5.11.7	NORTHAMPTON MASONIC LODGE PROPERTY (ITEM 7.5.7)

Moved Cr SMITH, seconded Cr STEWART

That Council advises at this stage it is not in a position to own, control and manage the Northampton Masonic Lodge property due to the costs being incurred from the impacts of Cyclone Seroja and as the property is proposed for future community use that members of the Lodge consider renting the premises directly to the Northampton Creative Obsessions Group Inc.

CARRIED 9/0

5.11.8	PROPOSED LITTLE BAY AND LITTLE BAY LOOKOUT ROAD RESERVES (ITEM 7.5.8)

Moved Cr SUDLOW, seconded Cr SUCKLING

That Council approve of the purchase price of $25,000 for the area of privately owned land required for the creation of road reserves to Little Bay and Little Bay Lookout.

CARRIED 9/0

5.11.9	CYCLONE SEROJA – COUNCIL PROPERTY & INFRASTRUCTURE DAMAGE (ITEM 7.5.9)

Moved Cr STEWART, seconded Cr SMITH

Due to the impacts of Cyclone Seroja, Council supports the following actions in relation to Council properties and infrastructure:

1. Ajana Hall - be demolished and not be replaced due to its limited use.

2. Port Gregory Hall – that upon receipt of quotes to repair and reclad the existing building, that Council reconsiders the options of repair or renew the building, and should renewal be the preferred option then consultation be undertaken with the community on a new building proposal.

3. Sally's Tree Ablutions - be demolished and options for new unisex designed ablutions be obtained and be presented to Council for further determination.

4. Kalbarri Community Hall & Camp – that Council undertake repairs to the roof of the accommodation unit and the disabled ablution block that has been damaged.

   That options for construction of a new mess and hall to replace the now demolished facility be investigated and those options be discussed with the Kalbarri Camp and Community Hall Committee for a preferred option to be adopted and then be referred to Council for further consideration.

5. Community Hall – that the community hall, now demolished, not be replaced and consideration for a multipurpose community centre be considered and be located in the central area of Kalbarri, to accommodate provision for seniors, children's gymnastics, arts and crafts facilities and general community use and be cyclone rated to allow for provision of an evacuation centre for emergencies.

   Council to undertake community consultation on the above proposal and Council to determine at the July meeting when a community meeting is to be held on this proposal.

6. Coastal Car Parks and Associated Infrastructure to be made safe with no further work to be undertaken for twelve months so monitoring of the area can be undertaken before future options are considered.

CARRIED 9/0

Council adjourned for afternoon tea at 3.08pm.

Meeting reconvened at 3.14pm with the following in attendance:

Cr Simkin, Cr Krakouer, Cr Stock-Standen, Cr Suckling, Cr Hay, Cr Pike, Cr Smith, Cr Sudlow, Cr Stewart, Garry Keeffe, Grant Middleton, Neil Broadhurst and Michelle Allen.

5.11.10 ACCOMMODATION FOR WORKERS PROPOSAL – LOT 997 NANDA DRIVE, KALBARRI (ITEM 7.5.10)

Moved Cr SUCKLING, seconded Cr KRAKOUER

That Council formally accept a Management Order for Lot 997, Crown Reserve 43170, for the purpose of Temporary Accommodation with power to lease for a period of five years.

CARRIED 9/0

5.11.11 CYCLONE SEROJA – COUNCIL PROPERTY & INFRASTRUCTURE DAMAGE (ITEM 7.5.11)

Moved Cr STEWART, seconded Cr PIKE

That Council note that amendments to damaged GRV properties is to occur which will have an effect on the current rate income base and that a nil rate increase to apply for 2021/22.

CARRIED 9/0

5.11.12 CORPORATE BUSINESS PLAN REVIEW (ITEM 7.5.12)

5.11.12.1 ABLUTIONS PORT GREGORY PARK AND PLAYGROUND

Moved CR KRAKOUER seconded CR PIKE, that:

Council not approve the construction of new ablutions at the existing park and playground area due to the high water table and the inability to provide sufficient depth for operation of a septic tank and leach drain system.

CARRIED 9/0

5.11.12.2 KALBARRI WORKS DEPOT – ABLUTION

Moved CR KRAKOUER seconded CR PIKE, that:

Council approve the provision of a new ablution building with dual facilities for male and female at the Kalbarri works Depot at an estimated cost of $20,000 and this purchase be undertaken in the 2021/2022.

CARRIED 9/0

5.11.12.3 RSL HALL – NORTHAMPTON

Moved CR KRAKOUER seconded CR PIKE, that:

Council supports the proposal to refurbish the wooden floor of the RSL Hall and list it in 2021/22 of the Corporate Business Plan and defers consideration for installation of an acoustic ceiling to 2022/23.

CARRIED 9/0

5.11.12.4 PORT GREGORY HALL

Moved CR KRAKOUER seconded CR PIKE, that:

Due to the unknown future of the Port Gregory Hall the installation of "thermal break insulation" be deferred for further consideration once the future of the hall has been determined.

CARRIED 9/0

5.11.12.5 CAPITAL BUILDING RENEWAL – PREVIOUS PROJECTS

Moved CR KRAKOUER seconded CR PIKE, that:

Due to receipt of external funding through the Local Roads and Community Infrastructure Program, the following changes to previously listed projects occurring in the Corporate Business Plan be made:

- Kings Park Ablutions – works completed in 2020/21.
- Kalbarri Marina Ablutions – now scheduled for 2020/21 and into 2021/22 at a revised cost of $148,000.
- Rear Patio Allen Centre – be scheduled for 2021/22

CARRIED 9/0

5.11.12.6 SEALING OF PORT GREGORY BBQ AREA AT CAR PARK

Moved CR KRAKOUER seconded CR PIKE, that:

As this area is subject to sand drift and is situated on land not under Council control, this project shall not be undertaken at this stage and be reconsidered in the 2023/24.

CARRIED 9/0

5.11.12.7 KALBARRI FORESHORE REDEVELOPMENT

Moved CR KRAKOUER seconded CR PIKE, that:

1. Defer all proposed works for the upgrade of the Kalbarri foreshore parkland until such time a plan for future works has been developed.

2. The provision of gym equipment proposed to be located on the Kalbarri foreshore parkland no longer be considered and the project be deleted from the Corporate Business Plan.

CARRIED 9/0

5.11.12.8 PUMP TRACK – GUIDE PARK

Moved CR KRAKOUER seconded CR PIKE, that:

Due to Cyclone Seroja, commencement of the Horrocks and Lions Park Pump Track projects will not occur until after 30 June 2021 and the Corporate Business Plan be amended accordingly.

CARRIED 9/0

5.11.12.9 BITUMEN SEAL OF BALANCE OF BINNU WEST ROAD

Moved CR KRAKOUER seconded CR PIKE, that:

Council not support the bitumen seal of the balance of the West Binnu Road as traffic volumes do not warrant the level of expenditure required for this project and this expenditure is beyond the financial capacity of the Council.

CARRIED 9/0

5.11.12.10 KERB MAVER STREET, KALBARRI

Moved CR KRAKOUER seconded CR PIKE, that:

Council list for consideration the installing of kerb and drainage in Maver Street, Kalbarri, in 2024/25 of the Corporate Business Plan.

CARRIED 9/0

5.11.12.11 BITUMEN SEAL SECOND AVENUE, NORTHAMPTON

Moved CR KRAKOUER seconded CR PIKE, that:

Council lists the reconstruction and bitumen sealing of Second Avenue, Northampton in 2021/22 Budget at an estimated cost of $78,000.

CARRIED 9/0

5.11.12.12 BITUMEN SEAL MURCHISON HOUSE STATION ROAD

Moved CR KRAKOUER seconded CR PIKE, that:

Council lists for consideration for a reconstructed gravel road of Murchison House Station Road at an estimated cost of $393,000 in 2025/26 of the Corporate Business Plan and continue the current road maintenance program.

CARRIED 9/0

5.11.12.13 DEFERMENT OF 2020/21 PROGRAMMED ROADWORKS

Moved CR KRAKOUER seconded CR PIKE, that:

Due to Cyclone Seroja, that Council defers the following programmed works to 2021/22 of the Corporate Business Plan:

- Karina Mews - reseal and replace kerbing $41,000
- Smith Street - asphalt reseal and replace kerbing $90,000
- Glance Street – reseal $22,000

CARRIED 9/0

5.11.12.14 OVERFLOW CARPARK – PORT GREGORY

Moved CR KRAKOUER seconded CR PIKE, that:

Council defers consideration of any proposed car parks for Port Gregory until car park designs are implemented for the Hutt Lagoon Pink Lake.

CARRIED 9/0

5.11.12.15 CHINAMAN'S BEACH ENTRANCE & CARPARK

Moved CR KRAKOUER seconded CR PIKE, that:

Due to damage caused by Cyclone Seroja to this area that no decision on car park upgrades be made.

CARRIED 9/0

5.11.12.16 KALBARRI LAND BACK WHARF PARKING AREA

Moved CR KRAKOUER seconded CR PIKE, that:

Council lists the bitumen sealing of unsealed sections at the Kalbarri land back wharf to commence in 2021/22.

CARRIED 9/0

5.11.12.17 JAKES POINT CAR PARKING AREA

Moved CR KRAKOUER seconded CR PIKE, that:

Council defers the reconstruction and bitumen sealing of the Jakes Point Car Park to 2025/26 of the Corporate Business Plan until the natural elements redefine the beach front area to determine future car park construction works.

CARRIED 9/0

5.11.12.18 FOOTPATH FROM HACKNEY STREET TO GREY STREET KALBARRI

Moved CR KRAKOUER seconded CR PIKE, that:

Council lists construction of a footpath along Kaiber Street, Kalbarri to commence in 2022/23 within the Corporate Business Plan.

CARRIED 9/0

5.11.12.19 FOOTPATH – PORTER STREET, KALBARRI

Moved CR KRAKOUER seconded CR PIKE, that:

Council not provide for the construction of a footpath on Porter Street, Kalbarri in the Corporate Business Plan.

CARRIED 9/0

5.11.12.20 FOOTPATH – BLUE HOLES, KALBARRI

Moved CR KRAKOUER seconded CR PIKE, that:

Council lists construction of a footpath on Blue Holes Road for consideration beyond 2025 in the Corporate Business Plan.

CARRIED 9/0

5.11.12.21 FOOTPATH – GREGORY TOWNSITE

Moved CR KRAKOUER seconded CR PIKE, that:

Council not provide for the construction of new footpaths within the Port Gregory townsite, as requested, as traffic numbers do not warrant the level of expenditure.

CARRIED 9/0

5.11.12.22 FOOTPATH – RED BLUFF ROAD PATHWAY

Moved CR KRAKOUER seconded CR PIKE, that:

Council defers the construction of a dual use pathway along Red Bluff Road in 2022/23 of the Corporate Business Plan due to funding impending for this project.

CARRIED 9/0

5.11.12.23 AUGER STREET – MORTIMER TO SMITH, KALBARRI

Moved CR KRAKOUER seconded CR PIKE, that:

Council defers consideration for construction of a pathway, at an estimated cost of $29,000, to 2023/24 in the Corporate Business Plan.

CARRIED 9/0

5.11.12.24 GREY STREET PATHWAY REPLACEMENT, KALBARRI

Moved CR KRAKOUER seconded CR PIKE, that:

Council supports the re-construction of the section of dual use pathway in concrete from the end of the existing northern section to meet up with new dual use pathway that intersects with Grey and Port Streets, Kalbarri and Council list these works in 2021/22 Draft Budget.

CARRIED 9/0

5.11.12.25 PLANT REPLACEMENT PROGRAM

Moved CR KRAKOUER seconded CR PIKE, that:

Council adopts the revised Plant Replacement Program, as presented.

CARRIED 9/0

5.11.12.26 KALBARRI AERODROME – RUNWAY RESEAL

Moved CR KRAKOUER seconded CR PIKE, that:

Council defers the re-sealing of the Kalbarri airstrip and apron areas until 2022/23 and that a provision of $100,000 to be transferred to the Kalbarri Airport Reserve fund be listed in the 2021/22 Draft Budget.

CARRIED 9/0

5.11.12.27 TOURISM PROMOTION SIGNS

Moved CR KRAKOUER seconded CR PIKE, that:

Council defers consideration of the installation of promotional signage for Kalbarri to 2022/23.

CARRIED 9/0

5.11.13 BITUMEN SEAL DAGLEISH CRESCENT AND RICHARDSON STREET, KALBARRI (ITEM 3.2.1)

Moved Cr SMITH, seconded Cr STEWART

That Council lists the bitumen seal works for Dagleish Crescent and Richardson Street, Kalbarri for the 2021/22 Budget.

CARRIED 9/0

5.11.14 AMENDED PURCHASING POLICY FOR EXPENDITURE RELATED TO CYCLONE SEROJA (ITEM 7.5.13)

Moved Cr SUCKLING, seconded Cr SUDLOW

That Council adopt the following purchasing policy and it be retrospective for all expenditure related to damage to Council owned/controlled assets and infrastructure as a result of Cyclone Seroja:

Amount of Purchase	Policy
Up to $100,000	No quotations required prior to purchase if expenditure is solely related to damage caused by Cyclone Seroja or where that expenditure relates to an insurance claim that has been approved by Local Government Insurance Services or is recoverable from the Disaster Recovery Funding Arrangements WA.
$100,000 - $250,000	if expenditure is solely related to damage caused by Cyclone Seroja, quotes be obtained if required under the direction and approval of Local Government Insurance Services or is recoverable from the Disaster Recovery Funding Arrangements WA.
$250,000 and above	if expenditure is solely related to damage caused by Cyclone Seroja, either: • quotes be obtained under the direction of and approval of Local Government Insurance Services, • conduct a public tender process, or apply discretion to engage with a tender exempt opportunity under *Regulation 11(2) of the Local Government (Functions and General) Regulations*

CARRIED 9/0

5.11.15 UPDATE DELEGATION FOR BUILDING LICENCES

CEO advised that to assist with the recovery from Cyclone Seroja that the previously retired Building Surveyor, Mr Glenn Bangay, has been re-employed on a part time basis to assist with the assessing and issuing of building applications/licences and demolition licenses and as such will require delegated authority for the issuing of licences/permits and therefore the delegations relating to these needs to be amended accordingly.

Moved CR PIKE seconded CR SUCKLING

That Council amend the Shire of Northampton Delegation Register for Delegation B01 - Demolition Permits and Delegation B05 - Building Permits to include part-time Building Surveyor having delegated authority.

CARRIED 9/0

5.12 PRESIDENT'S REPORT

Since the last Council meeting Cr SIMKIN reported on his attendance at:

16/04/2021 Hon. Scott Morrison MP, Prime Minister – Kalbarri
18/04/2021 His Excellency Governor General of Australia, David Hurley and Mrs Hurley – Kalbarri
25/04/2021 Anzac Day ceremonies – Kalbarri and Northampton
13/05/2021 Hon. Kim Beazley, Governor of Western Australia – Kalbarri
17/05/2021 Hollamby Foundation Scholarship presentation to Hannah Cross – Geraldton Universities Centre
20/05/2021 Bushfire Local Emergency Management Committee meeting with Cr Tim Hay, DCEO Grant Middleton and Melissa Price MP.

5.13 DEPUTY PRESIDENT'S REPORT

Since the last Council meeting Cr KRAKOUER reported on his attendance at:

14/05/2021 Humanihut Pty Ltd - Kalbarri

5.14 COUNCILLORS' REPORTS

5.14.1 CR STEWART

Since the last Council meeting Cr STEWART reported on his attendance at:

04/04/2021	Kalbarri Visitor Association meeting
16/05/2021	Hon. Alannah McTiernan MP - Kalbarri

5.14.2 CR SUDLOW

Since the last Council meeting Cr SUDLOW reported on her attendance at:

16/04/2021	Hon. Mia Davies MP, Hon. Shane Love and National Party of WA members visiting Northampton following Cyclone Seroja.

5.14.3 CR SMITH

Since the last Council meeting Cr SMITH reported on his attendance at:

14/05/2021	Humanihut Pty Ltd – Kalbarri

5.14.4 CR HAY

Since the last Council meeting Cr HAY reported on his attendance at:

16/04/2021	Hon. Mia Davies MP, Hon. Shane Love and National Party of WA members visiting Northampton following Cyclone Seroja.
20/05/2021	Bushfire Local Emergency Management Committee meeting with Shire President Craig Simkin, DCEO Grant Middleton and Melissa Price MP.

5.15 NEW ITEMS OF BUSINESS

Cr Stock-Standen suggested that Council should investigate and consider an appropriate way to publicly thank all those volunteers for their astounding service and devotion following Cyclone Seroja.

Moved CR STOCK-STANDEN seconded CR SUCKLING

That Council undertake a public notice thanking all the volunteers for their astounding service and devotion in assisting with the clean-up following Cyclone Seroja.

CARRIED 9/0

5.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday 18th June 2021 commencing at 1.00pm at the Council Chambers, Northampton.

5.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 4.32pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 25 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 21st MAY 2021.

PRESIDING MEMBER:_____

DATE:_____

WORKS & ENGINEERING REPORT CONTENTS

7.1.1 INFORMATION ITEMS
MAINTENANCE /CONSTRUCTION WORKS PROGRAM 2

7.1.1	INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM	
	REPORTING OFFICER:	**Neil Broadhurst - MWTS**
	DATE OF REPORT:	**9th June 2021**

Since 11th April 2021, majority of works have basically surrounded the effects of cyclone Seroja. The effects have been widespread from road and verge rubbish collection, road opening works, parks, gardens, and foreshore tidy up, tree and vegetation lopping and removals, roadside furniture replacement and maintenance works to signs and guideposts etc. The scope of the works is simply enormous and will continue for the foreseeable future. Efforts have been aimed primarily at the 2 main townsites being Northampton and Kalbarri. The extra workload requirements have been coordinated while continuing to undertake the routine duties such as cleaning of toilets, maintenance of parks and gardens and road maintenance grading activities.

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on Ogilvie West, Bandy, Johnson, Rob, Eighth, Horry, Blue Well, Yerina Springs, James, Bowes Springs and Yallabatharra Road/s.

- Gravel Patching/Sheeting/Verge works carried out on Murchison Station Access Road/s.

Maintenance Items

- General – Various signage and road furniture works mainly surrounding cyclone Seroja works.
- General – Chemical spraying to various road verge areas.
- Kalbarri – Street sweeping, and stormwater pit clearance works following cyclone Seroja.

Other Items (Budget)

- Kalbarri – Allen Centre Long vehicle parking area. Works to sealing and concrete kerb completed prior to Easter. Asphalt works reprogrammed to mid-July given the events of cyclone Seroja. White lining, Dual Use Pathway reinstatement and pavement marking works after this.
- Kalbarri – Grey Street widening works completed to a bitumen finish. Concrete Kerbing, paving, whitelining and backfill works outstanding.
- Kalbarri – Red Bluff Road Dual Use Pathway effectively completed pending backfilling and tidy up.

Plant Items

- Nil.

OFFICERS RECOMMENDATION

For Council information.

SHIRE OF NORTHAMPTON

WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2020/2021)

(June 2021)

2020/2021 Budget Works	Job No	Status	Comments
REGIONAL ROAD GROUP PROJECTS - 150300			
Kalbarri Road Reseal works 18.00 - 28.00 slk	RR14	COMPLETE	
ROADS TO RECOVERY - 152100			
Binnu East Road Reseal works 0.00 - 14.40 slk	RT35	COMPLETE	
Stephen Street Asphalt Reseal 0.69 - 0.912 and 0.945 - 1.005 slk	RT34	COMPLETE	
MUNICIPAL FUND CONSTRUCTION - 150600 **Carried Over from 2019/2020**			
Northampton			
Bateman Street Construct and Seal 210m	R971	COMPLETE	
Fifth Avenue Construct and Seal 230m	R986	COMPLETE	
Kalbarri			
Karina Mews Reseal and replace concrete kerbing 210m	R971		Deferred - Budget consideration 2021/22
Smith Street Asphalt reseal and replace concrete kerbing 0.40 - 0.66 slk	R986		Deferred - Budget consideration 2021/22
Cont.			
2020/2021 Budget Works	**Job No**	**Status**	**Comments**

MUNICIPAL FUND CONSTRUCTION - 150600			
New Projects			
Northampton			
Thornton Street Install concrete kerb to east side (Langleys)	R992	COMPLETE	
Fifth Avenue Reseal 0.20 - 0.57 slk	R999	COMPLETE	
Kalbarri			
Browne Boulevard Reseal 0.130 - 0.440 slk at 8.5m.	R993	COMPLETE	
Charlton Loop Reseal 0.000 - 0.631slk at 6.2	R995	COMPLETE	
Jacques Boulevard Reseal 0.030 - 0.528 slk at 7.4m	R997	COMPLETE	
Nanda Drive Reseal xx -xx slk	R998	COMPLETE	
Grey Street Construct parrallel parking - Wood street north on west side.	R996	Commenced	Works to a sealed stage Kerbing, linemarking, paving and backfill to be completed
Horrocks			
Glance Street Reseal xx -xx slk	R223		Deferred - Budget consideration 2021/22
Rural			
Binnu East Road (Council Contribution) Reseal works 0.00 - 14.40 slk	R235	COMPLETE	
Cont.			
2020/2021 Budget Works	**Job No**	**Status**	**Comments**
MUNICIPAL FOOTPATHS - 150900			

Carried Over from 2019/2020			
Northampton - Stephen Street Replace DUP from NWCH to West Street	F702		Deferred - Budget consideration 2021/22
Kalbarri - Grey Street Replace DUP at front of Allen Centre	F707		Deferred - Budget consideration 2021/22
Kalbarri - Grey Street Complete DUP infill	F710	COMPLETE	
Kalbarri - Glass Street Complete DUP infill	F711	COMPLETE	
Kalbarri - Malaluca Pathway Undertake identified reinstatement works	T379	COMPLETE	
MUNICIPAL FOOTPATHS - 150900 **New Projects**			
Northampton - Essex Street Construct pathway from long vehicle parking to RSL entry	F712	COMPLETE	
Kalbarri - Red Bluff Road Construct pathway into Red Bluff on north side Red Bluff Road	F713	COMPLETE	
Kalbarri - Hackney Street Construct pathway ifrom school to post office north side	F714	COMPLETE	Council determined Pathway on South side September 2020
CARPARK CONSTRUCTION **New Projects**			
Kalbarri - Allen Centre Construct Carpark/Access - Bus and Long vehicle parking	3884	Commenced	Works to a sealed and kerbed stage Asphalt, linmarking, paving and backfill to be completed
Kalbarri - Jacques Point Construct Carpark/Access - Toilet carpark and access road	3052	COMPLETE	Some tidy up works to complete
Kalbarri - Blue Holes car park area Install concrete kerbing and carpark area only DUP Cont.	R969 3594	COMPLETE	
2020/2021 Budget Works	**Job No**	**Status**	**Comments**
OTHER WORKS - Depots/Ovals/Parks/Gardens etc			

Northampton - Oval renovation Undertake Verti mowing	F016	COMPLETE	
Northampton Tip Site Turn Contamination site - 2 actions per year	3854/08		first turn January 2021
Northampton Cemetery Site - Memorial Tree area Stage 2 - Shelter and Paving to south	4422/08		Works commenced
Northampton - Oval Fertiliser pump Install pump system to existing infrastructure	F016		
Kalbarri - Oval Renovation Undertake Verti Drain	F003	COMPLETE	
Kalbarri Oval and Foreshore - 3 x Fertiliser Pumps Install pump system/s to existing infrastructure.	F001 F003	COMPLETE	
Kalbarri - Eco Flora Borefield Replace bore No 1 - Pump and Motor.	5282/08	COMPLETE	
Kalbarri - Post Office Area Install planter boxes to road closure area at Post Office.	4992/02	COMPLETE	
Kalbarri - Foreshore Tree lopping to 4 x large foreshore trees	F001	COMPLETE	
Horrocks - Killy Street Stormwater sump - Replace existing and install new fence.	T379	COMPLETE	
Horrocks - Jetty Repairs to lower platform and solar light poles x 2	4972/08	COMPLETE	
Horrocks - Memorial Wall Install Concrete DUP around memorial to exist DUP	4972/08	COMPLETE	
Binnu Tip Site Establish new site/trenches Cont.	3858/08		Deferred - Budget consideration 2021/22
2020/2021 Budget Works	**Job No**	**Status**	**Comments**
PLANT ITEMS - Major			
Northampton - New Truck (6 wheeler)	4214/99	COMPLETE	Delivered July 2020 - Carry over from 2019/2020

Purchase new - trade/sell existing P228 Truck			
Northampton - New Truck Trailer Purchase new - trade/sell existing P262 (NR9376) Trailer	4214/99	COMPLETE	Delivered July 2020 - Carry over from 2019/2020
Northampton - New Tractor Purchase new - existing P159 to Kalbarri Golf Course	4214/99		Replacement deferred pending Corporate Business Plan Review
Northampton - New Maintenance Truck Purchase New - trade/sell P234	4214/99		Works awarded -Purcher International - delivery June 2021
Northampton - Manager of Works and Technical Service Purchase New - trade/sell P277	4224/99	COMPLETE	Outstanding components to be completed
Northampton - Load Covers 4 x Trucks, 3 x Trailers Install and fit Load Covers	4214/99		Works awarded - Dtrans/BRE - Progressive supply and install - 2 x complete
PLANT ITEMS - Minor/Other/Sundry tools			
Northampton - Set of hand held 2-way radios	7362/02		
Northampton - Tip site generator		COMPLETE	
Northampton - Chainsaw small	7362/02		
Northampton Gardeners - New tipping trailer	4214/99	COMPLETE	
Northampton - 3 x Impact Wrench - Graders	7362/02	COMPLETE	
Northampton - 3 x Depot Office Desks.	T456	COMPLETE	
Kalbarri - Manual push fertiliser spreader	7362/02	COMPLETE	
Kalbarri - 1 x Rechargeable Rotary Hammer Drill	7362/02	COMPLETE	
Kalbarri - 1 x Whipper Snipper	7362/02	COMPLETE	

HEALTH AND BUILDING REPORT CONTENTS

7.2.1 BUILDING STATISTICS FOR THE MONTH OF MAY 2021 2

7.2.1	INFORMATION ITEM: BUILDING STATISTICS
	DATE OF REPORT: 11th June 2021
	RESPONSIBLE OFFICER: Wendy Dallywater – Environmental Health Officer

1. BUILDING STATICTICS

Attached for Councils' information are the Building Statistics for May 2021.

OFFICER RECOMMENDATION – ITEM 7.2.1

For Council information.

Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials 1. Floor 2. Wall 3. Roof	Area m2	Value	Fees 1. App Fee 2. BCITF 3. BRB 4. Other
03/05/2021	1842	D Dooley & A Heane 5 Allnut Tce AUGUSTA	Mathew Goddard 152 Railway Tce MARGARET RIVER	52 (Lot 258) Flora Blvd KALBARRI	3 x Dwelliing with front and side verandahs	1. Concrete 2. cfc Newport Planks 3. C/Bond		$130,000	1. $247.00 2. $260.00 3. $178.10 4. $556.00
04/05/2021	1920	V Rose & E Rose PO Box 78 KALBARRI	Gliss Holdings PL PO Box 64 KALBARRI	18 (Lot 337) Cornell Place KALBARRI	Remove Asbestos	1. N/A 2. Asbestos 3. Asbestos		$1,850	1. $105.00 2. $0.00 3. $61.65 4. $0.00
12/05/2021	1900	A & N Pluschke PO Box 62 NORTHAMPTON	McAullay Builders PL 5 Eaton Pl GERALDTON	76 (Lot 101) Mitchell St HORROCKS	2 storey, 3 x bedroom Dwelling	1. Concrete 2. Brick and cfc 3. C/Bond		$999,980	1. $1899.96 2. $1999.96 3. $1369.97 4. $818.00
11/05/2021	1931	A & N Pluschke PO Box 62 NORTHAMPTON	Carimor Sheds PL PO Box 414 GERALDTON	76 (Lot 101) Mitchell St HORROCKS	Shed	1. Concrete 2. C/Bond 3. C/Bond		$37,000	1. $118.40 2. $74.00 3. $61.65 4. $0.00
17/05/2021	1901	J & K Lange PO Box 513 COWARAMUP	Simple Life Projects PO Box 147 KALBARRI	5 (Lot 53) Diamond Vista KALBARRI	3 Bedroom Dwelling	1. Concrete 2. C/Bond 3. C/Bond		$205,000	1. $389.50 2. $410.00 3. $280.85 4. $525.00
27/05/2021	1941	D & G Webster PO Box 128 ILUKA NSW 2466	Owner/Builder O/B 1009139	5 (Lot 90) Garnet Way KALBARRI	3 Bedroom Dwelling	1. Concrete 2. Double Brick 3. C/Bond		$140,000	1. $266.00 2. $280.00 3. $191.80 3. $548.00
31/05/2021	1916	Ken Dibble PO Box 233 KALBARRI	Village Pools 7 Coleman Close CARDUP	11 (Lot 11) Hackney Street KALBARRI	B/G Swimming Pool	1. Concrete 2. Concrete 3. N/A		$35,000	1. $112.00 2. $70.00 3. $61.65 4. $512.00
26/05/2021	1918	Tim & Samantha Hay PO Box 142 NORTHAMPTON	McAullay Builders PL 5 Eaton Pl GERALDTON	28 (Lot 242) Stokes Street HORROCKS	2 Storey, 4 Bedroom Dwelling	1. Concrete 2. Double Brick 3. C/Bond		$605,999	1. $1151.40 2. $1212.00 3. $830.22 4. $636.00

TOWN PLANNING CONTENTS

JUNE 2021

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7.3.1 PROPOSED REGISTRATION OF HERITAGE SITE – PAKINGTON WHALING STATION RUINS

LOCATION:	**Hillock Point, north west of Port Gregory**
APPLICANT:	**Heritage Council of Western Australia**
OWNER:	**State of Western Australia**
FILE REFERENCE:	**10.4.1**
DATE OF REPORT:	**4 June 2021**
REPORTING OFFICER:	**Hayley Williams – Consultant Planner**
RESPONSIBLE OFFICER:	**Garry Keeffe – Chief Executive Officer**

APPENDICES:

1. **Heritage Council Correspondence and Draft Assessment**

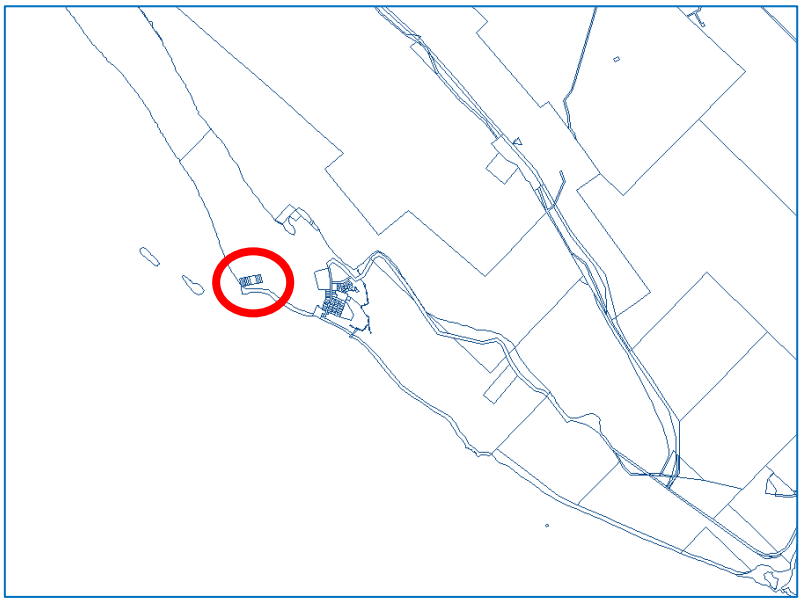
AUTHORITY / DISCRETION:

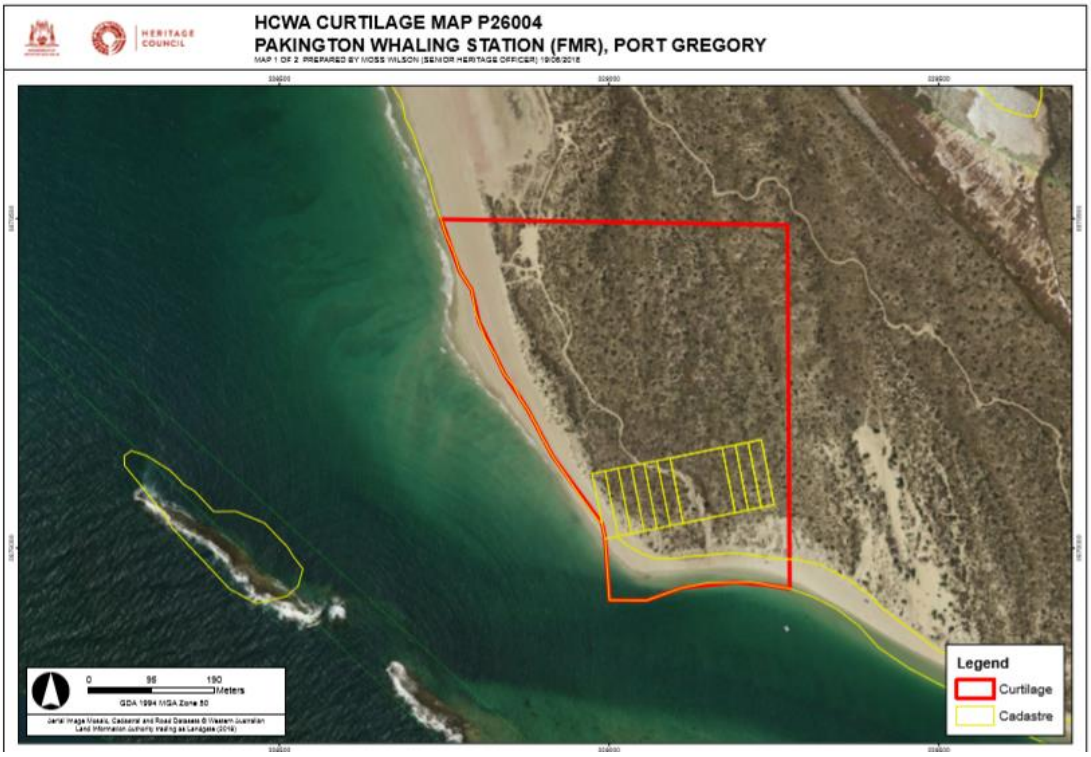
Legislative	***when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.***
Advocacy	***when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.***

SUMMARY:

Correspondence has been received from the Heritage Council of Western Australia requesting Council consider the assessment documentation for the Pakington Whaling Station Ruins and provide comment on the proposed registration of the place. This report recommends Council support the proposed registration and forward comments on the documentation to the Heritage Council.

LOCALITY PLANS: Port Gregory/Pakington Townsite





BACKGROUND:

Council at their meeting held on 21 September 2018 considered the inclusion of the Pakington Whaling Station Ruins within the Shire of Northampton's Local Heritage Inventory (Municipal Heritage Inventory) and Shire of Northampton Heritage List. The Heritage List was under review at this time and the place was considered within the existing listing of Port Gregory/Pakington Townsite. It was also resolved that the Municipal Heritage Inventory be updated to include the place when appropriate supporting documentation had been considered by the Heritage Council.

The Heritage Council has recently considered the draft assessment, including a proposed statement of significance, for Pakington Whaling Station ruins, Port Gregory and resolved that:

- the place has cultural heritage significance pursuant to s.38 of the Heritage Act 2018; and
- consultation should be undertaken on the proposal to enter the place in the Register of Heritage Places and the content of the draft statement of cultural heritage significance.

The Heritage Council as part of the referral has provided the current documentation relating to the proposed entry of Pakington Whaling Station ruins in the State Register of Heritage Places. A copy of this documentation is included in **Appendix 1**.

COMMUNITY & GOVERNMENT CONSULTATION:

As part of the consideration of the proposed registration and the assessment documentation the correspondence was referred to the Shire's Heritage Advisor for comment. The following comments were provided:

General Comment:

- *In light of how busy the Shire of Northampton, local property owners and community groups are in the wake of the cyclone the extension of time will no doubt be welcomed so that the proposed registration can be considered in the future when a more detailed and considered response can be provided by all concerned.*
- *Given that DPLH has been advised that the place has been impacted by the cyclone it would seem prudent to undertake follow up inspections to assess the fragile archaeological site and determine if the assessment documentation requires amendment.*

Specific Comment:

- *11(g) – associations – while Lynton Convict Hiring Depot (Ruins) is noted, perhaps mention could be made of Sanford's House specifically which does indeed form part of the Place Name in InHerit (P1915).*
- *Page 11 – as above, reference to "…his personal home." – it is assumed that this refers to Sanford's House?*
- *Page 14 – while the Lynton Convict Hiring Depot closed in 1856, Sanford's House continued in operation for different purposes.*
- *Page 20 – spelling of San(d)ford's House P17826*
- *Given the extensive and varied equipment used in the operation of the Whaling Station it would be interesting to know where much of this ended up? Was it taken and used at other whaling operations? Taken by nearby residents for reuse? Any items in museums?*

Further consideration:
Given that the continual erosion of the sand dunes may result in the revealing of further significant artefacts over time, is there a way of managing the site so that these items are carefully collected and noted? Regular archaeological surveys appear to have occurred over the years, are these likely to continue?

FINANCIAL & BUDGET IMPLICATIONS:

Nil.

STATUTORY IMPLICATIONS:
State: Planning and Development Act 2005
Local: Shire of Northampton Local Planning Scheme No. 10 – Heritage List

In September 2018 Council resolved to include the Pakington Whaling Station Ruins within the Place No. ND 8. This place also includes the Port Gregory townsite to which Pakington Townsite is linked to.

POLICY IMPLICATIONS:
Local: Shire of Northampton Municipal Heritage Inventory 2015

In September 2018 Council considered the inclusion of the Pakington Whaling Station Ruins within the Shire's Municipal Heritage Inventory.

Whilst the Port Gregory townsite itself (known formerly as Pakington or Packington) is currently listed within the Shire's Local Heritage Survey (Municipal Heritage Inventory) and Heritage List, the identified Whaling Station ruins site is not afforded its own listing. If it were to have already been listed, it is likely that

the site would have been classified as either a Management Category 1 or 2 having a Level of Significance of either "Exceptional Significance" or "Considerable Significance". Given the significance of the site at a State level, it is considered essential to list the site upon the Municipal Heritage Inventory as a new Place.

With the recent referral of the proposed registration to Council for consideration it is timely to consider updating the Shire of Northampton's Local Heritage Survey (Municipal Heritage Inventory).

STRATEGIC IMPLICATIONS:

Nil.

COMMENT:

The draft assessment documentation and statement of significance for the Pakington Whaling Station Ruins' inclusion within the State Register has been considered by Shire staff and the Shire of Northampton Heritage Advisor.

The proposed registration is supported, and additional comments have been made which include proposed textual amendments. Some questions have also been raised as to how best to document the ruins within a continually eroding environment and the possibility of locating further ruins on the site.

VOTING REQUIREMENT:

Absolute Majority Required: No.

CONCLUSION:

It is recommended that Council advise the Heritage Council that it supports the proposed registration of the Pakington Whaling Station Ruins on the State Register and provide comments on the documentation.

OFFICER RECOMMENDATION – ITEM 7.3.1 **SUPPORT**

That Council advise the Heritage Council it supports the proposed registration of the Pakington Whaling Station Ruins on the State Register and provide comments on the documentation as per the Shire's Heritage Advisor's advice.

7.3.2	SIGNAGE – KALBARRI FORESHORE RESERVE ADJACENT TO VOLUNTEER MARINE RESCUE BUILDING AND KALBARRI BOAT RAMP – RESERVE 25307 GREY STREET, KALBARRI

LOCATION:	**Reserve 25307 Grey Street, Kalbarri (Entrance to Kalbarri Boat Pen Facility)**
FILE REFERENCE:	**10.6.6 / A3624**
APPLICANT:	**Kalbarri Foreshore Reserve (adjacent to VMR Building and Kalbarri Boat Ramp)**
OWNER:	**State of Western Australia**
DATE OF REPORT:	**10 June 2021**
REPORTING OFFICER:	**Michelle Allen – Planning Officer**
RESPONSIBLE OFFICER:	**Garry Keeffe, Chief Executive Officer**
APPENDICES:	
1. Individual Signs	

AUTHORITY / DISCRETION:

Quasi-Judicial ***when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.***

SUMMARY:

Consideration is sought by Council with regards to signage upon Reserve 25307 Kalbarri Foreshore, in relation to two signs that have previously existed adjacent to the Volunteer Marine Rescue Building. The signs have been for promotional purposes for a number of tourism and recreation activity providers. The Application requires consideration from Council for the erection and management of the signage in this area.

LOCATION:

Figure 1. Location within Reserve 25307 Grey Street, Kalbarri

Figure 2. Site plan of Reserve 25307 Grey Street, Kalbarri showing location of existing signs

BACKGROUND:

A request has been received to refurbish two existing signs (shown **at Figures 3 and 5**) on Kalbarri Foreshore Reserve 25307 Grey Street, Kalbarri located adjacent to the Volunteer Marine Rescue Building. The two signs are derelict as a result of damage caused by Cyclone Seroja in April 2021 (shown at **Figures 2 and 4).**

Council recently approved one large sign in December 2020 to be erected at the entrance to the Kalbarri Boat Pen Facility upon Reserve 26591 Lot 202 Grey Street (shown at **Figure 5**). Details pertaining to this sign are as follows:

Signage

Location: At the entrance to the Kalbarri Boat Pen Facility located upon Reserve 26591 Grey Street, Kalbarri.

Size: 2400mm x 3600mm

Design: As per designs below. The sign consists of six sections/parts each measuring 1200mm x 1200mm available where businesses advertise their individual enterprise. Six businesses are part of the sign and include:

- Kalbarri Rock Lobster Tours and Charter;
- Kalbarri Wilderness Cruises;
- Stickler Charters;
- Scenic Flights;
- Fishability; and
- Kalbarri Quadbike Safaris.

The Proposal:

A request has been received from a tourism operator to refurbish one of the two signs that are derelict as a result of damage caused by Cyclone Seroja. This operator currently has a sign advertising their individual enterprise located within the large sign recently approved and erected at the entrance to the Kalbarri Boat Pen Facility upon Reserve 26591.

Signage

Location: At the entrance to the Kalbarri Boat Pen Facility located upon Reserve 26591 Grey Street, Kalbarri.

Size: 2400mm x 3600mm

Design: As per designs below. The sign will consist of six sections/parts each measuring 1200mm x 1200mm available for businesses to include advertising for their individual enterprise. Six businesses have agreed to be part of the sign proposal proposed by the applicant and include:

- Kalbarri Rock Lobster Tours and Charter;
- Kalbarri Wilderness Cruises;
- Stickler Charters;
- Scenic Flights;
- Fishability; and
- Kalbarri Quadbike Safaris.

Figure 3. Photograph of existing sign 1 pre-Cyclone Seroja

Figure 4. Photograph of existing sign 1 post-Cyclone Seroja

Figure 5. Photograph of existing sign 2 pre-Cyclone Seroja

Figure 6. Photograph of existing sign 2 post-Cyclone Seroja

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Local: Shire of Northampton Local Planning Scheme No. 11

Shire of Northampton Local Planning Scheme No. 11

Local Planning Scheme No. 11 outlines a number of provisions in relation to advertising as per the following:

"4.8.22 Advertisements

All advertisements shall:

(a) Be designed to be compatible with the proposed surroundings including buildings, landscaping and other advertisements; and

(b) Be erected or displayed in a position:

- *so as to not obstruct the passage of or so as to create a hazard for vehicles or pedestrians;*
- *such that in the opinion of the local government, they would not adversely affect the amenity of the locality;*
- *so as to not significantly obstruct or impede all or part of a view of a river, the sea or other place or feature which in the opinion of the local government is of significance to the district; and*
- *where attached to a building, be incorporated into the architectural features of the building in placement, style, proportions, materials, colours and finish; and*

(c) Only contain the following information:

- *the name of the occupier;*
- *the business carried on in the premises;*
- *the occupier's telephone number;*
- *a description of the goods sold or offered for sale in the premises to which the advertisement is affixed or to which it relates; and*
- *any other matter specifically approved by the local government."*

POLICY IMPLICATIONS:

Local: Shire of Northampton Local Planning Policy – Signage

The Signage Local Planning Policy includes the following provisions:

5.0 SIGN STANDARDS

Signs or advertising devices (including an exempted sign) erected or displayed shall:

(a) be securely fixed to any structure which supports it;

(b) be structurally sound and capable of withstanding any forces to which it would be reasonably subjected to without collapsing, deforming or moving from the position on which it was erected or displayed;

(c) be constructed and erected to the satisfaction of the Surveyor;

(d) comply with the regulation 297 of the Road Traffic Code 2000;

(e) be maintained in good order and clean condition;

(f) other than a service or tourist direction sign, be directly associated with the approved use of the property on which it is displayed;

(g) not be erected or displayed in a position:

(i) so as to obstruct the passage of or so as to create a hazard for vehicles or pedestrians;

(ii) that in the opinion of the Shire adversely affects the local amenity;

(iii) so as to significantly obstruct or impeded all or part of a view of a river, the sea or other place or feature which in Council's opinion is of significance to the district.

6.0 SIGN DESIGN & INFORMATION

6.1 Every sign shall be designed to be compatible with the proposed surroundings, including buildings, landscaping and other signs.

6.2 Every sign attached to buildings shall be incorporated into the architectural features of the building in placement, style, proportions, materials and finish and shall be designed, constructed, finished, installed and professionally maintained.

6.3 Every sign shall contain the following information only:

(a) the name of the occupier;

(b) the business carried on in the premises;

(c) the occupier's telephone number;

(d) a description of the goods sold or offered for sale in the premises to which the sign is affixed or to which it relates;

(e) any other matter specifically approved by the Shire.

10.0 THOROUGHFARES/RESERVES UNDER THE CARE & CONTROL OF COUNCIL

10.1 Unless otherwise permitted in this Policy, no advertising sign or hoarding shall be permitted on thoroughfares/reserves under the care and control of the Council, unless approval is granted from the Shire.

10.2 Notwithstanding Clause 10.1 above an advertising sign shall not, without the written approval of the Council, be erected or displayed:

(a) on or adjacent to a footpath which results in the pedestrian access being less than 2m in width;
(b) over any footpath where the resulting vertical clearance between the sign and the footpath is less than 2.5m;
(c) on or within 3m of a carriageway;
(d) upon a dividing strip or traffic island;
(e) so as to obstruct the passage, line of sight or create a hazard for vehicles or pedestrians;
(f) on any landscaping feature on a thoroughfare/reserve, including street tree or furniture;
(g) so as to significantly obstruct or impeded all or part of a view of a river, the sea or other place or feature which in Council's opinion is of significance to the district; or
(h) in any other place that, in the opinion of the Shire, adversely affects the local amenity.

10.3 Where approval is given for the erection or display of a sign on thoroughfares/reserves under the care and control of the Council,

the owner of the device shall, prior to the erection or display of a sign, complete and return to Council an undertaking that shall require the owner of the device:

(a) to indemnify and keep indemnified the Shire, its servants and agents against any claim or proceeding (and any cost and expenses incurred as a result) that may be made or brought by any person or corporation against the Shire, its servants and agents arising out of the erection, existence or operation of the advertisement; or any negligence of the Shire, its servants and agents in granting approval to erect or display the advertisement or in setting or failing to set conditions or giving or failing to give directions for the erection, existence or display of the advertisement.

(b) in respect of that device, effect and maintain a public liability insurance policy with a reputable insurer. The policy must include a Cross Liabilities Clause, and be in the joint names of the sign owner and the Shire. The sum insured for any single event shall be $1M.

(c) to obtain approval from Main Roads WA where relevant.

11.5 Information Panels

The Shire may provide tourist or other information panels or bays of varying sizes and charge fees for the inclusion of advertisements in such panels or bays.

11.6 Pylon Signs

11.6.1 A pylon sign shall:

(a) not have any part more than 6,000mm above the level of the ground immediately below it;
(b) not exceed 4m² in area unless approved by the Shire;
(c) be supported on one or more piers or columns of brick, stone, concrete, timber or steel of sufficient size and strength to support the sign under all conditions;
(d) not be within 2,000mm of the side boundaries of the lot on which it is erected unless the lot on which the pylon sign is erected abuts an intersecting street or right-of-way, where the Shire may authorise the erection of the sign at a distance less than 2,000mm;
(e) not have any part less than 6,000mm from any part of another sign erected on the same lot.

11.6.2 Where pylon signs are to be erected on a lot on which a factory tenement building or small shops are erected or are to be erected the Shire may require all the pylon signs to be incorporated into one sign in which case:

(a) all of the constituent or infill signs are of an equal size; and
(b) one constituent or infill sign is provided for each business, shop or unit on the lot.

It is considered that the proposed signage can comply with the provisions of the Local Planning Policy, as per the comments provided further within this report.

COMMENT:

The request is considered to comply with the provisions of the Local Planning Scheme No. 11 and the Shire's Local Planning Policy for Signage, however Council consideration is sought to determine the total number of signs permitted to be erected on the Kalbarri Foreshore Reserve 25307 Grey Street being the area adjacent to the Volunteer Marine Rescue building for the purpose of promoting tourism and recreation activity providers.

Signage for this purpose also exists at the entrance to the Kalbarri Boat Pen Facilty upon Reserve 26951 Lot 202 Grey Street.

Furthermore, consideration should be given to the number of signs to be permitted to be on the Kalbarri Foreshore Reserve areas for the purpose of promoting tourism and recreation activity providers. The need for signage across the whole reserve, especially the proliferation of signage where the same business is advertised multiple times, requires consideration.

Clause 11.5 of the Local Planning Policy *Signage* grants discretion to Council to allow tourist or other information panels or bays of varying sizes for the inclusion of advertisements in such panels or bays.

Approval of signage on the area adjacent to the Volunteer Marine Rescue building would be subject to Council approving the individual designs/artwork.

VOTING REQUIREMENT:

Simple Majority Required.

OFFICER RECOMMENDATION – ITEM 7.3.2

For Council determination

7.3.3 PROPOSED SINGLE DWELLING & OUTBUILDING - R-CODE VARIATIONS - LOT 41 (NO. 10) RUBY TERRACE, KALBARRI

LOCATION:	**Lot 41 (No. 10) Ruby Terrace, Kalbarri**
APPLICANT:	**A Musmarra and JV Organ**
OWNER:	**A Musmarra and JV Organ**
FILE REFERENCE:	**10.6.1.1 (A4441)**
DATE OF REPORT:	**11 June 2021**
REPORTING OFFICER:	**Michelle Allen – Planning Officer**
RESPONSIBLE OFFICER:	**Garry Keeffe - Chief Executive Officer**

APPENDICES:

1. **Site Plan and Elevations (Single Dwelling)**
2. **Site Plan and Elevations (Outbuilding)**
3. **Submission – 20.05.2021**
4. **Submission Table**

Quasi-Judicial ***when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.***

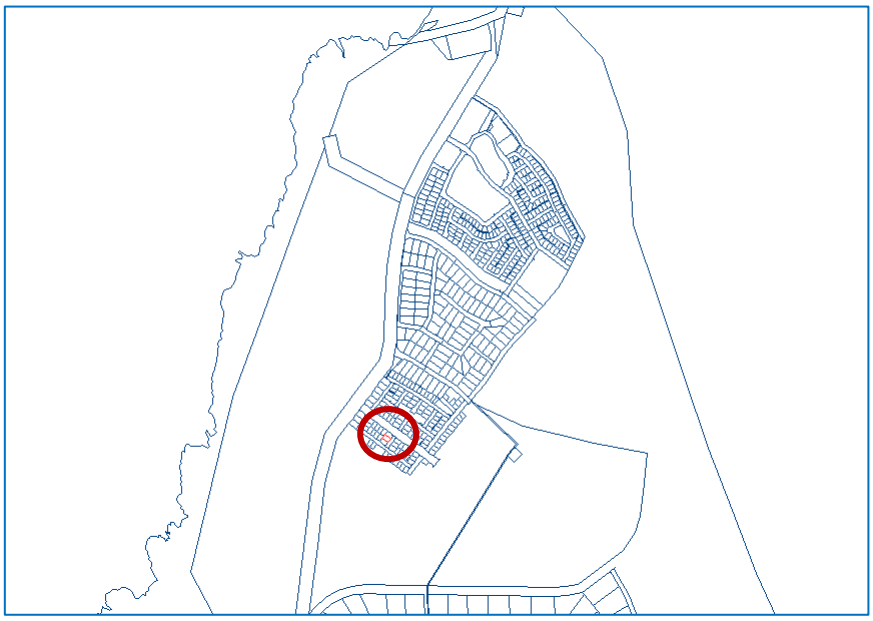
SUMMARY:

Council is in receipt of an application for the development of a single dwelling and outbuilding upon Lot 41 (No. 10) Ruby Terrace, Kalbarri. Council consideration is required due to a number of variations to the 'Deemed-to-Comply' provisions of the Residential Design Codes and an objection received from an adjoining landowner.

This report recommends Council grant development approval to the single dwelling and outbuilding subject to conditions. Some of the recommended conditions will result in minor amendments to the proposed development in order to adequately address the design principles for visual privacy.

LOCALITY PLANS:

<u>Figure 1</u>. Locality plan of Lot 41(No. 10) Ruby Terrace, Kalbarri



<u>Figure 2</u>. Site plan of Lot 41 (No. 10) Ruby Terrace, Kalbarri

BACKGROUND:

An application has been received for the development of a single dwelling and outbuilding upon Lot 41 (No. 10) Ruby Terrace, Kalbarri which is seeking a number of variations to the Residential Design Codes of Western Australia ('R-Codes').

The Proposal:

The proposed single storey building is a three bedroom, two bathroom dwelling with verandahs on the north-eastern and north-western sides with a rear outbuilding situated on the western corner of the lot. The floor space attributed to the dwelling (excluding the carport area) is approximately 152.36m^2. The floor space of the outbuilding is estimated to be 77m^2. The total floor space attributed to the dwelling, including verandahs, and outbuilding is approximately 229.36m^2 being 35% of the lot. The footprint of the dwelling and outbuilding is as follows:

Single Dwelling	152.36m^2 (excluding carport)
Outbuilding	77m^2
Total Area	**229.36m^2**

The dwelling is proposed to be located forward on the lot, with the following dimensions and setbacks:

	R-Code Provisions	**Actual**
Side (SW)	4.5m*	1.2m
Side (NE)	7.5m*	3.9m
Front (SE)	6.0m	6.0m
Rear (NW)	3.3m	14.1m

*Setback for Visual Privacy

An outbuilding forms part of the original application and is proposed to comprise an area of 77m^2 with a gable roof at 10° pitch. The outbuilding is proposed to be located at the rear of the lot. Details pertaining to R-Code and Local Planning Policy provisions, together with setbacks are supplied in the table below:

	R-Code	LPP	Plans
Aggregate	60m²	120m²	77m²
Wall Height	3m	3m	3.8m
Max Wall Height	4.5m	4.5m	4.42m
Roof Pitch			10°
Height above NGL			Nil
Rear Setback (NW)	2m		0.9m
Side Setback (NE)	3m		8m
Side Setback (SW)	2.2m		0.9m

Single Dwelling

The single storey dwelling is designed as a kit home and is proposed to be located on columns/piers sitting 0.8 metres above natural ground level with a gable roof that includes a 20° pitch. An overall maximum height of 4.986 metres is proposed at its highest point falling to a wall height of 2.440 metres above natural ground level.

The single dwelling is proposed to be constructed of timber wall frames and roof trusses with colorbond steel wall cladding and roof iron. It is noted that a colour and materials schedule is still to be provided for the development.

Outbuilding

The building is proposed to be steel construction with a gable roof that includes a 10° pitch with a maximum height of 4.42 metres falling to a height of 3.8 metres at the side and rear of the structure.

It is noted that the profile of the metal roof sheeting is 'trimdeck' roof cladding and 'trimwall' wall cladding and a colour schedule is still to be provided for the outbuilding.

Copies of the applicant's site, floor and elevation plans have been included as **Appendix 1** to this report.

In consideration of the application the following information is provided:

Lot Size	660m²
Existing Development	Vacant, Residential R20 zoning
Access & Frontage	Access Ruby Terrace
Services	Water, Sewer, Telephone and Power
Topography	Varied levels over the site
Vegetation	Cleared
Surrounding Land Uses	Residential R20

The application has been brought before Council for the following variations to the Residential Design Codes:

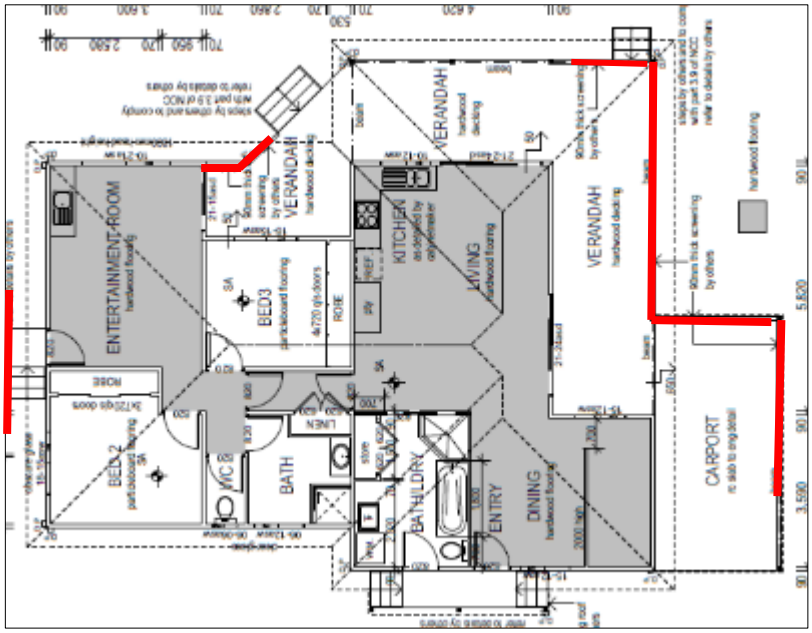
- Reduced setback to both north-eastern and south-western side boundaries of the dwelling;
- Visual privacy incursions along both north-eastern and south-western side boundaries of the dwelling; and
- Reduced setbacks sought in relation to the outbuilding on both the rear and south-western side boundaries.

The application has been bought before Council for the following variation to the Shire of Northampton's Local Planning Policy *Outbuildings:*

- Maximum permissible wall height.

To address visual privacy concerns, the applicant has proposed to install visual privacy screening along the verandah and carport on the north-eastern and north-western sides (as detailed below in **Figure 3.)** An obscure glass window is proposed on the south-western side of the dwelling with Shire Officers further proposing the window be conditioned as a fixed awning obscure glass window and installation of visual privacy screening in front of the door is considered to more adequately address visual privacy concerns raised.

<u>Figure 3.</u> Visual privacy screening



COMMUNITY CONSULTATION:

Given the variations being sought by the proposed single dwelling, the application has been advertised in accordance with Section 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, which requires the local government to give notice to adjacent landowners who are likely to be impacted by the proposed development:

> *"(3) (a) by giving notice of the proposed use or development to owners and occupiers of properties in the vicinity of the development who, in the opinion of the local government, are likely to be affected by the granting of development approval, including a statement that submissions may be made to the local government by a specified day being a day not less than 14 days from the day on which the notice is given to the person…"*

In accordance with the above requirements, correspondence was sent to five adjoining and adjacent landowners. The advertising period for this consultation was from 29 April 2021 to 13 May 2021.

During that period submissions were received from one landowner objecting to the proposed development. The objection was in relation to the reduced side setback on the south-western boundary, potential for overlooking and effect on visual privacy from the dwelling on that side. A copy of the submission is included as **Appendix 3.**

FINANCIAL & BUDGET IMPLICATIONS:

An Application for Development Approval fee has been charged in line with the 2020/21 statutory Planning Fees and Charges for a single dwelling.

Should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process

STATUTORY IMPLICATIONS:

State: *Planning and Development Act 2005*
State Planning Policy 7.1 - Residential Design Codes (2019)
Local: *Shire of Northampton Local Planning Scheme No. 11*

Shire of Northampton Local Planning Scheme No. 11

The land is zoned "Residential R20" under the *Shire of Northampton Local Planning Scheme No. 11* with a "Single House" considered a permitted use.

The objective of the "Residential" zone is:

- *To provide for a range of housing and a choice of residential densities to meet the needs of the community.*

- *To facilitate and encourage high quality design, built form and streetscapes throughout residential areas; and*

- *To provide for a range of non-residential uses, which are compatible with and complimentary to residential development."*

State Planning Policy 7.3 - Residential Design Codes (2019)

The *Residential Design Codes* (R-Codes) are formulated using a modified "performance" approach. The "Deemed-to-Comply" provisions contained in the R-Codes provide a means by which development can be assessed as being compliant, while the "Design Principles" allow the possibility of other ways of achieving an acceptable outcome.

The proposed single dwelling complies with the "Deemed-to-Comply" provisions of the *Residential Design Codes (2019)*, with the exception of:

- Visual Privacy – Clause 5.4.1; and
- Outbuildings – Clause 5.4.3.

These clauses of the Residential Design Codes will be examined in further detail.

Visual Privacy - Clause 5.4.1

The proposed development does not satisfy the following "Deemed-to-Comply" provision(s) of the R-Codes in terms of visual privacy under clause 5.4.1:

"C1.1 Major openings and unenclosed outdoor active habitable spaces, which have a floor level of more than 0.5m above natural ground level and overlook any part of any other residential property behind its street setback line are:

i. set back, in direct line of sight within the cone of vision from the lot boundary, a minimum distance as prescribed in the table below (refer Figure Series 10):

Types of habitable rooms/ active habitable spaces	**Setback for areas coded R50 or lower**
Major openings to bedrooms and studies	4.5m
Major openings to habitable rooms other than bedrooms and studies	6m
Unenclosed outdoor active habitable spaces	7.5m

or;

ii. are provided with permanent screening to restrict views within the cone of vision from any major opening or an unenclosed outdoor active habitable space.

The proposed setback on the north-eastern elevation is 3.9 metres and includes major openings to an unenclosed outdoor active habitable space (being the verandah). Therefore, the required setback on the north-eastern side is 7.5 metres.

The proposed setback on the south-western elevation is 1.2 metres and includes major openings to habitable rooms being a bedroom. Therefore, the required setback on the south-western side is 4.5 metres.

The dwelling is raised 0.8 metres above natural ground level and plans include fixed permanent visual screening measures along the extent of the north-eastern, north-western and south-western boundaries (as illustrated at **Figure 3)** together with and the inclusion of a fixed awning window with obscure glass on the south-western side. It is considered the permanent screening will restrict views and therefore this aspect of the proposed development is considered to meet the "Deemed-to-Comply" provision.

However, where the "Deemed-to-Comply" provisions are not able to be met, it is necessary to assess that component of the design against the relevant design principle(s).

The design principles for visual privacy are:

"P1.1 Minimal direct overlooking of active habitable spaces and outdoor living areas of adjacent dwellings achieved through:

- *building layout and location;*
- *design of major openings;*
- *landscape screening of outdoor active habitable spaces; and/or*
- *location of screening devices.*

P1.2 Maximum visual privacy to side and rear boundaries through measures such as:

- *offsetting the location of ground and first floor windows so that viewing is oblique rather than direct;*
- *building to the boundary where appropriate;*
- *setting back the first floor from the side boundary;*
- *providing higher or opaque and fixed windows; and/or*
- *screen devices (including landscaping, fencing, obscure glazing, timber screens, external blinds, window hoods and shutters)."*

<u>Outbuildings – Clause 5.4.3</u>

The proposed development does not satisfy the following "Deemed-to-Comply" provision(s) of the R-Codes in terms of outbuildings under clause 5.4.3:

"C3 Outbuildings that:

- *are not attached to a dwelling;*
- *are non-habitable;*
- *collectively do not exceed 60m2 in area or 10 percent in aggregate of the site area, whichever is the lesser;*
- *do not exceed a wall height of 2.4m;*
- *do not exceed ridge height of 4.2m;*
- *are not within the primary or secondary street setback area;*
- *do not reduce the amount of open space required in Table 1; and*
- *are set back in accordance with Tables 2a and 2b."*

The design principles for outbuilding are:

"P3 Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties."

Further examination and analysis of the above variations and the application of the "design principles" is contained within the Comment section of this report.

POLICY IMPLICATIONS:

Local: Shire of Northampton Local Planning Policy – Outbuildings

Shire of Northampton Local Planning Policy – Outbuildings

The objectives of the Shire's '*Outbuildings' Local Planning Policy* are:

> *"3.1 To alter the deemed-to-comply provisions of the R-Codes for Design Principles 5.4.3 and 6.4.4 – Outbuildings.*
>
> *3.2 To provide further clarity and a clear interpretation to the definition of an 'outbuilding'.*
>
> *3.3 To ensure that outbuildings are not used for habitation or commercial purposes by controlling building bulk (size and height).*
>
> *3.4 To limit the visual impact of outbuildings.*
>
> *3.5 To encourage the construction of outbuildings in materials and colours that complements the landscape and amenity of surrounding areas.*
>
> *3.6 To ensure that the outbuilding remains an ancillary use to the main dwelling or the principle land use on the property."*

The Local Planning Policy states the following provisions for outbuildings within the Residential R-20 zone:

"3.3 Maximum Standards for R10 and Higher Density

> *3.3.1 Maximum standards do not override the open space requirements of Table 1 of the Residential Design Codes (2019) or any specific Scheme requirements.*
>
> *3.3.2 120m² in area or 20% in aggregate of the site area, whichever is the lesser, with a maximum wall height of 3.0m and a total maximum height of 4.5m measured from natural ground level.*
>
> *3.3.3 Increases in total maximum height to a maximum of 5m may be considered where all of the following criteria can be achieved:*
>
> *a) The outbuilding must be constructed in the same materials and finish to the existing (or approved) dwelling.*

b) The roof pitch of the outbuilding is to match the roof pitch of the existing (or approved) dwelling.

c) The overall total maximum height of the outbuilding is not to be any higher than the highest part of the existing (or approved) dwelling.

d) The outbuilding is not within the primary or secondary street setback area.

e) The outbuilding footprint is not greater than the existing (or approved) dwelling footprint.

f) The aggregate floor area is not greater than the maximum area prescribed in clause 3.3.2 (the intent is if higher outbuildings are approved, the footprint of the outbuilding is reduced, thereby reducing building bulk).

g) Setbacks to comply with the R-Codes.

h) Consultation with adjoining properties is required.

3.8 Outbuildings on Vacant Residential, Rural Residential and Rural Smallholding Land

3.8.1 The erection of an outbuilding on vacant residential, rural residential and rural smallholding zoned land shall not be approved unless the following requirements have been satisfied:

a) The residence has been completed up to, and including, the pouring of a concrete house slab (although variation to this is permitted where the slabs for the residence and outbuilding are poured concurrently); or

b) A building permit having been issued for the construction of the residence on the property with written evidence of a signed building contract with a registered builder for the construction of the residence, and a commitment date that is within 6 months by that builder for the commencement of construction of the residence; or

c) In the case of an owner builder, a building permit for a residence has been issued by the local government and the applicant shall lodge with the local government a Statutory Declaration providing a commitment to construct a residence and an accompanying commencement date that is within 6 months. The applicant will also be required to lodge a bond of amount of $10,000.00 that will be repaid to the applicant upon completion of the final inspection of the residence.

3.8.2 The approval of the outbuilding, prior to the residence, will be subject to the outbuilding not being used for habitable purpose in residential zoned areas, and

in rural residential and rural smallholding zoned areas will be subject to Local Planning Policy – Caravans for Temporary Accommodation.

3.8.3 In residential zoned areas the applicant/landowner will also be required to complete fencing of the side and rear property boundaries for the purpose of lessening the visual impact of the building from neighbouring properties and the road to the approval of the local government."

The plans received have a wall height for the proposed outbuilding to be 3.8 metres which exceeds the LPP stipulated maximum wall height of 3 metres. Whilst the proposed outbuilding does not exceed total maximum height provisions of 4.5 metres, increases to heights may be considered where certain criteria are met such as:

- Outbuilding to be constructed in the same materials and finish as the approved dwelling;
- The roof pitch of the outbuilding to match the roof pitch of the approved dwelling;
- Overall total maximum height of the outbuilding is not to be any higher than the highest part of the approved dwelling;
- Outbuilding is not within the primary or secondary street setback area;
- The outbuilding footprint is not greater than the approved dwelling footprint;

A Local Planning Policy shall not bind Council in respect of any application for Planning Consent but Council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

STRATEGIC IMPLICATIONS:

Nil.

COMMENT:

Assessment of the application indicates that the proposed single dwelling and outbuilding complies with the objectives of the "Residential" zone as prescribed by the Shire of Northampton *Local Planning Scheme No. 11*. There are, however, a number of variations being sought to the "Deemed-to-Comply" provisions of the *Residential Design Codes and the Local Planning Policy - Outbuildings*. These provisions can be supported by application of the design principles, there are a number of exceptions including wall height of the outbuilding and visual privacy which are discussed further below.

Visual Privacy

The proposed development seeks to vary the setback requirements for visual privacy, particularly along the north-eastern and south-western elevations.

The Applicant has submitted plans that seek to rectify this matter through the installation of permanent screening measures to a height of 1.6 metres along portions of the north-eastern, south-western and north-western elevations.

This modification to the proposed development is considered to address concerns raised by the adjoining landowner and adequately addresses the design principles relating to the provision of maximum privacy to side boundaries via the installation of a screening device and installation on the south-western elevation of a fixed awning window with obscure glass.

Outbuilding

The *Shire of Northampton's Local Planning Policy (LPP) - Outbuildings* allows a regional variation to the provisions of the *R-Codes* in relation to Outbuildings, however the development still exceeds these LPP provisions in terms of R-Code wall height.

Plans propose a wall height of 3.8 metres for the gable roof outbuilding and a total maximum height of 4.42 metres. Dimensions of the outbuilding propose a 10 metre by 7 metre structure that includes four large windows measuring 0.790m x 1.731m to be installed on the south-western and rear elevations. Shire Officers propose a modification to the plans that require the windows to be set off the finished floor level to a height of 1.6 metres to address visual privacy incursions.

Whilst the wall height of 3.8 metres exceeds the LPP stipulated maximum wall height it is considered that the proposed outbuilding meets provisions by being lower in height than the proposed dwelling, does not exceed the footprint of the proposed dwelling, does not exceed total maximum height provisions and has a lower pitch than the dwelling at 10°.

However, in order to address the potential impact of the increased wall height of the proposed outbuilding the reduced side and rear setbacks of 0.9m are not supported. It is therefore recommended that a condition be included that requires a minimum setback of 1.0m from both boundaries.

VOTING REQUIREMENT:

Absolute Majority Required: *No.*

CONCLUSION:

It is recommended that Council grant development approval to the proposed single dwelling and outbuilding upon Lot 41 (No. 10) Ruby Terrace, Kalbarri, subject to the conditions outlined below. These conditions aim to minimise and remove the potential for overlooking and visual privacy incursions.

OFFICER RECOMMENDATION – ITEM 7.3.3 APPROVAL

That Council grant development approval for the proposed Single Dwelling and Outbuilding upon Lot 41 (No. 10) Ruby Terrace, Kalbarri subject to the following conditions:

1. **Development shall be in accordance with the attached approved plan(s) dated [insert date] and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government;**

2. **Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and development approval for that use/addition;**

3. **A building permit shall be issued by the local government prior to the commencement of any work on site;**

4. **The applicant is to prepare, submit and adhere to stormwater and drainage plans to the approval of the Local Government, with all costs met by the applicant;**

5. **Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;**

6. **The Applicant shall provide a materials and colour schedule for the dwelling and outbuilding prior to construction of the dwelling, which shall be to the approval of the local government. The colours chosen shall be non-reflective and in keeping with the natural coastal environment;**

7. **The space between he ground level and the floor level of the single dwelling shall be suitably enclosed to the approval of the local government (ie timber, textured fibrous cement sheeting or similar);**

8. The roof of the dwelling shall be constructed using coated metal sheeting (Colorbond) and the use of Zincalume is not permitted;

9. Bin storage and clothes drying areas shall be provided and appropriately screened such that they are not visible from the view from the street/s, to the approval of the local government;

10. Any lighting installed on the building, yard areas or car parking areas shall be located and designed in a manner that ensures:

(a) all illumination is confined within the boundaries of the property; and

(b) there shall not be any glare nuisance caused to adjoining residents or passing traffic, to the approval of the local government;

11. Installation of crossing places and verge gradients shall be to the standards and specification of the local government (refer to Advice Note 1);

12. The development/land use is to be located entirely within the property boundary;

13. All parking of vehicles including boats and trailers to be provided for within the property boundary and the street verge area to be kept free of vehicles.

14. The Applicant/Owner shall install and maintain permanent visual screening to a height of 1.6 metres upon the north-eastern, north-western and south-western sides of the dwelling as marked in "RED' on the attached approved plan(s) dated [insert date] so as to address the requirements of Clause 5.4.1 of the *Residential Design Codes (2019)*; and

15. The Applicant/Owner shall install a fixed obscure awning window to bedroom 2 on the south-western elevation as marked in 'RED' on the attached approved plans (s) dated [insert date] so as the address the requirements of Clause 5.4.1 of the *Residential Design Codes (2019);*

16. The Applicant/Owner shall install all windows on the north-western and south-western elevations of the outbuilding to a height of 1.6 metres from FFL, as marked in 'RED' on the attached approved plan(s) dated [insert date], so as to meet the requirements of Clause 5.4.1 of the *Residential Design Codes (2019)*;

17. The setback of the outbuilding from the south-western and rear boundaries, as marked in 'RED' on the attached approved plan(s) dated [insert date], shall be modified from 0.900m setback to 1 metre setback, so as to meet the requirements of Clause 5.1.3 of the *Residential Design Codes (2019);*

18. The approved outbuilding component (i.e. named 'shed') is only to be used for general and vehicle storage purposes and minor maintenance upon vehicles housed therein to the approval of the Local government and shall NOT be used for habitation, commercial or industrial purposes; and

19. The construction of the outbuilding (but not including the laying of a cement pad) shall NOT be commenced prior to the construction of the dwelling unless the following can be satisfied:

(a) A building permit for the dwelling and outbuilding has been issued;

(b) The Applicant has lodged a Statutory Declaration providing a commitment to commence construction of the dwelling within 6 months of the outbuilding;

AND

(c) The Applicant has paid a bond of $10,000 to the Shire of Northampton, that would be repaid to the Applicant upon satisfactory completion and final inspection of the dwelling.

Advice Notes:

Note 1: *With regard to Condition No 11, it is advised that the Applicant should liaise with the Shire of Northampton's Manager of Works and Technical Services to determine crossover, verge gradient and additional retaining requirements.*

Note 2: *If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.*

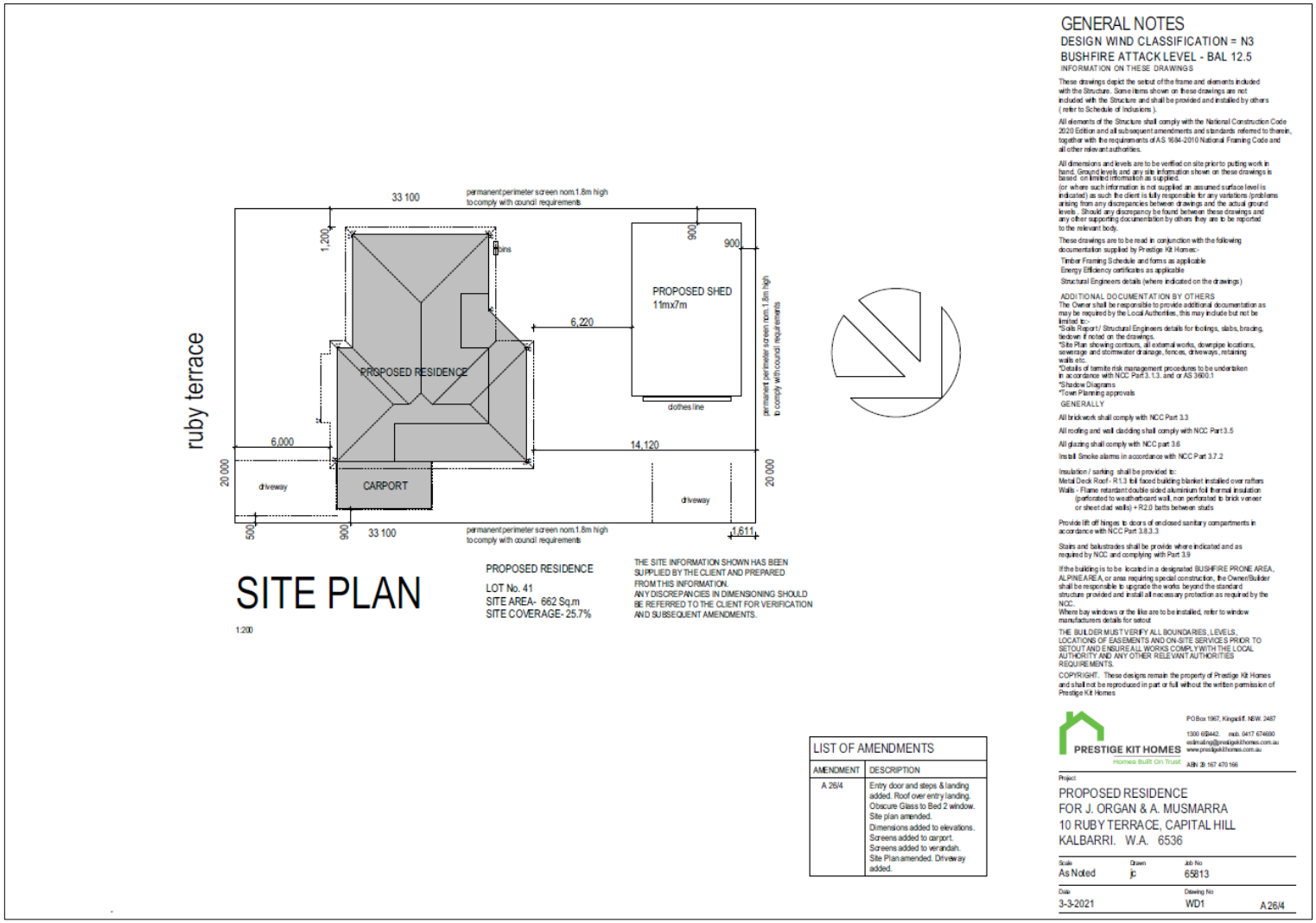
Note 3. *Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.*

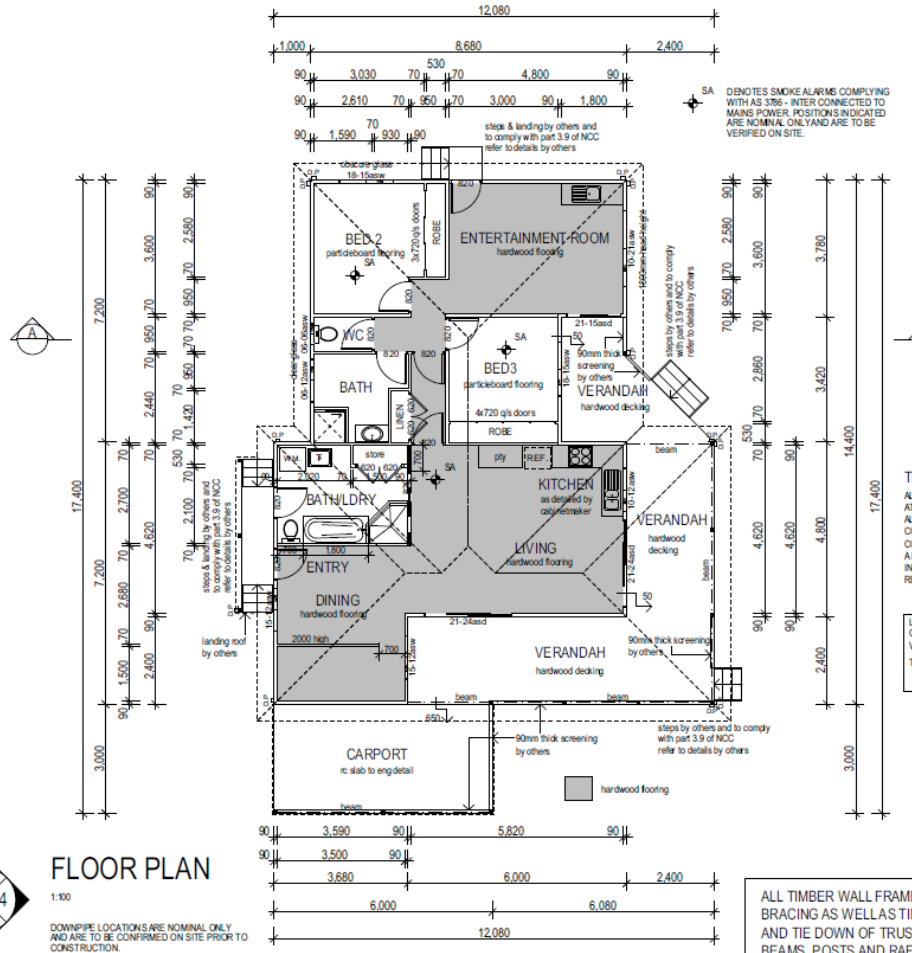
Note 4: *With regard to Condition No 12 it is recommended that the services of a licensed surveyor be employed to verify the exact boundary position.*

Note 5: *Assessment of the application was based on the use of the dwelling for residential purposes and any changes to this use (eg. for tourist/holiday accommodation) requires further application and development approval for that use.*

Note 6 *If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.*

APPENDIX 1 – SITE AND ELEVATION PLANS (SINGLE DWELLING)





FLOOR PLAN

1:100

DOWNPIPE LOCATIONS ARE NOMINAL ONLY AND ARE TO BE CONFIRMED ON SITE PRIOR TO CONSTRUCTION.

WINDOW SIZES ARE SHOWN AS HEIGHT X WIDTH.

STAIR & BALUSTRADE REGULATIONS

STAIRS ARE GENERALLY TO COMPLY WITH THE REQUIREMENTS OF PART 3.9 OF THE NATIONAL CONSTRUCTION CODE.

MIN. TREAD SHAL BE 240MM, MIN. RISER SHALL BE 115MM, MAX. RISER SHALL BE 190MM
THE SPACE BETWEEN OPEN TREADS SHALL NOT EXCEED 125MM.
TREADS SHALL BE A NON SLIP SURFACE. ALL TREADS AND RISERS IN A FLIGHT OF STAIRS SHALL BE OF CONSISTENT DIMENSIONS.
BALUSTRADES SHALL BE A MINIMUM OF 1000MM ABOVE LANDINGS WITH A MAXIMUM OPENING OF 125MM AND GENERALLY IN ACCORDANCE WITH NCC CLAUSE 3.9.2
FOR STAINLESS STEEL AND SIMILAR BALUSTRADING, REFER TO NCC TABLE 3.9.2.1 (WIRE BALUSTRADE PERFORMANCE SPECIFICATION- REQUIRED WIRE TENSION AND MAXIMUM PERMISSABLE DEFLECTION).

TERMITE PROTECTION NOTES

ALL BUILDING WORK SHALL BE PROTECTED AGAINST TERMITE ATTACK IN ACCORDANCE WITH AS 3660.1.
ALL STRUCTURAL ELEMENTS AS DEFINED BY THE NATIONAL CONSTRUCTION CODE ARE TO BE OF TERMITE RESISTING CONSTRUCTION.
A DURABLE NOTICE SHALL BE PLACED IN THE METER BOX INDICATING TYPE OF BARRIER, DATE OF INSTALLATION AND REQUIRED PERIODICAL INSPECTIONS.

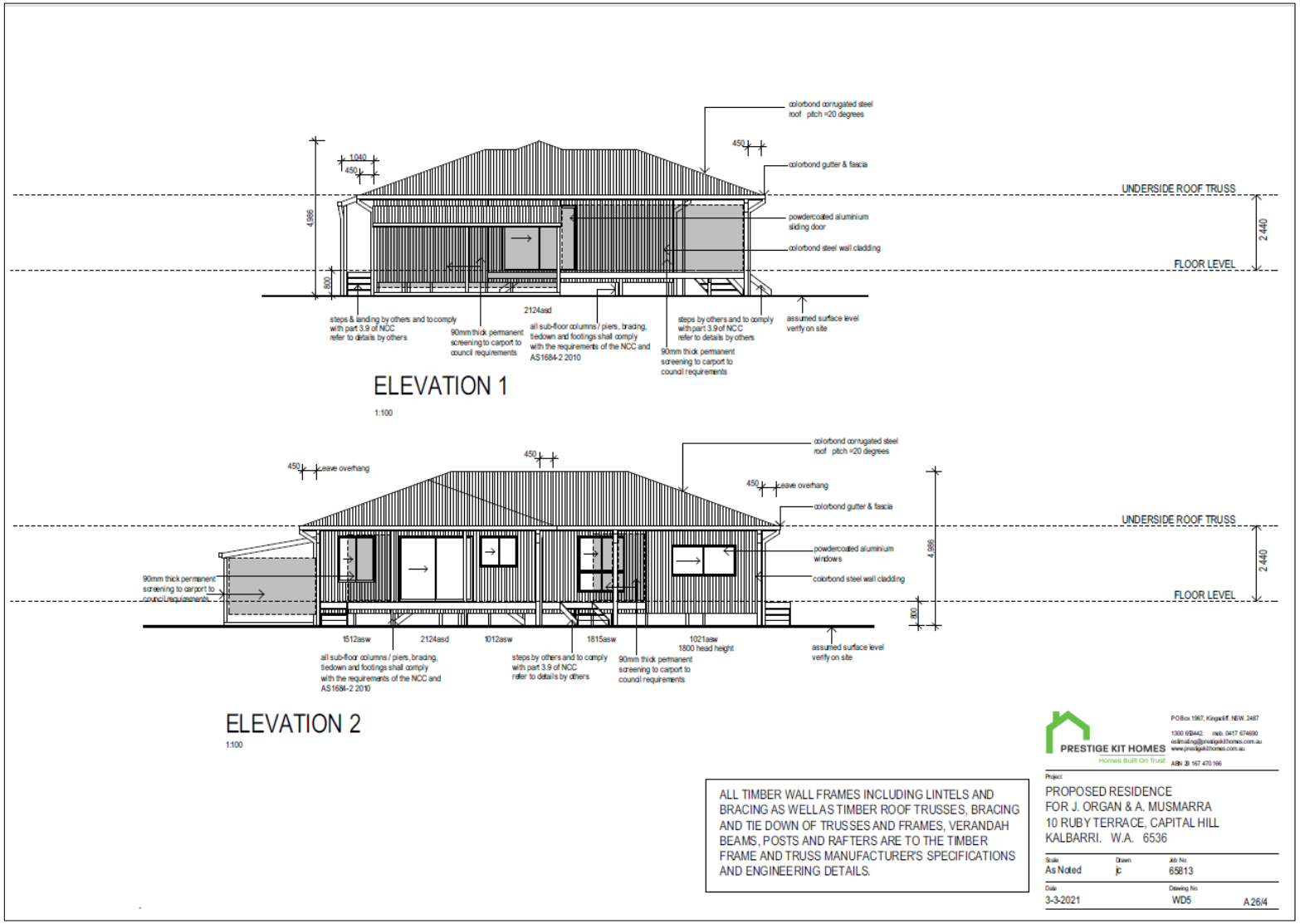
LIVING AREA:	111.640 Sq.m
CARPORT:	18.000 Sq.m
VERANDAHs:	40.720 Sq.m
TOTAL AREA:	170.360 Sq.m
	18.4 Sq

ALL TIMBER WALL FRAMES INCLUDING LINTELS AND BRACING AS WELL AS TIMBER ROOF TRUSSES, BRACING AND TIE DOWN OF TRUSSES AND FRAMES, VERANDAH BEAMS, POSTS AND RAFTERS ARE TO THE TIMBER FRAME AND TRUSS MANUFACTURER'S SPECIFICATIONS AND ENGINEERING DETAILS.

PRESTIGE KIT HOMES
Homes Built On Trust
PO Box 1967, Kingscliff NSW 2487
1300 652442 mob. 0417 674690
estimating@prestigekithomes.com.au
www.prestigekithomes.com.au
ABN 26 167 470 166

Project
PROPOSED RESIDENCE
FOR J. ORGAN & A. MUSMARRA
10 RUBY TERRACE, CAPITAL HILL
KALBARRI. W.A. 6536

Scale	Drawn	Job No	
As Noted	jc	65813	
Date		Drawing No	
3-3-2021		WD2	A26/4



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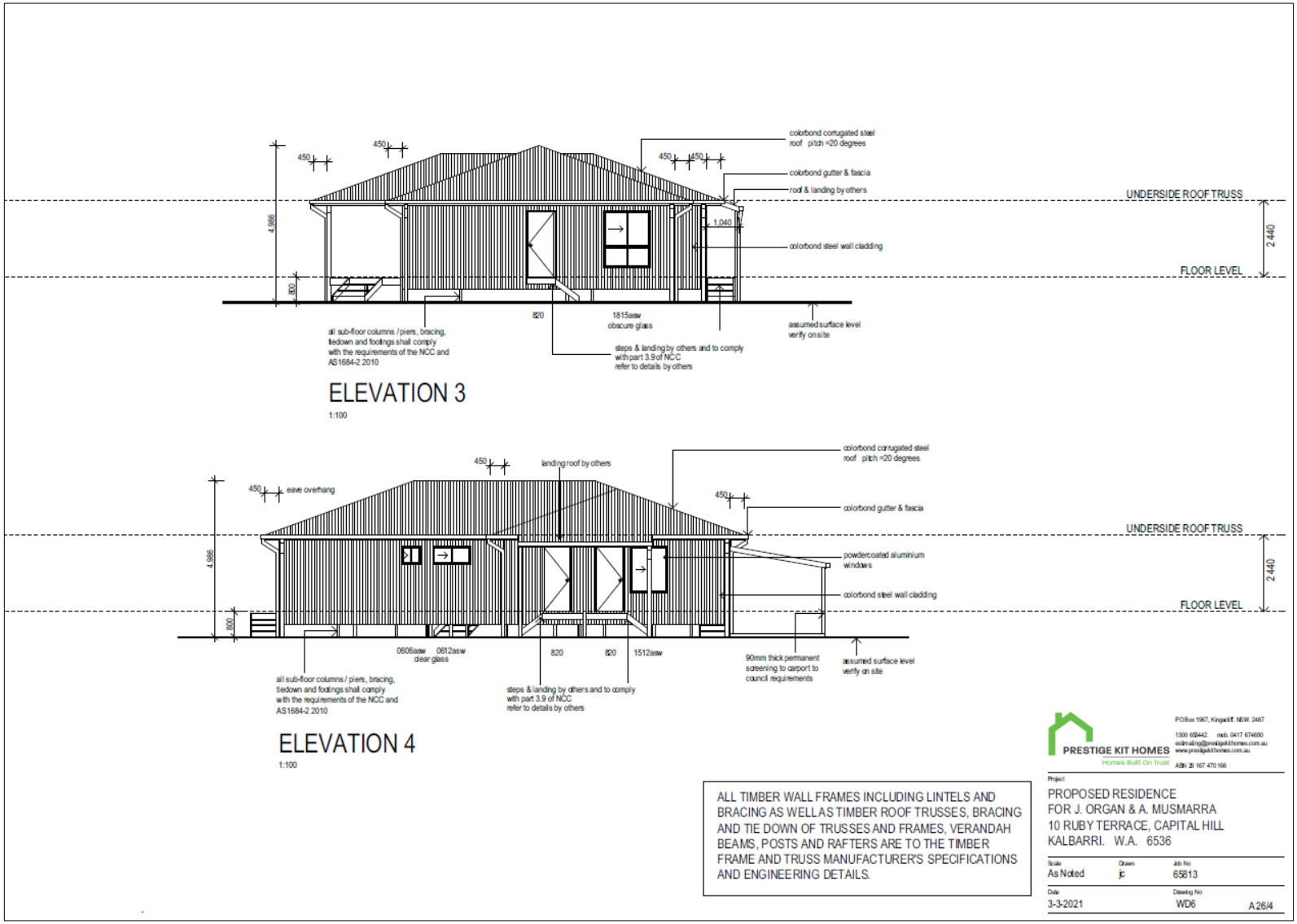
colorbond corrugated steel roof pitch =20 degrees
colorbond gutter & fascia
roof & landing by others
UNDERSIDE ROOF TRUSS
colorbond steel wall cladding
FLOOR LEVEL
2 440
4 986
800
1 040
450
820
1815asw obscure glass
all sub-floor columns / piers, bracing, tiedown and footings shall comply with the requirements of the NCC and AS1684-2 2010
steps & landing by others and to comply with part 3.9 of NCC refer to details by others
assumed surface level verify on site
ELEVATION 3
1:100
landing roof by others
eave overhang
powdercoated aluminium windows
0606asw clear glass
0612asw
1512asw
90mm thick permanent screening to carport to council requirements
ELEVATION 4
1:100
ALL TIMBER WALL FRAMES INCLUDING LINTELS AND BRACING AS WELL AS TIMBER ROOF TRUSSES, BRACING AND TIE DOWN OF TRUSSES AND FRAMES, VERANDAH BEAMS, POSTS AND RAFTERS ARE TO THE TIMBER FRAME AND TRUSS MANUFACTURER'S SPECIFICATIONS AND ENGINEERING DETAILS.
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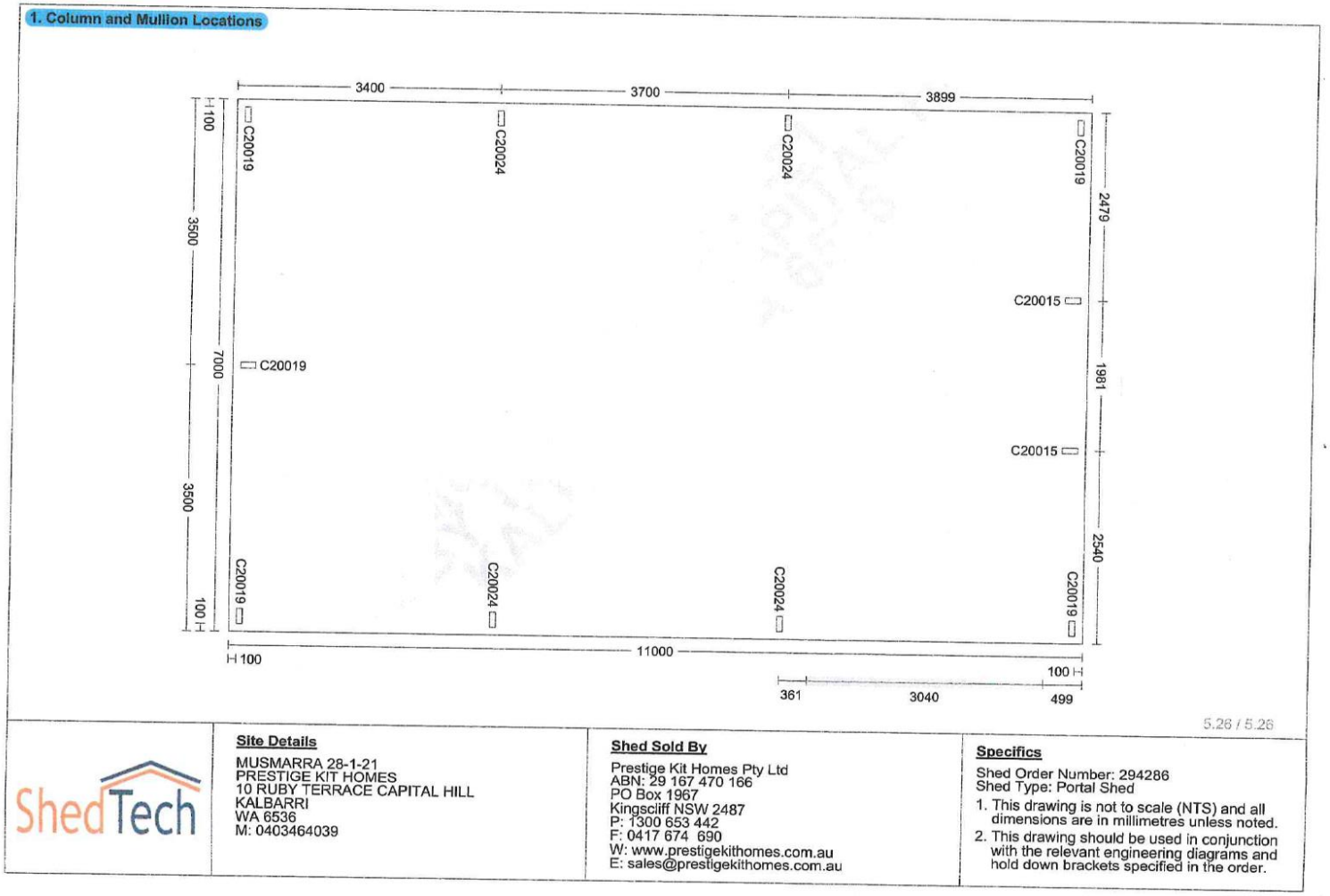
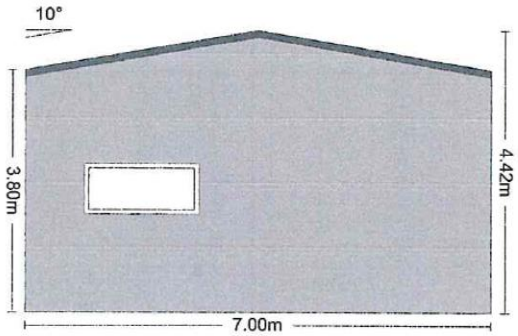
PROPOSED RESIDENCE
FOR J. ORGAN & A. MUSMARRA
10 RUBY TERRACE, CAPITAL HILL
KALBARRI. W.A. 6536
As Noted
jc
65813
3-3-2021
WD6
A26/4

APPENDIX 2 – SITE AND ELEVATION PLANS (OUTBUILDING)

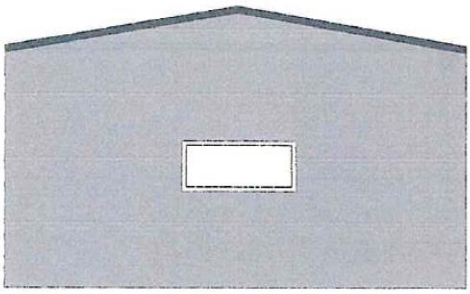


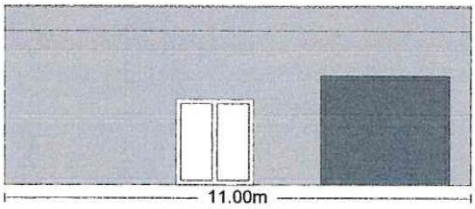
ShedTech

Prestige Kit Homes Pty Ltd				Order
ABN:	29 167 470 166	Phone:	1300 653 442	No: **294286**
Address:	PO Box 1967 Kingscliff NSW 2487	Fax:	0417 674 690	Date: 24/02/2021
Email:	sales@prestigekithomes.com.au			
Web:	www.prestigekithomes.com.au			

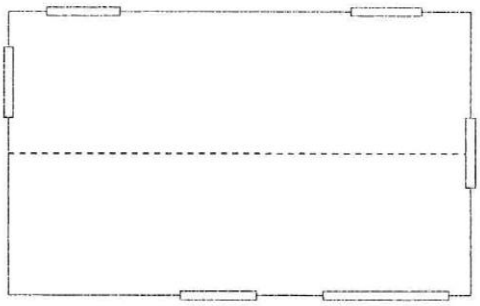


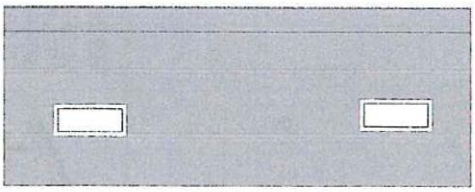
FRONT VIEW


REAR VIEW



FRONT ELEVATION


PLAN VIEW


REAR ELEVATION

Produced by ShedTech

Page 2 of 4

APPENDIX 3 – SUBMISSION 20.05.2021

Michelle Allen

From: Anna Farris <annaf@rfre.com.au>
Sent: Thursday, May 20, 2021 11:40 AM
To: Michelle Allen
Subject: RE: Objection to proposed single house and outbuilding – R-Code variation Lot 41 (NO. 10) Ruby Terrace, Kalbarri.

Dear Michelle,

I have just sent though our objection to 10 Ruby Terrace Kalbarri.

I cannot see how you could consider the application fair and just when there has been substantial permanent screening added to the North-eastern side boundary which has a much larger setback to reduce over looking and privacy issues, and no consideration has been given to the south-western side boundary which is set back only 1.2 metres from the boundary.

The window that has now been documented as obscure glass is an operable window therefore when open has no screening qualities. The door that has been documented as a solid door again when open has no screening qualities.

I ask you to carefully consider the implication to us as the owner if the current plans are given your approval.

As mentioned in the objection email we will take the matter to SAT if needed to protect the right to privacy for my family and grandchildren.

Kind Regards

Joy Farris and Anna Farris

RON FARRIS
REAL ESTATE

ANNA-MAREE FARRIS
DIRECTOR
BCom BA Int.Arch. H1

M: 0413 707 744
D: +61 8 9367 7888
E: annaf@rfre.com.au

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From: Michelle Allen <cdo@northampton.wa.gov.au>
Sent: Thursday, 13 May 2021 3:55 PM
To: Anna Farris <annaf@rfre.com.au>
Subject: RE: Objection to proposed single house and outbuilding – R-Code variation Lot 41 (NO. 10) Ruby Terrace, Kalbarri.

Anna
The permanent screening has been included on a portion of elevation 2 on rear access to the verandah as that is classed as a habitable outdoor living area. Screening was not included on the door on elevation 3 as the door was shown to be a solid door.

1

Kind Regards,
Michelle Allen

Michelle Allen
Planning Officer
A: PO Box 61 Northampton WA 6535
P: (08) 9934 1202 F: (08) 9934 1072
E: cdo@northampton.wa.gov.au

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From: Anna Farris <annaf@rfre.com.au>
Sent: Thursday, May 13, 2021 3:17 PM
To: Michelle Allen <cdo@northampton.wa.gov.au>
Subject: RE: Objection to proposed single house and outbuilding – R-Code variation Lot 41 (NO. 10) Ruby Terrace, Kalbarri.

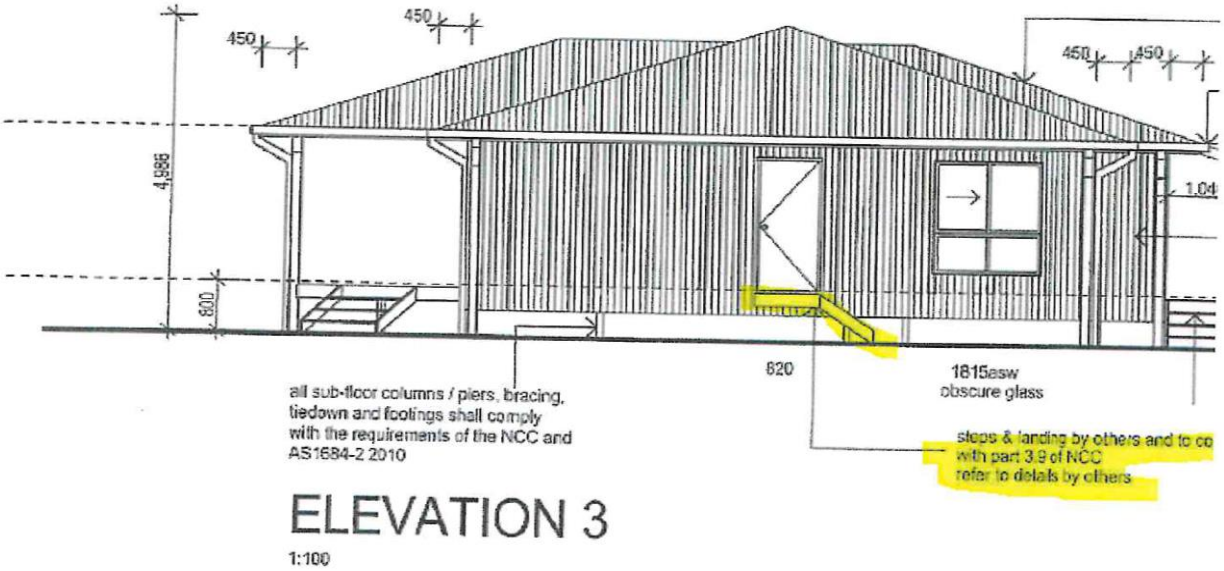
Dear Michelle,

Thank you for the update.

I may be missing something but I can not see anywhere it references permanent screening to the staircase 1.2m off our boundary line.

Can you please clarify where this screening is?

Thank you



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ANNA-MAREE FARRIS
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From: Michelle Allen <cdo@northampton.wa.gov.au>
Sent: Thursday, 13 May 2021 2:49 PM
To: Anna Farris <annaf@rfre.com.au>
Subject: RE: Objection to proposed single house and outbuilding – R-Code variation Lot 41 (NO. 10) Ruby Terrace, Kalbarri.

Anna

In considering your correspondence, I have gone back and reviewed the consultation letter and the latest plans submitted for this development.

3

There has been several changes undertaken with this development and in reconsidering the plans together with the variations being sought are not as severe as outlined in the letter dated 29 April 2021. The reduced setbacks being sought for the single house are as follows:

- Single House – reduced setback on the north-eastern side boundary from 7.5 metres to 3.9 metres; and
- Single House – reduced setback on the south-western side boundary from 4.5 metres to 1.2 metres.

Please find attached copy of the most recent plans which show permanent screening and the window on elevation 3 (south-western side) to be obscure glass.

Thank you for your consideration and submission or comment is sought from you on the above revisions on or before **Thursday 20 May 2021**.

Kind Regards,
Michelle Allen

Michelle Allen
Planning Officer
A: PO Box 61 Northampton WA 6535
P: (08) 9934 1202 F: (08) 9934 1072
E: cdo@northampton.wa.gov.au

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From: Anna Farris <annaf@rfre.com.au>
Sent: Thursday, May 13, 2021 12:19 PM
To: Garry Keeffe <ceo@northampton.wa.gov.au>; Michelle Allen <cdo@northampton.wa.gov.au>; Mel Bryer <council@northampton.wa.gov.au>
Subject: Objection to proposed single house and outbuilding – R-Code variation Lot 41 (NO. 10) Ruby Terrace, Kalbarri.
Importance: High

Dear Mr Keeffe,

Please see attached our objection to proposed single house and outbuilding – R-Code variation Lot 41 (NO. 10) Ruby Terrace, Kalbarri.

Can you please advise us of any planning approval that has been granted on this property via email and mail.

As the reductions in setbacks are extreme variations to the R-Codes, should we not be satisfied with the outcome we will be taking the matter to the State Administration Tribunal and if required seek an injunction.

Kind Regards

Joy Farris and Anna-Maree Farris

RON FARRIS REAL ESTATE
ANNA-MAREE FARRIS
DIRECTOR
BCom BA Int.Arch. H1

20 May 2021

Shire of North Hampton

Ref: 10.6.1.1 / A4441/ / OCR34748

By email: ceo@northampton.wa.gov.au

Dear Mr Keeffe

Proposed single house and outbuilding – R-code variation.

Lot 41 (NO.10) Ruby terrace, KALBARRI

As an adjoining landowner we strongly object to the proposed reduced setbacks on the lot boundaries. We are of the view that the proposed development will have a serious impact on our adjoining property and the general area.

Single house - Reduced setback on the north-eastern side boundary from 7.5 metres to 3.9 metre

The proposed residence reduces the setback from 7.5 metres to 3.9 metre. This reduction in setback will have a strong impact on our property in relation to visual amenity, privacy, overlooking and building bulk.

Setbacks of new buildings must be in context with the surrounding environment and not engender a feeling of confinement regarding living space. Allowing such greatly reduced setbacks will produce building bulk in the street scape.

The setback variation does not comply with deemed provisions of the R Codes and therefore the shire should not exercise its discretion to approve the requested amendments.

Adhering to the current setback requirement maintains and enhances the quality of our adjoining property and the residential area by maintaining visual amenity and open spacious streetscapes which maintains orderly and proper planning.

By maintaining consistent setbacks it visually unifies the streetscape. Decreasing the setback would have an adverse effect on the visual amenity of the area as a whole.

The setback proposed is not consistent with, nor within reasonable variation from the existing boundary set backs of the neighboring dwellings / building blocks. If a reasonable variation was sort that did not induce privacy / overlooking issues this could be deemed as a fair and reasonable variation the R Codes. A variation of 3.6 metres is not a reasonable variation and will definitely induce privacy and overlooking issues even with the increased screening.

Single house - Reduced setback on the south-western side boundary from 4.5 metres to 1.2 metres

Again, the proposed residence reduces the setback from 4.5 metres to 1.2 metres. This reduction in setback will have a strong impact on our property in relation to privacy, noise, visual amenity and building bulk. The proposed building plans a large entertainment room 1.2 metre off our boundary when the R Codes state it should be 4.5 metres off our boundary. We are very concerned about the noise an entertainment room will make in such close proximity to our property boundary.

One reason the 4.5 metre setback is stated in the R Codes is to protect the adjoining landowner's privacy and amenity. The proposed residence has large operable windows which will be 1.2 metres off our boundary looking directly into our property. The windows are noted as obscure glass which makes no difference when these windows are open. When open the person inside the room will be looking directly into our property. If there is to be an obscure glass window it must be a fixed window to ensure privacy.

The proposed plans also show a staircase with a landing height of 800mm above ground level. These stairs are providing a platform to look directly into our property causing an immense privacy and overlooking concern. Providing a relaxation of the setback requirements to that extent is not within a reasonable variation from the existing boundary set back requirements. I believe allowing a staircase 1.2 metres off an adjoining owners boundary line is not only unreasonable but could be conceived as negligent to the adjoining property owner. I have small grandchildren which will be staying at the property on a regular basis once a dwelling is built. Allowing an adjoining property owner a platform to look directly into a neighboring property where there are young children playing in the yard or looking directly into a bedroom is not acceptable.

There has been considerable permanent screening added to the north-eastern side boundary because of privacy/overlooking issues. The setback proposed on that boundary is 3.9 metres with considerable screening. Why is it that the south-western side boundary with an even smaller setback has no screening and operable windows and door?

There is no window on the north-eastern side boundary entertainment room. It is quite plausible to assume that when that room is inhabited the door facing the north-eastern boundary will be left open for airflow providing a view directly into our property. One can assume the door will be left open and people will stand on the platform outside the door looking directly into our yard and future children's bedrooms. Allowing a large operable element (door) and platform 1.2 metres from the boundary of a neighboring property with no screening at all could be conceived as negligent and potentially harmful to the myself and my family.

Outbuilding – reduced setback distance on south – western side boundary from 2.2 metres to 0.900 metrs; and Outbuilding – reduced set back distance on rear boundary from 2 metres to 0.900 metre.

Again, adhering to the current setback requirement maintains and enhances the quality of our adjoining property and the residential area by maintaining visual amenity and open spacious streetscapes which maintains orderly and proper planning.

There is no reason the proposed shed can not be moved forward on the south western side boundary by 1.3 metres to comply with the R Codes. Placing such a substantial shed within 900 mm of our adjoining property increases the building bulk on our property boundary engendering a feeling of confinement to our living space.

The setback proposed is not consistent with, nor within reasonable variation from the existing boundary set backs of the neighboring dwellings / building blocks.

The R Codes have been formulated through extensive consultation by the WAPC. The development standards contained within the R Codes are fair expectations by stakeholders, landowners, and residents therefore should be adhered to.

Any approval of encroachment into the current setback requirements would create an undesirable precedent for the surrounding landowners. This would result in a non-uniform streetscape and loss of amenity for adjoining landowners and to the general area.

We the adjoining owner formally request that the council take our objections into consideration when deciding the outcome of the application.

Kind Regards

Joy Farris

Director of Velvetmist Pty Ltd

APPENDIX 4 – SUBMISSION TABLE

No	Date Received	Submitter	Submission Detail	Comment/Recommendation
1.	13/05/2021	Joy Farris and Anna Farris, Velvetmist Pty Ltd	OBJECTION No additional comment	**Submission noted** Review of original advertising letter identified that variations being sought were not as severe as outlined in the letter dated 29 April 2021. Readvertising of amended setback distances on north-eastern and south-western side boundaries was provided and submission date extended.
2.	20/05/2021	Joy Farris and Anna Farris, Velvetmist Pty Ltd	OBJECTION 1. Single House - Reduced side boundary setback on the north-eastern side boundary; 2. Single House - Reduced side boundary setback on south-western side boundary; 3. Outbuilding - Reduced side boundary setbacks on south-western side; and 4. Outbuilding – Reduced side boundary setbacks on rear boundary	The submitter owns the lot located on the south-western side of Lot 41 (No. 10) Ruby Terrace, Kalbarri. The impact of visual privacy has been assessed and it is considered that the proposed development addresses visual privacy incursions with the inclusion of permanent fixed screening and a fixed awning window with obscure glass on the south-western elevation of the dwelling. The impact of building bulk has been assessed and it is considered that a minimum setback of 1 metre from both rear and south-western boundaries would address the potential impact of increased wall height of the outbuilding **Submission upheld in part**

7.3.4 SUMMARY OF PLANNING INFORMATION ITEMS

DATE OF REPORT: **10 JUNE 2021**
REPORTING OFFICER: **Michelle Allen – Planning Officer**

COMMENT:
The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Planning Officer.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
038	Northampton Old School Community Initiative Inc.	LOT 31(NO. 31) ROBINSON STREET, NORTHAMTON	TEMPORARY SHIPPING CONTAINER	18 May 221
039	R Smith	RESERVE 52436 GREY STREET, KALBARRI	MOBILE FOOD VEHICLE PERMIT RENEWAL – JETTY FISH TRUCK	21 May2 021 Ordinary Meeting
040 (A)	Landwest Planning Consultants	LOT 606 (NO. 4) SALAMIT PLACE, KALBARRI	DWELLING ADDITIONS – R-CODE VARIATIONS	21 May 2021
040 (B)	Landwest Planning Consultants	LOT 606 (NO. 4) SALAMIT PLACE, KALBARRI	FRONT FENCE – R-CODE VARIATIONS	21 May 2021 Ordinary Meeting
041	St Mary's School	LOT 26 (NO. 26) MARY STREET, NORTHAMPTON	TEMPORARY SHIPPING CONTAINER	1 June 2021
042	Redink Homes Midwest	LOT 27 (NO. 9) PHELPS LOOP, KALBARRI	SINGLE HOUSE – R-CODE VARIATION	1 June 2021
043	AF Heane & DL Dooley	LOT 258 (NO. 52) FLORA BOULEVARD, KALBARRI	RETAINING WALL – R-CODE VARIATION	3 June 2021
044	Modular WA	LOT 32 (NO. 39) FLORA BOULEVARD, KALBARRI	SINGLE HOUSE – R-CODE VARIATION	8 June 2021

045	Teakle and Lalor	LOT 2 (NO. 2) DARWINIA DRIVE, KALBARRI.	SINGLE DWELLING, OUTBUILDING & RETAINING WALL – R-CODE VARIATION	8 June 2021

OFFICER RECOMMENDATION – ITEM 7.3.4	**For Council Information**

7.4.1	ACCOUNTS FOR PAYMENT	2
7.4.2	MONTHLY FINANCIAL STATEMENTS – MAY 2021	10
7.4.3	2021-2022 FEES AND CHARGES SCHEDULE/MINIMUM RATES	42
7.4.4	BUDGET SUBMISSIONS 2021-2022	46

7.4.1 ACCOUNTS FOR PAYMENT

FILE REFERENCE:	**1.1.1**
DATE OF REPORT:	**8th June 2021**
DISCLOSURE OF INTEREST:	**Nil**
REPORTING OFFICER:	**Leanne Rowe/Grant Middleton**
APPENDICES:	**1. List of Accounts**

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 18th June 2021, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.1

That Municipal Fund Cheques 22072 to 22081 inclusive totalling $89,810.18, Municipal EFT payments numbered EFT22075 to EFT22174 inclusive totalling $692,797.30, Trust Fund Cheques 2604 to 2604, totalling $200.00, Direct Debit payments numbered GJ1105 to GJ01110 inclusive totalling $232,644.01 be passed for payment and the items therein be declared authorised expenditure.

MUNICIPAL FUND CHEQUES

Chq #	Date	Name	Description	Amount
22072	29-04-2021	WATER CORPORATION	WATER USE & SERVICE CHARGES	28778.76
22073		CANCELLED		
22074	29-04-2021	SYNERGY	ELECTRICITY CHARGES	18741.47
22075	06-05-2021	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	174.60
22076	10-05-2021	PETTY CASH - NCCA	NCCA PETTY CASH RECOUP	165.00
22077	17-05-2021	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	20380.70
22078	17-05-2021	GERALDTON MOWER & REPAIR SPECIALISTS	PARTS	1883.60
22079	17-05-2021	GERALDTON FLORAL STUDIO	ANZAC DAY WREATHS	120.00
22080	17-05-2021	MCLEODS BARRISTERS & SOLICITORS	LEGAL FEES	755.70
22081	25-05-2021	SYNERGY	ELECTRICITY CHARGES	18810.35
				89,810.18

ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT22075	06-05-2021	PLATINUM ELECTRICIANS MIDWEST	CYCLONE NTON GENSET/ELECTRICAL	42296.76
EFT22076	05-05-2021	THE GREEN MAN TREE SERVICES	CYCLONE KALB FSHORE CLEAR DEBRIS	28985.00
EFT22077	04-05-2021	TELSTRA	TELEPHONE CHARGES	1053.03
EFT22078	13-05-2021	HAYLEY R WILLIAMS DEVISE URBAN PLANNING	PLANNING SERVICES	4290.00
EFT22079	13-05-2021	SARAH FLANNERY	CYCLONE REDCROSS TRAINING REIMB FUEL	171.60
EFT22080	13-05-2021	KIRSTY GRISDALE	NCCA REIMB FEES	182.16
EFT22081	13-05-2021	KEVIN JOHN MOSS	CYCLONE PT GREG GENSET REIMB FUEL	1631.76
EFT22082	17-05-2021	ABROLHOS ELECTRICS	CYCLONE KALB OFFICE/BORE GENSET	5379.66
EFT22083	17-05-2021	AIRPORT LIGHTING SPECIALISTS PTY LTD	KAL AIRPORT LIGHTING	898.15
EFT22084	17-05-2021	AW CRAGAN & ALLCAPRI PTY LTD	CYCLONE NTON BOBCAT CLEAR DEBRIS	7623.00
EFT22085	17-05-2021	KALBARRI IGA	BATTERIES, SUNCREAM	55.52
EFT22086	17-05-2021	ARROW BRONZE	NICHE WALL PLAQUE	784.74
EFT22087	17-05-2021	AUSTRALIA POST	POSTAGE	482.48
EFT22088	17-05-2021	BATAVIA TIMBER & SALVAGE	CYCLONE KALBARRI ASBESTOS REMOVAL	31993.50
EFT22089	17-05-2021	BIN BOMB PTY LTD	BIN BOMBS	388.61
EFT22090	17-05-2021	BLACKWOODS	SUNDRY TOOLS	1028.01
EFT22091	17-05-2021	BLUESTAR EARTHMOVING	CYCLONE NTON CLEAR GREEN WASTE	16219.50
EFT22092	17-05-2021	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	KAL CRACKER DUST STOCK	1456.74
EFT22093	17-05-2021	LIBERTY NORTHAMPTON	FUEL FOR GENSETS/HKS	485.81
EFT22094	17-05-2021	CAT WEST PTY LTD	EMULSION	6145.87
EFT22095	17-05-2021	CENTRAL WEST PEST CONTROL	NCCA PEST CONTROL	120.00
EFT22096	17-05-2021	COATES HIRE OPERATIONS PTY LTD	CYCLONE PIONEER HOMES GENERATOR HIRE	4241.33
EFT22097	17-05-2021	COCKRAM BS & JA	NPTN CEMETERY NEW SHED	3200.00
EFT22098	17-05-2021	BOC GASES AUSTRALIA	INDUSTRY GASES SIZES	72.47
EFT22099	17-05-2021	WINC AUSTRALIA PTY LTD	P/COPIER MTCE	108.05

EFT #	Date	Name	Description	Amount
EFT22100	17-05-2021	CORSIGN WA PTY LTD	CYCLONE ROAD VERGES SIGNS/POLES	15738.25
EFT22101	17-05-2021	TOLL TRANSPORT PTY LTD	CYCLONE FREIGHT SIGNS	2120.74
EFT22102	17-05-2021	SIMON DRAGE	NCC REPAIR LOCK	462.00
EFT22103	17-05-2021	ECO-FLORA CRANE, TRUCK & EXCAVATOR SERVICES	CYCLONE KALBARRI CLEAR DEBRIS	11490.00
EFT22104	17-05-2021	ELITE ELECTRICAL CONTRACTING	NTON BOWLING CLUB LIGHT FUSES	407.47
EFT22105	17-05-2021	ENGIN	ENGIN CHARGES	792.96
EFT22106	17-05-2021	FENN PLUMBING & GAS	KALBARRI DUMP POINT PLUMBING	275.00
EFT22107	17-05-2021	FIVE STAR BUSINESS EQUIPMENT AND COMMUNICATIONS	PHOTOCOPIER COUNT/MTCE	796.46
EFT22108	17-05-2021	MR AND DJ GARVIN	PT GREG WATER NEW BORE	30112.50
EFT22109	17-05-2021	GERALDTON AUTO WHOLESALERS	VEHICLE SERVICE	466.69
EFT22110	17-05-2021	GERALDTON FUEL COMPANY PTY LTD	FUEL CARD	1633.66
EFT22111	17-05-2021	GILGAI TAVERN	NTON WORKS CREW MEALS	1461.50
EFT22112	17-05-2021	GREAT NORTHERN RURAL SERVICES	PG WATER SUPPLY FITTINGS	884.87
EFT22113	17-05-2021	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PUNCTURE REPAIR	165.00
EFT22114	17-05-2021	GREAT SOUTHERN FUEL SUPPLY	DEPOT FUEL/FUEL CARD PURCHASES	43957.48
EFT22115	17-05-2021	HASLEBYS HARDWARE SUPPLIES	HARDWARE	1082.42
EFT22116	17-05-2021	NR & DJ HAYNES	CYCLONE LIONS PARK TOILETS DOOR LATCH	405.90
EFT22117	17-05-2021	JR & A HERSEY PTY LTD	HARDWARE	187.00
EFT22118	17-05-2021	HILLE THOMPSON & DELFOS	SURVEY PORT GREGORY AMBULANCE	1595.00
EFT22119	17-05-2021	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PARTS	1168.90
EFT22120	17-05-2021	HOSEXPRESS	PARTS	775.12
EFT22121	17-05-2021	HOSEY'S CONTRACTING	CYCLONE NTON ASBESTOS REMOVAL	95759.99
EFT22122	17-05-2021	KALBARRI AUTO CENTRE	PLANT SUPPLY & FIT 4 TYRES	1364.00
EFT22123	17-05-2021	KALBARRI EXPRESS FREIGHT	FREIGHT	372.68
EFT22124	17-05-2021	KALBARRI WAREHOUSE	MULCH, HARDWARE	486.30

EFT #	Date	Name	Description	Amount
EFT22125	17-05-2021	KALBARRI NEWSAGENCY	STATIONERY	19.95
EFT22126	17-05-2021	KALBARRI REFRIGERATION AND AIRCOND	KAL VISITOR CTR AC CHECK	548.00
EFT22127	17-05-2021	KALBARRI PEST CONTROL	VISUAL TERMITE INSP & URBAN PEST	180.00
EFT22128	17-05-2021	LAKELINE RESOURCES PTY LTD	CYCLONE PT GREGORY CLEAR DEBRIS	3984.75
EFT22129	17-05-2021	LGISWA	MENTAL HEALTH FORUM	319.00
EFT22130	17-05-2021	LIONS CANCER INSTITUTE	SPONSORSHIP	300.00
EFT22131	17-05-2021	STATE LIBRARY OF WA	LIBRARY FREIGHT RECOUP 2020/2021	637.82
EFT22132	17-05-2021	MARKETFORCE	ADVERTSING	379.08
EFT22133	17-05-2021	LGRCEU	PAYROLL DEDUCTIONS	102.50
EFT22134	17-05-2021	GERALDTON TOYOTA	2020 TOYOTA PRADO DSL WGN	33187.15
EFT22135	17-05-2021	MIDWEST KERBING	KAL KERBING AND DUP RED BLUFF	61710.00
EFT22136	17-05-2021	MIDWEST MULCHING MOWING	CYCLONE NTON NABAWA ROAD CLEAR DEBRIS	57865.50
EFT22137	17-05-2021	MIDWEST CONTRACTING	CYCLONE KALB TIP SITE GRADER CLEAR SITE FOR RUBBLE	1309.00
EFT22138	17-05-2021	MOORE	FINANCIAL REPORTING TRAINING DCEO	1925.00
EFT22139	17-05-2021	NAPA	CYCLONE FILTERS FOR GENSETS	164.16
EFT22140	17-05-2021	RON NEUMANN	KAL GREY ST RESINSTATE DUP (POLICE ST)	1140.00
EFT22141	17-05-2021	NORTHAMPTON IGA	GOODS/REFRESHMENTS	463.15
EFT22142	17-05-2021	NORTHAMPTON NEWSAGENCY	NEWSPAPERS/STATIONERY	241.33
EFT22143	17-05-2021	NORTHAMPTON ROAD TRANSPORT	NTN ROAD SIGN CONCRETE MIX	51.75
EFT22144	17-05-2021	NORTHAMPTON AUTO ELECTRICS	PLANT ELECTRICAL	1744.80
EFT22145	17-05-2021	NORTHAMPTON COMMUNITY NEWS	NCCA ADVERTISING	80.00
EFT22146	17-05-2021	NOVUS WINDSCREENS GERALDTON	PLANT SUPPLY AND FIT GLASS TO DOOR	2580.00
EFT22147	17-05-2021	PERTH ARBOR SERVICES PTY LTD	CYCLONE NTON CLEAR GREEN DEBRIS	27500.00
EFT22148	17-05-2021	PEST-A-KILL WA	SIXTEENTH EXTERRA	1840.00
EFT22149	17-05-2021	PLATINUM ELECTRICIANS MIDWEST	CYCLONE NTON GENSET/ELECTRICAL	7043.40
EFT22150	17-05-2021	PORT GREGORY CARAVAN PARK	PG FIRE TRUCK FUEL	78.85
EFT22151	17-05-2021	PROTECTOR FIRE SERVICES	SERVICE FIRE EQUIPMENT	8268.59

EFT #	Date	Name	Description	Amount
EFT22152	17-05-2021	PURCHER INTERNATIONAL	PARTS	1736.88
EFT22153	17-05-2021	REPEAT PLASTICS WA	BENCH SEAT	792.17
EFT22154	17-05-2021	SANFORD VETERINARY CLINIC	STERILIASTION SUBSIDY	20.00
EFT22155	17-05-2021	SIMPLE LIFE PROJECTS	CYCLONE KALBARRI CLEAR ASBESTOS	11880.00
EFT22156	17-05-2021	SPALDING ELECTRICAL SERVICES	LIONS TOILET BLOCK PUMPS ELECTRICAL	957.00
EFT22157	17-05-2021	STAR TRACK EXPRESS	FREIGHT	329.77
EFT22158	17-05-2021	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	GRAVEL PUSH UP HORRY ROAD	4158.00
EFT22159	17-05-2021	2V NET IT SOLUTIONS	COMPTER MTCE	574.00
EFT22160	17-05-2021	TOTALLY WORKWEAR - GERALDTON	SAFETY BOOTS	360.36
EFT22161	17-05-2021	LANDGATE	VALUATION EXPENSES	9300.57
EFT22162	17-05-2021	VERLINDENS ELECTRICAL GERALDTON	CYCLONE NCC NETBALL ADJUST LIGHTS	2093.30
EFT22163	17-05-2021	IT VISION	RATES MODELLING TRAINING RATES OFFICER	770.00
EFT22164	17-05-2021	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	478.87
EFT22165	17-05-2021	NORTHAMPTON TYRES	PLANT SUPPLY AND FIT 8 TYRES	1590.00
EFT22166	17-05-2021	WILSON COMPLETE MIDWEST	CYCLONE NTON ASBESTOS REMOVAL	5313.00
EFT22167	17-05-2021	CT & L WOODCOCK & SON PTY LTD	FERTILISERS, PUMP, CANOPY, CARGO NETS	13082.50
EFT22168	17-05-2021	XAP TECHNOLOGIES PTY LTD	NCCA KIDSXAP MONTHLY SUBSCRIPTION	139.00
EFT22169	19-05-2021	AUSTRALIAN TAXATION OFFICE	BAS APRIL 2021	44729.00
EFT22170	27-05-2021	HAYLEY R WILLIAMS DEVISE URBAN PLANNING	PLANNING SERVICES	4862.00
EFT22171	27-05-2021	LOTTERYWEST	REFUND LOTTERYWEST GRANT REFUND 420170669	729.49
EFT22172	27-05-2021	SCOTT REYNOLDS	REIMB GLASSES	260.00
EFT22173	27-05-2021	LEO RYAN	REIMB LAND LINE	39.90
EFT22174	27-05-2021	TELSTRA	TELEPHONE CHARGES	1682.07
				$692,797.30

TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
2604	21-05-21	DEPT FOR PLANNING & INFASTRUCTURE	SPECIAL SERIES PLATES 51NR	200.00
				$200.00

DIRECT DEBITS

Jnl #	Date	Name	Description		Amount
	13-05-2021	PAYROLL	FN/E 12/05/2021		95462.00
	28-05-2021	SUPERCHOICE	SUPERANNUATION FN/E 12/05/2021		21929.19
	17-05-2021	PAYROLL	ONE OFF PAY NCCA 12/05/2021		343.00
	27-05-2021	PAYROLL	FN/E 26/05/2021		92074.00
	29-05-2021	SUPERCHOICE	SUPERANNUATION FN/E 26/05/2021		21357.86
GJ1105	31-05-2021	NATIONAL AUSTRALIA BANK	BANK FEES		109.98
GJ1106	31-05-2021	COMMONWEALTH BANK	BPOINT FEES		139.59
GJ1107	31-05-2021	NATIONAL AUSTRALIA BANK	BPAY		46.64
GJ1108	31-05-2021	NAB CEO CORPORATE CARD	BANK CHARGES	9.00	
			NR1 FUEL	120.42	129.42
GJ1110	31-05-2021	NAB DCEO CORPORATE CARD	BANK CHARGES	9.00	
			NCCA IINET	88.46	
			KAL CHILD CARE IINET	81.45	
			2V NET COMPUTER EXPS OFFICE 365	771.47	
			REFRESHMENTS	77.00	
			TELEPONE CORD	24.95	1052.33
					$232,644.01

7.4.2 MONTHLY FINANCIAL STATEMENTS – MAY 2021

FILE REFERENCE: 1.1.1
DATE OF REPORT: 8th June 2021
DISCLOSURE OF INTEREST: Nil
REPORTING OFFICER: Grant Middleton
APPENDICES: Monthly Financial Report for May 2021

SUMMARY

Council to adopt the monthly financial reports as presented.

BACKGROUND:

This information is provided to Council in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 31 May 2021 are detailed from page 1 to page 30 per the attached Monthly Financial Report.

FINANCIAL & BUDGET IMPLICATIONS:

The 31st May 2021 financial position is comprised of the following:

Total operating revenue has a surplus position of $975,366 and operating expenditure has a deficit position of $362,128 to the end of May 2021. The surplus revenue position is predominately due to the $500,000 insurance prepayment from LGIS and the emergency generator and clean up debtor invoice sent to the Department of Fire and Emergency Services (DFES) totalling $236,814. The expenditure variance is largely due to costs associated with cyclone Seroja during April and May. Staff are currently working through the insurance and Disaster Recovery Funding Arrangements (DFRAWA) claim process.

Investing and Financing variances will reconcile as the year progresses apart from the capital area. Most of the major road works have been completed however three non-grant funded road projects have not been completed and the delivery of the maintenance truck has been further delayed to the end of June.

<u>Cyclone Seroja</u>

DFRAWA - Cyclone Seroja clean-up costs to the end of May totalled $694,282. Included in the total is $376,520 associated with external contractors. It is anticipated a large proportion of costs will be claimable apart from costs associated with park and foreshore clean-up which isn't normally eligible under the DFRAWA category A & B funding arrangements. Total expenditure includes approximately $317,072 of Shire labour, overheads and internal plant costs. Labour costs associated with the removal of debris (Trees) under DFRAWA category B is eligible for reimbursement however only overtime for the removal of debris from private property is claimable under category A.

The DFES debtor invoice ($236,814) includes a significant amount of the emergency generator and clean up works paid during April and May. This payment will help alleviate any potential cash flow issues pending the final DFRAWA funding determination and the finalisation of our claim.

Insurance (LGIS) – Repairs to building and infrastructure is progressing. To the end of May $156,706 had been spent on repairs to the Port Gregory Ambulance Building and costs associated with the removal and clean-up works for the (PCYC) Kalbarri Camp Hall. Our insurer LGIS has pre-paid $500,000 which has assisted with cash flow. Further works will be completed in coming months which will be funded predominately from insurance. Staff have been liaising with LGIS in relation the Port Gregory Ambulance building claim as it was only partially covered under the Shires insurance schedule.

Further explanations of material variations are detailed by reporting program in Note 15 of the Monthly Financial Report.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 Section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at $5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.2

That Council adopts the Monthly Financial Report for the period ending 31 May 2021.

SHIRE OF NORTHAMPTON

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 May 2021

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MAY 2021

SUMMARY INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 May 2021

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996* , *Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

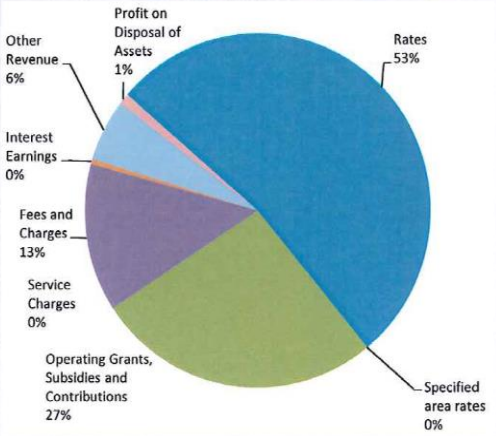
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

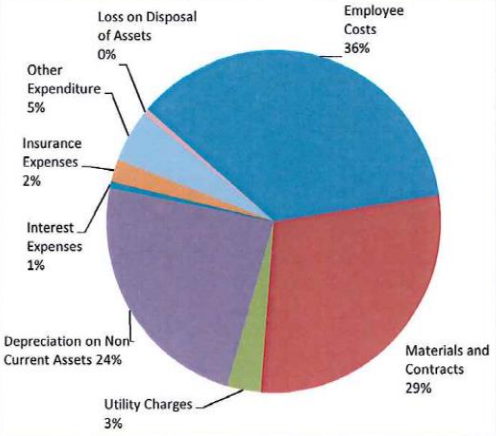
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MAY 2021

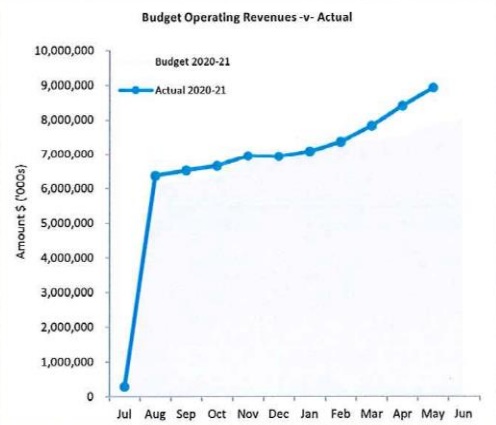
SUMMARY INFORMATION - GRAPHS

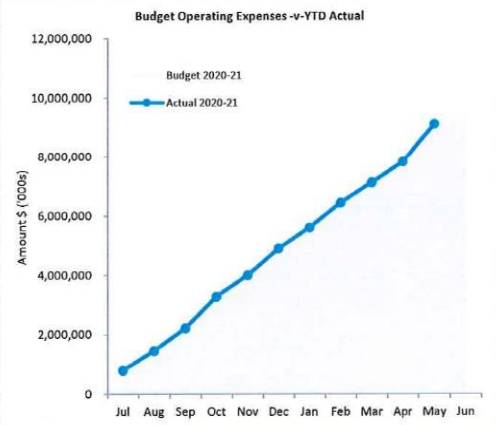
OPERATING REVENUE



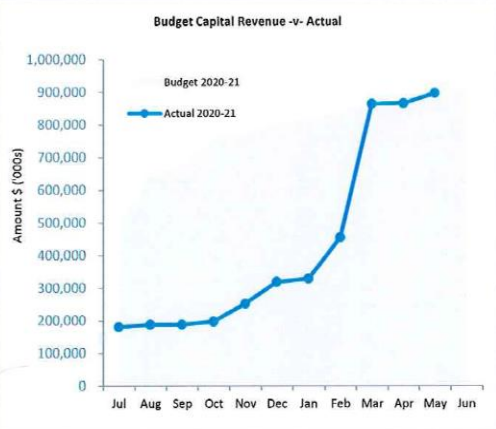
OPERATING EXPENSES



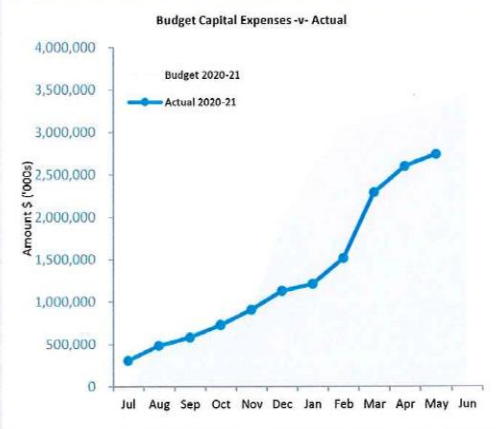




CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Please refer to the compilation report

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 MAY 2021

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE	
To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the Council for the provision of governance of the district.
GENERAL PURPOSE FUNDING	
To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	
To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH	
To provide an operational framework for environmental and community health.	Inspection of food outlets and their control, administration of health local laws and maintenance
EDUCATION AND WELFARE	
To provide services to disadvantaged persons, the elderly, children and youth.	Maintenance of child minding centre's, operational costs asscoiated with the Northampton Child Care Association and Kalbarri Aged Care Housing maintenance.
HOUSING	
To provide and maintain shire housing.	Provision and maintenance of shire housing.
COMMUNITY AMENITIES	
To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	
To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.	Maintenance of public halls and buildings, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, other cultural facilities.
TRANSPORT	
To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES	
To help promote the shire and its economic wellbeing.	Tourism and area promotion including the maintenance and operation of camping facilities. Provision of Building Services and Port Gregory Water Supply.
OTHER PROPERTY AND SERVICES	
To monitor and control Shire's overhead operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		$	$	$	$	%	
Opening funding surplus / (deficit)	1(c)	1,815,811	1,815,811	**1,711,253**	(104,558)	(5.76%)	
Revenue from operating activities							
Governance		81,900	76,102	**113,441**	37,339	49.06%	▲
General purpose funding	6	6,082,050	6,075,286	**6,083,532**	8,246	0.14%	▲
Law, order and public safety		75,621	69,278	**112,940**	43,662	63.02%	▲
Health		34,612	31,713	**22,884**	(8,829)	(27.84%)	▼
Education and welfare		216,658	198,572	**201,343**	2,771	1.40%	
Housing		77,836	71,335	**69,790**	(1,545)	(2.17%)	
Community amenities		868,847	856,690	**840,809**	(15,881)	(1.85%)	▼
Recreation and culture		30,065	27,533	**131,884**	104,351	379.00%	▲
Transport		233,646	233,046	**244,973**	11,927	5.12%	▲
Economic services		184,965	174,113	**232,659**	58,546	33.63%	▲
Other property and services		142,293	130,405	**865,184**	734,779	563.46%	▲
		8,028,493	**7,944,073**	**8,919,439**	975,366		▲
Expenditure from operating activities							
Governance		(857,374)	(786,281)	**(772,142)**	14,139	1.80%	▲
General purpose funding		(279,797)	(256,443)	**(301,265)**	(44,822)	(17.48%)	▼
Law, order and public safety		(364,629)	(336,747)	**(353,085)**	(16,338)	(4.85%)	▼
Health		(225,918)	(206,998)	**(171,121)**	35,877	17.33%	▲
Education and welfare		(265,537)	(243,309)	**(227,858)**	15,451	6.35%	▲
Housing		(77,979)	(71,291)	**(77,204)**	(5,913)	(8.29%)	▼
Community amenities		(1,621,783)	(1,486,023)	**(1,362,880)**	123,143	8.29%	▲
Recreation and culture		(1,754,968)	(1,607,859)	**(1,486,105)**	121,754	7.57%	▲
Transport		(3,756,978)	(3,443,748)	**(3,035,242)**	408,506	11.86%	▲
Economic services		(303,696)	(278,223)	**(382,893)**	(104,670)	(37.62%)	▼
Other property and services		(39,293)	(35,904)	**(945,159)**	(909,255)	(2532.46%)	▼
		(9,547,952)	**(8,752,826)**	**(9,114,954)**	(362,128)		▼
Non-cash amounts excluded from operating activities	1(a)	2,190,000	2,003,233	**2,125,095**	121,862	6.08%	▲
Amount attributable to operating activities		**670,541**	**1,194,480**	**1,929,580**	735,100		▲
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	682,484	682,479	**646,684**	(35,795)	(5.24%)	▼
Proceeds from disposal of assets	7	206,000	188,826	**214,682**	25,856	13.69%	
Proceeds from self supporting loans	9	34,126	31,382	**35,156**	3,774	12.03%	
Purchase of property, plant and equipment	8	(3,263,345)	(3,184,723)	**(2,571,648)**	613,075	19.25%	▲
Amount attributable to investing activities		**(2,340,735)**	**(2,282,036)**	**(1,675,126)**	606,910		▲
Financing Activities							
Transfer from reserves	10	100,000	91,667	**100,000**	8,333	9.09%	▲
Repayment of debentures	9	(190,417)	(174,549)	**(167,070)**	7,479	4.28%	▲
Transfer to reserves	10	(55,200)	(50,600)	**(39,179)**	11,421	22.57%	▲
Amount attributable to financing activities		**(145,617)**	**(133,482)**	**(106,248)**	27,234		▲
Closing funding surplus / (deficit)	1(c)	**0**	**594,773**	**1,859,458**			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 threshold. Refer to Note 16 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is $5,000 or 0.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Please refer to the compilation report

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 MAY 2021

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES
All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

GRANT REVENUE
Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Assets that were acquired for consideration that was less than fair value principally to enable the Shire to further its objectives may have been measured on initial recognition under other Australian Accounting Standards at a cost that was signification less than fair value. Such assets are not required to be remeasured at fair value.

Volunteer Services in relation have not been recognised in revenue and expenditure as the fair value of the services cannot be reliably estimated and the services would not have been purchased if they had not been donated.

FEES AND CHARGES
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES
Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995 . Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

EXPENSES

INTEREST EARNINGS
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL
Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

EMPLOYEE COSTS
All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL
Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS
Depreciation expense raised on all classes of assets.

INTEREST EXPENSES
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE
Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		$	$	$	$	%	
Opening funding surplus / (deficit)	1(c)	1,815,811	1,815,811	**1,711,253**	(104,558)	(5.76%)	▼
Revenue from operating activities							
Rates	6	4,720,586	4,716,336	**4,726,214**	9,878	0.21%	▲
Operating grants, subsidies and contributions	12	2,000,206	1,957,273	**2,394,947**	437,674	22.36%	▲
Fees and charges		1,174,701	1,142,551	**1,209,518**	66,967	5.86%	▲
Interest earnings		82,500	77,413	**44,013**	(33,400)	(43.15%)	▼
Other revenue		0	0	**503,738**	503,738	0.00%	
Profit on disposal of assets	7	50,500	50,500	**92,928**	42,428	84.02%	▲
		8,028,493	**7,944,073**	**8,971,358**	1,027,285		▲
Expenditure from operating activities							
Employee costs		(3,675,853)	(3,368,816)	**(3,312,290)**	56,526	1.68%	▲
Materials and contracts		(2,513,572)	(2,303,092)	**(2,634,364)**	(331,272)	(14.38%)	▼
Utility charges		(346,790)	(317,658)	**(300,258)**	17,400	5.48%	▲
Depreciation on non-current assets		(2,240,500)	(2,053,733)	**(2,166,105)**	(112,372)	(5.47%)	▼
Interest expenses		(68,476)	(62,744)	**(57,920)**	4,824	7.69%	
Insurance expenses		(198,215)	(181,247)	**(196,519)**	(15,272)	(8.43%)	▼
Other expenditure		(504,546)	(465,536)	**(447,499)**	18,037	3.87%	▲
Loss on disposal of assets	7	0	0	**(51,919)**	(51,919)	0.00%	
		(9,547,952)	**(8,752,826)**	**(9,166,873)**	(414,047)		▼
Non-cash amounts excluded from operating activities	1(a)	2,190,000	2,003,233	**2,125,095**	121,862	6.08%	▲
Amount attributable to operating activities		**670,541**	**1,194,480**	**1,929,580**	735,100		▲
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	682,484	682,479	**646,684**	(35,795)	(5.24%)	▼
Proceeds from disposal of assets	7	206,000	188,826	**214,682**	25,856	13.69%	▲
Proceeds from self-supporting loans	9	34,126	31,382	**35,156**	3,774	12.03%	
Payments for property, plant and equipment	8	(3,263,345)	(3,184,723)	**(2,571,648)**	613,075	(19.25%)	▲
Amount attributable to investing activities		**(2,340,735)**	**(2,282,036)**	**(1,675,126)**	606,910		▲
Financing Activities							
Transfer from reserves	10	100,000	91,667	**100,000**	8,333	9.09%	▲
Repayment of debentures	9	(190,417)	(174,549)	**(167,070)**	7,479	4.28%	▲
Transfer to reserves	10	(55,200)	(50,600)	**(39,179)**	11,421	22.57%	▲
Amount attributable to financing activities		**(145,617)**	**(133,482)**	**(106,248)**	27,234		
Closing funding surplus / (deficit)	1(c)	**0**	**594,773**	**1,859,458**			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.
Refer to Note 16 for an explanation of the reasons for the variance.
This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

NOTE 1
TATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

Non-cash items excluded from operating activities	Notes	Adopted Budget	YTD Actual (b)
		$	$
Adjustments to operating activities			
Add/Deduct: Profit/Loss on asset disposals	7	(50,500)	(41,009)
Add: Depreciation on assets		2,240,500	2,166,105
Total non-cash items excluded from operating activities		**2,190,000**	**2,125,095**

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.		Last Year Closing 30-06-2020	Year to Date 31 May 2021
Adjustments to net current assets			
Less: Reserves - restricted cash	10	(965,039)	(904,217)
Less: - Financial assets at amortised cost - self supporting loans	4	(36,391)	(35,156)
Less: Land Held for Resale		(235,000)	(235,000)
Add/Less: Adjustments			9,744
Add: Borrowings	9	190,417	167,069
Add: Provisions - Employee	11	757,961	787,109
Total adjustments to net current assets		**(288,052)**	**(210,452)**

(c) Net current assets used in the Statement of Financial Activity

Current assets			
Cash and cash equivalents	2	2,788,705	2,564,222
Financial assets at amortised cost	2	52,444	0
Rates receivables	3	351,374	131,849
Receivables	3	105,298	423,773
Other current assets	4	244,514	301,329
Less: Current liabilities			
Payables	5	(477,282)	(397,084)
Borrowings	9	(190,417)	(167,069)
Contract liabilities	11	(88,223)	0
Provisions	11	(787,109)	(787,109)
Less: Total adjustments to net current assets	1(b)	(288,052)	(210,452)
Closing funding surplus / (deficit)		**1,711,253**	**1,859,458**

CURRENT AND NON-CURRENT CLASSIFICATION
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

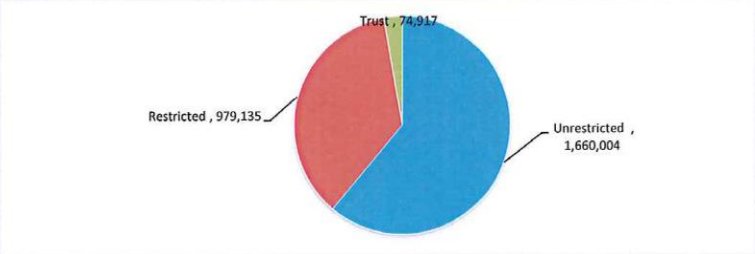
Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		$	$	$	$			
Cash on hand								
Cash Deposits	Municipal	1,658,554		1,658,554		NAB		At call
Petty Cash	Cash on Hand	1,450		1,450				
Investment	Reserves	0	904,218	904,218		NAB	0.70%	02/03/2021
Cash Deposits	Trust	0	74,917	74,917	74,917	NAB		At Call
Investment	Term Deposit	0		0		NAB	0.17%	06/04/2021
Total		**1,660,004**	**979,135**	**2,639,139**	**74,917**			
Comprising								
Cash and cash equivalents		1,660,004	979,135	2,639,139	74,917			
		1,660,004	**979,135**	**2,639,139**	**74,917**			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash	Unrestricted
$2.64 M	$1.66 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

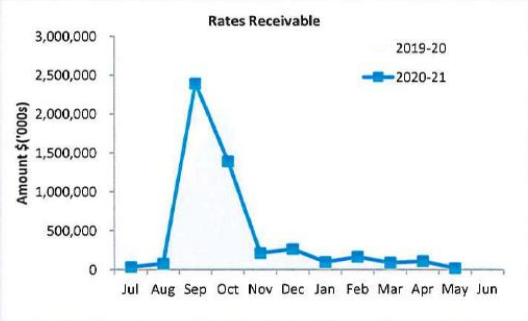
Rates receivable	31-May-21	30 June 2020
	$	$
Opening arrears previous years	211,013	251,835
Levied this year	4,726,214	4,574,430
Less - collections to date	(4,805,379)	(4,615,252)
Equals current outstanding	131,849	211,013
Net rates collectable	**131,849**	**211,013**
% Collected	97.3%	95.6%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - general	(2,896)	262,320	2,705	647	13,447	276,223
Percentage	(1.0%)	95%	1%	0.2%	4.9%	
Balance per trial balance						
Sundry receivable	(2,896)	262,320	2,705	647	13,447	276,223
GST receivable		90,156				90,156
Rubbish Recievables		25,412				25,412
Accrued Income		(9,929)				(9,929)
Emergency Services Levy		41,911				41,911
Total receivables general outstanding						**423,773**

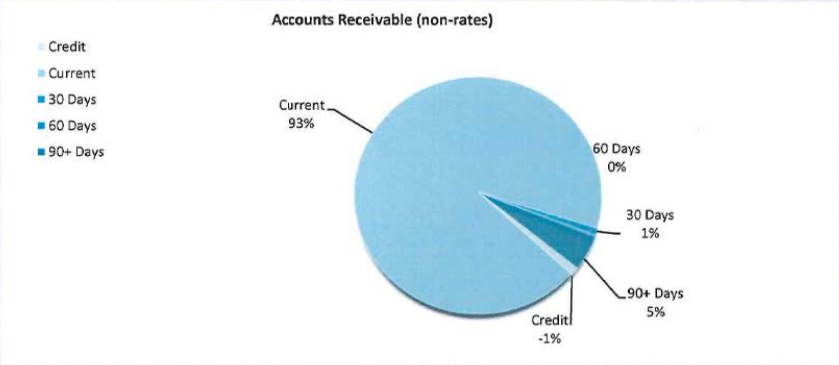
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
95.6%	$211,013



Debtors Due
$423,773

Over 30 Days
6%

Over 90 Days
4.9%

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 31 May 2021
	$	$	$	$
Inventory				
Fuel & Materials	9,514	0	56,815	66,329
Land Held for Resale	235,000	0	0	235,000
Total other current assets				**301,329**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory
Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

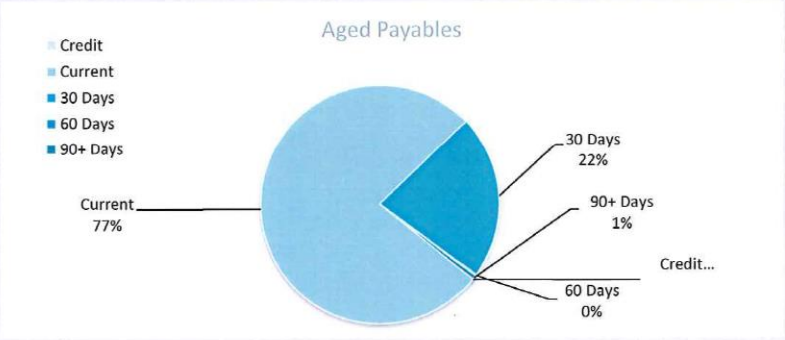
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

OPERATING ACTIVITIES
NOTE 5
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - general	0	228,579	66,179	509	1,772	297,039
Percentage	0%	77%	22.3%	0.2%	0.6%	
Balance per trial balance						
Sundry creditors	0	228,579	66,179	509	1,772	297,039
Sundry/Payroll Deductions		643				643
Accrued salaries and wages		2,105				2,105
ATO liabilities		62,506				62,506
Bonds and Deposits		34,791				34,791
Total payables general outstanding	**0**	**328,624**	**66,179**	**509**	**1,772**	**397,084**

Amounts shown above include GST (where applicable)

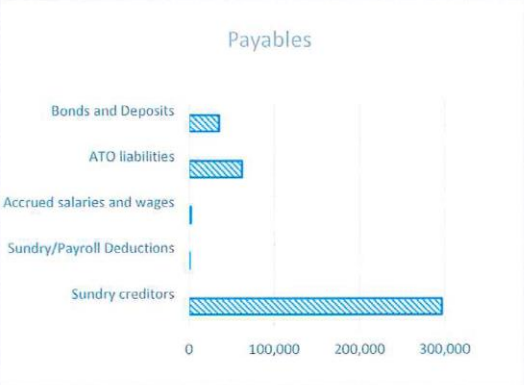
KEY INFORMATION
Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

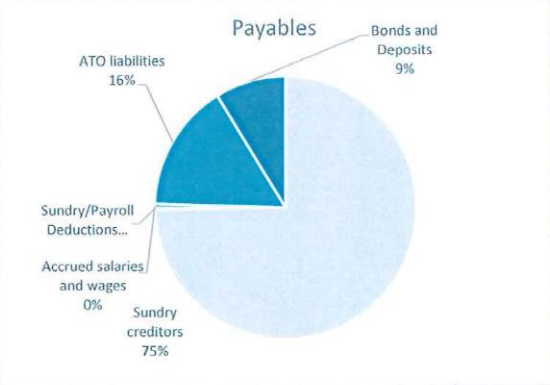


Creditors Due
$397,084

Over 30 Days
23%

Over 90 Days
0.6%





Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

General rate revenue				Budget				YTD Actual			
	Rate in $ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				$	$	$	$	$	$	$	$
Gross rental value											
General GRV	0.079956	1,562	17,747,241	1,717,044	0	0	1,717,044	1,718,950	8,746	71	1,727,767
Unimproved value											
General UV	0.011983	437	193,618,765	2,351,382	0	0	2,351,382	2,347,585	(1,223)	34	2,346,396
Sub-Total		**1,999**	**211,366,006**	**4,068,426**	**0**	**0**	**4,068,426**	**4,066,535**	**7,523**	**105**	**4,074,163**
Minimum payment	**Minimum $**										
Gross rental value											
General GRV	565	993	7,016,922	561,045	0	0	561,045	574,605		0	574,605
Unimproved value											
General UV	565	71	3,347,659	40,115			40,115	26,555			26,555
Sub-total		**1,064**	**10,364,581**	**601,160**	**0**	**0**	**601,160**	**601,160**	**0**	**0**	**601,160**
Discount							0				(457)
Total general rates							**4,669,586**				**4,674,866**
Specified area rates	**Rate in $ (cents)**										
Kalbarri Tourism	0.001721		17,443,404	30,000	0	0	30,000	30,219	127	0	30,346
Port Gregory Water Supply	0.036904		569,036	21,000	0	0	21,000	21,002	0	0	21,002
Total specified area rates			**18,012,440**	**51,000**	**0**	**0**	**51,000**	**51,221**	**127**	**0**	**51,348**
Total							**4,720,586**				**4,726,214**

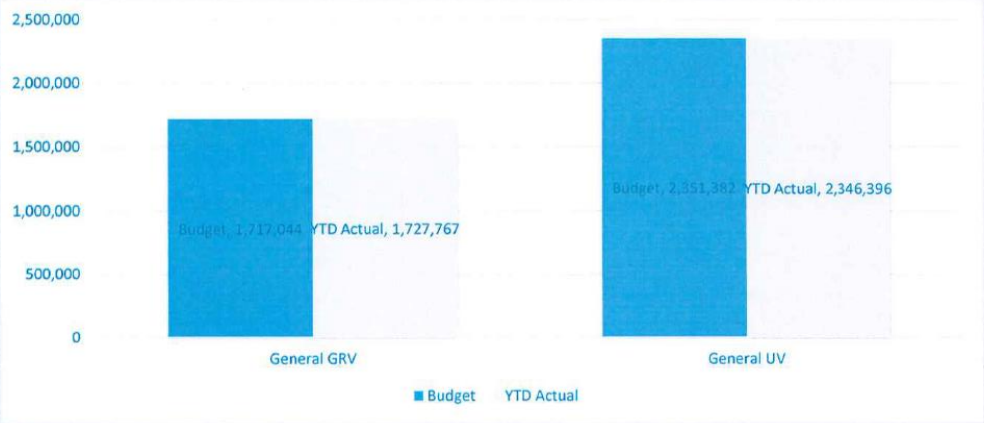
Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

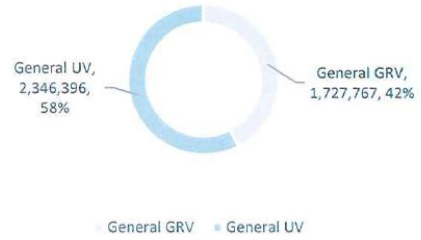
OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. From 1 July 2019 prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



General Rates		
Budget	YTD Actual	%
$4.67 M	$4.67 M	100.11%

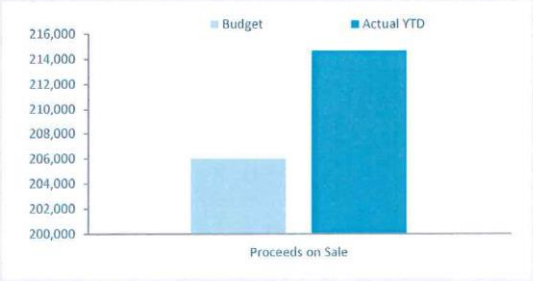


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		$	$	$	$	$	$	$	$
	Plant and equipment								
	Governance								
41761	P274 - Isuzu MUX - DCEO	8,500	21,000	12,500	0	6,798	20,909	14,112	0
	Community amenities								
30003	Kings Park Ablutions			0	0	47,513	0	0	(47,513)
	Transport								
41707	P228 - Northampton Tip Truck	30,000	71,000	41,000	0	30,884	71,000	40,116	0
41686	P207 - Pig Trailer Northampton	9,000	18,000	9,000	0	9,000	18,000	9,000	0
41596	P159 - Case Tractor - Northampton	3,000	0	0	(3,000)			0	0
41715	P234 - Fuso M'tce Truck Northampton	23,000	25,000	2,000	0			0	0
41763	P277 - Toyota Prado	30,000	31,000	1,000	0	25,533	31,818	6,286	0
	Economic Services								
41788	P301 - Landcruiser Ute Lucky Bay	52,000	40,000	0	(12,000)	50,088	45,682	0	(4,406)
41750	P264 - ISUZU MUX Build/Surveyor	0	0	0	0	3,858	27,273	23,415	0
		155,500	**206,000**	**65,500**	**(15,000)**	**173,672**	**214,682**	**92,928**	**(51,919)**

KEY INFORMATION



Proceeds on sale		
Annual Budget	YTD Actual	%
$206,000	$214,682	104%

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

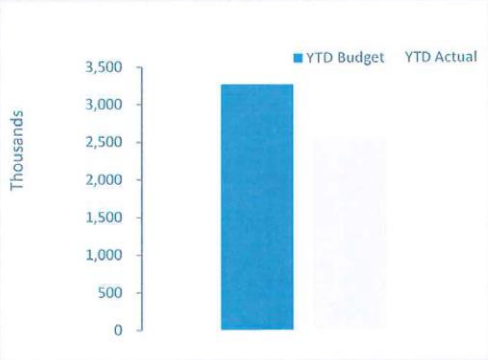
INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	YTD Budget	YTD Actual	YTD Actual Variance
	$	$	$	$
Buildings	334,090	334,084	326,481	(7,603)
Furniture and equipment	70,000	64,163	60,806	(3,357)
Plant and equipment	708,400	649,363	408,880	(240,483)
Infrastructure - Roads	1,366,195	1,358,538	1,104,036	(254,502)
Infrastructure - Footpaths & Carparks	538,520	534,780	364,980	(169,800)
Infrastructure - Parks & Ovals	218,140	218,132	285,793	67,661
Infrastructure - Other	28,000	25,663	20,671	(4,992)
Capital Expenditure Totals	**3,263,345**	**3,184,723**	**2,571,648**	**(613,075)**
Capital Acquisitions Funded By:				
	$	$	$	$
Capital grants and contributions	682,484	682,479	646,684	(35,795)
Other (disposals & C/Fwd)	206,000	188,826	214,682	25,856
Cash backed reserves				
Leave Reserve	263,511	263,511	259,544	(3,967)
Roadworks Reserve	30,639	30,639	29,052	(1,587)
Kalbarri Airport Reserve	105,622	105,622	105,463	(159)
Building/Housing Reserve	132,863	132,863	131,276	(1,587)
Computer and Office Equipment Reserve	34,446	34,446	33,653	(793)
Land Development Reserve	316,658	316,658	308,729	(7,928)
Port Gregory Water Supply Reserve	36,500	36,500	36,500	0
Contribution - operations	1,454,622	1,393,179	806,065	(587,114)
Capital funding total	**3,263,345**	**3,184,723**	**2,571,648**	**(613,075)**

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	$3.26 M	$2.57 M	79%

Capital Grant	Annual Budget	YTD Actual	% Received
	$.68 M	$.65 M	95%

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total
Level of completion indicators

0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

%	Account Description	Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/ Over
	Governance				
	LED Signage (LR&I Funding)	70,000	64,163	60,806	9,194
	DCEO Vehicle Replacement	43,000	39,413	43,101	(101)
	Governance Total	**113,000**	**103,576**	**103,907**	**9,093**
	Education and Welfare				
	NCCA Storage Shed	0	0	8,579	(8,579)
	Education and Welfare Total	**0**	**0**	**8,579**	**(8,579)**
	Communities Amenities				
	Jacques Point Ablutions	209,090	209,089	201,790	7,300
	Kings Park Point Ablutions	100,000	99,999	104,060	(4,060)
	Car Park for Jaques Point Ablutions	70,000	67,687	73,564	(3,564)
	Northampton Cemetery Fence	38,500	38,499	39,850	(1,350)
	Memorial Tree (LR&I Funding)	20,000	19,999	0	20,000
	Communities Amenities Total	**437,590**	**435,273**	**419,263**	**18,327**
	Recreation And Culture				
	Port Gregory Shelters	24,000	23,999	14,400	9,600
	Horrocks Shelter at Parkland BBQ	11,000	11,000	10,300	700
	Blue Holes Carpark Redevelopment R969	29,400	29,398	30,235	(835)
	Horrocks access steps from oval to HCC	7,500	7,497	6,500	1,000
	Northampton Bowling Club Synthetic Green	117,140	117,138	214,743	(97,603)
	Northampton Community Centre Solar Power	15,000	14,998	13,636	1,364
	Allen Centre Tourist Bus Park (LR&I Funding)	235,000	234,998	154,447	80,553
	Allen Centre Tourist Bus Park (LR&I Funding)	10,000	9,998	0	10,000
	RSL Hall Retention Adjustment	0	0	(1,584)	1,584
	Recreation And Culture Total	**449,040**	**449,026**	**442,677**	**6,363**
	Transport				
	Road Construction	1,366,195	1,358,538	1,104,036	262,159
	Footpath/Carpark Construction	204,120	202,697	106,735	97,385
	Tip Truck Northampton	225,200	206,433	228,639	(3,439)
	Tipping Trailer Northampton	65,200	59,767	65,200	(0)
	Small Tractor	83,000	76,083	0	83,000
	Maintenance Truck Northampton	140,000	128,333	0	140,000
	Truck and Trailer Tarpaulin	85,000	77,917	0	85,000
	Gardeners Tandem Tipping Trailer	7,000	6,417	8,591	(1,591)
	Works Manager Vehicle	60,000	55,000	63,349	(3,349)
	Airport - Install 2 x 22KVA Generators	28,000	25,663	20,671	7,329
	Transport Total	**2,263,715**	**2,196,848**	**1,597,222**	**666,493**
	Capital Expenditure by Program Total	**3,263,345**	**3,184,723**	**2,571,648**	**700,276**

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

FINANCING ACTIVITIES
NOTE 9
BORROWINGS

Repayments - borrowings

Information on borrowings		New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	**1 July 2020**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**
	$	$	$	$	$	$	$	$	$
Housing									
Loan 154 - Staff Housing	189,159	0	0	35,418	35,418	153,741	153,741	6,559	7,156
Recreation and culture									
Loan 156 - RSL Hall Extensions	454,484	0	0	23,110	46,459	431,374	408,025	6,277	12,210
Transport									
Loan 153 - Plant Purchases	133,684	0	0	42,800	42,800	90,884	90,884	5,405	5,789
Loan 157 - Plant Purchases	340,000	0	0	31,614	31,614	308,386	308,386	6,491	7,593
	1,117,327	0	0	132,943	156,291	984,384	961,036	24,731	32,748
Self supporting loans									
Education and welfare									
Loan 155 - Pioneer Lodge	358,026	0	0	15,122	15,122	342,903	342,904	15,238	16,435
Recreation and culture									
Loan 151 - Kalbarri Bowling Club	0	0	0	0	0	0	0	0	0
Other property and services									
Loan 152 - Staff Housing (CEO)	293,742	0	0	19,004	19,004	302,907	274,738	17,951	19,293
	651,768	0	0	34,127	34,126	645,811	617,642	33,189	35,728
Total	1,769,095	0	0	167,070	190,417	1,630,195	1,578,678	57,920	68,476
Current borrowings	190,417					167,069			
Non-current borrowings	1,578,678					1,463,126			
	1,769,095					1,630,195			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

Please refer to the compilation report

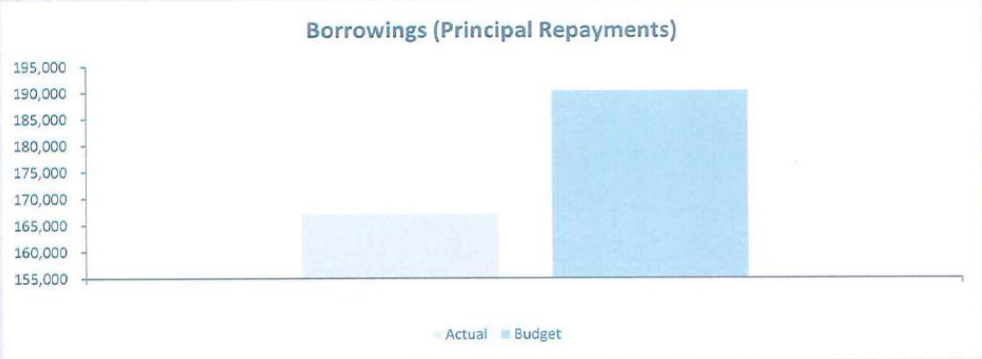
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

FINANCING ACTIVITIES
NOTE 9
BORROWINGS

New borrowings 2020-21

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used) Actual	Amount (Used) Budget	Balance Unspent
	$	$				$	%	$	$	$

KEY INFORMATION
All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal repayments
$167,070

Interest earned	Interest expense
$44,013	$57,920
Reserves balance	**Loans due**
$.9 M	$1.63 M

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

Cash backed reserve

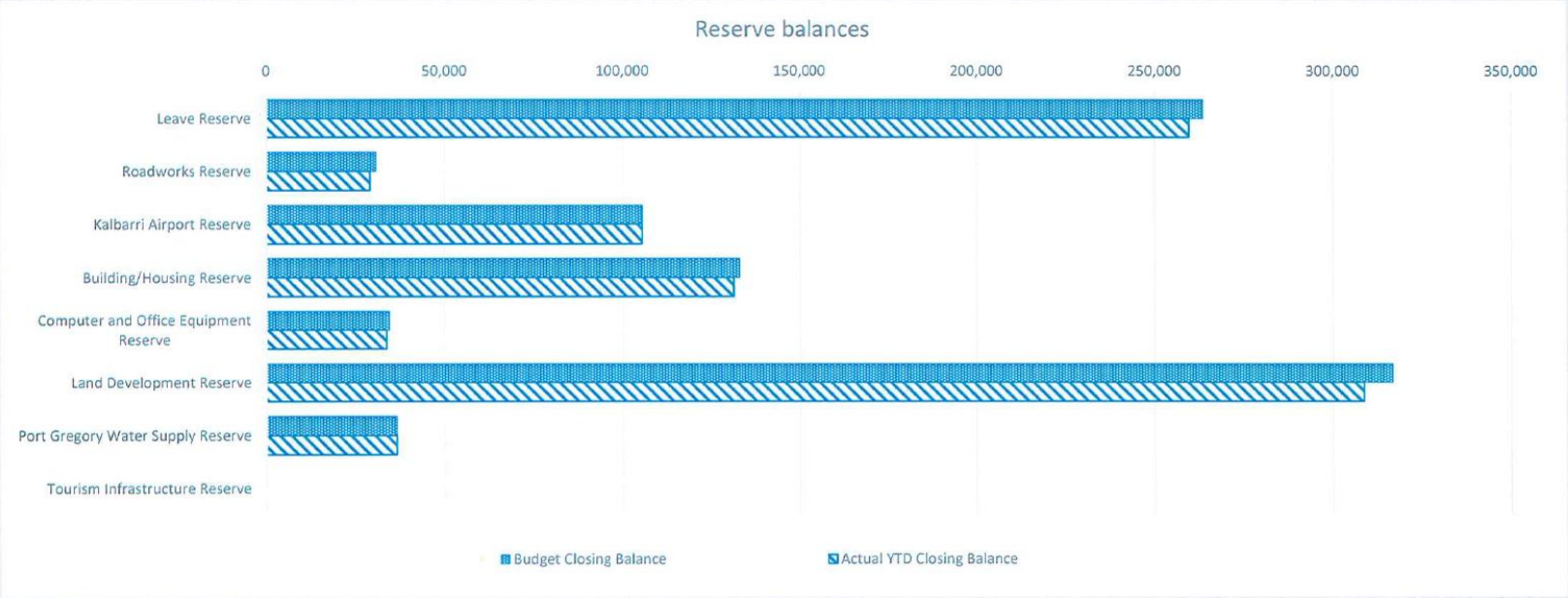
Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$
Leave Reserve	253,511	5,000	1,033	5,000	5,000	0	0	263,511	259,544
Roadworks Reserve	28,639	2,000	413	0		0	0	30,639	29,052
Kalbarri Airport Reserve	85,422	200	41	20,000	20,000	0	0	105,622	105,463
Building/Housing Reserve	120,863	2,000	413	10,000	10,000	0	0	132,863	131,276
Computer and Office Equipment Reserve	33,446	1,000	207	0	0	0	0	34,446	33,653
Land Development Reserve	306,658	10,000	2,072	0	0	0	0	316,658	308,729
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0	36,500	36,500
Tourism Infrastructure Reserve	100,000	0	0	0	0	(100,000)	(100,000)	0	0
	965,039	**20,200**	**4,179**	**35,000**	**35,000**	**(100,000)**	**(100,000)**	**920,239**	**904,217**

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

KEY INFORMATION



Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 31 May 2021
		$	$	$	$
Contract liabilities					
Unspent grants, contributions and reimbursements					
- non-operating	13	15,326	0	15,326	0
Total unspent grants, contributions and reimbursements		15,326	0	15,326	0
Provisions					
Annual leave		296,048			296,048
Long service leave		491,060			491,060
Total Provisions		787,109	0	0	787,109
Total other current assets		**802,435**			**787,109**

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

NOTE 12
OPERATING GRANTS AND CONTRIBUTIONS

Description/Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 Jul 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 May 2021	Current Liability 31 May 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Operating grants and subsidies								
General purpose funding								
Grants Commission - General/	0	0	0	0	0	463,588	463,588	460,853
Grants Commission - Roads/	0	0	0	0	0	334,355	334,352	326,048
Local Roads & Infrastructure Program	0	0	0	0	0	490,300	490,300	528,131
Law, order, public safety								
Emergency Services Levy - BFB	0	0	0	0	0	34,646	31,756	33,033
Emergency Services Levy - SES	0	0	0	0	0	24,975	22,892	26,588
Grant Revenue - BFRM	0	0	0	0	0	0	0	28,400
Education and welfare								
NCCA Operational Grant/Fundraising	0	0	0	0	0	88,223	80,861	88,223
Community amenities								
GRANT - CHARMAP	0	0	0	0	0	10,000	9,163	0
Transport								
MRD - Maintenance	0	0	0	0	0	176,655	176,655	176,655
	0	**0**	**0**	**0**	**0**	**1,622,742**	**1,609,567**	**1,667,931**

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS

	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
Description/Provider	Liability 1 Jul 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 May 2021	Current Liability 31 May 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	$	$	$	$	$	$	$	$
Non-operating grants and subsidies								
Recreation and culture								
Northampton Community Centre				0		0	0	10,000
Transport								
Regional Road Group Funding				0		229,000	228,998	183,200
Roads to Recovery Funding	15,326		(15,326)	0	0	453,484	453,481	453,484
	15,326	**0**	**(15,326)**	**0**	**0**	**682,484**	**682,479**	**646,684**

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

NOTE 14
TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2020	Amount Received	Amount Paid	Closing Balance 31 May 2021
	$	$	$	$
Building Levies (BCITF & BRB)	183	37,783	(26,407)	**11,559**
Community Bus Bond	4,600	3,200	(2,200)	**5,600**
Unclaimed Monies - Rates	4,044	1,135	0	**5,179**
BROC - Management Funds	1	0	0	**1**
RSL Hall Key Bond	230	430	(230)	**430**
Special Series Plates	0	3,410	(2,200)	**1,210**
Northampton Child Care Association	16,547	(3,750)	0	**12,797**
Horrocks Memorial Wall	0	500	(296)	**204**
One Life	1,440	0	(500)	**940**
Rubbish Tip Key Bond	1,800	0	(200)	**1,600**
Horrocks - Skatepark	1,050	0	0	**1,050**
RSL - Kalbarri Memorial	17,326	0	(1,196)	**16,130**
DOT - Department of Transport	0	221,741	(221,741)	**0**
Cyclone Seroja Donations	0	18,319	(100)	**18,219**
Rates - Overpaid	0	135,437	(135,437)	**0**
	47,220	**418,205**	**(390,507)**	**74,918**

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

NOTE 15
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				$	$	$	$
							0
	Opening Budget Surplus Adjustment C/FWD @ 30/06/2020		Opening Surplus(Deficit)	(104,558)			(104,558)
	EXPENDITURE						
	Schedule 3 - General Purpose Income						
4562	Refund of Rates - incorrect ownership		Operating Expenses			(6,300)	(110,858)
4012	Increase in rates salary costs associated with handover		Operating Expenses			(15,000)	(125,858)
4012	LSL payout not included in 20/21 budget provision		Operating Expenses			(9,000)	(134,858)
4082	Increase rates recovery legal expenses		Operating Expenses			(25,000)	(159,858)
	Schedule 4 - Members & Administration						
0032	No extraordinary election held, savings		Operating Expenses		1,500		(158,358)
0022	Conference costs - expected savings (LG convention etc)		Operating Expenses		3,000		(155,358)
0342	Staff Training - Extra costs due to staff changes		Operating Expenses			(3,000)	(158,358)
0372	Northampton Office Maintenance - Rear office window replacement		Operating Expenses			(1,950)	(160,308)
0332	Conference Expenses - Minimal conferences attended by staff due to COVID-19		Operating Expenses		3,000		(157,308)
0408	Plant Revaluation - Change of Accounting Regulations now not required		Operating Expenses		8,000		(149,308)
	Schedule 9 - Housing						
3492	Callion Way Residence - Savings in blind replacements		Operating Expenses		1,550		(147,758)
3232	Lot 43 Bateman - paving to rear. Bricks used were in stock, savings occurred		Operating Expenses		1,500		(146,258)
3442	Lot 6 Robinson St - Ceiling repair (collapsed)		Operating Expenses			(3,245)	(149,503)
3212	Lot 454 Fitzgerald St - Replace front fence section		Operating Expenses			(1,980)	(151,483)
	Schedule 10 - Community Amenities		Operating Expenses				
3854/3856	Northampton Refuse Site - Savings in plumbing storm water to tank from shed		Operating Expenses		2,260		(149,223)
3854	Northampton Refuse Site - Savings in soil cell testing after quotes received		Operating Expenses		10,380		(138,843)
3344	Kings Park Ablutions - Additional Plumbing & Electrical costs		Capital Expenses			(3,370)	(142,213)
	Schedule 11 - Recreation & Culture		Operating Expenses				
4692	Binnu Hall - Electrical repairs		Operating Expenses			(3,952)	(146,165)
4992	Parks & Gardens General - Wheel of May bore & transfer pump repairs (Insurance)		Operating Expenses			(8,220)	(154,385)
4992	Parks & Gardens General - Savings in Kalb Post Office Lane planter pots		Operating Expenses		1,060		(153,325)
4992	Parks & Gardens General - Replace heritage plaques on Bicentennial Garden wall		Operating Expenses			(2,895)	(156,220)

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

NOTE 15
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				$	$	$	$
4992	Parks & Gardens General - Old Railway Carriage Electrical Works		Operating Expenses			(1,290)	(157,510)
4992	Parks & Gardens General - Capital Hill Parks - Bore Replacement		Operating Expenses			(3,775)	(161,285)
3664	Horrocks Community Kitchens - Extra cost for cladding etc		Capital Expenses			(1,976)	(163,261)
3714	Horrocks Oval steps to HCC - HCC requested ramp and not steps, savings occurred		Capital Expenses		1,000		(162,261)
3634	Northampton Community Centre - Plumbing and cool room freezer repairs		Operating Expenses			(6,840)	(169,101)
3634	Northampton Community Centre - Savings in Solar Panel Install		Capital Expenses		1,360		(167,741)
4952	Kalbarri Foreshore - Additional Costs for tree lopping		Operating Expenses			(1,250)	(168,991)
4952	Kalbarri Foreshore - Additional costs for mosquito treatment		Operating Expenses			(1,200)	(170,191)
4952	Kalbarri Foreshore - Electricity Pole Replacement - Chinaman's Bore supply		Operating Expenses			(4,100)	(174,291)
4952	Horrocks Foreshore - Memorial wall, lawn not installed, pathway installed		Operating Expenses		5,480		(168,811)
4972	Horrocks Foreshore - Additional ramp installation to main foreshore area		Operating Expenses			(1,400)	(170,211)
4972	Horrocks Foreshore - Extra cost for replacement of solar light		Operating Expenses			(4,595)	(174,806)
4972	Horrocks Jetty - Extra cost for replacement of solar light		Operating Expenses			(1,455)	(176,261)
4972	Horrocks Ablutions - Extra cost for cladding etc		Operating Expenses			(3,952)	(180,213)
5552	Kalbarri Arts & Crafts - Replace Flywire Doors		Operating Expenses			(2,365)	(182,578)
	Schedule 12 - Transport						
4214	Purchase of Lot 21 Brook St, lot soldbudget provision not required		Operating Expenses		20,000		(162,578)
4214	Maintenance Truck - Additional costs incurred		Capital Expenses			(17,515)	(180,093)
4214	Case Tractor - Plant replacement deferred to 2021/22		Capital Expenses		83,000		(97,093)
4214	Gardener Tipping Trailer - Cost more than original estimate		Capital Expenses			(1,635)	(98,728)
4624	Generator Replacement - Less cost than estimated - savings		Capital Expenses		4,461		(94,267)
5932	Aerodrome Manual Review - Legislation required review of current manual		Operating Expenses			(1,450)	(95,717)
5932	RPT Economic Feasibility Study - Quote higher than original estimate		Operating Expenses			(2,500)	(98,217)
	Schedule 13 - Economic Services						
6402	Lucky Bay Accom Unit - Costs for repairs to solar/generator system		Operating Expenses			(1,600)	(99,817)
6752	Port Gregory Water Supply - Redevelop Bore #2 not pumping water quantity		Operating Expenses			(6,000)	(105,817)
6752	Port Gregory Water Supply - Fire Hydrant replacement		Operating Expenses			(1,610)	(107,427)
6752	Port Gregory Water Supply - Pipe Repairs more than budget provision		Operating Expenses			(6,950)	(114,377)
6442	Building Control - Reduced FBT & conference costs (Employee Retirement)		Operating Expenses		5,000		(109,377)
6412	Building Control - LSL payout not included in 20/21 budget provision		Operating Expenses			(13,000)	(122,377)

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

NOTE 15
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				$	$	$	$
	Schedule 14 - Public Works Overheads						
7182	Long Service Leave - LSL payout not included in 20/21 budget provision		Operating Expenses			(9,000)	(131,377)
	INCOME						
4501	Rates - Income more than estimate		Operating Revenue		5,000		(126,377)
4611/4621	Financial Assistance Grant - Actual less than budget estimate		Operating Revenue			(11,040)	(137,417)
4603	Interest - Reduced Interest from investments		Operating Revenue			(15,000)	(152,417)
0264	Legal Charges - Projected increased reimbursement of legal charges		Operating Revenue		15,000		(137,417)
	Schedule 4 - Members & Administration						
0133	Contributions - Additional grant received for traineeship		Operating Revenue		10,000		(127,417)
0133	Contributions - Long Service Leave Contribution		Operating Revenue		2,580		(124,837)
0153	Rebates & Commissions - Insurance Rebate less vehicle insurance claims 19/20		Operating Revenue		2,845		(121,992)
0253	Rates Information Searches - Projected additional income due to additional inquiries		Operating Revenue		10,000		(111,992)
0153	FBT Refund - Refund for 2020 FBT return		Operating Revenue		4,835		(107,157)
	Schedule 7 - Law, Order, Public Safety						
1673	Health Services - Food vendors Fees due not budgeted for		Operating Revenue		1,280		(105,877)
	Schedule 10 - Community Amenities						
3344	Refuse Charges - Additional charges levied for Business Collections		Operating Revenue		2,725		(103,152)
3323	Refuse Fees - Additional refuse fees for Northampton and Kalbarri Top sites		Operating Revenue		15,000		(88,152)
3405	Sanitation Other - Drum Muster reimbursement to be claimed		Operating Revenue		5,342		(82,810)
3763	Town Planning - CHRMAP Grant, previously received but budgeted for in 20/21		Operating Revenue			(10,000)	(92,810)
3743	Town Planning - Town Planning Fees - projcted additional income		Operating Revenue		20,000		(72,810)
3863	Other Communitiy Amenities - Insurance Payment - Chinamans Toilet Block Roof		Operating Revenue		8,505		(64,305)
	Schedule 11 - Recreation and Culture						
3973	Swimming Areas and Beaches - Insurance Payment - Power Pole Repairs		Operating Revenue		8,264		(56,041)
	Schedule 13 - Economic Services						
5175	Building Control - Sale of MUX vehicle		Capital Revenue		27,273		(28,768)
5653	Building Control - Additional Building Fee Revenue		Operating Revenue		6,000		(22,768)
5613	Little Bay - Additional camping fees		Operating Revenue		10,000		(12,768)
5035	Lucky Bay - Sale of Toyota Landcruiser - extra sale proceeds		Capital Revenue		5,680		(7,088)
5973	Light Industrial Units		Operating Revenue			(4,500)	(11,588)

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

NOTE 15
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				$	$	$	$
	Reserve Fund						
	Leave Reserve - Transfer for LSL payouts - not included in 20/21 Budget		Operating Revenue		29,000		17,412
				(104,558)	341,880	(219,910)	

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

NOTE 16
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.
The material variance adopted by Council for the 2020-21 year is $5,000 or 0.00% whichever is the greater.

Reporting Program	Var. $	Var. %		Timing/ Permanent	Explanation of Variance
	$	%			
Revenue from operating activities					
Governance	37,339	49.06%	▲	Permanent	Var due to insurance rebate/refunds
General purpose funding	8,246	0.14%	▲	Permanent	Minor variance due to Infrastructure Grant funding offset by reduced FAG's grant
Law, order and public safety	43,662	63.02%	▲	Permanent	Var due to BFRM Grant Revenue & SES APV contribution
Health	(8,829)	(27.84%)	▼	Permanent	Reduced EHO billings raised
Community amenities	(15,881)	(1.85%)	▼	Permanent	Var due to disposal of Kings Park Ablutions offset by add planning fees/reimbursements
Recreation and culture	104,351	379.00%	▲	Permanent	Var largely associated with Northampton Bowling Club synthetic green contibution
Transport	11,927	5.12%	▲	Timing	Actuals and budget will converge as the year progresses
Economic services	58,546	33.63%	▲	Permanent	Additional little Bay camping revenue and Building Fees plus profit on sale of MUX
Other property and services	734,779	563.46%	▲	Permanent	Var due to Cyclone Seroja LGIS advance insurance payment and DFES debtor invoice
Expenditure from operating activities					
Governance	14,139	1.80%	▲	Timing	Will reconcile, budget timing situation only
General purpose funding	(44,822)	(17.48%)	▼	Permanent	Var due to legal fees and additional Rates salary
Law, order and public safety	(16,338)	(4.85%)	▼	Permanent	Var due to BFRM grant related expenditure
Health	35,877	17.33%	▲	Permanent	Reduced health control expenses inc health plan and Activity Based postings (ABC)
Education and welfare	15,451	6.35%	▲	Permanent	Var due to reduced NCCA expenses
Housing	(5,913)	(8.29%)	▼	Timing	Minor variance associated with reallocation issue, will reconcil by EOY
Community amenities	123,143	8.29%	▲	Timing	Var due to lag in rubbish collection invoices
Recreation and culture	121,754	7.57%	▲	Timing	Variance due to cost shift from normal operations to cyclone works under schedule 14 (other property and services)
Transport	408,506	11.86%	▲	Permanent	Variance due to cost shift from normal operations to cyclone works under schedule 14 (other property and services)
Economic services	(104,670)	(37.62%)	▼	Permanent	Var due to additional building salaries, Pt Gregory non potable water supply costs and additional Little Bay wage costs
Other property and services	(909,255)	(2532.46%)	▼	Permanent	Var due to the costs associated with cyclone Seroja
Investing activities					
Non-operating grants, subsidies and contributions	(35,795)	(5.24%)	▼	Timing	Will reconcile, budget timing situation only
Capital acquisitions	613,075	19.25%	▲	Timing	Purchase of the maintenance truck has been delayed
Financing actvities					
Transfer from reserves	8,333	9.09%	▲	Timing	Budget timing issue, Transfers processed August 2020
Repayment of debentures	7,479	4.28%	▲	Timing	Will reconcile, budget timing situation only
Transfer to reserves	11,421	22.57%	▲	Timing	Budget timing issue, Transfers processed August 2020

Please refer to the compilation report

7.4.3 2021-2022 FEES AND CHARGES SCHEDULE/MINIMUM RATES

FILE REFERENCE:	**1.1.1**
DATE OF REPORT:	**8 June 2021**
DISCLOSURE OF INTEREST:	**Nil**
REPORTING OFFICER:	**Grant Middleton**
ATTACHMENT:	**Schedule of Fees and Charges 2021/2022**

SUMMARY:

Council to consider the recommended Fees and Charges Schedule for 2021/2022 and the minimum rate charge, interest rates & instalment fee for inclusion in the Draft 2021/2022 Budget.

BACKGROUND:

Each year Council is presented with information in relation to the Fees and Charges Schedule and the minimum rate in the dollar for the next financial year commencing 1st July. Section 6.2(1) of the Local Government Act 1995 allows for the early adoption of the Schedule of Fees and Charges.

By adopting the Fees and Charges schedule staff can implement any new fee structure for the upcoming financial year prior to the adoption of the budget. While the adoption of the rates fee and interest rates will allow staff to complete rates modelling accurately in preparation for the adoption of a rate in the dollar for GRV and UV properties.

FEES AND CHARGES

Council is requested to review and adopt the schedule of fees and charges for 2021/2022. The adopted schedule of fees and charges is a key document used in preparing the 2021/2022 annual budget.

There were no increases to Fees and Charges in last years (2020/2021) budget due to the un-certainty surrounding the COVID 19 pandemic and its impact of the economy and community. Council will need to determine if a zero % (0%) increase is to be applied for the 2021/2022 financial year or if Council revert to a CPI % based increase methodology. This methodology was used in prior pre-pandemic years for calculating fees and charges including leasehold property fees. The attached schedule does not have any CPI applied to lease properties and other charges that are generally linked to an annual increase for presentation purposes pending Council determination.

Whilst inflation factors were not used in preparing the Schedule of Fees and Charges and minimum rate calculation the overall impact on Councils budget needs to be considered as there will be an inflationary impact on expenditure items in the annual budget.

For information purposes the CPI and WA Local Government (LGCI) inflation cost factors are as follows:

Consumer Price Index (ABS) – Perth (CPI) for March 2020 to March 2021 is 1.4%.

The WA Local Government (LGCI) cost Index for the March quarter 2021 was not available prior to the agenda being published.

RATE INSTALLMENT AND INTEREST FEES

Council is requested to consider the instalment interest fee, instalment charge and late payment penalty interest percentage rate. The latest Local Government Act amendments to section 10.3 has resulted in Late Payment Penalty Interest rate being reduced from 8% to 7% while the Rate Instalment Penalty Interest rate ceiling remains capped at 5.5%.

	2019/2020	2020/2021	2021/2022
Rate Instalment Fee	$5.00	$5.00	$5.00
Rate Instalment Interest	5.00%	5.00%	5.00%
Late Payment Penalty Interest	10.00%	8.00%	7.00%

SETTING OF MINIMUM RATE

The minimum rate increased last year (2020/2021) was $565.00. It is recommended that the minimum rate amount remain at $565.00 for 2021/2022 due to the freezing of increases associated with rates and charges.

The minimum rate for 2014/2015 to 2020/2021 was set as per the following:

2021/2022	-	$565.00	Proposed
2020/2021	-	$565.00	Adopted
2019/2020	-	$565.00	Adopted
2018/2019	-	$550.00	Adopted
2017/2018	-	$535.00	Adopted
2016/2017	-	$520.00	Adopted
2015/2016	-	$495.00	Adopted
2014/2015	-	$475.00	Adopted

The proposed minimum rate amount of $565.00 has not changed from the minimum rate levied in 2019/2020 and 2020/2021 of $565.00.

There are legislative restrictions involved with setting a minimum rate, the Local Government Act that stipulates that no more than 50% of properties can be charged the minimum rate. The Shire is well below the legislated threshold and the proposed minimum of $565.00 is relatively low when compared to the Gross Rental Value (GRV) minimum of other local shires for 2021/2022 but higher than the Unimproved Value (UV) minimum that Chapman Valley will impose for 2021/2022.

Comparison with other Shires (21/22 proposed)

		GRV	UV
Shire of Chapman Valley	21/22	$700	$400
Mullewa (City of Greater Geraldton)	21/22	$1,027	$1,027
City of Greater Geraldton	21/22	$1,027	$1,027
Shire of Irwin	21/22	$1,050	$1,050
Shire of Mingenew	21/22	$707	$1,060.50

FINANCIAL & BUDGET IMPLICATIONS:

The adopted schedule of fees and charges and rating components will assist in the preparation of the 2021/2022 draft budget.

STATUTORY IMPLICATIONS:

Local Government Act 1995

6.2. Local government to prepare annual budget

(1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

** Absolute majority required.*

6.16. Imposition of fees and charges

(1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

** Absolute majority required.*

(3) Fees and charges are to be imposed when adopting the annual budget but may be —

(a) imposed* during a financial year; and

(b) amended* from time to time during a financial year.

** Absolute majority required.*

6.35. Minimum payment

(1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.

(2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.

(3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —

(a) 50% of the total number of separately rated properties in the district; or

(b) 50% of the number of properties in each category referred to in subsection (6),

on which a minimum payment is imposed.

(4) A minimum payment is not to be imposed on more than the prescribed percentage of —

(a) the number of separately rated properties in the district; or

(b)the number of properties in each category referred to in subsection (6),

unless the general minimum does not exceed the prescribed amount.

VOTING REQUIREMENT:
Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.3

1. **That Council reviews and adopts the Schedule of Fees and Charges for the 2021/2022 Financial Year as presented including the inflation rate of __% for lease hold properties.**
2. **That Council adopts the minimum rate on rateable Gross Rental Value and Unimproved Value properties be set at $565 per assessment for the 2021/2022 Financial Year.**
3. **That Council adopts an interest rate of 7% applicable to overdue and unpaid rate and service charges, a charge of $5.00 and an interest rate of 5% applicable to rate and service charge instalment arrangements**

7.4.4 BUDGET SUBMISSIONS 2021-2022

FILE REFERENCE:	**1.1.1**
DATE OF REPORT:	**8th June 2021**
DISCLOSURE OF INTEREST:	**Nil**
REPORTING OFFICER:	**Garry Keeffe/Grant Middleton**
APPENDICES:	**1. Detailed Budget Submissions**

SUMMARY:

Council to consider budget submissions from groups or organisations for funding in the 2021/2022 Budget.

BACKGROUND:

The public advertising period for the lodgement of Budget submissions for projects to be considered in the 2021/2022 budget closed on 26th March 2021 and was part of the mailout "Notice to Residents" Corporate Business Plan and Long Term Financial Plan 2021/2022 Review.

The submissions detailed below have been received and Council is requested to consider if these projects are to be included within the 2021/2022 Draft Budget for consideration. Details of the funding requests have been provided as an attachment to this agenda item. There are no deferred projects from the 2020/2021 budget process that need to be considered for 2021/2022.

It is also suggested that applicants actively pursue alternate funding opportunities where projects can be funded from other sources to offset expenditure. In some cases it may be prudent to defer items until 2022/2023 whilst funding is being sought.

It is requested that Council consider the following projects for listing in the draft 2021/2022 budget.

<u>New Budget Requests</u>

St John Ambulance Wagoe Repeater- $2,000

St John Ambulance in Kalbarri have proposed installing a "Solar Array Battery Charger" at the Wagoe repeater site. The radio site is shared with St Johns and the Department of Fisheries. There have been on-going issues with power outages in the past as the site is reliant on the network being energized. The quote for the works totalling $6,010.29 (inc GST) is detailed below, costs to be split three ways.

Management comment – The request will benefit all parties and $2,000 contribution will provide a sound return on investment (ROI) as it will ensure communications are maintained for longer periods.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.4

That Council consider the above project for inclusion within the draft 2021/2022 Budget.

ML COMMUNICATIONS

Outbound Corporation Pty Ltd
t/as ML Communications
ABN 49 079 043 468
61 Anderson Street
Webberton WA 6530

Tel. 08 9965 7555
sales@mlcomms.com.au

CUSTOMER QUOTATION NO. 4425

St John Ambulance Kalbarri
PO Box 66
Kalbarri WA 6536

Quote No: 4425
Site: Wagoe
Site Contact:
Site Phone:
Salesperson: Craig Link

Description
Supply and install solar for Wagoe repeater.
Batteries supplied by customers

Part #	Item	Quantity	Unit Price	Total
SUNSTP370S-B60/WNHM	SOLAR MOD MONO HIPOWER 370W HC 35MM BLK FRM SUNTECH MC4	3.00	$239.84	$719.52
ELNF8TUV4B100M	Cable Solar 2C 4mm TUV Approved	15.00	$3.10	$46.50
DKS84456	2P 63A DC BREAKER	2.00	$41.84	$83.68
DKSN84452-BU	2 Pole 25 AMP DC 360VDC 6KA Circuit Breaker	2.00	$46.23	$92.46
S-EA9F44116	MCB 6KA 16A 1P 240V AC C-CVE 1MOD D/MTG 50/60HZ W18MM IC60N	3.00	$21.04	$63.12
MEL031625	Concrete Premix Rapid-Set 20kg	13.00	$11.77	$153.01
	Klm Charge	320.00	$1.10	$352.00
A.SCF-4XL	SCF4 Suit 4x 992x1640mm Suntech STP-20 100x100mm leg	1.00	$1,080.01	$1,080.01
M-IMPPT100/30-BU	SOLAR CHARGE CONTROLLER 100V, 30A SMARTSOLAR	2.00	$462.00	$924.00
PIP20NBN	Conduit 20mm NBN 4.5m	2.00	$9.95	$19.90
007300037	Conduit Coupling 20mm PLN-PLN PVC Grey	2.00	$0.40	$0.79
CLI9025TCM20GY	CONDUIT CORRUGATED 25MM XL M/DTY PVC GRY TURBO	3.00	$2.97	$8.91
	Workshop Technician Labour	16	$120.00	$1,920.00
			Sub-Total ex GST	$5,463.90
			GST	$546.39
			Total inc GST	$6,010.29

All quotes are valid for 30 days unless specified otherwise.
Thank you.

Sub-Total ex GST	$5,463.90
GST	$546.39
Total inc GST	$6,010.29

SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES
2021/2022

SCHEDULE 3 - GENERAL PURPOSE REVENUE

DESCRIPTION	COMMENTS	2020/2021 UNIT RATE		2021/2022 UNIT RATE			
SALE OF REPORTS		**Total**		**Rate**	**GST**	**Total**	
Owners & Occupiers Electoral Roll		$25.00		$25.00	Nil	$25.00	per roll
Property Addresses Report		$20.00		$20.00	Nil	$20.00	per report
RATES INSTALMENT FEES & CHARGES							
Rate Instalment Fee	*Charged on each additional instalment notice sent*	$5.00		$5.00	Nil	$5.00	per instalment
Rate Instalment Interest Percent	*Interest % charged on rate instalment option*	5.00%		5.00%	Nil	5.00%	per instalment
Late Payment Penalty Interest	*Interest charged per annum calculated on daily*	8.00%		7.00%	Nil	7.00%	per annum/daily
LOCAL AUTHORITY PROPERTY ENQUIRY REPORTS							
Account Inquiry - Rates, Orders and Requisitions		$90.00		$90.00	Nil	$90.00	per inquiry
Account Inquiry - Orders and Requisitions Only		$55.00		$55.00	Nil	$55.00	per inquiry
Account Inquiry - Rates Only		$35.00		$35.00	Nil	$35.00	per inquiry
Provide additional Rates Instalment Notice	*Discretionary Charge*	$5.00		$5.00	Nil	$5.00	per account

SCHEDULE 4 - GOVERNANCE

DESCRIPTION	COMMENTS	2020/2021 UNIT RATE		2021/2022 UNIT RATE			
PHOTOCOPY/PRINTING CHARGES		**Single side incl GST**	**Double sided incl GST**	**Single side incl GST**	**GST**	**Total**	**Double sided incl GST**
A4 Copies		$0.30	$0.40	$0.30	Nil	$0.30	$0.40
A3 Copies		$0.40	$0.50	$0.40	Nil	$0.40	$0.50
A4 use of own paper		$0.10	$0.20	$0.10	Nil	$0.10	$0.20
A4 Copies - Colour		$0.50	$1.00	$0.50	Nil	$0.50	$1.00
A3 Copies - Colour		$1.00	$2.00	$1.00	Nil	$1.00	$2.00
A4 Laminating	*per sheet*	$1.00		$0.91	$0.09	$1.00	
A3 Laminating	*per sheet*	$2.00		$1.82	$0.18	$2.00	
Binding	*per booklet*	$2.00		$1.82	$0.18	$2.00	
FACSIMILE CHARGES							
Fee to Receive		$0.50		$0.45	$0.05	$0.50	
SEND/SCAN EMAIL							
Send/Scan 1 - 5 pages		$1.00		$0.91	$0.09	$1.00	
Send/Scan per additional 20 pages		$1.00		$0.91	$0.09	$1.00	
COUNCIL AGENDAS							
Purchase of Council documents (Printed Version)	*includes Agenda, Minutes, other large documents*	$15.00		$13.64	$1.36	$15.00	per booklet

SCHEDULE 5 - LAW, ORDER AND PUBLIC SAFETY

DESCRIPTION	COMMENTS	2020/2021 UNIT RATE		2021/2022 UNIT RATE			
DOG REGISTRATION FEE'S		1 Year	3 Years	1 Year	GST	3 Years	Lifetime
Unsterilised Dog/Bitch	Fees as per the DOG Act 1976	$50.00	$120.00	$50.00	N/A	$120.00	$250.00
Sterilised Dog/Bitch		$20.00	$42.50	$20.00	N/A	$42.50	$100.00
Working Dog (Farm)				¼ of Registration Fee			
Unsterilised Dog/Bitch (Pensioner)		$25.00	$60.00	$25.00	N/A	$60.00	$125.00
Sterilised Dog/Bitch (Pensioner)		$10.00	$21.25	$10.00	N/A	$21.25	$50.00
Sterilisation Refund within 1st Year	Pensioners 50% of Listed Refund	$30.00	$77.50	$30.00	N/A	$77.50	$150.00
Sterilisation Refund in 2nd Year		N/A	$51.66	N/A	N/A	$51.66	$100.00
Sterilisation Refund in 3rd Year		N/A	$25.83	N/A	N/A	$25.83	$50.00
DOG POUND AND OTHER RELATED CHARGES							
Seizure & Impounding Fee	*Set by Council*	$44.00	N/A	$44.00	N/A	N/A	
Sustenance	*Set by Council*	$16.50	N/A	$16.50	N/A	N/A	per day
Animal Destruction Fee	*Set by Council*	$55.00	N/A	$55.00	N/A	N/A	per animal
Possum/Cat Trap Hire	*Set by Council*	$55.00	N/A	$55.00	N/A	N/A	refundable
Kennel Application Fee	*Fixed under local law*	$100.00	N/A	$100.00	N/A	N/A	per application
Annual Kennel Registration Fee	*Fixed under local law*	$50.00	N/A	$50.00	N/A	N/A	per annum
Renewal of Kennel Licence	*Fixed under local law*	$50.00	N/A	$50.00	N/A	N/A	per annum
Dog Barking Control Device	*Hire Fee per week*	$22.00	N/A	$22.00	N/A	N/A	per week
Dog Barking Control Device	*deposit*	$55.00	N/A	$55.00	N/A	N/A	refundable
CAT REGISTRATION FEE'S							
Sterilised Cat		$20.00	$42.50	$20.00	N/A	$42.50	$100.00
Pensioner Owned Cat		$10.00	$21.25	$10.00	N/A	$21.25	$50.00
Annual application to Breed (per cat)		$100.00	N/A	$100.00	N/A	N/A	
CAT POUND AND OTHER RELATED CHARGES							
Seizure & Impounding Fee	*Set by Council*	$44.00	N/A	$44.00	N/A	N/A	per animal
Sustenance	*Set by Council*	$16.50	N/A	$16.50	N/A	N/A	per day
Animal Destruction Fee	*Set by Council*	$55.00	N/A	$55.00	N/A	N/A	per animal
Cat Trap Hire	*Set by Council*	$55.00	N/A	$55.00	N/A	N/A	refundable

SCHEDULE 6 - EDUCATION & WELFARE

DESCRIPTION	COMMENTS	2020/2021 UNIT RATE		2021/2022 UNIT RATE			
NORTHAMPTON CHILD CARE		**Total**		**Std Rate**	**GST**	**Total**	
Daily Fee	*Set by NCCA AGM/Council*	$95.00		$95.00	N/A	$95.00	per session
Casual Daily Fee	*Set by NCCA AGM/Council*	$110.00		$110.00	N/A	$110.00	per session
Morning Session (8am - 1pm)	*Set by NCCA AGM/Council*	$75.00		$75.00	N/A	$75.00	per session
Afternoon Session (12noon - 5.30pm)	*Set by NCCA AGM/Council*	$75.00		$75.00	N/A	$75.00	per session
Before School Care (8am - 9am)	*Set by NCCA AGM/Council*	$10.00		$10.00	N/A	$10.00	per session
After School Care (3pm - 5.30pm)	*Set by NCCA AGM/Council*	$30.00		$30.00	N/A	$30.00	per session
Membership Fee	*Set by NCCA AGM/Council*	$10.00		$10.00	N/A	$10.00	per annum
Staff Discount							
Daily Fee (Staff Rate)	*Set by NCCA AGM/Council*	$66.50		$66.50	N/A	$66.50	per session
After School Care (Staff Rate)	*Set by NCCA AGM/Council*	$21.00		$21.00	N/A	$21.00	per session
Northampton Child Care Association	*Peppercorn Lease*	$1.00		$0.91	$0.09	$1.00	per annum
Kalbarri Day Care Centre	*Peppercorn Lease*	$1.00		$0.91	$0.09	$1.00	per annum

SCHEDULE 7 - HEALTH

DESCRIPTION	COMMENTS	2020/2021 UNIT RATE		2021/2022 UNIT RATE			
		Total		**Std Rate**	**GST**	**Total**	
Kalbarri Doctors Surgery	*2021/2022 Increase pending Council determination*	$5,836.65		$5,306.04	$530.60	$5,836.65	per annum
Northampton Doctors Surgery	*2021/2022 Increase pending Council determination*	$5,836.65		$5,306.04	$530.60	$5,836.65	per annum
Trading in Public Places Policy	*Annual fee*	$220.00		$200.00	$20.00	$220.00	per annum
	Health (Offensive Trades Fees) Regulations 1976 as amended						
Offensive Trades Licenses	*Piggeries Fee*	$298.00		$298.00	Nil	$298.00	License per annum
Offensive Trades Licenses	*Fish Processing Fee*	$298.00		$298.00	Nil	$298.00	License per annum
Offensive Trades Licenses	*Inspection of OT Premises*	$60.00		$60.00	Nil	$60.00	minimum per inspection
Water Monitoring of Private Water Samples	*Microbiological Water Sample*	$44.00		$44.00	Nil	$44.00	per sample
	Chemical Water Sample	$275.00		$250.00	$25.00	$275.00	per sample
Water Monitoring of Semi Public Pools	*Microbiological Water Sample*	$35.00		$35.00	Nil	$35.00	per sample
Food Act Registration		$225.00		$225.00	Nil	$225.00	License per annum

SCHEDULE 9 - HOUSING

DESCRIPTION	COMMENTS	2020/2021 UNIT RATE		2021/2022 UNIT RATE			
STAFF		Total		Std Rate	GST	Total	
Lot 43 Bateman Street - Northampton	*Per Employment Contract*			*Set by Employment Contract*			
OTHER							
Lot 23 Rake Place - Northampton		$250.00		$250.00	Nil	$250.00	per week
Oval Residence		$190.00		$190.00	Nil	$190.00	per week
Lot 74 Seventh Avenue - Northampton		$133.00		$133.00	Nil	$133.00	per week
Lot 6 Robinson Street - Northampton		$130.00		$130.00	Nil	$130.00	per week
Lot 14 Callion Way - Kalbarri	*Doctors Residence provided rent free*	N/A		N/A	N/A	N/A	
Lot 605 Salamit Place - Kalbarri		$350.00		$350.00	Nil	$350.00	per week
Lot 454 Fitzgerald St - Northampton		$190.00		$190.00	Nil	$190.00	per week
Lot 42 Bateman Street - Northampton	*Doctors Residence provided rent free*	N/A		N/A	N/A	N/A	

SCHEDULE 10 - REFUSE/TOWN PLANNING/CEMETERY/PUBLIC CONVENIENCES/SEWERAGE

DESCRIPTION	COMMENTS	2020/2021 UNIT RATE		2021/2022 UNIT RATE			
PLANNING REPORTS		Total		Std Rate	GST	Total	
Rural Strategy		*Cost Recovery + 10% Admin Fee*					per copy
Town Planning Scheme Reports		*Cost Recovery + 10% Admin Fee*					per copy
CD/USB Digital copy	Copy of planning document	$30.00		$30.00	Nil	$30.00	
PLANNING SERVICES							
Development Applications	(a) Not more than $50,000	$147.00		$147.00	Nil	$147.00	
	(b) More than $50,000 but not more than $500,000	0.32% of the estimated cost o		0.32% of the estimated cost of development			
	(c) More than $500,000 but not more than $2.5 million	$1,700 + 0.257% for every $		$1,700 + 0.257% for every $1 in excess of $500,000			
	(d) More than $2.5 miilion but not more than $5 million	$7,161 + 0.206% for every $		$7,161 + 0.206% for every $1 in excess of $2.5 million			
	(e) More than $5 million but not more than $21.5 million	$12,633 + 0.123% for every		$12,633 + 0.123% for every $1 in excess of $5 million			
	(f) More than $21.5 million	$34,196.00		$34,196.00			
Penalty Provisions NOTE:	*If development has commenced, or been carried out, an additional amount by way of penalty, that is twice the amount of the fee payable for determination*						
	of the application.(in addition to the initial application fee)						
Mobile Food Vehicle Application	*Pre-approved site per Local Planning Policy*	$50.00		$45.45	$4.55	$50.00	
Mobile Food Vehicle Application	*Other sites*	$297.00		$270.00	$27.00	$297.00	
Mobile Food Vehicle Permit	*Three month (MFV) permit*	$250.00		$227.27	$22.73	$250.00	Three month permit
Mobile Food Vehicle Permit	*Six month (MFV) permit*	$500.00		$454.55	$45.45	$500.00	Six month permit
Mobile Food Vehicle Permit	*Twelve month (MFV) permit*	$1,000.00		$909.09	$90.91	$1,000.00	Twelve month permit
Mobile Food Vehicle Permit	*Temporary (MFV) permit less than three months*	$100.00		$90.91	$9.09	$100.00	Temporary permit

SCHEDULE 10 - REFUSE/TOWN PLANNING/CEMETERY/PUBLIC CONVENIENCES/SEWERAGE

DESCRIPTION	COMMENTS	2020/2021 UNIT RATE		2021/2022 UNIT RATE			
		Total		Std Rate	GST	Total	
SUBDIVISION CLEARANCE - LANDSCAPING							
Legal Agreement				Prepared by Councils Solicitors at the Subdividers Cost			
Bond	not more than $10,000			100% of the total value of landscaping works, or an alternative			
	More than $10,000			arrangement to the full bond, including the lodgement of an absolute			
				caveat over lots within the subdivision.			
Amended Plans	(this applies where a derermination is already given by			66% of the original application fee with a minimum of $73.			
	the Council or where amended plans are submitted						
	and not requested by the Council)						
SUBDIVISION CLEARANCE - LANDSCAPING							
Subdivision Clearances	not more than 5 lots	$73.00		$73.00	Nil	$73.00	per lot
	between 6 and 195 lots (first 5 lots charged at $73 each)	$35.00		$35.00	Nil	$35.00	per lot
	more than 195 lots	$7,393.00		$7,393.00	Nil	$7,393.00	
Residential Design Code	Performance criteria assessment	$73 per assessment with minin		$73 per assessment with minimum			
		of $147 and maximum of $73		of $147 and maximum of $730			
Extractive Industry	Initial Fee	$739.00		$739.00	Nil	$739.00	
	Renewal Fee	$315.00		$315.00	Nil	$315.00	
Penalty Provisions NOTE:	*If development has commenced, or been carried out, an additional amount of $1,478 by way of penalty*						
Home Occupations/Cottage Industries	initial fee	$222.00		$222.00	Nil	$222.00	
	renewal fee	$73.00		$73.00	Nil	$73.00	
Penalty Provisions NOTE:	*If the home occupation or cottage industry has commenced, an additional amount of $444 by way of penalty*						
Other Planning Charges	Change of use/continuation of non-conforming use where						
	development is not occurring	$295.00		$295.00	Nil	$295.00	
Penalty Provisions NOTE:	*If the change of use or the alteration or extension or change of the non-conforming use has commenced, an additional amount of $590 by way of penalty.*						
	Demolition where Planning Approval is required	$147.00		$147.00	Nil	$147.00	
	Relocation of Building Envelope	$147.00		$147.00	Nil	$147.00	
	Reply to Property Settlement Questionnaire	$90.00		$90.00	Nil	$90.00	
	Issue of written planning advice	$73.00		$73.00	Nil	$73.00	
	Extension of current Planning Approval	$145.00		$131.82	$13.18	$145.00	
	Issue of Section 40 Certificate	$90.00		$81.82	$8.18	$90.00	
	Issue of Zoning Certificate	$73.00		$73.00	Nil	$73.00	
	Road/ROW/PAW request for closure	$760.00		$690.91	$69.09	$760.00	

SCHEDULE 10 - REFUSE/TOWN PLANNING/CEMETERY/PUBLIC CONVENIENCES/SEWERAGE

DESCRIPTION	COMMENTS	2020/2021 UNIT RATE		2021/2022 UNIT RATE			
		Total		Std Rate	GST	Total	
Town Planning Scheme Amendments	Basic Scheme Amendment	$2,205.00		$2,205.00	Nil	$2,205.00	
	Standard Scheme Amendment	$4,410.00		$4,410.00	Nil	$4,410.00	50% refundable if not advertised
	Complex Scheme Amendment	$8,820.00		$8,820.00	Nil	$8,820.00	50% refundable if not advertised
	Structure Plan	$6,930.00		$6,930.00	Nil	$6,930.00	
	Modification to plans once approval given	$2,310.00		$2,310.00	Nil	$2,310.00	
	Local Development Plan (other than required as part of subdivisi	$760.00		$760.00	Nil	$760.00	
	Modification to plans once approval given	$315.00		$315.00	Nil	$315.00	
Advertising/Consultating Fee's	On site signage (per sign)	$375.00		$340.91	$34.09	$375.00	
	Newspaper advertising (per advertisement)	$375.00		$340.91	$34.09	$375.00	
	Level A Consultation	N/A		$0.00	Nil	$0.00	no additional charge
	Level B Consultation	$150.00		$136.36	$13.64	$150.00	
	Level C Consultation	$300.00		$272.73	$27.27	$300.00	
	Level D/E Consultation	$600.00		$545.45	$54.55	$600.00	
	(1) 'Basic', 'Standard' and 'Complex' Town Planning Scheme Amendments are as defined within the Planning and Development (Local Planning Schemes) Regulations 2015						
	(2) "Cost Recovery" is calculated on the basis of costs incurred by the Shire from outside suppliers plus a 10% Administration charge.						
	(3) Fees are non-refundable unless otherwise stated.						
	Pre-Strata inspection	$380.00		$345.45	$34.55	$380.00	

SCHEDULE 10 - REFUSE/TOWN PLANNING/CEMETERY/PUBLIC CONVENIENCES/SEWERAGE

DESCRIPTION	COMMENTS	2020/2021 UNIT RATE		2021/2022 UNIT RATE			
		Total		Std Rate	GST	Total	
REFUSE SITES							Note: Load = double trailer or small truck
Northampton & Kalbarri Refuse Sites							
Commercial/Business Vehicles	General Waste - Builders Rubble, contaiminated with refuse	$58.00		$52.73	$5.27	$58.00	per load
	$17.50/m3 (Small trailer 6x4 or ute = $35.00)	$17.50		$15.91	$1.59	$17.50	per m^3
	Putrescible Waste (Placed in bulk bins)	$58.00		$52.73	$5.27	$58.00	per load
	Cardboard (Small trailer 6x4 or ute = $30.00)	$58.00		$52.73	$5.27	$58.00	per load
	Green Waste Only	$11.50		$10.45	$1.05	$11.50	per load
	Mattress - Single	$10.00		$9.09	$0.91	$10.00	per unit
	Mattress - Double or larger	$20.00		$18.18	$1.82	$20.00	per unit
Non-commercial/Private Vehicles							
Tray Back/Utility type vehicles/Trailers	General Waste (Inert)	$5.00		$4.55	$0.45	$5.00	per load
	Greenwaste - Must be seperated with no other waste mixed in or added.	$2.00		$1.82	$0.18	$2.00	per load
	Bulk Putrescible Waste	$16.00		$14.55	$1.45	$16.00	per small trailer
	Putrescible Waste (200L/240L)	$5.50		$5.00	$0.50	$5.50	per drum/bin
	Cardboard	$30.00		$27.27	$2.73	$30.00	per load
	Mattress - Single	$7.50		$6.82	$0.68	$7.50	per unit
	Mattress - Double/Queen/King	$16.00		$14.55	$1.45	$16.00	per unit
	Tractor Tyres (No rim) 1M to 2M Tall	$116.00		$105.45	$10.55	$116.00	each
	Tractor Tyres (No rim) up to 1M Tall	$44.00		$40.00	$4.00	$44.00	each
	Truck Tyres (No rim)	$30.00		$27.27	$2.73	$30.00	each
	Four Wheel Drive (4WD) Tyres - (No rim)	$10.00		$9.09	$0.91	$10.00	each
	Motor Vehicle Tyres (No rim)	$7.70		$7.00	$0.70	$7.70	each
	Motor Cycle Tyres (No rim)	$4.50		$4.09	$0.41	$4.50	each
	Fire Extinguishers	$2.00		$1.82	$0.18	$2.00	each
	LPG Bottles - Small	$2.00		$1.82	$0.18	$2.00	each
	LPG Bottles - Large (9kg)	$10.00		$9.09	$0.91	$10.00	each
	White Goods (Stove/Fridge/Freezer/Washing Machine etc)	$10.00		$9.09	$0.91	$10.00	each
	Car Bodies	$10.00		$9.09	$0.91	$10.00	each
Asbestos - Special Burials (Kalbarri Refuse Site Only)	Asbestos - Non Commercial Operators - up to $10m^2$	$10.00		$9.09	$0.91	$10.00	per sheet/minimun $20.00
	Asbestos - Commercial Operators	$75.00		$68.18	$6.82	$75.00	per m3/minimun $150.00
240L Wheelie Bin	Recoup of cost of 240L bins	$100.00		$90.91	$9.09	$100.00	per bin
Rubbish Bin Parts	Wheels	$10.00		$9.09	$0.91	$10.00	per item
	Axles	$10.00		$9.09	$0.91	$10.00	per item
	Lids	$18.00		$16.36	$1.64	$18.00	per item
	Pins	$1.00		$0.91	$0.09	$1.00	per item

SCHEDULE 10 - REFUSE/TOWN PLANNING/CEMETERY/PUBLIC CONVENIENCES/SEWERAGE

DESCRIPTION	COMMENTS	2020/2021 UNIT RATE		2021/2022 UNIT RATE			
		Total		Std Rate	GST	Total	
REFUSE CONTINUED							
Port Gregory Fishermans Wharf	1.5m³ - Front Loader Bin (Serviced Weekly)	$44.50		$40.45	$4.05	$44.50	per bin/ service
Kalbarri Fishermans Wharf	3.0m³ - Front Loader Bin (Serviced Weekly)	$89.50		$81.36	$8.14	$89.50	per bin/ service
Half Way Bay - Rubbish Removal		$290.00		$263.64	$26.36	$290.00	per bin/ year
Septic Tank Application Fee	*Charges are fixed by State legislation.*	$118.00		$118.00	Nil	$118.00	per application
Inspection Fee	Charges are fixed by State legislation.	$118.00		$118.00	Nil	$118.00	per inspection
Local Government Report Fee	Charges are fixed by State legislation.	$118.00		$118.00	Nil	$118.00	per report
COMMUNITY BUS							
Hire of Bus	All fuel costs plus fee	$0.65		$0.59	$0.06	$0.65	per kilometre
	Seniors and school children	$0.55		$0.50	$0.05	$0.55	per kilometre
Deposit	Refundable deposit	$200.00		$200.00	Nil	$200.00	refundable
CEMETERY BURIAL FEES							
Ordinary Grave for an adult (Mon to Friday)		$500.00		$454.55	$45.45	$500.00	
Ordinary Grave for an adult (Sat, Sun or Public Holiday)		$600.00		$545.45	$54.55	$600.00	
Grave for a child under 7 years (Mon to Fri)		$300.00		$272.73	$27.27	$300.00	
Grave for a child under 7 years (Sat, Sun or Public Holiday)		$400.00		$363.64	$36.36	$400.00	
Test dig via request (at cost to applicant)							
Excavator/Rock Breaker if required charged back to applicant at cost.							
CEMETERY REOPENING FEES							
Ordinary Grave for an adult		$200.00		$181.82	$18.18	$200.00	
Grave for a child under 7 years		$160.00		$145.45	$14.55	$160.00	
CEMETERY/MISCELLANEOUS CHARGES							
Funeral Directors Licence		$100.00		$100.00	Nil	$100.00	
Monument Fee (Adult)		$55.00		$50.00	$5.00	$55.00	
Monument Fee (Baby/Infant)		N/A		$25.00	$2.50	$27.50	
Single Niche Wall Fee		$27.50		$25.00	$2.50	$27.50	
Double Niche Wall Fee		$55.00		$50.00	$5.00	$55.00	
Plaque for Niche Wall				At cost plus 10% GST			
Horrocks Memorial Wall Plaques		$250.00		$250.00	Nil	$250.00	

SCHEDULE 11 - RECREATION AND CULTURE/LIBRARIES

DESCRIPTION	COMMENTS	2020/2021 UNIT RATE		2021/2022 UNIT RATE			
FORESHORE LEASES							
Baileys Marine Fuels - Lot 200 Grey St Kalbarri	*2021/2022 Increase pending Council determination*	$4,220.26		$3,836.60	$383.66	$4,220.26	per annum
OVAL RESERVE RENTALS							
Northampton Agricultural Society	*2021/2022 Increase pending Council determination*	$611.20		$555.64	$55.56	$611.20	per annum
Northampton Football club	*2021/2022 Increase pending Council determination*	$2,482.17		$2,256.52	$225.65	$2,482.17	per annum
Northampton Cricket Club	*2021/2022 Increase pending Council determination*	$225.10		$204.64	$20.46	$225.10	per annum
Education Department	*2021/2022 Increase pending Council determination*	$3,422.50		$3,111.36	$311.14	$3,422.50	per annum
KALBARRI FORESHORE RESERVE							
Kalbarri Boat Hire	*2021/2022 Increase pending Council determination*	$1,207.09		$1,097.36	$109.74	$1,207.09	per annum

SCHEDULE 11 - RECREATION AND CULTURE/LIBRARIES

DESCRIPTION	COMMENTS	2020/2021 UNIT RATE		2021/2022 UNIT RATE			
RSL HALL NORTHAMPTON HIRE CHARGES		**Total**		**Std Rate**	**GST**	**Total**	
Weddings/Parties/Functions		$125.00		$113.64	$11.36	$125.00	per booking
Bond for Weddings/Parties/etc…	*(Trust A/c no GST applies)*	$230.00		$230.00	N/A	$230.00	per booking
Meetings		$17.00		$15.45	$1.55	$17.00	per booking
Miscellaneous Use Hire	*where use does not fit into other categories*	N/A		$18.18	$1.82	$20.00	per booking
Travelling Shows/Films		$65.00		$59.09	$5.91	$65.00	per booking
Local Club/Organisations Meeting		No charge		No charge			
Chair Hire Fee		$22.00		$20.00	$2.00	$22.00	per 50 chairs
							min of 50 chairs
Trestle Hire Fee		$11.00		$10.00	$1.00	$11.00	per trestle
ALLEN CENTRE MEETING ROOM HIRE CHARGES							
Local Club Meeting		No charge		No charge			
Local Club Meeting with drinks/food		$20.00		$18.18	$1.82	$20.00	per booking/day
Hire of Meeting room by outside groups/organisations		$65.00		$59.09	$5.91	$65.00	per booking/day
Miscellaneous Use Hire	*where use does not fit into other categories*	N/A		$18.18	$1.82	$20.00	per booking
Other uses		At discretion of Council		At discretion of Council			

SCHEDULE 12 - TRANSPORT

DESCRIPTION	COMMENTS	2020/2021 UNIT RATE		2021/2022 UNIT RATE			
DIRECTIONAL SIGNS		**Total**		**Std Rate**	**GST**	**Total**	
Single Sided Sign	*At cost of sign and freight*	At Cost		At Cost	10%		per sign
Double Sided Sign	*At cost of sign and freight*	At Cost		At Cost	10%		per sign
Installation of signs (Existing Post/Structure)		$60.00		$54.55	$5.45	$60.00	per sign
Installation of signs (New Location)		At Cost		At Cost	10%		
KALBARRI AIRSTRIP CHARGES							
Pexton Nominees Hangar Fees	2021/2022 Increase pending Council determination	$705.70		$640.91	$64.09	$705.00	per annum
Pexton Nominees Landing Fees	2021/2022 Increase pending Council determination	$1,364.00		$1,240.00	$124.00	$1,364.00	per annum
Voluntary Landing contribution	2021/2022 Increase pending Council determination	$15.00		$13.64	$1.36	$15.00	per landing
Additional Hangar Site	per square metre	$5.50		$5.00	$0.50	$5.50	per annum
Hanger No 2 - G McFarlane	2021/2022 Increase pending Council determination	$394.98		$359.07	$35.91	$394.98	per annum
Permanent private aircraft parking	in lieu of landing charges	$264.00		$240.00	$24.00	$264.00	per annum

SCHEDULE 13 - RURAL SERVICES/TOURISM/BUILDING CONTROL/WATER SUPPLY

DESCRIPTION	COMMENTS	2020/2021 UNIT RATE		2021/2022 UNIT RATE			
CARAVAN PARK LEASES		**Total**		**Std Rate**	**GST**	**Total**	
Summerstar Pty Ltd - Lot 12158 Glance Street, Horrocks	*2021/2022 Increase pending Council determination*	$22,158.60		$20,144.00	$2,014.40	$22,158.40	per annum
Summeratar Pty Ltd - Lot 101 Mitchell Street, Horrocks	*2021/2022 Increase pending Council determination*	$12,789.15		$11,626.50	$1,162.65	$12,789.15	per annum
RW & DE Allen - Lot 588 Grey Street, Kalbarri	*2021/2022 Increase pending Council determination*	$24,058.01		$21,870.92	$2,187.09	$24,058.01	per annum
RW & DE Allen - Lot 589 Grey Street, Kalbarri	*2021/2022 Increase pending Council determination*	$14,880.62		$13,528.00	$1,352.80	$14,880.80	per annum
CAMPING FEES							
Little Bay camping fees		$15.00		$13.64	$1.36	$15.00	per vehicle per night
BUILDING PERMITS							
Class 1 and 10 Buildings (Uncertified)	*Set by state legislation*	0.32%		0.32%	Nil	0.32%	value of application
Class 1 and 10 Buildings (Certified)	*Set by state legislation*	0.19%		0.19%	Nil	0.19%	value of application
Minimun Building application Fee	*Set by state legislation*	$105.00		$105.00	Nil	$105.00	per application
All other Building Classes - Class 2 to 9	*Set by state legislation*	0.09%		0.09%	Nil	0.09%	value of application
Application to Extend a Building Permit	*Set by state legislation*	$105.00		$105.00	Nil	$105.00	per application
Demolotion Permit Class 1 & 10	*Set by state legislation*	$105.00		$105.00	Nil	$105.00	per application
Demolotion Permit Class 2 to 9	*Set by state legislation*	$105.00		$105.00	Nil	$105.00	per storey
Application for occupancy permit (strata scheme)	*Set by state legislation*	$115.00		$115.00	Nil	$115.00	$11.60 per unit, min = $115
Building Services Levy (BSL) < $45,000	*Set by state legislation*	$61.65		$61.65	Nil	$61.65	
Building Services Levy (BSL) > $45,000	*Set by state legislation*	0.137%		0.137%	Nil	0.137%	value of application
CITF Levy (BSL) - $20,000	*Set by state legislation*	0.20%		0.20%	Nil	0.20%	value of application
Bond for kerbs, verges & paths	*Bond requested at discretion of Building Surveyor*	$500.00		$500.00	Nil	$500.00	prior to application
Bond - Relocated Dwellings	*Bond refundable on completion of building*	$10,000.00		$10,000.00	Nil	$10,000.00	prior to application
Building Certification Service	*Under New Building Act 2011*	$176.00		$160.00	$16.00	$176.00	per hour
Septic Tank & Effluent Disposal Fees	*Set by state legislation - includes application fee and inspection fee*	$236.00		$236.00	Nil	$236.00	per application
SWIMMING POOL INSPECTION FEES							
Annual Pool Inspection Fee	*Pool inspection every 4 years, charge is per annum.*	$16.50		$16.50	Nil	$16.50	per annum
WATER							
Water purchase from Shire standpipe	*Charged at cost plus additional administration component of 10%. Minimum charge of $2.00 per KL and $20.00 per Truck*	$2.00		$2.00	Nil	$2.00	per KL (minimun)
Port Gregory Water Supply	*Contribution to water consumption (BASF)*	$1,500.00		$1,500.00	Nil	$1,500.00	per annum

SCHEDULE 14 - PRIVATE WORKS/OTHER PROPERTY

DESCRIPTION	COMMENTS	2020/2021 UNIT RATE		2021/2022 UNIT RATE			
PLANT HIRE CHARGES		**Total**		**Std Rate**	**GST**	**Total**	
Prime Mover & Low Loader		$175.00		$159.09	$15.91	$175.00	per hour
12 Tonne Tip Truck		$130.00		$118.18	$11.82	$130.00	per hour
Small Tip Truck		$85.00		$77.27	$7.73	$85.00	per hour
Grader		$165.00		$150.00	$15.00	$165.00	per hour
Loader		$135.00		$122.73	$12.27	$135.00	per hour
Backhoe		$110.00		$100.00	$10.00	$110.00	per hour
Tractor		$100.00		$90.91	$9.09	$100.00	per hour
Roller		$100.00		$90.91	$9.09	$100.00	per hour
Plate Compactor		$110.00		$100.00	$10.00	$110.00	per day
Jack Hammer		$100.00		$90.91	$9.09	$100.00	per day
Genset		$90.00		$81.82	$8.18	$90.00	per day
Sale of Gravel	*Dependant on location - refer Manager of Works*			*Cost Recovery + 10% Admin Fee*			per m^3
Sale of Sand	*Dependant on location - refer Manager of Works*			*Cost Recovery + 10% Admin Fee*			per m^3
LEASE CHARGES							
Unit 1 Lot 83 Kitson Circuit, Northampton	*2021/2022 Increase pending Council determination*	$7,071.98		$6,429.07	$642.91	$7,071.98	Per annum
Unit 2 Lot 83 Kitson Circuit, Northampton	*2021/2022 Increase pending Council determination*	$7,071.98		$6,429.07	$642.91	$7,071.98	Per annum
Unit 3 Lot 83 Kitson Circuit, Northampton	*2021/2022 Increase pending Council determination*	$8,250.64		$7,500.58	$750.06	$8,250.64	Per annum
Unit 4 Lot 83 Kitson Circuit, Northampton	*2021/2022 Increase pending Council determination*	$8,250.64		$7,500.58	$750.06	$8,250.64	Per annum
Halfway Bay Cottages	*Lease fees per lease conditions*	$550.00		$500.00	$50.00	$550.00	Per annum
Lucky Bay Caretakers Accommodation	*Rent of accommodation and shed*	$100.00		$100.00	$0.00	$100.00	Per Week

ADMINISTRATION & CORPORATE REPORT

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7.5.1	CORPORATE BUSINESS PLAN & LONG TERM FINANCIAL PLAN
	FILE REFERENCE: 4.2.4 **DATE OF REPORT:** 8 June 2021 **REPORTING OFFICER:** Garry Keeffe

SUMMARY:

Council to formally adopt the revised Corporate Business Plan which includes the long term financial plan and workforce plan.

BACKGROUND:

Council undertook a review of the Corporate Business Plan which included all Asset Management Plans at the ordinary meeting held 21 May 2021.

All amendments from the review have now been made to the CBP.

The amended Asset Management Plans for Transport, Buildings, Recreation, Roads, Footpaths, Car Parking areas Plant and Equipment are all incorporated into the CBP/LTFP. All new assets proposed within the plans which have been funded via grant funding or Council cash.

In the preparation of the Corporate Business Plan 2021 to 2024 (2021/2022 – 2024/2025) and the Long Term Financial Plan (2021/2022 to 2030/2031) there have been a number of assumptions made in relation to the application of cost increases and the expenditure out-turn for 2021/2022. A summary of the cost index assumptions is listed below and detailed in the Corporate Business Plan on page 23.

Due to the uncertain nature of costs associated with cyclone Seroja recovery and the recoup of funds via DFRAFWA, Management has taken a relatively conservative approach with the modelling of the associated financial impacts.

The CBP includes a major reserve transfer to the airport Reserve of $100,000 in 2021/2022 and a transfer from the Airport Reserve of $225,000 in 2022/2023 to undertake runway repairs. While no new loans are included in the current CBP/LTFP it is anticipated that there may be the requirement for future loan funds for major plant purchases and building replacement. The full cost of building replacement and repair due to cyclone Seroja is still relatively unknown.

COST INDEX/DRIVERS

As per the decision of Council at the May 2021 meeting, the LTFP has a zero rate increase for 2021/22 and then a 2.0 % increase modelled from 2022/2023 to 2030/2031. A reduction in rates of $80K in 2021/2022 iss also included in the plan due to damage to properties due to Cyclone Seroja which will have an effect on the rate base.

Employee costs have been modelled on an increase of 2.0 % each year for the entity of the CBP/LTFP. The plans incorporate an increase in the superannuation guarantee from 9.5% to 10.0% in 2021/2022.

Further variable cost index assumptions are detailed on page 23 of the Corporate Business Plan document.

WORKFORCE PLAN

The Workforce Plan has been prepared by Management is the second plan developed. The plan has been based on the original (first) plan adopted by Council in 2013. The Workforce Plan is considered an essential component of the Corporate Business Plan as it identifies workforce requirements and strategies for current and future operations over the next four years.

The Workforce Plan does not incorporate any major changes to the organisational structure and no changes to overall workforce numbers. While there are a number of asset creation projects proposed within the plans it has been assumed that the new assets will not result in any increased staff numbers.

Councils adopted Workforce Plan is out of date and has been in need of a review for a number of years. Workforce Plans are required to be reviewed every four years in conjunction with the Strategic Community Plan. The next review is scheduled to be undertaken 30 June 2025.

COMMENT:

The CBP results in the following adverse ratios:

	21/22	22/23	23/24	24/25
Operating Surplus Ratio – Target = 0 - 15	**-36.11**	**-16.38**	**-14.29**	**-12.66**
Current Ratio – Target > or = 1.0	**0.08**	**-0.15**	**0.40**	**0.60**

All ratios are detailed on page 42 of the CBP/LTFP. Apart from the two ratio's listed above, the majority of the ratios are either within the standard set by the Department of Local Government or will achieve the target in future years.

The Operating Surplus Revenue ratio target set by the Department has been an issue for several years and this is one of the ratio's that has been recommended for change by the WALGA working group. Any adverse ratio trends are reported to the Department each year as required.

The CBP and Workforce Plan will be provided under separate cover and available in drop box.

During the 2021/22 Budget deliberations, any new projects/major or capital purchases that have not been listed in the CBP will require either an increase in rates which is unlikely due to the adopted zero rates increase for 2021/2022 or the deletion of a project or use of loan funds.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Community Strategic Plan 2020-2030
Shire of Northampton Corporate Business Plan Review

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.1

That Council:

1. **Adopts the Corporate Business Plan 2021 to 2024 including the Long Term Financial Plan 2021/2022 – 2030/2031 as presented.**

2. **Adopts the Workforce Plan as presented.**

7.5.2	REVIEW OF DELEGATIONS & POLICIES

FILE REFERENCE: 4.2.4
DATE OF REPORT: 8 June 2021
REPORTING OFFICER: Garry Keeffe
APPENDICES:

SUMMARY:

Council to review its Delegations and Policies. Councillors are advised to refer to their Delegation and Policy Manual.

Councillors are required to bring their Policy/Delegation Manual.

1. REVIEW OF DELEGATIONS

Throughout 2020/21 the following delegations were amened/introduced.

Building Surveyor Services

18 December 2020 - Delegation B02 amended to provide delegated authority to the Environmental Health Officer and CEO to endorse building licenses subject to those licences being approved by Councils Building Surveyor Consultant.

19 February 2021 – Delegation B01 and B02 were further amended to allow Building Surveyor Consultant to have delegated authority to approve building licences and demolition licences.

Delegation B04 also amended to provide the appointed part time Building Surveyor Consultant to issue Certificate of Building Compliance and Construction Compliance

Delegation B06 also amended to provide the CEO and or the Building Surveyor Consultant to authorise release of Strata Applications subject to conditions.

21 May 2021 – Delegations B01 and B02 further amended to provide delegation to the part time Building Surveyor to approve Building and Demolition Licences.

There are no other recommended changes to existing delegations.

2. REVIEW OF POLICIES

Throughout 2020/21 two new polices were adopted:

18 September 2020 meeting – Council adopted an Elected Member Training and Professional Development Policy.

21 May 2021 meeting – Council adopted a new purchasing policy to deal with Cyclone Seroja costs to be incurred for the recovery process from the cyclone.

There are no other recommended changes to existing policies.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.2

That Council review its Policy and Delegation registers.

7.5.3 CEO PERFORMANCE REVIEW

REFERENCE: 17.2.2
DATE OF REPORT: 8 June 2021
REPORTING OFFICER: Garry Keeffe

FINANCIAL INTEREST:

Mr Garry Keeffe, CEO, declares a financial interest in this matter as relates to his annual performance review of which he may incur a financial gain or loss from the decision of Council.

BACKGROUND:

Changes to Section 5.38 of the Local Government Act 1995 required that the performance review of a CEO now must involve an independent person to assist the Council with the CEO's performance review.

Council engaged the services of Strategic Leadership Consulting to assist with the review and their report is now presented for Council consideration.

Due to the confidential nature of this subject a separate report is provided .

OFFICER RECOMMENDATION – ITEM 7.5.3

For Council consideration.

7.5.4 COLLECTIVE AGREEMENT AND WAGES & SALARIES REVIEW

FILE REFERENCE: 17.1.10
DATE OF REPORT: 9 June 2021
REPORTING OFFICER: Garry Keeffe

SUMMARY:

Due to the confidential nature of this subject a separate report is provided.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.4

For Council determination.

7.5.5 LOCAL GOVERNMENT WEEK CONFERENCE 2021

FILE REFERENCE:	**4.1.8**
CORRESPONDENT:	**WALGA**
DATE OF REPORT:	**9 June 2021**
REPORTING OFFICER:	**Garry Keeffe**
APPENDICES:	**1. Conference Program**

SUMMARY:

Advice from WALGA of the Local Government Week 2021 Conference. Details of conference were forwarded out to all Councillors.

Council to resolve who will be attending the conference.

LOCAL GOVERNMENT WEEK CONVENTION:

Details have been received (attached to the agenda) from WALGA for the 2021 Local Government Week Convention and the Annual General Meeting.

The conference is to be held at the Crown Perth. The format for 2021 is summarised as per the following:

Monday 20 September – Annual General Meeting and key speakers

Tuesday 21 September - Main Convention sessions

Wednesday 22 September – Post Conference sessions including field trips.

It is also advised that should a partner wish to attend a guest speaker session then they can do so at no cost however need to be registered separately for that particular session. Councillors are required to advise if their partner wishes to attend a guest speaker session.

Cost for a full delegate is $1,200. Registrations close 1 September 2021.

As per Council policy, a maximum of five Councillors are to attend the convention, which is to include the President and Deputy President.

The policy also states that new Councillors and those who have attended Local Government Week the least be given the next option of attending. Refer to Policy below.

COMMENT:

It is recommended that a firm commitment be obtained from Councillors who wish to attend the convention at the July meeting to allow early registration.

All registrations will be undertaken by management, Councillors are requested not to progress with registration online as indicated within the brochure.

Accommodation will be arranged at the Crown Perth by management.

FINANCIAL & BUDGET IMPLICATIONS:

A committed provision within the 2021/2022 budget is to be made when confirmed attendees has occurred.

COUNCIL POLICY:

Policy 3.2 – Attendance to Local Government Convention

It is the policy of Council that the number of Councillors to attend the annual Local Government Week conference be limited to five (5) with the President and Deputy president being given the first options to attend and then new Councillors and those who have attended Local Government Week the least be given the next option of attending.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.5

That Cr's (to be inserted) and the CEO attend the 2021 WA Local Government Convention.

APPENDICES 1 – CONVENTION DETAILS

THE PROGRAM

SUNDAY, 19 September (pre-conference)

2:30pm – 6:00pm	Delegate Service Desk open for Convention Registration
3:00pm – 5:00pm	**Mayors and Presidents' Forum** (separate registration – by invitation only)
5:00pm – 6:30pm	**Opening Welcome Reception** A welcoming space to network your way through an evening of food, beverages, music and friendly conversation. Included in Full Delegate Registration.

Monday, 20 September

7:00am	Delegate Service Desk open for Convention Registration
7:00am – 8:30am	**ALGWA (WA) AGM and Breakfast ($70)** Register online via Delegate Registration. Other enquiries to Cr Karen Wheatland, City of Melville - 0401 335 642 or CrKaren.Wheatland@melville.wa.gov.au
7:30am – 8:45am	**Breakfast with Heads of Agencies** This breakfast is for Mayors, Presidents and CEOs only and invitations will be sent directly. Sponsored by Aware Super.
9:00am – 12:45pm	**WALGA Annual General Meeting** (includes recognition of Honours Award recipients)
12:45pm – 1:45pm	Lunch for AGM attendees
12:45pm – 1:45pm	**2021 Honour Awards Lunch** (by invitation only)
1:50pm – 3:00pm	**Opening Keynote Speaker: The Honourable Julie Bishop**
3:00pm – 3:40pm	Afternoon Tea
3:40pm – 5:00pm	**Local Government, a Federal Perspective** **Hon Mark Coulton MP**, Minister for Regional Health, Regional Communications and Local Government **Hon Jason Clare MP**, Shadow Minister for Regional Services, Territories and Local Government; Housing and Homelessness Moderated by **Liam Bartlett**
6:30pm – 11:00pm	**Gala Dinner, Optus Stadium** ($165) Put aside business for the night and enjoy a stunning view, food, drinks and dancing Includes announcement of #shoWcAse in Pixels winners

LEADING THE WAY

Tuesday, 21 September

7:00am	Delegate Service Desk open for Registration
7:00am – 8:45am	**PHAIWA Local Government Policy Awards and Breakfast** For more information or to register for this breakfast, please visit www.phaiwa.org.au
7:30am – 8:45am	**Convention Breakfast with Jelena Dokic** ($95)
8:50am	**Minding Your Mental Health** - Panel Discussion Aboriginal and non-Aboriginal mental health is an issue that all Australians need to confront to offer genuine support and care for those affected and to help mitigate risks in workplaces and interactions. Local Government in particular, with its role as a major employer and provider of community services, needs to continuously explore how mental health issues manifest and evolve to best inform their options in responding. **Hon Pru Goward**, former Cabinet Minister **Greg Hire**, Founder, A Stitch in Time **Glenn Mitchell**, former leading ABC sports broadcaster
10:00am	**State and Federal Political Insights** A conversation centred on the political landscape including the current State Government's performance following the recent State Government Election and an overview of Federal Government initiatives, emerging critical issues and the media response. **Paul Kelly**, Editor-at-Large, *The Australian* **Anthony De Ceglie**, Editor-in-Chief, *The West Australian*
10:40am – 11:15am	Morning Tea

11:15am

CONCURRENT SESSIONS

Recovery from Emergencies in WA

Western Australia communities have been hit hard by emergencies in 2021. In February, a fire ignited in the Wooroloo area in the Shire of Mundaring. The blaze rapidly escalated to a level 3 fire, burning for almost a week and crossing two Local Government areas, destroying 86 homes and causing widespread damage.

In April, Tropical Cyclone Seroja made landfall between Kalbarri and Port Gregory. Winds of up to 170 kilometres an hour left a trail of destruction over 35,000 square kilometres of Western Australia. Throughout 10 Local Government areas; it destroyed homes, businesses, resorts, sheds, fences and water stations, leaving thousands of people homeless and without power and communication for extended periods.

Whilst Local Government has the legislative responsibility for recovery, the scale and significance of both of these recovery effects, has seen the State appoint a State Recovery Controller for each of these events to lead the whole of government approach to recovery efforts.

During this session, we will hear the experience of those involved and learn about how they managed the unique challenges of these extensive recovery efforts.

Governance: Roles & Responsibilities

The purpose and intent of the Local Government Act 1995 is to provide efficient and effective good governance to communities. Inherent in this purpose and intent is the separation of powers principle which, as Parliament considered when the Act was introduced in 1993, stated ' ...there will be clear specifications of the roles of key players ... to promote efficiency ...and to avoid conflicts caused by uncertainty...".

The question of separation of powers remains a focus of Local Government advocacy and has featured in the Final Report of the Local Government Review Panel, Report of the Inquiry into the City of Perth and Select Committee into the Local Government Final Report.

This session will examine why this remains a topic of interest to the sector, scenarios that led to commentary in recent Reports and how proposals for improvements in role clarity will foster efficient and effective Local Government.

Elected Members:
Champions of economic resilience and community prosperity

As community leaders and key decision makers, Elected Members have an important role to play in supporting local economic development and prosperity. This session provides a valuable opportunity to get exclusive access to Economic Development Australia's (EDA's) new economic development education and training program and will cover important topics such as:

- principles for economic development planning
- leading recovery and building resilience for your community; and
- being an Economic Development Champion - promoting economic prosperity for your community

Economic Development Australia (EDA) is the national peak body for economic development professionals.

LEADING THE WAY

Wednesday, 22 September (post-conference)

8:30am Delegate Service Desk open

9:00am – 11:30am **Field Trip: Bushmead Estate, Shaped by Nature ($70)**

Bushmead Estate, 16 km east of Perth's CBD, is a new land development located in the City of Swan that has placed the pristine natural bushland at the forefront of design, with every household connected to the bush. The development which will eventually be home to around 950 new dwellings aims to minimise the environmental footprint and places high importance on the retention of trees within the development. Bushmead is also one of the few estates in Western Australia to have received 6-Leaf EnviroDevelopment Accreditation, ensuring sustainable living for residents.

The land developer, Cedar Woods, will discuss the sustainability features of the estate and the process involved around tree retention from planning to construction, and participants will view a development shaped by the natural site features and experience the parks and walking trails of this unique community.

Includes bus transfers from Crown Perth and Morning Tea.

9:00am – 12:00pm **Field Trip: Construction Futures Centre ($70)**

CTF Construction Training Fund

Construction Training Fund (CTF) is a government statutory authority creating a skilled Western Australian construction workforce. It collects a training levy, helps pay for training, conducts research, showcases training and career opportunities and makes a contribution to building our communities. It also operates an interactive venue, the Construction Futures Centre in Belmont, designed to educate school aged children, young adults and others to consider the many job options on offer within the industry.

Join this tour to explore a range of virtual and augmented reality technologies, artefacts, videos, games and static displays that offer a unique insight into the scope of WA's building and construction industry.

Includes bus transfers from Crown Perth and Morning Tea.

9:30am – 3:00pm **WALGA Forum on Aboriginal Engagement and Reconciliation**

Hear from State Government on key Native Title Settlements in WA, and learn from Local Governments about the process of commencing Reconciliation Action Plans (RAPs) through to embedding reconciliation activities as core business. Join Traditional Owners and Aboriginal leaders for a round-table yarn on opportunities and barriers experienced by local Aboriginal communities, and the positive impact Local Government can make. The program will cover Aboriginal engagement methods, employment and economic opportunities, cultural awareness and interpretation, and traditional ecological knowledge in landcare.

Separate registration - CLICK HERE for more information

LEADING THE WAY

PARTNER ACTIVITIES

Registration is required for all activities – prices include GST. Please contact WALGA for more information should your partner be interested in attending a particular conference session.

SUNDAY, 19 September

Fremantle Tour

8:30am – 4:00pm $175

Departing Crown Perth at 8:30am we make our way to Fremantle where you will be taken on a private tour of Fremantle Prison. Following the tour, we will replenish ourselves with a two-course lunch at the National Hotel. From there we do a short walking tour of Fremantle before heading back to Crown Perth via train.

Please note: We recommend comfortable walking shoes for this tour.

Includes: Coach transfer, morning tea, tour of Fremantle Prison, Lunch at the National Hotel, walking tour, return train to Crown Perth and Guide

(Minimum 15 – maximum 20)

Opening Welcome Reception

5:00pm – 6:30pm $85

MONDAY, 20 September

Shaken not Stirred Cocktail Course

2:00pm – 4:00pm $90

Get ready to have fun and learn how to make cocktails! Held at Crown Perth, your Cocktail Master will teach you insider mixologist techniques and fun facts about each cocktail. All you have to do is sip and enjoy while the demonstrations are given and the ingredients for the next cocktail are prepared.

Includes: 2-hour cocktail course

(Minimum 15 maximum 35)

Convention Gala Dinner at Optus Stadium

6:30pm – 11:00pm $165

TUESDAY, 21 September

Breakfast with Jelena Dokic

7:30am – 8:45am $95

Optus Stadium Tour and Morning Tea

8:30am – 11:30am $70

This private tour presents an exclusive opportunity to explore Optus Stadium. It will be followed by morning tea at the gorgeous City View Café.

Please note: We recommend comfortable walking shoes for this tour and a reasonable level of fitness as there is a lot of walking involved.

Includes: Guide, Morning Tea and Private Tour of Optus Stadium.

(Minimum 12 – maximum 20)

Matagarup Bridge Climb and Zip

12:30pm – 4:00pm $175

Dare if you will, to climb Matagarup Bridge and Zip down. Afterwards we will have celebratory drinks and nibbles at The Camfield Tavern.

Includes: Matagarup Bridge Zip & Climb Adventure for 2 hours, Drinks & Nibbles and Guide

(Minimum 8 – maximum 16)

GENERAL INFORMATION

ONLINE CONVENTION REGISTRATIONS

Visit www.walga.asn.au/lgc21 to complete your registration online

Full Delegate fees cover the daily conference program, lunches, refreshments, and the Opening Reception on Sunday, 19 September. The Convention Gala Dinner on Monday evening and Convention Breakfast on Tuesday morning are optional, and a ticket fee applies.

Convention Fees

Prices are per person and are all inclusive of GST.

Deadline for all Registrations is
Wednesday, 1 September 2021

Convention Registration	
Full Delegate	$1,200
WALGA Life Members	Complimentary
Corporate	$1,500
Optional Extras	
ALGWA AGM and Breakfast (Monday)	$70
Gala Dinner at Optus Stadium (Monday)	
Delegates/Exhibitors/Partners	$165
Life Members and their partners	$95
Convention Breakfast with Jelena Dokic (Tuesday)	$95
Partners/Guests	
Opening Reception (Sunday)	$85
Lunch (Monday/Tuesday)	$50
Partner Tours	Individual tour fees as listed

Please contact WALGA for more information should your partner like to attend a particular conference session.

Changes to your registration

You can modify your online booking at any time before the close of registrations. Once you have completed your registration, an email with your confirmation number will be emailed to you. Click on the link and enter your confirmation number to make any changes or additions to your reservation.

Registration cancellations must be advised **in writing** prior to the deadline date of **Wednesday, 1 September**. Thereafter full fees are payable. Alternatively, a registration may be transferred to another member of the Council.

Special Requirements

Special dietary requirements, mobility or any other special needs should be indicated when registering – WALGA will use its best endeavours to meet these requests.

Accommodation

Hotel information is available at www.walga.asn.au/lgc21. Reservations are to be made direct with hotel. Please note that city hotels have limited guest parking so please clarify these arrangements when booking.

Crown Perth Parking

There is a range of free, paid, undercover and open car parks at Crown Perth; including over 3000 free parking bays available across the property plus 50 accessible ACROD parking bays.

To view the Crown Perth Parking Map, please CLICK HERE. Access to Crown Perth is also available via train (Armadale & Thornlie Lines), bus (Great Eastern Highway) and taxi/ride share.

Information in this brochure is correct at time of printing but may be subject to change

ENQUIRIES

Ulla Prill, Event Manager | T 08 9213 2043 | E registration@walga.asn.au

7.5.6 NORTHAMPTON COMMUNITY CENTRE – SHORT TERM IMPROVEMENT PLAN

LOCATION:	**Northampton Community Centre**
FILE REFERENCE:	**11.1.8**
CORRESPONDENT:	**Northampton Community Centre**
DATE OF REPORT:	**9 June 2021**
REPORTING OFFICER:	**Garry Keeffe**
APPENDICES:	**1. NCC Short Term Improvement Plan**

SUMMARY:

Council to support the Short Term Improvement Plan as submitted by the Northampton Community Centre.

BACKGROUND:

The Northampton Community Centre (NCC) has submitted (refer Appendices 1), received 7 April 2021, a proposed Short Term Improvement Plan. The plan outlines the NCC Committee's aspirations for the use and development of the NCC. The plan includes improvement goals in 6 months to 2 years to assist with budgeting preparation for funding opportunities, including Council funding.

COMMENT:

Unfortunately this plan was not submitted to the May meeting for consideration as part of the revision of the Corporate Business Plan and Long Term Financial Plan and if Council supports the NCC then the above plans will need to be altered in the future.

The NCC plan does not however provide the years of when proposed projects are to occur. Recent advice from the NCC has been received for changes to the changerooms to improve facilities for the women's football teams. The NCC have been requested to provide designs/drawing of their proposal and what funding is required to undertake those improvements. Any changes to the building structure will need to be approved by Council accordingly. We have not yet received these plans.

The NCC is to be commended on the plan that does provide future maintenance and upgrade requirements for further consideration by Council in its forward planning processes.

FINANCIAL & BUDGET IMPLICATIONS:

There will be financial implications possibly for the 2021/22 Budget and future budgets as per the proposed plan and Council will need to determine these at each budget process.

For 2021/22, however as stated above no plans have been received and or detailed costing s for the works. However Council may wish to list $12,000 in the 2021/22 Budget for consideration to provide for these work should they occur.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Community Strategic Plan 2016-2026

Strategy – Our People

Key Outcomes –	3.1 Providing community and recreation facilities within budget constraints.
Objectives -	Asset development and management plans in place.
Success Measures-	Community satisfaction and level of facility use.
Timeliness -	Ongoing.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.6

That Council:

1. **Support the Northampton Community Centre Facility Improvement Plan as submitted and commend the NCC on this initiative.**

2. **List for further consideration a provision of $12,000 in the 2021/22 Budget for changeroom improvements to cater for women's football.**

APPENDICES 1 – NCC FACILITY IMPROVEMENT PLAN

Northampton Community Centre
Po Box 219, Northampton WA 6535
Telephone 99341391 or 0497597642
Email: ntncc@bigpond.com
ABN: 30681 508 855

Facility Improvement Plan 2021 / 2022

This Facility Improvement Plan outlines the Committee's aspirations for the use and development of Northampton Community Centre. This plan includes short and long-term facility improvement goals to assist with budgeting and preparation for funding opportunities. Our Management Committee constantly seeks to identify and review maintenance and potential improvements to our centre.

Short-Term Facility Improvement Goals – Aim to achieve in 6 months to 2 years

Anticipated project	Project details	Reason for project	Who will benefit?	Is Council approval needed?	Estimated Project Cost	How will this project be funded?	Possible obstacles
Improve facilities for ladies' football team.	Knock through from the small toilet block, which was recently re-opened, into the football changeroom so that toilets are accessible to the women from the changeroom. Block off the existing door and move the sink to this new wall.	Women currently do not have access to a toilet from the football home-team changeroom as the only toilet facilities in the changeroom are urinals.	Northampton female football players.	Yes	$10,000	Gov grant NCC Shire	Complications with the re-positioning of the sink to the opposite wall. Added expense if the wall between the toilet block and the changeroom is a supporting wall. Time restraints – getting planning approval / quotes etc in time to apply for the grant in July.
Improvement of facilities for the umpires.	Remove urinal and two toilets from the old men's toilet block (a space currently not in use). Replace with seating, shelving and possibly a lockable cupboard. Install a toilet in the umpires' shower room.	The visiting women's football team now use the ladies' changeroom downstairs, which used to be used by the umpires. The only room now available to them is a brick & concrete 3mx3m room containing a shower and a bench seat.	Football umpires	Yes	$12,000	Research available grants Shire NCC	Finding grants that will cover some of the cost. Complications with installing a toilet into the current shower room.

Replace the blinds in the Club Room.	Committee will research different options for minimising glare from the sun coming in through the bifold doors and the doors at the back of the club room. Different options to be considered include window tinting, blinds or curtains. Quotes and samples are to be obtained.	The current vertical blinds are unsightly and no longer serve their purpose. Companies hiring our facility for conferences, meetings and workshops find that the glare from the windows affects viewing of the projector / screen.	Community Local businesses	Not for curtains / blinds. Yes for tinting.	$3100 – tint TBC – blinds / curtains	NCC	Agreeing on a solution that will suit all of the Centre's needs.
Tidy up facilities downstairs.	Committee feels that the facilities downstairs would benefit from an overhaul. The doors, in particular, need re-painting. We could perhaps have the 'Rams' emblem on them. The small grass area also needs tending to. The old storage boxes for the netball posts need removing as they are splintering badly. Committee will also look into installing seating in the area outside the male & female toilets as this is where parents wait while their children attend classes.	With the appointment of our Sports Administrator, the facility is being used much more frequently. Our Centre would look more appealing and professional for members and visitors. Maintaining the upkeep of the facility will increase its longevity.	Community Visitors	Yes	unknown	Shire Fundraising	
Convert old gym office into a treatment room.	The room is no longer used as an office and has been cleared out. We will install an aircon in the room. The room will then be advertised locally as being available for practitioners to hire. They will be required to bring a portable treatment table but NCC can look into purchasing one in the future if deemed beneficial.	This is a space not currently being used at the Centre. Our plan is to hire it out for a minimal fee for visiting masseurs, chiropodists, Reiki practitioners, waxers etc.	Community Visitors Local practitioners	Yes	$1500	NCC	Additional cost due to complications with the installation of the aircon unit.
Up grade the gym equipment.	Add small, portable pieces of equipment, including kettleballs, slam bags etc. This is in response to requests made my community members.	Current trends in the exercise industry change the ways in which people like to workout. By keeping up to date with this, we will encourage more community members to engage in fitness routines and to use our facility.	Community	No	$3000	NCC	Ensuring that changes we make to the gym suit a large proportion of the community.
Upgrade kitchen facilities.	An additional chip fryer will replace the old, unused one. This will increase chip production on busy game days and at events. Commercial dishwasher will be fixed. This will improve the service we provide for outside caterers. Consider replacing the pipework to the freezer	Outside caterers hiring our facility have commented on the professional layout of our kitchen and the equipment provided in it. We wish to maintain this high standard and make improvements where possible.	Our local sporting groups. Local & outside catering businesses.	No	$2145 $1400 $10,000	NCC Shire / NCC	Obtaining the required part for the dishwasher. Costs associated with on-going maintenance and equipment replacement.

7.5.7 OVAL BOUNDARY FENCE – KALBARRI OVAL

LOCATION:	**Kalbarri Sport & Recreation Club**
FILE REFERENCE:	**11.1.10**
DATE OF REPORT:	**9 June 2021**
REPORTING OFFICER:	**Garry Keeffe**

SUMMARY:

Council to review the construction material for the Kalbarri oval boundary fence.

BACKGROUND:

The current Duralock picket fence was installed in 2009 as part of the oval revamp. Since the installation of this type of fencing the fence has experienced many events of being damaged, primarily through vandalism and more recently cyclone Seroja.

The material, not what was originally thought, was supposed to be robust but from a management perspective this has not been the case. The picket break easy as does the main fence supports. Since 2009 the Council has incurred costs of $24,000 in repairs, this excludes Council staff time when repairing the fence.

COMMENT:

Cyclone Seroja has damaged 70m of fencing in different locations that will come at a replacement cost of $5,690 plus freight and installation costs. It is considered that for the long term that the replacement for the entire fence be considered by Council.

When the fence was installed the total cost of the Duralock fence was $25,000 as compared to post and wire fence of $27,000. Replacement costs have changed dramatically with post and wire fence now estimated at $63,000 installed as compared to Durabiult of $41,000 plus installation and freight.

Alternative option is simply installing a fence using pine or recycled plastic bollards placed at a spacing to prevent vehicles driving onto the oval except at an approved entrance area. This however is not friendly to ball sports such as cricket etc where there is no boundary fence to prevent a ball from entering neighbouring bushland.

FINANCIAL & BUDGET IMPLICATIONS:

The cost of the partially damaged fence will be covered by insurance. Should Council consider repairing the fence with a more robust fence then a provision for the balance will need to be considered in the 2021/22 Budget.

COMMUNITY CONSULTATION:

The Kalbarri Sport and Recreation Club have been requested to provide comment on the fence proposal and their comments will be presented to Council at the meeting.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Community Strategic Plan 2016-2026

Strategy – Our People

Key Outcomes –	3.1 Providing community and recreation facilities within budget constraints.
Objectives -	Asset development and management plans in place.
Success Measures-	Community satisfaction and level of facility use.
Timeliness -	Ongoing.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.7

For Council determination.

7.5.8 INTEREST TO PURCHASE LOT 91 GREY STREET

LOCATION:	**Crown Reserve 27637, Lot 91 Grey Street Kalbarri**
FILE REFERENCE:	**9.1.4**
CORRESPONDENT:	**Geoff Glenn**
DATE OF REPORT:	**10 June 2021**
REPORTING OFFICER:	**Garry Keeffe**

SUMMARY:

Council to consider if it wishes to relinquish a Management Order for Crown Reserve 27637 and support the sale of this lot.

LOCATION:

BACKGROUND:

A request has been received by Mr Geoff Green expressing an interest to purchase Lot 91. He is representing the owners of neighbouring Lots 138 and 140 Grey Street who are looking at the possibility to demolishing the duplexes on these lots (one is to be demolished due to damage suffered from cyclone Seroja) and construct multiple holiday accommodation units with resort style amenities.

To allow for a larger development the owners are seeking the purchase of Lot 91 to be amalgamated into Lots 89 and 90 to allow for their proposed development.

COMMENT:

Lot 91 is a crown reserve with a Management Order drawn in the favour of Council for the purpose of Parks and Recreation.

The process for this sale is that the Council must first determine if they support the sale of the lot and if so is then Council to relinquish the Management Order to allow the sale to proceed. The matter is then referred to the Department of Planning Lands and Heritage (DPLH) who then determine if the lot is to be sold and the nature of the sale and the sale price.

The Council has no involvement in the sale once support and relinquish of the Management Order has been provided to DPLH, and does not receive any sale proceeds, however we could request DPLH that they contribute proceeds from the land sale to assist with recovery efforts from cyclone Seroja, namely to assist with reconstruction of public assets.

The lot has never been required by Council previously, and is not in any forward plan for use by the Council. It is also considered that there is sufficient parkland along the foreshore parkland without the need for this corner lot to also be a park and development of the lot for holiday accommodation with the neighbouring lots is considered a better long term use.

FINANCIAL & BUDGET IMPLICATIONS:

No financial implications for Council.

STATUTORY IMPLICATIONS:

State: Land Administration Act

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.8

For Council determination.

7.5.9 TRANSFER OF UNALLOCATED CROWN LAND - GREGORY

LOCATION:	**Gregory**
FILE REFERENCE:	**9.2.3**
CORRESPONDENT:	**Department of Planning Lands and Heritage**
DATE OF REPORT:	**10 June 2021**
REPORTING OFFICER:	**Garry Keeffe**

SUMMARY:

Council to make comment on a proposal for UCL to be used for "Yamatji Social, Cultural and/or Economic Benefit" with power to lease.

LOCALITY PLANS:

BACKGROUND:

The Department of Planning, Lands and Heritage (DPLH) has received a new proposal from Bundi Yamatji Aboriginal Corporation (BYAC) to create a reserve over Unallocated Crown Land (UCL) PIN 987800, for the purpose of "Yamatji Social, Cultural and/or Economic Benefit" with power to lease and subsequently confer a management order on BYAC.

Accordingly, they are seeking the Council's comments pursuant to section 14 of the *Land Administration Act 1997* (LAA) in respect of the above.

DPLH has committed to allocating/transferring numerous land parcels, located in the Shire, to BYAC and Yamatji Southern Regional Corporation under the Yamatji Nation Indigenous Land Use Agreement.

They are seeking comment by 9 July 2021.

COMMENT:

The use is very broad and does not really explain what the actual use will be, will there be buildings and other facilities etc. DPLH have been requested to clarify the issue and provide further information to allow consideration by Council and when that information is received it will be forwarded accordingly.

STATUTORY IMPLICATIONS:

State: Land Administration Act – Section 14

Before exercising in relation to Crown land any power conferred by this Act, the Minister must, unless it is impracticable to do so, consult the local government within the district of which the Crown land is situated concerning that exercise.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.9

For Council determination.