



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 17th May 2019 in the Meeting Room of the Allen Centre, Grey Street, Kalbarri, commencing at 1.00pm.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to read 'Garry L KEEFFE', is shown within a light blue rectangular box.

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

10th May 2019



~ Agenda ~

17th May 2019

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 17th May 2019, at the

Allen Centre, Kalbarri commencing at 1.00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

10th May 2019

SHIRE OF NORTHAMPTON

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Signed _____



Date 10th May 2019

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

AGENDA
ORDINARY MEETING OF COUNCIL
17th May 2019

1. OPENING

2. PRESENT

- 2.1 Leave of Absence
- 2.2 Apologies

3. QUESTION TIME

4. DISCLOSURE OF INTEREST

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

5. CONFIRMATION OF MINUTES

- 5.1 Ordinary Meeting of Council – 17th April 2019

6. RECEIVAL OF MINUTES

7. REPORTS

- 7.1 Works & Technical Services
- 7.2 Health/Building
- 7.3 Town Planning
- 7.4 Finance
- 7.5 Administrative & Corporate

8. COUNCILLORS & DELEGATES REPORTS

- 8.1 Presidents Report
- 8.2 Deputy Presidents Report
- 8.3 Councillors' Reports

9. NEW ITEMS OF BUSINESS FOR DECISION

10. NEXT MEETING

11. CLOSURE

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SHIRE OF NORTHAMPTON

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4.1 OPENING

The President thanked all Councillors, staff and gallery present for their attendance and declared the meeting open at 1.00pm.

4.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr T Carson		Northampton Ward
Cr R Suckling		Northampton Ward
Cr T Hay		Northampton Ward
Cr S Smith		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Cr D Pike		Kalbarri Ward
Cr S Stock-Standen		Northampton Ward
Mr Garry Keffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	

4.2.1 LEAVE OF ABSENCE

Nil

4.2.2 APOLOGIES

Nil

4.3 QUESTION TIME

Frank Mauger addressed the meeting in relation to the condition of Parker/Wundi Roads. Claimed roads are in a dangerous condition and needs urgent works and requested Councillors to inspect the road.

Cr Simkin responded advising that as requested the Council will inspect the road. Further advised that Council endeavours to maintain its entire road network to the best of its ability and within the current resources it has.

CEO advised that a submission has been received for the upgrade to bitumen sealing of a portion of Parker Road for consideration within the Corporate Business Plan (CBP) review. Costings for such improvements are being undertaken and will be presented to the Council for determination when they review the CBP.

4.4 DISCLOSURE OF INTEREST**4.4.1 ADMINISTRATION & CORPORATE ITEM 7.5.2**

Cr Hay advised that the correspondence received in relation to Pink Lake that has been reported on in Item 7.5.2 of the Administration and Corporate Report has come from the Port Gregory Progress Association and not the Port Gregory Caravan Park that Cr Hay owns and operates. The Port Gregory Caravan Park email account was utilised to send the information which had caused the confusion.

4.5 CONFIRMATION OF MINUTES**4.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 15TH MARCH 2019**

Moved Cr KRAKOUER, seconded Cr SMITH

That the minutes of the Ordinary Meeting of Council held on the 15th February 2019 be confirmed as a true and correct record.

CARRIED 9/0

3.5.2 BUSINESS ARISING FROM MINUTES**4.6 RECEIVAL OF MINUTES****4.6.1 ANNUAL BUSH FIRE ADVISORY COMMITTEE MEETING 13TH MARCH 2019**

Moved Cr SUCKLING, seconded Cr STEWART

That the minutes of the Annual Bush Fire Advisory Committee Meeting held on the 13th March 2019 be received.

CARRIED 9/0

Moved Cr STOCK-STANDEN, seconded Cr STEWART

That the following changes be adopted for 2019/2020 as recommended by the Bush Fire Advisory Committee:

1. Appoint the following:

Mr Len Simmons as Deputy Chief Bush Fire Control Officer – North
Mr Scott Bridgeman as Deputy Chief Bush Fire Control Officer – South

2. Implement the following restricted and prohibited burning times:

Restricted Period	1/09/2019 – 14/10/2019
Prohibited Burning	15/10/2019 – 14/02/2020
Restricted Burning	15/02/2020 – 7/04/2020

CARRIED 9/0

4.7 WORKS & ENGINEERING REPORT

4.7.1 INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 7.1.1)

Noted

4.8 HEALTH & BUILDING REPORT

4.8.1 BUILDING APPROVALS (ITEM 7.2.1)

Noted

4.9 TOWN PLANNING REPORT

4.9.1 SCHEME AMENDMENT NO. 5 TO LOCAL PLANNING SCHEME NO. 10 (NORTHAMPTON) (ITEM 7.3.1)

Moved Cr STEWART, seconded Cr SUCKLING

That Council resolve to:

1. Initiate proposed Amendment No. 5 to the Shire of Northampton Local Planning Scheme No. 10 by:
 - a) Inserting a new Additional Use of Caravan Park in Schedule 2 – Specified additional uses for zoned land in the Scheme area of the Scheme Text for part of Lot 101 Glance Street, Horrocks as follows:

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No	Description of Land	Location	Additional Use	Conditions
A4	HORROCKS Portion of Lot 101	Glance Street	'D' - Caravan Park	As determined by the local government.

- b) Modifying the Scheme Maps accordingly.
2. Accept the Amendment as a 'Standard Amendment' in accordance with Regulation 35 for the following reasons:
 - a) an amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve; and
 - b) an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission.
3. Refer the proposed Scheme Amendment to the Environmental Protection Authority (EPA) for advice in accordance with the provisions of the Planning and Development Act 2005.
4. Following receipt of advice from the EPA, advertise the proposed Scheme Amendment No. 5 for public comment for a period of 42 days in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015.

CARRIED 9/0

<p>4.9.2 REQUEST TO PURCHASE A PORTION OF LOT 9501 NORTH COURT, HORROCKS (ITEM 7.3.2)</p>
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Moved Cr CARSON, seconded Cr SUCKLING

That Council accepts the offer from G. Harrison for the purchase of approximately 492m² of Lot 9501 North Court, Horrocks subject to the provision of Section 3.58 of the Local Government Act 1995 and associated Regulations and:

1. that the alignment of the eastern boundary of the proposed subdivided/amalgamated area shall continue in line with the planned eastern boundary of adjoining Lot 47 Mitchell Street, Horrocks; and
2. that all costs associated with the subdivision and amalgamation shall be met by the applicant.

CARRIED 9/0

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Grant Middleton left the meeting at 1.29

Grant Middleton returned to the meeting at 1.32

4.9.3 REQUEST TO WAIVE DEVELOPMENT APPLICATION FEES (ITEM 7.3.3)

Moved Cr CARSON seconded Cr HAY

That Council not waive the Development Application Fee of \$2,985 as requested by the applicant and they be advised accordingly.

CARRIED 6/3

Cr Pike, Cr Suckling & Cr Stock-Standen voted against the motion.

4.9.4 PROPOSED DEVELOPMENT APPROVAL AND LICENSE AGREEMENT – MOBILE FOOD VEHICLE – JETTY FISH TRUCK – RESERVE 52436 GREY STREET, KALBARRI (ITEM 7.3.4)
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Moved Cr SMITH, seconded Cr SUCKLING

That Council resolve to:

1. Determines the appropriate fee for this application and the use of Reserve 52436 as \$297 application fee plus \$500 for one year reserve user fee.
2. That Council approves the Application for Development Approval for a food van to operate upon Reserve 52436, subject to the following conditions:
 - a. Development/use shall be in accordance with the attached approved plans dated 17 April 2019 and subject to any modifications required as a consequence of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;
 - b. Any additions to, or change to, the approved use (not the subject of this consent/approval) requires further application and planning approval for that use/addition;
 - c. This Development Approval and Mobile Food Vehicle Permit is valid until 17 April 2020, after which the further renewal of the approval by the local government is required annually. It is the responsibility of the operator to apply in good time before expiration, and the local government will not automatically re-issue approvals;

- d. The Mobile Food Vehicle Permit issued shall be displayed on the dash or another prominent visible location of the approved vehicle at all operating times;
 - e. The approval is for one (1) Mobile Food Vehicle only;
 - f. The Applicant shall at no time interfere or obstruct the operations and activities of the commercial fishing activities upon the Kalbarri Land-Backed Wharf, or any approved users of the land-backed wharf, to the satisfaction of the local government;
 - g. Should substantiated ongoing complaints be received in relation to Condition No. (f), the Shire of Northampton reserves the right to review and/or revoke this Development Approval;
 - h. The Applicant shall obtain Public Liability Insurance coverage to a minimum of \$20 million, and forward a copy of this certificate to the Shire of Northampton, to comply with the provisions of the *Shire of Northampton's Local Planning Policy – Commercial Recreational Tourism Activity*;
 - i. The approved hours of operation of this food van are between 8am and 5pm, 7 days per week;
 - j. This approval allows the following signs:
Reserve 52436 - two (2) portable A-Frame or flag signs:
 - (i) one sign to be located immediately adjacent to the food van upon Reserve 52436; and
 - (ii) the location of the second sign to be determined by the local government so as not to conflict with the entry statement to the land-backed wharf;
 - k. The approved signs as per Condition No. (i) must be removed at the end of trading each day and shall only be displayed when trading is currently being undertaken;
 - l. No further signs shall be permitted in relation to this Development Approval;
 - m. This approval is issued only to R. Smith and is NOT transferable to any other person or to any other land parcel, without the further application and approval of the Shire of Northampton;
 - n. The food van is approved to sell fresh and frozen seafood items only;
 - o. The Applicant is required to provide adequate rubbish disposal facilities, remove all rubbish associated with the operation and maintain clean and sanitary conditions at all times;
-

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- p. The land use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise;
- q. The mobile food vehicle is required to be removed from the approved Reserve locations at the close of business each day and is not permitted to be stored overnight upon any Reserve;
- r. The use of a generator upon Reserve 52436 is only allowed during power outages and when the on-site power source is not accessible. At all other times, the Applicant shall utilise the power source provided by the Shire of Northampton;
- s. The Applicant shall be wholly financially responsible for the use of electricity accessed via the metred outlet upon Reserve 52436;
- t. The food van is permitted to be stored within the property boundaries of Lot 2 (No. 24) Sutherland Street, Kalbarri outside of trading hours; and
- u. The Shire of Northampton reserves the right to reposition the mobile food van's permitted trading area, to be undertaken in consultation with the Applicant, so as to improve the efficiency and effectiveness of the site's use, if required.

Advice Notes

- 1. The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business.
- 2. The Applicant is advised that compliance with any and all governmental legislation and regulations, including but not limited to the Health Act and Regulations, the Food Act and Regulations and the Environmental Protection (Noise) Regulations, is required at all times;
- 3. If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.

CARRIED 9/0

4.9.5 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.5)

Noted.

4.10 FINANCE REPORT

4.10.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)

Moved Cr STEWART, seconded Cr PIKE

That Municipal Fund Cheques 21638 to 21653 inclusive totalling \$62,606.99, Municipal EFT payments numbered EFT19104 to EFT19222 inclusive totalling \$520,316.88, Trust Fund Cheques 2416 to 2419, totalling \$628.80, Direct Debit payments numbered GJ0906 to GJ0909 inclusive totalling \$264,301.77 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

4.10.2 MONTHLY FINANCIAL STATEMENTS – MARCH 2019 (ITEM 7.4.2)
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Moved Cr CARSON, seconded Cr HAY

That Council adopts the Monthly Financial Report for the period ending 31 March 2019.

CARRIED 9/0

4.10.3 2018/2019 BUDGET REVIEW

Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That Council in accordance with regulation 33A of the Local Government (Financial Management) Regulations 1996 adopt the review of the 2018/2019 Budget and note any variances or recommendations.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

4.11 2018/19 ROAD CONSTRUCTION PROGRAMME PROGRESS
--

Neil Broadhurst, Manager of r works & Technical Services entered the meeting at 1.50pm

Cr Carson requested Mr Broadhurst to provide an update on two car park reconstruction and sealing projects, being the Lions Park Car Park and Blue Holes Car Park, particularly with the use of contractors to allow the works to be completed within the current financial year.

Mr Broadhurst advised that he was unable to secure any contractors as none are available within the current financial year and the works will therefore have to be postponed to 2019/20.

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Mr Broadhurst left the meeting at 1.58pm.

4.11 ADMINISTRATION & CORPORATE REPORT

4.11.1 TENDERS – RSL HALL EXTENSIONS (ITEM 7.5.1)

Moved Cr SUCKLING, seconded Cr STOCK-STANDEN

That Council resolve to progress with the redevelopment of the RSL Hall in its entirety and:

1. Award the tender to J Hine & Son Construction for the amount of \$579,984.
2. Include the use of loan funds of \$500,000 in the 2019/2020 Budget.
3. Secure a provision of \$100,000 cash within the 2019/2020 Budget for the project.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

4.11.2 PINK LAKE VIEWING AREAS (ITEM 7.5.2)

Moved Cr HAY, seconded Cr SIMKIN

That Council:

1. Not progress with any car parking/viewing platform areas for the Hutt Lagoon until such time the Master Plan for such developments has been completed and considered by Council.
2. Create a new reserve fund titled "Tourism Infrastructure Reserve Fund" with its purpose to assist funding for future tourism infrastructure development and immediately transfer \$100,000 from the municipal bank account into the new reserve bank account.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

4.11.3 CRICKET PITCH COVER (ITEM 7.5.3)

Moved Cr CARSON, seconded Cr SUCKLING

That Council contribute one third of the revised cost of \$12,440 plus one third of freight costs for supply of a cricket pitch cover and steel pallet for the covers storage and transportation requirements.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

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4.12 SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Simkin reported on his attendance at the following:

4/4/19 Scholarship presentation for the Hollomby foundation at GUC Geraldton
5/4/19 Midwest Sports Forum – Geraldton

4.13 DEPUTY PRESIDENT'S REPORT

Since the last Council meeting Cr Krakouer reported on his attendance at the following:

25/3/19 WALGA Zone Meeting - Mingenew

4.14 COUNCILLORS' REPORTS

4.14.1 CR PIKE

Since the last Council meeting Cr Pike reported on his attendance at:

12/3/19 – 14/9/19 Roadwise Awards – Melbourne
26/3/19 – Roadwise meeting with Shane Love

4.14.2 CR SMITH

Since the last Council meeting Cr Smith reported on his attendance at:

25/3/19 – Regional Airfares Workshop - Geraldton
9/4/19 – Kalbarri Visitor Centre Meeting

4.14.3 CR Stock-Standen

Since the last Council meeting Cr Stock-Standen reported on her attendance at:

26/3/19 – Lions Club cheque presentation

4.15 NEW ITEMS OF BUSINESS

4.15.1 KALBARRI MARKET DAY

Cr Krakouer advised that the Kalbarri Markets had been provided approval by the CEO to operate for two consecutive two day periods, the Sunday and Monday over Easter and the following Sunday and Monday of the school holidays and requested Council to review this decision as two days of operation is considered detrimental to local businesses in Kalbarri.

CEO advised Cr Krakouer that before any further discussion can be held on this matter that he will be required to declare a financial interest as he owns a commercial property that could be affected by this decision and any revised decision of the Council.

Cr Krakouer declared a financial interest in the matter as the decision of Council could result in a financial benefit or loss for his business operations and left the meeting at 2.46pm.

Moved Cr SUCKLING, seconded Cr STOCK-STANDEN

That:

1. All future Market Days within the Shire of Northampton be provided approval to operate for one day only with the exception of the Kalbarri Canoe and Cray Carnival.
2. That the current approval provided to operate for two days over the Easter and School Holiday period to remain in place.

CARRIED 8/0

Cr Krakouer returned to the meeting at 3.02pm

4.15.2 NORTHAMPTON CEMETERY IMPROVEMENTS

Cr Suckling in association with the CEO reported on a proposal by Northampton Friends of the Cemetery to install a memorial tree where persons can place a memorial plaque in the shape of a tree leaf on a large steel tree in remembrance of their loved ones who are not buried or their ashes are not within the niche wall at the cemetery. A design was tabled.

CEO advised that a quote has been obtained for the manufacturing of the memorial tree of \$4,678 (GST exclusive) which is to be listed for consideration within the 2019/20 Budget.

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Cr Suckling advised that the Northampton Friends of the Cemetery has now available \$2,000 to contribute towards the memorial tree.

Following discussion on the matter and the fact that a significant contribution was coming from the community, Council was in favour of progressing with the installation of the memorial tree immediately.

Moved Cr SUCKLING, seconded Cr STEWART

That Council progress with the manufacturing and installation of a memorial tree as per the presented design at the Northampton Cemetery and accept the contribution of \$2,000 from the "Northampton Friends of the Cemetery" for the project, and the additional expenditure of \$2,678 from Council for the cost of the memorial tree be declared as authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

4.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday 17th May 2019 commencing at 1.00pm at the Allen Centre, Kalbarri.

4.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 3.35pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 14 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 17TH MAY 2019

PRESIDING MEMBER: _____

DATE: _____

WORKS & ENGINEERING REPORT CONTENTS

7.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
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7.1.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM

REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	9th May 2019

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on Suckling, Parker, Burges and Wundi Road/s.
- Gravel Patching/Sheeting/Verge works carried out on Parker and Murchison Access Road/s.

Maintenance Items

- Northampton and Rural areas – General sign replacement and maintenance works.
- Northampton – Townsite verge, tree pruning vegetation works in general.
- Northampton – Northampton Community Centre. Tank removal and replacement with associated clean-up works following collapse of concrete tank March 16th. (Subject to insurance claim). Effectively 3 new tanks being installed.
- Northampton and Kalbarri – School Holiday, Easter and Anzac Day preparation works including street sweeping.
- Northampton – Lions Park culvert extension completed. Preliminary works commenced to undertake carpark construction and sealing works. Quotes being sourced for contractor to assist with bulk earthworks and gravel import and compaction and trim works.
- Kalbarri – Jakes Stairway installed, Handrail to north side to be installed once components received.
- Horrocks – Assistance to Horrocks progress association to box out grass area for installation of shelter/information board at entrance adjoining community kitchen area
- Verge mowing/mulching works undertaken to Binnu East and Balla Whellarra Road/s.

Other Items (Budget)

- Hatch Road – Works commenced to install sealed floodway including road sealing, concrete walls upstream and downstream plus rock protection works.
- Binu West/Chilimony Road Intersection realignment – Works have commenced. Preliminary vegetation clearing and bulk earthworks commenced. Survey alignment and levels placed onsite. Bulk earthworks and subgrade cut/fill progressing.
- Kalbarri – Completion of works to construct Grey Street car park south of IGA area. Connection and installation of foreshore dual use pathway completed.
- Kalbarri – Dual Use Pathway works at Nanda Drive to connect through to Malaluca pathway completed.
- Kalbarri – Porter Street, Atkinson, Sutherland, George Grey Drive, Stiles and associated reseal area/s completed. George Grey Drive reinstatement of white lines etc. forwarded to Main Roads WA for inclusion into their reseal and white lining program.
- Kalbarri – Jakes lookout area, installation of stairway commenced. Pending installation of handrail to northern side of steps.

Plant Items

- Nil.

Staff/Personnel Items

- Nil.

For Council information.

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WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2018/2019)

(May 2019)

2018/2019 Budget Works	Job No	Status	Comments
<u>Regional Road Group Projects</u>			
Kalbarri Road (Shared funding - RTR) Shoulder Reconditioning works 13.00 - 23.00 slk	RR10	COMPLETE	
George Grey Drive Reseal			Included into 2018/2019 budget - September 2018 Works to be carried out May 2019
<u>Roads to Recovery</u>			
Chilimony Road (C/over from 2017/2018) Shoulder Reconstruction - Stage 3 (North of North Road)	RT17	COMPLETE	
Chilimony Road Reseal Stage 3	RT26	COMPLETE	
Kalbarri Road (Shared funding - RRG) Shoulder Reconditioning works 13.00 - 23.00 slk	RT29	COMPLETE	
Binnu West Road Realign Chilimony Road intersection	RT25		Surveys undertaking initial survey and design works Vegetation clearing and preliminary groundworks
Hatch Road Construct new floodway crossing	RT27		Commenced - Preliminary Vegetation and Drainage Works
Porter Street (Shared funding - Muni) Reseal (0.74 to 1.81 slk)	RT28		Works to be carried out May 2019
<u>Royalties for Regions Funding</u>			
White Cliffs Road Construct and seal - Stage 2	R4R7	COMPLETE	
White Cliffs Road Reseal - Stage 1 and 2 (Total 12.8kms)	R4R7	COMPLETE	
Cont.			

2018/2019 Budget Works	Job No	Status	Comments
<u>MUNICIPAL FUND CONSTRUCTION</u>			
<u>Northampton</u>			
Northampton - Bateman Street Construct and Seal 210m	R971		
Northampton - Thornton/Erwood Street Construct and Seal	R983		
Northampton - Stephen Street Reseal (1.385 - 2.100)	R974	COMPLETE	
Northampton - Onslow Street Reseal (0.000 - 1.320)	R975	COMPLETE	
Northampton - NCC Car park area Reseal and new lines etc	F016	COMPLETE	
Northampton - Lions Park Construct and seal car park			Contractor quote being requested
Northampton - Lions Park Extend culvert	5022	COMPLETE	
<u>Kalbarri</u>			
Kalbarri - Atkinson Crescent Reseal	R972		Works to be carried out May 2019
Kalbarri - Stiles Road Reseal	R973		Works to be carried out May 2019
Kalbarri - Porter Street (Shared funding - RTR) Reseal (0.740 - 1.810)	R976		Works to be carried out May 2019
Kalbarri - Sutherland Street Reseal (0.000 - 0.330)	R977		Works to be carried out May 2019
Kalbarri - Walker Street Reseal (0.107 - 0.820)	R979	REMOVED	Works removed from 2018/2019 budget
Cont.			

2018/2019 Budget Works	Job No	Status	Comments
<u>Kalbarri (cont)</u>			
Kalbarri - Karina Mews Street Kerb replacement and Reseal	R982	REMOVED	Works removed from 2018/2019 budget
Kalbarri - Grey Street Construct and seal car park south of IGA		COMPLETE	
Kalbarri - Blue Holes access road Construct access road and car park.	R969		Preliminary inspection undertaken for combined works with toilet installation
<u>Rural</u>			
Von Bibra Road Gravel sheet selected sections	R980	Commenced	Initial works undertaken due to road being impassible
<u>MUNICIPAL FOOTPATHS</u>			
Northampton - Stephen Street Replace DUP from NWCH to West Street	F702		Telstra infrastructure corrections required to lid heights
Northampton - Hampton Road Replace DUP from Stephen Street to Railway Tavern	F703		Local Contractor appointed - To commence March/April
Kalbarri - Chinamens toilet area Replace DUP to ablutions	F704	COMPLETE	
Kalbarri - Nanda Drive Install access to Malaluca Pathway	F705	COMPLETE	
Kalbarri - Malaluca Pathway Undertake identified reinstatement works	T379		
Cont.			

MUNICIPAL FUND CONSTRUCTION	Job No	Status	Comments
<u>OTHER WORKS - Depots/Yards/Ovals/Parks/ Gardens etc</u>			
Northampton Depot Modifications to Dog pound		COMPLETE	
Northampton - Street Bin replacements/new Victoria style 55 litre street bins		COMPLETE	
Northampton - Kings Park Install new table and seat arrangement		COMPLETE	
Northampton - Oval renovation Undertake Verti draining		COMPLETE	
Northampton - Oval renovation Undertake Verti mowing		COMPLETE	
Kalbarri - Oval renovation Undertake Verti draining		COMPLETE	
Kalbarri Depot Install materials bins		COMPLETE	
Kalbarri - Opposite Rainbow Jungle Install stairway	T379	Commenced	Works to be carried out April 2019
Rural - RAV4 Surveys Survey assessments for road gradient identification. Rob Road - survey detour area for adequacy Horry Road - survey current alignment for adequacy			Survey undertaken - waiting for results
Cont.			

2018/2019 Budget Works	Job No	Status	Comments
<u>PLANT ITEMS - Major</u>			
Northampton - New Motor Grader Purchase new - trade/sell P203 Motor Grader		COMPLETE	
Northampton - New Free Roller Purchase new - trade/sell existing roller		COMPLETE	Included with supply of new grader
Northampton - Utility - Gardener Purchase New - trade/sell P237 - N/ton Gardener utility		COMPLETE	
Northampton - Construction water tank replacement Replace tank part only		COMPLETE	Second hand complete unit purchased
Kalbarri - Utility - Kalbarri Ranger Purchase New - trade/sell P216 - Kalbarri Ranger utility		COMPLETE	
Kalbarri - Utility - Kalbarri Gardener/Cleaner Purchase New - trade/sell P235 - Kalbarri Gardener utility		COMPLETE	
Kalbarri - Truck water tank New water tank and attachments		COMPLETE	
<u>PLANT ITEMS - Minor/Other/Sundry tools</u>			
Northampton - Satelite phone for remote works			
Northampton - Set of hand held 2-way radios			
Northampton - Tip site generator			
Northampton Gardeners - Street sweep/broom		Complete	
Northampton Gardeners - Self propelled mower		Complete	
Northampton Gardeners - Small pressure cleaner			
Northampton Gardeners - Small fertiliser spreader		Complete	
Northampton Gardeners - Hedge pruners		Complete	
Northampton Gardeners - Backpack sprayer		Complete	
Kalbarri - Motorized broom		Complete	
Kalbarri - Concrete saw with trolley		Complete	
Horrocks - Backpack sprayer		Complete	

HEALTH AND BUILDING REPORT CONTENTS

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7.2.1	INFORMATION ITEM: BUILDING STATISTICS
	DATE OF REPORT: 9 th May 2019
	RESPONSIBLE OFFICER: Glenn Bangay – Principal EHO/Building Surveyor

1. BUILDING STATISTICS

Attached for Councils' information are the Building Statistics for March/April 2019.

OFFICER RECOMMENDATION – ITEM 7.2.1

For Council information.

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - APRIL 2019									
Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials	Area m2	Value	Fees
						1. Floor			1. App Fee
						2. Wall			2. BCITF
						3. Roof			3. BRB
									4. Other
19/03/2019	1665	Toni Trinka PO Box 627 KALBARRI	Owner/Builder & Noel Visser	26 (Lot 548) Atkinson Cr KALBARRI	Colorbond Shed / Shop	1. Concrete	118	\$16,000	1. 97.70
						2. C/Bond			2. 0.00
						3. C/Bond			3. 61.65
									4. 0.00
21/03/2019	1674	Lynette Campbell PO Box 255 KALBARRI	Leo Ledger PO Box 204 KALBARRI	21 (Lot 329) Hasleby St KALBARRI	Remove ACM Fencing	1. N/A	60	\$1,800	1. 97.70
						2. ACM			2. 0.00
						3. N/A			3. 61.65
									4. 0.00
29/03/2019	1676	Allan Suckling PO Box 129 NORTHAMPTON	MJ & DS Hebiton PO Box 414 GERALDTON	824 (Loc 3078) Rob Rd ALMA	Farm Shed	1. Concrete	120	\$57,000	1. 97.70
						2. Zinc			2. 0.00
						3. Zinc			3. 78.09
									4. 0.00
15/04/2019	1677	Wayne Thomas 6 Boonara St NEWMAN	Redink Homes Midwest PO Box 85 GERALDTON	37 (Lot 55) Pelican Road KALBARRI	Amended Site Location for 4 bedroom dwelling	1. N/A	N/A	\$1,000	1. 97.70
						2. N/A			2. 0.00
						3. N/A			3. 61.65
									4. 0.00
11/04/2019	1660	Elaine Mitchell PO Box 16 NORTHAMPTON	Lane Hose PO Box 479 NORTHAMPTON	46 (Lot 79) Glance St HORROCKS	Reroof, int/ext cladding and patio	1. N/A	80	\$11,500	1. 97.70
						2. Vinyl			2. 0.00
						3. Zinc			3. 61.65
									4. 0.00

TOWN PLANNING CONTENTS

7.3.1	PROPOSED KALBARRI QUADBIKE SAFARIS LICENCE AGREEMENT – RESERVE 12996 (NORTH/SOUTH), UCL, LOTS 1545 & 13 MURCHISON HOUSE STATION, AJANA-KALBARRI ROAD, KALBARRI	1
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7.3.1 PROPOSED KALBARRI QUADBIKE SAFARIS LICENCE AGREEMENT – RESERVE 12996 (NORTH/SOUTH), UCL, LOTS 1545 & 13 MURCHISON HOUSE STATION, AJANA-KALBARRI ROAD, KALBARRI

LOCATION:	Reserve 12996– Murchison River Foreshore and Lots 1545 and 13 Ajana-Kalbarri Rd, Kalbarri
FILE REFERENCE:	10.6.7/106.1.3/R12996
APPLICANT:	ML Rodger & EM Nightingale
OWNER:	C Carruth & B Sparkhall, State of Western Australia
DATE OF REPORT:	9 May 2019
REPORTING OFFICER:	Deb Carson – Planning Officer
APPENDICES:	
1	Information supplied by the applicant
2	Schedule of Submissions

AUTHORITY / DISCRETION:

Executive *the substantial direction setting and oversight role of the Council. For example, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

An application has been received from Kalbarri Quadbike Safaris who wish to continue the existing quad bike tours upon Reserve 12996 (North and South) as well as private landholdings, for which they have had previous development approval and a license agreement with the Shire of Northampton. The applicant therefore seeks Development Approval and a new License Agreement with the Shire of Northampton for a further three year period in accordance with Council policy.

This Application for Development Approval has been referred to Council as use of the reserved land is vested in the Shire of Northampton, and the Applicant's existing agreement is due to expire on 30 June 2019.

This report recommends conditional approval of the application.

BACKGROUND:

An application has been received from Ellen Nightingale and Martin Rodgers for the continued operation of Kalbarri Quadbike Safaris.

As part of the application to Council the applicant has provided:

- Completed Form of Application for Planning Approval;
- Detailed information regarding the business operations including hours/days of operation, experience of staff, operation procedures;
- Equipment and safety information; and
- Public Liability Insurance Certificate to \$20 million.

A full copy of the information provided by the applicant in relation to their proposal has been included as **Appendix 1** to this report.

Kalbarri Quadbike Safaris, as run by Ellen Nightingale and Martin Rodgers, has operated since August 2011 and provides fully guided tours of varying duration (1.5, 2.5 and 5 hours) on All Terrain Vehicles (quadbikes) operated by the participants.

The guided tours are provided on Reserve 12996, North and South of the Murchison River, along with land contained within Murchison House Station's leasehold.

The guided tours are based at Murchison House Station (Lot 13) and start and finish at this location. Tours operate seven days per week, from 7am to 7pm, weather permitting. The operation consists of seven (7) bikes including one (1) bike used by the tour guide.

The operators hold Public Liability Insurance of \$20 million.

COMMUNITY & GOVERNMENT CONSULTATION:

The proposed use was advertised in accordance with Schedule 2 - Deemed Provisions, Part 8, cl 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015* for a period of 21 days, commencing on the 29 March 2019 and closing on the 19 April 2019. A range of advertising was undertaken, including:

- A newspaper advert published in the Geraldton Guardian;
- Notices displayed at both the Northampton and Kalbarri Offices;

- Notice made available on the Northampton website;
- Letters sent to stakeholders and government agencies, including:
 - Department of Water and Environmental Regulation
 - Yamatji Marlpa Aboriginal Corporation
 - Department of Biodiversity, Conservation and Attractions
 - Department of Planning, Lands and Heritage

An extension to comment was requested by, and was granted to, the Yamatji Marlpa Aboriginal Corporation (YMAC), until 6 May 2019. During the advertising and extension period, three (3) submissions were received. Two of those submissions were letters with no objection to the proposed use, and the third being from YMAC, who requested confirmation that the trail doesn't cross the Murchison River and requesting a map showing the proposed trails and all known Aboriginal Heritage Registered Sites overlaid upon this map.

A Schedule of Submissions is included as **Appendix 2** to this report. The Schedule identifies the respondents, summarises the matters raised and provides individual comment upon those matters.

FINANCIAL & BUDGET IMPLICATIONS:

The applicant has paid a planning application fee of \$447.00 under the Shire's 'Commercial Recreational Tourism Activity on Crown Reserves' Local Planning Policy.

Should Council grant formal planning approval of this application and enter into a Licence Agreement for a period of three (3) years, the applicant will be required to pay in advance an annual Reserve User Fee of \$500.00 as per Council Policy 9.2 (a total of \$1500.00) as well as a \$150 fee for the preparation of the License Agreement.

Alternatively, should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

Shire of Northampton Local Planning Scheme No. 11 (Kalbarri)

Reserve 12996 is zoned 'Public Open Space' under *Local Planning Scheme No. 11 (Kalbarri)* and is vested with the Shire of Northampton for the purposes of "Parkland and Recreation". The land contained within Murchison House's Pastoral Lease is zoned "Public open Space" as well as "Rural".

Clause 2.2.3 of the Scheme states the following objectives for Public Open Space Reserves:

- *“To set aside areas for public open space, particularly those established under the Planning and Development Act 2005 s. 152.*
- *To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage.”*

Clause 3.1.2 of the Scheme states the following objectives for Rural zoned land:

- *To provide for the maintenance or enhancement of specific local rural character.*
- *To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.*
- *To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage.*
- *To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural Zone.*
- *To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses.*

POLICY IMPLICATIONS:

Kalbarri Coastal Management Strategy (2015)

The *Kalbarri Coastal Management Strategy* is a strategic document that provides guidance for the management of coastal and human use impacts on the Kalbarri foreshore reserve, which includes Reserve 12996.

The objectives of this strategy include the following:

- *Protect and maintain the environmental and cultural values of the Murchison River. To conserve areas of geological, environmental and cultural significance, minimise the impact of human activities on the values and preserve the important cultural and recreational values of the River Reserve.*
- *Protect and enhance the attraction of Kalbarri as a tourist destination. To ensure that Kalbarri can continue to support a local tourist economy and to enhance Kalbarri's position as a premier holiday destination within Western Australia.*
- *Protect and maintain facilities and access for commercial and recreational use. To facilitate ongoing, sustainable public access and recreational use of the area for current and future generations. Ensure the facilities are adequate to meet the current needs of the community, visitors and local industry.*

Section 2.7.2 of the Strategy outlines the following in relation to Aboriginal Heritage:

"The study area contains a number of cultural sites that are important to the Nanda people ... some of which are registered with the Department of Aboriginal Affairs.

The area covered by this Strategy has previously been the focus of a number of dedicated ethnographic and archaeological studies into the extensive Aboriginal heritage and sites of importance to the Nanda people ... There is a concentration of heritage throughout the study area and Murchison River Reserve, particularly in Paradise flats (Reserve 12996) which includes numerous camping grounds, freshwater springs, engravings, artefacts and mythological sites"

The Recreational values of the Kalbarri community are also addressed within the Strategy:

"Off road vehicle use is a significant activity within the study area. Vehicles can access the beach directly at Wittecarra Creek, in the townsite and along parts of the Murchison River Reserve.

Commercial recreational tourism is permitted in the Murchison River Reserve. This includes Quadbike Tours and horse riding.

In addition to organised tours, off road vehicles including quad bikes and dirt bikes often access the Murchison River Reserve on both the

northern and southern shores. The level of access is felt by the community to be increasing and is likely to lead to further impacts on the values of the Reserve such as loss of vegetation, noise and degradation of coastal dune landforms

Two of the key issues identified within the Strategy is stated as per below:

Off Road Vehicles

“Problems associated with the use of off road vehicles are still being experienced throughout the Murchison River Reserve and it is necessary to control vehicle use to limit environmental damage, protect heritage and culturally significant sites.”

Lack of awareness regarding cultural values

“The traditional Nanda inhabitants of the Kalbarri area have a long history of use and strong cultural association with the River Reserve and in particular Gregory’s Rocks and the Paradise Flats area... The Murchison House Station was historically a big employer of aboriginal people in the area and there is a permanent use of the station and paradise flats area for recreational and cultural activities.

There are numerous sites of cultural and mythological significance that experience the highest incidence of recreational use by members of the Kalbarri community and visitors to the area.

These areas are registered with the Department of Aboriginal Affairs and known to the local community but there is no other recognition of the significance of the locations and heritage.”

Commercial Recreational Tourism Activity on Crown Reserves Local Planning Policy (2018)

The application has been lodged under Council’s ‘Commercial Recreational Tourism Activity on Crown Reserves’ Local Planning Policy.

The objectives of the Policy are as follows:

- *To ensure that commercial activities on reserves do not diminish the recreational amenity of residents or visitors who are attracted to the Shire for its natural beauty and environment;*
- *To ensure ecologically sustainable use and protection of reserves for the benefit and enjoyment of future generations;*

- *To retain reserves (where appropriate) as places for passive and/or active recreation for residents and visitors;*
- *To regulate the level and intensity of commercial activities on reserves as necessary to ensure that it does not destroy the value and nature of the activity and the resource on which it is based;*
- *To enable appropriate (limited) opportunities for commercial tourism operators to provide services and facilities to the public to enhance their visit to the Shire; &*
- *To provide criteria for assessing and determining applications.*

Section 3.3.1 of the Policy states the following in relation to land-based activities:

- 3.3.1.1 *The natural systems should be able to sustain the form of recreation or activity which is proposed.*
- 3.3.1.2 *The activity should be compatible with the vesting purpose of the land and with the preservation values of the land, eg. they do not impinge upon rare or fragile ecosystems or impair key features of the landscape, or increase visitor pressure on land to an unacceptable level and do not detract from the reasonable enjoyment of the land by the public.*
- 3.3.1.3 *Generally the widest range of activities consistent with the reserve purpose should be allowed. Uses that impair other forms of use to an unreasonable extent or place the safety of others in jeopardy should be controlled or eliminated. In certain instances, for safety reasons, priority use may be allocated to specialised recreation activities at sites that are uniquely suited to those activities (eg. jet ski hire).*
- 3.3.1.4 *Sites that are likely to suffer environmental/stability problems from increased human activity or have a high conservation value will be excluded.*
- 3.3.1.5 *The Shire will endeavour within the resources available to it to provide an appropriate level of supervision of activities on the reserve or UCL. This is particularly important where natural and cultural values may be impaired. If this cannot be done, the activity should where practicable be restricted, relocated or eliminated.*
- 3.3.1.6 *The activity should enhance the appropriate use of, enjoyment, understanding and appreciation of the land.*

- 3.3.1.7 *The activity should meet all statutory and industry requirements relevant to the operation including compliance with statutory town planning requirements (ie. zoning provisions, development control, Scheme purposes and objectives) and any relevant strategic planning report recommendations.*
- 3.3.1.8 *If an application is received for an existing activity by a previous Agreement holder of that activity and on the same site, Council will give preference to the previous Agreement holder where no recorded breach of any condition has been noted by Council.*

Furthermore Section 3.4.2 and the attached Schedule of the Policy states:

“3.4.2.1 Based on experience of the impacts of previous/similar activities (within or outside the Shire), the fragile nature of certain areas, and/or the dominant public use of certain areas, Council is of the view that certain activities should not be supported in certain areas and also that a restriction on the number of certain activities in certain areas should be prescribed.

3.4.2.2 These restrictions are attached to this policy and are based on knowledge and experience at this time and may be amended from time to time by Council as further knowledge and experience is accumulated.”

Location	Restriction
Reserve 12996 & 26591 “Paradise Flats” Kalbarri	<p>No further approvals will be issued other than for the following:</p> <ul style="list-style-type: none"> • Horse Riding Tours – 1 Agreement (maximum of 45 horses); (Current agreement is 21 horses including staff horses) • 4 Wheel Bike Tours – 1 Agreement (maximum of 7 bikes); • Canoe Safaris – 1 Agreement (maximum of 14 canoes). • Including 1x guided vessel and 3x 4wd trucks and 2 x trailers • Land-based fishing tours - 1 Agreement

	<ul style="list-style-type: none"> • 1 x six seater ATV, 2x canoes and 1 x motorised pontoon for staff use only.
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The Policy states that for Reserve 12996 and 26591 one (1) approval be granted for 4 Wheel Bike Tours, with a maximum of 7 bikes. The Kalbarri Quadbike Safaris are considered to accord with the recommendations of this Policy.

A Local Planning Policy shall not bind Council in respect of any application for Planning Approval but Council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

STRATEGIC IMPLICATIONS:

Western Australia is recognised both internationally and interstate as being a unique wilderness destination providing visitors with an opportunity to connect with nature.

Kalbarri is one of the state's premier tourism destinations being located at the mouth of the Murchison River in close proximity to coastal cliffs and inland gorges which offer spectacular views.

It is therefore pertinent for Council to consider the strategic importance of tourism operations such as Kalbarri Quadbike Safaris and the tourism value they contribute to Kalbarri.

COMMENT:

The proposed quad bike tours are considered to accord with the *Shire of Northampton Local Planning Scheme No. 11 – Kalbarri Townsite*, the *Shire of Northampton's Kalbarri Coastal Management Strategy* and the *Shire of Northampton Local Planning Policy - Commercial Recreational Tourism Activity on Crown Reserves*.

Notwithstanding the above, some concerns have been raised by the Yamatji Marlpa Aboriginal Corporation regarding the potential for detrimental impact upon Aboriginal Heritage Registered sites.

The Shire's Local Planning Strategy also highlights concerns regarding environmental and cultural degradation, one of the primary concerns being the use of off road vehicles (ORV's) along the Murchison River Foreshore area. It is noted however that this would typically apply to the *uncontrolled* use and management of ORV's within the foreshore Reserve area. In contrast, the Kalbarri

Quadbike Safari tours have been operating for a number of years within the recreational reserve area, utilising existing and well-established tracks only and offering only supervised, guided tours. No complaints have ever been received in relation to the quadbike business or users in relation to having a detrimental impact upon the natural environment or sites of cultural heritage significance. It is also noted that Reserve 12996 is zoned as Public Open Space and for the purpose of Parklands and Recreation. In consideration of the above, it is therefore considered that the operational activities of the business do not pose an unacceptable risk to the environmental or cultural values of the area, and any potential risk can be managed through appropriate conditions of approval, including that only existing, well-established tracks are used and that the Applicant is familiar with the State Cultural Heritage Due Diligence guidelines, which are designed to assist proponents to identify and mitigate any risks to Aboriginal Heritage sites.

Should Council grant approval of this application, a Licence Agreement will be entered into with the applicant, with the agreement requiring the approval of the Minister of Lands. The Licence Agreement contains all those requirements and conditions considered essential for the operations of the business and to ensure ecologically sustainable use and protection of Reserves for the benefit and enjoyment of future generations.

As the Application also requires the storage of quad bikes at Murchison House Station, a Home Business approval will also need to be granted, should this proposal be supported by Council.

VOTING REQUIREMENT:

Simple Majority Required.

CONCLUSION:

Having taking into consideration the requirements of the Shire's *Local Planning Scheme No. 11 (Kalbarri Townsite)*, *Local Planning Strategy* and *Local Planning Policy 'Commercial Recreational Tourism Activity on Crown Reserves'* and the concerns raised by YMAC, it is recommended that approval be issued to the Quadbike Tours for Reserve 12996 (North and South) along with Lot 1545 and Lot 13, and a Home Business Approval be granted for the storage of the Quad Bikes, with particular note of the need for the Applicant to refamiliarise themselves with the State Cultural Heritage Due Diligence guidelines.

OFFICER RECOMMENDATION – ITEM 7.3.1

APPROVAL

That Council:

- 1 Grant Planning Approval for a Commercial Recreational Tourism Activity (Quadbike Tours) over Reserves 12996 (North/South) and Lots 1545 and 13 Ajana-Kalbarri Road, Kalbarri subject to the following conditions:**
 - a This Planning Approval is an approval for the proposed use for the purposes of the Shire of Northampton's *Local Planning Scheme No. 11 – Kalbarri* and the *Planning and Development Act (2005)* only and does not constitute an approval of the proposed use by the Shire in its capacity as management body of the reserve within which the use is proposed to be located;**
 - b Approval of the Minister of Lands in accordance with the provisions of the Land Administration Act (1997);**
 - c A licence agreement being entered into by the applicant and the Shire in accordance with Council's Local Planning Policy – Commercial Recreational Tourism Activity on Crown Reserves; &**
 - d This Planning Approval shall remain valid whilst the licence agreement referred to in Condition (c) remains current and valid, and on the expiration or in the termination of such licence agreement, this Planning Approval shall cease to be valid.**
 - e The Applicant shall conduct the tours using existing pathways, roads and tracks only, and shall not negatively impact, degrade or damage the natural amenity or cultural heritage sites within the approved land locations in any way;**
 - f The Applicant shall maintain Public Liability Insurance coverage to a minimum of \$20 million, and forward a copy of this certificate to the Shire of Northampton, to comply with the provisions of the Shire of Northampton's Local Planning Policy – Commercial Recreational Tourism Activity**

Advice Notes:

- i **The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business; and**
 - ii. **The Applicant is advised to be familiar with the State Cultural Heritage Due Diligence guidelines, which are designed to assist proponents to identify and mitigate any risks to Aboriginal Heritage, available at <http://www.daa.wa.gov.au/globalassets/pdf-files/ddg>**
 - iii. **If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination**
- 2 Authorise delegation to the Chief Executive Officer and Planning Officer for preparation and execution of the Licence Agreement with any disputes to be referred back to Council for final determination.**
- 3 Grant Planning Approval for a Home Business for the storage of quad bikes upon Lot 13 (No. 5618) Ajana-Kalbarri Road subject to the following conditions:**
- a **The business activity on the property shall be limited to the establishment of a Home Business (Quadbike Storage) and related duties;**
 - b **The activity is at all times to comply with the definition of “Home Business” under the Local Planning Scheme No. 11;**
 - c **The home business shall not occupy an area greater than 50m²;**
 - d **The home business shall not involve the retail sale or display of goods of any nature;**
 - e **This approval is issued only to M Rodger & E Nightingale and is NOT transferable to any other person or to any other land parcel. Should there be a change of the occupier on the land in respect of which this planning approval is issued this approval shall no longer be valid;**

- f The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise;**
- g Any additions to or change of use of any part of the building or land (not the subject of this approval) requires further application and development approval for that use/addition; and**
- h This Development Approval shall remain valid whilst the licence agreement with the Shire of Northampton remains current and valid, and on the expiration or in the termination of such licence agreement, this Development Approval shall cease to be valid.**

Advice Notes:

- i. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.**
- ii. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination**

APPENDIX 1 – INFORMATION SUPPLIED BY APPLICANT

Ellen Nightingale and Martin Rodger of 4 Maver Street Kalbarri trading as Kalbarri Quadbike Safaris wish to make application for approval to conduct a Commercial Tourism Business on the Murchison River Reserve, Reserve Number 12996:

In support of our application we submit:

(a) Previous relevant experience of the applicant(s):

Both operators have been successfully operating Kalbarri Quadbike Safaris, since the Lease was granted to them in July 2010;

We continue to maintain a high level of safety in our operation, and have only experienced minor mishaps, as would be expected with inexperienced riders;

Prior to coming to Kalbarri more than 16 years ago, both applicants held senior executive roles in which risk management and caring for the wellbeing of employees, volunteers and patients was paramount;

Since living in Kalbarri, both applicants own and operate the Jetty Seafood Shack, which operates as a very successful business, with no breaches of the Shire health requirements or occupational accidents to date;

Both applicants hold a relevant first aid certificate.

(b) Full details of type of service to be operated:

Kalbarri Quadbike Safaris' tourism product consists of providing fully guided tours of varying duration (1.5, 2.5 and 5 hours) on All Terrain Vehicles (quad bikes) operated by the participants. Our policies require that participant drivers must have a drivers licence, and be at least 18 years of age. Detailed instructions about operating the quad bikes and a training session are part of each tour for each participant. Following this, the tour guide assesses the confidence of the riders, and designs a tour route that best matches their abilities. Further, tours are designed into sections with stops, and the tour guide provides detailed instructions about the terrain expected and guidance about the handling of the quadbike.

Various tour routes are available to us for planning tours for individual customer groups, and include the Murchison River Reserve, designated tracks on UCL and Murchison House Station Freehold and Pastoral Lease.

(c) Preferred location of operation (with alternatives);

The tours are based on these being operational on the current lease which includes all tracks on R 12996, on both sides of the Murchison River Reserve as vested in the Shire of Northampton accessed via Murchison House Station. In addition permission is provided to access the MHS Leasehold 3034 and the Leasehold on the north side of the

River. A Lease to Operate will again be sought from the Department of Lands for access to tracks on Unallocated Crown Land, as also previously granted.

Kalbarri Quadbike Safaris offers bush based quadbike tours, and as such there are no alternative locations.

(d) Diagram of layout of service when in operation showing location of equipment, trailers, signs, operators table etc;

A map (Google) showing the location of the tracks to be used, with reference to the reserve number is attached. The tours leave from the depot located at Lot 5618 Ajana-Kalbarri Road, Kalbarri (Murchison House Station). Kalbarri Quadbike Safaris never ventures onto Kalbarri National Park.

(d) Hours and dates of operation;

Tours can operate every day, unless the weather is too hot or too wet. Tours operate in day time hours only, between 7am and 7pm.

(f) Method of operation, eg. hourly hire, 15 minute rides, day trips, and proposed charges to clients;

Tours are arranged to be 1.5, 2.5 and 5 hours duration. Tours may also be customized for individual groups. The cost of tours ranges from \$80 to \$220 per rider, passengers are charged between \$40 and \$100 per person. A brochure is attached for information, and our comprehensive website www.kalbarriquadsafaris.com.au may also be of interest.

(g) Type and numbers of equipment to be hired/used including details of make, age, special features etc;

All tours include one lead bike ridden by the Guide and up to **six** additional bikes ridden by adult customers, who may also carry a passenger on an approved bike; making it possible for a tour to comprise of up to seven bikes in total.

Our fleet currently consists of All Terrain Vehicles (quad bikes) of various brands and types:

- 1 Suzuki single seater quad bike 500cc which is the Lead Bike ridden by the guide only
- 2 Suzuki single seater quad bikes 400cc (one adult only)
- 3 TGB dual seater quad bikes 425cc
- 2 TGB dual seater quad bikes 500cc
- 1 Can AM 400 Outlander Max dual seater 400cc (being phased out*)

Quad bikes continue to be developed in terms of safety features and easy handling and the engine size of an adult size bike is increasing as the weight also increases, which makes them more stable to handle safely.

All our purchasing decisions are based on safety first, and we will no longer purchase Can-AM*, as new models are only available with power steering and minimum power is 450cc. The engine design is based on quick power which is not desirable for bush terrain and beginner riders.

The ATV's we have purchased have a more 'docile nature' due to the fuel and performance mapping. All of our ATV's are more attuned to the agricultural style of ATV and marketed heavily to farms and stations as opposed to being sport and recreationally targeted.

Whilst they are available we will always choose to purchase quad bikes without power steering.

Clearly, we have more bikes than would be approved for an individual tour. This is so that bikes can be allocated based on requirements, and that we have back up bikes for servicing and when the unexpected break down happens. This way we can fulfil our obligations for booked customers.

We suggest that our Lease Agreement does not specify the exact power of the vehicle, but rather require that: ***The operator purchase vehicles taking in consideration the highest safety standards and lowest power to weight ratio available in the market at the time of purchase.***

(h) All of the intended safety measures – ie. marker buoys, rescue boats, signs etc;

Safety measures for Kalbarri Quadbike Safaris include: Rider must have a drivers licence and be at minimum 18 years old, detailed instruction on the requirements of the rider, followed by a practice session on straight and undulated terrain to familiarize the rider on the handling of the quadbike in these conditions, frequent stops to check on the confidence of the rider and to describe upcoming terrain and conditions.

Tour participants are expected not to be under the influence of drugs or alcohol, and alcohol will not be offered on tour. Participants who are suspected to be under the influence of drugs or alcohol will not be permitted to ride the vehicles or participate in the tour.

In addition, the Tour Leader carries a mobile phone in case of emergency, a fully equipped first aid kit for outdoor use, extra water, and a fire extinguisher.

Of paramount importance for safety and comfort is regular instruction and the design of the tour to match the abilities of the 'weakest' rider in the group.

All customers sign an indemnity form (copy attached) and bikes also have instruction stickers that clearly state expectations and consequences (copy attached).

(i) A cover note or similar statement from an insurance company indicating a willingness to promote insurance coverage (minimum \$20 million public liability coverage required);

Relevant insurance has been obtained to the previous limit of \$20m, and the certificate of currency is attached. A new certificate of currency is provided to the Shire of Northampton annually in July.

(j) Any on-site storage requirements (if permitted);

Storage of vehicles when not in use is in a locked shed at Murchison House Station.

(k) Intended signage (may require Council's additional separate approval);

Signage is within the boundary of Murchison House Station. No road signage is needed, as customers only access the Station for a confirmed tour;

And

(l) Any additional information specific to the individual service to be provided:

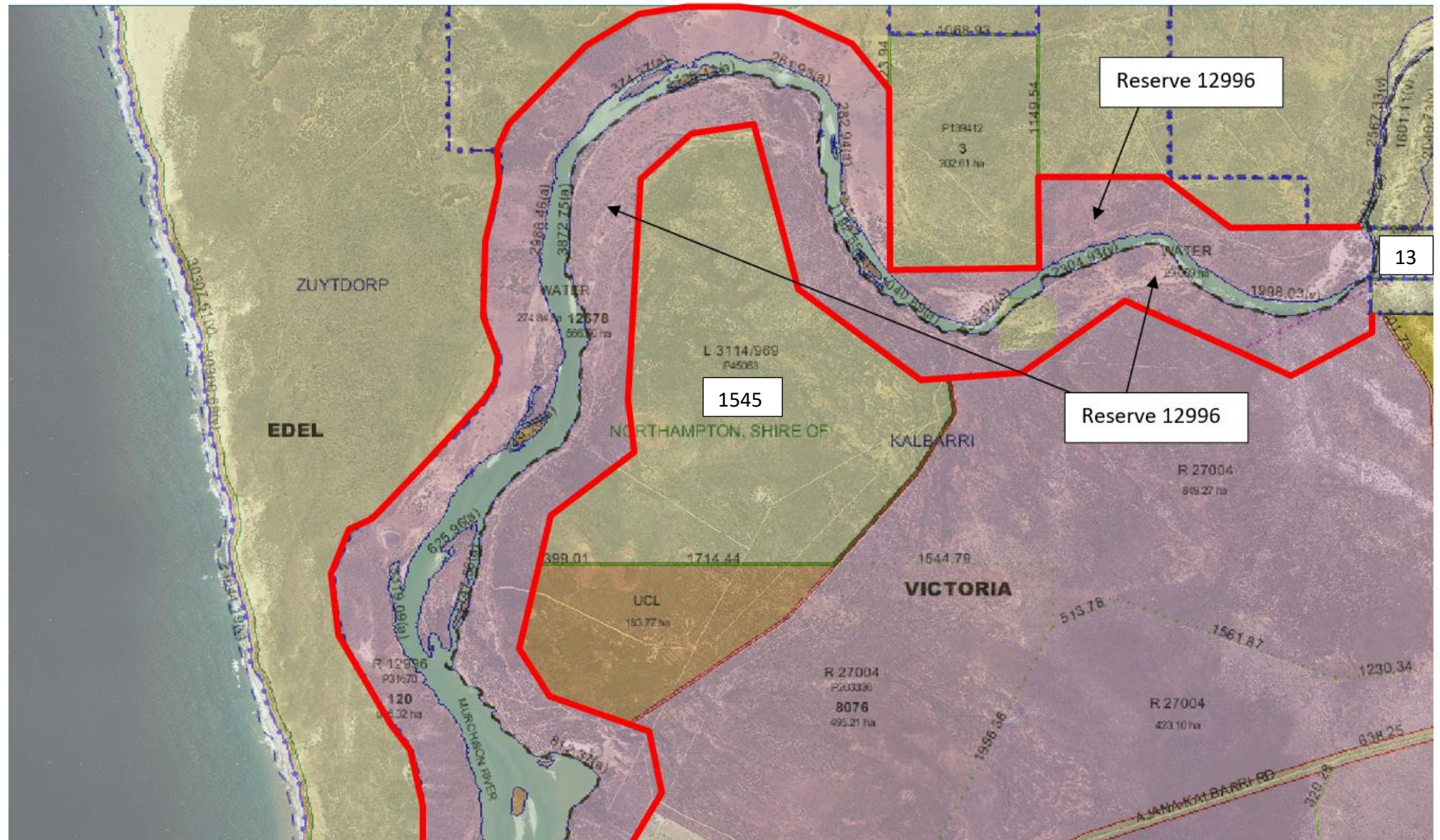
We care for the environment, and conduct 'rubbish runs' after each school holidays in an attempt to minimise the amount of litter in the area. We do collect rubbish also 'on tour' if it is appropriate to stop.

We observe activity within the Reserve and report to the Ranger/CEO where this is needed.

It appears that there are limited resources for a presence from Shire Staff, and it is an advantage for the Shire to have Commercial Operators such as ourselves, to observe and report activity such as long term camping.

However, in general the Murchison River Reserve appears to be appropriately used as a Recreational Reserve by local people and visitors alike.

We have also participated in the development of the Shire's Coastal Management Plan, and will work actively to implement it, as and when required.



APPENDIX 2. SCHEDULE OF SUBMISSIONS

No	Date Received	Submitter	Submission Detail	Comment/Recommendation
1	10/4/2019	Department of Biodiversity, Conservation & Attractions	INDIFFERENT The Department has no objections.	Noted.
2	11/4/2019	Department of Water & Environmental Regulation	INDIFFERENT The Department has no objections.	Noted.
3	6/5/2019	Yamatji Marlpa Aboriginal Corporation	INDIFFERENT The Nanda People would like confirmation that the trail doesn't cross the Murchison River? They also want all sites on the DPLH Register avoided, especially camps along the river. To that extent can a detailed map be provided of proposed trails in relation to registered sites?	Noted. Many of the Heritage Registered sites are located within the recreational reserve, which is public open space and which is accessible to the wider community, including tour groups. However, the preservation of these sites is essential, and therefore a condition of approval has been applied as Condition No. 1e, and an Advice Note included, that tours are to use only existing track and Due Diligence Guidelines must be followed.

7.3.2	PROPOSED RENEWAL OF COMMERCIAL RECREATIONAL USE - DEVELOPMENT APPROVAL AND LICENSE AGREEMENT - BIG RIVER RANCH HORSE TRAIL RIDES, KALBARRI
LOCATION:	Lots 12678, 1018 and 120, Reserve 12996– Murchison River Foreshore, Kalbarri
APPLICANT:	Rex Smith – Surex Holdings Pty Ltd
OWNER:	State of Western Australia / Shire of Northampton
FILE REFERENCE:	10.6.1.3/10.6.7/ R12996/A4760
DATE OF REPORT:	9 May 2019
REPORTING OFFICER:	Deb Carson – Planning Officer
APPENDICES:	1. Map of Horse Trail routes 2. Description of operation as provided by Applicant 3. 3. Schedule of Submissions

AUTHORITY / DISCRETION:

Executive *the substantial direction setting and oversight role of the Council. For example, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*

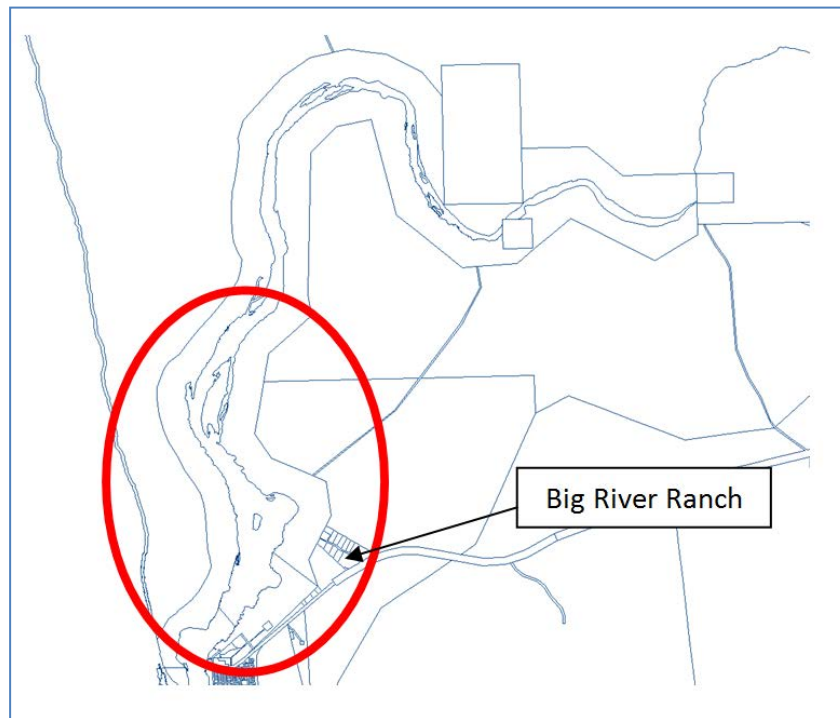
Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

An application has been received from Rex Smith, the owner of the Big River Ranch, who wishes to continue the existing horse trail rides upon Reserve 12996 for which the Applicant has had previous development approval and a license agreement with the Shire of Northampton. The Applicant therefore seeks Development Approval and a new License Agreement with the Shire of Northampton for a further three year period, in accordance with Council policy.

This Application for Development Approval has been referred to Council as use of the reserved land is vested in the Shire of Northampton, and the Applicant's existing agreement is due to expire on 30 July 2019.

This report recommends conditional approval of the application.

LOCATION PLAN:**BACKGROUND:**

In adopting the *Local Planning Policy – Commercial Recreational Tourism Activity on Crown Reserves* in December 2004 (with the most recent review of this Policy being in June 2018), Council acknowledged existing operators by issuing 12 month approvals for canoe safaris, horse riding tours, and river boat cruises.

Initially, an Agreement for the horse riding tours was endorsed by Council in April 2005. Council has since issued four further licenses to the owners of the Big River Ranch, with the most recent License Agreement being issued in August 2016 for a period of three years, and due to expire in July 2019.

The Proposal

The tourist trail rides in Kalbarri are not proposed to change from that of the previous license agreement. The trail rides will consist of 18 horses, and fully guided tours will be offered twice daily. Operating hours will vary according to season and weather, however tours will run between approximately 9am and 4:30pm, morning and afternoon. Morning tours will run for two hours, departing at 9am, with a maximum of 15 riders and 3 staff. Afternoon tours will run for 1.5 hours, departing at 3pm, with a maximum of 15 riders and 3 staff.

The tours begin at the rear of Big River Ranch (Lot 11493, Ajana – Kalbarri Road, Kalbarri) and heading towards the Murchison River via Lot 12678 (Reserve 12996) using existing tracks and firebreaks to avoid environmental impact.

The morning ride will then follow the River's edge for about 500 metres where the horses will cross the River to the northern banks, utilising sandbars, and then follow along the bottom of the hills on the flat ground, continuing back towards the River banks past the small inland lake, and then returning to the River crossing point, before returning to the Ranch.

The afternoon ride will remain upon the eastern side of the Murchison River, where riders will travel up to near Goat Island and then looping through the bush and returning to the River's edge, following the existing tracks back to the Ranch.

If weather/seasonal conditions prohibit a safe River crossing, the morning tour will travel along the afternoon tour route with an extra loop taken to the North of the track.

The operators will store their horse equipment and feed in existing facilities on the Big River Ranch site.

A map detailing the horse trails is included within **Appendix 1**.

A written description of the horse trail rides has been provided by the Applicant, attached as **Appendix 2**.

COMMUNITY/GOVERNMENT CONSULTATION:

The proposed use was advertised in accordance with Schedule 2 - Deemed Provisions, Part 8, cl 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015* for a period of 21 days, commencing on the 15 March 2019 and closing on the 5 April 2019 (newspaper advertising) and commencing on 19 March 2019 and closing on 9 April (stakeholder correspondence). A range of advertising was undertaken, including:

- A newspaper advert published in the Geraldton Guardian;
- Notices displayed at both the Northampton and Kalbarri Offices;
- Notice made available on the Northampton website;
- Letters sent to stakeholders and government agencies, including:
 - Department of Water and Environmental Regulation
 - Yamatji Marlpa Aboriginal Corporation
 - Department of Biodiversity, Conservation and Attractions
 - Department of Mines, Industry Regulation and Safety
 - Department of Transport
 - Department of Jobs, Tourism, Science and Innovation
 - Department of Planning, Lands and Heritage

An extension to comment was requested by, and was granted to, the Yamatji Marlpa Aboriginal Corporation (YMAC), until 6 May 2019. During the advertising and extension period, five (5) submissions were received, four citing no objections, and one from YMAC expressing some concerns regarding the proposal, which are outlined in the Schedule of Submissions at **Appendix 3**, and detailed further within this report.

FINANCIAL IMPLICATIONS:

The applicant has paid a development application fee of \$447.00 under the Shire's 'Commercial Recreational Tourism Activity' Local Planning Policy.

Should Council grant formal development approval of this application and enter into a License Agreement for a period of three (3) years, the applicant will be required to pay in advance an annual Reserve User Fee of \$500.00 as per Council Policy 9.2.5 Reserve User Fee (a total of \$1500.00), plus a fee of \$150 for the preparation of the License Agreement.

Alternatively, should Council refuse this application and the applicant proceeds to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

Local: Shire of Northampton Local Planning Scheme No. 11

Shire of Northampton Local Planning Scheme No. 11 (Kalbarri Townsite)

Reserve 12996 is zoned 'Public Open Space' under *Local Planning Scheme No.11 (Kalbarri Townsite)* and is vested with the Shire of Northampton for the purposes of "Parkland and Recreation".

Table 1 of the Scheme states the following objectives for the Reserve:

- *To set aside areas for public open space, particularly those established under the Planning and Development Act 2005 s. 152.*
- *To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage.*

POLICY IMPLICATIONS:

Local: Shire of Northampton Kalbarri Townsite Local Planning Strategy
Shire of Northampton Kalbarri Coastal Management Strategy
Shire of Northampton Local Planning Policy – Commercial Recreational Tourism Activity

Shire of Northampton Kalbarri Townsite Local Planning Strategy

The Kalbarri Townsite Strategy emphasises the importance of tourism to Kalbarri and states:

“It is considered that Kalbarri’s long term security of visitors lies heavily in expanding and promoting the Intrastate family tourist market and, in particular, heightening the range of experiences and services available to families.”

Shire of Northampton Kalbarri Coastal Management Strategy

The objectives for this Strategy relate to environmental protection, protection of assets and facilitating ongoing human uses of the coast. Some of these objectives include to:

- *“Protect and maintain the environmental and cultural values of the Murchison River- To conserve areas of geological, environmental and cultural significance, minimise the impact of human activities on the values and preserve the important cultural and recreational values of the River Reserve;*
- *Protect and enhance the attraction of Kalbarri as a tourist destination- To ensure that Kalbarri can continue to support a local tourist economy and to enhance Kalbarri’s position as a premier holiday destination within Western Australia; and*
- *Protect and maintain facilities and access for commercial and recreational use- To facilitate ongoing, sustainable public access and recreational use of the area for current and future generations. Ensure the facilities are adequate to meet the current needs of the community, visitors and local industry.”*

The Strategy also identifies the need to protect the northern foreshore environment of the Murchison River Reserve:

“It is also proposed that the northern foreshore is closed to licensed vehicles (cars) to reduce degradation of the fragile dune environments. The area will remain open to eco-tourism opportunities such as quad bike tours on the condition that all access is constrained to existing pathways.”

Local Planning Policy - Commercial Recreational Tourism Activity on Crown Reserves (2018)

The application has been lodged under Council's 'Commercial Recreational Tourism Activity on Crown Reserves' Local Planning Policy.

The objectives of the Policy are as follows:

- *"To ensure that commercial activities on reserves do not diminish the recreational amenity of residents or visitors who are attracted to the Shire for its natural beauty and environment;*
- *To ensure ecologically sustainable use and protection of reserves for the benefit and enjoyment of future generations;*
- *To retain reserves (where appropriate) as places for passive and/or active recreation for residents and visitors;*
- *To regulate the level and intensity of commercial activities on reserves as necessary to ensure that it does not destroy the value and nature of the activity and the resource on which it is based;*
- *To enable appropriate (limited) opportunities for commercial tourism operators to provide services and facilities to the public to enhance their visit to the Shire; &*
- *To provide criteria for assessing and determining applications."*

Section 3.3.1 of the Policy states the following in relation to land-based activities:

"3.3.1.1 The natural systems should be able to sustain the form of recreation or activity which is proposed.

3.3.1.2 The activity should be compatible with the vesting purpose of the land and with the preservation values of the land...

3.3.1.4 Sites that are likely to suffer environmental/stability problems from increased human activity or have a high conservation value will be excluded.

3.3.1.5 The Shire will endeavour within the resources available to it to provide an appropriate level of supervision of activities on the reserve or UCL. This is particularly important where natural and cultural values may be impaired. If this cannot be done, the activity should where practicable be restricted, relocated or eliminated.

3.3.1.6 The activity should enhance the appropriate use of, enjoyment, understanding and appreciation of the land.

3.3.2.6 *All activities are to demonstrate that they will not create a public nuisance to adjacent residential areas in context of noise, traffic, etc. and not create a conflict with the main beachgoers."*

Furthermore, Attachment 1 of the Policy identifies specific location and activity restrictions, and allows one horse riding tour, comprising up to 45 horses, to be conducted on Reserve 12996:

Location	Restriction
Reserve 12996 & 26591 "Paradise Flats" Kalbarri	<p>No further approvals will be issued other than for the following:</p> <ul style="list-style-type: none"> • Horse Riding Tours – 1 Agreement (maximum of 45 horses); • 4 Wheel Bike Tours – 1 Agreement (maximum of 6 bikes); and • Canoe Safaris – 1 Agreement (maximum of 14 canoes).

In assessing and determining application, Council will be guided by the following selection criteria, as per section 3.5.2:

- (a) *"Previous relevant experience of the applicant(s);*
- (b) *Full details of type of service to be operated;*
- (c) *Preferred location of operation (with alternatives);*
- (d) *Diagram of layout of service when in operation showing location of equipment, trailers, signs, operators table etc;*
- (e) *Hours and dates of operation;*
- (f) *Method of operation, eg. hourly hire, 15 minute rides, day trips, and proposed charges to clients"*

A Local Planning Policy shall not bind Council in respect of any application for Planning Consent but Council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

COMMENT

The horse trail rides are considered to be consistent with the objectives of *Local Planning Scheme No. 11 – Kalbarri*, the *Local Planning Policy – Commercial Recreational Tourism Activity on Crown Reserves*, and the *Kalbarri Coastal Management Strategy*.

The tours are a long-standing and well-known tourism activity in Kalbarri and are considered to not diminish the recreational amenity of residents or visitors to the Shire. Whilst it is acknowledged that the tours do have the potential to impact on an ecologically and culturally sensitive area, the applicant has demonstrated that existing tracks will continue to be used, and therefore it is unlikely that increased impacts would occur in this type of supervised tour setting. It is further noted that no complaints have been registered in relation to the tours over the previous term of the license agreement.

Notwithstanding the above, appropriate conditions of approval and advice notes, including that only existing, well-established tracks are used and that the Applicant is familiar with the State Cultural Heritage Due Diligence guidelines, are recommended in response to the concerns raised by the Yamatji Marlpa Aboriginal Corporation.

VOTING REQUIREMENT:

Simple Majority Required.

CONCLUSION:

Having taking into consideration the requirements of the Shire's *Local Planning Scheme No. 11 (Kalbarri Townsite)*, *Local Planning Strategies*, *Kalbarri Coastal Management Strategy* and *Local Planning Policy 'Commercial Recreational Tourism Activity on Crown Reserves'* and the skills and experience of the applicant, it is recommended that Council approve the Development Application and enter into a License Agreement with the Applicant to conduct horse riding tours for a three (3) year period, in accordance with Council Policy.

OFFICER RECOMMENDATION – ITEM 7.3.2	APPROVAL
<p>That Council:</p> <ol style="list-style-type: none">1. Grant Development Approval for the experiential use (horse trail rides) upon Reserve 12996 (Lots 12678, 1018 and 120), Murchison River Foreshore Kalbarri, with the following conditions:<ol style="list-style-type: none">a. This Development Approval is an approval for the proposed use for the purposes of the Shire of Northampton's <i>Local Planning Scheme No. 11 – Kalbarri</i> and the <i>Planning and Development Act (2005)</i> only and does not constitute an approval of the proposed use by the Shire in its capacity as management body of the reserve within which the use is proposed to be located;	

b. Development Approval is subject to:

- i. In-principle approval of the Shire in its capacity as management body of the reserve within which the proposed use is to be located;**
 - ii. Approval of the Minister of Lands in accordance with the provisions of the *Land Administration Act (1997)*;**
 - iii A Licence Agreement being entered into by the applicant and the Shire in accordance with Council's Policy 9.2 – *Requirements for Licence Agreements to Use Crown Reserves for Commercial, Recreational and Tourism Activities*;**
- c. This Development Approval shall remain valid whilst the agreement referred to in Condition b(iii) remains current and valid, and on the expiration or in the termination of such Licence Agreement, this Development Approval shall cease to be valid;**
- d. The proposed trail rides that traverse the Murchison River upon Reserve 12996 shall be limited to a maximum of eighteen (18) horses (including staff horses); and**
- e. The Applicant shall maintain Public Liability Insurance coverage to a minimum of \$20 million, and forward a copy of this certificate to the Shire of Northampton, to comply with the provisions of the Shire of Northampton's *Local Planning Policy – Commercial Recreational Tourism Activity*.**

Advice Notes:

Note 1: *If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect;*

Note 2: *Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.*

Note 3: *If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.*

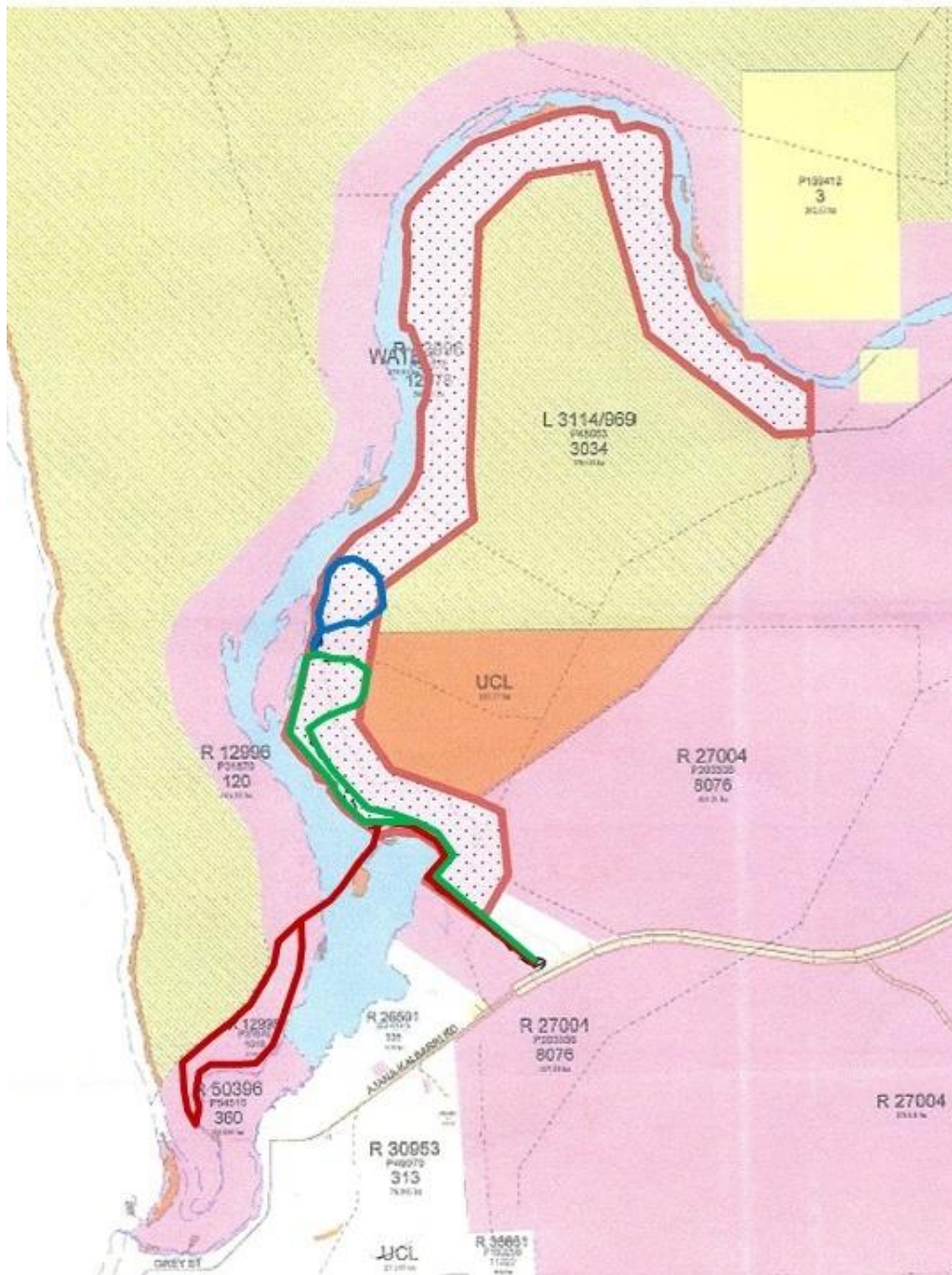
Note 4: *The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business.*

Note 5: *Tour operations will take place on land that is within an environmentally and culturally sensitive area. Activities should be conducted in a manner that minimises any disturbance, including keeping to existing tracks.*

Note 6: *The Applicant is advised of their obligation to comply with the Aboriginal Heritage Act and is further advised to be familiar with the State Cultural Heritage Due Diligence guidelines, which are designed to assist proponents to identify and mitigate any risks to Aboriginal Heritage, available at <http://www.daa.wa.gov.au/globalassets/pdf-files/ddg>*

- 2. Authorise delegation to the Chief Executive Officer and Planning Officer for preparation and execution of the Licence Agreement in Condition 1b(iii) above, with any disputes to be referred back to Council for final determination; and**
- 3. Refer the agreement to Department of Planning, Lands and Heritage for Ministerial Consent.**

APPENDIX 1. MAP OF PROPOSED HORSE TRAIL RIDES



Note. Red route denotes 2 hour morning tour route, green route denotes 1.5 hour afternoon tour route and blue is additional loop if river crossing is prohibitive (morning tour will follow green route, plus blue loop).

APPENDIX 2. DESCRIPTION OF OPERATION AS PROVIDED BY APPLICANT

Big River Ranch
PO Box 70 Kalbarri WA 6536
Phone/Fax: 08 99371214
Mobile: 0429 424 073
ABN: 97 655 292 761



6th March 2019

(a) I Rex Smith and wife Sue Smith have now owned and run the Big River Ranch for nearly three years. Prior to owning the ranch we have been horse breeding under Surex Clydesdale, which we owned for 12 years in Brookston WA. We have nearly 15 years experience in the tourist sector and with the public sector both with our trail ride business here in Kalbarri and with our Clydesdales business. We were also involved with horse universities and animal hospitals from all over including student and lectures for education purposes. We have recently sold our other business except for our hobby farm so we can concentrate on improving and maintaining the Big River Ranch.

(b) We are proposing 2 horseback tours per day. One tour in the morning for 2 hours and one tour in the afternoon for 1.5 hours.

....The morning ride will be led by experienced staff directly down to the river from the back of the ranch, using only existing tracks and firebreaks avoiding any environmental impact. Following the river's edge for about 500 meters, we then cross over onto sand bars as marked on the map attached, pointing out Castle Rock and local wildlife. We then follow along the bottom of the hills on the flat ground continuing out to the water's edge past the small inland lake across from the boat pens foreshore offering experienced riders only a canter on the flat soft sand. We then follow the river back steering clear of flora and fauna to where we crossed over, following the same track back to the Ranch.

....The afternoon ride will be led by experienced staff directly down to the river from the back of the Ranch using only existing tracks and fire breaks avoiding any environmental impact. Our guides point out familiar sites such as Castle Rock, Red Hill and Goat Island along the way, then we loop through the bush offering experienced riders a canter on the soft sand and back onto the river edge taking the same track back to the Ranch, as shown on map.

#Max pp per tour will be approx - 15 customers plus 3 staff.

#Our tour tracks are as marked on map

#If unable to cross the river safely for example flooding or high tide then the 2 hour morning tour would stay on the 1.5 hour track and only loop around further along the river as marked on map.

(c) Map/Diagram as marked

(d) Morning tours intend to depart the Ranch at 9am (subject to time change) and afternoon tours intend to depart the Ranch at 3pm (subject to time change)... 7 days. Departure and return times

can vary depending on seasonal weather or due to late arrivals of customers. We intend to close Christmas day, Anzac day and Good Friday and closed to public when involved with school excursions or local events.

(e) *One – 2hr tour in the morning departing at 9am and returning at 11am. Max pp per tour approx. 15 plus 3 staff. Price - \$125.00

*One – 1.5hr tour in the afternoon departing at 3pm and returning at 4.30pm. Max pp per tour approx. 15 plus 3 staff. Price - \$100.00

(g) On every tour, staff are equipped with first aid and medical supplies and water to suit the number of customers and staff, mobile phone with emergency contacts.

Our horses are equipped with safe and well maintained bridles, saddle cloths and saddles which are regularly checked by experienced staff before and throughout all tours.

Our customers are supplied with safe, up to date Australian Standard Approved helmets and riding boots.

Customers are offered sun screen protection and insect repellent and must always carry water. We have in total 28 horses – 16 thoroughbreds, 6 standard breed, 6 clydedales.

(h) All senior staff on each tour have a first aid certificate and CPR certified, plus the staff have WWC cards. Every tour is a safe and controlled single file manner and never rushed, with regularly trained horses and staff, easy and regularly repeated instructions throughout the tour for the safety and comfort of all customers, horses, staff and/or other uninvolved parties. Our tours have great respect and give way for all uninvolved parties, eg: general public, flora and fauna, other vehicles or traffic and other tours using the same surrounding areas. We only stick to existing tracks which are easily accessible in case of any emergencies and each tour is equipped with emergency contacts list, a wide range of medical supplies, water and mobile phone for emergency contacts, eg: police, fire, ambulance, SES, Sea Search and rescue, Head Office and Beat Hire for use of their rescue boat if needed. The river is only crossed on the same sand bar everyday and only when the river is not flowing, tides allow and sand bar is safe and visible. A 4WD vehicle is always on standby at the Ranch for tour accessibility if needed. The boat hire rescue boat is available to us also if needed. For any major emergency is our staff have contacts for emergency services and head office. Phone reception is available on our entire tour making it very easy and efficient for contact if needed.

(i) We now have an emergency plan with the Kalbarri Shire Works and Murchison House station for an access road so we are able to respond quickly if by any chance we do undergo a fatality with any of our horses while on tour.

With thanks

Rex an Sue Smith
Owner/Manager

SHIRE OF NORTHAMPTON
TOWN PLANNING REPORT – 17 MAY 2019

APPENDIX 3. SCHEDULE OF SUBMISSIONS

No	Date Received	Submitter	Submission Detail	Comment/Recommendation
1	4/4/2019	Department of Mines, Industry Regulation and Safety	INDIFFERENT The Department has no objections.	Noted.
2	8/4/2019	Department of Jobs, Tourism, Science and Innovation	SUPPORT Tourism WA, a division of JTSI, provides its support for the application renewal. Over the time this operator has been providing horse riding tours, it has always provided professional services and unique experiences for visitors.	Noted.
3	9/4/2019	Department of Biodiversity, Conservation and Attractions	INDIFFERENT The Department has no objections.	Noted.
4	17/4/2019	Department of Water and Environmental Regulation	INDIFFERENT The Department has no objections.	Noted.
5	6/5/2019	Yamatji Marlpa Aboriginal Corporation	INDIFFERENT The Nanda People would prefer that no crossing of the Murchison River take place and that all sites listed on the Department of Planning, Lands and Heritage register be avoided, especially camps along the river. To that extent are you able to provide a detailed map of the proposed trails and all known sites layered on top to show the trail avoiding the sites?	Several Heritage Registered sites are located within the subject recreational reserve, which is public open space and which is accessible to the wider community, including tour groups, as is the Murchison River. However, it is agreed that the preservation of these sites is essential, and therefore Advice Notes 5 and 6 have been included, that tours are to use only existing tracks and Due Diligence Guidelines must be followed.

7.3.3 SUMMARY OF PLANNING INFORMATION ITEMS

DATE OF REPORT: 9 May 2019
REPORTING OFFICER: Deb Carson – Planning Officer

COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Planning Officer.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
014	T & L Nash	LOT 127 (NO. 21) LAWRENCIA LOOP, KALBARRI	PATIO	2 April 2019
015	P Shinnick	LOT 273 (NO. 5) MALLARD STREET, KALBARRI	VERANDAH AND DWELLING EXTENSIONS	5 April 2019
016	T & L Reimann	LOT 161 (NO. 13A) SMITH STREET, KALBARRI	BALCONY AND PATIO EXTENSIONS	8 April 2019
017	S Whyte	LOT 909 (NO. 15) MAINWARING DRIVE, KALBARRI	HOME BUSINESS – FITNESS CLASSES	8 April 2019
018	Eileen Lindsell	LOT 81 (NO. 53) DARWINIA DRIVE, KALBARRI	ANNUAL RENEWAL OF HOME BUSINESS - BAKEHOUSE	9 April 2019
019	3dEDGE, Designers & Planners	LOT 243 (NO. 30) STOKES STREET, HORROCKS	SINGLE DWELLING	10 April 2019
020	R Smith	RESERVE 52436 GREY STREET, KALBARRI	MOBILE FOOD VEHICLE – FISH TRUCK	17 April 2019 Ordinary Meeting

SHIRE OF NORTHAMPTON
TOWN PLANNING REPORT – 17 MAY 2019

022	WW & MD Finlay	LOT 376 (NO. 13) MAGEE CRESCENT, KALBARRI	SPECIAL VENUE EVENTS– FINLAY'S KALBARRI -	12 April 2019
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OFFICER RECOMMENDATION – ITEM 7.3.3

For Council Information

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7.4.1

ACCOUNTS FOR PAYMENT

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 May 2019
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Leanne Rowe/Grant Middleton
APPENDICES:	1. List of Accounts

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 17th May 2019, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.1

That Municipal Fund Cheques 21654 to 21670 inclusive totalling \$109,791.54, Municipal EFT payments numbered EFT19223 to EFT19302 inclusive totalling \$212,265.86, Trust Fund Cheques 2420 to 2430, totalling \$4,643.31, Direct Debit payments numbered GJ1005 to GJ1015 inclusive totalling \$220,291.61 be passed for payment and the items therein be declared authorised expenditure.

SHIRE OF NORTHAMPTON
FINANCE REPORT – 17 MAY 2019

Chq #	Date	Name	Description	Amount
21654	28-03-2019	EDNA LOCKYER	RATES REFUND	382.36
21655	29-03-2019	SHIRE OF NORTHAMPTON	PAYROLL SUNDRY DEBTOR DEDUCTIONS	28500.00
21656	05-04-2019	WESTERN AUSTRALIAN PLANNING COMMISSION	APPLICATION SDIV/AMAL HORROCKS	3487.00
21657	09-04-2019	SHIRE OF NORTHAMPTON	KALBARRI ROADWISE COMMITTEE CONTRIB	1000.00
21658	09-04-2019	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	169.05
21659	12-04-2019	ALINTA ENERGY	GAS	112.65
21660	12-04-2019	AUSTRALIA POST	POSTAGE	313.01
21661	12-04-2019	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	8009.74
21662	12-04-2019	MCLEODS BARRISTERS AND SOLICITORS	LEGAL FEES RECOVERY OF UNPAID RATES	22052.61
21663	12-04-2019	NORTHAMPTON LIONS CLUB	DRUM MUSTER	226.25
21664	12-04-2019	SYNERGY	ELECTRICITY CHARGES	20550.25
21665	12-04-2019	TELSTRA	TELEPHONE CHARGES	830.85
21666	12-04-2019	WATER CORPORATION	WATER USE & SERVICE CHARGES	20293.97
21667	16-04-2019	DAVID IAN COOPER & DEBBIE JOY STONE-COOPER	RATES REFUND	359.26
21668	23-04-2019	NATURE SPIRIT INVESTMENTS PTY LTD	RATES REFUND	1.34
21669	23-04-2019	CRAIG SIMKIN	RATES REFUND	3334.80
21670	26-04-2019	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	168.40
				<u>\$109,791.54</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 17 MAY 2019

ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT19223	04-04-2019	MICHELLE BEVAN	NCCA REIMB CURTAIN ACC	16.98
EFT19224	04-04-2019	SAMANTHA CALDWELL	NCCA REIMB CLEANING CLOTHES	8.30
EFT19225	04-04-2019	WENDY DALLYWATER	REIMB ACC/MEAL EGG PRODUCTION WSHOP	639.82
EFT19226	04-04-2019	DEVISE URBAN PLANNING	PLANNING SERVICES	4147.00
EFT19227	04-04-2019	FENN PLUMBING & GAS	BLUE HOTELS TOILET PLUMBING	9130.00
EFT19228	04-04-2019	HALAM HOME HANDYMAN SERVICES	KALB AGED HOMES RETIC REPAIRS	299.75
EFT19229	12-04-2019	ABROLHOS ELECTRICS	KAL AGES HOMES CHECK RCDS	1626.79
EFT19230	12-04-2019	ADMEDIA	KVC ADVERTISING	176.00
EFT19231	12-04-2019	AIRPORT LIGHTING SPECIALISTS PTY LTD	WINDSOCK	253.00
EFT19232	12-04-2019	AIT SPECIALISTS PTY LTD	FUEL TAX CREDITS REVIEW	1702.53
EFT19233	12-04-2019	ALAN CRAGAN BOBCAT & EXCAVATOR HIRE	BOBCAT HIRE	1739.32
EFT19234	12-04-2019	ALWAYS SHINING CLEAN - RAELENE TARCHINI	NCCA CLEANING	200.20
EFT19235	12-04-2019	KALBARRI IGA	NTON CREW FOOD GOODS	56.88
EFT19236	12-04-2019	BOSTON CONTRACTING	LUCKY BAY WATER CARTAGE	365.75
EFT19237	12-04-2019	CENTRAL EARTHMOVING	FIREBREAK SLASHING REAR STOKES ST HKS	5467.00
EFT19238	12-04-2019	CENTRAL WEST PUMP SERVICE	NCC TANKS ELECTRIC PUMP	7257.80
EFT19239	12-04-2019	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	117.76
EFT19240	12-04-2019	CONSTRUCTION HYDRAULIC DESIGN PTY LTD	RSL HALL PREP OF RETURN BRIEF	1100.00
EFT19241	12-04-2019	WINC AUSTRALIA PTY LTD	P/COPIER MTCE	235.41
EFT19242	12-04-2019	COURIER AUSTRALIA	FREIGHT	103.59
EFT19243	12-04-2019	COVS PARTS PTY LTD	PARTS	422.28
EFT19244	12-04-2019	CRAMER & NEILL REFRIGERATION	AIR CONDITIONING MTCE	693.00
EFT19245	12-04-2019	DELTA CLEANING SERVICES	BIO CLEAN HOUSE	319.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 17 MAY 2019

EFT #	Date	Name	Description	Amount
EFT19246	12-04-2019	DEVISE URBAN PLANNING	PLANNING SERVICES	4290.00
EFT19247	12-04-2019	DEPARTMENT OF TRANSPORT	KAL FSHOR FISH CLEAN FAC REIMB WATER	429.78
EFT19248	12-04-2019	ECOSCAPE	KAL PAW LANDSCAPE CONCEPT DESIGN	3344.00
EFT19249	12-04-2019	ENGIN PTY LTD	ENGIN CHARGES	274.78
EFT19250	12-04-2019	GERALDTON LOCK & KEY SPECIALISTS	KEYS	143.00
EFT19251	12-04-2019	GHD PTY LTD	HKS BCH CHRMAP PROG CLAIM #3	12691.87
EFT19252	12-04-2019	GILGAI TAVERN	NTON CREW MURCH ACCESS MEALS	315.50
EFT19253	12-04-2019	GREAT NORTHERN RURAL SERVICES	POLY PIPE, RETIC	1736.65
EFT19254	12-04-2019	GREAT SOUTHERN FUEL SUPPLY	DEPOT FUEL AND FUEL CARD PURCHASES	14563.57
EFT19255	12-04-2019	PETER GROOM SETTLEMENTS	RATE REFUND	90.58
EFT19256	12-04-2019	GUARDIAN SAFETY PENDANTS	MOBILE ALERT	449.00
EFT19257	12-04-2019	HASLEBYS HARDWARE SUPPLIES	POPUH HUNTER SPRINKLERS	2888.65
EFT19258	12-04-2019	C + J HANSON PLUMBING CONTRACTORS	TOWN PARK TOT REPAIR LEAK	113.49
EFT19259	12-04-2019	J R & A HERSEY	DURA POSTS	6187.50
EFT19260	12-04-2019	JASON SIGNMAKERS	SIGN	70.40
EFT19261	12-04-2019	KALBARRI MOTOR HOTEL	NTON CREW MEALS PORTER ST	64.00
EFT19262	12-04-2019	KALBARRI EXPRESS FREIGHT	FREIGHT	174.24
EFT19263	12-04-2019	KALBARRI SUPERMARKET	KALB NTON CREW MEALS	559.38
EFT19264	12-04-2019	KALBARRI B P SERVICE STATION	SCOTCHLOK, PAINT	215.35
EFT19265	12-04-2019	KALBARRI WAREHOUSE	WATER CRYSTALS, PEAT/SOIL	1399.35
EFT19266	12-04-2019	KALBARRI LAWNMOWING SERVICE	LAWN MOWING	710.00
EFT19267	12-04-2019	KALBARRI NEWSAGENCY	STATIONERY	51.90
EFT19268	12-04-2019	KALBARRI GRAVEL & SAND SUPPLIES	PORTER ST CART/STOCKPILE GRAVEL	17850.00
EFT19269	12-04-2019	KALBARRI SIGNS (MCKENZIE)	VEHICLE INSTALL SAFETY STICKERS	110.00
EFT19270	12-04-2019	KOMATSU AUSTRALIA PTY LTD	KOMATSU LOADER CARTRIDGE, FUEL FILTERS	265.85
EFT19271	12-04-2019	KALBARRI SITEWORKS	PORTER ST COLLAPSED PIPE	1485.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 17 MAY 2019

EFT #	Date	Name	Description	Amount
EFT19272	12-04-2019	MACH 1 AUTO ONE	NTON GARDEN UTE DASH/FLOOR MATS	132.31
EFT19273	12-04-2019	MARKETFORCE	RSL ADVERTISING TENDER	403.14
EFT19274	12-04-2019	LGRCEU	PAYROLL DEDUCTIONS	123.00
EFT19275	12-04-2019	MIDWEST MULCHING MOWING	BINNU EAST RD VERGE MULCHING, & OTHERS	24750.00
EFT19276	12-04-2019	MODERN TEACHING AIDS PTY LTD	NCCA CLEANING GOODS	220.94
EFT19277	12-04-2019	NORTHAMPTON IGA & LIQUOR STORE	REFRESHMENTS, GOODS	474.51
EFT19278	12-04-2019	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	730.24
EFT19279	12-04-2019	NORTHAMPTON PHARMACY	NTON DEPOT FIRST AID BANDAGE	5.99
EFT19280	12-04-2019	NORTHAMPTON COMMUNITY NEWS INC	NCCA ADVERTISING	30.00
EFT19281	12-04-2019	KALBARRI PALM RESORT	NTON CREW ACCOMMODATION	711.00
EFT19282	12-04-2019	PARKQUIP	PT GREG PGROUND BBQ	3063.50
EFT19283	12-04-2019	PEAK CONSULTANTS PTY LTD	RSL EXTENSION SITE VISIT/ELECTRICAL	5126.00
EFT19284	12-04-2019	PRECISION LASER SYSTEMS	LASER LEVEL REPAIR AND CALIBRATE	199.50
EFT19285	12-04-2019	HOLCIM AUSTRALIA PTY LTD	KALBARRI RESEAL AGG	18388.33
EFT19286	12-04-2019	SEEK LIMITED	NCCA ADVERTISING DIRECTOR	308.00
EFT19287	12-04-2019	SHAWNY'S COUNTRY KITCHEN	KALB TIP RD PATCHING NTON CREW MEALS	63.00
EFT19288	12-04-2019	SOS GLAZING	ALLEN CENTRE REPLACE GLASS DOOR	1058.20
EFT19289	12-04-2019	SPALDING ELECTRICAL SERVICES	NCC OVAL DISCONNECT PUMP	1480.60
EFT19290	12-04-2019	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	GRAVEL PIT REHAB	7260.00
EFT19291	12-04-2019	2V NET IT SOLUTIONS	LENOVO NOTEBOOK PC, COMPUTER MTCE	1781.00
EFT19292	12-04-2019	LANDGATE	VALUATION EXPENSES	555.31
EFT19293	12-04-2019	WEIRDO'S CARPENTRY & MAINTENANCE	KALB AGED HOMES GUTTER MTCE	5959.42
EFT19294	12-04-2019	WESTRAC EQUIPMENT PTY LTD	GRADER PAINT PANELS	3126.16
EFT19295	12-04-2019	WEST AUSTRALIAN NEWSPAPERS LTD	KVC TRAVEL FEATURE	2970.20
EFT19296	12-04-2019	NORTHAMPTON TYRES	SUPPLY & FIT 6 TYRES	2294.00
EFT19297	12-04-2019	WILLIAMS & HUGHES	LEGAL LEASE NTON BOWLING CLUB	1675.70

SHIRE OF NORTHAMPTON
FINANCE REPORT – 17 MAY 2019

EFT #	Date	Name	Description	Amount
EFT19298	12-04-2019	WOODCOCK CT & L	RETIC, HARDWARE,	1729.75
EFT19299	12-04-2019	AUSTRALIAN TAXATION OFFICE	BAS MARCH 2019	20698.00
EFT19300	18-04-2019	LEO RYAN	REIMB DODO LAND LINE	39.90
EFT19301	18-04-2019	OWEN SIMKIN	REIMB FUEL	56.16
EFT19302	18-04-2019	JOE TARCHINI	REIMB GLASSES	300.00
				212,265.86

SHIRE OF NORTHAMPTON
FINANCE REPORT – 17 MAY 2019

TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
2420	10-04-2019	CHARMAINE O'DENE	REFUND RSL HALL BOND	230.00
2421	12-04-2019	DEPARTMENT FOR PLANNING AND INFRASTRUCTURE	SPECIAL SERIES PLATES 437NR	200.00
2422	15-04-2019	HASLEBYS HARDWARE SUPPLIES	ONELIFE INV 447971	183.56
2423		CANCELLED		
2424	15-04-2019	DES PIKE	ROADWISE AWARD FUNDING	2732.00
2425	16-04-2019	DEPT FOR PLANNING AND INFRASTRUCTURE	SPECIAL SERIES PLATES 235NR	200.00
2426	16-04-2019	DEPT FOR PLANNING AND INFRASTRUCTURE	SPECIAL SERIES PLATES 9880NR	200.00
2427	29-04-2019	DEPT OF MINES INDUSTRY REGULATION AND SAFETY	BRB MARCH 2019	644.25
2428	29-04-2019	SHIRE OF NORTHAMPTON	BRB COMMISSION MARCH 2019	50.00
2429	29-04-2019	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	BCTF MARCH 2019	195.25
2430	29-04-2019	SHIRE OF NORTHAMPTON	BCTF COMMISSION MARCH 2019	8.25
				<u>\$4,643.31</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 17 MAY 2019

DIRECT DEB

Jnl #	Date	Name	Description	Amount
	4/4/2019	PAYROLL	FN/E 03/04/2019	87550.00
	08/04/2019	SUPERCHOICE	SUPERANNUATION FN/E 03/04/2019	21160.03
	18/04/2019	PAYROLL	FN/E 17/04/2019	87420.30
	18/04/2019	SUPERCHOICE	SUPERANNUATION FN/E 17/04/2019	20386.00
GJ1005	30/04/2019	NATIONAL AUSTRALIA BANK	BANK FEES	291.16
GJ1006	30/04/2019	NATIONAL AUSTRALIA BANK	BANK MERCHANT FEES	219.61
GJ1007	30/04/2019	NATIONAL AUSTRALIA BANK	BPOINT FEES	55.57
GJ1008	30/04/2019	NATIONAL AUSTRALIA BANK	BPAY FEES	179.52
GJ1010	30/04/2019	CEO CORPORATE CARD	BANK CHARGES	9.00
			NR 1 FUEL	74.00
			REFRESHMENTS	39.00
				122.00
GJ10101	30/04/2019	DCEO CORPORATE CARD	BANK CHARGES	9.00
			NCCA IINET	83.58
			KAL CHILD CARE IINET	80.29
			2V NET COMPUTER EXPS OFFICE 365	237.60
			MOBILE TOUCH CR IPAD COVERS	90.00
			DWER CLEARING APP PINK LAKE VIEW PLAT	100.00
				600.47
GJ1015	30/04/2019	NAB	CEO LOAN FACILITY FEE 4/4/2019	2306.95
				<u>\$220,291.61</u>

7.4.2	MONTHLY FINANCIAL STATEMENTS – APRIL 2019
FILE REFERENCE: 1.1.1 DATE OF REPORT: 10 May 2019 DISCLOSURE OF INTEREST: Nil REPORTING OFFICER: Grant Middleton APPENDICES: Monthly Financial Report for April 2019	

SUMMARY

Council to adopt the monthly financial reports as presented.

BACKGROUND:

This information is provided to Council in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 30 April 2019 are listed below, and include:

Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Statement of Budget Amendments

Note 1 Significant Accounting Policies (presented with the budget)

Note 2 Explanation of Material Variances

Note 3 Net Current Funding Position

Note 4 Cash and Investments

Note 5 Budget Amendments (as per Budget Review process)

Note 6 Receivables

Note 7 Cash Backed Reserves

Note 8 Capital Disposals

Note 9 Rating Information

Note 10 Information on Borrowings

Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions
Appendix B	Detailed Schedules (separate presentation)

FINANCIAL & BUDGET IMPLICATIONS:

The 30 April 2019 financial position is comprised of the following:

Total operating revenue has a positive variance of \$508,984 which is due to the contra journal entry associated with the capitalisation of the Port Gregory Fire Truck, the receipt of additional direct road Grant funding and the Bush Fire Risk Mitigation Grant. While operating expenditure has a large positive variance of \$1,124,205 which is largely due to infrastructure (Roads) depreciation. The revaluation process has reduced Infrastructure Asset Valuations from \$151,479,993 to \$93,011,923 and subsequently depreciation has reduced by \$1,234,852 for the first ten months.

Investing and Financing variances will reconcile as the year progresses and it is anticipated there will be no significant budget variations.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.2

That Council adopts the draft Monthly Financial Report for the period ending 30 April 2019.

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 April 2019

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Monthly Summary Information	
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Statement of Financial Activity By Nature or Type	
Statement of Capital Acquisitions and Capital Funding	
Note 1	Significant Accounting Policies (Refer Budget Adoption)
Note 2	Explanation of Material Variances
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Budget Amendments (presented as per Budget Review process)
Note 6	Receivables
Note 7	Cash Backed Reserves
Note 8	Capital Disposals
Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions

SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 30 April 2019

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented in the Statement of Financial Activity as a surplus as at 30 April 2019 of \$1,630,549.

Items of Significance

The material variance adopted by the Shire of Northampton for the 2017/18 year is \$5,000. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Capital Expenditure

Infrastructure Assets - Roads	▲ \$	368,712	Actuals and budget will converge as year progresses
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Capital Revenue

Non-operating Grants, Subsidies and Contributions	▲ \$	168,245	Var due to White Cliff's grant funding (not budgeted)
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	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
Significant Projects				
Construct Extension to RSL Hall	6%	\$ 512,000	\$ 511,998	\$ 31,010
Kalbarri Foreshore DUP Pathway	93%	\$ 343,450	\$ 286,204	\$ 318,209
Blue Holes Carpark Redevelopment	2%	\$ 121,213	\$ 100,988	\$ 2,442
Lions Park - Asphalt Seal Car Park	0%	\$ 103,185	\$ 103,176	\$ -
Road Construction	69%	\$ 2,647,629	\$ 2,206,280	\$ 1,837,568
Footpath Construction	15%	\$ 115,400	\$ 96,130	\$ 17,611
Grader	80%	\$ 425,000	\$ 425,000	\$ 341,071
Pink Lake Viewing Platform	2%	\$ 123,000	\$ 102,500	\$ 2,927
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	89%	\$ 1,021,924	\$ 800,677	\$ 905,004
Non-operating Grants, Subsidies and Contributions	101%	\$ 1,123,008	\$ 968,438	\$ 1,136,683
	95%	\$ 2,144,932	\$ 1,769,115	\$ 2,041,687
Rates Levied	100%	\$ 4,622,864	\$ 4,616,114	\$ 4,607,285

% Compares current ytd actuals to annual budget

Financial Position		Closing (Audited)	
		Balance 30 June 2019	Current Year 30 Apr 2019
Adjusted Net Current Assets	93%	\$ 1,745,371	\$ 1,630,549
Cash and Equivalent - Unrestricted	72%	\$ 1,690,209	\$ 1,221,660
Cash and Equivalent - Restricted	77%	\$ 1,482,505	\$ 1,137,748
Receivables - Rates	121%	\$ 302,667	\$ 365,077
Receivables - Other	36%	\$ 99,260	\$ 35,763
Payables	19%	\$ 503,622	\$ 95,674

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

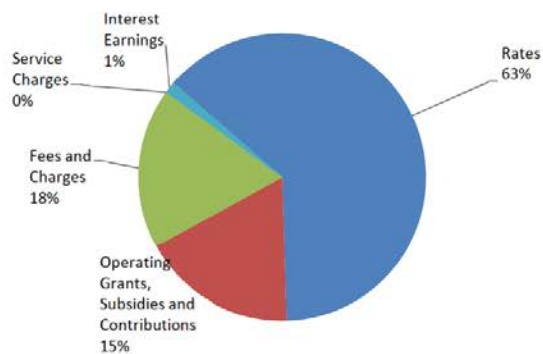
Preparation

Prepared by: Grant Middleton

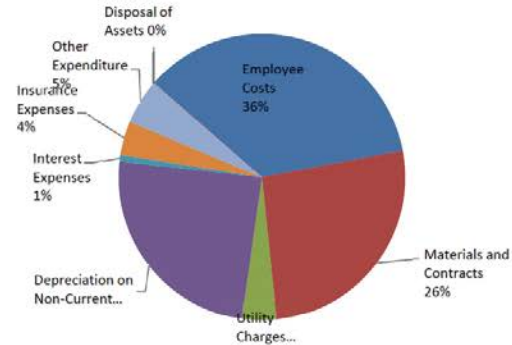
Date prepared: 9/5/2019

SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 30 April 2019

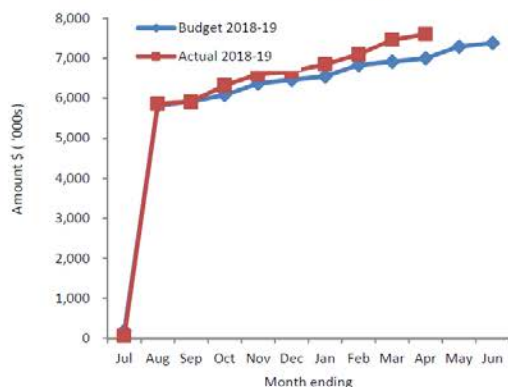
Operating Revenue



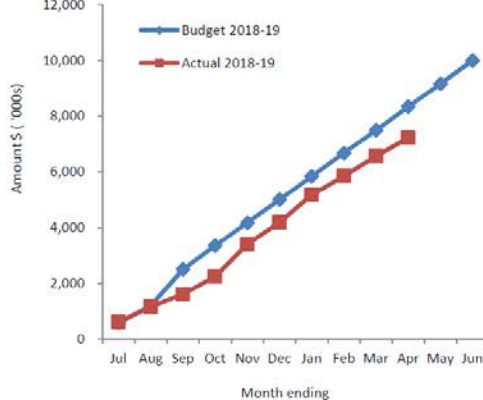
Operating Expenditure



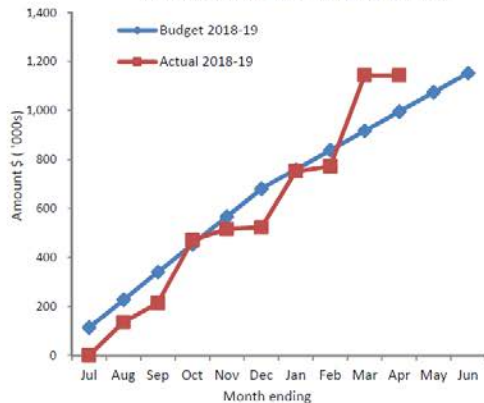
Budget Operating Revenues -v- Actual (Refer Note 2)



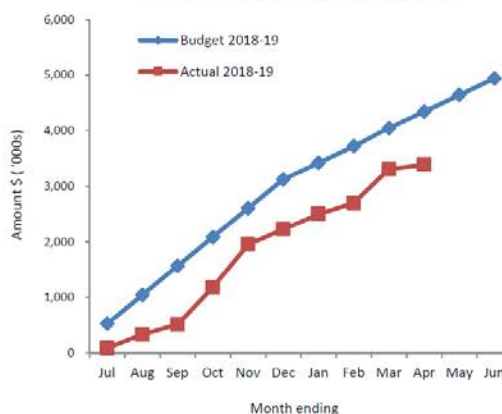
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF NORTHAMPTON FINANCE REPORT – 17 MAY 2019

SHIRE OF NORTHAMPTON STATEMENT OF FINANCIAL ACTIVITY (Statutory Reporting Program) For the Period Ended 30 April 2019

	Note	Amended Annual Budget \$	Amended YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus(Deficit)	3	2,122,201	2,122,201	1,745,371	(376,830)	(18%)	
Revenue from operating activities							
Governance		55,124	45,920	54,635	8,715	19%	▲
General Purpose Funding	9	5,554,571	5,316,089	5,263,839	(52,250)	(1%)	▼
Law, Order and Public Safety		70,395	58,630	454,779	396,149	676%	▲
Health		54,497	45,400	29,039	(16,361)	(36%)	▼
Education and Welfare		224,748	187,270	206,759	19,489	10%	▲
Housing		56,436	47,020	49,121	2,101	4%	
Community Amenities		908,527	884,567	888,892	4,325	0%	
Recreation and Culture		54,287	47,170	74,985	27,815	59%	▲
Transport		141,040	134,030	175,796	41,766	31%	▲
Economic Services		256,169	225,239	253,997	28,758	13%	▲
Other Property and Services		123,649	103,010	148,802	45,792	44%	▲
		7,499,443	7,094,345	7,600,644			
Expenditure from operating activities							
Governance		(870,344)	(728,258)	(715,195)	13,063	2%	▲
General Purpose Funding		(197,215)	(164,300)	(205,790)	(41,490)	(25%)	▼
Law, Order and Public Safety		(401,396)	(340,050)	(390,820)	(50,770)	(15%)	▼
Health		(210,093)	(175,010)	(178,731)	(3,721)	(2%)	
Education and Welfare		(302,645)	(252,120)	(290,377)	(38,257)	(15%)	▼
Housing		(83,305)	(69,240)	(84,203)	(14,963)	(22%)	▼
Community Amenities		(1,565,743)	(1,304,330)	(1,142,162)	162,168	12%	▲
Recreation and Culture		(1,665,110)	(1,386,800)	(1,414,469)	(27,669)	(2%)	▼
Transport		(4,222,934)	(3,518,272)	(2,346,917)	1,171,355	33%	▲
Economic Services		(443,493)	(369,460)	(360,631)	8,829	2%	▲
Other Property and Services		(44,649)	(37,070)	(88,725)	(51,655)	(139%)	▼
		(10,006,927)	(8,344,910)	(7,218,020)			
Operating activities excluded from budget							
Add back Depreciation		3,607,500	3,005,492	1,770,640	(1,234,852)	(41%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(35,000)	(29,150)	(5,864)	23,286	(80%)	
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		1,065,016	1,725,777	2,147,401			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	1,123,008	968,438	1,136,683	168,245	17%	▲
Proceeds from Disposal of Assets	8	164,000	163,992	135,318	(28,674)	(17%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(720,310)	(695,806)	(144,641)	551,165	79%	▲
Infrastructure Assets - Roads	13	(2,647,629)	(2,206,280)	(1,837,568)	368,712	17%	▲
Infrastructure Assets - Parks and Gardens	13	(615,785)	(526,762)	(446,428)	80,334	15%	▲
Infrastructure Assets - Footpaths/Carparks	13	(378,413)	(332,466)	(90,562)	241,904	73%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(641,000)	(640,998)	(858,199)	(217,201)	(34%)	▼
Furniture and Equipment	13	(32,500)	(32,500)	(11,294)	21,206	65%	▲
Amount attributable to investing activities		(3,748,629)	(3,302,382)	(2,116,691)			
Financing Activities							
Proceeds from New Debentures		500,000	416,670	0	(416,670)	(100%)	▼
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		34,794	28,980	24,113	(4,867)	(17%)	
Transfer from Reserves	7	227,064	189,220	0	(189,220)	(100%)	▼
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(134,246)	(111,872)	(115,678)	(3,806)	(3%)	
Transfer to Reserves	7	(66,200)	(55,167)	(53,967)	1,200	2%	▲
Amount attributable to financing activities		561,412	467,831	(145,532)			
Closing Funding Surplus(Deficit)	3	(0)	1,013,427	1,630,549	617,122	61%	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON FINANCE REPORT – 17 MAY 2019

SHIRE OF NORTHAMPTON STATEMENT OF FINANCIAL ACTIVITY (By Nature or Type) For the Period Ended 30 April 2019

	Note	Amended Annual Budget	Amended YTD Budget	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	3	2,122,201	2,122,201	1,745,371	(376,830)	(18%)	▼
Revenue from operating activities							
Rates	9	4,622,864	4,616,114	4,607,285	(8,829)	(0%)	▼
Operating Grants, Subsidies and Contributions	11	1,454,405	1,145,377	1,277,314	131,937	12%	▲
Fees and Charges		1,265,424	1,193,626	1,315,527	121,901	10%	▲
Interest Earnings		121,750	110,078	98,435	(11,643)	(11%)	▼
Other Revenue		0	0	296,219	296,219		▲
Profit on Disposal of Assets	8	35,000	29,150	8,549			
		7,499,443	7,094,345	7,603,329			
Expenditure from operating activities							
Employee Costs		(3,003,415)	(2,502,280)	(2,571,794)	(69,514)	(3%)	▼
Materials and Contracts		(2,288,238)	(1,911,700)	(1,903,681)	8,019	0%	▲
Utility Charges		(359,390)	(299,290)	(279,552)	19,738	7%	▲
Depreciation on Non-Current Assets		(3,607,500)	(3,005,492)	(1,770,640)	1,234,852	41%	▲
Interest Expenses		(60,159)	(50,110)	(53,279)	(3,169)	(6%)	▼
Insurance Expenses		(251,088)	(208,870)	(276,466)	(67,596)	(32%)	▼
Other Expenditure		(437,137)	(367,168)	(362,609)	4,559	1%	▲
Loss on Disposal of Assets	8	0	0	(2,685)			
		(10,006,927)	(8,344,910)	(7,220,705)			
Operating activities excluded from budget							
Add back Depreciation		3,607,500	3,005,492	1,770,640	(1,234,852)	(41%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(35,000)	(29,150)	(5,864)	23,286	(80%)	▼
Adjust Provisions and Accruals			0	0	0		
Amount attributable to operating activities		1,065,016	1,725,777	2,147,401			
Investing activities							
Grants, Subsidies and Contributions	11	1,123,008	968,438	1,136,683	168,245	17%	▲
Proceeds from Disposal of Assets	8	164,000	163,992	135,318	(28,674)	(17%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(720,310)	(695,806)	(144,641)	551,165	79%	▲
Infrastructure Assets - Roads	13	(2,647,629)	(2,206,280)	(1,837,568)	368,712	17%	▲
Infrastructure Assets - Parks and Gardens	13	(615,785)	(526,762)	(446,428)	80,334	15%	▲
Infrastructure Assets - Footpaths/Carparks	13	(378,413)	(332,466)	(90,562)	241,904	73%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(641,000)	(640,998)	(858,199)	(217,201)	(34%)	▼
Furniture and Equipment	13	(32,500)	(32,500)	(11,294)	21,206	65%	▲
Amount attributable to investing activities		(3,748,629)	(3,302,382)	(2,116,691)			
Financing Activities							
Proceeds from New Debentures		500,000	416,670	0	(416,670)	(100%)	▼
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		34,794	28,980	24,113	(4,867)	(17%)	▼
Transfer from Reserves	7	227,064	189,220	0	(189,220)	(100%)	▼
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(134,246)	(111,872)	(115,678)	(3,806)	(3%)	▼
Transfer to Reserves	7	(66,200)	(55,167)	(53,967)	1,200	2%	▲
Amount attributable to financing activities		561,412	467,831	(145,532)			
Closing Funding Surplus (Deficit)	3	(0)	1,013,427	1,630,549	617,122	61%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

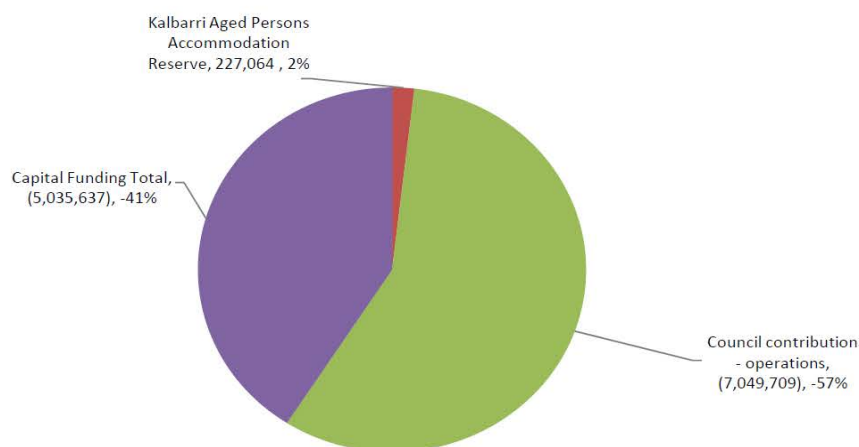
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 April 2019

Capital Acquisitions

	Note	YTD Actual New & Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Budget (d)	Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	(99,069)	(45,572)	(695,806)	(720,310)	(144,641)	551,165
Infrastructure Assets - Roads	13	(1,102,303)	(735,265)	(2,206,280)	(2,647,629)	(1,837,568)	368,712
Infrastructure Assets - Parks & Ovals	13	(446,428)	0	(526,762)	(615,785)	(446,428)	80,334
Infrastructure Assets - Footpaths	13	(90,562)	0	(332,466)	(378,413)	(90,562)	241,904
Plant and Equipment	13	(294,219)	(563,980)	(640,998)	(641,000)	(858,199)	(217,201)
Capital Expenditure Totals		(2,032,581)	(1,356,111)	(4,434,812)	(5,035,637)	(3,388,692)	1,046,120
Capital acquisitions funded by:							
Capital Grants and Contributions				968,438	1,123,008	1,136,683	
Borrowings				416,670	500,000	0	
Disposals				163,992	164,000	135,318	
Council contribution - Cash Backed Reserves							
Kalbarri Aged Persons Accommodation Reserve				189,220	227,064	0	
Council contribution - operations				(6,173,132)	(7,049,709)	(4,660,694)	
Capital Funding Total				(4,434,812)	(5,035,637)	(3,388,692)	

Budgeted Capital Acquisitions Funding



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$5,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	8,715	19%	▲	Permanent	Var due to NCCA loss repayment from 17/18
General Purpose Funding	(52,250)	-1%	▼	Permanent	Var associated with general rates and penalty interest
Law, Order and Public Safety	396,149	676%	▲	Permanent	BRM Grant & Pt Gregory Fire Truck Capitalisation
Health	(16,361)	-36%	▼	Permanent	Var due to reduced Health/Building charging
Education and Welfare	19,489	10%	▲	Permanent	Var due to additional Kalbarri aged care unit rental
Recreation and Culture	27,815	59%	▲	Permanent	Var inc HCC shelter & golf course clearing contribution
Transport	41,766	31%	▲	Permanent	Var due to additional Direct Road Grant revenue
Economic Services	28,758	13%	▲	Permanent	Var due to add Lucky Bay camping fees
Other Property and Services	45,792	44%	▲	Permanent	Var largely due to add sale of scrap & fuel rebate
Operating Expense					
Governance	13,063	2%	▲	Timing	Actuals and budget will converge as year progresses
General Purpose Funding	(41,490)	-25%	▼	Permanent	Var due to legal expenses
Law, Order and Public Safety	(50,770)	-15%	▼	Permanent	Var due to BFRM grant related expenditure
Education and Welfare	(38,257)	-15%	▼	Permanent	Var due to NCCA payroll expenses, part grant funded
Housing	(14,963)	-22%	▼	Permanent	Var due to add housing related expenses
Community Amenities	162,168	12%	▲	Timing	Var due to lag in refuse invoices & TPS review costs
Recreation and Culture	(27,669)	-2%	▼	Timing	Actuals and budget will converge as year progresses
Transport	1,171,355	33%	▲	Permanent	Var due to reduced depreciation associated with Reval
Economic Services	8,829	2%	▲	Timing	Actuals and budget will converge as year progresses
Other Property and Services	(51,655)	-139%	▼	Permanent	Var due to add private works jobs
Capital Revenues					
Non-operating Grants, Subsidies and Contributions	168,245	17%	▲	Timing	Var due to White Cliff's grant funding (not budgeted)
Proceeds from Disposal of Assets	(28,674)	-17%	▼	Permanent	All Plant trades completed
Capital Expenses					
Land and Buildings	551,165	79%	▲	Timing	RSL Hall construction tender has been awarded
Infrastructure Assets - Roads	368,712	17%	▲	Timing	Actuals and budget will converge as year progresses
Infrastructure Assets - Parks and Gardens	80,334	15%	▲	Timing	Minor Variance, will reconcile
Infrastructure Assets - Footpaths/Carparks	241,904	73%	▲	Timing	Dup Kalbarri F'shore completed October 18, carparks to be constructed
Plant and Equipment	(217,201)	-34%	▼	Permanent	Savings from Grader and ute purchases plus Pt Gregory Fire Truck Capitalisation

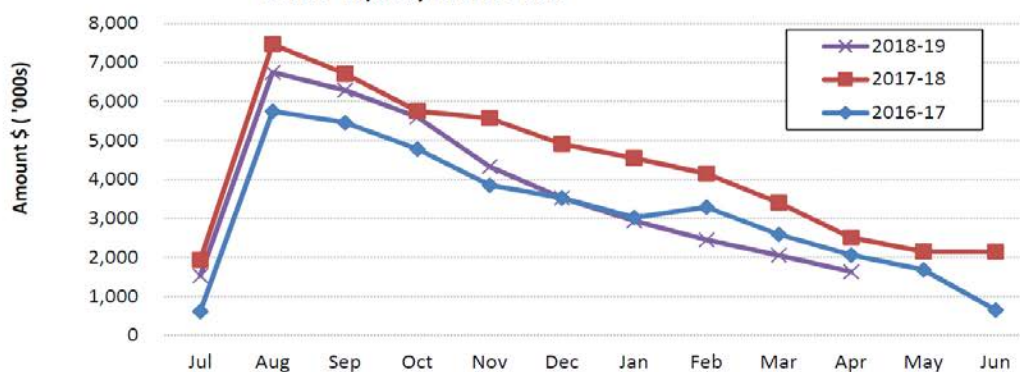
SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Current Years (Budgeted) Closing	Last Years (Audited) Closing	Current
	Note	30 June 2019	30 June 2019	30 Apr 2019
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	373,792	1,690,209	1,221,660
Cash Restricted	4	2,766,120	1,482,505	1,137,748
Receivables - Rates	6	313,380	302,667	365,077
Receivables - Other	6	99,260	99,260	35,763
Receivables - Rubbish		45,247	45,247	49,068
Emergency Services Levy		37,346	37,346	48,702
ATO Receivable		31,353	0	21,901
Inventories		11,778	11,778	27,305
Accruals/Adjustment		0	0	6,972
		3,678,276	3,669,012	2,914,196
Less: Current Liabilities				
Payables		(553,622)	(503,622)	(95,674)
Income Received in Advance		(64,611)	(401,389)	(145,939)
Provisions/Accruals		0	(80,789)	(50,224)
		(618,233)	(985,800)	(291,838)
Less: Cash Reserves	7	(937,842)	(937,841)	(991,809)
Net Current Funding Position		2,122,201	1,745,371	1,630,549

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	713,845			713,845	National	-	At Call
Trust Bank Account			52,619	52,619	National	-	At Call
OCDF - Horrocks				0	WATC	1.45%	N/A
OCDF - Binnu/White Cliffs		145,939		145,939	WATC	1.45%	N/A
Cash On Hand	1,450			1,450	N/A	Nil	On Hand
(b) Term Deposits - Municipal							
1060****	506,364			506,364	National	1.84%	08-May-19
				0			
				0			
(c) Term Deposits - Reserves							
TD 16-236-****		991,809		991,809	National	1.70%	31-May-19
				0			
Total	1,221,660	1,137,748	52,619	2,412,026			

Comments/Notes - Investments

SHIRE OF NORTHAMPTON FINANCE REPORT – 17 MAY 2019

SHIRE OF NORTHAMPTON NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30 April 2019

Note 5: Budget Amendments
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
Permanent Changes						
	Opening Deficit adjustment		Opening Deficit Adjustment		(376,860)	(376,860)
<u>Expenditure Adjustments</u>						
4082	Rates - Legal Fees		Operating Expenses		(6,640)	(383,500)
0032	Election Expenses - Reduced election expenditure		Operating Expenses	1,500		(382,000)
0112	Donation/contribution - Transport Railway carriage to Boyanup		Operating Expenses		(4,320)	(386,320)
0022	Members Travelling - Additional claims for travel		Operating Expenses		(2,000)	(388,320)
0502	Computer Expenses - Install comm's cabinet in Kalbarri Office		Operating Expenses		(3,800)	(392,120)
0408	Consultancy Services - Conduct FM & Reg 17 Reviews		Operating Expenses		(21,600)	(413,720)
0408	Consultancy Services - Conduct Fuel Tax Review - AIT Specialists		Operating Expenses		(1,548)	(415,268)
1072	Aerial Inspections - Savings no aerial inspections 18/19		Operating Expenses	1,500		(413,768)
1152	Port Gregory BFB Shed - roof replacement less than estimated		Operating Expenses	3,055		(410,713)
1162	Dog Control - Reduced cost for pound modification		Operating Expenses	1,670		(409,043)
2342	Northampton Doctors Surgery - Hot water system replaced		Operating Expenses		(1,250)	(410,293)
3212	Fitzgerald St House - Replace HWS		Operating Expenses		(3,600)	(413,893)
3432	Rake Place House - Reduced water consumption		Operating Expenses	3,000		(410,893)
3432	Rake Place House - Airconditioner Repairs		Operating Expenses		(2,370)	(413,263)
3492	Callion Way House - Repair retaining wall and fence ex insurance		Operating Expenses		(5,610)	(418,873)
4372	Northampton Urban street Design - Not pursued pending by-pass		Operating Expenses	34,000		(384,873)
4802	Chinamans Ablutions - Drain & sump for ext shower not required		Operating Expenses	1,300		(383,573)
4592	Sally's Tree Ablutions - Cistern replacement repairs		Operating Expenses		(2,105)	(385,678)
4752	Port Gregory Ablutions - Additional plumbing costs		Capital Expenses		(1,092)	(386,770)
4772	Allen Centre - Reduced carpet renewal cost (meeting room not replaced)		Operating Expenses	7,195		(379,575)
4772	Allen Centre - Replace faulty cooktop/oven		Operating Expenses		(2,725)	(382,300)
4682	Alma Hall - Extra costs incurred during upgrade works		Operating Expenses		(3,045)	(385,345)
4712	Ajana Hall - Toilet & septic repairs		Operating Expenses		(3,160)	(388,505)
3664	Rock retaining wall near VMR - Costs less than estimate (geofabric in stock)		Capital Expenses	3,050		(385,455)
3694	BBQ Shelter - Overall savings from power installation		Operating Expenses	2,150		(383,305)
4952	Kalbarri Foreshore - Replace bore pump		Operating Expenses		(5,630)	(388,935)
4972	Horrocks Foreshore - Additional repairs to playground equipment		Operating Expenses		(2,030)	(390,965)
4998	Port Gregory Playground - Extra cost for erection of equipment (approved)		Operating Expenses		(5,200)	(396,165)
4992	Eco Flora parks & gardens - Extra costs for bore & pumps		Operating Expenses		(6,185)	(402,350)
5262	Kalbarri Camp School - Extra electrical costs for switchboard upgrade		Operating Expenses		(2,710)	(405,060)
5169	Northampton Bowling club - Replace Airconditioner per lease agreement		Operating Expenses		(4,820)	(409,880)
5532	Chiverton House - General allocation not paid as Council now pays for maintenance		Operating Expenses	5,000		(404,880)
5072	Heritage Advisor - Savings as requirement less than previous years		Operating Expenses	5,300		(399,580)
5582	Old Roads Board Building - Reduced cost for renewal of doorframes & architraves		Operating Expenses	1,100		(398,480)
5682	Kalbarri Town Talk - Replace fence		Operating Expenses		(2,045)	(400,525)
5204	Binnu West Road - Land purchase not included in 18/19 budget		Capital Expenses		(8,045)	(408,570)
5850	Rob Road Survey - Rav4 survey not required		Capital Expenses	5,000		(403,570)
5060	Bateman Street - Deferred to 2019/2020 cash cost saving		Capital Expenses	31,000		(372,570)
5060	Thornton & Erwood Street - Deferred to 2019/2020 cash cost saving		Capital Expenses	41,200		(331,370)
5060	Karina Mews - Deferred to 2019/2020 cash cost saving		Capital Expenses	29,850		(301,520)
5060	Little Bay Road - Progress delayed, expected savings in 2018/2019		Capital Expenses	45,000		(256,520)
5130	Kalbarri community Bus Shed - Defer to 2019/2020 due to land tenure issues		Capital Expenses	20,000		(236,520)
5930	Northampton Depot - Replace high bay lights		Operating Expenses		(2,900)	(239,420)
5910	Kalbarri Depot - Wifi connection		Operating Expenses		(1,200)	(240,620)
4214/4224	Machinery/Utility Purchase - Overall net savings		Capital Expenses	54,495		(186,125)
5932	Kalbarri Airport - Extra costs for repairs to lighting activators		Operating Expenses		(5,300)	(191,425)
6402	Lucky Bay Camping Site - Extra cost to pump out ablutions		Operating Expenses		(4,240)	(195,665)
6402	Lucky Bay Camping Site - Extra cost to repair ablutions (fan system, steps)		Operating Expenses		(3,550)	(199,215)
6372	Tourism Promotion - Abri Vossos Olhos film not progressing		Operating Expenses	10,000		(189,215)
7172	Workers compensation Insurance - Adjustment for 16/17 insurance payment		Operating Expenses		(11,066)	(200,281)
<u>Revenue Adjustments</u>						
4501	Rates General - Reduced revenue GRV error for Uniting Church		Operating Revenue		(16,528)	(216,809)
4560	Rates Discount - Additional discount raised		Operating Revenue	6,320		(210,489)
4611/4621	Financial Assistance Grants - Actual less than budget estimate		Operating Revenue		(48,425)	(258,914)
0773	Animal Control - Less income for Dog and Cat Licences		Operating Revenue		(2,200)	(261,114)
1763	Health Services - less fees charges compared to budget estimate		Operating Revenue		(7,000)	(268,114)
3323	Refuse Site Fee's - Additional Income at refuse sites		Operating Revenue	9,600		(258,514)
3853	LSL Contribution - Contribution for H.Williams LSL from CGG		Operating Revenue	2,225		(256,289)

SHIRE OF NORTHAMPTON FINANCE REPORT – 17 MAY 2019

SHIRE OF NORTHAMPTON NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30 April 2019

Note 5: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
6281	Road Grant - Additional payment		Operating Revenue	62,000		(194,289)
5713	Grant funding - Whitecliffs OCDF Grant funding - refer b/fwd deficit		Capital Revenue	372,823		178,534
5713	Building Control - Kerb/footpath deposit reimbursed from trust		Operating Revenue	2,730		181,264
5563	Caravan Park Lease - Error in adopted Fee's and charges		Operating Revenue		(4,411)	176,853
5973	Lia Rent - Kitson Circuit - Error in adopted Fee's and charges		Operating Revenue		(4,413)	172,440
6423	Sale of Scrap - Increased income from sale of scrap		Operating Revenue	21,800		194,240
6433	Workers Compensation Insurance - Additional Claims Received		Operating Revenue	1,510		195,750
6443	Diesel Fuel Rebate - Additional fuel tax income		Operating Revenue	4,977		200,727
				790,350	(589,623)	

Classifications Pick List

Operating Revenue
Operating Expenses
Capital Revenue
Capital Expenses
Opening Surplus(Deficit)
Non Cash Item

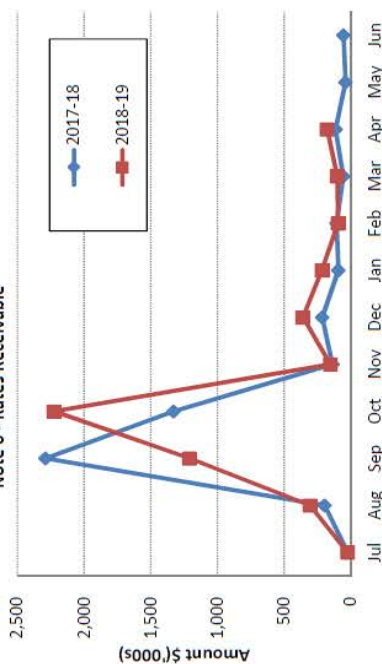
SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 6: Receivables

Receivables - Rates Receivable	30 Apr 2019	30 June 2018	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$		\$	\$	\$	\$	\$
Opening Arrears Previous period	302,667	263,223	Receivables - General	8,585	5,573	1,600	20,004	35,763
Levied this year	4,607,285	4,332,891						
Less Collections to date	(4,544,875)	(4,231,036)	Balance per Trial Balance					
Equals Current Outstanding	365,077	365,077	Sundry Debtors					35,763
			Receivables - Other					0
Net Rates Collectable	365,077	365,077	Total Receivables General Outstanding					35,763
% Collected	92.56%	92.06%						

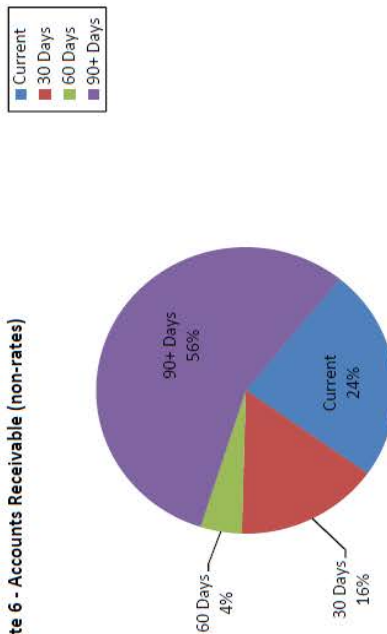
Amounts shown above include GST (where applicable)

Note 6 - Rates Receivable



Comments/Notes - Receivables Rates

Note 6 - Accounts Receivable (non-rates)



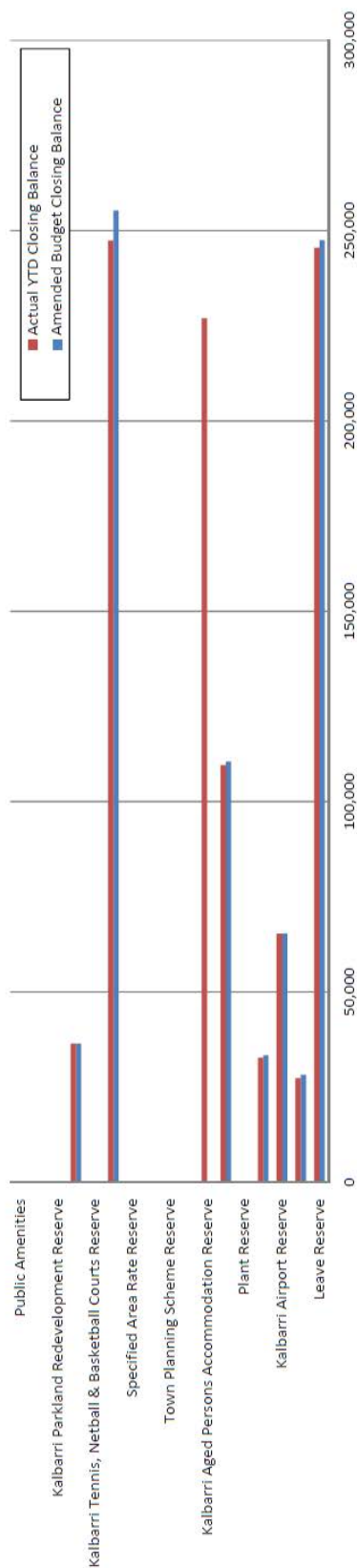
Comments/Notes - Receivables General

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 237,544	\$ 5,000	\$ 3,034	\$ 5,000	\$ 5,000	\$ 0	\$ 0	\$ 247,544	\$ 245,578
Roadworks Reserve	26,250	2,000	1,221	0	0	0	0	28,250	27,471
Kalbarri Airport Reserve	45,173	200	123	20,000	20,000	0	0	65,373	65,296
Computer Office and Equipment Reserve	31,905	1,500	909	0	0	0	0	33,405	32,814
Plant Reserve	0	0	0	0	0	0	0	0	0
House and Building Reserve	98,118	2,500	1,532	10,000	10,000	0	0	110,618	109,650
Kalbarri Aged Persons Accommodation Reserve	227,064	0	0	0	0	(227,064)	0	0	227,064
Northampton Aged Persons Accommodation Reserve	0	0	0	0	0	0	0	0	0
Town Planning Scheme Reserve	0	0	0	0	0	0	0	0	0
Townscape Car Park Reserve	0	0	0	0	0	0	0	0	0
Specified Area Rate Reserve	0	0	0	0	0	0	0	0	0
Land Development Reserve	235,288	20,000	12,148	0	0	0	0	255,288	247,436
Kalbarri Tennis, Netball & Basketball Courts Reserve	0	0	0	0	0	0	0	0	0
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0	36,500	36,500
Kalbarri Parkland Redevelopment Reserve	0	0	0	0	0	0	0	0	0
Tourism Infrastructure Reserve Fund	0	0	0	0	0	0	0	0	0
Public Amenities	937,842	31,200	18,967	35,000	35,000	(227,064)	0	776,978	991,809

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual			Amended Budget		
		Net Book Value	Proceeds	Profit (Loss)	Net Book Value	Proceeds	Profit (Loss)
		\$	\$	\$	\$	\$	\$
Plant and Equipment							
P216	Isuzu Dmax (Kalbarri Ranger)	16,399	16,364	(35)	16,500	14,000	(2,500)
P237	Isuzu Dmax (Northampton Gardener)	10,498	10,000	(498)	10,000	13,000	3,000
P235	Isuzu Dmax (Kalbarri Gardener)	12,606	10,455	(2,151)	12,500	10,000	(2,500)
P203	Caterpillar 121H Grader	89,951	98,500	8,549	90,000	127,000	37,000
		129,454	135,318	8,549	129,000	164,000	40,000
				(2,685)			(5,000)

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 9: Rating Information	RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	YTD Actual			Amended Budget		
					Rate Revenue \$	Interim Rates \$	Back Rates \$	Rate Revenue \$	Interim Rate \$	Back Rate \$
	Differential General Rate									
	General GRV	0.072300	1,559	17,443,168	1,645,341	(13,791)	844	1,644,791	0	0
	General UV	0.013059	448	178,371,085	2,346,324	(2,073)	(29)	2,346,323	0	0
	Sub-Totals		2,007	195,814,254	3,991,665	(15,864)	815	3,991,114	0	0
	Minimum Payment									
	General GRV	550.00	1,020	7,328,111	565,950			561,000	0	0
	General UV	550.00	55	1,895,245	24,750			30,250	0	0
	Sub-Totals		1,075	9,223,355	590,700	0	0	591,250	0	0
	Discounts/Concession									
	Amount from General Rates		3,082	205,037,609	4,582,365	(15,864)	815	4,582,364	0	0
	Ex-Gratia Rates									
	Specified Area Rates									
	Totals							4,607,285		40,500
										4,622,864

Comments - Rating Information

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 10: Information on Borrowings
(a) Debenture Repayments

Particulars	01 Jul 2018	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$
Recreation and Culture								
Loan 148A - Kalbarri Library Extension	26,733		26,733	26,733	(0)	(0)	913	939
Loan 156 - RSL Hall Extensions	0	500,000	0	0	0	500,000	0	0
Transport								
Loan 149 - Plant Purchases	0				0	0		
Loan 153 - Plant Purchases	214,339		39,525	39,525	174,814	174,814	8,927	9,561
Other Property and Services								
Loan 154 - Staff Housing	256,641		16,462	33,194	240,179	223,447	5,061	9,789
Self Supporting Loans								
Loan 151 - Kalbarri Bowling Club	7,459		1,784	3,621	5,675	3,838	251	444
Loan 152 - Staff Housing	328,941		17,189	17,189	311,752	311,752	21,649	21,649
Loan 155 - Pioneer Lodge	386,552		13,984	13,984	372,568	372,568	16,478	17,777
	1,220,665	500,000	115,678	134,246	1,104,987	1,586,419	53,279	60,158

All debenture repayments were financed by general purpose revenue except loans 147, 151, 152 & 155 which are self supporting loans.

(b) New Debentures

No new debentures have been received during 2018/2019

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 11: Grants

Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Amended Budget Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d+e)	Revenue (c)	YTD Actual (Expended) (c)	Unspent Grant (a)+b+(c)
		\$	\$	\$	\$	\$		\$	\$	\$	\$
General Purpose Funding											
Grants Commission - General	Operating	0	422,550	0	316,911	422,550		422,550	323,513	0	0
Grants Commission - Roads	Operating	0	386,769	0	290,076	386,769		386,769	247,157	0	0
Law, Order and Public Safety											
FESA Grant - Operating Bush Fire Brigade	Operating	0	27,323	0	22,971	27,323		27,323	27,035	0	0
Grant FESA - SES	Operating	0	26,122	0	21,559	26,122		26,122	26,410	(44,669)	0
Grant Feral Eradication	Operating	0	0	0	0	0		0	0	0	0
Bushfire Risk Mitigation Grant	Operating	0	0	0	0	0		0	93,725	(103,475)	0
Education and Welfare											
NCAA Fundraising	Non-operating	0	0	0	0	0		0	53,276	0	53,276
Community Amenities											
Coastal Management Plan Grant	Operating - Tied	0	60,000	0	50,000	60,000		60,000	25,000	0	25,000
Recreation and Culture											
Kalbarri Foreshore Redevelopment	Non-operating	0	0	171,725	171,720	171,725		171,725	137,382	(318,209)	(180,827)
Kalbarri Bowling Club	Non-operating	0	0	18,930	18,930	18,930		18,930	20,100	(2,442)	17,658
Kalbarri Bowling Club	Non-operating	0	0	5,000	5,000	5,000		5,000	0	0	0
Seniors Week	Operating	0	0	0	0	0		0	1,000	0	0
BBQ/Shelter Donation											
Transport											
RRG Grants - Capital Projects	Non-operating	0	0	197,330	164,440	197,330		197,330	261,867	0	261,867
Grey St/Red Bluff Road Corner	Non-operating	0	0	0	0	0		0	0	(19,852)	(19,852)
White Cliffs	Non-operating	0	0	0	0	0		0	235,655	0	235,655
RFR - Binnu West	Non-operating	0	0	730,023	608,350	730,023		730,023	428,403	(1,102,303)	(673,900)
DUP - Footpath Grant (Stephen Street)	Non-operating	0	0	0	0	0		0	0	0	0
MFWA Maintenance Grants	Operating	0	99,160	0	99,160	99,160		99,160	161,163	0	0
WA Road Safety Commission	Non-operating	0	0	0	0	0		0	0	0	0
TOTALS		0	1,021,924	1,123,008	1,769,115	2,144,932	0	2,144,932	2,041,687	(2,693,254)	(1,383,427)
SUMMARY											
Operating		0	961,924	0	750,677	961,924		961,924	880,004	(148,144)	0
Operating - Tied		0	60,000	0	50,000	60,000		60,000	25,000	0	25,000
Non-operating		0	0	1,123,008	968,438	1,123,008		1,123,008	1,136,683	(2,545,110)	(1,408,427)
TOTALS		0	1,021,924	1,123,008	1,769,115	2,144,932	0	2,144,932	2,041,687	(2,693,254)	(1,383,427)

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019




























Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 30 Apr 2019
	\$	\$	\$	\$
Town Planning - Security Bonds	0			0
Galena Donations	0		0	0
Transportable Housing Bond	26,275	5,000	0	31,275
Footpath Deposits	30,820		(7,706)	23,114
Horrocks Retention Fee - Parking/Stage 2	0		0	0
Retentions - Subdivisions	30,683		(40,289)	(9,606)
Building Levies (BCITF & BRB)	182	201		383
Community Bus Bond	6,400	1,400	(1,000)	6,800
Safer WA Funds	0			0
Northampton Cemetery Funds	0			0
Unclaimed Monies - Rates	4,338	0	0	4,338
Nomination Deposits	0	0	0	0
DOLA - Parks & Gardens Development	0			0
Aged Unit Bond	0	200	(200)	0
Council Housing Bonds	520	5,000	(520)	5,000
BROC - Management Funds	1			1
Kalbarri Youth Space Project Funds	0		0	0
Burning Off Fees	0		0	0
RSL Hall Key Bond	650	690	(690)	650
Peet Park Donations	0			0
Willa Guthurra	0			0
Special Series Plates	1,430	2,170	(3,490)	110
Auction	0			0
Kidsport	2,937	0	(879)	2,058
Public Open Space	0			0
ReDone (Kalbarri Park/Beach Shelters)	0		0	0
Northampton Child Care Association	59,305	0	(37,069)	22,236
Horrocks Memorial Wall	765	0	(595)	170
One Life	3,513	0	(684)	2,829
Conservation Incentives	0	0	0	0
Kalbarri Camp School	0	0	0	0
Roadwise Award Fundriser	0	2,732	(2,732)	0
Rubbish Tip Key Bond	0	1,000	0	
Horrocks - Skatepark	0	1,050	0	1,050
	167,819	19,443	(95,854)	90,408

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 13: Capital Acquisitions

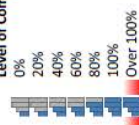
Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
Governance								
	101340 Replace Kalbarri photo-copier	0	(5,021)	(5,021)	(5,000)	(5,000)	(21)	
	101340 Replace Server	0	0	0	(22,500)	(22,500)	22,500	
	101340 Replace Desktop computers	0	(6,273)	(6,273)	(5,000)	(5,000)	(1,273)	
	Governance Total	0	(11,294)	(11,294)	(32,500)	(32,500)	21,206	
Law and Order								
	103340 Pt Gregory Fire Truck - Capitalisation	(294,219)	0	(294,219)	0	0	(294,219)	
	Health Total	(294,219)	0	(294,219)	0	0	(294,219)	
Communities Amenities								
	133440 New Ablutions at Blue Holes	(39,105)	0	(39,105)	(105,000)	(87,500)	48,395	
	Communities Amenities Total	(39,105)	0	(39,105)	(105,000)	(87,500)	48,395	
Recreation And Culture								
	135140 Construct Extension to RSL Hall	(31,010)	0	(31,010)	(512,000)	(511,998)	480,988	
	136640 Install Steps (opp Rainbow Jungle) HCC Notice Board	(5,837)	0	(5,837)	(18,840)	(15,694)	9,858	
	136640 Install Rock Wall for Erosion Control (near VMR)	(21,950)	0	(21,950)	(25,000)	(20,826)	(1,124)	
	136940 Kalbarri Foreshore DUP Pathway	(318,209)	0	(318,209)	(343,450)	(286,204)	(32,005)	
	136940 BBQ & Shelter - Kalbarri	(22,754)	0	(22,754)	(23,695)	(19,746)	(3,008)	
	135940 Bitumen Seal Foreshore Carpark (South IGA)	(70,509)	0	(70,509)	(38,615)	(32,172)	(38,337)	
	135940 Blue Holes Carpark Redevelopment	(2,442)	0	(2,442)	(121,213)	(100,988)	98,546	
	137540 Kalbarri Bowling Club - Playing Lights	(44,150)	0	(44,150)	(56,800)	(56,796)	12,646	
	137540 Port Gregory Playground	(30,601)	0	(30,601)	(25,000)	(24,996)	(5,605)	
	137540 Lions Park - Asphalt Seal Car Park	0	0	0	(103,185)	(103,176)	103,176	
	138040 Town Talk/Seebreeze Kids Care Renovations	0	(45,572)	(45,572)	(55,400)	(55,398)	9,826	
	Recreation And Culture Total	(547,462)	(45,572)	(593,034)	(1,323,198)	(1,227,994)	634,960	
Transport								
	Various Road Construction	(1,102,303)	(735,265)	(1,837,568)	(2,647,629)	(2,206,280)	368,712	
	Various Footpath Construction	(17,611)	0	(17,611)	(115,400)	(96,130)	78,519	
	150900 Material Bins & Shed - Kalbarri Depot	(19,852)	0	(19,852)	(42,000)	(35,000)	15,148	
	142140 Land Acquisition - Binu West Road	(9,101)	0	(9,101)	(5,910)	(5,910)	(3,191)	
	142240 Grader	0	(341,071)	(341,071)	(425,000)	(425,000)	83,929	
	142240 Replacement Water Tank	0	(30,000)	(30,000)	(26,000)	(26,000)	(4,000)	
	142240 Free Roller	0	(57,619)	(57,619)	(54,000)	(54,000)	(3,619)	
	142540 Water Tank - Kalbarri (Binding)	0	(14,395)	(14,395)	(14,000)	(14,000)	(395)	
	142540 Kalbarri Ranger Vehicle	0	(45,174)	(45,174)	(45,000)	(45,000)	(175)	
	151300 Northampton Gardiner Vehicle	0	(36,357)	(36,357)	(43,000)	(42,999)	6,642	
	151300 Kalbarri Gardiner Vehicle	0	(39,363)	(39,363)	(34,000)	(33,999)	(5,364)	
	Transport Total	(1,148,868)	(1,299,245)	(2,448,113)	(3,451,939)	(2,984,318)	536,205	

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Economic Services/Other Property and Services								
Pink Lake Viewing Platform	150160	(2,927)	0	(2,927)	(123,000)	(102,500)	99,573	
Other Property and Services Total		(2,927)	0	(2,927)	(123,000)	(102,500)	99,573	
Capital Expenditure by Program Total		(2,032,581)	(1,356,111)	(3,388,692)	(5,035,637)	(4,434,812)	1,046,120	
Capital Expenditure By Class								
Land and Buildings	Various	(99,069)	(45,572)	(144,641)	(720,310)	(695,806)	551,165	
Infrastructure Assets - Roads	Various	(1,102,303)	(735,265)	(1,837,568)	(2,647,629)	(2,206,280)	368,712	
Infrastructure Assets - Footpaths	Various	(90,562)	0	(90,562)	(378,413)	(332,466)	241,904	
Infrastructure Assets - Parks and Ovals	Various	(446,428)	0	(446,428)	(615,785)	(526,762)	80,334	
Plant and Equipment	Various	(294,219)	(563,980)	(858,199)	(641,000)	(640,998)	(217,201)	
Furniture and Equipment	Various	0	(11,294)	(11,294)	(32,500)	(32,500)	21,206	
Capital Expenditure Total by Class		(2,032,581)	(1,356,111)	(3,388,692)	(5,035,637)	(4,434,812)	1,046,120	

Level of Completion Indicators



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

7.4.3 BUDGET SUBMISSIONS 2019-2020

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 May 2019
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Garry Keeffe/Grant Middleton
APPENDICES:	1. Detailed Budget Submissions

SUMMARY:

Council to consider budget submissions from groups or organisations for funding in the 2019/2020 Budget.

BACKGROUND:

The public advertising period for the lodgement of Budget submissions for projects to be considered was advertised in the Corporate Business Plan and Long Term financial Plan 2019/2020 review.

The submissions detailed below have been received and Council is requested to consider if these projects are to be included within the 2019/2020 Draft Budget for consideration. Details of the funding requests have been provided as an attachment to this agenda item.

It is also suggested that all applicant's requests which can obtain funding from other sources be informed to actively pursue these grants to offset expenditure requirements.- In some cases it may be prudent to defer items until 2020/2021 whilst funding is being sought.

It is requested that Council consider the projects for listing in the draft 2019/2020 budget.

1. Northampton Visitor Centre - \$25,000

The Northampton Tourist Association has requested an operating grant of \$25,000 for the 2019/2020 financial year.

Management comment – No increase from the 2016/2017, 2017/2018 & 2018/2019 budget allocation of \$25,000.

2. Kalbarri Visitor Centre - \$50,000

The Kalbarri Visitor Centre has requested funding totaling \$50,000 for their annual operational subsidy. The Visitor Centre is experiencing a consistent decline in income and increasing operational costs whilst continuing to maintain a level one Accredited Visitor Centre status.

*Management comment – The Kalbarri Visitor Centre Operational Grant was \$35,000 – 2018/2019, 2017/2018, 2016/2017
\$30,000 - 2015/2016, 2014/2015 & \$25,000 2013/2014.*

3. Kalbarri Visitor Centre (Specified Area Rate) - \$30,000

There has been a request for funding of \$30,000 to continue with the funding to be utilised for the following:

- TV Advertising GWN7 \$15,000
- Australia's Coral Coast Marketing Campaign - \$8,000
- Radio advertising - \$5,100
- TV Commercial's (production/classification etc) - \$1,200

Management comment – The Kalbarri Specified Area rate levied in previous years = \$30,000 in 2018/2019 & 2017/2018 for advertising and promotion, \$31,500 in 2016/2017 for advertising and promotion, \$30,000 in 2015/2016 comprising \$15,000 advertising and promotion \$15,000 and entry statements of \$15,000.

4. Northampton VFRS - \$3,700

A request has been received from the Northampton VFRS for \$3,700 to tile the kitchen floor in the Northampton Volunteer Fire and Rescue Kitchen.

Management comment – The VFRS has been responsible for maintaining the buildings on this site and have offered to pay for the purchase of the tiles.

Due to the future relocation of the VFRS pending the construction of their new depot the buildings may be removed from this site.

Northampton Lions Club - \$30,000 or part thereof

The Northampton Lions Club has requested funding totaling \$30,000 or part thereof for the purchase of a mobile food van. Their current van is approximately 40 years old and does not meet current health and safety regulations. The club intends to make the van available to clubs and the general Northampton community.

Management comment – There has not been any funding provided in past budgets for the purchase of a food van or other mobile catering equipment. Council does own a trailer equipped with a BBQ that is available for groups to utilise.

5. Northampton Creative Obsessions - \$2,305

A request has been received from the Northampton Creative Obsessions group for assistance with the purchase of signage, banners and walk trail maps.

Management comment – The total cost of the project is \$4,305 with the group contributing \$2,000.

6. Kalbarri Childcare - \$4,945

The Kalbarri Childcare has requested funding to facilitate the re-organisation of the building to swap the current sleep/storage area with the office to ensure they comply with relevant childcare legislation. The renovations include the installation of a window, desk and storage.

Management comment – This is a Shire owned building that the Kalbarri childcare operate from and had had only relatively minor expenditure over the last 5-10 years.

7. St Mary's Parish - \$8,000 - \$10,000

The parish have requested funding up to \$10,000 to assist with the restoration of the stone wall along Hampton road, this project is too large for the local parish to fund by themselves. The wall requires re-grouting and the project may also involve the utilisation of labour from MEEEDAC and or the Greenough Regional Prison.

Management comment – Total project costs for this non-council owned and controlled asset are unknown, the parish has requested funding of \$8,000 - \$10,000 to get the project moving.

Information from Council's heritage advisor indicated that there may be issues obtaining Lotterywest grant funding for this project due to the difficulty in justifying community benefit from the works.

8. Botanic Line - \$3,900

The botanic line group has requested funding for the installation of a 3000 gallon water tank plus reticulation pipe and fittings for the botanic line extension on Reynolds Street.

Management comment – Reynolds Street is a road reserve where the botanic line has been preserving the railway line route.

9. Northampton Motors and Machinery Restoration Group - \$3,000

The group has requested funding totaling \$3,000 for the purchase of a AW7 Tractor for display purposes.

Management comment – Total funding requested = \$3,000

10. Northampton Environmental Group - \$7,000

The Northampton Environmental Group has requested funding of \$7,000 to fund a land manager service to allow the group to extend the existing work they have completed by improving plant diversity and wildlife along the brook.

Management comment – The Northampton Environmental Group have stated that they have invested approximately \$7,000 each year for the last two years.

11. Northampton Volunteer Organisation - \$3,500

There has been a request to hold a Grant workshop similar to the recent workshop held at the Shire of Chapman Valley which had Lotterywest staff present plus a workshop following on grant writing etc.

Management comment – The workshop held in Chapman Valley was well supported with volunteers from the Shire of Northampton also in attendance.

12. Northampton Men's Shed Inc - \$20,000

The Northampton Men's shed have requested a contribution of \$20,000 to assist with the construction of a shed at the Mary Street Railway precinct. The total cost of the 12M x 12M shed is estimated at \$75,000 which also included power, water, toilet and a contingency of 5%.

Management comment – The group is contributing \$7,000 plus attracting a Lotterywest Grant of \$36,000 and \$12,000 from CBH Group.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.3

That Council consider the above projects for inclusion within the draft 2019/20 Budget.

Attachments



NORTHAMPTON TOURIST ASSOCIATION (INC)
PO BOX 21
NORTHAMPTON WA 6535
PH: 08 9934 141
E: info@northampton.com.au
W: www.northampton.com.au
ABN 22 162 089 31

26 MAR 2019

March 26 2019

Mr Garry Keeffe
CEO
Shire of Northampton
PO Box 61
Northampton WA 6535

Dear Garry

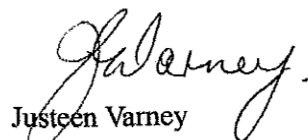
The Northampton Tourist Association (Inc) wish to apply for funding for the forthcoming budget financial year 2019/2020.

We again request an amount of \$25,000 for the coming twelve month period.

Attached is a copy of our projected income and expenditure for the above period. This is based on working figures for the previous 2018/2019 year.

We look forward to your approval of this financial request.

Yours faithfully



Justeen Varney
Treasurer
Northampton Tourist Association (Inc)
info@northampton.com.au

NORTHAMPTON TOURIST ASSOCIATION INC.
INCOME 1/1/17 TO 31/10/18

Income	November	December	January	February	March	April	May	June	July	August	September	October	Total
VC Sales	684.25	393.60	891.00	271.85	343.00	681.70	594.15	336.50	1026.59	1478.45	2145.90	1400.20	10247.19
TransWA	384.55	382.50	92.40	136.10	275.05	299.40	494.25	423.10	469.75	309.15	334.40	857.65	4458.30
2 nd Hand Books	5.00	6.00	18.00	5.00		19.00	12.00	1.00	15.00	20.00	9.00	11.00	121.00
Photocopying	1.50			2.00		7.00		1.20	.50		.50	2.40	21.10
Directory	28.00	4.00	4.00	392.00	552.00	24.00	12.00	124.00	24.00	108.00		18.00	1290.00
Memberships		245.00	360.00	130.00	20.00	45.00	20.00			27.05			847.05
Consignment	72.00	25.00	25.00	25.00	57.50	55.00	41.00	72.00	80.00	84.50	121.35	45.00	703.35
Aust Day		500.00	400.00								500.00		1400.00
Donations	1.00	1.90	170.00	5.10		8.50	1.60	0.05	2.60	1.70	0.85	3.15	196.45
Brochure Adv													
Shire Grant													
Integrity					153.30			105.70					25000.00
Membr/Signage			1085.00	560.00	65.00								259.00
WA Tourism Grant		18,000.00											1710.00
Insurance Claim													18000.00
Other													
Total	1176.30	19558.00	3045.40	1527.05	1465.85	1142.60	1175.00	1063.55	1618.44	2028.85	3112.00	27337.40	64253.44
<i>Bank Reconcile</i>													
Opening Bal	33173.61	28693.90	44941.71	33495.06	27309.02	25035.66	20816.07	17330.27	13805.44	12941.67	11412.56	9746.04	
Income	1176.30	19558.00	3045.40	1527.05	1465.85	1142.60	1175.00	1063.55	1618.44	2028.85	3112.00	27337.40	
Expenses	-5656.01	-3310.19	-14492.05	-7713.09	-3739.21	-5362.19	-4660.80	-4588.38	-2482.21	-3557.96	-4778.52	-4727.25	
Total Funds	28693.90	44941.71	33495.06	27309.02	25035.66	20816.07	17330.27	13805.44	12941.67	11412.56	9746.04	32356.19	
Bank St Close B	28693.90	44941.71	33495.06	27309.02	25035.66	20816.07	17330.27	13805.44	12941.67	11412.56	9746.04	32356.19	
U/P Cheques	-	-	-	-	-	-	-	-	-	-	-	-	
Reconc Balance	28693.90	44941.71	33495.06	27309.02	25035.66	20816.07	17330.27	13805.44	12941.67	11412.56	9746.04	32356.19	

NORTHAMPTON TOURIST ASSOCIATION INC.
EXPENDITURE 1/11/17 TO 31/10/18

Expenditure	November	December	January	February	March	April	May	June	July	August	September	October	Total
Stock	40.39	527.10	190.12	204.32	315.74	535.34	527.43	346.97	220.80	695.32	2091.10	829.44	6524.01
Wages	2970.00	1890.00	1980.00	1680.00	1500.00	1755.00	2970.00	1980.00	1980.00	1980.00	1980.00	2970.00	25635.00
C/signment	8.00	8.64	16.00	16.00	53.60	64.00		100.00	16.00	80.00	94.10	32.00	488.34
TransWA	338.99	330.21	304.67	71.30	96.23	149.82	290.08	313.88	83.98	371.14	231.68	177.95	2759.93
Phone	116.84	108.14	112.36	130.75	107.71	109.31	133.60	103.98	106.43	104.43	116.64	114.46	1364.65
Advertising	89.60		450.00										539.60
Insurance				886.20								264.00	1150.20
Australia Day				581.06									581.06
Post/Stationery	49.85	53.30	18.90	29.26	91.93	2.00	20.00	71.70				55.40	392.34
Memberships							70.00	578.00					648.00
Computer Exp	582.00			235.00				624.00				209.00	1650.00
Amenities	35.34	312.80		33.70		22.72	6.69			22.07			433.32
Signs & Maint					174.00	1005.00							1179.00
Bank Fees	40.00	80.00	40.00		80.00			80.00		80.00	40.00		440.00
Shop Fittings			100.00										100.00
Honorariums	225.00			75.00jv		375.00	75.00	300.00	75.00	225.00	225.00	75.00	1650.00
Integrity						68.00	68.00	89.85					225.85
Audit				200.00									200.00
Brochure Adv						1276.00							1276.00
Fixed Term													
Entertainment													
Directory				295.50									295.50
Tourism Grant													
Reimburse Bursary	660.00												660.00
Tourism Grant													
Purchase Aust Post Credit Card	500.00						500.00						1000.00
Accred/Consultant			5280.00pp		1320.00fp								6600.00fp
New Info Bay			6000.00pp	3275.00final									9275.00
Total	5656.01	3310.19	14492.05	7713.09	3739.21	5362.19	4660.80	4588.38	2482.21	3557.96	4778.52	4727.25	65067.86



Page | 1

GM
1.1.2 → 13.2.2

11th April 2019
Mr Garry Keeffe
Chief Executive Officer
Shire of Northampton
PO Box 61 Northampton 6535

Dear Garry,

RE: Budget Submission – Kalbarri Visitor Centre - Operating Subsidy 2019-20

The Kalbarri Visitor Centre (KVC) wish to apply for an annual operating subsidy from the Shire of Northampton of **\$50,000** for the 2019-20 financial year.

Shire have been very supportive over recent years, which has enabled the Visitor Centre to thrive and continue to support the community and its visitors. We have a strong team spirit and a supportive voluntary committee who are passionate about the KVC and tourism, being involved in many aspects of the centre operations. This allows us to nurture creative ideas and represent our members to the best of our ability. Currently the KVC has 116 internal and 58 external members which is an increase on last year by 7%, demonstrating strong support for our services and the centre.

We are, however observing a consistent decline in income, and an increase in operating costs which is consistent with businesses in the Shire and an ongoing concern for the future trading of Kalbarri Visitor Centre. We are aware that if the Visitor Centre were no longer able to operate due to the ongoing operating costs it would be detrimental to the local businesses and the community within the Shire.

The KVC have reduced staff shifts, negotiated with debtors for better rates and there is very limited outsourcing of work to keep the operating costs down at the centre.

We are very proud of our level 1 Accredited Visitor Centre and remain positive. Retail sales, team performance and happy visitors are holding strong. We hope that with the opening of the Skywalks in late 2019, Kalbarri will see an increase in visitors and benefit tourism for the whole of the Shire.

We trust Council will review our request as favourable, to continue this essential service to the town and the Shire of Northampton.

Warm Regards

Tracy Grosvenor
Manager

Kalbarri Visitor Centre
E: manager@kalbarri.org.au
P: (08) 9937 1104 www.kalbarri.org.au
70 Grey St Kalbarri WA 6536
Facebook: [@kalbarrivisitorcentre](https://www.facebook.com/kalbarrivisitorcentre)
Instagram: [@kalbarriwa](https://www.instagram.com/kalbarriwa)

POSTED
ICR 29487

Page 11

Kalbarri
Visitor Centre

GM
1.1.2 + 13.2.2

11thth April 2019
Mr Garry Keeffe
Chief Executive Officer
Shire of Northampton
PO Box 61 NORTHAMPTON 6535

Dear Garry,

RE: Budget Submission – Kalbarri Tourism Specified Area Rate 2019-20

We would like to thank Council for its ongoing support.

As Council will be aware one of the primary roles of the Kalbarri Visitor Centre is to promote and service the Kalbarri region as an attractive tourism destination within the shire.

This year we request an allocation of **\$30,000** from the 2019-20 Kalbarri Tourism Specified Area Rate which will allow the Visitor Centre to continue marketing Kalbarri.

Please find below and following quotes to support our request

TV advertising GWN7	\$ 15,000
Australia's Coral Coast collaborative marketing campaign	\$ 8,000
Radio Advertising	\$ 5,100
Production, classification and delivery of TV Commercial	\$1,320

We sincerely thank the Shire of Northampton for showing confidence in Kalbarri Visitor Centre by granting Specified Area Rate submissions over recent years, as it has allowed us to create successful campaigns for increased tourism.

Thank you for your consideration, we look forward to a favourable outcome.

Warm Regards

Tracy Grosvenor
Manager

Kalbarri Visitor Centre
E: manager@kalbarri.org.au
P: (08) 9937 1104 www.kalbarri.org.au
70 Grey St Kalbarri WA 6536
Facebook: [@kalbarrivisitorcentre](https://www.facebook.com/kalbarrivisitorcentre)
Instagram: [@kalbarriwa](https://www.instagram.com/kalbarriwa)





1) TV advertising GWN7 - \$15,000

PRIME PERFORMANCE — TIER 2		
GWN7		
40 x 30 sec	Morning	0600 – 1200
40 x 30 sec	Afternoon/Fringe	1200 – 1800
40 x 30 sec	Peak/Night	1800 – 2230
100 x 30 sec	Run of Station (Bonus)	0600 – 3000
7 TWO		
30 x 30 sec	Daytime	0600 – 1800
30 x 30 sec	Run of Station (Bonus)	0600 – 3000
7mate		
30 x 30 sec	Daytime	0600 – 1800
30 x 30 sec	Run of Station (Bonus)	0600 – 3000
Total Spots:	340 x 30 sec including Bonus Spots + Fillers	
Total Cost : \$ 15,000 inclusive GST		
Duration : TBA in 2018/2019		



- 2) Australia's Coral Coast collaborative marketing campaign \$ 8,000



29th March 2019

Ms. Tracy Grosvenor
Manager
Kalbarri Visitor Centre
PO Box 219
Kalbarri WA 6536

Dear Tracy,

Marketing opportunities with Australia's Coral Coast

Thank you for your enquiry regarding marketing opportunities with Australia's Coral Coast in the 2019/20 financial year.

We undertake a range of diverse marketing activities throughout the year that includes three (3) integrated seasonal marketing campaigns as follows:

Campaign	Timing	Spend
Wildflowers	August – October	\$40,000
Summer	February – March	\$15,000
Autumn/Winter	April – June	\$80,000

These campaigns are generally a mix of digital marketing, press, outdoor advertising, media/PR and radio offering good cooperative opportunities for regional stakeholders.

I recommend a budget of \$8,000 be allocated to a specific campaign when you would like to build business to Kalbarri or as an option to spread the money across two or more campaigns.

Additionally, should the Kalbarri Visitor Centre and Shire of Northampton be interested in pursuing a specific marketing opportunity solely focusing on your town, I would recommend a further \$2,000 be set aside for this.

With the opening of the skywalk, scheduled for later this year, it may be opportune to consider a small co-operative promotional campaign consisting of digital marketing and media/PR activity.

Yours sincerely

David O'Malley
CHIEF EXECUTIVE OFFICER

Australia's Coral Coast Suite 1/46 Ord Street, West Perth WA 6005
Ph: +61 8 9321 9111 Fax: +61 8 9321 9277 Email: david@australiascoralcoast.com
www.australiascoralcoast.com



3) Radio Advertising - \$5100.00



Kalbarri Visitors Centre
70 Grey Street
KALBARRI WA 6536

Dear Tracy,

As per your request for an official quote for on air content in 2020, I can confirm below.

- 120 x 30 second commercials BMAD (peak weekday)
- 6 x 30-45 minute LIVE Reads BMAD (breakfast program)
- A minimum of 3 pre-recorded competition credits per day for 1 week (15)
- A minimum of 3 LIVE announcer competition hooks per day for 1 week (15)
- Free Filler commercials throughout the duration of the campaign from 1800 to 0600hrs
- Total Campaign time: 6 weeks

The investment: \$5100 +GST

Feel free to call me anytime to discuss ideas or any question/s you may have.

Looking forward to working with you in 2020 to kick off another great Kalbarri campaign.

Regards

Katrina McKinley
Senior Account Director

Radio Perth Pty Ltd. ACN 085 146 809
Level 1, 46 King Edward Road, Osborne Park WA 6017
Telephone 08 9445 0123 Facsimile 08 9445 0199, Mobile: 0433 286 106
Email mckinley@capitalradio.net.au

4) Production, classification and delivery of a TV commercial - \$1320

Kalbarri Visitor Centre INC (08) 99371104 PO Box 219 Kalbarri WA 6536 bookings@kalbarri.org.au www.kalbarri.org.au



Production Quotation

CLIENT	Kalbarri Visitor Centre	PRODUCT	General
PRODUCER	Laura Symes	DATE	11/4/2019

DESCRIPTION	
PRODUCE 1 X 30 SECOND COMMERCIAL This quote is to be used as a guide only and may vary after further brief is given to producer. This quote excludes any talent fees and commercial classification.	
Pre production	Script development
Editing	Editing, application of graphics etc.
Voiceover	Professional voiceover and music copyright for regional use
CAD – Commercial classification	New classification for regional use only (Valid for 2 years. Charges will apply to reclassify after this period)
Delivery	Delivery of commercial to one television network of your choice (Accessible by station for 6 months. Resend charges may apply after this period)
TOTAL	\$1200.00
GST	\$120.00
TOTAL PRODUCTION INVESTMENT	\$1320.00

BUILDERS REG: 10626
PLUMBING LIC: 679
GAS LIC: GF008133
ACN: 053 609 525

POSTED
16R30008

wilsoncomplete
COMPLETE BUILDING SERVICES

AT & DE Wilson Pty Ltd
GK 213, Northampton 6535
1-1-2 p 0439 959 287
f: (08) 9397 5055
e: matthew@wilsoncomplete.com.au
w: www.wilsoncomplete.com.au

24th March 2019

Shire of Northampton
Attn: Greg Teakle

Dear Greg,

We have the pleasure in presenting the following QUOTE.

RE: Volunteer fire station tiling.

- Install tiles to floor, skirting, splash back.
- Complete tiling to shower recess.
- Supply and install Sikaflex sealant to wall floor junction to prevent water entering kitchen from exterior.
- Please note we have not allowed for the supply of tiles and adhesives.

SUB TOTAL = \$3,700.00

GST = \$370.00


TOTAL= \$4,070.00 including GST.

If you have any queries please don't hesitate to contact me.

Kind regards,
Mathew Wilson
0439 959 287

commercial | residential | disability | additions | renovations | all trades

29 MAR 2019

 <p>SHIRE OF NORTHAMPTON Council's Annual Budget Submission Form</p>

Name:	NORTHAMPTON LIONS CLUB
Address:	NORTHAMPTON 6535
Phone Number:	0428883320 DAVE MCERACKEN

Description of Request	Estimated Cost if known
THE NORTHAMPTON LIONS CLUB WOULD LIKE TO SUBMIT AN APPLICATION FOR FUNDING TO PURCHASE A FOOD TRAILER. BEING A SERVICE CLUB WE WOULD THEN BE ABLE TO LET IT OUT TO THE CLUBS AND THE GENERAL COMMUNITY OF NORTHAMPTON.	
OUR PRESENT FOOD VAN IS ABOUT 40 ODD YEARS OLD AND DOES NOT MEET ALOT OF THE HEALTH & SAFETY REGULATIONS.	
A FOOD TRAILER WOULD COST ABOUT \$30,000 FITTED OUT WITH MICROWAVE FRIDGE AND STOVE.	
WE ARE SEEKING A GRANT FOR \$30,000 OR PART THERE OF.	
PLEASE FIND ATTACHED A PHOTO OF A FOOD TRAILER THAT WOULD SUIT US.	\$30,000.00
WE LOOK FORWARD TO YOUR FAVORABLE RESPONSE	

Please return this form by Friday 29th March 2019
PO Box 61 Northampton 6535 or Fax 9934 1072
email: ceo@northampton.wa.gov.au



16ft Kitchen Double Axle Food Trailer

New Food Cart/ Food Trailer 8x16

Class 4 IV Kitchen ready to be used

Double Axle Trailer very reliable for long distance travel

Lots of storage 8ft tall standing inside height

2013 Built

Light Blue Color

All Stainless steel counters

Exterior Details:

5' Diamond Plate Porch

2" 5/16 Ball Hitch

29 MAR 2019



NORTHAMPTON Creative Obsessions Incorporated

PO Box 352, Northampton WA 6535



northamptoncreativeobs@gmail.com

Wednesday, March 27, 2019

Mr Garry Keeffe – CEO
Shire of Northampton
PO Box 61
Northampton WA 6535

Dear Garry,

Please find the attached budget submission to be considered in the 2019/20 budget.

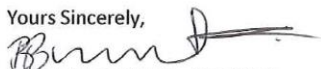
The 'Ewe Turn at Northampton' project has created much conversation about the ewes, from the local community and from tourists. The most asked question has been – **What are they all about?**

The Ewe Turn at Northampton Project committee have identified several information/advertising sites to increase public awareness including:


1. Signage
 - Hampton Gardens
 - Lion's Park
 - Information Bay (truck bay south of Northampton)
2. Banners
 - We are in the process of designing banners to be fitted to the existing banner poles to the South of Northampton
3. Walk/Drive Trail Map
 - We have designed a walk/drive trail map outlining the project and where to locate all the Ewes.
 - Includes some of our local attractions and businesses

We have obtained quotes from several sources to compete the above and would like the Shire of Northampton to consider assisting with the costs – see attached budget submission.

Yours Sincerely,



Brenda Broadhurst – President
Northampton Creative Obsessions inc.
Ph: 0447 341 178

 <p>SHIRE OF NORTHAMPTON Council's Annual Budget Submission Form</p>

Name: Northampton Creative Obsessions Inc. - Gwe Turn Project
Address: PO Box 352 Northampton WA 6535
Phone Number: 0447 341 178

Description of Request	Estimated Cost if known
1. Printing of Walk/Drive Trail Map x 1000 copies (see Attached Quote)	755.00
2. Signage	
• Signs - Hampton Gardens	
• Lions Park	
• Information Bay	
3 x Signs 900 x 450mm	240.00
• Banners x8 (Banner Poles Sth of Northampton)	2760.00
• Design work for above signage	550.00
TOTAL	4,305.00
Northampton Creative Obs Contribution	2,000.00
Funding Request from Shire of Northampton	2,305.00

Please return this form by Friday 29th March 2019
PO Box 61 Northampton 6535 or Fax 9934 1072
email: ceo@northampton.wa.gov.au

Quote

Date	Quote #
28/03/2019	473



suncitysigns
& GRAPHICS

Name / Address
Northampton Creative Obsessions

299 Place Road
Geraldton
Western Australia
6530
Phone: 9921 6747
suncitysigns@bigpond.com
ABN: 83 635 698 549

Item	Description	Qty	Price	TAX Amt	Total
Supply	Design, manufacture & supply only metal sign 900mm x 450mm	1	80.00	8.00	80.00
Supply	Design, manufacture & supply double sided banners 1500mm x 750mm	8	345.00	276.00	2,760.00
Supply	Design, manufacture & supply Sheep plaques 200mm x 150mm (cut to a "sheep" shape)	10	38.00	38.00	380.00
Design	Please note due to the nature of this job our design charges will be applied at an extra charge to this quote at an hourly rate of \$110 per hour (We do estimate at least 3 hours of design time but no more then 5)	5	110.00	55.00	550.00

Please make payable to:
Account Name: Suncity Signs & Graphics
BSB: 066 512
Account Number: 1052 4979

Subtotal	\$3,770.00
Tax	\$377.00
Total	\$4,147.00

PAYMENT TERMS & CONDITIONS

- This quotation is valid for 14 days only from the date of issue
- Quotation number must be quoted on order to receive the quoted price
- Should artwork require any additional manipulation, an additional charge will be made by us on a per hour basis
- All variations or additions to the above quote at the time of order will be charged in addition to the quoted prices at our standard rate
- A deposit of 50% of the total value of your order is required for us to proceed
- The balance of your payment is due at time of installation unless your order is being collected or dispatched to you, If so then the balance is due prior to supply or shipment
- Deposits can be made by direct deposit or via credit card over the phone if this is more convenient
- Verbal approvals or alterations will not be accepted, approvals or alterations must be emailed or delivered in writing

From: Mal Ennis - Guardian Print
Sent: Thursday, 21 March 2019 5:07 PM
To: 'northamptoncreationsobs@gmail.com'
Subject: Brochure Proof & Pricing

Afternoon Brenda,

Good to meet you yesterday !!!!

Please look over the attachment and advise of any changes that you may require and please see below the information as requested:

Brochures

Printed Both Sides Full Colour

Printed on 150gsm Gloss Art

Printed A3 Roll Fold to DL

250 x \$435.00 Inc GST

500 x \$545.00 Inc GST

1,000 x \$755.00 Inc GST

Brenda please let me know if you require any additional information by contacting me on 9921 3632 se

Mal Ennis Proprietor

KALBARRI CHILDCARE FUNDING SUBMISSION TO SHIRE

Project: Moving the office to a more suitable room and inserting a window for increased supervision and improvements to the existing storage.

Kalbarri Childcare would like to swap the current sleep/storage room with the office that is located at the rear of the building. We would also like to insert a window in the internal wall and

We would like to do this for a number of reasons:

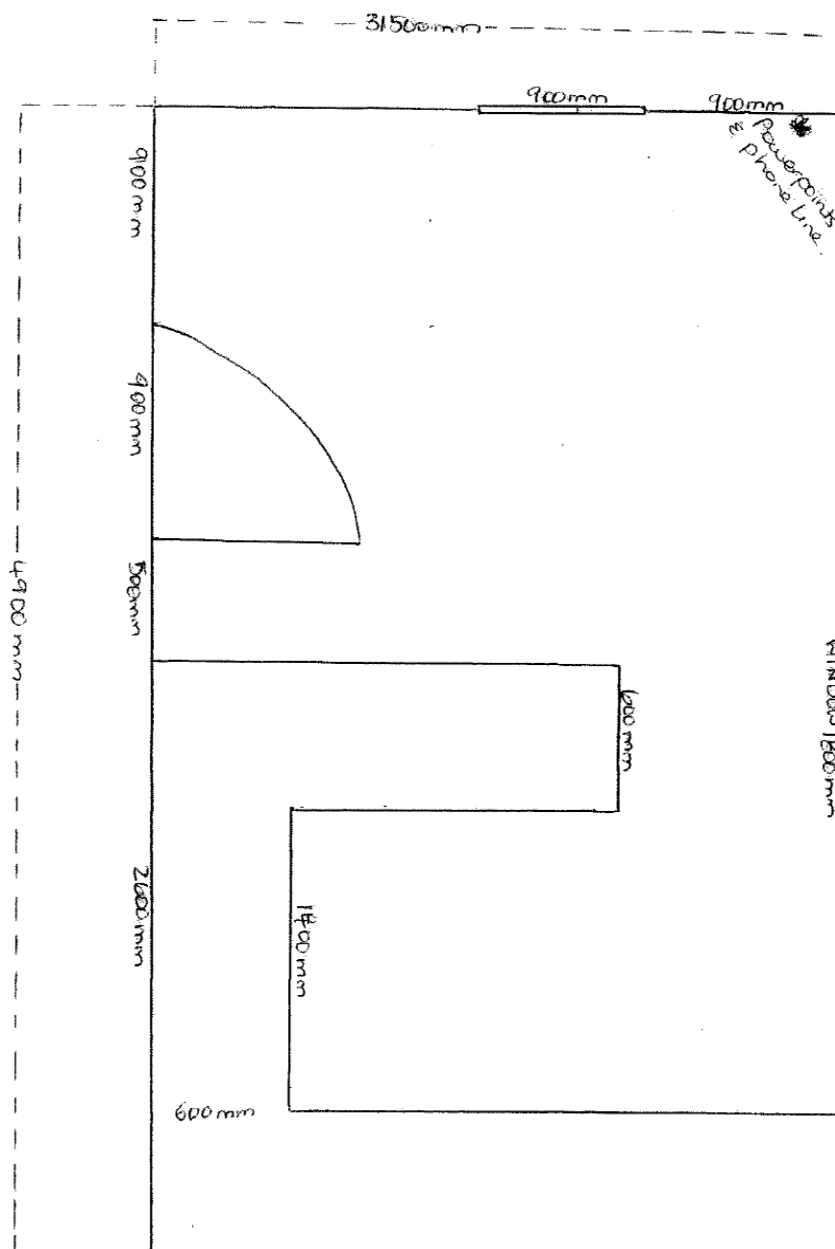
- By moving the office and inserting a window into the wall at desk height, the service director is able to have full view of childcare activities at all times, providing additional supervision, as per regulation 121 .
- This window would also be able to be closed and a blind put in place for the requirement of confidential conversations with staff and families.
- This room also has more adequate space for storage and heavier toys that can pose an OH&S risk when moving can be stored on ground level and behind doors.
- The existing office will then be converted into a room for sleeping, which is advantageous to our children as it is the quietest space in the centre and enables us to provide a suitable space for all children's sleep and rest, as regulation 81.
- We have also had an electrician look at the room due to insufficient lighting for administrative purposes, although we have yet to receive their quote therefore it is not included in this application.

We have fundraising plans underway to contribute to the cost of the office relocation, if required.

Please see plan and quotes attached and do not hesitate to contact us for further information.

Many thanks for your consideration of this matter.

Nicole South and Marney Teasdale
Kalbarri Childcare



Kalbarri Construction

Stephen Gillard
Phone: 0424598061
s.giz@hotmail.com
ABN: 47 584 931 377

Quote: 11

Quote

Quote date: 20/03/2019

Bill to:
Kalbarri Child Care
Smith Street
Kalbarri WA 6536

Expiry:
19/04/2019

DESCRIPTION	TAX TYPE	AMOUNT (inc GST)
Cut an opening in wall, suitable to fit aluminum window with one sliding panel at desk height. Make good plasterwork	GST	820.00
	GST:	\$74.55
	TOTAL (inc GST):	\$820.00

401-202718-024 04/01/18

KALBARRI CABINETS & SUPPLIES
UNIT 5, LOT 849, ATKINSON CRESCENT, P.O. BOX 329, KALBARRI 6536
PHONE/FAX: (08) 9937 1731 MOBILE: 0428 930 954

CUSTOMER KALBARRI CHAIRMAN [REDACTED] TAX ABN 15 605 588 049
KALBARRI DATE 18-3-2019
QUOTE 1081

QUOTE TO SUPPLY + FIT CUPBOARDS
AS PER DRAWING

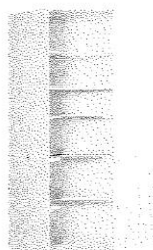
\$1425.00


P. Hunt

Kalbarri Childcare

As a comparison we decided to price the cost of Kaboodle cabinets available from Bunnings, although these cabinets will limit our storage as they aren't custom to our needs. This quote doesn't include assembly and fitting costs or freight cost from Geraldton.

4x 900mm Pantry base cabinet	\$1636
2x Corner pantry base cabinet	\$2004
10x White melamine doors	\$1400
12x pk Hinges	\$180
2x pk Corner cabinet hinges	\$120
Total	\$5340.




 <p>SHIRE OF NORTHAMPTON Council's Annual Budget Submission Form</p>

Name: <u>PETER CRIPPS ST. MARY'S PARISH PRESIDENT</u>
Address: <u>P.O. Box 5 NORTHAMPTON 6535</u>
Phone Number: <u>0429 147 601</u>

Description of Request	Estimated Cost If known
REPAIR STONE WALL ALONG HAMPTON RD	TOTAL COST UNKNOWN
<p>This project would take some time to complete as the entire length of the wall requires some form of regrouting.</p> <p>This project is too large for the parish of St. Mary's to undertake physically and financially hence requesting financial assistance from the shire as we view this as a community benefit.</p> <p>We anticipate several instalments to finance this project and we would request a sum of up to \$10,000 to make a start.</p> <p>Errol Tillbrook of Lebeda Stone has been contacted and would be prepared to utilise labour from the local MEEDC group and or from the Greenough Regional Prison</p> <p>With thanks for your consideration. P.H.C.P.</p>	\$8,000 - \$10,000 START UP

Please return this form by Friday 29th March 2019
PO Box 61 Northampton 6535 or Fax 9934 1072
email: ceo@northampton.wa.gov.au

18 APR 2019


SHIRE OF NORTHAMPTON
Council's Annual Budget Submission Form

Name:	NORTHAMPTON BOTANIC LINE INC		
Address:	PO BOX 89 NORTHAMPTON.		
Phone Number:	PER	KIM HAWES	99342775

ATIN GRANT MIDDLETON.

Description of Request	Estimated Cost if known
RETICULATION FOR BOTANIC LINE EXTENSION ON REYNOLDS ROAD	
3000 GALLON TANKS	2,100 -
1 1/2 INCH PIPE 400 METERS	820 -
1" PIPE 200 METERS	180 -
ALL FITTINGS, CONNECTORS	
TAPS SOLENOID ETC	800 -
TOTAL	3900 -

Please return this form by Friday 29th March 2019

PO Box 61 Northampton 6535 or Fax 9934 1072

email: ceo@northampton.wa.gov.au

21 MAR 2019


SHIRE OF NORTHAMPTON
Council's Annual Budget Submission Form

Name:	NORTHAMPTON MOTORS AND MACHINERY RESTORATION GROUP
Address:	P.O. BOX 193 NORTHAMPTON
Phone Number:	0429196231

[illegible]

Please return this form by Friday 29th March 2019
PO Box 61 Northampton 6535 or Fax 9934 1072
email: ceo@northampton.wa.gov.au



26 MAR 2019

Northampton Environmental Group
PO Box 656
Northampton WA 6535

26/03/19.

RE. Community Input to Corporate Business plan and Long Term Financial Plan.

Northampton Environmental Group are writing to request financial assistance to go towards our maintenance and fire hazard reduction efforts along Nokanena Brook.

As you are aware our group has been working at enhancing the environmental aspects of Nokanena Brook from Forrest St to Brook St. We have been very successful with our efforts in revegetation and weed control. Lately this has meant a greater reliance on paid labour to assist with fire hazard reduction efforts.

This has meant the employment of a land manager sympathetic to the aims and requirements of managing a Land For Wildlife property and at the same time keeping fire hazards to a minimum. Over the last two years this has meant us fund raising and investing approximately \$7000 each year for this purpose. Other funds raised have been invested in annual student planting days for both St Mary's and NDHS, and the upkeep of the Eco Hut.

As we are looking to extend the Wildlife corridor we have successfully created between Forrest and Brook streets. These funds would allow us to put some effort into the improving the diversity of plants and wild life for a greater length of the brook.

Yours truly,

Allan Standerling



Northampton Environmental Group
PO Box 656
Northampton WA 6535

28/2/2019.

To - Shire of Northampton Councillors and Management

Re – Response to Shire Corporate Plan and Long Term Financial Plan

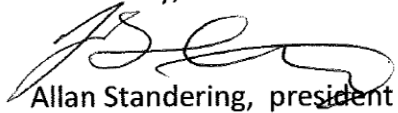
We are again putting forward our proposal that the shire adopt a native vegetation management plan.

We note that the shires Strategic plan still has the Shire “providing environmental leadership throughout the shire” as a major strategy and “develop a water management plan” as a key action, as well as “increase protection of native flora through green belts”. The shire should be commended on retaining these key objectives and we believe adopting a vegetation policy this will assist in the shire working over the long term in achieving key actions that may be listed in the Community Strategic plan.

We believe that the adoption of such a document and providing a long term budget would give the shire a great deal more leverage in attracting land and waterway management funding and funding for mitigating the effects of climate change.

If councillors or management have any queries regarding this proposal please do not hesitate to contact us.

Yours truly,



Allan Standering, president

①

DRAFT PROPOSAL FOR NATIVE VEGETATION MANAGEMENT IN THE SHIRE OF NORTHAMPTON.

OBJECTIVE:- To enhance and link ecosystems on the various soil types throughout the landscape of the shire of Northampton by increasing biodiversity in soil biota, flora and fauna and a decrease in weed infestation,

MECHANISMS:-

Staff be trained in:-

- recognition and requirements of native vegetation communities.
- identify and report on areas of weed infestation.
- report on new and emerging weed infestations.

Areas of native vegetation required to be removed be replaced with offset planting in appropriate area.

UACL vested with the shire be monitored for deterioration and management strategies devised to achieve stated objectives.

Works dept develop annual works plan with separate budget line to implement mechanisms and strategies to achieve stated objectives.

Support be given and received from other areas of government where appropriate and necessary.

Support be given to community groups to develop and implement projects to achieve objectives of policy.

Publicise proposed works that will impact on native veg and management plans for areas of UACL for community comment.

Publication of plant list to promote suitable species for Northampton area.

Survey areas of vegetation where works are to be carried out to decide on the quality, quantity and degree of usefulness of vegetation to be cleared.

Shire to investigate the development and implementation of a range of incentives that ratepayers could qualify for when completing works that will lead to stated objectives.

Shire will support groups of ratepayers to qualify for funding to assist working towards objectives.

(2)

NOTES.

Staff training is available through DEC and or Roadside Conservation Council on the areas stated.

Offset planting although not ideal is imperative in many situations staff training would be imperative to effectively achieve successful outcomes for enhanced ecosystems.

UACL areas exist within the Northampton area but are not a large part. Some may be subject to leasing or other use arrangements which should be recognised and included in the management of these areas eg if an area is leased for grazing or subject to fire management this should continue if there is an overall benefit. If not either environmentally or financially these need to be reexamined and modified through negotiation to achieve an overall benefit.


The Northampton Shire works dept would be required to look at costs and benefits of actions on UACL eg it may be that nothing be done, management assistance be gained through leasing or weed control/eradication may be the sole strategy. Over time annual budget lines can then be confidently allocated. Initially the allocation of time to examine these issues would be the largest "cost".

Support for community groups already happens. Groups should indicate to the shire their intentions for each financial year and therefor be budgeted for.

Publication of plant lists for rate payers is an easy cost effective strategy that is both inclusive and educative. These could be distributed with rate notices as fire restriction notices are now.

There are a range of incentives that have been developed by other shires eg Bussellton Shire - Biodiversity incentives, Shire of serpentine Jarrahdale – Conservation Zones, Incentive Payments Grants - Augusta/Margaret River: conservation incentive, Denmark: creekline fencing, Perth: Biodiversity projects. To assist with the implementation of these schemes Agriculture WA has a grants scheme to assist rural shires with introducing differential rate relief schemes.

These notes are provided to promote discussion and development of further strategies that may be appropriate for the Northampton region to achieve a more diverse, productive landscape. This document has been produced after the initial letter(attached) to the shire on Native Vegetation management and the Northampton Environmental Group was asked to produce something more concrete for the council to consider. Therefor this is very much a draft only to be discussed at our next meeting. If you cannot make the meeting please let another member know your thoughts/ideas for consideration

	SHIRE OF NORTHAMPTON Council's Annual Budget Submission Form
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Name: Northampton Volunteer Organisation Address: P.O. Box 239, Northampton northamptonvo@gmail.com or Flanaght@gmail.com Phone Number:

Description of Request	Estimated Cost if known
Grant Workshop - like the one held over at Chapman Valley	
7 of us attended this workshop & found it very informative.	
Ch Valley received a grant to run the workshop - it cost \$3500 - no charge to participants - invite Kalbarri	
option is can hold one here - Kalbarri & invite neighbouring councils to attend as one done in 2015/16 probably best to defer until 2020/21 ?? - up to council	

Please return this form by Friday 29th March 2019
 PO Box 61 Northampton 6535 or Fax 9934 1072
 email: ceo@northampton.wa.gov.au



POSTED
16/3/2019

28 MAR 2019

Northampton Men's Shed Inc.
PO Box 423
NORTHAMPTON WA 6535
Ph: 0429 427 770
Email: menshednorthampton@outlook.com

27th March 2018

Mr. Garry Keeffe
Chief Executive Officer
Shire of Northampton
PO Box 61
NORTHAMPTON WA 6535

Dear Garry,

On behalf of the Northampton Men's Shed, I would like to sincerely thank you for the opportunity in which you have given us by permitting us to use the Old Mary Street Railway Precinct and the sites pre-existing shed for our organisations operation, as outlined in our current User Agreement.

As you may be aware, the Northampton Men's Shed has long struggled to obtain and occupy suitable facilities that are consistent with the Australian Men's Shed Association's vision in providing a community based working environment that is safe, friendly and accessible to all men, bringing them together to facilitate positive lifestyle choices and outcomes whilst enabling them to improve their health and well-being.

Securing a suitable location is only the first step. The second, is finding one with pre-existing structures and amenities in which we are able to further improve upon to better enable us to deliver such a service to the community. The costs involved to undertake such an endeavour are quite significant, however we are certain the benefits and rewards of the project long term for both current and future Men's Shed members as well as the broader community will far outweigh any of our initial expenditure.

It is the Northampton Men's Shed preferred option to extend to the North of the current shed at the Old Mary Street Railway Precinct, as soon as possible, allowing us to develop more practical and suitably sized facilities. We are currently awaiting confirmation from both the Heritage Council and yourself that it is in fact allowable for us to do so.

In the interim, we have made inquiries with Aussie Sheds Geraldton to obtain quotes for such an extension and in anticipation of this development, we have used funds from the National Men's Shed Grant that we received in 2018 to purchase a new transportable, double toilet block for the site.

The possibilities and how far we are able to take this venture are only limited by our imagination and funding abilities and understandably every little bit helps. The Northampton Men's Shed hope to acquire a significant amount of funds for this project from numerous Grants available to us such as LotteryWest and the CBH Group Grass Roots Fund and we will endeavour to allocate any funds raised throughout the year, to any remaining amounts should our budget allow.

Further to this, we would like to ask the Northampton Shire to consider extending their support and generosity towards the Northampton Men's Shed by allocating a contribution of no less than \$20,000 as part of the Council's Annual Budget Submission, we guarantee that it could not be put towards a better cause.

Northampton Men's Shed Inc.

PO Box 423

NORTHAMPTON WA 6535

Ph: 0429 427 770

Email: menshednorthampton@outlook.com

Please find attached several documents including a copy of our business plan and quotes for just some of the expenditures towards this project. We hope that this will enable you to further visualize what we are aiming to achieve and will assist you in determining how much, if any, of your funds you choose to allocate.

Once again, we would like to thank you for your time and current support, it is greatly appreciated.

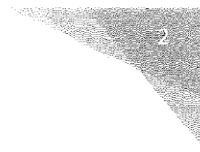
Should you have any questions or require any further information do not hesitate to contact our Men's Shed President, George Kyros on 0429 427 770 or at menshednorthampton@outlook.com.

We look forward to hearing from you soon.

Regards

George Kyros
President
Northampton Men's Shed





Northampton Men's Shed inc
Building a Shed Project

Project Cost Ex GST

Aussie Shed Quote	
including slab	\$42,700
Earth works	\$2,000
Sewage & water supply	\$10,000
Power Supply & Fit-out	\$10,000
Over-run contingency @5%	\$3,300
New Toilet block (on-hand)	\$7,000
	\$75,000

Project Income Ex GST

Shire of Northampton	\$20,000
Lotterywest	\$36,000
CBH-Group	\$12,000
Northampton Men's Shed	\$7,000
	\$75,000

67 Mary Street
PO Box 423 Northampton WA 6535
President – George Kyros, 0475 250 328, kyros42@gmail.com
Secretary – Jade Pope 0437 909 271, jrpope@hotmail.com.au
Treasurer – Kevin Gill, 0428108296, gill.kc@bigpond.com

Kevin Gill

From: Paul Williamson <paul@aussiesheds.com.au>
Sent: Friday, March 15, 2019 1:14 PM
To: gill.kc@bigpond.com
Subject: Aussie Sheds Revised Quote - Mens Shed
Attachments: Northampton Mens Shed Kevin Gill Layout 45832.png



Hi Kevin,
Thank you for contacting Aussie Sheds in regards to your new structure.
From the information received I have put together a design and pricing for your viewing.
Please find attached the layout and pricing below to suit for the shed.
All of our Aussie Sheds are superior in construction and come with many features
giving you a superior strength and peace of mind.
Feel free to email or call to discuss changes to the quote. 99 646 911

QUOTE ISSUED 15/03/2019
JOB REFERENCE **45832**
Mens Shed Kevin Gill
Onslow Street
Northampton
0428108296

STRUCTURE DETAILS

12m wide, 12m Long and 4.2m High
Length Consisting of 3 Bays. Each 4m Wide
Suitable for Reg B TCat 2.5
Footing as: SLAB
Building has 11Deg Gable Roof in Corrugated 0.42 CB
Walls are Corrugated 0.42 CB

OPTIONS INCLUDED

3x Personal Access Doors. 650/37 Single Skin. 920w. 180deg Opening
Window in CENTRE of Bay 1 of RIGHT wall. 790 x 589 XO Sliding Window Perm Vent 4mm Clr Flt S1800 U4500 W300pa
Window in LEFT of Bay 1 of RIGHT wall. 790 x 589 XO Sliding Window Perm Vent 4mm Clr Flt S1800 U4500 W300pa
Window in LEFT of Bay 2 of RIGHT wall. 790 x 1731 XO Sliding Window 4mm Clr Flt S1200 U3000 W300pa

1x Sliding Door in Bay 1 of FRONT wall.

Kit Price: \$25,220 Inc GST
Install: \$9,600
Concrete: \$7,800 + \$1,280 Delivery
Reg Build: \$1,570
Travel: \$1,500

Total: \$46,970 Inc GST

OPTIONS:

Vermaseal: \$360
Whirley Birds: \$190ea
Insulation: \$1,580 + \$450 Install – Roof
\$2,680 + \$750 Install – Walls

Not Included:

Electrical/Plumbing Works
Site Works
Shire Application fees.

Features include:

- Bremick Colour Coded Class 4 Tech screws.
- All steel is manufactured by BlueScope Steel, which means quality guarantee.
- All prices include GST, leaving no added extra costs.
- A structure supplied by an Master Builders Association member.
- Shed safe accredited. Australian Steel Institute member.
- Gutters & Downpipes

Please either email back or call to either order or discuss changes to the quotation

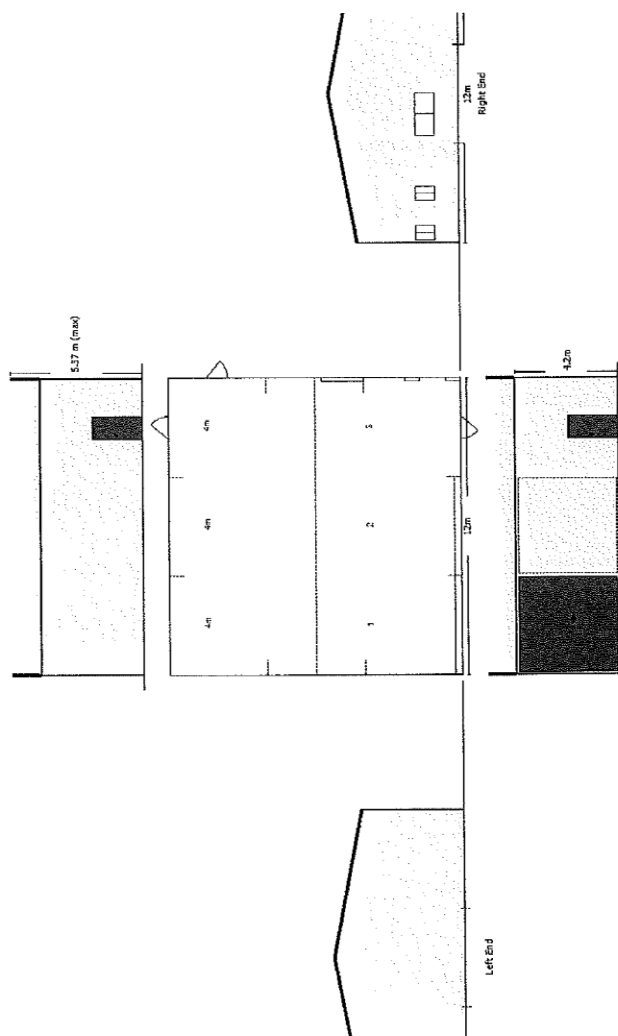
"We pride ourselves on superior sheds with superior service"

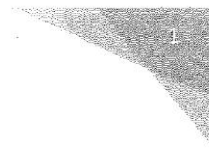
Kind Regards

Paul Williamson
Sales Manager



Phone: 1300 300 022
Email: paul@aussiesheds.com.au
Web: www.aussiesheds.com.au





Northampton Men Shed Inc. Business Plan.

Description of business

A meeting place for men of all ages to come together and establish a mutually rewarding and non-threatening social environment without prejudice or Discrimination.

Objectives

Northampton Men's Shed Inc. objective is to create an environment where men can create projects, learn, teach and support each other. Members will be encouraged to develop and learn new skills which will enhance their self-esteem and provide a positive impact on the community.

Goals

The goals of the Northampton Men's Shed are to recruit a membership of between 40 to 50 active members of varying ages and skills. To then use those skills for the betterment of the community. Our current membership has doubled in the last 12 months and now stands at 25. We expect that to grow exponentially once we have a shed of our own.

Target Market

Our aim is to appeal to men of all ages, including isolated men, unemployed men, men with disabilities and men from culturally diverse backgrounds and especially our own Indigenous men.

Legal structure.

The Northampton Men's Shed Inc is a legally incorporated non – profit entity and are paid members of the association known as Men's Shed Of Western Australia.

Taxation

Northampton Men's Shed is registered for GST.

PO Box 154 Northampton WA 6535
President – George Kyros, 0407 250 328, kyros42@gmail.com
Secretary – Ryan Veitch, 0428 481 150, veitch@westnet.com.au
Treasurer – Kevin Gill, 0428 108 296, gill.kc@bigpond.com



Insurance

Northampton men's Shed are fully insured with Gallagher's Insurance, through the association of MSWA. A percentage of the individual membership fees are contributed to cover all relevant insurances, including Public Liability and volunteer's personal liability. This is renewed annually and covers all members. Members not paid up are restricted in their access to the premises.

Building and contents will be insured through the Shire of Northampton.

Market research

The benefit of Men's Sheds to the health and wellbeing has been established through recent research (Misan 2010 pp4-7)

Recent research has demonstrated that Men's Sheds are effective in decreasing social isolation and enhancing self-esteem.

Research on existing Men's Sheds

The Northampton Men's Shed exec committee have visited with other operating men's sheds, including Wanneroo, Moora, Jurien Bay and Chapman valley. Discussion with these sheds and with MSWA has indicated that it is possible to become self-sustaining once the initial costs of the building and equipment have been met.

Partnerships

Men's shed are most vulnerable during their start-up phase when enthusiasm is high but experience is minimal and capital is scarce. By entering into partnerships with other entities Northampton Men's shed have overcome this. In the first two years since our formation we have worked closely with the Shire of Northampton on a nature playground project for which we earned \$3000.

We have invited the CWA and the Northampton Environmental group to share facilities with us. The Northampton Friends of the Railway, an organization that has been operating for more than 15 years has formed a partnership with us to help maintain the railway station, the display train carriages and equipment. We have partnered with the Northampton machinery group in a fund raising operation which benefits both groups. The CWA have partnered us on a man's health function and show a willingness to do so again.

PO Box 154 Northampton WA 6535
President -- George Kyros, 0407 250 328, kyros42@gmail.com
Secretary -- Brian Veitch, 0428 481 150, veitch@westnet.com.au
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Regional Men's Health

Have supported Northampton Men's Shed with promotional materials and cash grants for 2 specific functions both of which they have participated in with personal representation.

Marketing Plan

Fundraising policies and procedures are being developed to actively encourage all members in ensuring the sheds financial security. These activities are planned along 3 separate lines to make the best use of skills available.

1. Participating in paid projects such as the playground project with the shire for which we were paid a little over \$ 3000 dollars.
2. Selling prepared foods such as Souvlaki, hot dogs and bacon rolls at social events and local markets. The shed owns or has access to all materials necessary and two members have completed a food handling course. This past year we attended the Northampton Agricultural Fair and raised \$900 profit from these food items.
3. Products that the Northampton Men's Shed are proposing to manufacture for sale are:
 - *planter boxes
 - *possum boxes
 - *outdoor (garden) furniture
 - *bee hives
 - *children's toys.

Raffle

In addition to the above we are currently participating in a major Christmas raffle in partnership with the machinery group. Prizes have been donated by local businesses and all proceeds from sale of tickets will be split equally between the participants and expect to raise as much as \$1000 for each.

Businesses will be approached to develop key sponsorship with the Northampton Men's Shed. Businesses such as shed manufacturers, Cooperative Bulk handling, National Bank and tool supply Company's.

PO Box 154 Northampton WA 6535
President – George Kyros, 0407 250 328, kyros42@gmail.com
Secretary—Brian Veitch, 0428 481 150, veitch@westnet.com.au
Treasurer—Kevin Gill, 0428108296, gill.kc@bigpond.com

Shire of Northampton
Schedule Format
2018/2019
Summary

	Ytd Actual 30/04/2019	Ytd Budget 30/04/2019	Annual Budget 30/06/2019
Operating Revenue			
Governance	-54,635	-45,920	-55,124
General Purpose Funding	-5,263,839	-5,316,089	-5,554,570
Law, Order, Public Safety	-454,779	-58,630	-70,395
Health	-29,039	-45,400	-54,497
Education and Welfare	-203,955	-187,270	-224,748
Housing	-49,121	-47,020	-56,436
Community Amenities	-888,892	-884,567	-908,527
Recreation and Culture	-74,985	-47,170	-54,287
Transport	-175,796	-104,880	-106,040
Economic Services	-253,907	-225,239	-256,169
Other Property and Services	-148,802	-103,010	-123,649
Total Operational Revenue	-7,597,750	-7,065,195	-7,464,442
Operating Expenditure			
Governance	715,195	728,258	870,344
General Purpose Funding	205,790	164,300	197,215
Law, Order, Public Safety	390,820	340,050	401,396
Health	178,731	175,010	210,093
Education and Welfare	290,377	252,120	302,645
Housing	84,203	69,240	83,305
Community Amenities	1,142,162	1,304,330	1,565,743
Recreation and Culture	1,414,469	1,386,800	1,665,110
Transport	2,346,917	3,518,272	4,222,934
Economic Services	360,631	369,460	443,493
Other Property and Services	88,725	37,070	44,649
Total Operating Expenditure	7,218,020	8,344,910	10,006,927
Capital Revenue			
Governance	0	0	0
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	-6,924	-11,650	-13,984
Housing	0	0	0
Community Amenities	-200	0	
Recreation and Culture	-157,482	-603,328	-687,276
Transport	-925,925	-772,790	-927,353
Economic Services	0	0	0
Other Property and Services	0	0	0
Total Capital Revenue	-1,090,531	-1,387,768	-1,628,613

Shire of Northampton
Schedule Format
2018/2019
Summary

	Ytd Actual 30/04/2019	Ytd Budget 30/04/2019	Annual Budget 30/06/2019
Capital Expenditure			
Governance	11,294	32,500	32,500
General Purpose Funding	0	0	0
Law, Order, Public Safety	294,219	0	0
Health	0	0	0
Education and Welfare	13,984	11,650	13,984
Housing	16,462	27,660	33,194
Community Amenities	39,105	87,500	105,000
Recreation and Culture	621,551	1,253,284	1,353,552
Transport	2,487,638	3,017,248	3,491,464
Economic Services	2,927	102,500	123,000
Other Property and Services	17,189	14,320	17,189
Total Capital Expenditure	3,504,370	4,546,662	5,169,883
Profit/Loss Sale of Asset	0	0	0

Schedule Format
2018/2019
General Purpose Revenue - Schedule 3

		YTD Actual	YTD Budget	Annual Budget
		30/04/2019	30/04/2019	30/06/2019
	RATES			
	Operating Revenue			
0223	- INSTALMENT FEES	0	0	0
0263	LEGAL CHARGES - RATES	0	0	0
0264	LEGAL CHARGES RATES (NO GST)	-24,305	-16,660	-20,000
4033	RATE EQUIVALENT PAYMENTS	-3,410	0	-21,137
4501	GENERAL RATES LEVIED	-4,566,502	-4,582,364	-4,582,364
4511	PLUS NON PAYMENT PENALTY	-25,835	-34,998	-35,000
4541	BACK RATES	-815	0	0
4560	LESS DISCOUNT ALLOWED	0	0	0
4570	LESS RATES WRITTEN OFF	298	0	0
4591	INSTALMENT PENALTY INTRST	-21,777	-15,500	-15,500
4711	PENS. DEF. RATES INTEREST	-1,428	-1,250	-1,250
	Total Operating Income	-4,643,774	-4,650,772	-4,675,251
	Operating Expenditure			
4012	RATES SALARIES	53,751	54,870	65,850
4022	SUPERANNUATION	8,203	8,500	10,210
4032	OFFICERS INSURANCE	0	0	0
4052	PRINTING & STATIONERY RAT	1,905	4,370	5,250
4062	POSTAGE & FREIGHT	2,822	2,500	3,000
4072	VALUATION EXPENSES	10,871	10,410	12,500
4082	RATES LEGAL EXPENSES	59,432	16,660	20,000
4102	BUILDING MAINT - RATING	199	140	174
4522	CENTERLINK FEES	170	0	0
	Total Operating Expenditure	137,353	97,450	116,984
GENERAL PURPOSE GRANT FUNDING				
	Operating Revenue			
4603	INTEREST ON INVESTMENTS	-49,395	-58,330	-70,000
4611	GRANTS COMMISSION	-323,513	-316,911	-422,550
4621	GRANTS COMMISSION (ROADS)	-247,157	-290,076	-386,769
	Total Operating Income	-620,065	-665,317	-879,319
	Operating Expenditure			
4642	ADMIN ALLOC TO GP FUNDING	68,438	66,850	80,231

Schedule Format
2018/2019
Governance / Members - Schedule 4

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
GOVERNANCE				
	Operating Income			
0013	CONTRIBUTIONS	-126	0	0
	Operating Expenditure			
0012	MEMBERS TRAVELLING	4,465	4,160	5,000
0022	CONFERENCE EXPENSES	18,649	19,048	19,050
0032	ELECTION EXPENSES	0	1,250	1,500
0052	ALLOWANCES	14,500	12,080	14,500
0062	MEMBERS EXPENSES OTHER	6,133	8,330	10,000
0072	REFRESHMENTS & RECEPTIONS	13,569	12,500	15,000
0092	ADMIN ALLOC TO GOVERNANCE	150,502	147,030	176,438
0102	INSURANCE	3,619	3,010	3,619
0112	SUBSCRIPTIONS	28,568	49,050	58,866
0132	MEETING ATTENDANCE FEES	12,700	19,870	23,850
0152	COUNCIL CHAMBERS MAINT	706	710	880
	Total Operating Expenditure	253,411	277,038	328,703
ADMINISTRATION				
	Operating Income			
0133	CONTRIBUTIONS	-19,334	-8,330	-10,000
0153	REBATES AND COMMISSIONS	-26,601	-28,890	-34,674
0233	- OTHER CHARGES	-765	-620	-750
0243	- PHOTOCOPYING	-1,204	-580	-700
0253	- INFO SEARCH FEE	-6,605	-7,500	-9,000
0293	GRANT - REVENUE (VARIOUS)	0	0	0
	Total Operating Income	-54,509	-45,920	-55,124
	Operating Expenditure			
0174	DEPRECIATION	29,789	26,250	31,500
0272	- SALARIES - MUNICIPAL	422,308	422,880	507,460
0282	- LONG SERVICE LEAVE	0	0	0
0302	ADMIN SUPERANNUATION	58,031	59,570	71,490
0312	- INSURANCE	36,002	34,560	41,488
0332	- CONFERENCES & SEMINAR	4,071	5,830	7,000
0342	- TRAINING COSTS	4,942	4,160	5,000
0372	- OFFICE MAINTENANCE	52,639	41,850	50,239
0408	CONSULTANCY - FINANCIAL PLANS/VALUATIONS	17,298	13,120	15,750
0422	- PRINTING & STATIONERY	7,690	10,830	13,000
0432	- TELEPHONE	19,414	15,660	18,800
0442	- ADVERTISING	3,789	3,330	4,000
0452	- OFFICE EQUIPT MTCE	6,629	8,330	10,000
0462	- BANK CHARGES	11,596	9,580	11,500
0482	- POSTAGE & FREIGHT	4,119	4,160	5,000
0492	- OFFICE EXPENSES OTHER	16,571	18,310	22,000
0495	OFFICE SECURITY EXPENSES	1,422	1,660	2,000

Schedule Format
2018/2019
Governance / Members - Schedule 4

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
0502	- COMPUTER EXPENSES	46,281	42,020	50,442
0512	ROUNDING ACCOUNT	-239	0	0
0572	- VEHICLE RUNNING EXP.	9,655	12,500	15,000
0592	FRINGE BENEFITS TAX	22,500	20,830	25,000
0602	EXPENSES - GRANT RELATED	0	0	0
0672	- AUDIT FEES	42,750	37,410	44,900
0692	- LEGAL EXPENSES	3,823	8,330	10,000
0732	ADMIN UNIFORMS	2,316	2,500	3,000
0742	LESS ALLOCATED FROM GOVERNANCE	-823,636	-804,640	-965,569
0762	BAD DEBTS WRITE OFF	0	830	1,000
0942	ADMIN ALLOC TO GENERAL ADMIN	462,023	451,360	541,641
	Total Operating Expenditure	461,784	451,220	541,641
	Capital Income			
0283	PROFIT/LOSS SALE OF ASSET	0	0	0
	Total Capital Income	0	0	0
0175	PROCEEDS SALE OF ASSETS	0	0	0
	Capital Expenditure			
0134	FURNITURE AND EQUIPMENT	11,294	32,500	32,500
0164	PLANT & EQUIPMENT	0	0	0
0184	PRINCIPAL ON LOANS	0	0	0
	Total Capital Expenditure	11,294	32,500	32,500

Schedule Format
2018/2019
Law, Order and Public Safety - Schedule 5

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
	FIRE PREVENTION			
	Operating Revenue			
0583	EMERGENCY SERVICES LEVY	-57,445	-47,860	-57,445
0584	REIMBURSEMENTS	0	0	0
0585	GRANT REVENUE	-93,725	0	0
0613	VOLY FIRE CONTRIB - NPTON	0	0	0
0623	REIMBURSEMENTS	0	-1,250	-1,500
0673	FIRE INFRINGEMENTS	-250	-410	-500
0703	GRANT - EMERGENCY SERVICES VEHICLE AND	-294,219	0	0
	Total Operating Revenue	-445,639	-49,520	-59,445
0335	DISPOSAL OF ASSETS	0	0	0
0683	PROFIT/LOSS SALE OF ASSET	0	0	0
	Operating Expenditure			
1042	FIRE INSURANCE	14,918	12,430	14,918
1052	COMM. MTCE AND REPAIRS	1,520	3,000	3,616
1062	FIRE CONTROL EXP. OTHER ESL & NON ESL	44,669	47,510	57,043
1072	AERIAL INSPECTIONS	0	1,250	1,500
1082	FIRE FIGHTING	3,172	9,890	11,900
1104	FIRE BRIGADE HQ VFRS OLD DEPOT	2,749	1,770	2,140
1112	PRIVATE WORKS - FIRE PREV	19,602	0	0
1122	BURN OFF FEE REFUND	0	0	0
1132	ADMIN ALLOC TO FIRE PREVENTION	24,690	24,120	28,945
1142	KALBARRI SES OPERATIONS	26,890	35,750	36,000
1144	GRANT RELATED EXPENSE	103,475	0	0
1152	PORT GREGORY FIRE SHED	3,703	5,090	6,121
1154	ISSEKA FIRE SHED	559	320	392
1156	HORROCKS FIRE/AMBULANCE SHED	392	120	152
1158	BINNU FIRE SHED	172	30	47
1304	ASSET DEPRECIATION	35,924	33,330	40,000
	Total Operating Expenditure	282,433	174,610	202,774
	Capital Revenue			
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0525	GOVERNMENT GRANTS	0	0	0
	Capital Expenditure			
0338	LAND & BUILDINGS	0	0	0
0334	PLANT & EQUIPMENT	294,219	0	0
0514	PLANT & EQUIPMENT	0	0	0
	Total Capital Expenditure	294,219	0	0

Schedule Format
2018/2019
Law, Order and Public Safety - Schedule 5

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
ANIMAL CONTROL				
	Operating Revenue			
0763	- FINES AND PENALTIES	-100	-830	-1,000
0773	- DOG REGISTRATION	-6,812	-6,830	-8,200
0783	- REIMBURSEMENTS/OTHER	0	0	0
0803	- IMPOUNDING FEES	-750	-200	-250
0833	MISC GRANTS	0	0	0
	Total Operating Revenue	-7,662	-7,860	-9,450
	Operating Expenditure			
1162	DOG CONTROL EXPENSES	16,454	17,560	21,085
1172	ADMIN ALLOC TO ANIMAL CON	1,973	1,920	2,312
1192	CAT CONTROL EXPENSES	2,002	4,050	4,875
1202	NORTHERN BIO GROUP GROUP DOG/PIG CON	0	0	0
	Total Operating Expenditure	20,429	23,530	28,272
	Capital Expenditure			
1164	DOG POUND CAGES	0	0	0
OTHER LAW, ORDER AND PULIC SAFETY				
	Operating Revenue			
0843	ILLEGAL CAMPING FINES	-1,477	-1,250	-1,500
0873	PROFIT/LOSS FROM SALE OF ASSET	0	0	0
	Operating Expenditure			
1212	SALARIES (RANGER)	68,194	120,190	144,250
1232	CONTROL EXPENSES OTHER	4,857	7,560	9,100
1242	FLOOD CONTROL EXPENSES - KALBARRI	0	0	0
4122	ABANDONED VEHICLES	995	0	0
4132	LAW & ORDER ASSET DEPRECN	13,912	14,160	17,000
	Total Operating Expenditure	87,958	141,910	170,350

Schedule Format
2018/2019
Education and Welfare - Schedule 6

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
PRE-SCHOOL				
	Operating Revenue			
1103	NCCA - REIMBURSEMENTS	-40,223	-21,040	-25,248
1113	NCCA - SUSTAINABILITY FUNDING (QUARTERLY)	-11,206	-37,500	-45,000
1123	NCCA CCB/CCR REBATE REVENUE (WEEKLY)	-10,208	-51,160	-61,393
1133	NCCA SESSION FEES (WEEKLY)	-80,591	-41,660	-50,000
1143	NCCA MEMBERSHIP REVENUE	-540	-1,660	-2,000
	Total Operating Revenue	-142,767	-153,020	-183,641
	Operating Expenditure			
1312	NCCA - BUILDING RELATED EXPENSES	13,626	16,820	20,217
1314	YOUTH PROGAM	0	1,660	2,000
1322	NCCA OPERATING EXPENDITURE (PAYROLL/MAT	155,076	122,630	147,173
1332	NCCA - GRANT RELATED EXPENSES	22,406	0	0
1342	NCCA - SUPERANNUATION	10,362	9,350	11,220
1352	NCCA TRUST TRANSFER (NET PROFIT)	0	0	0
1362	ADMIN ALLOCATED TO NORTHAMPTON CHILD C	6,234	6,090	7,308
1412	ASSET DEPRECIATION	5,318	5,410	6,500
3202	KALBARRI CHILD CARE CENTRE	8,771	7,090	8,529
	Total Operating Expenditure	221,793	169,050	202,947
	Capital Revenue			
1163	NCCA FUNDRAISING/GRANTS REVENUE	-56,080	0	0
	Capital Expenditure			
1316	LAND & BUILDINGS	0	0	0
WELFARE				
	Operating Revenue			
0853	AGED UNITS RENTAL INCOME	-52,206	-19,440	-23,330
1173	SELF SUPPORTING LOAN INTEREST REIMBURSEM	-8,982	-14,810	-17,777
	Total Operating Revenue	-61,188	-34,250	-41,107
	Operating Expenditure			
2362	KALBARRI AGED HOUSING MAINT	52,106	68,260	81,921
3012	INT ON LOANS	16,478	14,810	17,777
3062	PIONEER LODGE (8 UNITS) CONSTRUCTION COST	0	0	0
	Total Operating Expenditure	68,584	83,070	99,698
	Capital Revenue			
0715	LOAN INCOME - AGED HOUSIN	0	0	0
0815	TRANSFER FROM AGED RESERV	0	0	0
1183	SELF SUPPORTING LOAN - REIMB PIONEER LODG	-6,924	-11,650	-13,984
1083	GRANTS	0	0	0
	Total Capital Revenue	-6,924	-11,650	-13,984

Schedule Format
2018/2019
Education and Welfare - Schedule 6

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
	Capital Expenditure			
3052	PIONEER LODGE (CARPARK)	0	0	0
3114	PRINCIPAL ON LOANS	13,984	11,650	13,984
	Total Capital Expenditure	<u>13,984</u>	<u>11,650</u>	<u>13,984</u>

Schedule Format
2018/2019
Health - Schedule 7

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
PREVENTATIVE SERVICES				
	<i>Operating Revenue</i>			
1673	- FOOD VENDORS	-840	-830	-1,000
1753	REIMBURSEMENTS	0	0	0
1763	CONTRIBUTIONS	-16,280	-33,330	-40,000
	<i>Total Operating Revenue</i>	-17,120	-34,160	-41,000
1764	PROFIT/LOSS ON SALE ASSET	0	0	0
	<i>Operating Expenditure</i>			
2012	SALARIES	101,679	96,950	116,350
2022	HEALTH SUPERANNUATION	17,112	15,020	18,030
2042	CONTROL EXPENSES OTHER	15,841	19,970	23,976
2052	VEHICLE RUNNING EXPENSES	10,403	9,780	11,750
2082	HEALTH BUILDING MAINT	85	60	75
2092	MISC HEALTH RELATED EXPENDITURE	7,383	8,330	10,000
2102	ADMIN ALLOC TO HEALTH	1,089	1,060	1,276
	<i>Total Operating Expenditure</i>	153,592	151,170	181,457
1385	DISPOSAL OF ASSETS (P/L)	0	0	0
	<i>Capital Revenue</i>			
1396	GOVERNMENT GRANTS	0	0	0
	<i>Total Capital Revenue</i>	0	0	0
1375	PROCEEDS SALE OF ASSET	0	0	0
	<i>Capital Expenditure</i>			
1324	PLANT AND EQUIPMENT - HLT	0	0	0
OTHER HEALTH				
	<i>Operating Revenue</i>			
2023	LEASE - DOCTORS SURGERY (NORTHA	-10,497	-8,740	-10,497
2033	RENTAL LOT 43 BATEMAN STREET (DC	0	0	0
2043	REIMBURSEMENTS - OTHER	-1,422	-2,500	-3,000
2093	RENT LOT 14 CALLION WAY	0	0	0
	<i>Total Operating Revenue</i>	-11,919	-11,240	-13,497
	<i>Operating Expenditure</i>			
2053	PROFIT/LOSS SALE ASSET	0	0	0
2312	DOCTOR SURGERY - KALBARRI	2,581	2,750	3,302
2342	DOCTORS SURGERY - NORTHAMPTON	6,470	4,430	5,334
2382	ASSET DEPRECIATION	16,089	16,660	20,000
1375	PROCEEDS SALE OF ASSET	0	0	0
	<i>Total Operating Expenditure</i>	25,140	23,840	28,636

Schedule Format
2018/2019
Health - Schedule 7

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
	<i>Capital Revenue</i>			
2083	LAND SALES RESERVE	0	0	0
	<i>Capital Expenditure</i>			
0834	LAND & BUILDINGS	0	0	0
1644	FURNITURE AND EQUIPMENT	0	0	0
	<i>Total Capital Expenditure</i>	0	0	0

**Schedule Format
2018/2019
Housing - Schedule 9**

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
STAFF HOUSING				
	Operating Revenue			
2833	CONTRIBUTIONS	0	0	0
2843	RESIDENTIAL RENTAL	-38,188	-38,690	-46,436
	Total Operating Revenue	-38,188	-38,690	-46,436
2873	PROFIT/LOSS ON SALE ASSET	0	0	0
	Operating Expenditure			
3172	- OVAL RESIDENCE	2,302	1,020	1,244
3212	- LOT 454 FITZGERALD	8,451	4,840	5,836
3222	ASSET DEPRECIATION	24,678	25,000	30,000
3232	- LOT 43 BATEMAN ST	2,535	2,920	3,522
3242	LOT 42 BATEMAN STREET	3,088	2,370	2,877
3252	ADMIN ALLOC TO STAFF HOUS	1,095	1,060	1,283
3262	INTEREST ON LOANS	5,282	8,150	9,789
3282	605 SALAMIT PLACE	7,493	7,330	8,811
3432	LOT 23 RAKE PLACE NORTHAMPTON	6,119	5,130	6,182
	Total Operating Expenditure	61,042	57,820	69,544
	Capital Revenue			
2425	LOAN LIABILITY - HOUSING	0	0	0
	Capital Expenditure			
2494	LAND & BUILDINGS - STAFF HOUSING	0	0	0
2534	PRINCIPAL ON LOANS	16,462	27,660	33,194
	Total Capital Expenditure	16,462	27,660	33,194
HOUSING OTHER				
	Operating Revenue			
3003	REIMBURSEMENTS - HOUSING OTHER	-10,933	-8,330	-10,000
	Total Operating Revenue	-10,933	-8,330	-10,000
	Operating Expenditure			
3422	ESL PAYMENTS FOR MISC PROPERTY	0	0	0
3442	RESIDENCE - LOT 6 ROBINSON ST	2,703	2,200	2,658
3482	LOT 74 SEVENTH AVENUE	8,977	4,850	5,840
3492	14 CALLION WAY KALBARRI - DOCTOR	11,480	4,370	5,263
	Total Operating Expenditure	23,160	11,420	13,761

Schedule Format
2018/2019
Community Amenities - Schedule 10

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
SANITATION - HOUSEHOLD				
	Operating Revenue			
3253	KALBARRI RESIDENTIAL	-376,707	-377,520	-377,520
3263	OTHER RESIDENTIAL	-226,054	-225,390	-225,390
3273	240 LITRE CARTS	-2,238	-3,330	-4,000
	Total Operating Revenue	-604,999	-606,240	-606,910
	Operating Expenditure			
3812	DOMESTIC REFUSE COLLECT.	279,779	333,330	400,000
3822	REFUSE SITE MAINTENANCE	0	0	0
3826	DEPRECIATION - REFUSE SITES	4,180	1,790	2,150
3832	PURCHASE OF 240L CARTS	2,340	2,500	3,000
3854	NORTHAMPTON REFUSE SITE	130,745	142,120	170,575
3856	KALBARRI REFUSE SITE MAINTENANCE	149,486	160,110	192,150
3858	BINNU REFUSE SITE MAINTENANCE	7,537	9,490	11,405
3860	PORT GREGORY REFUSE SITE MAINTENANCE	3,687	4,410	5,310
3861	LUCKY BAY REFUSE COLLECTION	15,285	19,160	23,000
3892	ADMIN ALLOC TO SANITATION	1,515	1,480	1,776
	Total Operating Expenditure	594,556	674,390	809,366
	Capital Expenditure			
3304	REFUSE - FURNITURE & EQUIP	0	0	0
SANITATION - OTHER				
	Operating Revenue			
3313	GRANTS - OTHER	0	0	0
3323	REFUSE SITE FEES - KALBARRI/NORTHAMPTON	-56,558	-40,000	-40,000
3343	BUSINESS REFUSE KALBARRI	-110,880	-112,860	-112,860
3353	REFUSE FEES - LUCKY BAY	-9,227	-9,227	-9,227
3383	BUSINESS REFUSE OTHER	-25,333	-20,900	-25,080
3403	REIMBURSEMENT- WHARF BINS (GST)	0	0	0
3405	REIMBURSEMENTS - DRUMMUSTER	-3,625	-3,330	-4,000
	Total Operating Revenue	-205,624	-186,317	-191,167
	Operating Expenditure			
3722	IND/COMM REFUSE COLLECT	0	0	0
3772	STREET REFUSE COLLECT/LITTER	93,735	87,490	105,000
3774	DRUM MUSTER	3,399	3,330	4,000
	Total Operating Expenditure	97,134	90,820	109,000

Schedule Format
2018/2019
Community Amenities - Schedule 10

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
	Capital Expenditure			
3305	REFUSE - LAND	0	0	0
3335	REFUSE SITE CAPITAL	0	0	0
3336	PRINCIPAL ON LOANS	0	0	0
	Total Capital Expenditure	0	0	0

SANITATION - SEWERAGE

	Operating Revenue			
3543	CHARGES - SEPTIC TANKS	-827	-1,450	-1,750
3553	SEPTIC TANK INSPECTIONS	-827	-1,040	-1,250
	Total Operating Revenue	-1,654	-2,490	-3,000

TOWN PLANNING AND REGIONAL DEVELOPMENT

	Operating Revenue			
3743	PLANNING FEES	-23,465	-25,000	-30,000
3763	GRANTS	-25,000	-50,000	-60,000
3823	REIMBURSE (ADVERTISING/PLANNING COMMIS	-8,983	-120	-150
3833	REIMBURSEMENTS	0	0	0
3873	OTHER SHIRE LSL CONTRIB.	-2,225	0	0
	Total Operating Revenue	-59,673	-75,120	-90,150

3935	P/L ON SALE OF ASSET	0	0	0
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	Operating Expenditure			
3925	SALE OF ASSET	-200	0	0
4202	SALARIES	44,538	45,830	55,000
4212	SUPERANNUATION-PLANNING	6,737	4,350	5,230
4232	PRINTING & STATIONERY	0	200	250
4242	ADVERTISING	3,278	830	1,000
4252	INSURANCE	3,290	2,740	3,290
4262	CONFERENCE EXPENSES	0	0	0
4272	VEHICLE OPERATING COSTS	0	0	0
4282	CONSULTANTS EXPENSES	78,260	73,330	88,000
4302	LEGAL EXPENSES	0	4,160	5,000
4372	TOWN PLAN SCHEME EXPENSES	37,443	120,000	144,000
4382	CONTROL EXPENSES	5,522	2,070	2,500
4852	PLANNING BUILDING MAINT	114	70	85
4862	FRINGE BENEFITS TAX PLANN	0	0	0
4872	ADMIN ALLOC TO TOWN PLAN	13,269	12,960	15,555
	Total Operating Expenditure	192,251	266,540	319,910

Schedule Format
2018/2019
Community Amenities - Schedule 10

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
	Capital Revenue			
3905	PROCEEDS OF ASSETS	0	0	0
3925	SALE OF ASSET	-200	0	0
7480	TOWN PLANNING SCHEME RESERVE TO MUNI	0	0	0
	Total Capital Revenue	-200	0	0

	Capital Expenditure			
4014	PLANT & EQUIPMENT	0	0	0

OTHER COMMUNITY AMENITIES

	Operating Revenue			
3802	LAND SALES RESERVE	0	0	0
3853	CHARGES - CEMETERY FEES	-4,691	-2,910	-3,500
3863	REIMBURSEMENTS	-6,176	-5,830	-7,000
3883	FUNERAL DIRECTORS LICENSE	-300	-250	-300
3893	BUS HIRE	-5,775	-5,410	-6,500
	Total Operating Revenue	-16,943	-14,400	-17,300

	Operating Expenditure			
4422	NORTHAMPTON CEMETERY MAIN	19,247	17,690	21,258
4432	ASSET DEPRECIATION	1,912	1,750	2,100
4442	TOWN PARK TOILETS	16,520	14,500	17,423
4452	ASSET DEPRECIATION	39,182	39,160	47,000
4462	KALBARRI CEMETERY MAINT	12,555	13,720	16,500
4492	HORROCKS COMMUNITY CENTRE	6,267	6,820	8,193
4572	KINGS PARK TOILETS	13,652	18,350	22,048
4582	LIONS PARK TOILETS NPTON	15,199	18,860	22,663
4592	SALLY'S TREE TOILETS	26,214	19,600	23,549
4652	JETTY TOILETS -KALBARRI	8,664	12,080	14,518
4732	HORROCKS TOILETS/CHGROOMS	26,024	36,920	44,331
4742	BLUE HOLES - KALBARRI TOILET BLOCK	105	0	0
4752	PORT GREGORY TOILET BLOCK	14,921	17,600	21,160
4802	CHINAMANS TOILET BLOCK	14,205	15,160	18,227
4807	BINNU TOILETS	24,437	26,960	32,375
4812	RED BLUFF TOILET BLOCK	6,154	5,080	6,122
4766	PROFIT/LOSS SALE OF ASSET	0	0	0
4842	COMMUNITY BUS	12,961	8,330	10,000
	Total Operating Expenditure	258,221	272,580	327,467

	Capital Revenue			
3865	HORROCKS COMMUNITY CENTRE GRANTS	0	0	0

Schedule Format
2018/2019
Community Amenities - Schedule 10

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
	Capital Expenditure			
3324	KALBARRI CEMETERY DEVELOPMENT	0	0	0
3344	PUBLIC AMENITIES	39,105	87,500	105,000
3360	HORROCKS COMMUNITY CENTRE	0	0	0
	Total Capital Expenditure	39,105	87,500	105,000

**Schedule Format
2018/2019
Recreation and Culture - Schedule 11**

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
PUBLIC HALLS				
	Operating Revenue			
4043	REIMBURSEMENTS	-9,763	-4,870	-5,850
4053	CHARGES - HALL HIRE	-504	-410	-500
4063	ALLEN COMM. CENTRE	-366	-620	-750
	Total Operating Revenue	-10,633	-5,900	-7,100
	Operating Expenditure			
4672	- PORT GREGORY HALL	4,761	5,240	6,313
4682	- ALMA HALL	41,237	32,170	38,613
4692	- BINNU HALL	6,383	7,640	9,220
4702	- RSL HALL	13,066	15,390	18,513
4712	- AJANA HALL	8,133	6,920	8,326
4772	- ALLEN COMM. CENTRE	63,899	58,960	70,786
4782	- HORROCKS COMMUNITY KITCHENS	17,570	23,170	27,822
4792	ASSET DEPRECIATION	56,094	45,830	55,000
4832	ADMIN ALLOC TO HALLS	8,094	7,900	9,489
	Total Operating Expenditure	219,236	203,220	244,082
	Capital Income			
4625	RSL SELF SUPPORTING LOAN FUNDS	0	-416,670	-500,000
	Capital Expenditure			
3514	LAND & BUILDINGS	31,010	511,998	512,000
3515	BINNU HALL	0	0	0
	Total Capital Expenditure	31,010	511,998	512,000
SWIMMING AREAS AND BEACHES				
	Operating Revenue			
3973	CONTRIBUTIONS	-13,488	0	0
3975	CONTRIBUTIONS/DONATIONS	0	0	0
4303	RESERVE LEASES - KALBARRI FORESHORE	-4,880	-4,060	-4,880
4535	REIMBURSEMENT/CONTRIBUTION	-6,243	-7,520	-9,035
	Total Operating Revenue	-24,611	-11,580	-13,915
	Operating Expenditure			
3982	ASSET DEPRECIATION	31,596	45,830	55,000
4952	- KALBARRI F/SHORE RES.	171,966	145,830	175,025
4972	- HORROCKS F/SHORE RES.	49,163	47,980	57,594
5012	- PORT GREGORY F/SHORE	3,802	2,770	3,350
6742	- HORROCKS FORESHORE	1,534	0	0
	Total Operating Expenditure	258,060	242,410	290,969

Schedule Format
2018/2019
Recreation and Culture - Schedule 11

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
	Capital Income			
4513	KALBARRI TOURISM SPECIFIED RATE RESERVE	0	0	0
4523	GRANTS	-137,382	-171,720	-171,725
4526	LAND SALES RESERVE	0	0	0
	Total Capital Income	-137,382	-171,720	-171,725
	Capital Expenditure			
3594	CAR PARK DEVELOPMENT	72,951	133,160	159,828
3664	FORESHORE INFRASTRUCTURE	27,787	36,520	43,840
3669	LITTLE BAY REDEVELOPMENT	0	0	0
3670	HORROCKS FORESHORE SEAWALL	0	0	0
3674	KALBARRI BOAT RAMP UPGRADE	0	0	0
3684	HORROCKS JETTY	0	0	0
3694	KALBARRI FORESHORE - DUP & BBQ	340,963	305,950	367,145
4527	MISC GRANT	0	0	0
3672	ZUYTDORP MEMORIAL	0	0	0
	Total Capital Expenditure	441,700	475,630	570,813
OTHER RECREATION AND SPORT				
	Operating Revenue			
4333	- EDUCATION DEPT - OVAL	-3,035	-2,520	-3,035
4373	CONTRIBUTIONS & DONATIONS	0	0	0
4383	CONTRIBUTIONS	-15,957	0	0
4423	LEASES & RENTALS	-3,071	-2,610	-3,143
4433	INTEREST REIMBURSEMENT	-35	-370	-444
4453	REIMBURSEMENTS- REC. CTRE/GOLF CLUB	-12,221	-10,830	-13,000
	Total Operating Revenue	-34,320	-16,330	-19,622
4393	PROFIT/LOSS ON SALE	0	0	0

Schedule Format
2018/2019
Recreation and Culture - Schedule 11

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
Operating Expenditure				
4962	- KALBARRI OVAL RESERVE	30,321	34,280	41,164
4969	KALBARRI SKATE PARK	8,252	9,670	11,645
4982	- HORROCKS OVAL RESERVE	12,392	2,120	2,570
4992	- PARKS, RES, GARDENS GEN	284,763	269,250	323,134
4998	PARKS & GARDENS - PORT GREGORY	6,770	7,990	9,600
5002	ADMIN ALLOC TO OTHER REC	15,329	14,970	17,970
5022	- LIONS PARK	22,199	22,400	26,910
5032	- BI-CENTENIAL PARK	6,748	7,370	8,875
5072	NORTHAMPTON COMMUNITY CENTRE	91,483	112,810	135,397
5082	- KALBARRI REC CENTRE	9,374	14,330	17,227
5092	HORROCKS - MATT BURRELL (TENNIS/BOWLS)	1,930	3,330	4,033
5102	INTEREST ON LOANS	943	1,150	1,383
5122	- NORTHAMPTON REC OVAL	96,133	104,450	125,363
5169	NORTHAMPTON SPORTS CLUBS (GOLF/BOWL	8,485	3,070	3,698
5172	ASSET DEPRECIATION	210,335	204,160	245,000
5262	KALBARRI CAMP SCHOOL - BUILDING/GROUN	8,593	7,380	8,867
	Total Operating Expenditure	819,747	822,870	987,806
Capital Revenue				
3735	GRANT REVENUE	0	12,000	12,000
3775	SS LOAN - BOWL CLUBS	0	-3,010	-3,621
4473	GRANTS	-20,100	-23,928	-23,930
7395	TFR FROM KALBARRI TENNIS NETBALL RESER	0	0	0
	Total Capital Revenue	-20,100	-14,938	-15,551
Capital Expenditure				
3624	PRINCIPAL ON LOANS	28,517	25,290	30,354
3654	SKATE PARK CONSTRUCTION	0	0	0
3714	OTHER INFRASTRUCTURE - KALBARRI/TENNIS	0	0	0
3715	FURNITURE & EQUIPMENT	0	0	0
3716	PARKS & OVALS INFRASTRUCTURE	30,601	24,996	25,000
3734	PLANT & EQUIPMENT	0	0	0
3744	MATCHING CONT - CSRFF	0	0	0
3754	INFRASTRUCTURE RECREATION	44,150	56,796	56,800
3884	CAR PARK CONSTRUCTION	0	103,176	103,185
	Total Capital Expenditure	103,268	210,258	215,339
TELEVISION AND RADIO REBROADCASTING				
Operating Expenditure				
5232	T.V. RECEIVER STATION	0	0	0
5242	ASSET DEPRECIATION	0	0	0
	Total Operating Expenditure	0	0	0

**Schedule Format
2018/2019
Recreation and Culture - Schedule 11**

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
LIBRARIES				
	Operating Revenue			
4613	CHARGES - LOST BOOKS	0	-40	-50
4623	REIMBURSEMENTS	-201	-80	-100
4653	INTERNET ACCESS FEE - KALBARRI	-244	-410	-500
	Total Operating Revenue	-445	-530	-650
	Operating Expenditure			
5312	SALARIES	51,650	40,770	48,930
5322	LIBRARY SUPERANNUATION	3,432	3,860	4,640
5332	LIBRARY OPERATING OTHER	2,722	5,180	6,235
5334	LIBRARY INTERNET SERVICE	424	410	500
5342	LIBRARY BUILDING MTCE	820	590	715
5402	ADMIN ALLOC TO LIBRARIES	432	420	507
	Total Operating Expenditure	59,480	51,230	61,527
OTHER CULTURE				
	Operating Revenue			
0913	REIMBURSEMENT/CONTRIBUTIONS	0	0	0
3735	GRANT REVENUE	-2,000	-12,000	-12,000
4703	150 YEAR CELEBRATIONS - REVENUE (INC BRI	-32	0	0
4713	MOONIEMIA CENTRE REIMB	0	0	0
4743	GRANT REVENUE - INC SENIORS WEEK	-2,193	0	0
4763	GRANTS	0	0	0
4773	CHARGES - OLD POLICE STN	-443	-830	-1,000
4793	CONTRIBUTIONS/REIMBURSEMENTS	-308	0	0
	Total Operating Revenue	-4,975	-12,830	-13,000
	Operating Expenditure			
1712	NORTHAMPTON NEWS BUILDING	1,379	3,150	3,809
5512	OLD RAILWAY STATION	1,435	3,440	4,163
5522	OLD POLICE STATION	4,458	4,160	5,022
5532	CHIVERTON HOUSE	8,244	12,130	14,587
5542	OLD SCHOOL SITE	2,599	2,260	2,726
5552	KALBARRI ART & CRAFT CNTR	1,031	1,220	1,486
5562	RAILWAY CARRIAGE - NORTHAMPTON	0	0	0
5572	HIST PROJECTS/HERITAGE SITES	1,321	6,660	8,000
5582	OLD ROADS BOARD BUILDING	3,066	3,860	4,657
5592	LYNTON HISTORICAL SITE	4,097	4,960	5,975
5612	GWALLA CEMETERY	0	0	0
5652	ASSET DEP'N CULTURE	23,530	23,330	28,000
5662	GRANT EXP - INC SENIORS WEEK ETC	1,000	0	0
5682	LOT 175 KAIBER ST KALBARRI (EX ST JOHNS BI	5,788	1,900	2,301
	Total Operating Expenditure	57,946	67,070	80,726

Schedule Format
2018/2019
Transport - Schedule 12

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
CONSTRUCTION OF ROADS, BRIDGES AND DEPOTS				
Capital Expenditure				
5030	REGIONAL ROAD GROUP	220,691	164,440	197,330
5034	ADMIN ALLOC TO ROAD CONST	20,988	20,500	24,605
5060	- MUNICIPAL FUND	80,964	431,920	518,325
5090	FOOTPATH CONSTRUCTION	17,611	96,130	115,400
5130	DEPOT CONSTRUCTION	19,852	35,000	42,000
5150	BLACKSPOT PROJECTS	0	0	0
5180	CAR PARKS CONSTRUCTION	0	0	0
5204	PURCHASE OF LAND	9,101	5,910	5,910
5210	ROADS TO RECOVERY	412,621	778,070	933,730
5215	ROYALTIES 4 REGIONS WORKS	1,102,303	811,350	973,639
5224	PRINCIPAL ON LOANS	39,525	32,930	39,525
	Total Capital Expenditure	1,923,658	2,376,250	2,850,464
Capital Revenue				
5205	ROADS TO RECOVERY FUNDING	-428,403	-608,350	-730,023
5206	FOOTPATH FUNDING	0	0	0
5207	BLACKSPOT FUNDING	0	0	0
5209	ROYALTIES FOR REGIONS - WHITE CLIFFS/BINI	-235,655	0	0
5481	.- REGIONAL ROAD GROUP FUNDING	-261,867	-164,440	-197,330
5561	CONTRIBUTIONS	0	0	0
7485	ROADWORK RESERVE TFR TO MUNI	0	0	0
	Total Capital Revenue	-925,925	-772,790	-927,353
MAINTENANCE OF ROADS, BRIDGES AND DEPOTS				
Operating Expenditure				
3994	DEPRECIATION	836,037	2,124,405	2,550,000
5820	GRANT EXPENDITURE - ROADWISE PROGRAM	10,500	0	0
5850	- MUNICIPAL FUND RDWKS	1,025,996	979,760	1,175,739
5860	ROMANS DATA COLLECTION	6,873	7,390	8,873
5910	KALBARRI DEPOT MAINT.	10,346	9,440	11,360
5920	CROSSOVERS	2,000	1,660	2,000
5930	NORTHAMPTON DEPOT MAINT	26,484	25,000	30,023
5950	HORROCKS DEPOT MAINT.	439	390	488
5960	LIGHTING OF STREETS	85,178	112,500	135,000
5980	DIRECTIONAL ADVERT SIGNS	0	0	0
5982	ADMIN ALLOC TO ROAD MAINT	10,347	10,100	12,130
5990	ASSET DEPRECIATION	362,227	320,740	385,000
5992	INTEREST ON LOANS - TPT	8,927	7,960	9,561
6000	ACCRUED LONG SERVICE LEAV	0	0	0
6002	REFUND OF OVERPAYMENT - MAIN ROADS OI	0	0	0
6262	MISC DEPOT/YARDS (EX APB DEPOT)	0	0	0
	Total Operating Expenditure	2,385,354	3,599,345	4,320,174

Schedule Format
2018/2019
Transport - Schedule 12

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
	Operating Revenue			
6223	CONTRIBUTION (INC STREET LIGHTING)	-3,152	-3,160	-3,800
6281	- MRD MAINTENANCE	-161,163	-99,160	-99,160
6351	DIRECTIONAL ADVERT SIGNS	0	0	0
	Total Operating Revenue	-164,315	-102,320	-102,960

ROAD PLANT PURCHASES

	Operating Expenditure			
3610	LESS PLANT DEPN WRITTEN BACK	-136,466	-169,080	-202,899
4275	PROCEEDS SALE OF ASSETS	0	0	0
	Total Operating Expenditure	-136,466	-169,080	-202,899
4265	CONTRIBUTIONS	-2,000	0	0
4285	- UTILITIES (PROCEEDS OF TRADE)	-36,818	-36,996	-37,000
4315	- MACHINERY (PROCEEDS OF TRADE)	-98,500	-126,996	-127,000
4395	DISPOSAL OF VEHICLES (P/L)	39,503	1,680	2,000
4405	DISPOSAL OF MACHINERY (P/L)	89,951	-30,830	-37,000
		-7,864	-193,142	-199,000

	Capital Expenditure			
4034	LAND & BUILDINGS	0	0	0
4214	ROAD PLANT/MACHINERY	443,085	519,000	519,000
4224	UTILITIES (VEHICLES)	120,895	121,998	122,000
4234	TRUCKS	0	0	0
4244	BULLDOZER	0	0	0
4254	OTHER EQUIPMENT	0	0	0
	Total Capital Expenditure	563,980	640,998	641,000

AERODROMES

	Operating Revenue			
5113	CHARGES - LANDING FEES	-2,628	-1,740	-2,090
5133	HANGAR SITE LEASE	-990	-820	-990
	Total Operating Revenue	-3,618	-2,560	-3,080

	Operating Expenditure			
5902	ADMIN ALLOCATED TO AERODROMES	1,637	1,590	1,919
5912	ASSET DEPRECIATION	45,379	45,817	55,000
5932	KALBARRI AIRPORT MTCE	51,013	40,600	48,740
	Total Operating Expenditure	98,029	88,007	105,659

	Capital Revenue			
5163	Airport Reserve	0	0	0

**Schedule Format
2018/2019
Economic Services - Schedule 13**

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
RURAL SERVICES				
	<i>Operating Revenue</i>			
5513	CONTRIBUTIONS/GRANTS	0	0	0
	<i>Operating Expenditure</i>			
6232	GRANT EXPENDITURE (NACC) PREVIOUS	0	0	0
TOURISM AND AREA PROMOTION				
	<i>Operating Revenue</i>			
5543	CONTRIBUTIONS	0	0	0
5563	LEASES/RENTALS	-66,439	-70,849	-70,849
5573	CARAVAN PARK LICENCES	-4,712	-3,950	-4,750
5583	REIMBURSEMENTS	0	0	0
5593	KAL TOURISM SPEC RATE	-29,655	-25,000	-30,000
5603	LUCKY BAY CAMPING FEES	-72,056	-54,160	-65,000
5613	LITTLE BAY - CAMPING FEES	-13,452	-10,410	-12,500
	<i>Total Operating Revenue</i>	-186,313	-164,369	-183,099
	<i>Operating Expenditure</i>			
6312	ADMIN ALLOCATED TO ECONOMIC SERV	22,101	21,590	25,910
6352	LITTLE BAY CAMPING AREA	4,297	14,800	17,775
6372	TOURISM & PROMOTION GENERAL	77,177	114,410	137,300
6392	ASSET DEPRECIATION	20,757	18,750	22,500
6402	LUCKY BAY	104,372	96,050	115,297
	<i>Total Operating Expenditure</i>	228,704	265,600	318,782
	<i>Capital Income</i>			
5005	GRANTS - TOURISM & AREA PROMOTIO	0	0	0
5035	PROCEEDS SALE OF ASSET	0	0	0
	<i>Total Capital Income</i>	0	0	0
5045	DISPOSAL OF ASSET P&L	0	0	0
	<i>Capital Expenditure</i>			
5016	INFRASTRUCTURE ASSETS - TOURISM	2,927	102,500	123,000
5054	VEHICLE PURCHASE	0	0	0
	<i>Total Capital Expenditure</i>	2,927	102,500	123,000
BUILDING CONTROL				
	<i>Operating Revenue</i>			
5653	- BUILDING PERMITS	-17,393	-16,660	-20,000
5673	S/POOL INSPECTION FEES	-2,624	-4,160	-5,000
5713	BUILDING REIMBURSEMENTS	-3,183	-500	-600
5733	DEMOLITION FEES	0	0	0
	<i>Total Operating Revenue</i>	-23,200	-21,320	-25,600

Schedule Format
2018/2019
Economic Services - Schedule 13

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
	<i>Operating Expenditure</i>			
5195	DISPOSAL OF ASSET	0	0	0
6412	SALARIES	78,849	50,240	60,290
6422	BUILDING SUPERANNUATION	10,870	7,790	9,350
6432	VEHICLE RUNNING EXPENSES	2,793	2,910	3,500
6442	CONTROL EXPENSES OTHER	10,873	13,550	16,276
6472	BUILD CONTROL BUILD MAIN	97	60	75
6492	ASSET DEPN -ECON SERV BUI	9,994	10,000	12,000
6512	ADMIN ALLOC TO BUILD CONT	4,892	4,780	5,736
	<i>Total Operating Expenditure</i>	118,368	89,330	107,227
	<i>Capital Revenue</i>			
5175	PROCEEDS SALE OF ASSETS	0	0	0
5185	P/L ON SALE OF ASSET	0	0	0
	<i>Capital Expenditure</i>			
5124	PLANT AND EQUIPMENT	0	0	0
OTHER ECONOMIC SERVICES				
	<i>Operating Revenue</i>			
5933	REIMBURSMENTS	-1,268	-2,080	-2,500
5943	GRANT - LIVING COMMUNITIES PROGRA	0	0	0
5973	LIA (KITSON CIRCUIT) UNITS ANNUAL RE	-32,514	-28,720	-34,470
5983	ELECTRICITY SUPPLY REIMBU	0	0	0
5993	PT GREGORY SPEC AREA RATE	-10,612	-8,750	-10,500
	<i>Total Operating Revenue</i>	-44,394	-39,550	-47,470
	<i>Operating Expenditure</i>			
6752	- PORT GREGORY	9,084	10,080	12,130
6812	KITSON CIRCUIT LIA INDUSTRIAL UNITS I	4,474	4,450	5,354
	<i>Total Operating Expenditure</i>	13,558	14,530	17,484

**Schedule Format
2018/2019
Other Property and Services - Schedule 14**

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
PRIVATE WORKS				
	Operating Revenue			
6153	- PLANT HIRE	-21,706	-16,660	-20,000
	Operating Expenditure			
6912	PRIVATE WORKS - SCH 14	65,096	19,140	23,000
OTHER PROPERTY AND SERVICES				
	Operating Revenue			
5623	LEASE FEES - HALF WAY BAY COTTAGES	-16,000	-13,330	-16,000
6590	SELF SUPPORTING LOAN INTEREST REIMBURSEMENT	-21,649	-18,040	-21,649
6653	NEW OTHER PROPERTY AND SERVICES	-196	0	0
7045	NORTHAMPTON LIA (EX MWDC GRANT ETC)	0	0	0
	Total Operating Revenue	-37,844	-31,370	-37,649
	Operating Expenditure			
5633	GRANTS & CONTRIBUTIONS	0	0	0
6659	INTEREST ON LOANS - CEO HOUSE (SELF SUPPORT)	21,649	18,040	21,649
6768	HALF WAY BAY COTTAGES	0	0	0
	Total Operating Expenditure	21,649	18,040	21,649
7025	PROFIT / LOSS ON SALE	0	0	0
7065	LOSS ON LAND HELD FOR RESALE VALUE	0	0	0
	Capital Revenue			
5633	GRANTS & CONTRIBUTIONS	0	0	0
6591	SELF SUPPORTING LOAN - REIMB CEO PRINCIPAL	-17,189	-14,320	-17,189
	LOAN LIABILITY - SELF SUPPORTING LOAN	0	0	0
7015	PROCEED FROM SALE ASSET	0	0	0
7035	NORTHAMPTON INDUSTRIAL UNITS TFR TO MUNI	0	0	0
7490	LAND DEVELOPMENT RESERVE TRANSFER TO MUNI	0	0	0
7500	Total Capital Revenue	0	0	0
6654	SALE / DISPOSAL ACCOUNT	0	0	0
	Capital Expenditure			
6574	SUBDIVISIONS	0	0	0
6758	NORTHAMPTON INDUSTRIAL UNITS	0	0	0
6592	PRINCIPAL ON LOANS - CEO HOUSE (SELF SUPPORT)	17,189	14,320	17,189
6664	LOAN PAYMENT	0	0	0
	Total Capital Expenditure	17,189	14,320	17,189

Schedule Format
2018/2019
Other Property and Services - Schedule 14

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
PUBLIC WORKS OVERHEADS				
	Operating Expenditure			
7112	ENGINEERING SALARIES	109,043	112,400	134,880
7122	ENGINEERING BUILD MAINT	175	60	78
7132	ENG. OFFICE & OTHER EXP.	6,416	9,750	11,715
7142	VEHICLE RUNNING EXPENSES	8,068	10,000	12,000
7152	SUPERANNUATION OF WORKMEN	216,850	233,060	279,681
7162	SICK AND HOLIDAY PAY	223,105	229,160	275,000
7172	INSURANCE ON WORKS	93,035	67,310	80,783
7182	LONG SERVICE LEAVE	5,857	16,660	20,000
7192	PROTECTIVE CLOTHING	15,054	16,660	20,000
7232	ADMIN ALLOC TO PWOH	6,438	6,290	7,548
7242	STAFF TRAINING	4,437	19,740	23,700
7252	ALLOWANCES	3,136	6,450	7,750
7282	FRINGE BENEFIT TAX	6,000	6,660	8,000
7302	LESS ALLOC. TO WKS & SRVS	-709,472	-734,270	-881,135
	Total Operating Expenditure	-11,857	-70	0
PLANT OPERATION				
	Operating Revenue			
6323	REIMBURSEMENTS	0	0	0
6423	CONTRIBUTIONS	-26,804	-4,160	-5,000
6433	INSURANCE CLAIMS - VEHICLES	0	-830	-1,000
6443	DIESEL FUEL REBATE	-55,939	-45,830	-55,000
	Total Operating Revenue	-82,743	-50,820	-61,000
	Operating Expenditure			
7312	FUELS AND OILS	230,645	241,660	290,000
7322	TYRES AND TUBES	28,901	23,330	28,000
7332	PARTS AND REPAIRS	194,992	179,160	215,000
7342	REPAIR WAGES	101,206	103,320	124,000
7352	INSURANCE AND LICENSES	45,094	36,550	43,865
7362	EXPENDABLE TOOLS/STORES	11,384	10,700	12,846
7382	ADMIN ALLOC TO PLANT OP'N	2,551	2,490	2,990
7502	LESS ALLOC. TO WKS & SRVS	-609,215	-597,250	-716,701
	Total Operating Expenditure	5,558	-40	0

Schedule Format
2018/2019
Other Property and Services - Schedule 14

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
MATERIALS (ASSETS)				
	Capital Expenditure			
6620	MATERIALS PURCHASED	233,221	0	0
6630	STOCK RECEIVED CONTROL	12,201	0	0
6750	LESS MATERIALS ALLOCATED	-229,895	0	0
	Total Capital Expenditure	15,527	0	0
SALARIES AND WAGES				
	Operating Revenue			
6941	REIMB. - WORKERS COMPENS.	-6,508	-4,160	-5,000
	Operating Expenditure			
6810	GROSS SALARIES FOR YEAR	1,000,065	922,410	1,106,900
6820	GROSS WAGES FOR YEAR	1,724,892	1,624,920	1,949,907
6830	WORKERS COMPENSATION	23,818	0	0
6890	SALARIES ALLOC FRM SCH 20	-1,004,485	-922,410	-1,106,900
6900	WAGES ALLOC FRM SCH 20	-1,736,011	-1,624,920	-1,949,907
	Total Operating Expenditure	8,280	0	0

Schedule Format
2018/2019
Funds Transfers/Reserve Funds

RESERVE BANK ACCOUNTS

Ytd Balance
30/04/2019

0741	REFUSE MANAGEMENT BANK	0
0861	LEAVE RESERVE BANK	245,578
0801	ROADWORKS RESERVE BANK	27,471
0821	KALBARRI AERODROME BANK	65,295
0841	COMP & OFFICE EQUIP BANK	32,814
0881	HOUSE & BUILDING RESERVE	109,650
0871	KAL AGED PERSONS ACCOMM RESRV	227,064
0761	TOURISM INFRASTRUCTURE RESERVE BANK	0
0911	NPTON AGED PERSONS BANK	0
0961	TPS REVIEW RESERVE	0
0811	KALBARRI PARKLAND REDEVELOPMENT RESEF	0
0831	PLANT RESERVE BANK	0
0851	SPORT & RECREATION RESERVE	0
0893	PORT GREGORY WATER SUPPLY RESERVE	36,500
0791	PUBLIC AMENITIES RESERVE	0
1871	COASTAL MANAGEMENT RESERVE	0
0731	KAL TOURISM SPEC RATE RES	0
0891	FOOTPATH RESERVE	0
0901	TOWNSCAPE CARPARK RESERVE	0
0965	NORTHAMPTON INDUSTRIAL UNITS RESERVE	0
0091	MAJOR LAND TRANS BANK	247,436
0975	150TH ANNIVERSARY RESERVE BANK	0
1881	KAL BARRI TENNIS NETBALL RESERVE BANK	0
Total		991,809

Schedule Format

2018/2019

Trust Funds

TRUST FUND

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
	EXPENSES			
8260	RETENTIONS - EXPENSE	40,289	0	0
8280	HOUSING BONDS - EXPENSE	520	0	0
8300	FOOTPATH DEPOSITS - EXPENSE	0	0	0
8320	TAXATION INSTALMENTS - EXPENSE	0	0	0
8330	MISCELLANEOUS GOVT GRANT - EXPENSE	0	0	0
8340	KALBARRI YAC FUNDS - EXPENSE	0	0	0
8350	KALBARRI AIRPORT SECURITY - EXPENSE	0	0	0
8360	WA SENIORS - EXPENSE	0	0	0
8380	GALENA DONATIONS - EXPENSE	0	0	0
8390	SALE OF LAND (OUTSTANDING RATES) - EXPENSE	0	0	0
8400	CEMETERY PURCHASES - EXPENSE	0	0	0
8420	COMMUNITY BUS BOND - EXPENSE	1,000	0	0
8422	WILA GUTHARRA - EXPENSE	0	0	0
8430	RATES OVERPAID - EXPENSE	0	0	0
8440	UNCLAIMED MONIES - EXPENSE	0	0	0
8450	LEASE PAID IN ADVANCE - EXPENSE	0	0	0
8460	MISCELLANEOUS DEPOSITS - EXPENSE	0	0	0
8470	NOMINATION DEPOSITS - EXPENSE	0	0	0
8480	HOUSING BOND INTEREST - EXPENSE	0	0	0
8490	SPARE - EXPENSE	0	0	0
8500	SPARE - EXPENSE	0	0	0
8510	BUILDING TRAINING FUND - EXPENSE	0	0	0
8520	FOOTPATHS/CYCLEWAYS - EXPENSE	0	0	0
8530	INTEREST ON F/PATH INVEST - EXPENSE	0	0	0
8540	TRANSPORTABLE HOUSE BONDS - EXPENSE	-5,000	0	0
8550	BURN OFF FEES - EXPENSE	0	0	0
8560	HORROCKS WATER SUPPLY - EXPENSE	0	0	0
8570	SALE OF HISTORICAL BOOKS - EXPENSE	0	0	0
8580	TIP KEY BOND - EXPENSE	0	0	0
8590	HERITAGE GRANTS - EXPENSE	0	0	0
8602	REDONE (KALBARRI SHELTERS) - EXPENSE	0	0	0
8610	CONSERVATION INCENTIVES - EXPENSE	0	0	0
8620	TOWNSCAPE PROCESS RECORD - EXPENSE	0	0	0
8630	DROUGHT/FLOOD RELIEF FUND - EXPENSE	0	0	0
8640	SPECIAL ISSUE LICENSE PLATES - EXPENSE	2,090	0	0
8650	GALENA MANAGEMENT PLAN - EXPENSE	0	0	0
8660	LCDC-LAND PLANNING PROJECT - EXPENSE	0	0	0
8670	DOLA - FOOTPATH GRANT - EXPENSE	0	0	0
8680	SPORT & REC STUDY KALBARRI - EXPENSE	0	0	0
8690	COASTWEST GRANTS - EXPENSE	0	0	0
8700	PORT KALB RETENTION FUNDS - EXPENSE	0	0	0
8710	FERAL ERADICATION GRANT - EXPENSE	0	0	0
8720	BINNU TOWN BORE MONEY - EXPENSE	0	0	0
8730	LANDSCAPING DOLA - EXPENSE	0	0	0

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
8740	NPTON TOWNSCAPE EXPENSE	0	0	0
8750	ROADWISE AWARD FUNDRAISER - EXPENSE	2,732	0	0
8760	KALBARRI T/SCAPE FUNDS - EXPENSE	0	0	0
8770	GWALLA WALLS FUND - EXPENSE	0	0	0
8780	RSL HALL KEY BOND - EXPENSE	690	0	0
8790	SAFER NPTON RDWISE FUNDS - EXPENSE	0	0	0
8800	PORT GREG/HORROCKS RD DEV - EXPENSE	0	0	0
8810	NABAWA RD FUNDING - EXPENSE	0	0	0
8820	AGED PERSONS UNITS BONDS - EXPENSE	200	0	0
8830	HORROCKS SKATE PARK - EXPENSE	0	0	0
8840	DEPT OF TPT (SPECIAL PLATES) - EXPENSE	1,400	0	0
8850	AGED UNITS RENTAL - EXPENSE	0	0	0
8860	BRB LEVY - EXPENSE	0	0	0
8870	KALBARRI SALLYS TREE PLAYGROUND - EXPENSE	0	0	0
8880	CDO GRANT - EXPENSE	0	0	0
8891	PEET PARK DONATIONS - EXPENSE	0	0	0
8893	AUCTION - EXPENSE	0	0	0
8896	KIDSPORT - EXPENSE	879	0	0
8897	NCCA - EXPENSE	37,069	0	0
8899	COMMUNITY SKATE PARK - EXPENSE	0	0	0
8901	HORROCKS MEMORIAL WALL - EXPENSE	595	0	0
8903	ONELIFE NORTHAMPTON - EXPENSE	684	0	0
8906	KALBARRI CAMP SCHOOL - EXPENSE	0	0	0
	TOTAL EXPENSES	83,148	0	0
	INCOME			
8261	RETENTIONS - INCOME	0	0	0
8281	HOUSING BONDS - INCOME	-5,000	0	0
8301	FOOTPATH DEPOSITS - INCOME	7,706	0	0
8311	SPARE - INCOME	0	0	0
8321	TAXATION INSTALMENTS - INCOME	0	0	0
8331	MISCELLANEOUS GOVT GRANT - INCOME	0	0	0
8341	KALBARRI YAC FUNDS - INCOME	0	0	0
8351	KALBARRI AIRPORT SECURITY - INCOME	0	0	0
8361	WA SENIORS - INCOME	0	0	0
8381	GALENA DONATIONS - INCOME	0	0	0
8391	SALE OF LAND (OUTSTANDING RATES) - INCOME	0	0	0
8401	CEMETERY FUNDRAISING - INCOME	0	0	0
8421	COMMUNITY BUS BOND INCOME	-1,400	0	0
8423	WILA GUTHARRA - INCOME	0	0	0
8431	SPARE - INCOME	0	0	0
8441	RATES OVERPAID - INCOME	0	0	0
8451	UNCLAIMED MONIES - INCOME	0	0	0
8461	LEASE PAID IN ADVANCE - INCOME	0	0	0
8471	MISCELLANEOUS DEPOSITS - INCOME	0	0	0
8481	NOMINATION DEPOSITS - INCOME	0	0	0
8491	INTEREST ON HOUSING BOND - INCOME	0	0	0
8501	SPARE - INCOME	0	0	0
8511	BUILDING TRAINING FUND - INCOME	-201	0	0
8521	FOOTPATHS/CYCLEWAYS - INCOME	0	0	0

		YTD Actual 30/04/2019	YTD Budget 30/04/2019	Annual Budget 30/06/2019
8531	INTEREST ON F/PATH INVEST - INCOME	0	0	0
8541	TRANSPORTABLE HOUSE BONDS - INCOME	0	0	0
8551	BURN OFF FEES - INCOME	0	0	0
8561	HORROCKS WATER SUPPLY - INCOME	0	0	0
8571	SALE OF HISTORICAL BOOKS - INCOME	0	0	0
8581	TIP KEY BOND - INCOME	-1,000	0	0
8591	HERITAGE GRANTS - INCOME	0	0	0
8601	REDONE (KALBARRI SHELTERS) - INCOME	0	0	0
8611	CONSERVATION INCENTIVES - INCOME	0	0	0
8621	TOWNSCAPE PROCESS RECORD - INCOME	0	0	0
8631	DROUGHT/FLOOD RELIEF FUND - INCOME	0	0	0
8641	SPECIAL ISSUE LICENSE PLATES - INCOME	-1,400	0	0
8651	GALENA MANAGEMENT PLAN - INCOME	0	0	0
8661	LCDC-LAND PLAN PROJECT - INCOME	0	0	0
8671	DOLA FOOTPATH GRANT - INCOME	0	0	0
8681	SPORT & REC STUDY KALBARRI - INCOME	0	0	0
8691	COASTWEST GRANTS - INCOME	0	0	0
8701	PORT KALB RETENTION FUNDS - INCOME	0	0	0
8711	FERAL ERADICATION GRANT - INCOME	0	0	0
8721	BINNU TOWNSITE BORE MONEY - INCOME	0	0	0
8731	LANDSCAPING DOLA - INCOME	0	0	0
8741	NPTON TOWNSCAPE - INCOME	0	0	0
8751	ROADWISE AWARD FUNDRAISER - INCOME	-2,732	0	0
8761	KALBARRI T/SCAPE FUNDS - INCOME	0	0	0
8771	GWALLA WALLS FUND - INCOME	0	0	0
8781	RSL HALL KEY BOND - INCOME	-690	0	0
8791	SAFER NPTN RDWISE FUND - INCOME	0	0	0
8801	PORT GREG/HORROCKS RD DEV - INCOME	0	0	0
8811	NABAWA ROAD FUNDING - INCOME	0	0	0
8821	AGED PERSONS UNITS BONDS - INCOME	-200	0	0
8831	HORROCKS SKATE PARK - INCOME	-1,050	0	0
8841	DEPT TPT (SPECIAL PLATES) - INCOME	-770	0	0
8851	AGED UNITS RENTAL - INCOME	0	0	0
8861	BRB LEVY - INCOME	0	0	0
8871	KALBARRI SALLYS TREE PLAYGROUND - INCOME	0	0	0
8881	CDO GRANT - INCOME	0	0	0
8890	PEET PARK DONATIONS - INCOME	0	0	0
8892	AUCTION - INCOME	0	0	0
8894	PUBLIC OPEN SPACE (POS) - INCOME	0	0	0
8895	KIDSPORT - INCOME	0	0	0
8898	NCCA - INCOME	0	0	0
8900	COMMUNITY SKATE PARK - INCOME	0	0	0
8902	HORROCKS MEMORIAL WALL - INCOME	0	0	0
8904	ONELIFE NORTHAMPTON - INCOME	0	0	0
8905	KALBARRI CAMP SCHOOL - INCOME	0	0	0
	TOTAL INCOME	-6,737	0	0
	Trust Fund Movement	76,411	0	0
0711	TRUST FUND BANK	-76,411		
	Difference	0		

ADMINISTRATION & CORPORATE REPORT

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7.5.1**CORPORATE BUSINESS PLAN**

FILE REFERENCE:	4.2.4
DATE OF REPORT:	30 April 2019
REPORTING OFFICER:	Garry Keffe
APPENDICES:	1. Corporate Business Plan Report

SUMMARY:

Council to undertake a review of the Corporate Business Plan. The agenda item for this matter has been sent out under separate cover.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.1

For Council determination.

7.5.2	SALARIES & ALLOWANCES TRIBUNAL REVIEW DECISION
	<p>FILE REFERENCE: 4.1.1</p> <p>CORRESPONDENT: Salaries & Administrative Tribunal</p> <p>DATE OF REPORT: 30 April 2019</p> <p>REPORTING OFFICER: Garry Keeffe</p>

SUMMARY:

Council to review sitting fees for 2019/2020 due to an increase awarded by the Salaries and Allowances Tribunal.

BACKGROUND:

The Salaries and Allowances Tribunal (SAT) is established under the *Salaries and Allowances Act 1975*, and has the responsibility for both determining and recommending rates of remuneration for the Governor, Members of Parliament, Judges, Magistrates, the Parliamentary Inspector of the Corruption and Crime Commission, Clerks of the Parliament, Commissioners of the Western Australian Industrial Relations Commission, Local Government CEOs, Local Government Elected Members, Members of the Special Division of the Public Service and Prescribed Office Holders.

Section 7A of the *Salaries and Allowances Act 1975* ('the SA Act') requires the Salaries and Allowances Tribunal ('the Tribunal') at intervals of not more than 12 months, to "inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to Chief Executive Officers of local governments".

Section 7B(2) of the SA Act requires the Tribunal, at intervals of not more than 12 months, to inquire into and determine the amount of:

- fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* ('the LG Act') to elected council members for attendance at meetings;
- expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and
- allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members.

SAT has now issued a determination and the has increased the level of fees applicable as per the following.

Sitting Fees

The current fee payment for Band 3 is a minimum of \$191 and a maximum of \$406, for the President minimum \$191 and maximum \$628.

The current fee paid is \$200 per Council meeting, \$100 per committee meeting and \$50 per Community meeting where that Councillor is an appointed delegate by the Council. The President receives \$400 per Council meeting.

The increases determined by SAT now provides the following minimum and maximums payables:

	Minimum	Maximum
Per meeting fee		
Council meetings		
Elected member	\$193	\$410
President	\$193	\$634
Council committee meetings		
President and Elected Member	\$97	\$205

Annual fees are not shown as this Council has previously adopted the attendance per meeting fee.

President Annual Allowance

The current fee for the President Allowance is \$12,000. With the SAT increase the minimum amount payable is \$1,025 with a maximum of \$36,957.

The Deputy President range is 25% of the above as per section 5.98A(1) of the Local Government Act 1995.

FINANCIAL & BUDGET IMPLICATIONS:

Council is requested to adopt revised sitting fees for Council, Committees of Council and community meetings attended by delegates to assist with the 2019/20 Budget preparation.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.2

For Council determination.

7.5.3**KALBARRI COMMUNITY CAMP – DISABLED ABLUTIONS**

LOCATION:	Lot 500 Anchorage Lane, Kalbarri
FILE REFERENCE:	11.1.13
DATE OF REPORT:	3 May 2019
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Plans of Ablutions

SUMMARY:

Council to consider the purchase and installation of a transportable disabled ablutions for the Kalbarri Community Camp.

BACKGROUND:

During an informal discussion with the Chairperson of the Kalbarri Community Camp and Hall Committee, concern was raised with the current disabled ablution facilities at the site.

The existing facilities do not have an adequate access ramp, with an aluminum portable ramp used, not a fixed ramp and the space requirements are also inadequate and would not comply with current standards.

COMMENT:

CEO inspected the site recently and the ablution used for the disabled is, in a nut shell, appalling and needs to be rectified as a matter of urgency and to be compliant.

A quote has been obtained for the supply of a new transportable disabled ablution and shower block which can be simply plumbed into existing sewer and water supply systems.

Two options have been provided as per Appendices 1. These are through a Geraldton based supplier.

The Model 2441 comes at a cost of \$21,275 plus freight of \$2,750. This model has a urinal attached which is not required.

The Model 7140 comes at a cost of \$24,437 plus freight of \$2,750.

In addition to the above costs for plumbing into existing sewer, electricity connection and water/cold supplies will also be incurred, estimated cost \$5,000 (to be confirmed).

A separate hot water system may not be required as can plumb into existing close by, however if it is determined that a new hot water system is required then that will be an additional cost to the estimate provided.

The only alternative to a portable type ablution would be to construct new however both parties believe that a transportable type would suffice.

When first considering the matter the proposal was to list it within the 2019/20 draft budget, however with the Camp now having schools and groups visit in the coming months, the Council is requested to consider purchasing and installing these ablutions as a matter of urgency.

FINANCIAL & BUDGET IMPLICATIONS:

There is no provision for this purchase within the 2018/19 Budget however as per the budget review presented at the April 2019 meeting, there are a number of large projects/works not progressing for the remainder of the current financial year and therefore there is adequate funds to undertake the above.

STATUTORY IMPLICATIONS:

Local Government Act 1995 – Section 6.8, authorising unbudgeted expenditure.

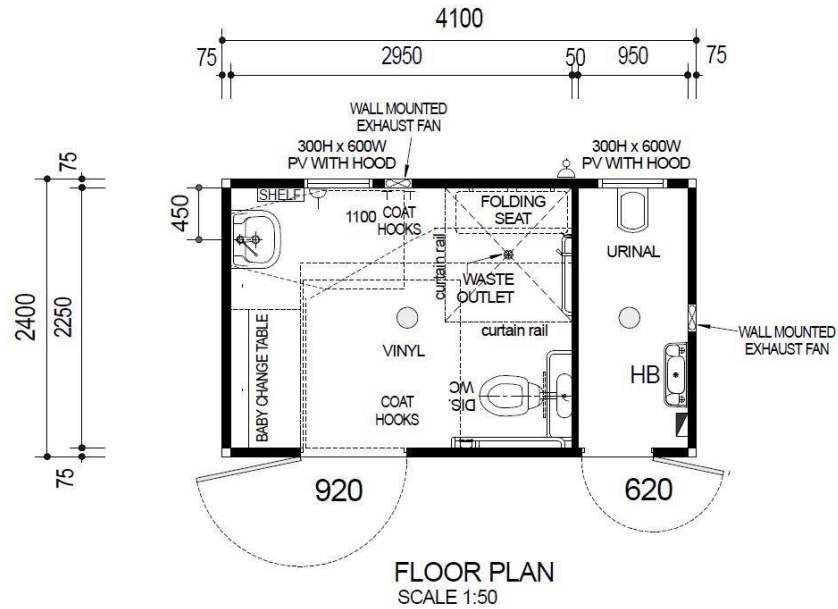
VOTING REQUIREMENT:

Absolute Majority Required: - As there is no provision for this expenditure within the 2018/2019 Budget, Council needs to approve the expenditure by an absolute majority as per Section 6.8 of the Local Government Act 1995.

OFFICER RECOMMENDATION – ITEM 7.5.3

That Council purchase and install a transportable disabled ablution at the Kalbarri Community Camp at an estimated cost of \$32,000 and this be declared authorised expenditure.

APPENDICES 1 – Ablution Plans
Model - 2441



Model - 7140



7.5.4	REQUEST FOR FUNDING – WIND & WATER PROJECT	
	FILE REFERENCE: CORRESPONDENT: DATE OF REPORT: REPORTING OFFICER: APPENDICES:	11.1.1 Dept of Local Government Sport & Cultural Industries 6 May 2019 Garry Keeffe 1. Copy of correspondence

SUMMARY:

Council to consider request for funding to assist the Wind and Water promotion project.

BACKGROUND:

As per the correspondence at Appendices 1, the DLGSC is seeking funding from local governments within the coastal areas of Dongara to Shark Bay to develop a video to promote the area with the wind and water being the specific content.

The DLGSC are seeking a contribution of \$4,000 from each local government within the coastal area.

COMMENT:

The Department was requested to provide some detail on how this promotion was going to benefit the Shire of Northampton.

The response received is that DLGSC are endeavoring to sell the whole coastline as a wind and water 'trail' and that will include the Shire of Northampton coastline specifically Horrocks, Jacques, Kalbarri and potentially Bowes. They did indicate that if Council is to be involved then they we will make sure that those locations are included.

DLGSC advise that the project is not purely about events, more about promoting the region as a place to come for a holiday to participate in these activities (windsurfing/kitesurfing/ surfing etc).

DLGSC have already committed funding to this project as have the City of Greater Geraldton, however Chapman Valley Shire has not made a commitment and question the benefit to this area specifically.

FINANCIAL & BUDGET IMPLICATIONS:

Should council wish to contribute then it is advised that a contribution be listed in the 2019/20 Budget for further consideration.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.4

For Council determination.

APPENDICES 1 – DLGSC Correspondence



Department of
Local Government, Sport
and Cultural Industries

DSR File SR/MW/2018/37
Enquiries Simon Barras
Phone 08 9956 2175
Email simon.barras@dlgsc.wa.gov.au

Mr Garry Keffe
Chief Executive Officer
Shire of Northampton
PO Box 61
Northampton WA 6535

Dear Garry

The Wind and Water Project promotional content - Request for Local Government funding support

The Wind and Water Project is a project initiated by the Department of Local Government, Sport and Cultural Industries (DLGSC), Mid West office with the vision that the Mid West region of Western Australia is 'To be recognised as Australia's ultimate wind and water sports destination.'

The project working group, made up of local businesses and community members, has identified several projects that will help achieve our vision. One of these projects is the development of wind and water specific content which will provide consistent promotion and messages regarding the projects vision.

For the first component in the development of this content, the working group has identified the production of up to six videos to be produced, based on the different wind and water sports and locations stretching from Dongara to Kalbarri. Local Government funding to progress the development of these videos is being requested.

All content created will be available for use by your organisation.

Based on an indicative quote from Two Goat Media, each video will cost around \$4,000 each (\$24,000 for the full suite of videos). Depending on total cost of the videos and the amount of contribution from Local Government there is the option to prioritise which videos are created.

A suggested contribution of \$4,000 from each local government is requested which will enable us to develop a at least four of the videos with the potential for more, subject to obtaining official quotes. It is the intent of the Department to contribute up to \$5,000 to the project.

The City of Greater Geraldton has agreed to manage this project with guidance and support from DLGSC and The Wind and Water Project working group.



Building Stronger, Healthier, Happier and Safer Communities

Mid West
Level 1, 268 – 270 Foreshore Drive, Geraldton 6531
PO Box 135 Geraldton Western Australia 6531
Telephone (08) 9956 2100 Facsimile (08) 9956 2199
Email midwest@dlgsc.wa.gov.au
Web www.dsr.wa.gov.au

A response to this request by return email or to simon.barras@dlqsc.wa.gov.au would be appreciated by close of business Friday 31 May 2019.

Please do not hesitate to contact me should you require any further clarification with regards to this project.

Yours sincerely



Simon Barras
Regional Officer - Mid West

30 April 2019



THE WIND AND WATER PROJECT

Australia's ultimate wind
and water sports
destination

A WELL TOLD STORY

A region recognised
world wide for its wind
and water sports

AMAZING LOCATIONS

Locations that provide
opportunities for
participation and
encourage visitation

ICONIC EVENTS

Iconic events that
showcase the region

A BUZZING LOCAL SCENE

A strong local culture
with local events and
programs

A STRONG INDUSTRY

thriving businesses
providing retail,
lessons, hire and
experiences

7.5.5	BATAVIA FILM
FILE REFERENCE:	13.2.1
CORRESPONDENT:	Renegade Studios
DATE OF REPORT:	6 May 2019
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Details of proposed film

SUMMARY:

Council to consider a contribution to the production of a film on the Batavia ship.

BACKGROUND:

A request has been received from the correspondent seeking an interest from Council to assist in funding a film on the Batavia. Refer to more detail at Appendices 1.

The CEO has met and discussed the film with a Mr Renier Beukes who indicated he would be prepared to meet with Council if required.

The information provided is self-explanatory. The production will be a feature length drama and they have secured the services of Jordan Prince who successfully directed and released the "The Decadent and the Depraved" which was a very successful production.

Parts of the filming for the production will take place in Kalbarri and there is an opportunity that Kalbarri and the Shire will be promoted world wide

The Council needs to determine that if investing in this film will assist the promotion of the Shire.

COMMENT:

The contribution they are seeking is between \$20,000 and \$30,000, however the decision to be involved and amount to be contributed is a decision of Council.

There is certainly benefits of promoting our area, particularly Kalbarri, however to what extent is an unknown at this stage but if the film is successful it will have worldwide audiences.

Also if the film is successful the Council will receive a financial dividend return.

FINANCIAL & BUDGET IMPLICATIONS:

If a contribution is to be made for the production of the film, then it will need to be listed within the 2019/20 Budget for consideration.

The proponents have been advised of this process.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.5**For Council determination.**

APPENDICES 1 – Batavia Film Information Package



1629
FILMS
PTY LTD



BATAVIA

INFORMATION PACKAGE

'Batavia' Feature Film by 1629 FILMS PTY LTD, Produced by Renegade Studios

CONFIDENTIAL. NO PORTION OF THIS DOCUMENT MAY BE SHARED WITHOUT
PRIOR WRITTEN PERMISSION.

Date: 04.04.2019

Email: contact@renegadestudios.site
WWW.RENEGADESTUDIOS.SITE

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In 1629, after the Batavia wrecks on a group of isolated and barren islands a young soldier must rise up and save the survivors of a brutal mutiny being led by his former friend.

THE STORY

The Batavia was a Dutch VOC ship, belonging to the East Indian Trading Company. It ran aground at Morning Reef on the Abrolhos Islands (Western Australia) in 1629.

After the Batavia wrecked on the Abrolhos Islands the survivors set up camp and waited for their captain, Pelsaert, to return with a rescue vessel. With little food and water, tensions grow between Cornelisz who was left in charge and his friend, Hayes, a young soldier in the VOC.

Under enormous stress, Cornelisz sends Hayes and the remaining soldiers to search for water on a nearby island.

In Hayes' absence, Cornelisz orders his mutineers to systematically kill anyone who is inessential to survival or who opposes his ideals. Left for dead on the nearby island, Hayes miraculously finds water and a good source of food. Not long after however survivors from Cornelisz's island make their way to the soldiers and warn them about the murders.

The soldiers prepare with makeshift weapons and a small fort and wait for Cornelisz and his men to meet them. Cornelisz fails to convince his old friend to join him and a battle ensues between the soldiers and the mutineers. The soldiers capture Cornelisz while the remaining mutineers flee. Soon the mutineers return with muskets to defeat the soldiers once and for all and almost succeed but on the horizon appears a Dutch ship along with more VOC Soldiers.

Cornelisz along with the mutineers are captured and executed on the islands while Hayes and the remaining survivors continue on to Indonesia. Two of the mutineers, Wouter Loos and Jan Pelgrom are marooned on mainland Australia becoming the first European settlers of the Great Southland.





THE MID WEST CONNECTION

RENIER BEUKES - WRITER/PRODUCER



"Growing up in Geraldton and with the Abrolhos Islands meant that the story of the Batavia was a key tale that was told to me from a young age. Fast forward to a career in film and what better way to combine two passions into something that the rest of the world can enjoy and learn from!"

The honest reason why I want the Batavia film made is because simply, it is just an amazing story. And remarkably, tragically, it's all true. A film will bring an increase in tourism and business to the Batavia locations around the world and help bring awareness to the conservation of the Abrolhos Islands.

It's a tale of heroes and villains, man vs. nature, man vs. himself, love, heartbreak, survival, strength, and failure. There are an incredible amount of elements and themes throughout this story that flow into one another. Creating a world that can captivate an audience. A world that people can care about. A world that I do care about.

Everything from the wreck, to the mutiny and murders, to a young soldier rising up and defeating the traitors just as a rescue ship arrives... It's an epic story and one that so many people resonate with yet so many others are unaware of.

There are a variety of books, documentaries, even an opera, and a radio play but still no film. The Batavia story is one that needs to be told through film. In this day and age, film is still one of the strongest story telling methods.

To be able to visualise, to really understand what happened on those islands 400 years ago, is something that one can only experience through film by seeing these characters, their environment, hearing the sounds and voices, it will allow people to connect to a story that we all have, the story of the human condition in impossible circumstances.

With this film, I am hoping to shed light on a truly heroic and tragic historical event that in has shaped the future for the early days of Australian history."

- Renier Beukes, 22nd March, 2019



THE TEAM BEHIND BATAVIA

JORDON PRINCE-WRIGHT - DIRECTOR/EXECUTIVE PRODUCER

'Batavia' is a crime thriller with a brutal mass murder that occurred over 400 years ago and still stands as one of WA's iconic stories. With it not yet told on the silver screen is something that excites and drives Jordon. Upon reading the script, Jordon was overwhelmed by the detail and research gone into the screenplay to ensure the film is both gripping and respectable to the event. With a love for 'old school cinema' Jordon expects his classic approach to filmmaking will deliver a riveting tale of historical accuracy while not shying away from its epic set pieces and dark tones. Ultimately Jordon finds it a pleasure to be able to expand on WA's history and showcase her beauty while delivering one of its most iconic stories.



KELLY BERGSMA - PRODUCER



With extensive experience in film production, project management and creative processes, Kelly brings her business and producing experience to the team. With three award winning short films of varying lengths and 3 years with the federal government leading teams and operations, Kelly can quickly analyse situations and ensure that deadlines and budgets are met.

DANIEL QUINN - DIRECTOR OF PHOTOGRAPHY

As an avid amateur historian Daniel Quinn is always eager to pry into stories that have come and passed and is excited about working on a film telling and expanding on such a complex and gripping part of Australian history and of psychology and the human character. As a Cinematographer it is always a joy of his to showcase some of Australia's beautiful natural locations - and the Batavia film is a huge opportunity for this: *"while I want to impart a certain stylisation and utilise my skillsets to really visually support, for example, the internal machinations and manipulations of Cornelisz, I really hope to put on display the beauty of Australia - and especially of WA."*





PRINCIPAL CAST

Scott Johnson
JERONIMUS CORNELISZ



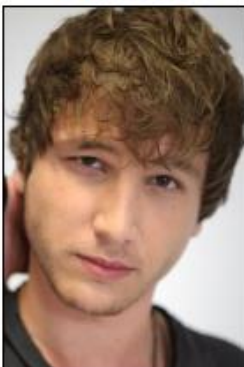
Emily Eskell
LUCRETIA VAN DER MILES



Luke Eliot
WOUTER LOOS



Renier Beukes
WIEBBE HAYES



Alice Wrobel
ANNEKEN BASTIEN



Jason Burch
JAN PELGROM





PRINCIPAL CAST

The principal cast for 'Batavia' has been chosen after an extensive audition process of hundreds of submissions across Australia. Our cast has been determined over a number of factors including their strong acting ability and extended experience in film and television, as well as their passion for the Batavia story and their similarity to historical depictions and records of those involved with the true story of the wreck.

In this way, we are able to tell the most compelling and entertaining story on screen for audiences.

IN MORE DETAIL

Based on a true story, 'Batavia' tells the tale of a group of VOC soldiers caught in one of the bloodiest and most brutal mutinies in history.

The event of the Batavia shipwreck took place in one of the most isolated places on earth. It is therefore that the tone of the film will have a dark feel to it. Honesty, transparency and telling the true tale of the Batavia is what matters most to us. We want to balance out the horrific events with light hearted character scenes. Bringing emotional, layered and relatable characters to the story will aid in the portrayal of realistic events with a strong focus on respecting the experiences of the people involved in the true story.

We feel extremely fortunate to say that we have secured shooting locations in close proximity to the original location of the story.

Our primary shooting locations are:

THE ABROLHOS ISLANDS

The Batavia wrecked at Morning Reef on the Abrolhos Islands. This location off the coast of Geraldton is painted with breathtaking scenery. Through the film it is our goal to show these beautiful landscapes to audiences which we expect will bring an increase in tourism and business to the Mid West.





JURIEN BAY

With a coast line similar to that of the Abrolhos Islands, we have chosen Jurien Bay and her islands as the shooting location for a large portion of 'Batavia' as it is closer in proximity to the Perth metropolitan area, reducing travel time, lowering costs and creating a realistic setting.



FINANCES

The total estimated budget for 'Batavia' is AUD \$3,467,136.00.

Our investment model is established with a simple structure. Once the film turns a profit not only will your investment contribution be returned, you will continue to receive a percentage return of the profit based on the level of your financial contribution.

For example: If you contribute AUD \$1.7M which accounts for 50% of the budget, when the film turns a profit, your \$1.7M will be returned and you will continue to receive a 50% share of the profit from the film's sales.

As well as this, you will be credited as an Executive Producer in the film and your brand imaging will be displayed within the credits as well. This creates a subtle but very positive form of advertisement for your brand.

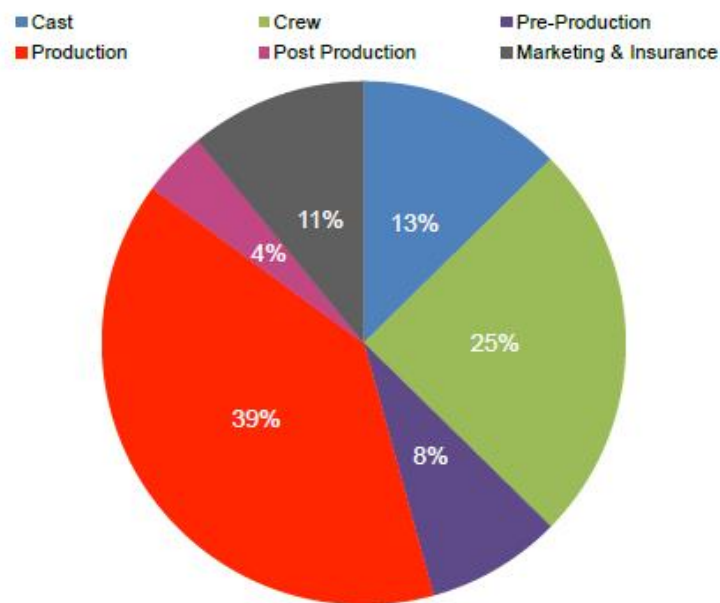
All the financials will be handled by 1629 FILMS PTY LTD and our accounting team. 1629 FILMS is an independent production company established to ensure transparency in the fundraising, investments and profits of the Batavia Film.

The budget is based on a 60-day shoot on location in Western Australia. The entire production endeavours to finish ahead of schedule with a minimum 48-day shoot required for completion.

The cast and crew will be paid industry award wages, this includes overtime penalties, workers compensation insurance and any additional benefits required from the production company to be paid on a weekly basis.



BUDGET ALLOCATION



To ensure a high quality and streamlined production we are using the support of local Western Australian and Mid West businesses in the production of "Batavia". Costumes and Props will be sourced, designed and crafted locally ensuring historical accuracy through our Costumes and Props Department. Production Equipment will be sourced and provided at a discounted rate through our Director of Photography, Daniel Quinn, and transport to shooting locations has been organised through Mid West charter companies. Catering and Accommodation for the duration of the production have also been organised with businesses in the Mid West.



Investors and Organisations that have pledged their support & commitment thus far include:

- The Shire of Northampton
- The City of Greater Geraldton
- The Shire of Dandaragan
- Department of Fisheries (Approval of Film Granted)
- Parks and Wildlife Services (Approval of Film Granted)
- Geraldton Visitors Centre
- Illegal Tender Rum (Product Sponsorship)
- Batavia Coast Dive
- Batavia Coast Maritime Heritage Association
- Batavia Coast Replica Longboat Association

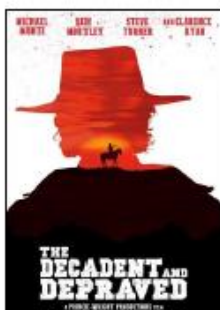
Renegade Studios will lead the production on 'Batavia'. While 1629 FILMS has been launched to oversee the funding and investor interests of the film. This is to ensure that there is transparency with all of the investments made into the Batavia film. We encourage investors to ask any questions they may have. With an accountant on call, we can provide any documentation required to help answer any questions.

MARKET ANALYSIS

Batavia is expected to have a strong global audience with a massive return of profit based on analysis of our past films including similar titles both in style and tone.

'The Decadent and Depraved' directed and produced by Jordon Prince-Wright had an overall budget of \$2.5M received in both cash and in kind donations. With its global reach, investors have received full return on their contribution and continue to benefit from the sales and profit of the production.

Based on 'Batavia's distribution plan and other WA Indie Films as well as films of similar tone, such as 'In the Heart of the Sea', 'Batavia' is expected to gain a profit return of between \$2M - \$8M internationally.





MARKETING & DISTRIBUTION

'Batavia' will continue marketing through social media where we have reached over 40,000 people and thousands of interactions through posts related to the film. Advertisements are also scheduled through Australian and International Commercial TV, Newspapers, Cinema and Film Magazines.

'Batavia' is set for distribution and cinema release in Australia, China, the USA, and Europe before further release online, and through DVD sales.

We have secured distribution with several cinema chains in WA and Australia and expect an extended run in China where our partner production company's last film was set for a two week release but continued with a ten week stay in cinemas with up to 87% audience attendance continuing until the end of its cycle.

Currently we are also in contact with our partners in the distribution sector for further online release with popular streaming services Netflix, Amazon Prime, and Stan.



BENEFIT

THE STORY

The story of the Batavia holds significance to many people and organisations throughout Australia and Internationally.

Several businesses and organisations pay tribute or are founded on the Batavia story.

It is a story of strength, courage, and sacrifice that many still relate to 400 years later and through film it can be fully appreciated.





TOURISM

The film is expected to bring a massive increase in tourism to WA and the Mid West. A statue of Hayes and a memorial park dedicated to the victims of the massacre are located in Geraldton. As well as this, local and international tourists will also be drawn to the beautiful Abrolhos Islands where the fort the soldiers built in their defence against the mutineers remains as well as parts of the wreck itself. Those interested can also explore Fremantle and the Shipwreck Galleries where artefacts as well as a large section of the Batavia are housed.



THE ABROLHOS ISLANDS

As WA locals we care about our state and the conservation efforts taken to maintain the natural beauty here. The Batavia film will help provide awareness to the Abrolhos Islands and the efforts needed to conserve its unique wildlife and archipelago while providing economical eco-tourism to the islands for tourists to enjoy a place like nowhere else on earth.



TARGET AUDIENCE AND A GLOBAL REACH

The target audience is primarily Australian Males, 30-60 while also appealing to men and women aged 18-30. This is a story that holds social, educational and historical value. It is an epic historical drama with elements of thriller, action, and even some romance and carries universal themes that audiences can resonate with such as the loss of innocence, man vs. nature, and good vs. evil.

The Batavia story holds significant value to the people of Australia, Holland, South Africa, and Asia. It's a story with an absolute global reach due to its historical and social value and its tragic story of a hero and a villain set in impossible circumstances.



OUR ADVANTAGE

'Batavia' is driven by a Cast & Crew with several prestigious awards and recognitions in film and entertainment having worked alongside industry professionals such as Nicole Kidman, Hugh Jackman, and Kriv Stenders, director of 'Red Dog'.

Jordon Prince-Wright has won over 30 awards for 'The Decadent and Depraved' including 'Best Director' at the Los Angeles Film Awards and Global Film Awards. Jordon also received the prestigious 'Hollywood New Directors Award' for his work, a competitive award with very few recipients every year. As well as this, Daniel Quinn has won several awards internationally for his Cinematography.

Renegade Studios and 1629 FILMS are passionate about bringing the Batavia story to life faithfully and with the quality we know our audience expect.

We care about what this film and its sequels would mean for tourism in WA, as well as the economic boost it will provide to local businesses and industry in the Mid West and Western Australia.

THANK YOU

If you have any questions please contact us directly and we will be happy to answer them.

To reach us, please use one of the methods below:

Website: www.renegadestudios.site

Email: contact@renegadestudios.site

Phone: +61 (0) 448 245 715



1629
FILMS
PTY LTD

7.5.6	PROPOSED “UNCLASSIFIED NATURE RESERVES”
	<p>LOCATION: Hutt Lagoon, Menai Hills & Yerina Spring Reserve</p> <p>FILE REFERENCE: 18.1.13 & 9.2.3</p> <p>CORRESPONDENT: Dept of Planning, Lands & Heritage</p> <p>DATE OF REPORT: 6 May 2019</p> <p>REPORTING OFFICER: Garry Keeffe</p> <p>APPENDICES: 1. Maps of areas of proposed unclassified nature reserves</p>

SUMMARY:

Council to consider providing comment and supporting or not supporting the proposal to declare portions of unallocated crown land at the Hutt Lagoon, Menai Hills and a reserve on the Yerina Springs Road as “unclassified nature reserves.

LOCALITY PLANS:

Refer to Appendices.

BACKGROUND:

As part of the Geraldton Alternative Settlement Agreement (GASA), the State’s proposal, under the GASA, is that a benefits package will be agreed in exchange for the settlement of all native title rights and interests within the external boundaries of the Separate Proceeding Area (SPA).

The State’s offer under the GASA includes the expansion of certain existing conservation estate as well as the creation of a new conservation estate under the *Conservation and Land Management Act 1984* within the SPA. The new conservation estate will be jointly vested in the Conservation and Parks Commission (Commission) and the future Aboriginal Corporation and will be jointly managed by the Department of Biodiversity, Conservation and Attractions (DBCA) and the future Aboriginal Corporation. The majority existing conservation estate, including any new additions, will retain its current vesting and be jointly managed by DBCA and the future Aboriginal Corporation.

The land categories for the new conservation estate will either be Class A National Park or unclassified Conservation Park. All land affected by the expansion of the conservation estate is Crown land and the Department of Planning, Lands and Heritage is responsible for undertaking due diligence prior to the final boundaries of the conservation estate being agreed.

The definition for a “unclassified nature reserve” is that the land categories for the new conservation estate will either be Class A National Park or Unclassified Conservation Park, not unclassified Nature Reserve. The proposed reserves within our Shire will be unclassified reserves for ‘Conservation Park’ purposes.

Conservation reserves are created under Part 4 of the *Land Administration Act 1997* (LAA) and may be classified as a Class A Reserve, which carries with it additional protections under section 42 of the LAA, or Unclassified Reserve. Once land is reserved and set aside for specific conservation purposes, it is regulated under the CALM Act as specified by Section 5 of the Act.

Conservation parks have the same purpose as national parks but do not have the same national or international significance (though they have significant local or regional value for conservation and recreation). Land is usually reserved as a conservation reserve rather than nature reserve or national park when there is a potential competing land use, for example, because the land has high mineral potential.

In 2015, the CALM Act was amended to include section 8AA which provides for reserved lands to be formally vested jointly in the Commission and an Aboriginal body corporate. Land that is proposed to be a national park, nature reserve or conservation park, or part thereof, when reserved under the Land Administration Act 1997 Part 4, shall be vested jointly in the Commission and a specified Aboriginal body corporate.

COMMENT:

The DPLH are requesting Council comment on the above proposal.

From a Management perspective there are no concerns in these areas of land becoming unclassified nature reserves and have no effect on any Council operations now or in the future.

For the reserve on the Yerina Springs Road there are current restrictions of vegetation control/clearing on the road where it traverses through the reserve.

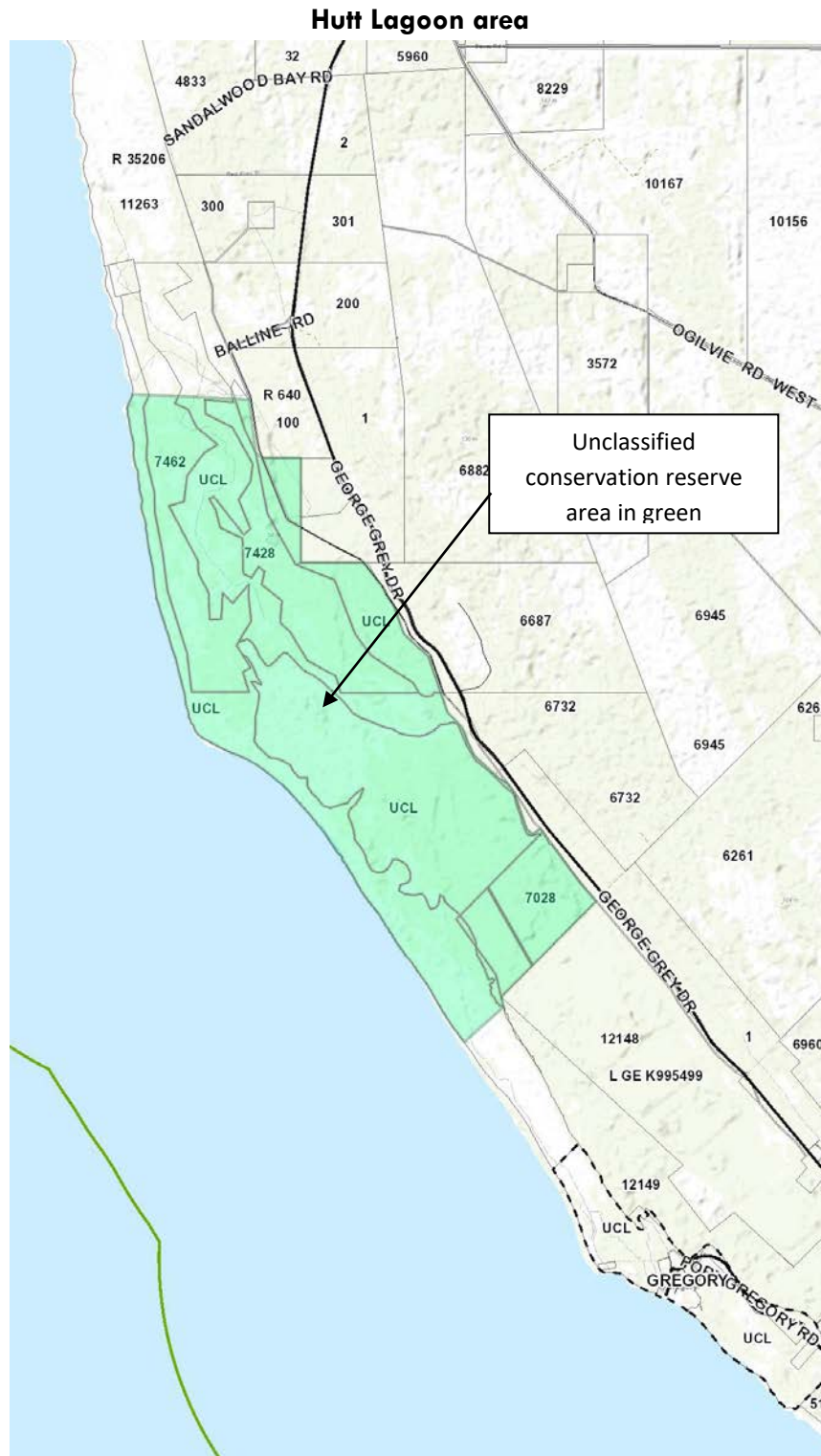
VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.6

That Council advise the Department for Planning, Lands and Heritage, that it supports the creation of “unclassified nature reserves” on the areas of unallocated crown land at the Hutt Lagoon, Menai Hills and the Yerina Spring area as per provided plans.

APPENDICES 1 – Plans of “Unclassified Nature Reserves”



Menai Hills area



Yerina Spring Road crown reserve area



7.5.7	CAMEL RIDES – CANOE & CRAY CARNIVAL
LOCATION:	Kalbarri Foreshore Parkland Area
FILE REFERENCE:	11.1.7
CORRESPONDENT:	Kalbarri Canoe & Cray Carnival Committee
DATE OF REPORT:	6 May 2019
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Plan where camels are to operate

SUMMARY:

Council to consider a request for camel rides as part of the Canoe and Cray Carnival to operate on the Kalbarri foreshore parkland area.

BACKGROUND:

The KCCC are requesting approval to operate camel rides during the Canoe a Cray Carnival.

Their advice is that the camels are operated by experienced personnel who have the following credentials:

1. Fully insured
2. Operators hold Working with Children (WWC) permits
3. Tourism Council of WA Accredited Operator

In addition the following information on the camel rides themselves has been provided.

1. Each camel has 2 seats
3. Helmets are provided for all riders and must be worn
4. The Cameleers will assess operational OHS protocols for each rider's ability and age.
5. Ride duration 5-10 minutes; depends on the area available and the number of riders waiting. The proposed route is from the Sally's Tree area along the grassed area to the Kalbarri Boat Hire and return.

The operation requires an area accessible for their truck, which they use as a ride ramp. Camels have soft pads on the feet, so they don't leave marks like horses, they won't damage the grass.

The KCCC wish to locate them north of Sally's Tree playground and trees and the cameleers are also seeking to camp on the foreshore with their camels.

COMMENT:

Although camel rides are supported, there is and could be community concerns with the camels remaining on the site overnight with their handlers.

This could cause noise concerns for residents within the vicinity and it may be best that at the end of the rides they be re-located to a safer/quieter venue.

One area that is considered suitable is the fenced off area at the Kalbarri Community Camp and Hall area immediately north of the hall where the BMX track was located. The area has adequate room for the camels and the operator's equipment.

Kalbarri Community Camp and Hall Committee and the KCCC are supportive of this location.

Another condition for the camel rides is that dung bags must be on each camel and serviced regularly so as no camel dung is dropped on any area.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.7

That Council approve camel rides on the Kalbarri foreshore parkland area during the Canoe and Cray Carnival subject to the following conditions:

- 1. That approval not be granted for camels and the cameleers to camp on the foreshore and that the camels to be relocated to the Kalbarri Community Camp and Hall area being the vacant land to the north of the hall (ex BMX track).**
- 2. That dung bags to be on camels at all times and regularly maintained.**

7.5.8**KALBARRI PAW PROPOSED SHELTER DESIGN**

LOCATION:	Kalbarri Porter Street CBD
FILE REFERENCE:	12.1.3
DATE OF REPORT:	6 May 2019
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Shelter Designs

SUMMARY:

Council to consider proposed designs for shade shelters at the Kalbarri Porter Street CBD public access way.

BACKGROUND:

Council at the December meeting considered a request presented by Cr Pike from a Mr M. Morgan, requesting consideration for improvements to the paved thoroughfare area near the Kalbarri Shopping Centre, including a roofed undercover area, potted plants, park seating and tables and other fixtures.

Council resolved to appoint and landscape architect to provide da design and costings to allow for public consultation and list the project for consideration in the Draft 2019/2020 Budget.

A preliminary draft plan, refer to Appendices 1, was presented at the February 2019 meeting and now further designs have been provided, refer to Appendices 2.

With the second draft plan the consulting landscape architect has provide a budget estimate for the proposal, being \$292,892 GST exclusive which consists of the following:

OPINION OF PROBABLE COSTS

Kalbarri PAW

PROJECT No: 4316-19					
CLIENT: Shire of Northampton					
STATUS: Concept					
AUTHOR: NS					
CHECKED: PJ					
DATE ISSUED: 5/04/2019					
No.	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
1	PRELIMINARIES				\$18,045.00
1.1	Preliminaries & establishment	item		5%	\$13,045.00
1.2	Demolition	PS	1	\$5,000.00	\$5,000.00
2	HARDWORKS & FURNITURE				\$80,000.00
2.1	Reinstatement of paving	PS	1	\$5,000.00	\$5,000.00
2.2	Supply & install of form concrete walls with timber slats	Lin m	64	\$1,000.00	\$64,000.00
2.3	Supply & install picnic table	ea	2	\$2,500.00	\$5,000.00
2.4	Supply & install bench	ea	4	\$1,500.00	\$6,000.00
3	CUSTOM SHELTER & ARTWORK				\$175,000.00
3.1	Supply & install custom shelter including substructure and footings	PS	1	\$150,000.00	\$150,000.00
3.2	Mural to wall	PS	1	\$25,000.00	\$25,000.00
4	PLANTS & IRRIGATION				\$5,900.00
4.1	Supply & install mass planting (130mm stock) incl. 50mm mulch and soil amendments	sq m	9	\$50.00	\$450.00
4.2	Irrigation to planting incl. conduits	sq m	9	\$50.00	\$450.00
4.3	Irrigation controller & connection	PS	1	\$5,000.00	\$5,000.00
5	CONTINGENCY				\$13,947.00
5.1	Contingency sum	per cent		5%	\$13,947.00
TOTAL (excluding GST)					\$292,892.00
GST					\$29,289.00
TOTAL (including GST)					\$322,181.00

NOTE: This OPC does not include for any civil works, stormwater, irrigation bore or major headworks, major structural items or consultation fees.

NOTE: Quantities and rates above are subject to change based on detailed design and documentation of the works and is an 'opinion' only.

NOTE: Prices are based on rates for metropolitan locations. No loading has been applied for regional locations.

COMMENT:

From a Managements perspective it is considered that the estimated cost is excessive.

For comparison a standard shelter 7m x 4m as per the below design comes at a cost of \$9,100. The area to be covered by the shelters need not be 100% of the PAW and again for comparison the length of the area is near 80m total. On this basis it is estimated that eight shelters of 7m in length would be required, cost for shelters only would be \$72,800. Installation and possible drainage works would also need to be considered, different styles of seating and planter boxes should also be considered.

It is not suggested that the design below be used but is provided purely as a cost comparison.



At this point the Council is requested if it wishes to continue with the design provided by the landscape architect as the shelter only and progress with other designs for seating and planter box's or re-consider shelter designs with those that can be readily purchased.

FINANCIAL & BUDGET IMPLICATIONS:

The decision of Council was to consider this project within the 2019/20 budget following community consultation. However it is considered that additional planning and alternative designs etc are required to reduce the cost and therefore, unless the Council decides otherwise, the project won't be considered until the 2020/21 Budget.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.8

For Council consideration.

APPENDICES 1 – PAW Shelter Design







RAISED GARDEN BED AND SEATING



CLIMBING BOUGAINVILLEA



LASER CUT CORTEN STEEL



WALL ART MURAL

7.5.9	REVISED DRUG & ALCOHOL POLICY
FILE REFERENCE:	17.1.13
DATE OF REPORT:	6 May 2019
REPORTING OFFICER:	Garry Keefe
APPENDICES:	1. Revised Drug & Alcohol Policy

SUMMARY:

Council to adopt a revised staff drug and alcohol policy.

BACKGROUND:

A recent event has highlighted the need for Council to update its current Drug and Alcohol Policy.

At Appendices 1 is a draft revised policy.

COMMENT:

The draft policy has been provided to all employees for comment prior to presentation to Council. Minimal feedback from staff has been received.

Once adopted, all employees will be required to sign a copy of the policy as a condition of employment, and that they agree to comply with the policy. This will assist the Council in the event if an employee tests positive for drug or alcohol use that may impede the capability of an employee fulfilling their duties and is disciplined in accordance with the policy.

When the policy is adopted, all staff will be required to undertake testing which will be undertaken in the first instance by an independent person/body in accordance with Australian Standard (AS4308).

For future and random testing, existing staff members will be provided formal training to conduct testing and/or the use of an external independent assessor will also continue.

FINANCIAL & BUDGET IMPLICATIONS:

No financial implications however future costs for drug and alcohol testing by an independent person will occur however this cost will form part of the Councils operating budget.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.9

That Council adopt the draft Drug and Alcohol Policy as presented at Appendices 1.

APPENDICES 1 – Revised Drug & Alcohol Policy

Drug and Alcohol Policy

Policy Statement

The Shire of Northampton's Commitment

The Shire of Northampton and its employees must take all reasonable care not to endanger the safety of themselves or others (including customers) in the workplace. Alcohol and other drug usage becomes an occupational safety and health issue if a worker's ability to exercise judgment, coordination, motor control, concentration and alertness at the workplace is impaired. For the purposes of this policy, the term "employee/s" shall extend to cover permanent, part time, casual, contractors, volunteers and any person performing work for or with the Shire of Northampton in any capacity.

The Individual's Responsibility

Under the *Occupational Safety and Health Act 1984* (the OSH Act), workers must take reasonable care of their own safety and health and not endanger the safety and health of others at the workplace. The consumption of alcohol and/or drugs while at work is unacceptable, except in relation to any authorised and responsible use of alcohol at workplace social functions. Employees are required to present themselves for work and remain, while at work, capable of performing their work duties safely. An employee who is under the influence of alcohol and/or drugs at the workplace, or is impaired, will face disciplinary action including possible dismissal.

Reporting Requirements

Employees must report to their employer any situation where they genuinely believe that an employee may be affected by alcohol and/or other drugs.

Any employee who has been aware of, ignore or choose not to report if an employee may be affected by alcohol and/or other drugs will be subject to disciplinary action including possible termination of employment.

Drug Use on the Premises

Employees who buy, take, or sell drugs on Shire of Northampton premises, may be found to have engaged in serious misconduct. Such behaviour will result in disciplinary action up to and including

dismissal. Employees who have been prescribed medication/drugs by a medical practitioner that could interfere with their ability to safely carry out their role must inform their manager and disclose any side effects or restrictions that these medications/drugs may cause.

Consumption of Alcohol on the Premises

Except in situations where the Shire of Northampton or the staff social club holds a function on the premises and alcohol is provided, employees must not bring in and/or consume alcohol in the workplace.

Drug/Alcohol Treatment Programs

Where an employee acknowledges that they have an alcohol or drug problem and are receiving help and treatment, the Local Government will provide assistance to the employee.

- The Local Government will allow an employee to access any accrued personal or annual leave they are undergoing treatment. And;
- The Local Government will take steps to return an employee to their employment position after completion of the treatment program, if practicable in the circumstances.

Where an employee acknowledges that they have an alcohol or drug problem and are receiving help and treatment, the supervisor or members of senior management, will review the full circumstances and agree on a course of action to be taken. This may include redeployment to suitable alternative employment, or possible termination from employment if the employee is unable to safely carry out the requirements of their role.

Managers' Responsibilities - Consumption of Alcohol at Work Sponsored Functions

Team managers shall:

- encourage their people to make alternative arrangements for transport to and from work prior to the function;
- ensure that the following is made available: - Low alcohol beer, soft drinks and water - Beverages: Tea, Coffee and Food;
- if the manager believes a person may be over the BAC 0.05 limit, assist the person with safe transport home (including contacting a family member or arranging alternative transport); and
- if the manager has to leave the function early, appoint a delegate to oversee the rest of the function.

Pre-Employment Medical Tests

As part of the recruitment selection criteria, preferred candidates for employment positions may be required to attend a medical assessment which includes drug and alcohol testing.

Random Drug and/or Alcohol Testing

The Shire of Northampton may undertake random drug and/or alcohol testing of all employees or individual employees.

Should it deem necessary, the Shire of Northampton may at its discretion undertake drug and/or alcohol testing following an incident/accident within the work place.

Identification of Impairment & Testing

If the Shire of Northampton has reasonable grounds to believe that an employee is affected by drugs and/or alcohol it will take steps to address the issue.

Reasonable grounds may include (but are not limited to), where an employee's coordination appears affected, has red or bloodshot eyes or dilated pupils, smells of alcohol, acts contrary to their normal behaviour, or otherwise appears to be affected by drugs and/or alcohol.

If the Shire of Northampton suspects that an employee is under the influence of drugs and/or alcohol that has been detected in a random test, it may pursue any or all of the following actions:

- direct an employee to attend a medical practitioner and submit to a medical assessment to determine whether the employee is fit to safely perform their duties;
- require that an employee undergo drug and alcohol testing administered by a representative of the Shire of Northampton.
- direct an employee to go home.

A medical assessment may include a drug and/or alcohol test. Testing shall be conducted in accordance with the Australian Standard AS/NZS 4308:2008.

In circumstances where an employee indicates the consumption of prescription or pharmacy drugs, the Shire of Northampton may request further information from the medical practitioner conducting the assessment about the effects and proper usage of the prescription or pharmacy drugs being

taken. The Shire of Northampton may direct the employee to go home following the medical assessment until it can be established that they are fit to undertake their duties.

If an employee refuses to attend a medical examination or refuses to submit to an alcohol or drug test, the employee will be immediately directed to go home. Refusal to attend a medical assessment or refusal to go home constitutes a breach of this policy and will result in disciplinary action being taken against the employee up to and including the termination of employment.

The following steps are to be taken where an employee who has submitted to a medical assessment returns a positive test result for alcohol and/or drugs:

- The employee tested and the supervisor (or respective employer) will be informed of the result;
- A disciplinary discussion will take place in accordance with the disciplinary policies and procedures of the Shire of Northampton.

An employee who returns a positive test will be in breach of this policy. A breach of this policy may result in disciplinary action being taken against the employee up to and including the termination of employment.

Education, Training & Awareness

Employees who recognise that they have a drink or drug problem, or that they are at risk of developing one, are encouraged to come forward so that they can be assisted to get the appropriate help.

The Shire of Northampton may engage the services of an external Employee Assistance Provider who can provide the organisation's people with free and confidential counselling

Consequences of Breaching this Policy

If the Shire of Northampton conducts a drug or alcohol test and an employee who has presented for work tests positive to drugs or has a breath test reading indicating that BAC is above 0.00% for truck/machine operators and 0.05% for employees in light vehicles/cars, the employee will be in breach of this Policy. The consequences for a breach of this Policy are set out below:

First Offence:

The employee will be stood down and sent home for the remainder of that shift without pay. Employee is permitted to access their accrued annual leave or time in lieu of overtime that has been accrued.

The employee must then provide proof to the Shire of Northampton that their test for drugs and/or alcohol is clear before returning to work and that proof is to be at the employees cost.

The employee will also (subject to any mitigating circumstances) be required to attend counselling. Free confidential advice, assistance and information is also available from the Alcohol and Drug Foundation (Australia-wide) on 1800 198 024 (24 hours a day), or you can access information via the web: www.dao.health.wa.gov.au

If in the first offence the employee is found to be in possession with intent to sell or supply an illegal drug, as determined by the WA Police, then instant dismissal will occur

Second offence:

A second offence will result in the termination of the employee's employment subject to any mitigating circumstances.

Contractors

From time to time, contractors are engaged to provide services for the Shire of Northampton. For the purpose of this Policy any reference to a 'Contractor' includes any employee or sub-contractor of any company who has been engaged by the Shire of Northampton to perform services. Contractors will be required to adopt measures that meet, as a minimum, the requirements set out in this Policy.

Breach of this Policy by a Contractor or Visitor

If the Shire of Northampton conducts a drug or alcohol test and a Contractor or visitor tests positive to any of the drugs listed in Appendix 1 or has a BAC reading in excess of 0.00%, then the Contractor or visitor will be in breach of this Policy.

A breach of this Policy by a Contractor or visitor will result in their immediate and permanent removal from the Council Depot or work site.

Refusal, Avoidance of Tests

An Individual who refuses or avoids testing without a legitimate reason; fails to co-operate fully with the administration of an alcohol or drug test, will be subject to disciplinary action, which may include, but is not limited to summary dismissal (in the case of employees), immediate removal from the site (in the case of Contractors and visitors) or termination of the engagement (in the case of Contractors).

Transport Arrangements

Any Individual who is in breach of the Policy and is required to leave the workplace will be offered an alternative means of transport home.

Depending on the circumstances, the costs incurred will generally be covered by Northampton Shire. However, in some circumstances, the Individual will be required to bear this cost. This is a matter that will be determined by the Northampton Shire in its sole discretion.

Positive Test Result Book Keeping

All drug and alcohol test are 'Private and Confidential' and are to be retained on the individual employees personal file held by the Local Government. All tests results will be accessible only by Managers

Procedural Fairness

The Shire of Northampton actions and decisions made under this Policy will be in accordance with the following principles of procedural fairness:

- Individuals will be provided with an opportunity to have a witness present during any meetings which they are required to attend in relation to any matter concerning this Policy;
- Individuals will be given an opportunity to put their case forward (including any mitigating circumstances) and respond to allegations where an adverse decision or finding may be made against them;
- An investigation should seek to ascertain all reasonably attainable facts from the people involved or relevant witnesses;
- An Individual's privacy will be highly respected;

- Decision makers will consider all of the circumstances (including any mitigating circumstances) and provide reasons for decisions.

Variation to this Policy

This policy may be cancelled or varied from time to time. All the organisation's employees will be notified of any variation to this policy by the normal correspondence method.

7.5.10	DR INDRE ASMUSSEN – HUTT LAGOON BIRD SURVEY
LOCATION:	Hutt Lagoon (Pink Lake)
FILE REFERENCE:	10.3.3
CORRESPONDENT:	Dr Indre Asmussen
DATE OF REPORT:	6 May 2019
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Overall Proposal of Project

SUMMARY:

Council to consider if it wishes to be involved in a proposed comprehensive bird survey at the Hutt Lagoon. The request is for Councils to auspice and manage any grant funding received.

BACKGROUND:

The following commentary has been provided by Dr Asmussen in an email dated 29 April 2019:

“Would you and the council be willing to consider an NRM grant application for a comprehensive bird survey of Pink Lake / Hutt lagoon.

During a recent collaboration with the Birdlife Midwest the need for and interest in a comprehensive survey was raised.

Pink Lake is an important seasonal site for shorebirds and waders, which forage at different sites, water depths and salinities. They have the potential interact with visitors and potential threats. Whilst conducting the survey, we may also quantify disturbance to the site - such as damage to the saltmarsh vegetation, which is a threatened ecological community.

Understanding of seasonal use of the site by birds, especially from October to May will allow us to make informed decisions for visitor management and help reflect the importance of the site for shorebirds.

We have something quite special to market as a tourism product - beyond the pink colour of the lagoon.

Funding would include an education program focused on shorebirds and waders in the larger region.

Funds would also be requested to develop interpretive signs which can be put up at Pink Lake, to reflect our findings and highlight the natural assets of this region.

The project would be completed in conjunction with Birdlife Midwest, Geraldton Environmental Consultancy and in partnership with the Shire of Northampton and other entities willing to participate. Input from existing spot surveys will be obtained, such as Shorebirds 2020 and various people involved in small scale monitoring (ie less than 40% of wetland). I have completed a PhD focused on birds and have worked as an environmental consultant surveying for birds and marine mammals.

Ideally, it would be great if the Shire of Northampton was willing to host the project and be the incorporated entity managing funds.

Any input would be appreciated in helping shape the project and reflect gaps in knowledge identified by you and locals.

Please let me know if you are interested and we can meet to further discuss and develop the project."

COMMENT:

Although some aspects of the proposal would be beneficial, interpretive signage for one, it is considered that this proposal really should be directed to the custodians of the lake, being the Department of Planning Lands and Heritage.

Further as there is a Master Plan being developed to control certain areas where high volumes of visitors are at the area, it is considered this is the Councils main priority and immediate concerns and should be resolved first.

A survey of birds can be undertaken by other individuals and government departments as it is not the core role of this Council to undertake such a survey.

FINANCIAL & BUDGET IMPLICATIONS:

With the Council being host to the project and managing funds, it will take up staff time to ensure funds are used appropriately and also for preparation of acquittals etc, however no financial commitment is being requested for at this stage, only staff time as stated above.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.10

For Council consideration.

Appendices 1 – Dr Asmussen Proposal

For consideration by council

Shorebird and wader survey of Pink Lake, Hutt Lagoon at Yallabatharra, Shire of Northampton, Western Australia

Please consider hosting an NRM grant application on behalf of Birdlife Midwest, Geraldton Environmental Consultancy and Pink Lake Conservation group

The funds would complement your joint efforts to better manage visitors to the site.

State NRM grant application is currently open

Please view: www.nrm.wa.gov.au/grants/state-nrm-program.aspx

2019 COMMUNITY STEWARDSHIP GRANTS

2019 Community Stewardship Grants

These grants support community-based projects that serve to protect and restore the local environment. They are a component of the State NRM Program, an initiative of the Western Australian Government and support the Western Australian Natural Resource Management Framework 2018.

Applications are now invited for:

- Community Stewardship Grants - Small. These community stewardship grants are valued between \$1,000 and \$35,000.
- Community Stewardship Grants - Large. These community stewardship grants are for projects between \$35,001 and \$450,000.

Proposal

Pink Lake also known as Hutt lagoon at Yallabatharra has emerged as the Midwests premier tourism destination and is being marketed extensively nationally and internationally. Currently, visitor access is largely unmanaged and little infrastructure exists. The fringing vegetation includes a halo of saltmarsh vegetation which is listed nationally as a threatened ecological community. Currently, salt marsh vegetation is damaged by uncontrolled vehicle access. Similarly, a spectacular social media post headed by Yallabatharra, shows drone footage of a kite surfer ticking off kiting on Pink Lake or Yallabatharra from their bucket list. The footage has been viewed thousand of times..... This occurred in the northern reaches of the lagoon, traditionally less accessible to visitors. Needless to say, both drones and kite surfers have potential to adversely affect birds.

The site is also an important feeding site for threatened migratory waders and shorebirds. Some ad hoc and spot surveys have been conducted as part of Shorebirds 2020, generally in February, which cover less than 40% of the system. No systematic survey has been conducted to capture the bird activity in the whole system over the whole wader season. Similarly, some birds may breed there. Seasonal behaviour of birds is currently poorly understood. Foraging and breeding behaviour has not been documented. Foraging and potential breeding sites should be protected.

An understanding of the seasonal use of the system by shorebirds and waders would help to better manage visitor and help to develop interesting interpretive signage. This would allow migratory and residential waders and shorebirds- to retain their home. The survey will be designed in collaboration with experts and will build upon existing spot survey data as part of Shorebirds 2020 and incorporate their data points.

Aims of the project

- Document seasonal behaviour of birds and user patterns of the system – this will include opportunity for the public participation
- Potential shorebird and wader workshop to focus identification and survey techniques – with experts for local groups and community to ensure sound survey data and technique
- Document damage to salt marsh community whilst surveying birds.
- Document visitor user patterns whilst surveying lagoon
- Collate data and use this to help improve management of the site
- Use information to develop content of interpretive signs – focused on birds, food chains, salinity and water depth and colour of lake.
- Produce signs to be erected to proposed visitor nodes, as designated by Mainroads and Shire of Northampton to help inform and manage visitors.
- Education and awareness programs in the regions – focused on shorebirds and waders. This may include holiday activities for kids and presence at events such as Wind on Water festival in Geraldton occurring when migratory shorebirds and waders are present

The survey will be completed by locals such as Birdlife Midwest, and paid consultants including people previously engaged in Shorebird 2020 and Geraldton Environmental Consultancy. Input will be obtained from tourism operators such as Midwest Adventure and nature based tourism advocates such as Brad Farmer

What is required from Shire of Northampton

- Be the incorporated body willing to manage the funds – ie host the proactive conservation initiative of a tourism destination and have your logo on the signs.
- A letter of support indicating this willingness
- No in kind contribution is required however, it is viewed favourable during grant application. It may include the use of a hall or other in Northampton or Horrocks to hold a holiday shore bird activity for kids and the public.
- In kind donation has been offered by GM Garnet to deposit a truck load of rocks if track closures are required.
- Be willing to put up signs – with your logo and other partners such as State NRM etc

Your input is appreciated and can help sculpt the project and its grant application. Looking forward to your response.

7.5.11	LOCAL GOVERNMENT WEEK CONFERENCE 2019
FILE REFERENCE:	4.1.8
CORRESPONDENT:	WALGA
DATE OF REPORT:	6 May 2019
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Conference Program

SUMMARY:

Advice from WALGA of the Local Government Week 2019 Conference.

Council to resolve who will be attending the conference.

LOCAL GOVERNMENT WEEK CONVENTION

Details have been received (refer to Appendices 1) from WALGA for the 2019 Local Government Week Convention and the Annual General Meeting.

The conference is to be held at the Perth Convention Exhibition Centre. The format for 2019 is summarised as per the following:

Wednesday 7 August – 1.30pm Annual General Meeting

Thursday 8 August - Main Convention sessions

Friday 9 August - Conference sessions continue

I have also been advised that should a partner wish to attend a guest speaker session then they can do so at no cost however need to be registered separately for that particular session. Councillors are required to advise if their partner wishes to attend a guest speaker session.

Cost for a full delegate is \$1,475 for 1 to 4 registrations and \$1,300 for more than five registrations. Registrations close 9 July 2019.

As per Council policy, a maximum of five Councillors are to attend the convention.

FINANCIAL & BUDGET IMPLICATIONS:

A committed provision within the 2019/2020 budget will be made for all costs associated with attendance to the conference.

COMMENT:

It is recommended that a firm commitment be obtained from Councillors who wish to attend the convention at the May meeting to allow early registration.

All registrations will be undertaken by Management, Councillors are requested not to progress with registration on line as indicated within the brochure.

In preparation for attendance, six rooms have been temporary booked at the Intercontinental Perth City Hotel.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.11

That Cr's (to be inserted) and the CEO attend the 2019 WA Local Government Convention.

APPENDICES 1 – Local Government Convention Details

2019 WA Local Government Convention

Information and Registration 07

The program

Tuesday, 6 August (Pre-Convention)

- 9.00am – 3.30pm **Local Government Forum: Engaging with Aboriginal Communities**
([separate registration](#))
- 9.00am – 12.00pm **Workshop: Emergency Management: Before-During-After**
([separate registration](#))
- 3.30pm – 5.30pm **Mayors and Presidents' Forum** (separate registration – by invitation only)
- 5.30pm – 7.00pm **Mayors and Presidents' Reception** (separate registration - by invitation only)

Wednesday, 7 August (Pre-Convention)

- 7.30am – 8.45am **Breakfast with Hon David Templeman MLA, Minister for Local Government; Heritage; Culture and the Arts** ([separate registration](#))
Join Minister Templeman over breakfast to explore the importance of diversity in Local Government.
- 9.00am – 11.00am **State & Local Government Forum** ([separate registration](#))
- 10.00am **Delegate Service Desk open for Convention Registration (PCEC Level 2)**
- 12.00pm – 1.15pm **Luncheon for 2019 WALGA Honours Recipients**
- 1.30pm – 5.00pm **WALGA Annual General Meeting** (includes presentation of Honours Awards)
- 5.00pm – 6.30pm **Convention Opening Welcome Reception**
A welcoming space to network your way through an evening of food, beverages, music and friendly conversation. Included in Full Delegate Registration.

Thursday, 8 August

- 7.00am **Delegate Service Desk open for Registration (PCEC Level 2)**
- 7.00am – 8.30am **ALGWA (WA) AGM and Breakfast**
Register online via Delegate Registration. Other enquiries to Cr Karen Wheatland, City of Melville on M: 0401 335 642 or E: CRKaren.Wheatland@melville.wa.gov.au
- 7.00am – 8.45am **Local Government Policy Awards: Children – Health – Environment**
For more information or to register for this breakfast please visit www.phaiwa.org.au.
Other enquiries to lg-reportcard@curtin.edu.au
- 9.00am **SESSION 1 Opening Keynote Presentation**
Lord Sebastian Coe CH, KBE
President of the International Association of Athletics Federations (IAAF) and the Executive Chairman of CSM Sport & Entertainment
Lord Sebastian Coe CH, KBE appears by arrangement with Michael Cassel Group, represented by Saxton Speakers Bureau

10.30am – 11.15am Refreshments

11.15am

SESSION 2 Strengthening Local Government

A brief look at Local Government's role from federation through to the modern era, having progressed from traditional roads, rates and rubbish to providing a multitude of community services; and how do you frame legislation that has the flexibility to move forward to meet the pace of change in the 21st Century?

Professor Roberta Ryan

Institute for Public Policy and Governance, Centre for Local Government, UTS

Panel Discussion

Professor Roberta Ryan Institute for Public Policy and Governance,
Centre for Local Government, UTS

Hon David Templeman MLA Minister for Local Government; Heritage;
Culture and the Arts

Hon Cr Paul Omodei President, Shire of Manjimup

Anthony Quahe Managing Principal, Civic Legal

Moderated by Liam Bartlett 60 Minutes reporter, award winning broadcaster and journalist
Liam Bartlett appears by arrangement with Cheri Gardiner & Associates

12.30pm – 1.30pm Lunch

1.30pm

SESSION 3 CONCURRENT SESSIONS

Community Opportunity on Common Ground

Sporting clubs and facilities can be the backbone to social cohesion in any community. Local Government is a key stakeholder for local recreation and sporting clubs, therefore better understanding the strategic and funding environment will assist Councils in continuing to provide low or no cost facilities and assist in supporting and developing the range of programs available for recreation organisations.

This session will include information from peak representative groups on guidelines, sports tourism, events and visitor activation, economic development for sporting associations, employment pathways, and working in remote communities.

Outcomes Measurement and Cultural Infrastructure

Strategic investment in cultural infrastructure leads to a vibrant State, empowered communities and stronger economies. The relationship between vibrancy and economic development is intimately linked through people, place and value. State Government has produced the first Cultural Infrastructure Strategy for Western Australia providing a framework to Local Government for effective planning and investment. Measuring the outcomes of creative place making provides tangible analysis on the impact to community and return on investment to Council.

This session will provide the audience with the latest information on high level strategic frameworks and key projects, recent developments to Lotterywest funding streams as aligned to measuring these outcomes, and a showcase of a digital measurement platform for measuring cultural impact to enable Council to succeed in delivering facilities and services to community.

Embracing the Future of Transport: Mobility as a Service

A revolution in transport modes and services are upon us and Local Governments need to prepare. Mobility as a Service focuses on individuals' needs to get quickly and conveniently from place to place without the need to personally own any particular transport device. Technology is the driving force behind these new transport services.

This session will provide an overview of Mobility as a Service and the important role Local Governments will play in developing supporting policies and local laws to embrace these services. The ways in which Local Governments worldwide are rapidly introducing these services to their communities will offer sound examples of learnings for WA Local Governments.

Field Trip: City of Perth Surveillance Centre

(Maximum 15 participants)**

Perth is a very safe and liveable city, but like any city, Perth can be affected by antisocial and criminal activity. In an effort to address these concerns, the City of Perth has developed an extensive CCTV system as part of its overall crime prevention strategy. This tour will provide a behind-the-scenes look at the City of Perth's Surveillance Centre, the largest public CCTV centre run by a Local Government in Australia.

Field Trip: MRWA Road Network Operations Centre

(Maximum 15 participants)**

The Road Network Operations Centre (RNOC) is a purpose-built, world-class facility designed to optimise road network safety, performance and congestion management. It enables close collaboration with critical first responders to manage real-time operations, emergency incidents and events on the road network.

This tour provides the opportunity to observe the new nerve centre for Perth's road network, which manages traffic across 18,500km of WA roads - one of the largest road networks in the world.

***Due to limited space, registration for field trips will be conducted using a ballot system. Following the close of registration on Tuesday, 16 July, all registered delegates interested in attending a Field Trip(s), will be placed into a draw and notified.*

3.00pm – 3.45pm	Refreshments
3.45pm	Song Division
4.00pm	SESSION 4 Local Government Showcase Presentation on a number of WA Local Government initiatives.
7:00pm – 11:00pm	Pre-Dinner Drinks and Gala Dinner, PCEC BelleVue Ballroom Put aside business for the night and enjoy a three-course meal, beverages, dancing, and after-dinner entertainment.

Friday, 9 August

7.00am	Delegate Service Desk open
7.45am – 9.00am	Convention Breakfast with Rodney Eade (\$88)
9.15am	SESSION 5 State and Federal Political Insights A conversation centred on the landscape post the Federal Election; key insights from the campaign; and challenges for the new Government as well as State Government's performance mid-way through the term; the state of opposition; and emerging issues. Hugh Riminton Author; Television News Presenter and Radio Broadcaster <i>Hugh Riminton appears by arrangement with Saxton Speakers Bureau</i> Gary Adshead former State Political Editor; The West Australian

10.15am **SESSION 6 Local Solutions for Local Issues**
Dale Williams Porirua City Councillor (New Zealand)

11.00am – 11.45am **Refreshments**

11.45am **SESSION 7 CONCURRENT SESSIONS**
Collaboration for Prosperity

What is the key to the success of local economic development initiatives? While there are many factors that can lead to success, studies have consistently recognised the importance of collaboration between all levels of Government, business and the community to delivering favourable economic outcomes.

However, in Western Australia, collaboration is often occurring in an ad hoc or piecemeal fashion, and in some cases, it is not happening at all.

This session will focus on the opportunities for Local Governments to work with the State Government to drive positive economic outcomes for their local community, and showcase practical examples of Local Governments working with others to deliver on their economic development program.

Reframing Rural Fire

This session will explore the role of the new Rural Fire Division, which was established following recommendations from the Special Enquiry into the Waroona Harvey bushfire.

Speakers will include Executive Director Murray Carter who will share the division's achievements to date, including the establishment of the Bushfire Centre of Excellence and ongoing funding for the Bushfire Risk Management Program that directly works with Local Governments in bushfire prone areas.

With Local Government playing a significant role in bushfire management this is your opportunity to hear directly from this key State partner.

Integrity and Local Law-Making

This Parliamentary function of scrutinising delegated legislation which includes Local Laws, has been delegated by Parliament to the Joint Standing Committee on Delegated Legislation. Accordingly Parliament has established functions and powers for the operation of the Committee and scrutiny of Local Laws. In addition to scrutiny, both the Committee and Local Governments share equal responsibility for ensuring that integrity is evident in the local law-making process. But what is integrity, why is it important and how do we know it has been applied in making a local law?

Former Chief Justice of New South Wales The Honourable James Spigelman AC QC has defined 'integrity' as:

"... the maintenance of fidelity to the public purpose for the pursuit of which the institution is created and the application of public values, including procedural values, which the institution was expected to obey."

A particular Local Law is most likely to fail the integrity test for reasons of unreasonableness, improper purpose, misapplication of local law-making powers and compliance with local law-making procedures. The Delegated Legislation Committee will provide commentary on its role and past issues identified with the integrity of local laws, and provide guidance on how Local Governments can learn from these experiences to ensure integrity is evident in the local law-making process.

Field Trip: Sustainable Infill

(Maximum 30 participants)**

In recent years, the redevelopment of existing residential areas has seen an increase in density, but the significant clearing of the land has generally resulted in a massive loss of tree canopy in the suburbs. Many developers indicate that this method of redevelopment is 'what the market wants', so they provide the clear site on which to build. Is it time that this method of redevelopment is challenged? Is there a better way of retaining trees and still achieving an increase in density?

This tour will provide insights in the planning process for a medium density (R40) sustainable development as Perth sustainability expert, Chris Ferreira, opens his renowned sustainable home in Hamilton Hill and is on hand to share his plans for sustainable infill development, showcasing how he plans to have four homes & 40 trees all on the one site.

Field Trip: City of Perth Surveillance Centre

(Maximum 15 participants)**

Perth is a very safe and liveable city, but like any city, Perth can be affected by antisocial and criminal activity. In an effort to address these concerns, the City of Perth has developed an extensive CCTV system as part of its overall crime prevention strategy. This tour will provide a behind-the-scenes look at the City of Perth's Surveillance Centre, the largest public CCTV centre run by a Local Government in Australia.

***Due to limited space, registration for field trips will be conducted using a ballot system. Following the close of registration on Tuesday, 16 July, all registered delegates interested in attending a Field Trip(s), will be placed into a draw and notified.*

1.15pm – 2.00pm

Lunch

2.00pm

SESSION 8 CONCURRENT SESSIONS

Government's WARR on Waste

In early 2019, the Government released the Waste Avoidance and Resource Recovery (WARR) Strategy and Action Plan outlining the pathway for improvements to waste management in WA. The Strategy is a first in that it requires action from State and Local Government, industry, producers and the community to achieve the Targets.

This session will focus on key implementation challenges and solutions for the Strategy, with industry and government experts sharing knowledge and expertise. Find out what the Strategy will mean for your Local Government and community.

More on Community Engagement

Community engagement a key principle of good governance, with a significant focus on this area being developed through legislative reform. This session aims to enhance public leaders' capacities to activate their communities, and promote and improve the practice of public participation in an environment that has been tainted with a high level of risk aversion. Learn more on the values, tools and quality assurance standards required to achieve successful outcomes in a safe and effective manner; and how to drive these processes through a simple digital platform that provides tactical and effective methods for online social engagement.

Social Media and Local Government: How to Balance the Risks and Rewards!

Using social media can be an overwhelming experience. Whilst it presents incredible opportunities for Local Governments and Elected Members to better connect and engage with their communities, the dark side of social media means online forums can be places where criticism, negativity, mistruths and even bullying is the norm, often without any accountability.

This session will provide the audience with insights into the power of social media (the good, bad and ugly) and tips on how to manage interaction with communities and residents who might not always play by the rules!

3.00pm

SESSION 9

3.00pm

#shoWcAse in Pixels Winners Announced

3.15pm

SongDivision

3.25pm

Closing Speaker: Andy Dexterity

Andy Dexterity appears by arrangement with Saxton Speakers Bureau

4.00pm

Official Close of the 2019 Local Government Convention and Refreshments

Partner activities

Registration is required for all activities – prices include GST. Please contact WALGA for more information should your partner be interested in attending a particular conference session.

Wednesday, 7 August

High Tea at C-Restaurant

1.30pm – 4.00pm

There is always time for High Tea and especially in a venue where location, location and location is the key.

Includes: High Tea and guide

\$95 (minimum 15 – maximum 30)

Opening Welcome Reception in the Trade Exhibition (at the PCEC)

5.00pm – 6.30pm

\$70

Thursday, 8 August

Swan Valley Gourmet Degustation

8.45am – 4.00pm

Time to savour more delights of the Swan Valley. We will introduce you to some hidden gems of the Swan Valley that you may not know about.

Includes: Coach, morning tea, various tastings around the valley, lunch and guide.

\$170 (minimum 10 – maximum 12)

Progressive Mystery Lunch in the CBD

11.00am – 2.30pm

Your chance to wine and dine in some of Perth's divine restaurants.

Includes: Guide, entrée, main course, a glass of wine or beer, dessert and tea or coffee.

\$120 (minimum 10 – maximum 30)

Gala Dinner Hair & Makeup (at the PCEC)

2.00pm – 4.30pm

Take the fuss out of getting ready for the Convention Gala Dinner by allowing the Makeup and Hair students (fully supervised) from Perth College of Beauty take care of you.

Includes: Hair and Make-up (Ladies must come with clean hair & no make-up on)

\$65 (minimum 10 – maximum 35)

Convention Gala Dinner (at the PCEC)

7.00pm – 11.00pm

\$140 for partners of Full Delegates and Life Members

\$190 for all other guests

Friday, 9 August

Breakfast with Rodney Eade (at the PCEC)

7.45am – 9.00am

\$88

I Sentence You To...

9.15am – 11.15am

Step back in time to the original Law Courts, the first court house built when WVA was settled. Hear amazing tales and explore the new exhibition about Dom Rosendo Salvado, a well-known old monk from New Norcia Monastery.

Includes: Walking tour and morning tea.

\$40 (minimum 10 – maximum 30)

General information

Online Convention Registrations

Visit www.walga.asn.au/lgc19 to complete your registration online.

Full Delegate fees cover the daily conference program, lunches, refreshments, and the Opening Reception on **Wednesday, 7 August**. The Convention Gala Dinner on Thursday evening and Convention Breakfast on Friday morning are optional, and a ticket fee applies.

Convention fees

Prices are per person and are all inclusive of GST.
Deadline for all Registrations is **Tuesday, 16 July 2019**.

Convention Registration

Full Delegate - Local Government	
1-4 Registrations	\$1,475
5+ Registrations	\$1,300
Full Delegate - Corporate	\$1,800
WALGA Life Members	Complimentary

Day Delegate Registration

Thursday, 8 August	
Local Government	\$845

Friday, 9 August	
Local Government	\$720

Optional Extras

Gala Dinner

Full Delegate & Partner	\$140 each
WALGA Life Member & Partner	\$140 each
Gala Dinner Only	\$190 each

Breakfast

ALGWA Breakfast (Thursday)	\$60
Convention Breakfast with Rodney Eade (Friday)	\$88

Partners/Guests

Opening Reception (Wednesday)	\$70
Lunch (Thursday)	\$50
Lunch (Friday)	\$50
Partner Tours	Individual tour fees as listed

Please contact WALGA for more information should your partner like to attend a particular conference session.

Changes to your registration

You can modify your online booking at any time before the close of registrations. Once you have completed your registration, an email with your confirmation number will be emailed to you. Click on the link and enter your confirmation number to make any changes or additions to your reservation.

Registration cancellations must be advised in writing prior to the deadline date of **Tuesday, 16 July 2019**. Thereafter full fees are payable. Alternatively, a registration may be transferred to another member of the Council.

Special requirements

Special dietary requirements, mobility or any other special needs should be indicated when registering – WALGA will use its best endeavours to meet these requests.

Accommodation

Hotel information and booking forms are available at www.walga.asn.au/lgc19. Reservations are to be made direct with hotel. Please note that city hotels have limited guest parking so clarify these arrangements when booking.

Inter-venue transfers

Due to low take up, there will be no private bus transfer service available from the PCEC this year.

The convenient, free and frequent bus services operating within the CBD are recommended for transfers between city hotels and the PCEC – for detailed information on these services go to www.transperth.wa.gov.au – and hotel staff can offer some local advice to guests.

PCEC Parking

For those requiring daily parking, WALGA can arrange for a multi-entry (24 hour access) parking space in the underground car park at the PCEC at a daily cost of \$39. Parking space requests must be indicated when registering – please note the non-extendable deadline for these requests is **Tuesday, 9 July 2019**.



Enquiries

Ulla Prill, WALGA Marketing
and Events Officer

T 08 9213 2043

E registration@walga.asn.au

Information in this brochure is correct at time
of printing but may be subject to change.