



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 19th May 2017 in the Council Chambers, Northampton commencing at 1.00pm.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to read "Garry L Keeffe".

**GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER**

12th May 2017



~ **Agenda** ~

19th May 2017

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire Council will be held on Friday 19th May 2017, at The Council Chambers, Northampton commencing at 1.00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

12th May 2017

SHIRE OF NORTHAMPTON

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Signed  _____

Date 12th May 2017

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

AGENDA
ORDINARY MEETING OF COUNCIL
19th May 2017

- 1. OPENING**
- 2. PRESENT**
- 3. QUESTION TIME**
- 4. CONFIRMATION OF MINUTES**
 - 4.1 Ordinary Meeting of Council – 21st April 2017
- 5. RECEIVAL OF MINUTES**
- 6. REPORTS**
 - 6.1 Works
 - 6.2 Health & Building
 - 6.3 Town Planning
 - 6.4 Finance
 - 6.5 Administration & Corporate
- 7. COUNCILLORS & DELEGATES REPORTS**
 - 7.1 Presidents Report
 - 7.2 Deputy Presidents Report
 - 7.3 Councillors' Reports
- 8. INFORMATION BULLETIN**
- 9. NEW ITEMS OF BUSINESS**
- 10. NEXT MEETING**
- 11. CLOSURE**

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**Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road,
Northampton on 21st April 2017**

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4.1 OPENING

The President thanked all Councillors, staff and members of the gallery present for their attendance and declared the meeting open at 1.00pm.

4.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr M Scott	Deputy President	Kalbarri Ward
Cr T Carson		Northampton Ward
Cr D Stanich		Northampton Ward
Cr R Suckling		Northampton Ward
Cr D Pike		Kalbarri Ward
Cr S Krakouer		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager of Works	
Mrs Hayley Williams	Principal Planner	
Mrs Deb Carson	Planning Officer	
Ms Sonya Hasleby	Executive Support Officer (observer)	

4.2.1 LEAVE OF ABSENCE

Cr Holt

4.2.2 APOLOGIES

Cr Stock-Standen

4.3 QUESTION TIME

Nil

4.4 CONFIRMATION OF MINUTES

4.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 17 MARCH 2017

Moved Cr SUCKLING, seconded Cr SCOTT

That the minutes of the Ordinary Meeting of Council held on the 17th March 2017 be confirmed as a true and correct record.

CARRIED 7/0

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Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road,
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4.4.2 BUSINESS ARISING FROM MINUTES

Nil

4.5 RECEIVAL OF MINUTES

**4.5.1 RECEIVAL OF MINUTES – BUSH FIRE ADVISORY COMMITTEE MEETING
6th APRIL 2017**

Moved Cr SIMKIN, seconded Cr SCOTT

That the minutes of the Bush Fire Advisory Committee held on the 6th April 2017 be received.

CARRIED 7/0

Moved Cr CARSON, seconded Cr KRAKOUER

That the following changes be adopted for 2017/2018 as recommended by the Bush Fire Advisory Committee:

1. Appoint the following:

Mr Len Simmons as Deputy Chief Bush Fire Control Officer – North
Mr Michael Morris as Deputy Chief Bush Fire Control Officer – South

2. Change the wording of the “First and Final Firebreak Notice” for “Residential – Kalbarri & Horrocks (Lots under 0.2ha)”

From: Must be cleared of all scrub/flammable material or be mulched – pushed up heaps to burn is not permitted.

To: Must be cleared of all flammable material or be mowed/slashed/mulched. Pushing up heaps for burning is not permitted.

3. Implement the following restricted and prohibited burning times:

Restricted Period	1/09/2017 – 14/10/2017
Prohibited Burning	15/10/2017 – 1/03/2018
Restricted Burning	2/03/2018 – 15/04/2018

4. That the Yallabatharra Bush Fire Brigade be disbanded and joined with the Port Gregory Fire Brigade and named “Port Gregory/Yallabatharra Bush Fire Brigade”

CARRIED 7/0

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4.6 WORKS REPORT

4.6.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 6.1.1)

Noted

Mr Neil Broadhurst departed the meeting at 1:21pm.

4.7 HEALTH/BUILDING REPORT

4.7.1 BUILDING STATISTICS (ITEM 6.2.1)

Noted

4.8 TOWN PLANNING REPORT

4.8.1 PROPOSED SOLAR THERMAL POWER STATION, KALBARRI – LOT 10792 GEORGE GREY DRIVE, KALBARRI (ITEM 6.3.1)

Moved Cr STANICH, seconded Cr SUCKLING

That Council defer consideration of Stage 1 of the proposed Solar Thermal Power Station upon Lot 10792 George Grey Drive, Kalbarri for the following reasons:

1. In accordance with Council's resolution dated 18 November 2016 the landowner/proponent has not provided adequate information regarding the Soil and Water Management Plan for its complete assessment and endorsement by the Department of Water; and
2. In accordance with Council's resolution dated 18 November 2016 the landowner/proponent has not provided adequate information regarding the Noise Management Plan for its complete assessment and endorsement by the Department of Environment Regulation.

Advice Notes:

- i. In regard to Point 1) above, the landowner/proponent is advised to address the points raised in the Department of Water's email correspondence dated 11 April 2017.
- ii. In regard to Point 2) above, the landowner/proponent is advised to provide a revised acoustic assessment in accordance with those matters raised in the Department of Environment Regulation's technical advice dated 28 March 2017 and AECOM's subsequent response to these matters received by the Shire of Northampton on 10 April 2017.

CARRIED 7/0

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4.8.2	PROPOSED FIREARM DEALER – LOT 239 (NO. 125) JOHN STREET, NORTHAMPTON (ITEM 6.3.2)
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Moved Cr STANICH, seconded Cr KRAKOUER

That Council:

1. Advertise the proposal on-site via signage placed in a prominent position upon Lot 239 (No. 125) John Street, Northampton, for a period of fourteen (14) days; and
2. Reconsider the proposal and application should any valid objection(s) be received at a further meeting of Council, or
3. Subject to there being no objections received as a result of the on-site advertising, that the Chief Executive Office/Principal Planner be given delegated authority to grant development approval to the proposed Firearm Dealer's business upon Lot 239 (No. 125) John Street, Northampton subject to the following conditions:
 - (a) Development shall be in accordance with the attached approved plan(s) dated [**insert date**] and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government;
 - (b) Any additions to or change of use of any part of the buildings or land (not the subject of this approval) shall be subject to further application and planning approval for that use/addition;
 - (c) The business activity on the property shall be limited to the establishment of a Firearm Dealer's business and related administrative duties;
 - (d) This approval is issued only to Gary Dungate and is NOT transferable to any other person or to any other land parcel. Should there be a change of the occupier on the land in respect of which this planning approval is issued this approval shall no longer be valid;
 - (e) This approval will take effect, and will only remain valid, so long as a current Firearm Dealer's License is held by the Applicant. A copy of the Firearm Dealer's License shall be forwarded by the Applicant to the Shire of Northampton prior to the business commencing;
 - (f) No additional signs are to be erected on the lot without the local government's further approval;

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- (g) Any lighting device is to be positioned and shielded so as not to cause any direct, reflected or incidental light to encroach beyond the property boundaries or cause any glare nuisance to any nearby residents;
- (h) Business hours shall be limited to 8am to 5pm Monday to Friday and 8am to 12 noon on Saturday and customer visitation to the site shall be strictly by appointment only and shall be limited to a maximum of six (6) vehicle movements per day;
- (i) The employment of any person not resident on site is not permitted;
- (j) The operator is responsible to ensure that no parking of vehicles associated with the business occurs within a public carriageway, including the road verge; and
- (k) The discharging of firearms for testing or demonstration purposes shall be prohibited upon Lot 239 (No. 125) John Street, Northampton, and the applicant shall be required to use a licensed firearm shooting range for any such testing and demonstration purposes, unless the applicant installs a sound-proof firing chamber within the outbuilding upon the premises, to the approval of the local government.

Advice Notes

1. Where an approval has lapsed, no development/use shall be carried out without the further approval of the local government having first been sought and obtained.
2. If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice;
3. The applicant is advised that this development approval does not negate the requirement for any additional approvals which may be required under separate legislation, and in particular legislation of the Western Australian Police. It is the applicant's responsibility to obtain any additional approvals required before the use lawfully commences;
4. The applicant is further advised that compliance is required with the Firearms Act 1973 and Firearms Regulations 1974. In this regard the Applicant is advised to liaise with the Western Australian Police to ensure that the operations comply with their legislation.

CARRIED 7/0

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4.8.3 REQUEST FOR WAIVER OF PLANNING AND BUILDING APPLICATION FEES – GARAGE – LOT 41 (NO. 193) HAMPTON ROAD, NORTHAMPTON

Moved Cr KRAKOUER, seconded Cr CARSON

That Council waive the Planning Application and the Building Application Fee payable for the construction of a garage for the Anglican Parish of Northampton on Lot 41 (No. 193) Hampton Road, Northampton in recognition of the service the organisation provides to the Northampton community.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

4.8.4 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.4)

Noted

4.9 FINANCE REPORT

4.9.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)

Moved Cr PIKE, seconded Cr SIMKIN

That Municipal Fund Cheques 21158 to 21179 inclusive totalling \$101,467.03, Municipal EFT payments numbered EFT16132 to EFT16303 inclusive totalling \$966,605.65, Trust Fund Cheques 2197 to 2201, totalling \$1,155, Direct Debit payments numbered GJ0902 to GJ0910 inclusive totalling \$234,296.85 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

4.9.2 MONTHLY FINANCIAL STATEMENTS MARCH 2017 (ITEM 6.4.2)

Moved Cr SCOTT, seconded Cr CARSON

That Council adopts the Monthly Financial Report for the period ending 31st March 2017.

CARRIED 7/0

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4.9.3 BUDGET SUBMISSIONS 2017-2018 (ITEM 6.4.3)

Moved Cr SCOTT, seconded Cr CARSON

1. That Council list the following for further consideration within the draft 2017/18 Budget:

- Northampton Old School - \$5,000. Seed funding to undertake the remaining drop hazard repair works at the old school.
- Northampton Visitor Centre operating grant of \$25,000 for the 2017/2018 financial year.
- Ewe Turn Project - \$2,800 for a statue of a bronze shearer and two bronzed ewes for display at the front of the Northampton office.
- Northampton Botanic Line - \$1,500 for the establishment of an avenue of trees.
- Northampton Rifle Club - \$7,400 to purchase two shooting range target packages.
- Geraldine Mine Signage - \$4,100. Erect an interpretative sign and shelter at the Geraldine Mine site on the southern side of the Murchison River.
- Horrocks Community Centre (HCC) - \$73,481 for the following:
 - a. Fixed shade roof over HCC playground 15m x 15m - \$32,283
 - b. Fixed shade roof over Foreshore Playground 11m x 15m - \$22,728
 - c. 2 x Park Bench/Seat Setting with curved roof shelter for the southern car park area - \$10,980
 - d. Access steps/boardwalk from HCC to oval using Duraplank & composite handrails (estimate) \$7,500

With regard to this budget request item, Council requests the applicant provide its project priorities and how much they may be willing to financially contribute.

- Kalbarri Visitor Centre operating grant totaling \$35,000 for the 2017/2018 financial year.

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- Kalbarri Visitor Centre (Specified Area Rate) - \$30,000. To continue the 'Natures Playground' promotion.
 - TV Advertising GWN7 \$20,000
 - Australia's Coral Coast Marketing Campaign - \$10,000
 - Allen Centre – Digital Projector - \$1,200. Data show (projector) and screen for the Allen Centre in Kalbarri.
2. That Council does not support the following budget requests, and therefore does not list the following for further consideration within the draft 2017/18 Budget:
- Northampton Old School Community Coordinator Position - \$5,000 to assist with funding a Community Coordinator Position.
 - Limestone wall at Sally's Tree - \$24,081. Funding for the construction of a limestone wall along the river side of the car park at Sally's Tree.

With regard to this budget request item, Council to investigate other erosion control measures as a priority over replacing the existing fence, for consideration within the 2017/2018 draft Budget.

CARRIED 7/0

Council deferred the consideration of the 'Beautifying Kalbarri' project until Item 6.5.5 of the Ordinary Meeting.

Council deferred consideration of the 'Northampton Exhibition Hall Lolly Shop' repairs in order to undertake an inspection of the 'Lolly Shop' amenity.

4.10 ADMINISTRATION & CORPORATE REPORT

4.10.1 REVIEW OF DELEGATIONS & POLICIES (ITEM 6.5.1)

Moved Cr SCOTT, seconded Cr CARSON

1. That all current delegations as reviewed to remain in force.
2. That Council approve of the revised delegation relating to RAV Road Network approvals.
3. That Council adopt the "gift for long service" Policy as presented/or amended.
4. That all current policies as reviewed remain.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

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Grant Middleton departed and returned to the meeting at 2:55pm.

4.10.2 LEGISLATION IMPOST (ITEM 6.5.2)
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Moved Cr SUCKLING, seconded Cr KRAKOUER

Council advises the Northern Country Zone (NCZ) of the Western Australian Local Government Association (WALGA) the following in regards to the issue of legislative and compliance burdens placed on Western Australian local government authorities:

1. It supports the list of legislative issue, which need to be reviewed as presented by the NCZ Chief Executive Officers and Senior Staff;
2. Recommends the NCZ local government authorities co-opt the service of an appropriately qualified and experienced individual or organisation to analyse the legislative requirements of the Local Government Act and associated Regulations in comparison to the interpretation of this legislation by the executive arm of State Government;
3. Recommends the NCZ approach all WALGA Zones seeking any additional items to be added to (or expanded upon) the current list of legislative issues, which need to be reviewed as presented by the NCZ Chief Executive Officers and Senior Staff;
4. Recommend an approach not be made to the WALGA State Council on this matter until feedback has been obtained from all WALGA Zones to ensure this matter is presented to the State Council with prior Zone support and/or input.

CARRIED 7/0

ADJOURNMENT

Council adjourned at 3:02pm.

Meeting reconvened at 3:29pm with the following in attendance:

Cr Simkin, Cr Scott, Cr Carson, Cr Stanich, Cr Suckling, Cr Pike, Cr Krakouer, Garry Keefe, Grant Middleton, , Debbie Carson and Sonya Hasleby.

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4.10.3 MARKING OF NORTHAMPTON OVAL (ITEM 6.5.3)

Moved Cr SCOTT, seconded Cr PIKE

That Council approve the use of glyphosate for dot applications only, in order to create reference points for assisting the line marking process of the Northampton oval by the Northampton Football Club, and advise the Club accordingly.

CARRIED 7/0

4.10.4 OUTSTANDING RATES – ASSESSMENTS A4813 & A4814 – ROD MACKENZIE (ITEM 6.5.4)

Moved Cr SCOTT, seconded Cr PIKE

That Council:

1. Instruct its legal advisors that Mr MacKenzie be required to pay all current rates and charges to be levied in 2017/18 and 2018/19 over and above the \$20,000 repayments scheme he has pledged to ensure all rates and charges are fully paid by October 2018.
2. Should Mr MacKenzie not accept the repayment arrangement as per Item 1 then sale of land processes for both holdings to re-commence immediately.
3. Should Mr MacKenzie fail to make a repayment then sale of land process to re-commence immediately.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

4.10.5 BEAUTIFYING KALBARRI PROPOSAL – ART TO ENHANCE STREETSCAPES (ITEM 6.5.5)

Moved Cr STANICH, seconded Cr PIKE

That Council:

1. Provides “in-principle” support for the art project to allow the proponent to seek grant funding;
2. Require the proponent to provide detailed designs and then public comment on those designs be sought;

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3. Upon receipt of public comment on the designs that funding for the project be considered in the 2018/19 Budget;
4. Advises the proponent that any funding provided can only be expended on art work on Council owned/controlled property and not on any private property; and
5. A maintenance program be required for ongoing maintenance of the artworks.

CARRIED 7/0

4.10.6 LYNTON HERITAGE SITE – STABILISATION WORKS (ITEM 6.5.6)

Moved Cr SUCKLING, seconded Cr SCOTT

That Council lists for consideration a provision of \$35,000 for the stabilisation of the Lynton Convict Hiring Depot's stone jail walls within the Draft 2017/2018 Budget.

CARRIED 7/0

4.10.7 BINNU HALL – MANAGEMENT RESPONSIBILITY (ITEM 6.5.7)

Cr Carson declared an impartiality interest in this item as he is a member of the Binnu Tennis Club.

Moved Cr KRAKOUER, seconded Cr STANICH

That Council amends the existing lease of the Binnu Tennis Club Inc to incorporate the Binnu Hall, being all of lots 11 and 12 to allow the Binnu Hall to be under the management of the Binnu Tennis Club Inc

CARRIED 7/0

4.10.8 EXHIBITION HALL LOLLY SHOP BUDGET REQUEST

Moved Cr SCOTT, Seconded Cr SUCKLING

That Council advise the Northampton Agricultural Society that they will progress with the insurance claim for the replacement of the Northampton Exhibition Hall (historically known as the 'Lolly Shop') roof subject to the group proceeding with other structural repairs at their own cost, which are to be undertaken prior to roof repair works. If the group does not wish to undertake these works, then the Lolly Shop structure is to be demolished.

CARRIED 7/0

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4.11 SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Simkin reported on his attendance at the following:

3/4/2017 Shire of Northampton Road Inspection
5/4/2017 Lucky Bay interview with WA Weekender

4.12 DEPUTY SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Scott reported on his attendance at the following:

3/4/2017 Shire of Northampton Road Inspection

4.13 COUNCILLORS' REPORTS

4.13.1 CR STANICH

Since the last Council meeting Cr Stanich reported on his attendance at:

3/4/2017 Shire of Northampton Road Inspection

4.13.2 CR PIKE

Since the last Council meeting Cr Pike reported on his attendance at:

29/3/2017 Kalbarri Roadwise Committee Meeting

4.13.3 CR KRAKOUER

Since the last Council meeting Cr Krakouer reported on his attendance at:

3/4/2017 Shire of Northampton Road Inspection

4.13.4 CR CARSON

Since the last Council meeting Cr Carson reported on his attendance at:

3/4/2017 Shire of Northampton Road Inspection

4.13.5 CR SUCKLING

Since the last Council meeting Cr Suckling reported on her attendance at:

22/3/2017 Ewe Turn in Northampton Community Meeting
3/4/2017 Shire of Northampton Road Inspection

4.14 INFORMATION BULLETIN

Noted

4.15 NEW ITEMS OF BUSINESS

4.15.1 KALBARRI SPORT AND REC CENTRE LEAN-TO SHELTER EXTENSION

CEO Garry Keeffe departed the meeting at 4:15pm, returning at 4:17pm.

Cr Pike queried what was Council's contribution to the lean-to shelter at the Kalbarri Sport and Rec building, and Cr Scott queried whether Council had any financial ability to fund a shelter extension (the current proposed lean-to does not span the entire southern length of the Sport and Rec building). Council then discussed the opportunity to extend the shelter to finish off the court relocation project.

Moved Cr CARSON, seconded Cr PIKE

That Council allocate a further \$5,000 towards the extension of the shelter at the Kalbarri Sport and Recreation court relocation project, with the Club to fund the balance.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

4.15.2 LUCKY BAY JET SKI DESIGNATED AREAS

Cr Simkin raised concerns about whether there were specified jetski areas at Lucky Bay, and whether an area could be formalised south of the gap in consultation with the Department of Transport.

Moved Cr SIMKIN, seconded Cr KRAKOUER

That the Chief Executive Officer write a letter to the Department of Transport to clarify the marine speed limit in the Lucky Bay area and to make the suggestion that jet skis be allowed to be ridden south of the gap and be signposted accordingly.

CARRIED 7/0

4.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday the 19th May 2017 commencing at 1.00pm at the Council Chambers, Hampton Road, Northampton.

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4.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 4:41 pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 16 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 21 APRIL 2017

PRESIDING MEMBER: _____

DATE: _____

WORKS & ENGINEERING REPORT CONTENTS

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6.1.1	INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM	
	REPORTING OFFICER:	Neil Broadhurst - MWTS
	DATE OF REPORT:	10th May 2017
	APPENDICES:	1. Nil.

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on White Cliffs, Bowes River, Coolacalaya and Yerina Springs Road/s.
- Gravel Patching/Sheeting/Verge works carried out on Ogilvie West, Binu West, Coolacalaya and Yerina Springs Road/s.

Maintenance Items

- Northampton and Kalbarri – Chemical spraying to verges.
- Northampton – General verge and power line vegetation clearance works.
- Northampton Rubbish tip – Maintenance and clean up works.
- Northampton – Erwood Street upgrade works
- Kalbarri – Eco Flora reticulation repairs ongoing due to lightning strike. All faults found. Compiling all invoices etc. for insurance claim.
- Kalbarri – Allen Centre/Foreshore main reticulation line. Extensive repairs done to main line that services the Kalbarri foreshore area.

Other Items (Budget)

- Northampton – Pioneer Lodge bulk works continuing.
- Northampton – Lions Park – Subiac climber and shelter installed.
- Northampton - West Street drainage and reseal works commenced.
- Kalbarri – Sporting Complex works commenced. Retaining wall works completed. Pavement construction including asphalt sealing completed. Light Towers installed, Fencing installed. Final surface including line marking etc anticipated to be completed first week of June 2017.
- Kalbarri – Hackney Street culvert upgrade and associated works completed.
- Rural – Kalbarri Road – Shoulder Reconditioning. All works completed.

Plant Items

- P230 – Evertrans float – Brake relign, check bushes, bearings and general maintenance inspection – Dtrans.
- P176 – Multi wheel roller – Cab corrosion removed and repaint – Budget works – Dtrans.

Staff/Personnel Items

- Up to 2 x Casual staff for construction and maintenance works activities.
- Health and Wellbeing seminar with inside and outside staff.

OFFICER RECOMMENDATION – ITEM 6.1.1

For Council information.

SHIRE OF NORTHAMPTON

WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2016/2017)

(May 2017)

2016/2017 Budget Works	Status	Comments
<u>Regional Road Group Projects</u>		
Kalbarri Road Shoulder Reconditioning works 36 - 46 slk	COMPLETE	Additional 4.5kms completed
Horrocks Road Shoulder Reconditioning works 9.4 - 13.4 slk		Stage 2 of 3
<u>Roads to Recovery</u>		
Binnu East Road Bitumen Reseal 18.4 to 22.4 slk	COMPLETE	
Chilimony Road Reconstruct 8.85 - 10.10 and 11.7 - 12.85 slk	COMPLETE	
Horrocks - Mitchell Street Add kerbing and Slurry/Asphalt seal		Defer works to 2017/2018
Binnu East Road Bitumen Reseal 14.4 to 18.4 and 22.4 to 26.4 slk	COMPLETE	
<u>Royalties for Regions Funding</u>		
Binnu West Road Construct and seal - Stage 2 of 2 (Total 9kms min)	COMPLETE	Complete total of 9 kms as part of funding commitment
White Cliffs Road Construct and seal - Stage 1 of 2 (Total 12kms)		
Cont.		
2016/2017 Budget Works	Status	Comments

<u>MUNICIPAL FUND CONSTRUCTION</u> (Carry over 2015/16)		
Harvey Road Pavement Repairs		Defer works to 2017/2018
Northampton - West Street Upgrade stormwater at lowpoint	Commenced	
Kalbarri - Sallys tree / VMR car park area Repair pavement and reseal		Defer works to 2017/2018
Horrocks - Giance Street (HCC) Asphalt access road and car park area	COMPLETE	
<u>Kalbarri</u>		
Gilgai Tavern Car Park Install pedestrian refuge and asphalt seal carpark	COMPLETE	
Hackney Street Repave shop front area Walker/Hackney Street	COMPLETE	
Hackney Street Upgrade stormwater at lowpoint	COMPLETE	
<u>Northampton</u>		
Kitson Court Reseal LIA access road		
West Street Reseal Stephen Street to Bateman Street		
<u>OTHER WORKS - SHIRE ASSISTED WORKS</u>		
Kalbarri - Sporting complex Tennis, Netball, Basketball Vegetation clearing, Bulk Earthworks, Car park etc	Commenced	
Northampton - Pioneer Lodge Accom extensions Vegetation clearing, Bulk Earthworks, Access Roads etc	Commenced	
Kalbarri - Floating Jetty - North Boat Ramp Install concrete abutments, assist with offloading and install Cont.	COMPLETE	
2016/2017 Budget Works	Status	Comments

<u>MUNICIPAL FOOTPATHS</u>		
Horrocks - Glance Street Dual Use Pathway around southern car park	COMPLETE	
Kalbarri - Grey Street Replace DUP plus improvements to front of Allen Centre		Defer works to 2017/2018
Northampton - Stephen Street Replace DUP from NWCH to West Street		
<u>MUNICIPAL FOOTPATHS</u>		
Northampton oval Verti drain and verti mow works	COMPLETE	
Horrocks Jetty Maintenance works to pier supports		
<u>OTHER WORKS - Depots</u>		
Northampton - NWCH Yard Replace front fence and gates	COMPLETE	
Kalbarri - Depot Yard Upgrade/Repair loading ramp and bulk storage area.		Defer works to 2017/2018
Northampton - Wannarenooka Bore site New bore and associated infrastructure	COMPLETE	New bore drilled, Existing pipeline being replaced on alternative alignment
Northampton - Wannarenooka Storage Tanks New Tanks x 2 plus barrier fence replacement	Commenced	Site inspected and subject to Lead contamination review. Lead contamination cleanup to commence Feb/March 2016
Northampton - Street Bins Replace/Additional street bins		5 x Standard Victoria style street bins have been ordered, Larger bin design to be decided
Northampton - Event bins Additional bins for event requirements	COMPLETE	
Northampton - Office Install Rail to car park embankment	COMPLETE	
Cont.		
2016/2017 Budget Works	Status	Comments

<u>PLANT ITEMS - Major</u>		
Northampton - Prime Mover Purchase new - trade/sell P136 Mitsubishi Prime Mover	Awarded	Major Motors - Isuzu - Delivery June 2017
Northampton - 6 Wheel Truck Purchase New - trade/sell P177 6 Wheel Tip Truck	Awarded	Major Motors - Isuzu - Delivery June 2017
Northampton - Manager of Works Purchase new - trade/sell P223 Toyota Prado	COMPLETE	Pending minor additions
<u>PLANT ITEMS - Minor/Other/Sundry tools</u>		
Northampton - Fertiliser Spreader	ORDERED	
Northampton - Leading Hand - Trip meter	COMPLETE	
Northampton - Depot pressure cleaner		Quotes requested
Northampton - Small Chainsaw	COMPLETE	
Northampton - Depot Air Grease Gun	COMPLETE	
Northampton - Dia 400mm auger		Remove - Include with 2017/2018 proposal for new tractor
Northampton - Hitachi combo tool kit	COMPLETE	
Northampton - Gardeners - Whipper Snipper FS94	COMPLETE	
Northampton - Gardeners - Blower vacuum BR450	COMPLETE	
Northampton - Gardeners - Hedge Clippers HS82T	COMPLETE	
Kalbarri - Hitachi combo tool kit	COMPLETE	
Kalbarri - Blower BG86C	COMPLETE	
Kalbarri - Large Chainsaw	COMPLETE	
Kalbarri - Reticulation remote phone applic		Remove - Not compatible to shire system
Kalbarri - Drill Press	COMPLETE	
Horricks - Hitachi combo tool kit	COMPLETE	
Two Way Radios - Uniden to suit x 4 (2 x Nton, 2 x Kalb)		Quotes requested
<u>OTHER WORKS - SPECIFIC / MAINTENANCE</u>		
Ogilvie East Road - Nolba to Balla Whellarra Balla Whellarra Road - 1.1km yellow sand		

HEALTH AND BUILDING REPORT CONTENTS

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6.2.1 INFORMATION ITEM: BUILDING STATISTICS

DATE OF REPORT:	12th May 2017
RESPONSIBLE OFFICER:	Glenn Bangay – Principal EHO/Building Surveyor

1. BUILDING STATISTICS

Attached for Councils' information are the Building Statistics for April 2017.

OFFICER RECOMMENDATION – ITEM 6.2.1

For Council information.

SHIRE OF NORTHAMPTON
HEALTH AND BUILDING REPORT – 19th May 2017

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - APRIL 2017									
Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials	Area m2	Value	Fees
						1. Floor			1. App Fee
						2. Wall			2. BCITF
						3. Roof			3. BRB
									4. Other
12/04/2017	1507	G Fenn PO Box 11 KALBARRI	Gavin Duffy PO Box 309 KALBARRI	12 (Lot 6) Grey Street KALBARRI	Remove AC Sheeting	1. n/a 2. n/a 3. n/a	5	\$10,000	1. 96.00 2. 0.00 3. 61.65 4. 0.00
12/04/2017	1501	Alan & Vicki Still 18 Flinders Street FALCON	Owner/Builder	9 (Lot 326) Hasleby Street KALBARRI	Shed	1. Concrete 2. C/Bond 3. C/Bond	42	\$15,000	1. 96.00 2. 0.00 3. 61.65 4. 0.00
13/04/2017	1503	T & S Hay PO Box 142 NORTHAMPTON	Malcom Barnden PO Box 184 NORTHAMPTON	13 (Lot 600) Sanford Street PORT GREGORY	Veranda F of Shop/ Reception	1. Exist Paving 2. n/a 3. C/Bond	40.2	\$5,500	1. 96.00 2. 0.00 3. 61.65 4. 0.00
11/04/2017	1508	Brett Cowey 69 Wimbledon Drive KINGSWAY	Seascape Design 6 Outrigger Espl SUNSET BEACH	15 (Lot 949) Crocos Circuit KALBARRI	Dwelling	1. Concrete 2. C/Bond 3. C/Bond	295.26	\$410,884	1. 780.68 2. 821.77 3. 562.91 4. 0.00
13/04/2017	1504	Tony & Claire Stringer PO Box 14 KALBARRI	Gary Turner 10 Pederick Place KALBARRI	12 (Lot 36) Castaway Street KALBARRI	Patio	1. Concrete 2. n/a 3. C/Bond	34.08	\$19,694	1. 96.00 2. 0.00 3. 61.65 4. 0.00
13/04/2017	1509	Andrew Softly 45 John Street NORTHAMPTON	Aussie Sheds Group 279 Place Road GERALDTON	45 (Lot 163) John Street NORTHAMPTON	Shed	1. Concrete 2. C/Bond 3. C/Bond	24	\$9,980	1. 96.00 2. 0.00 3. 61.65 4. 0.00
13/04/2017	1510	Colin De Costa 18 Weebill Way SOUTHERN RIVER	WA Country Builders Pty Ltd PO Box 567 GERALDTON	45 (Lot 85) Darwinia Drive KALBARRI	Dwelling	1. Concrete 2. Brick 3. C/Bond	241.13	\$305,236	1. 579.95 2. 610.47 3. 418.17 4. 0.00

TOWN PLANNING CONTENTS

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**6.3.1 PROPOSED HOME BUSINESS – DOG-SITTING SERVICE
LOT 71 (NO. 118B) GREY STREET, KALBARRI**

LOCATION:	Lot 71 (No. 118B) Grey Street, Kalbarri
FILE REFERENCE:	10.6.1.4 / 118 GRE / A4870
APPLICANT:	Andrea White
OWNERS:	BA Dejonge, R Thompson, JB Waite, F Sutherland, DG & AM Clements
DATE OF REPORT:	2 May 2017
REPORTING OFFICER:	Debbie Carson/Hayley Williams
RESPONSIBLE OFFICER:	Hayley Williams
APPENDICES:	
	<ol style="list-style-type: none"> 1. Description of Proposal 2. Photographs relating to the site 3. Schedule of submissions – with letter of objection 4. Noise Management Plan

AUTHORITY / DISCRETION:

Quasi-Judicial when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.

SUMMARY:

Council is in receipt of a development application for the commencement of a proposed Home Business upon Lot 71 (No. 118B) Grey Street in Kalbarri. The home business would offer a daytime dog-sitting service within a residential area of Kalbarri. The Applicant has provided a number of letters of support and, as well, correspondence regarding the proposal was sent to all landowners within a 60 metre radius of the property. A Schedule of Submissions is provided to Council, with six (6) letters of support received, and two (2) submissions of objection to the proposal, on the basis of noise impacts upon adjoining landholdings.

As a result of these submissions, the Applicant was required to provide a Noise Management Plan to address how the potential noise resulting from barking and distressed dogs would be managed and mitigated. This Noise Management document has been provided by the Applicant for Council consideration.

This report recommends that Council grant Development Approval for a six month trial period, with conditions.

Figure 1: Location of subject property

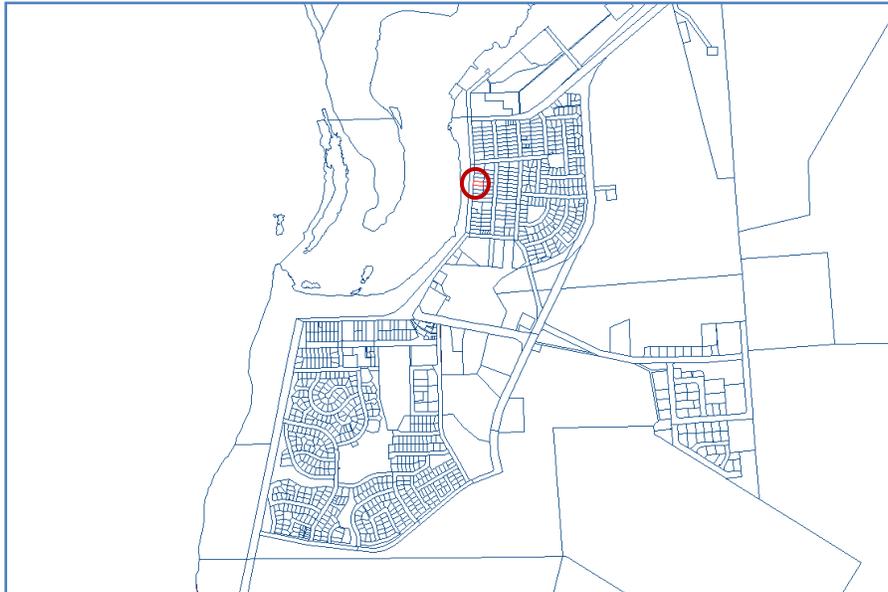


Figure 2: Site plan of subject property (southern half of duplex lot only)



BACKGROUND:

An Application for Development Approval has been received for a proposed Home Business to be conducted from the residence upon Lot 71 (No. 118B) Grey Street, Kalbarri. The Applicant proposes to conduct a daytime dog-sitting service to meet the current tourist demand and so that tourists can visit locations where dogs are prohibited, such as the Kalbarri National Park.

The Applicant seeks approval to have up to three dogs on-site at any one time, including the Applicant's own dog, which resides permanently on the premises. The Applicant proposes to conduct the supervised dog-sitting service between the hours of 7am and 5pm daily, utilising the rear backyard to contain the dogs as well as accessing the grassed foreshore Reserve opposite (which is a designated Dog Exercise Area).

The subject lot comprises duplex dwellings, with the Applicant residing within the southern duplex. A letter of support has been provided by the landowner as well as the resident of the adjacent duplex unit.

In consideration of the application the following information is provided:

Lot Size	1,012m ²
Existing Development	Duplex Units upon Residential R-50 zoned land
Access & Frontage	Access via Grey Street
Services	Water, Phone and Power
Surrounding Land Uses	Residential R-50, Foreshore Reserve 25307 (Recreation and Parklands)

To support the application, the Applicant has provided the following:

- A completed Application for Development Approval with landowner's signature;
- Payment of the \$222 Planning Application fee;
- A description of the proposal (attached as **Appendix 1**);
- Photographs relating to the site (attached as **Appendix 2**);
- Five (5) letters of support from adjoining landowners and occupiers and local tourism businesses (included in the Schedule of Submissions at **Appendix 3**); and
- A Noise Management Plan (attached as **Appendix 4**).

COMMUNITY/ GOVERNMENT CONSULTATION:

Given the potential for localised noise emissions from the proposed use, the application has been advertised in accordance with Section 64 of the **Planning and Development (Local Planning Schemes) Regulations 2015** which states:

- "(3) *The local government may advertise, or require the applicant to advertise, an application for development approval in one or more of the following ways-*
- (a) *by giving notice of the proposed use or development to owners and occupiers of properties in the vicinity of the development who, in the opinion of the local government, are likely to be affected by the granting of development approval, including a statement that submissions may be made to the local government by a specified day being a day not less than 14 days from the day on which the notice is given to the person;*
 - (b) *by publishing a notice of the proposed use or development in a newspaper circulating in the Scheme area including a statement that submissions may be made to the local government by a specified day being a day not less than 14 days from the day on which the notice is published;*
 - (c) *by publishing a notice of the proposed use or development by electronic means in a form approved by the local government CEO including a statement that submissions may be made to the local government by a specified day being a day not less than 14 days from the day on which the notice is published;*
 - (d) *by erecting a sign or signs in a conspicuous place on the land the subject of the application giving notice of the proposed use or development for a period of not less than 14 days from the day on which the sign is erected including on each sign a statement that submissions may be made to the local government by a specified day being a day not less than 14 days from the day on which the sign is erected."*

In accordance with the above, and with consideration of the Shire of Northampton's **Local Planning Policy - Consultation for Planning Proposals**, a Level C 'Consultation with

Owners and Occupiers of Nearby Land' was considered appropriate, as per the following Policy provisions:

"Where a proposed land use or development is determined by the local government as having the potential to impact on not only the use or enjoyment of land adjoining the application site but also other neighbouring land, the owners/occupiers of those neighbouring properties will be consulted.

a. *Method of Consultation*

- i. *The owners/occupiers of properties determined as being potentially affected by a development proposal (generally owners of all land within a radius of 60m of the boundary of the application site for land within an urban area or within an existing settlement) will be consulted in writing providing a minimum of 14 days (or such other period as may be prescribed by the relevant legislation) for the lodgement of any submissions.*
- ii. *Dependent upon the level of impact in the area, the local government may also publish a notice of the development proposal in a newspaper circulating in the area inviting comment within a specified period."*

As per the above, correspondence was sent to all adjoining landowners within a 60 metre radius of the subject lot, with submissions invited between 10 April 2017 and closing on 27 April 2017.

At the conclusion of the advertising period, there were six (6) letters of support and two (2) objections to the proposal (including the five submissions provided by the Applicant from adjoining landowners/occupiers and local businesses).

A Schedule of Submissions, as well as a letter of objection (addressed to Councillors and which was requested by the submitter to be read aloud at the Ordinary Meeting), are included as **Appendix 3** of this report. Full copies of the submissions received can be made available to Councillors upon request.

FINANCIAL & BUDGET IMPLICATIONS:

Nil. However should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Dog Act 1976

Local: Shire of Northampton Town Planning Scheme No. 9 - Kalbarri

Shire of Northampton Local Law Relating to Dogs 2004

Shire of Northampton Town Planning Scheme No. 9 - Kalbarri

The land is zoned 'Residential R-50' under **Town Planning Scheme No. 9** with the Scheme stating the following purposes and intent for the 'Residential' zone:

"3.1.2.1 Residential zone

- (a) to ensure that land uses are compatible and complementary to the residential purpose of the Zone;*
- (b) provide a mix of housing types to cater for the range of demands created by a diverse population, which chooses to live and visit the town;*
- (c) promote and safeguard health, safety, convenience, the general welfare and the amenities of residential areas and their inhabitants;*
- (d) ensure that other uses and activities compatible with the predominant use are allowed for;*
- (e) promote "modified grid" subdivision patterns for new development as a means of improving legibility in preference to the widespread use of cul-de-sac;*
- (f) promote the use of water sensitive urban design; and*
- (g) promote the orientation of dwellings and lots to encourage energy efficiency."*

It is noted that the proposal does not meet the definition of a 'Kennel' use under the Scheme (as the Applicant is not proposing to hold more than three dogs as per the 'Kennel' definition), and therefore the proposal is considered to more reasonably meet the definition of a 'Home Business' use, whereby a Home Business:

"means a business, service or profession carried out in a dwelling or on land around a dwelling by an occupier of the dwelling which:

- (a) does not employ more than 2 people not members of the occupier's household;*
- (b) will not cause injury to or adversely affect the amenity of the neighbourhood;*
- (c) does not occupy an area greater than 50m²;*
- (d) does not involve the retail sale, display or hire of goods of any nature;*
- (e) does not involve the use of an essential service of greater capacity than normally required in the zone; and*
- (f) in relation to vehicles and parking:*
 - (i) does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood; and*
 - (ii) does not involve the presence, use or calling of a vehicle more than 3.5 tonnes tare weight."*

A 'Home Business' use is listed as an "SA" use under the **Town Planning Scheme No. 9**, meaning that:

"the use is not permitted unless Council has granted planning consent after giving notice in accordance with Clause 6.4."

As a 'Home Business', the length of any Planning Approval would be limited to a twelve month period, as per Clause 5.22.2 of the Scheme:

"All approvals granted for home business/home occupation/home business-hire shall be for a maximum period of 12 months."

The Applicant would therefore be required to re-apply for Planning Approval annually, should an approval be granted by Council.

Dog Act 1976

The **Dog Act 1976** specifies a number of provisions in relation to the keeping of dogs as per the following:

"26. Limitation as to numbers

- (1) *A local government may, by a local law under this Act -
 - (a) limit the number of dogs that have reached 3 months of age that can be kept in or at premises in the local government's district; or
 - (b) limit the number of dogs of a breed specified in the local law that can be kept in or at premises in the local government's district.*

- (2) *A local law mentioned in subsection (1) -
 - (a) may limit the number of dogs that can be kept in or at premises to 2, 3, 4, 5 or 6 only; and
 - (b) cannot prevent the keeping in or at premises of one or 2 dogs that have reached 3 months of age and any pup of either of those dogs under that age; and
 - (c) cannot apply to dogs kept at premises that are licensed under section 27 as an approved kennel establishment; and
 - (d) cannot apply to dangerous dogs (declared) or dangerous dogs (restricted breed).*

- (3) *Where by a local law under this Act a local government has placed a limit on the keeping of dogs in any specified area but the local government is satisfied in relation to any particular premises that the provisions of this Act relating to approved kennel establishments need not be applied in the circumstances, the local government may grant an exemption in respect of those premises but any such exemption -*

- (a) *may be made subject to conditions, including a condition that it applies only to the dogs specified in the exemption; and*
 - (b) *cannot authorise the keeping in or at those premises of -*
 - (i) *more than 6 dogs that have reached 3 months of age; or*
 - (ii) *a dog under that age unless it is a pup of a dog whose keeping is authorised by the exemption;*
- and*
- (c) *may be revoked or varied at any time.*
- (4) *A person must not keep in or at any premises, not being licensed under section 27 as an approved kennel establishment -*
- (a) *in the case of dogs that have reached 3 months of age, other than dangerous dogs (declared) or dangerous dogs (restricted breed), more than the number of dogs than the limit imposed under -*
 - (i) *a local law mentioned in subsection (1); or*
 - (ii) *an exemption granted under subsection (3);*
- (5) *Any person who is aggrieved -*
- (a) *by the conditions imposed in relation to any exemption under subsection (3); or*
 - (b) *by the refusal of a local government to grant such an exemption, or by the revocation of an exemption, may apply to the State Administrative Tribunal for a review of the decision.*
- (6) *An application under subsection (5) cannot be made later than the expiry of a period of 28 days after the day on which a notice of the decision is served on the person affected by that decision."*

With regard to the above provisions, the Shire of Northampton's **Dog Local Law 2004** must also be considered, as per below.

Shire of Northampton Local Law Relating to Dogs 2004

Council's Local Law relating to the keeping of dogs states the following provisions:

"3.2 Limitation on the number of dogs

- (1) *This clause does not apply to premises which have been -*
 - (a) *licensed under Part 4 as an approved kennel establishment;*
or
 - (b) *granted an exemption under section 26(3) of the Act.*

- (2) *The limit on the number of dogs which may be kept on any premises is, for the purpose of section 26(4) of the Act, two (2) dogs over the age of 3 months and the young of those dogs under that age."*

As per the above provisions of the **Dog Local Law 2004** and the **Dog Act 1976**, it must be determined whether a two (2) dog restriction should apply, or whether an exemption could be applied under Section 26(3) of the Act, should Council determine to approve the Application. This will be discussed in further detail in the comments section of the report.

POLICY IMPLICATIONS:

Local: Shire of Northampton Local Planning Policy - Consultation for Planning Proposals

Matters to be taken into account when considering submissions are outlined in the **Local Planning Policy - Consultation for Planning Proposals** and the relevant provisions are detailed below:

- "4.6.3 Matters to be taken into account in the consideration of submissions are outlined as follows but must be based on valid planning grounds:*
- a. *Considerations outlined in the relevant town planning scheme, local government policy or strategy;*

- b. *Potential for detrimental impact on the enjoyment of nearby properties from such causes as the affect on views to and from the development site, overshadowing, privacy, noise impact, or the scale, height, external appearance and bulk of proposed new developments;*
- c. *Impact of the proposal on streetscape and the amenity of the locality;*
- e. *The adequacy of access, egress, parking and manoeuvring including disabled access; and*
- f. *Traffic generation and probable effect on safety and traffic movement."*

COMMENT:

It is considered that the proposal meets the provisions of the **Town Planning Scheme No. 9**, and it is further considered that the noise mitigation measures that the Applicant proposes (should a dog become distressed or noisy), are likely to reduce the potential noise impacts upon adjacent landholdings to an acceptable level. To ensure this, Council may consider applying conditions regarding the management and mitigation of noise emissions upon a Planning Approval, restrict business hours to appropriate daytime periods, and grant Planning Approval for a limited six (6) month trial period, whereby the application would then need to be reviewed and re-assessed before an extension to a full twelve (12) month approval is granted.

As a Home Business Approval, and once out of the trial period, the Applicant would need to re-apply for Development Approval for the Home Business every twelve (12) months (as per all other Home Businesses approved by the Shire of Northampton), and therefore the proposal would be reviewed on an annual basis.

It is noted that the Shire's **Dog Local Laws** allow for only two dogs to be "kept" per lot, unless an exemption to this clause is granted under the **Dog Act 1976** by the local government. There is no definition within the Local Laws or the Dog Act which defines what is the meaning of "kept". It is, however, noted that the Applicant does not intend to care for dogs overnight, and so non-permanent dogs would only be upon the property during daytime periods, whereby noise emissions would be considered less likely to have an unacceptable impact than if they were occurring during quiet, night-time periods. A condition to restrict the Home Business to daytime

hours has been recommended within the proposed conditions of Development Approval.

The dogs in care are proposed to be fully supervised at all times, meaning that dogs would be attended to immediately and as soon as they became distressed, and could be removed from the site promptly (should this be required) to reduce noise nuisance to neighbours and adjacent landholdings. It is also noted that the Reserve opposite the proposed dog-sitting premises is a designated 'Dog Exercise Area' and therefore is an appropriate alternative site for the dogs to be taken.

There is concern that the proposed business opening hours could result in a detrimental impact upon adjoining landholdings. In particular, a 7.00am opening time is considered to be an early business start time and, given the residential zoning of the land, a distressed dog, who has just been dropped off by their owner at 7.00am may potentially wake up nearby residents at that early hour. It is therefore recommended that, should Council grant planning approval to the proposal, the business hours be restricted to 8.00am to 5.00pm Monday to Saturday, and 9.00am to 4.00pm on Sundays and Public Holidays.

There is also some concern that there is no reference to what steps the Applicant would take to mitigate noise in the instance that none of the measures outlined in the Noise Management Plan are effective. It is therefore recommended that this is addressed as a condition of Approval, and that dog owners are required to be contacted immediately to collect and remove disruptive, unsettled dogs from the premises should the actions outlined in the Noise Management Plan be ineffective.

The granting of an exemption to allow more than two dogs per property is a common and simple procedure, and is determined based upon the suitability of the premises for the keeping of additional dogs, as well as the responsibility of the dog owner. The exemption process requires the issuance of a written exemption by the Shire's Ranger. With regard to the issuance of an exemption to allow the Applicant to keep more than two dogs, Shire staff have undertaken an inspection of the proposed site upon Lot 71 Grey Street and determined that the premises is considered suitable and secure for the keeping of up to three dogs. It is also noted that the Applicant is studying Veterinary Nursing, and would therefore be expected to be more skilled and experienced in the handling of dogs than the average person.

VOTING REQUIREMENT:

Simple Majority required

CONCLUSION:

It is recommended that Council grant Development Approval for a trial period for the proposed Home Business, so that the proposal, the conditions of approval, and the noise impacts, can be re-assessed six months after the commencement of the business. It is considered that noise emissions should be able to be effectively mitigated through the implementation of the Noise Management Plan, as provided, in conjunction with the imposition of the additional conditions, as recommended below.

OFFICER RECOMMENDATION – ITEM 6.3.1	APPROVAL
That Council:	
<ol style="list-style-type: none">1. Grant Development Approval for a Home Business - Dog-Sitting Service for a trial period of six (6) months, subject to compliance with the following conditions:<ol style="list-style-type: none">(a) Development shall be in accordance with the attached approved plan(s) dated 19 May 2017 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the Local Government;(b) Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition;(c) This approval is issued only to Andrea White (the specific occupier) for Lot 71 (No. 118B) Grey Street, Kalbarri (the particular parcel of land) and is NOT transferable to any other person or to any other land parcel. Should there be a change of the occupier on the land in respect of which this development approval is issued this approval shall no longer be valid;	

- (d) The Applicant shall notify the Local Government the start date of the Home Business, and the trial period of six (6) months shall commence as at that date;
- (d) The area for the Home Business shall not exceed and shall be limited to those areas as shown on the attached approved plans dated 19 May 2017;
- (e) The employment of any person not resident on site is not permitted;
- (f) The Home Business shall not involve the retail sale, display or hire of goods of any nature;
- (g) The Home Business hours shall be limited to the following:
 - Monday to Saturday: 8:00am to 5:00pm; and
 - Sundays and Public Holidays: 9:00am to 4:00pm;
- (h) This Approval is not for the purposes of providing an overnight dog-sitting service and the Applicant shall not provide such a service without further application, and the written approval of the Local Government;
- (i) The Applicant shall maintain supervision of visiting dogs at all times;
- (i) The Applicant shall provide a revised Noise Management Plan that details the specific management actions for a variety of noise scenarios (addressing volume, pitch and/or length of continuous noise/distress of the dog) prior to the commencement of the Home Business, to the approval of the Local Government;
- (k) Noise emissions from the Home Business shall at all times comply with the revised Noise Management Plan provided. Should any dog(s)' noise or behaviour not be able to be controlled by methods outlined in the Noise Management Plan, the Applicant is to immediately notify dog owners to collect the dog(s), and the incident is to be reported in writing within seven (7) days to the Local Government;
- (l) The Applicant is to implement and maintain reporting mechanisms for any dog noise or behaviour complaints, and a copy of any complaints received are to be provided to the Local Government in writing within seven (7) days for its information and records, with a response in relation to the incident to also be provided by the Applicant to the Local Government;

- (m) Any proposed signage for the Home Business is subject to further application to the Local Government;
 - (n) The operator is responsible to ensure that no parking of vehicles associated with the Home Business occurs within a public carriageway, including the road verge;
 - (o) The Applicant is responsible for ensuring that the premise is adequately fenced and gated, and that these fences and gates are maintained in good order and condition so as to effectively confine any dogs kept upon the premises. Should any dog(s) escape the premise, the Applicant shall report the incident to the Local Government in writing within seven (7) days, and a response as to how the incident occurred also be provided by the Applicant to the Local Government; and
 - (p) This approval is for the keeping of no more than three dogs at any one time on-site, including the Applicant's own dog(s).
2. Direct staff to complete a further Planning Assessment of the Home Business to be undertaken at the expiration of the six (6) month trial period (as determined with regard to the date supplied at Condition 1 (d)), for further consideration of an extension of the approval to a twelve (12) month period; and
 3. Request Shire staff to issue an exemption to allow the keeping of up to three (3) dogs upon Lot 71 Grey St, Kalbarri, in accordance with Section 26(3) of the Dog Act 1976, with the exemption being subject to Planning Approvals being maintained, and with the exemption becoming void should the Applicant allow the Home Business Planning Approval to lapse.

Notes:

1. If the development/land use, the subject of this approval, is not substantially commenced within a period of two years after the date of determination, the approval shall lapse and be of no further effect.
2. Where an approval has so lapsed, no development/land use shall be carried out without the further approval of the Local Government having first been sought and obtained.

3. The Applicant is advised that it is their responsibility to seek and obtain any additional approvals that may be required from other governmental agencies under separate legislation for the purposes of conducting the business.
4. The applicant is advised to familiarise themselves with the provisions of the Dog Act 1976 and the Shire of Northampton's Dog Local Laws, and any subsequent legislation/laws that may be relevant to the approved use.
5. If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.

Appendix 1. Description of the Proposal

PROPOSAL FOR A DOG SITTING BUSINESS

Introduction

I would like to help the Kalbarri town by providing a dog sitting service.

The Kalbarri Visitor Centre have reported a high amount of visitors approaching them each week asking for a dog sitting service so they can visit our beautiful national park.

A number of Tour Operators have also reported being asked by visitors who can dog sit if they book a tour in.

About Me

I have been living in Kalbarri for about 4 years, working as a Tour Guide. In addition to this, I am studying Vet Nursing and also working from home. I have a huge love of animals especially dogs.

I own a 2 year old dog. He gets on well with other dogs and has never had a fight with another dog.

Support for Kalbarri Community

Many people visit Kalbarri and want to visit our beautiful National Park but can't because they are travelling with their dog/s.

More people will visit the National Park – paying entry fees which supports the upkeep of the park and staying an extra night or two in Kalbarri, supporting accommodation and food businesses.

What I will do

I will offer a supervised dog sitting business. Visitors can drop their dog/s off to while they take a half day or full day trip to the National Park.

As I own my own dog, I would like to apply for an additional 2 dogs. Some visitors travel with 2 dogs so only allowing one dog would not help those visitors.

As a business, I would need to be able to accommodate 2 additional dogs to be financial viable.

The fact that visitor's dogs will have my dog to play with will eliminate separation anxiety and therefore barking.

None of the neighbours directly next door to me have any dogs living there.

I have a large backyard for dogs to run around in. I also live opposite a large grassed area and the river which I can exercise the dogs on.

I have a large driveway that will allow people to park while dropping off and picking up their dogs. Opposite my house is a public gravel reserve where people could also park while dropping off and picking up their dogs.

Hours of operation are likely to be 7am – 3pm daily.

Permission I need

I would like to apply to have 3 dogs including my own in my backyard.

I would be happy to be given a trial period of 6 or 12 months.

Attachments

- Application for Development Approval
- Neighbours support
 - 118a Grey Street
 - 120 Grey Street
 - Note: 116 Grey Street has agreed verbally but live out of town and unable to sign a statement as yet – [REDACTED]
- Photos of property
- Statement from Kalbarri Visitor Centre
- Statements from Tour Operators
 - Kalbarri Boat Hire
 - Kalbarri Abseil

Appendix 2. Photographs relating to site



Parking



Public reserve
opposite for
parking



Backyard
- secure
- high fences

25 meters

10.5 meters

Appendix 3. Schedule of Submissions

No	Submitter	Property Address	Date received	Submission Detail	Comment/Recommendation
1	Kalbarri Visitor Centre	70 Grey St, Kalbarri	7 April 2017	Support - proposal supports tourism and will allow tourists to visit National Park and therefore stay in Kalbarri longer	Noted
2	S Sutherland	120 Grey Street, Kalbarri	7 April 2017	Support	Noted
3	J Clarke	118A Grey St, Kalbarri	7 April 2017	Support	Noted
4	L Morgan - Kalbarri Boat Hire	Not provided	7 April 2017	Support- have clients who request this type of service	Noted
5	M Graham - Kalbarri Abseil	Not provided	7 April 2017	Support- have clients who request this type of service	Noted
6	A Glass	110 Grey St, Kalbarri	21 April 2017	<p>Objection on the basis of the following:</p> <ul style="list-style-type: none"> Creates a precedence for other small businesses offering similar services in residential areas Property values could be lowered Noise impacts on adjoining landholdings Has requested that a letter be read at Council meeting - copy of letter is provided 	<ul style="list-style-type: none"> Each application received is assessed on its own merits against existing governmental regulations and Scheme provisions Not a valid planning consideration Noted, 6 month trial period is recommended with Conditions 1 (g), (h), (i), (j), (k) and (o) included to address noise Noted, attached as part of Appendix 3

7	H Hyde	36 Mortimer St, Kalbarri	21 April 2017	Objection on the basis of potential noise impacts	<ul style="list-style-type: none"> Noted, 6 month trial period is recommended with Conditions 1 (g), (h), (i), (j), (k) and (o) included to address noise
8	M & R Paxman	32 Mortimer St, Kalbarri	26 April 2017	Support - much needed service, Grey Street already busy, however submitter thinks only two (2) dogs is appropriate	<ul style="list-style-type: none"> Noted. Number of dogs can be reassessed at end of trial period, site has been assessed as being currently suitable for up to 3 dogs.

P.O Box 2
Kalkbarri 6536
19.4.2017

Northampton Shire Council,

Dear Councillors

As a long time rate payer I am very disappointed the Council gave serious consideration to an application for permission to set up a home dog sitting business in a residential area on Grey St in Kalkbarri

The idea is a good one - the service is needed but I consider the location to be totally unsuitable

One of my concerns is that if this application is approved other residents could apply for the same consideration and this would set a serious precedence for Council.

For my main objection I would like Councillors to answer my question. Would you buy a house near a day kennelling facility - a day service where strange dogs come and go during an eight hour period every day? I think your answer would be a definite No!

Many dogs separated from their owners become very anxious and react badly - barking whining and refusing to settle

The young woman who wishes to run this service can have no idea of the dogs habits or temperament. She could well find herself unable to defuse a bad situation. There are other dogs living in the area and we all know that one barking dog can start a very noisy disturbance.

I think this briefly answers another question. The proposed dog sitting service could adversely effect property values. Nobody will want to put up with barking dogs.

In conclusion I believe the concept of a dog sitting service is a good idea.

Holidaying dog owners certainly need somewhere to safely leave their pets. But this home sitting service would merely touch the edge of the problem.

With the opening of the new attractions at the river gorges there is a need for a lot more dog to be cared for more like 10 to 20 places a day during our peak seasons. A business handling this number of dogs could soon show a good profit.

But I believe such a business could be run privately, by Council or by the National Parks Authority in an out of town location. - maybe by National Park rangers at the entrance to The National Park.

Thank you
Yours sincerely
Alison Glass

Appendix 4. Noise Management Plan

Noise Management Plan

Dog Sitting - Kalbarri

April 2017

Introduction

I will be offering a dog sitting service to the town of Kalbarri. Many tourists like to visit the National Park but are unable to take their dog/s with them. I will provide a sitting service for the dog so they can still visit the Park.

Overview

The service will be run from by backyard, 118 Grey Street.

I will be offering this during daylight hours (7am – 5pm). I will not be housing any dogs overnight.

Noise Mitigation

The barking of any dog will be well managed to ensure community expectations are upheld. Please note, I certainly don't like barking dogs!

The mains reasons a dog will bark is from boredom, anxiety and attention seeking. Some of the ways I will reduce the dogs from barking include:

- Playtime – I have a dog already in my backyard, he will provide “play time” with the other dogs. He is very friendly and playful and will keep the other dogs occupied.
- I have a large grassed area opposite my house which I can use to take the dogs for on leash walks. Taking dogs outside the enclosed area prevents boredom and promotes stimulation. If a dog was to start barking and not stop, I would take them for a walk over the road.
- The dogs will be supervised 100% of the time, meaning I will be at home at all times. I have various toys and balls and will be playing with the dogs in the backyard.
- I have a bark collar that will be used as a last resort (this would be discussed prior with the owner if the dog has a history of barking).

6.3.2 PROPOSED SHADE HOUSE STRUCTURE – LOT 1 (NO. 118) ONSLOW STREET, NORTHAMPTON, AND WAIVE OF DEVELOPMENT AND BUILDING FEES REQUEST

FILE REFERENCE:	10.8.1.3 / A1898
APPLICANT:	Northampton Environmental Group
OWNER:	Shire of Northampton
DATE OF REPORT:	1 May 2017
REPORTING OFFICER:	Debbie Carson/Hayley Williams
RESPONSIBLE OFFICER:	Hayley Williams
APPENDICES:	
1.	Site, floor and elevation plans
2.	Letter of request for waive of fees

AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

Executive *the substantial direction setting and oversight role of the Council. For example, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*

SUMMARY:

The Shire of Northampton is in receipt of an Application for Development Approval for the construction of a shade house structure upon Lot 1 (No. 118) Onslow Street, Northampton, being the Shire's old APB Depot site. The proposed shade house will be used by the Northampton Environmental Group to propagate native seedlings and plants for the purposes of revegetating the Nokanena Reserve and the riparian areas of the Nokanena Brook.

This Application for Development Approval has been referred to Council as the proposed shade house will be located upon Shire land and therefore approval is required.

The Northampton Environmental Group has also requested that Council considers waiving the development and building application fees associated with this development, as the group is a not-for-profit community organisation with limited financial resources.

This report recommends conditional approval of the application, and asks that Council consider the fee waiver request.

LOCALITY PLANS:

Figure 1. Location of proposed development, Lot 1 Onslow Street, Northampton

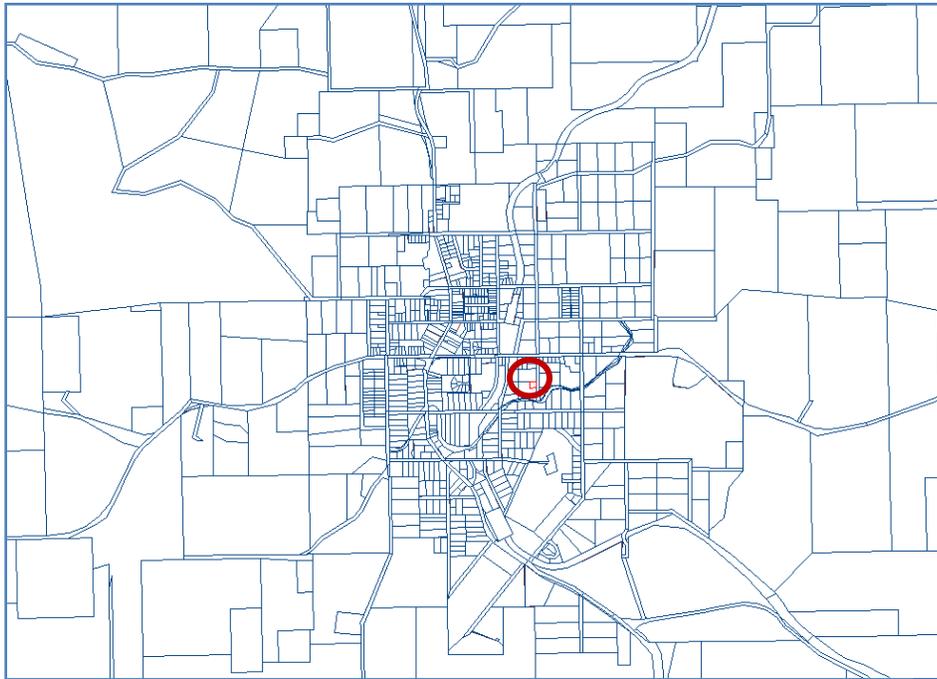


Figure 2. Aerial image of subject property



BACKGROUND:

The Northampton Environmental Group manage an area of reserve towards the southern end of Onslow Street, being the Nokanena Reserve. They also actively manage the riparian areas of the Nokanena Brook between the boundaries of Forrest and Brook Streets. Over the past six years, the group has conducted weed management activities and implemented a revegetation program to improve the health of the Nokanena Brook river system within the townsite of Northampton, as well as developed and constructed an Eco Hut with interpretive and educational signage with information relating to the environment and sustainability.

Members of the Northampton Environmental Group have recently participated in two Seed Collection and Native Plant Propagation Workshops, and they now wish to employ these skills to propagate their own native plant stock. This will not only increase the number of plants that the group can use for revegetation purposes, but also develop and enhance the horticultural skills of the group's current and future volunteers. To do this, the group requires a site and shade house to conduct their propagation activities.

Lot 1 Onslow Street is owned by the Shire of Northampton and is the Old APB Depot site. The lot currently houses an outbuilding towards the front of the lot. The Old APB Depot building, which was located towards the rear of the block, was recently demolished for the purposes of providing land for the Northampton Men's Shed group to construct a Community Shed. This has not yet been undertaken, and the group is still only in the initial planning stages, with no funding yet secured for such a construction project.

THE PROPOSAL:

The proposed development comprises one 4.5 metre by 5.0 metre shadecloth-clad structure with a curved "roof" and open ends, as per plans included as **Appendix 1**. The total area of the structure will be 22.5m². The structure is to be located at the south-eastern area of the lot adjacent to the existing outbuilding, with the following setbacks:

Front (road facing E) -	8.0m
Side (S) -	2.0m
Side (N) -	33.5m
Rear (W) -	27.0m

The applicant proposes to construct the structure using galvanized pipe, greenhouse hoop and green shade cloth. The structure's maximum height will be 2.0 metres and copies of the applicant's site, floor and elevation plans have been included as **Appendix 1** to this report.

In consideration of the application the following information is provided:

Lot Size	1,618m ²
Zoning	Residential R-5
Existing Development	Outbuilding
Existing Services	Water and Power
Access & Frontage	Onslow Street
Topography	Flat
Vegetation	Cleared at proposed site
Surrounding Land Uses	Residential R-5 and Reserve- Parkland

COMMUNITY/GOVERNMENT CONSULTATION:

As the proposal is listed as an "A" use within **Local Planning Scheme No. 10**, and as the proposal seeks a reduced front setback to 8 metres, adjoining landholders were consulted, in accordance with the **Planning and Development (Local Planning Schemes) Regulations 2015** and the Shire of Northampton's **Local Planning Policy - Consultation for Planning Proposals**. The Northampton Men's Shed group who are considered key stakeholders of the site, were also sent details of the proposal inviting them to provide their comments regarding the proposal.

The advertising period commenced on the 1 May 2017, and will conclude on the 15 May 2017, with a summary of submissions received to be forwarded to Councillors prior to Council's 19 May meeting.

FINANCIAL & BUDGET IMPLICATIONS:

Nil. However should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

State Planning Policy 3.1 - Residential Design Codes

Local: Shire of Northampton Local Planning Scheme No. 10 - Northampton

Local Planning Scheme No. 10 – Northampton

The land is zoned “Residential R-5” under *Local Planning Scheme No. 10 – Northampton*. The objective of the Residential zone, as per section 4.2.1 of the Local Planning Scheme No. 10, is:

“To provide a variety of lot sizes and housing types, and accommodate a range of compatible uses, for the diverse housing needs of the community at a range of densities that can ultimately support the provision of local services.”

The proposal has been classified as a ‘Community Purpose’ use, which is an “A” use within the Residential zone, meaning that the use is not permitted unless the local government has exercised its discretion by granting planning approval after giving special notice in accordance with Clause 9.4.

A ‘Community Purpose’ use is defined within the Scheme as:

“those uses, in a particular locality, which provide services or facilities, such as health or social services or meeting facilities, to those who live or work in that locality.”

5.13 - Development Standards

The provisions of the ***Local Planning Scheme No. 10*** cite that developments in Residential zones should comply with the provisions of the ***State Planning Policy 3.1 Residential Design Codes (R-Codes)***.

The following setbacks are therefore required, in accordance with the provisions of the ***R-Codes***:

Front (road facing) boundary -	12.0 metres
Side boundaries -	1.5 metres
Rear boundary -	6.0 metres

The shade house proposal meets the setback requirements for the rear and side boundaries, but does not meet the 12 metre front boundary setback provisions of the R-Codes, however it is noted that other buildings constructed on adjoining

landholdings have front setbacks ranging from 3-8 metres, and is therefore considered to be consistent with the existing established streetscape.

POLICY IMPLICATIONS:

*Local: Shire of Northampton Local Planning Strategy
Shire of Northampton Revitalisation Plan*

Shire of Northampton Local Planning Strategy

The Shire of Northampton's **Local Planning Strategy** highlights the importance of environmental sustainability and the protection of environmental assets:

"The protection of the Shire environment is an important objective, not only for scientific and aesthetic purposes, but also to provide and enhance recreational resources for both residents and visitors... Remnant vegetation is important, not only for conservation purposes, but also to assist in managing land degradation, loss of biodiversity and to provide for fauna movement... further consideration needs to be given to managing and protecting remaining small pockets of remnant vegetation."

It is considered that this proposal supports the strategic objectives of the **Local Planning Strategy**, by providing a means for the local environmental group to improve and enhance the Northampton townsite's remnant vegetation.

Shire of Northampton Revitalisation Plan

The Nokanena Brook Rehabilitation is listed within the Shire of Northampton's Revitalisation Plan with the overall strategy of the rehabilitation project being to:

"Work with the Department of Parks and Wildlife, Department of Water and Northern Agricultural Catchments Council to establish a program for the ongoing rehabilitation of Nokanena Brook."

It is considered that this proposal will support the strategic objectives of the Shire's Revitalisation Plan by providing a means to support the ongoing rehabilitation of the Nokanena Brook.

STRATEGIC IMPLICATIONS

Local: Shire of Northampton Community and Strategic Plan 2016-2026

One of the five pillars of the Shire of Northampton's Community and Strategic Plan is 'Environment' and the relevant key strategy is outlined below:

"Strategy: Increased protection of native flora through green belts

Key Actions: 2.5.4 Plant native flora in town centres and at facilities across the Shire

2.5.5 Work with key community bodies to promote flora conservation and rehabilitation projects"

It is considered that the proposal meets the strategic objectives of the Shire's Community and Strategic Plan by supporting the local environmental group to undertake further rehabilitation projects.

COMMENT/CONCLUSION:

The proposal is considered to be consistent with the objectives of *Local Planning Scheme No. 10 – Northampton, the Shire of Northampton Local Planning Strategy, Revitalisation Plan and Community and Strategic Plan.*

It is considered that the proposal will allow the Northampton Environmental Group to enhance their rehabilitation activities, as well as offer an opportunity for local horticultural skill's development. It is also considered that the proposal would not negatively impact the use of the site by the Northampton Men's Shed, and that the two community uses would be complimentary to each other.

Should there be no adverse comments received as a result of the advertising closing on 15 May 2017, it is recommended that Council grant approval to the proposal, subject to conditions outlined below.

It is also requested, as per **Appendix 2**, that Council considers the Northampton Environmental Group's request to waive the Development Application and Building Application fees on the basis that they a not-for-profit association.

VOTING REQUIREMENT:

Simple Majority required

OFFICER RECOMMENDATION – ITEM 6.3.2

APPROVAL

That Council:

- 1. Grant Development Approval for a shadehouse structure upon Lot 1 (No. 118) Onslow Street, Northampton, with the following conditions:**
 - i. Development shall be in accordance with the attached approved plan(s) dated 19 May, 2017 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;**
 - ii. A building permit shall be issued by the local government prior to the commencement of any work on the site;**
 - iii. All stormwater is to be disposed of onsite to the approval of the local government;**
 - iv. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government; and**
 - v. Hours of use shall be limited to 7.00am to 6.00pm Monday to Saturday and 8.00am to 5.00pm Sundays and Public Holidays.**

Advice Notes:

Note 1: If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

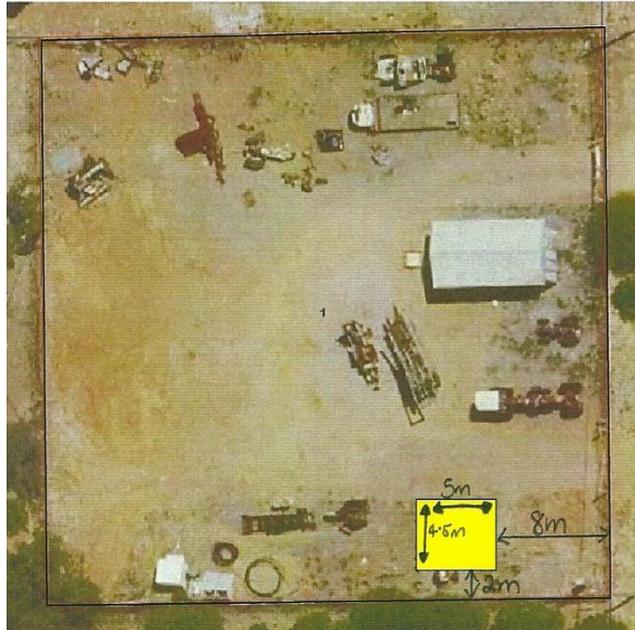
Note 2: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.

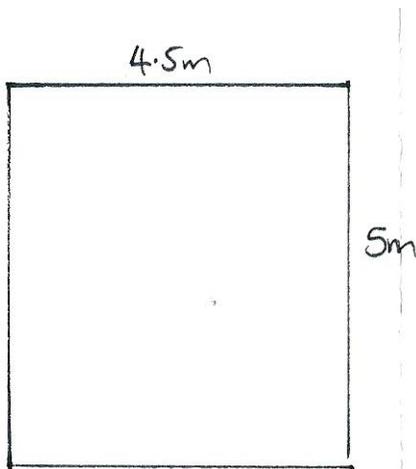
- 2. Waives/ does not waive the Application for Development Approval fee of \$147 and any additional Building Application fees that may otherwise be incurred.**

Appendix 1. Site, floor and elevation plans of the proposed development

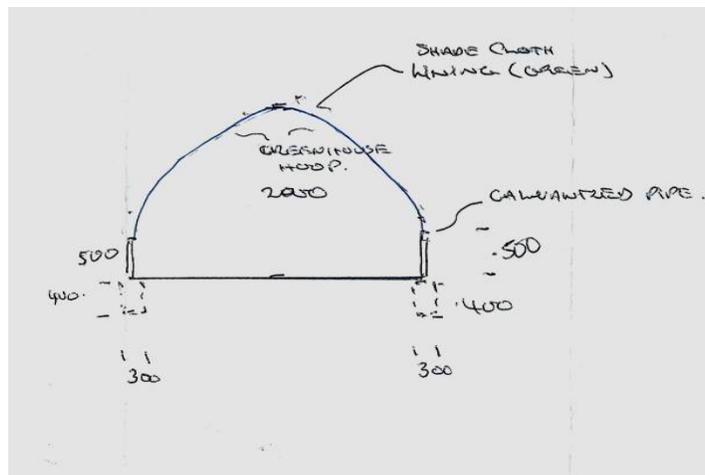
Site plan



Floor Plan



Elevation Plan



Appendix 2. Letter from group requested waiver of fees



Shire of Northampton
PO Box 61
NORTHAMPTON WA 6535

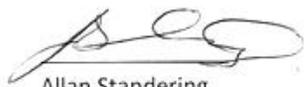
1st May 2017

To the Northampton Shire Council,

The Northampton Environmental Group is currently seeking planning and building approval for a shade house structure to be built upon Lot 1 (No. 118) Onslow Street, Northampton. We respectfully request that Council please consider waiving the fees associated with our planning and building applications as we are a not-for-profit organisation who operates with only limited funds.

Thank you for your consideration of this matter.

Yours Sincerely,



Allan Standerling
President - Northampton Environmental Group

6.3.3 SUMMARY OF PLANNING INFORMATION ITEMS

DATE OF REPORT: 1 May 2017
REPORTING OFFICER: Deb Carson/Hayley Williams

COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Planning Officer.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
013	Wayne Marshall	(SITE 29) – 168 (LOT 467) GREY STREET, KALBARRI	PROPOSED CARPORT/PERGOLA	18 April 2017
014	EB Lindsell	LOT 81(NO. 53) DARWINIA DRIVE, KALBARRI	ANNUAL RENEWAL OF HOME BUSINESS - BAKEHOUSE	18 April 2017

OFFICER RECOMMENDATION – ITEM 6.3.3

For Council Information

6.4.1	ACCOUNTS FOR PAYMENT	2
6.4.2	MONTHLY FINANCIAL STATEMENTS – APRIL 2017	11
6.4.3	BUDGET SUBMISSIONS 2017-2018	33
6.4.4	SUNDRY DEBTORS WRITE OFF	51

6.4.1 ACCOUNTS FOR PAYMENT

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 May 2017
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Leanne Rowe/Grant Middleton
APPENDICES:	1. List of Accounts

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 19th May 2017, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.1

That Municipal Fund Cheques 21180 to 21200 inclusive totalling \$25,941.06, Municipal EFT payments numbered EFT16304 to EFT16417 inclusive totalling \$985,077.81, Trust Fund Cheques 2202 to 2205, totalling \$2,092.18, Direct Debit payments numbered GJ1007 to GJ1014 inclusive totalling \$231,917.89 be passed for payment and the items therein be declared authorised expenditure.

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 MAY 2017

Chq #	Date	Name	Description	Amount
21180	11-04-2017	BEVAN JAMES JUPP	RATE REFUND	223.36
21181	20-04-2017	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	169.60
21182	26-04-2017	ALINTA ENERGY	GAS	128.75
21183	26-04-2017	AUSTRALIA POST	POSTAGE	234.30
21184	26-04-2017	AUSTRALIAN COMMUNICATIONS MEDIA AUTH	LICENCE RENEWAL	44.00
21185	26-04-2017	AUSTRALIAN INSTITUTE OF BUILDING SURV	GLENN BANGAY - HOUSING BRACING/FIRE	340.00
21186	26-04-2017	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	13182.65
21187	26-04-2017	GARRY DUNGATE	NTON OVAL TOILETS - BRICKWORK	440.00
21188	26-04-2017	GERALDTON MOWER & REPAIR SPECIALISTS	PARTS	159.40
21189	26-04-2017	MCLEODS BARRISTERS AND SOLICITORS	LEGAL ADVICE/SERVICES	800.32
21190	26-04-2017	NORTHAMPTON COMMUNITY CENTRE	SPORTS ADMINISTRATION	4000.44
21191	26-04-2017	NORTHAMPTON LIONS CLUB	DRUM MUSTER	655.50
21192	26-04-2017	SYNERGY	ELECTRICITY CHARGES	643.65
21193	26-04-2017	SHIRE OF NORTHAMPTON	DOT VEHICLE LICENCE	158.85
21194	26-04-2017	TELSTRA	TELEPHONE CHARGES	1780.51
21195	26-04-2017	WATER CORPORATION	WATER CHARGES	374.10
21196	27-04-2017	PETTY CASH - KALBARRI	PETTY CASH RECOUP	94.80
21197	08-05-2017	BUXTON RESOURCES LIMITED	RATE REFUND	1053.45
21198	08-05-2017	GERALDTON MOWER & REPAIR SPECIALISTS	PARTS	197.80
21199	08-05-2017	MARINA HOME & LEISURE	KEYS	11.00
21200	08-05-2017	TELSTRA	TELEPHONE CHARGES	1247.58
				<u>\$25,940.06</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 MAY 2017

ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT16304	06-04-2017	HAYLEY BAIKIE	NCCA REIMB IINET	92.70
EFT16305	06-04-2017	SEAN BOYCE	REIMB LH MOBILE	45.00
EFT16306	06-04-2017	ROBERT MCKENZIE	REIMB TELSTRA LAND LINE RENTAL	50.00
EFT16307	20-04-2017	NEIL BROADHURST	REIMB TELSTRA	101.40
EFT16308	20-04-2017	E & S KOPPENSTEINER	REIMB TELSTRA	50.00
EFT16309	26-04-2017	ADMEDIA	KVC - ADVENTURETHON TV ADVERTISEMENT	82.50
EFT16310	26-04-2017	ALAN CRAGAN BOBCAT & EXCAVATOR HIRE	BOBCAT/ROCK BREAKER HIRE	2,453.00
EFT16311	26-04-2017	KALBARRI IGA	GOODS	84.55
EFT16312	26-04-2017	ANALYTICAL REFERENCE LABORATORY (WA) PTY LTD	SAMPLE TESTING ASBESTOS	121.00
EFT16313	26-04-2017	ARROW BRONZE	NICHE WALL PLAQUE	372.84
EFT16314	26-04-2017	AUSTRAL MERCANTILE COLLECTIONS	LEGAL EXPENSES	3,391.30
EFT16315	26-04-2017	BUNNINGS BUILDING SUPPLIES	STREET PLANTER POTS	75.88
EFT16316	26-04-2017	CENTRAL WEST PUMP SERVICE	SEAL KIT FOR ONGA PUMP	65.00
EFT16317	26-04-2017	CHEM CENTRE	WATER SAMPLE	532.40
EFT16318	26-04-2017	STAPLES	P/COPIER MTCE	1,085.28
EFT16319	26-04-2017	COURIER AUSTRALIA	FREIGHT	22.86
EFT16320	26-04-2017	CRAMER & NEILL REFRIGERATION	AIR CONDITIONING MTCE	330.00
EFT16321	26-04-2017	CRANECORP AUSTRALIA PTY LTD	LIONS PARK - UNLOAD SUBI CLIMBER	591.25
EFT16322	26-04-2017	FENCE-RITE WA	APB REPLACE FENCE	5,086.40
EFT16323	26-04-2017	FENN PLUMBING & GAS	PLUMBING	1,617.00
EFT16324	26-04-2017	GERALDTON AUTO WHOLESALERS	VEHICLE SERVICE	408.32
EFT16325	26-04-2017	GREAT NORTHERN RURAL SERVICES	ECO FLORA DECODER, SOLENOIDS	2,298.56
EFT16326	26-04-2017	GREAT SOUTHERN FUEL SUPPLY	DEPOTS - FUEL PURCHASE	26,561.02
EFT16327	26-04-2017	HOSEXPRESS	HOSE ASSEMBLY	68.06

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 MAY 2017

EFT #	Date	Name	Description	Amount
EFT16328	26-04-2017	JASON SIGNMAKERS	SIGNS	564.74
EFT16329	26-04-2017	JONO DALE PLUMBING, GAS & AIR- CON	NTON OVAL TOILETS - REPLACE CISTERN	1,221.00
EFT16330	26-04-2017	KALBARRI SES UNIT INC.	16/17 ESL 4TH INSTALMENT	8,250.00
EFT16331	26-04-2017	KALBARRI EXPRESS FREIGHT	FREIGHT	323.73
EFT16332	26-04-2017	KALBARRI WAREHOUSE	RAKE, PLIER, WEEDER, MOP&HANDLE, CHALKLINE, TAPE MEASURE, RETIC	263.30
EFT16333	26-04-2017	KALBARRI CARRIERS	FREIGHT	73.92
EFT16334	26-04-2017	KALBARRI VISITORS CENTRE INC	TV COMMERCIALS MERRILEE WATSON	1,500.00
EFT16335	26-04-2017	KALBARRI GRAVEL & SAND SUPPLIES	GRAVEL VERGE	120.00
EFT16336	26-04-2017	KALBARRI PROPERTY CARE	KAL DR SURGERY REPLACE CARPORT POSTS	1,000.00
EFT16337	26-04-2017	KEBODA STONE CONSTRUCTION	LYNTON ASSESS DAMAGE/REPORT	550.00
EFT16338	26-04-2017	KLK FARMS PTY LTD - T/AS CHILIMONY FARMS	GRAVEL	9,678.90
EFT16339	26-04-2017	KOMATSU AUSTRALIA PTY LTD	PARTS	854.38
EFT16340	26-04-2017	KALBARRI SITEWORKS	NANDA DRIVE SWEEP	363.00
EFT16341	26-04-2017	LGRCEU	PAYROLL DEDUCTIONS	194.00
EFT16342	26-04-2017	GERALDTON TOYOTA	VEHICLE SERVICE	332.76
EFT16343	26-04-2017	MIDWEST MULCHING MOWING	KALBARRI ROAD - SHOULD RECON WORKS	43,252.00
EFT16344	26-04-2017	MIDWEST TREE SERVICES	TREE LOPPING	1,903.00
EFT16345	26-04-2017	MIDWEST FINANCIAL	AUDIT	528.00
EFT16346	26-04-2017	CENTREL PTY LTD	FUEL CARDS - FUEL PURCHASES	1,915.96
EFT16347	26-04-2017	M L COMMUNICATIONS	UHF/VHF PLANT WORKS	1,642.55
EFT16348	26-04-2017	MOORE STEPHENS	FINANCIAL MANAGEMENT WORKSHOP	1,595.00
EFT16349	26-04-2017	NORTHAMPTON IGA & LIQUOR STORE	REFRESHMENTS, FUEL	361.31
EFT16350	26-04-2017	PEERLESS JAL PTY LTD	FLOOR WAX POLISH	209.13
EFT16351	26-04-2017	PURCHER INTERNATIONAL	OIL	1,943.04

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 MAY 2017

EFT #	Date	Name	Description	Amount
EFT16352	26-04-2017	HOLCIM AUSTRALIA PTY LTD	AGGREGATE BINNU WEST/EAST, CHIL, HACK	94,276.84
EFT16353	CANCELLED			
EFT16354	26-04-2017	M R SCOTT TRANSPORT P/L	GRAVEL CARTAGE	4,609.00
EFT16355	26-04-2017	SUN CITY PRINT & DESIGN	STATIONERY	437.00
EFT16356	26-04-2017	PG & FJ TAYLOR	GRAVEL	1,008.00
EFT16357	26-04-2017	TOTALLY WORKWEAR - GERALDTON	SAFETY BOOTS	170.16
EFT16358	26-04-2017	LANDGATE	VALUATION EXPS, CMS - GEOSPATIAL	813.25
EFT16359	26-04-2017	WESTRAC EQUIPMENT PTY LTD	PARTS	383.57
EFT16360	26-04-2017	WESTERN RESOURCE RECOVERY PTY LTD	PUMP OUT TRAILER DUMP	696.00
EFT16361	26-04-2017	WEST COAST SYNTHETIC SURFACES	KALBARRI CTS - EARTHWORKS/CONSTRUCT	222,640.00
EFT16362	26-04-2017	WOODCOCK CT & L	PINE POSTS, BOOTS, HARDWARE	2,740.23
EFT16363	26-04-2017	FRANK ZAPPIA CONCRETE	NCC CONCRETE PATH & FORMWORK	5,467.00
EFT16364	01-05-2017	ROBERT & LINDA SACKMANN	REIMBURSE CROSSOVER	500.00
EFT16365	08-05-2017	ABROLHOS ELECTRICS	CHINAMANS BBQ REPLACE THERMOSTAT	442.09
EFT16366	08-05-2017	AFGRI EQUIPMENT AUST PTY LTD	PARTS	354.68
EFT16367	08-05-2017	AMAZZINI & SON	PIONEER HOMES PAVERS	1,306.80
EFT16368	08-05-2017	AUSTRAL MERCANTILE COLLECTIONS	LEGAL EXPENSES	323.40
EFT16369	08-05-2017	BOSTON CONTRACTING	WATERCART CHILIMONY RD, LUCKY BAY	3,814.26
EFT16370	08-05-2017	BUSINESS KEY PTY LTD	KVC - ADVERTISING	841.50
EFT16371	08-05-2017	P S CHESTER & SON	PIONEERS HOMES - CLAIM # 6	77,872.30
EFT16372	08-05-2017	COASTAL PLUMBING & GAS FITTING	PLUMBING	124.08
EFT16373	08-05-2017	COATES HIRE OPERATIONS PTY LIMITED	ROLLER HIRE	915.75
EFT16374	08-05-2017	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	67.53
EFT16375	08-05-2017	STAPLES	P/COPIER MTCE	1,471.89
EFT16376	08-05-2017	COURIER AUSTRALIA	FREIGHT	409.30

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 MAY 2017

EFT #	Date	Name	Description	Amount
EFT16377	08-05-2017	ECO-FLORA CRANE, TRUCK & EXCAVATOR SERVICES	WATERLINE LEAK EXCAVATOR HIRE	1,060.00
EFT16378	08-05-2017	FULTON HOGAN	BITUMEN SEALING BINNU EAST/WEST, CHIL	342,221.47
EFT16379	08-05-2017	GARVON CONSTRUCTIONS	BUILDING REPAIRS	3,836.50
EFT16380	08-05-2017	GERALDTON TROPHY CENTRE	NAME BADGES	46.00
EFT16381	08-05-2017	HASLEBYS HARDWARE SUPPLIES	TOOLS, HARDWARE, FERTILISER	2,622.91
EFT16382	08-05-2017	C + J HANSON PLUMBING CONTRACTORS	PLUMBING	99.00
EFT16383	08-05-2017	JASON SIGNMAKERS	SIGNS	1,849.65
EFT16384	08-05-2017	KALBARRI HARDWARE & BUILDING SUPPLIES	KERO, HARDWARE, STAR PICKET	138.25
EFT16385	08-05-2017	KALBARRI EXPRESS FREIGHT	FREIGHT	257.79
EFT16386	08-05-2017	KALBARRI B P SERVICE STATION	FUEL	159.60
EFT16387	08-05-2017	KALBARRI LAWNMOWING SERVICE	LAWNMOWING	440.00
EFT16388	08-05-2017	KALBARRI CARRIERS	FREIGHT LIMESTONE BLOCKS	1,878.80
EFT16389	08-05-2017	KALBARRI NEWSAGENCY	STATIONERY	41.85
EFT16390	08-05-2017	KALBARRI PEST CONTROL	GENERAL URBAN PEST CONTROL	200.00
EFT16391	08-05-2017	KALBARRI VISITORS CENTRE INC	KVC REIMB AD STREAM MEDIA - TV COMM	1,518.00
EFT16392	08-05-2017	KALBARRI PROPERTY CARE	AGED CARE U3 PLUMBING	45.00
EFT16393	08-05-2017	LIND CONSULTING	CONSULTANCY - LOCAL LAWS	3,500.00
EFT16394	08-05-2017	LYPA PTY LTD	SUBIACO CLIMBER, LOG, SLIDE FINAL PAY	19,273.93
EFT16395	08-05-2017	LGRCEU	PAYROLL DEDUCTIONS	97.00
EFT16396	08-05-2017	MIDWEST MULCHING MOWING	BINNU TOWNSITE RECLAIM MRD	5,534.50
EFT16397	08-05-2017	MIRACLE RECREATION EQUIPMENT PTY LTD	ABACUS BALLS	165.00
EFT16398	08-05-2017	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	653.03
EFT16399	08-05-2017	NORTHAMPTON FAMILY STORE	VESTS	13.95
EFT16400	08-05-2017	CLEANPAK TOTAL SOLUTIONS	CLEANING PRODUCTS	101.37
EFT16401	08-05-2017	PEMCO DIESEL PTY LTD	PARTS	289.09

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 MAY 2017

EFT #	Date	Name	Description	Amount
EFT16402	08-05-2017	THE SHEARING SHED CAFE	NCCA REFRESHMENTS	90.00
EFT16403	08-05-2017	SIMPLE LIFE PROJECTS	SALLYS TREE TOILETS EXT - CLAIM 2	12,945.63
EFT16404	08-05-2017	SPALDING ELECTRICAL SERVICES	ELECTRICAL	135.30
EFT16405	08-05-2017	STRATA GREEN	LITTER PICKERS	265.86
EFT16406	08-05-2017	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	DOZER HIRE/GRAVEL PUSH UP	22,385.00
EFT16407	08-05-2017	2V NET IT SOLUTIONS	COMPTER MTCE	1,615.00
EFT16408	08-05-2017	LANDGATE	VALUATION EXPENSES	10,718.15
EFT16409	08-05-2017	WA RANGERS ASSOCIATION	RANGER POLO SHIRTS	70.00
EFT16410	08-05-2017	WESTRAC EQUIPMENT PTY LTD	PLANT REPAIRS	1,613.68
EFT16411	08-05-2017	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	376.64
EFT16412	08-05-2017	WREN OIL	OIL WASTE DISPOSAL	33.00
EFT16413	04/05/2017	COVS PARTS	HARDWARE, PROTECTIVE CLOTHING	1,596.64
EFT16414	04/05/2017	HAYLEY BAIKIE	NCCA REIMB IINET, REDKITE, NEWSAGENCY	200.09
EFT16415	04/05/2017	GLENN BANGAY	REIMB WESTNET, ACCOMM/MEALS	568.45
EFT16416	04/05/2017	WENDY DALLYWATER	REIMB FUEL, MEALS/ACCOMM, GOODS	471.11
EFT16417	04/05/2017	LEO RYAN	REIMB DODO LINE RENTAL	39.90
				\$985,077.81

TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
2202	07/04/2017	DEPT PLANNING & INFRASTRUCTURE	SPECIAL SERIES PLATES 090NR	200.00
2203	07/04/2017	ROBERT & LINDA SACKMAN	REFUND KERB DEPOSIT	500.00
2204	02/05/2017	DEPT PLANNING & INFRASTRUCTURE	SPECIAL SERIES PLATES 96NR	200.00
2205	08/05/2017	SHIRE OF NORTHAMPTON	UNCLAIMED FUNDS TO A2937	1192.18
				<u>\$2,092.18</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 MAY 2017

DIRECT DEBITS

Jnl #	Date	Name	Description	Amount	
	06/04/2017	PAYROLL	FN/E 5/4/2017		90,365.00
	07/04/2017	CLICKSUPER	SUPERANNUATION FN/E 05/04/2017		20,183.56
	20/04/2017	PAYROLL	FN/E 19/4/2017		93,833.00
	21/04/2017	CLICKSUPER	SUPERANNUATION FN/E 19/04/2017		20,380.83
GJ1007	30/04/2017	NAB BANK FEES	BANK FEES/MERCHANT FEES		437.37
GJ1008	30/04/2017	BPOINT	FEES		110.79
GJ1009	30/04/2017	BPAY	FEES		73.04
GJ1011	30/04/2017	CEO CORPORATE CARD	WESTNET	104.94	
			BANK CHARGES	9.00	
			REFRESHMENTS	23.50	
			GRANT EXP KVC CONCERT RAY RYDER	659.20	
			CONFERENCE FLIGHTS	1,358.04	2,154.68
GJ1012	30-04-17	DCEO CORPORATE CARD	BANK CHARGES	9.00	
			PLANT PARTS	171.82	
			COMPUTER EXP - MONITOR/LAMP	1,000.00	
			TRAINING ACCOMMODATION	541.85	
			OFFICE WATER FILTERS	35.99	1,758.66
GJ1013	30-04-17	WESTNET	FEES		66.00
GJ1014	30-04-17	NAB FACILITY FEE	CEO SS LOAN 152		2,554.96
					<u>\$231,917.89</u>

6.4.2 MONTHLY FINANCIAL STATEMENTS – APRIL 2017

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 May 2017
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton
APPENDICES:	Monthly Financial Report for April 2017

SUMMARY

Council to adopt the draft monthly financial reports as presented.

BACKGROUND:

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Draft Monthly Statements of Financial Activity for the period ending 30 April 2017 are attached, and include:

Compilation Report

Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Statement of Budget Amendments

Note 1 Significant Accounting Policies (presented annually)

Note 2 Explanation of Material Variances

Note 3 Net Current Funding Position

Note 4 Cash and Investments

Note 5 Budget Amendments (as per Budget Review process)

Note 6 Receivables

Note 7 Cash Backed Reserves

Note 8 Capital Disposals

Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions
Appendix B	Detailed Schedules (separate presentation)

FINANCIAL & BUDGET IMPLICATIONS:

Total variances for capital revenue and expenditure to 30th April 2017 are as follows:

Total operating revenue has a positive variance (over budget) of \$91,980 while operating expenditure has a negative variance (over budget) of \$75,010 which is mainly due to a shift in own source expenditure due to the lag in capital projects being undertaken.

Capital grant funding also has a negative variance (under budget) of \$655,045 which is due to grant funding associated with White Cliffs Road and Binnu West Road. Capital expenditure associated with roads is also under budget by \$1,171,774 which is due to the delay in completing grant funded and Council funded road projects.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.2

That Council adopts the Monthly Financial Report for the period ending 30 April 2017.

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 April 2017

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Note 2	Explanation of Material Variances
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Budget Amendments (presented as per Budget Review process)
Note 6	Receivables
Note 7	Cash Backed Reserves
Note 8	Capital Disposals
Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions

SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 30 April 2017

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 April 2017 of \$2,060,627.

Items of Significance

The material variance adopted by the Shire of Northampton for the 2016/17 year is \$5,000. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Capital Expenditure

Infrastructure Assets - Roads ▲ \$ 1,171,774 Major road project delays

Capital Revenue

Non-operating Grants, Subsidies and Contributions ▼ (\$655,045) White Cliffs and Binnu West funding delays

	%	Collected /		
		Completed	Annual Budget	YTD Budget
Significant Projects				
Pioneer Lodge (8 Units) Construction Costs	99%	\$ 1,269,545	\$ 846,360	\$ 1,252,869
Kalbarri Tennis, Netball & Basketball Courts	54%	\$ 755,520	\$ 629,580	\$ 410,442
Road Construction	44%	\$ 2,998,860	\$ 2,498,970	\$ 1,327,196
Footpath Construction	28%	\$ 162,840	\$ 135,680	\$ 45,313
4 Wheel Light tip Truck - Kalbarri	100%	\$ 82,810	\$ 69,008	\$ 82,810
Prime Mover	0%	\$ 220,000	\$ 183,333	\$ -
Tip Truck - Northampton	0%	\$ 210,000	\$ 174,999	\$ -
Lucky Bay Caravan and Camp Grounds	46%	\$ 632,490	\$ 527,060	\$ 291,780
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	78%	\$ 1,721,535	\$ 1,337,499	\$ 1,351,092
Non-operating Grants, Subsidies and Contributions	63%	\$ 3,776,775	\$ 3,029,856	\$ 2,374,811
	68%	\$ 5,498,310	\$ 4,367,355	\$ 3,725,903
Rates Levied	100%	\$ 4,206,481	\$ 4,199,236	\$ 4,209,041

% Compares current ytd actuals to annual budget

Financial Position		Closing	
		Balance 30	Current Year 30 April 2016
Adjusted Net Current Assets	243%	\$ 848,229	\$ 2,060,627
Cash and Equivalent - Unrestricted	189%	\$ 723,776	\$ 1,367,725
Cash and Equivalent - Restricted	83%	\$ 3,578,772	\$ 2,974,248
Receivables - Rates	216%	\$ 160,199	\$ 345,367
Receivables - Other	322%	\$ 87,046	\$ 280,338
Payables	39%	\$ 315,761	\$ 123,322

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

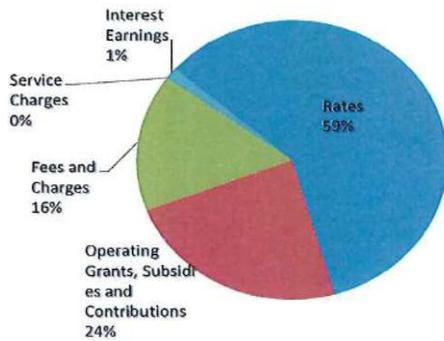
Preparation

Prepared by: Grant Middleton

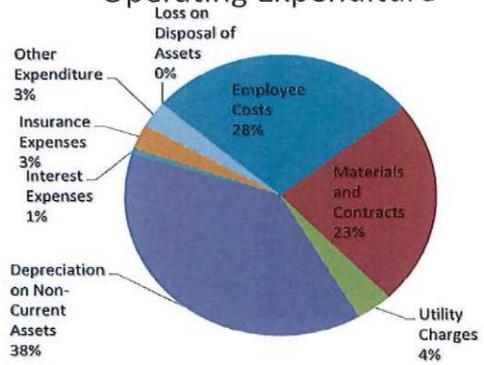
Date prepared: 5/04/2017

SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 30 April 2017

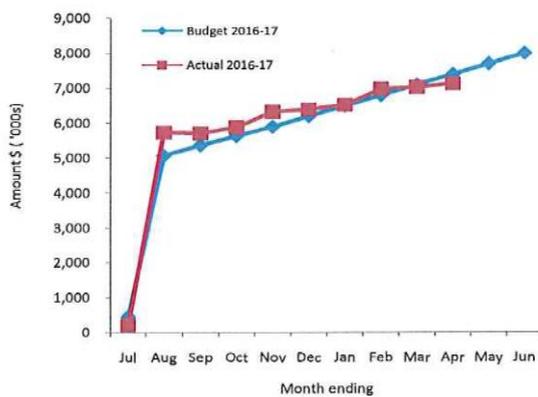
Operating Revenue



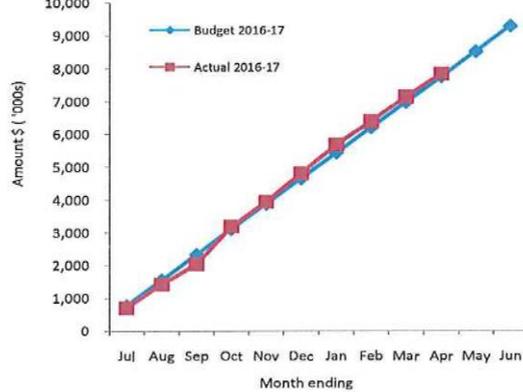
Operating Expenditure



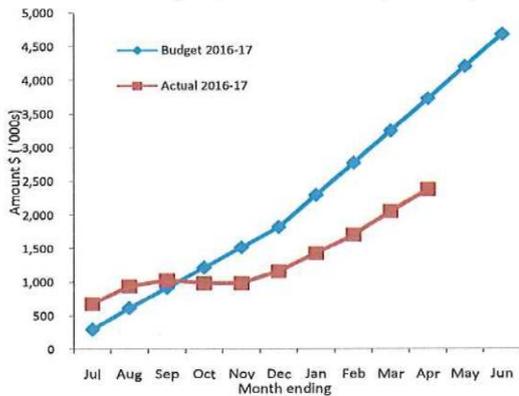
Budget Operating Revenues -v- Actual (Refer Note 2)



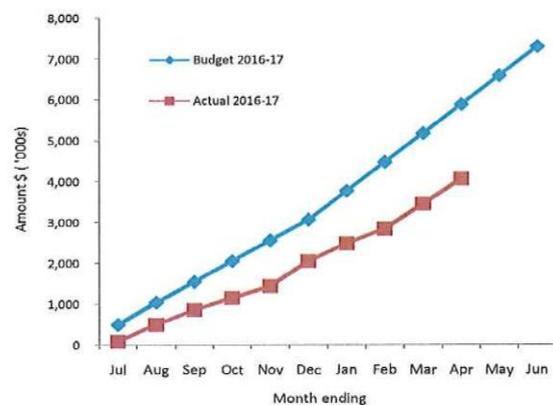
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 April 2017

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus(Deficit)	3	\$ 848,229	\$ 848,229	\$ 809,879	\$ (38,350)	(5%)	
Revenue from operating activities							
Governance		50,200	41,810	42,532	722	2%	
General Purpose Funding	9	5,782,398	5,399,385	5,391,758	(7,627)	(0%)	▼
Law, Order and Public Safety		91,280	76,040	87,957	11,917	16%	▲
Health		52,500	43,740	37,845	(5,896)	(13%)	▼
Education and Welfare		195,585	162,960	174,041	11,081	7%	▲
Housing		33,196	27,660	31,744	4,084	15%	▲
Community Amenities		838,127	823,770	849,107	25,337	3%	▲
Recreation and Culture		45,750	38,080	55,757	17,677	46%	▲
Transport		167,210	166,160	172,472	6,312	4%	▲
Economic Services		167,745	139,750	169,758	30,008	21%	▲
Other Property and Services		123,818	103,140	101,504	(1,636)	(2%)	
		7,547,809	7,022,495	7,114,475			
Expenditure from operating activities							
Governance		(834,493)	(698,487)	(688,023)	10,464	1%	▲
General Purpose Funding		(104,457)	(87,010)	(83,308)	3,702	4%	▲
Law, Order and Public Safety		(341,833)	(290,210)	(294,765)	(4,555)	(2%)	
Health		(205,562)	(171,210)	(162,063)	9,147	5%	▲
Education and Welfare		(245,937)	(204,850)	(228,374)	(23,524)	(11%)	▼
Housing		(115,122)	(95,790)	(103,209)	(7,419)	(8%)	▼
Community Amenities		(1,475,160)	(1,228,900)	(1,111,283)	117,617	10%	▲
Recreation and Culture		(1,627,590)	(1,355,700)	(1,477,498)	(121,798)	(9%)	▼
Transport		(4,028,696)	(3,354,944)	(3,403,963)	(49,019)	(1%)	▼
Economic Services		(278,173)	(231,730)	(282,176)	(50,446)	(22%)	▼
Other Property and Services		(40,508)	(33,610)	7,212	40,822	121%	▲
		(9,297,531)	(7,752,441)	(7,827,451)			
Operating activities excluded from budget							
Add back Depreciation		3,623,365	3,019,430	2,996,194	(23,236)	(1%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	12,000	7,664	418	(7,246)	(95%)	▼
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		1,885,643	2,297,148	2,283,635			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	3,776,775	3,029,856	2,374,811	(655,045)	(22%)	▼
Proceeds from Disposal of Assets	8	135,000	221,660	77,759	(143,901)	(65%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(2,306,030)	(1,712,548)	(1,879,746)	(167,198)	(10%)	▼
Infrastructure Assets - Roads	13	(2,998,860)	(2,498,970)	(1,327,196)	1,171,774	47%	▲
Infrastructure Assets - Parks and Gardens	13	(778,550)	(648,750)	(497,197)	151,553	23%	▲
Infrastructure Assets - Footpaths	13	(432,840)	(360,680)	(45,313)	315,367	87%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(609,980)	(524,508)	(319,457)	205,051	39%	▲
Furniture and Equipment	13	0	0	0	0		
Amount attributable to investing activities		(3,214,485)	(2,493,940)	(1,616,338)			
Financing Activities							
Proceeds from New Debentures		400,000	266,664	400,000	133,336	50%	▲
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		22,043	18,360	12,610	(5,750)	(31%)	▼
Transfer from Reserves	7	343,500	286,250	385,317	99,067	35%	▲
Repayment of Debentures	10	(177,773)	(148,144)	(128,163)	19,981	13%	▲
Transfer to Reserves	7	(107,157)	(89,298)	(86,312)	2,985	3%	▲
Amount attributable to financing activities		480,613	333,832	583,451			
Closing Funding Surplus(Deficit)	3	(0)	985,269	2,060,627	1,075,357	109%	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 April 2017

Note	Amended Annual Budget	Amended YTD Budget	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	3	848,229	848,229	809,879	(38,350)	(5%) ▼
Revenue from operating activities						
Rates	9	4,206,481	4,199,236	4,209,041	9,805	0% ▲
Operating Grants, Subsidies and Contributions	11	2,066,265	1,624,679	1,679,981	55,302	3% ▲
Fees and Charges		1,164,763	1,095,840	1,129,881	34,041	3% ▲
Interest Earnings		110,300	102,740	95,572	(7,168)	(7%) ▼
Other Revenue		0	0	0	0	
Profit on Disposal of Assets	8	0	0	5,514		
		7,547,809	7,022,495	7,119,988		
Expenditure from operating activities						
Employee Costs		(2,610,020)	(2,174,440)	(2,187,289)	(12,849)	(1%) ▼
Materials and Contracts		(2,131,893)	(1,781,430)	(1,841,566)	(60,136)	(3%) ▼
Utility Charges		(364,375)	(303,430)	(293,611)	9,819	3% ▲
Depreciation on Non-Current Assets		(3,623,365)	(3,019,430)	(2,996,194)	23,236	1% ▲
Interest Expenses		(62,923)	(52,410)	(51,384)	1,026	2% ▲
Insurance Expenses		(220,260)	(183,180)	(225,924)	(42,744)	(23%) ▼
Other Expenditure		(272,695)	(230,457)	(231,066)	(609)	(0%) ▼
Loss on Disposal of Assets	8	(12,000)	(7,664)	(5,931)		
		(9,297,531)	(7,752,441)	(7,832,965)		
Operating activities excluded from budget						
Add back Depreciation		3,623,365	3,019,430	2,996,194	(23,236)	(1%) ▼
Adjust (Profit)/Loss on Asset Disposal	8	12,000	7,664	418	(7,246)	(95%) ▼
Adjust Provisions and Accruals			0	0	0	
Amount attributable to operating activities		1,885,643	2,297,148	2,283,634		
Investing activities						
Grants, Subsidies and Contributions	11	3,776,775	3,029,856	2,374,811	(655,045)	(22%) ▼
Proceeds from Disposal of Assets	8	135,000	221,660	77,759	(143,901)	(65%) ▼
Land Held for Resale		0	0	0	0	
Land and Buildings	13	(2,306,030)	(1,712,548)	(1,879,746)	(167,198)	(10%) ▼
Infrastructure Assets - Roads	13	(2,998,860)	(2,498,970)	(1,327,196)	1,171,774	47% ▲
Infrastructure Assets - Parks and Gardens	13	(778,550)	(648,750)	(497,197)	151,553	23% ▲
Infrastructure Assets - Footpaths	13	(432,840)	(360,680)	(45,313)	315,367	87% ▲
Infrastructure Assets - Drainage	13	0	0	0	0	
Plant and Equipment	13	(609,980)	(524,508)	(319,457)	205,051	39% ▲
Furniture and Equipment	13	0	0	0	0	
Amount attributable to investing activities		(3,214,485)	(2,493,940)	(1,616,338)		
Financing Activities						
Proceeds from New Debentures		400,000	266,664	400,000	133,336	50% ▲
Proceeds from Advances		0	0	0	0	
Self-Supporting Loan Principal		22,043	18,360	12,610	(5,750)	(31%) ▼
Transfer from Reserves	7	343,500	286,250	385,317	99,067	35% ▲
Advances to Community Groups		0	0	0	0	
Repayment of Debentures	10	(177,773)	(148,144)	(128,163)	19,981	13% ▲
Transfer to Reserves	7	(107,157)	(89,298)	(86,312)	2,985	3% ▲
Amount attributable to financing activities		480,613	333,832	583,451		
Closing Funding Surplus (Deficit)	3	(0)	985,269	2,060,626	1,075,357	109% ▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

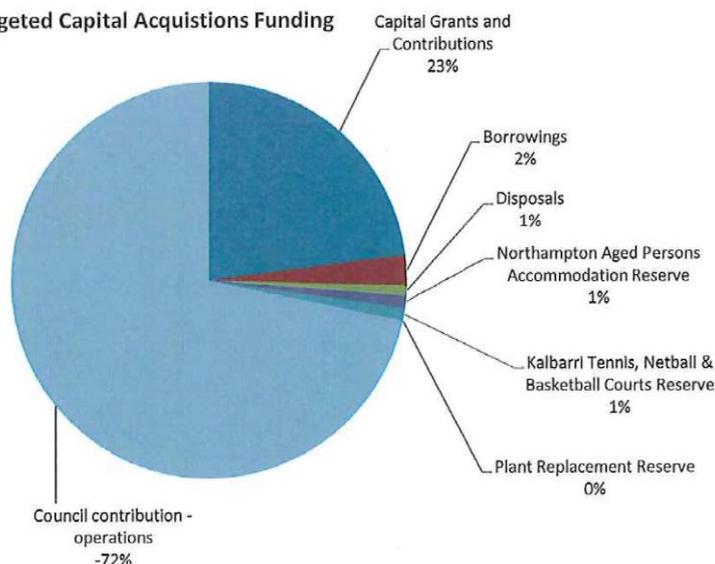
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 April 2017

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	(1,879,746)	0	(1,712,548)	(2,306,030)	(1,879,746)	(167,198)
Infrastructure Assets - Roads	13	0	(1,327,196)	(2,498,970)	(2,998,860)	(1,327,196)	1,171,774
Infrastructure Assets - Parks & Ovals	13	(425,455)	(71,742)	(648,750)	(778,550)	(497,197)	151,553
Infrastructure Assets - Footpaths	13	0	(45,313)	(360,680)	(432,840)	(45,313)	315,367
Plant and Equipment	13	0	(319,457)	(524,508)	(609,980)	(319,457)	205,051
Capital Expenditure Totals		(2,305,201)	(1,763,707)	(5,745,456)	(7,126,260)	(4,068,908)	1,676,548
Capital acquisitions funded by:							
Capital Grants and Contributions				3,029,856	3,776,775	2,374,811	
Borrowings				266,664	400,000	400,000	
Disposals				221,660	135,000	77,759	
Council contribution - Cash Backed Reserves							
Northampton Aged Persons Accommodation Reserve				110,000	165,000	165,000	
Kalbarri Tennis, Netball & Basketball Courts Reserve				112,667	169,000	169,000	
Plant Replacement Reserve				0	0	0	
Council contribution - operations				(9,486,303)	(11,772,035)	(7,255,478)	
Capital Funding Total				(5,745,456)	(7,126,260)	(4,068,908)	

Budgeted Capital Acquisitions Funding



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.
The material variance adopted by Council for the 2016/17 year is \$5,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
General Purpose Funding	(7,627)	(0%)	▼	Timing	Var largely due to additional rates discount allowed
Law, Order and Public Safety	11,917	16%	▲	Timing	Var due to ESL adjustment from 15/16
Health	(5,896)	(13%)	▼	Timing	Reduced Health/Building billings
Education and Welfare	11,081	7%	▲	Permanent	Additional NCCA Revenue compared to budget
Community Amenities	25,337	3%	▲	Timing	Actuals and Budget will converge as year progresses
Recreation and Culture	17,677	46%	▲	Timing	Var due to Reimbursement from N'Hampton Golf Club
Transport	6,312	4%	▲	Timing	Variance due to street lighting payment contribution
Economic Services	30,008	21%	▲	Timing	Var due to Halfway Bay lease fees budget profile
Operating Expense					
Governance	10,464	1%	▲	Timing	Minor Variance across numerous activities
Health	9,147	5%	▲	Timing	Var due to reduced salaries and vehicle maint costs
Education and Welfare	(23,524)	(11%)	▼	Permanent	Additional NCCA Expenditure compared to budget
Housing	(7,419)	(8%)	▼	Timing	Additional housing maint and depreciation costs
Community Amenities	117,617	10%	▲	Timing	Var due to Town Planning consultant fees delay
Recreation and Culture	(121,798)	(9%)	▼	Timing	Timing issue, actuals and budget will reconcile
Transport	(49,019)	(1%)	▼	Timing	Var will continue to decrease as road construction ramps up
Economic Services	(50,446)	(22%)	▼	Timing	Inc Lucky Bay & Reserves backed Spec Area Expenditure
Other Property and Services	40,822	121%	▲	Timing	Actuals and Budget will converge as year progresses
Capital Revenues					
Non-operating Grants, Subsidies and Contributions	(655,045)	(22%)	▼	Timing	White Cliffs and Binu West funding delays
Proceeds from Disposal of Assets	(143,901)	(65%)	▼	Timing	Truck trade (x2) delayed
Capital Expenses					
Land and Buildings	(167,198)	(10%)	▼	Timing	Actuals and Budget will converge as projects are completed
Infrastructure Assets - Roads	1,171,774	47%	▲	Timing	Major road project delays
Infrastructure Assets - Parks and Gardens	151,553	23%	▲	Timing	Actuals and Budget will converge as year progresses
Infrastructure Assets - Footpaths	315,367	87%	▲	Timing	DUP footpaths for Kalbarri foreshore postponed
Plant and Equipment	205,051	39%	▲	Timing	Two 6 wheel trucks to be delivered May/June
Financing					
Repayment of Debentures	19,981	13%	▲	Timing	Loan payment effected in subsequent month

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Note	Last Years (Budgeted) Closing 30 June 2016 \$	Last Years (Audited) Closing 30 June 2016 \$	Current 30 Apr 2017 \$
Current Assets				
Cash Unrestricted	4	723,776	266,287	1,367,725
Cash Restricted	4	3,578,772	3,642,197	2,974,248
Receivables - Rates	6	160,199	229,706	345,367
Receivables - Other	6	87,046	124,784	280,338
Receivables - Rubbish		46,487	46,487	54,245
Emergency Services Levy		63,798	63,798	63,880
Interest / ATO Receivable/Trust		107,167	0	50,383
Land Held for Resale		245,455	0	0
Inventories		10,555	10,555	35,318
Accruals/Adjustment		0	0	0
		5,023,255	4,383,814	5,171,504
Less: Current Liabilities				
Payables		(315,761)	(323,695)	(123,322)
Income Received in Advance		(2,329,780)	(2,311,371)	(1,989,222)
Provisions/Accruals/Adjustment		(245,455)	(42,163)	(13,307)
		(2,890,996)	(2,677,229)	(2,125,851)
Less: Cash Reserves	7	(1,284,031)	(1,284,031)	(985,026)
Net Current Funding Position		848,229	809,879	2,060,627

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	859,421			859,421	National	-	At Call
Trust Bank Account			211,849	211,849	National	-	At Call
OCDF - Horrocks				0	WATC	1.45%	N/A
OCDF - Binnu/White Cliffs		1,989,222		1,989,222	WATC	1.45%	N/A
Cash On Hand	1,450			1,450	N/A	Nil	On Hand
(b) Term Deposits - Municipal							
TD 31-578-****	0			0	National	2.46%	23-Jun-16
TD 31-555-****	0			0	National	2.68%	31-May-16
TD 31-509-****	506,854			506,854	National	2.69%	31-May-16
(c) Term Deposits - Reserves							
TD 16-236-****		673,175		673,175	National	2.70%	23-Jun-16
TD 88-610-****		311,852		311,852	National	2.72%	31-May-16
Total	1,367,725	2,974,248	211,849	4,553,822			

Comments/Notes - Investments

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

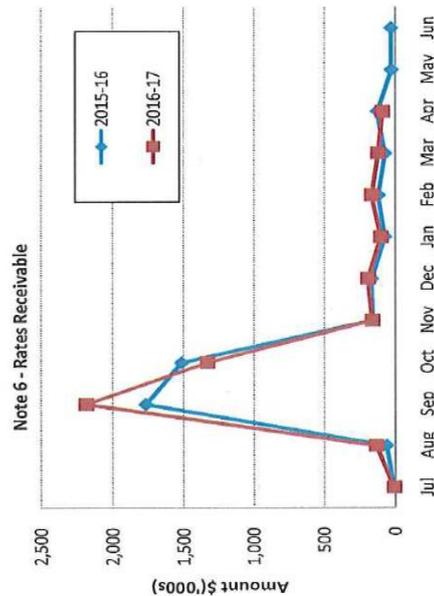
Note 5: Budget Amendments
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase In Available Cash	Decrease In Available Cash	Amended Budget Running Balance
				\$	\$	\$
	Permanent Changes					
	Opening surplus adjustment		Opening Deficit Adjustment		(38,332)	(38,332)
	Expenditure Adjustments					
0022	Conference Expenses - Savings, non attendance to LGMA conference		Operating Expenses	3,000		(35,332)
0032	Election Expenses - No election scheduled 16/17		Operating Expenses	1,500		(33,832)
0422	Printing and Stationery - Additional costs to print letterheads etc		Operating Expenses		(2,500)	(36,332)
0495	Office Security - Add costs to upgrade security systems due to NBN		Operating Expenses		(469)	(36,801)
0442	Advertising - Additional unbudgeted advertising for Local Laws review		Operating Expenses		(5,000)	(41,801)
0492	Office Expenses - Add costs for valuation/survey Lot 101 Mitchell St		Operating Expenses		(4,045)	(45,846)
0762	Bad Debt Write Off - No bad debt write-off 16/17		Operating Expenses	1,000		(44,846)
1152	Port Gregory Fire Shed - RCD testing		Operating Expenses		(930)	(45,776)
1072	Aerial Inspections - Savings no aerial inspections 16/17		Operating Expenses	1,500		(44,276)
1314	Youth Programs - Savings no payment 16/17		Operating Expenses	2,000		(42,276)
3282	Lot 605 Salami Kalbarri - Replace dishwasher		Operating Expenses		(935)	(43,211)
3282	Lot 605 Salami Kalbarri - Replace Oven		Operating Expenses		(1,220)	(44,431)
3482	Lot 74 Seventh Ave Northampton - Replace damaged rear fence		Operating Expenses		(1,586)	(46,017)
3422	Misc ESL Property Payments - Savings, no misc ESL property payments		Operating Expenses	1,000		(45,017)
3305	Binnu Refuse Site - DER Assessment for new site delayed until 2017/2018		Capital Expenses	15,000		(30,017)
3305	Binnu Refuse Site - Savings with earthworks for new pit		Capital Expenses	3,640		(26,377)
4442	Hampton Garden Toilets - Extra costs for septic pump outs		Operating Expenses		(2,600)	(28,977)
4652	Kalbarri Jetty Toilets - Costs incurred for vandalism		Operating Expenses		(2,560)	(31,537)
3344	Sally's Tree Toilets - Savings with installation off Grinder Pump		Capital Expenses	4,876		(26,661)
4807	Binnu Ablutions - Extra septic pump out costs and install septic tank risers		Operating Expenses		(4,022)	(30,683)
4672	Port Gregory Hall - Costs incurred for new switchboard & RCD installation		Operating Expenses		(1,850)	(32,533)
4772	Allen Centre Kalbarri - Extra costs to install new phone system		Operating Expenses		(2,261)	(34,794)
4772	Allen Centre Kalbarri - Office chairs not replaced		Operating Expenses	330		(34,464)
4702	RSL Hall Northampton - Supply and fit new bench top - not paid 30/06/14		Operating Expenses		(1,363)	(35,827)
3716	Hampton Gardens - Savings occurred on construction of steps/access		Capital Expenses	4,890		(30,937)
5022	Lions Park - Extra septic pump out costs		Operating Expenses		(2,678)	(33,615)
5022	Lions Park - Install Lights and Sensors		Operating Expenses		(691)	(34,306)
4952	Kalbarri Foreshore - Replace playground equipment - Arch Bridge		Operating Expenses		(2,479)	(36,785)
4952	Kalbarri Foreshore - Tree lopping		Operating Expenses		(2,750)	(39,535)
4952	Kalbarri Foreshore - Solinoid Valves, Gear Drive Sprinklers, Hunter Sprinklers		Operating Expenses		(2,271)	(41,806)
4952	Kalbarri Foreshore - Replace Bollards		Operating Expenses		(1,845)	(43,651)
4972	Horrocks Foreshore - Replace playground rocker		Operating Expenses		(2,720)	(46,371)
4972	Horrocks Foreshore - Service/repairs to bore pump		Operating Expenses		(1,490)	(47,861)
5072	Northampton Community Centre - Install 3 phase outlets, approved by Council		Operating Expenses		(1,460)	(49,321)
5122	Northampton Oval - Sweep carpark and Roads		Operating Expenses		(1,490)	(50,811)
5122	Northampton Oval - Replace Sprinklers		Operating Expenses		(1,547)	(52,358)
5582	Old Roads Board Building Northampton - Install RCD's		Operating Expenses		(2,140)	(54,498)
5090	Footpath Construction - works budgeted twice, works complete overall savings		Capital Expenses	55,590		1,092
5930	Northampton Depot - Electrical tagging		Operating Expenses		(1,540)	(448)
5910	Kalbarri Depot - Electrical tagging		Operating Expenses		(930)	(1,378)
5932	Kalbarri Airport - Additional costs for generator electrical failure		Operating Expenses		(3,580)	(4,958)
5016	Lucky Bay Caretaker Setup - Savings, no further expenditure to establish required		Capital Expenses	41,800		36,842
7322	Tyres and Tubes - Extra costs incurred for tyre purchases & repairs		Operating Expenses		(10,000)	26,842
7352	Insurance & Licenses - Additional workers compensation Insurance		Operating Expenses		(4,455)	22,387
	Revenue Adjustments					
4501	Rates General - Additional rates levied		Operating Revenue	11,379		33,766
4501	Rates General - Correction of ESL rates error from 12/13		Operating Revenue		(11,991)	21,775
4560	Rates Discount - Additional discount claimed		Operating Revenue		(8,480)	13,295
0264	Legal Fees - Reimbursement of Legal Fees (No budget)		Operating Revenue	11,283		24,578
4611/4621	General Grant & Road Grant, overall reduction in grant		Operating Revenue		(2,232)	22,346
4603	Interest on Investments - Based on current trend be a shortfall		Operating Revenue		(20,000)	2,346
0133	Other Income/Contributions - Loan to NCCA repaid		Operating Revenue	10,000		12,346
0153	Rebates/commissions - Reduced income compared to budget		Operating Revenue		(8,900)	3,446
						3,446
0623	Reimbursements - No block clearing recharging required for 16/17		Operating Revenue		(4,500)	(1,054)
2843	Residential Housing Rental - Additional property rent		Operating Revenue	5,000		3,946
3253/3263	Residential Refuse Charges - Additional income received		Operating Revenue	4,515		8,461
3853	Burial Fee's/Niche Wall - Additional income received		Operating Revenue	2,000		10,461
3893	Community Bus - Additional Bus hire received		Operating Revenue	1,500		11,961
4453	Reimbursements - Reduced Power reimbursements compared to budget		Operating Revenue		(2,500)	9,461
6833	Employment Incentive - MEEDAC		Operating Revenue	7,500		16,961
				189,303	(172,342)	

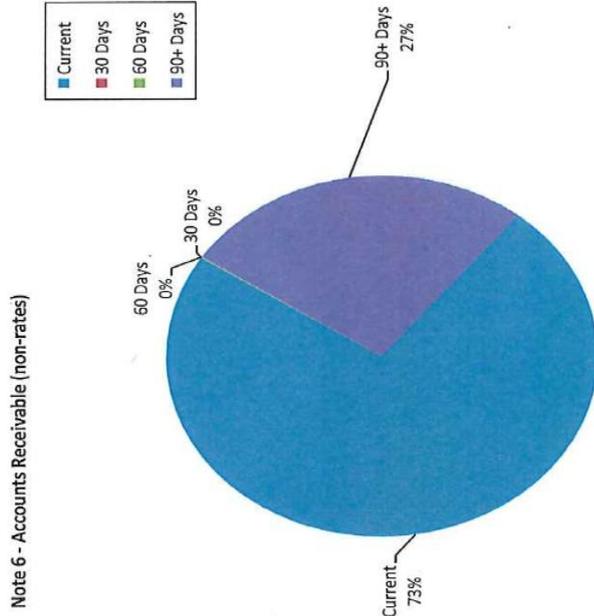
SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

	30 Apr 2017	30 June 2016	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
Note 6: Receivables								
Receivables - Rates Receivable	\$ 229,706	\$ 212,108	Receivables - General	\$ 205,682	\$ 45	\$ 276	\$ 74,335	\$ 280,338
Opening Arrears Previous Years	4,209,041	3,984,771	Receivables - General					
Levied this year	(4,093,380)	(3,967,173)	Balance per Trial Balance					
Less Collections to date	345,367	229,706	Sundry Debtors					280,338
Equals Current Outstanding			Receivables - Other					0
Net Rates Collectable	345,367	229,706	Total Receivables General Outstanding					280,338
% Collected	92.22%	94.53%						

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates

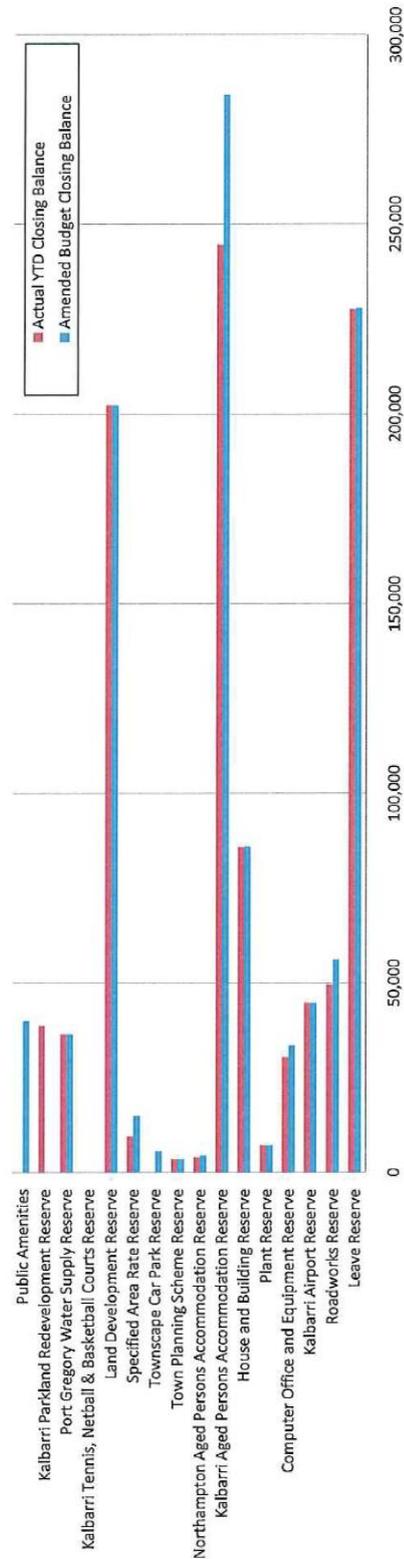


SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 217,874	5,000	4,590	5,000	5,000	0	0	\$ 227,874	\$ 227,464
Roadworks Reserve	54,245	2,000	1,830	0	0	0	(6,475)	56,245	49,600
Kalbarri Airport Reserve	24,702	200	185	20,000	20,000	0	0	44,902	44,887
Computer Office and Equipment Reserve	32,087	1,500	1,388	0	0	0	(3,000)	33,587	30,475
Plant Reserve	6,979	300	290	0	0	0	0	7,279	7,270
House and Building Reserve	73,537	2,500	2,290	10,000	10,000	0	0	86,037	85,827
Kalbarri Aged Persons Accommodation Reserve	268,859	8,000	7,333	7,157	7,157	0	(38,817)	284,016	244,532
Northampton Aged Persons Accommodation Reserve	164,044	5,500	5,050	0	0	(165,000)	(165,000)	4,544	4,094
Town Planning Scheme Reserve	13,096	0	0	0	0	(9,500)	(9,500)	3,596	3,596
Townscope Car Park Reserve	5,758	0	0	0	0	0	(5,758)	5,758	0
Specified Area Rate Reserve	15,000	0	0	0	0	0	(5,385)	15,000	9,615
Land Development Reserve	202,271	0	0	0	0	0	0	202,271	202,271
Kalbarri Tennis, Netball & Basketball Courts Reserve	169,078	0	0	0	0	(169,000)	(169,000)	78	78
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0	36,500	36,500
Kalbarri Parkland Redevelopment Reserve	0	0	0	0	38,817	0	0	0	38,817
Public Amenities	0	0	0	40,000	40,000	0	(40,000)	40,000	0
	1,284,031	25,000	22,956	82,157	120,974	(343,500)	(442,934)	1,047,688	985,026

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 9: Rating Information	Number of Properties	Rate in \$	Rateable Value	YTD Actual			Amended Budget						
				Rate Revenue	Interim Rates	Back Rates	Rate Revenue	Interim Rate	Back Rate				
RATE TYPE													
Differential General Rate													
General GRV	1,577	0.0776	20,026,809	1,552,271	11,261	517	1,564,049	1,553,079	0	0	1,553,079		
General UV	512	0.0124	179,477,737	2,221,036			2,221,036	2,221,037	0	0	2,221,037		
Sub-Totals	2,089		199,504,546	3,773,307	11,261	517	3,785,085	3,774,116	0	0	3,774,116		
Minimum Payment													
General GRV	979	\$ 520.00	3,781,019	509,080	1,020		510,100	503,880	0	0	503,880		
General UV	43	520.00	655,079	22,360	0	(5)	22,355	27,560	0	0	27,560		
Sub-Totals	1,022		4,436,098	531,440	1,020	(5)	532,455	531,440	0	0	531,440		
Discounts/Concession													
Amount from General Rates	3,111		203,940,644	4,304,747	12,281	512	4,317,540	4,305,556	0	0	4,305,556		
Ex-Gratia Rates							(151,614)				(142,500)		
Specified Area Rates							4,165,926	4,163,056			4,163,056		
Totals							43,115	0	43,425	43,425	4,206,481		

Comments - Rating Information

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual			Amended Budget		
		Net Book Value	Proceeds	Profit (Loss)	Net Book Value	Proceeds	Profit (Loss)
		\$	\$	\$	\$	\$	\$
	Plant and Equipment						
P251	Hyundai Santa Fe 2013 101NR (DCEO)	21,841	20,909	(931)	19,000	20,000	1,000
P223	Toyota Prado DSL 2013 131NR (MWS)	31,336	36,850	5,514	29,000	30,000	1,000
P167	Mitsubishi Canter 4x2 Maint NR107	15,000	15,000		15,000	15,000	
P136	Mitsubishi Truck NR7949 (Prime Mover)				31,000	30,000	(1,000)
P177	Iveco Powerstar 6x4 NR1209 Tip Truck				53,000	40,000	(13,000)
P267	Nissan 2002 Kalbarri Community Bus	10,000	5,000	(5,000)	0	0	
		78,177	77,759	5,514	147,000	135,000	2,000
				(5,931)			(14,000)

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 10: Information on Borrowings
(a) Debenture Repayments

Particulars	01 Jul 2016	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
Recreation and Culture			\$	\$	\$	\$	\$	\$
Loan 148A - Kalbarri Library Extension	77,059		24,654	24,654	52,405	52,405	3,147	3,350
Transport								
Loan 149 - Plant Purchases	131,621		31,167	63,465	100,454	68,156	5,311	9,390
Loan 153 - Plant Purchases	288,823		36,501	36,501	252,322	252,322	12,181	13,045
Other Property and Services								
Loan 154 - Staff Housing	319,884		15,428	31,110	304,456	288,774	6,287	12,260
Self Supporting Loans								
Loan 147 - Kalbarri Bowling Club	3,317		3,317	3,315	(0)	2	173	175
Loan 151 - Kalbarri Bowling Club	14,097		1,588	3,220	12,509	10,877	468	885
Loan 152 - Staff Housing	360,776		15,508	15,508	345,268	345,268	23,818	23,818
Loan 155 - Pioneer Lodge	0	400,000			400,000	400,000		
	1,195,577	400,000	128,163	177,773	1,467,414	1,417,804	51,384	62,923

All debenture repayments were financed by general purpose revenue except loans 147, 151, 152 & 155 which are self supporting loans.

(b) New Debentures

Loan 155 totalling \$400,000 for the Pioneer Lodge Development was received in February 2017.

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

Note 9: Rating Information	Number of Properties	Rateable Value	YTD Actual			Amended Budget		
			Rate	Rate	Back Rates	Rate	Interim Rate	Back Rate
RATE TYPE		\$	\$	\$	\$	\$	\$	\$
Differential General Rate								
General GRV	1,577	20,026,809	1,552,271	11,117	517	1,563,905	1,553,079	0
General UV	512	179,477,737	2,221,036			2,221,037	2,221,037	0
Sub-Totals	2,089	199,504,546	3,773,307	11,117	517	3,784,941	3,774,116	0
Minimum Payment								
General GRV	979	3,781,019	509,080	1,394		510,474	503,880	0
General UV	43	655,079	22,360	0	(5)	22,355	27,560	0
Sub-Totals	1,022	4,436,098	531,440	1,394	(5)	532,829	531,440	0
Discounts/Concession	3,111	203,940,644	4,304,747	12,511	512	4,317,770	4,305,556	0
Amount from General Rates						(151,606)	(142,500)	
Ex-Gratia Rates						4,166,164	4,163,056	
Specified Area Rates						0	0	
Totals						43,115	43,425	
						4,209,279	4,206,481	

Comments - Rating Information

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 11: Grants

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected Revenue (d)+(e)	YTD Actual Revenue (Expended) (c)	Unspent Grant (a)+(b)+(c)
			\$	\$	\$	\$	\$	\$	\$	\$	\$
General Purpose Funding											
Grants Commission - General	WALGGC	Operating	0	813,145	0	609,358	813,145	813,145	813,145	607,612	0
Grants Commission - Roads	WALGGC	Operating	0	674,110	0	505,581	674,110	674,110	674,110	506,141	0
Northampton Creative Arts	LotteryWest	Non-operating	0	0	0	0	0	0	0	1,333	1,333
Law, Order and Public Safety											
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating	0	33,780	0	28,150	33,780	33,780	33,780	35,726	0
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Operating	0	33,000	0	27,500	33,000	33,000	33,000	34,902	0
Education and Welfare/Housing											
Pioneer Lodge - Building Development	Royalties For Regions (MWDC)	Non-operating	0	0	704,545	469,696	704,545	704,545	704,545	818,391	(494,478)
NCAA Fundraising		Non-operating	0	0	0	0	0	0	0	4,949	4,949
Community Amenities											
Horrocks Community Centre		Non-operating	0	0	0	0	0	0	0	22,208	(134,996)
Recreation and Culture											
Heritage Advisory Services	State Heritage Office	Operating	0	6,500	0	5,410	6,500	6,500	6,500	4,528	0
Kalbarri Foreshore Redevelopment	National Stronger Regions	Non-operating	0	180,000	0	149,995	180,000	180,000	180,000	0	0
Finger Jetty	Department of Transport	Non-operating	0	80,000	0	66,665	80,000	80,000	80,000	55,020	(16,038)
Kalbarri Tennis, Netball & Basketball	CSRF	Non-operating	0	225,000	0	187,497	225,000	225,000	225,000	56,250	0
Kalbarri Tennis, Netball & Basketball	Royalties for Regions	Non-operating	0	226,680	0	188,897	226,680	226,680	226,680	316,512	(89,930)
Kalbarri Tennis, Netball & Basketball	Kalbarri Sport & Rec Club	Non-operating	0	20,000	0	16,666	20,000	20,000	20,000	0	0
Lions Park Re-development	Midwest Development Commission	Non-operating	0	0	0	0	0	0	0	18,393	18,393
Kalbarri Bowling Club		Non-operating	0	0	0	0	0	0	0	(51,205)	(51,205)
Seniors Week											
Seniors WA		Operating	0	0	0	0	0	0	0	1,184	0
Transport											
RRG Grants - Capital Projects	Regional Road Group	Non-operating	0	326,667	0	272,220	326,667	326,667	326,667	221,334	(64,093)
White Cliffs	State Government (R4R)	Non-operating	0	600,000	0	499,995	600,000	600,000	600,000	0	(598,041)
Binu West	State Government (R4R)	Non-operating	0	323,253	0	269,375	323,253	323,253	323,253	323,253	0
RRF - Binu West	Federal Government (R2R)	Non-operating	0	751,495	0	626,240	751,495	751,495	751,495	325,315	(207,911)
MRWA Maintenance Grants	Main Roads WA	Operating	0	161,000	0	161,000	161,000	161,000	161,000	161,000	0
WA Road Safety Commission	Kalbarri Roadwise	Non-operating	0	0	0	0	0	0	0	29,602	29,602
Economic Services											
Lucky Bay	Tourism WA Coastal Nodes Grant	Non-operating	0	0	147,885	133,236	147,885	147,885	147,885	0	(291,780)
Lucky Bay	Royalties for Regions Funding - 16/17	Non-operating	0	0	191,250	159,374	191,250	191,250	191,250	191,250	0
TOTALS			0	1,721,535	3,776,775	4,367,355	5,498,310	0	5,498,310	3,725,903	(1,055,048)
SUMMARY											
Operating	Operating Grants, Subsidies and Contributions		0	1,721,535	0	1,357,499	1,721,535	0	1,721,535	1,351,092	(71,741)
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	0	0	0	0	0	0	0	0
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	3,776,775	3,029,856	3,776,775	0	3,776,775	2,374,811	(3,425,858)
TOTALS			0	1,721,535	3,776,775	4,367,355	5,498,310	0	5,498,310	3,725,903	(1,055,048)

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2016	Amount Received	Amount Paid	Closing Balance 30 Apr 2017
	\$	\$	\$	\$
Town Planning - Security Bonds	0			0
Galena Donations	0		0	0
Transportable Housing Bond	26,275			26,275
Footpath Deposits	38,556		(8,736)	29,820
Horrocks Retention Fee - Parking/Stage 2	0		0	0
Retentions - Subdivisions	69,794		0	69,794
Building Levies (BCITF & BRB)	182	4,171		4,353
Community Bus Bond	6,000	2,200	(1,600)	6,600
Safer WA Funds	0			0
Northampton Cemetery Funds	0			0
Unclaimed Monies - Rates	4,336	2,099		6,435
Nomination Deposits	0	0		0
DOLA - Parks & Gardens Development	0			0
Aged Unit Bond	0	100	(100)	0
Council Housing Bonds	520	760	(760)	520
BROC - Management Funds	1			1
Kalbarri Youth Space Project Funds	0		0	0
Burning Off Fees	0		0	0
RSL Hall Key Bond	650	650	(420)	880
Peet Park Donations	0			0
Willa Guthurra	0			0
Special Series Plates	220	2,480	(1,600)	1,100
Auction	0			0
Kidsport	2,356	5,000	(4,389)	2,967
Public Open Space	0			0
ReDone (Kalbarri Park/Beach Shelters)	0		0	0
Northampton Child Care Association	62,768	6,537	(10,000)	59,305
Horrocks Memorial Wall	3,367	500	(3,682)	185
One Life	3,813	0	(200)	3,613
Conservation Incentives	0	0	0	0
Kalbarri Camp School	25,152	0	(25,152)	0
	243,990	24,497	(56,639)	211,849

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
Government								
DCEO Vehicle	101640	0	(40,805)	(40,805)	(40,000)	(40,000)	(805)	
Government Total		0	(40,805)	(40,805)	(40,000)	(40,000)	(805)	
Education and Welfare								
Pioneer Lodge (Car Park)	130520	(19,386)	0	(19,386)	(95,465)	(63,640)	44,254	
Pioneer Lodge (8 Units) Construction Costs	130620	(1,252,869)	0	(1,252,869)	(1,259,545)	(846,350)	(406,509)	
Education and Welfare Total		(1,272,255)	0	(1,272,255)	(1,365,010)	(910,000)	(362,255)	
Communities Amenities								
Develop Binu Refuse site	133050	(4,662)	0	(4,662)	(45,100)	(37,580)	32,918	
Sally's Tree Grinder Pump	133440	(35,242)	0	(35,242)	(30,000)	(25,000)	(10,242)	
Horrocks Community Centre	133600	(157,144)	0	(157,144)	(110,400)	(110,388)	(46,756)	
Kalbarri Community Bus	133640	0	(135,775)	(135,775)	0	0	(135,775)	
Communities Amenities Total		(197,049)	(135,775)	(332,824)	(185,500)	(172,968)	(159,856)	
Recreation And Culture								
Floating Finger Jetty - northern boat ramp	136640	(71,058)	0	(71,058)	(80,000)	(66,660)	(4,398)	
DUP - Pathways Kalbarri Foreshore Redevelopment	136940	0	0	0	(270,000)	(225,000)	225,000	
Kalbarri Tennis, Netball & Basketball Courts	137140	(410,442)	0	(410,442)	(755,520)	(629,580)	219,138	
Lions Park - Limestone Blocks	137160	(47,610)	0	(47,610)	(4,000)	(3,332)	(44,278)	
Hampton Gardens - Stairs/Paving	137160	(15,008)	0	(15,008)	(16,680)	(13,895)	(1,113)	
Wannerooka Water Storage Tanks	137160	0	(20,537)	(20,537)	(45,380)	(37,803)	17,266	
Kalbarri Bowling Green Replacement	137540	0	(51,205)	(51,205)	0	0	(51,205)	
Recreation And Culture Total		(544,117)	(71,742)	(615,859)	(1,171,580)	(976,270)	360,411	
Transport								
Road Construction	Various	0	(1,327,196)	(1,327,196)	(2,998,860)	(2,498,970)	1,171,774	
Footpath Construction	150900	0	(45,313)	(45,313)	(162,840)	(135,680)	90,367	
4 Wheel Light tip Truck - Kalbarri	142140	0	(82,810)	(82,810)	(82,810)	(69,008)	(13,802)	
Prime Mover	142140	0	0	0	(220,000)	(183,333)	183,333	
Tip Truck - Northampton	142140	0	0	0	(210,000)	(174,999)	174,999	
Works Manager 4 Wheel Drive	142240	0	(60,067)	(60,067)	(57,170)	(57,168)	(2,899)	
Transport Total		0	(1,515,385)	(1,515,385)	(3,731,680)	(3,119,158)	1,603,773	

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Other Property and Services								
Lucky Bay Caravan and Camp Grounds	150160	(291,780)	0	(291,780)	(632,490)	(527,060)	235,280	
Other Property and Services Total		(291,780)	0	(291,780)	(632,490)	(527,060)	235,280	
Capital Expenditure by Program Total		(2,305,201)	(1,763,707)	(4,068,908)	(7,126,260)	(5,745,456)	1,676,548	
Capital Expenditure By Class								
Land Held for Resale	Various	0	0	0	0	0	0	
Land and Buildings	Various	(1,879,746)	0	(1,879,746)	(2,306,030)	(1,712,548)	(167,198)	
Infrastructure Assets - Roads	Various	0	(1,327,196)	(1,327,196)	(2,998,860)	(2,498,970)	1,171,774	
Infrastructure Assets - Footpaths	Various	0	(45,313)	(45,313)	(432,840)	(360,680)	315,367	
Infrastructure Assets - Parks and Ovals	Various	(425,455)	(71,742)	(497,197)	(778,550)	(648,750)	151,553	
Plant and Equipment	Various	0	(319,457)	(319,457)	(609,980)	(524,508)	205,051	
Furniture and Equipment	Various	0	0	0	0	0	0	
Capital Expenditure Total by Class		(2,305,201)	(1,763,707)	(4,068,908)	(7,126,260)	(5,745,456)	1,676,548	

Level of Completion Indicators



6.4.3 BUDGET SUBMISSIONS 2017-2018

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 May 2017
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Garry Keeffe/Grant Middleton
APPENDICES:	1. Detailed Budget Submissions

SUMMARY:

Council to consider budget submissions from groups or organisations for funding in the 2017/2018 Budget.

BACKGROUND:

The public advertising period for the lodgement of Budget submissions for projects to be considered in Councils 2017/2018 Budget closed on the 31st March 2017.

The submissions detailed below have been received and Council is requested to consider if these projects are to be included within the 2017/2018 Draft Budget for consideration. Details of the funding requests have been provided as an attachment to this agenda item.

It is also suggested that all applicant's requests which can obtain funding from other sources be informed to actively pursue these grants to offset expenditure requirements.- In some cases it may be prudent to defer items until 2018/2019 whilst funding is being sought.

Whilst the projects listed below have been presented after the 31st March 2017 deadline it is requested that council consider the projects for listing in the draft 2017/2018 budget.

1. Gwalla Cemetery Repairs - \$10,000

A quote has been obtained for repairs to the Gwalla Cemetery walls (\$8,000) and Dr Horrocks tomb (\$2,000). The photographs below show the degraded state of the walls which will require repair works before they deteriorate any further. Also there is a hole in the brickwork of Dr Horrocks tomb which requires repair work.

Management comment – The Northampton historical society has offered to contribute towards the project.

2. Northampton Community Center Playground Soft Fall Repairs - \$25,575

Rubber Mulch Australia has provided a quotation for the removal and replacement of the playground soft fall at the Northampton Community Center. The existing soft fall is faded and damaged in quite a few areas. Photos showing some of the damaged area have been provided below.

Management comment – The existing soft fall surface has been repaired previously and is in poor condition.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.3

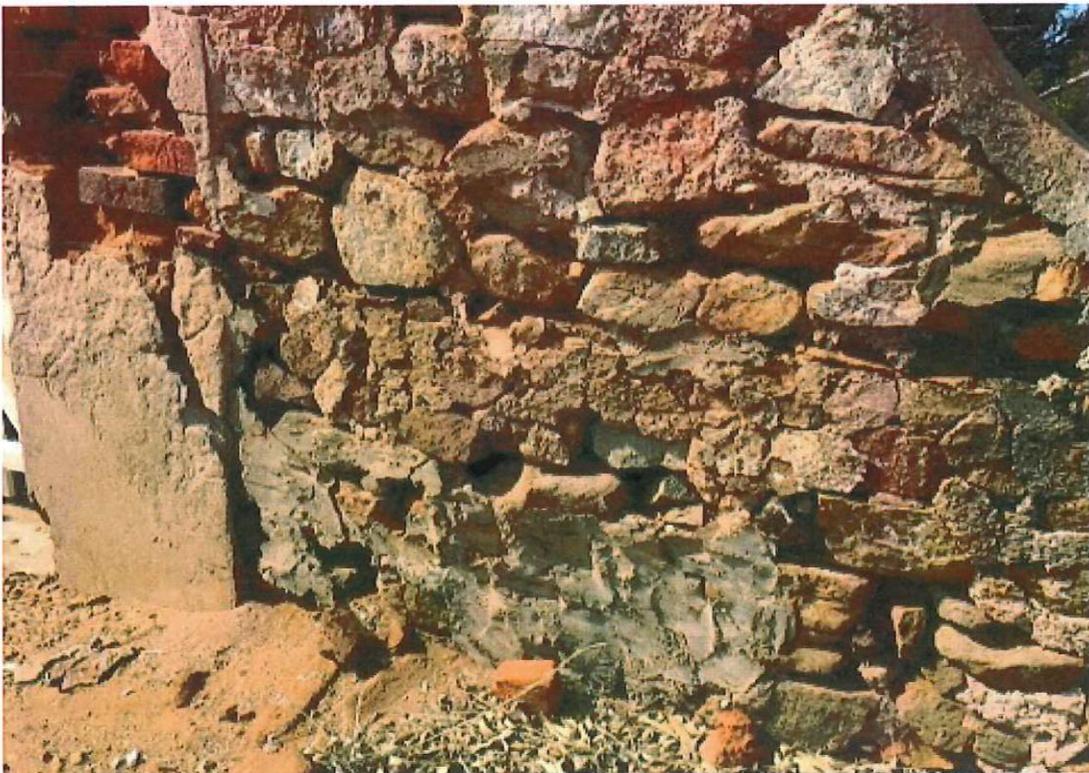
That Council consider the above projects for inclusion within the draft 2017/18 Budget.

	<p>SHIRE OF NORTHAMPTON</p> <p>Council's Annual Budget 2017/2018</p> <p>Request Form</p>
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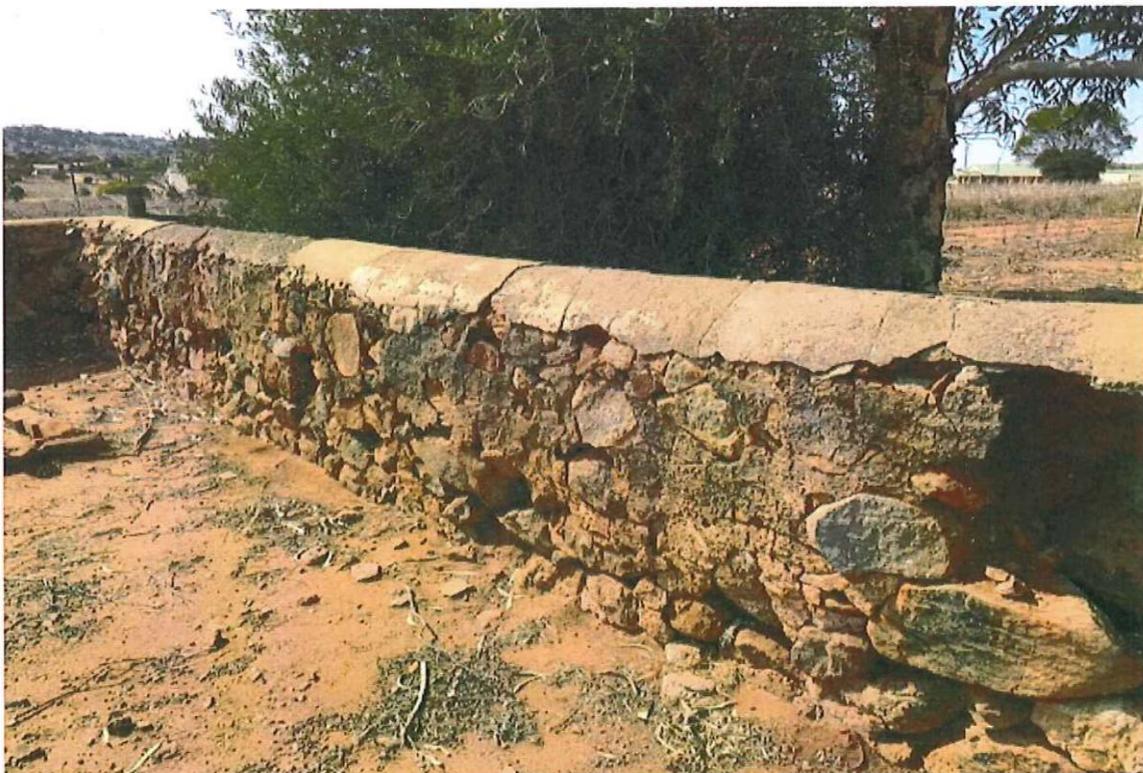
Name: Shire of Northampton

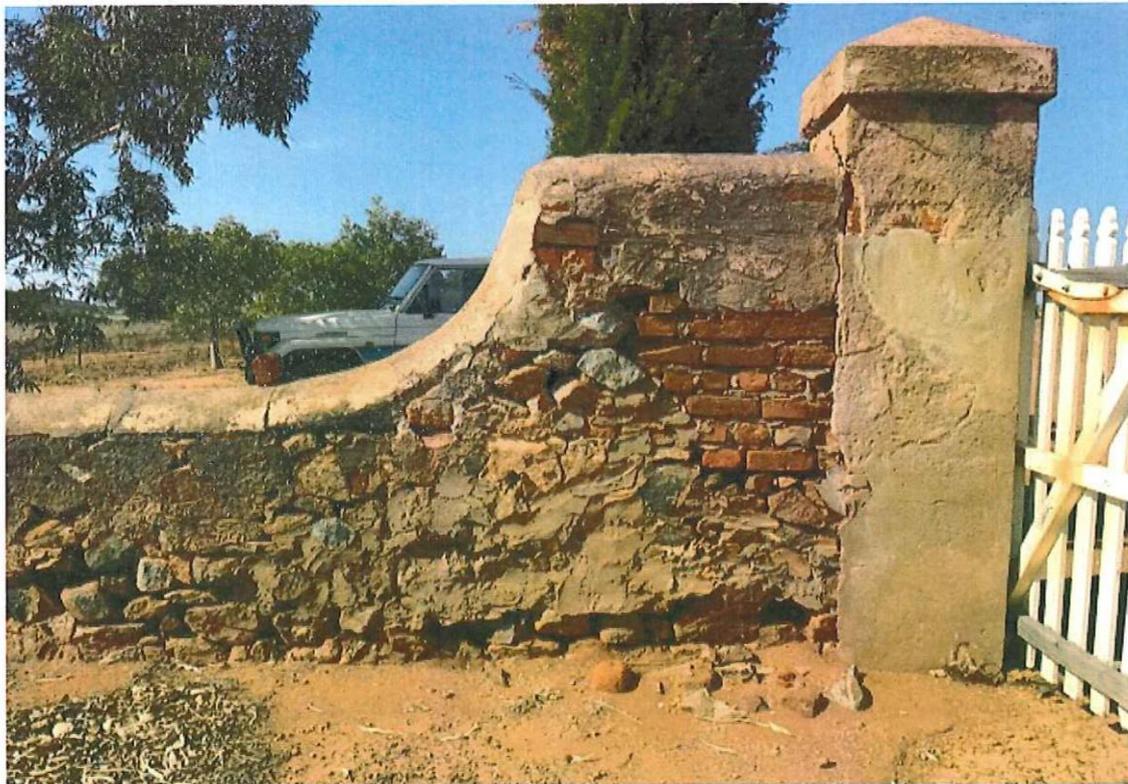
Description of Request	Estimated Cost \$
<p>Gwalla Cemetery repairs to walls and Dr Horrocks tomb. As per photographs attached, the original stone walls surrounding the Pioneer cemetery are eroding and require quite urgent attention and repair. There are large holes in sections of the wall and pillar structures and there has been considerable damage to the capping. The Gwalla Cemetery is listed as a Category 1 Place in the Shire's Municipal Inventory which means that the place has exceptional significance (highest rating) and is essential to the history of the locality. Early pioneers including Dr Joseph Horrocks and Samuel Mitchell are buried within this cemetery. The stone walls are representative of the type and style of walls constructed around and throughout the Gwalla Precinct during the settlement era. Dr Horrocks' tomb is also in urgent need of repairs. There is a hole in the brickwork which has exposed the central tomb chamber, and repairs to the brickwork and rendering of the tomb is also required to conserve the structural integrity of the tomb. Dr Horrocks was an extremely important figure in the establishment of Gwalla and he also provided vital care and support to the early settlers and the unemployed. James Mitchell's gravestone footing also needs a new slab of concrete as the headstone is sinking at one end and is at risk of toppling and breaking. Tanya Henkel, the Shire's Heritage Advisor, has been consulted with regards to the deterioration of the cemetery wall and tomb and the proposed work to repair, and her information as well as the Municipal Inventory listing information, has been attached to this submission. A quote received from Gary Dungate (who is an experienced local stonemason) has provided a quote for the repairs. Lotterywest has also been contacted and unless a community use can be substantiated (that is not tourism-related) it is unlikely to be a funding priority for them.</p>	Wall
	\$8,000 + GST
	Tomb
	\$2,000 + GST

Please return this form by Friday 31st March 2017
PO Box 61 Northampton 6535 or Fax 9934 1072
email: ceo@northampton.wa.gov.au











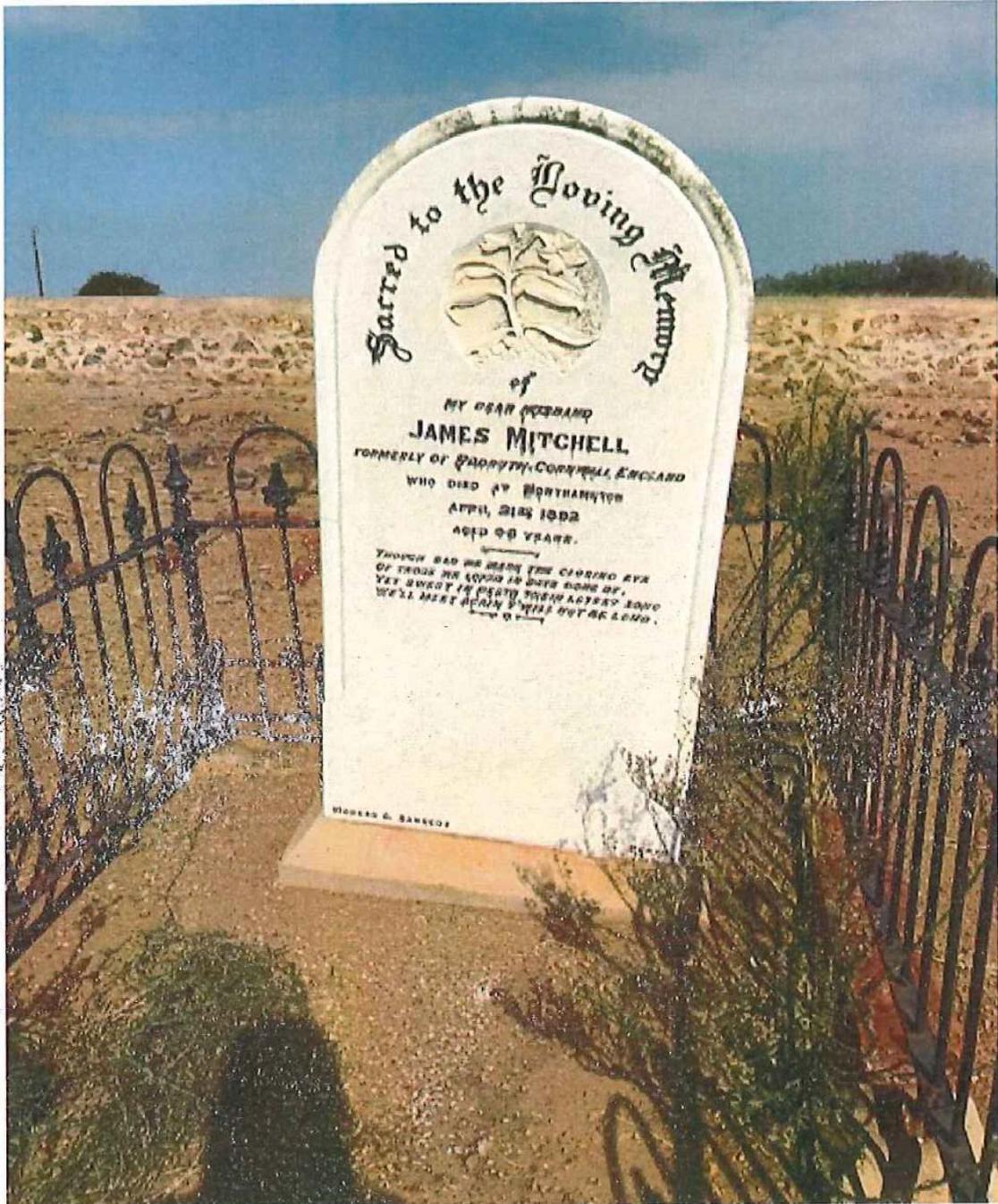














Quote

P.O. BOX 111 HILLARYS.6025 WA
MOB : 0408938617
ABN: 61 101 198 609

QUOTE:
Customer ID:
Expiration Date:

To: PLANNING OFFICER/CDO
SHIRE OF NORTHAMPTON
DEB CARSON
ADD: PO BOX 61
NORTHAMPTON

EMAIL : cdo@northampton.wa.gov.au
PH: +61 899341202
FAX :

Salesperson	Job	Payment Terms	Due Date
MICHELE	RE SURFACING	30% DEPOSIT ON ORDER	ON BOOKING

Qty	Description	Unit Price	Line Total
	SCOPE OF WORK		
153.00	M2 . SUPPLY & INSTALL EPDM SURFACE @ 15mm	120.00	18,360.00
1.00	REMOVE TOP SURFACE AND DISPOSE	1,683.00	1,683.00
2.00	WASTE BIN - WASTE MANAGEMENT	580.00	1,160.00
1.00	REPAIR BASE BLACK SHRED	1,377.00	1,377.00
1.00	TRAVEL, MEALS, ACCOMDATION	2,995.00	2,995.00
	RMA - ANZ		
	BSB-016494		
	ACC - 483361117		
	Michele Boekelman		

Quotation prepared by: _____

This is a quotation on the goods named, subject to the conditions noted below: BALANCE TO BE PAID ON COMPLETION OF JOB. Price may vary subject to site accessibility, height of play equipment, levels preparation etc. Access to water is required on site for wet pour prep and installation.

To accept this quotation, sign here and return: _____

Subtotal	25,575.00
GST	2,557.50
Total \$	28,132.50

Thank you for your business!







6.4.4 SUNDRY DEBTORS WRITE OFF

FILE REFERENCE:	1.1.4
DATE OF REPORT:	10 May 2017
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton

SUMMARY

Council to approve the write off of Sundry Debtors totalling \$447.70 as presented.

BACKGROUND:

The Finance Officer regularly reviews outstanding items in the Aged Debtors Ledger and follows up on any outstanding debts greater than 30 days. The debtors listed below have been outstanding for more than 6 months and are considered unrecoverable.

Debtor Details

UNRECOVERABLE DEBTORS					
DEBTOR NUMBER	NAME	DETAILS	AMOUNT	INVOICE RAISED	REASON
DREM01	REM 95 PTY LTD	FIREBREAK INFRINGEMENT FINE/WORKS	\$242.00	12-02-16	PROPERTY SOLD VIA MORTGAGEE SALE
DDHUN02	SCOTT HUNTER	FIREBREAK INFRINGEMENT FINES/WORKS	\$205.70	14-01-16	PROPERTY IN HANDS OF PUBLIC TRUSTEE
TOTAL			\$447.70		

FINANCIAL & BUDGET IMPLICATIONS:

The writing off of this debt will result in a loss of income of \$447.70 for Council

POLICY IMPLICATIONS:

Council does not have a current policy pertaining to rates debtor write offs. Any debts which are to be written off need to be in accordance with Section 6.12 of the Local Government Act 1995 and require an absolute majority vote.

COMMENT:

Information obtained in relation to both unsecured debts indicates that it is considered highly unlikely that the revenue can be recovered. Both sundry debtors were raised due to fire break fines and associated works in Kalbarri with sundry debtor DREM01 \$242.00 being sold in a mortgagee sale and sundry debtor DHUN02 \$205.70 is in the hands of the public trustee.

STATUTORY REQUIREMENTS

Local Government Act 1995 – Section 6.12 allows Council write-off any amount of money

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.4

That Council write off the following outstanding accounts totalling \$447.70 in accordance with Section 6.12 of the Local Government Act as the revenue is considered un-recoverable.

DREM01	REM 95 Pty Ltd	\$242.00
DHUN02	Scott Hunter	\$205.70

ADMINISTRATION & CORPORATE REPORT

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6.5.1 CORPORATE BUSINESS PLAN REVIEW

FILE REFERENCE:	4.2.4 & 1.1.2
DATE OF REPORT:	4 April 2015
REPORTING OFFICER:	Garry Keeffe with assistance from all Senior staff

SUMMARY:

That Council reviews the Corporate Business Plan, including Asset Management Plans.

BACKGROUND:

Council is required to review the Corporate Business Plan and the Asset Management Plans each year between the months of February and April. This will allow the corresponding year of the Corporate Business Plan to accurately inform the annual budget. Each review is to be carried out with consideration of changing internal, external, community and business environments.

Each year the Council's Annual Report must contain:

- i. An overview of the Strategic Community Plan and the Corporate Business Plan, which together constitute the Plan for the Future
- ii. Major initiatives to commence or continue in the next financial year
- iii. Any modifications that was made to the Strategic Community Plan during the financial year; and
- iv. Any significant modifications that was made to the Corporate Business Plan during the financial year.

COMMENT:

Council is required to progress through each individual Asset Management Plans (that forms the basis of the Community Development Plan) and then all changes will be incorporated into the CBP and presented in its entirety at the May meeting for formal adoption. The revised CBP will provide Council with the level of rate increases required for 2017/18 and beyond due to the inclusion and deletion of projects.

Council in reviewing the plans must also take into consideration new projects that have been received from the community as a result of recent advertising calling for submissions for the 2017/18 budget and future budgets. A list of community requests are presented at the opening of each CBP Classification report.

Within some areas updated costs have not been available however if projects are included within the 2017/18 budget then updated costs will be within the budget.

Loan funds

Within the review the utilisation of loan funds has not been considered. There are two proposed projects where loan funds could be utilised being the RSL Hall redevelopment and a portion of the Kalbarri Foreshore Parkland redevelopment, being the dual use pathway and lighting section.

Grant funding for both projects has not been identified.

Councils own current loans (not those that are self supporting) total liability as at 30 June 2017 is \$661,658 as per the following:

Loan	Purpose	Amt Borrowed	Liability 30/6/2017	Annual Repay	Loan Expires
154	Staff Housing - (planner)	\$350,000	\$288,775	\$ 43,367	May 2025
148	Kalbarri Library Extensions	\$100,735	\$ 52,405	\$ 28,005	Mar 2019
149	Plant Purchase - Grader & Truck	\$504,900	\$ 68,156	\$ 72,854	June 2018
153	Plant Purchases - Loader	\$390,000	\$252,322	\$ 49,546	July 2021
	Total annual liability			\$ 193,772	

To ensure the above two projects do progress an option for Council to consider is to borrow \$510,000 for the RSL hall and \$420,000 for the Kalbarri Foreshore Parkland Redevelopment works being the dual use pathway and associated limestone walls and solar lights.

If the above loans were raised for a term of 10 years each, the annual repayments for the Council would be as per below and is based on the current fixed interest rates, as quoted by WA Treasury in March 2017.

Loan for \$510,000 (3.15% interest quoted) \$59,821

Loan for \$420,000 (3.18% interest quoted) \$49,362

These repayments are achievable due to other loans Council currently has expiring in the near future.

CPI CORPORATE BUSINESS PLAN REVIEW 2017 - BUILDINGS

CPI.1 CAPITAL UPGRADE/ NEW WORKS PROGRAM

COMMUNITY REQUEST

No requests received.

STAFF COMMENT

1.1.1 RSL Hall Redevelopment

The redevelopment of the RSL Hall is unlikely to progress in 2017/18 as per previous plan as no grant funding has been identified to date.

A revised cost was recently obtained being \$519,150, round to \$520,000.

RSL HALL REDEVELOPMENT	
Building Construction costs	\$470,000
Window Treatments - provisional sum	\$ 3,000
Floor Coverings	\$ 5,000
Sand & Gravel Importation	
Council Wages & Plant	\$ 5,900
Sand Royalties	\$ 250
Allowance for repairs to car parking area	\$ 5,000
Sundry Costs	\$ 5,000
Architect/Tender Costs	\$ 25,000
	\$519,150

The only option to ensure the project becomes a reality is to borrow the funds. If this option is undertaken then the amount of funds that would need to be borrowed is \$510,000 (balance of \$3,000 to be paid for from normal operating funds) being the above less the Council wages and plant and sand royalties.

For the above reasons the project has been deferred to the 2018/19 Financial Year.

1.1.2 Relocation of Northampton Bowling Club

When the asset management plan was reviewed for 2016/17, the issue was raised within the review agenda if Council wished to continue pursuing the project.

The Council resolved to revise the costings for the Northampton Bowling Club project, to comprise one ten rink bowling green and one small function area as per Option 1 and the Northampton Bowling Club be requested to provide comment on the revised proposal.

Correspondence was forwarded to the Bowling Club and their response was they wish the Shire to keep the proposal on their 10 year asset management plan. There was no indication of the reduction of the number of bowling green's from two to one.

A revised cost for the one green was obtained, being \$275,000 (GST exclusive) however that did not include any shade or the construction of a small club house near the proposed green. The original cost for two greens was \$556,000

It is considered that this project is not a reality and more likely that if synthetic greens do progress for the club that they will be at the existing bowling club premises.

With the asset management plan being a four year plan it is recommended that this project be deleted and the more realistic view of installing a synthetic green at the existing premises be considered. If this option is taken then this project will be removed from New Capital Works to Recreation Renewal section with the provision that Community Sport & Recreation Facilities Funding be sought.

Projected Capital Upgrade/New Works Program - Buildings

\$000

Year	Description	Estimate
2016/17	Half Way/Luck Bay Nature Based camping grounds	\$280
	Council costs only for Ranger facilities	
	Half Way/Luck Bay Nature Based camping grounds	\$150
	Grant purchase items - no cost to Council	
	Binnu Refuse Site – purchase land and develop new tip	\$20
	Sally's Tree Ablutions extensions	\$40
	Pioneer Aged Residential Units – Councils contribution \$165K held in reserve, \$5k extra plus car park works \$90k	\$260
2016/17	Total	\$750

\$000

Year	Description	Estimate
2017/18	RSL Hall Redevelopment – incl display room/toilets/visitors centre, \$150 Toilets, \$525 for visitors centre/display room – Council Cost \$115	\$115
	Binnu Refuse Site – purchase land, DER approval and develop new tip, works not completed in 2016/17	\$35
2017/18	Total	\$35

\$000

Year	Description	Estimate
2018/19	Ablution at Jakes Point	\$80
	RSL Hall Redevelopment to house visitors centre, toilet upgrades and storeroom – total cost	\$520
2018/19	Total	\$600

\$000

Year	Description	Estimate
2020/21	Northampton Bowling Club Relocation	\$2.0m
	Kalbarri Community Centre	\$1.0m
2020/21	Total	\$3.0m

CP1.2 CAPITAL UPGRADE BUILDINGS RENEWAL

COMMUNITY REQUEST

No requests received.

STAFF COMMENT

1.2.1 Ablutions

Within the CBP in 2018/19 there is a proposal to construct two new ablutions, one at Jakes Point (under new buildings management plan) and the other at the Kalbarri boat pens area (under renewal of buildings management plan). Council will need to determine if the two will occur in the one year. It is recommended that they be staged.

In addition to the above two sites, it is also suggested that consideration be given to the provisions of an ablution at the Blue holes. This area is just as popular as Jakes Point and is deserving of an ablution.

1.2.2 Lynton Convict Heritage Site

A request was presented at the April 2017 meeting of Council for consideration for funding to undertake stabilisation works to walls of the buildings at the Lynton Convict Hiring Station.

Council resolved to list for consideration a provision of \$35,000 and this has now been reflected in the CBP.

Planned Renewal Year	Asset ID	Asset Name	Rem Life (Years)	Useful Life (Years)	Renewal Cost (\$)
2017/18	Administration	Allen Centre Kalbarri – floor coverings	1	25	\$40,000
2017/18	Heritage	Lynton Convict Station			\$35,000
					\$75,000

2018/19	Administration	Northampton Administration Centre – floor coverings	2	17	\$40,000
	Ablution	Jetty Ablution Building	2	45	\$80,000
					\$120,000
2020/21	Ablution	Kings Park Ablution Building	4	45	\$80,000
					\$80,000
2021/22	Residence	Fitzgerald St - Bathroom	5	30	\$5,000
	Residence	Fitzgerald St - Kitchen	5	30	\$20,000
	Residence	Fitzgerald St - Roof and guttering	5	30	\$35,000
					\$60,000
2022/23	Administration	Allen Centre Kalbarri - Guttering/Fascias	6	30	\$40,000
					\$40,000
2023/24	Health	Northampton Doctors Surgery - floor coverings	7	17	\$15,000
					\$15,000

CP2 CAPITAL RENEWAL – RECREATION

COMMUNITY REQUEST:

At the 17 March 2017 Council meeting, the Council resolved to list the following within the 2017/18 Budget. As a result these have now been placed in the CBP.

- Provision of \$27,520 for the resurfacing of the Binu Tennis Courts.
- Provision of \$16,960 for re-flooring of the Northampton squash courts and installation of three air-conditioners.

The following requests were received and presented at the April 2017 meeting where the Council resolved to include these items within the 2017/18 Budget for further consideration. Note these are being listed for inclusion within the CBP as they are the Councils assets.

- Horrocks Community Centre (HCC) - \$73,481 for the following:
 - a. Fixed shade roof over HCC playground 15m x 15m - \$32,283
 - b. Fixed shade roof over Foreshore Playground 11m x 15m - \$22,728
 - c. 2 x Park Bench/Seat Setting with curved roof shelter for the southern car park area - \$10,980
 - d. Access steps/boardwalk from HCC to oval using Duraplank & composite handrails (estimate) \$7,500

Council required the HCC to prioritise their projects and if they would be contributing to any of the projects. Advice has been received from the HCC who have prioritised the above in the following order:

1. Fixed shade shelter over foreshore playground
2. 2 x park bench/seat settings in southern car par area
3. Fixed shade shelter over HCC playground
4. Access steps/boardwalk.

On the above advice each project has been listed for each consecutive years, unless Council determines otherwise.

The HCC also indicated that they will endeavour to contribute 10% towards the projects, however as they are still fundraising no contribution has been considered in this review.

STAFF COMMENT

2.1.1 Kalbarri Foreshore Parkland Redevelopment – Nature Playground

When this project was first developed, it was planned to undertake the project in three stages over three years, however is very dependent on grant funding.

Funding for stage 1, being the dual use pathway with associated solar lighting, was unsuccessful and therefore the whole project has now been revised.

As per the request of the Kalbarri Development Association, the first project now to be pursued is the Nature Based Playground, estimated cost \$250,000 which is based on a quote received. In addition to the quote an amount of \$5,000 for sundry costs has also been included within the CBP.

The matter was presented at the February 2017 meeting of Council where the Council resolved to transfer to a reserve fund for the foreshore redevelopment, \$168,730 to be obtained from the management of changeover of the Kalbarri Age/retirement units. These funds have not yet been received however envisage they will be received in 2017/18.

Council also resolved to transfer to the same above reserve fund an error of \$38,816.72 that was incorrectly transferred to the aged persons reserve account. At this stage the reserve fund has a balance of \$38,816.72

In addition to the reserve fund, moneys held in Trust to the value of \$20,378.58 have also been transferred to the reserve fund for these works. These Trust funds are retentions on subdivisions in Kalbarri being:

- \$10,771.52 being retention bond paid in 2007/2008 for the Kalbarri Industrial subdivision undertaken by the Department of Lands. It involves engineering fees charged by Council incorrectly being deposited in the Trust Fund, interest earned on those fees, and the balance is a result of retentions been paid via the Municipal Fund and not the Trust Fund.
- An amount of \$9,607.06 that has been determined as retention related to the Port Kalbarri/Eco Flora original subdivision however the paper trail does not provide any further information. As this project had many complications with non-compliance, some funds were retained for failed road works etc and believe this is part of those amounts which should have been transferred to the Municipal Fund to assist with the repair of those roads/streets and a portion of the amount is interest earned from when the retention was first deposited.

As the developer no longer exists and the subdivision was left with many issues for the Council to resolve it has been determined that this amount is not refundable.

Although a decision by Management to place the above funds totaling \$20,378.58 into the Kalbarri Foreshore Re-development Reserve Fund, the Council has the right to alter the above and utilise the funds for other projects. At the time the decision was made by the CEO to place these amounts into the said reserve due to the Kalbarri Foreshore Parkland Redevelopment having difficulty in securing any grant funding for the project.

As reported the first stage of the project is the nature playground which has an estimated cost of \$255,000. This cost has been provided by a supplier based on a design requested by the Kalbarri Development Association.

By utilising the reserve funds of \$59,195.30, (being the above transfer plus the current reserve balance of \$38,816.72), plus the equity payout of \$168,730, leaves a balance of \$27,075 to be financed.

A funding application is being lodged to Lotterywest seeking \$90,000.

Other stages will need to be progressed over the next two to three years until the plan has been completed, unless either grant funding or loan funds are used to ensure the project is achieved which could result in many of the projects being completed earlier than anticipated.

The asset management plan has been revised to reflect the above.

2.1.2 Kalbarri Bowling Club Green Surface Renewal

It was proposed to assist with funding for the replacement of a green in 2022/23. However as Council is now aware the Club was able to obtain its own funding for the green replacement and therefore this renewal project can now be deleted from the asset management plan.

2.1.3 Pink Lake Viewing Platforms

Council has been considering the construction of viewing platforms for the Hutt Lagoon "Pink Lake" now for some time. No grant funding has been identified at this stage for the platforms therefore a provisional amount for two platforms with walkways and interpretation signage has been made.

Originally the Council only considered one viewing platform that is to be located on George Grey Drive, however requests from the Port Gregory

community have also been received raising their concerns on the number of vehicles parking on the road and part on road and road reserve creating a similar traffic hazard as that on George Grey Drive. On this basis two platforms are now considered to be the best option.

Costs obtained for one viewing platform with walkway, for materials only is \$72,300 as per the following:

Platform (30m2) and walkway (40m2)	\$70,000
Seating x 2	\$ 1,800
Interpretive Signage	<u>\$ 500</u>
	\$72,300

In addition to the above erection/construction costs for the platform and walkway will need to be taken into account. This is difficult to estimate due to the clay material that the platform and walkway need to traverse on, however as an indication the Kalbarri disabled fishing platform had a construction cost of \$21,000. With the above proposal being larger than the disabled fishing platform an estimate of \$30,000 is provided.

Therefore the total estimated cost for two platforms is \$204,600, rounded to \$205,000.

In addition to the above is the construction of car parking. No costs have been provided for these works however will involve Council staff and plant plus gravel purchases.

An alternative to the above is not to progress with platforms etc and construct access roads to car parking areas using gravel/limestone materials. No costings for this proposal have been undertaken and therefore not included in the asset management plan.

2.1.4 Northampton Oval Boundary Fence Renewal

Council during the adoption of the 2016/17 Budget resolved to stage the replacement of the Northampton Oval boundary fence over two years. The last stage is for 2017/18 and therefore is to be deleted from the originally planned year of 2022/23

2.1.5 Wannernooka Storage Tanks

Within the 2016/17 Budget a provision was made to replace two water storage tanks and the security fence with the remaining two tanks to be replaced in 2017/18.

The works have not occurred due to two main reasons, (1) the area has lead tailings contamination and is to be removed by the Department of Lands as part of their lead contamination cleanup program which will be completed by August 2017, (2) advice has been received from the Department of Water that the Council is eligible to submit a grant application to assist with all four tank replacements under the Watering WA Scheme.

The estimated cost for the whole project is \$80,000 as per the following. A grant of \$52,600 has been requested.

Cost				
Details				
Remove existing fence	backhoe/operator	2 days @ \$880/day	\$	1,760
(Council staff & plant)	two laborers - 2 days	\$225/employ/day	\$	900
Cartage/stockpiling of sand for pads - contractors plant				
	Excavator	3 days @ \$1,200/day (day based on 8h day)	\$	3,600
	2 x Semi Trucks	3 days @ \$1,040/day	\$	6,240
	Bob Cat	2 days @ \$720/day	\$	1,440
Sand pad install				
	<u>Council Staff & Plant</u>			
	Two 6 wheel tip trucks	1 day @ \$1,040/day	\$	2,080
	backhoe/operator	1 days @ \$880/day	\$	880
	<u>Contractors Plant</u>			
	Heavy 4x4 Loader	@ \$1,040/day	\$	1,040
	Two Semi Trucks	1 day @ \$1,040/day	\$	2,080
	Excavator	1 day @ \$1,200/day	\$	1,200
Tank Installation	As per quote supplied by Heritage Tanks		\$	39,600
	Placement of geofabric cover around tanks and install bottom scour - as per quote		\$	3,000
Security fence Installation	As per quote supplied by Fence Rite		\$	13,000
Sundry Allowance	safety fencing, signage waste disposal etc		\$	3,000
Total Estimated Cost			\$	79,820
		Rounded	\$	80,000

The project has been included within the CBP and 2017/18 draft budget.

Recreation - Capital Renewal

Planned Renewal Year	Asset Name	Works	Renewal Cost (\$)
2017/18	Horrocks Jetty Pylon T-brackets		\$34,000
	Binnu Tennis Courts	4 Courts	\$27,600
	Northampton Community Centre	Resurface squash courts	\$17,000
		Install three aircond's	
	Kalbarri Foreshore Parkland Redevelopment	Stage 2 – Shelters, BBQ's	\$91,000
	Kalbarri Foreshore Parkland Redevelopment	Stage 1 Nature Playground	\$255,000
	Reserve Funds to be used \$59,195	Net cost \$77,075	
	Equity payout to be used \$168,730		
	Northampton Oval	Stage 2 of fence renewal	\$20,000
	Playground Shelter – Horrocks Foreshore		\$33,000
Wannernooka Tanks (grant \$52,600)	Replace 4 tanks & fence	\$80,000	
		\$466,600	
2019/20	Kalbarri Foreshore Parkland Redevelopment	Stage 3 – playgrounds, lighting etc	\$91,500
	Kalbarri Foreshore Parkland Redevelopment	Stage 2 – shelters etc	\$278,200
	Playground Shelter	Shelter over HCC playground	\$23,000
	Parkland shelters & Seats	Be placed in southern car park area	\$11,000
		\$312,000	
2020/21	Port Gregory Foreshore	Shelters in the carpark (2)	\$12,000
	Port Gregory Foreshore	Shelters on the beach (6)	\$36,000
	Kalbarri Foreshore Parkland Redevelopment	Stage 3 – DUP	\$420,000
	Access Steps from oval to HCC		\$7,500
		\$475,500	
2022/23	Northampton Oval	–Fence	\$20,000
	Guide Park	- Skate park	\$50,000
	Kalbarri Bowling Club	–Synthetic	\$200,000
		\$50,000	

CP3 CORPORATE BUSINESS PLAN REVIEW 2015 – ROAD PROJECTS**COMMUNITY REQUEST:**

No requests received.

COUNCIL REQUEST**3.1.1 Binnu Townsite Roads**

At the 26 August 2016 meeting, Council considered a request from the Binnu Community for Council to again consider the reconstruction and bitumen sealing of the O'Connor and Lauder Streets, Binnu to provide a sealed access to the Binnu School.

The estimated costs for these works are \$63,600 and consist of the following:

Council Wages & Plant	\$28,000
Materials – Bitumen, culvert pipes etc	<u>\$35,600</u>
Total	\$63,600

The above works have not been included within the road projects report and the Council is to now determine which year this project is to be considered.

3.1.2 Binnu West Road Realignment

Council at their 17 February 2017 meeting resolved to proceed with the purchase of land to allow for the realignment of the Binnu West Road to create a bend instead of the current situation of an intersection with the Chilimony Road. The realignment eliminates ongoing problems with water damage to the road surface.

The process to acquire the land has commenced with Road Reserve Funds to be used to cover the costs for this process. The construction of the road alignment to a bitumen seal stage is estimated at \$418,000 of which the cash cost is \$303,000. For the purpose of this review this project has been listed for 2021/22.

Apart from Roads to Recovery funding, there are no other known grant opportunities that will assist with this project. For the current round of Roads to Recovery funding, projects have been allocated.

COUNCIL MANAGEMENT COMMENTS

Presented are the current projects that are within the current plan.

3.1.4 2016/17 Roads to Recovery Projects deferred

There are no changes proposed to the R2R programme.

3.1.5 Review of Current Road Asset Plan

A number of road works that were to occur in 2016/17 have not progressed and as such have been relisted for 2017/18.

In addition 2017/18 has two major road projects that will take considerable time to complete, being the Grey Street/Red Bluff Road corner redevelopment and reconstruction and bitumen sealing of the White Cliffs Road. Due to minimal works undertaken on this road in 2016/17 this project will now need to be completed to the first stage re-seal by 30 June 2017.

Due to the above, the entire roads programme has been reviewed with a number of road projects deferred for twelve months. These projects are identified within the plan.

With the shift of road projects it is in keeping within the Council own expenditure of approximately \$500,000 per year. The projects that have a line strike through them are those that have been deferred.

3.1.6 Proposed New Road Projects

The following projects are also listed for further consideration and are currently not within the road asset management plan. These projects were listed for consideration within the 2016/17 Budget but were not included within the budget. They have not been included within the current road program.

- | | |
|---|----------|
| • Chinaman's Road – reseal | \$18,300 |
| • Fifth Avenue – reconstruct last 230m section
bitumen seal and kerb to help drainage | \$44,000 |
| • Bateman Street – reconstruct last 210m section
bitumen seal and kerbing to help drainage | \$42,000 |

3.1.7 Road Upgrades for 27.5m Truck Combinations

As per Council direction, costs have been prepared to upgrade the following roads to allow for 27.5m truck combination use. The improvements were identified by MRWA when they assessed the roads.

The Council requested the following be costed:

- Gills Road – works within SLK 3.00 to 4.67, upgrade intersection on east side of Port Gregory Road, clear vegetation for sight distance at Sandy Gully, north and south - \$10,500.
- Swamps Road – works within SLK 0.00 to 16.16, widen culvert by 2.4m each side at SLK 8.2. No works proposed beyond SLK 16.16 due to non compliant grade at SLK 16.88S - \$4,400. This is considered minor works and therefore can be accommodated under the Council road maintenance budget.

For Gill Road, Council is to determine when the works are to progress.

3.1.8 Proposed Car Park Upgrades

Management is proposing that Council gives consideration to the upgrade of a number of car parks as reported below.

Lions Park Car Parking Area

Option 1 - Lions Park Car Park – using an asphalt seal (cash cost is \$66,800) best option due to tight turning	\$100,800
Option 2 - Lions Park Car Park – using an aggregate seal (cash cost is \$40,200)	\$ 74,000

Kalbarri Sport & Recreation Club

Construct new car parking areas near new courts and to rear and western side of existing building, using aggregate seal, estimated cost is \$180,000 with a cash cost of \$132,500.

Sealing of these areas will eliminate dust and grit from blowing onto the new courts which can cause discolouring to the surface.

Coastal Car Parking Areas

The following car parks are projects that have been identified within the Coastal Management Strategy as reported in Part CP6 of this report.

Costings for these are as per the following:

- | | |
|--|-----------|
| • Back Beach – bitumen seal
(cash cost \$96,200) | \$143,000 |
| • Blue Holes – bitumen seal
(cash cost \$78,000) | \$120,000 |
| • Jakes – bitumen seal
(cash cost \$128,000) | \$180,000 |
| • Siphons – bitumen seal
(cash cost \$72,000) | \$107,000 |
| • Car Park opposite Rainbow Jungle
(cash cost \$37,500) | \$60,000 |

The Council will need to determine the priority of all these car parking projects with the aim of staging them over a number of years.

FUTURE ROAD PROGRAM - 2017/18

Road Number	Road Name	Works Description	2017/18	Funding Sources			Royalties Regions
				Own Resources	- RRG	- R2R	
<u>Works Deferred from 2016/17</u>							
8	Harvey Road	Pavement Repairs - various	\$32,000	\$32,000			
173	Mitchell Street	Reseal Slurry (0.0 - 0.73 slk)	\$ 90,000	\$ 90,000		\$ 90,000	
204	Gallant Close	Reseal	\$ 10,000	\$ 10,000			
125	Hackney Street	Reseal (0.22 - 0.55 slk)	\$ 11,500	\$ 11,500			
138	West Street	Reseal - Bateman to Stephen	\$ 25,000	\$ 25,000			
<u>Works Proposed for 2017/18</u>							
-	218	Horrocks Road	Shoulder Recondition (13.5 - 16.75 slk) Stage 3	\$ 62,000	\$ 20,670	\$ 41,330	
	250	Kalbarri Road	Shoulder Recondition - 10km stages Stage 2 (23 - 33 slk)	\$ 325,000	\$ 108,330	\$ 216,670	
	121 160	Grey Street & Red Bluff Rd	Redevelop corner to provide safe access to car park viewing area funded by Black Spot	\$ 398,000	\$ 132,700	\$ 265,300	
			-				

ADMINISTRATION & CORPORATE REPORT – 21 APRIL 2017

85	Atkinson Cres	Reseal	\$ 23,000	\$ 23,000	deferred to 2018/19		
6	Chilimony Road	Construction/Overlay - stage 3	\$ 265,000	\$ 29,685		\$ 235,315	
111	Fifth Avenue	Reseal (0.20 - 0.57 slk)	\$ 14,000	\$ 14,000	deferred to 2018/19		
106	Forrest Street	Reseal (0.42 - 1.37 slk)	\$ 35,000	\$ 35,000	deferred to 2018/19		
112	Fourth Avenue	Reseal (0.19 - 0.35 slk)	\$ 6,000	\$ 6,000	deferred to 2018/19		
10	Gantheaume Crescent	Reseal (0 - 0.14 slk)	\$ 5,500	\$ 5,500			
10	Gantheaume Crescent	Reseal (0.14 - 0.36 slk)	\$ 7,500	\$ 7,500	deferred to 2018/19		
-	-	Reseal (0.36 - 0.71 slk)	\$ 15,500	\$ 15,500			
224	White Cliffs	Stage 2 - bitumen seal	\$ 1,300,000	\$ 68,500			\$ 1,130,000
Estimated Cost			\$ 2,518,500	\$ 528,385	\$ 523,300	\$ 325,315	\$ 1,130,000

FUTURE ROAD PROGRAM - 2018/19

Road Number	Road Name	Works Description	2018/19	Funding Sources			
				Own Resources	- RRG	- R2R	Royalties
85	Atkinson Cres	Reseal	\$ 23,000	\$ 23,000			
111	Fifth Avenue	Reseal (0.20 - 0.57 slk)	\$ 14,000	\$ 14,000			
106	Forrest Street	Reseal (0.42- 1.37 slk)	\$ 35,000	\$ 35,000			
112	Fourth Avenue	Reseal (0.19 - 0.35 slk)	\$ 6,000	\$ 6,000			
10	Gantheaume Crescent	Reseal (0 - 0.14 slk)	\$ 5,500	\$ 5,500			
10	Gantheaume Crescent	Reseal (0.14- 0.36 slk)	\$ 7,500	\$ 7,500			
		Reseal (0.36- 0.71 slk)	\$ 15,500	\$ 15,500			
239	Browne Boulevard	Reseal	\$ 16,500	\$ 16,500	deferred to 2019/20		
243	Castway Street	Reseal	\$ 15,000	\$ 15,000	deferred to 2019/20		
6	Chilimony Road	Reseal stage 3	\$ 97,000			\$ 97,000	
135	George Grey Drive	Reseal (0 - 2.77 slk)	\$ 121,000	\$ 17,685	\$ 80,700	\$ 22,615	
250	Kalbarri Road	Shoulder Recondition - Stage 3 (13-23 SLK)	\$ 295,000		\$ 219,300	\$ 75,700	
10	Gantheaume Crescent	Reseal Asphalt (0.71 - 0.83 slk)	\$ 33,000	\$ 33,000	deferred to 2019/20		

126	Mortimer Street	Reconstruct and Drainage	\$ 66,000	\$ 66,000	deferred to 2019/20	
-	-	Auger to Woods				
129	Porter Street	Reseal Asphalt (00 - 0.18 slk)	\$ 33,000	\$ 33,000	deferred to 2019/20	
143	Patrick Crescent	Reseal (0 - 0.37 slk)	\$ 12,500	\$ 12,500	deferred to 2019/20	
185	Ralph Street	Reseal (0 - 0.53 slk)	\$ 18,000	\$ 18,000	deferred to 2019/20	
127	Smith Street	Asphalt to some sections	\$ 52,500	\$ 52,500	deferred to 2019/20	
168	Stiles Road	Reseal (0 - 1.62 slk)	\$ 62,000			\$ 62,000
99	Stephen Street (east)	Reseal (1.416 - 1.96 slk)	\$ 18,500	\$ 18,500		
		Reseal (0.54 - 1.16 slk)	\$ 26,000	\$ 26,000		
175	Glance Street	Reseal	\$ 22,000	\$ 22,000		
109	Onslow Street	Reseal (0 - 1.32 slk)	\$ 50,000	\$ 50,000		
129	Porter Street	Reseal (0.74 - 1.81 slk)	\$ 65,000	\$ 65,000		

99	Stephen Street	Reseal (1.16 - 2.10 slk)	\$ 35,000	\$ 35,000			
76	Sutherland Street	Reseal (0 - 0.33 slk)	\$ 13,000	\$ 13,000			
209	Waikiri Parade	Reseal Asphalt (00 - 0.44 slk)	\$ 82,000	\$ 82,000			
130	Walker Street	Reseal (00 - 0.82 slk)	\$ 32,000	\$ 32,000			
224	White Cliffs	Stage 3 - bitumen seal stages 1 and 2	\$ 430,000			\$ 68,000	\$ 362,000
	Estimated Cost		\$ 1,455,000	\$ 467,685	\$ 300,000	\$ 325,315	\$ 362,000

FUTURE ROAD PROGRAM - 2019/20

Road Number	Road Name	Works Description	2019/20	Funding Sources			
				Own Resources	RRG	R2R	Royalties Regions
239	Browne Boulevard	Reseal	\$ 16,500	\$ 16,500			
243	Castway Street	Reseal	\$ 15,000	\$ 15,000			
10	Gantheaume Crescent	Reseal Asphalt (0.71- 0.83 slk)	\$ 33,000	\$ 33,000			
126	Mortimer Street	Reconstruct and Drainage Auger to Woods	\$ 66,000	\$ 66,000			
129	Porter Street	Reseal Asphalt (00 - 0.18 slk)	\$ 33,000	\$ 33,000			
143	Patrick Crescent	Reseal (0 - 0.37 slk)	\$ 12,500	\$ 12,500			
185	Ralph Street	Reseal (0 - 0.53 slk)	\$ 18,000	\$ 18,000			
127	Smith Street	Asphalt to some sections	\$ 52,500	\$ 52,500			
250	Kalbarri Road	Shoulder recondition - 10km Stage 4 (46-56 SLK)	\$ 390,000	\$ 140,000	\$ 250,000		
3	Binnu East Road	Reseal (0 - 14.4 slk)	\$ 420,000	\$ 94,685		\$ 325,315	
105	Brook Street	Reseal	\$ 26,000	\$ 26,000	deferred to 2021/22		

ADMINISTRATION & CORPORATE REPORT – 21 APRIL 2017

241	Charlton Loop	Reseal	\$ 25,000	\$ 25,000	deferred to 2021/22		
244	Jacques Boulevard	Reseal (0 - 0.72 slk)	\$ 29,000	\$ 29,000	deferred to 2021/22		
250	Kalbarri Road	Reseal (8 - 18 slk)	\$ 334,000	\$ 111,300	\$ 221,000		
164	Nanda Drive	Reseal (1.58 - 2.14 slk)	\$ 21,000	\$ 21,000	deferred to 2021/22		
127	Smith Street	Reseal (0 - 0.77 slk)	\$ 34,500	\$ 34,500	deferred to 2021/22		
	Estimated Cost		\$ 1,390,500	\$ 592,485	\$ 471,000	\$ 325,315	\$ -

FUTURE ROAD PROGRAM - 2020/21

Road Number	Road Name	Works Description	2020-21	Funding Sources			
				Own Resources	RRG	R2R	Royalties Regions
105	Brook Street	Reseal	\$ 26,000	\$ 26,000			
241	Charlton Loop	Reseal	\$ 25,000	\$ 25,000			
244	Jacques Boulevard	Reseal (0 - 0.72 slk)	\$ 29,000	\$ 29,000			
164	Nanda Drive	Reseal (1.58 - 2.14 slk)	\$ 21,000	\$ 21,000			
127	Smith Street	Reseal (0 - 0.77 slk)	\$ 34,500	\$ 34,500			
3	Binnu East Road	Reseal (26 - 32.5 slk)	\$ 262,000	\$ 262,000			
250	Kalbarri Road	Reseal (18 - 28 slk)	\$ 343,500	\$ 114,500	\$ 229,000		
	Estimated Cost		\$ 741,000	\$ 512,000	\$ 229,000	\$ -	\$ -

FUTURE ROAD PROGRAM - 2021/22

Road Number	Road Name	Works Description	2021-22	Funding Sources			
				Own Resources	RRG	R2R	Royalties Regions
3	Binnu West Road	Realign corner at Chilimony Rd	\$ 418,000	\$ 418,000			
	Estimated Cost		\$ 418,000	\$ 418,000	\$ -	\$ -	\$ -

CAR PARK DEVELOPMENT WORKS PROGRAM

CAR PARK	Works Description	Year Works Planned						
		2017-2018 costs	2017/18	2018/19	2019/20	2020/21	2021/22	Beyond 2022
<u>Northampton</u>								
Lions Park	Option 1 - asphalt seal	\$ 100,800						
	Option 2 - aggregate seal	\$ 74,000						
<u>Kalbarri</u>								
Kalbarri Sport & Rec	Aggregate seal	\$ 180,000						
Back Beach	Seal access road & car park	\$ 143,000						
Blue Holes	Seal access road & car park	\$ 120,000						
Jakes Beach	Seal access road & car park	\$ 180,000						
Siphons	Seal access road & car park	\$ 107,000						
Red Bluff Road (opposite Rainbow Jungle)	Seal access road & car park	\$ 60,000						
Estimated Cost		\$ 610,000	\$ -					

CP4 CORPORATE BUSINESS PLAN REVIEW 2015 – FOOTPATHS

COMMUNITY REQUEST

Pathway to service Sun River Chalets

Residents at Sun River Chalets have requested that a sealed pathway be provided to allow the use of gophers. Many of their residents use gophers to access the central shopping/business district of Kalbarri and are required to travel on the road in one portion of Porter Street and up Nanda Drive. Although Nanda Drive is a dead end, despite the dead end the residents claim they do experience a fair volume of road traffic.

Two options have been costed, Option 1 (coloured blue) is to provide a 2m wide concrete pathway up Porter Street and along Nanda Drive. Option 2 (shown in red) is to traverse along the boundary of unallocated crown land as per below plan.

Estimated costs for Option1 is \$70,500 (cash cost of \$58,500) and for Option 2 \$44,500 (cash cost of \$26,000)



Option 1 has a number of issues in relation to the control and avoiding of a major drainage area at the intersection of Porter and Nanda which will require installation of culverts etc.

The issue with Option 2 is that it has to traverse across unallocated crown land, Lots 310 and 560. Advice from the Department of Lands is that access can be provided across the two lots as proposed, however a formal reserve for a pathway will need to be created and as this involves UCL the proposed reserve will have to have a “futures act” process under the Native Title Act, which could result in the pathway reserve not being approved for a number of years.

Further the Council is responsible for all costs associated with the creation of this pathway reserve, being survey etc.

The above is considered very onerous for a pathway however there is little the Council can do but follow the guidelines.

Due to the above needs for option 2 it is now recommended that if a pathway is to be provided to Sun River Chalets that option 1 be considered as it will traverse up Porter Street and down Nanda Drive which is keeping within the existing road reserves and therefore no impediments with land tenure.

Council is to determine if this pathway is to be adopted within the pathway management plan and what year works are proposed.

COUNCIL REQUEST

Council at their 18 November 2016 meeting resolved not to impose a condition for the construction of a pathway from the existing path on Red Bluff Road through to entrance of caravan park and as such the Council is to construct this path.

The path has been listed for construction in 2018/19 and is dependent on the development of the Red Bluff Caravan Park proceeding by this date which includes the construction of car parking areas on the north side of Red Bluff Road. Due to the above the proposed pathway from Red Bluff to Eco Flora Estate has now also been deferred by one year.

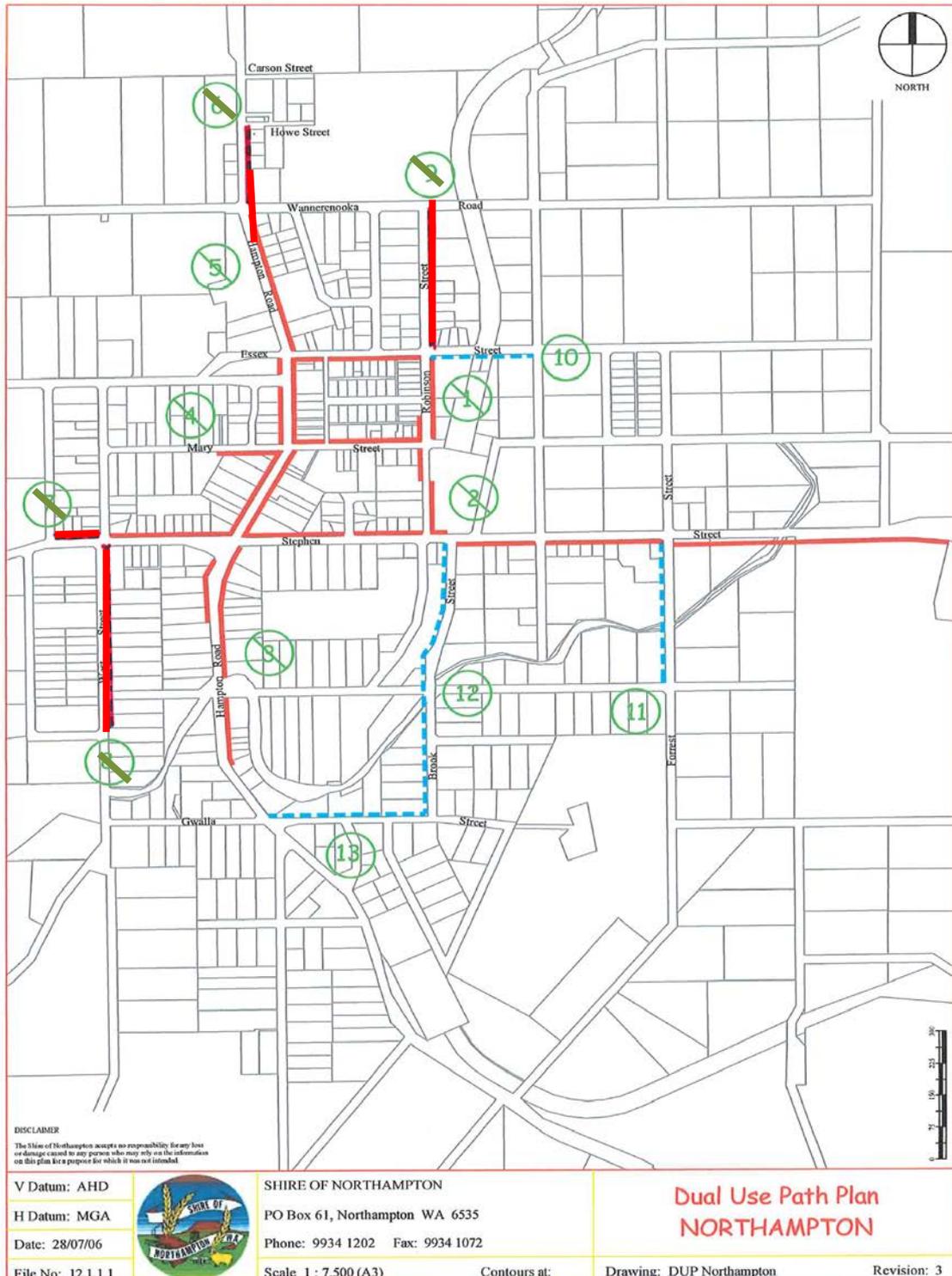
2016/17 works not progressed were, the Grey Street pathway (out front of Allen Centre) and the Stephen Street pathway renewal. As a result projects have been now re-listed for 2017/18 with all other proposed projects deferred for twelve months throughout the plan.

When Council adopted the 2016/17 Budget, the replacement of the pathway along Hampton Road, Northampton, from Stephen Street to the bottom hotel, was considered but not approved in the budget. This project has been re-listed for consideration in 2017/18.

DUAL USE PATHWAY PLAN 2017 TO 2022

Road Name	Works Description	Works Cost (Est/Price) 2016/2017	Assumed increase in costs per annum as %					Beyond 2022
			<u>2017/18</u> 1.15	<u>2018/19</u> 1.18	<u>2019/20</u> 1.21	<u>2020/21</u> 1.24	<u>2021/22</u> 1.27	
Auger Street	Smith to Mallard	\$ 37,500				\$ 49,000		
Batavia Circle	Glass to Orabanda (300)	\$ 52,000						\$ 68,000
Clotworthy Street	Grey to Smith (240)	\$ 41,000					\$ 53,000	
Essex Street	Robinson to Onslow	\$ 38,000		\$ 39,000				
Callion Way	Waikiri to Gantheaume (230)	\$ 40,000						\$ 52,000
Gantheaume Crescent	Construct Dual Use Pathway Waikiri to Sequita (192)	\$ 33,000						\$ 43,000
George Grey Drive	Red Bluff to Eco Flora	\$ 86,000			\$ 107,000			
Glass Street	Red Bluff to Rushton (190)	\$ 33,000		\$ 34,000				
Grey Street	Replace section at Allen Centre		\$ 42,000					
Hampton Rd	Replace DUP from Stephen to Bottom Pub		\$ 27,000					\$ 38,000
Hasleby Street	Construct Dual Use Pathway End of existing to Golf Club	\$ 29,000						\$ 38,000
Kaiber Street	Whole Street, east side	\$ 32,000						\$ 42,000

Nanda Drive	Red Bluff to Pederick (950)	\$ 162,000						\$ 210,000
Nanda Drive	Porter Street to Sun River Chalets							\$ 70,500
Orabanda Close	Batavia to Gantheaume (120)	\$ 20,500						\$ 27,000
Ralph Street	Gantheaume to Walker via Harvey (600)	\$ 105,000						\$ 124,000
Red Bluff Road	From Red Bluff Road to Red Bluff car park				\$ 50,000			
Sequita Way	Gallant to Gantheaume (180)	\$ 49,000						\$ 64,000
Stephen Street	Renew from Hampton Rd to West Street	\$ 57,000	\$ 57,000					
Red Bluff Rd	Red Bluff Rd past caravan park	\$ 20,000		\$ 20,000				
-	-							
	Total Estimated Cost		\$ 126,000	\$ 73,000	\$ 157,000	\$ 49,000		\$ 776,500



Note: Council has resolved not to progress with the Gwalla Street or the Brook Street pathways due to the difficult terrain on the road verge where pathways are to be placed



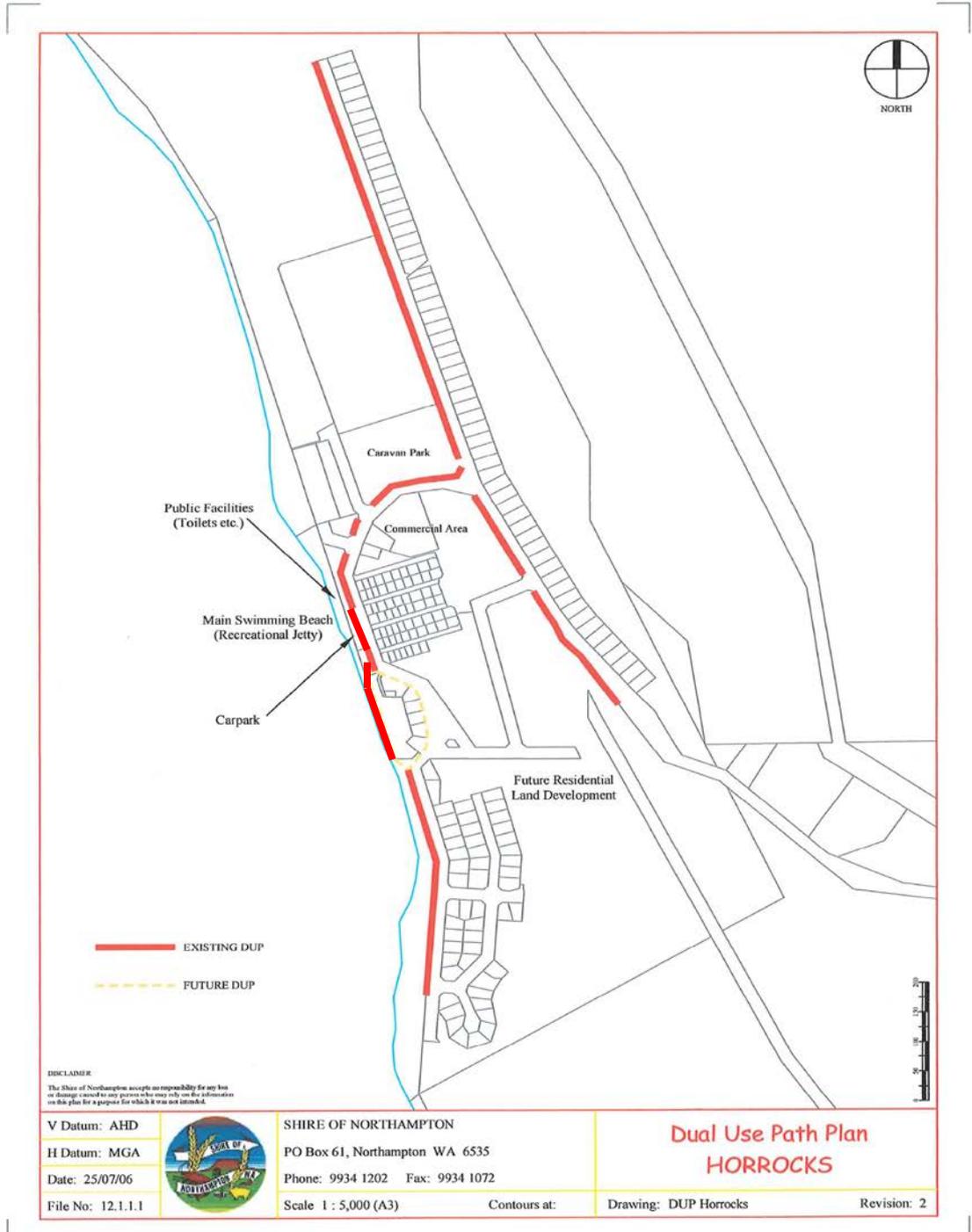
DISCLAIMER
The Shire of Northampton accepts no responsibility for any loss or damage caused to any person who may rely on the information on this plan for a purpose for which it was not intended.

V Datum: AHD
H Datum: MGA
Date: 28/02/06
File No: 12.1.1.1



SHIRE OF NORTHAMPTON
PO Box 61, Northampton WA 6535
Phone: 9934 1202 Fax: 9934 1072
Scale 1 : 7,500 (A3)

**Dual Use Path Plan
KALBARRI**
Contours at: Drawing: DUP Kalbarri Revision: 2



CP5 CORPORATE BUSINESS PLAN REVIEW 2015 – PLANT PURCHASES

The plant replacement program has been in operation for some years prior to the implementation of the Corporate Business Plan and to date has operated fairly efficiently with only some deferments being made due to changing circumstances at the time of replacement and budget restrictions.

With the advice that vehicle licencing concessions will no longer be provided and the Council will also need to pay stamp duty on new vehicles, it is suggested that the changeover terms for senior staff vehicles be re-considered. The following additional costs for each type of vehicle are provided:

	<u>Licence</u>	<u>Stamp Duty</u>	<u>Total</u>
Isuzu DMux	\$917	\$3,321	\$3,707
Toyota Prado	\$912	\$4,109	\$5,021
Toyota Camry	\$773	\$ 787	\$1,560
Ford Everest	\$906	\$3,964	\$4,870

At present the practice is that these vehicles be changed over every three years. With the above impost it is suggested that the changeovers now occur every four years, or longer if the Council so desires.

A review of the plan has been undertaken and following are staff recommended changes to the plan.

Changes to Current Plan

- Defer the changeover of the Planners vehicle until 2018/19 as has travelled minimal kilometres.
- Defer replacement of the Northampton Gardeners utility until 2018/19 as has travelled minimal kilometers.
- Defer replacement of the Kalbarri Gardeners utility until 2018/19 as has travelled minimal kilometers
- Northampton Leading Hand vehicle – proposal is to replace this vehicle as per the current plan, however the existing vehicle be retained for a replacement vehicle for the Horrocks gardener/caretaker. The vehicle this staff member uses is at a stage where it needs replacement however due to the coastal works this vehicle undertakes it is not recommended that it be replaced with a new vehicle. The trade of the Horrocks

gardener/caretakers vehicle is to be sold, a provision of \$2,000 for that sale has been included in the plan.

- 2017/18 makes provision for the replacement of a tip truck, it is recommended that this provision be deleted. This particular truck has travelled 180,000km and as such does not require replacement at this stage. It is recommended that this provision be deleted as the plan already has a proposal to replace a tip truck in 2019/2020 and 2020/2021.

New Proposals for Plan

- Replace Kalbarri Mower and transfer existing mower to Northampton and trade the existing Northampton based mower.
- Water Tank – two options are listed for consideration, (1) replace the existing 10,000 litre slide tank, or (2) not replace this tank and purchase a tri axle water tanker that can be towed with Council's prime mover.

The tri axle option is preferred due to the distances for water carting to various works that occurs, however there is also the option to dry hire such equipment when needed.

- Replace Case small tractor/front end loader. This plant item is a versatile tractor that is used in multiple tasks, is now 15 years of age and consideration for its replacement should be given, with all attachments the plant item has.

Northampton Shire Council
Projected Capital Upgrade/New Works Program - Plant and Equipment

(\$000)

Year	Item	Description	Est Purch Price	Estimate Sale Price	Estimate Nett
2017/18	1	Utility - Kalbarri Leading Hand	\$48	\$4	\$44
	-	Utility - Northampton Gardener defer to 2018/19	\$43	\$13	\$30
		Utility - Kalbarri Gardener defer to 2018/19	\$34	\$10	\$24
	2	Utility - Northampton Ranger	\$34	\$10	\$24
	3	Utility - Leading Hand, retain LH ute for Horrocks	\$48	\$2	\$46
	6	Tip Truck - Northampton defer as per report	\$247	\$74	\$173
		Truck Trailer - replace oldest trailer P228	\$85	\$10	\$75
		AWD Car - Planner defer to 2018/19	\$30	\$15	\$15
	4	2WD Car - EHO	\$30	\$15	\$15
	5	Kalbarri Mower	\$53	\$9	\$44
	6	Water Tanker - Option 1 replace 10,000l tank	\$55		\$55
		Water Tanker - Option 2 purch Tri Axle Tanker	\$125		\$125
	7	Case International Tractor & Attachments	\$83	\$5	\$78
		Free Roller	\$54		\$54
		Total	\$581	\$55	\$733

(\$000)

Year	Item	Description	Est Purch Price	Estimate Sale Price	Estimate Nett
2018/19	1	4WD Wagon - CEO	\$55	\$27	\$28
	2	4WD Wagon - Health/Building Manager	\$55	\$28	\$27
	3	Utility - Kalbarri Ranger	\$45	\$14	\$31
	4	Grader - Northampton	\$425	\$127	\$298
	5	AWD Car - Planner deferred from 2017/18	\$35	\$15	\$20
	6	Utility - Northampton Gardener deferred from 2017/18	\$43	\$13	\$30
	7	Utility - Kalbarri Gardener deferred from 2017/18	\$34	\$10	\$24
	6	Free Roller (cost to be confirmed)	\$54		\$54
		Total	\$746	\$234	\$512

(\$000)

Year	Item	Description	Est Purch Price	Estimate Sale Price	Estimate Nett
2019/20	1	4WD Wagon - Manager of Works	\$60	\$30	\$30
	2	AWD Car - Deputy CEO	\$40	\$20	\$20
	3	Utility - Northampton Grader Operator	\$35	\$11	\$24
	4	Utility - Northampton Mechanic	\$45	\$13	\$32
	5	Utility - Northampton Grader Operator	\$40	\$12	\$28
	6	Northampton Leading Hands (2 vehicles)	\$98	\$29	\$69
	7	Tip Truck - Northampton	\$260	\$78	\$182
	8	Roller	\$198	\$60	\$138
	9	Free Roller (cost to be confirmed)	\$55		\$55
		Total	\$831	\$253	\$578

(\$000)

Year	Item	Description	Est Purch Price	Estimate Sale Price	Estimate Nett
2020/21	1	2WD Car - EHO	\$30	\$15	\$15
	2	Utility - Northampton Ranger	\$48	\$14	\$34
	3	Loader - Northampton	\$342	\$103	\$239
	4	Truck - Northampton	\$85	\$25	\$60
	5	Truck - Maintenance Northampton	\$175	\$53	\$122
		Total	\$680	\$210	\$470

(\$000)

Year	Item	Description	Est Purch Price	Estimate Sale Price	Estimate Nett
2021/22	1	4WD Wagon - CEO	\$60	\$30	\$30
	2	AWD Car - Planner	\$30	\$15	\$15
	3	4WD Wagon - Health/Building Manager	\$60	\$30	\$30
	4	Grader - Northampton	\$468	\$140	\$328
	5	Loader	\$234	\$70	\$164
	6	Tip Truck - Northampton	\$272	\$82	\$190
		Total	\$1,124	\$367	\$757

(\$000)

Year	Item	Description	Est Purch Price	Estimate Sale Price	Estimate Nett
2022/23	1	4WD Wagon - Manager of Works	\$60	\$30	\$30
	2	AWD Car - Deputy CEO	\$40	\$20	\$20
	3	Utility - Kalbarri Leading Hand	\$48	\$14	\$34
	4	Utility - Northampton Gardener	\$48	\$14	\$34
	5	Utility - Kalbarri Gardener	\$39	\$12	\$27
	6	Utility - Northampton Ranger	\$39	\$12	\$27
	7	Truck Trailer	\$100	\$30	\$70
		Total	\$374	\$132	\$242

(\$000)

Year	Item	Description	Est Purch Price	Estimate Sale Price	Estimate Nett
2023/24	1	Utility - Kalbarri Leading Hand	\$43	\$13	\$30
	2	Utility - Northampton Gardener	\$43	\$13	\$30
	3	Utility - Kalbarri Gardener	\$34	\$10	\$24
	4	Utility - Northampton Ranger	\$34	\$10	\$24
	5	Tip Truck - Northampton	\$247	\$74	\$173
	6	Truck Trailers	\$93	\$28	\$65
	7	AWD Car - Planner	\$30	\$15	\$15
	8	2WD Car - EHO	\$30	\$15	\$15
		Total	\$554	\$178	\$376

(\$000)

Year	Item	Description	Est Purch Price	Estimate Sale Price	Estimate Nett
2024/25	1	4WD Wagon - CEO	\$60	\$30	\$30
	2	4WD Wagon - Health/Building Manager	\$60	\$30	\$30
	3	Grader - Northampton	\$468	\$140	\$328
	4	Loader	\$234	\$70	\$164
	5	Tip Truck - Northampton	\$272	\$82	\$190
		Total	\$1,094	\$352	\$742

			(\$000)		
Year	Item	Description	Est Purch Price	Estimate Sale Price	Estimate Nett
2025/26	1	4WD Wagon - Manager of Works	\$60	\$30	\$30
	2	AWD Car - Deputy CEO	\$40	\$20	\$20
	3	Utility - Kalbarri Leading Hand	\$48	\$14	\$34
	4	Utility - Northampton Gardener	\$48	\$14	\$34
	5	Utility - Kalbarri Gardener	\$39	\$12	\$27
	6	Utility - Northampton Ranger	\$39	\$12	\$27
	7	Truck Trailer	\$100	\$30	\$70
		Total	\$374	\$132	\$242

CP6 CORPORATE BUSINESS PLAN REVIEW 2017 – COASTAL MANAGEMENT STRATEGY PROJECTS

Council at their March 2015 meeting adopted the revised Kalbarri Coastal Management Strategy and Horrocks Coastal Management Strategy. Within each of these strategies there are recommended works/projects that will require Council to prioritise within its Corporate Business Plan. Only those recommendations which would incur a significant cost have been provided.

The following projects that were listed as high priority are now presented for Council consideration within the CBP and future budgets.

5.1 Kalbarri Strategy

Recommendation #6 – Priority High

Seal car parks and provide drainage (1)Jakes, (2) Blue Holes – costings will be undertaken to seal all car parks and access roads for further consideration by Council for inclusion in the CBP.

Refer to item 3.1.8.

Recommendation #7 – Priority High

Construct dry composting toilet at Jakes Point – Council has resolved to consider a public toilet at Jakes but not composting and be water serviced. A provision of \$80,000 has been included within the CBP.

At the 2016 review of the CBP the Council listed the construction of the new ablutions within the 2018/19 financial year. Refer to Buildings Capital Expenditure.

Recommendation #9 – Priority High

Construct a gravel car park at the entrance to the River Reserve on Grey Street with soak well; refuse bin and major education and information point.

Council resolved at its March 2015 meeting to construct a car park/entrance similar to that at the entrance of the National Park where users are directed to information on the Murchison River Foreshore.

Status - Costings have not progressed as not seen as a high priority by Management at this stage with other works taking precedence

5.2 Horrocks Strategy

Recommendation #2 – Priority High

Construct walk trail (cycling and walking) throughout CMS area – funding is available for trails however whether the ones within the strategy are eligible is unclear at this moment. Costings for provision of pathways to be undertaken with Council to prioritise when these are to progress within the CBP.

Status – Project to be determined at a later date.

CP7 CORPORATE BUSINESS PLAN REVIEW 2017 – WORK FORCE PLAN
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There are no proposed changes to the work force plan as there is no expected significant increases or decreases to staff numbers overall.

6.5.2 LOCAL GOVERNMENT WEEK CONFERENCE 2017

FILE REFERENCE:	4.1.8
CORRESPONDENT:	WALGA
DATE OF REPORT:	26 April 2017
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Conference Program 2. Notice of AGM

SUMMARY:

Advice from WALGA of the Local Government Week 2017 Conference.

Council to resolve who will be attending the conference.

LOCAL GOVERNMENT WEEK CONVENTION

Details have been received (attached to the agenda) from WALGA for the 2017 Local Government Week Convention and the Annual General Meeting.

The conference is to be held at the Perth Convention Exhibition Centre. The format for 2017 is summarised as per the following:

Wednesday 2 August – 1.30pm Annual General Meeting

Thursday 3 August - Main Convention sessions

Friday 4 August - Conference sessions continue

Registrations close 4 July 2017.

As per Council policy, a maximum of five Councillors are to attend the convention.

FINANCIAL & BUDGET IMPLICATIONS:

A committed provision within the 2017/2018 budget must be made for all costs associated with attendance to the conference.

COMMENT:

It is recommended that a firm commitment be obtained from Councillors who wish to attend the convention at the May meeting to allow early registration.

All registrations will be undertaken by Management, Councillors are requested not to progress with registration on line as indicated within the brochure.

In preparation for attendance, six rooms have been temporary booked at the Mercure Hotel.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.2

That Cr's (to be inserted) and the CEO attend the 2017 WA Local Government Convention.

APPENDICES 1 – WA Local Government Convention Program

2017 WA Local Government Convention

Information and Registration • 3

The program

Tuesday, 1 August

- 3.30pm – 5.30pm Mayors and Presidents' Forum (PCEC)
5.30pm – 7.00pm Mayors and Presidents' Reception

Wednesday, 2 August

- 10.00am Delegate Service Desk open for Convention Registration (PCEC Level 2)
12.00pm – 1.00pm Luncheon for 2017 WALGA Honours Recipients
1.30pm – 5.30pm WALGA Annual General Meeting (includes presentation of Honours Awards)
5.30pm – 7.00pm Convention Opening Welcome Reception
A welcoming space to network your way through an evening of food, beverages, music and friendly conversation. Included in Full Delegate Registration.

Thursday, 3 August

- 7.00am Delegate Service Desk open for Registration (PCEC Level 2)
7.00am – 8.30am ALGWA (WA) AGM and Breakfast.
Register online via Delegate Registration. Other enquiries to Cr Janet Davidson OAM JP, City of Perth – M: 0417 974 936 or janetdavidsonjp@hotmail.com
8.00am – 8.45am Light Breakfast in the Trade Pavilions for Delegates
An opportunity to catch up with Exhibitors and each other over a croissant and glass of orange juice.

9.00am



There is no geography to intelligence and there is no geography to passion - Opening Keynote Address from Dr Ernesto Sirolli

"The future of every community lies in capturing the passion, energy and imagination of its own people." – Dr Ernesto Sirolli

Dr Ernesto Sirolli is a community iron man and one of the world's leading authorities on local economic development. He began working in International Aid in Africa in 1971 and has since worked globally in projects to promote local entrepreneurship and local self-determination. One of Ernesto's early projects was in Esperance in 1985, where he pioneered a unique economic development approach based on harnessing the passion, determination, intelligence, and resourcefulness of the local people. This locally managed resource has been in operation for over 30 years.

Ernesto will explore how to transform economic fortunes in communities through a person-centered approach to economic development. That is, how can positive change be affected in communities through harnessing the power and innovation of entrepreneurs already living in those very communities.

Ernesto Sirolli, Founder of the Sirolli Institute



10.30am – 11.15am Refreshments

11.15am Session 2 Concurrent sessions

All delegates will be asked to indicate session preference when registering to assist with venue planning.

Community Enterprise Facilitation®

Enterprise Facilitation® aims to promote local economic growth by providing support to local entrepreneurs from within a community by nurturing the resourcefulness of its people. Convinced that the future of every community lies in capturing the passion, intelligence, imagination and resources of its people, Ernesto Sirolli developed Enterprise Facilitation® as a person-centered approach to local economic development.

This session will explore how Enterprise Facilitation® applies to your community by demonstrating that the provision of caring, competent, dedicated advice and support to entrepreneurs is as important as the development of physical infrastructures to the development of a stable and prosperous economy.

Engaging Young People in Local Communities

Engaging with youth goes beyond giving young people a voice, it is about ensuring young people are valued and that their contribution is respected, considered and acted upon. Meaningful youth engagement is a partnership where together, a genuine sense of ownership of decision-making and vision sharing is built.

Technology is changing the way we communicate. This session explores contemporary options and opportunities for involving young people in the affairs of Local Government and their community.

Innovation in Local Government

Local Government is increasingly being tasked with solving very complex problems. RDA Perth has hosted a unique forum to start the conversation around innovation in Local Government and what technologies might be utilised to assist with many of the day to day activities that Local Government undertakes for their communities. Following the forum the ideas identified are being developed by a group of entrepreneurs, innovators and technologists to develop 'outside-the-box' solutions. These approaches will be presented at this concurrent session.

Field Trip: Cockburn ARC

Cockburn ARC is the City of Cockburn's major recreation and aquatic centre at Cockburn Central West. It is one of the largest developments of its kind in Australia, providing state-of-the-art aquatic and recreation facilities and the new home of the Fremantle Football Club.

1.00pm - 2.00pm Lunch

2.00pm

Session 3 Concurrent sessions

All delegates will be asked to indicate session preference when registering to assist with venue planning.

A Taste of Waste

Waste management is one of the most important and highly rated services that Local Government provides. To whet your appetite for waste, this session will provide you with a 'taste' of each of the different service types, from kerbside recycling, to verge collections, all the way to rural landfills. You will have the opportunity to hear about some of the funding available and Better Practice approaches being put in place by the Waste Authority, and the Department of Environment Regulation will provide an update on their Regulatory Reform process, including the highly anticipated Environmental Standard: Rural landfills.

The session will conclude with the opportunity to ask questions and discuss the different services, funding and regulatory developments with our engaging and knowledgeable speakers.



Engaged and Empowered Citizens

Engaged and empowered citizens generate optimism about the future. They produce good decisions to meet tough community challenges and contribute to economic and cultural vitality. This session will explore how a civic engagement approach to decision making can lead to innovation and deliver better results to your communities. It will also outline how to improve engagement with your community and highlight community participatory models that are being used across Australia and overseas to improve the inclusiveness and liveability of local communities.

Innovative Infrastructure

Local Government roads and infrastructure assets may look very different in the future. Emerging technologies are offering innovative opportunities to assist Local Governments and their communities realise significant benefits and efficiencies when it comes to planning, building, operating and maintaining key infrastructure.

This session will provide an insight into the ways ground-breaking technologies can be applied to roads, bridges, street lighting and other infrastructure. It will encourage different thinking as to how a Local Government can meet the demands of modern communities.

Field Trip: Perth Stadium I

An exclusive opportunity for twenty (20) Full Delegates to enjoy a behind the scenes tour of the Stadium structure including a sneak peek of the team facilities and premium product areas plus a close-up view of the surrounding Stadium Park.

Tour attendees will hear about the fan-first initiatives, including the state-of-the-art Stadium technology being installed in the venue, have the opportunity to sit in seats, view the artwork surrounding the Stadium and in the surrounding Park, plus see the latest progress on the new Swan River Pedestrian Bridge and Perth Stadium Station.

Please refer to the end of the Program for more information on this Field Trip.

3.45pm - 4.30pm

Refreshments



4.30pm

Session 4 What The Future Holds



How many times have you thought you were in control and then something new hits the scene and turns everything on its head? All the rules you thought you had learned about the world are no longer true and you struggle to understand where you fit. Urban Futurist and former Mayor of Adelaide Stephen Yarwood understands disruption and will help you to recognise it and use it to your advantage. It's not a new thing – you've lived with it all your life. Stephen will present examples of disruption at work in the recent past, reveal what technologies are currently unfolding that will change the way we live and work, and point to the things that will shape the long term future of our communities and society at large.

Stephen Yarwood, Urban Futurist at city2050 & Former Lord Mayor of the City of Adelaide

Stephen Yarwood appears by arrangement with ICM

5.30pm – 7.00pm

Sundowner in the Trade Pavilions

Relax and meet your fellow delegates while enjoying a selection of beer, wine, soft drinks and a variety of finger food. The Sundowner is included in your Full Delegate Registration or Day Delegate Registration.

** Please be aware that the Mayors and Presidents' Reception usually held on Thursday evening will now be held on Tuesday, 1 August at the PCEC, following the Mayors and Presidents' Forum.*

FRIDAY, 4 AUGUST

7.00am

Delegate Service Desk open

7.30am – 8.45am

Convention Breakfast with Matthew Pavlich

A super athlete and Fremantle's most decorated player in its 18-year history, Matthew Pavlich was Captain of the Fremantle Dockers for nine years and six time All Australian. Retiring in 2016, Pavlich is the Dockers' career leader in games played and goals scored, and led Fremantle to the club's first Grand Final appearance. Pavlich speaks about the game of AFL with insightful stories demonstrating what it means to him to put 'Members First'.

Matthew Pavlich appears by arrangement with TLA Australia



9.00am

Banners in the Terrace Awards

9.15am

Session 5 The State Of Play

A conversation around the inside of Australian politics – both Federal and State - from two master commentators exploring what it all means for the many and varied issues facing Australians today.

Liam Bartlett, 60 Minutes reporter, award winning broadcaster and Journalist

Paul Murray, Former Editor of The West Australian, broadcaster, award winning Journalist

Liam Bartlett and Paul Murray appear by arrangement with Chori Gardiner & Associates



10.15am – 11.00am **Refreshments**

11.00am

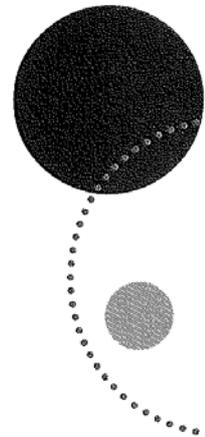
Session 6 Concurrent sessions

All delegates will be asked to indicate session preference when registering to assist with venue planning.

Funding, More Funding and a Fire Service

The Special Inquiry into the Waroona Fire made a number of recommendations that have the potential to change the Emergency Management landscape. The previous State Government had accepted all of the recommendations and in 2017, the Local Government sector has been engaged on a number of fronts: in the development of a submission to the independent review of the Emergency Services Levy (ESL); as a member of an interagency working group to tackle the long standing issues associated with the Western Australian Natural Disaster Relief and Recovery Arrangements (WANDRRA); and as a stakeholder with a vested interest in the possible creation of a rural fire service. This year is all about funding, more funding and a possible new fire service.

These three bodies of work are fundamental to the way in which the Emergency Management arrangements operate and have implications on the current roles and responsibilities of Local Government. This session will provide an opportunity for you to hear from some of those leading these projects. You will be provided with an update on the status of the projects, likely impacts on the sector and opportunities for engagement. A panel discussion based on your questions from the floor will allow you to ask those burning questions on these critical issues.



Delivering Change with the NDIS

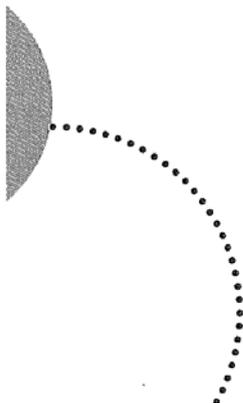
The Federal Government is introducing the National Disability Insurance Scheme (NDIS) in July 2017. The \$22 billion scheme is the biggest social policy program since Medicare but unlike other states and territories, which will operate under a centralised system, the WA NDIS will be locally-administered and run by the State Government through the Disability Services Commission. There is an expectation that Local Government will understand, respond to and support the new self-service system being introduced.

Local Government has a responsibility under the *WA Disability Services Act 2003* to make provision for services and infrastructure that support people with disabilities to participate Disability Access and Inclusion plans (DAIPs). This session will explore the new scheme, the role of Local Government and what it means for your communities.

Welcome to the Community

Did you know nearly 30 per cent of Western Australians are born overseas? Today, WA is the state with the highest proportion of migrants in its resident population, with around one in three people born overseas. And did you also know, WA also has the fastest growing population of all the States and Territories?

Thriving communities which support the diversity of people's different backgrounds and their circumstances are appreciated and positively valued. In this context Local Government needs to be adaptive and ready to deliver policy and services which support community cohesion and promote trust. This session will explore how Local Government can encourage and foster welcoming communities.



Field Trip: Perth Stadium II

An exclusive opportunity for twenty (20) Full Delegates to enjoy a behind the scenes tour of the Stadium structure including a sneak peek of the team facilities and premium product areas plus a close-up view of the surrounding Stadium Park.

Tour attendees will hear about the fan-first initiatives, including the state-of-the-art Stadium technology being installed in the venue, have the opportunity to sit in seats, view the artwork surrounding the Stadium and in the surrounding Park, plus see the latest progress on the new Swan River Pedestrian Bridge and Perth Stadium Station.

Please refer to the end of the Program for more information on this Field Trip.

Field Trip: Balcatta Recycling Centre

This is your opportunity to join an exclusive tour of the newly refurbished City of Stirling Balcatta Recycling Centre. The Recycling Centre is home to a fantastic 'Tip Shop' which, after extensive renovations, now boasts an on-site café. The Tip Shop is operated in partnership with Workpower, who offer employment for people with and without disabilities. The Recycling Centre also hosts a Household Hazardous Waste Facility, a free recycled materials and goods drop off and a modern transfer station.

12.45pm – 1.45pm **Lunch**

1.45pm **Session 7 Design Thinking**



Idris Mootee is a highly acclaimed strategic innovation expert with a long history of working as an advisor to top executives of Fortune 500 companies. Recognising that many organisations understand the importance of innovation but fall short when it comes to execution, Idris partners with global clients across sectors to identify and implement strategic innovation processes, address critical challenges in innovation program design, and develop new-game strategies.

Idris Mootee, CEO, Idea Couture

Idris Mootee appears by arrangement with Saxton Speakers Bureau

Official Close of the 2017 Local Government Convention

3.00pm - 3.30pm **Refreshments**

7.00pm – 11.30pm **Pre-Dinner Drinks and Gala Dinner,
PCEC BelleVue Ballroom**

Put aside business for the night and enjoy a three-course meal, beverages, dancing, and an after-dinner laugh by Australian comedian, Dave Hughes.

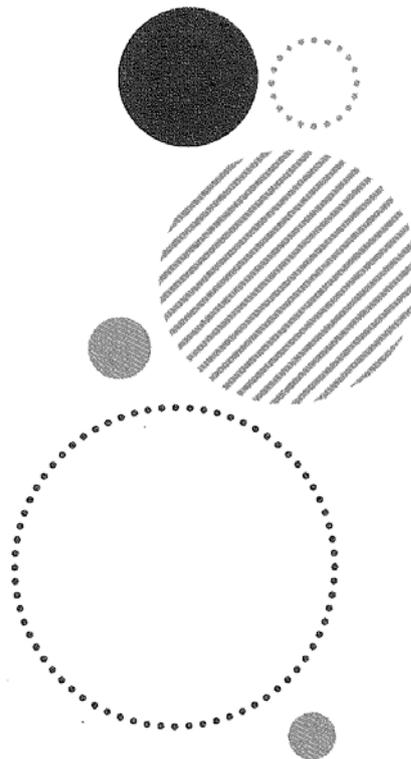
Perth Stadium Field Trip - Important Information

Due to the considerable interest anticipated and limited space, registration on this tour will be conducted using a ballot system. Following the close of registration on Tuesday, 4 July, all Councils with at least one Full Delegate who have registered interest in attending one of the two offered Perth Stadium Field Trips, will be placed into a draw. The first forty (40) Councils drawn will be notified and asked to nominate one representative to participate in the tour. It will be up to individual Councils on how they decide on the representative.

If you're interested in participating in this tour, please consider the below conditions before submitting your registration.

- To allow enough time for the tour, attendees may be required to depart during the preceding refreshment break
- The Perth Stadium is a construction site and for safety reasons wheelchairs or prams are not permitted. All tour attendees must be of reasonable fitness and able to walk around the site unaided.
- Attendees must attend a site safety induction, complete the Multiplex Site Induction Form and wear the supplied Personal Protective Equipment (PPE) before the tour takes place.
- All attendees are required to wear long sleeves and long pants. Hard hats, high visibility vests and steel capped safety boots can be provided.
- Attendees of each site tour will not be permitted to take photos or video whilst on the tour.

Please note that those interested in joining this tour will be asked to indicate a second preference when registering as a Delegate, should they not be successful during the ballot process.



General information

ONLINE CONVENTION REGISTRATIONS – a simple process.

Visit www.walga.asn.au/LGC17 - then go to the Registration tab to complete your registration online.

Full Delegate fees cover the daily conference program, lunches and refreshments – the Opening Reception on Wednesday, 2 August and the Sundowner on Thursday, 3 August.

The Convention Breakfast on Friday morning and Convention Gala Dinner on Friday evening are optional, and a ticket fee applies.

Convention fees

Prices are per person and are all inclusive of GST.
Deadline for all Registrations is Tuesday, 4 July 2017

Convention Registration

Full Delegate	\$1,475
WALGA Life Members	Complimentary

Day Delegate Registration

Day: Thursday, 4 August	\$780 (Includes Sundowner)
Day: Friday, 5 August	\$725

Optional Extras

Gala Dinner

Full Delegate & Partner	\$120 each
WALGA Life Member & Partner	\$120 each
Gala Dinner Only	\$190 each

Breakfast

ALGWA Breakfast (Thursday)	\$55
Convention Breakfast with Matthew Pavlich (Friday)	\$88

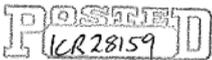
Partners/Guests

Opening Reception (Wednesday)	\$60
Sundowner (Thursday)	\$60
Lunch (Thursday)	\$50
Lunch (Friday)	\$50
Partner Tours	Individual tour fees as listed

Please contact WALGA for more information should your partner like to attend a particular conference session.

Elected Member Professional Development
– see enclosed leaflet for details.

APPENDICES 2 – Notice of Annual General Meeting




4 April 2017

Mr Garry Keeffe
Chief Executive Officer
Shire of Northampton
PO Box 61
NORTHAMPTON WA 6535

NORTHAMPTON SHIRE COUNCIL

File: 4-1-8 Our Ref: 01-003-02-0003 AF

07 APR 2017

Admin	Eng	Hsh Bldg	Town Plan	Rang
6K				

Dear Garry

NOTICE OF ANNUAL GENERAL MEETING 2017

The Annual General Meeting for the Western Australian Local Government Association (WALGA) will be held on **Wednesday 2 August 2017** as part of the Local Government Convention. The meeting will be held at the Perth Convention Exhibition Centre, 21 Mounts Bay Road, Perth.

Notice of the Annual General Meeting is enclosed, together with general information on the meeting and guidelines for the preparation and submission of motions.

Please note that the closing date for submissions of motions is **Monday 5 June 2017**. Any motions proposing alterations or amendments to the Association's Constitution must be received by **Friday 12 May 2017** in order to satisfy the 60 day constitutional notice requirements.

The 2017 Local Government Convention is the premier event for Elected Members and Officers within Local Government. The Association's Annual General Meeting, as an integral part of this event, is a critical forum for mobilising the views of Western Australian Councils, confronting emerging issues and developing directions forward for our sphere of government.

For enquiries, please contact Ana Fernandez, Executive Officer, Governance or via email afernandez@walga.asn.au.

Yours sincerely



Ricky Burges
Chief Executive Officer

Enclosure: Notice of AGM

ONE70
LV1, 170 Railway Parade, West Leederville, WA 6007
PO Box 1544, West Perth, WA 6872
T: (08) 9213 2000 F: (08) 9213 2077 info@walga.asn.au
www.walga.asn.au



Notice
of
Annual General Meeting
and
Procedural Information
for Submission of Motions

Perth Convention and Exhibition Centre

Wednesday, 2 August 2017

Deadline for Agenda Items

(Close of Business)

Monday 5 June 2017



2017 Local Government Convention General Information

The 2017 Local Government Convention will be held at the Perth Convention and Exhibition Centre (PCEC) from 2 August to 4 August 2017. The tentative schedule for the Convention is as follows:

<u>Tuesday, 1 August</u>	<u>START</u>	<u>FINISH</u>
Mayors and Presidents Forum	3.30 pm	5.30 pm
Mayors and Presidents Reception	5.30 pm	7.00 pm
<u>Wednesday, 2 August</u>		
State and Local Government Forum	8.30 am	12.30 pm
Registration for AGM and collection of voting keypads	10.00 am	1.30 pm
Honour Recipients Luncheon	12.00 pm	1.00 pm
WALGA AGM (including Honours Awards Presentations)	1.30 pm	5.30 pm
Convention Opening Welcome Reception	5.30 pm	7.00 pm
<u>Thursday, 3 August</u>		
ALGWA AGM and Breakfast	7.00 am	8.30 am
Opening and Convention Sessions	9.00 am	5.30 pm
Sundowner	5.30 pm	7.00 pm
<u>Friday, 4 August</u>		
Convention Breakfast with Matthew Pavlich	7.30 am	8.45 am
Convention Sessions	9.00 am	3.30 pm
Convention Gala Dinner	7.00 pm	11.30 pm

Further details are contained in the Registration Brochure which will be distributed to all Local Governments in May.

WALGA Annual General Meeting

The Annual General Meeting for the Western Australian Local Government Association will be held from 1.30 pm to 5.30 pm on Wednesday, 2 August 2017. This event should be attended by delegates from all Member Local Governments.

Cost for attending the Annual General Meeting

Attendance at the Annual General Meeting is **free of charge** to all Member Local Governments; lunch is not provided. All Convention delegates must register their attendance in advance. Registration for the Opening Welcome Reception that evening must also be notified in advance and will incur a \$60 cost for those not registered as a Full Delegate.



Submission of Motions

Member Local Governments are hereby invited to submit motions for inclusion on the Agenda for consideration at the 2017 Annual General Meeting. Motions should be submitted in writing to the Chief Executive Officer of WALGA.

The closing date for submission of motions is **COB Monday, 5 June 2017**. *Please note that any motions proposing alterations or amendments to the Constitution of the WALGA must be received by COB Friday, 12 May 2017 in order to satisfy the 60 day constitutional notification requirements.*

The following guidelines should be followed by Members in the formulation of motions:

- Motions should focus on policy matters rather than issues which could be dealt with by the WALGA State Council with minimal delay.
- Due regard should be given to the relevance of the motion to the total membership and to Local Government in general. Some motions are of a localised or regional interest and might be better handled through other forums.
- Due regard should be given to the timeliness of the motion – will it still be relevant come the Local Government Convention or would it be better handled immediately by the Association?
- The likely political impact of the motion should be carefully considered.
- Due regard should be given to the educational value to Members – i.e. does awareness need to be raised on the particular matter?
- The potential media interest of the subject matter should be considered.
- Annual General Meeting motions submitted by Member Local Governments must be accompanied by fully researched and documented supporting comment.

Criteria for Motions

As per the Corporate Governance Charter, prior to the finalisation of the agenda, the WALGA Executive Committee will determine whether motions abide by the following criteria:

Motions will be included in the Business Paper agenda where they:

1. Are consistent with the objects of the Association (refer to clause 3 of the constitution);
2. Demonstrate that the issue/s raised will concern or are likely to concern a substantial number of Local Governments in WA.;
3. Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;
4. Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
5. Are clearly worded and unambiguous in nature;

Motions will not be included where they are:

6. Consistent with current Association advocacy/policy positions. (As the matter has previously considered and endorsed by the Association).



Motions of similar objective:

7. Will be consolidated as a single item.

Submitters of motions will be advised of the Executive Committee's determinations.

Enquiries relating to the preparation or submission of motions should be directed to Ana Fernandez, Executive Officer Governance on 9213 2013 or via email afernandez@walga.asn.au.

Emergency Motions

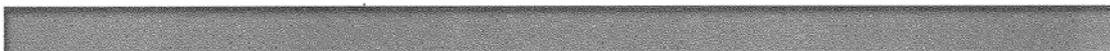
No motion shall be accepted for debate at the Annual General Meeting after the closing date unless the Association President determines that it is of an urgent nature, sufficient to warrant immediate debate, and delegates resolve accordingly at the meeting. Please refer to the AGM Standing Orders for details.



President Cr Lynne Craigie
President



Ricky Burges
Chief Executive Officer



6.5.3 REQUEST FOR RATES EXEMPTION

LOCATION:	30 Gwalla St, 62A & 62B Mary St, 44 West St, 77 West St, Northampton
FILE REFERENCE:	3.1.3
CORRESPONDENT:	Murchison Region Aboriginal Corporation
DATE OF REPORT:	28 April 2017
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Copy of Legal Advice

SUMMARY:

Council to consider request for rate exemption on properties used for charitable purposes.

BACKGROUND:

A request has been received (1 March 2017) from the Murchison Regional Aboriginal Corporation (MRAC) seeking a rate exemption on their four residential properties as per Section 6.26(2)(g) of the Local Government Act 1995 which refers to land used exclusively for charitable purposes.

Rates levied on the properties are as per the following. All rates and charges have been paid in full.

30 Gwalla St	\$ 582.23
62A & 62 B Mary St	\$1,229.15
77 West St	\$ 695.44
44 West	\$ 671.18

The matter was referred to Councils legal advisors, McLeods, for their advice and a recommended direction the Council should take.

COMMENT:

As per the legal advice (refer Appendices 1) McLeods conclude that MRAC is entitled to rates exemption on the properties located within the Shire of Northampton, specifically the Northampton townsite; however the advice states that it is not an automatic exemption entitlement.

The reason stated is that it is recognised that MRAC is a charitable organisation, the fact that MRAC is the registered proprietor of the properties is not sufficient to establish an exemption from rates under S6.26(2)(g) of the Local Government Act 1995. The properties will only constitute “not rateable land” under this

section if the properties are as a matter of fact used exclusively for charitable purposes.

MRAC advised that their properties are leased to Aboriginal persons (or persons within the other related categories described) satisfying certain MRAC "eligibility criteria" and are additionally leased at a below-market rate. Within their documents they did not expressly describe the MRAC eligibility criteria, other than the limited information contained in the letter. MRAC have now provided the eligibility criteria which now confirms that the properties are leased to persons meeting the eligibility criteria and at a below market rate.

Another question Council needs answering is whether the properties are used "exclusively" for the charitable purpose in question, as required by the express wording of S6.26(2)(g). The material MRAC provided indicates that the Properties are only used for the provision of affordable accommodation to aboriginal persons and are not used for any other purpose.

In conclusion, on the basis of the documentation provided and assuming that the Properties are used in the manner described, our legal advisors consider that the properties are land used exclusively for charitable purposes under S6.26(2)(g) being the provision of affordable accommodation to Aboriginal persons, which falls within both the first limb of charitable purposes ('Relief of poverty') and the fourth limb ('Other purposes beneficial to the community'). Accordingly, subject to the two qualifications as per below, the properties would constitute land that is not rateable under S6.26(2).

The first qualification is that we cannot confirm that the Properties are used in the manner described in the letter, therefore MRAC were requested to provide a copy of their 'eligibility criteria', and further information confirming that the Properties are in fact leased to persons confirming to the eligibility criteria and at a 'below market' rate as stated.

The second qualification is that one property (at the time of exemption request) was not tenanted and was undergoing maintenance to be made available for leasing to tenants meeting the eligibility criteria. If that Property was not previously used for the provision of affordable accommodation to Aboriginal persons and it has not yet been tenanted (or made available for tenancy) for that purpose, then it is consider that the exemption under S6.26(2)(g) would not yet apply to that property. However, once the property was tenanted or made available for tenancy for that purpose, then the exemption under S6.26(2)(g) would similarly apply, subject to the qualifications already stated. MRAC have since provided

information that prior to and following the maintenance the resident is tenanted by persons that meet MRAC eligibility criteria.

On the above basis the properties can be considered for rate exemption by the Council. However for such exemption an objection is to be lodged as per the provisions of S6.76(4), an objection is normally required to be made to the local government in writing within 42 days of the service of a rate notice S6.76(2)(a)). The rates notices were sent out in August 2016 and it was indicated by MRAC they received them on 29 August 2016. As their objection was lodged on 2 March 2017, some 186 days after service of the rates notice and some 144 days after expiry of the period for objection, it is still a decision of Council should the exemption on the 2016/17 and all future rates apply.

The exemption is only on land rates, not refuse removal or other service charges and ESL.

McLeods advice in this regard is that it would be open to Council to allow the requested extension of time to MRAC to make its objection and the strength of the applicant's case for objection is a supporting factor in this respect. None the less, the significant delay in MRAC making its objection and the lack of adequate reasons given the delay are grounds on which the Council could potentially refuse the requested extensions. If the Council decides not to accept the request then the matter would be subject to review in the State Administrative Tribunal under section 6.78 if lodged by MRAC. McLeods further state that the Tribunal is likely to grant an extension given the strong case that the Properties are used exclusively for charitable purposes.

As with other properties that are approved by Council to be exempt from rates, the approval is undertaken annually as part of the Budget adoption

FINANCIAL & BUDGET IMPLICATIONS:

The exemption will have an effect on rates levied. If the exemption is applied to 2016/17 then the Council will have a revenue shortfall of \$3,178, which will also occur for future years plus increases as determined at each budget.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – referred to in the above report.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.3

For Council determination.

6.5.4

COUNCIL CHAMBER CHAIRS REPLACEMENT

LOCATION:	Northampton Council Chamber
FILE REFERENCE:	4.1.1
DATE OF REPORT:	28 April 2017
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Pricing for chair types

SUMMARY:

Council to determine if replacement of Northampton Council Chamber chairs are to be replaced or to be listed for consideration within the 2018/19 Draft Budget

BACKGROUND:

At the 26 August 2016 Council meeting, the Council made the following decision:

Moved Cr STOCK-STANDEN, seconded Cr SIMKIN

That Council purchase the required number of chairs at a cost of approximately \$3,000 using Office Equipment Reserve funds to offset the cost and this be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 6/1

As per the decision 13 chairs were ordered however upon receipt of the chairs the backs were a lower version, not high back and were not what the Councillors and CEO had viewed at the 2016 Local Government Week Trade exhibition. Subsequently the chairs were returned.

A second batch were then sent by the supplier, however upon viewing these chairs the Councillors did not support them and this second batch of chairs was also returned.

The end result is that the Council now has a credit with the supplier of \$2,890. The original cost was \$3,583 however as two batches were returned the Council has been charged restocking fee and also delivery costs were incurred.

This credit is non refundable and it now basically compels Council to purchase the chairs through this supplier, who is a WALGA preferred supplier.

COMMENT:

Verbal advice at the April meeting was provided to all Councillors that were present of the current situation but no formal decision was made.

The Council has two options, progress with the purchase of the chairs as the original intention and declare the additional expenditure as authorised expenditure, or to list the chairs for consideration within the 2017/18 Budget.

At the April meeting various chair designs were tabled and are now shown at Appendices 1 including prices for each.

Council direction on this matter is requested.

FINANCIAL & BUDGET IMPLICATIONS:

No implications to current budget due to the purchase to be made from the Office Equipment Reserve Fund. Does affect the balance of the reserve fund which currently has a balance of \$32,000.

VOTING REQUIREMENT:

If purchase is to progress it requires the expenditure to be approved by Council as purchases not within the current budget and use of a Reserve Fund is intended that also was not part of the current budget, therefore an Absolute Majority vote is required plus the amount differs from the original decision.

OFFICER RECOMMENDATION – ITEM 6.5.4

For Council determination.

APPENDICES 1 – Chair Types



Metro Chair \$470, Grenich \$480, L86 Executive \$444. No price provided for L85
Prices are exclusive of GST and freight

6.5.5	MID WEST ROAD OF REGIONAL SIGNIFICANCE REQUEST												
<table style="width: 100%; border: none;"> <tr> <td style="width: 35%;">LOCATION:</td> <td>Nolba Road</td> </tr> <tr> <td>FILE REFERENCE:</td> <td>12.1.7</td> </tr> <tr> <td>CORRESPONDENT:</td> <td>Shire of Chapman Valley</td> </tr> <tr> <td>DATE OF REPORT:</td> <td>1 May 2017</td> </tr> <tr> <td>REPORTING OFFICER:</td> <td>Garry Keeffe</td> </tr> <tr> <td>APPENDICES:</td> <td> 1. Criteria for Roads of Regional Significance 2. Desktop evaluation report – Northampton 3. Chapman Valley evaluation Report 4. Plan of roads </td> </tr> </table>		LOCATION:	Nolba Road	FILE REFERENCE:	12.1.7	CORRESPONDENT:	Shire of Chapman Valley	DATE OF REPORT:	1 May 2017	REPORTING OFFICER:	Garry Keeffe	APPENDICES:	1. Criteria for Roads of Regional Significance 2. Desktop evaluation report – Northampton 3. Chapman Valley evaluation Report 4. Plan of roads
LOCATION:	Nolba Road												
FILE REFERENCE:	12.1.7												
CORRESPONDENT:	Shire of Chapman Valley												
DATE OF REPORT:	1 May 2017												
REPORTING OFFICER:	Garry Keeffe												
APPENDICES:	1. Criteria for Roads of Regional Significance 2. Desktop evaluation report – Northampton 3. Chapman Valley evaluation Report 4. Plan of roads												

SUMMARY:

Council to consider if the portion of Nolba Road within the Shire of Northampton and Ogilvie East Road should be submitted to the Mid West Regional Road Group for both roads to be considered as Roads of Regional Significance.

LOCALITY PLANS:

Refer to Appendices 4.

BACKGROUND:

The Shire of Chapman Valley has recently discussed if Nolba Road and Nolba Stock Route within the Shire of Chapman Valley should be presented to the Mid West Regional Road Group for recognition as a Significant Road under the Roads 2030 Regional Strategies for Significant Local Government Roads document.

The initial analysis's by officers at Chapman Valley is that on the current stats these roads would not be given favourable consideration by the MWRRG. However the point has been made that these roads may have a chance for consideration of the full route included Nolba Road, the whole of the Nolba Stock Route in both shires then linking to the Ogilvie East Road in this Shire.

The Shire of Chapman Valley request if the Shire of Northampton:

1. Has any plans to have the section of Nolba Stock Route and the Ogilvie East Road recognised as a Significant Road; or
2. Does the Northampton Shire see any merit in a joint application from the two shires to have the route incorporating Nolba Road,

Nolba Stock Route and Ogilvie East Road recognised as a significant road.

COMMENT:

The definition of Roads of Significance are roads that do, or will, provide a positive contribution to the economic and/or social well being of the region and Western Australia as a whole.

The following are defined as Significant Roads for inclusion in Roads 2030.

- All 'highways' and 'main roads'
- Road Hierarchy roads with a category of District Distributor or Regional Distributor. (Roads with a lesser classification may be included if it can be demonstrated to the State Advisory Committee (SAC) they do, or will, have a clear role in the provision of a positive and measurable contribution to the economic and/or social wellbeing of Western Australia.)
- Roads shown at Appendix B Figure 5 of the *Local Government Grain Freight - Heavy Vehicle Strategic Pathway Mapping and Access Policy* report.

The Ogilvie East Road and Nolba Road are not approved Significant Roads.

For roads to be approved significant roads a strict criteria and evaluation process is to apply. The criteria is at Appendices 1.

Using these criteria, a desk top evaluation has been undertaken for the Nolba Road and Ogilvie East Road which is at Appendices 2.

From the desktop evaluation, neither road meets the criteria. In addition when such roads are being considered one of the major factors that are examined is if there is a major parallel road near the road being evaluated. In this instance there are two, being the Balla Whellarra Road and the North West Coastal Highway. On this and the evaluation basis, Management cannot recommend these roads for assessment to be a Significant Road.

Another important aspect in assessing roads is the need for traffic counts. These counts must be undertaken within a three year period. We have no current counts for either road.

Both roads are, in the opinion of Management, local distributor roads.

In addition to the above, Management is considering if an application for Chilimony Road should be lodged. It is considered that this road may have some merit in being considered due to its linkage to other areas of the Shire that have limited access to major roads to service the agricultural and tourism industry. This application will be submitted to Council at a later date.

FINANCIAL & BUDGET IMPLICATIONS:

None at this stage, however should the application be successful then future road improvement works will be required.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Community Strategic Plan 2016-2026

Corporate Business Plan -

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.5

That due to the Ogilvie East Road and Nolba Road not meeting the assessment criteria to be recognised as a road of regional significance, Council advises the Shire of Chapman Valley that it does not propose to lodge an application nor does it consider there is any merit in lodging an application Mid West Regional Road Group to have the Nolba Road, Nolba Stock route and Ogilvie East Road assessed as Roads of Regional Significance.

APPENDICES 1 – Criteria for Roads of Regional Significance

ATTACHMENT A

ROADS 2030 REGIONAL ROAD DEVELOPMENT STRATEGIES CRITERIA FOR DETERMINING SIGNIFICANT ROADS

One of the principles upon which the ROADS 2030 strategies are based involves determining the development needs for all *significant* roads in each region.

An updated set of criteria has been developed for identifying significant roads in each region, by consolidating and rationalising the criteria used in the individual regional strategies and adding a criterion applicable to major urban centres.

Whilst the criteria are intended to apply to *all* roads, their main application is for *local* roads, as the recent review of road classifications which was based on assessment of each road's function, implies that all National and State roads are significant. When determining if a road should be put forward for consideration, it is important to review its role in the overall network as the development of parallel routes should be avoided.

1. Freight & Community Access

- 1.1 Roads connecting areas of significant populations (>500).
e.g. North Lake Grace - Kalgarin.
- 1.2 A road which performs a district distributor function in major urban centres.
e.g. Blair Street, Bunbury; North Road, Albany.
- 1.3 A road which forms part of an inter-regional route.
e.g. Albany Highway, Northam-Cranbrook.
- 1.4 A road which links inter-regional or regional routes.
e.g. Dale-Beverley-Mawson Road linking Brookton Highway to York-Merredin Road.
- 1.5 A road which connects major transport terminals or connects a major transport terminal to a major route. e.g. Merredin-Narembeen Road.
- 1.6 A road which serves a major resource or industrial site.
- 1.7 A road providing access to regional institutions or community service centres.
e.g. Northam-Muresk Road.
- 1.8 A road used for hauling grain from an off-rail bin to a rail head.
e.g. Narembeen-Mt Walker Road.
- 1.9 A road which forms part of a regional heavy haulage route.
e.g. Wongan Hills-Calingari West.
- 1.10 A road which provides access to a remote community with a population of >250.
e.g. La Grange Road.
- 1.11 A road which is the only land access between a remote community (population>50) and at least one town centre. e.g. Warburton-Blackstone/Wingelinna Road.

ATTACHMENT A

2. Tourism/Recreation

- 2.1 Roads which give access to tourist attractions or recreation areas of State or regional significance. e.g. Wallcliffe Road, giving access to Prevelly (mouth of the Margaret River); Coral Bay Access Road.
- 2.2 Roads which form part of a State or regionally significant tourist drive. e.g. Mt Barker-Porongurup Road; Yardie Creek Road.
- 2.3 Roads which have a high visual quality as proven through a formal visual assessment using a methodology approved by the Australian Institute of Landscape Architects. e.g. Balingup-Nannup Road.
- 2.4 Roads which connect the region with a significant tourist destination and give travel time and distance savings. e.g. Northampton-Kalbarri Road via Port Gregory; Great Central Road.

DEFINITIONS

Regional Route: Shall be defined as a road that provides a connection between inter-regional routes or between areas of significant population.

Inter-Regional Route: Shall be defined as a road that provides the main connection between this region, other regions in the State and interstate.

Major Route: A road which provides both regional and inter-regional access.

APPENDICES 2 - Desktop evaluation report – Northampton

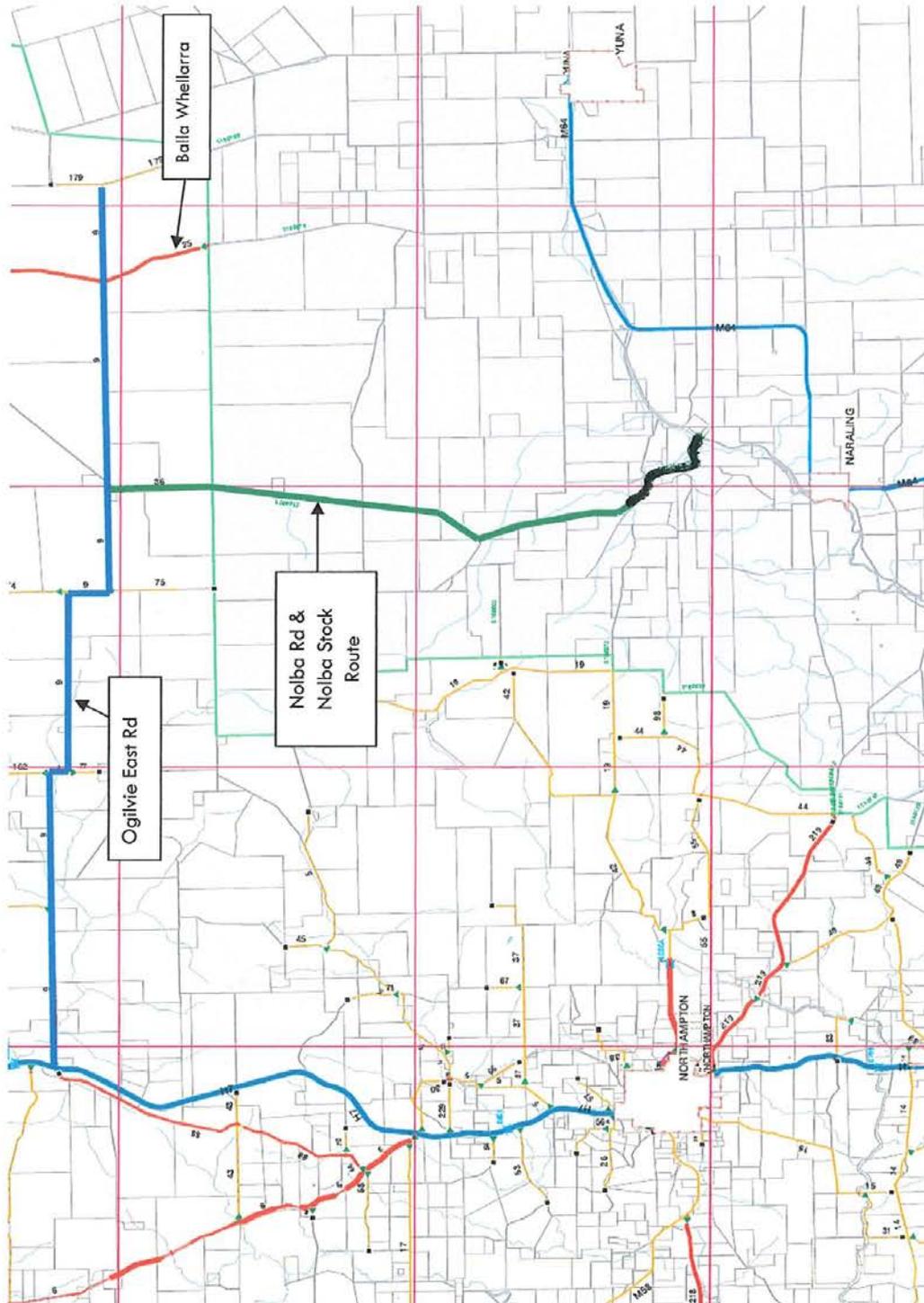
EVALUATION CRITERIA		
	Nolba Road	Ogilvie West Road
FREIGHT & COMMUNITY ACCESS		
1.1 Connects areas of significant population (>500)	No	No
1.2 Performs District Distributor function in major urban centres	No	No
1.3 Forms part of an inter-regional route	No	No
1.4 Links regional and inter-regional routes	No	No
1.5 Connects a major transport terminal or connects a major transport terminal to a major route	No	No
1.6 Serves a major resource or industrial site		
1.7 Provides access to regional institution or community service centre	No	No
1.8 Services off-rail grain storage facility	No	No
1.9 Part of a regional heavy haulage route	No	No
1.10 Access to remote community (Pop >250)	No	No
1.11 Sole access between a remote community (Pop>50) and nearest town	No	No
1.12 A road which is the only land access between a remote community (POP >50) and at least one town centre	No	No
TOURISM & RECREATION		
2.1 Access to tourist attraction/recreational area of State/Regional significance	No	No
2.2 Part of State or Regional significant tourist drive	No	No
2.3 High visual quality proven through formal visual assessment	No	No
2.4 Connects region with significant tourist destination and gives travel time and distance savings.	No	No

APPENDICES 3 - Chapman Valley Evaluation Report

EVALUATION CRITERIA		Nolba Road	Nolba Stock Route
FREIGHT & COMMUNITY ACCESS			
1.1	Roads connecting areas of significant population (>500).	NO	NO
1.2	A road which performs a district distributor function in major urban centres.	NO	NO
1.3	A road which forms part of an inter-regional route.	NO	NO
1.4	A road which links inter-regional or regional routes.	NO	NO
1.5	The development of parallel routes should be avoided.	NO	NO
1.6	A road which connects major transport terminals or connects a major transport terminal to a major route.	NO	NO
1.7	A road which serves a major resource or industrial site.	NO	NO
1.8	A road providing access to regional institutions or community service centres.	NO	NO
1.9	A road used for hauling grain from an off road rail bin to a rail head.	NO	NO
1.10	A road which forms part of a regional heavy haulage route.	NO	NO
1.11	A road which provides access to a remote community with a population of more than 250.	NO	NO
1.12	A road which is the only land access between a remote community (population more than 50) and at least one town centre.	NO	NO

TOURISM/RECREATION		
2.1 Roads which provide access to tourist attractions or recreation areas of State or regional significance.	NO	NO
2.2 Roads which form part of a State or regionally significant tourist drive.	NO	NO
2.3 Roads which have a high visual quality proven through a formal visual assessment using a methodology approved by the Australian Institute of Landscape Architects.	NO	NO
2.4 Roads which connect the region with a significant tourist destination and give travel time and distance savings	NO	NO
ENDORSED	NO	NO

APPENDICES 4 – map of roads



6.5.6 WORKS STAFF COLLECTIVE EMPLOYMENT AGREEMENT

FILE REFERENCE:	17.1.14
DATE OF REPORT:	5 May 2017
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to consider requests from works staff to finalise renewal of current Collective Employment Agreement.

BACKGROUND:

The existing Collective Employment Agreement expires 20 September 2017 and therefore a new agreement must be negotiated.

One meeting involving Council representatives Cr Simkin, Cr Scott, CEO , Deputy CEO and Manager for Works and Technical Services with the works staff representatives, being Leo Ryan, Dale Maver, Mick Sparling and James Williams, has been held.

The works staff made the following requests that require Council determination:

Indexation

Staff Request: Retain the current 5% annual increase or by CPI or National Wage case whichever is the greater.

Comment: Due to the increase in costs this Council is going to incur as a result of no vehicle licence concession entitlements, and no increases in financial assistance grants, it would be very difficult for the Council to sustaining an annual wage increase of 5%. A 2.5% annual increase was proposed by the Council representatives being the same annual increase provided to senior staff.

Another factor that was highlighted to the works staff is the actual wage increase nationally. In the past twelve months this has averaged at 1.5% and to seek an increase of 5% is unjustifiable.

Revised Request: The works staff understand the situation the Council is in and have now revised their request for a 3% annual increase.

Cost of Living Allowance

Staff Request: All employees in Kalbarri to be paid \$50 per week to cover costs of extra living expenses etc.

Comment: This request was also made for the 2013 agreement, however \$100/week was requested. The Council did not approve the request.

It is not the decision of Council that the employees reside in Kalbarri, it is the decision of the individual. It is fortunate no doubt that they were able to obtain employment with the Council and have continued employment, but it's not a Council directive.

The Council representatives indicated that based on the decision in 2013 the Council would not support such a payment.

Revised Request: The works staff have responded requesting that each works employee in Kalbarri be paid an additional \$30 per week.

Travel Allowance

Staff Request: Within the current agreement, each staff member that is required to stay away from their residence/home is paid an allowance of \$30. This is not for any food or accommodation costs, these are incurred by the Council. The staff have requested that this be increased to \$40 per day.

Comment: The staff were provide with an alternative where each employee be paid a higher daily allowance, ie \$80/day as an example, but they be responsible for their own food purchases/requirements. This has been rejected by the staff.

The payment is only made when Northampton staff stay in Kalbarri when on specific projects. An increase is not justifiable as it does not relate to any additional costs to the employee who is required to stay overnight in Kalbarri for work purposes. It is paid purely for the inconvenience of them being away from their families.

The Council representatives did not support the increase.

Revised Request: The works staff have now requested that the allowance be increased from \$40 to \$35/day.

Comment: If this is not accepted the staff have indicated that they will drive to and from Kalbarri. If this does occur then in this instance the Council will need to stipulate that such travel will need to be in their own time all or part.

This payment is not an entitlement under any industrial award and has been paid as part of the 2013 agreement.

Grave Digging Allowance

Staff Request: Current rate paid for when preparing a grave site for a dual interment is an additional payment of \$100 for each employee involved. Staff have requested that this be increased to \$120.

In addition the staff requested that a further allowance payment be provided when staff have to dispose of a large animal. This situation arose recently when staff were required to remove a dead horse carcass from a well, which was not that pleasant.

Comment: Staff were advised that an increase for the dual interment grave digging allowance was not supported as the Council is already incurring additional costs for an overall wage increase.

In respect of the disposal of animals, the Council representatives did support this however guidelines are to be developed, being that it does not apply to

removal of kangaroos, emus, dogs etc, but only to large animals such as horses and cattle, and the payment is to be determined by the Manager of Works and Technical Services.

Revised Request: The works staff have agreed to retain the \$100 duel internment grave digging allowance, and the disposal of large animal allowance as suggested above.

Personal Leave Entitlements

Within the existing agreement there is a clause that states:

Upon retirement only, all accrued personal leave to a maximum of 8 weeks is to be paid out in full at the employee's current rate of pay.

The Clause however does not stipulate when such a payment should be made, simply states only upon retirement. As the clause is written a payout can be made at any age, which is not the intent of the clause. The intent to is to give reward to employees who have given many years service.

It was suggested to the works staff that it should only be after the employee has reached the age of 60years. 65 years has been mentioned to be the starting limit however that is for the Council to determine.

The works staff have agreed to the above inclusion but from the age of 60 years, however now request additional wording being "or in the event that an illness forces early retirement". The concern with this wording is the determination of "illness". Who or how is this to be decided and by whom.

It can only be assumed that the works staff are seeking this wording in the situation if an employee is deemed no longer fit for work and therefore required to be on a disabled pension or similar. If this wording is supported then it should still stipulate at what age when this payment should occur. Remembering the original intent of the clause

Time in Lieu

Throughout recent years there has been a number of occasions where works staff are choosing the option to take off time without pay for extending leave, weekends etc, when they have annual leave entitlements but choose not use these.

It was suggested that to resolve this issue, the time in lieu process be reinstated. That is when an employee works overtime and that employee chooses not to be paid overtime but banks those hours for use at a later date.

The time in lieu provisions/guidelines will be that only a maximum of 3 days will be allowed to accumulate and if not taken within 6 months, all time in lieu accrued to be paid out. The accrual of time in lieu is hour for hour and not at the overtime rates.

The works staff have supported this proposal.

FINANCIAL IMPLICATIONS:

The largest impost is the increased expenditure for a wage increase.

With the works staff only, the following additional costs will be incurred:

3% increase	\$48,285
Compulsory Superannuation increase	\$ 2,414
	\$50,699
2.5% increase	\$40,238
Compulsory Superannuation increase	\$ 2,012
	\$42,250

The additional cost per annum for the requested location allowance for Kalbarri staff is \$7,800.

When the 2013 agreement was approved, staff not in the Collective Agreement were provided with the same level of increase in wages/salary but no other entitlements, and this is again recommended.

CONCLUSION

If the works staff do not agree with the decisions/response by Council on their requests then the matter will be referred to the Fair Works Commission for determination.

OFFICER RECOMMENDATION – ITEM 6.5.6

For Council consideration.

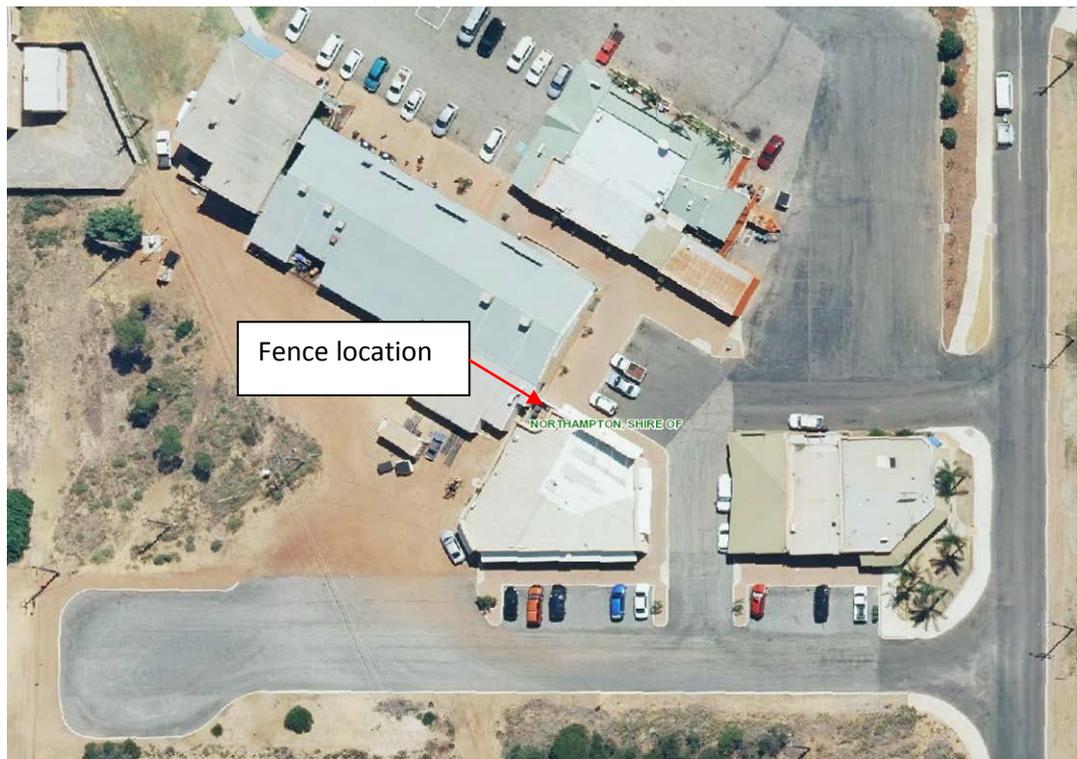
6.5.6 FENCE MURAL – SHAWNY’S COUNTRY KITCHEN

LOCATION:	Lot 535 Hackney Street, Kalbarri
FILE REFERENCE:	10.6.6
CORRESPONDENT:	Cynthia Fletcher
DATE OF REPORT:	9 May 2017
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Design of Mural

SUMMARY:

Council to consider a request from Cynthia Fletcher to place a mural on a fence at premises known as Shawny’s Country Kitchen.

LOCALITY PLANS:



BACKGROUND:

At the April 2017 meeting, Council considered a request from the correspondent in regards to a project in the placement of murals around Kalbarri as part of a beautifying Kalbarri project she was proposing.

Council resolved the following:

1. Provides “in-principle” support for the art project to allow the proponent to seek grant funding;
2. Require the proponent to provide detailed designs and then public comment on those designs be sought;
3. Upon receipt of public comment on the designs that funding for the project be considered in the 2018/19 Budget;
4. Advises the proponent that any funding provided can only be expended on art work on Council owned/controlled property and not on any private property; and
5. A maintenance program be required for ongoing maintenance of the artworks.

A request has now been received for approval for the placement of a mural as per the design at Appendices 1, on a privately owned fence as shown in the location plan.

The board is to be hung on the fence and the mural size is 3m x 1.8m

The applicant has received and provided the land owners consent for the mural which is to be placed on a board and fixed to the fence.

COMMENT:

From a management perspective there are no major concerns with this mural. It will be located in a relatively low pedestrian traffic area.

The request is being submitted for Council determination as the fence abuts land under the control of the Council, being Reserve 38533 that has a Management Order drawn in favour of Council for Parking.

It is recommended that Council approve the mural as it will be a test case for further such murals as reported on at the April 2017 meeting, subject to conditions which are within the Officer’s recommendation.

There are no concerns from a Town Planning perspective.

COMMUNITY CONSULTATION

Within the April 2017 decision, the Council considers that community consultation of murals should be undertaken. Council needs to determine if community consultation is required for this application.

As stated earlier in this report the fence is in a very low pedestrian area, the proposed mural will have limited impact on any neighbouring properties, the shop owner is endeavoring to beautify a relatively “drab” area and on that basis it is considered that community consultation is no required.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.6

That Council approves of the placement of a mural on board to be affixed to a fence of Unit 1 of Lot 535 Hackney Street, Kalbarri as per the design submitted, subject to the following conditions:

- 1. Mural appearance to be maintained in its original condition at all times.**
- 2. All maintenance to the mural to be by the owners of Unit 1 of Lot 535 Hackney Street, namely “Shawny’s Country Kitchen” upon the direction of the CEO.**
- 3. Should the mural experience any graffiti or become in a dilapidated state the Council has the right to remove the mural at the cost of the owner.**

APPENDICES 1 – Design of proposed mural

